REGULAR MEETING AGENDA
CITY COUNCIL OF THE CITY OF COMPTON

TUESDAY – MARCH 9, 2021 5:30 P.M.
TELECONFERENCE MEETING AUTHORIZED BY STATE OF CALIFORNIA EXECUTIVE ORDERS N-25-20 AND N-29-20 VIA ZOOM COMMUNICATIONS

COVID-19 NOTICE

To protect public health and safety during the local, state, and federally declared COVID-19 emergency, the City Council Chamber is closed to the public. Consistent with State of California Executive Orders N-25-20 and N-29-20 and the Los Angeles County Health Officer's "Safer at Home Order for Control of COVID-19" the City Council will participate in the meeting through teleconference. Public participation in the meeting will be facilitated through the electronic methods as described below.

Agenda Materials:

The agenda and agenda packet related to items on this agenda are available for public inspection at www.comptoncity.org.

Public Observation and Participation:

Members of the public may provide public comments through the follow method:

Teleconference Participation: You may provide audio public comments by connecting to the teleconference meeting online or by telephone/mobile call (please select only one method). Public speakers will be queued to provide comments at the appropriate time on the agenda. You must be available to provide comments at the time you are called upon to speak. If you are not planning on providing public comments we encourage you to observe the meeting via livestream at www.comptoncity.org or on Government Channel 36 to allow staff to more effectively manage the number of teleconference connections.

Compton Zoom meeting online line:
https://us02web.zoom.us/j/89635525464?pwd=eGxVZHZOUGdocHVnR1k1THpJVXUxZz09

Compton Zoom meeting call-in telephone number:1-669-900-6833
Compton Zoom ID:896 3552 5464
Compton Zoom Passcode: 375449

Americans with Disabilities Act (ADA) Accommodations:

Any person with a disability who requires accommodation in order to participate in a meeting should contact of the Office of the City Clerk at (310) 605-5530 to request accommodation. The City will use its best efforts to provide reasonable accommodations related to the teleconference meeting.

Members of the public may observe this meeting via Channel 36 or via city website streaming services at www.comptoncity.org, and offer comments at this meeting via Zoom during the public comments portion of the meeting. If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the American with Disabilities Act ("ADA") please contact the City Clerk's Office at (310) 605-5530 or email contactcityclerk@comptoncity.org prior to the meeting for assistance.

(Zoom is only for Public Comments)

https://us02web.zoom.us/j/89635525464?pwd=eGxVZHZOUGdocHVnR1k1THpJVXUxZz09

Meeting ID: 896 3552 5464
Passcode: 375449
Call In: 1-669-900-6833

COMPTON CITY COUNCIL
AGENDA
03/09/2021
5:30 PM

Closed Session 4:30 P.M.
Public Meeting 5:30 P.M.

CITY COUNCIL CHAMBERS
205 SOUTH WILLOWBROOK AVENUE
COMPTON, CALIFORNIA 90220

OPENING

CALL TO ORDER

ROLL CALL

PUBLIC COMMENTS ON CLOSED SESSION AGENDA ITEMS

(Persons wishing to address the City Council on the Closed Session items may do so at this time. Comments are limited to one (1) minute per speaker and shall be limited to Closed Session agenda items)

CLOSED SESSION – 4:30 p.m.

PUBLIC EMPLOYMENT
Title: City Manager
Pursuant to California Government Code Section 54957

RECESS TO CLOSED SESSION

PUBLIC MEETING – 5:30 P.M.

REPORT ON CLOSED SESSION ACTION(S)

INTRODUCTION OF SPECIAL GUESTS

PUBLIC COMMENTS ON AGENDA ITEMS AND NON-AGENDA MATTERS

CONSENT AGENDA

Consent items are routine and expected to be non-controversial. They will be acted upon by the Council at one time without discussion unless a Council Member requests an item be removed or discussed.

APPROVAL OF MINUTES

1. FEBRUARY 9, 2021
   FEBRUARY 23, 2021

CITY MANAGER/CITY ATTORNEY/CITY CONTROLLER/CITY TREASURER REPORTS

2. INVESTMENT REPORTS - DECEMBER 31, 2020 AND JANUARY 31, 2021 (Receive and File)

HUMAN RESOURCES

3. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON APPROVING AMENDING THE CITY'S POSITION CLASSIFICATION PLAN BY AMENDING THE CLASSIFICATION SPECIFICATIONS FOR ANTI-GRAFFITI PAINTER, MAINTENANCE LEADWORKER, MAINTENANCE WORKER I, MAINTENANCE WORKER II, PUMP OPERATOR, TRAFFIC SIGNAL TECHNICIAN, WATER SERVICE WORKER I, AND WATER SERVICE WORKER II

4. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON APPROVING AMENDING THE CITY'S POSITION CLASSIFICATION PLAN BY AMENDING THE CLASSIFICATION SPECIFICATIONS FOR REPROGRAPHICS OPERATOR I, REPROGRAPHICS OPERATOR II, ASSOCIATE PLANNER, BUILDING AND PERMIT TECHNICIAN, BUILDING INSPECTOR I, CODE ENFORCEMENT OFFICER, FAMILY SELF-SUFFICIENCY COORDINATOR, HOUSING ELIGIBILITY SPECIALIST, PLANNING TECHNICIAN, PROPERTY INSPECTOR, AND VIDEO PRODUCTION SPECIALIST

PUBLIC WORKS DEPARTMENT

5. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ESTABLISH A PURCHASE ORDER TO THE BLUE DIAMOND COMPANY FOR THE PURCHASE OF ASPHALT MATERIAL FOR CITYWIDE ROAD REPAIR ($25,000)

REGULAR AGENDA

CITY MANAGER'S REPORT

6. POWER POINT PRESENTATION - COVID-19 FUNDING

7. A REQUEST TO SCHEDULE PUBLIC HEARINGS, BUDGET WORKSHOPS, AND VIRTUAL COMMUNITY BUDGET WORKSHOP FOR THE CONSIDERATION OF THE PROPOSED FISCAL YEAR 2021-2022 BUDGET (Workshops April 27, 2021, May 4th, 18th and 25th, 2021 at 4:00 p.m. - Hearings June 8th and 15th, 2021 at 5:45 p.m.)

UNFINISHED BUSINESS

8. AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COMPTON AMENDING CHAPTER II OF THE COMPTON MUNICIPAL CODE SECTION 2-1.16 (MAYOR PRO TEM) TO DESIGNATE THE PRESIDING OFFICER OF CITY COUNCIL MEETINGS IN THE ABSENCE OF THE MAYOR (Second Reading)

NEW BUSINESS

9. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO RESCIND RESOLUTION NO. 24,412 IN ORDER TO AMEND THE FISCAL YEAR 2020-2021 BUDGET, TO CORRECT THE ACCOUNT NUMBER, AND ISSUE A PURCHASE ORDER FOR THE SUPPLY AND DELIVERY OF TWO (2) PORTABLE TRAILER-MOUNTED TOWABLE DIESEL GENERATORS ($260,213.68)

10. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AMENDING THE PUBLIC WORKS DEPARTMENT 2020-2021 FISCAL YEAR BUDGET TO TRANSFER FUNDS BETWEEN ACCOUNTS AND AUTHORIZE THE CITY MANAGER TO ENTER INTO A MEMORANDUM OF AGREEMENT WITH THE SOUTH BAY CITIES COUNCIL OF GOVERNMENTS FOR COST SHARING FOR THE IMPLEMENTATION OF THE COORDINATED INTEGRATED MONITORING PROGRAM FOR THE DOMINGUEZ CHANNEL WATERSHED MANAGEMENT AREA ($24,600)

11. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO SUBMIT AN APPLICATION FOR THE STATEWIDE PARK DEVELOPMENT AND COMMUNITY REVITALIZATION PROGRAM, 2020 ROUND FOUR COMPETITION FOR THE ALONDRA BOULEVARD NEW PARK DEVELOPMENT

COUNCIL COMMENTS

ADJOURNMENT

NEXT REGULAR MEETING: 3/16/2021 @ 5:30 PM

Visit our website at http://www.comptoncity.org

FEBRUARY 9, 2021

The Compton City Council meeting was called to order at 5:40 p.m. in the Council Chambers of City Hall by Mayor Aja Brown. The Council Members participated in the meeting through Zoom teleconference.

ROLL CALL

Council Members Present – Chambers, McCoy, Sharif, Brown
Council Members Absent – Galvan

Other Officials Present: D. Brown, A. Godwin, D. Sanders, C. Cornwell

To protect public health and safety during the local, state, and federally declared COVID-19 emergency, the City Council Chamber is closed to the public. Consistent with State of California Executive Orders N-25-20 and N-29-20. The City Council will participate in the meeting through teleconference. Members of the public may observe this meeting via Channel 36 or via city website streaming services at: www.comptoncity.org, and offer comments at this meeting via Zoom during the public comments portion of the meeting. If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the American with Disabilities Act ("ADA") please contact the City Clerk's Office at (310) 605-5530 or email: contactcityclerk@comptoncity.org prior to the meeting for assistance.

PUBLIC COMMENTS ON AGENDA ITEMS AND NON-AGENDA MATTERS

F. Fernandez commented that he is disappointed in the City Council's continual mismanagement, asserting that the Council's constant bickering and desire to minimize their lack of preparedness is quite the debacle as evidenced by the study sessions. Mr. Fernandez commented that each Councilmember knowingly ran for a $600 a month position, and cannot continue to harp on that violin string. He further indicated that crime in Compton is at an all-time high, and the Council's mismanagement will be put to the test in the next few months during election time. Mr. Fernandez spoke out against agenda item Numbers, 2 and 3 and suggested that the City's Newsletter be included with the water bills. Mr. Fernandez wished everyone a happy Black History Month and further recommended that the Council recognize exemplary community members effecting change throughout the year, not just during February.

Liz G., District 3, requested that the City address the unsafe location on Caldwell and Wilmington Avenue and requested that the City place a bus stop there for the safety of the children in the area. Ms. G. also raised concerns regarding the Longfellow alley walk-way which needs security fencing immediately to prevent gang members from running through the area where many Senior citizens reside while committing criminal activity.

Robert Ray spoke in opposition to agenda item Number 2, noting that the City should not spend $50,000 on a public newsletter, noting that the City has a Reprographic Department which can handle the job. Mr. Ray addressed agenda item Number 5, (Candidates forum) and suggested that the Moderator of the forum be allowed to utilize the City Council Dias in the Council Chambers and have the candidates participate via Zoom Teleconference and televise the forum on Channel 36. Mr. Ray indicated that as of today, 15,786 Compton residents have tested positive for the coronavirus and tragically, 176 people have died as a result of the virus and he further encouraged all Seniors to register to receive the vaccination to protect against Covid-19, wear a mask and practice social distancing.

Elizabeth Hicks addressed last week's meeting regarding a statement made by Councilmember Chambers regarding a non-profit organization. Ms. Hicks asserted that the comment was unprofessional and reminded the Councilmembers that they are public officials that were elected by the people, further asserting that the Council must respect for all citizens of Compton.

CONSENT AGENDA

APPROVAL OF MINUTES

1. JANUARY 19, 2021- STUDY SESSION ***(Approved)***
   JANUARY 22, 2021- SPECIAL ***(Approved)***

CITY MANAGER

2. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH AND ESTABLISH A PURCHASE ORDER FOR THE MONACO GROUP FOR THE PRINTING AND MAILING OF THE CITY'S QUARTERLY NEWSLETTER ($49,653.76)

PUBLIC WORKS DEPARTMENT

3. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ESTABLISH A PURCHASE ORDER TO THE SHERWIN WILLIAMS COMPANY FOR THE PURCHASE OF PAINT AND PAINT SUPPLIES FOR CITYWIDE GRAFFITI ABATEMENT ($25,000) ***(Approved Resolution Number 25,409)***

RISK MANAGEMENT

4. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH AND ESTABLISH A PURCHASE ORDER FOR ALLIANT INSURANCE SERVICES, INC. FOR PROVISION OF RISK CONTROL CONSULTING SERVICES ($20,000) ***(Approved Resolution Number 25,410)***

WATER DEPARTMENT

5. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH AND ESTABLISH A PURCHASE ORDER FOR SA ASSOCIATES FOR THE PREPARATION OF THE 2020 URBAN WATER MANAGEMENT PLAN UPDATE ($39,000) ***(Approved Resolution Number 25,411)***

6. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ACCEPT THE BID OF DUTHIE POWER SERVICES AND ISSUE A PURCHASE ORDER FOR THE SUPPLY AND DELIVERY OF TWO PORTABLE TRAILER-MOUNTED TOWABLE DIESEL GENERATORS ($260,213.68) ***(Approved Resolution Number 25,412)***

It was moved by McCoy, seconded by Sharif, that the consent agenda be approved.

Councilmember Sharif requested that agenda item Number 2 to be discussed separately.

Consent agenda item Numbers, 3, 4, 5 and 6 were approved by the following vote on roll call:

AYES: **Council Members – Chambers , McCoy, Sharif, Brown**
NOES: **Council Members – None**
ABSENT: **Council Members – Galvan**

2. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH AND ESTABLISH A PURCHASE ORDER FOR THE MONACO GROUP FOR THE PRINTING AND MAILING OF THE CITY'S QUARTERLY NEWSLETTER ($49,653.76)

It was moved by Chambers, seconded by Sharif, that the resolution be approved.

Councilmember Sharif asked if the City possesses the capability to print the City's Newsletters.

City Manager Craig Cornwell explained that the City does not possess the special binding machines and other equipment needed to perform this task. Additionally, the proposal provides for the printing publication as well as the mailing of the Newsletters.

Resolution Number 25,413 entitled **'A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH AND ESTABLISH A PURCHASE ORDER FOR THE MONACO GROUP FOR THE PRINTING AND MAILING OF THE CITY'S QUARTERLY NEWSLETTER'** was adopted by the following vote on roll call:

AYES: Council Members – Chambers, McCoy, Sharif, Brown
NOES: Council Members – None
ABSENT: Council Members – Galvan

REGULAR AGENDA

CITY MANAGER'S REPORT

1. ORAL REPORT - WATER DEPARTMENT PRESENTATION

City Manager Craig Cornwell reported that there was a resignation by the General Manager of the Water Department; consequently, the City will hire a temporary General Manager, while the Human Resources begins the recruitment process for a permanent replacement. Mr. Cornwell introduced Water Department employees **Jose Garfias** and **David Bennett,** who have provided exceptional leadership service to the City.

Mr. Cornwell introduced Mr. Jose Garfias, a graduate of Compton High and a 30-year resident of the City. Jose Garfias, Interim Water Production Supervisor, addressed the City Council and community and detailed his duties and responsibilities. Mr. Garfias indicated that he currently maintains a State Resource Control Board Distribution 4 License and a Water Treatment 2 License. Mr. Garfias noted that the Department's ultimate goal is to deliver safe and reliable water to the residents of Compton.

Mr. Cornwell introduced Water Department employee, Mr. David Bennett, a 15-year Compton resident of the City. David Bennett provided an overview of his duties and responsibilities with the Water Department and indicated that he currently holds a State Water Resources Control Board Grade 3 Distribution License and a Grade 2 Treatment License. Mr. Bennett further indicated that he will be testing for his Grade 4 Distribution License in March.

Councilmember McCoy noted that Mr. Bennett often volunteered to work with the employees from the Water Department on the weekends in a laudable effort to increase his knowledge regarding various water treatment and equipment operation.

Mayor Brown noted that it is great to see employees with such a high level of diligence and commitment to continue to rise within the ranks of the organization. Ms. Brown noted that it is an inspiration to see employees aspire to improve their knowledge and training and ascend into leadership roles. Ms. Brown thanked and commended Compton employees for their steadfast dedication to serving the residents of Compton.

2. EMPLOYEE RECOGNITIONS: **Patricia Maloney and Lupe Montalvo**

City Manager Cornwell acknowledged employees **Patricia Maloney** and **Lupe Montalvo** for their outstanding service to the Compton community. Mr. Cornwell further indicated that he has received many emails regarding Ms. Maloney's outstanding service to the business community and the residents of Compton. City Manager Cornwell also read a letter from Deputy City Attorney Jose Paz praising and commending employee Lupe Montalvo for her incredible assistance above and beyond service.

Mayor Brown thanked and commended Ms. Maloney and Ms. Montalvo, and added that it is truly inspiring to know that Compton employees readily go above and beyond to provide outstanding service and exhibit excellence in the City of Compton.

3. A REQUEST OF THE COMPTON CHAMBER OF COMMERCE TO HOST A CANDIDATE'S FORUM FOR THE 2021 COMPTON ELECTIONS IN THE COUNCIL CHAMBERS IN ACCORDANCE WITH THE CDC GUIDELINES (ACTION ITEM)

City Clerk Godwin indicated that the Compton Chamber of Commerce is requesting use of the City Hall Chambers to host a Candidates' Forum for the candidates vying for elected positions in the upcoming April Primary Election. The proposed Forum will be conducted within the guidelines of the CDC and the National Institute of Health. Only the candidates, the moderator and the timekeeper will be allowed in the Chambers. Seats and surface areas will be sanitized after each speaker. Mrs. Godwin further indicated that the Forum will be broadcast over Channel 36.

City Clerk Godwin presented the proposed dates and times for the requested Candidates' Forums:

Saturday, March 6, 2021	**Saturday March 13, 2021**
Council Districts 2 and 3 Candidates – 10 AM	City Clerk Candidates - 10 AM
City Treasurer Candidates – 1 PM	Mayoral Candidates - 12 PM

There was discussion among the Councilmembers regarding the use of the Council Chambers for the event versus the Neighborhood Transit Center.

Dr. Lestean Johnson, President, Compton Chamber of Commerce indicated that the Chamber is willing to host a virtual Candidates' Forum, if it is the Council's desire to do so.

After further discussion, Councilmember McCoy moved to approve the use of the Council Chambers for the virtual Candidates' Forums on March 6 and 13, 2021 by the following vote on roll call:

AYES: Council Members – Chambers , McCoy, Sharif, Brown
NOES: Council Members – None
ABSENT: Council Members – Galvan

UNFINISHED BUSINESS

10. AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COMPTON AMENDING CHAPTER VI OF THE COMPTON MUNICIPAL CODE BY ADDING SECTION 6-24 (CAMPAIGN CONTRIBUTION LIMITS) (Second Reading)

On motion by Chambers, seconded by McCoy, the reading of the ordinance in full was waived by the following vote on roll call:

AYES: Council Members – Chambers , McCoy, Sharif, Brown
NOES: Council Members – None
ABSENT: Council Members – Galvan

On motion by Chambers, seconded by McCoy, **Ordinance Number 2,331** entitled **'AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COMPTON AMENDING CHAPTER VI OF THE COMPTON MUNICIPAL CODE BY ADDING SECTION 6-24 (CAMPAIGN CONTRIBUTION LIMITS)'** was adopted by the following vote on roll call:

AYES: Council Members – Chambers , McCoy, Sharif, Brown
NOES: Council Members – None
ABSENT: Council Members – Galvan

NEW BUSINESS

11. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEASE AGREEMENT BETWEEN THE CITY OF COMPTON AND PITNEY BOWES PRESORT SERVICES LLC FOR USE OF VACANT PROPERTY FOR EMPLOYEE PARKING

On motion by Chambers, seconded by Sharif, **Resolution Number 25,414** entitled **'A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEASE AGREEMENT BETWEEN THE CITY OF COMPTON AND PITNEY BOWES PRESORT SERVICES LLC FOR USE OF VACANT PROPERTY FOR EMPLOYEE PARKING'** was adopted by the following vote on roll call:

AYES: **Council Members – Chambers , McCoy, Sharif, Brown**
NOES: **Council Members – None**
ABSENT: **Council Members – Galvan**

12. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A TWO (2) YEAR AGREEMENT WITH AND ISSUE A PURCHASE ORDER TO THE CITY OF SOUTH GATE FOR THE LEASE OF CENTRAL BASIN GROUNDWATER PUMPING RIGHTS FOR FISCAL YEARS 2021-2022 AND 2022-2023 ($342,000)

On motion by McCoy, seconded by Chambers, **Resolution Number 25,415** entitled **'A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A TWO (2) YEAR AGREEMENT WITH AND ISSUE A PURCHASE ORDER TO THE CITY OF SOUTH GATE FOR THE LEASE OF CENTRAL BASIN GROUNDWATER PUMPING RIGHTS FOR FISCAL YEARS 2021-2022 AND 2022-2023 ($342,000)'** was adopted by the following vote on roll call:

AYES: **Council Members – Chambers , McCoy, Sharif, Brown**
NOES: **Council Members – None**
ABSENT: **Council Members – Galvan**

13. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH AND ISSUE A PURCHASE ORDER TO ACTION CLEANUP ENVIRONMENTAL SERVICES, INC. FOR REMOVAL OF FIRE DEBRIS UNDER THE ARTESIA BRIDGE ($37,250)

On motion by Sharif, seconded by McCoy, **Resolution Number 25, 416** entitled **'A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH AND ISSUE A PURCHASE ORDER TO ACTION CLEANUP ENVIRONMENTAL SERVICES, INC. FOR REMOVAL OF FIRE DEBRIS UNDER THE ARTESIA BRIDGE ($37,250)'** was adopted by the following vote on roll call:

AYES: **Council Members – Chambers , McCoy, Sharif, Brown**
NOES: **Council Members – None**
ABSENT: **Council Members – Galvan**

COUNCIL COMMENTS

City Clerk Alita Godwin requested that the City Council meeting be adjourned in memory of Holy Chapel Missionary Baptist Church's **First Lady Mrs. Ruby Thomas**.

City Treasurer Douglas Sanders commented that President Biden's $1.9 Trillion Relief Package is under consideration by Congress, and suggested that the City implore our Federal Lobbyist to negotiate funding on behalf of the City of Compton.

Mayor Brown announced that the City of Compton will work collaboratively with other smaller cities to address the critical need for funding for municipalities.

Councilmember Chambers offered the following communications/announcements:

- Reminded all the residents to apply for the Homeowner's Property Tax Exemption which will decrease their property taxes.

- Congratulated Greater Zion Church on their very successful mortgage burning ceremony.

- Thanked Public Works for removing the illegal dumping and further reported graffiti on Paulsen and Rosecrans Avenue.

- Requested that the meeting be adjourned in memory of **Sabrina Mitchell.**

- Offered her condolences to the Family of **First Lady Ruby Thomas**.

Councilmember McCoy offered the following communications/announcements:

- Requested that the City resume cleaning of the Compton Creek.

- Reminded the community that Burrell MacDonald Park is a covid-19 testing location ---the hours of operation are 9:00 a.m. to 7:00 p.m., 7 days a week—register at: cacovidtesting.com or call: 562-424-0038.

- Offered her condolences to the family of **First Lady Ruby Thomas** and requested that the meeting be adjourned in memory of **Edward Taylor.**

Councilmember Sharif offered the following communications/announcements:

- Offered her condolences to the Holy Chapel Church Family and the Thomas Family on the loss of **First Lady Ruby Thomas**.

- Commended Greater Zion Church Family and Pastor Michael Fisher on the successful mortgage burning ceremony.

- Announced that the City of Carson will be hosting a Town Hall meeting to discuss the Covid-19 vaccination program on February 11, 2021 from 12:00 to1:00 p.m. with a presentation by Dr. Evelyn Curls of UCLA Health.

- Offered her condolences to the Holy Chapel Church Family and the Thomas Family on the loss of **First Lady Ruby Thomas** and requested that the meeting be adjourned in memory of **Tameka Jamar.**

Mayor Brown offered the following communications/announcements:

- **Mayor Brown** indicated that the Stay-at-Home order has been lifted, however, it is extremely important that residents avoid public and private gatherings, practice social distancing and wear a nose and mouth covering whenever they leave their homes. As of February 9, 2021, there are 15,787 confirmed cases of the virus in Compton with 176 Covid-19 related fatalities. Free testing for Covid-19 is currently available at Gonzales Park, 1101 W. Cressey Street, Compton and Burrell MacDonald Park, 2516 W. Alondra Blvd. Appointments can be scheduled by visiting: LHI.CARE/COVIDTESTING, or by calling: (888) 634-1123. Mayor Brown encouraged residents to visit the City's website at: www.comptoncity.org to access the Resource Guide for assistance.

- **Mayor Brown** congratulated Greater Zion Church Family on reaching their wonderful milestone achievement with their Church mortgage burning ceremony.

- **Mayor Brown** offered her heartfelt condolences to Pastor George Thomas and the entire Holy Chapel Church Family of the loss of their beloved **First Lady Ruby Thomas.**

ADJOURNMENT

On motion by Sharif, seconded by Chambers, the meeting was adjourned in memory of **Sabrina Mitchell, Edward Taylor**, **Tameka Jamar and First Lady Ruby Thomas** at 7:19 p.m. by the following vote on roll call:

AYES: **Council Members – Chambers, McCoy, Sharif, Brown**
NOES: **Council Members – None**
ABSENT: **Council Members – Galvan**

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CITY CLERK OF THE CITY OF COMPTON **MAYOR OF THE CITY OF COMPTON**

FEBRUARY 23, 2021

The Closed Session Compton City Council meeting was called to order at 4:39 p.m. by Mayor Aja Brown. The Council Members participated in the meeting through Zoom Teleconference.

ROLL CALL

Council Members Present – Chambers, Sharif, Brown
Council Members Absent – Galvan *(Joined the meeting at 7:55 p.m.)***, McCoy**

Other Officials Present: D. Brown, A. Godwin, D. Sanders, C. Cornwell

To protect public health and safety during the local, state, and federally declared COVID-19 emergency, the City Council Chamber is closed to the public. Consistent with State of California Executive Orders N-25-20 and N-29-20. The City Council will participate in the meeting through teleconference. Members of the public may observe this meeting via Channel 36 or via city website streaming services at: www.comptoncity.org, and offer comments at this meeting via Zoom during the public comments portion of the meeting. If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the American with Disabilities Act ("ADA") please contact the City Clerk's Office at (310) 605-5530 or email: contactcityclerk@comptoncity.org prior to the meeting for assistance.

CLOSED SESSION AGENDA ITEM

PUBLIC EMPLOYMENT Title: City Manager Pursuant to California Government Code Section 54957 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION Service Employees International Union Local 721 v. City of Compton (PERB Case No. LA-CE-1472-M) Pursuant to California Government Code Section 54956.9

City Attorney Damon Brown requested a closed session to discuss public employment Title: City Manager, pursuant to California Government Code Section 54957 and a Conference with Legal Counsel – existing litigation: Service Employees International Union Local 721 v. City of Compton (PERB Case No. LA-CE-1472-M) Pursuant to California Government Code Section 54956.9.

On motion by Chambers, seconded by Sharif, the City Council voted to recess to closed session at 4:40 p.m. by the following vote on roll call:

AYES: Council Members – Chambers, Sharif, Brown
NOES: Council Members – None
ABSENT: Council Members – Galvan, McCoy

RECONVENE TO OPEN SESSION

On motion by Chambers, seconded by Sharif, the City Council reconvened to open session at 7:45 p.m. by the following vote on roll call:

AYES: Council Members – Chambers, Sharif, Brown
NOES: Council Members – None
ABSENT: Council Members – Galvan, McCoy

REPORT OUT OF CLOSED SESSION

City Attorney Damon Brown indicated that by a unanimous vote of 4 to 0, the City Council voted to authorize the City Manager to execute a settlement agreement between the City and the Service Employees International Union (SEIU) Local 721.

PUBLIC COMMENTS ON AGENDA ITEMS AND NON-AGENDA MATTERS

Robert Ray indicated that he has been attempting to log onto the meeting through Zoom for today and prior closed sessions, however, he was unable to do so. Mr. Ray spoke in opposition to agenda

item Number 5 (resolution administering Compton Relief fund), noting that the City must provide funding to all the organizations distributing food in Compton, not just one. Mr. Ray spoke on behalf of all the residents of Clymar Avenue, and questioned the status of the Alondra Regional park, which is Successor property. He noted that if the City has the funds, it should re-hire employees who have been laid off from Parks and Recreation and the Public Works Department. Mr. Ray referenced the closed session agenda item and asserted that any employee of the City that is the subject of a lawsuit must take a leave of absence until the matter is adjudicated.

Adolpho Varas, Latino Chamber of Commerce, indicated that he has partnered with community, local businesses and with Councilmember McCoy and Councilmember Sharif to provide assistance in acquiring Personal Protective Equipment (PPE) and other vital resources to Compton businesses and residents. Mr. Varas further commented that the Latino Chamber has been providing opportunities, initiatives and programs to assist Compton residents and businesses. Mr. Varas thanked Nova Storage for providing PPE and other vital resources to the community and invited anyone interested in acquiring additional information or resources to visit: comptonlatinochamber.org.

CERTIFICATE OF RECOGNITION -- PACIFIC COAST REGIONAL SMALL BUSINESS DEVELOPMENT CORPORATION

Councilmember Sharif presented a Certificate of Recognition to the Pacific Coast Regional Small Business Development Corporation for providing essential information to small businesses in the Compton community. Councilmember Sharif thanked the organization for partnering with the City to provide high-quality assistance and hosting many Business Round Table discussions while guiding local businesses and providing opportunities for upward mobility.

CONSENT AGENDA

APPROVAL OF MINUTES

1. JANUARY 26, 2021
   FEBRUARY 2, 2021

It was moved by Chambers, seconded by Mayor Brown (stepped from the Chair) the consent agenda was approved by the following vote on roll call:

AYES: **Council Members – Chambers, Galvan, Sharif, Brown**
NOES: **Council Members – None**
ABSENT: **Council Members – McCoy**

REGULAR AGENDA

CITY MANAGER'S REPORT

2. ORAL REPORT - COMPTON FIRE DEPARTMENT ARSON TEAM UPDATE - Fire Chief R. Simpson

Compton Fire Chief Rod Simpson provided an update regarding the Compton Fire Department's Arson Team, which the City has been building for the last three years. Chief Simpson indicated that the Arson Team has outperformed the goals set by the Department. In the past six months, the Team was able to make an arrest for the arson fire that occurred in November 2019, adding that the suspect person in this case was convicted and sentenced to six years in prison for this crime. The Team was also successful in the arrest of the Arsonist, who started the fire near the 710 Freeway and Alondra Blvd., as well as another individual who started a fire in the 600 block of East Compton Blvd.

Chief Simpson further reported that the Fire Department has responded to the area of the 710 Freeway and Alondra Boulevard location 181 times in the past two years. Since the arrest of the individual responsible for the fire, no further responses to that location have been made by the Department. The most recent arrest was for the arson fire set on the 100 block of East Maple on February 18, 2021. Chief Simpson noted that Brownie, the Arson Detective dog, was able to detect an accelerant on the suspect's clothing, which she attempted to hide.

Chief Simpson praised the entire Arson Team, including Brownie, for their excellent work in the City. Chief Simpson concluded by stating that the Compton Arson Team has arrested 16 suspects and 15 of those individuals have been convicted of Arson.

The Mayor and City Council thanked Chief Simpson, the Arson Team as well as the entire Staff of the Compton Fire Department for their dedicated service to the Compton community.

NEW BUSINESS

3. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON RESCINDING RESOLUTION NO. 25,381, AMENDING THE 2020-2021 FISCAL YEAR BUDGET, RATIFYING THE AGREEMENT WITH AND RE-ESTABLISHING THE PURCHASE ORDER FOR THE CITY OF VERNON FOR THE PURCHASE OF ONE (1) FIRE ENGINE AND ONE (1) FIRE AERIAL LADDER TRUCK ($97,838)

On motion by Chambers, seconded by Sharif, **Resolution Number 25,417** entitled **'A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON RESCINDING RESOLUTION NO. 25,381, AMENDING THE 2020-2021 FISCAL YEAR BUDGET, RATIFYING THE AGREEMENT WITH AND RE-ESTABLISHING THE PURCHASE ORDER FOR THE CITY OF VERNON FOR THE PURCHASE OF ONE (1) FIRE ENGINE AND ONE (1) FIRE AERIAL LADDER TRUCK'** was adopted by the following vote on roll call:

AYES: Council Members – Chambers, Galvan, Sharif, Brown
NOES: Council Members – None
ABSENT: Council Members – McCoy

4. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE ESTABLISHEMENT OF A PURCHASE ORDER FOR THE CITY OF DOWNEY FOR FIRE AND EMERGENCY MEDICAL DISPATCHING SERVICES ($800,000)

On motion by Chambers, seconded by Sharif, **Resolution Number 25,418** entitled **'A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE ESTABLISHEMENT OF A PURCHASE ORDER FOR THE CITY OF DOWNEY FOR FIRE AND EMERGENCY MEDICAL DISPATCHING SERVICES'** was adopted by the following vote on roll call:

AYES: Council Members – Chambers, Galvan, Sharif, Brown
NOES: Council Members – None
ABSENT: Council Members – McCoy

5. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH THE COMPTON CHAMBER OF COMMERCE TO PROVIDE COMPTON RELIEF FUNDS TOWARDS ADMINISTRATION OF A COMPTON FOOD BANK PROGRAM AND THE LEASE OF THE LUEDERS PARK COMMUNITY CENTER

On motion by Chambers, seconded by Galvan, that the resolution be adopted.

City Manager Cornwell explained that the proposed item would re-establish the operation of a Food Bank by the Compton Chamber of Commerce to serve the Compton community and authorize the use of Lueders Park Community Center as a base of operations.

Mayor Brown indicated that the Compton Chamber of Commerce, under the direction of Dr. Lestean Johnson, has diligently served over 100,000 people in the City of Compton. The Chamber has been delivering food to the Disabled, Veterans and Seniors as well as churches and many community residents in need. Mayor Brown noted that the Chamber is officially certified to distribute food and maintain all the necessary Personal Protective Equipment and resources required to operate in accordance with the private Donor's stipulations and specifications.

Councilmember Chambers thanked Dr. Johnson and the Compton Chamber of Commerce for their wonderful assistance to the residents of Compton during these trying times.

Councilman Galvan thanked Dr. Johnson and the Chamber for being great community partners by providing much need assistance to the community. Councilman Galvan indicated that many organizations have also been providing food to the community in the way of food giveaways and they all deserve a chance to apply for this funding. Mr. Galvan applauded all the organizations that have been providing food to the community without any assistance from the City.

Councilmember Sharif thanked the community organizations which are assisting the residents with food giveaways and supply distribution, but informed the community that these funds received for the Compton Food Bank were received from private donors.

