

NOTICE

COMPTON CITY COUNCIL AGENDA Tuesday, September 13, 2016 5:30 PM

HEARING(S)

**5:35 P.M. PUBLIC HEARING - TO APPROVE AN ECONOMIC DEVELOPMENT
SUBSIDY TO UNITED PARCEL SERVICES, INC. (Item #9)**

**5:45 P.M. PUBLIC WORKSHOP - MARIJUANA ADULT USE INITIATIVE AND
THE IMPACT ON LOCAL CONTROL**

OPENING

MOMENT OF SILENCE

ROLL CALL

INTRODUCTION OF SPECIAL GUESTS

PUBLIC COMMENTS ON AGENDA ITEMS AND NON-AGENDA MATTERS

CONSENT AGENDA

Consent items are routine and expected to be non-controversial. They will be acted upon by the Council at one time without discussion unless a Council Member requests an item be removed or discussed.

APPROVAL OF MINUTES

REPORTS OF OFFICERS AND COMMISSIONS

CITY FIRE DEPARTMENT

1. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING A PURCHASE ORDER WITH TURNOUT MAINTENANCE COMPANY, LLC IN THE AMOUNT OF \$15,000 TO CLEAN AND REPAIR FIREFIGHTING PERSONAL PROTECTIVE EQUIPMENT

ACTION RESOLUTION NO. 24,429

HUMAN RESOURCES

2. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON APPROVING AN AMENDMENT TO THE POSITION CLASSIFICATION PLAN REVISING THE CLASSIFICATION SPECIFICATIONS OF FAMILY SELF-SUFFICIENCY PROJECT COORDINATOR AND SECURITY OFFICER, ADDING THE CLASSIFICATION SPECIFICATION OF SECURITY SERVICES SUPERVISOR AND REINSTATING THE CLASSIFICATION SPECIFICATION OF WATER DEPARTMENT GENERAL MANAGER

ACTION RESOLUTION NO. 24,340

PUBLIC WORKS MUNICIPAL UTILITIES DEPARTMENT

3. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE INTERIM CITY MANAGER TO ACCEPT THE BID OF WATERLINE TECHNOLOGIES AND ISSUE A PURCHASE ORDER FOR \$58,200.00 TO FURNISH AND DELIVER SODIUM HYPOCHLORITE FOR WATER DISINFECTION FOR FISCAL YEAR 2016-2017

ACTION RESOLUTION NO. 24,431

4. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON REJECTING ALL BIDS SUBMITTED FOR THE FURNISHING AND DELIVERY OF LEAD FREE MULTI-JET OR POSITIVE DISPLACEMENT WATER METERS AND AUTHORIZING RE-ADVERTISEMENT

ACTION RESOLUTION NO. 24,432

END CONSENT AGENDA

REGULAR AGENDA

REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND COMMITTEES AND CITY COUNCIL

CITY MANAGER'S REPORT

5. A REQUEST TO SCHEDULE A PUBLIC HEARING - ZONE CHANGE FOR 821 E. ROSECRANS AVENUE FROM LOW-DENSITY RESIDENTIAL (R-L) TO COMMERCIAL MANUFACTURING (C-M) 2016-001 (September 27, 2016 at 5:45 p.m.)

ACTION HEARING SCHEDULED SEPTEMBER 17, 2016 @5:45 P.M.

CITY ATTORNEY'S REPORTS

CLOSED SESSION

6. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Two (2) Potential Cases
Pursuant to California Government Code Section 54956.9(b)

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Jordan v. City of Compton, Case No. BC605060
Pursuant to California Government Code Section 54956.9(a)

UNFINISHED BUSINESS

7. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
AUTHORIZING THE INTERIM CITY MANAGER TO ISSUE A PURCHASE
ORDER FOR A PUBLIC INFORMATION PROGRAM ON BEHALF OF
GATEWAY CITIES COUNCIL OF GOVERNMENTS (\$12,500)

ACTION REAGENDAD
8. AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COMPTON
ABOLISHING THE PUBLIC WORKS AND MUNICIPAL UTILITIES
DEPARTMENT AND RE-ESTABLISHING THE PUBLIC WORKS
DEPARTMENT AND THE COMPTON MUNICIPAL WATER DEPARTMENT
(**SECOND READING**)

ACTION ORDINANCE NO. 2,272

NEW BUSINESS

9. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
APPROVING AN ECONOMIC DEVELOPMENT SUBSIDY AND
AUTHORIZING THE CITY MANAGER TO ENTER INTO AN INCENTIVE
AGREEMENT WITH UNITED PARCEL SERVICE, INC.

ACTION RESOLUTION NO. 24,428
10. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
AUTHORIZING THE INTERIM CITY MANAGER TO ENTER INTO A FIVE-
YEAR JOINT USE AGREEMENT WITH THE COMPTON UNIFIED SCHOOL
DISTRICT TO UTILIZE RECREATIONAL AND OPEN SPACE AT
COMPTON SENIOR HIGH SCHOOL TO OPERATE CITY-RUN
DEPARTMENT OF PARKS AND RECREATION PROGRAMS

ACTION RESOLUTION NO. 24,433

APPROVAL OF WARRANTS

11. Warrant #235145 - Date - 8/3/16 - Name - Quill Corporation - Services - Fujitsu ScanSnap Scanner - Amount - \$506.84 - Requested by: City Manager

ACTION **APPROVED**

COUNCIL COMMENTS

ADJOURNMENT

NEXT REGULAR MEETING: Tuesday, September 20, 2016 @ 5:30 PM.

Visit our website at <http://www.comptoncity.org>

*View Meetings Live at
<http://www.comptoncity.org/officials/clerk/agendas/video.asp>*

September 13, 2016

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: BRYAN BATISTE, (ACTING) FIRE CHIEF

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING A PURCHASE ORDER WITH TURNOUT MAINTENANCE COMPANY, LLC IN THE AMOUNT OF \$15,000 TO CLEAN AND REPAIR FIREFIGHTING PERSONAL PROTECTIVE EQUIPMENT

SUMMARY

Adoption of this resolution by the City Council will allow the Interim City Manager to establish a purchase order in an amount not to exceed Fifteen Thousand Dollars (15,000.00) for Turnout Maintenance Company, LLC for cleaning and repair services of Fire Department personal protective equipment ("PPE").

BACKGROUND

The Fire Department is required to maintain and provide fire fighting PPE. PPE is used when firefighters enter an atmosphere that includes dangerous smoke and toxic gases. When the emergency situation has ended the PPE is required to be sent to an approved cleaning and repair vendor before it can be used again on another incident. Turnout Maintenance Company, LLC is the only vendor in the local area that provides this service and is used by all area fire departments.

STATEMENT OF ISSUE

Without a process to have the Fire Department's fire fighting personnel PPE properly cleaned and repaired as per National Fire Protection Association ("NFPA") adopted standards, fire fighters would not be able to perform emergency operations.

City Council approval is needed since expenditures will cause needed funds to exceed fiscal years purchase limits of \$5,000.00.

ALTERNATIVE

There is no other alternative at this time.

#1.

Staff Report – Resolution Authorizing P.O.
Turnout Maintenance Company LLC
Clean/Repair Personal Protective Equipment
September 13, 2016, page 2

FISCAL IMPACT

There is no further impact as funds are available in the Fire Department's 2016-2017 Fiscal Year budget in Account No. 1001-69-0000-4236.

RECOMMENDATION

Staff recommends that Council approve the attached Resolution.

**BRYAN BATISTE, (ACTING) FIRE CHIEF
COMPTON FIRE DEPARTMENT**

APPROVED FOR FORWARDING:

**JEROME G. GROOMES
INTERIM CITY MANAGER**

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
AUTHORIZING A PURCHASE ORDER WITH TURNOUT MAINTENANCE
COMPANY, LLC IN THE AMOUNT OF \$15,000 TO CLEAN AND REPAIR
FIREFIGHTING PERSONAL PROTECTIVE EQUIPMENT**

WHEREAS, the Fire Department is required to maintain and provide fire fighting personal protective equipment, which is used when firefighters enter an atmosphere that includes dangerous smoke and toxic gases; and

WHEREAS, when the emergency situation has ended the personal protective equipment is required to be sent to an approved cleaning and repair vendor before it can be used again on another incident; and

WHEREAS, without a process to have the Fire Department's fire fighting personnel's personal protective equipment properly cleaned and repaired as per National Fire Protection Association ("NFPA") adopted standards, fire fighters would not be able to perform emergency operations; and

WHEREAS, Turnout Maintenance Company, LLC is the only vendor in the local area that provides this service and is used by all area fire departments; and

WHEREAS, funds for this expenditure are available in the 2016-2017 Fiscal Year budget.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES
HEREBY RESOLVE AS FOLLOWS:**

Section 1. That the City Manager is hereby authorized to establish a purchase order for Turnout Maintenance Company, LLC in an amount not to exceed Fifteen Thousand Dollars (\$15,000.00) for the cleaning and repair of firefighting personal protective equipment during Fiscal Year 2016-2017.

Section 2. That funds for this expenditure are available in the Fire Department's 2016-2017 Fiscal Year budget in Account No. 1001 690 000 4236.

Section 3. That a certified copy of this Resolution shall be filed in the offices of the City Manager, City Controller and the Fire Department.

Section 4. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this ____ day of _____, 2016.

MAYOR OF THE CITY OF COMPTON

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

#1.

Resolution No. _____
Page 2

I, Alita Godwin, City Clerk of the City of Compton, do hereby certify that the forgoing Resolution was adopted by the City Council, signed by the Mayor, and attested to by the City Clerk at a regular meeting thereof held on ____ day of _____, 2016.

That said Resolution was adopted by the following vote, to wit:

AYES: Council Members-
NOES: Council Members-
ABSTAINS: Council Members-
ABSENT: Council Members-

CITY CLERK OF THE CITY OF COMPTON

RESOLUTION SIGN-OFF FORM

DEPARTMENT:

Fire Department

RESOLUTION TITLE:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING A PURCHASE ORDER WITH TURNOUT MAINTENANCE COMPANY, LLC IN THE AMOUNT OF \$15,000 TO CLEAN AND REPAIR FIREFIGHTING PERSONAL PROTECTIVE EQUIPMENT

Bryan Batiste

DEPARTMENT MANAGER’S SIGNATURE

8/29/2016 5:14:33 PM

DATE

REVIEW / APPROVAL

Ruth Rugley

CITY ATTORNEY

9/8/2016 12:16:48 AM

DATE

Barbara Rumbaoa

CITY CONTROLLER

9/1/2016 12:03:04 PM

DATE

Jerome Groomes

CITY MANAGER

9/1/2016 9:45:21 AM

DATE

Use when:	
Public Works:	When contracting for Engineering Services.
City Attorney:	When contracting for legal services; contracts that require City Attorney’s review.
Controller/Budget Officer:	Amending Budget; appropriating and/or transferring funds; adding and/or deleting positions; any resolution having account numbers.
Asst. City Manager/OAS:	All personnel actions.

September 13, 2016

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: INTERIM CITY MANAGER

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON APPROVING AN AMENDMENT TO THE POSITION CLASSIFICATION PLAN REVISING THE CLASSIFICATION SPECIFICATIONS OF FAMILY SELF-SUFFICIENCY PROJECT COORDINATOR AND SECURITY OFFICER, ADDING THE CLASSIFICATION SPECIFICATION OF SECURITY SERVICES SUPERVISOR AND REINSTATING THE CLASSIFICATION SPECIFICATION OF WATER DEPARTMENT GENERAL MANAGER

SUMMARY

The City Council will consider a resolution amending the Position Classification Plan to revise the classification specifications of Family Self-Sufficiency Project Coordinator and Security Officer; the addition of the classification specification of Security Services Supervisor; and the reinstatement of the classification specification of Water Department General Manager.

BACKGROUND

The City Manager authorized a review of the City's current Position Classification Plan for the positions of Family Self-Sufficiency Coordinator and Security Officer as well as the addition of Security Services Supervisor. The City Manager also requested for the Water Department General Manager be reinstated to the Position Classification Plan.

On February 25, 2016, the City and a representatives of the Local Union of Municipal Non-Supervisory Employees (LUMNSE/AFSCME), Local 3947, met, conferred and agreed regarding the proposal to amend the Position Classification Plan by revising the classification specification of Family Self-Sufficiency Project Coordinator.

Subsequent to conducting a properly noticed and public hearing pursuant to the provisions of Section 1010 and 1103 of the Compton City Charter, the Personnel Board of the City of Compton approved the revised classification of Family Self-Sufficiency Project Coordinator on April 21, 2016 as an amendment to the Position Classification Plan.

On May 9, 2016, the City and representatives of Service Employees International Union (SEIU), Local 721, Public Safety Auxiliary, met, conferred and agreed regarding the proposal to amend the Position Classification Plan by revising the classification specification of Security Officer.

#2.

**Staff Report - Resolution Amending Position Classification Plan
Family Self-Sufficiency Project Coordinator, Security Officer,
Security Services Supervisor, Water Dept. General Manager
September 13, 2016, Page 2 of 3**

Subsequent to conducting a properly noticed and public hearing pursuant to the provisions of Section 1010 and 1103 of the Compton City Charter, the Personnel Board of the City of Compton approved the revised classification of Security Officer on May 19, 2016, as an amendment to the Position Classification Plan.

On May 9, 2016, the City and representatives of the American Federation of State, County and Municipal Employees (AFSCME), Local 2325, met, conferred and agreed regarding the proposal to amend the Position Classification Plan by adding the classification specification of Security Services Supervisor.

Subsequent to conducting a properly noticed and public hearing pursuant to the provisions of Section 1010 and 1103 of the Compton City Charter, the Personnel Board of the City of Compton approved the revised classification of Security Services Supervisor on May 19, 2016 as an amendment to the Position Classification Plan.

On August 8, 2016, the City and representatives of the American Federation of State, County and Municipal Employees (AFSCME), Local 2325, met, conferred and agreed regarding the proposal to add Water Department General Manager back to the Position Classification Plan.

Subsequent to conducting a properly noticed and public hearing pursuant to the provisions of Section 1010 and 1103 of the Compton City Charter, the Personnel Board of the City of Compton approved the reinstated classification of Water Department General Manager on August 18, 2016, as an amendment to the Position Classification Plan.

STATEMENT OF ISSUE

After review, staff has determined it to be fair and necessary to amend the Classification Plan by modifying, adding or reinstating the following classification specifications: Family Self-Sufficiency Project Coordinator, Security Officer, Security Services Supervisor and Water Department General Manager.

The only modification to the Family Self-Sufficiency Project Coordinator classification specification was the extension of the receipt of the Family Self-Sufficiency Project Coordinator Certification from the date of appointment to within one (1) year from date of appointment. This position is contained within the Local Housing Authority.

Several modifications were made to the Security Officer classification. First, the minimum qualification increased from no experience to one (1) year of security related experience. The proposed specification also indicated preferred experience in law enforcement or a public agency (although not required). The next modification only clarified existing language to clearly state the required possession of a valid PC 832 Arrest and Firearms Certificate issued by P.O.S.T. Lastly, the format of the classification specification was updated to reflect the current standard.

The Security Services Supervisor was added to the City's Salary Plan by Resolution No. 23,787 on June 25, 2013, prior to being added to the Classification Plan. The appropriate steps to add this classification have been met.

