Members of the public may address the City Council on any item shown on the agenda or matter of the Council's authority after completion of "Request to Address the Council Form" available in the lobby of the Council Chambers or in the City Clerk's office. This form must be completed 15 minutes prior to the scheduled meeting time. Pursuant to Section 54957.5 of the California Government Code, Any writings (Except for those writings which are exempt from disclosure) which are distributed to all or a majority of the members of the City Council are available for public inspection in the lobby of the City Council Chambers and in the office of the City Clerk during regular business hours.

COMPTON CITY COUNCIL
AGENDA
04/16/2024

5:30 PM

OPENING

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENTS ON AGENDA ITEMS AND NON-AGENDA MATTERS

CONSENT AGENDA

Consent items are routine and expected to be non-controversial. They will be acted upon by the Council at one time without discussion unless a Council Member requests an item be removed or discussed..

APPROVAL OF MINUTES

1. JULY 18, 2023

2. JULY 25, 2023

REGULAR AGENDA

REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND COMMITTEES AND CITY COUNCIL

3. APPOINTMENT(S) OF OFFICERS, COUNCIL MEMBERS, BOARDS/COMMISSIONS AND COMMITTEES

   APPOINTMENT: BEAUTIFICATION COMMISSION (Councilman Andre Spicer)

NEW BUSINESS

4. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON APPROVING AN ADOPTION OF A CITY-WIDE SALARY SCHEDULE FOR ALL CITY OF COMPTON EMPLOYEES.

5. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON ACCEPTING THE PROPOSAL FROM NATIONAL PLANT SERVICES, INC. FOR SEWER SYSTEM CLEANING AND VIDEO INSPECTION AND ON-CALL SERVICES, TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A THREE (3) YEAR SERVICE AGREEMENT FOR ONE MILLION SEVENTY THOUSAND ONE HUNDRED EIGHTY-NINE DOLLARS AND FIFTEEN CENTS ($1,070,189.15) WITH TWO (2) ONE-YEAR EXTENSION OPTIONS, TO ESTABLISH A PURCHASE ORDER IN THE AMOUNT OF THREE HUNDRED FIFTY-SIX THOUSAND SEVEN HUNDRED TWENTY-NINE DOLLARS AND SEVENTY-ONE CENTS ($356,729.71) FOR ONE YEAR OF SEWER CLEANING SERVICES AND TO ESTABLISH AN ADDITIONAL PURCHASE ORDER IN THE AMOUNT OF ONE HUNDRED THOUSAND DOLLARS ($100,000) TO PAY OUTSTANDING INVOICES

6. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON ACCEPTING THE PROPOSAL FROM URBAN GRAFFITI ENTERPRISES, INC. FOR CITYWIDE GRAFFITI ABATEMENT AND PREVENTION SERVICES, TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A ONE (1) YEAR SERVICE AGREEMENT WITH TWO (2) ONE-YEAR EXTENSION OPTIONS AND TO ESTABLISH A PURCHASE ORDER IN AN AMOUNT NOT TO EXCEED TWO HUNDRED TWENTY-EIGHT THOUSAND DOLLARS ($228,000)

7. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AMENDING THE 2023-2024 FISCAL YEAR BUDGET TO ACCEPTANCE AND APPROPRIATION FUNDS FROM THE OFFICE OF JUSTICE PROGRAMS GRANT AWARD FOR THE JUSTICE ASSISTANCE GRANT (JAG) FUNDS IN THE AMOUNT OF $93,688.00

8. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ISSUE A PURCHASE ORDER TO QUINN POWER SYSTEM – CATERPILLAR, INC. FOR THE PURCHASE OF GENERATORS FOR FIRE STATION 1 AND FIRE STATION 3 ($116,212.00)

9. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON ACCEPTING THE BID OF AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AQUATIC FACILITY CONSTRUCTION CONSULTATION CONTRACT WITH AND ESTABLISH A PURCHASE ORDER FOR JMDIAZ INC. FOR REPAIRS NEEDED AT THE CITY POOLS AT GONZALES PARK AND LUEDERS PARK ($112,000).

10. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AMENDING THE MUNICIPAL WATER DEPARTMENT'S ARPA FISCAL YEAR 2023-2024 BUDGET, AUTHORIZING THE CITY MANAGER TO ENTER INTO A THREE (3) YEAR SERVICE AGREEMENT AND TO ESTABLISH A PURCHASE ORDER FOR ZORRO LANDSCAPE INC. FOR THE PURPOSE OF LANDSCAPE MAINTENANCE SERVICES FOR TWO (2) WATER STORAGE TANK SITES IN AN AMOUNT NOT TO EXCEED FIFTY-SEVEN THOUSAND SIX HUNDRED DOLLARS ($57,600).

COUNCIL COMMENTS

ADJOURNMENT

NEXT REGULAR MEETING: 4/23/2024 5:30PM

Visit our website at http://www.comptoncity.org

JULY 18, 2023

The Compton City Council meeting was called to order at 5:39 p.m. by Mayor Emma Sharif in the Council Chambers of City Hall. The Moment of Silence Ceremony and the Pledge of Allegiance was also led by Mayor Sharif.

ROLL CALL

Council Members Present: **D. Duhart, A. Spicer, J. Bowers, L. Darden, Mayor E. Sharif**
Council Members Absent: **None**

Other Officials Present: **E. Perrodin, V. McDaniel, B. Mims, J. Groomes**

WAIVE THE ORDER OF THE AGENDA

On motion by Duhart, seconded by Spicer, to waive the order of the agenda by the following vote on roll call:

AYES: **Council Members – Duhart, Spicer, Bowers, Darden, Sharif**
NOES: **Council Members – None**
ABSENT: **Council Members – None**

REQUEST FOR SUBSEQUENT NEED ITEM – **City Attorney Perrodin** briefed the City Council on a matter that meets the requirements for a subsequent need item.

CITY MANAGER'S REQUEST FOR CLOSED SESSION
Title: Conference with Legal Counsel, Negotiator: Agency Negotiators - Melanie L. Chaney, Jerry Groomes, Triphenia Simmons, Employee Organization Firefighters Local 2216, Pursuant to California Government Code Section 54957.6

On motion by Spicer, seconded by Duhart, to consider the subsequent need item by the following vote on roll call:

AYES: **Council Members – Duhart, Spicer, Bowers, Darden, Sharif**
NOES: **Council Members – None**
ABSENT: **Council Members – None**

On motion by Duhart, seconded by Spicer, the subsequent need item was approved by the following vote on roll call:

AYES: **Council Members – Duhart, Spicer, Bowers, Darden, Sharif**
NOES: **Council Members – None**
ABSENT: **Council Members – None**

On motion by Darden, seconded by Spicer, to recess the meeting to closed session at 5:45 p.m. by the following vote on roll call:

AYES: **Council Members – Duhart, Spicer, Bowers, Darden, Sharif**
NOES: **Council Members – None**
ABSENT: **Council Members – None**

On motion by Darden, seconded by Duhart, the meeting was reconvened from closed session at 6:04 p.m. by the following vote on roll call:

AYES: **Council Members – Duhart, Spicer, Bowers, Darden, Sharif**
NOES: **Council Members – None**
ABSENT: **Council Members – None**

REPORT OUT ON CLOSED SESSION ACTION(S)

City Attorney Perrodin reported out that City Council met in closed session regarding Conference with Legal Counsel, Negotiators: Agency Negotiators - Melanie L. Chaney, Jerry Groomes, Triphenia Simmons, Employee Organization Firefighters Local 2216 pursuant to Government Code Section 54957.6. There was nothing to report out at this time.

COMMENDATORY RESOLUTIONS/PRESENTATIONS

1. PRESENTATION: Recognizing Theta Alpha Omega Chapter of Alpha Kappa Alpha Sorority, Inc. – Beautify the City of Compton by Planting Trees – Mayor Emma Sharif **(Presentation held)**

PUBLIC COMMENTS ON AGENDA ITEMS AND NON-AGENDA MATTERS

Elizabeth Aguilar, Compton resident, asked that Councilperson Duhart, Mayor Sharif and City Manager Groomes address the construction on 134th Street. She detailed that the street already lacks adequate parking for existing residents and the school nearby. She requested a meeting to discuss solutions for the increase in traffic and the lack of privacy now due to the new homes currently being built on her street.

