

Members of the public may observe this meeting via Channel 36 or via city website streaming services at www.comptoncity.org, and offer comments at this meeting telephonically by leaving a voicemail at (310) 605-6335, or electronically by emailing your comments to contactcityclerk@comptoncity.org, by 4:00 p.m., the day of the meeting. If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the American with Disabilities Act ("ADA") please contact the City Clerk's Office at (310) 605-5530 or email contactcityclerk@comptoncity.org prior to the meeting for assistance.

**COMPTON CITY COUNCIL
AGENDA
07/28/2020
5:30 PM**

**Closed Session 4:30 P.M.
Public Meeting 5:30 P.M.**

**CITY COUNCIL CHAMBERS
205 SOUTH WILLOWBROOK AVENUE
COMPTON, CALIFORNIA 90220**

CALL TO ORDER

ROLL CALL

PUBLIC COMMENTS ON CLOSED SESSION AGENDA ITEMS

(Persons wishing to address the City Council on the Closed Session items may do so at this time. Comments are limited to one (1) minute per speaker and shall be limited to Closed Session agenda items)

CLOSED SESSION – 4:30 p.m.

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: City Manager

Pursuant to California Government Code Section 54957

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

PROPERTY NEGOTIATIONS: Northeast side of Auto Drive North at the corner of Auto Drive South, referred to as "Lot 14" Los Angeles County Tax Assessor Parcel Number 7318-003-077

NEGOTIATING PARTIES: City Manager/Assistant City Manager and Prism Realty Corporation

Pursuant to California Code Section 54956.8

RECESS TO CLOSED SESSION

PUBLIC MEETING – 5:30 P.M.

OPENING

ROLL CALL

REPORT ON CLOSED SESSION ACTION(S)

WORKSHOP

5:35 P.M. PUBLIC WORKSHOP FOR THE COMPTON STATION TRANSIENT ORIENTED DEVELOPMENT SPECIFIC PLAN

INTRODUCTION OF SPECIAL GUESTS

PUBLIC COMMENTS ON AGENDA ITEMS AND NON-AGENDA MATTERS

CONSENT AGENDA

Consent items are routine and expected to be non-controversial. They will be acted upon by the Council at one time without discussion unless a Council Member requests an item be removed or discussed.

APPROVAL OF MINUTES

1. JUNE 29, 2020 - SPECIAL
JULY 7, 2020

**CITY MANAGER/CITY ATTORNEY/CITY CONTROLLER/CITY TREASURER
REPORTS**

2. INVESTMENT REPORT - JUNE 30, 2020 (RECEIVE AND FILE)

CITY ATTORNEY

3. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON RESCINDING RESOLUTION NO. 25,125 AND RATIFYING LEGAL SERVICES RETAINER AGREEMENTS ENTERED FOR FISCAL YEARS 2019-2020 AND 2020-2021

CITY FIRE DEPARTMENT

4. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ESTABLISH PURCHASE ORDERS TO ONE OR MORE VENDORS (DION AND SONS, JANKOVICH AND WOOD OIL) FOR THE PROVISION OF GASOLINE AND DIESEL FUEL FOR THE CITY'S FLEET AND EQUIPMENT FOR IN AN AMOUNT NOT TO EXCEED TWO HUNDRED AND NINETY THOUSAND (\$290,000.00)
5. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE ESTABLISHMENT OF A PURCHASE ORDER FOR LIFE ASSIST MEDICAL SUPPLIES, INC. FOR THE PURCHASE OF MEDICAL SUPPLIES AND RELATED EQUIPMENT FOR THE FIRE DEPARTMENT (\$85,000)
6. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON ADOPTING THE TERMS AND CONDITIONS OF THE CALIFORNIA FIRE ASSISTANCE AGREEMENT FOR REIMBURSEMENT OF THE CALIFORNIA FIRE AND RESCUE MUTUAL AID SYSTEM
7. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ESTABLISH PURCHASE ORDERS FOR SOUTH COAST EMERGENCY VEHICLE SERVICE (PIERCE) AND WILLIAM KALVIKOV DBA FIRE APPARATUS SOLUTIONS FOR MAINTENANCE AND REPAIRS OF EMERGENCY FIRE APPARATUS FOR FISCAL YEAR 2020-2021 (\$100,000)

CITY MANAGER

8. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON EXPRESSING THE INTENT OF THE CITY OF COMPTON TO BE REIMBURSED FOR CERTAIN EXPENSES RELATING TO CERTAIN CAPITAL EXPENDITURES OF THE CITY

GRANTS DEPARTMENT

9. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AMENDING THE 2020-2021 FISCAL YEAR BUDGET AND ACCEPTING GRANT FUNDS FROM THE U.S. DEPARTMENT OF JUSTICE/BUREAU OF JUSTICE ASSISTANCE FOR PURCHASING EQUIPMENT AND SUPPLIES IN RESPONSE TO THE CORONAVIRUS PANDEMIC (\$247,611)

RISK MANAGEMENT

10. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO MULTI-YEAR AGREEMENTS WITH VARIOUS SERVICE PROVIDERS FOR THE CITY'S SELF-INSURED WORKERS' COMPENSATION PROGRAM

WATER DEPARTMENT

11. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON ACCEPTING THE PROFESSIONAL SERVICES PROPOSAL OF AND ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH CIVILTEC ENGINEERING INC. AND ESTABLISH A PURCHASE ORDER IN THE AMOUNT OF \$50,000.00 FOR ON-CALL ENGINEERING SERVICES FOR FISCAL YEAR 2020/2021

REGULAR AGENDA

REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND COMMITTEES AND CITY COUNCIL

12. APPOINTMENT(S) OF OFFICERS, COUNCIL MEMBERS, BOARDS/COMMISSIONS AND COMMITTEES

DESIGNATION OF VOTING DELEGATES AND ALTERNATES
(League of California Cities Annual Conference & Expo - October 7-9, 2020)

NEW BUSINESS

13. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON RESCINDING RESOLUTION NOS. 25,175 AND 25,223, AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH AND ESTABLISH A PURCHASE ORDER FOR LOS ANGELES NEIGHBORHOOD HOUSING SERVICES TO ASSIST IN THE IMPLEMENTATION AND ADMINISTRATION OF THE FIRST TIME HOMEBUYERS AND HOME REHABILITATION PROGRAMS (\$80,000)
14. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO AN EXCLUSIVE NEGOTIATION AGREEMENT WITH LANDSPIRE GROUP TO WORK OUT THE TERMS AND CONDITIONS OF A PURCHASE AND SALE AGREEMENT FOR THE DISPOSITION AND DEVELOPMENT OF A CERTAIN HOUSING SUCCESSOR AGENCY-OWNED PROPERTY LOCATED AT 1434 WEST COMPTON BOULEVARD FOR A PROPOSED 70-UNIT MULTI-FAMILY AFFORDABLE HOUSING COMMUNITY
15. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A TWO (2) YEAR PROFESSIONAL SERVICES AGREEMENT WITH AND ESTABLISH A PURCHASE ORDER FOR CALIFORNIA POLICY SOLUTIONS TO PROVIDE STATE LEGISLATIVE AND ADVOCACY SERVICES (\$192,000)
16. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A TWO (2) YEAR PROFESSIONAL SERVICES AGREEMENT WITH AND ESTABLISH A PURCHASE ORDER FOR MADISON GROUP TO PROVIDE FEDERAL LEGISLATIVE AND LOBBYING SERVICES (\$216,000)
17. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON ADOPTING A CODE OF CONDUCT AND CENSURE POLICY FOR CITY COUNCILMEMBERS
18. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON ADOPTING AND AUTHORIZING THE HUD-MANDATED 2020-2021 ANNUAL ACTION, 2020-2024 CONSOLIDATED PLAN AND CDBG-CV19 FUNDING PLAN TO BE SUBMITTED TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
19. AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COMPTON LEVYING A MUNICIPAL TAX RATE FOR THE FISCAL YEAR 2020-2021

COUNCIL COMMENTS

ADJOURNMENT

NEXT REGULAR MEETING: 9/1/2020 @ 5:30 PM

Visit our website at <http://www.comptoncity.org>

JULY 28, 2020

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: CITY MANAGER

**SUBJECT: A WORKSHOP PRESENTATION ON THE COMPTON STATION
TRANSIT ORIENTED DEVELOPMENT (TOD) SPECIFIC PLAN**

SUMMARY

The Compton Station TOD Specific Plan initiated in the fall of 2018, is currently nearing the end of the initial phase of the Outreach Plan and the next step in the planning process is to develop a preferred land use plan on which to base the specific plan. Staff and the consultant (The Arroyo Group) will present three (3) land use alternatives for consideration. The goal is to receive direction from the City Council as to your preference for one of the three land use alternatives.

The proposed alternative land use designs are as follows:

- A. *Cultural (1040 units proposed and 345 affordable units and 2.4 acres of open space)*
- B. *Greening (459 units proposed and 299 affordable units and 8.2 acres of open space)*
- C. *Commercial (1334 units proposed and 360 affordable units and 2.3 acres of open space)*

Each of the above alternatives promotes a specific development theme, but they all emphasize high density mixed use development, promote light rail transit use and create a pedestrian/bike friendly environment.

BACKGROUND

In early 2019, the City initiated the effort to prepare a Transit Oriented Development Specific Plan around the Metropolitan Transportation Authority Blue Line Compton Station. This planning effort is funded by a grant from the Metropolitan Transportation Authority. The purpose of the Transit Oriented Development Specific Plan is to promote light rail transit use and high density mixed use development with affordable housing. The size of the project area is 575 acres and contains a population of 12,242. The project area is bounded by East Peck and Cressey Street to the north, Indigo Street to the south, Matthisen Avenue to the west, and south Santa Fe Avenue to the east.

Outreach:

As part of this project, staff created an Outreach Plan to obtain community feedback in a comprehensive and systemic manner. This Outreach Plan describes the community engagement activities that are planned to be completed in order to inform the property owners, citizens and developers of the proposed Transit Oriented Development Specific Plan for Compton Station.

The goals of this Outreach Plan are to:

1. Ensure that a broad representation of interests are reflected throughout the planning process.
2. Build momentum toward implementation on the part of community members and key stakeholders.
3. Empower community members to provide feedback on TOD Plan concepts and drafts that will shape the final document.

The Outreach Plan will involve conducting:

- Surveys online and in person
- Holding Pop Up events
- Conducting Stakeholder Interviews
- Conducting Developer Interviews
- Creating a Project Web page
- Creating an Instagram presence
- Creating a Stakeholder Committee
- Conducting Virtual Workshops with community
- Conducting City Council and Planning Commission study sessions

Past Outreach efforts/events conducted far include:

- | | |
|---------------------------------|--------------------|
| • Compton Open Mic Night | September 26, 2019 |
| • Youthbuild Workshop | September 30, 2019 |
| • Developer Interviews | October 2019 |
| • Stakeholder Interviews | November 2019 |
| • Online Community Survey | December 2019 |
| • Christmas Parade Booth | December 14, 2019 |
| • Stakeholder Committee Meeting | May 14, 2020 |
| • Planning Commission Meeting | June 10, 2020 |

RECOMMENDATION

Staff is requesting direction from the City Council on the selection of one preferred draft land use alternative and or certain features from any draft land use plan to incorporate to prepare a final draft TOD specific plan land use plan

ROBERT DELGADILLO, SENIOR PLANNER
COMMUNITY DEVELOPMENT

APPROVED FOR FORWARDING:

CRAIG J. CORNWELL
CITY MANAGER

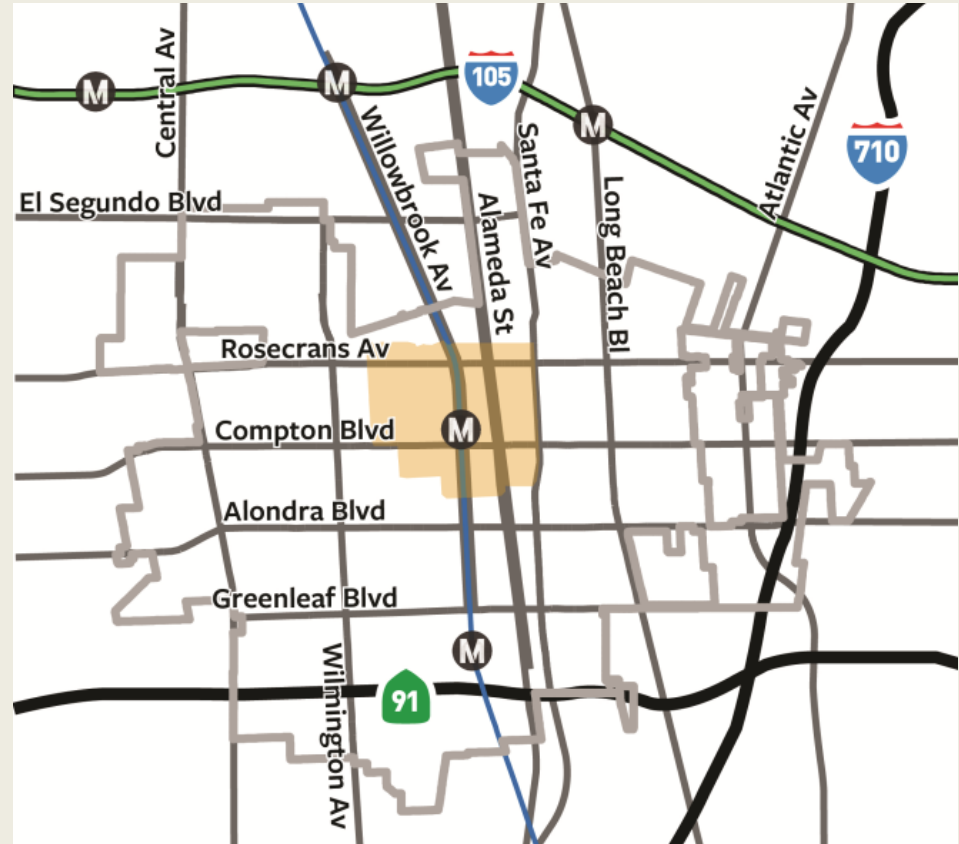


NEXT STOP: COMPTON

July 28, 2020
The Arroyo Group



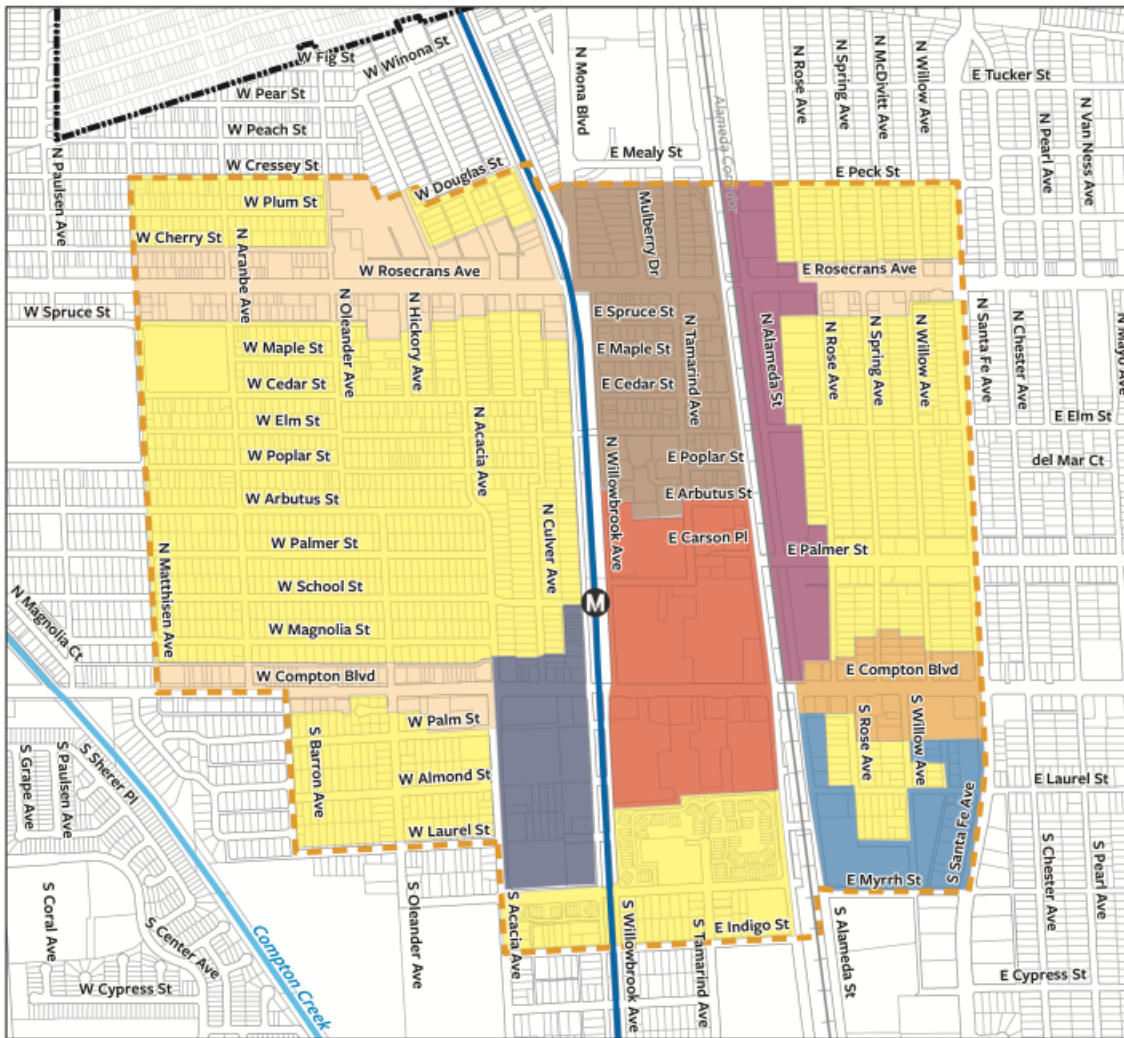
Next Stop
Compton will
create a new
**Compton
Station Specific
Plan.**



Purposes of the Specific Plan

“Building a better downtown”

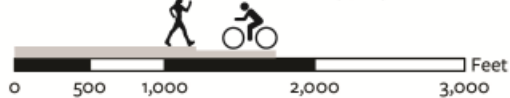
- **Promote new development and rehabilitation**
- **Strengthen local identity and unique sense of place**
- **Create employment, career and advancement opportunities**
- **Create a pedestrian- and bike-friendly environment**
- **Increase transit ridership**



Districts - Proposed

-  City of Compton
-  TOD Specific Plan Area
-  Metro Line A
-  Alameda Corridor
-  Compton Creek
-  Civic Center
Active, historic, community focus, symbolic
-  City Core
Vibrant, commercial, local & regional destination, dense, most walkable
-  Compton Blvd East
Locally-focused, arts, nightlife, neighborhood businesses
-  Residential Areas
-  City Yard and Adjacent
Creative, ceramics, educational, entrepreneurial
-  Alameda East Corridor
Sustainable, park
-  Rosecrans Center
Existing residential with:
a) Artisan, manufacturing, welding,
b) New residential/Local Commercial - remove viaduct
-  Neighborhood Corridors
pleasant, safe, neighborhood-serving

5 minute walk (1,200') 2 minute bike (1,760')



Listening Outreach

- Open Mic Night
- Youth Build
- Online survey
- Christmas Parade
- Stakeholder interviews
- Developer interviews



Compton Values

- **Brother's Keeper:** Compton is a family-oriented community where people look out for each other.
- **Compton Proud:** Compton is proud of its unique and historic community.
- **Hub of Culture:** Compton creates culture that spreads worldwide, yet contributes to the city.
- **Building the Future:** Compton invests in educational, artistic, recreational and career opportunities for its youth.

Community Priorities

1. Maintenance and Security
2. Housing
3. Retail Amenities and Entertainment
4. Community Gardens and Urban Greening
5. Pedestrian and Bicycle Mobility
6. Arts and Culture
7. Quality Job Creation

*Ranked by # votes in
surveys and at events*

Contents of the Specific Plan

- **Illustrated, community-supported vision**
- **New zoning and development standards**
- **Design concepts for improvements to streets, parks, plazas and open spaces**
- **Physical improvements for parking, pedestrian circulation, bicycle circulation**
- **Public financing and other implementation measures**

A – Cultural Alternative



Market
+1040
units



Affordable
+345
units

Open Space
+5.8
acres



B – Greening Alternative

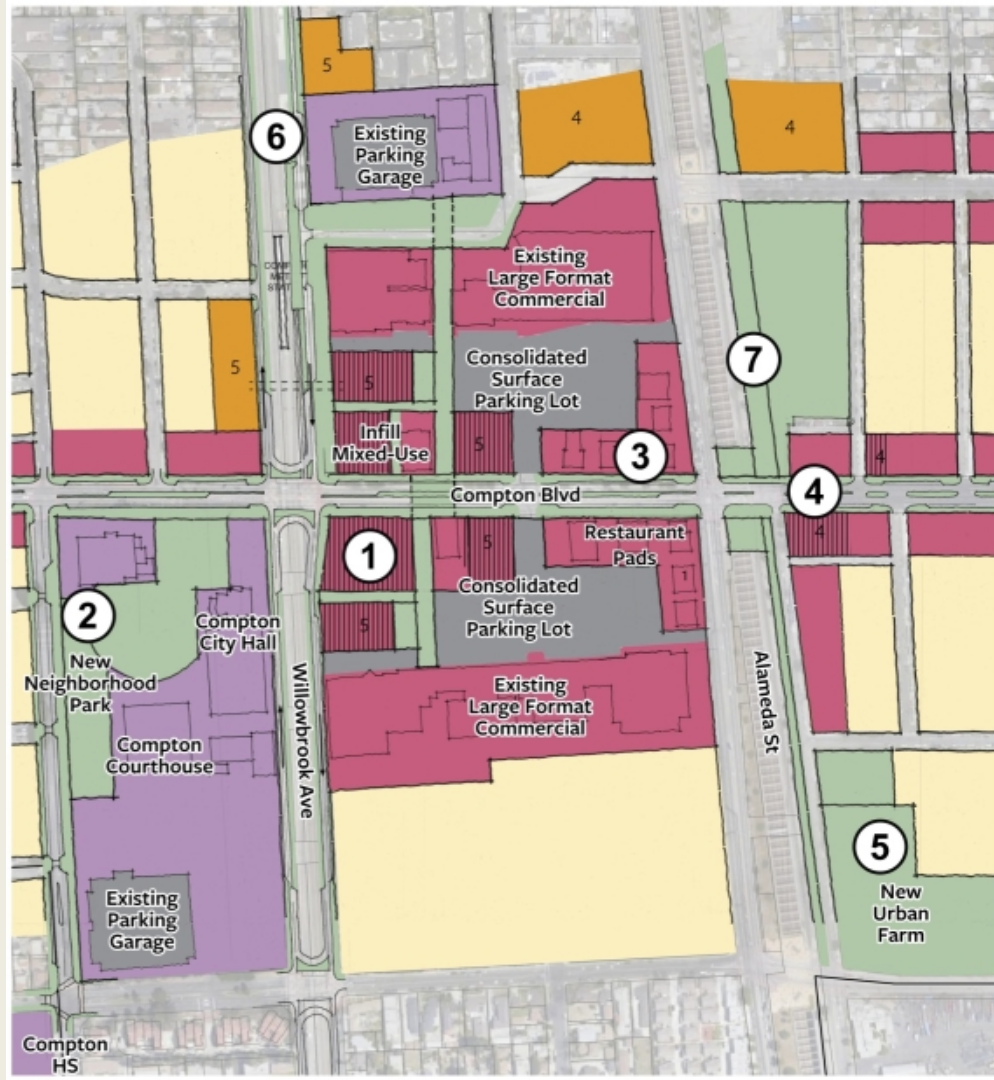


Market
+459
units



Affordable
+299
units

Open Space
+8.2
acres



C – Commercial Alternative



Market

+1334

units



Affordable

+360

units

Open Space

+2.3

acres



Public Preferred Plan (to date)

- 10 responses – survey
- 30 responses - Instagram
- Commercial alternative for Renaissance/Town Center
- Concern about gentrification
- Interest in creating more park space



Stakeholders Committee Preferred Plan

- 5 attendees
- Civic Center development with park space
- Cultural development – music incubator
- Compton Bl. narrowing and walk of fame



Next Steps:

- City Council Comments and Questions
- Select one Land Use Alternative

END

JUNE 29, 2020

The Special Compton City Council Meeting was called to order at 1:40 p.m. via Zoom, by Mayor Aja Brown.

ROLL CALL

Council Members Present – Chambers, McCoy, Sharif, Brown *(Via Zoom teleconference)*

Council Members Absent – Galvan *(Joined the meeting at 3:08 p.m.)*

Other Officials Present: D. Brown, A. Godwin, D. Sanders, C. Cornwell

CITY ATTORNEY'S REPORTS

1. Discussion with Los Angeles County Sheriff Alex Villanueva to discuss demands for accountability, transparency reforms to uses of force and contractual obligations of the Sheriff's Department.

City Clerk Alita Godwin commented that members of the public may observe this meeting via Channel 36 or via city website streaming services at www.comptoncity.org, and offer comments at this meeting telephonically by leaving a voicemail at (310) 605-6335, or electronically by emailing your comments to contactcityclerk@comptoncity.org, by 4:00 p.m., the day of the meeting. If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act ("ADA") please contact the City Clerk's Office at (310) 605-5530 or email contactcityclerk@comptoncity.org prior to the meeting for assistance.

PUBLIC COMMENTS ON AGENDA ITEMS

City Clerk Alita Godwin indicated that she has received numerous comments from members of the public regarding the case of Mr. Andres Guardado and the actions of the Los Angeles County Sheriff's Department. The comments submitted contained the following statements/demands as listed below:

1. The release of all the video footage taken from the auto body shop.
2. Release of the autopsy hold on the remains of Andres Guardado.
3. Release of Andres Guardado's body to his family.
4. Release previous complaints regarding Deputy Miguel Vega.
5. Fire, arrest and file legal charges against Deputies Vega and Hernandez for the murder of Andres Guardado.
6. Demand for independent investigation into the shooting.

The following individuals presented communication to the City Council asserting these above-listed demands in relation to the death of Andres Guardado:

Susanna Arias, Jaclyn Allen, Nikolas Apostolopoulos, Sassefi Assefi, Sebastia Ayala, Ramon Avila-Ayala, Emma Buerklin, Chelsea Bell, Sam Baum, Mary Helen Berg, Chris Brown, Cordelia Baum, Erika Basurto, Catie, Butler, Jordan Baum, Isabel Balboa, Anna Bahr, Eric Carrasco, Freddie Cabrera, Melissa Contreras, Stephanie Clavijo, Lee Carlisle, Adam Coletti, Jennifer Cameron, Medeleine Coleman, Kiera Dixon, Marybel Duarte, Julie Dubois, Alison Dunlevy, Samantha Duran, Math Erao, Karla Fuentes, Tatiana Evans, Sofie Fier, Brandy Finmark, Jennifer Flores, Bam Bam Freeman, Ana F., Alejandro Garcia, Amin Gamal, Cynthis Garcia, Joey Greenstein, Harley Geffner, Nick Gerber, Rachel Hastings, Amanda Hennessey, Caroline Hwang, Randi Hockett, Jazmine Hill, Colleen Hargaden, Brenda Iglesias, Lyssa Ichikawa, Jeffrey Jeong, Sarah J, Macauley Johnson, Abigail Kuhns, Kristin Clarity, Casey Khademi, Courtney K., Maia Kazin, Nina K., Natalie Katz, Lorcan Kilmartin, Vincent Lai, Stacy Leon, Christine Lozano, Austin Lozano, Heidi Linnebach, Justin Lebens, Wendy Lujan, Helen Lueders, Jason Lobell, Lisa Ndecky Llanos, Melissa Mujica, Evelyn Menjivar, Alejandra Machado, Thea Mora, Melissa Mujica, Dan Monick, Moskowitz Jared, Cindy, Melchor, Mary Mattingly, Daisy Monterroso, Juan Mercado, Louis Morton, Giorgia Mannucci, Jazim Moreno, Aimee Munton, Amanda Nieto, Karen Oliva, Crystal Owings, Claudia Otten, Camille Patrao, Jaffrey Peixoto, Hannah Pautz, Pepper, Diana Padua, DeAnna

Pittman, Erin Palermo Brooks, Stephanie Ramos, Rohnia, Eric Rodriguez, Miller Robinson, Jordan Riggs, Halie Rosenberg, Robert Rodriguez, Sarah D., Shello, Sophie Santana, Stella Stahl, Lauren Schultz, Diana Schonfield, A. Sanchez, Liana Sposto, Sabina Szczepanec, Remy Schor, Stacy Stace, Paula Salazar, Catherine Schetina, Stephanie Salas, Marisol Sanchez, Julia Schwartz, Luke Settecase, Hannah Thompson, Kristen Tarin, Andrew Tachman, Alheli Tostado, Arianne Vance, Kevin Witco, Brianne Wilhelmi, Andrew Wofford Lisa Wu, Jenna Westover, Jennifer Wong, Vanessa Wilson, Kathy Yamamoto, Christina Ybarra, Amaris Zamora, Emily Zietlo.

Connie Halbig – “Sheriff Villanueva: As a resident of Compton I have two and only two questions for you. And I would like an answer. (1) How can you justify an 18-year-old running away being shot 6 or 7 times/Even if he did have a made by pieces gun? What threat was he to your officers running away? (2) Why do you send Compton the cream-of-the-crop most racist officers you have? This is what I know from experience a year ago against African-Americans. What joy do you get from that? You must either stepped out or send us better for our community. I would like an answer to these questions from you!

Unidentified Speaker – “Captain CLARK, what are your plans for your DEPUTIES, that were caught on video beating DALVIN PRICE, now that the DISTRICT ATTORNEY rejected the false charges! How's the investigation going with the incident following on McDivitt? How was it the next day your DEPUTIES stated DALVIN PRICE had a gun and shot at them and that story quickly went away? For 22 million dollars a year, we would like to know, the solved crime status! How many solved murders? Categories of charges and how many solved! For the City of COMPTON! Rape, robbery, kidnap, attempted murder, etc.! When can we expect the information!”

Cool Angeles- “Sheriff Villanueva is a monster not worthy of the tile he holds nor the title he gives himself of progressive. He has a classic abuser mentality of gaslighting those beneath him, which in his position as Sheriff means everyone to him. He demonizes the public and does not seek to provide care to people in the community who are starved of opportunity by the oppression that exist in the United States. He exploits the oppression in order to bloat out his useless department by claiming a horde of criminals work on every corner. We are fine people in this country. We deserve protection from people who care about all of us, no matter our background or housing situation, and protect us from organized crime that truly threatens us not petty criminals in need of opportunity and care.

They gun down innocent young people and claim they are saving us from them. These people aren't about to go on any sort of major or minor crime spree. They are people who are loved and worthy of living a life whether it's messy or buttoned up or just making a living for their family and loving their dad enough to think of his coffee and helping the family financially. God bless Andres Guardado and arrest the terrorist cops in LASD who killed him. Resign Villanueva you monster. Your politics and rhetoric don't belong in LA or anywhere on earth. Trusting LASD with reforming itself will only enforce its need to assert its authority with more brutality because the culture is beyond broken. It's an active danger to good people who are demonized by coward cops. Defund and dismantle LASD, the biggest gang in LA.”

Lillie Cosgrove – “Our social contract is at stake. Citizens are holding up our end of the contract, police need to do the same and change their relationship with the city. No more use of force, different training, more social workers instead of armed police. Citizens demand justice for Andres Guardado. Be transparent and release footage taken from the body shop location. Release the "autopsy" hold and release Andres Guardado's body so his family can mourn. Citizens would like to have faith in police, please help us get there by doing your part!”

Gabriela Leslie - “To whom it may concern, I am writing as a third generation Angeleno and individual invested deeply in the welfare of the citizens of this city to demand the Compton City Council take action to hold the police accountable for the murder of Andres Guardado and use this moment to pursue transformative changes in policing. Too many have fallen at the hands of the police, both through overt killings and through daily harassment and crime creation in order to meet quotas and make overtime pay that erodes the ability of individuals, particularly those of color, to live healthy, happy, and resourced lives. I urge the city council to hold Sheriff Villanueva accountable for shielding cops from accountability and obscuring accusations of abuse of power at the hands of the LASD. I urge the city fight for defunding the police forces that patrol Compton and

instead invest in critical social services, like housing, mental health care, and addiction rehabilitation outreach and programs. Thank you and don't let this crucial moment go to waste.”

Hector Huevo – “I'm a homeowner in Compton and I am deeply disappointed in how the sheriff's administration has been directing deputies to respond to protests over the last several weeks. During the Mayor's march from Compton Plaza to city hall, grossly militarized sheriff's lined the streets in a disgusting display of intimidation while marchers peacefully passed on their way to the Compton Civic Center. Weeks later, as residents gathered to condemn the murder of Andres Guardado, sheriffs escalated to violence by firing gas and rubber bullets at protesters who refused to disperse. The sheriff's dispersal order was never necessary and hasn't been necessary at any of the protests in the last several weeks. The city council should demand that Sheriff Villanueva immediately: ONE - Release the body of Andres Guardado to his family. TWO - End the security hold on the coroner's autopsy report. THREE - Release the footage from nearby cameras from the body shop where Andres was murdered. Thank you.”

Kito Singleton, Proud Compton resident – “Good Morning. My name is Kito Singleton, a Compton resident for most of my life. Firstly, I would like to thank the council for improving communication to Compton residents, a request I have made in a previous council meeting. In regards to the two latest incidents with the sheriff's department, I find them both reprehensible. I appreciate the council streaming the hearing and allowing comments, but I will be at work and unable to watch live. I implore the council to leave the recording of the meeting, UNEDITED, on the city website for those of us who have other commitments. I know I am not the only person with work, medical appointments, meetings or other reasons for not being able to watch live at 1:30 on a weekday. Thank you for your consideration.”

Chris Jensen – “I am making this comment in regards to the case involving Andres Guardado, a young man who should still be with us today. As a resident of Los Angeles I am urging you to do everything you can to see that he gets justice. Firstly, it is imperative to hold the deputies responsible for this horrific murder accountable and see that they face consequences for their actions. Miguel Vega and Chris Hernandez must be immediately fired and prosecuted to the fullest extent of the law. Moreover, the details of this case must be made available to the public. This includes releasing all the video taken from the body shop location and releasing the autopsy hold that is currently in place. Lastly, out of respect to his family and love ones, please return the body so that he may be mourned properly by those closest to him.

The horrific death of Andres Guardado is not only devastating in and of itself, but it also adds yet another name to the long list of lives taken by law enforcement. The people of Los Angeles are demanding justice and one way you can help to provide it is by working to defund the Sheriff and Police departments in our city and reallocating those funds into our communities. Please, this merciless cycle of death must come to an end. People of color should not have to fear for their lives every time they leave their house. We must work together to dismantle this oppressive and murderous system and build a brighter future. Thank you.”

Mayra Montoya – “I am writing for my voice to be heard in demanding justice for Andres Guardado. Officer Vega shot Andres multiple times. I demand that he, alongside his partner be fired and that they be charged for their crimes. If Alex Villanueva and Eric Garcetti want to pretend that this city is transparent, and pro human rights than DIRECT action needs to be taken today. Release the footage. Release the autopsy hold. Release his body back to his family so they can bury their son. Has the city not caused enough damage? Under a microscope, LAPD and LASD is STILL killing people- hiding behind their badge. Upholding their interpretation of the law. A law that suits and only protects them.

We saw Alex Villanueva's actions amidst the Covid crisis in prisons- he does not care about our brothers and sisters. Alex, we see you. So, we have to ask you, are you well suited for the job? Because your track record has proved otherwise and maybe it is time you step down.

We demand justice for Andres Guardado. The city will no longer sit idly by- Brown Pride and Black Power are united in this quest for justice. We will not rest until we have it. JUSTICE FOR ANDRES GUARDADO AND ALL THOSE KILLED BY THE DIRTY HANDS OF LAPD AND LASD.”

Fiona Cansino – “I am a Los Angeles resident. I am deeply disturbed and angered by the violence with which LAPD continues to handle our citizens. I am asking for accountability in the murder of

Andres Guardado, but that is just a start. We must enact major police reform. The small measures taken in the past (body cams, implicit bias training) have clearly not been enough to create actual change, as LAPD continues to kill its citizens with impunity.

We demand that Officer Miguel Vega is charged and tried for murder. We demand that cops who kill are held accountable for their actions and not protected by the Police Department and Sheriff's Office. We demand that cops are taught to deescalate and not to use their weapons when it is not called for. We demand that the LAPD's bloated budget be redistributed to actually help and serve our communities. We demand transparency in police misconduct investigations. We demand an end to the harassment and terrorizing of Black and Brown communities by cops. Enough is enough. It's past time for these changes. Thank you."

Liz Hirsch – "URGENT: Justice for Andres Guardado. Compton City Council: My name is Liz Hirsch and I reside nearby in Los Angeles. As a parent and as an educator within the LACCD, where the late Andres Guardado was a dual-enrollment student, I feel immense sympathy and pain for his grieving family and community members. I understand you will hold an emergency meeting today with Sheriff Villanueva at 1:30pm regarding the role of the Sheriff's Department in the City of Compton.

I am deeply concerned about the harm policing causes to communities in this region and across the nation. In the wake of Andres Guardado's tragic murder, I want to urge Compton to terminate policing contracts with the LASD/LACSD and reimagine public safety by reinvesting funds into social services, healthcare, housing, jobs, education, parks, and literally anything besides the criminalization and terror that the Sheriff's department represents particularly for the Black community and communities of color.

Further, I support the following immediate demands pertaining to the state murder of Andres Guardado: (1) Release all video footage taken from the auto body shop (2) Release the hold on the autopsy (3) Release the body of Andres Guardado to the family. Thank you for your consideration."

Dianne Weinthal – "I am a resident of Los Angeles county, and I am writing to demand the release of all footage taken from the site of Andres Guardado's shooting; to release the "autopsy" hold; and to release Andres Guardado's body to his family. I appreciate the City of Compton meeting to discuss the importance of transformation and accountability from the Los Angeles Sheriff's Department. Clearly reform is not enough, and I urge all council members to push for transformative change in service of Compton's community -- not in service of the prison and police industrial complexes."

Max Kleinman – "Thank you for holding this meeting and taking the time to hear your community. I sincerely hope you will choose to listen. I am a resident of Los Angeles, writing to add my voice to the many and demand accountability for the death of Andrés Guardado. To demand the release of ALL video footage recorded at the body shop location where he was gunned down. To demand the release of the autopsy report. And to demand that his body be released to his family.

Whatever goodwill the Sheriff's department may hold toward the communities it polices, it is clearly outweighed by the structural and cultural imperative to protect their own people. They destroyed the garage's security cameras -- private property. They stole the DVR with the footage -- unwarranted search and seizure. WHAT COULD THAT BE BUT A COVER UP? They gunned down a child! Nobody has faced repercussions! For at least a week the deputies involved were not even interviewed about it. Have they been? Isn't it customary NOT to give criminals time to get their stories lined up?

The longer the Sheriff chooses not to hold the deputies responsible, the more responsibility he assumes. Though of course the Sheriff holds some responsibility already: this all happened on his watch. Self-preservation is not a good look on anyone. Release the security footage. Release the autopsy report. Release the body. The people demand it."

Joyce Kelly – "I'm Joyce Kelly who came to Compton in 1966. I worked with Mayor Doris Davis. Lynn Boone, William Kemp and I held Town Hall meetings to inform the people of Compton about why we needed the sheriff department in Compton, especially with the resources it would bring. As a community activist, I was honored to have Captains Ryan and Thatcher tell me they had my back

with helping the community. They reduced the crime rates, and they made sure their deputies respected and worked with the people. The sheriff's contract was made during the administrations of Mayor Perrodin and Sheriff Baca who were not friends. I remember you Sheriff Alex saying at Compton's people's Crime Summit that you would revisit the contract with the poor people of Compton! Please also have your subordinates to remember and realize all the people's money goes to their salaries and should respect all human beings.”

Charmaine Hays - “Honorable Sheriff Villanueva, during the recent months the Los Angeles County Sheriff's Department has been televised utilizing excessive force, military tactics on civilians of color in urban communities. Please express to the citizens of Compton how the Sheriff's department utilizing your current resources at no additional cost, will develop community policing in the City of Compton that will reduce crime, combat violence, drugs, criminal activity and disorder that will reduce citizen fear and increase community satisfaction and create Sheriff's Department legitimacy among the residents of Compton?”

Martin Cendreda – “Hi - For today's special City Council meeting, I am submitting a question for Sheriff Villanueva: Why are you against conducting an independent investigation into the murder of Andres Guardado, while Compton City Attorney Brown as well as Congress persons Barragan and Waters have requested it? And if it is a question of resources on the part of the Attorney General's office, like you say, shouldn't we let them decide whether or not to move forward with an independent investigation? Thanks.”

Giovanna Montenotte – “I am a resident of Los Angeles, CA. I'm emailing today to demand justice for the brutal murder of Andres Guardado by officer Michael Vega. There needs to be a thorough investigation into what happened that night on top of justice and retribution for the killing of an innocent young man. No officer had to shoot Andres seven times in the back while he ran away. He should not have been shot period for simply doing his job and running away scared when he saw men that we know take away black and brown lives.” Why do officers always shoot to kill when they're in the middle of a chase? Why can't they shoot you in the calf or the leg? Why a shot to the back? Why a head shot? Being shot SEVEN times means there was anger there. There was hatred. That isn't a cop doing his job. That is murderer protected by a badge. I demand all the video camera footage from the auto body shop be released, that the “autopsy” hold end, and that Andres' body be released to his mourning and grieving family. I also demand for the immediate firing, charging, and eventual prosecution of Michael Vega. Anything less is a slap in the face to humanity.”

Robin Wivell – “To the Compton City Council and the LA County Sheriff's Department: Mr. Guardado's family deserves so much more than awful actions and lack of actions you have taken since his death. You have taken away his life and now you can't even serve the justice his family deserves. Shame on you. Release all security footage immediately. If there's one way to lose all trust from the public that you supposedly serve it is to confiscate and hide evidence without a warrant. Shame on you. Do not put a hold on the autopsy. Allow an INDEPENDENT autopsy to be carried out so that Mr. Guardado's body can be released to his family. Shame on you. Finally, terminate Miguel Vega who clearly is not fit to serve and remove Alex Villanueva from his post. This is a disgrace, it is the utmost disrespect to a family in mourning, and it is blatant disregard for the community that you allege to serve. Shame on you!”

Sarah Strunin – “I am emailing to demand that you release all of the video footage taken from the body shop location where Andres Guardado was murdered. I demand that this footage be complete and undoctored and released to the public. I demand that you release the autopsy hold and that you release Andres Guardado's body to his family who is grieving the loss of their son, a boy who was just 18 years old and who was murdered by police while he was doing his job as a security guard. We deserve better than this, his family deserves better than this, he deserved better than this.”

Roberto Rodriguez – “Good afternoon, my question is why do the Sheriffs have to dress up in full tactical attire even when there is a peaceful rally or vigil? Why do they have automatic rifles, rubber bullet guns and full tactical gear on when no one is present?

I have witnessed Sheriffs in Compton intimidate and scare members of our community with their forceful, militarized tactics for no apparent reason other than to show force which is counter to creating peace. I have attached photos to their tactical attire yesterday with no one in the community presenting harm to them or other members of the community. Two Sheriff SUVs raced down the

closed street with no regard for the families' safety in the community. I do not understand the military show of force in a community setting for once again a peaceful protest."

Margaret Starbuck – "Dear Compton City Council, I am writing to make a public comment for today's special Compton City Council meeting with Sheriff Alex Villanueva. I demand justice for Andres Guardado who was murdered by LA Sheriff's deputy Miguel Vega. Deputy Vega already had 3 complaints lodged against him and has been known to lie in previous investigations. The video footage from the body shop location must be immediately released. There is no reason this footage should have been confiscated by police. The public must be able to view it now. The autopsy hold also must be immediately released publicly. The hold on the autopsy results has been egregiously long and unnecessary, the public and the family deserve to know what the circumstances of Andres' death were. Finally, I demand that Andres' body be released to his family so they can move forward with their grieving process. Release the footage. Release the autopsy results. Release Andres' body to his family. Now."

Ivy Meyer – "Hello, I am contacting you today in regards to the unjust death of Andres. The fact that police confiscated and destroyed video cameras without a warrant is proof that Miguel Vega knew what he did was wrong. I demand that Miguel Vega is fired, arrested, charged with murder, destruction of evidence, cover up, and creating a false police report. His record should be looked into as this is clearly not the first time something like this has happened. All other officers involved should also be investigated and charged. There has to be accountability and so far there hasn't been. It shouldn't take a large outcry of people for justice to be served. Thank you."

Nicholas Gerber – "To whom it may concern, Andres Guardado, 18, was killed by Los Angeles Sheriffs on June 18th at 6 pm while at work in Gardena, CA. Andres is the son of Cristobal Guardado, a hardworking cook and loyal member of UNITE HERE Local 11 for over 14 years. Our hearts are broken for Andres, Cristobal, and their family. We will not rest until there is justice for Andres.

Andres is yet another in the countless string of black and brown people who have lost their lives at the hands of law enforcement in LA County. We must reimagine how we keep each other safe and build a city, a county, and a country on a new foundation of community, care, and love. To this end, we are grateful to stand in coalition with Black Lives Matter - LA and other groups calling for a People's Budget for the City of Los Angeles. As well, we call on the Los Angeles County Board of Supervisors to fully and immediately fund the Care First program and defund the Sheriff's Department. We also call for an immediate and independent investigation conducted by the Office of Inspector General (OIG) into the killing of Andres Guardado.

As a union, we passionately believe that an injury to one is an injury to all. We are in deep hurt and mourning over Andres' senseless death and we ask the rest of the labor movement to stand in solidarity with him and his family as they seek justice."

Lauren Thielen – "Hello, I would like to comment at today's Special City Council Meeting with Sheriff Alex Villanueva. First, the LA County Sheriff's Department should release Andres Guardado's body. Secondly, that all surveillance footage from the East Gardena auto body shop where Andres was killed be released. Also, that the LA County Sheriff Department releases the "security hold" placed on coroner's autopsy of Andres.

I also want the deputies involved Mitrice Richardson's to be held accountable. Mitrice was released from the Malibu/Lost Hills Sheriff's Station at 12:35 am without her wallet or telephone. First, why did deputies arrest Mitrice instead of sending her for a psychological evaluation? Second, why has the unedited jail cell video from when Mitrice was arrested not been released? Her case needs to be re-examined and prioritized. Thank you for your time."

Tene Muhammad - "1. Is he aware that since he has taken over, the clicks that were being dismantled within the Sheriff Department have now come back together? 2. Why does the current promotions to join law enforcement, center around Latinos? 3. Why isn't there a campaign/agenda to get more Young Black males and females to join on? 4. Is he aware that these clicks within the department, especially at Compton station are groups of Latinos that are targeting and causing issues with community in Compton? 5. Are you a racist? 6. Why did he throw a black history event in the City of Compton and not give the power to the current Compton Capt.? Why did he not include the Youngest Black Female Mayor, instead of partnering with a known racist on the City Council?

Being that it was a Black History event, what made him think it was acceptable this was acceptable? 7. Why did you stage a meeting with the community in Compton, but only got the info to certain groups and only allowed certain questions to be answered? 8. Are there any Black man or Woman on your staff? 9. Are you aware of the concern Black Deputies have, when it comes to the current in-house politics, being that they are outnumbered at most stations? Is there anything being done to change this? Are there any programs being created to address this issue? 10. Why hasn't the department utilized the effective book/curriculum that Pastor/Deputy Owens has put together and many deputies have sworn by? Those same deputies move and work differently in our Community!"

CITY ATTORNEY'S REPORTS

1. Discussion with Sheriff Alex Villanueva to discuss demands for accountability, transparency, reforms to uses of force and contractual obligations of the Sheriff's Department

City Attorney Damon Brown and the City Council welcomed and thanked Los Angeles County Sheriff Villanueva for agreeing to meet and discuss the uses of force and accountability within the Sheriff's Department.

Los Angeles County Sheriff Alex Villanueva commented that law enforcement plays an important role in providing protection and safety to the community. Compton is part of the central patrol division and the crime rates for the region have been trending upwards, with an increase in homicides and gang-related shootings. Sheriff Villanueva further indicated that he considers transparency to be of critical importance to effective policing. The community trusts law enforcement for their safety and security, and with that sacred trust comes a duty to be accountable and a responsibility to publicly share the Department's efforts in custody and patrol. The dissemination of information in an objective, data-driven manner allows residents to thoughtfully assess the Department's work, fosters the dialogue necessary for engendering public trust, and helps build relationships.

Sheriff Villanueva explained that when there is a Deputy involved shooting, such as in the case of Andres Guardado, the Sheriff's Department follows protocol and conducts a thorough investigation into the incident. Sheriff's Investigators are assigned to locate any potential witnesses from every residence or business within a reasonable area. Investigating Deputies interview potential witnesses, obtain statements and secure surveillance video that may have captured portions of the incident. Since the death of Mr. Guardado, more people have come forward stating that they witnessed the shooting, therefore, the Autopsy Report or surveillance tape cannot go public until all the witnesses have been interviewed. No evidence will be destroyed. The Department must attempt to balance the public's desire and need to know what occurred, with protecting the integrity of the case and due process for all involved. The purpose of withholding certain aspects and facts of a case until it is adjudicated is to protect the integrity of witness statements, potential future testimony and to prevent tainting potential jury pools if the case proceeds to trial.

Mayor Brown recounted an incident whereby 10 to 12 Sheriff's Deputies responded to the residence of a witness of an incident involving misconduct by deputies, and further questioned the rationale for such intimidating actions towards a witness by such a high volume of Deputies and patrol vehicles. Mayor Brown raised serious concerns that some residents of Compton have experienced disrespect, brutality and excessive use of force by Sheriff's Deputies, which results in a lack of trust and confidence in law enforcement.

Compton Sheriff Captain LaTonya Clark replied that the matter referenced by the Mayor is currently being investigated and added that she will report to the City Council upon its completion.

Mayor Brown questioned Sheriff Villanueva's strategy to address the cultural challenges between law enforcement and the community they serve.

Sheriff Villanueva replied that he has terminated the 'out of state' deputy recruitment process, adding that he believes that the local community is the best sources of Deputies to serve the community residents. Sheriff Villanueva offered that community sons and daughters can change the culture of the Sheriff's Department and build better relationships with the community. In addition, the Department must retrain Deputies to de-escalate and successfully handle conflicts.

Mayor Brown further questioned Sheriff Villanueva regarding the plan to obtain Body-Worn Cameras (BWC) for Deputies patrolling in the City of Compton.

Sheriff Villanueva replied that he is committed to the implementation of body cams for Deputies in the City of Compton, however, the City is not scheduled to receive BWCs as part of the first 5 cities in phase 1. There was discussion among the City Councilmembers and Sheriff Villanueva regarding the extreme importance that Compton be included in the implementation of BWCs as quickly as possible.

Sheriff Villanueva then assured the Mayor and Council that Compton would be elevated to position number 6 of 25 cities, which places the City in the next phase of cities to receive body-worn cameras.

The City Council discussed the need for retraining deputies in the use of force and de-escalation training and certification.

Sheriff Villanueva indicated that every two years, deputies undergo retraining. Deputies are encouraged to not only patrol, but to build relationships and friendships within the community in which they serve.

There was discussion among the Councilmembers regarding the placement of the Compton City Seal decals on Sheriff's patrol vehicles. Sheriff Villanueva agreed that Compton City Seal decals can be placed on patrol vehicles.

City Attorney Damon Brown stated that he submitted a letter to the Sheriff's Department concerning the June 17, 2020 incident on video depicting a young man being assaulted by Sheriff's Deputies. A Deputy had his feet on the neck of this young man, who informed the deputies that he could not breathe, however, Deputies can be heard telling the young man to "shut up." Attorney Brown indicated that this type of behavior is completely unacceptable and inappropriate under any circumstances.

Captain Clark commented that she is investigating the incident and is waiting additional information. Captain Clark then stated that excessive force and unnecessary force will not be tolerated.

The City Council affirmed that deputies engaged in the use of unnecessary or excessive force must be removed from the field and held accountable for their actions. Mayor Brown stated that Compton residents pay taxes, which provides the compensation for the Deputies and it is absolutely crucial that the community members be treated with dignity and respect. The City will no longer tolerate misconduct by Deputies. There is a need for reform by the Sheriff's Department.

Mayor Brown indicated that the Compton residents demand and expect to be treated with dignity, respect and outstanding police service. Mayor Brown highlighted the '8 for 8' policies for law enforcement reform to immediately decrease police violence:

- Bans the use of choke holds and strangleholds
- Requires de-escalation
- Requires law enforcement to implement a warning before shooting
- Exhaust all other means before shooting
- Law enforcement personnel on the scene of an incident are required to intervene
- Bans shooting at moving vehicles
- Requires use of force continuum
- Requires comprehensive law enforcement reporting

Sheriff Villanueva indicated his support for the 8 policies, which are successfully in practice, adding that these policies are an accumulation of the ever-evolving set of policy standards. Sheriff Villanueva agreed with the City Council that Compton residents deserve the same level of outstanding police service as any other city.

COUNCIL COMMENTS

Councilperson Chambers offered the following communications/announcements:

- Requested that the City follow up with Cal Trans regarding the cleaning and maintenance of certain locations.
- Wish a very Happy Birthday to **Nina Childs, Joe Harris and Mr. Legrand Clegg.**

Councilperson Galvan offered the following communications/announcements:

- Thanked Sheriff Alex Villanueva for his attendance at today's City Council meeting, adding that his input has been very beneficial.

Councilmember McCoy offered the following communications/announcements:

- Thanked L. A. County Sheriff Villanueva for his attendance and participation to the meeting, and further indicated that she is looking forward to the new police policies.

Councilmember Sharif offered the following communications/announcements:

- Thanked L. A. County Sheriff Alex Villanueva for his attendance and noted that she is looking forward to improved community service to the residents.
- Wished **Joe Harris, Legrand Clegg and Brenda Postelle a Happy Birthday!**

Mayor Brown offered the following communications/announcements:

- Mayor Brown commended the City Manager, City Attorney and the entire City Council for working on behalf of the residents to institute police reform in Compton. Mayor Brown further indicated that she fully supports the 8 for 8 police reform policies which is the crucial first-steps to ensure that the residents receive the service, courtesy and respect they are entitled to under the U. S. Constitution and basic human rights.

ADJOURNMENT

On motion by McCoy, seconded by Chambers, the meeting was adjourned in memory of **Bruce Duckett** at 4:21 p.m. by the following vote on roll call:

AYES: **Council Members - Chambers, Galvan, McCoy, Sharif, Brown**
NOES: **Council Members - None**
ABSENT: **Council Members - None**

CITY CLERK OF THE CITY OF COMPTON

MAYOR OF THE CITY OF COMPTON

JULY 7, 2020

The Closed Session Compton City Council Meeting was called to order at 4:41 p.m. in the Council Chambers of City Hall by Mayor Aja Brown.

ROLL CALL

Council Members Present – Chambers, McCoy, Sharif, Brown *(Via Zoom teleconference)*

Council Members Absent – Galvan

Other Officials Present: D. Brown, A. Godwin, D. Sanders, C. Cornwell

CLOSED SESSION AGENDA ITEM

PUBLIC EMPLOYEE APPOINTMENT

Title: City Controller

Pursuant to California Government code Section 54957

City Manager Craig Cornwell indicated that the City Attorney Damon Brown has requested a closed session to discuss public employment appointment: City Controller, pursuant to California Government Code Section 54957.

On motion by Chambers, seconded by McCoy, the closed session was approved by the following vote on roll call:

AYES: Council Members - Chambers, McCoy, Sharif, Brown

NOES: Council Members - None

ABSENT: Council Members - Galvan

RECESS TO CLOSED SESSION

On motion by Chambers, seconded by McCoy, the City Council recessed to closed session at 4:45 p.m. by the following vote on roll call:

AYES: Council Members - Chambers, McCoy, Sharif, Brown

NOES: Council Members - None

ABSENT: Council Members - Galvan

5:40 P.M. – PUBLIC HEARING – INTENT TO VACATE A SECTION OF SECESS

PUBIC ALLEY RIGHT-OF-WAY LOCATED NEAR 538 E. OAKS STREET AND 1805

N. SANTA FE AVENUE *(Hearing continued to July 14, 2020 at 5:35 p.m.)*

RE-CONVENE TO OPEN SESSION

On motion by McCoy, seconded by Sharif, the City Council re-convened at 5:55 p.m. by the following vote on roll call:

ROLL CALL

AYES: Council Members - Chambers, McCoy, Sharif, Brown

NOES: Council Members - None

ABSENT: Council Members - Galvan

REPORT OUT OF CLOSED SESSION

City Attorney Damon Brown reported that during closed session, Ms. Sharon Navizadeh was appointed as City Controller. The roll call vote was as follows:

AYES: Council Members - Chambers, McCoy, Sharif, Brown

NOES: Council Members - None

ABSENT: Council Members - Galvan

INTRODUCTION OF SPECIAL GUESTS

1. CITY CONTROLLER

The Mayor and City Council welcomed the new City Controller, Sharon Navizadeh as the new City Controller for the City of Compton.

Ms. Navizadeh stated that she is excited and to be appointed to the position and further stated that it is her hope to make a positive difference and help implement any new controls and procedures that are needed to upgrade and improve the City Controller’s Office.

INTRODUCTION OF SPECIAL GUESTS

Sgt. Orozco of the Compton Sheriff’s Department introduced the Compton Station SAO Fireworks Suppression Team to the City Council and residents. Sgt. Orozco indicated that between June 2 and July 4, 2020, the SAO team issued 46 Administrative Citations generating \$46,000 of revenue for the city.

Citations were issued for: possession of illegal fireworks, sales of illegal fireworks and discharging of illegal fireworks. Eight citations were issued to persons for possession of illegal fireworks with the intent to sell, 4 citations were issued to persons in possession of illegal fireworks and 34 citations were issued for discharging illegal fireworks. Sgt. Orozco shared the firework related calls for the month of June through July 4th as follows:

Compton Station Firework Related Calls			
Week	City of Compton	County Area	Total
06/07-06/13	54	9	63
06/14-06/20	71	12	83
06/21-06/27	40	16	56
06/28-07-04	67	17	84
July 4th Only	9	2	11

There was discussion among the City Councilmembers and the Sheriff’s Department regarding the low number of calls for service and citations reported, given the high volume of calls they, personally, received from the residents regarding the extraordinary number of fireworks displays and explosions over the 4th of July Holiday.

5:40 P.M. – PUBLIC HEARING – PROPOSED AMENDMENTS TO THE COMPTON CITY CHARTER (Item #13)

On motion by Chambers, seconded by McCoy the public hearing was open at 6:12 p.m. by the following vote on roll call:

- AYES:** Council Members - Chambers, McCoy, Sharif, Brown
- NOES:** Council Members - None
- ABSENT:** Council Members - Galvan

City Attorney Damon Brown reported that the City Council indicated that because of the COVID-19 crisis, additional time is needed to confer with residents regarding the proposed City Charter Amendments. This is the second public hearing regarding the proposed City Charter amendments. Attorney Brown highlighted two amendments: (1) A decrease in the frequency of regular City Council meetings from 4 to 2 per month and (2) assessing whether or not to change Compton’s election cycle to conform with the election cycle of Los Angeles County.

PUBLIC COMMENTS REGARDING THE HEARING

Robert Ray – “Item #13 - The citizens of Compton are demanding that Section #503 of our Charter be amended back to the original wording before the 2012 Charter Amendment. In other words, it should be mandatory that any person wanting to run for the position of Mayor or City Council in the city of Compton be a registered voter and resident of the City of Compton for a

minimum of one year prior to the election. Fireworks - It is obvious that no one paid any attention to our new ordinance regarding fireworks. Saturday night felt like Compton was in a war zone. We need a report from Capt. Clark or Sgt. Orozco on how many, or if, any citations were issued for illegal fireworks. I personally could have written several if I had the authority to do so. There also needs to be an investigation into why no one answered 911 Saturday night. Two different residents tried to call 911 to report fires caused by fireworks, but no one answered the phone. When they dialed (310) 605-6500, it took almost 5 minutes for anyone to answer that phone. This is unacceptable.”

Artra Wynn – “Good evening city council members - re: item #13 the proposed charter change. Mr. City attorney Damon Brown will you please make sure when the City charter gets on the ballot in November 2020 that each item will be listed and itemized per change. It will allow the public to vote yes or no on every change that has been presented/requested by the charter review committee. Since the public really hasn't had the opportunity to have an opinion. Would you also get the break down on what it would cost for this process. Per my conversation with an employee at the Norwalk County Resistors office it would be less than \$10,000 for a total of 10 pages from the city of Compton. I truly believe it's only fair since the council as whole help made the changes. If the residents will have to live with these changes we the people should at least have a fighting chance to have a suggestion as to how this change will affect all of us. Also, council please remove our Treasury and our City Clerk from the Charter change. These are the only gate keepers that we have left. With a motion today that can be done.”

Rodney Lister - “City Attorney Report, Agenda Item 13 - Proposed Amendments to the Compton City Charter Article III, Succession. This Amendment says that a City Charter Committee will meet "at least" once every ten (10) years. Does this mean a committee may be convened more frequently? Article V, The Elective Officers - What is the rationale for two (2) four (4) year terms, instead of three (3) four (4) terms that is more in line with the County Board of Supervisors, state legislators, and the majority of other cities with term limits? It is my belief an elected official is more effective with three (3) terms if they are reelected.

Compensation - I believe that discussion should be held to consider making the offices of elected officials of the council full time employees of the city with a commiserate salary not to exceed \$70,000 for council members and \$75,000 for Mayor. The amount of time that these individuals invest in the city exceeds 50 hours per week easily. A requirement barring outside employment should be considered in conjunction to compensation.

Article VI, Regular Meeting - Typically, there are not enough items to justify meetings weekly. I believe twice a month will reduce costs associated with staff salaries. Article XIII, Election - Going to an even year Election, will that anyone currently schedule for elections or re-election in 2021 would receive an extra year? If so, I oppose that and would advocate that anyone who ran and won in 2021 would receive an extra year to 2026. This would allow for a better tie in for compensations. Lastly, I would advocate that if voters approve compensation, it would only be for officials who were re-elected or newly elected, not for current officials.

There being no further comments, it was moved by Sharif, seconded by McCoy the hearing was closed at 6:20 p.m. by the following vote on roll call:

AYES: Council Members - Chambers, McCoy, Sharif, Brown
NOES: Council Members - None
ABSENT: Council Members - Galvan

Mayor Brown indicated that the City is facing significant layoffs and financial shortfalls as a result of the coronavirus pandemic which created revenue shortfalls from the economic standstill that has taken place over the last few months as many businesses were forced to close as part of the state’s shelter-in-place orders. Consequently, the City must reduce costs and mitigate the impact of the financial losses. Reducing the meeting frequency will result in a financial savings to the City.

There was discussion among the City Council members regarding the significant costs associated with the City’s stand-alone elections, as opposed to consolidating with other cities and/or Los Angeles County.

City Manager Cornwell indicated that for the last Primary Election held in the City, the cost was \$460,000.00 for just two Councilmember seats on the ballot. City Manager Cornwell further commented that it would be a significant financial challenge for the City to afford the costs associated with holding Primary and General Elections in 2021.

PUBLIC COMMENTS ON AGENDA ITEMS AND NON-AGENDA MATTERS

City Clerk Alita Godwin commented that members of the public may observe this meeting via Channel 36 or via city website streaming services at www.comptoncity.org, and offer comments at this meeting telephonically by leaving a voicemail at (310) 605-6335, or electronically by emailing your comments to contactcityclerk@comptoncity.org, by 4:00 p.m., the day of the meeting. If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act (“ADA”) please contact the City Clerk’s Office at (310) 605-5530 or email contactcityclerk@comptoncity.org prior to the meeting for assistance.

City Clerk Godwin read the following comments into the record as submitted:

Connie Halbig – “First: I would like to know how many people were hurt due to Illegal Fireworks. Second: I would like to know how many fires were caused. Third: I would like to know how many citations were given out for fireworks. Fourth: I would like to know where was the Special Unit assigned to the task of fireworks. NO PLACE AROUND! What are we paying the Sheriffs for Hiding and not handling City Business? If you drove around the city would have seen all the carnage that others had to clean up that weren't shooting fireworks off. I know because I had to go outside to clean up. AGENDA ITEM: I DEMAND THAT CHARTER CHANGE SECTION 503 BE CHANGED TO (1) YEAR REQUIRED TO BE ELECTED OFFICER IN COMPTON!!!!!!!!!!!! Thank You! Now give some answers to 1,2,3 and 4. I will be watching and waiting for these answers to be given.”

Nancy DeLeon – “My son was part of the after-school program at Kelly Park since he was in the 2nd grade. During that time Mr. Tosaya became an important part of my son's life. He would look forward to not only receiving help with homework but also being able to interact with children and adults outside of the school. Mr. Tosaya always had a positive attitude not only with the children, but also with the parents. Always willing to help and encourage kids and parents to participate in the sports and other activities that they had to offer. For my family we always looked forward to receiving that text from Mr. Tosaya inviting us to WonderCon every year. As a parent I'm truly grateful for the time and dedication Mr. Tosaya provided for the children at Kelly Park, because of him my son was able to get out of his comfort zone and participate in the many sports that Kelly Park offered. Thank you, Mr. Tosaya for all that you have done.”

Mustafa Kahn, Pres. & CEO, Southern California Junior Cricket Academy – “To whom it may concern, I initially met Coach Tosaya several years ago while visiting Kelly Park. Coach Tosaya came and introduced himself to me and was very informative about the park’s activities for kids. While at Kelly Park I was impressed by his interaction with children individually and collectively during activities. But, the most impressive thing to me was his energy level and awareness to where children were at all times while at Kelly Park. Also, the fact that he actually got out there and participated in every sport & activity with the children. He kept the kids mentally & physically involved to where they actually had a fun experience daily at Kelly Park. Mr. Nicholas Tosaya truly cares about children and about his profession! Thank you.”

Jack Francisco – “Hi Tosaya! It’s Sakura and Jack (Francisco) here, we wanted to say a bit of thanks for how you’ve impacted us at Kelly park. Jacks going to go first. Hi Tosaya, I wanted to thank you for everyday that you were with us and I think you’re a great guy hope you are ok and have a great year!!!!!!!! Bye and thanks again. (Jack) Hi Tosaya, Thank you. You had to have been one of the most interactive coaches we had. I mean I remember how you just get out of work and still be in your suit and tie and still come running into the field to join in our skirmishes. You provided a lot of fun opportunities for the kids here at Kelly park. We got to go to wonder con, I know that was a fist for my siblings. So, thank you. I’m saddened to see Recreation go, but I’m glad to have had the chance to be a part of it. I hope you and your family are doing well.”

Coronada King – “Nicholas had a great impacted the lives of the children and families in the Compton Community and Women In Action was happy to be a part of that impact for 4 years. Nicholas Tosaya was greatly respected by the children and parents, how you live your life will always have the greatest impact on others. Nicholas’s character, temperament, and personally never changed he was always willing to make things happen even under pressure.

We live in a culture that does not properly value kindness, respect, and generosity. We are surrounded by a “me” mentality. We never saw this mentality from Nicholas. When you genuinely show kindness, respect, and generosity to others they are impacted because it is not common. You will be remembered and supported. We Wish You, Well Nicholas Tosaya.”

Donna Heflin, Executive Director of Key of Knowledge CDC, a non-profit corporation in the City of Compton. For the past five (5) we have been in partnership with the City of Compton Department of Parks and Recreation. We have partnering with Mr. Nicholas Tosaya and the youth of Kelly Park for the entire time. Mr. Tosaya has been a valuable supporter of activities with Key of Knowledge CDC located at Walter Tucker Park. It is with regret that the Covid-19 resulted in the defunding of parks and recreation. Hopefully this will end soon which will enable Parks and Recreation to reopen and the relationship we had with Mr. Tosaya can be reestablished.”

Robert Ray – Public Hearing - Charter Amendments -Item #13 - The citizens of Compton are demanding that Section #503 of our Charter be amended back to the original wording before the 2012 Charter Amendment. In other words, it should be mandatory that any person wanting to run for the position of Mayor or City Council in the city of Compton be a registered voter and resident of the City of Compton for a minimum of one year prior to the election.”

Susan Adams – “Dear Mayor Aja Brown and Council: Thank you for your leadership in the fight to stop the tobacco industry from targeting our kids. Banning the sale of most flavored e-cigarettes was an important step. Unfortunately, despite our local ban and an FDA policy, menthol-flavored products are still on the market and available to kids. So, the flavor widely recognized as Big Tobacco’s starter product is still on the market. The FDA’s dangerous policy loophole is a win for tobacco companies. And when they win, our kids lose—with addiction, lung damage, and brain changes that could last their lifetimes. Let’s not let the tobacco industry get away with this. Nearly 70 California jurisdictions have already restricted the sale of ALL flavored tobacco products, including menthol, to protect their kids. We need your continued leadership on every aspect of the youth vaping epidemic now more urgently than ever. I am urging you to reconsider the flavored tobacco and not exempt menthol flavor by amending the resolution.”

Barbara Calhoun – “Being an elected official can be hard. I listened to the sheriff about the previous sheriff and what he did not do. I went on the sheriff website because he said there would be a letter from the previous sheriff McDonald refusing the cameras or saying they did not need them or something like that. On the website it shows a budget from 2017-2020, the letter that he promised that was signed by McDonald would be there, I did not see that letter with his signature on it, I did see a letter with the new sheriff dated June 22, 2020 and he stated to the BOS that you and you alone are responsible for the delays in implementing the BWC program. Every delay, obstacle and misdirection can be traced directly back to your offices and those who report to you, specifically the CEO and the internal services department. Both the community and the department would appreciate if you prioritize the BWC program and eliminate all obstacles remaining. Prior to the 4th of July, 4th of July and the day after the 4th was awful, it was a war zone all over the city. I called the sheriff department from 10:30 until 10:50PM, no one answered the phone, then I called at 1am and they answered the phone and said they would do their best, really?? What about the task force? what happened to them? How many was assigned to the task force? I called elected officials except Galvan, Sanders & Damon Brown, I left a message, when I could, because VM'S were full. To this day only 2 persons called me back, District 1 and 4. I should be able to call any elected official and get a return call. A simple phone call, I guess is just too HARD!!”

CONSENT AGENDA

APPROVAL OF MINUTES

2. JUNE 16, 2020 (*Approved*)

CITY ATTORNEY

3. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON RESCINDING RESOLUTION NO. 25,298 AND AMENDING THE 2019-2020 FISCAL YEAR BUDGET TO TRANSFER FUNDS BETWEEN ACCOUNTS (\$100,000) (*Approved Resolution Number 25,303*)
4. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO LEGAL SERVICES RETAINER AGREEMENTS FOR FISCAL YEARS 2020-2021 AND 2021-2022 (*Approved Resolution Number 25,304*)

CITY MANAGER

5. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE ISSUANCE OF A PURCHASE ORDER TO CALIFORNIA CITIES FOR SELF-RELIANCE JOINT POWERS AUTHORITY FOR PAYMENT OF THE CITY'S MEMBERSHIP DUES (\$30,000) (*Removed from agenda*)
6. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE ISSUANCE OF A PURCHASE ORDER TO GATEWAY CITIES COUNCIL OF GOVERNMENTS FOR PAYMENT OF THE CITY'S MEMBERSHIP DUES (\$31,350) (*Approved Resolution Number 25,305*)
7. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AMENDING THE 2019-2020 FISCAL YEAR BUDGET TO TRANSFER FUNDS, AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONSTRUCTION CONTRACT WITH AND ISSUE A PURCHASE ORDER TO JOHNSON'S ROOFING SERVICE FOR THE RE-ROOFING OF CITY-OWNED PROPERTY LOCATED AT 600 NORTH ALAMEDA STREET (\$83,325) (*Approved Resolution Number 25,306*)

CITY TREASURER

8. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON RESCINDING RESOLUTION NO. 25,295 AND NAMING CERTAIN CITY EMPLOYEES AS AUTHORIZED SIGNATORIES ON SPECIFIED CITY ACCOUNTS (*Approved Resolution Number 25,307*)

HUMAN RESOURCES

9. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH AND ESTABLISH A PURCHASE ORDER FOR DEBRA DUNCAN FOR TRANSCRIPTION SERVICES AND PREPARATION OF MEETING MINUTES FOR THE CITY'S PERSONNEL BOARD FOR FISCAL YEAR 2020-2021, 2021-2022 AND FISCAL YEAR 2022-2023 (\$8,640) (*Approved Resolution Number 25,308*)

On motion by McCoy, seconded by Sharif, the consent agenda was approved by the following vote on roll call:

AYES: Council Members - Chambers, McCoy, Sharif, Brown
NOES: Council Members - None
ABSENT: Council Members - Galvan

REGULAR AGENDA

CITY MANAGER'S REPORT

10. ORAL REPORT - UNION PACIFIC RAILROAD UPDATE

Michael Antwine, Assistant City Manager, reported that Staff is working with Union Pacific to clean up the Alameda Corridor right-of-way from the Northern end of the City to the Southern city limits. Staff will continue to work with Union Pacific to develop a tentative schedule for clean-up and maintenance. Mr. Antwine further commented that Staff will begin coordinated efforts with the Homeless Outreach Program Integrated Care (HOPICS) to provide services to individuals living in the area, along with mental health screenings and other social programs. Staff will also coordinate with the Sheriff's Department and Republic Services to remove the trash and debris.

11. ORAL REPORT - STREET CONSTRUCTION UPDATE

City Manager Craig Cornwell commented that the 1801 Project and re-construction of several streets is well under way, adding that the Contractor is currently performing measurements and curb cuts on Myrrh Street. Mr. Cornwell indicated that he will continue to provide weekly updates on the progress of the street repairs.

Damion Timmons, Street Superintendent, discussed the Grind and Overlay Program which is the street reconstruction that is scheduled to begin in the next few weeks. Mr. Timmons highlighted the various streets involved with the reconstruction projects.

12. ORAL REPORT - MUNICIPAL WATER SYSTEM UPDATE

Brian Dickerson, Water Department Manager, informed the City Council that on June 21, 2020, there were power failures on two of the City's wells in the Western part of the service area. Other water sources were used to meet the demands for supply sources. Mr. Dickerson indicated that 80% of the water system is at least 60 years old and some parts are much older, and sometimes sediment becomes dislodged and causes light yellow to brown water discoloration. Mr. Dickerson further commented then indicated that the water discoloration is unpleasant to look at, however, it does not cause health issues and is safe to drink.

The City Council emphasized that the residents must be notified when there is an issue relative to water pressure, water discoloration or an interruption in service.

CITY ATTORNEY'S REPORTS

13. PROPOSED AMENDMENTS TO THE COMPTON CITY CHARTER (*No action taken*)

NEW BUSINESS

14. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO AMEND THE EXISTING LEASE AGREEMENT BETWEEN THE CITY OF COMPTON AND CRYSTAL STAIRS, INC. FOR INDOOR AND OUTDOOR SPACE AT 1108 NORTH OLEANDER AVENUE

On motion by McCoy, seconded by Chambers, **Resolution Number 25,309** entitled '**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO AMEND THE EXISTING LEASE AGREEMENT BETWEEN THE CITY OF COMPTON AND CRYSTAL STAIRS, INC. FOR INDOOR AND OUTDOOR SPACE AT 1108 NORTH OLEANDER AVENUE**' was adopted by the following vote on roll call:

AYES: Council Members - Chambers, McCoy, Sharif, Brown
NOES: Council Members - None
ABSENT: Council Members - Galvan

15. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON RESCINDING RESOLUTION NO. 23, 999 AND ADOPTING A NEW GENERAL FUND RESERVE POLICY

On motion by McCoy, seconded by Chambers, **Resolution Number 25,310** entitled '**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON RESCINDING RESOLUTION NO. 23,999 AND ADOPTING A NEW GENERAL FUND RESERVE POLICY**' was adopted by the following vote on roll call:

AYES: Council Members - Chambers, McCoy, Sharif, Brown
NOES: Council Members - None
ABSENT: Council Members - Galvan

Mayor Brown acknowledged Councilwoman Emma Sharif for doing an exemplary job in serving as Mayor Pro-Tem. Mayor Brown praised Ms. Sharif for diligently serving the community and City Council with dignity and distinction.

COUNCIL COMMENTS

Councilperson Chambers offered the following communications/announcements:

- Suggested that the Fire Department consider performing inspections of properties with multiple dwellings relative to the certificate of occupancy.
- Requested that the City Manager require Southern California Edison, AT&T or the responsible parties to trim the trees to remove tree limbs that are touching power lines to prevent fires.
- Announced the District 1 Paper Shredding and e-waste collection event scheduled for Saturday, July 18, 2020 from 9:00 a.m. until 11:00 a.m. at Gonzales Park, 1101 W. Cressey.

Councilmember McCoy offered the following communications/announcements:

- Requested that the City Manager contact Southern California Edison and require them to properly maintain their vacant lots around the City to prevent brush fires.
- Commented that she received complaints from the residents of Wilmington Arms regarding the residents not being allowed to enter or exit during certain hours.
- Thanked Assemblyman Mike Gipson for facilitating COVID-19 testing sites in the 3rd District.
- Requested that the City Manager repair the sidewalks on the 1300 block of Amantha and also on Keene Street.
- Requested that the meeting be adjourned in memory of **Wesley Hall**, Compton High School Teacher.

Councilmember Sharif offered the following communications/announcements:

- Reminded the residents of the importance of responding to the 2020 Census.
- Announced that overgrown trees with power lines is a safety hazard in the 4th District and requested that they be trimmed by Southern California Edison.

- Encouraged the residents to be tested for COVID-19 at any one of the various sites offered by the County of Los Angeles and invited those interested to visit: [COVID-19.lacounty.gov](https://www.covid-19.lacounty.gov)
- Requested that the meeting be adjourned in memory of **Arthur Derek, Sr.**

Mayor Brown offered the following communications/announcements:

- Mayor Brown announced that there are 1,650 confirmed cases and 25 deaths attributed to the coronavirus in the City to date, adding that it is critical that everyone continue to wear face masks, practice social distancing, and perform frequent hand-washing to combat the spread of the virus. Mayor Brown cautioned everyone to take COVID-19 seriously as it is a highly contagious and deadly disease and further encouraged the residents to visit: [Comptoncity.org](https://comptoncity.org) to access the Resource Guide to receive vital information.
- Mayor Brown commended and thanked Yasiel Puig's Wild Horse Children's Foundation which coordinated with Ms. Candace Laos to provide vital services to over 300 families in the City of Compton. Mayor Brown also thanked the many Compton advocates and volunteers for their assistance.
- Mayor Brown requested an update regarding billing irregularities within the Compton Water Department.
- Mayor Brown announced that the response rate to the 2020 Census thus far is 57.5%, however, the goal is 100% participation. Mayor Brown further indicated that it is crucial for each household to respond to the 2020 Census to ensure that Compton receives its fair share of critical funding. Please visit: 2020census.gov for additional information.

ADJOURNMENT

On motion by McCoy, seconded by Sharif, the meeting was adjourned in memory of **Wesley Hall** and **Arthur Derick Sr.** at 8:33 p.m. by the following vote on roll call:

AYES: Council Members - Chambers, McCoy, Sharif, Brown
NOES: Council Members - None
ABSENT: Council Members - Galvan

CITY CLERK OF THE CITY OF COMPTON

MAYOR OF THE CITY OF COMPTON

DATE: JULY 28, 2020
TO: MAYOR AND COUNCIL MEMBERS
FROM: CITY TREASURER
SUBJECT: INVESTMENT REPORT

IN ORDER TO COMPLY WITH STATE LAW AND THE CITY'S INVESTMENT POLICY, THE ATTACHED REPORT ACCURATELY REFLECTS ALL POOLED INVESTMENTS HELD ON BEHALF OF THE CITY AND THE SUCCESSOR AGENCY AS OF JUNE 30, 2020.

DOUGLAS SANDERS
CITY TREASURER



CITY OF COMPTON
Portfolio Management
Portfolio Summary
June 30, 2020

City of Compton
205 S. Willowbrook Ave.
Compton, CA 90220
(310)805-5515

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
Local Agency Investment Funds	108,598,518.21	108,598,518.21	108,598,518.21	99.88	1	1	2.002	2.030
Passbook/Checking Accounts -2	130,573.23	130,573.23	130,573.23	0.12	1	1	0.010	0.010
Investments	108,729,091.44	108,729,091.44	108,729,091.44	100.00%	1	1	2.000	2.028

Total Earnings	June 30 Month Ending	Fiscal Year To Date	Fiscal Year Ending
Current Year	113,768.49	1,918,224.83	1,918,224.83
Average Daily Balance	102,329,090.41	93,621,361.67	
Effective Rate of Return	1.35%	2.04%	

This report reflects all pooled investments in conformity with the Investment Policy adopted by the City Council Gov Code 53646(b) (3). The monthly investment report must state the ability of the agency to meet its expenditure requirements for the next six months or provide an explanation as to why sufficient cash funds may or may not be available. The investment program and future revenue of the City are uncertain as to sufficient cash to meet six months of estimated expenditures due to the COVID-19 OUTBREAK worldwide; the uncertainty of Cities to collect revenue is due to the Executive Order by the Governor of California, which calls for business closures and for people to stay in their homes until April 19, 2020. As of this report, the Governor extended the date until May 20, 2020, in addition at the time of this report the Governor ordered a modify closure to 19 counties due to the increased rate of infection of COVID-19. As of June 30, 2020, the 12th month of the Fiscal Year 2019/2020, the City had a total in the General City Bank account plus LAIF account of \$43,387 million. At the time of this reporting period, the City had \$1.7 million in large outstanding warrants payable to vendors. On December 20, 2019, we received our property taxes. On January 2, 2020, the Successor Agency received its property Tax Revenue called ROPS. April 20 of 2020, the City received its portion of Property Tax revenue, \$9.4 million from the Los Angeles County, also on May 20, 2020, the City received another property tax revenue of over \$8 million in both cases some of this revenue goes towards the City PERS account. In addition, the Successor Agency will receive its next property tax revenue called ROPS, on June 2 of 2020. Our PERS balance is \$41.2 million as of the date of this reporting period. I also would like to make aware that this report shows that City EARNED OVER \$2 MILLION in Interest Revenue combined, General City and Successor Agency, by June 30. The Federal Reserve Bank has reduced rates to 0% or near zero due to the order from the President of the US over the COVID-19 Pandemic. However, the FOMC's Chairman has issued over 20 directives to help jump-start the economy with a lot of liquidity for future adjustments, as economic conditions are expected to get worse. Also, Congress has passed several bills, over 3 trillion dollars to help businesses and people who are unemployed. At the time of this report, unemployment benefits will expire on July 30, 2020, and we have no clue what effects on the economy this will have. The City is going to lose out on some sales tax revenue due to small and medium businesses closing because of the Governor's Executive Order to stay at home because of COVID-19. The City's payments to the Sheriff's Department each month is approximately \$1.9 million and the employee's payroll over \$2 million a month, plus other major expenditures. The City Manager and staff are projecting a large budget shortfall of over \$5 million. Our City like other cities will or has put out layoff notices to employees. We are all headed into uncharted territory as the death rate from the Pandemic rises and activity is restricted due to the stay at home order for all California citizens and businesses.

The pricing of securities is done by Union Bank and Interactive Data Services. Moody Investor Service rates the State Pool Accounts AAA.

Treasury Rates as of 6/30/2020

3 month T-Bill @ 0.1300%
6 month T-Bill @ 0.1300%
1 year T-Bill @ 0.1500%

DOUGLAS SANDERS, CITY TREASURER

7-23-2020

Reporting period 06/01/2020-06/30/2020

CITY OF COMPTON
Portfolio Management
Portfolio Details - Investments
June 30, 2020

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity	Maturity Date
Local Agency Investment Funds												
6000	6000	General City			29,161,277.55	29,161,277.55	29,161,277.55	2.030	2.002	2.030	1	
1203	1203	SA Low Cost Housing		06/24/2020	6,000,000.00	6,000,000.00	6,000,000.00	2.030	2.002	2.030	1	
6029	6029	Measure R			1,903,042.47	1,903,042.47	1,903,042.47	2.030	2.002	2.030	1	
6019	6019	EDA Revolving Loan			72,646.51	72,646.51	72,646.51	2.030	2.002	2.030	1	
6002	6002	Prop C			1,617,145.00	1,617,145.00	1,617,145.00	2.030	2.002	2.030	1	
6030	6030	PROP A			3,177,519.23	3,177,519.23	3,177,519.23	2.030	2.002	2.030	1	
6027	6027	River Mountain Conservancy			12,597.62	12,597.62	12,597.62	2.030	2.002	2.030	1	
6007	6007	Successor Agency General			37,981,722.58	37,981,722.58	37,981,722.58	2.030	2.002	2.030	1	
6003	6003	Sewer Bond Proceeds			887,774.88	887,774.88	887,774.88	2.030	2.002	2.030	1	
SYS10128	10128	Measure M			1,243,196.15	1,243,196.15	1,243,196.15	2.030	2.002	2.030	1	
2100	6021	Retirement Fund			26,541,596.22	26,541,596.22	26,541,596.22	2.030	2.002	2.030	1	
Subtotal and Average					108,598,518.21	108,598,518.21	108,598,518.21		2.002	2.030	1	
Passbook/Checking Accounts -2												
5007	5007	Family Self Sufficiency			130,573.23	130,573.23	130,573.23	0.010	0.010	0.010	1	
Subtotal and Average					130,573.23	130,573.23	130,573.23		0.010	0.010	1	
Total and Average					108,729,091.44	108,729,091.44	108,729,091.44		2.000	2.028	1	

**CITY OF COMPTON
BANK ACCOUNT BALANCES AS OF
JUNE 30, 2020**

FUND #	NAME OF ACCOUNT	BANK NAME	BALANCE
101	PAYROLL	WELLS FARGO BAI	1,637,204.80
1001	GENERAL CITY ACCOUNT	BANK OF THE WES	15,962,883.32
1520	MEASURE R	BANK OF THE WES	683,854.05
2000	PROP A	BANK OF THE WES	1,585,235.85
4000	SA GENERAL	BANK OF THE WES	283,442.45
1203	SA LOW COST HOUSING	BANK OF THE WES	861,529.18
2100	PERS	BANK OF THE WES	13,916,928.18
1528	MEASURE M	BANK OF THE WES	7,235.90
2820	FAMILY SELF SUFFICIENCY	BANK OF THE WES	130,573.23
2754-84-8	JTPA - CAREERLINK	BANK OF THE WES	592,715.57
2805	HOME LOAN PROGRAM	BANK OF THE WES	1,427,151.28
2818	SECTION 108 - HUD FUND	BANK OF THE WES	2,362,804.67
5116	BOND SEWER CONSTRUCTION	BANK OF THE WES	8,328.40
6400	LIABILITY	BANK OF THE WES	115,470.85
1001	COC - CHANGE FUND	BANK OF THE WES	550.00
1900	PROP C	BANK OF THE WES	2,092,715.37

**CITY OF COMPTON
BANK ACCOUNT BALANCES AS OF
JUNE 30, 2020**

FUND #	NAME OF ACCOUNT	BANK NAME	BALANCE
6300	WORKERS COMP	BANK OF THE WES	92,968.92
2820	HOUSING AUTHORITY	BANK OF THE WES	514,095.01
1001	EMERGENCY MEDICAL SERVI	BANK OF THE WES	463,975.45
1061	COPS GRANT WEED AND SEE	BANK OF THE WES	3,997.21
1001	COC PARKING VIOLATIONS	BANK OF THE WES	1,249,737.14
5000	COC UTILITIES BILLINGS	BANK OF THE WES	6,008,308.86

July 28, 2020

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: CITY ATTORNEY

**SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
RESCINDING RESOLUTION NO. 25,125 AND RATIFYING LEGAL
SERVICES RETAINER AGREEMENTS ENTERED FOR FISCAL YEARS
2019-2020 AND 2020-2021**

SUMMARY

Adoption of the attached resolution will rescind Resolution No. 25,125 and ratify the two (2) year (i.e. Fiscal Years 2019-20 and 2020-21) legal services retainer agreements authorized by Resolution No. 25,125.

BACKGROUND

The Compton City Charter, Section 702, authorizes the City Council to contract with outside attorneys to assist the City Attorney with professional legal services, including ongoing legal advice and in the handling of various complex legal matters of the City. Historically, the City has retained the services of various outside law firms to assist the Office of the City Attorney with specific complex matters and in specialized areas of the law.

The City Attorney identified the need to secure expert transactional, advisory and litigation support services to assist the City and the Office of the City Attorney on an “as-needed” basis with specialized projects; such as, City Attorney's Office conflict of interest matters, municipal labor and employment practices, labor negotiations, investigations, administrative and municipal hearings, litigation, housing development transactions and municipal advice letters.

Staff sought (and now seek to ratify) to enter in legal services retainer agreements with the following law firms for Fiscal Years 2019-2020 and 2020-2021: Harrington, Foxx, Dubrow & Canter, LLP; The Westmoreland Law Firm, P.C.; Atkinson, Andelson, Loya, Ruud & Romo, P.C.; and Angela J. Reddock, A Professional Law Corporation, dba Reddock Law Group.

STATEMENT OF ISSUE

On September 24, 2019, the City Council adopted Resolution No. 25,125, which authorized the City Manager to enter into two (2) year (i.e. Fiscal Years 2019-20 and 2020-21) legal services retainer agreements with the following law firms: Harrington, Foxx, Dubrow & Canter, LLP; The Westmoreland Law Firm, P.C.; Atkinson, Andelson,

**Staff Report – Resolution Rescind Reso. No. 25,125,
Ratify Legal Services Retainer Agreements (4 Firms),
July 28, 2020, page 2**

Loya, Ruud & Romo, P.C.; and Angela J. Reddock, A Professional Law Corporation, dba Reddock Law Group to assist the City Attorney and City, on an “as-needed” basis, with specialized projects; such as, City Attorney's Office conflict of interest matters, municipal labor and employment practices, labor negotiations, investigations, administrative and municipal hearings, litigation, housing development transactions and municipal advice letters.

Resolution No. 25,125, further authorized funding for the services to be provided in the amount of \$170,000.00 per fiscal year, with funds for the first year of contracted “as-needed” services to be allocated from Account No. 1001 420 000 4261.

It was recently brought to the attention of the City Attorney that the original resolution omitted the second (2nd) account from which to pay for the services to be rendered; thus, it is necessary to rescind Resolution No. 25,125 to correct this error and have sufficient funds available with which to pay for services rendered.

On correction, funding will be authorized from Account Nos. 1001 420 000 4261 and 6400 420 000 4261.

FINANCIAL IMPACT

Funding for expenditures made for these services will be utilized on an “as-needed” basis. The total for all four (4) law firms will not exceed an annual amount of \$170,000.00 in each of the Fiscal Years 2019-2020 and FY 2020-2021. One hundred seventy thousand dollars (\$170,000.00) is available in Account Nos. 1001-420-000-4261 and 6400 420 000 4261 for Fiscal Year 2019-2020 and will be allocated in the Fiscal Year 2020-2021 budget.

ALTERNATIVE

Due to the fact that each of the authorized law firms entered into the respective legal services retainer agreements with the City and commenced providing “as-needed” requested services on the good faith belief that proper authorization was obtained and funding allocated, no alternative is suggested.

RECOMMENDATION

Staff recommends that the City Council adopt the attached Resolution.

**DAMON M. BROWN
CITY ATTORNEY**

APPROVED FOR FORWARDING:

**CRAIG J. CORNWELL
CITY MANAGER**

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
RESCINDING RESOLUTION NO. 25,125 AND RATIFYING LEGAL
SERVICES RETAINER AGREEMENTS ENTERED FOR FISCAL YEARS
2019-2020 AND 2020-2021**

WHEREAS, Section 702 of the Compton City Charter authorizes the City Council to contract with outside attorneys to assist the City Attorney with professional legal services, including ongoing legal advice and in the handling of various complex legal matters of the City; and

WHEREAS, historically, the City has retained the services of various law firms to assist the Office of the City Attorney with specific cases and in specialized areas of the law; and

WHEREAS, on September 24, 2019, the City Council adopted Resolution No. 25,125, which authorized the City Manager to enter into two (2) year (i.e. Fiscal Years 2019-20 and 2020-21) legal services retainer agreements with the following law firms: Harrington, Foxx, Dubrow & Canter, LLP; The Westmoreland Law Firm, P.C.; Atkinson, Andelson, Loya, Ruud & Romo, P.C.; and Angela J. Reddock, A Professional Law Corporation, dba Reddock Law Group to assist the City Attorney and City, on an “as-needed” basis, with specialized projects; such as, City Attorney's Office conflict of interest matters, municipal labor and employment practices, labor negotiations, investigations, administrative and municipal hearings, litigation, housing development transactions and municipal advice letters; and

WHEREAS, Resolution No. 25,125, further authorized funding for the services to be provided in the amount of \$170,000.00 per fiscal year, with funds for the first year of contracted “as-needed” services to be allocated from Account No. 1001 420 000 4261; and

WHEREAS, it was recently brought to the attention of the City Attorney that the original resolution omitted the second (2nd) account from which to pay for the services to be rendered; thus, it is necessary to rescind Resolution No. 25,125 to correct this error and have sufficient funds available with which to pay for services rendered.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON
RESOLVES AS FOLLOWS:**

Section 1. That Resolution No. 25,125, adopted by the City Council on September 24, 2019 is hereby rescinded.

Section 2. That the legal services retainer agreements entered into for the term of Fiscal Years 2019-20 and 2020-21, between the City and the following law firms for provision of assistance to the City and City Attorney on an “as-needed” basis is hereby authorized and ratified: Harrington, Foxx, Dubrow & Canter, LLP; The Westmoreland Law Firm, P.C.; Atkinson, Andelson, Loya, Ruud & Romo, P.C.; and Angela J. Reddock, A Professional Law Corporation, dba Reddock Law Group.

Section 3. That the above-referenced legal services retainer agreements shall be paid from Account Nos. 1001 420 000 4261 and 6400 420 000 4261 in amounts not exceed that which is allocated in the 2019-2020 and 2020-2021 Fiscal Year budgets of the City Attorney's Office budget.

Section 4. That the hourly rates shall not exceed \$375.00 an hour.

Section 5. That a duly certified copy of this Resolution shall be delivered to the Offices of City Manager, City Attorney, City Controller and City Clerk.

Section 6. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2020.

MAYOR OF THE CITY OF COMPTON

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)ss
CITY OF COMPTON)

I, Alita Godwin, City Clerk of the City of Compton hereby certify that the foregoing Resolution was adopted by the City Council of the City of Compton, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held this _____ day of _____, 2020.

That said Resolution was adopted by the following vote, to wit:

AYES: COUNCIL MEMBERS-
NOYES: COUNCIL MEMBERS-
ABSTAIN: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-

CITY CLERK OF THE CITY OF COMPTON

July 28, 2020

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: CITY MANAGER

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ISSUE PURCHASE ORDERS TO ONE OR MORE VENDORS (DION AND SONS, JANKOVICH AND WOOD OIL) FOR THE PROVISION OF GASOLINE AND DIESEL FUEL FOR THE CITY'S FLEET AND EQUIPMENT IN AN AMOUNT NOT TO EXCEED TWO HUNDRED NINETY THOUSAND DOLLARS (\$290,000)

SUMMARY

This resolution requests authorization to issue purchase orders to one or more vendors (Dion and Sons, Jankovich, and Wood Oil) for the provision of gasoline, lube and diesel fuel for the City of Compton's fleet and equipment in an amount not to exceed Two Hundred and Ninety Thousand dollars (\$290,000.00). The Public Works Department requires the ability to identify and utilize multiple fuel vendors for the reason that fuel availability and fuel pricing during the fiscal year is unpredictable.

BACKGROUND

The Public Works Street Maintenance Division has a continuous need to purchase and store gasoline and diesel fuel for the daily operations of city-owned vehicles and equipment. Without an adequate supply of fuel on hand, the City will not meet its daily operational needs.

The price and availability of fuel has been unpredictable during previous fiscal years and has caused the Public Works Department to request the ability to purchase from multiple fuel vendors during the fiscal year.

Requesting firm prices from sole vendors for an entire year can hinder the City's ability to purchase fuel at the lowest price. Instead, we are requesting the authority to obtain the lowest fuel prices per gallon from three (3) fuel providers such as: Dion and Sons, Jankovich, and Wood Oil who have provided satisfactory fuel service to the City of Compton in the past.

STATEMENT OF THE ISSUE

Staff is requesting the ability to purchase fuel for the fiscal year 2020-2021 (i.e. July 1, 2020 – June 30, 2021) in the amount of Two Hundred Ninety Thousand dollars \$290,000.00 for the purpose of fuel for the City's fleet and equipment.

The funding will be allocated to one or more of the following vendors:

Dion and Sons
Jankovich
Wood Oil
Total: \$290,000.00

Staff solicited the following fuel quotes from providers:

Company Name	Red Diesel Fuel Cents per 7600 gallons (Margin over OPIS Daily Average)	87 Regular Fuel Cents per 7600 gallons (Margin over OPIS Daily Average)
Dion and Sons	1.853	2.509
Jankovich	0.0616	0.06
Voyager	No Response	No Response
Wood Oil	0.08	0.8

(OPIS (Oil Industry Price System) is the only provider of U.S spot, rack and retail prices for petroleum supplier information).

FINANCIAL IMPACT

Funds in the amount of \$290,000.00 are available in the Public Works Department 2020-2021 fiscal year budget in Account No. 6000-720-000-4228.

RECOMMENDATION

Staff recommends authorizing the City Manager to issue purchase orders to one or more vendors (Dion and Sons, Jankovich, and Wood Oil) for the purpose of providing fuel for the City of Compton's fleet and equipment for the 2020-2021 fiscal year (i.e. July 1, 2020 – June 30, 2021).

ALTERNATIVE

No alternative is recommended.

CRAIG J. CORNWELL
CITY MANAGER

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ISSUE PURCHASE ORDERS TO ONE OR MORE VENDORS (DION AND SONS, JANKOVICH AND WOOD OIL) FOR THE PROVISION OF GASOLINE AND DIESEL FUEL FOR THE CITY’S FLEET AND EQUIPMENT IN AN AMOUNT NOT TO EXCEED TWO HUNDRED AND NINETY THOUSAND DOLLARS (\$290,000.00)

WHEREAS, this resolution requests authorization to issue purchase orders to one or more fuel vendors (Dion and Sons, Jankovich, and Wood Oil) for the provision of gasoline, lube and diesel fuel for the City of Compton’s fleet and equipment; and

WHEREAS, the Public Works Street Maintenance Division has a continuous need to purchase and store gasoline and diesel fuel for the daily operations of our city-owned vehicles and equipment; and

WHEREAS, without an adequate supply of fuel, the City will not meet its daily operational needs; and

WHEREAS, the price and availability of fuel has been unpredictable during previous fiscal years and has caused the Public Works Department to request the ability to purchase from multiple fuel vendors during the fiscal year and requesting firm prices from sole vendors for an entire year can hinder the City’s ability to purchase fuel at the lowest price; and

WHEREAS, the Public Works Street Maintenance Division is requesting the authority to obtain the lowest fuel prices per gallon from three (3) fuel providers such as: Dion and Sons, Jankovich, and Wood Oil who have provided satisfactory fuel service to the City of Compton in the past for FY 2020-2021 (i.e. July 1, 2020 – June 30, 2021); and

WHEREAS, staff solicited the following fuel quotes from providers:

Company Name	Red Diesel Fuel Cents per 7600 gallons (Margin over OPIS Daily Average)	87 Regular Fuel Cents per 7600 gallons (Margin over OPIS Daily Average)
Dion and Sons	1.853	2.509
Jankovich	0.0616	0.06
Voyager	No Response	No Response
Wood Oil	0.08	0.8

WHEREAS, funding shall be allocated to one or more of the following vendors:

Dion and Sons	
Jankovich	
Wood Oil	
Total	\$290,000.00; and

WHEREAS, funds for this expenditure are available in the Public Works Department 2020-2021 fiscal year budget in Account No. 6000-720-000-4228 in the amount of \$290,000.00.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Manager is hereby authorized to issue purchase orders to one or more fuel vendors (Dion and Sons, Jankovich, and Wood Oil) for the provision of gasoline, lube and diesel fuel for the City of Compton’s fleet and equipment in an amount not to exceed Two Hundred and Ninety Thousand Dollars (\$290,000.00).

SECTION 2. That funding shall be allocated to one or more of the following vendors:

Dion and Sons	
Jankovich	
Wood Oil	
Total	\$290,000.00

SECTION 3. That purchase orders are authorized to pay for invoices from July 1, 2020 – June 30, 2021 from one or more of the following vendors:

Dion and Sons	
Jankovich	
Wood Oil	
Total	\$290,000.00

SECTION 4. Funds in the amount of \$290,000.00 are available in the Public Works 2020-2021 fiscal year budget in Account No. 6000-720-000-4228.

SECTION 5. That copies of this resolution shall be filed in the offices of the City Manager, City Controller, City Clerk, City Attorney and the Public Works Department.

SECTION 6. That the Mayor shall sign and the City Clerk shall attest to the adoption of this resolution.

ADOPTED this _____ day of _____, 2020.

MAYOR OF THE CITY OF COMPTON

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

**STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON**

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing resolution was adopted by the City Council, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2020.

That said resolution was adopted by the following vote, to wit:

AYES:	COUNCIL MEMBERS-
NOES:	COUNCIL MEMBERS-
ABSENT:	COUNCIL MEMBERS-
ABSTAIN:	COUNCIL MEMBERS-

CITY CLERK OF THE CITY OF COMPTON

CITY OF COMPTON

Solicitation for Fuel Quotes - Fiscal Year 2020-2021
--

[illegible]



The Jankovich Company

Fuel Proposal

Date: June 24, 2020

Customer Name: City of Compton
Contact Name: _____
Address: 458 S. Alameda St., Compton CA 90220
Ship To: See Below
Phone: 310-645-6272
Cell: (909) 731-7502
Email: jmccombs@comptoncity.org



Product
Gallons
Margin over LA Opis Daily Av.

Fire Dept.
1133 W. Rosecrans Ave.
Compton CA 90222

Red DF
3000
\$0.0800

Public Works
458 S. Alameda St.
Compton CA 90220

Red DF
7600
\$0.0616

Public Works
458 S. Alameda St.
Compton CA 90220

87 REG
7600
\$0.0600

****The Jankovich Company does not charge a Regulatory Compliance Fee****

The Jankovich Company / 14066 Garfield Ave. / Paramount, CA 90723 / (800) 650-0200 / Fax (562) 531-

Traci Watkins

From: Wood Oil Company <woodoil@woodoilcompany.com>
Sent: Wednesday, June 24, 2020 5:27 PM
To: Traci Watkins
Subject: Re: FUEL Quote

Hi Traci,

The following are our prices:

Gallons Product

1. 7600 Red DF LA OPIS Average + .08 cents
2. 7600 87 REG LA OPIS Average + .08 cents

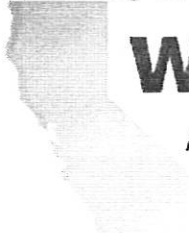
Thank you for the opportunity to be of service.

Best regards,

Bill Wood

CEO

Wood Oil Company of California
Distributor of Major Brand Petroleum Products
24 Hour Phone: (323) 321-3864 - Fax: (310) 769-0629
1532 W 132nd Street, Gardena CA 90249
Learn More About Our Products and Services
By Clicking On Our Website www.woodoilcompany.com



Wood Oil Company
Fueling California Forward Since 1942

On 2020-06-24 9:51 am, Traci Watkins wrote:

Good Morning Bill,



▲ FUELS
 ▲ LUBRICANTS
 ▲ SOLVENTS
 ▲ CARDLOCK
 ▲ INDUSTRIAL SERVICES

QUOTATION

QUOTE	NUMBER	Q17577
QUOTE	DATE	06-24-20
	DELIVERY DATE	

QUALITY ▲ INTEGRITY ▲ SERVICE
 SINCE 1930

1543 W. 16th Street, Long Beach, CA 90813
 888-424-DION 562-432-3946 FAX: 562-432-7969

PAGE 1

23306

SOLD
 TO

CITY OF COMPTON
 PUBLIC WORKS / LISA SMITH
 205 S. WILLOWBROOK
 COMPTON, CA 90221

1
 CITY OF COMPTON
 205 S. WILLOWBROOK
 COMPTON, CA 90220

CUSTOMER ORDER NUMBER		ORDERED BY		DUE DATE		TERMS	
J01069		MIKE					
SHIP VIA		TAKEN BY		ORDER DATE			
OUR TRUCK		AVALDEZ		06-24-20			
QUANTITY	PACKAGE	CODE	DESCRIPTION			PRICE / PACKAGE	EXTENSION
7600	10:10TH GAL	31ULD-WHRED	DYED ULS CARB DIESEL FUEL NA1993, DIESEL FUEL, COMBUSTIBLE LIQUID, PG III NONTAXABLE USE ONLY, PENALTY FOR TAXABLE USE CA DSL FUEL. MAX 15PPM SULFUR Need RED Certificate on File Environmental Compliance Fee FUEL SURCHARGE CITY OF COMPTON 10.25% PD REQUIRED PRICE PER GALLON IS BASED ON *** CONTINUED ***			1.853	14,082.80 <

This is to certify that the above-named materials are properly classified, described, packaged,
 marked and labeled and are in proper condition for transportation according to the applicable
 regulations of the Department of Transportation. Per Dion & Sons.

ORIGINAL



▲ FUELS
▲ LUBRICANTS
▲ SOLVENTS
▲ CARDLOCK
▲ INDUSTRIAL SERVICES

QUALITY ▲ INTEGRITY ▲ SERVICE
SINCE 1930

1543 W. 16th Street, Long Beach, CA 90813
888-424-DION 562-432-3946 FAX: 562-432-7969

QUOTATION

QUOTE	NUMBER	Q17577
QUOTE	DATE	06-24-20
DELIVERY DATE		

PAGE 2

23306

SOLD
TO

CITY OF COMPTON
PUBLIC WORKS / LISA SMITH
205 S. WILLOWBROOK
COMPTON, CA 90221

1
CITY OF COMPTON
205 S. WILLOWBROOK
COMPTON, CA 90220

CUSTOMER ORDER NUMBER		ORDERED BY		DUE DATE		TERMS			
J01069		MIKE							
SHIP VIA		TAKEN BY		ORDER DATE					
OUR TRUCK		AVALDEZ		06-24-20					
QUANTITY	PACKAGE	CODE	DESCRIPTION			PRICE / PACKAGE	EXTENSION		
			TIME AND DATE OF DELIVERY						
DRIVER	BULK	B A R R E L	DEL.	RET.	CHG.	CREDIT	QUANTITY RECEIVED IN GOOD ORDER	T O T A L	
							X _____		15,545.53

This is to certify that the above-named materials are properly classified, described, packaged, marked and labeled and are in proper condition for transportation according to the applicable regulations of the Department of Transportation. Per Dion & Sons.

PLUS ALL APPLICABLE TAXES

ORIGINAL



- ◆ FUELS
- ◆ LUBRICANTS
- ◆ SOLVENTS
- ◆ CARDLOCK
- ◆ INDUSTRIAL SERVICES

QUALITY ◆ INTEGRITY ◆ SERVICE
SINCE 1930

1543 W. 16th Street, Long Beach, CA 90813
888-424-DION 562-432-3946 FAX: 562-432-7969

REPRINT

QUOTATION

QUOTE	NUMBER	Q17577
QUOTE	DATE	06-24-20
DELIVERY DATE		

PAGE 1

23306

SOLD
TO

CITY OF COMPTON
PUBLIC WORKS / LISA SMITH
205 S. WILLOWBROOK
COMPTON, CA 90221

1
CITY OF COMPTON
205 S. WILLOWBROOK
COMPTON, CA 90220

CUSTOMER ORDER NUMBER		ORDERED BY		DUE DATE		TERMS	
J01069		MIKE					
SHIP VIA		TAKEN BY		ORDER DATE			
OUR TRUCK		AVALDEZ		06-24-20			
QUANTITY	PACKAGE	CODE	DESCRIPTION			PRICE / PACKAGE	EXTENSION
7600	10:10TH GAL	02100-WH000	REGULAR UNLEADED G UN1203, GASOLINE, 3, PG II Environmental Compliance Fee FUEL SURCHARGE CITY OF COMPTON 10.25% G ITEMS SUBJECT TO 5% SALES TAX CREDIT PD REQUIRED PRICE PER GALLON IS BASED ON TIME AND DATE OF DELIVERY			2.509	19,068.40 <

This is to certify that the above-named materials are properly classified, described, packaged, marked and labeled and are in proper condition for transportation according to the applicable regulations of the Department of Transportation. Per Dion & Sons.

PLUS ALL APPLICABLE TAXES

ORIGINAL

July 28, 2020

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: FIRE CHIEF

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE ESTABLISHMENT OF A PURCHASE ORDER FOR LIFE ASSIST MEDICAL SUPPLIES, INC. FOR THE PURCHASE OF MEDICAL SUPPLIES AND RELATED EQUIPMENT FOR THE FIRE DEPARTMENT (\$85,000)

SUMMARY

Adoption of this resolution will authorize the City manager to establish a purchase order in the amount not to exceed Eighty-Five Thousand Dollars (\$85,000.00) for Life Assist Medical Supplies, Inc. to purchase needed medical supplies and related equipment for the Fire Department.

BACKGROUND

The Fire Department ("Department") currently operates three paramedic units, four engine companies and one truck company. The Department responds to approximately 9,000 emergency medical services calls on an annual basis and these units must be stocked at all times with medical supplies and equipment to levels that are needed to provide care for the sick and injured.

STATEMENT OF ISSUE

The Department solicited quotes for various items from three vendors; Life Assist Medical Supplies ("Life Assist"), Bound Tree, and Emergency Medical Products ("EMP"):

Item Description	Life Assist	Bound Tree	EMP
Glucagen 1mg, 1ml vial	\$177.48 ea	\$282.99 ea	No response
IV Catheter 18 GAx1.25"	\$320.00 (cs)	\$610.00 (cs)	No response
Naloxone, 2mg, Syringe	\$396.60 (bx10)	\$519.90 (bx10)	No response
Lidocaine, 2%, 5ml Syringe	\$76.40 (bx10)	\$84.90 (bx10)	No response
Glucose 15 mg	\$13.29 (pk3)	\$16.99 (pk3)	No response

On review of the quotes for various needed supplies and equipment, staff has determined that the quotes submitted by Life Assist Medical Supplies, Inc. ("Life Assist") will meet the needs of the Department. Additionally, Life Assist is the

vendor currently used by the Department and has provided exemplary service along with competitive pricing.

FISCAL IMPACT

There is no additional impact to the 2020-2021 Fiscal Year budget. Funds for this expenditure have been budgeted in Account No. 1001-690-000-4260 of the Fire Department's budget.

RECOMMENDATION

It is the recommendation of staff that the City Council adopt the attached Resolution.

**RONERICK D. SIMPSON, FIRE CHIEF
COMPTON FIRE DEPARTMENT**

APPROVED FOR FORWARDING:

**CRAIG J. CORNWELL
CITY MANAGER**

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
AUTHORIZING THE ESTABLISHMENT OF A PURCHASE ORDER FOR LIFE
ASSIST MEDICAL SUPPLIES, INC. FOR THE PURCHASE OF MEDICAL
SUPPLIES AND RELATED EQUIPMENT FOR THE CITY OF COMPTON
FIRE DEPARTMENT (\$85,000)**

WHEREAS, the City of Compton Fire Department (“Department”) currently operates three paramedic units, four engine companies and one truck company; and

WHEREAS, the Department responds to approximately 9,000 emergency medical services calls on an annual basis and these units must be stocked at all times with medical supplies and equipment to levels that are needed to provide care for the sick and injured; and

WHEREAS, staff solicited quotes for the needed supplies from three (3) vendors; Life Assist Medical Supplies (“Life Assist”), Bound Tree, and Emergency Medical Products (“EMP”):

Item Description	Life Assist	Bound Tree	EMP
Glucagen 1mg, 1ml vial	\$177.48 ea	\$282.99 ea	No response
IV Catheter 18 GAx1.25”	\$320.00 (case)	\$610.00 (case)	No response
Naloxone, 2mg, Syringe	\$396.60 (bx10)	\$519.90 (bx10)	No response
Lidocaine, 2%, 5ml Syringe	\$76.40 (bx10)	\$84.90 (bx10)	No response
Glucose 15 mg	\$13.29 (pk3)	\$16.99 (pk3)	No response

WHEREAS, on review of the quotes for various needed supplies and equipment, staff has determined that the quotes submitted by Life Assist will meet the needs of the Department and was the lowest most responsible quote; and

WHEREAS, Life Assist is the vendor currently used by the Department and has provided exemplary service along with competitive pricing; and

WHEREAS, funding for this expenditure have been budgeted in the Fire Department’s 2020-2021 Fiscal Year Budget.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Manager is hereby authorized to establish a purchase order for Life Assist Medical Supplies, Inc. in the amount of Eighty-Five Thousand Dollars and Zero Cents (\$85,000.00).

SECTION 2. That funding for this expenditure is available in Account No. 1001-690-000-4260 of the Fire Department’s 2020-2021 Fiscal Year budget.

SECTION 3. That copies of this Resolution shall be filed in the offices of the City Manager, City Controller, City Clerk and the Fire Department.

SECTION 4. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2020.

**_____
MAYOR OF THE CITY OF COMPTON**

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council, signed by the Mayor and attested to by the City Clerk, at a regular meeting thereof held on the _____ day of _____, 2020.

That said Resolution was adopted by the following vote, to wit:

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSTAIN: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-

CITY CLERK OF THE CITY OF COMPTON

Account Manager

Sylvia Mattison
714-269-1467
sylvia@life-assist.com

Cust No: 90220FD

Expires: 9/30/2020

FOB Destination: We Pay Freight!

Name: COMPTON FIRE DEPARTMENT

Contact Name: Richard Roman

Phone #: 310-605-6278

Fax #:

Email: richard.roman@comptonfire.org

Trauma and First Aid

Item No	Description	Contract Prices
BA25600	CURAD Adhesive Bandage, Sheer Strips, 1" x 3"	\$3.00 bx-100, \$36.00 cs-1200
BA2561	CHILDRENS Adhesive Bandage, MedToons™ (Box of 50)	\$1.74 bx, \$41.76 cs-24
BA3090	Tongue Blades, Sterile	\$5.24 bx-100
BA3617	DYNAREX Adhesive Bandage, Fabric, Fingertip	\$5.79 bx-100, \$138.96 cs-2400
BA415	Petrolatum Gauze Dressing, 5" x 9"	\$1.22 ea, \$61.00 bx-50
BA6715	KERLIX™ Gauze Bandage, 4.5" x 4.1 yds, Sterile	\$2.08 ea, \$208.00 cs-100
BA6725	KERLIX™ Gauze Bandage, 3.4" x 3.6 yds, Sterile	\$0.79 ea, \$75.84 cs-96
BA7273	QuickClot® Combat Gauze Mouflage Trainer	\$9.15 ea, \$457.50 cs-50
BA7350	QuickClot® Combat Gauze LE™, 3" x 4 yds Z-fold	\$42.90 ea, \$2145.00 cs-50
BA8042	CURITY All-Purpose Sponge, 2" x 2", Sterile (pks/2)	\$1.84 bx-25, \$110.55 cs-1500
BE2	3M COBAN™ Self-Adherent Wrap, 2"	\$2.29 ea, \$82.44 bx-36
BE22	Swift-Wrap® Elastic Bandage, 2"	\$0.90 ea, \$9.00 bx-10
BE24	Swift-Wrap® Elastic Bandage, 4"	\$1.48 ea, \$14.80 bx-10
BE26	Swift-Wrap® Elastic Bandage, 6"	\$2.12 ea, \$21.20 bx-10
BE3	3M COBAN™ Self-Adherent Wrap, 3"	\$2.86 ea, \$68.64 bx-24
BE4	3M COBAN™ Self-Adherent Wrap, 4"	\$3.58 ea, \$64.44 bx-18
BU6124	DUKAL™ New Sponge, 4" x 4", Sterile (pks/2)	\$2.50 bx-25, \$60.00 cs-600
BU7133	BAND-AID® BRAND Bandage, Sheer, 3/4" x 3"	\$3.22 bx-40, \$64.40 cs-800
DI7650	INSTAKOOL® COLD PACK, Boxed, 5" x 6"	\$0.72 ea, \$36.00 cs-50
DI7748	INSTAKOOL® COLD PACK, Junior Size, 5" x 7.5"	\$0.68 ea, \$32.64 cs-48
FS12720-BLK	Hawke Belt Tourniquet Pouch, Black	\$16.91 ea
MD5	Eye Wash, 5 oz.	\$2.42 ea, \$116.16 cs-48
MD72	Triple Antibiotic Ointment, Foil Pack, 1/32 oz.	\$20.88 bx-144
TA2531	Kendall™ Standard Porous Tape, 1"	\$1.40 ea, \$16.80 bx-12, \$201.60 cs-144
TA6613	Kendall™ Standard Porous Tape, 2"	\$2.79 ea, \$16.74 bx-6, \$200.88 cs-72
TA7110	Dukal™ Cloth Tape, 1/2"	\$12.48 bx-24, \$149.76 cs-288
TA7111	Dukal™ Cloth Tape, 1"	\$1.04 ea, \$12.48 bx-12, \$149.76 cs-144
TA7112	Dukal™ Cloth Tape, 2"	\$12.48 bx-6, \$149.76 cs-72
TA7113	Dukal™ Cloth Tape, 3"	\$12.44 bx-4, \$149.28 cs-48

Due to unforeseen manufacturer cost fluctuations, prices are subject to change.

