



DESIGN DRAFTING COMPETITION

OVERVIEW

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Orlando, FL 32810
Telephone: 407.667.3417
E-mail: nawicedu@gmail.com
Website: www.nef-edu.org



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NOTE: Drawings may be created utilizing any computer aided design (CAD) program available to the contestants, drawn by hand, or may consist of a combination of computer aided or hand drawn drawings.



SPONSOR/MENTOR QUICK REFERENCE GUIDE

Upon receipt of this package and using the “TIME LINE OF ACTIVITIES”, determine the following:

1. Set the date that contestant applications are due and where they are to be sent (*it is recommended that the due date be before the end of December*).
2. Determine when and where the completed drawings will be delivered.
3. Set the judging date. (*Selection of judges can be made later.*)
Set date local awards are to be presented. (*June is usually a very busy month and should be avoided, but awards should be made before the end of the school year.*)
4. After the above has been determined, complete the blanks in the application forms, prepare your letter to the High School/College Drafting Instructors as well as the Principal/Dean, other local Youth Programs and mail.
5. Send press releases to local newspapers before your mail packages. This should create interest in the project if parents and educators see it.
6. When contestant applications are returned, make sure all information is correct and complete. Make sure forms are signed, and then send an acknowledgment letter to the contestant with their assigned coded contestant numbers.
7. If possible, schedule a class period where you can meet and answer questions from the contestants and instructors.
8. After drawings are completed and have been submitted, using the “Required Information Check List” confirm that each submittal is complete and ready for judging..
9. Start judging. NAWIC Chapter first-place projects for each division (High School/Youth Programs and College) goes to the Regional Sponsorship Administrator for the Regional Competition.
10. The Regional & Individual Sponsorship winning projects for each division will be sent to the National Administrator for judging in the National Competition.

NOTE: Drawings may be created utilizing any computer aided design (CAD) program available to the contestants, drawn by hand, or may consist of a combination of computer aided or hand drawn drawings.



TIME LINE OF ACTIVITIES

DATE	ACTIVITY
JUNE/JULY/AUG	Contact schools/instructors with next year's design problem. Get the design problem to them as early as possible so they can incorporate it into their curriculum for the upcoming school year
SEPTEMBER	Contact the instructors to possibly meet with them to discuss the competition. Gain their support. Schedule a visit to the class or a workshop if more than one school participates
DECEMBER	Set the deadline prior to winter vacation for student applications to be received. Check applications for compliance. Assign code numbers for anonymity and send letters of acknowledgement and encouragement
JANUARY 15	Send Regional / Individual Applicant Submittal Form to National Administrator Send school/contestants letters of encouragement and remind them of deadlines
FEBRUARY 15	Recommended date submittals are due for Chapter judging Select Chapter winner
MARCH – 3 RD MONDAY	NAWIC Chapter Sponsorship entries are due to Regional Administrator for Regional Competition Select Regional winner – if timing applies, announce winner at Regional Forum
APRIL – 1 ST MONDAY	Regional/Individual Sponsor winning entries due to NEF National Design Drafting Administrator. This deadline is absolute!!
MAY – 1 ST MONDAY	National Winners announced.
APRIL/MAY/JUNE	Invite students and instructors to a “recognition” night, awards ceremony or chapter meeting. Invite a career-oriented or industry speaker to your meeting. This is an excellent time to make award presentations.
JULY 1 ST	Next year's problem is available online.

These are recommended guidelines to help the competition gain the most exposure. Sponsors can get started with as little as one school in your area. Site visits to the school(s) are only a suggestion; questions can be answered over the phone or via email.

NOTE: Drawings may be created utilizing any computer aided design (CAD) program available to the contestants, drawn by hand, or may consist of a combination of computer aided or hand drawn drawings.



National Competition Information (insert year)

National Administrator: _____

Contact Info: Address: _____

City/State/Zip: _____

Email: _____

Phone: _____

Due Date(s):

- January 15 NAWIC Chapter Participation Report from Regional Administrator
- April ____ (1st Monday) Regional Sponsor Report with winning submission
- May ____ (1st Monday) National Winners Announced

Prizes:	Division	First Place	Second Place
	High School	\$1,500	\$1,000
	College	\$1,500	\$1,000

(Add info to National Website with links to regions)

NOTE: Drawings may be created utilizing any computer aided design (CAD) program available to the contestants, drawn by hand, or may consist of a combination of computer aided or hand drawn drawings.



DESIGN DRAFTING COMPETITION

GUIDELINES

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NOTE: Drawings may be created utilizing any computer aided design (CAD) program available to the contestants, drawn by hand, or may consist of a combination of computer aided or hand drawn drawings.



GUIDELINES

1. OBJECTIVES

- A. To introduce the contestant to the construction industry in a positive and challenging manner.
- B. To foster a sense of self-worth and to build confidence in the participant. Those choosing to enter the competition can make competent decisions and work independently.
- C. To encourage mentoring programs between contestants and educators.

2. STRUCTURE OF THE COMPETITION

A. Administration

The Design Drafting Competition will be administered by the NAWIC Education Foundation (NEF). NEF will solicit and encourage local and regional level Sponsor Administrators to conduct local competitions whereby winners will advance to regional competitions and/or advance directly to the national level competition. The Design Drafting Competition (DDC) includes two different divisions: High School Division (HD) and College Division (CD) each competing to solve an Architectural Problem. Each division will be asked to provide required drawings and bonus drawings for the Problem. *Drawings may be created utilizing any computer aided design (CAD) program available to the contestants, drawn by hand, or may consist of a combination of computer aided or hand drawn drawings.*

Fees and Supplies

- a. There is no fee for entering the competition.
- b. NEF will not provide any supplies, software, and/or equipment to the participants.

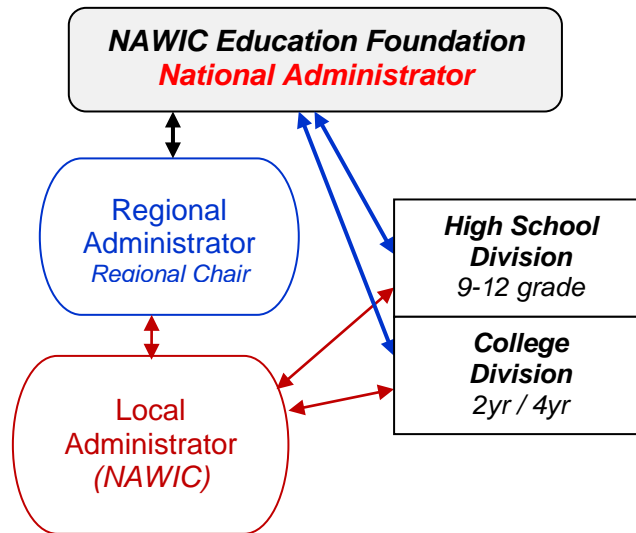
B. Sponsor Administrators

Any NAWIC Chapter, High School, Youth Program or College that chooses to organize a local competition for their contestants.