Mayor Sharif asked the City Manager to reach out to Ms. Aguilar so that she can follow up with her regarding her concerns.

City Attorney Perrodin encouraged the residents to attend the Planning Commission's meeting on Wednesday to discuss Kipp School's application to build a school in another location.

Joseph Enayati Business owner, stated that after being open for only four months, the City shut down his business for not having a certificate of occupancy. He pleaded with the City to accept the production company's permit to film at his warehouse until his property becomes a certified motion picture studio in three years. He commented that it is not fair for the City to close his business because they agreed that he could buy the building and do his business. He mentioned the improvements that he made to the property and declared that the building is safe.

Councilperson Bowers instructed the City Manager to speak with Building and Safety regarding Joseph's concerns surrounding the permit process.

Tye Bokay, Compton Initiative, thanked the City Council for continuing to support the Compton Initiative's effort to clean and beautify the City of Compton. Mr. Bokay stated that they painted four houses over the weekend - and asked if they could finish painting a fifth home on Monday morning. Emmanuel Manning translated in Spanish.

Kim Dela Manning, Compton resident, asked the City Manager to address the double parking taking place on Sundays on 156th Street from Wilmington to the 900 block. She went on to ask that the graffiti be removed from the open lot on the corner of Central Avenue and 156th Street, and 156th Street and Dwight Avenue (pocket park). She also warned the residents about three men going door-to-door telling residents that they need to come into their homes to test their water.

Maria Villa Real, Latino Chamber of Commerce, asked that Councilperson Duhart take a drive down Rosecrans Avenue to observe the number of marijuana dispensaries popping up every day. She spoke in opposition to the newest dispensary located at 541 Rosecrans Boulevard because it is in close proximity to a school. She went on to question why the dispensaries are able to open their doors right away and make changes to their infrastructure when the businesses that can benefit the City of Compton undergo challenges.

Ernest Green, Compton resident, pleaded with the City of Compton to address the homeless encampments at the gas station located on Santa Fe and Artesia Boulevard.

Daniel Salazar, President of Compton Firefighters Local 2216, acknowledged the positive movement towards a contract with the City of Compton. Mr. Salazar went on to ask that the City adhere to their recruitment process so that they do not encounter any legal actions or further delays to staffing personnel and retention efforts.

Councilperson Bowers commented that the fire union voted and agreed on a contract.

Craig Henry, Compton resident, welcomed Jerry Groomes back to the City of Compton. Mr. Henry went on to state that he has nothing but good things to say about Victor in the Building & Safety Department and mentioned that he did his research prior to applying for and receiving his business permit. He suggested that the City consider posting signs that encourage residents to keep the City clean. He also requested cooling stations for senior citizens that do not have air conditioners in their homes.

Aaron Diaz, Compton resident, expressed his appreciation for Councilperson Spicer, Compton College, and many others for their support of him becoming the top youth ambassador out of 140 youth located throughout Los Angeles.

Ms. Diaz, Compton resident, congratulated her son Aaron on a job well done and thanked everyone that helped him along his journey.

Dr. Michael Tankersley Unknown man, Compton resident, announced that he is in the process of writing a book that details a solution to homelessness.

Ken Myers, Compton resident, recommended that the City of Compton consider implementing a Quality Assurance Coordinator position in each department to ensure that department employees are doing their due diligence.

Marjorie Shipp, Compton resident, complimented the City Clerk on her oral report a few weeks ago regarding monies that were borrowed from one department to pay another in the year 2011. Ms. Shipp went on to encourage the City Council to work together for the betterment of the constituents and to make their votes known.

Joyce Kelley Unknown woman, held that the City Charter is not in effect, because it has not been accepted and filed by the California Secretary of State. She suggested that each elected official select their own assistants; and asked that Kareema Bradford be brought back to the City to ensure that qualified people are being hired. She further asked that the Water Department extend their hours for people that work long hours who need to address their water bills.

City Clerk McDaniel clarified that the Charter has been filed, and the receipt is available in the City Clerk's Office for anyone to review.

Martin Miller Unknown man, questioned why Mayor Sharif did not give Thomas Thomas more time to get acclimated to the City Manager position. He went on to state that he would not ask for her resignation again, and affirmed that he is praying that she will resign on her own. He further encouraged the City Attorney to make the special election happen to avoid negative feedback.

Barbara Baker Compton resident, cited Item Number Five and questioned why the City is working with an investor instead of a developer. She also requested an update concerning when the City would start shutting down marijuana dispensaries.

Lynn Boone, Compton resident, questioned how the marijuana dispensaries are open and operating when the residents voted 70% against them. Ms. Boone went on to claim that there is no legal documentation that supports and authorizes Andre Spicer to represent District Two. She further affirmed that he should not be voting on issues in the City of Compton.

Councilperson Spicer clarified that he won his election three times. Mr. Spicer also stated that after voter fraud was proven during the election, he was appointed by a judge in court to represent District Two in the City of Compton.

Vanessa Cain Unknown woman, accused the City Council of consistent corruption over the past twenty years. She went on to state that the citizens of Compton deserve a special election and a City that enforces the law.

Fidel Marquez, Compton resident, cited Item Number Five and questioned why the City is catering to investors when it should be focused on infrastructure and a growing homeless population. He asked that Mayor Sharif explain the City's plan to spend the $2M they received in April 2023 to address homelessness in the City of Compton. He mentioned a takeover that took place on Central and Alondra Boulevard and questioned what the citizens should do to protect themselves when they drive through the City or go out at night.

City Clerk McDaniel stated that the City Clerk's Office is prepared and ready to process the proponents of petitions when they are clear of inefficiencies.

Anthony Lewis Unknown man, requested a meeting with the City Manager next month to develop a master plan that improves the City one district at a time.

CONSENT AGENDA

There were no items on the Consent Agenda.

REGULAR AGENDA

CITY MANAGER'S REPORT

2. POWERPOINT PRESENTATION: WATER DEPARTMENT – Rubbish Contract Update – (Rubbish Fees/Tax Roll Assessment) – **(Presentation Held)**

Victor Meza, General Manager of Water Department, alerted the community about unauthorized solicitors trying to gain access to their homes to sell water filter products. Mr. Meza assured the residents that the water is safe to drink and meets and exceeds state and federal guidelines.

Councilperson Bowers asked Mr. Meza if the Water Department is looking for ways that the City can collect monies that are owed for services that were provided. Mr. Meza replied affirmatively.

Councilperson Bowers asked Mr. Meza if the Water Department is anticipating a rate increase. Mr. Meza answered that they are not planning a rate increase at this time. Mr. Meza also encouraged the residents to notify the Water Department when fire hydrants or water mains are disturbed.

Councilperson Darden expressed a concern for the changes proposed by the Water Department. Ms. Darden went on to request that an insert be placed inside the water bills to ensure that the residents and property owners are made aware of all changes.

Councilperson Duhart asked that Mr. Meza clarify the date of the change. Mr. Meza replied that the changes will be effective July 1st with changes taking place in August.

Councilperson Duhart requested the minimum amount of a resident's water bill who has gone on vacation for one month. Mr. Meza confirmed that the bill would reflect the monthly service charge of $30.54.

Councilperson Darden stated that the resident would also be responsible for the CIP charge.

Mayor Sharif instructed Mr. Meza to ensure that all communications regarding the changes be translated to the Spanish-speaking community.

City Attorney Perrodin asked Mr. Meza to explain why the City could not collect on lost revenues. Mr. Meza answered that the City did not have a collector or collection agency onboard at the time.

NEW BUSINESS

3. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ISSUE PURCHASE ORDERS TO ONE OR MORE VENDORS (JANKOVICH, SC FUELS, AND WOOD OIL) FOR THE PURCHASE OF GASOLINE FOR THE CITY'S FLEET IN AN AMOUNT NOT TO EXCEED THREE HUNDRED THOUSAND DOLLARS ($300,000)

Councilperson Bowers asked the City Manager to explain how many gallons of diesel fuel equate to $300,000.

