Members of the public may address the City Council on any item shown on the agenda or matter of the Council's authority after completion of "Request to Address the Council Form" available in the lobby of the Council Chambers or in the City Clerk's office. This form must be completed 15 minutes prior to the scheduled meeting time. Pursuant to Section 54957.5 of the California Government Code, Any writings (Except for those writings which are exempt from disclosure) which are distributed to all or a majority of the members of the City Council are available for public inspection in the lobby of the City Council Chambers and in the office of the City Clerk during regular business hours.

COMPTON CITY COUNCIL
AGENDA
10/15/2019

Closed Session 4:30 PM
Public Meeting 5:30 PM

OPENING

CLOSED SESSION – 4:30 P.M.

CALL TO ORDER

ROLL CALL

PUBLIC COMMENTS ON CLOSED SESSION AGENDA ITEMS
(Persons wishing to address the City Council on the Closed Session items may do so at this time. Comments are limited to one (1) minute per speaker and shall be limited to Closed Session agenda items)

RECESS TO CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Salazar v. City of Compton et al, USDC Case No. 2:19-cv-08138-PA-SS
Woods v. City of Compton, LASC Case No. 19STCV34211
Pursuant to California Government Code Section 54956.9(a)

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: 2 potential cases

PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: City Manager and City Controller
Pursuant to California Government Code Section 54957

PUBLIC MEETING – 5:30 P.M.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

REPORT ON CLOSED SESSION ACTION(S)

INTRODUCTION OF SPECIAL GUESTS

PUBLIC COMMENTS ON AGENDA ITEMS AND NON-AGENDA MATTERS
(Comments are limited to three (3) minutes per speaker and shall be limited to items appearing on the City Council agenda and/or matters of public interest within the jurisdiction of the City Council)

CONSENT AGENDA

Consent items are routine and expected to be non-controversial. They will be acted upon by the Council at one time without discussion unless a Council Member requests an item be removed or discussed.

APPROVAL OF MINUTES

1. OCTOBER 1, 2019

CITY MANAGER/CITY ATTORNEY/CITY CONTROLLER/CITY TREASURER REPORTS

2. WARRANT REPORT - SEPTEMBER 2019 (Receive and File)

CITY MANAGER

3. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO PROFESSIONAL SERVICES AGREEMENTS WITH CALIFORNIA LABOR SOLUTIONS LLC, THE LAW FIRM OF LIEBERT CASSIDY WHITMORE AND B.A. INVESTIGATIONS LLC, FOR PROVISION OF ADMINISTRATIVE INVESTIGATION SERVICES ON AN “AS-NEEDED” BASIS ($52,000)

REGULAR AGENDA

UNFINISHED BUSINESS

4. AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COMPTON AMENDING SECTION 1-7 (ADMINISTRATIVE CITATIONS) OF CHAPTER I OF THE COMPTON MUNICIPAL CODE (Second Reading)

NEW BUSINESS

5. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO THE 2016 FEDERAL TRANSPORTATION EARMARK EXCHANGE PROGRAM LOCAL FUND AGREEMENT #920000000E1706B WITH THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY (LACMTA) TO PROVIDE FUNDING FOR THE DEVELOPMENT OF THE WILMINGTON AVENUE REGIONAL BIKEWAY CORRIDOR

6. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO THE 2016 FEDERAL TRANSPORTATION EARMARK EXCHANGE PROGRAM LOCAL FUND AGREEMENT #920000000E1706C WITH THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY (LACMTA) TO PROVIDE FUNDING FOR THE DESIGN & CONSTRUCTION OF TWO BICYCLE BRIDGES ALONG COMPTON CREEK PROJECT

7. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO THE 2016 FEDERAL TRANSPORTATION EARMARK EXCHANGE PROGRAM LOCAL FUND AGREEMENT #920000000E1706D WITH THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY (LACMTA) TO PROVIDE FUNDING FOR THE CITYWIDE TRAFFIC LIGHT SYNCHRONIZATION PROJECT

8. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH AND ESTABLISH A PURCHASE ORDER FOR ELEVATE PUBLIC AFFAIRS TO PROVIDE PUBLIC RELATIONS SERVICES ($78,000)

9. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A THIRTY SIX (36) MONTH AGREEMENT WITH VOLUNTEERS OF AMERICA OF LOS ANGELES FOR THE LEASE OF CITY-OWNED PROPERTY LOCATED AT 700 NORTH BULLIS ROAD

COUNCIL COMMENTS

ADJOURNMENT

NEXT REGULAR MEETING: 10/22/2019 @ 5:30 PM

Visit our website at http://www.comptoncity.org

OCTOBER 1, 2019

The Compton City Council Closed Session meeting was called to order at 4:35 p.m. in the Council Chambers of City Hall by Mayor Aja Brown. The Pledge of Allegiance and Moment of silence ceremonies were also led by Mayor Brown.

ROLL CALL

Council Members Present – Chambers, McCoy, Sharif, Brown
Council Members Absent – Galvan (*Entered the meeting at 7:06 p. m.*)

Other Officials Present: D. Brown A. Godwin, D. Sanders, C. Cornwell

CLOSED SESSIONAGENDA ITEMS

PUBLIC EMPLOYEE APPOINTMENT Title: Compton Sheriff Captain Pursuant to California Government Code Section 54957

City Attorney Damon Brown requested a closed session to discuss Public Employee Appointment – Title: Compton Sheriff Captain, pursuant to California Government Code Section 54957.

PUBLIC COMMENTS REGARDING CLOSED SESSION AGENDA ITEMS ONLY

Robert Ray, Compton resident, commented that the Sheriff's Captain candidate interviews should be conducted in open session, he further questioned how long the closed session will last.

On motion by McCoy, seconded by Chambers the meeting recessed to closed session at 4:41 p.m. by the following vote on roll call:

AYES: Council Members - Chambers, McCoy, Sharif, Brown
NOES: Council Members - None
ABSENT: Council Members - Galvan

RECONVENE TO OPEN SESSION

On motion by Sharif, seconded by McCoy, the meeting reconvene at 6:57 p.m. by the following vote on roll call:

AYES: Council Members - Chambers, McCoy, Sharif, Brown
NOES: Council Members - None
ABSENT: Council Members - Galvan

REPORT ON CLOSED SESSION ACTION(S)

City Attorney Damon Brown reported that there was no reportable action taken during the closed session discussion.

PUBLIC COMMENTS REGARDING AGENDA AND NON-AGENDA ITEMS

Robert Ray, Compton resident, expressed his opinion regarding agenda item Number 5 (ordinance relating to transitional and emergency housing) and suggested that the city contact the American Red Cross as they are experts in this field. Mr. Ray emphasized that smoke alarms save lives and urged every resident to obtain a free working smoke detectors by contacting the American Red Cross at (562) 595-6341 or email: robert.ray@redcross.org. Mr. Ray concluded by announcing that he is available to churches, block clubs and community organizations to offer a power point presentation on disaster preparedness.

Clint Simmons, Member of the L. A. County Aviation Commission, commented that the Commission represents a great number of aviators, including the Tuskegee Airmen and offered that his organization would like to celebrate Black History along with the City of Compton and the Compton/Woodley Airport. He highlighted the outstanding and important work that Black

aviators have done over the years, while continuing to accomplish strides in aviation. Mr. Simmons requested to be provided with historical documents that may be used to inform the residents of the rich history of Compton pilots.

Carlos Acevedo, President Latino Chamber of Commerce, Inc. informed the City Council that on September 17, 2019 he submitted a Public Records Request for certain documents pursuant to his rights under the California Government Code Section 6250. Mr. Acevedo further indicated that he has not received the requested documents, nor has he received a response from the City of Compton relative to the status of his request. Mr. Acevedo re-submitted a copy of his public document request and urged city officials to respond to his request.

Christi Jennings, *Children Striving Together*, announced that her organization will be hosting its 3rd Annual Black Tie Masquerade Gala event on Saturday, October 12, 2019 from 6 to 10 p.m. at the Douglas Dollarhide Community Center, 301 N. Tamarind Avenue. Ms. Jennings explained that this event is the main fundraising event of the year for *Children Striving Together*, so that the organization may continue to offer activities and programs that empower our youth through enrichment opportunities that will enhance their quality of life. Tickets may be obtained by visiting: https://3rdblacktie.eventbrite.com.

Norchelle Brown, Representative of Congresswoman Nanette Barragan, invited the City Council and community residents to attend the 2nd Annual Veterans Welcome Home event which will connect Veterans to resources and to one another. This event will be held on Saturday, October 12, 2019 from 10 a.m. until 2 p.m. at the ILWU Memorial Hall, 231 West C Street, Wilmington, CA. To attend this event, please call (310) 831-1799.

Benjamin Holifield, President/Founder Compton Business Chamber of Commerce, requested a weekly financial report from the City Controller regarding the hotel and other financial records. Mr. Holifield also expressed that the City of Compton must have a newspaper to highlight all the good news and positive events taking place in the City.

David Irons, Compton resident, stated that he has developed the Anti-gentrification and Anti re-zoning Committee. Mr. Irons stated that re-zoning and gentrification has resulted in the increase of homelessness around the United States, and further urged the residents to not sign any documents or allow anyone to convince them to sell their property.

Maria Villareal, Latino Chamber of Commerce, introduced local restaurant owners of the Sunny Express Gourmet restaurant which offers a fusion of American, Mexican and Chinese cuisine. Ms. Villareal announced that the Chamber recently held their 38th annual installation of officers and welcomed new businesses to the Chamber and the community. Ms. Villareal expressed her support for all businesses in Compton and urged the community to support the local businesses.

Jonathan Taylor, Compton resident, commended the community and the Council for organizing and participating in the positive events taking place in the City. Mr. Taylor encouraged the Council to apprise the residents of what is going on in the City of Compton and further offered his services to the Council and community.

Clinton Stewart, Compton resident, spoke regarding Measure P funding to improve Compton's infrastructure. Mr. Stewart indicated that Measure P funds generated $10.6 Million, however, only a fraction of this amount is being used for street repairs. Mr. Stewart questioned how Measure P funds are being spent and urged the City Council and city officials to be more transparent and forth coming regarding the finances of the City of Compton. Mr. Stewart raised the issue of the overflowing dumpsters on El Segundo Blvd. near Central Avenue and further requested that the City Council clean-up and beautify the city.

City Manager Cornwell explained that 35% of Measure P funds are used for street repair and maintenance. Additionally, $1 Million dollars is allotted to street liability in the City Attorney's budget, and another $1 Million is set aside for reserves. Mr. Cornwell then indicated that an additional 35% of Measure P funds are allocated to the Sheriff's contract.

Martin Miller and Travis Miller, Compton resident, apprised the City Council of a large block of tar sitting in lanes on El Segundo Blvd. near Centennial High School, that is worse than a pothole. Mr. Miller raised the issue of the improper citations being given out by Code Enforcement

in his neighborhood and thanked Councilmember Chambers for assisting the residents in resolving this issue. Mr. Miller concluded by requesting that the City Council consider creating a Rap and hip-hop music museum to highlight the various artists from the community and also bring positivity and money to the City.

Bria Overs, Compton resident, informed the City Council and the community that she is a contributing writer with the Los Angeles WAVE and she specifically covers the City of Compton. Ms. Overs indicated that she has been writing about Measure P funding associated with the street repairs, however, she is currently unable to obtain current information relating to these projects. Ms. Overs then noted that everyone is aware that street repairs are a primary concern of the community, and further questioned the status of Phases 2 and 3 of the street repair projects.

Mayor Brown explained that the City's Public Information Officer resigned, consequently, the City has recently concluded the Request for Proposals process to fill this contract position. Mayor Brown further indicated that the City Manager is preparing options for the Council's consideration to appoint a new Public Information Officer and firm to provide full and regular updates to the community.

Joyce Kelly, Compton resident, referenced a Halloween flyer being circulated, and noted that the celebration belongs to the people in the community of Burrell MacDonald Park. Ms. Kelly commented that two young men were waiting for a friend to come out of his home, when they were wrongfully ticketed by Code Enforcement. She raised the issue of why Measure P funds are being used for the Sherriff's Department's contract, when the Council told the citizens that the Budget was balanced. Ms. Kelly concluded by asserting that the City Council is miss-using funds and urged them to have more respect for the citizens of Compton.

5:35 P.M. - PUBLIC HEARING - TO CONSIDER AND ADOPT A RESOLUTION RECOMMENDING THE CITY COUNCIL'S APPROVAL OF AN AMENDMENT TO CHAPTER 30, ZONING, OF THE COMPTON MUNICIPAL CODE TO: 1) CREATE A NEW CHAPTER REGULATING EMERGENCY SHELTERS AND 2) AMEND THE USE REGULATIONS TO SPECIFICALLY ALLOW TRANSITIONAL AND SUPPORTIVE HOUSING IN RESIDENTIAL ZONES (Item #5)

On motion by McCoy, seconded by Sharif, the public hearing was opened at 7:37 p.m. by the following vote on roll call:

AYES: Council Members - Chambers, Galvan, McCoy, Sharif, Brown
NOES: Council Members - None
ABSENT: Council Members - None

Richard Rojas, Director of Community Development, offered a power point presentation and stated that this hearing is being conducted to consider amendments to Chapter 30 of the Compton Municipal Code relating to transitional and supportive housing and emergency shelters. The State Department of Housing and Community Development requires that the proposed code amendments be adopted in order for the City to comply with Senate Bill 2 (SB2) and to receive full certification for the draft Housing Element.

Mr. Rojas further explained that SB 2 became effective on January 1, 2008 and requires the general plan housing element include a more detailed analysis of needs for emergency shelters and transitional and supportive housing. The law also requires that emergency shelters be allowed without conditional use or other discretionary permits. However, jurisdictions are allowed to establish standards. He went on to state that transitional and supportive housing are defined as residential uses, and zoning regulations most specifically allow these uses. Transitional housing means housing with supportive services for up to 24 months that is exclusively designated and targeted for recently homeless persons. Supportive housing means housing with no limit on length of stay, that is occupied by the target population and is linked to onsite or offsite services that assist the supportive housing resident in retaining the house; improving his or her health status; maximizing his or her ability to live; and when possible, work in the community. Emergency shelter means year-round shelter for the homeless providing minimal supportive services on site that is limited to a maximum occupancy of six months or less by a homeless person.

Mr. Rojas further illustrated the boundaries for the Emergency Shelter Overlay Zone in the City which are: Alondra Boulevard (north), Santa Fe Avenue to the Los Angeles County Flood Control Channel (east), Artesia Boulevard (south), and Alameda Street East (west). The emergency shelter overlay zone is approximately 60 acres in size.

Mr. Rojas went on to state that Staff will present the Homelessness Plan to the City Council on October 22, 2019. Adoption of the plan will allow the City to access L.A. County's Measure H funds for homeless services. Staff will evaluate Housing Successor Agency on properties and funding to develop emergency shelters.

PUBLIC COMMENTS REGARDING THE HEARING

Robert Ray, Compton resident, suggested that the City Council contact the American Red Cross regarding operating emergency shelters. A shelter with 100 beds must have an entire staff on duty 24-hours a day, who have been trained in dealing with the homeless. He further stated that every day, the facility must be cleaned and managed.

David Irons, Compton resident, stated that he has done architectural designs for many years and offered his services, and further commented that he is now living in a shelter. Mr. Irons noted that we must have an outreach program for people coming out of the penal system.

Martin Miller, Compton resident, commented that he was once homeless and has full compassion for the homeless, however, he is opposed to a homeless shelter in the City. Mr. Miller felt that a homeless shelter will bring property values down, and many homeless individuals have certain habits that they do not wish to break.

Benjamin Holifield, President/Founder Compton Business Chamber of Commerce, stated that he once operated a homeless shelter for years on Compton Boulevard. Mr. Holifield asserted that he advocates and works on behalf of the homeless and indicated that we need a shelter in Compton, however, it must be located within the industrial area of the City.

Joyce Kelly, Compton resident, indicated that the City Council must have at least three different shelters. Furthermore, the City must first do their research to determine what is required for the shelters. Ms. Kelly then indicated that the Council must take care of the people first, indicating that you cannot place mentally ill people together with families.

Marjorie Shipp, Compton resident, indicated that there are many unanswered questions regarding the shelters. Ms. Shipp questioned whether the City will have the capacity and staffing available to deal with individuals with a multitude of problems with varying needs and wants that must be addressed. Ms. Shipp stated that she is in favor of shelters and urged the Council to work out all the logistic and address the issue in a positive manner.

There being no further public comments, It was moved by McCoy, seconded by Galvan, the hearing was closed at 7:58 p.m. by the following vote on roll call:

AYES: Council Members - Chambers, Galvan, McCoy, Sharif, Brown
NOES: Council Members - None
ABSENT: Council Members - None

Richard Rojas responded to some of the concerns raised by the community by stating that the City will be collaborating with the American Red Cross to determine the requirements and details of operating a homeless shelter. He further stated that the City recognizes that there are strict parameters in providing housing services to men, women and families, and each situation will be handled on a case-by-case basis by experienced service providers.

After considerable discussion, City Manager Cornwell suggested that the item was removed from the agenda for further research and review. Mr. Cornwell indicated that Staff will bring the item back to the City Council, along with a revised presentation and options for the Council's consideration.

CONSENT AGENDA

APPROVAL OF MINUTES

1. SEPTEMBER 17, 2019 (***Approved***)

CITY MANAGER/CITY ATTORNEY/CITY CONTROLLER/CITY TREASURER REPORTS

2. INVESTMENT REPORTS - JULY 31, 2019 AND AUGUST 30, 2019 (***Received and filed***)

CITY MANAGER

3. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE ISSUANCE OF A PURCHASE ORDER FOR PAYMENT OF CITY'S MEMBERSHIP DUES TO GATEWAY CITIES COUNCIL OF GOVERNMENTS ($25,250) (***Approved Resolution Number 25,127***)

On motion by Galvan, seconded by McCoy, the consent agenda was approved by the following vote on roll call:

AYES: Council Members - Chambers, Galvan, McCoy, Sharif, Brown
NOES: Council Members - None
ABSENT: Council Members - None

REGULAR AGENDA

CITY MANAGER'S REPORT

4. ORAL REPORT - STREET MAINTENANCE UPDATE

Joanna Stewart, Street Superintendent, provided an oral report on the various streets undergoing repair/maintenance in all 4 Councilmatic Districts.

(*Galvan exited the meeting at 8:18 p.m.*)

City Manager Craig Cornwell commented that Staff will improve their efforts to apprise the community of the street repair timeline and schedule.

Councilmember Chambers emphasized the importance of providing the City Council with a written update of the street repair schedule.

Mayor Brown suggested that agenda item Number 7 be removed from the agenda, indicating that the Council is in the process of assessing which services and programs are vital to the City. Additionally, the Council does not wish to obligate the City, financially, for costs that it may not be unable to cover.

NEW BUSINESS

5. AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COMPTON AMENDING CHAPTER 30 (ZONING CODE) OF THE COMPTON MUNICIPAL CODE AMENDING SECTIONS 30-3, 30-7.2, 30-8.2, 30-9.2, 30-10.2 AND ADDING SECTION 30-49 TO PERMIT TRANSITIONAL AND SUPPORTIVE HOUSING IN RESIDENTIAL ZONES CITYWIDE AND TO CREATE AN EMERGENCY SHELTER OVERLAY ZONE (First Reading) (***No action taken***)

6. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A FIVE (5) YEAR STANDARD AGREEMENT WITH THE STATE OF CALIFORNIA OFFICE OF ADMINISTRATIVE HEARINGS FOR VARIOUS HEARING AND DISPUTE RESOLUTION SERVICES

On motion by McCoy, seconded by Sharif, **Resolution Number 25,128** entitled **'A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A FIVE (5) YEAR STANDARD AGREEMENT WITH THE STATE OF CALIFORNIA OFFICE OF ADMINISTRATIVE HEARINGS FOR VARIOUS HEARING AND DISPUTE RESOLUTION SERVICES'** was adopted by the following vote on roll call:

AYES: Council Members - Chambers, Galvan, McCoy, Sharif, Brown
NOES: Council Members - None
ABSENT: Council Members - None

Mayor Brown requested that the City Manager bring forth all contractual service agreements which are nearing their expiration date to the City Council to avoid any lapses in City services.

7. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON WITHDRAWING FROM THE CALIFORNIA CITIES FOR SELF-RELIANCE JOINT POWERS AUTHORITY (***Withdrawn from the agenda***)

COUNCIL COMMENTS

Councilperson Chambers offered the following communications/announcements:

- Thanked the contractor and residents for cleaning up the 1st District community.
- Requested that the City Manager provide the City Council with a written update/report of all street repairs and improvements for the benefit of the residents.
- Wished Ms. Mae Thomas a very Happy Birthday!

Councilperson McCoy offered the following communications/announcements:

- Invited the community to attend her 3rd District Town Hall meeting on October 10, 2019 at Burrell-MacDonald Park, 2516 W. Alondra Blvd. beginning 6 p.m.—the Grand Re-Opening for the Park will take place on October 12, 2019.
- Requested an update on the upkeep of the City's cemeteries.
- Announced that October is ***Cancer Awareness Month,*** and invited the residents to visit the Pink Table and pick up valuable information regarding vital health screenings for early detection.
- Invited the community to attend the National Association for Equal Justice in America (NAEJA) Community Service Awards Banquet scheduled for October 26, 2019 at the Proud Bird Restaurant, 11022 Aviation Blvd, Los Angeles—Keynote Speaker will be Rev. K. W. Tulloss.

Councilmember Sharif offered the following communications/announcements:

- Invited the community to participate in the 4th District community cleanup scheduled for October 19, 2019 in partnership with the Compton Initiative, beginning at 7:00 a.m. at the Compton Courthouse Civic Center Plaza.
- Invited the community to attend the wonderful Women's Day Celebration at First United Methodist Church, 1025 S. Long Beach Blvd, on October 26, 2019 from 10 a.m. to 2 p.m.

- Requested that the City Manager address the illegal dumping in the parking lot of the Family Dollar Store.

- Announced that the 2020 Census has immediate job openings and urged all interest parties to contact: (855) 562-2020 for further information.

Mayor Brown offered the following communications/announcements:

- Mayor Brown thanked and commended ***The Camp*** for hosting another successful community clean up.

- Mayor Brown invited the Compton family to participate in a community conversation entitled ***'For the Love of Compton'*** on October 9, 2019 from 6:30 p.m. to 9 p.m. at the Compton Community College Little Theater, 1111 E. Artesia Blvd. This event will feature an in-person conversation that will activate, elevate and empower! There will be amazing speakers, food, dynamic dialog and a place to network and connect in the heart of Compton. Please visit: comptonconvos.eventbrite.com for additional information.

- Mayor Brown commented that ***Children Striving Together*** is a non-profit organization committed to the enrichment, development, strengthening and supporting the youth of the community. Mayor Brown invited the community to attend the 3rd Annual Black Tie Masquerade Gala on October 12, 2019 from 6 p.m. until 10 p.m. at the Douglas Dollarhide Community Center, 301 N. Tamarind Avenue, Compton. The event will have amazing food, entertainment, vendors, and the most important thing---a fundraising for a good cause—Helping Our Youth Thrive! Contact: https://3rdblacktie.eventbrite.com.

ADJOURNMENT

On motion by Sharif, seconded by McCoy, the meeting was adjourned at 9:02 p.m. by the following vote on roll call:

AYES: Council Members - Chambers, McCoy, Sharif, Brown
NOES: Council Members - None
ABSENT: Council Members - Galvan

CITY CLERK OF THE CITY OF COMPTON **MAYOR OF THE CITY OF COMPTON**

REPORT OF ALL WARRANTS

SEPTEMBER 2019

CITY CONTROLLER'S OFFICE

RAFAELA T. KING

SEPTEMBER 30, 2019

To: MAYOR, CITY COUNCIL, AND CITY MANAGER

From: CITY CONTROLLER

Re: REPORT OF WARRANTS SEPTEMBER 2019

The purpose of this document is to provide totals of Warrants issued and/or reversed for the month of September 2019.

Total of AP Warrants per Check Register:	**$3,682,247.10**	
Total of Auto/EP Deposits per Check Register:	**$2,227,534.67**	
Total of SA per Check Register:	**14,483.50**	**$5,924,265.27**
Add City Employee Payroll:	**$2,174,334.46**	
Add Council Member Payroll:	**$6,500.00**	**$2,180,834.46**
	Grand Total:	**$8,105,099.73**

Beginning Warrant:	250952
Ending Warrant:	251341
Total Warrants Issued:	390

Beginning Auto Deposit:	65270
Ending Auto Deposit:	65616
Total Auto Deposits Issued:	347
Beginning Successor Agency Warrant:	1695
Ending Successor Agency Warrant:	1697
Total SA checks Issued:	3

Lynda Glasgow
Accounting Specialist

Rafaela T. King
City Controller

Certification of Warrant Register for September 2019

Warrants:

250952 - 250970
250971 - 250982
250983 - 250984
250985 - 251007
251008 - 251020
251021 - 251029
251030 - 251075
251076 - 251103
251104 - 251104
251105 - 251105
251106 - 251151
251152 - 251179
251180 - 251217
251218 - 251258
251259 - 251306
251307 – 251314
251315 – 251318
251319 – 251324
251325 – 251327
251328 - 251341

Auto Deposits:

65270 - 65270
65271 - 65271
65272 - 65272
65273 – 65273
65274 – 65274
65275 – 65615
65616 – 65616

Successor Agency Warrants:

1695 – 1696
1697 – 1697

Lynda Glasgow
Accounting Specialist

Rafaela T. King
City Controller

CASH DISBURSEMENT
September-19

DATE	CHECK NUMBERS	# OF CHECKS	# OF TRANS	AMT TOTALS
9/3/2019	AP00250952-AP00250970	19	64	$ 437,238.16
9/3/2019	AP00250971-AP00250982	12	24	$ 73,253.85
9/3/2019	EP00065270-EP00065270	1	4	$ 198,632.95
9/4/2019	AP00250983-AP00250984	2	4	$ 93,371.62
9/5/2019	AP00250985-AP00251007	23	46	$ 31,514.87
9/5/2019	AP00251008-AP00251020	13	139	$ 91,005.51
9/5/2019	EP00065271-EP00065271	1	3	$ 4,865.61
9/5/2019	APEFT00045766-00045766	VOIDED	-	$ 90.42
9/9/2019	APEFT00045767-00045767	VOIDED	-	$ 3,906.03
9/9/2019	EP00065272-EP00065272	1	3	$ 4,956.03
9/9/2019	AP00251021-AP00251029	9	128	$ 50,505.71
9/10/2019	AP00251030-AP00251075	46	141	$ 443,449.91
9/11/2019	AP00251076-AP00251103	28	42	$ 7,210.84
9/11/2019	EP00065273-EP00065273	1	7	$ 1,601.43
9/12/2019	AP00251104-AP00251104	1	2	$ 610.00
9/12/2019	AP00251105-AP00251105	1	2	$ 610.00
9/17/2019	AP00251106-AP00251151	46	72	$ 502,100.93
9/17/2019	AP00251152-AP00251179	28	97	$ 157,867.81
9/24/2019	AP00251180-AP00251217	38	66	$ 105,253.94
9/24/2019	AP00251218-AP00251258	41	676	$ 30,901.16
9/24/2019	AP00251259-AP00251306	48	133	$ 1,434,998.45
9/24/2019	EP00065274-EP00065274	1	7	$ 658,524.65
9/24/2019	EP00065275-EP00065615	341	621	$ 623,354.16
9/24/2019	EP00065616-EP00065616	1	9	$ 735,599.84
9/24/2019	SA00001695-SA00001696	2	2	$ 1,102.50
9/24/2019	SA00001697-SA00001697	1	5	$ 13,381.00
9/25/2019	AP00251307-AP00251314	8	21	$ 120,682.60
9/26/2019	AP00251315-AP00251318	4	80	$ 5,552.00
9/26/2019	AP00251319-AP00251324	6	84	$ 5,830.00
9/26/2019	AP00251325-AP00251327	3	3	$ 5,540.00
9/30/2019	AP00251328-AP00251341	14	46	$ 80,753.29
TOTALS		740	2531	$ 5,924,265.27

GENERAL CITY ACCOUNT

*AP = GENERAL LEDGER PHYSICAL CHECKS

*EFT = ELECTRONIC FUNDS TRANSFER

*EP = ELECTRONIC PAYMENT

SUCCESOR AGENCY ACCOUNT

*SA = SUCCESSOR AGENCY

CASH DISBURSEMENT
September-19

DATE	CHECK NUMBERS	# OF CHECKS	# OF TRANS	AMT TOTALS
9/12/2019	GL12562-GL12577	16		$ 28,488.01
9/19/2019	GL12578-GL12592	15		$ 17,471.38
9/26/2019	GL12593-GL12597	5		$ 385,491.28
			TOTAL	$ 431,450.67
9/5/2019	WC81205-WC81235	31		$ 11,256.97
9/12/2019	WC81236-WC81267	32		$ 33,758.79
9/19/2019	WC81268-WC81316	49		$ 15,638.97
9/26/2019	WC81317-WC81347	31		$ 8,443.52
			TOTAL	$ 69,098.25
TOTALS		179		$ 500,548.92

RISK MANAGEMENT

*GL = GENERAL LIABILITY CHECKS

*WC = WORKER'S COMPENSATION CHECKS

AP WARRANTS

VOIDS ORIGINATING SEPTEMBER 2019

CHECK NUMBER	CHECK DATE	VOID DATE	CHECK AMOUNT	VOID REASON
251028	9/9/2019	9/12/2019	$ 900.00	Should be SA check
251044	9/10/2019	9/12/2019	$ 182.75	Wrong vendor # used
251104	9/12/2019	9/12/2019	$ 610.00	Printer error
251047	9/10/2019	9/23/2019	$ 1,000.00	Undeliverable by post office
251283	9/24/2019	9/25/2019	$ 159.18	Should be SA check
251319	9/26/2019	9/30/2019	$ 1,102.00	Incorrect invoice #

SUBTOTAL **$ 3,953.93**

VOIDS ISSUED PRIOR TO SEPTEMBER 2019

CHECK NUMBER	CHECK DATE	VOID DATE	CHECK AMOUNT	VOID REASON
250511	7/23/2019	9/5/2019	$ 539.11	Wrong address
250719	8/19/2019	9/5/2019	$ 149.25	Wrong address
250167	6/27/2019	9/18/2019	$ 1,000.00	Stale dated
244341	3/29/2018	9/23/2019	$ 125.00	Void as requested from department
248948	4/1/2019	9/23/2019	$ 23.95	Stale dated

SUBTOTAL **$ 1,837.31**

AUTO DEPOSITS

VOIDS ORIGINATING IN SEPTEMBER 2019

EFT NUMBER	EFT DATE	VOID DATE	EFT AMOUNT	VOID REASON
65271	9/5/2019	9/5/2019	$ 4,865.61	Wrong amount

SUBTOTAL **$ 4,865.61**

VOIDS ISSUED PRIOR TO SEPTEMBER 2019

EFT NUMBER	EFT DATE	VOID DATE	EFT AMOUNT	VOID REASON
		SUBTOTAL	$ -	

SUCCESSOR AGENGY

SA NUMBER	SA DATE	VOID DATE	SA AMOUNT	VOID REASON
1695	9/24/2019	9/25/2019	202.50	System printed in error
		SUBTOTAL	$ 202.50	

TOTAL AMT VOIDED	$	10,859.35
TOTAL NUMBER OF CHECKS VOIDED		13
TOTAL AMT OF WARRANTS VOIDED ORIGINATING IN SEPTEMBER		$3,953.93
TOTAL NUMBER OF WARRANTS VOIDED ORIGINATING IN SEPTEMBER		6
TOTAL AMT OF WARRANTS VOIDED PRIOR TO SEPTEMBER	$	1,837.31
TOTAL NUMBER OF WARRANTS VOIDED PRIOR TO SEPTEMBER		5
TOTAL AMT OF AUTO DEPOS. VOIDED ORIGINATING IN SEPTEMBER		$4,865.61
TOTAL NUMBER OF AUTO DEPOS. VOIDED ORIGINATING IN SEPTEMBER		1
TOTAL AMT OF AUTO DEPOS. VOIDED PRIOR TO SEPTEMBER		$0.00
TOTAL NUMBER OF AUTO DEPOS. VOIDED PRIOR TO SEPTEMBER		0
TOTAL AMT OF SUCCESSOR AGENCY VOIDED IN SEPTEMBER		$202.50
TOTAL NUMBER OF SUCCESSOR AGENCY VOIDED IN SEPTEMBER		1

City of Compton

Consolidated Checks Register

09/01/2019 to 09/30/2019

Job Number: 1387711

Check	Payee ID	Payee Name	First Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
AP EFT 00045766	00712030	PUBLIC EMPLOYEES RETIREMENT	ID100000015727	OH	09/05/2019		MW	RV	$90.42
AP EFT 00045767	00712030	PUBLIC EMPLOYEES RETIREMENT	10000001572736	OH	09/09/2019		MW	RV	$3,906.03
AP CHK 00250952	10007657	ARIZONA MACHINERY DBA STOTZ	COMPW18288	OH	09/03/2019		MW	IS	$12,392.55
AP CHK 00250953	10007691	AT&T	284207791	OH	09/03/2019		MW	IS	$209.25
AP CHK 00250954	00405030	CITY OF INGLEWOOD	311906	OH	09/03/2019		MW	IS	$20,246.16
AP CHK 00250955	10008139	CIVILTEC ENGINEERING	41061	OH	09/03/2019		MW	IS	$562.50
AP CHK 00250956	00835060	DS SERVICES OF AMERICA INC	15993498070619	OH	09/03/2019		MW	IS	$45.85
AP CHK 00250957	10009228	ECAMSECURE	8262019	OH	09/03/2019		MW	IS	$7,312.98
AP CHK 00250958	10008997	ELLIOTT AUTO SUPPLY CO INC	3-1867800	OH	09/03/2019		MW	IS	$294.71
AP CHK 00250959	10008457	FRONTIER CALIFORNIA INC	20915138930223	OH	09/03/2019		MW	IS	$45.23
AP CHK 00250960	00336736	GOLDEN STATE WATER CO	17682300003	OH	09/03/2019		MW	IS	$9.09
AP CHK 00250961	10009247	IPTV INTERNATIONAL INC	62723	OH	09/03/2019		MW	IS	$160,000.00
AP CHK 00250962	10007415	QUINN COMPANY	10844102	OH	09/03/2019		MW	IS	$5,397.84
AP CHK 00250963	00732280	RICHARDS WATSON & GERSHON	221190	OH	09/03/2019		MW	IS	$12,793.81
AP CHK 00250964	00732280	RICHARDS WATSON & GERSHON	222950	OH	09/03/2019		MW	IS	$27,869.81
AP CHK 00250965	00811270	SO CA EDISON	2419975362	OH	09/03/2019		MW	IS	$20,941.92
AP CHK 00250966	00815000	SOUTHERN CALIFORNIA GAS COMPANY	17570144000	OH	09/03/2019		MW	IS	$2,994.06
AP CHK 00250967	10008371	T-MOBILE USA INC	953790872	OH	09/03/2019		MW	IS	$1,628.37
AP CHK 00250968	10006172	TRIMMING LAND CO INC	11390	OH	09/03/2019		MW	IS	$144,584.00
AP CHK 00250969	10004345	URBAN GRAFFITI ENTERPRISES INC	COM21907	OH	09/03/2019		MW	IS	$16,500.00
AP CHK 00250970	00978990	ZUMAR INDUSTRIES	84236	OH	09/03/2019		MW	IS	$3,410.03
AP CHK 00250971	10009020	ALLIANT INSURANCE SERVICES INC	1107890	OH	09/03/2019		MW	IS	$18,915.00
AP CHK 00250972	10008457	FRONTIER CALIFORNIA INC	20915026921013	OH	09/03/2019		MW	IS	$45.29
AP CHK 00250973	00561298	MOBILE MINI INC	9006852711	OH	09/03/2019		MW	IS	$669.40
AP CHK 00250974	00811270	SO CA EDISON	2340376334	OH	09/03/2019		MW	IS	$6,909.69
AP CHK 00250975	00846370	STAPLES ADVANTAGE	3422458849	OH	09/03/2019		MW	IS	$309.99
AP CHK 00250976	00846370	STAPLES ADVANTAGE	3421900687	OH	09/03/2019		MW	IS	$199.27
AP CHK 00250977	10005571	TIME WARNER NY CABLE LLC	84483005010572	OH	09/03/2019		MW	IS	$534.10
AP CHK 00250978	10007642	UNIFIRST CORPORATION	324 2271075	OH	09/03/2019		MW	IS	$383.55
AP CHK 00250979	10006951	UNITED HEALTHCARE INSURANCE CO	C0046288055	OH	09/03/2019		MW	IS	$28,826.36
AP CHK 00250980	10007015	UNUM LIFE INSURANCE CO OF AMERICA	586239-001 2	OH	09/03/2019		MW	IS	$7,013.05
AP CHK 00250981	00925156	VISION SERVICE PLAN	00104145COBR	OH	09/03/2019		MW	IS	$8,808.35
AP CHK 00250982	10004949	WATERLINE TECHNOLOGIES INC	5464974	OH	09/03/2019		MW	IS	$639.80
AP CHK 00250983	10007481	EADIE AND PAYNE LLP	136462	OH	09/04/2019		MW	IS	$88,850.00

City of Compton

Consolidated Checks Register

09/01/2019 to 09/30/2019 Job Number: 1387637

Check	Payee ID	Payee Name	First Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
AP CHK 00250984	00487242	LOS ANGELES COUNTY	19-3065	OH	09/04/2019		MW	IS	$4,521.62
AP CHK 00250985	00020154	ADVANCE FIRE EXTINGUISHER CO	21030	OH	09/05/2019		MW	IS	$925.58
AP CHK 00250986	10007797	RAFAEL BARBA JR	297	OH	09/05/2019		MW	IS	$600.00
AP CHK 00250987	10008004	BOMB ENTERTAINMENT	000001190	OH	09/05/2019		MW	IS	$300.00
AP CHK 00250988	00153905	CITY OF COMPTON PETTY CASH	16392	OH	09/05/2019		MW	IS	$311.23
AP CHK 00250989	10009050	WANDA DAVIS	ORD#89613	OH	09/05/2019		MW	IS	$149.00
AP CHK 00250990	T17138	CHARLES DEAN	087222	OH	09/05/2019		MW	IS	$250.00
AP CHK 00250991	10009282	FRANK EZENEKWE	PHOTOGRAPH	OH	09/05/2019		MW	IS	$753.00
AP CHK 00250992	10008891	JIM J FORBES	1330	OH	09/05/2019		MW	IS	$1,788.00
AP CHK 00250993	10008891	JIM J FORBES	1315	OH	09/05/2019		MW	IS	$530.50
AP CHK 00250994	T18343	CHARLES KIMBELL	BPS19-000332	OH	09/05/2019		MW	IS	$129.00
AP CHK 00250995	00514125	M & M AUTO PARTS	C-38	OH	09/05/2019		MW	IS	$4,106.79
AP CHK 00250996	T18340	FELIPE MADRIGAL	22913	OH	09/05/2019		MW	IS	$1,000.00
AP CHK 00250997	10008869	MARK KADESH	9-19	OH	09/05/2019		MW	IS	$8,000.00
AP CHK 00250998	T14171	LICHELLE MATTHEWS	884751500961	OH	09/05/2019		MW	IS	$100.00
AP CHK 00250999	T16726	SYLVERNA MITCHELL	087046	OH	09/05/2019		MW	IS	$250.00
AP CHK 00251000	00561298	MOBILE MINI INC	9006909383	OH	09/05/2019		MW	IS	$175.52
AP CHK 00251001	10007898	NESTLE WATERS NORTH AMERICA	19H3733760007	OH	09/05/2019		MW	IS	$47.25
AP CHK 00251002	T18341	ROCIO ORTEGON	35805	OH	09/05/2019		MW	IS	$1,000.00
AP CHK 00251003	T13746	JOSE PAZ	ID 10014607	OH	09/05/2019		MW	IS	$124.00
AP CHK 00251004	10008384	AUBREY RELF	TRAVEL 9-6-	OH	09/05/2019		MW	IS	$110.00
AP CHK 00251005	10008847	RUSH TRUCK CENTERS WHITTIER	3015524677	OH	09/05/2019		MW	IS	$5,978.33
AP CHK 00251006	10000856	STATE WATER RESOURCES CONTROL	SC-115540	OH	09/05/2019		MW	IS	$4,737.60
AP CHK 00251007	T18344	THE ENERGUY	B19-000798	OH	09/05/2019		MW	IS	$149.07
AP CHK 00251008	VOID.CONTI	Void - Continued Stub	CONTINUE	OH	09/05/2019		VM	VD	$0.00
AP CHK 00251009	VOID.CONTI	Void - Continued Stub	CONTINUE	OH	09/05/2019		VM	VD	$0.00
AP CHK 00251010	VOID.CONTI	Void - Continued Stub	CONTINUE	OH	09/05/2019		VM	VD	$0.00
AP CHK 00251011	VOID.CONTI	Void - Continued Stub	CONTINUE	OH	09/05/2019		VM	VD	$0.00
AP CHK 00251012	00202600	COMPTON MUNICIPAL WATER CO	1349091010	OH	09/05/2019		MW	IS	$36,862.82
AP CHK 00251013	00202600	COMPTON MUNICIPAL WATER CO	4346105010	OH	09/05/2019		MW	IS	$28,503.36
AP CHK 00251014	00202600	COMPTON MUNICIPAL WATER CO	4346105010	OH	09/05/2019		MW	IS	$19,479.16
AP CHK 00251015	10007518	INDEPENDENT CITIES ASSOCIATION	2019-03	OH	09/05/2019		MW	IS	$1,620.68
AP CHK 00251016	00426990	JETRO CASH & CARRY	QUOTE 160741	OH	09/05/2019		MW	IS	$431.72
AP CHK 00251017	10008355	ALLEN KENNETT	DJ SVS-	OH	09/05/2019		MW	IS	$675.00

City of Compton

Consolidated Checks Register

09/01/2019 to 09/30/2019 Job Number: 1387862

Check	Payee ID	Payee Name	First Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
AP CHK 00251018	10009054	ELIJAH SHELTON JR	129	OH	09/05/2019		MW	IS	$355.00
AP CHK 00251019	10004949	WATERLINE TECHNOLOGIES INC	5465011	OH	09/05/2019		MW	IS	$1,927.15
AP CHK 00251020	10004949	WATERLINE TECHNOLOGIES INC	5466576	OH	09/05/2019		MW	IS	$1,150.62
AP CHK 00251021	VOID.CONTI	Void - Continued Stub	CONTINUE	OH	09/09/2019		VM	VD	$0.00
AP CHK 00251022	VOID.CONTI	Void - Continued Stub	CONTINUE	OH	09/09/2019		VM	VD	$0.00
AP CHK 00251023	VOID.CONTI	Void - Continued Stub	CONTINUE	OH	09/09/2019		VM	VD	$0.00
AP CHK 00251024	VOID.CONTI	Void - Continued Stub	CONTINUE	OH	09/09/2019		VM	VD	$0.00
AP CHK 00251025	00202600	COMPTON MUNICIPAL WATER CO	1349091010	OH	09/09/2019		MW	IS	$39,177.71
AP CHK 00251026	10006007	DOUGLAS INDUSTRIAL MEDICAL CLINIC	9498389	OH	09/09/2019		MW	IS	$2,050.00
AP CHK 00251027	10008856	PRAETORIAN GROUP INC	010134-9824	OH	09/09/2019		MW	IS	$4,988.00
AP CHK 00251028	10009066	ROTH & ASSOCIATES	15276	OH	09/09/2019		MW	RV	$900.00
AP CHK 00251029	10002585	SERVICE FIRST CONTRACTORS NETWORK	6552	OH	09/09/2019		MW	IS	$3,390.00
AP CHK 00251030	10008962	ARCHITERRA INC	26126	OH	09/10/2019		MW	IS	$9,855.01
AP CHK 00251031	10002636	AT&T	9391065062	OH	09/10/2019		MW	IS	$1,938.34
AP CHK 00251032	10007587	AT&T CORP	80026876005	OH	09/10/2019		MW	IS	$5,533.30
AP CHK 00251033	10007588	AT&T MOBILITY II LLC	832948075	OH	09/10/2019		MW	IS	$2,267.37
AP CHK 00251034	10008090	FERNANDO G BEDOLLA	3362	OH	09/10/2019		MW	IS	$995.95
AP CHK 00251035	10001482	CALIFORNIA WATER SERVICE	8113215277	OH	09/10/2019		MW	IS	$1,315.99
AP CHK 00251036	10002469	CDWG	TBT5796	OH	09/10/2019		MW	IS	$103.24
AP CHK 00251037	10005330	CINTAS CORPORATION NO.2	5014443105	OH	09/10/2019		MW	IS	$372.57
AP CHK 00251038	10007656	CIVIL SOURCE INC	134808	OH	09/10/2019		MW	IS	$56,716.00
AP CHK 00251039	00160050	CLINICAL LAB OF SAN BERNARDINO	970008	OH	09/10/2019		MW	IS	$805.00
AP CHK 00251040	00226425	COUNTY OF L A REGISTRAR-RECORD	20190794341	OH	09/10/2019		MW	IS	$8.00
AP CHK 00251041	00255345	DEPT OF JUSTICE	393974	OH	09/10/2019		MW	IS	$1,248.00
AP CHK 00251042	00835060	DS SERVICES OF AMERICA INC	15993498	OH	09/10/2019		MW	IS	$96.58
AP CHK 00251043	10008982	EBS GENERAL ENGINEERING INC	RETENTION	OH	09/10/2019		MW	IS	$42,367.19
AP CHK 00251044	00292880	FEDERAL EXPRESS CORP	AA907010862	OH	09/10/2019		MW	RV	$182.75
AP CHK 00251045	10008457	FRONTIER CALIFORNIA INC	20915026940618	OH	09/10/2019		MW	IS	$45.29
AP CHK 00251046	10004939	GREENLAND SUPPLY INC	236306	OH	09/10/2019		MW	IS	$1,991.76
AP CHK 00251047	T18365	TIMY GRIFFIN	V#21103 REFD	OH	09/10/2019		MW	RV	$1,000.00
AP CHK 00251048	10007768	DONNA HEFFLIN	A159	OH	09/10/2019		MW	IS	$600.00
AP CHK 00251049	10008892	HOLLYWOOD CARPET INC	3343	OH	09/10/2019		MW	IS	$4,062.29
AP CHK 00251050	10008527	KABOOM!	SI-09227	OH	09/10/2019		MW	IS	$8,500.00
AP CHK 00251051	10005223	KNORR SYSTEMS INC	SI214296	OH	09/10/2019		MW	IS	$4,551.12

City of Compton

Consolidated Checks Register

09/01/2019 to 09/30/2019 Job Number: 1389122

Check	Payee ID	Payee Name	First Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
AP CHK 00251052	10004572	JESSICA LARKIN	9/14/19 TRVL	OH	09/10/2019		MW	IS	$1,129.49
AP CHK 00251053	00685000	LIBERTY UTILITIES (PARK WATER) CORP	00270	OH	09/10/2019		MW	IS	$1,432.44
AP CHK 00251054	00492024	LOS ANGELES COUNTY FIRE DEPART	IN0311554	OH	09/10/2019		MW	IS	$2,385.00
AP CHK 00251055	10003411	M V TRANSPORTATION INC	102536	OH	09/10/2019		MW	IS	$80,668.35
AP CHK 00251056	10008007	MAJESTIC AUTO GLASS	18711	OH	09/10/2019		MW	IS	$1,183.20
AP CHK 00251057	10009124	BROOKE MCDUFFIE	6/18/18 MTG	OH	09/10/2019		MW	IS	$525.00
AP CHK 00251058	10008857	NADA BUS INC	ORDER #68767	OH	09/10/2019		MW	IS	$690.00
AP CHK 00251059	00632220	NATIONAL BUSINESS FURNITURE	MK530197	OH	09/10/2019		MW	IS	$6,460.56
AP CHK 00251060	10007546	OCEAN BLUE ENVIRONMENTAL SRVS INC	1704	OH	09/10/2019		MW	IS	$23,624.38
AP CHK 00251061	00650802	OFFICE DEPOT	368085700001	OH	09/10/2019		MW	IS	$538.15
AP CHK 00251062	10009265	PRINTERS REPAIR PARTS INC	46812	OH	09/10/2019		MW	IS	$579.89
AP CHK 00251063	10009043	RICHARD ROJAS	09/15/19 TRVL	OH	09/10/2019		MW	IS	$950.29
AP CHK 00251064	00750053	S & S WORLDWIDE INC	IN100224855	OH	09/10/2019		MW	IS	$122.78
AP CHK 00251065	10009269	SHAWN PEYMAN LARRY	0001	OH	09/10/2019		MW	IS	$5,349.00
AP CHK 00251066	08881031	SMOG PROS	60686-2	OH	09/10/2019		MW	IS	$675.00
AP CHK 00251067	08881031	SMOG PROS	60721-2	OH	09/10/2019		MW	IS	$540.00
AP CHK 00251068	08881031	SMOG PROS	60502-2	OH	09/10/2019		MW	IS	$135.00
AP CHK 00251069	08881031	SMOG PROS	60860-2	OH	09/10/2019		MW	IS	$630.00
AP CHK 00251070	00811270	SO CA EDISON	2293433249	OH	09/10/2019		MW	IS	$164,051.19
AP CHK 00251071	00815000	SOUTHERN CALIFORNIA GAS COMPANY	12400621004	OH	09/10/2019		MW	IS	$58.58
AP CHK 00251072	00846370	STAPLES ADVANTAGE	3422975290	OH	09/10/2019		MW	IS	$68.75
AP CHK 00251073	10008868	SYN-TECH SYSTEMS INC	162853	OH	09/10/2019		MW	IS	$100.00
AP CHK 00251074	10005571	TIME WARNER NY CABLE LLC	84483005009591	OH	09/10/2019		MW	IS	$154.21
AP CHK 00251075	10001363	VERIZON WIRELESS - LA	36111507300001	OH	09/10/2019		MW	IS	$6,842.90
AP CHK 00251076	10003356	AT & T	96044989665552	OH	09/11/2019		MW	IS	$1,459.49
AP CHK 00251077	10007691	AT&T	292644454	OH	09/11/2019		MW	IS	$255.57
AP CHK 00251078	T18329	JONATHAN BACUNGAN	712 S	OH	09/11/2019		MW	IS	$100.00
AP CHK 00251079	T18345	BRC ADVISORS	122AB E	OH	09/11/2019		MW	IS	$400.00
AP CHK 00251080	T16782	BRECKENRIDGE PROPERTY FUND 2016	515 N MAYO	OH	09/11/2019		MW	IS	$75.13
AP CHK 00251081	T18346	RONALD BUSH	609 S LONG	OH	09/11/2019		MW	IS	$66.44
AP CHK 00251082	T18347	MINERVA GUTIERREZ	16317 S	OH	09/11/2019		MW	IS	$200.00
AP CHK 00251083	T18348	NATALIE HERNANDEZ	159E S	OH	09/11/2019		MW	IS	$142.18
AP CHK 00251084	T18349	JETTIE HOUSTON	1407 S DWIGHT	OH	09/11/2019		MW	IS	$139.72
AP CHK 00251085	T18350	INTERNATIONAL INVESTMENTS TRADING	329 W	OH	09/11/2019		MW	IS	$576.68

City of Compton

Consolidated Checks Register

09/01/2019 to 09/30/2019

Job Number: 1389503

Check	Payee ID	Payee Name	First Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
AP CHK 00251086	T18351	J C GALVAN COMPANY INC	821 W	OH	09/11/2019		MW	IS	$650.00
AP CHK 00251087	T17706	KB HOME CALIFORNIA LLC	15 LILAC LANE	OH	09/11/2019		MW	IS	$116.27
AP CHK 00251088	T18352	JUNG LEE	625 W	OH	09/11/2019		MW	IS	$110.05
AP CHK 00251089	T18353	CARMELITHYRA LEWIS	300 S SHERER	OH	09/11/2019		MW	IS	$56.53
AP CHK 00251090	T18354	JING LIU	1317 W 138TH	OH	09/11/2019		MW	IS	$131.41
AP CHK 00251091	T18355	AMBROCIO LOPEZ-MENCHO	1808 SAN	OH	09/11/2019		MW	IS	$67.73
AP CHK 00251092	T18356	DONNA MARBLE	1109 S PEARL	OH	09/11/2019		MW	IS	$69.73
AP CHK 00251093	T18357	LORENZO MAXIMO	1701 N SPRING	OH	09/11/2019		MW	IS	$76.68
AP CHK 00251094	T18358	MT REAL ESTATE INVESTMENTS LLC	1000 E	OH	09/11/2019		MW	IS	$115.40
AP CHK 00251095	T17752	NRI PORTFOLIOS LLC	840 W	OH	09/11/2019		MW	IS	$137.45
AP CHK 00251096	T18359	OMG MARKETING	2227 N GRAPE	OH	09/11/2019		MW	IS	$200.00
AP CHK 00251097	10008978	MARIO MARTIN OTHON	1256	OH	09/11/2019		MW	IS	$1,056.12
AP CHK 00251098	10005660	PAY PLUS BENEFITS INC	21034	OH	09/11/2019		MW	IS	$327.00
AP CHK 00251099	T18360	JEAN SAFFOLD-LESTER	412 N MAIE	OH	09/11/2019		MW	IS	$217.29
AP CHK 00251100	T18361	LUPE SORIANO	1031 S MURIEL	OH	09/11/2019		MW	IS	$91.65
AP CHK 00251101	T18362	ADRIAN SOTO	1520 S	OH	09/11/2019		MW	IS	$112.66
AP CHK 00251102	T18363	ALICIA TRUJILLO	211 N LOCUST	OH	09/11/2019		MW	IS	$83.37
AP CHK 00251103	T18364	YI YANG	500D-2 N	OH	09/11/2019		MW	IS	$176.29
AP CHK 00251104	10008964	REG 4 ELEVATOR TESTING INC	190916-301	OH	09/12/2019		MW	RV	$610.00
AP CHK 00251105	10008964	REG 4 ELEVATOR TESTING INC	190916-301	OH	09/12/2019		MW	IS	$610.00
AP CHK 00251106	00025577	ALL PRO FENCE	00047404	OH	09/17/2019		MW	IS	$500.00
AP CHK 00251107	10000866	AMTECH ELEVATOR SERVICES	DVL08905KB18	OH	09/17/2019		MW	IS	$943.82
AP CHK 00251108	10000449	AUTO ZONE	2850435632	OH	09/17/2019		MW	IS	$520.31
AP CHK 00251109	10009053	B & H FOTO & ELECTRONICS CORP	161789999	OH	09/17/2019		MW	IS	$327.41
AP CHK 00251110	T18370	JOSE BETANCOURT	V#35797 REFD	OH	09/17/2019		MW	IS	$1,000.00
AP CHK 00251111	00097550	JERRY C BLACKSHIRE	9/3/19 BOOT	OH	09/17/2019		MW	IS	$82.67
AP CHK 00251112	10009267	BRIAN JETMORE	CD-123	OH	09/17/2019		MW	IS	$1,500.00
AP CHK 00251113	10007493	EUGENE A BROWN	2019-09-01	OH	09/17/2019		MW	IS	$8,790.00
AP CHK 00251114	10007617	BW PRINTWORKS	IN003388/2019	OH	09/17/2019		MW	IS	$591.11
AP CHK 00251115	10008963	CENTEXT LEGAL SERVICES LLC	178725	OH	09/17/2019		MW	IS	$5,990.45
AP CHK 00251116	00152520	CENTRAL BASIN WATER ASSOCIATION	FY 2019-2020	OH	09/17/2019		MW	IS	$2,940.00
AP CHK 00251117	00405030	CITY OF INGLEWOOD	311907	OH	09/17/2019		MW	IS	$814.24
AP CHK 00251118	00226425	COUNTY OF L A REGISTRAR-RECORD	ALAMEDA-	OH	09/17/2019		MW	IS	$75.00
AP CHK 00251119	10008108	DIGITAL EMS SOLUTIONS INC	00183	OH	09/17/2019		MW	IS	$34,800.00

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Check	Payee ID	Payee Name	First Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
AP CHK 00251120	00835060	DS SERVICES OF AMERICA INC	4479447 081819	OH	09/17/2019		MW	IS	$326.38
AP CHK 00251121	10009009	ENVIRONMENTAL DETECTIVES	190321	OH	09/17/2019		MW	IS	$950.00
AP CHK 00251122	00292598	EWING IRRIGATION PRODUCTS	8234158	OH	09/17/2019		MW	IS	$288.22
AP CHK 00251123	00292880	FEDERAL EXPRESS CORP	6-729-90759	OH	09/17/2019		MW	IS	$115.08
AP CHK 00251124	10007555	FIRST INSURANCE FUNDING	900-90271396	OH	09/17/2019		MW	IS	$328,318.79
AP CHK 00251125	10008372	FORWARD THINKING SYSTEMS LLC	2108867	OH	09/17/2019		MW	IS	$21,600.00
AP CHK 00251126	10004463	GALLS	BC0918497	OH	09/17/2019		MW	IS	$689.53
AP CHK 00251127	10009139	GOODIES LLC	16166	OH	09/17/2019		MW	IS	$306.60
AP CHK 00251128	10008174	HUMBLE COMMUNICATIONS INC	16068	OH	09/17/2019		MW	IS	$997.54
AP CHK 00251129	10008817	JALYSSA INC	IN00064939	OH	09/17/2019		MW	IS	$74.85
AP CHK 00251130	10003365	THE JANKOVICH COMPANY	5333837	OH	09/17/2019		MW	IS	$13,066.01
AP CHK 00251131	10008891	JIM J FORBES	1306	OH	09/17/2019		MW	IS	$403.00
AP CHK 00251132	10007690	JMDIAZ INC	009 (19-160)	OH	09/17/2019		MW	IS	$15,340.20
AP CHK 00251133	00459436	L & B PIPE/SUPPLY CO	S1219413.001	OH	09/17/2019		MW	IS	$675.52
AP CHK 00251134	00474565	LIEBERT CASSIDY WHITMORE	1482857	OH	09/17/2019		MW	IS	$2,477.50
AP CHK 00251135	10009195	ANNIE LIN	9/3/19 TRNG	OH	09/17/2019		MW	IS	$410.00
AP CHK 00251136	00475500	LINDSAY LUMBER COMPANY	443053	OH	09/17/2019		MW	IS	$121.83
AP CHK 00251137	10009069	MARBLE & CONCRETE TRANSFORMERZ	145073750	OH	09/17/2019		MW	IS	$10,543.00
AP CHK 00251138	10007786	MOBILE MINI LLC	9006876054	OH	09/17/2019		MW	IS	$240.78
AP CHK 00251139	00650802	OFFICE DEPOT	370379511001	OH	09/17/2019		MW	IS	$74.70
AP CHK 00251140	10007880	PCMG INC	900646690	OH	09/17/2019		MW	IS	$837.61
AP CHK 00251141	T18050	R OAKS ROOFING INC	V#36126 REFD	OH	09/17/2019		MW	IS	$1,000.00
AP CHK 00251142	10008854	RELX INC DBA LEXISNEXIS	3092189469	OH	09/17/2019		MW	IS	$1,530.00
AP CHK 00251143	00732280	RICHARDS WATSON & GERSHON	222989	OH	09/17/2019		MW	IS	$11,475.50
AP CHK 00251144	00787050	ROBERT SKEELS & COMPANY	51664	OH	09/17/2019		MW	IS	$250.07
AP CHK 00251145	10007654	SANDERS ROBERTS LLP	1185	OH	09/17/2019		MW	IS	$12,748.66
AP CHK 00251146	10005728	SEA COAST DESIGN GROUP INC	23924	OH	09/17/2019		MW	IS	$780.37
AP CHK 00251147	00846370	STAPLES ADVANTAGE	3423816985	OH	09/17/2019		MW	IS	$41.32
AP CHK 00251148	10004248	UNITED SITE SERVICES OF CA INC	114-8923170	OH	09/17/2019		MW	IS	$349.57
AP CHK 00251149	10004345	URBAN GRAFFITI ENTERPRISES INC	COM21908	OH	09/17/2019		MW	IS	$16,500.00
AP CHK 00251150	00942688	WEST LITE SUPPLY INC	63807C-1	OH	09/17/2019		MW	IS	$603.29
AP CHK 00251151	10007099	WM CURBSIDE LLC	0000987-4793-4	OH	09/17/2019		MW	IS	$90.00
AP CHK 00251152	10002636	AT&T	9391064256	OH	09/17/2019		MW	IS	$107.39
AP CHK 00251153	10007691	AT&T	156554404	OH	09/17/2019		MW	IS	$1,045.81