It was determined that the Security Services Supervisor is appropriately assigned to the AFSCME, Local 2325 (Supervisory) bargaining unit. This position is critical for supervising Security Officers and Parking Control staff while ensuring parking enforcement and the safety of citizens and City staff.

The Water Department General Manager was removed from the Classification Plan on January 15, 2013, pursuant to Resolution 23,684, which deleted Water Department General Manager and added Deputy Director of Public Works and Municipal Utilities. On June 28, 2016, the City Council approved a budget which separated the expenditures for the Public Works Department and the Water Department re-establishing two separate departments. There were no changes to the prior classification specification that was adopted on July 20, 2010.

These modifications will update the existing Classification Plan.

ALTERNATIVE

Do not approve the recommendations contained in this report.

FISCAL IMPACT

There is no financial impact as a result of this action. The salaries for all four classifications are already included in the City's Fiscal Year 2016-2017 Budget.

RECOMMENDATION

It is recommended that the proposed Resolution be adopted by the City Council.

**JERRY GROOMES
INTERIM CITY MANAGER**

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON APPROVING AN AMENDMENT TO THE POSITION CLASSIFICATION PLAN REVISING THE CLASSIFICATION SPECIFICATIONS OF FAMILY SELF-SUFFICIENCY PROJECT COORDINATOR AND SECURITY OFFICER, ADDING THE CLASSIFICATION SPECIFICATION OF SECURITY SERVICES SUPERVISOR AND REINSTATING THE CLASSIFICATION SPECIFICATION OF WATER DEPARTMENT GENERAL MANAGER

WHEREAS, the City Manager authorized a review of the City's current Position Classification Plan for the positions of Family Self-Sufficiency Project Coordinator and Security Officer as well as the addition of Security Services Supervisor and recommended that the Water Department General Manager be reinstated to the Position Classification Plan; and

WHEREAS, based upon that review, staff has determined it to be fair and necessary to amend the Classification Plan by modifying, adding or reinstating the following classification specifications: Family Self-Sufficiency Project Coordinator, Security Officer, Security Services Supervisor and Water Department General Manager; and

WHEREAS, the recommended modification to the Family Self-Sufficiency Project Coordinator classification specification is the extension of the receipt of the Family Self-Sufficiency Project Coordinator Certification from the date of appointment to within one (1) year from date of appointment; and

WHEREAS, several modifications are recommended for the Security Officer classification; to wit: that the minimum qualification be increased from no experience to one (1) year of security related experience; preferred, although not required, experience in law enforcement or a public agency; clarification language requiring possession of a valid PC 832 Arrest and Firearms Certificate issued by P.O.S.T.; and updating of the format of the classification specification to the current standard; and

WHEREAS, the Security Services Supervisor classification was added to the City's Salary Plan by Resolution No. 23,787 on June 25, 2013, prior to being added to the Classification Plan, thus this action will address the need to take the appropriate steps to add this classification to the Plan; and

WHEREAS, the Water Department General Manager was removed from the Classification Plan on January 15, 2013, pursuant to Resolution 23,684, which deleted Water Department General Manager and added Deputy Director of Public Works and Municipal Utilities; however, on June 28, 2016, the City Council approved a budget which separated the expenditures for the Public Works Department and the Water Department in anticipation of re-establishing two separate departments; and

WHEREAS, on February 25, 2016, the City and a representatives of the Local Union of Municipal Non-Supervisory Employees (LUMNSE/AFSCME), Local 3947, met, conferred and agreed regarding the proposal to amend the Position Classification Plan by revising the classification specification of Family Self-Sufficiency Project Coordinator; and

WHEREAS, on May 9, 2016, the City and representatives of Service Employees International Union (SEIU), Local 721, Public Safety Auxiliary, met, conferred and agreed regarding the proposal to amend the Position Classification Plan by revising the classification specification of Security Officer, also the City and representatives of the Compton Management Employees Association (CMEA/AFSCME), Local 2325, met, conferred and agreed regarding the proposal to amend the Position Classification Plan by adding the classification specification of Security Services Supervisor; and

WHEREAS, on August 8, 2016, the City and representatives of the Compton Management Employees Association (CMEA/AFSCME), Local 2325, met, conferred and agreed regarding the proposal to add Water Department General Manager back to the Position Classification Plan; and

WHEREAS, pursuant to the provisions of Sections 1010 and 1103 of the Compton City Charter, the Personnel Board conducted public hearings relative to the proposed revisions to the Family Self-Sufficiency Project Coordinator specification on April 16, 2016; proposed revisions to the Security Officer classification on May 19, 2016; proposed addition of the Security Services Supervisor specification on May 19, 2016; and proposed reinstatement of the Water Department General Manager specification on August 18, 2016; and

WHEREAS, following the close of the aforementioned public hearings, the Personnel did vote in favor of recommending that the City Council approve and adopt the proposed amendments to the Position Classification Plan.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. That the proposed revised, added or reinstated classification specifications for Family Self-Sufficiency Project Coordinator, Security Officer, Security Services Supervisor and Water Department General Manager are hereby approved and added to the Position Classification Plan of the City of Compton.

Section 2. That the existing classification specifications for Family Self-Sufficiency Project Coordinator and Security Officer are hereby abolished.

Section 3. That a duly certified copy of this Resolution shall be filed in the offices of the City Manager, City Controller, City Clerk and Human Resources.

Section 4. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this ____ day of _____, 2016.

MAYOR OF THE CITY OF COMPTON

Resolution No. _____
Page 3

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

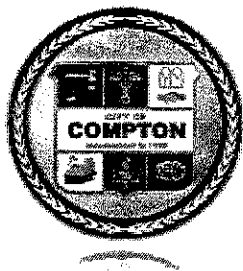
STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council, signed by the Mayor and attested by the City Clerk at a regular meeting thereof, held on the ____ day of _____, 2016.

That said Resolution was adopted by the following vote, to wit:

AYES:	COUNCIL MEMBERS-
NOES:	COUNCIL MEMBERS-
ABSTAIN:	COUNCIL MEMBERS-
ABSENT:	COUNCIL MEMBERS-

CITY CLERK OF THE CITY OF COMPTON



City of Compton

FAMILY SELF-SUFFICIENCY PROJECT COORDINATOR

Department: Housing

Class Code:

2209

Revised Date: June 2009

FLSA Status:

Non-Exempt

Personnel Board Approved: 11/19/09

Bargaining Unit:
LUMNSE

Council Approved: 07/20/10

Resolution No. 23,161

GENERAL PURPOSE: Under general supervision, performs a variety of administrative, technical and field tasks to oversee the Family Self-Sufficiency Program, Homeownership, and other specialty programs that provide support and resources for families residing in tenant based and or public housing to assist them in becoming economically self-sufficient. Work involves providing and identifying programs for assisting low-income tenants that will help to develop their educational, employment and economic opportunities; and performs other related duties.

SUPERVISION RECEIVED/EXERCISED: Works under the general supervision of the Department Director or other management personnel; does not exercise supervisory responsibility.

PRIMARY DUTIES AND RESPONSIBILITIES:

The following essential functions are those that are critical, integral, necessary, crucial, primary and fundamental to the job. Incumbents who possess the requisite skill, experience, education, and other job-related requirements of a position are expected to perform the essential functions of the job with or without a reasonable accommodation.

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Performs as a case manager for the Homeownership, Family Self-Sufficiency and other specialty programs; meets regularly with eligible individuals and families, linking them with services needed to become economically independent.
- Develops specific career goals with clients, works closely with local education and training resources, housing and social services; maintains detailed case notes.
- Performs direct case management of families and individuals to provide services and counseling related to establishing economic independence; reviews and analyzes financial information, such as contracts and agreements, or criminal records to determine eligibility for program participation.
- Establishes a local network of employers; performs community outreach to increase program participation.
- Prepares reports as requested.
- Complies with HUD programs and regulations.
- Maintains and updates client information into computer database.
- Responds to requests for information about clients and/or the self-sufficiency program.
- Performs all work duties and activities in accordance with City policies and procedures.
- Works in a safe manner and reports unsafe activity and conditions; follows City-wide safety policy and practices and adheres to responsibilities concerning safety prevention, reporting and monitoring as outlined in the City's Safety Handbook.
- Maintains and enforces all aspects of security and confidentiality of records and information.
- Performs re-examinations, interim interview and verifies income to determine and maintain eligibility with federal guidelines and regulations.
- Maintains and updates client information into computer database.
- Performs other duties as assigned or required.

#2. City of Compton Family Self-Sufficiency Project Coordinator

MINIMUM QUALIFICATIONS:

Education and Experience:

Possession of a Bachelor's degree from an accredited college or university in Social Work, Career Counseling, or related human services field; AND two (2) years experience in assisted housing and/or social work case management with low-income clients of diverse backgrounds; OR an equivalent combination of education and experience.

Required Licenses or Certifications:

- Must possess a valid California Class C Driver's License.
- Certification as a Family Self-Sufficiency Coordinator (from a professional training organization recognized by the Department of Housing and Urban Development) within one (1) year from date of appointment-

Required Knowledge of:

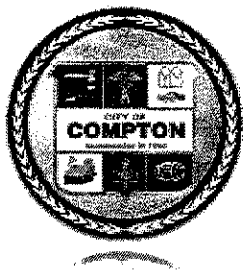
- Basic interviewing techniques.
- City organization, operations, policies and procedures.
- City Code, City Ordinances, and Standard Operating Manual.
- Section 8 housing, self-sufficiency strategies, career centers and HUD regulations.
- Social and economic problems related to housing needs for low income residents.
- Family issues, community resources, volunteers and advisory boards.
- Operation of personal computer and various software applications.
- Available community resources and services.
- Modern office practices and procedures.
- Departmental records, reports, and documentation.
- Customer service protocol.

Required Skill in:

- Reading, comprehending, and applying laws, rules and regulations in determining eligibility and assistance.
- Producing required reports for federal, state and local governmental agencies for the benefits of residents.
- Handling multiple cases simultaneously and using good judgment in prioritizing work assignments.
- Dealing with people of various socio-economic backgrounds.
- Explaining laws, rules and regulations to applicants.
- Making accurate arithmetic computations to obtain precise information for reports and published statistics.
- Making logical decisions to resolve problems or conflicts, and to enforce housing program rules and regulations.
- Operating a personal computer utilizing a variety of business and specialized software.
- Communicating orally with customers, clients or the public in face-to-face settings, using a telephone or in group settings.
- Establishing and maintaining cooperative working relationships with co-workers, clients, other agencies and the general public.

Physical Demands / Work Environment:

- Work is primarily performed indoors in an office setting and off-site to conduct home visits to determine continued housing eligibility.
- Work requires ability to stand, walk, knee, squat, climb and lift (20-25 pounds); exposure to heat/cold, outdoors, and electrical hazards; ability to drive to different sites and locations.
- Moderate finger dexterity and near vision is required.
- May be exposed to minor amounts of dust, mold, mildew, infectious diseases and potential harm.



City of Compton

FAMILY SELF-SUFFICIENCY PROJECT COORDINATOR

Department: Housing	Class Code:	2209
Revised Date: June 2009	FLSA Status:	Non-Exempt
Personnel Board Approved: 11/19/09	Bargaining Unit: LUMNSE	
Council Approved: 07/20/10 Resolution No. 23,161		

GENERAL PURPOSE: Under general supervision, performs a variety of administrative, technical and field tasks to oversee the Family Self-Sufficiency Program, Homeownership, and other specialty programs that provide support and resources for families residing in tenant based and or public housing to assist them in becoming economically self-sufficient. Work involves providing and identifying programs for assisting low-income tenants that will help to develop their educational, employment and economic opportunities; and performs other related duties.

SUPERVISION RECEIVED/EXERCISED: Works under the general supervision of the Department Director or other management personnel; does not exercise supervisory responsibility.

PRIMARY DUTIES AND RESPONSIBILITIES:

The following essential functions are those that are critical, integral, necessary, crucial, primary and fundamental to the job. Incumbents who possess the requisite skill, experience, education, and other job-related requirements of a position are expected to perform the essential functions of the job with or without a reasonable accommodation.

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Performs as a case manager for the Homeownership, Family Self-Sufficiency and other specialty programs; meets regularly with eligible individuals and families, linking them with services needed to become economically independent.
- Develops specific career goals with clients, works closely with local education and training resources, housing and social services; maintains detailed case notes.
- Performs direct case management of families and individuals to provide services and counseling related to establishing economic independence; reviews and analyzes financial information, such as contracts and agreements, or criminal records to determine eligibility for program participation.
- Establishes a local network of employers; performs community outreach to increase program participation.
- Prepares reports as requested.
- Complies with HUD programs and regulations.
- Maintains and updates client information into computer database.
- Responds to requests for information about clients and/or the self-sufficiency program.
- Performs all work duties and activities in accordance with City policies and procedures.
- Works in a safe manner and reports unsafe activity and conditions; follows City-wide safety policy and practices and adheres to responsibilities concerning safety prevention, reporting and monitoring as outlined in the City's Safety Handbook.
- Maintains and enforces all aspects of security and confidentiality of records and information.
- Performs re-examinations, interim interview and verifies income to determine and maintain eligibility with federal guidelines and regulations.
- Maintains and updates client information into computer database.
- Performs other duties as assigned or required.

#2. City of Compton Family Self-Sufficiency Project Coordinator

MINIMUM QUALIFICATIONS:

Education and Experience:

Possession of a Bachelor's degree from an accredited college or university in Social Work, Career Counseling, or related human services field; AND two (2) years experience in assisted housing and/or social work case management with low-income clients of diverse backgrounds; OR an equivalent combination of education and experience.

Required Licenses or Certifications:

- Must possess a valid California Class C Driver's License.
- Certification as a Family Self-Sufficiency Coordinator (from a professional training organization recognized by the Department of Housing and Urban Development).

Required Knowledge of:

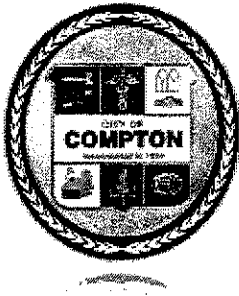
- Basic interviewing techniques.
- City organization, operations, policies and procedures.
- City Code, City Ordinances, and Standard Operating Manual.
- Section 8 housing, self-sufficiency strategies, career centers and HUD regulations.
- Social and economic problems related to housing needs for low income residents.
- Family issues, community resources, volunteers and advisory boards.
- Operation of personal computer and various software applications.
- Available community resources and services.
- Modern office practices and procedures.
- Departmental records, reports, and documentation.
- Customer service protocol.

Required Skill in:

- Reading, comprehending, and applying laws, rules and regulations in determining eligibility and assistance.
- Producing required reports for federal, state and local governmental agencies for the benefits of residents.
- Handling multiple cases simultaneously and using good judgment in prioritizing work assignments.
- Dealing with people of various socio-economic backgrounds.
- Explaining laws, rules and regulations to applicants.
- Making accurate arithmetic computations to obtain precise information for reports and published statistics.
- Making logical decisions to resolve problems or conflicts, and to enforce housing program rules and regulations.
- Operating a personal computer utilizing a variety of business and specialized software.
- Communicating orally with customers, clients or the public in face-to-face settings, using a telephone or in group settings.
- Establishing and maintaining cooperative working relationships with co-workers, clients, other agencies and the general public.

