**BUDGET REDISGN RFP Questions and Answers**

1. Is the scope of this exercise exclusive to the pooled funding of the 2025-2030 strategy – i.e., what is currently classified as Window 1 funding? This is primarily focused on the MegaProgram and System Organization budgeting processes, including all the steps with oversight committees.
2. Do you have a list of stakeholders for the consultation process – either individuals or roles (e.g., Center COOs, finance directors, SO finance team)? We can also share recommendations based on our understanding of budgeting at CGIAR. If there is an existing list, could you share the types of roles and approximate number of people to be consulted? Between 10 to 15 composed of System Organization Management, Centers Directors General, Centers COOs/Finance Directors, Science teams and other stakeholders involved in the budget process.
3. Are you expecting the consultant to socialize the new guidelines to internal team members (e.g., via webinars, trainings etc.)? No
4. With regards to the redesign of dashboards – as well as designing what is needed from the dashboard, are you expecting the consultant to also implement those into Power BI (or the relevant platform)? No. We are looking for the review of the dashboards/reports and recommendations for potential improvements.
5. Is there a date by which you need to know about any proposed amendments to your T&C's outlined in Appendix 1? Not now. To be decided later.
6. Have you got a specific range or maximum budget cap for this piece of work? We expect you to provide a commercial proposal to commensurate with your narrative.
7. Do you anticipate requiring any change management support to enable the mobilisation of the revised budget governance, approval matrix, funding allocation plan and redesigned budget documentations and reporting structures? The budget process update will be made with a task force and change management to the CGIAR community will need to be made for the MegaProgram budget development.
8. Who is the main point of contact from CGIAR who will be responsible for overseeing this piece of work? The main focal points will be Luis Felipe Mendes and Melanie Glover and the P25 Budget Task force, which is currently under development.
9. Is there any flexibility in the deliverable timelines provided in the RFP? Are there any key dates, apart from those mentioned, that we should consider in our project planning? The delivery time has tight deadlines and not much room for extension as the entire 2025 budget process has to be closed end of October 2024.