DamionTimmons, Street Superintendent, stated that Jankovich is charging the City seven cents per gallon for diesel and seven cents for unleaded fuel which equates to approximately 2,000 gallons depending on usage.

Councilperson Bowers contended that someone should be monitoring the amount of fuel used every month so that only necessary purchases are made.

On motion by Spicer, seconded by Duhart, **Resolution Number 25,867** entitled **'A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ISSUE PURCHASE ORDERS TO ONE OR MORE VENDORS (JANKOVICH, SC FUELS, AND WOOD OIL) FOR THE PURCHASE OF GASOLINE FOR THE CITY'S FLEET IN AN AMOUNT NOT TO EXCEED THREE HUNDRED THOUSAND DOLLARS ($300,000)'** was adopted by the following vote on roll call:

AYES: Council Members – Duhart, Darden, Sharif
NOES: Council Members – None
ABSTAIN: Council Members – Spicer, Bowers
ABSENT: Council Members – None

4. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON RESCINDING RESOLUTION NO. 25,532 AMENDING THE FISCAL YEAR 2023-2024 BUDGET APPROPRIATING FUNDS FROM FUND BALANCE AND AUTHORIZING THE ISSUANCE OF A PURCHASE ORDER TO ELK GROVE AUTO GROUP FOR THE PURCHASE OF SEVEN FLEET VEHICLES ($206,725)

Councilperson Spicer questioned why this item is back on the agenda when the City Council voted to deny it - due to thefts in the area.

Damion Timmons, Street Superintendent, answered that the vehicles are currently being used by code enforcement officers and secured at their unit.

Mayor Sharif requested the reason for this resolution if the vehicles are already here. Mr. Timmons stated that this resolution authorizes payment for the vehicles. He explained that the vehicles were delivered on site and customized which prevented them from returning the vehicles to Elk Grove Auto Group.

Mayor Sharif asked Mr. Timmons if code enforcement is capable of safely securing the vehicles. Mr. Timmons stated that the vehicles are housed at the code enforcement yard and monitored by closed circuit televisions.

Councilperson Duhart requested the delivery date of the vehicles. Mr. Timmons confirmed that the vehicles were delivered in 2022.

Mayor Sharif asked Mr. Timmons if the City had possession of the vehicles prior to the City Council discussing how to secure them. Mr. Timmons replied affirmatively.

Councilperson Spicer questioned how this happened. Mr. Timmons answered that he did not work on this project.

Mayor Sharif asked Mr. Timmons if the City is delinquent in their payment for these vehicles. Mr. Timmons stated that payment is fairly urgent.

Councilperson Duhart held that the City does not want to pay interest for the vehicles. Mr. Timmons stated that he is uncertain about any delinquent charges that may be imposed if the Council does not decide on this item tonight.

Councilperson Spicer asked the City Manager if this item can be brought back next week.

City Manager Groomes replied affirmatively and reiterated that the City is already using the vehicles.

On motion by Duhart, seconded by Darden, **Resolution Number 25,868** entitled **'A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A FUNDS TRANSFER AGREEMENT BETWEEN THE CALIFORNIA DEPARTMENT OF TRANSPORTATION AND THE CITY OF COMPTON'** was adopted by the following vote on roll call:

AYES: Council Members – Duhart, Spicer, Bowers, Darden, Sharif
NOES: Council Members – None
ABSENT: Council Members – None

5. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON DECLARING THAT CERTAIN PROPERTY LOCATED AT 1434 W. COMPTON BOULEVARD IN THE CITY OF COMPTON IS EXEMPT SURPLUS LAND PURSUANT TO GOVERNMENT CODE SECTIONS 54221(b) AND 54221(f)(1)(A), APPROVING AN EXCLUSIVE NEGOTIATING AGREEMENT BETWEEN THE CITY AND LANDSPIRE GROUP LLC WITH RESPECT TO THE PROPOSED SALE OF THE PROPERTY TO LANDSPIRE GROUP LLC AND THE DEVELOPMENT OF AN AFFORDABLE HOUSING PROJECT THEREON, FINDING THAT THIS ACTION IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA), AND TAKING RELATED ACTIONS

On motion by Spicer, seconded by Darden, to discuss this item.

Councilperson Bowers asked if anyone from Landspire Group was available for discussion.

Cecil Flouronoy, Community Development Director stated that assuming negotiations go well, a representative will be present to provide a full blown concept rendering as it relates to the unit mix.

Councilperson Bowers stated that he would like to have a representative present for this discussion before he votes on the item.

City Manager Groomes stated that he would get in contact with the developer concerning their availability for next week's meeting.

Councilperson Spicer withdrew his motion.

Councilperson Darden withdrew her second.

COUNCIL COMMENTS

City Attorney Perrodin invited any citizen that believes that someone is unlawfully sitting on the dais to review Case Number 22-803, a published opinion from the Office of the Attorney General, State of California, Rob Bonta.

Councilmember Darden offered the following communications/announcements:

- Invited the community to participate in the "Movie in the Park" to be held on Friday, July 21 at Kelly Park. Movie start time is dusk.

- Invited the business community to participate in the Business Roundtable event entitled "Land-Use & Business Development Requirements" to be held on Thursday, July 27 at the Dollarhide Community Center. Dean Jones is the point of contact at DLjones@comptoncity.org.

- Invited the community to attend the Compton Alumni Charter - Delta Sigma Theta Sorority "Jazz on the Grass" event to be held on Saturday, September 30 at Compton College.

- Asked that "No Litter" signs be posted throughout the City with the intent to encourage residents to clean up their City.

- Welcomed the new City Manager and Assistant City Manager to the City of Compton.

- Invited the residents to participate in the community meeting scheduled to discuss the issues on Long Beach Boulevard on Saturday, July 29 from 10am to 12pm at Kelly Park.

Councilmember Bowers offered the following communications/announcements:

- Invited the Compton community to attend the Pacific Asian Consortium & Employment (PACE) event to be held on Saturday, July 29 from 10:00am to 2:00pm – at the Dollarhide Community Center. Eligible residents will receive a one-time grant for assistance with water bills. Contact Alicia Thompson (310) 605-5612 for further details.

- Asked the City Manager to post a visible sign in front of Heritage House to let people know that they can park there while doing business at City Hall.

- Requested a meeting with the City Manager to provide solutions for the street take-overs.

Councilmember Spicer offered the following communications/announcements:

- Commented on the success of the 'Bright Lights of Compton Clean-Up' held on Saturday, July 15.

- Announced that he would be hosting an outing with the senior citizen community at Hollywood Park Casino on Wednesday, July 19.

- Announced that he would be going live on Instagram/Facebook tomorrow to answer questions from the constituents.

- Announced that the Town Hall meeting that was scheduled for Thursday, July 20 has been rescheduled to September 14.

- Recognized Triphenia Simmons and Code Enforcement for addressing the huge dump on Alameda between El Segundo and 124th Street.

- Congratulated Denzel Perry on his appointment to President of the Board of the Compton Unified School District.

Councilmember Duhart offered the following communications/announcements:

- Encouraged the residents to attend the "Black Exchange" events held at the Grocery Outlet parking lot on the third Saturday of every month.

***Councilperson Spicer out at 8:38 p.m.**

- Stated that the NHS Center for Sustainable Communities in conjunction with UCLA will be hosting a free comprehensive eye examination on Wednesday, August 9 from 8:00am to 3:00pm. An appointment is required for this service. Call (424) 296-3521 for further details.

Mayor Sharif offered the following communications/announcements:

- Warned the residents against allowing unfamiliar persons into their homes without proper identification.

- Affirmed that the City of Compton needs every resident, business owner and employee to help keep the City clean.

- Stated that she had the opportunity to attend the Black American Political Association of California's "Swearing-In Ceremony" and the "Bright Lights of Compton" clean-up.

- Announced the Alpha Psi Alpha "Fourth Annual Compton Back Pack Giveaway" to be held on Saturday, August 12 from 11:00am to 2:00pm at Emmanuel Baptist Church.

