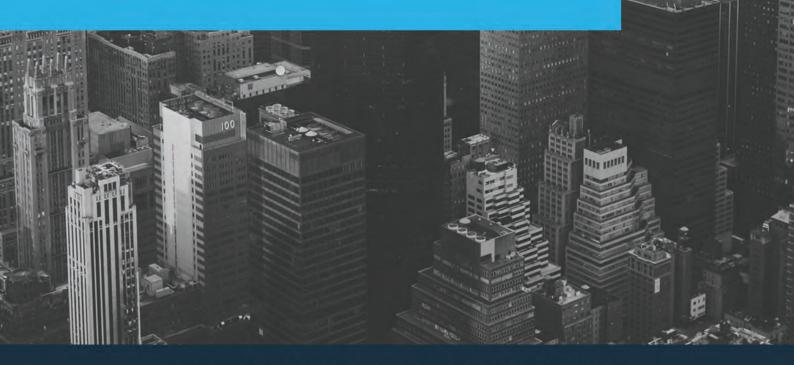
# 2016 ANNUAL REPORT







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AUSTRALIAN SHAREHOLDERS' ASSOCIATION A COMPANY LIMITED BY GUARANTEE ABN 40 000 625 669

### Chairman's Report

It is with great pleasure that I present the 56th annual report of the Australian Shareholders' Association.

As I wrote in last year's report, 2016 would be a year when the ASA would put its new strategic plan into action and deliver on our strategic priorities. This we have done and will continue to do so.

Firstly, we have secured the financial sustainability of the ASA and recorded a surplus for 2016 of \$208,345, a record for the association. This record result has been achieved while keeping membership fees steady during a time of improved membership services, and general business costs increasing far greater than inflation. In fact, our discounted 2-year membership renewal programme has proved very popular with members and currently runs at around 25% of our membership. Furthermore our reputation with corporate Australia has continued to grow with both more corporate members joining the ASA and greater engagement by major companies seeking our opinion, advice and support on a number of governance issues.

A significant proportion of the surplus arises from the \$103,400 contribution from ASIC in respect of proceeds as a result of the Hochtief insider trading contravention. As this contribution has conditions as to its use these funds have been transferred to General Reserves. Full details are set out in the Directors' Report.

Activity levels across our education events and discussion groups increased significantly in 2016. The table on page 8 shows the improvement in the education activities delivered in 2016. ASA opened more new member groups in 2016 than any other year.

Secondly, I am delighted to welcome Judith Fox as the ASA's new CEO. Judith took up her role on 27 February, 2017 and brings strong governance, education and communications experience together with the leadership skills to enable the ASA to stand up even more strongly for shareholders' rights. Holding corporations to account requires a blend of fearless criticism and sound judgement together with diplomacy and tact. Judith has all these qualities.

Thirdly, it is important for us to regularly renew the membership of the board of directors. This is to both introduce new skills and perspectives and recognise the significant time commitment given by directors. Clare Mazzetti, Maxime Bonpain and Barry Nunn AO retired during the year and on behalf of members we thank them for their service and commitment. David Fletcher, Allan Goldin and Stephen Mayne joined the board in their place and are making a major contribution.

After nine years as a director, Betty Clarke-Wood will be standing down at the end of the AGM as she has reached the time limit imposed by our constitution. Betty will leave big shoes to fill and will be greatly missed. Betty will continue in her Victorian Membership role and as a convenor and promotor of regional Victorian member groups. As we continue to renew the board we will be seeking both member representative directors and expert directors who bring specific skills to the board table.

It would be remiss of me not to highlight the areas where we still have much to do in 2017 and beyond. Our education offering has improved substantially but there is more work to do. Likewise our communication with members and our website need further improvement. Our monitoring and advocacy will also have greater prominence in a world where governance and culture of our largest businesses are being questioned almost daily. The ASA will require skills and financial investment to undertake and improve our offerings in these areas and I look forward to Judith taking up these challenges.

In conclusion, on behalf of the board and staff I would like to thank our volunteers for their dedication and hard work. They are the backbone of the ASA and ASA would not have achieved the 2016 result and activity level without their input. We have acknowledged each of our volunteers on page 6 of this report and I give my full-hearted thanks to each and every one for their selfless contribution.

Lastly, many thanks to the National Office staff for their hard work in keeping the ASA operations running so smoothly.

Diana D'Ambra

d9 D'amba

Chairman

#### **ADVOCACY**

2016 has been an exciting year on the advocacy front, as we continue to improve our profile in the market and engagement with companies, regulatory bodies and other stakeholders.

Consistent with prior years, ASA's company monitoring efforts focussed primarily on the performance and governance of ASX200 companies. The ASA remains the trusted voice of retail shareholders as we stand up for shareholders and advocate for improved governance practices amongst listed companies.

In 2016, ASA was represented by a team of 99 volunteer monitors, including Company Monitoring Chairmen Geoff Bowd/Rod McKenzie (VIC), Kim D'Arcy (QLD), Allan Goldin (NSW/ACT), Bob Ritchie (SA) and Len Roy (WA). Sadly, Queensland Company Monitoring Chairman Kim D'Arcy passed away in December 2016 and it is expected that a new Company Monitoring Chairman for Queensland will be appointed in the coming months. Geoff Bowd will step down as joint Victoria Company Monitoring Chairman in 2017.

It is important to acknowledge that without the contribution of our volunteer company monitors for the time and effort they have put into the ASA monitoring and advocacy effort in 2016, ASA would not have the respect and recognition it has in corporate Australia.

ASA published voting intentions for 177 (2015: 185) companies across Australia. ASA representatives also collected proxy votes at an additional 45 (2015: 31) company meetings for companies which we did not formally monitor in 2016. The table below sets out the breakdown between the States.

|                     | NSW/ACT | VIC | QLD | WA | SA | 2016 | 2015 |
|---------------------|---------|-----|-----|----|----|------|------|
| Companies monitored | 71      | 59  | 15  | 19 | 13 | 177  | 185  |
| Proxy collection    | 24      | 11  | 2   | 7  | 1  | 45   | 31   |
| No. of monitors     | 30      | 27  | 12  | 18 | 12 | 99   | 94   |

The quality and credibility of our monitoring was enhanced with research progressed by our Head of Research which enabled monitors to present firm statistics to strengthen our voting intentions. Strong engagement with companies also remains important to the ASA. Company monitors held meetings with the Chairman of 72% of monitored companies and met with a company director other than the Chairman of a further 12% of monitored companies.

ASA directors and company monitors also engaged extensively with the media throughout the year, with the most media generated from ASA's commentary on the proposed Guvera listing and the Commonwealth Bank's remuneration report.

ASA continued its focus on companies raising capital in a fair and equitable manner, with the majority of capital raisings in 2016 by large companies now done by way of a pro-rata accelerated institutional tradeable rights entitlements offer (PAITREO). Where companies elected to raise capital via an institutional placement, almost all were followed by a share purchase plan which enabled retail shareholders to subscribe for up to \$15,000 of shares.

We continue to encourage directors and key executives to have sufficient skin in the game, with more companies introducing policies or guidelines for their directors and executives to achieve minimum shareholding levels. On other ASA focus areas for 2016, we have seen more companies include a table of actual remuneration in their remuneration reports and move away from the use of fair value discounting when allocating performance rights under their long-term incentive schemes.

In terms of voting outcomes for 2016, there were a considerable number of protests on director re-elections and remuneration items. ASA opposed the re-election of directors at 21 AGMs (2015: 8), with most of our concerns relating to director independence, company performance and insufficient shareholdings.

ASA opposed the remuneration reports for a total of 65 companies in 2016 (2015: 52), representing approximately 38% of companies where a resolution to adopt a remuneration report was put to the meeting. Of the monitored companies, 15 companies received a "strike" on remuneration (being a vote of more than 25% against) (2015: 11). ASA voted against the remuneration report for 14 out of 15 of these companies. An additional 26 (2015: 34) monitored companies received a protest vote of more than 10%.

The granting of proxies by retail shareholders to the ASA continues to play an integral role in strengthening the governance of listed companies and the influence of the ASA. We received \$3.9 billion of proxies in 2016.

ASA's advocacy activities also include submissions to government and regulatory bodies on matters relevant to retail shareholders as well as involvement in a number of important external committees.

In 2016, ASA contributed to 7 (2015: 6) formal inquiries, as follows:

- Submission to the Senate Committee on the collapse of listed retailers March 2016
- Submission to the Senate Committee on penalties for white collar crime March 2016
- Submission to Treasury on improving bankruptcy and insolvency laws May 2016
- Submission to Treasury on the distribution of meeting notices and materials June 2016
- Submission to ASX on changes to admission requirements for listed entities June 2016
- Submission to the Australian Securities and Investment Commission (ASIC) on the disclosure of financial information in prospectuses July 2016
- Submission to Treasury on the ASIC industry funding model December 2016

#### ASA was also involved in the following matters:

- ASIC's regulation of high frequency trading, dark pools and short selling
- Proposals by Business Reporting Leaders Forum to improve the corporate reporting framework in Australia
- Australian Accounting Standards Board's review of the remuneration reporting framework in Australia
- Department of Infrastructure's post-implementation review of the 2014 changes to the Qantas Sale Act

#### ASA is represented on the following committees and panels:

- Australian Accounting Standards Board (AASB)
- AASB Disclosure Initiative Project Advisory Panel
- ASIC Consumer Advisory Panel (CAP)
- ASIC Regional Liaison Committee
- ASX Corporate Governance Council
- ATO Individual Taxpayer's Advisory Group
- Business Reporting Leaders Forum (BRLF)
- Corporate Reporting Users Forum
- SMSF Owners' Alliance Advisory Council

#### **EDUCATION**

The education programme aims to provide stimulating, engaging and affordable educational events across a diverse range of subjects. The programme is designed to empower members with the skills, knowledge and practical understanding to make informed decisions, to deal with challenges in the market and to have the confidence to better communicate with investment professionals.

In 2016 the board approved an education action plan which remains the guiding document moving forward. The plan is currently on target and completion dates and tasks remain achievable with a number of initiatives already launched. It aims to maintain our current educational provisions whilst expanding and diversifying the nature of how ASA members can access quality investor education.

Recently initiated activities include a range of interactive workshops aimed to help equip investors with specific investing skills. Whilst the 'Filtering fundamentals' and 'Investment concepts' workshops were aimed at investors starting their investing journey, the 'Mining the miners' and 'Outperforming the index' workshops targeted the more experienced investor.

Following the success of the half-day 'Investment concepts' workshop held in Perth late in 2016, plans are underway to further refine this programme and trial it in the two eastern states in 2017 as well as the WA Committee trialling it as a recruitment activity.

To cater to the more experienced investor, two ASA members, Daniel Grioli and Don Hyatt, are developing a course to be presented over three half days and will aim to trial these late in 2017. Content will include defining your investment objectives; strategies to buy and sell and risk management. These activities pave the way for opening up new educational experiences and opportunities for members with a view to attracting a larger membership by more comprehensively being able to answer the important question 'What's in it for us?'.

For the first time ASA held its conference consecutively with its 2016 'Grow your portfolio' Conference held in Sydney on 16 and 17 May 2016. The two-day conference programme was augmented with two extra days of optional activities: one seminar and four site tours.

The traditional seminar programme continues to operate and in addition to the trialled workshops ASA held a series of three roadshows held in most capital cities. The ASX again supported the ASA's 'Investors' Big Day Out' seminar series. Details of the 2016 events are listed below.