Mayor Brown commented that her office reached out to community organizations requesting collaboration with the City relative to food distribution, however, no responses were received. Mayor Brown again urged all non-profits organizations and community groups with Food Handling Certifications to come forward and work in conjunction with the City.

Resolution Number 25, 419 entitled **'A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH THE COMPTON CHAMBER OF COMMERCE TO PROVIDE COMPTON RELIEF FUNDS TOWARDS ADMINISTRATION OF A COMPTON FOOD BANK PROGRAM AND THE LEASE OF THE LUEDERS PARK COMMUNITY CENTER'** was adopted by the following vote on roll call:

AYES: Council Members – Chambers, Sharif, Brown
NOES: Council Members – None
ABSENT: Council Members – McCoy
ABSTAIN: Council Members – Galvan

6. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON RESCINDING RESOLUTION NO. 25,382 AND AMENDING THE LOCAL HOUSING AUTHORITY'S FISCAL YEAR 2020-2021 BUDGET TO RECEIVE AND ALLOCATE FUNDS FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT AS PART OF THE CORONAVIRUS AID, RELIEF AND ECONOMIC SECURITY ACT ($339,880)

On motion by Chambers, seconded by Sharif, **Resolution Number 25,420** entitled **'A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON RESCINDING RESOLUTION NO. 25,382 AND AMENDING THE LOCAL HOUSING AUTHORITY'S FISCAL YEAR 2020-2021 BUDGET TO RECEIVE AND ALLOCATE FUNDS FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT AS PART OF THE CORONAVIRUS AID, RELIEF AND ECONOMIC SECURITY ACT'** was adopted by the following vote on roll call:

AYES: Council Members – Chambers, Galvan, Sharif, Brown
NOES: Council Members – None
ABSENT: Council Members – McCoy

7. AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COMPTON AMENDING SECTION 2-1.2 (REGULAR MEETINGS) AND SECTION 2-1.7 (ORDER OF BUSINESS) OF CHAPTER II OF THE COMPTON MUNICIPAL CODE TO ESTABLISH STUDY SESSIONS AS PART OF THE ORDER OF BUSINESS DURING THE FIRST AND THIRD TUESDAYS OF EACH MONTH (First Reading)

On motion by Sharif, seconded by Chambers, the reading of the ordinance in full was waived by the following vote on roll call:

AYES: Council Members – Chambers, Galvan, Sharif, Brown
NOES: Council Members – None
ABSENT: Council Members – McCoy

It was moved by Galvan, seconded by Sharif, that the Ordinance was placed on first reading.

City Attorney Damon Brown indicated that the proposed ordinance is presented to make it clear that regular meetings conducted on the first and third Tuesdays of the month are not limited strictly to "study session" discussions on items that will not be acted or voted on during those meetings. This proposed ordinance amends Section 2-1.2 to provide that study sessions "may" rather than "shall" be held on the first and third Tuesday of each month and that study sessions may be held as part of the agenda of those Council meetings held on the first and third Tuesdays. The proposed ordinance also amends Section 2-1.7 (Order of Business) to eliminate a separate order of business for meetings where a study session is scheduled.

The Ordinance entitled **'AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COMPTON AMENDING SECTION 2-1.2 (REGULAR MEETINGS) AND SECTION 2-1.7 (ORDER OF BUSINESS) OF CHAPTER II OF THE COMPTON MUNICIPAL CODE TO ESTABLISH STUDY SESSIONS AS PART OF THE ORDER OF BUSINESS DURING THE FIRST AND THIRD TUESDAYS OF EACH MONTH'** was placed on first reading by the following vote on roll call:

AYES: Council Members – Chambers, Galvan, Sharif, Brown
NOES: Council Members – None
ABSENT: Council Members – McCoy

8. AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COMPTON AMENDING CHAPTER II OF THE COMPTON MUNICIPAL CODE SECTION 2-1.16 (MAYOR PRO TEM) TO DESIGNATE THE PRESIDING OFFICER OF CITY COUNCIL MEETINGS IN THE ABSENCE OF THE MAYOR (First Reading)

It was moved by Sharif that the reading of the ordinance in full be waived. Mayor Brown stepped from the Chair to second the motion and the full reading of the ordinance was waived by the following vote on roll call:

AYES: Council Members – Chambers, Galvan, Sharif, Brown
NOES: Council Members – None
ABSENT: Council Members – McCoy

It was moved by Sharif, seconded by Chambers, that the ordinance be placed on first reading.

City Attorney Brown explained that on June 26, 2018, the City Council adopted Ordinance Number 2,299, which changed the selection process of the Mayor Pro Tem position from a rotation selection to the current process for the designation of a Mayor Pro Tem by majority vote of the entire Body. The attached proposed ordinance will amend Section 2-1.16 so that a Mayor Pro Tem is selected on a rotational basis. Specifically, the Mayor Pro Tem seat will rotate between each Councilmember, beginning July 1, 2021 with District 2, and continuing with each district, consecutively. It is proposed that the Mayor Pro Tem will serve a one-year term.

Councilmember Chambers indicated that one of her first official acts as a sitting Council member was to reinstate Councilmember Sharif as Mayor Pro Tem, as she was wrongfully voted out of the position. Ms. Chambers asserted that she would like to have her official act to be noted.

City Clerk Alita Godwin informed the Council that Councilperson Chambers' first official acts were properly reflected in the minutes, which are recorded and on file as part of the official City records.

City Clerk Godwin noted that the proper manner in which to amend an ordinance is through the adoption of a subsequent ordinance.

City Manager Cornwell indicated that he would amend the ordinance and provide a more detailed Staff report noting the actions of Councilmember Chambers and also include an additional 'WHEREAS' in the ordinance detailing the history of the issue and pay homage to Councilmember Chambers' first directive as a Councilperson.

After considerable discussion, the Council requested that the item was re-agendad. The motion and second were withdrawn.

COUNCIL COMMENTS

City Clerk Alita Godwin requested that the City Council meeting be adjourned in memory of **Compton Reserve Police Officer Sidney Cross,** and **Frank DeRozan,** father of NBA Player Demar DeRozan.

Councilmember Chambers offered the following communications/announcements:

- Announced that the City has partnered with Martin Luther King, Jr. Hospital, 1201 N. Wilmington Avenue, to provide vaccinations to protect against the coronavirus from February 24 -26, 2021.

- Announced that the Compton Grocery Outlet is sponsoring the Buy Black Exchange.

- Thanked everyone for their phone calls, text messages, Get Well Cards and best wishes for a speedy recovery.

- Requested that the City send a letter to California Governor Gavin Newsome and the Appropriations Committee urging them to provide funding for the City of Compton to address the financial hardships caused by the coronavirus pandemic.

Councilmember Sharif offered the following communications/announcements:

- Thanked Assemblyman Mike Gipson for his diligence with AB1199 which seeks to create opportunities to assist First-time Home Buyers.

- Commended Congresswoman Nanette Barragan for her efforts to rename the Compton Post Office in honor of Private First-Class James Anderson Jr., who served as a United States Marine and posthumously received the Medal of Honor for heroism while serving in Vietnam in February 1967. When PFC Anderson, Jr. was awarded the Medal of Honor on August 21, 1968, he became the first African American U.S. Marine recipient of this honorable distinction.

- Requested an update on the timeline for the installation of replacement lighting around the City, in particular the area of Cypress and Long Beach Boulevard.

- Requested that the Council meeting be adjourned in memory of Councilmember Tana McCoy's father, **Steve McCoy**.

Mayor Brown offered the following communications/announcements:

- **Mayor Brown** encouraged all residents to continue to follow the guidelines of the Centers for Disease Control (CDC) and wear nose and mouth coverings whenever they leave their homes, practice social distancing, and perform frequent handwashing to combat the spread of the coronavirus. Mayor Brown further commented that there are several new strains of the virus circulating around the Nation, so we must all remain vigilant and protect themselves and our loved ones from the deadly virus. As of February 23, 2021, there are 16,216 confirmed cases of the virus in Compton with 191 Covid-19 related fatalities. Free testing for covid-19 is currently available at Gonzales Park, 1101 W. Cressey Street, and Burrell MacDonald park, 2516 E. Alondra Blvd. Compton. Appointments can be scheduled by visiting: LHI.CARE/COVIDTESTING, or by calling: (888) 634-1123. Mayor Brown encouraged residents to visit the City's website at: www.comptoncity.org to access the Resource Guide for assistance.

- **Mayor Brown** thanked and commended Supervisor Holly Mitchell for directing resources to Compton Community College to serve as a vaccination center for protection against the coronavirus.

- **Mayor Brown** announced that the State of the City address will be held on February 25, 2021 and will be broadcast on Facebook *live,* Instagram and also on Channel 36.

- **Mayor Brown** addressed the inequities in the allocation of the CARES Act funding for cities with populations less than 300,000. Smaller cities such as Compton were excluded from the funding formula and, consequently, left without the necessary and vital support necessary to provide financial relief to the residents. The City will continue to work with Federal Lobbyists and other smaller municipalities to develop a strategy to secure critical funding for the residents. Mayor Brown commended and thanked Assemblyman Mike Gipson for introducing legislation to provide for a direct allocation of funding to the City of Compton.

On motion by Chambers, seconded by Sharif, the meeting was adjourned in memory of **Sidney Cross, Frank DeRozan and Steve McCoy** at 9:08 p.m. by the following vote on roll call:

AYES: **Council Members – Chambers, Sharif, Brown**
NOES: **Council Members – None**
ABSENT: **Council Members – Galvan, McCoy**

_____ _____

CITY CLERK OF THE CITY OF COMPTON **MAYOR OF THE CITY OF COMPTON**

DATE: MAR 09, 2021

TO: MAYOR AND COUNCIL MEMBERS

FROM: CITY TREASURER

SUBJECT: INVESTMENT REPORT

IN ORDER TO COMPLY WITH THE COMPTON CITY CHARTER SECTION: 701(d) PREPARE AND SUBMIT TO THE CITY CONTROLLER (**THE CHIEF FINANCIAL OFFICER OF THE CITY)** MONTHLY WRITTEN REPORTS OF ALL RECEIPTS, DISBURSEMENTS AND BALANCES, COPIES OF WHICH SHALL BE FILED WITH THE CITY MANAGER. TO COMPLY WITH STATE LAW AND THE CITY'S INVESTMENT POLICY, THE ATTACHED REPORT ACCURATELY REFLECTS ALL POOLED INVESTMENTS HELD ON BEHALF OF THE CITY AND THE SUCCESSOR AGENCY AS OF DECEMBER 31, 2020 AND JANUARY 31, 2021.

THE CITY'S INVESTMENT OBJECTIVES IN ORDER OF PRIORITY SHALL BE: **SAFETY**, WHICH IS INVESTING IN THE HIGHEST AND BEST QUALITY SECURITIES, **LIQUIDITY,** WHICH CAN BE CONVERTED INTO CASH AND NECESSARY TO MEET OUR CASH FLOW DISBURSEMENT OF THE CITY, AND **YIELD**, WHICH IS EARNING A HIGHER THAN MARKET RATE OF RETURN.

DOUGLAS SANDERS
CITY TREASURER

CITY OF COMPTON
Portfolio Management
Portfolio Summary
December 31, 2020

City of Compton
205 S. Willowbrook Ave.
Compton, CA 90220
(310)605-5515

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
Local Agency Investment Funds	100,573,800.77	100,573,800.77	100,573,800.77	99.87	1	1	0.828	0.840
Passbook/Checking Accounts -2	134,294.92	134,294.92	134,294.92	0.13	1	1	0.010	0.010
Investments	**100,708,095.69**	**100,708,095.69**	**100,708,095.69**	**100.00%**	**1**	**1**	**0.827**	**0.839**

Total Earnings	December 31 Month Ending	Fiscal Year To Date
Current Year	54,158.62	377,107.89
Average Daily Balance	**100,762,919.39**	**101,368,046.79**
Effective Rate of Return	**0.63%**	**0.74%**

Under the City Charter section 701. City Treasurer, The Treasurer shall be the custodian of all public funds belonging to or under the control of the City, or any office, department, or agency thereof. Section 701(d) Prepare and submit to the CITY CONTROLLER (the CHIEF FINANCIAL OFFICER/OFFICE of COMPTON) monthly written reports of all receipts, disbursements and fund balances, copies of which shall be filed with the City Manager.

This report reflects all pooled investments in conformity with the Investment Policy adopted by the City Council Gov Code 53646(b) (3). The monthly investment report must state the agency's ability to meet its expenditure requirements for the next six months or explain why sufficient cash funds may or may not be available. The City's investment program and future revenue are uncertain as to sufficient cash to meet six months of estimated expenditures. This is due to the COVID-19 OUTBREAK worldwide. The uncertainty of Cities to collect revenue is due to the Executive Order by the California Governor, which calls for people to stay in their homes until April 19, 2020. As of this report, there has been an explosion of COVID-19 cases of infection and hospitalization in the County of Los Angeles and the State of California.

As of December 31, 2020, the 6th month of the Fiscal Year 2020/2021, the City had a total in the General City Bank account plus LAIF account of $45.1 million. As of this reporting, the City had approximately $4 million in large outstanding warrants payable to vendors. The City received tax revenues of $12.4 million on December 20 2020. The Successor Agency will receive its property tax revenue called ROPS of $8.4 million on January 4, 2021. The City's PERS balance is $39 million as of the date of this report. The Federal Reserve Bank has reduced rates to 0% or near zero due to the COVID-19 Pandemic and the effects on the economy and jobs. In May 2020, Congress passed the HERO ACT, over 900 billion dollars for the economy and unemployed workers. However, the Senate as of this day has not taken up the bill. "Recognizing the unprecedented financial disruptions caused by the COVID-19 pandemic, the Federal Reserve conducted a pair of supplemental surveys to monitor changes in the financial well-being of Americans.

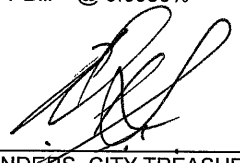
Interest revenue for the fiscal 2020/2021 year is going to be low due to Federal Reserve Bank (known as THE FED) keeping the interest rates at zero or near zero. In July, 77 percent of adults said they were doing at least okay financially, up from 72 percent in early April, and 75 percent in October 2019. This increase is likely due to some people returning to work as well as the availability of assistance programs either from the government or from charitable organizations. The City will lose out on some sales tax revenue due to small and medium businesses closing because of COVID-19. The City's payment to the Sherriff's department each month is approximately $1.9 million. The employee's payroll is over $2 million a month, plus other major expenditures. There has been some reduction in payroll costs due to layoffs earlier in the fiscal year.

ASSUMPTIONS
The investment report represents a specific snapshot in time and it is compared to other market performers during that same period, but not limited to the Local Agency Investment Fund (State of California) and other Treasury term rates. The City uses SymPro portfolio management software for investment calculation results.

The pricing of securities is done by Union Bank and Interactive Data Services. Moody Investor Service rates the State Pool Accounts AAA. Local Agency Investment Fund (LAIF) Pool rates has been trending lower over the last few months. The City continues to monitor the daily LAIF rates.

Treasury Rates as of 12/31/2020

3 month T-Bill @ 0.0710%
6 month T-Bill @ 0.0775%
1 year T-Bill @ 0.0950%



2-23-2021

DOUGLAS SANDERS, CITY TREASURER

CITY OF COMPTON
Portfolio Management
Portfolio Details - Investments
December 31, 2020

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity	Maturity Date
Local Agency Investment Funds												
6000	6000	General City			29,330,069.02	29,330,069.02	29,330,069.02	0.840	0.828	0.840	1	
6007	6007	Successor Agency Gen			29,816,702.77	29,816,702.77	29,816,702.77	0.840	0.828	0.840	1	
1203	1205	SA Low Cost Housing			6,014,436.32	6,014,436.32	6,014,436.32	0.840	0.828	0.840	1	
6029	6029	Measure R			1,914,042.12	1,914,042.12	1,914,042.12	0.840	0.828	0.840	1	
SYS10128	10128	Measur M			1,003,336.23	1,003,336.23	1,003,336.23	0.840	0.828	0.840	1	
6019	6019	EDA Revolving Loan			73,066.42	73,066.42	73,066.42	0.840	0.828	0.840	1	
6002	6002	Prop C			1,626,492.15	1,626,492.15	1,626,492.15	0.840	0.828	0.840	1	
6030	6030	PROP A			3,195,885.40	3,195,885.40	3,195,885.40	0.840	0.828	0.840	1	
2100	6021	PERS			26,694,193.65	26,694,193.65	26,694,193.65	0.840	0.828	0.840	1	
6027	6027	River Mountain Conservancy			12,670.44	12,670.44	12,670.44	0.840	0.828	0.840	1	
6003	6003	Sewer Bond Proceeds			892,906.25	892,906.25	892,906.25	0.840	0.828	0.840	1	
		Subtotal and Average	**100,628,639.48**		**100,573,800.77**	**100,573,800.77**	**100,573,800.77**		**0.828**	**0.840**	**1**	
Passbook/Checking Accounts -2												
5007	5007	Family Self Sufficiency			134,294.92	134,294.92	134,294.92	0.010	0.010	0.010	1	
		Subtotal and Average	**134,279.91**		**134,294.92**	**134,294.92**	**134,294.92**		**0.010**	**0.010**	**1**	
		Total and Average	**100,762,919.39**		**100,708,095.69**	**100,708,095.69**	**100,708,095.69**		**0.827**	**0.839**	**1**	

CITY OF COMPTON
BANK ACCOUNT BALANCES AS OF
DECEMBER 31, 2020

FUND #	NAME OF ACCOUNT	BANK NAME	BALANCE
1000	PAYROLL	WELLS FARGO BAI	1,985,909.74
1001	GENERAL CITY ACCOUNT	BANK OF THE WES	8,389,934.32
1520	MEASURE R	BANK OF THE WES	1,188,102.09
2000	PROP A	BANK OF THE WES	2,326,379.27
4000	SA GENERAL	BANK OF THE WES	102,298.07
1203	SA LOW COST HOUSING	BANK OF THE WES	1,004,857.18
2100	PERS	BANK OF THE WES	12,371,413.01
1528	MEASURE M	BANK OF THE WES	488,590.11
2820	FAMILY SELF SUFFICIENCY	BANK OF THE WES	134,294.92
2754-84-8	JTPA - CAREERLINK	BANK OF THE WES	592,715.57
2805	HOME LOAN PROGRAM	BANK OF THE WES	1,482,561.95
2818	SECTION 108 - HUD FUND	BANK OF THE WES	1,856,679.67
5116	BOND SEWER CONSTRUCTIO	BANK OF THE WES	8,328.40
6400	LIABILITY	BANK OF THE WES	190,654.34
1001	COC - CHANGE FUND	BANK OF THE WES	81.00
1900	PROP C	BANK OF THE WES	2,847,698.97

CITY OF COMPTON
BANK ACCOUNT BALANCES AS OF
DECEMBER 31, 2020

FUND #	NAME OF ACCOUNT	BANK NAME	BALANCE
6300	WORKERS COMP	BANK OF THE WES	69,464.77
2820	HOUSING AUTHORITY	BANK OF THE WES	915,386.11
1001	EMERGENCY MEDICAL SERVI	BANK OF THE WES	144,101.45
1061	COPS GRANT WEED AND SEE	BANK OF THE WES	3,997.39
1001	COC PARKING VIOLATIONS	BANK OF THE WES	2,696,694.21
5000	COC UTILITIES BILLINGS	BANK OF THE WES	5,156,961.99

CITY OF COMPTON
Portfolio Management
Portfolio Summary
January 31, 2021

City of Compton
205 S. Willowbrook Ave.
Compton, CA 90220
(310)605-5515

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
Local Agency Investment Funds	103,732,970.36	103,732,970.36	103,732,970.36	99.87	1	1	0.633	0.642
Passbook/Checking Accounts -2	134,296.06	134,296.06	134,296.06	0.13	1	1	0.010	0.010
Investments	**103,867,266.42**	**103,867,266.42**	**103,867,266.42**	**100.00%**	**1**	**1**	**0.633**	**0.641**

Total Earnings	January 31 Month Ending	Fiscal Year To Date
Current Year	57,576.19	434,684.08
Average Daily Balance	**105,730,866.22**	**101,997,104.47**
Effective Rate of Return	**0.64%**	**0.72%**

Under the City Charter section 701 City Treasurer, The Treasurer shall be the custodian of all public funds belonging to or under the control of the City, or any office, department, or agency thereof. Section 701(d) Prepare and submit to the CITY CONTROLLER (the CHIEF FINANCIAL OFFICER/OFFICE of COMPTON) monthly written reports of all receipts, disbursements and fund balances, copies of which shall be filed with the City Manager.

This report reflects all pooled investments in conformity with the Investment Policy adopted by the City Council Gov Code 53646(b) (3). The monthly investment report must state the agency's ability to meet its expenditure requirements for the next six months or explain why sufficient cash funds may or may not be available. The City's investment program and future revenue are uncertain as to sufficient cash to meet six months of estimated expenditures. This is due to the COVID-19 PANDEMIC worldwide. The uncertainty of Cities to collect revenue is due to the Executive Order by the California Governor, which calls for people to stay in their homes until April 19, 2020. As of this report, there has been an explosion of COVID-19 cases of infection and hospitalization in the County of Los Angeles and the State of California.

As of January 31, 2021, the 7th month of the Fiscal Year 2020/2021, the City had a total in the General City Bank account plus LAIF account of $43.7 million. As of this reporting, the City had approximately $488 thousand in large outstanding warrants payable to vendors. On December 20 2020, the City received tax revenue of $12,439,817. On January 4, 2021, the Successor Agency received its Property Tax Revenue called ROPS of $8,440,620. Also, on January 20, the City received more property tax, in lieu of DMV fees, of $9,530,000. The City's PERS balance is $44.1 million as of the date of this report. The Federal Reserve Bank has reduced rates to 0% or near zero due to the COVID-19 Pandemic and the effects on the economy and jobs. In May 2020, Congress passed the HERO ACT, over 900 billion dollars for the economy and unemployed workers. However, the Senate as of this day has not taken up the bill. "Recognizing the unprecedented financial disruptions caused by the COVID-19 pandemic, the Federal Reserve conducted a pair of supplemental surveys to monitor changes in the financial well-being of Americans".

Interest revenue for the fiscal 2020/2021 year is going to be low due to the Federal Reserve Bank (known as THE FED) keeping the interest rates at zero or near zero. In July, 77 percent of adults said they were doing at least okay financially, up from 72 percent in early April, and 75 percent in October 2019. The City will lose out on some sales tax revenue due to small and medium businesses closing because of COVID-19. The City's payment to the Sherriff's department each month is approximately $1.9 million and the employee's payroll is over 2 million a month, plus other major expenditures. There has been some reduction in payroll costs due to layoffs earlier in the fiscal year.

ASSUMPTIONS
The investment report represents a specific snapshot in time and it is compared to other market performers during that same period, but not limited to the Local Agency Investment Fund (State of California) and other Treasury term rates. The City uses SymPro portfolio management software for investment calculation results.

The pricing of securities is done by Union Bank and Interactive Data Services. Moody Investor Service rates the State Pool Accounts AAA. Local Agency Investment Fund (LAIF) Pool rates has been trending lower over the last few months. The City continues to monitoring the daily LAIF rates.

Treasury Rates as of 1/29/2021

3 month T-Bill @ 0.0600%
6 month T-Bill @ 0.0625%
1 year T-Bill @ 0.0750%

3-2-2021

DOUGLAS SANDERS, CITY TREASURER

CITY OF COMPTON
Portfolio Management
Portfolio Details - Investments
January 31, 2021

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity	Maturity Date
Local Agency Investment Funds												
6000	6000	General City			29,376,443.58	29,376,443.58	29,376,443.58	0.630	0.621	0.630	1	
6007	6007	Successor Agency Gen			32,863,996.52	32,863,996.52	32,863,996.52	0.630	0.621	0.630	1	
1203	1205	SA Low Cost Housing			6,023,945.91	6,023,945.91	6,023,945.91	0.840	0.828	0.840	1	
6029	6029	Measure R			1,917,068.46	1,917,068.46	1,917,068.46	0.630	0.621	0.630	1	
SYS10128	10128	Measur M			1,004,922.52	1,004,922.52	1,004,922.52	0.630	0.621	0.630	1	
6019	6019	EDA Revolving Loan			73,181.95	73,181.95	73,181.95	0.630	0.621	0.630	1	
6002	6002	Prop C			1,629,063.84	1,629,063.84	1,629,063.84	0.630	0.621	0.630	1	
6030	6030	PROP A			3,200,938.50	3,200,938.50	3,200,938.50	0.630	0.621	0.630	1	
2100	6021	PERS			26,736,400.56	26,736,400.56	26,736,400.56	0.630	0.621	0.630	1	
6027	6027	River Mountain Conservancy			12,690.47	12,690.47	12,690.47	0.630	0.621	0.630	1	
6003	6003	Sewer Bond Proceeds			894,318.05	894,318.05	894,318.05	0.630	0.621	0.630	1	
		Subtotal and Average	**105,596,571.19**		**103,732,970.36**	**103,732,970.36**	**103,732,970.36**		**0.633**	**0.642**	**1**	
Passbook/Checking Accounts -2												
5007	5007	Family Self Sufficiency			134,296.06	134,296.06	134,296.06	0.010	0.010	0.010	1	
		Subtotal and Average	**134,295.03**		**134,296.06**	**134,296.06**	**134,296.06**		**0.010**	**0.010**	**1**	
		Total and Average	**105,730,866.22**		**103,867,266.42**	**103,867,266.42**	**103,867,266.42**		**0.633**	**0.641**	**1**	

CITY OF COMPTON
BANK ACCOUNT BALANCES AS OF
JANUARY 31, 2021

FUND #	NAME OF ACCOUNT	BANK NAME	BALANCE
1000	PAYROLL	WELLS FARGO BAI	2,312,950.68
1001	GENERAL CITY ACCOUNT	BANK OF THE WES	14,209,736.70
1520	MEASURE R	BANK OF THE WES	1,224,886.55
2000	PROP A	BANK OF THE WES	1,563,747.44
4000	SA GENERAL	BANK OF THE WES	443,568.64
1203	SA LOW COST HOUSING	BANK OF THE WES	1,004,857.18
2100	PERS	BANK OF THE WES	17,404,309.95
1528	MEASURE M	BANK OF THE WES	602,487.88
2820	FAMILY SELF SUFFICIENCY	BANK OF THE WES	134,296.06
2754-84-8	JTPA - CAREERLINK	BANK OF THE WES	592,715.57
2805	HOME LOAN PROGRAM	BANK OF THE WES	1,482,561.95
2818	SECTION 108 - HUD FUND	BANK OF THE WES	1,856,679.67
5116	BOND SEWER CONSTRUCTIO	BANK OF THE WES	8,328.40
6400	LIABILITY	BANK OF THE WES	60,969.86
1001	COC - CHANGE FUND	BANK OF THE WES	56.00
1900	PROP C	BANK OF THE WES	2,141,511.28

CITY OF COMPTON
BANK ACCOUNT BALANCES AS OF
JANUARY 31, 2021

FUND #	NAME OF ACCOUNT	BANK NAME	BALANCE
6300	WORKERS COMP	BANK OF THE WES	86,804.87
2820	HOUSING AUTHORITY	BANK OF THE WES	925,217.63
1001	EMERGENCY MEDICAL SERVI	BANK OF THE WES	144,101.45
1061	COPS GRANT WEED AND SEE	BANK OF THE WES	3,997.42
1001	COC PARKING VIOLATIONS	BANK OF THE WES	2,970,656.90
5000	COC UTILITIES BILLINGS	BANK OF THE WES	5,803,862.01

March 9, 2021

TO: **HONORABLE MAYOR AND CITY COUNCIL MEMBERS**

FROM: **CITY MANAGER**

SUBJECT: **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON APPROVING AMENDING THE CITY'S POSITION CLASSIFICATION PLAN BY AMENDING THE CLASSIFICATION SPECIFICATIONS FOR ANTI-GRAFFITI PAINTER, MAINTENANCE LEADWORKER, MAINTENANCE WORKER I, MAINTENANCE WORKER II, PUMP OPERATOR, TRAFFIC SIGNAL TECHNICIAN, WATER SERVICE WORKER I, AND WATER SERVICE WORKER II**

SUMMARY

The City Council will consider adopting a resolution that will amend the City of Compton's Position Classification Plan to amend the classification specifications for Anti-Graffiti Painter, Maintenance Leadworker, Maintenance Worker I, Maintenance Worker II, Pump Operator, Traffic Signal Technician, Water Service Worker I, and Water Service Worker II.

BACKGROUND

The City Manager authorized a review of the City's current Position Classification Plan to amend various provisions of the classification specifications for the positions of Anti-Graffiti Painter, Maintenance Leadworker, Maintenance Worker I, Maintenance Worker II, Pump Operator, Traffic Signal Technician, Water Service Worker I, and Water Service Worker II.

On September 10 & 16, 2020, November 4, 2020, and January 19, 2021, City Management and representatives of the applicable employee bargaining union, Service Employees International Union (SEIU), Local 721, Maintenance and Trades Unit met, conferred and agreed to amend the Position Classification Plan to adopt the proposed revisions to the Anti-Graffiti Painter, Maintenance Lead worker, Maintenance Worker I, Maintenance Worker II, Pump Operator, Traffic Signal Technician, Water Service Worker I, Water Service Worker II specifications.

After conducting a properly noticed public hearing pursuant to the provisions of Sections 1010 and 1103 of the Compton City Charter, on February 18, 2021, the Personnel Board approved amending the Position Classification Plan to amend the above-identified classification specifications.

STATEMENT OF ISSUE

After review, staff has determined that in order to better classify the positions at issue according to authority, duties, and responsibilities and to meet the current departmental needs, it is necessary to amend the Position Classification Plan by amending the classification specifications for the following positions:

- Anti-Graffiti Painter
- Maintenance Leadworker
- Maintenance Worker I
- Maintenance Worker II
- Pump Operator
- Traffic Signal Technician
- Water Service Worker I
- Water Service Worker II

These revisions will update the existing Classification Plan.

FISCAL IMPACT

The salaries for the above-specified position classifications are included in the City's 2020-2021 adopted Fiscal Year's budget; therefore, no anticipated fiscal impact will result from approving the requested action.

RECOMMENDATION

It is recommended that the attached Resolution be adopted by the City Council.

CRAIG J. CORNWELL
CITY MANAGER

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON APPROVING AMENDING THE CITY'S POSITION CLASSIFICATION PLAN BY AMENDING THE CLASSIFICATION SPECIFICATIONS FOR ANTI-GRAFFITI PAINTER, MAINTENANCE LEADWORKER, MAINTENANCE WORKER I, MAINTENANCE WORKER II, PUMP OPERATOR, TRAFFIC SIGNAL TECHNICIAN, WATER SERVICE WORKER I, AND WATER SERVICE WORKER II

WHEREAS, the City Manager authorized a review of the City's Position Classification Plan to amend the classification specifications for Anti-Graffiti Painter, Maintenance Leadworker, Maintenance Worker I, Maintenance Worker II, Pump Operator, Traffic Signal Technician, Water Service Worker I, and Water Service Worker II; and

WHEREAS, after review of the aforementioned position classifications, the City Manager has determined that in order to serve the City's best needs, the above-identified positions should be revised; and

WHEREAS, on September 10 & 16, 2020, November 4, 2020, and January 19, 2021, City Management and representatives of the applicable employee bargaining union, Service Employees International Union (SEIU), Local 721, Maintenance and Trades Unit met, conferred and agreed to amend the Position Classification Plan to adopt the proposed revisions to the Anti-Graffiti Painter, Maintenance Leadworker, Maintenance Worker I, Maintenance Worker II, Pump Operator, Traffic Signal Technician, Water Service Worker I, Water Service Worker II specifications; and

WHEREAS, pursuant to the Compton City Charter, Sections 1010 and 1103, on February 18, 2021, the Personnel Board conducted a duly noticed public hearing on the City's request to amend the Position Classification Plan; and

WHEREAS, following the close of the public hearings, the Personnel Board did vote to recommend to the City Council adoption of the proposed amendment to the Position Classification Plan regarding the above-identified positions; and

WHEREAS, adoption of this resolution will not have a financial impact on the City's 2020-2021 Fiscal Year budget in that these positions and salaries are already allocated in this year's budget.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. That the revised classification specification for the position of Anti-Graffiti Painter is hereby approved and added to the Position Classification Plan of the City of Compton.

Section 2. That the revised classification specification for the position of Maintenance Leadworker is hereby approved and added to the Position Classification Plan of the City of Compton.

Section 3. That the revised classification specification for the position of Maintenance Worker I is hereby approved and added to the Position Classification Plan of the City of Compton.

Section 4. That the revised classification specification for the position of Maintenance Worker II is hereby approved and added to the Position Classification Plan of the City of Compton.

Section 5. That the revised classification specification for the position of Pump Operator is hereby approved and added to the Position Classification Plan of the City of Compton.

Section 6. That the revised classification specification for the position of Traffic Signal Technician is hereby approved and added to the Position Classification Plan of the City of Compton.

Section 7. That the revised classification specification for the position of Water Service Worker I is hereby approved and added to the Position Classification Plan of the City of Compton.

Section 8. That the revised classification specification for the position of Water Service Worker II is hereby approved and added to the Position Classification Plan of the City of Compton.

Section 9. That adoption of this Resolution will not have a financial impact on the City's 2020-2021 Fiscal Year budget in that these positions and salaries are already allocated in the 2020-2021 Fiscal Year budget.

Section 10. That a duly certified copy of this Resolution shall be filed in the offices of the City Manager, City Controller, Human Resources and City Clerk.

Section 11. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2021.

_____
MAYOR OF THE CITY OF COMPTON

ATTEST:

_____
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF COMPTON)

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council of the City of Compton, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on this _____ day of _____, 2021.

