

**REGULAR MEETING AGENDA
CITY COUNCIL AND SUCCESSOR AGENCY OF THE CITY OF COMPTON**

TUESDAY – SEPTEMBER 21, 2021 5:30 P.M.

**TELECONFERENCE MEETING AUTHORIZED BY STATE OF CALIFORNIA
EXECUTIVE ORDERS N-25-20 AND N-29-20 VIA ZOOM COMMUNICATIONS**

COVID-19 NOTICE

To protect public health and safety during the local, state, and federally declared COVID-19 emergency, the City Council Chamber is closed to the public. Consistent with State of California Executive Orders N-25-20 and N-29-20 and the Los Angeles County Health Officer's "Safer at Home Order for Control of COVID-19" the City Council will participate in the meeting through teleconference. Public participation in the meeting will be facilitated through the electronic methods as described below.

Agenda Materials:

The agenda and agenda packet related to items on this agenda are available for public inspection at www.comptoncity.org.

Public Observation and Participation:

Members of the public may provide public comments through the follow method:

Teleconference Participation: You may provide audio public comments by connecting to the teleconference meeting online or by telephone/mobile call (please select only one method). Public speakers will be queued to provide comments at the appropriate time on the agenda. You must be available to provide comments at the time you are called upon to speak. If you are not planning on providing public comments we encourage you to observe the meeting via livestream at www.comptoncity.org or on Government Channel 36 to allow staff to more effectively manage the number of teleconference connections.

Compton Zoom meeting online line:

<https://us02web.zoom.us/j/85998671831?pwd=NmZ2c3RLamV1YVJxbm1haHRyeVVsZz09>

Compton Zoom meeting call-in telephone number:1-669-900-6833

Compton Zoom ID:859 9867 1831

Compton Zoom Passcode: 304116

Americans with Disabilities Act (ADA) Accommodations:

Any person with a disability who requires accommodation in order to participate in a meeting should contact of the Office of the City Clerk at (310) 605-5530 to request accommodation. The City will use its best efforts to provide reasonable accommodations related to the teleconference meeting.

Members of the public may observe this meeting via Channel 36 or via city website streaming services at www.comptoncity.org, and offer comments at this meeting via Zoom during the public comments portion of the meeting. If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the American with Disabilities Act ("ADA") please contact the City Clerk's Office at (310) 605-5530 or email contactcityclerk@comptoncity.org prior to the meeting for assistance.

(Zoom is only for Public Comments)

<https://us02web.zoom.us/j/85998671831?pwd=NmZ2c3RLamV1YVJxbm1haHRyeVVsZz09>

Meeting ID: 859 9867 1831
Passcode: 304116
Call In: 1-669-900-6833

**COMPTON CITY COUNCIL
AGENDA
09/21/2021
5:30 PM**

HEARING

6:15 P.M. JOINT PUBLIC HEARING - CONSIDERATION OF APPROVAL OF PURCHASE AND SALES AGREEMENT BETWEEN OLSON URBAN HOUSING, LLC AND THE CITY OF COMPTON (250 NORTH CENTRAL AVENUE)

OPENING

ROLL CALL

INTRODUCTION OF SPECIAL GUESTS

1. DR. VARGAS, CHARLES DREW - COVID IN THE CITY OF COMPTON

PUBLIC COMMENTS ON AGENDA ITEMS AND NON-AGENDA MATTERS

CONSENT AGENDA

Consent items are routine and expected to be non-controversial. They will be acted upon by the Council at one time without discussion unless a Council Member requests an item be removed or discussed.

APPROVAL OF MINUTES

2. JULY 29, 2021
AUGUST 11, 2021 (SPECIAL)

CITY FIRE DEPARTMENT

3. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING A PURCHASE ORDER WITH THE JANKOVICH COMPANY TO PROVIDE DIESEL FUEL, MOTOR COOLANT AND MOTOR LUBRICANTS FOR THE COMPTON FIRE DEPARTMENT (\$90,000.00)

CITY MANAGER

4. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON, ACTING AS THE HOUSING SUCCESSOR AGENCY AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH AND ESTABLISH A PURCHASE ORDER FOR RP LAURAIN AND ASSOCIATES, MAI FOR PROPERTY APPRAISAL SERVICES FOR HOUSING SUCCESSOR AGENCY PROPERTIES (\$22,000)

WATER DEPARTMENT

5. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON RESCINDING RESOLUTION NO. 25,411, RATIFYING THE PROFESSIONAL SERVICES AGREEMENT WITH AND ESTABLISH A PURCHASE ORDER FOR SA ASSOCIATES FOR THE PREPARATION OF THE 2020 URBAN WATER MANAGEMENT PLAN UPDATE (\$39,000)

REGULAR AGENDA

REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND COMMITTEES AND CITY COUNCIL

6. REMOVAL OF OFFICERS, COUNCIL MEMBERS, BOARDS/COMMISSIONS AND COMMITTEES

DELLA HAYMON - COMMISSION ON AGING

CITY MANAGER'S REPORT

7. POWER POINT PRESENTATION - 501/601 EAST COMPTON BOULEVARD DEVELOPMENT PROJECT UPDATE

NEW BUSINESS

8. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH AND ESTABLISH A PURCHASE ORDER FOR Z&K CONSULTANTS, INC. FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE ANNUAL RESIDENTIAL STREET REHABILITATION PROJECT, CIP #18-01, PHASE 2A (\$410,062)

COUNCIL COMMENTS

ADJOURNMENT

NEXT REGULAR MEETING: 9/28/2021 @ 5:30 PM

Visit our website at <http://www.comptoncity.org>

JULY 29, 2021

The Council Members participated in the meeting through Zoom Teleconference due to the existence of the coronavirus pandemic.

On motion by Galvan, seconded by Bowers, the July 27, 2021 recessed meeting of the Compton City Council was reconvened at 5:41 p.m. by the following vote on roll call:

ROLL CALL

Council Members Present: I. Galvan, J. Bowers, Mayor E. Sharif
Council Members Absent: M. Chambers, L. Darden *(Both Members entered the meeting during the open session)*

Other Officials Present: D. Brown, A. Godwin, B. Mims, R. Simpson

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CLOSED SESSION AGENDA ITEM

PUBLIC EMPLOYEE TEMPORARY APPOINTMENT Title: City Manager - Pursuant to California Government Code Section 54957

MOTION TO RECONSIDER CLOSED SESSION

On motion by Galvan, seconded by Bowers, the Council voted to reconsider a closed session by the following vote on roll call:

AYES: Council Members – Galvan, Bowers, Sharif
NOES: Council Members – None
ABSENT: Council Members – Chambers, Darden

City Attorney Damon Brown indicated that the closed session is to discuss the public employee temporary appointment of a City Manager, pursuant to California Government Code Section 54957.

On motion by Galvan, seconded by Bowers, the City Council recessed to closed session at 5:44 p.m. by the following vote on roll call:

AYES: Council Members – Galvan, Bowers, Sharif
NOES: Council Members – None
ABSENT: Council Members – Chambers, Darden

RECONVENE TO OPEN SESSION

On motion by Chambers, seconded by Sharif (who stepped from the Chair), the City Council reconvened at 7:47 p.m. by the following vote on roll call:

AYES: Council Members – Chambers, Galvan, Sharif
NOES: Council Members – None
ABSENT: Council Members – Bowers, Darden

REPORT OUT OF CLOSED SESSION

City Attorney Damon Brown reported out that by a vote of 3 to 1, the City Council approved an extension of the appointment of Ronerick Simpson until September 14, 2021, with the same terms and conditions originally set forth. The roll call vote was as follows:

AYES: Council Members – Galvan, Bowers, Darden
NOES: Council Members – Sharif
ABSENT: Council Members – Chambers

Councilman Galvan welcomed Ms. Lillie Darden to the Dias and further commented that he is looking forward to working together for the benefit of the residents. Councilman Galvan also congratulated Fire Chief Simpson on his appointment as City Manager.

(Councilman Galvan and Bowers exited the meeting at 7:50 p.m.)

Councilmember Chambers indicated that she would like to re-consider agenda item Number 10 (Ordinance approving a Change of Zone Case No. 2020-004) and further offered a motion for the re-consideration. The motion was seconded by Darden and approved by the following vote on roll call:

AYES: Council Members – Chambers, Darden, Sharif
NOES: Council Members – None
ABSENT: Council Members – Galvan, Bowers

10. AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COMPTON APPROVING CHANGE OF ZONE CASE NO. 2020-002, A REQUEST TO CHANGE THE ZONING CLASSIFICATION OF 1950 NORTH CENTRAL AVENUE FROM LOW DENSITY RESIDENTIAL TO SPECIFIC PLAN AND TO ADOPT THE 134TH STREET AND CENTRAL SPECIFIC PLAN (Second Reading)

On motion by Chambers, seconded by Darden the reading of the ordinance in full was waived by the following vote on roll call:

AYES: Council Members – Chambers, Darden, Sharif
NOES: Council Members – None
ABSENT: Council Members – Galvan, Bowers

It was moved by Chambers, seconded by Darden, that the ordinance be adopted.

Assistant City Manager Michael Antwine provided an overview of the item and stated that adoption of the ordinance will change the zoning of 1950 North Central Avenue from Low Density Residential (LDR) to Specific Plan (SP) and adopt the 134th Street and Central Specific Plan.

Councilmember Darden indicated that she visited the site and reviewed the plans and noted that the proposed ordinance is merely changing the zone classification.

Ordinance Number 2,337 entitled ‘AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COMPTON APPROVING CHANGE OF ZONE CASE NO. 2020-002, A REQUEST TO CHANGE THE ZONING CLASSIFICATION OF 1950 NORTH CENTRAL AVENUE FROM LOW DENSITY RESIDENTIAL TO SPECIFIC PLAN AND TO ADOPT THE 134TH STREET AND CENTRAL SPECIFIC PLAN’ was adopted by the following vote on roll call:

AYES: Council Members – Chambers, Darden, Sharif
NOES: Council Members – None
ABSENT: Council Members – Galvan, Bowers

MOTION TO RE-CONSIDER METROPOLITAN WATER DISTRICT (MWD)
APPOINTMENT

On motion by Chambers, seconded by Darden, the Council voted to re-consider the Metropolitan Water District appointment by the following vote on roll call:

AYES: Council Members – Chambers, Darden, Sharif
NOES: Council Members – None
ABSENT: Council Members – Galvan, Bowers

Mayor Sharif indicated that Ms. Tana McCoy is willing to serve on the Metropolitan Water District Board. Mayor Sharif noted that as an employee of the City’s Water Department, Ms. McCoy gained a wealth of knowledge and experience and is eager to continue to utilize her skill and talents to serve the residents of Compton.

On motion by Chambers, seconded by Darden, **Tana McCoy** was appointed to the **Metropolitan Water District** by the following vote on roll call:

AYES: Council Members – Chambers, Darden, Sharif
NOES: Council Members – None
ABSENT: Council Members – Galvan, Bowers

COUNCIL COMMENTS

Councilmember Chambers welcomed Councilmember Darden to the Dias and commended her dedication to service and noted that she is highly respected by her peers and colleagues and will bring a wealth of knowledge and experience to the City Council.

Councilmember Darden thanked the community and the City Council for appointing her as 4th District Councilmember and added that she is eager to serve the citizens of the great City of Compton.

Mayor Sharif welcomed Councilmember Darden and thanked her for bringing her knowledge and expertise to the Council Dias.

ADJOURNMENT

On motion by Darden, seconded by Sharif (who stepped from the Chair), the meeting was adjourned at 8:02 p.m. by the following vote on roll call:

AYES: Council Members –Chambers, Darden, Sharif
NOES: Council Members – None
ABSENT: Council Members – Galvan, Bowers

CITY CLERK OF THE CITY OF COMPTON

MAYOR OF THE CITY OF COMPTON

AUGUST 11, 2021

The Special Compton City Council meeting was called to order at 5:47 p.m. by Mayor Emma Sharif. The Council Members participated in the meeting through Zoom Teleconference due to the existence of the coronavirus pandemic.

ROLL CALL

Council Members Present – M. Chambers, I. Galvan, J. Bowers, L. Darden, Mayor E. Sharif
Council Members Absent – None

Other Officials Present: D. Brown, A. Godwin, B. Mims, R. Simpson

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5:35 P.M. - PUBLIC HEARING - ONE-YEAR 2021-2022 ACTION PLAN (Item #2)

On motion by Chambers, seconded by Darden, the public hearing was declared open at 5:49 p.m. by the following vote on roll call:

AYES: Council Members – Chambers, Galvan, Bowers, Darden, Sharif
NOES: Council Members – None
ABSENT: Council Members – None

Dr. Aubrey Relf offered a power point presentation and stated that the City of Compton is mandated to develop and submit a 2021-2022 Annual Action Plan to United States Department of Housing and Urban Development (HUD). This public hearing is being conducted to obtain City Council input and direction, in addition to community input and comments on the draft Annual Action Plan and the proposed activities.

Prior to drafting the Annual Action Plan, a Notice of Funding Availability (NOFA) was published on November 11, 2020, in the Compton Bulletin newspaper and on the City’s website to allow non-profit organizations to submit proposals to potentially receive funding. The Grants Division received proposals on January 12, 2021, and reviewed all proposals through the City’s internal review committee and the committee recommended funding for all four (4) organizations that submitted proposals.

In accordance with this requirement, the City of Compton prepared the draft Fiscal Year 2021-2022 Annual Action Plan, which indicates how the City plans to use the expected allocations for the Community Development Block Grant (CDBG) Program, in the amount of One Million Four Hundred Seventy Eight Thousand Seven Hundred Fifty One Dollars (\$1,478,751.00); the Home Investment Partnership (HOME) Program, in the amount of Six Hundred Fifty One Thousand Six Hundred Sixty Two Dollars (\$651,662.00); and the Emergency Solutions Grant (ESG) Program, in the amount of Two Hundred Thirty Five Thousand Five Hundred Thirty One Dollars (\$235,531.00)

The draft of the Fiscal Year 2021-2022 Annual Action Plan is available on the City’s website and on July 28, 2021, an advertisement was placed in the Compton Bulletin newspaper notifying the public that the Annual Action Plan was available for review, in addition to encouraging residents to join virtual discussions regarding the draft Annual Action Plan via Zoom.

HUD mandates that all entitlement communities submit an Annual Action Plan. In accordance with this requirement, the City of Compton prepared the draft Fiscal Year 2021-2022 Annual

Action Plan, which indicates how the City plans to use the 2021-2022 CDBG, HOME and ESG allocations to address the priority needs this upcoming fiscal year.

Dr. Relf announced the proposed non-profit organizations and the funding allocations as detailed below:

1. CDBG Program Administration	\$285,742
2. Fair Housing Foundation	10,000
3. Champions of Caring	16,000
4. Entrenous Youth Empowerment	31,600
5. The Children’s Clinic	70,000
6. <u>Residential Street Improvements</u>	<u>1,065,370</u>
TOTAL	\$1,478.712

Dr. Relf emphasized that the initial Annual Action Plan must be submitted to HUD by August 16, 2021, in order to move forward with programming.

PUBLIC COMMENTS REGARDING THE HEARING

Robert Ray questioned that \$200,000 was provided to help the homeless get into shelters, but since Compton does not have any shelters, what will the City do with those funds. Mr. Ray further questioned if the City plans to build shelters.

Dr. Relf responded that although there are no homeless shelters in Compton, the City partners with agencies that are currently offering services to the homeless as well as providing emergency solutions.

Charmaine Hays questioned the process for the selection of the non-profits and further inquired as to whether or not they are located in the City of Compton.

Tomas Carlos raised concerns that bonds were diverted and further indicated that when the State Audit was done, it was discovered that certain funds were placed in programs that were not appropriate. Mr. Carlos questioned whether there will be an oversight committee put in place to make certain that the funds are going to the right people and used in the correct manner.

Adolpho Varas, Executive Director Latino Chamber of Commerce, questioned the methods the City used to choose the non-profits for the grant program. Moreover, will there be an oversight committee to determine which organizations will perform in the best interest of the City.

There being no further comments, Councilmember Darden moved to close the hearing. The motion was seconded by Chambers and the public hearing was closed at 6:08 p.m. by the following vote on roll call:

AYES: Council Members – Chambers, Galvan, Bowers, Darden, Sharif
NOES: Council Members – None
ABSENT: Council Members – None

City Clerk Alita Godwin informed the City Council that Mayor Sharif was no longer in attendance, therefore, Councilman Galvan will serve as Mayor Pro Tem.

Mayor Pro Tem Galvan indicated that he had no knowledge of the funding opportunity and further raised concerns that only 4 organizations applied for funding.

Dr. Relf indicated that Notices of Available Funding were sent to every non-profit organization in the City which detailed the necessary qualifications as outlined by HUD. All organizations were presented with the opportunity to apply for funding.

Mayor Pro Tem Galvan questioned whether it would be possible to bring this item back in September and provide for additional promotion of the grant so other non-profits can apply.

(Mayor Sharif exited the meeting at 6:08 p.m.)

Dr. Relf responded there will be another notice for grant opportunities in November. Dr. Relf then suggested that the Council submit the Action Plan for the grant funding, however, delay identifying the non-profits until a later date. Dr. Relf noted that the deadline to submit a formal Action Plan is August 16, 2021, and further urged the City to submit a Plan to ensure that the City maintains its position for an allocation of HUD funding.

Councilmember Chambers indicated that it is imperative that the City move this item forward so that we do not lose critical funding. The City must adhere to the funding guidelines required by HUD which allows for funding of legitimate non-profit organizations.

Councilmember Bowers commented that he did not receive a survey or phone call regarding this item, and further stated that the citizens have raised the issue of homelessness which must be addressed. Councilman Bowers further noted that the City must place more effort into informing the public.

Councilmember Darden commented that she has served on the Federal Grants Advisory Board and indicated that the grant application process is very complex with strict guidelines, and many non-profit organizations do not apply because the process is so arduous. Councilmember Darden further stated that it would be a shame if the 4 applicants did not receive crucial funding because of administrative delays.

PUBLIC COMMENTS ON AGENDA AND NON AGENDA MATTERS

Robert Ray suggested that the Council approve the Action Plan and provide more notice of funding for the non-profits so they may apply for funding. Mr. Ray then questioned the purpose of partnering with PRISM, noting that the City has been ‘self-funding’ for years.

Bishop T. Flowers commented that the public hearing regarding the Action Plan should have taken place in the month of July. He then urged the City Council to provide more notification to the community and move forward before the August 16th deadline.

Nancy Adams raised concerns that only 4 organizations applied for the funding, and further questioned the notification procedures.

Tomas Carlos encouraged the City Council to approve the Action Plan so as to not miss out of critical funding for the non-profit organizations. Mr. Carlos also suggested that the City concentrate on the non-profits that have actually been working in the City.

REGULAR AGENDA

REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND COMMITTEES AND CITY COUNCIL

1. APPOINTMENT(S) OF OFFICERS, COUNCIL MEMBERS,
BOARDS/COMMISSIONS AND COMMITTEES

FINANCE COMMITTEE

Mayor Pro Tem Galvan requested that the item be continued until the next City Council meeting to allow for input from Mayor Sharif.

NEW BUSINESS

2. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON ADOPTING AND AUTHORIZING THE SUBMISSION OF THE HOUSING AND URBAN DEVELOPMENT FISCAL YEAR 2021-2022 ANNUAL ACTION PLAN FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT, HOME INVESTMENT PARTNERSHIP GRANT AND THE EMERGENCY SOLUTIONS GRANT PROGRAMS

It was moved by Galvan, seconded by Chambers, that the resolution be adopted.

There was discussion among the Councilmembers regarding the choice of non-profits.

Councilman Galvan offered an amended motion to approve the Annual Action Plan without listing the proposed non-profit organizations. The amended motion was seconded by Bowers.

Resolution Number 25,533 entitled ‘**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON ADOPTING AND AUTHORIZING THE SUBMISSION OF THE HOUSING AND URBAN DEVELOPMENT FISCAL YEAR 2021-2022 ANNUAL ACTION PLAN FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT, HOME INVESTMENT PARTNERSHIP GRANT AND THE EMERGENCY SOLUTIONS GRANT PROGRAMS**’ was adopted by the following vote on roll call:

AYES: Council Members – Chambers, Bowers, Darden, Galvan
NOES: Council Members – None
ABSENT: Council Members – Sharif

The amended motion to approve the Annual Action Plan without listing the proposed non-profit organizations was approved by the following vote on roll call:

AYES: Council Members – Chambers, Bowers, Darden, Galvan
NOES: Council Members – None
ABSENT: Council Members – Sharif

3. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A JOINT POWERS AGREEMENT (JPA) WITH PUBLIC RISK INNOVATION, SOLUTIONS, AND MANAGEMENT (PRISM) TO EXERCISE JOINTLY POWERS COMMON TO THE MEMBERS OF THE JPA

It was moved by Chambers, seconded by Galvan, that the resolution be adopted.

City Attorney Damon Brown explained that the City desires to join together with the members of the Public Risk Innovation, Solutions, and Management (PRISM) for the purpose of jointly funding and/or establishing excess and other insurance programs as determined. PRISM is a public entity separate and apart from its members, with powers common to general law counties in California, as well as additional powers set forth in the joint powers law. In order to authorize the City Manager to enter into a Joint Powers Agreement (JPA) with PRISM to exercise jointly powers related to this agreement, City Council’s authorization is necessary.

Councilman Galvan requested that the item be pulled and brought back in September.

Councilmember Chambers thanked the City Attorney for all his hard work in securing this agreement which will save the City a substantial amount of money and provide additional coverage.