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Check	Payee ID	Payee Name	First Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
AP CHK 00251154	10007587	AT&T CORP	8310007476620	OH	09/17/2019		MW	IS	$6,398.56
AP CHK 00251155	00104195	BRANDON SUPPLY INC	16753	OH	09/17/2019		MW	IS	$257.61
AP CHK 00251156	00153905	CITY OF COMPTON PETTY CASH	16406	OH	09/17/2019		MW	IS	$521.05
AP CHK 00251157	10009070	COMMERCIAL PEST SERVICES	9587	OH	09/17/2019		MW	IS	$1,875.00
AP CHK 00251158	00274438	DUNN-EDWARDS CORPORATION	2074319135	OH	09/17/2019		MW	IS	$897.77
AP CHK 00251159	T18129	EL PORTAL ROOFING GROUP	V#35806 REFD	OH	09/17/2019		MW	IS	$1,000.00
AP CHK 00251160	T17632	ENDING ROOFING	V#21494 REFD	OH	09/17/2019		MW	IS	$1,000.00
AP CHK 00251161	00307719	FONTENOT TOW SERVICE	59670	OH	09/17/2019		MW	IS	$625.00
AP CHK 00251162	10008457	FRONTIER CALIFORNIA INC	20915026960618	OH	09/17/2019		MW	IS	$175.02
AP CHK 00251163	T18372	CHANELE GARDNER	15809 S	OH	09/17/2019		MW	IS	$25.00
AP CHK 00251164	00336736	GOLDEN STATE WATER CO	88919000005	OH	09/17/2019		MW	IS	$140.95
AP CHK 00251165	00349350	GRAINGER	9279494109	OH	09/17/2019		MW	IS	$412.50
AP CHK 00251166	10003365	THE JANKOVICH COMPANY	5333920	OH	09/17/2019		MW	IS	$20,562.06
AP CHK 00251167	00685000	LIBERTY UTILITIES (PARK WATER) CORP	021415	OH	09/17/2019		MW	IS	$1.24
AP CHK 00251168	10009153	NATIONAL PLANT SERVICES INC	15064	OH	09/17/2019		MW	IS	$30,745.00
AP CHK 00251169	10007546	OCEAN BLUE ENVIRONMENTAL SRVS INC	0918	OH	09/17/2019		MW	IS	$6,334.61
AP CHK 00251170	10008894	OWINGS SKIDMORE & MERRILL LLP	0132024	OH	09/17/2019		MW	IS	$10,407.25
AP CHK 00251171	10008573	PARKHOUSE TIRE SERVICE INC	1010693748	OH	09/17/2019		MW	IS	$3,178.43
AP CHK 00251172	T18371	PLS FINANCIAL SERVICES INC	13022 S	OH	09/17/2019		MW	IS	$50.00
AP CHK 00251173	10007071	SAMBA HOLDINGS INC	INV00204895	OH	09/17/2019		MW	IS	$426.80
AP CHK 00251174	00811270	SO CA EDISON	2419702550	OH	09/17/2019		MW	IS	$40,561.74
AP CHK 00251175	10004666	SOUTH COAST EMERGENCY VEHICLE SVC	105487	OH	09/17/2019		MW	IS	$28,045.15
AP CHK 00251176	10007978	STERICYCLE INC	3004698211	OH	09/17/2019		MW	IS	$103.71
AP CHK 00251177	10005299	TAJ TRADING CORPORATION	0041332-001	OH	09/17/2019		MW	IS	$237.88
AP CHK 00251178	10005571	TIME WARNER NY CABLE LLC	84483005001196	OH	09/17/2019		MW	IS	$1,837.07
AP CHK 00251179	10004949	WATERLINE TECHNOLOGIES INC	5468451	OH	09/17/2019		MW	IS	$895.21
AP CHK 00251180	10009219	94 X 50 OFFICIATING SERVICES	108	OH	09/24/2019		MW	IS	$980.00
AP CHK 00251181	10009182	AREA E FIRE CHIEFS ASSOCIATION	CFD2020-1	OH	09/24/2019		MW	IS	$500.00
AP CHK 00251182	10004625	ERIKA ARTEAGA	8/14/19 HTL	OH	09/24/2019		MW	IS	$901.70
AP CHK 00251183	10003022	ELIZABETH ATKINSON	SEPT 2019	OH	09/24/2019		MW	IS	$150.00
AP CHK 00251184	10007469	CALIFORNIA PEST MANAGEMENT INC	220445	OH	09/24/2019		MW	IS	$300.00
AP CHK 00251185	10002469	CDWG	TQJ3816	OH	09/24/2019		MW	IS	$314.11
AP CHK 00251186	00153905	CITY OF COMPTON PETTY CASH	16402	OH	09/24/2019		MW	IS	$311.82
AP CHK 00251187	10008139	CIVILTEC ENGINEERING	41320	OH	09/24/2019		MW	IS	$6,082.50

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Check	Payee ID	Payee Name	First Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
AP CHK 00251188	10003143	CLEANSTREET	95206	OH	09/24/2019		MW	IS	$57,837.05
AP CHK 00251189	00241781	DAVEY CAR WASH & DETAILING	125	OH	09/24/2019		MW	IS	$1,362.00
AP CHK 00251190	00255345	DEPT OF JUSTICE	399987	OH	09/24/2019		MW	IS	$352.00
AP CHK 00251191	10005307	RAJINDERPAL SINGH DHALIWAL	MV5XEE	OH	09/24/2019		MW	IS	$633.65
AP CHK 00251192	10006007	DOUGLAS INDUSTRIAL MEDICAL CLINIC	949-8529	OH	09/24/2019		MW	IS	$1,135.00
AP CHK 00251193	00835060	DS SERVICES OF AMERICA INC	4479447 091519	OH	09/24/2019		MW	IS	$151.07
AP CHK 00251194	00292598	EWING IRRIGATION PRODUCTS	8255627	OH	09/24/2019		MW	IS	$69.21
AP CHK 00251195	10005125	EXPERT PLANT CARE INC	122863	OH	09/24/2019		MW	IS	$720.00
AP CHK 00251196	00292880	FEDERAL EXPRESS CORP	6-729-35671	OH	09/24/2019		MW	IS	$46.43
AP CHK 00251197	T18374	LIZETTE FLORES	V#035450 REFD	OH	09/24/2019		MW	IS	$1,000.00
AP CHK 00251198	10007937	KINIKIA GARDNER	SEPT 2019	OH	09/24/2019		MW	IS	$150.00
AP CHK 00251199	10002915	JUANITA GREEN-WRIGHT	SEPT 2019	OH	09/24/2019		MW	IS	$150.00
AP CHK 00251200	00408034	INSURANCE EDUCATIONAL ASSOC	MONICA	OH	09/24/2019		MW	IS	$599.00
AP CHK 00251201	T13898	NORMAN JONES	08/31/19	OH	09/24/2019		MW	IS	$200.00
AP CHK 00251202	10008972	KEAHNA LEWIS	SEPT 2019	OH	09/24/2019		MW	IS	$150.00
AP CHK 00251203	10009195	ANNIE LIN	10/2/14	OH	09/24/2019		MW	IS	$751.22
AP CHK 00251204	00475500	LINDSAY LUMBER COMPANY	443189	OH	09/24/2019		MW	IS	$23.00
AP CHK 00251205	10009281	LONG BEACH SOCCER REFEREE ASSOC	0819-09	OH	09/24/2019		MW	IS	$812.00
AP CHK 00251206	T18376	ADELINE MARTINEZ	ARB#19-000222	OH	09/24/2019		MW	IS	$1,400.00
AP CHK 00251207	00547055	TANA MC COY	9/7/19 MOVIE	OH	09/24/2019		MW	IS	$304.57
AP CHK 00251208	10009209	MONJARAS AND WISEMAN GROUP INC	18204	OH	09/24/2019		MW	IS	$3,133.34
AP CHK 00251209	10007115	JESSE NAVARRO	9/13/19	OH	09/24/2019		MW	IS	$200.00
AP CHK 00251210	T15704	DON NGUYEN	9/14/19	OH	09/24/2019		MW	IS	$198.44
AP CHK 00251211	10009272	PACIFIC GYPSUM SUPPLY INC	4504599-00	OH	09/24/2019		MW	IS	$953.10
AP CHK 00251212	T18377	VANESSA PENADO	V#35652 REFD	OH	09/24/2019		MW	IS	$1,000.00
AP CHK 00251213	00707025	POSTMASTER	POSTAGE	OH	09/24/2019		MW	IS	$20,500.00
AP CHK 00251214	T18373	CARLOS SOLTERO	V#36117 REFD	OH	09/24/2019		MW	IS	$1,000.00
AP CHK 00251215	10006170	TELECHECK SERVICES	I944017355	OH	09/24/2019		MW	IS	$680.20
AP CHK 00251216	T18243	TRUTEAM OF CALIFORNIA INC	M19-000172	OH	09/24/2019		MW	IS	$125.60
AP CHK 00251217	T12651	STACY WEEMS	09/09/19	OH	09/24/2019		MW	IS	$76.93
AP CHK 00251218	10009168	DELOIS ANN ARMSTRONG	869 W	OH	09/24/2019		MW	IS	$1,029.00
AP CHK 00251219	10009277	LARRY BAKER	602 N	OH	09/24/2019		MW	IS	$1,135.00
AP CHK 00251220	10002973	BANK OF THE WEST	WHITE,	OH	09/24/2019		MW	IS	$239.00
AP CHK 00251221	T18311	NIRIKA BARTLEY	UTIL 10-19	OH	09/24/2019		MW	IS	$1.00

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Check	Payee ID	Payee Name	First Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
AP CHK 00251222	T18312	CYNTHIA BAYLOR	UTIL 10-19	OH	09/24/2019		MW	IS	$3.00
AP CHK 00251223	10009041	BIRDIE C BALDWIN TRUST	426 W	OH	09/24/2019		MW	IS	$670.00
AP CHK 00251224	00100811	TURNER BOBBITT	474 W	OH	09/24/2019		MW	IS	$827.00
AP CHK 00251225	T18211	LAKISHA BOSWELL	UTIL 10-19	OH	09/24/2019		MW	IS	$10.00
AP CHK 00251226	T18313	RETONYA BROWN	UTIL 10-19	OH	09/24/2019		MW	IS	$3.00
AP CHK 00251227	T17915	MELINDA CAGE	UTIL 10-19	OH	09/24/2019		MW	IS	$89.00
AP CHK 00251228	T18314	NATASHA CALDWELL	UTIL 10-19	OH	09/24/2019		MW	IS	$51.00
AP CHK 00251229	10009283	CARLOS CAMARENA	428OAKSBSEP	OH	09/24/2019		MW	IS	$1,306.00
AP CHK 00251230	00147522	THURSTON C CARLOCK II	522 N SLOAN	OH	09/24/2019		MW	IS	$1,765.00
AP CHK 00251231	10004007	CITY OF HAWTHORNE HOUSING	14610	OH	09/24/2019		MW	IS	$312.58
AP CHK 00251232	T18317	CASSANDRA CLARK	UTIL 10-19	OH	09/24/2019		MW	IS	$2.00
AP CHK 00251233	00160166	WILLIE COBB	826 W CHERRY	OH	09/24/2019		MW	IS	$613.00
AP CHK 00251234	10001976	DALLAS HOUSING AUTHORITY	351CHAPARRA	OH	09/24/2019		MW	IS	$837.58
AP CHK 00251235	T17472	RICARDO DAVIS	UTIL 10-19	OH	09/24/2019		MW	IS	$11.00
AP CHK 00251236	T18315	SHANEVA DAVIS	UTIL 10-19	OH	09/24/2019		MW	IS	$5.00
AP CHK 00251237	10009042	DIAMOND 1 LP	323 S	OH	09/24/2019		MW	IS	$1,239.00
AP CHK 00251238	T18212	ANNA ELLIOTT	UTIL 10-19	OH	09/24/2019		MW	IS	$100.00
AP CHK 00251239	T17912	MINETTA FLOWERS	UTIL 10-19	OH	09/24/2019		MW	IS	$10.00
AP CHK 00251240	10008725	CHARMAINE Y GUMMS	1421 S TEMPLE	OH	09/24/2019		MW	IS	$1,301.00
AP CHK 00251241	T18367	ALBERTA GUY	UTIL 10-19	OH	09/24/2019		MW	IS	$109.00
AP CHK 00251242	10008276	HTW MANAGEMENT	1420 TEMPLE	OH	09/24/2019		MW	IS	$571.00
AP CHK 00251243	10001789	CLAUDE E JONES	15628 S WHITE	OH	09/24/2019		MW	IS	$6,350.00
AP CHK 00251244	10005730	LARRY EUGENE MASON	444 W	OH	09/24/2019		MW	IS	$1,526.00
AP CHK 00251245	10009150	LORENZO MELENDEZ	980 W 152ND	OH	09/24/2019		MW	IS	$1,353.00
AP CHK 00251246	T18316	MONIQUE MOORE	UTIL 10-19	OH	09/24/2019		MW	IS	$13.00
AP CHK 00251247	10007559	NATIONSTAR MORTGAGE LLC	12625 S	OH	09/24/2019		MW	IS	$1,647.00
AP CHK 00251248	T18366	TIMOTHY NETHERLY	UTIL 10-19	OH	09/24/2019		MW	IS	$3.00
AP CHK 00251249	10009189	OMG MARKETING VENTURES INC	200CYPRESSAS	OH	09/24/2019		MW	IS	$3,844.00
AP CHK 00251250	10009239	PA26 LLC	1117 S	OH	09/24/2019		MW	IS	$1,273.00
AP CHK 00251251	10009100	PBP BELL LAKE LLC	445 W PALM #E	OH	09/24/2019		MW	IS	$1,506.00
AP CHK 00251252	T17840	ADRIANA RIVERA	UTIL 10-19	OH	09/24/2019		MW	IS	$1.00
AP CHK 00251253	10008923	RULO INVESTMENTS LLC	1920 EL SEGUN	OH	09/24/2019		MW	IS	$987.00
AP CHK 00251254	T17131	MARIA SOLIS	UTIL 10-19	OH	09/24/2019		MW	IS	$74.00
AP CHK 00251255	T18318	GENNIE THOMPSON	UTIL 10-19	OH	09/24/2019		MW	IS	$1.00

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Check	Payee ID	Payee Name	First Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
AP CHK 00251256	T17914	MELINISE WATTREE	UTIL 10-19	OH	09/24/2019		MW	IS	$57.00
AP CHK 00251257	T18368	AARON WILLIAMS	UTIL 10-19	OH	09/24/2019		MW	IS	$1.00
AP CHK 00251258	T15791	DENISE WILLIAMS	UTIL 10-19	OH	09/24/2019		MW	IS	$26.00
AP CHK 00251259	10009173	VENITA ALSENAT	09/07/19	OH	09/24/2019		MW	IS	$121.32
AP CHK 00251260	VOID.CONTI	Void - Continued Stub	CONTINUE	OH	09/24/2019		VM	VD	$0.00
AP CHK 00251261	10002636	AT&T	9391067576	OH	09/24/2019		MW	IS	$23,686.99
AP CHK 00251262	10007691	AT&T	292644462	OH	09/24/2019		MW	IS	$385.92
AP CHK 00251263	10002954	BAY ALARM CO	15555850	OH	09/24/2019		MW	IS	$719.76
AP CHK 00251264	00097500	BISHOP CO	460014	OH	09/24/2019		MW	IS	$988.26
AP CHK 00251265	10009243	KAELA GILMORE BUTTS	#2	OH	09/24/2019		MW	IS	$1,000.00
AP CHK 00251266	10005441	CHAVERS CECIL	10/1/19	OH	09/24/2019		MW	IS	$430.50
AP CHK 00251267	10007677	CITIBANK N.A.	1858 00020	OH	09/24/2019		MW	IS	$998.68
AP CHK 00251268	10007648	CONSOLIDATED DISPOSAL SERVICES LLC	AUG-19	OH	09/24/2019		MW	IS	$870,475.96
AP CHK 00251269	10007407	COUNCIL OF SELF INSURED	EMMA DAVIS	OH	09/24/2019		MW	IS	$250.00
AP CHK 00251270	10007971	EARLENE DIGGS	9/12/19 MTG	OH	09/24/2019		MW	IS	$50.00
AP CHK 00251271	10008982	EBS GENERAL ENGINEERING INC	54489	OH	09/24/2019		MW	IS	$189,744.00
AP CHK 00251272	10009294	FEDEX FREIGHT	AA90701862	OH	09/24/2019		MW	IS	$182.75
AP CHK 00251273	10003979	FERGUSON ENTERPRISES INC	0678853	OH	09/24/2019		MW	IS	$17,327.55
AP CHK 00251274	00310013	FREDDYS ORNAMENTAL SUPPLIES LL	95222	OH	09/24/2019		MW	IS	$30.00
AP CHK 00251275	10008457	FRONTIER CALIFORNIA INC	20915139060305	OH	09/24/2019		MW	IS	$393.97
AP CHK 00251276	10008509	FUNFLICKS OF SO CAL LLC	5772441	OH	09/24/2019		MW	IS	$1,079.43
AP CHK 00251277	10007231	Glenn E. Thomas Company Inc.	6960493	OH	09/24/2019		MW	IS	$17,501.92
AP CHK 00251278	T18392	FRANCISCO GUTIERREZ	10/1/19	OH	09/24/2019		MW	IS	$430.50
AP CHK 00251279	10008354	JOANNE HARTFIELD	9/19/19 MTG	OH	09/24/2019		MW	IS	$50.00
AP CHK 00251280	10004433	FRANCES D HAYES	9/19/19 MTG	OH	09/24/2019		MW	IS	$50.00
AP CHK 00251281	10004439	FRED HOBBS	9/19/19 MTG	OH	09/24/2019		MW	IS	$50.00
AP CHK 00251282	00685000	LIBERTY UTILITIES (PARK WATER) CORP	026882	OH	09/24/2019		MW	IS	$894.79
AP CHK 00251283	00561298	MOBILE MINI INC	9007013990	OH	09/24/2019		MW	RV	$159.18
AP CHK 00251284	10007650	O'REILLY AUTOMOTIVE STORES INC	3079-438636	OH	09/24/2019		MW	IS	$11.57
AP CHK 00251285	10008894	OWINGS SKIDMORE & MERRILL LLP	0133013	OH	09/24/2019		MW	IS	$65,848.98
AP CHK 00251286	00682500	PARAMOUNT WATER DISTRICT	16-0013-00	OH	09/24/2019		MW	IS	$3,362.60
AP CHK 00251287	10006535	PNC BANK N.A	569726	OH	09/24/2019		MW	IS	$100,437.25
AP CHK 00251288	10008741	SUSAN PRIVITERA-JOHNSON	2019-07-001	OH	09/24/2019		MW	IS	$3,300.00
AP CHK 00251289	10005980	QUILL CORPORATION	9867586	OH	09/24/2019		MW	IS	$540.18

City of Compton

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09/01/2019 to 09/30/2019

Job Number: 1393966

Check	Payee ID	Payee Name	First Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
AP CHK 00251290	10007415	QUINN COMPANY	10844103	OH	09/24/2019		MW	IS	$5,397.84
AP CHK 00251291	10009279	RAMONA INC	#2	OH	09/24/2019		MW	IS	$102,750.00
AP CHK 00251292	10005410	EARNEST RIGGS	9/17/19 BOOT	OH	09/24/2019		MW	IS	$169.71
AP CHK 00251293	10008847	RUSH TRUCK CENTERS WHITTIER	3016176904	OH	09/24/2019		MW	IS	$1,359.67
AP CHK 00251294	10007103	VICTOR J SANCHEZ	1625	OH	09/24/2019		MW	IS	$598.66
AP CHK 00251295	00811270	SO CA EDISON	2368635876	OH	09/24/2019		MW	IS	$159.27
AP CHK 00251296	00815000	SOUTHERN CALIFORNIA GAS COMPANY	09620139098	OH	09/24/2019		MW	IS	$271.74
AP CHK 00251297	00846370	STAPLES ADVANTAGE	3424563264	OH	09/24/2019		MW	IS	$78.00
AP CHK 00251298	10009289	STATE OF CALIFORNIA - DEPARTMENT	P 1664756 SN	OH	09/24/2019		MW	IS	$1,802.50
AP CHK 00251299	10006104	BARBARA THOMPSON	9/12/19 MTG	OH	09/24/2019		MW	IS	$50.00
AP CHK 00251300	10005571	TIME WARNER NY CABLE LLC	84483005010822	OH	09/24/2019		MW	IS	$1,180.05
AP CHK 00251301	10006462	TOTAL CORPORATE SOLUTIONS	167408	OH	09/24/2019		MW	IS	$3,870.00
AP CHK 00251302	10004345	URBAN GRAFFITI ENTERPRISES INC	COM21904	OH	09/24/2019		MW	IS	$16,500.00
AP CHK 00251303	T18084	IVA VOLDASE	1315 W BRAZIL	OH	09/24/2019		MW	IS	$23.95
AP CHK 00251304	10008575	CAROLYN WARD	9/12/19 MTG	OH	09/24/2019		MW	IS	$50.00
AP CHK 00251305	10000212	WILLDAN ASSOCIATES	00617944	OH	09/24/2019		MW	IS	$185.00
AP CHK 00251306	10007972	ETTA WILLIAMS	9/12/19 MTG	OH	09/24/2019		MW	IS	$50.00
AP CHK 00251307	10009180	HERMILO SOTO	098136	OH	09/25/2019		MW	IS	$489.00
AP CHK 00251308	10007518	INDEPENDENT CITIES ASSOCIATION	2019-09-18	OH	09/25/2019		MW	IS	$2,727.08
AP CHK 00251309	10003365	THE JANKOVICH COMPANY	5334619	OH	09/25/2019		MW	IS	$31,042.10
AP CHK 00251310	10009001	KEVIN D STEPHENS	000004	OH	09/25/2019		MW	IS	$350.00
AP CHK 00251311	10005496	LEAGUE OF CALIF CITIES	CRAIG	OH	09/25/2019		MW	IS	$600.00
AP CHK 00251312	00487210	LOS ANGELES COUNTY	AUGUST 2019	OH	09/25/2019		MW	IS	$80,628.84
AP CHK 00251313	10008301	PRUDENTIAL OVERALL SUPPLY	42426759	OH	09/25/2019		MW	IS	$2,798.10
AP CHK 00251314	10004287	VOYAGER INC	869170274926	OH	09/25/2019		MW	IS	$2,047.48
AP CHK 00251315	VOID.CONTI	Void - Continued Stub	CONTINUE	OH	09/26/2019		VM	VD	$0.00
AP CHK 00251316	00872435	TERMINIX INTERNATIONAL	387200313	OH	09/26/2019		MW	IS	$3,306.00
AP CHK 00251317	00872435	TERMINIX INTERNATIONAL	388250663	OH	09/26/2019		MW	IS	$1,102.00
AP CHK 00251318	00872435	TERMINIX INTERNATIONAL	388909329	OH	09/26/2019		MW	IS	$1,144.00
AP CHK 00251319	00872435	TERMINIX INTERNATIONAL	380956307	OH	09/26/2019		MW	RV	$1,102.00
AP CHK 00251320	00872435	TERMINIX INTERNATIONAL	381894275	OH	09/26/2019		MW	IS	$1,052.00
AP CHK 00251321	00872435	TERMINIX INTERNATIONAL	382625006	OH	09/26/2019		MW	IS	$1,102.00
AP CHK 00251322	00872435	TERMINIX INTERNATIONAL	383409418	OH	09/26/2019		MW	IS	$952.00
AP CHK 00251323	00872435	TERMINIX INTERNATIONAL	384235220	OH	09/26/2019		MW	IS	$1,102.00

City of Compton

Consolidated Checks Register

09/01/2019 to 09/30/2019

Job Number: 1395178

Check	Payee ID	Payee Name	First Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
AP CHK 00251324	00872435	TERMINIX INTERNATIONAL	380174446	OH	09/26/2019		MW	IS	$520.00
AP CHK 00251325	10007656	CIVIL SOURCE INC	116624	OH	09/26/2019		MW	IS	$3,540.00
AP CHK 00251326	T18401	STABLE IMPROVEMENT	V#22568 REFD	OH	09/26/2019		MW	IS	$1,000.00
AP CHK 00251327	T18342	FRANK TICAS	V#22244 REFD	OH	09/26/2019		MW	IS	$1,000.00
AP CHK 00251328	10009131	SEAN BLAKE	5665	OH	09/30/2019		MW	IS	$500.00
AP CHK 00251329	10008963	CENTEXT LEGAL SERVICES LLC	178355	OH	09/30/2019		MW	IS	$1,538.25
AP CHK 00251330	00405030	CITY OF INGLEWOOD	321905	OH	09/30/2019		MW	IS	$5,198.68
AP CHK 00251331	10008997	ELLIOTT AUTO SUPPLY CO INC	3-1871686	OH	09/30/2019		MW	IS	$18,684.75
AP CHK 00251332	10008195	FIRST AMERICAN DATA COMPANY LLC	FY19-20 FUNDS	OH	09/30/2019		MW	IS	$5,000.00
AP CHK 00251333	10009220	GLOBAL SPECIALTIES DIRECT INC	191561-IN-1	OH	09/30/2019		MW	IS	$11,062.00
AP CHK 00251334	10009220	GLOBAL SPECIALTIES DIRECT INC	191561-IN-3	OH	09/30/2019		MW	IS	$10,386.00
AP CHK 00251335	10005496	LEAGUE OF CALIF CITIES	104972	OH	09/30/2019		MW	IS	$500.00
AP CHK 00251336	00474565	LIEBERT CASSIDY WHITMORE	1484273	OH	09/30/2019		MW	IS	$12,300.00
AP CHK 00251337	00487238	LOS ANGELES COUNTY	IN0308427	OH	09/30/2019		MW	IS	$4,199.00
AP CHK 00251338	00533103	MARTIN CONTAINERS	RI77829	OH	09/30/2019		MW	IS	$1,372.61
AP CHK 00251339	10006516	STATE OF CALIFORNIA	S 1642124 MR	OH	09/30/2019		MW	IS	$4,050.00
AP CHK 00251340	00872435	TERMINIX INTERNATIONAL	380956307	OH	09/30/2019		MW	IS	$1,102.00
AP CHK 00251341	10009221	THOMAS PARTITIONS & SPECIALTIES IN	241	OH	09/30/2019		MW	IS	$4,860.00

** SORT TOTALS **

Issued:	$3,674,296.72
Reversed:	$7,950.38
AP Group Total:	$3,682,247.10

** GRAND TOTALS **

Grand Total: $3,682,247.10

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09/01/2019 to 09/30/2019

Job Number: 1386808

Check	Payee ID	Payee Name	First Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
EP EFT 00065270	00712030	PUBLIC EMPLOYEES RETIREMENT	PE8/4/19-8/17/1	OH	09/03/2019	09/03/2019	MW	CX	$198,632.95
EP EFT 00065271	00712030	PUBLIC EMPLOYEES RETIREMENT	ID100000015727	OH	09/05/2019		MW	RV	$4,865.61
EP EFT 00065272	00712030	PUBLIC EMPLOYEES RETIREMENT	10000015779328	OH	09/09/2019	09/09/2019	MW	CX	$4,956.03
EP EFT 00065273	00712030	PUBLIC EMPLOYEES RETIREMENT	PPE 8/31/19	OH	09/11/2019	09/11/2019	MW	CX	$1,601.43
EP EFT 00065274	00712030	PUBLIC EMPLOYEES RETIREMENT	PPE 08/31/19	OH	09/24/2019	09/24/2019	MW	CX	$658,524.65
EP EFT 00065275	10005715	1117 TUCKER LP	113	OH	09/24/2019	09/24/2019	MW	CX	$1,131.00
EP EFT 00065276	10007374	1510 N WILLOWBROOK LLC	1512	OH	09/24/2019	09/24/2019	MW	CX	$430.00
EP EFT 00065277	10009040	527-531 W ROSECRANS AVE LLC	527 ROSECRNS	OH	09/24/2019	09/24/2019	MW	CX	$2,677.00
EP EFT 00065278	10009071	708NTAMARIND LLC	710 N	OH	09/24/2019	09/24/2019	MW	CX	$1,344.00
EP EFT 00065279	10003354	ACCESS COMMUNITY HOUSING	2314 E 126TH	OH	09/24/2019	09/24/2019	MW	CX	$17,656.00
EP EFT 00065280	10009187	ANTHONY L ADAMS SR	322 W PALM #B	OH	09/24/2019	09/24/2019	MW	CX	$1,507.00
EP EFT 00065281	10008651	SADIE M ADDISON	15215WASHIN	OH	09/24/2019	09/24/2019	MW	CX	$697.00
EP EFT 00065282	10008516	AFFORDABLE LLC	1613KILLENSE	OH	09/24/2019	09/24/2019	MW	CX	$1,468.00
EP EFT 00065283	10006497	PAVAN AGARWAL	1033 E POPPY	OH	09/24/2019	09/24/2019	MW	CX	$1,140.00
EP EFT 00065284	10002512	RACHEL DENISE AGNEW	412 N SLOAN	OH	09/24/2019	09/24/2019	MW	CX	$1,455.00
EP EFT 00065285	00025490	H DAVID & HAIDEH VIJEH ALEXANDER	438 MAGNOLIA	OH	09/24/2019	09/24/2019	MW	CX	$4,190.00
EP EFT 00065286	10008297	ALHAMBRA-ATLANTIC LP	1115	OH	09/24/2019	09/24/2019	MW	CX	$1,035.00
EP EFT 00065287	10005737	MICAH ALI	628 MAGNOLIA	OH	09/24/2019	09/24/2019	MW	CX	$2,735.00
EP EFT 00065288	10008475	ALONDRA ELITE LIVING LLC	1317 ALONDRA	OH	09/24/2019	09/24/2019	MW	CX	$2,296.00
EP EFT 00065289	10003349	FRANK ALTAMIRANO	1207 W	OH	09/24/2019	09/24/2019	MW	CX	$246.00
EP EFT 00065290	10008884	ANGEL ALVAREZ	1500	OH	09/24/2019	09/24/2019	MW	CX	$1,351.00
EP EFT 00065291	10000133	JUANITA ANDERSON	334 ALMOND	OH	09/24/2019	09/24/2019	MW	CX	$4,754.00
EP EFT 00065292	10004804	EFREN AND MARIA LUZ ANDRADE	449 W CHERRY	OH	09/24/2019	09/24/2019	MW	CX	$730.00
EP EFT 00065293	00054455	MICHAEL C ANDRY	1114 S TEMPLE	OH	09/24/2019	09/24/2019	MW	CX	$1,040.00
EP EFT 00065294	10003990	IMELDA KARINA ANGUIANO	705	OH	09/24/2019	09/24/2019	MW	CX	$590.00
EP EFT 00065295	00060715	EL MICHAEL ARMSTRONG	940	OH	09/24/2019	09/24/2019	MW	CX	$3,899.00
EP EFT 00065296	10007274	EULA ARMSTRONG	1020 S DWIGHT	OH	09/24/2019	09/24/2019	MW	CX	$1,800.00
EP EFT 00065297	10003983	GEORGE ARMSTRONG	2533 COMPTON	OH	09/24/2019	09/24/2019	MW	CX	$923.00
EP EFT 00065298	10007988	ARNETA R OR BEVERLY FINNEY	2221 W 153RD	OH	09/24/2019	09/24/2019	MW	CX	$1,285.00
EP EFT 00065299	10008383	BLANCA ARRIOLA	1314	OH	09/24/2019	09/24/2019	MW	CX	$1,674.00
EP EFT 00065300	10007521	AUTUMN WIND LLC	701	OH	09/24/2019	09/24/2019	MW	CX	$452.00
EP EFT 00065301	10009210	AUTUMN WIND LLC	713 S BULLIS	OH	09/24/2019	09/24/2019	MW	CX	$1,746.00
EP EFT 00065302	10007714	GRACIELA BAEZ	119 N CHESTER	OH	09/24/2019	09/24/2019	MW	CX	$766.00
EP EFT 00065303	10007257	GREGORY A BANKS	720 S CHESTER	OH	09/24/2019	09/24/2019	MW	CX	$1,245.00

City of Compton

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09/01/2019 to 09/30/2019 Job Number: 1393922

Check	Payee ID	Payee Name	First Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
EP EFT 00065304	10004276	SAUTI L BARAKA	2318 W	OH	09/24/2019	09/24/2019	MW	CX	$956.00
EP EFT 00065305	10001200	HAROLD L & PEGGYE R BARNES	1620 GRAPE	OH	09/24/2019	09/24/2019	MW	CX	$952.00
EP EFT 00065306	00082580	GLENN BAYLESS	1408 SPRING	OH	09/24/2019	09/24/2019	MW	CX	$1,448.00
EP EFT 00065307	10009155	BCAH ENTERPRISES LLC	704 SLOAN	OH	09/24/2019	09/24/2019	MW	CX	$1,986.00
EP EFT 00065308	10007392	CAROL A BEAL	1009 E TUCKER	OH	09/24/2019	09/24/2019	MW	CX	$920.00
EP EFT 00065309	10003589	KENNETH R BENSON SR	526 W	OH	09/24/2019	09/24/2019	MW	CX	$1,263.00
EP EFT 00065310	10004089	MELANIE BERRY	301 W	OH	09/24/2019	09/24/2019	MW	CX	$7,503.00
EP EFT 00065311	10008726	BEST WESTERN SUMMIT INN INC	223 ACACIA	OH	09/24/2019	09/24/2019	MW	CX	$1,216.00
EP EFT 00065312	10006025	WILLIE G BOLDEN	208 SANTA FE	OH	09/24/2019	09/24/2019	MW	CX	$678.00
EP EFT 00065313	00103900	LILLIE BOSWELL	1828 E	OH	09/24/2019	09/24/2019	MW	CX	$1,551.00
EP EFT 00065314	10001960	BEATRICE OR VIVIAN SMITH BRADLEY	919 E	OH	09/24/2019	09/24/2019	MW	CX	$1,175.00
EP EFT 00065315	10008679	GONZELLA BRAME	630 S	OH	09/24/2019	09/24/2019	MW	CX	$1,036.00
EP EFT 00065316	10002094	ALFRED & LINDA BROOKS	336 ALMOND	OH	09/24/2019	09/24/2019	MW	CX	$1,766.00
EP EFT 00065317	10004282	CAROLYN D BROWN	805	OH	09/24/2019	09/24/2019	MW	CX	$2,803.00
EP EFT 00065318	00107006	CHARLINE BROWN	201 S	OH	09/24/2019	09/24/2019	MW	CX	$1,800.00
EP EFT 00065319	10005101	LARENCE BROWN	1037 S	OH	09/24/2019	09/24/2019	MW	CX	$1,202.00
EP EFT 00065320	10009099	PECOLIA DAY BROWN	1805 BRAZIL	OH	09/24/2019	09/24/2019	MW	CX	$1,383.00
EP EFT 00065321	10008983	SHIRLEY ANN BROWN	1468 W 151ST	OH	09/24/2019	09/24/2019	MW	CX	$1,387.00
EP EFT 00065322	00111343	EL MARIE BRUMFIELD	1710 N	OH	09/24/2019	09/24/2019	MW	CX	$1,590.00
EP EFT 00065323	10004458	DOROTHY BURNETT	914 W 131ST	OH	09/24/2019	09/24/2019	MW	CX	$904.00
EP EFT 00065324	00113735	WALLACE ANDERSON BURNEY III	506	OH	09/24/2019	09/24/2019	MW	CX	$1,284.00
EP EFT 00065325	10006491	PATRICIA McGEE BUTLER	328 W CEDAR	OH	09/24/2019	09/24/2019	MW	CX	$1,138.00
EP EFT 00065326	10002994	GEORGE CALCOTE	1405 EXMOOR	OH	09/24/2019	09/24/2019	MW	CX	$1,330.00
EP EFT 00065327	10002850	VIRGIL CALCOTE	2106 BAHAMA	OH	09/24/2019	09/24/2019	MW	CX	$815.00
EP EFT 00065328	10008807	ABELINO CAMORLINGO	1036 GRANDEE	OH	09/24/2019	09/24/2019	MW	CX	$2,729.00
EP EFT 00065329	00147523	JOHN A & MARGARET P CARLISLE	205 N MAYO	OH	09/24/2019	09/24/2019	MW	CX	$1,040.00
EP EFT 00065330	10007613	TONY XIA CHEN	152 RACQUET	OH	09/24/2019	09/24/2019	MW	CX	$1,354.00
EP EFT 00065331	10005631	TAMIKA CHILDRESS	745 W 138TH	OH	09/24/2019	09/24/2019	MW	CX	$977.00
EP EFT 00065332	10008078	DONELDA LAKE CHRISPELL	424 MAGNOLIA	OH	09/24/2019	09/24/2019	MW	CX	$797.00
EP EFT 00065333	00405034	CITY OF INGLEWOOD	939 MYRTLE #9	OH	09/24/2019	09/24/2019	MW	CX	$2,372.16
EP EFT 00065334	10002917	DARRYL COLEMAN	209 W COCOA	OH	09/24/2019	09/24/2019	MW	CX	$815.00
EP EFT 00065335	10008316	SADIE COLEMAN	4225	OH	09/24/2019	09/24/2019	MW	CX	$149.00
EP EFT 00065336	00164190	LULA B COLLINS	120 N ACACIA	OH	09/24/2019	09/24/2019	MW	CX	$1,466.00
EP EFT 00065337	10003727	COMPTON HOLDINGS LLC	2126 N BULLIS	OH	09/24/2019	09/24/2019	MW	CX	$2,219.00

City of Compton

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09/01/2019 to 09/30/2019 Job Number: 1393922

Check	Payee ID	Payee Name	First Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
EP EFT 00065338	10007120	COMPTON SENIOR APARTMENTS LP	302	OH	09/24/2019	09/24/2019	MW	CX	$5,941.00
EP EFT 00065339	10004544	ROBERTO OR MARIA CORNEJO	920 1/2	OH	09/24/2019	09/24/2019	MW	CX	$1,729.00
EP EFT 00065340	10008965	DIANE COUEY	422 S SHERER	OH	09/24/2019	09/24/2019	MW	CX	$1,099.00
EP EFT 00065341	10004082	JOHN B CRAWFORD	1359 GRNLF #D	OH	09/24/2019	09/24/2019	MW	CX	$4,700.00
EP EFT 00065342	10008546	CRISPIN SALCEDO SANTOS	420 N ACACIA	OH	09/24/2019	09/24/2019	MW	CX	$967.00
EP EFT 00065343	10007127	BRENDA CUMMINGS	919 W 127TH	OH	09/24/2019	09/24/2019	MW	CX	$1,348.00
EP EFT 00065344	00232497	CURRY TEMPLE SR APT LTD	1001HICKORY#	OH	09/24/2019	09/24/2019	MW	CX	$3,967.00
EP EFT 00065345	10005682	DELORIS CURTIS	1611 W	OH	09/24/2019	09/24/2019	MW	CX	$894.00
EP EFT 00065346	10008621	D SCHIPE TRUSTEE OF RODEO TRUST	4810 COMPTON	OH	09/24/2019	09/24/2019	MW	CX	$498.00
EP EFT 00065347	10006461	KEVIN DANG	1001	OH	09/24/2019	09/24/2019	MW	CX	$1,051.00
EP EFT 00065348	10003672	KIM DANG	202 W INDIGO	OH	09/24/2019	09/24/2019	MW	CX	$1,395.00
EP EFT 00065349	10006424	THANH DANG	4245 3/4	OH	09/24/2019	09/24/2019	MW	CX	$929.00
EP EFT 00065350	00241595	GARY L. DANIELS	215 S	OH	09/24/2019	09/24/2019	MW	CX	$516.00
EP EFT 00065351	10008804	FESIA A DAVENPORT	434 W LAUREL	OH	09/24/2019	09/24/2019	MW	CX	$866.00
EP EFT 00065352	10004426	CATHERINE DAVIS	415 S LOCUST	OH	09/24/2019	09/24/2019	MW	CX	$614.00
EP EFT 00065353	10004920	ERIC DAVIS	448 S SHERER	OH	09/24/2019	09/24/2019	MW	CX	$1,203.00
EP EFT 00065354	10007313	DAWN PATROL LLC	412 N MAYO #4	OH	09/24/2019	09/24/2019	MW	CX	$3,429.00
EP EFT 00065355	10008010	JOSE C DE CASAS	222 N MAYO	OH	09/24/2019	09/24/2019	MW	CX	$917.00
EP EFT 00065356	00247536	MOISES DE LA TORRE	1310	OH	09/24/2019	09/24/2019	MW	CX	$460.00
EP EFT 00065357	10008544	DE MIRANDA PROPERTY MGMT	120 CYPRESS	OH	09/24/2019	09/24/2019	MW	CX	$2,336.00
EP EFT 00065358	10007256	DESIDERIO LLC	601	OH	09/24/2019	09/24/2019	MW	CX	$686.00
EP EFT 00065359	10001591	JOE DIAZ	803 E OAKS #B	OH	09/24/2019	09/24/2019	MW	CX	$3,136.00
EP EFT 00065360	10007146	LAWRENCE DIGGS	1214 W 138TH	OH	09/24/2019	09/24/2019	MW	CX	$1,036.00
EP EFT 00065361	00262550	HOLLIS & BERDIE DILLON	1016 E OAKS	OH	09/24/2019	09/24/2019	MW	CX	$2,028.00
EP EFT 00065362	10008927	DOROTHA CALLOWAY RVOC LIVING	115 W INDIGO	OH	09/24/2019	09/24/2019	MW	CX	$839.00
EP EFT 00065363	10007810	ROY E DUMAS	526 W PALM	OH	09/24/2019	09/24/2019	MW	CX	$2,772.00
EP EFT 00065364	10007398	MARCO ANTONIO ECHEVERRIA	1803	OH	09/24/2019	09/24/2019	MW	CX	$1,409.00
EP EFT 00065365	10008678	ALICE J EDWARDS	220 OLEANDER	OH	09/24/2019	09/24/2019	MW	CX	$1,713.00
EP EFT 00065366	10005600	HELEN C EDWARDS	519	OH	09/24/2019	09/24/2019	MW	CX	$2,236.00
EP EFT 00065367	00291326	LILLIE ENGLISH	1113 VAN NESS	OH	09/24/2019	09/24/2019	MW	CX	$924.00
EP EFT 00065368	10007204	ERICK R. ETHERIDGE	355MAGNL#327	OH	09/24/2019	09/24/2019	MW	CX	$2,519.00
EP EFT 00065369	10007973	FAITHFUL CHURCH OF GOD IN CHRIST	1008 N	OH	09/24/2019	09/24/2019	MW	CX	$853.00
EP EFT 00065370	10000123	WESLEY J FARRELL	528 W	OH	09/24/2019	09/24/2019	MW	CX	$1,350.00
EP EFT 00065371	10007195	FRANCISCO FELICIANO	173 RACQUET	OH	09/24/2019	09/24/2019	MW	CX	$1,937.00

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EP EFT 00065372	00293115	DENIA L FERGUSON	313 W PALM #7	OH	09/24/2019	09/24/2019	MW	CX	$1,288.00
EP EFT 00065373	10007135	HUMBERTO OR ALINA FERNANDEZ	908WILLBRKS	OH	09/24/2019	09/24/2019	MW	CX	$3,508.00
EP EFT 00065374	00293802	CHRISTOPHER D FIELDS	1713 SAN	OH	09/24/2019	09/24/2019	MW	CX	$660.00
EP EFT 00065375	10000807	LADARO FIGURES	1520 VISALIA	OH	09/24/2019	09/24/2019	MW	CX	$1,338.00
EP EFT 00065376	10007663	RUBEN FLOOD JR	12210	OH	09/24/2019	09/24/2019	MW	CX	$1,030.00
EP EFT 00065377	10003610	DERRICK FLORENCE	113 TICHENOR	OH	09/24/2019	09/24/2019	MW	CX	$1,482.00
EP EFT 00065378	10003880	MILTON FORD	1027 W 151ST	OH	09/24/2019	09/24/2019	MW	CX	$1,917.00
EP EFT 00065379	10002213	ROBERTA R FOSTER	1109 S KEMP	OH	09/24/2019	09/24/2019	MW	CX	$813.00
EP EFT 00065380	00310034	ROLEETA J FRENCH	2131 SAN	OH	09/24/2019	09/24/2019	MW	CX	$2,146.00
EP EFT 00065381	10002633	RUDY GARAVITO	305 W	OH	09/24/2019	09/24/2019	MW	CX	$962.00
EP EFT 00065382	10007294	JESUS GARCIA	415 1/2 N	OH	09/24/2019	09/24/2019	MW	CX	$766.00
EP EFT 00065383	00324170	ALPHONZO OR WILLIE MAE GARLAND	511 S	OH	09/24/2019	09/24/2019	MW	CX	$1,125.00
EP EFT 00065384	10007202	VICTOR GARRETT	973 W 152ND	OH	09/24/2019	09/24/2019	MW	CX	$1,095.00
EP EFT 00065385	10004309	MINNIE GIBSON FAMILY TRUST	1108 S	OH	09/24/2019	09/24/2019	MW	CX	$941.00
EP EFT 00065386	00336678	RAUL GODINEZ	2111 E 122ND	OH	09/24/2019	09/24/2019	MW	CX	$1,061.00
EP EFT 00065387	10006567	SANDRA GOMEZ	824 E PINE #D	OH	09/24/2019	09/24/2019	MW	CX	$1,906.00
EP EFT 00065388	10008874	ALBELARDO GONZALEZ	1030 W REEVE	OH	09/24/2019	09/24/2019	MW	CX	$1,128.00
EP EFT 00065389	10001010	LOIS CARROLL GOODLOE	116 S	OH	09/24/2019	09/24/2019	MW	CX	$1,143.00
EP EFT 00065390	10008984	CRAIG D GORDON	2537 E 124TH	OH	09/24/2019	09/24/2019	MW	CX	$1,301.00
EP EFT 00065391	10003720	GRANADA PROPERTIES LLC	413LAUREL3SE	OH	09/24/2019	09/24/2019	MW	CX	$8,679.00
EP EFT 00065392	10004386	CHARLESTON J GRANTHAM	1927 W 138TH	OH	09/24/2019	09/24/2019	MW	CX	$828.00
EP EFT 00065393	10006194	RODNEY K GRAY	419 W	OH	09/24/2019	09/24/2019	MW	CX	$839.00
EP EFT 00065394	10008011	GREEN4 LLC	14801 WHITE	OH	09/24/2019	09/24/2019	MW	CX	$2,923.00
EP EFT 00065395	10007772	DE ANDRE D GREENE	159 S WLMGTN	OH	09/24/2019	09/24/2019	MW	CX	$1,091.00
EP EFT 00065396	10005373	VICKIE OR ANTHONY GRIGGS-SMITH	1343 W	OH	09/24/2019	09/24/2019	MW	CX	$1,237.00
EP EFT 00065397	10001691	DONALD RAY HALL	2302CORYDON	OH	09/24/2019	09/24/2019	MW	CX	$3,886.00
EP EFT 00065398	10005149	JONATHAN HAMMOND SR	1210 N ROSE	OH	09/24/2019	09/24/2019	MW	CX	$781.00
EP EFT 00065399	00367740	DAVID OR LAVADA HANCOCK	1301 E PECK #A	OH	09/24/2019	09/24/2019	MW	CX	$5,401.00
EP EFT 00065400	10007246	MARY E HANSBOROUGH	2116 W	OH	09/24/2019	09/24/2019	MW	CX	$1,430.00
EP EFT 00065401	10003818	FRANK HARRIS JR	1421 S	OH	09/24/2019	09/24/2019	MW	CX	$542.00
EP EFT 00065402	00368780	CLEVELAND HARRIS	1714 SAN LUIS	OH	09/24/2019	09/24/2019	MW	CX	$1,118.00
EP EFT 00065403	00369380	IVRY HARRIS	804 S MAYO	OH	09/24/2019	09/24/2019	MW	CX	$1,609.00
EP EFT 00065404	10005855	LOUIS D HARRIS	1221 W	OH	09/24/2019	09/24/2019	MW	CX	$3,877.00
EP EFT 00065405	00383500	EMILY HART-HOLIFIELD	1100 COMPTON	OH	09/24/2019	09/24/2019	MW	CX	$1,194.00

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EP EFT 00065406	10002927	FRANK HARVEY III	216 JOHNSON	OH	09/24/2019	09/24/2019	MW	CX	$2,315.00
EP EFT 00065407	00370213	PHYLLIS HAYES	614 E ELM	OH	09/24/2019	09/24/2019	MW	CX	$1,549.00
EP EFT 00065408	00372675	LONEAR W HEARD-DAVIS	103 E CYPRESS	OH	09/24/2019	09/24/2019	MW	CX	$3,571.00
EP EFT 00065409	10009141	ALBERT L HEARVEY	223 S ACACIA	OH	09/24/2019	09/24/2019	MW	CX	$1,659.00
EP EFT 00065410	10007370	BARBARA D HENRY	717 GRAPE	OH	09/24/2019	09/24/2019	MW	CX	$722.00
EP EFT 00065411	10005757	RAFAEL HEREDIA	424 PALM ST	OH	09/24/2019	09/24/2019	MW	CX	$1,482.00
EP EFT 00065412	10002849	WAIL HINDI	211 JOHNSON	OH	09/24/2019	09/24/2019	MW	CX	$4,618.00
EP EFT 00065413	00382951	FRED HOBBS JR	120INDIGOBSE	OH	09/24/2019	09/24/2019	MW	CX	$2,482.00
EP EFT 00065414	10009005	NICHOLAS S HOGAN	413	OH	09/24/2019	09/24/2019	MW	CX	$768.00
EP EFT 00065415	10004812	KEVIN OR SHEREDA HOLMES	1916	OH	09/24/2019	09/24/2019	MW	CX	$1,782.00
EP EFT 00065416	10003936	LEON C HOLMES	912 S NESTOR	OH	09/24/2019	09/24/2019	MW	CX	$312.00
EP EFT 00065417	10004709	SHADRON HOLMES	1917	OH	09/24/2019	09/24/2019	MW	CX	$1,722.00
EP EFT 00065418	10008966	ROBBIE M HOUSTON	1320 W 131ST	OH	09/24/2019	09/24/2019	MW	CX	$1,464.00
EP EFT 00065419	00390050	JESSIE LEE HOWARD	331 W	OH	09/24/2019	09/24/2019	MW	CX	$882.00
EP EFT 00065420	10005705	MINNIE HOWARD	12824	OH	09/24/2019	09/24/2019	MW	CX	$1,713.00
EP EFT 00065421	10004362	JOAN HUGHES	604 CHESTER	OH	09/24/2019	09/24/2019	MW	CX	$1,385.00
EP EFT 00065422	10002177	KENNETH OR CHERYL HUNTER	1115	OH	09/24/2019	09/24/2019	MW	CX	$752.00
EP EFT 00065423	10008999	HWY 111 HOTEL GROUP LP	1546 E KAY ST	OH	09/24/2019	09/24/2019	MW	CX	$3,850.00
EP EFT 00065424	10007580	VICTOR OR IBARRA MENDEZ	909 N CULVER	OH	09/24/2019	09/24/2019	MW	CX	$859.00
EP EFT 00065425	10009012	RICARDO IBARRA	417 E PALMER	OH	09/24/2019	09/24/2019	MW	CX	$2,191.00
EP EFT 00065426	10002611	KIPLING JACKSON OR PAMELA WILLIAMS	812 KNOPH	OH	09/24/2019	09/24/2019	MW	CX	$657.00
EP EFT 00065427	00418940	CHARLES L & SANDRA E A JACKSON	974 W 152ND	OH	09/24/2019	09/24/2019	MW	CX	$1,297.00
EP EFT 00065428	00419085	THERON JACKSON	1410 W 131ST	OH	09/24/2019	09/24/2019	MW	CX	$1,077.00
EP EFT 00065429	00419300	ANTHONY F JAMES	126 TICHENOR	OH	09/24/2019	09/24/2019	MW	CX	$1,033.00
EP EFT 00065430	10002095	BILLIE L JOHNSON	1304	OH	09/24/2019	09/24/2019	MW	CX	$2,503.00
EP EFT 00065431	10001839	DAVID JOHNSON	929 E TUCKER	OH	09/24/2019	09/24/2019	MW	CX	$823.00
EP EFT 00065432	10002235	JAMES OR EULA JOHNSON	129	OH	09/24/2019	09/24/2019	MW	CX	$1,522.00
EP EFT 00065433	00435770	MARCUS C JOHNSON	223 S FLOWER	OH	09/24/2019	09/24/2019	MW	CX	$1,944.00
EP EFT 00065434	10004361	DIANE E JOHNSON-WALKER	832 W 137TH	OH	09/24/2019	09/24/2019	MW	CX	$1,387.00
EP EFT 00065435	10007130	ALMA L JONES	712 S ACACIA	OH	09/24/2019	09/24/2019	MW	CX	$2,259.00
EP EFT 00065436	10008530	DANYELL JONES	1200 S	OH	09/24/2019	09/24/2019	MW	CX	$1,183.00
EP EFT 00065437	00436671	DAVID JONES	1420BURRISSE	OH	09/24/2019	09/24/2019	MW	CX	$2,845.00
EP EFT 00065438	10008620	HENRY JONES	2017 DERN	OH	09/24/2019	09/24/2019	MW	CX	$1,573.00
EP EFT 00065439	00436764	JAMES OTIS JONES	311 S CENTRAL	OH	09/24/2019	09/24/2019	MW	CX	$2,084.00

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Check	Payee ID	Payee Name	First Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
EP EFT 00065440	10008951	MONA JONES	925	OH	09/24/2019	09/24/2019	MW	CX	$1,776.00
EP EFT 00065441	10007886	KAREN L KIRKS ADMIN	512 W ELM ST	OH	09/24/2019	09/24/2019	MW	CX	$671.00
EP EFT 00065442	10002783	ALLEN J KENNETT	220 BENNETT	OH	09/24/2019	09/24/2019	MW	CX	$2,586.00
EP EFT 00065443	00453865	BARBARA KEYES	215	OH	09/24/2019	09/24/2019	MW	CX	$1,697.00
EP EFT 00065444	10005479	DAWIT KIDANE	502 W	OH	09/24/2019	09/24/2019	MW	CX	$2,565.00
EP EFT 00065445	10008318	KIM HOA INVESTMENTS LLC	116 ALONDRA	OH	09/24/2019	09/24/2019	MW	CX	$5,149.00
EP EFT 00065446	10009028	MICHAEL KING	202 SPRING #A	OH	09/24/2019	09/24/2019	MW	CX	$1,017.00
EP EFT 00065447	10007410	TRACEY M LAWRENCE	12014	OH	09/24/2019	09/24/2019	MW	CX	$2,094.00
EP EFT 00065448	10005661	CARLOS W LEAKE	106 RACQUET	OH	09/24/2019	09/24/2019	MW	CX	$833.00
EP EFT 00065449	10002747	GERALD LEE	1003 E PECK #D	OH	09/24/2019	09/24/2019	MW	CX	$1,044.00
EP EFT 00065450	10003139	GRACE LEE	412 E PALMER	OH	09/24/2019	09/24/2019	MW	CX	$730.00
EP EFT 00065451	10004945	HELEN LEE	428 MAGNOLIA	OH	09/24/2019	09/24/2019	MW	CX	$1,922.00
EP EFT 00065452	10005960	LETICIA MONTOYA C/O PAMA MGMT IN	937 W 133RD	OH	09/24/2019	09/24/2019	MW	CX	$1,095.00
EP EFT 00065453	10007470	GREGORY LEVY	506 S	OH	09/24/2019	09/24/2019	MW	CX	$1,348.00
EP EFT 00065454	10008597	FUMEI LIU	903 ACACIA	OH	09/24/2019	09/24/2019	MW	CX	$4,243.00
EP EFT 00065455	00475640	HESTER B LIVELY	2105 N	OH	09/24/2019	09/24/2019	MW	CX	$859.00
EP EFT 00065456	10006149	HECTOR R LOPEZ	710 N VAN	OH	09/24/2019	09/24/2019	MW	CX	$1,193.00
EP EFT 00065457	10009095	JOSUE LOPEZ	122 N SANTA	OH	09/24/2019	09/24/2019	MW	CX	$1,137.00
EP EFT 00065458	00510826	ALMA LURRY	1131 E 144TH	OH	09/24/2019	09/24/2019	MW	CX	$796.00
EP EFT 00065459	10005603	ASHOK OR MANJU MADAN	2128 W	OH	09/24/2019	09/24/2019	MW	CX	$476.00
EP EFT 00065460	10007028	EARTHA MADISON JR	1931 W 132ND	OH	09/24/2019	09/24/2019	MW	CX	$720.00
EP EFT 00065461	00519610	ARIL MANNING	419 S	OH	09/24/2019	09/24/2019	MW	CX	$1,821.00
EP EFT 00065462	00519612	CARDELL MANNING	1815 SANTA FE	OH	09/24/2019	09/24/2019	MW	CX	$411.00
EP EFT 00065463	10004991	MARTIN TEMPLE AME ZION CHURCH	607 N SANTA	OH	09/24/2019	09/24/2019	MW	CX	$919.00
EP EFT 00065464	00533105	EDIE MARTIN	900 W BRAZIL	OH	09/24/2019	09/24/2019	MW	CX	$529.00
EP EFT 00065465	10003674	GIOVANNI MARTINEZ	218 1/2 N	OH	09/24/2019	09/24/2019	MW	CX	$3,169.00
EP EFT 00065466	10007301	ROBERT T OR VIVIAN J MARTINEZ	1600	OH	09/24/2019	09/24/2019	MW	CX	$1,178.00
EP EFT 00065467	00537211	JOE T MASON SR	2523 COMPTON	OH	09/24/2019	09/24/2019	MW	CX	$675.00
EP EFT 00065468	10005614	ANTHONY E MASON	1502	OH	09/24/2019	09/24/2019	MW	CX	$1,355.00
EP EFT 00065469	10008823	RUBY L MATTHEWS	317 E ELM	OH	09/24/2019	09/24/2019	MW	CX	$464.00
EP EFT 00065470	10004590	ARTHUR OR VALENCIA MAYFIELD	117 W	OH	09/24/2019	09/24/2019	MW	CX	$393.00
EP EFT 00065471	00539158	EVERLEANE B MAYFIELD	806 N CULVER	OH	09/24/2019	09/24/2019	MW	CX	$782.00
EP EFT 00065472	00547030	WILLIE M & HATTIE E MC DANIEL	1315	OH	09/24/2019	09/24/2019	MW	CX	$719.00
EP EFT 00065473	10004957	MILDRED MC GUIRE	1202 E TUCKER	OH	09/24/2019	09/24/2019	MW	CX	$942.00

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EP EFT 00065474	00549184	GLORIA J HUFF MC QUEEN	799 E PINE	OH	09/24/2019	09/24/2019	MW	CX	$805.00
EP EFT 00065475	10008763	AAKASH MEHTA	800 TAMARIND	OH	09/24/2019	09/24/2019	MW	CX	$1,079.00
EP EFT 00065476	10006256	CARLOS MENDEZ	400 N ACACIA	OH	09/24/2019	09/24/2019	MW	CX	$1,234.00
EP EFT 00065477	00550662	IGNACIO IBARRA MENDEZ	812 W	OH	09/24/2019	09/24/2019	MW	CX	$12,098.00
EP EFT 00065478	10006031	JAVIER MENDEZ	1115 E ELM ST	OH	09/24/2019	09/24/2019	MW	CX	$1,353.00
EP EFT 00065479	00550657	JUAN B MENDEZ	839 W MAPLE	OH	09/24/2019	09/24/2019	MW	CX	$4,226.00
EP EFT 00065480	00557598	EULOS & BEVERLY MILLER	1212PALMERS	OH	09/24/2019	09/24/2019	MW	CX	$4,846.00
EP EFT 00065481	10007393	APRIL D MITCHELL	2208 LOCUST	OH	09/24/2019	09/24/2019	MW	CX	$1,416.00
EP EFT 00065482	10007909	KINGSLEY M MMEJE	805SNTAFEASE	OH	09/24/2019	09/24/2019	MW	CX	$3,544.00
EP EFT 00065483	10008455	FELICIA MOODY	727 PAULSON	OH	09/24/2019	09/24/2019	MW	CX	$887.00
EP EFT 00065484	10009135	BILLIE JO MOORE	14701	OH	09/24/2019	09/24/2019	MW	CX	$714.00
EP EFT 00065485	10007916	IVANIA R OR PAUL MORALES	223 N CHESTER	OH	09/24/2019	09/24/2019	MW	CX	$782.00
EP EFT 00065486	10004870	KAREN MORALES OR ANDREW MORALES	99 POINSETTA	OH	09/24/2019	09/24/2019	MW	CX	$2,415.00
EP EFT 00065487	00580940	MARJIE P MOSLEY	719 E COCOA	OH	09/24/2019	09/24/2019	MW	CX	$1,494.00
EP EFT 00065488	00580945	ROY LEE MOSLEY	1816 E KAY ST	OH	09/24/2019	09/24/2019	MW	CX	$2,195.00
EP EFT 00065489	10007516	DAVID MUNOZ	1003	OH	09/24/2019	09/24/2019	MW	CX	$244.00
EP EFT 00065490	10007465	OSCAR A MUNOZ	1021	OH	09/24/2019	09/24/2019	MW	CX	$948.00
EP EFT 00065491	00685042	OXFORD MURRY	412 N WILLOW	OH	09/24/2019	09/24/2019	MW	CX	$841.00
EP EFT 00065492	10002505	CRISANTO NEVAREZ	421	OH	09/24/2019	09/24/2019	MW	CX	$1,016.00
EP EFT 00065493	10004373	CHRISTOPHER NEWCOMBE	123 ALONDRA	OH	09/24/2019	09/24/2019	MW	CX	$4,160.00
EP EFT 00065494	10007445	MIKE HONG NGAN	316 MAGNOLIA	OH	09/24/2019	09/24/2019	MW	CX	$1,487.00
EP EFT 00065495	10008579	COLLINS I NWEKE	12017	OH	09/24/2019	09/24/2019	MW	CX	$964.00
EP EFT 00065496	10005888	JAMES OGBURN	516 W CEDAR	OH	09/24/2019	09/24/2019	MW	CX	$1,000.00
EP EFT 00065497	10002863	KATHY OH & TIMOTHY DEBAETS	502 W	OH	09/24/2019	09/24/2019	MW	CX	$3,580.00
EP EFT 00065498	10008173	JULIE ANN OH	911 TAMARIND	OH	09/24/2019	09/24/2019	MW	CX	$1,903.00
EP EFT 00065499	10005858	RUTH C OLMSTED	707 N ROSE	OH	09/24/2019	09/24/2019	MW	CX	$792.00
EP EFT 00065500	10004725	CHIERE J. OR HAROLD L. OWENS	2321 E MYRRH	OH	09/24/2019	09/24/2019	MW	CX	$713.00
EP EFT 00065501	10003427	ESTATE OF OLLIE LEE PALMER	1926 W 137TH	OH	09/24/2019	09/24/2019	MW	CX	$360.00
EP EFT 00065502	10009140	ON JUNG PARK	321 MAGNOLIA	OH	09/24/2019	09/24/2019	MW	CX	$1,495.00
EP EFT 00065503	10007447	MARIO C PERES	441 S	OH	09/24/2019	09/24/2019	MW	CX	$716.00
EP EFT 00065504	10009207	ARCELIA PESCINA	207 W	OH	09/24/2019	09/24/2019	MW	CX	$1,376.00
EP EFT 00065505	10009105	PI PROPERTIES NO 170 LLC	913ROSE105SE	OH	09/24/2019	09/24/2019	MW	CX	$1,702.00
EP EFT 00065506	10009052	PI PROPERTIES NO 34 LLC	2234 EL SEGUN	OH	09/24/2019	09/24/2019	MW	CX	$1,344.00
EP EFT 00065507	10009106	PI PROPERTIES NO 86 LLC	1613 E KAY #2	OH	09/24/2019	09/24/2019	MW	CX	$718.00