Quote 1

Item No	Description	Contract Prices
TACT_HALO	Halo Chest Seal, 2-Pack	\$21.11 ea
TQ0001-BLK	Combat Application Tourniquet (C-A-T®), Black	\$27.71 ea
TQ0003-BLU	Combat Application Tourniquet (CAT) Trainer, Blue	\$27.71 ea
TQ31	SOF® Tactical Tourniquet, Orange	\$21.92 ea
TQ31W	SOF® Tactical Tourniquet, Wide, Black	\$30.67 ea

Gloves		
Item No	Description	Contract Prices
GL0104L	LifeStar™ EC Nitrile Exam Glove, Large	\$13.50 bx-100, \$135.00 cs-1000
GL0104M	LifeStar™ EC Nitrile Exam Glove, Medium	\$13.50 bx-100, \$135.00 cs-1000
GL0104S	LifeStar™ EC Nitrile Exam Glove, Small	\$13.50 bx-100, \$135.00 cs-1000
GL0104XL	LifeStar™ EC Nitrile Exam Glove, X-Large	\$13.50 bx-100, \$135.00 cs-1000
GL296XL	MIDKNIGHT™ Nitrile Exam Glove, X-Large	\$11.91 bx-100, \$119.10 cs-1000
GL4087	Exam Glove, Large, Nitrile, Sterile (Pair)	\$1.41 pr, \$70.50 bx-50
GL690L	SUPRENO® SE Nitrile Exam Glove, Large	\$9.20 bx-100, \$92.00 cs-1000
GL690M	SUPRENO® SE Nitrile Exam Glove, Medium	\$9.38 bx-100, \$93.80 cs-1000
GL690S	SUPRENO® SE Nitrile Exam Glove, Small	\$9.38 bx-100, \$93.80 cs-1000
GL690XL	SUPRENO® SE Nitrile Exam Glove, X-Large	\$9.20 bx-100, \$92.00 cs-1000
GL690XS	SUPRENO® SE Nitrile Exam Glove, X-Small	\$9.38 bx-100, \$93.80 cs-1000

Diagnostic		
Item No	Description	Contract Prices
BT15B	Alkaline Battery, AA Size	\$0.74 ea, \$17.76 bx-24
BT16B	Alkaline Battery, 9 Volt	\$2.60 ea, \$31.20 bx-12
BT24B	Alkaline Battery, AAA Size	\$0.76 ea, \$18.24 bx-24
EL0402-01	ZOLL® CPR Stat-padz® Electrode	\$89.89 ea
EL0810-01	ZOLL® Pedi-padz® II Electrodes	\$104.76 ea
EL18593	EKG Paper, Zoll X Series Paper with Grid	\$25.00 pk-5
EL2394LP11	EKG Paper, Lifepak® 11, 12 & 15 Paper	\$15.80 pk-5
EL3001-01	ZOLL Pedi Padz Multi Functional Electrodes	\$72.20 ea
EL5070A	Battery, Long-Life LiMnO2, FRx/HS1	\$155.14 ea
EL9050SP	Ambu BLUE SENSOR Electrode, 1.5" (Packs of 50)	\$10.00 pk, \$400.00 cs-40
EL9261	PHILIPS HeartStart® FRx SMART Pads II Set	\$41.80 ea
EL9291	SMART Training Pads II (pads, wire & plug)	\$31.21 ea
GU5120-02	Microdot® Xtra Control Solutions	\$18.00 ea
GU5200-50	Microdot® Xtra Test Strips (Bottle of 50)	\$18.70 bt

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Life-Assist

Helping Heroes Save Lives



Confidential Contract Pricing

Item No	Description	Contract Prices
IN845	GALLANT Prep Razors (Box of 50)	\$26.96 bx
PCI_11996-000093	PHYSIO-CONTROL EDGE Electrode, Pedi	\$41.87 ea
PO3802	NONIN® ONYX® Justice Mark II Case	\$24.20 ea
PO64620	Capnoline® FilterLine® Set, Adult/Ped	\$11.31 ea, \$282.75 bx-25
PO67266	Capnoline® Oral Nasal Cannula, PEDI	\$12.73 ea, \$318.25 bx-25
PO69818	Capnoline® Plus Oral Nasal Cannula, ADULT	\$11.59 ea, \$1159.00 cs-100
PO7088	DYNAREX Finger Pulse Oximeter	\$52.96 ea
PO9590-RED	NONIN® ONYX® Vantage Finger Pulse Oximeter, Red	\$168.20 ea
SG3000	ADC Proshyng™ 775 BP Unit, Adult	\$10.25 ea
SG3000C	ADC Proshyng™ 775 BP Unit, Child	\$19.87 ea
SG3000T	ADC Proshyng™ 775 BP Unit, Thigh	\$30.00 ea
SG3000XL	ADC Proshyng™ 775 BP Unit, Large Adult	\$21.19 ea
ST400T	TEACHING Stethoscope, Dualhead	\$16.60 ea
ST612-BLU	ADSCOPE 612 ADSCOPE-LITE Stethoscope, Royal Blue	\$43.52 ea

Cases, Bags and Kits

Item No	Description	Contract Prices
CS5210-ORG	Arsenal® 5210 Small Trauma Bag, Orange	\$39.44 ea
FB2273M	FLAMBEAU #2273 Trauma Box	\$143.89 ea
FS32-BLU	Ultra SoftBox Plus Trauma Bag, Blue	\$274.44 ea
FS32-RED	ULTRA SOFBOX PLUS Trauma Bag, Red	\$274.44 ea
FS831-GRN	Fieldtex AirPack Plus, Green/Black	\$162.00 ea
KITS_KT500-SCISSORS	Obstetrical Kit (OB Kit) with Umbilical Scissors	\$13.92 ea, \$139.20 cs-10
OR5120-BLU	FERN0 Oxygen Case #5120, D Size, Blue	\$116.38 ea

Instruments / Personal

Item No	Description	Contract Prices
IN555-RED	Economy Paramedic Shears, 7 1/4", Red	\$2.23 ea, \$111.50 bx-50
IN700014	Leatherman RAPTOR Emergency Medical Multi-tool	\$98.00 ea
IN960	Economy Ring Cutter	\$10.56 ea

Airway and Suction

Item No	Description	Contract Prices
AA14	Guedel Airway, 40mm, Pink	\$0.68 ea, \$34.00 bg-50
AA15	Guedel Airway, 50mm, Lt. Blue	\$0.68 ea, \$34.00 bg-50

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Item No	Description	Contract Prices
AA16	Guedel Airway, 60mm, Black	\$0.68 ea, \$34.00 bg-50
AA17	Guedel Airway, 70mm, White	\$0.68 ea, \$34.00 bg-50
AA25L	Guedel Airway Kit (8 airways in ziplock bag)	\$7.77 ea
AA4300	Guedel Airway Kit (8 airways in plastic case)	\$10.63 ea
AB300K	Robertazzi Nasopharyngeal Airway Kit (9 airways)	\$28.00 ea
AB320	Robertazzi Nasopharyngeal Airway, 20 ft.	\$2.90 ea, \$29.00 bx-10
AB322	Robertazzi Nasopharyngeal Airway, 22 ft.	\$2.80 ea, \$28.00 bx-10
AB324	Robertazzi Nasopharyngeal Airway, 24 ft.	\$2.80 ea, \$28.00 bx-10
AB326	Robertazzi Nasopharyngeal Airway, 26 ft.	\$2.80 ea, \$28.00 bx-10
AB328	Robertazzi Nasopharyngeal Airway, 28 ft.	\$2.80 ea, \$28.00 bx-10
AB330	Robertazzi Nasopharyngeal Airway, 30 ft.	\$2.80 ea, \$28.00 bx-10
AB332	Robertazzi Nasopharyngeal Airway, 32 ft.	\$2.80 ea, \$28.00 bx-10
AB334	Robertazzi Nasopharyngeal Airway, 34 ft.	\$2.80 ea, \$28.00 bx-10
AB336	Robertazzi Nasopharyngeal Airway, 36 ft.	\$2.80 ea, \$28.00 bx-10
AC170	Laerdal™ THOMAS™ ET Tube Holder, Adult	\$3.66 ea, \$91.50 bx-25
AC4403	KING LTS-D™ Airway with Gastric Access, Size 3	\$43.60 ea, \$436.00 bx-10
AC4404	KING LTS-D™ Airway with Gastric Access, Size 4	\$43.60 ea, \$436.00 bx-10
AC4405	KING LTS-D™ Airway with Gastric Access, Size 5	\$43.60 ea, \$436.00 bx-10
AC62134	CO2 Easy™ CARBON DIOXIDE DETECTOR, Adult	\$10.14 ea, \$101.40 cs-10
AC90212	ET Tube Introducer/Bougie, Adult, 15 Fr	\$9.25 ea, \$92.50 bx-10
AE23460	MedSource Endotracheal/Stylette, CUFFED, 6.0	\$2.94 ea, \$29.40 bx-10
AE23465	MedSource Endotracheal/Stylette, CUFFED, 6.5	\$2.94 ea, \$29.40 bx-10
AE23475	MedSource Endotracheal/Stylette, CUFFED, 7.5	\$2.40 ea, \$24.00 bx-10
AE23480	MedSource Endotracheal/Stylette, CUFFED, 8.0	\$2.94 ea, \$29.40 bx-10
BJ8999	Lubricating Jelly, 2.7g Foil Pack	\$0.09 ea, \$12.96 bx-144
IN317	Young Tongue Seizing Forcep	\$8.60 ea
IN374	Magill Forcep, Child	\$5.36 ea
IN375	Magill Forcep, Adult	\$5.36 ea
IVV16325A	Emergency Thoracentesis Kit w/14 GA x 3.25" Cath	\$121.71 ea
LY1423	BriteView™ Laryngoscope Blade, Mac #3, Orange	\$8.94 ea, \$89.40 bx-10
LY1424	BriteView™ Laryngoscope Blade, Mac #4, Green	\$8.94 ea, \$89.40 bx-10
LY5062	MACO FIBER OPTIC Metal Laryng Blade, Mac #2	\$6.43 ea, \$64.30 bx-10
LY5063	MACO FIBER OPTIC Metal Laryng Blade, Mac #3	\$6.43 ea, \$64.30 bx-10
LY5064	MACO FIBER OPTIC Metal Laryng Blade, Mac #4	\$6.43 ea, \$64.30 bx-10
LY6061	MACO FIBER OPTIC Metal Laryng Blade, Miller #1	\$6.43 ea, \$64.30 bx-10
LY6062	MACO FIBER OPTIC Metal Laryng Blade, Miller #2	\$6.43 ea, \$64.30 bx-10

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Item No	Description	Contract Prices
LY6063	MACO FIBER OPTIC Metal Laryng Blade, Miller #3	\$6.43 ea, \$64.30 bx-10
LY6064	MACO FIBER OPTIC Metal Laryng Blade, Miller #4	\$6.43 ea, \$64.30 bx-10
LY8101	MACO Laryngoscope Handle, Medium	\$6.73 ea, \$67.30 bx-10
OK100	Laerdal™ V-VAC™ Starter Kit	\$74.75 ea
OK200	Laerdal™ V-VAC™ Suction Cartridge	\$17.80 ea

Oxygen Resuscitation

Item No	Description	Contract Prices
AMBU_540211000E A	Ambu® SPUR® II Resuscitator w/neonate mask	\$17.08 ea, \$204.96 cs-12
OC7028	BITrac ED Mask Only, Small	\$25.74 ea
OC7030	BITrac ED Mask Only, Adult Large	\$25.74 ea, \$257.40 cs-10
OC7555XN	O2-MAX™ 3 SET CPAP with Adult Large Mask & Neb	\$37.70 ea, \$377.00 cs-10
OC7556XN	O2-MAX™ 3 SET CPAP with Adult Med Mask & Neb	\$37.70 ea, \$377.00 cs-10
OM1042	HUDSON O2 Mask, Medium Concentration, Pediatric	\$1.33 ea, \$66.50 cs-50
OM1058	HUDSON O2 Mask, Non-Rebreather w/reservoir, Pedi	\$1.51 ea, \$75.50 cs-50
OM1059	HUDSON O2 Mask, Non-Rebreather w/reservoir, Adult	\$1.45 ea, \$72.50 cs-50
OM1060	HUDSON O2 Mask, Non-Rebreather w/reservoir, Adult	\$0.92 ea, \$46.00 cs-50
OM1104	Hudson Nasal Cannula, Flared tip, Adult	\$0.33 ea, \$16.50 cs-50
OM1203	AirLife® O2 Mask, 3 way use w/reservoir, Adult	\$2.09 ea, \$104.50 cs-50
OM1267	AirLife® O2 Mask, Rebreather w/reservoir, Pedi	\$2.81 ea, \$140.50 cs-50
OM1301	Oxygen Supply Tubing, 7 ft.	\$0.67 ea, \$33.50 cs-50
OM1826	HUDSON Nasal Cannula, Softech, Pediatric	\$1.87 ea, \$93.50 cs-50
OM1883	MICRO MIST Nebulizer with tee and mouthpiece	\$1.21 ea, \$60.50 cs-50
OM2055	DURACLEAR™ Cuffed Mask, Medium Adult	\$2.19 ea, \$43.80 cs-20
OM2056	DURACLEAR™ Cuffed Mask, Large Adult	\$2.37 ea, \$47.40 cs-20
OM22883	MedSource Up-Draft Nebulizer, Hand-Held	\$1.12 ea, \$56.00 cs-50
OM2602A	Nebulizer to Bag Mask ADAPTER KIT, Standard	\$4.05 ea
OM3504	Nasal Cannula, Infant	\$0.87 ea, \$43.50 cs-50
OM5200	Ambu® SPUR® II Bag Mask Resuscitator, Adult	\$8.75 ea, \$105.00 cs-12
OM52951	DURACLEAR™ Cuffed Mask w/valve, Neonate	\$2.99 ea, \$59.80 cs-20
OM52952	DURACLEAR™ Cuffed Mask w/valve, Infant	\$2.99 ea, \$59.80 cs-20
OM52954	DURACLEAR™ Cuffed Mask w/valve, Child/Small Adult	\$2.99 ea, \$59.80 cs-20
OM5300	Ambu® SPUR® II Bag Mask Resuscitator, Pediatric	\$12.30 ea, \$147.60 cs-12
OM5400	Ambu® SPUR® II Bag Mask Resuscitator, Infant	\$17.11 ea, \$205.32 cs-12

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Item No	Description	Contract Prices
PULM_313-7555XN-1	O2-MAX™ 3 SET CPAP w/Lrg Mask/Neb/Ohmeda	\$64.48 ea, \$644.80 cs-10

Immobilization		
Item No	Description	Contract Prices
CXACE	Ambu® Perfitt™ ACE Extrication Collar	\$4.45 ea, \$133.50 cs-30
SP265	Faretec QD-4 Leg Traction Kit	\$188.60 ea
SP404	Minto SAGER® EXTREME® Emergency Traction Splint	\$510.05 ea
SS180	Cardboard Splint, Padded with Foam, 18"	\$1.74 ea, \$17.40 pk-10, \$174.00 cs-100
SY975	Laerdal™ STA-BLOK™ Head Immobilizer	\$3.50 ea, \$105.00 cs-30

Patient Transport		
Item No	Description	Contract Prices
AL5000	CaviCide1 Surface Disinfectant, 1 Gallon	\$33.06 ea, \$132.24 cs-4
AL535	SUPER SANI-CLOTH® Wipe, Large, individual packet	\$10.50 bx-50
BS21400	KLEENEX® Facial Tissue, Regular Size (Box of 100)	\$1.68 bx, \$60.48 cs-36
BS2198	Pillow, Re-usable, Standard Size	\$6.06 ea, \$72.72 cs-12
BS248	Pillow, Disposable, Small Size	\$1.86 ea, \$44.64 cs-24
BS800	GRAHAM® Megamover® Portable Transport Unit	\$22.00 ea, \$220.00 cs-10
BS800PLUS	GRAHAM® Megamover® Plus Portable Transport Unit	\$27.59 ea, \$275.90 cs-10
BS928	Stretcher Sheet, Flat (Case of 50)	\$31.85 cs
PA55	BIOHOOP™ Emesis Bag	\$1.40 ea, \$16.80 pk-12
PA6330	Patient Belonging Bag, 18" x 20" Clear	\$4.60 pk-10, \$115.00 cs-250

IV Therapy		
Item No	Description	Contract Prices
IS185S	SHARPS-tainer™ Sharps Container, 0.7 Quart	\$3.35 ea, \$134.00 cs-40
ISFLIP	SharpSafety™ Transportable Sharps Container	\$4.71 ea, \$94.20 cs-20
IT100CC	Syringe, LUER SLIP, 10cc with markings to 12cc	\$22.00 bx-100
IT100CCLL	Syringe, LUER LOCK, 10cc with markings to 12cc	\$0.19 ea, \$19.00 bx-100
IT1624W	3M TEGADERM™ Transparent Dressing (Box of 100)	\$39.00 bx
IT1CCLL	Syringe, LUER LOCK, 1cc	\$0.21 ea, \$21.00 bx-100
IT3042	PROTECTIV™ IV Catheter, 16 GA x 1.25"	\$1.80 ea, \$90.00 bx-50, \$360.00 cs-200
IT3048	PROTECTIV™ IV Catheter, 14 GA x 1.25"	\$1.80 ea, \$90.00 bx-50, \$360.00 cs-200
IT3050	PROTECTIV™ IV Catheter, 22 GA x 1"	\$1.80 ea, \$90.00 bx-50, \$360.00 cs-200
IT3053	PROTECTIV™ IV Catheter, 24 GA x .75"	\$1.80 ea, \$90.00 bx-50, \$360.00 cs-200

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Item No	Description	Contract Prices
IT3055	PROTECTIV™ IV Catheter, 18 GA x 1.25"	\$1.60 ea, \$80.00 bx-50, \$320.00 cs-200
IT3056	PROTECTIV™ IV Catheter, 20 GA x 1.25"	\$1.60 ea, \$80.00 bx-50, \$320.00 cs-200
IT3057	PROTECTIV™ IV Catheter, 20 GA x 1"	\$1.80 ea, \$90.00 bx-50, \$360.00 cs-200
IT3060	PROTECTIV™ PLUS IV Catheter, 22 GA x 1"	\$2.49 ea, \$124.50 bx-50, \$498.00 cs-200
IT3063	PROTECTIV™ PLUS IV Catheter, 24 GA x .75"	\$1.93 ea, \$96.50 bx-50, \$386.00 cs-200
IT3067	PROTECTIV™ PLUS IV Catheter, 20 GA x 1"	\$1.93 ea, \$96.50 bx-50, \$386.00 cs-200
IT3403	BD Syringe w/Vial Access Cannula, 5c (Bx/100)	\$64.85 bx
IT3CC23	Syringe, LUER LOCK, 3cc with 23 GA x 1" needle	\$0.21 ea, \$21.00 bx-100
IT5117	Filter Needle, 18 GA x 1.5"	\$0.39 ea, \$39.00 bx-100
IT5900	BD SafetyGlide™ Needle, 22 GA x 1.5"	\$0.51 ea, \$25.50 bx-50
IT5902	BD SafetyGlide™ Needle, 23 GA x 1"	\$0.51 ea, \$25.50 bx-50
IT5917	BD SafetyGlide™ Needle, 21 GA x 1.5"	\$0.51 ea, \$25.50 bx-50
IV1083	AMSAFE IV Set w/ext set, 2 Sure-Lok, 10 drop	\$3.26 ea, \$163.00 cs-50
IV660	AMSINO IV Set, AMSAFE/PRESLIT, 60 drop	\$2.53 ea, \$126.50 cs-50
TQ1800	Free-Band Tourniquet, FLAT, 1" x 18" (Box/100)	\$24.86 bx

Pharmaceuticals

Item No	Description	Contract Prices
DR0103-20	Ondansetron, 4mg/2ml Simplist® Syringe, Luer Lock	\$3.26 ea, \$78.24 bx-24
DR0158-11	Ondansetron Oral Dissolving Tabs, 8 mg (Pk/10)	\$29.60 pk
DR0159-25	Epinephrine 1:1000 1 mg, 1 ml VIAL	\$19.44 ea, \$486.00 bx-25
DR0260-10	Glucagen w/Diluent, 1 mg, 1 ml VIALS	\$177.48 ea
DR0376-25	Diphenhydramine 50MG, 1 ml VIAL	\$2.05 ea, \$51.25 bx-25
DR0410-08	NitroMist® Nitroglycerin Spray, 230 Sprays	\$165.00 ea
DR0500-TRAIN	Epipen Trainer	\$10.19 ea
DR0542-02	Adenosine, 6 mg, 2 ml VIAL	\$7.43 ea, \$74.30 bx-10
DR0616-03	Amiodarone, 150 mg, 3 ml Brown VIAL	\$2.58 ea, \$64.50 bx-25
DR2157-13	Ondansetron Oral Dissolving Tabs, 4 mg (Pk/30)	\$20.72 pk
DR3065-44	BD PosiFlush™ Saline Syringe, 3 ml (Pk/30)	\$23.19 pk
DR3065-45	BD PosiFlush™ Saline Syringe, 5 ml (Pk/30)	\$24.01 pk
DR3304-00	Calcium Chloride, 1 gm, 10ml LUER-JET™ SYRINGE	\$11.60 ea, \$116.00 bx-10
DR3316-00	Epinephrine 1:10,000 1 mg, 10 ml LUER-JET™ Syr	\$10.14 ea, \$101.40 bx-10
DR3339-00	Atropine Sulfate, 1 mg, 10 ml LUER-JET™ Syringe	\$11.73 ea, \$117.30 bx-10
DR3369-00	Naloxone, 2 mg, 2 ml LUER-JET™ SYRINGE	\$39.66 ea, \$396.60 bx-10
DR3390-00	Lidocaine, 2%, 100 mg, 5 ml LUER-JET™ Syringe	\$7.64 ea, \$76.40 bx-10
DR4911-34	Atropine Sulfate, 1 mg, 10 ml LifeShield® Syringe	\$13.36 ea, \$133.60 bx-10

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Item No	Description	Contract Prices
DR4928-34	Calcium Chloride, 1 gm, 10ml LifeShield® Syringe	\$13.94 ea, \$139.40 bx-10
DR6637-34	SODIUM BICARB, 8.4%, 50 ml LifeShield® Syringe	\$11.02 ea, \$110.20 bx-10
MD200	Aspirin, 325mg (Bottle of 100)	\$2.16 ea
MD5697	Ibuprofen, 200 mg UNIT DOSE Packs of 2	\$25.00 bx-100
MD7030	Glucose 15™, Delivers 15 gm, Grape	\$4.43 ea, \$13.29 pk-3
MD75	Acetaminophen (325 mg), UNIT DOSE Packs of 2	\$8.60 bx-125
MMTL_DR0620-01	Duodote Injector (Box of 30)	\$1850.00 bx
SL0162Q	Dextrose 10%, Baxter IV Solution, 250 ml Bag	\$7.06 ea, \$254.16 cs-36
SL5202	Dextrose 10%, B Braun IV Solution, 250 ml Bag	\$5.50 ea, \$132.00 cs-24
SL7800-09	Sodium Chloride IV Solution, 0.9%, B Braun, 1000 ml Bag, E3	\$5.50 ea, \$66.00 cs-12
SL7983-03	Sodium Chloride, 0.9%, Hospira, 500 ml Bag	\$8.93 ea, \$214.32 cs-24
SL7983-09	Sodium Chloride, 0.9%, Hospira, 1000 ml Bag	\$9.00 ea, \$108.00 cs-12
SL8001	Sodium Chloride IV Solution, 0.9%, B Braun, 500 ml Bag	\$5.50 ea, \$132.00 cs-24

Item No	Description	Contract Prices
AL22357	QUIK-CARE™ Holder for 15 oz.	\$3.12 ea
AL258	VIONEX® Antimicrobial Soap, Gallon	\$39.40 ea, \$157.60 cs-4
AL32713	QUIK-CARE™ Antimicrobial Foaming Hand Rub, 7 oz.	\$5.17 ea, \$62.04 cs-12
AL32729	QUIK-CARE™ Antimicrobial Foaming Hand Rub, 15 oz.	\$9.95 ea, \$119.40 cs-12
AL3440	SAFETEC p.a.w.s.™ Towlettes	\$6.20 bx-100, \$62.00 cs-1000
AL353A	SANI-HANDS® ALC Hand Wipe (Tub of 135)	\$6.70 ea, \$80.40 cs-12
AL5984	SANI-HANDS® ALC Hand Wipe (Tub of 220)	\$9.88 ea, \$59.28 cs-6
BH117	Biohazard Bag, 30.5" x 41", 1.5 mil, 30 Gallon	\$0.29 ea, \$72.50 cs-250
IC1507	Infectious Control N95 Kit	\$7.04 ea
IC1870PLUS	3M™ 1870+ Particulate Respirator N95 Mask	\$32.60 bx-20, \$195.60 cs-120
IC8000	Safety Eyewear Case, w/Drawstring	\$2.65 ea, \$26.50 pk-10
IC80902V	TRUAIR® ULTRA P100 Respirator Mask	\$5.76 ea, \$28.80 bx-5, \$345.60 cs-60
IC87E	COMBO® Surgical Mask with Eye Shield	\$1.88 ea, \$47.00 bx-25, \$188.00 cs-100
IC9211PLUS	3M™ Aura™ 9211+ Particulate Respirator N95 Mask	\$25.60 bx-10, \$307.20 cs-120
PA100	SPT SOCK HOOD	\$3.53 ea, \$176.50 bg-50

Training / Operations		
Item No	Description	Contract Prices
LAER_381402	DELTOID INJECTION PAD	\$94.50 ea
SIMU_100851	Z-Medica QuikClot Trauma Trainer	\$421.42 ea

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Item No	Description	Contract Prices
SIMU_1434	Simulaids Rescue Randy Combat Challenge, 145 lbs	\$1249.61 ea
TR80105	Laerdal® LITTLE JUNIOR™ QCPR Manikin	\$247.85 ea
TXTACT	Tactical Medical Field Guide	\$22.59 ea

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quote 1





Quotation

PHONE (800) 533-0523 FAX (800) 257-5713
www.boundtree.com

Quote Number	101915672
Date	7/7/2020
Page	1 of 1
Expiration Date	09/05/2020
Entered By	KGARDNER

Bill To 238283
COMPTON FIRE DEPARTMENT
201 S ACACIA AVE
COMPTON, CA 90220-3102
US

Ship To SHIP001
IVAN VERASTEGUI
1133 W ROSECRANS AVE
COMPTON, CA 90222-3827
US

Customer Number	Account Manager	Shipping Method	Payment Terms		Ref Number
238283	NEW HOUSE	BEST WAY	CREDIT CARD PMT		10126691
Item Number	Description	Quantity	UofM	Unit Price	Ext Price
2442-11031	BVM, Spur II Adult with Manometer, Bag and Peep 6/cs	1	CS	\$245.990	\$245.99
2742-02198	ADULT/CHILD PRECONNECT MULTIFUNCTION ELECTRODE PADS, PLUG STYLE, DISPOSABLE, FOR MRx 10/BX	1	BX	\$315.000	\$315.00
3065-44	IV Flush Syringe, BD Posiflush Normal Saline, 3ml Fill in a 10cc Syringe 30/bx 16bx/cs	1	BX	\$27.490	\$27.49
466930	GLUTOSE 15GM - LEMON FLAVOR 3/PACK 12PK/CS 2053	1	PK	\$16.990	\$16.99
353055	CATHETER INTRAVENOUS (IV) LATEX FREE 18 GAUGE X 1.25 IN 50/BX 200/CS PROTECTIV	1	CS	\$610.000	\$610.00
350139	ELECTRODES ELECTROCARDIOGRAM (ECG) ADULT LIFE-PATCH 4/PK 120PK/CS	1	CS	\$422.400	\$422.40
0593-03	Glucagon 1mg, 1ml vial kit with 1ml Sterile Water	1	EA	\$282.990	\$282.99
373390	LIDOCAINE 2% 100MG 5ML LUER JET 1026B 10EA/PK	1	PK	\$84.900	\$84.90
0353-02	Nasal Narcan Spray 4mg, 0.1ml, (Naloxone)	1	BX	\$124.990	\$124.99
373369	NALOXONE 2MG 2ML LUER JET 1029B 10EA/CS	1	CS	\$519.900	\$519.90
373316	Epinephrine 1:10000, 1mg, 10ml Luer Jet 1019B 10ea/pk	1	PK	\$131.900	\$131.90
0616-03	AMIODARONE 150MG 3ML VIAL 25EA/PK 30PK/CS	1	PK	\$111.500	\$111.50
7520-20	IV Solution, Dextrose 10% 250ml Bag 24ea/cs	1	CS	\$251.760	\$251.76

Thank you for the opportunity to provide this quotation. If you have any questions or are seeking additional products, please contact your Account Manager or visit www.boundtree.com.

Subtotal	\$3,145.81
Freight	\$0.00
Tax	\$163.32
Total	\$3,309.13

Quote 2

July 28, 2020

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: FIRE DEPARTMENT

**SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
ADOPTING THE TERMS AND CONDITIONS OF THE CALIFORNIA FIRE
ASSISTANCE AGREEMENT FOR REIMBURSEMENT OF THE CALIFORNIA
FIRE AND RESCUE MUTUAL AID SYSTEM**

SUMMARY

It is recommended that the City Council approve this Resolution adopting the terms and conditions of the California Fire Assistance Agreement for reimbursement of the California Fire and Rescue Master Mutual Aid System.

BACKGROUND

The City of Compton's Fire Department ("Department") has responded to many large-scale incidents throughout the State under the California Fire and Rescue Master Mutual Aid System. Although primarily responses were mainly for wildfire incidents throughout California, the Department can potentially be dispatched for other natural disasters; such as earthquakes, wind events, flooding, acts of terrorism, etc.; in other local, state and Federal jurisdictions where local and/or state emergencies can be declared and reimbursement funding may become available.

The California Fire Assistance Agreement ("CFAA") 2015, under the guidelines of the Governor's Office of Emergency Services ("Cal OES"), is the reimbursement mechanism for local government fire agency responses through the California Fire and Rescue Emergency Mutual Aid System. Cal OES is requiring local government agencies to adopt and provide a resolution, which will formally acknowledge how Compton's fire personnel will be compensated for "portal to portal" activities. "Portal to portal" is when fire personnel are compensated beginning at the time of dispatch from their home base to the time of return to their home base. Because City personnel will be in City uniforms, driving City equipment, held accountable to City policies, and responsible for representing the City at all times as they travel to and from incidents, compensating the employees for this time is essential.

STATEMENT OF ISSUE

The City has always reimbursed on a "portal to portal" basis. Recently the CFAA has been updated to require local jurisdictions to adopt a resolution stating that their Fire Department personnel are compensated from "portal to portal". Failure to provide Cal OES with a resolution will result in mutual aid reimbursement and compensation to be based on "time worked" on the incident only. This form of calculation would produce significantly less reimbursement for what the

City compensate their personnel based on the Compton Firefighters, Local 2216 Memorandum of Agreement, payroll and overtime practices as outlined in the Fair Labor Standards Act (FSLA).

“Portal to portal” reimbursement and compensation is based on a per hour salary rate for straight time and applicable overtime based on the City’s job classification and type of equipment provided using a rate methodology set by the CFAA. The Department submits an updated salary survey to the CFAA annually to ensure reimbursements are comparable to actual City compensation rates. This formula reimburses and compensates the City for overtime that the Department’s personnel providing mutual aid earn as well as reimburses and compensates the City for other Fire personnel who are recalled to backfill apparatus to maintain sufficient coverage for the City.

The adoption of this Resolution is necessary to ensure the City of Compton continues to receive its full reimbursement costs for personnel assigned to an incident, and for any overtime, the City incurs backfilling positions for those assigned to the incident, using the “portal to portal” hourly rate approved by the State.

FISCAL IMPACT

Failure to adopt such Resolution will result in substantial loss of State reimbursements to the City under the California Fire Assistance Agreement (CFAA).

RECOMMENDATION

Staff recommends that the City Council adopt the attached Resolution.

**RONERICK SIMPSON, FIRE CHIEF
COMPTON FIRE DEPARTMENT**

APPROVED FOR FORWARDING:

**CRAIG J. CORNWELL
CITY MANAGER**

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
ADOPTING THE TERMS AND CONDITIONS OF THE CALIFORNIA FIRE
ASSISTANCE AGREEMENT FOR REIMBURSEMENT OF THE
CALIFORNIA FIRE AND RESCUE MUTUAL AID SYSTEM**

WHEREAS, the City of Compton's Fire Department ("Department") has responded to many large-scale incidents throughout the State under the California Fire and Rescue Mutual Aid System; and

WHEREAS, although primarily responses were mainly for wildfire incidents throughout California, the Department can potentially be dispatched for other natural disasters; such as earthquakes, wind events, flooding, acts of terrorism, etc.; in other local, state and Federal jurisdictions where local and/or state emergencies can be declared and reimbursement funding may become available; and

WHEREAS, the California Fire Assistance Agreement ("CFAA") 2015, under the guidelines of the Governor's Office of Emergency Services ("Cal OES"), is the reimbursement mechanism for local government fire agency responses through the California Fire and Rescue Mutual Aid System; and

WHEREAS, Cal OES is requiring, through the CFAA, that local government agencies (e.g. Compton) adopt and provide a resolution, which will formally state that their Fire Department personnel are compensated from "portal to portal." "Portal to portal" is when fire personnel are compensated beginning at the time of dispatch from their home base to the time of return to their home base; and

WHEREAS, "portal to portal" reimbursement and compensation is based on a per hour salary rate for straight time and applicable overtime based on the City's job classification and type of equipment provided using a rate methodology set by the CFAA; and

WHEREAS, this formula reimburses and compensates the City for overtime that the Department's personnel providing mutual aid earn as well as reimburses and compensates the City for other Fire personnel who are recalled to backfill apparatus to maintain sufficient coverage for the City; and

WHEREAS, the City has always reimbursed its fire personnel on a "portal to portal" basis; however, failure of the City to provide Cal OES with the required resolution will result in mutual aid reimbursement and compensation to be based on "time worked" on the incident only. This form of calculation would produce significantly less reimbursement for what the City compensate their personnel based on the Compton Firefighters, Local 2216 Memorandum of Agreement, payroll and overtime practices as outlined in the Fair Labor Standards Act ("FSLA"); and

WHEREAS, adoption of this Resolution is necessary to ensure the City continues to receive its full reimbursement costs for personnel assigned to an incident, and for any overtime the City incurs backfilling positions for those assigned to the incident, using the "portal to portal" hourly rate approved by the State.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON
DOES HEREBY RESOLVE AS FOLLOWS:**

Section 1. That the City of Compton hereby adopts and will adhere to the terms and conditions of the California Fire Assistance Agreement for reimbursements pursuant to the California Fire and Rescue Mutual Aid System in that:

- Compton Fire and Rescue personnel will be compensated “portal to portal” – beginning at the time of dispatch and to the return to jurisdiction -- when personnel and equipment are in service while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident or pre-positioned for emergency response.
- Compton Fire and Rescue personnel will be compensated overtime in accordance with their current Memorandum of Agreement while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident or pre-positioned for emergency response.

Section 2. That Compton Fire and Rescue response personnel include: Fire Chief, Fire Battalion Chief, Fire Captain, Fire Engineer, Firefighter/Paramedic, and Firefighter.

Section 3. That a copy of this Resolution shall be filed in the offices of the City Manager, City Attorney, City Controller, City Clerk and the Fire Department.

Section 4. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2020.

MAYOR OF THE CITY OF COMPTON

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council of the City of Compton, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on this _____ day of _____, 2020.

That this Resolution was adopted by the following vote, to wit:

AYES: COUNCILMEMBERS-
NOES: COUNCILMEMBERS-
ABSTAIN: COUNCILMEMBERS-
ABSENT: COUNCILMEMBERS-

CITY CLERK OF THE CITY OF COMPTON

Cal OES# 6143-2019
CAL FIRE# 7CA004953
USFS# 20-FI-11052012-147
NPS# P20AC00506
BLM# BLM CFPA CA915-2004
F&WS# FFo8F00000-D-Joo1
BIA# A20ACPRO01

**AGREEMENT FOR LOCAL GOVERNMENT FIRE AND EMERGENCY
ASSISTANCE TO THE STATE OF CALIFORNIA AND FEDERAL FIRE AGENCIES**

Between

**STATE OF CALIFORNIA, GOVERNOR’S OFFICE OF EMERGENCY SERVICES;
STATE OF CALIFORNIA, DEPARTMENT OF FORESTRY AND FIRE PROTECTION;
USDA FOREST SERVICE, PACIFIC SOUTHWEST REGION;
USDI BUREAU OF LAND MANAGEMENT, CALIFORNIA STATE OFFICE,
INTERIOR REGIONS 8 and 10;
USDI NATIONAL PARK SERVICE, INTERIOR REGIONS 8, 9, 10, and 12;
USDI FISH AND WILDLIFE SERVICE, INTERIOR REGIONS 8 and 10; and
USDI BUREAU OF INDIAN AFFAIRS, PACIFIC REGION**

THIS AGREEMENT made and entered into on last date signed by and between the State of California, Governor’s Office of Emergency Services, hereinafter referred to as **Cal OES**; the State of California, Department of Forestry and Fire Protection, hereinafter referred to as **CAL FIRE**; the USDA Forest Service, Pacific Southwest Region; the USDI Bureau of Land Management (BLM), California State Office, Interior Regions 8 and 10; the USDI National Park Service (NPS), Interior Regions 8, 9, 10, and 12; USDI Fish and Wildlife Service (FWS), Regions 8 and 10, and USDI Bureau of Indian Affairs (BIA), Pacific Region, hereinafter referred to as the **Federal Fire Agencies**; all parties hereinafter referred to as **Cal OES, CAL FIRE, and the Federal Fire Agencies**, under the provisions of the Reciprocal Fire Protection Act, 42 USC 1856 and 1856a, the Disaster Relief Act of 1974, PL 93-288, as amended, and The Federal Land Policy and Management Act of 1996, (PL 94-579, Sec, 307(b)).

NAME

This Agreement shall be entitled “Agreement for Local Government Fire and Emergency Assistance to the State of California and Federal Fire Agencies”, hereinafter referred to as the **California Fire Assistance Agreement, CFAA, or The Agreement.**

RECITALS

1. The Federal Fire Agencies are responsible for providing a level of wildland fire protection for federal lands, as designated by Congressional action and Federal policy; and
2. CAL FIRE is responsible for providing a level of wildland fire protection for State Responsibility Area lands, as designated by the State Board of Forestry and Fire Protection; and

Cal OES# 6143-2019
CAL FIRE# 7CA004953
USFS# 20-FI-11052012-147
NPS# P20AC00506
BLM# BLM CFPA CA915-2004
F&WS# FFo8F00000-D-Joo1
BIA# A20ACPRO01

3. For efficiency and effectiveness, CAL FIRE and the Federal Fire Agencies may exchange wildland fire protection areas responsibilities with the understanding that Local Responsibility Area lands are not part of this Agreement or included in the exchange; and
4. Cal OES is responsible to provide for systematic mobilization, organization, and operation of necessary fire and rescue resources through the California Fire and Rescue Mutual Aid System in mitigating the effects of disasters and to ensure that the responding agencies understand and comply with the terms and conditions of the Agreement applicable to their response; and
5. Cal OES, CAL FIRE, the Federal Fire Agencies, and local agencies, at times of severe wildfire conditions and other emergencies, often have need of emergency apparatus and/or personnel to provide fire protection or perform other tasks during control actions; and
6. Cal OES, through the California Fire and Rescue Mutual Aid System, has such emergency apparatus and personnel, which may be available in the spirit of cooperation for dispatch and use; and
7. It is desirable that Cal OES, CAL FIRE, and the Federal Fire Agencies establish and enter into an Agreement for the prudent use of such emergency apparatus and personnel; and
8. Cal OES, CAL FIRE, and the Federal Fire Agencies will generally use the Agreement for engines, water tenders, and overhead to address incidents once local agreement resources are exhausted, or where a local agreement is not in place; and
9. Cal OES may use the Agreement to mobilize all-hazard resources when warranted by its authority; and
10. Cal OES and the Federal Fire Agencies will use the Agreement to order the appropriate aviation resources when a mobilization cannot be executed through a local unit agreement; and
11. The Agreement may be used to reimburse rostered California Interagency Incident Management Team members (CIIMT); and
12. Cal OES, CAL FIRE, and the Federal Fire Agencies shall use this Agreement for reimbursing local government agencies for the use of their resources. Annual operating plans may be utilized at the local level to facilitate administrative and operational issues; and
13. When this Agreement is exercised to obtain Cal OES resources and/or resources through the California Fire and Rescue Mutual Aid System, those resources will be reimbursed pursuant to this Agreement; and
14. When ordering local agency apparatus and personnel in Recital 5 of this Agreement from other local agencies through the California Fire and Rescue Mutual Aid System, a local agency may utilize this Agreement as the fiscal authority for reimbursing other local agencies; and

Cal OES# 6143-2019
CAL FIRE# 7CA004953
USFS# 20-FI-11052012-147
NPS# P20AC00506
BLM# BLM CFPA CA915-2004
F&WS# FFo8F00000-D-Joo1
BIA# A20ACPRO01

15. Responsibility for determining the basis for requesting assistance through this Agreement rests with the Incident Commander or through the Emergency Command Center. The Incident Commander is responsible for all assignments and tactical decisions for resources obtained through this Agreement.
16. **Agreement Committee**
- 16.1 **California Fire Assistance Agreement Committee.** A California Fire Assistance Agreement Committee (the ‘Committee’) shall be formed by Cal OES for the purpose of negotiating the terms of the CFAA, and for maintenance of the Agreement. For the purposes of coordination, Cal OES Fire and Rescue Division’s State Fire and Rescue Chief, or the Chief’s designee, shall serve as the Chairperson.
- 16.2 **Composition of the Committee.** The Committee shall consist of representatives from Cal OES, CAL FIRE, the Federal Fire Agencies, and three advisory representatives from local government fire agencies in California: one from Northern California, one from Southern California, and one representing volunteer fire departments. The local government agency representatives shall be appointed by the Chairperson of the State of California Fire and Rescue Advisory Committee/FIRESCOPE, Board of Directors.
- 16.3 **Committee Meetings.** The Committee will meet quarterly via conference call, video conferencing, or in person.
- 16.4 **Rate Letter.** The Committee will meet at a minimum in person once a year (January) to establish the Base Administrative Rate, Personnel Base Rates, and Equipment Rates to become effective upon publication of the “Agreement for Local Government Fire and Emergency Assistance to the State of California and Federal Fire Agencies Rate Letter” (Rate Letter) each year. These rates will be published annually by Cal OES Fire and Rescue Division in a Rate Letter.
- The Committee will review the Salary Rates and Administrative Rates on file with Cal OES Fire and Rescue Division, as well as negotiate procedural changes. The Salary Rates and Administrative Rates, are subject to change throughout the year due to labor negotiations, cost of living increases, etc.
- After the annual or emergency exhibit review by the Committee, Cal OES will publish annually rates, formulas, and methodologies in the Rate Letter. Rates will become effective on the date(s) provided in the Rate Letter. In addition, Cal OES will provide a copy of the Rate Letter directly to each signatory agency’s point of contact.
- 16.5 **Changes to Equipment Rates.** Cal OES will monitor and track the Federal Emergency Management Agency (FEMA) Schedule of Equipment Rates. If a change in schedule occurs after the publication of the most recent Rate Letter, the Committee will conduct a meeting to formally discuss the new rates, and determine if they are valid for a revised Rate Letter publication. Cal OES will forward the revised rates to the signatory agencies for a two-week review. Once the

Cal OES# 6143-2019
CAL FIRE# 7CA004953
USFS# 20-FI-11052012-147
NPS# P20AC00506
BLM# BLM CFPA CA915-2004
F&WS# FFo8F00000-D-Joo1
BIA# A20ACPRO01

review process is complete, and the rates approved by the Committee, Cal OES will publish a revised Rate Letter to the California Fire and Rescue Mutual Aid System Agencies.

- 16.6 **Meetings to re-negotiate the Agreement.** It is recommended the Committee schedule meetings to begin no later than fifteen (15) months before the expiration date of the CFAA for the purpose of re-negotiation, as well as produce the final document for signatures no later than six months before the expiration date of the Agreement.

The Committee will meet as necessary to make adjustments or changes to the Agreement.

THEREFORE, it is agreed as follows:

TERMS AND CONDITIONS

CFAA Exhibits and Amendments to Exhibits

17. The parties agree the Committee will, by no later than March 30th of each year, recommend amendments to the incorporated exhibits. The parties agree to cooperate in good faith to consider and agree to any amendments by April 15th of each year.

A party requesting to amend the exhibit(s) to the CFAA after March 30th will notify Cal OES. The Committee will meet as soon as practicable to discuss the request and make any recommendation to the parties regarding the requested amendment. The Committee will notify the parties of any recommended amendments, and if agreeable to the parties, the parties will amend the exhibits to reflect the changes no later than fifteen (15) days after the Committee's recommendation.

Subject to the requirements in Recital 18, the parties acknowledge that amendments may be required under emergency circumstances, and that the parties may make any required amendments using any reasonable means of negotiating and agreeing to amendments under emergency circumstances.

The Committee will provide recommended amendments in two formats:

1. A copy of the proposed amended exhibit(s) reflecting additions, and proposed deletions in track changes or similar format so that additions are displayed in underline and deletions are displayed with strikethrough.
2. A copy of the proposed amended exhibit(s) without track changes or similar format, which will represent the final version of the amended exhibit if the parties agree to the changes.

Incorporation of Exhibits and Amended Exhibits

18. All exhibits to the CFAA are incorporated into the CFAA. Amendments to exhibits will be made by addendum to the CFAA. The addendum will be signed by each party, and will include a list of exhibit(s) and revision date of the exhibit(s), a statement that the parties agree to adopt the changes reflected in the proposed amended exhibit(s) attached to the addendum, and an effective date. The addendum will also include, as attachments to the addendum, the proposed amended exhibit(s) in track changes or similar format.

Amendments to exhibits will be adopted upon all parties signing the addendum and immediately incorporated into the CFAA. The exhibits to the CFAA will thereafter be updated to reflect any changes effectuated by the approved addendum.

Requests for and Release of Emergency Apparatus and Personnel

19. Under this Agreement, Cal OES, CAL FIRE, the Federal Fire Agencies, and local agencies may request emergency apparatus and personnel from the California Fire and Rescue Mutual Aid System. Resources ordered pursuant to this Agreement will be processed through the California Fire and Rescue Mutual Aid System. Cal OES will fill these orders by following the procedures set forth in the California Fire Service and Rescue Emergency Mutual Aid Plan.
20. Cal OES, CAL FIRE, and the Federal Fire Agencies will use the current resource order form of record for all requests. Cal OES, CAL FIRE, and the Federal Fire Agencies shall not be responsible for any emergency apparatus and personnel not confirmed by their respective order and request number(s). Cal OES, CAL FIRE, and the Federal Fire Agencies are responsible for documenting within the request that the resources are being ordered under this Agreement.
21. Cal OES, CAL FIRE, the Federal Fire Agencies, and local agencies' release or reassignment of emergency apparatus used pursuant to this Agreement will be coordinated through the on-scene Cal OES Fire and Rescue Chief Officer, the local jurisdiction agency representative, or their authorized representative. The Cal OES Chief Officer, or representative, will ensure the inspection and inventory of such emergency apparatus prior to the release to its home base in accordance with incident-established inspection and demobilization procedures.

Protective Clothing and Equipment

22. It shall be the responsibility of the jurisdiction sending emergency personnel to ensure that such personnel are provided protective clothing and equipment as required by the most current version of the rules found in California Code of Regulations, Title 8, Section 3410, Article 10.1, Section 3401, et seq.

Emergency Apparatus

23. Emergency apparatus shall meet minimum FIREScope ICS type standards, when applicable.

Cal OES# 6143-2019
CAL FIRE# 7CA004953
USFS# 20-FI-11052012-147
NPS# P20AC00506
BLM# BLM CFPA CA915-2004
F&WS# FFo8F00000-D-Joo1
BIA# A20ACPRO01

Communications Capabilities

24. **Operational Equipment and Operational Personnel.** It shall be the responsibility of the jurisdiction sending resources to ensure adequate communications capability. Adequate communications capability is identified and defined in the Statewide FIREScope Frequency Plan.

Reimbursement Procedures

25. Provisions and procedures for reimbursement by Cal OES, CAL FIRE, and the Federal Fire Agencies for fire and emergency assistance are defined in Exhibit "A", Reimbursement Policy and Procedures. CAL FIRE and the Federal Fire Agencies will provide Cal OES Fire and Rescue Division with current billing addresses. Reimbursement for personnel on Cal OES-owned emergency apparatus shall be to local jurisdictions that provide such personnel by apparatus assignee Agreement with Cal OES.
26. It is the goal of Cal OES, CAL FIRE, and the Federal Fire Agencies to establish a system that supports the electronic processing of salary surveys, invoices, and other pertinent documents.

Reimbursement for Emergency Apparatus Loss or Damage

27. Cal OES, CAL FIRE, and the Federal Fire Agencies will reimburse California Fire and Rescue Mutual Aid System Agencies providing resources through the California Fire and Rescue Mutual Aid System for the cost of emergency apparatus or equipment loss or damage where the loss or damage is determined to be directly attributable to the incident, and where the local agency, its employees, and/or operational failures in the emergency apparatus or support equipment are not a contributing factor to such damage or loss. Loss or damage to local agency emergency apparatus or support equipment while traveling from the home unit to the incident or from an incident to the home unit, and repairs due to normal wear and tear or due to negligent or unlawful operation by the operator, shall be the responsibility of the local agency providing the emergency apparatus or support equipment.

Loss or damage to local agency emergency apparatus or support equipment occurring on an incident is to be reported to the incident finance section to ensure proper documentation and investigation.

Limitation of Liability

28. Each party waives claims against every other party pursuant to the requirements of United States Code, title 42, section 1856a, subdivision (a), which provides: "Each agency head charged with the duty of providing fire protection for any property of the United States is authorized to enter into a reciprocal agreement, with any fire organization maintaining fire protection facilities in the vicinity of such property, for mutual aid in furnishing fire protection for such property and for other property for which such organization normally provides fire protection. Each such

Cal OES# 6143-2019
CAL FIRE# 7CA004953
USFS# 20-FI-11052012-147
NPS# P20AC00506
BLM# BLM CFPA CA915-2004
F&WS# FFo8F00000-D-Joo1
BIA# A20ACPRO01

agreement shall include a waiver by each party of all claims against every other party for compensation for any loss, damage, personal injury, or death occurring in consequence of the performance of such agreement. Any such agreement may provide for the reimbursement of any party for all or any part of the cost incurred by such party in furnishing fire protection for or on behalf of any other party.”

The parties agree the waivers provided in this provision do not apply to any reimbursement provisions pursuant to the terms and conditions of the CFAA, including invoice reimbursement disputes and reimbursement for emergency apparatus loss or damage pursuant to Recital 27 of the CFAA.

Third Party Tort Claims

29. Nothing in this Agreement shall be deemed to create an employee/employer relationship between the parties. All third-party claims against the parties shall be adjudicated pursuant to the applicable tort claims acts and should be referred to the agency or agencies whose employees were involved in the incident. Agency points of contact for third-party claims are as follows:

State of California claims:	Victim Compensation and Government Claims Board 630 “K” Street Sacramento, CA 95814
U.S. Forest Service claims:	U.S. Forest Service Albuquerque Service Center Claims Management 101B Sun Ave. NE Albuquerque, NM 87109
National Park Service claims:	National Park Service Fire Management Office 333 Bush St., Suite 500 San Francisco, CA 94104
Bureau of Land Management claims:	Bureau of Land Management Fire and Aviation Office 2800 Cottage Way, Room W-1623 Sacramento, CA 95825
Fish and Wildlife Service claims:	Fish and Wildlife Service Pacific Southwest Region 2800 Cottage Way, Room W-1834 Sacramento, CA 95825

Cal OES# 6143-2019
CAL FIRE# 7CA004953
USFS# 20-FI-11052012-147
NPS# P20AC00506
BLM# BLM CFPA CA915-2004
F&WS# FFo8F00000-D-Joo1
BIA# A20ACPRO01

Bureau of Indian Affairs claims: Bureau of Indian Affairs
Branch of Fire and Aviation Management
2800 Cottage Way, Room W-2820
Sacramento, CA 95825

Reimbursement Dispute Resolution

30. Paying entities shall provide written notice of reimbursement denials to the CFAA Chairperson, or their designee, within thirty (30) business days of receipt of the invoice. The CFAA Chairperson, or their designee, shall notify the local agency of the denial within ten (10) business days. All parties shall work with the CFAA Chairperson, or their designee, to attempt to informally resolve reimbursement disputes in good faith. If the dispute cannot be resolved, the local agency shall have thirty (30) business days from the date of the notice of denial to provide a written appeal to the CFAA Chairperson, or their designee. The CFAA chairperson, or their designee, will evaluate the appeal and make a determination regarding whether to present the appeal to the Committee within thirty (30) business days.

The written appeal shall include all facts and documentation supporting the disputing party's position and dollar amount claimed, the reason for denial by the signatory agency, and the provision(s) of the Agreement the local agency believes supports their position in the dispute. The Committee shall review the appeal and make a recommendation to the paying entity within thirty (30) business days of receiving the appeal. The CFAA Chairperson, or their designee, shall provide written notice of the paying entities determination to all parties.

Other Disputes

31. The parties acknowledge that disputes may arise in the interpretation or application of the provisions of the CFAA.

The parties agree to cooperate in good faith to resolve disputes informally. If a dispute is not resolved informally, a party may submit a written notice of dispute to the CFAA Chairperson, or their designee, and the responding party designated contact. The written notice must include:

1. An explanation of the reasons for the dispute, including relevant facts; and
2. Citation to the relevant provision(s) of the Agreement; and
3. Copies of supporting documents, if any; and
4. The desired outcome or remedy sought from the responding party.

The Committee will meet with the parties within thirty (30) business days of the date the responding party receives the dispute from the CFAA Chairperson, or their designee, at which time the responding party will have the opportunity to present counter arguments. The Committee

Cal OES# 6143-2019
CAL FIRE# 7CA004953
USFS# 20-FI-11052012-147
NPS# P20AC00506
BLM# BLM CFPA CA915-2004
F&WS# FFo8F00000-D-Joo1
BIA# A20ACPRO01

will provide a written response to both parties within thirty (30) business days of the date upon which the meeting is held. The written response will either grant the requested remedy or outcome, or deny part or all of the requested outcome.

Performance under this Agreement shall continue during each phase of this dispute resolution process.

Examination and Audit

32. California Fire and Rescue Mutual Aid System Agencies and Cal OES shall be subject to examination and audit for five (5) years after the final payment under the terms of this Agreement. Examination and audit shall be confined to those matters connected with the performance of this Agreement including, but not limited, to the cost of administration.

All source documentation related to rates and methodologies must be kept for five (5) years after the final payment and will be made available upon request of an examination or audit.

Appropriated Fund Limitation

33. Nothing herein shall be interpreted as obligating any parties herein to expend funds, or as involving the United States or the State of California in any contract or other obligation for the future payment of money in excess of appropriations authorized by law and administratively allocated for the work contemplated in this Agreement.

Officials Not To Benefit

34. No member of, or Delegate to, Congress or Resident Commission shall be admitted to any share or part of this Agreement or to any benefit to arise therefore, unless it is made with a corporation for its general benefit.

Civil Rights and Nondiscrimination

35. All activities pursuant to this Agreement shall be in compliance with all Federal laws and regulations relating to nondiscrimination. These include, but are not limited to: Executive Order 11246, as amended; Title VI of the Civil Rights Act of 1964, as amended, (78 Stat. 252; 42 U.S.C. §§2000d et seq.); Title V, Section 504 of the Rehabilitation Act of 1973, as amended, (87 Stat. 394; 29 U.S.C. §794); the Age Discrimination Act of 1975 (89 Stat. 728; 42 U.S.C. §§6101 et seq.).

Previous Agreements Cancelled

36. This Agreement supersedes the Agreement entered into on January 1, 2015, and as extended (Cal EMA# 6022-9, CAL FIRE# 7CA00236, USFS# 09-FI-11052012-150, NPS# H807507003, BLM# BAA081002, F&WS# 802233-9-J001, BIA# AGP000768), between the State of California,

Cal OES# 6143-2019
CAL FIRE# 7CA004953
USFS# 20-FI-11052012-147
NPS# P20AC00506
BLM# BLM CFPA CA915-2004
F&WS# FFo8F00000-D-Joo1
BIA# A20ACPRO01

Emergency Management Agency; State of California, Department of Forestry and Fire Protection; USDA Forest Service, Pacific Southwest Region; USDI Bureau of Land Management, California State Office; USDI National Park Service, Interior Regions 8, 9, 10, and 12; USDI Fish and Wildlife Service, Pacific Southwest Region; and USDI Bureau of Indian Affairs, Pacific Region.

Amendments

37. The Agreement may only be amended by written mutual consent of the parties hereto.

Effective Date and Termination

38. The parties herein agree to honor the terms and conditions commencing on the date of the last signature and is effective through December 31, 2024. The expiration date is the final date for completion of all work activities under this Agreement. Any party may withdraw from the Agreement upon thirty (30) day written notice to all other parties.

Delegations of Authority

39. Each party may provide Cal OES a delegation of authority, signed by the party, that designates each person authorized to act on the party's behalf. The designation will include the effective date, name, title, contact information, and scope of delegated authority to act on behalf of the party. Unless otherwise stated in the delegation of authority, a person designated by a party has the same authority as a principal of a party, including the power to enter into contracts on behalf of the party and to bind the party.

The parties authorize Cal OES to make any necessary updates to the contact information in the CFAA to reflect current delegations of authority, and that such nonmaterial changes to the CFAA are authorized without amendment.

Multiple Signature Pages

40. The parties agree to accept multiple signature pages.

Electronic Signatures and Counterparts

41. Parties may submit executed documents electronically, and electronically-delivered signatures of the parties are deemed to constitute duplicate originals. The CFAA and any amendments may be executed in two or more counterparts, each of which will be an original and all of which will constitute a part of the CFAA.

Cal OES# 6143-2019
CAL FIRE# 7CA004953
USFS# 20-FI-11052012-147
NPS# P20AC00506
BLM# BLM CFPA CA915-2004
F&WS# FFo8F00000-D-Joo1
BIA# A20ACPRO01

IN WITNESS WHEREOF, the parties hereto have executed this Agreement:

DIRECTOR
STATE OF CALIFORNIA
GOVERNOR'S OFFICE OF
EMERGENCY SERVICES



By: Mark S. Ghilarducci
Director

Date: APRIL 29 2020

REGIONAL FORESTER
USDA FOREST SERVICE
PACIFIC SOUTHWEST REGION



By: Randy Moore
Regional Forester

Date: 4/29/20

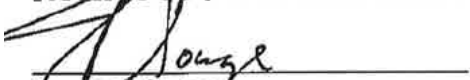
DEPUTY REGIONAL DIRECTOR
USDI NATIONAL PARK SERVICE
INTERIOR REGIONS 8, 9, 10, and 12

RANDOLPH LAVASSEUR
Digitally signed by RANDOLPH LAVASSEUR
Date: 2020.04.29 10:41:00 -07'00'

By: Randolph Lavasseur
Deputy Regional Director

Date: 04.29.2020

REGIONAL DIRECTOR
USDI FISH AND WILDLIFE
SERVICE
PACIFIC SOUTHWEST REGION



By: Paul Souza
Regional Director

Date: 1-29-20

DIRECTOR
STATE OF CALIFORNIA
DEPARTMENT OF FORESTRY AND
FIRE PROTECTION



By: Thomas W. Porter
Director

Date: 4/29/2020

CALIFORNIA STATE DIRECTOR
USDI BUREAU OF LAND
MANAGEMENT
CALIFORNIA STATE OFFICE
KAREN MOURITSEN
Digitally signed by KAREN MOURITSEN
Date: 2020.04.29 11:56:00 -07'00'

By: Karen E. Mouritsen
California State Director

Date: _____

REGIONAL DIRECTOR
USDI BUREAU OF INDIAN AFFAIRS
PACIFIC REGIONAL OFFICE

AMY DUTSCHKE
Digitally signed by AMY DUTSCHKE
Date: 2020.04.30 14:55:24 -07'00'

By: Amy Dutschke
Regional Director

Date: _____

Cal OES# 6143-2019
CAL FIRE# 7CA004953
USFS# 20-FI-11052012-147
NPS# P20AC00506
BLM# BLM CFPA CA915-2004
F&WS# FFo8F00000-D-Joo1
BIA# A20ACPRO01

REVIEW:

The authority and format of this instrument has been reviewed and approved for signature by the following individuals:

CONTRACTING OFFICER
USDI BUREAU OF LAND
MANAGEMENT
CALIFORNIA STATE OFFICE

TRACI THALER
Digitally signed by TRACI THALER
Date: 2020.04.28 08:40:24 -07'00'
By: Traci D. Thaler
Contracting Officer

Date: April 28, 2020

CONTRACTING OFFICER
USDI BUREAU OF INDIAN AFFAIRS
PACIFIC REGIONAL OFFICE

JODI ZACHARY
Digitally signed by JODI ZACHARY
Date: 2020.04.30 14:59:46 -07'00'
By: Jodi Zachary
Contracting Officer

Date: 4/30/2020

CONTRACTING OFFICER
USDI NATIONAL PARK SERVICE

LILETTE BALTODANO
Digitally signed by LILETTE BALTODANO
Date: 2020.04.28 10:33:07 -07'00'
By: Lilette J. Baltodano
Contracting Officer

Date: 4/28/2020

CONTRACTING OFFICER
USDI FISH AND WILDLIFE SERVICE
PACIFIC SOUTHWEST REGION

Frank Lee 4/29/20
By: Frank Lee
Contracting Officer

Date: _____

EXHIBIT “A”
REIMBURSEMENT POLICY AND PROCEDURES

GENERAL

- A-1 It is the intent of the signatories to the CFAA to reimburse California Fire and Rescue Mutual Aid System Agencies, including accrued financial liability for the cost of assisting the State of California and the Federal Fire Agencies. The rates, methodologies, and formulas in the Agreement are intended to provide for such costs. The reimbursement shall be consistent with the California Fire and Rescue Mutual Aid System Agency’s normal internal business practices and any existing Memorandum of Understanding (MOU)/Memorandum of Agreement (MOA), Governing Body Resolution (GBR), or equivalent, which supports those business practices.
- A-2 The California Fire and Rescue Mutual Aid System Agencies shall use the following procedures to secure reimbursement for the provision of personnel and local government-owned emergency apparatus. Terms established in this section shall be made binding upon California Fire and Rescue Mutual Aid System Agencies by Cal OES and shall not be subject to interpretation or rejection by the jurisdiction providing assistance. See Clause A-41 for procedures that do not apply or are applicable to State Agency Fire Departments, Department of Defense Fire Departments (DOD), or Tribal Fire Departments.
- A-3 California Fire and Rescue Mutual Aid System Agencies that provide their personnel and equipment to the State of California or the Federal Fire Agencies through the California Fire and Rescue Mutual Aid System and this Agreement, do so on a voluntary basis, and accept the following provisions for reimbursement.
- A-4 It is understood and agreed that a California Fire and Rescue Mutual Aid System Agency providing personnel or California Fire and Rescue Mutual Aid System Agency-owned emergency apparatus shall obtain reimbursement for such response by billing the ordering entity (either the State of California or Federal Fire Agency) through the Cal OES invoicing process in accordance with this Exhibit.
- A-5 Reimbursement for personnel and emergency apparatus will begin after the 12th hour, with the exception of aircraft which will be billed from the time of dispatch. There shall be no reimbursement for responses of 12 hours duration or less with the exception of the Department of Interior (DOI) fire agencies (BLM, NPS, FWS, and BIA). DOI reimbursement for personnel and emergency apparatus will begin after the 4th hour. If the duration of the response exceeds 12 hours (4 hours for DOI) and local agencies have an existing MOU/MOA, GBR, or equivalent that indicates compensation for all hours worked, reimbursement for personnel and emergency apparatus shall cover the entire time of commitment, beginning at the time of initial dispatch from

Cal OES# 6143-2019
CAL FIRE# 7CA004953
USFS# 20-FI-11052012-147
NPS# P20AC00506
BLM# BLM CFPA CA915-2004
F&WS# FFo8F00000-D-Joo1
BIA# A20ACPRO01

home base, to the time of return to home base (portal to portal). If local agencies do not have an existing MOU/MOA, GBR, or equivalent that indicates compensation for all hours worked, local agencies will be reimbursed for actual hours worked. Should personnel or emergency apparatus be requested for assignment to a Mobilization Center for standby duty, the reimbursement period shall begin with the time of initial dispatch of said personnel or emergency apparatus from its home base. Additionally, as the 12 hour period (4 hours for DOI) stated above is cumulative, responding personnel and/or emergency apparatus shall only be subject to one 12 hour period (4 hours for DOI) from the original time of dispatch, regardless of the number of re-assignments that may occur prior to returning to their home base.

- A-6 In some cases on a single incident, the State of California and the Federal Fire Agencies may need to convert resources that were ordered under Statewide Master Mutual Aid (MMA) to reimburse resources under the California Fire Assistance Agreement. In these cases, MMA resources will be released by the responsible agency and reordered by the State of California and/or the Federal Fire Agencies through the CFAA. For resources that have been on the same incident for more than 12 hours (4 hours for DOI), reimbursement will begin at the time the order under the California Fire Assistance Agreement was initiated. Resources that have been on the same incident under MMA for 12 hours (4 hours for DOI) or less will have their time applied to the California Fire Assistance Agreement 12-hour (4 hours for DOI) minimum. After the 12 hours (4 hours for DOI) are completed, reimbursement will begin at the time the order under the California Fire Assistance Agreement was initiated. The 12 hour (4 hours for DOI) period shall be subject to annual review and monitoring by the California Fire Assistance Agreement Committee.
- A-7 Invoices will include an administrative rate as negotiated by the Committee. The Administrative Rate will be added to the total of the personnel, fire apparatus, support equipment, aircraft, and other approved reimbursements for local government. The de minimis Administrative Rate is set annually by the Committee per the rate letter published at the time of dispatch, unless the California Fire and Rescue Mutual Aid System Agency submits an agency-specific administrative rate in accordance with the Instructions for Completing Administrative Rate Calculations. Cal OES will issue these instructions annually along with the salary survey instructions. California Fire and Rescue Mutual Aid System Agencies that develop an Administrative Rate must review and update their rate by July 1 of each year.

REIMBURSEMENT - PERSONNEL

- A-8 The Committee will establish a standard reimbursement formula for local agency personnel with Base Rates applicable to all jurisdictions. The default reimbursement will be at the Base Rate for actual hours worked on the incident. Agencies can be reimbursed at a rate that is higher than the Base Rate, and/or for more than actual hours worked (up to 24 hours per day), as follows:
- A-8.1 All agencies seeking reimbursement for its personnel must complete and sign the annual salary survey and file it with the Cal OES Fire and Rescue Division. The Authorized Representative will

Cal OES# 6143-2019
CAL FIRE# 7CA004953
USFS# 20-FI-11052012-147
NPS# P20AC00506
BLM# BLM CFPA CA915-2004
F&WS# FFo8F00000-D-Joo1
BIA# A20ACPRO01

provide certification through signature under penalty and perjury that the personnel wages are accurate and correct for each requested position.

- A-8.2 Any agency seeking reimbursement for its personnel for more than actual hours worked on the incident (portal-to-portal) must file an MOU/MOA, GBR, or equivalent with Cal OES Fire and Rescue Division. The MOU/MOA, GBR, or equivalent shall indicate how personnel will be compensated. Personnel must be physically present on the incident in order to receive portal to portal compensation, unless documented and approved by the paying agency.
- A-8.3 Any agency seeking reimbursement for its supplemental personnel will accept rates as outlined in NWCG#004-2009, Attachment D, https://www.nwcg.gov/sites/default/files/memos/eb-m-09-004d_0.pdf, which states that supplemental personnel will be reimbursed using General Schedule tables with locality pay applied for actual hours worked. **Reimbursement shall be in accordance with Clause A-17 through December 31st, 2020.**
- A-9 The above required documentation for rates and hours shall be based on actual costs to the responding agency, and not contingent upon reimbursement from the State of California or Federal Fire Agencies at a rate that exceeds what the agency will pay its personnel. Reimbursements will be based on the salary survey and any applicable MOU/MOA, GBR, or equivalent that is on file at the time of the initial dispatch.
- Any MOU/MOA, GBR, or equivalent is reviewed by Cal OES and the Committee upon request. Local government will be formally notified of the determination.
- A-10 These formulas and rates of payment shall constitute full reimbursement for direct costs, including back fill to local jurisdictions relative to personnel provided. Liability for workers compensation claims and/or payment of unemployment benefits shall remain the responsibility of the responding local, state, federal, and tribal agencies that directly employ the personnel. All calculations shall be subject to audit by the State of California or the Federal Fire Agencies in accordance with Recital 32, Examination and Audit.
- A-10.1 California Fire and Rescue Mutual Aid System Agencies will be required upon request to provide Cal OES supportive documentation used to establish rates and method of pay. Cal OES will request yearly samples from selected agencies for review by Cal OES and the Committee. Upon request, the California Fire and Rescue Mutual Aid System Agencies will have thirty (30) calendar days to provide Cal OES with required information. This process does not supersede the Examination and Audit process as outlined in this Agreement.
- A-11 Reimbursement for the total hours worked shall be calculated up to the next quarter hour when total hours are fractional.
- A-12 Reimbursement shall be made only for such personnel that have been specifically requested or approved by the State of California or the Federal Fire Agencies. Any personnel not given an

Cal OES# 6143-2019
CAL FIRE# 7CA004953
USFS# 20-FI-11052012-147
NPS# P20AC00506
BLM# BLM CFPA CA915-2004
F&WS# FFo8F00000-D-Joo1
BIA# A20ACPRO01

Order/Request number shall be considered a voluntary contribution from the responding agency and not subject to reimbursement.

Formula for Personnel Reimbursement Using Base Rates

- A-13 California Fire and Rescue Mutual Aid System Agencies will submit a salary survey to be reimbursed at the established Engine Company Base Rate for personnel responding on emergency apparatus or as overhead personnel at or below the Strike Team/Task Force Leader Trainee level. Strike Team/Task Force/Unit Leader level or above personnel will be reimbursed at the established Overhead Base Rate.
- A-14 California Fire and Rescue Mutual Aid System Agencies that have not submitted a Salary Survey for rates above the established Base Rates will submit a salary survey to be reimbursed using one of the following formulas:

The formula for the total invoice amount with an MOU/MOA, GBR, or equivalent for all hours (portal-to-portal) is:

$(B \times H^1) = \text{Total Personnel Reimbursement}$

The formula for the total invoice amount without an MOU/MOA, GBR, or equivalent for all hours (actual hours) is:

$(B \times H^2) = \text{Total Personnel Reimbursement}$

B = Base Rate

H^1 = All Hours (portal-to-portal)

H^2 = Actual Hours Worked

The Established Base Rate (**B**) is based on the average of the CAL FIRE Fire Captain or Fire Apparatus Engineer base rates and the USDA Forest Service emergency hire rates for these positions applied to a 168 hour week, with 40 hours at straight-time and 128 hours at overtime. The total amount is then divided by 168 hours resulting in a blended rate.

Formula for Establishing the Base Rates

The following base rate formulas include an overtime component.

Base Rate formula for Engine Company Personnel and Overhead at or below Strike Team/Task Force Leader Trainee

$(AD-F + \text{CAL FIRE Fire Apparatus Engineer base rate}) / 2 = \text{Combined Rate,}$

$((\text{Combined Rate} \times 40 \text{ Hours Straight Time}) + (\text{Combined Rate} \times 128 \text{ Hours Overtime})) / 168 =$

$\text{Overtime Base Rate} \times .6667 = \text{Straight Time Base Rate}$

Cal OES# 6143-2019
 CAL FIRE# 7CA004953
 USFS# 20-FI-11052012-147
 NPS# P20AC00506
 BLM# BLM CFPA CA915-2004
 F&WS# FFo8F00000-D-Joo1
 BIA# A20ACPRO01

Numerical Calculation: $25.72 + 23.34 = 49.06 / 2 = 24.53$, $((24.53 \times 40) + (24.53 \times 1.5 \times 128)) = 5690.96 / 168 = \$33.08 \times .6667 = \$22.58$

Base Rate formula for Overhead at or above Strike Team Leader/Task Force Leader

(AD-H + CAL FIRE Fire Captain base rate) / 2 = Combined Rate,
 ((Combined Rate x 40 Hours Straight Time) + (Combined Rate x 128 Hours Overtime)) / 168 =
 Overtime Base Rate x .6667 = Straight Time Base Rate

Numerical Calculation: $31.44 + 27.52 = 58.96 / 2 = 29.48$, $((29.48 \times 40) + (29.48 \times 1.5 \times 128)) = 6839.36 / 168 = \$40.71 \times .6667 = \$27.14$

Definitions for abbreviations used in Base Rate Formula

AD - Administratively Determined Pay Plan for Emergency Workers. Pay rates for emergency (casual) employees of the Federal Fire Agencies.

AD F - The classification is Engine Boss.

AD H - The classification is Strike Team Leader.

CAL FIRE base Fire Captain and Fire Apparatus Engineer salary rates are converted to hourly rates.

Formula for Suppression Personnel Reimbursement Using Salary Rates

- A-15 The California Fire and Rescue Mutual Aid System Agencies may submit a salary survey with the agency's established salary rates to Cal OES Fire and Rescue Division for any personnel dispatched to an incident. The personnel who are dispatched to an incident will first be classified and reimbursed as described in Clauses A-15.1 through A-15.3. The submission of salary rates shall be on file with Cal OES Fire and Rescue Division prior to the time of personnel dispatch.
- A-15.1 California Fire and Rescue Mutual Aid System Agencies that have submitted salary rates to Cal OES Fire and Rescue Division at or below the Battalion Chief level shall be reimbursed using one of the following formulas:

The formula for the total invoice amount with an MOU/MOA, GBR, or equivalent for all hours (portal-to-portal) is:

$[(S \times H^1 \times 1.5) + (S \times H^1 \times 1.5) + (S \times H^1 \times 1.5)] = \text{Total Personnel Reimbursement}$

The formula for the total invoice amount without an MOU/MOA, GBR, or equivalent for all hours (actual hours) is:

$[(S \times H^2 \times 1.5) + (S \times H^2 \times 1.5) + (S \times H^2 \times 1.5)] = \text{Total Personnel Reimbursement}$

S = Salary Rate

H¹ = All Hours (portal-to-portal)

H² = Actual Hours Worked

Cal OES# 6143-2019
 CAL FIRE# 7CA004953
 USFS# 20-FI-11052012-147
 NPS# P20AC00506
 BLM# BLM CFPA CA915-2004
 F&WS# FFo8F00000-D-Joo1
 BIA# A20ACPRO01

The Salary Hourly Rate (S) is the average hourly rate of all personnel in the specific rank (e.g., Captain, Engineer, Firefighter) within each individual jurisdiction.

- A-15.2 California Fire and Rescue Mutual Aid System Agencies that have submitted Salary Rates to Cal OES Fire and Rescue Division above the Battalion Chief level shall be reimbursed using the following formulas:

The formula for the total invoice amount with an MOU/MOA, GBR, or equivalent for all hours (portal-to-portal) is:

$$[(S \times H^1) + (S \times H^1) + (S \times H^1)] = \text{Total Personnel Reimbursement}$$

The formula for the total invoice amount without an MOU/MOA, GBR, or equivalent for all hours (actual hours) is:

$$[(S \times H^2) + (S \times H^2) + (S \times H^2)] = \text{Total Personnel Reimbursement}$$

S = Salary Rate

H¹ = All Hours (portal-to-portal)

H² = Actual Hours Worked

- A-15.3 If personnel above the Battalion Chief level have an MOU/MOA, GBR, or equivalent that indicates they are to be paid above straight time, the reimbursement will be calculated using one of the following formulas. The MOU/MOA, GBR, or equivalent is subject to the provisions in Clause A-9, and must not be contingent on this Agreement or executed on the sole basis that there is reimbursement from Cal OES, CAL FIRE, or the Federal Fire Agencies.

The formula for the total invoice claim with an MOU/MOA, GBR, or equivalent for all hours (portal-to-portal) and MOU/MOA, GBR, or equivalent for above straight-time is:

$$[(S \times H^1 \times 1.5) + (S \times H^1 \times 1.5) + (S \times H^1 \times 1.5)] = \text{Total Personnel Reimbursement}$$

The formula for the total invoice claim without an MOU/MOA, GBR, or equivalent for all hours (actual hours) and with an MOU/MOA, GBR, or equivalent for above straight-time is:

$$[(S \times H^2 \times 1.5) + (S \times H^2 \times 1.5) + (S \times H^2 \times 1.5)] = \text{Total Personnel Reimbursement}$$

S = Salary Rate

H¹ = All Hours (portal-to-portal)

H² = Actual Hours Worked

Formula for Non-Suppression Personnel Reimbursement Using Salary Rates

- A-16 California Fire and Rescue Mutual Aid System Agencies that have submitted Salary Rates to Cal OES Fire and Rescue Division for Non-Suppression Personnel shall be reimbursed for actual hours worked using the following formula:

Cal OES# 6143-2019
CAL FIRE# 7CA004953
USFS# 20-FI-11052012-147
NPS# P20AC00506
BLM# BLM CFPA CA915-2004
F&WS# FFo8F00000-D-Joo1
BIA# A20ACPRO01

The formula for the total invoice claim without an MOU/MOA, GBR, or equivalent for all hours (actual hours) is:

$$[(S \times 1.5 \times H^2) + (S \times 1.5 \times H^2) + (S \times 1.5 \times H^2)] = \text{Total Personnel Reimbursement}$$

S = Salary Rate

H² = Actual Hours Worked

The Salary Rate (S) is the average hourly rate of all personnel in the specific rank (e.g., Dispatcher, Heavy Equipment Mechanic, and Inspector) within each individual fire agency.

Non-Suppression Personnel, who have an MOU/MOA, GBR, or equivalent that indicates they are to be paid portal-to-portal according to Clause A-8.2, will be reimbursed in accordance with the following Formula for Personnel Using Salary Rates:

The formula for the total invoice claim with an MOU/MOA, GBR, or equivalent for all hours (portal-to-portal) is:

$$[(S \times H^1 \times 1.5) + (S \times H^1 \times 1.5) + (S \times H^1 \times 1.5)] = \text{Total Personnel Reimbursement}$$

S = Salary Rate

H¹ = All Hours (portal-to-portal)

The Salary Hourly Rate (S) is the average hourly rate of all personnel in the specific rank (e.g., Dispatcher, Mechanic, and Inspector) within each individual jurisdiction.

The 1.5 multiplier in the formula represents an hourly rate, which includes benefits for straight time, and an overtime rate for overtime hours.

Supplemental Fire Department Resource Reimbursement Using NWCG#004-2009

- A-17 California Fire and Rescue Mutual Aid System Agencies seeking reimbursement for Supplemental Fire Department Resources will accept rates as outlined in NWCG#004-2009, Attachment D, https://www.nwcg.gov/sites/default/files/memos/eb-m-09-004d_0.pdf, which states that Supplemental Fire Department Resources will be reimbursed using General Schedule tables with locality pay applied for actual hours worked. California Fire and Rescue Mutual Aid System Agencies that roster or sponsor Supplemental Fire Department Resources shall be reimbursed at the rate of the position being filled on the incident.
- A-18 California Fire and Rescue Mutual Aid System Agencies shall identify their Supplemental Fire Department Resources separately on the Supplemental Fire Department Resource section of the Cal OES Salary Survey and not include them under the Suppression responder categories. They are not a permanent part of the local fire organization. They are mobilized primarily for response to incidents/wildland fires outside of the fire agency's jurisdiction. Supplemental Fire Department Resources shall be paid a regular compensation rate for all hours worked plus an overtime

Cal OES# 6143-2019
CAL FIRE# 7CA004953
USFS# 20-FI-11052012-147
NPS# P20AC00506
BLM# BLM CFPA CA915-2004
F&WS# FFo8F00000-D-Joo1
BIA# A20ACPRO01

compensation rate for actual overtime hours worked, including travel. Base hourly rate shall be no more than step 5 of the appropriate GS wage adjusted for locality pay at the location of the fire department's jurisdiction. Rates can be found on the Office of Personnel Management website, <https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/2020/general-schedule/>. Reimbursement costs shall not include portal-to-portal pay or the employee portion of benefits. Backfill is not reimbursable for personnel hired as Supplemental Fire Department Resource. Approved travel costs will be in accordance with Clause A-37.

Effective January 1, 2021, no supplemental resources will be hired through the CFAA.

California Interagency Incident Management Team (CIIMT) Participation

- A-19 Personnel responding under this Agreement, including those who apply for participation on a Federal California Interagency Incident Management Team (CIIMT), must be employed with a federal, state or local agency in a full time, seasonal, part-time or retired-annuitant position for a purpose other than participation on a CIIMT. The CWCG coordinates the application and selection process for IMT rosters and may request proof of employment documentation as part of that process. Applicants who do not meet the criteria can apply under the casual hiring authority as outlined in the Standards for Interagency Incident Business Management.

Engine Company and Tactical Water Tender Staffing

- A-20 Engine company staffing shall not be less than three (3) or a reimbursable maximum of four (4). The State of California or the Federal Fire Agencies will reimburse based on the actual classifications responding, not to exceed one Company Officer, one Apparatus Operator, and one or two Firefighters. Tactical water tender staffing shall be reimbursed based upon the actual classifications responding, not to exceed two Apparatus Operators or one Company Officer and one Firefighter. Personnel filling engine company or tactical water tender positions shall be certified at the appropriate level per Wildland Fire Qualification NWCG 310-1 Sub System Guide, or the California Incident Command Certification System (CICCS).

Strike Team/Task Force Leader Trainee

- A-21 The State of California or the Federal Fire Agencies shall provide reimbursement for personnel requested by the State of California or the Federal Fire Agencies to coordinate (Strike Team/Task Force Leaders) or otherwise support the California Fire and Rescue Mutual Aid System resources, or Cal OES-owned emergency apparatus used on incidents. A strike team/task force may, at the discretion of the local jurisdiction, include a Strike Team/Task Force Leader Trainee as a reimbursable member of the unit. The Trainee will be covered under a strike team/task force order-request number and will be identified on a separate *Emergency Activity Record* (OES F-42), unless the Trainee is from the same California Fire and Rescue Mutual Aid System Agency as the Strike Team Leader. The Strike Team/Task Force Leader Trainee shall travel with the strike team/task force in a vehicle from the existing strike team/task force and will not be reimbursed for

Cal OES# 6143-2019
CAL FIRE# 7CA004953
USFS# 20-FI-11052012-147
NPS# P20AC00506
BLM# BLM CFPA CA915-2004
F&WS# FFo8F00000-D-Joo1
BIA# A20ACPRO01

the use of a second vehicle. The Trainee may provide the vehicle for the assignment, but no more than one vehicle will be reimbursed. Personnel filling Strike Team/Task Force Leader Trainee positions shall be certified at the Strike Team/Task Force Leader Trainee level per Wildland Fire Qualification NWCG 310-1 Sub System Guide, or CICCIS.

- A-22 All Trainees are required to check in with the Training Specialist at the incident when one is present. Trainees will follow the qualification process in place at the incident.

Overhead Personnel

- A-23 Personnel responding to a State of California or Federal Fire Agency's request for overhead positions shall meet the training and experience requirements established for the ICS position to be filled (Reference: NWCG 310-1 Sub System Guide or CICCIS).

Transfer/Reassignment to Other Operational Areas/Incident

- A-24 California Fire and Rescue Mutual Aid System emergency apparatus and personnel requested through this Agreement may not be reassigned without the responding agency's approval. The host State of California or Federal Fire Agency shall secure approval for such reassignment through the California Fire and Rescue Mutual Aid System.

Cal OES Support

- A-25 Cal OES Fire Agency Representatives assigned to major incidents may need to have a Cal OES Support/Communications Unit to facilitate coordinating the mutual aid resources assigned to the incident. Local Government Fire Agency Personnel assigned to this resource shall be limited to and reimbursed at a maximum of two (2) persons.
- A-26 The State of California or the Federal Fire Agencies shall reimburse the local government fire agency for the use of one agency support equipment. Reimbursement shall be calculated on a daily basis for such equipment at the rate established by the Committee for the approved type or category of vehicle used.

REIMBURSEMENT – EMERGENCY APPARATUS

- A-27 The formulas and rates of payment for emergency apparatus shall be considered as covering all reimbursement related to the use of such vehicles except as provided in the Reimbursement of Emergency Apparatus Loss or Damage section in the Recitals of this Agreement, Recital 27.
- A-28 Reimbursement for emergency apparatus refurbishment and rehab may be approved by the Incident Command, up to a maximum of 2 hours, as appropriate.

Cal OES# 6143-2019
CAL FIRE# 7CA004953
USFS# 20-FI-11052012-147
NPS# P20AC00506
BLM# BLM CFPA CA915-2004
F&WS# FFo8F00000-D-Joo1
BIA# A20ACPRO01

California Fire and Rescue Mutual Aid System Agency Emergency Apparatus

- A-29 Engines and tactical water tenders shall be reimbursed in accordance with the current FEMA Schedule of Equipment Rates established in the Annual Rate Letter. Engines and tactical water Tenders rates are based on a 16-hour maximum allowable charge, per 24-hour period.

Reimbursement of other emergency response equipment shall be in accordance with 44 CFR 206.228 allowable costs.

- A-30 California Fire and Rescue Mutual Aid System Agencies shall assume operational costs, including necessary motor fuels and lubricants used in its emergency apparatus while responding from their home base and returning to their home base from the State of California or Federal Fire Agency incidents. It shall be the responsibility of the responding agency to provide the necessary means of payment for such costs.
- A-31 Once at the incident and until released or reassigned, the State of California or the Federal Fire Agencies will provide for motor fuel and lubricants, normal servicing costs, and minor repairs incidental to operation of emergency apparatus including California Fire and Rescue Mutual Aid System Agency support equipment. Minor Repair is defined as any repair necessary to keep the equipment in operation on the fire, which requires not more than two hours (labor time only) for one mechanic for any one job, exclusive of obtaining parts.

Support Equipment, Privately-Owned Vehicles, and Rental Vehicles

- A-32 The State of California or the Federal Fire Agencies shall reimburse California Fire and Rescue Mutual Aid System Agencies for use of agency support equipment and private vehicles provided in conjunction with requested personnel. Reimbursement shall be calculated on a daily basis for local jurisdiction support equipment at the rate established by the Committee for the type or category of vehicle used. Privately-owned vehicle rates will be reimbursed on a per mile basis according to the current Internal Revenue Service (IRS) standard rate for business miles.
- A-33 Reimbursement for mileage or other transportation to and from rental agency will be allowed.
- A-34 The use and reimbursement of rental vehicles, mileage or other transportation requires authorization either at the time of the initial request in the Resource Ordering System of Record, or documented by written approval at the incident. Rental vehicles from an airport are discouraged, and the use of economy cars are encouraged. Rental vehicles and the fuel expense while responding to, during, or returning from a State of California or Federal Fire Agency incident will be reimbursed for the actual costs incurred by the California Fire and Rescue Mutual Aid System Agencies. The process to obtain reimbursement for rental vehicle expenses is outlined in Exhibit "H".

Cal OES# 6143-2019
CAL FIRE# 7CA004953
USFS# 20-FI-11052012-147
NPS# P20AC00506
BLM# BLM CFPA CA915-2004
F&WS# FFo8F00000-D-Joo1
BIA# A20ACPRO01

Aircraft

- A-35 Aircraft will be reimbursement based on rates submitted annually on the Salary Survey to Cal OES.

Other Equipment Rates

- A-36 All equipment in this exhibit will be reimbursed using the FEMA Schedule of Equipment rates. If a FEMA equipment rate is not identified for the type of equipment being used, a rate may be developed using the FEMA equipment rate formula in Exhibit "F".

REIMBURSEMENT – TRAVEL EXPENSES

- A-37 At no time will the California Fire and Rescue Mutual Aid System Agencies seek reimbursement for travel expenses such as fuel, food, and lodging responding to, during, or returning from a State of California or Federal Fire Agency incident unless formally documented and approved in writing at the incident. The reimbursement of meals to and from the incident will be subject to the U.S. General Services Administration per diem and lodging rates specified in Exhibit "H".

Travel arrangements and reimbursement, including travel for relieving personnel and backfill, will only be made from the Fire Department/Agency location or residence whichever is closest to the incident or reporting location (such as staging).

If formally documented and approved in writing at the incident, the process to obtain reimbursement for in state travel and incident-related expenses is outlined in Exhibit "H".

REIMBURSEMENT – PERSONNEL ROTATION

- A-38 When California Fire and Rescue Mutual Aid System Agency personnel are committed to extended assignments under this Agreement, there may be a need to rotate and replace personnel. Personnel under this Agreement are expected to be available a minimum of seven (7) days (elapsed time) excluding travel, before needing replacement, regardless of the number of assignments from original dispatch.
- A-39 Expenses that are reimbursable are limited to personnel costs and transportation costs. Reimbursement for personnel will be in accordance with general personnel reimbursement provisions of this Agreement. Please reference Exhibit "C" for specific personnel rotation procedures.

Cal OES# 6143-2019
CAL FIRE# 7CA004953
USFS# 20-FI-11052012-147
NPS# P20AC00506
BLM# BLM CFPA CA915-2004
F&WS# FFo8F00000-D-Joo1
BIA# A20ACPRO01

INCIDENT OFF-SHIFT REST AND SLEEPING ACCOMODATIONS

- A-40 The responsible State of California or Federal Fire Agency will provide, when practical, sanitary, shaded and/or climatically maintained accommodations for off shift sleeping, rest, and recuperation for local jurisdiction resources confined to the incident base. If the incident command finds it operationally feasible (e.g., strike team remains available) to place local jurisdiction resources in a commercial sleeping accommodation, it may be provided.

REIMBURSEMENT – STATE OF CALIFORNIA, FEDERAL, DOD, AND TRIBAL FIRE DEPARTMENTS

- A-41 State Agency Fire Departments, Federal Fire Departments, DOD Fire Departments, and Tribal Fire Departments may respond through the California Fire and Rescue Mutual Aid System.

Tribal Fire Department's that have a compacted or contracted wildland fire program from BIA will respond through the Federal Dispatching System and not through the California Fire and Rescue Mutual Aid System.

Reimbursement of Federal Fire Departments, DOD, and Tribal Fire Departments that respond to CAL FIRE, local government, and Cal OES incidents will be in accordance with the Agreement reimbursement provisions.

Reimbursement of Federal Fire Departments, DOD, and Tribal Fire Departments that respond to Federal Fire Agency fires are governed by other federal agreements. In these cases, Cal OES will not produce or process reimbursement invoices for Federal Fire Departments, DOD and Tribal Fire Departments. Federal Fire Departments and DOD Fire Departments ordered through other agreements will invoice the supported Federal Fire Agency directly in accordance with existing federal and local agreements. Tribal Fire Departments that have a current Cooperative Agreement with BIA will invoice BIA directly in accordance with existing federal or local Agreements.

Federal Fire Agencies will not reimburse Federal Fire Departments, DOD or Tribal Fire Departments under this Agreement.

REQUESTING REIMBURSEMENT

- A-42 California Fire and Rescue Mutual Aid System Agencies will prepare an OES F-42, and supporting documentation at the incident, which is the basis for reimbursement due and invoice preparation. These forms are provided by Cal OES Fire and Rescue Division. The OES F-42 must be signed by a responsible officer of the jurisdiction seeking reimbursement and by the State of California or Federal Fire Agency Incident Command to verify that the resources requested on the OES F-42 were authorized by the ordering agency and is the initial step for invoice processing. The completed OES F-42 is forwarded to Cal OES Fire and Rescue Division Headquarters for

Cal OES# 6143-2019
CAL FIRE# 7CA004953
USFS# 20-FI-11052012-147
NPS# P20AC00506
BLM# BLM CFPA CA915-2004
F&WS# FFo8F00000-D-Joo1
BIA# A20ACPRO01

processing. **The OES F-42 should be submitted to the Cal OES Fire Agency Representative at the incident. In the absence of a Cal OES Fire Agency Representative, OES F-42 should be SUBMITTED TO Cal OES FIRE AND RESCUE DIVISION BY THE CALIFORNIA FIRE AND RESCUE MUTUAL AID SYSTEM AGENCY WITHIN THIRTY (30) CALENDAR DAYS OF RELEASE FROM THE INCIDENT OR PAYMENT WILL BE DELAYED.**

- A-43 Within sixty (60) calendar days of receipt of the OES F-42, Cal OES Fire and Rescue Division will process the OES F-42 data into invoices (F-142) and return to the California Fire and Rescue Mutual Aid System Agency for verification of billing amounts and signature. **THERE WILL BE A DELAY IN PAYMENT FOR INVOICES (F-142) NOT RETURNED TO Cal OES FIRE AND RESCUE DIVISION WITHIN THIRTY (30) CALENDAR DAYS OF RECEIPT FOR VERIFICATION OF BILLING AMOUNTS AND SIGNATURE.**
- A-44 Upon return receipt and verification of the invoice (F-142) by the California Fire and Rescue Mutual Aid System Agency, Cal OES Fire and Rescue Division will forward the *CFAA Reimbursement Invoice* (OES F-142) to the appropriate State of California or Federal Fire Agency within thirty (30) calendar days along with a copy of the OES F-42 as the source document. Inquiries from the State of California and Federal Fire Agencies regarding amounts billed will first be addressed to Cal OES Fire and Rescue Division as soon as possible, as the first step in a joint resolution process.
- A-45 The State of California or Federal Fire Agency will remit payment to the California Fire and Rescue Mutual Aid System Agency within sixty (60) calendar days of receipt of the OES F-142 from Cal OES.
- A-46 In the event that CAL FIRE or a Federal Fire Agency identifies a discrepancy with an OES F-142, Cal OES will provide the California Fire and Rescue Mutual Aid System Agency a new invoice with the corrected invoice amount and the reason for the change. Cal OES has thirty (30) calendar days to make the change and provide a corrected invoice to the California Fire and Rescue Mutual Aid System Agency and either CAL FIRE or the appropriate Federal Fire Agency.
- A-47 CAL FIRE or the Federal Fire Agencies will provide copies of payment schedules to Cal OES every thirty (30) days for invoices to the California Fire and Rescue Mutual Aid System Agencies. Cal OES Fire and Rescue Division will reconcile the payment schedules against outstanding OES F-142(s) on a monthly basis.
- A-48 Cal OES will form and chair working groups with membership from the Committee to develop methodologies to streamline the reimbursement process.

The State of California and Federal Fire Agencies will work on procedures to improve the reimbursement efficiencies and timelines. These activities will be documented and shared with the California Fire and Rescue Mutual Aid System Agencies.

Cal OES# 6143-2019
CAL FIRE# 7CA004953
USFS# 20-FI-11052012-147
NPS# P20AC00506
BLM# BLM CFPA CA915-2004
F&WS# FFo8F00000-D-Joo1
BIA# A20ACPRO01

- A-49 The Terms and Conditions and Exhibits in this Agreement may necessitate new methods of reporting and invoicing. All proposed changes to this Agreement, or associated business processes shall be approved by the State of California and Federal Fire Agencies that are parties to this Agreement.
- A-50 Reimbursement for emergency apparatus and personnel shall be made directly to the California Fire and Rescue Mutual Aid Agency providing the resource, and **NOT** to individuals.
- A-51 The OES F-42, shall be used as the basis for personnel and equipment calculations. The resource order form of record shall not be used for reimbursing personnel and equipment costs.

Federal Fire Agency Electronic Fund Transfer

- A-52 Federal Fire Agencies require the following for reimbursement to California Fire and Rescue Mutual Aid System Agencies:
1. Taxpayer Identification Number (TIN) – This number is applied for and issued by the Internal Revenue Service (IRS). Contact the IRS @ www.irs.gov or (800) 772-1213.
 2. Electronic Funds Transfer (EFT) – The cooperator shall designate a financial institution or an authorized payment agent through which a federal payment may be made in accordance with US Treasury Regulations, Money and Finance at 31 CFR 208, which requires that federal payments are to be made by EFT to the maximum extent possible. A waiver may be requested and payments received by check by certifying in writing that one of the following situations apply:
 - a. The payment recipient does not have an account at a financial institution.
 - b. EFT creates a financial hardship because direct deposit will cost the payment recipient more than receiving the check.
 - c. The payment recipient has a physical or mental disability, or a geographic language or literacy barrier.

In order to receive EFT payments, the recipient/cooperator shall register in the System for Award Management (SAM).

3. DUNS Number. The cooperator shall obtain a Dun and Bradstreet Data Universal Numbering System (DUNS). This is a requirement for registering in SAM. The DUNS number does not replace existing numbers, such as Employer Identification Number (EIN), the Tax Identification Number (TIN), and State Application Identifier (SAI) numbers that are required by statute, Executive Order, or regulation. You may obtain a free DUNS number by contacting Dun & Bradstreet via the web at <https://fedgov.dnb.com/>. A new DUNS number

Cal OES# 6143-2019
CAL FIRE# 7CA004953
USFS# 20-FI-11052012-147
NPS# P20AC00506
BLM# BLM CFPA CA915-2004
F&WS# FFo8F00000-D-Joo1
BIA# A20ACPRO01

can be created within one (1) business day. For assistance by phone, call (866) 705-5711 or SAMhelp@dnb.com.

4. System for Award Management (SAM) Registration Requirement. The cooperator shall maintain current information in SAM until receipt of final payment. This requires review and update to the information at least annually after the initial registration, and more frequently if required by changes in information or agreement term(s). For purposes of the Agreement, *SAM* means the Federal repository into which an entity must provide information required for the conduct of business as a Cooperative. Additional information about registration procedures may be found at the SAM Internet site (currently at www.sam.gov). For assistance, contact the SAM Assistance Center at (800) 606-8220.

EXHIBIT "B"
**ICS Type 1 through 7 ENGINE, ICS TACTICAL WATER TENDER,
PERSONAL PROTECTIVE EQUIPMENT, & TRAINING STANDARDS FOR
FIRE AND EMERGENCY ASSISTANCE**

- B-1 The purpose of this Exhibit is to identify the minimum standards that California Fire and Rescue Mutual Aid System Agencies should follow with regard to their use of Type 1 through 7 engines, Tactical Water Tender, Personal Protective Equipment (PPE) and training standards for mutual aid and/or CFAA-reimbursable responses.
- B-2 The State of California and the Federal Fire Agencies Type 3 through 7 engines and tactical water tenders have a number of features that enhance their capability to operate on narrow, steep or unimproved roads and to allow the efficient application of water or other agents. The minimum features of the engines are:
1. Short wheel base
 2. High ground clearance
 3. High angle of approach and departure
 4. Lower Gross Vehicle Weight (GVW) than Type 1 or 2 engine
 5. Unit # on roof
- B-3 The main fire pump and water tank shall meet minimum capabilities for the FIREScope ICS Type engine or tactical water tender as designated in the current edition of the ICS Field Operations Guide ICS-420-1. The pump, as mounted, shall be capable of drafting water from a water source located 10 feet vertical distance below the pump through the required suction hose.

For Type 3 through 7 engines:

1. 1.5-inch hose will be configured to facilitate progressive hose deployment providing for a 100 foot lateral of 1-inch hose every 200 feet of 1.5-inch trunk line once the fire's edge is encountered.
2. All hose utilized must meet or exceed USDA Specification. One-inch hoses and nozzles will have NPSH threads; 1 inch hose with NH threads shall be provided with a sufficient number of NPSH adapters. 1.5-inch hoses and nozzles will have NH threads.

Cal OES# 6143-2019
 CAL FIRE# 7CA004953
 USFS# 20-FI-11052012-147
 NPS# P20AC00506
 BLM# BLM CFPA CA915-2004
 F&WS# FFo8F00000-D-Joo1
 BIA# A20ACPRO01

RESOURCE	RADIO CALL	COMPONENTS	TYPES						
			1	2	3	4	5	6	7
Engine Company	Engine Telesquirt*	Pump minimum flow GPM	1,000	500	150	50	50	50	10
		Tank minimum capacity (gal)	300	300	500	750	400	150	50
		At rated pressure (psi)	150	150	250	100	100	100	100
		Hose 2.5"	1,200	1,000	N/A	N/A	N/A	N/A	N/A
		Hose 1.5"	500	500	1,000	300	300	300	N/A
		Hose 1"	N/A	N/A	500	300	300	300	200
		Ladder per NFPA 1901	Yes	Yes	N/A	N/A	N/A	N/A	N/A
		Master Stream	Yes	N/A	N/A	N/A	N/A	N/A	N/A
		500 Min. GPM							
		Pump and Roll	N/A	N/A	Yes	Yes	Yes	Yes	Yes
		Maximum GVWR (lbs.)	N/A	N/A	N/A	N/A	26,000	19,500	14,000
		Personnel minimum	4(#)	3	3	3(@)	3(@)	3(@)	3(@)

*Engine with elevated stream capability, specify when requested

(#) 3 or 4-person staffing is acceptable for purposes of reimbursement.

(@) Differs from NWCG Guidelines. Per CFAA A-17 and FIREScope BOD direction January 2020.

N/A = Not Applicable

NFPA = National Fire Protection Association

GVWR = Gross Vehicle Weight Rating

Notes:

1. All types shall meet federal, state and agency requirements for motor vehicle safety standards, including all gross vehicle weight ratings when fully loaded.
2. Type 3 engines and tactical water tenders shall be equipped with a foam proportioner system.
3. All water tenders and engine types 3 through 6 shall be able to prime and pump water from a 10-foot lift.
4. See A-17 for staffing levels.

RESOURCE	RADIO CALL	COMPONENTS	TYPES						
			1	2					
Tactical Water Tender	Water Tender	Pump minimum flow GPM	250	250					
		Tank minimum capacity (gal)	2,000	1,000					
		At rated pressure (psi)	150	150					
		Pump and Roll	Yes	Yes					
		Personnel minimum	2	2					

Notes:

1. All types shall meet federal, state and agency requirements for motor vehicle safety standards, including all gross vehicle weight ratings when fully loaded.
2. Type 3 engines and tactical water tenders shall be equipped with a foam proportioner system.
3. All water tenders and engine types 3 through 6 shall be able to prime and pump water from a 10-foot lift.

Common Additional Needs – Request as Needed:

- All Wheel Drive (Includes four-wheel drive).
- High Pressure Pump (250 psi at one half flow of Type). NFPA 1901 compliant Type 1 and 2 engines will produce one half of rated flow at 250 psi. Type 3 engines are already required to produce rated flow (150 GPM) at 250 psi. If Type 4 through 6 are ordered as high pressure it is recommended that they be required to produce rated flow at 250 psi (50 GPM).
- Foam proportioner.
- Compressed Air Foam System (CAFS) 40 cfm minimum.
- Additional personnel.

Personal Protective Equipment (PPE)

- B-4 Each employee responding to or engaged in fire suppression activities will use the appropriate safety clothing and equipment. Each agency is responsible for seeing that Cal OSHA standards for safety clothing and equipment are provided and used for wildland firefighting. Wildland fire suppression safety clothing and equipment includes:
1. Head Protection meeting the requirements of CCR, Title 8, Section 3410
 2. Eye and Face Protection meeting the requirements of CCR, Title 8, Sections 3382 and 3404
 3. Ear and Neck Protection meeting the requirements of CCR, Title 8, Sections 3405 and 3410(c)
 4. Body Protection meeting the requirements of CCR, Title 8, Section 3406(c)
 5. Gloves, meeting the requirements of CCR, Title 8, Section 3410
 6. Foot Protection meeting the requirements of CCR, Title 8, Section 3408
 7. Wildland fire shelter meeting Forest Service specification 5100-606
 8. Recommended disposable filtering face piece respiratory protection

Training

- B-5 The State of California and Federal Fire Agencies have the expectation that when a local jurisdiction resource arrives at an incident it can perform all of the missions that would be expected of the State of California and Federal Fire Agencies' resource.
- B-6 All responding personnel shall be in compliance with the current NWCG 310-1 Sub System Guide or CICCIS. Training topics include but are not limited to:

Wildland strategy and tactics	Backfiring/firing-out
Wildland fire behavior	Handline construction
Wildland hose lays	Structure triage
Wildland fire safety	Structure defense preparation
Fireground communications	Fire weather

EXHIBIT “C”
REIMBURSEMENT FOR PERSONNEL ROTATION

Clauses A-38 and A-39 authorizes the reimbursement of personnel and transportation costs incurred to replace California Fire and Rescue Mutual Aid System Agency personnel committed to extended assignments under this Agreement. Personnel under this Agreement are to be available a minimum of seven (7) days excluding travel (portal-to-portal) before needing replacement, regardless of the number of assignments. This exhibit lists the procedures necessary for a local jurisdiction to follow before reimbursement for their costs will be processed for rotation of their personnel. These procedures only apply when the emergency apparatus remains assigned to the incident but the personnel are rotated. The procedures are:

- C-1 The incident commander (IC) or Mobilization (MOB) center manager to which the resources are assigned must approve the personnel rotation and method of transportation. Such approval should not be denied without substantial cause, (e.g., imminent planned release (24 – 36 hours)) of the resources, or a negotiated extension through the Cal OES Fire Agency Representative. The personnel rotation and transportation plan must be coordinated through the incident, the ordering point, agency representative, and/or the overhead responsible for the personnel to be rotated.
- C-2 The approved personnel rotation will be documented in:
 - C-2.1 **The approved automated resource ordering system of record.** The resource order will be annotated in the documentation section by the incident indicating the date and time of personnel rotation approval. Subsequently the home unit/filling command center will add documentation to include the following information:
 - C-2.1.1 Method/Mode, date and time of transportation.
 - C-2.1.2 An ICS General Message Form-213/Rotation Job Aid Template designed specific for personnel rotation must be signed by the IC or MOB center manager approving the rotation. This form shall be attached to the respective OES F-42 associated with the rotation vehicle and overlapping time of personnel.
 - C-2.2 **OES F-42**
 - C-2.2.1 Box 12 of the original OES F-42 will document any personnel rotation with the date and time of the rotation for all individuals whether or not the personnel rotation will be reimbursed.

Cal OES# 6143-2019
CAL FIRE# 7CA004953
USFS# 20-FI-11052012-147
NPS# P20AC00506
BLM# BLM CFPA CA915-2004
F&WS# FFo8F00000-D-Joo1
BIA# A20ACPRO01

C-2.2.2 **ONLY** when a fire agency is requesting reimbursement for an approved personnel rotation that includes transportation cost will a new OES F-42 be required (Check the Aprvd. Personnel Rotation Box, Personnel Information, Box 11 & Support Vehicle Information, Box 8 on OES F-42 and referenced to the original “E” number, Box 12).

C-2.2.2.1 For approved personnel rotation documented only in the documentation section.

C-2.2.3 OES F-142(s) will identify personnel involved in any rotation and will itemize the costs of transportation for personnel rotations with support documentation.

C-2.3 ICS-214 Unit Log

C-2.3.1 Details of personnel rotation need to be documented (Unit Logs to be retained on file by individual fire agency).

If both the emergency apparatus and the personnel need replacement, the resources will be released and a new resource will be ordered.

Cal OES# 6143-2019
CAL FIRE# 7CA004953
USFS# 20-FI-11052012-147
NPS# P20AC00506
BLM# BLM CFPA CA915-2004
F&WS# FFo8F00000-D-Joo1
BIA# A20ACPRO01

EXHIBIT “D”
COMMUNICATIONS CAPABILITIES

- D-1 It shall be the responsibility of the agency sending mutual aid resources to ensure that those resources have adequate communications capabilities. Adequate communications capability is defined as VHF Highband radios with a minimum of 240 channels and pre-programmed with the most current FIREScope STATEWIDE FREQUENCY CHANNEL PLAN. Effective January 1, 2024, radios will be required to have a minimum capacity of 400 channels with a recommended minimum of 500 channels.
- D-2 Emergency apparatus used for mutual aid will have a mobile VHF Highband radio (powered by the emergency apparatus battery and connected to an external antenna) and a minimum of one portable VHF Highband radio. The VHF Highband portable radio should be capable of being operated by alkaline batteries.
- D-3 Strike Team/Task Force Leaders: In addition to the communications capability required for emergency apparatus, line personnel are encouraged to respond with a conventional 800 MHz radio pre-programmed with the 800 MHz mutual aid channels as identified in FIREScope STATEWIDE FREQUENCY CHANNEL PLAN.
- D-4 For Narrowband Radios: On January 1, 2013, all public safety and business industrial land mobile radio systems operating in the 150-512 MHz radio bands must cease operating using 25 kHz efficiency technology, and begin operating using at least 12.5 kHz efficiency technology. This deadline is the result of an FCC effort that began almost two decades ago to ensure more efficient use of the spectrum and greater spectrum access for public safety and non-public safety users. Migration to 12.5 kHz efficiency technology (once referred to as Refarming, but now referred to as Narrowbanding) will allow the creation of additional channel capacity within the same radio spectrum, and support more users.
- D-5 After January 1, 2013, licensees not operating at 12.5 KHz efficiency will be in violation of the Commission's rules and could be subject to FCC enforcement action, which may include admonishment, monetary fines, or loss of license. Agencies shall ensure that local radio channels are not utilized outside of the agency's licensed area of operation.
- D-6 Agencies should provide a minimum of 4 hours of annual basic radio training for Division Supervisors, Strike Team Leaders, and single resource leader positions.

Cal OES# 6143-2019
CAL FIRE# 7CA004953
USFS# 20-FI-11052012-147
NPS# P20AC00506
BLM# BLM CFPA CA915-2004
F&WS# FFo8F00000-D-Joo1
BIA# A20ACPRO01

EXHIBIT “E”

Intentionally Left Blank. The Committee combined two exhibits into one, which left Exhibit E open for a new subject. Instead of changing reference to lettering of all exhibits, this will be a place holder for a newly added exhibit.

Cal OES# 6143-2019
CAL FIRE# 7CA004953
USFS# 20-FI-11052012-147
NPS# P20AC00506
BLM# BLM CFPA CA915-2004
F&WS# FFo8F00000-D-Joo1
BIA# A20ACPRO01

EXHIBIT “F”
FEMA EQUIPMENT RATE FORMULA

Hourly Rate = Depreciation + Overhead + Overhaul Labor + Overhaul Parts + Field Labor + Field Parts + Fuel + Lube + Tires

Where:

Depreciation = (Acquisition Cost – Salvage Value) / Economic Life

Generally Acquisition Cost = $(1 - [\text{Discount \%} / 100]) * (\text{List Price} + \text{Sales Tax} + \text{Freight Cost})$

Hourly Overhead = Overhead / 2112 hours

Where Overhead represents annual equipment overhead costs resulting directly from equipment ownership, the costs include such things as normal risk insurance, storage and security, inspection, and licenses. Profit, project overhead, and general overhead costs are not included in this number. 2112 hours is an annual equipment ownership baseline.

Overhaul Labor = (Annual Overhaul Labor Hours * Mechanic’s Wage) / 2112

Overhaul Parts = Annual Overhaul Parts Cost / 2112

Field Labor = (Annual Field Repair Labor Hours * Mechanic’s Wage) / Average Annual Use Hours

Field Parts = (Annual Field Repair Parts Cost + Miscellaneous Supply Parts Cost) / Average Annual Use Hours

Fuel = Average Annual Fuel Cost / Average Annual Use Hours or

Fuel = Hourly Fuel Consumption Rate * Unit Cost of Fuel

Lube = Annual Lube Cost / Average Annual Use Hours **Tires** = Tire Cost / Tire Life

** You may also use FEMA’s Special Use Equipment Formula at <https://www.caloes.ca.gov/cal-oes-divisions/fire-rescue/administration-reimbursement>**

Cal OES# 6143-2019
CAL FIRE# 7CA004953
USFS# 20-FI-11052012-147
NPS# P20AC00506
BLM# BLM CFPA CA915-2004
F&WS# FFo8F00000-D-Joo1
BIA# A20ACPRO01

EXHIBIT “G”
REIMBURSEMENT POLICY AND PROCEDURES FOR OUTSIDE THE STATE OF
CALIFORNIA ASSIGNMENTS

This Exhibit applies to Cal OES and the Federal Fire Agency requests.

- G-1 The California Fire and Rescue Mutual Aid System Agencies shall use the following procedures to secure reimbursement for the provision of personnel and local government-owned emergency apparatus ordered for use on Federal incidents outside the State of California.
- G-2 Reimbursement of personnel, emergency apparatus, and support equipment will be consistent with Exhibit “A” Reimbursement Policy and Procedures with the following exceptions:
1. Travel costs for lodging, per diem and rental vehicles for personnel shall be reimbursed at the GSA travel rates.
 2. Reimbursement for Cal OES-owned communications equipment (e.g., cell and satellite phones or air and phone credit cards) will be at the total actual cost to the State of California.
 3. Reimbursement invoices for Cal OES personnel, travel, and equipment will be on an actual cost basis, supported by accounting records, payroll records, and/or activity cards. Invoices for Cal OES resources should be submitted no later than 5 months after the end of the incident.
 4. Invoices for Cal OES resources will include an administrative rate as determined by the State of California under, Title 2 in the Code of Federal Regulations (2 CFR), Subtitle A, Chapter II, part 200.
 5. Length of assignments for resources responding to incidents outside the State of California will be consistent with the appropriate Federal Fire Agency’s policy. Conditions in Clauses A-38 and A-39 of Exhibit “A” concerning minimum of seven (7) days (elapsed time), excluding travel, will not apply to resources responding to requests outside the State of California. Federal Fire Agency policy on the length of an assignment outside the state is defined as the time period (days) between the first full operational period at the first incident or reporting location on the original resource order and commencement of return travel to the home unit. Standard assignment length is fourteen (14) days, exclusive of travel from and to home unit. Time spent in staging and preposition status counts toward the 14-day limit, regardless of pay status, for all personnel, including Incident Management Teams.

Cal OES# 6143-2019
CAL FIRE# 7CA004953
USFS# 20-FI-11052012-147
NPS# P20AC00506
BLM# BLM CFPA CA915-2004
F&WS# FFo8F00000-D-Joo1
BIA# A20ACPRO01

EXHIBIT “H”
IN-STATE TRAVEL AND INCIDENT RELATED EXPENSES

The purpose of this exhibit is to identify allowable costs and the process for submitting such cost for in-state travel and incident related expenses. This exhibit primarily pertains to costs associated with fuel, food, vehicle and lodging costs as stated in Clauses A-37 and A-39 of Exhibit “A”, as well as attributable incident expenses such as loss or damage to local agency emergency apparatus or support equipment identified in Recital 27 of this Agreement.

In some cases, miscellaneous expenses outside of the above mentioned may be approved if the incident finds that the expense(s) is also attributable to the incident.

1. In order for local agencies to be eligible for reimbursement of expenses related to this exhibit for lodging and per diem, the approval MUST be formally documented in writing by the approving State of California or Federal Fire Agency responsible for an incident by using a General Message Form ICS-213 and/or provide the associated “S#” validating the expense(s) on both the General Message Form ICS-213 and the OES F-42.
2. In order for local agencies to be eligible for reimbursement of expenses related to this exhibit for all other expenses such as loss or damage, the approval MUST be formally documented in writing by the approving State of California or Federal Fire Agency responsible for an incident by using a General Message Form ICS-213 AND provide the associated “S#” validating the expense(s) on both the General Message Form ICS-213 and the OES F-42.

In both cases, when the General Message Form ICS-213 is used, it must be signed by one of these three positions: Incident Commander, Finance Section Chief or Incident Business Advisor.

NOTE: S#’s and approved General Message Form ICS-213’s should ONLY be issued when the incident cannot accommodate the expense in need, and all other options to provide the expense(s) have been exhausted.

Approved out of pocket expense(s) must accompany the OES F-42 along with the formal approval on the General Message Form ICS-213 documenting the S#, the itemized receipt(s), and the *Expense Claim Reimbursement Log* (OES F-142A). Receipts for meals and incidentals are not required. All other receipts must be taped to an 8 ½ x 11 sheet of paper in date order. All sides of the receipts must be taped and legible; photo copies are preferred.

Cal OES# 6143-2019
CAL FIRE# 7CA004953
USFS# 20-FI-11052012-147
NPS# P20AC00506
BLM# BLM CFPA CA915-2004
F&WS# FFo8F00000-D-Joo1
BIA# A20ACPRO01

Rental Vehicles

This section of Exhibit “H” is to identify both allowable and non-allowable expenses when renting a vehicle. Items listed adhere to the state rental agreement.

Items listed below are NOT allowable expenses:

1. Personal accident insurance, personal effects coverage, or other optional coverage
2. No pre-payment of fuel or refueling
3. No payment of extension costs or late return
4. Airport pickups are discouraged
5. Airport parking feeds
6. GPS unit
7. Satellite radio services (e.g. Sirius XM)
8. Roadside service
9. Damage attributable to the incident may be local government fire agency responsibility

Items listed below are REQUIRED to secure reimbursement:

1. Vehicle returned with a full tank
2. Exit invoice
3. Use of economy vehicle recommended
4. Vehicle determination should be based on your incident position
5. At time of rental, you may need to make remarks on your contact that this vehicle is going to an incident base camp and may be driven off pavement
6. If your agency provides a travel/expense car, rental and fuel must be paid by agency card

All other considerations must have prior approval from the incident

Cal OES# 6143-2019
 CAL FIRE# 7CA004953
 USFS# 20-FI-11052012-147
 NPS# P20AC00506
 BLM# BLM CFPA CA915-2004
 F&WS# FFo8F00000-D-Joo1
 BIA# A20ACPRO01

Rental vehicle reimbursement will use the state rates listed below as the maximum allowable charge:

STATE OF CALIFORNIA SHORT TERM PROGRAM RENTAL RATES TABLE EFFECTIVE, MARCH 3, 2020, WILL BE USED FOR A MAXIMUM AMOUNT ALLOWABLE FOR REIMBURSEMENT.

Class Type	Sample Vehicle	Daily Rates	Weekly Rates
Compact	Nissan Versa	\$36.06	\$144.24
Mid-Size/Intermediate	Hyundai Elantra	\$36.06	\$144.24
Standard	Buick Verano	\$38.25	\$152.98
Full Size	Nissan Altima	\$38.25	\$152.98
Hybrid Electric/Plug-In Zero Emission Vehicle	Toyota Prius	\$45.89	\$183.58
Compact SUV	Jeep Renegade	\$61.19	\$244.77
Medium SUV	Hyundai Santa Fe	\$96.16	\$573.68
Pick Up Truck	Ram 1500	\$76.49	\$305.96
3/4-Ton/ 1-Ton Pick Up Truck	Chevy Silverado	\$98.35	\$491.73
Mini Van	Dodge Grand Caravan	\$61.19	\$244.77
Large Van	Ford Transit Wagon	\$132.22	\$793.32
Mini-Cargo Van	Ram Promaster City	\$72.12	\$360.60
15' Cutaway Box Van w/ramp	Transit Connect	\$76.49	\$382.45
16' Box Truck		\$92.88	\$464.41
24' Box Truck		\$109.27	\$546.36
26' Box Truck		\$109.27	\$546.36
14' Stake Bed		\$92.88	\$464.41
24' Stake Bed		\$109.24	\$546.36

When renting a vehicle beyond four (4) days, assigned personnel will utilize the weekly rate through the seventh (7) day. Any days thereafter that do not constitute a week (seven (7) days) will be considered a daily rate.

Cal OES# 6143-2019
CAL FIRE# 7CA004953
USFS# 20-FI-11052012-147
NPS# P20AC00506
BLM# BLM CFPA CA915-2004
F&WS# FFo8F00000-D-Joo1
BIA# A20ACPRO01

Included in State of California Program Rates-Short Term:

1. Unlimited mileage, Collision Damage Waiver (CDW)
2. \$300,000 Supplemental Liability Protection (SLP)
3. Drop Charges: There will be no drop charges for any vehicles that are picked up and returned at an alternative Rental Branch location within the US with the exception of New York.
4. CDW for Business Rentals: Rates include full CDW (Collision Damage Waiver) with no deductible. CDW will cover any physical damage to the vehicle that may occur during a rental and is subject to the terms and limitations set forth in Enterprise's standard rental contract. See additional slide for exclusions.
5. SLP for Business Rentals: Rates include SLP (Supplemental Liability Protection). SLP will cover up to \$300,000 in liability claims that may occur during a rental, as the result of an accident, and is subject to the terms and limitations set forth in Enterprise's standard rental contract.

Damage Waiver Exclusion – Off-road use:

1. Operation of any vehicle that was not properly designed for the intended use
2. Excessive vehicle wear and tear, due to off-road operation, that may include:
 - a. Tire punctures or missing chunks of tread
 - b. Impact damage (body panels or undercarriage) defined as follows:
 - i. Scratches larger than 2" or multiple scratches per panel penetrating the paint
 - ii. Dents larger than 2" or multiple dents per panel
 - iii. Impact to undercarriage that will require repair in order to maintain the drivability of the vehicle
 - iv. Rips in upholstery, missing or broken interior components
3. Soot, smoke, or stain damage requiring professional cleaning

There are several options available to your agency and/or personnel for payment under the State of California Contract:

1. Direct bill account set up by your agency
2. Agency corporate credit card
3. Agencies can use account number XZCPFIR, and renters can choose to use their own payment method.

Rental vehicles authorized on the resource order do not need additional incident approval. The cost of the rental vehicle, if incurred by the local agency, and the fuel purchased to operate the rental vehicle must be submitted on the OES F-142A with receipts taped or photo copied. Rental vehicles that are not authorized on the resource order must receive the formal written approval from the incident as identified on page H-1 of this Exhibit.

