



**DELHI METRO RAIL CORPORATION LTD.**  
(A Joint venture of the Govt. of India and the Govt. of  
the NCT of Delhi)



**The Lifeline of Delhi.**

**ADVT No. DMRC/PERS/22/HR/2025 (188) Dated: 31/01/2025**

**REQUIREMENT OF MECHANICAL EXPERT (MECHANICAL AND ROLLING STOCK), IN  
DMRC, AT HOD LEVEL, ON DEPUTATION/ POST RETIREMENT CONTRACTUAL  
ENGAGEMENT (PRCE) BASIS**

The Delhi Metro Rail Corporation (DMRC) Ltd., a Joint Venture company with equal equity participation from Govt. of India and the Govt. of the National Capital Territory of Delhi has been entrusted with the responsibility of implementation of the rail-based Mass Rapid Transit System, for Delhi. The Delhi Metro Rail Corporation, Lifeline of Delhi, prides itself on its ability to nurture its employees through its unique work culture. Today, DMRC empowered by about 14,000 employees with MRTS activities spread over Delhi NCR, Mumbai, Patna etc., carry about 3 million passengers per day in Delhi & NCR. In addition to the above, DMRC is involved in providing consultancy services to a number of cities within India and abroad.

To meet with the immediate requirement of DMRC and its allied projects, applications are invited from experienced, dynamic and motivated persons of Indian Nationality, working in/ retired (only in case of Post Retirement Contractual Engagement basis) from any Government Organization / Central Public Sector Undertakings (CPSUs), preferably from the Indian Railways, having relevant work experience in the field of Mechanical department and Rolling Stock maintenance and operations, for filling up of following 01 (ONE) post of Mechanical Expert (Mechanical and Rolling Stock) at HOD level, on Deputation/ Post Retirement Contractual Engagement basis-

S. No	Post (Post Code)	No. of Post (s)	Mode of Induction	Pay scale/ Consolidated Salary	Age Limit (as on 01.01.2025)
1	<b>Mechanical Expert (Mechanical and Rolling Stock) Post Code: 01/GM/M/RS</b>	01*	Deputation	Parent Department pay plus deputation allowance	Max. 55 years
			Post Retirement Contractual Engagement basis (PRCE)	Rs. 1,65,900/- per month** (for posting in Delhi/NCR)	Min. 55 Years and Max. 62 Years

**Important:**

\* Vacancy is provisional and subject to increase/decrease.

\*\* Candidates selected on Post retirement Contractual Engagement Basis shall be paid consolidated fee, as indicated above. The emoluments are in terms of the extant rules of DMRC. The remuneration will be based on their last substantive grade, subject to a maximum amount as indicated in the advertisement.

**2. ELIGIBILITY CRITERIA AS ON 01/01/2025:**

- A. The Officer should have varied experience in the field of Mechanical department and Rolling Stock Maintenance and operations, working in, or, Retired (in case of Post Retirement Contractual Engagement basis), from any Government organization/CPSUs, **preferably from the Indian Railways** and conversant with functioning in a computerized environment. Hands on knowledge of various computer applications, relating to the job would be desirable. Officer should be free from D&AR and Vigilance angle.

## **B. PAY SCALE ELIGIBILITY CRITERIA**

### **i) Candidates applying on deputation basis:**

SAG officers, presently working in the CDA pay scale at Level 14 (Rs. 144200–218200), in pay matrix as per the 7th CPC, or, in the IDA pay scale of Rs. 120000 – 280000/- in any Govt. Organization/ CPSUs, including services put in on deputation in the above pay scale, with a total of 18 years' service at Gazetted / Executive level in any Government Organization/ CPSUs. Officers working in Non-Functional SAG, may also apply.

### **ii) Candidates applying on Post Retirement Contractual Engagement basis:**

SAG and higher-level officers, presently working in/ retired from the CDA pay scale at Level 14 (Rs. 144200–218200), or higher, in pay matrix as per the 7th CPC, or, in the IDA pay scale of Rs. 120000 – 280000/- or higher, in any Govt. Organization/ CPSUs, including services put in on deputation in the above pay scale, with a total of 18 years' service at Gazetted / Executive level in any Government Organization/ CPSUs.

## **3. JOB DESCRIPTION:**

The incumbent for the post shall be responsible for managing Mechanical/ Rolling Stock works pertaining to the Delhi Metro Rail Corporation Ltd.