1. **Local Sponsor Administrator** is one whereby the winner will be submitted to a Regional Level Sponsor Administrator for the second level of judging prior to submission to the National Level competition.
 - a. **NAWIC**
 - **Chapters** (DD3A) are encouraged to be Local Sponsor Administrators to their local high schools, youth programs and colleges with one winner for each division advancing to the Regional Level Sponsor Administrator.
 - **Regions** (DD3B) are encouraged to be Regional Sponsor Administrators by conducting a regional level competition that includes the first-place winners from participating Chapters within their own region or from regions not conducting a regional level competition. One winner from each division will advance to the National level competition.

b. High School, Youth Programs or Colleges (*Individual*) Sponsors

- Locations that do not have a NAWIC Chapter in their proximity may contact the NEF Office at nawicedu@gmail.com or 866-277-2883 to be put in touch with the NAWIC Regional Administrator for help in locating the nearest participating NAWIC Chapter or they may choose to become a Regional Sponsor Administrator (*DD3C*).



C. Mentors

Individuals or groups that work closely with the contestants. A Sponsor Administrator may choose to serve as a Mentor however, Sponsor Administrators may choose to solicit other local organizations such as local High School drafting programs, local design firms, or other professional organizations to serve as the Mentors on their behalf.

3. COMPETITION DIVISIONS & ELIGIBILITY

A. **High School Division:** Grades 9 – 12, full or part time.

- Public or Private High School
- Vocational or Technical School (must not have a HS Diploma or GED)
- High School Equivalency Program

B. **College Division:** 2-year or 4-year

- Students enrolled in post-secondary curriculums, full or part time.
- Students are ineligible if they have achieved any bachelor's degree from any institution of higher education or are in the 5th year of their degree.

C. All contestants shall be a citizen of the United States.

D. Contestants may participate in the competition four (4) times in the High School Division, once per year and four (4) times in the College Division, once per year.

E. Winning contestants remain eligible to participate in subsequent year competitions.

4. ARCHITECTURAL PROBLEM & EVALUATION

A. Design Problem

1. The design problem statement will be developed by a licensed architect, engineer, or other design professional and selected for use by the NEF National Design Drafting Administrator.
2. The design problem will be available for download on the NEF website on or around JULY 1st of each year.
3. The design problem will be generic enough for a solution to be executed by all areas of the United states.

B. Evaluation

Contestants will be evaluated on the following:

- Overall design solution to the architectural problem statement
- Creativity
- Placement and Presentation
- Meets Clients Needs / Design Intent
- Drawing requirements.

5. ENTRY REQUIREMENTS

- A. Each entry must include a design narrative and five (5) required drawings. The submittal may also include two (2) bonus drawings for a total of seven (7) drawings.
- B. The execution of the design solution, the written narrative, and the creation of the drawings that are submitted to be judged must be limited to the efforts of one contestant per submittal (no teams).
- C. Sponsor Administrators (local and regional levels) are at liberty to request the submittals be in the form of original drawings (on 24" x 36" paper) or in the form of one or multiple portable document format files (pdf's) that have been formatted to print on 24" x 36" paper. The design narrative shall be provided on 8 ½" x 11" paper or in pdf format to that same size.
- D. Submittals to the NEF National Administrator for national judging shall be in pdf format only. The local and regional Sponsor Administrators shall be responsible for the conversion of any actual documents that they have received and judged as the winning entry per division.
- E. The submittals to the NEF National Administrator shall be posted by Division to the appropriate Dropbox Link:
 - Dropbox Link for High School Division: **TBD by National Administrator**
- F. Dropbox Link for College Division: **TBD by National Administrator**
- G. All plan drawings shall contain a NORTH arrow and be labeled with the drawing scale.
- H. Drawing scales are found in the required drawing section of the "Design Problem"
- I. It shall be at the discretion of local and regional Sponsor Administrators whether they will or will not return the submittals to the contestants.



DESIGN DRAFTING COMPETITION

**NAWIC CHAPTER
ADMINISTRATOR**

**SUPPLEMENTAL SUPPORT
MATERIALS & FORMS**

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Website: www.nef-edu.org



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NOTE: Drawings may be created utilizing any computer aided design (CAD) program available to the contestants, drawn by hand, or may consist of a combination of computer aided or hand drawn drawings.



NAWIC Chapter Sponsor Checklist & Contact Info

YEAR: _____

Due Date	To Do Item	Date Done
	Get problem from NEF Website. Using Quick Reference Guide & Time Line set deadlines and prizes	
	Send Intro Letter to area high schools & colleges, letters to potential sponsors and Press Releases to local media	
	Send Reminder to schools/contestants about Application due date	
	Application due date	
	Code <i>(as specified on Page DD2-6 of DD Guidelines)</i> & Send Acknowledgement letters to instructors/contestants	
January 10	Chapter participation report due to Regional Administrator	
	Find judges <i>(minimum of 3 per guidelines)</i> & set judging date	
	Date to Receive submissions <i>(No later than February 15)</i>	
	Judging Date	
	Local Winner due to Regional Administrator <i>(11:00 PM ET – Third Monday in March)</i>	
	Notify division winners and send participant acknowledgements to contestants	
	Return remaining projects back to instructors/contestants with judging forms	
	Regional Winner announced <i>(no later than First Monday in April)</i>	
	National Winner announced <i>(no later than First Monday in May)</i>	

NAWIC Chapter Administrator: _____

Chapter Name & No: _____

Contact Info: Address: _____

City/State/Zip: _____

Email: _____ Phone: _____

Prizes:	Division	First Place	Second Place
	High School	_____	_____
	College	_____	_____

(Add info to Chapter website with link to National & Regional websites)



SAMPLE INTRODUCTORY LETTER TO SCHOOLS (USE YOUR LETTERHEAD)

Date

Instructors Name

School

Address

City/ST/Zip

RE: NEF Design Drafting Competition

The *(insert NAWIC Chapter name)* is sponsoring the NAWIC Education Foundation's Design Drafting Competition for the *(insert school year)* school year, and we wish to encourage you and your students to participate.

The contest provides recognition to contestants for their creative design, successful problem solving skills and craftsmanship in preparing architectural drawings and renderings. **The drawings may be created utilizing any computer aided design (CAD) program available to the contestants, drawn by hand, or may consist of a combination of computer aided and hand drawn drawings.** The winner of the local competition will go on to compete in the Regional Competition and the Regional winner will be submitted to compete in NEF's National Competition.

The members of *(insert NAWIC Chapter name)* and the NAWIC Education Foundation believe the challenge of meeting future workforce demands requires immediate attention to the importance of educating, training, and preparing our youth for careers in the construction industry.

We hope you will encourage your students to enter this competition and look forward to hearing from you and from them.

Competition Rep

(Contact information)

HIGH SCHOOL DIVISION APPLICATION FORM (HD)



Participant Code:

Assigned by Sponsor

I wish to enter the NAWIC Education Foundation Design Drafting Competition. I have read and agree to be governed by all rules and specifications of the competition.

Date: _____

Participant Name: _____

School Name: _____

School Address: _____

City: _____ State: _____ Zip: _____

Grade: _____ Age: _____ ***** Gender:** _____ Female _____ Male

Years Participated: _____ 1 _____ 2 _____ 3 _____ 4

***** NEF is a non-profit Foundation and relies on grants to supplement our funding. Grant applications require we supply the race and gender of students who participate in our projects.**

- *** Ethnicity** (Please select one)
- Black or African American
 - Hispanic or Latino
 - American Indian or Alaskan Native
 - White (Caucasian)
 - Asian
 - Native Hawaiian or other Pacific Islander

Parent/Guardian Name: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Phone #: _____ Social Security #: _____
(required for award winners)

Please specify the type of drawing: _____ CAD _____ Hand _____ Combo of Both

Release: I hereby consent to the use of my child's name or photograph in promoting or publicizing the Foundation, or this specific event, now or in the future. On behalf of my child, I understand that his/her entry becomes the property of NEF for its exclusive use. I further represent that this entry is the entrant's original work and does not infringe on any patent, copyright or other right of another. On the entrant's behalf, I agree to indemnify NEF against any claim of infringement or violation of the rights of another in the design entered.