That said Resolution was adopted by the following vote, to wit:

AYES: COUNCILMEMBERS-
NOES: COUNCILMEMBERS-
ABSTAIN: COUNCILMEMBERS-
ABSENT: COUNCILMEMBERS-

_____
CITY CLERK OF THE CITY OF COMPTON

City of Compton		
ANIT-GRAFFITI PAINTER		
Department: Public Works – Street Maintenance	**Class Code:**	2169
Revised Date: ~~July 1988~~, ~~December 2020~~January 2021	**FLSA Status:**	Non-Exempt
Personnel Board Approved: ~~07/18/1988~~	**Bargaining Unit:** SEIU ~~721~~Maintenance and Trades	
Council Approved: ***Resolution No. ~~15,633~~***		

GENERAL PURPOSE: Under general supervision, to carry out a program of graffiti removal by sandblasting and cleaning walls and painting walls, buildings, residences and structures; to perform a variety of general painting and building maintenance and repair duties; and to do related work as required.

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SUPERVISION RECEIVED/EXERCISED: Works under the close supervision of the Street Maintenance Supervisor; does not exercise supervisory responsibility.

PRIMARY DUTIES AND RESPONSIBILITIES:

The following essential functions are those that are critical, integral, necessary, crucial, primary and fundamental to the job. Incumbents who possess the requisite skill, experience, education, and other job-related requirements of a position are expected to perform the essential functions of the job with or without a reasonable accommodation.

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Performs a variety of surface preparation and painting activities designed to carry out a program of graffiti removal.
- Operates sandblasting and other tools and equipment to remove graffiti and prepare surfaces for any needed painting.
- Determines appropriate colors and uses spray painting machines, brushes and rollers to paint surfaces of walls, buildings, residences and other structures.
- Drives a truck to and from work sites and to obtain necessary tools, supplies and equipment..
- Estimates amount of paint required for job Develops.
- Cleans brushes, tools and related equipment.
- Performs a variety of general painting and building maintenance and repair duties.
- Moves and sets up furniture and equipment.
- May work independently or as part of a crew.
- May assist a journey level trades workers.
- Inspects and performs basic servicing and maintenance to an assigned vehicle.
- Maintains basic records or work performed and materials used.
- Performs other duties as assigned or required.

City of Compton
Anti-Graffiti Painter

MINIMUM QUALIFICATIONS:

Education and Experience: Possession of High School diploma, G. E. D. or equivalent; AND one ~~One~~ (1) year of experience performing semi-skilled work in painting or the building maintenance trades

Required Licenses or Certifications:

- ~~Possession of an appropriate California driver's license issued by the State Department of Motor Vehicles~~Must possess a valid California Class C Driver's License.

Required Knowledge of:

- Basic materials, tools and equipment used in painting and general building maintenance and repair work
- General painting and building maintenance and repair practices and procedures
- Safe work practices
- Basic recordkeeping practices
- General arithmetic

Required Skill in:

- Performing semi-skilled work in painting and the building trades
- Assisting on work projects and assignments
- Using the required tools and equipment effectively and safely
- Performing heavy manual labor
- Working from basic sketches
- Understanding and carrying out oral and written directions
- Estimating time and material requirements of basic projects and assignments
- Maintaining accurate records
- Establishing and maintaining cooperative working relationships with others
- Reading and writing at the level required for successful
- Meeting physical and health status requirements for this classification and work category as described in the City's Medical Standards for Applicants and Employees

Physical Demands / Work Environment:

- ~~XXX~~Work is primarily performed in outdoor environments with considerable time spent in moderate temperatures (above 80 degrees) with exposure to the elements including heavy rain.
- ~~XXX~~Work requires reaching, bending, lifting (up to 50 lbs.) driving, pushing, crawling, walking and climbing (more than 12 feet); working in confined spaces.
- ~~XXX~~Good near vision, far vision and color perception is required.
- ~~XXX~~May be exposed to wet surfaces, minor amounts of dust and on occasion loud noises.~~.~~
- Work may involve exposure to moving traffic, dangerous machinery, infectious diseases and hazardous chemicals
- Must be able to work during weekdays, weekends, and holidays on any assigned shift.
- Sufficient body flexibility, mobility, stamina and balance, manual dexterity and physical reflexes to permit employee to perform job responsibilities and operate a variety of power and hand tools safely.

City of Compton		
MAINTENANCE LEADWORKER		
Department: Public Works	**Class Code:**	5321
Revised Date: ~~September 2015~~ November 2019 January 2021	**FLSA Status:**	Non-Exempt
Personnel Board Approved: ~~01/21/16~~	**Bargaining Unit:** SEIU – Maintenance and Trades	
Council Approved: ~~4/5/2016~~ **Resolution #** ~~24,321~~		

GENERAL PURPOSE: Under general supervision, schedules and leads workers in the maintenance of the City's streets, right-of-ways, trees, ~~stormwater systems~~; performs a variety of journey level semi-skilled and manual labor tasks within area of assignment; and performs other related duties.

SUPERVISION RECEIVED/EXERCISED: Works under the general supervision of the Street Maintenance Supervisor; as a working supervisor oversees workers at assigned work site and provides direction, training, guidance, and assistance to lower-level Maintenance Workers.

DISTINGUISHING CHARACTERISTICS: This is the advanced journey level class in the Maintenance Worker series. Positions at this level perform more highly skilled maintenance duties than the lower level Maintenance Worker II, and have lead-level responsibilities at the worksite, whereas the Maintenance Worker II does not exercise supervisory responsibility.

PRIMARY DUTIES AND RESPONSIBILITIES:

The following essential functions are those that are critical, integral, necessary, crucial, primary and fundamental to the job. Incumbents who possess the requisite skill, experience, education, and other job-related requirements of a position are expected to perform the essential functions of the job with or without a reasonable accommodation.

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Provides direction, training, guidance, and assistance to lower-level Maintenance Workers; coordinates daily work activities; organizes, prioritizes, and assigns work; monitors status of work, inspects completed work, and troubleshoots problem situations; assists lower-level workers with questions/problems.
- Determines type and quantities of materials required to perform and complete job assignments and arranges for timely delivery to job sites.
- Prepares road and places ~~applies~~ asphalt when construction is complete. Places ~~Sets~~ road base ~~to~~ per Greenbook Standards; performs road repairs ~~proper compacting and sets asphalt;~~ repairs sidewalks and driveways and finishes concrete as necessary. ~~as required.~~
- ~~Repairs and maintains stormwater collection systems including catch basins, manholes and structures.~~
- Performs emergency repairs and maintains stormwater collection systems including catch basins, manholes and structures.
- Performs stormwater collection system assistance
- Operates trucks and heavy duty construction and maintenance equipment as necessary to complete work projects; checks equipment for proper servicing, operation and safety and reports defects to supervisor; maintains inventory of tools and equipment.
- Installs traffic control devices as necessary and in compliance with the Manual for Uniform Traffic Control Devices and the Work Area Traffic Control Handbook ~~street barricades and cones prior to the performance of construction and repair activities.~~
- ~~Locates, excavates and repairs or replaces damaged or malfunctioning facilitiesequipment.~~

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- ~~Maintains~~Generates and maintains written and photographic records of maintenance and repair maintenance and repair records; may input and recall information into a computer terminal.
- Respond to emergency calls within specified time when participating in the emergency standby program.
- Responds to questions from the public regarding status of repairs.
- Observes standard operating procedures and safety practices; supports and actively participates in the City's safety programs.
- Performs related duties and responsibilities as assigned.

MINIMUM QUALIFICATIONS:

Education and Experience:

Possession of a High School diploma, G.E.D. or equivalent; AND three (3) years of ~~streetor~~street or related general construction experience; OR an equivalent combination of education and experience.

Required Licenses or Certifications:

- Must possess a valid California Class ~~B~~C C Driver's License. Must be able to obtain a California Class B Driver's License within 9 months of hire.

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Required Knowledge of:

- City organization, operations, policies and procedures and standards.
- City Code, City Ordinances, Standard Operating Manual, personnel policies and procedures, and applicable Memoranda of Understanding.
- ~~Principles and practices of stormwater collection systems construction, maintenance, repair and safety practices including equipment related maintenance.~~
- Principles and practices of street construction, maintenance, repair and safety practices including equipment related maintenance.
- State and federal roadway construction administration and environmental protection codes and regulations; Cal OSHA regulations.
- Common hand and power tools.
- Supervisory principles and practices.

Required Skill in:

- Troubleshooting and assessing problems and determining most effective method of repair.
- Interpreting and applying street construction and maintenance standards, safety codes, and City policies and procedures.
- ~~Interpreting and applying of stormwater collection systems construction and maintenance standards, environmental and safety codes, and City policies and procedures.~~
- Using and operating hand tools, mechanical equipment, and power tools and heavy construction equipment required to work in a safe and efficient manner.
- Monitoring assigned operations and assuring City streets are properly and safely maintained.
- Reading engineering drawings or blueprints.
- Safe shoring and trenching practices.
- Identifying unsafe conditions and taking corrective action.
- Promoting and enforcing safe work practices.
- Supervising staff, and delegating tasks and authority.
- Dealing effectively with the general public.
- Verbal and written communications.
- Establishing and maintaining effective working relationships with those contacted in the course of the work.

- Safe and Effective operation of ~~heave~~heavy -equipment, trucks, cars, and small engine units

Physical Demands / Work Environment:

- Work is primarily performed in outdoor environments with considerable time spent in moderate temperatures (above 80 degrees), with exposure to the elements including heavy rain.
- Work requires reaching, bending, lifting (up to 50 lbs.), driving, pushing, crawling, walking and climbing (more than 12 feet); working below ground and in confined spaces.
- Good near vision, far vision and color perception is required.
- May be exposed to wet surfaces, minor amounts of dust and on occasion loud noises.
- Work may involve exposure to moving traffic, dangerous machinery, infectious diseases and hazardous chemicals.
- Must be able to work during weekdays, weekends, and holidays on any assigned shift.
- Sufficient body flexibility, mobility, stamina and balance, manual dexterity, and physical reflexes to permit employee to perform job responsibilities and operate a variety of power and hand tools safely.

City of Compton		
MAINTENANCE WORKER I		
Department: Public Works	**Class Code:**	5313
Revised Date: October 2019~~September 2015~~ January 2021	**FLSA Status:**	Non-Exempt
Personnel Board Approved: *10/17/2019~~01/21/16~~*	**Bargaining Unit:** SEIU – Maintenance and Trades	
Council Approved: ~~*04/05/16 Resolution #24,321*~~		

GENERAL PURPOSE: Under close supervision, performs a variety of manual and semi-skilled labor tasks in the maintenance of streets, right-of-ways, ~~stormwater and~~ ; and performs other related duties.

SUPERVISION RECEIVED/EXERCISED: Works under the close supervision of the Street Maintenance Supervisor; does not exercise supervisory responsibility.

DISTINGUISHING CHARACTERISTICS: This is the entry level class in the Maintenance Worker series. Positions at this level perform routine and less complex maintenance duties are not expected to function with the same amount of job knowledge or skill level as positions allocated to the higher Maintenance Worker II level. Work is closely supervised. As experience is acquired, the employee performs with increasing skills and responsibility and is expected to be performing at the "II" or journey level within the prescribed time frame. Advancement to the "II" level is based on demonstrated proficiency in performing the full range of assigned duties, possession of required licenses or certifications, and is at the discretion of higher level supervisory or management staff.

PRIMARY DUTIES AND RESPONSIBILITIES:

The following essential functions are those that are critical, integral, necessary, crucial, primary and fundamental to the job. Incumbents who possess the requisite skill, experience, education, and other job-related requirements of a position are expected to perform the essential functions of the job with or without a reasonable accommodation.

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- ~~Provides street, alley, and right of way maintenance; maintenance and repair tasks including but not limited to hot and cold asphalt repairs, curb and gutter and sidewalk repair, mixed granite hole patching, drainage ditch and catch basin cleaning and repair,tree trimming assistance, removal and planting, sewer system assistance , drainage and irrigation; mixes, pours, and spreads concrete, asphalt, sand, and gravel.~~
- Operates a variety of ~~small~~ trucks, vehicles and job related equipment and tools such as backhoes, ~~front end~~ loaders, ~~air~~ compressors, demolition equipment, compaction equipment, material mixers, and saws; drives pick-up trucks and delivers materials to work sites, ~~paving breakers, compactors, cement mixers, and pipe saws; drives pick-up truck; transports materials to worksite.~~
- ~~Provides~~Assist in street, alley, and right of way maintenance; maintenance and repair tasks including but not limited to hot and cold asphalt repairs, curb and gutter and sidewalk repair, mixed granite hole patching, and ,tree trimming assistance, removal and planting, sewer system assistance , mixes, pours, and spreads concrete, asphalt, sand, and gravel.
- ~~Performs graffiti removal duties throughout the City~~. Assist with graffiti removal throughout the city as needed.
- Maintains and assists other crewmembers with cleaning vehicles, equipment ~~hand~~ and ~~power~~ tools.
- Assists in the placement and removal of work site traffic control per the Manual for Uniform Traffic Control Devices and Work Area Traffic Control Handbook.
- Assists in the assembly and erection of work site protection signs and markers and acts as flagman as necessary.
- Uses and maintains vehicles, tools ~~hand~~ and equipment ~~power tools.~~

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City of Compton
Maintenance Worker I

- Observes standard operating procedures and safety practices; supports and actively participates in the City's safety programs.
- Responds to emergency calls within specified time when participating in the emergency standby program.
- Performs related duties and responsibilities as assigned.

MINIMUM QUALIFICATIONS:

Education and Experience:

Possession of a High School diploma, G.E.D. or equivalent; AND one (1) year of related general construction or maintenance experience; OR an equivalent combination of education and experience.

Required Licenses or Certifications:

- Must possess a valid California Class C Driver's License.

Required Knowledge of:

- City organization, operations, policies and procedures.
- Principles and practices of street, ~~stormwater collection systems construction~~, tree maintenance assistance, repair and safety practices including equipment related maintenance.
- State and federal environmental protection codes and regulations; Cal OSHA regulations.
- Common hand and power tools.

Required Skill in:

- Reading, interpreting, comprehending and following basic instructions.
- Working flexible hours or on-call schedule.
- Human relations and communicating effectively with customers.
- Verbal and written communications.
- Establishing and maintaining effective working relationships with those contacted in the course of the work.

Physical Demands / Work Environment:

- Work is primarily performed in outdoor environments with considerable time spent in moderate temperatures (above 80 degrees), with exposure to the elements including heavy rain.
- Work requires reaching, bending, lifting (up to 50 lbs.), driving, pushing, crawling, walking and climbing (more than 12 feet); working below ground and in confined spaces.
- Good near vision, far vision and color perception is required.
- May be exposed to wet surfaces, minor amounts of dust and on occasion loud noises.
- Work may involve exposure to moving traffic, dangerous machinery, infectious diseases and hazardous chemicals.
- Must be able to work during weekdays, weekends, and holidays on any assigned shift.
- Sufficient body flexibility, mobility, stamina and balance, manual dexterity, and physical reflexes to permit employee to perform job responsibilities and operate a variety of power and hand tools safely.

City of Compton		
MAINTENANCE WORKER II		
Department: Public Works	**Class Code:**	5314
Revised Date: October 2019~~September 2015~~ January 2021	**FLSA Status:**	Non-Exempt
Personnel Board Approved: *10/17/2019~~01/21/16~~*	**Bargaining Unit:** SEIU – Maintenance and Trades	
Council Approved: ~~**4/5/2016 Resolution No. 24,321**~~		

GENERAL PURPOSE: Under general supervision, performs a variety of journey level semi-skilled and manual labor tasks in the maintenance of streets, right-of-ways and ~~stormwater systems~~, trees~~;~~ and performs other related duties.

SUPERVISION RECEIVED/EXERCISED: Works under the general supervision of the Street Maintenance Supervisor or other management personnel; does not exercise supervisory responsibility.

DISTINGUISHING CHARACTERISTICS: This is the journey level class in the Maintenance Worker series. Positions at this level perform more highly skilled maintenance duties than the entry level Maintenance Worker I. Work is performed under general supervision. This classification is distinguished from the higher level Maintenance Leadworker by the absence of supervisory responsibilities.

PRIMARY DUTIES AND RESPONSIBILITIES:

The following essential functions are those that are critical, integral, necessary, crucial, primary and fundamental to the job. Incumbents who possess the requisite skill, experience, education, and other job-related requirements of a position are expected to perform the essential functions of the job with or without a reasonable accommodation.

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- ~~Determines type and quantities of materials required to perform and complete job assignments and arranges for timely delivery to job sites.~~
- Prepares road base to proper compaction and places asphalt per Greenbook Standards. ~~and applies asphalt when construction is complete. Sets road base to proper compacting and sets asphalt~~.
- ~~Repairs and maintains stormwater collection systems including catch basins, manholes and structures.~~
- Performs emergency repairs and maintains stormwater collection systems including catch basins, manholes and structures
- Perfoms stormwater collection system assistance.
- Repairs sidewalks and driveways and finishes concrete as required.
- Operates trucks and heavy duty construction and maintenance equipment as necessary to complete work projects; checks equipment for proper servicing, operation and safety and reports defects to supervisor; maintains inventory of tools and equipment.
- Installs street barricades and cones prior to the performance of construction and repair activities.
- Maintains records related to particular area of assignment; may input and recall information into a computer terminal.
- Responds to questions from the public regarding status of repairs.
- Observes standard operating procedures and safety practices; supports and actively participates in the City's safety programs.
- Performs related duties and responsibilities as assigned.
- Responds to emergency calls within specified time when participating in the emergency standby program.

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MINIMUM QUALIFICATIONS:

Education and Experience:

Possession of a High School diploma, G.E.D. or equivalent; AND two (2) years of streets or related general construction experience; OR an equivalent combination of education and experience.

Required Licenses or Certifications:

- Must possess a valid California Class ~~B~~ C Driver's License at the time of appointment~~.~~ Must be able to obtain a California Class B Driver's License within nine (9) months of hire.

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Required Knowledge of:

- City organization, operations, policies and procedures and standards governing area of responsibility.
- Principles and practices of ~~stormwater systems~~, stormwater systems, construction, tree maintenance, repair and safety practices including equipment related maintenance.
- Principles and practices of street construction, maintenance, repair and safety practices including equipment related maintenance.
- State and federal environmental protection codes and regulations; Cal OSHA regulations.
- Common hand and power tools.

Required Skill in:

- Using and operating hand tools, mechanical equipment, and power tools and heavy duty construction equipment required to work in a safe and efficient manner.
- Performing basic carpentry, concrete and welding duties.
- Reading engineering drawings or blueprints.
- Safe shoring and trenching practices.
- Identifying unsafe conditions and taking corrective action.
- Troubleshooting and assessing problems and determining most effective method of repair.
- Communicating effectively with others.
- Verbal and written communications.
- Establishing and maintaining effective working relationships with those contacted in the course of the work.

City of Compton		
PUMP OPERATOR		
Department: Water	**Class Code:**	6201
Revised Date: ~~March 2009~~January 2021	**FLSA Status:**	Non-Exempt
Personnel Board Approved: ~~11/19/09~~	**Bargaining Unit:** SEIU – Maintenance and Trades	
Council Approved: ~~07/20/10~~ ***Resolution No. 23,161***		

GENERAL PURPOSE: Under general supervision, operates and maintains water wells, water storage tanks, various control valves, pressure reducing valves, vacuum valves, and related equipment and appurtenances; maintains operational and repair records; and performs other related duties.

SUPERVISION RECEIVED/EXERCISED: Works under the general supervision of the Water Production and Distribution Supervisor; does not exercise supervisory responsibility.

DISTINGUISHING CHARACTERISTICS: This is the entry level in the Pump Operator job series. This class may be distinguished from the higher (Senior Pump Operator) level by the complexity and difficulty of work performed and by the absence of supervisory responsibilities.

PRIMARY DUTIES AND RESPONSIBILITIES:

The following essential functions are those that are critical, integral, necessary, crucial, primary and fundamental to the job. Incumbents who possess the requisite skill, experience, education, and other job-related requirements of a position are expected to perform the essential functions of the job with or without a reasonable accommodation.

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Operates and monitors the functioning of valves, pumps, and other equipment to regulate the flow of water through the distribution system to meet daily demands; inspects facilities to maintain proper working order.
- Monitors reservoir levels by visual inspection and insures adequate levels; reads meters, gauges, charts, and instruments.
- Makes adjustments to pressure reducing stations; receives bulk liquid chlorine deliveries; checks and adjusts the master controllers daily for distribution system chlorination; changes equipment used in system chlorination.

- Performs regular visual inspections and/or tests of all water pump station machinery, controls, and equipment.
- Takes periodic readings of gauges, meters and charts, and records results in operating log book.
- Performs scheduled routine preventative maintenance on pumps and electrical equipment, measures well levels, and performs minor electrical and plumbing repairs, including changing oil and lubricating well motors.
- Collects water and well samples for analysis; checks valves, gates and water mains.
- Flushes water mains and fire hydrants; locates water main leaks and assists with repairs.
- Maintains records and logs of quantity of water produced from wells, and water that is purchased and consumed.
- Maintains and cleans pump houses and grounds.
- Reviews, investigates and responds to work requests and complaints.

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City of Compton
Pump Operator

- Ensures compliance with state regulations by adding chemicals to domestic water, and takes samples as required.
- Responds to emergency calls within specified time when participating in the emergency standby program.
- Performs related duties and responsibilities as assigned.

MINIMUM QUALIFICATIONS:

Education and Experience:

Possession of a High School diploma, G.E.D. or equivalent; AND two (2) years of experience in pump operations of a water utility; OR an equivalent combination of training and experience.

Required Licenses or Certifications:

- Must possess a valid California Class C Driver's License.
- Possession of a Grade I Water Treatment and Grade II Water Distribution Certification issued by the State ~~of California Department of Public Health~~Water Resources Control Board is required.
-

Required Knowledge of:

- City organization, operations, policies and procedures.
- Principles and practices of water distribution system construction, maintenance, repair and safety practices, including equipment related maintenance.
- State and federal environmental protection codes and regulations; Cal OSHA regulations.
- Common hand and power tools.
- Basic preventive maintenance on assigned equipment.

Required Skill in:

- Maintaining maintenance and inspection records.
- Utilizing public relations techniques in responding to inquiries and complaints.
- Working flexible hours or on-call schedule.
- Operating a personal computer, including Supervisory Control and Data Acquisition (SCADA) software.
- Verbal and written communications.
- Establishing and maintaining effective working relationships with those contacted in the course of the work.

Physical Demands / Work Environment:

- Work is performed in indoor and outdoor environments with considerable time spent in moderate temperatures (above 80 degrees), with exposure to the elements including heavy rain.
- Work requires reaching, bending, lifting, driving, pushing, crawling, walking and climbing (more than 12 feet); working at heights above ground, below ground and in confined spaces.
- Good near vision, far vision and color perception is required.
- May be exposed to wet surfaces, minor amounts of dust and on occasion loud noises.
- Work may involve exposure to dangerous machinery, hazardous chemicals, high voltage control panels and motors.
- Must be able to work during weekdays, weekends, and holidays on any assigned shift.

City of Compton		
TRAFFIC SIGNAL TECHNICIAN		
Department: Public Works Street Maintenance	**Class Code:**	5403
~~**Established Date: January 2014**~~**Revised January 2021**	**FLSA Status:**	Non-Exempt
Personnel Board Approved: February 20, 2014	**Bargaining Unit:** SEIU – Maintenance & Trades	
Council Approved: ~~May 6, 2014~~ **Resolution No.**		

GENERAL PURPOSE: Under general supervision, installs or supports the installation, maintenance and repair of traffic signals, street lights, electrical power systems and circuits; performs related work as assigned.

SUPERVISION RECEIVED/EXERCISED: Works under the general supervision of the Traffic and Lighting Foreman; does not have supervisory responsibilities.

PRIMARY DUTIES AND RESPONSIBILITIES:
The following essential functions are those that are critical, integral, necessary, crucial, primary and fundamental to the job. Incumbents who possess the requisite skill, experience, education, and other job-related requirements of a position are expected to perform the essential functions of the job with or without a reasonable accommodation.

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Receives work orders or project assignments from supervisor.
- Assembles and prepares necessary materials to complete assignment.
- Performs electrical work in the installation, maintenance and repair of traffic signals, including lamps, pedestrian modules and push button stations.
- Performs electrical work in the installation, maintenance and repair of street lights utilizing a boom truck.
- Installs traffic signal and lighting conduits, pulls wire, digs and pours concrete foundations, sets standards, heads, controller cabinets, and installs traffic signal detector loops.
- Assists in the removal and installation of traffic signal poles.
- Troubleshoots problems involving underground electrical wiring.
- Performs hardware and software installations and upgrades on computers used for diagnostic work on solid state traffic control devices.
- Responds to emergency call-outs for traffic signal or street light outages.
- Completes and submits routine reports and other paperwork in a timely manner.
- Performs other duties as assigned or required.

MINIMUM QUALIFICATIONS:

Education and Experience:

High School diploma or GED equivalent; AND three (3) years of related experience in commercial electrical work, including one (1) year experience in construction and/or maintenance of traffic signals.

Required Licenses or Certifications:

- Must possess a valid California Class C Driver's License. Must obtain ~~with~~ air brake endorsement within ~~six (6)~~ nine (9) months of hire.

Commented [RTG1]: The other positions have a "revised date," which I am putting as July 2020. I'm not changing this one since I assume this is the same position established in 2014.

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City of Compton
Traffic Signal Technician

Required Knowledge of:

- City organization, operations, policies and procedures.
- National Electric Code; state and local building codes.
- High voltage electrical services and repairs to street lighting and other equipment.
- Electrical installations of 24 volt to 460-volt single phase and three phases.
- Machinery, equipment and tools necessary for the installation, maintenance and repair of street lighting and other equipment.
- Occupational hazards and necessary safety precautions applicable to maintenance and repair of electrical equipment and circuitry.

Required Skill in:

- Reading and interpreting schematics and blueprints.
- Installing, troubleshooting, repairing and operating electronic and electrical equipment and related circuitry, computers, and other related equipment.
- Safely utilizing a variety of hand and power tools utilized in the electrical trade.
- Utilizing health and safety precautions related to installation and repair of electrical systems.
- Analyzing technical data to determine appropriate repairs.
- Working flexible hours or on-call schedule.
- Operating a boom truck, following safety practices and recognizing hazards.
- Operating and working around traffic and moving equipment.
- Verbal and written communications.
- Establishing and maintaining effective working relationships with those contacted in the course of the work.

Physical Demands / Work Environment:

- Work is performed primarily outdoors with considerable time spent in moderate to high temperatures (above 90 degrees).
- Work will require bending, stretching, twisting, balancing, working at heights up to 35 ft., driving; lifting heavy objects (up to 50 lbs.).
- Work will require body coordination, manual dexterity, near vision and keen color perception.
- Work will consist of exposure to wet surfaces, pronounced vibration and dust, and electro-mechanical equipment.

City of Compton		
WATER SERVICE WORKER I		
Department: Water	**Class Code:**	6305
Revised Date: January, 2021	**FLSA Status:**	Non-Exempt
Personnel Board Approved:	**Bargaining Unit:** SEIU Maintenance and Trades	
Council Approved: *Resolution No.*		

GENERAL PURPOSE: Performs a variety of semi-skilled construction, service and repair functions involved in the installation, maintenance and repair of water service equipment and pipelines; and does related work as required.

SUPERVISION RECEIVED/EXERCISED: Under routine supervision from the Water Operations Field Supervisor or his/her designee.

DISTINGUISHING CHARACTERISTICS: This is the entry level class in the Water Service Worker series. Positions at this level perform routine and less complex maintenance duties and are not expected to function with the same amount of job knowledge or skill level as positions allocated to the higher Water Service Worker II level. Work is closely supervised. As experience is acquired, the employee performs with increasing skills and responsibility and is expected to be performing at the "II" or journey level within the prescribed time frame. Advancement to the "II" level is based on demonstrated proficiency in performing the full range of assigned duties, possession of required licenses or certifications, and is at the discretion of higher level supervisory or management staff.

PRIMARY DUTIES AND RESPONSIBILITIES:

The following essential functions are those that are critical, integral, necessary, crucial, primary and fundamental to the job. Incumbents who possess the requisite skill, experience, education, and other job-related requirements of a position are expected to perform the essential functions of the job with or without a reasonable accommodation.

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Assist in the installation of water service mains and pipes.
- Assists in determining the location of the service connection and the size of pipe needed.
- Erects barricades around excavations; digs ditches and holes with power and manual equipment; cuts and fits pipe; tap water mains.
- May assist with the installation, removal, replacement and repair of water meters.
- Repairs main leeks, ~~yarns and caulks leaky joints~~ and replaces fire hydrants.
- May assist in cleaning and repair of pumps and storage facilities.
- May drive a truck, transporting tools, department personnel and equipment from job to job.
- May clean and maintain water department yards and shops.
- May read and record water meter readings, turn water service off and on.~~, and may supervise a laborer~~.
- Participate in after-hours stand by duty and answer emergency calls.
- Assist Water Service Worker II in performing any duties as assigned.

City of Compton
Water Service Worker I

MINIMUM QUALIFICATIONS:

Education and Experience:

~~Graduation from high school or equivalent (proof of education needed at the time of application)~~ Possession of a High School Diploma, G.E.D. or equivalent; AND ~~and~~ one (1) year experience in work requiring mechanical skills and aptitude; and one (1) year experience involving the installation and maintenance of pipelines. Six (6) months of experience working in underground utilities can be substituted for the one (1) year of experience in the installation and maintenance of pipelines.

Required Licenses or Certifications:

- ~~Possession of an appropriate operator's license issued by the California Department of Motor Vehicles. A current DMV printout is required at the time of application.~~ Must possess a valid California Class C Driver's License.
- Possession of a Water Distribution Operator I Certificate or higher from the State ~~of California Depart of Health Services~~ Water Resources Control Board at the time of application is highly desirable. Employee must obtain Water Distribution Operator I certificate within one (1) year of appointment.

Required Knowledge of:

- Working knowledge of the use and care of tools, materials and equipment used in the installation and repair of pipelines and water services.
- Working knowledge of pipes, fittings and related materials and their use and operation.
- General working knowledge of water distribution system.
- Safe work methods and safety regulations pertaining to water system repair and maintenance work.
- Basic mathematics, including addition, subtraction, multiplication and division.
- Basic codes and regulations applicable to performing repair and maintenance work in a public agency.

Required Skill in:

- Ability to perform a variety of semi-skilled water works construction service and repair tasks.
- Ability to operate a light truck, skip loader, pneumatic tools and similar equipment.
- Ability to follow oral and written directions.
- Ability to keep neat and accurate records.

Physical Demands / Work Environment:

- Work is performed in indoor and outdoor environments with considerable time spent in moderate temperatures (above 80 degrees), with exposure to the elements including heavy rain.
- Work requires reaching, bending, lifting, driving, pushing, crawling, walking and climbing (more than 12 feet); working at heights above ground, below ground and in confined spaces.
- Good near vision, far vision and color perception is required.
- May be exposed to wet surfaces, minor amounts of dust and on occasion loud noises.
- Work may involve exposure to dangerous machinery, hazardous chemicals, high voltage control panels and motors
- Must be able to work during weekdays, weekends, and holidays on any assigned shift.

City of Compton		
WATER SERVICE WORKER II		
Department: Water	**Class Code:**	6306
Revised Date: January, 2021	**FLSA Status:**	Non-Exempt
Personnel Board Approved:	**Bargaining Unit:** SEIU Maintenance and Trades	
Council Approved: *Resolution No.*		

GENERAL PURPOSE: Performs a variety of semi-skilled construction, service and repair functions involved in the installation, maintenance and repair of water service equipment and pipelines; and does related work as required.

SUPERVISION RECEIVED/EXERCISED: ~~Incumbent will work under minimal supervision to perform journeyman level work~~. Under routine supervision from Water Operations Field Supervisor or his/her designee.

DISTINGUISHING CHARACTERISTICS: Employees in this class inspect, maintain, repair, install and replace water meters, mains, valves and hydrants and operate automotive and mechanical equipment normal to these work activities. Employees in this class are distinguished from a lower class by their skills and ability to work independently; and to coordinate the worksite in the absence of a Water Serviceman III or Foreman.

PRIMARY DUTIES AND RESPONSIBILITIES:

The following essential functions are those that are critical, integral, necessary, crucial, primary and fundamental to the job. Incumbents who possess the requisite skill, experience, education, and other job-related requirements of a position are expected to perform the essential functions of the job with or without a reasonable accommodation.

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Direct and assist with the installation of mains and hydrants.
- Prepares trenches, installs pipelines, water service and fire hydrants~~; cuts and threads pipes;~~.
- Lays pipe to grade, applies coating and wraps pipe.
- Backfills, floods, tamps and applies temporary resurfacing to street excavations.
- Makes excavations with backhoe.
- Locates and checks gate valves.
- May clean and maintain reservoirs and other Water Department facilities.
- Assists in the maintenance and repair of water meters and other equipment.
- Operates a light truck, backhoe with loader, pneumatic tools and similar equipment.
- May read, check and repair water meters.
- Participate in after hours ~~share night~~ stand-by duty and answers emergency calls.

MINIMUM QUALIFICATIONS:

Education and Experience:

~~Graduation from high school or equivalent (proof of education needed at the time of application)~~ Possession of a High School Diploma, G.E.D. or equivalent AND ~~and~~ two (2) years experience as a Water Service Worker I in the Compton Municipal Water Department, or three (3) years of laboring experience in a Water Utility System.

City of Compton
Water Service Worker II

Required Licenses or Certifications:

- ~~Possession of an appropriate operator's license issued by the State Department of Motor Vehicles.~~ Must possess a valid California Class C Driver's License.
- Possession of a Water Distribution Operator Grade I Certificate or higher from the State ~~of California Department of Health Services~~ Water Resources Control Board.
- Ability to obtain a Grade 1 Water Treatment Operator Certification from the State Water Resources Control Board within 24 months from date of hire is desirable
- Ability to obtain a Class B Driver's License within 18 months of hire.

Required Knowledge of:

- Considerable knowledge of operation and maintenance practices of a water supply and distribution systems.
- Considerable knowledge of methods of using materials and tools for the installation and maintenance of pipes, mains, meters, filters, and related equipment.
- Safe work methods and safety regulations pertaining to water system repair and maintenance work.
- Basic mathematics, including addition, subtraction, multiplication and division
- Basic codes and regulations applicable to performing repair and maintenance work in a public agency.

Required Skill in:

- Ability to direct work of subordinate employees.
- Ability to tap water mains and make water service connections.
- Ability to follow written and oral instructions
- Ability to maintain records
- Ability to make water service repairs.
- Ability to read and record water meters.
- Ability to write reports ~~and the~~
- Ability to keep neat and accurate records.