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EP EFT 00065508	10008235	PI PROPERTIES NO. 77 LLC	1214	OH	09/24/2019	09/24/2019	MW	CX	$2,554.00
EP EFT 00065509	10009127	ERIC G PIPKIN	1242 W 134TH	OH	09/24/2019	09/24/2019	MW	CX	$1,364.00
EP EFT 00065510	10003687	MINTHORNE POLE	1010 W 129TH	OH	09/24/2019	09/24/2019	MW	CX	$435.00
EP EFT 00065511	10007602	ANDREA Y OR PAMELA EDWARDS	126 N BURRIS	OH	09/24/2019	09/24/2019	MW	CX	$863.00
EP EFT 00065512	10003215	RENAE L POWELL	533 ALMOND	OH	09/24/2019	09/24/2019	MW	CX	$1,038.00
EP EFT 00065513	10008985	DIANE PRINCE	122 1/2 REEVE	OH	09/24/2019	09/24/2019	MW	CX	$874.00
EP EFT 00065514	10008350	VERLEAN RACHAL	1315 S	OH	09/24/2019	09/24/2019	MW	CX	$1,021.00
EP EFT 00065515	00714515	LAWRENCE M RAMSEY	208 SANTA FE	OH	09/24/2019	09/24/2019	MW	CX	$4,276.00
EP EFT 00065516	10007409	MONA RANDLE	2715 W 132ND	OH	09/24/2019	09/24/2019	MW	CX	$1,178.00
EP EFT 00065517	10006011	GARY A REECE	922	OH	09/24/2019	09/24/2019	MW	CX	$2,399.00
EP EFT 00065518	10007678	DANIELA REYES	2536ELSEGNDS	OH	09/24/2019	09/24/2019	MW	CX	$2,984.00
EP EFT 00065519	10008873	ANDREW REYNOLDS	2028	OH	09/24/2019	09/24/2019	MW	CX	$2,151.00
EP EFT 00065520	10008568	DIONDRE RICHARDS	820 CMPTON	OH	09/24/2019	09/24/2019	MW	CX	$760.00
EP EFT 00065521	10003430	MIKE RIOS	938 W SCHOOL	OH	09/24/2019	09/24/2019	MW	CX	$735.00
EP EFT 00065522	10008989	RENEE RIOS	128	OH	09/24/2019	09/24/2019	MW	CX	$3,808.00
EP EFT 00065523	10008976	JOSE RIVAS	1421 S WILLBR	OH	09/24/2019	09/24/2019	MW	CX	$2,741.00
EP EFT 00065524	10007290	GILBERTO RIVERA	707 S	OH	09/24/2019	09/24/2019	MW	CX	$1,148.00
EP EFT 00065525	10008642	DOMONIQUE ROBERTS	104 MYRRH	OH	09/24/2019	09/24/2019	MW	CX	$2,129.00
EP EFT 00065526	10005711	SHANALA D ROBERTS	521 W LAUREL	OH	09/24/2019	09/24/2019	MW	CX	$867.00
EP EFT 00065527	10007154	VENUS J M ROBERTS	2406 E 124TH	OH	09/24/2019	09/24/2019	MW	CX	$805.00
EP EFT 00065528	10008347	IRENE OR MARVIN K ROBINSON	1500	OH	09/24/2019	09/24/2019	MW	CX	$3,298.00
EP EFT 00065529	10002268	MICHELLE A GLASPIE ROBINSON	2707 BILLINGS	OH	09/24/2019	09/24/2019	MW	CX	$1,589.00
EP EFT 00065530	10006175	ERIK ROGERS	470 MAGNOLIA	OH	09/24/2019	09/24/2019	MW	CX	$3,164.00
EP EFT 00065531	10005604	CRISTINA ROJO	431 W PEACH	OH	09/24/2019	09/24/2019	MW	CX	$1,176.00
EP EFT 00065532	10002723	CINDY ROSS	436 W PALM #C	OH	09/24/2019	09/24/2019	MW	CX	$2,739.00
EP EFT 00065533	10008057	OTIS OR TRACEY RUCKER	1708GRAPESEP	OH	09/24/2019	09/24/2019	MW	CX	$2,309.00
EP EFT 00065534	10004464	AQUIL SAAFIR	705 N	OH	09/24/2019	09/24/2019	MW	CX	$925.00
EP EFT 00065535	10006555	JEFFERY D SALLIE	620 LAUREL	OH	09/24/2019	09/24/2019	MW	CX	$1,584.00
EP EFT 00065536	10001565	ICILDA SANFORD	905	OH	09/24/2019	09/24/2019	MW	CX	$995.00
EP EFT 00065537	10007891	SANTA FE APARTMENTS CORP	2010 SANTA FE	OH	09/24/2019	09/24/2019	MW	CX	$3,204.00
EP EFT 00065538	10008492	SCTHU LLC	891 W	OH	09/24/2019	09/24/2019	MW	CX	$1,685.00
EP EFT 00065539	10008622	SCWJ LLC	500WILLOWBR	OH	09/24/2019	09/24/2019	MW	CX	$7,431.00
EP EFT 00065540	10003794	CHARLES A SEALS	335 W MYRRH	OH	09/24/2019	09/24/2019	MW	CX	$2,934.00
EP EFT 00065541	10002381	MAXIMILIANO S & CONCEPCION SEGOVIA	102 E	OH	09/24/2019	09/24/2019	MW	CX	$1,344.00

City of Compton

Consolidated Checks Register

09/01/2019 to 09/30/2019 Job Number: 1393922

Check	Payee ID	Payee Name	First Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
EP EFT 00065542	00782045	W SPAULDING SETTLE	1028 GRANDEE	OH	09/24/2019	09/24/2019	MW	CX	$11,789.00
EP EFT 00065543	10002893	VERGIE E SEYMORE	718 E COCOA	OH	09/24/2019	09/24/2019	MW	CX	$2,266.00
EP EFT 00065544	10007653	DONALD SHAW SR.	715 GRAPE	OH	09/24/2019	09/24/2019	MW	CX	$1,141.00
EP EFT 00065545	10009197	SHELTER FIRST LLC	319 1/2	OH	09/24/2019	09/24/2019	MW	CX	$989.00
EP EFT 00065546	00785020	LEE & SARAH SHELTON	204 S WARD	OH	09/24/2019	09/24/2019	MW	CX	$819.00
EP EFT 00065547	00785022	DEBRA A SHELTON-LOVE	15529 FRAILEY	OH	09/24/2019	09/24/2019	MW	CX	$3,360.00
EP EFT 00065548	10009165	MANDI SHERMAN	218 MAYO #C	OH	09/24/2019	09/24/2019	MW	CX	$3,626.00
EP EFT 00065549	10008967	BARBARA OR SIMIEN	216 W	OH	09/24/2019	09/24/2019	MW	CX	$1,031.00
EP EFT 00065550	00786930	THELMA M SIMMONS	14636	OH	09/24/2019	09/24/2019	MW	CX	$1,191.00
EP EFT 00065551	10000808	JAMMIE LEE SMITH	2313 W	OH	09/24/2019	09/24/2019	MW	CX	$585.00
EP EFT 00065552	10008508	MARION SMITH	811 MAGNOLIA	OH	09/24/2019	09/24/2019	MW	CX	$1,020.00
EP EFT 00065553	10009058	TATIANA SMITH	14708	OH	09/24/2019	09/24/2019	MW	CX	$2,309.00
EP EFT 00065554	10003377	TYRONE SMITH	408PALMBSEP	OH	09/24/2019	09/24/2019	MW	CX	$5,795.00
EP EFT 00065555	00794035	WILBERT OR LEE ETTA SMITH	216 S PANNES	OH	09/24/2019	09/24/2019	MW	CX	$988.00
EP EFT 00065556	00794045	YOLANDA Y SMITH	2810 LANTANA	OH	09/24/2019	09/24/2019	MW	CX	$1,507.00
EP EFT 00065557	10006520	DANIELLE C SMYER	1310 S	OH	09/24/2019	09/24/2019	MW	CX	$616.00
EP EFT 00065558	10008887	SOLA REAL ESTATE FUND I LLC	15412 ATL	OH	09/24/2019	09/24/2019	MW	CX	$1,100.00
EP EFT 00065559	00806543	ASHOK K SOOD OR SUSHAM SOOD	2112 E	OH	09/24/2019	09/24/2019	MW	CX	$3,973.00
EP EFT 00065560	10008635	SOUTHWESTERN ENTERPRISES	922 N SLOAN	OH	09/24/2019	09/24/2019	MW	CX	$3,680.00
EP EFT 00065561	00840175	EUGENE & VERNA ST AMANT	113 CYPRESS	OH	09/24/2019	09/24/2019	MW	CX	$1,837.00
EP EFT 00065562	10003524	JOHNNY STALLWORTH II	131 CYPRESS	OH	09/24/2019	09/24/2019	MW	CX	$692.00
EP EFT 00065563	10003774	ALEX STAMIRES	318 W	OH	09/24/2019	09/24/2019	MW	CX	$8,822.00
EP EFT 00065564	10008330	ALEX STAMIRES	445 W	OH	09/24/2019	09/24/2019	MW	CX	$5,915.00
EP EFT 00065565	10008876	STANLEY & LEATRICE JOHNSON	12407 WILMG	OH	09/24/2019	09/24/2019	MW	CX	$1,040.00
EP EFT 00065566	00853440	JOSEPH STEPHEN	933GRANDEE1	OH	09/24/2019	09/24/2019	MW	CX	$9,043.00
EP EFT 00065567	10002895	AMBROSE STEVENS	705WILBRKDS	OH	09/24/2019	09/24/2019	MW	CX	$6,034.00
EP EFT 00065568	10009217	SVPP PROPERTIES LLC	107 E	OH	09/24/2019	09/24/2019	MW	CX	$966.00
EP EFT 00065569	10009162	SYCLE GROUP LLC	1020 COMPTON	OH	09/24/2019	09/24/2019	MW	CX	$2,111.00
EP EFT 00065570	10007542	T K PROPERTIES LLC	183 RACQUET	OH	09/24/2019	09/24/2019	MW	CX	$1,224.00
EP EFT 00065571	00867766	WILLIAM TANNER OR REGINA TANNER	816 SANTA FE	OH	09/24/2019	09/24/2019	MW	CX	$1,104.00
EP EFT 00065572	10006571	TERRY LYNN TASBY	113 S LOCUST	OH	09/24/2019	09/24/2019	MW	CX	$2,078.00
EP EFT 00065573	10008294	DELETHA TAYLOR	908 W MYRRH	OH	09/24/2019	09/24/2019	MW	CX	$166.00
EP EFT 00065574	10008225	JACQUELINE TAYLOR	2244	OH	09/24/2019	09/24/2019	MW	CX	$1,414.00
EP EFT 00065575	00867941	LAVERNE TAYLOR	400 S WARD	OH	09/24/2019	09/24/2019	MW	CX	$736.00

City of Compton

Consolidated Checks Register

09/01/2019 to 09/30/2019 Job Number: 1393922

Check	Payee ID	Payee Name	First Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
EP EFT 00065576	00847946	LEO OR BETTE TAYLOR	1011 S MURIEL	OH	09/24/2019	09/24/2019	MW	CX	$1,128.00
EP EFT 00065577	10007218	TDB CONSULTING SOLUTIONS INC	1041 W REEVE	OH	09/24/2019	09/24/2019	MW	CX	$3,617.00
EP EFT 00065578	10008773	THE PRUDE FAMILY TRUST	200 JOHNSON	OH	09/24/2019	09/24/2019	MW	CX	$1,336.00
EP EFT 00065579	10004137	EVELYN THIBEAUX	1019 W	OH	09/24/2019	09/24/2019	MW	CX	$725.00
EP EFT 00065580	10008404	CHRISTIAN THOMAS	1233 E 139TH	OH	09/24/2019	09/24/2019	MW	CX	$1,192.00
EP EFT 00065581	00878134	BERDIS THOMPSON	1318 S CENTER	OH	09/24/2019	09/24/2019	MW	CX	$844.00
EP EFT 00065582	00878176	JERRY D THORNTON	1214	OH	09/24/2019	09/24/2019	MW	CX	$1,684.00
EP EFT 00065583	10003731	EVA J TOLBERT	1316 S TEMPLE	OH	09/24/2019	09/24/2019	MW	CX	$3,812.00
EP EFT 00065584	10007589	TOMMIE MARQUETTE TRUST	710 S	OH	09/24/2019	09/24/2019	MW	CX	$1,386.00
EP EFT 00065585	10003275	LATANYA J ALLEN TOWNSEND	2103 SAN	OH	09/24/2019	09/24/2019	MW	CX	$556.00
EP EFT 00065586	10005814	JANNICE TUCKER	1433 W	OH	09/24/2019	09/24/2019	MW	CX	$824.00
EP EFT 00065587	10004517	KEVIN L TUCKER	1200 S	OH	09/24/2019	09/24/2019	MW	CX	$4.00
EP EFT 00065588	10007291	ARENA M. TURNER-COPELAND	631 SPRUCE #B	OH	09/24/2019	09/24/2019	MW	CX	$649.00
EP EFT 00065589	00918000	WARREN W & VIRGINIA R VALDRY	911 W MAPLE	OH	09/24/2019	09/24/2019	MW	CX	$483.00
EP EFT 00065590	10008486	SHEILA VASQUEZ	603 N SLOAN	OH	09/24/2019	09/24/2019	MW	CX	$1,089.00
EP EFT 00065591	10007535	SYLVIA D VERNON	159 WILMING	OH	09/24/2019	09/24/2019	MW	CX	$1,076.00
EP EFT 00065592	10007811	JOSE MANUEL VILLALOBOS	500	OH	09/24/2019	09/24/2019	MW	CX	$868.00
EP EFT 00065593	10003078	DONALD S WADE	701 SANTA FE	OH	09/24/2019	09/24/2019	MW	CX	$1,171.00
EP EFT 00065594	00927110	JAMES WALKER	247 S	OH	09/24/2019	09/24/2019	MW	CX	$582.00
EP EFT 00065595	00933260	LUCINDA WARREN	157 WILMING	OH	09/24/2019	09/24/2019	MW	CX	$751.00
EP EFT 00065596	10003063	DUDLEY LOUIE WASHINGTON	2703	OH	09/24/2019	09/24/2019	MW	CX	$1,152.00
EP EFT 00065597	10003052	GAIL M WASHINGTON	307 W MYRRH	OH	09/24/2019	09/24/2019	MW	CX	$1,779.00
EP EFT 00065598	00936220	WATTS LABOR COMMUNITY ACTION	2013 E 122ND	OH	09/24/2019	09/24/2019	MW	CX	$2,229.00
EP EFT 00065599	00887075	WILLIE A WATTS-TROUTMAN	405 W PLUM ST	OH	09/24/2019	09/24/2019	MW	CX	$924.00
EP EFT 00065600	00942665	JESSE R or YVONNE A WEBB	1362 BENNETT	OH	09/24/2019	09/24/2019	MW	CX	$2,049.00
EP EFT 00065601	00942672	JOYCE M WELLS	1115	OH	09/24/2019	09/24/2019	MW	CX	$95.00
EP EFT 00065602	10008202	WILBERT JR& ALTHEA WILLIAMS LVNG	217 N BURRIS	OH	09/24/2019	09/24/2019	MW	CX	$9,151.00
EP EFT 00065603	10008986	LACHANDRA WILKERSON	213 REEVE ST	OH	09/24/2019	09/24/2019	MW	CX	$1,463.00
EP EFT 00065604	10002417	MONIQUE WILKES	1308 OAKS #C	OH	09/24/2019	09/24/2019	MW	CX	$3,690.00
EP EFT 00065605	10008430	LTASHIKA WILLIAMS	519 W PALM ST	OH	09/24/2019	09/24/2019	MW	CX	$846.00
EP EFT 00065606	00967610	TYRONE OR GERALDINE WILLIAMS	712 POINSET	OH	09/24/2019	09/24/2019	MW	CX	$1,250.00
EP EFT 00065607	10002712	VERONICA WILLIAMS	444 W ELM	OH	09/24/2019	09/24/2019	MW	CX	$568.00
EP EFT 00065608	10006262	MARIE WILLIS	14716 FRAILEY	OH	09/24/2019	09/24/2019	MW	CX	$1,156.00
EP EFT 00065609	10001182	ROBERT L WILLIS	151 RACQUET	OH	09/24/2019	09/24/2019	MW	CX	$579.00

City of Compton

Consolidated Checks Register

09/01/2019 to 09/30/2019 Job Number: 1393922

Check	Payee ID	Payee Name	First Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
EP EFT 00065610	10006332	WISE CAPITAL LLC	123 W SCHOOL	OH	09/24/2019	09/24/2019	MW	CX	$1,406.00
EP EFT 00065611	00970020	JOHNNY OR PEGGIE WITHERS	1310 E PECK #D	OH	09/24/2019	09/24/2019	MW	CX	$3,305.00
EP EFT 00065612	10001519	TRINA WITHERSPOON	1511 BENTLEY	OH	09/24/2019	09/24/2019	MW	CX	$1,169.00
EP EFT 00065613	10005871	GIRMA WOLDE	455 W	OH	09/24/2019	09/24/2019	MW	CX	$1,794.00
EP EFT 00065614	10003218	BILLIE WOODS	215 N CULVER	OH	09/24/2019	09/24/2019	MW	CX	$488.00
EP EFT 00065615	10006920	KENNETH G WRIGHT	457 W	OH	09/24/2019	09/24/2019	MW	CX	$1,382.00
EP EFT 00065616	00712030	PUBLIC EMPLOYEES RETIREMENT	10000001579603	OH	09/24/2019	09/24/2019	MW	CX	$735,599.84

** SORT TOTALS **

Reversed:	$4,865.61
Cancelled:	$2,222,669.06
EP Group Total:	$2,227,534.67

** GRAND TOTALS **

Grand Total: $2,227,534.67

City of Compton

Consolidated Checks Register

09/01/2019 to 09/30/2019

Job Number: 1393591

Check	Payee ID	Payee Name	First Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
SA CHK 00001695	10004892	KEYSER MARSTON ASSOC INC	0033650	OH	09/24/2019		MW	RV	$202.50
SA CHK 00001696	10009066	ROTH & ASSOCIATES	15276	OH	09/24/2019		MW	IS	$900.00
SA CHK 00001697	00732280	RICHARDS WATSON & GERSHON	223224	OH	09/24/2019		MW	IS	$13,381.00

** SORT TOTALS **

Issued:	$14,281.00
Reversed:	$202.50
SA Group Total:	$14,483.50

** GRAND TOTALS **

Grand Total: $14,483.50

October 15, 2019

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: CITY MANAGER

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO PROFESSIONAL SERVICES AGREEMENTS WITH CALIFORNIA LABOR SOLUTIONS LLC, THE LAW FIRM OF LIEBERT CASSIDY WHITMORE AND B.A. INVESTIGATIONS LLC, FOR PROVISION OF ADMINISTRATIVE INVESTIGATION SERVICES ON AN "AS-NEEDED" BASIS ($52,000)

SUMMARY

Adoption of this resolution will authorize the City Manager to enter into professional services agreements; effective for the remainder of Fiscal Year 2019-2020 through June 30, 2022; with California Labor Solutions LLC, the Law Firm of Liebert Cassidy Whitmore and B.A. Investigations LLC, to provide expert impartial fact-finding administrative investigations for the City on an "as-needed" basis.

BACKGROUND

Depending on the nature and complexity of the claim or matter to be investigated, the City may have staff conduct the investigation or employ an outside/external investigator.

The Human Resources Department ("Department") desires to secure a panel of experienced, qualified firms to assist the Department with administrative investigations on an "as-needed" basis, to be utilized for investigations wherein it would be appropriate to hire an external investigator.

Department staff solicited proposal/quotes for provision of administrative investigation services and received proposals from California Labor Solutions LLC, the Law Firm of Liebert Cassidy Whitmore and B.A. Investigations LLC.

STATEMENT OF ISSUE

There is a need to secure a panel of outside investigative services experts to assist the Department with certain administrative investigations. California Labor Solutions LLC, the Law Firm of Liebert Cassidy Whitmore and B.A. Investigations LLC, offer specialized administrative and workplace investigations; thus, staff recommends contracting with these firms and the selection of a particular firm will be based on availability and degree of complexity of the issues involved. Investigative services will be provided and billed on an hourly basis with the hourly rate not to exceed Three Hundred Seventy Dollars ($370.00).

FISCAL IMPACT

Funds for these services rendered for the remainder of Fiscal Year 2019-2020, if and when utilized, are available in the 2019-2020 Fiscal Year budget, in Account No. 1001-560-000-4262, in an amount not to exceed $52,000 (Fifty-Two Thousand Dollars). Funding for the remaining term of the agreements will be appropriated in future City budgets.

RECOMMENDATION

Staff recommends that the City Council adopt the attached Resolution.

CRAIG J. CORNWELL
CITY MANAGER

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO PROFESSIONAL SERVICES AGREEMENTS WITH CALIFORNIA LABOR SOLUTIONS LLC, THE LAW FIRM OF LIEBERT CASSIDY WHITMORE AND B.A. INVESTIGATIONS LLC, FOR PROVISION OF ADMINISTRATIVE INVESTIGATION SERVICES ON AN "AS-NEEDED" BASIS ($52,000)

WHEREAS, the Human Resources Department ("Department") is often tasked with the responsibility to cause administrative investigations to be conducted; and

WHEREAS, depending on the nature and complexity of the claim or matter to be investigated, the City may have staff conduct the investigation or employ an outside/external investigator; and

WHEREAS, the Department desires to secure a panel of experienced, qualified firms to assist the Department with administrative investigations on an "as-needed" basis, to be utilized for investigations wherein it would be appropriate to hire an external investigator; and

WHEREAS, Department staff solicited proposal/quotes for provision of administrative investigation services and received proposals from California Labor Solutions LLC, the Law Firm of Liebert Cassidy Whitmore and B.A. Investigations LLC; and

WHEREAS, California Labor Solutions LLC, the Law Firm of Liebert Cassidy Whitmore and B.A. Investigations LLC offer specialized administrative and workplace investigations; thus staff recommends contracting with both of these firms and the selection of a particular firm will be based on availability and degree of complexity of the issues involved; and

WHEREAS, funds for services rendered during the remainder of Fiscal Year 2019-2020, if and when utilized, are available in the 2019-2020 Fiscal Year budget.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Manager, on the advice and approval of the City Attorney is hereby authorized to enter into professional services agreements with California Labor Solutions LLC, the Law Firm of Liebert Cassidy Whitmore and B.A. Investigations LLC to provide expert impartial fact-finding administrative investigations for the City on an "as-needed" basis for the remainder of Fiscal Year 2019-2020 through June 30, 2022.

SECTION 2. That investigative services will be provided and billed on an hourly basis with the hourly rate not to exceed Three Hundred Seventy Dollars ($370.00).

SECTION 3. Funds for these services rendered for the remainder of Fiscal Year 2019-2020, if and when utilized, are available in the 2019-2020 Fiscal Year budget, in Account No. 1001-560-000-4262, in an amount not to exceed $52,000 (Fifty-Two Thousand Dollars). Funding for the remaining term of the agreements will be appropriated in future City budgets.

SECTION 4. That a copy of this Resolution shall be filed in the offices of the City Clerk, City Manager, City Attorney, Human Resources and City Controller.

SECTION 5. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2019.

_____
MAYOR OF THE CITY OF COMPTON

ATTEST:

_____
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the forgoing Resolution was adopted by the City Council, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on the ____ day of _____, 2019.

That said Resolution was adopted by the following vote, to wit:

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-
ABSTAIN: COUNCIL MEMBERS-

_____
CITY CLERK OF THE CITY OF COMPTON

PROFESSIONAL SERVICES AGREEMENT
BETWEEN
CITY OF COMPTON
AND
B.A. INVESTIGATIONS, LLC

This **AGREEMENT** is entered by and between the **CITY OF COMPTON**, a municipal corporation of the State of California (hereinafter referred to as **"CLIENT" or "CITY"**), located at 205 South Willowbrook Avenue, Compton, California 90220, and **B.A. INVESTIGATIONS, LLC** (hereinafter referred to as **"CONSULTANT"**), located at 27758 Santa Margarita Parkway, Suite 594, Mission Viejo, California 92691, collectively referred to as "Parties." This Agreement is entered into pursuant to Resolution No. _____, adopted by the City Council on _____, 2019.

AGREEMENT:

I. SCOPE OF SERVICES

Client desires to retain and engage Consultant to perform, on an "as-needed basis," impartial, fact-finding administrative and workplace investigations. Prior to commencement of services on an assigned investigation, Consultant shall provide the Client with a proposed "Scope of Investigation" for approval by the Client.

Consultant's general process for assigned investigations (which may be modified dependent on the specific investigation) shall consist of the following:

- Meet with Client's authorized representative(s) to finalize the scope of the investigations assigned and periodically communicate with Client's designated contact person(s) with updates/progress and other important issues;
- Obtain all relevant documents; including, but not limited to complaints, written statements of witnesses, video recordings and reports prepared by the Client or others;
- Obtain copies of Client's policies regarding issues contained in the scope of the investigation;
- Interview, digitally record and transcribe recordings of the complainant(s), witnesses and subject(s) of the investigation;
- Conduct additional interviews and collect other relevant documents, if necessary; and
- Prepare and present to Client comprehensive fact-finding written report containing an executive summary of the findings, the methodology used, discussion of the evidence obtained, how credibility issues were resolved and detailed findings of the investigation based on an impartial and professional evaluation of the evidence.

Any assigned investigation shall be coordinated under the direction of the City Manager or his/her authorized designee.

Consultant acknowledges that in entering into this Agreement the Client is relying on Consultant's special skills and experience to do and perform the services in accordance with best standards of professional practice. While performing the services, Consultant agrees to perform all the said work and furnish all the necessary materials at its own cost and expense (except as otherwise expressly agreed to be furnished by the Client), necessary to complete said services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances and to the reasonable satisfaction of the Client.

Consultant's services hereunder shall be performed in good, workmanlike and professional manner. Consultant shall be responsible for correcting and completing all errors and omissions related to the services provided by Consultant for this Agreement at no additional cost to the Client**.** "Errors" and "Omissions" for purposes of this paragraph are defined to mean a failure by Consultant to meet the standards of its profession as set forth in the preceding paragraph. The acceptance of the services by Client does not release Consultant from these obligations.

Consultant will be responsible for employing or engaging all persons Consultant determines that are necessary, if any, to perform the services required by this Agreement. All of Consultant's staff and sub-consultants shall be qualified by training and experience to perform their assigned tasks.

II. TERMS AND CONDITIONS

A. Fees for Services

1. Hourly Rate Services

a. Investigative services (meetings, review of organizational policies and procedures, examination and/or analysis of evidence, interviews, travel and report preparation): One Hundred Forty Dollars ($140.00) per hour.
b. Post-investigation hearing, deposition or trail testimony on behalf of Client: Two Hundred Eighty Dollars ($280.00) per hour (4-hour minimum) plus expenses. Preparation for post-investigation hearing, deposition or trial: One Hundred Fifty Five Dollars ($155.00) per hour.
c. Client's placement of Consultant "on-call" for trial, deposition or hearing: One Hundred Fifty Five Dollars ($155.00) per hour (4-hour minimum).

Other services (e.g., cost-recovery) See Section 2, below

2. Costs and Expenses

In addition to the hourly time charges specified above, Consultant shall be reimbursed for expenses and costs actually and reasonably incurred, included, but not limited to photocopying, overnight courier services, postage and transcription (if applicable). The costs and expenses incurred pursuant to this Section shall be separately billed to the Client.

The monthly billing statements for fees and costs shall indicate the basis of the fees, including a detailed and auditable breakdown of the hours worked, billable rates charged and description of the services performed.

3. Billing Practices

A detailed description of the services performed and the costs and expenses advanced by Consultant will be prepared on a monthly basis as of the last day of the month and mailed or delivered to Client the following month, unless other arrangements are made. Payment of the full amount due, as reflected on the monthly statement will be due to Consultant within thirty (30) days following delivery of the statement, except for those specific items on the statement which are contested or questioned by Client and are returned by Client, with a written explanation of the question or contest, within fifteen (15) days of receipt of the statement.

B. Possible Third Party Conflicts

Consultant represents it has no present or contemplated employment which is adverse to the Client. Consultant agrees that it shall not represent clients in matters, either litigation or non-litigation, against the Client. However, Consultant may have past and present clients or may have future clients,

which, from time to time, may have interests adverse to the Client, and Consultant reserves the right to represent such clients in matters not connected with its representation of the Client.

If a potential conflict of interest arises in Consultant's representation of two clients, and if such conflict is only speculative or minor, Consultant shall seek waivers from each client with regards to such representation. However, if real conflicts exist, Consultant shall withdraw from representing either client in the matter.

C. Independent Contractor Status

Consultant, its employees, sub-consultants, agents and volunteers (collectively hereinafter the "Consultant"), will perform the services in Consultant's own way and pursuant to this Agreement as an independent contractor and in pursuit of Consultant's independent calling, and not as an employee of Client. The persons used by Consultant to provide the services under this Agreement will not be considered employees of Client for any purposes. Neither the Client nor any of its officers, employees, agents or volunteers shall have any control over the conduct of Consultant, except as expressly set forth in this Agreement. Consultant expressly warrants that while engaged in carrying out and complying with any terms and conditions of this Agreement that Consultant shall not at any time or in any manner, represent that Consultant is in any manner officers, employees, agents or volunteers of the Client. Consultant shall obtain no rights to retirement, health care or any other benefit that accrue to Client's officials, officers, or employees. Consultant expressly waives any claim to such rights. Consultant retains the right to provide services for others during the term of this Agreement.

If Consultant subcontracts any of the services, Consultant will be fully responsible to the Client for the acts, errors and omissions of Consultant's sub-consultant and of the persons either directly or indirectly employed by the sub-consultant, as Consultant is for the acts and omissions of persons directly employed by Consultant. Nothing contained in this Agreement will create any contractual relationship between any sub-consultant of Consultant and Client. Consultant will be responsible for payment of sub-consultant. Consultant will bind every sub-consultant by the terms of this Agreement applicable to Consultant's work unless specifically noted to the contrary in the subcontract and approved in writing by the Client.

The payment(s) made to Consultant pursuant to the Agreement will be the full and complete compensation to which Consultant is entitled. Client will not make any federal or state tax withholdings on behalf of Consultant or its agents, employees or sub-consultants. Client will not pay any workers' compensation insurance, retirement contributions or unemployment contributions on behalf of Consultant or its employees or sub-consultants. Consultant agrees to indemnify and pay Client within thirty (30) days for any tax, retirement contribution, social security, overtime payment, unemployment payment or workers' compensation payment which Client may be required to make on behalf of Consultant or any agent, employee, or sub-consultant of Consultant for work done under this Agreement. At the Client's election, Client may deduct the amounts paid pursuant to this section, from any balance owing to Consultant.

D. Nondiscriminatory Employment Practices

During the performance of this Agreement, Consultant agrees not to discriminate against any employee or applicant for employment because of race, sex, creed, color, religion, age, sexual orientation, marital status, national origin, political affiliation, handicap or belief in accordance with requirements of City, State or Federal laws and regulations. Consultant will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, sex, creed, color, religion, age, sexual orientation, marital status, national origin, political affiliation, handicap or belief in accordance with requirements of City, State or Federal laws and regulations. Such actions shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoffs or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

E. Client Cooperation

Client understands and agrees that, in order for Consultant to represent Client effectively, it is necessary for Client to assist and cooperate with Consultant during this engagement. Client agrees to: (1) make its employees and officers available to discuss issues as they arise; (2) attend and participate in meetings, preparation sessions, review drafts of documents and perform other activities necessary and in connection with Consultant's representation of Client pursuant to this Agreement; and (3) provide complete and accurate information and documents to Consultant on a timely basis.

F. Protection of Client Confidences

All documents, reports, information, data, and exhibits prepared or assembled by Consultant in connection with the performance of the services pursuant to the Agreement are confidential until released by the Client to the public, and Consultant will not make any of these documents or information available to any individual or organization not employed by Consultant or the Client without the written consent of the Client before any such release.

Consultant is aware of its important obligation to preserve the secrets and confidences of its clients which it holds in trust for them. To that end, it is important that Client and Consultant agree from the outset of this Agreement what kinds of communication technology that Consultant should employ in the course of representing Client. For example, the exchange of documents and other information using email or other types of electronic communications involves some risk that information may be retrieved by third parties with no right to see it. Even the use of facsimile machines may cause problems if documents are sent to numbers where the documents sit in open view. Therefore, Client should only provide Consultant with cellular numbers, facsimile numbers and email addresses which are acceptable to Client for receiving confidential communications from Consultant.

G. Document Ownership

All product produced by Consultant or its agents, employees and sub-consultants pursuant to this Agreement (the "Work Product") is the property of Client. After the file on the matters for which Consultant has been retained to perform pursuant to this Agreement is closed, either due to completion of the services or termination of this Agreement, all Work Product (the entire contents of the file) produced by Consultant or its agents, employees and sub-consultants pursuant to this Agreement shall be delivered to the Client.

H. Indemnification

Consultant shall indemnify and save harmless the Client, its officials, officers, employees, agents and volunteers (collectively hereinafter the "Client"), against any and all damages to property or injuries to or death of any person or persons, including property and employees or agents of the Client and shall indemnify and save the Client from any and all liability and expense including reimbursement of reasonable defense costs and legal fees, and claims, demands, suits, actions or proceedings of any kind or nature, including Workers' Compensation claims, of or by anyone whomsoever to the extent resulting from or arising out of the negligent, reckless or willful misconduct for Consultant, its officers, employees, sub-consultants or agents in the performance of the duties undertaken by Consultant pursuant to this Agreement.

This indemnification and hold harmless obligation does not extend to claims arising out of the negligence or willful misconduct of the Client.

I. Insurance

Without limiting the Consultant's indemnification of the City, Consultant shall obtain and maintain, at its cost and expense, for the duration of the Agreement and any and all amendments, insurance against claims for injuries to persons or damage to property which may arise out of or in connection with performance of the services by Consultant or Consultant's agents, representatives, employees or sub-consultants.

a. Coverage's and Limits. Consultant will maintain the types of coverage's and minimum limits indicated below, unless the Risk Manager or City Manager, in consultation with the City Attorney approves a lower amount. Consultant will obtain occurrence coverage, excluding Professional Liability (Error and Omissions), which will be written as claims-made coverage.

(1) Commercial General Liability Insurance. $1,000,000 combined single-limit per occurrence for bodily injury, personal injury and property damage. Consultant will ensure that the policy is endorsed to name the City of Compton and its respective elected and appointed officers, officials, employees, agents and volunteers as "additional insured's" with respect to liability arising out of the activities/services of the Consultant.

(2) Workers' Compensation and Employer's Liability. Workers' Compensation limits, if and, as required by the California Labor Code and Employer's Liability limits of $1,000,000 per accident for bodily injury. Workers' Compensation and Employer's Liability insurance will not be required if Consultant has no employees and provides, to City's satisfaction, a declaration stating this.

(3) Professional Liability. Errors and omissions liability appropriate to Consultant's profession with limits of not less than $1,000,000 per claim. The coverage shall also provide an extended two (2) year reporting period commencing upon termination or cancellation of this Agreement.

Prior to City's execution of this Agreement, Consultant will furnish certificates of insurance and endorsements to Client.

J. Arbitration; Waiver of Jury Trial

The Parties agree that all disputes which arise between the Client and Consultant, whether financial or otherwise, regarding the client relationship shall be resolved by binding arbitration. Each side shall share in the cost of the arbitration but shall bear their own costs and attorneys' fees. The Parties agree to waive their right to a jury trial.

K. Termination of Services

Both the Client and the Consultant have the right, at any time, either with or without cause, to terminate this Agreement. In the event of such termination of the Agreement, except for those specific items on the Consultant's final invoice which are contested or questioned by Client, any unpaid fees and costs owing for services performed up to the date of discharge and termination shall be due and payable. Consultant shall deliver all documents and records of the Client to the Client and assist to the fullest extent possible, if so requested by Client, in the orderly transition of any pending matters to the Client's new consultant and/or investigator.

L. Notices

Any notices required or permitted under this Agreement shall be effective when delivered in person; and effective one (1) business day after delivery by facsimile transmission; and effective five (5) calendar days after mailing by U.S. Mail, postage prepaid and properly addressed as follows:

To Consultant: B.A. Investigations, LLC
27758 Santa Margarita Parkway, Suite 594
Mission Viejo, California 92691
Attn: Barry Aninag, Owner
(949) 795-8704
barryalnv@gmail.com

To Client: City of Compton
205 South Willowbrook Avenue
Compton, California 90220
Attn: Director, Human Resources Department
(310) 605-5535
(310) 605-5536 – fax.

With copy to: City of Compton
205 South Willowbrook Avenue
Compton, California 90220
Attn: City Manager
(310) 605-5585
(310) 631-0322 – fax.

In the event of any change of address, the moving party is obligated to notify the other party of the change of address in writing. Each party may amend, supplement and update the notice list to add, delete or replace any listed individuals; however, the amendment must be in writing.

M. Miscellaneous

1. It is understood that this Agreement creates a confidential relationship between the Consultant and the Client and Consultant will use their employment law and investigation expertise to assist the Client in determining the issues to be investigated and conduct impartial fact-finding. It is understood that in this engagement of Consultant's services Consultant shall not draw or reach legal conclusions or provide legal analysis and/or advice or recommendations regarding discipline or potential actions resulting from the investigation. It shall be the responsibility of the Client's City Attorney for providing the Client legal advice relating to findings of any investigations, including the legal implications and actions the Client should take based on the results of the investigations.

2. The waiver by either Party of any breach or violation of any term, covenant, or condition of this Agreement or of any applicable law will not be deemed to be a waiver of such term, covenant, condition or law or of any subsequent breach or violation of same or of any other term, covenant, condition or law. The acceptance by either Party of any fee or other payment which may become due under this Agreement will not be deemed to be a waiver of any preceding breach or violation by the other Party of any term, covenant, or condition of this Agreement or any applicable law. This Agreement will be governed by the laws of the State of California.

3. This Agreement, together with any other written document referred to or contemplated by it embody the entire Agreement and understanding between the Parties relating to the subject matter of it. The City Manager is authorized, in consultation with the City Attorney, to agree to non-material amendments to this Agreement. Neither this Agreement nor any of its provisions may be amended, modified, waived or discharged except in a writing signed by both parties.

III. DURATION

This Agreement shall commence on full execution by the Parties and proceed on an "as-needed" basis for services assigned for investigation. The client relationship between Consultant and Client has been authorized through June 30, 2022, unless terminated sooner as provided herein.

IN WITNESS WHEREOF, CONSULTANT has executed this Agreement, and the **CITY**, by its City Manager, who is authorized to do so, has executed this Agreement.

B.A. INVESTIGATIONS, LLC
CONSULTANT

Dated: _____ **By _____**
Barry Aninag, Owner

CITY OF COMPTON

Approved by:

Dated: _____ **By _____**
Craig J. Cornwell, City Manager

Approved as to form:

By _____ **Dated: _____**
Damon M. Brown, City Attorney

ATTEST:

Dated: _____ **By _____**
Alita Godwin, City Clerk

PROFESSIONAL SERVICES AGREEMENT
BETWEEN
CITY OF COMPTON
AND
LIEBERT CASSIDY WHITMORE

This **AGREEMENT** is entered by and between the **CITY OF COMPTON**, a municipal corporation of the State of California (hereinafter referred to as **"CLIENT" or "CITY"**), located at 205 South Willowbrook Avenue, Compton, California 90220, and **LIEBERT CASSIDY WHITMORE** (hereinafter referred to as "**LAW FIRM" or "CONSULTANT"**), located at 6033 West Century Boulevard, Suite 500, Los Angeles, California 90045, collectively referred to as "Parties." This Agreement is entered into pursuant to Resolution No. _____, adopted by the City Council on _____, 2019.

AGREEMENT:

I. SCOPE OF SERVICES

Client desires to retain and engage Law Firm to perform, on an "as-needed basis," impartial, fact-finding administrative and workplace investigations. Prior to commencement of services on an assigned investigation, Law Firm shall provide the Client with a proposed "Scope of Investigation" for approval by the Client.

Law Firm's general process for assigned investigations (which may be modified dependent on the specific investigation) shall consist of the following:

- Meet with Client's authorized representative(s) to finalize the scope of the investigations assigned and periodically communicate with Client's designated contact person(s) with updates/progress and other important issues;
- Obtain all relevant documents; including, but not limited to complaints, written statements of witnesses, video recordings and reports prepared by the Client or others;
- Obtain copies of Client's policies regarding issues contained in the scope of the investigation;
- Interview, digitally record and transcribe recordings of the complainant(s), witnesses and subject(s) of the investigation;
- Conduct additional interviews and collect other relevant documents, if necessary; and
- Prepare and present to Client comprehensive fact-finding written report containing an executive summary of the findings, the methodology used, discussion of the evidence obtained, how credibility issues were resolved and detailed findings of the investigation based on an impartial and professional evaluation of the evidence.

Any assigned investigation shall be coordinated under the direction of the City Manager or his/her authorized designee.

Law Firm acknowledges that in entering into this Agreement the Client is relying on Law Firm's special skills and experience to do and perform the services in accordance with best standards of professional practice. While performing the services, Law Firm agrees to perform all the said work and furnish all the necessary materials at its own cost and expense (except as otherwise expressly agreed to be furnished by the Client), necessary to complete said services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances and to the reasonable satisfaction of the Client**.**

Law Firm's services hereunder shall be performed in good, workmanlike and professional manner. Law Firm shall be responsible for correcting and completing all errors and omissions related to the services provided by Law Firm for this Agreement at no additional cost to the Client**.** "Errors" and "Omissions" for purposes of this paragraph are defined to mean a failure by Law Firm to meet the standards of its profession as set forth in the preceding paragraph. The acceptance of the services by Client does not release Law Firm from these obligations.

Law Firm will be responsible for employing or engaging all persons Law Firm determines that are necessary, if any, to perform the services required by this Agreement. All of Law Firm's staff and sub-consultants shall be qualified by training and experience to perform their assigned tasks.

II. TERMS AND CONDITIONS

A. Fees for Services

1. Law Firm fee schedule rates, billable on a time and material basis are as follows:

Partners	$ 370.00 p/hour
Senior Counsel	$ 320.00 p/hour
Associates	$240.00 – 295.00 p/hour
Paralegals	$130.00 p/hour

Other services (e.g., expenses, cost-recovery) See Section 2, below

2. Costs and Expenses

In addition to the charges specified above, Law Firm shall be reimbursed for expenses and costs actually and reasonably incurred for postage, outgoing facsimile transmissions at fifty cents ($0.50) per page, copying at fifteen cents ($0.15) per page, additional prints, postage and special deliveries (i.e. Fed-Ex, UPS, DHL, messenger service, etc.) at request of the Client will also be billed to Client and travel time. The costs and expenses incurred pursuant to this section shall be separately billed to the Client.

The monthly billing statements for fees and costs shall indicate the basis of the fees, including a detailed and auditable breakdown of the hours worked, billable rates charged and description of the services performed.

3. Billing Practices

A detailed description of the services performed and the costs and expenses advanced by Law Firm will be prepared on a monthly basis as of the last day of the month and mailed or delivered to Client the following month, unless other arrangements are made. Payment of the full amount due, as reflected on the monthly statement will be due to Law Firm within thirty (30) days, or as promptly as fiscal procedures may permit, following delivery of the statement, except for those specific items on the statement which are contested or questioned by Client and are returned by Client, with a written explanation of the question or contest, within fifteen (15) days of receipt of the statement.

B. Possible Third Party Conflicts

Law Firm represents it has no present or contemplated employment which is adverse to the Client. Law Firm agrees that it shall not represent clients in matters, either litigation or non-litigation, against the Client. However, Law Firm may have past and present clients or may have future clients, which, from time to time, may have interests adverse to the Client, and Law Firm reserves the right to represent such clients in matters not connected with its representation of the Client.

If a potential conflict of interest arises in Law Firm's representation of two clients, and if such conflict is only speculative or minor, Law Firm shall seek waivers from each client with regards to such representation. However, if real conflicts exist, Law Firm shall withdraw from representing either client in the matter.

C. Independent Contractor Status

Law Firm, its employees, sub-consultants, agents and volunteers (collectively hereinafter the "Law Firm"), will perform the services in Law Firm's own way and pursuant to this Agreement as an independent contractor and in pursuit of Law Firm's independent calling, and not as an employee of Client. The persons used by Law Firm to provide the services under this Agreement will not be considered employees of Client for any purposes. Neither the Client nor any of its officers, employees, agents or volunteers shall have any control over the conduct of Law Firm, except as expressly set forth in this Agreement. Law Firm expressly warrants that while engaged in carrying out and complying with any terms and conditions of this Agreement that Law Firm shall not at any time or in any manner, represent that Law Firm is in any manner officers, employees, agents or volunteers of the Client. Law Firm shall obtain no rights to retirement, health care or any other benefit that accrue to Client's officials, officers, or employees. Law Firm expressly waives any claim to such rights. Law Firm retains the right to provide services for others during the term of this Agreement.

If Law Firm subcontracts any of the services, Law Firm will be fully responsible to the Client for the acts, errors and omissions of Law Firm's sub-consultant and of the persons either directly or indirectly employed by the sub-consultant, as Law Firm is for the acts and omissions of persons directly employed by Law Firm. Nothing contained in this Agreement will create any contractual relationship between any sub-consultant of Law Firm and Client. Law Firm will be responsible for payment of sub-consultants. Law Firm will bind every sub-consultant by the terms of this Agreement applicable to Law Firm's work unless specifically noted to the contrary in the subcontract and approved in writing by the Client.

The payment(s) made to Law Firm pursuant to the Agreement will be the full and complete compensation to which Law Firm is entitled. Client will not make any federal or state tax withholdings on behalf of Law Firm or its agents, employees or sub-Law Firms. Client will not pay any workers' compensation insurance, retirement contributions or unemployment contributions on behalf of Law Firm or its employees or sub-consultants. Law Firm agrees to indemnify and pay Client within thirty (30) days for any tax, retirement contribution, social security, overtime payment, unemployment payment or workers' compensation payment which Client may be required to make on behalf of Law Firm or any agent, employee, or sub-consultant of Law Firm for work done under this Agreement. At the Client's election, Client may deduct the amounts paid pursuant to this section, from any balance owing to Law Firm.

D. Nondiscriminatory Employment Practices

During the performance of this Agreement, Law Firm agrees not to discriminate against any employee or applicant for employment because of race, sex, creed, color, religion, age, sexual orientation, marital status, national origin, political affiliation, handicap or belief in accordance with requirements of City, State or Federal laws and regulations. Law Firm will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, sex, creed, color, religion, age, sexual orientation, marital status, national origin, political affiliation, handicap or belief in accordance with requirements of City, State or Federal laws and regulations. Such actions shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoffs or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

E. Client Cooperation

Client understands and agrees that, in order for Law Firm to represent Client effectively, it is necessary for Client to assist and cooperate with Law Firm during this engagement. Client agrees to: (1) make its employees and officers available to discuss issues as they arise; (2) attend and participate in meetings, preparation sessions, review drafts of documents and perform other activities necessary and in connection with Law Firm's representation of Client pursuant to this Agreement; and (3) provide complete and accurate information and documents to Law Firm on a timely basis.

F. Protection of Client Confidences

All documents, reports, information, data, and exhibits prepared or assembled by Law Firm in connection with the performance of the services pursuant to the Agreement are confidential until released by the Client to the public, and Law Firm will not make any of these documents or information available to any individual or organization not employed by Law Firm or the Client without the written consent of the Client before any such release.

Law Firm is aware of its important obligation to preserve the secrets and confidences of its clients which it holds in trust for them. To that end, it is important that Client and Law Firm agree from the outset of this Agreement what kinds of communication technology that Law Firm should employ in the course of representing Client. For example, the exchange of documents and other information using email or other types of electronic communications involves some risk that information may be retrieved by third parties with no right to see it. Even the use of facsimile machines may cause problems if documents are sent to numbers where the documents sit in open view. Therefore, Client should only provide Law Firm with cellular numbers, facsimile numbers and email addresses which are acceptable to Client for receiving confidential communications from Law Firm.

G. Document Ownership

All product produced by Law Firm or its agents, employees and sub-consultants pursuant to this Agreement (the "Work Product") is the property of Client. After the file on the matters for which Law Firm has been retained to perform pursuant to this Agreement is closed, either due to completion of the services or termination of this Agreement, all Work Product (the entire contents of the file) produced by Law Firm or its agents, employees and sub-consultants pursuant to this Agreement shall be delivered to the Client.

H. Indemnification

Law Firm shall indemnify and save harmless the Client, its officials, officers, employees, agents and volunteers (collectively hereinafter the "Client"), against any and all damages to property or injuries to or death of any person or persons, including property and employees or agents of the Client and shall indemnify and save the Client from any and all liability and expense including reimbursement of reasonable defense costs and legal fees, and claims, demands, suits, actions or proceedings of any kind or nature, including Workers' Compensation claims, of or by anyone whomsoever to the extent resulting from or arising out of the negligent, reckless or willful misconduct of Law Firm, its officers, employees, sub-consultants or agents in the performance of the duties undertaken by Law Firm pursuant to this Agreement.

This indemnification and hold harmless obligation does not extend to claims arising out of the negligence or willful misconduct of the Client.

Client will indemnify and hold harmless Law Firm, its employees and agents, from and against all claims, suits or causes of action arising out of any complaint brought against Law Firm during or as a result of an investigation matter assigned pursuant to this Agreement to the extent resulting from or arising out of the negligent, reckless or willful misconduct of the Client.. Client will also provide legal representation for Law Firm and any of its employees and agents together with Client if, during any litigation relating to an investigation or matter being investigated, Law Firm or any of its employees or agents providing services under this Agreement are deposed, or otherwise required to provide information or testimony concerning services under this Agreement. This provision does not apply if Law Firm engages in negligence, willful and/or malicious conduct in the course of its investigation.

I. Insurance

Without limiting the Law Firm's indemnification of the Client, Law Firm shall obtain and maintain, at its cost and expense, for the duration of the Agreement and any and all amendments, insurance against claims for injuries to persons or damage to property which may arise out of or in connection with performance of the services by Law Firm or Law Firm's agents, representatives, employees or sub-Law Firms.

a. Coverage's and Limits. Law Firm will maintain the types of coverage's and minimum limits indicated below, unless the Risk Manager or Client Manager, in consultation with the Client Attorney approves a lower amount. Law Firm will obtain occurrence coverage, excluding Professional Liability (Error and Omissions), which will be written as claims-made coverage.

(1) Commercial General Liability Insurance. $1,000,000 combined single-limit per occurrence for bodily injury, personal injury and property damage. Law Firm will ensure that the policy is endorsed to name the Client of Compton and its respective elected and appointed officers, officials, employees, agents and volunteers as "additional insured's" with respect to liability arising out of the activities/services of the Law Firm.

(2) Workers' Compensation and Employer's Liability. Workers' Compensation limits, if and, as required by the California Labor Code and Employer's Liability limits of $1,000,000 per accident for bodily injury. Workers' Compensation and Employer's Liability insurance will not be required if Law Firm has no employees and provides, to Client's satisfaction, a declaration stating this.

(3) Professional Liability. Errors and omissions liability appropriate to Law Firm's profession with limits of not less than $1,000,000 per claim. The coverage shall also provide an extended two (2) year reporting period commencing upon termination or cancellation of this Agreement.

Prior to Client's execution of this Agreement, Law Firm will furnish certificates of insurance and endorsements to Client.

J. Arbitration; Waiver of Jury Trial

The Parties agree that all disputes which arise between the Client and Law Firm, whether financial or otherwise, regarding the client relationship shall be resolved by binding arbitration. Each side shall share in the cost of the arbitration but shall bear their own costs and attorneys' fees. The Parties agree to waive their right to a jury trial.

K. Termination of Services

Both the Client and the Law Firm have the right, at any time, either with or without cause, to terminate this Agreement. In the event of such termination of the Agreement, except for those specific items on the Law Firm's final statement which are contested or questioned by Client, any unpaid fees and costs owing for services performed up to the date of discharge and termination shall be due and payable. Law Firm shall deliver all documents and records of the Client to the Client and assist to the fullest extent

possible, if so requested by Client, in the orderly transition of any pending matters to the Client's new law firm, consultant and/or investigator.

L. Notices

Any notices required or permitted under this Agreement shall be effective when delivered in person; and effective one (1) business day after delivery by facsimile transmission; and effective five (5) calendar days after mailing by U.S. Mail, postage prepaid and properly addressed as follows:

To Law Firm:
Liebert Cassidy Whitmore
6033 West Century Boulevard, Suite 500
Los Angeles, California 90045
Attn:
(310) 981-2000
(310) 337-0837

To Client:
City of Compton
205 South Willowbrook Avenue
Compton, California 90220
Attn: Director, Human Resources Department
(310) 605-5535
(310) 605-5536 – fax.

With copy to:
City of Compton
205 South Willowbrook Avenue
Compton, California 90220
Attn: City Manager
(310) 605-5585
(310) 631-0322 – fax.

In the event of any change of address, the moving party is obligated to notify the other party of the change of address in writing. Each party may amend, supplement and update the notice list to add, delete or replace any listed individuals; however, the amendment must be in writing.

M. Miscellaneous

1. It is understood that this Agreement creates an attorney-client relationship between the Law Firm and the Client and Law Firm will use their employment law and investigation expertise to assist the Client in determining the issues to be investigated and conduct impartial fact-finding. The investigation shall be subject to the attorney-client privilege until the Client waives the privilege or a court determines that some or all of the investigation is not subject to the privilege. It is further understood that in this engagement of Law Firm's services Law Firm shall not render legal advice as to what action to take as a result of the findings of the investigation. It shall be the responsibility of the Client's City Attorney for providing the Client legal advice relating to findings of any investigations, including the legal implications and actions the Client should take based on the results of the investigations.

2. The waiver by either Party of any breach or violation of any term, covenant, or condition of this Agreement or of any applicable law will not be deemed to be a waiver of such term, covenant, condition or law or of any subsequent breach or violation of same or of any other term, covenant, condition or law. The acceptance by either Party of any fee or other payment which may become due under this Agreement will not be deemed to be a waiver of any preceding breach or violation by the other Party of any term, covenant, or condition of this Agreement or any applicable law. This Agreement will be governed by the laws of the State of California.

3. This Agreement, together with any other written document referred to or contemplated by it embody the entire Agreement and understanding between the Parties relating to the subject matter of it. The City Manager is authorized, in consultation with the City Attorney, to agree to non-material amendments to this Agreement. Neither this Agreement nor any of its provisions may be amended, modified, waived or discharged except in a writing signed by both parties.

III. DURATION

This Agreement shall commence on full execution by the Parties and proceed on an "as-needed" basis for services assigned for investigation. The client relationship between Law Firm and Client has been authorized through June 30, 2022, unless terminated sooner as provided herein.

IN WITNESS WHEREOF, LAW FIRM has executed this Agreement, and the **CITY**, by its City Manager, who is authorized to do so, has executed this Agreement.

LIEBERT CASSIDY WHITMORE
LAW FIRM

Dated: _____ **By _____**

CITY OF COMPTON

Approved by:

Dated: _____ **By _____**
Craig J. Cornwell, City Manager

Approved as to form:

By _____ **Dated: _____**
Damon M. Brown, City Attorney

ATTEST:

Dated: _____ **By _____**
Alita Godwin, City Clerk

PROFESSIONAL SERVICES AGREEMENT
BETWEEN
CITY OF COMPTON
AND
CALIFORNIA LABOR SOLUTIONS LLC

This **AGREEMENT** is entered by and between the **CITY OF COMPTON**, a municipal corporation of the State of California (hereinafter referred to as **"CLIENT" or "CITY"**), located at 205 South Willowbrook Avenue, Compton, California 90220, and **CALIFORNIA LABOR SOLUTIONS LLC** (hereinafter referred to as **"CONSULTANT"**), located at 30262 Crown Valley Parkway, Suite B470, Laguna Niguel, California 92677, collectively referred to as "Parties." This Agreement is entered into pursuant to Resolution No. _____, adopted by the City Council on _____, 2019.

AGREEMENT:

I. SCOPE OF SERVICES

Client desires to retain and engage Consultant to perform, on an "as-needed basis," impartial, fact-finding administrative and workplace investigations. Prior to commencement of services on an assigned investigation, Consultant shall provide the Client with a proposed "Scope of Investigation" for approval by the Client.

Consultant's general process for assigned investigations (which may be modified dependent on the specific investigation) shall consist of the following:

- Meet with Client's authorized representative(s) to finalize the scope of the investigations assigned and periodically communicate with Client's designated contact person(s) with updates/progress and other important issues;
- Obtain all relevant documents; including, but not limited to complaints, written statements of witnesses, video recordings and reports prepared by the Client or others;
- Obtain copies of Client's policies regarding issues contained in the scope of the investigation;
- Interview, digitally record and transcribe recordings of the complainant(s), witnesses and subject(s) of the investigation;
- Conduct additional interviews and collect other relevant documents, if necessary; and
- Prepare and present to Client comprehensive fact-finding written report containing an executive summary of the findings, the methodology used, discussion of the evidence obtained, how credibility issues were resolved and detailed findings of the investigation based on an impartial and professional evaluation of the evidence.

Any assigned investigation shall be coordinated under the direction of the City Manager or his/her authorized designee.

Consultant acknowledges that in entering into this Agreement the Client is relying on Consultant's special skills and experience to do and perform the services in accordance with best standards of professional practice. While performing the services, Consultant agrees to perform all the said work and furnish all the necessary materials at its own cost and expense (except as otherwise expressly agreed to be furnished by the Client), necessary to complete said services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances and to the reasonable satisfaction of the Client.

Consultant's services hereunder shall be performed in good, workmanlike and professional manner. Consultant shall be responsible for correcting and completing all errors and omissions related to the services provided by Consultant for this Agreement at no additional cost to the Client**.** "Errors" and "Omissions" for purposes of this paragraph are defined to mean a failure by Consultant to meet the standards of its profession as set forth in the preceding paragraph. The acceptance of the services by Client does not release Consultant from these obligations.

Consultant will be responsible for employing or engaging all persons Consultant determines that are necessary, if any, to perform the services required by this Agreement. All of Consultant's staff and sub-consultants shall be qualified by training and experience to perform their assigned tasks.

II. TERMS AND CONDITIONS

A. Fees for Services

1. Hourly Rate Services

a. Fiscal Year 2019-2020: Consultant agrees to provide standard Investigative Services at the hourly rate of One Hundred Fifty Dollars ($150.00).
b. Fiscal Year 2020-2021: Consultant agrees to provide standard Investigative Services at the hourly rate of One Hundred Seventy Dollars ($170.00).
c. Fiscal Year 2021-2022: Consultant agrees to provide standard Investigative Services at the hourly rate of One Hundred Ninety Dollars ($190.00).

Other services (e.g., cost-recovery) See Section 2, below

2. Costs and Expenses

In addition to the hourly time charges specified above, Consultant shall be reimbursed for expenses and costs actually and reasonably incurred, included, but not limited to photocopying, overnight courier services, postage and transcription (if applicable). The costs and expenses incurred pursuant to this Section shall be separately billed to the Client.

The monthly billing statements for fees and costs shall indicate the basis of the fees, including a detailed and auditable breakdown of the hours worked, billable rates charged and description of the services performed.

3. Billing Practices

A detailed description of the services performed and the costs and expenses advanced by Consultant will be prepared on a monthly basis as of the last day of the month and mailed or delivered to Client the following month, unless other arrangements are made. Payment of the full amount due, as reflected on the monthly statement will be due to Consultant within thirty (30) days following delivery of the statement, except for those specific items on the statement which are contested or questioned by Client and are returned by Client, with a written explanation of the question or contest, within fifteen (15) days of receipt of the statement.

B. Possible Third Party Conflicts

Consultant represents it has no present or contemplated employment which is adverse to the Client. Consultant agrees that it shall not represent clients in matters, either litigation or non-litigation, against the Client. However, Consultant may have past and present clients or may have future clients, which, from time to time, may have interests adverse to the Client, and Consultant reserves the right to represent such clients in matters not connected with its representation of the Client.

If a potential conflict of interest arises in Consultant's representation of two clients, and if such conflict is only speculative or minor, Consultant shall seek waivers from each client with regards to such representation. However, if real conflicts exist, Consultant shall withdraw from representing either client in the matter.

C. Independent Contractor Status

Consultant, its employees, sub-consultants, agents and volunteers (collectively hereinafter the "Consultant"), will perform the services in Consultant's own way and pursuant to this Agreement as an independent contractor and in pursuit of Consultant's independent calling, and not as an employee of Client. The persons used by Consultant to provide the services under this Agreement will not be considered employees of Client for any purposes. Neither the Client nor any of its officers, employees, agents or volunteers shall have any control over the conduct of Consultant, except as expressly set forth in this Agreement. Consultant expressly warrants that while engaged in carrying out and complying with any terms and conditions of this Agreement that Consultant shall not at any time or in any manner, represent that Consultant is in any manner officers, employees, agents or volunteers of the Client. Consultant shall obtain no rights to retirement, health care or any other benefit that accrue to Client's officials, officers, or employees. Consultant expressly waives any claim to such rights. Consultant retains the right to provide services for others during the term of this Agreement.