Participant's signature: _____

Teacher (print): _____

Teacher's signature: _____

Parent/Guardian (print): _____

Parent/Guardian signature: _____

NAWC Chapter: _____ (Name & No.) Region: _____

Design Drafting Administrator: _____



COLLEGE DIVISION APPLICATION FORM (CD)

Participant Code:

Assigned by Sponsor

I wish to enter the NAWIC Education Foundation Design Drafting Competition. I have read and agree to be governed by all rules and specifications of the competition.

Date: _____

Participant Name: _____

School Name: _____

School Address: _____

City: _____ State: _____ Zip: _____

Grade: _____ Age: _____ *** Gender: _____ Female _____ Male

Years Participated: _____ 1 _____ 2 _____ 3 _____ 4

***** Ethnicity (Please select one)**

- ___ Black or African American
- ___ Hispanic or Latino
- ___ American Indian or Alaskan Native
- ___ White (Caucasian)
- ___ Asian
- ___ Native Hawaiian or other Pacific Islander

***** NEF is a non-profit Foundation and relies on grants to supplement our funding. Grant applications require we supply the race and gender of students who participate in our projects.**

Home Address: _____

City: _____ State: _____ Zip: _____

Phone #: _____ Social Security #: _____
(required for award winners)

Please specify the type of drawing: _____ CAD _____ Hand _____ Combo of Both

Release: I hereby consent to the use of my child's name or photograph in promoting or publicizing the Foundation, or this specific event, now or in the future. On behalf of my child, I understand that his/her entry becomes the property of NEF for its exclusive use. I further represent that this entry is the entrant's original work and does not infringe on any patent, copyright or other right of another. On the entrant's behalf, I agree to indemnify NEF against any claim of infringement or violation of the rights of another in the design entered.

Participant's Name (print): _____

Participant's signature: _____

Teacher's Name (print): _____

Teacher's signature: _____

NAWC Chapter: _____ (Name & No.) Region: _____

Design Drafting Administrator: _____


NEF
NAWIC Education Foundation
DESIGN DRAFTING
SAMPLE PRESS RELEASE
(USE YOUR LETTERHEAD)

Date to be Released - **FOR IMMEDIATE RELEASE**

Media Contact: Name, Phone # & Email

Insert Sponsor Name / NAWIC Chapter & address

NEF Design Drafting Competition

(Insert City, State) – (*insert NAWIC Chapter name*) is sponsoring the NAWIC Education Foundation (NEF) Design Drafting Competition for (*insert division – High School or College*) students in the (*insert school district or college/ city*). This competition is administered by the NAWIC Education Foundation to create an awareness of job opportunities in the construction industry.

The NAWIC Education Foundation is a non-profit IRS 501(c)3 corporation operating to provide and promote educational opportunities and programs to benefit the construction industry throughout the United States.

The competition provides recognition to contestants for creative design, successful problem solving and craftsmanship in preparing architectural drawings and renderings. **The drawings may be created utilizing any computer aided design (CAD) program available to the contestants, drawn by hand, or may consist of a combination of computer aided and hand drawn drawings.**

Entries will be evaluated for detail, accuracy and originality of work. Contestants will be judged at the local level with the local winning entry in each division being submitted for Regional and National Competition.

Contestants will be furnished with an architectural problem developed by a design professional, a site description and plan, and a list of required drawings and information. Judging will be performed by construction industry professionals.

(*insert NAWIC Chapter name*) believe the challenge of meeting future workforce demands requires immediate attention to the importance of education, training, and preparing our youth for careers in construction.

###

Insert basic information about the Sponsor

Insert where to find more info about Sponsor



SAMPLE REQUEST FOR FINANCIAL SPONSORS
(USE YOUR LETTERHEAD)

Date

Company Representative

Company Name

Address

City/ST/Zip

Dear: *(insert rep name)*

Thank you for the opportunity to tell you about the NAWIC Education Foundation's Design Drafting Competition. The competition was designed to introduce your students to the construction industry in a positive and challenging manner, to foster a self-worth, to build confidence in the participants, and to encourage mentoring programs between students, educators and the industry.

This year *(insert sponsor name)* is proud to sponsor the Design Drafting Competition for students from *(insert names of school, district or university)*

(insert NAWIC Chapter name) is seeking financial sponsors for the cash awards and other expenses of the competition. We hope to raise *(insert amount needed)* in prize money and would like each participant to leave the contest with gift certificates and merchandise. In addition, we would like to give our judges gifts for offering their time and expertise to the competition.

The judging for the competition will be held *(date)* at *(location)* and the prizes will be awarded no later than *(date)*. *(insert NAWIC Chapter name)* truly appreciates your support of education in our community and your support of the construction industry.

Sincerely,

Competition Administrator

(Contact information)



SAMPLE ACKNOWLEDGEMENT LETTER TO CONTESTANTS (USE YOUR LETTERHEAD)

Date

Contestant name
School name
School address
City, State, Zip Code

Dear **Contestant Name:**

Your application to enter the (insert Division) Design Drafting Competition, for the (insert year) school year has been received. We are delighted that you have accepted the challenge.

Following is your code number to include in your title block in place of your name on your drawings:

Code No. (insert assigned code #)
(as specified on Page DD2-7 of DD Guidelines)

Your completed presentation is to be submitted for judging to the following address no later than **(insert due date)**

Contact Name
Company Name
Street Address
City, State, Zip Code

You may submit your entry in the form of original drawings (on 24" x 36" paper) or in the form of one or multiple portable document format files (pdf's) that have been formatted to print on 24" x 36" paper. Your entry must include the design narrative, your signed application form, the five (5) required drawings. You may also include two (2) bonus drawings. The design narrative and signed application shall be provided on 8 ½" x 11" paper and attached to Sheet A-1 Site Plan or in pdf format to that same size.

If you have any questions, please feel free to call me at (insert phone #) or email me at (insert email address)

The members of the (insert NAWIC Chapter name) are anxious to see your accomplishments. Good Luck!!

Administrator's Name
Design Drafting Administrator
Sponsor Name
Sponsor Address
City, State, Zip Code



NAWIC CHAPTER SCHOOL PARTICIPATION Mid-Year RECAP FORM

YEAR: _____

NAWIC Chapter Sponsor – Obtain following information from each High School and/or College's that are participating – assign participant code and forward to NAWIC Regional Administrator by **January 10**.