ADJOURNMENT

On motion by Duhart, seconded by Darden, the meeting was adjourned at 8:44 p.m., by the following vote on roll call:

AYES: **Council Members – Duhart, Bowers, Darden, Sharif**
NOES: **Council Members – None**
ABSENT: **Council Members – Spicer**

CITY CLERK OF THE CITY OF COMPTON **MAYOR OF THE CITY OF COMPTON**

JULY 25, 2023

The Compton City Council meeting was called to order at 4:31 p.m. by Mayor Emma Sharif in the Council Chambers of City Hall. The Moment of Silence Ceremony and the Pledge of Allegiance was also led by Mayor Sharif.

ROLL CALL

Council Members Present: **D. Duhart, J. Bowers, Mayor E. Sharif**
Council Members Absent: **A. Spicer, L. Darden**

Other Officials Present: **E. Perrodin, V. McDaniel, B. Mims, J. Groomes**

CLOSED SESSION
PENDING LITIGATION - Compton Property Group, LLC v. City of Compton, et al. Los Angeles County Superior Court Case No. 23STCP02247 Pursuant to Sections 54956.9(a), 54956.9(d)(1)

On motion by Duhart, seconded by Bowers, to approve the closed session by the following vote on roll call:

AYES: **Council Members – Duhart, Bowers, Sharif**
NOES: **Council Members – None**
ABSENT: **Council Members – Spicer, Darden**

On motion by Duhart, seconded by Bowers, to recess the meeting to closed session at 4:34 p.m. by the following vote on roll call:

AYES: **Council Members – Duhart, Bowers, Sharif**
NOES: **Council Members – None**
ABSENT: **Council Members – Spicer, Darden**

On motion by Duhart, seconded by Darden, to reconvene the City Council meeting at 5:55 p.m. by the following vote on roll call:

AYES: **Council Members – Duhart, Spicer, Bowers, Darden, Sharif**
NOES: **Council Members – None**
ABSENT: **Council Members – None**

REPORT ON CLOSED SESSION
City Attorney Perrodin reported out that City Council met in closed session regarding pending litigation - Compton Property Group, LLC v. City of Compton, et al. Los Angeles County Superior Court Case No. 23STCP02247 pursuant to Sections 54956.9(a) and 54956.9(d)(1). There was nothing to report at this time.

PUBLIC HEARING – CHARGES RELATED TO SOLID WASTE DELINQUENCIES TO BE COLLECTED ON THE LOS ANGELES COUNTY TAX ROLL FY23-24 – Victor Meza

On motion by Darden, seconded by Duhart, to open the public hearing at 5:58 p.m. by the following vote on roll call:

AYES: **Council Members – Duhart, Spicer, Bowers, Darden, Sharif**
NOES: **Council Members – None**
ABSENT: **Council Members – None**

Victor Meza, Water Department General Manager, recalled the oral report that he submitted to the City Council last week identifying what a tax roll is, the purpose of the tax roll and why the City of Compton requires a tax roll. Mr. Meza acknowledged Republic as being a longtime service provider and explained that this action would transfer solid waste charges from the water bill to the tax bill.

Mr. Meza affirmed that this line item would apply to all delinquent accounts, multi dwellings, and commercial accounts that have impacted the City of Compton and Republic.

AUDIENCE COMMENTS ON THE PUBLIC HEARING

Bishop L. Guillory, Compton resident, spoke in support of the Water Department's recommendation. He also stated that he hopes this action will give the City more authority to turn off the water used by people operating illegal marijuana dispensaries.

Lynn Boone, Compton resident, questioned why the dollar amount is different in some areas of the contract. She went on to ask if the solid waste charges would increase and what would ensure that the residents are not charged for the same service twice.

Sheila Smith, Compton resident, asked the City Council if they could authorize removing pensions from the resident's property taxes.

Susan Polk, Compton resident, declared that it would be an unfair burden to her for the City to transfer solid waste charges from her water bill to her tax bill, when she pays her bills on time.

Missy Barbara, Compton resident, stated that numerous residents have reached out to her to express their concerns against the transfer of solid waste charges from their water bills to their tax bills.

Mark Smith, Compton resident, stated that he is against the transfer because his trash is not being picked up, nor are the streets being swept in front of his home. He went on to ask the City Council how he could get his money back because his trash is not being picked up regularly.

On motion by Spicer, seconded by Duhart, to close the public hearing at 6:08 p.m., by the following vote on roll call:

AYES: Council Members – Duhart, Spicer, Bowers, Darden, Sharif
NOES: Council Members – None
ABSENT: Council Members – None

Mr. Meza instructed the residents to notify the Water Department/Waste Department in the event their trash is not picked up so that they can get a pro-rated discount on their trash bill.

COUNCIL COMMENTS ON THE PUBLIC HEARING

Councilperson Bowers asked Mr. Meza if the grant event scheduled this Saturday would help residents pay for past due water bills. Mr. Meza replied affirmatively.

Councilperson Bowers stated that he prefers to pay his water and rubbish bills online and does not want his property taxes affected.

Councilperson Darden asked Mr. Meza if the process has began for eliminating rubbish charges from the water bills. Mr. Meza replied affirmatively and noted that the deadline to supply the information to the Tax Assessor is August 10, 2023. Mr. Meza also stated that this action would affect every resident in the City of Compton and was approved by the City Council on November 22, 2022.

Councilperson Darden requested the current amount of the rubbish fee. Mr. Meza stated that the rubbish fee is currently $27.66 and noted that it would increase by 5% or the CPI (whichever is lesser of the two) on July 1, 2024 and every year thereafter until 2027.

Councilperson Darden stated that the Water Department could have done a better job of notifying the residents about the transfer. Ms. Darden also stated that an insert should have been included in the water bills and that all communications should have emphasized the word "All" in all residents.

Councilperson Duhart asked Mr. Meza if the proposed transfer applies to residents that receive their water service from a company other than Compton Water. Mr. Meza explained that residents

receiving their water service from Liberty, Cal Water, Golden State Water and Suburban Water are already on a tax roll system – this change is only impacting customers using Compton Water.

Mayor Sharif agreed with Councilperson Darden that the Water Department should have done a better job at communicating the transfer to all residents.

SB 1383 POWERPOINT PRESENTATION Republic Services, Liaison Dawn Harris - (Presentation Held)

Councilperson Darden informed the residents that they are required to put their food waste in their green bins per SB1383.

Dawn Harris announced that the City would be receiving new containers in 2024.

Councilperson Duhart asked that Ms. Harris comment on the plastic green waste bags that compost food waste without the mess or the smell. Ms. Harris affirmed that those products do not compost or break down at the rate that the State requires them to.

Mayor Sharif asked Ms. Harris if the City would be penalized for non-compliance. Ms. Harris answered that penalties will go to the customer who is not in compliance.

PUBLIC COMMENTS ON AGENDA ITEMS AND NON-AGENDA MATTERS

Sid Niaz, Business owner, asked the City Council to assist him with evicting a business owner that operates a marijuana dispensary in his building.

City Attorney Perrodin stated that the City is in litigation to shut the business down and recommended that Mr. Niaz retain an attorney.

Bishop L. Guillory, Compton resident, applauded the City Council's efforts to ensure the City has a strong fire department. He recommended that the job positions be advertised on billboards to make sure that a large volume of interested residents apply.

Sheila Smith, Explorer Associate Advisor - Compton Sheriff's Station, introduced recent graduates Explorer Supriano and Explorer Myrh to the citizens of Compton.

Susan Polk, Compton resident, asked Mayor Sharif if the proposal was approved to put the rubbish charges on the tax roll.

Mayor Sharif referred Ms. Polk to Mr. Meza.

Jacqueline Venters, Compton resident, stated that it is unfair to make property owners of multiple units responsible for their tenants' rubbish fees. She went on to ask that this item be revisited, and the pensions removed from their property taxes.

Craig Henry, Compton resident, expressed a concern for residents using the City Council meetings to perpetuate false narratives. He went on to ask that the City Attorney or City Clerk find a fact finder that can respond to allegations being made against the members of this City Council.

Missy Barbara, Compton resident, inquired about $17M missing from the City Treasurer's Office, illegal businesses operating in District Two, the City Attorney's budget, and the pool re-opening in District One.

Tanya Lewis, Compton resident, asked the City Council to address the business with the "green lights" located on Wilmington and Greenleaf Boulevard.