The Resolution entitled ‘A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A JOINT POWERS AGREEMENT (JPA) WITH PUBLIC RISK INNOVATION, SOLUTIONS, AND MANAGEMENT (PRISM) TO EXERCISE JOINTLY POWERS COMMON TO THE MEMBERS OF THE JPA’ failed by the following vote on roll call:

AYES: Council Members – Chambers, Darden
NOES: Council Members – Galvan, Bowers
ABSENT: Council Members – Sharif

COUNCIL COMMENTS

Councilmember Chambers offered the following communications/announcements:

- Informed the community that she will be hosting a Covid-19 Vaccination center at Gonzales Park in the near future
- Announced that she will be hosting a Food Giveaway in the coming weeks

Councilmember Bowers offered the following communications/announcements:

- Invited the community to attend his Backpack Giveaway on August 14, 2021 at Tomorrow's Aeronautical Museum (TAM), 961 West Alondra Boulevard, Compton

Councilmember Darden offered the following communications/announcements:

- Thanked the Council and community for this wonderful opportunity to serve the residents and further commented on the success of her first District 4 block club meeting

Mayor Pro Tem Galvan offered the following communications/announcements:

- Commented that several items were introduced at the last Council meeting after he signed off, which he was unaware that the Council would be discussing and further requested that certain items be brought before the Council once again for reconsideration

City Clerk Alita Godwin informed Councilman Galvan that agenda items may only be re-considered during the original meeting date or at a subsequently recessed or adjourned City Council meeting with the same meeting agenda.

ADJOURNMENT

Mayor Pro Tem Galvan stepped from the Chair to move that the meeting be adjourned. Councilman Bowers seconded the motion, and the meeting was adjourned at 7:04 p.m. by the following vote on roll call:

AYES: Council Members – Chambers, Bowers, Darden, Galvan
NOES: Council Members – None
ABSENT: Council Members – Sharif

CITY CLERK OF THE CITY OF COMPTON

MAYOR OF THE CITY OF COMPTON

September 21, 2021

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: COMPTON FIRE DEPARTMENT

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING A PURCHASE ORDER WITH THE JANKOVICH COMPANY TO PROVIDE DIESEL FUEL, MOTOR COOLANT AND MOTOR LUBRICANTS FOR THE COMPTON FIRE DEPARTMENT (\$90,000.00)

SUMMARY

This resolution authorizes the City Manager to establish a purchase order in the amount of Ninety Thousand Dollars and Zero Cents (\$90,000.00) with The Jankovich Company to purchase diesel fuel, motor oil, transmission fluids and radiator coolants for Fiscal Year 2021 -2022.

BACKGROUND

Provision and replacement of diesel fuel, motor oils, transmission oils, and radiator coolant is essential to the everyday response of fire apparatus. The purchase will allow fire department personnel to perform their daily duties and respond to emergencies with emergency apparatus that has been properly maintained.

STATEMENT OF ISSUE

Staff solicited formal quotes for diesel fuel (Red DF of 7600 Gallons) from three vendors: The Jankovich Company (\$0.0616 per gallon), SC Fuels (\$0.0650 per gallon) and Wood Oil Company (\$0.18 per gallon). The Fire Department has determined that the Jankovich Company will continue to be our preferred vendor for diesel fuel and automotive fluids. Jankovich provided the lowest most responsible quote as well as not charging a Compliance and Fuel Surcharge fee as many other competitors do. In addition, this fuel also runs the Emergency Operations Center during a disaster or major power outages.

City Council approval is needed because the expenditure is in excess of \$25,000.00 Dollars.

FISCAL IMPACT

Funds for this purchase are allocated in account 6000-69-0000-4229 of the Fiscal Year 2021 - 2022 budget.

RECOMMENDATION

Staff recommends that Council approve the attached resolution.

**ANTHONY ADAMS
FIRE CHIEF**

APPROVED FOR FORWARDING:

**RONERICK D. SIMPSON
CITY MANAGER**

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
AUTHORIZING A PURCHASE ORDER WITH THE JANKOVICH COMPANY TO
PROVIDE DIESEL FUEL, MOTOR COOLANT AND MOTOR LUBRICANTS FOR
THE COMPTON FIRE DEPARTMENT (\$90,000.00)**

WHEREAS, the Fire Department has a continuous need for gasoline and diesel fuel for daily operations of vehicles and equipment; and

WHEREAS, during Fiscal Year 2020-2021, Diesel Fuel and lubricants were provided by the Jankovich Company; and

WHEREAS, three quotes were submitted by the following vendors: The Jankovich Co. (\$0.0616 per gallon), SC Fuels (\$0.065 per gallon) and Wood Oil Company (\$0.180 per gallon); and

WHEREAS, the Jankovich Company has provided the most competitive rates on Fuel, Lubricants and Anti-Freeze as well as not charging a Compliance and Fuel Surcharge fee as many other competitors do; and

WHEREAS, the Jankovich Company has attached a monitor to the Fire Department's Fuel Storage Tank. The monitor can be accessed by fire department personnel to get delivery information and statistical history. Station 3 is also the City's Emergency Operations Center; and

WHEREAS, the funds have been allocated in the Fire Departments 2021-2022 Fiscal Year Budget for these purchases.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES
HEREBY RESOLVE AS FOLLOWS:**

SECTION 1. That the City Manager is hereby authorized to issue a purchase order to The Jankovich Company not to exceed Ninety Thousand Dollars and Zero Cents, (\$90,000.00) to provide diesel fuel and other petroleum products to meet Fire Department needs for Fiscal Year 2021-2022.

SECTION 2. That the funds are to be taken from Account No. 6000-69-0000-4229.

SECTION 3. That a copy of this resolution shall be forwarded to the offices of the City Manager, City Attorney, City Controller and the Fire Department.

SECTION 4. That the Mayor shall sign and the City Clerk shall attest to the adoption of this resolution.

ADOPTED this _____ day of _____, 2021.

MAYOR OF THE CITY OF COMPTON

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing resolution was adopted by the City Council, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2021.

That said resolution was adopted by the following vote, to wit:

AYES:	COUNCIL MEMBER-
NOES:	COUNCIL MEMBER-
ABSENT:	COUNCIL MEMBER-
ABSTAIN:	COUNCIL MEMBER-

CITY CLERK OF THE CITY OF COMPTON

Quote 1

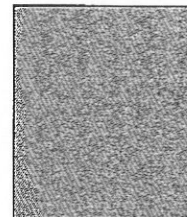


The Jankovich Company

Fuel Proposal

Date: July 1, 2021

Customer Name: City of Compton
Contact Name: _____
Address: 458 S. Alameda St., Compton CA 90220
Ship To: See Below
Phone: 310-645-6272
Cell: (909) 731-7502
Email: jmccombs@comptoncity.org



Product
Gallons
Margin over LA Opis Daily Av.

Fire Dept.

1133 W. Rosecrans Ave.

Compton CA 90222

Red DF
3000
\$0.0800

Public Works

458 S. Alameda St.

Compton CA 90220

Red DF
7600
\$0.0616

Public Works

458 S. Alameda St.

Compton CA 90220

87 REG
7600
\$0.0600

****The Jankovich Company does not charge a Regulatory Compliance Fee****

The Jankovich Company / 14066 Garfield Ave. / Paramount, CA 90723 / (800) 650-0200 / Fax (562) 531-2638

Quote 2

SC Fuels: Fuel & Petroleum Distribution and Service Company

July 14, 2021

FUEL QUOTE

Gallons Product Margin over LA OPIS (Oil Price Information Service) Daily Av.

1. 7600 Red DF Los Angeles OPIS Same Day Average Dyed Diesel with CAR plus \$0.065

2. 7600 87 REG Los Angeles OPIS Same Day Average Unleaded with CAR minus <\$0.075>

Includes Freight

Excludes Taxes and Env Fees

Karen Koep

Sr. Coordinator, Bids & Contracts

Office (805)389-3550

Cell (714)936-8438

koepk@scfuels.com





Subject: **FUEL Quote**
From: Traci Watkins <TWatkins@comptoncity.org>
To: 'woodoil@woodoilcompany.com' <woodoil@woodoilcompany.com>
Date: 2021-07-01 9:20 am

Subject: FUEL Quote

Good Morning Bill,

Can you please quote the following for fuel costs?

Gallons	Product	Margin over LA OPIS (Oil Price Information Service) Daily Av.
1.7600	Red DF	<u>18¢</u>
2.7600	87 REG	<u>18¢</u>

Thank you,

Traci L. Watkins, MPA
Senior Administrative Analyst
City of Compton
Public Works – Street Division
310.605.5691
310.605.6234
twatkins@comptoncity.org

From: Wood Oil Company <woodoil@woodoilcompany.com>
Sent: Monday, June 22, 2020 5:08 PM
To: Traci Watkins <TWatkins@comptoncity.org>
Subject: FUEL

Hi Traci,

It was a pleasure speaking to you.

Please reach out to us when you are ready for quoting your

Regular Unleaded and Clear Diesel fuel needs for fiscal year

2020-2021.

Thank you,
Bill Wood
CEO

Wood Oil Company of California
Distributor of Major Brand Petroleum Products
24 Hour Phone: (323) 321-3864 - Fax: (310) 769-0629
1532 W 132nd Street, Gardena CA 90249
Learn More About Our Products and Services
By Clicking On Our Website www.woodoilcompany.com



Wood Oil Company
Fueling California Forward Since 1942

September 21, 2021

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: CITY MANAGER

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON, ACTING AS THE HOUSING SUCCESSOR AGENCY AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH AND ESTABLISH A PURCHASE ORDER FOR RP LAURAIN AND ASSOCIATES, MAI FOR PROPERTY APPRAISAL SERVICES FOR HOUSING SUCCESSOR AGENCY PROPERTIES (\$22,000)

SUMMARY

Adoption of the attached resolution will authorize the City Manager to enter in a professional services agreement with RP Laurain and Associates, MAI for the remainder of the fiscal year (i.e. upon execution of the agreement by the parties through June 30, 2022); with the option to extend/renew the agreement for Fiscal Year 2022-2023 (i.e. July 1, 2022 through June 30, 2023); for the provision of appraisal services for Housing Successor Agency properties on an “as-needed” basis and establish a purchase order in the amount of Twenty Two Thousand Dollars (\$22,000.00) for services rendered during the remainder of this fiscal year.

BACKGROUND

Pursuant to AB XI 26 (“Dissolution Act”), the Compton Redevelopment Agency was dissolved as of February 1, 2012, and the Housing Successor Agency to the Community Redevelopment Agency of the City of Compton (“Housing Successor”) was established to winddown the affairs of the former Redevelopment Agency. To ensure orderly disposition of Housing Successor assets in accordance with the Dissolution Act, it is necessary for the City to procure the assistance of a property appraisal firm.

The Housing Successor has five (5) properties that are actively being marketed and in negotiations for the sale and disposition of Affordable Housing. California law requires that any property sold must have a current appraisal within the last six (6) months that established the fair market value of the property.

STATEMENT OF Issue

On April 14, 2021, staff issued a Request for Proposals (RFP) for Appraisal Services for Housing Successor properties. Proposals were due on May 6, 2021 by 5:00 pm. The City received five (5) responses to the RFP: DMD Appraisals, Inc.; R.P. Laurain and Associates; Roth and Associates; Curtis-Rosenthal, Inc. and Nagasaki and Associates.

**Staff Report – Resolution Authorizing Professional
Property Appraisal Services Agreement with
RP Laurain and Associates, MAI/ Establish P.O.
September 21, 2021, page 2**

The proposals were reviewed by a committee comprised of staff from various City departments (i.e. Public Works, Community Development and City Manager's office). The scoring criteria used to evaluate the proposals is listed below:

- Understanding of Work to be Performed (the Scope of Services): **15 points**
- Demonstrated Quality Firm and Professional Staff Technical Skill, Experience, Performance and Approach: **25 points**
- Familiarity with City, County, and State Procedures: **20 points**
- Firm's and Professional Staff References/Satisfaction of Clients: **15 points**
- Completeness and Quality of Proposal: **15 points**
- Cost Approach to Performing this Type of Service: **10 points**
- Total: **100 Points**

The committee ranked the five (5) proposals as follows:

Firm Name	Total Score
DMD Properties, Inc.	82
RP Laurain	97
Roth and Associates	91
Curtis – Rosenthal	96
Nagasaki and Associates	88

Based on the committee review of their qualifications including experience, price, delivery time and certifications and feedback, staff is recommending the selection of RP Laurain and Associates, MAI to provide appraisal services for the Housing Successor Agency properties.

FISCAL IMPACT

There is no fiscal impact the City's General Fund. RP Laurain and Associates, MAI charges \$4,400.00 for each appraisal performed. There are funds available in the amount \$22,000 within the 2021-2022 Fiscal Year budget in Account No.1205-92-0000-4262.

RECOMMENDATION

Staff recommends the City Council adopt the attached Resolution.

**RONERICK D. SIMPSON
CITY MANAGER**

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON, ACTING AS THE HOUSING SUCCESSOR AGENCY AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH AND ESTABLISH A PURCHASE ORDER FOR RP LAURAIN AND ASSOCIATES, MAI FOR PROPERTY APPRAISAL SERVICES FOR HOUSING SUCCESSOR AGENCY PROPERTIES (\$22,000)

WHEREAS, pursuant to AB XI 26 (“Dissolution Act”), the Compton Redevelopment Agency (“Former Agency”) was dissolved as of February 12, 2012 and the Housing Successor Agency to the Community Redevelopment Agency of the City of Compton (“Housing Successor”) was established to winddown the affairs of the former Redevelopment Agency; and

WHEREAS, to ensure orderly disposition of Housing Successor assets in accordance with the Dissolution Act, it is necessary for the City to procure the assistance of a property appraisal firm that can assist the City in the determining the fair market value of the Housing Successor properties; and

WHEREAS, the Housing Successor has five (5) properties that are actively being marketed and in negotiations for the sale and disposition of Affordable Housing and California law requires that any property sold must have a current appraisal within the last six (6) months that established the fair market value of the property; and

WHEREAS, on April 14, 2021, staff issued a Request for Proposals (“RFP”) for Appraisal Services for Housing Successor properties and received five (5) responses to the RFP: DMD Appraisals, Inc.; R.P. Laurain and Associates; Roth and Associates; Curtis-Rosenthal, Inc. and Nagasaki and Associates; and

WHEREAS, the proposals were reviewed by a committee comprised of staff from various City departments and RP Laurain & Associates, with a fee of \$4,400.00 per appraisal, was deemed as the most qualified appraiser based on a review of their qualifications including experience, price, delivery time and certifications; and

WHEREAS, funds for this expenditure are proposed in the Housing Successor Agency 2021-2022 Fiscal Year budget.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON, ACTING AS THE HOUSING SUCCESSOR AGENCY DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Manager, on advice and approval of the City Attorney is hereby authorized to enter into the Professional Services Agreement with RP Laurain and Associates, MAI for provision of “as-needed” appraisal services for Housing Successor Agency-owned properties for the remainder of Fiscal Year 2021-2022 (i.e. upon execution of the agreement by the parties through June 30, 2022); with the option to extend/renew the agreement for Fiscal Year 2022-2023 (i.e. July 1, 2022 through June 30, 2023).

SECTION 2. That a purchase order in the amount of \$22,000.00 is authorized to be established for RP Laurain and Associates for provision of appraisal services of Housing Successor Agency-owned properties rendered during the remainder of this 2021-2022 Fiscal Year.

SECTION 3. That funds in the amount of \$22,000.00 are available in the Housing Successor Agency 2021-2022 Fiscal Year Budget in Account Number 1205-920-000-4262.

SECTION 4. That certified copies of this Resolution shall be filed in the offices of the City Controller, City Clerk, City Manager, City Attorney and Housing Successor Agency.

Resolution No. _____
Page 2

SECTION 5. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2021.

MAYOR OF THE CITY OF COMPTON

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Alita Godwin, City Clerk, do hereby certify that the foregoing Resolution was adopted by the City Council, signed by the Mayor, and attested by the City Clerk on the _____ day of _____, 2021.

That said Resolution was adopted by the following vote, to wit:

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-
ABSTAIN: COUNCIL MEMBERS-

CITY CLERK OF THE CITY OF COMPTON

September 21, 2021

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: COMPTON MUNICIPAL WATER DEPARTMENT

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON RESCINDING RESOLUTION NO. 25,411, RATIFYING THE PROFESSIONAL SERVICES AGREEMENT WITH AND ESTABLISH A PURCHASE ORDER FOR SA ASSOCIATES FOR THE PREPARATION OF THE 2020 URBAN WATER MANAGEMENT PLAN UPDATE (\$39,000)

SUMMARY

Adoption of this resolution will rescind Resolution No. 25,411, which was adopted on February 9, 2021, ratify the professional services agreement with SA Associates and authorize the issuance of a purchase order in the amount of Thirty Nine Thousand Dollars (\$39,000.00) for preparation of the 2020 Urban Water Management Plan Update.

BACKGROUND

The City of Compton's water system serves approximately eighty percent (80%) of the land within City limits. The remaining twenty percent (20%) is served by private water companies. Currently, the City's water sources include imported water and groundwater.

The City operates and maintains a total of eight (8) active wells for extracting groundwater, 156 miles of water distribution lines and two (2) reservoir locations (including booster stations) with four (4) 3 million gallon elevated storage tanks. Additionally, the City has three (3) treated water interconnections with the Metropolitan Water District ("MWD").

As mandated by the California Urban Water Management Planning Act ("UWMP"), every urban water supplier providing water for municipal purposes to more than 3,000 customers, or supplying more than 3,000 acre-feet ("AF") of water annually, is required to prepare and adopt an UWMP containing prescribed requirements. The Plan must be periodically reviewed at least once every five (5) years.

The Compton Municipal Water Department ("Department") is an urban water supplier, and as such is required to comply with the UWMP, its subsequent amendments and the Water Conservation Act of 2009.

A UWMP is required in order for a water supplier to be eligible for State grants and loans and drought assistance. The UWMP is considered to be a foundation document and a source of information for Water Supply Assessments (Senate Bill 610) and Written

Verifications of Water Supply (Senate Bill 221). Additionally, the UWMP may serve as a long-range planning document for water supply, a source of data for development of a regional water plan and source document for preparation for the General Plan.

The 2020 UWMP Plan update must have a public notification period of 60 days prior to a public hearing and must be submitted to the California Department of Water Resources (“DWR”) by or before July 1, 2021, however the update has not been completed.

STATEMENT OF THE ISSUE

Department staff determined that preparation of the 2020 Urban Water Management Plan Update required the assistance and services of an qualified and experienced engineering firm; thus, on September 23, 2020 a Request for Proposals (“RFP”) was advertised soliciting proposals from twelve (12) engineering firms experienced in this type of engagement. On October 29, 2020, proposals were received from four (4) firms. Proposals were independently evaluated and scored on six (6) criteria;

- Proposed Scope of Work and Project approach.
- Plan for managing the work rate, project management methods.
- Project experience and staff qualifications.
- Proposed schedule.
- Overall quality of proposal.
- Cost proposal.

Staff review/evaluation of the presented proposals resulted in the following ranking scores:

• SA Associates	15.88
• Stetson Engineers	13.45
• MKN Associates	12.78
• Civiltec Engineering	11.35

Based on the proposal presented by SA Associates, staff determined that they possessed the qualities, training, experience and expertise to provide the services sought by the City for this project at a reasonable cost and recommended contracting with their firm.

On February 9, 2021, the City Council adopted Resolution No. 25,411, which authorized the City Manager to enter into a professional services agreement with SA Associates for the preparation of the 2020 Urban Water Management Plan Update. The agreement was executed, however, a purchase order was not created during Fiscal Year 2020-2021, and therefore, funds were not encumbered. As such, Resolution No. 25,411 needs to be rescinded and a new resolution is necessary in order to ratify the executed agreement and establish a purchase order to pay SA Associates to complete the required Plan Update.

FINANCIAL IMPACT

The fee proposal from SA Associates for performing the requested and needed services is not-to-exceed an amount of \$39,000.00. Funds for this expenditure are available in the Department's Fiscal Year 2021-2022 Budget in Account No. 5000-900-000-4262.

ALTERNATIVE

There is no alternative being recommended. The consultant entered into the agreement with the City based upon a good faith belief that proper authorization had been obtained (i.e. Resolution No. 25,411) and funding allocated.

RECOMMENDATION

Staff recommends that the City Council adopt the attached Resolution.

**DON NGUYEN, GENERAL MANAGER
COMPTON MUNICIPAL WATER DEPARTMENT**

APPROVED FOR FORWARDING:

**RONERICK SIMPSON
CITY MANAGER**

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
RESCINDING RESOLUTION NO. 25,411, RATIFYING THE PROFESSIONAL
SERVICES AGREEMENT WITH AND ESTABLISH A PURCHASE ORDER
FOR SA ASSOCIATES FOR THE PREPARATION OF THE 2020 URBAN
WATER MANAGEMENT PLAN UPDATE (\$39,000)**

WHEREAS, the City of Compton's water system serves approximately eighty percent (80%) of the land within City limits. The remaining twenty percent (20%) is served by private water companies. Currently, the City's water sources include imported water and groundwater; and

WHEREAS, as mandated by the California Urban Water Management Planning Act ("UWMP"), every urban water supplier providing water for municipal purposes to more than 3,000 customers, or supplying more than 3,000 acre-feet ("AF") of water annually, is required to prepare and adopt an UWMP containing prescribed requirements. The Plan must be periodically reviewed at least once every five (5) years; and

WHEREAS, the Compton Municipal Water Department ("Department") is an urban water supplier, and as such is required to comply with the UWMP, its subsequent amendments and the Water Conservation Act of 2009; and

WHEREAS, an UWMP is required in order for a water supplier to be eligible for State grants and loans and drought assistance. The UWMP is considered to be a foundation document and a source of information for Water Supply Assessments (Senate Bill 610) and Written Verifications of Water Supply (Senate Bill 221). Additionally, the UWMP may serve as a long-range planning document for water supply, a source of data for development of a regional water plan and source document for preparation for the General Plan; and

WHEREAS, the 2020 UWMP Plan update must have a public notification period of 60 days prior to a public hearing and must be submitted to the California Department of Water Resources ("DWR") by or before July 1, 2021, however the update has not been completed; and

WHEREAS, Department staff determined that preparation of the 2020 Urban Water Management Plan Update required the assistance and services of a qualified and experienced engineering firm and after reviewing proposals submitted in response to the City's Request For Proposals after staff's recommendation to employ SA Associates, on February 9, 2021, the City Council adopted Resolution No. 25,411, which authorized the City Manager to enter into a professional services agreement with SA Associates for the preparation of the 2020 Urban Water Management Plan Update; and

WHEREAS, the professional services agreement was executed by the parties, however, a purchase order was not created during Fiscal Year 2020-2021, and therefore, funds were not encumbered. As such, Resolution No. 25,411 must be rescinded and a new resolution adopted ratifying the executed agreement and establishing a purchase order to pay SA Associates to complete the required Plan Update; and

WHEREAS, funds for this expenditure are available in the Fiscal Year 2021-2022 budget.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. That Resolution No. 25,411, adopted by the City Council on February 9, 2021, is hereby rescinded.

