

SMB8-13

For Input

12 December 2017



Planning Board business during 2018

Purpose: present for Board input and agreement:

1. Principles for conducting Board business in 2018
2. Proposed in-person/virtual meeting dates taking into account other key System and external events
3. Proposed key topics and strategic matters for the Board in 2018

Suggested principles for Board activity

- **2 in-person meetings**
 - Focused on strategic discussions
 - One in Montpellier (Q1) and one hosted at a Center (Q4)
 - One (Q4) including a members 'retreat' element
 - Midweek dates avoiding weekend travel
- **2 virtual meetings**
 - Clearing document concepts ahead of Q2 Council meeting
 - Finalizing end of year matters
- **Additional business conducted electronically**
 - Early inputs into concepts
 - Position papers, minutes, draft agendas etc.

Potential Dates and context in CGIAR events

(* To be discussed and final selections made in early January 2018)

Dates	Event
23-24 January 2018	General Assembly
8 February 2018	Audit Chairs Meeting
14-15 March 2018 *	SMB9 In-Person Meeting
week commencing 9 April 2018	SMB10 virtual meeting (in advance of SC6)
15-17 May 2018	SC6 Meeting (Berlin)
4-7 June 2018	CRP and Science Leaders Meeting
2-4 October 2018 *	SMB11 In-Person Meeting (including retreat)
14-15 November 2018	SC7 Meeting (Seattle)
week commencing 10 December 2018	SMB12 virtual meeting (post SC7)

Selected key matters to come before the Board in 2018



March 2018

- Development of 4-year business plan
- Format/scope of Annual Performance Report
- Development of allocation decision tool
- In-camera - ED 2017 review and feedback session
- Resource mobilization
- Change management

October 2018 (*Revised SMB composition will be in place*)

- Portfolio amendments and improvements as required
- Resource Mobilization strategy/activities
- Multi-year system entity budgets from 2019 onwards
- Allocation tool and draft multi-year allocations
- Review of draft 4-year business plan
- Setting 2019 SMB priorities and schedule