



MEMORANDUM

TO: Asheville-Buncombe Air Quality Agency Board of Directors

FROM: Ashley Featherstone, Director

RE: Agenda for May 29, 2024

DATE: July 3, 2024

Enclosed, please find the Minutes for the Asheville-Buncombe Air Quality Agency Board meeting held on **Wednesday May 29, 2024, at 4:00pm.** The next meeting is scheduled for **Thursday, July 11, 2024, at 4:30 pm** in the meeting room located at the Buncombe County Permit Office at 30 Valley Street, Asheville, NC 28801.

Please note that the meeting will start later than the usual time of 4pm. A reception to honor Kevin Lance's retirement and the Clean Air Excellence Award recipient will be held at 4pm in the meeting room prior to the meeting.

This meeting will be live streamed on Engage Buncombe which can be accessed at <https://engage.buncombecounty.org/s8486>. The board meeting documents will also be available on the Engage Buncombe site. The meeting will be recorded and can be viewed later.

The Asheville-Buncombe Air Quality Agency Board of Directors met on Wednesday, May 29, 2024, in the meeting room at the Buncombe County Permit Office located at 30 Valley Street, Asheville, N.C.

The attendance of the Board members was as follows:

Members Present:

Joel Storrow

Karl Koon

Evan Couzo

Garry Whisnant

Ned Guttman

Members Absent:

Staff Present: *Ashley Featherstone, Director; James Raiford, Permitting Program Manager; Mike Matthews, Senior Air Quality Specialist; Betsy Brown, Air Quality Coordinator*

Others Present: *Patti Beaver, CIBO*

Mr. Storrow called the meeting of the Asheville-Buncombe Air Quality Agency Board of Directors to order on May 29, 2024, at 4:00 pm.

The order of business was as follows:

1. Public Comment Protocol Announcement

Mr. Storrow read the public comment protocol.

2. Adjustment and Approval of Agenda

Mr. Koon made a motion to approve the agenda. Mr. Whisnant seconded the motion.

All present – yes.

The motion passed 5-0.

3. New Business:

A. Buncombe County Fiscal Year 2024 Budget amendment

Staff requested that the overall budget be increased by \$63,058. Also included were some changes to known revenues and expenditures and the resulting change to the budgeted fund balance draw in the BCFY2024 budget.

The increase was necessary to fund retirement payouts for an employee that were not previously included in the budget. There was a discussion about employee benefits.

Dr. Guttman made a motion to approve the budget increase. Dr. Couzo seconded the motion.

All present – yes.

The motion passed 5-0.

4. Other Business:

A. Calendar

1. Consider future board meeting dates.

Next meetings scheduled: July 11, 2024
September 12, 2024
November 14, 2024

The board discussed the next couple of board meetings in relation to the board room schedule, a reception for the Clean Air Excellence Awards and recognition of Kevin Lance's retirement, and board members' summer and vacation schedules. The decision was made to leave the dates as scheduled as a quorum was expected at each meeting. The July meeting may need to be moved to 4:30 and the reception held at 4 pm. The room is booked by another group until 4 pm. Staff will check on that and see if we can access the room earlier.

B. Announcements

Ms. Featherstone briefly discussed the posting for the 7th position, Air Quality Specialist I, and after HR review the future posting of Mr. Lance's position which will be reclassified to Monitoring Coordinator.

The Brewing Some Good for the Environment event went well on May 26. Mr. Whisnant, Alex Latta and Betsy Brown attended. Ava Ingle, who we partnered with as a McCullough Fellow, spoke about her Energy Star Treasure Hunt project with four microbreweries. She also took part in a panel with representatives from two of the participating breweries, and Marshall Goers, an engineer with Waste Reduction Partners, who also supported Ms. Ingle with her project.

Mr. Storrow thanked the board members for coming back to another board meeting at such short notice.

5. Public Comment

There was no public comment.

6. Adjournment

Mr. Koon made a motion to adjourn the meeting. Mr. Whisnant seconded the motion.

All present – yes.

The motion passed 5-0.

The meeting was adjourned at 4:16 pm.