

Members of the public may address the City Council on any item shown on the agenda or matter of the Council's authority after completion of "Request to Address the Council Form" available in the lobby of the Council Chambers. This form must be completed 15 minutes prior to the scheduled meeting time. Pursuant to Section 54957.5 of the California Government Code, Any writings (Except for those writings which are exempt from disclosure) which are distributed to all or a majority of the members of the City Council are available for public inspection in the lobby of the City Council Chambers and in the office of the City Clerk during regular business hours.

**COMPTON CITY COUNCIL
AGENDA
12/14/2021
5:30 PM**

**Closed Session 4:30 P.M.
Public Meeting 5:30 P.M.**

**CITY COUNCIL CHAMBERS
205 SOUTH WILLOWBROOK AVENUE
COMPTON, CALIFORNIA 90220**

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

CALL TO ORDER

ROLL CALL

PUBLIC COMMENTS ON CLOSED SESSION AGENDA ITEMS

(Persons wishing to address the City Council on the Closed Session items may do so at this time. Comments are limited to one (1) minute per speaker and shall be limited to Closed Session agenda items)

CLOSED SESSION – 4:30 p.m.

PUBLIC EMPLOYMENT

Title: City Manager

Pursuant to California Government Code Section 54957

RECESS TO CLOSED SESSION

OPENING

PUBLIC MEETING – 5:30 P.M.

REPORT ON CLOSED SESSION ACTION(S)

INTRODUCTION OF SPECIAL GUESTS

COMMENDATORY RESOLUTIONS/PRESENTATIONS

1. RETIREMENT RECOGNITION - RENEE BOWEN (Councilmember Darden)
2. CERTIFICATE PRESENTATION - RACHEL FIGUEROA, Good Samaritan (Councilmember Chambers)

PUBLIC COMMENTS ON AGENDA ITEMS AND NON-AGENDA MATTERS

CONSENT AGENDA

Consent items are routine and expected to be non-controversial. They will be acted upon by the Council at one time without discussion unless a Council Member requests an item be removed or discussed.

APPROVAL OF MINUTES

3. NOVEMBER 16, 2021
NOVEMBER 23, 2021

RISK MANAGEMENT

4. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING PAYMENT OF ANNUAL FEES TO THE STATE OF CALIFORNIA DEPARTMENT OF INDUSTRIAL RELATIONS FOR CONTINUED ADMINISTRATION OF THE CITY'S WORKERS' COMPENSATION SELF-INSURANCE PROGRAM (\$34,133.70)

REGULAR AGENDA

CITY MANAGER'S REPORT

5. PRESENTATION - WHAT IS PENSION AND WHAT IS OTHER POST-EMPLOYMENT BENEFITS (OPEB) - COMMON LANGUAGE USED (City Controller)

NEW BUSINESS

6. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON APPROVING BUDGET AMENDMENT TO THE 2021-2022 FISCAL YEAR BUDGET, TRANSFERRING FUNDS BETWEEN VARIOUS ACCOUNTS, AND AMENDING THE EXISTING PERSONNEL SUMMARY AS OF NOVEMBER 2021
7. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A SIXTY (60) MONTH PROFESSIONAL SERVICES AGREEMENT WITH GRANICUS FOR WEBSITE REDESIGN AND IMPLEMENTATION SERVICES (\$94,996.95)
8. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO AMEND THE CONSTRUCTION CONTRACT WITH AND ESTABLISH A PURCHASE ORDER FOR HORIZONS CONSTRUCTION INTERNATIONAL, INC. FOR THE ADDITIONAL WORK AT COMPTON FIRE STATIONS NOS. 1 THROUGH 4 DRIVEWAYS AND APRON IMPROVEMENT PROJECT, CIP# 20-01 (\$257,362)
9. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON RESCINDING RESOLUTION NO. 25,479 AND AMENDING THE 2021-2022 FISCAL YEAR BUDGET TO APPROPRIATE FUNDS FROM THE CALIFORNIA DEPARTMENT OF JUSTICE DIVISION OF OPERATIONS TO ENFORCE A LOCAL ORDINANCE OR STATE LAW RELATED TO THE ILLEGAL SALE AND MARKETING OF TOBACCO PRODUCTS TO MINORS (\$550,455)

COUNCIL COMMENTS

ADJOURNMENT

NEXT REGULAR MEETING: 12/21/2021 @ 5:30 PM

Visit our website at <http://www.comptoncity.org>

NOVEMBER 16, 2021

The Compton City Council meeting was called to order at 5:35 p.m. by Mayor Emma Sharif in the Council Chambers of City Hall. The Moment of Silence Ceremony and the Pledge of Allegiance was led by Emma Sharif.

ROLL CALL

Council Members Present – J. Bowers, L. Darden, Mayor E. Sharif

Council Members Absent – M. Chambers (*Entered the meeting at 6:07 p.m.*), **Galvan**

Other Officials Present: E. Perrodin, A. Godwin, B. Mims, R. Simpson

COMMENDATORY RESOLUTIONS/PRESENTATIONS

1. COMMENDATORY PRESENTATION - TO CITY OFFICIALS (Community Friends of Compton)

The Community Friends of Compton Group presented a commendation along with a very special gavel to Mayor Sharif for her tireless work and dedicated service to the Community.

Mayor Sharif thanked the Community Friends of Compton for the distinguished honor and wonderful gift.

PUBLIC COMMENTS ON AGENDA ITEMS AND NON-AGENDA MATTERS

Robert Ray questioned when the City's Par 3 golf course will reopen and further commented that the Rosecrans Bridge must be torn down and the Artesia Bridge must be re-opened. Mr. Ray also urged the Council to bring back the Block Club Commission. He further commented on the recent shootings in Compton and suggested that the City require the Sheriff's Department to deploy more Deputies and added that Compton should have at least 100 Deputies on patrol.

Benjamin Holifield, Founder/President of Compton Business Chamber of Commerce, requested that the City Treasurer and City Controller provide a monthly report of the City's financial activities. Mr. Holifield encouraged the Council to clean up the City and do something big so that the community can see results. He emphasized that Ms. Emily Hart-Holifield's name must be restored at the Compton College Library and concluded by emphasizing that Compton must be safe, clean and friendly.

Victor Robbins addressed the City Council and stated that his family has owned a Barber Shop in Compton for over 60 years. Recently, the business constructed a mural in honor of Basketball Legend Kobe Bryant and his daughter which was visited and photographed by people coming from all over the World. Mr. Robbins stated that he paid \$5,000 for the painting of the mural which also prevented individuals from defacing his property with graffiti. He further indicated that he was told by the City that the mural had to be removed, along with the banners in front of his business. Mr. Robbins expressed his disappointment that the City would not allow his business to beautify the building and further requested that he be compensated for the funds he spent to commission the artwork.

A. Jackson addressed the Council and questioned if the City could divide the funds which were to be used for the Christmas parade between each district to provide for activities for the Christmas Holiday. Mr. Jackson noted that we must show love for the City and community.

Valerie Burks raised concerns that her street has been in disrepair for many years and urged the City Council to repave the streets as soon as possible. Ms. Burks also informed the Council that she called the Compton Sheriffs regarding a problem she encountered; however, she was the one who was eventually arrested. Ms. Burks urged the City Council to clean up the Sheriff's Department.

Nischelle Farrow thanked the City Council for their achievements and added that the City must show love to the community and businesses in order to make a lasting impact in the lives of the residents. Ms. Farrow also encouraged the Council to share more information with the residents.

Anthony Perry spoke out against the tragic killing of Pastor Reginald Moore and the many senseless murders and acts of violence taking place in the City. Mr. Perry indicated that he is a member of the National Association for Equal Justice in America (NAEJA) and asserted that the organization could be instrumental in solving the crime problem in Compton, just as they did in the past. He urged the Council to meet with NAEJA in an effort to improve the City of Compton.

Roberto Rodriguez, teacher at Compton Youth Build, announced that the center is offering art programs, along with High School Diploma classes for individuals 16 to 29 years of age. Mr. Rodriguez indicated that many young people have chosen to work to provide for their families, but now realize that they must obtain their diploma in an effort to improve their lives. Mr. Rodriguez indicated that the youth are struggling, and many are having difficulty obtaining resources just to survive. Compton Youth Build can assist by providing the support needed for the youth of the community to succeed.

Marvin Sims addressed the Council and stated that he came to California from Detroit in 1977 and performed as a Saxophone player and worked as a music instructor and Engineer in Compton. Mr. Sims further informed the Council and community that he operated a music studio on Sunset, in Hollywood, whereby jazz musicians and people who wished to learn music and instruments were able to learn and perform. Mr. Sims stated that he would like to open a jazz workshop or café so that he can bring music and happiness back to the City of Compton.

(Councilmember Chambers joined the meeting at 6:07 p.m.)

Linda Kelly spoke on behalf of Fathers and Mothers Who Care and urged the City Council to assist the unsheltered of the community by rejecting the ordinance amending emergency shelters, which will restrict the location where emergency shelters can be built. Ms. Kelly stated that forcing people to live in non-residential zones is dehumanizing. She noted that because of the pandemic, many families are struggling to pay rent and are being displaced and must have a safe place to live other than a commercial or manufacturing zone. Ms. Kelly concluded by requesting that the City Council reject the proposed amendments relating to emergency shelters.

Michael Richardson commented that the City must create a change and the community must work with law enforcement for a community policing program. Mr. Richardson indicated that there have been 44 murders in Compton since January and added that the violence must cease immediately. He further suggested that the Council allocate Christmas funds to each district for the benefit of the citizens. Mr. Richardson then urged the City Council to work to eradicate the illegal vehicle street takeovers which has gotten completely out of control.

Velma Moss commented on the need for more homeless shelters in the City of Compton and added there are entire families on the street in need of assistance. Ms. Voss urged everyone to love one another and provide assistance to individuals experiencing homelessness.

Craig Henry commented that there is indeed a need for shelters for the unhoused, however, they should not be next to elementary schools. He added that shelters must be placed in the proper zones for the safety of the community. Mr. Henry then noted that there was a 4-car collision on Myrrh and Poinsettia and further offered praise to the Compton Sheriff's Deputies who sprang into action to lift an overturned vehicle up and off of individuals, including babies, who were trapped inside. He further thanked Captain Clark for exemplifying leadership of the Compton Sheriffs. Mr. Henry then noted that this was the worst traffic collision on a residential street that he has seen and added that steps must be taken to make the streets safer.

Joyce Kelly addressed the Council and indicated that the Dollarhide Senior Center was constructed with lease revenue bonds for the benefit of the Seniors of the community. Ms. Kelly further stated that many Seniors were dying because of the hot Summer months. She then questioned the whereabouts of the funding provided by President Biden for the City's infrastructure and further requested that the City Attorney revisit the Sheriff's contract with the City. Ms. Kelly urged the Council to provide for a Christmas celebration in one central location in the City of Compton.

Jonathan Taylor, Advocate for NAEJA, spoke regarding the positive effects that the Crime Committee and NAEJA had on the community years ago. Mr. Taylor highlighted that there was an 87% sustained reduction in the City's Homicide rate over the years. Mr. Taylor further indicated that he calculated the Homicide rate reduction over the years which computes to 669

murders that did not occur over the span of the years as a result of NAEJA's ongoing community involvement. Mr. Taylor further informed the community that the reduction in crime was so significant that the US Department of Justice invited the former Mayor to visit Washington DC to receive a National Award praising the reduction of crime in the City of Compton. Mr. Taylor urged the City Council to work in collaboration with NAEJA to eradicate crime.

Kim Saunders commented that she found that the Mayor and City Council work for her when she works in conjunction with them. Ms. Saunders further commended City Treasurer Brandon Mims for teaching her financial procedures and processes. Ms. Saunders urged the residents to approach the City Council in a positive manner and not simply complain but offer tangible ideas or solutions to improve the City.

Gilda Blueford addressed the City Council and stated that she remodeled her home and is in the process of waiting for the Building and Safety Division to complete the final inspection of the construction. Ms. Blueford informed the Council that inspection appointments were scheduled, however, the City's Inspectors failed to show up. Ms. Blueford stated that these delays have cost her money and she is very anxious to return to her home, and further requested assistance from the City Council relative to this matter. Ms. Blueford also stated that in 2016, the City was supposed to be reimbursed for an event in the amount of \$135,000 and requested that the City look into taking legal action to have the funds returned, including interest.

Lynn Boone stated that the City of Compton lacks proper oversight and further questioned what happened to funding voted on for the Christmas fund in the 2020 Fiscal Year Budget. Ms. Boone noted that there was an item on last week's agenda regarding hiring a consultant firm to process the 700 Forms, and further alleged that the resolution should not have been part of the consent agenda. Ms. Boone urged the City Council to hire a new City Manager with experience and asserted that Compton needs a person who knows the job.

5:35 P.M. - PUBLIC HEARING - AN ACCESSORY DWELLING UNIT ORDINANCE ZONING TEXT AMENDMENT CASE NO. 2021-007

On motion by Chambers, seconded by Darden, the public hearing was opened at 6:39 p. m. by the following vote on roll call:

AYES: Council Members – Chambers, Bowers, Darden, Sharif
NOES: Council Members – None
ABSENT: Council Members – Galvan

Robert Delgadillo, Senior Planner, offered a power point presentation and stated that the purpose of this public hearing is to update the City's ordinance regarding Accessory Dwelling Units (ADU) to comply with the changes in State laws. The purpose of the public hearing is to review the proposed amendments to the zoning ordinance which will incorporate development standards and design provisions into the City's Municipal Code.

Mr. Delgadillo reported that an ADU is an independent self-contained, additional housing unit with a kitchen, bathroom, and a place to sleep. ADUs are also called accessory apartments, In-law apartments, family apartments, or secondary units. ADUs are located on the same lot as a single-family residence (existing primary unit). ADUs may be attached, detached, or entirely contained within an existing single-family residence or conversion of existing space within a multi-family building.

Mr. Delgadillo went on to explain that Junior Accessory Dwelling Units (JADUs) do not have the same requirements as accessory units. JADUs are only permitted to be within the walls of a single-family detached home, but cannot be garage conversions or detached structures. JADUs must be built within the primary unit and are limited to a maximum of 500 ft. in size and must have its own kitchen, bedroom or separate or shared bathroom facility within the primary unit and possess an exterior entrance to the unit. A maximum of one Junior ADU is permitted. Mr. Delgadillo stated that ADUs and Junior ADUs do not require additional parking, in fact, the current law allows citizens to convert their garage and not replace the garage parking or provide for additional parking. The State has adopted regulations that do not allow cities to require additional parking for the ADUs or Junior ADUs.

- ADUs are limited to one per residential lot with a single-family residence. Lots with multiple detached single-family dwellings are not eligible to have JADUs.
- JADUs are not allowed in accessory structures. The creation of a JADU must be within the single-family residence. As noted above, attached garages are eligible for JADU creation.
- There are owner-occupancy requirements for JADUs. The owner must reside in either the remaining portion of the primary residence, or in the newly created JADU.

Mr. Delgadillo indicated that local governments may choose not to adopt an ADU ordinance. Should a local government choose to not adopt an ADU ordinance, any proposed ADU development would be subject only to standards set in the State's ADU law. If a local agency adopts an ADU ordinance, it may impose zoning, development, design, and other standards in compliance with the State's ADU law. Mr. Delgadillo emphasized that the State law preempts the ordinances and laws of General law and Charter Cities throughout the State of California.

Mr. Delgadillo noted that the ordinance will be brought back for adoption at the December 7, 2021 meeting.

Councilman Bowers spoke in opposition to the changes and asserted that the new guidelines would create an additional parking nightmare for the Compton community.

AUDIENCE COMMENTS REGARDING THE PUBLIC HEARING

Robert Ray spoke out against ADUs in the City of Compton and indicated that these units cause many safety issues and there are problems associated with the lack of parking. Mr. Ray suggested that if the City is required to allow the ADUs, they should be limited to the Richland Farms area.

Nichelle Farrow asked if there has been any consideration for the need for increased parking.

Richard Earl addressed the issues which would be created by allowing ADUs in Compton, such as the lack of adequate parking and overburdening the City's Planning and Building and Safety Departments.

Unidentified Speaker informed the citizens that the allowance of ADUs are part of a State mandate and added that the City cannot control whether homeowners subdivide their property to build additional ADUs.

Lynn Boone asserted that the City Charter preempts the State's mandate. Ms. Boone further raised concerns that the Council voted to decrease funding for Code Enforcement and questioned who would oversee the enforcement of the guidelines for the ADUs. Ms. Boone also stated that these structures would amount to another version of a garage conversion, which was not allowed in Compton.

Royce Esters spoke in opposition to the State's mandate and indicated that there is presently a parking shortage for the residents.

There being no further comments, it was moved by Chambers, seconded by Darden, the public hearing was closed at 7:11 p.m. by the following vote on roll call:

AYES: Council Members – Chambers, Bowers, Darden, Sharif
NOES: Council Members – None
ABSENT: Council Members – Galvan

Councilman Bowers questioned whether the City's Building Department could ensure compliance, noting that this could result in a back log for services.

Councilmember Darden raised concerns that homeowners who construct an ADU on their property will be reassessed which could substantially increase their property taxes.

Mr. Delgadillo confirmed that if there is a significant improvement on the property, the property is reassessed.

Councilmember Chambers asserted that that the State’s mandate could result in a significant increase in the workload for the Building and Safety Division and further cautioned the residents that their property taxes will increase should they decide to add an ADU or JADU to their residence.

5:45 P.M. - PUBLIC HEARING - A CAR WASH, PERSONAL STORAGE FACILITY AND EMERGENCY SHELTER ORDINANCE; ZONING TEXT AMENDMENT CASE NO. 2021-001

On motion by Chambers, seconded by Darden, the public hearing was opened at 7:18 p.m. by the following vote on roll call:

AYES: Council Members – Chambers, Bowers, Darden, Sharif
NOES: Council Members – None
ABSENT: Council Members – Galvan

Assistant City Manager Michael Antwine reported that the City has an active Homeless Task Force which meets regularly and is implementing the City’s adopted Homeless Plan. Mr. Antwine highlighted that earlier this year, the City Council approved the Overlay Zone which would accommodate emergency shelters in the City of Compton. The ordinance under consideration will incorporate the specific requirements for Emergency Shelters and set restrictions for residential areas. Emergency shelters can be defined as emergency housing with minimal supportive services for homeless persons that is limited to occupancy of six months or less by a homeless person. No individual or household may be denied emergency shelter because of an inability to pay as defined by California Health and Safety Code 50801(e).

Mr. Antwine indicated that the Homeless Plan was approved by the County of Los Angeles which would allow the City to apply for additional funding opportunities. Los Angeles County operates 3 shelters in the City of Compton with a total of 177 beds; however, these are County facilities, and the City does not have oversight of these facilities. City Staff works in conjunction with Los Angeles County to facilitate placement of individuals experiencing homelessness. The City will continue to work with service providers such as HOPICS and LAHSA to provide assistance to the unsheltered. Additionally, Staff is evaluating a second Overlay Zone within the City and will present the findings to the City Council.

