Members of the public may address the City Council on any item shown on the agenda or matter of the Council's authority after completion of "Request to Address the Council Form" available in the lobby of the Council Chambers or in the City Clerk's office. This form must be completed 15 minutes prior to the scheduled meeting time. Pursuant to Section 54957.5 of the California Government Code, Any writings (Except for those writings which are exempt from disclosure) which are distributed to all or a majority of the members of the City Council are available for public inspection in the lobby of the City Council Chambers and in the office of the City Clerk during regular business hours.

COMPTON CITY COUNCIL
AGENDA

10/10/2023
5:30 PM

OPENING

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL

COMMENDATORY RESOLUTIONS/PRESENTATIONS

1. PRESENTATION- CAYDEN SIMONE MATTHEWS - WINNER OF NATIONAL TENNIS AND LEARNING ESSAY CONTEST (Councilmember Deirdre Duhart)

2. ORAL PRESENTATION / POWER POINT -
H.O.S.T. - Homeless Outreach Service Team - Sgt. Coppes (Councilmember Jonathan Bowers)

PUBLIC COMMENTS ON AGENDA ITEMS AND NON-AGENDA MATTERS

REGULAR AGENDA

REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND COMMITTEES AND CITY COUNCIL

3. APPOINTMENT(S) OF OFFICERS, COUNCIL MEMBERS, BOARDS/COMMISSIONS AND COMMITTEES

    FEDERAL GRANTS ADVISORY BOARD (CMC SECTION 2-14)
    (Councilmember Andre Spicer)

CITY MANAGER'S REPORT

4. REQUEST FOR WORKSHOP: OCTOBER 24, 2023 @ 3PM - SUMMARY OF ACTIVITIES ON CITY OWNED PROPERTY

NEW BUSINESS

5. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ISSUE A PURCHASE ORDER TO WAXIE ENTERPRISES, INC. DBA WAXIE SANITARY SUPPLY FOR THE PROCUREMENT OF EQUIPMENT AND SUPPLIES ON AN AS-NEEDED BASIS FOR THE GENERAL SERVICES DEPARTMENT ($50,000.00)

COUNCIL COMMENTS

NEXT REGULAR MEETING: 10/17/2023 5:30 PM @ 10/17/2023

Visit our website at http://www.comptoncity.org

October 10, 2023

TO: **HONORABLE MAYOR AND CITY COUNCIL MEMBERS**

FROM: **GENERAL SERVICES DEPARTMENT**

SUBJECT: **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ISSUE A PURCHASE ORDER TO WAXIE ENTERPRISES, INC. DBA WAXIE SANITARY SUPPLY FOR THE PROCUREMENT OF EQUIPMENT AND SUPPLIES ON AN AS-NEEDED BASIS FOR THE GENERAL SERVICES DEPARTMENT ($50,000.00)**

SUMMARY

This resolution will authorize the City Manager to issue a purchase order to Waxie Enterprises, Inc. DBA Waxie Sanitary Supply (Waxie) for the procurement of equipment and supplies on an as-needed basis for the General Services Department in the amount not to exceed Fifty Thousand ($50,000.00) Dollars.

BACKGROUND

The General Services Department is responsible for the maintenance and general upkeep of the City of Compton's thirty-one (31) facilities that encompass administrative buildings, park facilities, fire stations, service yards, and leased properties.

Due to the high daily usage of City facilities, staff utilizes various supplies and materials in large quantities to keep and maintain all of the facilities in an orderly fashion. The ability to efficiently order materials and maintain supplies is paramount to the Department's operation. Waxie equipment (paper towels, soap, and tissue dispensers, etc.) and products (toilet tissue, paper towels, air fresheners, etc.) have been installed and utilized in all City facilities to provide uniformity in appearance, quality, and to uphold cleaning standards. In doing so, the dispensers and supporting equipment for these products only fit Waxie products and this purchase order will allow staff to ensure all facilities are properly stocked with sufficient supplies at all times.