- Mining the miners February 2016 Brisbane
- Intergenerational wealth planning March 2016 Brisbane, Canberra, Melbourne, Perth, Sydney
- Filtering fundamentals May 2016 Brisbane
- National Conference May 2016 Sydney
- Investment disruptors May 2016 Sydney
- Investors' big day out Aug/Sep 2016 Adelaide, Brisbane, Melbourne, Perth, Sydney
- Portfolio Masterclass October 2016 Adelaide, Brisbane, Canberra, Melbourne, Perth, Sydney
- Outperforming the index Sep/Nov 2016 Brisbane, Gold Coast, Sunshine Coast
- Investment concepts December 2016 Perth

The 2016 conference, including the optional day three and four activities, was an outstanding success. It was well supported by 16 sponsors and generated a surplus of \$83,236. Forty-two non-members (16%) attended the conference with 34 of these joining as a member. As expected, 41% of delegates came from the home state. Surprisingly, Queensland had the second highest attendance rate with 17% of delegates, just ahead of Victoria which had an attendance rate of 15%. The optional company tours following the conference were very well received with both the Lendlease and Virtus Health site tours fully subscribed.

#### **EQUITY Magazine**

During the year the association published eleven editions of EQUITY. These, and editions dating back to January 2012, are available on the ASA website.

#### Members' meetings

Regional members often state that they are left out or cannot easily connect with other members. A considerable effort has been made to connect with regional centres. These are low-cost events conducted in cafes and other small venues. They involve little infrastructure and, with an enthusiastic convenor, should be rapidly self-sustaining.

In the past 12 months four new member groups have been established in NSW – Bathurst, Double Bay, Dubbo and Orange. Four new member groups have also been established in Victoria – Ballarat, Campaspe (Echuca), Warrnambool and Wimmera (Horsham) and two new groups in Queensland – two coffee groups on the Gold Coast.

Following a visit to Tasmania by ASA director Betty Clarke-Wood and her husband Alec, two new member groups have been established in Burnie and Devonport.

The ASA 'Investor Forums' have continued to attract both members and visitors. During the year 37 meeting groups and 9 coffee groups were operational throughout Australia with attendee numbers ranging from 10 to 120. Non-members pay a fee to contribute to the association's expenses in holding these meetings. Where there are local costs including refreshments, members contribute to offset these costs. In addition, a number of Better Investing Groups were operational in Victoria and WA.

| Meeting groups | ACT | NSW | QLD | SA | TAS | VIC | WA | TOTAL |
|----------------|-----|-----|-----|----|-----|-----|----|-------|
| 2015           | 2   | 8   | 4   | 3  | -   | 12  | 5  | 34    |
| 2016           | 2   | 12  | 6   | 3  | 2   | 16  | 5  | 46    |

#### Online

Significantly, the ASA Online Forum was established in 2016 but not formally launched until early 2017. This is the first major step to providing members the opportunity to discuss a range of investment topics of interest, broaden ASA's educational offerings and to promote networking opportunities amongst members 24/7. There is no cost for members to participate in the forum. Within the first month, in response to the seven threads, 28 topics have been generated involving 65 posts. Early days and momentum needs to build. The Online Forum is being promoted through meeting convenors, email communications and EQUITY magazine. We recognise that it will only be effective with a significant volume of traffic. Additional resources posted to the ASA website included: Podcasts; Technical analysis tutorials; Presentations and Articles.

### **Our Volunteers**

ASA would not be able to deliver its wide range of services including the company monitoring of ASX listed companies, member meetings and discussion groups, educational events and more without the support of our volunteers. The board, staff and members of the association would like to acknowledge the contribution of the following members during 2016.

| ACT                     |
|-------------------------|
| Peter Barker            |
| Robert Cason            |
| Sonja Davie             |
| Dianne Diprose          |
| John Green              |
| Elton Ivers             |
|                         |
| Greg Newlyn             |
| Edward Patching         |
| Rodney Peters           |
| Marguerite Ranicar      |
| Dan Steiner             |
| NSW                     |
| Victoria Adams          |
| David Allen             |
| lan Anderson            |
| Roger Ashley            |
| Meg Bannigan            |
| Peter Barker            |
| Patricia Beal           |
| Kerrie Bible            |
| Lyn Booth               |
| Nick Bury               |
| Michael Campbell        |
| John Cowling            |
| Mary Curran             |
| Diana D'Ambra           |
| Warren Dennis           |
| Ross Dickson            |
| Elizabeth Dunphy        |
| Elizabeth Fish          |
| David Fletcher          |
| Ruby Foon               |
| Judith Freckman         |
|                         |
| Robert Fuller           |
| Douglas Gannon          |
| Michael Giuffrida       |
| Allan Goldin            |
| lan Graves              |
| Martin Hope             |
| David Jackson           |
| Alan Jacobs             |
| Rod Jeffery             |
| Roger Juchau            |
| Barry & Lois Korendijk  |
| Garry Krimotat          |
| Philip Laird            |
| Joan Lampe              |
| Harvey & Velda Langford |
| Carol Limmer            |
| Alan Lowe               |
|                         |

Mei Ling McGlynn Kent & Dianne McNab Peter Metcalf Jeff Morrow John Moses Helen Muir John Nesbitt Michael O'Loughlin Geoff Orrock Alfred Pensini Bill Radley Rob Ratcliffe Estelle Renard Ros Renfrey Ian Sellers Les Smith Kerrie Tarrant John Upton (dec) Patricia Waley Steven Watson Ray Wheeler **Richard Wilkins** Joyce Yong SA Ron Andrews Hans Bailiht John Connell George Crowe Michael Davey Donald Fairweather James Hahn Malcolm Keynes Stefan Landherr Cvnthia Loh **Brad Martin** David Paech Kevin Parken Keith Potts **Bob Ritchie Rosemary Symons** Joseph Tan **Brenton Taylor** Ken Wakeman Genevieve Ward John Worthley Malcolm Badgery Kelly Buchanan

John Collins

Bill Dodd

Jill Douglas

Kim D'Arcy (dec)

Peter Driessen

Alison Harrington

Ron & Pauline Gordon

Chris & Diane Kelly Marion Loughnan **Ross Marples** Don Matthews Sally Mellick Bryan Moore Mike Sackett Peter Schiefelbein Joanne Stuhmcke Matthew Taylor **Graeme Thistlethwait** Eileen Turner Michael Waterhouse Jane Donohue Andrew McMahon John Quinn Fiona Addison Janet Allan Margit Alm Peter Bacon Geoff Bowd Ross Bradbury Paul Buchhorn Mike Caldwell Helen Clark Betty Clarke-Wood Ian Curry John Curry Claudio Esposito Lyle Fletcher Gil Fryatt Lindsay Gordon Daniel Grioli Hans Ha Graeme Hawkins Trevor Holden Sally Holywell Glenn Howell Don Hyatt Gaveen Jayarajan Barbara Kilfoyle Heather Knight Stephen Lucas Linda Martin Stephen Mayne Brian McCarthy Mervyn McDougal Rod McKenzie **Brett Morris Gavin Morton** Keith Mundy Graham Neal Robert Nelder

Michael O'Keeffe Jennifer Overington **David Parkinson** John Parrott Eric Pascoe John Poppins Tom Rado Peter Rae Adam Raymond Oliver Raymond Mike Robey Duncan Seddon Judith Seddon **Dennis Shore** Adrienne Skarbek Barbara Tadich Ian Thomson Colin Walker Norm West John Whittington Alec Wood Alan Wrav WA Ian Berry Kevin Bowman David Brooke John Campbell Geoff Corrick Peter Denham Alan Dickson Gabrielle Egan Iohn Ferguson Geoff Field Peter Gilmour Lorraine Graham Ian Greenham **Bob Kelliher** Peter Kent Bernie Masters Tony McAuliffe Keith Mellis Derek Miller Barry Nunn Lloyd Phillips Wayne Platt **Geoff Read** Len Roy Gail Saleeba Peter Scales **Geoff Sherwin** Stan Taylor Stephen Weston Joe Yozzi

While best efforts have been made to include all volunteers, please accept our apologies if we have missed any names.