Lynn Boone, Compton resident, affirmed that the Compton City Charter trumps anything from the State of California. She went on to state that there is no documentation that authorizes Councilperson Darden or Councilperson Spicer to sit on the dais.

Vanessa Cain, Compton resident, stated that the residents should not be held liable for bills incurred twenty years ago. She went on to suggest that the citizens get involved in their community clean up events.

Maria Villareal, Latino Chamber of Commerce, thanked the City Council for taking action on the concerns that she expressed last week regarding marijuana dispensaries.

Abril Villanueva, Compton resident, referenced the state audit - and asked that the City Council thoroughly review documentation brought before them with the intent to communicate their plan to the Compton community.

Mark Smith, Compton resident, requested an update on the City's progress towards meeting the State of California's recommendations and priorities.

Shakira, Compton resident, asked the people making comments to the City Council to speak with decency and integrity.

CONSENT AGENDA

On motion by Spicer, seconded by Duhart, to approve the Consent Agenda by the following vote on roll call:

AYES: **Council Members – Duhart, Spicer, Bowers, Darden, Sharif**
NOES: **Council Members – None**
ABSENT: **Council Members – None**

APPROVAL OF MINUTES

1. March 31, 2023 - Special **(APPROVED)**

CITY MANAGER

2. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE ISSUANCE OF A PURCHASE ORDER TO THE CALIFORNIA CITIES FOR SELF-RELIANCE JOINT POWERS AUTHORITY FOR ANNUAL FUNDING CONTRIBUTION FOR FY 2023-2024 ($35,000) **(APPROVED RESOLUTION NO. 25,869)**

REGULAR AGENDA

UNFINISHED BUSINESS

3. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON DECLARING THAT CERTAIN PROPERTY LOCATED AT 1434 W. COMPTON BOULEVARD IN THE CITY OF COMPTON IS EXEMPT SURPLUS LAND PURSUANT TO GOVERNMENT CODE SECTIONS 54221(b) AND 54221(f)(1)(A), APPROVING AN EXCLUSIVE NEGOTIATING AGREEMENT BETWEEN THE CITY AND LANDSPIRE GROUP LLC WITH RESPECT TO THE PROPOSED SALE OF THE PROPERTY TO LANDSPIRE GROUP LLC AND THE DEVELOPMENT OF AN AFFORDABLE HOUSING PROJECT THEREON, FINDING THAT THIS ACTION IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA), AND TAKING RELATED ACTIONS.

Van Scott, Coalition for Responsible Community Development (CRCD), presented a PowerPoint presentation to the City Council and citizens of Compton on behalf of the Coalition for Responsible Community Development, Landspire Group, and CRCD Partners.

Josh Childress, Landspire Group, presented a PowerPoint Presentation on their previous projects and the proposed 75-unit affordable housing development.

Councilperson Bowers requested the proposed duration of the exclusive negotiating agreement. Mr. Scott stated that they are requesting an exclusive negotiating agreement for one year, however they would like to have the DDA completed by the end of the year 2023.

Councilperson Bowers asked Mr. Scott if the funding sources will be provided within 75 days if the exclusive negotiating agreement is approved. Mr. Scott replied affirmatively.

Councilperson Duhart asked Mr. Scott if there were enough parking spaces for 75 units. Mr. Scott stated that affordable housing developments can provide a less than one-to-one parking ratio.

Councilperson Duhart questioned if this development would be gated. Mr. Scott answered that they are discussions to add controlled access.

Councilperson Duhart expressed a concern for evicted residents dumping on the parkway. Mr. Scott confirmed that there would be a resident manager that lives on site, social services and property management working on site.

Councilperson Spicer spoke in agreement with the housing development and also noted the potential for parking issues. Mr. Childress confirmed that the development would be located next to a transit line which alleviates some of the need for parking.

Councilperson Spicer asked if there are any other developers interested in this property.

Cecil Flouronoy stated that no one else is interested in this property at this time.

Councilperson Bowers cited a need for sit-down restaurants in the City of Compton so that residents don't have to travel outside the City.

Councilperson Darden commented that she would prefer to see duplexes, townhomes or single family dwellings in that area.

Mayor Sharif requested a report regarding the City's proximity to meeting its target numbers for each category of low-income housing requirements.

Mayor Sharif also commented that she would like to make sure that the property is maintained by someone on-site. Mr. Childress stated that they would incorporate a maintenance agreement.

Councilperson Darden requested the number of parking spaces to be provided. Mr. Childress answered that there would be 45 parking spaces.

On motion by Spicer, seconded by Duhart, **Resolution #25,870** entitled **"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON DECLARING THAT CERTAIN PROPERTY LOCATED AT 1434 W. COMPTON BOULEVARD IN THE CITY OF COMPTON IS EXEMPT SURPLUS LAND PURSUANT TO GOVERNMENT CODE SECTIONS 54221(b) AND 54221(f)(1)(A), APPROVING AN EXCLUSIVE NEGOTIATING AGREEMENT BETWEEN THE CITY AND LANDSPIRE GROUP LLC WITH RESPECT TO THE PROPOSED SALE OF THE PROPERTY TO LANDSPIRE GROUP LLC AND THE DEVELOPMENT OF AN AFFORDABLE HOUSING PROJECT THEREON, FINDING THAT THIS ACTION IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA), AND TAKING RELATED ACTIONS"** by the following vote on roll call:

AYES: **Council Members – Spicer, Bowers**
NOES: **Council Members – None**
ABSENT: **Council Members – None**
ABSTAIN: **Council Members – Duhart, Darden, Sharif**

NEW BUSINESS

4. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON APPROVING A LIMITED DURATION EMPLOYMENT AGREEMENT WITH

JEROME G. GROOMES TO SERVE AS INTERIM CITY MANAGER OF THE CITY OF COMPTON

Councilperson Bowers requested the duration of the contract.

City Manager Groomes answered six months.

On motion by Darden, seconded by Spicer, **Resolution Number 25,871** entitled **'A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON APPROVING A LIMITED DURATION EMPLOYMENT AGREEMENT WITH JEROME G. GROOMES TO SERVE AS INTERIM CITY MANAGER OF THE CITY OF COMPTON"** was adopted by the following vote on roll call:

AYES: Council Members – Duhart, Spicer, Bowers, Darden, Sharif
NOES: Council Members – None
ABSENT: Council Members – None

REQUEST FOR SUBSEQUENT NEED ITEM – **City Attorney Perrodin** briefed the City Council on a matter that meets the requirements for a subsequent need item.

SUBSEQUENT NEED ITEM - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON APPROVING A LIMITED DURATION EMPLOYMENT AGREEMENT WITH DAVID A. PASCHAL TO SERVE AS INTERIM ASSISTANT CITY MANAGER OF THE CITY OF COMPTON PURSUANT TO GOVERNMENT CODE SECTION 54956.9

On motion by Duhart, seconded by Spicer, to consider the subsequent need item by the following vote on roll call:

AYES: Council Members – Duhart, Spicer, Bowers, Darden, Sharif
NOES: Council Members – None
ABSENT: Council Members – None

David Paschal, Assistant City Manager, shared details regarding his background and work experience with the City of Los Angeles, County of Los Angeles, County of San Diego, California State University of Los Angeles, and Essex County New Jersey.

City Manager Groomes spoke in support of Mr. Paschal's career and body of work.

Councilperson Bowers requested the duration of the contract. City Manager Groomes stated that Mr. Paschal's contract is limited to six months.

On motion by Darden, seconded by Spicer, **Resolution #25,872** entitled "**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON APPROVING A LIMITED DURATION EMPLOYMENT AGREEMENT WITH DAVID A. PASCHAL TO SERVE AS INTERIM ASSISTANT CITY MANAGER OF THE CITY OF COMPTON PURSUANT TO GOVERNMENT CODE SECTION 54956.9"** was approved by the following vote on roll call:

AYES: Council Members – Duhart, Spicer, Bowers, Darden, Sharif
NOES: Council Members – None
ABSENT: Council Members – None

5. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AMENDING THE PUBLIC WORKS ENGINEERING DEPARTMENT'S 2023-2024 FISCAL YEAR BUDGET TRANSFERRING FUNDS BETWEEN ACCOUNTS AND

AUTHORIZE THE CITY MANAGER TO AMEND THE CONSTRUCTION CONTRACT WITH AND ESTABLISH A PURCHASE ORDER FOR HORIZONS CONSTRUCTION COMPANY INTERNATIONAL, INC. FOR THE ADDITIONAL WORK PURSUANT TO THE COMPTON FIRE STATION NOS. 1 THROUGH 4 DRIVEWAY AND APRON IMPROVEMENT PROJECT, CIP# 10-02 ($752,098.60).