NEF NAWIC Regional Administrator: Region: _____

Name: _____

Address: _____

Email: _____ *Phone #:* _____

NAWIC Chapter Name/Number: _____

Chapter Administrator: _____

Email: _____ Phone: _____

Participants

Name	Code <small>(as specified on Page DD2-6 of Guidelines)</small>	High School	College
Total Participants:			



DESIGN DRAFTING

NAWIC CHAPTER SCHOOL PARTICIPATION ANNUAL RECAP FORM

YEAR: _____

NAWIC Chapter Sponsor – Obtain the following information from each High School and/or College that participated and forward along to NAWIC Regional Administrator no later than _____ . *(Third Monday in March)*

NEF NAWIC Regional Administrator: Region: _____ Name: _____ Address: _____ Email: _____ Phone #: _____
--

NAWIC Chapter Name/Number: _____

Chapter Administrator: _____

Email: _____ Phone: _____

Chapter Participation in Region: **Division:** ___ High School ___ College

Contestant Name	Code <small>(as specified on Page DD2-6 of Guidelines)</small>	Registered	Judged	Incomplete (Not Judged)
Total Participants:				

(Regional Administrator submit this form to the National Administrator)



NAWIC CHAPTER - HIGH SCHOOL (HD)
PARTICIPATION STATISTICAL DATA RECAP FORM

The NAWIC Education Foundation uses the following data in obtaining grants and other financial contributions to maintain and create our quality educational programs. At no time are these results used to discriminate or exclude people based on race, gender, religion or creed.

Participation Stats for year: _____

Enter the # of participants in each category noted:

	# of	_____ High Schools	_____ Youth Programs		
Grade Level		9 _____	10 _____	11 _____	12 _____
Years of Participation		1 _____	2 _____	3 _____	4 _____
Forms of Drawings		_____ Hand	_____ CAD	_____ Combo of Both	
	# of	_____ Female	_____ Male		
Ethnicity:	_____	Black or African American	_____	Hispanic or Latino	
	_____	American Indian or Alaska Native	_____	White (<i>Caucasian</i>)	
	_____	Asian	_____	Native Hawaiian or other Pacific Island	

NAWIC Chapter Name: _____

Chapter Number: _____ Region: _____

Phone: _____ Email: _____

Mailing Address: _____

Design Drafting Administrator: _____

Winning Entry: _____

Mailing Address: _____

City/State/Zip: _____

Parent or Guardian Name: _____

Required Information Check List: *(put all loose papers together in one envelope to avoid loss in transport to the next judging level):*

- _____ Signed Application form
- _____ All Required Drawings (see guidelines)
- _____ Design Narrative/Concept (attached to drawings)
- _____ Judging Forms (Chapter & Regional)
- _____ Oral Interview (Optional)



(Regional Administrator submit this form to the National Administrator)

NAWIC CHAPTER – COLLEGE (CD) PARTICIPATION STATISTICAL DATA RECAP FORM

The NAWIC Education Foundation uses the following data in obtaining grants and other financial contributions to maintain and create our quality educational programs. At no time are these results used to discriminate or exclude people based on race, gender, religion or creed.

Participation Stats for year: _____

Enter the # of participants in each category noted:

# of Colleges	___	2-Year	___	4-Year				
Grade Level	Freshman	___	Sophomore	___	Junior	___	Senior	___
Years of Participation	1	___	2	___	3	___	4	___
Forms of Drawings	___	Hand	___	CAD	___	Combo of Both		
# of	___	Female	___	Male				
Ethnicity:	___	Black or African American	___	Hispanic or Latino				
	___	American Indian or Alaska Native	___	White (<i>Caucasian</i>)				
	___	Asian	___	Native Hawaiian or other Pacific Island				

NAWIC Chapter Name: _____

Chapter Number: _____ Region: _____

Phone: _____ Email: _____

Mailing Address: _____

Design Drafting Administrator: _____

Winning Entry: _____

Mailing Address: _____

City/State/Zip: _____

Parent or Guardian Name: _____

Required Information Check List: (*put all loose papers together in one envelope to avoid loss in transport to the next judging level*):

- ___ Signed Application form
- ___ All Required Drawings (see guidelines)
- ___ Design Narrative/Concept (attached to drawings)
- ___ Judging Forms (Chapter & Regional)
- ___ Oral Interview (Optional)



(Regional Administrator submit this form to the National Administrator)

**NAWIC CHAPTER ADMINISTRATOR
COMPETITION CRITIQUE FORM FOR**

YEAR: _____ **DIVISION:** HIGH SCHOOL COLLEGE BOTH

Please critique this program. Your response will help improve this program to better enable the NAWIC Education Foundation (NEF) to meet its goals.

NAWIC Chapter: _____ Region: _____
(Name & No.)

Administrator: _____

1. Where the materials provided adequate? ___ Yes ___ No

If no, why not? _____

2. Did you find the program difficult to administer? ___ Yes ___ No

3. Did you have an adequate budget for the program? ___ Yes ___ No

4. Were the instructors receptive to working on the competition? ___ Yes ___ No

Comments: _____

How can we improve the program? _____

Other comments: _____

Please use additional space as needed and submit these comments to the National Administrator.



DESIGN DRAFTING COMPETITION

NAWIC REGIONAL ADMINISTRATOR

SUPPLEMENTAL SUPPORT MATERIALS & FORMS

1800 Pembroke Drive, Suite 300
Orlando, FL 32810
Telephone: 407.667.3417
E-mail: nawicedu@gmail.com
Website: www.nef-edu.org

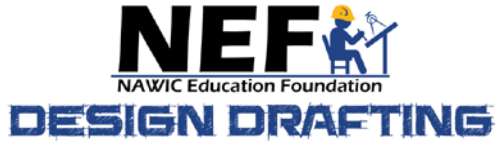


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Sponsor Competition Critique Form (submit to National Chair)	DD3B – 8

NOTE: Drawings may be created utilizing any computer aided design (CAD) program available to the contestants, drawn by hand, or may consist of a combination of computer aided or hand drawn drawings.



NAWIC Regional Administrator Checklist & Contact Info

YEAR: _____

<i>Due Date</i>	<i>To Do Item</i>	<i>Date Done</i>
	Get problem from NEF Website. Using Quick Reference Guide & Time Line set deadlines and prizes	
	Send notification to Chapters in Region	
January 10	Chapter participation report due to Regional Administrator	
January 15	Chapter participation report due to National Administrator	
	Find judges (<i>minimum of 3 per guidelines</i>) & set judging date	
	Date to Receive submissions (<i>No later than February 15</i>)	
	Judging Date	
	Local Winner of each division due to Regional Administrator <i>(11:00 PM ET – Third Monday in March)</i>	
	Regional Winner of each division due to National Administrator <i>(11:00 PM ET – First Monday in April)</i>	
	Notify division winners	
	Return remaining projects back to instructors/contestants with judging forms	
	Regional Winner announced (<i>no later than First Monday in April</i>)	
	National Winner announced (<i>no later than First Monday in May</i>)	

NAWIC Regional Administrator: _____

Contact Info: Address: _____

City/State/Zip: _____

Email: _____ Phone: _____

Prizes:	<i>Division</i>	<i>First Place</i>	<i>Second Place</i>
	High School	_____	_____
	College	_____	_____

(Add info to Regional Website with links to participating Chapters)



NAWIC REGIONAL - HIGH SCHOOL (HD)

PARTICIPATION STATISTICAL DATA RECAP FORM

The NAWIC Education Foundation uses the following data in obtaining grants and other financial contributions to maintain and create our quality educational programs. At no time are these results used to discriminate or exclude people based on race, gender, religion or creed.

