

6th CGIAR System Council Meeting Logistics Information



Hosted by Germany at Humboldt Carré, Berlin, Germany
16-17 May 2018

Humboldt Carré Conference Center
Behrenstraße 42, 10117 Berlin, Germany
Phone number: +49 30 2014485125
Web site: <http://www.humboldtcarre.de/en>

If you have any questions or require assistance whilst attending the meeting or the side events,
please contact Ms. Victoria Pezzi: +33 6 30 83 73 37 - v.pezzi@cgiar.org



6th CGIAR System Council Meeting Logistics Information

Dear System Council Members, Delegated Members, Active Observers and Invited Guests,

We are pleased to invite you to the forthcoming sixth meeting of the CGIAR System Council. The information in this document is designed to facilitate your attendance at the meeting and your visit to Berlin.

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1. Schedule of Events

OVERVIEW OF EVENTS DURING THE WEEK

Date	Time	Event	Participants	Location
Monday 14 May	13:00 – 18:00	EIARD Meeting	EIARD Members	Titanic Comfort Mitte Meeting Room
Tuesday 15 May	8:00 – 13:00	SIMEC Meeting	SIMEC Members	Westin Grand Berlin Hotel Meissen Salon
	14:00 – 15:45	Multi-Funder Breeding Initiative Meeting	Open invitation to all SC6 Participants	Westin Grand Berlin Hotel Wintergarten Meeting room
	18:30 – 19:30	SC6 Welcome Drinks	All SC6 participants and Invited Guests	Westin Grand Berlin Hotel Foyer
Wednesday 16 May	9:00 – 18:00	SC6 – Day 1	All SC6 participants	Humboldt Carré
	18:15 – 18:45	Bus/walk from Humboldt Carré to GIZ	All SC6 participants and Invited Guests	Entrance Humboldt Carré
	19:00 – 21:00	BMZ Evening Reception	All SC6 participants and Invited Guests	GIZ Repräsentanz
	21:15 – 21:45	Bus/walk from GIZ to hotels	All SC6 participants and Invited Guests	Entrance GIZ
Thursday 17 May	8:30 – 10:00	<i>Panel discussion: Building momentum for innovative gender equality research</i>	All SC6 participants and Invited Guests	Humboldt Carré
	10:30 – 18:00	SC6 – Day 2	All SC6 participants	Humboldt Carré
Friday 18 May	8:45 – 19:00	Day visit to Potsdam and Sanssouci Palace	All SC6 participants and Invited Guests who have indicated interest via the registration form	Meeting point at Titanic Comfort Mitte entrance at 8:45am. Further details on page 6.

2. Pre-Meeting Support and Arrangements

2.1. Meeting materials and pre-meeting Calls

Meeting materials can be found on the [CGIAR website](http://www.cgiar.org) at the following dedicated page for the meeting: <https://www.cgiar.org/meeting-document/6th-cgiar-system-council-meeting/>

If interested in pre-meeting calls to assist with discussion of the meeting documents and key issues, Council members are invited to contact systemcouncil@cgiar.org

2.2. Accommodation

Two accommodation options were available when registering.

If you are not sure about the accommodation option and details you have provided in your registration form and you would like to double check those, please contact Victoria: v.pezzi@cgiar.org

1. **Titanic Comfort Mitte**

Elisabeth Mara Strasse 4, 10117 Berlin, Germany

Please note there are other hotels called "Titanic" in Berlin, therefore it is important that you note the address indicated above.