Councilperson Bowers requested an update on the construction of the fire stations.

John Strickland, Public Works Engineering, stated that this particular item relates to Fire Station Number Three which will have all concrete placements; whereas the other fire stations will have a combination of asphalt and concrete.

Councilperson Duhart stated that she is pleased to have this item before the City Council and asked that improvements include increased lighting and cameras I n the back of the property.

On motion by Spicer, seconded by Duhart, **Resolution Number 25,873** entitled **'A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AMENDING THE PUBLIC WORKS ENGINEERING DEPARTMENT'S 2023-2024 FISCAL YEAR BUDGET TRANSFERRING FUNDS BETWEEN ACCOUNTS AND AUTHORIZE THE CITY MANAGER TO AMEND THE CONSTRUCTION CONTRACT WITH AND ESTABLISH A PURCHASE ORDER FOR HORIZONS CONSTRUCTION COMPANY INTERNATIONAL, INC. FOR THE ADDITIONAL WORK PURSUANT TO THE COMPTON FIRE STATION NOS. 1 THROUGH 4 DRIVEWAY AND APRON IMPROVEMENT PROJECT, CIP# 10-02 ($752,098.60)'** was adopted by the following vote on roll call:

AYES: **Council Members – Duhart, Spicer, Bowers, Darden, Sharif**
NOES: **Council Members – None**
ABSENT: **Council Members – None**

6. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A DONATION AGREEMENT ACCEPTING A GRANT FROM KABOOM! INC. OF THE PARTS AND INSTALLATION OF A NEW PLAYGROUND WORTH AN ESTIMATED VALUE OF EIGHTY THOUSAND DOLLARS ($80,000)

Councilperson Bowers asked the City Manager if the City will be contributing anything to this project.

City Manager Groomes reported that Kaboom! is requesting a $8,500 contribution from the City wherein they will be contributing $80,000 towards park playground equipment in the City of Compton.

Mayor Sharif asked if these funds would go towards the playground equipment at Kelly Park.

Turmel Woods, Compliance Manager, replied affirmatively.

On motion by Duhart, seconded by Darden, **Resolution Number 25,874** entitled **'A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A DONATION AGREEMENT ACCEPTING A GRANT FROM KABOOM! INC. OF THE PARTS AND INSTALLATION OF A NEW PLAYGROUND WORTH AN ESTIMATED VALUE OF EIGHTY THOUSAND DOLLARS ($80,000)'** was adopted by the following vote on roll call:

AYES: **Council Members – Duhart, Spicer, Bowers, Darden, Sharif**
NOES: **Council Members – None**
ABSENT: **Council Members – None**

7. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO AMEND THE 2023 – 2024 FISCAL YEAR BUDGET TO APPROPRIATE FROM FUND BALANCE TO PAY EXPENDITURES RELATED TO COMPTON DUMP DAY PROGRAM SPONSORED BY CALIFORNIA

DEPARTMENT OF TRANSPORTATION (CALTRANS) FOR THE COLLECTION OF HOUSEHOLD BULKY ITEMS IN THE CITY OF COMPTON ($4,608.66)

On motion by Spicer, seconded by Duhart, **Resolution Number 25,875** entitled **'A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO AMEND THE 2023 – 2024 FISCAL YEAR BUDGET TO APPROPRIATE FROM FUND BALANCE TO PAY EXPENDITURES RELATED TO COMPTON DUMP DAY PROGRAM SPONSORED BY CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS) FOR THE COLLECTION OF HOUSEHOLD BULKY ITEMS IN THE CITY OF COMPTON ($4,608.66)'** was adopted by the following vote on roll call:

AYES: **Council Members – Duhart, Spicer, Bowers, Darden, Sharif**
NOES: **Council Members – None**
ABSENT: **Council Members – None**

8. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON RESCINDING RESOLUTION NO. 25,730, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH AND ISSUE A PURCHASE ORDER TO SOUTH BAY MILLWORKS FOR THE CUSTOMER SERVICE AND THE TREASURER'S OFFICE FRONT COUNTER REPLACEMENT PROJECT IN THE AMOUNT OF TWO HUNDRED THIRTY-SEVEN THOUSAND TWO HUNDRED DOLLARS ($237,200.00)

Victor Meza, Water Department Manager, stated that this item had to be brought back with the correct account numbers.

On motion by Duhart, seconded by Darden, **Resolution Number 25,876** entitled **'A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON RESCINDING RESOLUTION NO. 25,730, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH AND ISSUE A PURCHASE ORDER TO SOUTH BAY MILLWORKS FOR THE CUSTOMER SERVICE AND THE TREASURER'S OFFICE FRONT COUNTER REPLACEMENT PROJECT IN THE AMOUNT OF TWO HUNDRED THIRTY-SEVEN THOUSAND TWO HUNDRED DOLLARS ($237,200.00)'** was adopted by the following vote on roll call:

AYES: **Council Members – Duhart, Spicer, Bowers, Darden, Sharif**
NOES: **Council Members – None**
ABSENT: **Council Members – None**

9. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON APPROVING A MEMORANDUM OF AGREEMENT (MOA) BETWEEN THE CITY OF COMPTON AND THE COMPTON FIREFIGHTERS, LOCAL 2216 FOR FISCAL YEAR 2019-2024

Councilperson Darden stated that she is grateful to see this item before the City Council and that both parties have mutually agreed to proceed.

On motion by Spicer, seconded by Bowers, **Resolution Number 25,877** entitled **'A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON APPROVING A MEMORANDUM OF AGREEMENT (MOA) BETWEEN THE CITY OF COMPTON AND THE COMPTON FIREFIGHTERS, LOCAL 2216 FOR FISCAL YEAR 2019-2024)'** was adopted by the following vote on roll call:

AYES: **Council Members – Duhart, Spicer, Bowers, Darden, Sharif**
NOES: **Council Members – None**
ABSENT: **Council Members – None**

10. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ESTABLISH A SALARY SCHEDULE FOR COMPTON FIREFIGHTERS, LOCAL 2216

On motion by Duhart, seconded by Darden, **Resolution Number 25,878** entitled **'A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ESTABLISH A SALARY SCHEDULE FOR COMPTON FIREFIGHTERS, LOCAL 2216'** was adopted by the following vote on roll call:

AYES: **Council Members – Duhart, Spicer, Bowers, Darden, Sharif**
NOES: **Council Members – None**
ABSENT: **Council Members – None**

11. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON TO AUTHORIZE THE CITY MANAGER TO EXECUTE AGREEMENTS WITH HELPMATES STAFFING SERVICES LLC, CENTURY GROUP, TANDYM GROUP LLC, AND WITH ROBERT HALF INTERNATIONAL INC FOR ACCOUNTING TEMP AGENCY SERVICES, TO AUTHORIZE AN AMENDMENT TO THE CITY CONTROLLER'S DEPARTMENT FY2023-2024 BUDGET, AND TO AUTHORIZE A PURCHASE ORDER ($75,000.00 FOR ALL AGREEMENTS COMBINED)

On motion by Duhart, seconded by Spicer, **Resolution Number 25,879** entitled **'A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON TO AUTHORIZE THE CITY MANAGER TO EXECUTE AGREEMENTS WITH HELPMATES STAFFING SERVICES LLC, CENTURY GROUP, TANDYM GROUP LLC, AND WITH ROBERT HALF INTERNATIONAL INC FOR ACCOUNTING TEMP AGENCY SERVICES, TO AUTHORIZE AN AMENDMENT TO THE CITY CONTROLLER'S DEPARTMENT FY2023-2024 BUDGET, AND TO AUTHORIZE A PURCHASE ORDER ($75,000.00 FOR ALL AGREEMENTS COMBINED)'** was adopted by the following vote on roll call:

Councilperson Duhart commented that she would like to have the Human Resources Department involved in this process.