Dick Manuell

Allan McAskill

Richard McDonald

### **Five Year Summary**

2012-2016

| Other Income           Interest         23,345         19,812         19,846         23,326         29,613           Sundry income - unclaimed compensation         c         138,932         10,246         25,852         -         -           Total other income         162,277         30,058         45,698         23,326         29,613           Expenses           Employee & contractor         485,754         549,151         394,131         363,013         467,517           Rent & depreciation         39,087         31,996         33,900         47,234         51,433           Advertising & promotions         11,874         7,916         10,761         14,601         5,928           Conference         120,646         150,480         -         140,876         -         -           Education & meetings         91,601         71,446         83,752         82,462         70,544           Insurance         11,397         13,711         11,176         12,628         13,227           IT infrastructure & software         90,038         95,733         93,601         109,711         143,863           Postage & couriers         8,138         10,537         11,363         11,90  | Financial performance           | Notes | 2016      | 2015      | 2014    | 2013      | 2012    |
|--|---------------------------------|-------|-----------|-----------|---------|-----------|---------|
| Corporate/industry         108,500         91,439         74,489         76,500         70,744           Education & meetings         116,060         99,611         111,604         78,910         61,358           Advertising         7,800         20,819         11,720         1,350         2,000           Donations         6,135         6,905         7,077         7,760         9,908           Conference         203,882         232,512          204,710            Sponsorship         15,900         10,833         14,333         15,834         58,88           Other         1         15,900         10,833         14,333         15,834         58,88           Other Income         1         1,16,739         1,042,709         826,712         1,09,959         883,767           Interest         2         23,345         19,812         19,846         23,326         29,613           Sundry income - unclaimed compensation         c         138,932         10,246         25,852             Total other income         1         1,779,016         1,72,767         872,410         1,033,285         91,33           Expenses         1   | Operating revenue               | a     | \$        | \$        | \$      | \$        | \$      |
| Education & meetings         116,060         99,611         111,064         78,910         61,358           Advertising         7,800         20,819         11,720         1,350         2,000           Donations         6,135         6,905         7,077         7,760         9,908           Conference         203,882         232,512         - 204,710         - 20,000           Sponsorship         b         1,590         10,833         14,333         15,834         58,880           Other         b         1,252         994         1,127         2,818         6,546           Total operating revenue         c         1,016,739         1,042,79         826,712         1,009,959         883,767           Other Income           Interest         23,345         19,812         19,846         23,326         29,613           Sundry income - unclaimed compensation         c         138,932         10,246         25,852         -         -           Total other income         l         1,79,016         1,072,767         872,410         1,033,285         913,380           Expenses           Employee & contractor         485,754         549,151         394,131  | Membership - retail             |       | 557,209   | 579,596   | 606,362 | 622,077   | 674,301 |
| Education & meetings         116,060         99,611         111,604         78,910         61,358           Advertising         7,800         20,819         11,720         1,350         2,000           Conference         203,882         232,512          204,710            Sponsorship         15,900         10,833         14,333         15,834         58,880           Other         b         1,252         994         1,127         2,818         6,546           Total operating revenue         b         1,252         994         1,127         2,818         6,546           Total operating revenue         c         138,932         19,812         19,846         23,326         29,613           Sundry income - unclaimed compensation         c         138,932         10,246         25,852         -         -           Total other income         1,179,016         1,072,767         872,410         1,033,285         913,380           Expenses         1,179,016         1,072,767         872,410         1,033,285         913,380           Expenses         1,179,016         1,072,767         872,410         1,033,285         913,380           Expenses         2   | - corporate/industry            |       | 108,500   | 91,439    | 74,489  | 76,500    | 70,774  |
| Advertising         7,800         20,819         11,720         1,350         2,000           Donations         6,135         6,905         7,077         7,760         9,908           Conference         203,882         232,512         - 204,710         -           Sponsorship         15,900         10,833         14,333         15,834         58,880           Other         b         1,252         994         1,127         2,818         6,546           Total operating revenue         b         1,016,739         1,042,709         826,712         1,009,959         883,767           Other Income           Interest         23,345         19,812         19,846         23,326         29,613           Sundry income - unclaimed compensation         c         138,932         10,246         25,852         -         -           Total other income         162,277         30,058         45,698         23,326         29,613           Sundry income - unclaimed compensation         11,179,016         1,072,767         872,410         1,033,285         913,380           Total other income         485,754         549,151         394,131         363,013         467,517      <   |                                 |       | 665,709   | 671,035   | 680,851 | 698,577   | 745,075 |
| Advertising         7,800         20,819         11,720         1,350         2,000           Donations         6,135         6,905         7,077         7,760         9,908           Conference         203,882         232,512         - 204,710         -           Sponsorship         15,900         10,833         14,333         15,834         58,880           Other         b         1,252         994         1,127         2,818         6,546           Total operating revenue         b         1,016,739         1,042,709         826,712         1,009,959         883,767           Other Income           Interest         23,345         19,812         19,846         23,326         29,613           Sundry income - unclaimed compensation         c         138,932         10,246         25,852         -         -           Total other income         162,277         30,058         45,698         23,326         29,613           Sundry income - unclaimed compensation         11,179,016         1,072,767         872,410         1,033,285         913,380           Total other income         485,754         549,151         394,131         363,013         467,517      <   |                                 |       |           |           |         |           |         |
| Donations         6,135         6,905         7,077         7,760         9,908           Conference         203,882         232,512         -         204,710         -           Sponsorship         b         15,900         10,833         14,333         15,834         58,880           Other         b         1,252         994         1,127         2,818         6,546           Total operating revenue         b         1,016,739         1,042,709         826,712         1,009,959         883,767           Other Income           Interest         23,345         19,812         19,846         23,326         29,613           Sundry income - unclaimed compensation         c         138,932         10,246         25,852         -         -           Total other income         162,277         30,058         45,698         23,326         29,613           Sundry income - unclaimed compensation         1,179,016         1,072,767         872,410         1,033,285         913,380           Total other income         485,754         549,151         394,131         363,013         467,517           Rexpenses         5         1,179,016         1,072,767         872,410         1,033,285 <td>Education &amp; meetings</td> <td></td> <td>116,060</td> <td>99,611</td> <td>111,604</td> <td>78,910</td> <td>61,358</td>   | Education & meetings            |       | 116,060   | 99,611    | 111,604 | 78,910    | 61,358  |
| Conference         203,882         232,512         - 204,710         - 58,880           Sponsorship         15,900         10,833         14,333         15,834         58,880           Other         b         1,252         994         1,127         2,818         6,546           Total operating revenue         b         1,016,739         1,042,709         826,712         1,009,959         883,767           Other Income           Interest         23,345         19,812         19,846         23,326         29,613           Sundry income - unclaimed compensation         c         138,932         10,246         25,852         2            Total other income         162,277         30,058         45,698         23,326         29,613           Total income from all sources         1,179,016         1,072,767         872,410         1,033,285         913,380           Expenses           Expenses         485,754         549,151         394,131         363,013         467,517           Rent & depreciation         39,087         31,996         33,900         47,234         51,433           Advertising & promotions         11,874         7,916         10,761 <td>Advertising</td> <td></td> <td>7,800</td> <td>20,819</td> <td>11,720</td> <td>1,350</td> <td>2,000</td>   | Advertising                     |       | 7,800     | 20,819    | 11,720  | 1,350     | 2,000   |
| Sponsorship         15,900         10,833         14,333         15,834         58,880           Other         b         1,252         994         1,127         2,818         6,546           Total operating revenue         1,016,739         1,042,709         826,712         1,009,959         883,767           Other Income         Use of the Income           Interest         2,3345         19,812         19,846         23,326         29,613           Sundry income - unclaimed compensation         c         138,932         10,246         25,852         2         -           Total other income         162,277         30,058         45,698         23,326         29,613           Sundry income - unclaimed compensation         c         138,932         10,246         25,852         2         -           Total other income         1         162,277         30,058         45,698         23,326         29,613           Total other income         1         1,79,016         1,072,767         872,410         1,033,285         91,380           Expenses         2         1,179,016         1,072,767         872,410         1,033,285         91,380           Expenses         2         48   | Donations                       |       | 6,135     | 6,905     | 7,077   | 7,760     | 9,908   |
| Other         b         1,252         994         1,127         2,818         6,546           Total operating revenue         1,016,739         1,042,709         826,712         1,009,959         883,767           Other Income         Use of the Income           Interest         23,345         19,812         19,846         23,326         29,613           Sundry income - unclaimed compensation         c         138,932         10,246         25,852         c         -           Total other income         162,277         30,058         45,698         23,326         29,613           Expenses         1,179,016         1,072,767         872,410         1,033,285         913,380           Expenses         1,179,016         1,072,767         872,410         1,033,285         913,380           Expenses         2         485,754         549,151         394,131         363,013         467,517           Rent & depreciation         39,087         31,996         33,900         47,234         51,433           Advertising & promotions         11,874         7,916         10,761         14,601         5928           Conference         120,646         150,480         3,752         82,462  | Conference                      |       | 203,882   | 232,512   | -       | 204,710   | -       |
| Total operating revenue         1,016,739         1,042,709         826,712         1,009,959         883,767           Other Income         Under Income           Interest         23,345         19,812         19,846         23,326         29,613           Sundry income - unclaimed compensation         c         138,932         10,246         25,852         -         -           Total other income         1,179,016         1,072,767         872,410         1,033,285         913,380           Expenses           Employee & contractor         485,754         549,151         394,131         363,013         467,517           Rent & depreciation         39,087         31,996         33,900         47,234         51,433           Advertising & promotions         11,874         7,916         10,761         14,601         5,928           Conference         120,646         150,480         -         140,876         -         -           Education & meetings         91,601         71,446         83,752         82,462         70,544           Insurance         11,397         13,711         11,176         12,628         13,227           IT infrastructure & software         90,038 <t< td=""><td>Sponsorship</td><td></td><td>15,900</td><td></td><td>14,333</td><td>15,834</td><td>58,880</td></t<>  | Sponsorship                     |       | 15,900    |           | 14,333  | 15,834    | 58,880  |
| Other Income           Interest         23,345         19,812         19,846         23,326         29,613           Sundry income - unclaimed compensation         c         138,932         10,246         25,852         -         -           Total other income         162,277         30,058         45,698         23,326         29,613           Expenses           Employee & contractor         485,754         549,151         394,131         363,013         467,517           Rent & depreciation         39,087         31,996         33,900         47,234         51,433           Advertising & promotions         11,874         7,916         10,761         14,601         5,928           Conference         120,646         150,480         -         140,876         -         -           Education & meetings         91,601         71,446         83,752         82,462         70,544           Insurance         11,397         13,711         11,176         12,628         13,227           IT infrastructure & software         10,073         18,297         54,669         55,747         7,296           Newsletter         90,038         95,733         93,601         109,711  | Other                           | b     | 1,252     | 994       | 1,127   | 2,818     | 6,546   |
| Number   19,846   23,326   29,613   20,000   2 | Total operating revenue         |       | 1,016,739 | 1,042,709 | 826,712 | 1,009,959 | 883,767 |
| Sundry income - unclaimed compensation         c         138,932         10,246         25,852         -         -           Total other income         162,277         30,058         45,698         23,326         29,613           Total income from all sources         1,179,016         1,072,767         872,410         1,033,285         913,380           Expenses           Employee & contractor         485,754         549,151         394,131         363,013         467,517           Rent & depreciation         39,087         31,996         33,900         47,234         51,433           Advertising & promotions         11,874         7,916         10,761         14,601         5,928           Conference         120,646         150,480         -         140,876         -           Education & meetings         91,601         71,446         83,752         82,462         70,544           Insurance         111,397         13,711         11,176         12,628         13,227           IT infrastructure & software         10,073         18,297         54,669         55,747         7,296           Newsletter         90,038         95,733         93,601         109,711         143,863  | Other Income                    |       |           |           |         |           |         |
| Sundry income - unclaimed compensation         c         138,932         10,246         25,852         -         -           Total other income         162,277         30,058         45,698         23,326         29,613           Total income from all sources         1,179,016         1,072,767         872,410         1,033,285         913,380           Expenses           Employee & contractor         485,754         549,151         394,131         363,013         467,517           Rent & depreciation         39,087         31,996         33,900         47,234         51,433           Advertising & promotions         11,874         7,916         10,761         14,601         5,928           Conference         120,646         150,480         -         140,876         -           Education & meetings         91,601         71,446         83,752         82,462         70,544           Insurance         111,397         13,711         11,176         12,628         13,227           IT infrastructure & software         10,073         18,297         54,669         55,747         7,296           Newsletter         90,038         95,733         93,601         109,711         143,863  | Interest                        |       | 23,345    | 19.812    | 19.846  | 23.326    | 29.613  |
| Total other income         162,277         30,058         45,698         23,326         29,613           Total income from all sources         1,179,016         1,072,767         872,410         1,033,285         913,380           Expenses         Employee & contractor         485,754         549,151         394,131         363,013         467,517           Rent & depreciation         39,087         31,996         33,900         47,234         51,433           Advertising & promotions         11,874         7,916         10,761         14,601         5,928           Conference         120,646         150,480         -         140,876         -         -           Education & meetings         91,601         71,446         83,752         82,462         70,544           Insurance         11,397         13,711         11,176         12,628         13,227           IT infrastructure & software         10,073         18,297         54,669         55,747         7,296           Newsletter         90,038         95,733         93,601         109,711         143,863           Postage & couriers         8,138         10,537         11,363         11,901         9,094           Stationery & printing <th< td=""><td></td><td>С</td><td>•</td><td></td><td></td><td></td><td>,<br/>-</td></th<>  |                                 | С     | •         |           |         |           | ,<br>-  |
| Total income from all sources         1,179,016         1,072,767         872,410         1,033,285         913,380           Expenses         Employee & contractor         485,754         549,151         394,131         363,013         467,517           Rent & depreciation         39,087         31,996         33,900         47,234         51,433           Advertising & promotions         11,874         7,916         10,761         14,601         5,928           Conference         120,646         150,480         -         140,876         -         -           Education & meetings         91,601         71,446         83,752         82,462         70,544           Insurance         11,397         13,711         11,176         12,628         13,227           IT infrastructure & software         10,073         18,297         54,669         55,747         7,296           Newsletter         90,038         95,733         93,601         109,711         143,863           Postage & couriers         8,138         10,537         11,363         11,901         9,094           Stationery & printing         5,128         8,741         13,042         19,753         17,136           General office & admin expenses  |                                 |       |           |           |         | 23,326    | 29,613  |
| Expenses         Employee & contractor         485,754         549,151         394,131         363,013         467,517           Rent & depreciation         39,087         31,996         33,900         47,234         51,433           Advertising & promotions         11,874         7,916         10,761         14,601         5,928           Conference         120,646         150,480         -         140,876         -           Education & meetings         91,601         71,446         83,752         82,462         70,544           Insurance         11,397         13,711         11,176         12,628         13,227           IT infrastructure & software         10,073         18,297         54,669         55,747         7,296           Newsletter         90,038         95,733         93,601         109,711         143,863           Postage & couriers         8,138         10,537         11,363         11,901         9,094           Stationery & printing         5,128         8,741         13,042         19,753         17,136           Travelling & related expenses         11,610         11,501         17,116         25,223         22,015           General office & admin expenses         78,537  |                                 |       |           | ,         | ,       | ,         | · · ·   |
| Employee & contractor       485,754       549,151       394,131       363,013       467,517         Rent & depreciation       39,087       31,996       33,900       47,234       51,433         Advertising & promotions       11,874       7,916       10,761       14,601       5,928         Conference       120,646       150,480       -       140,876       -         Education & meetings       91,601       71,446       83,752       82,462       70,544         Insurance       11,397       13,711       11,176       12,628       13,227         IT infrastructure & software       10,073       18,297       54,669       55,747       7,296         Newsletter       90,038       95,733       93,601       109,711       143,863         Postage & couriers       8,138       10,537       11,363       11,901       9,094         Stationery & printing       5,128       8,741       13,042       19,753       17,136         Travelling & related expenses       11,610       11,501       17,116       25,223       22,015         General office & admin expenses       78,537       65,113       61,776       74,942       66,062         Legal and audit fees       6,788<   | Total income from all sources   |       | 1,179,016 | 1,072,767 | 872,410 | 1,033,285 | 913,380 |
| Employee & contractor       485,754       549,151       394,131       363,013       467,517         Rent & depreciation       39,087       31,996       33,900       47,234       51,433         Advertising & promotions       11,874       7,916       10,761       14,601       5,928         Conference       120,646       150,480       -       140,876       -         Education & meetings       91,601       71,446       83,752       82,462       70,544         Insurance       11,397       13,711       11,176       12,628       13,227         IT infrastructure & software       10,073       18,297       54,669       55,747       7,296         Newsletter       90,038       95,733       93,601       109,711       143,863         Postage & couriers       8,138       10,537       11,363       11,901       9,094         Stationery & printing       5,128       8,741       13,042       19,753       17,136         Travelling & related expenses       11,610       11,501       17,116       25,223       22,015         General office & admin expenses       78,537       65,113       61,776       74,942       66,062         Legal and audit fees       6,788<   | Expenses                        |       |           |           |         |           |         |
| Rent & depreciation       39,087       31,996       33,900       47,234       51,433         Advertising & promotions       11,874       7,916       10,761       14,601       5,928         Conference       120,646       150,480       -       140,876       -         Education & meetings       91,601       71,446       83,752       82,462       70,544         Insurance       11,397       13,711       11,176       12,628       13,227         IT infrastructure & software       10,073       18,297       54,669       55,747       7,296         Newsletter       90,038       95,733       93,601       109,711       143,863         Postage & couriers       8,138       10,537       11,363       11,901       9,094         Stationery & printing       5,128       8,741       13,042       19,753       17,136         Travelling & related expenses       11,610       11,501       17,116       25,223       22,015         General office & admin expenses       78,537       65,113       61,776       74,942       66,062         Legal and audit fees       6,788       8,007       11,762       14,492       6,000         Total expenses       970,670 <t< td=""><td>-</td><td></td><td>485,754</td><td>549,151</td><td>394,131</td><td>363,013</td><td>467,517</td></t<>  | -                               |       | 485,754   | 549,151   | 394,131 | 363,013   | 467,517 |
| Advertising & promotions11,8747,91610,76114,6015,928Conference120,646150,480-140,876-Education & meetings91,60171,44683,75282,46270,544Insurance11,39713,71111,17612,62813,227IT infrastructure & software10,07318,29754,66955,7477,296Newsletter90,03895,73393,601109,711143,863Postage & couriers8,13810,53711,36311,9019,094Stationery & printing5,1288,74113,04219,75317,136Travelling & related expenses11,61011,50117,11625,22322,015General office & admin expenses78,53765,11361,77674,94266,062Legal and audit fees6,7888,00711,76214,4926,000Total expenses970,6701,042,629797,049972,583880,115Surplus208,34630,13875,36160,70233,265   |                                 |       | 39,087    |           |         |           |         |
| Education & meetings91,60171,44683,75282,46270,544Insurance11,39713,71111,17612,62813,227IT infrastructure & software10,07318,29754,66955,7477,296Newsletter90,03895,73393,601109,711143,863Postage & couriers8,13810,53711,36311,9019,094Stationery & printing5,1288,74113,04219,75317,136Travelling & related expenses11,61011,50117,11625,22322,015General office & admin expenses78,53765,11361,77674,94266,062Legal and audit fees6,7888,00711,76214,4926,000Total expenses970,6701,042,629797,049972,583880,115Surplus208,34630,13875,36160,70233,265  | Advertising & promotions        |       | 11,874    | 7,916     | 10,761  | 14,601    |         |
| Insurance       11,397       13,711       11,176       12,628       13,227         IT infrastructure & software       10,073       18,297       54,669       55,747       7,296         Newsletter       90,038       95,733       93,601       109,711       143,863         Postage & couriers       8,138       10,537       11,363       11,901       9,094         Stationery & printing       5,128       8,741       13,042       19,753       17,136         Travelling & related expenses       11,610       11,501       17,116       25,223       22,015         General office & admin expenses       78,537       65,113       61,776       74,942       66,062         Legal and audit fees       6,788       8,007       11,762       14,492       6,000         Total expenses       970,670       1,042,629       797,049       972,583       880,115         Surplus       208,346       30,138       75,361       60,702       33,265   | Conference                      |       | 120,646   | 150,480   | -       | 140,876   | -       |
| IT infrastructure & software       10,073       18,297       54,669       55,747       7,296         Newsletter       90,038       95,733       93,601       109,711       143,863         Postage & couriers       8,138       10,537       11,363       11,901       9,094         Stationery & printing       5,128       8,741       13,042       19,753       17,136         Travelling & related expenses       11,610       11,501       17,116       25,223       22,015         General office & admin expenses       78,537       65,113       61,776       74,942       66,062         Legal and audit fees       6,788       8,007       11,762       14,492       6,000         Total expenses       970,670       1,042,629       797,049       972,583       880,115         Surplus       208,346       30,138       75,361       60,702       33,265  | Education & meetings            |       | 91,601    | 71,446    | 83,752  | 82,462    | 70,544  |
| Newsletter       90,038       95,733       93,601       109,711       143,863         Postage & couriers       8,138       10,537       11,363       11,901       9,094         Stationery & printing       5,128       8,741       13,042       19,753       17,136         Travelling & related expenses       11,610       11,501       17,116       25,223       22,015         General office & admin expenses       78,537       65,113       61,776       74,942       66,062         Legal and audit fees       6,788       8,007       11,762       14,492       6,000         Total expenses       970,670       1,042,629       797,049       972,583       880,115         Surplus       208,346       30,138       75,361       60,702       33,265   | Insurance                       |       | 11,397    | 13,711    | 11,176  | 12,628    | 13,227  |
| Postage & couriers       8,138       10,537       11,363       11,901       9,094         Stationery & printing       5,128       8,741       13,042       19,753       17,136         Travelling & related expenses       11,610       11,501       17,116       25,223       22,015         General office & admin expenses       78,537       65,113       61,776       74,942       66,062         Legal and audit fees       6,788       8,007       11,762       14,492       6,000         Total expenses       970,670       1,042,629       797,049       972,583       880,115         Surplus       208,346       30,138       75,361       60,702       33,265   | IT infrastructure & software    |       | 10,073    | 18,297    | 54,669  | 55,747    | 7,296   |
| Stationery & printing       5,128       8,741       13,042       19,753       17,136         Travelling & related expenses       11,610       11,501       17,116       25,223       22,015         General office & admin expenses       78,537       65,113       61,776       74,942       66,062         Legal and audit fees       6,788       8,007       11,762       14,492       6,000         Total expenses       970,670       1,042,629       797,049       972,583       880,115         Surplus       208,346       30,138       75,361       60,702       33,265   | Newsletter                      |       | 90,038    | 95,733    | 93,601  | 109,711   | 143,863 |
| Travelling & related expenses       11,610       11,501       17,116       25,223       22,015         General office & admin expenses       78,537       65,113       61,776       74,942       66,062         Legal and audit fees       6,788       8,007       11,762       14,492       6,000         Total expenses       970,670       1,042,629       797,049       972,583       880,115         Surplus       208,346       30,138       75,361       60,702       33,265  | Postage & couriers              |       | 8,138     | 10,537    | 11,363  | 11,901    | 9,094   |
| General office & admin expenses       78,537       65,113       61,776       74,942       66,062         Legal and audit fees       6,788       8,007       11,762       14,492       6,000         Total expenses       970,670       1,042,629       797,049       972,583       880,115         Surplus       208,346       30,138       75,361       60,702       33,265   | Stationery & printing           |       | 5,128     | 8,741     | 13,042  | 19,753    | 17,136  |
| Legal and audit fees         6,788         8,007         11,762         14,492         6,000           Total expenses         970,670         1,042,629         797,049         972,583         880,115           Surplus         208,346         30,138         75,361         60,702         33,265  | Travelling & related expenses   |       | 11,610    | 11,501    | 17,116  | 25,223    | 22,015  |
| Total expenses         970,670         1,042,629         797,049         972,583         880,115           Surplus         208,346         30,138         75,361         60,702         33,265   | General office & admin expenses |       | 78,537    | 65,113    | 61,776  | 74,942    | 66,062  |
| Surplus         208,346         30,138         75,361         60,702         33,265  | Legal and audit fees            |       | 6,788     | 8,007     | 11,762  | 14,492    | 6,000   |
| ·  | Total expenses                  |       | 970,670   | 1,042,629 | 797,049 | 972,583   | 880,115 |
| Transfer Conoral Posonyo   | Surplus                         |       | 208,346   | 30,138    | 75,361  | 60,702    | 33,265  |
| italistet dettetal reserve 103,400   | Transfer General Reserve        |       | 103,400   | -         |         | -         | -       |
| Members' funds at 31 December         572,898         467,952         437,814         362,453         301,751  | Members' funds at 31 December   |       | 572,898   | 467,952   | 437,814 | 362,453   | 301,751 |