Section 2. That the proposal of SA Associates, in the amount of Thirty Nine Thousand Dollars (\$39,000.00) for the preparation of the 2020 Urban Water Management Plan Update is accepted and all other proposals are rejected.

Section 3. That the professional services agreement entered into between the City and SA Associates for preparation of the 2020 Urban Water Management Plan Update, at the cost of \$39,000.00 is hereby authorized and ratified.

Section 4. That funds for this expenditure are available in the Compton Municipal Water Department's Fiscal Year 2021-2022 budget in Account No. 5000 900 000 4262.

Section 5. That a purchase order in the amount of \$39,000.00 is hereby authorized to be established for SA Associates.

Section 6. That a certified copy of this Resolution shall be filed in the offices of the City Manager, City Attorney, City Controller, City Clerk and the Municipal Water Department.

Section 7. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2021.

MAYOR OF THE CITY OF COMPTON

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council, signed by the Mayor and attested by the City Clerk at the regular meeting thereof held on the _____ day of _____, 2021.

That said Resolution was adopted by the following vote, to wit:

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-
ABSTAIN: COUNCIL MEMBERS-

CITY CLERK OF THE CITY OF COMPTON

September 21, 2021

TO: MAYOR AND CITY COUNCIL

FROM: CITY CLERK

SUBJECT: REMOVAL OF COMMISSIONER

Commissioner Della Haymon served on the Commission on Aging, however Ms. Haymon no longer wish to serve.

It is hereby requested that the City Council remove Ms. Haymon from the Commission on Aging.

**ALITA L. GODWIN, MMC
CITY CLERK**

September 21, 2021

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: PUBLIC WORKS – ENGINEERING DEPARTMENT

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH AND ESTABLISH A PURCHASE ORDER FOR Z&K CONSULTANTS, INC. FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE ANNUAL RESIDENTIAL STREET REHABILITATION PROJECT, CIP #18-01, PHASE 2A (\$410,062)

SUMMARY

Adoption of this Resolution will authorize the City Manager to enter into a professional services agreement with and establish a purchase order in the amount of Four Hundred Ten Thousand Sixty Two Dollars (\$410,062.00) for Z&K Consultants, Inc. for the provision of construction management and inspection services for the Annual Residential Street Rehabilitation Project, CIP #18-01, Phase 2A.

BACKGROUND

The Annual Residential Street Rehabilitation Project (“Project”), CIP #18-01 Phase 2A provides improvements to the below-specified streets within various areas throughout the City:

No.	Street Name	Limits
1.	Alondra Boulevard	City Limit West to Lime Avenue
2.	Parmelee Avenue	City Limit North to 138 th Street
3.	135 th Street/Stockwell Street	Parmelee Avenue to Elva Avenue
3.	Bullis Road	City Limit North to City Limit South
4.	Palmer Street	Alameda Street to Long Beach Boulevard

The scope of services to be performed by the contracted consultant will be the oversight and management of the construction of the CIP #18-01 Project (Phase 2A), which construction will be performed and completed within accordance with the plans, specifications and other contract documents and shall consist of the following general work descriptions: construction of cold mill, ARHM pavement, AC base course, aggregate base, full depth AC slot pavement, curb and gutters, sidewalks, cross gutter, alley intersection, driveway approach, curb ramps, signing, striping, markings, and pavement legends, speed hump, traffic signal loops, adjust to grade existing sewer manholes, water valves, water meters, and storm drain manholes, and such other items or details, not mentioned above, that are required by the plans and standard specifications.

An essential component of the construction of the Project is to obtain the services of a qualified and experienced engineering firm to provide construction management and inspection services. The construction management and inspection services to be provided for this Project shall include, but not be limited to:

1. **Preconstruction Conference** – Outline project specifics. Inform contractor of project administration procedures.
2. **Management Information System** – Implement system for organizing, tracking, filing, and managing paper/electronic correspondence including letters, information requests, submittals, contracts, reports, O&M manuals, progress payments, change orders and etc.
3. **Review Traffic Control Plans** – Review contractor's plans for detours, shutdowns and access for emergency vehicles.
4. **Meetings** – Conduct meetings to discuss background, scope, objectives, schedule, current, and past issues as necessary.
5. **Issues Management** – Analyze issues, seek appropriate advice, and give recommendations. Review cost reduction proposals as well as contractor's methods of construction in order to ensure compliance with plans and specifications and delivery of project within budget and the time specified.
6. **Schedule** – Monitor contractor's schedule weekly. Notify parties of actual or potential deviation from schedule. Work with project team to correct noncompliance with schedule.
7. **Cost Control** – Monitor project funding. Monitor project budgets. Review contract item payments, material quantities, and change order payments.
8. **Labor Compliance** – Provide labor compliance reports to include reporting on prevailing wage, payroll documentation, compliance status, and certified payrolls.
9. **Request for Information & Submittals** – Coordinate and ensure prompt processing and turnaround time for contractor requests for information and submittals.
10. **Change Orders** – Review potential change orders for contractual and technical merit. Prepare independent cost estimate and schedule analysis of work. Negotiate and prepare change orders for execution. Keep the City apprised of impact of cumulative change orders.
11. **Dispute Resolution** – Make recommendations and implement procedures for reducing the likelihood of disputes and claims. Assist in the resolution of disputes.

12. **Quality Control/Inspection/Material Testing** – Observe and monitor all aspects of the project. Notify contractor when work is not in compliance. Prepare daily inspection reports. Provide photographic and video documentation of construction process. Encourage and stress quality in the constructed product. Provide materials testing services.
13. **Public Relations** – Communicate with local business community regarding temporary construction impacts, such as traffic changes, noise, limited access and construction schedule.
14. **Permit/Environmental Compliance** – Review and enforce requirements stipulated in permits issued by regulatory and environmental agencies.
15. **Progress Payments** – Review and approve all contractor's payment request. Verify contractor pay items. Prepare payment documentation for execution.
16. **Monthly Status Reports** – Prepare monthly reports highlighting project progress, CCO's, cost issues, and schedule.
17. **Site Safety** - Review and monitor contractor's safety program for compliance with Cal/OSHA. Notify contractor if an unsafe condition is observed. Notify City if contractor refuses to rectify unsafe condition and investigate accidents.
18. **"As-Built" Drawings** – Collect, review, and transmit contractor's data to engineer.
19. **Final Walkthrough** – Make final inspections and prepare punch list. Verify that required certificates of compliance, O&M manuals and as-build drawings have been delivered.
20. **Project Completion Report** – Process final progress payment to contractor. File Notice of Completion. Prepare final report and review project records.

STATEMENT OF ISSUE

On May 26, 2021, Public Works Engineering Department ("Department") staff advertised Request For Proposals ("RFP") for construction management and inspection services for the Project from qualified firms. On June 17, 2021, the City received a total of twelve (12) proposals that were reviewed and ranked by staff. The top 3 (three) firms were selected based on their responsiveness, qualifications, costs, work experience, professional expertise and any other unique qualifications. The top three proposals are listed below:

<u>Rank</u>	<u>Firm</u>	<u>Location</u>	<u>Amount</u>
1	PPM Group Inc.	Los Angeles, CA	\$572,570
2	AMC Inc.	Cerritos, CA	\$338,105
3	Z&K Consultants	Chino, CA	\$410,062

Selection Process

Pursuant to the RFP, it was requested that firms respond with their qualifications, scope of service, etc., in one package and their fee in a sealed, separate cover. The proposal review committee consisted of Public Works, City Manager's Office and Interwest Consulting staff. The committee reviewed the materials in the proposals submitted by the consultants and ranked the most qualified proposals.

The selection of the most qualified firm for the construction management services was on the basis of demonstrated competence and professional qualifications. Qualification Based Selection ("QBS") is where selection is based on the most appropriate provider of professional services; fees are not an initial consideration nor a primary consideration for selection; however, staff will evaluate the price to ensure there is a comparability and consistency to the other proposals. The evaluation process used by the selection committee for ranking the proposal was based upon the completeness of the proposal, consultant's demonstrated understanding of the scope of services, quality of similar work previously performed by the firm, personnel assigned, resources required to perform the required services, and the proposed schedule of work. Fees are not considered until after the selection of the most qualified firms.

The review committee determined that the proposal submitted by Z&K Consultants, Inc. was deemed the most qualified firm to provide the needed construction management and inspection services for this Project for the following reasons:

- Z&K Consultants, Inc. key members have over 30 years of experience in construction management and inspection for public agencies
- Z&K Consultants, Inc. provided a schedule that included project completion in 160 working days instead of 180 working days estimated in the RFP which will result in a time savings of 20 working days
- Z&K Consultants, Inc. is experienced in working with capital improvements projects utilizing federal, state, and local funding sources
- Z&K has a successful history of managing large street rehabilitation projects within the City of Compton with minimal change orders and timely project completion
- Z&K offers unique videography, surveyor and analytical statistics data that provide the City with customized data that allows staff to be more effective and efficient in managing the construction activities and creates cost savings within the project

Additionally, Z&K Consultants, Inc. is a woman-owned, certified small business (SBE) in California. Z&K Consultants, Inc. is a full-service civil engineering firm specializing in professional engineering services ranging from construction management, construction inspection, project management, structural engineering, plan review, and staff augmentation.

Furthermore, Z&K Consultants, Inc. is a leading provider of construction management and construction inspection services. Z&K has exceptional experience in construction management and inspections of projects for Southern California municipal agencies in the following project type: street improvements, ADA compliance, sidewalk, curb and gutter, curb ramps, and pavement rehabilitation/improvements.

ALTERNATIVE

The Council may select another vendor to provide Construction Management Services. Nonetheless, staff recommends the utilization of professional construction management services for the oversight of the Annual Residential Street Rehabilitation Project (CIP #18-01) Phase 2A. The reason being that this project has significant technical specifications and requirements that require specific and uniquely qualified individuals to oversee and manage the project on a daily basis and the City's existing organizational structure within the Public Works Engineering Department has limited staff capacity to perform these services nor does it have the workload capacity if fully staffed to manage this project.

FISCAL IMPACT

Funds in the amount of \$410,062.00 are available in the Public Works 2021-2022 Fiscal Year budget in Account No. 3031-710-000-4300.

RECOMMENDATION

Staff recommends the City Council adopt the attached Resolution.

**JOHN STRICKLAND, PROJECT MANAGER
PUBLIC WORKS – ENGINEERING DEPARTMENT**

APPROVED FOR FORWARDING:

**RONERICK D. SIMPSON
CITY MANAGER**

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL
SERVICES AGREEMENT WITH AND ESTABLISH A PURCHASE ORDER
FOR Z&K CONSULTANTS, INC. FOR CONSTRUCTION MANAGEMENT
AND INSPECTION SERVICES FOR THE ANNUAL RESIDENTIAL STREET
REHABILITATION PROJECT, CIP #18-01, PHASE 2A (\$410,062)**

WHEREAS, the Annual Residential Street Rehabilitation Project (“Project”), CIP #18-01 Phase 2A provides improvements to the below-specified streets within various areas throughout the City:

No.	Street Name	Limits
1.	Alondra Boulevard	City Limit West to Lime Avenue
2.	Parmelee Avenue	City Limit North to 138 th Street
3.	Bullis Road	City Limit North to City Limit South
4.	Palmer Street	Alameda Street to Long Beach Boulevard; and

WHEREAS, an essential component of the construction of the Project is to obtain the services of a qualified and experienced engineering firm to provide construction management and inspection services; thus, on May 26, 2021, the Public Works Department (“Department”) staff advertised Request For Proposals (“RFP”) for construction management and inspection services for the Project from qualified firms; and

WHEREAS, on June 17, 2021, the City received a total of twelve (12) proposals that were reviewed and ranked by staff and the top 3 (three) firms were selected based on their responsiveness, qualifications, cost, work experience, professional expertise and any other unique qualifications; and

WHEREAS, the top three proposal are listed below:

<u>Rank</u>	<u>Firm</u>	<u>Location</u>	<u>Amount</u>
1	PPM Group Inc.	Los Angeles, CA	\$572,570
2	AMC Inc.	Cerritos, CA	\$338,105
3	Z&K Consultants	Chino, CA	\$410,062;

and

WHEREAS, the selection of the most qualified firm for the construction management services was on the basis of demonstrated competence and professional qualifications; and

WHEREAS, Qualification Based Selection (“QBS”) is where selection is based on the most appropriate provider of professional services; fees are not an initial consideration nor a primary consideration for selection; however, staff will evaluate the price to ensure there is a comparability and consistency to the other proposals; and

WHEREAS, the evaluation process used by the selection committee for ranking the proposal was based upon the completeness of the proposal, consultant’s demonstrated understanding of the scope of services, quality of similar work previously performed by the firm, personnel assigned, resources required to perform the required services, and the proposed schedule of work and fees are not considered until after the selection of the most qualified firms; and

WHEREAS, the review committee determined the proposal submitted by Z&K Consultants, Inc. was deemed the most qualified firm to provide the needed construction management and inspection services for this Project; and

WHEREAS, Z&K Consultants, Inc. is a woman-owned, certified small business (SBE) in California and is a full-service civil engineering firm specializing in professional engineering services ranging from construction management, construction inspection, project management, structural engineering, plan review, and staff augmentation; and

WHEREAS, funds in the amount of \$410,062.00 are available in the Public Works 2021-2022 Fiscal Year budget in Account No. 3031-710-000-4300; and

WHEREAS, in order to authorize the City Manager to enter into a professional services agreement with and establish a purchase order in the amount of Four Hundred and Ten Thousand and Sixty-Two Dollars (\$410,062.00) for Z&K Consultants, Inc. for the provision of construction management and inspection services for the Annual Residential Street Rehabilitation Project, CIP #18-01, Phase 2A, City Council's authorization is necessary.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the proposal submitted by Z&K Consultants, Inc. is hereby accepted.

SECTION 2. That the City Manager, upon the advice and approval of the City Attorney is hereby authorized to enter into a Professional Services Agreement with Z&K Consultants, Inc. for the provision of construction management and inspection services for the Annual Residential Street Rehabilitation Project (CIP# 18-01, Phase 2A).

SECTION 3. That funds for this expenditure in the amount of \$410,062.00 are available in the Public Works 2021-2022 Fiscal Year budget in Account No. 3031-710-000-4300.

SECTION 4. That a purchase order in the amount of \$410,062.00 is authorized to be established for Z&K Consultants, Inc. for services performed for the Annual Residential Street Rehabilitation Project (CIP# 18-01, Phase 2A).

SECTION 5. That copies of this Resolution shall be filed in the offices of the City Manager, City Controller, City Clerk, City Attorney and the Public Works Engineering Department.

SECTION 6. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2021.

MAYOR OF THE CITY OF COMPTON

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

Resolution No. _____
Page 3

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council, signed by the Mayor and attested to by the City Clerk, at a regular meeting thereof held on the _____ day of _____, 2021.

That said Resolution was adopted by the following vote, to wit:

AYES:	COUNCIL MEMBERS-
NOES:	COUNCIL MEMBERS-
ABSTAIN:	COUNCIL MEMBERS-
ABSENT:	COUNCIL MEMBERS-

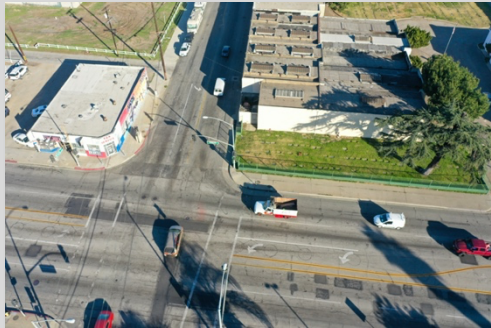
CITY CLERK OF THE CITY OF COMPTON

Z&K is proposing the same team that successfully delivered the City of Compton's Annual Residential Street Rehabilitation Project (Phase 1).



City of Compton

Public Works Department



REQUEST FOR PROPOSALS

CONSTRUCTION MANAGEMENT & INSPECTION SERVICES FOR THE ANNUAL RESIDENTIAL STREET REHABILITATION PROJECT (PHASE 2A)

CIP #18-01

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June 17, 2021

John D. Strickland, Jr., Project Manager
City of Compton Public Works - Engineering Department
205 South Willowbrook Avenue, Compton, CA 90220



Subject: Request for Proposal for Construction Management and Inspection Services for the Annual Residential Street Rehabilitation Project Phase 2A (Alondra Blvd, Parmelee Ave, Stockwell Street, Bullis Road, and Palmer Street) CIP #18-01

Dear Mr. Strickland,

Z&K Consultants Inc. (Z&K) proudly presents our proposal to the City of Compton's Request for Proposals to Provide Construction Management and Inspection Services for the Annual Residential Street Rehabilitation Project Phase 2A.

Z&K is a certified Disadvantaged Business Enterprise (DBE), Women's Business Enterprise (WBE), and Small Business Enterprise (SBE) in Southern California. Z&K specializes in the provision of Construction Management, Construction Inspection, Plan Review, Project Management, Staff Augmentation, and other Professional Engineering Consulting Services. The Z&K Team has held numerous street rehabilitation contracts for local agencies, including the City of Compton's Annual Residential Rehabilitation Project (Phase 1), and is committed to the success of Phase 2A.

Z&K's proposed Construction Manager / Senior Construction Inspector, Thomas Dawson, has performed a site visit & preliminary constructability review of the Project. Mr. Dawson has experience on over 17 street rehabilitation projects, including the City of Compton's Phase 1 Project.

Z&K is proposing the same team that successfully delivered the Annual Residential Street Rehabilitation Project (Phase 1). This Team worked efficiently and with great comradery with City staff to achieve the community's goals for Phase 1. Z&K worked proactively and diligently with City of Compton staff to successfully deliver Phase 1 under budget while mitigating numerous unforeseen delays. We understand the vital importance of community outreach in keeping councilmembers and the community informed with accurate project schedules and detailed outreach efforts. Z&K provided a weekly project newsletter of critical construction activities completed each week and the scheduled activities to be completed the week after. Z&K is also proud to provide site walks with City staff and elected officials at any time throughout the project to discuss project progress and schedule. We understand that Phase 2A is the first of four phases (2A, 2B, 2C, and 2D) and are dedicated to delivering Phase 2A under budget, within schedule, and with exceptional community outreach. We are excited to support the City in Phase 2A and create a framework of success for the City's other phases.

Z&K attended the bid opening for this Project and understand that the apparent lowest bidder is EBS General Engineering with a bid amount of \$5,337,274. The contractors' bids ranged from \$5,337,274 to \$8,484,000 with the Engineer's estimate in the amount of \$7,979,730. Our team has worked with EBS on numerous projects and have a great working relationship with the contractor. EBS' bid is significantly lower than the Engineer's estimate which will result in cost saving to the City and the opportunity to add scope of work.

Our proposed Construction Manager/Senior Construction Inspector, Thomas Dawson, CBO, ICC Certified, is thoroughly familiar with the project, and has performed a site visit and preliminary constructability review of the project. We have thoroughly reviewed the Project plans and specifications and understand that this project includes street rehabilitation of Alondra Blvd, Parmelee Ave, 135th St/Stockwell St, Bullis Rd, and Palmer St. Our team prepared a comprehensive risk matrix, as well as a detailed project schedule, identifying various critical elements of the project that will be of top priority for Z&K's proposed personnel. Zack Faqih, PE, QSD/P, MSCE, CBO will personally lead the Z&K Team as the Senior Construction Manager/Technical Support and will be the point of contact for the duration of the Project. Mr. Faqih has a strong team of high-quality senior individuals to perform the tasks outlined in this RFP.

We have created unique staffing plan to meet the City's needs and expectations for this Project. Z&K has carefully selected this "A-Team," which includes Converse Consultants as subconsultant providing Geotechnical and Materials Testing Services. Z&K has committed our most qualified staff for the duration of the contract. Our proposed team members are recognized as experts in Civil Engineering Services and will provide "turn-key" Construction Management and Inspection Services for the City of Compton. The Z&K team knows the importance of providing qualified and experienced personnel, capable of working independently, that arrive on-site properly equipped and have the necessary safety and technical training to start work with no learning curve.

Z&K has successfully delivered over 40 street improvement projects serving in a similar capacity over the past 10 years. Our team members' unmatched experience in Construction Management and Inspection of street rehabilitation projects makes the Z&K team uniquely qualified to provide the requested services. Z&K is proud of our reputation for having seasoned personnel and of the industry's recognition of our ability to deliver complex capital improvement projects ahead-of-schedule, under budget, without claims, and with outstanding customer service.

I will serve as the contact person for the full duration of the contract, and I am authorized to bind the firm to the terms of the proposal. Z&K Consultants, Inc. does not have any exceptions and commits to accept the terms and conditions to the language in the RFP documents. We acknowledge that the City issued Addendum No. 1. We are excited about this opportunity to serve the City of Compton again, and are committed to the successful and early completion of the Annual Residential Rehabilitation Project (Phase 2A).

Sincerely,

A handwritten signature in black ink, appearing to read "Crystal Faqih".