Robert Delgadillo report that the purpose of the public hearing is to also update the City’s ordinance relative to restricting self- storage facilities and car washes to the industrial zones as conditionally permitted land uses and to prohibit emergency shelters from locating in residential zones. All proposed ordinance changes are simple deletions or additions to specific code sections. No new land uses are proposed.

PUBLIC COMMENTS REGARDING THE PUBLIC HEARING

Robert Ray urged the City to make certain that there is adequate staff in place and further questioned when a shelter could be opened.

Nichelle Farrow requested that the City expound upon the 177-bed count facilities for the homeless.

Mr. Michael Antwine indicated that Los Angeles County purchased three motel facilities in the City of Compton which subleases these properties out to service providers.

Marjorie Shipp spoke in opposition to any more car washes in the City of Compton.

Joyce Kelly commented that the statement on the agenda regarding the public hearing is confusing, and the residents need additional information, as is the case with many items on the Council’s agenda and added that it appears as though Compton is allowing a ‘mini town’ in the City. Ms. Kelly further cautioned that the Mayor should allow each Councilmember the opportunity to ask questions and make their statements, and not try to silence anyone. Ms. Kelly urged the City Council to abide by the Brown Act.

Benjamin Holifield commented that there should be a special place for car washes, however, we have enough car washes in the City of Compton. Mr. Holifield further stated that he and his wife provided food, clothing and shelter for the community members for many years.

Lynn Boone questioned how the public hearings and the dissemination of information is being addressed as far as notifying the residents. She further noted that there is no legitimate, generally-circulated newspaper in the City of Compton, whereby the residents may be notified and informed regarding City business.

On motion by Chambers, seconded by Darden, the public hearing was closed at 7:40 p.m. by the following vote on roll call:

AYES: Council Members – Chambers, Bowers, Darden, Sharif
NOES: Council Members – None
ABSENT: Council Members – Galvan

Councilmember Chambers indicated that the City does not need another car wash or storage facility. She then commented that the City should be notified regarding ‘half-way’ houses in Compton. Ms. Chambers then questioned whether supportive services will be provided for the residents of the shelters.

Mr. Antwine assured the Council and community that supportive social services will be provided at the shelters.

CONSENT AGENDA

APPROVAL OF MINUTES

2. OCTOBER 19, 2021

It was moved by Chambers, seconded by Darden, that the minutes be approved.

Councilmember Darden indicated that the minutes should be corrected to note that Colin Powell was the first African American Secretary of State. The consent agenda was approved by the following vote on roll call:

AYES: Council Members – Chambers, Bowers, Darden, Sharif
NOES: Council Members – None
ABSENT: Council Members – Galvan

REGULAR AGENDA

CITY MANAGER'S REPORT

3. HOUSING SUCCESSOR AGENCY PROPERTY UPDATE

Assistant City Manager Michael Antwine provided a staff report relating to Successor Agency Properties:

List of Properties – Successor Agency and Housing Agency

The Successor Agency and Housing Successor Agency owns 24 parcels. Numerous parcels are contiguous; therefore, they are not 24 separate sites or properties.

Successor Agency Parcels:

- 250 N. Central Ave.
- 1113-1125 W Rosecrans Ave
- 413-415 W. Compton Blvd.
- 110 and 114 N Bowen Ave.
- 1425 E. Compton Blvd.
- 413 and 415 N. Alameda St.
- 2901 W. Alondra Blvd.
- 2815-2875 W. Alondra Blvd.
- 2000-2024 W. Compton Blvd
- 408 and 412 W. Alondra Blvd.
- 500 Block E. Compton Blvd.
- 600 Block E. Compton Blvd.
- 217 E. Indigo St.
- 1117 S. Long Beach Blvd

Housing Successor Agency Parcels:

- 1950 N. Central Ave.
- 1716 E. Rosecrans Ave.
- 930 W. Compton Blvd.
- 16208 and 16216 S. Atlantic Ave.
- 409 N. Alameda Street

Mr. Antwine indicated that a total of 16 properties are under contract for development; four properties are under negotiations or development and four properties are available for sale. Mr. Antwine provided a list of the properties under development for housing, commercial and retail and housing/mixed use.

Mr. Antwine highlighted the disposition approval process for the Housing Successor Agency which includes City Council approval and Housing and Community Development (HCD) approval with the Surplus Land Act. The disposition approval process for Successor Agency properties includes Successor Agency Board Approval, Los Angeles County Oversight Board Approval in conjunction with the California Department of Finance and HCD approval in agreement with the Surplus Land Act.

4. STREET PROJECT CIP #18-01, PHASE 2A UPDATE

Assistant City Manager Michael Antwine introduced representatives from Z and K Consultants who provided an overview of the scope of work they have performed in the City of Compton in Phase 2 of the project.

Cristal Faqih, along with representatives from Z and K Consultants, offered a power point presentation detailing the scope of work they have performed and will perform in the coming months in Phase 2 of the Street Project CIP #18-01.

5. A REQUEST TO SCHEDULE A PUBLIC HEARING FOR: 1435 S SANTA FE AVENUE STREET VACATION CASE NO. 22-001 (December 7, 2021, at 5:35 p.m.)

On motion by Darden, seconded by Chambers, the public hearing was scheduled for December 7, 2021, at 5:35 p.m. by the following vote on roll call:

AYES: Council Members – Chambers, Bowers, Darden, Sharif

NOES: Council Members – None

ABSENT: Council Members – Galvan

NEW BUSINESS

6. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AMENDING THE 2020-2021 AND 2021-2022 FISCAL YEAR BUDGETS TO TRANSFER FUNDS AND AUTHORIZING THE CITY MANAGER TO AMEND THE PROFESSIONAL SERVICES AGREEMENT WITH EADIE AND PAYNE, LLP TO EXPAND THE SCOPE OF PROFESSIONAL INDEPENDENT AUDITING SERVICES (\$605,950.00)

It was moved by Bowers, seconded by Chambers, that the resolution be approved.

Councilman Bowers stated that thus far, the City has paid over \$600,000 for services and with the added fees, the cost will total almost one million dollars. Councilman Bowers noted that some of the charges are vague, and further questioned why the City would be required to pay for air fare and hotel costs for representatives of Eadie and Payne.

City Controller Sharon Rahban reported that significant progress has been made in the City Controller's Office which will improve the responsiveness and facilitation of the audits and services still to be performed. The City is also required to have financial records audited for Fiscal Years 2019-2020, 2020-2021, as well as the Single Audits (audit of federal grants) performed for Fiscal Years 2019-2020, 2020-2021. Ms. Rahban indicated that the additional factors triggered by the State Controller's report significantly increased the scope of work performed by the independent auditors, Eadie and Payne, LLP.

Hung Nguyen reported that Edie and Payne have spent many hours reviewing the documentation that the City has provided in the process of auditing the City's financial documents. Ms. Nguyen went on to state that each audit area item is represented in the financial statement. She further stated that the travel costs are associated with the considerable amount of time spent meeting with the State Controller and other officials throughout the time the firm has been working with the City of Compton.

Councilmember Chambers agreed that this is very detailed and time-consuming work, however, there were some charges which she did not agree with and further requested that the Council be provided with an itemized invoice along with documentation relative to the timeline for the work performed.

City Attorney Eric Perrodin implored the City Council to carefully consider the matter and further cautioned the Council that not approving the resolution could possibly create dire financial consequences for the City.

After an considerable amount of further discussion, it was agreed that the vendor would provide quarterly, itemized reports for the sake of transparency.

Resolution Number 25,581 entitled 'A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AMENDING THE 2020-2021 AND 2021-2022 FISCAL YEAR BUDGETS TO TRANSFER FUNDS AND AUTHORIZING THE CITY MANAGER TO AMEND THE PROFESSIONAL SERVICES AGREEMENT WITH EADIE AND PAYNE, LLP TO EXPAND THE SCOPE OF PROFESSIONAL INDEPENDENT AUDITING SERVICES' was adopted by the following vote on roll call:

AYES: Council Members – Chambers, Bowers, Darden, Sharif
NOES: Council Members – None
ABSENT: Council Members – Galvan

COUNCIL COMMENTS

Councilmember Chambers offered the following communications/announcements:

- Reported an illegal marijuana dispensary at 512 W. Rosecrans Avenue.
- Thanked Staff for repairing the traffic signal at Rosecrans and Dwight.
- Wished **Councilmember Darden** a very Happy Birthday!

Councilmember Bowers offered the following communications/announcements:

- Offered his thoughts and prayers for the family of **Pastor Reginald Moore** as well as all individuals who have been affected by senseless violence.
- Invited the community to attend the community disaster preparedness meeting at Fire Station Number 3 on December 11, 2021.
- Thanked everyone involved with the hugely successful drive-thru Thanksgiving Turkey and Trimmings Giveaways.
- Wished **Mark Smith** and **Lillie Darden** a very Happy Birthday!

Councilmember Darden offered the following communications/announcements:

- Invited the community to attend her 4th District Thanksgiving Meal Giveaway on November 22, 2021, from 12:00 p.m. to 3:00 p.m. at the Dollarhide Community Center, 301 N. Tamarind Avenue, Compton.
- Thanked Staff for decorating the City with the beautiful Christmas Holiday banners and added that she would like to see even more decorations around the City.
- Thanked everyone for the wonderful cards, gifts, flowers and Happy Birthday wishes!
- Requested that the Council meeting be adjourned in memory of **Mr. Manuel Terry**.

Mayor Sharif offered the following communications/announcements:

- **Mayor Sharif** announced that **Compton Community College** is offering scholarships and encouraged those interested to visit: www.compton.edu for additional information.
- **Mayor Sharif** congratulated Love and Unity Church Apostle Ronald Hill and First-Lady Hill on their 40th Anniversary.
- **Mayor Sharif** invited the community to join her in partnership with Councilmember Bowers in conjunction with the Genesis Project for a Turkey and Trimmings Giveaway on November 17, 2021, at Burrell-MacDonald Park, 2516 W. Alondra Boulevard.
- **Mayor Sharif** thanked Pastor Michael Fisher and all the many community Pastors who joined in to pray for the Compton community.
- Mayor sharif wished **Councilmember Lillie Darden** health, wealth and success as well as a very Happy Birthday!

ADJOURNMENT

On motion by Chambers, seconded by Darden, meeting was adjourned in memory of **Manuel W. Terry, Doris Curtis Cumby** and **Patricia Ajawa** at 9: 18 p.m. by the following vote on roll call:

AYES: Council Members – Chambers, Bowers, Darden, Sharif
NOES: Council Members – None
ABSENT: Council Members – Galvan

CITY CLERK OF THE CITY OF COMPTON

MAYOR OF THE CITY OF COMPTON

November 23, 2021

The Compton City Council Closed Session meeting was called to order at 4:36 p.m. by Mayor Emma Sharif. The Moment of Silence Ceremony and the Pledge of Allegiance was led by Emma Sharif.

ROLL CALL

Council Members Present – I. Galvan, L. Darden, Mayor E. Sharif
Council Members Absent – M. Chambers (*Entered the meeting during closed session*)
J. Bowers (*Entered the meeting at 4:38 p.m.*)

Other Officials Present: E. Perrodin, A. Godwin, B. Mims, R. Simpson

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Jocelyn Portillo, et al. v. City of Compton, LASC Case No. 20STCV07842
Kareemah Mateen-Bradford v. City of Compton, California Court of Appeal, Second Dist., Case No. B300491
City of Compton v. County of Los Angeles, LASC Case No. 21CMCV00248
Jenny Adame, et al. v. City of Compton, LASC Case No. 19STCV22593
Turmel Woods v. City of Compton, LASC Case No. 19STCV34211
Briana Smith, et al. v. City of Compton, LASC Case No. 18STCV01917
Pursuant to Government Code Section 54956.9(a)

AUDIENCE COMMENTS REGARDING CLOSED SESSION ITEMS ONLY

Robert Ray noted that the longer the City delays the lawsuit cases the more money will be incurred in legal fees. He further indicated that President Biden has stated that funds from the American Rescue Plan may be used to re-hired workers would have been laid off as a result of the coronavirus pandemic.

City Attorney Eric Perrodin requested a closed session to discuss existing litigation regarding Jocelyn Portillo, et al. v. City of Compton, LASC Case No. 20STCV07842; Kareemah Mateen-Bradford v. City of Compton, California Court of Appeal, Second Dist., Case No. B300491; City of Compton v. County of Los Angeles, LASC Case No. 21CMCV00248; Jenny Adame, et al. v. City of Compton, LASC Case No. 19STCV22593; Turmel Woods v. City of Compton, LASC Case No. 19STCV34211 and Briana Smith, et al. v. City of Compton, LASC Case No. 18STCV01917, pursuant to Government Code Section 54956.9(a)

RECESS TO CLOSED SESSION

On motion by Galvan, seconded by Darden, the City Council recessed to closed session at 4:40 p.m. by the following vote on roll call:

AYES: Council Members – Galvan, Bowers, Darden, Sharif
NOES: Council Members – None
ABSENT: Council Members – Chambers

RECONVENE TO OPEN SESSION

On motion by Galvan, seconded by Darden, the City Council reconvened at 5:57 p.m. by the following roll call vote:

Council Members Present – Chambers, Galvan, Bowers, Darden, Sharif
Council Members Absent – None

REPORT OUT OF CLOSED SESSION

City Attorney Perrodin indicated that there was no reportable action taken during the closed session.

COMMENDATORY RESOLUTIONS/PRESENTATIONS

1. PRESENTATION - TEN MILLION DOLLAR CHECK FOR CENTER AVENUE (ASSEMBLYMAN MIKE GIPSON)

Assemblyman Mike Gipson presented a check for \$10 Million to the great City of Compton.

Mr. Gipson commended and thanked the City Council for their efforts in protecting and saving the lives of the residents by distributing food and resources to the Compton community. Assemblyman Gipson encouraged everyone to get vaccinated and obtain the booster shots to safeguard against the pandemic.

AUDIENCE COMMENTS REGARDING CLOSED SESSION AGENDA ITEMS ONLY

Robert Ray commented that the City previously received approximately \$20,000 a month from gaming revenue from the Casino and requested that someone look into the matter. Mr. Ray suggested that the City check the warehouse on Alameda prior to purchasing any additional Christmas decorations. Mr. Ray spoke in favor of the proposal to utilize the old Alondra Regional Park for Compton's Multicultural Equestrian Center, which would be an ideal location as it includes 18 acres of green space. Mr. Ray raised concerns that the community is not being informed regarding the white boxes on property owned by the Neighborhood Housing Services.

Benjamin Holifield, President and Founder of the Compton Business Chamber of Commerce, commented on the need for a monthly report by the City Treasurer as well as the City Controller's Office, and asserted that there is a huge lack of communication in the City. Mr. Holifield questioned what the white containers are in the City. Mr. Holifield urged the City to support the re-instatement of Emily Hart-Holifield's name on the library at Compton Community College.

Gerald Pickens, Compton Baseball Academy Teams, thanked Councilman Galvan for all of his assistance in obtaining Dollarhide Senior Center for the team banquet, however, the banquet location will be at the Crystal Casino. Coach Pickens invited the City Council and community to join in the celebration for the children of Compton and noted that the City will honor some of the people that have made it possible for him to be in Compton for all these years. Coach Pickens highlighted that Jackie Robinson Stadium is one of the most well-known stadiums in the Country, as it has produced many outstanding and well-accomplished athletes.

Dr. Tankersley commented that Compton is a great City, however, it must be upgraded, and technology must be made current. Dr. Tankersley further urged the City Council to develop a plan for the future.

Lynn Boone raised concerns regarding \$5,000 in the City Treasurer's Report and further indicated that the report was unclear and noted that the City Treasurer must provide current financial reports to the Council and community. Ms. Boone asserted that there are non-profit organizations providing services to the community, however they are constantly overlooked. She indicated that HUD must come into the City to oversee the distribution of funding, as there is no accountability of certain funds. Ms. Boone urged the City to recognize the many achievements of Coach Gerald Pickens.

Muhammad Mubarack commented that he came to Compton in 1959 and is thrilled to be able to share his love for the City through his artwork and murals, which grace the halls and walls of the beautiful City of Compton. Mr. Mubarack commented that he will submit a proposal for the renovation of the mural adjacent to City Hall.

CONSENT AGENDA

APPROVAL OF MINUTES

2. OCTOBER 26, 2021(*Approved*)

**CITY MANAGER/CITY ATTORNEY/CITY CONTROLLER/CITY TREASURER
REPORTS**

3. INVESTMENT REPORT - OCTOBER 31, 2021(*Received and filed*)

On motion by Chambers, seconded by Galvan, the consent agenda was approved by the following vote on roll call:

AYES: Council Members – Chambers, Galvan, Bowers, Darden, Sharif
NOES: Council Members – None
ABSENT: Council Members – None

REGULAR AGENDA

**REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND COMMITTEES AND
CITY COUNCIL**

4. APPOINTMENT(S) OF OFFICERS, COUNCIL MEMBERS,
BOARDS/COMMISSIONS AND COMMITTEES

Yewande Ayodele - Personnel Board (Councilmember Chambers)

Councilmember Chambers offered a motion to appoint Yewande Ayodele to the Personnel Board. Ms. Chambers indicated that Ms. Ayodele is highly qualified and has submitted her application for the position. The motion was seconded by Councilmember Darden.

Councilman Galvan indicated that he would like the opportunity to appoint someone to the Personnel Board and further nominated Ms. Charmaine Hays and indicated that she submitted her application in a timely manner and is also well-qualified.

Councilmember Darden indicated that the closing date to submit committee or commission applications was October 25, 2021; however, Ms. Ayodele's application was dated for November 16, 2021. Ms. Darden further indicated that she attempted to contact the references supplied by Ms. Ayodele, however, she was unable to reach any of her listed references.

Councilman Bowers spoke in support of appointing Ms. Charmaine Hays to the Personnel Board and noted that she submitted her application in a timely manner and is highly qualified to serve on the Board.

City Clerk Alita Godwin informed the City Council that the October 25, 2021, was a suggested date for the applications to be submitted to her, so she could compile applications for placement on the Council's next meeting agenda. Ms. Godwin asserted that October 25, 2021, was not a deadline date to submit applications to serve on a commission.

