

## Exhibit H PROPOSAL CHECKLIST

This checklist identifies the components that must be submitted to constitute a responsive proposal. The submittals must be delivered as set forth below. Proposals that do not include the components identified below may be rejected as nonresponsive. In addition, a bidder's failure to complete any submittal as instructed may result in the proposal being rejected. Bidders may not provide unsolicited materials. For any supplemental materials expressly required by this procurement in writing, bidders must identify such supplemental materials with the bidder's name.

This checklist does not need to be submitted with your proposal.

Included in Proposal	Component
<input type="checkbox"/>	Letter of Submittal
<input type="checkbox"/>	Technical Proposal
<input type="checkbox"/>	Management Proposal
<input type="checkbox"/>	References
<input type="checkbox"/>	Cost Proposal
<input type="checkbox"/>	Certifications and Assurances Sign and attach to the Letter of Submittal along with any exceptions or required explanations.
<input type="checkbox"/>	Qualification Affirmations Bidder must confirm that the bidder meets all minimum qualifications set forth in the Minimum Qualifications section.
<input type="checkbox"/>	Contract Intake Form  Sign and attach to the Letter of Submittal.
<input type="checkbox"/>	Washington State Business License, if applicable (see Contract Intake Form) Provide a copy of the business license, or the UBI number on the Contract Intake Form. A bidder without a Washington State Business License may submit a proposal. Contingent upon award, the bidder may be required to obtain a license. For more information about this, visit the <a href="#">Department of Revenue</a> website.

<input type="checkbox"/>	<p>Business Enterprise Certification Form, if applicable (see Contract Intake Form)</p> <p>For more information about certification, visit the <a href="#">Office of Minority and Women's Business Enterprises</a> website or <a href="#">Department of Veterans Affairs website</a>.</p>
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