Crystal Faqih, PE | President, Z&K Consultants Inc.
473 E. Carnegie Drive | Suite 200 | San Bernardino, CA 92400
951.310.7470 | cfaqih@zandkconsultants.com



A. COMPANY OVERVIEW

A | COMPANY OVERVIEW

Z&K Consultants Inc. (Z&K) is a leading provider of Construction Management and Construction Inspection services. We are a full-service civil engineering firm specializing in professional engineering services ranging from construction management, construction inspection, project management, labor compliance, structural engineering, plan review, staff augmentation, and other professional engineering consulting services. **The Z&K Team has successfully completed numerous street rehabilitation and improvement projects for local municipalities, including the City of Compton.**

Z&K Firm Information	
Firm's Complete Name	Z&K Consultants, Inc.
Firm Certifications	DBE, SBE, WBE
Type of Firm	California C Corporation
Telephone Number	951.310.7470
Fax Number	949.630.3242
Contact Person/Contact	Crystal Faqih, PE, QSD/QSP
Email Address	cfaqih@zandkconsultants.com

Our key personnel have provided services for street rehabilitation projects for the following agencies:

- Los Angeles County
- City of Compton
- City of Torrance
- City of San Bernardino
- City of Corona
- City of San Marino
- City of Moreno Valley
- City of Temecula
- City of Chino
- City of Pomona

Z&K has exceptional experience providing Construction Management and Inspection services of projects for Southern California municipal agencies in the following project types/features: street rehabilitation and resurfacing, street improvements, construction of cold mill, ARHM pavement, AC base course, aggregate base, full depth AC slot pavement, curb and gutters, sidewalks, cross gutter, alley intersection, driveway approach, curb ramps, signing, striping, markings, pavement legends, speed humps, traffic signal loops, adjust to grade existing sewer manhole, water valves, water meters, storm drain manholes, utility relocation, drainage improvements, and ADA compliance.

Our proposed key personnel are familiar with the City of Compton's expectations and know the community well. The Z&K Team has carefully examined the project's requirements to identify key personnel best suited to deliver excellent inspection services for this project. Our Team is composed of experts in street improvements, transportation, water, sewer, storm drains, sanitation, parks, and public facilities. Zack Faqih, PE, QSD/P, MSCE, CBO will lead the Z&K Team as the Senior Construction Manager/Technical Support. Thomas Dawson will act as the Construction Manager/Senior Construction Inspector and has worked on over 17 street rehabilitation projects, including the City of Compton's Annual Residential Rehabilitation Project (Phase 1).

Z&K takes a proactive approach to Quality Assurance and Quality Control. We believe that no project is too small for quality and that everyone is responsible for quality. It is our goal to deliver a well-constructed project that will meet the City's expectations of quality and functionality. We have successfully utilized CM Agency delivery on a host of projects. Through this experience we have developed management procedures that promote collaboration and teamwork, improve quality and maximize the value of the City's project. Quality Control starts with our inspectors in the field doing their job diligently and being properly equipped to perform their duties. It is our Team's responsibility to make sure that our personnel have the complete and proper submittals, test equipment, conformed plans and specs, and standards they may need to properly oversee the project. With the right tools, our team members are on site to observe construction operations and materials and compare them with the project plans and specifications.

Z&K has extensive experience providing Construction Management and Inspection Services on similar projects to the City of Compton's Annual Residential Rehabilitation Project (Phase 2A). Over the last 10 years, the Z&K team has provided Construction Management and Inspection Services for the following similar Contracts and projects:

- » Annual Residential Rehabilitation Project - Phase 1 (City of Compton)
- » Residential & Arterial Pavement Improvement, I-159/I-139 (City of Torrance)
- » Street Rehabilitation Program (City of San Marino)
- » Pavement and Sidewalk Rehabilitation Of 10 City Streets (City of San Bernardino)
- » Infill Housing Sidewalk and Street Improvements Of 5 Major Streets (City of San Bernardino)
- » Sidewalk and Street Improvements Of 11 Major Streets (City of San Bernardino)
- » Sidewalk Gap Closure Safe Routes to School, Project No. 13288 (City of San Bernardino)
- » 801-0081 Citywide Pavement Rehabilitation Project 18/19 (City of Moreno Valley)
- » 801-0084 Citywide Pavement Rehabilitation Project 19/20 (City of Moreno Valley)
- » Pavement Rehabilitation Program for Winchester Road (City of Temecula)
- » On-Call Construction Management, Inspection and Testing Services for Pavement Rehabilitation Program (City of Temecula)
- » On-Call Construction Management and Inspection Services (City of San Bernardino)
- » On-Call Construction Management and Inspection Services (City of Pomona)
- » On-Call Engineering Services (City of Chino)
- » As-Needed Construction Inspection Services (Los Angeles County)
- » On-Call Construction Engineering Services (San Bernardino County)
- » I-15/Limonite Avenue Interchange Project (City of Eastvale)
- » I-215 / Van Buren Interchange Improvement (Riverside County)

These projects include funding from various sources including, bond funds, STP programs, Metro On-Call, Federal/State/Local Funding/ Caltrans (CT), Local Assistance Procedures Manual (LAPM), with CT Oversight (OS), and CT Filing System Procedures.

Many of these projects have received the Construction Management Association of America and the American Public Works Association (APWA) awards for Excellence, Quality, Cost & Schedule Control. **Z&K is proud of our reputation for having seasoned construction management, project management, and inspection personnel and of the industry's recognition of our ability to deliver improvement projects ahead-of-schedule, under budget, without claims, and with outstanding customer service for the local community.**

STAFFING PLAN

Z&K Consultants, Inc. has first-hand experience on the expectations and requirements to make this Project a success. This is an important Project for the City, community, and Councilmembers. We understand the staff effort needed to complete this project on time and within budget. Based on the City of Compton's Annual Residential Street Rehabilitation Project Phase 1 Project, we have developed a unique staffing plan specific to Phase 2A. Our key personnel have all served on the City of Compton's Phase 1 Project. **Our proposed staffing plan has been developed to have a cost well under industry standard.**

Senior Construction Manager/Technical Support | Zack Faqih, PE, QSD/P, MSCE, CBO

Mr. Faqih served as the Construction Manager for the City of Compton's Phase 1 Project. Mr. Dawson will be able to provide most of the Construction Management Services in the field, so Mr. Faqih will be on the Team for higher-level management or engineering issues. Mr. Faqih is proposed at 10% involvement for this project which results in a reduced cost to the City.

Construction Manager/Senior Construction Inspector | Thomas Dawson, CBO, ICC Certified

Mr. Dawson is multi-disciplined and has extensive Construction Management experience. We understand that the City's Project requires a more experienced inspector who can immediately resolve issues in the field. Mr. Dawson has extensive experience in the City of Compton from the Phase 1 Project and is thoroughly familiar with the City's streets. He has great working relationships with the City staff and the local community. Mr. Dawson will be available for site walks and meetings with the City and Councilmembers. These will provide opportunities to discuss project specifics, issues, and propose solutions. Mr. Dawson will work closely with the residents and local community to respond to complaints and keep the City updated on Project progress. He will coordinate with local agencies which will be critical to the Project's success.

By having a Senior Construction Inspector who also provides Construction Management services, we are able to deliver cost savings to the City. Mr. Dawson will have 100% involvement in this Project. Since Mr. Dawson will be in a full-time position in the field, he will be able to offer construction management services to the City at no additional cost. We also have a deep bench of well-qualified inspectors if the Project requires additional efforts such as night work or weekend work. Mr. Dawson's expertise and experience are invaluable in saving the City money and keeping the Project on schedule.

Senior Project Manager/Office Engineer | Brittany Duhn, PE, QSD/P

Ms. Duhn's position is unique to this Project since she understands the needs of the City. She was the Office Engineer/Document Control for the City of Compton Phase 1 Project. She will support the Z&K Team and the City to ensure this Project is a success. Ms. Duhn will manage the meetings, management information system, schedule, cost control, labor compliance, RFIs/submittals, change orders, public relations, permit/environmental compliance, progress payments, monthly status reports, and any other items for the City. Ms. Duhn will work half-time at 50% involvement for cost savings to the City.

Project Manager/Office Engineer/Labor Compliance Officer | Farah Aldasouqi

Ms. Aldasouqi will lead the labor compliance efforts and assist in project management and office engineering services for this Project. Ms. Aldasouqi has extensive experience performing these duties. She will provide the labor compliance reports to include reporting on prevailing wage, payroll documentation, compliance status, and certified payrolls. Ms. Aldasouqi will work part-time at 10% involvement for cost savings to the City.

SUBCONSULTANTS

Z&K is a certified Women's Business Enterprise (WBE), Disadvantaged Business Enterprise (DBE), and Small Business Enterprise (SBE) in California. Our clients know that we are laser-focused on their success. Clients know that Z&K will deliver outstanding results for their projects. We understand that sustaining our business and growing is dependent on the quality of services that we provide to our clients. The Z&K Team includes strategically selected Converse Consultants for our team, who bring previous experience with the Z&K Team as well as specialized and in-depth knowledge of the City of Compton. The local knowledge of our subconsultant will assist our team to complete the work with greater coordination, resolving issues as the work progresses to facilitate early completion of the Project. Our trusted leadership and deep bench of talent will be there for the City every step of the way.

CONVERSE CONSULTANTS



In 1946, Professor Frederick J. Converse established Converse Consultants (Converse) in Pasadena, California to provide the construction industry with geotechnical engineering and geological services. Converse is an employee-owned corporation, with 9 offices and more than 150 employees throughout the United States. Their professional and technical staff includes in-house **geotechnical engineers, engineering geologists, environmental scientists, deputy inspectors, laboratory and field technicians, drafting/CAD specialists, and other specialized support personnel.** Their laboratories are certified by the Division of the State Architect (DSA), California Department of Transportation (Caltrans), US Army Corps of Engineers, American Association of State Highway and Transportation Officials (AASHTO), and the Cement and Concrete Reference Laboratory (CCRL). A registered civil engineer supervises each lab to ensure all of our equipment is calibrated regularly, and quality control is available 24/7.

PROJECT EXPERIENCE

Our Projects include the following similarities to the City of Compton's Annual Residential Rehab. Project (Phase 2A):

- | | | |
|-------------------------|---|--|
| ✓ Street Rehabilitation | ✓ Driveway Approach | ✓ Construction Management |
| ✓ Cold Mill & Overlay | ✓ Curb Ramps | ✓ Construction Inspection |
| ✓ ARHM Pavement | ✓ Signing, Striping, Markings, & Pavement Legends | ✓ Traffic Control |
| ✓ AC Slot Pavement | ✓ Speed Humps | ✓ Geotechnical and Material Testing Coordination |
| ✓ AC Base Course | ✓ Traffic Signal Loops | ✓ Public Relations Management |
| ✓ Aggregate Base | ✓ Sewer & Storm Drain Manholes | ✓ Labor Compliance Oversight |
| ✓ Curb & Gutters | ✓ Water Valves & Meters | ✓ Quality Assurance/Quality Control |
| ✓ Cross Gutters | ✓ SWPPP Review & Implementation | |
| ✓ Alley Intersection | | |

The Z&K Team has successfully performed Construction Management, Construction Inspection, Project Management, and Labor Compliance Oversight for numerous projects. [The following projects have been completed on time and within budget.](#)

CITY OF COMPTON | ANNUAL RESIDENTIAL REHABILITATION PROJECT (PHASE 1)

Z&K Consultants, Inc. provided **Construction Management and Inspection Services** for this Project. This street rehabilitation project included seven major City streets. Myrrh Street was CDBG funded and managed separately. The scope of work consisted of **asphalt overlay, clearing and grubbing, construction of cold mill and AC overlay, slurry seal application, HMA pavement, ARHM overlay, AC base course, aggregate base, full depth AC slot pavement, PCC sidewalk and pavement, PCC curb and gutters, PCC cross gutter, alley intersection, sidewalk, driveway approach, curb ramps including detectable warning surfaces, signing, striping, markings, pavement legends, speed hump, landscaping, irrigation, adjusting manhole and utility covers to grade, water valve, water meter, street lighting, installation of loop detectors and bicycle loop detectors, traffic signal modification, adjustment of streetlight and traffic signal pull boxes to grade.** Z&K inspectors performed mobilization, construction staging coordination in heavily traveled intersections, traffic control, SWPPP and erosion control plan preparation. Services also included full-service construction management, pre-construction, establishing a management information system, reviewing traffic control plans, meetings, issues management, scheduling, cost control, labor compliance, reviewing RFIs and Submittals, change orders, dispute resolution, quality control/inspection, material testing services, public relations, permits/environmental compliance, progress payments, monthly staff reports, site safety, as-builts drawings, final walkthrough, and project completion reports.



CITY OF TORRANCE | RESIDENTIAL & ARTERIAL PAVEMENT IMPROVEMENT PROJECT, I-159/I-139



Z&K Consultants, Inc. is providing **Construction Management and Construction Inspection services** for this project, which consists of pavement improvements to a residential neighborhood and four arterial streets. Improvements include **clearing and grubbing, application of slurry seal, cold mill and AC overlay, removal and disposal of existing pavement, localized pavement repairs, as well as tree removals and replacements, asphalt berm replacement, AC base course, concrete repairs to PCC curb, gutter, PCC sidewalk, PCC driveways and driveway approaches, access and ramps, replacing pavement markings and striping on concrete and asphalt, and installation of raised pavement markers and City project signs.** Other relevant features include mobilization, preparation of SWPPP and erosion control plans, coordination with local utilities, adjustment of manhole and utility covers to grade, installation of specialty loop detectors and bicycle loop detectors, reconfiguration of new sewer piping, water valves, water meters, and storm drain manholes, traffic control, local utility coordination, geotechnical and materials testing coordination,

hardscape, landscape, and irrigation. Throughout the project, Z&K team members have coordinated an attended meetings, reviewed traffic control plans, performed issues management to ensure project delivery within budget and time specified, monitored contractor's schedule, monitored project funding through budget reports and cost estimate reviews, provided labor compliance, reviewed requests for information and submittals from the contractor, reviewed potential change orders, observed and monitored all aspects of the project, prepared daily inspection reports, reviewed all contractor payment requests, prepared monthly reports, reviewed as-built drawings, and monitored contractor's safety program for compliance with Cal/OSHA.

CITY OF SAN BERNARDINO | STREET REHABILITATION PROGRAM (30+ MAJOR CITY STREETS)



Z&K Consultants, Inc. provided **Construction Management and Inspection Services** for this long-term, on-call contract with the City of San Bernardino, which included street resurfacing and pavement rehabilitation for over 30 major streets and multiple major street intersections in the City. Z&K personnel performed constructability reviews of the project plans and specifications prior to the bid release, and full-service construction management and construction inspection for pre-construction, construction, and project closeout of all major City streets. The project included **street rehabilitation and resurfacing, storm drain and pipeline relocation, traffic signal improvements, traffic control, full depth removal and replacement of asphalt concrete, cold milling and AC overlay of existing asphalt concrete, slurry seal application construction of new curb, curb and gutter, PCC sidewalk, replacement of existing PCC driveways, driveway approaches, curb ramps, retaining curbs, 3' high retaining wall, parkway culverts, cross gutters, asphalt-concrete pavement, removal and replacement of trees, clearing and grubbing, installation and configuration of multiple traffic loop detectors and bicycle traffic loop detectors, installation of city project signs, preservation of existing city survey monuments, adjusting manhole and utility covers to grade, reconfiguration and installation of street lighting, and installation of pavement markings and striping on concrete and asphalt. Related work includes mobilization, traffic control, assisting in preparation of SWPPP and erosion control plans, construction surveying, local utility coordination, geotechnical and materials testing coordination, and appurtenant work.** Z&K personnel coordinated the distribution of public notifications to several schools, churches, and residential homes affected by this City-wide street rehabilitation project. Throughout the project, Z&K inspectors provided construction inspection services, specialty inspection of concrete work, coordinated geotechnical and materials testing, and performed contract administration and document management.

CITY OF SAN MARINO | STREET REHABILITATION PROGRAM

Z&K Consultants, Inc. is providing **Construction Inspection Services** for the City of San Marino's Annual Street Rehabilitation Program, which consists of citywide roadway pavement rehabilitation. The program's improvements include construction of **cold-milling asphalt concrete pavement and re-paving with hot mix asphalt (HMA) and asphalt rubber hot mix (ARHM), clearing and grubbing, removal and disposal of Macadam base materials, localized pavement repairs, replacing impacted traffic striping, markings, pavement legends, loop detectors, curb painting, replacing damaged curb and gutter, curb ramps, cross gutters, sidewalks, driveways and driveway approaches, installing speed humps, adjusting utility frames and grates, inspection and replacement of sewer manholes, water valves, water meters, and storm drain manholes, coordinating with local utilities, preparation and implementation of SWPPP and temporary construction BMPs, and providing temporary traffic control in conformance with the contract documents and applicable permits and regulations.** Throughout the project, Z&K staff is also attending and coordinating meetings with the City and contractor, performing issues management, monitoring the contractor's schedule, monitoring project funding, performing labor compliance, reviewing contractor's requests for information (RFIs) and submittals, reviewing potential change orders, performing dispute resolution, managing public relations, coordinating materials testing services, and observing and monitoring all aspects of the project to ensure compliance with project plans and specifications.

LOS ANGELES COUNTY | AS-NEEDED CONSTRUCTION INSPECTION SERVICES

The Z&K Team performed **Construction Management and Inspection Services** for this Project. Projects included the Slauson Avenue Revitalization Project and Firestone Blvd Street Rehabilitation Project. The work included **resurfacing of roadway pavement tire rubber modified asphalt concrete; cold mill and ARHM overlay, slurry seal installation, aggregate base, reconstruction of curb and gutter, PCC sidewalk, PCC driveways, PCC cross gutters, ADA curb ramp construction; construction of concrete pavement and crosswalks, installation of colored and pattern stamped concrete pavement and sidewalk, and the performance of other appurtenant work.** The Z&K team effectively managed key issues including Schedule Control, Environmental Compliance, Communication, Cost Control, Contract Change Orders and Quality to ensure that the project is successfully completed within time and budget. Other Technical Features: included: AC paving, concrete paving, curb ramps (ADA Ramps), landscaping and hardscaping, irrigation, electrical street lighting, replacement of street signing and striping, traffic signal modification, adjustment of streetlight and traffic signal pull boxes to grade, storm drains and sanitary sewer repairs.



ORGANIZATIONAL CHART

Z&K has carefully selected this "**A-Team**" and has committed our most qualified staff for the duration of the contract. Our proposed Z&K team includes the following subconsultant, with whom we've worked together on numerous projects, including the City of Compton's Annual Residential Rehabilitation Project (Phase 1), and share great synergy:

» Converse Consultants: Materials Testing Services

Our proposed team members have extensive experience in Construction Management and Inspection of street rehabilitation projects. Our staff will deploy efforts as the project schedule and construction activities dictate. We will reallocate manhours, when possible, for cost savings to the City of Compton. By using highly qualified multi-disciplined inspectors, we can provide a cost of service well under industry standard.



PROFESSIONAL AND QUALIFIED TEAM

The key to a successful project is a highly qualified and well-managed team. We offer the City a cohesive, talented team of licensed and certified professionals. Our Professionals are recognized as leaders in the industry and will act as a seamless extension of City Staff.

Our Construction Management and Inspection professionals keep these key objectives in mind:

- Quality services and project deliverables
- Time and budget efficiency
- Adherence to quality and assurance standards
- Constant communication
- Application of technical and practical expertise

Z&K Consultants commits that all assigned personnel will not be removed or replaced without prior written City approval. Key personnel will be available to the extent proposed for the duration of the contract. Our proposed and fully committed team is fully capable and exceptionally qualified. They have held many leadership and supervisory management positions in many local agencies including the private and public sectors. All can multi-task, are multi-disciplined, and have a full understanding of all aspects of the proposed project requirements. They deliver their knowledge and expertise with tact and seamless integration with staff and outside agencies.

Senior Construction Manager/Technical Support



EDUCATION

- » MSCE - Structures
Cal State Fullerton 2005
- » BSCE - Civil /Transportation
Cal State LA 1985

LICENSES & REGISTRATION

- » Professional Engineer, P.E.
State of California, C57958
- » Certified Accessibility
Inspector/Plans Examiner
- » Certified Building Official,
C.B.O., CABO, ICC #3741
- » Certified Plans Examiner,
I.C.B.O., #1020345-60
- » Certified Mechanical Inspector
I.C.B.O. #1020345-40
- » Certified Plumbing Inspector
I.C.B.O. #1020345-30
- » Certified Electrical Inspector
I.C.B.O. #1020345-20
- » SWPPP (QSD) & (QSP) #22055
- » OSHA 30 Hour Certification
- » State Certified HERS Rater
- » Certified Emergency Inspector
- » C.G.B.P Certified Green
Building Inspector
- » Certified Special Inspector for
Fire Proofing
- » Certified Special Inspector for
Structural Welding
- » Certified Special Inspector for
Structural Steel
- » Certified Special Inspector for
Reinforced Concrete

Relevant Key Highlights:

- Construction Management
- Construction Inspection
- Project Management
- Constructability Reviews
- Value Engineering
- Submittal Reviews
- Progress Billing Review
- Change Order Review
- Request for Information Review
- Capital Improvement Projects
- Construction Survey
- Materials Testing Coordination
- Street Resurfacing
- Street Improvements
- Street Rehabilitation Projects
- Cold Mill & Overlay
- ARHM Pavement
- AC Base Course
- AC Slot Pavement
- Curb & Gutters
- Sidewalk Improvement
- Cross Gutters
- Alley Intersections
- Driveway Approaches
- Signing, Striping, & Markings
- Speed Humps
- Traffic Signal Loops
- Sewer Manholes, Water Valves, Water Meters
- Traffic Control
- Cal/OSHA Compliance
- Public Relations
- Utility Coordination
- Cost/Scheduling/Budgets
- Safety & SWPPP Compliance
- Quality Control/Quality Assurance
- Claims Support

Mr. Faqih has 32 years of experience in the design, construction management and inspection of projects including street rehabilitations, local street improvements (widening, overlay, signals, landscaping, drainage, sound walls, and sidewalks), capital improvement projects, grade separations, retaining walls, asphalt concrete (AC) & Portland Cement Concrete (PCC) pavement, freeway rehabilitation, interchanges, sewer & drainage disposal systems, reinforced concrete channels, bridge seismic retrofits, and utility relocations. He has excellent skills in understanding construction contracts, review and control project cost and schedule, coordinate and assist in negotiating change orders, provide project updates to the client, ensure timely review of critical path method (CPM) schedule to track any changes in critical path and delays, maintain project as-builts, managing multiple subconsultants and supervise inspection staff. Mr. Faqih excels in providing detailed constructability review of project plans and specifications, which minimizes the potential project delays and change order, assists the client from pre-award to project close-out to ensure full funding reimbursement.