## **4. JOB LOCATION/ PLACE OF POSTING**

The incumbent for the post shall initially be posted at Delhi/NCR. However, the selected candidates shall be liable to be posted/ transferred to any of the offices/ Project sites under the control of the corporation in India, or, abroad.

## **5. PAY AND EMOLUMENTS**

i) **For candidate selected on Deputation basis –** The selected candidate shall continue to draw parent department pay plus deputation allowance, as applicable, under the Govt. of India rules.

ii) **For candidate selected on PRCE basis –** The selected candidate for posting in Delhi/NCR shall be eligible for a consolidated salary of (Rs. 1,65,900/- per month)\*, HRA/Lease facility and other benefits as applicable as per the company policy, for the said position

\*For outstation posting other than Delhi/NCR, the consolidated salary shall be Rs. 182,500/- per month.

The emoluments are in terms of the extant rules of DMRC. The remuneration will be based on their last substantive grade, subject to a maximum amount as indicated in the advertisement.

Candidates must be working in / retired from, a substantive grade, on regular basis and MACP benefits, etc., would not be considered.

## **6. SCREENING PROCESS:**

The selection methodology for candidates applying on Deputation and Post Retirement Contractual Engagement basis shall comprise of Personal Interview.

For the purpose of grant of medical benefits, as applicable, the engagee shall have to undergo a **Medical Fitness Examination (In case of candidate applying on PRCE basis)**.

(The Medical Examination shall be in Executive/Technical category. The details of Medical Examination are available on the DMRC website).

The selection process would judge different facets of knowledge, skills, comprehension, aptitude and physical fitness. Candidates would have to qualify/pass the **Screening Process and the Medical Examination (as applicable)**, before being adjudged as suitable for selection. All related information shall be available only on Website: <http://www.delhimetrorail.com> and candidates must regularly check the website for updates.

## **7. SCHEDULE OF SELECTION:**

- i) Last date of receipt of duly filled in application (along with relevant documents) through Speed post OR e-mail shall be **21/02/2025**. Incomplete applications or applications received after the due date shall be summarily rejected. DMRC shall not be responsible for loss / delay in post.
  - ii) The list of shortlisted candidates shall be uploaded on DMRC website in the **Fourth week of February, 2025 (tentatively)** and interview will be held in **the First week of March, 2025 through online mode (tentatively)** (Complete details shall be displayed on DMRC website).
  - iii) No separate communication, by post, shall be sent to candidates individually. Candidates are advised to go through the instructions / schedule for interview displayed on DMRC website and appear for the interview, accordingly, along with original copies of testimonials.
- iv) The final result shall be declared by Second week of March, 2025. (Tentatively).**

Eligible and willing candidates for the aforesaid post may apply as per the application format at **Annexure-I**. The candidate must enclose all relevant proof /documents in support of qualification, experience, pay and pay scale.

The candidates presently employed in Govt. organization or Central Public-Sector Undertaking (CPSUs) should send their application through proper channel along with Vigilance and D&AR clearance in the attached proforma at **Annexure-II** and the copies of APARs for the last five years, so as to reach the under mentioned address / email id, by the stipulated date. The applications received after the due date will be summarily rejected. **Applications received through proper channel i.e., forwarded by the Cadre Controlling Authority of the parent organization, till the last date of the receipt of the application, shall only be entertained. Under no circumstances, shall Advance Copies be entertained.**

The duly filled in application form should be sent in an envelope super scribing the Name of Post on the cover prominently, **latest by 21/02/2025**, through Speed Post to the following address, OR, email the scanned copy of duly filled in Application Form, along with scanned copies of all other documents sought (as stated in the Application Form) to [career@dmrc.org](mailto:career@dmrc.org), by writing the Advt. No., in the subject of email:

**General Manager (HR)  
Delhi Metro Rail Corporation Ltd,  
Metro Bhawan, Fire Brigade Lane,  
Barakhamba Road, New Delhi.**



# दिल्ली मेट्रो रेल कॉर्पोरेशन लि० DELHI METRO RAIL CORPORATION LTD.

(A JOINT VENTURE OF GOVERNMENT OF INDIA AND GOVT OF DELHI)