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Documentation Requirements for Reimbursement of Expenses

Check List:

- ☐ *General Message Form* (ICS-213) signed by the Incident Commander, Finance Section Chief, or Incident Business Advisor
- ☐ S# documented on forms ICS-213 and OES F-42
- ☐ Completed OES F-42
- ☐ Completed and signed OES F-142A with expense documented in date order
- ☐ Receipt(s)* taped on all sides to an 8 ½ x 11 sheet of paper in date order (photocopies preferred)
- ☐ If renting a vehicle, must submit exit invoice

For loss or damage reimbursement to a local agency emergency apparatus or support equipment, additional documentation also required:

- ☐ Investigation/incident report
- ☐ Photos

If costs are associated with food or lodging*, the reimbursement will be limited to the GSA Per Diem Rates in effect at the time of the response. Rates are available at <https://www.gsa.gov/travel/plan-book/per-diem-rates>. The first and last calendar day of travel is calculated and reimbursed at 75%.

*Double occupancy is preferred as appropriate.

Agreement Between Cal OES/CAL FIRE/USFS/BLM/NPS/FWS/BIA May 1, 2020

EXHIBIT "I"
DEFINITIONS

- I-1 **ACCRUAL ACCOUNTING** is a method whereby revenue or expenses are recorded when a transaction occurs rather than when a payment is received or made.
- I-2 **ACTUAL HOURS** shall mean on shift time which includes a specific start and ending time and is recorded as clock hours. On shift time includes actual work, ordered standby and compensable travel. Individuals are required to report to their designated work site as scheduled, ready and willing to perform work safely.
- I-3 **ADMINISTRATIVE RATE** shall mean a pre-established percentage charge that may be applied by the billing agency as determined by the CFAA Committee.
- I-4 **AGENCY AIRCRAFT** shall mean any firefighting fixed or rotary-winged aircraft (including Unmanned Aerial Vehicles) owned by Local, State, or Federal Fire Agencies.
- I-5 **AGENCY REPRESENTATIVE** shall mean the ICS position that serves as the point of contact for an assisting or cooperating agency that has been delegated authority to make decisions on matters affecting that agency's participation at the incident and reports to the Liaison Officer.
- I-6 **ANNUAL OPERATING PLAN** shall mean a plan developed at the State, Geographic, or local levels for the implementation of administrative or operational practices or concerns.
- I-7 **ASSISTANCE BY HIRE** shall mean fire suppression resources needed to fill the incident order that are to be paid for by the protecting agency.
- I-8 **BASE RATE** shall mean the de minimis rate developed by the Committee.
- I-9 **BUREAU OF INDIAN AFFAIRS** shall mean a federal bureau under the Department of the Interior charged with the responsibility to provide wildland fire protection and suppression for trust lands of federally recognized Native American Tribes.
- I-10 **CALIFORNIA FIRE AND RESCUE MUTUAL AID SYSTEM AGENCIES** shall mean agencies, departments, or institutions to which Cal OES has, through agreement, assigned Cal OES-owned emergency apparatus; or who provide locally owned resources under provisions of the California Fire and Rescue Mutual Aid System. These agencies may also be referenced as, however, not be limited to, "local government" or "local agency".

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- I-11 **CALIFORNIA MOBILIZATION GUIDE** shall mean the interagency procedures for requesting, documenting, and sending resources to incidents within the State of California.
- I-12 **CALIFORNIA WILDLAND COORDINATING GROUP** shall mean the executive level interagency committee made up of representatives from the USDA Forest Service, California Department of Forestry and Fire Protection, USDI Bureau of Land Management, USDI National Park Service, USDI Bureau of Indian Affairs, USDI Fish and Wildlife Services, Association of Contract Counties representative, and the California Governor's Office of Emergency Services.
- I-13 **COMPENSATE** shall mean to give money in return for something such as work or payment for something lost or damaged.
- I-14 **DEMOBILIZATION CENTER/FACILITY** shall mean that location or facility established at or near an incident for the processing of emergency apparatus and personnel prior to release to its home base.
- I-15 **DEPARTMENT OF DEFENSE FIRE DEPARTMENT** shall mean any organization managed by the Department of Defense for preventing and putting out fires principally on military installations.
- I-16 **EMERGENCY ACTIVITY RECORD (OES F-42)** shall mean the personnel and equipment time record required for reimbursement through the CFAA. Referred to as OES F-42.
- I-17 **EMERGENCY APPARATUS** shall mean any emergency response equipment or apparatus provided through the California Fire and Rescue Mutual Aid System.
- I-18 **EMERGENCY PERSONNEL** shall mean any personnel responding on or with emergency apparatus and requested overhead personnel.
- I-19 **FEDERAL FIRE AGENCIES** shall mean the USDA Forest Service, Pacific Southwest Region; the USDI Bureau of Land Management, California Office, Regions 8 and 10; the USDI National Park Service, Interior Regions 8, 9, 10, and 12; USDI Fish and Wildlife Service, Interior Regions 8 and 10, and USDI Bureau of Indian Affairs, Pacific Region.
- I-20 **FEDERALLY RECOGNIZED TRIBE** shall mean an American Indian or Alaska Native tribal entity that is recognized as having a government-to-government relationship with the United States, with the responsibilities, powers, limitations, and obligations attached to that designation, and are eligible for funding and services from the Bureau of Indian Affairs.
- I-21 **GOVERNING BODY RESOLUTION (GBR)** shall mean a formal declaration of the governing body concerning a certain subject which it either cannot or does not wish to control by ordinance.

- I-22 **HOME UNIT** shall mean the geographical location an individual is normally assigned to work. Also referred to as home base.
- I-23 **INCIDENT** shall mean an occurrence or event, either human-caused or natural phenomena, that requires action by emergency service personnel to prevent or minimize loss of life or damage to property and/or natural resources.
- I-24 **INCIDENT COMMAND SYSTEM (ICS)** shall mean a standardized on-scene emergency management concept specifically designed to allow its user(s) to adopt an integrated organizational structure equal to the complexity and demands of single or multiple incidents, without being hindered by jurisdictional boundaries.
- I-25 **INCIDENT COMMANDER** shall mean the ICS position responsible for overall management of the incident and reports to the agency administrator for the agency having incident jurisdiction. This position may have one or more deputies assigned from the same agency or from an assisting agency(s).
- I-26 **INCIDENT MANAGEMENT TEAM (IMT)** shall mean the incident commander and appropriate command and general staff assigned to an incident.
- I-27 **INTERAGENCY** shall mean involvement of two or more agencies to an agreement.
- I-28 **LOCAL AGENCY** shall mean any city, city and county, county, or special district.
- I-29 **LOCAL AGREEMENT** shall mean a pre-defined area agreement that includes that portion of the geographical jurisdictions of both the local reciprocal agreement signatories on which they have historically, frequently and continuously cooperated in initial and extended attack.
- I-30 **LOCAL JURISDICTION** shall mean any political subdivision of government.
- I-31 **MOBILIZATION CENTER** shall mean an off-incident location at which emergency apparatus and personnel are temporarily located pending assignment, release or reassignment.
- I-32 **MOU/MOA** shall mean a memorandum of understanding or memorandum of agreement, which is a formal business document used to outline an agreement made between two separate entities, groups, or individuals.
- I-33 **MUTUAL AID** shall mean an agreement in which two or more parties agree to furnish resources and facilities and to render services to each party of the agreement to prevent and combat any type of disaster or emergency.
- I-34 **NON SUPPRESSION PERSONNEL** shall mean personnel who occupy a civilian position within a fire agency.

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- I-35 **POLITICAL SUBDIVISION** shall mean any city, city and county, county, district, or other local governmental agency or public agency authorized by law.
- I-36 **PORTAL-TO-PORTAL** shall mean the time of initial dispatch from home base to the time of return to home base.
- I-37 **REIMBURSEMENT** shall mean to pay someone/agency an amount equal to an amount that agency has spent or where the agency has accrued a financial liability.
- I-38 **SALARY RATES** shall mean the sum of the hourly rates for each personnel in a classification including worker's compensation and unemployment insurance divided by the number of employees in that classification. The hourly rate should not include overtime. Benefit pay, specialty pay, and/or incentive pay should also be excluded unless the pay is directly tied to each hour of overtime worked.
- I-39 **SALARY SURVEY** refers to the form used to establish rates for reimbursement filed with Cal OES Fire and Rescue Division.
- I-40 **STAGING AREA** shall mean the location where emergency apparatus and personnel are assigned to an incident for deployment on a three-minute availability status.
- I-41 **STRUCTURAL FIRE PROTECTION** shall mean fire suppression within a structure.
- I-42 **STRUCTURE DEFENSE** shall mean the protection of homes or other structures from wildland fire before the fire reaches the structure; exterior fire protection measures.
- I-43 **SUPPLEMENTAL PERSONNEL** shall mean overhead tied to a local fire department generally by agreement who are mobilized primarily for response to incidents/wildland fires outside of their district or mutual aid zone. They are not a permanent part of the local fire organization and are not required to attend scheduled trainings, meetings, etc., of the department staff.
- I-44 **SUPPRESSION PERSONNEL** shall mean personnel who routinely respond to emergencies.
- I-45 **TRIBAL FIRE DEPARTMENT** shall mean a federally-recognized tribe with suppression and/or all-risk response capabilities.



May 1, 2020

Dear Mutual Aid Providers:

We are pleased to provide your agency with a new cooperative agreement, the [Agreement for Local Government Fire and Emergency Assistance to the State of California and Federal Fire Agencies](#) (California Fire Assistance Agreement (CFAA)).

The CFAA Committee has finalized the Agreement for a term beginning on May 1, 2020 through December 31, 2024.

Topics and information below represent the most recent updates, changes, or additions to the CFAA.

Below you will find high level information regarding the new Agreement and/or required supporting documents for reimbursement. Pay careful attention to the following information, and familiarize yourself with the Agreement.

The incorporated exhibits to the Agreement will be reviewed by the Committee no later than March 30th of each year, and may require new publication of these exhibits each year.

RECITALS

Page 1	Re-affirm the CFAA can and will be used for All-Hazard Responses The title of the Agreement is and has been since 2009: <i>Agreement for Local Government Fire and Emergency Assistance to the State of California and Federal Fire Agencies</i> .
Page 2 Recital 9	All-Hazard Continued Cal OES may use the Agreement to mobilize all-hazard resources when warranted by its authority.
Page 2 Recital 10	Aviation Assets Cal OES and the Federal Fire Agencies will use the Agreement to order appropriate aviation resources when a mobilization cannot be executed through a local unit agreement.
Page 6 Recital 28	Limitation of Liability Added clarifying language relative to provisions of the Reciprocal Fire Protection Act, 1856a and the Federal Fire Agencies who use this Act to enter into this Agreement. In subdivision 1856(a) of the Act, it states "each such agreement shall include a waiver by each party of all claims against every other party for compensation for any loss, damage, personal injury

or death occurring in the consequence of the performance of such agreement".

The parties to the CFAA agree the waivers provided in the provisions of the Act DO NOT apply to any reimbursement provisions pursuant to the CFAA.

Page 7
Recital 29

Third Party Tort Claims

Added clarifying language "nothing in this Agreement shall be deemed to create an employee/employer relationship between the parties. All third-party claims against the parties shall be adjudicated pursuant to the applicable tort claims acts and should be referred to the agency or agencies whose employees were involved in the incident".

This recital describes a third-party claim (pursuant to a Tort Claim) rather than a reimbursement claim pursuant to the terms and conditions of the CFAA, as well as agency points of contacts for third-party claims.

Pages 8 & 9
Recital 30-31

Dispute Resolutions

Added a process for disputes relative to reimbursement, denials, or interpretation of the provisions of the CFAA for local agencies and parties signatory.

Page 10
Recital 38

Effective Date and Termination

Added language to allow any party to withdraw from the Agreement without terminating the Agreement for all other remaining parties.

EXHIBIT A

Page A-1
Clause A-1

Accrued Financial Liability

This clause describes accrued financial liability for the costs of assisting the State of California and Federal Fire Agencies as the basis for reimbursement. The language requires a local agency to utilize standard accrual accounting principles. If a local agency does not have a standard in place, and is looking for a sample or similar to validate and track accruals, we have provided your agency with a sample on the 2020 Salary Survey Instructions. Your agency may be required to submit documentation at any point requested by each of the parties validating the accrued financial liability through this method for any response.

Accrual accounting is a method whereby revenue or expenses are recorded when a transaction occurs rather than when a payment is received or made.

Page A-2
Beginning at
Clause A-8

Workers' Compensation and Unemployment Insurance Rates

The Committee has historically developed standard reimbursement formulas within the Agreement. What is new to this formula from past years, is the workers' compensation and unemployment insurance rates for each employee will be required to be built into the hourly rate, if applicable. Local Agencies will no longer be required to include separate line items for each of these in percentage form on the salary survey. Please defer to the *Instructions for Completing the 2020 Cal OES Salary Survey* on how to incorporate both.

Page A-2 & A-3
Clause A-8.1

Signature and Accountability

All agencies seeking reimbursement for its personnel must complete and sign the annual salary survey, and file it with the Cal OES Fire and Rescue Division. The Authorized Representative will provide certification through signature under penalty and perjury that the personnel wages are accurate and correct for each requested position.

Page A-3
Clause A-10.1

Review by the Committee of Local Agency Rates and Methods of Pay

California Fire and Rescue Mutual Aid System Agencies (local agencies) will be required upon request to provide Cal OES supportive documentation used to establish rates and method of pay. Cal OES will request yearly samples from selected agencies for review by Cal OES and the Committee. Upon request, the California Fire and Rescue Mutual Aid System Agencies will have thirty (30) calendar days to provide Cal OES with required information.

Page A-5
Beginning at
Clause A-15

Average Actual vs Salary Rates

The Committee no longer refers to "Average Actuals" under the new terms of the CFAA, but rather now "Salary Rates". The development of your agency's Salary Rates, with the exception of the workers' compensation and unemployment insurance rates to be built into each of the Salary Rates, will remain the same. Please defer to the *Instructions for Completing the 2020 Cal OES Salary Survey*.

Pages A-7 & A-8
Clauses A-17 &
A-18

Supplemental Resources

Effective January 1, 2021, no supplemental resources will be hired through the CFAA.

After this date, Federal agencies may secure additional, supplemental resources, as needed, through several federal authorities, including but not limited to, the casual hiring authority outlined in the Standards for Interagency Incident Business Management.

Page A-8
Clause A-19

California Interagency Incident Management Team (CIIMT) Participation

Personnel responding under this Agreement, including those who apply for participation on a Federal California Interagency Incident Management Team (CIIMT), must be employed with a federal, state or

local agency in a full time, seasonal, part-time or retired-annuitant position for a purpose other than participation on a CIIMT. The CWCG coordinates the application and selection process for IMT rosters and may request proof of employment documentation as part of that process. Applicants who do not meet the criteria can apply under the casual hiring authority as outlined in the Standards for Interagency Incident Business Management.

Page A-10
Clause A-29

Emergency Apparatus

[FEMA Schedule of Equipment Rates](#) published on August 27, 2019, for Fire Engines Type I, II, III and Tactical Water Tenders Type I and II will be applied to your reimbursement depending on the type ordered, requested and used. Types IV through VII was negotiated and developed by the Committee using the percentage differences between Types I and II and II and III.

Please defer to the May 1, 2020, *Rate Letter* for rates based on Types.

Page A-11
Clause A-35

Aircraft

As noted on page 2 of the Agreement, Recital 10, allows for the use of aviation resources.

Aircraft will be reimbursement based on rates submitted annually on the Salary Survey to Cal OES.

Page A-11
Beginning at
Clause A-37

U.S. General Services Administration Per Diem (GSA)

Effective May 1, 2020, local fire agencies will utilize the [GSA Per Diem](#) rates for food and lodging under the new terms and conditions of the CFAA. The State of California Per Diem rates were previously used under the terms and conditions of the CFAA.

Page A-12
Clause A-41

Reimbursement of Federal, DOD and Tribal Fire Departments

Clarifying Federal Fire Agencies will not reimburse Federal Fire Departments, DOD or Tribal Fire Departments under this new Agreement.

If you fall within these three agencies, and respond to a California State or local government order and request, keep in mind when re-dispatching to federal fires and/or unified command fires that are federal fire agency's responsibility. If you respond to a federal fire through any of these methods, the federal fire agencies will not have an avenue to reimburse your agency regardless of your initial assignment.

Exhibit B

Pages B-1
through B-3

ICS Type 1 through 7 Engine, Tactical Water Tender, PPE and Training Standards for Fire and Emergency Assistance

Combined the previous Exhibit E, *ICS Tactical Water Tender, Equipment, Personnel, and Training Standards for Fire and Emergency Assistance* into one Exhibit, Exhibit B. Expanded Exhibit B not only to include the language and standards of Exhibit E, but to include language and standards for Types 1 through 7.

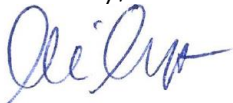
Effective January 1, 2021, Cal OES will publish a new *Emergency Activity Record* (OES F-42) for capturing personnel and apparatus time for reimbursement.

All new rates such as the base rates, de minimis administrative rate, Privately Owned Vehicle (POV) rate, apparatus and support equipment rates can be found on our website under the annual CFAA 2020 [Rate Letter](#). In addition, [Instructions for Completing the 2020 Cal OES Salary Survey](#), and [Instructions for Completing Administrative Rate Calculations](#) can be found on our website.

The Agreement, exhibits and all other related material as described are ready for viewing and downloading: <https://www.caloes.ca.gov/cal-oes-divisions/fire-rescue/administration-reimbursement>

Thank you for your patience during the process of re-writing the 2020-2024 CFAA and as always, thank you for supporting one of the best Mutual Aid Systems in the world. You truly make the difference.

Sincerely,



LORI LOPEZ
Deputy Chief of Administration

C: file

July 28, 2020

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: COMPTON FIRE DEPARTMENT

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ESTABLISH PURCHASE ORDERS FOR SOUTH COAST EMERGENCY VEHICLE SERVICE (PIERCE) AND WILLIAM KALVIKOV DBA FIRE APPARATUS SOLUTIONS FOR MAINTENANCE AND REPAIRS OF EMERGENCY FIRE APPARATUS FOR FISCAL YEAR 2020-2021 (\$100,000)

SUMMARY

Adoption of this resolution will authorize the City Manager to establish purchase orders for South Coast Emergency Vehicle Service and William Kalvikov DBA Fire Apparatus Solutions for the maintenance and repair services of the Compton Fire Department's emergency apparatus in the amount not to exceed One Hundred Thousand Dollars (\$100,000.00).

BACKGROUND

The City of Compton's ("City") fire engines were purchased in 2005 and one engine recently purchased in 2019 and due to the high volume of emergency responses as well as the conditions of the City streets, the cost of repairs are increasing.

Annual apparatus maintenance and repair for the Compton Fire Department's ("Department") emergency vehicles are essential for the safe and efficient emergency response and operation. The Department performs routine apparatus and equipment inspections on all apparatus daily to ensure that preventive maintenance guidelines are adhered to and that there are no defects with reference to fire engine operations. Furthermore, all vehicles are required to meet the Department of Transportation and California Highway Patrol regulatory statutes concerning emergency vehicles.

STATEMENT OF ISSUE

Staff has requested quotes from the following vendors:

<u>Company</u>	<u>Quote</u>
South Coast Emergency Vehicle Service	\$95.00 per hour
William Kalivikov DBA Fire Apparatus Solutions	\$89.00 per hour
Southern California Fleet Services Inc. DBA	
Southern California Fire Services, Inc.	\$110.00 per hour

Staff is recommending that the Department select South Coast Emergency Vehicle Service and William Kalvikov DBA Fire Apparatus Solutions for its maintenance and repair of emergency fire apparatus. This will allow the Department flexibility to submit our emergency fire apparatus to the company whom is not as inundated with work, thus creating a faster turnaround time. The City has no vendor in the City boundaries that provide maintenance and repairs for emergency fire apparatus.

City Council approval is needed because the expenditure is in excess of \$25,000.00 Dollars.

FISCAL IMPACT

The estimated cost for maintenance and repair to the Department's emergency apparatus for Fiscal Year 2020-2021 is One Hundred Thousand Dollars (\$100,000.00).

Funds for this expenditure are available in the 2020-2021 Fiscal Year budget in Account No. 6000-690-000-4229.

RECOMMENDATION

Staff recommends that Council adopt the attached Resolution.

RONERICK SIMPSON, FIRE CHIEF
COMPTON FIRE DEPARTMENT

APPROVED FOR FORWARDING:

CRAIG J. CORNWELL
CITY MANAGER

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
AUTHORIZING THE CITY MANAGER TO ESTABLISH PURCHASE ORDERS
FOR SOUTH COAST EMERGENCY VEHICLE SERVICE (PIERCE) AND
WILLIAM KALVIKOV DBA FIRE APPARATUS SOLUTIONS FOR
MAINTENANCE AND REPAIRS OF EMERGENCY FIRE APPARATUS FOR
FISCAL YEAR 2020-2021 (\$100,000)**

WHEREAS, the annual apparatus maintenance and repairs for the Compton Fire Department's ("Department") emergency vehicles are essential for safe and efficient emergency response and operation; furthermore, all vehicles are required to meet the Department of Transportation and California Highway Patrol regulatory statutes concerning emergency vehicles; and

WHEREAS, the City's fire engines and trucks are experiencing a higher level of repairs and maintenance due to the high volume of emergency responses and the City streets in need of repair, the overall repair costs are increasing; and

WHEREAS, quotes were sought with the following results: South Coast Emergency Vehicle Service (Pierce) ("South Coast") (\$95.00 per hour) William Kalvikov dba Fire Apparatus Solutions (\$89.00 per hour), Southern California Fleet Services Inc. dba Southern California Fire Services, Inc.(\$110 per hour); and

WHEREAS, staff is requesting the authority to use South Coast Emergency Vehicles and William Kalvikov DBA Fire Apparatus Solutions for its maintenance and repair of emergency fire apparatus. This will allow the Department to have a quicker turnaround time for the emergency fire apparatus from being out of service. The City has no vendor in the City boundaries that provide maintenance and repairs for emergency fire apparatus; and

WHEREAS, the estimated cost for maintenance and repairs to the Department's emergency fire apparatus for Fiscal Year 2020-2021 is One Hundred Thousand Dollars and Zero Cents (\$100,000.00); and

WHEREAS, funds in the amount of One Hundred Thousand Dollars and Zero Cents (\$100,000.00) are available for this expenditure in the Account no. 6000-690-000-4229.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. That the City Manager is hereby authorized to establish purchase orders for South Coast Emergency Vehicle Service (Pierce) and William Kalvikov DBA Fire Apparatus Solutions in an amount not to exceed One Hundred Thousand Dollars and Zero Cents (\$100,000.00) for maintenance and repairs of Fire Department emergency fire apparatus during Fiscal Year 2020-2021.

Section 2. That the funds for this expenditure are available in the Fire Department's 2020-2021 Fiscal Year budget in Account No. 6000-690-000-4229.

Section 3. That a copy of this Resolution shall be filed in the offices of the City Manager, City Controller and the Fire Department.

Section 4. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2020.

MAYOR OF THE CITY OF COMPTON

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council, signed by the Mayor, and attested to by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2020.

That this Resolution was adopted by the following vote, to wit:

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSTAIN: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-

CITY CLERK OF THE CITY OF COMPTON



July 7, 2020

Service Agreement

Proposed Services:

- 90 day inspections PM Service
- Electrical Repairs
- Engine Diagnosis and Repair
- Parts Procurement
- Collision Repair and Paint
- Terminal Inspection Assistance
- Brakes & General Repairs
- A/C Repairs
- Seat Upholstery

Contract Pricing:

Mobile Labor Rate: \$85.00 per hour plus fuel surcharge and \$0.00 per hour drive-time.

Hourly Rates:

PM Service	\$95/Hr.
Body Repair	\$125/Hr
Mechanical	\$95/Hr.
Electrical	\$95/Hr.
A/C	\$95/Hr.
(NDT-Non Destructive testing)	

Inspections:

90 Day Bit Inspection on Pumper Truck	\$95.00 / unit
90 Day B.I.T. Inspection on Aerial	\$95.00 / unit
Annual Pump Testing	\$306.00/unit
Annual Aerial Certification testing wo/NDT	\$1,145.00 / unit
Annual Aerial Certification testing w/ NDT	\$1,545.00 / unit

Quote 1

Compton Fire Apparatus Inventory

Unit	Year	Make	Model	Current Mileage
E41	2005	Pierce	Arrow XT	13100
E42	2005	Pierce	Arrow XT	135384
E43	2005	Pierce	Arrow XT	200000
E44	2005	Pierce	Arrow XT	204815
E421	2005	Pierce	Arrow XT	106619
T411	2005	Pierce	Arrow XT	77508
A/L 428	2005	International	4400	8575
T412	1987	E-ONE	Hurricane	114654
E422	1998	American LaFrance	Eagle	91164
E423	1995	Saulsbury	Simon Duplex	104412
E424	1985	E-ONE	Hurricane	76825
E43	2019	Pierce	Enforcer	

NEW
PIERCE
UNIT

PM Fee Schedule

PM Service Break Down

Units		
E41	2005	Pierce Arrow XT
E42	2005	Pierce Arrow XT
E43	2005	Pierce Arrow XT
E44	2005	Pierce Arrow XT
E421	2005	Pierce Arrow XT
T411	2005	Pierce Arrow XT

44	Motor Oil 15w-40 @ \$6.99/Qt	\$307.56
2	Oil Filters @ \$25.83 / filter	\$51.66
1	Fuel Filter (BF5810)	\$13.08
1	Fuel Filter (BF5813)	\$28.58
1	Air Filter	\$167.00
1	Haz Disposal Fee	\$ 15.00
1	Dessicant Dryer	\$ 55.72
1	Differential Fluid	\$135.60
1	Coolant Filter	\$17.12
1	Transmission Filter	\$113.95
1	Power Steering Filter	\$18.92
1	Pierce Valve Kit	\$68.30
1	Tax @ 10.25%	\$ 223.71
14 Hrs	PM Service Labor @ \$95 / Hr	\$1330.00
	Total Cost of PM Service/Unit	\$2546.20

38	Motor Oil 15w-40 @ \$6.99 / Qt.	\$265.62
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1	Oil Filters	\$50.00
1	Fuel Filter	\$13.00
1	Air Filter	\$100.00
1	Haz Disposal Fee	\$15.00
1	Sales Tax @ 10.25%	\$97.75
6 Hrs	PM Service Labor @ \$95/ Hr	\$570.00
	Total Cost of PM Service/Unit	\$1111.37

PM Service Break Down

Units		
A/L 428	2005	International 4400



Units		
E422	1998	American L/F Eagle



PM Service Break Down

36	Motor Oil 15w-40 @ \$6.99 /Qt	\$251.64
2	Oil Filters @ \$20.00 / filter	\$40.00
1	Fuel Filter (BF5810)	\$13.00
1	Fuel Filter (BF5813)	\$21.00
1	Air Filter	\$100.00
1	Haz Disposal Fee	\$15.00
1	Coolant Filter	\$27.10
1	Power Steering Filter	\$18.92
1	Transmission Filter	\$113.95
1	Purge Valve Kit	\$68.30
1	Dessicant Dryer	\$55.72
1	Differential Fluid	\$135.60
1	Tax @ 10.25%	\$210.15
14 Hrs	PM Service Labor @ \$95 / Hr	\$1330.00
	Total Cost of PM Service/Unit	\$2400.38

Units		
T412	1987	E - ONE



PM Service Break Down

32	Motor Oil 15w-40 @ \$6.99/Qt.	\$223.68
1	Oil Filters @ \$20.00 / filter	\$24.00
1	Fuel Filter (BF5810)	\$13.00
1	Fuel Filter (BF5813)	\$13.00
1	Trans Filter	\$24.00
1	Air Filter	\$100.00
1	Hydraulic Filter	\$40.00
1	Haz Disposal Fee	\$15.00
1	Differential Fluid	\$135.60
1	Dessicant Dryer Assy	\$301.10
1	Coolant Filter	\$27.10
1	Tax @ 10.25%	\$233.34
16 Hrs	PM Service Labor @ \$95 / Hr	\$1520.00
	Total Cost of PM Service/Unit	\$2669.82

Units		
E423	1995	Saulsbury



PM Service Break Down

36	Motor Oil 15w-40 @ \$6.99 /Qt	\$251.64
2	Oil Filters @ \$20.00 / filter	\$40.00
1	Fuel Filter (BF5810)	\$13.00
1	Fuel Filter (BF5813)	\$21.00
1	Air Filter	\$100.00
1	Haz Disposal Fee	\$15.00
1	Coolant Filter	\$27.10
1	Power Steering Filter	\$18.92
1	Transmission Filter	\$113.95
1	Purge Valve Kit	\$68.30
1	Dessicant Dryer	\$55.72
1	Differential Fluid	\$135.60
1	Tax @ 10.25%	\$210.15
14 Hrs	PM Service Labor @ \$95 / Hr	\$1330.00
	Total Cost of PM Service/Unit	\$2400.38

Units		
E424	1985	E-ONE



PM Service Break Down

36	Motor Oil 15w-40 @ \$6.99/Qt.	\$251.64
1	Oil Filter	\$24.00
1	Fuel Filter	\$13.00
1	Fuel Filter	\$13.00
1	Air Filter	\$70.00
1	Trans Filter	\$24.00
1	Haz Disposal Fee	\$15.00
1	Differential Fluid	\$135.60
1	Dessicant Dryer Assy	\$301.10
1	Coolant Filter	\$27.10
1	Tax @ 10.25%	\$211.61
14 Hrs	PM Service Labor @ \$95 / Hr	\$1330.00
	Total Cost of PM Service/Unit	\$2416.05

Units		
E-43	2019	PIERCE ENFORCER



PM Service Break Down

44	Motor Oil 15w-40 @ \$6.99/Qt	\$307.56
2	Oil Filters @ \$25.83 / filter	\$51.66
1	Fuel Filter (BF5810)	\$13.08
1	Fuel Filter (BF5813)	\$28.58
1	Air Filter	\$167.00
1	Haz Disposal Fee	\$ 15.00
1	Dessicant Dryer	\$ 55.72
1	Differential Fluid	\$135.60
1	Coolant Filter	\$17.12
1	Transmission Filter	\$113.95
1	Power Steering Filter	\$18.92
1	Pierce Valve Kit	\$68.30
1	Tax @ 10.25%	\$ 223.71
14 Hrs	PM Service Labor @ \$95 / Hr	\$1330.00
	Total Cost of PM Service/Unit	\$2546.20

Total Cost of Service contract (per year):

- Annual PM Service performed on 12 units in one year (based on units driven no more than 10,000 miles / year) = \$28821.40
- BIT Inspections on 12 units included with annual maintenance
- Annual pump test on 12 units = \$3,672
- Annual Certification on 2 aerial units = \$3090.00

Term of Agreement:

This agreement is effective upon agreement by both parties and will remain in effect until further notice. Any changes that need to be made to this document shall be reviewed by both parties, and reach new agreement. All pricing is subject to change upon successful completion of a physical inspection of the department's current fleet and verification of mileage.

Billing:

South Coast Emergency Vehicle Service will direct bill for fuel consumed, dispatch time, road service fee, fleet maintenance, fleet inspections, parts, supplies, and labor at the agreed rate. Billing will be handled at the end of each completed repair. South Coast Emergency Vehicle Service will supply an invoice defining what vehicles and repairs were performed.

_____/____/_____
Gary Luna, General Manager

South Coast EVS
2020 S Baker Ave
Ontario, CA 91761

_____/____/_____
Roderick Simpson, Fire Chief

Compton Fire Department
201 S. Acacia Ave
Compton, CA 90220



Fire Apparatus Preventative Maintenance Proposal



Quote 2

July 7, 2020

William Kalmikov
1762 S. Sycamore Ave
Rialto, CA 92376
Cell: 714-357-9706

City of Compton Fire Department
201 S. Acacia Ave
Compton, CA 90220

Dear Chief Simpson

I would like to thank you for giving us the opportunity, in providing fire mechanic services to your fleet. While reviewing our proposal, you will see that Fire Apparatus Solutions has all the capabilities and qualifications to service your fleet. We are a full-service dealership. We provide Parts Sales, Apparatus Sales, Equipment Sales, Service & Maintenance and Repairs.

Fire Apparatus Solutions attests that all information stated within the enclosed proposal is true and correct.

Thank you again for your time and consideration, should you have any questions or comments please, do not hesitate to contact me at (714) 357-9706.

Thank you,

William Kalmikov
President

BUSINESS ORGANIZATION

Fire Apparatus Solutions shop and main office is currently based in Rialto, CA. FAS has been in business for over thirteen years, with 20+ years of experience, FAS was founded in 2005 and was incorporated in 2009. Kalmikov Enterprises, Inc is the company's corporation name and the DBA is Fire Apparatus Solutions. Our property is approximately 64,000 square feet. We currently employ a total of 15 employees; 4 Office Staff, 11 Mechanics

FAS technicians possess over 20-year average of experience servicing heavy duty vehicles, fire apparatus and specialty equipment. We provide service, maintenance and repairs for the complete apparatus, including: Darley, Waterous & Hale pumps, ladder repair, cab & chassis service & repair. Additional repairs offered at our facility include body repair, panel/ structural/ plumbing modifications. We can provide Pump testing and 3rd party Ladder testing. We are also capable of performing quarterly and annual NFPA/D.O.T. Compliance inspections to maintain your fleet. We are proficient in electrical, air systems, welding of Stainless steel, steel and aluminum. Overall, we can perform all major and/or minor bumper to bumper truck service & repair.

FAS is a full-service dealer representing Apparatus sales, service and parts for: Smeal Fire Apparatus, US Tanker, Danko, Spartan Chassis, Ladder Tower Company and EVI. Our sole business is only Fire Apparatus. FAS specializes in PM, major and minor repairs. In addition to the previous mentioned manufactures FAS services numerous other products. FAS is also an authorized warranty service center for other Apparatus manufacturers. Such as: Seagrave, BME, Rosenbauer, MCB, and Sutphen

FAS defines quality of service, as providing our customers with proficient and excellent customer support. A key aspect to provide this service is communication. A point of contact will be established between both parties. Usually a Battalion Chief or Admin Captain coordinates all types of services with our service manager. Service manager is knowledgeable in troubleshooting & caring for all your types of vehicles being serviced. Prioritizing and directing the flow of work. He will aid the department in identifying any critical service criteria. It will be treated with the utmost urgency. This ranges in all aspects of servicing from breakdowns, to scheduled services and annuals. This will help keep trucks in service, eliminate any vehicle needlessly removed from service, while attending to proper maintenance schedules. We also offer in house pickup and delivery of units, and parts when needed.

FAS is a "one stop shop". Customer Service is the Focus of our business.

GENERAL SERVICES AND REQUIREMENTS

- 24/7 Emergency Services Available.
 - Afterhours line contact William Kalmikov at 714-357-9706.
 - Maximum response time shall never exceed a 24-hour period.
- Fire Apparatus Solutions proposes to assist with all maintenance and warranty coverage per the City's request.
- Fire Apparatus Solutions proposes to be the primary contact for vendor support for selected equipment for City of Compton's Fire Department.
- List of FAS Test Equipment and Tools
 - (3) Service trucks fully equipped with tools, air compressor, 20ft cargo trailer with equipment.
 - Hydraulic Press, pan box brake
 - 3 welding machines, capable of welding tig/mig/stick/air arc. For steel, aluminum, stainless steel
 - 3 laptops to communicate with ECM's for ABS, engine, transmission, SRS, Weldon V-mux.
 - Battery/alternator testers, clamp on amp meter tester, batter chargers
 - Pitot gauge sets, Psi Vacuum gauges, bench grinders, Cut off saws
 - 8K lb forklift
 - (6) Screw Drive Sefac Truck Lifts
 - Hydraulic floor jacks, pneumatic hydraulic floor jacks, frame lifting jacks
- Fire Apparatus Solutions Staff
 - See next page

FAS SUPPORT STAFF

PRESIDENT / DIRECTOR		
WILLIAM KALMIKOV GENERAL MANAGER 714-357-9706 FASFIRE@GMAIL.COM		
APPARATUS SALES AND SUPPORT		
SCOTT BECK SALES MANAGER 402-719-1242 SCOTTFASFIRE@GMAIL.COM	ROY COBB APPARATUS SALES REP 916-677-9837 ROYFASFIRE@GMAIL.COM	
WARRANTY SUPPORT		
CUAH BELTRAN SERVICE MANAGER 626-419-6550 CUAHFASFIRE@GMAIL.COM	SALINA LINARES OFFICE ASSISTANT 909-253-5838 SALINAFASFIRE@GMAIL.COM	
SERVICE MAINTENANCE AND REPAIRS SUPPORT		
WILLIAM KALMIKOV GENERAL MANAGER 714-357-9706 FASFIRE@GMAIL.COM	CUAH BELTRAN SERVICE MANAGER 626-419-6550 CUAHFASFIRE@GMAIL.COM	
APPARATUS PARTS AND ACCESSORIES SUPPORT		
RYAN BRADBERRY PARTS SALSMAN 951-264-4166 RYANFASFIRE@GMAIL.COM	JENNIFER RODRIGUEZ OFFICE MANAGER 909-879-7354 JENNFASFIRE@GMAIL.COM	SALINA LINARES OFFICE ASSISTANT 909-253-5838 SALINAFASFIRE@GMAIL.COM
BILLING / ACCOUNTING SUPPORT		
JENNIFER RODRIGUEZ OFFICE MANAGER 909-879-7354 JENNFASFIRE@GMAIL.COM		
EQUIPMENT SALES AND SUPPORT		
JENNIFER RODRIGUEZ OFFICE MANAGER 888-355-9111 DIAMONDBACKFIRECA@GMAIL.COM	SCOTT BECK SALES MANAGER 402-719-1242 SCOTTFASFIRE@GMAIL.COM	
EQUIPMENT SERVICE AND MAINTENANCE SUPPORT		
JOSH ZIMMERMAN EQUIPMENT SERVICE MANAGER 951-852-5682 DIAMONDBACKSERVICE@GMAIL.COM		

Pricing

City of Compton Base Bid:

Fire Apparatus & Ambulances Preventative Maintenance Program

\$ 89.00 Preventative Maintenance
Hourly Labor Rate

\$ 95.00 Repair Hourly Labor Rate
(other than scheduled P.M. Services)

\$ 105.00 Emergency Hourly Labor Rate
(Non-Business Hours)

\$ 105.00 Roadside Service Labor Rate

\$ 105.00 Holiday Labor Rate
(Non-Business Hours)

Estimate Service for City of Compton

Bi-Annually

Annually

(8) ENGINES

UNIT #	PARTS	LABOR	TOTAL
E41R	\$302.77	\$575.00	\$877.77
E42	\$302.77	\$575.00	\$877.77
E43	\$302.77	\$575.00	\$877.77
E44	\$302.77	\$575.00	\$877.77
E421	\$302.77	\$575.00	\$877.77
E424	\$288.98	\$575.00	\$863.98
E422	\$260.12	\$575.00	\$835.12
E423	\$289.34	\$575.00	\$864.34
NEW E41 2019 PIERCE	\$305.00	\$575.00	\$880.00

UNIT #	PARTS	LABOR	TOTAL
E41R	\$810.22	\$750.00	\$1,560.22
E42	\$810.22	\$750.00	\$1,560.22
E43	\$810.22	\$750.00	\$1,560.22
E44	\$810.22	\$750.00	\$1,560.22
E421	\$810.22	\$750.00	\$1,560.22
E424	\$769.78	\$750.00	\$1,519.78
E422	\$655.01	\$750.00	\$1,405.01
E423	\$750.14	\$750.00	\$1,500.14
NEW E41 2019 PIERCE	\$815.00	\$750.00	\$1,565.00

(2) AERIALS

UNIT #	PARTS	LABOR	TOTAL
T411	\$302.77	\$600.00	\$902.77
T412	\$301.18	\$600.00	\$901.18

UNIT #	PARTS	LABOR	TOTAL
T411	\$810.22	\$800.00	\$1,610.22
T412	\$692.61	\$800.00	\$1,492.61

(1) AIR LIGHT UNIT

UNIT #	PARTS	LABOR	TOTAL
E428	\$260.82	\$475.00	\$735.82

UNIT #	PARTS	LABOR	TOTAL
E428	\$619.39	\$600.00	\$1,219.39

(1) GMC/TRAILER COMBO

UNIT #	PARTS	LABOR	TOTAL
T461	\$215.44	\$495.00	\$710.44

UNIT #	PARTS	LABOR	TOTAL
T461	\$540.74	\$590.00	\$1,130.74

(5) AMBULANCE

UNIT #	PARTS	LABOR	TOTAL
2010 SQ442	\$250.00	\$425.00	\$675.00
2008 SQ443	\$250.00	\$425.00	\$675.00
2010 R444	\$250.00	\$425.00	\$675.00
2005 R446	\$250.00	\$425.00	\$675.00
2005 R447	\$250.00	\$425.00	\$675.00

UNIT #	PARTS	LABOR	TOTAL
2010 SQ442	\$495.00	\$590.00	\$1,085.00
2008 SQ443	\$495.00	\$590.00	\$1,085.00
2010 R444	\$495.00	\$590.00	\$1,085.00
2005 R446	\$495.00	\$590.00	\$1,085.00
2005 R447	\$495.00	\$590.00	\$1,085.00

*INCLUDES TRSANS FLUID / TRANS FILTER

Pump Test	\$435.00
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RED TEXT ARE TRUCKS ADDED

Aerial Test	\$1,250.00
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List of Services



Our Mission here at FAS is to maintain your fleet. Whether it be a special project you had in mind or complete fleet maintenance, our company is equipped to do it all.

Services Offered

- Aerial maintenance, repairs & 3rd party testing, for all manufacturers
- Aerial major repair/refurbishment: For specific manufacturers
- After hours support for emergencies
- All chassis related repairs bumper to bumper in accordance to DOT/BIT standards
- Allison Transmission repair, diagnostics, maintenance
- Body structure modifications & repair, for all manufacturers
- Collision & paint: Fire Industry expected quality
- Diesel engine repair, diagnostics, maintenance (Cummins, Cat, Detroit)
- Electrical, multiplexing diagnosis, starting and charging systems
- Frame straightening, frame repairs
- Mobile on-site maintenance and repairs
- Pick-up and delivery
- Pump repairs: Overhaul, diagnostics, minor repairs, pump testing/certification
- Vehicle towing
- Welding on stainless, steel & aluminum (MIG/TIG)

List of FAS Test Equipment and Tools

- (3) Service trucks fully equipped with tools, air compressor, 20ft cargo trailer with equipment.
- Hydraulic Press, pan box brake
- 3 welding machines, capable of welding tig/mig/stick/air arc. For steel, aluminum, stainless steel
- 3 laptops to communicate with ECM's for ABS, engine, transmission, SRS, Weldon V-mux.
- Battery/alternator testers, clamp on amp meter tester, batter chargers
- Pitot gauge sets, Psi Vacuum gauges, bench grinders, Cut off saws
- 8K lb forklift
- (6) Screw Drive Sefac Truck Lifts
- Hydraulic floor jacks, pneumatic hydraulic floor jacks, frame lifting jacks
- 3 Service bays, capable of 12 indoor housed apparatus

Maintenance & PM Inspections

Maintenance & Pm inspections are annual D.O.T. compliance in accordance with Sect.49CFR,396.17 & B.I.T. compliant per Ca. Veh.C. 34505.5

All inspection findings will be documented & reviewed with department vehicle management. Customer to receive copies for their records.

All bi-annual services include:

Replacement of engine oil, oil filters, fuel filters, air filter, coolant filter & dryer filter. Grease of chassis.

All other fluids: Coolant, transmission, power steering, pump gearbox, differential, hub oil & foam pump will be checked & topped off as needed. Air filter inspected, if replacement needed customer to be advised.

Chassis Inspection for the following:

- Engine for oil leaks, coolant leaks, fuel leaks, boost leaks (c.a.c. plumbing), air inlet piping, exhaust leaks & belt adjustments. Ensure fan cycles automatically & water temps reacts accordingly. Starter for secure mounting & cable securement/torque.
- Transmission for: Oil leaks, oil cooler for exterior leaks.
- Differential for: oil leaks, excess play on pinion or thru shafts.
- Charging system: Check alternator for output, connections at neg. /pos. leads. Check actual voltage drop at batteries vs. alternator. Load test all battery's individually.
- Lighting: All emergency lights in both response/scene modes. All chassis lighting, directional, auxiliary scene & work lights. Check air horn & siren.
- Steering components: Steer box & pump for oil leaks, torque on box mounting & pitman arm. Draglink & tie rod ends for wear, tie rod for straightness. Assist ram for leaks & mount torque. P. steer hose condition.
- Frame, cross members & gussets for loose fasteners or cracks.
- Suspension for: Worn shackles/pins, spring leafs for cracks, air bags for tearing or excess cracking, leveling valves for excess leakage, gas shocks for loose mounting or leaking. U bolt torque & condition. Axle & frame weldments, torque rod bushing condition.
- Dot air system performance & compliance: check air systems for leakage & reservoir protection. Low air warnings, air hose condition, dryer & governor operation. Brake shoe/pad condition, slack adjusters for auto adjustment, adjust manual slacks. Air psi build performance.
- Drive train for: Yoke condition, u joints for excess wear, carrier bearing for mounting & condition. Ensure all in phase.
- H.V.A.C. system for: Defrost functions, heater & a/c modes. Condenser fan for damage & operation. Fan speed functions, compressor clutch for slippage or excess wear.

- Cab condition: All cab doors for proper locking, latch engagement/alignment/hinge condition, windows for sealing & regulator function, windshield condition, wiper function & blade condition, cab lift cylinders for leaks & leak down when cab tilted. Decal & paint condition. Seat upholstery for tearing, Seat belt condition & function, interior lighting, steer column mounting & condition. Cab structure for cracks, pivot point condition. Door ajar warning.
- Road test truck & check for proper instrument gauge readings, check for pull, and check for abnormal or uneven tire wear.

All annual services include all the above plus:

Replacement of Transmission fluid, filters, differential oil, power steer oil, coolant & pump gearbox oil. Opacity Testing (additional)

Fire Engine PM

Inspection of unit will consist of fire body structure for any cracks, damage or mount issues. Function of all doors, shelving & compartment lighting. Chassis frame, suspension, brakes steering & drive train will be inspected for any failures, cracks or wear. Brakes to be adjusted, brake air system checked for Fmvss121 compliance.



Vehicle lighting & emergency lighting to be checked for proper function.

Main pump, aux pump (if applicable) will be ran in recirculation mode to check for any leaks in pump house, internal plumbing, valves & main seals for leaks.

Dry vacuum test will be performed.

Cab will be inspected for: any tilt cylinder leaks, loose failed mounting points, a/c & heater for functionality, doors for any operational issues & overall cab condition. Belt condition, adjustment, engine fan condition, engine oil leaks & any engine codes (if noted) can be checked.

- Check all gauge functions (psi, vacuum, water & foam levels) check for sticking, or leakage.
- Check primer oil/tank level.
- Check pump transmission engagement, indicator lights, flinger condition.
- Check pump throttle controls, manual psi regulator if applicable

The following also performed during annual:

- Dry vacuum test will be performed per 1911 standards.
- Check valve linkage for binding or looseness.
- Inspect inlet screens

- Inspect pump for leaks on main seals, adjust
- Inspect anode condition

Tractor Drawn Aerial PM

Service to onboard genset unit includes:
Replacement of engine oil, oil filter, fuel filter & applicable air filter



Inspection of unit will consist of fire body structure for any cracks, damage or mount issues. Function of all doors, shelving & compartment lighting. Chassis frame, suspension, brakes steering & drive train will be inspected for any failures, cracks or wear.

Brakes to be adjusted, brake air system checked for Fmvss121 compliance.

Vehicle lighting & emergency lighting to be checked for proper function.

Aerial unit will be operated to check for: proper operation, interlocks, ladder to be inspected for any cracks or structural failure, cable adjustments, torque box & stabilizers for mounting or cracking, pulleys for wear, cables for fraying, rungs for damage, ladder lighting & hydraulic system of leaks.

Cab will be inspected for: any tilt cylinder leaks, loose failed mounting points, a/c & heater for functionality, doors for any operational issues & overall cab condition. Belt condition, adjustment, engine fan condition, engine oil leaks & any engine codes (if noted) can be checked.

The following also performed during annual:

- Aerial cable adjustment
- Aerial Interlock function checks
- Replacement of Hyd oil filter
- Check Ladder intercom function
- Check monitor/Nozzle functions
- Inspect rescue/waterway pinnable sections
- lube waterway

Hazmat

Service to onboard genset unit includes:

Replacement of engine oil, oil filter, fuel filter & applicable air filter

The following also performed during annual:

- Check function of slide outs, check slide out seals, grease slide wear pads if necessary.
- Check all interior cabinet doors & latches.
- Check telescoping camera body for damage.
- Check leveling system operation



Cab will be inspected for: any tilt cylinder leaks, loose failed mounting points, a/c & heater for functionality, doors for any operational issues & overall cab condition. Belt condition, adjustment, engine fan condition, engine oil leaks & any engine codes (if noted) can be checked.

Inspection of unit will consist of fire body structure for any cracks, damage or mount issues. Function of all doors, shelving & compartment lighting. Chassis frame, suspension, brakes steering & drive train will be inspected for any failures, cracks or wear. Brakes to be adjusted, brake air system checked for Fmvss121 compliance.

Vehicle lighting & emergency lighting to be checked for proper function.

USAR

Cab will be inspected for: any tilt cylinder leaks, loose failed mounting points, a/c & heater for functionality, doors for any operational issues & overall cab condition. Belt condition, adjustment, engine fan condition, engine oil leaks & any engine codes (if noted) can be checked.



Inspection of unit will consist of fire body structure for any cracks, damage or mount issues. Function of all doors, shelving & compartment lighting. Check all interior cabinet doors & latches. Check slide out tray locks & structure for damage. Check leveling system operation. Chassis frame, suspension, brakes steering & drive train will be inspected for any failures, cracks or wear. Brakes to be adjusted, brake air system checked for Fmvss121 compliance.

Vehicle lighting & emergency lighting to be checked for proper function.

Brush

Vehicle will be inspected for: any leaks, loose failed mounting points, a/c & heater for functionality, doors for any operational issues & overall cab condition. Belt condition, adjustment, engine fan condition, engine oil leaks & any engine codes (if noted) can be checked.



Inspection of unit will consist of fire body structure for any cracks, damage or mount issues. Function of all doors, shelving & compartment lighting. Chassis frame, suspension, brakes steering & drive train will be inspected for any failures, cracks or wear. Brakes to be adjusted, brake air system checked for Fmvss121 compliance.

Vehicle lighting & emergency lighting to be checked for proper function.

Authorized Service Center & Parts Distributor For:

- Boise Mobile Equipment
- Danko Emergency Products
- Ladder Tower Company
- MCB
- Rosenbauer
- Seagrave
- Smeal Fire Apparatus
- Spartan Chassis Motors
- Spartan ERV
- Suthphen
- SVI
- US Tanker

Authorized Parts Distributor for the Following:

- Akron
- Class 1/Hale
- Darley
- Federal Signal
- Foam Pro
- FRC
- Kussmaul
- Ramco Mirror
- South Coast Pierce
- Waterous
- Weldon
- Whelen
- Zico

REFERENCES

Agency: Riverside County Fire
Address: 210 W. San Jacinto Street
Perris, CA 92570
Contact: Gus Nava
Phone Number: (760) 272-8072
Email: Gus.Nava@fire.ca.gov

Agency: City of Colton
Address: 303 E. Street
Colton, CA 92324
Contact: Chief Kevin Valentin
Phone Number: (909) 370-5105
Email: kvalentin@confire.org

Agency: City of Loma Linda
Address: 11325 Loma Linda Dr.
Loma, Linda, CA 92354
Contact: Capt. Mike Atchinson
Phone Number: (909) 559-7181
Email: matchinson@confire.org

Agency: City of Rialto
Address: 131 S. Willow Ave.
Rialto, CA 92376
Contact: Chief Brian Park
Phone Number: (909) 800-0772
Email: bpark@confire.org

Agency: City of Vernon
Address: 4305 Santa Fe Ave.
Vernon, CA 90058
Contact: Captain Mike Langer
Phone Number: (323) 583-4821 x 540
Email: MLanger@ci.vernon.ca.us

Agency: San Manuel Band of Mission Indians
Address: 26540 Indian Service Road
Highland, CA 92346
Contact: Chief Dino Beltz
Phone Number: (909) 864-6928
Email: DBeltz@SanManuel-NSN.Gov

**All above listed references Fire Apparatus Solutions currently
holds service/repair contracts with.**



Service Proposal
City of Compton Fire Department

Onsite or in shop

Preventative Maintenance and Inspection rate in shop:
\$110.00

Repair labor rate in shop: **\$110.00**

Onsite maintenance and repair rate: **\$125.00**

Emergency Repairs(After hours / Weekends):
145.00

Annual pump test: **\$600.00**

Opacity Testing(smoke test)per unit:
\$90.00

Parts markup – Cost +25%

Emergency Mobile Maintenance 24/7

So Cal Fleet is a one stop shop and will sublet services that we do not handle in house. All costs associated with any repair in house or sublet will be billed through So Cal Fleet.

So Cal Fleet does not have a policy of priority equipment. All emergency equipment is priority. What we do offer is a large staff of qualified technicians that will be assigned to your (Compton) equipment once the truck is received. Parts availability is the deciding factor of when the truck can be completed. In conclusion if we have all parts on hand for a repair, your truck will have a technician working on the equipment within the quoted labor hours approved by the department.

We are a factory authorized service provider for Cummins Engines, REV Fire Group, KME, Ferrara, E-One, and Spartan Chassis.

Services

- ℓ Full Service bumper to bumper repair
- ℓ Preventative Maintenance
- ℓ Annual Inspections
- ℓ Engine & Transmission
- ℓ Pump Overhauls
- ℓ Water Tank Replacements
- ℓ Aerial Inspections & Cert.
- ℓ Foam System Repair
- ℓ Fire Pump Certifications
- ℓ Fabrication
- ℓ Emergency Lighting & Electrical
- ℓ Air Conditioning
- ℓ 24/7 Mobile Road Service
- ℓ Brake repair
- ℓ Valve repair
- ℓ Suspension

If you have any questions feel free to contact us anytime.

Trevor Mayfield
Operations Manager
951-377-4992

Ron Madnic
Service Manager
951-272-8655



Quote 3



Technician Certifications

Corona Location

Ron Madnick - (Fire Services Manager Companywide - Corona location)

- Level III fire mechanic through the California Fire Mechanics Academy
- ASE medium/heavy duty master tech
- Oshkosh ARFF factory trained. Legacy Striker Maintenance & Advanced Electronics
- Cummins Factory Certified Heavy Duty Engines X12
- Waterous Pump Factory Trained
- DOT annual inspection qualification training through CHP program

Martin Vickers - Fire tech Corona

- Level I Fire mechanic through California Fire Mechanics Academy specializing in fabrication

Scott Dixon - Fire tech Corona / Anaheim / Mobile Truck

- Level I Fire mechanic through California Fire Mechanics Academy
- ASE medium / heavy duty master tech
- DOT annual inspection qualification training through CHP program

Mike Fortunato - Fire tech Corona (Former REV employee)

- KME factory trained

Thomas Barth - Fire tech Corona (Former REV employee)

- KME factory trained

Sam Mason - Fire tech Corona (Former REV employee) / Mobile Truck

- KME factory trained

Robert Baaske - Fire tech Corona (former REV employee)

- KME factory trained

Roger Pena – Fire tech Corona (Former REV employee)

- KME factory trained

Escondido Location

Jesse Coss – Lead Fire Mechanic Escondido / Mobile Truck

- Level III fire mechanic through the California Fire Mechanics Academy
- ASE medium/heavy duty master tech
- Oshkosh ARFF factory trained. Legacy Striker Maintenance & Advanced Electronics
- DOT annual inspection qualification training through CHP program

Will Dawson - Primary technician servicing our San Diego County Regional Airport Contract / Mobile Truck

- Level I fire mechanic through the California Fire Mechanics Academy
- Oshkosh Global Striker Maintenance & Advanced Electronics (ARFF) Factory certified
- DOT annual inspection qualification training through CHP program



Hesperia Location

Juan Espino- Fire tech Hesperia / Corona / Mobile Truck

- Oshkosh Global Striker Maintenance & Advanced Electronics (ARFF) Factory certified
- Level II Fire mechanic through the California Fire Mechanics Academy

Javier Prieto – Fire tech Hesperia

- EVT certifications

Anaheim Location

Chris Lehman- Lead Fire mechanic Anaheim / Mobile Truck

- Level III fire mechanic through the California Fire Mechanics Academy
- ASE medium/heavy duty master tech
- Oshkosh Global Striker Maintenance & Advanced Electronics (ARFF) Factory certified
- DOT annual inspection qualification training through CHP program

Federick Reinhard – Fire mechanic / Mobile Truck

- Factory trained Pierce
- Factory trained Oshkosh

Certifications can be provided upon request

NEW SERVICE REPAIR CENTER

SOUTHERN CALIFORNIA FIRE SERVICES INC.

Emergency Vehicle Maintenance & Repair Service

Emergency Vehicle Maintenance & Repairs

- Level I-III CFMA / EVT Certified Technicians
- Bumper to bumper emergency vehicle repairs
- Fire techs with mobile service trucks
- Oshkosh factory trained - Airport Rescue Fire Fighting Equipment
- 24/7 emergency roadside repairs
- Ladder Inspection & Certified Repairs
- Factory trained engine and chassis techs
- 9 locations in So Cal., Las Vegas, NV & Mesa, AZ
- We repair all makes and manufacturers

Warranty Repair Center for:



FERRARA
GROUP

Certified Fire Mechanics



Parts Department: 562.577.7875



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and more!

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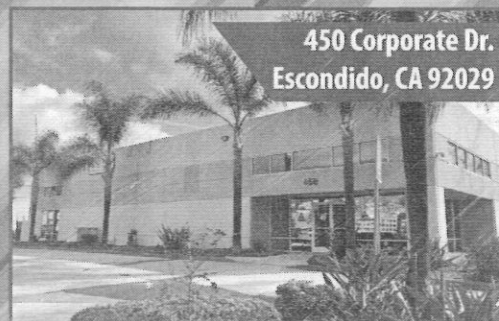
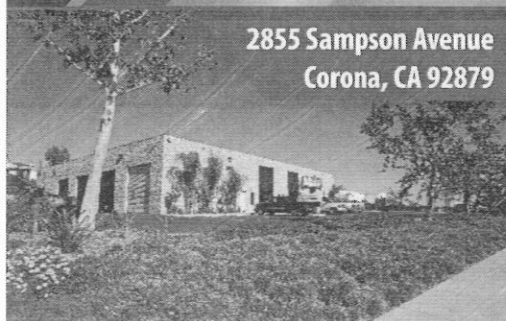
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Parent Company

2855 Sampson Avenue
Corona, CA 92879

1215 Fee Ana St.
Anaheim, CA 92807

450 Corporate Dr.
Escondido, CA 92029



July 28, 2020

TO: MAYOR AND COUNCILMEMBERS

FROM: CITY MANAGER

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON EXPRESSING THE INTENT OF THE CITY OF COMPTON TO BE REIMBURSED FOR CERTAIN EXPENSES RELATING TO CERTAIN CAPITAL EXPENDITURES OF THE CITY

SUMMARY

Staff respectfully requests the City Council adopt a resolution expressing the intent to of the City of Compton to be reimbursed for certain expenses related to certain capital expenditures of the City for the Residential and Commercial Street Rehabilitation Program.

BACKGROUND

On May 12, 2020, the City Council held a workshop regarding bond financing structure to facilitate the repair and reconstruction of the City's aging street, roads and facility infrastructure. Staff's presentation during the workshop focused on pledging a portion of certain City's revenues earmarked for transportation related improvements.

On June 9, 2020, the City Council authorized the City Manager to engage various consultants, professionals and firms for the issuance of municipal bonds for the purposes of infrastructure development related to the Residential and Commercial Street Rehabilitation Program. The City Council's authorization intends to pledge a portion of the City's allocation of Measure M, Measure R, and Proposition C sales and use tax revenues for the repayment of certain tax-exempt lease revenue bonds and tax-exempt sales tax revenue bonds.

The bonds will be issued by the Independent Cities Finance Authority ("ICFA") on behalf of the City, in the combined principal amount of not to exceed \$45,000,000. The bond proceeds are for (a) capital expenditures connected with the City's Residential and Commercial Street Rehabilitation Project, including, but not limited to rehabilitating, constructing, enlarging, improving, and/or equipping City streets, sidewalks, gutters, curbs and ramps, streetlights, and street signs and any incidental costs related to the issuance of the bonds and any credit enhancement thereof.

STATEMENT OF THE ISSUE

The City expects to incur certain costs for the Residential and Commercial Street Rehabilitation Program prior to the issuance of the bonds. These costs are reimbursable from the proceeds of the bonds. The costs paid more than 60 days prior to the approval of this resolution, except with respect to “preliminary expenditures” for the Rehabilitation Project, will be included as reimbursable expenses. This includes preliminary expenditures including engineering and architectural expenses and similar preparatory expenses, but those expenses must not exceed 20% of the issue price of the bonds.

The costs of all or any portion of the Residential and Commercial Street Rehabilitation Program that are expected to be reimbursed consist entirely of capital expenditures or costs of issuance of tax-exempt debt, and no cost of all or any portion of the Rehabilitation Project to be reimbursed with the proceeds of the Reimbursement Obligations is a cost of working capital.

The reimbursement of these costs with the bond proceeds are made not later than 18 months after the later of (a) the initial payment of the cost, or (b) the date the Rehabilitation Project is placed in service or abandoned, but in any event, no later than three (3) years after the date the original expenditure was paid.

FISCAL IMPACT

The City intends to have the ability to reimburse itself the costs related to the capital expenditures of the City for the Residential and Commercial Street Rehabilitation Program from the bond proceeds.

RECOMMENDATION

Staff respectfully requests the City Council adopt a resolution expressing the intent to of the City of Compton to be reimbursed for certain expenses related to certain capital expenditures of the City for the Residential and Commercial Street Rehabilitation Program.

**CRAIG J. CORNWELL
CITY MANAGER**

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
EXPRESSING THE INTENT OF THE CITY OF COMPTON TO BE
REIMBURSED FOR CERTAIN EXPENSES RELATING TO CERTAIN
CAPITAL EXPENDITURES OF THE CITY**

WHEREAS, the City of Compton (the “**City**”), a municipal corporation and chartered city of the State of California, has made capital expenditures prior to the date of this Resolution and expects to make additional capital expenditures after the date of this Resolution in connection with its Residential and Commercial Street Rehabilitation Project (as further described herein); and

WHEREAS, the members of the City Council of the City (the “**Council**”) have been duly elected and qualified.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON
HEREBY RESOLVES AS FOLLOWS:**

SECTION 1. That the Council intends to authorize the pledge of the City’s allocation of Measure M, Measure R, and Proposition C sales and use tax revenues to the repayment of certain tax-exempt lease revenue bonds and tax-exempt sales tax revenue bonds, to be issued by the Independent Cities Finance Authority (“**ICFA**”) on behalf of the City, in the combined principal amount of not to exceed \$45,000,000 (together, the “**Bonds**”), the proceeds of which will be used for (a) capital expenditures connected with the City’s Residential and Commercial Street Rehabilitation Project, including, but not limited to, rehabilitating, constructing, enlarging, improving, and/or equipping City streets, sidewalks, gutters, curbs and ramps, streetlights, and street signs (the “**Rehabilitation Project**”), and (b) payment of certain necessary expenses incidental thereto, including the costs of issuing the Bonds and any credit enhancement in connection therewith (together, (a) and (b) constitute the “**Project**”).

SECTION 2. That the Bonds may be issued in one or more taxable and/or tax-exempt long-term and/or short-term series or sub-series, bearing interest at such rate or rates and payable at such time or times as ICFA and the City may determine prior to the issuance and delivery thereof.

SECTION 3. That the City expects to incur certain costs for the Rehabilitation Project prior to the issuance of the Bonds. No such costs of the Rehabilitation Project have been paid more than 60 days prior to the date hereof, except with respect to “preliminary expenditures” for the Rehabilitation Project (as such term is defined in Section 1.150-2(f)(2) of the Regulations of the Internal Revenue Code of 1986, as amended (the “**Regulations**”)), which preliminary expenditures include engineering and architectural expenses and similar preparatory expenses, which in the aggregate will not exceed 20% of the issue price of the Bonds.

SECTION 4. That the Council hereby declares its intention and reasonable expectation to authorize and approve the pledge of the City’s allocation of Measure M, Measure R, and Proposition C sales and use tax revenues to the repayment of the Bonds, and (b) the use of the proceeds of the Bonds to pay the costs of the Rehabilitation Project. The Council further anticipates that a portion of the proceeds of the Bonds (the “**Reimbursement Obligations**”) will be used to reimburse certain expenditures previously made to pay the costs of the Rehabilitation Project. The Council anticipates that the maximum principal amount of the Bonds issued to finance the Project, including Reimbursement Obligations, will be in an amount not to exceed \$45,000,000.

SECTION 5. That the City will certify that costs of all or any portion of the Rehabilitation Project expected to be reimbursed consist entirely of capital expenditures or costs of issuance of tax-exempt debt, and no cost of all or any portion of the Rehabilitation Project to be reimbursed with the proceeds of the Reimbursement Obligations is a cost of working capital. The City will certify that any reimbursement with proceeds of the Reimbursement Obligations will be made not later than 18 months after the later of (a) the initial payment of the cost, or (b) the date the Rehabilitation Project is placed in service or abandoned, but in any event, no later than three (3) years after the date the original expenditure was paid. Further, the Council declares that all expenditures to be reimbursed are only those expenditures incurred in connection with the Rehabilitation Project and allowed under the Regulations.

SECTION 6. That the Council ratifies and approves prior actions and authorizes and consents to future actions of appropriate officials of the City in connection with the commencement of the planning, designing, construction, and financing of the Rehabilitation Project. Without limiting the generality of the foregoing sentence, the Council ratifies and approves prior actions and authorizes and consents to future actions of the City officials in connection with retaining outside professionals to assist with any initial preparations in connection with the financing of the Project. Any expenses incurred and paid in connection with the Rehabilitation Project prior to the issuance of the Bonds will be reimbursed from proceeds of the Bonds to the extent permitted under the Regulations.

SECTION 7. That the officers of the City are hereby authorized and directed to take or approve the taking of such actions as may be necessary or appropriate to accomplish the intent of this Resolution and to accomplish the financing of the Project and the sale and issuance of the Bonds.

SECTION 8. That the Bonds will be issued pursuant to further resolutions of the City.

SECTION 9. That the Council hereby authorizes and directs Bond Counsel to prepare and distribute such resolutions and documents necessary in order to facilitate the issuance of the Bonds at a subsequent date or dates.

SECTION 10. That copies of this Resolution shall be filed in the offices of the City Clerk, City Manager, City Attorney, City Treasurer and the City Controller.

SECTION 11. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2020.

MAYOR OF THE CITY OF COMPTON

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2020.

That said Resolution was adopted by the following vote, to wit:

AYES:	COUNCIL MEMBERS-
NOES:	COUNCIL MEMBERS-
ABSENT:	COUNCIL MEMBERS-
ABSTAIN:	COUNCIL MEMBERS-

CITY CLERK OF THE CITY OF COMPTON

July 28, 2020

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: CITY MANAGER

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AMENDING THE 2020-2021 FISCAL YEAR BUDGET AND ACCEPTING GRANT FUNDS FROM THE U.S. DEPARTMENT OF JUSTICE/BUREAU OF JUSTICE ASSISTANCE FOR THE PURCHASING OF EQUIPMENT AND SUPPLIES IN RESPONSE TO THE CORONAVIRUS PANDEMIC (\$247,611)

SUMMARY

Adoption of the attached resolution will amend the 2020-2021 Fiscal Year Budget to accept grant funding in the amount of Two Hundred Forty Seven Thousand Six Hundred Eleven Dollars (\$247,611.00) from the United States Department of Justice (“DOJ”), Bureau of Justice Assistance (“BJA”) to purchase equipment and supplies designed to prevent, prepare for and respond to the Coronavirus (“COVID-19”) pandemic.

BACKGROUND

On March 17, 2020, the City Council adopted Resolution No. 25,221, declaring a local emergency as a result of COVID-19 and authorizing temporary procedures to limit the spread of the virus.¹ The resolution solidified the Council’s support of Governor Gavin Newsom’s executive orders and the County of Los Angeles’ health orders on COVID-19. The pandemic drastically impacted the way City Government renders services and conducts daily operations. For example, the City implemented work from home policies, facilitated enhanced cleaning services throughout all City facilities, updated policies associated with the protective gear necessary to limit the spread of germs, and renovated some working spaces to establish safer working environments.

STATEMENT OF THE ISSUE

As a result of administering these efforts, the City has incurred unexpected costs and will require additional resources to facilitate strategies that prevent the spread of COVID-19.

¹ On June 2, 2020, Resolution No. 25,221 was rescinded and Resolution No. 25,278 adopted reaffirming the declaration of a local emergency, reaffirming the City’s support of the State and County orders and authorizing reinstatement of certain City enforcement regulations. On June 23, 2020, Resolution No. 25,278 was rescinded and Resolution No. 25,292 adopted reaffirming the declaration of a local emergency, reaffirming the City’s support of the State and County orders and authorizing reinstatement of certain City enforcement regulations and relax certain restrictions in compliances with State and County re-opening provisions.

**Staff Report - Resolution to Amend FY 2020-21 Budget
Accept DOJ/BJA Grant Funds (\$247,611)
Purchase Equipment/Supplies for COVID-19
July 28, 2020, Page 2**

The DOJ announced the BJA FY 2020 “Coronavirus Emergency Supplemental Funding (“CESF”) Program”, with the purpose of providing funding to assist eligible states and local units of government in preventing, preparing for, and responding to COVID-19, as authorized by Department’s Emergency Appropriations for Coronavirus Health Response and Agency Operations.

The Grants Division applied for the CESF Program, which the DOJ reviewed, approved and awarded the City’s Grant funding in the amount of \$247,611.00. These Grant funds will be utilized as relief efforts to include, but not limited to:

- Distribution of CDC advised face masks, personal disinfectant, gloves, and hand sanitizer for employees.
- Enhance technology to support virtual meetings and Purchase of touchless thermometers to ensure the safety of all persons entering City Hall for services, and for employees (assigned staff to record daily activity).
- Commercial level sanitizing services to be performed by the Janitorial Unit or other company to professionally clean and sanitize the City Hall building.
- Dissemination of face masks, gloves, hand sanitizer, and any other PPE for citizens at key entrances of the Civic Center, (i.e. City Hall, County Library, Senior Citizens/Community Center).

Total costs description for each activity, including administrative costs was provided in the Budget Narrative Attachment for the \$247,611.00 Grant allocation, which was submitted to the DOJ. The budget can be modified by the City as long as activities fall within actions to prevent, prepare for, or respond to COVID-19.

ALTERNATIVE

The Council has the authority to accept the grant funds and subsequent implementation. If the City Council chooses not to accept the grant funds, the City cannot implement the proposed activities unless General Funds or other funding sources are provided.

FISCAL IMPACT

The cost of the proposed activities, as well as Grant funding oversight will be paid directly from the BJA Grant. Staff is requesting that the Fiscal Year 2020-2021 budget be amended as follows:

Increase Revenue in the following Account to amend:

<u>ACCOUNT NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
1080-000-000-3565	Other Federal Grants	\$247,611

Increase Expenditure in the following Account:

<u>ACCOUNT NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
1080-780-000-4101	Salaries	\$ 10,443
1080-780-000-(4190-4199)	Fringe Benefits (Various)	\$ 1,072
1080-780-000-4222	Computer Software	\$ 25,000
1080-780-000-4239	Custodial Supplies	\$ 15,000
1080-780-000-4249	Special Department Expenses	\$115,000
1080-780-000-4262	Other Professional Services	\$ 81,096

RECOMMENDATION

Staff recommends that Council adopt the attached Resolution.

CRAIG J. CORNWELL
CITY MANAGER

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
AMENDING THE 2020-2021 FISCAL YEAR BUDGET AND ACCEPTING GRANT
FUNDS FROM THE U.S. DEPARTMENT OF JUSTICE/BUREAU OF JUSTICE
ASSISTANCE FOR THE PURCHASING OF EQUIPMENT AND SUPPLIES IN
RESPONSE TO THE CORONAVIRUS PANDEMIC (\$247,611)**

WHEREAS, on March 17, 2020, the City Council adopted Resolution No. 25,221, declaring a local emergency as a result of Coronavirus (“COVID-19”) and authorizing temporary procedures to limit the spread of the virus, which Resolution solidified the Council’s support of Governor Gavin Newsom’s executive orders and the County of Los Angeles’ health orders on COVID-19; and

WHEREAS, the pandemic drastically impacted the way City government renders services and conducts daily operations; for example, the City implemented work from home policies, facilitated enhanced cleaning services throughout all City facilities, updated policies associated with the protective gear necessary to limit the spread of germs, and renovated some working spaces to establish safer working environments; and

WHEREAS, as a result of administering these efforts, the City has incurred unexpected costs and will require additional resources to facilitate strategies that prevent the spread of COVID-19; thus, the Grants Division applied to the United States Department of Justice (“DOJ”), Bureau of Justice Assistance (“BJA”) for the "BJA FY 20 Coronavirus Emergency Supplemental Funding Program", which the DOJ reviewed, approved and awarded the City’s Grant funding in the amount of \$247,611.00; and

WHEREAS, these Grant funds will be utilized as relief efforts to include, but not limited to:

- Distribution of CDC advised face masks, personal disinfectant, gloves, and hand sanitizer for employees.
- Enhance technology to support virtual meetings and Purchase of touchless thermometers to ensure the safety of all persons entering City Hall for services, and for employees (assigned staff to record daily activity).
- Commercial level sanitizing services to be performed by the Janitorial Unit or other company to professionally clean and sanitize the City Hall building.
- Dissemination of face masks, gloves, hand sanitizer, and any other PPE for citizens at key entrances of the Civic Center, (i.e. City Hall, County Library, Senior Citizens/Community Center); and

WHEREAS, the 2020-2021 Fiscal Year budget should be amended to accept the Grant funds awarded by the DOJ.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES
HEREBY RESOLVE AS FOLLOWS:**

SECTION 1. That Grant funding in the amount of Two Hundred Forty Seven Thousand Six Hundred Eleven Dollars (\$247,611.00) from the United States Department of Justice (“DOJ”), Bureau of Justice Assistance (“BJA”) to purchase equipment and supplies designed to prevent, prepare for and respond to the Coronavirus (“COVID-19”) pandemic is hereby accepted.

SECTION 2. That the Fiscal Year 2020-2021 budget shall be amended as follows:

Increase Revenues in the following Accounts:

<u>ACCOUNT NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
1080-000-000-3565	Other Federal Grants	\$247,611

Increase Expenditure in the following Account:

<u>ACCOUNT NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
1080-780-000-4101	Salaries	\$ 10,443
1080-780-000-(4190-4199)	Fringe Benefits (Various)	\$ 1,072
1080-780-000-4222	Computer Software	\$ 25,000
1080-780-000-4239	Custodial Supplies	\$ 15,000
1080-780-000-4249	Special Department Expenses	\$115,000
1080-780-000-4262	Other Professional Services	\$ 81,096

SECTION 3. That a certified copy of this Resolution shall be filed in the offices of the City Manager, City Attorney, City Controller, City Clerk and the Grants Division.

SECTION 4. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2020.

MAYOR OF THE CITY OF COMPTON

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Alita Godwin, City Clerk of the City of Compton, do hereby certify that the foregoing Resolution was adopted by the City Council of the City of Compton, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2020.

That said Resolution was adopted by the following vote, to wit:

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-
ABSTAIN: COUNCIL MEMBERS-

CITY CLERK OF THE CITY OF COMPTON

July 28, 2020

TO: MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: CITY ATTORNEY

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO MULTI-YEAR AGREEMENTS WITH VARIOUS SERVICE PROVIDERS FOR THE CITY'S SELF-INSURED WORKERS' COMPENSATION PROGRAM

SUMMARY:

The City Council will consider adopting a Resolution authorizing the City Manager to enter into three (3) year agreements (Fiscal Years 2020/21 through 2022/23) with various service providers for the provision of workers' compensation services for the City's self-insured workers' compensation program.

BACKGROUND:

All employers in California are required by law to pay for the medical treatment and lost wages of employees who suffer job-related injuries or illnesses. The State intends that employers should assume the costs of injuries, illnesses and deaths that occur on the job without regard to fault and that employers should partially replace wage income lost. The City of Compton has been self-insured and self-administered for its Workers' Compensation Program since 1981. The City has implemented an assertive cost-containment program and also provides efficient service to City employees who have suffered a work-related injury, as well as vigorously defend disputed claims.

STATEMENT OF ISSUE:

It is an industry-wide practice to maintain a panel of professionals, who will also act as partners, to assist in the maintenance of a successful Workers' Compensation Program. The current Workers' Compensation Program's vendor panel term has expired. Year round, the Risk Management Division of the City Attorney's Office receives service proposals from numerous professional service providers in the workers' compensation industry. After reviewing these proposals staff has determined that the following vendors would best partner with the City in a continuing effort to manage a viable self-insured program:

**Staff Report – Resolution Authorizing Contracts
Various Workers’ Compensation Service Providers
July 28, 2020, page 2**

ISYS (nurse case management), Allied Managed Care (nurse case management and bill review), Access Integrated Healthcare (diagnostic), One Call Medical (diagnostic), Orangecoast DME (durable medical equipment), Concentra (industrial clinic), Status Investigative (investigations), Digistream (investigations), R.J.N. Investigations, A. Marcus Hall & Associates; Law Offices of Irene R. Bowdry; Hayford, Felchlin, Valencia & McWhorter; and Hanna, Brophy, MacLean, McAleer & Jensen, LLP, Alliant Insurance Services (broker), and EK Health (pharmacy billing).

Costs for services are as follows:

20% PPO Discount, 9% physician & facility bills, duplicates, reconsiderations – no charge	- Allied Managed Care
\$90 per hour	- ISYS
\$325-\$650	- Access Integrated
\$495 to \$825	- One Call Medical
OMFS*	- Orangecoast DME
OMFS	- Concentra
UR \$85 per review, Nurse Case Management \$90 to \$95, Bill Review \$8 per bill	- Allied Managed Care
\$75 per hour	- RJN Investigations
\$80 per hour	- Status Investigative
\$595 flat, background check, half day \$995 flat surveillance, full day	- Digistream
\$125 to \$175 per hour	- Law Offices of Irene R. Bowdry
\$150 to \$190 per hour	- Hayford & Felchlin Law Offices

**Staff Report – Resolution Authorizing Contracts
Various Workers’ Compensation Service Providers
July 28, 2020, page 3**

- | | |
|-------------------|----------------------------------|
| \$115-\$200/hr | - Hanna Brophy
Law Offices |
| \$115-\$200/hr | - A. Marcus Hall &
Associates |
| 10 -20% Fee Based | - Alliant Insurance |
| \$9/prescription | - EK Health |

(*OMFS is Official Medical Fee Schedule)

FINANCIAL IMPACT:

Expenditures for these services for all vendors and law firms listed herein shall be paid from the budgeted fund account number 6300 420000 4265 and are available in the 2020-2021 Fiscal Year Budget of the City Attorney’s Office. Allocations will be made in the 2021-2022 and 2022-2023 Fiscal Year Budgets for these services.

RECOMMENDATION:

It is recommended that the City Council adopt the attached Resolution.

**DAMON M. BROWN
CITY ATTORNEY**

APPROVED FOR FORWARDING:

**CRAIG CORNWELL
CITY MANAGER**

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO MULTI-YEAR AGREEMENTS WITH VARIOUS SERVICE PROVIDERS FOR THE CITY’S SELF-INSURED WORKERS’ COMPENSATION PROGRAM

WHEREAS, all employers in California are required by law to pay for the medical treatment and lost wages of employees who suffer job-related injuries or illnesses; and

WHEREAS, the City of Compton has been self-insured and self-administered for its Workers’ Compensation Program since 1981 and has implemented an assertive cost containment program and also provides efficient service to City employees who have suffered a work-related injury, as well as vigorously defend disputed claims; and

WHEREAS, it is an industry-wide practice to maintain a panel of professionals, who will also act as partners, to assist in the maintenance of a successful Workers’ Compensation Program, and the City’s current Workers’ Compensation Program’s vendor panel term has expired; and

WHEREAS, after reviewing various proposals submitted by workers’ compensation service providers, staff has determined that the following vendors and law firms would best partner with the City in a continuing effort to manage a viable self-insured program: ISYS (nurse case management), Allied Managed Care (nurse case management and bill review), Access Integrated Healthcare (diagnostic), One Call Medical (diagnostic), Orangecoast DME (durable medical equipment), Concentra (industrial clinic), Status Investigative (investigations), Digistream (investigations), R.J.N. Investigations, A. Marcus Hall & Associates (law firm); Law Offices of Irene R. Bowdry (law firm); Hayford, Felchlin, Valencia & McWhorter; and Hanna, Brophy (law firm), MacLean, McAleer & Jensen, LLP (law firm), Alliant Insurance Services (broker), and EK Health (pharmacy billing); and

WHEREAS, funds are available to pay these expenditures in the 2020-21 Fiscal Year Budget of the City Attorney’s Office in Account No. 6400 420 000 4265.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. That the City Manager is authorized to enter into a three (3) year (July 1, 2020 through June 30, 2023) agreement with each of the following Workers’ Compensation Program services providers at the costs specified:

20% PPO Discount, 9% physician & facility bills, duplicates, reconsiderations – no charge	- Allied Managed Care
\$90 per hour	- ISYS
\$325-\$650	- Access Integrated
\$495 to \$825	- One Call Medical
OMFS*	- Orangecoast DME
OMFS	- Concentra

UR \$85 per review, Nurse Case Management \$90 to \$95, Bill Review \$8 per bill	- Allied Managed Care
\$75 per hour	- RJN Investigations
\$80 per hour	- Status Investigative
\$595 flat, background check, half day \$995 flat surveillance, full day	- Digistream
\$125 to \$175 per hour	- Law Offices of Irene R. Bowdry
\$150 to \$190 per hour	- Hayford & Felchin Law Offices
\$115-\$200/hr	- Hanna Brophy Law Offices
\$115-\$200/hr	- A. Marcus Hall & Associates
10 -20% Fee Based	- Alliant Insurance
\$9/prescription	- EK Health

(*OMFS is Official Medical Fee Schedule)

Section 2. That funds for these contracted services for Fiscal Year 2020-2021 are allocated in Account No. 6300 42000 4265. Funding for the remaining years of the agreements will be allocated in future City budgets.

Section 3. That a certified copy of this Resolution shall be filed in the offices of the City Manager, City Attorney, City Controller and the City Clerk.

Section 4. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this ____ day of _____, 2020.

MAYOR OF THE CITY OF COMPTON

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)ss
CITY OF COMPTON)

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2020.

That said Resolution was adopted by the following vote, to wit:

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-
ABSTAIN: COUNCIL MEMBERS-

CITY CLERK OF THE CITY OF COMPTON

July 28, 2020

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: WATER GENERAL MANAGER

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON ACCEPTING THE PROFESSIONAL SERVICES PROPOSAL OF AND ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH CIVILTEC ENGINEERING INC. AND ESTABLISH A PURCHASE ORDER IN THE AMOUNT OF \$50,000.00 FOR ON-CALL ENGINEERING SERVICES FOR FISCAL YEAR 2020/2021

SUMMARY

This Resolution will authorize the City Manager to accept the professional services proposal of and enter into a professional services agreement with Civiltec Engineering Inc. and establish a purchase order in the amount of \$50,000.00 (Fifty Thousand Dollars) for On-Call Engineering Services, including design of small pipeline installation services, miscellaneous engineering design, plan check services, construction management and inspection services.

BACKGROUND

Civiltec Engineering Inc. has been used by the Compton Municipal Water Department ("Department") for a number of years. Civiltec Engineering Inc. has provided exemplary professional engineering, surveying, and construction management services.

STATEMENT OF ISSUE

The Department advertised for proposals for On-Call Engineering Services for Fiscal Years 2018/2019, 2019/2020, and 2020/2021. Proposals were opened on September 27, 2018 from the following:

VENDOR

Civiltec Engineering Inc.
Quantum Consulting
GK & Associates

Civiltec Engineering Inc. was the highest rated proposer and their Rate Schedule was in line for services which may be required.

FINANCIAL IMPACT

Funds in the amount of \$50,000.00 (Fifty Thousand Dollars) are allocated in the Department's 2020/2021 Fiscal Year Budget in Account Number 5000-900-000-4249.

RECOMMENDATION

Staff recommends that the City Council adopt the attached Resolution.

BRIAN A. DICKINSON
WATER GENERAL MANAGER

APPROVED FOR FORWARDING:

CRAIG J. CORNWELL
CITY MANAGER

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON ACCEPTING THE PROFESSIONAL SERVICES PROPOSAL OF AND ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH CIVILTEC ENGINEERING INC. AND ESTABLISH A PURCHASE ORDER IN THE AMOUNT OF \$50,000.00 FOR ON-CALL ENGINEERING SERVICES FOR FISCAL YEAR 2020/2021

WHEREAS, the Compton Municipal Water Department ("Department") occasionally requires professional engineering services for the design of small pipeline installation services, miscellaneous engineering design, plan check services, construction management and inspection services; and

WHEREAS, the Department advertised for proposals for On-Call Engineering Services for Fiscal Years 2018/2019, 2019/2020, 2020/2021. Proposals were opened on September 27, 2018 from the following:

VENDOR

Civiltec Engineering Inc.
Quantum Consulting
GK & Associates

WHEREAS, Civiltec Engineering Inc., was the highest rated proposer and their Rate Schedule is in line for services which may be required; and

WHEREAS, funds are allocated in the Department's 2020/2021 Fiscal Year Budget in Account Number 5000-900-000-4249 for these services.

NOW, THEREFORE, THE COMPTON CITY COUNCIL DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Manager is hereby authorized to establish a purchase order and enter into a professional services agreement in the amount of \$50,000.00 (Fifty Thousand Dollars) with Civiltec Engineering Inc. for On-Call Engineering Services for Fiscal Year 2020/2021.

SECTION 2. The funds for this expenditure are allocated in the Department's Fiscal Year 2020/2021 Budget in Account Number 5000-900-000-4249.

SECTION 3. That a certified copy of this resolution shall be filed in the offices of the City Manager, City Controller, City Clerk, City Attorney, and Compton Municipal Water Department.

SECTION 4. That the Mayor shall sign and the City Clerk shall attest to the adoption of this resolution.

ADOPTED this _____ day of _____, 2020.

MAYOR OF THE CITY OF COMPTON

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

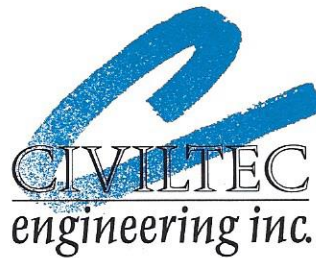
STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council, signed by the Mayor, and attested by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2020.

That said Resolution was adopted by the following vote:

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-
ABSTAINS: COUNCIL MEMBERS-

CITY CLERK OF THE CITY OF COMPTON



Civil, Water, Wastewater, Drainage, Transportation and
Electrical/Controls Engineering • Construction Management • Surveying
California • Arizona

City of Compton
205 S. Willowbrook Avenue
Compton, CA 90220

September 27, 2018

Attention: Brian Dickinson, Water Department General Manager

Subject: Proposal for
On-Call General Engineering Consultant Services

Dear Mr. Dickinson:

The City of Compton (City) is seeking an engineering firm to assist with design, permitting, survey, construction management, plan check and right-of-way acquisition for various water, wastewater, drainage and roadway capital improvement program (CIP) projects. **Civiltec Engineering, Inc.** (**Civiltec**) provides these exact services. We have designed hundreds of thousands of feet of water and sewer pipelines, as well as numerous storm water and roadway projects for municipalities and water entities throughout Southern California. Providing on-call services is what we do! We understand these projects are typically fast track and require immediate attention. Approximately 87% of our work is with public agencies.

Other unique qualifications include:

- A diverse knowledge of municipal infrastructure design, system reliability issues, facility maintenance, site development, rehabilitation of aging infrastructure, hydraulic analysis, electrical and control systems design, facilities construction methods, constructability reviews and value engineering.
- Our management style provides a “hands-on” approach to ensure decisions are made quickly and projects are delivered on time and within budget.
- Having successfully completed projects for the City in previous years, we have a solid understanding of your system, codes and procedures, as well as maintaining important relationships and working through legislative processes.
- Our team members are experts at roadway, stormwater, water and wastewater planning and engineering activities. This includes development of CIPs, system evaluations, project scheduling and plan checking/hydraulic calculations.

We work closely with our clients to meet the dynamic demands of the real world and are privileged to cultivate long-term relationships with our clients. We are committed to building the right team for each project, tailored to your specific needs and providing you with innovative, cost-effective solutions on every project. We strive to achieve a balance between form and function, budgets and best solutions, and passion and practicality. Our reputation and the quality of our work are paramount to us.



We appreciate the opportunity to submit our qualifications. We are confident that we are the right firm for this contract and we are extremely excited and motivated to serve the City. Feel free to contact me with any questions at (626) 357- 0588 or shawes@civiltec.com. As a firm principal, I have the authority to execute your contract and bind this proposal. **Civiltec** will comply with the City's conflict of interest policy and agrees to the contract terms and conditions as set forth in Attachment 2 of the Request for Proposal. This proposal will remain valid for 90 days.

Sincerely,

A handwritten signature in blue ink that reads 'C. Shem Hawes'.

C. Shem Hawes, PE
Principal, Senior Engineer



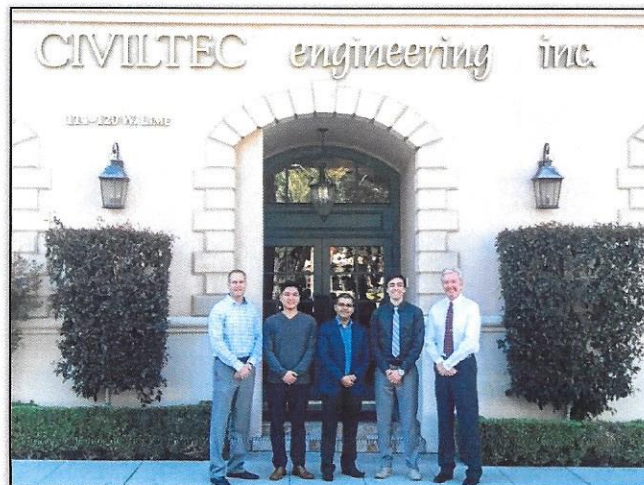
PROPOSAL FOR ON-CALL GENERAL ENGINEERING CONSULTANT SERVICES

TABLE OF CONTENTS

Executive Summary.....	1
Team Qualifications	2
Select Project Experience	2
Key Personnel.....	5
References	9
List of Compton Contracts.....	9
Outside Funding Sources	9
Project Funding Requirements	9
Federal Funding Experience.....	10
Project Understanding and Approach	11
Project Management	11
Scope of Work	13
General/Professional Liability Insurance	23
Fee Proposal	Separately Sealed Envelope

ATTACHMENTS

Attachment A – Key Team Member’s Resumes





PROPOSAL FOR ON-CALL GENERAL ENGINEERING CONSULTANT SERVICES

EXECUTIVE SUMMARY

Established in 1986 on the principles of innovative thinking and premier quality, *Civiltec* has 40+ employees, maintains 11 registered civil engineers, 4 registered land surveyors, 2 certified floodplain managers, 1 U.S. Green Building Council's Leadership in Energy and Environmental Design (LEED) Accredited Professional (AP), 2 engineers-in-training and support staff that includes project managers, designers, CADD technicians, surveyors and administrative personnel from three office locations: Monrovia, California (headquarters) and Peoria and Prescott, Arizona. We are not too big; we can and will be there when needed in an efficient and affordable fashion. We are not too small; we will provide you with the depth needed to guarantee quality service with adherence to your project schedule.

CIVILTEC SERVICE AREAS

- Water Engineering
- Wastewater Engineering
- Electrical/Controls Engineering
- Drainage Engineering
- Transportation Engineering
- General Civil Engineering
- Land Surveying/Mapping
- Construction Management

Our professionals are energized by the commitment to provide you with fresh innovative, consistent, superior engineering and cost-effective solutions. Our team produces plans, specifications, reports and documents by communicating and troubleshooting early to identify and avoid fatal flaws, construction problems and/or delays in the field. *Civiltec* promotes a thorough decision-making process based on the consensus of ideas and information from the entire project team. This helps to ensure that sound and intelligent recommendations and solutions are reached so the project has the best chance for success. Knowledge and communication are what we believe to be the foundation for successful problem avoidance and, sound decisive problem resolution.

Civiltec enjoys developing strong working relationships with our clients. In fact, 91% of our work is from repeat clients and, as of last year, 87% of our work was with public agencies. During the past 5 years, we averaged 211 new projects per year. Projects range in size from small to large and have included an abundance of CIP projects for municipalities throughout Southern California. Additionally, our success in developing strong relationships with our clients is a result of our emphasis on client service and complete satisfaction.

This project will be led by C. Shem Hawes, PE, and supported by W. David Byrum, PE, Terry Kerger, PE, Bed Dawadi, PE, Octavio Solorza, CPESC, QSD/P, Greg Ripperger, PE, LEED AP and Chris Duncan, PLS. This team has more than 175 years of combined experience. We have ample resources to complete this project on time and on budget. Our personnel are highly trained in all aspects of public infrastructure projects and we maintain an extensive quality assurance and quality control (QA/QC) process. Our experience includes analysis, planning, budgeting, design and bidding and construction phase services for roadway, stormwater, water and wastewater system improvements. We also have successful experience with the State Water Resources Control Board (SWRCB) Drinking Water State Revolving Fund (DWSRF) Program, California Environmental Quality Act (CEQA) compliance, statutory exemptions, categorical exemptions and Mitigated Negative Declaration (MND) processes.



PROPOSAL FOR ON-CALL GENERAL ENGINEERING CONSULTANT SERVICES

TEAM QUALIFICATIONS

Providing quality project management and professional engineering is our focus on every project. Feel free to contact any of the references included with our select relevant project experience to verify our dedication to providing innovative, cost-effective solutions on every project.

SELECT PROJECT EXPERIENCE

Agency Name	Years of Experience
California Domestic Water Company	1992-Present
Santa Clarita Valley Water Agency (formerly Castaic Lake Water Agency and Santa Clarita Water Division)	2009-Present
City of Anaheim	2012-Present
City of Beverly Hills	2016-Present
City of Covina	2011-Present
City of El Monte, Water Department, City Utility Engineer	2000-Present
City of Fullerton, Public Works	2013-Present
City of Garden Grove	2011-Present
City of La Verne, Public Works Department, City Utility Engineer	1992-Present
City of Monrovia	2013-Present
City of Newport Beach, Public Works	2014-Present
City of Norco	2018-Present
City of Pomona	2017-Present
Elsinore Valley Municipal Water District	2015-Present
Gateway Water Management Authority	2015-Present
La Habra Heights County Water District, District Engineer	1999-Present
La Puente Valley County Water District, District Engineer	2000-Present
Orchard Dale Water District, District Engineer	1998-Present
Rowland Water District, District Engineer	2003-Present
San Gabriel County Water District, District Engineer	1995-Present
Suburban Water Company	2016-Present
United Water Conservation District	2015-Present
Upper San Gabriel Valley Municipal Water District	2015-Present
Valley County Water District, District Engineer	1996-Present

On-Call Services

Civiltec has been assisting Beverly Hills with as-needed professional engineering services since 2016. Projects have included updating the Water System Standard Drawings, Water System Technical Specifications and Development Guidelines, and performing as-needed development plan-check, hydraulic/modeling analyses and support for new developments within the water system service boundary. To date, *Civiltec* has completed plan checking and water system evaluation services for 29 different developments, water modeling updates for the entire water system, water audit validation and supplemental staff for planning assistance to the Development Services Department.

OWNER INFORMATION:

City of Beverly Hills

REFERENCE:

Vince Damasse, PE
Water Resources Manager
(e) vdamasse@beverlyhills.org
(p) 310.285.2491

SERVICE DATES:

2016 - Present



PROPOSAL FOR ON-CALL GENERAL ENGINEERING CONSULTANT SERVICES

City Utility Engineer/Annual Contract

OWNER INFORMATION:

City of Alhambra

REFERENCE:

Dennis Ahlen
General Manager
(e) dahlen@cityofalhambra.org
(p) 626.570.3274

SERVICE DATES:

1992 - Present

Civiltec has completed water and wastewater facilities projects, as well as plan checking services, under an annual contract for Alhambra from 1992 to 2006 and from 2017 to present. *Civiltec* has designed a new 7,000 gallons per minute (gpm) Groundwater Treatment Plant, an air-stripping facility to remove volatile organic compounds (VOCs) from local groundwater produced from Well No. 7, including reports on the facility to the Division of Drinking Water (DDW) and Water Master, destruction of old Well No. 7 per State requirements, new steel well buildings for six wells, water system interconnects with San Gabriel County Water District and California American Water Company, reservoir seismic retrofits, review of subdivision improvement plans, new water facility standard drawings and standard bidding documents with

new General Provisions, assistance with coordination of outside

agency infrastructure construction and general engineering assignments on an as needed basis. We recently completed a sewer lining project and are completing design and construction support for Alhambra's Lift Station No. 4 and force main replacement project.

In addition, we provided more than 60,000 lineal feet of various size pipelines. Most recently we designed plans, drawings and specifications for the repair and relining work of approximately 1,000 linear feet of deficient sewer lines along line segments in Cypress, Essexfells, Vega and Florentina. These plans and specifications enumerated the necessary construction effort associated with the improvements. Each project required reconditioning improvements, construction management and support during the implementation phase of the improvements. Design efforts included preparation of the following improvements:

- Prepared base maps detailing the street right-of-way and any necessary or conflicting utilities.
- Identified the limits of the lining and spot repair improvements from manhole to manhole and any lining improvements deemed necessary.
- Reviewed available CCTV video to identify current deficiencies within the sewer mains.
- Completed field visits to verify location and extent of improvements as necessary to complete the design.



City Utility Engineer

Civiltec has provided planning, engineering, construction management and observation services to La Verne's Public Works Department since 1992. Projects have included water

OWNER INFORMATION:

City of La Verne

REFERENCE:

Dan Keesey
Director of Public Works
(e) dkeesey@ci.la-verne.ca.us
(p) 909.596.8741

SERVICE DATES:

1992 - Present



PROPOSAL FOR ON-CALL GENERAL ENGINEERING CONSULTANT SERVICES

and sewer system improvements, street reconstructions, bridge widenings, bike and horse trails, stormwater and site improvements, building renovations, water quality assessments, reservoirs, pump stations, rehabilitation of existing wells, an air-stripper to remove VOCs, a nitrate/perchlorate removal treatment plant and miles of water and sewer pipelines. *Civiltec* also assists La Verne's staff daily with task assignments that requires engineering input. Select sample projects include the following:

- Designed more than 50 pipeline projects (ranging in size from 6- to 24-inches).
- Designed and construction managed numerous street and alley reconstruction projects including a 1.5-mile new roadway access into the hillside.
- Designed new water facility, sewer facility, storm drain facility and street construction standard drawings and standard bidding documents with updated General Provisions.
- Coordinated all efforts with Caltrans for the construction of the 210-freeway extension through La Verne and provided extensive plan checking on the freeway plans as well as all subdivision work that impacted La Verne's utilities.



Annual Contract

OWNER INFORMATION:

City of Newport Beach

REFERENCE:

Michael J. Sinacori, PE
Assistant City Engineer
(e) msinacori@newportbeachca.gov
(p) 949.644.3309

SERVICE DATES:

2014 – Present

Civiltec has completed 10 projects under this on-call, as-needed professional engineering services contract for civil engineering and public works observation (CIPs and private development) projects since 2014. Services include preparation of improvement plans for street rehabilitation, widening, realignment and intersection improvements; improvement plans for upgrades, modifications, extensions and/or replacement of water, wastewater and stormwater facilities; studies and supporting documentation including hydrology and hydraulic analysis, water and sewer studies and network analysis; National Pollutant Discharge Elimination System (NPDES) reports, Water Quality Management Plans (WQMP) and SWPPPs, project special provisions and

technical specifications, cost estimates, mapping and legal descriptions for right-of-way acquisition, easements and vacations, surveying, construction administration and observation of CIP projects and private improvements, and record drawings. Select projects include the following:

- **Cliff Drive Sewer Pipeline.** Relocation of 6-inch line to a new easement, on-site plumbing relocation and abandonment of existing line. Project included horizontal directional drilling and hand trenching.
- **Irvine Avenue from Santiago Drive to south of Monte Vista Avenue Reconstruction.** Project is approximately 4,200 feet and





PROPOSAL FOR ON-CALL GENERAL ENGINEERING CONSULTANT SERVICES

included design and construction administration/observation of 2-inch grind and overlay, removal of turf landscaped median and reconstruction to level finished grade, storm drain and catch basin connectivity, sidewalk rehabilitation, driveway approach improvements, American with Disabilities Act (ADA) improvements, and irrigation.

On-Call Services

Civiltec has provided on-call engineering and surveying services as-needed to Monrovia since 1992. The 35+ projects have included electrical system improvements, permit assistance, master planning, site design, water and sewer replacement and design, design of reservoirs and wells, and construction management. Following are select sample projects:

- Designed and construction-managed the Station Square Transit Village associated with the Metropolitan Transportation Authority's Gold Line extension. This project also includes design of a new concrete street, subsurface stormwater management system, water, sewer and site plans.
- Construction managed the entire \$17 million Station Square Transit Village project.
- Designed several sewer line and water line replacement projects.
- Designed a new signalized pedestrian crosswalk.
- Designed a new concrete reservoir and rehabilitated two existing concrete reservoirs.
- Designed two new groundwater wells and treatment facilities.

OWNER INFORMATION:

City of Monrovia

REFERENCE:

Tina Cherry
Public Works Director
(e) tcherry@ci.monrovia.ca.us
(p) 626.932.5544

SERVICE DATES:

1992 – Present

KEY PERSONNEL

Personnel in our Monrovia office are experienced public works engineers, construction managers, and qualified observation staff with combined 345+ years of technical experience. All work assigned to us will be managed out of this office. *Civiltec* is committed to building the right team for each project, tailored to your specific needs. Key staff proposed will not be reassigned or replaced without your prior written authorization. We have structured our business to not only share resources between offices (as needed), but also information and even team members (several employees work out of multiple offices). This enables us to limit errors and keep low overhead costs (pass the savings on to our clients).

Civiltec utilizes state-of-the-art computer technology to assist in project design and communication, including AutoCAD with Civil 3D, various technical engineering and survey programs, and the latest versions of Microsoft Office, Microsoft Project and Adobe Creative Cloud. We pride ourselves on personal service and we are proud of our reputation for fast responsiveness and high-quality standards.

An organizational chart of our proposed team is shown on the following page, followed by key team member's qualifications. Two-page resumes for key staff are included in Attachment A.



PROPOSAL FOR ON-CALL GENERAL ENGINEERING CONSULTANT SERVICES



**Project Manager &
Environmental Permits/Clearances**
Shem Hawes, PE

Principal-in-Charge
W David Byrum, PE

Review & Value Engineering
Quality Control Manager
Terry Kerger, PE

Support Staff

Project Coordination
Caitlyn Padilla

Permitting
Sara Canché

CADD Standards
Dan Busqué

Survey & Right-of-Way
Discipline Manager
Chris Duncan, PLS

Water & Wastewater
Discipline Manager
Bed Dawadi, PE

Civil Engineering
Discipline Manager
Octavio Solorza, QPESC, QSD/P

Plan Checking & Construction Management
Discipline Manager
Greg Ripperger, PE, LEED AP

Design Support

Gretel Ochoa-Nhac
EIT

Charles Devine

Jorge Martinez

Atenas Reynaga

Jenny Tsan

Omner Meza



PROPOSAL FOR ON-CALL GENERAL ENGINEERING CONSULTANT SERVICES

C. Shem Hawes, PE – Project Manager & Environmental Permits/Clearances

EDUCATION: B.S. CIVIL AND ENVIRONMENTAL ENGINEERING, UNIVERSITY OF UTAH, 2002

REGISTRATION: PROFESSIONAL ENGINEER, CALIFORNIA No. 69578



Mr. Hawes has 15+ years (11+ with *Civiltec*) of water and wastewater experience. During his tenure, he has been integral in developing relationships with clientele and interacting at multiple levels with business partners and owners to develop solutions for water, wastewater and public works projects. He has been the responsible engineer for hundreds of unique planning, design and analytical projects while acting in the role of project manager and/or senior engineer. Mr. Hawes can be reached in our

Monrovia office at 118 W. Lime Avenue | (P) 626.357.0588 | shawes@civiltec.com

| (f) 626.303.7957.

W. David Byrum, PE – Principal-in-Charge

EDUCATION: B.S., MECHANICAL ENGINEERING, UNIVERSITY OF CALIFORNIA, LOS ANGELES, 1977

REGISTRATION: PROFESSIONAL ENGINEER, CALIFORNIA No. 43296



Mr. Byrum has 40+ years (25+ with *Civiltec*) of experience as a systems planner, design engineer, project manager, principal engineer and construction manager. He is an expert in the planning and design of water distribution and transmission pipelines, water treatment plants, booster pumping stations, steel and concrete reservoirs, groundwater wells, specialty valving stations, lift stations, flow equalization stations, wastewater treatment plants, storm drains and street improvement projects.

He also prepares regulatory agency compliance reports and technical studies to ensure water purveyors remain in compliance with current regulations.

Terry Kerger, PE – Quality Control Manager

EDUCATION: B.S. CIVIL ENGINEERING, CALIFORNIA STATE UNIVERSITY, LOS ANGELES, 1985

REGISTRATION: PROFESSIONAL ENGINEER, CALIFORNIA No. 34896



Mr. Kerger has 45+ years (14+ with *Civiltec*) of experience in project management, design and construction of civil engineering projects. His experience includes flow computations for master plans, hydraulic calculations, more than 50 miles of water transmission mains (ranging from 6- to 30-inches), flow control facilities, pump stations, reservoirs, wells, treatment plants, sewerage, water containment, investigations of wellhead water treatment and well water blending, hydraulic modeling, CIPs,

telemetry system design, feasibility studies for purchase of adjacent mutual water systems, including system appraisal, financial options, and identifying system upgrades, flood control facilities, bikeway, roadway design, structure design, grading plans, water master plans, and agency plan check programs. He has designed and managed projects ranging from small water main improvements to a \$5 million groundwater production and water treatment facility.

Bed Dawadi, PE – Water & Wastewater Discipline Manager

EDUCATION: M.Sc., CIVIL AND ENVIRONMENTAL ENGINEERING, SOUTH DAKOTA STATE UNIVERSITY, 2007 | B.Sc., CIVIL ENGINEERING, 2002

REGISTRATION: PROFESSIONAL ENGINEER, CALIFORNIA No. 79112



Mr. Dawadi has 14+ years (6+ with *Civiltec*) of water and wastewater engineering experience. His responsibilities have included the planning, design and construction management of public works projects. He has

PROPOSAL FOR ON-CALL GENERAL ENGINEERING CONSULTANT SERVICES



prepared/processed injury and illness prevention programs (IIPPs) and stormwater pollution prevention plans (SWPPPs), developed odor control and sewer renovation, bypass and commissioning plans for sewer pump stations, and designed collection/solid handling facilities for water and wastewater treatment plants. Mr. Dawadi is an expert in hydraulic modeling and the design of treatment systems, pipelines, wells and mechanical systems. He also has extensive experience preparing specifications, cost estimating, project coordination and budget management.

Octavio Solorza, QPESC, QSD/P – Civil Engineering Discipline Manager

EDUCATION: B.S., CIVIL ENGINEERING, CALIFORNIA STATE POLYTECHNIC UNIVERSITY POMONA, 1986

REGISTRATION: CERTIFIED PROFESSIONAL IN EROSION AND SEDIMENT CONTROL, NO. 6958 | QUALIFIED SWPPP DEVELOPER/PRACTITIONER, NO. 23025



Mr. Solorza has 33+ years (30+ with *Civiltec*) of engineering experience. He is an Associate in the firm with an extensive background in general civil engineering. Mr. Solorza is an expert in the preparation and processing of grading and drainage, SWPPPs, street improvement, storm drains, water and sewer, street lighting, and signing and striping plans. He has also prepared drainage concepts, hydrology studies and hydraulic calculations, technical studies and computer modeling.

Greg Ripperger, PE, LEED AP – Plan Checking & Construction Mgmt. Discipline Manager

EDUCATION: B.S., CIVIL ENGINEERING, OKLAHOMA STATE UNIVERSITY, 2008

REGISTRATION: PROFESSIONAL ENGINEER, CALIFORNIA NO. 79499 | LEED AP: BD+C | WATER AUDIT VALIDATOR CERTIFIED, CALIFORNIA-NEVADA SECTION, AWWA

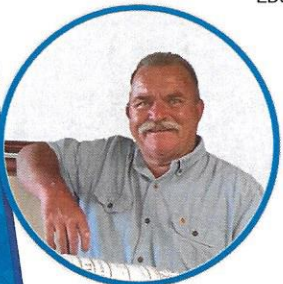


Mr. Ripperger has 10+ years (4+ with *Civiltec*) of experience in plan checking, water engineering and construction management. His water experience includes hydraulic modeling, water system simulation, master planning, pipelines booster stations, surge protection and water distribution planning for large development projects. As a construction manager, he has been responsible for the full scope of construction management, including quality, sustainability, safety and budgets. Mr. Ripperger's ability to quickly understand a water system and solve system problems with simple solutions makes him an excellent asset to the team. He has extensive hydraulic modeling experience using InfoWater, HEC-RAS, H2ONET and several other software platforms. As a LEED AP, many of his projects have been designed and constructed using green building principles and have received LEED Certification.

Chris Duncan, PLS – Survey & Right-of-way Discipline Manager

EDUCATION: EXTENSION COURSES, FIELD SURVEYING, CALIFORNIA STATE UNIVERSITY OF LOS ANGELES

REGISTRATION: PROFESSIONAL LAND SURVEYING CALIFORNIA #7745



Mr. Duncan has been an active field and office land surveyor for 36+ years. He has performed all aspects of surveying throughout California and Arizona, including construction staking, boundary surveys, control surveys, and topographic surveys. He excels at major hillside subdivision work and is a member of the American Congress on Surveying and Mapping and National Society of Professional Engineers.



PROPOSAL FOR ON-CALL GENERAL ENGINEERING CONSULTANT SERVICES

Additional Engineering Team Members

Additional staff will be assigned to the project as needed, including Gretel Ochoa, EIT (Staff Engineer), Dan Busqué (Senior Designer), Jorge Martinez (Designer), Charles Devine (Staff Engineer), Jenny Tsan (Designer/ Technician), Omner Meza (Designer), Atenas Reynaga (Staff Engineer) and Sara Canché (Planning Technician). Our project engineers and designers have combined 173+ years of experience. Administrative staff has combined 50+ years of experience producing reports, specifications and graphics.

REFERENCES

Name	Information
Vince Damasse, PE Water Resources Manager City of Beverly Hills	Address: 345 Foothill Road Beverly Hills, CA 90210 Phone: 310.285.2491 Email: vdamasse@beverlyhills.org
Dennis Ahlen Deputy Director of Utilities City of Alhambra	Address: 111 S First Street Alhambra, CA 91801 Phone: 626.570.3274 Email: dahlen@cityofalhambra.org
Dan Keesey Director of Public Works City of La Verne	Address: 3660 D Street La Verne, CA 91750 Phone: 909.596.8741 Email: dkeesey@ci.la-verne.ca.us
Mike Sinacori, PE Assistant City Engineer City of Newport Beach	Address: 3300 Newport Blvd. Newport Beach, CA 92658 Phone: 949.644.3309 Email: msinacori@newportbeachca.gov
Jim Elliott, PE Senior Manager Liberty Utilities	Address: 9750 Washburn Road Downey, CA 90241 Phone: 760.240.8325 Email: jim.elliott@libertyutilities.com

LIST OF COMPTON CONTRACTS

Civiltec recently completed the Tank Farm Booster Pump Station design directly for the City. However, we have completed eight other projects within the City, including state revolving fund application and water system modeling/analysis for Sativa Los Angeles County Water District, Rosecrans, Cahita, Cairns, 148th and El Segundo water main replacements for Liberty Utilities and Centennial and Dominguez High School Stadium Surveys, Compton Unified School District Caldwell Feasibility Study and district-wide aerial mapping.

OUTSIDE FUNDING SOURCES

PROJECT FUNDING REQUIREMENTS

Through our proven history of providing construction management services, *Civiltec* has gained a good working knowledge of typical outside funding sources commonly used to fund local CIP projects. These sources included the SWRCB, State Revolving Fund (SRF) loans and U.S. Environmental Protection Agency (EPA) Clean Drinking Water funding. We understand that these programs usually require an increased level of record-keeping and reporting requirements,



PROPOSAL FOR ON-CALL GENERAL ENGINEERING CONSULTANT SERVICES

and we have a developed procedural management system that complies with these requirements to protect the City from the possibility of losing funding.

FEDERAL FUNDING EXPERIENCE

Familiarity with State and Federal Procedures

Civiltec has significant experience working on projects with state and federal funding. If an agency determines that an innovative award methodology best meets the needs of their construction project, and it is a non-traditional construction contracting technique which deviates from the competitive bidding provisions in 23 USC 112, then funding federal agency approval must be obtained. Any contract that utilizes a method of award other than the lowest responsive bid has to be evaluated. These non-traditional contracting techniques may include enhanced low bid, best value, life cycle cost bidding, qualifications based bidding and other methods where cost and other factors are considered in the award process. Most recently, our firm worked closely with Monrovia to secure proper funding for the Station Square projects. This project included multiple sources of state funding that had varying conditions and reporting requirements. We demonstrated their capability to organize, manage, and submit the necessary documentation to successfully complete the reimbursement process for funding.

Additionally, Greg Ripperger, PE, LEED AP, has extensive knowledge of state and federal funding requirements through his previous work with the United States Army Corps of Engineers. While working there, Mr. Ripperger managed multiple high-profile projects that utilized multiple funding sources with specific funding requirements and oversight from governing bodies. This included an \$18 million Traffic Control Tower and \$23 million Army Reserve Center.

Federally Funded Projects

- Pasadena Water and Power Explorer Well and Behner Treatment Plant (funding from Corp of Engineers), NASA
- Lincoln Avenue Water Company Monkhill Treatment System Operable Unit 2 (funding from Corp of Engineers), NASA
- Monkhill Treatment System Operable Unit 1 (funding from Corp of Engineers), NASA
- Camp Pendleton Drinking Water Well Chappo Area 23 (funded by Department of Navy), Naval Facilities Engineering Command
- Utility Master Plan Update, Jet Proportion Laboratories/NASA
- Drainage Plan for Building 230, Jet Proportion Laboratories/NASA
- Preliminary Engineering Report for Utilities in Northwest and Northeast Quadrants, Jet Proportion Laboratories/NASA
- Monkhill Treatment System Operable Unit 3 (funding from Corp of Engineers), NASA/Pasadena Water and Power
- Old Home Manor Industrial Park Improvements, Town of Chino Valley, AZ
- Earnest A. Love Airport Run Way 3R – 21L RSA Improvements, City of Prescott, AZ
- North Paintbrush Flood Corridor Drainage Improvements, Coconino County, AZ



PROPOSAL FOR ON-CALL GENERAL ENGINEERING CONSULTANT SERVICES

Community Development Block Grant Funded Projects

- Fifth Street Reconstruction, City of La Verne
- "F" Street Reconstruction, City of La Verne
- Wheeler Avenue from Foothill Boulevard to Bonita Avenue, City of La Verne
- 14 Alley Projects, City of La Verne
- Fairview Avenue, City of San Gabriel
- 26 Alley Improvements, City of Pomona
- Fry Wash Hydraulic Floodplain Analysis and Drainage Improvements, Cochise County, AZ
- Loos Drive Widening Project, Phase 4, Town of Prescott Valley, AZ
- Lazy Loop Drainage Improvements, Town of Chino Valley, AZ
- Chino Valley in Chino Meadows Unit V, Town of Chino Valley, AZ

PROJECT UNDERSTANDING AND APPROACH

Our focus on every project is to successfully initiate processes for timely programming, tracking, design and construction. We will focus on communication, building a good project foundation and striving to achieve full team investment on every project we are assigned. Only with a complete understanding of the City's goals, project's requirements, potential utility conflicts, in addition to other agency requirements and concerns can we prepare the most efficient and practical work plan.

The example project tasks below consider the scope effort to design various facilities including pipelines, pump stations, wells, reservoirs, treatment plants, sewer mains, lift stations, chemical dosing facilities and pressure regulation stations. **Based on the actual project assigned, Civiltec will modify the approach to best fit the City's goals and the project's requirements for timely, successful completion.** We also understand that we may be asked to manage multiple contracts simultaneously and respond quickly to field requests. *Civiltec* has a strong and successful history providing on-call/as-needed services. This is what we do!

PROJECT MANAGEMENT

Civiltec follows a simple four-part philosophy to promote the timely and effective completion of all projects; (1) we do our homework, (2) we listen, (3) we commit the best technical and personnel resources at our disposal, and (4) we communicate. This philosophy minimizes the need for amendments to contracts and/or change orders. The process starts with development of the project understanding and continues with informative communication throughout the project. Only with a complete understanding of your goals, the project requirements, potential utility conflicts and stakeholder/ other agency requirements and concerns can we prepare what we believe will be the most efficient, economical and practical work plan. We then design an approach with the best available technical expertise and resources to satisfy all the goals and bring the project to a timely and successful completion.



The work plan, possible challenges identified (based on our vast experience), and our strategies to mitigate those challenges will be discussed in detail with you at the beginning of the project. This helps to minimize any surprises and allows the project team to respond quickly and



PROPOSAL FOR ON-CALL GENERAL ENGINEERING CONSULTANT SERVICES

decisively to find sound, cost-effective solutions to any challenge. Our experience to this type of focused and deliberate upfront effort allows the team the opportunity to mitigate potential problems and/or conflicts; saving you the extra costs associated with conflicts during construction.

A typical project scope includes 30%, 60%, 90%, and 100% design submittals, meetings, and reviews. It is our experience that on-call clients benefit from scopes that stream-line the design process, when appropriate. This typically results in projects that are designed on shorter schedules and lesser budgets. Some other strategies *Civiltec* has employed include adjustments to scheduling of specific tasks to maintain the overall project schedule or the addition of project staff resources to handle specific project tasks.

Cost Estimating

Civiltec maintains a comprehensive library of previous project construction costs. The library includes internal and external engineer's opinion of probable construction costs. We also utilize recent contractor bid tabulations and the most current construction cost publication for estimating unit costs for bid schedule items.

Schedule and Budget Control

Civiltec has an excellent track record producing complete plans, specifications, cost-estimates and construction documents correctly, thoroughly, and on time. Whether working for a governmental agency, corporation or private land owner, we realize that time is money. Project budgets are determined using man-hour breakdowns by staff members for each task. Based on man-hour estimates and staff availability, project schedules are established for every task. We utilize Microsoft Project to develop and maintain overall project schedules. These schedules are used in communication with our clients and staff, so all expectations and budgets are met. On schedule projects are on budget projects! We continually stress that point to our clients and team members.

Quality Assurance/Quality Control (QA/QC)

Civiltec's project manager is responsible for the oversight, management and implementation of the QA/QC process. We have a robust QA/QC manual called Engineering and Surveying Design Control Procedures (EDCP) that is customized to fit each project. The EDCP outlines responsibilities and processes to control and verify all surveying, planning, engineering, budgeting and scheduling requirements. The goal is to produce exceptional, accurate, compliant, cost-effective deliverables you expect per the scope of work. All documents, including but not limited to, reports, drawings, sketches, specifications, technical provisions, calculations, etc., are subject to the QA/QC process. Design inputs, such as applicable municipal, county, state and federal codes and standards, contract documents and other applicable quality and technical requirements are reviewed for applicability and incorporated, as needed.