Participation Stats for year: _____

Enter the # of participants in each category noted:

# of	_____	High Schools	_____	Youth Programs				
Grade Level	9	_____	10	_____	11	_____	12	_____
Years of Participation	1	_____	2	_____	3	_____	4	_____
Forms of Drawings	_____	Hand	_____	CAD	_____	Combo of Both		

# of	_____	Female	_____	Male
Ethnicity:	_____	Black or African American	_____	Hispanic or Latino
	_____	American Indian or Alaska Native	_____	White (<i>Caucasian</i>)
	_____	Asian	_____	Native Hawaiian or other Pacific Island

NAWIC Region Administrator: _____

NAWIC Region: _____

Phone: _____ Email: _____

Mailing Address: _____

Design Drafting Administrator: _____

Winning Entry: _____

Mailing Address: _____

City/State/Zip: _____

Parent or Guardian Name: _____

Required Information Check List: *(put all loose papers together in one envelope to avoid loss in transport to the next judging level):*

- _____ Signed Application form
- _____ All Required Drawings (see guidelines)
- _____ Design Narrative/Concept (attached to drawings)
- _____ Judging Forms (Chapter & Regional)
- _____ Oral Interview (Optional)

(Regional Administrator submit this form to the National Administrator)



DESIGN DRAFTING

NAWIC REGIONAL – COLLEGE (CD) PARTICIPATION STATISTICAL DATA RECAP FORM

The NAWIC Education Foundation uses the following data in obtaining grants and other financial contributions to maintain and create our quality educational programs. At no time are these results used to discriminate or exclude people based on race, gender, religion or creed.

Participation Stats for year: _____

Enter the # of participants in each category noted:

# of Colleges	_____	2-Year	_____	4-Year	_____
Grade Level	Freshman _____	Sophomore _____	Junior _____	Senior _____	
Years of Participation	1 _____	2 _____	3 _____	4 _____	
Forms of Drawings	_____	Hand _____	CAD _____	Combo of Both _____	
# of	_____	Female _____	Male _____		
Ethnicity:	_____	Black or African American	_____	Hispanic or Latino	
	_____	American Indian or Alaska Native	_____	White (Caucasian)	
	_____	Asian	_____	Native Hawaiian or other Pacific Island	

NAWIC Region Administrator: _____

NAWIC Region: _____

Phone: _____ Email: _____

Mailing Address: _____

Design Drafting Administrator: _____

Winning Entry: _____

Mailing Address: _____

City/State/Zip: _____

Parent or Guardian Name: _____

Required Information Check List: (put all loose papers together in one envelope to avoid loss in transport to the next judging level):

- _____ Signed Application form
- _____ All Required Drawings (see guidelines)
- _____ Design Narrative/Concept (attached to drawings)
- _____ Judging Forms (Chapter & Regional)
- _____ Oral Interview (Optional)

(Regional Administrator submit this form to the National Administrator)



DESIGN DRAFTING

NAWIC REGIONAL ADMINISTRATOR COMPETITION CRITIQUE FORM FOR

DIVISION: HIGH SCHOOL COLLEGE BOTH

Please critique this program. Your response will help improve this program to better enable the NAWIC Education Foundation (NEF) to meet its goals.

NAWIC Region: _____ Year: _____

Administrator: _____

1. Where the materials provided adequate? _____ Yes _____ No

If no, why not? _____

2. Did you find the program difficult to administer? _____ Yes _____ No

3. Did you have an adequate budget for the program? _____ Yes _____ No

4. Were the instructors receptive to working on the competition? _____ Yes _____ No

Comments: _____

How can we improve the program? _____

Other comments: _____

Please use additional space as needed and submit these comments to the National Administrator.



DESIGN DRAFTING COMPETITION

**INDIVIDUAL SPONSOR
ADMINISTRATOR**

**SUPPLEMENTAL SUPPORT
MATERIALS & FORMS**

1800 Pembroke Drive, Suite 300
Orlando, FL 32810
Telephone: 407.667.3417
E-mail: nawicedu@gmail.com
Website: www.nef-edu.org



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NOTE: Drawings may be created utilizing any computer aided design (CAD) program available to the contestants, drawn by hand, or may consist of a combination of computer aided or hand drawn drawings.



Individual Sponsor Checklist & Contact Info

YEAR: _____

<i>Due Date</i>	<i>To Do Item</i>	<i>Date Done</i>
	Get problem from NEF Website. Using Quick Reference Guide & Time Line set deadlines and prizes	
	Send Intro Letter to area schools, letters to potential sponsors and Press Releases to local media	
	Send Reminder to schools about Application due date	
	Application due date	
	Code <i>(as specified on Page DD2-6 of DD Guidelines)</i> & Send Acknowledgement letters to instructors/contestants	
	Find judges <i>(minimum of 3 per guidelines)</i> & set judging date	
	Date to Receive projects (No later than February 15)	
	Judging Date	
	Local Winner due to National Administrator <i>(11:00 PM ET – First Monday in April)</i>	
	Notify winner and present participant acknowledgements to contestants	
	Return remaining projects back to contestants with judging forms	
	National Winner announced <i>(no later than First Monday in May)</i>	

Sponsor Administrator: _____

Contact Info: Address: _____

City/State/Zip: _____

Email: _____ Phone: _____

Prizes:	Division	First Place	Second Place
	High School	_____	_____
	College	_____	_____



SAMPLE INTRODUCTORY LETTER TO SCHOOLS (USE YOUR LETTERHEAD)

Date

Instructors Name

School

Address

City/ST/Zip

RE: NEF Design Drafting Competition

The **(insert sponsor name)** is sponsoring the NAWIC Education Foundation's Design Drafting Competition for the *(insert school year)* school year, and we wish to encourage you and your students to participate.

The contest provides recognition to contestants for their creative design, successful problem solving skills and craftsmanship in preparing architectural drawings and renderings. The drawings may be created utilizing any computer aided design (CAD) program available to the contestants, drawn by hand, or may consist of a combination of computer aided and hand drawn drawings. The winner of the local competition will be submitted to compete in NEF's National Competition.

(Insert Sponsor) and the NAWIC Education Foundation believe the challenge of meeting future workforce demands requires immediate attention to the importance of educating, training, and preparing our youth for careers in the construction industry.

We hope you will encourage your students to enter this competition and look forward to hearing from you and from them.

*Competition Administrator
(Contact information)*



<p>Participant Code:</p> <hr/> <p><i>Assigned by Sponsor</i></p>

High School DIVISION APPLICATION FORM (HD)

I wish to enter the NAWIC Education Foundation Design Drafting Competition. I have read and agree to be governed by all rules and specifications of the competition.

Date: _____

Participant Name: _____

School Name: _____

School Address: _____

City: _____ State: _____ Zip: _____

Grade: _____ Age: _____ ***** Gender:** _____ Female _____ Male

Years Participated: _____ 1 _____ 2 _____ 3 _____ 4

***** NEF is a non-profit Foundation and relies on grants to supplement our funding. Grant applications require we supply the race and gender of students who participate in our projects.**

Parent/Guardian Name: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Phone #: _____ Social Security #: _____
(required for award winners)

Please specify the type of drawing: _____ CAD _____ Hand _____ Combo of Both

Release: I hereby consent to the use of my child's name or photograph in promoting or publicizing the Foundation, or this specific event, now or in the future. On behalf of my child, I understand that his/her entry becomes the property of NEF for its exclusive use. I further represent that this entry is the entrant's original work and does not infringe on any patent, copyright or other right of another. On the entrant's behalf, I agree to indemnify NEF against any claim of infringement or violation of the rights of another in the design entered.