Rate from Monday 13 to Friday 18 May	Rate from Friday 18 to Sunday 20 May
Standard: Single Occupancy: 90€ Double Occupancy: 100€	Standard: Single Occupancy: 269€ Double Occupancy: 279€
Superior: Single Occupancy: 110€ Double Occupancy: 120€	Superior: Single Occupancy: 289€ Double Occupancy: 299€

2. **Westin Grand Berlin**

Friedrichstrasse 158-164, Berlin, 10117, Germany

Rate from Monday 13 to Friday 18 May	Rate from Friday 18 to Sunday 20 May
Single Occupancy: 179€ Double Occupancy: 199€	Single Occupancy: 289€ Double Occupancy: 309€

3. Arrival and Transportation

3.1. Arrival at the airport and directions to the city center

There are two international airports in Berlin:

- **Berlin Tegel Airport (TXL)**

Tegel Airport is located in Berlin's northern district Reinickendorf and is closer to the city than the airport in Schönefeld. Directions to reach the city center are as per below:

Public Transport: Tegel Airport has no direct link to the S- or U-Bahn. The fastest way to get to the city is either by TXL Express Bus or by the Express Bus X9. Both stop right outside the terminal. See more details on how to go from Tegel Airport to Berlin City Center via Public Transport [here](#)

A Taxi from Tegel Airport to Titanic or Westin hotel takes around 20 minutes and will cost you around 25 €

- **Berlin Schönefeld Airport (SXF)**

The Berlin Schönefeld Airport is located on the southern outskirts of Berlin. Many holiday airlines and low-cost-airlines fly to Schönefeld. Directions to reach the city center are as per below:

Public transport: The Schönefeld train station has direct links to regional trains, the S-Bahn and buses and is only a ten-minute walk from the terminal building. See more details on how to go from Schönefeld Airport to Berlin City Center via Public Transport [here](#)

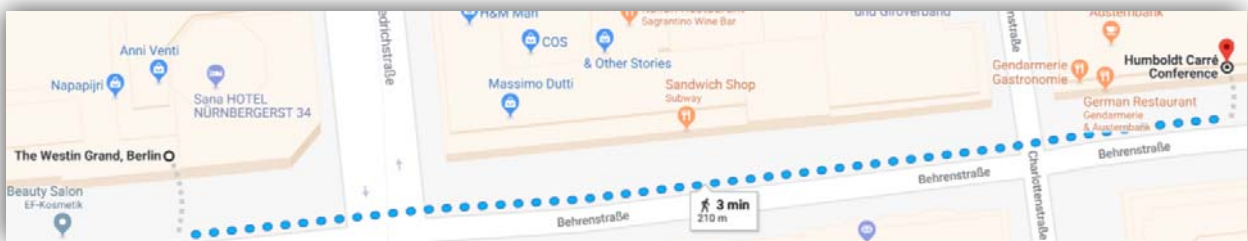
A Taxi from Schönefeld Airport to Titanic or Westin hotel will cost you around 45 €

3.2. Directions to Humboldt Carré (SC6 venue)

The Humboldt Carré, venue of the 6th System Council meeting, is a few minutes walking distance from the two hotel options provided:

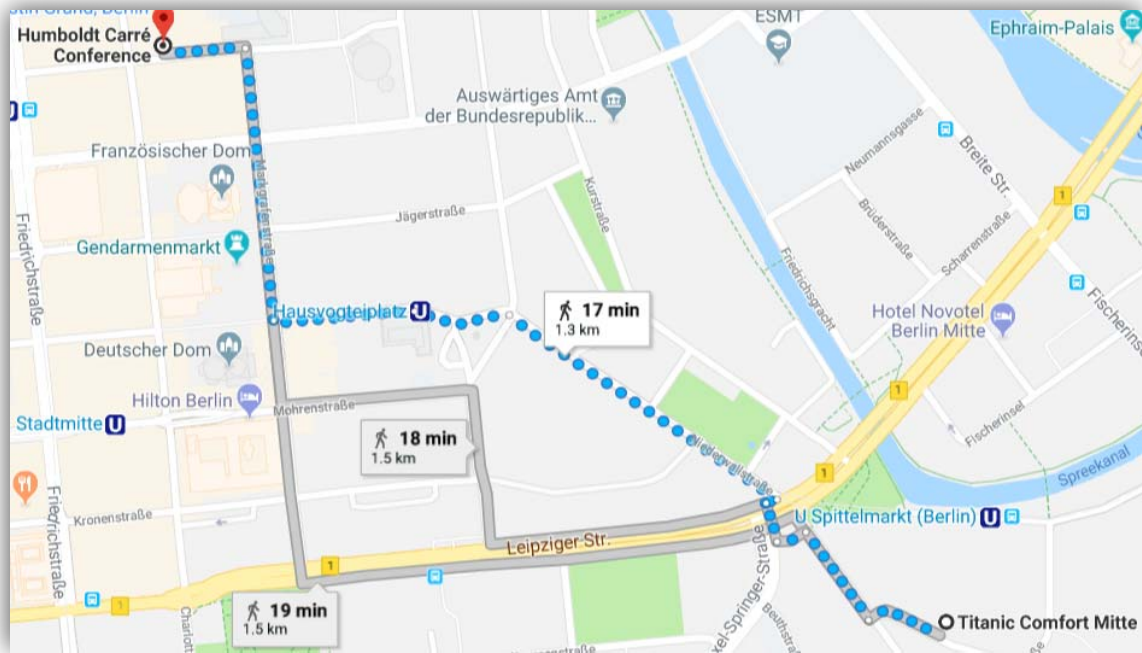
From Westin Grand Berlin:

The Westin Hotel is located only 210m away from Humboldt Carré, see map below:



From Titanic Comfort Mitte:

The Titanic Comfort Mitte Hotel is located 1.3km away from Humboldt Carré, within 17 minutes' walk.



3.3. Registration

In order to collect your badge and confirm your arrival, a staff member of the System Management Office will be ready to welcome you at a dedicated desk on **Tuesday 15 May from 5.30pm to 7.30pm at the Foyer of Westin hotel**, before and during the SC6 Welcome drinks, and on **Wednesday 16 May from 8:30am in the reception area of the Humboldt Carré**.

3.4. Printing Boarding Pass or other transport documentation

As you prepare for your departure, if you need to print your boarding pass, please send it to Victoria at v.pezzi@cgiar.org

4. Additional dining options

To note:

- Breakfast is included in the hotel rates
- On Wednesday 16 and Thursday 17 May, lunch and coffee breaks are provided as part of the meeting package
- Welcome drinks on Tuesday 15 and Reception hosted by BMZ on Wednesday 16 May will be provided as part of the meeting package

For any other dining needs, please see some options below:

Close to Westin Grand Berlin Hotel

Gendarmerie Gastronomie GmbH
Behrenstraße 42 - 10117 Berlin
Tel. : +49 (0)30 76 77 52 70
E-mail: info@gendarmerie-berlin.de

Brasserie Gendarmenmarkt
Taubenstrasse 30 - 10117 Berlin
Tel. : +49 (0)30 20 45 35 01
E-mail: reservierungen@brasserieamgendarmenmarkt.de

il punto
Neustädtische Kirchstr. 6 - 10117 Berlin
Tel.: +49 (0)30 -20 60 55 40
E-mail: info@ilpunto.net

Aigner am Gendarmenmarkt
Französische Straße 25 – 10117 Berlin
Tel. +49 (0)30 203 75 18 50
E-mail: info@aigner-gendarmenmarkt.de

Close to Titanic Comfort Mitte

Tim Raue Restaurant
Rudi-Dutschke-Str. 26 - 10969 Berlin
Tel.: +49 30 2 59 3 79 30
E-mail: office@tim-raue.com

Upside down Bar & Restaurant
Wallstraße 70 - 10179 Berlin
Tel.: +49 (0) 30 240 62 0
E-mail: reservation@upsidedownbar.com

Rotisserie Weingrün
Gertraudenstraße 10-12 | 10178 Berlin-Mitte
Tel. +49 (0) 30 20 62 19 00
E-mail: info@rotisserie-weingruen.de

5. Reception hosted by BMZ

BMZ is delighted to invite all SC6 Participants to the evening reception with parliamentary state secretary **Dr. Maria Flachsbarth** and **Dr. Stefan Schmitz** on **Wednesday, 16 May 2018 at 7.30pm** at **GIZ Repräsentanz**: Reichpietschufer 20, 10785 Berlin.