Physical Demands / Work Environment:

- Work is primarily performed indoors in an office setting and off-site to conduct home visits to determine continued housing eligibility.
- Work requires ability to stand, walk, knee, squat, climb and lift (20-25 pounds); exposure to heat/cold, outdoors, and electrical hazards; ability to drive to different sites and locations.
- Moderate finger dexterity and near vision is required.
- May be exposed to minor amounts of dust, mold, mildew, infectious diseases and potential harm.



City of Compton

SECURITY OFFICER

Department: City Manager	Class Code:	8511
Revised Date: May 2016	FLSA Status:	Non-Exempt
Personnel Board Approved: 05/19/16	Bargaining Unit: SEIU – Public Safety	
Council Approved:		

GENERAL PURPOSE: Under close supervision; patrols City facilities and parks to ensure safety of citizens and City staff. Patrols City facilities, parks, playgrounds and parking lots around City property to ensure the safety of persons and property, and performs other related duties.

SUPERVISION RECEIVED/EXERCISED: General supervision is provided by the Security Services Supervisor. The Security Officer has no supervisory responsibilities.

DISTINGUISHING CHARACTERISTICS: Shift work (day, night, early morning) may be required on weekends and holidays. Security Officers will be required to carry a side arm following proper qualification procedures.

PRIMARY DUTIES AND RESPONSIBILITIES:

The following essential functions are those that are critical, integral, necessary, crucial, primary and fundamental to the job. Incumbents who possess the requisite skill, experience, education, and other job-related requirements of a position are expected to perform the essential functions of the job with or without a reasonable accommodation.

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Patrols and provides security for assigned areas, looking for unusual or suspicious activities or persons; responds to emergency and non-emergency calls for service; interrogates and communicates with victims, witnesses and suspects in cases; provides scene security and protection for Fire and Medical personnel.
- Preserves the peace of the community through mediation, investigation, intervention, documentation, and arrest; utilizes all lawful means to improve the quality of life by reducing the fear and incidence of crime, recognizing and resolving problems, and meeting the public safety needs of the citizens.
- Patrols the City to respond to citizens' requests for assistance, enforces traffic regulations, detects crime, apprehends violators, and assures public safety.
- Enforces local, state and Federal laws, and enforces compliance with local regulations and ordinances, according to policies, procedures and regulations.
- Detains law violators; may transport and process suspects, victims and prisoners.
- Completes detailed reports and required paperwork; serves warrants and court documents.
- Maintains vehicle and equipment according to Department standards.
- Represents the City at court hearings; prepares reports and testifies in court cases.
- Assists and coordinates with other emergency services personnel, outside organizations and businesses, and Federal, state and local law enforcement organizations.
- Maintains the integrity, professionalism, values and goals of the Department by assuring that all rules and regulations are followed, and that accountability and public trust are preserved.
- Performs other duties as assigned or required.

#2. JOB DESCRIPTION

Security Officer

MINIMUM QUALIFICATIONS:

Education and Experience:

Possession of a High School diploma or equivalent; AND one (1) year of security related experience; OR an equivalent combination of education and experience. Experience in a law enforcement environment or public agency preferred.

Applicants must be at least 21 years of age at the time of application.

Required Licenses or Certifications:

- Possession of a valid California Class C Driver's License.
- Possession of a valid PC 832 Arrest and Firearms Certificate issued by the California Commission on Peace Officer Standards and Training (P.O.S.T.) at the time of appointment.

Required Knowledge of:

- Security methods and procedures including basic law enforcement operations related to security laws of arrest; acceptable security work; legal rights of citizens.
- Basic methods and techniques for effective public contacts and the geography of the local area.
- City, County, State and Federal laws, rules and regulations, California State Laws, codes, ordinances and policies.
- Law enforcement methods, practices, and procedures.
- Basic criminal law on the rules of evidence, probable cause, use of force, and search and seizure.
- Investigative and interrogative procedures, and protocols for observation of critical details.
- Local community issues and regional community resources available to citizens.
- Geography, roads, and landmarks of City and surrounding areas.

Required Skill in:

- Establishing and maintaining effective working relationships with staff, City departments, elected officials, outside agencies, community groups, local businesses, and the general public.
- Exercising controlled discretion in situations requiring diplomacy, fairness, and sound judgment.
- Recognizing suspicious behavior patterns, mediating difficult situations, and using effective arrest & control techniques.
- Properly use and care for firearms, tools and equipment; accurately observing incidents and persons.
- Interacting with people of different social, economic, and ethnic backgrounds.
- Remaining alert at all times and reacting quickly and calmly in emergency situations.
- Operating motor vehicles and special equipment during emergency situations.
- Interpreting laws and regulations, making decisions, maintaining composure, and working effectively under stressful conditions and emergency situations.
- Evaluating facts and evidence, drawing logical conclusions and making proper recommendations.
- Working as a team member with law enforcement and multi-jurisdictional agencies.
- Effective verbal and written communication.

Physical Demands / Work Environment:

- Applicants must meet health status and physical requirements for this classification and work category as defined in the City's Medical Standards for Applicants and Employees – including the requirements for visual acuity no worse than 20/40 in each eye, separately, without correction, or 20/30 in each eye, separately with correction.

JOB DESCRIPTION**Security Officer**

- Work is performed indoors and outdoors with exposure to inclement weather; may be exposed to physical attacks, hazardous chemicals, drugs, infectious and communicable diseases; required to physically restrain persons.
- Must be able to work in uniform during weekdays, weekends, and holidays on any assigned shift.
- Work is performed in a primarily outdoor setting and will require some work in high temperatures (above 80 degrees) and low temperatures (40-60 degrees).
- Work requires lifting, carrying, climbing and requires the ability to pursue and apprehend suspects. Work will require gross body coordination and mobility.
- Work involves exposure to wet surfaces, occasional loud noise and dust.

CURRENT CLASSIFICATION SPECIFICATION

SECURITY OFFICER

DEFINITION

Under supervision, to patrol city facilities, parks, playgrounds and parking lots around city property to ensure the safety of persons and property therein and to do related work as required.

DISTINGUISHING CHARACTERISTICS

Shift work (day, night, early morning) may be required on weekends and holidays. Security Officers will be required to carry a side arm following proper qualification procedures.

TYPICAL TASKS

~~Patrols an assigned area on foot and/or in vehicle; serves at a fixed post in or at the entrance to a city facility; checks security and safety of buildings, their contents, supplies and equipment; guards against fire, theft, vandalism and other related dangers; reports and takes action on problems caused by unruly persons, criminal activities, violations of city codes, rules and regulations, California State Laws, accidents, injuries, the need for building and equipment repairs and other hazardous conditions; cites persons for parking violations; acts as Sergeant of Arms at City Council meetings, handles mail between city departments; questions, detains and may perform arrests of law violators; restrains violent persons; prevents trespassing and loitering; escorts violators off city property, may carry loaded side arm; may furnish the public with rules and regulations governing city facilities; assist law enforcement officers as directed; prepares reports and maintains records of activities; furnishes the public with information and directions as needed; testifies in court and performs other related duties as required.~~

MINIMUM QUALIFICATIONS

Education: ~~Graduation from high school or G. E. D.~~

Experience: ~~No experience required.~~

Physical and Age Requirements: Applicants must meet health status and physical requirements for this classification and work category as defined in the City's Medical Standards for Applicants and Employees - including the requirements for visual acuity no worse than 20/40 in each eye, separately, without correction, or 20/30 in each eye, separately with correction.

Security Officer
Page Two

Applicants must be at least 21 years of age at the time of application.

License Requirement: ~~Possession of a valid California Driver's license issued by the State Department of Motor Vehicles.~~

Certificate Requirement: ~~Possession of a valid Certificate of Completion for P. O. S. T. certified courses in Powers of Arrest and Firearms Training (P. C. 832 (a)) at the time of application.~~

Knowledge of: Security methods and procedures including basic police operations as related to security laws of arrest; acceptable security work; legal rights of citizens; basic methods and techniques for effective public contacts; and the geography of the local area.

Ability to: Perform the full range of Security Officer duties; properly use and care for firearms; accurately observe incidents, and persons; analyze situations quickly; understand and follow oral and written directions; write clear and comprehensive reports; deal courteously and effectively with the public and all individuals or groups contacted in the course of work.

CURRENT CLASSIFICATION SPECIFICATION SECURITY OFFICER

DEFINITION

Under supervision, to patrol city facilities, parks, playgrounds and parking lots around city property to ensure the safety of persons and property therein and to do related work as required.

DISTINGUISHING CHARACTERISTICS

Shift work (day, night, early morning) may be required on weekends and holidays. Security Officers will be required to carry a side arm following proper qualification procedures.

TYPICAL TASKS

Patrols an assigned area on foot and/or in vehicle; serves at a fixed post in or at the entrance to a city facility; checks security and safety of buildings, their contents, supplies and equipment; guards against fire, theft, vandalism and other related dangers; reports and takes action on problems caused by unruly persons, criminal activities, violations of city codes, rules and regulations, California State Laws, accidents, injuries, the need for building and equipment repairs and other hazardous conditions; cites persons for parking violations; acts as Sergeant of Arms at City Council meetings, handles mail between city departments; questions, detains and may perform arrests of law violators; restrains violent persons; prevents trespassing and loitering; escorts violators off city property, may carry loaded side arm; may furnish the public with rules and regulations governing city facilities; assist law enforcement officers as directed; prepares reports and maintains records of activities; furnishes the public with information and directions as needed; testifies in court and performs other related duties as required.

MINIMUM QUALIFICATIONS

Education: Graduation from high school or G. E. D.

Experience: No experience required.

Physical and Age Requirements: Applicants must meet health status and physical requirements for this classification and work category as defined in the City's Medical Standards for Applicants and Employees - including the requirements for visual acuity no worse than 20/40 in each eye, separately, without correction, or 20/30 in each eye, separately with correction.

CURRENT CLASSIFICATIONS SPECIFICATION

Security Officer
Page Two

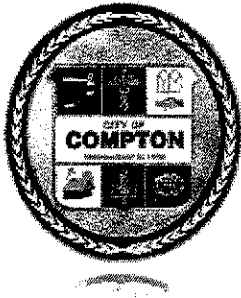
Applicants must be at least 21 years of age at the time of application.

License Requirement: Possession of a valid California Driver's license issued by the State Department of Motor Vehicles.

Certificate Requirement: Possession of a valid Certificate of Completion for P. O. S. T. certified courses in Powers of Arrest and Firearms Training (P. C. 832 (a)) at the time of application.

Knowledge of: Security methods and procedures including basic police operations as related to security laws of arrest; acceptable security work; legal rights of citizens; basic methods and techniques for effective public contacts; and the geography of the local area.

Ability to: Perform the full range of Security Officer duties; properly use and care for firearms; accurately observe incidents, and persons; analyze situations quickly; understand and follow oral and written directions; write clear and comprehensive reports; deal courteously and effectively with the public and all individuals or groups contacted in the course of work.



City of Compton		
SECURITY SERVICES SUPERVISOR		
Department: City Manager	Class Code:	8512
Revised Date: May 2016	FLSA Status:	Non-Exempt
Personnel Board Approved: May 19, 2016	Bargaining Unit: AFSCME 2325	
Council Approved:		

GENERAL PURPOSE: Under general supervision, as a working supervisor performs a variety of security functions for the City of Compton; patrols City facilities and parks to ensure safety of citizens and City staff; performs parking enforcement duties; observes and corrects safety hazards. Issues citations, appears in court; and performs other related duties.

SUPERVISION RECEIVED/EXERCISED: General supervision is provided by the City Manager or his/her designee. The Security Services Supervisor exercises supervisory responsibility for Parking Control Officers and Security Officers.

PRIMARY DUTIES AND RESPONSIBILITIES:

The following essential functions are those that are critical, integral, necessary, crucial, primary and fundamental to the job. Incumbents who possess the requisite skill, experience, education, and other job-related requirements of a position are expected to perform the essential functions of the job with or without a reasonable accommodation.

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Supervises daily security and parking enforcement operations; schedules, assigns and reviews work, reviews and corrects citations for court proceedings, approves employee leave requests; investigates personnel complaints and recommends appropriate course of action.
- Patrols and provides security for assigned areas, looking for unusual or suspicious activities or persons; responds to emergency and non-emergency calls for service; interrogates and communicates with victims, witnesses and suspects in cases; provides scene security and protection for Fire and Medical personnel; respond to citizens' requests for assistance, detects crime, apprehends violators, and assures public safety.
- Preserves the peace of the community through mediation, investigation, intervention, documentation, and arrest; utilizes all lawful means to improve the quality of life by reducing the fear and incidence of crime, recognizing and resolving problems, and meeting the public safety needs of the citizens of Compton.
- Patrols the City to enforce parking regulations; investigates contested parking citations; enforces local, state and Federal laws, and enforces compliance with local regulations and ordinances, according to policies, procedures and regulations.
- Arrests law violators; transports and processes suspects, victims and prisoners.
- Completes detailed reports and required paperwork; serves warrants and court documents; reviews subordinates' reports.
- Maintains the upkeep of vehicle and equipment according to Department standards.
- Represents the City at court hearings; prepares reports and testifies in court cases.
- Assists and coordinates with other emergency services personnel, outside organizations and businesses, and Federal, state and local law enforcement organizations.
- Maintains the integrity, professionalism, values and goals of the Department by assuring that all rules and regulations are followed, and that accountability and public trust are preserved.
- Performs other duties as assigned or required.

#2. Security Services Supervisor

MINIMUM QUALIFICATIONS:

Education and Experience:

Possession of an Associate's Degree or equivalent; AND two (2) years of security or law enforcement experience, AND one (1) year of supervisory experience; OR an equivalent combination of education and experience. **Education in Management or Criminal Justice is highly desirable.**

Required Licenses or Certifications:

- Must possess a valid California Class C Driver's License.
- Possession of a valid PC 832 Arrest and Firearms Certificate issued by the California Commission on Peace Officer Standards and Training at the time of appointment.

Required Knowledge of:

- Municipal Law Enforcement Services Department General Orders, policies and procedures.
- City, county, state and Federal laws, regulations, codes and ordinances.
- Law and parking enforcement methods, practices, and procedures.
- Supervisory practices and procedures.
- Basic criminal law on the rules of evidence, probable cause, use of force, and search and seizure.
- Investigative and interrogative procedures, and protocols for observation of critical details.
- Local community issues and regional community resources available to citizens.
- Geography, roads, and landmarks of City and surrounding areas.

Required Skill in:

- Exercising controlled discretion in situations requiring diplomacy, fairness, and sound judgment.
- Recognizing suspicious behavior patterns, mediating difficult situations, and using effective arrest and control techniques.
- Interacting with people of different social, economic, and ethnic backgrounds.
- Remaining alert at all times and reacting quickly and calmly in emergency situations.
- Operating motor vehicles and special equipment during emergency situations.
- Interpreting laws and regulations, making decisions, maintaining composure, and working effectively under stressful conditions and emergency situations.
- Evaluating facts and evidence, drawing logical conclusions and making proper recommendations.
- Working as a team member with other law enforcement and multi-jurisdictional agencies.
- Care, maintenance and safe operation of a variety of law enforcement tools and equipment.
- Effective verbal and written communication.
- Establishing and maintaining effective working relationships with staff, City departments, elected officials, outside agencies, community groups, local businesses, and the general public.

