

# Buncombe County NC - Home and Community Care Block Grant (HCCBG) Advisory Committee

Meeting Minutes

Date: Wednesday 9/25/2024

Time: 3:30 pm

Location: Zoom

Invitees		
Dan Beerman	Suzanne Booth	Taylor Cox- absent
Melissa Harmon	Eileen McMinn	Deborah Oldt
Susan Schiemer	Greg Zornes	
Alison Banzhoff	Billie Breeden- absent	Zack Schmitt

Not in attendance: Taylor Cox and Billie Breeden

I. Welcome

- a. Approve or Revise Agenda
  - i. There were no additions or revisions to the Agenda.
  - ii. Motion made by Dan to approve the Agenda, seconded by Deborah Motion carried.
- b. Approve or Revise Meeting Minutes – August
- c.
  - i. There were no revisions to the Meeting Minutes.
  - ii. Motion made by Dan to approve the Meeting Minutes, seconded by Deborah. Motion carried.

II. Review Funding Expenditure Reports

- a. Units of Service - reviewed
- b. Buncombe County Supplemental Aging Funds (BCSAF) - reviewed
  - i. Working Wheels has addendum to contract has been approved; UNETE contract is in the process of amending contract due to the fact that they cannot afford the insurance for a van so they will not be providing transportation to the Senior Center.
  - ii. HCCBG- Pisgah Legal has spent 66 percent – they are to show what they have requested and there is no payment cap of ½ of the amount on those services now. If they spend through their money early, they are finished

# Buncombe County NC - Home and Community Care Block Grant (HCCBG) Advisory Committee

for the year unless the committee gives extra funds that are left to them. There is a requirement for HCCBG funds for legal to receive. For fiscal year 2025 the minimum would have been \$10,422 to be allocated.

## III. Discussion of Funding Allocation Process

- a. Suggestion included: wondering if Pisgah Legal is dependent on HCCBG funds and could the committee vote to only fund the minimum in the future; discussed trying to figure out how much they depend on our funding and talked about this being in the application; discussed taking a more top down look at each agency's financials or asking for a statement of revenue and expenses for service sector (60 plus client base) to determine where their funds come from; suggestions about asking how they would fund the program for 60 plus if they did not get funding from the committee. Question example on application: "If you don't get this funding, what would the loss be to the community, or who would not be served." Also, "What percentage of your budget is dependent on this funding?"
- b. Feel we need to state the priorities for funding in the application. Susan to share the Title 3 piece about HCCBG
- c. Concerns about quantification on end of year summary and want to figure out how to have providers tell the story about what they do
- d. Disappointment in responses regarding waitlists – wanted it to be quantitative; some ideas were "Do you feel there is a need that you are not able to serve?" or "How many apply each year and how many are you able to service?" "What percentage are you able to serve based on the number who applied?"

## IV. Determine Action Items and Next Steps

- V. Look at year end summary; look at specific wording on application; Susan will send out report; will look for 211 data site that gives information; Alison to check with call center to see if there is data about types of calls they get
  - a. Homework - Committee members should continue to read the FY2025 Aging Services Program Application (handout), the Age-Friendly Action Plan (handout), the [Buncombe County Strategic Plan 2025](#), and the [Racial-Equity-Plan.pdf \(buncombecounty.org\)](#) in preparation for the next meeting in which the committee will continue the conversation about the funding allocation process.