STATEMENT OF THE ISSUE

In the past, the Department has requested authorization as a sole source procurement vendor as Waxie's equipment is designed to only operate within their product lines. The City currently has Waxie's equipment installed throughout its facilities. Consequently, Waxie is the only qualified vendor that can provide these products. In addition, Waxie is part of the Omnia Partners Nationwide Cooperative Agreement Contract Number 2020002301. California Government Code Section 6500 authorizes public agencies to participate in cooperative purchasing agreements like those established by Omnia Partners Nationwide.

This procurement method complies with the City of Compton's purchasing policies per Compton Municipal Code section 4-11-7(c).

> *Compton Municipal Code Section 4-11.7(c) Exceptions to Competitive Bidding Requirements lists certain exemptions from the bidding process, including purchases of contract supplies, materials, equipment or services entered into with another governmental or quasi-governmental entity.*

The availability of custodial supplies is crucial for the General Services Department to continue its operations effectively and safeguard the well-being of staff and visitors. To ensure we meet the City's daily custodial and equipment demands, staff is requesting a resolution in an amount not to exceed Fifty Thousand ($50,000.00).

FINANCIAL IMPACT

Funds for Fiscal Year 2023-2024 in the amount of Fifty Thousand ($50,000.00) Dollars are available in the General Services Department's 2023-2024 Fiscal Year budget in the following Account Number:

Account Number	Fund	Amount
1004-600-000-4239	Measure P - Custodial Supplies	$ 50,000.00

ALTERNATIVE

No other alternative is being proposed at this time.

RECOMMENDATION

Based on the need to maintain a clean and safe environment within our facilities, staff recommends the adoption of the attached resolution.

NEBRASKA JONES
DIRECTOR OF GENERAL SERVICES

APPROVED FOR FORWARDING:

JERRY GROOMES
CITY MANAGER

RESOLUTION NO. ___________

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ISSUE A PURCHASE ORDER TO WAXIE ENTERPRISES, INC. DBA WAXIE SANITARY SUPPLY FOR THE PROCUREMENT OF EQUIPMENT AND SUPPLIES ON AN AS-NEEDED BASIS FOR THE GENERAL SERVICES DEPARTMENT ($50,000.00)

WHEREAS, the General Services Department (Department) is responsible for maintaining the City's administrative buildings, parks, fire stations, service yards, and leased properties; and

WHEREAS, the Department utilizes Waxie Enterprises, Inc. DBA Waxie Sanitary Supply's equipment and supplies throughout all City facilities for uniformity in appearance, quality and to uphold cleaning standards; and

WHEREAS, Waxie's equipment is designed to operate only with their product lines, thus resulting in Waxie as the only qualified vendor who can provide its product; and

WHEREAS, Waxie Sanitary Supply is part of the Omnia Partners Nationwide Cooperative Agreement Contract Number 2020002301; and

WHEREAS, California Government Code Section 6500 authorizes public agencies to participate in cooperative purchasing agreements like those established by Omnia Partners Nationwide; and

WHEREAS, this procurement method complies with the City of Compton's purchasing policies per Compton Municipal Code section 4-11-7(c); and

WHEREAS, funds for Fiscal Year 2023-2024 in the amount of Fifty Thousand ($50,000.00) Dollars are available in the General Services Department's 2023-2024 Fiscal Year budget in the following Account Number:

Account Number	Fund	Amount
1004-600-000-4239	Measure P - Custodial Supplies	$ 50,000.00

WHEREAS, due to the City's daily demands, staff is requesting the ability to efficiently manage these demands by requesting to issue one purchase order to Waxie Enterprises, Inc. DBA Waxie Sanitary Supply for equipment and supplies in an amount not to exceed Fifty Thousand ($50,000.00) Dollars. Consequently, City Council approval is necessary.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Manager is hereby authorized to issue a purchase order to Waxie Enterprises, Inc. DBA Waxie Sanitary Supply, as a sole source vendor, for the procurement of equipment and supplies on an as-needed basis for the General Services Department in an amount not to exceed Fifty Thousand ($50,000.00) Dollars from account number 1004-600-000-4239, Measure P - Custodial Supplies.