Participant's signature: _____

Teacher (print): _____

Teacher's signature: _____

Parent/Guardian (print): _____

Parent/Guardian signature: _____

Sponsor: _____ Region: _____

Design Drafting Administrator: _____



Participant Code:

Assigned by Sponsor

COLLEGE DIVISION APPLICATION FORM (CD)

I wish to enter the NAWIC Education Foundation Design Drafting Competition. I have read and agree to be governed by all rules and specifications of the competition.

Date: _____

Participant Name: _____

School Name: _____

School Address: _____

City: _____ State: _____ Zip: _____

Grade: _____ Age: _____ ***** Gender:** _____ Female _____ Male

Years Participated: _____ 1 _____ 2 _____ 3 _____ 4

***** Ethnicity** (Please select one)

- _____ Black or African American
- _____ Hispanic or Latino
- _____ American Indian or Alaskan Native
- _____ White (Caucasian)
- _____ Asian
- _____ Native Hawaiian or other Pacific Islander

***** NEF is a non-profit Foundation and relies on grants to supplement our funding. Grant applications require we supply the race and gender of students who participate in our projects.**

Home Address: _____

City: _____ State: _____ Zip: _____

Phone #: _____ Social Security #: _____
(required for award winners)

Please specify the type of drawing: _____ CAD _____ Hand _____ Combo of Both

Release: I hereby consent to the use of my child's name or photograph in promoting or publicizing the Foundation, or this specific event, now or in the future. On behalf of my child, I understand that his/her entry becomes the property of NEF for its exclusive use. I further represent that this entry is the entrant's original work and does not infringe on any patent, copyright or other right of another. On the entrant's behalf, I agree to indemnify NEF against any claim of infringement or violation of the rights of another in the design entered.

Participant's Name (print): _____

Participant's signature: _____

Teacher's Name (print): _____

Teacher's signature: _____

Sponsor: _____ Region: _____

Design Drafting Administrator: _____


NEF
NAWIC Education Foundation
DESIGN DRAFTING
SAMPLE PRESS RELEASE
(USE YOUR LETTERHEAD)

Date to be Released - **FOR IMMEDIATE RELEASE**

Media Contact: Name, Phone # & Email

Insert Sponsor Name & address

NEF Design Drafting Competition

(Insert City, State) – **(Insert sponsor name)** is sponsoring the NAWIC Education Foundation (NEF) Design Drafting Competition for (insert division – High School or College) students in the (insert school district or college/ city). This competition is administered by the NAWIC Education Foundation to create an awareness of job opportunities in the construction industry.

The NAWIC Education Foundation is a non-profit IRS 501(c)3 corporation operating to provide and promote educational opportunities and programs to benefit the construction industry throughout the United States.

The competition provides recognition to contestants for creative design, successful problem solving and craftsmanship in preparing architectural drawings and renderings. **The drawings may be created utilizing any computer aided design (CAD) program available to the contestants, drawn by hand, or may consist of a combination of computer aided and hand drawn drawings.**

Entries will be evaluated for detail, accuracy and originality of work. Contestants will be judged at the local level with the local winning entry in each division being submitted for Regional and National Competition.

Contestants will be furnished with an architectural problem developed by a design professional, a site description and plan, and a list of required drawings and information. Judging will be performed by construction industry professionals.

(Insert sponsor name) believe the challenge of meeting future workforce demands requires immediate attention to the importance of education, training, and preparing our youth for careers in construction.

###

Insert basic information about the Sponsor

Insert where to find more info about Sponsor



SAMPLE REQUEST FOR FINANCIAL SPONSORS (USE YOUR LETTERHEAD)

Date

Company Representative

Company Name

Address

City/ST/Zip

Dear: *(insert rep name)*

Thank you for the opportunity to tell you about the NAWIC Education Foundation's Design Drafting Competition. The competition was designed to introduce your students to the construction industry in a positive and challenging manner, to foster a self-worth, to build confidence in the participants, and to encourage mentoring programs between students, educators and the industry.

This year ***(Insert sponsor name)*** is proud to sponsor the Design Drafting Competition for students from *(insert names of school, district or university)*

(Insert sponsor name) is seeking financial sponsors for the cash awards and other expenses of the competition. We hope to raise ***(insert amount needed)*** in prize money and would like each participant to leave the contest with gift certificates and merchandise. In addition, we would like to give our judges gifts for offering their time and expertise to the competition.

The judging for the competition will be held *(date)* at *(location)* and the prizes will be awarded no later than ***(date)***. ***(Insert sponsor name)*** truly appreciates your support of education in our community and your support of the construction industry.

Sincerely,

Competition Administrator

(Contact information)



SAMPLE ACKNOWLEDGEMENT LETTER TO CONTESTANTS (USE YOUR LETTERHEAD)

Date

Contestant name
School name
School address
City, State, Zip Code

Dear **Contestant Name:**

Your application to enter the (**insert Division**) Design Drafting Competition, for the (insert year) school year has been received. We are delighted that you have accepted the challenge.

Following is your code number to include in your title block in place of your name on your drawings:

Code No. (insert assigned code #)
(as specified on Page DD2-7 of DD Guidelines)

Your completed presentation is to be submitted for judging to the following address no later than (**Insert due date**)

Contact Name
Company Name
Street Address
City, State, Zip Code

You may submit your entry in the form of original drawings (on 24" x 36" paper) or in the form of one or multiple portable document format files (pdf's) that have been formatted to print on 24" x 36" paper. Your entry must include the design narrative, your signed application form, the five (5) required drawings. You may also include two (2) bonus drawings. The design narrative and signed application shall be provided on 8 ½" x 11" paper and attached to Sheet A-1 Site Plan or in pdf format to that same size.

If you have any questions, please feel free to call me at (insert phone #) or email me at (insert email address)

The members of the (insert sponsor name) are anxious to see your accomplishments. Good Luck!!

Chair Name
Design Drafting Administrator
Sponsor Name
Sponsor Address
City, State, Zip Code



**INDIVIDUAL SCHOOL PARTICIPATION
Annual RECAP FORM**

YEAR: _____

Division: _____ High School _____ College

Sponsor – Complete form and forward to NEF National Administrator by **11:30 PM ET on the First Monday in April.**

NEF National Administrator:	
Name: _____	
Address: _____	
Email: _____	Phone #: _____

Sponsor Name: _____

Region: _____ (Per Map in Guidelines)

Administrator: _____

Phone: _____ Email: _____

Contestant Name	Code <small>(as specified on Page DD2-6 of Guidelines)</small>	Registered	Judged	Incomplete (Not Judged)
Total # of Participants:				

(Submit this form to the National Administrator)



INDIVIDUAL SPONSOR - HIGH SCHOOL (HD)

PARTICIPATION STATISTICAL DATA RECAP FORM

The NAWIC Education Foundation uses the following data in obtaining grants and other financial contributions to maintain and create our quality educational programs. At no time are these results used to discriminate or exclude people based on race, gender, religion or creed.