#### Notes

A) New classifications for 2014 and 2013 have been adopted.

Data for 2012 is based on best estimates using new classifications.

B) ASIC Committee Fees and merchandise.

C) Further details are included on page 10.

# Other Business Indicators

|                                      | 2016<br>No. | 2015<br>No. | 2014<br>No. | 2013<br>No. |
|--------------------------------------|-------------|-------------|-------------|-------------|
| Members – retail                     | 4,833       | 4,895       | 5,121       | 5,407       |
| <ul><li>corporate/industry</li></ul> | 70          | 64          | 58          | 67          |
|                                      | 4,903       | 4,959       | 5,179       | 5,474       |
| Company Monitoring                   |             |             |             |             |
| Company Monitors                     | 99          | 94          | 91          | 83          |
| Companies monitored                  | 177         | 187         | 195         | 198         |
| Proxies received (by value)          | \$3.9 bn    | \$3.9 bn    | \$3.8 bn    | na          |
| Proxies received (by number)         | 51,615      | 56,101      | 50,669      | na          |
| Education                            |             |             |             |             |
| Conference                           | 1           | 1           | -           | 1           |
| Conference delegates                 | 263         | 274         | -           | 269         |
| Events                               | 23          | 15          | 14          | 19          |
| Event delegates                      | 1072        | 749         | 760         | 603         |
| Member groups                        | 46          | 34          | 31          | 35          |
| Member meetings held                 | 406         | 356         | 369         | 345         |
| FOURTY leaves a which ad             | 1.1         | 1.4         | 10          | 1.4         |
| EQUITY Issues published              | 11          | 11          | 10          | 11          |

na – not available

Your directors present this report on the entity for the financial year ended 31 December 2016.