Physical Demands / Work Environment:

- Work is performed indoors and outdoors with exposure to inclement weather; may be exposed to physical attacks, hazardous chemicals, drugs, infectious and communicable diseases; required to physically restrain persons.
- Must be able to work in uniform during weekdays, weekends, and holidays on any assigned shift.
- Work is performed in a primarily outdoor setting and will require some work in high temperatures (above 80 degrees) and low temperatures (40-60 degrees).
- Work requires lifting, carrying, climbing and requires the ability to pursue and apprehend suspects. Work will require gross body coordination and mobility.
- Work involves exposure to wet surfaces, occasional loud noise and dust.



City of Compton		
WATER DEPARTMENT GENERAL MANAGER		
Department: Water	Class Code:	6405
Revised Date: September 2008	FLSA Status:	Exempt
Personnel Board Approved: 08/18/16	Bargaining Unit: AFSCME 2325	
Council Approved:		

GENERAL PURPOSE: Under administrative direction, plans, organizes, directs and administers the activities and operations of the Water Department including oversight of the City's water utility maintenance, operations and customer service, capital improvement programs; planning, designing, constructing and maintaining water transmission and distribution systems; coordinates assigned activities with other City departments and outside agencies; and performs other related duties.

SUPERVISION RECEIVED/EXERCISED: An incumbent of this class is a department head under the administrative direction of the City Manager, with responsibility for policy development, program planning, fiscal management, administration, and operational direction of the City's Water Department. The incumbent is responsible for accomplishing department objectives and goals within guidelines established by the City Manager and City Council, and exercises supervision over subordinate managerial, supervisory, professional, technical, labor and trades and clerical support personnel.

PRIMARY DUTIES AND RESPONSIBILITIES:

The following essential functions are those that are critical, integral, necessary, crucial, primary and fundamental to the job. Incumbents who possess the requisite skill, experience, education, and other job-related requirements of a position are expected to perform the essential functions of the job with or without a reasonable accommodation.

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Assumes full management responsibility for all Water Department personnel and activities including planning, designing, constructing and maintaining water utility maintenance, operations and customer service, capital improvement programs; planning, designing, constructing and maintaining water transmission and distribution systems; and emergency repairs.
- Manages the development and implementation of the Water Department goals, objectives, policies and priorities for each assigned service area; establishes appropriate service and staffing levels within City policy; allocates resources accordingly.
- Continuously monitors and evaluates the efficiency and effectiveness of service delivery methods and procedures; assesses and monitors work load, administrative and support systems, and internal reporting relationships; identifies opportunities for improvement and directs the implementation of changes.
- Plans, organizes and directs the scheduling of capital improvement projects, including design and inspection of contractors' work to ensure compliance with specifications.
- Coordinates the development and administration of specifications and contracts for capital improvement projects; reviews and approves the analysis of bids, recommends approval and develops procedures to monitor contract compliance.
- Inspects field work, ongoing projects, contractor's work, well fields and reservoirs.
- Develops and implements long range maintenance and preventative maintenance schedules for water transmission and distribution facilities, infrastructure, vehicles and equipment.

#2. City of Compton Water Department General Manager

PRIMARY DUTIES AND RESPONSIBILITIES (Continued):

- Represents the Department to other City departments, elected officials and state or federal environmental protection agencies; explains and interprets departmental programs, policies and activities; investigates and resolves sensitive, significant, and controversial issues.
- Plans, develops and presents the departmental budget and grant applications, monitors expenditures; develops and implements long term plans, goals and objectives focused on supporting the City's mission, City Council's objectives, and/or requirements of the grantor.
- Provides leadership and works with supervisors to develop and retain highly competent staff through selection, compensation, training and management practices that support the City's mission and values.
- Prepares, reviews and approves the formal performance evaluation of department staff, and coaches staff for improvement and development; initiates disciplinary action up to and including dismissal as required to correct behavior.
- Provides staff assistance to the City Manager and City Council; prepares and presents staff reports and other necessary correspondence; prepares and presents oral and written reports to the City Council, City Manager and other groups.
- Coordinates department activities with those other departments, outside agencies and organizations; provides technical assistance as necessary.
- Composes, reviews, edits and approves all reports including requests for Council action and weekly or monthly reports of departmental activity.
- Attends various civic events as City representative; participates on a variety of boards and commissions; attends and participates in professional group meetings; stays abreast of new trends and innovations in the field of civil engineering and public works.
- Performs related duties and responsibilities as assigned.

MINIMUM QUALIFICATIONS:

Education and Experience:

Possession of a Bachelor's degree from an accredited college or university in Civil Engineering or a related field; AND seven (7) years progressively responsible experience in the water distribution engineering and construction field, including five (5) years supervisory/ managerial experience; OR an equivalent combination of education and experience.

Required Licenses or Certifications:

- Must possess a valid California Class C Driver's License.
- Possession of Water Distribution Grade IV Certification in the state of California at time of appointment.

Required Knowledge of:

- City organization, operations, policies and procedures.
- Principles and practices of civil engineering.
- Principles and practices of water utility construction, operation, maintenance, repair and safety practices.
- State and federal construction administration and environmental protection codes and regulations, Health Department and Cal OSHA regulations.
- City Code, City Ordinances, Standard Operating Manual, personnel policies and procedures, and applicable Memoranda of Understanding.
- Project and contract management and cost estimation.
- Organizational and management practices applicable to the analysis and evaluation of programs, policies and operational needs.

**City of Compton
Water Department General Manager**

- Utility economics and financing.
- Principles and practices of organization, administration and personnel management.
- Principles and practices of budget preparation and administration.

Required Skill in:

- Establishing and maintaining effective working relationships with staff, City departments, elected officials, regulatory agencies, contractors, community groups, local businesses, and the general public.
- Understanding and negotiating complex technical agreements with other agencies.
- Developing and administering budgets and monitoring expenditures.
- Supervising, leading, and delegating tasks and authority.
- Operating a personal computer utilizing standard and specialized software.
- Establishing and maintaining effective working relationships with co-workers and the public.
- Effective verbal and written communication.

Physical Demands / Work Environment:

- Work is primarily performed in a standard office environment.
- Work may be performed outdoors with time spent in moderate to high temperatures (above 90 degrees).
- Work requires light lifting, carrying, driving and on occasion climbing (up to 4 feet).
- Moderate finger dexterity and near vision is required.
- Work may involve exposure to wet surfaces, uneven terrain, hazardous chemicals, dangerous machinery, occasional loud noise and dust when performing field inspections.

RESOLUTION SIGN-OFF FORM

DEPARTMENT: Human Resources

RESOLUTION TITLE: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON APPROVING AN AMENDMENT TO THE POSITION CLASSIFICATION PLAN REVISING THE CLASSIFICATION SPECIFICATIONS OF FAMILY SELF-SUFFICIENCY PROJECT COORDINATOR AND SECURITY OFFICER, ADDING THE CLASSIFICATION SPECIFICATION OF SECURITY SERVICES SUPERVISOR AND REINSTATING THE CLASSIFICATION SPECIFCATION OF WATER DEPARTMENT GENERAL MANAGER

Shawna Holmquist
DEPARTMENT MANAGER’S SIGNATURE

8/25/2016 6:35:36 PM
DATE

REVIEW / APPROVAL

Ruth Rugley
CITY ATTORNEY

9/6/2016 4:36:22 PM
DATE

Barbara Rumbaoa
CITY CONTROLLER

8/31/2016 2:57:49 PM
DATE

Jerome Groomes
CITY MANAGER

8/31/2016 12:00:03 PM
DATE

Use when:	
Public Works:	When contracting for Engineering Services.
City Attorney:	When contracting for legal services; contracts that require City Attorney’s review.
Controller/Budget Officer:	Amending Budget; appropriating and/or transferring funds; adding and/or deleting positions; any resolution having account numbers.
Asst. City Manager/OAS:	All personnel actions.

September 13, 2016

TO: MAYOR AND COUNCIL MEMBERS

**FROM: GLEN W.C. KAU, P.E., DIRECTOR
PUBLIC WORKS/MUNICIPAL UTILITIES**

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE INTERIM CITY MANAGER TO ACCEPT THE BID OF WATERLINE TECHNOLOGIES AND ISSUE A PURCHASE ORDER FOR \$58,200.00 TO FURNISH AND DELIVER SODIUM HYPOCHLORITE FOR WATER DISINFECTION FOR FISCAL YEAR 2016-2017

SUMMARY

City Council's adoption of the attached resolution will accept the bid of Waterline Technologies and authorize the Interim City Manager to issue a purchase order in the amount of \$58,200.00 (Fifty-Eight Thousand, Two Hundred Dollars and Zero Cents) for the furnishing and delivery of sodium hypochlorite for water treatment at the Water Division's groundwater wells sites.

BACKGROUND

State and Federal health regulations require the disinfection of public water supplies. This disinfection step provides the level required to assure the adequate inactivation of viruses and bacteria in the source water supplies delivered to the public.

Staff solicited bids for the furnishing and delivery of Sodium Hypochlorite for Fiscal Year 2016-2017. On July 14, 2016, bids were received as follows from the following companies:

<u>VENDOR</u>	<u>AMOUNT</u>
<i>Waterline Technologies</i>	<i>\$58,200.00</i>
Univar USA	\$73,794.00

STATEMENT OF THE ISSUE

Waterline Technologies submitted the lowest qualified bid and has done business with the City of Compton in prior years for the delivery of Sodium Hypochlorite. The bid amount of \$58,200.00 (Fifty-Eight Thousand and Two Hundred Dollars and Zero Cents) is deemed reasonable for this service and is

#3.

Staff Report – Resolution Authorizing P.O.
Waterline Technologies/Sodium Hypochlorite
September 13, 2016, page 2

intended to set a fixed price for purchase of Sodium Hypochlorite for the entire FY 2016-17.

ALTERNATIVE

No other alternative is recommended since disinfection is mandated by the State and Federal regulation and Sodium Hypochlorite is the preferred method for the safety of our drinking water.

FINANCIAL IMPACT

Funds are allocated in the Water Department FY 2016-17 budget in the following account for this expenditure:

<u>Account Number</u>	<u>Amount</u>
5000-870-000-4340	\$58,200.00

RECOMMENDATION

It is staff recommendation that the City Council adopt this Resolution.

**GLEN W.C. KAU, P.E., DIRECTOR
DEPARTMENT OF PUBLIC WORKS & MUNICIPAL UTILITIES**

APPROVED FOR FORWARDING:

**JEROME GROOMES
INTERIM CITY MANAGER**

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
AUTHORIZING THE INTERIM CITY MANAGER TO ACCEPT THE BID
OF WATERLINE TECHNOLOGIES AND ISSUE A PURCHASE ORDER
FOR \$58,200.00 TO FURNISH AND DELIVER SODIUM
HYPOCHLORITE FOR WATER DISINFECTION FOR FISCAL YEAR
2016-2017

WHEREAS, state and Federal health regulations require the disinfection of public water supplies; and

WHEREAS, this disinfection step provides the level required to assure the adequate inactivation of viruses and bacteria in the source water supplies delivered to the public; and

WHEREAS: staff solicited bids for the furnishing and delivery of Sodium Hypochlorite for Fiscal Year 2016-2017. On July 14, 2016, we received bids from the following companies;

<u>VENDOR</u>	<u>BID AMOUNT</u>
Waterline Technologies	\$58, 200.00
Univar USA	\$73, 794.00

WHEREAS, staff reviewed all bids submitted and determined that the bid of Waterline Technologies, Inc. was the lowest qualified bid submitted; and

WHEREAS, funds have been allocated in the Water Department's Fiscal Year 2016-2017 budget for these services.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the bid of Waterline Technologies, Inc., in the amount of \$58,200.00 (Fifty-Eight Thousand, Two Hundred Dollars and Zero Cents) is hereby accepted and all other bids rejected.

SECTION 2. That funds are available in the Water Department's Fiscal Year 2016-2017 budget in Account No. 5000-870-000-4340.

SECTION 3. That the City Manager is authorized to issue a purchase order to Waterline Technologies, Inc., in the amount of \$58,000.00 (Fifty-Eight Thousand, Two Hundred Dollars) for the furnishing and delivery of sodium hypochlorite for water disinfection for the 2016-2017 Fiscal Year.

SECTION 4. That a certified copy of this Resolution shall be filed in the offices of the City Manager, City Controller and the Municipal Water Department.

SECTION 5. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this ____ day of _____, 2016.

MAYOR OF THE CITY OF COMPTON

Resolution No. _____
Page 2

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council, signed by the Mayor, and attested by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2016.

That said Resolution was adopted by the following vote, to wit:

AYES:	COUNCIL MEMBERS-
NOES:	COUNCIL MEMBERS-
ABSENT:	COUNCIL MEMBERS-
ABSTAIN:	COUNCIL MEMBERS-

CITY CLERK OF THE CITY OF COMPTON

RESOLUTION SIGN-OFF FORM

DEPARTMENT: Water Department

RESOLUTION TITLE: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE INTERIM CITY MANAGER TO ACCEPT THE BID OF WATERLINE TECHNOLOGIES AND ISSUE A PURCHASE ORDER FOR \$58,200.00 TO FURNISH AND DELIVER SODIUM HYPOCHLORITE FOR WATER DISINFECTION FOR FISCAL YEAR 2016-2017

Glen Kau
DEPARTMENT MANAGER’S SIGNATURE

8/31/2016 9:56:19 AM
DATE

REVIEW / APPROVAL

Ruth Rugley
CITY ATTORNEY

9/6/2016 4:50:05 PM
DATE

Barbara Rumbaoa
CITY CONTROLLER

9/1/2016 11:36:27 AM
DATE

Jerome Groomes
CITY MANAGER

9/1/2016 9:25:35 AM
DATE

Use when:	
Public Works:	When contracting for Engineering Services.
City Attorney:	When contracting for legal services; contracts that require City Attorney’s review.
Controller/Budget Officer:	Amending Budget; appropriating and/or transferring funds; adding and/or deleting positions; any resolution having account numbers.
Asst. City Manager/OAS:	All personnel actions.

September 13, 2016

TO: MAYOR AND CITY COUNCIL MEMBERS

**FROM: GLEN W.C. KAU, P.E., DIRECTOR
PUBLIC WORKS/MUNICIPAL UTILITIES**

**SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
COMPTON REJECTING ALL BIDS SUBMITTED FOR THE
FURNISHING AND DELIVERY OF LEAD FREE MULTI-JET OR
POSITIVE DISPLACEMENT WATER METERS AND AUTHORIZING
RE-ADVERTISEMENT**

SUMMARY

Adoption of the attached resolution will reject all bids submitted and authorize re-advertisement for the furnishing and delivery of lead free multi-jet or positive displacement water meters for Fiscal Year 2016-2017.

BACKGROUND

The Water Division of the Public Works/Municipal Utilities Department ("Division") services around 14,500 connections in the City of Compton. The Division is responsible for installing and replacing water meters in the City. The Division must stock meters for daily routine activities and emergencies. The water meters will be stored at the vendor's facility and delivered as needed upon twenty-four (24) hours notice and the vendor will bill the City after delivery of meters.