After further discussion, Councilman Galvan offered an amended motion to appoint Ms. Charmaine Hays to the Personnel Board. The motion was seconded by Bowers and failed for lack of a majority vote by the following vote on roll call:

AYES: Council Members – Galvan, Bowers
NOES: Council Members – Chambers, Sharif
ABSENT: Council Members – None
ABSTAIN: Council Members – Darden

The original motion to appoint Ms. Yewande Ayodele to the Personnel Board failed for lack of majority vote by the following vote on roll call:

AYES: Council Members – Chambers, Sharif
NOES: Council Members – Galvan, Bowers

ABSENT: Council Members – None
ABSTAIN: Council Members – Darden

CITY MANAGER'S REPORT

5. ORAL REPORT - CHRISTMAS PARADE FUND DISTRIBUTION (DISCUSSION)

City Manager Ronerick Simpson reported that \$75,000 was set aside for this year's Christmas Holiday Celebration and recommended that \$15,000 be used to purchase Christmas decorations for the entire City. City Manager Simpson then suggested that the remaining balance of \$60,000 be equally distributed among the Councilmembers for each District.

Councilmember Darden stated that she would like to utilize her District's portion to repair the Artesia bridge and also provide for 'Welcome to Compton' signs with any left-over funds.

Councilman Bowers spoke in favor of using the funds for the Third District community residents.

Councilman Galvan agreed that the funds should be distributed to each District, noting that some residents in the City do not have transportation to travel to a centralized location and a District celebration would be more convenient.

Mayor Sharif voiced her hopes for a City-wide event to demonstrate a unified City Council, however, she would support the Council's wishes.

NEW BUSINESS

- 6. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEASE AGREEMENT BETWEEN THE CITY OF COMPTON AND CRYSTAL STAIRS, INC. FOR INDOOR AND OUTDOOR SPACE AT 1108 NORTH OLEANDER AVENUE**

On motion by Galvan, seconded by Chambers, **Resolution Number 25,582** entitled '**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEASE AGREEMENT BETWEEN THE CITY OF COMPTON AND CRYSTAL STAIRS, INC. FOR INDOOR AND OUTDOOR SPACE AT 1108 NORTH OLEANDER AVENUE**' was adopted by the following vote on roll call:

AYES: Council Members – Chambers, Galvan, Bowers, Darden, Sharif
NOES: Council Members – None
ABSENT: Council Members – None

- 7. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE ESTABLISHMENT OF A PURCHASE ORDER FOR THE CITY OF DOWNEY FOR FIRE AND EMERGENCY MEDICAL DISPATCHING SERVICES (\$800,000)**

It was moved by Galvan, seconded by Chambers, that the resolution be adopted

Councilman Bowers questioned whether the City had options for alternative providers for this service.

City Manager Simpson responded that he had considered a plan to provide dispatching services in-house, however, the initial 'start up' costs would be approximately \$1Million but would lower the City's costs for this service to approximately \$250,000 per year.

There was further discussion regarding the plan to develop dispatch services in-house in the next budgetary cycle.

Resolution Number 25,583 entitled ‘**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE ESTABLISHMENT OF A PURCHASE ORDER FOR THE CITY OF DOWNEY FOR FIRE AND EMERGENCY MEDICAL DISPATCHING SERVICES**’ was adopted by the following vote on roll call:

AYES: Council Members – Chambers, Galvan, Bowers, Darden, Sharif
NOES: Council Members – None
ABSENT: Council Members – None

8. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON APPROVING BUDGET AMENDMENT TO THE 2021-2022 FISCAL YEAR BUDGET AND TRANSFERRING CHRISTMAS PARADE FUNDS BETWEEN VARIOUS ACCOUNTS

On motion by Galvan, seconded by Chambers, **Resolution Number 25,584** entitled ‘**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON APPROVING BUDGET AMENDMENT TO THE 2021-2022 FISCAL YEAR BUDGET AND TRANSFERRING CHRISTMAS PARADE FUNDS BETWEEN VARIOUS ACCOUNTS**’ was adopted by the following vote on roll call:

AYES: Council Members – Chambers, Galvan, Bowers, Darden, Sharif
NOES: Council Members – None
ABSENT: Council Members – None

COUNCIL COMMENTS

Councilmember Chambers offered the following communications/announcements:

- Requested that the City Manager look into what happened with the \$10,000 that went into the Brickyard.
- Thanked everyone who partnered with her for the successful Thankful Thanksgiving Turkey Giveaway event and further praised and commended all the wonderful donors and community organizations who assisted in serving over 300 Compton families.
- Requested that the Council meeting be adjourned in memory of her dear Aunt, **Yvette Green.**

Councilmember Galvan offered the following communications/announcements:

- Thanked everyone who supported his wonderful Thanksgiving Turkey, and Food Giveaway and added that over 500 families received Thanksgiving Dinners and added that he is seeking the names of individuals and families that are still in need of a Thanksgiving meal.
- Offered his full support to Benjamin Holifield in his efforts to restore Emily Hart Holifield’s name to the Compton College Library and further commended all the residents who are committed to restoring and preserving the rich history of Compton.
- Commended and thanked United Hands for feeding the community over the years and further indicated that he would be joining Jackie Venters in an event to Feed and assist the Veterans of the community at the VFW Building.
- Invited the community to attend a Christmas Toy Drive and Car Show at the Crystal Casino on December 11, 2021.
- Wished Ms. **Lillian Bratton** a very Happy 77th Birthday!

- Thanked and commended the Mayor and each Councilmember for giving back to the residents with their wonderful food giveaways and further wished everyone a Happy Thanksgiving.

(Councilmember Chambers exited the meeting at 7:18 p.m.)

(Councilmember Galvan exited the meeting at 7:22 p.m.)

Councilmember Bowers offered the following communications/announcements:

- Requested that everyone keep the family of **Pastor Reginald Moore** in their thoughts and prayers along with all those affected by violence in the community.
- Commended and thanked all the gracious sponsors and everyone involved with the wonderful Thanksgiving Turkey Giveaway and added that the event had an amazing turnout of the residents as food and services was provided for over 250 families.
- Commended and thanked Compton McDonald's owners Nicole Enearu and Kerri Harper Howie who distributed gift cards and offered employment opportunities to the residents of the community – he further thanked the Esperanza Family and the Wellness Center for providing fresh produce and dental hygiene kits to families and the local chapter of Delta Sigma Theta Inc., and Charles Jackson of City Pride Magazine and his staff and Compton residents.
- Thanked Assemblyman Mike Gipson for his generous funding towards the cleanup and beautification of the Compton Creek, specifically at Center Avenue and further thanked him for his additional support for Compton concerning Caltrans and the repair, upgrade and maintenance of highway ramps and overpasses that are being neglected and ensure that these areas are addressed in a timely manner.
- Announced that Assemblyman Gipson has created a website to assist Compton residents with claims to the Employment Development Department—residents may submit a form to receive assistance by visiting Assemblyman Gipson's website or contacting his office at: <https://a64.asmdc.org/edd-assistance-form>
EDD Assistance Form - Mike Gipson
- Requested that the Council meeting be adjourned in memory of **Helen Edwards**.
- Urged the residents to contact Republic Waste for the pickup of large and bulky waste items.

Councilmember Darden offered the following communications/announcements:

- Commented that she met with Assemblyman Mike Gipson regarding his continued assistance to the City with all of its endeavors and further noted that the Assemblyman has requested that the City submit a 'Wish List' to his office.
- Thanked all the Staff and wonderful donors and volunteers involved in the well-attended and successful Thanksgiving Holiday Meal Giveaway at Dollarhide Senior Community Center--- and further offered a very special "Thank You" to the Parks and Recreation Division, Compton Sheriffs, Code Enforcement and many community volunteers who provided assistance to her during the giveaways and various events.
- Requested that the Council meeting be adjourned in memory of her dear friend, **Dr. Helen C. Edwards, Cherelle Covington and Sampson J. Wiley, Jr.**
- Wished **Councilperson Michelle Chambers** a very Happy Birthday!

Mayor Sharif offered the following communications/announcements:

- Mayor Sharif requested that the City Manager draft a letter to the businesses at the Gateway Towne Center regarding their support of the City receiving crucial funding from the State to assist the City of Compton.
- Mayor Sharif expressed her excitement for the reopening of the Dollarhide Senior Community Center and added that the Seniors are enjoying the various programs offered at the center. Mayor Sharif further thanked City Staff and Parks and Recreation for their assistance.
- Mayor Sharif encouraged the community to continue to conserve water and energy which will greatly help the entire state.
- Mayor Sharif announced the upcoming Shop Small Business Saturday event and encouraged the residents of the community to go out and support local businesses which have continued to struggle throughout the pandemic. Mayor Sharif emphasized that small businesses are the backbone of the community.

ADJOURNMENT

On motion by Darden, seconded by Bowers, the meeting was adjourned in memory of **Yvette Green, Dr. Helen C. Edwards, Cherelle Covington, Sampson J. Wiley, Jr. and Curry William Lumpkin** at 7:35 p.m. by the following vote on roll call:

AYES: Council Members – Bowers, Darden, Sharif
NOES: Council Members – None
ABSENT: Council Members – Chambers, Galvan

CITY CLERK OF THE CITY OF COMPTON

MAYOR OF THE CITY OF COMPTON

December 14, 2021

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: CITY ATTORNEY

RE: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING PAYMENT OF ANNUAL FEES TO THE STATE OF CALIFORNIA DEPARTMENT OF INDUSTRIAL RELATIONS FOR CONTINUED ADMINISTRATION OF THE CITY'S WORKERS' COMPENSATION SELF-INSURANCE PROGRAM (\$34,133.70)

SUMMARY

The City Council will consider adopting a resolution authorizing the City Manager to issue payment of the annual fees for Fiscal Year 2021-2022 in the amount of Thirty-Four Thousand, One Hundred Thirty-Three Dollars and Seventy Cents (\$34,133.70) to the State of California Department of Industrial Relations for continued administration of the City's Workers' Compensation Self-Insurance Program.

BACKGROUND

The City of Compton is self-insured/self-administered for provision of workers' compensation benefits to City employees who are injured on the job.

STATEMENT OF ISSUE

As an employer that is permissibly self-insured for workers' compensation liabilities in California, the City is required to pay certain assessments, consisting of the following: Workers' Compensation Administration Revolving Fund Assessment, Uninsured Employers Benefits Trust Fund Assessment, Subsequent Injuries Benefits Trust Fund Assessment, Occupational Safety and Health Fund Assessment, Workers' Compensation Fraud Account Assessment and Labor Enforcement and Compliance Fund. These fees are required by the State to legally administer a workers' compensation self-insured/administered program at the City.

FINANCIAL IMPACT

The fee assessment invoice was mailed to the City on/about December 1, 2021 and must be paid by December 31, 2021 to avoid a ten percent (10%) penalty.

The City's fees for Fiscal Year 2021-2022 (i.e. July 1, 2021 through June 30, 2022) have been assessed at \$34,133.70 based on the State 2020/2021 Annual Report as submitted by the Risk Management Division of the City Attorney's Office.

Funds for this payment have been allocated in the 2021-2022 Fiscal Year budget of the City Attorney's Office in Account No. 6300 420 000 4265.

RECOMMENDATION

It is recommended that the City Council adopt the attached Resolution.

**ERIC J. PERRODIN
CITY ATTORNEY**

APPROVED FOR FORWARDING:

**RONERICK SIMPSON
CITY MANAGER**

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
AUTHORIZING PAYMENT OF ANNUAL FEES TO THE STATE OF
CALIFORNIA DEPARTMENT OF INDUSTRIAL RELATIONS FOR
CONTINUED ADMINISTRATION OF THE CITY'S WORKERS'
COMPENSATION SELF-INSURANCE PROGRAM (\$34,133.70)**

WHEREAS, the City of Compton is self-insured and administered for provision of workers' compensation benefits to City employees who are injured on the job; and

WHEREAS, as an employer that is permissibly self-insured for workers' compensation liabilities in California, the City is required to pay certain assessments, consisting of the following: Workers' Compensation Administration Revolving Fund Assessment, Uninsured Employers Benefits Trust Fund Assessment, Subsequent Injuries Benefits Trust Fund Assessment, Occupational Safety and Health Fund Assessment, Workers' Compensation Fraud Account Assessment and Labor Enforcement and Compliance Fund; and

WHEREAS, the City' fee assessment for Fiscal Year 2021-2022 have been assessed at \$34,133.70 and is now due to the State of California Department of Industrial Relations for continued administration of the City's Workers' Compensation Self-Insurance Program and must be remitted in order to avoid assessment of a ten percent (10%) penalty; and

WHEREAS, funds for this payment have been allocated in the 2021-2022 budget of the City Attorney's office.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON
DOES HEREBY RESOLVE AS FOLLOWS:**

Section 1. That the City Manager is hereby authorized to issue payment of the annual fees for Fiscal Year 2021-2022 in the amount of \$34,133.70 to the State of California Department of Industrial Relations for continued administration of the City's Workers' Compensation Self-Insurance Program.

Section 2. That the funds for these services are allocated in the 2021-2022 Fiscal Year budget of the City Attorney's Office in Account No. 6300 420 000 4265.

Section 3. That a certified copy of this Resolution will be filed in the offices of the City Manager, City Attorney, City Controller and the City Clerk.

Section 4. That the Mayor shall sign and the City Clerk shall attest to this Resolution.

ADOPTED this _____ day of _____, 2021.

MAYOR OF THE CITY OF COMPTON

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council, signed by the Mayor, and attested by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2021.

That said Resolution was adopted by the following vote:

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-
ABSTAINS: COUNCIL MEMBERS-

CITY CLERK OF THE CITY OF COMPTON

**Department of Industrial Relations**

Office of Self-Insurance Plans
11050 Olson Drive, Suite 230
Rancho Cordova, CA 95670
(916) 464-7000
Fax: (916) 464-7007

INVOICE

Invoice Number: OSIP 69089
Certificate No.: 7153
Invoice Date: December 1, 2021
Due Date: December 31, 2021
OSIP Federal Tax ID.: 94-3160882

Customer Information:

Billing Address:		Send Payment To:	
Company:	CITY OF COMPTON	Company:	Department Of Industrial Relations
Name	DESMOND FLETCHER	Name:	Office of Self Insurance Plans
Address:	205 S. WILLOWBROOK AVE	Address:	11050 Olson Drive, Suite 230
City/State/Zip	COMPTON, CA 90220	City/State/Zip	Rancho Cordova, CA 95670

For : City of Compton

Terms: Due and payable within 30 days

Factor	Assessment for fiscal year July 1, 2021 through June 30, 2022 using 2020 / 2021 Public Annual Report	Paid Indemnity (Line4 minus Line11 on the annual report)	Assessment Due
0.031386	Workers' Compensation Administration Revolving Fund Assessment (WCARF)	\$ 322,153	\$ 10,111.09
0.002301	Uninsured Employers Benefits Trust Fund Assessment (UEBTF)	\$ 322,153	\$ 741.27
0.034845	Subsequent Injuries Benefits Trust Fund Assessment (SIBTF)	\$ 322,153	\$ 11,225.42
0.016639	Occupational Safety and Health Fund Assessment (OSHF)	\$ 322,153	\$ 5,360.30
0.008178	Workers's Compensation Fraud Account Assessment (FRAUD)	\$ 322,153	\$ 2,634.56
0.012606	Labor Enforcement and Compliance Fund (LECF)	\$ 322,153	\$ 4,061.06
	License Fee Assessment:		
	Base Fee (determined by total number of employees)		\$ 0.00
	Additional Location Fee (No. of Locations)		\$ 0.00
	Per Capita Employee Charge (# of ee's * 0)	License Fee Assessment Subtotal:	\$ 0.00
		Invoice Totals:	\$ 34,133.70
		Amount Paid:	\$ 0.00
		Balance Due:	\$ 34,133.70

OK 12/4/21

Notes:

The letter establishing the assessment factors and methodology used for calculation are available on the OSIP website at <http://sip.dir.ca.gov> You can also make an electronic funds transfer(EFT)payment online at <http://www.dir.ca.gov/osip> It is very important to enter the correct invoice number when making an online payment.

December 14, 2021

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: CITY MANAGER

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON APPROVING BUDGET AMENDMENT TO THE 2021-2022 FISCAL YEAR BUDGET, TRANSFERRING FUNDS BETWEEN VARIOUS ACCOUNTS, AND AMENDING THE EXISTING PERSONNEL SUMMARY AS OF NOVEMBER 2021

SUMMARY

Adoption of this resolution will authorize amendments to the Fiscal Year 2021-2022 Adopted Budget which was adopted by the City Council on June 22, 2021. Consistent with its commitment to prudence, the Council will review the Fiscal Year 2021-2022 expenditures.

Based on this review, Council will consider a resolution to amend expenditure appropriations to address budgetary issues that arose between the adoption of the budget and as of November 2021. The City Manager is recommending adjustments are needed in order to maintain a balanced budget and correct any inadvertent errors. All of these transactions are “cost neutral” (i.e. they do not increase or decrease net Budget appropriations).

BACKGROUND

The annual budget is a planning document used to fund policies and programs as directed by Council, and is based on assumptions and projections. As a result of the daily monitoring, staff revised expenditures to make necessary budget corrections.

STATEMENT OF THE ISSUE

Budget Adjustment for Fiscal Year 2021-2022

The proposed budget amendments are all cost neutral and the total revenues and expenditures remain balanced as projected for the Fiscal Year 2021-2022 Adopted Budget.

The following budget transactions are necessary in order to add personnel to positions that will increase the level in services provided and correct any inadvertent errors.

1) Additional Positions and Increase Level of Services

The City Manager has identified positions that can be funded using salary savings that was realized since the commencement of the Fiscal Year 2021-2022.