If Consultant subcontracts any of the services, Consultant will be fully responsible to the Client for the acts, errors and omissions of Consultant's sub-consultant and of the persons either directly or indirectly employed by the sub-consultant, as Consultant is for the acts and omissions of persons directly employed by Consultant. Nothing contained in this Agreement will create any contractual relationship between any sub-consultant of Consultant and Client. Consultant will be responsible for payment of sub-consultant. Consultant will bind every sub-consultant by the terms of this Agreement applicable to Consultant's work unless specifically noted to the contrary in the subcontract and approved in writing by the Client.

The payment(s) made to Consultant pursuant to the Agreement will be the full and complete compensation to which Consultant is entitled. Client will not make any federal or state tax withholdings on behalf of Consultant or its agents, employees or sub-consultants. Client will not pay any workers' compensation insurance, retirement contributions or unemployment contributions on behalf of Consultant or its employees or sub-consultants. Consultant agrees to indemnify and pay Client within thirty (30) days for any tax, retirement contribution, social security, overtime payment, unemployment payment or workers' compensation payment which Client may be required to make on behalf of Consultant or any agent, employee, or sub-consultant of Consultant for work done under this Agreement. At the Client's election, Client may deduct the amounts paid pursuant to this section, from any balance owing to Consultant.

D. Nondiscriminatory Employment Practices

During the performance of this Agreement, Consultant agrees not to discriminate against any employee or applicant for employment because of race, sex, creed, color, religion, age, sexual orientation, marital status, national origin, political affiliation, handicap or belief in accordance with requirements of City, State or Federal laws and regulations. Consultant will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, sex, creed, color, religion, age, sexual orientation, marital status, national origin, political affiliation, handicap or belief in accordance with requirements of City, State or Federal laws and regulations. Such actions shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoffs or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

E. Client Cooperation

Client understands and agrees that, in order for Consultant to represent Client effectively, it is necessary for Client to assist and cooperate with Consultant during this engagement. Client agrees to: (1) make its employees and officers available to discuss issues as they arise; (2) attend and participate in meetings, preparation sessions, review drafts of documents and perform other activities necessary and in connection with Consultant's representation of Client pursuant to this Agreement; and (3) provide complete and accurate information and documents to Consultant on a timely basis.

F. Protection of Client Confidences

All documents, reports, information, data, and exhibits prepared or assembled by Consultant in connection with the performance of the services pursuant to the Agreement are confidential until released by the Client to the public, and Consultant will not make any of these documents or information available to any individual or organization not employed by Consultant or the Client without the written consent of the Client before any such release.

Consultant is aware of its important obligation to preserve the secrets and confidences of its clients which it holds in trust for them. To that end, it is important that Client and Consultant agree from the outset of this Agreement what kinds of communication technology that Consultant should employ in the course of representing Client. For example, the exchange of documents and other information using email or other types of electronic communications involves some risk that information may be retrieved by third parties with no right to see it. Even the use of facsimile machines may cause problems if documents are sent to numbers where the documents sit in open view. Therefore, Client should only provide Consultant with cellular numbers, facsimile numbers and email addresses which are acceptable to Client for receiving confidential communications from Consultant.

G. Document Ownership

All product produced by Consultant or its agents, employees and sub-consultants pursuant to this Agreement (the "Work Product") is the property of Client. After the file on the matters for which Consultant has been retained to perform pursuant to this Agreement is closed, either due to completion of the services or termination of this Agreement, all Work Product (the entire contents of the file) produced by Consultant or its agents, employees and sub-consultants pursuant to this Agreement shall be delivered to the Client.

H. Indemnification

Consultant shall indemnify and save harmless the Client, its officials, officers, employees, agents and volunteers (collectively hereinafter the "Client"), against any and all damages to property or injuries to or death of any person or persons, including property and employees or agents of the Client and shall indemnify and save the Client from any and all liability and expense including reimbursement of reasonable defense costs and legal fees, and claims, demands, suits, actions or proceedings of any kind or nature, including Workers' Compensation claims, of or by anyone whomsoever to the extent resulting from or arising out of the negligent, reckless or willful misconduct for Consultant, its officers, employees, sub-consultants or agents in the performance of the duties undertaken by Consultant pursuant to this Agreement.

This indemnification and hold harmless obligation does not extend to claims arising out of the negligence or willful misconduct of the Client.

I. Insurance

Without limiting the Consultant's indemnification of the City, Consultant shall obtain and maintain, at its cost and expense, for the duration of the Agreement and any and all amendments, insurance against claims for injuries to persons or damage to property which may arise out of or in connection with performance of the services by Consultant or Consultant's agents, representatives, employees or sub-consultants.

a. Coverage's and Limits. Consultant will maintain the types of coverage's and minimum limits indicated below, unless the Risk Manager or City Manager, in consultation with the City Attorney approves a lower amount. Consultant will obtain occurrence coverage, excluding Professional Liability (Error and Omissions), which will be written as claims-made coverage.

(1) Commercial General Liability Insurance. $1,000,000 combined single-limit per occurrence for bodily injury, personal injury and property damage. Consultant will ensure that the policy is endorsed to name the City of Compton and its respective elected and appointed officers, officials, employees, agents and volunteers as "additional insured's" with respect to liability arising out of the activities/services of the Consultant.

(2) Workers' Compensation and Employer's Liability. Workers' Compensation limits, if and, as required by the California Labor Code and Employer's Liability limits of $1,000,000 per accident for bodily injury. Workers' Compensation and Employer's Liability insurance will not be required if Consultant has no employees and provides, to City's satisfaction, a declaration stating this.

(3) Professional Liability. Errors and omissions liability appropriate to Consultant's profession with limits of not less than $1,000,000 per claim. The coverage shall also provide an extended two (2) year reporting period commencing upon termination or cancellation of this Agreement.

Prior to City's execution of this Agreement, Consultant will furnish certificates of insurance and endorsements to Client.

J. Arbitration; Waiver of Jury Trial

The Parties agree that all disputes which arise between the Client and Consultant, whether financial or otherwise, regarding the client relationship shall be resolved by binding arbitration. Each side shall share in the cost of the arbitration but shall bear their own costs and attorneys' fees. The Parties agree to waive their right to a jury trial.

K. Termination of Services

Both the Client and the Consultant have the right, at any time, either with or without cause, to terminate this Agreement. In the event of such termination of the Agreement, except for those specific items on the Consultant's final invoice which are contested or questioned by Client, any unpaid fees and costs owing for services performed up to the date of discharge and termination shall be due and payable. Consultant shall deliver all documents and records of the Client to the Client and assist to the fullest extent possible, if so requested by Client, in the orderly transition of any pending matters to the Client's new consultant and/or investigator.

L. Notices

Any notices required or permitted under this Agreement shall be effective when delivered in person; and effective one (1) business day after delivery by facsimile transmission; and effective five (5) calendar days after mailing by U.S. Mail, postage prepaid and properly addressed as follows:

To Consultant:
California Labor Solutions LLC
30262 Crown Valley Parkway, Suite B470
Laguna Niguel, California 92677
Attn: Shawn Larry, CEO
(800) 949-2049

To Client:
City of Compton
205 South Willowbrook Avenue
Compton, California 90220
Attn: Director, Human Resources Department
(310) 605-5535
(310) 605-5536 – fax.

With copy to:
City of Compton
205 South Willowbrook Avenue
Compton, California 90220
Attn: City Manager
(310) 605-5585
(310) 631-0322 – fax.

In the event of any change of address, the moving party is obligated to notify the other party of the change of address in writing. Each party may amend, supplement and update the notice list to add, delete or replace any listed individuals; however, the amendment must be in writing.

M. Miscellaneous

1. It is understood that this Agreement creates a confidential relationship between the Consultant and the Client and Consultant will use their employment law and investigation expertise to assist the Client in determining the issues to be investigated and conduct impartial fact-finding. It is understood that in this engagement of Consultant's services Consultant shall not draw or reach legal conclusions or provide legal analysis and/or advice or recommendations regarding discipline or potential actions resulting from the investigation. It shall be the responsibility of the Client's City Attorney for providing the Client legal advice relating to findings of any investigations, including the legal implications and actions the Client should take based on the results of the investigations.

2. The waiver by either Party of any breach or violation of any term, covenant, or condition of this Agreement or of any applicable law will not be deemed to be a waiver of such term, covenant, condition or law or of any subsequent breach or violation of same or of any other term, covenant, condition or law. The acceptance by either Party of any fee or other payment which may become due under this Agreement will not be deemed to be a waiver of any preceding breach or violation by the other Party of any term, covenant, or condition of this Agreement or any applicable law. This Agreement will be governed by the laws of the State of California.

3. This Agreement, together with any other written document referred to or contemplated by it embody the entire Agreement and understanding between the Parties relating to the subject matter of it. The City Manager is authorized, in consultation with the City Attorney, to agree to non-material amendments to this Agreement. Neither this Agreement nor any of its provisions may be amended, modified, waived or discharged except in a writing signed by both parties.

III. DURATION

This Agreement shall commence on full execution by the Parties and proceed on an "as-needed" basis for services assigned for investigation. The client relationship between Consultant and Client has been authorized through June 30, 2022, unless terminated sooner as provided herein.

IN WITNESS WHEREOF, CONSULTANT has executed this Agreement, and the **CITY**, by its City Manager, who is authorized to do so, has executed this Agreement.

CALIFORNIA LABOR SOLUTIONS LLC
CONSULTANT

Dated: _____ **By _____**
Shawn Larry, CEO

CITY OF COMPTON

Approved by:

Dated: _____ **By _____**
Craig J. Cornwell, City Manager

Approved as to form:

By _____ **Dated: _____**
Damon M. Brown, City Attorney

ATTEST:

Dated: _____ **By _____**
Alita Godwin, City Clerk

October 15, 2019

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: CITY ATTORNEY

RE: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COMPTON AMENDING SECTION 1-7 (ADMINISTRATIVE CITATIONS) OF CHAPTER I OF THE COMPTON MUNICIPAL CODE

SUMMARY

The City Council will consider adopting an Ordinance that will amend the provisions of Section 1-7 (Administrative Citations) of Chapter I of the Compton Municipal Code in its entirety to clarify and update various provisions of Section 1-7.

BACKGROUND

Section 53069.4 of the California Government Code authorizes local agencies by ordinance, to make any violation of any ordinance of the local agency subject to an administrative fine or penalty. The ordinance adopted by the governing body shall set forth the administrative procedures that govern the imposition, enforcement, collection and review of the administrative fines or penalties.

As an effective tool to obtain compliance, administrative citations are simple to administer and can be applied to a wide variety of code enforcement cases. The use of administrative citations is also cost effective with a reduction in overall City personnel time. Adoption of an Administrative Citation ordinance aids in obtaining code compliance in an expeditious manner, especially for minor offenses, thus enabling City enforcement agencies, the City Attorney's Office and courts to focus on criminal prosecution of more serious code violations which may involve important health and safety concerns.

Some of the features of an Administrative Citation Ordinance are:

- **Ordinance procedures apply to a wide variety of violations.** The citations can be issued to compel compliance with a wide variety of code provisions dealing with zoning, building, fire and many other regulations within the Compton Municipal Code.

- **Covers conditions of approval associated with land use entitlements.** Citations can be issued to force compliance with conditions placed on discretionary land use approvals such as Conditional Use Permits and

other City permits and licenses. Imposing a civil fine is an alternative to the more time-consuming and complex revocation procedures.

- **Control of fine amounts.** Subject to certain State law limitations, the City Council sets the amount of the fine for violations.

- **Cost Recovery.** The City receives the entire amount of the fines collected, rather than receiving a minimal portion of the fines collected by the courts in criminal prosecutions for code violation citations issued by the City.

- **Built-in fine collection.** If a person issued an administrative citation chooses to contest the violation, the City must first receive a deposit of the full amount of the fine before an administrative hearing will be scheduled. There is a provision that allows waiver of the advance deposit if a person can show financial hardship.

- **Simple, informal administrative hearings.** An informal administrative hearing procedure is used to resolve contested citations in an expeditious manner.

- **Court appeals are short and inexpensive.** Although the recipient of the citation may appeal the decision of the administrative hearing officer to the Superior Court, the appeal process would end with that court. This process avoids the often costly and seemingly endless litigation that may occur in criminal prosecutions, writ cases and nuisance abatement proceedings. The court makes its own "de novo" ruling on whether the person violated the code.

STATEMENT OF ISSUE

Pursuant to the provisions of Section 53069.4, on July 22, 2008, the City Council adopted Ordinance No. 2,175, which authorized the issuance of administrative citations for violation(s) of the provisions of the Compton Municipal Code, in addition to providing for the processing, service, payment, and administrative appeal of administrative citations.

On June 18, 2019, the City Council adopted Resolution No. 25,048, which authorized an agreement with a private company (i.e. Turbo Data Systems, Inc.) to process City-issued administrative citations and pursuant to the provisions of the agreement this contractor will assume and be responsible for the handling of a number of duties currently assigned to various City departments by Ordinance

No. 2,175; such as, current requirements that various forms be obtained from and returned to the City Clerk's Office, limitation that fines be paid to the City Treasurer, etc. Thus, it is necessary to amend Section 1-7 of the Compton Municipal Code to revise those sections which place certain duties and responsibilities on City departments that now will be handled by the City's contractor; additionally, to clarify and update provisions to address changes in the law on this subject matter; such as, administrative citations relative to illegal cultivation of cannabis.

ALTERNATIVE

None suggested. Based on contract provisions with the private contractor, revisions to Section 1-7 of the Compton Municipal Code are required.

FISCAL IMPACT

Amendment to Section 1-7 of the Compton Municipal Code allows for at least partial recovery of costs expended by the City to gain compliance with Municipal Code requirements. Currently, the court retains the majority of funds collected for infraction and misdemeanor citations. Fines assessed and collected through use of the Administrative Citation Program is retained by the City.

RECOMMEDATION

Staff recommends that the City Council adopt the attached Ordinance.

DAMON M. BROWN
CITY ATTORNEY

APPROVED FOR FORWARDING:

CRAIG J. CORNWELL
CITY MANAGER

CJC:DMB:RAR:rar

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COMPTON AMENDING SECTION 1-7 (ADMINISTRATIVE CITATIONS) OF CHAPTER I OF THE COMPTON MUNICIPAL CODE

WHEREAS, the City of Compton is authorized by Section 53069.4 of the California Government Code to enact an ordinance which makes any violation of any ordinance enacted by the City subject to an administrative fine or penalty; and

WHEREAS, pursuant to the provisions of Section 53069.4, on July 22, 2008, the City Council adopted Ordinance No. 2,175, which authorized the issuance of administrative citations for violation(s) of the provisions of the Compton Municipal Code; and

WHEREAS, Ordinance No. 2,175 (codified at Section 1-7 of the Compton Municipal Code), further provided for the processing, service, payment, and administrative appeal of administrative citations; and

WHEREAS, on June 18, 2019, the City Council adopted Resolution No. 25,048, which authorized an agreement with a private company (i.e. Turbo Data Systems, Inc.) to process City-issued administrative citations and pursuant to the provisions of the agreement this contractor will assume and be responsible for the handling of a number of duties currently assigned to various City departments by Ordinance No. 2,175; and

WHEREAS, it is necessary to amend Section 1-7 of the Compton Municipal Code to revise those sections which place certain duties and responsibilities on City departments that now will be handled by the City's contractor; additionally, to clarify and update provisions to address changes in the law on this subject matter.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. That Section 1-7 (Administrative Citations) of the Compton Municipal Code is hereby amended in its entirety to read as following:

1-7.1 Administrative Fines and Penalties for Violations of City Ordinances and Codes. Every violation of a provision of the Municipal Code, the penalty for which is defined as an "infraction" or "misdemeanor," shall be subject to an administrative fine and/or penalty. The provisions of this section relating to administrative fines and penalties are in addition to all other legal remedies, criminal or civil, which may be pursued by the City to address any violation of codes, ordinances, resolutions, mandates, regulations, rules or other laws adopted by the City, or other applicable state codes. Use of this section shall be at the sole discretion of the City and nothing in this section shall prevent the City from initiating a civil, criminal or other legal or equitable proceedings as an alternative to the proceedings set forth in the administrative fine and/or penalty provisions of this section.

1-7.2 Definitions. As used in this Section:

a. "Administrative Citation" shall mean the ticket issued to the Responsible Person(s) who has violated a provision of the Municipal Code.

b. "City" shall mean the City of Compton.

c. "City Manager" shall mean the City Manager of the City of Compton or the City Manager's designee(s).

d. “Continuing Violation” shall mean a building, plumbing, electrical or other similar structural or zoning violation which does not create an immediate danger to health or safety.

e. “Enforcement Officer” shall mean any individual employed or otherwise charged by the City to enforce codes, ordinances, mandates, regulations, rules or other laws adopted by the City.

f. “Hearing Officer” shall mean the person or contracted company designated by the City Manager or his/her designee to determine the validity of an administrative citation after the person to whom the citation was issued requests a hearing.

g. “Municipal Code” shall mean any codified or non-codified ordinance or law adopted by the City, including codes adopted by reference.

h. “Responsible Person(s)” shall mean any individual, corporation, partnership, association or other group or combination of individuals acting as an entity, the heirs, executors, administrators, assigns or agents of the aforesaid, who is the owner or occupant of real property, or the parent or legal guardian of any person under the age of eighteen (18) years, who creates, allows, causes, commits, continues, permits and/or maintains any violation of the Municipal Code. For purposes of this section, there may be more than one (1) responsible person.

i. “Transient Violation” shall mean a violation which is of a brief or non-permanent nature and which can be remedied rapidly.

j. “Violation” shall mean any violation of any provision of the Municipal Code and any code adopted by reference by the Municipal Code.

1-7.3 Administrative Citations.

a. An Enforcement Officer shall have authority to issue an administrative citation to any responsible person for a violation of any provision of the Municipal Code and codes adopted by reference.

b. Except when a violation creates an immediate danger to health or safety, if the violation pertains to building, plumbing, electrical or other similar structural or zoning issues that do not create an immediate danger to health or safety, the cited person shall be given a reasonable period of time, but no more than thirty (30) calendar days, to correct the violation before an administrative fine or penalty is imposed.

1. Administration fines or penalties may be immediately imposed if a violation(s) of building, plumbing, electrical or other similar structural, health and safety or zoning requirements exists as a result of, or to facilitate the illegal cultivation of cannabis. This subsection shall not be construed to apply to cannabis cultivation that is lawfully undertaken pursuant to Section 11362.1 of the California Health and Safety Code.

2. Notwithstanding subsection (b)(1) above, prior to immediate imposition of administrative fines or penalties for a violation specified in subsection (b)(1) above, the cited person shall be given a reasonable period of time, but no more

than thirty (30) calendar days, to correct the violation before an administrative fine or penalty is imposed if all of the following conditions exist:

(a) A tenant is in possession of the property that is the subject of the administrative action;

(b) The rental property owner or agent can provide evidence that the rental or lease agreement prohibits the cultivation of cannabis; and

(c) The rental property owner or agent did not know the tenant was illegally cultivating cannabis and no complaint, property inspection or other information caused the rental property owner or agent to have actual notice of the illegal cannabis cultivation.

c. Each administrative citation shall contain the following information:

1. The date of the violation;

2. The address or a legal description of the location where the violation occurred;

3. The section of the Municipal Code violated and a description of the violation;

4. A description of the action required to correct the violation;

5. The number of days provided to correct or otherwise remedy the violation prior to the imposition of fines and/or penalties, if applicable;

6. The amount of the fine for the violation and the amount of the late charge if the fine is not paid by a specified date;

7. A description of the fine payment process, including a description of the time within which and the place to which the fine shall be paid;

8. A description of the administrative citation review process, including the time within which the administrative citation may be contested and the place from which a Request for Hearing form to contest the administrative citation may be obtained;

9. An order prohibiting the continuation or repeated occurrence of the violation described in the administrative citation with notice that payment of the fine does not excuse the requirement to remedy a continuing violation; and

10. The name and signature of the citing Enforcement Officer.

1-7.4 Service of Administrative Citations. An administrative citation may be issued by an Enforcement Officer to the responsible person for violation(s) of the Municipal Code, including any code adopted by reference, in the following manner:

a. Personal Service. The Enforcement Officer shall attempt to locate and personally serve the responsible person and attempt to obtain that person's signature on the administrative citation. If the responsible person is an entity, the

Enforcement Officer may personally serve an employee over the age of 18, manager, principal, partner, director, officer or representative of the entity on behalf of the entity. The failure or refusal of a person to sign a citation shall not affect its validity or any related subsequent proceeding, nor shall signing a citation constitute an admission of guilt. Service shall be deemed to have been completed on the date of service of the citation.

b. Service by Mail. As an alternative to personal service, the administrative citation may be mailed to the responsible person by certified mail, postage prepaid, return receipt requested, with a copy of the citation simultaneously sent by first class mail. The date indicated on the certified mail receipt, or, if returned unsigned or unclaimed, the date of the first class mailing shall constitute the date of issuance of the citation.

c. Service by Posting Notice. If service cannot be accomplished by personal service or mailed service, the Enforcement Officer shall post the administrative citation on any real property within the City in which the City has knowledge that the responsible person has a legal interest, and such posting shall be deemed effective service. A photograph of the administrative citation posted on the property shall be taken as proof of service. Service shall be deemed to have been completed on the date of posting.

The failure of a responsible person to receive an administrative citation shall not invalidate any fine, late charge, action or proceeding.

Section 1-7.5 Amount of Fines and Penalties.

a. The amount of fines for violations of the Municipal Code imposed pursuant to this section shall be established by ordinance or resolution of the City Council. Where the violation would otherwise be an infraction, the administrative fine or penalty shall not exceed the maximum fine or penalty amounts for infractions set forth in Section 25132 and subdivision (b) of Section 36900 of the California Government Code.

b. Except with regard to violations that would otherwise be an infraction, fines shall be increased, in a manner established by ordinance or resolution of the City Council, for subsequent repeat violations of the same or similar provisions of the Municipal Code by the same responsible person within a twelve (12) month consecutive period from the date of the first violation.

c. The ordinance or resolution establishing the amount of fines shall specify the amount of any late payment charges imposed for the payment of a fine after its due date.

Section 1-7.6 Payment of Fines.

a. All fines and penalties shall be paid to the City within thirty (30) calendar days from the effective date of the administrative citation. The effective date of an administrative citation shall be the date the citation is issued, unless the Enforcement Officer grants an opportunity for the person cited to correct the violation. Where a correction period has been granted, the effective date of the administrative citation shall be on the final date of the correction period, if the person has not corrected the violation.

b. Where there is more than one responsible person, each responsible person shall be jointly and severally liable for the amount of the fine, plus any penalty that may be owed.

c. Any administrative citation fine or penalty paid pursuant to subsection (a) above shall be refunded if it is determined, after hearing, that the person charged was not the person responsible for the violation or there was no violation as charged in the administrative citation.

d. Payment of a fine or penalty under this section shall not excuse or discharge any continuation or repeated occurrence of a violation of the Municipal Code that is the subject of an administrative citation.

e. The City may use all available legal means to collect any past due fines, penalties and other costs related to issuing administrative citations and collecting the fines and penalties, including, but not limited to contracting with collection agencies, filing liens and seeking judgments in court.

Section 1-7.7 Appeal of an Administrative Citation.

a. Any recipient of an administrative citation may contest that there was a violation or that he or she is a responsible person, not later than fifteen (15) calendar days from the date of service of the administrative citation. The request shall be submitted in writing on a Request for Hearing form available from the issuing agency or as directed on the citation and shall include a detailed written explanation as to why the administrative citation is being contested. The request shall be accompanied by a deposit in the full amount of the fine or a request for an Advance Deposit Hardship Waiver. An appeal hearing will not be scheduled unless the full amount of the fine is deposited, or the City finds the responsible person unable to do so and waives the deposit requirement.

b. The recipient of an administrative citation shall deposit the amount of the fine and/or penalty specified on the administrative citation as directed on the citation at the time he or she submits the Request for Hearing form, or he or she shall submit notice that a request for an Advance Deposit Hardship Waiver has been filed pursuant to Section 1-7.8. Fines that are deposited with the City while a citation is contested shall not accrue interest.

c. The recipient of an administrative citation requesting the hearing shall be notified of the date, time and location of the hearing at least ten (10) calendar days prior to the date of the hearing. The hearing shall be set for a date that is not less than fifteen (15) calendar days and not more than sixty (60) calendar days from the date that a completed request for administrative hearing is filed in accordance with the provisions of this section. The notice may be served personally on the cited person or by U.S. mail with first class postage prepaid. Mailed notice shall be addressed to the cited party at the address provided by the cited party, or if there is no such address then in care of the property address of the cited party. Service of notice is complete upon personal service on the cited party or upon depositing the notice of hearing in the U.S. mail. Failure of any person to receive the mailed notice shall not affect the validity of any proceeding or order regarding administrative citations.

d. Failure to timely request a hearing shall render the administrative citation final and shall constitute a failure to exhaust administrative remedies.

Section 1-7.8 Advance Deposit Hardship Waiver.

a. If the recipient of an administrative citation intends to request an administrative hearing and is financially unable to make the advance deposit of the fine as required herein, a request for an Advance Deposit Hardship Waiver may be filed. Advance Deposit Hardship Waiver forms are available from the issuing agency, the City Attorney's Office or as directed on the citation. The completed Advance Deposit Hardship Waiver form must be filed simultaneously with the Request for Hearing form.

b. The City Attorney or his/her designee may waive the requirement of an advance deposit and issue the Advance Deposit Hardship Waiver only if the applicant submits the required Advance Deposit Hardship Waiver form, together with supporting documents, demonstrating to the satisfaction of the City Attorney or his/her designee that the recipient of the administrative citation is financially unable to deposit with the City the full amount of the fine in advance of the hearing. Documentation of financial hardship may include, but is not limited to proof of receipt of specified public benefit programs, current payroll stubs, recent W-2 and/or similar documents acceptable to the City Attorney or his/her designee, demonstrating that the cited party is unable to deposit the fine. Written notice of the determination shall be served by first class mail or by personal service upon the cited party. Service shall be deemed complete at the time the notice is personally serviced or deposited into the mail and addressed to the person at the address indicated on the Administrative Hearing Request form. If applicable, the notice shall include a brief description of the reasons for the City's determination to not issue the Advance Deposit Hardship Waiver. The written determination of the City shall be final.

c. If the City determines not to issue an Advance Deposit Hardship Waiver, the recipient of the administrative citation shall remit the full amount of the fine within ten (10) days of service of the written decision to deny the advance deposit hardship waiver.

1-7.9 Administrative Hearing Officer. The City Manager shall designate the Hearing Officer or the contracted company for the administrative hearings. The Hearing Officer shall not be a City employee and his or her compensation shall not be conditioned upon whether or not administrative citations are upheld.

1-7.10 Administrative Citation Hearing Procedure. Administrative hearings are informal, and formal rules of evidence and discovery do not apply. Evidence shall be relevant to the issues to be decided. The Hearing Officer shall use preponderance of the evidence as the standard of proof in deciding the issues.

a. At the hearing, all persons contesting the validity of an administrative citation shall be given the opportunity to testify and present evidence concerning the administrative citation. The party requesting the hearing may bring an interpreter to the hearing at his or her sole expense. The Hearing Officer may question any person who presents evidence or who testifies at any appeal hearing. The cited party, or that person's representative, may attend the hearing in person, or in lieu of attending may submit an Appearance by Written Declaration on a form provided by the City for that purpose.

b. The administrative citation and any additional report submitted by the Enforcement Officer shall constitute prima facie evidence of the violation. The Enforcement Officer who issued the citation may participate in the hearing. If the Enforcement Officer submits an additional written report concerning the administrative citation to the Hearing Officer, then a copy of this report shall be served on the person requesting the hearing by certified mail, return receipt requested at least five (5) calendar days prior to the date of the hearing. Service shall be deemed complete at the time the report is deposited into the mail and addressed to the person at the address indicated on the administrative hearing request form.

c. Failure of the party contesting the administrative citation to appear at the hearing shall constitute forfeiture of the fine and a failure to exhaust his or her administrative remedies and shall result in forfeiture of the deposit. The Hearing Officer shall dismiss the challenge to the administrative citation and shall issue a written notice to that effect. The advance deposit shall then become the property of the City.

d. If a hearing is scheduled after approval of an Advance Deposit Hardship Waiver and then dismissed at the request of the cited party, the cited party shall pay the fine to the City within seven (7) days after written notice to do so. If the cited party obtained an Advance Deposit Hardship Waiver and neither attended the hearing nor submitted an Appearance by Written Declaration, the cited party shall pay the fine within seven (7) days after written notice to do so.

e. The Hearing Officer may continue the hearing from time to time and provide the person with additional time in which to remedy the violation. In addition, the Hearing Officer may request additional information or evidence from the Enforcement Officer or the recipient of the administrative citation prior to issuing a written decision.

f. At the conclusion of the hearing or within thirty (30) calendar days thereafter, the Hearing Officer shall render a decision as follows:

1. After consideration of all of the evidence, the Hearing Officer shall issue a written decision to uphold or cancel the administrative citation and shall state the reason for the decision and notice of the right to appeal the decision.

2. The cited party/appellant and the Enforcement Officer shall each be served by first class mail, postage prepaid, with a copy of the Hearing Officer's written decision. The cited party/appellant shall also be served by certified mail, return receipt requested. Service shall be deemed made as of the date on the receipt or, it returned unsigned or unclaimed, as of the date of mailing of the Hearing Officer's written decision.

3. If the administrative citation is upheld, the deposit with the City shall be retained by the City. If the administrative citation is not upheld, the City shall, within thirty (30) calendar days, refund the amount of the deposited fine. If the administrative citation is upheld and the fine has not been deposited pursuant to an Advance Deposit Hardship Waiver, the Hearing Officer shall set forth in the decision a payment schedule for the fine and/or penalty. If the administrative citation is upheld and the violation has not been fully corrected as of the date of the hearing, the Hearing Officer's decision shall contain an order to correct the violation and a deadline for compliance.

4. The decision of the Hearing Officer shall be the City's final.

Section 1-7.11 Judicial Review of Administrative Order. A cited person who objects to the Hearing Officer's administrative decision and/or order may obtain review of the administrative citation by filing an appeal with the Superior Court of Los Angeles County in accord with Section 53069.4 of the California Government Code. Such appeal must be filed within twenty (20) days after mailing or personal service of the Administrative Order to the cited party. The cited party shall within ten (10) days of filing a notice of appeal with the Superior Court serve upon the City Clerk, either in person or by first class mail, a copy of the notice of appeal.

Section 1-7.12 Failure to Comply with the Administrative Order. Failure to comply with an Administrative Order directing the abatement of a continuing violation shall constitute a public nuisance and a misdemeanor crime. In that event, or if the City prevails in an appeal of such administrative order to the Superior Court and the responsible person does not comply with the administrative order, the City may file a criminal misdemeanor action against the responsible person. Filing the criminal misdemeanor action does not preclude the City from using any other legal remedy available to gain compliance with the administrative order.

Section 1-7.13 Only Abatement Discharges the Violation. Payment of the fine and/or penalty under this section shall not excuse or discharge any continuation or repeated occurrence of the code violation that is the subject of the administrative citation. Only abatement of the cited condition discharges the violation.

Section 1-7.14 Recovery of Abatement Costs. The Administrative Citation process described in this section does not preclude the City from recovering any code violation abatement costs incurred by the City in performing its code enforcement efforts pursuant to this Code.

Section 2. That the City Council declares that, should any provision, section, paragraph, sentence or word of this Ordinance hereby adopted be rendered or declared invalid by any final court action in a court of competent jurisdiction, or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences or words of this Ordinance hereby adopted shall remain in full force and effect.

Section 3. That a copy of this Ordinance shall be filed in the offices of the City Clerk, City Manager, City Attorney, Building & Safety, Planning and Economic Development, Fire, Code Enforcement Division, City Controller, City Treasurer, the Los Angeles County Sheriff's Department (Compton Station) and with the City's contractor (Turbo Data Systems, Inc.).

Section 4. That this Ordinance shall take effect thirty (30) days after its adoption.

Section 5. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Ordinance and shall cause the same to be published as required by law.

ADOPTED this _____ day of _____, 2019.

_____
MAYOR OF THE CITY OF COMPTON

ATTEST:

_____
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)ss
CITY OF COMPTON)

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing Ordinance was adopted by the City Council, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on ___ day of _____, 2019.

That said Ordinance was adopted by the following vote, to wit:

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSTAIN: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-

_____
CITY CLERK OF THE CITY OF COMPTON

October 15, 2019

TO: **HONORABLE MAYOR AND CITY COUNCIL**

FROM: **PUBLIC WORKS DIRECTOR**

SUBJECT: **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO THE 2016 FEDERAL TRANSPORTATION EARMARK EXCHANGE PROGRAM LOCAL FUND AGREEMENT #920000000E1706B WITH THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY (LACMTA) TO PROVIDE FUNDING FOR THE DEVELOPMENT OF THE WILMINGTON AVENUE REGIONAL BIKEWAY CORRIDOR PROJECT**

SUMMARY

This Resolution authorizes the City Manager to enter into the 2016 Federal Transportation Earmark Exchange Program Local Fund Agreement #920000000E1706B with the Los Angeles County Metropolitan Transportation Authority (LACMTA) to provide funding for the Development of the Wilmington Avenue Regional Bikeway Corridor Project.

BACKGROUND

The 2016 Consolidated Appropriation Act allowed the City of Compton to transfer its Federal Transportation Earmarks to the Los Angeles County Metropolitan Transportation Authority (LACMTA).

On May 26, 2016, the Metro Board of Directors approved the creation of the Metro Federal Transportation Earmark Exchange Program (the "Program"). This program allows local agencies to exchange their remaining federal transportation earmark dollar amounts with Metro for local funds, less a three percent administration fee. In doing so, local agencies and Metro were able to strategically repurpose unused federal transportation earmarks, provide local agencies more flexible local funds, and accelerate critical transportation investments. As of April 13, 2017, the City of Compton's Federal Transportation Earmark Exchange Fund Balance of $6,809,993 was transferred to LACMTA.

Eligible Activities

To facilitate the exchange of federal transportation funds for local measure transportation funds, the proposed project or program must support transit and/or decrease single occupancy vehicle trips. In all cases, transit service must be provided on the street or road on which the project or program is proposed. The following projects and programs are eligible for this funding source:

- Arterial/transit way lanes and arterials capacity enhancing projects

- Transportation Demand Management (TDM)
- Incident Management Programs
- Park and Ride Lots
- Freeway/arterial Transportation Systems Management
- Regional Bikeways

As of March 6, 2018, the City of Compton has requested to exchange $361,290 of the City's Federal Transportation Earmark Funds for a like amount of LACMTA Proposition C 25% per the 2016 Federal Transportation Earmark Exchange Program Agreement #920000000F9530, Project "Central Avenue Regional Commuter Bikeway Project."

On July 24, 2018, pursuant to Resolution No. 24,821, City Council authorized the City Manager to enter into a Local Transportation Funding Agreement with the LACMTA to provide funding for the Central Avenue Regional Commuter Bikeway project. That project included key bicycle enhancements and safety features such as installing striped protective buffered bike lanes, traffic separators, bike boxes at busy signalized intersections, sidewalk installations, pedestrian level lighting, and improving intersection crossing of approximately 3.2 miles from Kona Drive on the south to El Segundo Boulevard on the north.

As of June 26, 2019, the City has requested to exchange $2,270,000 of the City's Federal Transportation Earmark funds for a like amount of LACMTA Proposition C 25% per 2016 Federal Transportation Earmark Exchange Program Agreement #9200000000E1706A, Project "Development and Rehabilitation of the Compton Creek Bikeway."

STATEMENT OF THE ISSUE

The City of Compton now desires to exchange $1,422,680 of the City's Federal Transportation Earmark Funds for a like amount of LACMTA Proposition C 25% ("LACMTA Funds") for the Development of the Wilmington Avenue Regional Bikeway Corridor.

The project is located on Wilmington Avenue between Rosecrans Avenue on the north to Walnut Avenue on the south to access the Metro Artesia Blue Line Station. The project will include the development of Class II Bike lanes, close the pedestrian gaps, install pedestrian-level lighting, wayfinding signage, intersection improvements and bicyclist and pedestrian safety features.

An exchange of the City's Federal Transportation Earmark Funds with LACMTA Funds is beneficial to and in the general interest of the City of Compton and the Los Angeles County Metropolitan Transportation Authority. By allowing local agencies to exchange Federal dollars for more flexible, easier to administer local dollars, Metro and local agencies should see faster delivery of projects to the counties transportation system users.
Therefore, in order for the City Manager to enter into the 2016 Federal Transportation

Earmark Exchange Program Local Fund Agreement with the Los Angeles County Metropolitan Transportation Authority (LACMTA) for the Development of the Wilmington Avenue Regional Bikeway Corridor, City Council's authorization is necessary.

ALTERNATIVE

City Council may elect not to enter into this agreement.

FISCAL IMPACT

No direct costs will be incurred by the City of Compton. LACMTA shall reimburse the City for all eligible design and engineering review time and project management costs. All costs incurred by the City after the effective date of this agreement will be eligible for reimbursement.

STAFF RECOMMENDATION

Staff recommends that the City Council authorize the City Manager to enter into the 2016 Federal Transportation Earmark Exchange Program Local Fund Agreement #920000000E1706B with the Los Angeles County Metropolitan Transportation Authority (LACMTA) for the Development of the Wilmington Avenue Regional Bikeway Corridor.

WENDELL E. JOHNSON, P.E.,
PUBLIC WORKS DIRECTOR

APPROVED FOR FORWARDING:

CRAIG J. CORNWELL
CITY MANAGER

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO THE 2016 FEDERAL TRANSPORTATION EARMARK EXCHANGE PROGRAM LOCAL FUND AGREEMENT #920000000E1706B WITH THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY (LACMTA) TO PROVIDE FUNDING FOR THE DEVELOPMENT OF THE WILMINGTON AVENUE REGIONAL BIKEWAY CORRIDOR

WHEREAS, the 2016 Consolidated Appropriation Act allowed the City of Compton to transfer its Federal Transportation Earmarks to the Los Angeles County Metropolitan Transportation Authority (LACMTA); and

WHEREAS, on May 26, 2016, the Metro Board of Directors approved the creation of the Metro Federal Transportation Earmark Exchange Program (the "Program"); and

WHEREAS, this program allows local agencies to exchange their remaining federal transportation earmark dollar amounts with Metro for local funds, less a three percent administration fee; and

WHEREAS, in doing so, local agencies and Metro were able to strategically repurpose unused federal transportation earmarks, provide local agencies more flexible local funds, and accelerate critical transportation investments; and

WHEREAS, as of April 13, 2017, the City of Compton's Federal Transportation Earmark Exchange Fund Balance of $6,809,993 was transferred to LACMTA; and

WHEREAS, to facilitate the exchange of federal transportation funds for local measure transportation funds, the proposed project or program must support transit and/or decrease single occupancy vehicle trips; and

WHEREAS, in all cases, transit service must be provided on the street or road on which the project or program is proposed and the following projects and programs are eligible for this funding source:

- Arterial/transit way lanes and arterials capacity enhancing projects
- Transportation Demand Management (TDM)
- Incident Management Programs
- Park and Ride Lots
- Freeway/arterial Transportation Systems Management
- Regional Bikeways; and

WHEREAS, as of March 6, 2018, the City of Compton has requested to exchange $361,290 of the City's Federal Transportation Earmark Funds for a like amount of LACMTA Proposition C 25% per the 2016 Federal Transportation Earmark Exchange Program Agreement #920000000F9530, Project "Central Avenue Regional Commuter Bikeway Project."; and

WHEREAS, on July 24, 2018, pursuant to Resolution No. 24,821, City Council authorized the City Manager to enter into a Local Transportation Funding Agreement with the LACMTA to provide funding for the Central Avenue Regional Commuter Bikeway project; and

WHEREAS, that project included key bicycle enhancements and safety features such as installing striped protective buffered bike lanes, traffic separators, bike boxes at busy signalized intersections, sidewalk installations, pedestrian level lighting, and improving intersection crossing of approximately 3.2 miles from Kona Drive on the south to El Segundo Boulevard on the north; and

WHEREAS, as of June 26, 2019, the City has requested to exchange $2,270,000 of the City's Federal Transportation Earmark funds for a like amount of LACMTA Proposition C 25% per 2016 Federal Transportation Earmark Exchange Program Agreement #9200000000E1706A, Project "Development and Rehabilitation of the Compton Creek Bikeway"; and

WHEREAS, the City of Compton now desires to exchange $1,422,680 of the City's Federal Transportation Earmark Funds for a like amount of LACMTA Proposition C 25% ("LACMTA Funds") for the Development of the Wilmington Avenue Regional Bikeway Corridor; and

WHEREAS, the project is located on Wilmington Avenue between Rosecrans Avenue on the north to Walnut Avenue on the south to access the Metro Artesia Blue Line Station and the project will include the development of Class II Bike lanes, close the pedestrian gaps, install pedestrian-level lighting, wayfinding signage, intersection improvements and bicyclist and pedestrian safety features; and

WHEREAS, an exchange of the City's Federal Transportation Earmark Funds with LACMTA Funds is beneficial to and in the general interest of the City of Compton and the Los Angeles County Metropolitan Transportation Authority and by allowing local agencies to exchange Federal dollars for more flexible, easier to administer local dollars, Metro and local agencies should see faster delivery of projects to the counties transportation system users; and

WHEREAS, no direct costs will be incurred by the City of Compton; and

WHEREAS, LACMTA shall reimburse the City for all eligible design and engineering review time and project management costs; and

WHEREAS, all costs incurred by the City after the effective date of this agreement will be eligible for reimbursement; and

WHEREAS, in order for the City Manager to enter into the 2016 Federal Transportation Earmark Exchange Program Local Fund Agreement #920000000E1706B with the Los Angeles County Metropolitan Transportation Authority (LACMTA) for the Development of the Wilmington Avenue Regional Bikeway Corridor, City Council's authorization is necessary.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Manager, upon the advice of the City Attorney, is hereby authorized to enter into the 2016 Federal Transportation Earmark Exchange Program Local Fund Agreement #920000000E1706B with the Los Angeles County Metropolitan Transportation Authority (LACMTA) to provide funding for the Development of the Wilmington Avenue Regional Bikeway Corridor.

SECTION 2. That a copy of this Resolution shall be filed in the offices of the City Manager, City Controller, City Clerk, City Attorney and Public Works Department.

SECTION 3. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this ____ day of _____, 2019.

_____
MAYOR OF THE CITY OF COMPTON

ATTEST:

_____
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on the ____ day of _____, 2019.

That said Resolution was adopted by the following vote to wit:

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-
ABSTAIN: COUNCIL MEMBERS-

_____
CITY CLERK OF THE CITY OF COMPTON

2016 FEDERAL TRANSPORTATION EARMARK EXCHANGE PROGRAM LOCAL FUNDS

This Exchange Agreement ("AGREEMENT"), is made and entered into as of June 26, 2019, by and between the City of Compton ("CITY") and the Los Angeles County Metropolitan Transportation Authority ("LACMTA").

RECITALS:

A. The 2016 Consolidated Appropriation Act allowed the CITY to transfer its Federal Transportation Earmark(s) to LACMTA.

B. LACMTA Board of Directors approved the Federal Transportation Earmark Exchange Program on May 25, 2016.

C. As of April 13, 2017, CITY's Federal Transportation Earmark Exchange Fund Balance of $6,809,993 was transferred to LACMTA.

D. As of March 6, 2018, CITY has requested to exchange $361,290 CITY's Federal Transportation Earmark Funds for a like amount of LACMTA Proposition C 25% per 2016 Federal Transportation Earmark Exchange Program Agreement 920000000F9530, Project "Central Ave Regional Commuter Bikeway Project."

E. As of June 26, 2019, CITY has requested to exchange $2,270,000 CITY's Federal Transportation Earmark Funds for a like amount of LACMTA Proposition C 25% per 2016 Federal Transportation Earmark Exchange Program Agreement 920000000E1706A, Project "Development and Rehabilitation of the Compton Creek Bikeway."

F. CITY desires to exchange **$1,422,680** of CITY's Federal Transportation Earmark Funds for a like amount of LACMTA Proposition C 25% ("LACMTA Funds").

G. LACMTA is willing to exchange **$1,422,680** in LACMTA Funds for a like amount of CITY's Federal Transportation Earmark Funds, subject to the terms and conditions contained herein.

H. An exchange of CITY's Federal Transportation Earmark Funds with LACMTA Funds is beneficial to and in the general interest of CITY and LACMTA.

NOW THEREFORE, in consideration of the mutual benefits to be derived by CITY and LACMTA, and of the promises contained herein, it is hereby agreed as follows:

AGREEMENT:

1. Title of the Project (the "Project"): Development of the Wilmington Avenue Regional Bikeway Corridor. LACMTA Federal Transportation Earmark Exchange Program ID# E1706B; and FTIP # LA0G1711.

2. CITY hereby assigns to LACMTA **$1,422,680** of CITY's Federal Transportation Earmark Funds. This assignment shall be automatically effective upon full execution of this AGREEMENT without the necessity of the execution, delivery or recording of any further instrument whatsoever.

2016 FEDERAL TRANSPORTATION EARMARK EXCHANGE PROGRAM LOCAL FUNDS

Notwithstanding the foregoing, at LACMTA's request, CITY shall execute and deliver such documents and instruments as may be required to evidence such assignment of Federal Transportation Earmark Funds.

3. LACMTA hereby accepts CITY's assignment of CITY's Federal Transportation Earmark Funds for use on Proposition C 25% eligible project, to be determined by LACMTA in its sole and absolute discretion.

4. On September 26, 2002, the LACMTA Board of Directors required that prior to receiving Proposition C 10% or 25% funds, CITY must meet a Maintenance of Effort (MOE) requirement consistent with the State of California's MOE as determined by the State Controller's office. With regard to enforcing the MOE, LACMTA will follow the State of California's MOE requirement, including, without limitation, suspension and re-implementation. As a participant in the Federal Transportation Earmark Exchange Program receiving Proposition C 25% funds, CITY is subject to MOE requirements.

5. Upon receipt of (i) a fully executed AGREEMENT, (ii) CITY's written certification of the amount of CITY's Federal Transportation Earmark Exchange Fund Balance, as defined herein, which CITY's Federal Transportation Earmark Exchange Fund Balance shows that CITY has sufficient Federal Transportation Earmark Funds to meet its obligations hereunder, and (iii) LACMTA's deduction of CITY's Federal Transportation Earmark Funds as provided in paragraph 3 above, LACMTA shall pay CITY **$1,380,000** of LACMTA Funds which includes the deduction for the processing fee described in paragraph 9 below. For purposes of this AGREEMENT, CITY's "Federal Transportation Earmark Exchange Fund Balance" shall mean the amount of funds CITY transferred to LACMTA as of April 19, 2017. CITY is prohibited from requesting any amount of funding above the amount exchanged with LACMTA, inclusive of the processing fee described in paragraph 9 below.

6. The "FTIP PROJECT SHEET (PDF)" is attached as Attachment F and is required to ensure that the Project is programmed correctly in the most up-to-date FTIP document. The FTIP PROJECT SHEET (PDF) can be found in ProgramMetro FTIP database under the reports section at https://program.metro.net. All projects that receive funding through the LACMTA Call for Projects must be programmed into the FTIP which includes locally funded regionally significant projects for information and air quality modeling purposes. GRANTEE shall review the Project in ProgramMetro each year and update or correct the Project as necessary during a scheduled FTIP amendment or adoption to be consistent with the terms of this Agreement, as amended from time to time. GRANTEE will be notified of amendments and adoptions to the FTIP via e-mail. Changes to the FTIP through ProgramMetro should be made as soon as possible after GRANTEE is aware of any changes to the Project, but no later than October 1 of the year the change or update is effective. Should GRANTEE fail to meet this date, it may affect GRANTEE'S ability to access funding, delay the Project and may ultimately result in the Funds being lapsed. LACMTA shall review and approve any changes GRANTEE makes to the FTIP prior to incorporating such changes in to the TIP.

7. Unless otherwise stated in this Agreement, the Quarterly Progress/Expenditure Report, with supporting documentation of expenses and Project progress as described in paragraph 8 of this

2016 FEDERAL TRANSPORTATION EARMARK EXCHANGE PROGRAM LOCAL FUNDS

Agreement, and other documents as required by LACMTA, shall satisfy LACMTA invoicing requirements.

Submit invoice with supporting documentation to:
ACCOUNTSPAYABLE@METRO.NET (preferable)

Or mail to:
Los Angeles County Metropolitan Transportation Authority
Accounts Payable
P. O. Box 512296
Los Angeles, CA 90051-0296

All invoice material must contain the following information:
Re: LACMTA Project ID# E1706B and FA# 920000000E1706B
LACMTA Project Manager Keira Thompson; Mail Stop 99-23-3

8. CITY will be reimbursed on a quarterly basis subject to satisfactory compliance to schedule as demonstrated in a quarterly progress/expense report supported by a detailed invoice demonstrating the staff and hours charged to the project, any consultant hours, materials, etc. An amount equal to five percent (5%) of each invoice will be retained until final completion of the project and audit. In addition, final retention payment will be withheld until the project is complete and approved by LACMTA and all audit requirements including before and after photographs have been satisfied. All quarterly progress/expense reports will be due on the last day of the months of November, February, May and August. Attachments B and C contain Reporting and Expenditure Guidelines and Quarterly Progress/Expenditure Report template.

9. CITY shall pay LACMTA a three-percent (3%) processing and administrative fee ("the Processing Fee") in connection with the exchange contemplated by this AGREEMENT. The Processing Fee shall be assessed against the total amount of LACMTA Funds payable to CITY. CITY hereby authorizes LACMTA to deduct the Processing Fee from the amount LACMTA is to pay CITY hereunder.

10. The Project Budget report documents all sources of funds programmed for the Project as approved by LACMTA and is attached as Attachment C. The Project Budget report includes the total programmed budget for the Project, including the funds exchanged under this AGREEMENT and any CITY funds. The Project Budget also includes the fiscal years in which all the funds for the Project are programmed.

11. The Project Schedule report, included here as Attachment D, documents Project schedule performance measurements. The Project Schedule report identifies Project activity purchases, milestones, sequence, duration, and deliverable dates.

12. CITY shall complete the Project as described in the Scope of Work. The Scope of Work for the Project is attached to this AGREEMENT as Attachment E. The Scope of Work includes a description of the Project, a detailed description of the work to be completed by CITY including, without limitation, Project milestones consistent with the lapsing policy and the schedule

identified in the Project Schedule report. Work shall be delivered in accordance with that schedule unless otherwise agreed to by the parties in writing. If CITY is consistently behind schedule in meeting milestones or in delivering the Project, then LACMTA will have the option to terminate this Agreement for default as described in paragraph 15.

13. The "FTIP PROJECT SHEET (PDF)" is attached as Attachment F and is required to ensure that the Project is programmed correctly in the most up-to-date FTIP document. The FTIP PROJECT SHEET (PDF) can be found in ProgramMetro FTIP database under the reports section at https://program.metro.net. All projects that receive funding through the LACMTA Call for Projects must be programmed into the FTIP which includes locally funded regionally significant projects for information and air quality modeling purposes. GRANTEE shall review the Project in ProgramMetro each year and update or correct the Project as necessary during a scheduled FTIP amendment or adoption to be consistent with the terms of this Agreement, as amended from time to time. GRANTEE will be notified of amendments and adoptions to the FTIP via e-mail. Changes to the FTIP through ProgramMetro should be made as soon as possible after GRANTEE is aware of any changes to the Project, but no later than October 1 of the year the change or update is effective. Should GRANTEE fail to meet this date, it may affect GRANTEE'S ability to access funding, delay the Project and may ultimately result in the Funds being lapsed. LACMTA shall review and approve any changes GRANTEE makes to the FTIP prior to incorporating such changes in to the TIP.

14. CITY shall expend the LACMTA Funds on the Project by the Lapsing Date. For the purposes of this AGREEMENT, "the Lapsing Date" shall mean the date that is three (3) years from the date that this AGREEMENT is fully executed. Expenses shall be invoiced no later than 60 days after the LAPSING DATE.

A. For the purposes of this AGREEMENT, the term "Proposition C 25%-Eligible Project" shall mean any transportation project or program that supports transit and/or decreases single-occupancy vehicle trips. In all cases, transit service must be provided on the road street on which the project or program is proposed.

B. The term "expend" as used in paragraph 14 shall mean "encumbered by an awarded contract".

15. A Default under this Agreement is defined as any one or more of the following: (i) CITY fails to comply with the terms and conditions contained herein or in the Guidelines; (ii) CITY is consistently behind schedule in meeting milestones or in delivering the Project; or (iii) CITY fails to perform satisfactorily or makes a material change, as determined by LACMTA at its sole discretion, to the Financial Plan, the Scope of Work, or the Project Funding without LACMTA's prior written consent or approval as provided herein.

16. After project is final vouchered and closed, any cost savings funds greater than $1,000 not expended, will be eligible for use on Proposition C 25%-Eligible Project, to be determined by LACMTA in its sole and absolute discretion.

17. CITY must use the LACMTA Funds in the most cost-effective manner. If CITY intends to use a consultant or contractor to implement all or part of the Proposition C 25%-Eligible Project,

2016 FEDERAL TRANSPORTATION EARMARK EXCHANGE PROGRAM LOCAL FUNDS

LACMTA requires that such activities be procured in accordance with CITY's contracting procedures and be consistent with State law as appropriate. CITY will also use the LACMTA Funds in the most cost-effective manner when the LACMTA Funds are used to pay "in-house" staff time. CITY staff or consultants with project oversight roles may not award work to companies in which they have a financial or personal interest. This effective use of funds provision will be verified by LACMTA through on-going project monitoring and through any LACMTA interim and final audits.

18. LACMTA, and/or its designee, shall have the right to conduct audits of CITY's use of the LACMTA Funds, as deemed appropriate, such as financial and compliance audits; interim audits; pre-award audits, performance audits, and final audits. CITY agrees to establish and maintain proper accounting procedures and cash management records and documents in accordance with Generally Accepted Accounting Principles (GAAP). CITY's records shall include, without limitation, any supporting evidence deemed necessary by LACMTA to substantiate CITY's use of LACMTA Funds. These records must be retained by CITY for five years following CITY's last use of the LACMTA Funds. CITY shall reimburse LACMTA for any expenditure not in compliance with the Scope of Work and/or not in compliance with other terms and conditions of this AGREEMENT. The allowability of costs for CITY's own expenditures submitted to LACMTA for the Proposition C 25%-Eligible Project shall be in compliance with Federal Transportation Earmark Exchange Program Guidelines. The allowability of costs for CITY's contractors, consultants, and suppliers expenditures submitted to LACMTA through CITY's Monthly Progress Reports and Quarterly Expenditures shall be in compliance with Federal Transportation Earmark Exchange Program Guidelines. Findings of the LACMTA audit are final. When LACMTA audit findings require CITY to return monies to LACMTA, CITY agrees to return the monies within thirty (30) days after the final audit is sent to CITY.

19. The terms of this AGREEMENT shall commence on the date that this AGREEMENT is fully executed and shall terminate once CITY has expended all the LACMTA Funds and all LACMTA audit and reporting requirements have been satisfied.

20. CITY shall fully indemnify, defend and hold LACMTA and its officers, agents, and employees harmless from and against any liability and expenses, including, without limitation, defend costs, any costs or liability on account of bodily injury, death or personal injury of any person, or for damages of any nature whatsoever arising out of (i) a breach of CITY's obligations under this AGREEMENT; or (ii) any act or omission of CITY or its officers, agents, employees, contractors, or subcontractors in the use of the LACMTA Funds.

21. LACMTA shall fully indemnify, defend and hold CITY and its officers, agents, and employees harmless from and against any liability and expenses, including, without limitation, defend costs, any costs or liability on account of bodily injury, death or personal injury of any person, or for damages to or loss of risk of property, any environmental obligations, any legal fees and any claims for damages of any nature whatsoever arising out of (i) a breach of LACMTA's obligations under this AGREEMENT; or (ii) any act or omission of LACMTA or its officers, agents, employees, contractors, or subcontractors in the use of CITY's Federal Transportation Earmark Funds.

2016 FEDERAL TRANSPORTATION EARMARK EXCHANGE PROGRAM
LOCAL FUNDS

22. This AGREEMENT may be amended or modified only by mutual written consent of LACMTA and CITY.

23. Any correspondence, communication, or contact concerning this AGREEMENT shall be directed to the following:

City of Compton

John Strickland
Project Manager, Department of Public Works
205 S. Willowbrook Avenue
Compton, CA 90220
Email: jstrickland@comptoncity.org
Phone: 310.761.1422

LACMTA:
Los Angeles County Metropolitan Transportation Authority
One Gateway Plaza
Los Angeles, California 90012

Attn: Keira Thompson [Mail Stop 99-23-3]
Administrative Analyst, Countywide Planning and Development
Grants Management and Oversight
PH 213.922.2445 W
Email: thompsonke@metro.net

24. This AGREEMENT shall be interpreted and governed by the laws of the State of California.

25. This AGREEMENT constitutes the entire understanding between the parties with respect to the subject matter herein.

Attachment A – Reporting and Expenditure Guidelines

Attachment B – Quarterly Progress/Expenditure Report

Attachment C – Project Budget

Attachment D – Project Schedule

Attachment E – Scope of Work

Attachment F – Federal Transportation Improvement Program (FTIP)

2016 FEDERAL TRANSPORTATION EARMARK EXCHANGE PROGRAM
LOCAL FUNDS

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed by their respective officers as of the date stated below.

LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY

By: _____

Phillip A. Washington
Chief Executive Officer

CITY OF COMPTON

By: _____

~~Cecil W. Rhambo~~ Craig J. Cornwell
City Manager

APPROVED AS TO FORM:

MARY C. WICKHAM
County Counsel

By: _____
Deputy

APPROVED AS TO FORM:

~~CRAIG J. CORNWELL~~
DAMON BROWN

By: _____
City Attorney

2016 FEDERAL TRANSPORTATION EARMARK EXCHANGE PROGRAM LOCAL FUNDS

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed by their respective officers as of the date stated below.

LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY

By: _____

Phillip A. Washington
Chief Executive Officer

CITY OF COMPTON

By: _____

~~Cecil W. Rhambo~~ Craig J. Cornwell
City Manager

APPROVED AS TO FORM:

MARY C. WICKHAM
County Counsel

By: _____
Deputy

APPROVED AS TO FORM:

~~CRAIG J. CORNWELL~~
Damon Brown

By: _____
City Attorney

2016 FEDERAL TRANSPORTATION EARMARK EXCHANGE PROGRAM
LOCAL FUNDS

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed by their respective officers as of the date stated below.

LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY

By: _____

Phillip A. Washington
Chief Executive Officer

CITY OF COMPTON

By: _____

~~Cecil W. Rhambo~~ Craig J. Cornwell
City Manager

APPROVED AS TO FORM:

MARY C. WICKHAM
County Counsel

By: _____
Deputy

APPROVED AS TO FORM:

~~CRAIG J. CORNWELL~~
Damon Brown

By: _____
City Attorney

ATTACHMENT A

FEDERAL TRANSPORTATION EARMARK EXCHANGE AGREEMENT

REPORTING & EXPENDITURE GUIDELINES

REPORTING PROCEDURES

- Quarterly Progress/Expenditure Report (**Attachment B**) is required for all projects. The Grantee shall be subject to and comply with all applicable requirements of the funding agency regarding project-reporting requirements. In addition, Grantee will submit a quarterly report to the LACMTA at **P.O. Box 512296, Los Angeles, CA 90051-0296**. Please note that letters or other forms of documentation may **not** be substituted for this form.

- The Quarterly Progress/Expenditure Report covers all activities related to the project and lists all costs incurred. It is essential that Grantee provide complete and adequate response to all the questions. The expenses listed must be supported by appropriate documentation with a clear explanation of the purpose and relevance of each expense to the project. Expenses must reflect the proportionate share of local match, including in-kind, charged to the grant.

- In cases where there are no activities to report, or problems causing delays, clear explanation, including actions to remedy the situation, must be provided.

- Grantees are required to track and report on the project schedule. LACMTA will monitor the timely use of funds and delivery of projects. Project delay, if any, must be reported each quarter. If CITY is consistently behind schedule in meeting milestones or in delivering the Project, then LACMTA will have the option to terminate this Agreement for default as described in paragraph 15.

- The Quarterly Progress/Expenditure Report is due to the LACMTA as soon as possible after the close of each quarter, but no later than the following dates for each fiscal year:

Quarter	*Report Due Date*
July –September	November 30
October - December	February 28
January - March	May 31
April - June	August 31

Upon completion of the Project a final report that includes project's final evaluation must be submitted.

EXPENDITURE GUIDELINES

- Any activity or expense charged above and beyond the approved Scope-of-Work (Attachment F) **is considered ineligible** and will not be reimbursed by the LACMTA unless **prior written authorization** has been granted by the LACMTA Chief Executive Officer or designee.

- Any expense charged to the grant or local match, including in-kind, must be clearly and directly related to the project.

- Any activity or expense charged as local match cannot be applied to any other LACMTA-funded or non-LACMTA-funded projects; activities or expenses related to a previously funded project cannot be used as local match for the current project.

- Administrative cost is the ongoing expense incurred by the Grantee for the duration of the project and for the direct benefit of the project as specified in the Scope-of-Work (Attachment E). Examples of administrative costs are personnel, office supplies, and equipment. As a condition for eligibility, all costs must be necessary for maintaining, monitoring, coordinating, reporting and budgeting of the project. Additionally, expenses must be reasonable and appropriate to the activities related to the project.

- LACMTA is not responsible for, and will not reimburse any costs incurred by the Grantee prior to the execution of the FA, unless **written authorization** has been granted by the LACMTA Chief Executive Officer or her designee.

- The FA is considered executed when the LACMTA Chief Executive Officer or designee signs the document.

DEFINITIONS

- Local Participation: Where local participation consists of "in-kind" contributions rather than funds, the following contributions may be included:
    - Costs incurred by a local jurisdiction to successfully complete the project. Examples include engineering, design, rights-of-way purchase, and construction management costs.
    - Donations of land, building space, supplies, equipment, loaned equipment, or loaned building space dedicated to the project.
    - Donations of volunteer services dedicated to the project.
    - A third-party contribution of services, land, building space, supplies or equipment dedicated to the project.