**ADVT. No. DMRC/PERS/22/HR/2025 (188)**

## **ANNEXURE I**

### **DMRC APPLICATION FORMAT**

**AFFIX A  
RECENT  
PASSPORT SIZE  
SELF  
ATTESTED  
PHOTOGRAPH**

(TO BE FILLED IN CAPITAL LETTERS BY THE APPLICANT)

S. No	DETAILS	PARTICULARS				
1A	POST NAME	HOD/ Mechanical Expert (Mechanical and Rolling Stock)				
B	POST CODE	01/GM/M/RS				
C	BASIS FOR APPLYING THE POST (Please tick one option)	Deputation <input type="checkbox"/> Post Retirement Contractual Engagement <input type="checkbox"/>				
2	APPLICANT's NAME (Sh./Smt./Ms.)					
3	FATHER's / HUSBAND's NAME (Sh.)					
4	DATE OF BIRTH (dd/mm/yyyy)					
5	AGE as on 01/01/2025	YEARS	MONTHS	DAYS		
6	SERVICE					
7	DEPARTMENT					
8	CORRESPONDENCE ADDRESS					
		STATE:		PINCODE:		
9	CONTACT NUMBER WITH STD CODE					
10	MOBILE NUMBER					
11	EMAIL ID					
12	CATEGORY (SC/ST/OBC/GENERAL)					
13	DATE OF SUPERANNUATION (for application on PRCE basis, if applicable)					
14	EDUCATIONAL QUALIFICATIONS					
	Qualification	Particulars (Name of degree)/ Please mentioned (Full time/ Part time)	Subject	Institute / University	% or CGPA	Passing Year
A	GRADUATION					
B	POST GRADUATION					
C	OTHERS					

15	<b>WORK EXPERIENCE (AS ON 01/01/2025) (FILL ONLY THE APPLICABLE COLUMN)</b>			
I	<b>TOTAL WORK EXPERIENCE</b>	<b>YEARS</b>	<b>MONTHS</b>	<b>DAYS</b>
A	<b>DATE OF LAST PASSED REGULAR EXAMINATION (DD/MM/YYYY)</b>			
B	<b>DATE OF JOINING FIRST REGULAR JOB (DD/MM/YYYY)</b>			
C	<b>DITS (DATE OF ENTRY IN TIME SCALE)</b>			
D	<b>PRESENT PAY BAND WITH GRADE PAY AND BASIC PAY AS ON DATE OF APPLICATION</b>			
	<b>IF YES, DETAILS OF EXPERIENCE</b>			
II	<b>FOR APPLICANT in CDA/IDA SCALE</b> (Complete details of service / position held since joining) (separate sheet may be attached, if necessary) <b>(Tick the applicable pay scale type – CDA/IDA and mention the full pay scale below)</b>			
	<b>Designation/ Post Held during Gazetted/ Executive service (since date of initial appointment)</b>	<b>Organization Name/ Place of posting</b>	<b>Pay Scale (CDA / IDA) and Grade (i.e., JAG/SG/SAG, etc.,)</b>	<b>Period (From – To) dd/mm/yy – dd/mm/yy</b>
A				
B				
C				
D				
III	<b>DETAILS OF DEPUTATION DURING SERVICE</b>			
A	<b>DETAILS OF PREVIOUS DEPUTATION/FOREIGN ASSIGNMENT, IF ANY</b>			
B	<b>WHETHER DEBARRED FROM DEPUTATION? IF YES, PLEASE FURNISH DETAILS.</b>			
C	<b>WHETHER COOLING OFF PERIOD COMPLETED? IF YES, DATE OF RETURN FROM PREVIOUS DEPUTATION WITH DETAILS, WHEREVER APPLICABLE.</b>			
IV	<b>ESSENTIAL WORK EXPERIENCE</b>			
A	<b>HAVING VARIED EXPERIENCE IN THE FIELD OF MECHANICAL DEPARTMENT AND ROLLING STOCK MAINTENANCE AND OPERATIONS.</b>			<b>YES / NO</b>