AYES: **Council Members – Duhart, Spicer, Bowers, Darden, Sharif**
NOES: **Council Members – None**
ABSENT: **Council Members – None**

12. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON TO AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH AND ESTABLISH A PURCHASE ORDER FOR TOWNSEND PUBLIC AFFAIRS FOR GOVERNMENT RELATIONS AND LOBBYING SERVICES IN THE AMOUNT OF $96,000 ANNUALLY

On motion by Duhart, seconded by Darden, **Resolution Number 25,880** entitled **'A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON TO AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH AND ESTABLISH A PURCHASE ORDER FOR TOWNSEND PUBLIC AFFAIRS FOR GOVERNMENT RELATIONS AND LOBBYING SERVICES IN THE AMOUNT OF $96,000 ANNUALLY'** was adopted by the following vote on roll call:

AYES: **Council Members – Duhart, Spicer, Bowers, Darden, Sharif**
NOES: **Council Members – None**
ABSENT: **Council Members – None**

13. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON TO AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH AND ESTABLISH A PURCHASE ORDER WITH STETSON ENGINEERS, INC. FOR PROVIDING PROFESSIONAL ENGINEERING CONSULTANT SERVICES AND PROJECT MANAGEMENT TO FINALIZE WORK ON ONLY WELL 20 FOR FISCAL YEAR 2023-2024 OR UNTIL THE PROJECT RECEIVES AN OPERATING PERMIT

AND THE WELL IS FULLY FUNCTIONAL IN AN AMOUNT NOT TO EXCEED TWENTY-SEVEN THOUSAND DOLLARS ($27,000)

Councilperson Duhart requested an update on the repair of the City's wells and how the funds are being spent.

***Councilperson Spicer out at 8:27 p.m.**

Councilperson Darden asked if the work commenced on the reservoir tanks located on Wilmington Boulevard. Mr. Meza replied affirmatively.

On motion by Darden, seconded by Duhart, **Resolution Number 25,881** entitled **'A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON TO AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH AND ESTABLISH A PURCHASE ORDER WITH STETSON ENGINEERS, INC. FOR PROVIDING PROFESSIONAL ENGINEERING CONSULTANT SERVICES AND PROJECT MANAGEMENT TO FINALIZE WORK ON ONLY WELL 20 FOR FISCAL YEAR 2023-2024 OR UNTIL THE PROJECT RECEIVES AN OPERATING PERMIT AND THE WELL IS FULLY FUNCTIONAL IN AN AMOUNT NOT TO EXCEED TWENTY-SEVEN THOUSAND DOLLARS ($27,000)"** was adopted by the following vote on roll call:

AYES: **Council Members – Duhart, Bowers, Darden, Sharif**
NOES: **Council Members – None**
ABSENT: **Council Members – Spicer**

14. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON, ORDERING CHARGES FOR SOLID WASTE AND RECYCLABLE MATERIALS HANDLING SERVICES, DELINQUENCIES TO BE COLLECTED ON THE LOS ANGELES COUNTY TAX ROLL FOR FISCAL YEAR 2023-2024 AND COMBINED OUTSTANDING BALANCES FOR TAX ROLL BILLING FOR FISCAL YEAR 2022-2023

On motion by Duhart, seconded by Sharif (stepped away from the chair), **'A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON, ORDERING CHARGES FOR SOLID WASTE AND RECYCLABLE MATERIALS HANDLING SERVICES, DELINQUENCIES TO BE COLLECTED ON THE LOS ANGELES COUNTY TAX ROLL FOR FISCAL YEAR 2023-2024 AND COMBINED OUTSTANDING BALANCES FOR TAX ROLL BILLING FOR FISCAL YEAR 2022-2023"** failed by the following vote on roll call:

AYES: **Council Members – Duhart**
NOES: **Council Members – Darden, Sharif**
ABSENT: **Council Members – Spicer**
ABSTAIN: **Council Members - Bowers**

COUNCIL COMMENTS

City Attorney Perrodin read the summary portion of Court Case Number 21STCP02372, Andre Spicer vs. Isaac Galvan, Superior Court of California, County of Los Angeles Civil Division, Central District, Stanley Moss Courthouse, Department 74, issued on May 27, 2022.

City Attorney Perrodin also clarified that Councilperson Spicer, Councilperson Bowers and Mayor Sharif were all elected.

MINUTE MOTION – RENAMING AUTO DRIVE SOUTH STREET TO EAZY STREET – IN HONOR OF RAPPER EAZY "E" ERIC WRIGHT

Councilperson Darden stated that the Compton Entertainment Chamber of Commerce will absorb all costs for the installation of the street renaming.

On motion by Darden, seconded by Duhart, to approve the minute motion by the following vote on roll call:

AYES: **Council Members – Duhart, Bowers, Darden, Sharif**
NOES: **Council Members – None**
ABSENT: **Council Members – Spicer**

VOTE TO EXTEND THE COUNCIL MEETING

On motion by Darden, seconded by Duhart, to extend the City Council meeting by the following vote on roll call:

AYES: **Council Members – Duhart, Bowers, Darden, Sharif**
NOES: **Council Members – None**
ABSENT: **Council Members – Spicer**

Councilmember Duhart offered the following communications/announcements:

- Kipp Compton Community School will be hosting a "Back to School Carnival & Resource Fair" on Saturday, July 29 from 10:00am to 2:00pm at 1650 West 134th Street.

- "Black Girl Joy Festival" will be held at California State University, Dominguez Hills on Saturday, August 12 from 9:00am to 7:00pm.

- "Children Striving Together Back Pack Giveaway" will be held at Grocery Outlet on Saturday, August 12 at 12:00pm.

- "A Touch of Class Senior Prom" will be held on Friday, September 8 at Dollarhide Community Center.

- Requested an update on the swimming pool re-opening at Gonzales Park.

City Manager Groomes reported that the pool would be undergoing a second inspection tomorrow - and they are hopeful that the pool will re-open soon after.

- Thanked Shakira for her message to the citizens of Compton.

Councilmember Bowers offered the following communications/announcements:

- Invited the Compton community to attend the Pacific Asian Consortium & Employment (PACE) event to be held on Saturday, July 29 from 10:00am to 2:00pm – at the Dollarhide Community Center. Eligible residents will receive a one-time grant for assistance with water bills. Contact Alicia Thompson (310) 605-5612 for further details.

- Veterans Affairs and Greater Los Angeles Healthcare system will be hosting a "Mental Health Residential And Rehabilitation Event" on Friday, August 18 from 8:00am to 1:00pm at 11301 Wilshire Boulevard.

- Articulated a need to have at least two special meetings during the month of August to address pressing issues that cannot wait until September.

Councilmember Darden offered the following communications/announcements:

- Invited the business community to participate in the Business Roundtable event entitled "Land-Use & Business Development Requirements" to be held on Thursday, July 27 at the Dollarhide Community Center. Dean Jones is the point of contact at DLjones@comptoncity.org.

- Invited the residents to participate in the community meeting scheduled to discuss the issues on Long Beach Boulevard on Saturday, July 29 from 10:00am to 12:00pm at Kelly Park.

- Invited the community to attend the Compton Alumni Charter - Delta Sigma Theta Sorority "Jazz on the Grass" event to be held on Saturday, September 30 at Compton College.

Mayor Sharif offered the following communications/announcements:

- Commented on the success of the United We Stand Career & Job Fair.

- Invited the residents to participate in the "Compton Run Club's 2nd Annual 5K Run" scheduled to be held on Saturday, August 19 from 7:45am to 1230pm starting at Wilson Park.

- Announced the Alpha Psi Alpha "Fourth Annual Compton Backpack Giveaway" to be held on Saturday, August 12 from 11:00am to 2:00pm at Emmanuel Baptist Church.