- Allowable Cost: To be allowable, costs must be reasonable, recognized as ordinary and necessary, consistent with established practices of the organization, and consistent with industry standard of pay for work classification.

- Excessive Cost: Any expense deemed "excessive" by LACMTA staff would be adjusted to reflect a "reasonable and customary" level. For detail definition of "reasonable cost", please refer to the Federal Register *OMB Circulars A-87 Cost Principals for State and Local Governments; and A-122 Cost Principals for Nonprofit Organizations.*

- Ineligible Expenditures: Any activity or expense charged above and beyond the approved Scope-of-Work is considered ineligible.

LACMTA-EARMARK EXCHANGE ATTACHMENT B

QUARTERLY PROGRESS / EXPENSE REPORT

Grantee To Complete	
Invoice #	
Invoice Date	
FA#	
Quarterly Report #	

GRANTEES ARE REQUESTED TO MAIL THIS REPORT TO P.O. Box #512296, Los Angeles, CA 90051-0296 after the close of each quarter, but no later than November 30, February 28, May 31 and August 31. Please note that letters or other forms of documentation may **not** be substituted for this form. Refer to the Reporting and Expenditure Guidelines (Attachment C) for further information.

SECTION 1: QUARTERLY EXPENSE REPORT

Please itemize grant-related charges for this Quarter on Page 5 of this report and **include totals in this Section.**

	PC25 - Earmark Exchange $	Other Funds $	Total $
Project Quarter Expenditure			
This Quarter Expenditure			
Retention Amount			
Net Invoice Amount (Less Retention)			
Project-to-Date Expenditure			
Funds Expended to Date (Include this Quarter)			
Total Project Budget			
% of Project Budget Expended to Date			
Balance Remaining			

SECTION 2: GENERAL INFORMATION

PROJECT TITLE: _____

FA #: _____

QUARTERLY REPORT SUBMITTED FOR:

Fiscal Year : ☐ 2017-2018 ☐ 2018-2019 ☐ 2019-2020 ☐ 2020-2021 ☐ 2021-2022

Quarter : ☐ Q1: Jul - Sep ☐ Q2: Oct - Dec ☐ Q3: Jan - Mar ☐ Q4: Apr - Jun

DATE SUBMITTED: _____

LACMTA Project Mgr.	Name:	Keira Thomspon
	Phone Number:	213.922.2445
	e-mail:	thompsonke@metro.net

Project Sponsor Contact / Project Manager	Contact Name:	John Strickland
	Job Title:	Project Manager
	Department:	Department of Public Works
	City / Agency:	City of Compton
	Mailing Address:	205 S. Willowbrook Avenue, Compton, CA 90220
	Phone Number:	310-761-1422
	e-mail:	jstrickland@comptoncity.org

SECTION 3 : QUARTERLY PROGRESS REPORT

1. DELIVERABLES & MILESTONES

List all deliverables and milestones as stated in the FA, with start and end dates. Calculate the total project duration. ***DO NOT CHANGE THE ORIGINAL FA MILESTONE START AND END DATES SHOWN IN THE 2ND AND 3RD COLUMNS BELOW.***

Grantees must make every effort to accurately portray milestone dates in the original FA Scope of Work, since this will provide the basis for calculating any project delay. If milestone start and/or end dates change from those stated in the Original FA Scope of Work, indicate the new dates under Actual Schedule below and re-calculate the project duration. However, this does not change the original milestones in your FA. PER YOUR FA AGREEMENT, ANY CHANGES TO THE PROJECT SCHEDULE MUST BE FORMALLY SUBMITTED UNDER SEPARATE COVER TO LACMTA FOR WRITTEN CONCURRENCE.

FA Milestones	Original FA Schedule in Scope of Work		Actual Schedule	
	Start Date	End Date	Start Date	End Date
Environmental Clearance				
Design Bid & Award				
Design				
Right-of-Way Acquisition				
Construction Bid & Award				
Ground Breaking Event				
Construction				
Ribbon Cutting Event				
Total Project Duration (Months)				

2. PROJECT COMPLETION

A. Based on the comparison of the original and actual project milestone schedules above, project is (select only one) :

☐ On schedule per original FA schedule

☐ Less than 12 months behind original schedule

☐ Between 12-24 months behind original schedule

☐ More than 24 months behind original schedule

B. Was the project design started within 6 months of the date originally stated in the FA?

☐ Yes ☐ No ☐ Not Applicable

C. Was a construction contract or capital purchase executed within 9 months after completion of design / specifications?

☐ Yes ☐ No ☐ Not Applicable

3. TASKS / MILESTONES ACCOMPLISHED

List tasks or milestones accomplished and progress made this quarter.

4. PROJECT DELAY

If project is delayed, describe reasons for delay (this quarter). Pay particular attention to schedule delays. If delay is for the same reason as mentioned in previous quarters, please indicate by writing "Same as Previous Quarter".

5. ACTION ITEMS TO RESOLVE DELAY

If the project is delayed (as described in #4), include action items that have been, or will be, undertaken to resolve the delay.

SECTION 4: ITEMIZED LISTING OF EXPENSES AND CHARGES THIS QUARTER

All expenses and charges, including grant and local match, must be itemized and listed below. Each item listed must be verifiable by an invoice and/or other proper documentation. The total amounts shown here must be equal to this quarter's expenditures listed on page 1 of this report. All expenses and charges must be reflective of the approved budget and rates as shown in the FA Attachment B, Scope of Work. Use additional pages if needed.

	ITEM	INVOICE #	TOTAL EXPENSES / CHARGES	$ CHARGED TO PC 25-EARMARK EXCHANGE	$ CHARGED TO OTHER FUNDS
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
TOTAL					

Notes:

1. Local match spent in each quarter, must be in the appropriate proportion to LACMTA grant.

2. All receipts, invoices, and time sheets, attached and included with this Expense Report must be listed and shown under the Invoice Number column of the Itemized Listing (above).

Invoice Payment Information:

LACMTA will make all disbursements electronically unless an exception is requested in writing.
ACH Payments require that you complete an ACH Request Form and fax it to Accounts Payable at 213-922-6107.
ACH Request Forms can be found at www.metro.net/callforprojects.
Written exception requests for Check Payments should be completed and faxed to Accounts Payable at 213-922-61

I certify that I am the responsible Project Manager or fiscal officer and representative of _____ and that to the best of my knowledge and belief the information stated in this report is true and correct.

_____ _____

Signature *Date*

_____ _____

Name *Title*

ATTACHMENT C - PROJECT BUDGET
2016 FEDERAL EARMARK EXCHANGE

PROJECT TITLE: Development of the Wilmington Avenue Regional Bikeway Corridor

9200000000E1706B

GRANTEE/ PROJECT SPONSOR: City of Compton

FTIP ID:

($ in Actual Dollars)

PROGRAMMED FUNDS	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	TOTAL BUDGET
LACMTA PROGRAMMED FUNDING: Proposition C 25% 2016 Earmark Exchange			$45,000.00	$1,335,000.00		$1,380,000.00
LACMTA SUBTOTAL	$0.00	$0.00	$45,000.00	$1,335,000.00	$0.00	$1,380,000.00
GRANTEE/SPONSOR FUND CONTRIBUTION:						
SELECT:						
Other - specify type(s):						
GRANTEE /SPONSOR SUBTOTAL	$0	$0	$0	$0	$0	$0
TOTAL PROJECT BUDGET						$1,380,000

Signature: _____ Date: 9-23-19

ATTACHMENT D - PROJECT SCHEDULE
2016 FEDERAL EARMARK EXCHANGE

9200000000E1706B

PROJECT TITLE: Development of Wilmington Avenue Regional Bikeway Corridor

FTIP ID:

GRANTEE/ PROJECT SPONSOR: City of Compton

No.	Milestone Name/Phase	Milestone Definition and Status	Start Date	End Date
1	PA&ED	In development. (3 months)	Jan-20	Mar-20
2	PS&E	Begin upon completion of PA&ED (8 months)	Jun-20	Jan-21
3	Construction	Begin upon completion of PS&E (7 months)	Apr-21	Mar-22
4				
5				
6				
7				
8	*(insert more rows/attach additional sheets if necessary)*			

Signature: _____ **Date:** 9-23-19

ATTACHMENT E
Metro Federal Transportation Earmark Exchange Program
SCOPE OF WORK

Project ID: LA0G1711

Project Title: Wilmington Avenue Regional Bikeway Corridor

Project Limits: This project is located on Wilmington Avenue between Rosecrans Avenue on the north to Walnut Avenue on the south to access the Metro Artesia Blue Line Station. The project will include the development of Class II Bike lanes, close the pedestrian gaps, install pedestrian-level lighting, wayfinding signage, intersection improvements and bicyclist and pedestrian safety features.

Project Description: Development of the Wilmington Avenue Regional Bikeway Corridor. This corridor connects existing bikeways and lanes at Rosecrans Avenue on the north and continue south to Victoria Street. This project will provide bicycle elements including Class II bike lanes, pedestrian lighting and missing sidewalks gaps in order provide safe travels for pedestrians and bicyclists.

Project Funding:

PROJECT ITEM	Grant funds (LACMTA)	LOCAL AGENCY	TOTAL
Planning, Design, Engineering	$135,000	$0	$135,000
Project Management	$200,000	$0	$200,000
Construction	$1,045,000	$0	$1,045,000
TOTAL BUDGET COST	$1,380,000	$0	$1,380,000

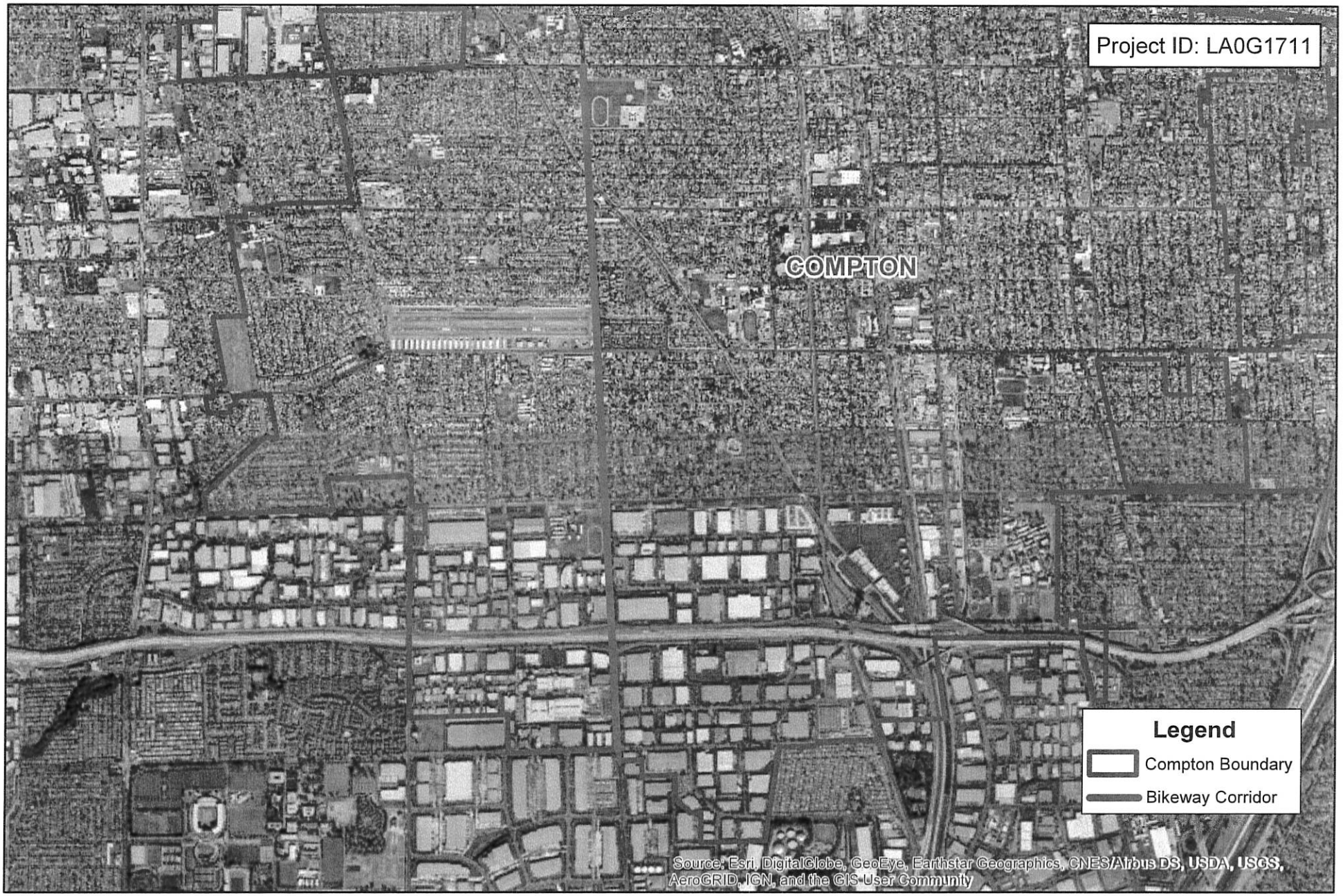
SCOPE:

	Start Date	Completion Date
DESIGN:		
• **PA&ED**	01/2020	03/2020
• **PS&E**	06/2020	01/2021
RIGHT-OF-WAY:	NA	NA
CONSTRUCTION:	04/2021	03/2022
CLOSE -Out	04/2022	06/2022

Project Map:

See attached file for project map.

Wilmington Avenue Regional Bikeway Corridor



Los Angeles Metropolitan Transportation Authority

2019 Federal Transportation Improvement Program ($000)

TIP ID **LA0G1711** | **Implementing Agency** **Compton, City of**

Project Description: This Wilmington Avenue Regional Bikeway Corridor connects existing bikeways and lanes at Rosecrans Ave on the north and continues south to Victoria St. This project will provide bicycle elements including Class II bike lanes, pedestrian lighting, and missing sidewalks gaps to □provide safe travels for pedestrians and bicyclists. This corridor will eventually connect the Compton Creek bike path at El Segundo with the Metro Blue Line Artesia Station. Project is 2.5 miles long.

SCAG RTP Project #: 1NL04
Study:N/A Is Model: Model #:

LS: N LS GROUP#:
Conformity Category: TCM

System :Local Hwy Route : Postmile: Distance: Phase: No Project Activity Completion Date 03/31/2024

Lane # Extd: Lane # Prop: Imprv Desc:

Air Basin: SCAB Envir Doc: CATEGORICALLY EXEMPT - 08/23/2019

Toll Rate: 0.00 Toll Colc Loc: Toll Method: Hov acs eg loc:

Uza: Los Angeles-Long Beach-Santa Ana Sub-Area: Other Sub-Region:

CTIPS ID: EA #: PPNO:

Program Code: NCR25 - BICYCLE & PEDESTRAIN FACILITIES-UPGRADE Stop Loc:

	PHASE	PRIOR	18/19	19/20	20/21	21/22	22/23	23/24	BEYOND	PROG TOTAL
	PE									
	RW									
	CON									
	SUBTOTAL									
PC25 - 2016 Earmark Repurposing	PE			$44	$72					$116
	RW			$0	$0					$0
	CON			$0	$1,264					$1,264
	SUBTOTAL			$44	$1,336					$1,380
	TOTAL			**$44**	**$1,336**					**$1,380**

TOTAL PE: $116 **TOTAL RW: $0** **TOTAL CON: $1,264**

- **General Comment:**
- **Mdeling Comment:**
- **TCM Comment:** NA
- **Narrative:** PROJECT CHANGES (FROM PREVIOUS VERSION): PC25 - 2016 Earmark Repurposing
  - ► Add funds in FY 19/20 in PE for $44
  - ► Add funds in FY 20/21 in PE for $72 CON for $1,264

Total project cost $1,380

Last Revised **Amendment 19-09 - Submitted** Change reason:New Project Total Cost **$1,380**

October 15, 2019

TO: **HONORABLE MAYOR AND CITY COUNCIL**

FROM: **PUBLIC WORKS DIRECTOR**

SUBJECT: **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO THE 2016 FEDERAL TRANSPORTATION EARMARK EXCHANGE PROGRAM LOCAL FUND AGREEMENT #920000000E1706C WITH THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY (LACMTA) TO PROVIDE FUNDING FOR THE DESIGN & CONSTRUCTION OF TWO BICYCLE BRIDGES ALONG COMPTON CREEK PROJECT**

SUMMARY

This Resolution authorizes the City Manager to enter into the 2016 Federal Transportation Earmark Exchange Program Local Fund Agreement #920000000E1706C with the Los Angeles County Metropolitan Transportation Authority (LACMTA) to provide funding for the Design & Construction of Two Bicycle Bridges along Compton Creek Project.

BACKGROUND

The 2016 Consolidated Appropriation Act allowed the City of Compton to transfer its Federal Transportation Earmarks to the Los Angeles County Metropolitan Transportation Authority (LACMTA).

On May 26, 2016, the Metro Board of Directors approved the creation of the Metro Federal Transportation Earmark Exchange Program (the “Program”). This program allows local agencies to exchange their remaining federal transportation earmark dollar amounts with Metro for local funds, less a three percent administration fee. In doing so, local agencies and Metro were able to strategically repurpose unused federal transportation earmarks, provide local agencies more flexible local funds, and accelerate critical transportation investments. As of April 13, 2017, the City of Compton’s Federal Transportation Earmark Exchange Fund Balance of $6,809,993 was transferred to LACMTA.

Eligible Activities

To facilitate the exchange of federal transportation funds for local measure transportation funds, the proposed project or program must support transit and/or decrease single occupancy vehicle trips. In all cases, transit service must be provided on the street or road on which the project or program is proposed. The following projects and programs are eligible for this funding source:

- Arterial/transit way lanes and arterials capacity enhancing projects
- Transportation Demand Management (TDM)
- Incident Management Programs
- Park and Ride Lots
- Freeway/arterial Transportation Systems Management
- Regional Bikeways

As of March 6, 2018, the City of Compton has requested to exchange $361,290 of the City's Federal Transportation Earmark Funds for a like amount of LACMTA Proposition C 25% per the 2016 Federal Transportation Earmark Exchange Program Agreement #920000000F9530, Project "Central Avenue Regional Commuter Bikeway Project."

On July 24, 2018, pursuant to Resolution No. 24,821, City Council authorized the City Manager to enter into a Local Transportation Funding Agreement with the LACMTA to provide funding for the Central Avenue Regional Commuter Bikeway project. That project included key bicycle enhancements and safety features such as installing striped protective buffered bike lanes, traffic separators, bike boxes at busy signalized intersections, sidewalk installations, pedestrian level lighting, and improving intersection crossing of approximately 3.2 miles from Kona Drive on the south to El Segundo Boulevard on the north.

As of June 26, 2019, the City has requested to exchange $2,270,000 of the City's Federal Transportation Earmark funds for a like amount of LACMTA Proposition C 25% per 2016 Federal Transportation Earmark Exchange Program Agreement #9200000000E1706A, Project "Development and Rehabilitation of the Compton Creek Bikeway."

As of June 26, 2019, the City has $1,380,000 of the City's Federal Transportation Earmark Funds for a like amount of LACMTA Proposition C 25% per 2016 Federal Transportation Earmark Exchange Program Agreement #920000000E1706B, Project "Development of the Wilmington Avenue Regional Bikeway Corridor.

STATEMENT OF THE ISSUE

The City of Compton now desires to exchange $2,097,938 of the City's Federal Transportation Earmark Funds for a like amount of LACMTA Proposition C 25% ("LACMTA Funds") for the Design & Construction of Two Bicycle Bridges along Compton Creek Project.

This project is to design and construct two non-motorized access bridges across Compton Creek at 1). Rosecrans Avenue and 2). Compton Boulevard. The two bridges will provide safe pedestrian and bicyclist access and travels along both Rosecrans Avenue and Compton Boulevard at Compton Creek.
An exchange of the City's Federal Transportation Earmark Funds with LACMTA Funds

is beneficial to and in the general interest of the City of Compton and the Los Angeles County Metropolitan Transportation Authority. By allowing local agencies to exchange Federal dollars for more flexible, easier to administer local dollars, Metro and local agencies should see faster delivery of projects to the counties transportation system users.

Therefore, in order for the City Manager to enter into the 2016 Federal Transportation Earmark Exchange Program Local Fund Agreement with the Los Angeles County Metropolitan Transportation Authority (LACMTA) for the Design & Construction of Two Bicycle Bridges along Compton Creek Project, City Council's authorization is necessary.

ALTERNATIVE

City Council may elect not to enter into this agreement.

FISCAL IMPACT

No direct costs will be incurred by the City of Compton. LACMTA shall reimburse the City for all eligible design and engineering review time and project management costs. All costs incurred by the City after the effective date of this agreement will be eligible for reimbursement.

STAFF RECOMMENDATION

Staff recommends that the City Council authorize the City Manager to enter into the 2016 Federal Transportation Earmark Exchange Program Local Fund Agreement #920000000E1706C with the Los Angeles County Metropolitan Transportation Authority (LACMTA) for the Design & Construction of Two Bicycle Bridges along Compton Creek Project.

WENDELL E. JOHNSON, P.E.,
PUBLIC WORKS DIRECTOR

APPROVED FOR FORWARDING:

CRAIG J. CORNWELL
CITY MANAGER

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO THE 2016 FEDERAL TRANSPORTATION EARMARK EXCHANGE PROGRAM LOCAL FUND AGREEMENT #920000000E1706C WITH THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY (LACMTA) TO PROVIDE FUNDING FOR THE DESIGN & CONSTRUCTION OF TWO BICYCLE BRIDGES ALONG COMPTON CREEK PROJECT

WHEREAS, the 2016 Consolidated Appropriation Act allowed the City of Compton to transfer its Federal Transportation Earmarks to the Los Angeles County Metropolitan Transportation Authority (LACMTA); and

WHEREAS, on May 26, 2016, the Metro Board of Directors approved the creation of the Metro Federal Transportation Earmark Exchange Program (the "Program"); and

WHEREAS, this program allows local agencies to exchange their remaining federal transportation earmark dollar amounts with Metro for local funds, less a three percent administration fee; and

WHEREAS, in doing so, local agencies and Metro were able to strategically repurpose, unused federal transportation earmarks, provide local agencies more flexible local funds, and accelerate critical transportation investments; and

WHEREAS, as of April 13, 2017, the City of Compton's Federal Transportation Earmark Exchange Fund Balance of $6,809,993 was transferred to LACMTA; and

WHEREAS, to facilitate the exchange of federal transportation funds for local measure transportation funds, the proposed project or program must support transit and/or decrease single occupancy vehicle trips; and

WHEREAS, in all cases, transit service must be provided on the street or road on which the project or program is proposed and the following projects and programs are eligible for this funding source:

- Arterial/transit way lanes and arterials capacity enhancing projects
- Transportation Demand Management (TDM)
- Incident Management Programs
- Park and Ride Lots
- Freeway/arterial Transportation Systems Management
- Regional Bikeways; and

WHEREAS, as of March 6, 2018, the City of Compton has requested to exchange $361,290 of the City's Federal Transportation Earmark Funds for a like amount of LACMTA Proposition C 25% per the 2016 Federal Transportation Earmark Exchange Program Agreement #920000000F9530, Project "Central Avenue Regional Commuter Bikeway Project."; and

WHEREAS, on July 24, 2018, pursuant to Resolution No. 24,821, City Council authorized the City Manager to enter into a Local Transportation Funding Agreement with the LACMTA to provide funding for the Central Avenue Regional Commuter Bikeway project; and

WHEREAS, the project includes key bicycle enhancements and safety features such as installing striped protective buffered bike lanes, traffic separators, bike boxes at busy signalized intersections, sidewalk installations, pedestrian level lighting, and improving intersection crossing of approximately 3.2 miles from Kona Drive on the south to El Segundo Boulevard on the north; and

WHEREAS, as of June 26, 2019, the City has requested to exchange $2,270,000 of the City's Federal Transportation Earmark funds for a like amount of LACMTA Proposition C 25% per 2016 Federal Transportation Earmark Exchange Program Agreement #9200000000E1706A, Project "Development and Rehabilitation of the Compton Creek Bikeway"; and

WHEREAS, as of June 26, 2019, the City has $1,380,000 of the City's Federal Transportation Earmark Funds for a like amount of LACMTA Proposition C 25% per 2016 Federal Transportation Earmark Exchange Program Agreement #920000000E1706B, Project "Development of the Wilmington Avenue Regional Bikeway Corridor; and

WHEREAS, the City of Compton now desires to exchange $2,097,938 of the City's Federal Transportation Earmark Funds for a like amount of LACMTA Proposition C 25% ("LACMTA Funds") for the Design & Construction of Two Bicycle Bridges along Compton Creek Project; and

WHEREAS, this project is to design and construct two non-motorized access bridges across Compton Creek at 1). Rosecrans Avenue and 2). Compton Boulevard. The two bridges will provide safe pedestrian and bicyclist access and travels along both Rosecrans Avenue and Compton Boulevard at Compton Creek; and

WHEREAS, an exchange of the City's Federal Transportation Earmark Funds with LACMTA Funds is beneficial to and in the general interest of the City of Compton and the Los Angeles County Metropolitan Transportation Authority and by allowing local agencies to exchange Federal dollars for more flexible, easier to administer local dollars, Metro and local agencies should see faster delivery of projects to the counties transportation system users; and

WHEREAS, no direct costs will be incurred by the City of Compton; and

WHEREAS, LACMTA shall reimburse the City for all eligible design and engineering review time and project management costs; and

WHEREAS, all costs incurred by the City after the effective date of this agreement will be eligible for reimbursement; and

WHEREAS, in order for the City Manager to enter into the 2016 Federal Transportation Earmark Exchange Program Local Fund Agreement #920000000E1706C with the Los Angeles County Metropolitan Transportation Authority (LACMTA) for the Design & Construction of Two Bicycle Bridges along Compton Creek Project, City Council's authorization is necessary.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Manager, upon the advice of the City Attorney, is hereby authorized to enter into the 2016 Federal Transportation Earmark Exchange Program Local Fund Agreement #920000000E1706C with the Los Angeles County Metropolitan Transportation Authority (LACMTA) to provide funding for the Design & Construction of Two Bicycle Bridges along Compton Creek Project.

SECTION 2. That a copy of this Resolution shall be filed in the offices of the City Manager, City Controller, City Clerk, City Attorney and Public Works Department.

SECTION 3. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this ____ day of _____, 2019

_____
MAYOR OF THE CITY OF COMPTON

ATTEST:

_____
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on the ____ day of _____, 2019.

That said Resolution was adopted by the following vote to wit:

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-
ABSTAIN: COUNCIL MEMBERS-

_____
CITY CLERK OF THE CITY OF COMPTON

2016 FEDERAL TRANSPORTATION EARMARK EXCHANGE PROGRAM LOCAL FUNDS

This Exchange Agreement ("AGREEMENT"), is made and entered into as of June 26, 2019, by and between the City of Compton ("CITY") and the Los Angeles County Metropolitan Transportation Authority ("LACMTA").

RECITALS:

A. The 2016 Consolidated Appropriation Act allowed the CITY to transfer its Federal Transportation Earmark(s) to LACMTA.

B. LACMTA Board of Directors approved the Federal Transportation Earmark Exchange Program on May 25, 2016.

C. As of April 13, 2017, CITY's Federal Transportation Earmark Exchange Fund Balance of $6,809,993 was transferred to LACMTA.

D. As of March 6, 2018, CITY has requested to exchange $361,290 CITY's Federal Transportation Earmark Funds for a like amount of LACMTA Proposition C 25% per 2016 Federal Transportation Earmark Exchange Program Agreement 920000000F9530, Project "Central Ave Regional Commuter Bikeway Project."

E. As of June 26, 2019, CITY has requested to exchange $2,270,000 CITY's Federal Transportation Earmark Funds for a like amount of LACMTA Proposition C 25% per 2016 Federal Transportation Earmark Exchange Program Agreement 920000000E1706A, Project "Development and Rehabilitation of the Compton Creek Bikeway."

F. As of June 26, 2019, CITY has requested to exchange $1,380,000 CITY's Federal Transportation Earmark Funds for a like amount of LACMTA Proposition C 25% per 2016 Federal Transportation Earmark Exchange Program Agreement 920000000E1706B, Project "Development of the Wilmington Avenue Regional Bikeway Corridor."

G. CITY desires to exchange **$2,097,938** of CITY's Federal Transportation Earmark Funds for a like amount of LACMTA Proposition C 25% ("LACMTA Funds").

H. LACMTA is willing to exchange **$2,097,938** in LACMTA Funds for a like amount of CITY's Federal Transportation Earmark Funds, subject to the terms and conditions contained herein.

I. An exchange of CITY's Federal Transportation Earmark Funds with LACMTA Funds is beneficial to and in the general interest of CITY and LACMTA.

NOW THEREFORE, in consideration of the mutual benefits to be derived by CITY and LACMTA, and of the promises contained herein, it is hereby agreed as follows:

AGREEMENT:

1. Title of the Project (the "Project") Design & Construction of Two Bicycle Bridges along Compton Creek. LACMTA Federal Transportation Earmark Exchange Program ID# E1706C; and

2016 FEDERAL TRANSPORTATION EARMARK EXCHANGE PROGRAM LOCAL FUNDS

FTIP # LA0G1712.

2. CITY hereby assigns to LACMTA **$2,097,938** of CITY's Federal Transportation Earmark Funds. This assignment shall be automatically effective upon full execution of this AGREEMENT without the necessity of the execution, delivery or recording of any further instrument whatsoever. Notwithstanding the foregoing, at LACMTA's request, CITY shall execute and deliver such documents and instruments as may be required to evidence such assignment of Federal Transportation Earmark Funds.

3. LACMTA hereby accepts CITY's assignment of CITY's Federal Transportation Earmark Funds for use on Proposition C 25% eligible project, to be determined by LACMTA in its sole and absolute discretion.

4. On September 26, 2002, the LACMTA Board of Directors required that prior to receiving Proposition C 10% or 25% funds, CITY must meet a Maintenance of Effort (MOE) requirement consistent with the State of California's MOE as determined by the State Controller's office. With regard to enforcing the MOE, LACMTA will follow the State of California's MOE requirement, including, without limitation, suspension and re-implementation. As a participant in the Federal Transportation Earmark Exchange Program receiving Proposition C 25% funds, CITY is subject to MOE requirements.

5. Upon receipt of (i) a fully executed AGREEMENT, (ii) CITY's written certification of the amount of CITY's Federal Transportation Earmark Exchange Fund Balance, as defined herein, which CITY's Federal Transportation Earmark Exchange Fund Balance shows that CITY has sufficient Federal Transportation Earmark Funds to meet its obligations hereunder, and (iii) LACMTA's deduction of CITY's Federal Transportation Earmark Funds as provided in paragraph 3 above, LACMTA shall pay CITY **$2,035,000** of LACMTA Funds which includes the deduction for the processing fee described in paragraph 9 below. For purposes of this AGREEMENT, CITY's "Federal Transportation Earmark Exchange Fund Balance" shall mean the amount of funds CITY transferred to LACMTA as of April 19, 2017. CITY is prohibited from requesting any amount of funding above the amount exchanged with LACMTA, inclusive of the processing fee described in paragraph 9 below.

6. The "FTIP PROJECT SHEET (PDF)" is attached as Attachment F and is required to ensure that the Project is programmed correctly in the most up-to-date FTIP document. The FTIP PROJECT SHEET (PDF) can be found in ProgramMetro FTIP database under the reports section at https://program.metro.net. All projects that receive funding through the LACMTA Call for Projects must be programmed into the FTIP which includes locally funded regionally significant projects for information and air quality modeling purposes. GRANTEE shall review the Project in ProgramMetro each year and update or correct the Project as necessary during a scheduled FTIP amendment or adoption to be consistent with the terms of this Agreement, as amended from time to time. GRANTEE will be notified of amendments and adoptions to the FTIP via e-mail. Changes to the FTIP through ProgramMetro should be made as soon as possible after GRANTEE is aware of any changes to the Project, but no later than October 1 of the year the change or update is effective. Should GRANTEE fail to meet this date, it may affect GRANTEE'S ability to access funding, delay the Project and may ultimately result in the Funds being lapsed. LACMTA shall review and approve any changes GRANTEE

makes to the FTIP prior to incorporating such changes in to the TIP.

7. Unless otherwise stated in this Agreement, the Quarterly Progress/Expenditure Report, with supporting documentation of expenses and Project progress as described in paragraph 8 of this Agreement, and other documents as required by LACMTA, shall satisfy LACMTA invoicing requirements.

Submit invoice with supporting documentation to:
ACCOUNTSPAYABLE@METRO.NET (preferable)

Or mail to:
Los Angeles County Metropolitan Transportation Authority
Accounts Payable
P. O. Box 512296
Los Angeles, CA 90051-0296

All invoice material must contain the following information:
Re: LACMTA Project ID# E1706C and FA# 920000000E1706C
LACMTA Project Manager Keira Thompson; Mail Stop 99-23-3

8. CITY will be reimbursed on a quarterly basis subject to satisfactory compliance to schedule as demonstrated in a quarterly progress/expense report supported by a detailed invoice demonstrating the staff and hours charged to the project, any consultant hours, materials, etc. An amount equal to five percent (5%) of each invoice will be retained until final completion of the project and audit. In addition, final retention payment will be withheld until the project is complete and approved by LACMTA and all audit requirements including before and after photographs have been satisfied. All quarterly progress/expense reports will be due on the last day of the months of November, February, May and August. Attachments B and C contain Reporting and Expenditure Guidelines and Quarterly Progress/Expenditure Report template.

9. CITY shall pay LACMTA a three-percent (3%) processing and administrative fee ("the Processing Fee") in connection with the exchange contemplated by this AGREEMENT. The Processing Fee shall be assessed against the total amount of LACMTA Funds payable to CITY. CITY hereby authorizes LACMTA to deduct the Processing Fee from the amount LACMTA is to pay CITY hereunder.

10. The Project Budget report documents all sources of funds programmed for the Project as approved by LACMTA and is attached as Attachment C. The Project Budget report includes the total programmed budget for the Project, including the funds exchanged under this AGREEMENT and any CITY funds. The Project Budget also includes the fiscal years in which all the funds for the Project are programmed.

11. The Project Schedule report, included here as Attachment D, documents Project schedule performance measurements. The Project Schedule report identifies Project activity purchases, milestones, sequence, duration, and deliverable dates.

2016 FEDERAL TRANSPORTATION EARMARK EXCHANGE PROGRAM
LOCAL FUNDS

12. CITY shall complete the Project as described in the Scope of Work. The Scope of Work for the Project is attached to this AGREEMENT as Attachment E. The Scope of Work includes a description of the Project, a detailed description of the work to be completed by CITY including, without limitation, Project milestones consistent with the lapsing policy and the schedule identified in the Project Schedule report. Work shall be delivered in accordance with that schedule unless otherwise agreed to by the parties in writing. If CITY is consistently behind schedule in meeting milestones or in delivering the Project, then LACMTA will have the option to terminate this Agreement for default as described in paragraph 15.

13. The "FTIP PROJECT SHEET (PDF)" is attached as Attachment F and is required to ensure that the Project is programmed correctly in the most up-to-date FTIP document. The FTIP PROJECT SHEET (PDF) can be found in ProgramMetro FTIP database under the reports section at https://program.metro.net. All projects that receive funding through the LACMTA Call for Projects must be programmed into the FTIP which includes locally funded regionally significant projects for information and air quality modeling purposes. GRANTEE shall review the Project in ProgramMetro each year and update or correct the Project as necessary during a scheduled FTIP amendment or adoption to be consistent with the terms of this Agreement, as amended from time to time. GRANTEE will be notified of amendments and adoptions to the FTIP via e-mail. Changes to the FTIP through ProgramMetro should be made as soon as possible after GRANTEE is aware of any changes to the Project, but no later than October 1 of the year the change or update is effective. Should GRANTEE fail to meet this date, it may affect GRANTEE'S ability to access funding, delay the Project and may ultimately result in the Funds being lapsed. LACMTA shall review and approve any changes GRANTEE makes to the FTIP prior to incorporating such changes in to the TIP.

14. CITY shall expend the LACMTA Funds on the Project by the Lapsing Date. For the purposes of this AGREEMENT, "the Lapsing Date" shall mean the date that is three (3) years from the date that this AGREEMENT is fully executed. Expenses shall be invoiced no later than 60 days after the LAPSING DATE.

A. For the purposes of this AGREEMENT, the term "Proposition C 25%-Eligible Project" shall mean any transportation project or program that supports transit and/or decreases single-occupancy vehicle trips. In all cases, transit service must be provided on the road street on which the project or program is proposed.

B. The term "expend" as used in paragraph 14 shall mean "encumbered by an awarded contract".

15. A Default under this Agreement is defined as any one or more of the following: (i) CITY fails to comply with the terms and conditions contained herein or in the Guidelines; (ii) CITY is consistently behind schedule in meeting milestones or in delivering the Project; or (iii) CITY fails to perform satisfactorily or makes a material change, as determined by LACMTA at its sole discretion, to the Financial Plan, the Scope of Work, or the Project Funding without LACMTA's prior written consent or approval as provided herein.

16. After project is final vouchered and closed, any cost savings funds greater than $1,000 not expended, will be eligible for use on Proposition C 25%-Eligible Project, to be determined by LACMTA in its sole and absolute discretion.

2016 FEDERAL TRANSPORTATION EARMARK EXCHANGE PROGRAM LOCAL FUNDS

17. CITY must use the LACMTA Funds in the most cost-effective manner. If CITY intends to use a consultant or contractor to implement all or part of the Proposition C 25%-Eligible Project, LACMTA requires that such activities be procured in accordance with CITY's contracting procedures and be consistent with State law as appropriate. CITY will also use the LACMTA Funds in the most cost-effective manner when the LACMTA Funds are used to pay "in-house" staff time. CITY staff or consultants with project oversight roles may not award work to companies in which they have a financial or personal interest. This effective use of funds provision will be verified by LACMTA through on-going project monitoring and through any LACMTA interim and final audits.

18. LACMTA, and/or its designee, shall have the right to conduct audits of CITY's use of the LACMTA Funds, as deemed appropriate, such as financial and compliance audits; interim audits; pre-award audits, performance audits, and final audits. CITY agrees to establish and maintain proper accounting procedures and cash management records and documents in accordance with Generally Accepted Accounting Principles (GAAP). CITY's records shall include, without limitation, any supporting evidence deemed necessary by LACMTA to substantiate CITY's use of LACMTA Funds. These records must be retained by CITY for five years following CITY's last use of the LACMTA Funds. CITY shall reimburse LACMTA for any expenditure not in compliance with the Scope of Work and/or not in compliance with other terms and conditions of this AGREEMENT. The allowability of costs for CITY's own expenditures submitted to LACMTA for the Proposition C 25%-Eligible Project shall be in compliance with Federal Transportation Earmark Exchange Program Guidelines. The allowability of costs for CITY's contractors, consultants, and suppliers expenditures submitted to LACMTA through CITY's Monthly Progress Reports and Quarterly Expenditures shall be in compliance with Federal Transportation Earmark Exchange Program Guidelines. Findings of the LACMTA audit are final. When LACMTA audit findings require CITY to return monies to LACMTA, CITY agrees to return the monies within thirty (30) days after the final audit is sent to CITY.

19. The terms of this AGREEMENT shall commence on the date that this AGREEMENT is fully executed and shall terminate once CITY has expended all the LACMTA Funds and all LACMTA audit and reporting requirements have been satisfied.

20. CITY shall fully indemnify, defend and hold LACMTA and its officers, agents, and employees harmless from and against any liability and expenses, including, without limitation, defend costs, any costs or liability on account of bodily injury, death or personal injury of any person, or for damages of any nature whatsoever arising out of (i) a breach of CITY's obligations under this AGREEMENT; or (ii) any act or omission of CITY or its officers, agents, employees, contractors, or subcontractors in the use of the LACMTA Funds.

21. LACMTA shall fully indemnify, defend and hold CITY and its officers, agents, and employees harmless from and against any liability and expenses, including, without limitation, defend costs, any costs or liability on account of bodily injury, death or personal injury of any person, or for damages to or loss of risk of property, any environmental obligations, any legal fees and any claims for damages of any nature whatsoever arising out of (i) a breach of LACMTA's obligations under this AGREEMENT; or (ii) any act or omission of LACMTA or its officers, agents, employees, contractors, or subcontractors in the use of CITY's Federal Transportation

2016 FEDERAL TRANSPORTATION EARMARK EXCHANGE PROGRAM LOCAL FUNDS

Earmark Funds.

22. This AGREEMENT may be amended or modified only by mutual written consent of LACMTA and CITY.

23. Any correspondence, communication, or contact concerning this AGREEMENT shall be directed to the following:

City of Compton

John Strickland
Project Manager, Department of Public Works
205 S. Willowbrook Avenue
Compton, CA 90220
Email: jstrickland@comptoncity.org
Phone: 310.761.1422

LACMTA:
Los Angeles County Metropolitan Transportation Authority
One Gateway Plaza
Los Angeles, California 90012

Attn: Keira Thompson [Mail Stop 99-23-3]
Administrative Analyst, Countywide Planning and Development
Grants Management and Oversight
PH 213.922.2445 W
Email: thompsonke@metro.net

24. This AGREEMENT shall be interpreted and governed by the laws of the State of California.

25. This AGREEMENT constitutes the entire understanding between the parties with respect to the subject matter herein.

Attachment A – Reporting and Expenditure Guidelines

Attachment B – Quarterly Progress/Expenditure Report

Attachment C – Project Budget

Attachment D – Project Schedule

Attachment E – Scope of Work

Attachment F – Federal Transportation Improvement Program (FTIP)

2016 FEDERAL TRANSPORTATION EARMARK EXCHANGE PROGRAM
LOCAL FUNDS

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed by their respective officers as of the date stated below.

LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY

By: _____

Phillip A. Washington
Chief Executive Officer

CITY OF COMPTON

By: _____

~~Cecil W. Rhambo~~ Craig J. Cornwell
City Manager

APPROVED AS TO FORM:

MARY C. WICKHAM
County Counsel

By: _____
Deputy

APPROVED AS TO FORM:

~~CRAIG J. CORNWELL~~
DAMON BROWN

By: _____
City Attorney

2016 FEDERAL TRANSPORTATION EARMARK EXCHANGE PROGRAM
LOCAL FUNDS

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed by their respective officers as of the date stated below.

LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY

By: _____

Phillip A. Washington
Chief Executive Officer

CITY OF COMPTON

By: _____

~~Cecil W. Rhambo~~ Craig J. Cornwell
City Manager

APPROVED AS TO FORM:

MARY C. WICKHAM
County Counsel

By: _____
Deputy

APPROVED AS TO FORM:

~~CRAIG J. CORNWELL~~
Damon Brown

By: _____
City Attorney

2016 FEDERAL TRANSPORTATION EARMARK EXCHANGE PROGRAM
LOCAL FUNDS

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed by their respective officers as of the date stated below.

LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY

By: _____

Phillip A. Washington
Chief Executive Officer

CITY OF COMPTON

By: _____

~~Cecil W. Rhambo~~ Craig J. Cornwell
City Manager

APPROVED AS TO FORM:

MARY C. WICKHAM
County Counsel

By: _____
Deputy

APPROVED AS TO FORM:

~~CRAIG J. CORNWELL~~
Damon Brown

By: _____
City Attorney

ATTACHMENT A

FEDERAL TRANSPORTATION EARMARK EXCHANGE AGREEMENT

REPORTING & EXPENDITURE GUIDELINES

REPORTING PROCEDURES

- Quarterly Progress/Expenditure Report (**Attachment B**) is required for all projects. The Grantee shall be subject to and comply with all applicable requirements of the funding agency regarding project-reporting requirements. In addition, Grantee will submit a quarterly report to the LACMTA at **P.O. Box 512296, Los Angeles, CA 90051-0296.** Please note that letters or other forms of documentation may **not** be substituted for this form.

- The Quarterly Progress/Expenditure Report covers all activities related to the project and lists all costs incurred. It is essential that Grantee provide complete and adequate response to all the questions. The expenses listed must be supported by appropriate documentation with a clear explanation of the purpose and relevance of each expense to the project. Expenses must reflect the proportionate share of local match, including in-kind, charged to the grant.

- In cases where there are no activities to report, or problems causing delays, clear explanation, including actions to remedy the situation, must be provided.

- Grantees are required to track and report on the project schedule. LACMTA will monitor the timely use of funds and delivery of projects. Project delay, if any, must be reported each quarter. If CITY is consistently behind schedule in meeting milestones or in delivering the Project, then LACMTA will have the option to terminate this Agreement for default as described in paragraph 15.

- The Quarterly Progress/Expenditure Report is due to the LACMTA as soon as possible after the close of each quarter, but no later than the following dates for each fiscal year:

Quarter	*Report Due Date*
July –September	November 30
October - December	February 28
January - March	May 31
April - June	August 31

Upon completion of the Project a final report that includes project's final evaluation must be submitted.

EXPENDITURE GUIDELINES

- Any activity or expense charged above and beyond the approved Scope-of-Work (Attachment F) **is considered ineligible** and will not be reimbursed by the LACMTA unless **prior written authorization** has been granted by the LACMTA Chief Executive Officer or designee.

- Any expense charged to the grant or local match, including in-kind, must be clearly and directly related to the project.

- Any activity or expense charged as local match cannot be applied to any other LACMTA-funded or non-LACMTA-funded projects; activities or expenses related to a previously funded project cannot be used as local match for the current project.

- Administrative cost is the ongoing expense incurred by the Grantee for the duration of the project and for the direct benefit of the project as specified in the Scope-of-Work (Attachment E). Examples of administrative costs are personnel, office supplies, and equipment. As a condition for eligibility, all costs must be necessary for maintaining, monitoring, coordinating, reporting and budgeting of the project. Additionally, expenses must be reasonable and appropriate to the activities related to the project.

- LACMTA is not responsible for, and will not reimburse any costs incurred by the Grantee prior to the execution of the FA, unless **written authorization** has been granted by the LACMTA Chief Executive Officer or her designee.

- The FA is considered executed when the LACMTA Chief Executive Officer or designee signs the document.

DEFINITIONS

- Local Participation: Where local participation consists of "in-kind" contributions rather than funds, the following contributions may be included:
    - Costs incurred by a local jurisdiction to successfully complete the project. Examples include engineering, design, rights-of-way purchase, and construction management costs.
    - Donations of land, building space, supplies, equipment, loaned equipment, or loaned building space dedicated to the project.
    - Donations of volunteer services dedicated to the project.
    - A third-party contribution of services, land, building space, supplies or equipment dedicated to the project.

- Allowable Cost: To be allowable, costs must be reasonable, recognized as ordinary and necessary, consistent with established practices of the organization, and consistent with industry standard of pay for work classification.

- Excessive Cost: Any expense deemed "excessive" by LACMTA staff would be adjusted to reflect a "reasonable and customary" level. For detail definition of "reasonable cost", please refer to the Federal Register *OMB Circulars A-87 Cost Principals for State and Local Governments; and A-122 Cost Principals for Nonprofit Organizations.*

- Ineligible Expenditures: Any activity or expense charged above and beyond the approved Scope-of-Work is considered ineligible.

LACMTA-EARMARK EXCHANGE ATTACHMENT B

QUARTERLY PROGRESS / EXPENSE REPORT

Grantee To Complete	
Invoice #	
Invoice Date	
FA#	
Quarterly Report #	

GRANTEES ARE REQUESTED TO MAIL THIS REPORT TO P.O. Box #512296, Los Angeles, CA 90051-0296 after the close of each quarter, but no later than November 30, February 28, May 31 and August 31. Please note that letters or other forms of documentation may **not** be substituted for this form. Refer to the Reporting and Expenditure Guidelines (Attachment C) for further information.

SECTION 1: QUARTERLY EXPENSE REPORT

Please itemize grant-related charges for this Quarter on Page 5 of this report and **include totals in this Section.**

	PC25 - Earmark Exchange $	Other Funds $	Total $
Project Quarter Expenditure			
This Quarter Expenditure			
Retention Amount			
Net Invoice Amount (Less Retention)			
Project-to-Date Expenditure			
Funds Expended to Date (Include this Quarter)			
Total Project Budget			
% of Project Budget Expended to Date			
Balance Remaining			

SECTION 2: GENERAL INFORMATION

PROJECT TITLE: _____

FA #: _____

QUARTERLY REPORT SUBMITTED FOR:

Fiscal Year : ☐ 2017-2018 ☐ 2018-2019 ☐ 2019-2020 ☐ 2020-2021 ☐ 2021-2022

Quarter : ☐ Q1: Jul - Sep ☐ Q2: Oct - Dec ☐ Q3: Jan - Mar ☐ Q4: Apr - Jun

DATE SUBMITTED: _____

LACMTA Project Mgr.	Name:	Keira Thomspon
	Phone Number:	213.922.2445
	e-mail:	thompsonke@metro.net

Project Sponsor Contact / Project Manager	Contact Name:	John Strickland
	Job Title:	Project Manager
	Department:	Department of Public Works
	City / Agency:	City of Compton
	Mailing Address:	205 S. Willowbrook Avenue, Compton, CA 90220
	Phone Number:	310-761-1422
	e-mail:	jstrickland@comptoncity.org

SECTION 3 : QUARTERLY PROGRESS REPORT

1. DELIVERABLES & MILESTONES

List all deliverables and milestones as stated in the FA, with start and end dates. Calculate the total project duration. ***DO NOT CHANGE THE ORIGINAL FA MILESTONE START AND END DATES SHOWN IN THE 2ND AND 3RD COLUMNS BELOW.***

Grantees must make every effort to accurately portray milestone dates in the original FA Scope of Work, since this will provide the basis for calculating any project delay. If milestone start and/or end dates change from those stated in the Original FA Scope of Work, indicate the new dates under Actual Schedule below and re-calculate the project duration. However, this does not change the original milestones in your FA. PER YOUR FA AGREEMENT, ANY CHANGES TO THE PROJECT SCHEDULE MUST BE FORMALLY SUBMITTED UNDER SEPARATE COVER TO LACMTA FOR WRITTEN CONCURRENCE.

FA Milestones	Original FA Schedule in Scope of Work		Actual Schedule	
	Start Date	End Date	Start Date	End Date
Environmental Clearance				
Design Bid & Award				
Design				
Right-of-Way Acquisition				
Construction Bid & Award				
Ground Breaking Event				
Construction				
Ribbon Cutting Event				
Total Project Duration (Months)				

2. PROJECT COMPLETION

A. Based on the comparison of the original and actual project milestone schedules above, project is (select only one) :

☐ On schedule per original FA schedule

☐ Less than 12 months behind original schedule

☐ Between 12-24 months behind original schedule

☐ More than 24 months behind original schedule

B. Was the project design started within 6 months of the date originally stated in the FA?

☐ Yes ☐ No ☐ Not Applicable

C. Was a construction contract or capital purchase executed within 9 months after completion of design / specifications?

☐ Yes ☐ No ☐ Not Applicable

3. TASKS / MILESTONES ACCOMPLISHED

List tasks or milestones accomplished and progress made this quarter.

4. PROJECT DELAY

If project is delayed, describe reasons for delay (this quarter). Pay particular attention to schedule delays. If delay is for the same reason as mentioned in previous quarters, please indicate by writing "Same as Previous Quarter".

5. ACTION ITEMS TO RESOLVE DELAY

If the project is delayed (as described in #4), include action items that have been, or will be, undertaken to resolve the delay.

SECTION 4: ITEMIZED LISTING OF EXPENSES AND CHARGES THIS QUARTER

All expenses and charges, including grant and local match, must be itemized and listed below. Each item listed must be verifiable by an invoice and/or other proper documentation. The total amounts shown here must be equal to this quarter's expenditures listed on page 1 of this report. All expenses and charges must be reflective of the approved budget and rates as shown in the FA Attachment B, Scope of Work. Use additional pages if needed.

	ITEM	INVOICE #	TOTAL EXPENSES / CHARGES	$ CHARGED TO PC 25-EARMARK EXCHANGE	$ CHARGED TO OTHER FUNDS
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
TOTAL					

Notes:

1. Local match spent in each quarter, must be in the appropriate proportion to LACMTA grant.

2. All receipts, invoices, and time sheets, attached and included with this Expense Report must be listed and shown under the Invoice Number column of the Itemized Listing (above).

Invoice Payment Information:

LACMTA will make all disbursements electronically unless an exception is requested in writing.
ACH Payments require that you complete an ACH Request Form and fax it to Accounts Payable at 213-922-6107.
ACH Request Forms can be found at www.metro.net/callforprojects.
Written exception requests for Check Payments should be completed and faxed to Accounts Payable at 213-922-61

I certify that I am the responsible Project Manager or fiscal officer and representative of _____ and that to the best of my knowledge and belief the information stated in this report is true and correct.

_____ _____

Signature *Date*

_____ _____

Name *Title*

ATTACHMENT C - PROJECT BUDGET
2016 FEDERAL EARMARK EXCHANGE

PROJECT TITLE: Design & Construction of Two Bicycle Bridges along Compton Creek

9200000000E1706C

GRANTEE/ PROJECT SPONSOR: City of Compton

FTIP ID:

($ in Actual Dollars)

PROGRAMMED FUNDS	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	TOTAL BUDGET
LACMTA PROGRAMMED FUNDING: Proposition C 25% 2016 Earmark Exchange			$470,000.00	$1,565,000.00		$2,035,000.00
LACMTA SUBTOTAL	$0.00	$0.00	$470,000.00	$1,565,000.00	$0.00	$2,035,000.00
GRANTEE/SPONSOR FUND CONTRIBUTION:						
SELECT:						
Other - specify type(s):						
GRANTEE /SPONSOR SUBTOTAL	$0	$0	$0	$0	$0	$0
TOTAL PROJECT BUDGET						$2,035,000

Signature: _____ Date: 9-23-19

ATTACHMENT D - PROJECT SCHEDULE
2016 FEDERAL EARMARK EXCHANGE

9200000000E1706C

PROJECT TITLE: Design and Construction of two bicycle bridges along Compton Creek

FTIP ID:

GRANTEE/ PROJECT SPONSOR: City of Compton

No.	Milestone Name/Phase	Milestone Definition and Status	Start Date	End Date
1	PA&ED	In development. (6 months)	Dec-19	May-20
2	PS&E	Begin upon completion of PA&ED (6 months)	Jun-20	Nov-20
3	Construction	Begin upon completion of PS&E (12 months)	Jan-21	Jan-22
4				
5				
6				
7				
8	(insert more rows/attach additional sheets if necessary)			

Signature: _____ **Date:** 9-23-19

ATTACHMENT E
Metro Federal Transportation Earmark Exchange Program
SCOPE OF WORK

Project ID: LA0G1712

Project Title: Design and Construct Two Pedestrian/Bicycle Bridges Along Compton Creek

Project Limits: This project is to design and construct two non-motorized access bridges across Compton Creek at 1) Rosecrans Avenue and 2) Compton Boulevard. The two bridges will provide safe pedestrian and bicyclist access and travels along both Rosecrans Avenue and Compton Boulevard at Compton Creek

Project Description: Design and construction of two bicycle bridges along Compton Boulevard at Compton Creek. This project would provide adequate safety to bicyclists traveling along Compton Boulevard to connect with the proposed Compton Boulevard Class II bike lanes and the Compton Creek bike path. Currently, narrow width along the Compton Boulevard at Compton Creek bridge creates safety hazards to bicyclists traveling along Compton Boulevard.

Project Funding:

PROJECT ITEM	Grant funds (LACMTA)	LOCAL AGENCY	TOTAL
Planning, Design, Engineering	$270,000	$0	$270,000
Project Management	$200,000	$0	$200,000
Construction	$1,565,000	$0	$1,565,000
TOTAL BUDGET COST	$2,035,000	$0	$2,035,000

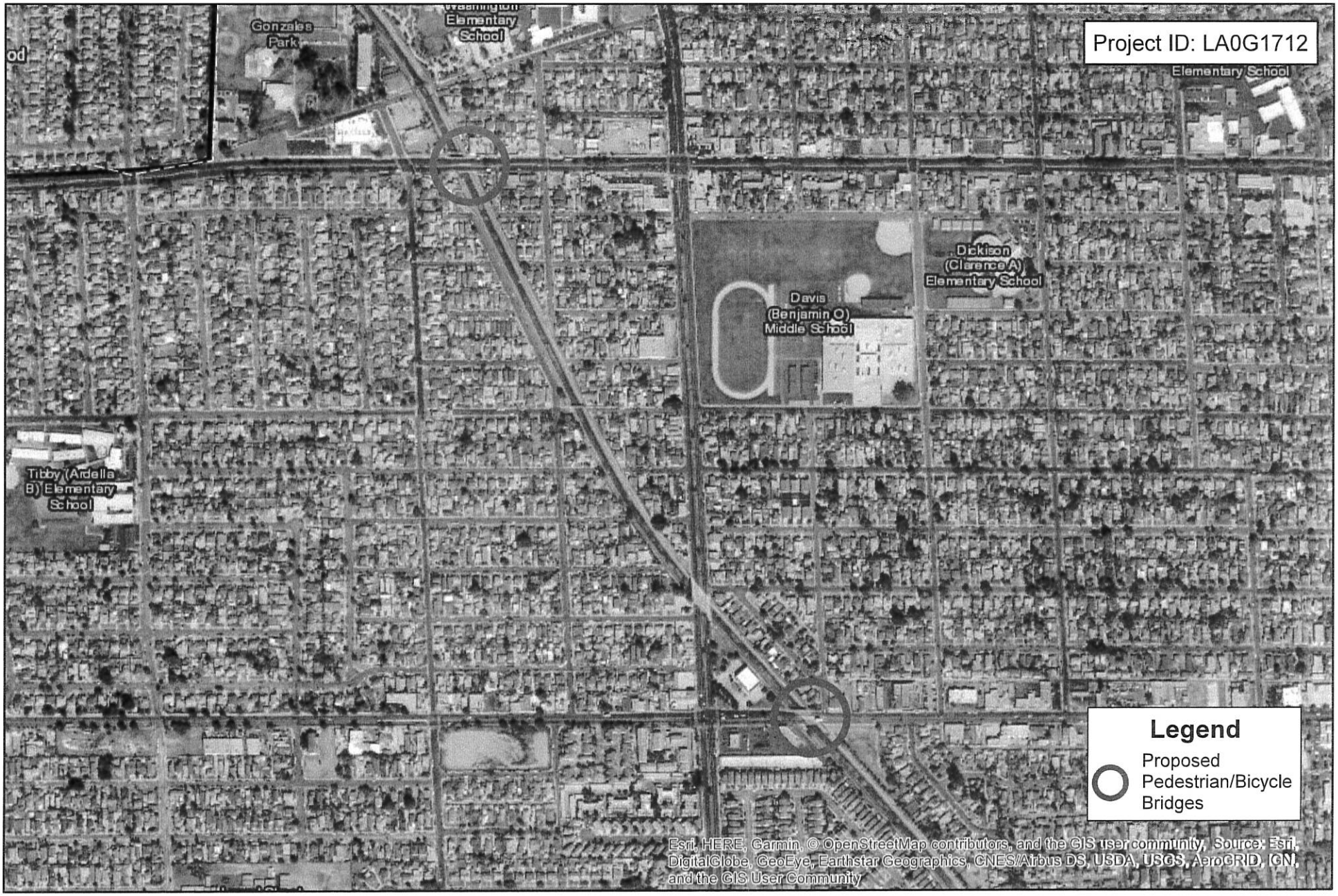
SCOPE:

	Start Date	Completion Date
DESIGN:		
• **PA&ED**	12/2019	05/2020
• **PS&E**	06/2020	11/2020
RIGHT-OF-WAY:	06/2020	11/2020
CONSTRUCTION:	01/2021	01/2022
CLOSE -Out	02/2022	04/2022

Project Map:

See attached file for project map.

Design and Construct Two Pedestrian/Bicycle Bridges Along Compton Creek



Source: LA County GIS Data Portal

Los Angeles Metropolitan Transportation Authority

2019 Federal Transportation Improvement Program ($000)

TIP ID LA0G1712 | Implementing Agency **Compton, City of**

Project Description: Design and construct 2 bike bridges along 1) Compton Bl and 2) Rosecrans Av over Compton Creek. Project provides added safety to bicyclists traveling along Compton Bl and Rosecrans Av as they ride over Compton Creek. Currently, narrow width along Compton Bl and along Rosecrans Av at Compton Creek bridges create safety hazards to bicyclists traveling along both streets. Compton Bl bridge is 125 feet across. Rosecrans Av bridge is 130 feet across.

SCAG RTP Project #: 1OM0702
Study:N/A Is Model: Model #:

LS: N LS GROUP#:
Conformity Category: EXEMPT - 93.126

System :Local Hwy Route : Postmile: Distance: Phase: No Project Activity

Completion Date 01/31/2023

Lane # Extd: Lane # Prop: Imprv Desc:

Air Basin: SCAB Envir Doc: CATEGORICALLY EXEMPT - 02/28/2020

Toll Rate: 0.00 Toll Colc Loc: Toll Method: Hov acs eg loc:

Uza: Los Angeles-Long Beach-Santa Ana Sub-Area: Other Sub-Region:

CTIPS ID: EA #: PPNO:

Program Code: NCR36 - BRIDGE RESTORATION & REPLC (NO LN ADD) Stop Loc:

	PHASE	PRIOR	18/19	19/20	20/21	21/22	22/23	23/24	BEYOND	PROG TOTAL
	PE									
	RW									
	CON									
	SUBTOTAL									
PC25 - 2016 Earmark Repurposing	PE			$165	$0					$165
	RW			$291	$0					$291
	CON			$0	$1,579					$1,579
	SUBTOTAL			$456	$1,579					$2,035
	TOTAL			$456	$1,579					$2,035
	TOTAL PE: $165			TOTAL RW: $291			TOTAL CON: $1,579			

- **General Comment:** Part of 2016 Earmark Exchange.
- **Mdeling Comment:**
- **TCM Comment:** NA
- **Narrative:** PROJECT CHANGES (FROM PREVIOUS VERSION): PC25 - 2016 Earmark Repurposing
  - ► Add funds in FY 19/20 in PE for $165 ROW for $291
  - ► Add funds in FY 20/21 in CON for $1,579

Total project cost $2,035

Last Revised Amendment 19-09 - Submitted Change reason:New Project Total Cost **$2,035**

October 15, 2019

TO: **HONORABLE MAYOR AND CITY COUNCIL**

FROM: **PUBLIC WORKS DIRECTOR**

SUBJECT: **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO THE 2016 FEDERAL TRANSPORTATION EARMARK EXCHANGE PROGRAM LOCAL FUND AGREEMENT #920000000E1706D WITH THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY (LACMTA) TO PROVIDE FUNDING FOR THE CITYWIDE TRAFFIC LIGHT SYNCHRONIZATION PROJECT**

SUMMARY

This Resolution authorizes the City Manager to enter into the 2016 Federal Transportation Earmark Exchange Program Local Fund Agreement #920000000E1706D with the Los Angeles County Metropolitan Transportation Authority (LACMTA) to provide funding for the Citywide Traffic Light Synchronization Project.

BACKGROUND

The 2016 Consolidated Appropriation Act allowed the City of Compton to transfer its Federal Transportation Earmarks to the Los Angeles County Metropolitan Transportation Authority (LACMTA).

On May 26, 2016, the Metro Board of Directors approved the creation of the Metro Federal Transportation Earmark Exchange Program (the “Program”). This program allows local agencies to exchange their remaining federal transportation earmark dollar amounts with Metro for local funds, less a three percent administration fee. In doing so, local agencies and Metro were able to strategically repurpose unused federal transportation earmarks, provide local agencies more flexible local funds, and accelerate critical transportation investments. As of April 13, 2017, the City of Compton’s Federal Transportation Earmark Exchange Fund Balance of $6,809,993 was transferred to LACMTA.

Eligible Activities

To facilitate the exchange of federal transportation funds for local measure transportation funds, the proposed project or program must support transit and/or decrease single occupancy vehicle trips. In all cases, transit service must be provided on the street or road on which the project or program is proposed. The following projects and programs are eligible for this funding source:

- Arterial/transit way lanes and arterials capacity enhancing projects

- Transportation Demand Management (TDM)
- Incident Management Programs
- Park and Ride Lots
- Freeway/arterial Transportation Systems Management
- Regional Bikeways

As of March 6, 2018, the City of Compton has requested to exchange $361,290 of the City's Federal Transportation Earmark Funds for a like amount of LACMTA Proposition C 25% per the 2016 Federal Transportation Earmark Exchange Program Agreement #920000000F9530, Project "Central Avenue Regional Commuter Bikeway Project."

On July 24, 2018, pursuant to Resolution No. 24,821, City Council authorized the City Manager to enter into a Local Transportation Funding Agreement with the LACMTA to provide funding for the Central Avenue Regional Commuter Bikeway project. That project included key bicycle enhancements and safety features such as installing striped protective buffered bike lanes, traffic separators, bike boxes at busy signalized intersections, sidewalk installations, pedestrian level lighting, and improving intersection crossing of approximately 3.2 miles from Kona Drive on the south to El Segundo Boulevard on the north.

As of June 26, 2019, the City has requested to exchange $2,270,000 of the City's Federal Transportation Earmark funds for a like amount of LACMTA Proposition C 25% per 2016 Federal Transportation Earmark Exchange Program Agreement 9200000000E1706A, Project "Development and Rehabilitation of the Compton Creek Bikeway."

As of June 26, 2019, the City has $1,380,000 of the City's Federal Transportation Earmark Funds for a like amount of LACMTA Proposition C 25% per 2016 Federal Transportation Earmark Exchange Program Agreement #920000000E1706B, Project "Development of the Wilmington Avenue Regional Bikeway Corridor.

As of June 26, 2019, the City has requested to exchange $2,035,000 of the City's Federal Transportation Earmark Funds for a like amount of LACMTA Proposition C 25% per 2016 Federal Transportation Earmark Exchange Program Agreement #920000000E1706C, Project "Design & Construction of Two Bicycle Bridges along Compton Creek."

STATEMENT OF THE ISSUE

The City of Compton now desires to exchange $576,704 of the City's Federal Transportation Earmark Funds for a like amount of LACMTA Proposition C 25% ("LACMTA Funds") for the Citywide Traffic Light Synchronization Project.

The Citywide Traffic Light Synchronization Project will upgrade the existing but now obsolete traffic light synchronization system to function and interact with LA County traffic systems.

An exchange of the City's Federal Transportation Earmark Funds with LACMTA Funds is beneficial to and in the general interest of the City of Compton and the Los Angeles County Metropolitan Transportation Authority. By allowing local agencies to exchange Federal dollars for more flexible, easier to administer local dollars, Metro and local agencies should see faster delivery of projects to the counties transportation system users.

Therefore, in order for the City Manager to enter into the 2016 Federal Transportation Earmark Exchange Program Local Fund Agreement with the Los Angeles County Metropolitan Transportation Authority (LACMTA) for the Citywide Traffic Light Synchronization Project, City Council's authorization is necessary.

ALTERNATIVE

City Council may elect to not enter into this agreement.

FISCAL IMPACT

No direct costs will be incurred by the City of Compton. LACMTA shall reimburse the City for all eligible design and engineering review time and project management costs. All costs incurred by the City after the effective date of this agreement will be eligible for reimbursement.

STAFF RECOMMENDATION

Staff recommends that the City Council authorize the City Manager to enter into the 2016 Federal Transportation Earmark Exchange Program Local Fund Agreement #920000000E1706D with the Los Angeles County Metropolitan Transportation Authority (LACMTA) for the Citywide Traffic Light Synchronization Project.

WENDELL E. JOHNSON, P.E.,
PUBLIC WORKS DIRECTOR

APPROVED FOR FORWARDING:

CRAIG J. CORNWELL
CITY MANAGER

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO THE 2016 FEDERAL TRANSPORTATION EARMARK EXCHANGE PROGRAM LOCAL FUND AGREEMENT #920000000E1706D WITH THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY (LACMTA) TO PROVIDE FUNDING FOR THE CITYWIDE TRAFFIC LIGHT SYNCHRONIZATION PROJECT

WHEREAS, the 2016 Consolidated Appropriation Act allowed the City of Compton to transfer its Federal Transportation Earmarks to the Los Angeles County Metropolitan Transportation Authority (LACMTA); and

WHEREAS, on May 26, 2016, the Metro Board of Directors approved the creation of the Metro Federal Transportation Earmark Exchange Program (the "Program"); and

WHEREAS, this program allows local agencies to exchange their remaining federal transportation earmark dollar amounts with Metro for local funds, less a three percent administration fee; and

WHEREAS, in doing so, local agencies and Metro were able to strategically repurpose, unused federal transportation earmarks, provide local agencies more flexible local funds, and accelerate critical transportation investments; and

WHEREAS, as of April 13, 2017, the City of Compton's Federal Transportation Earmark Exchange Fund Balance of $6,809,993 was transferred to LACMTA; and

WHEREAS, to facilitate the exchange of federal transportation funds for local measure transportation funds, the proposed project or program must support transit and/or decrease single occupancy vehicle trips; and

WHEREAS, in all cases, transit service must be provided on the street or road on which the project or program is proposed and the following projects and programs are eligible for this funding source:

- Arterial/transit way lanes and arterials capacity enhancing projects
- Transportation Demand Management (TDM)
- Incident Management Programs
- Park and Ride Lots
- Freeway/arterial Transportation Systems Management
- Regional Bikeways; and

WHEREAS, as of March 6, 2018, the City of Compton has requested to exchange $361,290 of the City's Federal Transportation Earmark Funds for a like amount of LACMTA Proposition C 25% per the 2016 Federal Transportation Earmark Exchange Program Agreement #920000000F9530, Project "Central Avenue Regional Commuter Bikeway Project."; and

WHEREAS, on July 24, 2018, pursuant to Resolution No. 24,821, City Council authorized the City Manager to enter into a Local Transportation Funding Agreement with the LACMTA to provide funding for the Central Avenue Regional Commuter Bikeway project; and

WHEREAS, that project included key bicycle enhancements and safety features such as installing striped protective buffered bike lanes, traffic separators, bike boxes at busy signalized intersections, sidewalk installations, pedestrian level lighting, and improving intersection crossing of approximately 3.2 miles from Kona Drive on the south to El Segundo Boulevard on the north; and

WHEREAS, as of June 26, 2019, the City has requested to exchange $2,270,000 of the City's Federal Transportation Earmark funds for a like amount of LACMTA Proposition C 25% per 2016 Federal Transportation Earmark Exchange Program Agreement #9200000000E1706A, Project "Development and Rehabilitation of the Compton Creek Bikeway"; and

WHEREAS, as of June 26, 2019, the City has $1,380,000 of the City's Federal Transportation Earmark Funds for a like amount of LACMTA Proposition C 25% per 2016 Federal Transportation Earmark Exchange Program Agreement #920000000E1706B, Project "Development of the Wilmington Avenue Regional Bikeway Corridor; and

WHEREAS, as of June 26, 2019, the City has requested to exchange $2,035,000 of the City's Federal Transportation Earmark Funds for a like amount of LACMTA Proposition C 25% per 2016 Federal Transportation Earmark Exchange Program Agreement #920000000E1706C, Project "Design & Construction of Two Bicycle Bridges along Compton Creek"; and

WHEREAS, the City of Compton now desires to exchange $576,704 of the City's Federal Transportation Earmark Funds for a like amount of LACMTA Proposition C 25% ("LACMTA Funds") for the Design & Construction of Two Bicycle Bridges along Compton Creek Project; and

WHEREAS, the Citywide Traffic Light Synchronization Project will upgrade the existing but now obsolete traffic light synchronization system to function and interact with LA County traffic systems; and

WHEREAS, an exchange of the City's Federal Transportation Earmark Funds with LACMTA Funds is beneficial to and in the general interest of the City of Compton and the Los Angeles County Metropolitan Transportation Authority and by allowing local agencies to exchange Federal dollars for more flexible, easier to administer local dollars, Metro and local agencies should see faster delivery of projects to the counties transportation system users; and

WHEREAS, no direct costs will be incurred by the City of Compton; and

WHEREAS, LACMTA shall reimburse the City for all eligible design and engineering review time and project management costs; and

WHEREAS, all costs incurred by the City after the effective date of this agreement will be eligible for reimbursement; and

WHEREAS, in order for the City Manager to enter into the 2016 Federal Transportation Earmark Exchange Program Local Fund Agreement #920000000E1706D with the Los Angeles County Metropolitan Transportation Authority (LACMTA) for the Citywide Traffic Light Synchronization Project, City Council's authorization is necessary.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Manager, upon the advice of the City Attorney, is hereby authorized to enter into the 2016 Federal Transportation Earmark Exchange Program Local Fund Agreement #920000000E1706D with the Los Angeles County Metropolitan Transportation Authority (LACMTA) to provide funding for the Citywide Traffic Light Synchronization Project.

SECTION 2. That a copy of this Resolution shall be filed in the offices of the City Manager, City Controller, City Clerk, City Attorney and Public Works Department.

SECTION 3. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this ____ day of _____, 2019.

_____
MAYOR OF THE CITY OF COMPTON

ATTEST:

_____
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on the ____ day of _____, 2019.

That said Resolution was adopted by the following vote to wit:

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-
ABSTAIN: COUNCIL MEMBERS-

_____
CITY CLERK OF THE CITY OF COMPTON

2016 FEDERAL TRANSPORTATION EARMARK EXCHANGE PROGRAM LOCAL FUNDS

This Exchange Agreement ("AGREEMENT"), is made and entered into as of June 26, 2019, by and between the City of Compton ("CITY") and the Los Angeles County Metropolitan Transportation Authority ("LACMTA").

RECITALS:

A. The 2016 Consolidated Appropriation Act allowed the CITY to transfer its Federal Transportation Earmark(s) to LACMTA.

B. LACMTA Board of Directors approved the Federal Transportation Earmark Exchange Program on May 25, 2016.

C. As of April 13, 2017, CITY's Federal Transportation Earmark Exchange Fund Balance of $6,809,993 was transferred to LACMTA.

D. As of March 6, 2018, CITY has requested to exchange $361,290 CITY's Federal Transportation Earmark Funds for a like amount of LACMTA Proposition C 25% per 2016 Federal Transportation Earmark Exchange Program Agreement 920000000F9530, Project "Central Ave Regional Commuter Bikeway Project."

E. As of June 26, 2019, CITY has requested to exchange $2,270,000 CITY's Federal Transportation Earmark Funds for a like amount of LACMTA Proposition C 25% per 2016 Federal Transportation Earmark Exchange Program Agreement 920000000E1706A, Project "Development and Rehabilitation of the Compton Creek Bikeway."

F. As of June 26, 2019, CITY has requested to exchange $1,380,000 CITY's Federal Transportation Earmark Funds for a like amount of LACMTA Proposition C 25% per 2016 Federal Transportation Earmark Exchange Program Agreement 920000000E1706B, Project "Development of the Wilmington Avenue Regional Bikeway Corridor."

G. As of June 26, 2019, CITY has requested to exchange $2,035,000 CITY's Federal Transportation Earmark Funds for a like amount of LACMTA Proposition C 25% per 2016 Federal Transportation Earmark Exchange Program Agreement 920000000E1706C, Project "Design & Construction of Two Bicycle Bridges along Compton Creek."

H. CITY desires to exchange **$576,704** of CITY's Federal Transportation Earmark Funds for a like amount of LACMTA Proposition C 25% ("LACMTA Funds").

I. LACMTA is willing to exchange **$576,704** in LACMTA Funds for a like amount of CITY's Federal Transportation Earmark Funds, subject to the terms and conditions contained herein.

J. An exchange of CITY's Federal Transportation Earmark Funds with LACMTA Funds is beneficial to and in the general interest of CITY and LACMTA.

NOW THEREFORE, in consideration of the mutual benefits to be derived by CITY and LACMTA, and of the promises contained herein, it is hereby agreed as follows:

2016 FEDERAL TRANSPORTATION EARMARK EXCHANGE PROGRAM LOCAL FUNDS

AGREEMENT:

1. Title of the Project (the "Project") Citywide Traffic Light Synchronization Project. LACMTA Federal Transportation Earmark Exchange Program ID# E1706D; and FTIP # LA0G1713.

2. CITY hereby assigns to LACMTA **$576,704** of CITY's Federal Transportation Earmark Funds. This assignment shall be automatically effective upon full execution of this AGREEMENT without the necessity of the execution, delivery or recording of any further instrument whatsoever. Notwithstanding the foregoing, at LACMTA's request, CITY shall execute and deliver such documents and instruments as may be required to evidence such assignment of Federal Transportation Earmark Funds.

3. LACMTA hereby accepts CITY's assignment of CITY's Federal Transportation Earmark Funds for use on Proposition C 25% eligible project, to be determined by LACMTA in its sole and absolute discretion.

4. On September 26, 2002, the LACMTA Board of Directors required that prior to receiving Proposition C 10% or 25% funds, CITY must meet a Maintenance of Effort (MOE) requirement consistent with the State of California's MOE as determined by the State Controller's office. With regard to enforcing the MOE, LACMTA will follow the State of California's MOE requirement, including, without limitation, suspension and re-implementation. As a participant in the Federal Transportation Earmark Exchange Program receiving Proposition C 25% funds, CITY is subject to MOE requirements.

5. Upon receipt of (i) a fully executed AGREEMENT, (ii) CITY's written certification of the amount of CITY's Federal Transportation Earmark Exchange Fund Balance, as defined herein, which CITY's Federal Transportation Earmark Exchange Fund Balance shows that CITY has sufficient Federal Transportation Earmark Funds to meet its obligations hereunder, and (iii) LACMTA's deduction of CITY's Federal Transportation Earmark Funds as provided in paragraph 3 above, LACMTA shall pay CITY **$559,403** of LACMTA Funds which includes the deduction for the processing fee described in paragraph 9 below. For purposes of this AGREEMENT, CITY's "Federal Transportation Earmark Exchange Fund Balance" shall mean the amount of funds CITY transferred to LACMTA as of April 19, 2017. CITY is prohibited from requesting any amount of funding above the amount exchanged with LACMTA, inclusive of the processing fee described in paragraph 9 below.

6. The "FTIP PROJECT SHEET (PDF)" is attached as Attachment F and is required to ensure that the Project is programmed correctly in the most up-to-date FTIP document. The FTIP PROJECT SHEET (PDF) can be found in ProgramMetro FTIP database under the reports section at https://program.metro.net. All projects that receive funding through the LACMTA Call for Projects must be programmed into the FTIP which includes locally funded regionally significant projects for information and air quality modeling purposes. GRANTEE shall review the Project in ProgramMetro each year and update or correct the Project as necessary during a scheduled FTIP amendment or adoption to be consistent with the terms of this Agreement, as amended from time to time. GRANTEE will be notified of amendments and adoptions to the FTIP via e-mail. Changes to the FTIP through ProgramMetro should be made as soon as possible after GRANTEE is aware of any changes to the Project, but no later than October 1 of the year the change or update is effective. Should GRANTEE fail to meet this

date, it may affect GRANTEE'S ability to access funding, delay the Project and may ultimately result in the Funds being lapsed. LACMTA shall review and approve any changes GRANTEE makes to the FTIP prior to incorporating such changes in to the TIP.

7. Unless otherwise stated in this Agreement, the Quarterly Progress/Expenditure Report, with supporting documentation of expenses and Project progress as described in paragraph 8 of this Agreement, and other documents as required by LACMTA, shall satisfy LACMTA invoicing requirements.

Submit invoice with supporting documentation to:
ACCOUNTSPAYABLE@METRO.NET (preferable)

Or mail to:
Los Angeles County Metropolitan Transportation Authority
Accounts Payable
P. O. Box 512296
Los Angeles, CA 90051-0296

All invoice material must contain the following information:
Re: LACMTA Project ID# E1706D and FA# 920000000E1706D
LACMTA Project Manager Keira Thompson; Mail Stop 99-23-3

8. CITY will be reimbursed on a quarterly basis subject to satisfactory compliance to schedule as demonstrated in a quarterly progress/expense report supported by a detailed invoice demonstrating the staff and hours charged to the project, any consultant hours, materials, etc. An amount equal to five percent (5%) of each invoice will be retained until final completion of the project and audit. In addition, final retention payment will be withheld until the project is complete and approved by LACMTA and all audit requirements including before and after photographs have been satisfied. All quarterly progress/expense reports will be due on the last day of the months of November, February, May and August. Attachments B and C contain Reporting and Expenditure Guidelines and Quarterly Progress/Expenditure Report template.

9. CITY shall pay LACMTA a three-percent (3%) processing and administrative fee ("the Processing Fee") in connection with the exchange contemplated by this AGREEMENT. The Processing Fee shall be assessed against the total amount of LACMTA Funds payable to CITY. CITY hereby authorizes LACMTA to deduct the Processing Fee from the amount LACMTA is to pay CITY hereunder.

10. The Project Budget report documents all sources of funds programmed for the Project as approved by LACMTA and is attached as Attachment C. The Project Budget report includes the total programmed budget for the Project, including the funds exchanged under this AGREEMENT and any CITY funds. The Project Budget also includes the fiscal years in which all the funds for the Project are programmed.

11. The Project Schedule report, included here as Attachment D, documents Project schedule performance measurements. The Project Schedule report identifies Project activity purchases, milestones, sequence, duration, and deliverable dates.

2016 FEDERAL TRANSPORTATION EARMARK EXCHANGE PROGRAM
LOCAL FUNDS

12. CITY shall complete the Project as described in the Scope of Work. The Scope of Work for the Project is attached to this AGREEMENT as Attachment E. The Scope of Work includes a description of the Project, a detailed description of the work to be completed by CITY including, without limitation, Project milestones consistent with the lapsing policy and the schedule identified in the Project Schedule report. Work shall be delivered in accordance with that schedule unless otherwise agreed to by the parties in writing. If CITY is consistently behind schedule in meeting milestones or in delivering the Project, then LACMTA will have the option to terminate this Agreement for default as described in paragraph 15.

13. The "FTIP PROJECT SHEET (PDF)" is attached as Attachment F and is required to ensure that the Project is programmed correctly in the most up-to-date FTIP document. The FTIP PROJECT SHEET (PDF) can be found in ProgramMetro FTIP database under the reports section at https://program.metro.net. All projects that receive funding through the LACMTA Call for Projects must be programmed into the FTIP which includes locally funded regionally significant projects for information and air quality modeling purposes. GRANTEE shall review the Project in ProgramMetro each year and update or correct the Project as necessary during a scheduled FTIP amendment or adoption to be consistent with the terms of this Agreement, as amended from time to time. GRANTEE will be notified of amendments and adoptions to the FTIP via e-mail. Changes to the FTIP through ProgramMetro should be made as soon as possible after GRANTEE is aware of any changes to the Project, but no later than October 1 of the year the change or update is effective. Should GRANTEE fail to meet this date, it may affect GRANTEE'S ability to access funding, delay the Project and may ultimately result in the Funds being lapsed. LACMTA shall review and approve any changes GRANTEE makes to the FTIP prior to incorporating such changes in to the TIP.

14. CITY shall expend the LACMTA Funds on the Project by the Lapsing Date. For the purposes of this AGREEMENT, "the Lapsing Date" shall mean the date that is three (3) years from the date that this AGREEMENT is fully executed. Expenses shall be invoiced no later than 60 days after the LAPSING DATE.

A. For the purposes of this AGREEMENT, the term "Proposition C 25%-Eligible Project" shall mean any transportation project or program that supports transit and/or decreases single-occupancy vehicle trips. In all cases, transit service must be provided on the road street on which the project or program is proposed.

B. The term "expend" as used in paragraph 14 shall mean "encumbered by an awarded contract".

15. A Default under this Agreement is defined as any one or more of the following: (i) CITY fails to comply with the terms and conditions contained herein or in the Guidelines; (ii) CITY is consistently behind schedule in meeting milestones or in delivering the Project; or (iii) CITY fails to perform satisfactorily or makes a material change, as determined by LACMTA at its sole discretion, to the Financial Plan, the Scope of Work, or the Project Funding without LACMTA's prior written consent or approval as provided herein.

16. After project is final vouchered and closed, any cost savings funds greater than $1,000 not expended, will be eligible for use on Proposition C 25%-Eligible Project, to be determined by LACMTA in its sole and absolute discretion.

2016 FEDERAL TRANSPORTATION EARMARK EXCHANGE PROGRAM LOCAL FUNDS

17. CITY must use the LACMTA Funds in the most cost-effective manner. If CITY intends to use a consultant or contractor to implement all or part of the Proposition C 25%-Eligible Project, LACMTA requires that such activities be procured in accordance with CITY's contracting procedures and be consistent with State law as appropriate. CITY will also use the LACMTA Funds in the most cost-effective manner when the LACMTA Funds are used to pay "in-house" staff time. CITY staff or consultants with project oversight roles may not award work to companies in which they have a financial or personal interest. This effective use of funds provision will be verified by LACMTA through on-going project monitoring and through any LACMTA interim and final audits.

18. LACMTA, and/or its designee, shall have the right to conduct audits of CITY's use of the LACMTA Funds, as deemed appropriate, such as financial and compliance audits; interim audits; pre-award audits, performance audits, and final audits. CITY agrees to establish and maintain proper accounting procedures and cash management records and documents in accordance with Generally Accepted Accounting Principles (GAAP). CITY's records shall include, without limitation, any supporting evidence deemed necessary by LACMTA to substantiate CITY's use of LACMTA Funds. These records must be retained by CITY for five years following CITY's last use of the LACMTA Funds. CITY shall reimburse LACMTA for any expenditure not in compliance with the Scope of Work and/or not in compliance with other terms and conditions of this AGREEMENT. The allowability of costs for CITY's own expenditures submitted to LACMTA for the Proposition C 25%-Eligible Project shall be in compliance with Federal Transportation Earmark Exchange Program Guidelines. The allowability of costs for CITY's contractors, consultants, and suppliers expenditures submitted to LACMTA through CITY's Monthly Progress Reports and Quarterly Expenditures shall be in compliance with Federal Transportation Earmark Exchange Program Guidelines. Findings of the LACMTA audit are final. When LACMTA audit findings require CITY to return monies to LACMTA, CITY agrees to return the monies within thirty (30) days after the final audit is sent to CITY.

19. The terms of this AGREEMENT shall commence on the date that this AGREEMENT is fully executed and shall terminate once CITY has expended all the LACMTA Funds and all LACMTA audit and reporting requirements have been satisfied.

20. CITY shall fully indemnify, defend and hold LACMTA and its officers, agents, and employees harmless from and against any liability and expenses, including, without limitation, defend costs, any costs or liability on account of bodily injury, death or personal injury of any person, or for damages of any nature whatsoever arising out of (i) a breach of CITY's obligations under this AGREEMENT; or (ii) any act or omission of CITY or its officers, agents, employees, contractors, or subcontractors in the use of the LACMTA Funds.

21. LACMTA shall fully indemnify, defend and hold CITY and its officers, agents, and employees harmless from and against any liability and expenses, including, without limitation, defend costs, any costs or liability on account of bodily injury, death or personal injury of any person, or for damages to or loss of risk of property, any environmental obligations, any legal fees and any claims for damages of any nature whatsoever arising out of (i) a breach of LACMTA's obligations under this AGREEMENT; or (ii) any act or omission of LACMTA or its officers, agents, employees, contractors, or subcontractors in the use of CITY's Federal Transportation

2016 FEDERAL TRANSPORTATION EARMARK EXCHANGE PROGRAM
LOCAL FUNDS

Earmark Funds.

22. This AGREEMENT may be amended or modified only by mutual written consent of LACMTA and CITY.

23. Any correspondence, communication, or contact concerning this AGREEMENT shall be directed to the following:

City of Compton

John Strickland
Project Manager, Department of Public Works
205 S. Willowbrook Avenue
Compton, CA 90220
Email: jstrickland@comptoncity.org
Phone: 310.761.1422

LACMTA:
Los Angeles County Metropolitan Transportation Authority
One Gateway Plaza
Los Angeles, California 90012

Attn: Keira Thompson [Mail Stop 99-23-3]
Administrative Analyst, Countywide Planning and Development
Grants Management and Oversight
PH 213.922.2445 W
Email: thompsonke@metro.net

24. This AGREEMENT shall be interpreted and governed by the laws of the State of California.

25. This AGREEMENT constitutes the entire understanding between the parties with respect to the subject matter herein.

Attachment A – Reporting and Expenditure Guidelines

Attachment B – Quarterly Progress/Expenditure Report

Attachment C – Project Budget

Attachment D – Project Schedule

Attachment E – Scope of Work

Attachment F – Federal Transportation Improvement Program (FTIP)

2016 FEDERAL TRANSPORTATION EARMARK EXCHANGE PROGRAM LOCAL FUNDS

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed by their respective officers as of the date stated below.

LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY

By: _____

Phillip A. Washington
Chief Executive Officer

CITY OF COMPTON

By: _____

~~Cecil W. Rhambo~~ Craig J. Cornwell
City Manager

APPROVED AS TO FORM:

MARY C. WICKHAM
County Counsel

By: _____
Deputy

APPROVED AS TO FORM:

~~CRAIG J. CORNWELL~~
DAMON BROWN

By: _____
City Attorney

2016 FEDERAL TRANSPORTATION EARMARK EXCHANGE PROGRAM
LOCAL FUNDS

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed by their respective officers as of the date stated below.

LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY

By: _____

Phillip A. Washington
Chief Executive Officer

CITY OF COMPTON

By: _____

~~Cecil W. Rhambo~~ Craig J. Cornwell
City Manager

APPROVED AS TO FORM:

MARY C. WICKHAM
County Counsel

By: _____
Deputy

APPROVED AS TO FORM:

~~CRAIG J. CORNWELL~~
DAMON BROWN

By: _____
City Attorney

2016 FEDERAL TRANSPORTATION EARMARK EXCHANGE PROGRAM
LOCAL FUNDS

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed by their respective officers as of the date stated below.

LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY

By: _____

Phillip A. Washington
Chief Executive Officer

CITY OF COMPTON

By: _____

~~Cecil W. Rhambo~~ Craig J. Cornwell
City Manager

APPROVED AS TO FORM:

MARY C. WICKHAM
County Counsel

By: _____
Deputy

APPROVED AS TO FORM:

CRAIG J. CORNWELL

By: _____
City Attorney

ATTACHMENT A

FEDERAL TRANSPORTATION EARMARK EXCHANGE AGREEMENT

REPORTING & EXPENDITURE GUIDELINES

REPORTING PROCEDURES

- Quarterly Progress/Expenditure Report (**Attachment B**) is required for all projects. The Grantee shall be subject to and comply with all applicable requirements of the funding agency regarding project-reporting requirements. In addition, Grantee will submit a quarterly report to the LACMTA at **P.O. Box 512296, Los Angeles, CA 90051-0296**. Please note that letters or other forms of documentation may **not** be substituted for this form.

- The Quarterly Progress/Expenditure Report covers all activities related to the project and lists all costs incurred. It is essential that Grantee provide complete and adequate response to all the questions. The expenses listed must be supported by appropriate documentation with a clear explanation of the purpose and relevance of each expense to the project. Expenses must reflect the proportionate share of local match, including in-kind, charged to the grant.

- In cases where there are no activities to report, or problems causing delays, clear explanation, including actions to remedy the situation, must be provided.

- Grantees are required to track and report on the project schedule. LACMTA will monitor the timely use of funds and delivery of projects. Project delay, if any, must be reported each quarter. If CITY is consistently behind schedule in meeting milestones or in delivering the Project, then LACMTA will have the option to terminate this Agreement for default as described in paragraph 15.

- The Quarterly Progress/Expenditure Report is due to the LACMTA as soon as possible after the close of each quarter, but no later than the following dates for each fiscal year:

Quarter	*Report Due Date*
July –September	November 30
October - December	February 28
January - March	May 31
April - June	August 31

Upon completion of the Project a final report that includes project's final evaluation must be submitted.

EXPENDITURE GUIDELINES

- Any activity or expense charged above and beyond the approved Scope-of-Work (Attachment F) **is considered ineligible** and will not be reimbursed by the LACMTA unless **prior written authorization** has been granted by the LACMTA Chief Executive Officer or designee.

- Any expense charged to the grant or local match, including in-kind, must be clearly and directly related to the project.

- Any activity or expense charged as local match cannot be applied to any other LACMTA-funded or non-LACMTA-funded projects; activities or expenses related to a previously funded project cannot be used as local match for the current project.

- Administrative cost is the ongoing expense incurred by the Grantee for the duration of the project and for the direct benefit of the project as specified in the Scope-of-Work (Attachment E). Examples of administrative costs are personnel, office supplies, and equipment. As a condition for eligibility, all costs must be necessary for maintaining, monitoring, coordinating, reporting and budgeting of the project. Additionally, expenses must be reasonable and appropriate to the activities related to the project.

- LACMTA is not responsible for, and will not reimburse any costs incurred by the Grantee prior to the execution of the FA, unless **written authorization** has been granted by the LACMTA Chief Executive Officer or her designee.

- The FA is considered executed when the LACMTA Chief Executive Officer or designee signs the document.

DEFINITIONS

- Local Participation: Where local participation consists of "in-kind" contributions rather than funds, the following contributions may be included:
    - Costs incurred by a local jurisdiction to successfully complete the project. Examples include engineering, design, rights-of-way purchase, and construction management costs.
    - Donations of land, building space, supplies, equipment, loaned equipment, or loaned building space dedicated to the project.
    - Donations of volunteer services dedicated to the project.
    - A third-party contribution of services, land, building space, supplies or equipment dedicated to the project.

- Allowable Cost: To be allowable, costs must be reasonable, recognized as ordinary and necessary, consistent with established practices of the organization, and consistent with industry standard of pay for work classification.

- Excessive Cost: Any expense deemed "excessive" by LACMTA staff would be adjusted to reflect a "reasonable and customary" level. For detail definition of "reasonable cost", please refer to the Federal Register *OMB Circulars A-87 Cost Principals for State and Local Governments; and A-122 Cost Principals for Nonprofit Organizations.*

- Ineligible Expenditures: Any activity or expense charged above and beyond the approved Scope-of-Work is considered ineligible.

LACMTA-EARMARK EXCHANGE ATTACHMENT B

QUARTERLY PROGRESS / EXPENSE REPORT

Grantee To Complete	
Invoice #	
Invoice Date	
FA#	
Quarterly Report #	

GRANTEES ARE REQUESTED TO MAIL THIS REPORT TO P.O. Box #512296, Los Angeles, CA 90051-0296 after the close of each quarter, but no later than November 30, February 28, May 31 and August 31. Please note that letters or other forms of documentation may **not** be substituted for this form. Refer to the Reporting and Expenditure Guidelines (Attachment C) for further information.

SECTION 1: QUARTERLY EXPENSE REPORT

Please itemize grant-related charges for this Quarter on Page 5 of this report and **include totals in this Section.**

	PC25 - Earmark Exchange $	Other Funds $	Total $
Project Quarter Expenditure			
This Quarter Expenditure			
Retention Amount			
Net Invoice Amount (Less Retention)			
Project-to-Date Expenditure			
Funds Expended to Date (Include this Quarter)			
Total Project Budget			
% of Project Budget Expended to Date			
Balance Remaining			

SECTION 2: GENERAL INFORMATION

PROJECT TITLE: _____

FA #: _____

QUARTERLY REPORT SUBMITTED FOR:

Fiscal Year : ☐ 2017-2018 ☐ 2018-2019 ☐ 2019-2020 ☐ 2020-2021 ☐ 2021-2022

Quarter : ☐ Q1: Jul - Sep ☐ Q2: Oct - Dec ☐ Q3: Jan - Mar ☐ Q4: Apr - Jun

DATE SUBMITTED: _____

LACMTA Project Mgr.	Name:	Keira Thomspon
	Phone Number:	213.922.2445
	e-mail:	thompsonke@metro.net

Project Sponsor Contact / Project Manager	Contact Name:	John Strickland
	Job Title:	Project Manager
	Department:	Department of Public Works
	City / Agency:	City of Compton
	Mailing Address:	205 S. Willowbrook Avenue, Compton, CA 90220
	Phone Number:	310-761-1422
	e-mail:	jstrickland@comptoncity.org

SECTION 3 : QUARTERLY PROGRESS REPORT

1. DELIVERABLES & MILESTONES

List all deliverables and milestones as stated in the FA, with start and end dates. Calculate the total project duration. ***DO NOT CHANGE THE ORIGINAL FA MILESTONE START AND END DATES SHOWN IN THE 2ND AND 3RD COLUMNS BELOW.***

Grantees must make every effort to accurately portray milestone dates in the original FA Scope of Work, since this will provide the basis for calculating any project delay. If milestone start and/or end dates change from those stated in the Original FA Scope of Work, indicate the new dates under Actual Schedule below and re-calculate the project duration. However, this does not change the original milestones in your FA. PER YOUR FA AGREEMENT, ANY CHANGES TO THE PROJECT SCHEDULE MUST BE FORMALLY SUBMITTED UNDER SEPARATE COVER TO LACMTA FOR WRITTEN CONCURRENCE.

FA Milestones	Original FA Schedule in Scope of Work		Actual Schedule	
	Start Date	End Date	Start Date	End Date
Environmental Clearance				
Design Bid & Award				
Design				
Right-of-Way Acquisition				
Construction Bid & Award				
Ground Breaking Event				
Construction				
Ribbon Cutting Event				
Total Project Duration (Months)				

2. PROJECT COMPLETION

A. Based on the comparison of the original and actual project milestone schedules above, project is (select only one) :

☐ On schedule per original FA schedule

☐ Less than 12 months behind original schedule

☐ Between 12-24 months behind original schedule

☐ More than 24 months behind original schedule

B. Was the project design started within 6 months of the date originally stated in the FA?

☐ Yes ☐ No ☐ Not Applicable

C. Was a construction contract or capital purchase executed within 9 months after completion of design / specifications?

☐ Yes ☐ No ☐ Not Applicable

3. TASKS / MILESTONES ACCOMPLISHED

List tasks or milestones accomplished and progress made this quarter.

4. PROJECT DELAY

If project is delayed, describe reasons for delay (this quarter). Pay particular attention to schedule delays. If delay is for the same reason as mentioned in previous quarters, please indicate by writing "Same as Previous Quarter".

5. ACTION ITEMS TO RESOLVE DELAY

If the project is delayed (as described in #4), include action items that have been, or will be, undertaken to resolve the delay.

SECTION 4: ITEMIZED LISTING OF EXPENSES AND CHARGES THIS QUARTER

All expenses and charges, including grant and local match, must be itemized and listed below. Each item listed must be verifiable by an invoice and/or other proper documentation. The total amounts shown here must be equal to this quarter's expenditures listed on page 1 of this report. All expenses and charges must be reflective of the approved budget and rates as shown in the FA Attachment B, Scope of Work. Use additional pages if needed.

	ITEM	INVOICE #	TOTAL EXPENSES / CHARGES	$ CHARGED TO PC 25-EARMARK EXCHANGE	$ CHARGED TO OTHER FUNDS
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
TOTAL					

Notes:

1. Local match spent in each quarter, must be in the appropriate proportion to LACMTA grant.

2. All receipts, invoices, and time sheets, attached and included with this Expense Report must be listed and shown under the Invoice Number column of the Itemized Listing (above).

Invoice Payment Information:

LACMTA will make all disbursements electronically unless an exception is requested in writing.
ACH Payments require that you complete an ACH Request Form and fax it to Accounts Payable at 213-922-6107.
ACH Request Forms can be found at www.metro.net/callforprojects.
Written exception requests for Check Payments should be completed and faxed to Accounts Payable at 213-922-61

I certify that I am the responsible Project Manager or fiscal officer and representative of _____ and that to the best of my knowledge and belief the information stated in this report is true and correct.

_____ _____

Signature *Date*

_____ _____

Name *Title*

ATTACHMENT C - PROJECT BUDGET
2016 FEDERAL EARMARK EXCHANGE

PROJECT TITLE: Citywide Traffic Light Synchronization Project
GRANTEE/ PROJECT SPONSOR: City of Compton

9200000000E1706D
FTIP ID:

($ in Actual Dollars)

PROGRAMMED FUNDS	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	TOTAL BUDGET
LACMTA PROGRAMMED FUNDING: Proposition C 25% 2016 Earmark Exchange			$80,000.00	$479,403.27		$559,403.27
LACMTA SUBTOTAL	$0.00	$0.00	$80,000.00	$479,403.27	$0.00	$559,403.27
GRANTEE/SPONSOR FUND CONTRIBUTION:						
SELECT:						
Other - specify type(s):						
GRANTEE /SPONSOR SUBTOTAL	$0	$0	$0	$0	$0	$0
TOTAL PROJECT BUDGET						$559,403

Signature: _____ Date: 9-23-19

ATTACHMENT D - PROJECT SCHEDULE
2016 FEDERAL EARMARK EXCHANGE

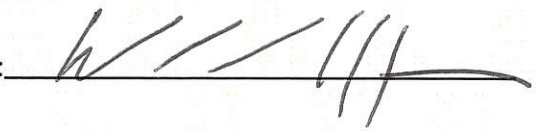
PROJECT TITLE: Citywide Traffic Light Synchronization Project

9200000000E1706D

GRANTEE/ PROJECT SPONSOR: City of Compton

FTIP ID:

No.	Milestone Name/Phase	Milestone Definition and Status	Start Date	End Date
1	PA&ED	In development. (3 months)	Sep-19	Nov-19
2	PS&E	Begin upon completion of PA&ED (5 months)	Feb-20	Jun-20
3	Construction	Begin upon completion of PS&E (11 months)	Aug-20	Jun-21
4				
5				
6				
7				
8	*(insert more rows/attach additional sheets if necessary)*			

Signature: 

Date: 9-23-19

ATTACHMENT E
Metro Federal Transportation Earmark Exchange Program
SCOPE OF WORK

Project ID: LA0G1713

Project Title: Development of the Citywide Traffic Light Synchronization Project

Project Limits: This project aims to develops and upgrades the existing and obsolete citywide traffic signal system to a state-of-the-art intelligent transportation system that synchronizes traffic signal. This project is in the City of Compton.

Project Description: Citywide Traffic Light Synchronization Project will upgrade the existing but now obsolete traffic light synchronization system to function and interact with LA County traffic systems.

Project Funding:

PROJECT ITEM	Grant funds (LACMTA)	LOCAL AGENCY	TOTAL
Planning, Design, Engineering	$80,000	$0	$80,000
Project Management	$100,000	$0	$100,000
Construction	$379,403	$0	$379,403
TOTAL BUDGET COST	$559,403	$0	$559,403

SCOPE:

	Start Date	Completion Date
DESIGN:		
• **PA&ED**	09/2019	11/2019
• **PS&E**	02/2020	06/2020
RIGHT-OF-WAY:	NA	NA
CONSTRUCTION:	08/2020	06/2021
CLOSE -Out	07/2021	09/2021

Project Map:

See attached file for project map.

Development of the Citywide Traffic Light Synchronization Project

0 0.375 0.75 1.5 Miles

Source: LA County
GIS Data Portal

N

Los Angeles Metropolitan Transportation Authority

2019 Federal Transportation Improvement Program ($000)

TIP ID LA0G1713 — Implementing Agency **Compton, City of**

Project Description: This project aims to develop and upgrade the existing and obsolete citywide traffic signal system to a state of the art intelligent transportation system that synchronizes traffic signal along Rosecrans Av from city limits to city limits. There are 20 signal intersections planned for synchronization.

SCAG RTP Project #: 1OM0702
Study:N/A Is Model: Model #:

LS: N LS GROUP#:
Conformity Category: TCM

System :Local Hwy Route : Postmile: Distance: Phase: No Project Activity Completion Date 06/30/2025

Lane # Extd: Lane # Prop: Imprv Desc: Air Basin: SCAB Envir Doc: CATEGORICALLY EXEMPT - 12/01/2019

Toll Rate: 0.00 Toll Colc Loc: Toll Method: Hov acs eg loc: Uza: Los Angeles-Long Beach-Santa Ana Sub-Area: Other Sub-Region:

CTIPS ID: EA #: PPNO:

Program Code: ITS04 - TRAFFIC MANAGEMENT/OPERATIONS CENTERS Stop Loc:

	PHASE	PRIOR	18/19	19/20	20/21	21/22	22/23	23/24	BEYOND	PROG TOTAL
	PE									
	RW									
	CON									
	SUBTOTAL									
PC25 - 2016 Earmark Repurposing	PE			$78	$0					$78
	RW			$0	$0					$0
	CON			$0	$481					$481
	SUBTOTAL			$78	$481					$559
	TOTAL			**$78**	**$481**					**$559**
	TOTAL PE: $78			**TOTAL RW: $0**			**TOTAL CON: $481**			

- General Comment:
- Mdeling Comment:
- TCM Comment: NA
- Narrative: PROJECT CHANGES (FROM PREVIOUS VERSION): PC25 - 2016 Earmark Repurposing
- ► Add funds in FY 19/20 in PE for $78
- ► Add funds in FY 20/21 in CON for $481

Total project cost $559

Last Revised **Amendment 19-09 - Submitted** Change reason:New Project Total Cost **$559**

October 15, 2019

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: CITY MANAGER

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH AND ESTABLISH A PURCHASE ORDER FOR ELEVATE PUBLIC AFFAIRS TO PROVIDE PUBLIC RELATIONS SERVICES ($78,000)

SUMMARY

Adoption of this resolution will authorize the City Manager to enter into a nine (9) month (i.e. October 2019 through June 30, 2020) professional services agreement, with authority to enter into two (2) additional one-year contract extensions, with and establish a purchase order in the amount of Seventy Eight Thousand Dollars ($78,000.00) for Elevate Public Affairs for provision of public relations services.

BACKGROUND

The City has a vital need for the services of an experienced and professional Public Information Official/Spokesperson ("PIO") to interface with the media on a variety of municipal issues including, but not limited to public safety, water sanitation, street improvements, recreation programs, business attraction, financial budget status, asset protection, City housing, homeless management, and the like. Additionally, the now ubiquitous and proliferation of social media compels the City to have a professional firm manage its social media community profile.

Since July 2019, City operations have been absent of a central point of contact for public responses; thus, on August 5, 2019, the City solicited proposals from media relations firms and consultants to provide professional assistance and guidance with public and internal communications, governmental brand management and strategic community partnerships. Five (5) written proposals were received. The responding firms described how their respective firm envisions serving as the City's Public Information Official/Spokesperson (PIO) to work with all Elected City Officials and City Management while adding to and developing a comprehensive and unified look, feel and style for public communications material produced and distributed by the City.

- BBPR, INC. — Twenty-three year experienced full-service communications and marketing firm, delivering event planning and promotion, tourism marketing and brand awareness, SEO, digital marketing and advertising, news and featuring writing, social marketing, public education campaigns, and more.

- CITY PRIDE MAGAZINE — Since 2004 has consistently covered the City of Compton special events in the City Pride Magazine, specializing in print and online community news with strong lines of communications between, churches, schools, business and community organizations, and more.

- ELEVATE PUBLIC AFFAIRS — Experienced in working with municipalities and public agencies on positive and crisis communications, media advisories, press releases, branding collateral, communications protocols handbooks, website, social media, fluent in Spanish media, and more.

- RAMBO HOUSE — Experienced in public relations with municipalities delivering mass press/media, marketing/PR, community outreach, event logistics, PR crisis management, branding-graphics, digital campaigns, strategic alliances, and more.

- THE HUB RADIO — Compton-based public media and Internet radio station with over nine years' experience bringing people together through podcasts, webcasts, community events, civic community clean-ups, topical news articles, and more.

STATEMENT OF THE ISSUE

Staff reviewed the proposals and determined that the proposal presented by Elevate Public Affairs, a local, women-owned firm with offices in northern and southern California possessed the training, experience and professionalism, at a reasonable costs, to provide the services needed and sought by the City. Under the direction of the City Manager's Office, the approved budget provides for funds to engage a qualified PIO to work in the interest of the City for media relations, public information management, social media management, market branding, and all matters dealing with verbal and written public statements.

FISCAL IMPACT

Funding in the amount of $78,000.00 for services rendered for the remainder of this 2019-2020 Fiscal Year for public information official consulting services is available in the City Manager's Budget (Account #1001-510-000-4269). Should it be decided to exercise one or both of the renewal options, the agreed maximum compensation shall be limited to $105,000.00 per contract year renewal, which funding will be appropriated in future City budgets.

RECOMMENDATION

Staff recommends that the City Council adopt the attached Resolution.

CRAIG J. CORNWELL
CITY MANAGER

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH AND ESTABLISH A PURCHASE ORDER FOR ELEVATE PUBLIC AFFAIRS TO PROVIDE PUBLIC RELATIONS SERVICES ($78,000)

WHEREAS, the City has a vital need for the services of an experienced and professional Public Information Official/Spokesperson ("PIO") to interface with the media on a variety of municipal issues including, but not limited to public safety, water sanitation, street improvements, recreation programs, business attraction, financial budget status, asset protection, City housing, homeless management, and the like. Additionally, with the proliferation of social media compels the City to have a professional firm manage its social media community profile; and

WHEREAS, since July 2019, City operations have been absent of a central point of contact for public responses; thus, on August 5, 2019, the City solicited proposals from media relations firms and consultants to provide professional assistance and guidance with public and internal communications, governmental brand management and strategic community partnerships. Five (5) written proposals were received: BBPR, Inc., City Pride Magazine, Elevate Public Affairs, Rambo House and The Hub Radio; and

WHEREAS, staff reviewed the proposals and determined that the proposal presented by Elevate Public Affairs, a local, women-owned firm with offices in northern and southern California possessed the training, experience and professionalism, at a reasonable costs, to provide the services needed and sought by the City; and

WHEREAS, funding in the amount of $78,000.00 for services rendered for the remainder of this 2019-2020 Fiscal Year for public information official consulting services is available in the City Manager's Budget (Account #1001-510-000-4269); and

WHEREAS, staff recommends and request authority to enter into two (2) additional one-year contract extensions at a maximum compensation amount of $105,000.00 per contract year extension, which funding will be appropriated in future City budgets.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Manager, on the advice of the City Attorney, is hereby authorized to accept the proposal of Elevate Public Affairs and enter into a nine (9) month (i.e. October 2019 through June 30, 2020) professional services agreement, with authority to enter into two (2) additional one-year contract extensions, for the provision of public and internal strategic communications, strategic governmental brand management, social, print and televised media relations, news media planning and strategic community partnerships for the City.

SECTION 2. That funds for services rendered during the remainder of the 2019-2020 Fiscal Year have been appropriated in City's 2018-2019 Fiscal Year Budget, City Manager's Account No. 1001-510-000-4269, in the amount of Seventy Eight Thousand Dollars ($78,000.00).

SECTION 3. That a purchase order in the amount of $78,000.00 is authorized to be established for Elevate Public Affairs.

SECTION 4. That a copy of this Resolution shall be filed in the offices of the City Clerk, City Manager, City Attorney, and City Controller.

SECTION 5. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2019.

_____
MAYOR OF THE CITY OF COMPTON

ATTEST:

_____
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the forgoing Resolution was adopted by the City Council, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on the ____ day of _____, 2019.

That said Resolution was adopted by the following vote, to wit:

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-
ABSTAIN: COUNCIL MEMBERS-

_____
CITY CLERK OF THE CITY OF COMPTON

elevate

Elevate Public Affairs
10474 Santa Monica Blvd, Suite 405
Los Angeles, California 90025
323.834.9987

PROPOSAL FOR

City of Compton RFP for Communications & PIO/ Spokesperson

AUGUST 29, 2019

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elevate

Elevate Public Affairs
Adriana Fernandez
10474 Santa Monica Blvd, Suite 405
Los Angeles, CA 90025
P: 323.834.9987
E. Becky@elevatepublicaffairs.com

Dean Jones
Senior Economic Development Specialist
205 South Willowbrook Avenue
Compton, CA 90220

RE: City of Compton RFP - Communications & PIO/ Spokesperson

Dear Mr. Jones,

Thank you for this opportunity to submit a proposal for communications for the City of Compton. With years of experience in media and communications, we know how to help convey our clients' narrative from message development to PIO work and earned media. We have worked with public agencies and we know that the work of a City does not end and that a crisis does not sleep. We are prepared to come alongside you to create proactive, positive communications and be there though for crisis communications as well.

We are uniquely positioned to work with the City of Compton. We have worked on projects in the City for several years and are familiar with community members and local media. The City has a very long and rich history and we have seen new energy in the City, which is bringing about new changes and propelling the City into its future. We think this is an exciting time to lean into these positive messages and show a larger audience all that the City of Compton has to offer.

Elevate is a local, women-owned company with offices in Southern California and Sacramento. Our team members are fluent in Spanish and know how to communicate with the media and community members in a way that will resonate. We have worked in every media market in the state and extensively with local Compton media. One thing that sets us apart is that we do not only focus on the larger influential publications, but also on the smaller, ethnic publications and online platforms that can be extremely influential in their own right.

We understand your objectives and the steps needed to build out an effective communications platform. Thank you again for the opportunity and for your consideration.

Sincerely,

Adriana Fernandez
Executive Vice President
Elevate Public Affairs

A COMPANY INFORMATION

Elevate is a Southern California based firm with extensive experience in communications and public affairs. We specialize in creating salient narratives for complex issues that are compelling and relatable to decision makers, media, and targeted audiences. Our team has been delivering creative and effective results for clients such as Fortune 500 companies, municipalities, non-profits, and local and statewide campaigns. Our team's current and past clients range from municipalities and associations to builders/developers, community organizations, nonprofits, tech start-ups and Fortune 500 companies.

Elevate is a certified Women Owned Business through WBEC-West and an LA Metro certified Small Business Enterprise (SBE). We are also in process of receiving our certifications as a Disadvantaged Business Enterprise (DBE) and a Local Business Enterprise (LBE).

WOMEN OWNED™

Metro™

Business Structure: Limited Liability Company

Organizational Chart: The company has two founders and Principals, Elizabeth Hansell and Becky Warren.

- Adriana Fernandez-Clark serves as the Executive Vice President.
- Kimberly Ericksen serves as Vice President.
- There are three Senior Account Executives, Anna Williamson, Janet Fernandez and Alma Maldonado.
- There are two Account Executives, Leesa Danzek and Lydia Smith.

LOCATION OF OFFICES

BURBANK

3900 W Alameda Ave. Floor 12

Burbank, CA 91505

SANTA MONICA

312 Arizona Ave.

Santa Monica, CA 90401

SACRAMENTO

915 L Street, Suite 1270

Sacramento, CA 95814

LOS ANGELES

(Business Office – Contracts, Billing, Mail)

10474 Santa Monica Blvd., Suite 405

Los Angeles, CA 90025

B RELEVANT EXPERIENCE

HACIENDA LA PUENTE UNIFIED SCHOOL DISTRICT + ADULT EDUCATION

MEDIA MANAGEMENT + EVENT ORGANIZATION

Throughout 2018, we have drafted numerous media advisories, press releases, pitched media on stories and managed media at District events.

We pitched media to cover the 2018 State of the District and put together the presentation for the meeting. We secured media from the China Press and Sing Tao Daily.

Our team was heavily involved in the AJCC Grand Opening in the Spring. Elevate worked in close coordination with HLPUSD and the County to develop and execute all event logistics, from rentals to AV, to designing invitations and banners and putting together the run of show and talking points for the event. Our team also secured reporters to attend and publish stories about the event including on-site interviews. We successfully pitched media and received over 10 positive news stories about the grand opening across all media platforms including print and broadcast.

BRANDING, COLLATERAL + PROMOTIONAL MATERIALS

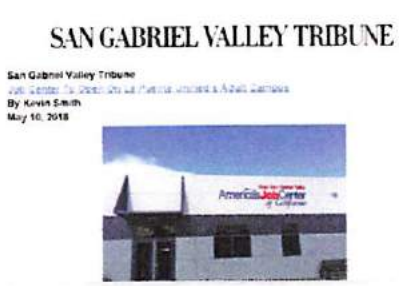
Immediately upon coming onboard with the District, one of our major priorities was organizing branding and building effective and impactful collateral and promotional materials, especially for adult education. In addition to fact sheets and fliers, we created advertisements and a mailer that went out to homes in the community to promote a new high school program.

Hoy

Inauguran centro de capacitación para desempleados en el Condado de Los Angeles

By Selene Rivera

5/11/2018


SAN GABRIEL VALLEY TRIBUNE

San Gabriel Valley Tribune

By Kevin Smith

May 10, 2018

KABC-LA (ABC) - Los Angeles, CA

Eyewitness News 4PM

Local Market Viewership: 201,594

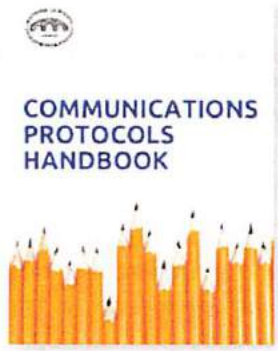
Local Publicity Value:

$13,297.68

KABC 05/10/2018 04:36:26 PM

COMMUNICATIONS PROTOCOLS HANDBOOK

The Elevate team created a District-wide Communications Protocols Handbook including procedures for crisis situations, proactive communications and digital communications. The process of compiling the book included interviews and coordination with the school police, public information officer and other key staff and administrators. The final product was over 30 pages of easy-to-read and use information, including templates and worksheets for district and school site administrators. The Elevate team also presented communications protocols at a District Leadership meeting.



SOCIAL MEDIA

The Elevate team created social media platforms (Facebook, Twitter, Instagram) for HLPAE and has managed the sites including regular posting, monitoring and responding to messages and managing paid advertising to promote enrollment.

WEBSITE

The Elevate team came alongside the District to work in close coordination with the administrative team and the website provider to do a complete overhaul of the District website as well as the Adult Education website. Our work included drafting of content for pages, reorganization of the backbone layout of the websites, research and comparison with other districts and adult education providers and close communication with the website vendor.

CITY OF INDUSTRY

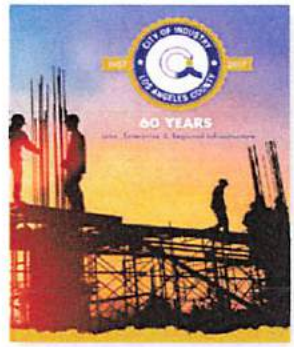
The Elevate team has extensive experience working with the public sector. As a communication consultant for the City of Industry, the Elevate team has worked to highlight positive events and activities to a wide-ranging audience including constituents, the business community, outside governmental agencies, other municipalities and the media.

We worked alongside city staff to launch a new website along with social media platforms to make their online presence user friendly and to make information more accessible and transparent to the public.

During our time working with the city, we have been intricately involved in the planning and execution of the City's community events, preparation for State of the City presentations, the City's 60th anniversary and annual holiday events. Some of our highlights with the City include:

NEWSLETTER PUBLICATION

To celebrate the City's 60th anniversary, one of the special publications we put together was a newsletter that went out to residents, stakeholders and the business community. The newsletter was an extensive magazine-type publication that included City history, interviews with local leaders, current major infrastructure projects, a community calendar and more. Our team drafted all of the content and managed the design, printing and distribution of the publication.



BRANDING + COLLATERAL

Since coming onboard with the City, our team has designed and created content for all City collateral materials including press release templates and fact sheets. In addition, our team worked with a graphic designer to rebrand the City's logo in 2017 and created a new City logo as well as a one-year 60th Anniversary logo.

VISION WEBSITE

The Elevate team helped manage the website remodel for the City through Vision Internet. Working closely with Vision and key City staff, we created a new website outline and design that made the website easier to navigate and more user friendly. We also drafted the content for the webpages and help manage updates to the site.

SOCIAL MEDIA

Our team created the social media channels for the City of Industry and manage them on a regular basis, including posting and daily management of messages and inquiries that come through the platforms.

VIDEOS

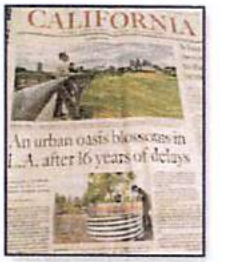
We have created a number of videos for the City from short event recaps, to fully produced videos that highlight programs like the local Sheriff's Youth Activities League.

MEDIA MANAGEMENT + EVENT ORGANIZATION

As the agency of record, our team manages daily interaction with media for the City. In addition, our team has helped create positive press opportunities by developing and executing events for the City from community gatherings to press conferences and ribbon cuttings.

- Managing media at the annual Independence Day celebration with the City of La Puente.
- Coordinating the Groundbreaking and Ribbon Cutting events for the Valley Boulevard Improvement Project.
- Creating the Industry Taste of the Town food festival and managing the event two years in a row to-date.
- Compiling historic memorabilia for the City's Time Capsule and organizing a time capsule committee of community stakeholders to participate in the process.
- Running the City's first student scholarship art contest.
- Creating and executing the City's first annual holiday tree lighting.
- Attending all City events, taking photos for social media and the website, managing social media platforms and drafting and pitching media advisories and press releases.

LOS ANGELES STATE HISTORIC PARK


CALIFORNIA

An urban oasis blossoms in L.A. after 16 years of delays

Elevate's Becky Warren was contracted to develop and execute a communications plan for the long-awaited grand opening of the Los Angeles State Historic Park. Our team worked closely with the California State Parks and the Los Angeles Parks General Manager to learn about the history of the park and develop materials and voices to best communicate its rich history and meaning to the community.

We met regularly with the park and participated in the planning of a large 5,000 person grand opening event for elected officials, community members, and the larger Los Angeles community. Results included:

- Grand opening event was attended by Governor Jerry Brown, Mayor Eric Garcetti, Representative Jimmy Gomez, Senate President Kevin De Leon, and Councilmember Gil Cedillo among others.
- Securing a front-page story in the Los Angeles Times' California section that included online photos and a positive Los Angeles Times editorial.
- Secured over 50 stories running in print, TV, radio, and blogs.
- Generating social media posts from reporters and media outlets including Facebook Live park tour preview.
- Secured live television coverage by NBC and Telemundo the day before the event, promoting the grand opening and interviewing the Los Angeles General Manager about the history of the park.

CITY OF SACRAMENTO

One of our Elevate team members directly managed communications for Sacramento Mayor Kevin Johnson as President of the U.S. Conference of Mayors, one of the nation's largest organizations advocating on behalf of cities.

In this role, he crafted the Mayor's public message on virtually every major issue facing America's mayors in 2014 and 2015, based upon substantial discussion, feedback, and iterative refinements with member-mayors and other stakeholders. Specific initiatives included:

- Persuading over 200 mayors to publicly sign a "Climate Protection Agreement" committing their cities to specific actions to address climate change.
- Building and guiding a task force of mayors dedicated to implementing innovative solutions to income inequality ("Cities of Opportunity Task Force"). This initiative required discussion and collaboration with 15 other mayors' offices, including the mayors of New York and Boston, to set an agenda, prepare materials and research, schedule and facilitate meetings, and drive commitments to action.
- Developing and advocating Mayor Johnson's positions as a member of the White House Climate Task Force of State, Local, and Tribal Leaders, representing cities nationwide on climate issues.

LA'S PROMISE FUND

The LA Promise Fund operates three schools in LAUSD as well as programs aimed at engaging school-age children throughout LA County and helping prepare them for success. We came onboard to assist with media relations with LA's Promise Fund and managed media at a very high-profile event, Girls Build LA. The Elevate Team worked with their team to plan logistics of the event, from walk-throughs to assembling the media room and interview line. Stakes were high for this event as the keynote speaker was Hillary Rodham Clinton. We were honored to work on this event pro bono and helped secure media interviews for some of the events largest sponsors.

LUCAS MUSEUM OF NARRATIVE ART

Elevate was hired as a consultant to the Lucas Museum of Narrative Art as the museum was contemplating either Los Angeles or San Francisco to be its home. We worked closely with the Museum team to develop and execute the best way to introduce the Museum into the community and the larger Los Angeles area including key meetings and presentations. We also helped and worked with the team to develop a communications and community engagement effort that would provide opportunities for the team to learn from the community while sharing the vision of the Museum.

The Los Angeles City Council approved the project in June 2017 and our team coordinated the groundbreaking for the project in March of 2018.

C QUALIFICATIONS AND REFERENCES

BECKY WARREN

Principal

Role: Becky will oversee the entire effort and provide strategic counsel. Becky has over 20 years of communications experience and serves as PIO and spokesperson for multiple organizations. She will engage specifically in strategic communications planning and crisis communications.

Becky Warren is a co-founder of Elevate Public Affairs and heads up the strategic communications practice, which includes media relations, public affairs, and crisis and communication. With over 20 years of experience, Becky provides communications counsel to several Fortune 100 companies, including some of the most disruptive and talked-about technology companies in the world. She was also named one of the Sacramento Capitol's 100 Best & Brightest. Prior to founding Elevate, Becky worked as a partner at another public affairs firm in Los Angeles and managed the Sacramento office for Mercury Public Affairs. Before that, she served as the Deputy Communications Director for Governor Arnold Schwarzenegger managing his public appearances, crafting his messaging, and driving media coverage. Prior to her tenure with the Schwarzenegger Administration, she served as the Communications and Legislative Director for California legislative leadership and headed up public affairs for the state's restaurant association.

ADRIANA FERNANDEZ-CLARK

Executive Vice President

Role: Adriana will be act as project manager and will be the primary point of contact for the City.

Adriana Fernandez-Clark specializes in communications and developing strategic outreach campaigns for many of the firm's clients. She spearheads public education programs for both public and private sector clients, specializing in strategic communications, stakeholder engagement and grassroots mobilization. With a background in legislative affairs, Adriana is skilled in distilling high-level policy and technical issues to messages that resonate across a spectrum of audiences. In 2014, she was named one of the "40 Under Forty" recipients from a Southern California Chamber of Commerce. In 2016, Adriana completed a fellowship through the Southern California Leadership Network with the Los Angeles Chamber. She is a current Board member of the Valley Industry & Commerce Association Foundation, the San Fernando Valley Jaycees, and a member of an SCV Water Agency's Blue Ribbon Committee on water policy.

ALMA N. MALDONADO

Senior Account Executive

Role: Alma will act as lead in media engagement, including Spanish language media engagement. She will work closely with Adriana on media strategy execution and crisis communication support. She is based in Los Angeles.

Alma Maldonado focuses on communications and coalition building. Based in Los Angeles, she has dedicated her career to public relations and community outreach. Her extensive skills and experiences range from Capitol Hill in Washington, D.C. to political campaigns and non-profits in Los Angeles. While in D.C., Alma served in the House of Representatives and was later a member of the community outreach team with the Democratic National Committee for the 2016 election. She previously worked for Mercury Public Affairs as a Junior Associate. She graduated summa cum laude with two Bachelor of Arts degrees in Gender Studies and Chicano Studies from the University of California, Los Angeles. She is based in Los Angeles. Alma is fluent in Spanish.

JANET FERNANDEZ

Senior Account Executive

Role: Janet will act as a project coordinator and serve as a secondary point of contact for the City. She is responsible for the day-to-day work with the City including attending City Council meetings.

Janet Fernandez is an Account Executive with Elevate where she uses her background in public affairs and communications to help a diverse range of clients meet their unique goals. She specializes in public education and activation for clients across Southern California. Prior to joining Elevate, she worked on political campaigns, ballot measure campaigns, and coalition building at GrassrootsLab. Janet also worked with Child360, formerly known as Los Angeles Universal Preschool, managing the Los Angeles Unified School District coaching contract. Janet earned a Bachelor of Arts in Politics from the University of California, Santa Cruz and is fluent in Spanish.

RESUMES

BECKY WARREN

2021 Ocean Ave #118
Santa Monica, CA 90405

P: 916.607.0129
E: Becky@elevatepublicaffairs.com

WORK EXPERIENCE

ELEVATE PUBLIC AFFAIRS Principal	August 2018 - Present Los Angeles, CA
DOLPHIN GROUP INC. Partner	Oct 2015 - July 2017 Los Angeles, CA
MERCURY PUBLIC AFFAIRS Managing Director	2011 - 2015 Sacramento, CA
MERCURY PUBLIC AFFAIRS Senior Vice President	2008 - 2011 Sacramento, CA
GOVERNOR ARNOLD SCHWARZENEGGER Deputy Communications Director	2007 - 2008 Sacramento, CA
CALIFORNIA STATE SENATE Communications/Legislative Director	2005 - 2007 Sacramento, CA
CALIFORNIA RESTAURANT ASSOCIATION Local Government Director	2001 - 2005 San Diego & Monterey
CALIFORNIA RESTAURANT ASSOCIATION Deputy Communications Director	2000 - 2001 Sacramento, CA
CALIFORNIA STATE ASSEMBLY Press Secretary/Legislative Aide	1996 - 1999 Sacramento, CA

EDUCATION

JESSE MARVIN UNRUH ASSEMBLY FELLOWSHIP

UNIVERSITY OF CALIFORNIA, SANTA BARBARA
B.A. Political Science
B.A. Communications Studies

ADRIANA FERNANDEZ

24703 Walnut St
Santa Clarita, Ca 91355

P: 661.312.3822
E: Adriana@elevatepublicaffairs.com

WORK EXPERIENCE

ELEVATE PUBLIC AFFAIRS Senior Vice President	August 2017 - Present
THE DOLPHIN GROUP, STRATEGIC PUBLIC AFFAIRS Senior Account Executive	April 2014 - July 2017
THE VALLEY INDUSTRY AND COMMERCE ASSOCIATION Legislative Affairs Manager	September 2012 - April 2014

COMMUNITY INVOLVEMENT (HIGHLIGHTS)

Katie Hill for Congress Campaign Volunteer	December 2016 - Present
VICA Foundation Board	July 2015 - Present
Santa Clarita Valley Water Agency Blue Ribbon Committee	March 2014 - Present
San Fernando Jaycees Board of Directors	June 2013 - Present
Leadership LA Fellow	December 2015 - December 2016
San Fernando Jaycees, President	January 2016 - December 2016
Santa Clarita 40 Under Forty Honoree	November 2014
Leukemia & Lymphoma Society, Fundraising & Marathon Participant	February 2012 - December 2013

EDUCATION

CALIFORNIA STATE UNIVERSITY, LOS ANGELES
Bachelor of Arts, Political Science June 2013
GPA 3.8, Dean's List (Fall 2012)

DESCRIPTION OF EXPERIENCE AND CURRENT ROLE

As Senior Vice President of Elevate, Adriana specializes in coalition building and developing strategic outreach campaigns for many of the firm's clients. She spearheads public education programs for both public and private sector clients, specializing in strategic communications, stakeholder engagement and grassroots mobilization. With a background in land use and legislative affairs, Adriana is skilled in distilling high-level policy and technical issues to messages that resonate across a spectrum of audiences. In 2014, she was named one of the "40 Under Forty" recipients from a Southern California Chamber of Commerce. In 2016, Adriana completed a fellowship through the Southern California Leadership Network. She is a current Board member of the Valley Industry & Commerce Association Foundation, the San Fernando Valley Jaycees, and a member of the Santa Clarita Valley Water Agency's Blue Ribbon Committee on water policy.

ALMA N. MALDONADO

11938 Cherrylee Dr.
El Monte, CA 91732

P: 323.804.2561
E: alma@elevatepublicaffairs.com

PROFESSIONAL EXPERIENCE

ELEVATE PUBLIC AFFAIRS — June 2017 - Present
Senior Account Executive (promoted from Account Executive)

- Identifies media opportunities, presents media strategy, and develops core messaging with the client. Writes pitches, press releases, statements, and media advisories.
- Manages relationships with reporters for both English- and Spanish-language publications.
- Monitors and drafts content for social media accounts on multiple platforms.

MERCURY PUBLIC AFFAIRS — January - May 2017
Junior Associate (Intern)

- Managed thorough research to expand lobbying practices, pitched new-business prospects, and drafted new-business letters proposing services in government affairs and/or public relations.

DEMOCRATIC NATIONAL COMMITTEE — September - December 2016
Hispanic Outreach: Community Engagement Intern
UCLA Center for American Politics and Public Policy (CAPPP)

- Coordinated local Latino professional events for get-out-the-vote.

Drafted op-eds in Spanish and spoke on a Spanish radio talk show to emphasize the importance of Latino voter turnout. Pitched surrogates to Hispanic media in battleground states.

THE HONORABLE MICHAEL E. CAPUANO (MA-07) — May - July 2016
U.S. House of Representatives: Legislative Intern
Congressional Hispanic Caucus Institute (CHCI)

- Provided professional research to legislative assistants by synthesizing information from briefings, reports, or hearings on topics on foreign affairs and domestic policy regarding workers' visas.

LEADERSHIP AND COMMUNITY INVOLVEMENT

THE RIORDAN MBA FELLOWS PROGRAM (UCLA Anderson School of Management) — October 2019 - Present

- Engages in rigorous leadership seminars that introduce young professionals to wide array of MBA graduates from a variety of industries.

LEADERSHIP SANTA MONICA (Santa Monica Chamber of Commerce) — January - May 2019

- Participated in professional and leadership development workshops while meeting community stakeholders in Santa Monica.

EDUCATION

UNIVERSITY OF CALIFORNIA, LOS ANGELES — December 2016

College Honors Program | Dean's Honors List | Departmental Honors | Summa Cum Laude

JANET FERNANDEZ

P: 626.261.8405
E: Janet@elevatepublicaffairs.com

WORK EXPERIENCE

ELEVATE PUBLIC AFFAIRS — August 2017 - Present
Account Executive

- Specializes in coalition build and activation for clients across Southern California.
- Leverages relationships with elected officials, law enforcement, non-profits, businesses, and community leaders to push client's agenda.
- Develops and maintains relationships with clients.
- Manages and creates social media content for various clients.
- Plans and executes community events for clients.
- Pitches and secures Media opportunities for clients.
- Develops media communications: Media Advisory and Press Release.
- Conducts daily Media monitoring for clients.

GRASSROOTSLAB, LONG BEACH, CA — July 2016 - December 2016
Public Affairs Intern

- Researched and collected data of state and local elections, candidates, and measures.
- Wrote articles that covered school news that were included in a publication.
- Wrote and edited mailers for endorsed candidates and clients.
- Interfaced with clients through email, phone, and in-person.
- Assisted with event planning and attended events.
- Managed scheduling of calendar, events, meetings, and RSVP's.
- Utilized social media platforms such as Hootsuite and email tools such as MailChimp.
- Helped build coalitions with chambers of commerce to increase taxes on tobacco for Prop. 56.

PROFICIENCY SKILLS

- Bi-lingual and Bi-literate (English/Spanish)
- Excellent verbal and written communication skills
- Strong coalition building and community engagement skills
- Ability to manage multiple projects and deadlines

EDUCATION

UNIVERSITY OF CALIFORNIA, SANTA CRUZ
B.A. POLITICS, 2015
Concentration in International Politics and minor in Latino American Latino Studies
Dean's List Spring 2015

REFERENCES

1. LA's Promise Fund

Veronica Melvin
President & CEO

202 West 1st Street, Suite #160
Los Angeles, CA 90012

Office: 213.745.4928

2. City of Industry

Sam Pedroza
Public Affairs Manager

15625 Stafford St #100
City of Industry, CA 91744

Office: (626) 333-2211

D PROJECT UNDERSTANDING

INTERNAL/ EXTERNAL COMMUNICATIONS PLAN

Immediately upon coming onboard, our key team members would like to meet with the key stakeholders at the City to understand all of the goals, priorities and planned milestones for the next year. We will also audit all current communications platforms and collateral materials. Once we have done this, we will develop both and internal and external communications plan, which will include an editorial calendar showing what messaging we want to highlight on a week-by-week basis.

MESSAGING

While we will include messaging templates in our communications plan, we will stay in close contact with the appropriate individuals at the City and within its departments to understand what is coming up and how we need to tailor our messaging to ensure we are highlighting all important information. Whether it be providing residents with important information about city services, or providing a great news story to the media about an accomplishment at the City, we will work as an extension of your team to make sure we leverage all available opportunities.

DESIGN

Our team has the ability to lay out memos, press releases and fliers, fact sheets, posters or other materials to inform the general public. We will ensure overall brand consistency with every piece that is developed to further awareness of the Compton brand. Our team also has the ability to create videos, which can be used for public education, especially about city news and services. We can also use this to bring the monthly newsletter to life in a new way. We have the ability to create short explainer videos with engaging text and images as well as illustration videos that can distill a complex subject into a message that will resonate with all members of the community.

REPUTATION/ BRAND POSITIONING

In addition to the hard deliverables that we will produce, we will focus our attention on the less visible but equally as important "soft deliverables" including constant consultation. This will include daily media monitoring to report about any important media stories and to ensure that the City is being represented in an accurate and appropriate light. We will also always provide our recommendations to help position the City's brand in the direction of it's mission and goals.

MEDIA RELATIONS

Our team works daily to drive positive media results. We understand how to develop creative pitches and ideas that will resonate with reporters and how to respond to reporter inquiries about agendas, key actions, programs, and breaking news. We prioritize developing relationships with the local reporters, which results in the media knowing who to contact for comments and feature stories. We will also maximize community and stakeholder engagement to disseminate information and deliver positive engagement.

Elevate will manage all aspect of media relations from media monitoring, to drafting press releases, pitching news stories, acting as the point-of-contact for the media, and coordinating any media interviews or press events, as needed.

We use creative opportunities to pitch stories to reporters, including all local ethnic media and influential blogs to help drive our message most effectively.

PIO/ CRISIS COMMUNICATIONS

Our co-founder, Becky Warren, has decades of experience managing crisis communications for municipalities, elected officials, and Fortune 500 companies. We understand that crisis situations can occur at any time of the day and they do not sleep. Our initial step will be to review protocols that are existing and update the City's crisis protocols. We will maintain consistent and frequent communication with the team at the City in order to be immediately responsive to your needs. We have a proven record with our clients of always being available to quickly assess and then determine a course of action to deal swiftly with the right response to the crisis situation.

SOCIAL MEDIA

We know that in today's day-and-age, one of the most important platforms for communication with the public will be online. We can help consult to help the City use social media as an effective communication tool, to not only communicate our messaging out, but to receive input, comments and questions from the community. With all accounts we help manage, we check notifications on an as-it-happens basis, to stay up-to-date and to respond quickly to everything that comes in. We are well versed in all social media platforms, online advertising, geofencing and more.

PRODUCE MONTHLY CITY NEWSLETTER

We have extensive experience putting together regular newsletters to inform the public about news and events. We will think about creative columns and fun additions to excite people about the newsletter and to increase readership and engagement.

E BUDGET

SERVICES	MONTHLY RETAINER
Communication/ PIO Services Including the development, management, execution and coordination of all items specified in this RFP in full coordination with the City Council and City personnel	$8,650 per month
PROJECT ROLES	**HOURLY RATE**
Principal	$350
Project Manager	$275
Project Coordinators	$175

F

FINANCIAL INTEGRITY STATEMENT

Elevate affirms their financial integrity which will allow us to carry out all duties specified in this proposal.

G

SUBCONTRACTORS

Elevate does not currently employ any licensed subcontractors, agents, or salespeople.

H

LITIGATION

Elevate has no outstanding litigation related to media relations activity.

CONFLICT OF INTEREST

Elevate would not have any conflicts of interest to begin work in October of 2019, as specified in the RFP.

ELEVPUB-01 JROBERTS

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 9/26/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 0757776 HUB International Insurance Services Inc. 16030 Ventura Blvd., Suite 500 Encino, CA 91436	CONTACT NAME: Jo Ann Pierce PHONE (A/C, No, Ext): (818) 257-7442 FAX (A/C, No): E-MAIL ADDRESS: JoAnn.Pierce@hubinternational.com
	INSURER(S) AFFORDING COVERAGE — NAIC #
	INSURER A : Travelers Casualty Insurance Company of Americ — 19046
INSURED Elevate Public Affairs, LLC c/o Cohen, Pivo & Co. 10474 Santa Monica Blvd., Suite 405 Los Angeles, CA 90025	INSURER B : Travelers Property Casualty Company of America — 25674
	INSURER C :
	INSURER D :
	INSURER E :
	INSURER F :

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR	X		680-6J923096-19	7/28/2019	7/28/2020	DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 300,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:							$
A	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS			680-6J923096-19	7/28/2019	7/28/2020	BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB / OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB / CLAIMS-MADE						AGGREGATE	$
	DED / RETENTION $							$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						X PER STATUTE / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N	N/A		UB-6J938614-19	7/28/2019	7/28/2020	E.L. EACH ACCIDENT	$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Certificate Holder is included as Additional Insured, but only as respects claims arising out of the negligence of the Named Insured.

Complete Additional Insured name: "City of Compton and its respective elected and appointed officers, officials, employees, agents and volunteers.".

CERTIFICATE HOLDER

City of Compton (see above for complete name)
205 S Willowbrook Ave.
Compton, CA 90220

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – STATE OR GOVERNMENTAL AGENCY OR SUBDIVISION OR POLITICAL SUBDIVISION – PERMITS OR AUTHORIZATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

State Or Governmental Agency Or Subdivision Or Political Subdivision:
City of Compton and its respective elected and appointed officers, officials, employees, agents and volunteers
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. **Section II – Who Is An Insured** is amended to include as an additional insured any state or governmental agency or subdivision or political subdivision shown in the Schedule, subject to the following provisions:

1. This insurance applies only with respect to operations performed by you or on your behalf for which the state or governmental agency or subdivision or political subdivision has issued a permit or authorization.

   However:

   a. The insurance afforded to such additional insured only applies to the extent permitted by law; and

   b. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

2. This insurance does not apply to:

   a. "Bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the federal government, state or municipality; or

   b. "Bodily injury" or "property damage" included within the "products-completed operations hazard".

B. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

© Insurance Services Office, Inc., 2012

BBPR, Inc.

Aug 29, 2019

Alita Godwin, City Clerk
City of Compton
205 South Willowbrook Ave
Compton, California 90220

Dear Ms. Godwin:

Please consider this our letter of interest for the city of Compton's proposal for a PIO experienced with internal and external communications and reputation management.

As CEO of BBPR Inc. and primary representative for the firm, I am submitting this RFP response in hopes of being awarded the contract. Our team has exemplary, demonstrated experience in multi-media communications. We have reviewed the RFP and submitted our response along with this Transmittal Letter.

We have provided reputation management for both public agencies and larger corporations. We know the importance of reacting in a swift and positive manner when a negative public relations event occurs, and we are skilled at transforming these events into the best positive outcome that is possible. In terms of other writing responsibilities, our team has that covered as well. Whether it is official city memos, website news and announcements, newsletters, scripting for major Compton news events, or social media management, the BBPR team will take control.

In addition to these requirements, we intend to develop a communications plan for the city as one of the first projects we undertake. A communications plan that is developed, and shared, is critical. How else can staff provide the same message to various media outlets? A plan that is shared is the answer to reacting universally to each communication task that occurs. The ability to have staff sign off on the final plan is also important because they will be following the same approved scripting if they encounter the media at any moment.

These are just some of the tasks described in the proposal. In our response, we provide answers to the concerns that the city of Compton has raised. Key personnel listed in the proposal response are committed and dedicated to the project.

We are eager to provide positive change to the city of Compton. This project is a great first step.

We are dedicated to complete all projects on time and under budget, and we will continue that process with this project. We will build our schedule to meet Compton's schedule and expectations. We have the dedicated staff to achieve this.

Thank you for the opportunity to submit a proposal for this project. We will build our schedule to meet Compton's schedule and expectations.

Sincerely,

Barbara Bishop
www.bbprinc.com
Barbara.bishop@bbprinc.com
310-991-9141

PROPOSAL RESPONSE FOR SPOKESPERSON AND COMMUNICATION OFFICER,

City of Compton, California

STATEMENT OF RFP RESPONSE

This proposal response is to provide exemplary communication services in partnership with the city of Compton. As a major portion of the RFP requirements, the city is seeking experienced and qualified media firms to provide public and external and internal governmental communications; online and offline reputation management; and website and social media engagement. As the CEO of BBPR Inc., I'm submitting a response based on my background both working for Los Angeles-based news media cable channels and my lengthy experience as CEO of my own public relations firm. BBPR Inc is eager to begin work on this project. We have reviewed the proposal and our responses are based on the detailed list of requirements. As a primary consulting firm, we will manage, plan, and implement all public relations duties as provided by the city. Our team realizes that positive outcomes will require a team effort. Thank you for the opportunity to submit this response.

Submitted by BBPR Inc.

BBPR Inc. Contact Information:

Barbara Bishop, CEO /// **Address**: 1296 ½ Devon Ave. // Los Angeles, California 90024//

Phone Number: (310)-991-9141 // **Email:** Barbara.bishop@bbprinc.com

Agency Solicitor:

Office of the City Clerk
City of Compton
205 S. Willowbrook Avenue
Compton, CA 90220

Proposal Created and Submitted by:

Barbara Bishop CEO//Blades Bishop Public Relations, Inc.
Los Angeles, CA
310-991-9141
https://bbprinc.com

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A: Transmittal Letter

The transmittal letter is included separately from the proposal response, but it is included with the submission materials.

B: Title Page

BBPR Inc. has created the title page on the cover of this proposal response.

C: Table of Contents

The Table of Contents is included on page 2 of this proposal. Sections are identified with the same sections as established in the RFP.

D: Company/ Firm Information

Barbara Bishop, founder and Kera Blades-Snell, CEO, have successfully grown their company with a reputation for getting projects done on time and under budget. As BBPR, (Blades Bishop Public Relations,) we have reviewed the public spokesperson requirements for the proposal, and we are confident, with our previous experience, that we can perform all of the requirements as outlined in the Scope of Work. The task of civic reputation management and always providing a positive outcome to unfortunate incidents that can occur quickly and without warning is a large part of our experience and strengths as a combined company. We will begin work immediately, devoting a significant portion of our time to completing media related tasks on time and before incidents can erupt into something significantly larger than they have to be.

BBPR will be available at a moment's notice as a primary point of contact for any situations that may occur. The BBPR recipe for success includes keeping the client informed at all times, organizing weekly conference calls to discuss any issues that arise, and allocating resources based on the types of communication tasks that the city assigns.

Besides being the primary POC, Kera Blades-Snell shall serve as Primary Project Manager for this project. Kera brings with her several years of municipal communication and spokesperson experience, digital marketing, and media writing experience. She was responsible for writing TV scripts for several LA-based cable TV shows, including:

- TV host for IVision TV
- Writer and creative manager for Carib Talk
- Developer and writer of media marketing packages

The following are YouTube links to some of the recorded episodes Kera has produced and hosted for IVision TV:

https://youtu.be/huFSX_RKy-E
https://youtu.be/xrESN1m65zw
https://youtu.be/gdTE6lODJPM

BBPR Inc. is a 50% black minority-owned business; SBA certified small business and 100% woman-owned. We are also a California State Certified Small Business (SB). Through a series of successful client relationships, we have shown how we can respond to potential issues immediately, articulate media press releases in a positive way, and generate other communication tasks on a case by case basis that can be quite different in scope and delivery. Our aptitude for business management is what it takes to always provide successful outcome for all media engagements. We have experience in several areas, including event planning and promotion, tourism marketing and brand awareness, SEO, digital marketing and advertising, news and feature writing, social marketing, public education campaigns, public relations, community outreach events, and public affairs. Barbara has significant experience in issues management, media training, messaging and government public education, in particular, working with the County of LA and Compton Black HIV Day and the Household Hazardous Waste and E-Waste Roundups in Compton.

Our business philosophy focuses on building lasting, long-term relationships with our clients. With more than 20 years of experience in media and public relations and reputation management, we are happy to be flexible within realistic expectations to adapt scope adjustments for your media requirements and needs throughout the project. Our focus is to handle all of media and reputation management tasks as assigned by the City Manager's office and other municipal entities as required.

Part of the requirements of Section D request the following information about my company:

Submitting Organization: BBPR Inc., LLC.

The following is a brief description of the lead organization's services and activities, including:

Date of Establishment: February, 1996

History

BBPR, Inc. is a full-service financial stable communications and marketing firm, specializing in media training, public education, script writing, press release writing and training, public education training for but not limited to: physical and mental health, children's issues, non-profit organizations, and consumer product.

We have worked for many clients over the 23 years we've been in business, including:

- The Los Angeles County Department of Health – Los Angeles, CA

- AIDS and HIV Education (9 years)
- Emergency Preparedness (2 years)
- BBPR was a preferred vendor for several years, and is now in the process of renewing this designation

- The Los Angeles County Department of Public Works – Los Angeles, CA

- County-Wide E-Waste and Household Hazardous Waste collection events - joint program with The Los Angeles Sanitation District (12 years)

- The Los Angeles County Sanitation District – Los Angeles, CA

- County-Wide E-Waste and Household Hazardous Waste collection events (12 years)

- City of Long Beach Lindane Danger to Water public education campaign

- City of Santa Clarita Self Regenerating Water Softener Danger to Water public education campaign

- The Puente Hills Landfill Native Habitat Preservation Authority – Los Angeles, CA

- Friends of the LA River – Los Angeles, CA

- Heal The Bay – Santa Monica, CA

- San Fernando Valley Mental Health Services – Anti-Bullying Public Education Campaign – Van Nuys, CA

- Children's Institute – Los Angeles, CA (CII has a facility in Compton)

The firm has earned significant recognition for their work from industry organizations such as:

- Radio and Television Academy - Emmy Nomination
- Multiple PRSA Awards (Public Relations Society of America)
- Multiple HPRMA Awards (Health Care Public Relations and Marketing Association)
- National Custom Publishing Awards

In terms of licensed subcontractors, we do not use any subcontractors for the work, nor any additional agents/ salespersons employed by the county within the counties associated with metropolitan Los Angeles.

While it is sometimes difficult to correct negative issues that can occur quick and without warning for all types of agencies, our team is especially eager to approach this project. We think the challenge of reputation management, civic transformation and image changing in a beautiful area of California is a challenge we would love to undertake. That is why we are eager to be your choice to move forward with concepts that will move Compton forward and leave any negative press behind.

E: Qualifications and References

Qualifying Experience:

i. Professionals

In this section, we are providing the name and title of the Managing Principle Representative for the coordination of public relations work, as well as any other professionals assigned to the contract. Resumes of these professionals are in Appendix A, entitled Resumes. They outline individual's education, experience, qualifications, and contact information.

BBPR Inc. has already selected the following team members for this project. We are including their names in the tables included below with the required information as described. All of the staff included here are employed by our company, and they are currently available to work on the project. We do not intend to hire any sub-contractors to conduct a percentage of the work. Staff members of BBPR Inc. will conduct all the media and public relations work. These staff members are dedicated to the project, and they will provide at least 50% of their time devoted to it.

In order to fulfill the work outlined in your proposal, 2 staff members are assigned to fulfill the Scope of Work. Each team member holds a key position within the firm, and they will complete the services proposed, with combined experience of key staff members that exceed industry standards. We realize that most projects, even seemingly complex ones, are based on staffing resources that are readily available. Therefore, success in developing a new website is rarely a matter of having the necessary technical expertise. Rather, it is a matter of having the necessary project management skills.

The following table provides a preliminary outline of the team numbers that will be dedicated to your project:

Resource Allocations	No. of FTEs
Point of Contact and Public Relations Manager	1
Website Work, Announcements, Writers, and Misc. duties as requested	1

Managing Principle Representative for all aspects of public relations work is Kera Blades-Snell and Barbara Bishop. Full resumes bios are located in Appendix A:

References:

i. Business References

BBPR Inc. has provided (3) business references from clients representing projects of a similar size and scope. We selected these projects because they were very recent and they demonstrate related experience:

TALIA WALSH | COMMUNICATIONS DIRECTOR
Heal the Bay
1444 9th Street
Santa Monica, CA 90401
T: 310.451.1500 x 137
Twalsh@healthebay.org

Los Angeles County Department of Health
Office of Emergency Services
Alonzo L. Plough, PhD, MPH (Former Director)
Chief Science Officer and VP (Current Title)
The Robert Wood Johnson Foundation
Route 1 & College Road East
P.O. Box 1216
Princeton, NJ
08543-2316
T-877-843-7953

Los Angeles County Sanitation District
Basil Hewitt
Information Supervisor
955 Workman Mill Road
P.O. Box 4998
Whittier, CA 90607-4998
(562) 908-4288 ext. 2301
bhewitt@lacsd.org

ii Litigation

BBPR Inc. has never had any litigation against the company based on media relations activity.

F: Conflict of Interest

Full disclosure of any conflict of interest issues is very valuable. Our company does not have any conflict of interest issues, but we do understand that if any situation even remotely looks like it will have an impact, we need to inform the city of Compton.

Appendix A: Resumes

Resumes for BBPR Inc. staff are included in Appendix A, with a maximum size of (2) pages:

BARBARA BISHOP
www.bbprinc.com

PROFESSIONAL EXPERIENCE

1996 – Present: Founder and President: BBPR, Inc. Santa Monica, CA

- Create and manage a wide variety of public relations and marketing/communications activities for BBPR clients, including media relations, special events, website development, video/television production, social media campaigns, community outreach, focus groups, advertising design and placement, collateral conceptualizing and copywriting, account management, and the development of strategic partnerships.
- Particular expertise in developing a comprehensive communications strategy for clients, and implementing a diverse, multi-layered marketing communications campaign incorporating traditional and non-traditional media.
- Work with clients in a diverse set of fields, specializing in healthcare, mental health, education, children's issues, pet care, emergency preparedness, non-profit, travel, food and wine, sports and consumer technology.

Other Strengths and Experience

- Team-oriented management style that encourages individual creativity and collaboration.
- Proven leadership qualities and able to work with all levels of client management.
- Highly resourceful, strong information-gathering, networking, negotiation and communication skills.
- Developed new business leads, wrote new business proposals, negotiated client agreements, budgets, contracts.
- Recruited, hired and managed teams of up to 15.
- Managed accounting and billing; worked with CPA firm on a weekly basis.
- Managed HR rules, regulations, employee benefits working with firm's employment attorney.

Additional Activities:

Member - Santa Monica Chamber Chamber of Commerce
Received 2019 Chairman's Award for Outstanding Service to the Community
Commendations from:

1. **Congressman Ted. W. Lieu**
2. **Assemblyman Richard Bloom**
3. **Senator Ben Allen**
4. **LA County Supervisor Kuehl**
5. **Mayor Gleam David City of Santa Monica**

Academy of Radio and Television Emmy Award Nominee
Saint John's Health Center Fundraising Video
Member – Santa Monica Rotary

Weekly Columnist and TV Host for "Hot Flash Universe"
and "Good Taste Santa Monica" with Mirror Media Group

Co-producer, Warner Brothers' *The Cure* 2019

KERA BLADES-SNELL

BBPR INC.

CEO/VP of Sales and Marketing 11/2017 to Present

- Develop annual marketing and service plan in support of organizational strategy and objectives.
- Direct implementation and execution of marketing and service policies and practices.
- Ensure marketing communications are coordinated, support marketing plan objectives and meet organizational expenditure requirements in conjunction with VP of Sales.
- Develop and manage retail pricing structures.
- Provide leadership in the development of joint ventures, affiliations and partnership arrangements.
- Provide leadership and support for the design, development and implementation of products and service lines.
- Oversee and direct market research, competitor analyses and customer service and retention monitoring processes and initiatives.
- Build, develop and manage marketing and customer service team capable of carrying out needed marketing and service strategies.
- Manage marketing services department, including development and distribution of all marketing collateral.

ULRICH COMMUNICATIONS

Miami, FL

Consultant for Jamaica & Bahamas Government 01/2015 to 11/2017

- Worked with head of Tourism Marketing Department on creating strategic plans
- Traveled to Island to assess Hotels and provide marketing sales ideas
- Attend tradeshow throughout United States
- Create Marketing Campaigns based on target market
- Consult with Tourism Board and property owners
- Assessed marketing campaigns
- Build marketing plans and implement plans

IVISION TV

Tampa FL

TV Host/ VP of Marketing 01/2012 to 04/2017

- Hosted and wrote several TV shows (Carib Talk, Ivision on the Road, Girl Talk).
- Review operational records and reports to project sales and determine profitability.
- Confer or consult with department heads to plan advertising services.
- Direct, coordinate, and review activities marketing strategies for both our company and our clients.
- Represent company at trade association meetings to promote products.
- Assess marketing potential of new and existing store locations, considering statistics and
- expenditures. Monitor customer preferences to determine focus of marketing efforts.
- Prepare marketing budgets and approve budget expenditures.

EDUCATION AND TRAINING

MASTER OF SCIENCE: HOSPITALITY MANAGEMENT Dec 2017
UNIVERSITY OF SOUTH FLORIDA, Sarasota, FL
Hospitality Management

2015

BACHELOR OF SCIENCE: HOSPITALITY MANAGEMENT
University of South Florida, Tampa, FL, United States

ACTIVITIES AND HONORS

Rotary Club of Santa Monica (Chair of Membership and Recruitment, Co-Chair Marketing Committee)
Leadership Development Program

Appendix B: Scope of Work

In this section, BBPR Inc. is providing responses to the Scope of Work section of the proposal, beginning on Page 4. We will provide additional information as required, or, at the very least, confirm that our company understands the requirements and we have experience with other firms conducting the work.

No	Description or Background	BBPR Inc. Response
I.A	Background and Project Description	See below
	The City of Compton, hereinafter referred to as "City", is requesting proposals from experienced media relations firms and consultants, hereinafter referred to as "Subcontractor", with qualified personnel experienced with providing public and external and internal governmental communications; online and off-line reputation management; and website, and social media management. The consultant will work with the entire Elected Officials and City Manager.	BBPR Inc. understands the background statements. We agree to work with all elected Compton officials and the City Manager in terms of providing communication services and reputation management. We have experience in these tasks through work with other agencies, which we will provide as examples.
1B	Objectives and Description	See Below
1Bi	Assist with the development of a City External and Internal Communication Plan that will include the future and overall goal of unifying communication materials in the City and provide innovative and current information on City services.	As the selected PR firm, we will formulate a plan to address how all officials will respond to media questions and discussions. We will also establish a written policy available to all city officials for adoption and review. We will update and keep updated all media services and current information for the public as well as the city. A written communication policy is critical for the success of reputation management efforts and being merely on the same page in terms of communication expectations. This will be a top priority item and it will be followed once adopted.

1Bii	Serve as PIO officer for the city	The team will be a combined force to handle PIO duties, with Kera Blades-Snell serving as the primary PIO. This will include preparation and timely dissemination of website announcements, TV, radio, social media, and digital press. This will help provide one cohesive voice for all communication efforts going out.
1Biii	Advise and assist in developing the design for communication materials across a range of media including print, electronic web- based and monthly City newsletter.	At any given time, we are responsible for creating communication tools for multiple clients at the same time. We will use successful efforts from past experiences to develop a cohesive voice across several platforms so that no matter how the public gets their news about Compton, it will be the same message and information. We are very experienced in all types of formats, including web-based and print.
1B	Maintain working relationships with local, small and emerging media publications.	Everyone in LA who is in the business of disseminating the news is important for Compton. We will enhance and cultivate those relationships on equal ground with how we interact with larger news media sources. In this way, we can promote a positive experience with all news sources.

1C	Minimum Qualifications The selected subcontractor must be able to demonstrate the ability to handle crisis, disaster and progressive media activities. Subcontractor will deliver their respective public relations expertise by means of working with the City Manager and Assistant City Manager(s). Generally, the selected subcontractor's experience should include:	See Below
1Ci	Expertise with ensuring that any information coming out of the City aligns with executive direction.	As part of the communications plan that will be developed, this is an important part of the outcome. The Communications Plan will reiterate the processes involved in providing uniform news releases no matter whether to publicize a Compton event or report on a crisis or PA disaster. The communication plan will be a living document but must be followed by all parties involved.
1Cii	Proficient with informing the press, and related media outlet distribution networks about precise City issues.	Kera Blades-Snell was a member of the news media in Tampa, FL not that long ago. She knows both sides of news communication. She will provide excellent background and qualifications to excel at this requirement.
1Ciii	High-quality interpersonal, organizational, problem-solving, research, speaking and writing skills.	We have years of experience in all types of writing from technical to news to web announcements. With a combined marketing and technical background, they can provide writing, research, problem-solving skills, interpersonal, and organizational expertise that is exemplary. Please review their resumes and background experience for additional info.

1Civ	Public self-confidence to deliver information in front of television cameras and/or videos, particularly the ability to handle the pressure of answering questions in precise positive sound bites.	The team has hundreds of hours logged both in front of the camera delivering the news and behind the camera as producers. They will convey self-confidence, and a calming influence on the news media and the public at all times. They can all handle the pressure of a breaking story to deliver the best in sound bites to convey an always positive impression of Compton.
1Cv	Prompt skillfulness with taking phone calls and emails from reporters asking to clarify or expand on the contents of a press release.	The team has worked both sides of a news story and a camera, they know what to expect and how to convey a news story or press release with the best impact on the audience. They will provide ultimate professionalism with everything they do in front of the camera.
1Cvi	Have achieved a formal degree in journalism, communications, public relations, English or business is preferred.	Please review Appendix A, resumes, and the qualifications section of the proposal response to adequately answer all questions regarding education and certifications and experience.

II	**Scope of Work**	**See Below**
A	Preliminary Scope of Work	See Below
	Develop an External and Internal Communication Plan which will include the future and overall goal of unifying communication materials in the City and provide innovative and current information on City services. Serve as the Public Information Officer (PIO) for the City messaging current and topical communications through mainstream news outlets, social media, and other digital press interaction.	Our team can accomplish this task, and we will address it as one of our first assignments. A Communication Plan is essential to drive success as a PIO. How can city officials respond to news events, especially negative ones, if there is no written plan and nothing for city officials to read and understand? During our initial kickoff meeting, this is one of the first topics we intend to discuss with the city, and our

		team will start formulating it quickly. Fortunately, there are already published examples from other agencies and especially plans from other cities in the LA metro. We can provide copies of other plans to submit to Compton for review. This might be the easiest way to get started. The city can then vote on the plan aspects that best fit the city's definition of a communications plan moving forward, or we can create one on our own. Whichever direction, a plan must be developed quickly and be a top priority item. Once a plan is developed, training sessions between our team and Compton managers, supervisors, appointed officials, city manager, etc. must be scheduled. Once everyone is aware of the new policy, there is a greater chance of success moving forward in a unified communication process.
	Maintain and produce a monthly City newsletter. Assist in developing the design for communication materials across a range of media including print and electronic web-based platforms that deliver content for external communication including: memos, press releases and general public information content.	Our team will take on the task of developing a city newsletter. I will assign this task to one of my experienced team members. This includes memos, press releases and any other media requested. All deliverables will be completed ahead of time for staff review.
B	Period of Performance	Our team has confirmed we are available for the entire period of performance.
C	Compensation	We will provide billing based on the needs of the city.

D	Change in Personnel	If any assigned staff leave our company, the information will be disseminated to Compton immediately. We understand that any replacements must also be approved by the city before they can work on the project.

THE HUB RADIO

Transmittal Letter

1133 1/2 E. Compton Blvd.
Compton, CA 90221

Phone: 424.785.4373
info@thehubradio.net
TheHubRadio.net

Dean L. Jones, Project Manager
Office of the City Clerk
City of Compton
205 South Willowbrook Ave
Compton, CA 90220

Hello Mr. Dean L. Jones,

I am submitting a proposal for Communications & Public Information Officer/Spokesperson along with several resumes on behalf of The Hub Radio.

In this proposal you will find overview of The Hub Radio, our employees along with their resumes, the results of our situation analysts, goals for the city of Compton, and professional references.

The Hub Radio has experience in every requirement listed in the city of Comptons RFP and have been actively performing several of these duties over the years at no financial cost to the city. We have been doing it because we are prideful of the city we belong to.

If you have any questions or concerns, please do not hesitate to contact Andre Spicer at 424.785.4373

Sincerely,

Andre Spicer
Communication & Public Information Officer/Spokesperson proposal

Communications & Public Information Officer/Spokesperson Proposal

This Communications & Public Information Officer/Spokesperson proposal, prepared by The Hub Radio has been created exclusively for use by the City of Compton.

Andre A. Spicer
The Hub Radio
1133 1/2 E. Compton Blvd.
Compton, CA 90221
424-785-4373

August 21, 2019

1. COMPANY INFORMATION

2. QUALIFICATIONS AND REFERENCES

3. EXECUTIVE SUMMARY

4. SITUATION ANALYSIS

5. GOALS

6. OBJECTIVES

1. THE HUB RADIO

The Hub Radio is a general partnership multi-media company. Located at 1133 1/2 E. Compton Boulevard, Compton, CA 90221. THR employs 4 persons (Andre A. Spicer, Tene Spears, Kiantra Walker and Damion Lowe) and has subcontracts with Lakeisha Childs, Dawn Franks, and Jennifer Beasley. THR writes and produces podcasts, webcasts, commercials, as well as produces local news articles and video reports. THR has done media coverage for Compton elections since 2013 by way of voter registration, community polling, candidate interviews, and social media.

2. EXECUTIVE SUMMARY

The Hub Radio is an internet radio station based in Compton California. We have been in existence for 9 years now. Our slogan is, "bringing people together for the better" and it has been our main focus since the beginning. THR was created because of the lack of proper representation of the city we were born and raised. The Hub Radio not only hosts podcast and webcasts, we also organize community events, organize clean ups in the city, write and produce news articles and visual media, write newsletters, and more. We also have made it our mission to increase the voter turn out in the city of Compton with our "Who is your candidate" segment where we do one on one interviews with current elected officials and candidates. We have been dedicated to improving the city of Compton on all fronts.

3. SITUATION ANALYSIS

Following extensive research and analysis, the circumstances and situations affecting the City of Compton appear to be as follows:

Public perception towards the City of Compton is that:

A. Gang activity has increased in the city
B. residents and roads are being neglected by City Hall
C. Public officials are unqualified and unprofessional, and
D. homelessness is increasing in the city.

Contrary to public perception, the City of Compton is performing strongly in the following areas:

A. Re-entry program for citizens being released from incarceration which has had a direct effect in the decreasing of gang activity
B. providing programs for the youth
C. rise in employee morale
D. positive local news stories, including entrepreneurial efforts, that are not often acknowledged.

Most of all public perception of the City of Compton seem to stem from:

A. poor media representation
B. lack of balance of the many positive stories in Compton

4. GOALS

The following goals have been set forth with regards to public relations in the city:

A. Curve the narrative. We need to change how the world views Compton and its residents but
more importantly we need to change how residents view Compton and themselves in the city. We will do this by acknowledging the rich history of the City of Compton and highlighting positive images and entrepreneurship. This will bring a sense of pride to the residents and increase economic opportunity.
B. Create a monthly newsletter that will keep the community informed on most recent enhancements (roads being repaired, events, programs, etc). This creates a level of transparency with residents that will improve trust between the residents and the City of Compton.
C. Increase social media presence. Social media promotes the sharing of ideas and is a necessity for any business today. Increasing the city's social media presence will engage the next generation of voters and help keep the general public informed.
D. Community Interviews. We will conduct interviews with locals and get their opinions and feedback about current issues. This will help gage what the community is experiencing and how we can improve city services.
E. Highlight local business to show how thriving our business community currently is and how we can improve.
F. Develop our working relationship with Career Link so that we can maximize our efforts in getting our citizens employed.
G. Public Safety. We plan to continue our working relationship with both Compton School Police and our local Sheriff Department to ensure our community is up to date with all safety concerns in the city of Compton.

5. QUALIFICATIONS AND REFERENCES

A. Professionals (resumes attached)
1. Andre Spicer (President and Executive Producer)
2. Tene Spears (Vice President and Social Media Manager)
3. Damion Lowe (Photographer & Videographer)
4. Lakeisha Childs (Producer)

5. Dawn Franks (Correspondent)
6. Jennifer Beasley (Correspondent)
7. Kiantra Walker (Office Administrator)

B. Business References

1. T.G.I. Fridays (Compton)
Guimay Smith - 562.618.6258
2. Compton Sheriff Youth Activity League
Daryl Harkless - 562.243.3943

ANDRE SPICER

executive producer & community advocate

CONTACT

hubcitydre@gmail.com
310-498-0734
508 North Sloan Ave
Compton, CA 90221

PROFICIENCIES

Tools

- PHOTOSHOP
- FINAL CUT PROX
- PROTOOLS
- LIGHT ROOM
- MICROSOFT OFFICE SUITE

Expertise

- BRAND DEVELOPMENT
- CONTENT CREATION
- COPYWRITING
- PUBLIC SPEAKING / NARRATION
- EVENT PRODUCTION
- COMMUNITY OUTREACH
- RESEARCH AND DEVELOPMENT
- FUNDRAISING
- DIGITAL MARKETING
- PROJECT MANAGEMENT

AWARDS

Unsung Hero Award
CA Legislature Assembly

Champion Award
CA Legislature Assembly

Certificate of Recognition
City of Compton

EXECUTIVE SUMMARY

I am a creative, detail-oriented professional experienced in content creation, marketing, and project management with a passion for the City of Compton. I have demonstrated experience and a proven record in delivering superior client satisfaction, streamlining workflow, reducing costs, and improving efficiency, and my technological proficiencies include Photoshop, Final Cut Pro X, ProTools, and various other applications as well as effective written and verbal communications via print and digital mediums.

WORK EXPERIENCE

City of Compton **June 2019-Present**
Community Liaison

- Interfaces with community members and openly represents the City of Compton among pubic officials, businesses, news outlets, and the general public
- Contributes to the promotion of various city programs and events for the purpose of improving city culture and image
- Collaborates with internal and external stakeholders for the purpose of building effective communication, enhancing relationships, and ensuring a high quality of customer service to achieve district goals and objectives
- Recommends responses and action plans as a result of interacting with stakeholders

The HubRadio **January 2010-Present**
Founder and Executive Producer

- Successfully produced over 30 community events from conception to execution, including coordinating community outreach, securing spaces and permits, and fundraising more than $100K in resources over the course of 5 years
- Produced, recorded, and edited over 200 hours of content, including video, photo, and audio content for various mediums, including web, social, and print
- Hosted thousands of guests, not limited to artists, athletes, politicians, and community members, for digital interviews as well as at live events, including a celebrity basketball game with 1,200 attendees in July 2019
- Launched a summer program to teach 25 Compton youth about radio and podcasting

Nina Childs

ninachilds@live.com/310-753-2283

Qualifications Summary

- Film and Television Production: Wide-ranging knowledge of film and video projects from inception to completion. Effective at organizing and coordinating shoots; experience using production equipment. Conduct script analysis and contribute to script changes. Ability to write and edit scenes, treatments, and scripts; competent in film and sound editing.
- Administration and Communication: Provide efficient administrative support for a diverse array of program participants and staff. Prioritize and organize workloads to meet strict deadlines; train and support team members. Establish and maintain strong working relationships with management, staff, and internal and external groups.
- Technical Proficiencies: Adobe Premiere, Movie Magic Budgeting and Scheduling, MS Office, Sony Digital Video Cameras,
- Strengths and Accomplishments: Enthusiastic and creative; demonstrated ability to meet deadlines and objectives. Excellent organizational and communication talents; solid skills in improving productivity and efficiency while reducing costs. Served as Writer,director and,producer on 5 stage plays, 1 short film and 1 television pilot.

Education

Certification in Film/Video Production (2003)

American Musical and Dramatic Academy, New York, New York

Selected Projects

- Writer/Director/Producer "Scenes from the bridge" – stage play
- Writer/Director/Producer "Bitter" – Digital Video Short Film
- Writer/Director/Producer "Scenes of an Era" – stage play
- Writer/Director/Producer "Scenes from the Bridge" –stage play
- "Writer/Director/Producer "Hotcombs,Homegirls&Homicides"- stage play
- Creator/writer/director "Reborn"-television pilot

Experience Highlights

- Cast, directed, and co-produced numerous stage and video projects. Planned, organized, and budgeted film shoots utilizing Movie Magic Budgeting and Scheduling. Edited projects and assigned scenes using Adobe Premiere and AVID. Performed sound editing in ProTools. Wrote scenes, treatments, and portions of scripts. Located and secured approval for land at low cost, assisted in casting, and provided input on final picture and sound edit for Reborn pilot.

PROFILE

JENNIFER JAYBEE BEASLEY

MEDIA PERSONALITY

@MORE2JAYBEE

Address: Compton, CA

Phone: 562.726.5907

Website: www.more2jaybee.com

WORK

2019- Present **Rockbottom Boutique**
Human Resources and Operations Management,

2017-2019 **Apple**
Customer service, visual management and iOS systems

2017- Present **Founder/ CEO OF MORE2JAYBEE,LLC**
Host, event and content creator for multiple brands incluing but not limited to filiming, editing, project relesaes and consultation..

SKILLS & AWARDS

- PUBLIC SPEAKING
- iOS SYSTEMS
- CREATIVE DIRECTION
- WARDROBE STYLING
- CONSULTING

2019 **City of Compton**
Proclamation of Service

2018 **Compton Champion Award**
Playmaker of the Year

2017 **HOST OF COMPTON OPEN MC**

INTERESTS

- TECHNOLOGY
- WRITING
- SOCIAL MEDIA
- PUBLIC SPEAKING

EDUCATION

2003-2007 **King Drew Magnet High School of Medicine and Science**
High School Diploma- Top 10% of graduating class with Honors

2007-2010 **California State University, Long Beach**
Bachelors of Journalism Minor in Africana Studies

DL

Damion Lowe

100kprod@gmail.com
(310) 227-4317
500 N. Willowbrook Ave K5, Compton, CA 90220

- www.100karotphotography.com

Professional Summary

Creative Photographer offering expertise in sales and marketing, customer service, product promotion, administrative processes and project management. Delivering outstanding skills in portrait, event, landscape and product photography, identifying client needs and providing innovative suggestions. Collaborating with decision-makers at all organizational levels. Delivering key presentations and building productive relationships to increase revenue and book of business. Presenting familiarity and experience in location shoots, print house operations, studio set-up and equipment requirements.

Work History

100 Karot Photography - Freelance Photographer
Los Angeles, CA
03/2017 - Current

- Proficient In Adobe Creative Cloud, Lightroom, and Photoshop.
- Edited, toned, captioned and uploaded photographs for news publications.
- Selected and altered secondary photographic features such as backdrops and lighting.
- Shot photographs in controlled lab, field and remote environments.
- Archived photographs on computers and servers
- Handled cameras operating at several thousand frames per second.
- Directed guests to the photo port location to view and purchase their pictures.
- Fabricated camera mounts and cases to capture images and protect equipment.
- Performed advanced computer processing of images for assignments.
- Maintained productive professional relationships with models and modeling agencies.
- Planned and prepared for all on-location and studio shoots.
- Photographed high-quality images for both print and Internet distribution.
- Inspected proofs to ensure quality of prints, adjusting and retouching as necessary.

Gentry Garb Clothing - Fashion Photographer/Ecommerce

Skills

- Adobe Creative Cloud, Lightroom, Photoshop
- Retouching and color correction
- HD photography
- Exposure techniques
- Video editing, Final Cut Pro X
- Project design
- Digital enhancements

Education

2010
Los Angeles Harbor College
Wilmington, CA
Associate of Arts: Linear Arts/Cinematography

2012
Art Institute of California
Santa Monica, CA
Bachelor of Arts: Photography

Los Angeles, CA
03/2014 - Current

- Photographed high-quality images for both print and Internet distribution.
- Edited, toned, captioned and uploaded photographs for news publications.
- Planned and prepared for all on-location and studio shoots.
- Maintained productive professional relationships with models and modeling agencies.
- Helped clients develop website portals and social media pages to promote businesses.
- Oversee product shoots for all clothing inventory
- Organized shoots from planning, scheduling, and styling to post-production.

The Observatory - In-House Event Photographer
Santa Ana, CA
01/2016 - 02/2017

- Shot photographs in controlled lab, field and remote environments.
- Archived photographs on computers and servers.
- Photographed high-quality images for both print and Internet distribution.
- Edited, toned, captioned and uploaded photographs for news publications.
- Applied digital styling techniques to enhance photos.

100 Karot Photography - Wedding Photographer
Los Angeles, CA
06/2015 - 01/2016

- Interviewed [Number] clients per month to determine photography preferences and requirements.
- Directed wedding guests to pose for photographs.
- Calculated quotes for clients.
- Prepared lights and flashes to be used with cameras.
- Provided high quality results in a timely manner.

DAWN C. FRANKS

▪ Compton, CA 90222 ▪ Phone (562) 822-2197 ▪
dfranks4me@yahoo.com

Objective Statement:

To secure the position of independent correspondent that promote civic engagement among residents to increase community support for small business growth, city campaigns or initiatives to attract and secure commercial investors and developers to further boost redevelopment in The City of Compton to enhance the quality of life residents.

Skills

- Experience with diverse cultures
- Familiarity with multiple media channels – YouTube, Instagram, Twitter, Facebook,
- Communication skills – face-to-face, written and verbal
- Outstanding networking and relationship building
- Strategist with complex storylines and topics that impact city council and residents

Profile Summary:

- Over 25 years of community engagement to community members in the cities of Compton, Watts and South Los Angeles
- Establish networks and collaborations with community businesses and stakeholders, county agencies, and non-profit organizations to promote awareness of the services they provide to residents.
- Specialize in advocacy and community empowerment.
- Develop and execute media message, edit, share videos, and photos.
- Engage small business owners and residents through social media platforms.
- Lead external communication on social media sites to recruit small business owners to showcase their businesses to residents on social media sites to become customers and increase local revenue for economic growth.
- Select business owners from social media sites to visit their business and record interviews promoting businesses and upload to social media platforms.
- Engage residents on social media that have visited businesses that they posted onto social media sites reinforcing their support to local businesses.
- Social media influencer for economic growth relations between small business owners and community members increasing business' product sells and social media presences on varies social media sites.

Educational Summary:

Long Beach City College 1990- 91, 2001
Compton Community College 2017-18

Tene M. Spears

323.392.2936 enetspears@gmail.com 14921 S. Stanford Ave. 127k Compton CA 90220

Professional Summary

Successfully provided exceptional customer service for over 15 years. Ranging from previous employment to the logistics of several major events in the City of Compton. With further experience in maintenance/janitorial procedures and safety protocol.

FLOATER, ABLE SOLUTIONS – 2004 - PRESENT

As a Floater two main positions are covered, Security or Maintenance/Janitorial services. Observation, c.c.t.v. operation, office administration, customer service, organizing, maintaining and cleaning to list a few of the duties. Under both positions, Ive successfully maintained strict safety protocols enforced by the company.

VICE PRESIDENT, THE HUB RADIO – 2015 - PRESENT

Project management, logistics, event coordination and exceptional customer service (talent, media, audience, government officials, etc.). Develop and manage online marketing campaigns for The Hub Radio effectively driving brand awareness, engagement and traffic to social media pages. Achieve a strong visible social media presence and develop concepts with viral potential. Continuously monitor online public relations and ensure the success of client programs. Assess social media marketing strategies to determine rate of return.

Education

West Los Angeles College / Los Angeles Trade Tech – (1995 - 2005)

Skills/Certificates

*Excellent Customer Service, Strong Computer Literacy, Quality Maintenance/Janitorial Servicing, Superb Security Observation/Response, Outstanding Safety Protocol

*Office Administration Certificate, Transportation Workforce Readiness Program Certificate

References

Jawane Hilton, Carson City Councilman/Mayor Pro Tem,

Steven Muhammad, CEO Able Solutions, Andre Spicer, CEO The Hub Radio

Rafer Owens, Compton Sheriff Deputy & Pastor of Faith Inspirational Baptist Church

Tene M. Spears

(323) 392 2936 tenetspears@gmail.com

PROFILE

Champion of social media tools and technologies, with a track record of creating and implementing successful social media programs. Keep up-to-date with constantly evolving technologies in online social networking, the blogosphere, search tools and WEB and work closely with clients to create innovative, effective campaigns.

Partial List of Tools

Blogger WordPress TypePad Six Apart Live Writer Podcasting/ Audacity Nation Builder	LinkedIn Facebook Flickr Twitter Ning Ryze HTML/HTML editors	YouTube Digg StumbleUpon Technorati reddit Google and related tools (Analytics, etc.)	Camtasia Help a Reporter Out (HARO) PitchEngine ReportingOn Twellow Second Life

EXPERIENCE

THE HUB RADIO: COMPTON, CA — 2015-PRESENT

- Develop and manage online marketing campaigns for The Hub Radio effectively driving brand awareness, engagement and traffic to social media pages.
- Achieve a strong, visible social media presence and develop concepts with viral potential. Continuously monitor online public relations and ensure the success of client programs.
- Assess social media marketing strategies to determine rate of return.

BIL.LIONS: COMPTON, CA — 2014-PRESENT

- General administration duties, managing various social media platforms
- Correspondence with media, press outlets and customers.
- Press Release

Education

(1995-2005) West Los Angeles College/Los Angeles Trade Tech

References **Andre Spicer** @818.858.9635 **Joe Puzzle** @ 323.392.2936 **Jawane Hilton** @310.327.0274

Kiantra Walker

Cell: 951-406-7997
Email: naciewalker@gmail.com

WORK EXPERIENCE

Appeals & Grievance Coordinator
CareMore Medical – Cerritos, CA July 2017 – Present

- Responsible for reviewing, analyzing and processing claims in accordance with policies and claims events to determine the extent of the company's liability and entitlement.
- Conducts investigation and review of customer grievances and appeals involving provision of service and benefit coverage issues.
- Contacts customers to gather information and communicate disposition of case; documents interactions.
- Generates written correspondence to customers such as members, providers and regulatory agencies.
- Performs research to respond to inquiries and interprets policy provisions to determine the extent of company's liability and/or provider's/beneficiaries entitlement.
- Responds to appeals from CS Units, Provider Inquiry Units, members, providers and/or others for resolution or affirmation of previously processed claims.
- Ensures appropriate resolution to inquiries, grievances and appeals within specified timeframes established by either regulatory/accreditation agencies or customer needs.
- Identifies barriers to customer satisfaction and recommends actions to address operational challenges.

Appeals & Grievance Coordinator
CalOptima – Orange, CA January 2017 – present (temporary worker)

- **Request Medical Records**
- Respond to member grievance Issues and CMS complaints
- Serve as a liaison in corresponding and communicating with providers and members or members' representatives as needed during appeal processing
- Interact with other departments including Customer Service, Claims, Provider Relations and Pharmacy to resolve member and provider appeals.
- Maintain all documentation associated with the processing and handling of appeals to comply with regulatory standards and timeframes while maintaining an accurate, complete appeals record in the electronic database
- Speak with members and medical staff in regards to the appeal or grievance
- Thoroughly document and log all appeals and grievances

Appeals & Grievance Coordinator
Easy Choice Health Plan – Cypress, CA December 2013 – March 2016

- Prepare, enter data, investigate, log, and track all Part C, D, QIO, and Non – Contracted Healthcare Appeals
- Respond to member grievance Issues and CMS complaints
- Present clinical information to the medical director
- Respond to written and oral complaints
- Speak with members and medical staff in regards to the appeal or grievance
- Prepare and send Maximus Case Files
- Prepare reports and pivot tables
- Serve as a liaison in corresponding and communicating with providers and members or members' representatives as needed during appeal processing
- Interact with other departments including Customer Service, Claims, Provider Relations and Pharmacy to resolve member and provider appeals.
- Make administrative appeal determinations when indicated and properly set up case files for clinical review
- Conduct general appeal research and filing including, but not limited to, requesting waivers of liability and/or appointment of representative forms, organizational determination research, requesting medical records, organizing documentation, preparing written summaries, scheduling the case, processing the review of case, documentation of the appeal resolution and sending completed case files to external review organizations as required by regulatory guidelines.

- Maintain all documentation associated with the processing and handling of appeals to comply with regulatory standards and timeframes while maintaining an accurate, complete appeals record in the electronic database.
- Perform administrative activities including, but not limited to, generating, printing and mailing determination and authorization notification letters. Complete all associated data entry and authorization creations in WellCare systems.
- Correctly and completely prep completed case files for scanning and archiving
- Develop and present ideas for performance and process management improvement within the department.
- Notify supervisor or other appropriate parties of identified patterns of appeals, claim, errors, configuration issues, or other systemic problems identified during appeal processing.
- Performs special projects as needed.
- Present clinical information to the medical director
- Respond to complaints written and oral
- Assure resolution to inquiries
- Speak with members and medical staff in regards to the appeal or grievance
- Generate resolution letters
- Thoroughly document and log all appeals and grievances

Administrative Assistant
Spicer Child Care - Compton, CA - January 1998 to May 2012
- Administrative Assistant and Customer Service Representative (Part-Time)
- Answered incoming calls (30 calls per day)
- Data entry for enrollment and every day activities for child's file
- General office duties including filing, cash register, and greeted parents
- Completed and processed all incoming and outgoing paperwork
- Handled upset and irate parents using problem solving skills
- Updated company database & Retrieved customer information from computerized system
- Scheduled appointments for enrollment & Created and sent reports to the CCHS via computerized system

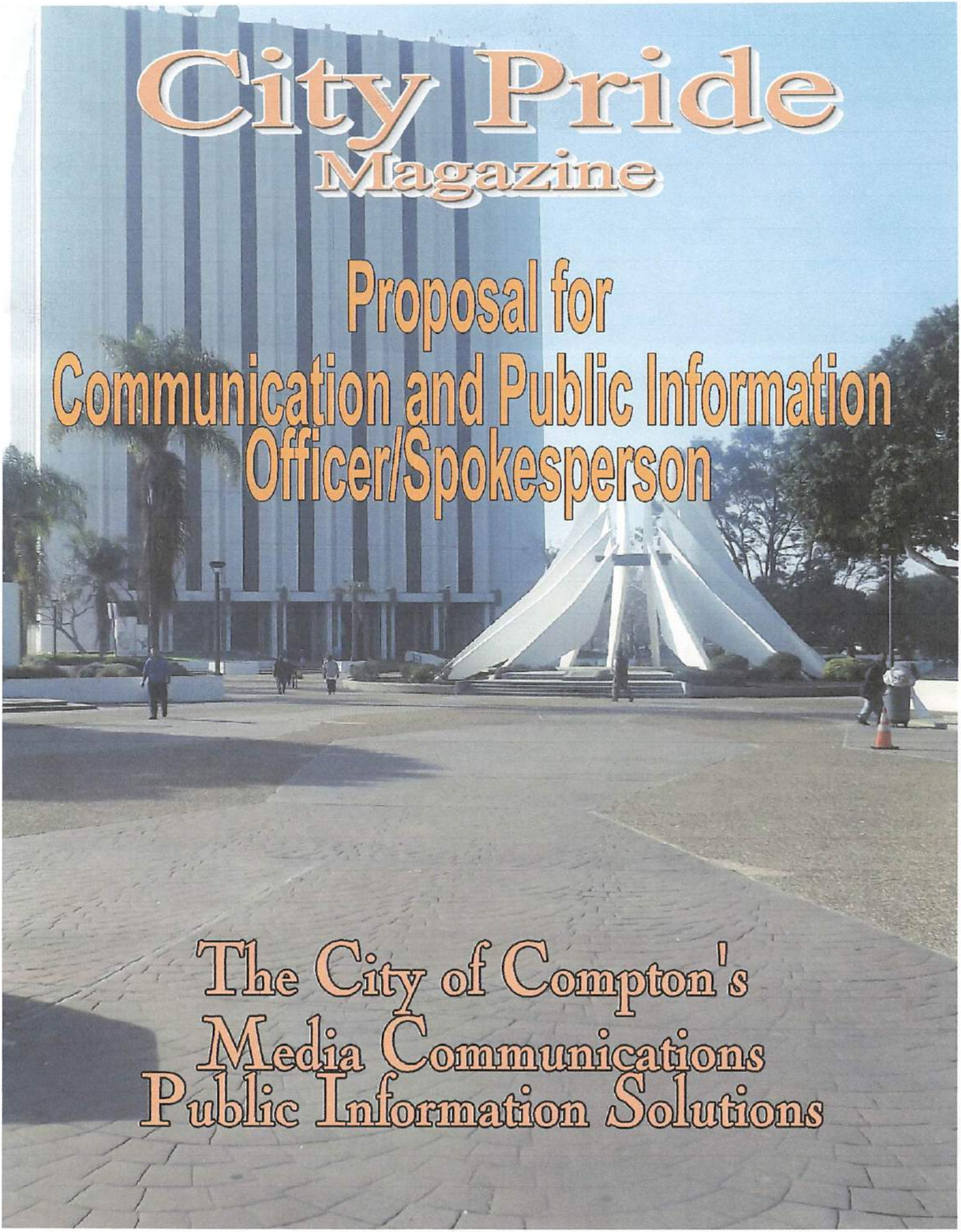
Customer Service Representative and Call Center
Toyota Motor Sales - Torrance, CA - August 2005 to October 2006
- Answered incoming calls and placed outbound calls (80-100 calls per day)
- Entered data and orders into company database & Assisted with credit evaluations
- Processed payments and invoiced customers
- Kept inventory & Tracked orders
- Set up and monitored accounts & discontinued customers phone service plans
- Retrieved customer information from computerized systems

EDUCATION
General Studies
Long Beach City College - Long Beach, CA
January 2000 to January 2002 (general classes)

David Starr Jordan High School - Long Beach, CA
1990-1994 (required classes)

Infotech Career College - Lakewood, CA
2012-2013 (Medical Billing and Coding)

SKILLS
Typing 53 wpm, Customer service knowledge, Microsoft Word and Excel, Goldmine, Clarify, KM Salesforce, CSA, Lotus Notes, Internet Explorer & Adobe Acrobat, Typing 53wpm, Microsoft Office and Outlook, Call Center while multi -tasking, Superb organizational skills, Appointment scheduling, Data Entry (alpha and numeric), General Office Machines, and Documenting and Recording Information, TracX, PMW, HPMS, MedImpact, MedAccess, Catamaran and CMS


City Pride
Magazine
Proposal for
Communication and Public Information
Officer/Spokesperson
The City of Compton's
Media Communications
Public Information Solutions

CITY

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12. Confidentiality Notice

13. Resume - Charles Jackson Jr.

CITY PRIDE
MAGAZINE

PROPOSAL FOR COMMUNICATION AND PUBLIC INFORMATION OFFICER/SPOKESPERSON

CITY OF COMPTON
ECONOMIC SERVICES DEPARTMENT

REQUEST FOR PROPOSAL:
August 29, 2019

COMMUNICATIONS AND PUBLIC INFORMATION
SPOKESPERSON

Office of the City Clerk
Compton City Hall
209 South Willowbrook Avenue
Compton,CA 90220

CITY PRIDE MAGAZINE

Charles Jackson Jr
Sole Proprietor
1320 W. 132nd Street
Compton, CA 90220
(424) 222-2296
citypridemag@gmail.com

CITY OF COMPTON

ECONOMIC SERVICES DEPARTMENT

REQUEST FOR PROPOSAL:

COMMUNICATIONS AND PUBLIC INFORMATION SPOKESPERSON

Office of the City Clerk
Compton City Hall
209 South Willowbrook Avenue
Compton,CA 90220

DATE: August 29,2019

The undersigned hereby offers to furnish and deliver the articles or services as specified in strict accordance with the RFP and scope of proposal, all of which are made a part of this request.

FULL LEGAL COMPANY NAME: City Pride Magazine

STREET ADDRESS: 1320 W. 132nd Street

CITY, STATE AND ZIP CODE: Compton, California 90220

AUTHORIZED SIGNATURE: _____

PRINT NAME: Charles Jackson

TITLE OF AUTHORIZED SIGNER: Editor and Publisher

TELEPHONE #:
(424) 222-2296

FAX #: _____

E-MAIL ADDRESS:
citypridemag@gmail.com

About Us

City Pride Magazine (CPM) is the City of Compton's communication solution. City Pride Magazine is a qualified media communication business that has worked with the City of Compton for over 15 years, with confirmed experience in providing community information to the city and city information to the community. CPM is a leader in government brand management and an expert in the development of strategic community partnerships. CPM specializes in print and online community news and can provide consulting services to the entire City Council and City Manager to develop an updated media and public information department. CPM can assist the City in developing a Public Information Team that will sustain itself and help to develop the media industry in the City of Compton. City Pride Magazine is the City of Compton's communications solution

CPM has been covering the City of Compton since 2006. No other publication, newspaper, magazine, radio station, TV station or online media has done more work for the City of Compton in communicating the activities of the city. CPM was developed while working with Hub City News and Compton Bulletin, both long time publications in the City of Compton that no longer cover the Compton news.

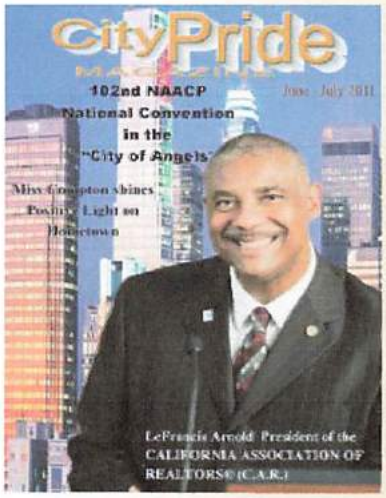
After discovering the inner beauty and the great pride that exist in Compton, we found there was a need to capture this valuable resource. Compton has many hidden qualities that have only been revealed due to CPM doing stories and highlighting the people, places and events that make us proud of our city. Each edition since it started reflects the communty as it exists today. The children, the teachers, the ministers, the parents, the sports stars, the entertainers are all lifted up in City Pride Magazine. Mainstream media will fill up the parking lot and the sidewalk covering negative news in Compton. But CPM will focus on the good news and positive issues in the city of Compton.

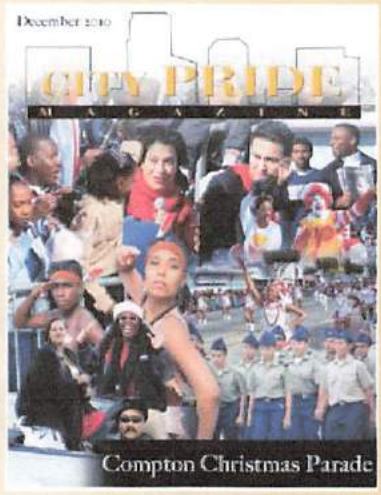
Our publications are not just magazines but are historical documentation of the current events in one of the world's most popular cities,Compton,California. The movie "Straight Outta Compton" has informed the world of our existence and CPM is now in the position to capitalize off all the good news that is happening in this popular city today.

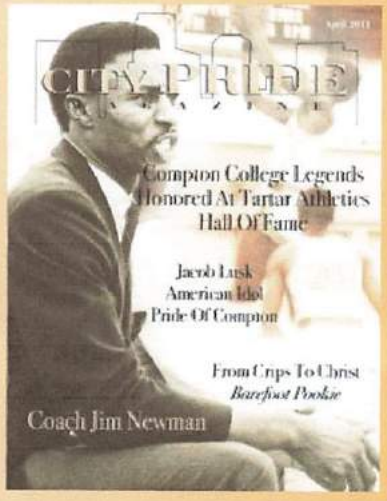
CPM has been involved in all the work that is being done to help build the Compton community. By working directly with mayors, city council members, city managers and department heads CPM has had a chance to develop relationships in many departments in the City. CPM had covered over 90% of the events in Compton over the last 12 years including the Gospel and Jazz Concerts at the Golf course, the 120 year Anniversary Celebration, which was an exciting three-day event in 2008 promoted by Mayor Eric Perrodin. We were here in 2008 to cover the opening of the MLB Urban Youth Academy at Compton College and we joined Councilmember Arceneaux on a 3-Day Hoover Dam Community tour in 2014. CPM was there in 2016 for the historical visit by the Williams Sisters and we were the first to break the news on the record breaking flight around the country by the young black pilot, Isaiah Cooper. We have covered the Compton Christmas parade for the past 12 years.

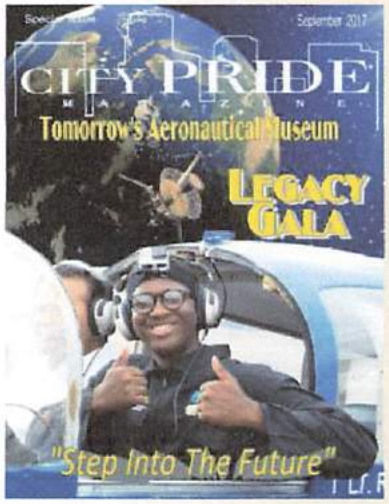
CPM has captured and documented more events and activities in Compton than any other media organization in Los Angeles. One visit to the City Pride Magazine website at www.citypridemagazine.com will show the depth of the media coverage that CPM has provided for the City of Compton. Several editions were dedicated to telling the history of Compton and no other publication has informed and educated the community of the outstanding citizens that have been part of rebuilding the image of Compton.

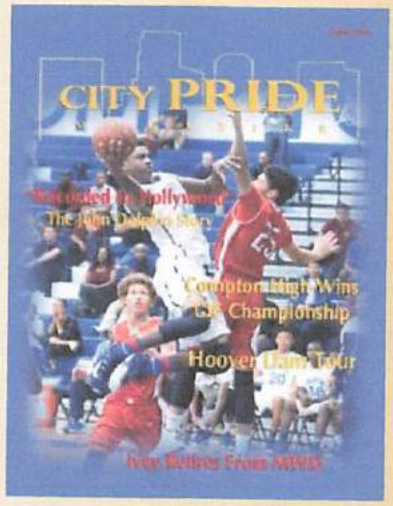
www.citypridemagazine.com

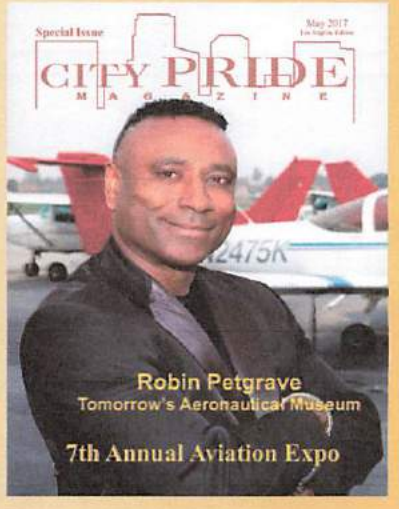

CityPride
102nd NAACP
National Convention
in the
"City of Angels"
LePrancis Arnold President of the
CALIFORNIA ASSOCIATION OF
REALTORS® (C.A.R.)

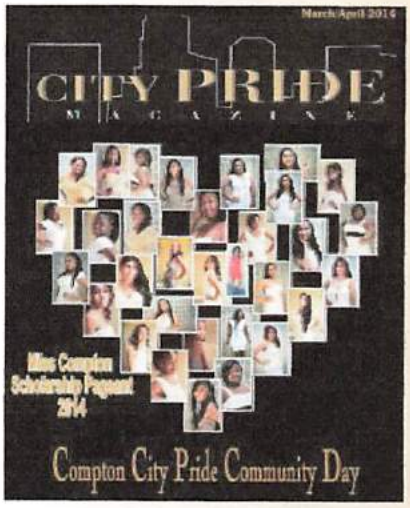

CITY PRIDE
MAGAZINE
Compton Christmas Parade

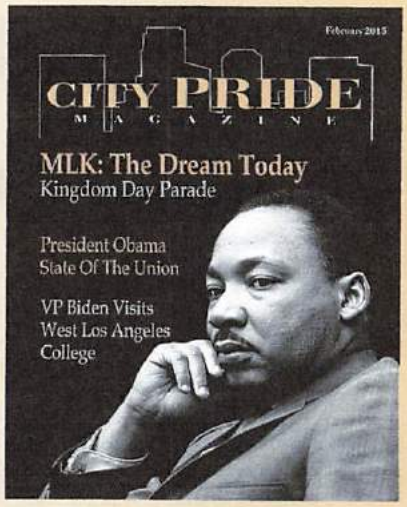

CITY PRIDE
MAGAZINE
Compton College Legends
Honored At Tartar Athletics
Hall Of Fame
Jacob Lusk
American Idol
Pride Of Compton
From Crips To Christ
Coach Jim Newman

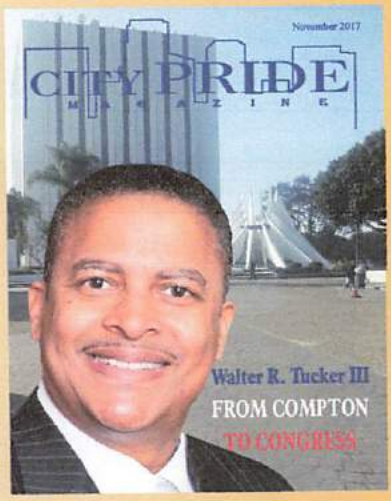

CITY PRIDE
MAGAZINE
Tomorrow's Aeronautical Museum
LEGACY
GALA
"Step Into The Future"

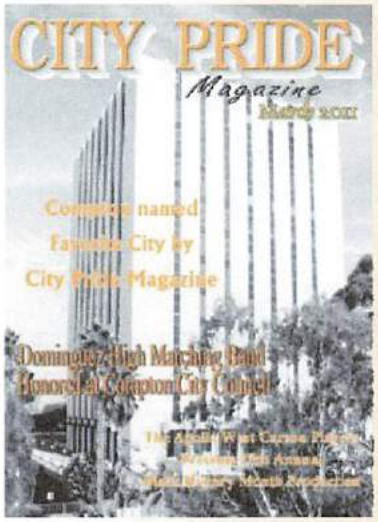

CITY PRIDE
MAGAZINE
Compton High Wins
CIF Championship
Hoover Dam Tour

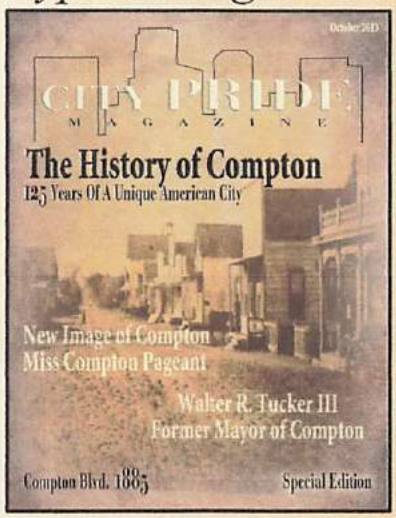

CITY PRIDE
MAGAZINE
Robin Petgrave
Tomorrow's Aeronautical Museum
7th Annual Aviation Expo

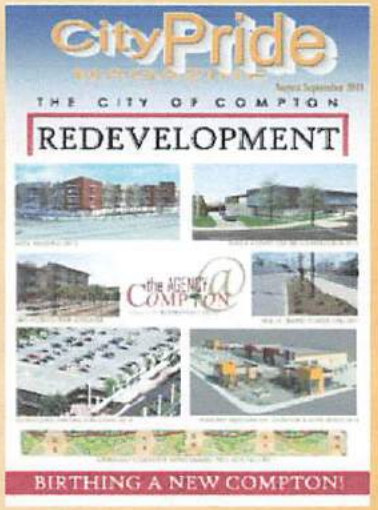

CITY PRIDE
MAGAZINE
Compton City Pride Community Day


CITY PRIDE
MAGAZINE
MLK: The Dream Today
Kingdom Day Parade
President Obama
State Of The Union
VP Biden Visits
West Los Angeles
College

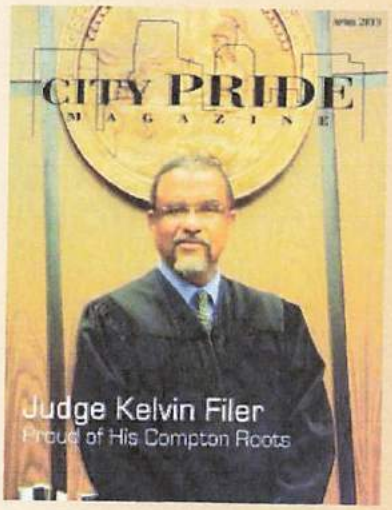

CITY PRIDE
MAGAZINE
Walter R. Tucker III
FROM COMPTON
TO CONGRESS

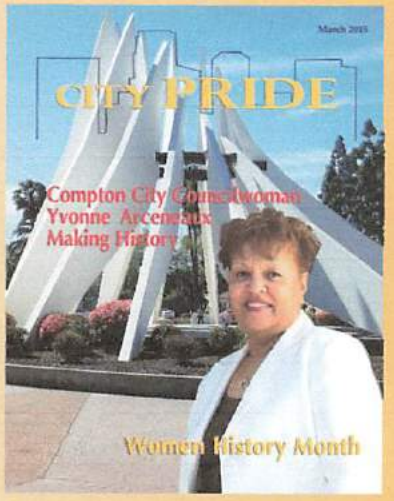

CITY PRIDE
Magazine
Dominguez High Marching Band
Honored at Compton City Council

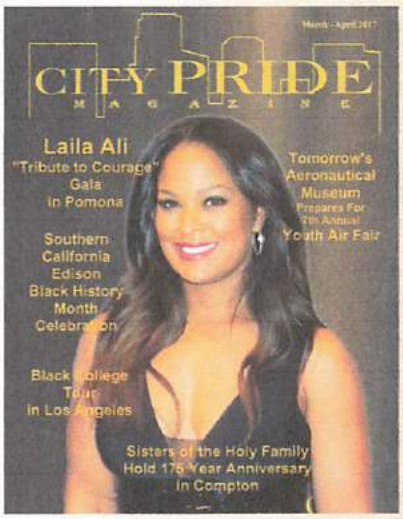

CITY PRIDE
MAGAZINE
The History of Compton
125 Years Of A Unique American City
New Image of Compton
Miss Compton Pageant
Walter R. Tucker III
Former Mayor of Compton
Compton Blvd. 1885
Special Edition

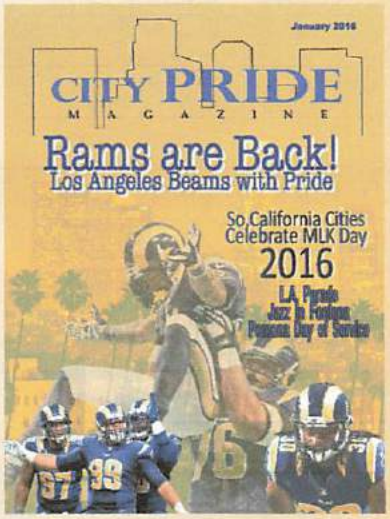

CityPride
THE CITY OF COMPTON
REDEVELOPMENT
BIRTHING A NEW COMPTON!

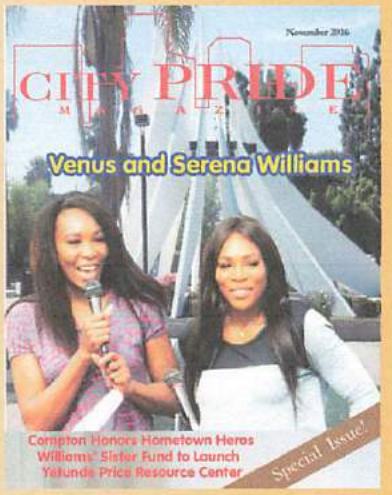
CITY PRIDE
MAGAZINE
Special Souvenir Issue
Compton Gospel Concert
Saturday September 11th 2010
Compton Par 3 Golf Course
10am to 6pm
Presented by
Mayor Eric J. Perrodin
and the City of Compton


CITY PRIDE
MAGAZINE
Judge Kelvin Filer
Proud of His Compton Roots


CITY PRIDE
Compton City Councilwoman
Yvonne Arceneaux
Making History
Women History Month


CITY PRIDE
MAGAZINE
Laila Ali
"Tribute to Courage"
Gala
In Pomona
Tomorrow's
Aeronautical
Museum
Youth Air Fair
Southern
California
Edison
Black History
Month
Celebration
Black College
Tour
In Los Angeles
Sisters of the Holy Family
Hold 175 Year Anniversary
In Compton


CITY PRIDE
MAGAZINE
Rams are Back!
Los Angeles Beams with Pride
So. California Cities
Celebrate MLK Day
2016


CITY PRIDE
MAGAZINE
Venus and Serena Williams
Compton Honors Hometown Heros
Williams' Sister Fund to Launch
Yolunda Price Resource Center
Special Issue

The Problem

The problem in Compton is that the public information system need to be updated. The City of Compton doesn't communicate with the community like they should. The City of Compton has to invest in their media communications in order to get maximum participation from the community. Compton has a big problem with their communications and their public image. There is no partnership with any media outlet in the community.The City of Compton needs to have a newspaper or reporting organization that covers their everyday services.

Presently, Compton relies on mainstream media to tell their story and mainstream media doesn't consistently put a out good news about Compton. They make their money on bad news and the tragedies that occur in our city. Mainstream media takes advantage of the bad events in Compton. All major media outlets make money on news coming out of Compton by increased readership and viewers which results in more advertisement. Compton news should be sold and not told and a system needs to be developed to bring revenue for information coming out of Compton.

The Solution

CPM proposes to handle all public information activites in all departments. We will help to establish a newsletter or City Publication that will allow all the services of the City of Compton to be advertised and explained through informative articles and editorials. Parks & Recreation, Community Service, Code Enforcement, Career Link, Water and all departments will have regular input into this publication and will be able to establish a contact person or department representative. The City can choose to use CPM as their communication tool or they can choose to have us develop their own special publication.

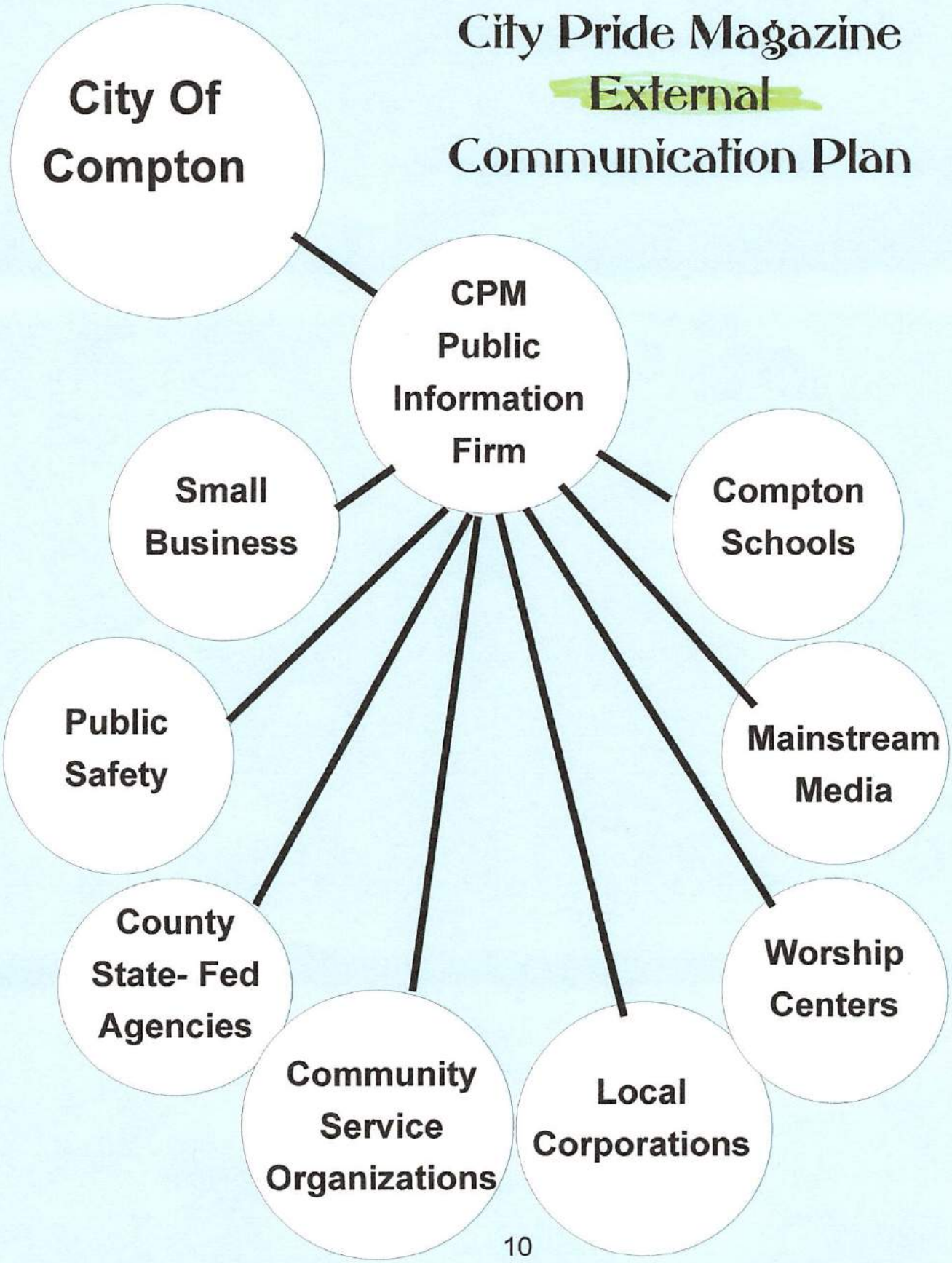
CPM also proposes to began media training classes for employees to learn how to use the media. CPM can develop a media training project that will allow staff from different departments to learn to be public spokespersons for that department. We can train and prepare staff so that they will be as efficient in speaking to media as they are in their special fields. This is needed because the wrong information can easily and rapidly spread into the community and can eventually be a very costly mistake. Staff that know their department functions should be prepared to handle all media inquiries and we can train them to speal at press conferences and TV interviews.

Proposal

Here is a list a proposed actions that CPM will take to develop a good communication and public information system in Compton

- Start a community publication -specifically for Compton. Use CPM as a start but eventually develop another brand.
- Build a public information team composed of writers, photographers, reporters, graphic designers and build a positive and updated public image using a fresh new attractive look.
- Use local college and high school students and develop internships and learning academies that will prepare them for government media work.
- Train department staff as Public Information spokespersons.
- Build a bridge between local business, service organizations, churches, schools and other community organizations to keep them informed of what is happening in the community.
- Use media to help improve city voter turn out.
- Will be available to attend all city events, to take photos, hold interviews, bring live coverage and control and direct outside media.
- Develop jobs and careers in media and communication throughout Compton and other cities.
- Build a Public Information model for other innercity communities .
- Work closely with Mayor and City Council liaisons to insure that their agenda is known throughout the city.
- Honor and recognize residents that are doing exceptional work and are making a difference in the community. This will inspire hope and generate more quality work in our communities.
- Build a new and updated Public Information and communication department in Compton.

City Pride Magazine External Communication Plan



City Pride Magazine Internal Communication Plan

Important Confidentiality Notice

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The recipient, by its receipt of this document, acknowledges that this document is confidential information and contains proprietary information belonging to City Pride Magazine and further acknowledges its obligation to comply with the provisions of this notice.

The contents of this document are provided in commercial confidence, solely for the purpose of evaluating whether the contract should be awarded to City Pride Magazine.

The information contained in this document represents the views and opinions of City Pride Magazine on the issues discussed, as of the date of publication. Due to the dynamic nature of the industry and the technology that it depends upon, City Pride Magazine makes no warranty as to the long term accuracy of the assessments made herein.

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CHARLES JACKSON JR.

Citypridemag@gmail.com (424) 222-2296

Seeking to contract with public agencies and corporations to consult in Media and Public Information, Marketing and Advertisement. I am a magazine and newspaper Editor and Publisher with 20+ years of experience in developing print publications. Also managed and directed community service organizations creating jobs thru job training and job placements. Employed with city, state and county agencies developing and implementing community service projects and creating businesses and jobs.

PROFESSIONAL EXPERIENCE

CITY PRIDE MAGAZINE, COMPTON, CA

Publisher/Editor *July 2006 – Present*

- Plan, review and revise content for community focused publication.
- Photograph and use technical expertise, creativity and composition skills to produce the very best community publication in the Southern California area. It is the only magazine that tells the real stories in the Hub City in living color with video and snapshots.
- Supervise and organized a team of 6-10 writers, photographers, graphic designers, sales and marketing representatives, and distribution associates to deliver a quality publication, resolve problems and achieve publication deadlines.
- Conduct interviews and attend events, meetings, concerts, plays and community activities to maintain an interesting, effective and efficient publication.
- Communicate with businesses, schools, community leaders, entertainers and faith leaders and consistently seek timely feedback for improvement in order to maximize readership and community satisfaction.
- Insure that publications has sufficient funding in order to publish and operate consistently.

HUB CITY NEWS, Compton, CA

Writer, Photographer and Advertisement Sales *January 2005 – June 2006*

- Photographed events, wrote stories, interviewed subjects and sold advertisement space in local Compton newspaper. Supported all areas of responsibility within a 5 person publication team.
- Represented the publication with Compton city officials, business owners and community organizations to develop stories of vital interest to the community.

ARBOR CAREER CENTER Madera, CA

Director *September 2000 – June 2004*

- Planned, directed and coordinated activities for the youth training and employment development organization.
- Managed 1.5 million dollar grant from the Madera County Workforce Development Board. Served youths ages 16-24 providing employment and career development activities. Performed personal assessments and facilitated life skills workshops, job preparation workshops, work experience training, on-the job training, vocational training, job placement and job development. Analyzes training needs to develop new training programs or modify and improve existing programs.

Merced County Workforce Investment Board

Employment and Training Specialist Supervisor June 1989 – September 2000

- Supervised and directed the Summer Youth Employment and Training Program in Los Banos CA.
- Provided work experience opportunities, developed work sites and created training plans. Facilitate motivation, job and life skills workshops. Create job shadow opportunities. Provided summer academic assistance and supervised group community service projects.
- Facilitated adult Job Club workshops for GAIN participants. Motivated and encourage long term unemployed adults, dislocated workers and re-entry participants to seek training and maintain self sufficiency.
- Drafted job and career information blog and managed monthly newsletter to improve community interaction
- Worked in a team environment to promote grassroots community awareness by organizing job and community development activities..

OTHER JOBS:
California Department of Forestry - Fire Fighter II
City of San Jose - Parks & Recreation Leader
Santa Clara County Employment & Training Board - Job Counselor
San Jose Unified School District - Career Counselor
Ravenswood School District- Teacher
World Airways -Human Resource Specialist
TWA Airlines - Ramp Serviceman

EDUCATION

SAN JOSE STATE UNIVERSITY Sociology, June 1975 GPA: 4.0

SKILLS & INTERESTS

- Teaching Others
- Coaching and Developing Others
- Implementing Ideas or Programs
- Developing Objectives and Strategies
- Judging Qualities of Things, Services, or People
- Getting Information Needed to Do the Job
- Providing Consultation and Advice to Others
- Making Decisions and Solving Problems
- Organizing, Planning, and Prioritizing
- Establishing and Maintaining Relationships
- Coordinating Work and Activities of Others
- Guiding, Directing and Motivating Subordinates
- Performing Administrative Activities
- Scheduling Work and Activities
- Analyzing Data or Information
- Developing and Building Teams
- Monitoring and Controlling Resources
- Thinking Creatively
- Updating and Using Job-Relevant Knowledge
- Interpreting Meaning of Information to Others
- Documenting or Recording Information
- Staffing Organizational Units
- Assisting and Caring for Others
- Selling or Influencing Others
- Performing For or Working With Public

REFERENCES

Khalif Rasshan - Director of African American Museum of Beginnings (951)415-9207
Attorney Larry Walls - Retired Los Angeles County Deputy District Attorney -

ORIGINAL

A.

Transmittal Letter:

City of Compton

RFP: Communications and Public Information Officer/ Spokesperson

August 28, 2019

To:
Dean L. Jones, Project Manager
Office of the City Clerk
City of Compton
205 South Willowbrook Avenue
Compton, CA 90220

From:
Dion Rambo
Rambo House, CEO & Founder
12655 W. Jefferson Blvd,
Los Angeles, CA 90066
(310) 570-2506
dion@rambohouse.com

Please find the attached RFP response for the **RFP: Communications and Public Information Officer/ Spokesperson** for consideration. The contents include:

- (1) Original copy unbound Statement of Proposal containing original copies – marked original
- (1) Duplicate copy of the Statement of Proposal

Best Regards.

Dion Rambo, CEO

B.

Title Page:

Statement of Response:

Office of the City Clerk
City of Compton
205 South Willowbrook Avenue
Compton, CA 90220

RFP: Communications and Public Information Officer/ Spokesperson

Rambo House,
12655 W. Jefferson Blvd,
Los Angeles, CA 90066
(310) 570-2506
dion@rambohouse.com

Dion Rambo, CEO

August 28th, 2019

C.

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RFP: Communications and Public Information Officer/ Spokesperson

Office of the City Clerk
City of Compton
205 South Willowbrook Avenue
Compton, CA 90220

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Rambo House,
12655 W. Jefferson Blvd,
Los Angeles, CA 90066
(310) 570-2506
dion@rambohouse.com

D.

Company Information

Rambo House LLC. is an award-winning MBE (Minority Business Enterprise), and SLBE (Small Local Business Enterprise) certified by the County of Los Angeles to operate with theses designations when doing business with the County of Los Angeles. This firm is in the City of Los Angeles, employing 4 persons who reside in the County of Los Angeles. Dion Rambo is the CEO and Principal Contact for this firm. Rambo House fiscally responsible, and financially solvent. Dion Rambo is the sole board member, and CEO for this LLC. This firm is headquartered at:

Rambo House,
12655 W. Jefferson Blvd,
Los Angeles, CA 90066
(310) 570-2506
dion@rambohouse.com

Dion Rambo, CEO

E.

Qualifying Experience: Professional

Principal Contact: Dion Rambo (310) 570-2506, email Dion@Rambohouse.com

Dion Rambo, the visionary of DBE, MBE, and SLBE certified Rambo House Marketing Firm. He served as the Principal Contact for the RFQ has more than 25 years of experience in public relations, strategic communications, communications outreach, media strategy, and event management. His expertise includes public relations, event and media coordination, advertising, development of communications for media and the public, and social media marketing. He has worked closely with the City of Los Angeles on progressive community outreach projects. He is recognized as an industry leader throughout Los Angeles County for designing and successfully implementing community centered engagements, socially impacting outreach efforts, behavior changing campaigns and high-profile events. Dion employs 4 staff in Los Angeles County. His corporate office is the City of Los Angeles.

Dion Rambo is responsible for the managing and designing and implementing comprehensive communication and media strategies and project oversight. He is the chief architect for: Branding and promotion, Security protocol management, Event and agenda management, Social media design and media campaign management, website RSVP system, Advertising campaigns that include billboards, signage, photography and printed material fulfillments.

Dion will manages all media relations for Rambo House for high-profile clients. His role involves working with media for the purpose of informing the public of a client's project mission, policies and practices in a positive, consistent and credible manner that will align with the client's public relations protocols. He will serve as a liaison for media and will ensure messaging is consistent for all aspects of outreach and produced materials. She is skilled in developing and implementing Media Outreach Plan and Digital Media Toolkits to educate reporters and editors and encourage coverage that reaches readers and general public. Dion is an expert in crisis management and stakeholder engagement

Awards and Recognition for Dion Rambo and the Rambo House Team include:

- Certificate of Appreciation, Mayor Eric Garcetti, City of Los Angeles Exceptional Community Service Award,
- Commissioner Joel Jacinto, Board of Public Works Certificate of Recognition:
- Commitment to Servicing the Nonprofit Community, Councilman Curren D. Price, Jr., 9th District,
- City of Los Angeles Deputy Director Awards: Certificates of Appreciation (2)
- Eric Marts, Deputy Director of Contract Services Bureau
- Department of Children and Family Services (DCFS) Exceptional Support Award:
- Certificate of Appreciation, Philip Browning, Director of Contract Services Bureau, Department of Children and Family Services (DCFS)

Rambo Houses has assembled a team of brilliant staff.. The track record of producing successful media, outreach and marketing campaigns is built around the synergy that exists

within the team. The leadership team of Rambo House consists of four key staff and support team.

Key Staff Profiles:

MIKKO PALON: COMMUNICATIONS & EXECUTIVE CLIENT MANAGEMENT, RAMBO HOUSE: Mikko has 8 years of experience in communications, marketing, branding, and public relations. Competent in planning and executing special events and trade shows. He is Proficient in PC and Mac OS, MS Office, online social media, photo/video/audio editing software, blogging/vlogging, creating websites and presentations. He possesses strong professional relationships with L.A. City officials, community and non-profit client executives. He is charged with oversight for communications, public relations, and branding initiatives. He serves as staff liaison and operations coordinator for the team. He is the project coordinator for Live Events/Branded Experiences and is an adept social media campaign manager. Mikko is also Fluent in English and Filipino

SEILESH KUMAR, WEB PROGRAMMER RAMBO HOUSE.: Seilesh is responsible for designing, coding and modifying websites, from layout to function and according to a client's specifications. As a dynamic programmer and developer, he strives to create visually appealing sites that feature user-friendly design and clear navigation. Seilish has a track record of proven working experience in web programing in-depth knowledge of modern HTML/CSS, a solid understanding of how web applications work including security, session management, and best development practices.

Chelea Cummings, Project Coordinator, Event Manager, Content Manager (Consultant) Chelea provides event management and planning for high profile and large-scale community events. Her experience planning events from start to finish according to requirements, target audience and objectives. She is responsible for preparing budgets and ensuring adherence She also is multi-talented in print production, and creates stunning, high-quality print and digital collateral (infographics, logos, brochures, white papers, social media assets, blogs, interactive ePubs, banners, books, manuals, motion graphics, etc. She designs interfaces for online and mobile users, create mock-ups, wireframes, edit HTML/CSS, and perform front-end design coding, e-commerce setup and video production and editing.

Xiomora Arlene, Culturally Diverse Market Strategist (Consultant) Xiomora is tasked with executing and incorporating diversity strategies that help meet project goals, evaluating and reporting on a community demographics, and fostering relationships with stakeholders and community associations. She incorporates Data Collection/Analytics for all aspects of the strategies s implemented to ensure maximum audience reach. She is responsible for creating ethic outreach plans, respective to cultural, demographic and language sensitivity, and sourcing appropriate language translation services. Xiomora is fluent in English and Spanish.

E.

Qualifying Experience: Business References

1. Sonya Blake , Director of Community Business, Mayor's Office of Economic Development

   Address: L.A. City Hall (200 N. Spring Street, Los Angeles, CA 90012) Phone : (213) 978-2371 Email: sonya.blake@lacity.org

2. Kecia Washington, Director of Innovation & Partnerships

   Address: Department of Water & Power (111 North Hope Street, Los Angeles, CA 90012) Phone Number: (213) 367-2159 Email: kecia.washington@ladwp.com

3. Aura Garcia, Title: Commissioner, Board of Public Works

   Address: L.A. City Hall (200 N. Spring Street, Los Angeles, CA 90012) Phone: (213) 978-0252 Email: aura.garcia@lacity.org

Litigation:

There is no outstanding litigation related to media relations activity for Rambo House.

F.

Conflict of Interest:

There is no foreseeable conflict of interest that exists for Rambo House in performing the scope of work for this RFP.

CAPABILITY STATEMENT

RamboHouse

12655 W Jefferson Blvd, Los Angeles, CA 90066 | (310) 570-2506 | dion@rambohouse.com | www.RamboHouse.com

ABOUT RAMBO HOUSE

Rambo House, LLC (RH) an award-winning minority-owned small business, is a multi-service outreach management firm based in Los Angeles, California. RH is certified by the Los Angeles County Metropolitan Transportation Authority as a Local, Disadvantaged Minority Small Business Enterprise (LBE, DBE, MBE, SBE) firm specializing in public-private partnerships, consensus and capacity building, project management and project support services with government agencies, private businesses and non-profit organizations in the State of California.

RH was established in 2008, by the Founder and CEO, Dion Rambo as a Limited Liability Company in the State of California.

The RH team is composed of highly skilled professionals with over 20 years of experience in public outreach and event management. Our team works together in an integrated team structure to deliver solid results from project start to completion. As a full-service marketing and PR firm, Rambo House assists clients in crafting multifaceted campaigns and advocacy strategies through the following communication core competencies:

- Community Outreach & Event Management
- Community Engagement
- Small Business Engagement
- Dignitary Access
- Prime Contractor Relations
- Photography & Videography
- Graphic Design
- Media Relations
- Brand Building
- Web Development
- Printing
- Event Logistics

PRIMARY CONTACT

Dion Rambo
Founder & CEO

P: (310) 570-2506
E: dion@rambohouse.com
W: www.RamboHouse.com

NAICS CODES

541820 Public Relations Agencies

541613 Marketing Consulting Services

561920 Convention and Trade Show Organizers

541430 Graphic Design Services

541611 Administrative Management and General Management Consulting Services

SPOTLIGHT PROJECTS

MAYOR GARCETTI'S 2019 SMALL BUSINESS SUMMIT

SBA U.S. Small Business Administration

SMALL BUSINESS AWARDS 2018

Women's Leadership Conference

BEAUTIFICATION

RECENT AWARDS

Certificate of Appreciation
Presented by L.A. Mayor Eric Garcetti

Community Game Changer Award
Presented by Walmart

Certificate of Recognition
Presented by Councilman Curren D. Price

(2) Deputy Director Award, CSB
Presented by Deputy Director Eric Marts

Exceptional Support Award, DCFS
Presented by Director Philip L. Browning

RECENT CLIENTS

Eric Garcetti

ENGINEERING

NEW 9th

SANITATION

SBA

October 15, 2019

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: GENERAL SERVICES DEPARTMENT

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A THIRTY-SIX (36) MONTH AGREEMENT WITH VOLUNTEERS OF AMERICA OF LOS ANGELES FOR THE LEASE OF CITY-OWNED PROPERTY LOCATED AT 700 NORTH BULLIS ROAD

SUMMARY

City Council will consider a request from Volunteers of America of Los Angeles ("Volunteers of America") to enter into a thirty six (36) month (i.e. October 1, 2019 through September 30, 2022) lease agreement, for use of approximately 1,175 square feet of dedicated indoor space at 700 North Bullis Road, Compton, commonly known as the "Career*Link*" facility ("Career*Link*") at the lease rate of $1.00 per square foot.

BACKGROUND

The City of Compton owns certain real property located at 700 North Bullis Road, commonly known as the "Career*Link"* facility. This property is used as a "shared occupancy" facility, offering indoor space for leasing to outside agencies, organizations, and individuals.

Pursuant to guidance of the City Council, in November 2012, the City Manager implemented a City-wide leasing policy which mandates that City-owned facilities and/or property *shall not* be leased without first obtaining proper authorization from the City Council (i.e. an adopted resolution) and execution of a written lease agreement [City of Compton Standard Operating Manual, Policy 4.17(A)]. In addition to other matters, the Policy specifies that lease rates shall be based on the square footage of the area(s) subject to the exclusive use/occupation of the Lessee and that the standard leasing rate for indoor floor space in a City-owned facility shall be ***at least*** **One Dollar ($1.00)** ***per square foot.***

In addition to the base minimum rental rate of $1.00 per square foot for indoor space, proposed lease agreements are to address the costs incurred by the City for utilities, maintenance and repairs, etc. At the Career*Link* location, staff has identified that cost to be ninety-seven cents ($0.97) per square foot.

Thus, the cost to the City will be recovered in a recommended minimal monthly rental rate based on a square footage charge of $1.97 (i.e. $1.00 per square foot base rental rate plus $0.97 per square foot for utilities, maintenance, custodial and security).

STATEMENT OF THE ISSUE

On June 14, 2016, the City Council adopted Resolution No. 24,353, which authorized a 34 month lease agreement with the Volunteers of America to provide dedicated indoor space within the Career*Link* facility (i.e. Rooms 7B and 11A), for use as a general office spaces and pursuant to Council discretion and authority, the rental amount for the lease term was reduced to One Dollar ($1.00) per square foot. The current lease agreement with Volunteers of America has expired and Volunteers of America seeks City Council approval to enter into a 36 month lease agreement (i.e. October 1, 2019 through September 30, 2022), for continued exclusive occupation of office spaces for its organization.

This proposed lease agreement will provide Volunteers of America with exclusive use of the following indoor space at the Career*Link* facility:

Indoor square footage

Classroom 7B	14'x15'	347 square feet
Classroom 11A	14'x12'	828 square feet
Total Exclusive Indoor Square Footage		**1,175 square feet**

Volunteers of America requests that the Council authorize leasing rate provisions different than required by the City's Leasing Policy; more specifically, a lesser rental amount of One Dollar ($1.00) per square foot of indoor space for the term of the lease agreement. Therefore, the proposed lease will be at the rental rate of $1.00 per square feet per month for indoor space for a total monthly lease rate of $1,175.00.

FISCAL IMPACT

If the minimum leasing rate specified within the City's Leasing Policy is followed; that is, $1.97 per sq. ft. for indoor space; the estimated total fiscal impact of this proposed lease will amount to the collection of Two Thousand Three Hundred Fourteen Four Dollars and Seventy-Five Cents ($2,314.75) per month. If the request for a reduced lease rate is approved, the fiscal gain will be One Thousand One Hundred Seventy Five Dollars ($1,175.00) per month.

ALTERNATIVE

The City Council has discretion to choose among a number of options.

1. Authorize the City Manager to enter into a 36 month, of some lesser term, lease agreement with Volunteers of America of Los Angeles:

a. For the minimally recommended City policy rates (i.e. $1.97 per square foot per month = $2,314.75 per month for the indoor space) or for some other rental rate for the 36 month term.

b. For the requested lease rate of $1.00 per square foot per month = $1,175.00 per month for the 36 month term.

2. Deny the request to enter into a lease agreement for this space by Volunteers of America of Los Angeles.

RECOMMENDATION

Staff is not authorized to offer to lease City-owned property wherein the terms sought by the prospective Lessee may vary from the requirements of the City's Leasing Policy; however, due to the City's financial position, coupled with the mandated Corrective Action Plan in response to the State Controller's Audit, staff recommends adherence to Standard Operating Manual, Policy 4.17(A). However, if the Council finds that the public benefit received by the City and its residents is of far more value than the true cost; as reflected within the City's Leasing Policy; of providing use of City-owned property, the decision to revise, reduce or waive certain provisions of the City's Leasing Policy rests in the discretion of the City Council.

VAN WILSON, DIRECTOR
GENERAL SERVICES DEPARTMENT

APPROVED FOR FORWARDING:

CRAIG J. CORNWELL
CITY MANAGER

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A THIRTY SIX (36) MONTH AGREEMENT WITH VOLUNTEERS OF AMERICA OF LOS ANGELES FOR THE LEASE OF CITY-OWNED PROPERTY LOCATED AT 700 NORTH BULLIS ROAD

WHEREAS, the City of Compton owns certain real property located at 700 North Bullis Road, also known as the "Career*Link*" facility, which is used as a "shared occupancy" facility in that it houses certain City administered services in addition to offering indoor spaces for leasing to outside agencies, organizations and individuals; and

WHEREAS, pursuant to guidance of the City Council, in November 2012, the City Manager implemented a City-wide leasing policy [Standard Operating Manual, Policy 4.17(A)], which mandates that City-owned facilities and/or property shall not be leased without first obtaining proper authorization from the City Council (i.e. an adopted resolution) and execution of a written lease agreement; and

WHEREAS, the Policy specifies that lease rates shall be based on the square footage of the area(s) subject to the exclusive use/occupation of the Lessee and that the standard leasing rate for indoor floor space in a City-owned facility shall be *at least* One Dollar ($1.00) *per square foot*; and

WHEREAS, in addition to the base minimum rental rate of $1.00 per square foot for indoor space, proposed lease agreements are to address the costs incurred by the City for utilities, maintenance and repairs, etc. and at the CareerLink facility, staff has identified that cost to be at least ninety-seven cents ($0.97) per square foot, thus the cost to the City will be recovered in a recommended minimal monthly rental rate based on a square footage charge of $1.97 for exclusive use of indoor spaces; and

WHEREAS, on June 14, 2016, the City Council adopted Resolution No. 24,353, which authorized a 34 month lease agreement with the Volunteers of America of Los Angeles ("Volunteer of America") to provide dedicated indoor space within the Career*Link* facility (i.e. Rooms 7B and 11A), for use as a general office spaces and pursuant to Council discretion and authority, the rental amount for the lease term was reduced to One Dollar ($1.00) per square foot; and

WHEREAS, the current lease agreement with Volunteers of America has expired and Volunteers of America seeks City Council approval to enter into a 36 month lease agreement (i.e. October 1, 2019 through September 30, 2022), for exclusive occupation of office spaces for its organization; and

WHEREAS, the Volunteers of America has requested that the Council authorize a leasing rate different than required by the City's Leasing Policy; more specifically, a lesser rental amount of $1.00 per square foot; and

WHEREAS, due to the City's financial position, coupled with the mandated Corrective Action Plan in response to the State Controller's Audit, staff recommends adherence to Standard Operating Manual, Policy 4.17(A); however, if the Council finds that the public benefit received by the City and its residents is of far more value than the true cost; as reflected within the City's Leasing Policy; of providing use of City-owned property, the decision to revise, reduce or waive certain provisions of the City's Leasing Policy rests in the discretion of the City Council.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. That the City Manager, upon the advice and approval of the City Attorney is authorized to enter into a 36 month lease agreement, from October 1, 2019 through September 30, 2022, with Volunteers of America of Los Angeles for the use

of approximately 1,175 square feet (specifically, Rooms 7B and 11A) of indoor space at 700 North Bullis Road, Compton (Career*Link* facility), for general office use.

Section 2. That the rental rate for the thirty six (36) month term of the lease agreement shall be _____ ($) per _____.

Section 3. That Account No. 1001-000-000-3420 has been established to receive all facility lease payments.

Section 4. That a certified copy of this Resolution shall be filed in the offices of the City Manager (City Security), City Clerk, City Controller, General Services, Career*Link*, and the City Attorney.

Section 5. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this ____ day of _____, 2019.

_____
MAYOR OF THE CITY OF COMPTON

ATTEST:

_____
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF COMPTON)

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council of the City of Compton, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2019.

That said Resolution was adopted by the following vote, to wit:

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSTAIN: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-

_____
CITY CLERK OF THE CITY OF COMPTON

DEMOLITION NOTES

A. PERFORM ALL DEMOLITION OPERATIONS WITH REGARD TO ADEQUATE SAFETY; IN STRICT COMPLIANCE WITH ALL APPLICABLE STATE AND LOCAL SAFETY LAWS; WITH THE RULES AND REGULATIONS OF ALL AGENCIES HAVING JURISDICTION. OBTAIN REQUIRED PERMITS FROM AUTHORITIES.

B. NOTIFY AFFECTED UTILITY COMPANIES BEFORE STARTING WORK AND COMPLY WITH THEIR REQUIREMENTS. DISCONNECT AND CAP INDICATED UTILITIES BEFORE STARTING DEMOLITION OPERATIONS.

C. CONFORM TO APPLICABLE REGULATORY PROCEDURES WHEN DISCOVERING HAZARDOUS OR CONTAMINATED MATERIALS. OBTAIN HAZARDOUS MATERIAL REPORTS AND INVENTORIES FROM OWNER AND DO NOT PROCEED WITH WORK WHEN HAZARDOUS MATERIALS APPEAR TO BE PRESENT. HAZARDOUS MATERIALS HANDLING SHALL BE PERFORMED BY PROPERLY CREDENTIALED CONTRACTORS.

D. UNANTICIPATED CONDITIONS: IF UNANTICIPATED MECHANICAL, ELECTRICAL OR STRUCTURAL ELEMENTS WHICH CONFLICT WITH INTENDED FUNCTION OR DESIGN ARE ENCOUNTERED, INVESTIGATE AND MEASURE BOTH THE NATURE AND EXTENT OF THE CONFLICT AND REPORT IT TO THE ARCHITECT.

E. CEASE OPERATIONS AND NOTIFY ARCHITECT IMMEDIATELY IF SAFETY OF THIS OR ADJACENT STRUCTURES APPEARS TO BE ENDANGERED. TAKE PRECAUTIONS TO PROPERLY SUPPORT STRUCTURES. DO NOT RESUME OPERATIONS UNTIL SAFETY IS RESTORED.

F. SURVEY EXISTING CONDITIONS AND CORRELATE WITH DRAWINGS AND SPECIFICATIONS TO DETERMINE EXTENT OF DEMOLITION REQUIRED. DRAWINGS ARE DIAGRAMMATIC IN NATURE AND DO NOT REPRESENT THE REQUIRED DEMOLITION IN EXHAUSTIVE DETAIL.

G. ENSURE SAFE PASSAGE OF PERSONS AROUND AREA OF DEMOLITION. ERECT TEMPORARY COVERED PASSAGEWAYS AS REQUIRED BY AUTHORITIES HAVING JURISDICTION.

H. ITEMS INDICATED TO BE REMOVED AND NOT OTHERWISE INDICATED TO BE REINSTALLED OR SALVAGED SHALL BE REMOVED AND SCRAPPED BY THE CONTRACTOR. ALL DEMOLISHED OR REMOVED ITEMS AND MATERIALS SHALL BE CONSIDERED SCRAP EXCEPT FOR THOSE INDICATED TO REMAIN, THOSE INDICATED TO BE REINSTALLED, THOSE INDICATED TO BE SALVAGED.

I. CONSTRUCTION OR ITEMS INDICATED TO REMAIN SHALL BE PROTECTED AGAINST DAMAGE DURING DEMOLITION OPERATIONS. WHERE PRACTICABLE, AND WITH THE ARCHITECT'S PERMISSION, THE CONTRACTOR MAY ELECT TO REMOVE ITEMS TO A SUITABLE STORAGE LOCATION DURING DEMOLITION AND THEN PROPERLY CLEAN AND REINSTALL THE ITEMS.

J. DEMOLISH AND REMOVE EXISTING CONSTRUCTION ONLY TO THE EXTENT REQUIRED BY NEW CONSTRUCTION AND AS INDICATED IN THE CONTRACT DOCUMENTS.

K. PERFORM SELECTIVE DEMOLITION USING METHODS WHICH ARE LEAST LIKELY TO DAMAGE WORK TO REMAIN AND WHICH WILL PROVIDE PROPER SURFACES FOR PATCHING. PERFORM REPAIRS IN ACCORDANCE WITH PATCHING REQUIREMENTS.

L. USE SUCH METHODS AS ARE NECESSARY TO COMPLETE THE WORK WITHIN THE LIMITATIONS OF GOVERNING REGULATIONS AND THE REQUIREMENTS OF THE CONTRACT DOCUMENTS. PROMPTLY DISPOSE OF MATERIALS RESULTING FROM DEMOLITION OPERATIONS.

M. TRANSPORT MATERIALS RESULTING FROM DEMOLITION OPERATIONS AND LEGALLY DISPOSE OF OFF-SITE.

N. REMOVE & REPLACE EXISTING LIGHT FIXTURES & OUTLETS AS REQUIRED.

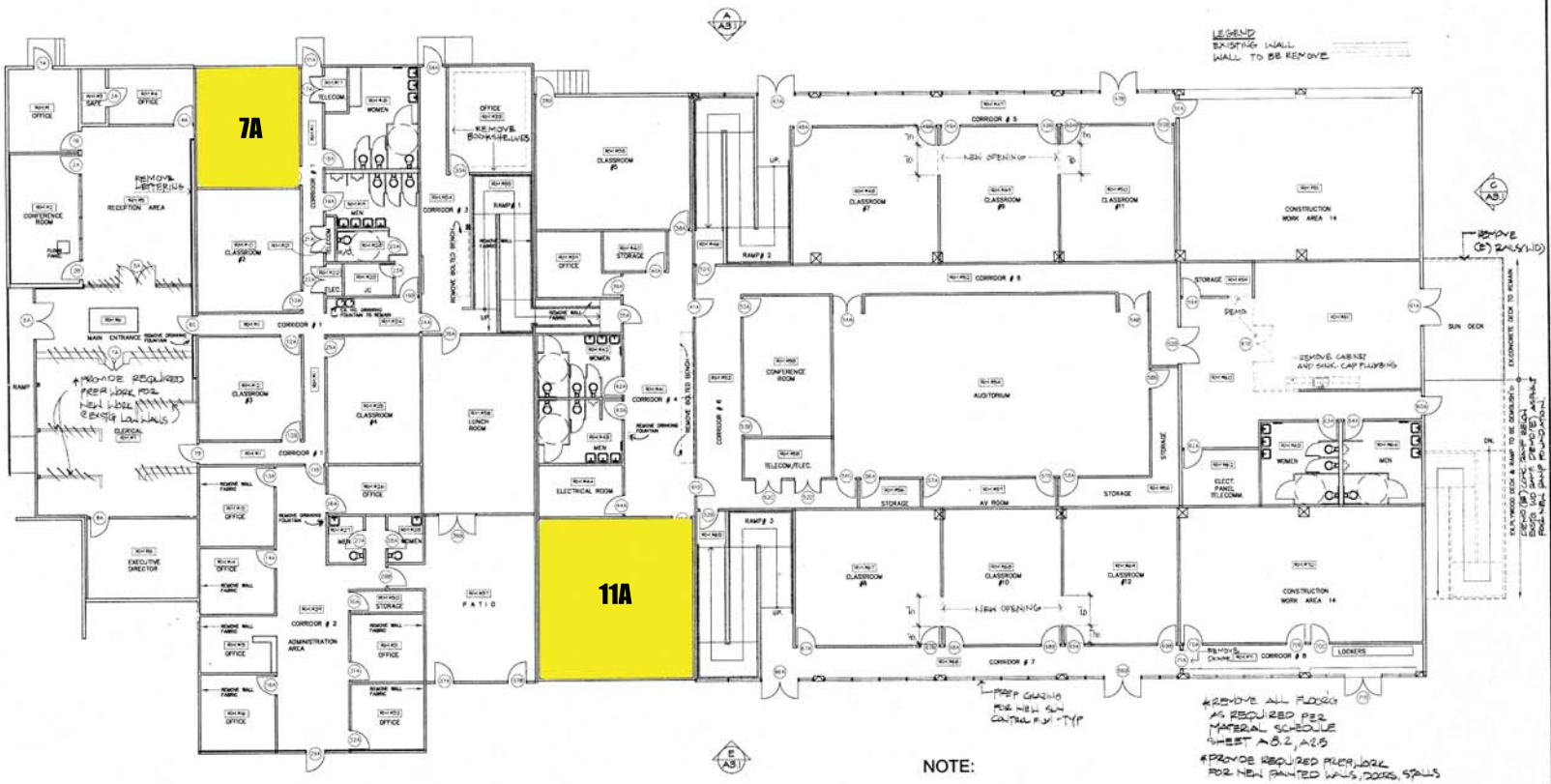
O. REMOVE EXISTING CONDUITS & WIRING

P. REMOVE EXISTING PLUMBING AS REQUIRED.

Q. DISMANTLE & REMOVE EXISTING FREIGHT ELEVATOR & ACCESSORIES.

R. DO NOT REMOVE EXISTING STRUCTURAL BEAM STRAPS.

S. MODIFY EXISTING SPRINKLERS AS REQUIRED TO ACCOMODATE SUSPENDED CEILING & NEW DESIGN LAYOUT.



NOTE:

REMOVE AND STORE ALL PICTURE FRAMES BEFORE PAINTING. INSTALL AFTER WORK IS COMPLETED.

REMOVE ALL BULLETIN BOARDS & MARKER BOARDS BEFORE PAINTING

REVISIONS

DRAWN BY: AG/JB/MG/JS

BIRDAGROUP
2950 Hoover Avenue, Los Angeles, 90027
323.666.7168 323.666.7866 FAX

PROJECT NAME:
CITY OF COMPTON
COMPTON CAREERLINK
700 N. BULLIS RD. COMPTON CALIF. 90220

TITLE:
EXISTING / DEMOLITION FLOOR PLAN

SCALE: 1/8"=1'

DATE:

SHEET NO.
A-2.2