

DESIGN DRAFTING COMPETITION

NATIONAL ADMINISTRATOR

SUPPLEMENTAL SUPPORT MATERIALS & FORMS

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NOTE: Drawings may be created utilizing any computer aided design (CAD) program available to the contestants, drawn by hand, or may consist of a combination of computer aided or hand drawn drawings.

NATIONAL Administrator Checklist & Contact Info

YEAR: _____

<i>Due Date</i>	<i>To Do Item</i>	<i>Date Done</i>
	Appointed by NEF President Elect to serve during their year as President	
	Work with a licensed architect, engineer or other design professional to create the design problem statement.	
July 1	Make the design problem statement available <i>no later than July 1st</i> of each year.	
	NEF President Elect appoints (with the assistance of the NAWIC Regional Directors (Director-Elects) the Regional Design Drafting Administrators	
	Contact NAWIC Regional Directors (Director-Elects) and/or Regional Administrators regarding upcoming competition with the following information: <ul style="list-style-type: none"> - National Administrator Contact Info - Design Problem Statement - Due Dates (per recommended schedule in guidelines) 	
	Contact any Individual Regional Sponsors from database of competition participants (<i>future</i>)	
January 15	Participation report due from Regional NAWIC Administrators or Sponsors	
	Find judges (<i>minimum of 3 per guidelines</i>) & set judging date	
	Mid-Year Report due (<i>date specified by NEF President</i>)	
	Regional Winner announced (<i>no later than First Monday in April</i>)	
	National Winner announced (<i>no later than First Monday in May</i>)	
	Annual Report due (<i>date specified by NEF President</i>)	

National Administrator: _____

Contact Info: Address: _____

City/State/Zip: _____

Email: _____ Phone: _____

Prizes:	Division	First Place	Second Place
	High School	\$1500	\$1000
	College	\$1500	\$1000

(Add info to National website)

NATIONAL ADMINISTRATOR Mid-Year REPORT

As specified by NEF President

- *Report Header*
- *Due Date*

- *Suggested information to include in report:*
 - *The problem*
 - *The attached Stats report*
 - *Any questions or comments you think the NEF Board of Trustees should be aware of!!*

NATIONAL ADMINISTRATOR
Mid-Year RECAP FORM YEAR: _____

PROJECTED - PARTICIPATION INFORMATION

NAWIC Participation Recap

Region		Number of:				
Name	Code	Chapters	High Schools	Participants	Colleges	Participants
<i>Midwest</i>	<i>MW</i>					
<i>North Central</i>	<i>NC</i>					
<i>Northeast</i>	<i>NE</i>					
<i>Pacific Northwest</i>	<i>PN</i>					
<i>Pacific Southwest</i>	<i>PS</i>					
<i>South Atlantic</i>	<i>SA</i>					
<i>South Central</i>	<i>SC</i>					
<i>Southeast</i>	<i>SE</i>					
Totals						

Individual Regional Sponsor Participation Recap

Sponsor:			Division		# of
Name	City	State	High School	College	Participants
Totals					

NATIONAL ADMINISTRATOR Annual REPORT

As specified by NEF President

- *Report Header*
- *Due Date*

- *Suggested information to include in report:*
 - *The problem*
 - *National Winners*
 - *The Annual Stats report – for each Division (next 2 pages)*
 - *Any questions or comments you think the NEF Board of Trustees should be aware of!!*
 - *Next year's Administrator and/or problem if available*

NATIONAL ADMINISTRATOR
Annual RECAP FORM YEAR: _____

ACTUAL - PARTICIPATION INFORMATION

NAWIC Participation Recap

Region		Number of:	High School Division		College Division	
Name	Code	Chapters	Registered	Judged	Registered	Judged
Midwest	MW					
North Central	NC					
Northeast	NE					
Pacific Northwest	PN					
Pacific Southwest	PS					
South Atlantic	SA					
South Central	SC					
Southeast	SE					
Totals						

Individual Regional Sponsor Participation Recap

Sponsor:			High School Division		College Division	
Name	City	State	Registered	Judged	Registered	Judged
Totals						

NATIONAL ADMINISTRATOR PARTICIPATION STATS RECAP FORM

YEAR: _____

The NAWIC Education Foundation uses the following data in obtaining grants and other financial contributions to maintain and create our quality educational programs. At no time are these results used to discriminate or exclude people based on race, gender, religion or creed.

HIGH SCHOOL STATS

Enter the # of participants in each category noted:

	# of	_____ High Schools	_____ Youth Programs	
Grade Level		9 _____	10 _____	11 _____ 12 _____
Years of Participation		1 _____	2 _____	3 _____ 4 _____
Forms of Drawings		_____ Hand	_____ CAD	_____ Combo of Both
	# of	_____ Female	_____ Male	
Ethnicity:	_____	Black or African American	_____	Hispanic or Latino
	_____	American Indian or Alaska Native	_____	White (<i>Caucasian</i>)
	_____	Asian	_____	Native Hawaiian or other Pacific Island

COLLEGE STATS

Enter the # of participants in each category noted:

	# of Colleges	_____ 2-Year	_____ 4-Year	
Grade Level		Freshman _____	Sophomore _____	Junior _____ Senior _____
Years of Participation		1 _____	2 _____	3 _____ 4 _____
Forms of Drawings		_____ Hand	_____ CAD	_____ Combo of Both
	# of	_____ Female	_____ Male	
Ethnicity:	_____	Black or African American	_____	Hispanic or Latino
	_____	American Indian or Alaska Native	_____	White (<i>Caucasian</i>)
	_____	Asian	_____	Native Hawaiian or other Pacific Island

NATIONAL ADMINISTRATOR
WINNER INFORMATION - HIGH SCHOOL DIVISION (HD)

YEAR: _____

First Place:

Sponsor Name: _____

Region: _____ *(Per Map in Guidelines)*

Phone: _____ Email: _____

Mailing Address: _____

Design Drafting Administrator: _____

Winning Entry: _____

Code #: _____

Mailing Address: _____

City/State/Zip: _____

Parent or Guardian Name: _____

Form of Drawing: Hand ____ CAD ____ Combo of Both ____

Second Place:

Sponsor Name: _____

Region: _____ *(Per Map in Guidelines)*

Phone: _____ Email: _____

Mailing Address: _____

Design Drafting Administrator: _____

Winning Entry: _____

Code #: _____

Mailing Address: _____

City/State/Zip: _____

Parent or Guardian Name: _____

Form of Drawing: Hand ____ CAD ____ Combo of Both ____

NATIONAL ADMINISTRATOR
WINNER INFORMATION - COLLEGE DIVISION (CD)

YEAR: _____

First Place:

Sponsor Name: _____

Region: _____ *(Per Map in Guidelines)*

Phone: _____ Email: _____

Mailing Address: _____

Design Drafting Administrator: _____

Winning Entry: _____

Code #: _____

Mailing Address: _____

City/State/Zip: _____

Parent or Guardian Name: _____

Form of Drawing: Hand ____ CAD ____ Combo of Both ____

Second Place:

Sponsor Name: _____

Region: _____ *(Per Map in Guidelines)*

Phone: _____ Email: _____

Mailing Address: _____

Design Drafting Administrator: _____

Winning Entry: _____

Code #: _____

Mailing Address: _____

City/State/Zip: _____

Parent or Guardian Name: _____

Form of Drawing: Hand ____ CAD ____ Combo of Both ____