Physical Demands / Work Environment:

- Work is performed in indoor and outdoor environments with considerable time spent in moderate temperatures (above 80 degrees), with exposure to the elements including heavy rain.
- Work requires reaching, bending, lifting, driving, pushing, crawling, walking and climbing (more than 12 feet); working at heights above ground, below ground and in confined spaces.
- Good near vision; far vision and color perception is required.
- May be exposed to wet surfaces, minor amounts of dust and on occasion loud noises.
- Work may involve exposure to dangerous machinery, hazardous chemicals, high voltage control panels and motors
- Must be able to work during weekdays, weekends, and holidays on any assigned shift

MEET AND CONFER

This notification is to confirm that a Meet and Confer took place among the City's Human Resources, Assistant City Manager and SEIU 721 on January 19, 2021 regarding proposed modifications to the City's Classification Plan. Both parties agreed to the attached revised classification.

The Proposed Revised Class Specifications as follows:

Anti-Graffiti Painter

Maintenance Leadworker

Maintenance Worker I

Maintenance Worker II

Pump Operator

Traffic Signal Technician

Water Service Worker I

Water Service Worker II

Members in attendance were:

Thomas Walker 2-3-21

Thomas Walker Vice President SEIU 721

J Simmons 2/4/21

Triphenia Simmons, Assistant City Manager

Kevin Monk, Representative SEIU 721

Marilyn Balmer 2/4/21

Marilyn Balmer, Human Resources Analyst

March 9, 2021

TO: **HONORABLE MAYOR AND CITY COUNCIL MEMBERS**

FROM: **CITY MANAGER**

SUBJECT: **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON APPROVING AMENDING THE CITY'S POSITION CLASSIFICATION PLAN BY AMENDING THE CLASSIFICATION SPECIFICATIONS FOR REPROGRAPHICS OPERATOR I, REPROGRAPHICS OPERATOR II, ASSOCIATE PLANNER, BUILDING AND PERMIT TECHNICIAN, BUILDING INSPECTOR I, CODE ENFORCEMENT OFFICER, FAMILY SELF-SUFFICIENCY COORDINATOR, HOUSING ELIGIBILITY SPECIALIST, PLANNING TECHNICIAN, PROPERTY INSPECTOR, AND VIDEO PRODUCTION SPECIALIST**

SUMMARY

The City Council will consider adopting a resolution that will amend the City of Compton's Position Classification Plan to amend the classification specifications for Reprographics Operator I, Reprographics Operator II, Associate Planner, Building and Permit Technician, Building Inspector I, Code Enforcement Officer, Family Self-Sufficiency Coordinator, Housing Eligibility Specialist, Planning Technician, Property Inspector, and Video Production Specialist.

BACKGROUND

The City Manager authorized a review of the City's current Position Classification Plan to amend various provisions of the classification specifications for the positions of Reprographics Operator I, Reprographics Operator II, Associate Planner, Building and Permit Technician, Building Inspector I, Code Enforcement Officer, Family Self-Sufficiency Coordinator, Housing Eligibility Specialist, Planning Technician, Property Inspector, and Video Production Specialist.

On September 10, 2020 and on January 19, 2021, City Management and representatives of the applicable employee bargaining union, Local Union of Municipal Non-Supervisory Employees (LUMNSE)/AFSCME Local 3947, met, conferred, and agreed to amend the Position Classification Plan to adopt the proposed revisions to the Reprographics Operator I, Reprographics Operator II, Associate Planner, Building and Permit Technician, Building Inspector I, Code Enforcement Officer, Family Self-Sufficiency Coordinator, Housing Eligibility Specialist, Planning Technician, Property Inspector, Video Production Specialist specifications.

After conducting a properly noticed public hearing pursuant to the provisions of Sections 1010 and 1103 of the Compton City Charter on January 21, 2021 and February 18, 2021, the Personnel Board approved amending the Position Classification Plan to amend various provisions of the above-identified classification specifications. The Personnel Board voted to recommend approval and adoption of the amendments to the Position Classification Plan to the City Council.

STATEMENT OF ISSUE

After review, staff has determined that in order to better classify the positions at issue according to authority, duties, and responsibilities and to meet the current departmental needs, it is necessary to amend the Position Classification Plan by amending the classification specifications for the following positions:

- Reprographics Operator I
- Reprographics Operator II
- Associate Planner
- Building and Permit Technician
- Building Inspector I
- Code Enforcement Officer
- Family Self-Sufficiency Coordinator
- Housing Eligibility Specialist
- Planning Technician
- Property Inspector
- Video Production Specialist

These revisions will update the existing Classification Plan.

FISCAL IMPACT

The salaries for the above-specified position classifications are included in the City's 2020-2021 adopted Fiscal Year's budget; therefore, no anticipated fiscal impact will result from approving the requested action.

RECOMMENDATION

It is recommended that the attached Resolution be adopted by the City Council.

CRAIG J. CORNWELL
CITY MANAGER

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON APPROVING AMENDING THE CITY'S POSITION CLASSIFICATION PLAN BY AMENDING THE CLASSIFICATION SPECIFICATIONS FOR REPROGRAPHICS OPERATOR I, REPROGRAPHICS OPERATOR II, ASSOCIATE PLANNER, BUILDING AND PERMIT TECHNICIAN, BUILDING INSPECTOR I, CODE ENFORCEMENT OFFICER, FAMILY SELF-SUFFICIENCY COORDINATOR, HOUSING ELIGIBILITY SPECIALIST, PLANNING TECHNICIAN, PROPERTY INSPECTOR, AND VIDEO PRODUCTION SPECIALIST

WHEREAS, the City Manager authorized a review of the City's Position Classification Plan to amend the classification specifications for Reprographics Operator I, Reprographics Operator II, Associate Planner, Building and Permit Technician, Building Inspector I, Code Enforcement Officer, Family Self-Sufficiency Coordinator, Housing Eligibility Specialist, Planning Technician, Property Inspector, and Video Production Specialist; and

WHEREAS, after review of the aforementioned position classifications, the City Manager has determined that in order to serve the City's best needs, the above-identified positions should be revised; and

WHEREAS, on September 10, 2020 and on January 19, 2021, City Management and representatives of the applicable employee bargaining union, Local Union of Municipal Non-Supervisory Employees (LUMNSE)/AFSCME Local 3947, met, conferred and agreed to amend the Position Classification Plan to adopt the proposed revisions to the Reprographics Operator I, Reprographics Operator II, Associate Planner, Building and Permit Technician, Building Inspector I, Code Enforcement Officer, Family Self-Sufficiency Coordinator, Housing Eligibility Specialist, Planning Technician, Property Inspector, and Video Production Specialist specifications; and

WHEREAS, pursuant to the Compton City Charter, Sections 1010 and 1103, on January 21, 2021 and February 18, 2021 the Personnel Board conducted a duly noticed public hearing on the City's request to amend the Position Classification Plan; and

WHEREAS, following the close of the public hearings, the Personnel Board did vote to recommend to the City Council adoption of the proposed amendment to the Position Classification Plan regarding the above-identified positions; and

WHEREAS, adoption of this resolution will not have a financial impact on the City's 2020-2021 Fiscal Year budget in that these positions and salaries are already allocated in this year's budget.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. That the revised classification specification for the position of Reprographics Operator I is hereby approved and added to the Position Classification Plan of the City of Compton.

Section 2. That the revised classification specification for the position of Reprographics Operator II is hereby approved and added to the Position Classification Plan of the City of Compton.

Section 3. That the revised classification specification for the position of Associate Planner is hereby approved and added to the Position Classification Plan of the City of Compton.

Section 4. That the revised classification specification for the position of Building and Permit Technician is hereby approved and added to the Position Classification Plan of the City of Compton.

Section 5. That the revised classification specification for the position of Building Inspector I is hereby approved and added to the Position Classification Plan of the City of Compton.

Section 6. That the revised classification specification for the position of Code Enforcement Officer is hereby approved and added to the Position Classification Plan of the City of Compton.

Section 7. That the revised classification specification for the position of Family Self-Sufficiency Coordinator is hereby approved and added to the Position Classification Plan of the City of Compton.

Section 8. That the revised classification specification for the position of Housing Eligibility Specialist is hereby approved and added to the Position Classification Plan of the City of Compton.

Section 9. That the revised classification specification for the position of Planning Technician is hereby approved and added to the Position Classification Plan of the City of Compton.

Section 10. That the revised classification specification for the position of Property Inspector is hereby approved and added to the Position Classification Plan of the City of Compton.

Section 11. That the revised classification specification for the position of Video Production Specialist is hereby approved and added to the Position Classification Plan of the City of Compton

Section 12. That adoption of this Resolution will not have a financial impact on the City's 2020-2021 Fiscal Year budget in that these positions and salaries are already allocated in the 2020-2021 Fiscal Year budget.

Section 13. That a duly certified copy of this Resolution shall be filed in the offices of the City Manager, City Controller, Human Resources and City Clerk.

Section 14. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2021.

_____
MAYOR OF THE CITY OF COMPTON

ATTEST:

_____
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF COMPTON)

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council of the City of Compton, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on this _____ day of _____, 2021.

That said Resolution was adopted by the following vote, to wit:

AYES: COUNCILMEMBERS-
NOES: COUNCILMEMBERS-
ABSTAIN: COUNCILMEMBERS-
ABSENT: COUNCILMEMBERS-

_____
CITY CLERK OF THE CITY OF COMPTON

MEET AND CONFER

This notification is to confirm that a Meet and Confer took place among the City's Human Resources, Assistant City Manager and AFSCME 3947 on December 21, 2020 and January 19, 2021 regarding proposed modifications to the City's Classification Plan. Both parties agreed to the attached revised classification.

The Proposed Revised Class Specifications as follows:

Reprographics Equipment Operator I

Reprographics Equipment Operator II

Members in attendance were:

Collee Fields, President AFSCME 3947

Triphenia Simmons, Assistant City Manager

Luis Schmidt, Business Representative AFSCME 3947

Marilyn Balmer, Human Resources Analyst

Lupita Duran-Gomez, Vice President AFSCME 3947

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MEET AND CONFER

This notification is to confirm that a Meet and Confer took place among the City's Human Resources, City Manager and AFSCME 3947 on December 21, 2020 regarding proposed modifications to the City's Classification Plan. Both parties agreed to the attached revised classification.

The Proposed Revised Class Specifications as follows:

Associate Planner

Building and Permit Technician

Building Inspector I

Code Enforcement Officer

Family Self-Sufficiency Coordinator

Housing Eligibility Specialist

Planning Technician

Property Inspector

Video Production Specialist

Members in attendance were:

Luis Schmidt, AFSCME 3947

Triphenia Simmons, Assistant City Manager

Collee Fields, AFSCME 3947

Marilyn Balmer, Interim Human Resources Technician

City of Compton		
POSITION TITLE: Reprographics ~~Equipment~~ Operator I		
Department: Internal Services	**Class Code:**	5528
Revised Date: ~~July~~ January 2021 ~~2020~~	**FLSA Status:**	Non-Exempt
Personnel Board Approved: ~~May 17, 2007~~	**Bargaining Unit:** AFSCME 3947	
Council Approved: ~~July 24, 2007~~ ***Resolution No.*** ~~22,398~~		

GENERAL PURPOSE: Under supervision, to operate and perform routing cleaning or maintenance on high speed programmable electrostatic photocopying and related binder equipment used in the reproduction and binding of forms, correspondence, reports and other materials in the centralized reprographic section/unit of the City; and to do related work as required.

SUPERVISION RECEIVED/EXERCISED: ~~The Reprographics Operator I reports to the Reprographics Operator II. This position has no supervisory duties.~~ Works under the general supervision of the Internal Services Director. This position has no supervisory duties.

DISTINGUISHING CHARACTERISTICS: This position is distinguished from Reprographics ~~Equipment~~ Operator II in that operation of offset presses is not the primary work assignment. An incumbent's primary work assignment consists of operating a high speed electrostatic photocopy machine and related binder equipment and may operate duplicating equipment.

PRIMARY DUTIES AND RESPONSIBILITIES:

The following essential functions are those that are critical, integral, necessary, crucial, primary and fundamental to the job. Incumbents who possess the requisite skill, experience, education, and other job-related requirements of a position are expected to perform the essential functions of the job with or without a reasonable accommodation.

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Operates high speed programmable electrostatic photocopy equipment to reproduce various documents according to specific requirements which may include: paper size, composition, color, or reduction of oversize originals to specified dimensions.
- Operates a variety of equipment used to bind, hole punch, staple or cut reproduced materials in accordance with written requests.
- Operates paper collating, folding, letter inserting and stamping equipment to prepare such items as water bills, licenses or a variety of other documents for mailing.
- Receives, verifies and stocks office supply.
- Assists City employees in filling their office material supply requests.

MINIMUM QUALIFICATIONS:

Education and Experience:

Graduation from high school or equivalent. Three years of recent experience in the operation and minor maintenance of programmable electrostatic copiers and a variety of offset and commercial bindery equipment.

Required Licenses or Certifications:

Possession of or ability to obtain an appropriate operator's license -- issued by the California State Department of Motor Vehicles.

Required Knowledge of:

- Office practices including how to answer phone calls and use of office forms.
- Stockroom and inventory procedures.
- General operation of a wide variety of office equipment.

Ability to:

- Operate programmable reprographic equipment.
- Perform simple routing maintenance on a variety of mechanical equipment used in conjunction with reprographic and related duties.
- Understand and carry out oral and written instructions of average complexity.
- Learn and follow stockroom procedures.
- Operate computer film output equipment.
- Operate small offset equipment.
- Mix chemicals in the preparation of developers and fixing solutions.
- Operate folder equipment and perforators.
- Operate paper cutter.
- Operate small offset equipment.
- Work cooperatively with City employees, the public and other agencies.
- Meet physical and health status requirements for this classification and work category as described in the City's Medical Standards.

City of Compton		
REPROGRAPHICS ~~EQUIPMENT~~ OPERATOR II		
Department: ~~City Clerk~~Internal Services	**Class Code:**	552~~76~~
Revised Date: ~~August 2016~~ ~~2020~~January 2021	**FLSA Status:**	Non-Exempt
Personnel Board Approved: *11/17/16*	**Bargaining Unit:** ~~LUMNSE~~AFSCME 3947	
Council Approved: ~~01/03/17~~ ***Resolution No. 24,501***		

GENERAL PURPOSE: Under general supervision of the ~~Reprographics Services Manager or Printing Services Supervisor~~Internal Services Director, act as a lead over the Reprographics ~~Equipment~~ Operator I; operates and performs minor maintenance on varied duplicating equipment used in the reproduction of forms, correspondence, reports and related materials; and performs other related duties.

SUPERVISION RECEIVED/EXERCISED: Works under the general supervision of the ~~City Clerk or Chief Deputy City Clerk~~Internal Services Director ~~and the direct supervision of the Reprographics Services Manager or Printing Services Supervisor~~; does not exercise supervisory responsibilities.

DISTINGUISHING CHARACTERISTICS: This position is distinguished from the Reprographics ~~Equipment~~ Operator I in that operation of a high-speed electrostatic photocopy machine and related bindery equipment is not the primary work assignment. An incumbent's primary work assignment consists of operating two-color and single-color offset presses and run 4/color process work. ~~This position is distinguished from the Reprographics Services Manager in that an incumbent does not supervise the employees in the centralized reprographic section/unit of the City as a primary work assignment.~~

PRIMARY DUTIES AND RESPONSIBILITIES:

The following essential functions are those that are critical, integral, necessary, crucial, primary and fundamental to the job. Incumbents who possess the requisite skill, experience, education, and other job-related requirements of a position are expected to perform the essential functions of the job with or without a reasonable accommodation.

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Operate two-color and single-color offset presses in reproducing a wide variety of standardized forms, correspondence, charts, reports, records, and special publications 4/color process work.
- Makes minor repairs and adjustments to machines used; fabricates multilith plates incorporating lay-out, preparation, and development procedures.
- Operates paper cutter; Operates folder equipment and perforators.
- Mixes PMS (Pantone Matching System) inks.
- Operates computer film output equipment.
- Mixes chemicals in the preparation of developers and fixing solutions.
- Assists in keeping inventory of stock and estimating supplies and materials needed.
- Assists in ordering supplies and materials.
- Maintains and enforces all aspects of security and confidentiality of records and information.
- Responsible for document management and destruction in accordance with the records retention schedule under direction of the City Clerk.
- Instructs other Reprographics Services employees in the operation of the offset presses and in the routine tasks of the duplicating process.
- Performs other duties as assigned or required.

City of Compton
Reprographics ~~Equipment~~ Operator II

MINIMUM QUALIFICATIONS:

Education and Experience:

Possession of a High School diploma, G.E.D. or equivalent; AND three (3) years of experience in the operation and minor maintenance of large offset printing presses and variety of duplicating machines and office equipment. A certificate of completion in off-set printing or related field may be accepted in lieu of experience. College-level units in the arts, art illustration, printing or graphic arts preferred.

Required Licenses or Certifications:

- Must possess a valid California Class C Driver's License.

Required Knowledge of:

- Office practices including how to answer phone calls and use of office forms.
- Ordering procedures, inventory methods.
- General operation of a wide variety of office equipment.

Required Skill / Ability to:

- Operate of two-color and single-color offset presses and produce neat and accurate print of reports; forms, correspondence and other documents.
- Inventory and determine office and equipment supply needs, and assist in ordering same.
- Instruct fellow workers in the use of equipment, and the procedures and processes involved in duplicating.

Physical Demands / Work Environment:

- Work is performed indoors in an office environment.
- Work may require frequent standing, walking, bending and lifting up to 50 pounds.
- May be exposed to repetitive motion, vision to monitor, background noise, dangerous machinery and hazardous chemicals.

City of Compton		
POSITION TITLE: Associate Planner		
Department: Community Development	**Class Code:**	140
Revised Date: ~~July~~ December 2020	**FLSA Status:**	Non-Exempt
Personnel Board Approved: ~~May 20, 2004~~	**Bargaining Unit:**	
Council Approved: ~~Sept. 21, 2004~~ *Resolution No.*	AFSCME 3947	

GENERAL PURPOSE: Under general direction, to perform complex professional planning and technical staff work in current and advance planning, environmental review, site plan and design review and zoning code enforcement and to do related work as required.

SUPERVISION RECEIVED/EXERCISED: The Associate Planner is supervised by a Senior Planner, and does not have any supervisory duties.

DISTINGUISHING CHARACTERISTICS: The Associate Planner is a mid-level position in the Planner job series.

PRIMARY DUTIES AND RESPONSIBILITIES:

The following essential functions are those that are critical, integral, necessary, crucial, primary and fundamental to the job. Incumbents who possess the requisite skill, experience, education, and other job-related requirements of a position are expected to perform the essential functions of the job with or without a reasonable accommodation.

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Develops comprehensive plans and programs for utilization of land and physical facilities of the City
- Compiles and analyzes data on economic, environmental, social and physical factors affecting land use
- Prepares reports, ordinances, resolutions and graphic displays and makes presentations for the Planning Commission or other committees, boards or the City Council
- Makes recommendations concerning research data
- Assesses environmental impact
- Prepares and administers revisions to planning and zoning regulations
- Analyzes and recommends actions on applications
- Participates in the administration and enforcement of zoning and planning regulations
- Drafts reports and correspondence
- Attends meetings ~~and represents the Department~~
- Provides information to and consults with the public
- Assumes lead responsibility on complex planning projects requiring considerable skill in research, analysis and presentation of data
- ~~Assigns and Reviews work of professional and technical staff~~
- Maintains project records, files and budgets and prepares required reports
- Prepares material for visual presentations

- Provides staff support to committees and commissions
- ~~Provides training supervision and technical direction to assigned staff.~~

MINIMUM QUALIFICATIONS:

Education:

Graduation from an accredited four year college or university with a major in urban or regional planning, architecture, public administration or a related field. A Master's Degree in one of the above or a related field and/or membership in the American Institute of Certified Planners is highly desirable.

Experience:

Three years of professional planning experience with emphasis in municipal and/or regional planning, preferably including some experience in a lead capacity. A Master's degree in one of the above or related fields or AICP membership may be substituted for one year of experience.

Required Licenses or Certifications:

- Possession of an appropriate driver's license issued by the State of California Department of Motor Vehicles.

Required Knowledge of:

- Principles, practices, problems and objectives of municipal planning and zoning
- Current literature, information sources and research techniques in the field of city planning
- Principles of architecture and site planning
- Federal, State, and local laws and regulations relating to local planning, environmental review, subdivision, zoning and land use
- GIS, engineering, drafting, graphic techniques and nomenclature and cartography
- Purposes, policies and procedures of the City's Planning Commission
- Report writing practices
- ~~Principles of supervision and training~~
- Project administration and management techniques

Ability to:

- Perform difficult professional planning and technical staff work involving current and advanced planning
- ~~Lead and direct assigned staff on complex planning projects~~
- ~~Train and supervise assigned professional and technical staff~~
- Maintain project records, files and budgets
- Prepare technical correspondence
- Review, analyze and process complex planning projects

- Study, analyze and compile technical, statistical, and related information pertaining to planning and zoning
- Understand, interpret and evaluate the zoning laws of the City
- Prepare reports and effectively communicate in writing and orally; maintain effective working relationships with others
- Meet physical and health status requirements for this classification and work category as described in the City's Medical Standards for Applicants and Employees

City of Compton		
BUILDING AND PERMIT TECHNICIAN		
Department: Community Development~~Building and Safety~~	**Class Code:**	2101
Revised Date: ~~June 2009~~July December 2020	**FLSA Status:**	Non-Exempt
Personnel Board Approved: ~~08/13/09~~	**Bargaining Unit:**	
Council Approved: ~~07/20/10~~ *Resolution No. ~~23,161~~*	LUMNSEAFSCME 3947	

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GENERAL PURPOSE: Under general supervision, provides information and technical assistance to customers, property owners, staff members, the public, or others regarding general building issues, applications, project reviews, and City procedures; provides customer service and responds to questions/complaints, researches problems and initiates problem resolution; performs related work as assigned.

SUPERVISION RECEIVED/EXERCISED: Works under the general supervision of the Senior Building Inspector; does not have supervisory responsibilities.

PRIMARY DUTIES AND RESPONSIBILITIES:

The following essential functions are those that are critical, integral, necessary, crucial, primary and fundamental to the job. Incumbents who possess the requisite skill, experience, education, and other job-related requirements of a position are expected to perform the essential functions of the job with or without a reasonable accommodation.

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Provides department information and customer service; answers questions as first point of contact for customers; processes documents, permit applications and deposits; answers questions within scope of authority and training; reviews applications for completeness, processes applicable fees, and forwards applications to appropriate staff for review.
- Accepts contractor and sub-contractor permit applications; reviews supporting documents for accuracy and completeness.
- Provides support to Building and Safety Officials by relaying timely and accurate messages and maintaining orderly files; accurately records information necessary for inspection requests and running permitting software reports.
- Utilizes the City's permitting software system for building permitting functions; assists with training department staff on permit system; and advises management of suggested system and software updates.
- Maintains current records of maps, files, and other documentation; maintains current standard operating procedure manual; and creates and updates department forms.
- Maintains a comprehensive, current knowledge of applicable codes; reads professional literature; attends workshops and training sessions as appropriate.
- Responds to questions and resolves customer service issues within scope of authority.
- Maintains and enforces all aspects of security and confidentiality of records and information.
- Performs other duties as assigned or required.

MINIMUM QUALIFICATIONS:

Education and Experience:

High School diploma or GED equivalent; AND two (2) years of experience in technical support functions; OR an equivalent combination of education and experience.

City of Compton
Building and Permit Technician

Required Licenses or Certifications:

- Must possess a valid California Class C Driver's License.
- Valid ICC Permit International Conference of Building Officials (ICBO)/International Code Council (ICC) Permit Technician certification is required within two (2) years of appointment.

Required Knowledge of:

- City organization, operations, policies and procedures.
- Municipal building codes and ordinances.
- Principles of record keeping and records management.
- General purposes and techniques of building inspection and plan review.
- Telephone etiquette and customer service protocol.

Required Skill in:

- Reading, interpreting and explaining laws and regulations.
- Interpreting and applying department standards and City policies.
- Using computer and specialized software applications for customer accounts.
- Effective communication, both verbal and written.
- Establishing and maintaining cooperative working relationships with employees, contractors and the public.

Physical Demands / Work Environment:

- Work is primarily performed indoors in a standard office environment.
- Work requires frequent light lifting, sorting, filing, typing and on occasion climbing (up to 4 feet).
- Moderate finger dexterity and near vision is required.
- May be exposed to minor amounts of dust and occasional sounds of office equipment running.

City of Compton		
BUILDING INSPECTOR I		
Department: ~~Building and Safety~~Community Development	**Class Code:**	2103
Revised Date: ~~June 2009~~July December 2020	**FLSA Status:**	Non-Exempt
Personnel Board Approved: *11/19/09*	**Bargaining Unit:** ~~LUMNSE~~AFSCME 3947	
Council Approved: ~~07/20/10~~ *Resolution No. ~~23,161~~*		

GENERAL PURPOSE:
Under general supervision, performs inspections of residential or commercial buildings and related systems to ensure compliance with applicable building codes and to ensure the health, safety, and welfare of the public; performs related work as assigned.

SUPERVISION RECEIVED/EXERCISED: Works under the general supervision of the Senior Building Inspector ~~II~~; does not have supervisory responsibilities.

DISTINGUISHING CHARACTERISTICS: This is the entry level in the Building Inspector job series. This class may be distinguished from the higher (Senior Building Inspector ~~II~~) level by the complexity and difficulty of work performed and by the absence of supervisory responsibilities.

PRIMARY DUTIES AND RESPONSIBILITIES:
The following essential functions are those that are critical, integral, necessary, crucial, primary and fundamental to the job. Incumbents who possess the requisite skill, experience, education, and other job-related requirements of a position are expected to perform the essential functions of the job with or without a reasonable accommodation.

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Interprets, applies, and ensures compliance with the provisions of standard building, electrical, plumbing and mechanical codes, handicapped accessibility codes, and other applicable federal, state and local codes, regulations and standards; researches code-related issues in code books as needed; initiates any actions necessary to correct deviations or violations.
- Follows daily inspection schedules and travel routes to achieve maximum efficiency and ensure completion of scheduled inspections; drives to construction/property sites to conduct inspections and related work activities.
- Reviews building plans, plan revisions, specifications, engineering reports, electrical diagrams, or other documents in association with inspection activities; reviews files to identify inactive, revoked, or expired building permits.
- Conducts site inspections of residential/commercial buildings/properties (including construction work, remodeling work, building systems, and premises) for compliance with applicable codes, specifications, and approved construction plans.
- Inspects construction alteration, demolition, use, and occupancy of buildings and premises to verify structural strength, stability, solid waste, adequate lighting, ventilation, and safety to life/property from fire and other hazards; inspects electrical, plumbing, mechanical, gas, and related building systems.
- Inspects heating, ventilation, and air conditioning (HVAC) systems; inspects building foundations, slabs, masonry, footing, and framing; inspects quality of construction methods, materials, and workmanship; verifies contractor licensure and proper permitting of construction work.
- Determines whether buildings/systems pass or fail inspections; identifies code violations, deficiencies, hazardous conditions, structural failures, or improper uses; explains violations, recommends corrective actions, and advises of changes required for code compliance; issues notices to comply or stop work orders as appropriate; reports deficiencies, failed inspections, violations, and deviations from codes/plans to supervisor, contractors or other individuals as appropriate.

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PRIMARY DUTIES AND RESPONSIBILITIES (Continued):

- Performs joint inspections with Los Angeles County Health Department and other county or state agencies.
- Prepares and maintains accurate records of inspection activities; enters inspection data into computer.
- Prepares or completes various forms, reports, correspondence, mentoring sheets, checklists, inspection reports, utility release forms/tags, notices to comply, stop work orders, Certificates of Occupancy, drawings, or other documents.
- Receives various forms, reports, correspondence, routing sheets, building plans, architectural drawings, blueprints, engineer reports, schematics, specifications, plan revisions, photographs, product information, technical reports/articles, street maps, codes, reference materials or other documentation; reviews, completes, processes, forwards or retains as appropriate.
- Operates a motor vehicle, personal computer, general office equipment, measuring devices, camera, ladder, or other equipment as necessary to complete essential functions, including the use of word processing, database, e-mail, Internet or other computer programs.
- Follows safety procedures, utilizes safety equipment, and monitors work environment to ensure safety of employees and other individuals.
- Exhibits a service orientation toward customers and maintains productive working relationships.
- Coordinates inspection activities with other inspectors, other departments, property owners, contractors, utility companies or other individuals; communicates with supervisor, employees, other departments, plan reviewers, property owners, contractors, architects, engineers, utility companies, local or state agencies, and other individuals as needed to coordinate work activities, review status of work, exchange information or resolve problems.
- Maintains a comprehensive, current knowledge of applicable codes, regulations, and standards; maintains an awareness of new methods, materials and trends in the profession; reads professional literature; maintains professional certifications; attends seminars, workshops, and training sessions as appropriate.
- Performs general/clerical tasks, which may include making copies, sending/receiving faxes, filing documentation, or processing incoming/outgoing mail.
- Provides assistance to other employees or departments as needed.
- Proficiency in computer software.
- Performs other duties as assigned or required.

MINIMUM QUALIFICATIONS:

Education and Experience:

High School diploma or GED equivalent supplemented by vocational/technical training in general building construction, construction trades, and a variety of building inspection specialties; AND three (3) years building trades experience; OR one (1) year experience as a building inspector; OR an equivalent combination of education and experience.

Required Licenses or Certifications:

- Must possess a valid California Class C Driver's License.
- One or more International Code Council (ICC) (or equivalent) certification(s) from the general inspection category such as Building Inspector, Plumbing Inspector, Mechanical Inspector, Electrical Inspector or any combination thereof including Residential Combination Inspector.

City of Compton
Building Inspector I

Required Knowledge of:

- City organization, operations, policies and procedures.
- ICC, state and local building and safety codes and regulations.
- Planning and zoning ordinances and regulations, and rules of civil procedure.
- Methods, procedures and techniques for evaluating technical compliance.
- Other government regulatory agencies and specialized sources of building safety information.
- Principles and practices of the construction industry and building trades.
- Occupational hazards and safety precautions.

Required Skill in:

- Interpreting and applying statutes, rules, ordinances, codes and regulations.
- Interpreting building, plumbing, electrical, mechanical, and zoning regulations, and comparing them with engineering drawings, plans, maps and specifications.
- Checking details, estimates, plans, and specifications of projects.
- Detecting deviations from plans, regulations, and standard construction practices.
- Assessing and prioritizing multiple tasks, projects and demands.
- Operating a personal computer utilizing a variety of business software.
- Effective communication, both verbal and written.
- Establishing and maintaining cooperative working relationships with employees, contractors and the public.

Physical Demands / Work Environment:

- Work is performed primarily outdoors with considerable time spent in moderate temperatures (80 to 90 degrees).
- Work will require frequent stretching, bending, climbing ladders and crawling.
- Work will require excellent color discrimination and vision.
- On occasion exposure to wet surfaces, large amounts of dust and exposure to hazardous materials.

City of Compton		
POSITION TITLE: Code Enforcement Officer ~~I~~		
Department: Community Improvement Services	**Class Code:**	4110
Revised Date: July-December2020	**FLSA Status:**	Non-Exempt
Personnel Board Approved: ~~Oct. 19, 1995~~	**Bargaining Unit:**	
Council Approved: ~~Nov. 8, 1995~~ ***Resolution No.*** ~~18,175~~	AFSCME 3947	

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GENERAL PURPOSE: Under direct supervision, meets with the public to service complaints relating to zoning, nuisances, abandoned vehicles and other matters governed by the Compton Municipal Code; conducts field investigations; prepares reports; and performs other related duties as required.

SUPERVISION RECEIVED/EXERCISED: Code Enforcement Officers report to the Community Improvement Services Director. This position does not have supervisory duties.

DISTINGUISHING CHARACTERISTICS: Employees in this classification may be required to work days, evenings and weekend hours.

PRIMARY DUTIES AND RESPONSIBILITIES:

The following essential functions are those that are critical, integral, necessary, crucial, primary and fundamental to the job. Incumbents who possess the requisite skill, experience, education, and other job-related requirements of a position are expected to perform the essential functions of the job with or without a reasonable accommodation.

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Receives, reviews, records and investigates citizens and employees' complaints and legal claims.
- Issues citations for violations of City codes and ordinances.
- Assists the legal department in preparing cases involving code and ordinance violations.
- Makes physical inspections of reported and observed violations of municipal regulations and codes.
- Prepares written notifications for compliance detailing the nature of the violations and the necessary and required changes for compliance.
- Maintains records of code violations and corrective action taken.
- Performs office and field investigations to insure compliance with various licenses and permits issued by the City.
- Secures evidence through photography and/or documentation of investigations in cases of noncompliance.
- Assists in the enforcement of State and County laws and regulations governing matters such as health, safety, animal control and vehicle abandonment / abatement.

MINIMUM QUALIFICATIONS:

Education: Graduation from high school or possession of a G.E.D. certificate.

Experience: Three (3) years of responsible public contact work with primary experience in the area of enforcement of public laws or guidelines, conducting public inspections, customer services operations and/or complaint investigations. A Bachelor's degree from an accredited college or university with a major in public, business or law enforcement administration or social sciences will be accepted as a substitute for required experience.

City of Compton
Code Enforcement Officer

Age Requirement: Applicants must be at least 21 years of age at the time of application.

License Requirement: Possession of a valid California driver's license issued by the State Department of Motor Vehicles.

Required Knowledge of:

- Modern public relations methods and practices.
- Investigative principles and techniques.
- Basic report-writing and recordkeeping principles.
- Basic photography, health and safety practices and principles.
- Basic police methods and procedures as relates to operations and laws of arrest.
- Legal rights of citizens.
- Basic methods and techniques for effective public contacts.
- The geography of the local area.