B	WORKING IN, OR, RETIRED, FROM ANY GOVERNMENT ORGANIZATION/ CPSUs AT SAG LEVEL OR HIGHER, PREFERABLY FROM THE INDIAN RAILWAYS AS MENTIONED IN PARA (2) OF THE ADVERTISEMENT	YES / NO
C	HAVING A TOTAL OF 18 YEARS' SERVICE AT GAZETTED/ EXECUTIVE LEVEL IN THE GOVT. SECTOR, OR THE CPSUs	YES / NO
D	WORKING IN/ RETIRED (FOR PRCE) FROM CDA / IDA PAY SCALE, AS MENTIONED IN THE ELIGIBILITY CRITERIA, AT POINT NO. 2 B(i/ii) OF THE ADVT. (WHICHEVER IS APPLICABLE)	YES / NO
V	<b>BREIF DESCRIPTION OF THE WORK EXPERIENCE</b>	
16	WHETHER ANY CONVICTION (by court of Law) / PUNISHMENT/PENALTY (due to disciplinary action by employer) WAS AWARDED TO APPLICANT IN LAST 10 YEARS	YES / NO
	IF YES, DETAILS THEREOF	Enclose Separate sheet
17	WHETHER ANY CASE IS PENDING IN THE COURT OF LAW OR ANY DISCIPLINARY ENQUIRY IS GOING ON, AGAINST APPLICANT	YES / NO
	IF YES, DETAILS OF ENQUIRY	Enclose Separate sheet
18	NOC FROM CURRENT EMPLOYER ENCLOSED	YES / NO
19	VIGILANCE & D&AR STATUS FROM CURRENT EMPLOYER ENCLOSED	YES / NO
20	COPIES OF ANNUAL PERFORMANCE APPRAISAL REPORT FOR LAST 5 YEARS ENCLOSED	YES / NO
21	WHETHER APPEARED FOR INTERVIEW IN DMRC IN PAST (IF YES, DETAILS THEREOF)	
22	ANY OTHER RELEVANT INFORMATION (DISTINCTION/AWARD/CERTIFICATE etc.)	
23	HOBBIES/INTERESTS	

I hereby declare that the particulars furnished above are true. I understand that my candidature will be cancelled, if any information is found to be incorrect or false at any point in time.

**Date:** \_\_\_\_\_

**Place:** \_\_\_\_\_

**Signature of Candidate**

**Name:** \_\_\_\_\_

**Mobile No.:** \_\_\_\_\_

**Email ID:** \_\_\_\_\_

**Documents to be enclosed (whichever applicable)**

1. Educational Certificates (Graduation, Post-Graduation & Others)
2. Work Experience Certificate
3. NOC from Employer along with D&AR & Vigilance clearance in the attached proforma (Annexure-II)
4. APARs of Last 5 years
5. Documents in support of substantive grade, on regular basis (for candidates working in CDA pay scale).

**PARTICULARS OF THE OFFICER/EXECUTIVE FOR WHOM VIGILANCE COMMENTS/  
CLEARANCE BEING SOUGHT**

(To be furnished and signed by the CVO or HoD)

1. Name of the Officer (in full) : \_\_\_\_\_
2. Father's Name : \_\_\_\_\_
3. Date of Birth : \_\_\_\_\_
4. Date of Retirement : \_\_\_\_\_
5. Date of Entry into Service : \_\_\_\_\_
6. Service to which the officer belongs Including batch/ year cadre – etc., wherever applicable. : \_\_\_\_\_
7. Positions held : \_\_\_\_\_  
(During the ten preceding years)

S. No	Organization (Name in Full)	Designation & place of posting	Administrative/Nodal Ministry/Deptt. Concerned (in case of officers of PSUs etc.,)	From	To
1.					
2.					
3.					
4.					
5.					
6.					

Date:

(SIGNATURE)

Name : \_\_\_\_\_  
Designation: \_\_\_\_\_



**VIGILANCE PROFILE OF THE OFFICER/EXECUTIVE FOR WHOM VIGILANCE COMMENTS/  
CLEARANCE BEING SOUGHT**

(To be furnished and signed by the CVO or HoD)

Name of the Officer: \_\_\_\_\_

8.	Whether the Officer has been placed on the "Agreed List" or "List of Officers of Doubtful Integrity" (If yes, details to be given)	
9.	Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so, with what result	
10.	Whether any punishment was awarded to the officer during the last 10 years and if so, the date of imposition and details of the penalty	
11.	Is any disciplinary/ criminal proceedings or charge sheet pending against the officer, as on date	
12.	Is any action contemplated against the officer as on date( If so, details to be furnished)	
13.	Whether any complaint with vigilance angle is pending against the officer (If so, details to be furnished)	

**Date:**

**(SIGNATURE)**

**Name** : \_\_\_\_\_  
**Designation** : \_\_\_\_\_