Relevant Project Experience

City of Compton: Annual Residential Rehabilitation Project (Phase 1), Compton, CA | Construction Manager: Scope of work included construction of cold mill, ARHM pavement, AC base course, aggregate base, full depth AC slot pavement, curb and gutters, asphalt overlay, PCC sidewalks and driveways, cross gutter, alley intersection, driveway approach, curb ramps, signing, striping, markings, traffic signal loop, loop detectors, and adjust to grade existing sewer manhole. Scope included full-service construction management, reviewing traffic control plans, meetings, scheduling, cost control, staging coordination, labor compliance, reviewing RFIs and Submittals,

change orders, quality control/inspection, public relations, permits/environmental compliance, progress payments, monthly staff reports, site safety, as-builts drawings, final walkthrough, and project completion reports.

City of San Bernardino: Various Street & Sidewalk Improvement Projects, San Bernardino, CA | Senior Construction Manager/Technical Support: This long-term, on-call contract involved concrete improvements and pavement improvements of over 30 major streets in the City of San Bernardino. The contract also included the rehabilitation and resurfacing of various streets and intersections. Scope of work included full depth removal and replacement of asphalt concrete, cold milling and overlay of existing asphalt concrete, mobilization, traffic control, staging for major streets and intersections, removal of traffic striping, installation of traffic striping and pavement markers, installation of loop detectors and bicycle loop detectors, construction of cross walks, removal and replacement of sidewalk, driveways, PCC curb and gutter, cross gutters, spandrels, curb ramps along both residential and commercial streets, manhole and utility vault adjustments, and preparation of SWPPP and erosion control plans.

City of Temecula: Pavement Rehabilitation Program – Winchester Road (Jefferson Avenue to Ynez Road), Temecula, CA | Senior Construction Manager/Technical Support: Scope of work for this project included rehabilitation of removal and replacement of existing asphalt pavement, reinstallation of traffic loops, adjust manholes, PCC sidewalk, curb ramps, driveways, adjust valves and manholes for different utilities, installation of striping and signing, installation of pavement markers, in addition to mobilization, traffic control procedures, and SWPPP/erosion control plan preparation. Mr. Faqih ensured project compliance with plans and specifications, coordinated with contractors, designer, and regulatory agencies, and attended pre-construction and progress meetings.

Construction Manager/Senior Construction Inspector



LICENSES & REGISTRATION

- » International Code Counsel certifications
- » Fire Inspector 1
- » Building Plan Examiner
- » California Commercial Electrical
- » California Combination Inspector
- » Combination Inspect/Legacy
- » California Commercial Plumbing Inspector
- » California Commercial Mechanical Inspector
- » California Residential Mechanical Inspector
- » California Residential Electrical Inspector
- » California Residential Plumbing Inspector
- » Certified Building Official
- » CLB License Number 674861
- » OSHA 30 Hour Training

Relevant Key Highlights:

- Construction Management
- Construction Inspection
- Project Management
- Constructability Reviews
- Value Engineering
- Submittal Reviews
- Progress Billing Review
- Change Order Review
- Request for Information Review
- Capital Improvement Projects
- Construction Survey
- Materials Testing Coordination
- Street Resurfacing
- Street Improvements
- Street Rehabilitation Projects
- Cold Mill & Overlay
- ARHM Pavement
- AC Base Course
- AC Slot Pavement
- Curb & Gutters
- Sidewalk Improvement
- Cross Gutters
- Alley Intersections
- Driveway Approaches
- Signing, Striping, & Markings
- Speed Humps
- Traffic Signal Loops
- Sewer Manholes, Water Valves, Water Meters
- Traffic Control
- Cal/OSHA Compliance
- Public Relations
- Utility Coordination
- Cost/Scheduling/Budgets
- Safety & SWPPP Compliance
- Quality Control/Quality Assurance
- Claims Support

Mr. Dawson has over 25 years of experience in public works inspection, construction management, contracting, quality control, and management of large-scale public works capital improvement projects, including street resurfacing and rehabilitation projects. Mr. Dawson is ICC Certified in electrical, mechanical, and plumbing inspection. Mr. Dawson's expertise extends to his familiarity with Caltrans, Federal Department of Labor and State of California Division of Labor Standards Enforcement (DSLE) Compliance Monitoring Unit (CMU) requirements and equal employment opportunity compliance monitoring. Mr. Dawson has served as a senior inspector for interchanges, numerous street improvement projects, facility projects, and utility projects. Mr. Dawson also provides project management both during planning stages and with continuous inspection and onsite project supervision of all trades. Mr. Dawson is experienced in reviewing RFI's, submittals, and contract change orders. He provides quality control and code compliance inspection services with observation reports for owners, engineers, and local jurisdictions.

Relevant Project Experience

City of Compton: Annual Residential Rehabilitation Project, Compton, CA | Senior Construction Inspector: This project included street rehabilitation of seven major City streets. Scope of work included construction of cold mill, ARHM pavement, AC base course, aggregate base, full depth AC slot pavement, curb and gutters, asphalt overlay, PCC sidewalks and driveways, cross gutter, alley intersection, driveway approach, curb ramps, signing, striping, markings, traffic signal loop, loop detectors, and adjust to grade existing sewer manhole. Scope included full-service construction management, reviewing traffic control plans, meetings, scheduling, cost control, staging coordination, labor compliance, reviewing RFIs and Submittals, change orders, quality control/inspection, public relations, permits/environmental compliance, progress payments, monthly staff reports, site safety, as-builts drawings, final walkthrough, and project completion reports.

City of Moreno Valley: 801-0081 Citywide Pavement Rehabilitation Project, Moreno Valley, CA | Construction Manager/Senior Construction Inspector: The project is a citywide rehab of Moreno Valley City Streets. The Project includes cold milling to 1.5" and place 1.5" ARHM asphalt, curb ramps, curb and gutter, cross gutter and spandrels, full depth asphalt removal and replacement, installation of traffic striping and placement of traffic markers and signage, adjustment of existing utility manholes, and asphalt concrete overlay. Mr. Dawson provided full-time inspection to ensure compliance with the plans, specifications, and other requirements, coordinated with agencies, contractors, and utilities, and prepared monthly cost progress reports and contract change orders.

Caltrans District 5: SR-264 Paving and Slurry Seal, Buellton, CA | Senior Construction Inspector: The Project was to repair failed roadway areas, cold plane roadway, and repave RHMA and perform slurry seal application on Route 264 from Route 101/264 separation to Santa Rosa Creek (~6 miles). Project was completed within schedule and within project budget. Mr. Dawson provided inspection for roadway resurfacing, traffic control, drainage and manhole configuration, paving operations, slurry seal application, PCC curb and gutter installation, sidewalk, compliance with the SWPPP and erosion control plan, and ADA compliance. He assisted in contract change orders, RFIs, and submittals preparation, review, and analysis. Mr. Dawson assisted in measurement and filling out required ADA forms after project completion and forwarded documentation to Caltrans ADA compliance unit.

Senior Project Manager / Office Engineer



EDUCATION

» BSCE – Civil Engineering
California State Polytechnic
University, Pomona

LICENSES & REGISTRATION

» Professional Engineer,
P.E. State of California, #91078
» SWPPP (QSD) & (QSP)
Certificate # 22055
» OSHA 30 Hour

Relevant Key Highlights:

- Construction Management
- Construction Inspection
- Project Management
- Constructability Reviews
- Value Engineering
- Submittal Reviews
- Progress Billing Review
- Change Order Review
- Request for Information Review
- Capital Improvement Projects
- Construction Survey
- Materials Testing Coordination
- Street Resurfacing
- Street Improvements
- Street Rehabilitation Projects
- Cold Mill & Overlay
- ARHM Pavement
- AC Base Course
- AC Slot Pavement
- Curb & Gutters
- Sidewalk Improvement
- Cross Gutters
- Alley Intersections
- Driveway Approaches
- Signing, Striping, & Markings
- Speed Humps
- Traffic Signal Loops
- Sewer Manholes, Water Valves, Water Meters
- Traffic Control
- Cal/OSHA Compliance
- Public Relations
- Utility Coordination
- Cost/Scheduling/Budgets
- Safety & SWPPP Compliance
- Quality Control/Quality Assurance
- Claims Support

Ms. Duhn has extensive experience in labor compliance, project management, office engineering, program management, construction management, and field inspections of street improvement projects. She has thorough knowledge of labor compliance and office engineering from her work on numerous street improvement projects, bridge, rail, grade separations, water and wastewater projects, and interchange projects. These are great testaments of Ms. Duhn' managerial and oversight project experience. She gained tremendous experience in the design, operations, and maintenance by working closely with various stakeholders. Ms. Duhn has thorough knowledge of submittals, RFIs, and CCO review, project filing, daily reporting, quantity tracking, and project coordination. Ms. Duhn is a highly motivated engineer with great enthusiasm and eagerness to learn new methods and construction techniques. She is a critical thinker with great attention to detail for finished products. She is experienced in developing and maintaining project files, processing progress payments, and maintaining various logs, including submittals, RFIs, and correspondences. She is proficient with various construction computer software. Ms. Duhn has worked on various projects with Caltrans right-of-way and is familiar with Caltrans procedures. She has thorough knowledge of Caltrans filing system and audits. Ms. Duhn is a dedicated professional with an abundance of energy and enthusiasm.

Relevant Project Experience

City of Compton: Annual Residential Street Rehabilitation Project (Phase 1), Compton, CA | Office Engineer/Document Control: This project included street rehabilitation of seven major City streets. Scope of work included construction of cold mill, ARHM pavement, AC base course, aggregate base, full depth AC slot pavement, curb and gutters, asphalt overlay, PCC sidewalks and driveways, cross gutter, alley intersection, driveway approach, curb ramps, signing, striping, markings, traffic signal loop, loop detectors, and adjust to grade existing sewer manhole. Scope included full-service construction management, reviewing traffic control plans, meetings, scheduling, cost control, staging coordination, labor compliance, reviewing RFIs and Submittals, change orders, quality control/inspection, public relations, permits/environmental compliance, progress payments, monthly staff reports, site safety, as-builts drawings, final walkthrough, and project completion reports. Ms. Duhn met with city staff prior to beginning of work and periodically at various stages of construction, verified all requirements in accordance with contract documents, and collected and reviewed reports generated from the contractor's payroll office.

City of San Bernardino: Various Street & Sidewalk Improvement Projects, San Bernardino, CA | Senior Project Manager/Office Engineer: This long-term, on-call contract included the rehabilitation and resurfacing of over 30 major streets and intersections. Scope of work included street rehabilitation and resurfacing, full depth removal and replacement of asphalt concrete, cold milling and ARHM overlay of existing asphalt concrete, slurry seal, removal of traffic striping, installation of traffic striping and pavement markers, and construction of cross walks, removal and replacement of sidewalk, driveways, curb and gutter, cross gutters, spandrels, curb ramps along both residential and commercial streets, manhole/utility vault adjustments, and replacement of traffic signal loop detectors. Ms. Duhn attended periodic meetings with city staff and collected and reviewed contractor's payroll reports.

City of Torrance: Residential and Arterial Pavement Improvement, I-159/I-139, Torrance, CA | Senior Project Manager /Office Engineer: This project involves pavement improvements to a residential neighborhood and four arterial streets. Improvements include clearing and grubbing, application of slurry seal, cold mill and AC overlay, removal and disposal of existing pavement, localized pavement repairs, as well as tree removals and replacements, asphalt berm replacement, AC base course, concrete repairs to PCC curb, gutter, PCC sidewalk, PCC driveways and driveways approaches, access ramps, replacement of pavement markings and striping on concrete and asphalt, and installation of raised pavement markers and city project signs. Ms. Duhn coordinated meetings with City staff, performed document control procedures, and reviewed contractor's payroll reports.

Project Manager/Office Engineer/Labor Compliance Officer

EDUCATION

- » Bachelor of Business Administration – University of Texas at El Paso

LICENSES & REGISTRATION

- » OSHA 30 Hour

Relevant Key Highlights:

- Construction Management
- Construction Inspection
- Project Management
- Constructability Reviews
- Value Engineering
- Submittal Reviews
- Progress Billing Review
- Change Order Review
- Request for Information Review
- Capital Improvement Projects
- Construction Survey
- Materials Testing Coordination
- Street Resurfacing
- Street Improvements
- Street Rehabilitation Projects
- Cold Mill & Overlay
- ARHM Pavement
- AC Base Course
- AC Slot Pavement
- Curb & Gutters
- Sidewalk Improvement
- Cross Gutters
- Alley Intersections
- Driveway Approaches
- Signing, Striping, & Markings
- Speed Humps
- Traffic Signal Loops
- Sewer Manholes, Water Valves, Water Meters
- Traffic Control
- Cal/OSHA Compliance
- Public Relations
- Utility Coordination
- Cost/Scheduling/Budgets
- Safety & SWPPP Compliance
- Quality Control/Quality Assurance
- Claims Support

Ms. Aldasouqi is highly motivated and has great enthusiasm to learn new methods and construction techniques. She is a critical thinker with great attention to detail. She is experienced in setting up and maintaining project files, certified payroll reporting, processing progress payments, and maintaining various logs, including submittals, RFI's, correspondence, etc. She is proficient with various computer software including Procore, EADOC, and primavera. Ms. Aldasouqi is an excellent team player and has excellent qualities. She can learn and utilize new methods in her fieldwork. She has excellent writing & communication skills. Ms. Aldasouqi is a dedicated professional with an abundance of energy and enthusiasm. She is a great presenter and able to communicate verbally and in writing. Her project delivery and communication with City Management, high profile clients as well as elected officials is a strength.

Relevant Project Experience

City of San Bernardino: Street Rehabilitation and Resurfacing of Ten City Streets, San Bernardino, CA | Project Manager/Office Engineer/Labor Compliance: This project was part of the City of San Bernardino's Street Rehabilitation Program of over 30+ Major Streets and included the street rehabilitation and resurfacing of 10 City residential and commercial streets. The project technical features include resurfacing, concrete overlays, unclassified excavation/fill, cold mill & overlay, removal of existing sidewalk, curb and gutter, driveway approaches, speed humps and the construction of sidewalk, curb ramps, cross walks, cross gutters, driveway approaches, and asphalt and concrete improvements of several City streets. Ms. Aldasouqi met periodically with city staff, verified all requirements in accordance with contract documents, collected and reviewed reports generated from the contractor's payroll office, and verified certified payroll reports.

City of San Bernardino: Infill Housing Street Rehabilitation Improvements of Five Major Streets, San Bernardino, CA | Project Manager/Office Engineer/Labor Compliance: This project was part of the City of San Bernardino's Street Rehabilitation Program of over 30+ Major Streets and included concrete improvements and pavement improvements of five major streets in the City of San Bernardino. The project included the rehabilitation and resurfacing of various street intersections. Scope of work included street rehabilitation and resurfacing, full depth removal and replacement of asphalt concrete, cold milling and ARHM overlay of existing asphalt concrete, slurry seal, removal of traffic striping, installation of traffic striping and pavement markers, and construction of cross walks, removal and replacement of sidewalk, driveways, curb and gutter, cross gutters, spandrels, curb ramps along both residential and commercial streets, manhole/utility vault adjustments, and replacement of traffic signal loop detectors. Ms. Aldasouqi attended periodic meetings with city staff and collected and reviewed contractor's payroll reports.

City of Torrance: Residential and Arterial Pavement Improvement, I-159/I-139, Torrance, CA | Project Manager/Office Engineer/Labor Compliance Officer: This project involves pavement improvements to a residential neighborhood and four arterial streets. Improvements include clearing and grubbing, application of slurry seal, cold mill and AC overlay, removal and disposal of existing pavement, localized pavement repairs, as well as tree removals and replacements, asphalt berm replacement, AC base course, concrete repairs to PCC curb, gutter, PCC sidewalk, PCC driveways and driveways approaches, access ramps, replacement of pavement markings and striping on concrete and asphalt, and installation of raised pavement markers and city project signs. Ms. Aldasouqi coordinated meetings with City staff, performed document control procedures, reviewed contractor's payroll reports, and verified certified payroll reporting.



B. KEY PERSONNEL BIOS & LICENSES

B | KEY PERSONNEL BIOS & LICENSES

Z&K has carefully selected this "A-Team" and committed our most qualified staff for the duration of the contract to deliver a successful project. Our key team members have extensive experience in construction management and inspection services for public agencies and have completed over 40 Street Rehabilitation Projects.

We have strategically provided a highly experienced senior inspector that is qualified to perform construction management and inspection services for the City of Compton. Our proposed Construction Manager/Senior Construction Inspector, Thomas Dawson, is multi-disciplined and will provide general and specialized inspection saving the City significant cost on specialized inspection for this street rehabilitation project. **Our proposed Construction Manager/Senior Construction Inspector is a construction manager, senior inspector, and deputy/special inspector all in one position to maximize efficiency of the project and provide significant cost savings to the City of Compton.**

Our staff will deploy efforts as the project schedule and construction activities dictate. We will reallocate manhours, when possible, for cost savings to the City. The average allotted time devoted by each position is as follows: the Senior Construction Manager/Technical Support will devote 10% of his time, the Construction Manager/Senior Construction Inspector will devote 100% of his time, and the Senior Project Manager/Office Engineer will devote 50% of her time. By using a highly qualified, multi-disciplined inspector well versed in construction management, **we are able to provide a cost of service well under industry standard.**



Zack Faqih, MSCE, PE, QSD/QSP, CBO 
Senior Construction Manager/Technical Support
10% Involvement

**32+ Years of Experience Performing
Construction Management Services
22 Street Improvement Projects**

Mr. Faqih has 32 years of experience in the design, project management, construction management and inspection of projects including street rehabilitations, local street improvements (cold mill, overlay, pavement, base course, aggregate base, sidewalks), capital improvement projects, grade separations, mechanically stabilized earth (MSE) walls, retaining walls, asphalt concrete (AC) & Portland Cement Concrete (PCC) pavement, freeway rehabilitation, interchanges, sewer & drainage disposal systems, reinforced concrete channels, bridge seismic retrofits, and utility relocations. He has extensive experience managing multiple projects in the Inland Empire, Orange County, and Los Angeles areas since 1999. Mr. Faqih's experience extends to interfacing and coordinating with the Caltrans-Local Assistance Program, Counties, Cities, Funding Agencies (Local, State, Federal-Federal Highway Administration {FHWA}).

Mr. Faqih's expertise includes knowledge of Cities & Counties regarding Federal Funding and in providing guidance and resolution in maintaining claim avoidance. His accumulated knowledge of FHWA, Caltrans, Greenbook Standards & Manuals, Procedures, and chain of command is a valuable tool in gaining agency cooperation and approvals.

He has excellent skills in understanding construction contracts, reviewing and controlling project cost and schedule, coordinating and assisting in negotiating change orders, providing project updates to the client, ensuring timely review of critical path method (CPM) schedule to track any changes in critical path and delays, maintaining project as-builts, monitoring project funding by reviewing contract item payments, material quantities, and change order payments, managing multiple subconsultants and supervising inspection staff. Mr. Faqih excels in providing detailed constructability reviews of project plans and specifications, which minimizes the potential project delays and change orders. He will assist the client from pre-award to project close-out to ensure full funding reimbursement.

Mr. Faqih previously served as the Construction Manager for the City of Compton's Annual Residential Rehabilitation Project (Phase 1). He also specializes in constructability/bidability reviews for compliance with various permits and temporary drainage handling systems during construction, falsework & shoring review for all the temporary structures, claim avoidance, and evaluation, schedule review, and cost impacted change and negotiations.

Mr. Faqih's extensive list of certifications/licenses include:

EDUCATION

- » MSCE – Structures Cal State Fullerton 2005
- » BSCE - Civil /Transportation Cal State LA 1985

LICENSES & REGISTRATION

- » Professional Engineer, P.E. State of California, C57958
- » Certified Special Inspector for Structural Welding
- » Certified Special Inspector for Structural Steel
- » Certified Special Inspector for Reinforced Concrete
- » Certified Mechanical Inspector
- » Certified Electrical Inspector, I.C.B.O. #1020345-20
- » SWPPP (QSD) & (QSP), Certificate # 22055
- » Certified Accessibility Inspector/Plans Examiner
- » Certified Building Official, C.B.O., #3741
- » Certified Plans Examiner, I.C.B.O., #1020345-60
- » Certified Plumbing Inspector, I.C.B.O. #1020345-30
- » OSHA 30 Hour Construction Safety & Health
- » Certified Emergency Inspector
- » C.G.B.P Certified Green Building Inspector
- » Certified Special Inspector for Fire Proofing



Thomas Dawson, CBO, ICC Certified 
Construction Manager/Senior Construction Inspector
100% Involvement

25+ Years of Experience performing Construction Management and Inspection Services
17 Street Improvement Projects

Mr. Dawson has over 25 years of experience in construction management, construction inspection, contracting, quality control, and management of large-scale public works capital improvement projects, street rehabilitation projects, slurry seal projects, and heavy civil projects. **He has extensive experience providing inspection for street rehabilitation projects, including the City of Compton's Annual Residential Rehabilitation Project (Phase 1).** Mr. Dawson is experienced in reviewing RFI's, submittals, and contract change orders. He is experienced in preparing and maintaining project files, processing progress payments, and maintaining various logs, including submittals, RFI's, and correspondence. He provides quality control and code compliance inspection services with observation reports for owners, engineers, and local jurisdictions. He provides all required government permits and coordinating required inspections. He will bring his expertise, lessons learned, and specified knowledge to this important project. Mr. Dawson has also worked on numerous projects within Caltrans right-of-way.