The QA/QC manager works with the project manager to review project documentation for conformance with applicable standards, accuracy and completeness. Reviews are documented on the check set plans/documents by initialing and dating. Comments are recorded in a comment memorandum, as needed. The project manager reviews and resolves the comments. Original check set plans/documents and corrected plans/documents are resubmitted to the project manager, as needed, for approval and milestone submittal.



PROPOSAL FOR ON-CALL GENERAL ENGINEERING CONSULTANT SERVICES

The project manager will meet with you to review comments and prepare written responses and resolutions. We request that comments be compiled and submitted to the project manager in a written document. A copy of the responses and resolutions, as well as your original comments, will be returned with the next submittal.

Project Administration/Management

Civiltec will arrange and conduct a kick-off meeting and site visit with the City and the project team. The goal of this meeting is to formalize design criteria, discuss schedules and obtain related information such as CAD files, plans or documents that the City may have relative to the project. We will prepare an agenda and provide meeting minutes and action items within one week of the meeting.

Preliminary Schedule. A detailed preliminary schedule will be prepared for the initial analysis, design and construction requirements (addressing phasing of the project). This schedule is updated as necessary during each phase of the project to keep the City and the team informed and to identify potential schedule slippage.

SCOPE OF WORK

Phase I-A. Site Evaluation, Analysis and Reports

The purpose of this phase is to determine fatal flaws, preliminary costs and alternatives. Tasks typically include the following items.

Topographic Survey. A detailed topographic survey (or aerial survey) of the site will locate all existing improvements, establish horizontal and vertical control for construction and supplement record data of the potential construction area. *Civiltec* will deliver a complete topographic base map of the site to the City for use along with electronic AutoCAD files.

Review. *Civiltec* will request, obtain and review the City's record drawings of all affected areas within the project limits. We will perform a record and data search consisting of boundary, easement and survey information and complete a composite base map utilizing utility records received from agencies and entities as well as incorporation of the topographic survey map, boundary and easement information.

Hydraulic Study. Completing a study of the system's hydraulics will determine the impact(s) the new facility(s) will have on the existing system. We propose using the City's existing system model to size the proposed facility (pipeline, wells, pumps, reservoir, pressure valve, etc.) with input from City staff. Hydraulic calculations will be included to support the results of the hydraulic model analysis.

Site Study. We will prepare a site study of the area, including alternative alignments and layouts based on the composite base map, to determine the most efficient configurations of the facility. The study will include discussion regarding site constraints and construction boundaries. The City's approved scale showing the alignment or location and layout, including major appurtenances, will be used for the conceptual plans. We will focus our study on the layout and feasibility of the construction materials, configurations and related construction costs.

Permitting. Jurisdictional agencies will be contacted for permitting and approval requirements. This may include the City's other affected departments, SWRCB, DDW, railroad authorities,



PROPOSAL FOR ON-CALL GENERAL ENGINEERING CONSULTANT SERVICES

county flood control, etc. as deemed necessary for approval or permitting. This task may also include preparation of environmental reports for compliance with CEQA.

Preliminary Design Report. A preliminary design report will summarize the design parameters, construction materials, any alternative configurations or alignments and permitting requirements. The report will contain a summary section, conclusions and recommendations, as well as all supporting data. Mr. Hawes, PE, will receive input from the City on all decisions and meet with City staff to discuss finalizing the report prior to proceeding to the design phase.

Phase I-B. Preliminary Design

This phase will begin the implementation of design based on the upfront planning and conceptual phase work. Heavy focus is placed on communication and meetings necessary to present the project and ensure complete team buy-in. **Design will be completed to a 50% level.** Tasks typically include the following items.

Construction Cost Estimates and Specifications. These will be prepared based on the preliminary investigations and designs. A cost benefit alternative analysis will determine the best value for all viable and feasible options at the preliminary design level.

Permitting. The permitting process will begin with submittal of applications and preliminary plans to the jurisdictional agencies for review and comments. Waiver requests will be submitted to DDW where pipelines do not meet separation requirements adjacent to sewer and storm drain.

CEQA. Environmental documents will be prepared to begin the CEQA approval process. Any questions or comments by the agencies will be responded to quickly to keep the process moving.

Topographic Survey. Existing utilities will be thoroughly investigated surrounding the site in collaboration with the City. Topography survey will pick-up all utility lines marked by DigAlert (Underground Service Alert of Southern California or USA/SC) and topographic mapping will be prepared utilizing record search information and survey. A field visit will be made to confirm all surface facilities and markings.

Potholing. A potholing plan will be provided to document proposed potholing locations. Potholing of existing utilities will be performed along roads and/or within the City right-of-way and easements. This information will be implemented into the final topographic plan and submitted to the City for review and comments. (*Civiltec* will use a sub-contractor for these services, as needed.)

Civiltec has used this approach and eliminated missing utility lines on past design projects. We will meet with the City to review preliminary alignments and layouts prior to proceeding to final design. Meeting minutes and action items will be provided.



PROPOSAL FOR ON-CALL GENERAL ENGINEERING CONSULTANT SERVICES

Preliminary Layouts, Design Plans, Cost Estimate and Specifications for the Following

Site Improvement Design. Design of grading, paving, drainage, utilities, etc. based on recommendations from the preliminary design report and the City's input on aesthetics.

Pipelines and Mechanical Design. Design plans for pipeline alignments and mechanical elements in configurations, fittings, valving and other related mechanical equipment. Plans will include plan and profile/sections to completely detail the intent of design.

Corrosion Analysis and Cathodic Protection. Provide soil corrosion potential investigation and analysis. Provide cathodic protection system investigation and recommendation. Sample the existing soil and test to determine the soil corrosion potential. Determine corrosion penitential and the corrosion effect on steel water mains. Determine the most beneficial cathodic protection system and system requirements for either an impressed current or sacrificial anode system. Determine the most efficient cathodic protection system based on the corrosion analysis and provide requirements for the pipeline design.

Structural and Architectural Design. Designs and details prepared for buildings or reservoirs including structural calculations, as necessary. We will detail necessary architectural treatments to blend the facility with its surroundings.

Electrical, Control and SCADA Design. Design prepared for required electrical service and equipment for the facility including load calculations and single line diagrams. Also design necessary for telemetry supervision and controls (SCADA devices).

Phase I-C. Final Design

The final design phase brings all the planning and preliminary design work to realization. Our focus during this phase is to detail and specify the intended construction completely. Our approach to submittals and review meetings tends to expedite the process so the City's project goals are fully implemented. Tasks in this phase include the following items.

Final Drawings. Prepared final drawings for the facilities will comply with the preliminary design report, approved preliminary design and established design criteria. The drawings will be 100% complete in AutoCAD and hard copy 22-inch by 34-inch Mylar with inked signatures. The drawings will be complete, detailing the following, as applicable:

Final Complete, Detailed Drawings, Cost Estimate and Specifications

Title Sheet. List of drawings, standard drawings, site location and vicinity map.

Second Title Sheet. General notes, master construction notes, standard abbreviations and standard details.

Pipeline Plan and Profile. Topography, utility and boundary/easement information. Specify pipe material, pressure class, linings and coatings, joint type and restraints, thrust and anchor blocks, and trench replacement materials. Locate and size all required blow offs, air valves, isolation valves and appurtenances. Cathodic protection system is design based on the selected alternative most suitable for the application in either impressed current or sacrificial anode systems.

Site Plan. Facility location and site improvements including plan views of the proposed construction, final grading and elevations.

Yard Piping and/or Layout Plans. Detail location of improvements and mechanical design for pump stations, wells, reservoirs, pressure regulating stations, etc.

Details and Sections. Special crossings, critical areas, equipment and appurtenances.



PROPOSAL FOR ON-CALL GENERAL ENGINEERING CONSULTANT SERVICES

Final Complete, Detailed Drawings, Cost Estimate and Specifications

Inlet/Outlet, Suction/Discharge and Drain Piping. Details and sections.

Miscellaneous Details. Access hatches, ladders and ventilation.

Building and Tank. Elevations and sections.

Structural and Architectural. Detail sheets.

Electrical and Telemetry. Provision plans including site plans, interior lighting plans, power distribution and outlet plans, conduit and wire schedules, and control system plans.

Key Submittals, Meetings and Design Information Proposed

50% Design Review. Submit preliminary title sheets, pipeline alignments, facility configuration layouts, working sketches of details and sections, preliminary construction cost estimate, preliminary schedule, draft specifications, narrative of the design progress addressing outstanding issues, and design completion schedule. **Civiltec's** project manager will meet with the City to discuss comments following your review and provide meeting minutes.

90% Design Review. Submit complete plans, second draft of complete specifications, updated construction cost estimate, a narrative of progress addressing outstanding issues, design completion schedule reflecting 50% design review comments and 50% design review comments. **Civiltec's** project manager will meet with the City to discuss comments following your review and provide meeting minutes.

100% Design Review. Submit complete plans and specifications reflecting 90% design review corrections for final approval from the City. A detailed construction cost estimate and schedule will be submitted. Following the submittal, **Civiltec's** project manager will meet with the City to expedite approval and provide meeting minutes.

Final Submittal. Final contract and specifications will be submitted. The document will include the City's Agreement Form and General Provisions, special provisions, technical specifications and all forms necessary to solicit bids from contractors per the City's standard format. The bidding proposal will be detailed and itemized outlining the multiple facets of the construction proposed. Detailed construction cost estimate and construction schedule will also be submitted.

Permit/Utility Coordination. Submit plans and documents following 50% submittal through the final submittal for review and processing by applicable agencies until final permits are obtained. We will also submit the plans to impacted utility agencies.

Complete, Original, Signed Mylars and Original Specifications. Submit to the City to place the project out for bid. AutoCAD drawings will be provided on CD for the City's use. As an option, **Civiltec** can prepare the bound bidding documents and copy the plans to be placed out for bid.

Our construction management and observation team has had a successful history of providing full service management and observation services similar to those anticipated to be part of this on-call. **Civiltec's philosophy is to protect the owner's interests, be fair and understanding of the contractor and provide documentation to the City so you receive a quality product.** By facilitating open dialogue between the City, designer, contractor and construction management team, our experience is that most issues can be resolved quickly and easily with minimal adverse impact to the project.

Our construction manager, Greg Ripperger, PE, LEED AP, has built a solid foundation of experience providing construction management and field observation services to water and wastewater agencies and municipalities throughout Southern California. Mr. Hawes is dedicated and committed to delivering a quality, on-budget and on schedule project that will meet the City's expectations.



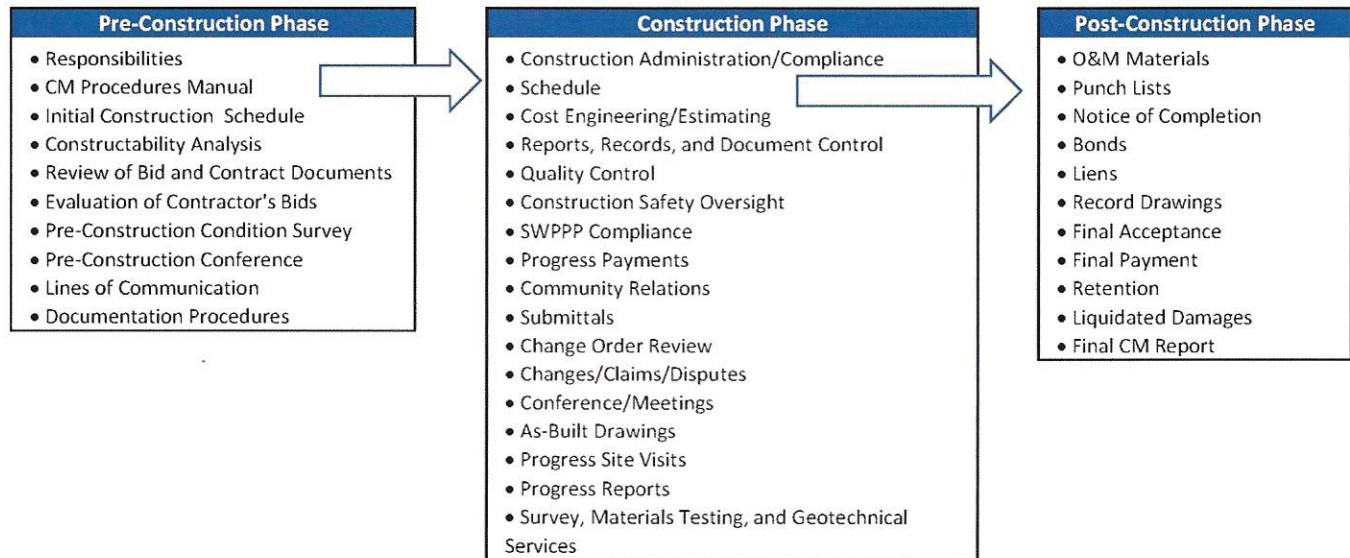
PROPOSAL FOR ON-CALL GENERAL ENGINEERING CONSULTANT SERVICES

Phase II. Construction Management and Observation

Civiltec's approach to construction management is divided into three phases.

- Pre-Construction
- Construction
- Post-Construction

CONSTRUCTION MANAGEMENT PLAN



The primary activities involved in each of these phases is illustrated in the flow chart below. This chart graphically depicts the integrated services we can provide, as needed. By having *Civiltec* serve as the single source of responsibility, acting as an extension of the City's staff, all construction management activities will be well-coordinated and will proceed expeditiously.

At the core of our approach is communication. Our construction managers, resident engineers and observation staff will serve as agents and team members and maintain regular and frequent communication with the City, community members, contractor and other parties throughout the duration of each project. *Civiltec* will conduct regularly scheduled progress meetings, maintain project documentation files, submittal logs, requests for information (RFIs) and contract modification logs, coordinate/conduct field inspections and coordinate any necessary field surveys and testing. Our staff will have current knowledge and information regarding the project status at all times.

Ability to Respond Quickly. We understand that one of the key issues to providing effective on-call services is to be highly responsive and have the depth

SUMMARY OF AVAILABILITY

Key Personnel	Availability
Shem Hawes, PE	30%
W. David Byrum, PE	15%
Terry Kerger, PE	20%
Bed Dawadi, PE	25%
Greg Ripperger, PE, LEED AP	30%
Octavio Solorza, QPESC, QSD/P	25%
Chris Duncan, PLS	25%



PROPOSAL FOR ON-CALL GENERAL ENGINEERING CONSULTANT SERVICES

of resources locally available to fulfill a variety of project needs. Our office is located in Monrovia; perfectly located to serve you.

With our existing on-call/as-needed relationships with other cities and agencies throughout Southern California, *Civiltec* maintains a strong team with adequate depth and dedication to manage the types of public infrastructure projects.

We have the personnel to serve concurrent projects, as needed. In addition to our core group of construction management and observation staff, *Civiltec* maintains on-going relationships with subconsultants that can be called on for specialized services such as geotechnical, aerial mapping, structural, compaction testing, coating inspection, building and controls.

Construction Observation. *Civiltec's* observation staff has successfully provided observation services on projects similar to those anticipated under this on-call. We monitor construction activities and materials for compliance with approved plans, specifications and submittals, documenting proper QA/QC testing and inspection, maintain constant communication with the contractor and construction management staff and certify daily activities through the preparation of a detailed daily report with photo documentation. Following is a list of the minimum items our observation team will monitor and note daily:

Minimum Observation Items Monitored and Noted Daily
Review completion of potholing for existing utilities and checking of potential conflicts prior to allowing trenching operations.
Verify proper notification and "No Park" procedures are being followed.
Verify proper signage, detours and road closures are installed per the approved Traffic Control Plan.
Review the bypass system to observe that the contractor is operating according to the approved Bypass Plan and that the system is in good working order.
Verify that materials and equipment match the approved submittals.
Document that materials arrive at the site undamaged and are properly stored.
Track the contractor's labor, equipment and materials used on the project.
Verify that job-site conditions and activities conform with the encroachment permit requirements.
Spot-check elevations and staking to verify installation matches approved plans.
Document that construction activities are not violating environmental or discharge requirements.
Track time and materials utilized in force account work or disputed work for future evaluation of change requests.
Maintain a separate red-line set of drawings detailing actual construction of the alignment for review with the contractors own red-lines.
Provide daily photo documentation (digital) of construction activities.

Corrosion and Coating Inspection. We will collaborate with a National Association of Corrosion Engineers (NACE) certified coating and cathodic protection inspector, if needed.

Geotechnical, Materials Testing and Inspection. *Civiltec* will team with a geotechnical firm to provide geotechnical, materials testing and inspection services. Services will include grading observation and compaction testing, materials sampling and quality control testing, as well as structural special inspection including concrete, welding, fireproofing and masonry. In addition, geotechnical engineers will be available to assist *Civiltec* with unforeseen geotechnical issues that may arise.



PROPOSAL FOR ON-CALL GENERAL ENGINEERING CONSULTANT SERVICES

Public Outreach. Each project is managed with as little inconvenience to the surrounding public as possible. We will be vigilant to possible problems and/or complaints. While always attempting to resolve issues in the field, we will keep the City informed of any immediate issues, so the situation can be resolved before it escalates to senior management or council members. We understand that the City has their own Public Outreach staff, therefore we will coordinate with them regarding any shutdowns, road closures or other major impacts that may affect the public.

Web-Based Project Management. Our construction management staff is well versed in web-based project management programs such as Virtual Project Manager (VPM), ProCore and Sharepoint 360. We have found that when software of this nature is implemented at the beginning of the project, it increases efficiency and is helpful in keeping the project progressing at an optimal rate. We can also integrate our project management with the City's methods by way of CIP projects systems.

Phase III. Design Plan Check

Initial Drawing List. The detailed initial drawing list will be reviewed for each of the design disciplines that will be augmented throughout the project and will reflect input from each of the design consultants. The discipline manager who is assigned to the individual drawings, drawing numbers, appropriate scales and orientation will be identified on the list as it evolves. When final design documents are released for construction, numerical designators and dates of issuance will be used to identify approvals.

Periodic Reviews. The project manager will conduct periodic cursory reviews throughout development to ensure that proper coordination, conflict resolution, standards, formats and design information is utilized in the review preparation.

Detailed Plan Check Review Control Procedures. Drawings are a graphic form of communication and should always be consistent with the design objective in addition to being clear, concise, uniform in presentation and properly coordinated. *Civiltec* will ensure that these objectives are met.

The scope of this section provides requirements and guidelines for drawing review. Drawings will be reviewed in accordance with the applicable laws of the State of California. Records that are planned to be incorporated in this process are as follows:

- Complete Reviewed Drawings
- Complete Reviewed Documents
- Drawing Review Checklists

Detailed procedures of the design review development are explained below.

Review of Drawings within Disciplines. The project manager will assign the responsibility for reviewing drawings to a discipline manager who will work together with an engineer. Our senior designer, Dan Busqué will review all drawing check prints at the 30%, 50%, 85% and 100% submittal phases of the project for consistency with the City CADD standards.

Pre-Review of Drawings. The project manager will conduct periodic cursory reviews to ensure that proper coordination, conflict resolution between design discipline reviews, standards, formats and design information are being utilized in the drawing preparation. The project



PROPOSAL FOR ON-CALL GENERAL ENGINEERING CONSULTANT SERVICES

manager will also ensure that the reviews are being properly coordinated among designs, calculations, and specifications.

- A. The project manager will assign an appropriate discipline manager to compile a project-specific checklist verifying that design, construction and presentation aspects are being adequately addressed.
- B. At the milestone submittal, the project manager will identify each drawing assignment and assign a discipline manager to perform a review of the respective discipline. Submittal action items will be scanned, saved (see below), logged, and linked into the project review log by the project coordinator (Caitlyn Padilla). The project coordinator will also confirm that all appropriate checklists are completed and filed in the project folder.
 - a. Client Submittal
 - b. Agency/Permit Submittal

Design Review of Drawing. An assigned discipline manager will check all completed drawings using the check print color-coding as shown below. The discipline manager will note comments and required changes on submittals. Applicable discipline, project specific or other checklists that will be used to verify that all design considerations have been adequately addressed.

The review should include the following:

- Accuracy
- Adequacy
- Conformance to standards of practice
- Cost effectiveness
- Quality
- Fitness for purpose and/or function as specified in the Contract

It is anticipated that the design consultants will make the changes and address the comments to the satisfaction of the project managers and the City, while providing responses and updates to the project response key as appropriate.

Completed reviews, along with the drawing review checklists, will be forwarded to the project manager and project coordinator, who will verify that a proper review has been conducted by the appropriate personnel in accordance with the procedure and that all review comments have been coordinated. Drawing review checklists include the following and are specifically formulated for quality reviews of wastewater treatment plants.

Drawing Coordination – Inter-Discipline Review (IDR).

- Drawings that interface with other disciplines will receive an IDR, which is required between all structural, architectural and electrical interfaces with the civil plans. This review will take place at appropriate milestones as directed by the project manager.
- IDR will include a review for interface, coordination, consistency, as well as correct representation, interferences or conflicts with discipline design computations, correct identification of materials, alignment, etc.



PROPOSAL FOR ON-CALL GENERAL ENGINEERING CONSULTANT SERVICES

- Duplication of information is to be avoided on drawings, between drawings and in specifications.
- IDR will include design interfaces between this contract, existing team members and among all reviewers on the project.

Approval of Drawings Involving IDRs. Copies of drawings requiring review by more than one discipline manager will be submitted to all contributing discipline managers. The project manager will coordinate with the discipline manager, who will resolve any problems that may arise at this point with the assistance of the City, as needed.

Constructability Review. Constructability reviews will be performed during each review milestone and will include, but not be limited to, the following:

- A. Check for realistic scheduling of work activities.
- B. Check for adequate right-of-way and access to construction areas.
- C. Verify adequacy of areas reserved for contractor's work, lay-down and storage areas.
- D. Check for interference with traffic, utilities and other on-going or sequential contract work by others.
- E. Address the need for unusual construction materials and equipment.
- F. Check for use of appropriate materials and up-to-date designs and technology.
- G. Check specifications against drawings for inconsistencies or ambiguities that could lead to schedule delays, disputes and possible legal action.
- H. Verify that adequate details are shown to ensure proper erection and construction sequencing.
- I. Consider community impacts such as noise, dust, etc.
- J. Consider governmental regulations that safeguard the environment, the work place and the public.
- K. Accessibility for maintenance, repair and in-service inspection has been provided. We will review maintenance, repair and inspection requirements and verify that the design shown on the drawing provides adequate access for these activities.
- L. Verify that the materials specified in the drawing agree with those in the design calculations. Review material selections for applicability of service.
- M. Dimensions are correct and consistent, and tolerances are appropriate.
- N. Drafting practices conform to the standards specified.
 - a. Drawing is legible and presentable.



PROPOSAL FOR ON-CALL GENERAL ENGINEERING CONSULTANT SERVICES

- b. Drawing reproduces satisfactorily.
- c. Title and drawing number agree with the drawing list.
- d. Revisions are adequately identified as to what was changed, and the correct revision number and date are shown.

Client and Stakeholder Review Comments. *Civiltec* will be responsible for supporting all design reviews required by applicable third parties and to ensure all agencies and departments have been provided design documents to review. City and third-party comments will be provided to the project manager in written form. The project manager may receive separate comment packages from each organization and group that reviews a design submittal. The project manager shall provide proper coordination amongst reviews to the City and third parties for all design submittal review comments received.

If any third-party review comments are not to be incorporated into the drawings by the design consultant, a written notification will be submitted to the appropriate party through the project manager.

The project manager will be responsible for following up with the design consultant to ensure all comments are considered and provide the City a copy of all comments that are made in addition to confirmation that the design consultant has considered the comments.

Phase IV. Right-of-Way Acquisition

Legal descriptions and exhibits will be prepared to delineate temporary construction easements or permanent ingress/egress easements on private property, as required. Appraisals for valuation of easements and acquisition services will be provided to the City.

Civiltec will also provide right-of-way acquisition services as needed. Legal descriptions and exhibits will be prepared to delineate temporary construction easements or permanent ingress/egress easements on private property as required. Appraisals for valuation of easements and acquisition services will be provided to transfer such easements to the City.

We will assign Sara Canché to lead the title services, who will obtain the preliminary title reports for the two (2) impacted parcels. We will review property characteristics and identify any easements or encumbrances. All the information received during this title service will be submitted to the City including underlying deeds, documents and maps. *Civiltec* will also prepare right-of-entry letters to access the property to conduct survey and geotechnical exploration.

We will provide appraisal services for acquisition of needed right-of-way. We have a strong history of appraisal assignments for cities and public entities, and some of their work included easement valuations, fair market lease rates for city owned land, litigation of contaminated properties, eminent domain proceedings for real and personal property as well as business goodwill. Appraisal services will be in accordance with federal, state and local regulations, policies, procedures and standards.

Civiltec will also provide document preparation services. We will lead the acquisition team and review supporting information including preliminary title reports, real property appraisals and



PROPOSAL FOR ON-CALL GENERAL ENGINEERING CONSULTANT SERVICES

other pertinent information. An offer package for each easement acquisition will be prepared and submitted to the City for review and approval. We will perform the following tasks:

- Present first written offers in person, whenever possible. All first written offers are to include appraisal summary statements. Price quoted includes round trip travel time for each parcel. Every effort will be made to include all or multiple parcels in a single trip.
- Negotiate with private owners and agencies, as appropriate, allowing owners a reasonable time to consider an offer within the confines of the project schedule. We will continue negotiations with the property owners until we reach an impasse. It is extremely difficult to predict how each owner will react during the negotiation process.
- Prepare all acquisition agreements and other necessary documents to complete the acquisition in a City-approved form.
- Provide needed information for preparation of agenda items and public hearing, as necessary for approval of acquisition terms.
- Maintain a diary of all pertinent information and contacts concerning the project parcels.
- Provide a written summary of the acquisition status of each parcel, as requested by the City.
- Obtain the owner's signature and notarized parcels to the City for acceptance once an agreement has been reached.
- Promptly transmit all executed documents on successfully negotiated parcels to the City for acceptance.

GENERAL/PROFESSIONAL LIABILITY INSURANCE

Civiltec maintains one million dollars (\$1,000,000) combined single limit personal injury and property damage insurance with a five million-dollar (\$5,000,000) umbrella which names the client as additionally insured and professional liability insurance in the amount of five million dollars (\$5,000,000) which provides coverage for any damages or losses suffered by the client as a result of any error, omission, or neglect by our company. We also maintain worker's compensation insurance in compliance with state law and automobile liability insurance in the amount of one million dollars (\$1,000,000).



ATTACHMENT A

KEY PERSONNEL RESUMES

**PROPOSAL FOR
ON-CALL GENERAL ENGINEERING
CONSULTANT SERVICES**



C. SHEM HAWES, PE – PROJECT MANAGER & ENVIRONMENTAL



**PROFESSIONAL
REGISTRATION**

Professional Engineer,
California No. 69578

EDUCATION

B.S. Civil and Environmental
Engineering,
University of Utah, 2002

Mr. Hawes has 15+ years (11+ with *Civiltec*) of water and wastewater experience. During his tenure at *Civiltec*, he has been integral in developing relationships with clientele and interacting at multiple levels with business partners and owners to develop solutions for water, wastewater and public works projects. He has been the responsible engineer for hundreds of unique planning, design and analytical projects and reviews while acting in the role of project manager and/or senior engineer. Wastewater experience includes the planning, design and construction management of wastewater treatment facilities including performing analysis on sewer collection facilities and designing sewer pump stations. He was intimately involved with development of mass balance models for wastewater treatment processes that integrated recycled and utility water return and solids handling into the overall loading of the plant

Select Project Experience

WILMINGTON AVENUE TANK FARM BOOSTER PUMP STATION, COMPTON

Project Manager. This project included design improvements on the existing parcel to accommodate the location of a new station, new piping configurations, electrical system improvements and new booster pump station. Additional improvements to the water system may occur to ensure water production from the new pump station will not short circuit the existing piping system back to the tanks. Pressure relief was also addressed to ensure the new pump station does not induce additional surge or high pressures in the system. The existing property is improved with four existing 3.0 million-gallon (MG), steel reservoirs with common inlet/outlet piping entering the site from the east and west sides. The new pumps will be housed in a new building as well as the electrical gear and communication equipment. A new permanent generator and automatic transfer switch was incorporated into the design effort.

ENGINEERING MANAGER SERVICES, ELSINORE VALLEY MUNICIPAL WATER DISTRICT

Project Manager. Responsible for specialized engineering expertise to supplement staff and provide engineering management services from 2015 to 2017. Supplemental staff were present in EVMWD's office on a routine basis to assist the Engineering Department with organization, management, work tasks and meetings with staff, outside agencies and developers. Engineering support was provided for large design projects and in a collaborative fashion to assist with organization, distribution and management of design projects and development of RFPs for consultant distribution. Projects included Lakeland Village construction management services and Lee Lake Recycled Pipeline Analysis.

ANNUAL CONTRACT, CITY OF AZUSA

Project Manager. Responsible for civil engineering consultation on an as-needed basis. Projects have included design of water improvements for the combination of the Azusa's system with the Azusa Valley Water Company's system purchased by Azusa, along with the design of maintenance yard improvement projects for the main water utility yard and a secondary staging yard and well facility improvements. Other projects include new water facility standard drawings and standard bidding documents with new general provisions and participated as design engineer in a design-build project involving the installation of two 3,500 gallons per minute (GPM) wells with more than a mile of 24-inch pipeline and connections to a canal and a reservoir.



PROPOSAL FOR ON-CALL GENERAL ENGINEERING CONSULTANT SERVICES

PROGRAM MANAGEMENT/PRINCIPAL ENGINEER, SANTA CLARITA WATER DIVISION

Project Manager. Responsible for more than 100 projects under this on-call, as needed type contract since 2007. Projects included engineering reviews, geographic information system support, potable water pipeline design, pump station design, well siting and design, tank siting and design, reservoir design and water master planning and hydraulic modeling and analysis. Construction management and traffic control plans were also provided on projects as needed.

PUBLIC WORKS ON-CALL, CITY OF NEWPORT BEACH

Project Manager. Responsible for this annual, on-call type contract since 2013. Services have included formalized preliminary design reports to support the partial implementation of the 2007 Sewer Master Plan on five wastewater lift stations, site layout and system upgrade drawings to facilitate ultimate design and construction of five sewer lift stations, development of new sewer pipeline plans, and implementation of street reconstruction for Irvine Avenue and Cliff Drive.

DISTRICT ENGINEERING ON-CALL, LA PUENTE VALLEY COUNTY WATER DISTRICT

Project Manager. Responsible for planning and design services of more than 25 projects under an on-call, as-needed type contract. Services included program development and implementation, implementation of program costs, schedule controls, and reporting, funding assistance, consultant/contractor management, staff augmentation, risk identification and management, environmental compliance development and assistance, and assistance with the overall administration of projects. Projects also included hydraulic analysis/modeling, permit assistance and planning, design and construction support for pipelines, meter installations, recycled water needs assessment, and water master plans.

PUBLIC WORKS ON-CALL, CITY OF FULLERTON

Project Manager. Responsible for planning and design services since 2013. Project have included the design and construction assistance for the Harbor Alley sewer replacement and street reconstruction project, Fire Station No. 5 Drainage Study and Santa Fee Sewer Improvements.

ANNUAL ON-CALL ENGINEERING, CITY OF LA VERNE

Senior Project Engineer. This annual contract provides engineering services for infrastructure projects including water system improvements, sewer system improvements, street reconstruction projects and miscellaneous engineering. Select projects have included design of reservoirs, pump stations, rehabilitation of existing wells, an air-stripper to remove volatile organic compounds, numerous street and alley reconstruction projects, a 1.5-mile new roadway access into the hillside including all infrastructure, bridge widening, bike and horse trails, miles of pipelines, and building renovations. Recently completed projects include new water facility, sewer facility, storm drain facility and street construction standard drawings and standard bidding documents with updated general provisions. This on-call also included coordinating all La Verne efforts with Caltrans for the construction of the 30 freeway extensions though La Verne. This included providing extensive plan checking of the freeway plans as well as all subdivision work that impacted La Verne's utilities.

**PROPOSAL FOR
ON-CALL GENERAL ENGINEERING
CONSULTANT SERVICES**



W. DAVID BYRUM, PE – PRINCIPAL-IN-CHARGE



Mr. Byrum has 40+ years (25+ with *Civiltec*) of experience as a systems planner, design engineer, project manager, principal engineer and construction manager. He is an expert in the planning and design of water distribution and transmission pipelines, water treatment plants, booster pumping stations, steel and concrete reservoirs, groundwater wells, specialty valving stations, wastewater lift stations, flow equalization stations, wastewater treatment plants, storm drains and street improvement projects. He also prepares regulatory agency compliance reports and technical studies to ensure water purveyors remain in compliance with current regulations.

Select Project Experience

WILMINGTON AVENUE TANK FARM BOOSTER PUMP STATION, COMPTON

Principal. This project included design improvements on the existing parcel to accommodate the location of a new station, new piping configurations, electrical system improvements and new booster pump station. Additional improvements to the water system may occur to ensure water production from the new pump station will not short circuit the existing piping system back to the tanks. Pressure relief was also addressed to ensure the new pump station does not induce additional surge or high pressures in the system. The existing property is improved with four existing 3.0 MG steel reservoirs with common inlet/outlet piping entering the site from the east and west sides. The new pumps will be housed in a new building as well as the electrical gear and communication equipment. A new permanent generator and automatic transfer switch was incorporated into the design effort.

ENGINEERING MANAGER SERVICES, ELSINORE VALLEY MUNICIPAL WATER DISTRICT

Principal. This contract provides specialized engineering expertise to supplement Elsinore Valley's staff and engineering management services. Supplemental staff were present in Elsinore Valley's office on a routine basis to assist the Engineering Department with organization, management, work tasks and meetings with staff, outside agencies and developers. Engineering support was also provided for large design projects and in a collaborative fashion to assist with organization, distribution, and management of design projects and development of request for proposals for consultant distribution.

ON-CALL SERVICES, BEVERLY HILLS

Project Manager. Assisting the City with as-needed professional engineering services since 2016. Projects included updating Water System Standard Drawings, Water System Technical Specifications and Development Guidelines, performing as-needed development plan-check, hydraulic/modeling analyses and support for new development within the water system service boundary. To date, water system analysis services and water model updates have been completed for 14 different developments and development of two RFPs.

ANNUAL CONTRACT, CITY OF AZUSA

Principal. Responsible for civil engineering consultation on an as needed basis. Designed water improvements for the combination of Azusa's system with the Azusa Valley Water Company's system purchased by Azusa, along with the design of maintenance yard improvement projects for the main water utility yard and a secondary staging yard and well facility improvements. Completed new water facility standard drawings and standard bidding documents with new general provisions and participated as design engineer in a design-build project involving the

**PROFESSIONAL
REGISTRATION**

Professional Engineer,
California No. 43296

EDUCATION

B.S., Mechanical Engineering,
University of California,
Los Angeles, 1977



PROPOSAL FOR ON-CALL GENERAL ENGINEERING CONSULTANT SERVICES

installation of two 3,500 GPM wells, over a mile of 24-inch pipeline and connections to a canal and a reservoir.

ANNUAL ON-CALL ENGINEERING, SAN GABRIEL COUNTY WATER DISTRICT

Principal. Responsible for oversight of projects where the firm serves as District Engineer. Projects completed under this contract have included 8,000 GPM booster pump station, 7,500 lineal feet of 24-inch pipeline and serving as project engineer for the two large reservoir projects. As a team member of the environmental impact report, Mr. Byrum was responsible for analyzing seismic safety, catastrophic failure and resulting flooding at a downstream high school and proposed alternatives to construction. Mr. Byrum also testified before a California Senate Committee on the project in opposition to legislation that would impact the water industry regarding theoretical seismic design values versus probable seismic design criteria for reservoir construction. Construction management was provided for the 3.8 MG and 6.0 MG reservoirs for compliance with the environmental impact report and seismic design requirements and coordinated the project with the State Division of Dam Safety.

CONTRACT PRINCIPAL ENGINEER, SANTA CLARITA WATER DIVISION

Program Manager/Principal. This annual contract includes water system planning, operations, engineering, and capital improvement program development and implementation. Services have included program development and implementation, implementation of program cost and schedule controls, program reporting, funding assistance, consultant/contractor management, staff augmentation, risk identification and management, engineering reviews, geographic information system support, environmental compliance assistance and assistance in the overall administration of projects. Design work has been completed for potable water pipelines, pump stations, wells (siting and design), tanks (siting and design) and reservoirs, Water master planning and hydraulic modeling and analysis and traffic control plans have also been provided.

ANNUAL ON-CALL ENGINEERING, CITY OF LA VERNE

Principal. This annual contract provides engineering services for infrastructure projects including water system improvements, sewer system improvements, street reconstruction projects and miscellaneous engineering. Mr. Byrum has been City Engineer and/or City Utility Engineer for La Verne since 1984. Mr. Byrum has been involved with the design of reservoirs, pump stations, rehabilitation of existing wells, an air-stripper to remove volatile organic compounds, numerous street and alley reconstruction projects, a 1.5-mile new roadway access into the hillside including all infrastructure, bridge widening, bike and horse trails, miles of pipelines, and building renovations. Recently completed projects include new water facility, sewer facility, storm drain facility and street construction standard drawings and standard bidding documents with updated general provisions. This on-call also included coordinating all La Verne efforts with Caltrans for the construction of the 30 freeway extensions through La Verne. This included providing extensive plan checking of the freeway plans as well as all subdivision work that impacted La Verne's utilities. Mr. Byrum represented the City in the establishment of a basin management plan (or adjudication) of the six groundwater basins that underlie La Verne, Claremont, Upland and Pomona and assisted staff daily with task assignments that required engineering input. Mr. Byrum designed and construction managed the 3.0 MG concrete Wheeler Reservoir, 2.5 MG concrete Marshall Canyon Reservoir, 2.5 MG concrete Amherst Reservoir, 1.0 MG Mountain Springs Reservoir and 5.0 MG Plateau Reservoir as well as the Live Oak Pump Station, Amherst Pump Station and Plateau Pump Station.

**PROPOSAL FOR
ON-CALL GENERAL ENGINEERING
CONSULTANT SERVICES**



TERRY KERGER, PE – QUALITY CONTROL MANAGER



**PROFESSIONAL
REGISTRATION**

Professional Engineer,
California No. 34896

EDUCATION

B.S. Civil Engineering,
California State University,
Los Angeles, 1985

Mr. Kerger has 45+ years (14+ with *Civiltec*) of experience in project management, design and construction of civil engineering projects. His experience includes flow computations for master plans, hydraulic calculations, more than 50 miles of water transmission mains (ranging from 6- to 30-inches), flow control facilities, pump stations, reservoirs, wells, treatment plants, sewerage, water containment, investigations of wellhead water treatment and well water blending, hydraulic modeling, capital improvement planning, telemetry system design, feasibility studies for purchase of adjacent mutual water systems, including system appraisal, financial options, and identifying system upgrades, flood control facilities, bikeway, roadway design, structure design, grading plans, water master plans, and agency plan check programs. He has designed and managed projects ranging from small water main improvements to a \$5 million groundwater production and water treatment facility.

Select Project Experience

WILMINGTON AVENUE TANK FARM BOOSTER PUMP STATION, COMPTON

QA/QC Manager. This project included design improvements on the existing parcel to accommodate the location of a new station, new piping configurations, electrical system improvements and new booster pump station. Additional improvements to the water system may occur to ensure water production from the new pump station will not short circuit the existing piping system back to the tanks. Pressure relief was also addressed to ensure the new pump station does not induce additional surge or high pressures in the system. The existing property is improved with four existing 3.0 MG

steel reservoirs with common inlet/outlet piping entering the site from the east and west sides. The new pumps will be housed in a new building as well as the electrical gear and communication equipment. A new permanent generator and automatic transfer switch was incorporated into the design effort.

ENGINEERING MANAGER SERVICES, ELSINORE VALLEY MUNICIPAL WATER DISTRICT

QA/QC Manager. This contract provides specialized engineering expertise to supplement Elsinore Valley's staff and engineering management services. Supplemental staff were present in Elsinore Valley's office on a routine basis to assist the Engineering Department with organization, management, work tasks and meetings with staff, outside agencies and developers. Engineering support was also provided for large design projects and in a collaborative fashion to assist with organization, distribution, and management of design projects and development of request for proposals for consultant distribution.

ON-CALL SERVICES, CITY OF MONROVIA

Project Manager. Projects for this on-call have included electrical system improvements, permit assistance, master planning, site design, water and sewer replacement and design, design of reservoirs and wells, and construction management. Designed and construction managed the Station Square Transit Village associated with the MTAS Gold Line extension. The project consisted of designing a new concrete street, subsurface storm water management system, water, sewer, and site plans. Additionally, the project included assisting Monrovia with a five-year, \$50 million project to overhaul their water, sewer, and street infrastructure.

SANTA CLARITA WATER DIVISION, CONTRACT PRINCIPAL ENGINEER

QA/QC Manager. Responsible for more than 150 projects under this contact. Projects included engineering reviews, geographic information system support, potable water pipeline, pump



PROPOSAL FOR ON-CALL GENERAL ENGINEERING CONSULTANT SERVICES

station, well (siting and design), tank (siting and design), and reservoir designs as well as water master planning and hydraulic modeling and analysis. Construction management and traffic control plans were also provided on projects as needed.

ROWLAND WATER DISTRICT, DISTRICT ENGINEER

Project Manager/Designer. For more than 40 years, engineering services were provided for all water projects. Completed more than 400 projects that included water distribution, system design, transmission main design, 54-inch pipeline relocation, steel and concrete reservoir designs, booster pump station design, Metropolitan Water District of Southern California flow control facility design, pressure reducing and flow control facilities, telemetry system design, master planning, hydraulic modeling, financial planning, construction administration and field inspection services.

PROJECT MANAGER/DESIGN ENGINEER, ROWLAND WATER DISTRICT

For more than 40 years, Mr. Kerger was a project manager and design engineer for all water projects at the Rowland Water District. He completed more than 400 projects that included water distribution, system design, transmission main design, 54-inch pipeline relocation, steel and concrete reservoir designs, booster pump station design, Metropolitan Water District of Southern California flow control facility design, pressure reducing and flow control facilities, telemetry system design, master planning, hydraulic modeling, financial planning, construction administration, and field inspection services. *(Individual Experience)*

PROJECT MANAGER, CITY OF EL MONTE

As the City of El Monte's project manager for water system improvements projects, responsibilities included pipeline improvements, well design, investigations of wellhead water treatment and well water blending, hydraulic modeling, capital improvement planning, telemetry system design, feasibility studies for purchase of adjacent mutual water systems, including system appraisal, financial options, and identifying system upgrades.

PLAN CHECKING, ROWLAND WATER DISTRICT

Project Manager. Participated in plan checking for drainage, grading, steel improvements, and much more, as they pertain to Rowland Water District's water distribution facilities.

PLAN CHECK SERVICES, CITY OF CAMARILLO

Project Manager. Directed plan check services for Camarillo since 1995. Management responsibilities include replacing and training staff, reviewing and updating standards and procedures, coordinating staff assignments, developing staff skill, and reviewing plan check submittals and construction change orders.

PLAN CHECK SERVICES, LOS ANGELES COUNTY WATER DISTRICTS

Project Manager. Administered all plan checking services to review water facility plans for developments within the Los Angeles County's Lancaster, Palmdale and Malibu Districts. Approximately 280 plan check projects were completed between February 1988 and June 1992. Services included review and updating plan check review forms, establishing plan check schedules, reviewing plan check fee schedules, and revising standard drawings and details. A plan check database was developed/ maintained to assure prompt response to scheduling.

**PROPOSAL FOR
ON-CALL GENERAL ENGINEERING
CONSULTANT SERVICES**



**BED DAWADI, PE – WATER & WASTEWATER
DISCIPLINE MANAGER**



**PROFESSIONAL
REGISTRATION**

Professional Engineer,
California No. 34896

EDUCATION

B.S. Civil Engineering,
California State University,
Los Angeles, 1985

Mr. Dawadi has 14+ years (6+ with *Civiltec*) of water and wastewater engineering experience. His responsibilities have included the planning, design and construction management of public works projects. He has prepared/processed injury and illness prevention programs (IIPPs) and stormwater pollution prevention plans (SWPPPs), developed odor control and sewer renovation, bypass and commissioning plans for sewer pump stations, and designed collection/solid handling facilities for water and wastewater treatment plants. Mr. Dawadi is an expert in hydraulic modeling and the design of treatment systems, pipelines, wells and mechanical systems. He also has extensive experience preparing specifications, cost estimating, project coordination and budget management.

Mr. Dawadi has been involved in numerous master planning efforts including the Valley County Water District's 2014 Water Master Plan Update, Sunny Slope Water Company's 2014 Water Master Plan, Santa Clarita Water's 2013 Water Master Plan and La Habra Heights County Water District's 2011 Water Master Plan Update. These projects included comprehensive analyses of supply, storage, booster pumping, treatment and distribution systems and recommendations for improvements to those systems to satisfy future requirements and projected demands. Numerous predictive models were developed for these planning efforts including hydraulic, population, demographic and water demand fluctuation models. A cost estimate and delineation of extent was developed for each improvement. A flexible schedule for implementation was proposed based on perceived urgency, scheduled development, the regulatory environment and other factors. Care was taken to coordinate with and complement existing planning documents governing land use, urban planning, urban water management, groundwater management and water conservation.

Mr. Dawadi has been responsible for the design and project management of over 50,000 linear feet of distribution and transmission pipelines that also included construction traffic design and construction management as a resident engineer. Additional pipeline experience includes the design of 16,000 linear feet of 6-inch to 12-inch pipe for the County of Los Angeles, 1,650 linear feet of 12-inch pipeline for the City of El Monte's Arden Pipeline Replacement, and 6,000 linear feet of 12-inch pipeline for the Conveyance Pipeline from the City of Rialto to the City of Colton.

Select Project Experience

WILMINGTON AVENUE TANK FARM BOOSTER PUMP STATION, COMPTON

Project Engineer. This project included design improvements on the existing parcel to accommodate the location of a new station, new piping configurations, electrical system improvements and new booster pump station. Additional improvements to the water system may occur to ensure water production from the new pump station will not short circuit the existing piping system back to the tanks. Pressure relief was also addressed to ensure the new pump station does not induce additional surge or high pressures in the system. The existing property is improved with four existing 3.0 MG steel reservoirs with common inlet/outlet piping entering the site from the east and west sides. The new pumps will be housed in a new building as well as the electrical gear and communication equipment. A new permanent generator and automatic transfer switch was incorporated into the design effort.



PROPOSAL FOR ON-CALL GENERAL ENGINEERING CONSULTANT SERVICES

CONTRACT PRINCIPAL ENGINEER, SANTA CLARITA WATER DIVISION

Project Engineer. Responsible for more than 10 projects under this contract. Projects included engineering reviews, geographic information system support, potable water pipeline, pump station, well (siting and design), tank (siting and design) and reservoir designs as well as water master planning and hydraulic modeling and analysis. Construction management and traffic control plans were also provided on projects as needed.

ENGINEERING MANAGER SERVICES, ELSINORE VALLEY MUNICIPAL WATER DISTRICT

Project Engineer. This contract provides specialized engineering expertise to supplement Elsinore Valley's staff and engineering management services. Supplemental staff were present in Elsinore Valley's office on a routine basis to assist the Engineering Department with organization, management, work tasks and meetings with staff, outside agencies and developers. Engineering support was also provided for large design projects and in a collaborative fashion to assist with organization, distribution, and management of design projects and development of request for proposals for consultant distribution.

DISTRICT ENGINEERING ON-CALL, LA PUENTE VALLEY COUNTY WATER DISTRICT

Project Engineer. Projects included planning and design services of more than 25 projects under an on-call, as-needed type contract. Services included program development and implementation, implementation of program costs, schedule controls, and reporting, funding assistance, consultant/contractor management, staff augmentation, risk identification and management, environmental compliance development and assistance, and assistance with the overall administration of projects. Projects also included hydraulic analysis/modeling, permit assistance and planning, design and construction support for pipelines, meter installations, recycled water needs assessment, and water master plans.

ANNUAL CONTRACT, CITY OF AZUSA

Project Engineer. Responsible for civil engineering consultation on an as needed basis. Designed water improvements for the combination of Azusa's system with the Azusa Valley Water Company's system purchased by Azusa, along with the design of maintenance yard improvement projects for the main water utility yard and a secondary staging yard and well facility improvements. Completed new water facility standard drawings and standard bidding documents with new general provisions and participated as design engineer in a design-build project involving the installation of two 3,500 GPM wells, over a mile of 24-inch pipeline and connections to a canal and a reservoir.

STORM DRAINAGE FACILITIES, FRESNO METROPOLITAN FLOOD CONTROL DISTRICT

Project Engineer. Responsible for calculations using SewerCAD, StormCAD and geographic information systems, and prepared the plans and profile alignments for the storm drain pipelines, inlets, manholes, pump station, basin layouts and site grading. The project included construction cost estimates, specifications and bid documents.

**PROPOSAL FOR
ON-CALL GENERAL ENGINEERING
CONSULTANT SERVICES**



**OCTAVIO SOLORZA, QPESC, QSD/P – CIVIL ENGINEERING
DISCIPLINE MANAGER**



Mr. Solorza has 33+ years (30+ with *Civiltec*) of engineering experience. He is an Associate in the firm with an extensive background in general civil engineering including site improvement design for educational facilities, religious facilities, federal design-build projects, and water system facilities. Mr. Solorza is an expert in the preparation and processing of grading and drainage plans, water pollution control plans, street improvement plans, storm drain plans, sewer plans, water plans, street lighting plans, the preparation of drainage concepts, hydrology studies and hydraulic calculations and technical studies, and system computer modeling.

CERTIFICATIONS

Certified Professional in
Erosion and Sediment Control,
No. 6958
Qualified SWPPP Developer/
Practitioner, No. 23025

EDUCATION

B.S., Civil Engineering,
California State
Polytechnic University
Pomona, 1986

Mr. Solorza is familiar with the current Municipal Separate Storm Sewer Systems (MS4s) and Industrial General Permit requirements and has extensive experience implementing the National Pollutant Discharge Elimination System (NPDES) requirements in various forms, including conforming to the requirements of the Standard Urban Stormwater Mitigation Plan (SUSMP) and Water Quality Management Plans (WQMP). As a certified Qualified Stormwater Pollution Prevention Plan Developer and Practitioner (QSD/P) he brings extensive experience assisting public agencies with implementing the requirements of the Construction General Permit for capital improvement projects, site improvement projects and linear underground/overhead projects, including preparation of Stormwater Pollution Prevention Plans (SWPPP).

Mr. Solorza has been involved in the design and preparation of plans of several water distribution pipeline projects for San Gabriel County Water District, Southern California Water Company, County of Los Angeles, City of Azusa, City of Pomona, and the City of Bradbury, California. Individual projects ranged from 1,000 to 35,000 linear feet pipeline. Mr. Solorza has been involved in the design and preparation of plans for a variety of sewer mainline projects ranging from sewer mainline extensions and sewer mainline reconstruction in existing streets to the design of sewers in a variety of jurisdictions having their own unique design parameters, including Los Angeles County and the City of Los Angeles. He has prepared a variety of area studies to determine critical design data such as capacity, pipe size and depth. Mr. Solorza has processed sewer plans and obtained approvals from a variety of agencies, including Los Angeles County Department of Public Works, Sewer Maintenance Division and the Sanitation Districts of Los Angeles County.

Mr. Solorza has been involved in the design and preparation of plans and specifications for a variety of roadway improvements directly for municipalities or as part of land development projects. Projects range from alley improvements in the cities of La Verne, Los Angeles and San Gabriel to full reconstruction of existing streets in a variety of cities as well as unincorporated areas of San Bernardino and Los Angeles counties. He also designed a variety of new streets in conjunction with residential, commercial and industrial land development projects throughout Los Angeles and San Bernardino counties.

Select Project Experience

ENGINEERING MANAGER SERVICES, ELSINORE VALLEY MUNICIPAL WATER DISTRICT

Project Engineer. This contract provides specialized engineering expertise to supplement Elsinore Valley's staff and engineering management services. Supplemental staff were present in Elsinore Valley's office on a routine basis to assist the Engineering Department with



PROPOSAL FOR ON-CALL GENERAL ENGINEERING CONSULTANT SERVICES

organization, management, work tasks and meetings with staff, outside agencies and developers. Engineering support was also provided for large design projects and in a collaborative fashion to assist with organization, distribution, and management of design projects and development of request for proposals for consultant distribution.

WATER MAIN REPLACEMENTS, CITY OF AZUSA

Project Engineer for the design installation of two 3,500 GPM wells, over a mile of 24-inch transmission pipeline and connections to a canal and a reservoir for the City of Azusa. The design included new roll apart building enclosures, chlorine facilities, 16-inch discharge piping and appurtenances, 12-inch flush to waste system, 480-volt motor controls and SCADA, site security features and site improvements.

PUBLIC WORKS ON-CALL, CITY OF FULLERTON

Project Engineer. Responsible for planning and design services since 2013. Project have included the design and construction assistance for the Harbor Alley sewer replacement and street reconstruction project, Fire Station No. 5 Drainage Study and Santa Fee Sewer Improvements.

SEWER MAINLINE, CITY OF CALABASAS

Project Manager. Designed and prepared final plans for approximately 9,000 linear feet of 8-inch sewer mainline for a variety of tracts.

SUPPLEMENTAL TRANSMISSION MAIN, WEST GARDEN GROVE

Project Engineer. Responsible for the design of over 5,000 feet of 4-inch to 10-inch distribution pipeline replacement, approximately 3,000 feet of 15-inch to 24-inch VCP sewer replacement, jack and bore under existing railroad crossings, span an existing flood channel, service connections, water meters, fire hydrants, street improvements, and complete traffic control design.

SEWER MAINLINE, CITY OF IRWINDALE

Project Manager. Prepared plans for approximately 10,000 linear feet of various size sewer mainline.

TRACT NO. 44650, CITY OF BRADBURY

Project Manager. Designed and prepared final plans for the sewer system for this project which involved about 3,000 linear feet of sewer mainline.

TRACT NUMBER 49112, CITY OF AZUSA

Project Manager. Involved in the design and preparation of plans which involved approximately 1,000 linear feet of 8-inch sewer mainline.

PHASE I SEWER IMPROVEMENTS, CITY OF SOUTH EL MONTE

Project Manager. Designed approximately 1,694 linear feet of sewer mainline, including reconstruction of the sewer mainline within Fawcett Avenue from Farmer Avenue north-westerly across State Highway 60 extending to Santa Anita Avenue. Phase I of the sewer master plan review included analysis of the existing sewer flows and comparison of the current sewer flows with the 2004 Master Plan model. Recommendations for upsizing and relining the existing sewer main in Fawcett Avenue were provided. All sewer flows in Basin 3 were reviewed including the concentrated flows delivered to the Basin 1 Lift Station.

**PROPOSAL FOR
ON-CALL GENERAL ENGINEERING
CONSULTANT SERVICES**



**GREG RIPPERGER, PE, LEED AP – PLAN CHECKING &
CONSTRUCTION MANAGEMENT DISCIPLINE MANAGER**



**PROFESSIONAL
REGISTRATION**

Professional Engineer,
California No. 79499

LEED AP: BD+C

Water Audit Validator Certified,
CA-NV Section, AWWA

EDUCATION

B.S., Civil Engineering,
Oklahoma State University, 2008

Mr. Ripperger has 10+ years (4+ with *Civiltec*) of experience in water engineering and construction management. His water experience includes hydraulic modeling, water system simulation, master planning, pipelines booster stations, surge protection and water distribution planning for large development projects. As a construction manager, he has been responsible for the full scope of construction management, including quality, sustainability, safety and budgets. Mr. Ripperger's ability to quickly understand a water system and solve system problems with simple solutions makes him an excellent asset to the team. He has extensive hydraulic modeling experience using InfoWater, HEC-RAS, H2ONET and several other software platforms. As a LEED Accredited Professional, many of his projects have been designed and constructed using green building principles and have received Leadership in Energy and Environmental Design Certification.

Mr. Ripperger has served as design engineer for the design of 5,000 linear feet of 6-inch potable water pipeline for the County of Los Angeles. The design included analysis of booster station and reservoir capacities, as well as investigating several off-road alternate routes. Mr. Ripperger also designed 6,000 linear feet of 8-inch pipe of Santa Clarita Water Division.

Mr. Ripperger analyzes, evaluates, and manages water distribution systems as demands increase for multiple water agencies and municipalities. He is responsible for writing planning documents and maintaining/updating water models to facilitate the improvement and expansion of water distribution systems as demand increases. This consists of creating demand projections, modeling distribution systems in H2ONet and Inflow Water, analyzing all components in the system, and identifying areas for improvement by developing capital improvement plans. Mr. Ripperger is currently working with Santa Clarita Water District (spans over 50 square miles) and Fontana Water Company to ensure their systems are capable of providing consistent and reliable service to their customers as their demands increase. Mr. Ripperger has also helped build and maintain water models for La Habra Heights, Cave Creek, Rowland, and Arcadia water districts and worked closely with clients to plan improvements to their water system to meet the demands of new developments within their district.

Mr. Ripperger was a part of the "Modeling, Mapping, and Consequences" team for the US Army Corp of Engineers. They completed hydraulic analysis of Keystone Dam and modeled multiple failure possibilities. Using this analysis, they created flood inundation maps downstream of the dam and used GIS to build 3D models showing potential flooding situations. They created 3D fly-over simulation videos using ArcGIS, which spearheaded a nationwide effort by the US Army Corps of Engineers to rehabilitate dams throughout the country to prevent catastrophic failures. In addition, Mr. Ripperger has created multiple topographic maps, using them for construction drawings, hydraulic modeling, and flood inundation maps.

Select Project Experience

WILMINGTON AVENUE TANK FARM BOOSTER PUMP STATION, COMPTON

Project Engineer. This project included design improvements on the existing parcel to accommodate the location of a new station, new piping configurations, electrical system improvements and new booster pump station. Additional improvements to the water system may



PROPOSAL FOR ON-CALL GENERAL ENGINEERING CONSULTANT SERVICES

occur to ensure water production from the new pump station will not short circuit the existing piping system back to the tanks. Pressure relief was also addressed to ensure the new pump station does not induce additional surge or high pressures in the system. The existing property is improved with four existing 3.0 MG, steel reservoirs with common inlet/outlet piping entering the site from the east and west sides. The new pumps will be housed in a new building as well as the electrical gear and communication equipment. A new permanent generator and automatic transfer switch was incorporated into the design effort.

ON-CALL SERVICES, BEVERLY HILLS

Project Engineer. Assisting the City with as-needed professional engineering services since 2016. Projects included updating Water System Standard Drawings, Water System Technical Specifications and Development Guidelines, performing as-needed development plan-check, hydraulic/modeling analyses and support for new development within the water system service boundary. To date, water system analysis services and water model updates have been completed for 14 different developments and development of two RFPs.

ON-CALL SERVICES, CITY OF MONROVIA

Project Manager. Projects for this on-call have included electrical system improvements, permit assistance, master planning, site design, water and sewer replacement and design, design of reservoirs and wells, and construction management. Designed and construction managed the Station Square Transit Village associated with the MTAS Gold Line extension. The project consisted of designing a new concrete street, subsurface storm water management system, water, sewer, and site plans. Additionally, the project included assisting Monrovia with a five-year, \$50 million project to overhaul their water, sewer, and street infrastructure.

SANTA CLARITA WATER DIVISION, CONTRACT ENGINEER

Project Engineer. Responsible for more than 25 projects under this contact. Projects have included engineering reviews, GIS support, potable water pipeline, pump station, well (siting and design), tank (siting and design), and reservoir designs as well as water master planning and hydraulic modeling and analysis. Construction management and traffic control plans were also provided on projects as needed.

ANNUAL ON-CALL ENGINEERING, CITY OF LA VERNE

Principal. This annual contract provides engineering services for infrastructure projects including water system improvements, sewer system improvements, street reconstruction projects and miscellaneous engineering. Select projects included the design of reservoirs, pump stations, rehabilitation of existing wells, an air-stripper to remove volatile organic compounds, numerous street and alley reconstruction projects, a 1.5-mile new roadway access into the hillside including all infrastructure, bridge widening, bike and horse trails, miles of pipelines, and building renovations. Recently completed projects include new water facility, sewer facility, storm drain facility and street construction standard drawings and standard bidding documents with updated general provisions. This on-call also included coordinating all La Verne efforts with Caltrans for the construction of the 30 freeway extensions through La Verne. This included providing extensive plan checking of the freeway plans as well as all subdivision work that impacted La Verne's utilities. The project also included design and construction management of the 3.0 MG concrete Wheeler Reservoir, 2.5 MG concrete Marshall Canyon Reservoir, 2.5 MG concrete Amherst Reservoir, 1.0 MG Mountain Springs Reservoir and 5.0 MG Plateau Reservoir as well as the Live Oak Pump Station, Amherst Pump Station and Plateau Pump Station.

**PROPOSAL FOR
ON-CALL GENERAL ENGINEERING
CONSULTANT SERVICES**



**CHRIS DUNCAN, PLS – SURVEY & RIGHT-OF-WAY
DISCIPLINE MANAGER**



Mr. Duncan has been an active field and office land surveyor for 36+ years. He has performed all aspects of surveying throughout California and Arizona, including construction staking, boundary surveys, control surveys, and topographic surveys. He excels at major hillside subdivision work. Member: American Congress on Surveying and Mapping, National Society of Professional Engineers.

Select Project Experience

WILMINGTON AVENUE TANK FARM BOOSTER PUMP STATION, COMPTON

Project Surveyor. This project included design improvements on the existing parcel to accommodate the location of a new station, new piping configurations, electrical system improvements and new booster pump station. Additional improvements to the water system may occur to ensure water production from the new pump station will not short circuit the existing piping system back to the tanks. Pressure relief was also addressed to ensure the new pump station does not induce additional surge or high pressures in the system. The existing property is improved with four existing 3.0 million-gallon (MG), steel reservoirs with common inlet/outlet piping entering the site from the east and west sides. The new pumps will be housed in a new building as well as the electrical gear and communication equipment. A new permanent generator and automatic transfer switch was incorporated into the design effort.

ON-CALL SERVICES, BEVERLY HILLS

Project Surveyor. Assisting the City with as-needed professional engineering services since 2016. Projects included updating Water System Standard Drawings, Water System Technical Specifications and Development Guidelines, performing as-needed development plan-check, hydraulic/modeling analyses and support for new development within the water system service boundary. To date, water system analysis services and water model updates have been completed for 14 different developments and development of two RFPs.

SUPPLEMENTAL TRANSMISSION MAIN, WEST GARDEN GROVE

Project Surveyor. This project included design and full construction management of approximately 24,000 linear feet of 16-inch pipeline within street right-of-way of Garden Grove, Stanton and Caltrans. The project also included installation of approximately 5,000 feet of 4-inch to 10-inch distribution pipeline replacement, approximately 3,000 feet of 15-inch to 24-inch vitrified clay pipe (VCP) sewer replacement, jack and bore under existing railroad crossings, span an existing flood channel, service connections, water meters, fire hydrants, street improvements and complete traffic control design.

HOLT AVENUE BOOSTER PUMP STATION, COVINA

Project Surveyor. This project included design and construction management/observation for a single horizontal (125 hP) booster pump station with capacity of 1,000 GPM to serve as emergency supply to Covina's upper pressure zone. The pump station has been space planned for a second pump of equal size. A new pre-cast concrete building was also included to house the mechanical and electrical equipment for the pump station. Improvements included grading and drainage, suction and discharge piping to and from Zones 1 and 2, mechanical, architectural, landscape, plumbing equipment for the male and female restrooms and upgrading the electrical

**PROFESSIONAL
REGISTRATION**

Professional Land Surveying
California #7745

EDUCATION

Extension Courses,
Field Surveying,
California State University of
Los Angeles



PROPOSAL FOR ON-CALL GENERAL ENGINEERING CONSULTANT SERVICES

service with supply from Southern California Edison for lighting, power outlets, and power circuits for miscellaneous equipment.

DEL MAR AVENUE SEWER AND STREET RECONSTRUCTION, SAN GABRIEL

Project Surveyor. This project included sewer design and pavement rehabilitation of the intersection of Del Mar Avenue and Orange Street, southbound to the existing sewer Manhole No. 666 at the intersection of Del Mar Avenue and Dewey Avenue, then eastbound along Dewey Avenue to the intersection of Dewey Avenue and San Gabriel Boulevard ending at sewer Manhole No. 862. The project also included a 6-week wastewater flow analysis, installation of a new 15-inch polyvinyl chloride (PVC) line and the connection of existing 4-inch laterals to the new main, rehabilitation of manholes. Also included were curb, gutter and sidewalk improvements along with upgrades at seven different intersections to meet Americans with Disabilities Act (ADA) compliance.

INFLUENT EQUALIZATION BASIN, TEMESCAL VALLEY WATER DISTRICT

Project Surveyor. This project was fast tracked to implement improvements. Improvements consisted of installation of a 500,000-gallon high-density polyethylene lined basin, 2,200 GPM lift station, yard piping, grading and drainage, electrical controls, and power supply. Improvements were made at the existing grit chamber to divert flow to the equalization basin through a newly installed main line. Flow peaks and valleys were dampened through a new pumping station to ensure a consistent rate of flow is delivered to the downstream processes.

STEPHENS RANCH ROAD SEWER LINE, LA VERNE

Project Surveyor. Replaced the existing wastewater facility on the south side of Stephens Ranch Road and the septic systems at the tree farm and a future connection to the Christine Lowe property with a gravity sewer to connect to the La Verne sewer system in Vista Del Sol. These projects were designed for the Los Angeles Internal Services Department and the sewer line was turned over to the City of La Verne. The equestrian center will receive a new restroom and shower facility and will connect to the new sewer in Stephens Ranch Road along with the tree farm by way of a sump and grinder pump. The project will outlet into the existing La Verne sewer in Vista del Sol where it will travel southwest toward the main sewer line in Brydon.

VICTORIA 1 LIFT STATION REHABILITATION, LAGUNA BEACH WATER QUALITY DEPT.

Project Surveyor. The lift station is constructed in a concrete wet well and accessible through a steel frame access hatch. Raw sewage is pumped from the lift station to the manhole located just north of the stairway access in Victoria Drive. Sewage is then conveyed via gravity to the Victoria Lift Station 2. The lift station includes two identical pumps with one utilized for normal operations and one on standby and all necessary electrical and appurtenances. The lift station capacity was sized according to the maximum daily flow of 19 gpm and the existing conditions in the field.

GREEN MOUNTAIN PIPELINE REPLACEMENT, CITY OF SANTA CLARITA

Project Surveyor. The project consisted of design for approximately 2,600 linear feet of 14-inch PVC pipeline and 1,200 linear feet of 6-inch PVC pipeline including replacing fire hydrants, water service lines, and meters. The project was located in the City of Santa Clarita on Green Mountain Drive and Mountain Pass Road.



*Civil, Water, Wastewater, Drainage, Transportation and
Electrical/Controls Engineering • Construction Management • Surveying
California • Arizona*

RATE SCHEDULE

EFFECTIVE UNTIL JUNE 30, 2021

Senior Principal Engineer	\$245.00
Principal Engineer	\$230.00
Principal Engineer - Expert Witness Testimony	\$375.00
Senior Engineer	\$220.00
Senior Project Manager	\$195.00
Principal Electrical Engineer	\$195.00
Project Manager	\$190.00
Senior Project Engineer	\$180.00
Project Engineer	\$175.00
Senior Designer	\$165.00
Staff Engineer	\$145.00
Designer	\$130.00
Designer/Drafter	\$120.00
Planning Technician	\$105.00
Resident Engineer/Observer	\$105.00
CAD Technician	\$100.00
Junior Engineer	\$80.00
Administrative Assistant/Clerical	\$80.00
Two Man Survey Party	\$240.00
Survey Manager	\$155.00
Staff Land Surveyor	\$125.00
Subcontracted Services	Cost plus 15%
Mileage	\$0.545/mile

NOTE: All rates are effective until June 30, 2021. Any increases in rates after that date will be limited to 5% maximum.

W:\Documents\Corporate\Rate Schedules\2018 CA Rate Schedule.docx

July 28, 2020

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: CITY CLERK

**SUBJECT: DESIGNATION OF VOTING DELEGATES AND ALTERNATES –
LEAUGE OF CALIFORNIA CITIES ANNUAL CONFERENCE AND EXPO
– OCTOBER 7-9, 2020**

The League's 2020 Annual Conference and Expo is scheduled for October 7-9, 2020. An important part of the Annual Conference is the Annual Business Meeting (during General Assembly) on Friday, October 9th. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the Annual Business Meeting, the City Council must designate a voting delegate. The City may also appoint up to two alternate voting delegates, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity.

The Conference will be held at the Long Beach Convention Center as planned. Should COVID-19 conditions and restrictions prohibit the League from holding an in-person conference, new procedures will be provided.

It is recommended that the appointment of a voting delegate and two (2) alternates be appointed.

Alita Godwin, MMC
City Clerk

July 28, 2020

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: CITY MANAGER

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON RESCINDING RESOLUTION NOS. 25,175 AND 25,223, AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICE AGREEMENT WITH AND ESTABLISH A PURCHASE ORDER FOR LOS ANGELES NEIGHBORHOOD HOUSING SERVICES TO ASSIST IN THE IMPLEMENTATION AND ADMINISTRATION OF THE FIRST TIME HOMEBUYERS AND HOME REHABILITATION PROGRAMS (\$80,000)

SUMMARY

Adoption of the attached resolution will rescind Resolution Nos. 25,175 and 25,223, authorize the City Manager to enter into a professional services agreement with the Los Angeles Neighborhood Housing Services to assist the City in the implementation and administration of the City's First Time Homebuyers Program ("FTHB") and the Home Rehabilitation Program ("HOME"), establish a purchase order in the amount of Eighty Thousand Dollars (\$80,000.00) for the services to be rendered.

BACKGROUND

The City of Compton's population has increased over the years resulting in a greater demand and need for housing. Given the increase in population, it is critical that the City develop programs, services and policies that assist residents' basic needs, promote economic development, and improve overall quality of life. There are several impediments and obstacles for Compton residents to gain access to quality housing whether through homeownership or rental housing. One of the main issues pertaining to access to homeownership is affordability. The median income in Compton is significantly lower than Los Angeles County levels, which creates a barrier and impediment for Compton residents to qualify for the purchase of a home.

A secondary issue related to access to quality housing is that many Compton homeowners are on fixed incomes or have limited discretionary financial resources that are required in order to rehabilitate their homes to make them compliant with the City's Building Codes and State of California Health and Safety standards. Given these various factors, the City has utilized the FTHB and HOME Rehab programs as instruments to facilitate and assist residents with overcoming these impediments to quality affordable housing in Compton.

On May 7, 2019, Resolution No. 25,009 was adopted by the City Council, which adopted and authorized the U.S. Housing and Urban Development Department ("HUD") Fiscal Year 2019-2020 Annual Action Plan and the use of HOME funds. This included \$538,817.00 of HUD Fiscal Year 2019 allocation, program income of \$275,000.00, and HOME program Fund Balance (which was carried over from previous FY) of \$1,153,096.00. The total breakdown of HOME funding for Fiscal Year 20-21 is depicted in the table below:

**Staff Report – Resolution Rescinding Reso. Nos. 25,175/25,223
 Authorize Agreement with L.A. Neighborhood Housing Services
 First Time Homebuyers & HOME Rehabilitation Programs
 July 28, 21020, page 2**

HOME Program Funding FY 19-20	
HOME HUD Allocation FY 19	538,817
HOME Program Income	275,000
HOME Program Fund Balance	1,153,096
TOTAL	1,966,913

The FTHB program will provide down payment assistance to low-income persons in the form of a silent second up to a maximum of \$100,000.00 to facilitate the purchase of a home in Compton. Based on the current amount of funds available, staff estimates that approximately up to ten (10) applicants under the FTHB program and approximately up to eight (8) applicants under the HOME Rehab Program during the Fiscal Year 2020-21.

In accordance with HUD guidelines, since the City subsidy amount for both programs is over \$40,000.00, the affordability period is 15 years for a homeowner to reside in the property.

ACTIVITY	HOME AMOUNT PER UNIT	MINIMUM AFFORDABILITY PERIOD
Rehabilitation	Under \$15,000	5 years
FTHB	\$15,000- \$40,000	10 years
	Over \$40,000	15 years

The HOME program funds are eligible for applicants who meet the HUD low-income limits, which are listed below and found on HUD website at: (<https://www.hudexchange.info/programs/home/home-income-limits/>).

Table A

HOUSEHOLD SIZE	MEDIAN-INCOME (80% of AREA MEDIAN)
1	\$58,450
2	\$66,800
3	\$75,150
4	\$83,500
5	\$90,200
6	\$96,900
7	\$103,550

These HOME funds will be utilized as follow: the Grants Division will provide 2nd Trust Deed mortgage to eligible homebuyers. Applicants of the First Time Homebuyer Program may receive a maximum subsidy of up to \$100,000.00 towards the down payment. Applicants of the HOME Rehab program may receive up to \$80,000.00 in assistance to help residents comply with the City's Building and Safety codes. All participants under both programs must meet the HUD Income Guidelines as listed above in Table A.

**Staff Report – Resolution Rescinding Reso. Nos. 25,175/25,223
Authorize Agreement with L.A. Neighborhood Housing Services
First Time Homebuyers & HOME Rehabilitation Programs
July 28, 21020, page 3**

The Grants Division conducted a Request for Proposal process to select an organization to assist with administering Programs and on September 5, 2020, the City received proposals from Willdan Engineering Services (“Willdan”) and Los Angeles Neighborhood Housing Services (“LANHS”). Staff reviewed both proposals and found both firms to be qualified, experienced and competent to provide the services needed and even though Willdan’s fee (\$98,500) was higher than LANHS’ fee (\$80,000), staff initially recommended contracting with Willdan because their proposal appeared to be more comprehensive in its presentation. Thus, on December 17, 2019, the Council adopted Resolution No. 25,175, authorizing an agreement with Willdan to provide the needed services.

Subsequent to adoption of Resolution No. 25,175, but before the authorized professional services agreement could be executed, Willdan lost key personnel necessitating that they forego the opportunity to partner with the City. Discussions were had with LANHS to assure their availability and the initial fee proposal and on February 25, 2020, staff went to Council to seek rescission of Resolution No. 25,175 and authority to contract with LANHS. While authorization to enter into a professional services agreement with LANHS was obtained by the Council’s adoption of Resolution No. 25,223, unfortunately Council rescission of Resolution No. 25,175 was inadvertently omitted. Furthermore, due to unforeseen circumstances presented by the COVID-19 pandemic, implementation and administration of the Programs did not start during Fiscal Year 2019-20 as authorized in the Resolution No. 25,223.

Therefore, in order to correct and resolve the above-indicated issues, staff is requesting that the Council rescind Resolution Nos. 25,175 (adopted 12/17/2019) and 25,223 (adopted 2/25/2020) and re-authorize the entering into a professional services agreement with LANHS.

The Grants Division will oversee LANHS who will assist with administering these programs through the use of HUD HOME funded loans. LANHS will assist the Grants Division staff with technical assistance in the review, preparation and approval of applications for both programs. Additionally, LANHS will be assisting the City in developing policies, procedures and practices that are compliant with the HUD regulations; thus allowing the City to comply and meet our Corrective Action Plan audit finding recommendations. This partnership will ensure that the City provides critical HUD programming to the residents of Compton.

FINANCIAL IMPACT

During the Fiscal Year 2019-2020, the City Council approved the allocation of HOME funds within the Grants’ Division budget. These programs will be funded from the City’s annual allocation of HOME Investment Partnership Program funds and Program Income from prior years. The expenditures for the First Time Homebuyer Program and HOME Rehabilitation Program are available as follows:

**Staff Report – Resolution Rescinding Reso. Nos. 25,175/25,223
Authorize Agreement with L.A. Neighborhood Housing Services
First Time Homebuyers & HOME Rehabilitation Programs
July 28, 21020, page 4**

<u>Account No.</u>	<u>Description</u>	<u>Amount</u>	
2805-780-000-4291	Loan Programs	\$1,000,000	First Time Home Buyer
2805-780-RHB-4291	Loan Programs	\$320,000	Home Rehabilitation

The funds are available in the account below:

Expenditure is in the following Account:

<u>Account No.</u>	<u>Description</u>	<u>Amount</u>
2805-780-000-4262	Other Professional Services	\$80,000

ALTERNATIVE

The City may so choose not to partner with an outside agency and manage the program internally or the City can release another RFP for these services.

RECOMMENDATION

Staff recommends that the City Council adopt the attached Resolution.

**CRAIG J. CORNWELL
CITY MANAGER**

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
RESCINDING RESOLUTION NOS. 25,175 AND 25,223, AUTHORIZING THE CITY
MANAGER TO ENTER INTO A PROFESSIONAL SERVICE AGREEMENT WITH
AND ESTABLISH A PURCHASE ORDER FOR LOS ANGELES NEIGHBORHOOD
HOUSING SERVICES TO ASSIST IN THE IMPLEMENTATION AND
ADMINISTRATION OF THE FIRST TIME HOMEBUYERS AND HOME
REHABILITATION PROGRAMS (\$80,000)**

WHEREAS, the City of Compton's population has increased over the years resulting in a greater demand and need for housing and given the increase in population, it is critical that the City develop programs, services and policies that assist residents' basic needs, promote economic development, and improve overall quality of life; and

WHEREAS, there are several impediments and obstacles for Compton residents to gain access to quality housing whether through homeownership or rental housing: to wit: one of the main issues pertaining to access to homeownership is affordability (the median income in Compton is significantly lower than Los Angeles County levels) and a secondary issue related to access to quality housing is that many Compton homeowners are on fixed incomes or have limited discretionary financial resources that are required in order to rehabilitate their homes to make them compliant with the City's Building Codes and State of California Health and Safety standards. Given these various factors, the City has utilized the First Time Homebuyers Program ("FTHB") and the Home Rehabilitation Program ("HOME") as instruments to facilitate and assist residents with overcoming these impediments to quality affordable housing in Compton; and

WHEREAS, on May 7, 2019, Resolution No. 25,009 was adopted by the City Council, which adopted and authorized the U.S. Housing and Urban Development Department ("HUD") Fiscal Year 2019-2020 Annual Action Plan and the use of HOME funds, which included \$538,817.00 of HUD Fiscal Year 2019 allocation, program income of \$275,000.00, and HOME program Fund Balance (which was carried over from previous FY) of \$1,153,096.00; and

WHEREAS, the Grants Division conducted a Request for Proposal process to select an organization to assist with administering Programs and on September 5, 2020, the City received proposals from Willdan Engineering Services ("Willdan") and Los Angeles Neighborhood Housing Services ("LANHS"); and

WHEREAS, staff reviewed both proposals and found both firms to be qualified, experienced and competent to provide the services needed and even though Willdan's fee (\$98,500) was higher than LANHS' fee (\$80,000), staff initially recommended contracting with Willdan because their proposal appeared to be more comprehensive in its presentation; thus, on December 17, 2019, the Council adopted Resolution No. 25,175, authorizing an agreement with Willdan to provide the needed services; and

WHEREAS, subsequent to adoption of Resolution No. 25,175, but before the authorized professional services agreement could be executed, Willdan lost key personnel necessitating that they forego the opportunity to partner with the City. Discussions were had with LANHS to assure their availability and the initial fee proposal and on February 25, 2020, staff went to Council to seek rescission of Resolution No. 25,175 and authority to contract with LANHS; and

WHEREAS, while authorization to enter into a professional services agreement with LANHS was obtained by the Council's adoption of Resolution No. 25,223, unfortunately Council rescission of Resolution No. 25,175 was inadvertently omitted; furthermore, due to unforeseen circumstances presented by the COVID-19 pandemic, implementation and administration of the Programs did not start during Fiscal Year 2019-20 as authorized in the Resolution No. 25,223; and

WHEREAS, in order to correct and resolve the above-indicated issues, staff is requesting that the Council rescind Resolution Nos. 25,175 (adopted 12/17/2019) and 25,223 (adopted 2/25/2020) and re-authorize the entering into a professional services agreement with LANHS; and

WHEREAS, funding for these programs and this expenditure are available in the 2020-2021 Fiscal Year budget.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. That Resolution No. 25,175, adopted by the City Council on December 17, 2019 and Resolution No. 25,223, adopted by the City Council on February 25, 2020 are hereby rescinded.

Section 2. That the City Manager, upon the advice and approval of the City Attorney is hereby authorized to enter into a professional services agreement with Los Angeles Neighborhood Housing Services to assist in the implementation and administration of the City’s First Time Homebuyers Program and Home Rehabilitation Program in the amount of Eighty Thousand Dollars (\$80,000.00).

Section 3. That a purchase order is authorized to be established for Los Angeles Neighborhood Housing Services in the amount of Eighty Thousand Dollars (\$80,000.00), which is available in Account No. 2805-780-000-4262 (Professional Services).

Section 4. That the funds in the Grants Division’s 2020-2021 Fiscal Year budget are hereby ratified and available as follows:

<u>ACCOUNT NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
2805-780-000-4291	Loan Programs	\$1,000,000 First Time Home Buyer
2805-780-RHB-4291	Loan Programs	\$320,000 Home Rehabilitation
2805-780-000-4262	Other Prof Services	\$80,000

Section 5. That a certified copy of this Resolution shall be filed in the offices of the City Manager, City Attorney, City Controller, City Clerk and the Grants Division.

Section 6. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2020.

MAYOR OF THE CITY OF COMPTON

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Alita Godwin, City Clerk of the City of Compton, do hereby certify that the foregoing Resolution was adopted by the City Council of the City of Compton, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2020.

That said Resolution was adopted by the following vote, to wit:

AYES:	COUNCIL MEMBERS-
NOES:	COUNCIL MEMBERS-
ABSENT:	COUNCIL MEMBERS-
ABSTAIN:	COUNCIL MEMBERS-

CITY CLERK OF THE CITY OF COMPTON

**City of Compton First Time Homebuyer and Housing Rehabilitation Program
Administration and Implementation Services**

Neighborhood Housing Services of Los Angeles County

Proposal

September 3, 2019

The mission of Neighborhood Housing Services of Los Angeles County (NHS) is to serve as a catalyst for local residents, business, and government representatives to work together to build stronger neighborhoods, improve the quality of life for low-to-moderate income (LMI) families and to revitalize communities into neighborhoods of choice. NHS strengthens communities through the development and maintenance of quality affordable housing, creation and preservation of affordable homeownership opportunities, support of local leaders, providing financial education and increasing the financial independence of families and people in need.

Organizational History

For 35 years, NHS has served clients and strengthened neighborhoods, helping to improve the quality of life for families in need. Since 1984, NHS has developed and rehabilitated more than 24,000 housing and commercial units, placed 4.6 million families on the road to homeownership, created 240 block clubs, employed over 250 neighborhood youth, and reinvested more than \$6.1 billion back into some of Los Angeles County's most underserved neighborhoods.

NHS is a HUD certified housing counseling agency and a national NeighborWorks America network member. The majority of clients that the organization assists are families who have historically been targeted by unfavorable lending practices and are unaware of the critical role credit plays in their financial security. Overall, the populations served are made up predominantly of low to moderate income (LMI) families. In 2018-19, 85% of NHS' clients were ethnic minorities and 95% were considered LMI. NHS has always made it a priority to provide services and accommodate specialized groups such as seniors, those with disabilities, and veterans; at least 10% of our clients have veteran status.

Before the foreclosure crisis, NHS worked primarily in revitalizing low-income neighborhoods destabilized by crime, gang violence and economic divestiture. NHS has served the communities hardest hit by natural disasters, such as the 1994 Northridge earthquake, or public unrest, such as the damage caused by the 1992 Los Angeles riots. Today, the organization offers Financial Education and Counseling, Affordable Mortgage Lending, Project Management Services, Mission-Driven Real Estate Services, and Neighborhood Revitalization & Advocacy.

The benefits of NHS programs extend beyond local neighborhoods and contribute tens of millions in direct community reinvestment and residual economic impact. Historically, NHS community reinvestment activity generates **\$101** for every \$1 in lending, and creates **\$231** in economic and social impact for every \$1 invested through our financing programs (including job creation, commercial and community revitalization).

Program Summary

NHS is requesting \$80,000 from City of Compton to administer the City of Compton First Time Home Buyer Program and the Housing Rehabilitation Program. NHS has the capacity to administer \$800,000 from the First Time Homebuyer Program and \$400,000 from the Housing Rehabilitation Program. Additionally, NHS will be able to leverage these funds in order to secure additional funding from public and private sources to increase to impact of the City of Compton's programs. NHS anticipates assisting 10 low-income families to repair, renovate, or rehabilitate their homes, and 10 families to achieve affordable homeownership with down-payment assistance.

NHS estimates that homebuyers will require up to \$100,000 in down-payment assistance and will lend these funds to qualified households at or below 80 percent of AMI at a deferred, low-interest rate. \$80,000 of this assistance will come from the City of Compton First Time Home Buyer Program and NHS will help clients who need additional funding to secure additional assistance from a number of products and programs NHS offers such as: NHS Revolving Loan Fund, State of CA CalHome Program, WISH, LIFT, and Project Reinvest.

With the average home value in the areas we serve continuing to rise, NHS estimates that homeowners will require up to \$100,000 in downpayment assistance and proposes the following mortgage scenario:

Property Value	<u>\$520,000</u>
First Mortgage @ 4.15%, 30 year fixed	<u>\$350,000</u>
City of Compton HOME Funding	<u>\$80,000</u>
2nd Mortgage NHS	<u>\$20,000</u>

Remaining balance reflects the homeowner's equity in the property. If additional funds are needed, NHS will make funding available to assist the homeowner in order to preserve decent, safe, and healthy homeownership in our communities. Families earning 60% to 80% of the median area income would be able to afford this mortgage, while spending no more than approximately 30% of their monthly income. NHS projects that at least 100% of the projected borrowers will receive pre-purchase financing through our partnerships with conventional lending partners, subsidized lines of credit, or the NHS revolving loan fund. NHS will always encourage its clients to purchase homes which are affordable based on their ability to repay obligations.

Experience and Impact

For 35 years NHS has partnered with private and public investors, financial institutions, foundations, national non-profits, and municipalities to create and expand sustainable funding relationships to broaden access to capital. NHS and its affiliate organizations – NHS Neighborhood Lending Services and NHS Neighborhood Redevelopment Corporation - enjoy established relationships with a wide network of partners, including: Wells Fargo, Bank of America, JP Morgan Chase, CA Reinvestment Coalition, HUD, CDFI, San Fernando Valley Fair Housing Council, Pacific Coast Regional Small Business Development Center, Shalom Center, West Angeles CDC, the CA Attorney General, and numerous small businesses, regional banks,

local lenders, neighborhood councils and municipalities. Over the past 15 years, NHS has also partnered with the following lenders and public subsidy programs to provide low cost, low down payment mortgage programs with grants toward closing costs, flexible underwriting criteria, and affordable mortgage assistance for home purchase and rehabilitation (including deferred second and third mortgages). NHS has administered home purchase and home rehab programs during its tenure for public entities including, but not limited to:

- *Public Subsidy Programs:* State of California, City of Compton, City of Inglewood, City of Los Angeles, City of Pico Rivera, City of San Gabriel, City of Huntington Park, City of Baldwin Park, Federal Home Loan Bank of San Francisco, HUD, CRA, LA Housing Authority, LA Community Development Commission, City of Downey, City of Norwalk, City of Long Beach, City of Long Beach, Fannie Mae, Freddie Mac, Mortgage Revenue Bonds/Mortgage Credit Certificates through the City and County of Los Angeles, Neighborhood Stabilization Program.
- *Lender Partner Programs:* Boston Private Bank, Bank of the West, Bank of America, Boston Private Bank, Broadway Federal, Allstate Insurance, HSBC, Bank Leumi, California Bank & Trust, Citibank, City National Bank, First Republic Bank, Luther Burbank Savings, Manufacturers Bank, Mizuho Corporate Bank of California, Nara Bank, Northern Trust Bank, Union Bank of California, US Bank, US Bank, USC Neighbors Program, Water & Power Credit Union, Wells Fargo LIFT, and Chase Home Loans.

NHS has also utilized the Freddie Mac Affordable Gold Product, City of LA – LIPA/MIPA programs, Mortgage Revenue Bond Program, Friends & Neighbors Program, Fannie Mae Community Homebuyers Program, WISH and Equal Opportunity Mortgage to assist very low income buyers. These loan products have enabled us to work closely with financial institutions, municipalities, and other corporate entities to provide downpayment assistance, home rehab, and construction management services.

NHS has been the recipient of prior awards from the state of California CalHome Program in 2000, 2003, 2004, 2005, 2006, 2008, 2011, 2012, and 2014. The generous support has allowed NHS to expand and improve capacity and better leverage capital and community investment funds in target market neighborhoods. The CalHome funds improved our lending position over the last decade and have allowed us to secure a significant amount of leveraged lending support from private donors such as Wells Fargo (Neighborhood LIFT), CDFI, and the US Treasury to add to NHS capital loan reserves. Over that time NHS successfully reached and exceeded our established performance goals for capital funds.

In 2019, NHS received an \$8.5 million investment from Wells Fargo as the only lending entity in Los Angeles County for the Wells Fargo Neighborhood LIFT program, providing \$25,000 in down-payment assistance to qualifying buyers. With these funds NHS has opened access to affordable homeownership for 316 first-time buyers including military, teachers, and first responders.

In 2018, NHS received \$1.9 million from City of Compton to provide first time mortgage assistance to LMI clients purchased homes in Alondra Villas. Clients are awarded down-payment assistance in proportion to their need. NHS has been able to place families in homes

that would not have had access to homeownership otherwise. In the same year, NHS received \$5.3 million from Bank of America to provide home rehab and down payment assistance to eligible buyers and homeowners. NHS expended these funds within a 9 month period.

In 2016, NHS partnered with the City of Los Angeles to provide low income and moderate income individuals with mortgage payment assistance. Over the past three years NHS has provide 87 individuals with down-payment assistance, totaling over \$5 million.

In 2010-14, NHS received a \$60 million NSP2 award from HUD, the second largest in the nation. Over the award period, the allocation allowed us to target neighborhoods most severely impacted by foreclosures and provide affordable financing through origination of first mortgages, lending of down payment subsidies for more than 300 homes, and the acquisition/rehabilitation of 400 foreclosed or vacant properties. NHS' lending team also managed all of the lending and education components of this project for both clients and lenders. Primary NSP2 allocations included:

- \$36,650,000 - Acquisition, Rehabilitation of Single Family Homes and Residential;
- \$17,350,000 - Down Payment Assistance;
- NSP2 Homebuyer Counseling.

In 2007, NHS and its affiliates established the Los Angeles County NeighborWorks® Center for Foreclosure Solutions. From 2007-2011, NHS and its 50+ partners served over 30,000 families annually with foreclosure counseling, loss mitigation, and relocation services. Utilizing federal and loan servicer programs, we were able to help 40% of the families fight foreclosure and stay in their homes. Partners included government enforcement agencies, HUD approved housing counselors, local financial institutions, public advocates, faith-based organizations, and local municipalities. Over the life of the campaign, NHS raised over \$3 million of grant support to continue providing these essential services, and contracted with the National Foreclosure Mitigation Counseling effort for more than \$6.2 million in service grants to continue offering our services to families at no cost.

Impacts and experience for 2018 – present:

- Reinvested **\$312.4 million** into Los Angeles County communities, through lending, real estate and neighborhood revitalization activities, preserving **\$101.5 million** in property values.
- Assisted **355 families** to preserve their homes and prevent foreclosure through education fairs, clinics, and workshops, affordable lending, and loan modifications. Educated and counseled **1,127 families** regarding homeownership purchase, budgeting, credit repair, home maintenance, and insurance services.
- Successfully completed **293** site visits, **30** home inspections, and **11** Notices of Completion on projects.
- Coordinated **144** volunteers who contributed over **1036** service hours, through **9** neighborhood revitalization and community events.

Impacts and experience for 2017-2018:

- Reinvested **\$431.5 million** into Los Angeles County communities, through lending, real estate and neighborhood revitalization activities, while also preserving **\$303 million** in property values during the year.
- Assisted **634 families** to preserve their homes and prevent foreclosure through education fairs, clinics, and workshops, affordable lending, and loan modifications.

- Educated and counseled **1,342 families** regarding homeownership purchase, budgeting, credit repair, home maintenance, and insurance services.
- Successfully completed **356** site visits, **57** home inspections, **49** work write-ups, **24** job starts and **19** Notices of Completion on projects.
- Coordinated **724 volunteers** who contributed over **5,206 service hours**, through **7** neighborhood revitalization and community events.

Impacts and experience for 2016-2017:

- Reinvested **\$655.1 million** into Los Angeles County communities, through lending, real estate and neighborhood revitalization activities, preserving **\$527.1 million** in property values during the year.
- Assisted **265 families** to preserve their homes and prevent foreclosure through education fairs, clinics, and workshops, affordable lending, and loan modifications.
- Educated and counseled **3,556 families** regarding homeownership purchase, budgeting, credit repair, home maintenance, and insurance services.
- Successfully completed **175** site visits, **39** home inspections, **30** work write-ups and **15** Notices of Completion on projects.
- Coordinated **710 volunteers** who contributed over **7,100 service hours**, through **8** neighborhood revitalization and community events.

Impacts and experience for 2015-2016:

- Reinvested **\$463.3 million** into Los Angeles County communities, through lending, real estate and neighborhood revitalization activities, preserving **\$354 million** in property values during the year.
- Assisted **1,180 families** to preserve their homes and prevent foreclosure through education fairs, clinics, and workshops, affordable lending, and loan modifications.
- Educated and counseled **3,993 families** regarding homeownership purchase, budgeting, credit repair, home maintenance, and insurance services.
- Successfully completed 241 site visits, 70 home inspections, 65 work write-ups and 12 Notices of Completion on projects.
- Coordinated **714 volunteers** who contributed over **7,600 service hours**, through **7** neighborhood revitalization and community events.

Program Need

NHS strives to promote and enhance lending equity and access in neighborhoods that have traditionally suffered significant blight and endured the worst impacts of loan fraud and discrimination. By providing LMI families and minority residents affordable lending, promoting homeownership, and assisting homeowners to prevent foreclosure, NHS meets a very critical need in stabilizing and revitalizing neighborhoods through our services.

With City of Compton support, NHS will be able to support low to moderate income people in Compton with homebuyer assistance and rehabilitation assistance, further expanding by building on its current lending programs. Support for LMI families, will allow NHS to leverage low interest loan capital and grants from financial institutions, foundations, and municipalities; offer a greater volume of home refinance loans, down payment, home repair loans, and closing cost assistance; lower our cost of funds to help reach more low income seniors, veterans, and families with incomes between 30-80% of area median income; expand the pipeline of borrowers; and positively impact more families through affordable

lending and low cost mortgage brokering. The award will also enable us to continue to reinvest in blighted neighborhoods suffering from disinvestment and unaffordable financial products.

These programs from City of Compton are critical. Post foreclosure market conditions are driving prices upward and the housing affordability gap has increased, impacting both NHS and our target market. According to the CA Association of Realtors Affordability Index, Los Angeles remains one of the least affordable residential markets in the US. With high housing costs and low incomes, many households are devoting large portions of their income to housing costs. In 2018, 56% of Los Angeles County renter households were paying over a third of their income on housing, and 30% of renter households paid over half of their income on housing. Meanwhile, 20% of homeowners were paying over half of their income on their housing. With many households struggling to control their costs, the homeownership rate has fallen to 48%, down from 52% in 2010.

For the financially vulnerable communities served by NHS in San Gabriel Valley, San Fernando Valley, Compton, South Bay, and Metro Los Angeles, steadily increasing housing costs and stagnant or decreasing incomes compound the challenges of achieving sound financial health. The median home price in the County was \$604,000 as of July 2019. As of the first quarter of 2019, only 22% of households could reasonably afford a previously owned house at the median price, compared to 26% a year ago. An increasing number of the County's LMI residents are cost burdened with paying up to 60% of household income on mortgage or rent payments. While foreclosures are down in general, the areas served by NHS are facing foreclosures at a higher rate than more affluent parts of the County. Eg., foreclosure/homes ratio: Watts 1:838; Compton 1:762; Inglewood 1:852. The general rate of unbanked/underbanked and financially underserved households is higher for low income minority families with 9% in Los Angeles and 12% in Riverside, making Los Angeles County one of the most unbanked metropolitan areas in the country.

NHS' historically low delinquency rates for its clients proves that this market can be effectively served provided that loan products are tailored for affordability, buyers are educated pre- and post-purchase, and products create and build homeowner equity. In addition to establishing and building equity for families, NHS' services give clients tools for self-reliance and financial resilience. With help from City of Compton, NHS will improve capital access, expand direct loan capacity, and enlarge lending partner relationships to better serve low-income, historically disadvantaged families pursuing homeownership.

Personnel

1. **Lori Gay**—President and CEO of NLS and Affiliates: Lori has been with NHS for 28 years and provided strategic direction throughout her tenure. She has managed all aspects of the organization's lending programs and overseen the development of the policies and procedures that guide the lending, education, and operations departments. She has developed business plans and strategic goals for the organization and directed the strategy to implement these goals.
2. **JP Veen**—Vice President and Chief Operations Officer since 2012, JP oversees the operations and implementation of multiple business lines and program within the organization, including the education department's pre- and post-purchase programs, the

lending department, and the construction department. Prior to joining NLS, JP worked for Countrywide Home Loans for six years, managing loan originations and pipeline management.

3. **Rhonda McMillan**—Vice President and Chief Corporate Affairs Officer for nearly four years, Rhonda has worked with NHS for 17 years. For the last four years, Rhonda has handled corporate governance, contracts administration, risk management, human resources, and also overseen and administered all corporate and capital investments.
4. **Juanita Jimenez-Reyes**—Operations Manager. Juanita has been with NHS for over 19 years and oversees all operations matters on lending, counseling, and service delivery. She also oversees NLS' data systems and ensures effective and accurate tracking of client information.
5. **Jesse Ibarra**—Assistant Vice President and Director of Business Development since 2012, Jesse Ibarra oversees real estate, and strategic partnerships for NHS. He holds a Broker's License and MLO endorsement and has over 16 years of experience in residential and commercial real estate.
6. **Ron Martinez**—Senior Credit Officer with NLS for over 23 years. Ron's experience includes originating and negotiating home purchase, refinancing, and home improvement loans for borrowers including potential homebuyers and property owners. He has considerable experience with loan origination, processing, underwriting, servicing, and loan packaging. He has managed implementation of an array of programs in conjunction with private, public, and other non-profit partners.
7. **Yolandra McClinton**—Pre-Purchase Team Coordinator has been with NHS for 11 years. She manages a team of counselors, developing consumer education course curriculums, outreach plans, and implementation strategies for NLS' education programs. She has experience managing strategic goals for a range of programs and working with an array of funders, including federal, state, and local funding sources. Prior to joining NHS, Yolandra worked as a loan officer and homeownership counselor for Inglewood Neighborhood Housing and as a mortgage specialist for Wells Fargo Home Mortgage.

Budget for First-Time Homebuyer Program Administration and Implementation

a.

Personnel	Activity	# hours/client	\$/hour
Educator/counselor	FasTrak Class and counseling	10	\$35
Loan Processor	Intake, processing	6	28
Loan Officer	Origination, underwriting, mortgage counseling	8	48
Loan funder/closer	Funding, closing	8	42
Admin Asst	Outreach, back office support	4-6	20

Budget Total: \$35,000

NHS estimates it will need to educate 100 clients to reach 10 clients who close on their first home and will outreach to 200 homeowners to reach 10 who will follow through on doing home repair work. Average of 18-24 hours per client to fully intake, originate and process their loan.

Signed by:



A handwritten signature in black ink, appearing to read 'Lori R. Gay', is written over a horizontal line.

Lori R. Gay
President & Chief Executive Officer
Neighborhood Housing Services of Los Angeles County

9/5/19
Date

NHS x City of Compton Checklist

REHAB LOAN ORIGINATION AND CLOSING PROCESS

Participating Jurisdiction (PJ):		Subrecipient:	
Staff Consulted:			
Owner/Project Address:		HOME /ADDI Amount:	
		IDIS Number:	
		IDIS Completion Date:	
Name(s) of Reviewer(s)		Date	

Day 1 - 3 (Origination)

1	Client Package Received from Education		
2		CITY NEEDS APPLICANT INFORMATION Authorization to Release Information Verification of Utility Expenses (past 12 mos.) Verification of Employment/Income Verification of Expense Credit Report Program Application Form Approval of Rehabilitation Assistance Notice	
3	Loan Set Up Started/Data Entry in Encompass		
4	Loan File Created/Loan Number issued		
5	Escrow Opened- Order Preliminary Title		
6	Client Contacted to Complete Loan Application and Request Documentation		
7	Disclosures Prepared and Sent		
8	Follow-Up on Documentation		
9	NRC Referral for Property Inspection		

10		CITY NEEDS UNDERWRITING INFORMATION Pre-Screening Questionnaire Project Underwriting Worksheet Origination Checklist Project Activity Log Other Underwriting Checklists	
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Day 4 - 7 (Property Inspection)

1	Order Required Verifications (rents, employment, deposits, assets, etc.)		
2	Follow-Up on Outstanding Documentation		
3		CITY NEEDS LEGAL DOCUMENTS Copy of Deed Title Search and/or Title Opinion Closing Documents Copies of Post Closing Documents Written Homeowner HOME Agreement	
4	Review Escrow Instructions, Preliminary Title Et c.		
5	Inspection Appointment Scheduled		
6	Property Inspection and Scope of Work (WWU) Completed		
7	Scope of Work (WWU) Reviewed		

Day 8 - 11 (U/W-Bid Walk-Appraisals)

1	Conditional Approval Issued and Reviewed		
2	Contact Borrower to Review Approval and Request any Additional Documentation		
3	Bid Walks Scheduled with Contractors		

4	Appraisal Ordered		
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Day 12 - 20 (Approval and Doc Signing)

1	Bid Opening and Contractor Selection		
2	Restructure/Disclose (if needed)		
3	Appraisal Received and Reviewed		
4		CITY REQUIREMENTS PROPERTY INFORMATION Environmental Screening Checklist Appraisal/Market Analysis Work Write-Up/Cost Estimate	
5	Underwriting Condition Review and Sign-Off		
	Rehab Contract Signed		
6		Procurement Documentation/Contractor Selection Rehabilitation Contract Addendum to Construction Contract (if applicable) Sub-Contractor Agreements Notice to Proceed	
7	In-House Notaries and Marketing Notified of Signing		
8	Loan Document Signed		

Day 20 - 30 (Funding and Closeout)

1	Clear Funding Conditions		
2	Review Signed Loan Docs and Return to Escrow		
3		Payment Documentation/Approval HUD Debar/Suspension Clearance Forms Lead-Based Paint Compliance Documentation (including copies of notices, lead hazard evaluation, and clearance reports)	

4	Wire Approved and Authorize Funding		
5	Issue Notice to Proceed to GC		
6	Review File for Closeout/Prep for Loan Boarding Process		
7	Review Encompass for Closeout and Complete		
8	Deliver Closed File to Operations Team		

July 28, 2020

TO: HONORABLE MAYOR AND COUNCIL

FROM: CITY MANAGER

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO AN EXCLUSIVE NEGOTIATION AGREEMENT WITH LANDSPIRE GROUP TO WORK OUT THE TERMS AND CONDITIONS OF A PURCHASE AND SALE AGREEMENT FOR THE DISPOSITION AND DEVELOPMENT OF A CERTAIN HOUSING SUCCESSOR AGENCY-OWNED PROPERTY LOCATED AT 1434 WEST COMPTON BOULEVARD FOR A PROPOSED 70-UNIT MULTI-FAMILY AFFORDABLE HOUSING COMMUNITY

SUMMARY

Staff respectfully requests the Council to authorize the City Manager to enter into an Exclusive Negotiation Agreement with Land Spire Group, to work out the terms and conditions of a Purchase and Sale Agreement for the Disposition and Development of certain Housing Successor Agency-owned parcels located at 1434 West Compton Blvd., Compton, CA for a proposed multi-family affordable housing development.

BACKGROUND

The property subject to the Exclusive Negotiation Agreement approximately 1.48 acres located at 1434 West Compton Blvd. The former Community Redevelopment Agency of the City of Compton acquired the land, and following the dissolution of the Agency, the land was conveyed to the City as the Housing successor.

Landspire Group has submitted a proposal to acquire and develop certain Housing Successor Agency-owned parcels located at 1434 West Compton Blvd. for a multi-family affordable housing development at the subject site. The developer proposal for the site is a new residential community that includes up to 70 units of affordable housing. The project includes studios, one and two bedroom units, ground level community meeting and green space, commercial space, and surface parking. The ground level units will have access to private yards, enhancing the urban experience.

STATEMENT OF THE ISSUE

The subject site has experienced prolonged blight and non-conforming uses on the property. The proposed development will provide new opportunities for Compton residents to access new high quality affordable housing within their community. Staff is recommending a six (6) month or One-Hundred and Eighty (180) days exclusive negotiation agreement period.

DEVELOPER PROFILE

LandSpire Group, a real estate development company, was formed in response to the passing of the Opportunity Zone legislation and having deep concerns that communities like the ones its founders were from Josh Childress, a Compton native and Justin Davis, Oakland native were at the highest risk of minimal impact and gentrification. To that end, LandSpire was formed with the interest of the minority urban communities in mind, with a priority of developing structures that intentionally meet the needs of the community and expand opportunities for residents.

LandSpire's advisory board consists of five individuals with over 40 years of experience spanning the private equity, venture capital, and debt financing markets. LandSpire development projects include an 86 unit multifamily property in Raleigh, NC; 80-unit multifamily property in Alexandria, IN and a 12-tenant retail property in Santa Ana, CA. They recently broke ground on a 294-unit mixed-use multifamily development in Summerlin, Nevada.

ECONOMIC BENEFITS

The subject site has been vacant for several years. The proposed development will transform a blighted and underutilized area, simultaneously improve the neighborhood conditions, and provide low to moderate-income families' access to affordable housing and provide new property tax increment for the City and increased assessed valuation for the surrounding properties.

FISCAL IMPACT

There is no fiscal impact associated with the approval of this resolution. Upon successful negotiation of a Purchase and Sale Agreement, staff will present a proposed purchase price for the site for consideration.

RECOMMENDATION

Staff respectfully requests the Council to authorize the City Manager to enter into an Exclusive Negotiation Agreement with LandSpire to work out the terms and conditions of a Purchase and Sale Agreement for the Disposition and Development of certain Housing Successor Agency-owned parcels located at 1434 West Compton Blvd. for a proposed multifamily affordable housing development.

**CRAIG J. CORNWELL
CITY MANAGER**

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
AUTHORIZING THE CITY MANAGER TO ENTER INTO AN EXCLUSIVE
NEGOTIATION AGREEMENT WITH LANDSPIRE GROUP TO WORK
OUT THE TERMS AND CONDITIONS OF A PURCHASE AND SALE
AGREEMENT FOR THE DISPOSITION AND DEVELOPMENT OF A
CERTAIN HOUSING SUCCESSOR AGENCY-OWNED PROPERTY
LOCATED AT 1434 WEST COMPTON BOULEVARD FOR A PROPOSED
70-UNIT MULTI-FAMILY AFFORDABLE HOUSING COMMUNITY**

WHEREAS, LandSpire Group, a real estate development company has submitted a proposal to acquire and develop certain Housing Successor Agency-owned parcels located at 1434 West Compton Blvd. for a multifamily affordable housing development at the subject site; and

WHEREAS, the subject site has been vacant for several years. The proposed development will transform a blighted and underutilized area, simultaneously improve the neighborhood conditions, and provide low to moderate income families access to affordable housing; and

WHEREAS, the LandSpire Group proposal for the site is a new residential community that includes up to 70 units of affordable housing. The proposal includes studios, one, two, and three-bedroom units, with ground level community meeting and green space, commercial space, and surface parking; and

WHEREAS, the subject site has experienced prolonged blight and non-conforming uses. The proposed development will target Compton's dire need for affordable housing for families. Staff is recommending a six (6) month or One-Hundred and Eighty (180) day exclusive negotiation agreement period; and

WHEREAS, LandSpire Group, a real estate development company, was formed in response to the passing of the Opportunity Zone legislation and having deep concerns that communities like the ones its founders were from Josh Childress, a Compton native and Justin Davis, Oakland native were at the highest risk of minimal impact and gentrification. To that end, LandSpire was formed with the interest of the community in mind, with a priority of developing structures that intentionally meet the needs of the minority communities and expand opportunities for residents; and

WHEREAS, LandSpire's advisory board consists of five individuals with over 40 years of experience spanning the private equity, venture capital, and debt financing markets; and

WHEREAS LandSpire development projects include an 86-unit multifamily property in Raleigh, NC; 80-unit multifamily property in Alexandria, IN and a 12-tenant retail property in Santa Ana, CA. They recently broke ground on a 294-unit mixed use multifamily development in Summerlin, Nevada; and

WHEREAS, the City desires to enter into an Exclusive Negotiation Agreement with the LandSpire Group for a period not to exceed six (6) months or 180 days to work out the terms and conditions of a Purchase and Sale Agreement to consummate the sale and disposition of the subject site at 1434 W. Compton Blvd. For a proposed residential development.

**NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE SUCCESSOR
AGENCY OF THE CITY OF COMPTON TO THE COMMUNITY
REDEVELOPMENT AGENCY OF THE CITY OF COMPTON HEREBY
RESOLVES AS FOLLOWS:**

Section 1. That the City Manager, upon the advice and approval of the City Attorney is hereby authorized to enter into an Exclusive Negotiation Agreement with LandSpire Group to work out the terms and conditions of a purchase and sale agreement for disposition and development of certain Agency-owned parcel located at 1434 West Compton Boulevard for a proposed multifamily affordable housing development.

Section 2. That there is no negative fiscal impact to the General Fund with the approval of this resolution.

Section 3. That a certified copy of this Resolution shall be filed in the offices of the City Manager, City Attorney, City Controller, and City Clerk.

Section 4. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2020.

MAYOR OF THE CITY OF COMPTON

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Alita Godwin, City Clerk of the City of Compton, do hereby certify that the foregoing Resolution was adopted by the City Council of the City of Compton, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2020.

That said Resolution was adopted by the following vote, to wit:

AYES:	COUNCIL MEMBERS-
NOES:	COUNCIL MEMBERS-
ABSENT:	COUNCIL MEMBERS-
ABSTAIN:	COUNCIL MEMBERS-

CITY CLERK OF THE CITY OF COMPTON

EXCLUSIVE NEGOTIATING AGREEMENT

This EXCLUSIVE NEGOTIATING AGREEMENT (this “Agreement”) is dated as of April 28, 2020 (the “Effective Date”), and is entered into, by and between the **SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF COMPTON**, a public body (the “SA”) and **OLSON URBAN HOUSING, LLC** a Delaware limited liability company, or its successors and assigns (the “Purchaser”)

R E C I T A L S

A. The SA owns the land in the City of Compton, State of California that is located at 250 N. Central Avenue (also referred to as 14904 Central Avenue) Compton, CA 90220 and further described in Attachment No. 1 (the “Site”).

B. The SA has instructed the SA’s staff to proceed with this Agreement between SA and Purchaser to negotiate on an exclusive basis to establish the terms and conditions of a purchase and sale agreement between the SA and the Purchaser (“PSA”) that would result in the sale of the Site by the SA to Purchaser and the development by the Purchaser on the Site of a residential project consisting of residential three story townhomes.

NOW, THEREFORE, the parties hereto agree as follows:

1. The term of this Agreement shall commence on the date hereof and shall end on the date that is six (6) months or One Hundred and Eighty (180) days thereafter (the “ENA Period”). The Executive Director of SA shall have the authority (in the exercise of his sole discretion) to enter into non- substantial amendments to this Agreement including the extension of the ENA Period, provided they are in writing and signed by both the Executive Director and the Purchaser.

2. Either party may terminate this Agreement if the other party fails to comply with or perform any provisions of this Agreement and fails to cure the default within ten (10) days after written notice from the other party.

3. During the ENA Period, the SA shall not negotiate with any person or entity other than the Purchaser for the sale, lease or development of the Site.

4. The Purchaser shall deliver the materials and information identified on Attachment No. 2 attached hereto to the SA within the times set forth on Attachment No. 2.

5. Throughout the ENA Period, SA staff shall be reasonably available to meet with the Purchaser to discuss the proposed PSA.

6. The Purchaser and the SA understand and agree that neither is under any obligation whatsoever to enter into a PSA. In the event of the expiration or earlier termination of this Agreement, the SA shall be free at the SA's option to negotiate with any persons or entities with respect to the sale, lease and/or development of the Site. In addition, the Purchaser acknowledges and agrees that the SA cannot enter into a binding PSA unless and until the PSA has been approved by the Oversight Board to the SA and, if required, the California Department of Finance.

7. This Agreement may not be assigned by the Purchaser without the prior express

written consent of the SA in its sole and absolute discretion.

8. Any notice, request, approval or other communication to be provided by one party to the other shall be in writing and provided by certified mail, a reputable overnight delivery service (such as Federal Express) or by email (as indicated below) and addressed as follows:

If to the SA: Successor Agency to the Community Redevelopment
Agency of the City of Compton
205 South Willowbrook Avenue
Compton, California 90220
Attn: Craig J. Cornwell, Executive Director
Michael L. Antwine II, Assistant City Manager

**If to the
Purchaser:** Olson Urban Housing, LLC
3010 Old Ranch Parkway, Suite 100
Seal Beach, California 90740-2751
Attn: Todd J. Olson, President

9. This Agreement constitutes the entire agreement of the parties hereto with respect to the subject matter hereof. There are no other agreements or understandings between the parties with respect to the subject matter hereof or any related subject and no representations by either party to the other have been made as an inducement to enter into this Agreement. All prior negotiations between the parties are superseded by this Agreement.

10. This Agreement may not be altered, amended or modified except by a writing executed by all parties.

11. If any party should bring any legal action or proceeding relating to this agreement or to enforce any provision hereof, or if the parties agree to arbitration or mediation relating to this Agreement, the party in whose favor a judgment or decision is rendered shall be entitled to recover reasonable attorneys' fees and expenses from the other, up to a limit of Ten Thousand Dollars (\$10,000). Beyond this limit, each party shall bear its own attorneys' fees and costs incurred in compelling the enforcement of this Agreement. The parties agree that any legal action or proceeding or agreed-upon arbitration or mediation shall be filed in and shall occur in the County of Los Angeles.

12. The interpretation and enforcement of this Agreement shall be governed by the laws of the State of California.

13. Time is of the essence of each and every provision hereof.

14. This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same Agreement.

Signatures follow on next page

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first written above.

PURCHASER:

OLSON URBAN HOUSING, LLC

a Delaware limited liability company

By: _____

Name: Todd Olson,

Title: President of Community Development

By: _____

Name:

Title:

SA:

**SUCCESSOR AGENCY TO THE
COMMUNITY REDEVELOPMENT AGENCY
OF THE CITY OF COMPTON,**

a public body

By: _____

Name: Craig J. Cornwell

Title: Executive Secretary

ATTEST:

Alita Godwin, Secretary

APPROVED AS TO FORM:

By: _____

Damon Brown, General Counsel

ATTACHMENT NO. 1

EXHIBIT "A"

Legal Description of the Land

Real property in the City of Compton, County of Los Angeles, State of California, described as follows:

TEMPLE AND GIBSONS TR POR OF LOT 1 AND M R =32-45-46 UND 5/6 INT POR OF LOT

APN NUMBERS:

6143-011-018 and 6143-011-902

ATTACHMENT NO. 2

MATERIALS TO BE DELIVERED BY PURCHASER

Item	Date Delivered
1. Development budget.	Previously provided by Purchaser
2. Sources and uses of funds for the development.	Previously provided by Purchaser
3. Development schedule, including key milestones.	<u>30</u> days following the Effective Date
5. Bi-weekly status report on the project	Commencing 14 days following the Effective Date

ATTACHMENT NO. 3

SA TASKS

1. Provide to Purchaser all written information regarding the Site (including any Phase I and Phase II environmental reports) that is in the possession of the SA (to the extent not previously delivered to Purchaser) to the extent it is both material and not privileged (under the attorney-client or attorney work product privileged).
2. Obtain an appraisal of the Site (if necessary).
3. Obtain a title report for the Site and deliver a copy thereof to the Purchaser.
4. Prepare and revise drafts of the PSA to the extent reasonably permitted by the negotiations.

ATTACHMENT NO.

1

EXHIBIT A

Legal Description of the Land

PARCEL 1:

LOTS 10, 11, 12, 13, 14, 15, 16, 17, 18, 19 AND 20 AND THE NORTH 18 FEET OF LOTS 32, 33, 34, 35 AND 36, ALL IN BLOCK F" OF TRACT NO. 6627, IN THE CITY OF COMPTON, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 71, PAGE(S) 64 AND 65 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.

EXCEPT THEREFROM 1/12TH OF ALL MINERALS AND RIGHTS IN RELATION THERETO, INCLUDING ALL OIL, GAS, ASPHALTUM AND OTHER HYDROCARBON SUBSTANCES LYING IN

OR UNDER SAID LOTS, 32, 33 AND 34, AS RESERVED BY CAPITAL COMPANY, IN DEED

ALSO EXCEPT FROM LOTS 10 AND 11 1/12TH OF ALL MINERAL RIGHTS IN RELATION THERETO INCLUDING ALL OIL, GAS AND OTHER HYDROCARBON SUBSTANCES LYING IN OR UNDER SAID LAND AS RESERVED IN DEED RECORDED NOVEMBER 12, 1974 AS INSTRUMENT NO. 276 OF OFFICIAL RECORDS,

ALSO EXCEPT AN UNDIVIDED 9/10TH OF ALL OIL, GAS, AND OTHER HYDROCARBON SUBSTANCES AS RESERVED IN DEED FROM T.J. HESTOR, A WIDOWER, RECORDED DECEMBER 1, 1947, AND AS INSTRUMENT NO. 159 AND AS INSTRUMENT NO. 160 AS TO LOT 14.

PARCEL 2

LOTS 21, 22, 23, 24, 26 OF BLOCK "F" OF TRACT NO. 6627, IN THE CITY OF COMPTON, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 71. PAGE(S) 64 AND 65 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.

EXCEPT THAT PORTION OF LOT 25 IN SAID BLOCK "F", DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEASTERLY CORNER OF SAID LOT: THENCE SOUTHERLY ALONG THE EASTERLY LINE OF SAID LOT, A DISTANCE OF 9.49 FEET TO THE BEGINNING OF A CURVE CONCAVE TO THE SOUTHWEST, HAVING A RADIUS OF 10 FEET; TANGENT TO SAID EASTERLY LINE AND TANGENT TO THE NORTHERLY LINE OF SAID LOT; THENCE NORTHWESTERLY ALONG SAID CURVE 15.19 FEET TO SAID NORTHERLY LINE; THENCE EASTERLY LINE 9.49 FEET TO THE POINT OF BEGINNING.

EXCEPT THEREFROM SAID LOT 21, AN UNDIVIDED ONE-HALF INTEREST IN AND TO ALL OIL, GAS AND OTHER HYDROCARBON SUBSTANCES AND BONUSES, CASH, OR OTHERWISE, THE GRANTEE, HIS HEIRS, EXECUTORS, ADMINISTRATORS OR ASSIGNS MAY RESERVE TO OR RECEIVE FOR HIMSELF OR THEMSELVES FROM OR BY REASON OF ANY LEASE THAT HE OR THEY MAKE FOR THE DEVELOPMENT OF OIL, GAS AND OTHER HYDROCARBON SUBSTANCES FROM SAID LAND AND ANY LEASE FOR THE PRODUCTION OF ANY SUCH PRODUCTS

APN: 6142-006-901

Property Address: 1436 W. Compton Blvd. Compton, CA 90220

Attachment 2

MATERIALS TO BE DELIVERED BY PURCHASER

Item	Date Delivered
1. Development budget.	<u>30</u> days following the Effective Date
2. Sources and uses of funds for the development.	<u>45</u> days following the Effective Date
3. Development schedule, including key milestones.	<u>60</u> days following the Effective Date
5. Bi-weekly status report on the project	Commencing 14 days following the Effective Date

ATTACHMENT NO. 3

HSA

TASKS

1. Provide to Purchaser all written information regarding the Site (including any Phase I and Phase II environmental reports) that is in the possession of the HSA (to the extent not previously delivered to Purchaser) to the extent it is both material and not privileged (under the attorney-client or attorney work product privileged).
2. Obtain an appraisal of the Site (if necessary).
3. Obtain a title report for the Site and deliver a copy thereof to the Purchaser.
4. Prepare and revise drafts of the PSA to the extent reasonably permitted by the negotiations.