Ability to:

- Properly use and care for firearms.
- Accurately observe incidents and persons.
- Analyze situations quickly.
- Understand and follow oral and written directions.
- Write clear and comprehensive reports.
- Deal courteously and effectively with public and all individuals or groups contacted in the course of work.
- Research laws, regulations and other guidelines and their applications.
- Interpret various types of written materials; complete forms, prepare letters and other reports and correspondence.
- Plan and implement regulations.
- Conduct inspections to evaluate compliance with established codes and regulations.
- Demonstrate basic skill and ability in photography.
- Make arithmetic computations with speed and accuracy.
- Read basis diagrams, maps and other graphic displays.
- Establish and maintain cooperative and effective working relationships with other City employees, supervisory officials, personnel of other public agencies and the general public.
- Maintain physical and health status requirements established by the City's Medical Standards for Applicants and Employees in this classification and occupations group.

City of Compton		
FAMILY SELF-SUFFICIENCY ~~PROJECT~~ COORDINATOR		
Department: ~~Housing~~Community Development	**Class Code:**	2209
Revised Date: ~~June 2009~~July December 2020	**FLSA Status:**	Non-Exempt
Personnel Board Approved: ~~11/19/09~~	**Bargaining Unit:** LUMNSE	
Council Approved: ~~07/20/10~~ ***Resolution No. 23,161***		

GENERAL PURPOSE: Under general supervision, performs a variety of administrative, technical and field tasks to oversee the Family Self-Sufficiency Program, Homeownership, and other specialty programs that provide support and resources for families residing in tenant based and or public housing to assist them in becoming economically self-sufficient. Work involves providing and identifying programs for assisting low-income tenants that will help to develop their educational, employment and economic opportunities; and performs other related duties.

SUPERVISION RECEIVED/EXERCISED: Works under the general supervision of the ~~Department Director~~Housing Services Supervisor or other management personnel; does not exercise supervisory responsibility.

PRIMARY DUTIES AND RESPONSIBILITIES:

The following essential functions are those that are critical, integral, necessary, crucial, primary and fundamental to the job. Incumbents who possess the requisite skill, experience, education, and other job-related requirements of a position are expected to perform the essential functions of the job with or without a reasonable accommodation.

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Performs as a case manager for the Homeownership, Family Self-Sufficiency and other specialty programs; meets regularly with eligible individuals and families, linking them with services needed to become economically independent.
- Develops specific career goals with clients, works closely with local education and training resources, housing and social services; maintains detailed case notes.
- Performs direct case management of families and individuals to provide services and counseling related to establishing economic independence; reviews and analyzes financial information, such as contracts and agreements, or criminal records to determine eligibility for program participation.
- Establishes a local network of employers; performs community outreach to increase program participation.
- Prepares reports as requested.
- Complies with HUD programs and regulations.
- Maintains and updates client information into computer database.
- Responds to requests for information about clients and/or the self-sufficiency program.
- Performs all work duties and activities in accordance with City policies and procedures.
- Works in a safe manner and reports unsafe activity and conditions; follows City-wide safety policy and practices and adheres to responsibilities concerning safety prevention, reporting and monitoring as outlined in the City's Safety Handbook.
- Maintains and enforces all aspects of security and confidentiality of records and information.
- Performs re-examinations, interim interview and verifies income to determine and maintain eligibility with federal guidelines and regulations.
- Maintains and updates client information into computer database.

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- Performs other duties as assigned or required.

MINIMUM QUALIFICATIONS:

Education and Experience:

Possession of a Bachelor's degree from an accredited college or university in Social Work, Career Counseling, or related human services field; AND two (2) years experience in assisted housing and/or social work case management with low-income clients of diverse backgrounds; OR an equivalent combination of education and experience.

Required Licenses or Certifications:

- Must possess a valid California Class C Driver's License.
- Certification as a Family Self-Sufficiency Coordinator (from a professional training organization recognized by the Department of Housing and Urban Development).

Required Knowledge of:

- Basic interviewing techniques.
- City organization, operations, policies and procedures.
- City Code, City Ordinances, and Standard Operating Manual.
- Section 8 housing, self-sufficiency strategies, career centers and HUD regulations.
- Social and economic problems related to housing needs for low income residents.
- Family issues, community resources, volunteers and advisory boards.
- Operation of personal computer and various software applications.
- Available community resources and services.
- Modern office practices and procedures.
- Departmental records, reports, and documentation.
- Customer service protocol.

Required Skill in:

- Reading, comprehending, and applying laws, rules and regulations in determining eligibility and assistance.
- Producing required reports for federal, state and local governmental agencies for the benefits of residents.
- Handling multiple cases simultaneously and using good judgment in prioritizing work assignments.
- Dealing with people of various socio-economic backgrounds.
- Explaining laws, rules and regulations to applicants.
- Making accurate arithmetic computations to obtain precise information for reports and published statistics.
- Making logical decisions to resolve problems or conflicts, and to enforce housing program rules and regulations.
- Operating a personal computer utilizing a variety of business and specialized software.
- Communicating orally with customers, clients or the public in face-to-face settings, using a telephone or in group settings.
- Establishing and maintaining cooperative working relationships with co-workers, clients, other agencies and the general public.

Physical Demands / Work Environment:

- Work is primarily performed indoors in an office setting and off-site to conduct home visits to determine continued housing eligibility.
- Work requires ability to stand, walk, knee, squat, climb and lift (20-25 pounds); exposure to heat/cold, outdoors, and electrical hazards; ability to drive to different sites and locations.

- Moderate finger dexterity and near vision is required.
- May be exposed to minor amounts of dust, mold, mildew, infectious diseases and potential harm.

City of Compton		
HOUSING ELIGIBILITY SPECIALIST		
Department: ~~Housing~~Community Development	**Class Code:**	2202
Revised Date: ~~June 2009~~~~July~~December 2020	**FLSA Status:**	Non-Exempt
Personnel Board Approved: ~~08/13/09~~	**Bargaining Unit:** LUMNSEAFSCME 3947	
Council Approved: ~~07/20/10~~ ***Resolution No. 23,161***		

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GENERAL PURPOSE: Under general supervision, performs a variety of administrative, technical and field tasks in accordance with the rules and regulations of the U.S. Department of Housing and Urban Development Housing Choice Voucher Program; processes applications for housing assistance, verifies eligibility, computes rental payments, performs annual and interim re-examinations of tenants eligibility, conducts tenant and landlord terminations when necessary; performs administrative tasks involved in the review and maintenance of a caseload of housing clients; and performs other related duties.

SUPERVISION RECEIVED/EXERCISED: Works under the general supervision of the ~~Department Director or~~ Housing Services Supervisor; does not exercise supervisory responsibility.

PRIMARY DUTIES AND RESPONSIBILITIES:

The following essential functions are those that are critical, integral, necessary, crucial, primary and fundamental to the job. Incumbents who possess the requisite skill, experience, education, and other job-related requirements of a position are expected to perform the essential functions of the job with or without a reasonable accommodation.

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Interviews applicants regarding income and family composition in order to determine eligibility for low-income housing as per established federal guidelines.
- Conducts briefing sessions with new participants to explain federal program regulations and lease obligations.
- Computes housing assistance payments, tenant rental amounts, utility reimbursements, and rent increases in order to satisfy program guidelines and landlord requests using knowledge of program regulations.
- Performs re-examinations, interim interviews and verifies income to determine and maintain eligibility in accordance with federal guidelines and regulations; investigates income and other file inconsistencies to identify potential fraud.
- Reviews and analyzes financial information such as contracts and agreements, or criminal records to determine eligibility for program participation.
- Conducts home visits to determine condition of assisted housing and tenant's continued eligibility.
- Prepares and transfers information to other housing authorities for tenants who are relocating.
- Attends and presents testimony in formal/informal hearings regarding eligibility.
- Maintains and updates tenant information into computer database.
- Performs all work duties and activities in accordance with City policies and procedures.
- Works in a safe manner and reports unsafe activity and conditions. Follows City-wide safety policy and practices and adheres to responsibilities concerning safety prevention, reporting and monitoring as outlined in the City's Safety Handbook.
- Maintains and enforces all aspects of security and confidentiality of records and information.
- Performs other duties as assigned or required.

City of Compton
Housing Eligibility Specialist

MINIMUM QUALIFICATIONS:

Education and Experience:

Possession of a High School diploma, G.E.D. or equivalent, AND two (2) years administrative support and customer service experience, preferably in public and/or tenant based housing or other social services agency; OR an equivalent combination of education and experience.

Required Licenses or Certifications:

- Must possess a valid California Class C Driver's License.
- Certification as a Section 8 Housing Choice Voucher Specialist (from a professional training organization recognized by the Department of Housing and Urban Development).

Required Knowledge of:

- Basic interviewing techniques.
- City organization, operations, policies and procedures.
- City Code, City Ordinances, and Standard Operating Manual.
- Federal HUD regulations, guidelines and procedures, and the Section 8 Housing Choice Voucher Program.
- Social and economic problems related to housing needs for low income residents.
- Operation of personal computer and various software applications.
- Available community resources and services.
- Modern office practices and procedures.
- Departmental records, reports, and documentation.
- Customer service protocol.

Required Skill in:

- Reading, comprehending, and applying laws, rules and regulations in determining eligibility and assistance.
- Producing required reports for federal, state and local governmental agencies for the benefit of residents.
- Dealing with people of various socio-economic backgrounds.
- Explaining laws, rules and regulations to applicants.
- Making accurate arithmetic computations to obtain precise information for reports and published statistics.
- Making logical decisions to resolve problems or conflicts, and to enforce housing program rules and regulations.
- Operating a personal computer utilizing a variety of business and specialized software.
- Communicating orally and in writing with customers, clients or the public; face-to-face settings, using a telephone or in group settings.
- Establishing and maintaining cooperative working relationships with co-workers, clients, landlords, other housing agencies and the general public.

Physical Demands / Work Environment:

- Work is primarily performed indoors in an office setting, and off-site when performing inspections on the conditions of tenant housing; and home visits to determine continued housing eligibility.
- Moderate finger dexterity and near vision is required.
- May be exposed to minor amounts of dust, mold, mildew, infectious disease and potential physical harm.
- Work requires ability to sit, stand, walk, kneel, squat, climb and lift (20-25 pounds); exposure to heat, outdoors, and electrical hazards; ability to travel to different sites and locations.

City of Compton		
POSITION TITLE: Planning Technician		
Department: Community Development	**Class Code:**	7134
Revised Date: ~~July~~ December 2020	**FLSA Status:**	Non-Exempt
Personnel Board Approved: ~~May 20, 2004~~	**Bargaining Unit:** AFSCME3947	
Council Approved: ~~Sept. 21, 2004~~ ***Resolution No.***		

GENERAL PURPOSE: Under general supervision, to assist professional planners in responding to public inquiries regarding zoning ordinances, business licenses, application procedures and Planning Commission and City Council actions that related to City planning activities; to compile zoning and planning related data; to prepare and maintain planning and zoning records; to perform a variety of paraprofessional planning work; and to do related work as required.

SUPERVISION RECEIVED/EXERCISED: The Planning Technician is supervised by a Senior Planner and has no supervisory duties.

DISTINGUISHING CHARACTERISTICS: This is an administrative position supporting employees in the Planner job series.

PRIMARY DUTIES AND RESPONSIBILITIES:

The following essential functions are those that are critical, integral, necessary, crucial, primary and fundamental to the job. Incumbents who possess the requisite skill, experience, education, and other job-related requirements of a position are expected to perform the essential functions of the job with or without a reasonable accommodation.

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Screens and responds to inquiries relating to zoning procedures, ordinances, Planning Commission and City Council action, referring to professional planners those matters requiring a higher level of expertise
- Reviews business license applications and project plans for conformance with City zoning regulations
- Assists in the processing of new projects by reviewing plans, checking site and resolving discrepancies with applicants
- Compiles and tabulates zoning and planning related data and assists professional staff in conducting and preparing planning related statistics, research projects and reports
- Maintains departmental records
- Investigates complaints of zoning violations and coordinates enforcement activities with other department
- Reviews and processes design review and land use applications, assists staff on special projects by collecting information
- ~~And does~~Performs related work as required

MINIMUM QUALIFICATIONS:

Education:

Graduation from high school or G.E.D.

Experience:

City of Compton
Planning Technician

Two (2) years of experience in municipal government or development services, including substantial experience in public contact activities. College education in planning, public administration, urban development or a related field may be substituted for the required experience on a year-for-year basis.

Required Licenses or Certifications:

Possession of an appropriate driver's license issued by the State of California Department of Motor Vehicles.

Required Knowledge of:

- Basic nomenclature and practices used in planning and zoning
- Basic principles of zoning administration and enforcement
- Basic research methods as applied to collection, tabulation and analysis of planning data
- Laws and regulations relating to zoning and land use
- Methods of graphic presentation
- Operation of office equipment including Microsoft Word and Excel and planning regulated software for permit tracking and mapping.

Ability to:

- Interpret, explain and enforce zoning regulations
- Gather and interpret planning data
- Coordinate activities with other departments
- Prepare and interpret planning documents such as resolutions, ordinances, maps, graphs, diagrams and legal descriptions
- Understand and carry out oral and written directions
- Establish and maintain cooperative working relationships with persons contacted in the course of work
- Meet physical and health status requirements for this classifications and work category as described in the City's Medical Standards for Applicants and Employees

City of Compton		
POSITION TITLE: Property Inspector		
Department: Community Development	**Class Code:**	7342
Revised Date: ~~July~~ December 2020	**FLSA Status:**	Non-Exempt
Personnel Board Approved:	**Bargaining Unit:** AFSCME 3947	
Council Approved: ***Resolution No.***		

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GENERAL PURPOSE: Under general supervision to inspect single family and multi-family housing units for compliance with HUD requirements and to enforce Housing Quality Standards (HQS).

SUPERVISION RECEIVED/EXERCISED: The Property Inspector reports to the Senior Building Inspector. The position has no supervisory duties.

PRIMARY DUTIES AND RESPONSIBILITIES:

The following essential functions are those that are critical, integral, necessary, crucial, primary and fundamental to the job. Incumbents who possess the requisite skill, experience, education, and other job-related requirements of a position are expected to perform the essential functions of the job with or without a reasonable accommodation.

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Inspects and investigates privately owned dwellings and newly constructed buildings and housing for compliance with HUD Housing Quality Standards.
- Enforces codes, laws, ordinances, rules and regulations regarding housing quality standards.
- Visits sites and inspects details of structures, plumbing, electrical, heating, external and internal areas of dwelling structures.
- Identifies needed repairs or alterations, assesses and reports on the suitability of structures for habitation.
- Prepares deficiency reports, documents owner and tenant disagreements.
- Advises owners of methods to correct deficiencies.
- Analyzes and evaluates and determines appropriate rental values.
- Coordinates maintenance and repairs with owners and tenants.
- Completes and submit inspection forms.
- Researches documents to maintain current knowledge of laws, codes, ordinances, rules and regulations concerning housing.
- Responds to tenant and owner inquiries.
- Prepares and submits documents to various agencies concerning property inspections.
- Maintains files, documents and correspondence concerning housing properties in the Section 8 program.
- Performs related duties as required.

MINIMUM QUALIFICATIONS:

Education and Experience: High school diploma or general education degree (GED); three (3) years related experience in the building trades;

and/or training; or equivalent combination of education and experience.

Required Licenses or Certifications: Valid California Driver's License.

Required Knowledge of:

- Goals, policies and objectives of HUD Section 8 programs.
- Inspection goals and procedures.
- Housing standards of housing authorities.
- Preparation of forms, documents and materials related to housing inspections.
- Interpersonal skills.
- Oral and written communication.
- Correct written and spoken English.
- Technical aspects of housing inspection.
- Operation of computers and related software.
- Policies and objectives of assigned programs.
- Public contact techniques.
- Department operations and policies.
- Operations of various City departments.
- Geography of the City.

Ability to:

- Conduct inspections of housing.
- Determine if housing meets Housing Quality Standards.
- Make predetermination of units for continuous occupancy.
- Determine appropriate rental values.
- Plan, organize and administer programs.
- Interpret and apply HUD HQS.
- Determine performance requirements and acceptability criteria for mandatory minimum standards.
- Read, understand and complete relevant documentation.
- Maintain files, documents and correspondence.
- Prioritize and schedule work.
- Meet schedules and time lines.
- Plan, coordinate and document projects.
- Maintain up to date knowledge of regulations.
- Represent the department at meetings.
- Establish, maintain effective relationships.
- Operate a computer and related software.
- Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.
- Ability to deal with problems involving several variables in standardized situations.
- Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals.
- Ability to write routine reports and correspondence.
- Ability to speak effectively before groups or employees.
- Ability to add, subtract, multiply, and divide using whole numbers, common fractions, and decimals.
- Ability to compute rate, ratio, and percent and to draw and interpret graphs.

Physical Demands / Work Environment:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand, walk, and talk or hear. The employee is occasionally required to reach with hands and arms and stoop, kneel, crouch. Specific vision abilities required by this job include close vision, color vision, and ability to adjust focus.

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential fractions.

While performing the duties of this job, the employee is frequently exposed to outside weather conditions and frequently works in inside environmental conditions. The employee may be required to attend evening meetings and travel. and may be required to work evenings or weekends, and occasionally works with a video display terminal for prolonged periods. The noise level in the work environment is usually quiet.

City of Compton		
POSITION TITLE: Video Production Specialist		
Department: ~~City Manager~~Internal Services	**Class Code:**	03135697
Revised Date: ~~February 21, 2019~~July December 2020	**FLSA Status:**	Non-exempt
Personnel Board Approved: ~~2/21/19~~	**Bargaining Unit:** AFSCME 3947	
Council Approved: ~~5/21/2019~~ ***Resolution No.*** ~~*25,018*~~		

GENERAL PURPOSE: Under general supervision, perform creative editing of video productions on digital editing systems; participate in or independently create, write, produce, direct and edit assigned educational, instructional and informational videos and other multimedia productions; participate in a variety of pre- and post-production activities for studio, field and live production shoots including set-up and operation of audio, video, lighting and other technical production equipment; compression output; create and design print-ready materials and multimedia graphics for video productions; perform related duties as assigned.

SUPERVISION RECEIVED/EXERCISED: Works under general supervision of the ~~City Manager~~Internal Services Director; ~~does not exercise supervisory responsibility~~directly supervises the Video Production Aide.

DISTINGUISHING CHARACTERISTICS: A Video Production Specialist is a supervisory position that develops print, multimedia and television production for the City of Compton. This involves participation on a variety of pre- and post-production activities for studio, field and live television productions including set-up and operation of audio, video, lighting and other technical production equipment. An incumbent edits captured video segments on digital editing systems to create clips and complete programs.

PRIMARY DUTIES AND RESPONSIBILITIES:

The following essential functions are those that are critical, integral, necessary, crucial, primary and fundamental to the job. Incumbents who possess the requisite skills, experience, education, and other job-related requirements of the position are expected to perform the essential functions of the job with or without a reasonable accommodation.

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Participate in a variety of pre- and post-production activities for studio, field and live production shoots including set-up and operation of audio, video, lighting and other technical production equipment.
- Participate in or oversee the set up and construction of studio sets, moving furniture and equipment including risers, cameras and cabinets; connect microphones to talent as needed; provide voice-over narrations and act in productions as requested.
- Create print-ready materials and multimedia graphics for video productions and broadcasts using graphics hardware and software; design and create studio sets and props.
- Operate and direct video cameras for single and multi-camera productions; assure visually appealing composition and proper video exposure levels; assure proper audio control from on-board and attached microphones.
- Operate a camera for single and multi-camera productions; connect cables, mount camera on tripods, check angles, focus, zoom and white balance levels; properly dismantle and store equipment.
- Perform creative editing of video productions on digital editing systems; background music and narration; design and create original graphics and animation.
- Create and import images for video productions and broadcasts using a professional-level character generator.

City of Compton
Video Production Specialist

- Consult with City staff to ascertain production and graphic needs, goals, budgetary requirements and target audiences; schedule, coordinate, produce assigned studio, field and live productions; determine production technique and location; coordinate and oversee pre-production meetings with City staff and assigned production staff.
- Create print-ready materials and multimedia graphics for video productions and broadcasts using graphics hardware and software; design and create studio sets and props.
- Operate a variety of office equipment including Macintosh or PC computers, and a variety of specialized video editing and publishing software.
- Maintain computerized database records and files of clip art, animation, photography and master copies of finished projects; assure files are properly backed up to server.
- Research, evaluate and develop recommendations regarding the purchase of graphic design software and other multimedia equipment as requested; prepare recommendations to improve operational effectiveness and minimize costs as requested.
- Communicate with City personnel and outside organizations to coordinate activities and programs, resolve issues and exchange information.
- Attend and participate in meetings, conferences and seminars related to assigned activities to maintain current knowledge of advances in the field.
- Troubleshoot, perform routine maintenance and make adjustments to a wide variety of production equipment.
- Perform other duties as assigned or required.

MINIMUM QUALIFICATIONS:

Education and Experience: Associate's degree in telecommunication, or video editing, graphic design and three (3) years of professional experience in video production and/or creating print-ready materials and multimedia graphics.

Required Licenses or Certifications:

- Must possess a valid California Class C Driver's License.

Required Knowledge of:

- Techniques, procedures, practices and operation of equipment used in the production of television and video productions.
- General principles, methods and theory of various production formats for television scripts and media communication.
- Graphic design techniques, equipment and principles.
- Creative videography techniques.
- Creative video editing techniques and operation of non-linear editing software.
- Proper methods of storing equipment, materials and supplies.
- Proper handling and troubleshooting of broadcast quality video production and post-production equipment.
- Operation of a variety of office equipment including Macintosh or PC computers, peripheral equipment and specialized video editing, graphic design and publishing software.
- DVD creation and production techniques including menus, chapters, special features and case covers and disc labels.
- Basic copyright laws.
- Health and safety practices related to the operation and maintenance of audio, video, lighting and other technical production equipment in the studio and field.
- Digital photo manipulation techniques.
- Proper methods of storing equipment, materials and supplies.
- Computerized database record-keeping and filing techniques.

- Oral and written communication skills.
- Interpersonal skills using tact, patience and courtesy

Required Skill in:

- Participating in a variety of pre- and post-production activities for studio, field and live production shoots.
- Creating, writing, producing, directing and editing informational videos and other multimedia productions.
- Creating print-ready graphics for video production and use on the web.
- Operating and directing video cameras for single and multi-camera productions.
- Consulting with City staff to ascertain production and graphic design needs, goals, budgetary requirements and target audiences.
- Operating a variety of audio, video, lighting and technical production equipment.
- Operating a variety of office equipment including Macintosh or PC computers, and a wide range of specialized video editing, graphic design and publishing software.
- Creating DVD program menus, chapter markers, labels and storage case covers.
- Observing health and safety regulations related to assigned activities.
- Maintaining computerized records and files.
- Establishing and maintaining cooperative and effective working relationships with others.
- Completing work with many interruptions.
- Communicating effectively both orally and in writing.
- Understanding and following oral and written instructions.
- Analyzing situations accurately and adopting an effective course of action.
- Planning and organizing work.
- Meeting schedules, deadlines and timelines.

Physical Demands / Work Environment:

- Sitting or standing for extended periods of time.
- Hearing and speaking to exchange information in person or on the telephone.
- Dexterity of hands and fingers to operate a computer or specialized equipment.
- Seeing to read a variety of materials and view productions.
- Lifting, carrying, pushing or pulling heavy items weighing up to 30 lbs.
- Bending at the waist, kneeling or crouching.
- Reaching overhead, above the shoulders and horizontally.
- Climbing ladders or scaffolding.
- Walking over rough or uneven surfaces.
- Work may be performed indoors in a television studio and office environment, or outdoors on location and at heights.
- May require evening or variable hours.
- May include occasional exposure to fumes from spray mount adhesive and paint.
- May include occasional use of sharp blades and mat cutters.

March 9, 2021

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: PUBLIC WORKS – STREET MAINTENANCE DEPARTMENT

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ESTABLISH A PURCHASE ORDER TO THE BLUE DIAMOND COMPANY FOR THE PURCHASE OF ASPHALT MATERIAL FOR CITYWIDE ROAD REPAIR ($25,000)

SUMMARY

This resolution will authorize the City Manager to establish a purchase order in the amount of Twenty-Five Thousand Dollars ($25,000.00) to Blue Diamond Company for the purchase of asphalt material for Citywide road repairs.

BACKGROUND

The City of Compton values the quality of life in our community and recognizes the occurrence of potholes is a challenge to that goal. The City's Public Works – Street Maintenance Department ("Department") is responsible for repairing road surfaces that have deteriorated over time and have created potholes. Asphalt is a common material used to construct roads and is subsequently used in the repair of potholes. Potholes are caused when water penetrates the ground underneath porous pavement, when the water dries it leaves a void in the pavement. Gradually, as the weight of vehicles passing over the affected area loosens the asphalt, it causes the asphalt to break and a pothole is formed.

STATEMENT OF THE ISSUE

The Department has an Asphalt/Concrete crew dedicated to the task of identifying and repairing potholes, aided by the City's online Community Reporting System app. The Department is responsible for maintaining a supply of asphalt to be used in the repair of potholes. The Department solicited quotes from three (3) reputable asphalt materials companies and the responses are listed below:

Vendor	Price/per unit
All American Asphalt Company	$84.00/75 ton
Blue Diamond Company	$78.00/75 ton
R.J. Noble Company	$86.01/75 ton

In accordance with the Compton Municipal Code section 4-11.5 - Lowest Responsible Bidder, the Blue Diamond Company was deemed to be the lowest responsible bidder.

The Department has utilized the Blue Diamond Company for asphalt material in the past, and the vendor has provided quality product at a reasonable cost.

Pursuant to Resolution No. 25,001, adopted by the City Council on April 23, 2019, the City Manager is authorized to expend up to $25,000.00 to any one single vendor in a fiscal year; however, the City has reached the threshold for Blue Diamond Company for Fiscal Year 2020-2021 and City Council's approval is required for this item.

FISCAL IMPACT

Funds in the amount of $25,000.00 (Twenty-Five thousand Dollars) are allocated in the Department's Fiscal Year 2020-2021 Budget for the purchase of asphalt material in Account Number 1001-720-000-4233 (General Fund).

RECOMMENDATION

It is recommended that the Mayor and City Council adopt the attached Resolution.

DAMION TIMMONS,
STREET SUPERINTENDENT
PUBLIC WORKS – STREET MAINTENANCE DEPARTMENT

APPROVED FOR FORWARDING:

CRAIG J. CORNWELL
CITY MANAGER

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ESTABLISH A PURCHASE ORDER TO THE BLUE DIAMOND COMPANY FOR THE PURCHASE OF ASPHALT MATERIAL FOR CITYWIDE ROAD REPAIR ($25,000)

WHEREAS, the City of Compton values the quality of life in our community and recognizes that the occurrence of potholes is a challenge to that goal; and

WHEREAS, the City's Public Works – Street Maintenance Department ("Department") is responsible for repairing road surfaces that have deteriorated over time and have created potholes and thus needs to maintain a supply of asphalt to be used in the repair of potholes; and

WHEREAS, the Department solicited quotes from three (3) reputable asphalt materials companies and the received responses are as follows:

Vendor	**Price/per unit**
All American Asphalt Company	$84.00/75 ton
Blue Diamond Company	$78.00/75 ton
R.J. Noble Company	$86.01/75 ton

WHEREAS, based on the quotes presented staff has determined Blue Diamond Company to be the lowest responsible bidder; and

WHEREAS, the Department has utilized the Blue Diamond Company to purchase asphalt material in the past, and the vendor has provided quality product at a reasonable cost; and

WHEREAS, funds for this expenditure are allocated in the Public Works Department's Fiscal Year 2020-2021 Budget in Account No. 1001-720-000-4233.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. That the quote of the Blue Diamond Company is hereby accepted and all other bids are rejected.

Section 2. That the City Manager is hereby authorized to establish a purchase order in the amount of $25,000.00 (Twenty-Five thousand Dollars) to the Blue Diamond Company for the purchase of asphalt material for the use in Citywide road surface repair.

Section 3. That funds for this expenditure are allocated in the Public Works – Street Maintenance Department's Fiscal Year 2020-2021 Budget in Account No. 1001-720-000-4233 (General Fund).

Section 4. That a copy of this Resolution shall be filed in the offices of the City Clerk, City Manager, City Controller and Public Works – Street Maintenance Department.

Section 5. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2021.

_____

MAYOR OF THE CITY OF COMPTON

ATTEST:

_____
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF COMPTON)

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council of the City of Compton, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on this _____ day of _____, 2021.

That said Resolution was adopted by the following vote, to wit:

AYES: COUNCILMEMBERS-
NOES: COUNCILMEMBERS-
ABSTAIN: COUNCILMEMBERS-
ABSENT: COUNCILMEMBERS-

_____
CITY CLERK OF THE CITY OF COMPTON

ALL AMERICAN ASPHALT
ALL AMERICAN AGGREGATES
ENGINEERING – CONTRACTORS – ASPHALT PAVING
P.O. BOX 2229, CORONA, CA 92878-2229
STATE CONTRACTORS LICENSE #267073-A DIR #1000001051

Material Quote

CITY OF COMPTON 484
205 SO. WILLOWBROOK

COMPTON CA 90220

Date: 2/10/2021
Quote: 6329055
Quoted To: TRACEY
Quoted By: HALL, SANDRA

Thank you for the opportunity to quote the following material prices to the referenced location:

458 S ALAMEDA

COMPTON

Product No.	Product Description	QTY		Price
				0.00
100610	COLD MIX SC-800	75	TN	83.32

General Conditions:

Price(s) expire(s) on '6/30/2021'
Purchase of material is based on availability only. No guarantee of supply or service is implied.
Asphalt material is quoted on end dumps.
Aggregate material is quoted on bottom dump trucking unless noted. Add $.58 per ton for end dumps.
Prices exclude nighttime, weekend or holiday delivery unless noted.
Quoted Prices are valid with written Purchase Order by customer within 30 days of date quoted.
After 30 days, if no purchase order has beeen issued by customer,
Quotation is subject to review and revision.
Minimum Haul Rate Applies. Environmental fee is $3.00 per load

Material Price Quotation

Blue Diamond Materials
135 S. State College Blvd.
Suite 400
Brea, CA 92821

Quote: MQ0006184_0
Quote Date: Sep 15, 2020
Quote is valid: 30 Days from Quote Date

Bid Date: Aug 11, 2020
Once Accepted, Prices Good Through: Aug 31, 2021

Customer:

10065586 COMPTON CITY, STREET DEPT
ATTN; LISA SMITH 205 S WILLOWBROOK
COMPTON, CA 90220

Contact: david bennett
Phone:
Fax:

Project & Location:

205 S Willowbrook Ave, Compton, CA 90220

205 S Willowbrook Ave, Compton
Compton CA 90220

Product	Plant	Product Description	Qty	Unit	Truck Type	Material Price	Freight Price	Tax 10.25%	Total Price
300120	Inglewood	COLD MIX sc800	75	Ton	Ten Wheeler	$78.00	$8.33	$8.00	$94.33

Quotation is for Monday through Friday (non-holiday) normal daytime production hours unless otherwise noted.
Trucking supplied by Blue Diamond Materials. Increases in delivery charges will be paid by Purchaser.
Excess unloading or delay time will be charged at the applicable hourly rate.
A $5.00 plus tax per load environmental fee will apply to asphalt purchases.
Payment due by the 10th day of month following month of delivery. All deliveries subject to credit approval.
Deliveries subject to availability. Every diligent effort will be made to accommodate customer schedules. Seller will not be liable and no compensation will be paid for any delay in delivery of materials for any reason.

Seller reserves the right to reprice material after expiration date.

To schedule delivery call 800-300-4240

Account Manager: Shon Esparza
Phone: 714-863-1953
Email: Shon.Esparza@Sully-Miller.com

Accepted: COMPTON CITY, STREET DEPT

By: _____

Date: _____

HOT MIX ASPHALT - SPECIALTY PAVING PRODUCTS

The R.J. NOBLE Company
15505 East Lincoln Ave. Orange, CA 92856
(714) 637-1550 Fax (714) 637-6321

Material Sales Quotation

Helping Build a Better California for Over 60 Years!

Quote Number: DR3351	Quote Date: 02/11/21	Expiration Date: 5/31/21
Account: 224 **Plant Sale**	Contact: Traci Phone: 310-605-6234 Fax: Cust PO:	Cust Job: DR3351

Shipping Address

458 Alameda St.
Compton CA 90221

RJ Noble Sales Representative

DAVID RODRIGUEZ
714-637-1550 ext. 334
DavidRodriguez@stm-ca.com

Prices include Tax and Haul, Delivered

Location	Material	UM	Quantity	Price Per Ton	Material Total
Orange Plant	1/2 and 3/4 AC	TON	75.00	68.51	5,138.25

+ 17.50 (ENV. FEE)
86.01

RJ NOBLE SPECIAL CONDITIONS

1) MATERIAL AND TRUCKING SUBJECT TO AVAILABILITY.
2) PRICE IS BASED ON 20 TONS PER LOAD FOR DELIVERY. SHORT LOADS WILL BE CHARGED AS A FULL LOAD (20 TONS) ON THE HAUL ONLY.
3) PRICE IS BASED ON 8 HOUR WEEK DAYS ONLY, UNLESS NOTED OTHERWISE.
4) TRUCK STAND BY TIME STARTS AFTER 30 MINUTES ON THE JOB AND IS CHARGED AT $107.00 PER HOUR.
5) PRICE IS GOOD THROUGH QUOTED EXPIRATION DATE ON THE CONDITION A PURCHASE ORDER OR SIGNED QUOTE IS RECEIVED WITHIN 30 DAYS OF BID DATE.
6) A 12% INCREASE ON HAUL WILL BE APPLIED FOR SATURDAY DELIVERIES.
7) ENVIRONMENTAL FEE IS $5.00 PER LOAD.

Payment Terms:

Payments shall be made within 30 days from the invoice date. If purchaser fails to make payment on or before the Due Date on the invoice, R.J. Noble will, without prejudice to any other rights or titles, be entitled to add an interest charge at the rate of 1.5% per month until such time as full payment plus interest charged is received by the purchaser.

Accepted By:

	Print Name	Signature	Date
Customer:			
R.J. Noble:	**DAVID RODRIGUEZ**		

Thank you for choosing R.J. Noble. We appreciate your business!