Mr. Dawson's extensive list of certifications/licenses include:

LICENSES & REGISTRATION

- » International Code Counsel Certifications
- » Fire Inspector 1
- » Building Plan Examiner
- » California Commercial Electrical
- » California Combination Inspector
- » Combination Inspect/Legacy
- » California Commercial Plumbing Inspector
- » California Commercial Mechanical Inspector
- » California Residential Mechanical Inspector
- » California Residential Electrical Inspector
- » California Residential Plumbing Inspector
- » Certified Building Official
- » CLB License Number 674861
- » OSHA 30 Hour Training



Brittany Duhn, PE, QSD/P 
Senior Project Manager/Office Engineer
50% Involvement

8+ Years of Experience performing Project Management and Office Engineering Services
11 Street Improvement Projects

Ms. Duhn has extensive experience in project management, office engineering, labor compliance, program management, and construction management of street rehabilitation projects. She has thorough knowledge of labor compliance and project management from her work on numerous street rehabilitation, street improvement, and resurfacing projects, as well as bridge, rail, interchange, and water/wastewater projects. **Her most recent office engineering/document control experience is from the City of Compton's Annual Residential Rehabilitation Project (Phase 1),** during which she coordinated and attended progress meetings, ensured labor compliance, performed document control (reviewed contractor's RFIs, submittals, contract change orders, etc.), and oversaw public relations management throughout the project. She gained tremendous experience in the design, operations, and maintenance by working closely with various stakeholders. Ms. Duhn has thorough knowledge of office engineering, labor compliance, submittals, RFIs, and CCO review, project filing, daily reporting, quantity tracking, and coordination with various testing labs. Ms. Duhn is a highly motivated engineer with great enthusiasm and eagerness to learn new methods and construction techniques. She is a critical thinker with great attention to detail for finished products. She is experienced in developing and maintaining project files, processing progress payments, and maintaining Ms. Duhn has worked on various projects with Caltrans right-of-way and is familiar with Caltrans procedures. Her project delivery and communication with City Management, high profile clients as well as elected officials is an apparent strength.

Ms. Duhn's list of certifications/licenses include:

LICENSES & REGISTRATION

- » Professional Engineer, P.E. State of California, #91078
- » SWPPP (QSD) & (QSP) Certificate # 22055
- » OSHA 30 Hour Training

This "A-Team" has worked together in this same capacity on multiple street improvement projects, including the City of Compton's Annual Residential Rehabilitation Project (Phase 1). In addition to their extensive project specific experience, this team has great synergy and works very well together as well as with City Staff. All above key members are local to the area and are excited about the opportunity to improve their community. Our strategic and efficient staffing approach also results in significant cost savings to the City of Compton. These key members have performed a site visit and performed a preliminary constructability review of the project. We are confident that our proposed "A-Team" will provide outstanding customer service and cost savings for the City.



C. APPROACH & METHODOLOGY

C | APPROACH & METHODOLOGY

The team proposed on this project have over 25 years of experience in construction management and construction inspection. We have successfully utilized CM Agency delivery on a host of projects. Through this experience we have developed project management procedures that promote collaboration and teamwork, improve quality and maximize the value of the above project. Z&K's past performance with Cities, Counties, and other agencies show our remarkable ability to control costs, guarantee great quality of work, and meet all project deadlines. We understand the importance of Schedule Control and are known in the industry for assisting the contractor to cut the project schedule and to yield significant savings for our clients through reduction of overhead construction management and construction costs. The most significant saving is less inconvenience to the traveling public and less City exposure due to shortened construction duration. This will help extend excess project funds into other important projects.

MANAGEMENT APPROACH

Z&K Consultants, Inc. provides proven professional construction management techniques to ensure the safe construction of a quality project completed on time and within budget. Z&K accomplished this by establishing the systems, policies, and procedures necessary to ensure adequate project controls are in place. The Construction Manager must ensure all parties understand the basic responsibilities and interrelationships of all team member such as the Owner (both project management and operations), the Design Engineer, the Contractor, the construction management team, and the subconsultants. Additionally, a good Construction Manager must have the knowledge and experience to effectively understand the interrelationships between the key management components of time, information, cost, and quality. Decision making, including obtaining sufficient information to make reasoned decisions, is the key element leading to a successful project. The Z&K approach is founded on a thorough understanding of each of the management components critical to the project.

TIME MANAGEMENT

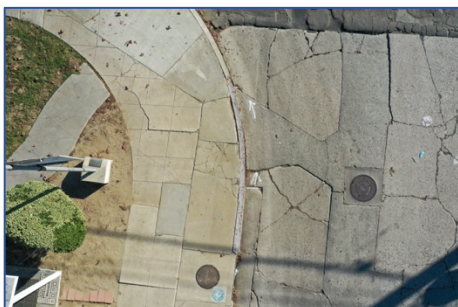
Time management uses scheduling to accurately manage and track the restrictive elements of time and resources throughout the project. The key to a successfully implemented and managed schedule is the development of an accurate, detailed, and realistic baseline schedule. Z&K will review the Contractor's baseline schedule to ensure it is accurate and reasonable. Activity durations and logic ties will be examined for accuracy and constructability. The schedule logic and activity durations will also be analyzed to ensure the Contractor does not use float suppression techniques. Schedule float is a valuable resource for the Owner and the Contractor.

Schedule implementation and administration is the next step in proper time management. The Contractor's actual progress will be documented daily. The Z&K Team will review the progress with the Contractor at the weekly meetings. The Contractor's three-week-look-ahead schedule will be compared with the work plan on the record schedule to ensure the Contractor continues to use the record schedule as a management tool. We will check the record schedule for activities with start dates that did not begin during the review period. This proactive approach flags potential delay issues for further discussion.



COST MANAGEMENT

Z&K will take the lead to ensure a cost management system is properly implemented and maintained. Z&K's cost management role will be in two parts. The first is to track the value of the completed work to ensure accurate and detailed monthly progress billing by the contractor. Secondly, Z&K will proactively manage the change order process. The monthly progress billing may be tied to the construction schedule. A cost loaded critical path method (CPM) schedule is a valuable management tool. Each month, the Construction Inspector will review and approve the updated cost loaded CPM. Work activities and material deliveries will be assigned the correct completion percentage by the Contractor. This will be reviewed by the Construction Inspector and discrepancies will be addressed. If necessary, the Contractor will revise and resubmit the schedule of values. This process ensures the Owner is accurately billed for the completed work monthly. Changes in work and unforeseen conditions will be closely monitored. Any costs for changes will be managed by the Z&K construction management team. An ongoing log of potential change issues will be maintained. These issues will be discussed and updated at each weekly meeting.



FUNDING MANAGEMENT

Z&K understands that this Project is funded by bonds secured by Prop C, Measure R, and Measure M funding. Our Team worked closely with City staff on CDBG funding requirements in Phase 1. Z&K will ensure that the City has all necessary information to comply with the bond funding requirements. Our team is experienced in complying with funding reporting and filing requirements. We pay close attention to these requirements and deadlines so that project funding remains unaffected and so that file audits are conducted quickly and efficiently. Our team is also experienced in ensuring that project documents show compliance with DBE reporting requirements, DBE goals, and/or good faith effort documented. Proper Project documentation is key in any audits.

QUALITY MANAGEMENT

Quality management is an inherent CM responsibility. Z&K is knowledgeable and capable in all aspects of quality management. Quality assurance is the application of systematic methods to verify the effective implementation of quality control procedures. Z&K will manage the quality of the project by taking the quality assurance lead role and implementing the Z&K quality assurance program, which allocates quality control responsibilities to the various project participants to ensure the constructed product conforms to the contract plans and specifications. This includes a detailed inspection plan, inspection procedures, and documentation procedures for all inspection and test reports. Z&K will review the Contractor's quality control procedures to ensure adequacy. Quality control issues will be discussed at each weekly meeting. An ongoing deficiencies/corrective items list will be maintained, reviewed, and updated weekly.



Quality assurance includes quality of the constructed work as well as the quality of the Contractor's document processes (such as the Contractor's submittals and RFIs). In Z&K's experience, lack of quality in the paperwork with items such as poor submittals and unanswered RFIs may lead to lack of quality in the constructed product. Deficiencies in submittal quality control by the Contractor often leads to incorrect or inferior equipment and materials being installed. Z&K will be proactive with the Contractor to ensure the quality of their submittals. Likewise, lax procedures for the processing of RFIs may lead to misunderstandings and delays. Z&K will take a proactive approach with the Contractor and the Design Engineer to ensure the quality of the RFI process is maintained. Finally, Z&K regularly performs internal audits of its field operations to ensure the proper implementation of procedures for Z&K's quality assurance program.

INFORMATION MANAGEMENT



Proper information flow is crucial to the success of a project. A construction project generates a large amount of information, which must be distributed to all parties on a timely basis. The source of this information will cover the full spectrum including contracts, meeting minutes, drawings and specifications, submittals, requests for information (RFIs), pay requests, invoices, inspection reports, and so forth. Z&K, as CM, will act as the hub for the management of all information flow. Z&K has extensive experience providing document management solutions for its clients. Z&K's approach to information management also includes building a communication framework to continually foster partnering and teamwork relationships for all the project stakeholders. Z&K builds this framework from the start of the project with an all-inclusive kick-off meeting where the lines of communication and project responsibilities will be clearly explained to all the project stakeholders.

The emphasis on project communication continues throughout the project with the weekly construction meetings. At each weekly meeting, all ongoing issues will be reviewed and discussed. All project stakeholders will be invited to the meetings. An agenda of meeting topics will be distributed in advance and include items such as safety, old business, updated progress of the work, RFIs, submittals, testing and inspection reports, non-conformance notices, environmental monitoring, change orders, three-week-look-ahead schedule, pay requests, and so forth. Unresolved issues will be carried over to the next week's meeting until a final resolution is obtained.

CODES & PROCEDURES MANAGEMENT

Z&K has a strong knowledge of the City, County, State, and Federal codes and procedures that are required to deliver a successful project. Z&K will ensure that all codes and procedures are properly followed for the City's Project.

Some of the requirements are as follows:

- Project Construction Documents
- City Standards and Design Manuals
- California Building Code
- California Plumbing Code
- California Mechanical Code
- California Electrical Code
- California Building Energy Efficiency Standards
- Title 24, Part 2, 2.5, 3, 4, 5, 6, 11
- California Fire Code
- California Residential Code
- California Green Building Code
- California Disabled Regulations
- City Codes & Ordinances
- City Grading Code & Manual
- APWA "Greenbook" Standard Specifications for Public Works Construction



- Caltrans Standards, Specifications, and Procedures
- Caltrans Construction Manual
- Caltrans Safety Manual
- OSHA Construction Safety Orders
- 10/30-hr OSHA Training Certification
- Local Assistance Procedures Manual (LAPM)
- State and Federal Building Codes (Site Accessibility)
- County Procedures and Guidelines
- Work Area Traffic Control Handbook (WATCH) Manual
- Manual of Uniform Traffic Control Devices (MUTCD)
- Project Safety Plan (PSP)
- Site Health and Safety Plan
- Activity Hazard Analysis (AHA)



SCOPE OF SERVICES

Our Team's relevant experience allows them to provide overall administration of the construction process based on their unique ability to fully understand the construction process, work proactively to identify problems early, and to mitigate each risk before it affects the project performance goals. Z&K has thoroughly reviewed the Request for Proposals (RFP); we confirmed our team will provide all scope of work tasks as outlined in the RFP scope of services to ensure the success of the City of Compton's Annual Street Residential Rehabilitation Project (Phase 2A).

Z&K acknowledges our ability to meet potential project requirements for the variety of work listed under the scope of services. The Z&K Team, at a minimum, will perform the following:

- **Pre-Construction Conference** | Z&K will schedule, coordinate, and conduct a pre-construction conference with the City, contractor, utilities and other agencies. At the pre-construction conference, we will outline project specifics, discuss critical contract items and/or concerns, and establish the protocol and project administration procedures to be used throughout the project. The meeting will highlight the contractor's responsibility for items such as order of work, permit and environmental agreements, safety and access, progress pay requests, labor compliance, submittals, RFIs, CCOs, quality control, materials certification, schedule updates, and weekly meetings. Z&K will review the baseline schedule and verify that it meets all the required information prior to issuing the Notice to Proceed to the Contractor. An agenda will be prepared in advance to notify attendees of key items for discussion during the conference. Following the pre-construction conference, meeting minutes will be prepared and distributed to meeting participants to ensure that all discussions, agreements, and understandings are documented for the permanent project records.
- **Management Information System (MIS)** | Our proposed staff has extensive documentation and filing experience and will establish a cloud-based management information system (MIS) that will be utilized throughout the project's duration. This information system will be used for organizing, tracking, filing, and managing all Project documents. Our Team know that a complete record of the project must include, at a minimum, a full set of copies of all paper/electronic correspondence, including letters, requests for information, submittals, contracts, reports, O&M manuals, progress payments, and change orders. Filing within the system will also include correspondence with all stakeholders and permit agencies, reports (daily, weekly, monthly) showing all day-to-day operations, the contractor's workforce, and equipment. In addition to the materials on hand, materials testing reports and sampling, copies of all permits, SWPPP plan, all reports, updates, and all other contract documents related to the construction of the project will be documented. All paper files, digital files, and correspondence logs will be made available to City staff throughout the duration of the project. Routinely, our Construction Manager or Inspectors will conduct independent reviews of the project records for their adherence to the required policies and procedures. At the end of the Project, our team will ensure that the City receives copies of all paper files, digital files, and correspondence logs.
- **Review Traffic Control Plans** | Z&K has extensive experience with all types of traffic control processes, including City and County streets and Caltrans right-of-way, night closures, shuttles, and ensuring access to pedestrians and emergency vehicles. Our Construction Manager/Senior Construction Inspector will work closely with the Senior Construction Manager/Technical Support in performing traffic control inspections and work will not be allowed to begin until the closure and phasing plan conform to the approved Traffic Control Plan. Our staff is familiar with the traffic control standards in the Work Area Traffic Control Handbook (WATCH) Manual and the Manual of Uniform Traffic Control Devices (MUTCD). Z&K will review the contractor's traffic control plan for traffic control, detours, shutdowns, and access for emergency vehicles. In addition, our Team will review the phasing plan/sequence of work and provide any comments or recommendations to the contractor. Our inspector will provide oversight for lane closures, traffic congestion monitoring and analysis, and provide the contractor with traffic relief recommendations and potential alternate routes. Z&K inspectors will ensure the traveling public's safety and prevent any unreasonable delay by verifying minimum lane widths and continuous and safe access for vehicles and pedestrians.
- **Meetings** | In order to emphasize project communication, Z&K will schedule, coordinate, and conduct weekly construction progress meetings with the City, contractor, utilities and other agencies. An agenda of meeting topics will be prepared in advance to notify attendees of key items for discussion. At each weekly meeting, all ongoing issues will be reviewed and discussed. All project stakeholders will be invited to the weekly meeting. The agenda will include items such as project background, scope, objectives, safety, current and past issues, updated progress of the work, requests for information (RFIs), submittals, testing and inspection reports, non-conformance notices, contract issues, procedures, environmental monitoring, change orders (COs), look-ahead schedule for upcoming work, pay requests, and so forth. Unresolved issues will be carried over to the next week's meeting until a final resolution is obtained. Z&K will prepare and promptly distribute meeting minutes to all attendees at the conclusion of each weekly meeting.



As part of our Community Outreach efforts, Z&K will conduct a monthly meeting open to all stakeholders and interested parties to review project progress and discuss planned and scheduled construction activities. This meeting could also address resident concerns about parking, construction vehicle storage, jobsite maintenance as well as temporary traffic closures. It is recommended for this monthly meeting to be held at a City facility (Bullis yard) on a Saturday at 9 AM.

- **Issues Management** | Z&K Inspectors have the knowledge, skill, and experience to inspect all the anticipated construction operations for this contract. Throughout the project, the inspector will review contract documents, plans, and permits. Inspectors will monitor and enforce construction noticing requirements. The Z&K Inspectors will use their expertise to provide field conflict resolutions. The Inspectors' primary duties will be to inspect and verify all work in place meets the requirements of the contract plans and specifications, traffic control plans, shop drawings, change orders, and O&M. Z&K will verify that all work conforms with the requirements and identify any issues of non-compliance with the applicable codes. Inspectors will meet with the project design team, City's consultants, and City staff to work out any problems and resolve issues quickly and efficiently. The Team will make recommendations to the City for any required special inspection or testing of work not in compliance with the provisions of the contract documents. Z&K understands that all work is subject to review by the City and that the City may reject any work that does not conform to the requirements of the contract documents.
- **Schedule** | The Z&K team will review the Contractor's critical path method schedule weekly to monitor the project progress and define the critical path tasks required to ensure compliance with the project schedule. Z&K will provide, monthly, an update of accomplishments and projected project schedule goals for the following month. We will check the schedule for activities with start dates that did not begin during the review period. This proactive approach flags potential delay issues for further discussion. The Z&K Team has extensive experience in dealing with changes from unforeseen conditions, owner-initiated changes, and other types of delays. Z&K will report any delays or instances of noncompliance with the project schedule to the City. The contractor will be required to submit a time impact analysis for any issue with the potential to delay the overall progress of the work. Z&K will mitigate any delay as the first course of action. We will work with the Project team to correct noncompliance with the schedule.

The monthly progress billing will be tied to the construction schedule. This will be reviewed by the inspector and discrepancies will be addressed. If necessary, the Contractor will revise and resubmit the schedule of values. This process ensures the City is accurately billed for the completed work on a monthly basis. Z&K will advise the City and recommend and approve the monthly construction schedule, including activity sequences and durations, schedule of submittals, and schedule of delivery for products with long lead-time.

- **Cost Control** | Z&K will monitor the project's funding to ensure that all requirements are being met and that the project's monthly progress billing is on track and within budget. Our team will monitor the budget closely and alert the City of any issues to resolve them quickly. Z&K will review and document all contract item payments, material quantities, and change order payments. Z&K has prior experience working with the City's CDBG funded projects and will ensure that the appropriate paperwork is reviewed and processed for the bond funds. Our team will provide budget reports and cost estimate reviews.
- **Labor Compliance** | Z&K's proposed Labor Compliance Officer has extensive experience providing labor compliance oversight, and is capable of reporting on prevailing wage requirements, reviewing payroll documentation, ensuring compliance status and the proper filing and review of certified payrolls. Z&K will monitor and enforce prevailing wage forms and requirements for conformance to the prevailing wage rates. Z&K will conduct field interviews at the job site with each labor trade to verify that prevailing wages and fringe benefits follow applicable laws and certified payroll reports submitted by the contractor and/or subcontractors. Z&K will immediately inform the City of any discrepancies or labor compliance violations.
- **Request for Information (RFIs) & Submittals** | As part of its Quality Assurance program, Z&K will coordinate and ensure prompt processing and an efficient turnaround time for contractor requests for information (RFIs) and submittals. Quality assurance includes quality of the constructed work as well as the quality of the Contractor's document processes (such as RFIs, RFCs, shop drawing submittals, contract schedule adjustments, change orders, payment requests, etc.). The Z&K CM will take a proactive approach with the Contractor and the Design Engineer to ensure the quality of the RFI and submittal process is maintained. Z&K will log, track, manage the distribution, and ensure timely review of all RFIs and submittals. The log will identify each RFI and submittal, the date received, date the submittal is returned to the contractor, the action required, and other pertinent information. We will coordinate with the Design Engineer for their review of technical submittals and RFIs and any required design revisions. Submittal and RFI reviews will be prompt.
- **Change Orders** | Z&K works proactively to eliminate or reduce project impacts from potential change orders. Z&K will provide first-line management of change order administration including review and evaluation of change order requests; independent estimates; project mitigation such as possible alternatives and negotiation as the City's advocate; written approval from the City's Project Manager prior to approval of any extra work; investigation and inspection of site conditions that differ from those described in the contract documents; schedule impact and analysis and verification; recommendations to the project Owner on acceptance; impact mitigation; review of submittals in support, and recommendation for resolution, of claims and disputes; and verification of costs. Z&K will continuously prepare independent cost estimate change orders and schedule analysis of work to ensure that all change orders are of technical merit prior to execution.
- **Dispute Resolution** | Z&K's proposed team members are trained in dispute and claim avoidance and resolution and will develop and implement an Alternate Dispute Resolution ladder to resolve construction issues in a timely manner and avoid any potential delays in the project schedule. The Team will implement procedures for reducing the likelihood of disputes and claims. Z&K's Construction Manager will evaluate any potential claims from the Contractor for whether there is entitlement and will determine what the fair and reasonable amount of entitlement will be prior to making a recommendation to the City for Contractor payment.

- **Quality Control/Inspection/Material Testing Services** | Z&K will manage the quality of the project by taking the quality assurance lead role and implementing the Z&K quality assurance program, which allocates quality control responsibilities to the various project participants to ensure the constructed product conforms to the contract plans and specifications. This includes a detailed inspection plan, inspection procedures, and documentation procedures for all inspection and test reports. Z&K will review the Contractor's quality control procedures to ensure adequacy. Z&K Inspectors have the knowledge, skill, and experience to inspect all the anticipated construction operations for this contract. Throughout the project, the inspectors will review contract documents, plans, and permits. Inspectors will monitor and enforce construction noticing requirements. The Inspectors' primary duties will be to inspect and verify all work in place meets the requirements of the contract plans and specifications, traffic control plans, shop drawings, change orders, and O&M. Inspectors will meet with the project design team, City's consultants, and City staff to work out any problems and resolve issues quickly and efficiently. The Team will make recommendations to the City for any required special inspection or testing of work not in compliance with the provisions of the contract documents.