In July 2016, the Division solicited bids for the furnishing and delivery of lead free multi-jet or positive displacement water meters. The bid opening was held on July 6, 2016, with the following bids received:

<u>Contractor</u>	<u>Amount</u>
Westerly	\$ 69,864.91
C. Wells Pipeline	NO BID
Badger Meter	NO BID
National Meter	\$ 26,805.50
Equarius	\$ 54,576.30
Dangelo	\$ 67,592.92
HD Supply	\$ 55,922.08

#4.

**Staff Report – Resolution Rejecting All Bids
Authorizing Re-Advertisement/Water Meters
September 13, 2016, page 2**

STATEMENT OF THE ISSUE

Review by Division staff determined that certain information was not clear to the bidders within the City's Request for Bids documents, which caused inequity in the above-listed bids. As a result of the inequity of the information, the Division is recommending the rejection of all bids. This will allow the Division to make revisions to the original bid package and re-solicit the meters for bid.

Section 4-11.5 of the Compton Municipal Code provides that the City Council may reject any and all bids and in its discretion re-advertise. Based on the ambiguities in the Request for Bids advertised by the City, staff recommends that the Council reject all bids submitted and authorize re-advertisement for the supplies needed by the Division.

FINANCIAL IMPACT

There is minimal financial impact associated with the costs of re-advertising this bid.

RECOMMENDATION

Staff recommends adoption of the attached Resolution.

**GLEN W.C. KAU, P.E., DIRECTOR
PUBLIC WORKS/MUNICIPAL UTILITIES DEPARTMENT**

APPROVED FOR FORWARDING:

**JEROME GROOMES
INTERIM CITY MANAGER**

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
REJECTING ALL BIDS SUBMITTED FOR THE FURNISHING AND
DELIVERY OF LEAD FREE MULTI-JET OR POSITIVE DISPLACEMENT
WATER METERS AND AUTHORIZING RE-ADVERTISEMENT

WHEREAS, the Water Division of the Public Works/Municipal Utilities Department (“Division”) services around 14,500 connections in the City of Compton and is responsible for installing and replacing water meters in the City; and

WHEREAS, the Division must stock meters for daily routine activities and emergencies; and

WHEREAS, in July 2016, the Division solicited bids for the furnishing and delivery of lead free multi-jet or positive displacement water meters, with the following bids received:

<u>Contractor</u>	<u>Amount</u>
Westerly	\$ 69,864.91
C. Wells Pipeline	NO BID
Badger Meter	NO BID
National Meter	\$ 26,805.50
Equarius	\$ 54,576.30
Dangelo	\$ 67,592.92
HD Supply	\$ 55,922.08

WHEREAS, a review by Division staff determined that certain information was not clear to the bidders within the City’s Request for Bids documents, which caused inequity in the above-listed bids and as a result of the inequity of the information, the Division is recommending the rejection of all bids to allow the Division to make revisions to the original bid package and re-solicit the meters for bid; and

WHEREAS, Section 4-11.5 of the Compton Municipal Code provides that the City Council may reject any and all bids and in its discretion re-advertise, and based on the ambiguities in the Request for Bids advertised by the City, staff recommends that the Council reject all bids submitted and authorize re-advertisement for the supplies needed by the Division.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE:

Section 1. That all bids submitted to the City for the furnishing and delivery of lead free multi-jet or positive displacement water meters are hereby rejected.

Section 2. That Public Works/Municipal Utilities Department staff is authorized to revise the original bid package and re-advertise for the furnishing and delivery of lead free multi-jet or positive displacement water meters.

Section 3. That a copy of this Resolution shall be filed in the offices of the City Manager, City Clerk and the Public Works/Municipal Utilities Department (Water Division).

Section 4. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2016.

MAYOR OF THE CITY OF COMPTON

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) **ss**
CITY OF COMPTON)

I, Alita Godwin, City Clerk of the City of Compton hereby certify that the foregoing Resolution was adopted by the City Council of the City of Compton, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on this _____ day of _____, 2016.

That said Resolution was adopted by the following vote, to wit:

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSTAIN: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-

CITY CLERK OF THE CITY OF COMPTON

RESOLUTION SIGN-OFF FORM

DEPARTMENT: Water Department

RESOLUTION TITLE: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON REJECTING ALL BIDS SUBMITTED FOR THE FURNISHING AND DELIVERY OF LEAD FREE MULTI-JET OR POSITIVE DISPLACEMENT WATER METERS AND AUTHORIZING RE-ADVERTISEMENT

Glen Kau
DEPARTMENT MANAGER’S SIGNATURE

9/1/2016 2:42:49 PM
DATE

REVIEW / APPROVAL

Ruth Rugley
CITY ATTORNEY

9/7/2016 2:42:52 PM
DATE

Barbara Rumbaoa
CITY CONTROLLER

9/1/2016 5:04:39 PM
DATE

Jerome Groomes
CITY MANAGER

9/1/2016 2:54:49 PM
DATE

Use when:	
Public Works:	When contracting for Engineering Services.
City Attorney:	When contracting for legal services; contracts that require City Attorney’s review.
Controller/Budget Officer:	Amending Budget; appropriating and/or transferring funds; adding and/or deleting positions; any resolution having account numbers.
Asst. City Manager/OAS:	All personnel actions.

SEPTEMBER 13, 2016

TO: MAYOR AND COUNCIL MEMBERS

FROM: CITY MANAGER

SUBJECT: A REQUEST TO SCHEDULE PUBLIC HEARING –CHANGE OF ZONE FOR 821 E. ROSECRANS AVE. FROM LOW-DENSITY RESIDENTIAL (R-L) TO COMMERCIAL MANUFACTURING (C-M) 2016-001 (SEPTEMBER 27, 2016 AT 5:45 P.M.)

On Wednesday, March 16, 2016, the Planning Commission recommended approval to change the existing zoning of a 22,500 square foot portion of Lot 12 from Low-Density Residential (R-L) to Commercial Manufacturing (C-M). A public hearing is required to approve an ordinance changing the zone.

Staff requests that City Council schedule a public hearing on this matter for **Tuesday, September 27, 2016 at 5:45 p.m.**

**ROBERT DELGADILLO
SENIOR PLANNER**

**JEROME GROOMES
INTRIM CITY MANAGER**

RESOLUTION SIGN-OFF FORM

DEPARTMENT: Planning

RESOLUTION TITLE: A REQUEST TO SCHEDULE A PUBLIC HEARING – ZONE CHANGE FOR 821 E. ROSECRANS AVENUE FROM LOW-DENSITY RESIDENTIAL (R-L) TO COMMERCIAL MANUFACTURING (C-M) 2016-001 (September 27, 2016 at 5:45 p.m.)

Robert Delgadillo
DEPARTMENT MANAGER’S SIGNATURE

8/29/2016 8:53:14 AM
DATE

REVIEW / APPROVAL

Ruth Rugley
CITY ATTORNEY

9/6/2016 5:38:46 PM
DATE

Barbara Rumbaoa
CITY CONTROLLER

9/1/2016 11:36:59 AM
DATE

Jerome Groomes
CITY MANAGER

9/1/2016 9:57:10 AM
DATE

Use when:	
Public Works:	When contracting for Engineering Services.
City Attorney:	When contracting for legal services; contracts that require City Attorney’s review.
Controller/Budget Officer:	Amending Budget; appropriating and/or transferring funds; adding and/or deleting positions; any resolution having account numbers.
Asst. City Manager/OAS:	All personnel actions.

September 13, 2016

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: JERRY G. GROOMES, INTERIM CITY MANAGER

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE INTERIM CITY MANAGER TO ISSUE A PURCHASE ORDER FOR A PUBLIC INFORMATION PROGRAM ON BEHALF OF GATEWAY CITIES COUNCIL OF GOVERNMENTS (\$12,500)

SUMMARY

Adoption of the attached resolution will authorize the Interim City Manager to issue a purchase order in the amount of Twelve Thousand Five Hundred Dollars (\$12,500.00) to Gateway Cities Council of Governments ("GCCOG") as the City of Compton contribution share for a public information program relative to the MTA November 2016 Ballot Measure.

BACKGROUND

At the August 3, 2016 meeting of the GCCOG, the Board of Directors authorized a contract with the Lew Edwards Group to conduct a public information/education campaign to give the public an understanding of how the MTA one-half cent sales tax measure; which will appear on the November 2016 ballot; will and will not do with regard to advancing transportation projects in the County.

STATEMENT OF THE ISSUE

An information program used to communicate the local impacts of a proposed tax is critical for our citizens. It is permissible for public agencies to disseminate factual information to constituents and the public about a given policy matter. With this in mind, funds will be used to: 1) assess public attitudes towards MTA's proposed projects, including understanding regional similarities and differences in public viewpoints by geography and audience; 2) retain experts to develop effective, accessible informational messages about this issue, engage the public, respond to questions, and create informational toolkits or training for Gateway member cities; 3) disseminate information about local impacts in permissible, cost-effective mediums in accordance with the usual methods for dissemination of information to the public, including: press events and conferences; stakeholder and updates; web-based video, social media, and new media. All information provided will be factual, as no campaign advocacy can occur using public funds.

#7.

Staff Report – Purchase Order for Gateway Cities
Public Information Program
September 13, 2016, Page 2

FISCAL IMPACT

The GCCOG has indicated that the total estimated cost of the educational campaign is approximately \$400,000.00 and has requested that all of the GCCOG member cities share the costs calculated on a formula that is based on population. The contribution amount requested of the City of Compton, and other member cities in Compton's range of population, is Twelve Thousand Five Hundred Dollars (\$12,500.00).

Funds for this expenditure are available in the 2016-2017 Fiscal Year budget in Account No. 1001 510 000 4262.

RECOMMENDED ACTION

Staff recommends that the Council adopt the attached Resolution approving a contribution of \$12,500.00.

JERRY G. GROOMES
INTERIM CITY MANAGER

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
AUTHORIZING THE INTERIM CITY MANAGER TO ISSUE A PURCHASE
ORDER FOR A PUBLIC INFORMATION PROGRAM ON BEHALF OF
GATEWAY CITIES COUNCIL OF GOVERNMENTS (\$12,500)**

WHEREAS, at the August 3, 2016 meeting of the Gateway Cities Council of Governments, the Board of Directors authorized a contract with the Lew Edwards Group to conduct a public information/education campaign to give the public an understanding of how the MTA one-half cent sales tax measure; which will appear on the November 2016 ballot; will and will not do with regard to advancing transportation projects in the County; and

WHEREAS, the Gateway Cities Council of Governments has indicated that the total estimated cost of the educational campaign is approximately \$400,000.00 and has requested that all of the GCCOG member cities share the costs calculated on a formula that is based on population; and

WHEREAS, the contribution amount requested of the City of Compton, and other member cities in Compton's range of population, is Twelve Thousand Five Hundred Dollars (\$12,500.00); and

WHEREAS, the investment of these funds to communicate the local impacts of a proposed tax is critical for our citizens; and

WHEREAS, it is permissible for public agencies to disseminate factual information to constituents and the public about a given policy matter; and

WHEREAS, the requested funds will be used to:

- 1) assess public attitudes towards MTA's proposed projects, including understanding regional similarities and differences in public viewpoints by geography and audience;
- 2) retain experts to develop effective, accessible informational messages about this issue, engage the public, respond to questions, and create informational toolkits or training for Gateway member cities;
- 3) disseminate information about local impacts in permissible, cost effective mediums in accordance with the usual methods for dissemination of information to the public, including: press events and conferences; stakeholder and updates; web-based video, social media, and new media. All information provided will be factual, as no campaign advocacy can occur using public funds; and

WHEREAS, funds for this expenditure are available in the 2016-2017 Fiscal Year Budget.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES
HEREBY RESOLVE AS FOLLOWS:**

Section 1. That the Interim City Manager is hereby authorized to issue a purchase order in the amount of Twelve Thousand Five Hundred Dollars (\$12,500.00) to Gateway Cities Council of Governments for a public information program related to the forthcoming MTA one-half cent sales tax November 2016 Ballot Measure.

RESOLUTION NO. _____

Page 2

Section 2. That the funds for this expenditure are available in Account No. 1001 510 000 4262 of the City Manager’s 2016-2017 Fiscal Year budget.

Section 3. That a certified copy of this Resolution shall be filed in the Offices of the City Manager, City Controller, City Attorney and the City Clerk.

Section 4. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this ____ day of _____, 2016.

MAYOR OF THE CITY OF COMPTON

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF COMPTON)

I, Alita Godwin, City Clerk of the City of Compton hereby certify that the foregoing Resolution was adopted by the City Council of the City of Compton, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on this ____ day of _____, 2016.

That said Resolution was adopted by the following vote, to wit:

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSTAIN: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-

CITY CLERK OF THE CITY OF COMPTON

CITY MANAGER'S OFFICE
RECEIVED

2016 AUG 17 PM 12:56

GATEWAY CITIES

COUNCIL OF GOVERNMENTS

August 11, 2016

Artesia

Avalon

Bell

Bellflower

Bell Gardens

Cerritos

Commerce

Compton

Cudahy

Downey

Hawaiian Gardens

Huntington Park

Industry

La Habra Heights

La Mirada

Lakewood

Long Beach

Lynwood

Maywood

Montebello

Norwalk

Paramount

Pico Rivera

Santa Fe Springs

Signal Hill

South Gate

Vernon

Whittier

County of Los Angeles

Port of Long Beach

Mr. Jerry Groomes, City Manager
City of Compton
205 South Willowbrook Avenue
Compton, CA 90020

Dear Colleague:

Education Campaign Regarding MTA Sales Tax Measure Invoice

The Board of Directors of the Gateway Cities Council of Governments has authorized a contract with the Lew Edwards Group to conduct a public information/education campaign to give the public an understanding of how the MTA one-half cent sales tax measure which will appear on the November ballot will and will not do with regard to advancing transportation projects in the County. As you may know, cities in the Gateway Cities and South Bay sub-regions of the County have given considerable attention to how this sales tax measure will affect our transportation project priorities.

You should have received under separate cover a staff report prepared by the City of Norwalk which briefly explains the extent of this effort and which can serve as a model of your own staff report that you can present to your city council. The total estimated cost of the educational campaign is close to \$400,000, which we are hoping can be absorbed by a cost sharing among all of our cities on a formula that is based on population. The enclosed invoice is for the amount that we are asking for from cities in your range of population. Maximum participation by cities in this effort will keep the individual city costs to a minimum.

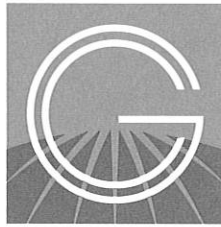
Please feel free to contact me or Norwalk City Manager Mike Egan if you need more information.

Cordially,

Richard R. Powers
Executive Director

Enclosure

#7.



GATEWAY CITIES
COUNCIL OF GOVERNMENTS

Bill to:

*Mr. Roger Haley, City Manager
City of Compton
205 South Willowbrook Avenue
Compton, CA 90024*

August 10, 2016

INVOICE

*Public Information Campaign
Related to Metro Ballot Measure
Fiscal Year 2016-2017 \$12,500.00*

<i>Total Due</i>	<i>\$12,500.00</i>
-------------------------	---------------------------

*Please remit to:
Gateway Cities Council of Governments
16401 Paramount Boulevard
Paramount, CA 90723*

Thank you in advance for your prompt payment!

