

Buncombe County NC - Home and Community Care Block Grant (HCCBG) Advisory Committee

Meeting Minutes

Date: Wednesday 1/24/2024

Time: 3:30 pm

Location: ZOOM only

Invitees		
Dan Beerman	Suzanne Booth	Taylor Cox
Melissa Harmon	Rebecca Heartz	Eileen McMinn
Deborah Oldt	Susan Schiemer	Greg Zornes
Billie Breeden	Ryan Garcia	Zack Schmitt
Alison Banzhoff		

Not in attendance: Eileen McMinn

- I. Welcome
 - a. Approve or Revise Agenda
 - i. There were no additions or revisions to the Agenda.
 - ii. Motion made by Rebecca to approve the Agenda, seconded by Susan. Motion carried.
 - b. Approve or Revise Meeting Minutes – December
 - i. There were no revisions to the Meeting Minutes.
 - ii. Motion made by Dan to approve the Meeting Minutes, seconded by Suzanne. Motion carried.

- II. Provider Presentation – Working Wheels – Jamie Beasley
 - a. Jamie Beasley presented about Working Wheels. The PowerPoint Presentation is attached. Working Wheels has provided car repairs to 6 or 7 older adults using the Buncombe Supplemental Aging Services Funding (BCSAF). To view the meeting, go to <https://engage.buncombecounty.org/x1728>.
 - b. The link to the video that Jamie mentioned during the presentation is: <https://clipchamp.com/watch/0U5Unw4bihc>.

- III. Review Funding Expenditures – December
 - a. Units of Service - reviewed
 - b. Buncombe County Supplemental Aging Funds (BCSAF) - reviewed

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- IV. Determine Mid-year Reallocation of Funding, including \$40,578 of Block Grant not yet budgeted.
 - a. In-Home Aide Level III to Level II
 - i. Ryan Garcia supervises the In-Home Aide Program. They originally asked for \$14,000 to be put into the budget for the Level III program. However, it was decided a couple of years ago by Buncombe County not to fund Level III services. When the IHA program switched to the County, some clients were grandfathered in. All clients receiving Level III services are being funded by Buncombe County Supplemental Aging Funding (BCSAF). These clients have family members as their aides, which doesn't meet the criteria for HCCBG funding. Ryan requested that Level III funding (about \$12,000 left) be reallocated to Level II funding.
 - ii. Suzanne made a motion to reallocate the Level III funding to Level II funding; Dan seconded. A vote was taken. Motion approved by unanimous vote.
 - b. Six Providers Requesting Additional Funds
 - i. Discussion ensued. Dan made a motion to allocate \$27,500 to MountainCare and \$13,078 to Meals on Wheels; Rebecca seconded. A vote was taken. Motion approved by unanimous vote.
- V. Present Feedback on Grants Fair and Discuss Grant Review Process
 - a. Grants Fair on January 10 was successful, about 100 people attended. Billie, Susan, and Zack represented the Aging Services Program Funding. There was a lot of interest in the funding and new ideas presented for the funding. Many of the potential applicants would fall under the Buncombe County Supplemental Aging Services Funding (BCSAF).
 - b. The application opened on Tuesday, January 16 and will close on Friday, February 23 at 5:00 pm. Committee members will not be able to see the applications until after 5:00 pm when the grants manager assigns the applications to all of the evaluators (committee members).
 - c. Cap for funding is \$2.2 million dollars between HCCBG funding (\$1.7 million) and BCSAF funding (\$500,000).
 - d. For the past 2 fiscal years, starting in December 2021, the Committee has allocated \$500,000 to Mountain Mobility. They already have to fill out an application with the County which has a strict RFP process. The Committee took a historical look over the past 5 years and the allocation came to \$500,000. The remainder after taking out the \$500,000 for Mountain Mobility will be distributed to the applicants.
 - e. Committee members will have about a month to make their decisions regarding allocations after the application closes and these decisions will be discussed at the March meeting.

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- f. Committee members should check before the next meeting if they are able to access the grant logon website. It is [Logon - Grant Lifecycle Manager \(grantinterface.com\)](http://grantinterface.com). Contact Billie if you are having problems.
 - g. Billie will print out applications for any Committee members. Susan, Greg, Deborah, Suzanne, and Taylor would like applications printed. Billie will print out the applications and will email members when they are ready. Committee members can pick up at 40 Coxe Avenue.
- VI. Determine Action Items and Next Steps