

Overflow Flyer “How To”

This flyer was designed to inform contractors and designers about landscaped areas that are used to manage stormwater by giving it time to infiltrate naturally into the soil. Here’s how you can make this flyer work for your agency!

Add your logo to the flyer!

At the bottom of the front and back of the flyer, we’ve left space for your agency logo.

- Open the PDF and place a .gif version of your agency’s logo on the front and the back.

Add a QR code

Adding a Quick Response (QR) code allows viewers to simply scan the QR graphic on the flyer and visit your website. There are several free “QR code generating” websites available. The recommended site is qr-code-generator.com. To create a custom QR code for your agency website, simply open the site, paste in your agency’s website, and download the code.

You are now able to use the QR code on the flyer or any other literature you have.

Print, place on your website, and distribute

Once you’ve included your agency logo on the flyer, feel free to post the graphic to your agency website or print and share with the community at large!

Printing in-house

If you chose to print the flyer on your printer, select the “In-house print” option and follow the directions for your Adobe presets below:

- Under “Page Sizing & Handling” select the “Multiple” option and make sure that both graphics are side-by side in the display window (choose “Custom and have it print 2 by 1)
- Make sure you have the print properties set to “Duplicate” or “Double-Sided” so that both sides of the graphic are printed on the single sheet of paper
- Print and cut the flyers down to size

Printing professionally

If you chose to have the flyer printed professionally, select the “Professional Print” copy of the flyer and simply submit the print directly to your printer. He or she should take care of the rest!