March 9, 2021

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: CITY MANAGER

SUBJECT: REQUEST TO SCHEDULE PUBLIC HEARINGS, BUDGET WORKSHOPS, AND VIRTUAL COMMUNITY BUDGET WORKSHOP FOR THE CONSIDERATION OF THE PROPOSED FISCAL YEAR 2021-22 BUDGET

Section 1406 of the City Charter requires that the City Council shall hold a public hearing on the proposed budget at which interested persons desiring to be heard shall be given an opportunity to do so. Staff is requesting that the City Council schedule a **public hearing** for the consideration of the proposed Fiscal Year 2021-2022 budget on the following date:

Tuesday	**June 8, 2020**	**5:45 p.m.**	**Council Chambers**
Tuesday	**June 15, 2020**	**5:45 p.m.**	**Council Chambers**

Staff is requesting that the City Council schedule three Budget Workshops as follows:

Date		**Time**	**Workshop**	**Location**
Tues	April 27, 2021	4:00 p.m.	City Council Priorities Workshop	Council Chambers
Tues	May 18, 2021	4:00 p.m.	City Council Budget Workshop	Council Chambers
Tues	May 25, 2020	4:00 p.m.	City Council Budget Workshop* **if needed*	Council Chambers

In addition, in lieu of District Townhall Meetings, a virtual community Budget Workshop will be scheduled as follows:

Original Date		**Time**	**Workshop**	**Location**
Tues	May 4, 2021	4:00 p.m.	Virtual Community Budget Workshop	Council Chambers

Thank you.

CRAIG J. CORNWELL
CITY MANAGER

March 9, 2021

TO: HONORABLE MAYOR AND CITY COUNCILMEMBERS

FROM: CITY ATTORNEY

SUBJECT: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COMPTON AMENDING CHAPTER II OF THE COMPTON MUNICIPAL CODE SECTION 2-1.16 (MAYOR PRO TEM) TO DESIGNATE THE PRESIDING OFFICER OF CITY COUNCIL MEETINGS IN THE ABSENCE OF THE MAYOR

SUMMARY

This ordinance, brought before the City Council for consideration, will amend Section 2-1.16 of Chapter II of the Compton Municipal Code to designate a Mayor Pro Tem on a rotational basis.

BACKGROUND

The current process for the designation of a Mayor Pro Tem is by majority vote of the entire body. The Mayor Pro Tem is selected at the pleasure of City Council with no other prerequisites (i.e. rotation or selection based on years of service). The current procedure has been in place since City Council adopted Ordinance No. 2,299 on June 26, 2018. The selection process has changed over time as follows:

- On June 4, 1996, the City Council adopted Ordinance No. 1,952, which codified at Section 2-1.16 of the Compton Municipal Code. Section 2-1.16 established the procedure for designating the Mayor Pro Tem to act as the Presiding Officer of a City Council meeting when the Mayor is absent. Ordinance No. 1,952 provides that:

  - A Councilmember shall be designated as Mayor Pro Tem at the first Council meeting of each fiscal year.
  - The Mayor Pro Tem seat shall rotate between each Councilmember for a term of one year.
  - A Councilmember may decline the Mayor Pro Tem designation, in which case the Council may designate the Mayor Pro Tem seat to the next consecutive district.
  - If both the Mayor and Mayor Pro Tem are absent from a meeting, the Council shall appoint another member to preside over that meeting.

- On March 11, 2014, the City Council adopted Ordinance No. 2,248, which amended Section 2-1.16 to add the provision that in the absence of both the Mayor and designated Mayor Pro Tem, the Presiding Officer of the City Council shall be the City Councilmember of the next consecutive district that is scheduled to serve as Mayor Pro Tem in the next fiscal year.

- (Current Process) On June 26, 2018, the City Council adopted Ordinance No. 2,299 and eliminated the selection of a Mayor Pro Tem on a rotational basis. In addition, the City Council chose to select the Mayor Pro Tem by a majority vote of the entire body and to do so at their pleasure.

- On July 2, 2019, Councilwoman Michelle Chambers of District 1, in the interests of fairness and equity, moved that Councilwoman Emma Sharif of District 4 be designated as Mayor Pro Tem and requested that the Council revisit the ordinance concerning the rotation of that position.

STATEMENT OF THE ISSUE

The attached proposed Ordinance will amend Section 2-1.16 so that a Mayor Pro Tem is selected on a rotational basis. Specifically, the Mayor Pro Tem seat will rotate between each Councilmember, beginning July 1, 2021 with District 2, and continuing with each district, consecutively. It is proposed that the Mayor Pro Tem will serve a one-year term.

FISCAL IMPACT

None.

RECOMMENDATION

No recommendation is offered by staff. The attached proposed Ordinance is presented for consideration and adoption pursuant to request of a City Councilmember.

ALTERNATIVES

1. Approve as drafted.
2. Approve with modifications.
3. Direct staff to return with more information.
4. Take no action.

DAMON BROWN
CITY ATTORNEY

APPROVED FOR FORWARDING:

CRAIG J. CORNWELL
CITY MANAGER

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COMPTON AMENDING CHAPTER II OF THE COMPTON MUNICIPAL CODE SECTION 2-1.16 (MAYOR PRO TEM) TO DESIGNATE THE PRESIDING OFFICER OF CITY COUNCIL MEETINGS IN THE ABSENCE OF THE MAYOR

WHEREAS, on June 4, 1996, the City Council adopted Ordinance No. 1,952, codified at Section 2-1.16 of the Compton Municipal Code and established the procedure for designating the Mayor Pro Tem, who is to preside over any City Council meeting from which the Mayor is absent; and

WHEREAS, Ordinance No. 1,952 provides that a City Councilmember shall be designated as Mayor Pro Tem at the first Council meeting of each fiscal year; that the Mayor Pro Tem seat shall rotate between each Councilmember for a term of one year; that a Councilmember may decline the Mayor Pro Tem designation, in which case the Council may designate the Mayor Pro Tem seat to the next consecutive district; and that, if both the Mayor and Mayor Pro Tem are absent from a meeting the Council shall appoint another member to preside over that meeting; and

WHEREAS, on March 11, 2014, the City Council adopted Ordinance No. 2,248, which amended Section 2-1.16 to add the provision that in the absence of both the Mayor and designated Mayor Pro Tem, the Presiding Officer of the City Council meeting shall be the Councilmember of the next consecutive district that is scheduled to serve as Mayor Pro Tem in the next fiscal year; and

WHEREAS, on June 26, 2018, the City Council adopted Ordinance No. 2,299, which eliminated the selection of a Mayor Pro Tem on a rotational basis and authorized the City Council to select the Mayor Pro Tem by a majority vote of the entire body and to do so at their pleasure; and

WHEREAS, on July 2, 2019, Councilwoman Michelle Chambers of District 1 requested that the Council revisit the ordinance concerning the rotation of the Mayor Pro Tem position; and

WHEREAS, the City Council now desires to designate the Mayor Pro Tem seat for a one-year term on a rotational basis as was done previously; and

WHEREAS, the City Council prefers that the Mayor Pro Tem seat will rotate between each Councilmember, beginning July 1, 2021 with District 2, and continuing with each district, consecutively.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. That Section 2-1.16 (Mayor Pro Tem) of Chapter II of the Compton Municipal Code is hereby amended in its entirety to read as follows:

Section 2-1.16 Mayor Pro Tem. The City Council shall designate one of its members as Mayor Pro Tem at the first City Council Meeting of each fiscal year to preside over any Council meeting from which the Mayor is absent.

a. The Mayor Pro Tem seat shall rotate between each City Councilmember, beginning July 1, 2021 with District 2, and continuing with each district, consecutively. Each Mayor Pro Tem designation shall be for a term of one fiscal year.

b. A City Councilmember may decline the Mayor Pro Tem designation. In such case, the City Council may designate the Mayor Pro Tem seat to the City Councilmember of the next consecutive district.

c. In the absence of both the Mayor and the Mayor Pro Tem, the remaining City Councilmembers shall appoint one of their members to preside over the Council meeting from which the Mayor and Mayor Pro Tem are absent.

SECTION 2. That the City Council declares that, should any provision, section, subsection, sentence, paragraph, clause, phrase or word of this Ordinance, hereby adopted, be rendered or declared invalid by any final court action in a court of competent jurisdiction, or by any reason of any preemptive legislation, the remaining provisions, sections, subsections, sentences, paragraphs, clauses, phrases or words of this Ordinance hereby adopted shall remain in full force and effect.

SECTION 3. That this Ordinance shall take effect as of July 1, 2021.

SECTION 4. That a copy of this Ordinance shall be filed in the offices of the City Clerk, City Manager and City Attorney.

SECTION 5. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Ordinance and shall cause the same to be published as required by law.

ADOPTED this _____ day of _____, 2021.

_____
MAYOR OF THE CITY OF COMPTON

ATTEST:

_____
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF COMPTON)

I, Alita Godwin, City Clerk of the City of Compton, do hereby certify that the foregoing Ordinance was adopted by the City Council of the City of Compton, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2021.

That said Ordinance was adopted by the following vote, to wit:

AYES: COUNCILMEMBERS-
NOES: COUNCILMEMBERS-
ABSENT: COUNCILMEMBERS-
ABSTAIN: COUNCILMEMBERS-

_____
CITY CLERK OF THE CITY OF COMPTON

March 9, 2021

TO: **HONORABLE MAYOR AND COUNCIL MEMBERS**

FROM: **COMPTON MUNICIPAL WATER DEPARTMENT**

SUBJECT: **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON RESCINDING RESOLUTION NO. 24,412, AMENDING THE FISCAL YEAR 2020-2021 BUDGET TO CORRECT THE ACCOUNT NUMBER, AND AUTHORIZING THE ISSUANCE OF A PURCHASE ORDER TO DUTHIE POWER SERVICES FOR THE SUPPLY AND DELIVERY OF TWO (2) PORTABLE TRAILER-MOUNTED TOWABLE DIESEL GENERATORS ($260,213.68)**

SUMMARY

Adoption of this resolution will rescind Resolution No. 24,412, adopted by the City Council on February 9, 2021, amend the Fiscal Year 2020-2021 Budget to utilize the correct account number, authorize the City Manager to accept the bid of Duthie Power Services to supply and deliver two (2) Portable Trailer-Mounted Towable Diesel Generators to the Compton Municipal Water Department and issue a purchase order in the amount of Two Hundred Sixty Thousand Two Hundred Thirteen Dollars and Sixty-Eight Cents ($260,213.68).

BACKGROUND

In efforts to supply portable water to its customers, the City, through the Compton Municipal Water Department ("Department") operates and maintains a total of eight (8) active wells for extracting groundwater, 156 miles of water distribution lines and two (2) reservoir locations (including booster stations) with four (4)-3 million gallon elevated storage tanks. Additionally, the City has three (3) treated water interconnections with the Metropolitan Water District ("MWD").

In order to meet system demands during potential power outages, it is prudent to have generators to power the wells. The wells are of varying horsepower, so different sizes of generators are required. Portable towable generators will be able to be utilized at multiple well sites in the event of a power outage, flood, or any other natural disaster that would warrant the loss of electrical power at the well sites. Utilizing a back-up generator would protect the water supply and the health and safety of residents.

STATEMENT OF ISSUE

The Department solicited bids on September 23, 2020 from qualified companies to supply, register, and deliver: (a) one (1) portable, trailer-mounted, towable diesel

generator, 100 kW/125 kVA rating; and (b) one (1) portable, trailer-mounted, towable diesel generator, 250 kW/312 kVA rating.

On October 29, 2020, only one (1) bid was received from the following vendor: Duthie Power Services ("Duthie") at a cost of $260,213.68.

Duthie's bid will supply/deliver to the Department one (1) 2019/2020 Portable Trailer-Mounted 100kW/125kVA Diesel Generator ($94,672.37) and one (1) 2019/2020 Portable Trailer-Mounted 250kW/312kVA Diesel Generator ($153,441.31). Additionally, Duthie shall provide the registrations of the equipment with the California Departments of Motor Vehicles and Air Resources Board, and provide startup and training to Department staff.

On review of Duthie's bid, staff believes it to be responsive, reasonable and meets the needs of the City and recommend Council to approve the purchase of the needed equipment from this vendor.

It was recently brought to the attention of the Department that the original resolution reflected the wrong account number; thus, it is necessary to rescind Resolution No. 25,412 to correct the account number in order to prepare a purchase order.

FINANCIAL IMPACT

Funds in the amount of Two Hundred Sixty Thousand Two Hundred Thirteen Dollars and Sixty-Eight Cents ($260,213.68) are available in the Water Fund Balance Reserve and will be allocated in Account No. 5000-880-000-4334. The Water Department's 2020-2021 Fiscal Year Budget shall be amended as stated below:

INCREASE:

Account Name	Account Number	Amount
Water Fund – Capital Machinery & Equipment	5000-880-000-4334	$260,213.68

A purchase order shall be issued to Duthie Power Services from Account Number 5000-880-000-4334 in the amount of Two Hundred Sixty Thousand Two Hundred Thirteen Dollars and Sixty-Eight Cents ($260,213.68).

RECOMMENDATION

Staff recommends that the City Council adopt the attached Resolution.

CRAIG J. CORNWELL
CITY MANAGER

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON RESCINDING RESOLUTION NO. 24,412, AMENDING THE FISCAL YEAR 2020-2021 BUDGET TO CORRECT THE ACCOUNT NUMBER, AND AUTHORIZING THE ISSUANCE OF A PURCHASE ORDER TO DUTHIE POWER SERVICES FOR THE SUPPLY AND DELIVERY OF TWO (2) PORTABLE TRAILER-MOUNTED TOWABLE DIESEL GENERATORS ($260,213.68)

WHEREAS, in efforts to supply potable water to its customers, the City, through the Compton Municipal Water Department ("Department") operates and maintains a total of eight (8) active wells for extracting groundwater, 156 miles of water distribution lines and two (2) reservoir locations (including booster stations) with four (4) 3 million gallon elevated storage tanks. Additionally, the City has three (3) treated water interconnections with the Metropolitan Water District ("MWD"); and

WHEREAS, in order to meet system demands during potential power outages, it is prudent to have generators to power the wells and portable towable generators will be able to be utilized at multiple well sites in the event of a power outage, flood, or any other natural disaster that would warrant the loss of electrical power at the well sites that are of varying horsepower, so different sizes of generators are required to protect the water supply and the health and safety of residents; and

WHEREAS, the Department solicited bids on September 23, 2020 from qualified companies to supply, register, and deliver: (a) one (1) portable, trailer-mounted, towable diesel generator, 100 kW/125 kVA rating; and (b) one (1) portable, trailer-mounted, towable diesel generator, 250 kW/312 kVA rating; and

WHEREAS, on October 29, 2020, only one (1) bid was received from the following vendor: Duthie Power Services ("Duthie") at a cost of $260,213.68; and

WHEREAS, on review of Duthie's bid, staff believes it to be responsive, reasonable and meets the needs of the City and recommend Council to approve the purchase of the needed equipment from this vendor; and

WHEREAS, on February 9, 2021, City Council adopted Resolution No. 24,412 which authorized the City Manager to accept the bid of Duthie Power Services to supply and deliver two (2) Portable Trailer-Mounted Towable Diesel Generators to the Compton Municipal Water Department and issue a purchase order in the amount of Two Hundred Sixty Thousand Two Hundred Thirteen Dollars and Sixty-Eight Cents ($260,213.68); and

WHEREAS, it was recently brought to the attention of the Department that the original resolution reflected the wrong account number; thus, it is necessary to rescind Resolution No. 25,412 to amend the budget and correct the account number in order to prepare a purchase order; and

WHEREAS, funds in the amount of Two Hundred Sixty Thousand Two Hundred Thirteen Dollars and Sixty-Eight Cents ($260,213.68) are available int the Water Fund Balance.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That Resolution No. 24,412, adopted by the City Council on February 9, 2021, is hereby rescinded.

SECTION 2. That the City Manager is hereby authorized to accept the bid of Duthie Power Services for the supply, registration, and delivery of two (2) Portable Trailer-Mounted Towable Diesel Generators in the amount of $260,213.68.

SECTION 3. That the Water Department's 2020-2021 Fiscal Year Budget shall be amended as stated below:

INCREASE:

Account Name	**Account Number**	**Amount**
Water Fund – Capital Machinery & Equipment	5000-880-000-4334	$260,2130.68

SECTION 4. That a purchase order shall be issued to Duthie Power Services from Account Number 5000-880-000-4334 in the amount Two Hundred Sixty Thousand Two Hundred Thirteen Dollars and Sixty-Eight Cents ($260,213.68).

SECTION 5. That a certified copy of this Resolution shall be filed in the offices of the City Manager, City Controller, City Clerk and Compton Municipal Water Department.

SECTION 6. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2021.

_____
MAYOR OF THE CITY OF COMPTON

ATTEST:

_____
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council, signed by the Mayor, and attested by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2021.

That said Resolution was adopted by the following vote:

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-
ABSTAINS: COUNCIL MEMBERS-

_____
CITY CLERK OF THE CITY OF COMPTON

City of Compton

OFFICE OF THE CITY CLERK

ALITA GODWIN, MMC
City Clerk

(310) 605-5530
Fax (310) 639-4685
e-mail: agodwin@comptoncity.org

RFP OPENING CHECK LIST

DATE : October 29, 2020

PROJECT: NIB: For Supply, Registration and Delivery of Two New Diesel Generators per Specs

PROJECT MANAGER/CONTACT PERSON: Brian Dickinson

COMPANY	BOND INCLUDED	PRICE	RECEIVED
Duthie Power Services	10% of Bid Amount	$260,213.68	10-29-2020@ 9:25am T.C.

SUBJECT: **NOTICE INVITING BIDS (NIB) FOR SUPPLY, REGISTRATION AND DELIVERY OF TWO NEW PORTABLE DIESEL GENERATORS PER SPECS.**

Dear Responding Contractor:

The City of Compton is requesting bids from qualified companies to supply, register and deliver one new portable towable generator as per specifications.

To be considered responsive to the NIB requirements, Companies must submit a bid indicating their knowledge and experience related to the services being sought. If you have any questions, please contact Mr. Brian A. Dickinson, General Manager by phone at 310-605-5555 or by email at bdickinson@comptoncity.org

In order for your bid to be considered, submit four (4) copies marked "Supply, Registration and Delivery of Two Portable Trailer Mounted Towable Diesel Generators Project" to:

Ms. Alita Godwin
City Clerk
205 S. Willowbrook Avenue
Compton, CA 90220

Submission Deadline: **October 29, 2020 at 10:00 a.m.**

Sincerely,

Brian A. Dickinson
General Manager – Water Department

PART I - BIDDING AND CONTRACTUAL DOCUMENTS

City of Compton
205 S. Willowbrook Avenue
Compton, CA 90220

NOTICE INVITING BIDS

SUPPLY, REGISTRATION AND DELIVERY OF TWO NEW PORTABLE TOWABLE DIESEL GENERATORS PROJECT

A-1 NOTICE

Notice is hereby given that sealed bids will be received by the City of Compton, hereinafter referred to as City, Owner, for furnishing all labor, services, materials, tools, equipment, supplies, transportation, utilities, and all other items and facilities necessary therefore, as provided in the Contract Documents, for supply, registration and delivery of two (2) new portable towable trailer mounted diesel generators, in strict accordance with the specifications provided by the City Water Department of the City of Compton at: 205 S. Willowbrook Avenue Compton, CA 90220; phone number 310-605-5555.

A-2 DATE OF OPENING OF BIDS

The City will receive sealed bids for the **Supply, Registration and Delivery of Two New Portable Towable Diesel Generators Project** at the City Clerk Department no later than Thursday October 29, 2020 at 10:00 a.m. (PT), at which time or thereafter said bids will be opened and read aloud. Bids received after this time will be returned unopened. Bids shall be valid for 90 calendar days after the bid opening date.

Bids must be submitted on the City's printed Bid Forms. No submittal by email or other electronic devices will be allowed.

A-3 LOCATION OF DELIVERY

The generators to be purchased, hereunder are to be delivered to 322 S. Alameda Avenue, in the **City of Compton, California**.

All potential bidders must obtain the Contract Documents from the City of Compton to have their bid be considered valid. Contract Documents will be available beginning, Wednesday September 9, 2020.

A-4 AWARD OF CONTRACT

The City shall award the Contract for the Project to the lowest, responsible bidder as determined from the base bid by the City. The City reserves the right to reject any or all bids or to waive any irregularities or informalities in any bids or in the bidding process.

A-5 CERTIFIED CHECK AND BONDS

Bids must be accompanied by cash, a certified or cashier's check, or a Bid Bond in favor of the City in an amount not less than ten percent (10%) of the submitted Total Bid Price.

The successful bidder will be required to furnish the City with a Performance Bond equal to 100% of the successful bid, prior to execution of the Contract. All bonds are to be secured from a surety that meets all of the State of California bonding requirements, as defined in the Code of Civil Procedure Section 995.120, and is admitted by the State of California. The guaranty shall be forfeited should the bidder, if awarded the Contract, fail to furnish in a timely manner the bonds and proof of insurance required under the Contract Documents.

A-6 CONTRACT DOCUMENTS

A. The Contract documents shall consist of the Notice Inviting Bids, Instructions to Bidders, Completed Bid Form, Bid Bond, Contract, Performance Bond, Specifications, Plans and Drawings, and all additions, deletions, modifications, and appendices and all addenda as prepared prior to the date of bid opening, setting forth any modifications or interpretations of any said documents, all of which documents are on file in the Water Department of the City of Compton located at: 205 S. Willowbrook Avenue Compton, CA 90220; phone number 310-605-5595, and are hereby referred to and made a part of the Notice Inviting Bids.

A-7 ADDRESS AND MARKING OF BID

The envelope enclosing the bid shall be sealed and addressed to the City of Compton and delivered or mailed. The envelope shall be plainly marked in the upper left-hand corner with the name and address of the bidder and shall bear the words "Bid For" followed by the title of the specifications for the work and the date and hour for opening of bids. Each bid shall be accompanied by the security referred to in the Contract Documents, the non-collusion affidavit, the list of proposed subcontractors, and all additional documentation required by the Instructions to Bidders.

A-8 BRAND NAME DESIGNATION

Pursuant to Public Contract Code Section 3400(b), if the City has made any findings designating certain materials, products, things, or services by specific brand or trade name, such findings and the materials, products, things, or services and their specific brand or trade names will be set forth in the Special Provisions.

BY ORDER OF CITY OF COMPTON

BY:

Alita Godwin, City Clerk

Date: _____

CITY of COMPTON

205 S. Willowbrook Avenue Compton, CA 90220

SUPPLY, REGISTRATION AND DELIVERY OF TWO NEW PORTABLE TOWABLE DIESEL GENERATORS **PROJECT**

SCOPE OF WORK

1. Provide Two Portable, Trailer Mounted Towable Diesel Generators as per the provided Technical Specifications.

1.1 DELIVERY LOCATION

A. The delivery location is located at 322 S. Alameda Avenue, Compton, CA 90220

PART 2 – MEASUREMENT AND PAYMENT

GENERAL

The VENDOR shall provide all labor, materials, equipment and incidentals for the work described within these specifications and construction drawings. Payment for each bid item shall be included in the contract unit price or lump sum price shown on the Bidder's proposal. Measurement for payment of lump sum items will be based on the component parts listed in the Bid Items, as required in this specification. Payment for component parts will be based on the Schedule of Values approved by the CITY. The cost breakdown shall include quantities and items aggregating the Bid Item in payments during construction. All measurements of quantities shall be approved by the CITY. Payment for each bid item shall include full compensation for all labor, materials, tools, and equipment necessary to complete the work as shown on the construction drawings and within these specifications and no additional compensation shall be allowed. This

includes the cost of work not specifically listed in the Bid Schedule or Schedule of Values, but is necessary to complete the project as described and shown in the Contract Documents. Work for which no separate payment has been provided will be considered a subsidiary obligation of the CONTRACTOR, and the cost therefore shall be included in the applicable contract price for the item to which the work applies. All measurements of work done will be made by the CITY or its representative.

2.1 PORTABLE TRAILER MOUNTED TOWABLE DIESEL GENERATOR PROJECT

2.1.1 BID ITEM NO. 1 – SUPPLY ONE PORTABLE, TRAILER MOUNTED, TOWABLE DIESEL GENERATOR, 100 kW/125 kVA rating.

Payment for supplying one Portable Trailer Mounted Towable Diesel Generator shall be made at the contract lump sum complete and in accordance with the Contract Documents, and as directed by the CITY. The Contract Price shall include, but is not limited to the following principal items: obtaining all permits, insurance, and bonds; preparing schedule and schedule of values; mobilizing labor force, as described within the Contract Documents. This work also includes the cost for maintaining and submitting the project record drawings at the end of the project. These record drawings must be reviewed monthly with the CITY to receive payment for any work.

2.1.2 BID ITEM NO. 2 – SUPPLY ONE PORTABLE, TRAILER MOUNTED, TOWABLE DIESEL GENERATOR, 250 kW/312 kVA rating.

Payment for supplying one Portable Trailer Mounted Towable Diesel Generator shall be made at the contract lump sum complete and in accordance with the Contract Documents, and as directed by the CITY. The Contract Price shall include, but is not limited to the following principal items: obtaining all permits, insurance, and bonds; preparing schedule and schedule of values; mobilizing labor force, as described within the Contract Documents. This work also includes the cost for maintaining and submitting the project record drawings at the end of the project. These record drawings must be reviewed monthly with the CITY to receive payment for any work.

2.1.3 BID ITEM NO. 3 – FREIGHT ON DELIVERY

Payment for the freight on delivery will be paid for at the contract lump sum price, complete and in accordance with the Contract Documents, and as directed by the CITY. The contract price for work under this item shall include but not be limited to furnishing all labor, material, tools, and equipment and performing all work required.

2.1.4 BID ITEM NO. 4 – DEPARMENT OF MOTOR VEHICLES REGISTRATION

Payment to provide registration with the California Department of Motor Vehicles, will be

paid for at the contract lump sum price, complete and in accordance with the Contract Documents, and as directed by the CITY. The contract price for work under this item shall include but not be limited to providing DMV registration. All work shall be considered as compensated for in the lump sum price and no additional compensation shall be made thereafter.

2.1.4 BID ITEM NO. 5 – CALIFORNIA AIR RESOURCES BOARD REGISTRATION

Payment to provide registration with the California Air Resources Board, will be paid for at the contract lump sum price, complete and in accordance with the Contract Documents, and as directed by the CITY. The contract price for work under this item shall include but not be limited to providing California ARB registration. All work shall be considered as compensated for in the lump sum price and no additional compensation shall be made thereafter.

2.1.5 BID ITEM NO. 6 - STARTUP AND TRAINING

Payment to provide startup and training, will be paid for at the contract lump sum price, complete and in accordance with the Contract Documents, and as directed by the CITY. The contract price for work under this item shall include but not be limited to providing startup and training. All work shall be considered as compensated for in the lump sum price and no additional compensation shall be made thereafter.

BID FORMS

1.1 Bid Acknowledgement.

Name of Bidder: Duthie Power Services, Inc.

Contact Person: Peter Thornton

Business Mailing Address: 2335 E. Cherry Industrial Circle, Long Beach, CA. 90805

Business Street Address: 2335 E Cherry Industrial Circle, Long Beach, CA. 90805

Telephone: (562) 790-1772 Fax: (562)-790-8230

1.1 In response to the Notice Inviting Bids for the Portable Trailer Mounted 100kW/125kVA and 250 kW/312kVA Diesel Generators and in accordance with the accompanying Instructions to Bidders, the undersigned hereby proposes to furnish all labor, technical and professional services, supervision, materials and equipment, and to perform all operations necessary and required to complete the Project in accordance with the provisions of the Contract Documents and any addenda thereto, and at the prices set forth in the Bid Schedule.

1.2 This Bid constitutes a firm offer to the City of Compton which cannot be withdrawn for 90 days after the date set for opening of Bids, or until a Contract is executed by the City.

1.3 The undersigned certifies that it has examined and is fully familiar with all of the provisions of the Contract Documents and any addenda thereto; that it has carefully checked all of the figures shown in its Bid Schedule; that it has carefully reviewed the accuracy of all statements in this Bid and attachments hereto; and that it understands and agrees that the City will not be responsible for any errors or omissions on the part of the undersigned in preparing this Bid.

1.4 If awarded a Contract, the undersigned agrees to execute and deliver to the City within 15 days after date of receipt of Notice of Award, a signed Contract and the necessary Performance Bond, and Certificates of Insurance and Endorsements, as required.

1.5 Incorporated herein by this reference and made a part of this Bid are the following forms which have been completed and submitted by undersigned Bidder:

Item		Completed
1.	Bid Acknowledgement	X
2.	Bid Schedule	X
3.	Experience Statement	X

1.6 Undersigned also acknowledges receipt, understanding, and full consideration of all addenda to the Contract Documents in preparing its bid.

1.7 The undersigned is hereby representing that it is and will be properly licensed both at the time that it submits a Bid as well as at the time the Contract is awarded, if the Contract is awarded to the undersigned.

1.8 Undersigned acknowledges that the representations made herein are made under penalty of perjury.

Executed at DuThie Power, on this 28 day of October, 2020

(Bidders Name – Print or Type)

Peter Thornton , Sales Engineer

(Name and Title)

(Corporate Seal)

(Signature)

1.2 Bid Schedule

NO.	ITEM DESCRIPTION	UNIT OF MEASURE	EST. QTY.	UNIT PRICE	ITEM COST
1.	2019/2020 Portable Trailer Mounted 100kW/125kVA Diesel Generator	EA	1	$94,672.37	$94,672.37
2.	2019/2020 Portable Trailer Mounted 250kW/312kVA Diesel Generator	EA	1	$153,441.31	$153,441.31
3.	Freight	EA	2	$4,250.00	$8,500.00
4.	DMV Registration	EA	2	$50.00	$100.00
5.	ARB Registration	EA	2	$1,000.00	$2,000.00
6.	Startup and Training	Lump Sum	1 Day	1,500.00	$1,500.00
	Total				$260,213.68

Total in Words: Two hundred and sixty thousand two hundred and thirteen dollars and sixty eight cents

The costs for any Work shown or required in the Contract Documents, but not specifically identified as a line item are to be included in the related line items and no additional compensation shall be due to Contractor for the performance of the Work.

In case of discrepancy between the Unit Price and the Item Cost set forth for a unit basis item, the unit price shall prevail and shall be utilized as the basis for determining the lowest responsive, responsible Bidder. However, if the amount set forth as a unit price is ambiguous, unintelligible or uncertain for any cause, or is omitted, or is the same amount as the entry in the "Item Cost" column, then the amount set forth in the "Item Cost" column for the item shall prevail and shall be divided by the estimated quantity for the item and the price thus obtained shall be the Unit Price.

For purposes of evaluating Bids, the City will correct any apparent errors in the extension of unit prices and any apparent errors in the addition of lump sum and extended prices.

The estimated quantities for Unit Price items are for purposes of comparing Bids only and the City makes no representation that the actual quantities of work performed will not vary from the estimates. Final payment shall be determined by the City from measured quantities of work performed based upon the Unit Price.

1.3 Bidder Experience Statement

Bidder submits, as a part of its Bid, the following statements as to its experience qualifications. Bidder certifies that all statements and information set forth below are true and accurate. Bidder hereby authorizes the City to make inquiry as appropriate regarding its experience.

(a) Bidder has been engaged in business under its present business name for 55 years.

(b) Bidder's experience in Tier 4 portable generators of a similar magnitude to that set forth in the Contract Documents extends over a period of 10 years.

(c) Bidder has satisfactorily completed all contracts awarded to it, except as follows:

(Name any and all exceptions and reasons therefor. Bidder shall attach and designate additional pages if necessary.)

_____

_____

_____

_____

(d) Within the last three years Bidder has satisfactorily completed the following contracts covering Tier 4 portable generators of a similar magnitude to that set forth in the Contract Documents:

Owner's Name, Mani Brothers	Name of Owner's Representative	Description of Work and Year	Contract Amount (rounded to closest thousand dollars)
Mani Brothers	Jesse Madina	250KW trailer Generator	$93,000.00
Duthie Power Services	Erik Duthie	Purchased 50 new rental gens	$3,000,000.00

DUTHIE POWER SERVICES
SALES · SERVICE · RENTALS

24 Hour Service
Specializing in Generators & Diesel Fire Pumps
2335 E. Cherry Industrial Circle
Long Beach, CA 90805-4416
Phone (562) 790-1772 Fax (562) 408-3020

October 28, 2020

City of Compton
205 S. Willowbrook Ave.
Compton, CA 90220

Attention: Mr. Brian Dickinson

To explain the experience of Duthie Power in the Trailer mounted Generator business. We do not sell very many trailer mounted generators. About 98% of our sales are in stationary mounted emergency generators in Hospitals, hotels, high rise buildings and more. But I want to offer the fact that we have owned and maintained a large fleet of rental generators. We have more than 100 rental generators from 20KW to 1500KW. So, we do have a great deal of experience in the mobile generator business.

Please contact me if you have any other questions.

Respectfully,
DUTHIE POWER SERVICES

Peter Thornton, Sales Engineer

(Bidder shall attach and properly identify additional pages if necessary.)

Technical Specifications

PORTABLE EMERGENCY POWER SYSTEM

Trailer Mounted 100 kW – 125 kVA Diesel Generator
Trailer Mounted 250 kW – 312 kVA Diesel Generator

PORTABLE EMERGENCY POWER GENERATOR SET

PART 1.00 GENERAL

1.01 SUMMARY

A. Provide a complete, operable, factory tested and site tested mobile diesel engine driven generator set. The portable generator set shall be sound attenuated with a self-contained fuel system and manually selectable voltage for power distribution. The equipment and materials shall be of current design and ready for delivery, connection and operation.

B. The engine shall be equipped with the necessary devices to meet current EPA Final tier 4 emissions standards and SCAQMD regulations.

C. The generator supplier shall have available factory test results and factory published Operators Manual for the engine-generator set. The generator set shall have been factory tested to ensure reliable operation at rated power. The Engine shall be filled with crankcase lube oil and radiator coolant as recommended by the engine manufacturer and/or specified herein.

D. The engine-generator set shall have posted operating instructions near the control panel and operating devices. Warning placards shall be visible at locations of customer access to live voltage parts and other electrical connection points.

E. The trailer mounted generator set supplier shall warrant all equipment provided in this section whether or not it is manufactured by the generator set manufacturer, so that there is one source responsibility for warranty, parts and service through a factory – authorized representative with factory trained technicians. Technicians specifically trained and certified by the generator set manufacturer shall service the generator set during the warranty period and be available to service and/or repair generator at any time 24 hours a day seven days a week.