#### PRINCIPAL ACTIVITIES

The principal activity of the Company (also referred to as ASA or the Association) during the financial year was to protect and advance the interests of retail investors, monitoring and improving corporate performance and governance, and the provision of education and training to member investors.

#### SHORT-TERM AND LONG-TERM OBJECTIVES

In the past financial year the Company concentrated on: enhancing educational offerings; growing member meeting and discussion groups, implementing member retention strategies and improving monitoring resources.

Longer-term objectives are: to further improve and broaden investor education initiatives; provide a well-researched and maintained database for company monitoring; develop and expand research projects, increase regulatory influence; increase membership numbers; increase media exposure and widen partnerships with other investor organisations.

#### **STRATEGIES**

The activities of the Company are conducted in accordance with the 2015 Strategic Plan that involved input from a wide range of stakeholders and has been implemented through a series of action plans that include the establishment of responsibilities and authorities, realistic timings and appropriate budgetary controls.

#### KEY PERFORMANCE MEASURES

The association measures its own performance through the use of both quantitative and qualitative benchmarks. The benchmarks are used by the directors to assess the financial sustainability of the company and whether the association's short-term and long-term objectives are being achieved.

#### **MFMBFRSHIP**

Membership declined by 1.1% in 2016 (2015: 4.2%). There were 4,903 ASA members at the end of 2016 (2015: 4,959). The reduced rate of membership decline can be attributed to a number of factors including the efforts by a volunteer to call lapsed members, active engagement with new members by their respective state chairman and an effort to increase the number of member meetings and discussion groups. Pleasingly, revenue received from corporates increased by 18.6% in 2016 (2015: 22.7%).

Trialled in 2015, during 2016 the two year membership subscription was promoted, particularly to renewing members. This has proven to be quite popular with 25% of members choosing to take up the two-year option. Classes of membership are as follows (price inclusive of GST):

- Green (EQUITY magazine via email) one year \$120
- Green two year \$210
- Classic (EQUITY magazine via post) \$140
- Classic two year \$245
- Gold (Classic benefits plus merchandise and other benefits) \$500
- Industry Blue (Classic industry benefits) \$1,650
- Industry Silver (5 Classic industry subscriptions, ASA recognition) \$5,500

#### **RESULTS**

The surplus for the entity amounted to \$208,345 (2015: \$31,138 surplus). In 2016, total revenues were \$1,179,015 (2015: \$1,072,767). The significant increase to the surplus is attributed to the sundry other income received.

Other Revenue received during the year of \$138,932 includes \$8,503.16 relating to the distribution of the surplus in the GPT Class Action Settlement Distribution Scheme; \$27,028.77 relating to the distribution of the surplus in the NAB Class Action Settlement Distribution Scheme and \$103,400 being the contribution received from Hochtief in regard to the ASA's role in 2014 in identifying the Hochtief insider trading contravention. The contravention was identified by Mr Stephen Mayne in 2014 who at the time was the ASA Policy & Engagement Coordinator.

The \$103,400 contribution received has been allocated to a General Reserve Account as ASIC has directed we apply these funds to improving our education and monitoring resources. Therefore, as a result of the surplus, members' equity increased from \$467,952 to \$572,897 as at 31 December 2016.

Without this Other Revenue the surplus generated by our normal operating activities was \$69,413 (2015: \$19,892).

The major expenditures in 2016 were:

- Staff-related costs. During the year there were five full-time employees and two part-time contractors.
- The costs of producing and distributing EQUITY, producing education events and the national conference.

Details of the income and expenditure of the ASA during the last two years are shown in the financial statements contained in this annual report. At the end of 2016 the association had cash and deposit balances totalling \$1,157,645.45. The majority of these funds are invested in two NAB term deposits, which have been selected as appropriate both in terms of liquidity and security.

#### Changes in state of affairs

There was no significant change in the association's state of affairs during the year.

#### Post year-end events

The appointment of a CEO was announced in mid-January 2017 and Ms Judith Fox commenced the CEO role on 27 February 2017, on a total annual cost of \$180,000.

#### **DIRECTORS**

During the year director numbers varied between six and seven with three retirements and three appointments. The names of each person who have been a director during the year and to the date of this report are:

Diana D'Ambra

Maxime Bonpain (retired 17 May 2016)

Geoff Bowd

Betty Clarke-Wood

David Fletcher (appointed 24 October 2016)

Allan Goldin (appointed 17 May 2016)

Don Hyatt

Stephen Mayne (appointed 17 May 2016)

Clare Mazzetti (retired 21 March 2016)

Barry Nunn (retired 10 August 2016)

#### INFORMATION ON CURRENT DIRECTORS

#### Diana D'Ambra BCom, MCom, FCA, MAICD

Diana was appointed a director of ASA on 1 January 2014 and was appointed Chairman on 7 May 2015. Diana is Chairman of the Audit & Finance Committee, and the Nomination and Remuneration Committee. Diana is also a non-executive director and Chairman of the Australian Design Centre, and a non-executive director of Australian Property Institute, The Sydney Community Foundation, and Breakthru Ltd. Diana has more than 25 years' financial management and corporate finance advisory experience in a global accounting firm and more than 10 years' non-executive board experience. Following her executive career, Diana also provides independent advice to corporates on corporate finance, investment assessment and related strategy issues.

#### Geoff Bowd BCom MCom

Geoff joined the ASA in 2005, has been a company monitor since 2007, was Chairman of the Victorian Company Monitor Committee from 2012 to late 2016 and was elected a director of ASA on 6 May 2015. Geoff also serves as the Chairman of the Policy Committee. Geoff worked in advertising for four years. For 35 years he was employed by Australian Paper Manufacturers Ltd (which became Amcor Ltd in 1984). He held senior positions in domestic and international marketing, government relations and construction project management.

#### Betty Clarke-Wood ACIP

Betty joined the ASA in 1994 and was appointed to the board on 7 May 2008. Betty is Chairman of the State Chairmen and a member of the Nominations & Remunerations Committee. Betty is also a member of the Victorian State Committee, Victorian Membership Convenor and the convenor of the Ballarat Regional Group, a role she has had for fifteen years, and a regular ASA contributor to local radio programs. Betty was an Australian Certified Investment Planner (ACIP) with Godfrey Weston Limited and enjoyed a long career in local government, latterly as Assistant Shire Secretary/Rate Collector.

#### David Fletcher BAcc ACA GAICD

David was appointed as a Non-Executive Director on 24 October 2016 and is a member of the Audit and Finance Committee. He has over 30 years' experience in public and private companies, holding senior financial and operational roles in major companies in retail, wholesale, FMCG and financial sectors. David has previously been a Non-Executive Director of a number of private companies as well as Chairman of an ASX listed company. In recent years he has worked in his own consulting and advisory firm with clients, focusing on start-ups, turnarounds and performance improvement opportunities.

#### Allan Goldin BA BLAW

Allan joined the ASA in 2009 and was appointed to the board on 18 May 2016. He has been the NSW Company Monitor Chairman since 2012 and chairs the Marketing Committee. Allan has extensive experience in marketing in wide-ranging fields from listed companies to well established mid-sized firms. In his senior level roles, including CEO and Executive Director, Allan has been involved in establishing several highly successful start-ups. He has also been employed by private equity firms both to advise on acquisitions and to take on short-term change management transition roles.

#### Don Hyatt BApp Sc DipEd MEd MACE

Don joined the ASA in 2007 and was appointed to the board on 8 January 2015. Don is Chairman of the Education Committee, has been the Victorian State Chairman since 2011 and is also a company monitor. Don taught in the state government secondary system for over 30 years, retiring as Assistant Principal after a varied career working in schools, Curriculum & Research Branch and the CSIRO Science Education Centre. A former President of the Science Teachers' Association of Victoria, Don was involved in curriculum development in the sciences both at state and national level. He is a co-author of several chemistry texts and modules.

#### Stephen Mayne BCom GAICD

Stephen has been a member of the ASA since 1999. He was elected to the board in May 2011, resigning in September 2012 to take up a paid consultancy as ASA Policy & Engagement Coordinator. He was reappointed to the board on 18 May 2016. A Walkley Award-winning business journalist and founder of Crikey.com, Stephen is a respected shareholder activist. He owns shares in more than 600 companies and has asked spirited questions at more than 400 AGMs. He was a councillor for the City of Melbourne from 2012 to 2016 and during that time was Chairman of the Finance and Governance Committee.

#### **DIRECTORS' MEETINGS**

During the financial year, 6 directors' meetings, 2 by teleconference, were held. Attendances by each director were as follows:

|                   | Number eligible to attend | Number attended |
|-------------------|---------------------------|-----------------|
| Diana D'Ambra     | 6                         | 6               |
| Maxime Bonpain    | 3                         | 2               |
| Geoff Bowd        | 6                         | 6               |
| Betty Clarke-Wood | 6                         | 6               |
| David Fletcher    | 1                         | 1               |
| Allan Goldin      | 3                         | 3               |
| Don Hyatt         | 6                         | 6               |
| Stephen Mayne     | 3                         | 3               |
| Clare Mazzetti    | 2                         | 2               |
| Barry Nunn        | 5                         | 4               |

The association is incorporated under the *Corporations Act 2001* and is a company limited by guarantee. If the association is wound up, the constitution states that each member is required to contribute a maximum of \$5 each towards meeting any outstanding obligations of the association. At 31 December 2016, the total amount that members of the association are liable to contribute if the entity is wound up is \$24,515 (2015: \$25,895).

#### AUDITOR'S INDEPENDENCE DECLARATION

The lead auditor's independence declaration for the year ended 31 December 2016 has been received and can be found on page 13 of the financial report.

This Directors' Report is signed in accordance with a resolution of the Board of Directors.

Director:

Diana D'Ambra

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Director:

**Geoff Bowd** 

Dated 3<sup>rd</sup> March 2017

Man (



### Walker Wayland NSW

Chartered Accountants

ABN 55 931 152 366

Level 11, Suite 11.01 60 Castlereagh Street SYDNEY NSW 2000

GPO Box 4836 SYDNEY NSW 2001

Telephone: +61 2 9951 5400 Facsimile: +61 2 9951 5454 mail@wwnsw.com.au

Website: www.wwnsw.com.au

### AUDITOR'S INDEPENDENCE DECLARATION UNDER S 307C OF THE CORPORATIONS ACT 2001 TO THE DIRECTORS OF AUSTRALIAN SHAREHOLDERS' ASSOCIATION LIMITED

I declare that, to the best of my knowledge and belief, during the year ended 31 December 2016 there have been:

- no contraventions of the auditor independence requirements as set out in the Corporations Act 2001 in relation to the audit; and
- ii. no contraventions of any applicable code of professional conduct in relation to the audit.