A bus will pick participants up at the Humboldt Carré entrance at 18:15, after the close of Day 1 of SC6.

For those who would like to walk, Dr. Jürgen Anthofer, from GIZ, will accompany you for an approximate walk of 30 minutes through the center of Berlin.

6. Visit to Potsdam and Palace Sanssouci

Taking note that for those in Europe, Monday 21 May is a public holiday for many, on **Friday 18 May**, the host Country is proposing an additional activity for those that may be interested to stay after the meeting and explore Berlin as part of a longer visit in the city.

The suggested program for Friday includes an optional, touristic tour: a day visit to Potsdam and palace Sanssouci with park; going there by city railway, going back by ship to Wannsee lake (2-3h) and city tram.

Please see an overview of the day visit below:

Friday 18 May 2018

Time	Event
8:45	Departure from Titanic Comfort Mitte Hotel Elisabeth-Mara-Straße 4, 10117 Berlin, Germany
9:00	S-Bahn (tram) from Berlin to Potsdam
9:40	Departure from Potsdam train station to castle Sanssouci by public bus
10:00	Self-guided tour Sanssouci Castle <i>Note: participants can decide not to enter the interior parts of Sanssouci castle and walk instead through the park if preferred</i>
11:00	Walking through parts of the park to Potsdam
12:30	Lunch in Potsdam
13:30 – 16:00	Exploring Potsdam: Dutch Quarter, Nicolai Church, historic part of Potsdam
17:00	River cruise on the Havel to Lake Wannsee (75 min) passing the former German film industry area Babelsberg, Glieniker Bridge and castle, Castle Cecilienhof etc. <i>Note: for those who would like to go back to Berlin earlier, you can take the train back by yourselves instead of the boat.</i>
18:30	S-Bahn back to Berlin
19:00	Arrival in Berlin Center (S Station Friedrichstraße)

Costs to be covered by participants:

- Day-ticket ABC, includes all public transport in Berlin and Potsdam: 7,70 € for individuals or 20,80 € for a Group ticket of 5 (4,16 € per person)
- Entry fee castle Sanssouci: 12 € (includes audio guides in English or German)

- River cruise Potsdam – Wannsee: 12 €
- Lunch – A place to purchase a quick lunch will be suggested

Total costs: Around 30 € excluding lunch

If you haven't expressed interest in this visit in the registration form but would like to participate or, if you have expressed interest and are no longer interested, please contact Victoria so we can have an idea of the number of participants: v.pezzi@cgiar.org

Dr. Jürgen Anthofer will accompany the group, in case you need to contact him the day of the visit please call: +49 160 6149540

7. General Information

7.1. Money exchange and withdrawal

A Travelex shop, where you can exchange money, is located at Terminal A of both Tegel and Schönefeld Airport. They are open from Monday to Sunday from 6am to 9.30pm.

Additionally, ATM (cashpoint machines) are widely available throughout the city.

7.2. Currency

The currency in Germany is the Euro. At the time of writing some main exchange rates with the Euro are as follows:

1 EUR =	1.20 USD	0.86 GBP	1.59 AUD
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7.3. Electricity

Electricity in Berlin is 230V, the following electrical socket is used:



7.4. Weather

Berlin has a semi-continental climate. The German capital experiences fairly cold and relatively dry winters. Summers are usually warm, with occasional thunderstorms.

See the minimum and maximum average of temperatures in May on the next page:

Month	Min. Average Temperature (C°/F°)	Max. Average Temperature (C°/F°)	Average rains (MM)
May	9/48	19/66	54/2.1

For detailed weather forecast in Berlin visit: <https://www.bbc.com/weather/2950159>

8. Contacts

All queries relating to the information in this document, or any other aspect of your trip, should be addressed to systemcouncil@cgiar.org.

The logistical focal point on site will be Ms Victoria Pezzi. In case any questions arise please contact her at: v.pezzi@cgiar.org or by phone: +33 (0)6 30 83 73 37.