F. Any exceptions to this specification shall be subject to approval by the City of Compton Water Department (the City) at its sole discretion.

1.02 RELATED WORK SPECIFIED ELSEWHERE

1.03 CODES AND STANDARDS

A. The generator set and supplied accessories construction, installation and on-site testing shall conform to the following codes and standards as applicable. The generator set shall include necessary features and/or optional equipment to meet the requirements of these standards.

1. NFPA 70 – National Electric Code (NEC). Equipment shall be suitable for use in systems in compliance to NEC especially, Articles 220, 445, 700, 701 and 702.
2. NFPA 110 – Emergency and Standby Power Systems. The generator set shall meet all requirements for Level 1 systems. Level 1 prototype tests required by this standard shall have been performed on a complete and functional unit, component level type tests will not substitute for this requirement.
3. IEEE446 – Recommended Practice for Emergency and Standby Power Systems for Commercial and Industrial Applications.
4. UL 142 – Standard for Steel Above Ground Tanks for Flammable and Combustible Liquids.
5. UL 498 – Standards for Attachment Plugs and Receptacles.
6. UL 499 – Standards for Electric Heating Appliances
7. UL 1004-4 – Standard for Electric Generators.
8. UL 1236 – Standard for Battery Chargers for Charging Engine-Starter Batteries.
9. UL 2201 – Standard for Portable Engine-Generator Assemblies.
10. NEMA MG 1 – Motors and Generators.
11. EPA – Final Tier 4 Emissions Standards.
12. EGSA – Performance Standards for Engine Generators.
13. OSHA –Provide SDSs for all generator fluids.

B. The Control System for the generator set shall comply with the following:
   1. UL 508 – Industrial Control Equipment.
   2. FCC Part 15 Subpart B

C. The generator set shall be produced by a manufacturer who is ISO 9001 certified for the design, development, production and service of its complete product line.

D. The generator set trailer and supplied accessories shall adhere to the standards set forth by the following agencies:
   1. Federal Motor Vehicle Safety Standard (FMVSS)
   2. State of California Motor Vehicle Code
   3. California Department of Transportation
   4. Society of Automotive Engineers (SAE)
   5. American Society of Mechanical Engineers (ASME)

1.04 SUBMITTALS

A. The submittal shall include prototype test certification and specification sheets showing all standard and optional accessories to be supplied.

B. Submit an itemized bill of material.

C. Submit shop drawings and catalog data for the following equipment. Show applicable ratings, sizes, materials, manufacturers part numbers, overall dimensions and weights.

1. Engine Generator Base with Integrated Fuel Tank
2. Engine
3. Generator
4. Silencer
5. Control Panel
6. Battery Charger
7. Batteries
8. Jacket Water Heater/Coolant Heater
9. Trailer
10. Connection plugs and receptacles

D. Submit system schematic diagram showing all piping and wiring interconnections with terminal block labels, wire numbers, wire sizes and quantities. Submit ladder-type schematic electrical diagrams with legend identifying all devices on diagrams.

E. Submit installation fact sheet giving fuel, coolant, lubricating oil, and exhaust and ventilation requirements.

F. Provide certified factory production tests on the equipment performed at the rated load. Test should include steady state voltage and frequency analysis.

G. Submit start-up inspection report signed by the engine manufacturer's authorized field service representative.

H. Provide an information copy of the standard engine inspection and maintenance service contract for the warranty period. The contract shall be for the complete system including all auxiliary support systems.

1.05 MANUFACTURER'S SERVICES

A. Provide equipment manufacturer's services at the jobsite for two man-days to inspect the installation and to advise during start-up, testing, and adjustment of the equipment and to instruct the City's personnel in the operation and maintenance of the equipment. Submit operation and maintenance manuals prior to this instruction.

B. Written certification, in a form approved by the City, shall be provided by the equipment manufacturer or manufacturer's authorized representative. This certification shall verify:

1. That the equipment and its installation have been inspected by the manufacturer to determine that the equipment is in first-class condition throughout and has been installed in accordance with manufacturer's requirements and recommendations and that the installation is approved by the manufacturer.

2. That the equipment is operating in a safe and satisfactory manner and is delivering capacities and performance not less than the capacities and performance specified and/or indicated on the drawings.

2. The generator set shall be listed to UL2201 or submit to and independent third party certification process to verify compliance as installed.

1.06 TOOLS AND ACCESSORIES

A. Furnish and deliver all special tools, instruments, accessories and special lifting and handling devices shown in the approved instruction manuals. Unless otherwise specified or directed by the City, the items shall be delivered to the City, with the generator set supplier's written transmittal accompanying each shipment, in the manufacturer's original containers labeled to describe the contents and the equipment for which it is furnished. The supplier shall deliver a copy of each transmittal to the City for record purposes.

1.07 WARRANTY

A. The entire generator set and trailer shall be covered by a manufacturer's express written warranty to be included in the O&M manuals.

B. Equipment furnished under this section shall be guaranteed against defective parts or workmanship for a period of 24 months from date of field testing and acceptance by the City.

PART 2.00 EQUIPMENT

2.01 MANUFACTURING STANDARD

A. Subject to compliance with requirements, provide a portable, sound attenuated, diesel engine driven generator with required certifications and tests.

B. The power system shall be produced by a manufacturer who has produced this type of equipment for a period of at least 10 years and who maintains a service organization available twenty four hours a day throughout the year. An authorized distributor maintaining a parts depot and service facility shall be located within a 75 mile radius of the City's yard.

C. The power system shall be furnished by a single manufacturer who shall be responsible for the design, coordination, and testing of the complete system. The entire system shall be installed as shown on the plans, drawings and specifications herein.

2.02 RATING

A. The portable sound attenuated generator sets shall be rated for continuous, prime power operation at a minimum of 100 kW, 125 kVA, 0.8 P.F., 3-phase 4 wire, 60 Hz., and one at a minimum of 250 kW, 312 kVA, 0.8 P.F., 3-phase 4 wire, 60Hz.

The following manually selectable voltages shall be available for both units:

1. 277/480V, 3-phase, 4 wire.
2. 139/240V, 3-phase, 4 wire.
3. 120/208V, 3-phase, 4 wire.
4. 120/240V, 1-phase, 3 wire.

B. The following performance ratings shall apply:

1. Voltage regulation shall be ± 0.5% for any constant load between no load and rated load. Random voltage variation with a steady load from no load to full load shall not exceed ± 0.5%.
2. Frequency regulation shall be isochronous from steady state no load to steady state rated load. Random frequency variation with any steady load from no load to full load shall not exceed ± 0.5%.
3. Telephone influence factor (TIF) shall be less than 50.
4. The alternator shall produce a clean AC voltage waveform with not more than 5% total harmonic distortion at full linear load when measured from line to neutral, and with not more than 3% in any single harmonic, and no 3rd order harmonics or their multiples.

C. The generator shall be capable of picking up 100% of nameplate standby load rating in one step in accordance with NFPA 110.

D. The generator shall be capable of a 130°C Standby rating while operating in the following conditions without any damage to the unit or its loads for the duration of the outage.

1. Ambient Temperature: less than or equal to 120°F
2. Altitude: maximum 2200 ft. above sea level
3. Relative Humidity: 95%

E. The sound level shall not exceed 72 dB(A) at 23 feet at full load operation.

2.03 ENGINE

A. The diesel engine shall be heavy duty, 4-cycle, direct injection, radiator and fan cooled.

B. The engine shall be directly connected to the generator by a semi-flexible coupling and both shall be mounted on a common sub base with heavy duty, resilient mounts that provide vibration isolation.

C. The engine shall be EPA certified from the factory for California Mobile Off-Highway use and the supplier shall make available the Federal EPA Certification of Conformance to substantiate certification. The engine shall be EPA emissions certified – Tier IV Final Emissions compliant and be fitted with DOC and SCR.

D. Maximum engine speed shall be 1800 rpm. The complete diesel engine generator set shall be free of critical speeds from either a major or minor order, and torsional vibrations from 10% idling to 10% above synchronous speed.

E. Engine shall be equipped with protective controls and sensors for shutdown on the following conditions: Emergency Stop Switch, Low Oil Pressure, High Temperature, Overspeed and Overcrank.

F. The engine shall be equipped with a fuel system suitable for operation on No.1 or No.2 Diesel fuel meeting the requirements of ASTM-975. The fuel systems shall include an engine driven fuel pump and replaceable filters. The engine driven fuel pump shall be positive displacement type capable of lifting fuel while providing 110% of the prime power rating with all filtering equipment in operation. Fuel cooler, suitable for operation of the generator set at full rated load in the ambient temperature specified, shall be provided if required for operation due to the design of the engine and the installation. Provide flexible supply and return fuel lines.

G. The Engine shall be equipped with a positive displacement, full pressure lubrication oil pump with full flow replaceable spin-on canister oil filters and, oil dipstick and oil drain. Provide oil drain with accessible manual valve and extended piping as necessary for easy access and proper capture of waste oil.

H. Provide a replaceable dry element air cleaner with restriction indicator.

I. Provide engine-mounted battery charging alternator, 40 Ampere minimum with solid state voltage regulator.

J. An electronic governor system shall provide automatic isochronous frequency regulation. The governing system dynamic capabilities shall be controlled as a function of engine coolant temperature to provide fast, stable operation at varying engine operating temperature conditions. The control system shall actively control the fuel rate and excitation as appropriate to the state of the generator set. Fuel rate shall be regulated as a function of starting, accelerating to start disconnect speed, accelerating to rated speed. The governing system shall include, but shall not be limited to, a programmable warm up at idle and cooldown at idle function. While operating in idle state, the control system shall disable the alternator excitation system.

K. Skid mounted radiator and cooling system rated for full load operation in 120°F ambient temperature as measured at the alternator air inlet. Radiator fan shall be suitable for use in a system with a 0.5 in H2O restriction. Radiator shall be sized based on a core temperature that is 20°F higher than the rated operation temperature, or prototype tested to verify cooling performance of the engine/radiator/fan operation in a controlled environment. Radiator shall be provided with a manufacturer approved 50/50-ethlyene glycol/water mixture with corrosion inhibitor prior to shipping. Provide a coolant drain with readily accessible manual valve with piping extended for easy access and proper capture of waste coolant. Rotating parts shall be guarded against accidental contact and warning labels displayed as required by CAL/OSHA. Include coolant overflow tank level for monitoring coolant level.

L. Provide thermostatically controlled coolant heater. The coolant heater shall be UL499 listed and labeled and installed on the engine with SAEJ20 compliant materials. The coolant heater shall be sized as recommended by the engine manufacturer to warm the engine to a minimum of 40°C in a 15°C ambient in compliance with NFPA110 requirements. The coolant heater 120VAC input shall be connected to a NEMA L5-20 flush mounted male flange inlet located on the generator access panel or generator exterior and provided with weather proof cover.

M. Engine starting system

1. Provide a solenoid operated positive engagement gear driven electric starter for operation on 24 volts DC. Provide automatic cranking controls with three 15-second crank attempts without overheating. Failure to start after three cranking attempts, shall shut down the generator and lockout the engine control.

2. Starter batteries shall be lead acid type 12 volt DC connected in series and sized to provide 100 seconds of engine cranking time. Insulated stranded copper conductors shall connect the batteries in series and to the starter. Batteries shall be mounted in a corrosion resistant tray with hold-downs to secure the batteries.

3. Provide a UL1236 listed, automatic battery charger, with four distinct charge states: "dead battery", "bulk charge", "absorption", and "float". Charge rate shall be temperature compensated to provide proper charging in ambient conditions from –20°C to +55°C. Provide LED indicators for charging, fault and charged. Provide two line alphanumeric LED or LCD display to show charging state, faults, battery voltage and battery charger programmable settings. The battery charger shall be capable of charging a fully discharged battery to fully charged condition within 24 hours without damage to the charger. The label shall indicate that the charger is suitable for charging the specified generator set batteries. The battery charger shall include AC input over current, DC output over current protection, over voltage and under voltage protection, and a DC charge ammeter. The

charger shall be mounted inside the generator enclosure and the AC input shall be connected to a NEMA L5-20 flush mounted male flange inlet with weatherproof cover located on the generator set housing exterior.

2.04 AC GENERATOR

A. The AC generator shall be synchronous, four pole, 2/3 pitch, revolving field, drip-proof construction, single pre-lubricated sealed maintenance free bearing, air-cooled by a direct drive centrifugal blower fan, and directly connected to the engine with flexible drive disc. Insulation system components shall meet NEMA MG 1 temperature limits for Class H insulation system and shall be UL 1446-listed. The varnish shall be a vacuum pressure impregnated, fungus resistant epoxy. Actual temperature rise measured by resistance method at full load shall not exceed 257 °F (125 °C).

B. A permanent magnet generator (PMG) shall be included to provide a reliable source of excitation power for optimum motor starting and short circuit performance. The PMG shall be of brushless construction controlled by a digital 3-phase sensing, solid state voltage regulator (AVR).

1. The PMG shall be capable of sustain at least 300% of rated current for at least 10 seconds under a symmetrical short circuit without the addition of separate current support devices. Electronic current boost methods or CT boost methods are not acceptable.

2. The PMG and controls shall be capable of sustaining and regulating current supplied to a single-phase or three-phase fault at approximately 300 percent of rated current for not more than 10 seconds

3. The voltage regulator (AVR) shall be capable of proper operation under severe nonlinear loads and provide individual adjustments for voltage range, stability and volts-per-hertz operations. The AVR shall be protected from the environment by conformal coating. Voltage regulation from no load to full load shall not exceed ±1.5%

C. The waveform harmonic distortion shall not exceed 5% total RMS measured line-to-line at full rated load.

D. Provide and SCR filter or switching regulator for large SCR loads.

2.05 ENGINE GENERATOR CONTROL PANEL

A. The generator control panel shall be an integral part of the generator housing to completely isolate it from engine vibration. The panel shall be recessed into the housing with sealed construction and a gasketed door with viewing window for splash/rain proof operation. All switches, indicator lights, and other devices shall be clearly labeled on the panel face.

B. The generator set shall be provided with a microprocessor-based control system that shall be designed to provide automatic starting, monitoring, and control functions for the generator set. The control system shall also be designed to allow local monitoring and control of the generator set, and remote monitoring and control as described in this Section.

C. The generator set mounted control shall include, but not be limited to the following features and functions:

1. Control Switches:

    a. Provide a mode select switch. The mode select switch shall initiate the following control modes. When in the "RUN" or "MANUAL" position the generator set shall start, and accelerate to rated speed and voltage as directed by the operator. A separate pushbutton to initiate starting shall be acceptable. In the "OFF" position the generator set shall immediately stop, bypassing all time delays. In the "AUTO" position the generator set shall be ready to accept a signal from a remote device to start and accelerate to rated speed and voltage.

    b. Provide an emergency stop switch. Switch shall be red mushroom-head pushbutton. Depressing the emergency stop switch shall cause the generator set to immediately shut down, and to be locked out from automatic restarting.

    c. Provide a reset switch. The reset switch shall be used to clear a fault and allow restarting the generator set after it has shut down for any fault condition.

    d. Provide a panel lamp switch. Depressing the panel lamp switch shall cause the entire panel to be lighted with DC control power. The panel lamps shall automatically be switched off 10 minutes after the switch is depressed, or after the switch is depressed a second time.

    e. Provide voltage and frequency adjustment switch. The adjustment switch shall be a digital raise/lower switch for adjustment of output voltage and output frequency.

2. Generator Set AC Output Metering: Provide a metering set including, but not limited to the following features and functions.

    a. Digital metering set, 0.5% accuracy, to indicate generator RMS voltage and current, frequency, output current, output KW, KW-hours, and power factor. Generator output voltage shall be available in line-to-line and line-to-neutral voltages, and shall display all three phase voltages (line to neutral or line to line) simultaneously.

    b. Analog or Digital voltmeter, ammeter, frequency meter and kilowatt (kW) meter. Voltmeter and ammeter shall display all three phases. Ammeter and kilowatt meter shall be color coded as follows:

i. Readings from 0-90% of generator set standby rating: Green.

ii. Readings from 90%-100% of generator set standby rating: Amber.

iii. Readings above 100% of generator set standby rating: Red.

3. Generator Set Alarm and Status Display:

   a. Provide alarm and status indicating lamps to indicate non-automatic generator status and existing warning and shutdown conditions. The lamps shall be high intensity LED type. The Lamp condition shall be clearly apparent under bright room lighting conditions.

      i. The control shall include, but shall not be limited to a flashing red lamp to indicate that the control is not in automatic state.

      ii. The control shall include, but shall not be limited to an amber common warning lamp.

   b. The generator set control shall indicate the existence of all alarm, shutdown and status conditions associated with the generator set on an alphanumerical display located on generator control panel. Conditions indicated below for alarm shall be field configurable for shutdown. Indicated conditions shall include, but not be limited to the following:

      i. Low Oil Pressure (Alarm)

      ii. Low Oil Pressure (Shutdown)

      iii. Oil Pressure Sender Failure (Alarm)

      iv. Low Coolant Temperature (Alarm)

      v. High Coolant Temperature (Alarm)

      vi. High Coolant Temperature (Shutdown)

      vii. Engine Temperature Sender Failure (Alarm)

      vii. Fail to Crank (Shutdown)

      ix. Fail to Start/Overcrank (Shutdown)

      x. Overspeed (Shutdown)

      xi. Low Battery DC Voltage (Alarm)

      xii. High Battery DC Voltage (Alarm)

      xiii. Under Frequency (Shutdown)

      xiv. Over Current (Alarm)

      xv. Over Current (Shutdown)

      xvi. Short Circuit (Shutdown)

xvii. Ground Fault (Alarm)

xviii. Overload (Alarm)

xix. Emergency Stop (Shutdown)

c. The generator set control shall display all alarm and shutdown conditions from the engine electronic control module ECM on an alphanumeric LED display located on generator control panel.

4. Engine Status Monitoring:

   a. The generator set control shall display the following engine information alphanumerical LED display located on generator control panel.

      i. Engine Oil Pressure (psi)

      ii. Engine Coolant Temperature (°F or °C)

      iii. Engine Oil Temperature (°F or °C)

      iv. Engine Speed (rpm)

      v. Number of hours of operation to the $1/10^{th}$ of an hour (hours)

      vi. Number of start attempts

      vii. Battery Voltage (DC Volts)

   b. The control system shall also incorporate a data logging and display provision to allow logging of a minimum of the last 20 warning or shutdown indications on the generator set, the time of the last fault of each type, and the number of faults of each type, and total time of operation at various loads as a percent of the standby rating of the generator set.

5. Engine Control Functions:

   a. The control system shall include a cycle cranking system, which allows for Owner selected crank time, rest time, and number of cycles. Initial settings shall be for 3 cranking periods of 15 seconds each with 15 second rest period between cranking periods.

   b. The control system shall include an engine governor control, which functions to provide steady state regulation as noted elsewhere in this specification. The governor control shall include adjustments for gain,

damping and a ramping function to control engine speed and limit exhaust smoke while the unit is starting.

c. The control system shall include time delay start (adjustable from 0 to 300 seconds) and time delay stop (adjustable from 0 to 600 seconds) functions.

d. The control system shall include sender failure monitoring logic for speed sensing, oil pressure and engine temperature, which is capable of discriminating between failed sender or wiring components and an actual failure condition.

5. Alternator Control Functions:

a. The generator set shall include and automatic microprocessor based voltage regulation system that is matched and prototype tested by the engine manufacturer with the governing system provided. It shall be immune from misoperation due to load-induced voltage waveform distortion and provide a pulse width modulated output to the alternator exciter. The voltage regulation system shall be equipped with three-phase RMS sensing and shall control buildup of AC generator voltage to provide a linear rise and limit overshoot. The voltage regulation shall be based on a full wave rectified input, pulse width modulated output design. The system shall include a torque-matching feature, which shall reduce output voltage in proportion to frequency below an adjustable frequency threshold. The voltage regulator shall include adjustments for gain, damping and frequency roll-off. Adjustments shall be broad range and made via digital raise and lower switches with an alphanumeric LED readout to indicate adjusted parameter. Rotary potentiometers for system adjustments are not acceptable.

b. Provide controls to monitor the output current of the generator set and initiate an alarm (overcurrent warning) when current load exceeds 110% of the rated current of the generator set on any phase for more than 60 seconds. The controls shall shutdown and lockout the generator set when output current level approaches the thermal damage point of the alternator (overcurrent shutdown). The protective functions provided shall be in compliance to the requirements of NFPA 70 article 445.

c. Provide controls to monitor the kW load on the generator set and initiate an alarm condition (Overload) when total load on the generator set exceeds the generator set rating for more than 5 seconds. Controls shall include a load shed control, to operate a set of dry contacts when the generator set is overloaded.

d. Provide an AC over/under voltage monitoring system that only responds to true RMS voltage conditions. The system shall initiate shutdown of the generator set when alternator output voltage exceeds 110% of the operator set voltage level for more than 10 seconds or initiate shutdown with not delay when the output voltage exceeds 130%. Undervoltage

shutdown shall occur when the output voltage of the alternator is less than 85% for more than 10 seconds.

6. Other Control Functions:

    a. Provide a battery monitoring system, which initiates alarms when the DC control and starting voltage is less than 25 VDC or more than 32 VDC. During engine cranking (starter engaged), the low voltage limit alarm shall be disabled and if DC voltage drops to less than 14.4 volts for more than two seconds, a "weak battery" alarm shall be initiated.

    b. Provide a form "C" dry contact set rated at 2A @ 30VDC to indicate existence of any alarm or shutdown condition on the generator set.

    c. Provide a 2-wire control system input for remotely starting generator. The remote start input shall be connected to a Hubbell HBL7524C twist lock male flanged inlet mounted on generator set customer access panel or on generator housing exterior with Hubbell WP1 weatherproof lift cover.

2.06 FUEL STORAGE SYSTEM

A. The fuel storage tank shall comply with the following codes and standards:

    1. UL142 – Standard for Steel Above Ground Tanks for Flammable and Combustible Liquids.

    2. NFPA 30 – Flammable and Combustible Liquids Code.

    3. NFPA 37 – The Standard for Installation and Use of Stationary Combustion Engines and Gas Turbines

    4. NFPA 110 – The Standard for Standby and Emergency Power Systems.

B. Provide a factory installed UL142 Listed sub-base fuel storage tank with sufficient capacity to run for 24 hours at 100% of nameplate standby load rating. Tank shall be UL tested and certified for a 2 hour fire rating.

C. Tank construction shall consist of double wall containment with inner (primary) tank sealed by outer (secondary) tank. Inner tank construction shall have interior baffles to contain fuel oscillations when in transit.

D. Tank shall include the following:

    1. 4 inch fill port with overfill prevention valve.

2. Mechanical fuel level gauge.
3. Normal Vent
4. Both inner and outer tanks have emergency relief vents.
5. Electronic fuel level sender configured in generator control panel to display fuel level.
6. Primary tank leak detection sensor to detect inner tank failure with alarm configured in generator set control panel and displayed on alphanumeric display.
7. Flexible fuel lines

E. Fuel tank shall have an epoxy based rubberized coating.

2.07 EXHAUST SYSTEM

A. The exhaust system shall be contained within the generator set housing, completely concealing all components. Exhaust system components located on the generator housing exterior are not acceptable.

B. Provide critical silencer as recommended by generator set manufacturer to meet overall specified sound level and size to assure full load operation without exceeding the engine manufacturer's recommended back pressure.

C. Provide steel flexible connection between the engine and exhaust line as required for pipe thermal expansion and contraction.

D. Provide rain cap if exhaust vents vertically to prevent rain and debris from entering exhaust.

2.08 HOUSING

A. The engine generator set and all components shall be enclosed in a factory fit, sound attenuated housing with access doors on each side and a door over the control panel and which allows the generator set to operate at full nameplate rated load with a static pressure drop less than or equal to 0.5 inches of water.

B. Design the housing so the radiator and exhaust discharge vertically in the same duct.

C. Arrange doors so all filters, batteries, water jacket heater, power distribution panels and other maintenance items can be easily accessed. The control panel door shall have a Plexiglas window for unobstructed viewing of the engine control panel. All doors shall have gaskets and lockable door handles shall be recessed latching type with provisions for padlocking. Doors shall include restraint/holdback hardware to keep door open during maintenance.

D. The housing shall be factory treated with a zinc phosphate process prior to finish painting. The primer coat shall be electrostatic spray-on, urethane modified, epoxy resin paint. Finish paint shall consist of multi-coat, electrostatic spray-on alkyd melamine resin paint. Color shall be white.

E. Then interior of the housing and all intake and discharge ducts shall be lined with sound absorbing high temperature foam per UL94 standards. Design the housing and exhaust

system to limit the noise level to a maximum of 71 dB(A) at 23 feet from any part of the generator set while operating at full nameplate rated load.

F. Provide storage compartment within housing or trailer to store associated generator cabling specified elsewhere in this specification.

2.09 OUTPUT POWER CONNECTIONS

A. Provide UL489 listed Electronic trip circuit breaker, rated 1000 amperes, located in control panel dead front behind removable cover. The circuit breaker shall be sized to operate at the highest rated ampacity (low wye voltage). A dedicated, UL listed, inverse time delay, over current relay shall be provided to monitor and protect alternator output at the lowest rated ampacity (high wye voltage). In the event of an overload or short circuit, the overcurrent relay shall activate the circuit breaker shunt trip and open the circuit breaker. The over current relay shall be factory set and tested prior to shipment. Output shall be connected to a power output reconnection bus bar.

B. Provide a customer entry panel as an integral part of the generator housing to completely isolate it from engine vibration. The panel shall be recessed into the housing with seamless construction with a hinged door to shield interior from falling water. The door shall be lockable with cables connected. The bottom of the customer panel area shall be sloped downward for cable entry and to eliminate water accumulation.

1. The panel shall contain one UL489 Listed Electronic trip circuit breaker rated for 400 amperes fed from the power output reconnection bus bar. Connect load side of circuit breaker to a Crouse-Hinds Posi-Lok Panel number E0400-16686-NN mounted on the customer entry panel.

2. The panel shall contain one UL489 Listed Electronic trip circuit breaker rated for 200 amperes fed from the power output reconnection bus bar. Connect load side of circuit breaker to a Russelstoll cat no. DF2404FRA00 mounted on the exterior of the generator set housing with no obstructions for cable connection.

3. The panel shall contain three, 50 amp 240V twist lock female receptacles and two, 20 amp 120V single phase duplex NEMA 5-20R GFCI receptacles. The 50 amp receptacles and GFCI receptacles shall be energized regardless of the voltage connection. All receptacles shall be flush mounted and shall be individually protected with UL listed circuit breakers flush mounted within the panel area and clearly labeled as to which breaker feeds which receptacle.

4. The panel shall contain two flush mounted male flange plugs as specified elsewhere in this specification, for the AC input power to the coolant heater and battery charger.

5. The panel shall contain a flush mounted NEMA L1-15P flush mounted male flanged twist-lock connected to the remote start/stop input in the generator control panel.

C. Provide cabling suitable for use in accordance with NFPA70 article 520, 525 and 530 , indoor and outdoor locations. Cable should have excellent flexibility, resistance to oil, solvents, ozone, aging and abrasion. Cable shall be suitable for continuous submersion in water. Cable Conductors shall be flexible strand bare copper, ASTM 172 class K wrapped with polyester tape with a black heavy duty EPR/CPE two layer bonded thermoset jacket. Provided 50 feet of cable and appropriate cable terminations for the following:

1. Crouse-Hinds Posi-Lok connection - Four, one-conductor cables rated for 400 amperes terminated with each color connection, Green, Black, Red, Blue. Both ends of cable shall have Crouse-Hinds Posi-Lok male connectors.

2. RusselStoll connection – One, four-conductor cable rated for 200 amperes. One end of the cable shall have a RusselStoll male connector the other end shall have a RusselStoll female connector.

3. Remote start connection – One two-conductor 12 AWG cable. Both cable ends shall have a NEMA L1-15P female connector

4. Battery and Coolant heater power connection – Two, three-conductor 12 AWG cables. One end of cable shall have a NEMA L5-20 female connector. One end shall have standard male NEMA 5-15P plug.

D. Connection Diagrams for the various voltage selections and safety placards shall be clearly displayed.

2.10 TRAILER

A. Trailer shall be low center of gravity, low bed type with triple axle, towing coupler and screw jack. The trailer shall meet or exceed the following specifications:

1. Axle Capacity – sized by the trailer manufacturer to meet full GVWR requirements

2. Number of Axles – Two or Three as recommended by trailer manufacturer.

3. Suspension – Torsion or Leaf Spring Type

4. Jackstand – 5,000 lbs

5. Brakes – Surge hydraulic on all axles. Note: Electric brakes shall be provided if required by federal, state or local codes.

B. Trailer shall be equipped with highway legal fenders and a front adjustable leveling stand with foot pad. Unit shall be wired 12-volt, to comply with Federal highway laws.

C. Tire and wheel size shall be OEM type; sized per the trailer manufacturer to meet the full load GVWR requirements of the trailer with generator, fuel tank, fuel and all loaded accessories.

D. Provide Lunette eye type, 3 inch diameter coupler.

E. Provide safety chain and breakaway cable to meet NTSHA requirements. Safety chain shall be anchored to the trailer by use of a loop of cold-rolled steel, or equivalent solid connection. It shall be lap-welded, not butt-welded to the trailer. Connection of the chain to the loop shall be a double clevis connecting link rated for use on trailer safety chains and shall have a strength rating at least equal to the chain. Connection of the chain to the tow vehicle shall be ¼" latching clevis-type hood for use on trailer safety chains with a strength rating equal to the chain.

F. All bolts shall be minimum SAE grade 5 or SAE grade 8 where applicable and shall be easily identifiable. All nuts used for load bearing structural applications, unless otherwise specified shall be SAE stover (top lock) grade "B" lock nuts. Only flat washers shall be used with lock nuts. Lock-tite shall be used on any bolts that are torqued into a blind hole. All fasteners shall allow accessibility using standard mechanics tools.

G. Trailer lighting shall conform to the latest edition of the Federal Motor Vehicle Safety Standard (FVMSS) No. 108.

1. Provide individual stop and directional tail lamps, each with running lights. Provide license plate holder and light.

2. The wiring shall be securely attached to substantial supports along its entire route. At no time shall the route come near to or be part of any heat source, exhaust system or exhaust support. Where installed wiring is required to pass through any body panel or partition, the wiring shall be protected with an insulating grommet at the point of passage.

3. Trailer connector shall be 4-pin suitable for use with surge hydraulic brakes. All terminal and connectors shall conform to SAE standards. All low-tension primary cable shall be color coded in accordance with SAE J-1128. Provision for connection of electric brakes shall be provided if required by federal, state or local codes.

H. Trailer shall be painted white and comply or conform to federal requirements. Prime coat trailer and any areas susceptible to corrosion. Prime coat must be compatible with finish topcoat and applied as per manufacturer's recommendation.

PART 3.00 EXECUTION

3.01 DELIVERY AND HANDLING

A. Deliver equipment properly packaged and mounted to facilitate handling. Deliver with recommended lube oil and coolant installed.

B. Handle equipment carefully to prevent physical damage. Do not install damaged equipment; remove from site and replace damaged equipment with new.

3.02 GROUNDING

A. Provide equipment grounding connections and material for diesel generator in accordance with NFPA70 for a separately derived system. Tighten connections to comply with tightening torques specified in UL486A to assure permanent and effective grounding.

3.03 PRODUCTION TESTS

A. Provide certified factory production tests on the equipment performed at nameplate rated load.

B. Tests shall include:

1. Steady-state voltage and frequency analysis.
2. Rated load at rated power factor.
3. Maximum power analysis.

3.04 PARTS AND OPERATIONS MANUALS

A. Provide three sets of O&M manuals at time of generator set shipment. Manuals shall be shipped in suitable 3-ring binders with manufacturer's name, address, phone number and points of contact included.

B. Include sales, parts department, service department and emergency (off hours) phone number(s).

END OF SECTION

January 26, 2021

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: PUBLIC WORKS – ENGINEERING DEPARTMENT

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AMENDING THE PUBLIC WORKS DEPARTMENT 2020-2021 FISCAL YEAR BUDGET TO TRANSFER FUNDS BETWEEN ACCOUNTS AND AUTHORIZE THE CITY MANAGER TO ENTER INTO A MEMORANDUM OF AGREEMENT WITH THE SOUTH BAY CITIES COUNCIL OF GOVERNMENTS FOR COST SHARING FOR THE IMPLEMENTATION OF THE COORDINATED INTEGRATED MONITORING PROGRAM FOR THE DOMINGUEZ CHANNEL WATERSHED MANAGEMENT AREA ($24,600)

SUMMARY

Adoption of this resolution will amend the Public Works Department 2020-2021 Fiscal Year budget to transfer Twenty Four Thousand Six Hundred Dollars ($24,600.00) in funds between accounts, authorize the City Manager to enter into a Memorandum of Agreement with the South Bay Cities Council of Governments ("SBCCOG") for cost sharing for the implementation of the Coordinated Integrated Monitoring Program ("CIMP") for the Dominguez Channel Watershed Management Area, and authorize the issuance of a purchase order in the amount of $24,600.00 for the City of Compton's share cost for Fiscal Years 2019-2020 and 2020-2021.

BACKGROUND

The U.S. Environmental Protection Agency ("USEPA") and the California Regional Water Quality Control Board, Los Angeles Region ("Regional Board") have classified the Greater Los Angeles County Municipal Separate Storm Sewer System Permit (MS4) as a large MS4 pursuant to 40 CFR section 122.26(b)(4) and a major facility pursuant to 40 CFR section 122.2.

The Regional Board adopted the National Pollutant Discharge Elimination System ("NPDES") MS4 Permit Municipal Separate Storm Sewer System Permit Order No. R4-2012-0175 ("MS4 Permit").

The MS4 Permit became effective on December 28, 2012, and requires that the Los Angeles County Flood Control District ("LACFCD"), the County, and 84 of the 88 cities (excluding Avalon, Long Beach, Palmdale, and Lancaster) within the County comply with the prescribed elements of the MS4 Permit.

