

Buncombe County NC - Home and Community Care Block Grant (HCCBG) Advisory Committee

Meeting Minutes

Date: Wednesday 1/22/2025

Time: 3:30 pm

Location: ZOOM Only

Invitees		
Dan Beerman	Suzanne Booth	Taylor Cox
Melissa Harmon	Eileen McMinn	Deborah Oldt
Susan Schiemer	Greg Zornes	
Alison Banzhoff	Billie Breeden	Zack Schmitt

Not in attendance: Dan Beerman and Melissa Harmon

- I. Welcome
 - a. Approve or Revise Agenda
 - i. There were no additions or revisions to the Agenda.
 - b. Approve or Revise Meeting Minutes
 - i. There were no revisions to the Meeting Minutes.
- II. Review Funding Expenditure Reports
 - a. Units of Service - reviewed
 - b. Buncombe County Supplemental Aging Funds (BCSAF) - reviewed
 - c. Buncombe County's budget has suffered since Hurricane Helene due to lack of tourism and property taxes to pay the bills. Budgets have been cut all over the county. Aging and Adult Services was asked to cut \$125,000 from the FY25 Buncombe County Supplemental Aging Funds (BCSAF). Previously, Billie had emailed BCSAF providers asking if they had money to relinquish. Day Stay relinquished \$4000. Alison and Ryan looked at how many clients were not able to be served during and after Helene. \$121,000 was cut from the IHA program and the IHA contracts with the agencies have been reduced.
 - d. New BCSAF providers have a hard time coming on board. Billie met with BC HHS Finance to learn about the required documents from the county, such as liability insurance, tax forms, etc. so that we can start letting new providers know the required documentation before they apply. This was also mentioned at the Funded Provider Meeting the week before.
 - e. Update on UNETE – UNETE had their first meeting for the Senior Center the week before. There were 7 participants from diverse backgrounds, countries,

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and educational backgrounds. The meeting was very successful, and the participants were very engaged. The two primary areas that participants wanted to explore was fall prevention and navigating current community concerns.

- f. Update on Council on Aging dining sites – Shiloh and Grove St. Community Centers are grab and go until the pipes are clear of lead, Lakeview Active Aging Center is grab and go since the site was flooded and suffered structural damage, and Weaverville First Baptist Church is serving congregate meals in person Wednesdays through Fridays.
- III. Review of Fiscal Year (FY) 2026 Grant Application, Budget, and Guidelines
- a. Buncombe County Management has asked that all Community Investment Funding be paused until County Management and Board of Commissioners assess the overall FY26 budget. The first meeting was the Thursday before and the next meeting will be March 20, 2025. We won't know the impacts on the BCSAF funding until after the March 20 meeting.
 - b. The committee made a motion to have Buncombe County staff ask the grants administrator to release the FY26 Aging Services Grant Application to HCCBG applicants only. The vote was unanimous. Motion passed.
 - c. Susan proposed having the March 26 meeting in person and meet for 2 hours to give enough time to discuss the applications.
 - d. The application and the budget sheet were reviewed. For more information, please click on <https://engage.buncombecounty.org/x1728> and click on the video for this meeting.
 - e. The county is working on equitable partnerships and have come up with a questionnaire asking grantees which historically marginalized populations they serve; this will be a stand-alone questionnaire with 6 questions that applicants click on first before filling out the application.
 - f. The HCCBG/BCSAF Aging Services Guidelines were reviewed. Updates were the eligibility criteria, dates, and mission/goals of the current Age-Friendly Action Plan.
- IV. Discussion of Funding Allocation Process
- V. Determine Action Items and Next Steps
- a. Committee members were encouraged to read the Buncombe County webpage that Billie referenced in a previous email about the FY26 reductions.