City Manager's Office:

The City Manager's office is in need of some additional assistance with clerical and administrative duties. A staff member is needed to assist with answering phones, retrieving and distributing mail, logging in and out of City checks, and other clerical duties. The City Manager is recommending we use salary savings to add an Office Assistant III to address this issue. The following are the proposed changes:

Add Positions:

- One (1) 1.0 FTE Office Assistant III

Decrease Budget Accounts:

• 1001-670-000-4101	Salary Savings	\$ 21,090.00
	Total	\$ 21,090.00

Increase Budget Accounts:

• 1001-510-000-4101	Permanent Salaries	\$ 21,090.00
	Total	\$ 21,090.00

Community Improvement Services:

The Community Improvement Services Director has requested to remove one (1) Code Enforcement Officer II and add one (1) Security Services Coordinator. The difference in salary between both positions will be funded using salary savings from vacant positions in that department. The following are the proposed changes:

Delete Positions:

- One (1) 1.0 FTE Code Enforcement Officer II

Add Positions:

- One (1) 1.0 FTE Security Services Coordinator

Decrease Budget Accounts:

• 1001-670-000-4101	Salary Savings	\$ 2,928.00
	Total	\$ 2,928.00

**Staff Report – Resolution Approving Corrections
FY 2021-22 Budget Amendments/Transferring
Funds between Various Accounts as of November 2021
December 14, 2021, page 3**

Increase Budget Accounts:

• 1001-670-000-4101	Permanent Salaries	\$ 2,928.00
	Total	\$ 2,928.00

Community Development - Building and Safety Division:

Due to the current staffing needs and volume of construction projects, the Community Development Department, Chief Building Official (Building and Safety Division) is recommending that staffing an additional Building Inspector I position would better meet the changing needs of the department for the remainder of the 2021-2022 fiscal year. This creates a salary savings of \$14,670. The Chief Building Official has also requested to utilize \$10,000 of the salary savings for training of Building and Safety personnel. The following are the proposed changes:

Delete Positions:

- One (1) 1.0 FTE Senior Building Inspector

Add Positions:

- One (1) 1.0 FTE Building Inspector I

Decrease Budget Accounts:

• 1001-780-BSF-4101	Salary Savings	\$ 10,000.00
	Total	\$ 10,000.00

Increase Budget Accounts:

• 1001-780-BSF-4273	Training	\$ 10,000.00
	Total	\$ 10,000.00

2) Measure P Funds Transfer

All of Measure P funds for special projects are allocated in account no. 1004-610-000-4269 Other Contract Services. Staff has identified that not all of Measure P projects can utilize this account specification, therefore, the budget needs to be amended so that funds can be transferred to Other Professional Services. The City Manager is planning to utilize these funds for facility upgrades and repairs that are desperately needed. A budget amendment must be made to accurately reflect the following changes:

**Staff Report – Resolution Approving Corrections
FY 2021-22 Budget Amendments/Transferring
Funds between Various Accounts as of November 2021
December 14, 2021, page 4**

Decrease Budget Accounts:

• 1004-610-000-4269	Other Contract Services	\$ 250,000.00
	Total	\$ 250,000.00

Increase Budget Accounts:

• 1004-610-000-4262	Other Professional Svcs.	\$ 250,000.00
	Total	\$ 250,000.00

The proposed budget amendments add personnel positions that will increase the level in services provided and correct any inadvertent errors while maintaining a balanced 2021-2022 Fiscal Year Budget. All changes are to take effect on the approval of this resolution.

FISCAL IMPACT

The City of Compton has a balanced budget and the recommendations are cost neutral and does not have a negative impact on the City's balanced budget for FY 2021-2022.

ALTERNATIVE

The City Council has the option of considering these recommendations individually, collectively, or in the numbered groups and then direct staff accordingly.

RECOMMENDATION

Staff recommends that the City Council adopt the attached Resolution authorizing the City Manager to make budget amendments to the Fiscal Year 2021-2022 Budget.

**RONERICK D. SIMPSON
CITY MANAGER**

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
APPROVING BUDGET AMENDMENT TO THE 2021-2022 FISCAL
YEAR BUDGET, TRANSFERRING FUNDS BETWEEN VARIOUS
ACCOUNTS, AND AMENDING THE EXISTING PERSONNEL
SUMMARY AS OF NOVEMBER 2021**

WHEREAS, pursuant to Resolution No. 25,512, the City Council of the City of Compton adopted the Fiscal Year 2021-2022 budget on June 22, 2021; and

WHEREAS, it is necessary in order to balance all expenditures, correct any inadvertent errors, and increase the City's level of service; and

WHEREAS, staff has identified positions that can be funded using salary savings that was realized since the commencement of the Fiscal Year 2021-2022; and

WHEREAS, the City Manager's office is in need of some additional assistance with clerical and administrative duties. A staff member is needed to assist with answering phones, retrieving and distributing mail, logging in and out of City checks, and other clerical duties. The City Manager is recommending we use salary savings to add an Office Assistant III to address this issue; and

WHEREAS, the Community Improvement Services Director has requested to remove one (1) Code Enforcement Officer II and add one (1) Security Services Coordinator. The difference in salary between both positions will be funded using salary savings from vacant positions in that department; and

WHEREAS, due to the current staffing needs and volume of construction projects, the Community Development Department, Chief Building Official (Building and Safety Division) is recommending that staffing an additional Building Inspector I position would better meet the changing needs of the department for the remainder of the 2021-2022 fiscal year. This creates a salary savings of \$14,670. The Chief Building Official has also requested to utilize \$10,000 of the salary savings for training of Building and Safety personnel; and

WHEREAS, all of Measure P funds for special projects are allocated in account no.1004-610-000-4269 (Other Contract Services). Staff has identified that not all of Measure P projects can utilize this account specification, therefore, the budget needs to be amended so that funds can be transferred to Other Professional Services. The City Manager is planning to utilize these funds for facility upgrades and repairs that are desperately needed; and

WHEREAS, the proposed Budget Amendments add personnel positions that will increase the level in services provided and correct any inadvertent errors while maintaining a balanced 2021-2022 Fiscal Year Budget. All changes are to take effect on the approval of this resolution.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON
DOES HEREBY RESOLVE AS FOLLOWS:**

SECTION 1. That the City Manager is hereby authorized to make the following budget amendment to the Fiscal Year 2021-2022 Adopted Budget for Additional Positions and Increase Level of Services - City Manager's Office:

Add Positions:

- One (1) 1.0 FTE Office Assistant III

Decrease Budget Accounts:

• 1001-670-000-4101	Salary Savings	\$ 21,090.00
	Total	\$ 21,090.00

Increase Budget Accounts:

• 1001-510-000-4101	Permanent Salaries	\$ 21,090.00
	Total	\$ 21,090.00

SECTION 2. That the City Manager is hereby authorized to make the following budget amendment to the Fiscal Year 2021-2022 Adopted Budget for Additional Positions and Increase Level of Services: Community Improvement Services:

Delete Positions:

- One (1) 1.0 FTE Code Enforcement Officer II

Add Positions:

- One (1) 1.0 FTE Security Services Coordinator

Decrease Budget Accounts:

• 1001-670-000-4101	Salary Savings	\$ 2,928.00
	Total	\$ 2,928.00

Increase Budget Accounts:

• 1001-670-000-4101	Permanent Salaries	\$ 2,928.00
	Total	\$ 2,928.00

SECTION 3. That the City Manager is hereby authorized to make the following budget amendment to the Fiscal Year 2021-2022 Adopted Budget for Additional Positions and Increase Level of Services: Community Development - Building and Safety Division:

Delete Positions:

- One (1) 1.0 FTE Senior Building Inspector

Add Positions:

- One (1) 1.0 FTE Building Inspector I

Decrease Budget Accounts:

• 1001-780-BSF-4101	Salary Savings	\$ 10,000.00
	Total	\$ 10,000.00

Increase Budget Accounts:

• 1001-780-BSF-4273	Training	\$ 10,000.00
	Total	\$ 10,000.00

SECTION 4. That the City Manager is hereby authorized to make the following budget amendment to the Fiscal Year 2021-2022 Adopted Budget for Measure P Funds Transfer:

Decrease Budget Accounts:

• 1004-610-000-4269	Other Contract Services	\$ 250,000.00
	Total	\$ 250,000.00

Increase Budget Accounts:

• 1004-610-000-4262	Other Professional Services	\$ 250,000.00
	Total	\$ 250,000.00

SECTION 5. That all changes are to take effect immediately.

SECTION 6. That a certified copy of this Resolution shall be filed in the Offices of the City Clerk, City Attorney, City Manager and City Controller.

SECTION 7. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2021.

MAYOR OF THE CITY OF COMPTON

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council, signed by the Mayor, and attested by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2021.

That said Resolution was adopted by the following vote, to wit:

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-
ABSTAIN: COUNCIL MEMBERS-

CITY CLERK OF THE CITY OF COMPTON

December 14, 2021

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: CITY MANAGER

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A SIXTY (60) MONTH PROFESSIONAL SERVICES AGREEMENT WITH GRANICUS FOR WEBSITE REDESIGN AND IMPLEMENTATION SERVICES (\$94,996.95)

SUMMARY

City Council adoption of the attached Resolution will authorize the City Manager to enter into a Sixty-month (60) professional services agreement with Granicus for website redesign services for the City of Compton and five years of maintenance for the total amount of Ninety-Four Thousand, Nine Hundred Ninety-Six Dollars and Ninety-Five Cents (\$94,996.95).

BACKGROUND

The City of Compton's current website went live in 2013 using website technologies and practices that were common for websites at that time. Since then, many technological changes have occurred and with these many changes, the look and feel of the current website is dated and in need of a redesign.

In addition to receiving a modern and updated design, a new Content Management System (CMS) will be implemented as part of the project in order to allow for streamlined updates to the website. Once the redesign has been completed, training will be provided to all departments, giving each department the ability to update and maintain their approved content in a timely manner. One of the advantages of the redesign will be the ability to provide the most up to date information to the public.

The City does not have available personnel specifically trained and experienced to perform the special services required for website design. The City wishes to redesign, develop, and implement a new website as the current agreement has expired. The City desires to engage a Consultant to provide website redesign services. The Consultant will provide samples, deploy the software, prepare site development and construction, and provide training, support, and maintenance.

STATEMENT OF THE ISSUE

In 2021, the City of Compton requested bids for the website redesign and implementation. The following quotes were submitted.

<u>Company</u>	<u>One-Time Fees</u>	<u>Year 1 Fees</u>	<u>Total</u>
Granicus	\$27,700.00	\$4,800.00	\$32,500.00
Civicplus	\$54,316.96	Included	\$54,316.96
Municode	\$40,000.00	\$8,000.00	\$48,000.00

The City has determined that Granicus Software's history, capabilities, and philosophies would best serve the City of Compton. Granicus will provide samples, deploy the software, prepare site development and construction, and provide training, support, and maintenance for five years. The annual maintenance cost includes maintenance, hosting, and licensing fees that is non-negotiable. The cost for years 2 - 5 are the following:

<u>Year</u>	<u>Amount</u>
Year 2	\$14,500.03
Year 3	\$15,225.03
Year 4	\$15,986.29
Year 5	\$16,785.60

The total amount of the contract for all five years is \$94,996.95.

FISCAL IMPACT

A purchase order is required to Granicus, for website design services and year one maintenance fees in the total amount of Thirty-Two Thousand Five Hundred Dollars \$32,500.00 which is allocated in the Internal Service's Department's Fiscal Year 2021-2022 Budget in Account Number 1001-620-IT0-4222. The maintenance cost for year 2-5 will be allocated in future budgets.

RECOMMENDATION

Staff recommends the adoption of the attached resolution to design a website for the City of Compton.

RONERICK SIMPSON
CITY MANAGER

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
AUTHORIZING THE CITY MANAGER TO ENTER INTO A SIXTY (60)
MONTH PROFESSIONAL SERVICES AGREEMENT WITH GRANICUS
FOR WEBSITE REDESIGN AND IMPLEMENTATION SERVICES
(\$94,996.95)**

WHEREAS, the City wishes to redesign, develop, and implement a new website for the City of Compton since many technological changes have occurred since the last implementation in 2013 and with these many changes, the look and feel of the current website is dated and in need of a redesign; and

WHEREAS, in addition to receiving a modern and updated design, a new Content Management System (CMS) will be implemented as part of the project in order to allow for streamlined updates to the website. Once the redesign has been completed, training will be provided to all departments, giving each department the ability to update and maintain their approved content in a timely manner. One of the advantages of the redesign will be the ability to provide the most up to date information to the public; and

WHEREAS, the City does not have available personnel specifically trained and experienced to perform the special services required for website design. The City wishes to redesign, develop, and implement a new website as the current agreement has expired. The City desires to engage a Consultant to provide website redesign services. The Consultant will provide samples, deploy the software, prepare site development and construction, and provide training, support, and maintenance; and

WHEREAS, in 2021, the City of Compton requested bids for the website redesign and implementation. The following quotes were submitted:

<u>Company</u>	<u>One-Time Fees</u>	<u>Year 1 Fees</u>	<u>Total</u>
Granicus	\$27,700.00	\$4,800.00	\$32,500.00
Civicplus	\$54,316.96	Included	\$54,316.96
Municode	\$40,000.00	\$8,000.00	\$48,000.00

WHEREAS, the City has determined that Granicus Software's history, capabilities, and philosophies would best serve the City of Compton. Granicus will provide samples, deploy the software, prepare site development and construction, and provide training, support, and maintenance for five years. The annual maintenance cost includes maintenance, hosting, and licensing fees that is non-negotiable. The cost for years 2 - 5 are the following:

<u>Year</u>	<u>Amount</u>
Year 2	\$14,500.03
Year 3	\$15,225.03
Year 4	\$15,986.29
Year 5	\$16,785.60

WHEREAS, the total amount of the contract for all five years is \$94,996.95; and

WHEREAS, a purchase order is required to Granicus, for website design services and year one maintenance fees in the total amount of Thirty-Two Thousand Five Hundred Dollars \$32,500.00 which is allocated in the Internal Service's Department's Fiscal Year 2021-2022 Budget in account number 1001-620-IT0-4222.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON
DOES HEREBY RESOLVE AS FOLLOWS:**

SECTION 1. That the City Manager, on the advice and the approval of the City Attorney is hereby authorized to enter into a professional services agreement with Granicus to provide samples, deploy the software, prepare site development and construction, and provide training, support, and maintenance.

SECTION 2. That funds for this expenditure are available in the Internal Services Department's 2021-2022 adopted Fiscal Year budget in account no. 1001-620-IT0-4222, for website design services and year One maintenance fees in the total amount of Thirty-Two Thousand Five Hundred Dollars \$32,500.00.

SECTION 3. That maintenance cost for year 2-5 will be allocated in future budgets.

SECTION 4. That a copy of this resolution shall be filed in the offices of the City Manager, City Controller, City Clerk, and the Department of Internal Services.

SECTION 5. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2021.

MAYOR OF THE CITY OF COMPTON

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council, signed by the Mayor, and attested by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2021.

That said Resolution was adopted by the following vote, to wit:

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-
ABSTAIN: COUNCIL MEMBERS-

CITY CLERK OF THE CITY OF COMPTON



408 Saint Peter Street, Suite 600
Saint Paul, MN 55102
United States

THIS IS NOT AN INVOICE

Order Form
Prepared for
Compton, CA

Granicus Proposal for Compton, CA

ORDER DETAILS

Prepared By:	Jason Reis
Phone:	(949) 899-8097
Email:	jason.reis@granicus.com
Order #:	Q-164185
Prepared On:	11/29/2021
Expires On:	12/31/2021

ORDER TERMS

Currency:	USD
Payment Terms:	Net 30 (Payments for subscriptions are due at the beginning of the period of performance.)
Period of Performance:	The term of the Agreement will commence on 1/1/2022 and will continue for 60 months.

PRICING SUMMARY

The pricing and terms within this Proposal are specific to the products and volumes contained within this Proposal.

One-Time Fees			
Solution	Billing Frequency	Quantity/Unit	One-Time Fee
Basic Redesign Credit	Milestones - 40/20/20/20	1 Each	(\$5,000.00)
govAccess – Website Design and Implementation – Innovator	Milestones - 40/20/20/20	1 Each	\$28,700.00
Content Migration - Up to 500 Pages of Migration Total	Milestones - 40/20/20/20	1 Each	\$4,000.00
SUBTOTAL:			\$27,700.00

New Subscription Fees			
Solution	Billing Frequency	Quantity/Unit	Annual Fee
govAccess - Maintenance, Hosting, & Licensing Fee - Core	Annual	1 Each	\$4,800.00
SUBTOTAL:			\$4,800.00

FUTURE YEAR PRICING

Solution(s)	Period of Performance			
	Year 2	Year 3	Year 4	Year 5
govAccess - Maintenance, Hosting, & Licensing Fee - Core	\$14,500.03	\$15,225.03	\$15,986.29	\$16,785.60
SUBTOTAL:	\$14,500.03	\$15,225.03	\$15,986.29	\$16,785.60

PRODUCT DESCRIPTIONS

Solution	Description
Basic Redesign Credit	Client understands and agrees that completion of website design services provided herein fulfills Granicus' obligation to deliver a basic graphic redesign of the website.
govAccess – Website Design and Implementation – Innovator	govAccess Website Design and Implementation - Innovator provides a citizen focused website and includes: • UX consultation, which may include one (1) or more of the following: • One (1) site analytics report • One (1) heatmap analysis • One (1) internal stakeholder survey • Modular homepage wireframe based on predefined building blocks • Fully responsive design • Custom mobile homepage or standard mobile responsive homepage • Video background or standard rotating image carousel (switchable at any time) • One (1) customer experience feature - Choose from Granicus' library that includes service finder or data visualization banner • Programming/CMS implementation • Migrate up to 200 webpages • Up to five (5) forms converted into the new CMS • One (1) day of web-based training
govAccess - Maintenance, Hosting, & Licensing Fee - Core	The govAccess Maintenance, Hosting, and Licensing plan is designed to equip the client with the technology, expertise and training to keep the client's website relevant and effective over time. Services include the following: • Ongoing software updates • Unlimited technical support (6:00 AM - 6:00 PM PT, Monday - Friday) • Access to training webinars and on-demand video library • Access to best practice webinars and resources • Annual health check with research-based recommendations for website optimization • DDoS mitigation • Disaster recovery with 90-minute failover (RTO) and 15-minute data replication (RPO)
Content Migration - Up to 500 Pages of Migration Total	Includes the migration of up to 500 pages of content

TERMS & CONDITIONS

- Link to Terms: https://granicus.com/pdfs/Master_Subscription_Agreement.pdf
- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of Compton, CA to provide applicable exemption certificate(s).
- Granicus certifies that it will not sell, retain, use, or disclose any personal information provided by Client for any purpose other than the specific purpose of performing the services outlined within this Agreement.
- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.
- Notwithstanding anything to the contrary, Granicus reserves the right to adjust pricing at any renewal in which the volume has changed from the prior term without regard to the prior term's per-unit pricing.
- Client will be eligible to request a basic redesign credit for one (1) govAccess main website after completing year four (4) of this uninterrupted five (5) year Agreement. Client must request the basic redesign credit prior to the end of the initial term. The redesign will be available after payment of the annual invoice for year four (4) of the Agreement. The basic redesign credit will only be available if there are no outstanding govAccess invoices at the time the request is made. Any termination of the Agreement prior to the end of the initial term renders the basic redesign credit offer null and void. Granicus will not develop a sitemap or new content as an included part of any free redesign work, but will assist the Client in transferring existing content into the new design. The basic redesign credit will be equivalent to either: A template selected from the then-current Granicus best practices library, or; A dollar credit not to exceed \$8,000.00 applied towards a custom redesign of one (1) existing main website
- Billing Frequency Notes (Milestones - 40/20/20/20): An initial payment equal to 40% of the total; A payment equal to 20% of the total upon Granicus' delivery of the draft homepage design concepts to the client; A payment equal to 20% of the total upon implementation of the main website into the VCMS on a Granicus-hosted development server; and A payment equal to 20% of the total upon completion; provided, however that the client has completed training. If the client has not completed training, then Granicus shall invoice the client at the earlier of: completion of training or 21 days after completion.

