Cover Letter / Expression of Interest

Please include your daily rate in this letter.

Curriculum Vitae (CV)

**1. Name of Staff** [*Insert full name*]:

**2. Current Employer**:

**3. Date of Birth**: **Nationality**:

**4. Education**

|  |  |  |
| --- | --- | --- |
| School, college and/or University Attended | Degree/certificate or other specialized education obtained | Date Obtained |
|  |  |  |
|  |  |  |

**5. Professional Certification or Membership in Professional Associations**:

**6. Other Relevant Training**:

**7. Countries of Work Experience**: [*List countries where staff has worked in the last ten years*]:

**8. Languages** [*For each language indicate proficiency: good, fair, or poor in speaking, reading, and writing.*]:

**9. Employment Record** [*Starting with present position, list in reverse order every employment held*]:

From [*Year*]: To [*Year*]:

Employer:

Positions held:

|  |
| --- |
| **10. Work Undertaken that Best Illustrates Capability to Handle the Tasks Described in the RFI** [*You may include up to five assignments in this section.*]  Name of assignment or project:  Year:  Location:  Client:  Main project features:  Positions held:  Activities performed: |

**11.** Do you currently or have you ever worked for the World Bank Group including any of the following types of appointments: Regular, term, ETC, ETT, STC, STT, JPA, or JPO? If yes, please provide details, including start/end dates of appointment.

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**Certification**

I certify that to the best of my knowledge and belief, this CV correctly describes me, my qualifications, and my experience.

I understand that any wilful misstatement or misrepresentation herein may lead to my disqualification or removal from the selected team undertaking the assignment.

Date:

*[Signature of staff member]* *Day/Month/Year*

GEOGRAPHICAL SCOPE

|  |  |  |  |
| --- | --- | --- | --- |
| Country/Regional Body | Do you have experience working in this country? | Would you be willing to work in this country? | Is experience in on-grid policy, off-grid policy, or both? |
| **West Africa** | | | |
| Regional (ECREEE) |  |  |  |
| Ghana |  |  |  |
| Nigeria |  |  |  |
| Senegal |  |  |  |
| Sierra Leone |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **Eastern Africa** | | | |
| Regional (EACREEE) |  |  |  |
| Ethiopia |  |  |  |
| Kenya |  |  |  |
| Rwanda |  |  |  |
| Somalia |  |  |  |
| Tanzania |  |  |  |
| Uganda |  |  |  |
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|  |  |  |  |
| **Southern Africa** | | | |
| Regional (SACREEE) |  |  |  |
| Madagascar |  |  |  |
| Malawi |  |  |  |
| Mozambique |  |  |  |
| South Africa |  |  |  |
| Zambia |  |  |  |
| Zimbabwe |  |  |  |
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| **Other Countries** | | | |
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