Participation Stats for year: _____

# of	High Schools	_____	Youth Programs	_____
Grade Level	9	_____	10	_____
	11	_____	12	_____
Years of Participation	1	_____	2	_____
	3	_____	4	_____
Forms of Drawings	Hand	_____	CAD	_____
	Combo of Both	_____		
# of	Female	_____	Male	_____
Ethnicity:	_____ Black or African American	_____ Hispanic or Latino		
	_____ American Indian or Alaska Native	_____ White (<i>Caucasian</i>)		
	_____ Asian	_____ Native Hawaiian or other Pacific Island		

Sponsor Name: _____

Region: _____ (*Per Map in Guidelines*)

Phone: _____ Email: _____

Mailing Address: _____

Design Drafting Administrator: _____

Winning Entry: _____

Mailing Address: _____

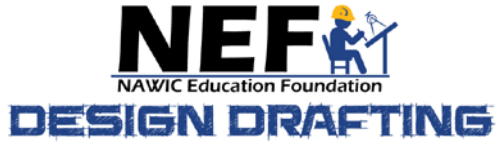
City/State/Zip: _____

Parent or Guardian Name: _____

Required Information Check List: (*put all loose papers together in one envelope to avoid loss in transport to the next judging level*):

- _____ Signed Application form
- _____ All Required Drawings (see guidelines)
- _____ Design Narrative/Concept (attached to drawings)
- _____ Judging Forms (Chapter & Regional)
- _____ Oral Interview (Optional)

(Individual Administrator submit this form to the National Administrator)



INDIVIDUAL SPONSOR ADMINISTRATOR COMPETITION CRITIQUE FORM FOR

DIVISION: [] HIGH SCHOOL [] COLLEGE [] BOTH

Please critique this program. Your response will help improve this program to better enable the NAWIC Education Foundation (NEF) to meet its goals.

Sponsor: _____

Region: _____ (Per Map in Guidelines)

Administrator: _____

1. Where the materials provided adequate? ___ Yes ___ No

If no, why not? _____

2. Did you find the program difficult to administer? ___ Yes ___ No

3. Did you have an adequate budget for the program? ___ Yes ___ No

4. Were the instructors receptive to working on the competition? ___ Yes ___ No

Comments: _____

How can we improve the program? _____

Other comments: _____

Please use additional space as needed and submit these comments to the National Administrator.



DESIGN DRAFTING COMPETITION

NATIONAL ADMINISTRATOR

SUPPLEMENTAL SUPPORT MATERIALS & FORMS

1800 Pembroke Drive, Suite 300
Orlando, FL 32810
Telephone: 407.667.3417
E-mail: nawicedu@gmail.com
Website: www.nef-edu.org

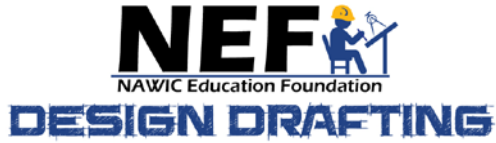


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Annual Report – College Division Winner Info	DD3D - 10

NOTE: Drawings may be created utilizing any computer aided design (CAD) program available to the contestants, drawn by hand, or may consist of a combination of computer aided or hand drawn drawings.



DESIGN DRAFTING
NATIONAL Administrator
 Checklist & Contact Info

YEAR: _____

<i>Due Date</i>	<i>To Do Item</i>	<i>Date Done</i>
	Appointed by NEF President Elect to serve during their year as President	
	Work with a licensed architect, engineer or other design professional to create the design problem statement.	
July 1	Make the design problem statement available <i>no later than July 1st</i> of each year.	
	NEF President Elect appoints (with the assistance of the NAWIC Regional Directors (Director-Elects) the Regional Design Drafting Administrators	
	Contact NAWIC Regional Directors (Director-Elects) and/or Regional Administrators regarding upcoming competition with the following information: - National Administrator Contact Info - Design Problem Statement - Due Dates (per recommended schedule in guidelines)	
	Contact any Individual Regional Sponsors from database of competition participants (<i>future</i>)	
January 15	Participation report due from Regional NAWIC Administrators or Sponsors	
	Find judges (<i>minimum of 3 per guidelines</i>) & set judging date	
	Mid-Year Report due (<i>date specified by NEF President</i>)	
	Regional Winner announced (<i>no later than First Monday in April</i>)	
	National Winner announced (<i>no later than First Monday in May</i>)	
	Annual Report due (<i>date specified by NEF President</i>)	

National Administrator: _____

Contact Info: Address: _____

City/State/Zip: _____

Email: _____ Phone: _____

Prizes:	Division	First Place	Second Place
	High School	\$1500	\$1000
	College	\$1500	\$1000

(Add info to National website)

NEF 
NAWIC Education Foundation

DESIGN DRAFTING

NATIONAL ADMINISTRATOR
Mid-Year REPORT

As specified by NEF President

- *Report Header*
- *Due Date*

- *Suggested information to include in report:*
 - *The problem*
 - *The attached Stats report*
 - *Any questions or comments you think the NEF Board of Trustees should be aware of!!*



DESIGN DRAFTING

NATIONAL ADMINISTRATOR

Mid-Year RECAP FORM YEAR: _____

PROJECTED - PARTICIPATION INFORMATION

NAWIC Participation Recap

Region		Number of:				
Name	Code	Chapters	High Schools	Participants	Colleges	Participants
Midwest	MW					
North Central	NC					
Northeast	NE					
Pacific Northwest	PN					
Pacific Southwest	PS					
South Atlantic	SA					
South Central	SC					
Southeast	SE					
Totals						

Individual Regional Sponsor Participation Recap

Sponsor:			Division		# of
Name	City	State	High School	College	Participants
Totals					

NEF
NAWIC Education Foundation
DESIGN DRAFTING
NATIONAL ADMINISTRATOR
Annual REPORT

As specified by NEF President

- *Report Header*
- *Due Date*

- *Suggested information to include in report:*
 - *The problem*
 - *National Winners*
 - *The Annual Stats report – for each Division (next 2 pages)*
 - *Any questions or comments you think the NEF Board of Trustees should be aware of!!*
 - *Next year's Administrator and/or problem if available*



DESIGN DRAFTING

NATIONAL ADMINISTRATOR

Annual RECAP FORM YEAR: _____

ACTUAL - PARTICIPATION INFORMATION

NAWIC Participation Recap

Region		Number of:	High School Division		College Division	
Name	Code	Chapters	Registered	Judged	Registered	Judged
Midwest	MW					
North Central	NC					
Northeast	NE					
Pacific Northwest	PN					
Pacific Southwest	PS					
South Atlantic	SA					
South Central	SC					
Southeast	SE					
Totals						

Individual Regional Sponsor Participation Recap

Sponsor:			High School Division		College Division	
Name	City	State	Registered	Judged	Registered	Judged
Totals						



NATIONAL ADMINISTRATOR
WINNER INFORMATION - HIGH SCHOOL DIVISION (HD)

YEAR: _____

First Place:

Sponsor Name: _____

Region: _____ *(Per Map in Guidelines)*

Phone: _____ Email: _____

Mailing Address: _____

Design Drafting Administrator: _____

Winning Entry: _____

Code #: _____

Mailing Address: _____

City/State/Zip: _____

Parent or Guardian Name: _____

Form of Drawing: Hand ____ CAD ____ Combo of Both ____

Second Place:

Sponsor Name: _____

Region: _____ *(Per Map in Guidelines)*

Phone: _____ Email: _____

Mailing Address: _____

Design Drafting Administrator: _____

Winning Entry: _____

Code #: _____

Mailing Address: _____

City/State/Zip: _____

Parent or Guardian Name: _____

Form of Drawing: Hand ____ CAD ____ Combo of Both ____



NATIONAL ADMINISTRATOR
WINNER INFORMATION - COLLEGE DIVISION (CD)