BILLING INFORMATION

Billing Contact:		Purchase Order Required?	[] - No [] - Yes
Billing Address:		PO Number: <i>If PO required</i>	
Billing Email:		Billing Phone:	

If submitting a Purchase Order, please include the following language:

The pricing, terms, and conditions of quote Q-164185 dated 11/29/2021 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.

AGREEMENT AND ACCEPTANCE

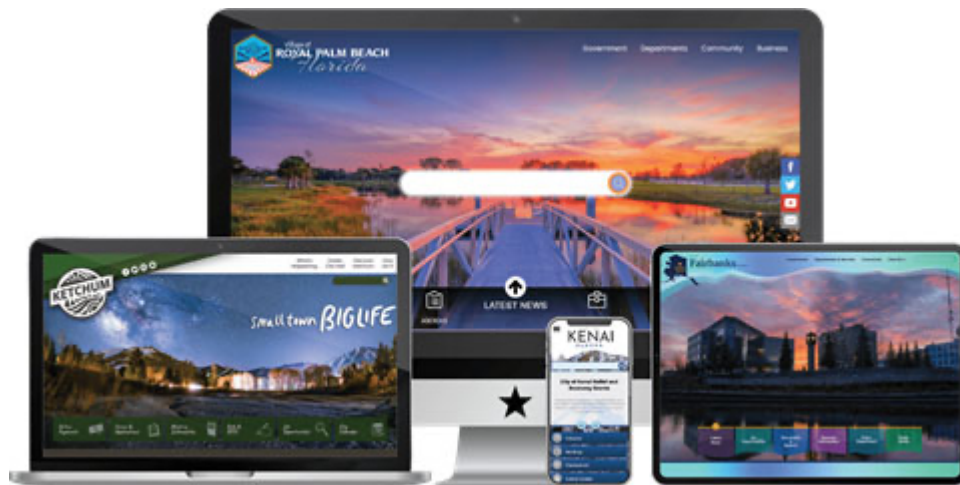
By signing this document, the undersigned certifies they have authority to enter the agreement. The undersigned also understands the services and terms.

Compton, CA	
Signature:	
Name:	
Title:	
Date:	



Website Redesign, Hosting, and Support

Quote for Compton, California



Dennis Cimat

PO Box 2235 Tallahassee, FL 32316
850.692.7034 dennis@municode.com

LETTER OF INTEREST

05/21/2021

Dear Selection Team:

Thank you for the opportunity to present our quote for website redesign, hosting, and support services. It is our goal to deliver an accessible, mobile-friendly web presence that is professional, easy-to-use, and easy-to-maintain.

Municode has developed a portfolio of online services that are tailored for local government agencies. We have worked with cities, towns, villages, counties, and other local government agencies for over seventy years continually striving to make your job easier.

Our Municode Web content management system allows your community to find content by providing multiple navigation paths to each page. Our designs reinforce self-service to enable 24x7 online access to your organization's services. We create your website using Drupal, an industry-leading content management system.

Our ongoing Circle of Governance initiative to strengthen democracy includes seamless integrations that connect Municode Web with our suite of online municipal solutions including code of ordinance integration (Municode NEXT) and meeting management integration (Municode Meetings). These integrations include unified search (including PDFs) and cross-links across each platform.

We are thrilled at the opportunity to partner on such an important initiative.

Sincerely,



Brian Gilday
President, Website/Meetings Division

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Meeting and Agenda Management (Optional)14

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COMPANY PROFILE

History, Mission, and Team

With over 70 years of experience, Municode's mission is to strengthen democracy by connecting public sector organization with their communities. Our solutions promote transparency and efficiency - such as custom website design, meeting and agenda management, online payment portals, the legal codification process, and our robust suite of online legislative search tools.

Municode has been in business for over 70 years and partners with more than 4,000 government agencies across all fifty states. Municode is a privately-owned corporation and is financially sound. Our leadership focuses on improving Municode through investments in its people and its technology. Our culture is conducive to the longevity of our employees; Our clients can establish a long-term partnership with our experienced, stable workforce.

Municode is home to over 160 employees (most of whom enjoy a 10+ year tenure). Our

headquarters in Tallahassee, Florida includes four buildings totaling 56,000 square feet. Our West Coast office is in Portland, Oregon. We also have individual team members working across the country.

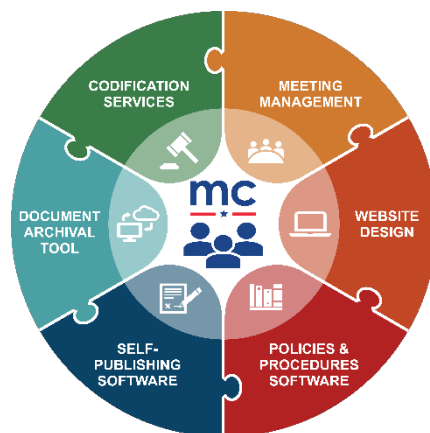


Our Vision: Simple, Seamless Integration

Our vision is to create seamless integration between our service offerings. The goal is to reduce staff workload, while at the same time, increasing the ability for municipalities to connect with their communities.

The following example integration points are either in place today or envisioned in our future strategic roadmap.

- Unified search across all platforms (website, meetings, online codes)
- Auto-publish meetings to your Municode Web website
- Ordinance auto-publishing from the Meetings platform to your online code, queued for supplementation, Code of ordinance cross-references to legislative voting history, minutes, and video/audio



Legal name:

Municipal Code Corporation

EIN:

59-0649026

Company headquarters / offices:

Tallahassee, FL / Portland, OR

Support hours:

8AM-8PM Eastern

Project Team

We have a highly skilled team with a customer service focus.



Jarrod - Project Sponsorship / Project Management / Customer Service

Jarrod has a Bachelor of Science degree in Mathematics and Business Administration from the University of Oregon. Jarrod is the Director of Professional Services and leads all aspects of project development and customer support.



Dave - Project Management / User Experience

Dave has a Bachelor of Arts degree in Communications from California State University. In addition to project and design leadership, Dave will participate in various analytical, site configuration, content migration, and training activities.



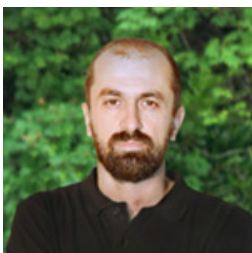
Mary Joy – Project Management / User Experience

Mary Joy has that unique ability to put technical concepts into easy-to-understand terms with clients such as Dunkin Donuts, Gillette, Fidelity, and Osram Sylvania. A Bentley graduate with a Bachelor of Science in CIS, Mary Joy leads our customer support efforts and content migration.



Paul – Development / Systems Architecture / QA

Paul has been working on software systems for years and is a strong member of our team. We will turn to Paul for any custom development work that might be required. In addition, Paul has many years of experience in quality assurance testing, so he will be acting as Municode's lead tester for the engagement.



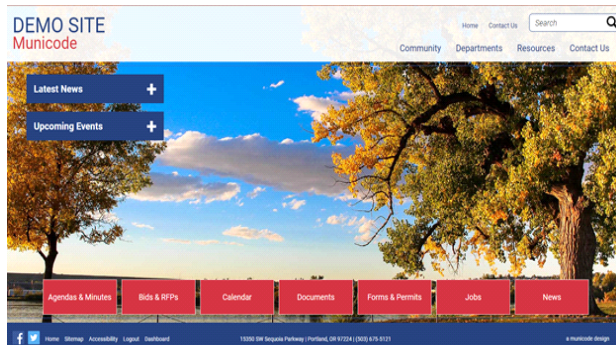
Drago - Graphic Design

Drago's work speaks for itself. He has the unique ability to capture the essence of your branding and communication requirements and transform them to stunning web designs.

REFERENCES AND DESIGN EXAMPLES

Standard Designs

Our standard designs come as part of our base price and are a great option for those who want a professional, mobile friendly design without the added expense of custom graphic design work. You choose from one of our standard layouts and still get to customize the color palette and background photos.



- ★ Same features and systems as custom design.
- ★ Customize your images.
- ★ Your logo.
- ★ Customize the header bar color.
- ★ Customize your menus.
- ★ Customize your quick links.
- ★ Customize your button colors.
- ★ Customize the footer bar color.

Lindsay California

<https://www.lindsay.ca.us>

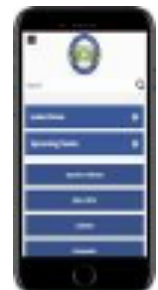
Population: 11,768

Juana Espinoza

Finance and Accounting Manager

559.562.7102 x 8025

jespinoza@lindsay.ca.us



Del Rey Oaks California

<https://www.delreyoaks.org>

Population: 1,624

Kim Carvalho

Deputy City Clerk

(831) 394-8511 Ext. 110

kcarvalho@delreyoaks.org



Livingston California

<https://www.cityoflivingston.org>

Population: 13,058

Vanessa Portillo

Finance Director

(209) 394-5520

vportillo@livingstoncity.com



Custom Designs

There is a reason why we have loyal customers! It is because we have a great solution, we take care of our customers, and we are committed to working with you for the long haul. When you pick up the phone and call us, we answer! When you email, we respond quickly – usually within 30 minutes. When you need us, we will be there for you. **But don't take our word for it, ask our clients.**

Los Altos California

<https://www.losaltosca.gov>

Population: 30,010

[GRANICUS (CIVICA) REPLACEMENT]



East Palo Alto California

<https://www.cityofepa.org>

Population: 28,155

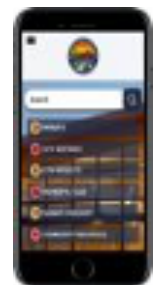
Walfred Solorzano

City Clerk

6508533127

wsolorzano@cityofepa.org

[CIVIC PLUS REPLACEMENT]



Brookhaven Georgia

<https://www.brookhavenga.gov>

Population: 52,444

Ann Marie Quill

Communications Manager

404-637-0508

annmarie.quill@brookhavenga.gov

[GRANICUS REPLACEMENT]



Midwest City Oklahoma

<http://www.midwestcityok.org>

Population: 54,371

Grace Filer

Event Specialist

405-739-1289

GFiler@MidwestCityOK.org

[CIVIC PLUS REPLACEMENT]



Corinth Texas

<https://www.cityofcorinth.com>

Population: 19,935

Lee Ann Bunselmeyer

City Manager

(940) 498-3241

LeeAnn.Bunselmeyer@cityofcorinth.com

[CIVIC PLUS REPLACEMENT]



Wilsonville Oregon

<http://www.ci.wilsonville.or.us>

Population: 19,509

Beth Wolf

Systems Analyst

503-570-1513

wolf@ci.wilsonville.or.us

[CIVIC PLUS REPLACEMENT]



Ketchum Idaho

<https://ketchumidaho.org>

Population: 2,689

Jake Losinski

Senior Management Analyst

(208) 727-5081

jlosinski@ketchumidaho.org

[CIVIC PLUS REPLACEMENT]



Addison Texas

<https://addisontexas.net>

Population: 13,056

Mary Rosenbleeth

Director of Public Communications

972-450-7032

mrosenbleeth@addisontx.gov

[IFEA Award winner]



Corvallis Oregon

<https://www.corvallisoregon.gov>

Population: 55,298

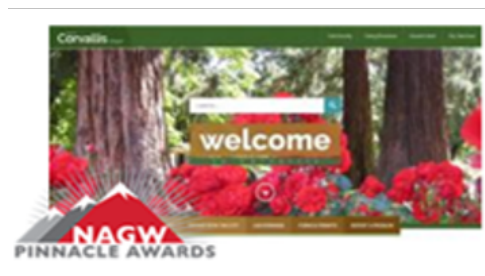
Patrick Rollens

Public Information Officer

541-766-6368

patrick.rollens@corvallisoregon.gov

[NAGW AWARD WINNER]



Livingston Parish Louisiana

<https://www.livingstonparishla.gov>

Population: 128,026

Bryan Martin

IT Director

bmartin@lpgov.com



Foster City California

<http://www.fostercity.org>

Population: 30,567

Rob Lasky

IT Director

650-286-3216

rlasky@fostercity.org



Capitola California

<http://www.cityofcapitola.org>

Population: 9,918

Larry Laurent

Assistant to the City Manager

831-475-7300 x206

llaurent@ci.capitola.ca.us



Lathrop Manteca Fire District

<https://lmfire.org>

Larry Madoski

Administrative Battalion Chief

(209) 941-5102

lmadoski@lmfire.org



Lathrop California

<http://www.ci.lathrop.ca.us>

Population: 18,023

Tony Fernandes

Information Technology

209-941-7320

tfernandes@ci.lathrop.ca.us



Brisbane California

<http://www.brisbaneca.org>

Population: 4,282

Caroline Cheung

Senior Management Analyst

(415) 508-2157

ccheung@brisbaneca.org



Paradise California

<https://www.townofparadise.com>

Population: 26,218

Melanie Norris

Deputy Town Clerk

(530) 872-6291 x101

MNorris@townofparadise.com



Mono County California

<https://www.monocounty.ca.gov>

Population: 14,202

Nate Greenberg

IT Director

760-924-1819

ngreenberg@mono.ca.gov



Siskiyou County California

<https://www.co.siskiyou.ca.us>

Population: 44,900

Judy Crawford

Webmaster

530-842-8120

jcrawford@co.siskiyou.ca.us



Leavenworth Kansas

<https://www.leavenworthks.org>

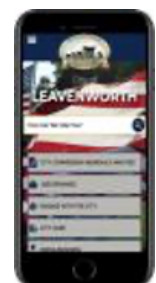
Population: 35,251

Melissa Bower

Public Information Officer

913-680-2610

melissab@firstcity.org



Royal Palm Beach Florida

<https://www.royalpalmbeach.com>

Population: 34,140

Marina Quintero

IS Manager

561-791-7078

mquintero@royalpalmbeach.com



Great Falls Montana

<https://www.greatfallsmt.net>

Population: 58,505

Rachel Arms

Webmaster

406 455-8445

rarms@greatfallsmt.net



Cutler Bay Florida

<http://www.cutlerbay-fl.gov>

Population: 40,286

Rafael Casals

Town Manager

305-234-4262

rcasals@cutlerbay-fl.gov



Housing Authority of Douglas County

<http://www.hadcor.org>

541-530-3140

jkohler@hadcor.org



West Valley Housing Authority Oregon

<https://wvpha.org>

Chris Wallen

Finance Manager

(503) 623-8387 x332

cwallen@wvpha.org



Specialty Sub-Site Graphic Designs

We also offer the option of having graphic designs for sub-sites that require specialized branding. We call these 'specialty sub-sites'. We leverage your main CMS and database, which allows us to offer these sub-sites with the same functionality as your main site yet with a completely different look and feel.

Economic Development

www.choosewoodstock.com

<https://addisontexas.net/econ-dev>



Parks & Recreation

www.cprdnewberg.org

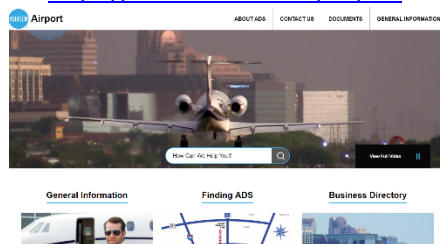
<https://www.wilsonvilleparksandrec.com/parksrec>



Airports

<https://www.cityofprineville.com/airport>

<https://addisontexas.net/airport>



Libraries

www.woodstockpubliclibrary.org

<https://www.hendersoncountync.gov/library>



Police and Fire

www.quincypd.org

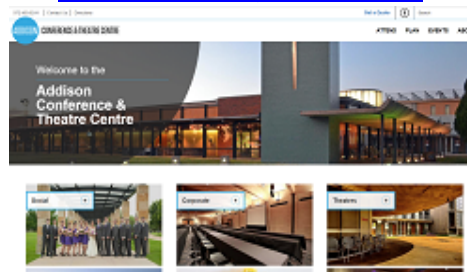
<https://addisontexas.net/police>



Event Centers / Cultural Centers

<https://addisontexas.net/actc>

www.woodstockoperahouse.com



Golf Courses

www.meadowlakesgc.com

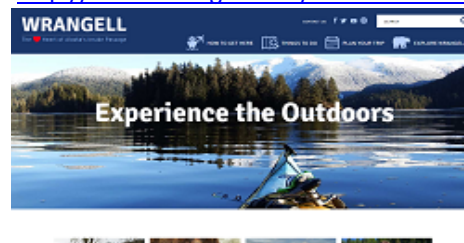
<https://www.cottagegrove.org/golf>



Tourism

www.gofruita.com

<http://www.wrangell.com/visitorservices>



WEBSITE CONTENT MANAGEMENT SYSTEM (CMS) FEATURES

Municode Web was designed for local governments by experts in local government. It utilizes Drupal, an open-source platform, that powers millions of websites and is supported by an active, diverse, and global community. We are the Drupal experts for local government!

Key Project Deliverables

- ★ WEBSITE DESIGN
- ★ CONTENT MIGRATION
- ★ TRAINING
- ★ HOSTING
- ★ SUPPORT

Standard Features

- ⊙ Responsive Mobile Friendly Design
- ⊙ Simple Page Editor
- ⊙ Best-in-Class Search Engine
- ⊙ Social Media Integration
- ⊙ Web Page Categories - create a page once, have it show up in multiple places
- ⊙ Department Micro-sites (sites-within-a-site)
- ⊙ Rotating Banners and Headline Articles
- ⊙ Online Job Postings
- ⊙ Online Bid/RFP Postings
- ⊙ Photo Album Slideshows
- ⊙ Google Maps Integration
- ⊙ Resource/Document Center
- ⊙ Image auto-scaling and resizing
- ⊙ Site Metrics (Google Analytics)
- ⊙ Scheduled Publish On/Off Dates
- ⊙ Unlimited User logins
- ⊙ Unlimited Content
- ⊙ Word-like WYSIWYG Editor
- ⊙ Private Pages – staff view only
- ⊙ Email Subscriptions / Notifications
- ⊙ Projects Directory
- ⊙ Unlimited Online Fillable Forms
- ⊙ Emergency Alerts
- ⊙ Meeting Agendas/Minutes/Videos
- ⊙ Event Calendar
- ⊙ Page Versioning / Audit Trail
- ⊙ Latest News / Press Releases
- ⊙ Anti-spam controls
- ⊙ Email Harvesting Protection
- ⊙ Broken Link Finder
- ⊙ Dynamic Sitemap
- ⊙ Support for Windows, Mac, Linux
- ⊙ Video integration (YouTube, Vimeo, etc.)
- ⊙ Client owns rights to all data
- ⊙ Organization/Staff Directory
- ⊙ Frequently Asked Questions (FAQs)
- ⊙ Ordinances and Resolutions
- ⊙ Share This Button (Facebook/Twitter)
- ⊙ Secure Pages / SSL
- ⊙ Printer Friendly Pages
- ⊙ RSS Feeds Inbound/Outbound
- ⊙ Parks and Trails Directory
- ⊙ Property Directory (Commercial/Industrial)

Optional Features/Services

- ⊙ Business Directory
- ⊙ Facility Reservations
- ⊙ Specialty Sub-site Graphic Designs
- ⊙ Board Management

MEETING AND AGENDA MANAGEMENT (OPTIONAL)

Municode Web includes a standard feature to post meeting agendas and minutes. Many organizations seek the additional features of an agenda management solution such as agenda item approval workflow, auto-generated PDF/Word agendas, live council voting/roll call, and audio/video integration.