**Walker Wayland NSW** 

**Chartered Accountants** 

**Grant Allsopp** 

**Registered Company Auditor** 

Dated this 3rd day of March 2017

Walke Wayland NSW

# **Financial Statements**

#### STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME

For the year ended 31 December 2016

|   | Note | 2016      | 2015        |
|---|------|-----------|-------------|
|   |      | \$        | \$          |
| Operating revenue   | 2    | 1,016,738 | 1,042,709   |
| Interest income   |      | 23,345    | 19,812      |
| Other income  |      | 138,932   | 10,246      |
| Total Revenue   |      | 1,179,015 | 1,072,767   |
|   |      |           |             |
| Employee benefits expense                                     | 3    | (487,859) | (552,137)   |
| Depreciation expense  | 3    | (2,340)   | (6,029)     |
| Rental expense  | 3    | (36,747)  | (25,967)    |
| General administration expenses                               | 3    | (317,078) | (301,516)   |
| Conference expenses   |      | (120,646) | (150,480)   |
| Audit expense   | 3    | (6,000)   | (6,500)     |
| Total expenses  |      | (970,670) | (1,042,629) |
| Surplus before income tax                                     |      | 208,345   | 30,138      |
| Income tax expense  | 4    |           |             |
| Surplus for the year  |      | 208,345   | 30,138      |
| Other comprehensive income after income tax:                  |      |           |             |
| Transfers to reserves   | 12   | (103,400) |             |
| Total comprehensive income for the year                       |      | 104,945   | 30,138      |
| Total comprehensive income attributable to members of the ent | ity  | 104,945   | 30,138      |
|   |      | <u> </u>  |             |

# Financial Statements

#### STATEMENT OF FINANCIAL POSITION

As at 31 December 2016

| S \$ \$           ASSETS           CURRENT ASSETS         5         1,190,763         882,391           Receivables         6         51,151         65,679           Other assets         7         57,252         34,148           TOTAL CURRENT ASSETS         1,299,166         982,218           NON-CURRENT ASSETS         481         2,821           Property, plant and equipment         8         481         2,821           TOTAL NON-CURRENT ASSETS         481         2,821           TOTAL ASSETS         481         2,821           TOTAL ASSETS         1,299,647         985,039           EURRENT LIABILITIES         9         52,098         64,356           Provisions         9         50,495         457,418           TOTAL CURRENT LIABILITIES         10         9,797         15,313           TOTAL LIABILITIES         623,350         517,087           TOTAL LIABILITIES         623,350         517,087           NET ASSETS         676,297         467,952           EQUITY         572,897         467,952           Reserves         12         103,400            TOTAL EQUITY         676,297 |                               | Note | 2016      | 2015    |
|---|-------------------------------|------|-----------|---------|
| CURRENT ASSETS         Cash and cash equivalents       5       1,190,763       882,391         Receivables       6       51,151       65,679         Other assets       7       57,252       34,148         TOTAL CURRENT ASSETS       1,299,166       982,218         NON-CURRENT ASSETS       8       481       2,821         TOTAL NON-CURRENT ASSETS       481       2,821         TOTAL ASSETS       1,299,647       985,039         LIABILITIES       2       481       2,821         CURRENT LIABILITIES       9       52,098       64,356         Provisions       10       9,797       15,313         Other liabilities       11       561,455       437,418         TOTAL CURRENT LIABILITIES       623,350       517,087         TOTAL CURRENT LIABILITIES       623,350       517,087         NET ASSETS       676,297       467,952         EQUITY         Retained earnings       572,897       467,952         Reserves       12       103,400       -   |                               |      | \$        | \$      |
| Cash and cash equivalents         5         1,190,763         882,391           Receivables         6         51,151         65,679           Other assets         7         57,252         34,148           TOTAL CURRENT ASSETS         1,299,166         982,218           NON-CURRENT ASSETS         8         481         2,821           TOTAL NON-CURRENT ASSETS         481         2,821           TOTAL ASSETS         1,299,647         985,039           LIABILITIES         2         441         2,821           CURRENT LIABILITIES         9         52,098         64,356           Provisions         10         9,797         15,313           Other liabilities         11         561,455         437,418           TOTAL CURRENT LIABILITIES         623,350         517,087           TOTAL CURRENT LIABILITIES         623,350         517,087           NET ASSETS         676,297         467,952           EQUITY           Retained earnings         572,897         467,952           Reserves         12         103,400         -  | ASSETS                        |      |           |         |
| Receivables         6         51,151         65,679           Other assets         7         57,252         34,148           TOTAL CURRENT ASSETS         1,299,166         982,218           NON-CURRENT ASSETS         481         2,821           Property, plant and equipment         8         481         2,821           TOTAL NON-CURRENT ASSETS         1,299,647         985,039           LIABILITIES         2         1,299,647         985,039           LURRENT LIABILITIES         9         52,098         64,356           Provisions         10         9,797         15,313           Other liabilities         11         561,455         437,418           TOTAL CURRENT LIABILITIES         623,350         517,087           TOTAL LIABILITIES         623,350         517,087           NET ASSETS         676,297         467,952           EQUITY           Retained earnings         572,897         467,952           Reserves         12         103,400         -   | CURRENT ASSETS                |      |           |         |
| Other assets       7       57,252       34,148         TOTAL CURRENT ASSETS       1,299,166       982,218         NON-CURRENT ASSETS       8       481       2,821         TOTAL NON-CURRENT ASSETS       481       2,821         TOTAL ASSETS       1,299,647       985,039         LIABILITIES         CURRENT LIABILITIES       5       2,098       64,356         Provisions       10       9,797       15,313         Other liabilities       11       561,455       437,418         TOTAL CURRENT LIABILITIES       623,350       517,087         TOTAL LIABILITIES       623,350       517,087         NET ASSETS       676,297       467,952         EQUITY         Retained earnings       572,897       467,952         Reserves       12       103,400       -   | Cash and cash equivalents     | 5    | 1,190,763 | 882,391 |
| TOTAL CURRENT ASSETS         1,299,166         982,218           NON-CURRENT ASSETS         8         481         2,821           TOTAL NON-CURRENT ASSETS         481         2,821           TOTAL ASSETS         1,299,647         985,039           LIABILITIES           CURRENT LIABILITIES         5         437,082           Provisions         10         9,797         15,313           Other liabilities         11         561,455         437,418           TOTAL CURRENT LIABILITIES         623,350         517,087           TOTAL LIABILITIES         623,350         517,087           NET ASSETS         676,297         467,952           EQUITY           Retained earnings         572,897         467,952           Reserves         12         103,400         -   | Receivables                   | 6    | 51,151    | 65,679  |
| NON-CURRENT ASSETS           Property, plant and equipment         8         481         2,821           TOTAL NON-CURRENT ASSETS         481         2,821           TOTAL ASSETS         1,299,647         985,039           LIABILITIES           CURRENT LIABILITIES         9         52,098         64,356           Provisions         10         9,797         15,313           Other liabilities         11         561,455         437,418           TOTAL CURRENT LIABILITIES         623,350         517,087           TOTAL LIABILITIES         623,350         517,087           NET ASSETS         676,297         467,952           EQUITY           Retained earnings         572,897         467,952           Reserves         12         103,400         -  | Other assets                  | 7    | 57,252    | 34,148  |
| Property, plant and equipment         8         481         2,821           TOTAL NON-CURRENT ASSETS         481         2,821           TOTAL ASSETS         1,299,647         985,039           LIABILITIES           CURRENT LIABILITIES           Payables         9         52,098         64,356           Provisions         10         9,797         15,313           Other liabilities         11         561,455         437,418           TOTAL CURRENT LIABILITIES         623,350         517,087           TOTAL LIABILITIES         623,350         517,087           NET ASSETS         676,297         467,952           EQUITY           Retained earnings         572,897         467,952           Reserves         12         103,400         -  | TOTAL CURRENT ASSETS          |      | 1,299,166 | 982,218 |
| TOTAL NON-CURRENT ASSETS         481         2,821           TOTAL ASSETS         1,299,647         985,039           LIABILITIES           CURRENT LIABILITIES           Payables         9         52,098         64,356           Provisions         10         9,797         15,313           Other liabilities         11         561,455         437,418           TOTAL CURRENT LIABILITIES         623,350         517,087           TOTAL LIABILITIES         623,350         517,087           NET ASSETS         676,297         467,952           EQUITY           Retained earnings         572,897         467,952           Reserves         12         103,400         -  | NON-CURRENT ASSETS            |      |           |         |
| TOTAL ASSETS         1,299,647         985,039           LIABILITIES           CURRENT LIABILITIES         9         52,098         64,356           Provisions         10         9,797         15,313           Other liabilities         11         561,455         437,418           TOTAL CURRENT LIABILITIES         623,350         517,087           TOTAL LIABILITIES         623,350         517,087           NET ASSETS         676,297         467,952           EQUITY           Retained earnings         572,897         467,952           Reserves         12         103,400         -  | Property, plant and equipment | 8    | 481       | 2,821   |
| LIABILITIES         CURRENT LIABILITIES         Payables       9       52,098       64,356         Provisions       10       9,797       15,313         Other liabilities       11       561,455       437,418         TOTAL CURRENT LIABILITIES       623,350       517,087         TOTAL LIABILITIES       623,350       517,087         NET ASSETS       676,297       467,952         EQUITY         Retained earnings       572,897       467,952         Reserves       12       103,400       -  | TOTAL NON-CURRENT ASSETS      |      | 481       | 2,821   |
| CURRENT LIABILITIES         Payables       9       52,098       64,356         Provisions       10       9,797       15,313         Other liabilities       11       561,455       437,418         TOTAL CURRENT LIABILITIES       623,350       517,087         TOTAL LIABILITIES       623,350       517,087         NET ASSETS       676,297       467,952         EQUITY         Retained earnings       572,897       467,952         Reserves       12       103,400       -  | TOTAL ASSETS                  |      | 1,299,647 | 985,039 |
| CURRENT LIABILITIES         Payables       9       52,098       64,356         Provisions       10       9,797       15,313         Other liabilities       11       561,455       437,418         TOTAL CURRENT LIABILITIES       623,350       517,087         TOTAL LIABILITIES       623,350       517,087         NET ASSETS       676,297       467,952         EQUITY         Retained earnings       572,897       467,952         Reserves       12       103,400       -  |                               |      |           |         |
| Payables       9       52,098       64,356         Provisions       10       9,797       15,313         Other liabilities       11       561,455       437,418         TOTAL CURRENT LIABILITIES       623,350       517,087         TOTAL LIABILITIES       623,350       517,087         NET ASSETS       676,297       467,952         EQUITY         Retained earnings       572,897       467,952         Reserves       12       103,400       -  | LIABILITIES                   |      |           |         |
| Provisions       10       9,797       15,313         Other liabilities       11       561,455       437,418         TOTAL CURRENT LIABILITIES       623,350       517,087         TOTAL LIABILITIES       623,350       517,087         NET ASSETS       676,297       467,952         EQUITY         Retained earnings       572,897       467,952         Reserves       12       103,400       -   | CURRENT LIABILITIES           |      |           |         |
| Other liabilities       11       561,455       437,418         TOTAL CURRENT LIABILITIES       623,350       517,087         TOTAL LIABILITIES       623,350       517,087         NET ASSETS       676,297       467,952         EQUITY         Retained earnings       572,897       467,952         Reserves       12       103,400       -  | Payables                      | 9    | 52,098    | 64,356  |
| TOTAL CURRENT LIABILITIES       623,350       517,087         TOTAL LIABILITIES       623,350       517,087         NET ASSETS       676,297       467,952         EQUITY       572,897       467,952         Reserves       12       103,400       -   | Provisions                    | 10   | 9,797     | 15,313  |
| TOTAL LIABILITIES       623,350       517,087         NET ASSETS       676,297       467,952         EQUITY       Retained earnings       572,897       467,952         Reserves       12       103,400       -   | Other liabilities             | 11   | 561,455   | 437,418 |
| NET ASSETS       676,297       467,952         EQUITY       8       572,897       467,952         Reserves       12       103,400       -   | TOTAL CURRENT LIABILITIES     |      | 623,350   | 517,087 |
| EQUITY         Retained earnings       572,897       467,952         Reserves       12       103,400       -  | TOTAL LIABILITIES             |      | 623,350   | 517,087 |
| Retained earnings       572,897       467,952         Reserves       12       103,400       -   | NET ASSETS                    |      | 676,297   | 467,952 |
| Retained earnings       572,897       467,952         Reserves       12       103,400       -   |                               |      |           |         |
| Reserves 12 103,400 -   | EQUITY                        |      |           |         |
|   | Retained earnings             |      | 572,897   | 467,952 |
| TOTAL EQUITY 676,297 467,952  | Reserves                      | 12   | 103,400   |         |
|   | TOTAL EQUITY                  |      | 676,297   | 467,952 |