YEAR: _____

First Place:

Sponsor Name: _____

Region: _____ *(Per Map in Guidelines)*

Phone: _____ Email: _____

Mailing Address: _____

Design Drafting Administrator: _____

Winning Entry: _____

Code #: _____

Mailing Address: _____

City/State/Zip: _____

Parent or Guardian Name: _____

Form of Drawing: Hand ____ CAD ____ Combo of Both ____

Second Place:

Sponsor Name: _____

Region: _____ *(Per Map in Guidelines)*

Phone: _____ Email: _____

Mailing Address: _____

Design Drafting Administrator: _____

Winning Entry: _____

Code #: _____

Mailing Address: _____

City/State/Zip: _____

Parent or Guardian Name: _____

Form of Drawing: Hand ____ CAD ____ Combo of Both ____



DESIGN DRAFTING COMPETITION

JUDGING FORM & CRITERIA

1800 Pembroke Drive, Suite 300
Orlando, FL 32810
Telephone: 407.667.3417
E-mail: nawicedu@gmail.com
Website: www.nef-edu.org

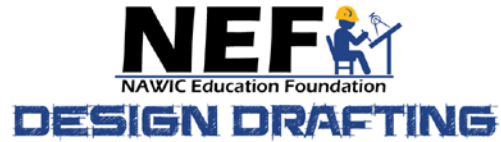


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NOTE: Drawings may be created utilizing any computer aided design (CAD) program available to the contestants, drawn by hand, or may consist of a combination of computer aided or hand drawn drawings.


NEF
 NAWIC Education Foundation
DESIGN DRAFTING
JUDGING FORM

Level of Judging: ___ Local ___ Regional ___ National

Division: ___ High School ___ College

Contestant Code: _____ Region _____

Sponsor Name: _____
(NAWIC Chapter's include name & number)

Judges shall evaluate each project with the following point system:

Creativity: Thought and successful solution to the project, including ideas of layout, presentation, and building design.

Placement and Presentation: Neatness and consistency in the identification of parts of the drawing, including spelling, punctuation, and layout of drawings on the page.

Meet's Clients Needs/Design Intent: Incorporates the wants and needs of the client as described in the Project Description.

Drawing Requirements: Inclusion of drawing requirements, as listed in the Design Problem and Project Requirements, such as orientation, labeling, scale, etc.

**DO NOT WRITE OR MARK ON ANY OF THE DRAWINGS OR THE NARRATIVE
 – USE THE REMARKS SECTION!!**

Design Narrative/Design Concept (must be typed) – 20 points maximum	
Meets Client Needs – 10 points maximum	
Special Design Features – 5 points maximum	
Spelling and Grammar – 5 points maximum	
Sheet A-1 Site Plan with Roof Plan – 25 points maximum	
Creativity – 5 points maximum	
Placement and Presentation – 5 points maximum	
Meets Client Needs / Design Intent – 10 points maximum	
Drawing Requirements – 5 points maximum	
Sheet A-2 Floor Plan – 35 points maximum	
Creativity – 8 points maximum	
Placement and Presentation – 7 points maximum	
Meets Client Needs / Design Intent – 10 points maximum	
Meets ADA Requirements – 5 points maximum	
Drawing Requirements – 5 points maximum	



Contestant Code: _____


JUDGING FORM – PAGE 2

Sheet A-3 Electrical Plan – 25 points maximum	
Creativity – 7 points maximum	
Placement and Presentation – 5 points maximum	
Meets Client Needs / Design Intent – 8 points maximum	
Drawing Requirements – 5 points maximum	
Sheet A-4 Exterior Elevations (2 views) – 30 points maximum	
Creativity – 8 points maximum	
Placement and Presentation – 7 points maximum	
Meets Client Needs / Design Intent – 10 points maximum	
Drawing Requirements – 5 points maximum	
Sheet A-5 Building Section and Wall Section – 30 points maximum	
Creativity – 8 points maximum	
Placement and Presentation – 7 points maximum	
Meets Client Needs / Design Intent – 10 points maximum	
Drawing Requirements – 5 points maximum	
Sheet A-6 / A-7 Bonus Drawings – 20 points maximum	
Bonus Drawing #1 – 10 points maximum	
Bonus Drawing #2 – 10 points maximum	
Total Points - 185 points maximum	

Your remarks are very welcome by the students: _____

Judges Signature: _____

Date: _____



NEF
NAWIC Education Foundation

DESIGN DRAFTING

JUDGING CRITERIA

Creativity: Thought and successful solution to the project, including ideas of layout, presentation, and building design.

- Unique architectural or interior design features that enhance the space?
- Is the idea realistic and constructible?
- Unique layout to accommodate owner needs or wants?
- Alternative use of energy and/or environmental solutions that are viable options?
- Use of unconventional building materials (straw, plastic, mud, etc...)?

Placement and Presentation: Neatness and consistency in the identification of parts of the drawing, including spelling, punctuation, and layout of drawings on the page.

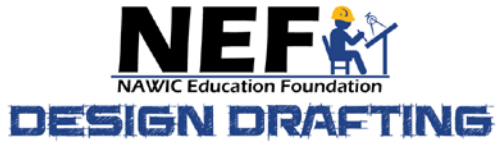
- Is the drawing drawn to the scale indicated (within tolerance levels)?
- Does the drawing use the conventional syntax for drawings (title block, etc.)?
- Are the words and notes legible?
- Are the words spelled correctly (3 or more words spelled incorrectly)?
- Do the notes link to the correct numbers (letters) on the drawing?
- Are the correct symbols used to reflect different objects (GFCI outlet, regular outlets, lights, etc.)?
- Is the building oriented in the correct direction (e.g. towards the right of way)?
- Does the design take advantage of the environmental concerns (windows facing the winter sun)?

Meet's Clients Needs/Design Intent: Incorporates the wants and needs of the client as described in the Project Description.

- Serves the useful purpose as outlined by the client?
- Presents a structure that would fit within the budget of the client?
- Is it buildable?
- Accurately links to each subsequent page (elements on each successive page link to each other (e.g. a window on one plan is in the same location on another plan))?
- Optimizes flow?
- Uses client's style recommendations?

Drawing Requirements: Inclusion of drawing requirements, as listed in the Design Problem and Project Requirements, such as orientation, labeling, scale, etc.

- Are all drawings required by the Design Problem and Project Requirements included?
- Are all drawings labeled properly per the Design Problem and Project Requirements?
- Is the scale accurate per the Design Problem and Project Requirements?
- Does the drawing have proper orientation?
- Does the drawing have errors?
- Does the drawing have spelling errors?



ORAL INTERVIEW FORM (OPTIONAL)

The winning entry in each Division may be interviewed by the Sponsor. The Sponsor Interviewer is to complete this form.

This form should be utilized when either:

- a) the contestant narrative does not adequately describe the design and/or
- b) the entry requires verbal verification that the work is by the contestant and not completed by others.

Contestant Code: _____ Region _____

Sponsor Name: _____
(NAWIC Chapter's include name & number)

1. Describe the overall concept of your project: _____

2. How did you come up with your design? What was your thought process? _____

3. Explain any special features that you have designed in your project. _____

4. Describe the flow of space in your project. _____

5. If you had more time, what would you have done differently, added, etc.? _____

Interviewer's additional comments: _____

(This form, if used, must accompany the entry at all levels of judging)