Municode Meetings is the easiest-to-use and most modern agenda management system in the industry. It is a 100% cloud-based offering that will greatly reduce the staff time and effort required to create and publish online agendas and minutes.

Key Project Deliverables

- ★ BOARD/COMMITTEE SETUP - configure as many boards as you need - no limit
- ★ MEETING TEMPLATE DESIGN - design one or more meeting templates to your custom specifications
- ★ TRAINING
- ★ WORKFLOW - setup custom agenda item approval workflows
- ★ USERS/ROLES/PERMISSIONS - create and configure unlimited user accounts
- ★ ANNUAL SERVICE - 99.95% up-time guarantee, data backups, disaster recovery
- ★ SUPPORT - 8AM to 8PM Eastern phone and email support; 24x7x365 emergency support

Standard Features

- ⦿ Unlimited Meetings and Agenda Templates
- ⦿ Unlimited Meeting Agenda Templates
- ⦿ Unlimited Users
- ⦿ Create Meetings
- ⦿ Submit/Add Agenda Items
- ⦿ Attach agenda item files
- ⦿ Create Agendas
- ⦿ Create Agenda Packets
- ⦿ Create Meeting Minutes
- ⦿ Approve Items with Approval Workflow
- ⦿ Auto Publishing Agenda, Agenda Packet, Minutes to the web
- ⦿ Self-service YouTube video time stamping
- ⦿ Integration with Swagit Video (coming soon)
- ⦿ Voting/Roll Call
- ⦿ Integration with Municode Web calendar

Service and Support

We will guarantee service uptime of 99.95%. In the event this service level is not met within a given month, you will receive a credit for that month's service.

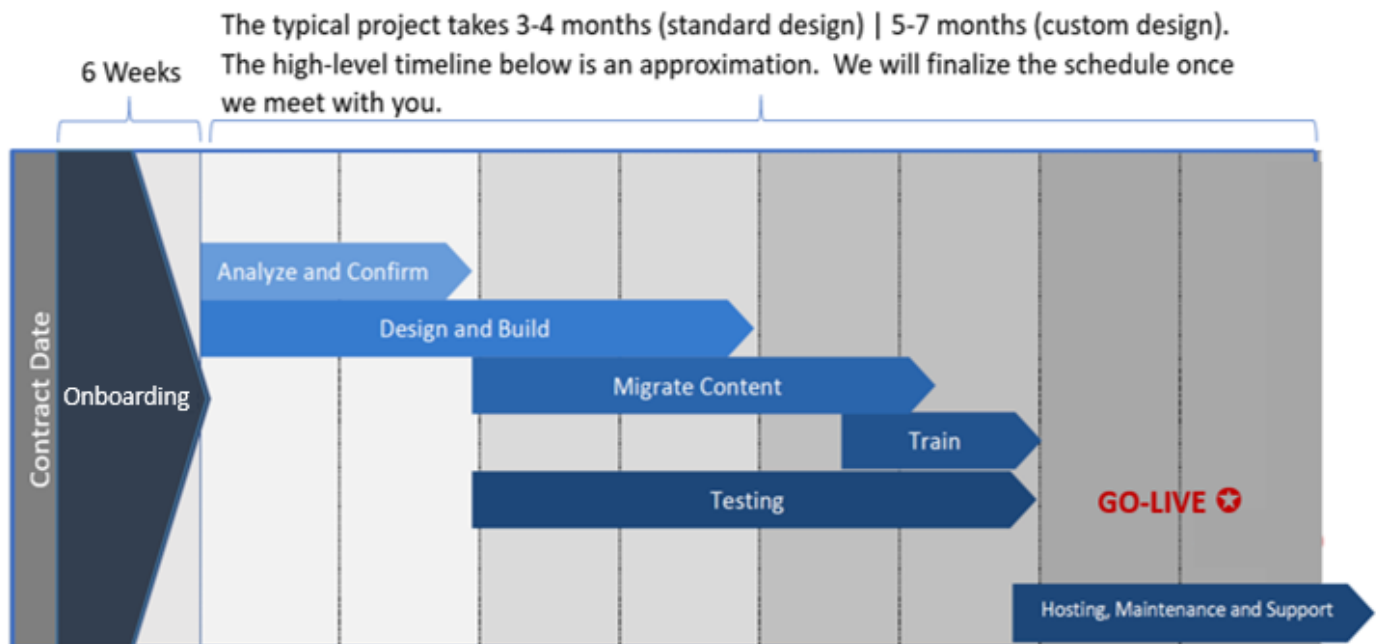
We will provide you contact numbers to reach us 24x7x365 for catastrophic site issues. We will also be available from Monday to Friday 8AM-8PM EST via email and phone to handle routine questions from staff.

We will perform security upgrades and other optimizations during off-hours, typically between the hours of 12-3AM PST, if such work requires your meetings to be off-line. We will provide at least 14 days' notice for any non-emergency maintenance that requires down-time.

Our auto-monitoring software continually monitors performance and instantly alerts us when problems occur. We act as soon as possible and no later than two hours after problems are detected.

PROJECT TIMELINE AND APPROACH

Project Timeline Sample



Client Responsibilities

The client's responsibility and the key to a smooth on-time deployment is providing the initial information and approving proofs quickly.

- ☑ The Client will make available to Municode relevant images, photos, logos, colors, and other branding material as well as an inventory of existing applications, websites, and content at the start of this effort. The Client will create new content copy as needed.
- ☑ The Client will assign a single point of contact for Municode to interact with that will be responsible for coordinating the schedules of other project stakeholders.
- ☑ The Client will review any deliverables requiring formal approval within 5 business days and return all comments/issues at or before those 5 days have elapsed.
- ☑ The Client will assign one person who will act as the "ultimate decision maker" in the case where consensus among the team cannot be reached.
- ☑ The Client must agree to applicable terms of services for Google related services such as Google Analytics and Google Maps to access those features. Municode is not responsible for Google's decisions related to discontinuing services or changing current APIs.

Project Phase Descriptions

Phase 1: Analyze and Confirm Requirements	Deliverables
Website Assessment: Municode will complete an analysis of your current website(s) to assess the existing navigation, features/functions, and quality of content.	
Organizational Overview Inventory/Survey: Municode will provide an organizational overview document for you to complete as part of this assessment.	⦿ Organization Survey
Website Design Meeting: Municode will conduct a design meeting with a client-defined web advisory team. We recommend the advisory team be limited to a maximum of 6 members. This design meeting will allow the website advisory team to provide input regarding the overall design of the new website, including the site branding as well as high-level site navigation. This team will act as the initial review team for website design concepts. In addition, this team will act as the final review team for the website before it is approved for go-live.	⦿ Website design specification sheet (graphic design and information / navigation design)
Phase 2: Design and Build phase	Deliverables
Design Concept Creation and Approval (Custom Designs): Municode will complete home page design concepts for the Home Page and inner pages. These design concepts will incorporate all the graphical elements as well as the high-level sitemap. You will select a winning concept after going through a series of iterative design revision meetings. We allow for a total of 6 revisions.	⦿ Design concepts ⦿ Finalized design (Sketch, Figma, or Photoshop)
Website Setup, Configure, and Customization: Municode will create a fully functional website that includes the functional elements described in this proposal. As part of the website setup, Municode will finalize any remaining elements to the approved design and navigation.	⦿ Functional beta website with approved design ⦿ Content migration

Phase 3: Migrate Content

Deliverables

Content Finalization and Departmental Acceptance

Municode migrates initial content and your trained staff finalizes prior to go-live. See pricing section for specific number of included pages.

Meeting Agendas and Minutes: Client completes an excel template with information regarding each meeting plus corresponding files. Municode will then auto-import that content. Files must be provided with a standard naming convention to allow for auto parsing of date. (i.e. minutes_061516.pdf, etc.)

Standard Web Pages: A standard web page is defined as a page that contains a title, body text, and up to a total of 5 links, file attachments, or images. If you require migration of more complex pages, we can provide a custom quote.

Directory pages (Staff Directory, Projects, Commercial/Industrial Properties, Business Directory, Ordinances/Resolutions): Client completes manually or may request a custom quote. For custom quotes, client completes an excel template with directory data and Municode auto-imports directory content.

- ⦿ Content creation and migration
- ⦿ Departmental content 'signoff'

Phase 4: Staff Training

Deliverables

Staff Training

Throughout the development and after launch, our customers have access to training, resources and educational opportunities that help them thrive. Our initial training is offered to administrators and content contributors.

- ⦿ On-site (if applicable)
- ⦿ Web teleconference
- ⦿ Videos and User guides

Phase 5: Testing

Deliverables

Municode Functional Testing

Municode will perform a series of tests across multiple browser and operating system versions to confirm site functionality. These tests will confirm proper functionality of all features documented in this proposal.

- ⦿ Completing Testing Checklists

Acceptance Testing

Staff will review the website for completeness. Municode will have completed functional testing and cross-browser compatibility testing.

- ⦿ Site acceptance by client

Go Live ★

Deliverables

Go-Live

We will work with you to make the appropriate 'A' Record DNS entry changes to begin the process of propagating the new production web server IP address.

- ⦿ Accepted Final Live Website

HOSTING, MAINTENANCE, AND CUSTOMER SUPPORT

Hosting

We provide first-class hosting services in a secure data center. We take cyber security seriously. Your website will be secure from multiple perspectives:

□ Data Center

We host your website in a secure data center. The data center is manned 24x7x365. Your website is maintained using firewalls, load balancers, multiple web application servers, and a database server. We apply security updates to the entire web server stack on a regular basis.

✈ Data transmission

We guarantee up to 1 Terabyte of data transfer per month.

🔒 Web CMS software security

We apply security updates to your Drupal-based CMS whenever updates are posted. Your website is built on Drupal software that has the confidence of millions of websites in both the private sector and public sector, including whitehouse.gov, the City of Boston and the City of Los Angeles. Several built-in security mechanisms are in place to prevent cross-site scripting attacks.

🔒 Web transmission security

Your website is secured with SSL to encrypt transmission of data. We SSL-enable every page on your website for maximum security.

🔒 User authentication security

Our solution is configured with granular role-based permissions, and each user is required to login with a unique user id and password. We also offer a [two-factor authentication option](#) using Google Authenticate if that should be something you are interested in pursuing.

□ Data Backup

We back up your data in multiple geographic locations. Backups occur daily, weekly, monthly, and up to 7 years of annual data backups.

🏆 Guaranteed Uptime

Municode guarantee web server uptime of 99.95%. In the event this service level is not met within a given month, you will receive a credit for that month's service

Maintenance and Customer Support

□ 24x7 Customer support:

We will provide you contact numbers to reach us 24x7x365 for catastrophic site issues. We will also be available from Monday to Friday 8AM-8PM EST via email and phone to handle routine website operation questions from staff.

🔒 Security upgrades:

Municode will apply security upgrades to your solution's core and contributed modules ensuring that your website stays secure. Municode will perform security upgrades and other web server and website optimizations during off-hours, typically between the hours of 9PM-3AM Pacific, if such work requires taking the website off-line. We will provide at least 14 days' notice for any non-emergency maintenance that requires down-time.

♥ Site Monitoring and Site Recovery:

Municode will install auto-monitoring software routines that continually monitor website performance and alert us when problems occur. We will act as soon as possible and no later than two hours after problems are detected.

★ Free feature upgrades:

As we update our base Municode features, you receive those upgrades for FREE.

PROJECT COSTS

Design, Development, and Implementation Phase

\$40,000

- Fully functional Municode CMS with all base features
- Responsive mobile-friendly website with **custom** design
- Content migration; up to 1500 pages; 5 years meetings migration
- Training: web teleconference, video, user guides

Annual Hosting, Maintenance, and Customer Support

\$8,000 / year

- 80GB disk space and up to 1 terabyte data transfer per month
- 99.95% up-time guarantee, telephone support 8AM-8PM Eastern
- Email support with one-hour response time during working hours
- Emergency 24x7 support
- Up to 3 hours' webinar refresher trainings per year

Total Year 1 Costs

\$48,000

Select Additional Website Options

☐ Housing Authority as a Stand-Alone Website Standard Design	\$4800 design + \$2100 per year
☐ Housing Authority as a Stand-Alone Website Custom Design	\$8300 design + \$2100 per year
☐ Housing Authority as a Specialty Sub-Site Design	\$3500 design + \$600 per year
☐ Specialty sub-site graphic designs	\$3500 design + \$600 per year (per website)
☐ Facility Reservations	\$1500 setup + \$900 per year (per website)
☐ Business Directory	\$750 setup + \$600 per year (per website)
☐ Microsite color/logo customization	\$500 one-time (per microsite)
☐ Site graphic redesign every 4th year	\$600 per year (per website)
☐ Additional on-site visits (training, consultation, etc.)	\$1500 day 1, \$1000 per day (days 2+)
☐ Custom Feature Development	\$150 per hour or fixed bid quote
☐ Meeting and Agenda Management (Municode Meetings)	\$8000 per year
☐ Board Management	\$3000 per year
☐ Policies and Procedures Management	ask for quote

PAYMENT SCHEDULE

Option A: Standard Payment Schedule

Year 1

Sign contract	50% of one-time costs (\$20,000)
Implement design and features	50% of one-time costs (\$20,000)
Conduct training (site moved to production / annual support begins)	annual hosting and support (\$8,000)

Notes

- No long-term commitments required. We will earn your trust. You may cancel service at any time.
- Guaranteed pricing. Hosting and Support fees will not increase for first three years.
- Payment schedule will be adjusted accordingly based on selected optional features.
- Annual hosting and support fees starting year four will increase according to the previous year-ending *Consumer Price Index (CPI) for All Urban Consumers*.

Option B: 4-year Interest-free Payment Schedule

- Year 1

○ at time of contract signature

- Project payment 1 of 4 \$10,000
- Annual website hosting/support \$8,000
- **Total year 1 \$18,000**

- Year 2

○ one year from contract signature

- Project payment 2 of 4 \$10,000
- Annual website hosting/support \$8,000
- **Total year 2 \$18,000**

- Year 3

○ two years from contract signature

- Project payment 3 of 4 \$10,000
- Annual website hosting/support \$8,000
- **Total year 3 \$18,000**

- Year 4

○ three years from contract signature

- Project payment 4 of 4 \$10,000
- Annual website hosting/support \$8,000
- **Total year 4 \$18,000**

Notes

- Four-year commitment required.
- Guaranteed pricing. Hosting and Support fees will not increase for first four years.
- Payment schedule will be adjusted accordingly based on selected optional features.
- Annual hosting and support fees starting year five will increase according to the previous year-ending *Consumer Price Index (CPI) for All Urban Consumers*.

SERVICES AGREEMENT

This agreement ("AGREEMENT") is entered between Compton, California ("CLIENT") and Municipal Code Corporation ("CONSULTANT").

1. Term of AGREEMENT. This AGREEMENT shall commence effective the date signed by the CLIENT. It shall automatically renew annually. This AGREEMENT shall terminate upon the CLIENT's providing CONSULTANT with sixty (60) days' advance written notice.

2. Compensation. It is understood and agreed by and between the parties hereto, that the CLIENT shall pay the CONSULTANT for services based on the payment schedule provided as set forth in the section marked "Payment Schedule". Payment will be made to CONSULTANT within thirty (30) days of the receipt of approved invoices for services rendered.

3. Scope of Services. CONSULTANT's services under this AGREEMENT shall consist of services as detailed in the attached proposal including appendices ("SERVICES"). SERVICES may be amended or modified upon the mutual written AGREEMENT of the parties.

4. Integration. This AGREEMENT, along with the SERVICES to be performed contain the entire agreement between and among the parties, integrate all the terms and conditions mentioned herein or incidental hereto, and supersede all prior written or oral discussions or agreements between the parties or their predecessors-in-interest with respect to all or any part of the subject matter hereof.

5. Warranty. CONSULTANT warrants that any services provided hereunder will be performed in a professional and workmanlike manner and the functionality of the services will not be materially decreased during the term.

6. Liability. CONSULTANT's total liability arising out of any acts, omissions, errors, events, or default of CONSULTANT and/or any of its employees or contractors shall be limited by the provisions of the AGREEMENT and further limited to a maximum amount equal to the fees received by CONSULTANT from CLIENT under this AGREEMENT.

7. Termination. This AGREEMENT shall terminate upon the CLIENT's providing CONSULTANT with sixty (60) days' advance written notice. In the event the AGREEMENT is terminated by the CLIENT's issuance of said written notice of intent to terminate, the CONSULTANT shall pay CLIENT a pro-rated refund of any prepaid service fees (for the period from the date of the termination through to the end of the term). If, however, CONSULTANT has substantially or materially breached the standards and terms of this AGREEMENT, the CLIENT shall have any remedy or right of set-off available at law and equity.

8. Independent Contractor. CONSULTANT is an independent contractor. Notwithstanding any provision appearing in this AGREEMENT, all personnel assigned by CONSULTANT to perform services under the terms of this AGREEMENT shall be employees or agents of CONSULTANT for all purposes. CONSULTANT shall make no representation that it is the employee of the CLIENT for any purposes.

9. Confidentiality. (a) Confidential Information. For purposes of this AGREEMENT, the term "Confidential Information" means all information that is not generally known by the public and that: is obtained by CONSULTANT from CLIENT, or that is learned, discovered, developed, conceived, originated, or prepared by CONSULTANT during the process of performing this AGREEMENT, and relates directly to the business or assets of CLIENT. The term "Confidential Information" shall include, but shall not be limited to: inventions, discoveries, trade secrets, and know-how; computer software code, designs, routines, algorithms, and structures; product information; research and development information; lists of clients and other information relating thereto; financial data and information; business plans and processes; and any other information of CLIENT that CLIENT informs CONSULTANT, or that CONSULTANT should know by virtue of its position, is to be kept confidential.

(b) Obligation of Confidentiality. During the term of this AGREEMENT, and always thereafter, CONSULTANT agrees that it will not disclose to others, use for its own benefit or for the benefit of anyone other than CLIENT, or

otherwise appropriate or copy, any Confidential Information except as required in the performance of its obligations to CLIENT hereunder. The obligations of CONSULTANT under this paragraph shall not apply to any information that becomes public knowledge through no fault of CONSULTANT.

10. Assignment. Neither party may assign or subcontract its rights or obligations under this AGREEMENT without prior written consent of the other party, which shall not be unreasonably withheld. Notwithstanding the foregoing, either party may assign this AGREEMENT in its entirety, without consent of the other party, in connection with a merger, acquisition, corporate reorganization, or sale of its assets.