July 28, 2020

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: CITY MANAGER

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A TWO (2) YEAR PROFESSIONAL SERVICES AGREEMENT WITH AND ESTABLISH A PURCHASE ORDER FOR CALIFORNIA POLICY SOLUTIONS TO PROVIDE STATE LEGISLATIVE AND LOBBYING SERVICES (\$192,000)

SUMMARY

Adoption of this resolution will authorize the City Manager to enter into a two (2) year (i.e. July 1, 2020 through June 30, 2022), professional services agreement with and establish a purchase order in the amount of Ninety Six Thousand Dollars (\$96,000.00) for the first (1st) contract year, with California Policy Solutions for provision of State legislative and advocacy services.

BACKGROUND

On February 19, 2020, the City solicited proposals from experienced and qualified government relations firms to submit written proposals to interact with the Federal, State, and Local government, governmental regulators, and the legislative and regulatory arms of government. On March 12, 2020, the City received proposals from six (6) firms that competitively responded to this request for proposal.

The six (6) responding firms that submitted proposals are as follows:

- California Policy Solutions
- Joe A. Gonsalves & Son
- Kadesh & Associates
- LM Five & Ogilvy Governmental Relations
- The Madison Group
- Townsend Public Affairs (TPA)

The proposals received described how their respective firms envisioned working with the City to address matters in which charter law municipalities necessitate professional assistance before the Federal, state, and local legislatures, individual legislators, and other governmental agencies; including, but not limited to proposing annual strategic advocacy and political engagement plans designed to achieve legislative goals and support City objectives, and to develop a plan for off-session activities and coordinate meetings with legislators for the City's elected officials.

Each firm was evaluated based on the following criteria:

- 25%—Experience with providing charter cities government relations and lobbying services (sufficient response capacity and support/back-up...),
- 20%—Pricing (i.e. rates, financial solvency, savings approach...),
- 15%—Municipal agency reference(s) in California,
- 15%—License, credentials, insurance,
- 15%—Project Team & Management Structure (i.e. technology, training, management reports,...), and
- 10%—Local Hire and/or Local Business Enterprise.

Upon review of the proposal from California Policy Solutions; which received the highest evaluated ratings; staff determined that their firm's experience and unique relationships within the State legislature; along with their intimate knowledge of the City of Compton and its policy goals objectives; make them the most qualified firm to perform State lobbyist services for the City.

STATEMENT OF THE ISSUE

If staff's recommendation is approved, California Policy Solutions will provide professional lobbyist and advocacy services that will represent the City before state and local governmental bodies and representatives by developing and sponsoring rules, bills, and legislative actions in the best interest of the City and assist in the support of legislation that benefits the City and/or opposition of potential detrimental legislative proposals and to identify gridlines for prospective grant funds.

Staff recommends that the City enter into a professional services agreement for a term of two (2) fiscal years; i.e. July 1, 2020 through June 30, 2022 at the annual costs of \$96,000.00 per contract year.

The requested activity of California Policy Solutions is pursuant to working with a lobbyist registered with the Secretary of State, bound by the Political Reform Act, and the regulations of the Fair Political Practices Commission, including compliance with lobbying reporting requirements by filing disclosure reports on behalf of the City.

FISCAL IMPACT

Funds for the first (1st) contract year of the proposed agreement are available in the City Manager's Department Fiscal Year 2020-2021, Account No. 1001-510-000-4269, in the amount of \$96,000.00. Funds for the reminding term of the agreement will be allocated in the 2021-2022 Fiscal Year budget.

RECOMMENDATION

Staff recommends that the City Council approve this Resolution.

**CRAIG J. CORNWELL
CITY MANAGER**

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
AUTHORIZING THE CITY MANAGER TO ENTER INTO A TWO (2) YEAR
PROFESSIONAL SERVICES AGREEMENT WITH AND ESTABLISH A
PURCHASE ORDER FOR CALIFORNIA POLICY SOLUTIONS TO PROVIDE
STATE LEGISLATIVE AND LOBBYING SERVICES (\$192,000)**

WHEREAS, the City is in need of lobbying services to represent the City before state and local governmental bodies and representatives by developing and sponsoring rules, bills, and legislative actions in the best interest of the City; and

WHEREAS, on February 19, 2020, the City solicited proposals from experienced and qualified government relations firms to submit written proposals to interact with the Federal, State, and Local government, governmental regulators, and the legislative and regulatory arms of government; and

WHEREAS, on March 12, 2020, the City received proposals from six (6) firms:

- California Policy Solutions
- Joe A. Gonsalves & Son
- Kadesh & Associates
- LM Five & Ogilvy Governmental Relations
- The Madison Group
- Townsend Public Affairs (TPA)

WHEREAS, the proposals received described how their respective firms envisioned working with the City to address matters in which charter law municipalities necessitate professional assistance before the Federal, state, and local legislatures, individual legislators, and other governmental agencies; including, but not limited to proposing annual strategic advocacy and political engagement plans designed to achieve legislative goals and support City objectives, and to develop a plan for off-session activities and coordinate meetings with legislators for the City's elected officials; and

WHEREAS, on review of the proposal from California Policy Solutions; which received the highest evaluated ratings; staff determined that their firm's experience and unique relationships within the State legislature; along with their intimate knowledge of the City of Compton and its policy goals objectives; make them the most qualified firm to perform State lobbyist services for the City; and

WHEREAS, California Policy Solutions will provide professional lobbyist and advocacy services that will represent the City before state and local governmental bodies and representatives by developing and sponsoring rules, bills, and legislative actions in the best interest of the City and assist in the support of legislation that benefits the City and/or opposition of potential detrimental legislative proposals and to identify gridlines for prospective grant funds; and

WHEREAS, staff recommends that the City enter into a professional services agreement for a term of two (2) fiscal years; i.e. July 1, 2020 through June 30, 2022 at the annual costs of \$96,000.00 per contract year; and

WHEREAS, funds for the first (1st) year of the agreement are available in the City Manager's Department Budget for Fiscal Year 2020-2021.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Manager, on the advice and approval of the City Attorney is hereby authorized to enter into a two (2) year (i.e. July 1, 2020 through June 30, 2022) professional services agreement with California Policy Solutions for provision of State legislative and advocacy services at the cost of Ninety Six Thousand Dollars (\$96,000.00) per contract year

SECTION 2. That funds for the first (1st) contract year of the agreement are available in the City Manager's Department Fiscal Year 2020-2021, Account No. 1001-510-000-4269, in the amount of \$96,000.00. Funds for the reminding term of the agreement will be allocated in the 2021-2022 Fiscal Year budget.

SECTION 3. That a purchase order for the first (1st) year of services rendered in the amount of \$96,000.00 is authorized to be established for California Policy Solutions.

SECTION 4. That a copy of this Resolution shall be filed in the offices of the City Clerk, City Manager, City Attorney, and City Controller.

SECTION 5. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2020.

MAYOR OF THE CITY OF COMPTON

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the forgoing Resolution was adopted by the City Council, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2020.

That said Resolution was adopted by the following vote, to wit:

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-
ABSTAIN: COUNCIL MEMBERS-

CITY CLERK OF THE CITY OF COMPTON



March 12, 2020

Office of the City Clerk
City of Compton
205 South Willowbrook Avenue
Compton, CA 90220
Attention: RFP: Governmental Relations and Lobbying Services

Dear Madame Mayor and City Council Members:

It gives *California Policy Solutions* great pleasure to request the privilege of providing Governmental Relations and Lobbying Services in Sacramento to the historic and emerging City of Compton.

While our firm's name may be new to you, the decades-long commitment, partnership, and services of our Director of Government Affairs, Mel Assagai probably, are not. While with a different firm, he has worked in the Compton Community since 2003 and was the eyes, ears, and representative of the City's interests in Sacramento for the ten years spanning 2008 to 2018. He has never lost his commitment to helping Compton realize its full potential as a vibrant, energetic and increasingly wonderful place to live, work and thrive.

Mel has worked hand-in-hand with the City's Mayor and City Council over the years on numerous policy and economic issues and has also been part of its staunch defense against state policies that threatened its economic or political interests.

Perhaps the best example of his commitment to Compton is the two-year fight he waged in Sacramento to reverse a state policy that was depriving Compton of its residents' property tax revenue intended to pay its employees' retirement benefits under rules governing the dissolution of Community Redevelopment Agencies. Those rules were depriving Compton's taxpayers and the City of some \$7.2 million a year generated from local property taxes. And, the rule was also threatening the City's financial solvency.

It took two years, three different pieces of legislation, overcoming a Governor's Veto, literally dozens of meetings, messages, negotiations, and the creation of a local coalition of cities to recover the City's hard-earned property tax revenue.

It took believing in and working with the City's Leadership, coordinating with the American Federation of State County and Municipal Employees (AFSCME), the Governor's Office, and both Houses of the Legislature to right a wrong that was harming your City. Most of all, it took faith; the belief that the work he was doing was worth the fight and the right thing for the City of Compton.

And, while he is now with our new firm – *California Policy Solutions* – his knowledge of where the leaders and residents of Compton want to take their city has been undiminished.



Through his past work, we have been there at critical moments for the City. Such as when the builders of Gateway Town Center needed the state's permission to move forward on shopping center construction on former Community Redevelop property; and when the city's cardroom – Crystal Casino – needed help fighting for legislation that would protect its contributions to City revenue; or when the City needed to respond to a critical state audit of its operations. He has been battle-tested.

Then there is the importance of showing up in Sacramento when critical decisions are being made. Your presence in Sacramento is critical since discussions in legislators' offices, at legislative or State Budget hearings and even in the hallways may be some of the most consequential, helpful or damaging conversations impacting the City's interests. What the City misses by not having an aggressive presence in Sacramento can be critical to achieving your goals. Virtually every state official impacting your interests – including the Governor and Legislature - are either in the State Capitol or within walking distance of it. Being there is truly half the battle, and we will be there for you.

We know the players, we know the legislative terrain, and we know how earnestly the City wants to drive its dynamic future forward. We want to be your strong partners in all your efforts. We believe we are the right team for Compton.

Please review our record and qualifications in our response to your RFP for Governmental Relations and Lobbying Services and make us your Team in Sacramento.

Sincerely,

Caliph Assagai, Esq.

cc: Mel Assagai, Director of Government Affairs



CALIFORNIA POLICY
SOLUTIONS



RFP Response
City of Compton
Government Relations & Lobbying Services

March 12, 2020

California Policy Solutions
Mel Assagai, Government Affairs Director
500 Capitol Mall, Suite 2350
Sacramento, CA 95814
(916) 806-2336

www.californiapolicysolutions.com

TABLE OF CONTENTS

Page 1 – Table of Contents

Page 2 – The Firm: Background on California Policy Solutions

Page 3 – Qualifications

Page 5 – Key Accomplishments

Page 6 – Fees

Page 7 – Project History: Restoring \$7.2 Million to The City of Compton

Page 9 – Project History: Providing Services to The City of Citrus Heights

Page 10 – Project Team: Mel Assagai, Director of Government Relations

Page 11 – Project Team: Caliph Assagai, Senior Strategist



THE FIRM

California Policy Solutions has extensive experience impacting change and crafting policies that range from corporate, environmental, economic, healthcare, technology, educational and nonprofit public benefits issues. Our consultants have the necessary knowledge, expertise, and understanding required to successfully shape policies in the nation's most powerful state government.

From writing new laws, opposing legislation, implementing strategic result-driven communication campaigns, to impacting policies on state boards and commissions, we thrive on producing the very best results for our clients. Our team's experience speaks for itself, from running powerful public agencies, serving on commissions and state boards, we each continue to impact lives and influence change in our state. Our team includes former local government officials who understand the need for creative but practical solutions to local challenges.

Our firm is experienced in representing Charter Municipalities and General Law cities before the California State Legislature and has produced outstanding results in this area. At a previous firm, our Government Affairs Director helped Compton leverage its Charter City status to achieve distinctions among its other historic cities, and we have also helped newly incorporated municipal law cities achieve successes.

Our knowledge and legislative relationships have enabled us to help cities like Citrus Heights to forge bipartisan relationships in the Legislature during very partisan and adversarial times. Part of the City's challenge was to cause a Democratic State Legislature to understand its obligations to even to Republican-dominated northern Sacramento County communities and to share resources accordingly.

And when a local city like Compton proposes state legislation that benefits it and twenty-one regional cities, impacts hundreds of other cities but is opposed by the Governor; legislative and negotiating skills are paramount. That kind of challenge also requires the ability to work with local public officials. It was the combination of those skills that enabled our Managing Director to secure \$7.2 million **annually** for the City of Compton.

As a firm, we produce enduring results that provide opportunities for our clients and the residents they serve. We know exactly what it takes to produce results for Compton.



QUALIFICATIONS

The proposed scope of work for this project falls directly within our strongest areas of expertise, which will allow us to excel in our representation, strategy, and consulting, and ensure The City is efficient and effective in meeting its policy goals.

Policy Consulting & Strategy

Having the right strategy can be more important than any other element of clients' efforts to generate the changes they seek in California's complex, geographically diverse and highly partisan Legislature. Our experienced strategists help you develop the right strategy and best approaches. We delve into dauntingly complex policies that need to be understood to enable changes. And from policy formulation, sponsored legislation, advocating for your interest, and carrying bills through the legislative process, we help you make sure your voice is heard in the State Capitol.

California Policy Solutions will work to protect The City's interests as well as to actively seek opportunities for state funding through the annual state budget and independent programs developed by the Department of Transportation, Department of Housing and Community Development, CalFire, and the multiple Disadvantaged Communities Programs that provide grant funding to local communities.

Advocacy

In the fast-paced policy making environment that is the California Legislature, you can't afford to miss a beat. Our legislative advocacy services make sure that you are kept abreast of policy changes that may impact The City's interests. We represent clients in committee hearings, assist with the drafting of position letters, and create opportunities for our clients to express their concerns directly to decision-makers.

Collectively, we've worked on hundreds of pieces of legislation for our clients and are highly skilled in navigating the legislative process and using our connections and experience to ensure a positive policy solution.



QUALIFICATIONS

Relationship Building

Our firm is well known within the State Capitol and The City, we leverage our over 60 years of combined experience and multi-generational relationships to connect our clients with the elected and staff level decision-makers that drive policy in California.

We are well known in the State Capitol, in city halls, and in policy circles around the state. We have established strong, lasting relationships at all levels. It is based on these relationships that we are able to draw on our ability to influence the people who matter.

Bill Tracking & Reporting

Tracking and reporting on pending state and federal legislation is a serious matter for us. It is our view that a well-informed Mayor and City Council are best equipped to understand and meet the challenge of policies occurring in both venues.

We employ personal and online mechanisms for knowing, understanding and acting upon policies that can directly or indirectly impact the City. We track these measures and offer recommendations on whether the City should weigh in on them and what positions appear most beneficial to the City.

Often the City's state legislators and those sympathetic to Compton are guided by whether the City is engaged and how it expresses that engagement. We both recommend positions and draft correspondence or public statements that give your positions legislative and public impact.



KEY ACCOMPLISHMENTS

In his past capacity representing The City, our Government Affairs Director, Mel Assagai, produced the following results:

- Achieved return by the state of \$7.2 million a year from previously retained Redevelopment Area Revenue for the City of Compton.
- Enabled the City of Compton to proceed with Shopping Center Commercial Development in former Community Redevelopment areas.
- Enabled City of Compton to protect General Fund Revenue from Crystal Casino – Police, Fire, and Community Development.
- Won Compton \$500,000 Urban Greening Grant from Department of Forestry and Fire Protection (CAL FIRE), under their Urban and Community Forestry Program.



FEES

Our proposed fee for providing comprehensive Government Relations and Advocacy services for The City is \$8,000 per month.



PROJECT HISTORY

Restoring Compton's Taxpayer's Rights and Revenue for Employee Retirement Benefits

In 2014, in the aftermath of Governor Brown's elimination of the state's Community Redevelopment Agencies, Compton was victimized by the ending of Redevelopment by the loss of funding it represented, but more importantly by the way the law resulted in stealing the City's taxpayer-generated revenue for its employees' CalPERS benefits.

It was also a very serious fiscal problem for the City since its reserves were being used to cover the City's contribution to CalPERS in the absence of the revenue otherwise generated by local property tax revenue.

The City asked, while our Director of Government Affairs worked at a previous firm, that he explore ways of persuading the state to cease its taking of local property tax revenue intended for city employee pensions. This was the kind of complex, multifaceted legislation that takes an ability to work with local cities, counties and the state to achieve the desired results.

Working first with then-Senator Roderick D. Wright (D-Compton) and then with Assembly Member Cristina Garcia (D-Bell Gardens), he contacted practically every stakeholder group and the leaders of both Republicans and Democrats and urged them to support our effort to restore the City's revenue.

Locally, he led the development of a 12-city coalition of some of whose cities suffered a similar, if not identical, revenue loss connected to the elimination of Community Redevelopment Agencies. Ensuring that all stakeholders had their needs met, he lobbied for enactment of AB 1450 (Garcia). [Contd.]

PROJECT HISTORY

His strategy included telling the Democrats that they should be supportive of any local community's efforts to ensure that their employees had retirement benefits. He also made that point to Republican legislators but added that they should want to defend local taxpayers' revenue from being taken by the state.

As a result, the bill won a unanimous vote and our bill was placed on the Governor's Desk.

Despite that perfect effort, Governor Brown vetoed AB 1450 because he wanted to restore the local revenue we had targeted but wanted more in the legislation that addressed some of his own concerns, related to redevelopment.

Phase Two

Undaunted, he went to the Governor to work with him on crafting legislation that restored Compton's revenue but that also served to advance the Governor's interests. Working hand-in-hand with the Governor's Office and the American Federation of State, County and Municipal Employees (AFSME) he went back to legislators for their support. The sequel to the previous year's unanimously supported legislation was far more difficult to enact.

The Governor had deliberately included elements he knew would not be acceptable to all the stakeholders, including local communities that had their own complex, sometimes adversarial, relationship with the Brown Administration.

Nevertheless, the dozens of meetings, conferences, messages and lobbying visits culminated in winning passage of SB 107 Local Government Budget Legislation (as part of the State Budget) that restored Compton's locally-generated revenue for employee's CalPERS Retirement Benefits.

PROJECT HISTORY

Services Provided to The City of Citrus Heights

Citrus Heights was incorporated as a General (Municipal) Law City in 1997 and – through the firm for which he then-worked – hired our Government Affairs Director to help it become a represented municipality.

He helped the newly incorporated city achieve success based on his knowledge, strategic planning, and dynamic advocacy. His legislative relationships enabled him to help Citrus Heights forge the bipartisan relationships in the Legislature needed during those very partisan and adversarial times. Another part of the City’s challenge was to cause a Democratic State Legislature to understand its obligations to Republican-dominated, Northern Sacramento County communities like Citrus Heights.

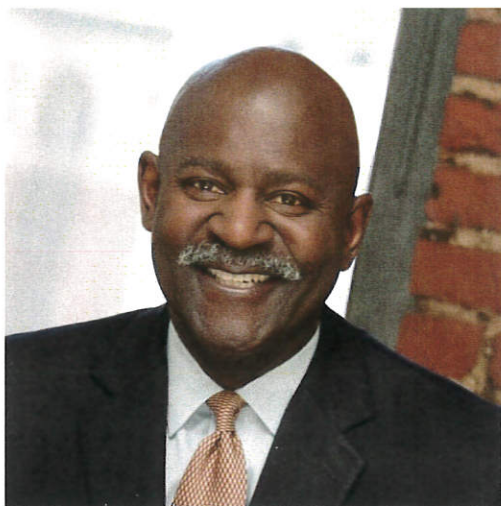
Specifically, he connected the new fledgling city to the resources and benefits of state government. From introducing the Mayor and City Council to the Governor’s Office, State Legislature and Constitutional Officers, he gave Citrus Heights needed presence in Sacramento.

He also helped the Citrus Heights’ leaders understand how the public policy process works and how they could become an influential part of that process to help shape its future. In addition to using his personal relationship among state legislators, he also held workshops and made presentations on pending state legislative or state ballot measure policy proposals.

He also provided the City’s first communications to its local state representatives, its federal authorities and helped forge the bipartisan relationships in Sacramento it would need to prosper.

He focused on state funding for police and fire services, housing issues and capturing public transportation.

PROJECT TEAM



Mel Assagai

Mel Assagai has successfully represented a wide range of public and private organizations, businesses, cities, and individuals before the California State Legislature and government agencies for over twenty-three years. He leads California Policy Solutions government affairs and communications practice where he leverages his unique ability to create and manage strategies that address constantly

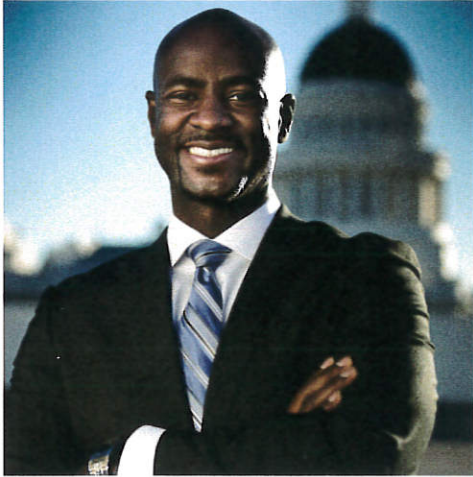
changing public policies and opinions to aid clients in business, industry and government. Mr. Assagai is recognized for his talent in legislative research and planning, bill tracking, public relations, coalition building, and PAC management.

He built his considerable expertise in government and politics while working as Chief Lobbyist and Senior Executive for Governmental Affairs for the State Bar of California and as Chief of Staff and Press Secretary to California Senate President pro Tempore David Roberti.

Mr. Assagai has a Bachelor's Degree in Management and has taught government and communications at the University of California, Davis and California State University, Sacramento respectively.



PROJECT TEAM



Caliph Assagai, Esq.

Caliph Assagai has been engaged in policy advocacy for over 15 years, working in the areas of juvenile and criminal justice, mental health, higher education, transportation and land use, food access and sustainable development. Before joining California Policy Solutions, Caliph was the founder and Principal of Public Interest advocacy, a boutique lobbying firm representing nonprofit organizations before the California State Legislature.

Prior to forming Public Interest Advocacy, Caliph served as the Legislation and Public Policy Director at the National Alliance on Mental Illness (NAMI) California and as the Advocacy Manager at Ubuntu Green, a non-profit organization focused on environmental justice, land use, and sustainable development.

Caliph is a graduate of University of California, Los Angeles (UCLA) School of Law's Class of 2012, where he earned specializations in Public Interest Law and Policy and Critical Race Studies. As a law student, Caliph was honored to be selected as the National Bar Institute's Public Service Fellow. During law school, Caliph gained legal experience through providing direct services to low-income individuals at Legal Services of Northern California on and use and housing issues and assisting with the representation of indigent defendants at the Los Angeles County Public Defender's Office.

Caliph gained an intimate understanding of federal policy and the federal policy making process while serving as the State-Federal Relations Fellowship with the California Institute for Federal Policy Research in Washington, D.C. In this role, Caliph provided legislative analyses and authored articles for the California Congressional Delegation on legislation impacting California related to transportation, housing, climate change and education.

Written Proposal Review - Governmental Relations and Lobbying Services

Due Date: 3/12/2020
Each being the best of 5

	California Policy Solutions	Joe A. Gonsalves & Son	Kadesh & Associates	LM Five & Ogilvy Gov't. Relations	The Madison Group	Townsend Public Affairs (TPA)
Relevant Experience - 25%						
Work with Charter and General Law Cities in CA	5	5	4	4	5	4
Worked within legislative industry	5	5	5	4	5	5
Understands City's vision/business/protocol	5	5	4	4	5	3
Experience is recent (2-3 years)	5	5	5	4	5	5
Capacity, Support & Prioritization Competencies	5	5	4	4	5	5
Economic Development	5	4	2	4	5	5
Pricing - 20%						
Rates	5	5	4	4	3	5
Financial Stability	5	5	5	4	5	5
Financial Solvency	5	5	5	4	5	5
Cost Savings	5	5	4	4	3	4
References - 15%						
Offered reference/testimonials	5	5	5	4	5	5
Has history of punctuality	5	5	4	4	5	5
License, Credentials, Insurance - 15%						
License	5	5	5	4	5	5
Insurance	5	5	5	4	5	5
Credentials	5	5	5	4	5	5
Project Team & Management Structure - 15%						
Technology	5	5	5	4	5	5
Management - State - Federal	5	5	4	4	4	5
Management Reports	5	5	4	4	5	5
Local Hire and/or Local Business Enterprise - 10%						
Local Hire	3	0	0	0	3	0
Local Business	0	0	0	0	2	0
Consultant's Rating Out of 100%	93	89	79	72	90	86
Ranking	1	3	5	5	2	4



Joe A. Gonsalves & Son
PROFESSIONAL LEGISLATIVE REPRESENTATION

COMPANY PROFILE

March 12, 2020

Craig Cornwell, City Manager
City of Compton
205 S Willowbrook Ave
Compton, CA 90220

Dear Mr. Cornwell:

I have enclosed a proposal introducing you and the city of Compton to our firm. Our firm was founded by my father, Joe A. Gonsalves, in 1975. He served as a member of the California State Assembly from 1962 through 1974. Prior to that, he served as a Dairy Valley Council Member including two years as Mayor of the city of Dairy Valley, which is now the city of Cerritos.

In January 1977, I joined the firm after having worked for the California State Senate. Shortly after I joined the firm, we incorporated; and we are now known as Joe A. Gonsalves & Son. The political process in Sacramento is truly complex. In the three plus decades I have been lobbying in Sacramento I have had the opportunity to master such complexities, which enables our firm to be successful when representing our clients on particularly difficult and controversial issues.

In December of 1998, my son, Jason joined our firm to assist with our lobbying efforts. That gave our firm the proud distinction of being the first to have three generations of legislative advocates working on behalf of their clients, which continued until my father passed away in July 2000. Jason has successfully represented our clients before the Legislature and various State Agencies in the areas of local government finance, utilities and commerce, public employees' retirement, workers' compensation, environmental regulation, telecommunications, conflict of interest issues and redevelopment dissolution.

City of Compton
March 12, 2020
Page 2 of 3

In October of 2004, Paul, joined our firm after most recently serving as a legislative aide to former Assemblymember Rudy Bermudez. Prior to working in the Assembly, he received a B.A. in Political Science and a minor in Public Administration from San Diego State University. Paul has successfully represented our clients before the Legislature and various State Agencies in the area of transportation, environmental quality, affordable housing, local governance and telecommunications. Our firm continues the proud tradition of being one of the more prominent and successful firms in Sacramento.

I have enclosed a list of our present clients. As you can see, we represent a large number of cities. We believe our base of client cities has provided us the unique opportunity to work with each member of the Legislature. Recognizing the number of Legislators coming out of local governments, we have established relationships prior to them being elected to the Legislature.

In addition, I have attached an outline of both our legislative and grant funding accomplishments. Please note this is a partial list as it would be impossible for me to fully communicate the level of success, we have enjoyed in representing our clients.

I have attached for your review a copy of our standard contract we have with our existing clients. Please note our contract contains a 30-day cancellation clause, as we are confident in our ability to continue to provide your Agency with an unparalleled level of service.

In our contract we charge a retainer on a monthly basis. Our firm respectfully proposes a monthly retainer of \$4000.00. The retainer is all inclusive of the services we would provide for the City. We do not charge for any additional costs unless you require us to meet outside of Sacramento.

Our contract lists the scope of services we provide for our clients in very general terms. We purposely do this to ensure that each client has the flexibility to request any assistance our clients may require in Sacramento such as setting up meetings with the appropriate legislators, Governor's office or the various state departments. Should you have any changes you would like to make in the contract, please feel free to discuss them with me.

We also represent a very distinguished group of clients other than cities. For example, Long Beach Transit, providing transit services throughout the Long Beach region; and Access Services, the only paratransit service provider in Los Angeles County. In addition, we represent Willdan, which provides professional services to over 400 public sector clients throughout California, Arizona and Nevada. I strongly believe it is this blend of special people who assist us in being as effective as we are.

City of Compton
March 12, 2020
Page 3 of 3

Our firm operates on a very personal and professional level, always working hard to accomplish our clients' goals. The late Senator, Ken Maddy, coined our firm the "Gonsalvi". When asked what he meant by the nickname, Senator Maddy responded, "you're like alumni, when you guys are working an issue you are everywhere". Still today the members of the Legislature refer to us as "the Gonsalvi". **I would recommend you contact any Legislator and ask them about our firm.** In addition, we encourage you to discuss our representation with our clients.

We want you to know that we would be honored to represent the city of Compton as its legislative advocates. Should you have any questions or concerns, please feel free to contact me.

Sincerely,



ANTHONY D. GONSALVES



LEGISLATION	SUBJECT	SUMMARY
<i>AB 1274 (O'Donnell)</i>	Smog check: exemption	Would, beginning January 1, 2019, and except as provided, exempt motor vehicles that are 8 or less model-years old from being inspected biennially upon renewal of registration. The bill would assess an annual smog abatement fee of \$25 on motor vehicles that are 7 or 8 model-years old. The bill would require a certain amount of the fee to be deposited into the Air Pollution Control Fund and to be available for expenditure, upon appropriation by the Legislature, to fund the Carl Moyer Memorial Air Quality Standards Attainment Program. - Signed by the Governor
<i>AB 1250 (Jones-Saywer)</i>	Counties: contracts for personal services	Would establish specific standards for the use of personal services contracts by counties. The bill would allow a county or county agency to contract for personal services currently or customarily performed by employees, as applicable, when specified conditions are met. The bill would exempt certain types of contracts from its provisions, and would exempt a city and county from its provisions. By placing new duties on local government agencies, the bill would impose a state-mandated local program. The bill also would provide that its provisions are severable. - Worked with Author and the bill was amended to remove cities from the bill.
<i>AB 398 (E. Garcia)</i>	California Global Warming Solutions Act of 2006: market-based compliance mechanisms: fire prevention fees: sales and use tax manufacturing exemption.	The California Global Warming Solutions Act of 2006 requires the State Air Resources Board to prepare and approve a scoping plan for achieving the maximum technologically feasible and cost-effective reductions in greenhouse gas emissions and to update the scoping plan at least once every 5 years. The act authorizes the state board to adopt a regulation that establishes a system of market-based declining annual aggregate emissions limits for sources or categories of sources that emit greenhouse gases, applicable from January 1, 2012, to December 31, 2020, inclusive, as specified. This bill would require the state board, no later than January 1, 2018, to update the scoping plan, as specified. - Signed by the Governor
<i>AB 617 (C. Garcia)</i>	Nonvehicular air pollution: criteria air pollutants and toxic air contaminants.	Would require the State Air Resources Board to develop a uniform statewide system of annual reporting of emissions of criteria air pollutants and toxic air contaminants for use by certain categories of stationary sources. The bill would require those stationary sources to report their annual emissions of criteria air pollutants and toxic air contaminants, as specified. - Signed by the Governor
<i>AB 890 (Medina)</i>	Land use: planning and zoning: initiatives	Would require that the city council of a city or the board of supervisors of a county have exclusive authority to adopt or amend a general plan, specific plan, or zoning ordinance, that would convert any discretionary land use approval necessary for a project to ministerial approval; change the land use or zoning designation of a parcel or parcels to a more intensive designation; or authorize more intensive land uses within an existing land use designation or zoning designation. - Vetoed by Governor
<i>SB 649 (Hueso)</i>	Wireless telecommunications facilities	Current federal law recognizes the authority of a state or local government to manage public rights-of-way or to require fair and reasonable compensation from telecommunications providers, on a competitively neutral and nondiscriminatory basis, for the use of public rights-of-way on a nondiscriminatory basis, if the compensation required is publicly disclosed by that government. Current federal law provides that no state or local government has the authority to regulate the entry of, or the rates charged by, a commercial mobile service, but permits a state to regulate the other terms and conditions of commercial mobile services. This bill would provide that a small cell, as defined, is a permitted use, subject only to a specified permitting process adopted by a city or county, if the small cell meets specified requirements. - Vetoed by the Governor
<i>SB 1 (Beall)</i>	Transportation Funding	Would create the Road Maintenance and Rehabilitation Program to address deferred maintenance on the state highway system and the local street and road system. The bill would require the California Transportation Commission to adopt performance criteria, consistent with a specified asset management plan, to ensure efficient use of certain funds available for the program. - Signed by Governor
<i>SB 5 (DeLeon)</i>	California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access For All Act of 2018. (	Would enact the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access For All Act of 2018, which, if approved by the voters, would authorize the issuance of bonds in an amount of \$4,000,000,000 pursuant to the State General Obligation Bond Law to finance a drought, water, parks, climate, coastal protection, and outdoor access for all program. The bill, upon voter approval, would reallocate \$100,000,000 of the unissued bonds authorized for the purposes of Propositions 1, 40, and 84 to finance the purposes of a drought, water, parks, climate, coastal protection, and outdoor access for all program. - Signed by the Governor
<i>SB 130 (Budget)</i>	Local government finance: property tax revenue allocations: vehicle license fee adjustments.	Beginning with the 2004-05 fiscal year and for each fiscal year thereafter, current law requires that each city, county, and city and county receive additional property tax revenues in the form of a vehicle license fee adjustment amount, as defined, from a Vehicle License Fee Property Tax Compensation Fund that exists in each county treasury. - Signed by Governor
<i>SB 568 (Lara)</i>	Primary elections: election date.	Would, beginning in 2019, change the date of the statewide direct primary and the presidential primary to the first Tuesday after the first Monday in March and would continue the requirement that those elections be consolidated. - Signed by Governor

SB 649 (Hueso)	Wireless telecommunications facilities.	Current federal law recognizes the authority of a state or local government to manage public rights-of-way or to require fair and reasonable compensation from telecommunications providers, on a competitively neutral and nondiscriminatory basis, for the use of public rights-of-way on a nondiscriminatory basis, if the compensation required is publicly disclosed by that government. Current federal law provides that no state or local government has the authority to regulate the entry of, or the rates charged by, a commercial mobile service, but permits a state to regulate the other terms and conditions of commercial mobile services. This bill would provide that a small cell, as defined, is a permitted use, subject only to a specified permitting process adopted by a city or county, if the small cell meets specified requirements. - Vetoed by Governor
AB 906 (Cooper)	Sacramento Regional Transit District.	Existing law provides for the creation of the Sacramento Regional Transit District, with specified powers and duties relative to the provision of public transit services and governed by a board of directors. Existing law provides for appointment of directors by member entities, and also provides that a city or county that is not annexed to the district may appoint at least one director as a participating entity if it enters into an agreement with the district that provides, among other things, for payment of the participating entity's proportionate share of the district's cost to provide rail or other districtwide transit services. Existing law, in that regard, provides for the proportionate share of the City of Elk Grove to be determined pursuant to a specified agreement between the city and the district. This bill would repeal those provisions relating to the proportionate share of the City of Elk Grove to be determined pursuant to the specified agreement. - Signed by the Governor
AB 1907 (Daly)	Orange County Fair: sale of state property.	Existing law divides the state into agricultural districts within the boundaries of which agricultural associations may be formed. Existing law creates District 32a from real property commonly known as the Orange County Fair and authorizes the Department of General Services to sell all or any portion of the real property that composes District 32a. This bill would repeal the provision creating District 32a out of the Orange County Fair property and would repeal the provision authorizing the sale of that property by the department. The bill would also repeal the creation of the District 32a Disposition Fund in the State Treasury. - Signed by the Governor
SB 1387 (DeLeon)	South Coast Air Quality Management District Board	This bill also would prohibit a member of the south coast district board from being issued a vehicle from the south coast district for greater than 7 days in a 30-day period if the board member is eligible for a vehicle or vehicle allowance from the local government from which he or she is appointed. - Read 3rd time, refused passage.
AB 229 (Perez)	IFD's	Authorizes the creation of an infrastructure and revitalization financing district and the issuance of debt with 2/3 voter approval. The bill would authorize the creation of a district for up to 40 years and the issuance of debt with a final maturity date of up to 30 years. The bill would authorize a district to finance projects in redevelopment project areas and former redevelopment project areas and former military bases. - Signed by Governor
SB 628 (Beall)	Enhanced IFD's	Authorizes the legislative body of a city or a county, defined to include a city and county, to establish an enhanced infrastructure financing district, adopt an infrastructure financing plan, and issue bonds, for which only the district is liable, upon approval by 55% of the voters; to finance public capital facilities or other specified projects of communitywide significance. The bill would also authorize an enhanced infrastructure financing district to utilize any powers under the Polanco Redevelopment Act. - Signed by Governor
AB 806 (Dodd)	Community development: economic opportunity.	This bill would recast these provisions to instead authorize a city, county, or city and county, with the approval of its legislative body by resolution after a public hearing, to acquire, sell, or lease property in furtherance of the creation of an economic opportunity, as defined. The bill would require the resolution to contain a finding that the acquisition, sale, or lease of the property will assist in the creation of economic opportunity and would require the creation of an economic opportunity to be subject to specified public notice and hearing provisions. - Signed by the Governor
AB 1147 (Bonilla)	Massage Therapy	Would reenact, revise, and recast specified provisions relating to the California Massage Therapy Council to, among other things, establish an interim board of directors to govern the council until September 1, 2015, and provide for the appointment of a new board of directors consisting of 13 members, as specified, whose 4-year terms would begin on that date. - Signed by Governor
AB 1839 (Gotto)	Income Taxes: Qualified motion pictures	Extends the scope of the credits for a qualified motion picture to the applicable percentage of qualified expenditures up to \$100,000,000, would extend the credit to qualified expenditures for television pilot episodes, and would determine an applicable percentage of 25% or 20% for qualified expenditures. This bill would limit the aggregate amount of these new credits to be allocated in each fiscal year to up to \$330 million, and would, subject to a computation and ranking of applicants based on the jobs ratio, as defined, require the California Film Commission to allocate credit amounts subject to specified categories of qualified motion pictures. - Signed by Governor
AB 664 (Williams)	Gold Coast Transit District	Would create the Gold Coast Transit District in the County of Ventura. The bill would provide that the jurisdiction of the district would initially include the Cities of Oxnard, Ventura, Port Hueneme, and Ojai and the unincorporated areas of the County of Ventura. The bill would authorize other cities in the County of Ventura to subsequently join the district. The bill would dissolve the existing joint powers agency known as Gold Coast Transit, and would create the district, on July 1, 2014. - Signed by Governor

AB 1074 (Atkins)	Horse Racing	This bill would, instead of separate allocations to the central and southern zones, establish a maximum of 49 racing weeks per year in the combined central and southern zones. The bill would also require the board to allocate from those weeks a minimum number of weeks to certain racetracks in the central and southern zones that were used to conduct thoroughbred race meetings prior to 2012 and would authorize the board to allocate from those weeks a maximum number of weeks to certain racetracks in the southern zone that were not used to conduct thoroughbred race meetings in the southern zone prior to 2012. - Signed by Governor
AB 1303 (Hall)	Horse Racing : Satellite Wagering	Authorizes the California Horse Racing Board, notwithstanding any other law, to allocate racing days to a fair in the northern zone to be conducted by the fair or, at the request of the fair, to authorize the board to license a racing association that was licensed by the board to conduct racing meetings in California prior to 2010 to conduct live horse racing at the fair during the dates allocated to the fair by the board. - Signed by Governor
AB 1102 (Allen)	Beach Fire Rings	Would require a city or county, including a charter city or charter county, to apply for a coastal development permit to remove or restrict the use of a beach fire ring, as defined, and would require that application to include specified information. The bill would not affect the applicability of a specified provision relating to ambient air quality standards, emission standards, or air pollution control programs or facilities established by the State Air Resources Board or an air pollution control or air quality management district. - Defeated Legislation
AB 2011 (Cooper)	Thoroughbred racing: northern, central, and southern zones: auxiliary offsite stabling, training, and vanning.	This bill would increase the amount that is required to be deducted to an amount not to exceed 2% in the northern, central, and southern zones, and would provide that this amount in the northern zone, if adjusted by the board, may be a different percentage of the handle for different associations and fairs, but only if all the associations and fairs agree to the differing percentages. - Signed by the Governor
AB 1383 (Hernandez)	District-Based Elections	Proposed to permit the legislative body of a city to provide by ordinance, without submitting the ordinance to the voters of the city for approval, for the election of members of the legislative body by district if the voters of the city previously rejected such an ordinance. - Defeated Legislation
AB 2715 (Hernandez)	District-Based Elections	Proposed to permit the legislative body of a city to provide by ordinance, without submitting the ordinance to the voters of the city for approval, for the election of members of the legislative body by district if the voters of the city previously rejected such an ordinance. - Defeated Legislation
AB 1453 (Quirk-Silva)	Southern CA Veterans Cemetery	Requires the Department of Veterans Affairs, in voluntary cooperation with local government entities in Orange County, to design, develop, construct, and equip a state-owned and state-operated Southern California Veterans Cemetery to be located at a specified site in the City of Irvine. Subject to specified requirements described in federal law, the bill would make honorably discharged veterans, their spouses, and eligible dependent children eligible for interment in the cemetery. - Signed by Governor
AB 1513 (Fox)	Residential Property	Allows an owner of residential property in the Cities of Palmdale and Lancaster in the County of Los Angeles or the City of Ukiah in the County of Mendocino, or an agent of the property owner, to register vacant real property with the local law enforcement agency and to execute, under penalty of perjury, a Declaration of Ownership of Residential Real Property. - Signed by Governor
AB 1656 (Dickenson)	Dept. of General Services: State Buildings	Requires, by July 1, 2015, the Department of General Services to complete a long-range planning study of the state-controlled and owned office buildings in the County of Sacramento and the City of West Sacramento, including the headquarters of the State Board of Equalization (BOE), for the management of the state's space needs in the Sacramento region. The bill would require the Director of General Services to issue one or more requests for proposals for the planning, design, construction, and acquisition of facilities recommended by the Legislature based on the planning study. - Signed by Governor
AB 2492 (Alejo)	Community revitalization.	This bill would authorize the calculation to be made with a combination of census tracts and census block groups. The bill would also revise the conditions to require, among other things, an annual median household income that is less than 80% of the statewide, countywide, or citywide annual median household income. The bill would also authorize an authority to carry out a community revitalization plan if the census tract or census block groups within the community revitalization and investment area are within a disadvantage community, as prescribed. - Signed by the Governor
SB 203 (Pavley)	Local Transportation Funds: Ventura County	This bill would repeal the provisions specifically relating to Ventura County and the expenditure of local transportation funds there. This bill would also require the Ventura County Transportation Commission to post on its Internet Web site an annual report for 5 years, beginning September 1, 2014, on transit service within the county. - Signed by Governor

SB 498 (Lara)	Solid Waste: Biomass Conversion	The California Integrated Waste Management Act of 1989 defines "biomass conversion," to mean the controlled combustion used for the production of heat or electricity of specified materials for the purposes of the act. This bill would revise the definition of the term "biomass conversion" to mean the production of heat, fuels, or electricity by the controlled combustion of, or the use of other noncombustion thermal technologies on, those specified materials. - Signed by Governor
SB 510 (Jackson)	Land Use: Mobile Home Parks	Specifies that the results of the survey are to be considered by the local agency in making its decision to approve, conditionally approve, or disapprove the map. The bill would authorize the local agency to disapprove the map if it finds that the results of the survey have not demonstrated the support of at least a majority of the park's homeowners. - Signed by Governor
SB 684 (Hill)	Advertising Displays: Redevelopment project areas	Provides that an advertising display advertising businesses and activities within the boundary limits of, and as a part of, an individual redevelopment agency project, as the project boundaries existed on December 29, 2011, may remain and be considered an on-premises display, until January 1, 2023, if the advertising display meets specified criteria. This bill would authorize, on and after January 1, 2022, the applicable city, county, or city and county to request from the Department of Transportation an extension for good cause, as specified, beyond January 1, 2023, not to exceed the expiration of the redevelopment project area. - Signed by Governor
SB 1046 (Hill)	Driving Under the influence: ignition interlock device.	This bill would extend the pilot program in those counties until January 1, 2019. Effective January 1, 2019, and until January 1, 2026, the bill would make an individual whose license has been suspended for driving a motor vehicle when he or she has a certain blood-alcohol concentration and who is eligible for a restricted driver's license eligible for a restricted driver's license without serving any period of the suspension if the person meets all other eligibility requirements and the person installs an ignition interlock device. - Signed by the Governor
AB 2052 (Gonzalez)	Workers Compensation	Current law designates illnesses and conditions that constitute a compensable injury for various employees, such as California Highway Patrol members, firefighters, and certain peace officers. These injuries include, but are not limited to, hernia, pneumonia, heart trouble, cancer, meningitis, and exposure to a biochemical substances, when the illness or condition develops or manifests itself during a period when the officer or employee is in service of his or her employer, as specified. This bill would expand the coverage of the above provisions relating to compensable injury, to include all peace officers described under specified provisions of law. - Vetoed by Governor
AB 2145 (Bradford)	Electricity: Community Choice Aggregation	Would require solicitations of customers by a community choice aggregator contain, and communication by the community choice aggregator to the public or prospective and existing customers to be consistent with, specified information and would require that the implementation plan filed by a community choice aggregator completely describe certain matter required to be disclosed under existing law. The bill would authorize the Public Utilities Commission to require that a community choice aggregator, when registering with the commission, provide additional information to ensure compliance with basic consumer protection and other rules and other procedural matters. - Vetoed by Governor
AB 2378 (Perea)	Workers Compensation: Disability payments	Current law requires that aggregate disability payments for a single injury occurring on or after certain dates be limited, as provided. This bill would provide that the above-specified leaves of absence without loss of salary are payable in addition to the maximum aggregate disability payments for a single injury that is applicable to all workers. The bill would make these provisions applicable to all claims, regardless of the date of injury. - Vetoed by Governor
SB 721	Horse Racing	This bill would authorize the Los Angeles County Fair, subject to approval by the board, to conduct live racing meetings at another site within or outside of the County of Los Angeles in accordance with specified provisions. - Signed by Governor
AB 1098 (Carter)	Vehicle License Fees: allocation	Reallocates vehicle license fee (VLF) revenues to recently incorporated cities and to cities that annexed inhabited territory. - Vetoed by Governor
SB 214 (Wolk)	Infrastructure financing districts: voter approval: repeal.	Eliminates the voter approval requirement for a city or county to create an infrastructure financing district (IFD) and expands the types of projects that may be financed by an IFD. - Vetoed by Governor
AB 2144 (J. Perez)	Local government: infrastructure and revitalization financing districts.	Expands the types of facilities and projects that can be financed under the infrastructure financing district (IFD) law, reduces the voter threshold for the creation of an IFD and the issuance of bonds for the IFD, authorizes an IFD to utilize the powers provided under the Polanco Redevelopment Act (Polanco Act), and renames IFD law to the Infrastructure and Revitalization Financing District (IRFD) Act. - Vetoed by Governor
AB 46 (J. Perez)	Local Governments: Cities	This bill establishes a uniform disincorporation process for any city with a population of less than 150 persons as of January 1, 2010, and allows that city's respective county board of supervisors to vote to continue the existence of that city within the county's boundaries in certain circumstances. - Defeated Legislation
	Property taxes: TEA formula allocation maintenance or improvement districts: City of Simi Valley	Clarifies how property taxes will be distributed to the City of Simi Valley once the City becomes the successor agency after the dissolution of the City's maintenance district. - Signed by Governor

AB 1484 (Budget)	Redevelopment	This bill is the redevelopment transfer bill for the 2012-13 Budget. It clarifies certain matters associated with the dissolution of RDAs and addresses substantive issues activities, repayment of loans from communities, use of existing bond proceeds, and the disposition or retention of former RDA assets. In addition, the bill includes a variety of measures designed to enhance compliance related to administrative processes, affordable housing. - Signed by Governor
AB 710 (Skinner)	Local planning: infill and Transit-oriented development.	Proposed to establish parking standards for new transit-oriented development. - Defeated Legislation
AB 232 (V. Perez)	Community Development Block Program: Funds	Makes changes to eligibility criteria and the requirements developed and used by the Department of Housing and Community Development to allocate funds under the federal Community Block Grant Program to cities and counties. - Signed by the Governor
AB 904 (Skinner)	Local Government: Parking: Requirements	Prohibits a city or county from requiring a minimum number of off-street parking spaces in transit-intensive areas, according to a specified formula for residential and nonresidential areas. - Defeated Legislation
AB 2231 (Fuentes)	Sidewalks: Repairs	Provides that if a city, county, or city and county has an ordinance in place that requires the local entity to repair sidewalks, a repeal of the ordinance shall become effective only if the repealing ordinance is approved by voters on the measure in a consolidated or general election. Makes these provisions applicable to charter entities. Prohibits such local entities from imposing a fee, charge or assessment, except a voluntary contractual assessment for such repairs, unless the ordinance is repealed. - Defeated Legislation
SB 1386 (A. Lowenthal)	Municipal Water Districts: Water Storage: Groundwater	Prohibits a water district located in a county with a specified population and where at least 80% of the area of the district is included within the boundaries of a water replenishment district from having specified authority relating to the storage of groundwater. - Signed by Governor
SB 827 (Wright)	South Coast Air Quality Management District: CEQA: permits.	Authorizes the South Coast Air Quality Management District (SCAQMD), notwithstanding a superior court decision, to issue emission reduction credits to "essential public services" and exempt facilities or equipment, consistent with SCAQMD rules; adds an urgency clause; and, sunsets the bill on May 1, 2012. - Signed by Governor
SB 886 (McLeod & Lieu)	Management districts: district board	This bill adds an additional seat on the board directors of the South Coast Air Quality Management District for the City of Los Angeles, makes clarifying provisions regarding which cities are represented by which geographical city selection committee, and deletes prohibitions on a member serving more than two consecutive terms as chair on specified air quality management districts. - Signed by Governor
SB 1646 (Padilla)	Air Pollution Fee	Deletes the 2010 sunset date on the South Coast Air Quality Management District's (SCAQMD) authority to impose an additional \$1 fee on motor vehicles that are registered within its district boundaries to fund programs to reduce air pollution from motor vehicles. Increases, from 2.5% to 5%, the amount that SCAQMD may spend on its administrative costs. - Signed by Governor
SBX3 8 (Ducheny)	State and Local Government	Authorizes the continuation of the allocation of tax increment revenues to the Glendora Community Redevelopment agency from its Project Area 3. Currently, the amount of tax increment revenue is limited by a cap adopted by the agency in 1976. This measure provides for annual allocation of the greater of either \$2.6 million or the gross tax increment received in 2007-08 by the agency, commencing in 2008-09 through life of the project. - Signed by Governor
SBX2 16 (Ashburn)	Horse Racing: Licensing fees	Shifts the horse racing industry's \$40 million annual obligation to fund the network of California Fairs from license fees imposed on horse racing wagers to the General Fund. Provides various measures of economic stimulus for the horse racing industry. - Signed by Governor
SB 27 (Hancock)	Local agencies: sales and use tax: reallocation.	Prohibits a local agency from entering into any form of agreement with a retailer that would involve the shifting of any amount of Bradley-Burns local tax proceeds if the agreement results in a reduction in the amount of revenue that is received by another local agency from the same retailer if it is located within that other local agency, and continues to maintain a physical presence and location there. - Signed by Governor
SB 178 (Aanestad)	State property: Department of Forestry and Fire Protection	This bill authorizes the Director of the Department of General Service to sell, lease or exchange approximately three acres of state-owned real property located at 875 Cypress Avenue, in the City of Redding, that is specifically not declared surplus to the State's needs and is currently used by the Department of Forestry and Fire Protection as its Shasta-Trinity Unit Headquarters, for the purpose of consolidating operations on or near the Redding Airport. - Signed by Governor
AB 906 (Hill & Smyth)	Conflict of interest: remote interest in a contract.	Revises the definition of "remote interest" in the existing conflict of interest statute pertaining to government officials in order to allow a government entity to enter into a contract with an investor-owned utility (IOU), if the purpose of the contract is to provide energy efficiency. - Signed by Governor
		Prohibits a local public entity, as defined, from exercising its rights under applicable federal

AB 1221 (Steinberg)	Sales Tax Sharing	Proposed to exchanges a portion of a city's or county's locally levied sales tax revenue for an equivalent amount of property tax revenue from the state. - Defeated Legislation
SCA 4 (Torlakson)	Prop 1A - Local Government	As the chief negotiator for the Assembly Republican Caucus, Assemblymember Keene has repeatedly said "Proposition 1A would not have happened without the Gonsalves firm". Our firm is recognized as the leading contract lobbying firm responsible for brokering the compromise that ensured local governments Bradley-Burns sales tax revenue was Constitutionally protected. Proposition 1A was passed by the California Assembly by a vote of 64-13. It was approved by the California State Senate by a vote of 34-5.- Prop 1A passed with 9,411,198 (83.7%) votes in favor.
SB 709 (Lockyer)	No & Low Tax City Legislation	Guaranteed a minimum share of property taxes to 100 + Cities that did not levy a property tax rate (or levied only a very low rate) prior to Proposition 13. - Signed by Governor
AB 1197 (Brown)	No & Low Tax City Legislation	Allocated an additional 1 cent per year up to 7 cents of the Property Tax to all No & Low Tax Cities. - Signed by Governor
AB 1981 (Huff)	Surplus Property: Chino Valley Unified School District	Authorized the Chino Valley Unified School District to transfer specified surplus property previously acquired from the state, to the City of Chino Hills, in the County of San Bernardino, subject to certain conditions for development of a park. - Signed by Governor
AB 811 (Levine)	Contractual assessments: energy efficiency improvements	Authorized all cities and counties in California to designate areas which city officials and willing property owners may enter into contractual assessments to finance the installation of distributed generation renewable energy sources and energy efficiency improvements.- Signed by Governor
AB 1932 (Smyth)	Simi Valley: public cemeteries	Allows the City of Simi Valley to survey, lay out, own and operate for burial, five or more acres of public land for burial purposes. - Signed by Governor
SB 1646 (Padilla)	South Coast Air Quality Management District: air pollution fee	Deletes the 2010 sunset date on the South Coast Air Quality Management District's (SCAQMD) authority to impose an additional \$1 fee on motor vehicles that are registered within its district boundaries to fund programs to reduce air pollution from motor vehicles. Increases, from 2.5% to 5%, the amount that SCAQMD may spend on its administrative costs. - Signed by Governor
SB 1124 (Loc. Gov. Cmt)	Local Government Omnibus Act of 2008	Specifically defined Access Services (ASI), the transit agency which provides transportation for people with disabilities under the Americans with Disabilities Act (ADA) for Los Angeles County as a public agency under state law. - Signed by Governor
SB 1308 (Cox)	Disaster Assistance	Added the Angora Fire, which occurred in the Lake Tahoe Basin in June of 2007, to the list of disasters eligible for full state reimbursement of local agency costs under the California Disaster Assistance Act (CDAA). - Signed by Governor
AB 1602 (Laird)	Local Government Finance	Reinstated the VLF bump for newly incorporated Cities after Proposition 1A. - Signed by Governor
AB 117 (Cohn)	Tax Equity Allocation formula: County of Santa Clara.	Repeals the 55% cap in Santa Clara County on tax equity allocation (TEA) funding for the county's four no/low-property-tax cities starting in the 2006-07 fiscal year (FY). - Signed by Governor
AB 1342 (Napolitano)	Redevelopment Plans	Allows the Cerritos redevelopment agency to extend the time limits on their plans without making findings of blight. - Signed by Governor
SCR 96 (Karnette)	Intermodal Freight Access	This measure would request the Department of Transportation, in cooperation with the Business, Transportation and Housing Agency, the Trade and Commerce Agency, the California Transportation Commission, and other appropriate parties, to prepare a proposal for a "Global Gateways Development Program" to enhance intermodal freight access. - Signed by Governor
SB 602 (Wright)	Local Use Tax: Leased Vehicles	Requires that for purposes of reporting and transmitting any use tax, with respect to the lease of a motor vehicle, the place of use shall be the city and/or county in which the lessor's place of business is located if the lessor is a new motor vehicle dealer. - Signed by Governor
AB 609 (Margett)	Recycled Water	This bill provided recycled water producers, retail water suppliers, and entities responsible for groundwater replenishment, the ability to cooperate in joint studies to determine the feasibility of providing recycled water service and recycled water for groundwater replenishment, as specified. - Signed by Governor
AB 2023 (Gallegos)	Flood Control and Water Conservation Liability	This bill provided that, until January 1, 2002, neither a public agency that operates flood control and water conservation activities, nor its employees shall be liable for an injury caused by the condition or use of unlined flood control channels or adjacent groundwater recharge spreading grounds. - Signed by Governor.
		This bill, until January 1, 2002, required the State Department of Food and Agriculture

AB 471 (Hertzberg)	Horse Racing	Establishes a racetrack backstretch employee labor relations process; requires the California Horse Racing Board (CHRB) to adopt housing standards for employee housing at racetracks; and, authorizes CHRB to permit racing associations to accept "advanced deposit wagers," as defined. - <i>Signed by Governor.</i>
SB 142 (Boatwright)	Sellers of Travel	This bill would required an educational travel organization, that arranges educational travel programs to enter into a contract with an educational institution containing a specified itemized statement of services prior to arranging an educational travel program. – <i>Signed by Governor</i>
AB 80 (Havice)	Aggregation: Magnolia Power Project	Authorized the cities participating in the Magnolia Power Project to aggregate their electricity loads and provide direct electricity access to their residents on an opt-in basis. - <i>Signed by Governor</i>



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PROJECT FUNDING SECURED BY **JOE A. GONSALVES & SON**

*Partial List

Project Name	Joe A. Gonsalves & Son Client	Grant Amount \$
Proposition 1B Trade Corridor Improvement Fund	Port of Long Beach	299,795,000
State Highway Operation and Protection Program	Port of Long Beach	200,205,000
Statewide Park Development & Community Revitalization Program	City of South Gate	2,000,000
Statewide Park Development & Community Revitalization Program	City of Rosemead	3,134,066
Statewide Park Development & Community Revitalization Program	City of Rancho Cucamonga	3,941,136

Safe Routes to School	City of La Puente	\$664,470
Bruggemeyer Memorial Library	City of Monterey Park	\$8,845,850
Camarillo Library	City of Camarillo	\$15,621,473
Statewide Park Development & Community Revitalization Program	City of Paramount	\$4,580,902

Fairfield Cordelia Library	City of Fairfield	\$4,100,385
Fontana Library	City of Fontana	\$14,900,075
Lawndale Library	City of Lawndale	\$7,300,132
National City Public Library	City of National City	\$11,112,814
Redding - Shasta County Library	City of Redding	\$12,177,532
Victoria Gardens Library	City of Rancho Cucamonga	\$7,752,688
SF Bay to Stockton Ship Channel Deepening Project	Port of Stockton	\$17,500,000
Sacramento River Deep Water Channel Project	City of West Sacramento Port of Sacramento	\$10,000,000
Gateway-Valley Grade Separation	City of Santa Fe Springs	\$25,570,000
Washington Blvd Widening & Reconstruction Project	City of Commerce	\$5,800,000

Gerald Desmond Bridge Replacement	Port of Long Beach	\$250,000,000
Ports Rail System Pier F	Port of Long Beach	\$4,650,000
Ports Rail System Track Realignment	Port of Long Beach	\$23,960,000
Port Rail System Pier B Realignment	Port of Long Beach	\$4,180,000
Port Terminal Island Track Realignment	Port of Long Beach	\$3,790,000
Port Computerized Train Control	Port of Long Beach	\$11,850,000
Reeves Ave Closure and Grade Separation	Port of Long Beach	\$31,180,000
Navy Mole Storage Yard	Port of Long Beach	\$5,930,000

New Cerritos Rail Bridge/Triple Track S. of	Port of Long Beach	\$38,330,000
West Basin road Rail Access Improvements	Port of Long Beach	\$47,560,000
Pier 400 Second Lead Track	Port of Long Beach	\$3,670,000
Sunset Avenue Grade Separation	City of Banning	\$10,000,000
Corridor Logistics Access Project (Cherry Street)	City of Fontana	\$30,773,000
Corridor Logistics Access Project (Citrus Street)	City of Fontana	\$23,600,000

Corridor Logistics Access Project (Riverside Street)	City of Fontana	\$14,096,000
Glen Ridge Apartments	City of Carlsbad	\$5,921,777
CalHome	City of Roseville	\$600,000
CalHome	City of Chino	\$400,000
CalHome	City of Vista	\$600,000
CalHome	City of Redding	\$600,000
CalHome	City of Fairfield	\$600,000
CalHome	City of Yuba City	\$600,000
Palmdale Transit Village	City of Palmdale	\$2,200,000
Santa Barbara Estates, Units 3 & 4	City of Redding	\$132,300
Santa Monica	City of Fairfield	\$1,080,000
Central Station Town Homes	City of Fillmore	\$480,000

Westerner Mobile Home Park	City of Elk Grove	\$250,000
Mountain View Terrace Apartments	City of Beaumont	\$2,960,000
Westview Terrace Apartments	City of Banning	\$2,833,000
CalHome	City of Pomona	\$900,000
CalHome	City of Fairfield	\$900,000
CalHome	City of Simi Valley	\$900,000

Workforce Housing Reward Program	City of Concord	\$324,800
Workforce Housing Reward Program	City of Roseville	\$20,240
Workforce Housing Reward Program	City of West Sacramento	\$54,880
Computers, Vehicles for Sheriff Station	City of Bellflower	\$30,000
Restoration of Camarillo Ranch	City of Camarillo	\$493,000
Cascade Park	City of Monterey Park	\$225,000
Community Center	City of Irwindale	\$150,000
Mae Boyer Park	City of Lakewood	\$750,000
Historic Roseville Project	City of Roseville	\$250,000
Preservation of Camarillo Ranch	City of Camarillo	\$492,605
School Bus Replacement	City of Ventura	\$300,000
Langley Senior Center	City of Monterey Park	\$350,000
La Loma Park Renovation	City of Monterey Park	\$150,000
Sleepy Hollow Community Center	City of Chino Hills	\$250,000
Alternative to Gang Programs	City of Bellflower	\$50,000
Performing Arts Center	City of La Mirada	\$400,000

ERAF Adjustment/Correction	City of Laguna Niguel	\$600,000
Pavement Improvement Program	City of Lakewood	\$700,000
East Ventura Park	City of Ventura	\$250,000
Police Services	City of La Mirada	\$500,000
Sports Complex	City of Redding	\$10,000,000
Youth Facility Improvements	City of Palmdale	\$500,000
Tiger Field Improvements	City of Redding	\$500,000
BOE Use Tax Refund	City of Redding	\$1,500,000
Total Project Grants		\$1,200,868,125



AB 1846

(Salas D) Electricity: low-income ratepayers: smart thermostat device purchases: instant rebates.

Current Text: Amended: 3/10/2020 [html](#) [pdf](#)

Introduced: 1/6/2020

Status: 3/10/2020-From committee chair, with author's amendments: Amend, and re-refer to Com. on U. & E. Read second time and amended.

Location: Assembly U. & E.

Calendar: 3/18/2020 1:30 p.m. - State Capitol, Room 437 ASSEMBLY UTILITIES AND ENERGY, HOLDEN, Chair

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary: Would require each electrical corporation and local publicly owned electric utility to offer to low-income ratepayers in its service territory instant rebates for smart thermostat device purchases, as specified.

AB 1908

(Chen R) Department of Transportation: Homeless Encampment and Litter Program.

Current Text: Introduced: 1/8/2020 [html](#) [pdf](#)

Introduced: 1/8/2020

Status: 2/27/2020-Referred to Coms. on TRANS. and HUM. S.

Location: Assembly Transportation

Calendar:

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary: Would require the Department of Transportation, within its maintenance program, to establish a Homeless Encampment and Litter Program to provide timely abatement and cleanup of homeless encampments on department property and expedited and coordinated access to housing and supportive services. The bill would require the department to coordinate with homeless service provider agencies and to establish homeless adult and family multidisciplinary personnel teams. The bill would require the department, upon receiving a report of a homeless encampment, to deploy a multidisciplinary personnel team to expedite and coordinate access to housing and supportive services for occupants of the encampment.

AB 1937

(Rivas, Luz D) Homeless children and youths and unaccompanied youths: reporting.

Current Text: Amended: 3/9/2020 [html](#) [pdf](#)

Introduced: 1/16/2020

Status: 3/10/2020-Re-referred to Com. on ED.

Location: Assembly Education

Calendar: 3/18/2020 1:30 p.m. - State Capitol, Room 126 ASSEMBLY EDUCATION, O'DONNELL, Chair

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary: Would require a local educational agency to ensure that each school within the local educational agency identifies all homeless children and youths and unaccompanied youths enrolled at the school, create a housing questionnaire, as specified, for purposes of identifying homeless children and youths and unaccompanied youths, and annually provide the housing questionnaire to all parents or guardians of pupils and unaccompanied youths of the local educational agency.

AB 1979**(Friedman D) Foster youth: housing.****Current Text:** Introduced: 1/23/2020 [html](#) [pdf](#)**Introduced:** 1/23/2020**Status:** 3/10/2020-From committee: Do pass and re-refer to Com. on APPR. with recommendation: To Consent Calendar. (Ayes 8. Noes 0.) (March 10). Re-referred to Com. on APPR.**Location:** Assembly Appropriations**Calendar:**

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary: Current law requires county agencies that place children in foster care to conduct an evaluation of the county's placement resources and programs in relation to the needs of children placed in out-of-home care, and specifically requires county placement agencies to examine placements that are out of county and determine the reason the placement was necessary. This bill would additionally require a county placement agency to examine its ability to meet the emergency housing needs of nonminor dependents.

AB 1985**(Rubio, Blanca D) Dependency: victims of human trafficking.****Current Text:** Introduced: 1/23/2020 [html](#) [pdf](#)**Introduced:** 1/23/2020**Status:** 2/27/2020-Referred to Coms. on JUD. and PUB. S.**Location:** Assembly Judiciary**Calendar:** 3/17/2020 9 a.m. - State Capitol, Room 437 ASSEMBLY JUDICIARY, STONE, MARK, Chair

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary: Would explicitly authorize a child who is or was a victim of labor trafficking, and whose parent or guardian has failed or was unable to protect the child, to be adjudged a dependent of the juvenile court. The bill would make various related changes to reflect this expansion, including, among other things, a requirement that the case plan for a child nonminor dependent who is, or who is at risk of becoming, the victim of labor trafficking, document the services provided to address that issue. By expanding county duties, this bill would impose a state-mandated local program.

AB 2054**(Kamlager D) Emergency services: community response: grant program.****Current Text:** Amended: 3/9/2020 [html](#) [pdf](#)**Introduced:** 2/3/2020**Status:** 3/10/2020-Re-referred to Com. on G.O.**Location:** Assembly Governmental Organization**Calendar:** 3/18/2020 1:30 p.m. - State Capitol, Room 4202 ASSEMBLY GOVERNMENTAL ORGANIZATION, GRAY, Chair

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary: Would, until January 1, 2024, enact the Community Response Initiative to Strengthen Emergency Systems Act or the C.R.I.S.E.S. Act for the purpose of creating, implementing, and evaluating the C.R.I.S.E.S. Act Grant Pilot Program, which the act would establish. The bill would require the Office of Emergency Services to establish rules and regulations for the act with the goal of making grants to community organizations operating in a minimum of 10 counties, over 3 years, for the purpose of expanding the participation of community organizations in emergency response for specified vulnerable populations. The bill would require a community organization receiving funds pursuant to the program to use the grant to stimulate and support involvement in emergency response activities, as specified.

AB 2058**(Gabriel D) Income taxes: credits: low-income housing.****Current Text:** Amended: 3/2/2020 [html](#) [pdf](#)**Introduced:** 2/4/2020**Status:** 3/4/2020-Re-referred to Com. on REV. & TAX.**Location:** Assembly Revenue and Taxation**Calendar:**

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoe	Chaptered
1st House				2nd House				Conc.		d	

Summary: The Personal Income Tax Law and the Corporation Tax Law allow various credits against the taxes imposed by those laws. This bill, for taxable years beginning on or after January 1, 2021, and before January 1, 2026, would allow a credit against those taxes to a taxpayer that is transferred, and allocated, credits pursuant to the sale of a multifamily rental housing development or mobilehome park to a qualified developer, as defined, that has received a credit reservation from the California Tax Credit Allocation Committee, in specified amounts. The bill would limit the aggregate amount of credit that may be allocated by the committee to \$500,000,000. The bill would require the credits to be reserved on a first-come-first-served basis.

AB 2137**(Wicks D) Planning and Zoning Law: court orders: housing development projects.****Current Text:** Introduced: 2/10/2020 [html](#) [pdf](#)**Introduced:** 2/10/2020**Status:** 2/27/2020-Referred to Coms. on L. GOV. and H. & C.D.**Location:** Assembly Local Government**Calendar:**

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoe	Chaptered
1st House				2nd House				Conc.		d	

Summary: The Housing Accountability Act, which is part of the Planning and Zoning Law, prohibits a local agency from disapproving a housing development project for very low, low-, or moderate-income households, or an emergency shelter, or condition approval in a manner that renders the housing development project infeasible for development for the use of very low, low-, or moderate-income households, or an emergency shelter, including through the use of design review standards, unless it makes prescribed written findings. The act defines a housing development project for these purposes to mean residential units, mixed-use developments consisting of residential and nonresidential uses with at least two-thirds of the square footage designated for residential use, and transitional housing or supportive housing. This bill would remove the option of a court, when issuing a final order or judgment in favor of a plaintiff challenging the validity of a general plan or mandatory element, to suspend the authority of the city, county, or city and county to issue specified building permits, to grant zoning changes or variances, and to grant subdivision map approvals, for housing development projects, as defined in the Housing Accountability Act.

AB 2168**(McCarty D) Planning and zoning: electric vehicle charging stations: permit application: approval.****Current Text:** Introduced: 2/11/2020 [html](#) [pdf](#)**Introduced:** 2/11/2020**Status:** 3/2/2020-Referred to Com. on L. GOV.**Location:** Assembly Local Government**Calendar:**

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoe	Chaptered
1st House				2nd House				Conc.		d	

Summary: Would require an application to install an electric vehicle charging station to be deemed complete if, 5 business days after the application was submitted, the city, county, or city and county has not deemed the application to be incomplete, as specified. The bill would require an application to install an electric vehicle charging station to be deemed approved if, 15 business days after the application was submitted, the city, county, or city and county has not approved the application through the issuance of a building permit or similar nondiscretionary permit, and the building official has not made findings that the proposed installation could have an adverse impact, as described above, and required the applicant to apply for a use permit.

AB 2174**(Gallagher R) Homeless multidisciplinary personnel teams.****Current Text:** Introduced: 2/11/2020 [html](#) [pdf](#)**Introduced:** 2/11/2020**Status:** 2/27/2020-Referred to Coms. on HUM. S. and P. & C.P.**Location:** Assembly Human Services**Calendar:** 3/24/2020 1:30 p.m. - State Capitol, Room 437 ASSEMBLY HUMAN SERVICES, REYES, Chair

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoe d	Chaptered
1st House				2nd House							

Summary: Current law authorizes a county to establish a homeless adult and family multidisciplinary personnel team, as defined, with the goal of facilitating the expedited identification, assessment, and linkage of homeless individuals to housing and supportive services within that county and to allow provider agencies to share confidential information for the purpose of coordinating housing and supportive services to ensure continuity of care. This bill would additionally authorize 2 or more contiguous counties to jointly establish a homeless adult and family multidisciplinary personnel team.

AB 2366**(Chu D) Pupil health: Trauma, Grief, and Loss Pilot Program.****Current Text:** Introduced: 2/18/2020 [html](#) [pdf](#)**Introduced:** 2/18/2020**Status:** 3/2/2020-Referred to Com. on ED.**Location:** Assembly Education**Calendar:**

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoe d	Chaptered
1st House				2nd House							

Summary: Would, subject to moneys being appropriated by the Legislature for the purposes of the bill, establish the Trauma, Grief, and Loss Pilot Program, to be administered by the State Department of Education. The bill would authorize school districts, county offices of education, and charter schools maintaining grades 9 to 12, inclusive, that meet certain criteria to apply to the department for a one-time multiyear pilot program grant award for the 2021–22 to the 2025–26 school year, inclusive.

AB 2434**(Quirk-Silva D) County government: allocation of state funds.****Current Text:** Introduced: 2/19/2020 [html](#) [pdf](#)**Introduced:** 2/19/2020**Status:** 3/2/2020-Referred to Com. on H. & C.D.**Location:** Assembly Housing and Community Development**Calendar:**

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoe d	Chaptered
1st House				2nd House							

Summary: Would require a county that receives qualified state housing funds, defined to include specified moneys received under various housing programs, to ensure, to the extent practicable and consistent with the terms of any applicable law, equitable distribution of those moneys, as provided. The bill would exclude from these requirements state housing funds received pursuant to a program that requires the county to dedicate moneys received under that program to a particular project.



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73-510 Fred Waring Drive
Palm Desert, CA 92260
Lauri Aylaian, City Manager
(760) 346-0611

CITY OF PALMDALE

38300 Sierra Highway Ste. A
Palmdale, CA 93550-4798
Jim Purtee, City Manager
(661) 267-5100

PARADISE, TOWN OF

5555 Skyway
Paradise, CA 95969
Lauren Gill, Town Manager
(530) 872-6291

CITY OF PARAMOUNT

16400 Colorado Avenue
Paramount, CA 90723-5050
John Moreno, City Manager
(562) 220-2225

CITY OF RANCHO CORDOVA

2729 Prospect Park Drive
Rancho Cordova, CA 95670
Cyrus Abhar, City Manager
(916) 851-8700

CITY OF RANCHO CUCAMONGA

10500 Civic Center Drive
Rancho Cucamonga, CA 91730
John Gillison, City Manager
(909) 477-2700

CITY OF REDDING

777 Cypress Avenue
Post Office Box 496071
Redding, CA 96001
Barry Tippin, City Manager
(530) 225-5095

CITY OF ROSEMEAD

8838 East Valley Blvd.
Rosemead, CA 91770
Gloria Molleda, City Manager
(626) 569-2104

CITY OF ROSEVILLE

311 Vernon Street
Roseville, CA 95678
Dominick Casey, City Manager
(916) 774-5362

CITY OF SAN BERNARDINO

300 "D" Street, 6th Floor
San Bernardino, CA 92418
Teri Ledoux, City Manager
(909) 384-5122

CITY OF SANTA CLARITA

23920 Valencia Blvd. Suite 300
Santa Clarita, CA 91355-2196
Ken Striplin, City Manager
(661) 255-4384

CITY OF SANTA FE SPRINGS

11710 E. Telegraph Road
Santa Fe Springs, CA 90670
Raymond R. Cruz, City Manager
(562) 868-0511 ext. 7510

CITY OF SIGNAL HILL

2175 Cherry Avenue
Signal Hill, CA 90755
Hannah Shin-Heydorn, City Manager
(562) 989-7302

CITY OF SIMI VALLEY

2929 Tapo Canyon Road
Simi Valley, CA 93063-2199
Eric Levitt, City Manager
(805) 583-6701

CITY OF SOUTH GATE

8650 California Avenue
South Gate, CA 90280
Michael S. Flad, City Manager
(323) 563-9503

CITY OF THOUSAND OAKS

2100 Thousand Oaks Blvd.
Thousand Oaks, CA 90280
Andrew Powers, City Manager
(805) 449-2121

CITY OF TORRANCE

3031 Torrance Blvd.
Torrance, CA 90503
LeRoy J. Jackson, City Manager
(310) 328-5310

CITY OF TWENTYNINE PALMS

6136 Adobe Road
Twentynine Palms, CA 92277
Frank Luckino, City Manager
(760) 367-6799

CITY OF VACAVILLE

650 Merchant Street
Vacaville, CA 95688
Jeremy Craig, City Manager
(707) 449-5100

CITY OF VALLEJO

555 Santa Clara Street
Vallejo, CA 94590
Greg Nyhoff, City Manager
(707) 648-4576

CITY OF VICTORVILLE

14343 Civic Drive
Victorville, CA 92393
Keith Metzler, City Manager
(760) 955-1681

CITY OF WALNUT

21201 La Puente Road
Walnut, CA 91789
Robert M. Wishner, City Manager
(909) 595-7543

CITY OF WEST COVINA

1444 West Garvey Avenue, Room 305
West Covina, CA 91790
David Carmany, City Manager
(626) 939-8401

CITY OF WILDOMAR

23873 Clinton Keith Rd, Ste. 201
Wildomar, CA 92595
Gary Nordquist, City Manager
(951) 677-7751

WINDSOR, TOWN OF

9291 Old Redwood Hwy, Bldg. 400
Windsor, CA 95492
Ken MacNab, Town Manager
(707) 838-1000



AGREEMENT

BETWEEN JOE A. GONSALVES & SON
AND THE CITY OF COMPTON

THE CITY OF COMPTON (hereinafter "CLIENT") wishes to engage the services of JOE A. GONSALVES & SON (hereinafter "ADVOCATE"), located at 925 L Street, Suite 250, Sacramento, California, to provide services in legislative advocacy and governmental affairs in matters affecting CLIENT in the State of California.

The purpose of this Agreement is to state the terms and conditions under which ADVOCATE will provide services to CLIENT.

I. ADVOCATE Representative(s):

The following principal(s) of ADVOCATE are designated as being the principal(s) and representative(s) of ADVOCATE authorized to act in its behalf with respect to the work specified in this Agreement and make all decisions in connection with this Agreement:

Anthony D. Gonsalves
Jason A. Gonsalves
Paul A. Gonsalves

The terms and conditions are limited to the following:

II. ADVOCATE's Scope of Services. ADVOCATE agrees to assume and perform the following duties and responsibilities:

- A. Represent THE CITY OF COMPTON in Sacramento in terms of communicating the CLIENT's interests to the appropriate elected representatives, key staff members, state agencies and other individuals as needed.
- B. Develop and maintain good working relationships between the CLIENT and State legislators, legislative staff, and state agencies.
- C. Develop, coordinate and execute the CLIENT's advocacy efforts, including communication with legislative officials and other governmental officials for the purpose of influencing legislation or administrative action.

- D. Review all pertinent legislative bills introduced in the California Legislature and inform the CLIENT of all such legislation affecting its interest and forward weekly a copy of all such bills to the CLIENT. The CLIENT will review and analyze all such legislative bills and inform ADVOCATE, in writing, of its position on such bills the CLIENT wishes to pursue.
- E. Assist in identifying and obtaining state funding available for CLIENT programs and proposed capital projects.
- F. Obtain support, through letters of support and other means, from state legislators and officials for CLIENT grant applications.
- G. Provide a monthly written summary during the legislative session and at other times if warranted that gives updates on pending legislation, state budget, and other relevant issues.
- H. Arrange meetings with legislative representatives or key agency staff and CLIENT representatives.
- I. Attend and provide testimony on behalf of the CLIENT in legislative committee hearings.
- J. Provide support, including advising on briefing papers, talking points, etc., when CLIENT officials are requested to testify before a legislative committee.

III. CLIENT Representative:

“Designee” authorized to act in its behalf with respect to the work and services specified in this Agreement and to make all decisions in connection with this Agreement. Whenever approval, direction, or other actions are required by CLIENT under this Agreement, those actions will be taken by the “Designee”, unless otherwise stated. The “Designee” has the right to designate another Representative at any time, by providing notice to ADVOCATE.

IV. CLIENT’s Duties and Responsibilities:

- A. CLIENT shall analyze and review all legislative bills submitted to it by ADVOCATE and will inform ADVOCATE, in writing, of its position on any and all such bills CLIENT wishes ADVOCATE to pursue.

- B. CLIENT shall, on a timely and continuing basis, apprise ADVOCATE of any specific issues it wishes to have analyzed or pursued by ADVOCATE under this Agreement.
 - C. CLIENT shall, on a timely basis, pay all bills and invoices submitted to it by ADVOCATE.
- V. Effective Date and Term. This agreement shall be from January 1, 2020 to December 31, 2020; unless 30 written notice for termination is furnished by CLIENT or by ADVOCATE.
- VI. Compensation. CLIENT shall pay to ADVOCATE the monthly sum of \$6,000.00 payable in advance on the first day of each month. The total shall not exceed \$72,000.00. ADVOCATE is an independent contractor and shall be responsible for all taxes including but not limited to ADVOCATE's employees' withholdings etc.
- VII. Costs and Expenses. CLIENT shall reimburse ADVOCATE for any travel and/or other expenses directly related to any request by CLIENT for ADVOCATE to participate in any meetings or activities outside of Sacramento.
- VIII. Attorneys Fees and Costs. If any legal action is necessary to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees, costs, and necessary disbursements in addition to any other relief to which such party may be entitled.
- IX. Indemnification.
 - A. Professional Services. In the connection with its professional services, the Contractor shall hold harmless and indemnify CLIENT, and its elected officials, officers, employees, servants, volunteers, and agents serving as independent contractors in the role of city or agency officials, (collectively, "Indemnities"), with respect to any and all damages, liabilities, losses, reasonable defense costs or expenses (collectively, "Claims"), including but not limited to liability for death or injury to any person and injury to any property, to the extent the same out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Contractor or any of its officers, employees, subcontractors, Contractors, or agents in the performance of its professional services under this Agreement. Contractor shall reimburse all reasonable defense costs and expenses, including actual attorney's fees and experts' costs incurred in connection with such defense.

- B. Other Indemnities. In connection with all Claims not covered by Section A, the Contractor shall defend, hold harmless and indemnify the Indemnities with respect to any and all Claims including but not limited to Claims relating to death or injury to any person and injury to any property, which arise out of, pertain to, or relate to the non-professional acts, omissions, activities or operations of Contractor or any of its officers, employees, subcontractors, Contractors, or agents in the performance of this Agreement. Contractor shall defend Indemnities in any action or actions filed in connection with any such Claims with counsel of CLIENT's choice, and shall pay all costs and expenses, including actual attorney's fees and experts' costs incurred in connection with such defense.
 - C. Non-waiver of Rights. Indemnities do not, and shall not, waive any rights that they may possess against Contractor because of the acceptance by CLIENT, or the deposit with CLIENT, of any insurance policy or certificate required pursuant to this Agreement.
 - D. Waiver of Right of Subrogation. Except as otherwise expressly provided in this Agreement, Contractor, on behalf of itself and all parties claiming under or through it, hereby waives all rights of subrogation against the Indemnities, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to activities or operations performed by or on behalf of the Contractor.
 - E. Survival. The provisions of this Section IX shall survive the termination of the Agreement and are in addition to any other rights or remedies which Indemnities may have under the law. Payment is not required as a condition precedent to an Indemnities' right to recover under this indemnity provision, and an entry of judgment against Contractor shall be conclusive in favor of the Indemnities' right to recover under this indemnity provision.
- X. Insurance: ADVOCATE must maintain at its sole expense the following insurance, which will be full coverage not subject to self insurance provisions:
- A. Automobile Liability, including owned, non-owned and hired vehicles, with at least the following limits of liability:
 - 1. Primary Bodily Injury with limits of at least \$500,000 per person, \$1,000,000 per occurrence; and

2. Primary Property Damage of at least \$250,000 per occurrence; or
 3. Combined single limits of \$1,000,000 per occurrence.
- B. General Liability including coverage for premises, products and completed operations, independent contractors/vendors, personal injury and contractual obligations with combined single limits of coverage of at least \$1,000,000 per occurrence.
- C. Professional liability insurance – Not Applicable.
- D. Workers' Compensation with limits as required by the State of California and Employers Liability with limits of at least \$1,000,000.
- E. The insurance provided by ADVOCATE will be primary and non-contributory.
- F. CLIENT, must be named as additional insured under the general liability policies.
- G. ADVOCATE must provide certificates of insurance and/or endorsements to the THE CITY OF COMPTON before the commencement of work.
- H. Each insurance policy required by this Paragraph must contain a provision that no termination, cancellation or change of coverage can be made without thirty days notice to CLIENT.
- XI. Governing Law. This Agreement shall be governed by the laws of the State of California.
- XII. Entire Agreement/Severability. This Agreement has six (6) pages. It constitutes the entire Agreement between parties regarding its subject matter. If any provision of this Agreement is held by any court to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force and effect.
- XIII. Notice of Termination.
- A. 30-Day notice of termination under this Agreement by ADVOCATE shall be given to CLIENT by certified mail to the following address:

CRAIG CORNWELL, CITY MANAGER
THE CITY OF COMPTON
205 S WILLOWBROOK AVE
COMPTON, CA 90220

- B. 30-Day notice of termination under this Agreement by CLIENT shall be given to ADVOCATE by certified mail at the following address:

Joe A. Gonsalves & Son
925 L Street, Suite 250
Sacramento, CA 95814.

- XIV. Amendments. The Agreement may be modified or amended only by a written document executed by both ADVOCATE and CLIENT.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as follows:

JOE A. GONSALVES & SON

DATED: _____ BY _____

The City of COMPTON

DATED: _____ BY _____



**Lobbying Firm
Activity Authorization**

(Government Code Section 86104)

Check *one* box, if applicable

☒ **Lobbyist Employer**
(Gov. Code Section 82039.5)

☐ **Lobbying Coalition**
(FPPC Regulation 18616.4)

Type or Print in Ink

Legislative Session

2019-2020

(Insert Years)

Page 1 of 2

**CALIFORNIA
FORM 602**

FAIR POLITICAL PRACTICES COMM.

For Official Use Only

NAME OF FILER:

City of Compton

BUSINESS ADDRESS: (Number and Street)

(City)

(State)

(Zip Code)

205 South Willowbrook Avenue Compton CA 90220

MAILING ADDRESS: (If different than above.)

EFFECTIVE DATE:

TELEPHONE NUMBER:

(310) 605-5500

FAX NUMBER: (Optional)

()

E-MAIL: (Optional)

I hereby authorize Joe A. Gonsalves & Son

(Name of Lobbying Firm)

925 L Street, Suite 250, Sacramento, CA 95814

(Business Address)

to engage in the activities of a lobbying firm (as defined in California Government Code Section 82038.5 and 2 Cal. Code of Regs. Section 18238.5) on behalf of the above named employer.

If you are authorizing another lobbying firm to lobby on behalf of your firm's client(s), provide the name(s) of the client(s) below. (It is not necessary to complete the Nature and Interests section.)

NAME OF SUBCONTRACTED CLIENT:

NAME OF SUBCONTRACTED CLIENT:

NAME OF SUBCONTRACTED CLIENT:

NAME OF SUBCONTRACTED CLIENT:

VERIFICATION

I have used all reasonable diligence in preparing this Statement. I have reviewed this Statement and to the best of my knowledge the information contained herein is true and complete.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on _____
DATE

By _____
SIGNATURE OF RESPONSIBLE OFFICER

Name of Responsible Officer Craig Cornwell
PRINT OR TYPE

Title City Manager

Lobbying Firm Activity Authorization

SEE INSTRUCTIONS ON REVERSE

Type or Print in Ink

CALIFORNIA
FORM 602
FAIR POLITICAL PRACTICES COMM.

NAME OF FILER:

City of Compton

Page 2 of 2

Nature and Interests of Lobbyist Employer

Check one box only:

- ☐ INDIVIDUAL (Complete only Parts A and E) ☐ BUSINESS ENTITY (Complete only Parts B and E) ☐ INDUSTRY, TRADE OR PROFESSIONAL ASSN. (Complete only Parts C and E) ☒ OTHER (e.g., lobbying coalition) (Complete only Parts D and E)

A. Individual

1. Name and address of employer (or principal place of business if self-employed):

2. Description of business activity in which you or your employer are engaged:

B. Business Entity

Description of business activity in which engaged:

C. Industry, Trade or Professional Association

1. Description of industry, trade or profession represented:

2. Specific description of any portion or faction of the industry, trade, or profession which the association exclusively or primarily represents:

3. Number of members in association (check appropriate box)

☐ 50 OR LESS (provide names of all members on an attachment.)

☐ MORE THAN 50

D. Other

1. Statement of nature and purposes:

Local government - Serving the best interests of the citizens of the City of Compton.

2. Description of any trade, profession, or other group with a common economic interest which is principally represented or from which membership or financial support is principally derived:

E. Industry Group Classification

Check one box which most accurately describes the industry group which you represent. See instructions on reverse.

- ☐ AGRICULTURE ☐ LEGAL
☐ EDUCATION ☐ PUBLIC EMPLOYEES
☒ GOVERNMENT ☐ POLITICAL ORGANIZATIONS
☐ HEALTH ☐ UTILITIES
☐ LABOR UNIONS ☐ OTHER: _____

(Describe in detail)

BUSINESS (Check one of the following sub-categories.)

- ☐ ENTERTAINMENT/RECREATION ☐ OIL AND GAS
☐ FINANCE/INSURANCE ☐ PROFESSIONAL/TRADE
☐ LODGING/RESTAURANTS ☐ REAL ESTATE
☐ MANUFACTURING/INDUSTRIAL ☐ TRANSPORTATION
☐ MERCHANDISE/RETAIL ☐ OTHER: _____

(Specific Description)

CITY OF COMPTON

PROPOSAL FOR

GOVERNMENTAL RELATIONS AND LOBBYING SERVICES

Submitted by

KADESH & ASSOCIATES

March 10, 2020

KADESH & ASSOCIATES

Contact: Mark Kadesh, President
230 Second Street, SE
Washington, DC 20003
202-547-8800

KADESH & ASSOCIATES

March 10, 2020

Office of the City Clerk
City of Compton
205 South Willowbrook Avenue
Compton CA 90220

Dear Mr. Jones,

On behalf of *Kadesh & Associates*, we are pleased to submit our proposal to provide the City of Compton with Governmental Relations and Lobbying Services. We have been pleased to represent the City for the last few years and hope to continue doing so.

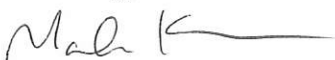
Kadesh & Associates is a top-ranked, bipartisan federal advocacy firm, recognized for its track record of success and accomplishments in representing California interests before Congress and the Administration. With our substantive expertise in federal funding, transportation and infrastructure, air quality, sustainability and the environment, and other policy issues facing southern California, and our extensive contacts within the California delegation and Congressional and regulatory staff, *Kadesh & Associates* is exceptionally well positioned to continue to provide effective representation and advocacy services for the City of Compton.

For the purposes of representing the City of Compton, Mark Kadesh, President of *Kadesh & Associates*, would continue to serve as the primary point of contact assisted by Chris Kierig and Dave Ramey, both of whom are Principal Consultants at *Kadesh & Associates*. Each member of our team has extensive experience on Capitol Hill as well as considerable experience providing federal advocacy services for California cities and public agencies after leaving the Hill. Our proposed bipartisan team has been acknowledged consistently by Members of Congress and key Congressional aides and lobbyists as one of Washington's most effective lobbying firms (The Hill, Bloomberg Government).

I will serve as the Prime Contact for this proposal and I can be reached at (202) 547-8800 or by email at Mark@KadeshDC.com. Our Website is: www.KadeshDC.com. Our offices are located in the heart of Capitol Hill at 230 Second Street SE, Washington, DC 20003.

If you have any questions or if you require additional information, please do not hesitate to contact me. We appreciate your consideration of our team to continue to provide government relations and lobbying services for the City of Compton.

Sincerely,



Mark Kadesh
President

**CITY OF COMPTON PROPOSAL FOR
GOVERNMENTAL RELATIONS AND LOBBYING SERVICES**

KADESH & ASSOCIATES

TABLE OF CONTENTS	Page
A. Executive Summary	3
B. Scope of Work & Technical Approach	5
C. Firm Qualifications and Experience.	10
D. Key Personnel Qualifications and Experience.	12
E. References	15
F. Capitol Hill Offices and Meeting Facilities.	17
APPENDIX A: Resumes	

CITY OF COMPTON PROPOSAL FOR GOVERNMENTAL RELATIONS AND LOBBYING SERVICES

KADESH & ASSOCIATES

EXECUTIVE SUMMARY

Kadesh & Associates is a top-ranked, bipartisan federal advocacy firm, recognized for its track record of success and accomplishments. Our firm is unique in specializing in advocating for California interests and has been very successful in representing California General Law and California Charter City public entities before Congress and the Administration. Our highly respected, bipartisan team has been recognized by The Hill newspaper for seven consecutive years as one of Washington's most effective lobbying firms. Bloomberg Government recently ranked *Kadesh & Associates* in the top 15 performing lobbying groups, among nearly 2,000 competitors. Members of our firm have proven themselves to be strategic, smart and capable, garnering a stellar reputation in strategically working both sides of the Capitol and the California delegation.

We also have extensive experience and success working effectively with the Executive Branch, government agencies and regulatory bodies in advancing our clients' priorities. Based on our bipartisan experience on Capitol Hill, we know when and how to move our clients' priorities by leveraging our issue expertise, policy experience and strategic partnerships and relationships with the California Congressional delegation, members of the House and Senate leadership, key committee staff and with the Administration. We have considerable experience working with Senators Kamala Harris and Dianne Feinstein, Majority Leader Nancy Pelosi as well as members of the southern California delegation, including Representatives Nanette Baragan, Grace Napolitano, Alan Lowenthal, Karen Bass, Ted Lieu, and Judy Chu. We have also worked closely with the Department of Transportation, the Environmental Protection Agency, the Federal Transit Administration, and other federal agencies on funding, administrative, regulatory and policy matters.

Our firm's success has been largely based on working closely with our clients to establish clear priorities and developing and implementing effective legislative and regulatory strategies to achieve those goals. Our clients are often their own best advocates, so we aim to position our clients to reach the most appropriate audience at the most opportune time with the most effective message. Consequently, if retained by the City of Compton, we propose to utilize this strategy.

Combined, *Kadesh & Associates'* team has more than seven decades of legislative and advocacy experience both on and off the Hill. This includes extensive work on issues important to southern California and California cities, such as federal funding, transportation and infrastructure, air quality, clean water, and other environmental issues. We have direct experience working on the policies and politics related to these issues as senior Congressional staffers and later as federal advocates providing advocacy services before Congress and the

Administration. With our in-depth knowledge of federal funding and policy issues facing southern California and our extensive contacts within the California delegation and Congressional and regulatory staff, *Kadesh & Associates* is exceptionally well positioned to continue to provide effective federal representation and advocacy services for the City of Compton.

We are confident that we have an established track record in providing all the required political, strategic and technical services to represent the City of Compton effectively at the federal level.

This proposal provides an overview of our proposed approach to representing the City of Compton and to ensure our success at the federal level. It also highlights our team's extensive experience in working on relevant issues, as well as the considerable policy and legislative expertise of *Kadesh & Associates'* proposed team.

Our proposal describes our team's general approach to advance our clients' federal goals by aggressively employing the following strategies: 1) Timely Intelligence Gathering and Communications; 2) Identification of Strategic Priorities and Development of Advocacy Plans; 3) Raising Congressional and Regulatory Awareness and Maintaining Strategic Partnerships; and 4) Developing Effective Advocacy Communications and Materials. Building on these principles, we outline our specific strategies for developing an effective partnership with the City of Compton and providing expert representation.

SCOPE OF WORK & TECHNICAL APPROACH

With our extensive policy and legislative experience, substantive expertise in issues impacting California cities, and strong relationships with Members of Congress and Administration officials and federal regulatory agencies, *Kadesh & Associates* is exceptionally well positioned to help develop and advance the City of Compton's legislative and regulatory goals. The Scope of work outlines tasks we each routinely execute for our clients. Additionally, our extensive experience with our current clients helps foster a keen understanding of how Congressional and Administrative actions may impact southern California.

The *Kadesh & Associates*' proposed team of key personnel proposed for this contract has considerable experience working as senior Congressional staffers, including extensive experience in the House and the Senate. This knowledge and first-hand experience have positioned us to be able to readily understand and navigate the steps needed to satisfy federal and Congressional interests pertaining to specific projects for our clients. Consequently, we are in an excellent position to monitor, analyze and advise on policy, regulatory and legislative developments and issues affecting the southern California's interests.

Shrewd strategy development and diligent implementation is central to our success. We work closely with our clients to formulate clear strategic priorities. We then aggressively develop and execute results-oriented strategies to achieve our clients' federal advocacy and funding goals.

Our experience has shown that there are several critical elements that, when combined, create the most effective federal advocacy agenda and implementation strategy:

- ***Timely Communications, Intelligence Gathering and Feedback.*** Developing an efficient communications system between the City of Compton and the team will be essential. We recommend scheduling regular conference calls to discuss current events and issues; and using regular, on-going e-mail reports and telephone communications for issue-specific topics and concerns which arise. It has been our experience that scheduled communications provide a forum for regular exchange of information and for *Kadesh & Associates* to provide intelligence reporting regarding on-going activities and new developments for immediate feedback and consideration related to the City of Compton's priority issues. Weekly conference calls are also an important mechanism to share information and strategize. In addition to regularly scheduled calls and monthly reports, we would plan to have close, on-going phone and email contact with the City of Compton's government relations team to discuss and advance strategic priorities as issues arise – to ensure we take advantage of all opportunities to advance the City of Compton's policy goals in Washington.
- ***Identifying Strategic Priorities/Opportunities and Developing Advocacy Action Plans.*** The development of clear priorities within the City of Compton's legislative and regulatory policy platforms will be critically important to continue to advance the City of Compton's policy agenda and priorities. Given southern California's considerable size and unique needs, we will work closely the Government Relations team to identify federal opportunities to address its needs as well as craft a legislative and regulatory strategy to advance key policy initiatives. Some of the policy initiatives will require interaction with the Administration and

agency officials. *Kadesh & Associates* will work closely with the City of Compton and give thoughtful consideration to the best methods of moving policy initiatives in the legislative and regulatory arenas (e.g., as amendments or stand-alone measures). The results of the past election and subsequent democratic takeover of the House will be a determining factor in what sort of legislation or administrative actions occur over the course of the next year. Setting clear priorities as soon as possible puts the City of Compton in the best position to move forward.

- ***Raising Congressional/Regulatory Awareness and Maintaining Strategic Partnerships.*** Strengthening the City of Compton's profile with key Congressional offices and Administration/Regulatory officials will be a central focus of the team's efforts. Almost all of southern California's House delegation is in the majority. The City of Compton should have a clear plan of how to maximize this position and leverage Members to move its legislative and regulatory agendas. Actively maintaining and developing strategic, bipartisan partnerships and strong relationships with coalitions and other advocacy groups will also be an important focus.
- ***Developing Effective Advocacy Communications and Materials.*** All the members of *Kadesh & Associates'* team of consultants have extensive experience – both on and off the Hill – in drafting legislative language, Congressional statements, letters, and position papers. We have been highly successful in working closely with our clients to develop effective and concise position statements and communications in a timely manner to advance their legislative and regulatory priorities and goals.

A major strength of the *Kadesh & Associates* team is our ability to translate highly complex issues affecting our clients into clear, understandable, and compelling points for Congressional staff and members. This is vitally important to ensure our clients' policy messages and key take home points are understood and embraced. Since our lobbying targets are extremely busy, it is imperative that we communicate clearly and effectively about issues affecting our clients and any help we may be requesting from Capitol Hill or the federal government. This expertise is invaluable in developing effective federal advocacy communications and strategies.

We work closely with our clients, not only to thoroughly respond to problematic legislative and regulatory proposals, but also to develop strategies and proactive policies which we pursue aggressively on our client's behalf.

SCOPE OF WORK

We have thoroughly reviewed the Scope of Work and company qualifications outlined in the RFP and feel confident that with our extensive policy and legislative experience, substantive expertise in issues impacting California cities, and strong relationships with Members of Congress and Administration officials and federal regulatory agencies, *Kadesh & Associates* is exceptionally well positioned to help develop and advance the City of Compton's legislative and regulatory goals. The Scope of Work outlines tasks we each routinely execute for our clients.

Additionally, our extensive experience with our current clients helps foster a keen understanding of how Congressional and Administrative actions may impact southern California and California Charter Cities.

Strategy. Shrewd strategy development and diligent implementation is central to our success. We work closely with our clients to formulate clear strategic priorities. We then aggressively develop and execute results-oriented strategies to achieve our clients' federal advocacy and funding goals. If retained, we would recommend getting started with a strategy session with City officials and staff to identifying City priorities and start mapping out a path forward for each. This session would assist the City in the development and implementation of its legislative agenda, key proposals, and policy positions at the federal level. Any strategy would involve hosting meetings during Congressional recesses and setting up timely meetings with legislators for City officials

Tracking and Reporting. *Kadesh & Associates* regularly tracks legislation – including appropriations bills, tax measures, and authorizing bills – as a matter of course for all of its clients. In fact, we closely monitor Congressional and Executive branch developments daily in order to keep our clients apprised of how they might impact their legislative platforms and regulatory goals. A crucial step here is establishing clear priorities and providing the California delegation members and staff with useful and timely information. *Kadesh & Associates* strives to work closely with our clients to act as proactively as possible, seeking to strategically drive the agenda on behalf of our clients. With clearly delineated priorities and supporting materials, including draft legislation and regulatory proposals, the City will be able to have a greater impact on the policies being considered by Congress and the Administration. This forward-thinking approach has been very successful for *Kadesh & Associates* and we would propose this approach if retained by the City of Compton.

Throughout the year, *Kadesh & Associates* will seek to cultivate our well-established contacts to help gather intelligence about Congressional plans, Administration actions, as well as any other policies that could impact the City of Compton. This includes regulatory issues being considered by the Departments of Transportation, Commerce, and Homeland Security as well as the Environmental Protection Agency. Our routine, ongoing discussions with Congressional staff help us identify opportunities for the City to proactively influence policies coming out of Washington. These discussions also help us pinpoint areas where we may need to play defense and protect against bills and policies that could adversely impact southern California. In addition to weekly meetings, we will provide written monthly status reports for the City of Compton, highlighting upcoming and pending legislation and regulatory issues and reporting on and analyzing other current policy issues as they arise. The issues we would follow for the City would include:

- Arts/Culture, and entertainment
- Aviation
- Environment, energy, natural resources
- Finance administration, revenue sources, taxation reform & revenue needs
- Housing, community, and economic development
- Infrastructure, transit, and mobility

- Land Use, zoning
- National Pollutant Discharge Elimination System (NPDES), Clean Water Act
- Public contracting/personnel matters/prevaling wages
- Public safety/emergency management and operations
- Public Utilities/franchises
- Recreation, open space

Kadesh & Associates would also provide two City Council Meeting presentations at the beginning and end of session and deliver an annual report final written report and in-person presentation at the end of legislative session.

Legislative and Regulatory Advocacy. As stated earlier, developing an effective federal advocacy strategy with clearly defined goals is essential to the success of Compton’s advocacy program. To initiate this Scope of Work, we would propose meeting in person with City officials and Governmental Relations team to discuss its legislative and regulatory priorities for the upcoming year. This will allow us to identify the key issues of importance and discuss firsthand how the policies coming out of Washington may impact the City. Importantly, this meeting will also help us identify the City’s highest priority policy initiatives and develop its strategic advocacy plans to advance its Federal advocacy goals. It will also facilitate developing the proper framing of our message when meeting with members of Congress and regulatory agencies and their staff. As policy and political environment changes occur in Washington and the state, we will continue to revisit and adapt the City’s strategic priorities and advocacy goals to ensure they meet Compton’s highest priority needs.

Relationship Building. Utilizing our expert knowledge of the legislative process, *Kadesh & Associates* will advise the City regarding the consequences of getting involved in a specific issue or bill, the best time to engage, and the best overall strategic plan for advancing Compton’s interests and policy goals. Our approach is that it is better to submit our priorities as soon as possible while a bill is being drafted, as opposed to trying to change a bill that has already been introduced. We will arrange meetings with key members and staff and pertinent federal and agency officials when dealing with issues of importance to the City. We will, as necessary, prepare briefing materials, provide briefings, and arrange appointments for City officials and staff. To facilitate this, *Kadesh & Associates* has been fortunate in maintaining excellent working relationships with key officials within the Administration and members of California delegation, including Senators Dianne Feinstein and Kamala Harris, as well as the southern California delegation, including Representatives Nanette Barragan, Grace Napolitano, Alan Lowenthal, Norma Torres, Karen Bass, Jimmy Gomez, and Judy Chu.

Kadesh & Associates will maintain close, regular contact with Compton’s Government Relations team to ensure we stay abreast of and understand the key issues facing the City. This contact is especially imperative in the context of tracking legislation in Congress as well as regulatory proposals that could affect southern California. We work closely with the City of Compton to develop viable paths forward for priority issues. For example, a few of the City’s priorities relate to securing federal transportation funding, land use issues, and clean water. While these are important to Compton, they are not unique to Southern California. We anticipate being able to use our entire Congressional delegation to raise these as issues, announce Compton’s goals, and

work collectively to achieve these goals. This includes Hill visits, meetings with Administration officials, drafting letters and testimony, and working with like-minded coalitions like the CBC, CHC, the Conference of Mayors, and the League of Cities.

Our close communication and counsel to senior management is especially important in ensuring we optimally prioritize all the key issues and opportunities that could affect Compton and help advance its policy goals. Decisions regarding how and when to move a client's issues are made by working closely with our clients and determining which path forward has the highest likelihood of success. This could mean creating stand-alone legislation, working an amendment to legislation, or using Congress to influence Administration actions. Clearly, every situation is different, and we work will diligently to pursue unique and achievable solutions to address your needs.

In order to implement an effective federal advocacy, it will also be vitally important for *Kadesh & Associates* to work with Compton's Government Relations staff in developing supporting informational materials and documents relating to the key priorities and critical policy issues facing the City. These communications include legislative language, statements, Congressional briefings, hearing testimony, and legislative correspondence as needed by our Congressional and regulatory contacts. As described above, our team has considerable expertise in developing effective federal advocacy communications and strategies.

Establish and Maintain an Active Presence. Compton is already well known in Washington. We would work to augment that presence with technical expertise and political experience to make the City's priorities more relevant to day-to-day activities in Washington. We would work with the Government Relations staff to develop clear, well-articulated and supported, priorities to establish credibility on the Hill and with the Administration. This approach has worked well with other clients and we anticipate it being an effective way to move Compton's agenda in Washington.

Federal Budget and Grant Opportunities. We have a very strong track record with the Congressional appropriations process. All three members of *Kadesh & Associates'* team have worked previously for appropriators in senior positions. We use this insight to maximize opportunities for our clients. In appropriations, as with almost everything on Capitol Hill, strong priorities and a clear message form an excellent starting point. The next step is to identify – or create – appropriations accounts to address those needs. The final step is developing consensus within the delegation on the optimal path forward. Compton has a strong delegation that already includes appropriators. We would strive to augment that relationship through our experience in appropriations. We would also seek to develop Congressional support for grant opportunities. This includes obtaining letters of support for programs like INFRA and BUILD (TIGER), but also for smaller opportunities like DERA or EERE clean energy programs.

FIRM QUALIFICATIONS & EXPERIENCE

Kadesh & Associates has an established track record of success as demonstrated by our record of accomplishments in effectively working with and representing our current California public clients. Our highly respected, bipartisan team has been acknowledged consistently by Members of Congress and key Congressional aides and lobbyists as one of Washington's most effective lobbying firms (The Hill, Bloomberg Government). Bloomberg Government recently ranked *Kadesh & Associates* in the top 15 performing lobbying groups, among nearly 2,000 competitors.

Specifically, our bipartisan team has considerable expertise in providing legislative and intergovernmental services before Congress and the Administration; understanding and representing the needs of California public entities and California Charter Cities' interests in Washington, DC; and developing and maintaining close working relationships with officials in the Administration and on Capitol Hill. Consequently, *Kadesh & Associates* is uniquely positioned to "hit the ground running" in helping the City of Compton advance its policy and funding goals.

Based on our extensive experience on Capitol Hill, we know when and how to move our clients' priorities by leveraging our issue expertise, policy experience, and strategic partnerships and relationships with the Congressional delegation, members of the House and Senate leadership, and key committee staff. We also have extensive experience working effectively with Executive branch departments on administrative, regulatory, and policy matters.

A key factor distinguishing us from other top lobbying firms is that there are no junior members of our team. Our clients receive the full attention of seasoned professionals who have held senior positions on Capitol Hill. We function proactively and strategically to achieve results for our clients.

As a bipartisan Washington, DC-based government relations limited LLC firm focusing specifically on California and California-related issues, *Kadesh & Associates* has extensive experience in representing and advocating for California public agencies before various federal policymaking bodies and offices. This includes experience conducting informational briefings for policymakers, coordinating meetings between key policymakers and clients, and developing public testimony, advocacy and other written documents as well as coordinating work with clients' representatives and consultants. Additionally, we maintain bi-partisan relationships with members of the California delegation and members of key Congressional committees.

Importantly, *Kadesh & Associates* has considerable expertise in securing federal funding and working on the key federal policy issues and priorities facing the City of Compton. This includes extensive work on transportation and infrastructure, air quality, land use, clean water, resiliency and other environmental issues.

As a key part of our focus on providing individualized and specialized services, we work with our clients to understand and develop their objectives and craft appropriate strategies to realize their goals. We have been especially successful in representing California public agencies at the federal level and working effectively with the executive and legislative branches of the federal

government. Our firm has no debt and has continued to be in a strong financial position every year since its founding in 2007. Additionally, we have no current, pending or past litigation to report. We also affirm that our firm will comply with all applicable California Labor Codes pursuant to Federal Labor Standards provisions, Federal Prevailing Wage Decisions, and the State of California Prevailing Wage Rates.

Our consulting team currently provides federal advocacy services for the following California public and California Charter Law City clients:

Bay Area Air Quality Management District, San Francisco, California
California High Speed Rail, Sacramento, California
Irvine Ranch Water District, Irvine, California
Los Angeles Metropolitan Transit Authority, Los Angeles, California
Los Angeles World Airports, Los Angeles, California
Mammoth Community Water District, Mammoth Lake, California
Metropolitan Water District, Los Angeles, California
Metrolink, Los Angeles, California
Peninsula Corridor Joint Powers Board, Redwood City, California
Port of Los Angeles, Los Angeles, California
Resources Legacy Foundation, Sacramento, California
Riverside County, Riverside, California
San Gabriel Basin Water Quality Authority, West Covina, California
Santa Clara Valley Water District, Santa Clara, California
San Francisco International Airport, San Francisco, California
San Mateo County Transportation Authority, San Mateo, California
South Coast Air Quality Management District, Diamond Bar, California
The City of Compton, Compton, California

KEY PERSONNEL QUALIFICATIONS & EXPERIENCE

For the purposes of representing the City of Compton, Mark Kadesh, President of *Kadesh & Associates*, would serve as the primary point of contact assisted by Chris Kierig and Dave Ramey, both of whom are Principal Consultants at *Kadesh & Associates*. Each member of our team has extensive experience on Capitol Hill as well as considerable experience providing federal advocacy services specifically related to California issues after leaving the Hill. Importantly, we anticipate and encourage the City of Compton to call on any member of our team as the need arises. This type of flexibility and timely “24/7” access has been highly effective and helpful in advancing our current clients’ priorities and facilitating expeditious response to urgent and time sensitive issues as they arise. We believe this on-going level of close communication and collaboration will help ensure the City of Compton’s success in advancing its federal and legislative policy goals.

Mr. Kadesh brings extensive legislative and political experience and insights gained from his distinguished public policy career. In addition to over two decades of experience working on Capitol Hill and on public policy issues, Mr. Kadesh has been lobbying for California-based public agencies since 2006. Mr. Kierig has been lobbying for 15 years since leaving Capitol Hill. Mr. Ramey brings 32 years of substantive expertise in appropriations and California transportation, water and environmental policy both on and off Capitol Hill.

Importantly, our use of a monthly fixed fee retainer will facilitate the strategic planning, communications, advocacy and lobbying services of Mr. Kadesh, Mr. Kierig and Mr. Ramey to be available and committed to the City of Compton as needed to fully achieve the tasks outlined in the RFP as described in this proposal.

Key Personnel Bios

Mark Kadesh. Mr. Kadesh has extensive legislative and political experience and insights gained from his distinguished public policy career, including sixteen years working on Capitol Hill. For seven years he served as Chief of Staff to Senator Dianne Feinstein (D-CA). Mr. Kadesh also served as Campaign Manager for Senator Feinstein’s 2006 Senate Re-election Campaign. He previously served as Legislative Director for Senator Feinstein, handling and gaining in-depth knowledge of issues ranging from transportation, water, energy, tax, commerce, environmental regulations, finance, trade, and appropriations. Prior to that, Mr. Kadesh served as Chief of Staff to Representative Jane Harman (D-CA) and as a Legislative Assistant for Senator Daniel Patrick Moynihan (D-NY). He also served as a public policy research associate at the Urban Institute, a Washington, DC-based public policy think tank.

As a federal advocate, Mr. Kadesh has spent the past decade effectively advocating for California public and private sector interests. Mr. Kadesh has consistently been named a top lobbyist who has “mastered the art of working Capitol Hill’s hallways” by Members of Congress and key Congressional aides and lobbyists. He has garnered a “reputation for effectively working both sides of the Capitol and one of the most powerful delegations” and being “a real pro” fighting for Golden State interests (The Hill). He’s led *Kadesh & Associates* to be recently

ranked in the top 15 out of nearly 2,000 federal lobbying firms in the nation (Bloomberg Government).

From San Francisco, Mr. Kadesh is a Summa Cum Laude and Phi Beta Kappa graduate of Brandeis University and received a Master's degree in public policy from Harvard University's Kennedy School of Government. Mr. Kadesh resides on Capitol Hill with his wife and two children.

Chris Kierig. Mr. Kierig is highly knowledgeable of the internal workings of the Appropriations process and with issues unique to California and Western States. For eight years, he served as Legislative Assistant for Senator Dianne Feinstein (D-CA) where he was responsible for handling the Senator's membership on the Senate Appropriations Committee. As the Senator's key Appropriations advisor, he was responsible for coordinating funding requests for infrastructure projects and programs. This position included working directly with California counties and cities to advance their local agendas through federal funding. Mr. Kierig was also heavily involved in shaping transportation policy and coordinating federal responses to California natural disasters. Mr. Kierig has been lobbying for 15 years since leaving Capitol Hill and brings valuable skill and institutional knowledge to the firm. Mr. Kierig holds a Bachelor's degree in Political Science from Occidental College and a Master's of Business Administration from Pepperdine University.

Dave Ramey is a Principal at *Kadesh & Associates*. His impressive career in public service has included over three decades of experience as a senior staffer in the House of Representatives. He served nearly twenty years as Chief of Staff to Representative Ken Calvert (R-CA), Chairman of the California Republican Delegation, where he capably administered the office's political, legislative, and communications functions. Mr. Ramey coordinated Rep. Calvert's duties on the Appropriations Committee where Calvert serves as Chairman of the Interior Subcommittee and a senior Member of the Defense, and Energy & Water Subcommittees. Prior to serving as Chief of Staff to Representative Calvert, Mr. Ramey served as his Legislative Director where he oversaw the office's legislative and budget affairs.

From 1985 to 1993, Mr. Ramey served as Senior Advisor on Foreign Policy and Defense Issues for the House Republican Conference; Policy Committee; and Research Committee -- all under the Chairmanships of Congressman Jerry Lewis (R-CA). Through Mr. Ramey's tenure in the House of Representatives, he has gained considerable expertise related to the full range of public policy issues affecting the California delegation including water, defense/space, transportation, energy, Native Americans, endangered species and the Interior.

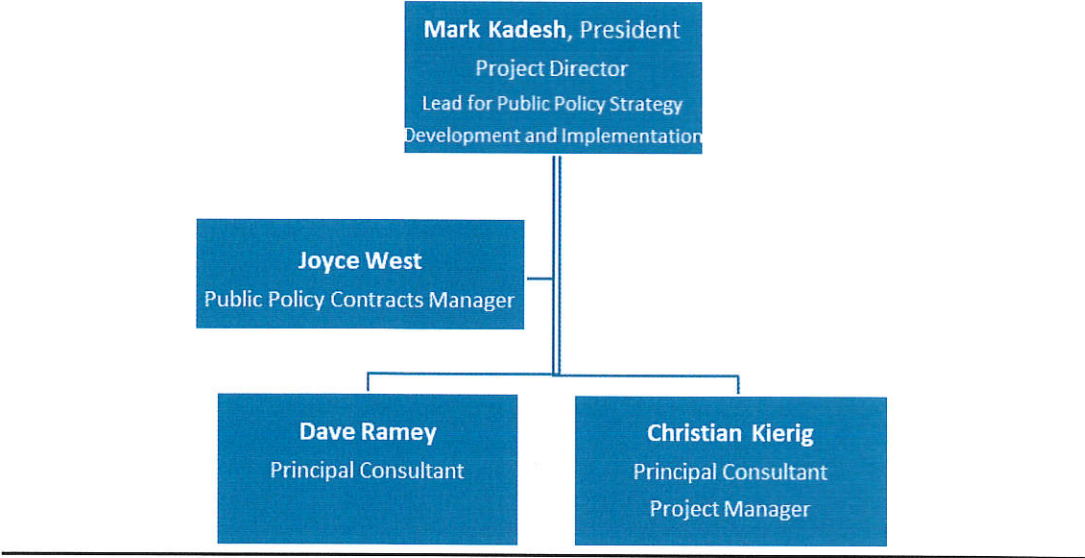
Prior to departing Congress in 2016, Mr. Ramey led the California Republican Administrative Personnel group. He currently serves as Co-President of the bipartisan California State Society. Mr. Ramey graduated from the College of William and Mary in 1984 with a B.A. in International Relations and received his Master of Arts with Highest Distinction from the Naval War College in National Security and Strategic Studies.

Joyce West, *Kadesh & Associates'* Public Policy Contracts Manager, will be responsible for compliance with administrative contact requirements and providing administrative and logistical

support for meetings, reporting and budgeting. Ms. West has a Bachelor’s degree in Policy Analysis and Economics from Cornell University and a Master's degree in public policy from Harvard University's Kennedy School of Government. She has twenty years of experience in managing grants and contracts.

Resumes for Mark Kadesh, Chris Kierig and Dave Ramey are included in Appendix A.

**Kadesh & Associates
Project Team Organizational Chart**



REFERENCES

Listed below are specific examples describing *Kadesh & Associates'* performance on projects for similar clients.

The South Coast Air Quality Management District (AQMD). *Kadesh & Associates* has successfully represented AQMD since 2007. During this time, AQMD has received over \$100 million in Congressional funding for a clean trucks program and zero emissions program that is currently being implemented. Both the FY20 Energy-Water bill and the Interior (EPA) title of the FY20 Omnibus Appropriations Act contain follow on funding for AQMD priorities. Specifically, the FY20 Interior appropriations bill contains \$87 million for the Diesel Emissions Reductions Act and \$52 million for the Targeted Airshed Grant program.

SCAQMD also recently sought a remedy to Southern California's non-compliance with section 185 of the Clean Air Act. Since the non-compliance in the South Coast basin was caused primarily by non-point sources, Southern California faced the threat of forced business shutdowns and fines to address the non-compliance. *Kadesh & Associates* worked with California's Senators, the Senate EPW staff, House Energy & Commerce Committee staff and other key Congressional members to help craft an Administrative solution that the EPA could endorse without the need for highly controversial legislation.

The point of contact for the South Coast AQMD is:

Lisa Tanaka O'Malley
Senior Public Affairs Manager
South Coast Air Quality Management District
21865 Copley Drive
Diamond Bar, California 91765
909-396-3327 lomalley@aqmd.gov

Port of Los Angeles. *Kadesh & Associates* has represented the Port of Los Angeles since 2011. Our primary focus has been to serve as the Port's liaison with the U.S. Senate, specifically Senators Feinstein and Harris, and with both the House and Senate Appropriations Committees. Our funding efforts include working with EPW to increase the rate of return to California ports from the Harbor Maintenance Trust Fund. This has included working on E-W appropriations bills and the Water Resources Development Act. We have also obtained DOE funding to support the Port's zero emissions goods movement program.