SECTION 2. That funds for Fiscal Year 2023-2024 in the amount of Fifty Thousand ($50,000.00) Dollars are available in the General Services Department's 2023-2024 Fiscal Year budget in the following Account Number:

Account Number	Fund	Amount
1004-600-000-4239	Measure P - Custodial Supplies	$50,000.00

SECTION 3. That a copy of this Resolution shall be filed in the offices of the City Manager, City Attorney, City Controller, City Clerk and the General Services Department.

<u>SECTION 4.</u> That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this ______ day of _______________, 2023.

____
MAYOR OF THE CITY OF COMPTON

ATTEST:

____
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Vernell McDaniel, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on the ______ day of ____________________, 2023

That said Resolution was adopted by the following vote to wit:

AYES: **COUNCIL MEMBERS-**
NOES: **COUNCIL MEMBERS-**
ABSENT: **COUNCIL MEMBERS-**
ABSTAIN: **COUNCIL MEMBERS-**

____
CITY CLERK OF THE CITY OF COMPTON

JANITORIAL SUPPLIES & EQUIPMENT
Executive Summary

Lead Agency: University of California

Solicitation: 001183

RFP Issued: July 3, 2019

Pre-Proposal Date: July 17, 2019

Response Due Date: August 30, 2019

Proposals Received: #8

Awarded to: Network Services Company/Waxie

The University of California Department of Procurement issued RFP 001183 on July 3, 2019, to establish a national cooperative contract for Janitorial Supplies & Equipment.

The solicitation included cooperative purchasing language in Section 2. Background:

The University of California, as the Principal Procurement Agency, defined in Exhibit A, has partnered with OMNIA Partners to make the resultant contract (also known as the "Master Agreement" in materials distributed by OMNIA Partners) from this solicitation available to other public agencies nationally, including state and local governmental entities, public and private primary, secondary and higher education entities, non-profit entities, and agencies for the public benefit ("Public Agencies"), through OMNIA Partners' cooperative purchasing program. The UC is acting as the contracting agency for any other Public Agency that elects to utilize the resulting Master Agreement. Use of the Master Agreement by any Public Agency is preceded by their registration with OMNIA Partners (a "Participating Public Agency"). Exhibits A through H contain additional information about OMNIA Partners and the cooperative purchasing agreement.

Notice of the solicitation was sent to potential offerors, as well as advertised in the following:

- University of California website
- OMNIA Partners website
- USA Today, nationwide
- Arizona Business Gazette, AZ
- San Bernardino Sun, CA
- Honolulu Star-Advertiser, HI
- The Advocate – New Orleans, LA
- New Jersey Herald, NJ
- Times Union, NY
- Daily Journal of Commerce, OR
- Houston Community Newspapers, Cy Creek Mirror, TX

- Deseret News, UT
- Richmond Times, VA
- Seattle Daily Journal of Commerce, WA
- Helena Independent Record, MT

On August 30, 2019 proposals were received from the following offerors:

- Hillyard, Inc.
- Mission Janitorial and Abrasive Supplies
- Office Depot, Inc.
- Royal Paper Corporation
- Home Depot U.S.A., Inc. dba The Home Depot Pro
- Network Services Company/Waxie
- Pro Chem, Inc.
- Veritiv Corporation

The proposals were evaluated by an evaluation committee. Using the evaluation criteria established in the RFP, the committee elected to enter negotiations with Network Services Company/Waxie and proceeding with contract award upon successful completion of negotiations.

The University of California, OMNIA Partners and Network Services Company/Waxie successfully negotiated a contract, and the University of California executed the agreement with a contract effective date of April 27, 2020.

Contract includes: Janitorial supplies and equipment to include dilution control, green products, industrial paper and dispensers, private label products, carpet care, restroom care, waste receptacles, compactors, liners, machines and accessories, institutional and industrial laundry and kitchen, industrial tools and supplies and all other categories in Supplier's full line of products and services.

Term:

Initial seven-year agreement from April 27, 2020 through April 26, 2027 with the option to renew for three (3) additional one-year periods through April 26, 2030.