### **Financial Statements**

#### STATEMENT OF CHANGES IN EQUITY

For the year ended 31 December 2016

|   | Reserves | Retained<br>Earnings | Total<br>Equity |
|---|----------|----------------------|-----------------|
|   | \$       | \$                   | \$              |
| Balance at 1 January 2015                     | -        | 437,814              | 437,814         |
| Surplus attributable to members of the entity | -        | 30,138               | 30,138          |
| Balance at 31 December 2015                   | -        | 467,952              | 467,952         |
| Transfers to reserves                         | 103,400  | -                    | 103,400         |
| Surplus attributable to members of the entity | -        | 104,945              | 104,945         |
| Balance at 31 December 2016                   | 103,400  | 572,897              | 676,297         |

#### STATEMENT OF CASH FLOWS

For the year ended 31 December 2016

|  | Note | 2016        | 2015        |
|--|------|-------------|-------------|
|  |      | \$          | \$          |
| CASH FLOWS FROM OPERATING ACTIVITIES                     |      |             |             |
| Receipts from members and customers                      |      | 1,310,175   | 1,191,797   |
| Payments to suppliers and employees                      |      | (1,128,548) | (1,129,310) |
| Funds received   |      | 103,400     | -           |
| Interest received  | _    | 23,345      | 16,705      |
| Net cash generated from operating activities             | 19   | 308,372     | 79,192      |
| CASH FLOWS FROM INVESTING ACTIVITIES                     |      |             |             |
| Payment for property, plant and equipment                |      | -           | (1,416)     |
| Net cash used in investing activities                    |      | -           | (1,416)     |
| Net increase in cash held                                |      | 308,372     | 77,776      |
| Cash and cash equivalents at beginning of financial year |      | 882,391     | 804,615     |
| Cash and cash equivalents at end of financial year       | 5    | 1,190,763   | 882,391     |

The accompanying notes form part of these financial statements

for the year ended 31 December 2016

#### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Basis of Preparation

The Australian Shareholders' Association Limited, hereafter referred to as ASA or 'association', applies Australian Accounting Standards – Reduced Disclosure Requirements as set out in AASB 1053: *Application of Tiers of Australian Accounting Standards* and AASB 2010–2: *Amendments to Australian Accounting Standards arising from Reduced Disclosure Requirements.* 

The financial statements are general purpose financial statements that have been prepared in accordance with Australian Accounting Standards – Reduced Disclosure Requirements of the Australian Accounting Standards Board and the *Corporations Act 2001*. The company is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless stated otherwise.

The financial statements, except for the cash flow information, have been prepared on an accruals basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities. The amounts presented in the financial statements have been rounded to the nearest dollar.

The financial statements were authorised for issue on 3<sup>rd</sup> March 2017 by the directors of the company.

#### **Accounting Policies**

#### a) Revenue

Revenue from membership fees and other sale of goods and services is recognised as earned and upon the delivery of goods to members. The difference between cash collections and revenue recognised is recorded as unearned income in the Statement of Financial Position.

Donations are recognised as revenue when received.

Interest revenue is recognised on an accruals basis.

Revenue from the rendering of a service is recognised upon the delivery of the service to the members.

All revenue is stated net of the amount of goods and services tax (GST).

Those Charged with Governance considered the fair value of services received in kind, and only material balances have been recognised within the financial statements.

#### b) Property, Plant and Equipment

Each class of property, plant and equipment is carried at cost or fair value as indicated, less, where applicable, accumulated depreciation and impairment losses.

#### Plant and equipment

Plant and equipment are measured on the cost basis less depreciation and impairment losses.

The carrying amount of plant and equipment is reviewed annually by directors to ensure it is not in excess of the recoverable amount from these assets.

#### **Depreciation**

The depreciable amount of all fixed assets is depreciated on a diminishing value basis. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

for the year ended 31 December 2016

#### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES cont.

#### Accounting Policies cont.

#### b) Property, Plant and Equipment cont.

The useful life used for each class of depreciable assets are:

Class of fixed asset Useful life
Office Furniture & Equipment 3 Years

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

The asset class's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains or losses are included in the statement of comprehensive income. When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained earnings.

#### c) Impairment of Assets

At the end of each reporting period, the entity reviews the carrying values of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the statement of comprehensive income.

#### d) Employee Benefits

Provision is made for the company's obligation for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The company's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position.

Contributions are made by the entity to an employee superannuation fund and are charged as expenses when incurred.

#### e) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand and deposits held at-call with banks.

#### f) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of expense. Receivables and payables in the statement of financial position are shown inclusive of GST.

#### g) Income Tax

In accordance with Section 6-5 of the Income Tax Assessment Act 1997, the company is required to calculate its taxable income in accordance with the mutuality principle, whereby the company is only taxed on non-member income less deductible non-member expenditure. Taxable income received by the company is offset by deductible expenditure resulting in no income tax liability.

for the year ended 31 December 2016

#### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES cont.

#### h) Website

The entity has determined that the costs incurred in the development and any ongoing costs associated with maintaining the website does not meet the definition of an intangible asset under AASB 138 (NFP) – Intangible Asset and has been expensed and is included in administration expense in the Statement of Profit or Loss and Other Comprehensive Income. These notes form part of the financial statements

#### i) Provisions

Provisions are recognised when the entity has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions recognised represent the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Long service leave as calculated by AASB19 is below materiality.

#### j) Comparative Figures

Where required by Accounting Standards, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

#### k) Payables

Payables represent the liability outstanding at the end of the reporting period for goods and services received by the company during the reporting period which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

#### I) Critical Accounting Estimates and Judgments

The directors evaluate estimates and judgments incorporated into the financial statements based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the company.

#### **Key estimates**

**Impairment** 

The association assesses impairment at each reporting date by evaluation of conditions and events specific to the association that may be indicative of impairment triggers.

#### m) New and Amended Accounting Policies

Those Charged with Governance have reviewed the accounting standards and have not identified any potential impact on new and amended accounting policies.

for the year ended 31 December 2016

| NOTE 2: REVENU | JE |
|----------------|----|
|----------------|----|

|  | 2016      | 2015      |
|--|-----------|-----------|
| Operating Revenue                          | \$        | \$        |
| Revenue from members:                      |           |           |
| <ul><li>Membership fees</li></ul>          | 665,709   | 671,035   |
| <ul> <li>National Conference</li> </ul>    | 203,882   | 232,512   |
| <ul> <li>Education and meetings</li> </ul> | 117,137   | 99,611    |
| <ul> <li>Other Member Revenue</li> </ul>   | 30,010    | 39,551    |
| Total Revenue                              | 1,016,738 | 1,042,709 |
|  |           |           |

#### NOTE 3: SURPLUS FOR THE YEAR

#### a. **Expenses**

The statement of profit or loss includes the following items of expenditure.

#### Depreciation:

| Depreciation:                               |         |         |
|---|---------|---------|
| <ul> <li>furniture and equipment</li> </ul> | 1,265   | 3,315   |
| <ul><li>computer equipment</li></ul>        | 1,075   | 2,714   |
| Total depreciation and amortisation         | 2,340   | 6,029   |
| Employee benefits expense                   | 487,859 | 552,137 |
| Other operational expenses:                 |         |         |
| Education and meetings                      | 91,601  | 71,446  |
| Newsletter                                  | 90,038  | 95,733  |
| General and administration expenses         | 125,376 | 116,040 |
| IT Infrastructure                           | 10,073  | 18,297  |
|   | 317,088 | 301,516 |
| Rental expense on operating leases          |         |         |
| <ul> <li>Minimum lease payments</li> </ul>  | 36,747  | 25,967  |
| Auditor Remuneration                        |         |         |
| <ul><li>audit services</li></ul>            | 6,000   | 6,500   |
| <ul><li>other services</li></ul>            | 788     | 464     |
| Total Auditor Remuneration                  | 6,788   | 6,964   |
|   |         |         |

for the year ended 31 December 2016

#### **NOTE 4: TAX EXPENSE**

|   |    | 2016<br>\$ | 2015<br>\$ |
|---|----|------------|------------|
| a. The components of tax (expense)/income comprises:  |    |            |            |
| <ul><li>Current tax</li></ul>   |    | -          | -          |
| <ul><li>Deferred tax</li></ul>  |    | -          | -          |
|   |    | -          | -          |
| b. The prima facie tax on profit from ordinary activities before income tax is reconciled to income tax as follows: |    |            |            |
| Prima facie tax payable on profit from ordinary activities before income tax at 30% (2015: 30%):                    |    | 62,507     | 9,041      |
| Add:  |    |            |            |
| Tax effect of:  |    |            |            |
| <ul> <li>other non-allowable items</li> </ul>   |    | 255,835    | 288,961    |
| <ul> <li>losses not brought to account as a deferred tax asset</li> </ul>   |    | 15,135     | 10,879     |
| Less:   |    |            |            |
| Tax effect of:  |    |            |            |
| <ul> <li>deductible expenses</li> </ul>   |    | (1,992)    | (4,684)    |
| <ul> <li>non-assessable income</li> </ul>   |    | (331,485)  | (304,197)  |
| Income tax attributable to entity   |    | -          | -          |
| c. Available tax losses   |    | 291,611    | 241,160    |
| Tax losses are available for non mutual income to the extent that it exceeds non mutual deductible expenses.        |    |            |            |
| NOTE 5: CASH AND CASH EQUIVALENTS   |    |            |            |
| CURRENT   |    |            |            |
| Cash at bank  |    | 405,818    | 124,000    |
| Cash on deposit   |    | 751,827    | 758,391    |
| Funds in transit from NAB   |    | 33,118     | -          |
|   |    | 1,190,763  | 882,391    |
| NOTE 6: RECEIVABLES   |    |            |            |
| CURRENT   |    |            |            |
| Sundry Debtors  |    | 42,900     | 59,950     |
| Interest receivable   |    | 8,251      | 5,729      |
|   | 17 | 51,151     | 65,679     |

for the year ended 31 December 2016

#### **NOTE 7: OTHER ASSETS**

| CURRENT                                | 2016     | 2015     |
|--|----------|----------|
|  | \$       | \$       |
| Bank Guarantee                         | 25,285   | -        |
| Bonds Paid                             | 300      | 7,800    |
| Prepaid operating expenses             | 31,667   | 26,348   |
|  | 57,252   | 34,148   |
| NOTE 8: PROPERTY, PLANT, AND EQUIPMENT |          |          |
| Office equipment:                      |          |          |
| At cost                                | 11,541   | 11,541   |
| Less accumulated depreciation          | (11,541) | (10,276) |
|  | -        | 1,265    |
| Computer equipment:                    |          |          |
| At cost                                | 8,224    | 8,224    |
| Accumulated depreciation               | (7,743)  | (6,668)  |
|  | 481      | 1,556    |
| Total property, plant and equipment    | 481      | 2,821    |