The MS4 Permit identified the Permittees as MS4 Permittees that are responsible for compliance with the MS4 Permit requirements pertaining to the Permittees collective jurisdictional area in the Dominguez Channel Watershed Management Area.

The Permittees elected voluntarily to collaborate on the development of a CIMP in accordance with the MS4 Permit for a portion of the Dominguez Channel Watershed Management Area as identified in "Exhibit A" of the attached Memorandum of Agreement ("MOA") to comply with all applicable monitoring requirements of the MS4 Permit.

The USEPA established the Total Maximum Daily Loads ("TMDL") for Toxic Pollutants on March 23, 2012, with the intent of protecting and improving water quality in the Dominguez Channel and the Greater Los Angeles and Long Beach Harbor Waters ("Harbor Toxic Pollutants TMDL").

The Harbor Toxic Pollutants TMDL regulates certain discharges from NPDES permit holders, requiring organization and cooperation among the Permittees. The Permittees manage, drain or convey storm water into at least a portion of the Dominguez Channel, Greater Los Angeles and Long Beach Harbor Waters.

The Permittees desire to facilitate the achievement of the objectives of the Harbor Toxic Pollutants TMDL by preparation and implementation of the CIMP. The Permittees prepared the CIMP, and the SBCCOG has also retained the City of Los Angeles to conduct the monitoring and reporting required by the CIMP ("CIMP Implementation").

The mission of the SBCCOG is to allow its members to act collaboratively and focus on improving the environment. As part of its mission and to help its members implement the CIMP for the Dominguez Channel Watershed Management Area, the SBCCOG entered into an MOA with the permittees to administer the monitoring contract with the city of Los Angeles and invoice the Permittees for the monitoring services.

STATEMENT OF ISSUE

Individual NPDES permit holders that are not Permittees, such as the City of Compton, have indicated a desire to participate in the CIMP implementation for individual permit compliance.

The Permittees authorized the SBCCOG to enter into individual separate MOAs with such individual NPDES Permit Holders ("Permit Holders") for CIMP Implementation cost sharing purposes only.

The Permit Holder desires to obtain monitoring data collected as part of the CIMP Implementation, to have its name included on monitoring reports submitted in accordance with the CIMP Implementation and to share in the costs of the CIMP implementation.

The role of the SBCCOG is to invoice and collect funds by April 15th prior to the new fiscal year from the Permit Holder to cover its portion of the costs for CIMP Implementation. The MOA shall commence on January 1, 2021 and shall expire on June 30, 2023, unless terminated earlier pursuant to the MOA.

ALTERNATIVE

There are no other alternatives being recommended at this time. The City is required to comply with the provisions of monitoring as part of the NPDES permit program.

FISCAL IMPACT

The City of Compton, as a Permit Holder, will be responsible to pay $12,300.00 annually to SBCCOG in exchange for the monitoring data collected as part of the CIMP Implementation and inclusion of the City's name on monitoring reports submitted in accordance with the CIMP. The MOA requires that the City's first payment of $12,300.00 is due on execution of the MOA, which covers the 2019-2020 Fiscal Year. Additionally, each April of the remaining years of the City is required to pay $12,300.00.

In order to pay the City's annual payment amounts due for Fiscal Years 2019-2020 and 2020-2021, the Public Works 2020-2021 Fiscal Year budget will need to be amended to transfer funds between accounts as follows:

From:

Account No.	Description	Amount
1529-710-000-4300	Capital Outlay	$24,600

To:

Account No.	Description	Amount
1529-710-000-4262	Other Professional Svc.	$24,600

Funds in the amount of $24,600 will be available in the Public Works 2020-2021 Fiscal Years budget in Account No. 1529-720-000-4262. Funding for the remaining term of the MOA will be allocated in future City budgets.

RECOMMENDATION

Staff recommends the City Council adopt the attached Resolution.

CRAIG J. CORNWELL
CITY MANAGER

RESOLUTION NO._____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AMENDING THE PUBLIC WORKS DEPARTMENT 2020-2021 FISCAL YEAR BUDGET TO TRANSFER FUNDS BETWEEN ACCOUNTS AND AUTHORIZE THE CITY MANAGER TO ENTER INTO A MEMORANDUM OF AGREEMENT WITH THE SOUTH BAY CITIES COUNCIL OF GOVERNMENTS FOR COST SHARING FOR THE IMPLEMENTATION OF THE COORDINATED INTEGRATED MONITORING PROGRAM FOR THE DOMINGUEZ CHANNEL WATERSHED MANAGEMENT AREA ($24,600)

WHEREAS, the U.S. Environmental Protection Agency ("USEPA") and the California Regional Water Quality Control Board, Los Angeles Region ("Regional Board") have classified the Greater Los Angeles County Municipal Separate Storm Sewer System Permit (MS4) as a large MS4 pursuant to 40 CFR section 122.26(b)(4) and a major facility pursuant to 40 CFR section 122.2.; and

WHEREAS, the Regional Board adopted National Pollutant Discharge Elimination System ("NPDES") MS4 Permit Municipal Separate Storm Sewer System Permit Order No. R4-2012-0175 ("MS4 Permit"); and

WHEREAS, the MS4 Permit became effective on December 28, 2012, and requires that the Los Angeles County Flood Control District ("LACFCD"), the County, and 84 of the 88 cities (excluding Avalon, Long Beach, Palmdale, and Lancaster) within the County comply with the prescribed elements of the MS4 Permit; and

WHEREAS, the MS4 Permit identified the Permittees as MS4 Permittees that are responsible for compliance with the MS4 Permit requirements pertaining to the Permittees collective jurisdictional area in the Dominguez Channel Watershed Management Area; and

WHEREAS, the Permittees elected voluntarily to collaborate on the development of a Coordinated Integrated Monitoring Program (CIMP) in accordance with the MS4 Permit for a portion of the Dominguez Channel Watershed Management Area as identified in Exhibit A of this Memorandum of Agreement (MOA) to comply with all applicable monitoring requirements of the MS4 Permit; and

WHEREAS, the USEPA established the Total Maximum Daily Loads ("TMDL") for Toxic Pollutants on March 23, 2012, with the intent of protecting and improving water quality in the Dominguez Channel and the Greater Los Angeles and Long Beach Harbor Waters ("Harbor Toxic Pollutants TMDL"); and

WHEREAS, the Harbor Toxic Pollutants TMDL regulates certain discharges from National Pollutant Discharge Elimination System ("NPDES") permit holders, requiring organization and cooperation among the Permittees and the Permittees manage, drain or convey storm water into at least a portion of the Dominguez Channel, Greater Los Angeles and Long Beach Harbor Waters; and

WHEREAS, the Permittees desire to facilitate the achievement of the objectives of the Harbor Toxic Pollutants TMDL by preparation and implementation of the CIMP and the Permittees prepared the CIMP, and the SBCCOG has also retained the City of Los Angeles to conduct the monitoring and reporting required by the CIMP (CIMP Implementation); and

WHEREAS, the mission of the SBCCOG is to allow its members to act collaboratively and focus on improving the environment and as part of its mission and to help its members implement the CIMP for the Dominguez Channel Watershed Management Area, the SBCCOG entered into an MOA with the permittees to administer the monitoring contract with the city of Los Angeles and invoice the Permittees for the monitoring services; and

WHEREAS, individual NPDES permit holders that are not Permittees, such as the City of Compton, have indicated a desire to participate in the CIMP implementation for individual permit compliance; and

WHEREAS, the Permittees authorized the SBCCOG to enter into individual separate MOAs with such individual NPDES Permit Holders ("Permit Holders") for CIMP Implementation cost sharing purposes only; and

WHEREAS, the Permit Holder desires to obtain monitoring data collected as part of the CIMP Implementation, to have its name included on monitoring reports submitted in accordance with the CIMP Implementation and to share in the costs of the CIMP implementation; and

WHEREAS, the role of the SBCCOG is to invoice and collect funds by April 15th prior to the new fiscal year from the Permit Holder to cover its portion of the costs for CIMP Implementation and the MOA shall commence on January 1, 2021 and shall expire on June 30, 2023, unless terminated earlier pursuant to the MOA; and

WHEREAS, the Public Works 2020-2021 Fiscal Year budget will be amended to pay for this expenditure.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Manager, on the advice and approval of the City Attorney is hereby authorized to enter into a Memorandum of Agreement with the South Bay Cities Council of Governments for cost sharing for the implementation of the Coordinated Integrated Monitoring Program for the Dominquez Channel Watershed Management Area for the contract term of January 1, 2021 through June 30, 2023 at a shared cost owed by the City in the amount of Twelve Thousand Three Hundred Dollars ($12,300.00) per contract year.

SECTION 2. That the Public Works 2020-2021 Fiscal Year budget shall be amended to transfer funds between accounts as follows:

From:

Account No.	Description	Amount
1529-710-000-4300	Capital Outlay	$24,600

To:

Account No.	Description	Amount
1529-710-000-4262	Other Professional Svc.	$24,600

SECTION 3. That a purchase order in the amount of Twenty Four Thousand Six Hundred Dollars ($24,600.00) for shall cost owed for Fiscal Years 2019-2020 and 2020-2021 is authorized to be issued for the South Bay Cities Council of Governments. Funds for the remaining term of the Memorandum of Agreement shall be allocated in future City budgets.

SECTION 4. That funds in the amount of $24,600 will be available in the Public Works 2020-2021 Fiscal Year budget in Account No. 1529-720-000-4262.

SECTION 5. That copies of this Resolution shall be filed in the offices of the City Manager, City Controller, City Clerk, City Attorney and the Public Works Department.

SECTION 6. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2021.

_____
MAYOR OF THE CITY OF COMPTON

ATTEST:

_____
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

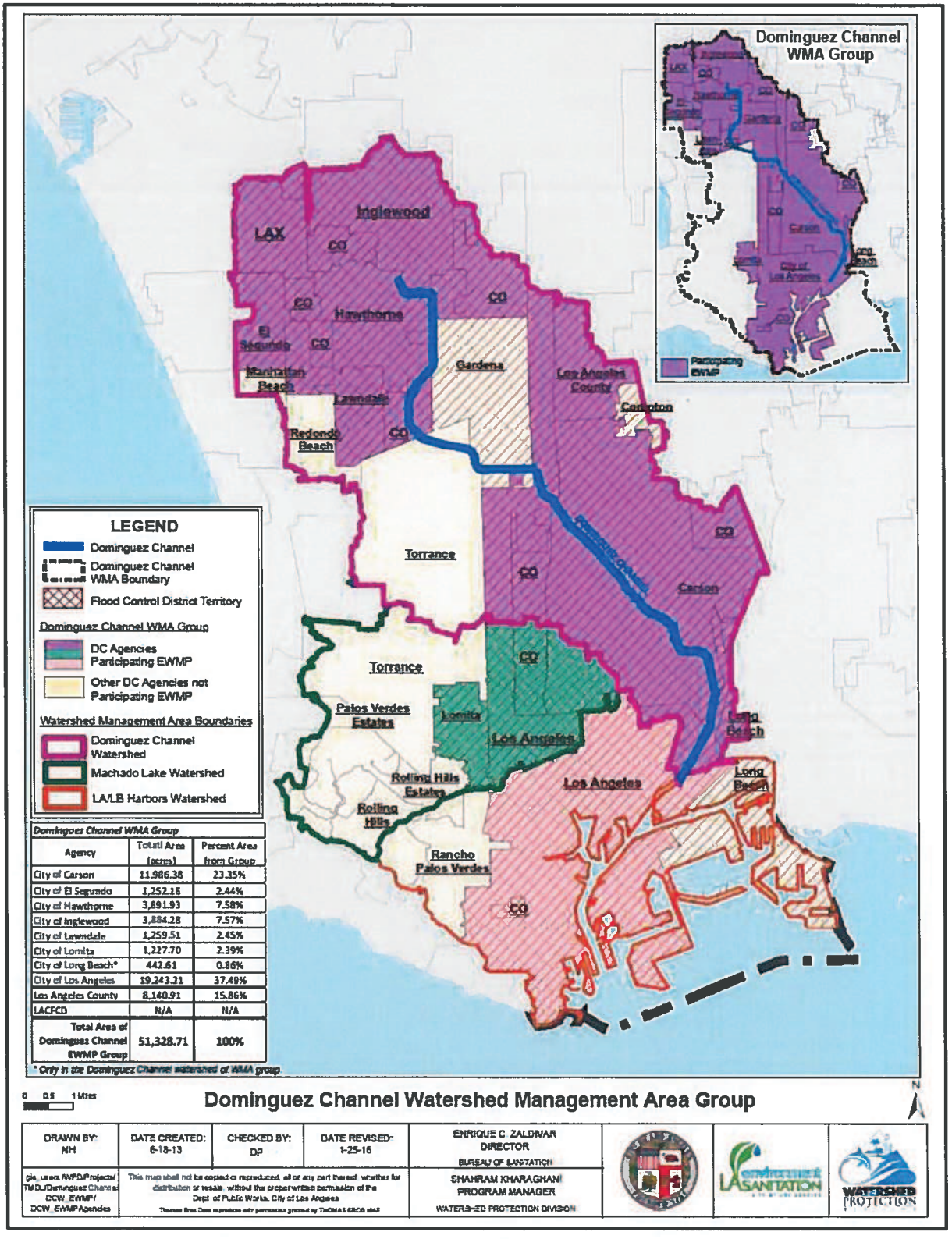
I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council of the City of Compton, signed by the Mayor and attested by the City Clerk, at a regular meeting thereof, held on the _____ day of _____, 2021.

That said Resolution was adopted by the following vote, to wit:

AYES: COUNCILMEMBERS-
NOES: COUNCILMEMBERS-
ABSTAIN: COUNCILMEMBERS-
ABSENT: COUNCILMEMBERS-

_____
CITY CLERK OF THE CITY OF COMPTON

EXHIBIT A
Dominguez Channel Enhanced Watershed Management Area Group



Dominguez Channel WMA Group

Agency	Total Area (acres)	Percent Area from Group
City of Carson	11,986.38	23.35%
City of El Segundo	1,252.18	2.44%
City of Hawthorne	3,891.93	7.58%
City of Inglewood	3,884.28	7.57%
City of Lawndale	1,259.51	2.45%
City of Lomita	1,227.70	2.39%
City of Long Beach*	442.61	0.86%
City of Los Angeles	19,243.21	37.49%
Los Angeles County	8,140.91	15.86%
LACFCD	N/A	N/A
Total Area of Dominguez Channel EWMP Group	51,328.71	100%

** Only in the Dominguez Channel watershed of WMA group*

Dominguez Channel Watershed Management Area Group

DRAWN BY: NH	DATE CREATED: 6-18-13	CHECKED BY: DP	DATE REVISED: 1-25-16	ENRIQUE C. ZALDIVAR DIRECTOR BUREAU OF SANITATION
gis_users /WPD/Projects/ TMDL/Dominguez Channel DCW_EWMP/ DCW_EWMP Agencies	This map shall not be copied or reproduced, all or any part thereof, whether for distribution or resale, without the proper written permission of the Dept. of Public Works, City of Los Angeles. Thomas Bros. Data reproduced with permission granted by THOMAS BROS. MAP			SHAHRAM KHARAGHANI PROGRAM MANAGER WATERSHED PROTECTION DIVISION

MEMORANDUM OF AGREEMENT
BETWEEN THE SOUTH BAY CITIES COUNCIL OF GOVERNMENTS AND
THE CITY OF COMPTON

FOR COST SHARING FOR THE IMPLEMENTATION OF THE COORDINATED INTEGRATED MONITORING PROGRAM (CIMP) FOR THE DOMINGUEZ CHANNEL WATERSHED MANAGEMENT AREA

This Agreement is made and entered into as of January 1, 2021, by and between the South Bay Cities Council of Governments (SBCCOG), a California Joint Powers Authority, and the City of Compton, a municipal corporation ("Permit Holder").

RECITALS

1. For the purposes of this Agreement, the term “PERMITTEES” shall mean the Cities of Los Angeles, Carson, El Segundo, Hawthorne, Inglewood, Lomita, and the Los Angeles County Flood Control District (LACFCD) and the County of Los Angeles (County).

2. The U.S. Environmental Protection Agency (USEPA) and the California Regional Water Quality Control Board, Los Angeles Region (Regional Board) have classified the Greater Los Angeles County Municipal Separate Storm Sewer System Permit (MS4) as a large MS4 pursuant to 40 CFR section 122.26(b)(4) and a major facility pursuant to 40 CFR section 122.2.

3. The Regional Board adopted National Pollutant Discharge Elimination System MS4 Permit Municipal Separate Storm Sewer System Permit Order No. R4-2012-0175 (MS4 Permit).

4. The MS4 Permit became effective on December 28, 2012, and requires that the LACFCD, the COUNTY, and 84 of the 88 cities (excluding Avalon, Long Beach, Palmdale, and Lancaster) within the County comply with the prescribed elements of the MS4 Permit.

5. The MS4 Permit identified the PERMITTEES as MS4 PERMITTEES that are responsible for compliance with the MS4 Permit requirements pertaining to the PERMITTEES collective jurisdictional area in the Dominguez Channel Watershed Management Area.

6. The PERMITTEES elected voluntarily to collaborate on the development of a Coordinated Integrated Monitoring Program (CIMP) in accordance with the MS4 Permit for a portion of the Dominguez Channel Watershed Management Area as identified in Exhibit A of this Memorandum of Agreement (MOA) to comply with all applicable monitoring requirements of the MS4 Permit.

7. The United States Environmental Protection Agency established the Total Maximum Daily Loads ("TMDL") for Toxic Pollutants on March 23, 2012, with the intent of protecting and improving water quality in the Dominguez Channel and the Greater Los Angeles and Long Beach Harbor Waters ("Harbor Toxic Pollutants TMDL").

8. The Harbor Toxic Pollutants TMDL regulates certain discharges from National Pollutant Discharge Elimination System ("NPDES") permit holders, requiring organization and cooperation among the PERMITTEES.

9. The PERMITTEES manage, drain or convey storm water into at least a portion of the Dominguez Channel, Greater Los Angeles and Long Beach Harbor Waters (including Consolidated Slip).

10. The PERMITTEES desire to facilitate the achievement of the objectives of the Harbor Toxic Pollutants TMDL by preparation and implementation of the CIMP.

11. The PERMITTEES prepared the CIMP, and the SBCCOG has also retained the City of Los Angeles (CITY) to conduct the monitoring and reporting required by the CIMP (CIMP Implementation).

12. For purposes of this Agreement the term "Consultant" shall refer to the CITY.

13. On December 11, 2015 Regional Board approved the CIMP.

14. The mission of the SBCCOG is to allow its members to act collaboratively and focus on improving the environment. As part of its mission and to help its members implement the CIMP for the Dominguez Channel Watershed Management Area, the SBCCOG entered into an MOA with the PERMITTEES to administer the monitoring contract with the CITY and invoice the PERMITEES for the monitoring services

15. Individual NPDES permit holders that are not PERMITTEES have indicated a desire to participate in the CIMP implementation for individual permit compliance.

16. The PERMITTEES authorized the SBCCOG to enter into individual separate MOAs with such individual NPDES permit holders (Permit Holders) (which shall not have voting rights in any group relating to the PERMITTEES) for CIMP Implementation cost sharing purposes only.

17. The Permit Holder desires to obtain monitoring data collected as part of the CIMP Implementation, to have its name included on monitoring

reports submitted in accordance with the CIMP Implementation and to share in the costs of CIMP implementation.

18. The role of the SBCCOG is to invoice and collect funds from the Permit Holder to cover its portion of the costs for CIMP Implementation.

19. The Permit Holder and the SBCCOG are collectively referred to as the "PARTIES."

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth herein, the PARTIES do hereby agree as follows:

Section 1. Recitals. The recitals set forth above are fully incorporated as part of this Agreement.

Section 2. Purpose. The purpose of this MOA is for the Permit Holder to cost share in the CIMP Implementation.

Section 3. Cooperation. The PARTIES shall fully cooperate with one another to achieve the purposes of this MOA.

Section 4. Voluntary Nature. The PARTIES voluntarily enter into this MOA.

Section 5. Binding Effect. This MOA shall become binding on SBCCOG and the Permit Holder.

Section 6. Term. This MOA shall commence on January 1, 2021 and shall expire on June 30, 2023, unless terminated earlier pursuant to this MOA.

Section 7. Role of the SBCCOG.

(a) The SBCCOG shall invoice and collect funds from the Permit Holder to cover a portion of the costs of hiring and paying the CITY to implement the CIMP.

(b) The SBCCOG shall administer the CITY'S contract for implementation of the CIMP by contracting with and paying the CITY.

Section 8. Financial Terms.

(a) The Permit Holder shall pay twelve thousand three hundred ($12,300) dollars ("Annual Payment Amount") annually on a fiscal year basis to the SBCCOG in exchange for the monitoring data collected as part of the CIMP Implementation and inclusion of the Permit Holder's name on monitoring reports submitted in accordance with the CIMP.

(b) The SBCCOG will retain a fee of 5% ($615) for their services. The remaining amount ($11,685) will be credited towards the PERMITTEES cost of implementing the CIMP.

(c) The Permit Holder's first payment is due upon execution of this MOA and shall cover the 2019-2020 fiscal year. For each successive year, commencing with the 2020-2021 fiscal year, the SBCCOG shall submit annual invoices to the Permit Holder in an amount not to exceed twelve thousand three hundred ($12,300) dollars no later than the April 15th prior to the new fiscal year.

(d) Upon receiving an invoice from the SBCCOG, the Permit Holder shall pay its invoice to the SBCCOG within thirty (30) days of the invoice's date.

(e) The Permit Holder will be delinquent if its invoiced payment is not received by the SBCCOG within forty-five (45) days after the invoice's date. The SBCCOG will follow the procedure listed below: 1) verbally contact the representative of the Permit Holder; and 2) submit a formal letter from the SBCCOG Executive Officer to the Permit Holder at the address listed in Section 12 of the MOA. If payment is not received within sixty (60) days of the invoice date, the SBCCOG may terminate this MOA. However, no such termination may be ordered unless the SBCCOG first provides the Permit Holder with thirty (30) days written notice of its intent to terminate the MOA. The terminated Permit Holder shall remain obligated to SBCCOG for its delinquent payments and any other obligations incurred prior to the date of termination If the SBCCOG terminates this MOA due to the Permit Holder being delinquent in its payment, Permit Holder shall no longer be entitled to the monitoring data collected as part of the CIMP, and Permit Holder's name shall not be included in monitoring reports submitted in accordance with the CIMP.

(f) Any delinquent payments by the Permit Holder shall accrue compound interest at the average rate of interest paid by the Local Agency Investment Fund during the time that the payment is delinquent, provided that the interest shall not exceed any limit imposed by law.

Section 9. Independent Contractor.

(a) The SBCCOG is, and shall at all times remain, a wholly independent contractor for performance of the obligations described in this MOA. The SBCCOG's officers, officials, employees and agents shall at all times during the term of this MOA be under the exclusive control of the SBCCOG. The Permit Holder cannot control the conduct of the SBCCOG or any of its officers, officials, employees or agents. The SBCCOG and its officers, officials, employees, and agents shall not be deemed to be employees of the Permit Holder.

(b) The SBCCOG is solely responsible for the payment of salaries, wages, other compensation, employment taxes, workers' compensation, or similar taxes for its employees and Consultants performing services hereunder.

Section 10. Indemnification and Insurance.

(a) The Permit Holder shall defend, indemnify and hold harmless the

SBCCOG and the PERMITTEES and their officers, employees, and other representatives and agents from and against any and all liabilities, actions, suits proceedings, claims, demands, losses, costs, and expenses, including legal costs and attorney's fees, for injury to or death of person(s), for damage to property (including property owned by the SBCCOG and any Permittee) for negligent or intentional acts, errors and omissions committed by the Permit Holder or its officers, employees, and agents, arising out of or related to that Permit Holder's performance under this MOA, except for such loss as may be caused by SBCCOG's negligence or that of its officers, employees, or other representatives and agents other than the Consultant.

(b) SBCCOG makes no guarantee or warranty that the reports prepared by SBCCOG, PERMITEES or its Consultant shall be approved by the relevant governmental authorities. SBCCOG shall have no liability to the Permit Holder for the negligent or intentional acts or omissions of Consultant. The Permit Holder's sole recourse for any negligent or intentional act or omission of the Consultant shall be against the Consultant and its insurance.

Section 11. Termination.

(a) The Permit Holder may withdraw from this MOA for any reason, or no reason, by giving the SBCCOG prior written notice thereof. The withdrawing Permit Holder shall be responsible for its Annual Payment Amount through the end of the current fiscal year during which Permit Holder withdraws. Moreover, unless the withdrawing Permit Holder provides written notice of withdrawal to the SBCCOG by the March 1st immediately prior to the new fiscal year, the Permit Holder shall also be responsible for its Annual Payment Amount through the end of the new fiscal year (e.g., If the Permit Holder withdraws on March 2, 2021, Permit Holder is responsible for the Annual Payment Amounts for both FY 2021-2022 and FY 2020-2021. If the Permit Holder withdraws on February 25, 2021, the Permit Holder is responsible for its Annual Payment Amount only for FY 2019-2020, not for FY 2020-2021). If the Permit Holder terminates the MOA, the Permit Holder shall remain liable for any loss, debt, or liability otherwise incurred through the end of the fiscal years for which it is responsible for Annual Payments.

(b) The SBCCOG may terminate this MOA upon not less than thirty (30) days written notice to the Permit Holder. Any remaining funds not due and payable or otherwise legally committed to Consultant shall be returned to the Permit Holder.

Section 12. Miscellaneous.

(a) Permit Holder has been accepted as a participant in the CIMP Implementation and shall not be entitled to appoint a representative or to vote or participate in any way in decisions assigned to PERMITTEES. Participant status entitles Permit Holder only to the monitoring data collected as part of the CIMP Implementation and to have its name included on all reports submitted in accordance with the CIMP for any fiscal year in which the participant has paid its Annual Payment Amount.

(b) Notices. All Notices which the PARTIES require or desire to give

hereunder shall be in writing and shall be deemed given when delivered personally or three (3) days after mailing by registered or certified mail (return receipt requested) to the following address or as such other addresses as the PARTIES may from time to time designate by written notice in the aforesaid manner:

To SBCCOG:

Jacki Bacharach
SBCCOG Executive Officer
2355 Crenshaw Blvd., #125
Torrance, CA 90501

To the Permit Holder:

Michael L. Antwine, II
Assistant City Manager
City of Compton
205 South Willowbrook Avenue
Compton, California, 90220

(c) Amendment. The terms and provisions of this MOA may not be amended, modified or waived, except by a written instrument signed by all PARTIES and approved by all PARTIES as substantially similar to this MOA.

(d) Waiver. Waiver by either the SBCCOG or the Permit Holder of any term, condition, or covenant of this MOA shall not constitute a waiver of any other term, condition, or covenant. Waiver, by the SBCCOG or the Permit Holder, to any breach of the provisions of this MOA shall not constitute a waiver of any other provision or a waiver of any subsequent breach of any provision of this MOA.

(e) Law to Govern: Venue. This MOA shall be interpreted, construed, and governed according to the laws of the State of California. In the event of litigation between the PARTIES, venue shall lie exclusively in the County of Los Angeles.

(f) No Presumption in Drafting. The PARTIES to this MOA agree that the general rule than an MOA is to be interpreted against the PARTIES drafting it, or causing it to be prepared, shall not apply.

(g) Severability. If any term, provision, condition or covenant of this MOA is declared or determined by any court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions of this MOA shall not be affected thereby and this MOA shall be read and construed without the invalid, void, or unenforceable provisions(s).

(h) Entire Agreement. This MOA constitutes the entire agreement of the PARTIES with respect to the subject matter hereof and supersedes all prior or contemporaneous agreements, whether written or oral, with respect thereto.

(i) Counterparts. This MOA may be executed in any number of counterparts, each of which shall be an original, but all of which taken together shall constitute but one and the same instrument, provided, however, that such counterparts shall have been delivered to all PARTIES to this MOA.

(j) Legal Representation. All PARTIES have been represented by counsel in the preparation and negotiation of this MOA. Accordingly, this MOA shall be construed according to its fair language.

(k) Authority to Execute this Agreement. The person or persons executing this MOA on behalf of Permit Holder warrants and represents that he or she has the authority to execute this MOA on behalf of the Permit Holder and has the authority to bind Permit Holder.

IN WITNESS WHEREOF, the PARTIES hereto have caused this MOA to be executed on their behalf, respectively, as follows:

DATE: _____ SOUTH BAY CITIES COUNCIL OF GOVERNMENTS

_____
Olivia Valentine
SBCCOG Chair

DATE: _____ PERMIT HOLDER
City of Compton

_____
Craig J. Cornwell
City Manager

Attest: _____
Alita Godwin
City Clerk

March 9, 2021

TO: **HONORABLE MAYOR AND COUNCIL MEMBERS**

FROM: **CITY MANAGER**

RE: **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO SUBMIT A GRANT APPLICATION FOR THE STATEWIDE PARK DEVELOPMENT AND COMMUNITY REVITALIZATION PROGRAM 2020 ROUND FOUR COMPETITION FOR THE ALONDRA BOULEVARD NEW PARK DEVELOPMENT**

SUMMARY

The City of Compton proposes to submit a $8 million competitive grant application to the Statewide Park Development and Community Revitalization Program (SPP). The focus of the grant is to garner funding to assist with developing the Alondra Regional Site. If awarded, funds will be utilized to create new park space within the large site. Although, SPP funds can only be used to build Park space, the City may also plan to garner other types of funding to create mixed use development within the proposed site.

BACKGROUND

Since 1965, over 7,580 parks have been created and improved from statewide grants administered by the Office of Grants and Local Services (OGALS). The Statewide Park Development and Community Revitalization Program (SPP) is the largest park related grant program in California's history, with over $1 billion in funding between the 2018 Prop. 68 and 2006 Prop. 84 Bond Acts. This opportunity is purposed primarily for the creation of new park space in underserved communities.

The Alondra Regional site is the only space within the City equipped with enough space to facilitate a new park. Therefore, staff proposed this site for the grant opportunity. The Site is located on the northern side of West Alondra Boulevard, between South Cylmar Avenue and Visalia Avenue is the City of Compton, Los Angeles County, California. The Site is comprised of a 17.9-acre parcel that has been zoned "other property type and assigned Assessor's Parcel Number (APN) 6139-028-900 by the Los Angeles County Assessor. The Site is currently vacant. The Site is located in an area that is primarily residential.

The City has discussed potential purposes for the site in the past and has encountered challenges with environmental concerns. In the 1970s and 1980s, preliminary studies were conducted to investigate the feasibility of developing the Site and to

assess Site Conditions. The findings show cost considerations that recommend significant amount of funding necessary to remediate soil. The research was not based on a Park specific development so official costs are unknown at this point. The City understands that other funding sources will be necessary to accompany SPP funding but believes that $8 million award would serve as impetus for other Developers to invest in a more comprehensive project site to include other types.

STATEMENT OF ISSUE

Staff is requesting authorization to compete for Round Four of the SPP process which is a one-time and final opportunity to apply through the California Department of Parks and Recreation-Office of Grants and Local Services. Under the competition, priority is given first to critically underserved communities, and secondly, for projects that will create new parks and new recreational opportunities for the community. The Application which has a deadline of March 12, 2021 must be accompanied by a resolution of the City Council.

Prior to submitting the Grant, City council must approve the filling of the grant application to build park project at Alondra Boulevard site.

1. The City has or will have available, prior to commencement of any work on the project included in this application, the sufficient funds to complete the project. The PROJECT must be completed and open to the public before final GRANT payment is processed.

2. if awarded The City will ensure to have sufficient funds to operate and maintain the project. This is a reimbursable grant that will be paid back upon completion of project and grand opening.

3. Ensure that the City reviews, understands and agrees to the General Provisions contained in the contract shown in the Grant Administration Guide.

4. Delegate the authority to City Manager to conduct all negations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the Grant Scope. The Scope is as follows:

    a. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

b. Will consider promoting inclusion per Public Resources Code §80001(b)(8 A-G), which basically requires active outreach to diverse populations, particularly minority, low-income, disabled populations and tribal communities, to increase awareness within those communities and the public generally about opportunities. Additionally, the code encourages inclusion and partnership with a diverse group of stakeholders.

ALTERNATIVE

City Council may choose not to approve the attached resolution and direct staff to research additional funding opportunities to assist the development of this site.

FINANCIAL IMPACT

There is no fiscal impact in the adoption of this resolution.

RECOMMENDATION

Staff recommends the council approve the following resolution to direct the City Manager to submit an application for the Statewide Park Development and Community Revitalization Program.

CRAIG J. CORNWELL
CITY MANAGER

RESOLUTION NO._____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO SUBMIT A GRANT APPLICATION FOR THE STATEWIDE PARK DEVELOPMENT AND COMMUNITY REVITALIZATION PROGRAM, 2020 ROUND FOUR COMPETITION FOR THE ALONDRA BOULEVARD NEW PARK DEVELOPMENT

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Statewide Park Development and Community Revitalization Grant Program, setting up necessary procedures governing the application; and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the City to certify by resolution the approval of the application before submission of said application to the State; and

WHEREAS, successful Applicants will enter into a contract with the State of California to complete the Grant Scope project;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Council approves the filing of an application for the Alondra Boulevard New Park Development; and:

SECTION 2. That the City has or will have available, prior to commencement of any work on the project included in this application, the sufficient funds to complete the project; and

SECTION 3. That if the project is awarded, the Applicant has or will have sufficient funds to operate and maintain the project, and

SECTION 4. That the City reviews, understands, and agrees to the General Provisions contained in the contract shown in the Grant Administration Guide; and

SECTION 5. Delegates the authority to City Manager to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the Grant Scope; and

1. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

2. Will consider promoting inclusion per Public Resources Code §80001(b)(8 A-G), which basically requires active outreach to diverse populations, particularly minority, low-income, disabled populations and tribal communities, to increase awareness within those communities and the public generally about opportunities. Additionally, the code encourages inclusion and partnership with a diverse group of stakeholders.

SECTION 6. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2021.

_____
MAYOR OF THE CITY OF COMPTON

ATTEST:

_____
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Alita Godwin, City Clerk of the City Council of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council, signed by the Mayor, and attested to by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2021.

That said Resolution was adopted by the following vote, to wit:

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSTAIN: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-

_____
CITY CLERK OF THE CITY OF COMPTON