The point of contact for the Port of Los Angeles is:

Jen Cohen
Director of Policy and Legislative Affairs
425 S. Palos Verdes Street
San Pedro, California 90731
(310) 732-3901 Jcohen@portla.org

San Gabriel Basin Water Quality Area (WQA). The WQA was established by the legislature in 1993 to develop, finance, and implement groundwater treatment programs in the San Gabriel Basin. The WQA is under the direction and leadership of a 7-member board with the mission to coordinate, plan, and implement groundwater quality management programs to efficiently remediate groundwater contamination and assist in preventing future contamination. Through our recent work with the Gabriel Basin WQA, the FY20 Energy-Water appropriations conference report contains \$10 million to support the San Gabriel Basin Restoration Fund.

The point of contact for the San Gabriel Basin Water Quality Area:

Ken Manning

Executive Director

San Gabriel Basin WQA

1720 W. Cameron Avenue, Suite 100

West Covina, CA 91790

(626) 338-5555

Ken@WQA.com

CAPITOL HILL OFFICES & MEETING FACILITIES

Importantly, *Kadesh & Associates'* offices are conveniently located in the heart of Capitol Hill, two blocks from the Capitol, a short walk to both the House and Senate office buildings. The office also includes a conference boardroom which is routinely used for meetings and Hill events and would be available to the City of Compton's officials and staff for Washington visits and briefings.

Attachment A

Firm Resumes

Mark Kadesh

316 Pennsylvania Avenue, SE, Suite 403
Washington, D.C. 20003
202-547-8800

EDUCATION

- 1988 **Harvard University**
Kennedy School of Government
Master of Public Policy. Public management, economics, statistics, finance, decision analysis, negotiations and political analysis coursework.
- 1985 **Brandeis University**
Bachelor of Arts Degree in Politics. Summa cum laude, high honors, Phi Beta Kappa.

EMPLOYMENT

- 2007-
Current **Kadesh & Associates**
President
Federal advocacy and government consulting firm that focuses on California-based interests.
- 2006-2007 **Bartlett, Bendall and Kadesh**
Partner
Washington D.C.-based consulting and lobbying organization.
- 1999-2006 **Senator Dianne Feinstein (D-CA)**
Chief of Staff
Managed five offices, 75 employees and a \$4 million annual budget. Directed political, legislative, administrative and media operations of the office.
- 1998 **Senator Dianne Feinstein (D-CA)**
Legislative Director
Provided and oversaw legislative development and analysis.
- 1998 **Jane Harman for Governor Campaign**
Research Director
Managed the research and policy positions of candidate.
- 1994-1998 **Representative Jane Harman (D-CA)**
Chief of Staff
Managed three offices, fifteen employees and a \$900,000 annual budget. Directed political, legislative, administrative and media operations of the office.
- 1992-1994 **Senator Dianne Feinstein (D-CA)**
Senior Legislative Assistant
Legislative responsibilities included tax, trade, banking, budget and economic issues.
- 1989-1992 **Senator Daniel Patrick Moynihan (D-NY)**
Legislative Assistant
Legislative responsibilities included banking, public works, budget and commerce issues.
- 1989 **The Urban Institute**
Research Associate II
Evaluated the impact and efficacy of court mediation.

CHRISTIAN N. KIERIG

4619 Greene Place NW • Washington, D.C. 20007 • (202) 236-7497

EXPERIENCE

Principal Consultant, Kadesh & Associates
Washington, D.C. January 2008 – Present

- Helped establish highly successful start-up government relations firm, including client development and service.

Senior Associate, CJ Strategies
Washington, D.C. July 2006 – December 2007

- Involved with almost every aspect of a small, start-up government relations business, including client retention and generating new business.

Senior Associate, Copeland Lowery & Jacquez
Washington, D.C. February 2001 – June 2006

- Represented over 30 clients, ranging from cities and counties to small businesses.
- Developed tailored legislative strategies to match clients' needs with opportunities at the federal level and saw those projects through to completion.
- Interacted with Members of Congress and Administration officials to advance client legislative agendas and obtain federal funding for client priorities.
- Generated new business, including proposal writing and long-term client development.

Legislative Assistant, United States Senator Dianne Feinstein (D-CA)
Washington, D.C. January 1999 – February 2001

- Primary staff for a member of the U.S. Senate's Committee on Appropriations, which controls all discretionary federal spending.
- Developed first-hand knowledge of the Congressional budget process and how to maneuver within that environment.
- Advised local officials, public entities, and private groups seeking federal appropriations and Congressional spending for transportation needs, community and economic development programs, water projects, health initiatives, military programs, and other projects.
- Evaluated thousands of annual appropriations requests for federal funding and worked with the Committee to develop the Senator's priorities and secure funding.

Director of Special Projects, United States Senator Dianne Feinstein (D-CA)
Washington, D.C. January 1994 – June 1998

- Primary point of contact for elected officials and others seeking federal assistance including appropriations and grant funding.
- Coordinated federal response to the 1994 Northridge earthquake and floods in California.
- Drafted legislation for consideration in Senate committees and on the Senate floor, including the establishment of the Presidio Trust.

Assistant to the Legislative Director, United States Senator Dianne Feinstein (D-CA)
Washington, D.C. November 1992 – January 1994

- Reported on day-to-day Senate floor activities including pending legislation and relevant amendments.
- Supervised twelve legislative correspondents responding to constituent mail and inquiries.

EDUCATION

Pepperdine University, Malibu, California, August, 2006
Masters of Business Administration – Graziadio School of Business

Occidental College, Los Angeles, California, June, 1992
Bachelors of Arts in Political Science

TOWNSEND
PUBLIC AFFAIRS
EST TPA 1998

COPY



**PROPOSAL FOR
GOVERNMENT RELATIONS
AND LOBBYING SERVICES**

MARCH 12, 2020

Townsend Public Affairs

**Local Address:
1401 Dove Street, Suite 330
Newport Beach, CA 92660**

**Telephone Number:
(949) 399-9050**

**Contact Person for Proposal:
Claire Alex, Associate**

WWW.TOWNSENDPA.COM

**SACRAMENTO • WASHINGTON, DC
NORTHERN CALIFORNIA • CENTRAL CALIFORNIA
SOUTHERN CALIFORNIA**

TABLE OF CONTENTS

Title Page.....	1
Table of Contents.....	2
Transmittal Letter	3
Company/Firm Information.....	4
Qualifications and References	5
Approach to the Scope of Work	20
Conflict of Interest	23
Cost Proposal	24



 TOWNSEND
PUBLIC AFFAIRS
EST. TPA 1998

March 12, 2020

Craig Cornwell, City Manager
City of Compton
205 South Willowbrook Avenue
Compton, CA 90220

Dear Mr. Cornwell:

Thank you for the opportunity for Townsend Public Affairs, Inc. ("TPA") to submit our proposal for Government Relations and Lobbying Services to the City of Compton ("City").

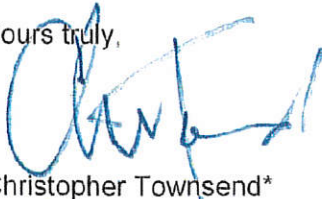
Since its inception in 1998, TPA has earned the reputation as **Champions for Better Communities** by providing the experience, resources, and relationships expected from a premier legislative advocacy and grant writing firm while also giving clients the unique brand of customer service they deserve: personal attention, maximum accessibility, and passion for their mission.

Our strategic approach to advocacy and funding is tailored to meet the individual needs of each client by leveraging the breadth and depth of our team as well as our vast network of relationships with key stakeholders and decision makers.

Utilizing this method on behalf of our clients, TPA has shepherded over 100 legislative and regulatory proposals into law, and secured over \$1.7 billion in grants from state, federal, and local government agencies as well as nonprofit foundations and private companies.

Thank you again for your interest in our firm and your consideration of this proposal. Please contact Claire Alex at 949-399-9050 or calex@townsendpa.com if you have any questions or need additional information. We would be honored to serve the City of Compton.

Yours truly,



Christopher Townsend*
President

*Official authorized to solicit business and enter into contracts for TPA



QUALIFICATIONS AND REFERENCES

TPA is one of the largest advocacy firms in California and is continually recognized as a “top ten” firm registered with the California Secretary of State. Founded in 1998 by Christopher Townsend, TPA is a government relations firm that provides state and federal advocacy services to public agencies, non-profit organizations, and private companies that aim to improve their communities through policy navigation in a variety of areas by executing an advocacy agenda.

TPA has provided customized legislative and funding advocacy for 235 public agencies throughout the State of California. The menu of services TPA provides for cities of all sizes includes, but is not limited to, legislative advocacy, funding advocacy, regulatory assistance, and policy consultation. TPA's proven advocacy methods have generated significant legislative and funding victories on behalf of our clients. The passage of measures spans a variety of subject areas including, but not limited to, economic development, affordable housing, transportation and infrastructure, public works, public safety, and water.

TPA is constantly working to stay ahead of the continually shifting political climate by adjusting strategies to position clients for continued success. Over the years, TPA has developed an extensive network with members and staff of the California State Legislature and California Congressional Delegation, which allows TPA to provide our clients with the most up-to-date information on state and federal legislative and regulatory activities. TPA's strong relationships with senior professional staff provide a two-way dialogue allowing TPA clients access to voice their concerns and provide information on developing and proposed legislation.

Since 1998, TPA has secured **over \$1.7 billion** in funding for our clients, as well as worked with the Legislature and Executive branches to have **over 100 client-sponsored bills signed into law**. The balanced and comprehensive service that TPA has utilized to secure these victories would be utilized and leveraged on behalf of the City of Compton. As an extension of your staff, TPA will organize advocacy trips to Sacramento and Washington, DC for the Mayor, City Council, City Manager, and/or designated staff to engage first-hand on priority issues. These efforts combined with tactical and consistent follow-up would undoubtedly lead to the notable achievements for the City.

TPA is comprised of 14 full-time passionate, hardworking advocates providing legislative and funding advocacy to turn clients' visions into reality. The TPA team works with clients to craft and execute an agenda focused on implementing legislative and funding solutions for legacy projects at all levels of government. The firm is made up of team members with their own areas of expertise, who will collaborate and work together to achieve ultimate results. This means the City will have a dedicated Client Manager, as well as the benefit of having a variety of subject experts at its disposal who are at the top of their field to tackle projects and issues of the City.



QUALIFICATIONS AND REFERENCES

LEGISLATIVE ADVOCACY ACHIEVEMENTS

Policy Sector	Issue	Description
Local Governance	Local Control and Finance	- Public Facilities and Finance - Public Employee Programs - Contractual Assessment Programs - Infrastructure Financing Opportunities
	Public Employee Benefits	- PEPRA Compliance - JPA Benefits - Medical Benefits Vesting
Transportation	Local Streets and Roads	- State Highway Relinquishments - Local Venue Signage on State Highways
	State Highway System	- State Bond Funding for Highway Projects - Expansion of Toll Lanes/Toll Roads
Water and Sanitation	Water Quality	- Drinking Water Public Health Regulations - Groundwater Pollution Liability - Groundwater Management Plans - Direct/Indirect Potable Reuse
	Water Infrastructure	- State Bond Funding for Water Projects - Local Reliability Projects - Water Conservation Programs
	Sanitation Infrastructure	- Integrated Regional Watershed Projects - Advanced Water Treatment Facilities
Housing and Community Development	Affordable Housing	- Developing Funding for Affordable Housing - Expanding Affordable Housing Eligibility
	Economic Development	- Capital Investment Incentive Program Expansion - Enterprise Zone Program Regulations - Military Base Re-Use Land Planning
	Redevelopment	- Agency Dissolution Process - Developing Post-RDA Funding Sources - State Liability Reduction
Recreation and Community Resources	Park Facilities	- Joint-Use Projects with Schools Districts - State Bond Funding for Local Park Projects
	Cultural Facilities	- CA Cultural and Historical Endowment - CA Nature Education Facilities Program
Energy, Environment, and Natural Resources	Health and Safety	- Air Pollution Reduction Methods - Treatment of the Remains of a Deceased Veteran
	Greenhouse Gas Reduction	- TOD Housing to Support Cap and Trade Objectives - Increase Transit Accessibility for Active Transportation
Public Safety	Crime Reduction	- Sex Trafficking Control - Gun Control
	Local Law Enforcement	- Increasing Local Police Presence/COPS - Police Body Cameras - Regional Public Safety Task Force Initiatives
	Cannabis	- Drafting Local and State Cannabis Regulations - Local Control
Education	Community College Districts	- Veterans Resources - Alternative Energy Job Training - ADA Reform
	K-12 School Districts	- K-12 Safety Planning Programs - Joint Use Projects with Civic Agencies
	School Facilities	- Charter School Facilities Funding - Community College Facilities Funding - K-12 School District Facilities Funding

A DETAILED SCHEDULE OF OUR STATE, FEDERAL, AND LOCAL LEGISLATIVE ADVOCACY ACHIEVEMENTS CAN BE PROVIDED UPON REQUEST



QUALIFICATIONS AND REFERENCES

FY 2019-20 STATE BUDGET EARMARKS

This table provides an overview of the direct budget allocations secured on behalf of our clients from the 2019-20 State Budget. TPA worked closely with our clients to identify priority projects for each funding request. TPA then worked with members of the Assembly and Senate Budget Committee, as well as the Governor's Administration, to ensure our client's projects were included in the final budget approved by the Legislature.

Client Name	Project	Amount Awarded
City of Agoura Hills	Stormwater Treatment Project	\$1,000,000
City of Avalon	Underground Fuel Tank Removal and Replacement	\$500,000
City of Buena Park	Historical Renovations	\$500,000
City of Costa Mesa	Lions Park	\$1,000,000
City of Dinuba	Water Well Replacement	\$1,000,000
City of Huntington Beach	Multi-Use Blufftop Path	\$1,700,000
City of Laguna Beach	Laguna Canyon Road Fuel Modification	\$1,000,000
City of Oakland	Public Safety Projects	\$4,000,000
	Bus Services	\$1,000,000
City of Selma	Storm Drain, Storage and Recharge	\$1,500,000
Discovery Cube of Los Angeles	Natural Resources Pavilion	\$5,000,000
Discovery Cube of Orange County	Property Acquisition/Parking Structure	\$10,000,0000
East Contra Costa Fire Protection District	Equipment, Vehicles, and Facilities Acquisitions and Improvements	\$500,000
North County Transit District	Del Marr Bluffs Stabilization Project	\$6,130,000
Tri Valley Cities Coalition	Dublin Sports Grounds All Abilities Playground	\$1,400,000
TOTAL FY 2019-20 STATE BUDGET EARMARKS		\$36,230,000



GRANT FUNDING ACHIEVEMENTS

This table provides an overview of our grant funding achievements on behalf of our clients from state, federal, and local government agencies as well as private and nonprofit grant programs.

These amounts represent grants secured through a competitive and/or legislative process and do NOT include any funds awarded to clients via formulas or related forms of funding entitlements.

Policy Sector	State Funding	Federal Funding	All Sources
Transportation	\$545.1 Million	\$101.7 Million	\$646.8 Million
Parks and Recreation	\$105.4 Million	\$6.2 Million	\$111.6 Million
Water and Sanitation	\$117.8 Million	\$7.7 Million	\$125.5 Million
Housing and Economic Development	\$391.9 Million	\$5.0 Million	\$396.9 Million
Cultural Resources	\$112.6 Million	\$7.0 Million	\$119.6 Million
Public Safety	\$52.5 Million	\$45.9 Million	\$98.4 Million
Education	\$247.9 Million	\$22.3 Million	\$270.2 Million
TOTAL	\$1.573 Billion	\$195.8 Million	\$1.769 Billion

A DETAILED SCHEDULE OF OUR STATE, FEDERAL, AND LOCAL GRANT FUNDING ACHIEVEMENTS CAN BE PROVIDED UPON REQUEST



NETWORK OF GOVERNMENT RELATIONSHIPS

Over the years, TPA has developed an extensive network of relationships with members and staff in the California State Legislature and Congress, which allows TPA to provide our clients with the most up-to-date information on state legislative and regulatory activities. TPA's strong relationships with senior professional staff provide a two-way dialogue allowing TPA clients access to voice their concerns and provide information on developing and proposed legislation.

STATE GOVERNMENT

- City of Compton Legislative Delegation:
 - Senator Steven Bradford
 - Assembly Member Mike Gipson
- Governor's Administration and Agency Leadership:
 - Governor Gavin Newsom
 - Chief of Staff Ann O'Leary
 - Cabinet Secretary Ana Matosantos
 - Policy Advisor Joey Freeman
 - Lieutenant Governor Eleni Kounalakis
 - State Treasurer Fiona Ma
 - State Controller Betty Yee
 - Attorney General Xavier Becerra
 - Superintendent of Public Instruction Tony Thurmond
 - Secretary of State Alex Padilla
 - Secretary Wade Crowfoot, Natural Resources Agency
 - Secretary Karen Ross, California Department of Food and Agriculture
 - Secretary David Kim, California State Transportation Agency
 - Secretary Jared Blumenfeld, California Environmental Protection Agency
 - Secretary Lourdes Castro Ramirez, Business, Consumer Services, and Housing Agency
 - Director Lisa Mangat, Department of Parks and Recreation
 - Director Charlton Bonham, Department of Fish and Wildlife
 - Director Karla Nemeth, Department of Water Resources
 - Director Keely Bosler, Department of Finance
 - Director Lisa Mangat, Department of Parks and Recreation
 - Director Doug McCauley, Department of Housing and Community Development
 - Director Toks Omishakin, Department of Transportation
 - Executive Officer Richard Corey, California Air Resources Board
- State Legislative Leadership:
 - Senate President Pro Tempore Toni Atkins
 - Senate Minority Leader Patricia Bates
 - Assembly Speaker Anthony Rendon
 - Assembly Minority Leader Marie Waldron

- Key Legislative Committees:
 - Senate Committee on Budget
 - Senate Committee on Housing
 - Senate Committee on Natural Resources and Water
 - Senate Committee on Transportation
 - Assembly Committee on Budget
 - Assembly Committee on Housing and Community Development
 - Assembly Committee on Natural Resources
 - Assembly Committee on Transportation
 - Assembly Committee on Water, Parks, and Wildlife

FEDERAL GOVERNMENT

- City of Compton Legislative Delegation:
 - Senator Dianne Feinstein
 - Senator Kamala Harris
 - Congresswoman Nanette Barragan
- President's Administration and Federal Agencies:
 - White House Office of Intergovernmental Affairs
 - Department of Agriculture
 - Department of Commerce
 - Department of Education
 - Department of Homeland Security
 - Department of Housing and Urban Development
 - Department of the Interior
 - Department of Justice
 - Department of Labor
 - Department of Transportation
 - Bureau of Reclamation
 - Economic Development Administration
 - Environmental Protection Agency
- Key Legislative Committees:
 - Senate Committee on Appropriations
 - Senate Committee on Banking, Housing, and Urban Affairs
 - Senate Committee on Energy and Natural Resources
 - Senate Committee on Environment and Public Works
 - House Committee on Appropriations
 - House Committee on Natural Resources
 - House Committee Transportation and Infrastructure

*A DETAILED LIST OF OUR STATE, FEDERAL, AND LOCAL
RELATIONSHIPS CAN BE PROVIDED UPON REQUEST*



PROFESSIONALS

With a team of 14 registered state and federal legislative and funding advocates, TPA has the breadth and depth of experience AND the ability to deploy as many advocates as needed to maximize success for the City while minimizing the burden on City staff. TPA proposes a dedicated a team of six people to perform legislative advocate services for the City:



Christopher Townsend

President

Role: Managing Principal/Senior Strategic Advisor



Niccolo De Luca

Senior Director

Role: Strategic Advisor/Advocate



Jonathan Jackson

Senior Associate

Role: Federal Legislative and Funding Advocate



Sharon Gonsalves

Senior Associate

Role: State Legislative Advocate



Anakaren Cervantes

Associate

Role: State Funding Advocate



Andres Ramirez

Associate

Role: State Legislative and Funding Advocate

TPA's State Capitol office is located across the street from the State Capitol building and TPA's Federal office is located less than a mile from the Capitol building and all congressional offices, which allows us to engage with key decision makers in a timely manner. The City may also access the TPA State Capitol and TPA Federal offices as a venue for advocacy meetings or a temporary work area when City staff visits Sacramento and Washington, DC. Additionally, TPA's Southern California Office, located in Newport Beach, gives TPA the ability to meet in-person with City staff and departments with little notice.

QUALIFICATIONS AND REFERENCES



Christopher Townsend, President: Christopher founded TPA in 1998 and has over 36 years of experience in public affairs, legislative advocacy, and grant writing. Christopher and TPA have represented 305 clients, including 235 local public agencies, such as cities, counties, transportation agencies, water and sanitation districts, school districts, community college districts, park and recreation districts, and other special districts, as well as nonprofit organizations.

Christopher provides leadership to a team of 18 professionals and manages the development and implementation of strategies for client agendas. Some achievements include:

- Christopher and his team have secured over **\$1.7 billion** in local, regional, state, and federal government grants as well as nonprofit and private grants for a multitude of legacy projects in the policy sectors of water and sanitation, transportation, education, housing and economic development, parks and natural resources, historical and cultural resources, and public safety.
- Christopher and TPA have participated in the development and implementation of several California bond propositions for the statewide ballot to provide capital funding for major infrastructure projects, including water and sanitation, transportation, education, housing and economic development, parks and natural resources, and historical and cultural resources, including Propositions 1, 1B, 1C, 1D, 1E, 12, 13, 14, 40, 47, 50, 55, 68 and 84. Most recently, Christopher worked closely with the State Legislature and the Governor's office on the drafting of SB 5 (De Leon), which authorized a **\$4 billion** park bond that was approved on the November 2018 statewide ballot as Proposition 68.
- Christopher and TPA have secured over **\$54.7 million** in funding for the Discovery Science Foundation from state, federal, and local funding sources, including but not limited to: Federal Department of Energy, National Aeronautics and Space Administration, Federal Department of Transportation, Institute of Library and Museum Services, California Cultural and Historical Endowment, California Department of Parks and Recreation, Orange County Water District, Municipal Water District of Orange County, and Children and Family Commission of Orange County.
- In 2002, Christopher was personally requested by Oakland Mayor Jerry Brown to help him secure funding for three of his priority projects for the City of Oakland: the establishment of the Oakland Military Institute (OMI), the creation of a permanent facility for the Oakland School of the Arts (OSA), and the renovation and restoration of the historic Fox Theater. Under Christopher's leadership, TPA secured over **\$24.5 million** for all three projects.
- In 1999, Christopher was appointed by Assembly Speaker Antonio Villaraigosa to serve on the Speaker's Commission on State and Local Government Finance.

Prior to TPA, Christopher served as a Senior Director of Government and Community Affairs for PepsiCo, Inc. and Vice President of Public Affairs for Stein-Brief Group, Inc., a major land developer in Southern California. Christopher graduated from the JFK School of Government at Harvard University where he received a Master of Public Administration and Claremont McKenna College where he received a Bachelor of Arts in Political Science.



QUALIFICATIONS AND REFERENCES



Niccolo De Luca, Senior Director: Niccolo brings 21 years of legislative and public policy experience to TPA. Niccolo has expertise in the policy sectors of public safety, cannabis, parks and recreation, natural resources, local governance, cultural resources, and consumer affairs.

Throughout his tenure at TPA, Niccolo has been responsible for dozens of legislative proposals that have been signed into law and secured millions in competitive grant funds for local public agency clients. In addition to his public policy expertise, Niccolo has widespread bi-partisan relationships with Members and staff of the State Legislature, Governor Brown Administration, and relevant agencies. Some of Niccolo's accomplishments include:

- Niccolo led the TPA efforts to secure \$33.1 million in critically needed park funding for cities and nonprofits in the Bay Area, Central Valley, and Southern California. These efforts included working on the funding guidelines, drafting the applications, lobbying for the applications, and working hand in hand with the funding agency. Niccolo was the team lead and instrumental in the many victories of our clients.
- Niccolo, in recognizing the need for additional tools to protect public and private infrastructure from natural disasters such as earthquakes, championed legislation to allow cities to create a special assessment district to provide low-cost earthquake retrofit loans in areas with vulnerable housing stock. In addition, Niccolo worked with the City of Oakland and the City of Los Angeles to create the first ever state loan program for seismic retrofits of multi-unit buildings.
- Niccolo was a major part of the coalition to help pass the state's first ever medicinal cannabis regulatory framework legislation. A comprehensive, thorough approach to statewide medicinal cannabis guidelines has been needed for several years. Niccolo served as an instrumental member of the statewide coalition that supported the views of both local government and the industry. Niccolo actively drafted language and advocated with legislators and staff to ensure statewide regulations would be in the best interest of cities. Due to these efforts, Niccolo has been recognized as a policy expert on cannabis policy and has testified before numerous legislative committees on issues related to the statewide implementation of cannabis regulations.

Prior to joining Townsend Public Affairs, Niccolo served as Deputy City Administrator for the City of Oakland under Mayor Jerry Brown. Niccolo was responsible for oversight of daily operations and decision making for the two largest city agencies (Public Works and Police Department) that have a combined annual budget of \$323 million. He was also the senior administrative staff member for three City Council committees and had daily interaction with Mayor and City Council members. Niccolo graduated from University of Oregon where he received a Bachelor of Arts in American History.



QUALIFICATIONS AND REFERENCES



Jonathan Jackson, Senior Associate: Jonathan has nearly 10 years of experience in the public sector. Jonathan's experience includes shaping federal and state policy through analysis and drafting legislation. Although his expertise is rooted in transportation policy, he has also spent time addressing challenges in areas such as economic and tax issues, healthcare, and military and veteran initiatives.

Jonathan keeps clients abreast of relevant policy and legislation before Congress. He uses his extensive experience and expertise to positively shape the federal legislative process in Washington with the intent to provide tangible results for clients.

- Jonathan's previous experience working for Congresswoman Eddie Bernice Johnson, a member of the House Transportation and Infrastructure Committee, has helped him develop close working relationships with the committee leadership. He has worked with Committee Chairman Congressman Peter DeFazio, Aviation Subcommittee Chair Congressman Rick Larsen, Highways Subcommittee Chair Congresswoman Eleanor Holmes Norton, and Water Subcommittee Chair Grace Napolitano on transportation policy such as the Transportation Workforce Modernization Act and H.R. 1917. Additionally, Jonathan has worked with staff members of leadership for the Committee on Appropriations for Transportation, Housing and Urban Development funding priorities incorporated into H.R. 267.
- Jonathan has leveraged his relationships to help create and implement legislative strategies to advance our clients priorities. He recently worked with staff of Transportation Committee to identify \$40 million in available Water Resources Development Act funding for our client the Antelope Valley-East Kern Water Agency for their SNIP Phase II Project. He has worked to obtain support for the project from Congressman John Garamendi, Congressman Alan Lowenthal, Congressman Harley Rouda, Congressman Salud Carbajal, Congressman TJ Cox, and House Republican Leader Kevin McCarthy.

Prior to joining TPA, Jonathan served in the office of Congresswoman Eddie Bernice Johnson. As a Senior Legislative Assistant, Jonathan served as the subject matter expert for all workforce and labor, transportation, oversight, housing, finance, judiciary and small business issues. His responsibilities included drafting talking points, floor statements, press releases, memos, and constituent correspondence. Jonathan drafted the Transportation Workforce Modernization Act, which guarantees government employees insurance coverage during a future lapse in federal appropriation. Jonathan graduated from American University where he received a Master of Public Administration and Policy and Morehouse College where he received a Bachelor of Arts in Political Science.

QUALIFICATIONS AND REFERENCES



Sharon Gonsalves, Senior Associate: Sharon brings over a decade of experience working in legislative advocacy and public policy to TPA. She specializes in the legislative process, reviewing, tracking, and analyzing bills, and monitoring agency regulations with strong relationships from the Capitol, Administration, and key agencies. Sharon has expertise in the policy sectors of housing, local governance, water resources, environment, energy, and agriculture.

Throughout her tenure at TPA, Sharon has worked with local public agency clients, especially those from severely disadvantaged regions of California, to secure millions of dollars for critical infrastructure and public safety improvements. Some of her recent accomplishments include:

- Leveraging relationships with the State Legislature, Sharon secured earmarks in the FY17 State Budget in the amounts of **\$4 million**, **\$1.2 million**, and **\$950,000** to build, rehabilitate, and relocate the police stations in the Cities of Huron, Firebaugh, and Mendota, respectively. Their existing police stations are uninhabitable and unsafe; these funding earmarks will enable these cities to better serve and protect their residents.
- Through her work with the State Legislature and state agencies, Sharon was able to help the City of Turlock obtain **\$30 million** through the State Revolving Fund for the North Valley Regional Recycled Water Project. This project provided a reliable new water supply for prime agricultural land that allowed for year-round use of recycled water and reduced the reliance on groundwater and imported water from the delta.
- Sharon worked with the City of Reedley to secure a grant in the amount of **\$100,000** under the Sustainable Agricultural Land Conservation Program administered by the Strategic Growth Council. The City was able to seek easements that do not have a sunset date, thus protecting the land, minimizing Green House Gas (GHG) emissions, and keeping VMT low for generations to come.
- Sharon worked with the City of Orange Cove and the Orange Cove Fire Protection District to secure a **\$568,700** grant from the Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant. The grant funded the cost of a Type 1 interface engine fire truck, replacing a worn and outdated vehicle vital to the operation of the District. The grant also included funds for the complete outfitting of the vehicle with almost **\$70,000** worth of equipment.
- Sharon helped the City of Huron secure a **\$420,518** grant from the Congestion Mitigation and Air Quality Improvement (CMAQ) Program, administered by the Fresno Council of Governments (FCOG). Sharon participated in the development and submittal of the application, working in coordination with FCOG, the California Department of Transportation, and the US Department of Transportation. The proceeds from this grant will pave multiple roads within the City.

Prior to joining TPA, Sharon spent a decade working in the California Legislature for two Assembly Members and most recently, State Senator Anthony Cannella. While Sharon developed and maintained an extensive bi-partisan network of relationships with Members of the California Legislature. Sharon graduated from California State University – Monterey Bay where she received a Bachelor of Arts in Communications.



QUALIFICATIONS AND REFERENCES



Anakaren Cervantes, Associate: Anakaren brings experience in policy research and writing to TPA. Prior to joining TPA, Anakaren attended Stanford University, where she studied public policy and developed an interest in state and local government. At Stanford, she worked on a number of research projects focusing on policy issues such as higher education, immigration, housing and active transportation in the Bay Area.

Since joining TPA, Anakaren has worked closely with public agency clients to develop competitive grant applications and advance their funding needs. Additionally, she works to identify funding opportunities that can help TPA clients achieve their goals.

- Anakaren worked with multiple clients to develop competitive grant applications for the Proposition 68 Community, Cultural, and Natural Resources Grant Program. Proposed projects included development of a new permanent outdoor exhibit at Discovery Cube Los Angeles, installation of solar panels and storage batteries at the Great Park Ice facility in Orange County's Great Park, and support for establishing a STEAM Center in the City of Palmdale.
- Anakaren has worked with the City of Palmdale to develop a competitive grant application for the CalRecycle Food Waste Prevention and Rescue Grant Program. Grant funding would support the purchase of additional vehicles to expand the City's existing food rescue and redistribution program as well as supporting a partnership with Advancing Communities Together to create workforce development opportunities for Antelope Valley youth.
- Anakaren has also supported the Palmdale City Library in developing an application for the National Endowment for the Humanities Preservation Assistance Grant Program. Funding would support improvements to the Library's local history room in order to provide better access for local residents and to facilitate engagement with archival resources that highlight Palmdale's unique history.

Prior to joining TPA, Anakaren attended Stanford University where she received a Master of Arts in Latin American Studies and a Bachelor of Arts in History and Public Policy.



QUALIFICATIONS AND REFERENCES



Andres Ramirez, Associate: Andres brings an array of knowledge and experiences to TPA. He has experience in research, bill tracking, legislative analysis, association management and grant writing, as well as managing constituent and client affairs. Andres has state legislative experience in the policy sectors of housing, transportation, local governance, and water.

Since joining TPA, Andres has worked closely with the State Legislature to monitor, analyze and impact legislation that will directly affect TPA clients. Specifically, Andres meets with Legislative Members and their staff in the Capitol, and testifies in various Committee hearings to advocate on behalf of client interests.

- Andres has worked to build advocacy tools for clients such as legislative tracking matrices, policy issue summaries, and fact sheets. These tools allow clients to develop a successful advocacy strategy to achieve positive government actions in Sacramento and Washington, D.C.
- Sean helped connect several clients with key federal officials to explore new funding opportunities and develop strategic partnerships to strengthen client relations with Washington, D.C. Sean has also helped many of our clients identify new ways to expand their business locally, nationally, and abroad.
- Sean has provided expert analysis and feedback on a variety of policy issues for our clients. He has written letters and official correspondence to bring client concerns to the attention of decision makers in Sacramento while helping navigate the legislative process.

Prior to joining TPA full time, Andres worked as an intern at the TPA State Capitol office in Sacramento, where he laid a solid framework for his career in government relations. During his senior year at UCLA, Andres worked on the reelection campaign for California State Senate Majority Leader, Bob Hertzberg.

Andres subsequently secured an internship at the Senator's District Office in Los Angeles. During this time, he gained valuable legislative experience through discussing and explaining major California policy issues with constituents, developing and conducting policy research projects, and staffing the Senator in meetings with stakeholders, along with senior consultants. Andres graduated from University of California Los Angeles where he received a Bachelor of Arts in Political Science.

BUSINESS REFERENCES

1. City of Oakland

Contact Name: Larry Reid

Contact Title: Council Member

Telephone Number: 510-238-7007

Email Address: LReid@oaklandnet.com

Project History: TPA has provided state and federal legislative and funding advocacy services to the City of Oakland since 2006. Throughout our tenure, TPA has shepherded several legislative successes and secured **over \$289 million** in funding on behalf of the City, including the following examples:

- **Affordable Housing Legislation**

In 2016, TPA sponsored AB 2031 (Bonta) on behalf of the City of Oakland to help address the loss of RDA funds to help build affordable housing. TPA organized a large coalition of community groups and other stakeholders to support this legislation, which authorized any city or county to pass an ordinance to issue bonds for construction of affordable housing and use its boomerang funds to help pay down the bonds. The legislation also empowered the City to rapidly address the growing affordable housing crisis in Oakland. The measure, which was jointly authored by Assembly Member Bonta and then-Assembly Member Toni Atkins, successfully passed the Legislature and was signed into law by Governor Brown.

- **CalGRIP Gang Violence – Big 10 Mayors**

As the problem of gang violence experienced an uptick in 2007, TPA had several clients looking for funding to address this type of violence, but no readily available funding. TPA determined that the best course of action would be to create new funding opportunities for prevention and intervention strategies. Working in partnership with the Governor, TPA collaborated with "Big Ten" cities to create a funding program to help with violence prevention and address issues associated with gang violence. Together with the other stakeholders, TPA supported the development and funding of the Governor's California Gang Reduction, Intervention, and Prevention (CalGRIP) initiative. In total, the CalGRIP initiative provided \$16,500,000 in grant awards, and clients of TPA received approximately 12 percent of the total funds awarded. The City of Oakland was awarded \$1,342,180.

2. City of Santa Ana

Contact Name: Raul Godinez
Contact Title: Former City Manager
Telephone Number: 714-473-5254
Email Address: RaulGodinez@yahoo.com

Project History: TPA has provided state legislative and funding advocacy services to the City of Santa Ana since 1999. Throughout our tenure, TPA has shepherded several legislative successes and secured **over \$79 million** in funding on behalf of the City, including the following examples:

- **Advanced Water Meter Infrastructure**

TPA worked with the City of Santa Ana to secure a direct funding allocation in the FY 2018-19 State Budget in the amount of \$4 million to upgrade water infrastructure within the City. TPA worked with the City's legislative delegation, staff from the Assembly and Senate Budget Committees, and the Department of Finance to ensure funding was included in the State Budget for the City of Santa Ana to install advanced water metering infrastructure in the City. This funding will allow the City's water customers to have real-time access to their water usage, which will help facilitate water conservation and reduce customers' utility bills.

- **Redevelopment Agency Dissolution**

TPA worked closely with the City of Santa Ana, the City's legal team, the City's legislative representatives and the Department of Finance to reduce the amount of funding that the State demanded of Santa Ana due to the dissolution of the City's redevelopment agency. TPA helped facilitate meetings with the Administration, Department of Finance, and interested legislators to discuss the City's position regarding what items should be classified as enforceable obligations. TPA also worked with Sacramento-based affordable housing organizations, which were directly impacted by the proposed dissolution actions, to demonstrate broad community support for the City's position. Through this team effort, the State reduced the City's housing-related dissolution liability by \$22.1 million.

LITIGATION

TPA does not have any outstanding litigation in which we are the named party for a related study or audit.

APPROACH TO THE SCOPE OF WORK

TPA will utilize the following strategic and comprehensive approach to provide Government Relations and Lobbying services to the City as outlined in the Scope of Work on pages 2 and 3 of the RFP:

- **Conduct Detailed Orientation:** TPA utilizes a comprehensive onboarding process that includes extensive meetings with various relevant members of City leadership and key City departments to help develop a strategic plan that is carefully tailored to satisfy the needs of the City, as well as designed for maximum success in the current political climate and funding environment.
- **Develop Legislative Strategy:** Utilizing the information gathered during the onboarding process, TPA will coordinate with the City to develop an official legislative platform and strategy that represents the City's priorities in Sacramento, Washington, DC, and locally (*RFP Scope of Work, A-i, page 2*). This blueprint will be shared with key stakeholders in the State Legislature and Governor's Administration as well as Congress and the Trump Administration. TPA will work with the City to update this strategy each year and develop a plan for staying active when the Legislature is not in session (*RFP Scope of Work, A-ii and A-iii, page 2*).
- **Implement the Legislative Strategy:** TPA will advocate for the City's legislative agenda utilizing the following methods (*RFP Scope of Work, C-iv, page 3*):
 - **Build and Strengthen Relevant Relationships:** TPA has cultivated a network of valuable relationships that will be leveraged to promote the City's legislative agenda. TPA will assist the City in the development of relationships with key legislators, regulatory agencies, state agencies, local governments, and community organizations (*RFP Scope of Work, D-i, page 3*). TPA will work to build and strengthen these relationships to support mutual goals as identified (*RFP Scope of Work, D-iii, page 3*).
 - **Leverage Relationships for Strategic Advocacy Plan:** TPA will work to achieve the City's goals on legislation, issues, or rules by lobbying members within our legislative network and government officials (*RFP Scope of Work, C-ii, page 3*). TPA will engage various techniques to leverage our network of key relationships and maintain a strong presence in government as the 'eyes and ears' on behalf of the City (*RFP Scope of Work, B-iii, C-i, C-vii, and D-ii, page 3*):
 - Schedule meetings for the City to discuss relevant legislation
 - Prepare all briefing materials and talking points for the City
 - Brief legislative offices and stakeholders on the City's legislative agenda
 - Follow-up on meetings to ensure commitments and deliverables are being met
 - Track priorities and meetings of strategy with legislative partners
 - Serve as the day-to-day contact for legislators and other lobbyists on behalf of the City

- **Coordinate Advocacy Trips:** TPA will work with the City to coordinate advocacy trips to Sacramento and Washington, DC to meet face-to-face with agency and department leaders, the City's legislative delegation, and legislators that serve on committees relevant to the City's agenda (*RFP Scope of Work, A-iv and D-iv, page 2 and 3*). Furthermore, whenever possible, TPA will also schedule site visits by legislators to the City.
- **Track Legislation:** TPA will identify, analyze, and monitor all bill introductions and amendments relevant to the City's legislative platform and assess their potential impact on the City (*RFP Scope of Work, B-i, page 2*).
- **Craft Testimony and Position Letters:** TPA will prepare and submit written and verbal testimony regarding legislation relevant to the City (*RFP Scope of Work, C-v, page 3*). TPA will also attend and participate in interim hearings and meetings regarding issues important to Charter cities (*RFP Scope of Work, C-vi, page 3*). TPA will also draft and deliver position letters to legislators and key officials on specific bill language.
- **Draft Bill Language:** TPA will draft language and amendments for relevant legislation, as required to protect and promote the City's agenda (*RFP Scope of Work, B-iv, page 3*).
- **Develop Funding Strategy:** Utilizing the information gathered during the onboarding process, TPA will coordinate with the City to develop a proactive and comprehensive strategic funding plan that serves the needs of the City's priorities. *The plan will do more than simply identify City projects*; it will outline and prioritize multiple funding options for each project and develop a specific plan of work tailored for each project. It will also identify key "strings attached" to help assess the cost/benefit ratio for each funding opportunity.
- **Implement the Funding Strategy:** TPA will work to implement the City's strategic funding plan utilizing the following methods (*RFP Scope of Work, C-iii, page 3*):
 - **Identify, Research, and Monitor Grant Funding Opportunities:** TPA will utilize list-serve subscription programs, funding workshops, agency canvassing, and other networking tactics to ensure every potential opportunity is identified and reviewed for relevance with the City's projects. TPA will then share these opportunities with the City for further assessment and determination if a grant application is warranted. The City will also receive a grant matrix of funding programs that is updated regularly as new opportunities arise.
 - **Establishment of Clear Accountabilities:** TPA will coordinate with the City to ensure the assignment of responsibilities and tasks are made clear so that confusion and inefficiency are avoided and the City is burdened as little as possible while TPA pursues a grant opportunity.

- **Grant Application Development and Submittal:** At the request of the City TPA will assist with developing, drafting, submitting, and following up on City grant applications. TPA will also leverage relationships with relevant officials and program officers in various state and federal funding agencies to ensure that City grant applications are aligned with the goals of the specific grant program and that the applications are well-crafted and well-positioned for funding. TPA will also provide strategic assistance, such as letters of support from key stakeholders and other materials, to make the application as compelling and competitive as possible. TPA will ensure that applications are submitted prior to the deadline and obtain a receipt of submission.
- **Post-Grant Submittal Advocacy:** TPA will frequently contact legislators and agency officials to follow up on the status of a grant application and promote its need and urgency. This will include drafting letters of support after grant submissions and distributing them to legislators for their consideration. In addition, TPA will work with legislators to reach out to individual granting agencies to provide background on City's projects and convey their support for those projects.
- **Post-Award Grant Administration and Compliance:** TPA will also assist, as needed, with post-award administration and compliance for all grant applications submitted by TPA on behalf of the City. This assistance will include interacting with granting agencies on behalf of the City, providing support for the drafting and submission of required reports, evaluations, and other tasks related to the successful monitoring of and compliance with the program requirements.
- **Comprehensive Follow-Up on Unsuccessful Applications:** Despite all best efforts, some grant applications are not selected for funding. In those instances where grant applications are unsuccessful, TPA will work with the relevant state and federal funding agencies to set up in-person or telephone debriefing sessions to discuss the grant applications and how to best revise the grant applications for the next funding round to ensure success.
- **Provide Progress Reports:** TPA will confer regularly with the City on our activities and send updates on pending issues as they arise. TPA will provide monthly written electronic reports on the status of all legislative activity, such as bill language, amendments, and committee analyses. In addition to written reports, TPA will always be available to the City for conference calls, in-person briefings, and meetings.

At minimum, TPA will provide presentations to the City Council at the beginning and end of session (*RFP Scope of Work, B-ii, page 3*). The presentation at the end of session will include a verbal and written Annual Report outlining all of the work that has been done on the state, federal, and local level (*RFP Scope of Work, B-ii, page 3*).

- **Prepare and File Lobbying Disclosure Reports:** TPA will prepare and file, on behalf of the City, all applicable state and federal lobbying disclosure reports (*RFP Scope of Work, B-v, page 3*).

COST PROPOSAL

DESCRIPTION OF SERVICES	FEE
State, Federal, and Local Government Relations and Lobbying Services	\$8,000 Per Month*
• Conduct Detailed Orientation	Included
• Develop Legislative Strategy	Included
• Implement the Legislative Strategy	Included
• Build and Strengthen Relevant Relationships	Included
• Leverage Relationships for Strategic Advocacy Plan	Included
• Coordinate Advocacy Trips	Included
• Track Legislation	Included
• Craft Testimony and Position Letters	Included
• Draft Bill Language	Included
• Develop Funding Strategy	Included
• Implement the Funding Strategy	Included
• Identify, Research, and Monitor Grant Funding Opportunities	Included
• Establishment of Clear Accountabilities	Included
• Grant Application Development and Submittal	Included
• Post-Grant Submittal Advocacy	Included
• Post-Award Grant Administration and Compliance	Included
• Comprehensive Follow-Up on Unsuccessful Applications	Included
• Provide Progress Reports	Included
• Prepare and File Lobbying Disclosure Reports	Included
*The monthly fee includes all reasonable business and travel expenses	





March 12, 2020

Office of the City Clerk
City of Compton
205 South Willowbrook Avenue
Compton, CA 90220
Attention: RFP: Governmental Relations and Lobbying Services

RE: Request for Proposal Federal, State and Local Government Relations and Lobbying Services

Please find attached the submission from The Madison Group in response to the City of Compton's request for proposal for federal, state, and local government legislative advocacy services. The Madison Group's proposal includes the following:

- I. Brief Description of the History and Organization of The Madison Group, LLC
- II. The Madison Group's Techniques and Approach
- III. Deliverables
- IV. Qualifications and References
 - a. Qualifications, Background and Experience of Assigned Principals
 - b. Organizational Chart
 - c. Relevant Experience with Description of Successful Services
 - d. Professional References
 - e. Litigation Statement
- V. Detailed Fee Proposal
- VI. Conflict of Interest Statement
- VII. Financial Integrity Statement

If you have any questions or need further information, please do not hesitate to contact me at (202) 296-8686 or via email at mmason@madisongr.com

Respectfully Submitted,

Marcus Mason
Senior Partner
The Madison Group

1030 15th Street, NW • Suite 1080 West • Washington, DC 20005 • P 202.296.8686 • F 202.296.3323 • madisongr.com



Request for Proposal

GOVERNMENTAL RELATIONS AND
LOBBYING SERVICES

PRESENTED TO
THE CITY OF COMPTON
MARCH 12, 2020

BY MARCUS SEBASTIAN MASON
SENIOR PARTNER
THE MADISON GROUP LLC

TABLE OF CONTENTS

<u>BRIEF DESCRIPTION OF THE HISTORY AND ORGANIZATION</u>	<u>PAGE 1</u>
<u>THE MADISON GROUP'S TECHNIQUES AND APPROACH</u>	<u>PAGE 2</u>
<u>DELIVERABLES</u>	<u>PAGE 3</u>
<u>QUALIFICATIONS AND REFERENCES</u>	<u>PAGE 6</u>
I. QUALIFICATIONS, BACKGROUND, AND EXPERIENCE OF ASSIGNED PRINCIPALS	PAGE 6
II. ORGANIZATIONAL CHART	PAGE 9
III. RELEVANT EXPERIENCE WITH DESCRIPTION OF SUCCESSFUL SERVICES	PAGE 10
IV. PROFESSIONAL REFERENCES	PAGE 11
V. LITIGATION STATEMENT	PAGE 11
<u>DETAILED FEE PROPOSAL</u>	<u>PAGE 12</u>
<u>CONFLICT OF INTEREST STATEMENT</u>	<u>PAGE 12</u>
<u>FINANCIAL INTEGRITY STATEMENT</u>	<u>PAGE 12</u>

The Madison Group, LLC (“TMG”) is pleased to present to the City of Compton (“the City”) a proposal to represent the City before the Federal, State, and Local legislative bodies by developing and sponsoring sound legislative proposals in the interest of the City and enhancing and elevating its government relations presence in Washington, D.C. Sacramento, and locally within California.

BRIEF DESCRIPTION OF THE HISTORY AND ORGANIZATION OF THE MADISON GROUP

Widely respected for its results oriented work in government relations, The Madison Group, founded in 2004, is a boutique bicameral, bipartisan, bicoastal government relations firm with extensive federal and state legislative and regulatory experience representing foreign, state and local governments, some of the largest members of the Fortune 500, educational institutions and organizations, as well as some of the most established brands and associations, as their representatives in Washington, Sacramento, and abroad. With more than a decade in the federal consulting space and a talented and diverse team with over 100 years of combined federal and state public policy experience, the Madison Group has a successful track record of managing difficult issues, developing unique policy and regulatory alternatives that meet the client’s specific goals while also identifying funding opportunities and assisting in grant applications.

The Madison Group is an exceptional lobbying and consulting firm covering a broad range of industry sectors and issues with an emphasis in education, energy, health, housing, infrastructure, fintech, tax, technology, telecommunications, trade, and transportation issues. Our “all hands-on deck” approach ensures prompt, specifically tailored and results driven advocacy. The Madison Group develops and executes bold legislative strategies, drafts legislation, and interfaces with senior officials within the Trump and Newsom Administrations, Congress, the California State Senate and Assembly, and local governing bodies of government. The Madison Group’s experience and wide-ranging clientele demonstrates a strong record of achievement, yet the firm remains small and prides itself in maintaining close working relationships with our clients and providing personal and customized strategic counsel and government relations services.

Since its inception, The Madison Group has been a driving catalyst for change in the State and Federal public policy arenas. Our bipartisan firm prides itself on its deep reach in both the Democratic Caucus and the Republican Conference. Each of our team members are former senior staff members or elected officials and have spent decades forming and maintaining relationships with current leadership, committee chairs, and policy staff, both in Washington, D.C. and Sacramento. The Madison Group team has long and deep professional and personal relationships with members of Congress and specifically, the California delegation. Moreover, our reach into specific Congressional caucuses, including the Congressional Black Caucus, the Congressional Hispanic Caucus and the Congressional Asian Pacific American Caucus, as well as California legislative Caucuses including the Legislative Black Caucus, Latino Legislative Caucus, the Mod Dems Caucus, the Legislative LGBTQ Caucus, and the Irish American Caucus, is unparalleled. In sum, our relationships within Washington, DC and Sacramento are both deep and wide.

Above and beyond the standard face-to-face communications and advocacy with policymakers, the Madison Group integrates specific and targeted tactics such as grassroots mobilization, third party advocacy, and coalition

building to achieve the desired public policy goals. Moreover, the Madison Group has nurtured deep and solid relationships with an extensive network of community and state organizations and influential stakeholders. The Madison Group strategically aligns our clients directly to policymakers and our network of organizations and stakeholders. This integrated approach extends across all levels of government.

In addition to becoming experts in every facet of our client's government relations objective, the Madison Group team proactively seeks new relationships and opportunities for our clients. Whether, by finding new funding opportunities in government via grants, creating legislative initiatives and pursuing opportunities within the legislative budget process, or utilizing the public policy arena to advance the City's underlying policy priorities, the Madison Group's experience and expertise allows us to pursue avenues often not available to others.

GENERAL DESCRIPTION OF TECHNIQUES AND APPROACH

Issue Advocacy: Making Your Case:

It is impossible to sit through a lobbying presentation without hearing some variation on the claim that “we are close to that Member” or “the Senator is a good friend of our office”. While often true – we all have Members that are longtime friends – this in itself does not help the City of Compton or put you any closer to reaching your goals or winning their support.

Years of experience and networking will give any lobbyist the ability to “get the meeting.” The real challenge lies in getting their attention, delivering a compelling argument to develop support and working to keep the City's positions and policies on the front burner. This is THE question, and rarely can it be achieved simply because a member of Congress or Assembly member is your “good friend” or the Chief of Staff is “my buddy”. Beyond your personal credibility with a legislator, making them care requires prudent planning, knowing what “moves” them, who they listen to here and back home, building alliances and sharing an interest in their personal causes, advising them on “non-business” (i.e., political) matters, and an ongoing series of conversations with the Member, staff, and their committee Chairperson. This process is making your case and, in doing so, making the legislator or government official remember your issue.

This is where TMG excels for our clients. While our relationships are deep, we know that there is no shortcut to success – rather, it gets back to having a sound strategy and an array of effective tools that can be utilized to “shape the environment” around a Member or official. Winning means working – working the angles and the phones, working to build your defenses, working to form new alliances, and collecting a broader array of resources. The Madison Group will not only serve as the City's ‘eyes and ears’ in Washington, D.C., Sacramento, and within local legislative bodies, we will serve as an extension of the City of Compton directly advocating on its behalf and serving as the communication conduit with legislators, government officials and staff.

DELIVERABLES:

Although there are a number of potential tools that may be brought to bear on behalf of the City of Compton, we have outlined some of the key elements to a successful strategy, as well as the objectives that are likely to be achieved either legislatively or through the appropriations process. TMG is prepared to provide the services listed below as described by the client. Said list is negotiable as desired by the City of Compton's leadership:

- 1) Strategy and Messaging Development** – Working with the City of Compton's Mayor, City Council Members, City Manager, Department Heads and staff hand-in-glove will be a critical aspect in our development of the City's government relations presence and policy priorities and positions in Washington, the State of California and within the County of Los Angeles. The Madison Group will work with the City to develop and implement the strategic advocacy, legislative agenda, and political engagement plans to achieve legislative goals and support the City's objectives. The Madison Group will also work with City staff to develop and implement a plan for off session activities in California while coordinating with the City's Member of Congress during recesses and District Work Periods.
- 2) Relationship Development and Management** – The Madison Group will identify key decision makers within the legislative and administrative government networks to advance and achieve the legislative objectives and strategic goals and interests of the City of Compton. The Madison Group will arrange meetings for City legislators and leadership with key Congressional and Sacramento policy and decision-makers and their staff to develop new relationships and strengthen existing ones. The Madison Group will also prepare and accompany the City legislators and leadership on meetings with key policy and decision makers. The Madison Group will consult and provide strategic advice, briefing papers, and talking points to City legislators, leadership, department heads and their staff in advance of these meetings.

The Madison Group will leverage our extensive relationships with the following, including but not limited to, Congressional Committees and Executive Branch Agencies:

UNITED STATES HOUSE OF REPRESENTATIVES

- I. Appropriations Committee
- II. Education and Workforce
- III. Energy and Commerce Committee
- IV. Financial Services Committee
- V. Homeland Security Committee
- VI. Transportation and Infrastructure Committee

UNITED STATES SENATE

- I. Committee on Appropriations

- II. Committee on Banking, Housing, and Urban Affairs
- III. Committee on Commerce, Science, and Transportation
- IV. Committee on Environment and Public Works
- V. Committee on Health, Education, Labor, and Pensions
- VI. Committee on Homeland Security and Governmental Affairs

EXECUTIVE BRANCH:

- I. The White House
- II. Department of Health and Human Services
- III. Department of Commerce
- IV. Department of Transportation
- V. Departments of Defense
 - a. U.S. Army Corps of Engineers
- VI. Department of Agriculture
- VII. Department of Housing and Urban Affairs

The presence of longtime Southern California community leaders combined with the experience of two senior staff members for several former California Members of Congress, demonstrates the longstanding, strong connections the Madison Group team has with almost every member of the California Legislature and Executive Branch leaders. The Madison Group will leverage our extensive relationships with the following, including but not limited to, the California Legislative Committees and Executive Branch Agencies:

CALIFORNIA STATE ASSEMBLY

- I. Appropriations Committee
- II. Budget Committee
- III. Business and Professions Committee
- IV. Education Committee
- V. Environmental Safety and Toxic Materials
- VI. Government Organization Committee
- VII. Health Committee
- VIII. Housing and Community Development Committee
- IX. Local Government Committee
- X. Revenue and Taxation
- XI. Transportation Committee

CALIFORNIA STATE SENATE

- I. Appropriations Committee
- II. Budget & Fiscal Review Committee
- III. Business, Professions and Economic Development Committee
- IV. Education Committee
- V. Environmental Quality Committee

- VI. Governmental Organization Committee
- VII. Health Committee
- VIII. Housing Committee
- IX. Transportation Committee

CALIFORNIA EXECUTIVE BRANCH AGENCIES & DEPARTMENTS

- | | |
|--|--|
| I. Air Resources Board | XXI. Department of Public Health |
| II. Board of Equalization | XXII. Department of Resources Recycling and Recovery |
| III. Building Standards Commission | XXIII. Department of Toxic Substances Control |
| IV. Bureau of Automotive Repair | XXIV. Department of Transportation |
| V. Bureau of Security and Investigative Services | XXV. Department of Water Resources |
| VI. Bureau of State Audits | XXVI. Division of Workers Compensation |
| VII. CA Alternative Energy and Advanced Transportation Financing Authority | XXVII. Employment Development Department |
| VIII. CA Debit Limit Allocation Committee | XXVIII. Fair Political Practices Commission |
| IX. CA Emergency Management Agency | XXIX. Franchise Tax Board |
| X. CA Film Commission | XXX. Occupational Safety and Health Standard Board |
| XI. CA Gambling Control Commission | XXXI. Occupations Safety and Health (CAL-OSHA) Division |
| XII. CA Highway Patrol | XXXII. Office of Administrative Law |
| XIII. CA Tax Credit Allocation Committee | XXXIII. Office of Environmental Health Hazard Assessment |
| XIV. Contractors State License Board | XXXIV. Office of Real Estate Appraisers |
| XV. Department of Corporations | XXXV. Public Employees Retirement System |
| XVI. Department of Fair Employment and Housing | XXXVI. Public Utilities Commission |
| XVII. Department of Housing and Community Development | XXXVII. Secretary of State |
| XVIII. Department of Industrial Relations | XXXVIII. State Personnel Board |
| XIX. Department of Insurance | XXXIX. State Treasurer |
| XX. Department of Justice | XL. State Water Resources Control Board |

- 3) **Issue Advocacy, Education and Policy Monitoring** – TMG will facilitate meetings with key policy makers and government officials that will allow the City to advance its government relations agenda and policy priorities both in Washington, D.C., Sacramento and local legislative governments and networks. This may include researching and monitoring federal, state and local laws and legislation, proposing and drafting legislative language and amendments, and providing customized, comprehensive analysis of pending legislation and proposed flexible strategies to confront legislation and regulatory policies and actions. TMG will also monitor and report on developments affecting the legislative process within the respective jurisdiction(s).

- 4) **Legislative Bill Tracking and Policy & Communication Updates** – TMG will provide the City of Compton with regular monthly status reports with updates on developments related to the reauthorization, implementation, and administration of pertinent legislative initiatives, regulations, and ordinances with quotes from participants in hearings, mark-ups and other segments of the process. We will also provide action alerts to the City's leadership complete with strategic advice on how to impact the process and the relevant decision makers that need to be contacted.

Representatives from TMG and the City of Compton shall participate in regularly scheduled conference calls and/or meetings in which strategic updates and proposed next steps will be developed. Follow up notes from the calls will be drafted by TMG and submitted to the City for review. The frequency of these meetings is at the discretion of City leaders and staff.

- 5) **Community & State Membership Organizations Relationship Development** –

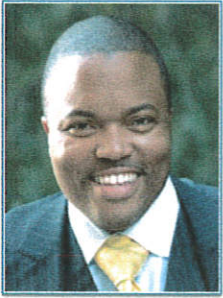
The Madison Group will identify and assist in the relationship outreach, development, and management of community organizations and state member organizations, specifically focusing on coalition development to support and advance mutual policy priorities and goals.

- 6) **Registration and Filing Requirements** – The Madison Group will be responsible for all timely and accurate compliance requirements, filing for lobbying disclosure registration, quarterly reports, and attending mandatory California State ethics trainings. The Madison Group will submit registrations and reports federally via the U.S. Senate and House of Representatives, as well as via the California Secretary of State's Political Reform Division, and the County of Los Angeles Lobbyist Filing System, if necessary. The Madison Group can also assist the City of Compton's in its lobbying employer registration and quarterly disclosure filing requirements within the California Secretary of State's Political Reform Division. At the City's advisement and request, the Madison Group can also submit, on behalf of the City, the City of Compton's filing requirements.

QUALIFICATIONS & REFERENCES

I. Qualifications, Background and Experience of Assigned Principals

The Madison Group team, under the guidance of senior partner and project lead, Marcus Mason, possess substantive expertise at the national level yet has a regional presence as a highly recognized and respected resource in the State of California and regionally in Los Angeles. Based on the scope of work and expected deliverables, below is a list of biographies of Madison Group principals expected to service the City of Compton.



Marcus Sebastian Mason

Marcus Sebastian Mason is Senior Partner at The Madison Group, LLC (TMG) with offices in Los Angeles and Washington, DC. He manages the firm's west coast operations and is responsible for the firm's technology, transportation & infrastructure, energy, tax, and housing portfolios. In addition, he focuses on crisis management, complex integrated campaigns and coalition building.

Prior to joining TMG, he served as Amtrak's Senior Director of Government Affairs, and interim Head of Office. He was responsible for advancing the company's strategic business initiatives in the House of Representatives, United States Senate and more than three dozen states.

Marcus began his career in the Office of the Compton City Attorney before serving as both Chief of Staff and Legislative Director for two California Members of Congress who represented the City. During that time, he initiated and had enacted a number of initiatives that impacted the then 37th Congressional District, City of Compton, Los Angeles County and the State of California.

Marcus won his first congressional campaign at age twenty-one before beginning his tenure as Capitol Hill's youngest Chief of Staff. Politically, he is undefeated in congressional campaigns he has managed and is a trusted advisor and confidant to California elected officials in the City of Los Angeles, County of Los Angeles, and Sacramento and within the California Congressional Delegation.

Marcus recently cycled off the board of directors of the Congressional Black Caucus Foundation (CBCF) where he served as Treasurer and chaired its Budget & Investment Committee. He also recently became the immediate past president of the African American lobbyists association, the Washington, Government Relations Group (WGRG). He currently serves on the board of directors for the Congressional Black Caucus Political Action Committee (CBC-PAC). He also serves on the Corporate Advisory Board for Pearl Homes, a modular affordable housing developer.

Marcus is also a published author who writes spy thrillers under the pen name *Sebastian Cheney*. He is the proud husband to Christina Mason and father of three children, Taelor Chanel, Romelo and Grace Anne.



Ingrid Hutt

A Los Angeles native, Ingrid Hutt is a seasoned political professional with deep roots in California working closely with legislators, elected and appointed leaders, and community and civic organizations.

In 2015, Ingrid was appointed by Mayor Garcetti as a Commissioner to the LA Convention and Exhibition Center Authority, where she served on the sub-committee of "Bonds and Finance." In 2016, she was appointed to as a Commissioner to the City of Los Angeles Industrial Development Authority (IDA). The IDA has directly issued or facilitated over \$2.3 billion in bond issues and works closely with a team of qualified financial professionals whose goal is to process bonds in a timely, accurate and cost-effective manner. Ingrid was also appointed to the Board of Dancing Classroom Los Angeles, a Non-Profit founded by Pierre Dulaine in 1994, whose mission is to cultivate essential life skills in children through the art of social dance. During the 2016 June Primary she was chosen to produce several "Hillary for America" campaign Rally's in Los Angeles County.

A second generation Angeleno, Ingrid was born in Los Angeles and attended UCLA where she studied Political Science. While in college, she interned for Councilman David Cunningham, where she was exposed to the nuts and bolts of City Hall and local government.



Ari Storch

Ari Storch, a native Angeleno and product of the LAUSD school system, has more than twenty-five years of experience in domestic and international politics, grassroots campaigns, public affairs, and marketing.

Prior to joining The Madison Group, Mr. Storch spent twelve years as the Co-Founder and Co-Chairman of Artemis Strategies, a multi-faceted government affairs firm that managed clients before the United States Congress, multiple Presidential administrations, state governments and before foreign governments as well. Prior to creating Artemis, Mr. Storch was Vice President of Rhoads | Weber Shandwick Government Relations, a division of the Inter Public Group of Companies. Previously, Mr. Storch served as Senior Consultant to Cassidy & Associates, the country's largest public affairs company, where he assisted the firm's clients with their Congressional relations as well as managing the company's consultant network. Concurrently, Mr. Storch was the Vice President of National Strategies, Inc., a national consulting company that manages state and municipal procurement efforts for its clients.

Prior to that experience, Mr. Storch served as the Political and Congressional Affairs Director for the Republican National Jewish Coalition, a national grassroots organization focused on developing ties between Republican decision-makers and the Jewish community. Mr. Storch began his political career working on behalf of the Government of Israel where he served four Israeli Prime Ministers, first as the Public Relations Officer at the Consulate General of Israel in Miami, Florida and subsequently as the in-house lobbyist at the Embassy of Israel in Washington, D.C.

In his 25+ years of government affairs work, Ari has led lobbying teams on behalf of foreign countries, industry leading companies and start-ups alike. Some of his clients have included behemoths like LiveRamp (Acxiom), NICE Systems, SAP National Security Services (SAP-NS2), H&R Block, HJ Heinz, and Teva Pharmaceuticals; associations like the American Retirement Association, the Alliance for Connected Care, and the Wireless Internet Services Providers Association; to start-ups like Cricket Wireless, Omada Healthcare, Qteros, Pivot3, and Hydrovolts, as well as a multitude of other interests in Washington.

In 2001, Mr. Storch was appointed by President George W. Bush to serve as a Member of the United States Commission for the Preservation of America's Heritage Abroad and also served as the Next Generation Chairman of the United States Holocaust Memorial Museum. Mr. Storch is married to Kelly and together they have three children, a son Jacob and twin daughters Jordan and Ryann.



David E. Youngblood

For more than two decades, David E. Youngblood has held a variety of political, legislative, campaign and legal positions in the federal and private sector.

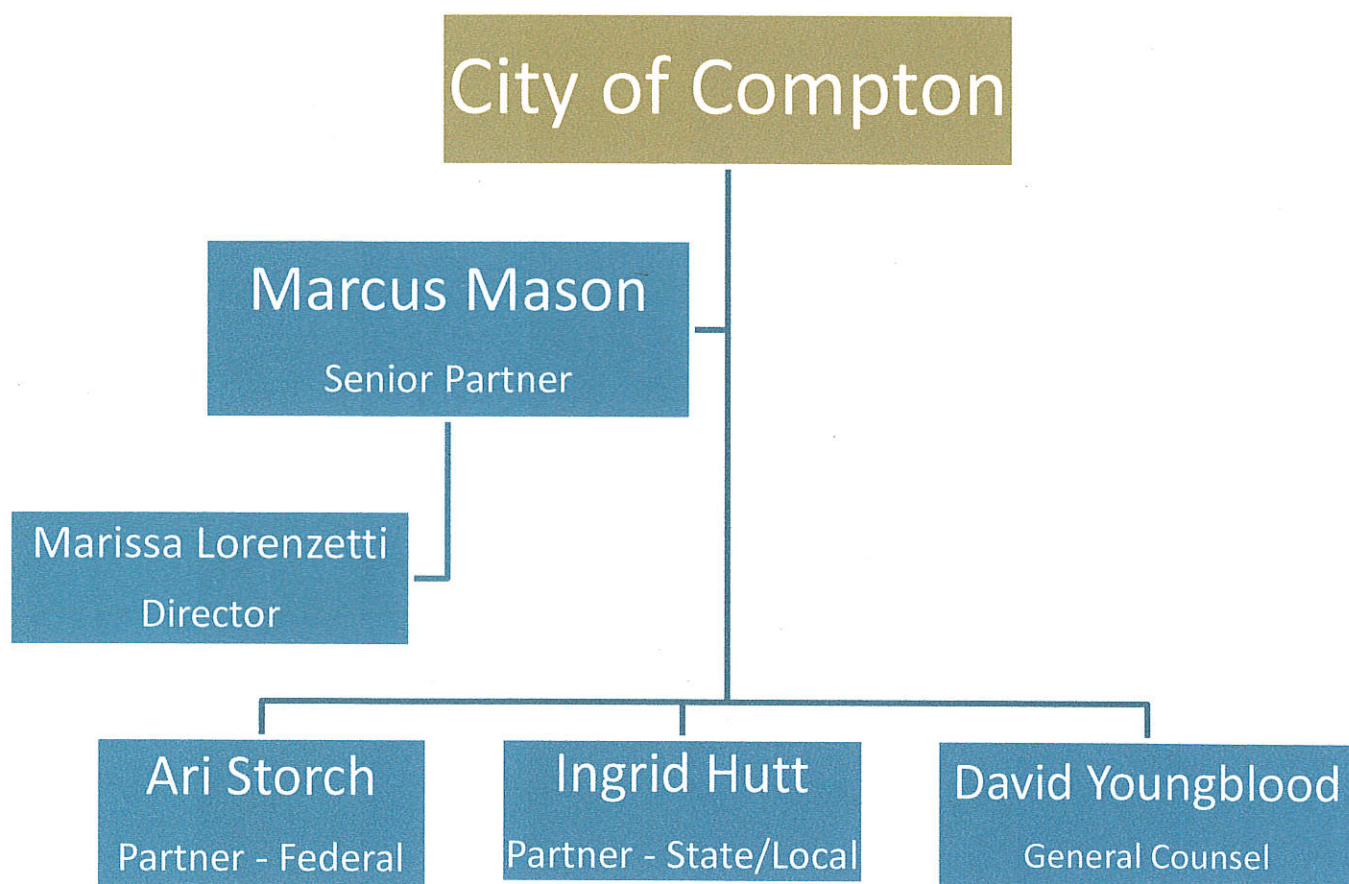
Mr. Youngblood served as Senior Policy Advisor and Counsel to United States Congressman Walter R. Tucker, III (D-CA). Mr. Youngblood provided strategic advice and counsel to the Congressman regarding a wide range of policy areas including, Appropriations, Education, Energy, Telecommunications, Foreign Affairs (Pacific Rim, Africa, Caribbean and Mexico) and Trade. David was instrumental in working with the City of Compton and the Army Corps of Engineers on the “Compton Creek Project.” Mr. Youngblood’s current portfolio includes Education, Energy, Telecommunications, Intellectual Property, Privacy and the Judiciary.

As a licensed attorney and consultant in private practice, David has managed litigation for small and medium sized corporations and has appeared as counsel on various matters before most state courts in North Texas. In the private sector, Mr. Youngblood has advised Pharos Capital Group, a Dallas based private equity fund that invests in undercapitalized businesses in urban and underserved regions across the nation. Specifically, he has served as a consultant to the management team of Converge Global Trading Exchange, a leading independent distributor of electronic components, technology products and supply chain services.

Mr. Youngblood is a graduate of the University of Houston and Texas Southern University, Thurgood Marshall School of Law, where he was a member of Law Review.

II. Organizational Chart of the Madison Group

The chart below illustrates how the Madison Group team will be organized for this representation.



III. Relevant Experience with Description of Successful Services

The Madison Group is adept at developing public policy for entities and organizations of all kinds. We have represented public entities including counties and cities and their subdivisions, foreign governments, transportation systems, universities, hospitals, and multigovernmental conglomerates. Below are a few examples of the successful services provided to current and former public-entity clients:

County of Los Angeles - Los Angeles County, one of California's original 27 counties, was established on Feb. 18, 1850. It is one of the nation's largest counties with 4,084 square miles and has the largest population of any county in the nation - nearly 10 million residents who account for approximately 27 percent of California's population. The Madison Group currently assists the County in issues pertaining to the 2020 Census and County priorities, including opportunity zones.

Berks Economic Development Partnership - A partnership between the County of Berks, Pennsylvania and the Greater Reading Economic Partnership. A unique and innovative partnership represents a comprehensive approach to support the business community and the needs for county economic development. The primary

mission of the GRCA is to encourage business attraction, business expansion, job creation and business investment in an effort to foster and promote a thriving economy throughout Berks County. The multi-year effort led to significant federal financial support for multiple projects, with a major focus on economic development programs and projects that would result in a county wide economic benefit, including support for wastewater facilities, public safety programs and educational initiatives like English as a second language.

Erie County, PA - The largest county in Pennsylvania by land mass, Erie County is home to Pennsylvania's 4th largest city by population. Our team led the effort to secure appropriations and funding support for Erie County's economic development program as well as their public safety needs. At the time, the county's largest city was going through a significant economic contraction and the funding streams we were able to obtain for them helped support and invigorate their economic development efforts to bring new employers to the county, as well as provided desperately needed funding to support their public safety programs.

City of Delray Beach, FL - A prominent city along the southeastern Florida coast, the City of Delray Beach engaged us in an effort to secure funding for innovative traffic and infrastructure projects. Home to more than 1,000 businesses, the City planners wanted to pursue funding support for their traffic management system needs.

IV. Professional References:

Honorable Steven Bradford

Chairman
Senate Banking Committee
State Capitol, Room 2059
Sacramento, CA 95814
(916) 651-4035

Honorable Mike Gipson

Chairman
Assembly Democratic Caucus
State Capitol
P.O. Box 942849
Sacramento, CA 94249-0064
(916) 319-2064

Honorable Karen Bass

Chairwoman
Congressional Black Caucus
2059 Rayburn HOB
Washington, DC 20515
(202) 225-7084

V. Litigation Statement

The Madison Group is not a named party to any current litigation.

DETAILED FEE PROPOSAL

The Madison Group proposes an annual retainer of \$156,000, to be paid monthly in equal payments of \$13,000 plus expenses. The Madison Group will acquire written permission for expense, including travel costs, in excess of \$250.00. The Madison Group is committed to offering reasonable and affordable retainers, and we seek to minimize costs whenever possible. As such, we have incorporated all costs, including senior staff, support staff and in-house administrative services, in our proposed fee.

Below is an itemized cost analysis for proposed services.

<i>Element</i>	<i>Amount</i>
Relationship Development, Management, and Issue Advocacy before Congress and the Federal Executive Branch	\$8,000.00
Relationship Development, Management, and Issue Advocacy before California Executive Branch and State Agencies, California State Legislature, and Local Legislative Bodies and Agencies	\$5,000.00
Total	\$13,000.00

CONFLICT OF INTEREST STATEMENT

After careful review of our client list and related issues, the Madison Group has determined there are no conflicts of interests providing federal, state and local government relations services to the City of Compton.

FINANCIAL INTEGRITY STATEMENT

As recipients of public funds and stewards of public trust, the Madison Group endeavors to ensure the proper handling of finances, utilize best practices, and deliver high quality services by providing an overarching outlook to guide our clients, thereby preserving the integrity of the firm.

The financial integrity and trust between our clients is of utmost importance and adopting a set of principles is a key element to maintaining this integrity. The financial integrity principles outlined below set forth the basic framework for the overall fiscal management. This document contains high-level principles that govern the firm's financial management.

Foster collaboration and communication. Fiscal management has to be an interactive endeavor—you don't just lock the accountants in their office and hope for the best! The finance team requires input from and

communication with our team to create meaningful budgets, report accurately revenue and cash flow, and understand cash flow needs.

Establish proper oversight. “Internal controls” is a buzzword that generally connotes protections against employee theft and malfeasance. And it is unquestionably important to take steps to ensure that resources aren’t improperly diverted away from mission-advancing activities. But a structure of segmented responsibilities and strong oversight is just as important for finding and correcting the honest mistakes we all make, and which are much more common than dishonest ones.

Maximize technology. Technology helps to make financial reporting not just quicker and more efficient, but more accurate as well, since each manual process introduces the possibility of human error. Technology also opens up the possibility of reporting in much more detailed and sophisticated ways to answer important questions from internal as well as external audiences when required.

Leverage professional expertise. Our auditor helped the firm in structuring internal controls, applying accounting rules, and improving financial reports.

Thank you for taking the time to consider our proposal to serve as the government relations partner for the City of Compton. If you have any questions, please feel free to call Marcus Mason at (202) 296-8686 or send an e-mail to mmason@madisongr.com.



March 6, 2020

Office of the City Clerk
City of Compton
205 South Willowbrook Avenue
Compton CA 90220
Attention: RFP: GOVERNMENTAL RELATIONS AND LOBBYING SERVICES

What a remarkable year it has been for the City of Compton. Now, we are thrilled to have the chance to be a part of your story and partner with you in your Governmental Relations and Lobbying Services RFP.

Our attached proposal shares all the details, but if you need any additional information as you consider your options, please let us know. I would also be happy to connect you with a few of our clients, including the ones referenced in our proposal if you would like another perspective.

We are excited about the possible partnership with the City of Compton. We look forward to the opportunity to work as your partner and achieve success together.

Thank you for your time and consideration.

Respectfully,

A handwritten signature in black ink, appearing to read 'Tony Lee'.

Tony Lee
Managing Partner | LM5 Group

Moses Mercado
Principal | Ogilvy Government Relations



ACCESS. INTEL. ACTION.

**City of Compton
Governmental Relations and Lobbying Services**

Presented by:

Tony Lee
Managing Partner | LM5 Group
130 East Bonita Avenue
La Sierra, CA 91024
(323) 219-1319
tony.lee@lm5group.com

TABLE OF CONTENTS

I.	Company/Firm Information.....	1
a.	About LM5 Group.....	1
b.	About Ogilvy Government Relations.....	1
II.	Qualifications and References.....	2
a.	Qualifying Experience.....	2
i.	Carl Gist.....	2
ii.	Moses Mercado.....	2
b.	Business References.....	3
III.	Conflict of Interest.....	3
IV.	Governmental Relations and Lobbying Services Proposal.....	3
a.	Collaborative Process.....	4
b.	Political Engagement.....	4
c.	Discretion.....	4
d.	Actionable Items And Deliverables.....	4
e.	Strategy.....	4
f.	Tracking.....	5
g.	Advocacy.....	5
h.	Relationship Building.....	5
i.	Reporting.....	6
V.	Our Relationships.....	6
VI.	Line Item Budget.....	7
VII.	Sample Client Monthly Reports	
a.	Sample 1.....	8
b.	Sample 2.....	8
VIII.	Resumes	
a.	Carl Gist.....	9
b.	Moses Mercado Resume.....	9
IX.	Cost File.....	10

COMPANY/FIRM INFORMATION

About the LM5 Group

LM5 Group takes on a proactive approach to government relations and public affairs solutions for clients. We look for ways our clients can be part of the conversation and development of policies. We feel strongly that clients should be strategically positioned to influence the decision-making rather than reacting once decisions have been made. With our team of experts in the areas of government relations, public policy, strategic communications and lobbying, we can successfully advocate and help influence for clients by identifying and leveraging positioning opportunities that help positively impact public opinion. The LM5 Group combines comprehensive knowledge on government relations, strategic positioning, and communications to provide a full spectrum public policy firm that promotes and protects our client interests. We service public corporations, private companies, and government entities on the federal, state, and local level. The LM5 Group's team of experts has positioned the firm to be a public policy and lobbying leader serving clients who are key players in their respective industries.

The LM5 Group is a CALIFORNIA LLC

130 East Bonita Avenue
La Sierra, CA 91024

About Ogilvy Government Relations

OGR represents leading corporations and institutions with legislative and regulatory concerns. We have expertise in the full range of policy issues debated in Washington, including energy, healthcare, transportation, financial services, technology, defense and tax policy. OGR represents dozens of large corporations and major trade associations with broad agendas. We also assist smaller companies and non-profits with very specific and target objectives. We have a proven track record of success affecting the decisions made by federal legislators and regulatory agencies. We represent domestic and foreign entities involved in CFIUS transactions and related proceedings and we often work with law firms representing our clients in litigation support. We work closely with media and public relations firms doing grassroots work, coalition building, crisis response and reputation management.

1111 19th Street
Suite 1100
Washington, DC 20036

QUALIFICATIONS/REFERENCES

Qualifying Experience

Carl Gist | LM5 Group | Key Principal

For eight years, Carl worked in public policy serving as a legislative staffer in the House of Representatives and Government Relations Specialist in the private sector. In both roles, he handled a portfolio of issues that included: Education, Health Care, Financial Services, Intellectual Property, Cannabis, Defense, Energy and Environment. Carl also established longtime working relationships with Committee Staff Directors, leadership and floor staff, and Members of both parties. Carl is a native of North Carolina and has spent the last several years living with his wife in West Hollywood, and working with networks and studios to improve diversity in film and television.

Moses Mercado | Ogilvy Government Relations | Key Principal

Moses C. Mercado has more than 27 years of experience at the highest levels of Congress, national politics and corporate lobbying. He has established an expertise in the development of public policy and managing effective public affairs campaigns. Mercado is a premier political organizer who has designed and executed winning strategic plans for leading public officials, including President Barack Obama, Secretary John Kerry, Democratic National Committee Chairman Governor Howard Dean, General Wesley Clark, and House Democratic Leader Dick Gephardt (D-MO). At Ogilvy Government Relations, Mercado advises Fortune 100 companies, financial institutions and national trade associations on successfully navigating legislative and regulatory challenges. In particular, Mercado develops comprehensive strategic plans to stabilize crises through the coordination of legislative advocacy, coalition building, paid media, grass-roots organizing and media outreach. Moses has been recognized by *Business Week* and *The Hill* as a top Washington lobbyist and as a Washington "Power Player" by *Latino Magazine*.

A native of Texas, Mercado is a graduate of the University of Texas and received a law degree from South Texas College of Law in Houston. He is a member of the Texas bar, the American Bar Association, was an at-large member of the Democratic National Committee in 2012, and served on the Board of the Congressional Hispanic Caucus Institute from 2008-2015.

Business References

The LM5 Group and Ogilvy Government Relations has represented the interests of many clients. We give personalized service to each client as if they are our only client. Listed below are quality referrals that can attest to our professionalism, bipartisan connectedness, and relationships with State and federal legislators.

Dell

Mr. Cris Turner

Vice President and Head of Office, Americas Government Affairs

Phone: 703.216.4857

Email: Cris_Turner@dell.com

Nike

Mr. Jesse McCollum

Senior Director, Government and Public Affairs

507 2nd Street, NE, Washington, DC 20002

Phone: 202.543.9375

Email: Jesse.mccollum@nike.com

CONFLICT OF INTEREST

The LM5 Group certifies that neither not any member of an employee's immediate family has a material personal or financial relationship with the City of Compton. The LM5 Group further certifies that no other relationship, bias or ethical conflict exists which will prevent us from submitting our proposal in accordance with procedure of the City of Compton.

GOVERNMENTAL RELATIONS & LOBBYING SERVICES PROPOSAL

One of the most important strategies for success in governmental affairs is to identify emerging trends and synchronize with them. Each legislative cycle is different. The policy topics of emphasis, prevailing mindsets, and budget constraints evolve continuously. The latest status of that evolution is largely a reflection of a prior trajectory coupled with current events. In order to understand "what's next" it is necessary to understand what happened in the past. It is helpful to have an "insider's perspective". It also requires a careful ear tuned to the chatter permeating the legislators. It also requires a precise and comprehensive understanding of the client, its history, and the history of the specific legislative request. This must then be filtered through an accurate perspective on how trends have historically evolved among lawmakers faced with similar circumstances.. We gather information and we apply our experience to a careful analysis of what is likely in the future. Most importantly, we then structure our clients' strategies to be consistent with the theme of those trends so that we harness the momentum to support our client's desired outcomes. We build our ability to spot trends into our strategies for advocacy on behalf of our clients. We synchronize our clients' interests and requests with those trends. The LM5 Group and Ogilvy Government Relations has worked with business and organizations at varying levels of business

maturity. We believe that the City of Compton has made the right decision to engage in governmental advocacy and lobbying services early in the process. As a fast growing organization, the city will need a firm that can keep up and engage key legislators immediately.

Collaborative Process

We are committed to the core value that all of our clients have access to our entire lobbying team. We work in a collaborative fashion where all of our resources are called upon as required to serve the needs of our clients. We don't have junior associates handling our clients' business. Our lobbyists offer high-level strategic thinking with an understanding that effective representation in Washington requires "boots on the ground." We approach our work with the discipline of a political campaign, bringing the immediate objectives in alignment with broader defined outreach initiatives.

Political Engagement

All of our lobbyists are engaged in the business of politics. We are involved with national campaign organizations such as the DNC, RNC, DSCC, NRSC, DCCC and NRCC, as well as with Congressional member organizations and caucuses. We provide senior level counsel to members of Congress and candidates for public office and we develop political outreach strategies for our clients, including PAC management and guidance on the allocation of political resources.

Discretion

We recognize that effective representation for many of our clients requires the ability to maintain strict confidentiality and discretion. And we realize that as agents to our clients, our activities and can reflect on their reputation and brand. As such, our lobbyists are fastidious in their adherence to all disclosure and reporting requirements related to lobbying and campaign contributions and to make sure that our clients are properly advised on current laws and regulations.

Actionable Items And Deliverables

The LM5 Group and Ogilvy Government Relations proposes the following actionable items and deliverables:

Strategy

- Assist the City of Compton in the development and implementation of its legislative agenda, key proposals and policy positions in partnership with the Federal, State, Local legislative network,
- Propose an annual strategic advocacy and political engagement plan designed to achieve legislative goals and support City objectives

- Develop a plan for off session activities and coordinate with the designated City staff.
- Schedule meetings with legislators for City Elected Officials.

Tracking

- Identify, track and report on Federal, State and Local legislation and legislative proposals that may have an impact on the City. For example:
 - Arts/Culture, and entertainment
 - Aviation
 - Environment, energy, natural resources
 - Finance administration, revenue sources, taxation reform & revenue needs
 - Housing, community, and economic development
 - Infrastructure, transit, and mobility
 - Land Use, zoning
 - National Pollutant Discharge Elimination System (NPDES)
 - Clean Water Act
 - Public contracting/personnel matters/prevaling wages
 - Public safety/emergency management and operations
 - Public Utilities/franchises
 - Recreation

Advocacy

- Support the City with a strong presence in government as the 'eyes and ears' of issues related to Charter Cities and serving as day-to- day contact for legislators and other lobbyists on behalf of the City
- Work to achieve City goals on legislation, issues or rules by lobbying members of the legislative network and government officials
- Identify and prepare Grant applications for various types of funding
- Lobby for the City's position on legislation and regulatory matters of interest
- Track and attend committee and rulemaking hearings, coordinate and as requested assist in the preparation of testimony, submissions, and in-person testimony
- Attend and participate in interim hearings and meetings regarding issues important to Charter cities
- Engage key officials (executive, legislative and local government) and stakeholders to support the City's objectives to secure permits, grants, incentives, and favorable laws and regulations

Relationship Building

- Assist in the development of relationships with key legislators, regulatory agencies, state agencies, local governments and community organizations, consistent with the annual strategic advocacy and political engagement plan

- Assist with communications and messaging
- Develop strong connections with other agencies and state membership organizations to support mutual goals as identified
- Coordinate meetings with appropriate legislators and agency department leaders to provide the City the opportunity to meet face-to-face with key decision-makers on pertinent City issues.

Reporting

- Submit updates on pending issues as they arise
- Submit monthly written status report during all Legislative Sessions
- Provide two (2) City Council Meeting presentations at the beginning and end of session
- Deliver an Annual Report final written report and in-person presentation at the end of Legislative Session for the Federal, State, and Local legislative network
- Track priorities and meetings of strategy with legislative partners
- Draft legislation and amendments
- Organize state lobby registration, compliance and reporting.

OUR RELATIONSHIPS

LM5 Success and Effectiveness

The LM5 Group and Ogilvy Government Relations has demonstrated key personnel within the various departments. These contacts have assisted us in being widely successful. Departments include:

- | | |
|---|---|
| • Budget Office | • Office of Legislation and Congressional Affairs |
| • Office of Civil Rights | • California Senate |
| • Office of the General Counsel | • California Assembly |
| • Office of Intergovernmental and Interagency Affairs | • Department of Resources Recycling and Recovery |
| • Air Resources Board, Board of Equalization | • Department of Toxic Substances Control |
| • Building Standards Commission | • Department of Transportation, Department of Water Resources |
| • Bureau of Automotive Repair | • Division of Workers Compensation |
| • Bureau of Security and Investigative Services | • Employment Development Department |
| • Bureau of State Audits | • Fair Political Practices Commission |
| • CA Alternative Energy and Advanced Transportation Financing Authority | • Franchise Tax Board |
| • CA Debt Limit Allocation Committee | • Occupational Safety and Health Standards Board |
| • CA Emergency Management Agency | |

- CA Film Commission, CA Gambling Control Commission
- CA Highway Patrol, CA Tax Credit Allocation Committee
- Contractors State License Board, Department of Corporations
- Department of Fair Employment and Housing
- Department of Food and Agriculture
- Department of Housing and Community Development
- Department of Industrial Relations, Department of Insurance
- Department of Justice, Department of Public Health
- Occupational Safety and Health (Cal-OSHA) Division
- Office of Administrative Law
- Office of Environmental Health Hazard Assessment
- Office of Real Estate Appraisers
- Public Employees Retirement System
- Public Utilities Commission, Secretary of State
- State Personnel Board
- State Treasurer
- Water Resources Control Board

LINE ITEM BUDGET

The LM5 Group and Ogilvy Government Relations operates on an annual retainer. Our typical minimum retainer is \$7,833 month, or \$94,000/year. We bill our clients monthly or quarterly in advance, based on their preference. This is highly intentional. It helps ensure that every client receives the same level of service.

City of Compton. Government Relations and Lobbying Services

		Expenditures
1000 - Consultants/Lobbyists		
Lobbyists (\$100 per hour)	\$	52,200.00
Consultants (\$100 per hour)	\$	20,000.00
2000 - Equipment		
Technology Related	\$	-
3000 - In State Travel		
Airfare	\$	3,000.00
Lodging	\$	2,000.00
Per Diem	\$	2,400.00
4000 - Out of State Travel		

	Airfare	\$	5,000.00
	Lodging	\$	2,000.00
	Per Diem	\$	2,400.00
6000 - Administrative			
	Miscellaneous	\$	5,000.00
Total		\$	94,000.00

Ogilvy Government Relations

Monthly Activity Report

TO: [REDACTED]

FROM: Tim McGivern, Ogilvy Government Relations

RE: Government Relations Services

DATE: January 10, 2020

Monthly report for December

- On December 3rd, Tony Bullock and I attended the [REDACTED] Monthly Consultants Meeting.
- On December 4th, I sent [REDACTED] US Trade Ambassador [REDACTED] Statement on the US-Japan Digital Trade Agreement.
- On December 9th, I emailed [REDACTED] to let them know that one of our Democrat partners at Ogilvy had learned that Speaker Pelosi had scheduled a briefing for that day on USMCA with the Democratic Task Force handling the trade agreement and that she had plans to brief the full conference the following day.
- On December 12th, I requested from [REDACTED] any and all email versions handouts on HR [REDACTED]. I sent the same to the partners at Ogilvy and briefed them at the partners meeting about [REDACTED] opposition to the legislation.
- On December 13th, I sent [REDACTED] the USMCA implementation language I had received from [REDACTED], [REDACTED] the US Trade Representatives Office. The email also included the actual text of the trade agreement, the protocol for the agreement as well as the most up to date fact sheets concerning the agreement.

[REDACTED] Meetings

- On December 11th Amy Andryszak, of Ogilvy, met with [REDACTED] Legislative Assistant [REDACTED] re: [REDACTED]. He was unfamiliar with the issue. His only question was whether [REDACTED] had a real champion in the House on this issue. [REDACTED]

Ogilvy Government Relations

Monthly Activity Report

TO: [REDACTED]

FROM: Tim McGivern, Ogilvy Government Relations

RE: Government Relations Services

DATE: December 10, 2019

Monthly report for November

- On November 4th, I advised [REDACTED] that the Senate Commerce Committee has scheduled a Privacy hearing for December 4th and reminded [REDACTED] that Todd Novascone was Senator Jerry Moran's former COS and that if [REDACTED] has any questions raised in the hearing to let us know and we would try and get those raised in the hearing.
- On November 7th, I received a request from [REDACTED] to schedule a meeting with Congressman [REDACTED] office regarding the [REDACTED] issue. I contacted [REDACTED] in [REDACTED] office to schedule a meeting. On November 8th, I spoke to [REDACTED] about Congressman [REDACTED] position on the issue. I told [REDACTED] what I had learned from [REDACTED]. I was advised by [REDACTED] that although [REDACTED] was a champion of the [REDACTED] issue a few years back, he may be less enthusiastic this time around because of how the legislative director in the office feels about the issue. I was told that the L.D. in the office, [REDACTED], has serious [REDACTED] concerns regarding putting [REDACTED]
[REDACTED]
- On November 7th, I let [REDACTED] know that [REDACTED] would be departing for the private sector and that [REDACTED] would soon be named as the new COS. I have known [REDACTED] for many years so I am pleased that he will be taking over as the new Chief of Staff.
- On November 17th, I received and carefully reviewed the email sent to consultants from [REDACTED] regarding a statement sent out from [REDACTED] Chairman and CEO [REDACTED] in response to an article that appeared in the New York Times. I sent the email to all of the partners at Ogilvy and asked them to read it as well.

- On November 18th, I sent to [REDACTED] a list of bills that were scheduled for markup in the House Transportation and Infrastructure Committee in the event [REDACTED] were to have an interest in one or more of them.
- On November 20th, I reviewed the Op-Ed written by [REDACTED] Chairman and CEO [REDACTED] in the Wall Street Journal. The Op-Ed was written to correct the record on the New York Times piece that was [REDACTED]. I sent the Op-Ed around to the partners at Ogilvy with a request that they carefully read and let me know if any Hill staff raises the issue with them.
- On November 20th, I spoke with [REDACTED] about a House Bill dealing with hours of service issues that has been introduced that [REDACTED] opposes.

[REDACTED]

[REDACTED]



Carl Gist

ENTERTAINMENT AND POLITICAL CONSULTANT

PROFESSIONAL BACKGROUND

I utilize my background in public policy, project management, business development and program development to provide clients with transformative solutions to issues caused by government policy, lack of employee diversity, and insufficient access to industry game changers/influencers.

CONTACT DETAILS

Mobile Phone:

PERSONAL SKILLS

- Adaptive thinker in time sensitive situations
- Team building skills with an emphasis on conflict resolution
- Cultural awareness and sensitivity
- Strategy planning and execution
- Relationship building expert

WORK EXPERIENCE

Partner

LM5 Group LLC | August 2018-present

My role includes partnering in startup operations, as well as cultivating and negotiating strategic partnerships. For clients, I translate legislative and regulatory policy into business impact and provide counsel on the enterprise effect of political activity at the local, state and federal levels. I also support and manage contact with key lawmakers, regulators and local community principals.

Program Development Consultant - Director of Entertainment Initiatives

Los Angeles Urban League | July 2018-Present

I work with entertainment executives, union leaders, and leaders of pro-social orgs in creating a workforce development program that provides training and career pathways into production jobs for film, television and live events. Our target constituency includes people from underserved communities, foster youth who have aged out of the system and the formerly incarcerated (for nonviolent offenses).

Principal - Content Acquisition

Reel Image Global Media LLC | June 2018-present

I oversee the daily operations of the company. My role also includes collaborating with the leadership team to develop and execute policies, which promote the company's mission of improving the portrayal of African Americans in the media through the domestic distribution of African produced content. When acquiring content, I manage the relationships with African-based partners and producers.

Executive Director

Reel Image Inc | July 2013-2018

Created workforce development programs, which provided pathways into existing diversity writers programs at networks and studios. My duties also included marketing, fundraising, community relations, communications, and managing board governance.

Enterprise Account Manager

Bloomberg LP | Feb 2011-July 2013

Identified new market segments and significantly expanded the existing customer base within the energy government relations community. I also managed client relationships and utilized my public speaking proficiency to conduct presentations for C-Suite Executives. My role also required the tracking and translation of regulatory and legislative policies impacting energy companies.

Vice President of Congressional Relations

TCH Group LLC | Dec 2007-Feb 2011

Tracked and analyzed policy issues in intellectual property, energy, agriculture, health care, education, financial services, environment, technology and foreign relations. I also coordinated the crafting and drafting of documents in support of stakeholder engagement initiatives.

Legislative Aid

Office Of Congressman John Barrow (D-GA) | Jan 2005- Dec 2007

In this role, I researched and analyzed legislative policies in the following issue areas: Health Care, Education, Transportation, Environment, Energy, Agriculture, Science, Tech, Intellectual Property, and Small Business. I also handled community relations, by serving as the point of contact for pro-social organizations and district principles. Drafting legislative text, amendments, and congressional correspondences about the aforementioned issue areas also fell under my purview.

ACADEMIC PROFILE

North Carolina Agriculture and Technical University

BS Electrical Engineering

WORK REFERENCES

Available upon request

Moses C. Mercado

Principal, Ogilvy Government Relations



Moses C. Mercado has more than 27 years of experience at the highest levels of Congress, national politics and corporate lobbying. He has established an expertise in the development of public policy and managing effective public affairs campaigns. Mercado is a premier political organizer who has designed and executed winning strategic plans for leading public officials, including President Barack Obama, Secretary John Kerry, Democratic National Committee Chairman Governor Howard Dean, General Wesley Clark, and House Democratic Leader Dick Gephardt (D-MO).

At Ogilvy Government Relations, Mercado advises Fortune 100 companies, financial institutions and national trade associations on successfully navigating legislative and regulatory challenges. In particular, Mercado develops comprehensive strategic plans to stabilize crises through the coordination of legislative advocacy, coalition building, paid media, grassroots organizing and media outreach. Mercado has been recognized by *Business Week* and *The Hill* as a top Washington lobbyist and as a Washington "Power Player" by *Latino Magazine*.

Mercado's political and public policy experience includes high-ranking jobs in the US House Democratic Leader's office and on the Democratic National Committee (DNC). As the deputy chief of staff and senior policy adviser to Democratic Leader Gephardt, Mercado managed day-to-day operations of the leader's office and served as liaison to members of the Democratic Caucus. As the DNC's deputy executive director of intergovernmental affairs, Mercado was responsible for outreach and communications to members of congress, governors, mayors and local elected officials. He served as a super delegate for then Senator Obama at the 2008 Democratic National Convention and most recently was appointed as a member of the Credentials Committee at the 2016 Democratic National Convention.

A native of Texas, Mercado is a graduate of the University of Texas and received a law degree from South Texas College of Law in Houston. He is a member of the Texas bar, the American Bar Association, was an at-large member of the Democratic National Committee in 2012, and served on the Board of the Congressional Hispanic Caucus Institute from 2008-2015.



ACCESS. INTEL. ACTION.

COST FILE

**City of Compton
Government Services and Lobbying Services RFP**

Presented by:

Tony Lee
Managing Partner | LM5 Group
130 East Bonita Avenue
La Sierra, CA 91024
(323) 219-1319
tony.lee@lm5group.com



**City of Compton. Government
Relations and Lobbying Services**

Expenditures

1000 - Consultants/Lobbyists

Lobbyists (\$100 per hour)	\$	52,200.00
Consultants (\$100 per hour)	\$	20,000.00

2000 - Equipment

Technology Related	\$	-
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3000 - In State Travel

Airfare	\$	3,000.00
Lodging	\$	2,000.00
Per Diem	\$	2,400.00

4000 - Out of State Travel

Airfare	\$	5,000.00
Lodging	\$	2,000.00
Per Diem	\$	2,400.00

6000 - Administrative

Miscellaneous	\$	5,000.00
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Total	\$	94,000.00
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July 28, 2020

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: CITY MANAGER

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A TWO (2) YEAR PROFESSIONAL SERVICES AGREEMENT WITH AND ESTABLISH A PURCHASE ORDER FOR MADISON GROUP TO PROVIDE FEDERAL LEGISLATIVE AND LOBBYING SERVICES (\$216,000)

SUMMARY

Adoption of this resolution will authorize the City Manager to enter into a two (2) year (i.e. July 1, 2020 through June 30, 2022), professional services agreement with and establish a purchase order in the amount of One Hundred Eight Thousand Dollars (\$108,000.00) for the first (1st) contract year with Madison Group for provision of Federal legislative and advocacy services.

BACKGROUND

On February 19, 2020, the City solicited proposals from experienced and qualified government relations firms to submit written proposals to interact with the Federal, State, and Local government, governmental regulators, and the legislative and regulatory arms of government. On March 12, 2020, the City received proposals from six (6) firms that competitively responded to this request for proposal.

The six (6) responding firms that submitted proposals are as follows:

- California Policy Solutions
- Joe A. Gonsalves & Son
- Kadesh & Associates
- LM Five & Ogilvy Governmental Relations
- The Madison Group
- Townsend Public Affairs (TPA)

The proposals received described how their respective firms envisioned working with the City to address matters in which charter law municipalities necessitate professional assistance before the Federal, state, and local legislatures, individual legislators, and other governmental agencies; including, but not limited to proposing annual strategic advocacy and political engagement plans designed to achieve legislative goals and support City objectives, and to develop a plan for off-session activities and coordinate meetings with legislators for the City's elected officials.

**Staff Report – Resolution Authorize Agreement with
Madison Group for Federal Legislative and
Advocacy Services/FYs 2020-2021 thru 2021-2022
July 28, 2020, page 2**

Each firm was evaluated based on the following criteria:

- 25%—Experience with providing charter cities government relations and lobbying services (sufficient response capacity and support/back-up...),
- 20%—Pricing (i.e. rates, financial solvency, savings approach...),
- 15%—Municipal agency reference(s) in California,
- 15%—License, credentials, insurance,
- 15%—Project Team & Management Structure (i.e. technology, training, management reports,...), and
- 10%—Local Hire and/or Local Business Enterprise.

Upon review of the proposal from Madison Group, staff determined that their firm's experience and unique relationships within the Federal legislature make them the most qualified firm to perform Federal lobbyist and advocacy services for the City.

STATEMENT OF THE ISSUE

If staff's recommendation is approved, Madison Group will provide professional lobbyist and advocacy services that will represent the City before Federal governmental bodies and representatives by developing and sponsoring rules, bills, and legislative actions in the best interest of the City and assist in the support of legislation that benefits the City and/or opposition of potential detrimental legislative proposals and to identify gridlines for prospective grant funds.

Staff recommends that the City enter into a professional services agreement for a term of two (2) fiscal years; i.e. July 1, 2020 through June 30, 2022 at the annual costs of \$108,000.00 per contract year.

The requested activity of Madison Group is pursuant to working with a lobbyist registered with the Secretary of State, bound by the Political Reform Act, and the regulations of the Fair Political Practices Commission, including compliance with lobbying reporting requirements by filing disclosure reports on behalf of the City.

FISCAL IMPACT

Funds for the first (1st) contract year of the proposed agreement are available in the City Manager's Department Fiscal Year 2020-2021, Account No. 1001-510-000-4269, in the amount of \$108,000.00. Funds for the reminding term of the agreement will be allocated in the 2021-2022 Fiscal Year budget.

**Staff Report – Resolution Authorize Agreement with
Madison Group for Federal Legislative and
Advocacy Services/FYs 2020-2021 thru 2021-2022
July 28, 2020, page 3**

RECOMMENDATION

Staff recommends that the City Council approve this Resolution.

**CRAIG J. CORNWELL
CITY MANAGER**

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
AUTHORIZING THE CITY MANAGER TO ENTER INTO A TWO (2) YEAR
PROFESSIONAL SERVICES AGREEMENT WITH AND ESTABLISH A
PURCHASE ORDER FOR MADISON GROUP TO PROVIDE FEDERAL
LEGISLATIVE AND LOBBYING SERVICES (\$216,000)**

WHEREAS, the City is in need of lobbying services to provide professional lobbyist and advocacy services that will represent the City before Federal governmental bodies and representatives by developing and sponsoring rules, bills, and legislative actions in the best interest of the City and assist in the support of legislation that benefits the City and/or opposition of potential detrimental legislative proposals and to identify gridlines for prospective grant funds; and

WHEREAS, on February 19, 2020, the City solicited proposals from experienced and qualified government relations firms to submit written proposals to interact with the Federal, State, and Local government, governmental regulators, and the legislative and regulatory arms of government and on March 12, 2020, the City received proposals from six (6) firms that competitively responded to this request for proposal:

- California Policy Solutions
- Joe A. Gonsalves & Son
- Kadesh & Associates
- LM Five & Ogilvy Governmental Relations
- The Madison Group
- Townsend Public Affairs (TPA)

WHEREAS, on review of the proposal from Madison Group, staff determined that their firm's experience and unique relationships within the Federal legislature make them the most qualified firm to perform Federal lobbyist and advocacy services for the City; and

WHEREAS, staff recommends that the City enter into a professional services agreement for a term of two (2) fiscal years; i.e. July 1, 2020 through June 30, 2022 at the annual costs of \$108,000.00 per contract year; and

WHEREAS, funds for the first (1st) year of the agreement are available in the City Manager's Department Budget for Fiscal Year 2020-2021.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Manager, on the advice and approval of the City Attorney is hereby authorized to enter into a two (2) year (i.e. July 1, 2020 through June 30, 2022) professional services agreement with Madison Group for provision of Federal legislative and advocacy services at the cost of One Hundred Eight Thousand Dollars (\$108,000.00) per contract year.

SECTION 2. That funds for the first (1st) contract year of the agreement are available in the City Manager's Department Fiscal Year 2020-2021, Account No. 1001-510-000-4269, in the amount of \$108,000.00. Funds for the reminding term of the agreement will be allocated in the 2021-2022 Fiscal Year budget.

SECTION 3. That a purchase order for the first (1st) year of services rendered in the amount of \$108,000.00 is authorized to be established for Madison Group.

SECTION 4. That a copy of this Resolution shall be filed in the offices of the City Clerk, City Manager, City Attorney, and City Controller.

Resolution No. _____
Page 2

SECTION 5. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2020.

MAYOR OF THE CITY OF COMPTON

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the forgoing Resolution was adopted by the City Council, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2020.

That said Resolution was adopted by the following vote, to wit:

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-
ABSTAIN: COUNCIL MEMBERS-

CITY CLERK OF THE CITY OF COMPTON



March 12, 2020

Office of the City Clerk
City of Compton
205 South Willowbrook Avenue
Compton, CA 90220
Attention: RFP: Governmental Relations and Lobbying Services

RE: Request for Proposal Federal, State and Local Government Relations and Lobbying Services

Please find attached the submission from The Madison Group in response to the City of Compton's request for proposal for federal, state, and local government legislative advocacy services. The Madison Group's proposal includes the following:

- I. Brief Description of the History and Organization of The Madison Group, LLC
- II. The Madison Group's Techniques and Approach
- III. Deliverables
- IV. Qualifications and References
 - a. Qualifications, Background and Experience of Assigned Principals
 - b. Organizational Chart
 - c. Relevant Experience with Description of Successful Services
 - d. Professional References
 - e. Litigation Statement
- V. Detailed Fee Proposal
- VI. Conflict of Interest Statement
- VII. Financial Integrity Statement

If you have any questions or need further information, please do not hesitate to contact me at (202) 296-8686 or via email at mmason@madisongr.com

Respectfully Submitted,

Marcus Mason
Senior Partner
The Madison Group

1030 15th Street, NW • Suite 1080 West • Washington, DC 20005 • P 202.296.8686 • F 202.296.3323 • madisongr.com



Request for Proposal

GOVERNMENTAL RELATIONS AND
LOBBYING SERVICES

PRESENTED TO
THE CITY OF COMPTON
MARCH 12, 2020

BY MARCUS SEBASTIAN MASON
SENIOR PARTNER
THE MADISON GROUP LLC

TABLE OF CONTENTS

<u>BRIEF DESCRIPTION OF THE HISTORY AND ORGANIZATION</u>	<u>PAGE 1</u>
<u>THE MADISON GROUP'S TECHNIQUES AND APPROACH</u>	<u>PAGE 2</u>
<u>DELIVERABLES</u>	<u>PAGE 3</u>
<u>QUALIFICATIONS AND REFERENCES</u>	<u>PAGE 6</u>
I. QUALIFICATIONS, BACKGROUND, AND EXPERIENCE OF ASSIGNED PRINCIPALS	PAGE 6
II. ORGANIZATIONAL CHART	PAGE 9
III. RELEVANT EXPERIENCE WITH DESCRIPTION OF SUCCESSFUL SERVICES	PAGE 10
IV. PROFESSIONAL REFERENCES	PAGE 11
V. LITIGATION STATEMENT	PAGE 11
<u>DETAILED FEE PROPOSAL</u>	<u>PAGE 12</u>
<u>CONFLICT OF INTEREST STATEMENT</u>	<u>PAGE 12</u>
<u>FINANCIAL INTEGRITY STATEMENT</u>	<u>PAGE 12</u>

The Madison Group, LLC (“TMG”) is pleased to present to the City of Compton (“the City”) a proposal to represent the City before the Federal, State, and Local legislative bodies by developing and sponsoring sound legislative proposals in the interest of the City and enhancing and elevating its government relations presence in Washington, D.C. Sacramento, and locally within California.

BRIEF DESCRIPTION OF THE HISTORY AND ORGANIZATION OF THE MADISON GROUP

Widely respected for its results oriented work in government relations, The Madison Group, founded in 2004, is a boutique bicameral, bipartisan, bicoastal government relations firm with extensive federal and state legislative and regulatory experience representing foreign, state and local governments, some of the largest members of the Fortune 500, educational institutions and organizations, as well as some of the most established brands and associations, as their representatives in Washington, Sacramento, and abroad. With more than a decade in the federal consulting space and a talented and diverse team with over 100 years of combined federal and state public policy experience, the Madison Group has a successful track record of managing difficult issues, developing unique policy and regulatory alternatives that meet the client’s specific goals while also identifying funding opportunities and assisting in grant applications.

The Madison Group is an exceptional lobbying and consulting firm covering a broad range of industry sectors and issues with an emphasis in education, energy, health, housing, infrastructure, fintech, tax, technology, telecommunications, trade, and transportation issues. Our “all hands-on deck” approach ensures prompt, specifically tailored and results driven advocacy. The Madison Group develops and executes bold legislative strategies, drafts legislation, and interfaces with senior officials within the Trump and Newsom Administrations, Congress, the California State Senate and Assembly, and local governing bodies of government. The Madison Group’s experience and wide-ranging clientele demonstrates a strong record of achievement, yet the firm remains small and prides itself in maintaining close working relationships with our clients and providing personal and customized strategic counsel and government relations services.

Since its inception, The Madison Group has been a driving catalyst for change in the State and Federal public policy arenas. Our bipartisan firm prides itself on its deep reach in both the Democratic Caucus and the Republican Conference. Each of our team members are former senior staff members or elected officials and have spent decades forming and maintaining relationships with current leadership, committee chairs, and policy staff, both in Washington, D.C. and Sacramento. The Madison Group team has long and deep professional and personal relationships with members of Congress and specifically, the California delegation. Moreover, our reach into specific Congressional caucuses, including the Congressional Black Caucus, the Congressional Hispanic Caucus and the Congressional Asian Pacific American Caucus, as well as California legislative Caucuses including the Legislative Black Caucus, Latino Legislative Caucus, the Mod Dems Caucus, the Legislative LGBTQ Caucus, and the Irish American Caucus, is unparalleled. In sum, our relationships within Washington, DC and Sacramento are both deep and wide.

Above and beyond the standard face-to-face communications and advocacy with policymakers, the Madison Group integrates specific and targeted tactics such as grassroots mobilization, third party advocacy, and coalition

building to achieve the desired public policy goals. Moreover, the Madison Group has nurtured deep and solid relationships with an extensive network of community and state organizations and influential stakeholders. The Madison Group strategically aligns our clients directly to policymakers and our network of organizations and stakeholders. This integrated approach extends across all levels of government.

In addition to becoming experts in every facet of our client's government relations objective, the Madison Group team proactively seeks new relationships and opportunities for our clients. Whether, by finding new funding opportunities in government via grants, creating legislative initiatives and pursuing opportunities within the legislative budget process, or utilizing the public policy arena to advance the City's underlying policy priorities, the Madison Group's experience and expertise allows us to pursue avenues often not available to others.

GENERAL DESCRIPTION OF TECHNIQUES AND APPROACH

Issue Advocacy: Making Your Case:

It is impossible to sit through a lobbying presentation without hearing some variation on the claim that “we are close to that Member” or “the Senator is a good friend of our office”. While often true – we all have Members that are longtime friends – this in itself does not help the City of Compton or put you any closer to reaching your goals or winning their support.

Years of experience and networking will give any lobbyist the ability to “get the meeting.” The real challenge lies in getting their attention, delivering a compelling argument to develop support and working to keep the City's positions and policies on the front burner. This is THE question, and rarely can it be achieved simply because a member of Congress or Assembly member is your “good friend” or the Chief of Staff is “my buddy”. Beyond your personal credibility with a legislator, making them care requires prudent planning, knowing what “moves” them, who they listen to here and back home, building alliances and sharing an interest in their personal causes, advising them on “non-business” (i.e., political) matters, and an ongoing series of conversations with the Member, staff, and their committee Chairperson. This process is making your case and, in doing so, making the legislator or government official remember your issue.

This is where TMG excels for our clients. While our relationships are deep, we know that there is no shortcut to success – rather, it gets back to having a sound strategy and an array of effective tools that can be utilized to “shape the environment” around a Member or official. Winning means working – working the angles and the phones, working to build your defenses, working to form new alliances, and collecting a broader array of resources. The Madison Group will not only serve as the City's ‘eyes and ears’ in Washington, D.C., Sacramento, and within local legislative bodies, we will serve as an extension of the City of Compton directly advocating on its behalf and serving as the communication conduit with legislators, government officials and staff.

DELIVERABLES:

Although there are a number of potential tools that may be brought to bear on behalf of the City of Compton, we have outlined some of the key elements to a successful strategy, as well as the objectives that are likely to be achieved either legislatively or through the appropriations process. TMG is prepared to provide the services listed below as described by the client. Said list is negotiable as desired by the City of Compton's leadership:

- 1) **Strategy and Messaging Development** – Working with the City of Compton's Mayor, City Council Members, City Manager, Department Heads and staff hand-in-glove will be a critical aspect in our development of the City's government relations presence and policy priorities and positions in Washington, the State of California and within the County of Los Angeles. The Madison Group will work with the City to develop and implement the strategic advocacy, legislative agenda, and political engagement plans to achieve legislative goals and support the City's objectives. The Madison Group will also work with City staff to develop and implement a plan for off session activities in California while coordinating with the City's Member of Congress during recesses and District Work Periods.
- 2) **Relationship Development and Management** – The Madison Group will identify key decision makers within the legislative and administrative government networks to advance and achieve the legislative objectives and strategic goals and interests of the City of Compton. The Madison Group will arrange meetings for City legislators and leadership with key Congressional and Sacramento policy and decision-makers and their staff to develop new relationships and strengthen existing ones. The Madison Group will also prepare and accompany the City legislators and leadership on meetings with key policy and decision makers. The Madison Group will consult and provide strategic advice, briefing papers, and talking points to City legislators, leadership, department heads and their staff in advance of these meetings.

The Madison Group will leverage our extensive relationships with the following, including but not limited to, Congressional Committees and Executive Branch Agencies:

UNITED STATES HOUSE OF REPRESENTATIVES

- I. Appropriations Committee
- II. Education and Workforce
- III. Energy and Commerce Committee
- IV. Financial Services Committee
- V. Homeland Security Committee
- VI. Transportation and Infrastructure Committee

UNITED STATES SENATE

- I. Committee on Appropriations

- II. Committee on Banking, Housing, and Urban Affairs
- III. Committee on Commerce, Science, and Transportation
- IV. Committee on Environment and Public Works
- V. Committee on Health, Education, Labor, and Pensions
- VI. Committee on Homeland Security and Governmental Affairs

EXECUTIVE BRANCH:

- I. The White House
- II. Department of Health and Human Services
- III. Department of Commerce
- IV. Department of Transportation
- V. Departments of Defense
 - a. U.S. Army Corps of Engineers
- VI. Department of Agriculture
- VII. Department of Housing and Urban Affairs

The presence of longtime Southern California community leaders combined with the experience of two senior staff members for several former California Members of Congress, demonstrates the longstanding, strong connections the Madison Group team has with almost every member of the California Legislature and Executive Branch leaders. The Madison Group will leverage our extensive relationships with the following, including but not limited to, the California Legislative Committees and Executive Branch Agencies:

CALIFORNIA STATE ASSEMBLY

- I. Appropriations Committee
- II. Budget Committee
- III. Business and Professions Committee
- IV. Education Committee
- V. Environmental Safety and Toxic Materials
- VI. Government Organization Committee
- VII. Health Committee
- VIII. Housing and Community Development Committee
- IX. Local Government Committee
- X. Revenue and Taxation
- XI. Transportation Committee

CALIFORNIA STATE SENATE

- I. Appropriations Committee
- II. Budget & Fiscal Review Committee
- III. Business, Professions and Economic Development Committee
- IV. Education Committee
- V. Environmental Quality Committee

- VI. Governmental Organization Committee
- VII. Health Committee
- VIII. Housing Committee
- IX. Transportation Committee

CALIFORNIA EXECUTIVE BRANCH AGENCIES & DEPARTMENTS

- | | |
|--|--|
| I. Air Resources Board | XXI. Department of Public Health |
| II. Board of Equalization | XXII. Department of Resources Recycling and Recovery |
| III. Building Standards Commission | XXIII. Department of Toxic Substances Control |
| IV. Bureau of Automotive Repair | XXIV. Department of Transportation |
| V. Bureau of Security and Investigative Services | XXV. Department of Water Resources |
| VI. Bureau of State Audits | XXVI. Division of Workers Compensation |
| VII. CA Alternative Energy and Advanced Transportation Financing Authority | XXVII. Employment Development Department |
| VIII. CA Debit Limit Allocation Committee | XXVIII. Fair Political Practices Commission |
| IX. CA Emergency Management Agency | XXIX. Franchise Tax Board |
| X. CA Film Commission | XXX. Occupational Safety and Health Standard Board |
| XI. CA Gambling Control Commission | XXXI. Occupations Safety and Health (CAL-OSHA) Division |
| XII. CA Highway Patrol | XXXII. Office of Administrative Law |
| XIII. CA Tax Credit Allocation Committee | XXXIII. Office of Environmental Health Hazard Assessment |
| XIV. Contractors State License Board | XXXIV. Office of Real Estate Appraisers |
| XV. Department of Corporations | XXXV. Public Employees Retirement System |
| XVI. Department of Fair Employment and Housing | XXXVI. Public Utilities Commission |
| XVII. Department of Housing and Community Development | XXXVII. Secretary of State |
| XVIII. Department of Industrial Relations | XXXVIII. State Personnel Board |
| XIX. Department of Insurance | XXXIX. State Treasurer |
| XX. Department of Justice | XL. State Water Resources Control Board |

- 3) **Issue Advocacy, Education and Policy Monitoring** – TMG will facilitate meetings with key policy makers and government officials that will allow the City to advance its government relations agenda and policy priorities both in Washington, D.C., Sacramento and local legislative governments and networks. This may include researching and monitoring federal, state and local laws and legislation, proposing and drafting legislative language and amendments, and providing customized, comprehensive analysis of pending legislation and proposed flexible strategies to confront legislation and regulatory policies and actions. TMG will also monitor and report on developments affecting the legislative process within the respective jurisdiction(s).

- 4) **Legislative Bill Tracking and Policy & Communication Updates** – TMG will provide the City of Compton with regular monthly status reports with updates on developments related to the reauthorization, implementation, and administration of pertinent legislative initiatives, regulations, and ordinances with quotes from participants in hearings, mark-ups and other segments of the process. We will also provide action alerts to the City's leadership complete with strategic advice on how to impact the process and the relevant decision makers that need to be contacted.

Representatives from TMG and the City of Compton shall participate in regularly scheduled conference calls and/or meetings in which strategic updates and proposed next steps will be developed. Follow up notes from the calls will be drafted by TMG and submitted to the City for review. The frequency of these meetings is at the discretion of City leaders and staff.

- 5) **Community & State Membership Organizations Relationship Development** –

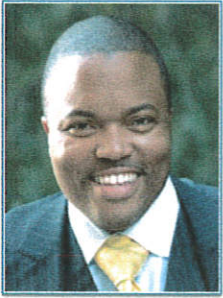
The Madison Group will identify and assist in the relationship outreach, development, and management of community organizations and state member organizations, specifically focusing on coalition development to support and advance mutual policy priorities and goals.