11. Cooperative Purchasing. CONSULTANT and CLIENT agree that other public agencies may purchase goods and services under this solicitation or contract at their own cost and without CONSULTANT or CLIENT incurring any financial or legal liability for such purchases.

12. Governing Law. This AGREEMENT shall be governed and construed in accordance with the laws of the State of Florida without resort to any jurisdiction's conflicts of law, rules, or doctrines.

Submitted by:

Municipal Code Corporation

By: Brian Gilday

Title: Brian Gilday - President, Website Division

Accepted by:

By: _____

Title: _____

Date: _____

**CivicPlus**

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:

Q-13415-1

Date:

12/3/2020 3:17 PM

Expires On:

12/20/2021

Product:

CivicEngage

Client:

Compton CA - CivicEngage

Bill To:

Compton CA - CivicEngage

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Solomon Grover	x7852224856	grover@civicplus.com		Net 30

CivicEngage - Statement of Work

QTY	PRODUCT NAME	DESCRIPTION	PRODUCT TYPE
1.00	Annual - CivicEngage Central	Annual - CivicEngage Central	Renewable
1.00	Hosting & Security Annual Fee - CivicEngage Central	Hosting & Security Annual Fee - CivicEngage Central	Renewable
1.00	SSL Management – CP Provided Only	SSL Management – CP Provided Only 1 per domain (Annually Renews)	Renewable
1.00	DNS and Domain Hosting Setup (http://URL)	DNS and Domain Hosting Setup (http://www.comptoncity.org/)	One-time
1.00	DNS and Domain Hosting Annual Fee (http://URL)	DNS and Domain Hosting Annual Fee (http://www.comptoncity.org/)	Renewable
1.00	Ultimate Implementation - CivicEngage Central	Ultimate Implementation - CivicEngage Central	One-time
1.00	4yr Redesign Ultimate Annual - CivicEngage	4yr Redesign Ultimate Annual - CivicEngage	Renewable
430.00	Content Development - 1 Page - CivicEngage	Content Development - 1 Page - CivicEngage	One-time
6.00	System Training (4h, virtual) - CivicEngage	CivicEngage System Training - Virtual, Half Day Block	One-time
1.00	Agendas & Minutes Migration - PDF - 100 Meetings - CivicEngage	Content Migration : Agendas & Minutes - Per 100 Meetings (Approx. 1 year)	One-time
2.00	Alignment Virtual Consulting	Up to 2 days virtual consult. Recommended group 8 or less.	One-time
2.00	Virtual Content Consulting - CivicEngage	Virtual Content Consulting 1/2 day block - CivicEngage	One-time

List Price - Year 1 Total	USD 68,512.00
Total Investment - Year 1	USD 54,316.96
Annual Recurring Services - Year 2	USD 8,436.16

Total Days of Quote:365

1. This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement located at <https://www.civicplus.com/master-services-agreement> ("MSA"), to which this SOW is hereby attached as the CivicEngage Statement of Work. By signing this SOW, Client expressly agrees to the terms and conditions of the MSA throughout the Term of this SOW.
2. This SOW shall remain in effect for an initial term equal to 365 days from the date of signing ("Initial Term"). In the event that neither party gives 60 days' notice to terminate prior to the end of the Initial Term, or any subsequent Renewal Term, this SOW will automatically renew for an additional 1-year renewal term ("Renewal Term"). The Initial Term and all Renewal Terms are collectively referred to as the "Term".
3. The Total Investment - Year 1 will be invoiced as follows:
 - a. Upon signing this SOW, thirty percent (30%) of the Total Investment Year 1 Fees;
 - b. The earlier of 6 months from signing or upon completion of CivicEngage Implementation (completion of training), the remaining seventy percent (70%) of the Total Investment Year 1.
4. Annual Recurring Services shall be invoiced on the start date of each Renewal Term. Annual Recurring Services, including but not limited to hosting, support and maintenance services, shall be subject to a 5% annual increase beginning in year 3 of service. Client will pay all invoices within 30 days of the date of such invoice.
5. Client agrees that CivicPlus shall not migrate, convert, or port content or information that could reasonably be construed as time sensitive, such as calendar or blog content, during the Project Development.
6. If a Recurring Redesign line item is included with the Client's quote in this SOW, starting after 48 months of continuous service under this SOW, Client shall be entitled to receive a redesign at no additional cost. Client may initiate such redesign any time after 48 months of continuous service. Upon the initiation of an eligible redesign project, Client may begin accumulating eligibility towards a subsequent redesign after another 48 months of continuous service. Redesigns that include additional features not available on the original website may be subject to additional charges. Additional features include, but are not limited to, additional modules and integration of third-party software. Recurring Redesigns are eligible for the website, subsite, and department headers included in this SOW only. Any subsequently purchased website, subsite, and department header shall not be included in a redesign hereunder.
7. Client allows CivicPlus to display a "Government Websites by CivicPlus" insignia, and web link at the bottom of their web pages. Client understands that the pricing and any related discount structure provided under this SOW assumes such perpetual permission.
Signature Page to Follow.

Acceptance

By signing below, the parties are agreeing to be bound by the covenants and obligations specified in this SOW and the MSA terms and conditions found at: <https://www.civicplus.com/master-services-agreement>.

IN WITNESS WHEREOF, the parties have caused this SOW to be executed by their duly authorized representatives as of the dates below.

Client

CivicPlus

By:

By:

Name:

Name:

Title:

Title:

Date:

Date:

Contact Information

*all documents must be returned: Master Service Agreement, Statement of Work, and Contact Information Sheet.

Organization

URL

Street Address

Address 2

City

State

Postal Code

CivicPlus provides telephone support for all trained clients from 7am –7pm Central Time, Monday-Friday (excluding holidays).
Emergency Support is provided on a 24/7/365 basis for representatives named by the Client. Client is responsible for
ensuring CivicPlus has current updates.

Emergency Contact & Mobile Phone

Emergency Contact & Mobile Phone

Emergency Contact & Mobile Phone

Billing Contact

E-Mail

Phone

Ext.

Fax

Billing Address

Address 2

City

State

Postal Code

Tax ID #

Sales Tax Exempt #

Billing Terms

Account Rep

Info Required on Invoice (PO or Job #)

Are you utilizing any external funding for your project (ex. FEMA, CARES): Y [] or N []

Please list all external sources: _____

Contract Contact

Email

Phone

Ext.

Fax

Project Contact

Email

Phone

Ext.

Fax

December 14, 2021

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: CITY MANAGER

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO AMEND THE CONSTRUCTION CONTRACT WITH AND ESTABLISH A PURCHASE ORDER FOR HORIZONS CONSTRUCTION INTERNATIONAL, INC. FOR THE ADDITIONAL WORK AT COMPTON FIRE STATIONS NOS. 1 THROUGH 4 DRIVEWAYS AND APRON IMPROVEMENT PROJECT, CIP# 20-01 (\$257,362)

SUMMARY

Adoption of this resolution will authorize the City Manager to amend the construction contract with and establish a purchase order in the amount of Two Hundred Fifty Seven Thousand Three Hundred and Sixty Two Dollars (\$257,362) for Horizons Construction Company International, Inc. and a Twenty Five Thousand Seven Hundred and Thirty Six Dollars and Twenty Cents (\$25,736.20) contingency amount for the additional work at Compton Fire Stations Nos. 1 through 4 Driveways and Apron Improvement Project, CIP# 20-01.

BACKGROUND

Due to the severely damaged condition of the driveway aprons and fire trucks access routes leading into the apparatus bays at each of the four (4) City Fire Stations, City staff was directed to solicit proposals from qualified engineering firms to provide design services for the 4 fire stations located as follows:

Fire Station 1
(Headquarters)
201 South Acacia Avenue
Compton, CA 90220

Fire Station 3
(Training Facility)
1133 West Rosecrans Avenue
Compton, CA 90222

Fire Station 2
1320 East Palmer Street
Compton, CA 90221

Fire Station 4
950 West Walnut Avenue
Compton, CA 90220

In February 2019, staff received three proposals and the proposal submitted by KOA was the most responsive bidder. On May 21, 2019, pursuant to Resolution No. 25,020, City Council authorized the City Manager to enter into a professional services agreement with KOA, a design engineering firm, to provide design services in the amount of \$79,930 to accommodate the fire truck loads entering and leaving the fire

station bays as well as an in-depth soils analysis to provide adequate driveway structural strength.

Design services were completed in January 2021. In February 2021, staff moved forward with the construction phase of the project. The Compton Fire Stations Nos. 1 through 4 Driveways and Apron Improvement Project, CIP# 20-01 was advertised for competitive bids on February 10th and February 17th 2021. Bids were received and opened on March 11, 2021. Nine (9) bids were received and the bid submitted by Horizons Construction Company International, Inc was the lowest bidder.

On April 13, 2021, pursuant to Resolution No. 25,444, City Council authorized the City Manager to enter into a construction contract with and establish a purchase order for Horizons Construction Company International, Inc. for the Compton Fire Stations Nos. 1 through 4 Driveways and Apron Improvement Project, CIP# 20-01 in the amount of \$584,700.25. The Project was specified to be completed in 60 working days.

The “Compton Fire Stations Nos. 1 through 4 Driveways and Apron Improvement Project”, CIP# 20-01 (“Project”) consists of the following general work description: construction of PCC driveways, on-site concrete slab accesses and parking lots, dowel bars and tie bars joints, isolated joints, sawcut contraction joints, curb and gutters, sidewalks, aggregate base (Class II), detectable warning surfaces, cold mill, asphalt concrete pavement overlay, full depth of AC slot patch, adjustment of water valve, groundwater monitoring well covers, water meter boxes, and pull boxes.

As part of the pre-construction activities, staff and the contractor performed a site visit to verify and compare the scope of work identified in the plans and the current conditions of each fire station based on the architectural plans created in 2019.

In June 2021, after conducting a pre-construction inspection of the sites prior to construction, City staff and management determined that the current pavement conditions of the 4 fire stations were severely damaged and that additional work was necessary to bring the parking lots up to an adequate level of service in order to meet City standards.

Additionally, it was determined that the original scope of work only covered portions of the severely damaged parking lots at all four fire stations. The City desired to repair the damaged pavement at all four stations in its entirety which would require an additional funding allocation. Subsequently, staff requested that the contractor provide a list of additional work to be included as part of this project. As a result, the following Change Orders (CO) Summary Report was developed for City Council’s consideration:

Change Order Summary Report

CCO #	Fire Station No.	Description	Cost
1.	Fire Station Nos. 1 & 2	Additional labor and materials needed to increase the limits of pavement removal at Fire Stations 1 and 2	\$54,190.90
2.	Fire Station No. 1	Additional labor and materials needed to replace the 3" diameter water line at Fire Station No. 1	\$20,000.00
3.	Fire Station No. 1	Additional labor and materials needed to replace the area where redbrick is located in the driveway, install new concrete to the longitudinal gutter including replacing a portion of the longitudinal gutter where cracked. This also includes deleting for the original proposed sidewalk jog on both sides of Acacia Street driveway and providing ADA access across the driveway which includes modifying the sidewalk and curbs on both sides of the driveway to accommodate ADA access. This also includes the removal of the turnabout and the phasing of the driveway on Acacia Street to allow fire truck access at all times	\$9,100.00
4.	Fire Station No. 1	Additional labor and materials needed to replace the additional asphalt area in Palm Avenue to centerline to cover the potholed area.	\$6,900.00
5.	Fire Station No. 1 & 2	Additional labor and materials needed to replace the additional sidewalk area on Palm Avenue due to the tree well, unforeseen utility adjustments at Fire Station No. 2, removal of base in the back lot unaccounted for in Change Order No. 1, 17 concrete wheel stops and materials testing	\$20,840.90
6.	Fire Station No. 1	Fire Station No. 1 Gate Improvement - installed antenna to extend the radio receiver and wheel stops, and striping; Fire Station No. 2 Gate Improvements –	\$20,830.20

Staff Report – Resolution Authorizing Construction Contract Amendment
Horizons Construction Company International, Inc.
Compton Fire Stations Nos. 1-4 Driveways and Apron
Improvement Project CIP #20-01
December 14, 2021, page 4 of 5

		installation of prefabricated loop to serve as a combo loop will be ran inside ½ pvc conduit, sawcut installation of outside safety loop concrete sealant 16 awg wire, enforcer 50 ft. photo eye for safety application, removed keypad from north side post and re-install it at south side post and wired it into operator	
7.	Fire Station No. 4	Additional labor and materials needed to replace the additional paving areas at Fire Station No. 4	\$125,500.00
		ORIGINAL CONTRACT AMOUNT	\$584,700.25
		CHANGE ORDER NOS. 1-7 TOTAL AMOUNT	\$257,362.00
		NEW CONTRACT AMOUNT	\$842,062.25

STATEMENT OF ISSUE

The contractor began construction on June 14, 2021 at Fire Station No. 1 and completed the construction work at the following fire stations in the order indicated below:

<u>Location</u>	<u>Start Date</u>	<u>Completion Date</u>	<u>Status</u>
Fire Station No. 1	6/14/2021	10/1/2021	Completed
Fire Station No. 2	9/2/2021	9/17/2021	Completed
Fire Station No. 4	9/21/2021	11/30/2021	Completed
Fire Station No. 3	Pending	Pending	Redesign

Fire Stations Nos. 1, 2, & 4 have been completed at a total cost of \$842,062.25 which is \$257,362.00 amount above the authorized contract. The available funding allocated to the project has been exhausted. City staff is requesting that an additional \$257,362.00 be authorized to pay the contractor for services rendered at Fire Stations Nos. 1, 2, & 4.

On November 2, 2021, pursuant to Resolution No. 25,573, City Council authorized the City Manager to enter into a professional services agreement with and establish a purchase order for Psomas to provide design engineering services related to the drainage issue located at Fire Station No. 3 in the amount of \$48,950. The design work is expected to be completed in 9 weeks. Staff will be presenting a future item for City Council's consideration regarding additional work necessary to complete the project at Fire Station No. 3 once the design work has been completed by the design consultant.

Therefore, staff recommends City Council authorize the City Manager to amend the construction contract with and establish a purchase order for Horizon Construction Company International, Inc. in the amount of \$257,362 and a ten percent contingency amount of \$25,736.20.

FISCAL IMPACT

Funds in the amount of \$257,362 are available in the 2021-2022 Fiscal Year budget in Account No. 1004-610-000-4269. Additionally, fund for the ten percent contingency in the amount of \$25,736.20 are available in Account No. 1004-610-000-4269.

RECOMMENDATION

Staff recommends that the City Council adopt the attached Resolution.

**JOHN STRICKLAND, PROJECT MANAGER
PUBLIC WORKS ENGINEERING DEPARTMENT**

APPROVED FOR FORWARDING:

**RONERICK D. SIMPSON
CITY MANAGER**

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO AMEND THE CONSTRUCTION CONTRACT WITH AND ESTABLISH A PURCHASE ORDER FOR HORIZONS CONSTRUCTION COMPANY INTERNATIONAL, INC. FOR THE ADDITIONAL WORK AT COMPTON FIRE STATIONS NOS. 1 THROUGH 4 DRIVEWAYS AND APRON IMPROVEMENT PROJECT, CIP# 20-01 (\$257,362)

WHEREAS, adoption of this resolution will authorize the City Manager to amend the construction contract with and establish a purchase order in the amount of Two Hundred Fifty Seven Thousand Three Hundred and Sixty Two Dollars (\$257,362) for Horizons Construction Company International, Inc. and a Twenty Five Thousand Seven Hundred and Thirty Six Dollars and Twenty Cents (\$25,736.20) contingency amount for the additional work at Compton Fire Stations Nos. 1 through 4 Driveways and Apron Improvement Project, CIP# 20-01; and

WHEREAS, due to the severely damaged condition of the driveway aprons and fire trucks access routes leading into the apparatus bays at each of the four (4) City Fire Stations, City staff was directed to solicit proposal from qualified engineering firms to provide design services for the 4 fire stations located as follows:

Fire Station 1
(Headquarters)
201 South Acacia Avenue
Compton, CA 90220

Fire Station 3
(Training Facility)
1133 West Rosecrans Avenue
Compton, CA 90222

Fire Station 2
1320 East Palmer Street
Compton, CA 90221

Fire Station 4
950 West Walnut Avenue
Compton, CA 90220; and

WHEREAS, on February 2019, staff received three proposals and the proposal submitted by KOA was the most responsive bidder and on May 21, 2019, pursuant to Resolution No. 25,020, City Council authorized the City Manager to enter into a professional services agreement with KOA, a design engineering firm, to provide design services in the amount of \$79,930 to accommodate the fire truck loads entering and leaving the fire station bays as well as an in-depth soils analysis to provide adequate driveway structural strength; and

WHEREAS, design services were completed in January 2021 and in March 2021, staff moved forward with the construction phase of the project; and

WHEREAS, the Compton Fire Stations Nos. 1 through 4 Driveways and Apron Improvement Project, CIP# 20-01 was advertised for competitive bids on February 10th and February 17th 2021; and

WHEREAS, bids were received and opened on March 11, 2021 and nine (9) bids were received and the bid submitted by Horizons Construction Company International, Inc was the lowest bidder; and

WHEREAS, on April 13, 2021, pursuant to Resolution No. 25,444, City Council authorized the City Manager to enter into a construction contract with an establish a purchase order for Horizons Construction Company International, Inc. for the Compton Fire Stations Nos. 1 through 4 Driveways and Apron Improvement Project, CIP# 20-01 in the amount of \$584,700.25 and the Project was specified to be completed in 60 working days; and

WHEREAS, the “Compton Fire Stations Nos. 1 through 4 Driveways and Apron Improvement Project”, CIP# 20-01 (“Project”) consists of the following general work description: construction of PCC driveways, on-site concrete slab accesses and parking lots, dowel bars and tie bars joints, isolated joints, sawcut contraction joints, curb and gutters, sidewalks, aggregate base (Class II), detectable warning surfaces, cold mill, asphalt concrete pavement overlay, full depth of AC slot patch, adjustment of water valve, groundwater monitoring well covers, water meter boxes, and pull boxes; and

WHEREAS, as part of the pre-construction activities, staff and the contractor performed a site visit to verify and compare the scope of work identified in the plans and the current conditions of each fire station based on the architectural plans created in 2019; and

WHEREAS, in June 2021, after conducting a pre-construction inspection of the sites prior to construction, City staff and management determined that the current pavement conditions of the 4 fire stations were severely damaged and that additional work was necessary to bring the parking lots up to an adequate level of service in order to meet City standards; and

WHEREAS, it was determined that the original scope of work only covered portions of the severely damaged parking lots at all four fire stations and the City desired to repair the damaged pavement at all four stations in its entirety which would require an additional funding allocation; and

WHEREAS, staff requested that the contractor provide a list of additional work to be included as part of this project. As a result, the following Change Orders (CO) Summary Report was developed for City Council’s consideration; and

WHEREAS, the contractor began construction on June 14, 2021 at Fire Station No. 1 and completed the construction work at the following fire stations in the order indicated below:

<u>Location</u>	<u>Start Date</u>	<u>Completion Date</u>	<u>Status</u>
Fire Station No. 1	6/14/2021	10/1/2021	Completed
Fire Station No. 2	9/2/2021	9/17/2021	Completed
Fire Station No. 4	9/21/2021	11/30/2021	Completed
Fire Station No. 3	Pending	Pending	Redesign; and

WHEREAS, Fire Stations Nos. 1, 2, & 4 have been completed at a total cost of \$842,062.25 which is \$257,362.00 amount above the authorized contract. The available funding allocated to the project has been exhausted. City staff is requesting that an additional \$257,362.00 be authorized to pay the contractor for services rendered at Fire Stations Nos. 1, 2 and 4; and

WHEREAS, on November 2, 2021, pursuant to Resolution No. 25,573, City Council authorized the City Manager to enter into a professional services agreement with and establish a purchase order for Psomas to provide design engineering services related to the drainage issue located at Fire Station No. 3 in the amount of \$48,950; and

WHEREAS, the design work is expected to be completed in 9 weeks. Staff will be presenting a future item for City Council’s consideration regarding additional work necessary to complete the project at Fire Station No. 3 once the design work has been completed by the design consultant.