The Z&K proposed staff will complete Daily Reports including equipment, crews/personnel, and photographic and video documentation of construction process (before, during and after construction). The Construction Manager will review the inspectors' daily reports and provide copies to the City upon Project completion. The Z&K Team will provide digital photos and/or video documentation prior to work, with work in progress, and upon acceptance of work. This will include scope of work and critical elements. The complete set of photographs/video will be submitted to the City at the completion of the Project.

As an optional/additional scope of services item, Z&K will offer drone aerial still photos and videos of the Project. This will allow executive management to utilize these photos and videos to both brief elected officials and use them as a visual tool for use during City Council Meetings to share with the public which will allow them to gauge the construction progress. This tool allows the City the opportunity to memorialize the improvements to the Cities infrastructure in a three dimensional platform.

Materials testing services will be provided by our subconsultant, Converse Consultants, with whom we have worked on multiple projects in the past, including the City of Compton's Annual Residential Street Rehabilitation Project (Phase 1). Z&K will be responsible for supervising and coordinating the materials and geotechnical testing program to ensure all required testing is performed with the required frequencies and documented according to the City's plans, specifications, and industry standards. Sampling and testing activities will be conducted in accordance with the contract documents and approved procedures. The Inspector will work with the Contractor to correct any failed tests and achieve compliance. Our team can effectively make decisions and coordinate with other professionals on field issues related to material testing and inspection. Z&K will develop and provide a comprehensive testing program for the Project in accordance with the contract documents

- **Public Relations** | Z&K will assist the City in forming and maintaining good relations with the local business community regarding temporary construction impacts by providing community outreach and a contact person to manage public relations for the duration of the project. At a minimum, the Z&K team distribute verbal and written notices to local businesses before any temporary construction impacts take place. Z&K will manage and track public inquiries for the Contractor and for the City and will advise of any concerns and findings. Additionally, Z&K will develop a neighborhood affairs strategy for any property owners, businesses, and the public that will be affected. This will include the preparation and distribution of information materials for the affected public, including fact sheets and project updates. It is imperative that our community outreach does not only include property owners, business owners and residents of Compton, but also elected officials and management from the City of Compton.

To achieve this goal, Z&K will conduct a monthly meeting that is open to all stakeholders and interested parties to review project progress and discuss planned and scheduled construction activities. This meeting could also address resident concerns about parking, construction vehicle storage, jobsite maintenance as well as temporary traffic closures. It is recommended for this monthly meeting to be held at a City facility (Bullis yard) on a Saturday at 9 A.M.

- **Permit/Environmental Compliance** | The Z&K Inspectors understand the importance of coordinating with local environmental and regulatory agencies and have experience complying with a vast number of them. Our team includes QSD/PS and inspectors fully knowledgeable regarding WQMP and SWPPP implementation and maintenance requirements. Our team is very knowledgeable in the development, implementation, and reporting requirements of a SWPPP. The Contractor will be required to file a Notice of Intent (NOI) with the SWRCB and to develop a SWPPP. We will monitor the contractor for compliance and confirm that required sampling takes place during rain events and required reports are filed into SMARTS. We will review the contractor's compliance with regulatory permits, mitigation measures, storm water regulations, and the SWPPP. Z&K will notify the Contractor immediately if control measures are not installed correctly and will oversee a prompt correction. We will be available to assist with the document review, uploading the document to the SMARTS system, obtaining a WDID number, and the implementation of the plan. Our team also has extensive experience working with LA METRO, Caltrans, State Department of Fish and Wildlife, Department of Water Resources, and other state and federal agencies that may have input on the project. Z&K will ensure that the Project complies with all permit requirements and environmental mitigation measures.

Our team of professionals have already opened the lines of communication with L.A. Metro rail lines to start the planning / plan submittals for this project. Our staff will be safety certified to work both adjacent to the rail lines at Alondra and Willowbrook but also certified to cross into their right of way. This outreach will include the L.A. Metro Real Estate Division as well as their executive management team.

- **Progress Payments** | The Z&K staff bring a detailed understanding of the City's processes for cost estimating and budgeting, as well as administering Contractor progress payments based on bid item completions. We will work closely under the direction of the City and with the Contractor to verify that the contractor's payments are processed, provide recommendations, and ensure they are executed promptly by the contract documents and City's procedures. Z&K will reconcile the work done (bid item completions) with the pay requests. Z&K will work with the Contractor on required corrections to the pay requests and progress payments and ensure that they are in the format and forms required by the City. The pay requests will be submitted to the City with a statement that they have been reviewed and will include recommendations for execution.
- **Monthly Status Reports** | The Z&K Team will prepare and distribute a monthly status report will include project progress, change orders, cost issues, and an update to the schedule. These reports will be submitted to the City in a timely manner.
- **Site Safety** | Z&K Consultants take extreme pride for being a very safety conscious organization implementing a safe environment both in our offices and on our project sites. We monitor the Contractor and their subcontractors for safety compliance for meeting local, state, and federal safety requirements. Z&K will review the contractor's safety program for compliance with Cal/OSHA. We also ensure the trades, and the Contractor are always safety conscious in everything they do in the Project. Z&K will review the Contractor's compliance with workplace safety and health standards and notify the City of non-compliance. The Z&K Team is knowledgeable with the Caltrans Safety Manual and the OSHA Construction Safety Orders. The Inspectors will attend the Contractor's Safety Meetings and promote safety throughout the life of our contract. Z&K will review, monitor, document and enforce contractor safety procedures for compliance with all safety laws and regulations. If any safety violations occur, Z&K will take immediate action to correct the issue and report any incidents to the City. All Z&K staff will observe construction safety, public safety and convenience. We are known for providing staff experienced and familiar with the aspects of municipal engineering such as familiarity with "Greenbook" and the regional standards of sensitivity to public convenience and access, and inter-agency coordination.

We will coordinate our construction activities with the Compton Fire Department on Palmer West of Long Beach Blvd as our work in the field will directly impact an active working Fire Station. This coordination will include both the Station Captain impacted by the construction activity and the executive management of the Compton Fire Department. During this phase of the project, Z&K will work closely with the contractor to ensure that the Compton Fire Department will be involved in the scheduling and planning stages for this street. Los Angeles Sheriff's Department will also be notified of all scheduled construction activity as this work will impact major traffic routes in the City of Compton.

- **"As-Built" Drawings** | Z&K will create redlines on as-built drawings and coordinate the as-built plans with the Design Engineer. We will manage the Design Engineer's performance on the as-built drawings and check the record drawings prior to transferring to the City. Z&K Consultants will prepare a final report detailing the work completed, costs, changes, warranties, and documentation provided to the City. The report will also include a section on future suggestions and lessons learned.
- **Final Walkthrough** | Our Team will take a proactive approach at processing project close-out by preparing a final punch list of items, which typically include guarantees/warranties, subcontractor liens, retention, and final acceptance/certificates of completion, orderly transfer of key records and documents, resolution of outstanding issues, final payment preparation and processing along with final acceptance or record drawings. Upon completion of the project and all items on the final punch-list, Z&K will conduct a final inspection and walk-through including City staff, Contractor, maintenance/service personnel, and project design consultant, and applicable agencies. Z&K will obtain evidence of certification of the release of all liens and stop notices. Z&K will obtain certification of delivery of record drawings to the City and design engineer. Z&K will advise the City when the Notice of Completion (NOC) should be filed. Z&K will prepare the final punch list when the contractor has certified and demonstrated the work is substantially complete.

Our construction manager will take a proactive approach at processing close-out documentation including completion of final punch list items, guarantees/warranties, subcontractor liens, retention, and final acceptance/certificates of completion, orderly transfer of key records and documents, resolution of outstanding issues, final payment preparation and processing along with final acceptance or record drawings. Our team will ensure that required certificates of compliance, O&M manuals, and as-built drawings have been delivered to the City.

- **Project Completion Report** | Upon project completion, Z&K's Construction Manager will submit the final construction management report summarizing the project history, any claims and recommendations or resolutions, and documentation of any corrective actions. All project documents collected and filed throughout the project will be delivered to the City at project completion. The final construction management report will also include a section on future suggestions and lessons learned. All original project documents and final project reports will be furnished to the City within the acceptable time frame and in the formats requested.

Upon completion of the project and following the final inspection and walkthrough, Z&K will provide the City with both hard and electronic copies of project documentation, including a report stating that the installation of all improvements required by the project have been completed in accordance with the plans and specifications. Z&K will also provide the City with necessary data needed for acceptance of the project, such as release of retention, certification of release of all liens and stop notices, certification of delivery of record drawings. Z&K will calculate the amount of final payment due to the prime Contractor and prepare the proposed final estimate. Z&K will also review and process the release of retention.

RISK MANAGEMENT LOG

Based on a comprehensive review of the project documents and site visit, Z&K has identified the following potential risks and proposed resolutions for the Project.

ID	Risk Impact	Occurrence Probability	Risk Description	Project Impact/Risk Area	Response Strategy
1	High	High	Traffic Control	Safety & Public Inconvenience	Our team will review the traffic control plans to ensure they comply with the WATCH manual and MUTCD requirements. We will also review it for minimum lane widths and as well as continuous and safe access for pedestrians. We will ensure temporary pavement markings are implemented. Our team will work closely with the Contractor to provide advanced notice to first responders and essential services.
2	High	High	Community Outreach*	Schedule	It is imperative that our community outreach does not only include property owners, business owners and residents of Compton, but also elected officials, management from the City of Compton, and all affected agencies.
3	High	High	Agency Coordination*	Schedule & Budget	Our Team will ensure that all agencies affected by this Project are invited to the pre-construction conference and informed of the Project schedule and progress. Z&K will ensure that the Project complies with all permit requirements and environmental mitigation measures.
4	High	High	Utility Coordination	Schedule & Budget	We will ensure that the Contractor coordinates with Underground Service Alert and all utilities are marked prior to the start of construction. We will track existing utilities marked by Underground Service Alert to ensure that mark outs are recorded and documented. After mark outs, contractor will be required to pothole. Additionally, contractor shall notify all utility agencies to performing any work. If the contractor hits a utility, they will not be able to claim that the City is liable for the cost of repairs.
5	High	High	Change Orders*	Schedule & Budget	Z&K will closely monitor the work and proactively manage the change order process. We will identify potential change orders early and proactively develop solutions.
6	High	Medium	Public Safety*	Safety	Z&K will work closely with the contractor to ensure that the Compton Fire Department will be involved in the scheduling and planning stages for this street. Los Angeles Sheriff's Department will also be notified of all scheduled construction activity as this work will impact major traffic routes in the City of Compton.
7	High	Medium	Delays Due to Other Projects*	Schedule & Budget	Z&K will work closely with the City to ensure that other scheduled projects do not interfere with our project. We will also work closely with local agencies to ensure project schedule overlap and conflicts do not occur.
8	High	Medium	Weekend Work/Overtime Requested by Contractor	Budget	All overtime shall be approved by the City prior to the commencement of work and all associated costs for inspection/construction management shall be at the expense of the contractor.
9	Medium	High	Pedestrian Access during Construction	Safety & Schedule	The contractor is responsible to always maintain pedestrian access through the project. We will ensure that the contractor accounts for pedestrian access when staging their work.
10	Medium	Medium	Damage to Private Properties*	Public Inconvenience	Damage to private property and vehicles occasionally occurs during construction activities. Community outreach shall include a procedure to notify Z&K immediately if any damage occurs.
11	Medium	Medium	Job Site Housekeeping	Safety & Public Inconvenience	We will have the contractor commit to street sweeping during all construction activity. This item should not be left to the discretion of the Contractor but rather a specific directive from the City to the Contractor.

**Please refer to the Lessons Learned section of this proposal for a more comprehensive description of the response strategy.*

LESSONS LEARNED

Z&K is proposing the same team that successfully delivered the Annual Residential Street Rehabilitation Project (Phase 1). Our Team has unique knowledge working with the City and community. Through this experience, we have identified items that were successful in Phase 1 and items that could be improved for Phase 2.

- **Construction Site Walk/Change Orders** | To assist in controlling cost, Z&K will conduct a pre-construction site walk with City staff members to identify areas that could potentially result in unanticipated costs. This includes extra quantities of asphalt or concrete such as damaged curbs, gutters or sidewalks not listed on the approved plans. During construction, Z&K will conduct site visits with City staff, as needed, to minimize change orders and cost increases.
- **Community Outreach** | Z&K will have continuous efforts to keep the community informed of scheduled construction activities. It is imperative that our community outreach does not only include property owners, business owners and residents of Compton, but also elected officials, management from the City of Compton, and all affected agencies. Z&K will provide updates to affected areas concerning traffic controls, anticipated completion dates, lane closures and access to private property during construction.

As part of our Community Outreach efforts, Z&K will conduct a monthly meeting open to all stakeholders and interested parties to review project progress and discuss planned and scheduled construction activities. This meeting could also address resident concerns about parking, construction vehicle storage, jobsite maintenance as well as temporary traffic closures. It is recommended for this monthly meeting to be held at a City facility (Bullis yard) on a Saturday at 9 AM.

- **Weekend Work/Overtime Requested by Contractor** | All overtime shall be approved by the City prior to the commencement of work and all associated costs for inspection/construction management shall be at the expense of the contractor. This item shall be included as a discussion item in the pre-construction conference. Due to unforeseen issues when scheduling manpower and materials, it may be necessary for the contractor to work evenings or weekends. This provision is important to minimize any additional costs to the City for the benefit of the contractor.
- **Previously Completed Work** | During Phase 1 Project, Z&K identified work that was previously completed, such as Grandee Avenue. Z&K has already identified potential areas of previously completed work for Phase 2A. Prior to construction, Z&K will complete a pre-construction review of all streets to inventory any work listed in the current scope of work that has been recently completed under a different contract. Quantities and measurements will be provided to the City and agreed upon by the contractor. This will provide the City with a timely credit that could be used for any unforeseen change orders to control potential cost increases to the overall contract.
- **Agency Coordination** | During construction of Phase 1, several situations developed that required Z&K to reach out to both local and Federal agencies to coordinate activities and address agency concerns. During Phase 2A, prior to the start of construction, Z&K will have City/County areas of responsibility clearly marked and will coordinate construction activities with the contractor. We will notify the Postmaster of scheduled activities that may impact the delivery service of the USPS.

Our team of professionals have already opened the lines of communication with L.A. Metro rail lines to start the planning and plan submittals for this project. Our staff will be safety certified to work both adjacent to the rail lines at Alondra and Willowbrook and certified to cross into their right of way. This outreach effort will include the L.A. Metro Real Estate Division as well as their executive management team.

- **Delays Due to Other Projects** | The Phase 1 Project encountered a significant delay to due Gas Company construction work. For Phase 2A, Z&K will work closely with the City to ensure that other scheduled projects do not interfere with our project. We will also work closely with local agencies to ensure project schedule overlap and conflicts do not occur. Z&K will also work with staff to coordinate street construction activities so that they do not conflict with any needed emergency utility or road work. If the need arises, Z&K will work closely with the contractor to adjust the schedule and accommodate any unanticipated work which might impact the overall schedule.
- **Public Safety** | Z&K will coordinate our construction activities with the Compton Fire Department on Palmer West of Long Beach Blvd as our work in the field will directly impact an active working Fire Station. This coordination will include both the Station Captain impacted by the construction activity and the executive management of the Compton Fire Department. During this phase of the project, Z&K will work closely with the contractor to ensure that the Compton Fire Department will be involved in the scheduling and planning stages for this street. Los Angeles Sheriff's Department will also be notified of all scheduled construction activity as this work will impact major traffic routes in the City of Compton.
- **Aerial Photos & Video** | As an optional scope of work item, Z&K is offering drone aerial still photos and videos. This will allow the City's executive management to utilize these photos and videos to brief elected officials. They are an important visual tool for use during City Council meetings to share with the public. This will allow the community to better understand the construction progress. This also allows the City the opportunity to memorialize the improvements to the City's infrastructure in a three-dimensional platform.

- **Street Striping** | During Phase 1, a vehicle drove over the freshly painted street striping and pursued a claim against the Contractor. It is recommended for the specifications to require cones to be utilized during any and all street striping. Flagmen should also be required for streets with a higher vehicle count. The Z&K inspector should be able to require the street striping company to provide additional flagmen when the inspector deems it necessary. It is recommended that this be at no additional cost to the City.
- **Parking Enforcement** | The objective of parking enforcement during construction should include the use of more flyers and notifications from the contractor to the residents. During the community monthly meetings, it is important to stress the need for the residents to adhere to the posted no parking signs. They may contact Z&K if there are extenuating circumstances such as inoperative vehicles, lost keys, etc. Community outreach will encourage voluntary compliance with ticketing and towing as absolute last resorts. Z&K will notify and coordinate with the City's parking control staff prior to the posting of no parking signs.
- **Damage to Private Property** | Damage to private property and vehicles occasionally occurs during construction activities. The contractor and subcontractors all have adequate insurance and an established procedure to handle these claims. Community outreach shall include a procedure to notify Z&K immediately if any damage occurs. This is so we can properly memorialize the damage and conduct an interview to ascertain the facts. Z&K will have a procedure for the community to file claims prior to the start of construction. This will include the contact information, phone numbers, and emails for the contractor's risk management person.
- **Sign Submittal** | During the pre-construction conference, Z&K will establish sign submittal deadlines. We will establish a working schedule baseline for sign submittals, approvals and deadlines for order placement. Z&K will closely monitor and update the sign submittal approval process and provide updates at our weekly meetings. We will work closely with the design team to ensure prompt delivery of all signage as per the scope of work for Phase 2.

D | PROPOSED SCHEDULE OF WORK

The proposed schedule was developed using Primavera P6 technology. Z&K assumed that no construction will be conducted until the contractor gets an approved traffic control plan that make sure that the public will move around the construction safely and with minimum inconvenience. Our Project Schedule includes a preliminary draft CPM Schedule demonstrating that this project can be completed in approximately **160 working days, which results in a schedule reduction of 20 working days.**

These estimates are supported by our preliminary construction schedule yielding a significant savings along with overhead construction management and construction costs. The most significant saving is less inconvenience to the community and less City exposure due to shortened construction duration. Our team members have achieved such savings on many other projects, so our track record and previous experience supports our proposal to the City.

Time management uses scheduling to accurately manage and track the restrictive elements of time and resources throughout the project. The key to a successfully implemented and managed schedule is the development of an accurate, detailed, and realistic baseline schedule. Z&K will review the Contractor's baseline schedule to ensure it is accurate and reasonable. Activity durations and logic ties will be examined for accuracy and constructability. The schedule logic and activity durations will also be analyzed to ensure the Contractor does not use float suppression techniques. Schedule float is a valuable resource for the Owner and the Contractor.

Schedule implementation and administration is the next step in proper time management. The Contractor's actual progress will be documented daily. The Z&K Team will review the progress with the Contractor at the weekly meetings. The Contractor's three-week-look-ahead schedule will be compared with the work plan on the record schedule to ensure the Contractor continues to use the record schedule as a management tool. We will check the record schedule for activities with start dates that did not begin during the review period. This proactive approach flags potential delay issues for further discussion.

The Z&K Team has extensive experience in dealing with changes from unforeseen conditions, owner-initiated changes, and other types of delays. The Contractor will be required to submit a time impact analysis for any issue with the potential to delay the overall progress of the work. Z&K will seek ways to mitigate the delay as the first course of action. This enables creative solutions for potential delay issues.



The Z&K team will review the Contractor's critical path method schedule weekly to monitor the project progress and define the critical path tasks required to ensure compliance with the project schedule. Z&K will provide, monthly, an update of accomplishments and projected project schedule goals for the following month. Z&K will report any delays or instances of noncompliance with the project schedule to the City.

The monthly progress billing will be tied to the construction schedule. This will be reviewed by the inspector and discrepancies will be addressed. If necessary, the Contractor will revise and resubmit the schedule of values. This process ensures the City is accurately billed for the completed work on a monthly basis. Z&K will advise the City and recommend and approve the monthly construction schedule, including activity sequences and durations, schedule of submittals, and schedule of delivery for products with long lead-time.