#### Movements in Carrying Amounts

Movement in the carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial year:

|  | Office<br>Equipment | Computer<br>Equipment | Total   |
|--|---------------------|-----------------------|---------|
|  | \$                  | \$                    | \$      |
| 2015                                   |                     |                       |         |
| Balance at the beginning of the year   | 4,580               | 2,854                 | 7,434   |
| Additions at cost                      | -                   | 1,416                 | 1,416   |
| Depreciation expense                   | (3,315)             | (2,714)               | (6,029) |
| Disposals                              | -                   | -                     | -       |
| Carrying amount at the end of the year | 1,265               | 1,556                 | 2,821   |
| 2016                                   |                     |                       |         |
| Balance at the beginning of the year   |                     |                       |         |
| Additions at cost                      | -                   | -                     | -       |
| Depreciation expense                   | (1,265)             | (1,075)               | (2,340) |
| Disposals                              | -                   | -                     | -       |
| Carrying amount at the end of the year | -                   | 481                   | 481     |

for the year ended 31 December 2016

#### **NOTE 9: PAYABLES**

|  |     | 2016<br>\$           | 2015<br>\$ |
|--|-----|----------------------|------------|
| CURRENT  |     |                      |            |
| Trade Creditors  |     | 16,323               | 25,848     |
| Accruals   |     | 6,000                | 6,500      |
| Other Creditors  |     | 29,775               | 32,008     |
|  | 9a  | 52,098               | 64,356     |
| <ul> <li>a. Financial liabilities classified as payables</li> <li>Payables:</li> </ul> |     |                      |            |
| <ul><li>total current</li></ul>  |     | 52,098               | 64,356     |
| Financial liabilities as payables  | 17  | 52,098               | 64,356     |
| NOTE 10: PROVISIONS  |     |                      |            |
| Annual leave   | 10a | 9,797                | 15,313     |
|  |     | 9,797                | 15,313     |
|  |     | Employee<br>Benefits | Total      |
| a. Analysis of total provisions:   |     | \$                   | \$         |
| Opening balance at 1 January 2016  |     | 15,313               | 15,313     |
| Additional provisions raised during year   |     | 14,967               | 14,967     |
| Amounts used   |     | (20,483)             | (20,483)   |
| Balance at 31 December 2016  |     | 9,797                | 9,797      |

#### **Provision for Employee Benefits**

Provision for employee benefits represents amounts accrued for annual leave.

The current component for this provision includes the total amount accrued for annual leave entitlements. Based on past experience, the company expects the full amount of annual leave balances classified as current liabilities to be settled within the next 12 months. These amounts must be classified as current liabilities since the company does not have an unconditional right to defer the settlement of these amounts in the event employees wish to use their leave entitlement.

for the year ended 31 December 2016

#### NOTE 11: OTHER LIABILITIES

|                                 |     | 2016    | 2015    |
|---------------------------------|-----|---------|---------|
|                                 |     | \$      | \$      |
| Membership fees in advance      |     | 430,645 | 350,833 |
| Conference income in advance    |     | 19,210  | 5,030   |
| Sponsorship received in advance |     | 111,600 | 80,000  |
| Deferred lease incentive        | 13a | -       | 1,555   |
|                                 | _   | 561,455 | 437,418 |

The association does not have a standard membership period, with members able to join or renew on any day of the year. As a result of this, the association carries a provision for the unexpired portion of the cash paid for membership renewals during the year (i.e. that portion that does not fall into 2016 income) at 31 December 2016.

| NOTE 12: RESERVES    | 2016    | 2015 |
|----------------------|---------|------|
|                      | \$      | \$   |
| Transfer to reserves | 103,400 |      |

Funds received from ASIC were transferred to a reserve and will be applied to improve education offerings to members, improve resources to member monitors, and enhance accessibility to member services.

|  | 2016   | 2015   |
|--|--------|--------|
| NOTE 13: CAPITAL AND LEASING COMMITMENTS                               | \$     | \$     |
| Operating Lease Commitments  |        |        |
| Payable — minimum lease payments:                                      |        |        |
| <ul> <li>not later than 12 months</li> </ul>                           | 43,695 | 14,748 |
| <ul> <li>later than 12 months but not later than five years</li> </ul> | -      | -      |
|  | 43,695 | 14,748 |

a. The property lease commitments are non-cancellable operating leases contracted for but not capitalised in the financial statements. The current lease in Loftus St Sydney expires in December 2017. The previous lease expired in June 2016.

#### NOTE 14: EVENTS AFTER THE REPORTING PERIOD

The directors are not aware of any significant events since the end of the reporting period.

for the year ended 31 December 2016

#### NOTE 15: KEY MANAGEMENT PERSONNEL COMPENSATION

Any person(s) having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any director (whether executive or otherwise) of that entity is considered key management personnel.

The number of key management personnel (KMP) whose remuneration falls within the following bands is:

|            |             | 2016<br>No. | 2015<br>No. |
|------------|-------------|-------------|-------------|
| \$ 0       | - \$ 99,999 | 0           | 2           |
| \$ 100,000 | - \$149,999 | 2           | 1           |

#### **NOTE 16: RELATED PARTY TRANSACTIONS**

Transactions between related parties are on normal commercial terms and conditions no more favourable than those available to other persons unless otherwise stated.

#### Other related party transactions with the association

Other related parties include close family members of key management personnel and entities that are controlled or jointly controlled by those key management personnel, individually or collectively with their close family members.

|  | 2016   | 2015   |
|--|--------|--------|
|  | \$     | \$     |
| Payments to Cowlcorp Pty Ltd, a company owned by a director's spouse, for consultancy services (services ceased on 29 February 2016) | 19,600 | 60,990 |

#### Directors' transactions with the association

Directors have had no commercial transactions with the association other than as members and volunteers. However, directors are reimbursed for reasonable expenses incurred in performing their duties.

#### **Directors' Remuneration**

Directors are not remunerated for their services to the association.

From time to time directors of the company may participate in ASA activities. Participation is on the same terms and conditions as those entered into by any other member of the association.

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for the year ended 31 December 2016

#### NOTE 17: FINANCIAL RISK MANAGEMENT

The association's financial instruments consist of deposits with banks, accounts receivable and payable.

The totals for each category of financial instruments, measured at cost, are as follows:

|                                | Note | 2016      | 2015    |
|--------------------------------|------|-----------|---------|
| Financial assets               |      | \$        | \$      |
| Cash and cash equivalents      | 5    | 1,190,763 | 882,391 |
| Receivables                    | 6    | 51,151    | 65,679  |
| Total financial assets         |      | 1,241,914 | 948,070 |
| Financial liabilities          |      |           |         |
| Financial liabilities at cost: |      |           |         |
| — Payables                     | 9a   | 52,098    | 64,356  |
| Total financial liabilities    |      | 52,098    | 64,356  |

The board's overall risk management strategy seeks to assist the association in meeting its financial targets whilst minimising potential adverse effects on financial performance. Risk management is implemented by management and reviewed by directors.

#### NOTE 18: FAIR VALUE MEASUREMENTS

The company does not have any assets or liabilities that are carried at fair value in the statement of financial position and has no assets or liabilities that are measured at fair value on a non-recurring basis.

#### NOTE 19: NOTE TO THE STATEMENT OF CASH FLOWS

Reconciliation of operating profit to net cash generated from operating activities:

| Surplus for the year                         | 208,345  | 30,138   |
|--|----------|----------|
| Non-cash flows in surplus:                   |          |          |
| Depreciation and amortisation                | 2,340    | 6,029    |
| Movement in lease incentive                  | (1,555)  | (3,212)  |
| Changes in assets and liabilities:           |          |          |
| Decrease/(increase) in receivables           | 14,527   | (63,056) |
| (Increase)/decrease in prepayments           | (23,103) | 373      |
| (Decrease)/increase in payables              | (12,256) | 21,461   |
| (Decrease) in provision                      | (5,516)  | (2,986)  |
| Increase in income in advance                | 125,590  | 90,445   |
| Net cash generated from operating activities | 308,372  | 79,192   |

#### NOTE 20: ENTITY DETAILS

The registered office and principal place of business of the association is:

Australian Shareholders' Association Limited Suite 2.01, 20 Loftus Street Sydney, New South Wales, Australia, 2000

### **Directors' Declaration**

The directors of the entity declare that:

- 1. The financial statements and notes, as set out on pages 14 to 26, are in accordance with the *Corporations Act 2001* and:
  - a. comply with Australian Accounting Standards; and
  - b. give a true and fair view of the financial position as at 31 December 2016 and of the performance for the year ended on that date of the entity.
- 2. In the directors' opinion there are reasonable grounds to believe that the entity will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board of Directors.

D'amoa

Diana D'Ambra (Director)

Geoff Bowd (Director)

Dated this 3<sup>rd</sup> day of March 2017



### Walker Wayland NSW

Chartered Accountants

ABN 55 931 152 366

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### INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF AUSTRALIAN SHAREHOLDERS' ASSOCIATION LIMITED

#### Report on the Audit of the Financial Report

#### Opinion

We have audited the financial report of Australian Shareholders' Association Limited (the company), which comprises the statement of financial position as at 31 December 2016, the statement of profit or loss, statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the directors' declaration.

In our opinion, the financial report of Australian Shareholders' Association Limited is in accordance with the *Corporations Act 2001*, including:

- (i) giving a true and fair view of the company's financial position as at 31 December 2016 and of its financial performance for the year then ended; and
- (ii) complying with Australian Accounting Standards Reduced Disclosure Requirements and the *Corporations Regulations 2001*.

#### **Basis for Opinion**

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the company in accordance with the auditor independence requirements of the *Corporations Act 2001* and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110: *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We confirm that the independence declaration required by the *Corporations Act 2001*, which has been given to the directors of Australian Shareholders' Association Limited, would be in the same terms if given to the directors as at the time of this auditor's report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Information Other than the Financial Report and Auditors' Report Thereon

The directors are responsible for the other information. The other information comprises the information included in the company's annual report for the year ended 31 December 2016, but does not include the financial report and our auditor's report thereon. Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon. In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.



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### INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF AUSTRALIAN SHAREHOLDERS' ASSOCIATION LIMITED

#### Responsibilities of the Directors for the Financial Report

The directors of the company are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards – Reduced Disclosure Requirements and the Corporations Act 2001 and for such internal control as the directors determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the directors are responsible for assessing the ability of the company to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

#### Auditors' Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.





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### INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF AUSTRALIAN SHAREHOLDERS' ASSOCIATION LIMITED

#### Auditors' Responsibilities for the Audit of the Financial Report (continued)

- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the company to cease to continue as a going concern
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the directors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide the directors with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

Walker Wayland NSW

**Chartered Accountants** 

**Grant Allsopp** 

**Registered Company Auditor** 

J akof,

Dated this 3rd day of March 2017

Walke Wayland NSN