WHEREAS, funds in the amount of \$257,362 are available in the 2021-2022 Fiscal Year budget in Account No. 1004-610-000-4269; and

WHEREAS, staff recommends City Council authorize the City Manager to amend the construction contract with and establish a purchase order for Horizon Construction Company International, Inc. in the amount of \$257,362 and a ten percent contingency amount of \$25,736.20.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Manager, upon the advice of the City Attorney, is hereby authorized to amend the contract with Horizon Construction Company International, Inc. to extend the contract terms and cost pursuant to Section 4.3 of the contract.

SECTION 2. That the funds in the amount of \$257,362 are available in the 2021-2022 fiscal year budget in Account No. 1004-610-000-4269.

SECTION 3. That a purchase order in the amount of Two Hundred Fifty Seven Thousand Three Hundred and Sixty Two Dollars (\$257,362) is authorized to be issued for Horizon Construction Company International, Inc. for services rendered on the Compton Fire Stations Nos. 1 through 4 Driveways and Apron Improvement Project, CIP# 20-01.

SECTION 4. That a project contingency amount of Twenty Five Thousand Seven Hundred and Thirty Six Dollars and Twenty Cents (\$25,736.20) is hereby authorized.

SECTION 5. That a copy of this Resolution shall be filed in the offices of the City Manager, City Controller, City Clerk, City Attorney and Public Works Department.

SECTION 6. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2021.

MAYOR OF THE CITY OF COMPTON

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

Resolution No. _____
Page 4

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2021.

That said Resolution was adopted by the following vote to wit:

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-
ABSTAIN: COUNCIL MEMBERS-

CITY CLERK OF THE CITY OF COMPTON

**FIRST AMENDMENT
TO
CONSTRUCTION SERVICES AGREEMENT
BETWEEN
CITY OF COMPTON
AND**

HORIZONS CONSTRUCTION COMPANY INTERNATIONAL, INC.

[Compton Fire Stations Nos. 1 through 4 Driveways and Apron Improvement Project – CIP #20-01]

This **AMENDMENT** is entered into by and between the **CITY OF COMPTON**, a municipal corporation of the State of California (hereinafter referred to as “**CITY**”) and **HORIZONS CONSTRUCTION COMPANY INTERNATIONAL, INC.** (hereinafter referred to as “**CONTRACTOR**”).

RECITALS

WHEREAS, pursuant to Resolution No. 24,444, adopted by the City Council on April 13, 2021, the City Manager was authorized to enter into a contact with Horizons Construction Company International in an amount of \$584,700.25, with an approved contingency in the amount of \$58,470.03, totaling \$643,170.28 for the construction work pursuant to the Compton Fire Stations Nos. 1 through 4 Driveways and Apron Improvement Project – CIP# 20-01; and

WHEREAS, the initial contract time was 60 working days from the issuance of the Notice To Proceed, however, after conducting a pre-construction inspection of the sites prior to construction it was determined that the current pavement conditions of the fire stations were severely damaged and that additional work was necessary to bring the parking lots to meet City standards; and

WHEREAS, there is a need to amend the contract to extend the term of the contract and increase the contract price in order to complete the Project; and

WHEREAS, by Resolution No. _____, adopted on the _____ day of December, 2021, the City Council authorized the City Manager to enter into an amendment to the original Construction Services Contract with Horizons Construction Company International, Inc. to extend the term of the contract for an additional **213 working days** and increase the contract price by an additional \$257,362.

NOW, THEREFORE, the parties do hereby mutually agree to amend the Construction Services Agreement as follows:

AMENDMENTS

1. The parties agree to amend **Section 4.2.1 – Construction Services** of the original Agreement to extend the amount of time for completion of the Work on the Compton Fire Stations Nos. 1 through 4 Driveways and Apron Improvement Project (CIP# 20-01), as more fully described within the original Agreement, by an additional **Two Hundred and Thirteen (213) working days** unless the original Agreement and this amendment thereto is terminated as provided for within the original Agreement.

First Amendment to Construction Services Agreement – Horizons Construction Company International, Inc.
Compton Fire Stations Nos. 1 through 4 Driveways and Apron Improvement Project (CIP# 20-01)
(Resolution No. _____)

2. The parties agree to amend **Section 3.1 – Total Compensation** of the original Agreement to provide for additional compensation for the completion of the work on the Compton Fire Stations Nos. 1 through 4 Driveways and Apron Improvement Project (CIP# 20-01), as more fully described within the original Agreement, in the amount of **Two Hundred Fifty Seven Thousand Three Hundred Sixty Two Dollars (\$257,362)**.

3. The above-indicated amendments to the Construction Services Agreement between the parties is based on the Change Order Summary Report in the attached Exhibits "A", which are incorporated herein.

4. Except as provided for above, all other terms and conditions of the original Construction Services Agreement and any amendments thereto between the City and the Consultant all remain in effect.

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this **AMENDMENT** to the above-identified **CONSTRUCTION SERVICES AGREEMENT**.

HORIZONS CONSTRUCTION COMPANY INTERNATIONAL, INC.CONTRACTOR

By _____
Hatem Ibrahim, President

Dated: _____

CITY OF COMPTON

Approved by:

Dated: _____

By _____
Ronerick D. Simpson, City Manager

Approved as to form:

By _____
Eric J. Perrodin, City Attorney

Dated: _____

ATTEST:

Dated: _____

By _____
Alita Godwin, City Clerk

Exhibit A
Change Order Summary Report

CCO #	Fire Station No.	Description	Cost
1.	Fire Station Nos.1 & 2	Additional labor and materials needed to increase the limits of pavement removal at Fire Stations 1 and 2	\$54,190.90
2.	Fire Station No. 1	Additional labor and materials needed to replace the 3" diameter water line at Fire Station No. 1	\$20,000.00
3.	Fire Station No. 1	Additional labor and materials needed to replace the area where redbrick is located in the driveway, install new concrete to the longitudinal gutter including replacing a portion of the longitudinal gutter where cracked. This also includes deleting for the original proposed sidewalk jog on both sides of Acacia Street driveway and proving ADA access across the driveway which includes modifying the sidewalk and curbs on both sides of the driveway to accommodate ADA access. This also includes the removal of the turnabout and the phasing of the driveway on Acacia Street to allow fire truck access at all times	\$9,100.00
4.	Fire Station No. 1	Additional labor and materials needed to replace the additional asphalt area in Palm Avenue to centerline to cover the potholed area.	\$6,900.00
5.	Fire Station No. 1 & 2	Additional labor and materials needed to replace the additional sidewalk area on Palm Avenue due to the tree well, unforeseen utility adjustments at Fire Station No. 2, removal of base in the back lot unaccounted for in Change Order No. 1, 17 concrete wheel stops and materials testing	\$20,840.90
6.	Fire Station No. 1	Fire Station No. 1 Gate Improvement - installed antenna to extend the radio receiver and wheel stops, and striping; Fire Station No. 2 Gate Improvements – installation of prefabricated loop to serve as a combo loop will be ran inside ½ pvc conduit, sawcut installation of outside	\$20,830.20

		safety loop concrete sealant 16 awg wire, enforcer 50 ft. photo eye for safety application, removed keypad from north side post and re-install it at south side post and wired it into operator	
7.	Fire Station No. 4	Additional labor and materials needed to replace the additional paving areas at Fire Station No. 4	\$125,500.00
		ORIGINAL CONTRACT AMOUNT	\$584,700.25
		CHANGE ORDER NOS. 1-7 TOTAL AMOUNT	\$257,362.00
		NEW CONTRACT AMOUNT	\$842,062.25

December 14, 2021

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: COMMUNITY DEVELOPMENT DEPARTMENT – GRANTS DIVISION

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON RESCINDING RESOLUTION NO. 25,479 AND AMENDING THE 2021-2022 FISCAL YEAR BUDGET TO APPROPRIATE FUNDS FROM THE CALIFORNIA DEPARTMENT OF JUSTICE DIVISION OF OPERATIONS TO ENFORCE A LOCAL ORDINANCE OR STATE LAW RELATED TO THE ILLEGAL SALE AND MARKETING OF TOBACCO PRODUCTS TO MINORS (\$550,455)

SUMMARY

Adoption of this resolution will rescind Resolution No. 25,479 adopted by the Mayor and Council on May 18, 2021 and authorize the City Manager to amend the 2021-2022 Fiscal Year budget to appropriate California Department of Justice (“DOJ”) Tobacco Grant funds in the amount of Five Hundred Fifty Thousand Four Hundred Fifty-Five dollars (\$550,455.00) to enforce a local ordinance or state law related to the illegal sale and marketing of tobacco products to minors.

BACKGROUND

The California Healthcare, Research and Prevention Tobacco Tax Act of 2016 (“Proposition 56”) provides local public agencies with funding to promote a healthier California by reducing illegal sales and marketing of cigarettes and tobacco products, including e-cigarettes, to minors. The Office of the Attorney General makes these annual funds available to local law enforcement agencies through the California Department of Justice Tobacco Grant Program.

Essentially, Proposition 56 increased taxes on cigarettes and other tobacco products by \$2.00 starting in April 2017. The initiative allocated a portion of annual revenue to the California Department of Justice. For Fiscal Year 2020-2021, a total of \$28.5 million in grant funding was made available statewide to support local enforcement efforts to reduce the illegal sale of tobacco products to minors.

STATEMENT OF THE ISSUE

The City of Compton ("City") submitted a Tobacco Grant application and was awarded in the amount of \$550,455.00. On May 18, 2021, the Mayor and Council adopted Resolution No. 25,479 to amend the 2020-2021 Fiscal Year Budget to accept and appropriate the Grant funding from California Department of Justice Division of Operations Tobacco in

the amount of \$550,455. However, during the adoption of the Budget for Fiscal Year 2021-2022 the appropriations for this grant were omitted. The City had proposed to budget \$519,522 for security to enforce/conduct inspections. After further consideration, the City has decided that only \$275,000 will be for security contract services and the remainder of \$244,522 will be used for in-house security (City Staff). The remaining funds will be allocated \$5,400.00 in operating expenses and equipment to be used to purchase marketing materials/conduct outreach, and \$25,533.00 for administrative cost (5% of award) to administer compliance functions of the Grant.

The City may use Grant funds to enforce a local ordinance or state law related to the illegal sale and marketing of tobacco products, including e-cigarettes, to minors and youth including, but not limited to:

- Retailer compliance checks
- Retailer training programs
- Public education outreach
- Parent engagement and education
- Tobacco retail license inspections
- Preventing and deterring use of tobacco products on school premises
- Hiring a school resource officer to focus on tobacco issues

The City can use the Grant funds over a three-year period to facilitate the aforementioned list of activities. Total costs description for each activity, including administrative costs is provided in the attached "Tobacco Law Enforcement Grant Budget Detail" for the \$550,455.00 allocation which was submitted to the DOJ.

FISCAL IMPACT

The cost of the proposed activities, as well as Grant oversight will be paid directly from the Division of Operations Tobacco Grant in the amount of \$550,455.00. The revenue is currently reflected in the current budget fund 2765-780-001-3569 Other State Grants. Staff is requesting that the Fiscal Year 2021-2022 budget be amended to appropriate the expenditures as follows:

Increase Expenditure in the following Account:

<u>ACCOUNT NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
2765-780-001-4101	Salaries	\$ 22,862
2765-670-000-4101	Salaries	\$ 22,546
2765-670-000-4171	Overtime	\$175,000
2765-780-001-4190	Worker's Compensation	\$ 1,018
2765-670-000-4190	Worker's Compensation	\$ 35,025
2765-780-001-4194	Life Insurance	\$ 68
2765-780-001-4195	Dental Insurance	\$ 300
2765-780-001-4196	Vision Insurance	\$ 109
2765-780-001-4197	Unemployment Insurance	\$ 683
2765-670-000-4197	Unemployment Insurance	\$ 6,717
2765-780-001-4198	SDI	\$ 201
2765-670-000-4198	SDI	\$ 2,371
2765-780-001-4199	Medicare	\$ 291
2765-670-000-4199	Medicare	\$ 2,864
2765-780-001-4249	Special Department Expenses	\$ 5,400
2765-680-000-4262	Other Professional Services	\$275,000
	Total	\$550,455

ALTERNATIVE

Staff does not have any alternative options at this time.

RECOMMENDATION

Staff recommends that Council adopt the attached Resolution amending the 2021-2022 Fiscal Year budget to appropriate Proposition 56 DOJ Tobacco Grant Program funds in the amount of \$550,455.00.

RONERICK D. SIMPSON
CITY MANAGER

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
RESCINDING RESOLUTION NO. 25,479 AND AMENDING THE 2021-2022
FISCAL YEAR BUDGET TO APPROPRIATE FUNDS FROM THE CALIFORNIA
DEPARTMENT OF JUSTICE DIVISION OF OPERATIONS TO ENFORCE A
LOCAL ORDINANCE OR STATE LAW RELATED TO THE ILLEGAL SALE AND
MARKETING OF TOBACCO PRODUCTS TO MINORS (\$550,455)**

WHEREAS, the California Healthcare, Research and Prevention Tobacco Tax Act of 2016 ("Proposition 56") provides local public agencies with funding to promote a healthier California by reducing illegal sales and marketing of cigarettes and tobacco products, including e-cigarettes, to minors; and

WHEREAS, the Proposition 56 increased taxes on cigarettes and tobacco products by \$2.00 starting April 2017 and allocated a portion of annual revenue to the California Department of Justice (DOJ). For Fiscal Year 2020-2021, a total of \$28.5 million in Grant funding was made available statewide to support local enforcement efforts to reduce illegal sale of tobacco products to minors; and

WHEREAS, the Office of the Attorney General has made funds available through California Department of Justice ("DOJ") Tobacco Grant Program in the amount of \$550,455.00 to the City of Compton ("City") to enforce a local ordinance or state law related to the illegal sale of tobacco products to minors; and

WHEREAS, the Tobacco Grant funds may be used for: 1) Retailer compliance checks; 2) Retailer training programs; 3) Public education outreach; 4) Parent engagement and education; 5) Tobacco retail license inspections; 6) Preventing and deterring use of tobacco products on school premises; and 7) Hiring a school resource officer to focus on tobacco issues; and

WHEREAS, the City of Compton ("City") submitted a Tobacco Grant application, was awarded in the amount of \$550,455.00, and the Mayor and Council adopted Resolution No. 25,479 to amend the 2020-2021 Fiscal Year Budget accepting the grant On May 18, 2021.

WHEREAS, the City can use the Grant funds over a three-year period to facilitate the aforementioned list of activities and plans to use \$519,522.00 for security to enforce /conduct inspections, \$5,400.00 in operating expenses and equipment to be used to purchase marketing materials/conduct outreach, and \$25,533.00 for administrative cost (5%of award) to administer compliance functions of the Grant; and

WHEREAS, the City Management has decided to administer security enforcement responsibilities through MLES in partnership with the LA County Sherriff's department. as opposed to outsourcing these services as initially adopted in Resolution No. 25,479.

WHEREAS, the 2021-2022 Fiscal Year budget includes revenue for Tobacco Grant in the amount of \$550,455

WHEREAS, the 2021-2022 Fiscal Year budget needs to be amended to increase expenditures to include internal salary accounts along with the other professional services account.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES
HEREBY RESOLVE AS FOLLOWS:**

SECTION 1. That California Department of Justice Division of Operations Tobacco Grant funding in the amount of Five Hundred Fifty Thousand Four Hundred Fifty-Five Dollars (\$550,455.00) to enforce a local ordinance or state law related to the illegal sale and marketing of Tobacco Products to minors is hereby accepted.

SECTION 2. That the Grants Division's Fiscal Year 2021-2022 budget shall be amended as follows:

Increase Expenditures in the following Accounts:

<u>ACCOUNT NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
2765-780-001-4101	Salaries	\$ 22,862
2765-670-000-4101	Salaries	\$ 22,546
2765-670-000-4171	Overtime	\$175,000
2765-780-001-4190	Worker's Compensation	\$ 1,018
2765-670-000-4190	Worker's Compensation	\$ 35,025
2765-780-001-4194	Life Insurance	\$ 68
2765-780-001-4195	Dental Insurance	\$ 300
2765-780-001-4196	Vision Insurance	\$ 109
2765-780-001-4197	Unemployment Insurance	\$ 683
2765-670-000-4197	Unemployment Insurance	\$ 6,717
2765-780-001-4198	SDI	\$ 201
2765-670-000-4198	SDI	\$ 2,371
2765-780-001-4199	Medicare	\$ 291
2765-670-000-4199	Medicare	\$ 2,864
2765-780-001-4249	Special Department Expenses	\$ 5,400
2765-680-000-4262	Other Professional Services	\$275,000
	Total	\$550,455

SECTION 3. That a certified copy of this Resolution shall be filed in the offices of the City Manager, City Controller, City Clerk and the Community Development Department (Grants Division).

SECTION 4. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2021.

MAYOR OF THE CITY OF COMPTON

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

Resolution No. _____
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I, Alita Godwin, City Clerk of the City of Compton, do hereby certify that the foregoing Resolution was adopted by the City Council of the City of Compton, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2021.

That said Resolution was adopted by the following vote, to wit:

AYES:	COUNCIL MEMBERS-
NOES:	COUNCIL MEMBERS-
ABSENT:	COUNCIL MEMBERS-
ABSTAIN:	COUNCIL MEMBERS-

CITY CLERK OF THE CITY OF COMPTON