- 6) **Registration and Filing Requirements** – The Madison Group will be responsible for all timely and accurate compliance requirements, filing for lobbying disclosure registration, quarterly reports, and attending mandatory California State ethics trainings. The Madison Group will submit registrations and reports federally via the U.S. Senate and House of Representatives, as well as via the California Secretary of State's Political Reform Division, and the County of Los Angeles Lobbyist Filing System, if necessary. The Madison Group can also assist the City of Compton's in its lobbying employer registration and quarterly disclosure filing requirements within the California Secretary of State's Political Reform Division. At the City's advisement and request, the Madison Group can also submit, on behalf of the City, the City of Compton's filing requirements.

QUALIFICATIONS & REFERENCES

I. Qualifications, Background and Experience of Assigned Principals

The Madison Group team, under the guidance of senior partner and project lead, Marcus Mason, possess substantive expertise at the national level yet has a regional presence as a highly recognized and respected resource in the State of California and regionally in Los Angeles. Based on the scope of work and expected deliverables, below is a list of biographies of Madison Group principals expected to service the City of Compton.



Marcus Sebastian Mason

Marcus Sebastian Mason is Senior Partner at The Madison Group, LLC (TMG) with offices in Los Angeles and Washington, DC. He manages the firm's west coast operations and is responsible for the firm's technology, transportation & infrastructure, energy, tax, and housing portfolios. In addition, he focuses on crisis management, complex integrated campaigns and coalition building.

Prior to joining TMG, he served as Amtrak's Senior Director of Government Affairs, and interim Head of Office. He was responsible for advancing the company's strategic business initiatives in the House of Representatives, United States Senate and more than three dozen states.

Marcus began his career in the Office of the Compton City Attorney before serving as both Chief of Staff and Legislative Director for two California Members of Congress who represented the City. During that time, he initiated and had enacted a number of initiatives that impacted the then 37th Congressional District, City of Compton, Los Angeles County and the State of California.

Marcus won his first congressional campaign at age twenty-one before beginning his tenure as Capitol Hill's youngest Chief of Staff. Politically, he is undefeated in congressional campaigns he has managed and is a trusted advisor and confidant to California elected officials in the City of Los Angeles, County of Los Angeles, and Sacramento and within the California Congressional Delegation.

Marcus recently cycled off the board of directors of the Congressional Black Caucus Foundation (CBCF) where he served as Treasurer and chaired its Budget & Investment Committee. He also recently became the immediate past president of the African American lobbyists association, the Washington, Government Relations Group (WGRG). He currently serves on the board of directors for the Congressional Black Caucus Political Action Committee (CBC-PAC). He also serves on the Corporate Advisory Board for Pearl Homes, a modular affordable housing developer.

Marcus is also a published author who writes spy thrillers under the pen name *Sebastian Cheney*. He is the proud husband to Christina Mason and father of three children, Taelor Chanel, Romelo and Grace Anne.



Ingrid Hutt

A Los Angeles native, Ingrid Hutt is a seasoned political professional with deep roots in California working closely with legislators, elected and appointed leaders, and community and civic organizations.

In 2015, Ingrid was appointed by Mayor Garcetti as a Commissioner to the LA Convention and Exhibition Center Authority, where she served on the sub-committee of "Bonds and Finance." In 2016, she was appointed to as a Commissioner to the City of Los Angeles Industrial Development Authority (IDA). The IDA has directly issued or facilitated over \$2.3 billion in bond issues and works closely with a team of qualified financial professionals whose goal is to process bonds in a timely, accurate and cost-effective manner. Ingrid was also appointed to the Board of Dancing Classroom Los Angeles, a Non-Profit founded by Pierre Dulaine in 1994, whose mission is to cultivate essential life skills in children through the art of social dance. During the 2016 June Primary she was chosen to produce several "Hillary for America" campaign Rally's in Los Angeles County.

A second generation Angeleno, Ingrid was born in Los Angeles and attended UCLA where she studied Political Science. While in college, she interned for Councilman David Cunningham, where she was exposed to the nuts and bolts of City Hall and local government.



Ari Storch

Ari Storch, a native Angeleno and product of the LAUSD school system, has more than twenty-five years of experience in domestic and international politics, grassroots campaigns, public affairs, and marketing.

Prior to joining The Madison Group, Mr. Storch spent twelve years as the Co-Founder and Co-Chairman of Artemis Strategies, a multi-faceted government affairs firm that managed clients before the United States Congress, multiple Presidential administrations, state governments and before foreign governments as well. Prior to creating Artemis, Mr. Storch was Vice President of Rhoads | Weber Shandwick Government Relations, a division of the Inter Public Group of Companies. Previously, Mr. Storch served as Senior Consultant to Cassidy & Associates, the country's largest public affairs company, where he assisted the firm's clients with their Congressional relations as well as managing the company's consultant network. Concurrently, Mr. Storch was the Vice President of National Strategies, Inc., a national consulting company that manages state and municipal procurement efforts for its clients.

Prior to that experience, Mr. Storch served as the Political and Congressional Affairs Director for the Republican National Jewish Coalition, a national grassroots organization focused on developing ties between Republican decision-makers and the Jewish community. Mr. Storch began his political career working on behalf of the Government of Israel where he served four Israeli Prime Ministers, first as the Public Relations Officer at the Consulate General of Israel in Miami, Florida and subsequently as the in-house lobbyist at the Embassy of Israel in Washington, D.C.

In his 25+ years of government affairs work, Ari has led lobbying teams on behalf of foreign countries, industry leading companies and start-ups alike. Some of his clients have included behemoths like LiveRamp (Acxiom), NICE Systems, SAP National Security Services (SAP-NS2), H&R Block, HJ Heinz, and Teva Pharmaceuticals; associations like the American Retirement Association, the Alliance for Connected Care, and the Wireless Internet Services Providers Association; to start-ups like Cricket Wireless, Omada Healthcare, Qteros, Pivot3, and Hydrovolts, as well as a multitude of other interests in Washington.

In 2001, Mr. Storch was appointed by President George W. Bush to serve as a Member of the United States Commission for the Preservation of America's Heritage Abroad and also served as the Next Generation Chairman of the United States Holocaust Memorial Museum. Mr. Storch is married to Kelly and together they have three children, a son Jacob and twin daughters Jordan and Ryann.



David E. Youngblood

For more than two decades, David E. Youngblood has held a variety of political, legislative, campaign and legal positions in the federal and private sector.

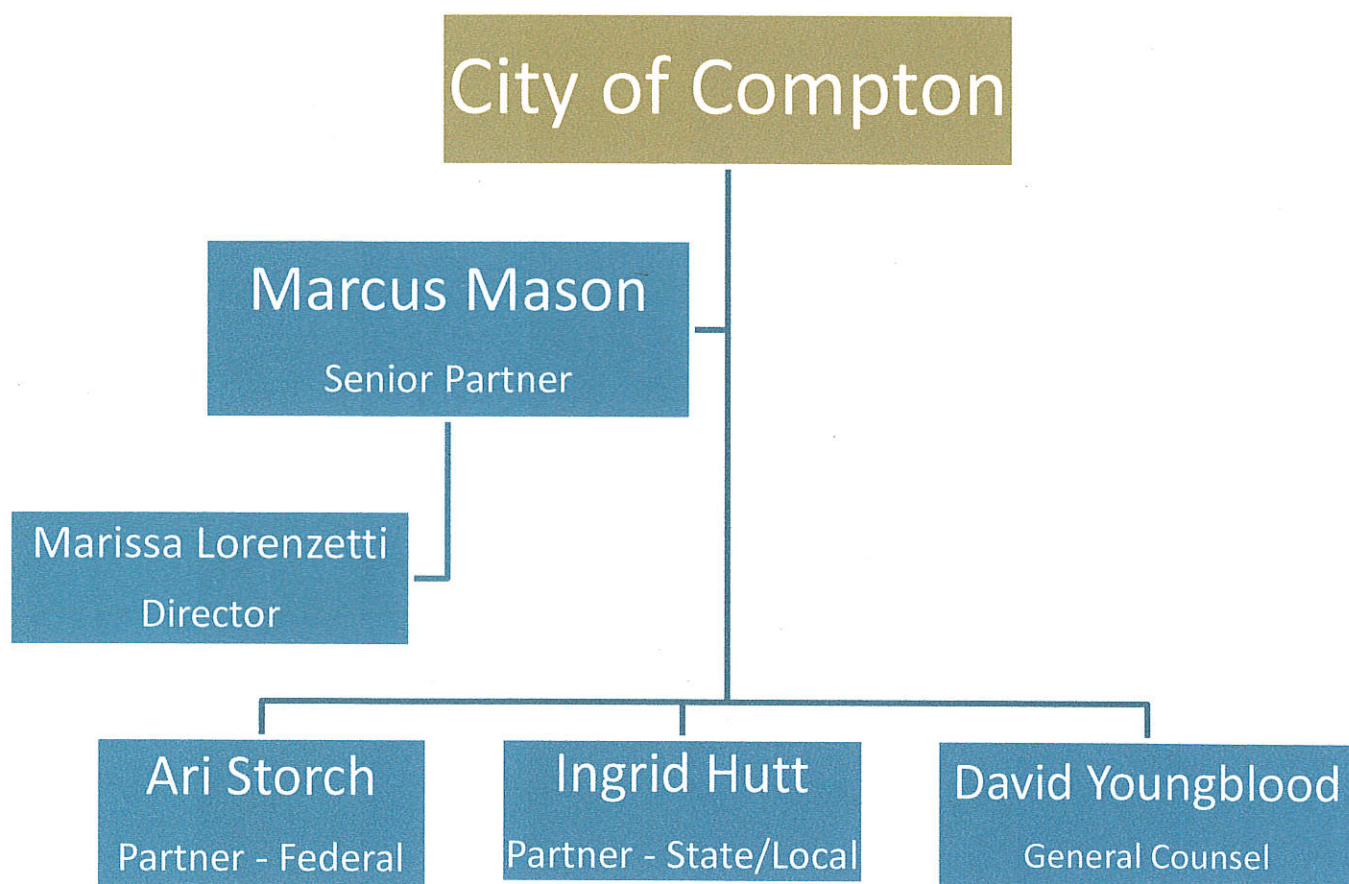
Mr. Youngblood served as Senior Policy Advisor and Counsel to United States Congressman Walter R. Tucker, III (D-CA). Mr. Youngblood provided strategic advice and counsel to the Congressman regarding a wide range of policy areas including, Appropriations, Education, Energy, Telecommunications, Foreign Affairs (Pacific Rim, Africa, Caribbean and Mexico) and Trade. David was instrumental in working with the City of Compton and the Army Corps of Engineers on the “Compton Creek Project.” Mr. Youngblood’s current portfolio includes Education, Energy, Telecommunications, Intellectual Property, Privacy and the Judiciary.

As a licensed attorney and consultant in private practice, David has managed litigation for small and medium sized corporations and has appeared as counsel on various matters before most state courts in North Texas. In the private sector, Mr. Youngblood has advised Pharos Capital Group, a Dallas based private equity fund that invests in undercapitalized businesses in urban and underserved regions across the nation. Specifically, he has served as a consultant to the management team of Converge Global Trading Exchange, a leading independent distributor of electronic components, technology products and supply chain services.

Mr. Youngblood is a graduate of the University of Houston and Texas Southern University, Thurgood Marshall School of Law, where he was a member of Law Review.

II. Organizational Chart of the Madison Group

The chart below illustrates how the Madison Group team will be organized for this representation.



III. Relevant Experience with Description of Successful Services

The Madison Group is adept at developing public policy for entities and organizations of all kinds. We have represented public entities including counties and cities and their subdivisions, foreign governments, transportation systems, universities, hospitals, and multigovernmental conglomerates. Below are a few examples of the successful services provided to current and former public-entity clients:

County of Los Angeles - Los Angeles County, one of California's original 27 counties, was established on Feb. 18, 1850. It is one of the nation's largest counties with 4,084 square miles and has the largest population of any county in the nation - nearly 10 million residents who account for approximately 27 percent of California's population. The Madison Group currently assists the County in issues pertaining to the 2020 Census and County priorities, including opportunity zones.

Berks Economic Development Partnership - A partnership between the County of Berks, Pennsylvania and the Greater Reading Economic Partnership. A unique and innovative partnership represents a comprehensive approach to support the business community and the needs for county economic development. The primary

mission of the GRCA is to encourage business attraction, business expansion, job creation and business investment in an effort to foster and promote a thriving economy throughout Berks County. The multi-year effort led to significant federal financial support for multiple projects, with a major focus on economic development programs and projects that would result in a county wide economic benefit, including support for wastewater facilities, public safety programs and educational initiatives like English as a second language.

Erie County, PA - The largest county in Pennsylvania by land mass, Erie County is home to Pennsylvania's 4th largest city by population. Our team led the effort to secure appropriations and funding support for Erie County's economic development program as well as their public safety needs. At the time, the county's largest city was going through a significant economic contraction and the funding streams we were able to obtain for them helped support and invigorate their economic development efforts to bring new employers to the county, as well as provided desperately needed funding to support their public safety programs.

City of Delray Beach, FL - A prominent city along the southeastern Florida coast, the City of Delray Beach engaged us in an effort to secure funding for innovative traffic and infrastructure projects. Home to more than 1,000 businesses, the City planners wanted to pursue funding support for their traffic management system needs.

IV. Professional References:

Honorable Steven Bradford

Chairman
Senate Banking Committee
State Capitol, Room 2059
Sacramento, CA 95814
(916) 651-4035

Honorable Mike Gipson

Chairman
Assembly Democratic Caucus
State Capitol
P.O. Box 942849
Sacramento, CA 94249-0064
(916) 319-2064

Honorable Karen Bass

Chairwoman
Congressional Black Caucus
2059 Rayburn HOB
Washington, DC 20515
(202) 225-7084

V. Litigation Statement

The Madison Group is not a named party to any current litigation.

DETAILED FEE PROPOSAL

The Madison Group proposes an annual retainer of \$156,000, to be paid monthly in equal payments of \$13,000 plus expenses. The Madison Group will acquire written permission for expense, including travel costs, in excess of \$250.00. The Madison Group is committed to offering reasonable and affordable retainers, and we seek to minimize costs whenever possible. As such, we have incorporated all costs, including senior staff, support staff and in-house administrative services, in our proposed fee.

Below is an itemized cost analysis for proposed services.

<i>Element</i>	<i>Amount</i>
Relationship Development, Management, and Issue Advocacy before Congress and the Federal Executive Branch	\$8,000.00
Relationship Development, Management, and Issue Advocacy before California Executive Branch and State Agencies, California State Legislature, and Local Legislative Bodies and Agencies	\$5,000.00
Total	\$13,000.00

CONFLICT OF INTEREST STATEMENT

After careful review of our client list and related issues, the Madison Group has determined there are no conflicts of interests providing federal, state and local government relations services to the City of Compton.

FINANCIAL INTEGRITY STATEMENT

As recipients of public funds and stewards of public trust, the Madison Group endeavors to ensure the proper handling of finances, utilize best practices, and deliver high quality services by providing an overarching outlook to guide our clients, thereby preserving the integrity of the firm.

The financial integrity and trust between our clients is of utmost importance and adopting a set of principles is a key element to maintaining this integrity. The financial integrity principles outlined below set forth the basic framework for the overall fiscal management. This document contains high-level principles that govern the firm's financial management.

Foster collaboration and communication. Fiscal management has to be an interactive endeavor—you don't just lock the accountants in their office and hope for the best! The finance team requires input from and

communication with our team to create meaningful budgets, report accurately revenue and cash flow, and understand cash flow needs.

Establish proper oversight. “Internal controls” is a buzzword that generally connotes protections against employee theft and malfeasance. And it is unquestionably important to take steps to ensure that resources aren’t improperly diverted away from mission-advancing activities. But a structure of segmented responsibilities and strong oversight is just as important for finding and correcting the honest mistakes we all make, and which are much more common than dishonest ones.

Maximize technology. Technology helps to make financial reporting not just quicker and more efficient, but more accurate as well, since each manual process introduces the possibility of human error. Technology also opens up the possibility of reporting in much more detailed and sophisticated ways to answer important questions from internal as well as external audiences when required.

Leverage professional expertise. Our auditor helped the firm in structuring internal controls, applying accounting rules, and improving financial reports.

Thank you for taking the time to consider our proposal to serve as the government relations partner for the City of Compton. If you have any questions, please feel free to call Marcus Mason at (202) 296-8686 or send an e-mail to mmason@madisongr.com.

Written Proposal Review - Governmental Relations and Lobbying Services

Due Date: 3/12/2020
Each being the best of 5

	California Policy Solutions	Joe A. Gonsalves & Son	Kadesh & Associates	LM Five & Ogilvy Gov't. Relations	The Madison Group	Townsend Public Affairs (TPA)
Relevant Experience - 25%						
Work with Charter and General Law Cities in CA	5	5	4	4	5	4
Worked within legislative industry	5	5	5	4	5	5
Understands City's vision/business/protocol	5	5	4	4	5	3
Experience is recent (2-3 years)	5	5	5	4	5	5
Capacity, Support & Prioritization Competencies	5	5	4	4	5	5
Economic Development	5	4	2	4	5	5
Pricing - 20%						
Rates	5	5	4	4	3	5
Financial Stability	5	5	5	4	5	5
Financial Solvency	5	5	5	4	5	5
Cost Savings	5	5	4	4	3	4
References - 15%						
Offered reference/testimonials	5	5	5	4	5	5
Has history of punctuality	5	5	4	4	5	5
License, Credentials, Insurance - 15%						
License	5	5	5	4	5	5
Insurance	5	5	5	4	5	5
Credentials	5	5	5	4	5	5
Project Team & Management Structure - 15%						
Technology	5	5	5	4	5	5
Management - State - Federal	5	5	4	4	4	5
Management Reports	5	5	4	4	5	5
Local Hire and/or Local Business Enterprise - 10%						
Local Hire	3	0	0	0	3	0
Local Business	0	0	0	0	2	0
Consultant's Rating Out of 100%	93	89	79	72	90	86
Ranking	1	3	5	5	2	4

CITY OF COMPTON

PROPOSAL FOR

GOVERNMENTAL RELATIONS AND LOBBYING SERVICES

Submitted by

KADESH & ASSOCIATES

March 10, 2020

KADESH & ASSOCIATES

Contact: Mark Kadesh, President
230 Second Street, SE
Washington, DC 20003
202-547-8800

KADESH & ASSOCIATES

March 10, 2020

Office of the City Clerk
City of Compton
205 South Willowbrook Avenue
Compton CA 90220

Dear Mr. Jones,

On behalf of *Kadesh & Associates*, we are pleased to submit our proposal to provide the City of Compton with Governmental Relations and Lobbying Services. We have been pleased to represent the City for the last few years and hope to continue doing so.

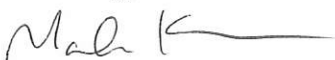
Kadesh & Associates is a top-ranked, bipartisan federal advocacy firm, recognized for its track record of success and accomplishments in representing California interests before Congress and the Administration. With our substantive expertise in federal funding, transportation and infrastructure, air quality, sustainability and the environment, and other policy issues facing southern California, and our extensive contacts within the California delegation and Congressional and regulatory staff, *Kadesh & Associates* is exceptionally well positioned to continue to provide effective representation and advocacy services for the City of Compton.

For the purposes of representing the City of Compton, Mark Kadesh, President of *Kadesh & Associates*, would continue to serve as the primary point of contact assisted by Chris Kierig and Dave Ramey, both of whom are Principal Consultants at *Kadesh & Associates*. Each member of our team has extensive experience on Capitol Hill as well as considerable experience providing federal advocacy services for California cities and public agencies after leaving the Hill. Our proposed bipartisan team has been acknowledged consistently by Members of Congress and key Congressional aides and lobbyists as one of Washington's most effective lobbying firms (The Hill, Bloomberg Government).

I will serve as the Prime Contact for this proposal and I can be reached at (202) 547-8800 or by email at Mark@KadeshDC.com. Our Website is: www.KadeshDC.com. Our offices are located in the heart of Capitol Hill at 230 Second Street SE, Washington, DC 20003.

If you have any questions or if you require additional information, please do not hesitate to contact me. We appreciate your consideration of our team to continue to provide government relations and lobbying services for the City of Compton.

Sincerely,



Mark Kadesh
President

CITY OF COMPTON PROPOSAL FOR GOVERNMENTAL RELATIONS AND LOBBYING SERVICES

KADESH & ASSOCIATES

TABLE OF CONTENTS		Page
A.	Executive Summary	3
B.	Scope of Work & Technical Approach	5
C.	Firm Qualifications and Experience.	10
D.	Key Personnel Qualifications and Experience.	12
E.	References	15
F.	Capitol Hill Offices and Meeting Facilities.	17

APPENDIX A: Resumes

CITY OF COMPTON PROPOSAL FOR GOVERNMENTAL RELATIONS AND LOBBYING SERVICES

KADESH & ASSOCIATES

EXECUTIVE SUMMARY

Kadesh & Associates is a top-ranked, bipartisan federal advocacy firm, recognized for its track record of success and accomplishments. Our firm is unique in specializing in advocating for California interests and has been very successful in representing California General Law and California Charter City public entities before Congress and the Administration. Our highly respected, bipartisan team has been recognized by The Hill newspaper for seven consecutive years as one of Washington's most effective lobbying firms. Bloomberg Government recently ranked *Kadesh & Associates* in the top 15 performing lobbying groups, among nearly 2,000 competitors. Members of our firm have proven themselves to be strategic, smart and capable, garnering a stellar reputation in strategically working both sides of the Capitol and the California delegation.

We also have extensive experience and success working effectively with the Executive Branch, government agencies and regulatory bodies in advancing our clients' priorities. Based on our bipartisan experience on Capitol Hill, we know when and how to move our clients' priorities by leveraging our issue expertise, policy experience and strategic partnerships and relationships with the California Congressional delegation, members of the House and Senate leadership, key committee staff and with the Administration. We have considerable experience working with Senators Kamala Harris and Dianne Feinstein, Majority Leader Nancy Pelosi as well as members of the southern California delegation, including Representatives Nanette Baragan, Grace Napolitano, Alan Lowenthal, Karen Bass, Ted Lieu, and Judy Chu. We have also worked closely with the Department of Transportation, the Environmental Protection Agency, the Federal Transit Administration, and other federal agencies on funding, administrative, regulatory and policy matters.

Our firm's success has been largely based on working closely with our clients to establish clear priorities and developing and implementing effective legislative and regulatory strategies to achieve those goals. Our clients are often their own best advocates, so we aim to position our clients to reach the most appropriate audience at the most opportune time with the most effective message. Consequently, if retained by the City of Compton, we propose to utilize this strategy.

Combined, *Kadesh & Associates'* team has more than seven decades of legislative and advocacy experience both on and off the Hill. This includes extensive work on issues important to southern California and California cities, such as federal funding, transportation and infrastructure, air quality, clean water, and other environmental issues. We have direct experience working on the policies and politics related to these issues as senior Congressional staffers and later as federal advocates providing advocacy services before Congress and the

Administration. With our in-depth knowledge of federal funding and policy issues facing southern California and our extensive contacts within the California delegation and Congressional and regulatory staff, *Kadesh & Associates* is exceptionally well positioned to continue to provide effective federal representation and advocacy services for the City of Compton.

We are confident that we have an established track record in providing all the required political, strategic and technical services to represent the City of Compton effectively at the federal level.

This proposal provides an overview of our proposed approach to representing the City of Compton and to ensure our success at the federal level. It also highlights our team's extensive experience in working on relevant issues, as well as the considerable policy and legislative expertise of *Kadesh & Associates'* proposed team.

Our proposal describes our team's general approach to advance our clients' federal goals by aggressively employing the following strategies: 1) Timely Intelligence Gathering and Communications; 2) Identification of Strategic Priorities and Development of Advocacy Plans; 3) Raising Congressional and Regulatory Awareness and Maintaining Strategic Partnerships; and 4) Developing Effective Advocacy Communications and Materials. Building on these principles, we outline our specific strategies for developing an effective partnership with the City of Compton and providing expert representation.

SCOPE OF WORK & TECHNICAL APPROACH

With our extensive policy and legislative experience, substantive expertise in issues impacting California cities, and strong relationships with Members of Congress and Administration officials and federal regulatory agencies, *Kadesh & Associates* is exceptionally well positioned to help develop and advance the City of Compton's legislative and regulatory goals. The Scope of work outlines tasks we each routinely execute for our clients. Additionally, our extensive experience with our current clients helps foster a keen understanding of how Congressional and Administrative actions may impact southern California.

The *Kadesh & Associates*' proposed team of key personnel proposed for this contract has considerable experience working as senior Congressional staffers, including extensive experience in the House and the Senate. This knowledge and first-hand experience have positioned us to be able to readily understand and navigate the steps needed to satisfy federal and Congressional interests pertaining to specific projects for our clients. Consequently, we are in an excellent position to monitor, analyze and advise on policy, regulatory and legislative developments and issues affecting the southern California's interests.

Shrewd strategy development and diligent implementation is central to our success. We work closely with our clients to formulate clear strategic priorities. We then aggressively develop and execute results-oriented strategies to achieve our clients' federal advocacy and funding goals.

Our experience has shown that there are several critical elements that, when combined, create the most effective federal advocacy agenda and implementation strategy:

- ***Timely Communications, Intelligence Gathering and Feedback.*** Developing an efficient communications system between the City of Compton and the team will be essential. We recommend scheduling regular conference calls to discuss current events and issues; and using regular, on-going e-mail reports and telephone communications for issue-specific topics and concerns which arise. It has been our experience that scheduled communications provide a forum for regular exchange of information and for *Kadesh & Associates* to provide intelligence reporting regarding on-going activities and new developments for immediate feedback and consideration related to the City of Compton's priority issues. Weekly conference calls are also an important mechanism to share information and strategize. In addition to regularly scheduled calls and monthly reports, we would plan to have close, on-going phone and email contact with the City of Compton's government relations team to discuss and advance strategic priorities as issues arise – to ensure we take advantage of all opportunities to advance the City of Compton's policy goals in Washington.
- ***Identifying Strategic Priorities/Opportunities and Developing Advocacy Action Plans.*** The development of clear priorities within the City of Compton's legislative and regulatory policy platforms will be critically important to continue to advance the City of Compton's policy agenda and priorities. Given southern California's considerable size and unique needs, we will work closely the Government Relations team to identify federal opportunities to address its needs as well as craft a legislative and regulatory strategy to advance key policy initiatives. Some of the policy initiatives will require interaction with the Administration and

agency officials. *Kadesh & Associates* will work closely with the City of Compton and give thoughtful consideration to the best methods of moving policy initiatives in the legislative and regulatory arenas (e.g., as amendments or stand-alone measures). The results of the past election and subsequent democratic takeover of the House will be a determining factor in what sort of legislation or administrative actions occur over the course of the next year. Setting clear priorities as soon as possible puts the City of Compton in the best position to move forward.

- ***Raising Congressional/Regulatory Awareness and Maintaining Strategic Partnerships.*** Strengthening the City of Compton's profile with key Congressional offices and Administration/Regulatory officials will be a central focus of the team's efforts. Almost all of southern California's House delegation is in the majority. The City of Compton should have a clear plan of how to maximize this position and leverage Members to move its legislative and regulatory agendas. Actively maintaining and developing strategic, bipartisan partnerships and strong relationships with coalitions and other advocacy groups will also be an important focus.
- ***Developing Effective Advocacy Communications and Materials.*** All the members of *Kadesh & Associates'* team of consultants have extensive experience – both on and off the Hill – in drafting legislative language, Congressional statements, letters, and position papers. We have been highly successful in working closely with our clients to develop effective and concise position statements and communications in a timely manner to advance their legislative and regulatory priorities and goals.

A major strength of the *Kadesh & Associates* team is our ability to translate highly complex issues affecting our clients into clear, understandable, and compelling points for Congressional staff and members. This is vitally important to ensure our clients' policy messages and key take home points are understood and embraced. Since our lobbying targets are extremely busy, it is imperative that we communicate clearly and effectively about issues affecting our clients and any help we may be requesting from Capitol Hill or the federal government. This expertise is invaluable in developing effective federal advocacy communications and strategies.

We work closely with our clients, not only to thoroughly respond to problematic legislative and regulatory proposals, but also to develop strategies and proactive policies which we pursue aggressively on our client's behalf.

SCOPE OF WORK

We have thoroughly reviewed the Scope of Work and company qualifications outlined in the RFP and feel confident that with our extensive policy and legislative experience, substantive expertise in issues impacting California cities, and strong relationships with Members of Congress and Administration officials and federal regulatory agencies, *Kadesh & Associates* is exceptionally well positioned to help develop and advance the City of Compton's legislative and regulatory goals. The Scope of Work outlines tasks we each routinely execute for our clients.

Additionally, our extensive experience with our current clients helps foster a keen understanding of how Congressional and Administrative actions may impact southern California and California Charter Cities.

Strategy. Shrewd strategy development and diligent implementation is central to our success. We work closely with our clients to formulate clear strategic priorities. We then aggressively develop and execute results-oriented strategies to achieve our clients' federal advocacy and funding goals. If retained, we would recommend getting started with a strategy session with City officials and staff to identifying City priorities and start mapping out a path forward for each. This session would assist the City in the development and implementation of its legislative agenda, key proposals, and policy positions at the federal level. Any strategy would involve hosting meetings during Congressional recesses and setting up timely meetings with legislators for City officials

Tracking and Reporting. *Kadesh & Associates* regularly tracks legislation – including appropriations bills, tax measures, and authorizing bills – as a matter of course for all of its clients. In fact, we closely monitor Congressional and Executive branch developments daily in order to keep our clients apprised of how they might impact their legislative platforms and regulatory goals. A crucial step here is establishing clear priorities and providing the California delegation members and staff with useful and timely information. *Kadesh & Associates* strives to work closely with our clients to act as proactively as possible, seeking to strategically drive the agenda on behalf of our clients. With clearly delineated priorities and supporting materials, including draft legislation and regulatory proposals, the City will be able to have a greater impact on the policies being considered by Congress and the Administration. This forward-thinking approach has been very successful for *Kadesh & Associates* and we would propose this approach if retained by the City of Compton.

Throughout the year, *Kadesh & Associates* will seek to cultivate our well-established contacts to help gather intelligence about Congressional plans, Administration actions, as well as any other policies that could impact the City of Compton. This includes regulatory issues being considered by the Departments of Transportation, Commerce, and Homeland Security as well as the Environmental Protection Agency. Our routine, ongoing discussions with Congressional staff help us identify opportunities for the City to proactively influence policies coming out of Washington. These discussions also help us pinpoint areas where we may need to play defense and protect against bills and policies that could adversely impact southern California. In addition to weekly meetings, we will provide written monthly status reports for the City of Compton, highlighting upcoming and pending legislation and regulatory issues and reporting on and analyzing other current policy issues as they arise. The issues we would follow for the City would include:

- Arts/Culture, and entertainment
- Aviation
- Environment, energy, natural resources
- Finance administration, revenue sources, taxation reform & revenue needs
- Housing, community, and economic development
- Infrastructure, transit, and mobility

- Land Use, zoning
- National Pollutant Discharge Elimination System (NPDES), Clean Water Act
- Public contracting/personnel matters/prevaling wages
- Public safety/emergency management and operations
- Public Utilities/franchises
- Recreation, open space

Kadesh & Associates would also provide two City Council Meeting presentations at the beginning and end of session and deliver an annual report final written report and in-person presentation at the end of legislative session.

Legislative and Regulatory Advocacy. As stated earlier, developing an effective federal advocacy strategy with clearly defined goals is essential to the success of Compton’s advocacy program. To initiate this Scope of Work, we would propose meeting in person with City officials and Governmental Relations team to discuss its legislative and regulatory priorities for the upcoming year. This will allow us to identify the key issues of importance and discuss firsthand how the policies coming out of Washington may impact the City. Importantly, this meeting will also help us identify the City’s highest priority policy initiatives and develop its strategic advocacy plans to advance its Federal advocacy goals. It will also facilitate developing the proper framing of our message when meeting with members of Congress and regulatory agencies and their staff. As policy and political environment changes occur in Washington and the state, we will continue to revisit and adapt the City’s strategic priorities and advocacy goals to ensure they meet Compton’s highest priority needs.

Relationship Building. Utilizing our expert knowledge of the legislative process, *Kadesh & Associates* will advise the City regarding the consequences of getting involved in a specific issue or bill, the best time to engage, and the best overall strategic plan for advancing Compton’s interests and policy goals. Our approach is that it is better to submit our priorities as soon as possible while a bill is being drafted, as opposed to trying to change a bill that has already been introduced. We will arrange meetings with key members and staff and pertinent federal and agency officials when dealing with issues of importance to the City. We will, as necessary, prepare briefing materials, provide briefings, and arrange appointments for City officials and staff. To facilitate this, *Kadesh & Associates* has been fortunate in maintaining excellent working relationships with key officials within the Administration and members of California delegation, including Senators Dianne Feinstein and Kamala Harris, as well as the southern California delegation, including Representatives Nanette Barragan, Grace Napolitano, Alan Lowenthal, Norma Torres, Karen Bass, Jimmy Gomez, and Judy Chu.

Kadesh & Associates will maintain close, regular contact with Compton’s Government Relations team to ensure we stay abreast of and understand the key issues facing the City. This contact is especially imperative in the context of tracking legislation in Congress as well as regulatory proposals that could affect southern California. We work closely with the City of Compton to develop viable paths forward for priority issues. For example, a few of the City’s priorities relate to securing federal transportation funding, land use issues, and clean water. While these are important to Compton, they are not unique to Southern California. We anticipate being able to use our entire Congressional delegation to raise these as issues, announce Compton’s goals, and

work collectively to achieve these goals. This includes Hill visits, meetings with Administration officials, drafting letters and testimony, and working with like-minded coalitions like the CBC, CHC, the Conference of Mayors, and the League of Cities.

Our close communication and counsel to senior management is especially important in ensuring we optimally prioritize all the key issues and opportunities that could affect Compton and help advance its policy goals. Decisions regarding how and when to move a client's issues are made by working closely with our clients and determining which path forward has the highest likelihood of success. This could mean creating stand-alone legislation, working an amendment to legislation, or using Congress to influence Administration actions. Clearly, every situation is different, and we work will diligently to pursue unique and achievable solutions to address your needs.

In order to implement an effective federal advocacy, it will also be vitally important for *Kadesh & Associates* to work with Compton's Government Relations staff in developing supporting informational materials and documents relating to the key priorities and critical policy issues facing the City. These communications include legislative language, statements, Congressional briefings, hearing testimony, and legislative correspondence as needed by our Congressional and regulatory contacts. As described above, our team has considerable expertise in developing effective federal advocacy communications and strategies.

Establish and Maintain an Active Presence. Compton is already well known in Washington. We would work to augment that presence with technical expertise and political experience to make the City's priorities more relevant to day-to-day activities in Washington. We would work with the Government Relations staff to develop clear, well-articulated and supported, priorities to establish credibility on the Hill and with the Administration. This approach has worked well with other clients and we anticipate it being an effective way to move Compton's agenda in Washington.

Federal Budget and Grant Opportunities. We have a very strong track record with the Congressional appropriations process. All three members of *Kadesh & Associates'* team have worked previously for appropriators in senior positions. We use this insight to maximize opportunities for our clients. In appropriations, as with almost everything on Capitol Hill, strong priorities and a clear message form an excellent starting point. The next step is to identify – or create – appropriations accounts to address those needs. The final step is developing consensus within the delegation on the optimal path forward. Compton has a strong delegation that already includes appropriators. We would strive to augment that relationship through our experience in appropriations. We would also seek to develop Congressional support for grant opportunities. This includes obtaining letters of support for programs like INFRA and BUILD (TIGER), but also for smaller opportunities like DERA or EERE clean energy programs.

FIRM QUALIFICATIONS & EXPERIENCE

Kadesh & Associates has an established track record of success as demonstrated by our record of accomplishments in effectively working with and representing our current California public clients. Our highly respected, bipartisan team has been acknowledged consistently by Members of Congress and key Congressional aides and lobbyists as one of Washington's most effective lobbying firms (The Hill, Bloomberg Government). Bloomberg Government recently ranked *Kadesh & Associates* in the top 15 performing lobbying groups, among nearly 2,000 competitors.

Specifically, our bipartisan team has considerable expertise in providing legislative and intergovernmental services before Congress and the Administration; understanding and representing the needs of California public entities and California Charter Cities' interests in Washington, DC; and developing and maintaining close working relationships with officials in the Administration and on Capitol Hill. Consequently, *Kadesh & Associates* is uniquely positioned to "hit the ground running" in helping the City of Compton advance its policy and funding goals.

Based on our extensive experience on Capitol Hill, we know when and how to move our clients' priorities by leveraging our issue expertise, policy experience, and strategic partnerships and relationships with the Congressional delegation, members of the House and Senate leadership, and key committee staff. We also have extensive experience working effectively with Executive branch departments on administrative, regulatory, and policy matters.

A key factor distinguishing us from other top lobbying firms is that there are no junior members of our team. Our clients receive the full attention of seasoned professionals who have held senior positions on Capitol Hill. We function proactively and strategically to achieve results for our clients.

As a bipartisan Washington, DC-based government relations limited LLC firm focusing specifically on California and California-related issues, *Kadesh & Associates* has extensive experience in representing and advocating for California public agencies before various federal policymaking bodies and offices. This includes experience conducting informational briefings for policymakers, coordinating meetings between key policymakers and clients, and developing public testimony, advocacy and other written documents as well as coordinating work with clients' representatives and consultants. Additionally, we maintain bi-partisan relationships with members of the California delegation and members of key Congressional committees.

Importantly, *Kadesh & Associates* has considerable expertise in securing federal funding and working on the key federal policy issues and priorities facing the City of Compton. This includes extensive work on transportation and infrastructure, air quality, land use, clean water, resiliency and other environmental issues.

As a key part of our focus on providing individualized and specialized services, we work with our clients to understand and develop their objectives and craft appropriate strategies to realize their goals. We have been especially successful in representing California public agencies at the federal level and working effectively with the executive and legislative branches of the federal

government. Our firm has no debt and has continued to be in a strong financial position every year since its founding in 2007. Additionally, we have no current, pending or past litigation to report. We also affirm that our firm will comply with all applicable California Labor Codes pursuant to Federal Labor Standards provisions, Federal Prevailing Wage Decisions, and the State of California Prevailing Wage Rates.

Our consulting team currently provides federal advocacy services for the following California public and California Charter Law City clients:

Bay Area Air Quality Management District, San Francisco, California
California High Speed Rail, Sacramento, California
Irvine Ranch Water District, Irvine, California
Los Angeles Metropolitan Transit Authority, Los Angeles, California
Los Angeles World Airports, Los Angeles, California
Mammoth Community Water District, Mammoth Lake, California
Metropolitan Water District, Los Angeles, California
Metrolink, Los Angeles, California
Peninsula Corridor Joint Powers Board, Redwood City, California
Port of Los Angeles, Los Angeles, California
Resources Legacy Foundation, Sacramento, California
Riverside County, Riverside, California
San Gabriel Basin Water Quality Authority, West Covina, California
Santa Clara Valley Water District, Santa Clara, California
San Francisco International Airport, San Francisco, California
San Mateo County Transportation Authority, San Mateo, California
South Coast Air Quality Management District, Diamond Bar, California
The City of Compton, Compton, California

KEY PERSONNEL QUALIFICATIONS & EXPERIENCE

For the purposes of representing the City of Compton, Mark Kadesh, President of *Kadesh & Associates*, would serve as the primary point of contact assisted by Chris Kierig and Dave Ramey, both of whom are Principal Consultants at *Kadesh & Associates*. Each member of our team has extensive experience on Capitol Hill as well as considerable experience providing federal advocacy services specifically related to California issues after leaving the Hill. Importantly, we anticipate and encourage the City of Compton to call on any member of our team as the need arises. This type of flexibility and timely “24/7” access has been highly effective and helpful in advancing our current clients’ priorities and facilitating expeditious response to urgent and time sensitive issues as they arise. We believe this on-going level of close communication and collaboration will help ensure the City of Compton’s success in advancing its federal and legislative policy goals.

Mr. Kadesh brings extensive legislative and political experience and insights gained from his distinguished public policy career. In addition to over two decades of experience working on Capitol Hill and on public policy issues, Mr. Kadesh has been lobbying for California-based public agencies since 2006. Mr. Kierig has been lobbying for 15 years since leaving Capitol Hill. Mr. Ramey brings 32 years of substantive expertise in appropriations and California transportation, water and environmental policy both on and off Capitol Hill.

Importantly, our use of a monthly fixed fee retainer will facilitate the strategic planning, communications, advocacy and lobbying services of Mr. Kadesh, Mr. Kierig and Mr. Ramey to be available and committed to the City of Compton as needed to fully achieve the tasks outlined in the RFP as described in this proposal.

Key Personnel Bios

Mark Kadesh. Mr. Kadesh has extensive legislative and political experience and insights gained from his distinguished public policy career, including sixteen years working on Capitol Hill. For seven years he served as Chief of Staff to Senator Dianne Feinstein (D-CA). Mr. Kadesh also served as Campaign Manager for Senator Feinstein’s 2006 Senate Re-election Campaign. He previously served as Legislative Director for Senator Feinstein, handling and gaining in-depth knowledge of issues ranging from transportation, water, energy, tax, commerce, environmental regulations, finance, trade, and appropriations. Prior to that, Mr. Kadesh served as Chief of Staff to Representative Jane Harman (D-CA) and as a Legislative Assistant for Senator Daniel Patrick Moynihan (D-NY). He also served as a public policy research associate at the Urban Institute, a Washington, DC-based public policy think tank.

As a federal advocate, Mr. Kadesh has spent the past decade effectively advocating for California public and private sector interests. Mr. Kadesh has consistently been named a top lobbyist who has “mastered the art of working Capitol Hill’s hallways” by Members of Congress and key Congressional aides and lobbyists. He has garnered a “reputation for effectively working both sides of the Capitol and one of the most powerful delegations” and being “a real pro” fighting for Golden State interests (The Hill). He’s led *Kadesh & Associates* to be recently

ranked in the top 15 out of nearly 2,000 federal lobbying firms in the nation (Bloomberg Government).

From San Francisco, Mr. Kadesh is a Summa Cum Laude and Phi Beta Kappa graduate of Brandeis University and received a Master's degree in public policy from Harvard University's Kennedy School of Government. Mr. Kadesh resides on Capitol Hill with his wife and two children.

Chris Kierig. Mr. Kierig is highly knowledgeable of the internal workings of the Appropriations process and with issues unique to California and Western States. For eight years, he served as Legislative Assistant for Senator Dianne Feinstein (D-CA) where he was responsible for handling the Senator's membership on the Senate Appropriations Committee. As the Senator's key Appropriations advisor, he was responsible for coordinating funding requests for infrastructure projects and programs. This position included working directly with California counties and cities to advance their local agendas through federal funding. Mr. Kierig was also heavily involved in shaping transportation policy and coordinating federal responses to California natural disasters. Mr. Kierig has been lobbying for 15 years since leaving Capitol Hill and brings valuable skill and institutional knowledge to the firm. Mr. Kierig holds a Bachelor's degree in Political Science from Occidental College and a Master's of Business Administration from Pepperdine University.

Dave Ramey is a Principal at *Kadesh & Associates*. His impressive career in public service has included over three decades of experience as a senior staffer in the House of Representatives. He served nearly twenty years as Chief of Staff to Representative Ken Calvert (R-CA), Chairman of the California Republican Delegation, where he capably administered the office's political, legislative, and communications functions. Mr. Ramey coordinated Rep. Calvert's duties on the Appropriations Committee where Calvert serves as Chairman of the Interior Subcommittee and a senior Member of the Defense, and Energy & Water Subcommittees. Prior to serving as Chief of Staff to Representative Calvert, Mr. Ramey served as his Legislative Director where he oversaw the office's legislative and budget affairs.

From 1985 to 1993, Mr. Ramey served as Senior Advisor on Foreign Policy and Defense Issues for the House Republican Conference; Policy Committee; and Research Committee -- all under the Chairmanships of Congressman Jerry Lewis (R-CA). Through Mr. Ramey's tenure in the House of Representatives, he has gained considerable expertise related to the full range of public policy issues affecting the California delegation including water, defense/space, transportation, energy, Native Americans, endangered species and the Interior.

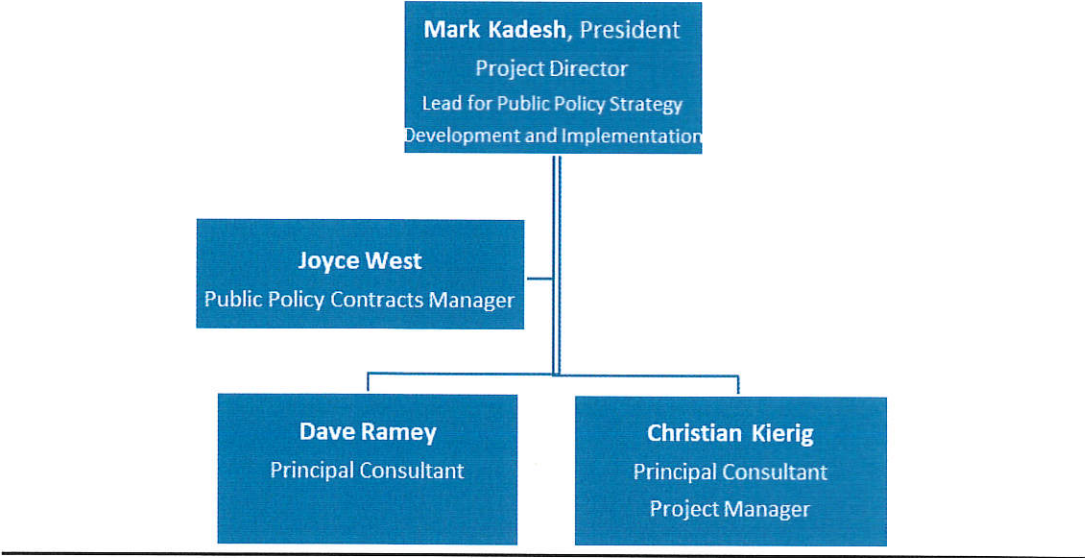
Prior to departing Congress in 2016, Mr. Ramey led the California Republican Administrative Personnel group. He currently serves as Co-President of the bipartisan California State Society. Mr. Ramey graduated from the College of William and Mary in 1984 with a B.A. in International Relations and received his Master of Arts with Highest Distinction from the Naval War College in National Security and Strategic Studies.

Joyce West, *Kadesh & Associates'* Public Policy Contracts Manager, will be responsible for compliance with administrative contact requirements and providing administrative and logistical

support for meetings, reporting and budgeting. Ms. West has a Bachelor’s degree in Policy Analysis and Economics from Cornell University and a Master's degree in public policy from Harvard University's Kennedy School of Government. She has twenty years of experience in managing grants and contracts.

Resumes for Mark Kadesh, Chris Kierig and Dave Ramey are included in Appendix A.

**Kadesh & Associates
Project Team Organizational Chart**



REFERENCES

Listed below are specific examples describing *Kadesh & Associates'* performance on projects for similar clients.

The South Coast Air Quality Management District (AQMD). *Kadesh & Associates* has successfully represented AQMD since 2007. During this time, AQMD has received over \$100 million in Congressional funding for a clean trucks program and zero emissions program that is currently being implemented. Both the FY20 Energy-Water bill and the Interior (EPA) title of the FY20 Omnibus Appropriations Act contain follow on funding for AQMD priorities. Specifically, the FY20 Interior appropriations bill contains \$87 million for the Diesel Emissions Reductions Act and \$52 million for the Targeted Airshed Grant program.

SCAQMD also recently sought a remedy to Southern California's non-compliance with section 185 of the Clean Air Act. Since the non-compliance in the South Coast basin was caused primarily by non-point sources, Southern California faced the threat of forced business shutdowns and fines to address the non-compliance. *Kadesh & Associates* worked with California's Senators, the Senate EPW staff, House Energy & Commerce Committee staff and other key Congressional members to help craft an Administrative solution that the EPA could endorse without the need for highly controversial legislation.

The point of contact for the South Coast AQMD is:

Lisa Tanaka O'Malley
Senior Public Affairs Manager
South Coast Air Quality Management District
21865 Copley Drive
Diamond Bar, California 91765
909-396-3327 lomalley@aqmd.gov

Port of Los Angeles. *Kadesh & Associates* has represented the Port of Los Angeles since 2011. Our primary focus has been to serve as the Port's liaison with the U.S. Senate, specifically Senators Feinstein and Harris, and with both the House and Senate Appropriations Committees. Our funding efforts include working with EPW to increase the rate of return to California ports from the Harbor Maintenance Trust Fund. This has included working on E-W appropriations bills and the Water Resources Development Act. We have also obtained DOE funding to support the Port's zero emissions goods movement program.

The point of contact for the Port of Los Angeles is:

Jen Cohen
Director of Policy and Legislative Affairs
425 S. Palos Verdes Street
San Pedro, California 90731
(310) 732-3901 Jcohen@portla.org

San Gabriel Basin Water Quality Area (WQA). The WQA was established by the legislature in 1993 to develop, finance, and implement groundwater treatment programs in the San Gabriel Basin. The WQA is under the direction and leadership of a 7-member board with the mission to coordinate, plan, and implement groundwater quality management programs to efficiently remediate groundwater contamination and assist in preventing future contamination. Through our recent work with the Gabriel Basin WQA, the FY20 Energy-Water appropriations conference report contains \$10 million to support the San Gabriel Basin Restoration Fund.

The point of contact for the San Gabriel Basin Water Quality Area:

Ken Manning

Executive Director

San Gabriel Basin WQA

1720 W. Cameron Avenue, Suite 100

West Covina, CA 91790

(626) 338-5555

Ken@WQA.com

CAPITOL HILL OFFICES & MEETING FACILITIES

Importantly, *Kadesh & Associates'* offices are conveniently located in the heart of Capitol Hill, two blocks from the Capitol, a short walk to both the House and Senate office buildings. The office also includes a conference boardroom which is routinely used for meetings and Hill events and would be available to the City of Compton's officials and staff for Washington visits and briefings.

Attachment A

Firm Resumes

Mark Kadesh

316 Pennsylvania Avenue, SE, Suite 403
Washington, D.C. 20003
202-547-8800

EDUCATION

- 1988 **Harvard University**
Kennedy School of Government
Master of Public Policy. Public management, economics, statistics, finance, decision analysis, negotiations and political analysis coursework.
- 1985 **Brandeis University**
Bachelor of Arts Degree in Politics. Summa cum laude, high honors, Phi Beta Kappa.

EMPLOYMENT

- 2007-
Current **Kadesh & Associates**
President
Federal advocacy and government consulting firm that focuses on California-based interests.
- 2006-2007 **Bartlett, Bendall and Kadesh**
Partner
Washington D.C.-based consulting and lobbying organization.
- 1999-2006 **Senator Dianne Feinstein (D-CA)**
Chief of Staff
Managed five offices, 75 employees and a \$4 million annual budget. Directed political, legislative, administrative and media operations of the office.
- 1998 **Senator Dianne Feinstein (D-CA)**
Legislative Director
Provided and oversaw legislative development and analysis.
- 1998 **Jane Harman for Governor Campaign**
Research Director
Managed the research and policy positions of candidate.
- 1994-1998 **Representative Jane Harman (D-CA)**
Chief of Staff
Managed three offices, fifteen employees and a \$900,000 annual budget. Directed political, legislative, administrative and media operations of the office.
- 1992-1994 **Senator Dianne Feinstein (D-CA)**
Senior Legislative Assistant
Legislative responsibilities included tax, trade, banking, budget and economic issues.
- 1989-1992 **Senator Daniel Patrick Moynihan (D-NY)**
Legislative Assistant
Legislative responsibilities included banking, public works, budget and commerce issues.
- 1989 **The Urban Institute**
Research Associate II
Evaluated the impact and efficacy of court mediation.

CHRISTIAN N. KIERIG

4619 Greene Place NW • Washington, D.C. 20007 • (202) 236-7497

EXPERIENCE

Principal Consultant, Kadesh & Associates
Washington, D.C. January 2008 – Present

- Helped establish highly successful start-up government relations firm, including client development and service.

Senior Associate, CJ Strategies
Washington, D.C. July 2006 – December 2007

- Involved with almost every aspect of a small, start-up government relations business, including client retention and generating new business.

Senior Associate, Copeland Lowery & Jacquez
Washington, D.C. February 2001 – June 2006

- Represented over 30 clients, ranging from cities and counties to small businesses.
- Developed tailored legislative strategies to match clients' needs with opportunities at the federal level and saw those projects through to completion.
- Interacted with Members of Congress and Administration officials to advance client legislative agendas and obtain federal funding for client priorities.
- Generated new business, including proposal writing and long-term client development.

Legislative Assistant, United States Senator Dianne Feinstein (D-CA)
Washington, D.C. January 1999 – February 2001

- Primary staff for a member of the U.S. Senate's Committee on Appropriations, which controls all discretionary federal spending.
- Developed first-hand knowledge of the Congressional budget process and how to maneuver within that environment.
- Advised local officials, public entities, and private groups seeking federal appropriations and Congressional spending for transportation needs, community and economic development programs, water projects, health initiatives, military programs, and other projects.
- Evaluated thousands of annual appropriations requests for federal funding and worked with the Committee to develop the Senator's priorities and secure funding.

Director of Special Projects, United States Senator Dianne Feinstein (D-CA)
Washington, D.C. January 1994 – June 1998

- Primary point of contact for elected officials and others seeking federal assistance including appropriations and grant funding.
- Coordinated federal response to the 1994 Northridge earthquake and floods in California.
- Drafted legislation for consideration in Senate committees and on the Senate floor, including the establishment of the Presidio Trust.

Assistant to the Legislative Director, United States Senator Dianne Feinstein (D-CA)
Washington, D.C. November 1992 – January 1994

- Reported on day-to-day Senate floor activities including pending legislation and relevant amendments.
- Supervised twelve legislative correspondents responding to constituent mail and inquiries.

EDUCATION

Pepperdine University, Malibu, California, August, 2006
Masters of Business Administration – Graziadio School of Business

Occidental College, Los Angeles, California, June, 1992
Bachelors of Arts in Political Science



Joe A. Gonsalves & Son
PROFESSIONAL LEGISLATIVE REPRESENTATION

COMPANY PROFILE

March 12, 2020

Craig Cornwell, City Manager
City of Compton
205 S Willowbrook Ave
Compton, CA 90220

Dear Mr. Cornwell:

I have enclosed a proposal introducing you and the city of Compton to our firm. Our firm was founded by my father, Joe A. Gonsalves, in 1975. He served as a member of the California State Assembly from 1962 through 1974. Prior to that, he served as a Dairy Valley Council Member including two years as Mayor of the city of Dairy Valley, which is now the city of Cerritos.

In January 1977, I joined the firm after having worked for the California State Senate. Shortly after I joined the firm, we incorporated; and we are now known as Joe A. Gonsalves & Son. The political process in Sacramento is truly complex. In the three plus decades I have been lobbying in Sacramento I have had the opportunity to master such complexities, which enables our firm to be successful when representing our clients on particularly difficult and controversial issues.

In December of 1998, my son, Jason joined our firm to assist with our lobbying efforts. That gave our firm the proud distinction of being the first to have three generations of legislative advocates working on behalf of their clients, which continued until my father passed away in July 2000. Jason has successfully represented our clients before the Legislature and various State Agencies in the areas of local government finance, utilities and commerce, public employees' retirement, workers' compensation, environmental regulation, telecommunications, conflict of interest issues and redevelopment dissolution.

City of Compton
March 12, 2020
Page 2 of 3

In October of 2004, Paul, joined our firm after most recently serving as a legislative aide to former Assemblymember Rudy Bermudez. Prior to working in the Assembly, he received a B.A. in Political Science and a minor in Public Administration from San Diego State University. Paul has successfully represented our clients before the Legislature and various State Agencies in the area of transportation, environmental quality, affordable housing, local governance and telecommunications. Our firm continues the proud tradition of being one of the more prominent and successful firms in Sacramento.

I have enclosed a list of our present clients. As you can see, we represent a large number of cities. We believe our base of client cities has provided us the unique opportunity to work with each member of the Legislature. Recognizing the number of Legislators coming out of local governments, we have established relationships prior to them being elected to the Legislature.

In addition, I have attached an outline of both our legislative and grant funding accomplishments. Please note this is a partial list as it would be impossible for me to fully communicate the level of success, we have enjoyed in representing our clients.

I have attached for your review a copy of our standard contract we have with our existing clients. Please note our contract contains a 30-day cancellation clause, as we are confident in our ability to continue to provide your Agency with an unparalleled level of service.

In our contract we charge a retainer on a monthly basis. Our firm respectfully proposes a monthly retainer of \$4000.00. The retainer is all inclusive of the services we would provide for the City. We do not charge for any additional costs unless you require us to meet outside of Sacramento.

Our contract lists the scope of services we provide for our clients in very general terms. We purposely do this to ensure that each client has the flexibility to request any assistance our clients may require in Sacramento such as setting up meetings with the appropriate legislators, Governor's office or the various state departments. Should you have any changes you would like to make in the contract, please feel free to discuss them with me.

We also represent a very distinguished group of clients other than cities. For example, Long Beach Transit, providing transit services throughout the Long Beach region; and Access Services, the only paratransit service provider in Los Angeles County. In addition, we represent Willdan, which provides professional services to over 400 public sector clients throughout California, Arizona and Nevada. I strongly believe it is this blend of special people who assist us in being as effective as we are.

City of Compton
March 12, 2020
Page 3 of 3

Our firm operates on a very personal and professional level, always working hard to accomplish our clients' goals. The late Senator, Ken Maddy, coined our firm the "Gonsalvi". When asked what he meant by the nickname, Senator Maddy responded, "you're like alumni, when you guys are working an issue you are everywhere". Still today the members of the Legislature refer to us as "the Gonsalvi". **I would recommend you contact any Legislator and ask them about our firm.** In addition, we encourage you to discuss our representation with our clients.

We want you to know that we would be honored to represent the city of Compton as its legislative advocates. Should you have any questions or concerns, please feel free to contact me.

Sincerely,



ANTHONY D. GONSALVES



LEGISLATION	SUBJECT	SUMMARY
<i>AB 1274 (O'Donnell)</i>	Smog check: exemption	Would, beginning January 1, 2019, and except as provided, exempt motor vehicles that are 8 or less model-years old from being inspected biennially upon renewal of registration. The bill would assess an annual smog abatement fee of \$25 on motor vehicles that are 7 or 8 model-years old. The bill would require a certain amount of the fee to be deposited into the Air Pollution Control Fund and to be available for expenditure, upon appropriation by the Legislature, to fund the Carl Moyer Memorial Air Quality Standards Attainment Program. - Signed by the Governor
<i>AB 1250 (Jones-Saywer)</i>	Counties: contracts for personal services	Would establish specific standards for the use of personal services contracts by counties. The bill would allow a county or county agency to contract for personal services currently or customarily performed by employees, as applicable, when specified conditions are met. The bill would exempt certain types of contracts from its provisions, and would exempt a city and county from its provisions. By placing new duties on local government agencies, the bill would impose a state-mandated local program. The bill also would provide that its provisions are severable. - Worked with Author and the bill was amended to remove cities from the bill.
<i>AB 398 (E. Garcia)</i>	California Global Warming Solutions Act of 2006: market-based compliance mechanisms: fire prevention fees: sales and use tax manufacturing exemption.	The California Global Warming Solutions Act of 2006 requires the State Air Resources Board to prepare and approve a scoping plan for achieving the maximum technologically feasible and cost-effective reductions in greenhouse gas emissions and to update the scoping plan at least once every 5 years. The act authorizes the state board to adopt a regulation that establishes a system of market-based declining annual aggregate emissions limits for sources or categories of sources that emit greenhouse gases, applicable from January 1, 2012, to December 31, 2020, inclusive, as specified. This bill would require the state board, no later than January 1, 2018, to update the scoping plan, as specified. - Signed by the Governor
<i>AB 617 (C. Garcia)</i>	Nonvehicular air pollution: criteria air pollutants and toxic air contaminants.	Would require the State Air Resources Board to develop a uniform statewide system of annual reporting of emissions of criteria air pollutants and toxic air contaminants for use by certain categories of stationary sources. The bill would require those stationary sources to report their annual emissions of criteria air pollutants and toxic air contaminants, as specified. - Signed by the Governor
<i>AB 890 (Medina)</i>	Land use: planning and zoning: initiatives	Would require that the city council of a city or the board of supervisors of a county have exclusive authority to adopt or amend a general plan, specific plan, or zoning ordinance, that would convert any discretionary land use approval necessary for a project to ministerial approval; change the land use or zoning designation of a parcel or parcels to a more intensive designation; or authorize more intensive land uses within an existing land use designation or zoning designation. - Vetoed by Governor
<i>SB 649 (Hueso)</i>	Wireless telecommunications facilities	Current federal law recognizes the authority of a state or local government to manage public rights-of-way or to require fair and reasonable compensation from telecommunications providers, on a competitively neutral and nondiscriminatory basis, for the use of public rights-of-way on a nondiscriminatory basis, if the compensation required is publicly disclosed by that government. Current federal law provides that no state or local government has the authority to regulate the entry of, or the rates charged by, a commercial mobile service, but permits a state to regulate the other terms and conditions of commercial mobile services. This bill would provide that a small cell, as defined, is a permitted use, subject only to a specified permitting process adopted by a city or county, if the small cell meets specified requirements. - Vetoed by the Governor
<i>SB 1 (Beall)</i>	Transportation Funding	Would create the Road Maintenance and Rehabilitation Program to address deferred maintenance on the state highway system and the local street and road system. The bill would require the California Transportation Commission to adopt performance criteria, consistent with a specified asset management plan, to ensure efficient use of certain funds available for the program. - Signed by Governor
<i>SB 5 (DeLeon)</i>	California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access For All Act of 2018. (	Would enact the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access For All Act of 2018, which, if approved by the voters, would authorize the issuance of bonds in an amount of \$4,000,000,000 pursuant to the State General Obligation Bond Law to finance a drought, water, parks, climate, coastal protection, and outdoor access for all program. The bill, upon voter approval, would reallocate \$100,000,000 of the unissued bonds authorized for the purposes of Propositions 1, 40, and 84 to finance the purposes of a drought, water, parks, climate, coastal protection, and outdoor access for all program. - Signed by the Governor
<i>SB 130 (Budget)</i>	Local government finance: property tax revenue allocations: vehicle license fee adjustments.	Beginning with the 2004-05 fiscal year and for each fiscal year thereafter, current law requires that each city, county, and city and county receive additional property tax revenues in the form of a vehicle license fee adjustment amount, as defined, from a Vehicle License Fee Property Tax Compensation Fund that exists in each county treasury. - Signed by Governor
<i>SB 568 (Lara)</i>	Primary elections: election date.	Would, beginning in 2019, change the date of the statewide direct primary and the presidential primary to the first Tuesday after the first Monday in March and would continue the requirement that those elections be consolidated. - Signed by Governor

SB 649 (Hueso)	Wireless telecommunications facilities.	Current federal law recognizes the authority of a state or local government to manage public rights-of-way or to require fair and reasonable compensation from telecommunications providers, on a competitively neutral and nondiscriminatory basis, for the use of public rights-of-way on a nondiscriminatory basis, if the compensation required is publicly disclosed by that government. Current federal law provides that no state or local government has the authority to regulate the entry of, or the rates charged by, a commercial mobile service, but permits a state to regulate the other terms and conditions of commercial mobile services. This bill would provide that a small cell, as defined, is a permitted use, subject only to a specified permitting process adopted by a city or county, if the small cell meets specified requirements. - Vetoed by Governor
AB 906 (Cooper)	Sacramento Regional Transit District.	Existing law provides for the creation of the Sacramento Regional Transit District, with specified powers and duties relative to the provision of public transit services and governed by a board of directors. Existing law provides for appointment of directors by member entities, and also provides that a city or county that is not annexed to the district may appoint at least one director as a participating entity if it enters into an agreement with the district that provides, among other things, for payment of the participating entity's proportionate share of the district's cost to provide rail or other districtwide transit services. Existing law, in that regard, provides for the proportionate share of the City of Elk Grove to be determined pursuant to a specified agreement between the city and the district. This bill would repeal those provisions relating to the proportionate share of the City of Elk Grove to be determined pursuant to the specified agreement. - Signed by the Governor
AB 1907 (Daly)	Orange County Fair: sale of state property.	Existing law divides the state into agricultural districts within the boundaries of which agricultural associations may be formed. Existing law creates District 32a from real property commonly known as the Orange County Fair and authorizes the Department of General Services to sell all or any portion of the real property that composes District 32a. This bill would repeal the provision creating District 32a out of the Orange County Fair property and would repeal the provision authorizing the sale of that property by the department. The bill would also repeal the creation of the District 32a Disposition Fund in the State Treasury. - Signed by the Governor
SB 1387 (DeLeon)	South Coast Air Quality Management District Board	This bill also would prohibit a member of the south coast district board from being issued a vehicle from the south coast district for greater than 7 days in a 30-day period if the board member is eligible for a vehicle or vehicle allowance from the local government from which he or she is appointed. - Read 3rd time, refused passage.
AB 229 (Perez)	IFD's	Authorizes the creation of an infrastructure and revitalization financing district and the issuance of debt with 2/3 voter approval. The bill would authorize the creation of a district for up to 40 years and the issuance of debt with a final maturity date of up to 30 years. The bill would authorize a district to finance projects in redevelopment project areas and former redevelopment project areas and former military bases. - Signed by Governor
SB 628 (Beall)	Enhanced IFD's	Authorizes the legislative body of a city or a county, defined to include a city and county, to establish an enhanced infrastructure financing district, adopt an infrastructure financing plan, and issue bonds, for which only the district is liable, upon approval by 55% of the voters; to finance public capital facilities or other specified projects of communitywide significance. The bill would also authorize an enhanced infrastructure financing district to utilize any powers under the Polanco Redevelopment Act. - Signed by Governor
AB 806 (Dodd)	Community development: economic opportunity.	This bill would recast these provisions to instead authorize a city, county, or city and county, with the approval of its legislative body by resolution after a public hearing, to acquire, sell, or lease property in furtherance of the creation of an economic opportunity, as defined. The bill would require the resolution to contain a finding that the acquisition, sale, or lease of the property will assist in the creation of economic opportunity and would require the creation of an economic opportunity to be subject to specified public notice and hearing provisions. - Signed by the Governor
AB 1147 (Bonilla)	Massage Therapy	Would reenact, revise, and recast specified provisions relating to the California Massage Therapy Council to, among other things, establish an interim board of directors to govern the council until September 1, 2015, and provide for the appointment of a new board of directors consisting of 13 members, as specified, whose 4-year terms would begin on that date. - Signed by Governor
AB 1839 (Gotto)	Income Taxes: Qualified motion pictures	Extends the scope of the credits for a qualified motion picture to the applicable percentage of qualified expenditures up to \$100,000,000, would extend the credit to qualified expenditures for television pilot episodes, and would determine an applicable percentage of 25% or 20% for qualified expenditures. This bill would limit the aggregate amount of these new credits to be allocated in each fiscal year to up to \$330 million, and would, subject to a computation and ranking of applicants based on the jobs ratio, as defined, require the California Film Commission to allocate credit amounts subject to specified categories of qualified motion pictures. - Signed by Governor
AB 664 (Williams)	Gold Coast Transit District	Would create the Gold Coast Transit District in the County of Ventura. The bill would provide that the jurisdiction of the district would initially include the Cities of Oxnard, Ventura, Port Hueneme, and Ojai and the unincorporated areas of the County of Ventura. The bill would authorize other cities in the County of Ventura to subsequently join the district. The bill would dissolve the existing joint powers agency known as Gold Coast Transit, and would create the district, on July 1, 2014. - Signed by Governor

AB 1074 (Atkins)	Horse Racing	This bill would, instead of separate allocations to the central and southern zones, establish a maximum of 49 racing weeks per year in the combined central and southern zones. The bill would also require the board to allocate from those weeks a minimum number of weeks to certain racetracks in the central and southern zones that were used to conduct thoroughbred race meetings prior to 2012 and would authorize the board to allocate from those weeks a maximum number of weeks to certain racetracks in the southern zone that were not used to conduct thoroughbred race meetings in the southern zone prior to 2012. - Signed by Governor
AB 1303 (Hall)	Horse Racing : Satellite Wagering	Authorizes the California Horse Racing Board, notwithstanding any other law, to allocate racing days to a fair in the northern zone to be conducted by the fair or, at the request of the fair, to authorize the board to license a racing association that was licensed by the board to conduct racing meetings in California prior to 2010 to conduct live horse racing at the fair during the dates allocated to the fair by the board. - Signed by Governor
AB 1102 (Allen)	Beach Fire Rings	Would require a city or county, including a charter city or charter county, to apply for a coastal development permit to remove or restrict the use of a beach fire ring, as defined, and would require that application to include specified information. The bill would not affect the applicability of a specified provision relating to ambient air quality standards, emission standards, or air pollution control programs or facilities established by the State Air Resources Board or an air pollution control or air quality management district. - Defeated Legislation
AB 2011 (Cooper)	Thoroughbred racing: northern, central, and southern zones: auxiliary offsite stabling, training, and vanning.	This bill would increase the amount that is required to be deducted to an amount not to exceed 2% in the northern, central, and southern zones, and would provide that this amount in the northern zone, if adjusted by the board, may be a different percentage of the handle for different associations and fairs, but only if all the associations and fairs agree to the differing percentages. - Signed by the Governor
AB 1383 (Hernandez)	District-Based Elections	Proposed to permit the legislative body of a city to provide by ordinance, without submitting the ordinance to the voters of the city for approval, for the election of members of the legislative body by district if the voters of the city previously rejected such an ordinance. - Defeated Legislation
AB 2715 (Hernandez)	District-Based Elections	Proposed to permit the legislative body of a city to provide by ordinance, without submitting the ordinance to the voters of the city for approval, for the election of members of the legislative body by district if the voters of the city previously rejected such an ordinance. - Defeated Legislation
AB 1453 (Quirk-Silva)	Southern CA Veterans Cemetery	Requires the Department of Veterans Affairs, in voluntary cooperation with local government entities in Orange County, to design, develop, construct, and equip a state-owned and state-operated Southern California Veterans Cemetery to be located at a specified site in the City of Irvine. Subject to specified requirements described in federal law, the bill would make honorably discharged veterans, their spouses, and eligible dependent children eligible for interment in the cemetery. - Signed by Governor
AB 1513 (Fox)	Residential Property	Allows an owner of residential property in the Cities of Palmdale and Lancaster in the County of Los Angeles or the City of Ukiah in the County of Mendocino, or an agent of the property owner, to register vacant real property with the local law enforcement agency and to execute, under penalty of perjury, a Declaration of Ownership of Residential Real Property. - Signed by Governor
AB 1656 (Dickenson)	Dept. of General Services: State Buildings	Requires, by July 1, 2015, the Department of General Services to complete a long-range planning study of the state-controlled and owned office buildings in the County of Sacramento and the City of West Sacramento, including the headquarters of the State Board of Equalization (BOE), for the management of the state's space needs in the Sacramento region. The bill would require the Director of General Services to issue one or more requests for proposals for the planning, design, construction, and acquisition of facilities recommended by the Legislature based on the planning study. - Signed by Governor
AB 2492 (Alejo)	Community revitalization.	This bill would authorize the calculation to be made with a combination of census tracts and census block groups. The bill would also revise the conditions to require, among other things, an annual median household income that is less than 80% of the statewide, countywide, or citywide annual median household income. The bill would also authorize an authority to carry out a community revitalization plan if the census tract or census block groups within the community revitalization and investment area are within a disadvantage community, as prescribed. - Signed by the Governor
SB 203 (Pavley)	Local Transportation Funds: Ventura County	This bill would repeal the provisions specifically relating to Ventura County and the expenditure of local transportation funds there. This bill would also require the Ventura County Transportation Commission to post on its Internet Web site an annual report for 5 years, beginning September 1, 2014, on transit service within the county. - Signed by Governor

SB 498 (Lara)	Solid Waste: Biomass Conversion	The California Integrated Waste Management Act of 1989 defines "biomass conversion," to mean the controlled combustion used for the production of heat or electricity of specified materials for the purposes of the act. This bill would revise the definition of the term "biomass conversion" to mean the production of heat, fuels, or electricity by the controlled combustion of, or the use of other noncombustion thermal technologies on, those specified materials. - Signed by Governor
SB 510 (Jackson)	Land Use: Mobile Home Parks	Specifies that the results of the survey are to be considered by the local agency in making its decision to approve, conditionally approve, or disapprove the map. The bill would authorize the local agency to disapprove the map if it finds that the results of the survey have not demonstrated the support of at least a majority of the park's homeowners. - Signed by Governor
SB 684 (Hill)	Advertising Displays: Redevelopment project areas	Provides that an advertising display advertising businesses and activities within the boundary limits of, and as a part of, an individual redevelopment agency project, as the project boundaries existed on December 29, 2011, may remain and be considered an on-premises display, until January 1, 2023, if the advertising display meets specified criteria. This bill would authorize, on and after January 1, 2022, the applicable city, county, or city and county to request from the Department of Transportation an extension for good cause, as specified, beyond January 1, 2023, not to exceed the expiration of the redevelopment project area. - Signed by Governor
SB 1046 (Hill)	Driving Under the influence: ignition interlock device.	This bill would extend the pilot program in those counties until January 1, 2019. Effective January 1, 2019, and until January 1, 2026, the bill would make an individual whose license has been suspended for driving a motor vehicle when he or she has a certain blood-alcohol concentration and who is eligible for a restricted driver's license eligible for a restricted driver's license without serving any period of the suspension if the person meets all other eligibility requirements and the person installs an ignition interlock device. - Signed by the Governor
AB 2052 (Gonzalez)	Workers Compensation	Current law designates illnesses and conditions that constitute a compensable injury for various employees, such as California Highway Patrol members, firefighters, and certain peace officers. These injuries include, but are not limited to, hernia, pneumonia, heart trouble, cancer, meningitis, and exposure to a biochemical substances, when the illness or condition develops or manifests itself during a period when the officer or employee is in service of his or her employer, as specified. This bill would expand the coverage of the above provisions relating to compensable injury, to include all peace officers described under specified provisions of law. - Vetoed by Governor
AB 2145 (Bradford)	Electricity: Community Choice Aggregation	Would require solicitations of customers by a community choice aggregator contain, and communication by the community choice aggregator to the public or prospective and existing customers to be consistent with, specified information and would require that the implementation plan filed by a community choice aggregator completely describe certain matter required to be disclosed under existing law. The bill would authorize the Public Utilities Commission to require that a community choice aggregator, when registering with the commission, provide additional information to ensure compliance with basic consumer protection and other rules and other procedural matters. - Vetoed by Governor
AB 2378 (Perea)	Workers Compensation: Disability payments	Current law requires that aggregate disability payments for a single injury occurring on or after certain dates be limited, as provided. This bill would provide that the above-specified leaves of absence without loss of salary are payable in addition to the maximum aggregate disability payments for a single injury that is applicable to all workers. The bill would make these provisions applicable to all claims, regardless of the date of injury. - Vetoed by Governor
SB 721	Horse Racing	This bill would authorize the Los Angeles County Fair, subject to approval by the board, to conduct live racing meetings at another site within or outside of the County of Los Angeles in accordance with specified provisions. - Signed by Governor
AB 1098 (Carter)	Vehicle License Fees: allocation	Reallocates vehicle license fee (VLF) revenues to recently incorporated cities and to cities that annexed inhabited territory. - Vetoed by Governor
SB 214 (Wolk)	Infrastructure financing districts: voter approval: repeal.	Eliminates the voter approval requirement for a city or county to create an infrastructure financing district (IFD) and expands the types of projects that may be financed by an IFD. - Vetoed by Governor
AB 2144 (J. Perez)	Local government: infrastructure and revitalization financing districts.	Expands the types of facilities and projects that can be financed under the infrastructure financing district (IFD) law, reduces the voter threshold for the creation of an IFD and the issuance of bonds for the IFD, authorizes an IFD to utilize the powers provided under the Polanco Redevelopment Act (Polanco Act), and renames IFD law to the Infrastructure and Revitalization Financing District (IRFD) Act. - Vetoed by Governor
AB 46 (J. Perez)	Local Governments: Cities	This bill establishes a uniform disincorporation process for any city with a population of less than 150 persons as of January 1, 2010, and allows that city's respective county board of supervisors to vote to continue the existence of that city within the county's boundaries in certain circumstances. - Defeated Legislation
	Property taxes: TEA formula allocation maintenance or improvement districts: City of Simi Valley	Clarifies how property taxes will be distributed to the City of Simi Valley once the City becomes the successor agency after the dissolution of the City's maintenance district. - Signed by Governor

AB 1484 (Budget)	Redevelopment	This bill is the redevelopment transfer bill for the 2012-13 Budget. It clarifies certain matters associated with the dissolution of RDAs and addresses substantive issues activities, repayment of loans from communities, use of existing bond proceeds, and the disposition or retention of former RDA assets. In addition, the bill includes a variety of measures designed to enhance compliance related to administrative processes, affordable housing. - Signed by Governor
AB 710 (Skinner)	Local planning: infill and Transit-oriented development.	Proposed to establish parking standards for new transit-oriented development. - Defeated Legislation
AB 232 (V. Perez)	Community Development Block Program: Funds	Makes changes to eligibility criteria and the requirements developed and used by the Department of Housing and Community Development to allocate funds under the federal Community Block Grant Program to cities and counties. - Signed by the Governor
AB 904 (Skinner)	Local Government: Parking: Requirements	Prohibits a city or county from requiring a minimum number of off-street parking spaces in transit-intensive areas, according to a specified formula for residential and nonresidential areas. - Defeated Legislation
AB 2231 (Fuentes)	Sidewalks: Repairs	Provides that if a city, county, or city and county has an ordinance in place that requires the local entity to repair sidewalks, a repeal of the ordinance shall become effective only if the repealing ordinance is approved by voters on the measure in a consolidated or general election. Makes these provisions applicable to charter entities. Prohibits such local entities from imposing a fee, charge or assessment, except a voluntary contractual assessment for such repairs, unless the ordinance is repealed. - Defeated Legislation
SB 1386 (A. Lowenthal)	Municipal Water Districts: Water Storage: Groundwater	Prohibits a water district located in a county with a specified population and where at least 80% of the area of the district is included within the boundaries of a water replenishment district from having specified authority relating to the storage of groundwater. - Signed by Governor
SB 827 (Wright)	South Coast Air Quality Management District: CEQA: permits.	Authorizes the South Coast Air Quality Management District (SCAQMD), notwithstanding a superior court decision, to issue emission reduction credits to "essential public services" and exempt facilities or equipment, consistent with SCAQMD rules; adds an urgency clause; and, sunsets the bill on May 1, 2012. - Signed by Governor
SB 886 (McLeod & Lieu)	Management districts: district board	This bill adds an additional seat on the board directors of the South Coast Air Quality Management District for the City of Los Angeles, makes clarifying provisions regarding which cities are represented by which geographical city selection committee, and deletes prohibitions on a member serving more than two consecutive terms as chair on specified air quality management districts. - Signed by Governor
SB 1646 (Padilla)	Air Pollution Fee	Deletes the 2010 sunset date on the South Coast Air Quality Management District's (SCAQMD) authority to impose an additional \$1 fee on motor vehicles that are registered within its district boundaries to fund programs to reduce air pollution from motor vehicles. Increases, from 2.5% to 5%, the amount that SCAQMD may spend on its administrative costs. - Signed by Governor
SBX3 8 (Ducheny)	State and Local Government	Authorizes the continuation of the allocation of tax increment revenues to the Glendora Community Redevelopment agency from its Project Area 3. Currently, the amount of tax increment revenue is limited by a cap adopted by the agency in 1976. This measure provides for annual allocation of the greater of either \$2.6 million or the gross tax increment received in 2007-08 by the agency, commencing in 2008-09 through life of the project. - Signed by Governor
SBX2 16 (Ashburn)	Horse Racing: Licensing fees	Shifts the horse racing industry's \$40 million annual obligation to fund the network of California Fairs from license fees imposed on horse racing wagers to the General Fund. Provides various measures of economic stimulus for the horse racing industry. - Signed by Governor
SB 27 (Hancock)	Local agencies: sales and use tax: reallocation.	Prohibits a local agency from entering into any form of agreement with a retailer that would involve the shifting of any amount of Bradley-Burns local tax proceeds if the agreement results in a reduction in the amount of revenue that is received by another local agency from the same retailer if it is located within that other local agency, and continues to maintain a physical presence and location there. - Signed by Governor
SB 178 (Aanestad)	State property: Department of Forestry and Fire Protection	This bill authorizes the Director of the Department of General Service to sell, lease or exchange approximately three acres of state-owned real property located at 875 Cypress Avenue, in the City of Redding, that is specifically not declared surplus to the State's needs and is currently used by the Department of Forestry and Fire Protection as its Shasta-Trinity Unit Headquarters, for the purpose of consolidating operations on or near the Redding Airport. - Signed by Governor
AB 906 (Hill & Smyth)	Conflict of interest: remote interest in a contract.	Revises the definition of "remote interest" in the existing conflict of interest statute pertaining to government officials in order to allow a government entity to enter into a contract with an investor-owned utility (IOU), if the purpose of the contract is to provide energy efficiency. - Signed by Governor
		Prohibits a local public entity, as defined, from exercising its rights under applicable federal

AB 1221 (Steinberg)	Sales Tax Sharing	Proposed to exchanges a portion of a city's or county's locally levied sales tax revenue for an equivalent amount of property tax revenue from the state. - Defeated Legislation
SCA 4 (Torlakson)	Prop 1A - Local Government	As the chief negotiator for the Assembly Republican Caucus, Assemblymember Keene has repeatedly said "Proposition 1A would not have happened without the Gonsalves firm". Our firm is recognized as the leading contract lobbying firm responsible for brokering the compromise that ensured local governments Bradley-Burns sales tax revenue was Constitutionally protected. Proposition 1A was passed by the California Assembly by a vote of 64-13. It was approved by the California State Senate by a vote of 34-5.- Prop 1A passed with 9,411,198 (83.7%) votes in favor.
SB 709 (Lockyer)	No & Low Tax City Legislation	Guaranteed a minimum share of property taxes to 100 + Cities that did not levy a property tax rate (or levied only a very low rate) prior to Proposition 13. - Signed by Governor
AB 1197 (Brown)	No & Low Tax City Legislation	Allocated an additional 1 cent per year up to 7 cents of the Property Tax to all No & Low Tax Cities. - Signed by Governor
AB 1981 (Huff)	Surplus Property: Chino Valley Unified School District	Authorized the Chino Valley Unified School District to transfer specified surplus property previously acquired from the state, to the City of Chino Hills, in the County of San Bernardino, subject to certain conditions for development of a park. - Signed by Governor
AB 811 (Levine)	Contractual assessments: energy efficiency improvements	Authorized all cities and counties in California to designate areas which city officials and willing property owners may enter into contractual assessments to finance the installation of distributed generation renewable energy sources and energy efficiency improvements.- Signed by Governor
AB 1932 (Smyth)	Simi Valley: public cemeteries	Allows the City of Simi Valley to survey, lay out, own and operate for burial, five or more acres of public land for burial purposes. - Signed by Governor
SB 1646 (Padilla)	South Coast Air Quality Management District: air pollution fee	Deletes the 2010 sunset date on the South Coast Air Quality Management District's (SCAQMD) authority to impose an additional \$1 fee on motor vehicles that are registered within its district boundaries to fund programs to reduce air pollution from motor vehicles. Increases, from 2.5% to 5%, the amount that SCAQMD may spend on its administrative costs. - Signed by Governor
SB 1124 (Loc. Gov. Cmt)	Local Government Omnibus Act of 2008	Specifically defined Access Services (ASI), the transit agency which provides transportation for people with disabilities under the Americans with Disabilities Act (ADA) for Los Angeles County as a public agency under state law. - Signed by Governor
SB 1308 (Cox)	Disaster Assistance	Added the Angora Fire, which occurred in the Lake Tahoe Basin in June of 2007, to the list of disasters eligible for full state reimbursement of local agency costs under the California Disaster Assistance Act (CDAA). - Signed by Governor
AB 1602 (Laird)	Local Government Finance	Reinstated the VLF bump for newly incorporated Cities after Proposition 1A. - Signed by Governor
AB 117 (Cohn)	Tax Equity Allocation formula: County of Santa Clara.	Repeals the 55% cap in Santa Clara County on tax equity allocation (TEA) funding for the county's four no/low-property-tax cities starting in the 2006-07 fiscal year (FY). - Signed by Governor
AB 1342 (Napolitano)	Redevelopment Plans	Allows the Cerritos redevelopment agency to extend the time limits on their plans without making findings of blight. - Signed by Governor
SCR 96 (Karnette)	Intermodal Freight Access	This measure would request the Department of Transportation, in cooperation with the Business, Transportation and Housing Agency, the Trade and Commerce Agency, the California Transportation Commission, and other appropriate parties, to prepare a proposal for a "Global Gateways Development Program" to enhance intermodal freight access. - Signed by Governor
SB 602 (Wright)	Local Use Tax: Leased Vehicles	Requires that for purposes of reporting and transmitting any use tax, with respect to the lease of a motor vehicle, the place of use shall be the city and/or county in which the lessor's place of business is located if the lessor is a new motor vehicle dealer. - Signed by Governor
AB 609 (Margett)	Recycled Water	This bill provided recycled water producers, retail water suppliers, and entities responsible for groundwater replenishment, the ability to cooperate in joint studies to determine the feasibility of providing recycled water service and recycled water for groundwater replenishment, as specified. - Signed by Governor
AB 2023 (Gallegos)	Flood Control and Water Conservation Liability	This bill provided that, until January 1, 2002, neither a public agency that operates flood control and water conservation activities, nor its employees shall be liable for an injury caused by the condition or use of unlined flood control channels or adjacent groundwater recharge spreading grounds. - Signed by Governor.
		This bill, until January 1, 2002, required the State Department of Food and Agriculture

AB 471 (Hertzberg)	Horse Racing	Establishes a racetrack backstretch employee labor relations process; requires the California Horse Racing Board (CHRB) to adopt housing standards for employee housing at racetracks; and, authorizes CHRB to permit racing associations to accept "advanced deposit wagers," as defined. - <i>Signed by Governor.</i>
SB 142 (Boatwright)	Sellers of Travel	This bill would required an educational travel organization, that arranges educational travel programs to enter into a contract with an educational institution containing a specified itemized statement of services prior to arranging an educational travel program. – <i>Signed by Governor</i>
AB 80 (Havice)	Aggregation: Magnolia Power Project	Authorized the cities participating in the Magnolia Power Project to aggregate their electricity loads and provide direct electricity access to their residents on an opt-in basis. - <i>Signed by Governor</i>



Joe A. Gonsalves & Son

Anthony D. Gonsalves

Jason A. Gonsalves

Paul A. Gonsalves

PROFESSIONAL LEGISLATIVE REPRESENTATION

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PROJECT FUNDING SECURED BY **JOE A. GONSALVES & SON**

**Partial List*

Project Name	Joe A. Gonsalves & Son Client	Grant Amount \$
Proposition 1B Trade Corridor Improvement Fund	Port of Long Beach	299,795,000
State Highway Operation and Protection Program	Port of Long Beach	200,205,000
Statewide Park Development & Community Revitalization Program	City of South Gate	2,000,000
Statewide Park Development & Community Revitalization Program	City of Rosemead	3,134,066
Statewide Park Development & Community Revitalization Program	City of Rancho Cucamonga	3,941,136

Safe Routes to School	City of La Puente	\$664,470
Bruggemeyer Memorial Library	City of Monterey Park	\$8,845,850
Camarillo Library	City of Camarillo	\$15,621,473
Statewide Park Development & Community Revitalization Program	City of Paramount	\$4,580,902

Fairfield Cordelia Library	City of Fairfield	\$4,100,385
Fontana Library	City of Fontana	\$14,900,075
Lawndale Library	City of Lawndale	\$7,300,132
National City Public Library	City of National City	\$11,112,814
Redding - Shasta County Library	City of Redding	\$12,177,532
Victoria Gardens Library	City of Rancho Cucamonga	\$7,752,688
SF Bay to Stockton Ship Channel Deepening Project	Port of Stockton	\$17,500,000
Sacramento River Deep Water Channel Project	City of West Sacramento Port of Sacramento	\$10,000,000
Gateway-Valley Grade Separation	City of Santa Fe Springs	\$25,570,000
Washington Blvd Widening & Reconstruction Project	City of Commerce	\$5,800,000

Gerald Desmond Bridge Replacement	Port of Long Beach	\$250,000,000
Ports Rail System Pier F	Port of Long Beach	\$4,650,000
Ports Rail System Track Realignment	Port of Long Beach	\$23,960,000
Port Rail System Pier B Realignment	Port of Long Beach	\$4,180,000
Port Terminal Island Track Realignment	Port of Long Beach	\$3,790,000
Port Computerized Train Control	Port of Long Beach	\$11,850,000
Reeves Ave Closure and Grade Separation	Port of Long Beach	\$31,180,000
Navy Mole Storage Yard	Port of Long Beach	\$5,930,000

New Cerritos Rail Bridge/Triple Track S. of	Port of Long Beach	\$38,330,000
West Basin road Rail Access Improvements	Port of Long Beach	\$47,560,000
Pier 400 Second Lead Track	Port of Long Beach	\$3,670,000
Sunset Avenue Grade Separation	City of Banning	\$10,000,000
Corridor Logistics Access Project (Cherry Street)	City of Fontana	\$30,773,000
Corridor Logistics Access Project (Citrus Street)	City of Fontana	\$23,600,000

Corridor Logistics Access Project (Riverside Street)	City of Fontana	\$14,096,000
Glen Ridge Apartments	City of Carlsbad	\$5,921,777
CalHome	City of Roseville	\$600,000
CalHome	City of Chino	\$400,000
CalHome	City of Vista	\$600,000
CalHome	City of Redding	\$600,000
CalHome	City of Fairfield	\$600,000
CalHome	City of Yuba City	\$600,000
Palmdale Transit Village	City of Palmdale	\$2,200,000
Santa Barbara Estates, Units 3 & 4	City of Redding	\$132,300
Santa Monica	City of Fairfield	\$1,080,000
Central Station Town Homes	City of Fillmore	\$480,000

Westerner Mobile Home Park	City of Elk Grove	\$250,000
Mountain View Terrace Apartments	City of Beaumont	\$2,960,000
Westview Terrace Apartments	City of Banning	\$2,833,000
CalHome	City of Pomona	\$900,000
CalHome	City of Fairfield	\$900,000
CalHome	City of Simi Valley	\$900,000

Workforce Housing Reward Program	City of Concord	\$324,800
Workforce Housing Reward Program	City of Roseville	\$20,240
Workforce Housing Reward Program	City of West Sacramento	\$54,880
Computers, Vehicles for Sheriff Station	City of Bellflower	\$30,000
Restoration of Camarillo Ranch	City of Camarillo	\$493,000
Cascade Park	City of Monterey Park	\$225,000
Community Center	City of Irwindale	\$150,000
Mae Boyer Park	City of Lakewood	\$750,000
Historic Roseville Project	City of Roseville	\$250,000
Preservation of Camarillo Ranch	City of Camarillo	\$492,605
School Bus Replacement	City of Ventura	\$300,000
Langley Senior Center	City of Monterey Park	\$350,000
La Loma Park Renovation	City of Monterey Park	\$150,000
Sleepy Hollow Community Center	City of Chino Hills	\$250,000
Alternative to Gang Programs	City of Bellflower	\$50,000
Performing Arts Center	City of La Mirada	\$400,000

ERAF Adjustment/Correction	City of Laguna Niguel	\$600,000
Pavement Improvement Program	City of Lakewood	\$700,000
East Ventura Park	City of Ventura	\$250,000
Police Services	City of La Mirada	\$500,000
Sports Complex	City of Redding	\$10,000,000
Youth Facility Improvements	City of Palmdale	\$500,000
Tiger Field Improvements	City of Redding	\$500,000
BOE Use Tax Refund	City of Redding	\$1,500,000
Total Project Grants		\$1,200,868,125



AB 1846

(Salas D) Electricity: low-income ratepayers: smart thermostat device purchases: instant rebates.

Current Text: Amended: 3/10/2020 [html](#) [pdf](#)

Introduced: 1/6/2020

Status: 3/10/2020-From committee chair, with author's amendments: Amend, and re-refer to Com. on U. & E. Read second time and amended.

Location: Assembly U. & E.

Calendar: 3/18/2020 1:30 p.m. - State Capitol, Room 437 ASSEMBLY UTILITIES AND ENERGY, HOLDEN, Chair

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary: Would require each electrical corporation and local publicly owned electric utility to offer to low-income ratepayers in its service territory instant rebates for smart thermostat device purchases, as specified.

AB 1908

(Chen R) Department of Transportation: Homeless Encampment and Litter Program.

Current Text: Introduced: 1/8/2020 [html](#) [pdf](#)

Introduced: 1/8/2020

Status: 2/27/2020-Referred to Coms. on TRANS. and HUM. S.

Location: Assembly Transportation

Calendar:

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary: Would require the Department of Transportation, within its maintenance program, to establish a Homeless Encampment and Litter Program to provide timely abatement and cleanup of homeless encampments on department property and expedited and coordinated access to housing and supportive services. The bill would require the department to coordinate with homeless service provider agencies and to establish homeless adult and family multidisciplinary personnel teams. The bill would require the department, upon receiving a report of a homeless encampment, to deploy a multidisciplinary personnel team to expedite and coordinate access to housing and supportive services for occupants of the encampment.

AB 1937

(Rivas, Luz D) Homeless children and youths and unaccompanied youths: reporting.

Current Text: Amended: 3/9/2020 [html](#) [pdf](#)

Introduced: 1/16/2020

Status: 3/10/2020-Re-referred to Com. on ED.

Location: Assembly Education

Calendar: 3/18/2020 1:30 p.m. - State Capitol, Room 126 ASSEMBLY EDUCATION, O'DONNELL, Chair

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary: Would require a local educational agency to ensure that each school within the local educational agency identifies all homeless children and youths and unaccompanied youths enrolled at the school, create a housing questionnaire, as specified, for purposes of identifying homeless children and youths and unaccompanied youths, and annually provide the housing questionnaire to all parents or guardians of pupils and unaccompanied youths of the local educational agency.

AB 1979**(Friedman D) Foster youth: housing.****Current Text:** Introduced: 1/23/2020 [html](#) [pdf](#)**Introduced:** 1/23/2020**Status:** 3/10/2020-From committee: Do pass and re-refer to Com. on APPR. with recommendation: To Consent Calendar. (Ayes 8. Noes 0.) (March 10). Re-referred to Com. on APPR.**Location:** Assembly Appropriations**Calendar:**

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary: Current law requires county agencies that place children in foster care to conduct an evaluation of the county's placement resources and programs in relation to the needs of children placed in out-of-home care, and specifically requires county placement agencies to examine placements that are out of county and determine the reason the placement was necessary. This bill would additionally require a county placement agency to examine its ability to meet the emergency housing needs of nonminor dependents.

AB 1985**(Rubio, Blanca D) Dependency: victims of human trafficking.****Current Text:** Introduced: 1/23/2020 [html](#) [pdf](#)**Introduced:** 1/23/2020**Status:** 2/27/2020-Referred to Coms. on JUD. and PUB. S.**Location:** Assembly Judiciary**Calendar:** 3/17/2020 9 a.m. - State Capitol, Room 437 ASSEMBLY JUDICIARY, STONE, MARK, Chair

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary: Would explicitly authorize a child who is or was a victim of labor trafficking, and whose parent or guardian has failed or was unable to protect the child, to be adjudged a dependent of the juvenile court. The bill would make various related changes to reflect this expansion, including, among other things, a requirement that the case plan for a child nonminor dependent who is, or who is at risk of becoming, the victim of labor trafficking, document the services provided to address that issue. By expanding county duties, this bill would impose a state-mandated local program.

AB 2054**(Kamlager D) Emergency services: community response: grant program.****Current Text:** Amended: 3/9/2020 [html](#) [pdf](#)**Introduced:** 2/3/2020**Status:** 3/10/2020-Re-referred to Com. on G.O.**Location:** Assembly Governmental Organization**Calendar:** 3/18/2020 1:30 p.m. - State Capitol, Room 4202 ASSEMBLY GOVERNMENTAL ORGANIZATION, GRAY, Chair

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary: Would, until January 1, 2024, enact the Community Response Initiative to Strengthen Emergency Systems Act or the C.R.I.S.E.S. Act for the purpose of creating, implementing, and evaluating the C.R.I.S.E.S. Act Grant Pilot Program, which the act would establish. The bill would require the Office of Emergency Services to establish rules and regulations for the act with the goal of making grants to community organizations operating in a minimum of 10 counties, over 3 years, for the purpose of expanding the participation of community organizations in emergency response for specified vulnerable populations. The bill would require a community organization receiving funds pursuant to the program to use the grant to stimulate and support involvement in emergency response activities, as specified.

AB 2058**(Gabriel D) Income taxes: credits: low-income housing.****Current Text:** Amended: 3/2/2020 [html](#) [pdf](#)**Introduced:** 2/4/2020**Status:** 3/4/2020-Re-referred to Com. on REV. & TAX.**Location:** Assembly Revenue and Taxation**Calendar:**

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoe	Chaptered
1st House				2nd House				Conc.		d	

Summary: The Personal Income Tax Law and the Corporation Tax Law allow various credits against the taxes imposed by those laws. This bill, for taxable years beginning on or after January 1, 2021, and before January 1, 2026, would allow a credit against those taxes to a taxpayer that is transferred, and allocated, credits pursuant to the sale of a multifamily rental housing development or mobilehome park to a qualified developer, as defined, that has received a credit reservation from the California Tax Credit Allocation Committee, in specified amounts. The bill would limit the aggregate amount of credit that may be allocated by the committee to \$500,000,000. The bill would require the credits to be reserved on a first-come-first-served basis.

AB 2137**(Wicks D) Planning and Zoning Law: court orders: housing development projects.****Current Text:** Introduced: 2/10/2020 [html](#) [pdf](#)**Introduced:** 2/10/2020**Status:** 2/27/2020-Referred to Coms. on L. GOV. and H. & C.D.**Location:** Assembly Local Government**Calendar:**

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoe	Chaptered
1st House				2nd House				Conc.		d	

Summary: The Housing Accountability Act, which is part of the Planning and Zoning Law, prohibits a local agency from disapproving a housing development project for very low, low-, or moderate-income households, or an emergency shelter, or condition approval in a manner that renders the housing development project infeasible for development for the use of very low, low-, or moderate-income households, or an emergency shelter, including through the use of design review standards, unless it makes prescribed written findings. The act defines a housing development project for these purposes to mean residential units, mixed-use developments consisting of residential and nonresidential uses with at least two-thirds of the square footage designated for residential use, and transitional housing or supportive housing. This bill would remove the option of a court, when issuing a final order or judgment in favor of a plaintiff challenging the validity of a general plan or mandatory element, to suspend the authority of the city, county, or city and county to issue specified building permits, to grant zoning changes or variances, and to grant subdivision map approvals, for housing development projects, as defined in the Housing Accountability Act.

AB 2168**(McCarty D) Planning and zoning: electric vehicle charging stations: permit application: approval.****Current Text:** Introduced: 2/11/2020 [html](#) [pdf](#)**Introduced:** 2/11/2020**Status:** 3/2/2020-Referred to Com. on L. GOV.**Location:** Assembly Local Government**Calendar:**

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoe	Chaptered
1st House				2nd House				Conc.		d	

Summary: Would require an application to install an electric vehicle charging station to be deemed complete if, 5 business days after the application was submitted, the city, county, or city and county has not deemed the application to be incomplete, as specified. The bill would require an application to install an electric vehicle charging station to be deemed approved if, 15 business days after the application was submitted, the city, county, or city and county has not approved the application through the issuance of a building permit or similar nondiscretionary permit, and the building official has not made findings that the proposed installation could have an adverse impact, as described above, and required the applicant to apply for a use permit.

AB 2174**(Gallagher R) Homeless multidisciplinary personnel teams.****Current Text:** Introduced: 2/11/2020 [html](#) [pdf](#)**Introduced:** 2/11/2020**Status:** 2/27/2020-Referred to Coms. on HUM. S. and P. & C.P.**Location:** Assembly Human Services**Calendar:** 3/24/2020 1:30 p.m. - State Capitol, Room 437 ASSEMBLY HUMAN SERVICES, REYES, Chair

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoe d	Chaptered
1st House				2nd House							

Summary: Current law authorizes a county to establish a homeless adult and family multidisciplinary personnel team, as defined, with the goal of facilitating the expedited identification, assessment, and linkage of homeless individuals to housing and supportive services within that county and to allow provider agencies to share confidential information for the purpose of coordinating housing and supportive services to ensure continuity of care. This bill would additionally authorize 2 or more contiguous counties to jointly establish a homeless adult and family multidisciplinary personnel team.

AB 2366**(Chu D) Pupil health: Trauma, Grief, and Loss Pilot Program.****Current Text:** Introduced: 2/18/2020 [html](#) [pdf](#)**Introduced:** 2/18/2020**Status:** 3/2/2020-Referred to Com. on ED.**Location:** Assembly Education**Calendar:**

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoe d	Chaptered
1st House				2nd House							

Summary: Would, subject to moneys being appropriated by the Legislature for the purposes of the bill, establish the Trauma, Grief, and Loss Pilot Program, to be administered by the State Department of Education. The bill would authorize school districts, county offices of education, and charter schools maintaining grades 9 to 12, inclusive, that meet certain criteria to apply to the department for a one-time multiyear pilot program grant award for the 2021–22 to the 2025–26 school year, inclusive.

AB 2434**(Quirk-Silva D) County government: allocation of state funds.****Current Text:** Introduced: 2/19/2020 [html](#) [pdf](#)**Introduced:** 2/19/2020**Status:** 3/2/2020-Referred to Com. on H. & C.D.**Location:** Assembly Housing and Community Development**Calendar:**

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoe d	Chaptered
1st House				2nd House							

Summary: Would require a county that receives qualified state housing funds, defined to include specified moneys received under various housing programs, to ensure, to the extent practicable and consistent with the terms of any applicable law, equitable distribution of those moneys, as provided. The bill would exclude from these requirements state housing funds received pursuant to a program that requires the county to dedicate moneys received under that program to a particular project.



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WEST, DBA TNT FIREWORKS**

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2100 Thousand Oaks Blvd.
Thousand Oaks, CA 90280
Andrew Powers, City Manager
(805) 449-2121

CITY OF TORRANCE

3031 Torrance Blvd.
Torrance, CA 90503
LeRoy J. Jackson, City Manager
(310) 328-5310

CITY OF TWENTYNINE PALMS

6136 Adobe Road
Twentynine Palms, CA 92277
Frank Luckino, City Manager
(760) 367-6799

CITY OF VACAVILLE

650 Merchant Street
Vacaville, CA 95688
Jeremy Craig, City Manager
(707) 449-5100

CITY OF VALLEJO

555 Santa Clara Street
Vallejo, CA 94590
Greg Nyhoff, City Manager
(707) 648-4576

CITY OF VICTORVILLE

14343 Civic Drive
Victorville, CA 92393
Keith Metzler, City Manager
(760) 955-1681

CITY OF WALNUT

21201 La Puente Road
Walnut, CA 91789
Robert M. Wishner, City Manager
(909) 595-7543

CITY OF WEST COVINA

1444 West Garvey Avenue, Room 305
West Covina, CA 91790
David Carmany, City Manager
(626) 939-8401

CITY OF WILDOMAR

23873 Clinton Keith Rd, Ste. 201
Wildomar, CA 92595
Gary Nordquist, City Manager
(951) 677-7751

WINDSOR, TOWN OF

9291 Old Redwood Hwy, Bldg. 400
Windsor, CA 95492
Ken MacNab, Town Manager
(707) 838-1000



AGREEMENT

BETWEEN JOE A. GONSALVES & SON
AND THE CITY OF COMPTON

THE CITY OF COMPTON (hereinafter "CLIENT") wishes to engage the services of JOE A. GONSALVES & SON (hereinafter "ADVOCATE"), located at 925 L Street, Suite 250, Sacramento, California, to provide services in legislative advocacy and governmental affairs in matters affecting CLIENT in the State of California.

The purpose of this Agreement is to state the terms and conditions under which ADVOCATE will provide services to CLIENT.

I. ADVOCATE Representative(s):

The following principal(s) of ADVOCATE are designated as being the principal(s) and representative(s) of ADVOCATE authorized to act in its behalf with respect to the work specified in this Agreement and make all decisions in connection with this Agreement:

Anthony D. Gonsalves
Jason A. Gonsalves
Paul A. Gonsalves

The terms and conditions are limited to the following:

II. ADVOCATE's Scope of Services. ADVOCATE agrees to assume and perform the following duties and responsibilities:

- A. Represent THE CITY OF COMPTON in Sacramento in terms of communicating the CLIENT's interests to the appropriate elected representatives, key staff members, state agencies and other individuals as needed.
- B. Develop and maintain good working relationships between the CLIENT and State legislators, legislative staff, and state agencies.
- C. Develop, coordinate and execute the CLIENT's advocacy efforts, including communication with legislative officials and other governmental officials for the purpose of influencing legislation or administrative action.

- D. Review all pertinent legislative bills introduced in the California Legislature and inform the CLIENT of all such legislation affecting its interest and forward weekly a copy of all such bills to the CLIENT. The CLIENT will review and analyze all such legislative bills and inform ADVOCATE, in writing, of its position on such bills the CLIENT wishes to pursue.
- E. Assist in identifying and obtaining state funding available for CLIENT programs and proposed capital projects.
- F. Obtain support, through letters of support and other means, from state legislators and officials for CLIENT grant applications.
- G. Provide a monthly written summary during the legislative session and at other times if warranted that gives updates on pending legislation, state budget, and other relevant issues.
- H. Arrange meetings with legislative representatives or key agency staff and CLIENT representatives.
- I. Attend and provide testimony on behalf of the CLIENT in legislative committee hearings.
- J. Provide support, including advising on briefing papers, talking points, etc., when CLIENT officials are requested to testify before a legislative committee.

III. CLIENT Representative:

“Designee” authorized to act in its behalf with respect to the work and services specified in this Agreement and to make all decisions in connection with this Agreement. Whenever approval, direction, or other actions are required by CLIENT under this Agreement, those actions will be taken by the “Designee”, unless otherwise stated. The “Designee” has the right to designate another Representative at any time, by providing notice to ADVOCATE.

IV. CLIENT’s Duties and Responsibilities:

- A. CLIENT shall analyze and review all legislative bills submitted to it by ADVOCATE and will inform ADVOCATE, in writing, of its position on any and all such bills CLIENT wishes ADVOCATE to pursue.

- B. CLIENT shall, on a timely and continuing basis, apprise ADVOCATE of any specific issues it wishes to have analyzed or pursued by ADVOCATE under this Agreement.
 - C. CLIENT shall, on a timely basis, pay all bills and invoices submitted to it by ADVOCATE.
- V. Effective Date and Term. This agreement shall be from January 1, 2020 to December 31, 2020; unless 30 written notice for termination is furnished by CLIENT or by ADVOCATE.
- VI. Compensation. CLIENT shall pay to ADVOCATE the monthly sum of \$6,000.00 payable in advance on the first day of each month. The total shall not exceed \$72,000.00. ADVOCATE is an independent contractor and shall be responsible for all taxes including but not limited to ADVOCATE's employees' withholdings etc.
- VII. Costs and Expenses. CLIENT shall reimburse ADVOCATE for any travel and/or other expenses directly related to any request by CLIENT for ADVOCATE to participate in any meetings or activities outside of Sacramento.
- VIII. Attorneys Fees and Costs. If any legal action is necessary to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees, costs, and necessary disbursements in addition to any other relief to which such party may be entitled.
- IX. Indemnification.
 - A. Professional Services. In the connection with its professional services, the Contractor shall hold harmless and indemnify CLIENT, and its elected officials, officers, employees, servants, volunteers, and agents serving as independent contractors in the role of city or agency officials, (collectively, "Indemnities"), with respect to any and all damages, liabilities, losses, reasonable defense costs or expenses (collectively, "Claims"), including but not limited to liability for death or injury to any person and injury to any property, to the extent the same out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Contractor or any of its officers, employees, subcontractors, Contractors, or agents in the performance of its professional services under this Agreement. Contractor shall reimburse all reasonable defense costs and expenses, including actual attorney's fees and experts' costs incurred in connection with such defense.

- B. Other Indemnities. In connection with all Claims not covered by Section A, the Contractor shall defend, hold harmless and indemnify the Indemnities with respect to any and all Claims including but not limited to Claims relating to death or injury to any person and injury to any property, which arise out of, pertain to, or relate to the non-professional acts, omissions, activities or operations of Contractor or any of its officers, employees, subcontractors, Contractors, or agents in the performance of this Agreement. Contractor shall defend Indemnities in any action or actions filed in connection with any such Claims with counsel of CLIENT's choice, and shall pay all costs and expenses, including actual attorney's fees and experts' costs incurred in connection with such defense.
 - C. Non-waiver of Rights. Indemnities do not, and shall not, waive any rights that they may possess against Contractor because of the acceptance by CLIENT, or the deposit with CLIENT, of any insurance policy or certificate required pursuant to this Agreement.
 - D. Waiver of Right of Subrogation. Except as otherwise expressly provided in this Agreement, Contractor, on behalf of itself and all parties claiming under or through it, hereby waives all rights of subrogation against the Indemnities, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to activities or operations performed by or on behalf of the Contractor.
 - E. Survival. The provisions of this Section IX shall survive the termination of the Agreement and are in addition to any other rights or remedies which Indemnities may have under the law. Payment is not required as a condition precedent to an Indemnities' right to recover under this indemnity provision, and an entry of judgment against Contractor shall be conclusive in favor of the Indemnities' right to recover under this indemnity provision.
- X. Insurance: ADVOCATE must maintain at its sole expense the following insurance, which will be full coverage not subject to self insurance provisions:
- A. Automobile Liability, including owned, non-owned and hired vehicles, with at least the following limits of liability:
 - 1. Primary Bodily Injury with limits of at least \$500,000 per person, \$1,000,000 per occurrence; and

2. Primary Property Damage of at least \$250,000 per occurrence; or
 3. Combined single limits of \$1,000,000 per occurrence.
- B. General Liability including coverage for premises, products and completed operations, independent contractors/vendors, personal injury and contractual obligations with combined single limits of coverage of at least \$1,000,000 per occurrence.
- C. Professional liability insurance – Not Applicable.
- D. Workers' Compensation with limits as required by the State of California and Employers Liability with limits of at least \$1,000,000.
- E. The insurance provided by ADVOCATE will be primary and non-contributory.
- F. CLIENT, must be named as additional insured under the general liability policies.
- G. ADVOCATE must provide certificates of insurance and/or endorsements to the THE CITY OF COMPTON before the commencement of work.
- H. Each insurance policy required by this Paragraph must contain a provision that no termination, cancellation or change of coverage can be made without thirty days notice to CLIENT.
- XI. Governing Law. This Agreement shall be governed by the laws of the State of California.
- XII. Entire Agreement/Severability. This Agreement has six (6) pages. It constitutes the entire Agreement between parties regarding its subject matter. If any provision of this Agreement is held by any court to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force and effect.
- XIII. Notice of Termination.
- A. 30-Day notice of termination under this Agreement by ADVOCATE shall be given to CLIENT by certified mail to the following address:

CRAIG CORNWELL, CITY MANAGER
THE CITY OF COMPTON
205 S WILLOWBROOK AVE
COMPTON, CA 90220

- B. 30-Day notice of termination under this Agreement by CLIENT shall be given to ADVOCATE by certified mail at the following address:

Joe A. Gonsalves & Son
925 L Street, Suite 250
Sacramento, CA 95814.

- XIV. Amendments. The Agreement may be modified or amended only by a written document executed by both ADVOCATE and CLIENT.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as follows:

JOE A. GONSALVES & SON

DATED: _____ BY _____

The City of COMPTON

DATED: _____ BY _____



**Lobbying Firm
Activity Authorization**

(Government Code Section 86104)

Check *one* box, if applicable

☒ **Lobbyist Employer**
(Gov. Code Section 82039.5)

☐ **Lobbying Coalition**
(FPPC Regulation 18616.4)

Type or Print in Ink

Legislative Session

2019-2020

(Insert Years)

Page 1 of 2

**CALIFORNIA
FORM 602**

FAIR POLITICAL PRACTICES COMM.

For Official Use Only

NAME OF FILER:

City of Compton

BUSINESS ADDRESS: (Number and Street)

(City)

(State)

(Zip Code)

205 South Willowbrook Avenue Compton CA 90220

MAILING ADDRESS: (If different than above.)

EFFECTIVE DATE:

TELEPHONE NUMBER:

(310) 605-5500

FAX NUMBER: (Optional)

()

E-MAIL: (Optional)

I hereby authorize Joe A. Gonsalves & Son

(Name of Lobbying Firm)

925 L Street, Suite 250, Sacramento, CA 95814

(Business Address)

to engage in the activities of a lobbying firm (as defined in California Government Code Section 82038.5 and 2 Cal. Code of Regs. Section 18238.5) on behalf of the above named employer.

If you are authorizing another lobbying firm to lobby on behalf of your firm's client(s), provide the name(s) of the client(s) below. (It is not necessary to complete the Nature and Interests section.)

NAME OF SUBCONTRACTED CLIENT:

NAME OF SUBCONTRACTED CLIENT:

NAME OF SUBCONTRACTED CLIENT:

NAME OF SUBCONTRACTED CLIENT:

VERIFICATION

I have used all reasonable diligence in preparing this Statement. I have reviewed this Statement and to the best of my knowledge the information contained herein is true and complete.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on _____
DATE

By _____
SIGNATURE OF RESPONSIBLE OFFICER

Name of Responsible Officer Craig Cornwell
PRINT OR TYPE

Title City Manager

Lobbying Firm Activity Authorization

SEE INSTRUCTIONS ON REVERSE

Type or Print in Ink

CALIFORNIA
FORM **602**
FAIR POLITICAL PRACTICES COMM.

NAME OF FILER:

City of Compton

Page 2 of 2

Nature and Interests of Lobbyist Employer

Check one box only:

- ☐ INDIVIDUAL (Complete only Parts A and E) ☐ BUSINESS ENTITY (Complete only Parts B and E) ☐ INDUSTRY, TRADE OR PROFESSIONAL ASSN. (Complete only Parts C and E) ☒ OTHER (e.g., lobbying coalition) (Complete only Parts D and E)

A. Individual

1. Name and address of employer (or principal place of business if self-employed):

2. Description of business activity in which you or your employer are engaged:

B. Business Entity

Description of business activity in which engaged:

C. Industry, Trade or Professional Association

1. Description of industry, trade or profession represented:

2. Specific description of any portion or faction of the industry, trade, or profession which the association exclusively or primarily represents:

3. Number of members in association (check appropriate box)

☐ 50 OR LESS (provide names of all members on an attachment.)

☐ MORE THAN 50

D. Other

1. Statement of nature and purposes:

2. Description of any trade, profession, or other group with a common economic interest which is principally represented or from which membership or financial support is principally derived:

Local government - Serving the best interests of the citizens of the City of Compton.

E. Industry Group Classification

Check one box which most accurately describes the industry group which you represent. See instructions on reverse.

- ☐ AGRICULTURE ☐ LEGAL
☐ EDUCATION ☐ PUBLIC EMPLOYEES
☒ GOVERNMENT ☐ POLITICAL ORGANIZATIONS
☐ HEALTH ☐ UTILITIES
☐ LABOR UNIONS ☐ OTHER: _____

(Describe in detail)

BUSINESS (Check one of the following sub-categories.)

- ☐ ENTERTAINMENT/RECREATION ☐ OIL AND GAS
☐ FINANCE/INSURANCE ☐ PROFESSIONAL/TRADE
☐ LODGING/RESTAURANTS ☐ REAL ESTATE
☐ MANUFACTURING/INDUSTRIAL ☐ TRANSPORTATION
☐ MERCHANDISE/RETAIL ☐ OTHER: _____

(Specific Description)



March 12, 2020

Office of the City Clerk
City of Compton
205 South Willowbrook Avenue
Compton, CA 90220
Attention: RFP: Governmental Relations and Lobbying Services

Dear Madame Mayor and City Council Members:

It gives *California Policy Solutions* great pleasure to request the privilege of providing Governmental Relations and Lobbying Services in Sacramento to the historic and emerging City of Compton.

While our firm's name may be new to you, the decades-long commitment, partnership, and services of our Director of Government Affairs, Mel Assagai probably, are not. While with a different firm, he has worked in the Compton Community since 2003 and was the eyes, ears, and representative of the City's interests in Sacramento for the ten years spanning 2008 to 2018. He has never lost his commitment to helping Compton realize its full potential as a vibrant, energetic and increasingly wonderful place to live, work and thrive.

Mel has worked hand-in-hand with the City's Mayor and City Council over the years on numerous policy and economic issues and has also been part of its staunch defense against state policies that threatened its economic or political interests.

Perhaps the best example of his commitment to Compton is the two-year fight he waged in Sacramento to reverse a state policy that was depriving Compton of its residents' property tax revenue intended to pay its employees' retirement benefits under rules governing the dissolution of Community Redevelopment Agencies. Those rules were depriving Compton's taxpayers and the City of some \$7.2 million a year generated from local property taxes. And, the rule was also threatening the City's financial solvency.

It took two years, three different pieces of legislation, overcoming a Governor's Veto, literally dozens of meetings, messages, negotiations, and the creation of a local coalition of cities to recover the City's hard-earned property tax revenue.

It took believing in and working with the City's Leadership, coordinating with the American Federation of State County and Municipal Employees (AFSCME), the Governor's Office, and both Houses of the Legislature to right a wrong that was harming your City. Most of all, it took faith; the belief that the work he was doing was worth the fight and the right thing for the City of Compton.

And, while he is now with our new firm – *California Policy Solutions* – his knowledge of where the leaders and residents of Compton want to take their city has been undiminished.



Through his past work, we have been there at critical moments for the City. Such as when the builders of Gateway Town Center needed the state's permission to move forward on shopping center construction on former Community Redevelop property; and when the city's cardroom – Crystal Casino – needed help fighting for legislation that would protect its contributions to City revenue; or when the City needed to respond to a critical state audit of its operations. He has been battle-tested.

Then there is the importance of showing up in Sacramento when critical decisions are being made. Your presence in Sacramento is critical since discussions in legislators' offices, at legislative or State Budget hearings and even in the hallways may be some of the most consequential, helpful or damaging conversations impacting the City's interests. What the City misses by not having an aggressive presence in Sacramento can be critical to achieving your goals. Virtually every state official impacting your interests – including the Governor and Legislature - are either in the State Capitol or within walking distance of it. Being there is truly half the battle, and we will be there for you.

We know the players, we know the legislative terrain, and we know how earnestly the City wants to drive its dynamic future forward. We want to be your strong partners in all your efforts. We believe we are the right team for Compton.

Please review our record and qualifications in our response to your RFP for Governmental Relations and Lobbying Services and make us your Team in Sacramento.

Sincerely,

Caliph Assagai, Esq.

cc: Mel Assagai, Director of Government Affairs



CALIFORNIA POLICY
SOLUTIONS



RFP Response
City of Compton
Government Relations & Lobbying Services

March 12, 2020

California Policy Solutions
Mel Assagai, Government Affairs Director
500 Capitol Mall, Suite 2350
Sacramento, CA 95814
(916) 806-2336

www.californiapolicysolutions.com

TABLE OF CONTENTS

Page 1 – Table of Contents

Page 2 – The Firm: Background on California Policy Solutions

Page 3 – Qualifications

Page 5 – Key Accomplishments

Page 6 – Fees

Page 7 – Project History: Restoring \$7.2 Million to The City of Compton

Page 9 – Project History: Providing Services to The City of Citrus Heights

Page 10 – Project Team: Mel Assagai, Director of Government Relations

Page 11 – Project Team: Caliph Assagai, Senior Strategist



THE FIRM

California Policy Solutions has extensive experience impacting change and crafting policies that range from corporate, environmental, economic, healthcare, technology, educational and nonprofit public benefits issues. Our consultants have the necessary knowledge, expertise, and understanding required to successfully shape policies in the nation's most powerful state government.