D. PROPOSED SCHEDULE OF WORK

City of Compton							Fuel size				07-Jun-21 21:37							
#	Activity ID	Activity Name	Original Duration	Start	Finish	Total Float												
							2021				2022							
							Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar			
1	20200221 City of Compton		160	02-Aug-21	11-Mar-22	0	11-Mar-22											
2	20200221.1 Pre-Construction Stage		15	02-Aug-21	20-Aug-21	145												
3	010	NTP	0	02-Aug-21*	02-Aug-21	0												
4	020	Submit and review SWPPP	7	02-Aug-21	10-Aug-21	0												
5	030	Submit and Review Baseline sched	7	02-Aug-21	10-Aug-21	0												
6	040	Submit and Review Concrete mix d	7	02-Aug-21	10-Aug-21	153												
7	050	Submit and Review AC mix	7	02-Aug-21	10-Aug-21	0												
8	055	Submit Traffic Control Plans	15	02-Aug-21	20-Aug-21	145												
9	20200221.2 Alondra Blvd.		82	11-Aug-21	02-Dec-21	71												
10	060	Set up (No Parking Signs) and infor	5	11-Aug-21	17-Aug-21	0												
11	070	Concrete Removals and Grading	15	18-Aug-21	07-Sep-21	0												
12	080	Concrete Placement	20	20-Aug-21	16-Sep-21	0												
13	090	Slot Pave Patching	5	17-Sep-21	23-Sep-21	0												
14	140	AC Grind & Overlay - Grind	20	24-Sep-21	21-Oct-21	71												
15	150	AC Grind & Overlay - Pave RHMA	20	22-Oct-21	18-Nov-21	71												
16	155	Adjust manholes	5	19-Nov-21	25-Nov-21	71												
17	160	Strping and Signs	5	26-Nov-21	02-Dec-21	71												
18	20200221.3 Parmelee Avet		57	24-Sep-21	13-Dec-21	64												
19	170	Set up (No Parking Signs) and infor	2	24-Sep-21	27-Sep-21	0												
20	180	Concrete Removals and Grading	5	28-Sep-21	04-Oct-21	0												
21	190	Concrete Placement	5	29-Sep-21	05-Oct-21	0												
22	200	Slot Pave Patching	2	06-Oct-21	07-Oct-21	0												
23	210	AC Reconstruction - Remove secti	15	08-Oct-21	28-Oct-21	64												
24	220	AC Reconstruction - Place Class 2	15	29-Oct-21	18-Nov-21	64												
25	230	AC Reconstruction - Place HMA	4	18-Nov-21	23-Nov-21	64												
26	240	AC Reconstruction - Place RHMA	4	24-Nov-21	29-Nov-21	64												
27	270	Adjust manholes	5	30-Nov-21	06-Dec-21	64												
28	280	Strping and Signs	5	07-Dec-21	13-Dec-21	64												
29	20200221.4 Stockwell St.		37	08-Oct-21	29-Nov-21	74												
30	610	Set up (No Parking Signs) and infor	2	08-Oct-21	11-Oct-21	0												
31	620	Concrete Removals and Grading	5	12-Oct-21	18-Oct-21	0												
32	630	Concrete Placement	5	13-Oct-21	19-Oct-21	0												
33	640	Slot Pave Patching	2	20-Oct-21	21-Oct-21	0												
34	650	AC Reconstruction - Remove secti	5	22-Oct-21	28-Oct-21	0												
35	660	AC Reconstruction - Place Class 2	5	29-Oct-21	04-Nov-21	0												
36	670	AC Reconstruction - Place HMA	4	04-Nov-21	09-Nov-21	0												
37	680	AC Reconstruction - Place RHMA	4	10-Nov-21	15-Nov-21	0												
38	690	Adjust manholes	5	16-Nov-21	22-Nov-21	74												
39	700	Strping and Signs	5	23-Nov-21	29-Nov-21	74												
40	20200221.5 Bullis Rd.		52	16-Nov-21	26-Jan-22	32												
41	410	Set up (No Parking Signs) and infor	2	16-Nov-21	17-Nov-21	0												
42	420	Concrete Removals and Grading	10	18-Nov-21	01-Dec-21	0												
43	430	Concrete Placement	10	19-Nov-21	02-Dec-21	0												
44	440	Slot Pave Patching	5	19-Nov-21	25-Nov-21	5												
45	450	AC Reconstruction - Remove secti	8	03-Dec-21	14-Dec-21	0												
46	460	AC Reconstruction - Place Class 2	8	15-Dec-21	24-Dec-21	0												
47	470	AC Reconstruction - Place HMA	4	23-Dec-21	28-Dec-21	0												
48	480	AC Reconstruction - Place RHMA	4	29-Dec-21	03-Jan-22	0												
49	482	AC Grind & Overlay - Grind	5	04-Jan-22	10-Jan-22	0												
50	486	AC Grind & Overlay - Pave RHMA	5	11-Jan-22	17-Jan-22	0												
51	490	Adjust manholes	2	18-Jan-22	19-Jan-22	32												
52	500	Strping and Signs	5	20-Jan-22	26-Jan-22	32												
53	20200221.6 Palmer St.		39	18-Jan-22	11-Mar-22	0												
54	710	Set up (No Parking Signs) and infor	5	18-Jan-22	24-Jan-22	0												
55	720	Concrete Removals and Grading	5	25-Jan-22	31-Jan-22	0												
56	730	Concrete Placement	5	27-Jan-22	02-Feb-22	0												
57	740	Slot Pave Patching	5	03-Feb-22	09-Feb-22	0												
58	750	AC Grind & Overlay - Grind	6	10-Feb-22	17-Feb-22	0												
59	760	AC Grind & Overlay - Pave RHMA	6	18-Feb-22	25-Feb-22	0												
60	770	Adjust manholes	5	28-Feb-22	04-Mar-22	0												
61	780	Strping and Signs	5	07-Mar-22	11-Mar-22	0												

Actual Level of Effort

Actual Work

Remaining Work

Critical Remaining Work

Milestone

summary

Page 1 of 1

TASK filter: All Activities

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F. DISADVANTAGED BUSINESS ENTERPRISES (DBE'S)

D | DISADVANTAGED BUSINESS ENTERPRISES (DBE'S)

Z&K is a certified Disadvantaged Business Enterprise (DBE), Women's Business Enterprise (WBE), and Small Business Enterprise (SBE) in Southern California. Z&K specializes in the provision of Construction Management, Construction Inspection, Plan Review, Project Management, Staff Augmentation, and other Professional Engineering Consulting Services. The Z&K Team has held numerous street rehabilitation contracts for local agencies, including the City of Compton's Annual Residential Rehabilitation Project (Phase 1), and is committed to the success of Phase 2A.



Los Angeles County
Metropolitan Transportation Authority

One Gateway Plaza
Los Angeles, CA 90012-2952

213.922.2000 Tel
metro.net



Metro

CALIFORNIA UNIFIED CERTIFICATION PROGRAM

October 14, 2020

CUCP# 41235
Metro File #6184

Ms. Crystal Faqih
Z&K Consultants, Inc.
22295 Jessamine Way
Corona, CA 92883

Subject: Disadvantaged Business Enterprise Certification

Dear Ms. Crystal Faqih:

We are pleased to advise you that after careful review of your application and supporting documentation, the Los Angeles County Metropolitan Transportation Authority (Metro) has determined that your firm meets the eligibility standards to be certified as a Disadvantaged Business Enterprise (DBE) as required under the U.S. Department of Transportation (U.S. DOT) Regulation 49 CFR Part 26, as amended. This certification will be recognized by all of the U.S. DOT recipients in California. Your firm will be listed in the California Unified Certification Program (CUCP) database of certified DBEs under the following specific area(s) of expertise that you have identified on the NAICS codes form of the application package:

NAICS 541330: ENGINEERING SERVICES
NAICS 236220: CONSTRUCTION MANAGEMENT, COMMERCIAL AND INSTITUTIONAL BUILDING
NAICS 237110: CONSTRUCTION MANAGEMENT, WATER AND SEWER LINE
NAICS 237990: CONSTRUCTION MANAGEMENT, MASS TRANSIT
NAICS 541990: ALL OTHER PROFESSIONAL, SCIENTIFIC, AND TECHNICAL SERVICES

Your DBE certification applies only for the above code(s). You may review your firm's information in the CUCP DBE database which can be accessed at the CUCP website at <https://dot.ca.gov/programs/civil-rights/dbe-search>. Any additions and revisions must be submitted to Metro for review and approval.

In order to ensure your continuing DBE status, you are required to submit an annual update along with supporting documentation. If no changes are noted, then your DBE status remains current. If there are changes, Metro will review to determine continued DBE eligibility. Please note, your DBE status remains in effect unless Metro notifies you otherwise.

Also, should any changes occur that could affect your certification status prior to receipt of the annual update, such as changes in your firm's name, business/mailling address, ownership, management or control, or failure to meet the applicable business size standards or personal net worth standard, please notify Metro immediately. Failure to submit forms and/or change of information will be deemed a failure to cooperate under Section 26.109 of the Regulations.

Metro reserves the right to withdraw this certification if at any time it is determined that it was knowingly obtained by false, misleading, or incorrect information. Your DBE certification is subject to review at any time. The firm thereby consents to the examination of its books, records and documents by Metro.

Congratulations, and thank you for your interest in the DBE program. Should you have any questions, please contact us at (213) 922-2600. For information on Metro contracting opportunities, please visit our website at www.metro.net.

Sincerely,

Shirley Wong
Principal Certification Officer
Diversity & Economic Opportunity Department



APPENDIX A. SAMPLE DOCUMENTS

INSPECTOR'S DAILY REPORT

Project: COMPTON RESIDENTIAL STREET REHABILITATION
Project No.: CIP No 18-01
Inspector: Thomas Dawson

NEW ARHM ASPHALT ON GRANDEE AND 137TH

COMPACTING NEW ARHM ASPHALT ON GRANDEE

NEW ARHM ASPHALT ON GRANDEE

COMPACTING NEW ARHM ASPHALT ON GRANDEE

ANNUAL RESIDENTIAL REHABILITATION PROJECT
CIP #18-01
PROJECT PHASE 1

WD Day # 126
12-2-2020
Day: M T W T F S S
Shift Starts: 06:30 Shift Ends: 2:30

Inspector's Daily Report
Hour - Item No.

Weather:
Sunny
A.M. 44 Degrees
P.M. 74 Degrees

Equipment and/or Labor:

TITLE	HRS	NAME	TITLE	NAME	EQUIPMENT
ALL AMERICAN ASPHALT					
FOREMAN	8	Hector Quiroz			
LEAD LABOR	8	Hector Corona			
LABOR	8	Angel Mendoza			Crew truck
FOREMAN	8	Ben Prieto			Crew Truck Concrete crew
OPERATOR	8	Gilbert Falso			Crew Truck asphalt grinder
OPERATOR	8	Raymond Hall			Skip Loader 210 LE
FOREMAN	8	Jorge Villa			
LABOR	8	Gonzalez			
LABOR	8	Francisco Vasquez			8 ton vibrating roller / compactor
OPERATOR	8	Chris Quijas			Water truck
OPERATOR	8	Gary Ribbalt			15 ton asphalt roller
OPERATOR	8	Ken Sellers			15 ton asphalt roller
OPERATOR	8	Adolfo Silva			
OPERATOR	8	Rodolfo Vasquez			
OPERATOR	8	Richard Flores			
OPERATOR	8	Jorge Quiroz			
LABOR	8	Juan Laredo			
MASON	8	Robert Magana			
MASON	8	Antonio Parra			
MASON	8	Juan Rangel			
MASON	8	Jose Rodriguez			
LABOR	8	Luis Gutierrez			
LABOR	8	Steve Mendosa			
LABOR	8	Alfonso Quiroz Jr			
LABOR	8	Danly Douglas			
LABOR	8	Juan Laredo			
OPERATOR	8	Benjamin Prieto			

RESIDENTIAL STREET REHABILITATION PHASE 1

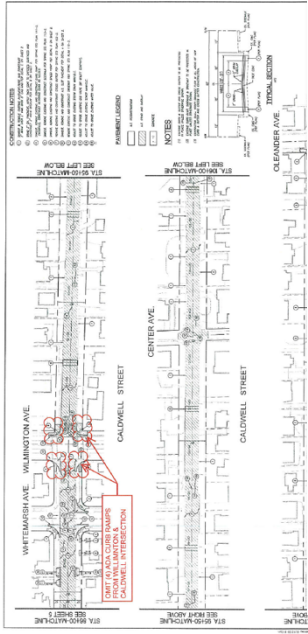
01

INSTALLING AND COMPACTING NEW ARHM ASPHALT ON GRANDEE

NEW ARHM

GAS COMPANY REPAIRS ON BRADFIELD AND SAN MARCOS

CHANGE ORDERS



CONTRACT CHANGE ORDER NO. 03
CITY OF COMPTON
ANNUAL RESIDENTIAL REHABILITATION PROJECT (PHASE 1)

Owner: City of Compton
Contractor: All American Asphalt
Contract No.: CIP #18-01
CO Number: 03

Amount: \$4,182,895.00
Calendar Days: 130

Previous Approved Changes: \$12,308.45
This Change Amount: (\$63,020.00)
Revised Contract: \$4,129,875.45

This change order covers changes to the subject contract as described herein. The Contractor shall supply all labor, equipment and materials to complete the Change Order items for the lump sum price agreed upon herein. All Change Order items must be submitted to the City for approval prior to fabrication.

Item No.	Reference	Description of Changes	Amount	Time Extension*
1	RPI No. 03	Wilmington Avenue & Caldwell Street Rampup	(\$20,000.00)	0
2		Miscellaneous Work on Tajalita Avenue	(\$23,450.00)	0
3		Remove Alley Intersection & Add Driveway between Harle Avenue and Butler Avenue	(\$4,460.00)	0
4		Miscellaneous Work on Caldwell Street	(\$17,020.00)	0
Net Change in Contract Amount			(\$63,020.00)	0

* Calendar Days

The amount of the Contract will be decreased by the amount of sixty-three thousand twenty (\$63,020.00). The Contract Time will be increased by zero (0) calendar days.

The Contractor agrees to furnish all labor, equipment, and materials and to perform all other necessary work, inclusive of the directly or indirectly related work, within the approved time extension required to complete the above Change Order items. The undersigned Contractor approves the foregoing Change Order as to the changes, if any, in the Contract Price specified for each item including any and all supervision costs and other miscellaneous costs relating to the change in Work, and as to the extension of time allowed, if any, for the completion of the entire Work on account of said Change Order. The City and the Contractor hereby agree that this Change Order constitutes full mutual accord and satisfaction for all time, all costs, and all impacts related directly or indirectly to this Change Order. The Contractor hereby agrees that this Change Order represents the full equitable adjustment owed under the Contract, and further agrees on behalf of himself or herself that and all subcontractors to waive all right to file any further claims or requests for equitable adjustment arising out of or as a result of this Change Order or the cumulative effect of this Change Order on the performance of the overall Work under the Contract. This document will become a supplement of the contract and all provisions will apply hereto. It is understood that the Change Order shall be effective when approved by the City.

Recommended: Z&K Consultants, Inc. Construction Manager Date: 9/9/2020

Accepted: All American Asphalt, Contractor Date: 10/1/2020

Approved: City of Compton, Assistant City Manager Date: 10/1/2020

City of Compton
Annual Residential Rehabilitation Project (Phase 1)

September 9, 2020
Change Order No. 03



EMPLOYEE INTERVIEW FORM

Record of Employee Interview

U.S. Department of Housing and Urban Development
Office of Labor Relations

OMB Approval No. 2501-0009
(exp. 01/01/2021)

Public reporting burden for this collection of information is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Washington Headquarters Service, Paperwork Project (0101-0101).

The information collected on this form is confidential and will be used to determine the validity of the information provided. The information collected on this form is confidential and will be used to determine the validity of the information provided. The information collected on this form is confidential and will be used to determine the validity of the information provided.

1a. Project Name
1b. Project Number
1c. Contractor or Subcontractor (Employer)
2a. Employee Name
2b. Employee Phone Number (including area code)
2c. Employee Home Address & Zip Code
2d. Verification of identification?
3a. How long on this job?
3b. Last date on this job before today?
3c. No. of hours last day on this job?
3d. No. of hours last day on this job?
4a. Hourly rate of pay?
4b. Fringe benefits?
4c. Pay stub?
5. Your job classification(s) (if all) - continue on a separate sheet if necessary
6. Your duties
7. Tools or equipment used
8. Are you an apprentice or trainee?
9. Are you paid for all hours worked?
10. Have you ever been threatened or coerced into giving up any part of your pay?
11. Employee Signature
12a. Date observed by the interviewer (Please be specific.)
13. Remarks
14. Interviewer name (please print)
15a. Signature of interviewer
15b. Date of interview
16. Remarks
17a. Signature of Payroll Examiner
17b. Date
Previous editions are obsolete
Form HOD-11 (04/2019)

PROGRESS MEETING AGENDA

Z&K CONSULTANTS
BUILDING SOLUTIONS

CITY OF COMPTON
Annual Residential Rehabilitation Project (Phase 1) CIP #18-01
Meeting Agenda
Progress Meeting No. 18
Thursday, October 29, 2020 11 AM

Attendees:

CF	Jack Faugh (Z&K)	MM	Michael Antwine (Compton)
CF	Crystal Faugh (Z&K)	JS	John Strickland (Compton)
PF	Patrick Fraire (Z&K)	AB	Aubrey Ball (Compton)
TD	Tom Dawson (Z&K)	R	Joseph Logan (Compton)
BD	Brittany Duhe (Z&K)	MF	Melissa Freemy (Compton)
DN	David Ndufu (NVS)	JM	John Marley (AAA)
GE	Gordon King (AAA)	DL	Deonne Lohman (AAA)
HQ	Hector Quiroz (AAA)	JV	Jorge Rangel Villa
FS	Fred Sadi (Compton)	DT	Damon Timmons
		DS	Dan Garcia

Meeting Start Time: 11 AM

- Project Safety:
 - Any incidents or concerns
 - Traffic Control
- Construction Schedule Update:
 - Street order: Myrrh Street, Caldwell Street, Tajata Avenue, 134th Street & Elva Avenue, Grandee Avenue, Bradfield Avenue & Alondra Boulevard
- Document Control (RFIs & Submittals):
 - Submittal #1 - Project Signs (Approved)
 - Submittal #2 - Notices (Approved)
 - Submittal #3 - PCC Mix Designs (Approved)
 - Submittal #4 - Transcribed Corner (Approved)
 - Submittal #5 - SWPPP (Approved)
 - Submittal #6 - Schedule (Approved)
 - Submittal #7 - T-Plan (Approved)
 - Submittal #8 - Asphalt Mix Designs (Approved)
 - Submittal #9 - Tack Coat (Approved)
 - Submittal #10 - Stripe and Signs (Approved)
 - Submittal #11 - Crushed Miscellaneous Base (Approved)
 - Submittal #12 - Longs (Approved)
 - Submittal #13 - Weed Kill (Approved)
 - Submittal #14 - Street Name Signs (Review & Resubmit)
 - Conference call with Z&K, NVS, AAA, and BC Traffic on 10/19
 - AAA is working on revised submittal will resubmit ASAP
 - BO followed up with AAA on 10/29 and is waiting for a response.
 - RFI #1 - Curb and Gutter on Caldwell (Closed)
 - RFI #2 - Scope of Work on Grandee Avenue (Closed)

1 of 2

CONTRACTOR PAY APPLICATIONS

RECEIVED NOV 19 2020

City of Compton
Annual Residential Rehabilitation Project (Phase 1)
CIP #18-01
Various Streets

Application No: 5
Contractor: AI American Asphalt
Contract No: 25-42
Date: 1 Nov 20
Address: P.O. Box 2229
Compton, CA 90270 2229
City: 90270

Description	Previous	This Month	To Date
Works and Materials Installed	\$ 2,517,039.97	\$ 598,479.36	\$ 2,926,419.33
Materials Stored on Site	\$ -	\$ -	\$ -
Adjustments	\$ -	\$ -	\$ -
Subtotal	\$ 1,051,147.78	\$ 598,479.36	\$ 2,926,419.33
Site Restoration	\$ 32,557.39	\$ 29,923.98	\$ 82,481.37
Net Earning	\$ 598,590.37	\$ 568,555.38	\$ 2,943,198.16
Net Pay This Estimate = \$ 568,555.38			
Money to Proceed	1 Jan-20	Original Contract Amount:	\$ 4,182,893.06
Original Contract Days:	180 Working Days	Approved Change Orders:	\$ (25,881.53)
Approved Extensions:	0	Current Total Contract Amount:	\$ 4,157,011.53
Contract Completion Date:	18 Dec-20		

I warrant that upon submittal of this Application for Payment, all work for which payment has been made and payments received from the City of Compton, on the basis of my knowledge, information and belief, as true and correct from this date, claims, security interests or encumbrances in favor of the contractor, subcontractors, material suppliers, or other persons or entities making claim by reason of having provided labor, materials, and equipment relating to the work. I further warrant that all work which has been performed and material supplies have been provided in accordance with the terms and conditions of the contract document and that the foregoing is a true and correct statement.

Approved for Payment:
AI American Asphalt
Date: 11/10/2020
Z&K Consultants, Inc.
Date: 11/17/2020
City of Compton
Date: 11/19/2020

WEEKLY NEWSLETTER



City of Compton
Annual Residential Street Rehabilitation (Phase 1)
Caldwell St, Myrrh St, Grandee Ave, 134th/Elva Ave
Tajata Ave, Bradfield Ave, and Alondra Blvd
CIP Project No. 18-01

To: Craig J. Cornwell, City Manager
City of Compton

CC: Michael L. Antwine II, Assistant City Manager
Damon Timmons, Street Superintendent
John Strickland, Project Manager

From: Zack Faugh, PE, Construction Manager
Z&K Consultants, Inc.

Date: September 25, 2020

Subject: **Weekly Newsletter # 15 - CIP Project No. 18-01**

Week Ending:	September 25, 2020
% Time Elapsed:	58%
Completion Date:	December 18, 2020
Estimate of Actual Completion Date:	December 18, 2020

WORK DONE THIS PAST WEEK:

- Z&K CM team held the 15th construction progress meeting on Thursday, September 24, 2020, at 11 am and discussed project activities and progress.
- AAA poured concrete curbs and gutters on 134th St.
- AAA poured concrete curbs and gutters on Elva
- AAA finished restoration on Elva
- AAA poured concrete ramps and gutters on Grandee
- AAA finished restoration on Grandee
- AAA installed asphalt speed bumps on Caldwell
- AAA finished ARHM on Caldwell East to Oleander
- AAA removed asphalt and existing base on Tajata
- AAA installed base asphalt on Tajata from Compton Blvd to Rosecrans

WORK SCHEDULED FOR NEXT WEEK:

- AAA will pour concrete ramps and gutters on Grandee
- AAA will finish restoration on Grandee
- AAA will remove asphalt and existing base on the West side of Tajata from Compton Blvd to Rosecrans
- AAA will layout ramps and remove concrete on Bradfield
- AAA will import base and compact base on Tajata
- AAA will import base asphalt on Tajata

COMMENTS:

- Schedule of Concrete improvements (to be completed in the following order, dates will vary based on construction progress): Myrrh St (6/22), Caldwell St (7/6), Tajata Ave (7/27), 134th & Elva Ave (TBD), Grandee Ave (TBD), Bradfield & Alondra (TBD)
- Schedule of AC Reconstruction Work: Myrrh St (7/20), Caldwell St (8/17), Tajata Ave (9/16), 134th & Elva Ave (10/9), Grandee Ave (10/28), Bradfield & Alondra Blvd (12/3)
- Contractor's working hours are from 7am to 4pm, and subject to changes due to impact to community
 - Contractor may request to work on Saturdays with at least 72-hour notice and City approval

PROGRESS PHOTOS:

