Cover Letter / Expression of Interest

Please include your daily rate in this letter.

Curriculum Vitae (CV)

**1. Name of Staff** [*Insert full name*]:

**2. Current Employer**:

**3. Date of Birth**: **Nationality**:

**4. Education**

|  |  |  |
| --- | --- | --- |
| School, college and/or University Attended | Degree/certificate or other specialized education obtained  | Date Obtained |
|  |  |  |
|  |  |  |

**5. Professional Certification or Membership in Professional Associations**:

**6. Other Relevant Training**:

**7. Countries of Work Experience**: [*List countries where staff has worked in the last ten years*]:

**8. Languages** [*For each language indicate proficiency: good, fair, or poor in speaking, reading, and writing.*]:

**9. Employment Record** [*Starting with present position, list in reverse order every employment held*]:

From [*Year*]: To [*Year*]:

Employer:

Positions held:

|  |
| --- |
| **10. Work Undertaken that Best Illustrates Capability to Handle the Tasks Described in the RFI** [*You may include up to five assignments in this section.*]Name of assignment or project: Year: Location: Client: Main project features: Positions held: Activities performed:  |

**11.** Do you currently or have you ever worked for the World Bank Group including any of the following types of appointments: Regular, term, ETC, ETT, STC, STT, JPA, or JPO? If yes, please provide details, including start/end dates of appointment.

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**Certification**

I certify that to the best of my knowledge and belief, this CV correctly describes me, my qualifications, and my experience.

I understand that any wilful misstatement or misrepresentation herein may lead to my disqualification or removal from the selected team undertaking the assignment.

 Date:

*[Signature of staff member]* *Day/Month/Year*

GEOGRAPHICAL SCOPE

|  |  |  |  |
| --- | --- | --- | --- |
| Country/Regional Body | Do you have experience working in this country?  | Would you be willing to work in this country?  | Is experience in on-grid policy, off-grid policy, or both? |
| **West Africa** |
| Regional (ECREEE) |[ ] [ ]   |
| Ghana |[ ] [ ]   |
| Nigeria |[ ] [ ]   |
| Senegal |[ ] [ ]   |
| Sierra Leone |[ ] [ ]   |
|  |[ ] [ ]   |
|  |[ ] [ ]   |
| **Eastern Africa** |
| Regional (EACREEE) |[ ] [ ]   |
| Ethiopia |[ ] [ ]   |
| Kenya |[ ] [ ]   |
| Rwanda |[ ] [ ]   |
| Somalia |[ ] [ ]   |
| Tanzania |[ ] [ ]   |
| Uganda |[ ] [ ]   |
|  |[ ] [ ]   |
|  |[ ] [ ]   |
| **Southern Africa** |
| Regional (SACREEE) |[ ] [ ]   |
| Madagascar |[ ] [ ]   |
| Malawi |[ ] [ ]   |
| Mozambique |[ ] [ ]   |
| South Africa |[ ] [ ]   |
| Zambia |[ ] [ ]   |
| Zimbabwe |[ ] [ ]   |
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| **Other Countries** |
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