From writing new laws, opposing legislation, implementing strategic result-driven communication campaigns, to impacting policies on state boards and commissions, we thrive on producing the very best results for our clients. Our team's experience speaks for itself, from running powerful public agencies, serving on commissions and state boards, we each continue to impact lives and influence change in our state. Our team includes former local government officials who understand the need for creative but practical solutions to local challenges.

Our firm is experienced in representing Charter Municipalities and General Law cities before the California State Legislature and has produced outstanding results in this area. At a previous firm, our Government Affairs Director helped Compton leverage its Charter City status to achieve distinctions among its other historic cities, and we have also helped newly incorporated municipal law cities achieve successes.

Our knowledge and legislative relationships have enabled us to help cities like Citrus Heights to forge bipartisan relationships in the Legislature during very partisan and adversarial times. Part of the City's challenge was to cause a Democratic State Legislature to understand its obligations to even to Republican-dominated northern Sacramento County communities and to share resources accordingly.

And when a local city like Compton proposes state legislation that benefits it and twenty-one regional cities, impacts hundreds of other cities but is opposed by the Governor; legislative and negotiating skills are paramount. That kind of challenge also requires the ability to work with local public officials. It was the combination of those skills that enabled our Managing Director to secure \$7.2 million **annually** for the City of Compton.

As a firm, we produce enduring results that provide opportunities for our clients and the residents they serve. We know exactly what it takes to produce results for Compton.



QUALIFICATIONS

The proposed scope of work for this project falls directly within our strongest areas of expertise, which will allow us to excel in our representation, strategy, and consulting, and ensure The City is efficient and effective in meeting its policy goals.

Policy Consulting & Strategy

Having the right strategy can be more important than any other element of clients' efforts to generate the changes they seek in California's complex, geographically diverse and highly partisan Legislature. Our experienced strategists help you develop the right strategy and best approaches. We delve into dauntingly complex policies that need to be understood to enable changes. And from policy formulation, sponsored legislation, advocating for your interest, and carrying bills through the legislative process, we help you make sure your voice is heard in the State Capitol.

California Policy Solutions will work to protect The City's interests as well as to actively seek opportunities for state funding through the annual state budget and independent programs developed by the Department of Transportation, Department of Housing and Community Development, CalFire, and the multiple Disadvantaged Communities Programs that provide grant funding to local communities.

Advocacy

In the fast-paced policy making environment that is the California Legislature, you can't afford to miss a beat. Our legislative advocacy services make sure that you are kept abreast of policy changes that may impact The City's interests. We represent clients in committee hearings, assist with the drafting of position letters, and create opportunities for our clients to express their concerns directly to decision-makers.

Collectively, we've worked on hundreds of pieces of legislation for our clients and are highly skilled in navigating the legislative process and using our connections and experience to ensure a positive policy solution.



QUALIFICATIONS

Relationship Building

Our firm is well known within the State Capitol and The City, we leverage our over 60 years of combined experience and multi-generational relationships to connect our clients with the elected and staff level decision-makers that drive policy in California.

We are well known in the State Capitol, in city halls, and in policy circles around the state. We have established strong, lasting relationships at all levels. It is based on these relationships that we are able to draw on our ability to influence the people who matter.

Bill Tracking & Reporting

Tracking and reporting on pending state and federal legislation is a serious matter for us. It is our view that a well-informed Mayor and City Council are best equipped to understand and meet the challenge of policies occurring in both venues.

We employ personal and online mechanisms for knowing, understanding and acting upon policies that can directly or indirectly impact the City. We track these measures and offer recommendations on whether the City should weigh in on them and what positions appear most beneficial to the City.

Often the City's state legislators and those sympathetic to Compton are guided by whether the City is engaged and how it expresses that engagement. We both recommend positions and draft correspondence or public statements that give your positions legislative and public impact.



KEY ACCOMPLISHMENTS

In his past capacity representing The City, our Government Affairs Director, Mel Assagai, produced the following results:

- Achieved return by the state of \$7.2 million a year from previously retained Redevelopment Area Revenue for the City of Compton.
- Enabled the City of Compton to proceed with Shopping Center Commercial Development in former Community Redevelopment areas.
- Enabled City of Compton to protect General Fund Revenue from Crystal Casino – Police, Fire, and Community Development.
- Won Compton \$500,000 Urban Greening Grant from Department of Forestry and Fire Protection (CAL FIRE), under their Urban and Community Forestry Program.



FEES

Our proposed fee for providing comprehensive Government Relations and Advocacy services for The City is \$8,000 per month.



PROJECT HISTORY

Restoring Compton's Taxpayer's Rights and Revenue for Employee Retirement Benefits

In 2014, in the aftermath of Governor Brown's elimination of the state's Community Redevelopment Agencies, Compton was victimized by the ending of Redevelopment by the loss of funding it represented, but more importantly by the way the law resulted in stealing the City's taxpayer-generated revenue for its employees' CalPERS benefits.

It was also a very serious fiscal problem for the City since its reserves were being used to cover the City's contribution to CalPERS in the absence of the revenue otherwise generated by local property tax revenue.

The City asked, while our Director of Government Affairs worked at a previous firm, that he explore ways of persuading the state to cease its taking of local property tax revenue intended for city employee pensions. This was the kind of complex, multifaceted legislation that takes an ability to work with local cities, counties and the state to achieve the desired results.

Working first with then-Senator Roderick D. Wright (D-Compton) and then with Assembly Member Cristina Garcia (D-Bell Gardens), he contacted practically every stakeholder group and the leaders of both Republicans and Democrats and urged them to support our effort to restore the City's revenue.

Locally, he led the development of a 12-city coalition of some of whose cities suffered a similar, if not identical, revenue loss connected to the elimination of Community Redevelopment Agencies. Ensuring that all stakeholders had their needs met, he lobbied for enactment of AB 1450 (Garcia). [Contd.]



PROJECT HISTORY

His strategy included telling the Democrats that they should be supportive of any local community's efforts to ensure that their employees had retirement benefits. He also made that point to Republican legislators but added that they should want to defend local taxpayers' revenue from being taken by the state.

As a result, the bill won a unanimous vote and our bill was placed on the Governor's Desk.

Despite that perfect effort, Governor Brown vetoed AB 1450 because he wanted to restore the local revenue we had targeted but wanted more in the legislation that addressed some of his own concerns, related to redevelopment.

Phase Two

Undaunted, he went to the Governor to work with him on crafting legislation that restored Compton's revenue but that also served to advance the Governor's interests. Working hand-in-hand with the Governor's Office and the American Federation of State, County and Municipal Employees (AFSME) he went back to legislators for their support. The sequel to the previous year's unanimously supported legislation was far more difficult to enact.

The Governor had deliberately included elements he knew would not be acceptable to all the stakeholders, including local communities that had their own complex, sometimes adversarial, relationship with the Brown Administration.

Nevertheless, the dozens of meetings, conferences, messages and lobbying visits culminated in winning passage of SB 107 Local Government Budget Legislation (as part of the State Budget) that restored Compton's locally-generated revenue for employee's CalPERS Retirement Benefits.

PROJECT HISTORY

Services Provided to The City of Citrus Heights

Citrus Heights was incorporated as a General (Municipal) Law City in 1997 and – through the firm for which he then-worked – hired our Government Affairs Director to help it become a represented municipality.

He helped the newly incorporated city achieve success based on his knowledge, strategic planning, and dynamic advocacy. His legislative relationships enabled him to help Citrus Heights forge the bipartisan relationships in the Legislature needed during those very partisan and adversarial times. Another part of the City’s challenge was to cause a Democratic State Legislature to understand its obligations to Republican-dominated, Northern Sacramento County communities like Citrus Heights.

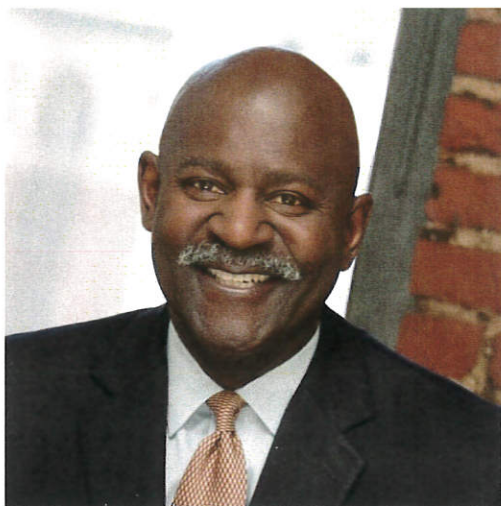
Specifically, he connected the new fledgling city to the resources and benefits of state government. From introducing the Mayor and City Council to the Governor’s Office, State Legislature and Constitutional Officers, he gave Citrus Heights needed presence in Sacramento.

He also helped the Citrus Heights’ leaders understand how the public policy process works and how they could become an influential part of that process to help shape its future. In addition to using his personal relationship among state legislators, he also held workshops and made presentations on pending state legislative or state ballot measure policy proposals.

He also provided the City’s first communications to its local state representatives, its federal authorities and helped forge the bipartisan relationships in Sacramento it would need to prosper.

He focused on state funding for police and fire services, housing issues and capturing public transportation.

PROJECT TEAM



Mel Assagai

Mel Assagai has successfully represented a wide range of public and private organizations, businesses, cities, and individuals before the California State Legislature and government agencies for over twenty-three years. He leads California Policy Solutions government affairs and communications practice where he leverages his unique ability to create and manage strategies that address constantly

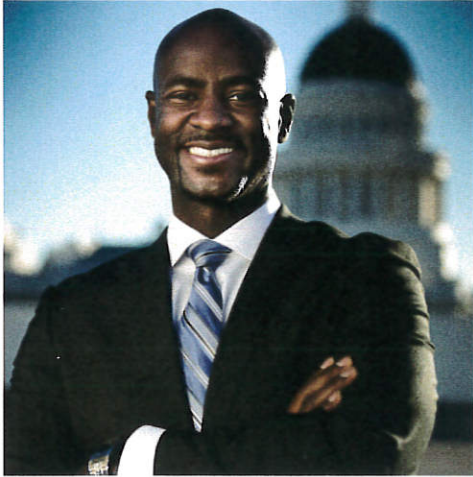
changing public policies and opinions to aid clients in business, industry and government. Mr. Assagai is recognized for his talent in legislative research and planning, bill tracking, public relations, coalition building, and PAC management.

He built his considerable expertise in government and politics while working as Chief Lobbyist and Senior Executive for Governmental Affairs for the State Bar of California and as Chief of Staff and Press Secretary to California Senate President pro Tempore David Roberti.

Mr. Assagai has a Bachelor's Degree in Management and has taught government and communications at the University of California, Davis and California State University, Sacramento respectively.



PROJECT TEAM



Caliph Assagai, Esq.

Caliph Assagai has been engaged in policy advocacy for over 15 years, working in the areas of juvenile and criminal justice, mental health, higher education, transportation and land use, food access and sustainable development. Before joining California Policy Solutions, Caliph was the founder and Principal of Public Interest advocacy, a boutique lobbying firm representing nonprofit organizations before the California State Legislature.

Prior to forming Public Interest Advocacy, Caliph served as the Legislation and Public Policy Director at the National Alliance on Mental Illness (NAMI) California and as the Advocacy Manager at Ubuntu Green, a non-profit organization focused on environmental justice, land use, and sustainable development.

Caliph is a graduate of University of California, Los Angeles (UCLA) School of Law's Class of 2012, where he earned specializations in Public Interest Law and Policy and Critical Race Studies. As a law student, Caliph was honored to be selected as the National Bar Institute's Public Service Fellow. During law school, Caliph gained legal experience through providing direct services to low-income individuals at Legal Services of Northern California on and use and housing issues and assisting with the representation of indigent defendants at the Los Angeles County Public Defender's Office.

Caliph gained an intimate understanding of federal policy and the federal policy making process while serving as the State-Federal Relations Fellowship with the California Institute for Federal Policy Research in Washington, D.C. In this role, Caliph provided legislative analyses and authored articles for the California Congressional Delegation on legislation impacting California related to transportation, housing, climate change and education.

TOWNSEND
PUBLIC AFFAIRS
EST TPA 1998

WWW.TOWNSENDPA.COM

SACRAMENTO • WASHINGTON, DC
NORTHERN CALIFORNIA • CENTRAL CALIFORNIA
SOUTHERN CALIFORNIA

COPY



**PROPOSAL FOR
GOVERNMENT RELATIONS
AND LOBBYING SERVICES**

MARCH 12, 2020

Townsend Public Affairs

**Local Address:
1401 Dove Street, Suite 330
Newport Beach, CA 92660**

**Telephone Number:
(949) 399-9050**

**Contact Person for Proposal:
Claire Alex, Associate**

TABLE OF CONTENTS

Title Page.....	1
Table of Contents.....	2
Transmittal Letter	3
Company/Firm Information.....	4
Qualifications and References	5
Approach to the Scope of Work	20
Conflict of Interest	23
Cost Proposal	24





TOWNSEND
PUBLIC AFFAIRS
EST. TPA 1998

March 12, 2020

Craig Cornwell, City Manager
City of Compton
205 South Willowbrook Avenue
Compton, CA 90220

Dear Mr. Cornwell:

Thank you for the opportunity for Townsend Public Affairs, Inc. ("TPA") to submit our proposal for Government Relations and Lobbying Services to the City of Compton ("City").

Since its inception in 1998, TPA has earned the reputation as **Champions for Better Communities** by providing the experience, resources, and relationships expected from a premier legislative advocacy and grant writing firm while also giving clients the unique brand of customer service they deserve: personal attention, maximum accessibility, and passion for their mission.

Our strategic approach to advocacy and funding is tailored to meet the individual needs of each client by leveraging the breadth and depth of our team as well as our vast network of relationships with key stakeholders and decision makers.

Utilizing this method on behalf of our clients, TPA has shepherded over 100 legislative and regulatory proposals into law, and secured over \$1.7 billion in grants from state, federal, and local government agencies as well as nonprofit foundations and private companies.

Thank you again for your interest in our firm and your consideration of this proposal. Please contact Claire Alex at 949-399-9050 or calex@townsendpa.com if you have any questions or need additional information. We would be honored to serve the City of Compton.

Yours truly,

Christopher Townsend*
President

*Official authorized to solicit business and enter into contracts for TPA



QUALIFICATIONS AND REFERENCES

TPA is one of the largest advocacy firms in California and is continually recognized as a “top ten” firm registered with the California Secretary of State. Founded in 1998 by Christopher Townsend, TPA is a government relations firm that provides state and federal advocacy services to public agencies, non-profit organizations, and private companies that aim to improve their communities through policy navigation in a variety of areas by executing an advocacy agenda.

TPA has provided customized legislative and funding advocacy for 235 public agencies throughout the State of California. The menu of services TPA provides for cities of all sizes includes, but is not limited to, legislative advocacy, funding advocacy, regulatory assistance, and policy consultation. TPA's proven advocacy methods have generated significant legislative and funding victories on behalf of our clients. The passage of measures spans a variety of subject areas including, but not limited to, economic development, affordable housing, transportation and infrastructure, public works, public safety, and water.

TPA is constantly working to stay ahead of the continually shifting political climate by adjusting strategies to position clients for continued success. Over the years, TPA has developed an extensive network with members and staff of the California State Legislature and California Congressional Delegation, which allows TPA to provide our clients with the most up-to-date information on state and federal legislative and regulatory activities. TPA's strong relationships with senior professional staff provide a two-way dialogue allowing TPA clients access to voice their concerns and provide information on developing and proposed legislation.

Since 1998, TPA has secured **over \$1.7 billion** in funding for our clients, as well as worked with the Legislature and Executive branches to have **over 100 client-sponsored bills signed into law**. The balanced and comprehensive service that TPA has utilized to secure these victories would be utilized and leveraged on behalf of the City of Compton. As an extension of your staff, TPA will organize advocacy trips to Sacramento and Washington, DC for the Mayor, City Council, City Manager, and/or designated staff to engage first-hand on priority issues. These efforts combined with tactical and consistent follow-up would undoubtedly lead to the notable achievements for the City.

TPA is comprised of 14 full-time passionate, hardworking advocates providing legislative and funding advocacy to turn clients' visions into reality. The TPA team works with clients to craft and execute an agenda focused on implementing legislative and funding solutions for legacy projects at all levels of government. The firm is made up of team members with their own areas of expertise, who will collaborate and work together to achieve ultimate results. This means the City will have a dedicated Client Manager, as well as the benefit of having a variety of subject experts at its disposal who are at the top of their field to tackle projects and issues of the City.



QUALIFICATIONS AND REFERENCES

LEGISLATIVE ADVOCACY ACHIEVEMENTS

Policy Sector	Issue	Description
Local Governance	Local Control and Finance	- Public Facilities and Finance - Public Employee Programs - Contractual Assessment Programs - Infrastructure Financing Opportunities
	Public Employee Benefits	- PEPRA Compliance - JPA Benefits - Medical Benefits Vesting
Transportation	Local Streets and Roads	- State Highway Relinquishments - Local Venue Signage on State Highways
	State Highway System	- State Bond Funding for Highway Projects - Expansion of Toll Lanes/Toll Roads
Water and Sanitation	Water Quality	- Drinking Water Public Health Regulations - Groundwater Pollution Liability - Groundwater Management Plans - Direct/Indirect Potable Reuse
	Water Infrastructure	- State Bond Funding for Water Projects - Local Reliability Projects - Water Conservation Programs
	Sanitation Infrastructure	- Integrated Regional Watershed Projects - Advanced Water Treatment Facilities
Housing and Community Development	Affordable Housing	- Developing Funding for Affordable Housing - Expanding Affordable Housing Eligibility
	Economic Development	- Capital Investment Incentive Program Expansion - Enterprise Zone Program Regulations - Military Base Re-Use Land Planning
	Redevelopment	- Agency Dissolution Process - Developing Post-RDA Funding Sources - State Liability Reduction
Recreation and Community Resources	Park Facilities	- Joint-Use Projects with Schools Districts - State Bond Funding for Local Park Projects
	Cultural Facilities	- CA Cultural and Historical Endowment - CA Nature Education Facilities Program
Energy, Environment, and Natural Resources	Health and Safety	- Air Pollution Reduction Methods - Treatment of the Remains of a Deceased Veteran
	Greenhouse Gas Reduction	- TOD Housing to Support Cap and Trade Objectives - Increase Transit Accessibility for Active Transportation
Public Safety	Crime Reduction	- Sex Trafficking Control - Gun Control
	Local Law Enforcement	- Increasing Local Police Presence/COPS - Police Body Cameras - Regional Public Safety Task Force Initiatives
	Cannabis	- Drafting Local and State Cannabis Regulations - Local Control
Education	Community College Districts	- Veterans Resources - Alternative Energy Job Training - ADA Reform
	K-12 School Districts	- K-12 Safety Planning Programs - Joint Use Projects with Civic Agencies
	School Facilities	- Charter School Facilities Funding - Community College Facilities Funding - K-12 School District Facilities Funding

A DETAILED SCHEDULE OF OUR STATE, FEDERAL, AND LOCAL LEGISLATIVE ADVOCACY ACHIEVEMENTS CAN BE PROVIDED UPON REQUEST



QUALIFICATIONS AND REFERENCES

FY 2019-20 STATE BUDGET EARMARKS

This table provides an overview of the direct budget allocations secured on behalf of our clients from the 2019-20 State Budget. TPA worked closely with our clients to identify priority projects for each funding request. TPA then worked with members of the Assembly and Senate Budget Committee, as well as the Governor's Administration, to ensure our client's projects were included in the final budget approved by the Legislature.

Client Name	Project	Amount Awarded
City of Agoura Hills	Stormwater Treatment Project	\$1,000,000
City of Avalon	Underground Fuel Tank Removal and Replacement	\$500,000
City of Buena Park	Historical Renovations	\$500,000
City of Costa Mesa	Lions Park	\$1,000,000
City of Dinuba	Water Well Replacement	\$1,000,000
City of Huntington Beach	Multi-Use Blufftop Path	\$1,700,000
City of Laguna Beach	Laguna Canyon Road Fuel Modification	\$1,000,000
City of Oakland	Public Safety Projects	\$4,000,000
	Bus Services	\$1,000,000
City of Selma	Storm Drain, Storage and Recharge	\$1,500,000
Discovery Cube of Los Angeles	Natural Resources Pavilion	\$5,000,000
Discovery Cube of Orange County	Property Acquisition/Parking Structure	\$10,000,000
East Contra Costa Fire Protection District	Equipment, Vehicles, and Facilities Acquisitions and Improvements	\$500,000
North County Transit District	Del Marr Bluffs Stabilization Project	\$6,130,000
Tri Valley Cities Coalition	Dublin Sports Grounds All Abilities Playground	\$1,400,000
TOTAL FY 2019-20 STATE BUDGET EARMARKS		\$36,230,000



GRANT FUNDING ACHIEVEMENTS

This table provides an overview of our grant funding achievements on behalf of our clients from state, federal, and local government agencies as well as private and nonprofit grant programs.

These amounts represent grants secured through a competitive and/or legislative process and do NOT include any funds awarded to clients via formulas or related forms of funding entitlements.

Policy Sector	State Funding	Federal Funding	All Sources
Transportation	\$545.1 Million	\$101.7 Million	\$646.8 Million
Parks and Recreation	\$105.4 Million	\$6.2 Million	\$111.6 Million
Water and Sanitation	\$117.8 Million	\$7.7 Million	\$125.5 Million
Housing and Economic Development	\$391.9 Million	\$5.0 Million	\$396.9 Million
Cultural Resources	\$112.6 Million	\$7.0 Million	\$119.6 Million
Public Safety	\$52.5 Million	\$45.9 Million	\$98.4 Million
Education	\$247.9 Million	\$22.3 Million	\$270.2 Million
TOTAL	\$1.573 Billion	\$195.8 Million	\$1.769 Billion

A DETAILED SCHEDULE OF OUR STATE, FEDERAL, AND LOCAL GRANT FUNDING ACHIEVEMENTS CAN BE PROVIDED UPON REQUEST



NETWORK OF GOVERNMENT RELATIONSHIPS

Over the years, TPA has developed an extensive network of relationships with members and staff in the California State Legislature and Congress, which allows TPA to provide our clients with the most up-to-date information on state legislative and regulatory activities. TPA's strong relationships with senior professional staff provide a two-way dialogue allowing TPA clients access to voice their concerns and provide information on developing and proposed legislation.

STATE GOVERNMENT

- City of Compton Legislative Delegation:
 - Senator Steven Bradford
 - Assembly Member Mike Gipson
- Governor's Administration and Agency Leadership:
 - Governor Gavin Newsom
 - Chief of Staff Ann O'Leary
 - Cabinet Secretary Ana Matosantos
 - Policy Advisor Joey Freeman
 - Lieutenant Governor Eleni Kounalakis
 - State Treasurer Fiona Ma
 - State Controller Betty Yee
 - Attorney General Xavier Becerra
 - Superintendent of Public Instruction Tony Thurmond
 - Secretary of State Alex Padilla
 - Secretary Wade Crowfoot, Natural Resources Agency
 - Secretary Karen Ross, California Department of Food and Agriculture
 - Secretary David Kim, California State Transportation Agency
 - Secretary Jared Blumenfeld, California Environmental Protection Agency
 - Secretary Lourdes Castro Ramirez, Business, Consumer Services, and Housing Agency
 - Director Lisa Mangat, Department of Parks and Recreation
 - Director Charlton Bonham, Department of Fish and Wildlife
 - Director Karla Nemeth, Department of Water Resources
 - Director Keely Bosler, Department of Finance
 - Director Lisa Mangat, Department of Parks and Recreation
 - Director Doug McCauley, Department of Housing and Community Development
 - Director Toks Omishakin, Department of Transportation
 - Executive Officer Richard Corey, California Air Resources Board
- State Legislative Leadership:
 - Senate President Pro Tempore Toni Atkins
 - Senate Minority Leader Patricia Bates
 - Assembly Speaker Anthony Rendon
 - Assembly Minority Leader Marie Waldron

- Key Legislative Committees:
 - Senate Committee on Budget
 - Senate Committee on Housing
 - Senate Committee on Natural Resources and Water
 - Senate Committee on Transportation
 - Assembly Committee on Budget
 - Assembly Committee on Housing and Community Development
 - Assembly Committee on Natural Resources
 - Assembly Committee on Transportation
 - Assembly Committee on Water, Parks, and Wildlife

FEDERAL GOVERNMENT

- City of Compton Legislative Delegation:
 - Senator Dianne Feinstein
 - Senator Kamala Harris
 - Congresswoman Nanette Barragan
- President's Administration and Federal Agencies:
 - White House Office of Intergovernmental Affairs
 - Department of Agriculture
 - Department of Commerce
 - Department of Education
 - Department of Homeland Security
 - Department of Housing and Urban Development
 - Department of the Interior
 - Department of Justice
 - Department of Labor
 - Department of Transportation
 - Bureau of Reclamation
 - Economic Development Administration
 - Environmental Protection Agency
- Key Legislative Committees:
 - Senate Committee on Appropriations
 - Senate Committee on Banking, Housing, and Urban Affairs
 - Senate Committee on Energy and Natural Resources
 - Senate Committee on Environment and Public Works
 - House Committee on Appropriations
 - House Committee on Natural Resources
 - House Committee Transportation and Infrastructure

*A DETAILED LIST OF OUR STATE, FEDERAL, AND LOCAL
RELATIONSHIPS CAN BE PROVIDED UPON REQUEST*



PROFESSIONALS

With a team of 14 registered state and federal legislative and funding advocates, TPA has the breadth and depth of experience AND the ability to deploy as many advocates as needed to maximize success for the City while minimizing the burden on City staff. TPA proposes a dedicated a team of six people to perform legislative advocate services for the City:



Christopher Townsend

President

Role: Managing Principal/Senior Strategic Advisor



Niccolo De Luca

Senior Director

Role: Strategic Advisor/Advocate



Jonathan Jackson

Senior Associate

Role: Federal Legislative and Funding Advocate



Sharon Gonsalves

Senior Associate

Role: State Legislative Advocate



Anakaren Cervantes

Associate

Role: State Funding Advocate



Andres Ramirez

Associate

Role: State Legislative and Funding Advocate

TPA's State Capitol office is located across the street from the State Capitol building and TPA's Federal office is located less than a mile from the Capitol building and all congressional offices, which allows us to engage with key decision makers in a timely manner. The City may also access the TPA State Capitol and TPA Federal offices as a venue for advocacy meetings or a temporary work area when City staff visits Sacramento and Washington, DC. Additionally, TPA's Southern California Office, located in Newport Beach, gives TPA the ability to meet in-person with City staff and departments with little notice.

QUALIFICATIONS AND REFERENCES



Christopher Townsend, President: Christopher founded TPA in 1998 and has over 36 years of experience in public affairs, legislative advocacy, and grant writing. Christopher and TPA have represented 305 clients, including 235 local public agencies, such as cities, counties, transportation agencies, water and sanitation districts, school districts, community college districts, park and recreation districts, and other special districts, as well as nonprofit organizations.

Christopher provides leadership to a team of 18 professionals and manages the development and implementation of strategies for client agendas. Some achievements include:

- Christopher and his team have secured over **\$1.7 billion** in local, regional, state, and federal government grants as well as nonprofit and private grants for a multitude of legacy projects in the policy sectors of water and sanitation, transportation, education, housing and economic development, parks and natural resources, historical and cultural resources, and public safety.
- Christopher and TPA have participated in the development and implementation of several California bond propositions for the statewide ballot to provide capital funding for major infrastructure projects, including water and sanitation, transportation, education, housing and economic development, parks and natural resources, and historical and cultural resources, including Propositions 1, 1B, 1C, 1D, 1E, 12, 13, 14, 40, 47, 50, 55, 68 and 84. Most recently, Christopher worked closely with the State Legislature and the Governor's office on the drafting of SB 5 (De Leon), which authorized a **\$4 billion** park bond that was approved on the November 2018 statewide ballot as Proposition 68.
- Christopher and TPA have secured **over \$54.7 million** in funding for the Discovery Science Foundation from state, federal, and local funding sources, including but not limited to: Federal Department of Energy, National Aeronautics and Space Administration, Federal Department of Transportation, Institute of Library and Museum Services, California Cultural and Historical Endowment, California Department of Parks and Recreation, Orange County Water District, Municipal Water District of Orange County, and Children and Family Commission of Orange County.
- In 2002, Christopher was personally requested by Oakland Mayor Jerry Brown to help him secure funding for three of his priority projects for the City of Oakland: the establishment of the Oakland Military Institute (OMI), the creation of a permanent facility for the Oakland School of the Arts (OSA), and the renovation and restoration of the historic Fox Theater. Under Christopher's leadership, TPA secured over **\$24.5 million** for all three projects.
- In 1999, Christopher was appointed by Assembly Speaker Antonio Villaraigosa to serve on the Speaker's Commission on State and Local Government Finance.

Prior to TPA, Christopher served as a Senior Director of Government and Community Affairs for PepsiCo, Inc. and Vice President of Public Affairs for Stein-Brief Group, Inc., a major land developer in Southern California. Christopher graduated from the JFK School of Government at Harvard University where he received a Master of Public Administration and Claremont McKenna College where he received a Bachelor of Arts in Political Science.



QUALIFICATIONS AND REFERENCES



Niccolo De Luca, Senior Director: Niccolo brings 21 years of legislative and public policy experience to TPA. Niccolo has expertise in the policy sectors of public safety, cannabis, parks and recreation, natural resources, local governance, cultural resources, and consumer affairs.

Throughout his tenure at TPA, Niccolo has been responsible for dozens of legislative proposals that have been signed into law and secured millions in competitive grant funds for local public agency clients. In addition to his public policy expertise, Niccolo has widespread bi-partisan relationships with Members and staff of the State Legislature, Governor Brown Administration, and relevant agencies. Some of Niccolo's accomplishments include:

- Niccolo led the TPA efforts to secure \$33.1 million in critically needed park funding for cities and nonprofits in the Bay Area, Central Valley, and Southern California. These efforts included working on the funding guidelines, drafting the applications, lobbying for the applications, and working hand in hand with the funding agency. Niccolo was the team lead and instrumental in the many victories of our clients.
- Niccolo, in recognizing the need for additional tools to protect public and private infrastructure from natural disasters such as earthquakes, championed legislation to allow cities to create a special assessment district to provide low-cost earthquake retrofit loans in areas with vulnerable housing stock. In addition, Niccolo worked with the City of Oakland and the City of Los Angeles to create the first ever state loan program for seismic retrofits of multi-unit buildings.
- Niccolo was a major part of the coalition to help pass the state's first ever medicinal cannabis regulatory framework legislation. A comprehensive, thorough approach to statewide medicinal cannabis guidelines has been needed for several years. Niccolo served as an instrumental member of the statewide coalition that supported the views of both local government and the industry. Niccolo actively drafted language and advocated with legislators and staff to ensure statewide regulations would be in the best interest of cities. Due to these efforts, Niccolo has been recognized as a policy expert on cannabis policy and has testified before numerous legislative committees on issues related to the statewide implementation of cannabis regulations.

Prior to joining Townsend Public Affairs, Niccolo served as Deputy City Administrator for the City of Oakland under Mayor Jerry Brown. Niccolo was responsible for oversight of daily operations and decision making for the two largest city agencies (Public Works and Police Department) that have a combined annual budget of \$323 million. He was also the senior administrative staff member for three City Council committees and had daily interaction with Mayor and City Council members. Niccolo graduated from University of Oregon where he received a Bachelor of Arts in American History.

QUALIFICATIONS AND REFERENCES



Jonathan Jackson, Senior Associate: Jonathan has nearly 10 years of experience in the public sector. Jonathan's experience includes shaping federal and state policy through analysis and drafting legislation. Although his expertise is rooted in transportation policy, he has also spent time addressing challenges in areas such as economic and tax issues, healthcare, and military and veteran initiatives.

Jonathan keeps clients abreast of relevant policy and legislation before Congress. He uses his extensive experience and expertise to positively shape the federal legislative process in Washington with the intent to provide tangible results for clients.

- Jonathan's previous experience working for Congresswoman Eddie Bernice Johnson, a member of the House Transportation and Infrastructure Committee, has helped him develop close working relationships with the committee leadership. He has worked with Committee Chairman Congressman Peter DeFazio, Aviation Subcommittee Chair Congressman Rick Larsen, Highways Subcommittee Chair Congresswoman Eleanor Holmes Norton, and Water Subcommittee Chair Grace Napolitano on transportation policy such as the Transportation Workforce Modernization Act and H.R. 1917. Additionally, Jonathan has worked with staff members of leadership for the Committee on Appropriations for Transportation, Housing and Urban Development funding priorities incorporated into H.R. 267.
- Jonathan has leveraged his relationships to help create and implement legislative strategies to advance our clients priorities. He recently worked with staff of Transportation Committee to identify \$40 million in available Water Resources Development Act funding for our client the Antelope Valley-East Kern Water Agency for their SNIP Phase II Project. He has worked to obtain support for the project from Congressman John Garamendi, Congressman Alan Lowenthal, Congressman Harley Rouda, Congressman Salud Carbajal, Congressman TJ Cox, and House Republican Leader Kevin McCarthy.

Prior to joining TPA, Jonathan served in the office of Congresswoman Eddie Bernice Johnson. As a Senior Legislative Assistant, Jonathan served as the subject matter expert for all workforce and labor, transportation, oversight, housing, finance, judiciary and small business issues. His responsibilities included drafting talking points, floor statements, press releases, memos, and constituent correspondence. Jonathan drafted the Transportation Workforce Modernization Act, which guarantees government employees insurance coverage during a future lapse in federal appropriation. Jonathan graduated from American University where he received a Master of Public Administration and Policy and Morehouse College where he received a Bachelor of Arts in Political Science.

QUALIFICATIONS AND REFERENCES



Sharon Gonsalves, Senior Associate: Sharon brings over a decade of experience working in legislative advocacy and public policy to TPA. She specializes in the legislative process, reviewing, tracking, and analyzing bills, and monitoring agency regulations with strong relationships from the Capitol, Administration, and key agencies. Sharon has expertise in the policy sectors of housing, local governance, water resources, environment, energy, and agriculture.

Throughout her tenure at TPA, Sharon has worked with local public agency clients, especially those from severely disadvantaged regions of California, to secure millions of dollars for critical infrastructure and public safety improvements. Some of her recent accomplishments include:

- Leveraging relationships with the State Legislature, Sharon secured earmarks in the FY17 State Budget in the amounts of **\$4 million**, **\$1.2 million**, and **\$950,000** to build, rehabilitate, and relocate the police stations in the Cities of Huron, Firebaugh, and Mendota, respectively. Their existing police stations are uninhabitable and unsafe; these funding earmarks will enable these cities to better serve and protect their residents.
- Through her work with the State Legislature and state agencies, Sharon was able to help the City of Turlock obtain **\$30 million** through the State Revolving Fund for the North Valley Regional Recycled Water Project. This project provided a reliable new water supply for prime agricultural land that allowed for year-round use of recycled water and reduced the reliance on groundwater and imported water from the delta.
- Sharon worked with the City of Reedley to secure a grant in the amount of **\$100,000** under the Sustainable Agricultural Land Conservation Program administered by the Strategic Growth Council. The City was able to seek easements that do not have a sunset date, thus protecting the land, minimizing Green House Gas (GHG) emissions, and keeping VMT low for generations to come.
- Sharon worked with the City of Orange Cove and the Orange Cove Fire Protection District to secure a **\$568,700** grant from the Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant. The grant funded the cost of a Type 1 interface engine fire truck, replacing a worn and outdated vehicle vital to the operation of the District. The grant also included funds for the complete outfitting of the vehicle with almost **\$70,000** worth of equipment.
- Sharon helped the City of Huron secure a **\$420,518** grant from the Congestion Mitigation and Air Quality Improvement (CMAQ) Program, administered by the Fresno Council of Governments (FCOG). Sharon participated in the development and submittal of the application, working in coordination with FCOG, the California Department of Transportation, and the US Department of Transportation. The proceeds from this grant will pave multiple roads within the City.

Prior to joining TPA, Sharon spent a decade working in the California Legislature for two Assembly Members and most recently, State Senator Anthony Cannella. While Sharon developed and maintained an extensive bi-partisan network of relationships with Members of the California Legislature. Sharon graduated from California State University – Monterey Bay where she received a Bachelor of Arts in Communications.



QUALIFICATIONS AND REFERENCES



Anakaren Cervantes, Associate: Anakaren brings experience in policy research and writing to TPA. Prior to joining TPA, Anakaren attended Stanford University, where she studied public policy and developed an interest in state and local government. At Stanford, she worked on a number of research projects focusing on policy issues such as higher education, immigration, housing and active transportation in the Bay Area.

Since joining TPA, Anakaren has worked closely with public agency clients to develop competitive grant applications and advance their funding needs. Additionally, she works to identify funding opportunities that can help TPA clients achieve their goals.

- Anakaren worked with multiple clients to develop competitive grant applications for the Proposition 68 Community, Cultural, and Natural Resources Grant Program. Proposed projects included development of a new permanent outdoor exhibit at Discovery Cube Los Angeles, installation of solar panels and storage batteries at the Great Park Ice facility in Orange County's Great Park, and support for establishing a STEAM Center in the City of Palmdale.
- Anakaren has worked with the City of Palmdale to develop a competitive grant application for the CalRecycle Food Waste Prevention and Rescue Grant Program. Grant funding would support the purchase of additional vehicles to expand the City's existing food rescue and redistribution program as well as supporting a partnership with Advancing Communities Together to create workforce development opportunities for Antelope Valley youth.
- Anakaren has also supported the Palmdale City Library in developing an application for the National Endowment for the Humanities Preservation Assistance Grant Program. Funding would support improvements to the Library's local history room in order to provide better access for local residents and to facilitate engagement with archival resources that highlight Palmdale's unique history.

Prior to joining TPA, Anakaren attended Stanford University where she received a Master of Arts in Latin American Studies and a Bachelor of Arts in History and Public Policy.



QUALIFICATIONS AND REFERENCES



Andres Ramirez, Associate: Andres brings an array of knowledge and experiences to TPA. He has experience in research, bill tracking, legislative analysis, association management and grant writing, as well as managing constituent and client affairs. Andres has state legislative experience in the policy sectors of housing, transportation, local governance, and water.

Since joining TPA, Andres has worked closely with the State Legislature to monitor, analyze and impact legislation that will directly affect TPA clients. Specifically, Andres meets with Legislative Members and their staff in the Capitol, and testifies in various Committee hearings to advocate on behalf of client interests.

- Andres has worked to build advocacy tools for clients such as legislative tracking matrices, policy issue summaries, and fact sheets. These tools allow clients to develop a successful advocacy strategy to achieve positive government actions in Sacramento and Washington, D.C.
- Sean helped connect several clients with key federal officials to explore new funding opportunities and develop strategic partnerships to strengthen client relations with Washington, D.C. Sean has also helped many of our clients identify new ways to expand their business locally, nationally, and abroad.
- Sean has provided expert analysis and feedback on a variety of policy issues for our clients. He has written letters and official correspondence to bring client concerns to the attention of decision makers in Sacramento while helping navigate the legislative process.

Prior to joining TPA full time, Andres worked as an intern at the TPA State Capitol office in Sacramento, where he laid a solid framework for his career in government relations. During his senior year at UCLA, Andres worked on the reelection campaign for California State Senate Majority Leader, Bob Hertzberg.

Andres subsequently secured an internship at the Senator's District Office in Los Angeles. During this time, he gained valuable legislative experience through discussing and explaining major California policy issues with constituents, developing and conducting policy research projects, and staffing the Senator in meetings with stakeholders, along with senior consultants. Andres graduated from University of California Los Angeles where he received a Bachelor of Arts in Political Science.

BUSINESS REFERENCES

1. City of Oakland

Contact Name: Larry Reid
Contact Title: Council Member
Telephone Number: 510-238-7007
Email Address: LReid@oaklandnet.com

Project History: TPA has provided state and federal legislative and funding advocacy services to the City of Oakland since 2006. Throughout our tenure, TPA has shepherded several legislative successes and secured **over \$289 million** in funding on behalf of the City, including the following examples:

- **Affordable Housing Legislation**

In 2016, TPA sponsored AB 2031 (Bonta) on behalf of the City of Oakland to help address the loss of RDA funds to help build affordable housing. TPA organized a large coalition of community groups and other stakeholders to support this legislation, which authorized any city or county to pass an ordinance to issue bonds for construction of affordable housing and use its boomerang funds to help pay down the bonds. The legislation also empowered the City to rapidly address the growing affordable housing crisis in Oakland. The measure, which was jointly authored by Assembly Member Bonta and then-Assembly Member Toni Atkins, successfully passed the Legislature and was signed into law by Governor Brown.

- **CalGRIP Gang Violence – Big 10 Mayors**

As the problem of gang violence experienced an uptick in 2007, TPA had several clients looking for funding to address this type of violence, but no readily available funding. TPA determined that the best course of action would be to create new funding opportunities for prevention and intervention strategies. Working in partnership with the Governor, TPA collaborated with “Big Ten” cities to create a funding program to help with violence prevention and address issues associated with gang violence. Together with the other stakeholders, TPA supported the development and funding of the Governor’s California Gang Reduction, Intervention, and Prevention (CalGRIP) initiative. In total, the CalGRIP initiative provided \$16,500,000 in grant awards, and clients of TPA received approximately 12 percent of the total funds awarded. The City of Oakland was awarded \$1,342,180.

2. City of Santa Ana

Contact Name: Raul Godinez
Contact Title: Former City Manager
Telephone Number: 714-473-5254
Email Address: RaulGodinez@yahoo.com

Project History: TPA has provided state legislative and funding advocacy services to the City of Santa Ana since 1999. Throughout our tenure, TPA has shepherded several legislative successes and secured **over \$79 million** in funding on behalf of the City, including the following examples:

- **Advanced Water Meter Infrastructure**

TPA worked with the City of Santa Ana to secure a direct funding allocation in the FY 2018-19 State Budget in the amount of \$4 million to upgrade water infrastructure within the City. TPA worked with the City's legislative delegation, staff from the Assembly and Senate Budget Committees, and the Department of Finance to ensure funding was included in the State Budget for the City of Santa Ana to install advanced water metering infrastructure in the City. This funding will allow the City's water customers to have real-time access to their water usage, which will help facilitate water conservation and reduce customers' utility bills.

- **Redevelopment Agency Dissolution**

TPA worked closely with the City of Santa Ana, the City's legal team, the City's legislative representatives and the Department of Finance to reduce the amount of funding that the State demanded of Santa Ana due to the dissolution of the City's redevelopment agency. TPA helped facilitate meetings with the Administration, Department of Finance, and interested legislators to discuss the City's position regarding what items should be classified as enforceable obligations. TPA also worked with Sacramento-based affordable housing organizations, which were directly impacted by the proposed dissolution actions, to demonstrate broad community support for the City's position. Through this team effort, the State reduced the City's housing-related dissolution liability by \$22.1 million.

LITIGATION

TPA does not have any outstanding litigation in which we are the named party for a related study or audit.

APPROACH TO THE SCOPE OF WORK

TPA will utilize the following strategic and comprehensive approach to provide Government Relations and Lobbying services to the City as outlined in the Scope of Work on pages 2 and 3 of the RFP:

- **Conduct Detailed Orientation:** TPA utilizes a comprehensive onboarding process that includes extensive meetings with various relevant members of City leadership and key City departments to help develop a strategic plan that is carefully tailored to satisfy the needs of the City, as well as designed for maximum success in the current political climate and funding environment.
- **Develop Legislative Strategy:** Utilizing the information gathered during the onboarding process, TPA will coordinate with the City to develop an official legislative platform and strategy that represents the City's priorities in Sacramento, Washington, DC, and locally (*RFP Scope of Work, A-i, page 2*). This blueprint will be shared with key stakeholders in the State Legislature and Governor's Administration as well as Congress and the Trump Administration. TPA will work with the City to update this strategy each year and develop a plan for staying active when the Legislature is not in session (*RFP Scope of Work, A-ii and A-iii, page 2*).
- **Implement the Legislative Strategy:** TPA will advocate for the City's legislative agenda utilizing the following methods (*RFP Scope of Work, C-iv, page 3*):
 - **Build and Strengthen Relevant Relationships:** TPA has cultivated a network of valuable relationships that will be leveraged to promote the City's legislative agenda. TPA will assist the City in the development of relationships with key legislators, regulatory agencies, state agencies, local governments, and community organizations (*RFP Scope of Work, D-i, page 3*). TPA will work to build and strengthen these relationships to support mutual goals as identified (*RFP Scope of Work, D-iii, page 3*).
 - **Leverage Relationships for Strategic Advocacy Plan:** TPA will work to achieve the City's goals on legislation, issues, or rules by lobbying members within our legislative network and government officials (*RFP Scope of Work, C-ii, page 3*). TPA will engage various techniques to leverage our network of key relationships and maintain a strong presence in government as the 'eyes and ears' on behalf of the City (*RFP Scope of Work, B-iii, C-i, C-vii, and D-ii, page 3*):
 - Schedule meetings for the City to discuss relevant legislation
 - Prepare all briefing materials and talking points for the City
 - Brief legislative offices and stakeholders on the City's legislative agenda
 - Follow-up on meetings to ensure commitments and deliverables are being met
 - Track priorities and meetings of strategy with legislative partners
 - Serve as the day-to-day contact for legislators and other lobbyists on behalf of the City

- **Coordinate Advocacy Trips:** TPA will work with the City to coordinate advocacy trips to Sacramento and Washington, DC to meet face-to-face with agency and department leaders, the City's legislative delegation, and legislators that serve on committees relevant to the City's agenda (*RFP Scope of Work, A-iv and D-iv, page 2 and 3*). Furthermore, whenever possible, TPA will also schedule site visits by legislators to the City.
- **Track Legislation:** TPA will identify, analyze, and monitor all bill introductions and amendments relevant to the City's legislative platform and assess their potential impact on the City (*RFP Scope of Work, B-i, page 2*).
- **Craft Testimony and Position Letters:** TPA will prepare and submit written and verbal testimony regarding legislation relevant to the City (*RFP Scope of Work, C-v, page 3*). TPA will also attend and participate in interim hearings and meetings regarding issues important to Charter cities (*RFP Scope of Work, C-vi, page 3*). TPA will also draft and deliver position letters to legislators and key officials on specific bill language.
- **Draft Bill Language:** TPA will draft language and amendments for relevant legislation, as required to protect and promote the City's agenda (*RFP Scope of Work, B-iv, page 3*).
- **Develop Funding Strategy:** Utilizing the information gathered during the onboarding process, TPA will coordinate with the City to develop a proactive and comprehensive strategic funding plan that serves the needs of the City's priorities. *The plan will do more than simply identify City projects*; it will outline and prioritize multiple funding options for each project and develop a specific plan of work tailored for each project. It will also identify key "strings attached" to help assess the cost/benefit ratio for each funding opportunity.
- **Implement the Funding Strategy:** TPA will work to implement the City's strategic funding plan utilizing the following methods (*RFP Scope of Work, C-iii, page 3*):
 - **Identify, Research, and Monitor Grant Funding Opportunities:** TPA will utilize list-serve subscription programs, funding workshops, agency canvassing, and other networking tactics to ensure every potential opportunity is identified and reviewed for relevance with the City's projects. TPA will then share these opportunities with the City for further assessment and determination if a grant application is warranted. The City will also receive a grant matrix of funding programs that is updated regularly as new opportunities arise.
 - **Establishment of Clear Accountabilities:** TPA will coordinate with the City to ensure the assignment of responsibilities and tasks are made clear so that confusion and inefficiency are avoided and the City is burdened as little as possible while TPA pursues a grant opportunity.

- **Grant Application Development and Submittal:** At the request of the City TPA will assist with developing, drafting, submitting, and following up on City grant applications. TPA will also leverage relationships with relevant officials and program officers in various state and federal funding agencies to ensure that City grant applications are aligned with the goals of the specific grant program and that the applications are well-crafted and well-positioned for funding. TPA will also provide strategic assistance, such as letters of support from key stakeholders and other materials, to make the application as compelling and competitive as possible. TPA will ensure that applications are submitted prior to the deadline and obtain a receipt of submission.
- **Post-Grant Submittal Advocacy:** TPA will frequently contact legislators and agency officials to follow up on the status of a grant application and promote its need and urgency. This will include drafting letters of support after grant submissions and distributing them to legislators for their consideration. In addition, TPA will work with legislators to reach out to individual granting agencies to provide background on City's projects and convey their support for those projects.
- **Post-Award Grant Administration and Compliance:** TPA will also assist, as needed, with post-award administration and compliance for all grant applications submitted by TPA on behalf of the City. This assistance will include interacting with granting agencies on behalf of the City, providing support for the drafting and submission of required reports, evaluations, and other tasks related to the successful monitoring of and compliance with the program requirements.
- **Comprehensive Follow-Up on Unsuccessful Applications:** Despite all best efforts, some grant applications are not selected for funding. In those instances where grant applications are unsuccessful, TPA will work with the relevant state and federal funding agencies to set up in-person or telephone debriefing sessions to discuss the grant applications and how to best revise the grant applications for the next funding round to ensure success.
- **Provide Progress Reports:** TPA will confer regularly with the City on our activities and send updates on pending issues as they arise. TPA will provide monthly written electronic reports on the status of all legislative activity, such as bill language, amendments, and committee analyses. In addition to written reports, TPA will always be available to the City for conference calls, in-person briefings, and meetings.

At minimum, TPA will provide presentations to the City Council at the beginning and end of session (*RFP Scope of Work, B-ii, page 3*). The presentation at the end of session will include a verbal and written Annual Report outlining all of the work that has been done on the state, federal, and local level (*RFP Scope of Work, B-ii, page 3*).

- **Prepare and File Lobbying Disclosure Reports:** TPA will prepare and file, on behalf of the City, all applicable state and federal lobbying disclosure reports (*RFP Scope of Work, B-v, page 3*).



COST PROPOSAL

DESCRIPTION OF SERVICES	FEE
State, Federal, and Local Government Relations and Lobbying Services	\$8,000 Per Month*
• Conduct Detailed Orientation	Included
• Develop Legislative Strategy	Included
• Implement the Legislative Strategy	Included
• Build and Strengthen Relevant Relationships	Included
• Leverage Relationships for Strategic Advocacy Plan	Included
• Coordinate Advocacy Trips	Included
• Track Legislation	Included
• Craft Testimony and Position Letters	Included
• Draft Bill Language	Included
• Develop Funding Strategy	Included
• Implement the Funding Strategy	Included
• Identify, Research, and Monitor Grant Funding Opportunities	Included
• Establishment of Clear Accountabilities	Included
• Grant Application Development and Submittal	Included
• Post-Grant Submittal Advocacy	Included
• Post-Award Grant Administration and Compliance	Included
• Comprehensive Follow-Up on Unsuccessful Applications	Included
• Provide Progress Reports	Included
• Prepare and File Lobbying Disclosure Reports	Included
*The monthly fee includes all reasonable business and travel expenses	





March 6, 2020

Office of the City Clerk
City of Compton
205 South Willowbrook Avenue
Compton CA 90220
Attention: RFP: GOVERNMENTAL RELATIONS AND LOBBYING SERVICES

What a remarkable year it has been for the City of Compton. Now, we are thrilled to have the chance to be a part of your story and partner with you in your Governmental Relations and Lobbying Services RFP.

Our attached proposal shares all the details, but if you need any additional information as you consider your options, please let us know. I would also be happy to connect you with a few of our clients, including the ones referenced in our proposal if you would like another perspective.

We are excited about the possible partnership with the City of Compton. We look forward to the opportunity to work as your partner and achieve success together.

Thank you for your time and consideration.

Respectfully,

A handwritten signature in black ink, appearing to read 'Tony Lee'.

Tony Lee
Managing Partner | LM5 Group

Moses Mercado
Principal | Ogilvy Government Relations



ACCESS. INTEL. ACTION.

**City of Compton
Governmental Relations and Lobbying Services**

Presented by:

Tony Lee
Managing Partner | LM5 Group
130 East Bonita Avenue
La Sierra, CA 91024
(323) 219-1319
tony.lee@lm5group.com

TABLE OF CONTENTS

I.	Company/Firm Information.....	1
a.	About LM5 Group.....	1
b.	About Ogilvy Government Relations.....	1
II.	Qualifications and References.....	2
a.	Qualifying Experience.....	2
i.	Carl Gist.....	2
ii.	Moses Mercado.....	2
b.	Business References.....	3
III.	Conflict of Interest.....	3
IV.	Governmental Relations and Lobbying Services Proposal.....	3
a.	Collaborative Process.....	4
b.	Political Engagement.....	4
c.	Discretion.....	4
d.	Actionable Items And Deliverables.....	4
e.	Strategy.....	4
f.	Tracking.....	5
g.	Advocacy.....	5
h.	Relationship Building.....	5
i.	Reporting.....	6
V.	Our Relationships.....	6
VI.	Line Item Budget.....	7
VII.	Sample Client Monthly Reports	
a.	Sample 1.....	8
b.	Sample 2.....	8
VIII.	Resumes	
a.	Carl Gist.....	9
b.	Moses Mercado Resume.....	9
IX.	Cost File.....	10

COMPANY/FIRM INFORMATION

About the LM5 Group

LM5 Group takes on a proactive approach to government relations and public affairs solutions for clients. We look for ways our clients can be part of the conversation and development of policies. We feel strongly that clients should be strategically positioned to influence the decision-making rather than reacting once decisions have been made. With our team of experts in the areas of government relations, public policy, strategic communications and lobbying, we can successfully advocate and help influence for clients by identifying and leveraging positioning opportunities that help positively impact public opinion. The LM5 Group combines comprehensive knowledge on government relations, strategic positioning, and communications to provide a full spectrum public policy firm that promotes and protects our client interests. We service public corporations, private companies, and government entities on the federal, state, and local level. The LM5 Group's team of experts has positioned the firm to be a public policy and lobbying leader serving clients who are key players in their respective industries.

The LM5 Group is a CALIFORNIA LLC

130 East Bonita Avenue
La Sierra, CA 91024

About Ogilvy Government Relations

OGR represents leading corporations and institutions with legislative and regulatory concerns. We have expertise in the full range of policy issues debated in Washington, including energy, healthcare, transportation, financial services, technology, defense and tax policy. OGR represents dozens of large corporations and major trade associations with broad agendas. We also assist smaller companies and non-profits with very specific and target objectives. We have a proven track record of success affecting the decisions made by federal legislators and regulatory agencies. We represent domestic and foreign entities involved in CFIUS transactions and related proceedings and we often work with law firms representing our clients in litigation support. We work closely with media and public relations firms doing grassroots work, coalition building, crisis response and reputation management.

1111 19th Street
Suite 1100
Washington, DC 20036

QUALIFICATIONS/REFERENCES

Qualifying Experience

Carl Gist | LM5 Group | Key Principal

For eight years, Carl worked in public policy serving as a legislative staffer in the House of Representatives and Government Relations Specialist in the private sector. In both roles, he handled a portfolio of issues that included: Education, Health Care, Financial Services, Intellectual Property, Cannabis, Defense, Energy and Environment. Carl also established longtime working relationships with Committee Staff Directors, leadership and floor staff, and Members of both parties. Carl is a native of North Carolina and has spent the last several years living with his wife in West Hollywood, and working with networks and studios to improve diversity in film and television.

Moses Mercado | Ogilvy Government Relations | Key Principal

Moses C. Mercado has more than 27 years of experience at the highest levels of Congress, national politics and corporate lobbying. He has established an expertise in the development of public policy and managing effective public affairs campaigns. Mercado is a premier political organizer who has designed and executed winning strategic plans for leading public officials, including President Barack Obama, Secretary John Kerry, Democratic National Committee Chairman Governor Howard Dean, General Wesley Clark, and House Democratic Leader Dick Gephardt (D-MO). At Ogilvy Government Relations, Mercado advises Fortune 100 companies, financial institutions and national trade associations on successfully navigating legislative and regulatory challenges. In particular, Mercado develops comprehensive strategic plans to stabilize crises through the coordination of legislative advocacy, coalition building, paid media, grass-roots organizing and media outreach. Moses has been recognized by *Business Week* and *The Hill* as a top Washington lobbyist and as a Washington "Power Player" by *Latino Magazine*.

A native of Texas, Mercado is a graduate of the University of Texas and received a law degree from South Texas College of Law in Houston. He is a member of the Texas bar, the American Bar Association, was an at-large member of the Democratic National Committee in 2012, and served on the Board of the Congressional Hispanic Caucus Institute from 2008-2015.

Business References

The LM5 Group and Ogilvy Government Relations has represented the interests of many clients. We give personalized service to each client as if they are our only client. Listed below are quality referrals that can attest to our professionalism, bipartisan connectedness, and relationships with State and federal legislators.

Dell

Mr. Cris Turner

Vice President and Head of Office, Americas Government Affairs

Phone: 703.216.4857

Email: Cris_Turner@dell.com

Nike

Mr. Jesse McCollum

Senior Director, Government and Public Affairs

507 2nd Street, NE, Washington, DC 20002

Phone: 202.543.9375

Email: Jesse.mccollum@nike.com

CONFLICT OF INTEREST

The LM5 Group certifies that neither not any member of an employee's immediate family has a material personal or financial relationship with the City of Compton. The LM5 Group further certifies that no other relationship, bias or ethical conflict exists which will prevent us from submitting our proposal in accordance with procedure of the City of Compton.

GOVERNMENTAL RELATIONS & LOBBYING SERVICES PROPOSAL

One of the most important strategies for success in governmental affairs is to identify emerging trends and synchronize with them. Each legislative cycle is different. The policy topics of emphasis, prevailing mindsets, and budget constraints evolve continuously. The latest status of that evolution is largely a reflection of a prior trajectory coupled with current events. In order to understand "what's next" it is necessary to understand what happened in the past. It is helpful to have an "insider's perspective". It also requires a careful ear tuned to the chatter permeating the legislators. It also requires a precise and comprehensive understanding of the client, its history, and the history of the specific legislative request. This must then be filtered through an accurate perspective on how trends have historically evolved among lawmakers faced with similar circumstances.. We gather information and we apply our experience to a careful analysis of what is likely in the future. Most importantly, we then structure our clients' strategies to be consistent with the theme of those trends so that we harness the momentum to support our client's desired outcomes. We build our ability to spot trends into our strategies for advocacy on behalf of our clients. We synchronize our clients' interests and requests with those trends. The LM5 Group and Ogilvy Government Relations has worked with business and organizations at varying levels of business

maturity. We believe that the City of Compton has made the right decision to engage in governmental advocacy and lobbying services early in the process. As a fast growing organization, the city will need a firm that can keep up and engage key legislators immediately.

Collaborative Process

We are committed to the core value that all of our clients have access to our entire lobbying team. We work in a collaborative fashion where all of our resources are called upon as required to serve the needs of our clients. We don't have junior associates handling our clients' business. Our lobbyists offer high-level strategic thinking with an understanding that effective representation in Washington requires "boots on the ground." We approach our work with the discipline of a political campaign, bringing the immediate objectives in alignment with broader defined outreach initiatives.

Political Engagement

All of our lobbyists are engaged in the business of politics. We are involved with national campaign organizations such as the DNC, RNC, DSCC, NRSC, DCCC and NRCC, as well as with Congressional member organizations and caucuses. We provide senior level counsel to members of Congress and candidates for public office and we develop political outreach strategies for our clients, including PAC management and guidance on the allocation of political resources.

Discretion

We recognize that effective representation for many of our clients requires the ability to maintain strict confidentiality and discretion. And we realize that as agents to our clients, our activities and can reflect on their reputation and brand. As such, our lobbyists are fastidious in their adherence to all disclosure and reporting requirements related to lobbying and campaign contributions and to make sure that our clients are properly advised on current laws and regulations.

Actionable Items And Deliverables

The LM5 Group and Ogilvy Government Relations proposes the following actionable items and deliverables:

Strategy

- Assist the City of Compton in the development and implementation of its legislative agenda, key proposals and policy positions in partnership with the Federal, State, Local legislative network,
- Propose an annual strategic advocacy and political engagement plan designed to achieve legislative goals and support City objectives

- Develop a plan for off session activities and coordinate with the designated City staff.
- Schedule meetings with legislators for City Elected Officials.

Tracking

- Identify, track and report on Federal, State and Local legislation and legislative proposals that may have an impact on the City. For example:
 - Arts/Culture, and entertainment
 - Aviation
 - Environment, energy, natural resources
 - Finance administration, revenue sources, taxation reform & revenue needs
 - Housing, community, and economic development
 - Infrastructure, transit, and mobility
 - Land Use, zoning
 - National Pollutant Discharge Elimination System (NPDES)
 - Clean Water Act
 - Public contracting/personnel matters/prevaling wages
 - Public safety/emergency management and operations
 - Public Utilities/franchises
 - Recreation

Advocacy

- Support the City with a strong presence in government as the 'eyes and ears' of issues related to Charter Cities and serving as day-to- day contact for legislators and other lobbyists on behalf of the City
- Work to achieve City goals on legislation, issues or rules by lobbying members of the legislative network and government officials
- Identify and prepare Grant applications for various types of funding
- Lobby for the City's position on legislation and regulatory matters of interest
- Track and attend committee and rulemaking hearings, coordinate and as requested assist in the preparation of testimony, submissions, and in-person testimony
- Attend and participate in interim hearings and meetings regarding issues important to Charter cities
- Engage key officials (executive, legislative and local government) and stakeholders to support the City's objectives to secure permits, grants, incentives, and favorable laws and regulations

Relationship Building

- Assist in the development of relationships with key legislators, regulatory agencies, state agencies, local governments and community organizations, consistent with the annual strategic advocacy and political engagement plan

- Assist with communications and messaging
- Develop strong connections with other agencies and state membership organizations to support mutual goals as identified
- Coordinate meetings with appropriate legislators and agency department leaders to provide the City the opportunity to meet face-to-face with key decision-makers on pertinent City issues.

Reporting

- Submit updates on pending issues as they arise
- Submit monthly written status report during all Legislative Sessions
- Provide two (2) City Council Meeting presentations at the beginning and end of session
- Deliver an Annual Report final written report and in-person presentation at the end of Legislative Session for the Federal, State, and Local legislative network
- Track priorities and meetings of strategy with legislative partners
- Draft legislation and amendments
- Organize state lobby registration, compliance and reporting.

OUR RELATIONSHIPS

LM5 Success and Effectiveness

The LM5 Group and Ogilvy Government Relations has demonstrated key personnel within the various departments. These contacts have assisted us in being widely successful. Departments include:

- | | |
|---|---|
| • Budget Office | • Office of Legislation and Congressional Affairs |
| • Office of Civil Rights | • California Senate |
| • Office of the General Counsel | • California Assembly |
| • Office of Intergovernmental and Interagency Affairs | • Department of Resources Recycling and Recovery |
| • Air Resources Board, Board of Equalization | • Department of Toxic Substances Control |
| • Building Standards Commission | • Department of Transportation, Department of Water Resources |
| • Bureau of Automotive Repair | • Division of Workers Compensation |
| • Bureau of Security and Investigative Services | • Employment Development Department |
| • Bureau of State Audits | • Fair Political Practices Commission |
| • CA Alternative Energy and Advanced Transportation Financing Authority | • Franchise Tax Board |
| • CA Debt Limit Allocation Committee | • Occupational Safety and Health Standards Board |
| • CA Emergency Management Agency | |

- CA Film Commission, CA Gambling Control Commission
- CA Highway Patrol, CA Tax Credit Allocation Committee
- Contractors State License Board, Department of Corporations
- Department of Fair Employment and Housing
- Department of Food and Agriculture
- Department of Housing and Community Development
- Department of Industrial Relations, Department of Insurance
- Department of Justice, Department of Public Health
- Occupational Safety and Health (Cal-OSHA) Division
- Office of Administrative Law
- Office of Environmental Health Hazard Assessment
- Office of Real Estate Appraisers
- Public Employees Retirement System
- Public Utilities Commission, Secretary of State
- State Personnel Board
- State Treasurer
- Water Resources Control Board

LINE ITEM BUDGET

The LM5 Group and Ogilvy Government Relations operates on an annual retainer. Our typical minimum retainer is \$7,833 month, or \$94,000/year. We bill our clients monthly or quarterly in advance, based on their preference. This is highly intentional. It helps ensure that every client receives the same level of service.

City of Compton. Government Relations and Lobbying Services

		Expenditures
1000 - Consultants/Lobbyists		
Lobbyists (\$100 per hour)	\$	52,200.00
Consultants (\$100 per hour)	\$	20,000.00
2000 - Equipment		
Technology Related	\$	-
3000 - In State Travel		
Airfare	\$	3,000.00
Lodging	\$	2,000.00
Per Diem	\$	2,400.00
4000 - Out of State Travel		

	Airfare	\$	5,000.00
	Lodging	\$	2,000.00
	Per Diem	\$	2,400.00
6000 - Administrative			
	Miscellaneous	\$	5,000.00
Total		\$	94,000.00

Ogilvy Government Relations

Monthly Activity Report

TO: [REDACTED]

FROM: Tim McGivern, Ogilvy Government Relations

RE: Government Relations Services

DATE: January 10, 2020

Monthly report for December

- On December 3rd, Tony Bullock and I attended the [REDACTED] Monthly Consultants Meeting.
- On December 4th, I sent [REDACTED] US Trade Ambassador [REDACTED] Statement on the US-Japan Digital Trade Agreement.
- On December 9th, I emailed [REDACTED] to let them know that one of our Democrat partners at Ogilvy had learned that Speaker Pelosi had scheduled a briefing for that day on USMCA with the Democratic Task Force handling the trade agreement and that she had plans to brief the full conference the following day.
- On December 12th, I requested from [REDACTED] any and all email versions handouts on HR [REDACTED]. I sent the same to the partners at Ogilvy and briefed them at the partners meeting about [REDACTED] opposition to the legislation.
- On December 13th, I sent [REDACTED] the USMCA implementation language I had received from [REDACTED], [REDACTED] the US Trade Representatives Office. The email also included the actual text of the trade agreement, the protocol for the agreement as well as the most up to date fact sheets concerning the agreement.

[REDACTED] Meetings

- On December 11th Amy Andryszak, of Ogilvy, met with [REDACTED] Legislative Assistant [REDACTED] re: [REDACTED]. He was unfamiliar with the issue. His only question was whether [REDACTED] had a real champion in the House on this issue. [REDACTED]

Ogilvy Government Relations

Monthly Activity Report

TO: [REDACTED]

FROM: Tim McGivern, Ogilvy Government Relations

RE: Government Relations Services

DATE: December 10, 2019

Monthly report for November

- On November 4th, I advised [REDACTED] that the Senate Commerce Committee has scheduled a Privacy hearing for December 4th and reminded [REDACTED] that Todd Novascone was Senator Jerry Moran's former COS and that if [REDACTED] has any questions raised in the hearing to let us know and we would try and get those raised in the hearing.
- On November 7th, I received a request from [REDACTED] to schedule a meeting with Congressman [REDACTED] office regarding the [REDACTED] issue. I contacted [REDACTED] in [REDACTED] office to schedule a meeting. On November 8th, I spoke to [REDACTED] about Congressman [REDACTED] position on the issue. I told [REDACTED] what I had learned from [REDACTED]. I was advised by [REDACTED] that although [REDACTED] was a champion of the [REDACTED] issue a few years back, he may be less enthusiastic this time around because of how the legislative director in the office feels about the issue. I was told that the L.D. in the office, [REDACTED], has serious [REDACTED] concerns regarding putting [REDACTED]
[REDACTED]
- On November 7th, I let [REDACTED] know that [REDACTED] would be departing for the private sector and that [REDACTED] would soon be named as the new COS. I have known [REDACTED] for many years so I am pleased that he will be taking over as the new Chief of Staff.
- On November 17th, I received and carefully reviewed the email sent to consultants from [REDACTED] regarding a statement sent out from [REDACTED] Chairman and CEO [REDACTED] in response to an article that appeared in the New York Times. I sent the email to all of the partners at Ogilvy and asked them to read it as well.

- On November 18th, I sent to [REDACTED] a list of bills that were scheduled for markup in the House Transportation and Infrastructure Committee in the event [REDACTED] were to have an interest in one or more of them.
- On November 20th, I reviewed the Op-Ed written by [REDACTED] Chairman and CEO [REDACTED] in the Wall Street Journal. The Op-Ed was written to correct the record on the New York Times piece that was [REDACTED]. I sent the Op-Ed around to the partners at Ogilvy with a request that they carefully read and let me know if any Hill staff raises the issue with them.
- On November 20th, I spoke with [REDACTED] about a House Bill dealing with hours of service issues that has been introduced that [REDACTED] opposes.

[REDACTED]

[REDACTED]



Carl Gist

ENTERTAINMENT AND POLITICAL CONSULTANT

PROFESSIONAL BACKGROUND

I utilize my background in public policy, project management, business development and program development to provide clients with transformative solutions to issues caused by government policy, lack of employee diversity, and insufficient access to industry game changers/influencers.

CONTACT DETAILS

Mobile Phone:

PERSONAL SKILLS

- Adaptive thinker in time sensitive situations
- Team building skills with an emphasis on conflict resolution
- Cultural awareness and sensitivity
- Strategy planning and execution
- Relationship building expert

WORK EXPERIENCE

Partner

LM5 Group LLC | August 2018-present

My role includes partnering in startup operations, as well as cultivating and negotiating strategic partnerships. For clients, I translate legislative and regulatory policy into business impact and provide counsel on the enterprise effect of political activity at the local, state and federal levels. I also support and manage contact with key lawmakers, regulators and local community principals.

Program Development Consultant - Director of Entertainment Initiatives

Los Angeles Urban League | July 2018-Present

I work with entertainment executives, union leaders, and leaders of pro-social orgs in creating a workforce development program that provides training and career pathways into production jobs for film, television and live events. Our target constituency includes people from underserved communities, foster youth who have aged out of the system and the formerly incarcerated (for nonviolent offenses).

Principal - Content Acquisition

Reel Image Global Media LLC | June 2018-present

I oversee the daily operations of the company. My role also includes collaborating with the leadership team to develop and execute policies, which promote the company's mission of improving the portrayal of African Americans in the media through the domestic distribution of African produced content. When acquiring content, I manage the relationships with African-based partners and producers.

Executive Director

Reel Image Inc | July 2013-2018

Created workforce development programs, which provided pathways into existing diversity writers programs at networks and studios. My duties also included marketing, fundraising, community relations, communications, and managing board governance.

Enterprise Account Manager

Bloomberg LP | Feb 2011-July 2013

Identified new market segments and significantly expanded the existing customer base within the energy government relations community. I also managed client relationships and utilized my public speaking proficiency to conduct presentations for C-Suite Executives. My role also required the tracking and translation of regulatory and legislative policies impacting energy companies.

Vice President of Congressional Relations

TCH Group LLC | Dec 2007-Feb 2011

Tracked and analyzed policy issues in intellectual property, energy, agriculture, health care, education, financial services, environment, technology and foreign relations. I also coordinated the crafting and drafting of documents in support of stakeholder engagement initiatives.

Legislative Aid

Office Of Congressman John Barrow (D-GA) | Jan 2005- Dec 2007

In this role, I researched and analyzed legislative policies in the following issue areas: Health Care, Education, Transportation, Environment, Energy, Agriculture, Science, Tech, Intellectual Property, and Small Business. I also handled community relations, by serving as the point of contact for pro-social organizations and district principles. Drafting legislative text, amendments, and congressional correspondences about the aforementioned issue areas also fell under my purview.

ACADEMIC PROFILE

North Carolina Agriculture and Technical University

BS Electrical Engineering

WORK REFERENCES

Available upon request

Moses C. Mercado

Principal, Ogilvy Government Relations



Moses C. Mercado has more than 27 years of experience at the highest levels of Congress, national politics and corporate lobbying. He has established an expertise in the development of public policy and managing effective public affairs campaigns. Mercado is a premier political organizer who has designed and executed winning strategic plans for leading public officials, including President Barack Obama, Secretary John Kerry, Democratic National Committee Chairman Governor Howard Dean, General Wesley Clark, and House Democratic Leader Dick Gephardt (D-MO).

At Ogilvy Government Relations, Mercado advises Fortune 100 companies, financial institutions and national trade associations on successfully navigating legislative and regulatory challenges. In particular, Mercado develops comprehensive strategic plans to stabilize crises through the coordination of legislative advocacy, coalition building, paid media, grassroots organizing and media outreach. Mercado has been recognized by *Business Week* and *The Hill* as a top Washington lobbyist and as a Washington "Power Player" by *Latino Magazine*.

Mercado's political and public policy experience includes high-ranking jobs in the US House Democratic Leader's office and on the Democratic National Committee (DNC). As the deputy chief of staff and senior policy adviser to Democratic Leader Gephardt, Mercado managed day-to-day operations of the leader's office and served as liaison to members of the Democratic Caucus. As the DNC's deputy executive director of intergovernmental affairs, Mercado was responsible for outreach and communications to members of congress, governors, mayors and local elected officials. He served as a super delegate for then Senator Obama at the 2008 Democratic National Convention and most recently was appointed as a member of the Credentials Committee at the 2016 Democratic National Convention.

A native of Texas, Mercado is a graduate of the University of Texas and received a law degree from South Texas College of Law in Houston. He is a member of the Texas bar, the American Bar Association, was an at-large member of the Democratic National Committee in 2012, and served on the Board of the Congressional Hispanic Caucus Institute from 2008-2015.



ACCESS. INTEL. ACTION.

COST FILE

**City of Compton
Government Services and Lobbying Services RFP**

Presented by:

Tony Lee
Managing Partner | LM5 Group
130 East Bonita Avenue
La Sierra, CA 91024
(323) 219-1319
tony.lee@lm5group.com



**City of Compton. Government
Relations and Lobbying Services**

Expenditures

1000 - Consultants/Lobbyists		
Lobbyists (\$100 per hour)	\$	52,200.00
Consultants (\$100 per hour)	\$	20,000.00
2000 - Equipment		
Technology Related	\$	-
3000 - In State Travel		
Airfare	\$	3,000.00
Lodging	\$	2,000.00
Per Diem	\$	2,400.00
4000 - Out of State Travel		
Airfare	\$	5,000.00
Lodging	\$	2,000.00
Per Diem	\$	2,400.00
6000 - Administrative		
Miscellaneous	\$	5,000.00
Total	\$	94,000.00

JULY 28, 2020

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: CITY ATTORNEY

**SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
ADOPTING A CODE OF CONDUCT AND CENSURE POLICY FOR CITY
COUNCILMEMBERS**

SUMMARY

Councilperson Emma Sharif has requested that a resolution be brought forth for City Council consideration adoption of which will create a “Code of Conduct and Censure Policy,” establishing standards of conduct for City Councilmembers and will determine the method of compliance and enforcement of these standards.

BACKGROUND

The efficient operation of municipal government requires that the behavior of City Councilmembers be consistent with the level of responsibilities and duties entrusted to them by the people of the City of Compton. The lack of civility amongst public officials can impede decision making, undermine employee retention and recruitment and can discourage public participation. It is essential, therefore that elected officials lead by example, conducting themselves with the highest levels of civility and decorum.¹ In “Attributes of Exceptional Councils”, the Institute for Local Government (ILG) states that in order to help promote this high level of civility, exceptional Councils are those that establish a set of behaviors ahead of time, as documented in a Code of Conduct.²

Compton Municipal Code, Section 2-1.13 provides for the rules of decorum that City Councilmembers are to comply with, but only in public meetings. Specific standards of conduct expected by the City Councilmembers have not been codified to date in the Charter, ordinances or in any policies adopted by the Council. Accordingly, staff has prepared a Code of Conduct and Censure Policy to provide enforceable guidelines that assure the public's confidence in the integrity of local government and its effective and fair operation.

The proposed Code of Conduct and Censure Policy also outlines the procedure that is to be enforced if a City Councilmember violates the City's Code of Conduct and Censure Policy. It is believed that the enforcement of the Code of Conduct is just as important as the standards expressed in the Code of Conduct.¹ Enforcement procedures serve to formally put a Councilmember on notice for conduct that is disapproved of and/or has violated City Policy.

¹ Rod Gould, Beyond Ethics: Establishing a Code of Conduct to Guide Your Council. Western City. <https://www.westerncity.com/article/beyond-ethics-establishing-code-conduct-guide-your-council> (December 1, 2019)

² Attributes of Exceptional Boards. Institutional for Local Government. https://www.ca-ilg.org/sites/main/files/file-attachments/exceptional_boards_0.pdf?1497853394 (2016)

STATEMENT OF THE ISSUE

Municipalities have a varying range of policies related to the behavior of Councilmembers and the enforcement of violations of those policies. In preparing the proposed Code of Conduct and Censure Policy, staff reviewed the policies in other cities as well as the standards of ethical conduct for local government management professions set forth by the International City/County Management Association (“ICMA”). The City’s proposed Policy is adapted from the standards set forth by other cities as well as the twelve tenets of the ICMA’s Code of Ethics.³

If adopted, City Councilmembers (referred to as “Public Officials” in the proposed Policy) would be required to conduct themselves according to the standards summarized as follows:

- A. Act in the Public Interest:** Public Officials are to assure the fair and equal treatment of all persons, claims and transactions coming before them.
- B. Comply with the Letter and Spirit of the Law and City Policy:** Public Officials are obligated to uphold the United States and California Constitutions, federal and state law, policies and ordinances of the City of Compton, in the performance of their public duties.
- C. Conduct:** Public Officials are to exercise good judgment and make conscious choices and decisions. Public Officials must not engage in any conduct involving dishonesty, fraud, deceit or commit any act that reflects adversely on the reputation and integrity of the City. Public Officials are to refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of other members of Council, boards, Committees, Commissions, staff or the public.
- D. Conduct at Public Meetings:** Public Officials are to listen courteously and attentively at all public discussions during Council meetings and avoid interrupting other speakers, including other Councilmembers.
- E. Respect for Process:** Public Officials are to perform their duties in accordance with the processes and rules of order established by the City Council.
- F. Decisions Based on Merit:** Public Officials are to base their decisions on merit and substance of the matter.
- G. Communication:** Public Officials are to refrain from receiving information outside of an open public meeting or the agenda materials.
- H. Conflict of Interest:** Public Officials are not to use their official positions to influence government decisions in which they may have a material financial interest or personal relationship.
- I. Gifts and Favors:** Public Officials are to refrain from accepting gifts, favors or promises for future benefits which may compromise or impair their independence from judgment or action.
- J. Confidential Information:** Public Officials are to maintain the confidentiality of all written and verbal information provided to them.

³ ICMA Code of Ethics with Guidelines. <https://icma.org/sites/default/files/ICMA%20Code%20of%20Ethics%20%28June%202020%29.pdf> (June, 2020)

- K. Public Resources & Advocacy:** Public Officials are not to use public resources for private gain, advantage, or for personal purposes.
- L. Substance Abuse:** While acting in their official capacity, Public Officials are not to drink alcohol to the point that it impairs their judgment, physical coordination, speech or other mental process. Public Officials are to also refrain from using any controlled substance, narcotic, amphetamine, barbiturate, prescribed or over-the-counter medication exceeding the prescribed dosage or other non-prescribed hallucinogenic substance.

The proposed Policy includes a “Statement of Commitment” which all members of Council are encouraged to sign to demonstrate their adherence to the Policy. Additionally, the proposed Policy includes a “Compliance and Enforcement Section” that states that any members of Council that violate the proposed Policy will be subject to enforcement procedures, including the censuring of a Councilmember. Censure is defined as “an official statement of reprimand, particularly one given to a person in an office of trust or confidence who has violated the obligations of that office”.⁴

The Brown Act protects a Councilmember’s public criticism of policies, procedures, programs or services of the agency or acts or omissions of the legislative body.⁵ A Councilmember cannot be reprimanded or censured for expressing his or her First Amendment rights or opinions regarding City Policy or conduct. Furthermore, the California Attorney General issued a written opinion stating that complaints against elected officials may not be discussed in closed session.⁶ Therefore, a decision to censure would take place in open session.

This Staff Report includes **two (2) OPTIONS** for City Council consideration. Both options include a Code of Conduct but **Option A and Option B** differ in that a different enforcement procedure is initiated following the presentation of a written complaint for a violation of law or the proposed Code of Conduct.

Option A follows the examples outlined by the cities of Bellflower, El Cajon and Santa Clara. Following the presentation of a written complaint by a Councilmember and preliminary investigation conducted by the City Attorney, the City Council may choose to act pursuant to a simple censure procedure.

Option B follows the examples outlined by cities of Oakland, Milpitas, Los Angeles. Following the presentation of a written complaint and preliminary investigation conducted by the City Attorney, a formal censure enforcement process would be initiated. The detailed censure process would include a public hearing and have time sensitive deadlines.

⁴ Censure. The Wolters Kluwer Bouvier Law Dictionary Desk Edition. (2012) Lexis Advance.

⁵ Gov. Code §54954.3(c)

⁶ 61 Ops.Cal.Atty.Gen. 220 (1978)

It should be noted that both Policy options include the following provisions:

- A preliminary and fact finding investigation conducted by the City Attorney.
- A written report prepared by the City Attorney on the preliminary and fact-finding investigation; however, the report will not include any recommendation to ensure professional neutrality.
- A decision to censure, which would be accomplished by the adoption of a resolution in open session, containing findings with regard to the specific charges, based on substantial evidence and approved by a two-thirds vote of the City Council.
- Notice of intent to censure and the opportunity to respond to the specific charges will be afforded to the Councilmember who is the subject of the allegation in the written complaint.
- Additional enforcement actions (i.e. removal of their membership from a board or commission, restrictions on travel, etc.).

FISCAL IMPACT

None.

RECOMMENDATION

No recommendation is offered by staff. The attached Resolution is presented for consideration and adoption pursuant to request of a City Councilmember.

Staff does request that the City Council take one of the following actions:

1. **Approve Option A or B as drafted.**
2. **Approve Option A or B with modifications.**
3. **Direct staff to return with more information.**
4. **Take no action.**

**DAMON BROWN
CITY ATTORNEY**

APPROVED FOR FORWARDING:

**CRAIG J. CORNWELL
CITY MANAGER**

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
ADOPTING A CODE OF CONDUCT AND CENSURE POLICY FOR CITY
COUNCIL MEMBERS**

WHEREAS, the Compton City Council recognizes that the efficient operation of municipal government requires that the behavior of City Council members be consistent with the level of responsibilities and duties entrusted to them by the people of the City of Compton; and

WHEREAS, specific standards of conduct expected by the City Councilmembers have not been codified to date in the Charter, ordinances or in any policies adopted by the Council; and

WHEREAS, the purpose of the Code of Conduct and Censure Policy (**Attachment “B”**) is to establish a standard of conduct for City Councilmembers and is intended to provide enforceable guidelines that assure public confidence in the integrity of local government and its effective and fair operation; and

WHEREAS, the Code of Conduct and Censure Policy includes an enforcement section that provides that any member of City Council that violates the Policy is subject to enforcement proceedings, including the censuring of a Councilmember; and

WHEREAS, the Code of Conduct and Censure Policy affords the Councilmember who is the subject of the allegation with notice of intent to censure and the opportunity to respond to the specific charges; and

WHEREAS, pursuant to the Code of Conduct and Censure Policy a decision to censure must be accomplished by the adoption of resolution in open session, containing findings with regard to the specific charges, based on substantial evidence and approved by a two-thirds vote of the City Council; and

WHEREAS, the Code of Conduct and Censure Policy includes a “Statement of Commitment”, which all members of City Council are encouraged to sign, which will demonstrate their adherence to the Code of Conduct and Censure Policy.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES
HEREBY RESOLVE AS FOLLOWS:**

Section 1. That the City Council does hereby adopt the “City of Compton Code of Conduct and Censure Policy”, attached hereto and incorporated herein as **Attachment “A.”**

Section 2. That a certified copy of this Resolution and a copy of the adopted Policy, attached as **Attachment “B”** shall be filed in the offices of the City Clerk, City Manager and City Attorney.

Section 3. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2020.

MAYOR OF THE CITY OF COMPTON

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2020.

That said Resolution was adopted by the following vote to wit:

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-
ABSTAIN: COUNCIL MEMBERS-

CITY CLERK OF THE CITY OF COMPTON

OPTION A

ATTACHMENT “A”

CITY OF COMPTON POLICY ON CODE OF CONDUCT AND CENSURE FOR CITY COUNCILMEMBERS

Section 1. PURPOSE OF POLICY.

The purpose of this Code of Conduct and Censure Policy is to set a standard of conduct for the Mayor and members of the City Council (collectively, “Public Officials”) in the City of Compton. This policy is intended to assure public confidence in the integrity of local government and its effective and fair operation. While Councilmembers voluntarily commit to abide by the ethical standards outlined in the Policy, there may be situations that require City Council to formally put a Councilmember on notice for conduct that is disapproved of and/or has violated City policy. In order to deter violations of law and serious violations of adopted City policies, the City Council may take formal action against its members for such misconduct in the form of censure.

Section 2. POLICY STATEMENT.

The citizens and businesses of Compton are entitled to have fair, ethical and accountable local government. It is imperative that the City’s Public Officials adhere to the following core principles:

- A. Public Officials comply with both the letter and spirit of the laws and policies affecting the operations of government;
- B. Public Officials be independent, impartial and fair in their judgment and actions;
- C. Public Offices be used for the public good, not for personal gain; and
- D. Public deliberations and processes be conducted openly, unless legally confidential, in an atmosphere of respect and civility.

It is the policy of the City Council that all its members shall abide by federal and state law, the City Charter, City legislation and City Council policies. Violation of such law or policy can subject the City to liability, affect the City's budget, resources, plans and timelines, injures the good name of the City and undermines the effectiveness of the City Council as a whole. Such conduct may be subject to the censuring of a Councilmember.

Censure is a formal resolution of the City Council officially reprimanding one of its members. Censure serves to formally put a censured Councilmember on notice of the Council's disapproval of conduct that has violated laws or policies, but carries no fine or suspension of the rights of the member as an elected official. Censure is

an appropriate punitive measure when the violation of law or policy is deemed by the City Council to be a serious and egregious offense.

In order to protect the overriding principle of freedom of speech, the City Council shall not impose "censure" on any of its members for the exercise of his or her First Amendment rights no matter how distasteful the expression was to the Council, officials, employees or public. However, nothing herein shall be construed to prohibit the City Council from collectively expressing their strong disapproval of such remarks.

Section 3. CODE OF CONDUCT; GENERAL POLICIES.

In order to meet the objectives of the core principles listed in Section 2 of this Policy, Public Officials shall conduct themselves in accordance with the following ethical standards and expectations of conduct:

- A. Act in the Public Interest.** Recognizing that stewardship of the public interest must be their primary concern, Public Officials will work for the common good of the people of Compton and not for any private or personal interest, and they will assure fair and equal treatment of all persons, claims and transactions coming before them.
- B. Comply with the Letter and Spirit of the Law and City Policy.** Public Officials shall comply with the United States and California Constitutions, federal and state law, Charter, policies and ordinances of the City of Compton, in the performance of their public duties.
- C. Conduct of Public Officials.** The professional and personal conduct of Public Officials while performing their duties must be above reproach and avoid even the appearance of impropriety. Public Officials are to exercise good judgment and make conscious choices and decisions. Public Officials must not engage in any conduct involving dishonesty, fraud, or deceit, or commit any act that reflects adversely on the reputation and integrity of the City. Public Officials shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of other members of Council, Boards, Committees and Commissions, the staff, or public. This includes respect for the processes established by the City and in a manner in which Public Officials treat each other, the public, and staff with respect and fairness.
- D. Conduct at Public Meetings.** Public Officials are to listen courteously and attentively at all public discussions during Council meetings and avoid interrupting other speakers, including other Councilmembers.
- E. Respect for Process.** Public Officials will perform their duties in accordance with the processes and rules of order established by the City Council governing the deliberation of public policy issues, meaningful involvement of the public and implementation of policy decisions.
- F. Decisions Based on Merit.** Public Officials shall base their decisions on the merits and substance of the matter at hand, rather than on unrelated considerations and shall exercise fairness, honesty, and independent judgment as decision makers and advisors. When making adjudicative

decisions (those decisions where the Public Official is called upon to determine and apply facts peculiar to an individual case), Public Officials shall maintain an open mind until the conclusion of the hearing on the matter and shall base their decisions on the facts presented at the hearing along with facts which may be commonly known to the public, and applicable law. Public Officials can consider the interrelatedness of decisions and the long-range consequences of present actions.

- G. Communication.** For adjudicative matters pending before the body, Officials shall refrain from receiving information outside of an open public meeting or the agenda materials, except on advice of the City Attorney. Public Officials shall publicly disclose substantive information that is relevant to a matter under consideration by the body which they may have received from sources outside of the public decision-making process, including the Official's own personal knowledge.
- H. Conflict of Interest.** In order to assure their independence and impartiality on behalf of the common good, Public Officials shall not use their official positions to influence government decisions in which they have a material financial interest or personal relationship which may give the appearance of a conflict of interest. In accordance with the law, members shall disclose investments, interests in real property, sources of income, and gifts; and they shall abstain from participating in deliberations and decision-making where conflicts may exist.
- I. Gifts and Favors.** Public Officials are to refrain from accepting gifts or favors or promises for future benefits which might compromise or tend to impair independence of judgment or action.
- J. Confidential Information.** Public Officials must maintain the confidentiality of all written materials and verbal information provided to Public Officials which is confidential or privileged. Public Officials shall neither disclose nor use confidential information, without proper legal authorization, to further a personal interest or interest for a private party.
- K. Use of Public Resources and Advocacy.** Public Officials shall not use public resources which are not available to the public in general (e.g., City staff time, equipment, supplies or facilities) for private gain, political advantage, or for personal purposes not otherwise authorized by law. Further, in keeping with their role as stewards of the public interest, Public Officials shall not appear or advocate on behalf of private interest or third parties before City. All written correspondence expressing or presenting an individual opinion and position shall be written on personal stationery and not on City stationery.
- L. Positive Work Place Environment.** Public Officials shall support a positive and constructive work environment for City employees and for the citizens and businesses interacting with the City. Public Officials shall recognize their special role in dealing with City employees to in no way create the perception of inappropriate direction to employees and shall treat City employees in a respectful manner.
- M. Substance Abuse.** While acting in their official capacities, Public Officials shall refrain from imbibing alcohol to the point that it impairs their judgment, physical coordination, speech or mental process. At all times,

Public Officials will refrain from the use of a controlled substance, narcotic, amphetamine, barbiturate, prescribed or over-the-counter medication exceeding the prescribed dosage, or other non-prescribed hallucinogenic substance. Public Officials who have substance abuse problems are encouraged to make every effort to overcome such problems and to utilize the services of the Employee Assistance Program (EAP). Using the EAP is voluntary and confidential.

Section 4. IMPLEMENTATION.

The City's Code of Conduct and Censure Policy expresses standards of ethical conduct expected for Public Officials. The Code of Conduct is intended to be self-enforcing and is most effective when Public Officials are thoroughly familiar with it and embrace its provisions.

All Public Officials encouraged to sign a "Statement of Commitment" affirming they have read and understood the City of Compton's Code of Conduct and Censure Policy. The Code of Conduct and Censure Policy shall be reviewed and updated as necessary.

Section 5. COMPLIANCE AND ENFORCEMENT.

- A. Initiation of Enforcement Proceedings.** The following procedure shall be used to enforce a violation of law or the City's Code of Conduct and Censure Policy:
1. Initiated by Member of the City Council. Only a member of the City Council may initiate the proceedings to enforce a violation of this Policy.
 2. Written Complaint. Proceedings shall be commenced by the presentation of a written complaint to the City Attorney, with a copy delivered concurrently to the Councilmember who is the subject of the allegation in the written complaint. The written complaint shall contain, at a minimum, the designation of the specific law, conduct or policy, which a Councilmember is claimed to have violated. The statement shall include, if available, the date, place and time the violation occurred.
- B. Preliminary Investigation.** Upon receiving a written complaint, the City Attorney shall conduct a fact-finding preliminary investigation into the complaint. Following a preliminary investigation into the complaint, the City Attorney shall place the matter as an item for consideration and action on a future City Council agenda with a written report on the fact-finding investigation within thirty (30) days of receipt of the written complaint. The City Attorney may request additional time from the City Council if needed. The written report

prepared by the City Attorney shall not include any recommendation to ensure professional neutrality and to be free from any actions that may give rise to a conflict or compromised position. The City Attorney shall give a copy of the written report and notice of the agenda item to the Councilmember, who is the subject of the allegation in the written complaint at least seven (7) days prior to the City Council meeting. The City Councilmember who is the subject of the allegation in the written complaint may submit a written response to the City Clerk to be timely placed on the City Council agenda on the date for which the written complaint is to be considered for action by City Council.

C. City Council Action. City Council may take the following action, by majority vote during the City Council meeting:

1. Dismiss the written complaint.
2. Take action as identified in **Section 5D** of this Policy.

The Councilmember, subject to the allegation, shall not participate in the vote by City Council.

D. Enforcement Options. In addition to any other remedy provided by applicable law, the City Council may take the following action:

1. **Censure.**

- a. Definition. Censure is a formal statement of the City Council officially reprimanding one of its members. It is a punitive action, which serves as a penalty imposed for wrongdoing, but it carries no fine or suspension of the rights of the member as an elected official. A City Council decision to censure requires the adoption of a Resolution making findings with regard to the specific charges, based on substantial evidence, and approved by a two-thirds vote of the City Council.
- b. Issuance. Censure is to be issued for cases in which the City Council determines that the violation of law or policy is a serious offense. To protect the overriding right to freedom of speech, the City Council cannot impose censure on any of its members for the exercise of his or her First Amendment rights, no matter how distasteful the expression was to the City Council and the City. However, nothing can be construed to prohibit the City Council from collectively condemning and expressing their strong disapproval of such remarks.

- c. Procedure. Following an affirmative vote of the majority of City Council pursuant to **Section 5C** of this Policy, a Resolution will be brought forward at the next scheduled City Council meeting. The Councilmember that submitted the written complaint seeking the initiation of enforcement proceedings for a violation of law or the City's Code of Conduct and Censure Policy is responsible for timely preparing and submitting to the City Clerk a censure Resolution and report supporting the enforcement action. The proposed Resolution and report are to be submitted in time for publication with the agenda packet for the City Council meeting for which the matter will be heard. At the City Council meeting, the Councilmember who is the subject of the allegation shall have an opportunity to respond to the written complaint and the City Attorney's report. The Councilmember, subject to the allegation, shall not participate in the City Council's deliberation or in any vote by the City Council on proposed censure.
- d. Additional Enforcement Options. If the City Council censures one of its members it can also take the following actions:
 - i. Remove the Council Member from a City board or commission;
 - ii. Request for an apology to City Council, the complainant, or both;
 - iii. Restrictions on City-related travel privileges; and
 - iv. Such additional actions that may be available through judicial intervention.
- e. Failure to Pass. If the Resolution to censure fails to pass by a majority vote of City Council, the matter is to be dismissed. A new complaint on the same set of facts may not thereafter be commenced against the same Councilmember.

OPTION B

ATTACHMENT “A”

CITY OF COMPTON POLICY ON CODE OF CONDUCT AND CENSURE FOR CITY COUNCILMEMBERS

Section 1. PURPOSE OF POLICY.

The purpose of this Code of Conduct and Censure Policy is to set a standard of conduct for the Mayor and members of the City Council (collectively, “Public Officials”) in the City of Compton. This policy is intended to assure public confidence in the integrity of local government and its effective and fair operation. While Councilmembers voluntarily commit to abide by the ethical standards outlined in the Policy, there may be situations that require City Council to formally put a Councilmember on notice for conduct that is disapproved of and/or has violated City policy. In order to deter violations of law and serious violations of adopted City policies, the City Council may take formal action against its members for such misconduct in the form of censure.

Section 2. POLICY STATEMENT.

The citizens and businesses of Compton are entitled to have fair, ethical and accountable local government. It is imperative that the City’s Public Officials adhere to the following core principles:

- A. Public Officials comply with both the letter and spirit of the laws and policies affecting the operations of government;
- B. Public Officials be independent, impartial and fair in their judgment and actions;
- C. Public Offices be used for the public good, not for personal gain; and
- D. Public deliberations and processes be conducted openly, unless legally confidential, in an atmosphere of respect and civility.

It is the policy of the City Council that all its members shall abide by federal and state law, the City Charter, City legislation and City Council policies. Violation of such law or policy can subject the City to liability, affect the City's budget, resources, plans and timelines, injures the good name of the City and undermines the effectiveness of the City Council as a whole. Such conduct may be subject to the censuring of a Councilmember.

Censure is a formal Resolution of the City Council officially reprimanding one of its members. Censure serves to formally put a censured Councilmember on notice of the Council's disapproval of conduct that has violated laws or policies, but carries no fine or suspension of the rights of the member as an elected official. Censure is

an appropriate punitive measure when the violation of law or policy is deemed by the City Council to be a serious and egregious offense.

In order to protect the overriding principle of freedom of speech, the City Council shall not impose "censure" on any of its members for the exercise of his or her First Amendment rights no matter how distasteful the expression was to the Council, officials, employees or public. However, nothing herein shall be construed to prohibit the City Council from collectively expressing their strong disapproval of such remarks.

Section 3. CODE OF CONDUCT; GENERAL POLICIES.

In order to meet the objectives of the core principles listed in Section 2 of this Policy, Public Officials shall conduct themselves in accordance with the following ethical standards and expectations of conduct:

- A. Act in the Public Interest.** Recognizing that stewardship of the public interest must be their primary concern, Public Officials will work for the common good of the people of Compton and not for any private or personal interest, and they will assure fair and equal treatment of all persons, claims and transactions coming before them.
- B. Comply with the Letter and Spirit of the Law and City Policy.** Public Officials shall comply with the United States and California Constitutions, federal and state law, Charter, policies and ordinances of the City of Compton, in the performance of their public duties.
- C. Conduct of Public Officials.** The professional and personal conduct of Public Officials while performing their duties must be above reproach and avoid even the appearance of impropriety. Public Officials are to exercise good judgment and make conscious choices and decisions. Public Officials must not engage in any conduct involving dishonesty, fraud, or deceit, or commit any act that reflects adversely on the reputation and integrity of the City. Public Officials shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of other members of Council, Boards, Committees and Commissions, the staff, or public. This includes respect for the processes established by the City and in a manner in which Public Officials treat each other, the public, and staff with respect and fairness.
- D. Conduct at Public Meetings.** Public Officials are to listen courteously and attentively at all public discussions during Council meetings and avoid interrupting other speakers, including other Councilmembers.
- E. Respect for Process.** Public Officials will perform their duties in accordance with the processes and rules of order established by the City Council governing the deliberation of public policy issues, meaningful involvement of the public and implementation of policy decisions.
- F. Decisions Based on Merit.** Public Officials shall base their decisions on the merits and substance of the matter at hand, rather than on unrelated considerations and shall exercise fairness, honesty, and independent judgment as decision makers and advisors. When making adjudicative

decisions (those decisions where the Public Official is called upon to determine and apply facts peculiar to an individual case), Public Officials shall maintain an open mind until the conclusion of the hearing on the matter and shall base their decisions on the facts presented at the hearing along with facts which may be commonly known to the public, and applicable law. Public Officials can consider the interrelatedness of decisions and the long-range consequences of present actions.

- G. Communication.** For adjudicative matters pending before the body, Officials shall refrain from receiving information outside of an open public meeting or the agenda materials, except on advice of the City Attorney. Public Officials shall publicly disclose substantive information that is relevant to a matter under consideration by the body which they may have received from sources outside of the public decision-making process, including the Official's own personal knowledge.
- H. Conflict of Interest.** In order to assure their independence and impartiality on behalf of the common good, Public Officials shall not use their official positions to influence government decisions in which they have a material financial interest or personal relationship which may give the appearance of a conflict of interest. In accordance with the law, members shall disclose investments, interests in real property, sources of income, and gifts; and they shall abstain from participating in deliberations and decision-making where conflicts may exist.
- I. Gifts and Favors.** Public Officials are to refrain from accepting gifts or favors or promises for future benefits which might compromise or tend to impair independence of judgment or action.
- J. Confidential Information.** Public Officials must maintain the confidentiality of all written materials and verbal information provided to Public Officials which is confidential or privileged. Public Officials shall neither disclose nor use confidential information, without proper legal authorization, to further a personal interest or interest for a private party.
- K. Use of Public Resources and Advocacy.** Public Officials shall not use public resources which are not available to the public in general (e.g., City staff time, equipment, supplies or facilities) for private gain, political advantage, or for personal purposes not otherwise authorized by law. Further, in keeping with their role as stewards of the public interest, Public Officials shall not appear or advocate on behalf of private interest or third parties before City. All written correspondence expressing or presenting an individual opinion and position shall be written on personal stationery and not on City stationery.
- L. Positive Work Place Environment.** Public Officials shall support a positive and constructive work environment for City employees and for the citizens and businesses interacting with the City. Public Officials shall recognize their special role in dealing with City employees to in no way create the perception of inappropriate direction to employees and shall treat City employees in a respectful manner.
- M. Substance Abuse.** While acting in their official capacities, Public Officials shall refrain from imbibing alcohol to the point that it impairs their judgment, physical coordination, speech or mental process. At all times,

Public Officials will refrain from the use of a controlled substance, narcotic, amphetamine, barbiturate, prescribed or over-the-counter medication exceeding the prescribed dosage, or other non-prescribed hallucinogenic substance. Public Officials who have substance abuse problems are encouraged to make every effort to overcome such problems and to utilize the services of the Employee Assistance Program (EAP). Using the EAP is voluntary and confidential.

Section 4. IMPLEMENTATION.

The City's Code of Conduct and Censure Policy expresses standards of ethical conduct expected for Public Officials. The Code of Conduct is intended to be self-enforcing and is most effective when Public Officials are thoroughly familiar with it and embrace its provisions.

All Public Officials are encouraged to sign a "Statement of Commitment" affirming they have read and understood the City of Compton's Code of Conduct and Censure Policy. The Code of Conduct and Censure Policy shall be reviewed and updated as necessary.

Section 5. COMPLIANCE AND ENFORCEMENT.

The following procedure shall be used to enforce a violation of law or the City's Code of Conduct and Censure Policy:

A. Written Complaint

1. A written complaint may be submitted by any member of the City Council to the City Attorney. The written complaint shall contain, at a minimum, the designation of the specific law, conduct or policy, which a Councilmember is claimed to have violated. The statement shall include, if available, the date, place and time the violation occurred.
2. A copy of the written complaint shall be delivered concurrently to the Councilmember who is the subject of the allegation in the written complaint.

B. Preliminary Investigation

1. Upon receiving a written complaint, the City Attorney shall conduct a fact-finding preliminary investigation into the complaint. Following a preliminary investigation into the complaint, the City Attorney shall place the matter as an item for consideration and action on a future City Council agenda with a written report on the fact-finding investigation within thirty (30) days of receipt of the written complaint. The City Attorney may request additional time from City Council if needed.

2. The written report prepared by the City Attorney shall not include any recommendation to ensure professional neutrality and to be free from any actions that may give rise to a conflict or compromised position.
3. The City Attorney shall give a copy of the written report and notice of the agenda item to the Councilmember, who is the subject of the allegation in the written complaint at least seven (7) days prior to the City Council meeting for which the written complaint is to be considered for action by City Council.
4. The City Councilmember who is the subject of the allegation in the written complaint may submit a written response to the City Clerk to be timely placed on the City Council agenda on the date for which the written complaint is to be considered for action by City Council.

C. Censure

1. Definition. Censure is a formal statement of the City Council officially reprimanding one of its members. It is a punitive action, which serves as a penalty imposed for wrongdoing, but it carries no fine or suspension of the rights of the member as an elected official. A City Council decision to censure requires the adoption of a Resolution making findings with regard to the specific charges, based on substantial evidence, and approved by a two-thirds vote of the City Council.
2. Hearing.
 - a. The City Council shall decide whether to schedule the matter for public hearing within thirty (30) days or dismiss the written complaint.
 - b. Censure matters set for public hearing must be scheduled at least twenty-one (21) days in advance of the hearing date to meet publication hearing deadlines and to allow the Councilmember, who is the subject of the allegation in the written complaint adequate time to prepare a defense.
 - c. A City Council decision to censure requires the adoption of a Resolution making findings with regard to the specific charges, based on substantial evidence, and approved by a two-thirds vote of the City Council.
 - d. The Councilperson seeking censure of another Councilmember is responsible for preparing and submitting to the City Clerk a censure Resolution and report for inclusion on the City Council agenda.

- e. The Councilmember who is the subject of the allegation in the written complaint is responsible for preparing and submitting to the City Clerk for the agenda packet any reports, documents or other information opposing censure in time for the City Council agenda.
- f. The public hearing shall be conducted by the Mayor, unless the Mayor is a party to the action, in which case the Mayor Pro Tem or another Councilmember not involved in the action may conduct the proceedings.
- g. At the public hearing, the member of the Council subject to the censure proceeding shall have the opportunity to rebut the allegations in the censure Resolution and to question the accuser(s).
- h. The Councilmember subject to the charges may be represented and may have the representative speak or question on his or her behalf.
- i. The accused Councilmember shall not participate in the City Council's deliberation after the public hearing is closed or in any vote by the City Council on proposed censure.

D. Additional Enforcement Options.

If the City Council censures one of its members it can also take the following actions:

- 1. Remove the Councilmember from a City board or commission;
- 2. Request for an apology to City Council, the complainant, or both;
- 3. Restrictions on City-related travel privileges; and
- 4. Such additional actions that may be available through judicial intervention.

E. Failure to Pass

If the Resolution to censure item fails to pass by a majority vote of City Council, the matter is to be dismissed. A new complaint on the same set of facts may not thereafter be commenced against the same Councilmember.

STATEMENT OF COMMITMENT



As a member of the Compton City Council, I _____ agree to
(Print Name)

conduct myself by the ethical standards and expectations set forth in the Code of Conduct Policy adopted by the City Council. I understand that not complying or violating the City's Code of Conduct may result in the imposition of penalties.

Date

Signature

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

JULY 28, 2020

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: CITY MANAGER

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON ADOPTING AND AUTHORIZING THE HUD-MANDATED 2020-2021 ANNUAL ACTION, 2020-2024 CONSOLIDATED PLAN, AND CDBG – CV19 FUNDING PLAN, TO BE SUBMITTED TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

SUMMARY

Staff would like for the City Council to adopt and authorize the submission of the HUD-mandated 2020-24 Consolidated Plan, 2020-2021 Annual Action Plan and to execute contracts and implement programs by allocating \$1,511,679 in Community Development Block Grant (CDBG) funds; \$889,272 in Community Development Block Group Coronavirus (CDBG-CV) funds, and \$580,749 in Home Investment Partnership (HOME) funds in the City's 2020-21 Fiscal Year budget for a total of \$2,981,700.

BACKGROUND

HUD mandates that all entitlement communities submit a five-year Consolidated Plan and Annual Action Plan. In accordance with this requirement, the City of Compton has prepared the 2020-24 Consolidated Plan, which identifies the City's priority needs in the areas of housing, homelessness, community development and economic development; as well as the 2020-21 Annual Action Plan, which indicates how the City's 2020-21 CDBG, CDBG–CV, and HOME allocations that will be used to address the priority needs this upcoming fiscal year.

2020 - 2024 Consolidated Plan Summary:

The City held (Four (4) community meetings to assess public input regarding needs within the community. Due to COVID-19 the City transitioned from face-to-face meetings to virtual public participation through online surveys and public service announcements on Channel 36 to ascertain community needs. During the community meetings, residents were presented with a PowerPoint presentation that outlined priorities and strategies within the Consolidated Plan. Online platforms consisted of promotional and educational videos along with the Consolidated Plan document. Residents were given an opportunity

to ask questions, provide input and complete a survey regarding needs of the community. Additional surveys were made available at public facilities, distributed to block clubs, local community-based organizations, public service agencies, and other community stakeholders. In consideration of community input and available data, the five priority needs listed below were established as part of the Plan:

- **Priority 1- Administration and Planning (SL-1) [High Need]:** Provide for administration and planning activities to develop housing and community development strategies and programs needed to carry out actions that address identified needs in the Consolidated Plan in accordance with HUD regulations and provide Fair Housing services for all residents.
 - Implementing Programs: 1. CDBG/HOME Administration 2. Fair Housing Services
- **Priority 2- Affordable Housing (DH-2) [High Need]:** Promote, preserve, and assist in the development of affordable housing for low- and moderate- income residents, special needs groups, those at-risk of homelessness, and disproportionately impacted residents.
 - Implementing Programs: 1. HOME Administration 2. HOME CHDO Reserve (15% minimum set-aside) 3. HOME First-Time Homebuyer Program (FTHBP) 4. HOME Housing Rehabilitation Program 5. Section 8 Rental Assistance
- **Priority 3- Infrastructure and Facilities (SL-1) [High Need]:** Improve and expand infrastructure and facilities that benefit primarily residential low- and moderate-income neighborhoods.
 - Implementing Programs: 1. Infrastructure Improvement Program (Residential Streets) 2. Public Facilities Program (Parks) 3. ADA improvements for the removal of architectural barriers for the disabled
- **Priority 4- Public Services (SL-1) [High Need]:** Provide and improve access to public services for low- and moderate-income persons and those with special needs, as well as prevent and eliminate homelessness.
 - Implementing Programs: 1. Public Services will be funded based on applications received for a variety of services, including, but not limited to: Senior Services, Disabled Services, Youth Services, General Public Services, Homeless Facilities/Supportive Services, Victims of Domestic Violence Services, Abused and Neglected Children, Foster Youth, Illiterate Adults, and other special needs

- **Priority 5- Economic Development (EO-1) [High Need]:** Provide for the economic development needs of low- and moderate-income persons and neighborhood target areas.
 - Implementing Programs: 1. CDBG-CV19 Small Business Assistance Program and 2. Resident Income Assistance

2020 - 2021 Annual Action Plan Summary:

The Annual Action Plan has outlined specific activities that will be funded in the 2020-2021 FY. These are expected to include a Street improvement project. Additionally, the funds will be spread across several Non-profit Organizations to assist with community development related programming. For the 2020 – 2021 FY, the City expects to receive \$1,511,679 in CDBG funds, \$889,272 in CDBG–CV funds, and \$580,749 in HOME funds for a total of \$2,981,700 from HUD. The City of Compton has met all HUD requirements in the development of the plans.

CDBG Program:

The CDBG eligible activities are required to meet at least one of the three national objectives: 1) to assist low – and moderate-income persons 2) aid in the prevention or elimination of slum or blight, 3) meet urgent community needs. The primary objective of this program is to develop viable urban communities by providing decent housing, and a suitable living environment, principally for persons of low- and moderate income. Each year, the Parks and Commission, Grants Division, and City Management Office, reviews applications and interviews potential CDBG sub-recipients to determine who should receive recommendations for CDBG funds.

2020-2021 Community Development Block Grant (CDBG) Proposed Activities and Budget

CDBG Program Activities	2020-21 Recommended Allocation
CDBG Administration (20% cap)	
CDBG Program Administration	\$302,336
CDBG Administration Sub-Total	\$302,336
CDBG Public Service Activities as recommended by the City of Compton's Federal Grants Advisory Board (FGAB) (15% cap)	
Fair Housing Foundation	\$10,000
Champions of Caring	\$17,600

Compton Youth Build	\$20,000
Legal Aid Society of Orange County	\$25,000
The Children's Clinic	\$55,000
CDBG Public Service Sub-Total	\$127,600
CDBG Non-Public Activities	
Public Works – Residential Street Reconstruction 2020	\$575,618
Section 108 Loan Repayment	\$506,125
CDBG Non-Public Service Sub-Total	\$1,081,743
CDBG Total	\$1,511,679

CDBG-Coronavirus (CDBG-CV)

The Coronavirus Aid, Relief, and Economic Security Act (CARES Act) made available \$5 billion in Community Development Block Grant Coronavirus (CDBG-CV) funds. Of this amount, the City of Compton has been allocated \$889,272 to be used to prevent, prepare for, and respond the coronavirus (COVID-19). The City will utilize these funds to help stabilize the economy by establishing a Small Business Assistance Program. The program is designed to provide small Grants to businesses that were impacted by COVID-19.

2020-2021 Community Development Block Grant Coronavirus (CDBG-CV) Funds Proposed Activities and Budget

CDBG-CV Program Activities	2020-21 Recommended Allocation
CDBG-CV Administration (20% Cap)	
CDBG-CV Program Administration	\$177,854
CDBG-CV Administrative Sub-total	\$177,854
CDBG-CV Activities	
TBD	\$711,418
CDBG-CV Activities Sub-total	\$711,418
CDBG Total	\$889,272

HOME Program:

The fundamental purpose of the HOME Program is to preserve and increase the supply of decent, safe, and sanitary affordable rental and owner-occupied housing for persons at 80% or below the Los Angeles County area median household income depending on the type of the service being provided. The Grants Division will implement the First Time Homebuyer program and the Home Rehabilitation Program.

**2020 -2021 HOME Investment Partnership (HOME)
Activities and Budget**

HOME Program Activity	2020-2021 Recommended Allocation
HOME Administration 10%	
HOME Program Administration	\$58,074
HOME Administration Sub-Total	\$58,074
CHDO Activity (15% cap)	
CHDO Project	\$87,112
CHDO Activity Sub-Total	\$87,112
HOME Activities	
First-Time Homebuyer Program	\$370,000
Home Rehabilitation	\$65,563
HOME Sub-Total	\$435,563
HOME TOTAL	\$580,749

STATEMENT OF ISSUE

In order for the City of Compton to utilize HUD funding starting at the beginning of the City's new fiscal year, July 1, 2020 the City Council will need to approve the Consolidated Plan and Annual Action Plan.

ALTERNATIVES

In order for the City of Compton to receive next year's HUD allocation, the City must submit a Council approved Annual Action Plan. If the City does not approve an Annual Action Plan for submittal, the City could lose HUD federal funding.

FISCAL IMPACT

The General Fund will not be negatively impacted by the proposed **2020-21** Annual Action Plan and 2020-2024 Consolidated Plan.

The FY 2020-2021 Community Development Department – Grants Division budget will include the following HUD grant funds:

1. CDBG funds in the amount of \$1,511,679
2. CDBG – CV funds in the amount of 889,272 in CDBG–CV
3. HOME funds in the amount of \$580,749

The total HUD allocation for fiscal year 2020-2021 is \$2,981,700

RECOMMENDATIONS

Staff recommends that the City Council adopts the proposed **2020-24** Consolidated Plan; **2020-21** Annual Action Plan; and authorize the City Manager to submit the plans to HUD; authorize the City Manager to execute the contracts and implement all programs under the **2020-21** Annual Action Plan; and include the identified projects and funding allocations in the City's **2020-21** budget.

**CRAIG J. CORNWELL
CITY MANAGER**

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON ADOPTING AND AUTHORIZING THE HUD-MANDATED 2020-2021 ANNUAL ACTION, 2020-2024 CONSOLIDATED PLAN, AND CDBG –CV19 FUNDING PLAN, TO BE SUBMITTED TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) expects to allocate **\$2,981,700** for FY 2020-2021 funding to the City of Compton by allocating, \$1,511,679 in Community Development Block Grant (CDBG) funds; \$889,272 in Community Development Block Group Coronavirus (CDBG-CV) funds, and \$580,749 in Home Investment Partnership (HOME) funds in the City’s 2020-21 Fiscal Year budget.

WHEREAS, the City’s FY 2020-2021 Annual Action Plan outlines the City’s planned uses of the HUD funding allocations; and

WHEREAS, the City’s 2020-2024 Consolidated Plan outlines the City’s priority needs in the area of housing, homelessness, community development and economic development; and

WHEREAS, HUD requires that citizens be given the opportunity to comment on the City’s proposed Annual Action Plan and Consolidate Plan prior to its submission; and

WHEREAS, the City held four (4) community meetings and retrieved community input through online surveys during COVID-19 social distancing mandates to ascertain community needs; and

WHEREAS, in compliance with HUD requirement, copies of the Draft Consolidated Plan and Annual Action Plan were made available for public viewing in the Office of the City Clerk, City Manager’s Office and online; and

WHEREAS, the City noticed the availability of the Draft Plan for public viewing and comment in the local newspaper and informed citizens that they had an option to submit written comments on the proposed Plan; and

WHEREAS, the City held three public hearings in April, May, and public input received in July to obtain citizen input and comments on the proposed activities; and

WHEREAS, the City made advertised in the paper and on the City’s website call for public input for City’s plan to utilize Community Development Block Grant Covid 19 funding to recommend stabilizing the economy through the Small Business Assistance Program; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

Section 1: That the City Council shall adopt the funding recommendations of the proposed 2020-2024 Consolidated Plan and FY 2020-2021 Annual Action Plan, which are as follows:

- **Priority 1- Administration and Planning (SL-1) [High Need]:** Provide for administration and planning activities to develop housing and community development strategies and programs needed to carry out actions that address identified needs in the Consolidated Plan in accordance with HUD regulations and provide Fair Housing services for all residents.
 - Implementing Programs: 1. CDBG/HOME Administration 2. Fair Housing Services
- **Priority 2- Affordable Housing (DH-2) [High Need]:** Promote, preserve, and assist in the development of affordable housing for low- and moderate- income residents, special needs groups, those at-risk of homelessness, and disproportionately impacted residents.
 -

- Implementing Programs: 1. HOME Administration 2. HOME CHDO Reserve (15% minimum set-aside) 3. HOME First-Time Homebuyer Program (FTHBP) 4. HOME Housing Rehabilitation Program 5. Section 8 Rental Assistance

- **Priority 3- Infrastructure and Facilities (SL-1) [High Need]:** Improve and expand infrastructure and facilities that benefit primarily residential low- and moderate-income neighborhoods.
 - Implementing Programs: 1. Infrastructure Improvement Program (Residential Streets) 2. Public Facilities Program (Parks) 3. ADA improvements for the removal of architectural barriers for the disabled

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 - Implementing Programs: 1. Public Services will be funded based on applications received for a variety of services, including, but not limited to: Senior Services, Disabled Services, Youth Services, General Public Services, Homeless Facilities/Supportive Services, Victims of Domestic Violence Services, Abused and Neglected Children, Foster Youth, Illiterate Adults, and other special needs

- **Priority 5- Economic Development (EO-1) [High Need]:** Provide for the economic development needs of low- and moderate-income persons and neighborhood target areas.
 - Implementing Programs: 1. CDBG-CV19 Small Business Assistance Program

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Proposed Activities and Budget**

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HOME Activities	
First-Time Homebuyer Program	\$370,000
Home Rehabilitation	\$65,563
HOME Sub-Total	\$435,563
HOME TOTAL	\$580,749

Section 2. That the City Manager is authorized to submit the FY 2020-2021 Annual Action Plan and 2020-2024 Consolidated Plan in accordance with HUD regulations.

Section 3. That the City Manager is authorized to incorporate the following HUD funding. For the 2020 – 2021 FY;

1. CDBG funds in the amount of \$1,511,679
2. CDBG – CV funds in the amount of 889,272 in CDBG–CV
3. HOME funds in the amount of \$580,749

The total allocation of HUD funds for FY 2020-2021 in the amount of \$2,981,700

Section 4. That the City Manager is authorized to execute all necessary contracts and implement all programs under the FY 2020-2021 Annual Action Plan.

Section 5. That a certified copy of this Resolution shall be filed in the offices of the City Manager, City Attorney, City Controller, Grants Division and the Public Works Department.

Section 6. That the Mayor shall sign and the City Clerk shall attest to the adoption of this resolution.

RESOLUTION NO. _____
Page 4 of 4

ADOPTED this _____ day of _____, 2020

MAYOR OF THE CITY OF COMPTON

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing resolution was adopted by the City Council, signed by the Mayor, and attested to by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2020.

That said resolution was adopted by the following vote, to wit:

AYES: COUNCIL MEMBER(S)
NOES: COUNCIL MEMBER(S)
ABSTAIN: COUNCIL MEMBER(S)
ABSENT: COUNCIL MEMBER(S)

CITY CLERK OF THE CITY OF COMPTON