RESOLUTION SIGN-OFF FORM

DEPARTMENT: City Management

RESOLUTION TITLE: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE INTERIM CITY MANAGER TO ISSUE A PURCHASE ORDER FOR A PUBLIC INFORMATION PROGRAM ON BEHALF OF GATEWAY CITIES COUNCIL OF GOVERNMENTS (\$12,500)

Jerome Groomes
DEPARTMENT MANAGER’S SIGNATURE

8/25/2016
DATE

REVIEW / APPROVAL

Ruth Rugley
CITY ATTORNEY

9/1/2016 6:18:51 PM
DATE

Barbara Rumbaoa
CITY CONTROLLER

9/1/2016 5:55:45 PM
DATE

Jerome Groomes
CITY MANAGER

9/1/2016 5:51:35 PM
DATE

Use when:	
Public Works:	When contracting for Engineering Services.
City Attorney:	When contracting for legal services; contracts that require City Attorney’s review.
Controller/Budget Officer:	Amending Budget; appropriating and/or transferring funds; adding and/or deleting positions; any resolution having account numbers.
Asst. City Manager/OAS:	All personnel actions.

September 13, 2016

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: JEROME G. GROOMES, INTERIM CITY MANAGER

SUBJECT: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COMPTON ABOLISHING THE PUBLIC WORKS AND MUNICIPAL UTILITIES DEPARTMENT AND RE-ESTABLISHING THE PUBLIC WORKS DEPARTMENT AND THE COMPTON MUNICIPAL WATER DEPARTMENT

SUMMARY

The Interim City Manager is requesting that the City Council consider the adoption of an ordinance abolishing the Public Works and Municipal Utilities Department to re-establish as separate City departments the Public Works Department and the Compton Municipal Water Department.

BACKGROUND

Prior to Fiscal Year 2012-2013, water and rubbish utilities were a separate City department, known as the Compton Municipal Water Department. On November, 20, 2012, the (then) City Manager proposed and the City Council adopted Ordinance No. 2,235, which abolished the Public Works Department and the Compton Municipal Water Department as separate departments of the City and consolidated these departments as the Department of Public Works and Municipal Utilities, with the water utility becoming a Division of the new consolidated department.

The justification for this merger was that the water utility was the major user of Public Works engineering services. However, this is not the most efficient and best organizational structure for the City. In many California cities, the Water Department is in fact a separate department. A few examples include the cities of Long Beach and Paramount. One reason for the more traditional structure is that water operations are unique from most other city operations. Public Works departments typically have a broader and more general scope of responsibilities; such as, street maintenance, repair and construction; sewer maintenance; graffiti removal; street sweeping; tree trimming; infrastructure systems maintenance; and, all related design work. These are all functions that are critical for the City. The City must focus the efforts of the Public Works Department on those traditional City responsibilities.

There was some discussion in 2012 about the merger of the two departments resulting in administrative efficiencies, such as in the bidding out of projects. This will not change with the re-institution of the separate Water Department. Bids can be combined for the two departments when it makes sense to do so.

#8.

Staff Report – Ordinance Abolishing the Department
of Public Works/Municipal Utilities and Re-establishing
Public Works and the Compton Municipal Water Departments
September 13, 2016, page 2

STATEMENT OF ISSUE

The California Constitution grants charter cities the power to make and enforce all ordinances and regulations with respect to municipal affairs. Section 704 of the Compton City Charter authorizes the City Council to “...*provide by ordinance the creation and abolishment of other appointive officers or department.*”

On June 28, 2016, the City Council approved a budget which separated the expenditures for the Public Works Department and the Compton Municipal Water Department. Title changes will be made for the positions of Director of Public of Works and Water Department General Manager as follows:

Existing Positions

Proposed Positions

Director of Public Works and Municipal Utilities

Director of Public Works

Deputy Director of Public Works & Municipal Utilities

Water Department
General Manager

To ensure the continuity of the technical engineering and water distribution proficiencies, the Water Department General Manager job classification will maintain the State of California P.E. and Grade IV certifications, respectively.

Separating the water utility functions will help the City comply with the provisions of Proposition 218. This 1996 voter approved legislation prohibits the spending of water revenue on City costs. Keeping the Public Works and Water functions separate will help ensure that the City remains in compliance with that law.

FINANCIAL IMPACT

The proposed classification changes are within existing Fiscal Year 2016-2017 department budgeted salary allocations. There are no additional costs or transfers necessary from the General Fund.

ALTERNATIVE

The City Council can choose not to adopt this ordinance and direct staff to amend the 2016-2017 Fiscal Year budget to consolidate the Public Works and Compton Municipal Water Departments.

**Staff Report – Ordinance Abolishing the Department
of Public Works/Municipal Utilities and Re-establishing
Public Works and the Compton Municipal Water Departments
September 13, 2016, page 3**

RECOMMENDATION

It is the recommended that the attached Ordinance be adopted by the City Council.

**JEROME G. GROOMES
INTERIM CITY MANAGER**

ORDINANCE NO. _____**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COMPTON
ABOLISHING THE PUBLIC WORKS AND MUNICIPAL UTILITIES
DEPARTMENT AND RE-ESTABLISHING THE PUBLIC WORKS
DEPARTMENT AND THE COMPTON MUNICIPAL WATER
DEPARTMENT**

WHEREAS, the California Constitution grants charter cities the power to make and enforce all ordinances and regulations with respect to municipal affairs; and

WHEREAS, Section 704 of the Compton City Charter authorizes the City Council to “... *provide by ordinance the creation and abolishment of other appointive officers or department*”; and

WHEREAS, prior to Fiscal Year 2012-2013, the water and rubbish utilities were a separate department, known as the Compton Municipal Water Department; and

WHEREAS, on November, 20, 2012, the City Council adopted Ordinance No. 2,235, which abolished the Public Works Department and the Compton Municipal Water Department as separate departments of the City and consolidated these departments as the Department of Public Works and Municipal Utilities, with the water utility becoming a Division of the new consolidated department; and

WHEREAS, it is the opinion of staff that continued consolidation of Public Works and water and rubbish utilities is not the most efficient and best organizational structure for the City; and

WHEREAS, on June 28, 2016, the City Council approved a budget which separated the expenditures for the Public Works Department and the Compton Municipal Water Department; and

WHEREAS, the City Manager has reviewed the responsibilities of the City’s Public Works and the water and rubbish utilities and recommends that in order to serve the City’s best needs, the Public Works and Municipal Utilities Department be abolished and that the Public Works Department and the Compton Municipal Water Department be re-established as separate City departments.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON
DOES HEREBY RESOLVE AS FOLLOWS:**

Section 1. That pursuant to Section 704 of the Compton City Charter, the Department of Public Works and Municipal Utilities shall be hereby abolished and the Public Works Department and the Compton Municipal Water Department shall be re-established as separate City departments.

Section 2. The City Council declares that, should any provision, section, paragraph, sentence or word of this Ordinance hereby adopted be rendered or declared invalid by any final court action in a court of competent jurisdiction, or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences or words of this Ordinance hereby adopted shall remain in full force and effect.

Section 3. That a copy of this Ordinance shall be filed in the offices of the City Clerk and every department and agency of the City.

Section 4. That this Ordinance shall take effect thirty (30) days after its adoption.

Section 5. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Ordinance and shall cause the same to be published as required by law.

ADOPTED this ____ day of _____, 2016.

MAYOR OF THE CITY OF COMPTON

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the forgoing Ordinance was adopted by the City Council, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on the ____ day of _____, 2016.

That said Ordinance was adopted by the following vote, to wit:

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-
ABSTAIN: COUNCIL MEMBERS-

CITY CLERK OF THE CITY OF COMPTON

RESOLUTION SIGN-OFF FORM

DEPARTMENT: City Management

RESOLUTION TITLE: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COMPTON ABOLISHING THE PUBLIC WORKS AND MUNICIPAL UTILITIES DEPARTMENT AND RE-ESTABLIHSING THE PUBLIC WORKS DEPARTMENT AND THE COMPTON MUNIICIPAL WATER DEPARTMENT (FIRST READING)

Jerry Groomes
DEPARTMENT MANAGER’S SIGNATURE

8/24/2016 3:39:15 PM
DATE

REVIEW / APPROVAL

Ruth Rugley
CITY ATTORNEY

9/1/2016 12:36:12 PM
DATE

Barbara Rumbaoa
CITY CONTROLLER

8/31/2016 4:29:20 PM
DATE

Jerry Groomes
CITY MANAGER

8/31/2016 11:56:48 AM
DATE

Use when:	
Public Works:	When contracting for Engineering Services.
City Attorney:	When contracting for legal services; contracts that require City Attorney’s review.
Controller/Budget Officer:	Amending Budget; appropriating and/or transferring funds; adding and/or deleting positions; any resolution having account numbers.
Asst. City Manager/OAS:	All personnel actions.

SEPTEMBER 13, 2016

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: INTERIM CITY MANAGER

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON APPROVING AN ECONOMIC DEVELOPMENT SUBSIDY AND AUTHORIZING THE INTERIM CITY MANAGER TO ENTER INTO AN INCENTIVE AGREEMENT WITH UNITED PARCEL SERVICE, INC.

SUMMARY

Staff is requesting that the City Council will consider adopting a resolution approving an economic development subsidy and authorizing the Interim City Manager to enter into an Incentive Agreement between the City of Compton and United Parcel Service, Inc. (UPS).

BACKGROUND

The Brickyard Commerce center is a two building industrial development approved by the City in early 2015 and is presently nearing completion. Building 1 is located on the eastern portion of the site near the intersection of McKinley Street and Sam Littleton Avenue. Building 1 contains 525,400 square feet of floor space with access points from both McKinley Street and Rosecrans Avenue.

UPS is considering operating a package delivery center at the 59 acre “Brickyard” site, bounded by Sam Littleton Street to the north, Central Avenue to the east, Rosecrans Avenue to the south and McKinley Avenue to the west. The proposed incentive agreement would obligate UPS to: (1) hire a minimum of 50 Compton residents as net new full time equivalent employees at its facility, and (2) invest a minimum of \$70 million in equipment purchases in the City within five years from execution of the agreement. In exchange, the City of Compton would pay UPS the equivalent of 30 percent of sales and/or use taxes (and/or transaction and use taxes) that UPS reports from this proposed location and remits on transactions and purchases sourced to the City for up to a ten (10) year period. UPS would also be obligated to comply with the Brickyard Development Agreement local hiring requirements.

STATEMENT OF ISSUE:

This proposal would provide at least 50 Compton residents with high quality employment opportunities and generate substantial new tax revenue and economic activity for the City. In March 2015, the City Council approved the Brickyard Development Agreement with the goal of transforming the site from an underutilized Brownfield to a center of economic productivity.

The economic growth and activity resulting from UPS operating a package delivery center within the City at the Brickyard site would be economically desirable and advantageous and therefore justifies and supports the proposed incentives.

- **Projected Tax Revenue to the Compton as a Result of the Agreement.**

The City shall receive the appropriate transaction and use tax on the business revenue generated from this anticipated package delivery center. UPS would then receive the equivalent of a 30% rebate of these taxes (paid by UPS from this site and sourced to the City) for up to a ten (10) year period.

- **Estimated Number of Jobs Created By the Economic Development Incentive.**

UPS commits to hiring a minimum of 50 Compton residents for net new full time equivalent jobs. This is in addition to UPS' compliance with the Brickyard Development Agreement local hiring obligations.

ALTERNATIVE

The City Council may accept or reject this Incentive Agreement and the proposed economic development subsidy for this proposed tenant of the Brickyard Development.

FISCAL IMPACT

Under the proposed Incentive Agreement, the City of Compton would rebate 30% of the approximately \$1.4 million gross revenue (or approximately \$420,000.00) to UPS. (\$70 million in taxable expenditures X City's applicable 2 percent tax rate = \$1.4 million total gross revenue X 30 percent rebate = approximately \$420,000.00 rebate to UPS). Consequently, approximately \$980,000 would be the net general fund revenue received to the City of Compton

RECOMMENDATION

It is recommended that the City Council adopt the attached Resolution.

JEROME G. GROOMES
INTERIM CITY MANAGER

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON APPROVING AN ECONOMIC DEVELOPMENT SUBSIDY AND AUTHORIZING THE INTERIM CITY MANAGER TO ENTER INTO AN INCENTIVE AGREEMENT WITH UNITED PARCEL SERVICE, INC.

WHEREAS, pursuant to California Government Code Section 53083, the City posted a public notice on September 6, 2016, and held a hearing on September 13, 2016 regarding an economic development subsidy proposed in the Incentive Agreement between the City of Compton and United Parcel Service, Inc. ("UPS"); and

WHEREAS, UPS is considering operating a package delivery center at the 59 acre "Brickyard" site, bounded by Sam Littleton Street to the North, Central Avenue to the East, Rosecrans Avenue to the South and McKinley Avenue to the West ("Compton Location"); and

WHEREAS, the Compton Location is an expansion of business for UPS and an opportunity to conduct a comparable operation to its existing similarly sized locations at a new location; and

WHEREAS, the proposed Incentive Agreement would obligate UPS to: (1) hire a minimum of 50 Compton residents as net new full time equivalent employees at this facility and invest a minimum of \$70 million in equipment purchases within five years from execution of the agreement; and

WHEREAS, the City of Compton would pay UPS the equivalent of 30% of all sales and use taxes (and/or transaction and use taxes) that UPS reports and remits on transactions and purchases sourced to the City for up to a ten (10) year period; and

WHEREAS, UPS would also be obligated to comply with the Brickyard's Development Agreement's local hiring requirements; and

WHEREAS, the City of Compton received public comments regarding this requested economic development subsidy and the proposed Incentive Agreement; and

WHEREAS, the City Council finds and determines that the proposal to provide UPS with an economic development subsidy will provide a positive economic impact on the community through job creation and through the projected net increase in revenue to the City.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON RESOLVES:

Section 1. That the Interim City Council hereby approves the economic development subsidy proposed by United Parcel Services, Inc.

Section 2. That the Interim City Manager is authorized to enter into an Incentive Agreement with United Parcel Service Inc., reflecting the economic development subsidy and obligating UPS to hire Compton residents and invest at least 70 million dollars at the UPS Compton Location.

Section 3. That this Incentive Agreement shall be for a term not-to-exceed 10 years from the date of execution.

Section 4. That a copy of this resolution shall be filed in the offices of the City Clerk, City Manager, City Controller and City Attorney.

Section 5. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this ____ day of _____, 2016.

MAYOR OF THE CITY OF COMPTON

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Alita Godwin, City Clerk of the City of Compton, do hereby certify that the foregoing Ordinance was adopted by the City Council of the City of Compton, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on the ____ day of _____, 2016.

That said resolution was adopted by the following vote, to wit:

AYES:	COUNCILMEMBERS-
NOES:	COUNCILMEMBERS-
ABSENT:	COUNCILMEMBERS-
ABSTAIN:	COUNCILMEMBERS-

CITY CLERK OF THE CITY OF COMPTON

SEPTEMBER 6, 2016

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: INTERIM CITY MANAGER

SUBJECT: REQUEST TO SET A PUBLIC HEARING TO APPROVE AN ECONOMIC DEVELOPMENT SUBSIDY TO UNITED PARCEL SERVICE, INC. FOR TUESDAY, SEPTEMBER 13, 2016 AT 5:45PM

SUMMARY

Staff is requesting that the City Council consider scheduling a public hearing to approve an economic development subsidy to United Parcel Service, Inc. for **Tuesday, September 13, 2016 at 5:35 P.M.**

BACKGROUND

The Brickyard Commerce center is a two building industrial development approved by the City in early 2015 and is presently nearing completion. Building 1 is located on the eastern portion of the site near the intersection of McKinley Street and Sam Littleton Avenue. Building 1 contains 525,400 square feet of floor space with access points from both McKinley Street and Rosecrans Avenue.

STATEMENT OF ISSUE

UPS is considering operating a package delivery center at the 59 acre “Brickyard” site, bounded by Sam Littleton Street to the north, Central Avenue to the east, Rosecrans Avenue to the south and McKinley Avenue to the west. The proposed incentive agreement would obligate UPS to: (1) hire a minimum of 50 Compton residents as net new full time equivalent employees at its facility, and (2) invest a minimum of \$70 million in capital expenditures in the City within five years from execution of the agreement. In exchange, the City of Compton would pay UPS the equivalent of 30 percent of sales and/or use taxes that UPS reports from this proposed location and remits on transactions and purchases sourced to the City for up to a ten (10) year period. UPS would also be obligated to comply with the Brickyard Development Agreement local hiring requirements.

California Government Code Section 53083 requires notice and a hearing to be held prior to approval of an economic development subsidy.

RECOMMENDATION

It is recommended that the City Council approve scheduling a hearing on September 13, 2016 at 5:35P.M.

JEROME G. GROOMES
INTERIM CITY MANAGER

**INCENTIVE AGREEMENT
BETWEEN
THE CITY OF COMPTON AND UNITED PARCEL SERVICE, INC.**

THIS INCENTIVE AGREEMENT (hereinafter the “Agreement”) is made by and between the City of Compton, a charter city in the State of California (hereinafter the “City”) and United Parcel Service, Inc. (hereinafter “UPS”), a corporation formed under the laws of the State of Ohio.

WHEREAS, the purpose of this Agreement is to provide incentives to UPS to expand its operation in the City through the lease of a facility, leasehold improvements, and the purchase and installation of machinery and equipment for use of the facility as a package delivery center (hereinafter, such facility shall be referred to as the “Project”); and

WHEREAS, UPS pledges to add 50 net new full-time equivalent jobs for residents of the City and to invest at least \$70 million in capital expenditures in the City; and

WHEREAS, the City wishes to encourage development of the Project because it will help meet important economic, social, and planning goals of the City, including but not limited to creating jobs and increasing revenue to the City; and

WHEREAS, by locating the Project in the City, UPS will stimulate the City’s economy through investment and employment and enhance the City’s tax base; and

WHEREAS, UPS’s commitment to build the Project and to increase the number of UPS’s employees in the City provides public benefit and constitutes material consideration inducing the City to enter into this Agreement; and

WHEREAS, the purpose of this Agreement is to formalize the commitments between UPS and the City.

NOW, THEREFORE, for valuable consideration, receipt of which is hereby acknowledged, CITY and UPS agree as follows:

Section 1. Purpose

The purpose of the Agreement is to provide certain incentives to UPS in exchange for UPS's development of the Project.

Section 2. Term

The Term of this Agreement shall be ten (10) years from the Effective Date.

Section 3. UPS's Obligations

In order to receive the City Tax Rebate described in Section 4 of this Agreement, UPS will invest in leasehold improvements, machinery, and equipment at the Project located in the City. Specifically, UPS must:

- (i) employ at least 50 net new full-time equivalent employees¹ within five (5) years of the Effective Date of this Agreement (the "Employment Obligation"); and
- (ii) invest at least \$70 million in capital expenditures in the City within five (5) years of the Effective Date of this Agreement (the "Investment Obligation").

UPS's obligations shall be fully satisfied once it reaches its Employment and Investment Obligations at any time within the five (5) years following the Effective Date of this Agreement. To keep the City informed regarding the status of UPS's progress with respect to such obligations, UPS shall provide notice to the City within 30 days of each anniversary of the Effective Date regarding the number of net new full-time equivalent employees it has hired in the City and the amount and

¹ For purposes of this Agreement, "full-time equivalent employees" shall mean any combination of employees: (i) who are employed by UPS (and/or a subsidiary or affiliate of UPS); (ii) who are residents of the City on the date of hiring; and (iii) whose collective hours worked are equal to or greater than an average of thirty-five (35) hours per week.

type of capital expenditures that UPS has made in the City. After UPS provides notice to the City that it has satisfied either the Employment or the Investment Obligation, UPS shall not be required to provide further notice to the City regarding such obligation.

Section 4. City Tax Rebate

As a direct inducement to encourage UPS to develop the Project within the City, the City will provide UPS with a rebate of **30%** of all city sales and use taxes and city transactions and use taxes that are sourced to and received by the City (hereinafter, the “City Tax Rebate”). Such rebate shall apply to all of the city sales and use taxes and transactions and use taxes that UPS reports and remits on transactions and purchases that are sourced to and received by the City (hereinafter, the “City Taxes”).

The City and UPS currently contemplate that the City Taxes shall be imposed at a rate of **1%** on all transactions and purchases that occur on or before December 31, 2016, and that the City Taxes shall be imposed at a rate of **2%** on all transactions and purchases that occur on or after January 1, 2017; however, the City and UPS agree that UPS shall receive a rebate of **30%** of the applicable City Taxes paid by UPS and received by the City, regardless of any increases or decreases to the City tax rate.²

² As of the Effective Date of this Agreement, the City Taxes consist only of the 1% sales and use tax received by the City under the Bradley-Burns Uniform Local Sales and Use Tax Law (Cal. Rev. & Tax. Code § 7200 *et seq.*). As of Jan. 1, 2017, the City Taxes will increase to 2%, when the additional 1% transactions and use tax imposed under Measure P (to be added to Compton Mun. Code § 3.5-1 *et seq.*) will go into effect.

UPS is entitled to and shall receive the City Tax Rebate beginning with all transactions and purchases on which UPS pays City Taxes on or after the Effective Date of this Agreement. If UPS satisfies both of its obligations under Section 3 of this Agreement within five (5) years of the Effective Date of this Agreement, then UPS shall be entitled to receive the City Tax Rebate for the entire Term of this Agreement. If UPS fails to satisfy both of its obligations under Section 3 of this Agreement within five (5) years of the Effective Date of this Agreement, then UPS shall be deemed to be in default, and UPS will not be entitled to receive any additional City Tax Rebate beginning on the date of default and continuing until it satisfies both of its Section 3 obligations and cures the default.

If UPS does not cure the default by satisfying both of its obligations under Section 3 of this Agreement within seven (7) years of the Effective Date of this Agreement, then this Agreement shall terminate on that date (the "Termination Date"). If, however, UPS cures the default prior to the Termination Date, then UPS shall be entitled to receive the City Tax Rebate from the date that it cures the default until the date on which the Term of this Agreement ends.

Section 5. Claiming the City Tax Rebate

Within 45 days after the last day of each calendar-year quarter, UPS will file in writing to the City a claim for rebate containing a report of (i) the City Taxes it has reported and paid during the prior quarter; and (ii) the amount of the City Tax Rebate to which UPS is entitled for the prior quarter. In connection with each claim for rebate, UPS shall provide a copy of the relevant sales and use tax return(s) that it has filed with the State Board of Equalization. In the City's discretion, and at the City's own expense, the City may (a) verify the claim for rebate with the State Board of Equalization; and/or (b) verify receipt of the taxes claimed by UPS through consultation with MuniServices or another provider.

The City must pay the City Tax Rebate to UPS by check or wire transfer within 30 days of receipt of UPS's claim for rebate. If the City fails to timely pay the City Tax Rebate to UPS pursuant to this Agreement, UPS shall be afforded all of its rights at law or in equity, including the right to prosecute an action against the City for damages (excluding punitive damages).

Section 6. Assignment

Neither UPS nor any subsidiary or affiliate shall assign or transfer any interest in this Agreement or the performance of any of their obligations hereunder, without the prior written consent of City, and any attempt to assign this Agreement or any rights, duties, or obligations arising hereunder shall be void and of no effect. This Section shall not apply to assignments between UPS and any of its subsidiaries and/or affiliates, nor shall this Section apply to assignments between UPS's subsidiaries and/or affiliates or to a successor-in-interest by merger, consolidation, or reorganization.

Section 7. Governing Law

This Agreement shall be governed exclusively by the laws of the State of California.

Section 8. Private Undertaking

It is specifically understood by and between the parties hereto that the development of the Project is exclusively undertaken by UPS as a private, independent development. No partnership, joint venture or other association of any kind between UPS and the City is formed, contemplated, or intended by this Agreement.

Section 9. No Third Party Beneficiary

Nothing in this Agreement is intended to create duties or obligations to or rights in third parties who are not parties to this Agreement.

Section 10. Notices and Reports

Any notices or reports required or permitted to be provided under this Agreement shall be in writing and personally served or sent by UPS overnight delivery, addressed as follows:

TO CITY:

City of Compton

Attn: _____

205 S. Willowbrook Avenue

Compton, CA 90220

TO UPS:

United Parcel Service, Inc.

Attn: Shane Simpson

1331 S. Vernon St.

Anaheim, CA 92805

Notice shall be deemed provided upon delivery. The parties shall notify each other of changes in their addresses and/or their representatives to whom notice should be provided.

Section 11. Severability

If any term, provision, covenant, or condition of this Agreement is held in a final disposition by a court of competent jurisdiction to be invalid, void, or unenforceable, such provision shall be severed, and the remaining provisions of this Agreement shall continue in full force and effect unless the rights and obligations of UPS or the City have been materially altered or abridged by such invalidation, voiding, or unenforceability.

Section 12. Interpretation

UPS and the City have each reviewed this Agreement with their counsel. Any question of doubtful interpretation shall not be resolved by any rule or interpretation providing for interpretation against the drafting party, and this Agreement shall be construed as if both parties to this Agreement drafted it. The captions and headings contained herein are for convenience only and shall not affect the meaning or interpretation of this Agreement.

Section 13. Time for Performance

Unless otherwise specified, any reference herein to “days” shall mean calendar days. If the time for performance of any obligation under this Agreement ends on a Saturday, Sunday, City holiday, or when the City is not open for business, then the time for performance shall be extended to the next business day.

Section 14. Effective Date

This Agreement shall be effective on the date on which the City signs this Agreement.

Section 15. Counterparts

This Agreement may be executed in counterparts and multiple originals.

Section 16. Entire Agreement

This Agreement represents the entire understanding of the parties as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters contained herein. This Agreement may only be modified by a written amendment duly executed by the City and UPS.

WHEREFORE, the Parties hereunto have caused this Agreement to be signed by their authorized representatives.

APPROVED AS TO FORM:**CITY OF COMPTON**

By: _____
Attorney for the City of
Compton

Date: _____

By: _____
Authorized Representative
for the City of Compton

Date: _____

APPROVED AS TO FORM:**UNITED PARCEL SERVICE, INC.**

By: _____
Attorney for United Parcel
Service, Inc.

Date: _____

By: _____
Authorized Representative
for United Parcel Service,
Inc.

Date: _____

**NOTICE OF HEARING AND REPORT PURSUANT TO
GOVERNMENT CODE SECTION 53083**

**ECONOMIC DEVELOPMENT INCENTIVE TO BE GIVEN UNDER
AGREEMENT BETWEEN CITY OF COMPTON AND UNITED
PARCEL SERVICE, INC. (“UPS”)**

NOTICE IS HEREBY GIVEN that the City of Compton City Council will hold a public hearing in the City Council chambers at City Hall (205 S. Willowbrook Avenue, Compton CA 90220) on September 13, 2016 at 5:35 p.m. to consider the proposed economic development incentive for UPS to lease, improve, and operate a package delivery facility at the “Brickyard” site, which is bounded by Sam Littleton Street to the north, Central Avenue to the east, Rosecrans Avenue to the south and McKinley Avenue to the west.

All interested parties are invited to attend this hearing and express opinions regarding this item.

Pursuant to Government Code Section 53083, the City Council must hold a public hearing, and prior to the public hearing, provide all of the following information to the public in written form available through the City’s website.

This report shall remain available to the public (and posted on the City’s website) during the entire term of the economic development incentive agreement (described in Item #2, below).

1. The name and address of all corporations or any other business entities, except for sole proprietorships, that are the beneficiary of the economic development incentive:

The proposed economic incentive agreement (the “Agreement”) is with United Parcel Service, Inc. (“UPS”). UPS’ corporate

#9.

headquarters is located at 55 Glenlake Parkway NE, Atlanta GA, 30328.

2. **The start and end dates and schedule, if applicable, for the economic development incentive.**

The term shall last ten (10) years from the date the City approves and executes the Agreement, subject to the satisfaction of specified employment and investment obligations by UPS.

3. **A description of the economic development incentive, including the estimated total amount of the expenditure of public funds by, or revenue lost to, the local agency as a result of the economic development incentive.**

UPS is considering leasing, improving, and operating a package delivery center at the 59 acre “Brickyard” site, bounded by Sam Littleton Street to the north, Central Avenue to the east, Rosecrans Avenue to the south and McKinley Avenue to the west.

The Agreement would obligate UPS to: (1) hire a minimum of 50 Compton residents as net new full time equivalent (“FTE”) employees at its facility, and (2) invest a minimum of \$70 million in taxable capital expenditures (e.g., heavy equipment purchases) within five (5) years of execution of the Agreement. To encourage UPS to operate the facility in Compton, the City would provide the equivalent of a rebate to UPS of 30 percent of the sales/use and transaction/use taxes generated from the minimum \$70 million in capital expenditures (sourced to the City) for up to a ten (10) year period.

The Agreement would obligate UPS to report and remit sales/use and transaction/use taxes to the City from at least \$70 million in

capital expenditures, at the City's applicable taxable rate, which will be 1 percent (1%) through September 30, 2016, and 2 percent (2%) for all purchases and transactions occurring on or after October 1, 2016, when Measure P takes effect. Over the term of the Agreement, UPS will generate a minimum of \$1.4 million in gross taxable revenue for the City.

Under the Agreement, the City of Compton would rebate 30% of the approximately \$1.4 million gross revenue (or approximately \$420,000.00) to UPS. (\$70 million in taxable expenditures X City's applicable 2 percent tax rate = \$1.4 million total gross revenue X 30 percent rebate = approximately \$420,000.00 rebate to UPS).

As a tenant of the Brickyard site, UPS would also be obligated to comply with the Brickyard Development Agreement local hiring requirements.

4. A statement of the public purposes for the economic development incentive.

In accordance with the core services mission of the City of Compton's Economic Development Department, the purpose of this Agreement is to provide an incentive to UPS to lease, improve, and operate its proposed facility in the City of Compton. Under the terms of the proposed Agreement, attracting UPS's investment in the proposed facility will provide at least 50 Compton residents with high quality employment opportunities and generate substantial new tax revenue and economic activity for the City.

In March 2015 the City Council approved the Brickyard Development Agreement with the goal of transforming the site from an underutilized Brownfield to a center of economic productivity. The economic growth and activity resulting from

#9.

UPS operating a package delivery center within the City limits at this location would be economically desirable and advantageous, and therefore justifies and supports the proposed incentive agreement.

5. The projected tax revenue to the local agency as a result of the economic development subsidy.

As described above, the Agreement ensures the City would generate at least \$980,000.00 in net new tax revenue by attracting UPS's investment in the proposed facility (i.e., \$1.4 million gross revenue - \$420,000.00 UPS rebate = \$980,000.00 in net new taxable revenue to be collected by the City over the term of the Agreement).

6. The estimated number of jobs created by the economic development incentive, broken down by full-time, part time and temporary positions.

The Agreement obligates UPS to hire a minimum of 50 Compton residents for net new full time equivalent ("FTE") jobs. This is in addition to UPS' compliance with the Brickyard Development Agreement's local hiring requirements.

POSTED AT CITY HALL AND ON CITY WEB SITE AS OF
September 6, 2016.

**NOTICE OF HEARING AND REPORT PURSUANT TO
GOVERNMENT CODE SECTION 53083**

**ECONOMIC DEVELOPMENT INCENTIVE TO BE GIVEN UNDER
AGREEMENT BETWEEN CITY OF COMPTON AND UNITED
PARCEL SERVICE, INC. (“UPS”)**

NOTICE IS HEREBY GIVEN that the City of Compton City Council will hold a public hearing in the City Council chambers at City Hall (205 S. Willowbrook Avenue, Compton CA 90220) on September 13, 2016 at 5:35 p.m. to consider the proposed economic development incentive for UPS to lease, improve, and operate a package delivery facility at the “Brickyard” site, which is bounded by Sam Littleton Street to the north, Central Avenue to the east, Rosecrans Avenue to the south and McKinley Avenue to the west.

All interested parties are invited to attend this hearing and express opinions regarding this item.

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The term shall last ten (10) years from the date the City approves and executes the Agreement, subject to the satisfaction of specified employment and investment obligations by UPS.

3. **A description of the economic development incentive, including the estimated total amount of the expenditure of public funds by, or revenue lost to, the local agency as a result of the economic development incentive.**

UPS is considering leasing, improving, and operating a package delivery center at the 59 acre “Brickyard” site, bounded by Sam Littleton Street to the north, Central Avenue to the east, Rosecrans Avenue to the south and McKinley Avenue to the west.

The Agreement would obligate UPS to: (1) hire a minimum of 50 Compton residents as net new full time equivalent (“FTE”) employees at its facility, and (2) invest a minimum of \$70 million in taxable capital expenditures (e.g., heavy equipment purchases) within five (5) years of execution of the Agreement. To encourage UPS to operate the facility in Compton, the City would provide the equivalent of a rebate to UPS of 30 percent of the sales/use and transaction/use taxes generated from the minimum \$70 million in capital expenditures (sourced to the City) for up to a ten (10) year period.

The Agreement would obligate UPS to report and remit sales/use and transaction/use taxes to the City from at least \$70 million in

capital expenditures, at the City's applicable taxable rate, which will be 1 percent (1%) through September 30, 2016, and 2 percent (2%) for all purchases and transactions occurring on or after October 1, 2016, when Measure P takes effect. Over the term of the Agreement, UPS will generate a minimum of \$1.4 million in gross taxable revenue for the City.

Under the Agreement, the City of Compton would rebate 30% of the approximately \$1.4 million gross revenue (or approximately \$420,000.00) to UPS. (\$70 million in taxable expenditures X City's applicable 2 percent tax rate = \$1.4 million total gross revenue X 30 percent rebate = approximately \$420,000.00 rebate to UPS).

As a tenant of the Brickyard site, UPS would also be obligated to comply with the Brickyard Development Agreement local hiring requirements.

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In accordance with the core services mission of the City of Compton's Economic Development Department, the purpose of this Agreement is to provide an incentive to UPS to lease, improve, and operate its proposed facility in the City of Compton. Under the terms of the proposed Agreement, attracting UPS's investment in the proposed facility will provide at least 50 Compton residents with high quality employment opportunities and generate substantial new tax revenue and economic activity for the City.

In March 2015 the City Council approved the Brickyard Development Agreement with the goal of transforming the site from an underutilized Brownfield to a center of economic productivity. The economic growth and activity resulting from

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UPS operating a package delivery center within the City limits at this location would be economically desirable and advantageous, and therefore justifies and supports the proposed incentive agreement.

5. The projected tax revenue to the local agency as a result of the economic development subsidy.

As described above, the Agreement ensures the City would generate at least \$980,000.00 in net new tax revenue by attracting UPS's investment in the proposed facility (i.e., \$1.4 million gross revenue - \$420,000.00 UPS rebate = \$980,000.00 in net new taxable revenue to be collected by the City over the term of the Agreement).

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The Agreement obligates UPS to hire a minimum of 50 Compton residents for net new full time equivalent ("FTE") jobs. This is in addition to UPS' compliance with the Brickyard Development Agreement's local hiring requirements.

POSTED AT CITY HALL AND ON CITY WEB SITE AS OF
September 6, 2016.

September 13, 2016

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: INTERIM CITY MANAGER

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE INTERIM CITY MANAGER TO ENTER INTO A FIVE- YEAR JOINT USE AGREEMENT WITH THE COMPTON UNIFIED SCHOOL DISTRICT TO UTILIZE RECREATIONAL AND OPEN SPACE AT COMPTON SENIOR HIGH SCHOOL TO OPERATE CITY-RUN DEPARTMENT OF PARKS AND RECREATION PROGRAMS

SUMMARY

Adoption of this resolution will authorize the Interim City Manager to enter into a five (5) year Joint Use Agreement with the Compton Unified School District ("CUSD") to utilize recreational and open green space at Compton Senior High School to operate City-run Parks and Recreation Department programs.

BACKGROUND

School facilities and grounds are integral components of public infrastructure that provide residents with a space to learn, socialize, and exercise. However, once the school day is over, many schools grounds and facilities sit empty during evenings and on weekends. As interest grows in addressing pressing concerns such as childhood obesity, lack of recreational/open space, and the need to efficiently use limited public resources; public/private partnerships, such as Joint Use Agreements, are a strategic approach to help address these issues.

The City's Parks and Recreation Department ("Department") is currently deficient of adequate recreational and open green space to conduct its programs and activities. However, through provisions of the Educational Code, Sections 10900 through 10914.5, will authorize and empower the City and the CUSD to cooperate with one another for the sole purpose of organizing, promoting, and conducting programs of public services. Through this agreement, the CUSD will agree for the Department to use the football play and practice fields located at 601 South Acacia Street, commonly known as Compton Senior High School.

STATEMENT OF ISSUE

The City is currently involved in negotiations with the CUSD to execute an agreement to use recreational and open green space located at Compton Senior High School. In order for the City to execute said agreement, City Council approval authorizing the Interim City Manager to enter into this agreement is needed. The principals that have guided the negotiations for this agreement are as follows:

- Term of this agreement shall be for five (5) years.
- Safe affordable fields for youth sports.
- City has the exclusive use of fields during non-school hours and when that use does not conflict with CUSD use.
- City will use its current fee schedule of \$30 per hour for non-lighted use and \$35 per hour for lighted use of fields.
- City will collect all fees applicable to CUSD facility use and make payment to the CUSD within 30 days of receipt of payment.
- CUSD will provide, at its own cost and expense, any and all normal maintenance levels as applied to other comparable CUSD open space and park areas, and shall ensure safe and healthy use.
- The City shall be responsible for the cleaning of, as well as removing of all debris, litter, or trash which may have been left on or at the School's Recreational Facilities site after any and every event use thereof by the City.
- Opportunity to expand City recreational programs at the school.
- Opportunity to resolve limited field use issue.
- Maximize use of facilities.
- Health & wellness programming.

ALTERNATIVE

If City Council chooses not to approve this agreement, the Parks and Recreation Department will be limited in its ability to provide adequate recreational and open green space to conduct its programs.

FISCAL IMPACT

There will be no impact to the general fund. Payments made to the Compton Unified School District for any use of facilities will be charged to each client at a rate of \$30 per hour for non-lighted fields and \$35 per hour for lighted fields. Revenue for these activities will be deposited into Account No. 1001-000-000-3721.

Staff Report – Resolution Authorizing Joint Use Agreement
Compton Unified School District
September 13, 2016, page 3

RECOMMENDATION

Staff recommends that Council adopt the attached Resolution.

**MARVIN C. HUNT, DIRECTOR
PARKS AND RECREATION DEPARTMENT**

APPROVED FOR FORWARDING:

**JEROME GROOMES
INTERIM CITY MANAGER**

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
AUTHORIZING THE INTERIM CITY MANAGER TO ENTER INTO A FIVE-
YEAR JOINT USE AGREEMENT WITH THE COMPTON UNIFIED
SCHOOL DISTRICT TO UTILIZE RECREATIONAL AND OPEN SPACE AT
COMPTON SENIOR HIGH SCHOOL TO OPERATE CITY-RUN
DEPARTMENT OF PARKS AND RECREATION PROGRAMS.**

WHEREAS, the City of Compton's Parks and Recreation Department is currently deficient of adequate recreational and open green space to conduct its programs and activities; and

WHEREAS, through provisions of the Educational Code, Sections 10900 through 10914.5, the City of Compton and the Compton Unified School District is authorized to cooperate and contract with one another for the sole purpose of organizing, promoting, and conducting programs and activities; and

WHEREAS, through this agreement, the Compton Unified School District and the City will enter into a five (5) year agreement whereby the City's Parks and Recreation Department may utilize the School District's Recreational Facilities, located at 601 South Acacia Street, commonly known as Compton Senior High School, for City-run Parks and Recreation Department programs; and

WHEREAS, the City will charge and collect all fees, utilizing the City's current fee rate of \$30 per hour for non-lighted fields and \$35 per hour for lighted fields to pay Compton Unified School District for use of their recreational facilities.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON
DOES HEREBY RESOLVE AS FOLLOWS:**

SECTION 1. That the City Manager, on advice and approval of the City Attorney is hereby authorized to enter into a five (5) year Joint Use Agreement with Compton Unified School District to utilize recreational and open green space at Compton Senior High School to operate City-run Parks and Recreation Department programs.

SECTION 2. That the City will use its current fee rate of \$30 per hour for non-lighted fields and \$35 per hour for lighted fields.

SECTION 3. That the City shall pay to the Compton Unified School District all collected fees applicable to Compton Unified School District recreational facility use from funds available in Account No. 1001-000-000-3721.

SECTION 4. That copies of this Resolution shall be filed in the offices of the City Manager, City Controller, City Clerk, City Attorney, General Services and Parks and Recreation Department.

Resolution No. _____
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SECTION 5. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2016

MAYOR OF THE CITY OF COMPTON

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council, signed by the Mayor, and attested by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2016.

That said Resolution was adopted by the following vote:

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-
ABSTAINS: COUNCIL MEMBERS-

CITY CLERK OF THE CITY OF COMPTON

RESOLUTION SIGN-OFF FORM

DEPARTMENT: Recreation

RESOLUTION TITLE: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE INTERIM CITY MANAGER TO ENTER INTO A FIVE-YEAR JOINT USE AGREEMENT WITH THE COMPTON UNIFIED SCHOOL DISTRICT TO UTILIZE RECREATIONAL AND OPEN SPACE AT COMPTON SENIOR HIGH SCHOOL TO OPERATE CITY-RUN DEPARTMENT OF PARKS AND RECREATION PROGRAMS

Marvin Hunt
DEPARTMENT MANAGER’S SIGNATURE

9/9/2016 1:26:22 PM
DATE

REVIEW / APPROVAL

Ruth Rugley
CITY ATTORNEY

9/9/2016 3:44:12 PM
DATE

Austin Okonta
CITY CONTROLLER

9/9/2016 1:50:18 PM
DATE

Jerry Groomes
CITY MANAGER

9/9/2016 1:46:04 PM
DATE

Use when:	
Public Works:	When contracting for Engineering Services.
City Attorney:	When contracting for legal services; contracts that require City Attorney’s review.
Controller/Budget Officer:	Amending Budget; appropriating and/or transferring funds; adding and/or deleting positions; any resolution having account numbers.
Asst. City Manager/OAS:	All personnel actions.

WARRANTS APPROVED BY COUNCIL

<u>Warrant #</u>	<u>Date</u>	<u>Name</u>	<u>Services Provided</u>	<u>Amount</u>	<u>Amount Paid Year to Date</u>
235145	8/3/16	Quill Corporation	Payment for Fujitsu ScanSnap Scanner	\$506.84	\$11,918.85

Requested by City Manager's Office.

I hereby certify that the above demand in the amount of **\$506.84** was approved at a regular meeting of the City Council and reject _____ as of September 13, 2016.

Council Member

Council Member

City Manager

I hereby certify that the Finance Committee at a regular meeting of the City Council on September 13, 2016 allowed the above demand.

Alita Godwin
City Clerk

REC'D JUN 20 2016

Quill.com

#11.

22258:

Order Date : 06/07/2016

Ship Date : 06/07/2016

InvoiceDate : 06/08/2016

TIN : 36-2952904

P.O. Box 37600 Philadelphia, PA 19101-0600
Customer Service: 1-800-39-13130013280 01 MB 0.416 **AUTO T70 1719 9022
Sold To:City Of Compton
General Services Dept
205 S Willowbrook Ave
Compton CA 90220-3134**PAID**
2/25/15
8/2/16
CK. NO. [Stamp]
DATE [Stamp]

Ship To:

City Of Compton
General Services Dept
205 S Willowbrook Ave
Compton CA 90220

1719-01-00-0013280-0001-0020113

Customer PO : hernandezmario

Order# : 92561006

Invoice# : 6459041

Account# : C6432795

Item Number	Description	Color	Qty shipped	Price/UM	Extended
901-IM1RB2989IN	Fujitsu scansnap ix500 600Dpi		1	\$464.99/each	\$464.99

Paid By	[Signature]
V#	10005980
PO #	J01706
A/C #	1001510000478
A/C #	

Okay to Pay
[Signature]

Remember you can check your order status & tracking, print invoices and more in the Manage My Account section on Quill.com.

Always Expanding Assortment.Everything it takes for your business. Go to Quill.com/new

To help apply your payment properly, remember to include your **account #** on your check and remit your payment to the address shown below.
All shipping carrier fees are covered by Quill. A handling fee may apply to small orders. See Quill.com/shipping.
Track shipments, pay invoices and view past orders at My Account on Quill.com.

Customer is responsible for collection fees, court costs and reasonable attorney fees to collect unpaid accounts

Payment Coupon: Please detach and enclose this portion with your payment. Please do not staple. Thank You.

Mdse Total:	\$464.99
Tax:	\$41.85
Shipping:	Free

Amount Due: \$506.84**Due Date: 07/08/2016**Account Number: **C6432795**
City Of Compton**Quill.com**Invoice Number: **6459041**

Invoice Date: 06/08/2016

Amount Due: \$506.84

Payable in U.S. Dollars

Payable to:

Quill Corporation
P.O.Box 37600
Philadelphia, PA 19101-0600

0011000000064590410006432795210000000506843

Place an "X" above _____ if you include any comments, suggestions and/or address changes on the back of this payment slip.