ADJOURNMENT

On motion by Darden, seconded by Duhart, the meeting was adjourned at 9:02 p.m., by the following vote on roll call:

AYES: **Council Members – Duhart, Bowers, Darden, Sharif**
NOES: **Council Members – None**
ABSENT: **Council Members – Spicer**

CITY CLERK OF THE CITY OF COMPTON **MAYOR OF THE CITY OF COMPTON**

April 16, 2024

TO: **HONORABLE MAYOR AND COUNCIL MEMBERS**

FROM: **CITY MANAGER**

SUBJECT: **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON APPROVING AN ADOPTION OF A CITY-WIDE SALARY SCHEDULE FOR ALL CITY OF COMPTON EMPLOYEES.**

SUMMARY

The City Council will consider this Resolution adopting a city-wide salary schedule that will correspond to employees bargaining for by all four (4) unions as well those in positions unrepresented.

BACKGROUND

The City of Compton currently has 3 salary schedules that cover two unions and one for the remainder of the City. To bring the City into uniformity, the Human Resources Department has created one salary schedule to serve as the sole source of all salary related items for the City.

Additionally, all positions, including part time, hourly, and seasonal classifications have been adjusted to reflect a corresponding salary range. All classifications that did not correspond to the state minimum wage requirements have been adjusted to confirm with state minimum of each calendar year this salary schedule covers.

Lastly, in compliance with CalPERS regulations, the new salary schedule reflects the rates for the City Manager, as well as adjusted rates for the Assistant City Manager.

STATEMENT OF THE ISSUE

The City of Compton has not had an accurate and encompassing Salary Schedule since 2014. With the adoption of this Salary Schedule, we shall satisfy CalPERS regulations as well as improve overall efficiency of the City's operations.

FISCAL IMPACT

Fiscal Impact for the proposed resolutions is covered under the proposed resolutions corresponding to each impacted group.

RECOMMENDATION

Staff recommends approval of the attached Salary Schedule for all City Employees.

DONALD J. GRADY
HUMAN RESOURCES DIRECTOR

APPROVED FOR FORWARDING:

WILLIE A. HOPKINS JR.
CITY MANAGER

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON APPROVING AN ADOPTION OF A CITY-WIDE SALARY SCHEDULE FOR ALL CITY OF COMPTON EMPLOYEES.

WHEREAS, the City of Compton has completed bargaining for the fiscal years of 2019-2024 with the four (4) local unions; and

WHEREAS, the negotiations have resulted in an agreement with all unions to increase the salaries; and

WHEREAS, the City Manager has agreed to provide a salary increase to Unrepresented Employees within the City of Compton; and

WHEREAS, it is in the best interest of the City to adopt a salary schedule to accommodate all city employees; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. That the City Council of the City of Compton does hereby approve the adoption to the Salary Plan for all represented and unrepresented employees within the City of Compton, a copy of which is attached hereto and incorporated herein by reference.

Section 2. That the City Manager is hereby directed to execute and implement the adoption of this the Salary Plan.

Section 3. That a certified copy of this Resolution shall be forwarded to the offices of the City Clerk, City Attorney, City Manager, City Controller, and the Human Resources Department.

Section 4. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2024.

_____
MAYOR OF THE CITY OF COMPTON

ATTEST:

_____
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF COMPTON:)

I, Vernell McDaniel, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council of the City of Compton, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2024.

That said Resolution was adopted by the following vote, to wit:

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-
ABSTAIN: COUNCIL MEMBERS-

_____
CITY CLERK OF THE CITY OF COMPTON

CITY OF COMPTON

SALARY SCHEDULE - A

EFFECTIVE 07/01/2022



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A F S C M E

CHIEF EXECUTIVE EMPLOYEES

CLASSIFICATION TITLE	SALARY EFFECTIVE DATE		
	7/1/2021	7/1/2022	7/1/2023
Budget Officer	175	175 A	177 A
Chief Building Official	220	220 A	222 A
Chief of Staff	200	200 A	202 A
City Controller	229	229 A	231 A
City Engineer	220	220 A	222 A
Community Improvement Services Director	187	187 A	189 A
Community Services Director	200	200 A	202 A
Deputy Director of Public Works and Municipal Utilities	192	192 A	194 A
Director of Community Development	221	221 A	223 A
Director of Public Works and Municipal Utilities	192	192 A	194 A
Director of Economic and Grants Management Services	200	200 A	202 A
Director of Employment and Training Services	180	180 A	182 A
Director of General Services	192	192 A	194 A
Director of Information Systems	182	182 A	184 A
Director of Municipal Law Enforcment Services	178	178 A	180 A
Director of Parks and Recreation	204	204 A	206 A
Director of Planning and Economic Development	203	203 A	205 A
Director of Recreation	192	192 A	194 A
Director of Redevelopment	188	188 A	190 A
Fire Chief	225	225 A	227 A
Housing Director	188	188 A	190 A
Human Resources Director	212	212 A	214 A
Municipal Services Director	200	200 A	202 A
Planning Director	184	184 A	186 A
Police Chief	242	242 A	244 A
Special Services Supervisor	149	149 A	151 A
Street Superintendent	176	176 A	178 A
Superintendent of Recreation	150	150 A	152 A
Water Department General Manager	220	220 A	222 A

CHIEF EXECUTIVE EMPLOYEE
Unclassified

CLASSIFICATION TITLE			
	7/1/2021	7/1/2022	7/1/2023
Assistant City Manager (Unclassified)	233	249 A	249 A
City Manager	250	250	250 A

CONFIDENTIAL EMPLOYEES

CLASSIFICATION TITLE			
	7/1/2021	7/1/2022	7/1/2023
Council Liaison Officer	115	115 A	117 A
Deputy Director of Human Resources	176	176 A	178 A
Human Resource Specialist	130	130 A	132 A
Labor Relations Analyst	150	150 A	152 A
Labor Relations Officer	142	142 A	144 A
Legal Secretary	118	118 A	120 A
Police Legal Advisor	183	183 A	185 A
Secretary to the City Manager	128	128 A	130 A
Secretary to the Mayor and Council	123	123 A	125 A

ELECTED OFFICIALS
SALARY COMPENSATION

CITY CLERK	CITY TREASURER	**CITY TREASURER**
$ 5,163.34	Base Compensation	$ 5,163.34
$ 1,100.00	U C D C	$ 1,100.00
$ 966.00	(Records Manager) (Tax & License Director)	$ 966.00
$ 1,000.00	Public Finance Authority	$ 1,000.00
$ 1,000.00	Housing Development Commission	$ 1,000.00
$ 9,229.34	***TOTAL MONTHLY SALARY***	$ 9,229.34

CITY ATTORNEY		
$ 4,786.53	Base Compensation	
$ 6,666.67	U C D C	
$ 434.00	Legal Advisor to Boards & Commissions	
$ 954.00	Risk Management	
$ 400.49	Public Finance Authority	
$ 1,000.00	Housing Development Commission	
$ 14,241.69	***TOTAL MONTHLY SALARY***	

MAYOR		**CITY COUNCIL**
$ 600.00	Elected Official	$ 600.00
$ 600.00	***TOTAL MONTHLY SALARY***	$ 600.00

A F S C M E 2325 EXECUTIVE EMPLOYEES

CLASSIFICATION TITLE			
	7/1/2021	7/1/2022	7/1/2023
Assistant City Engineer	178	178 A	180 A
Assistant Director of Employment and Training Services	153	153 A	155 A
Assistant Police Chief	203	203 A	205 A
Assistant Water Department General Manager	166	166 A	168 A
Cable and Public Affairs Manager	178	178 A	180 A
Chief Deputy City Attorney	203	203 A	205 A
Chief Deputy City Clerk	149	149 A	151 A
Chief Deputy City Treasurer	149	149 A	151 A
Community Development and Planning Coordinator	166	166 A	168 A
Data Processing Division Supervisor	179	179 A	181 A
Deputy City Attorney I	158	158 A	160 A
Deputy City Attorney II	173	173 A	175 A
Deputy City Attorney III	188	188 A	190 A
Deputy City Controller	176	176 A	178 A
Deputy Director of General Services	153	153 A	155 A
Deputy Director of Redevelopment	178	178 A	180 A
Deputy Director of Public Works & Municipal Utilities	190	190 A	192 A
Deputy Fire Chief	197	197 A	199 A
Deputy Housing Director	156	156 A	158 A
Deputy Planning Director	169	169 A	171 A
Fire Battalion Chief	186	186 A	188 A
Grants Compliance Manager	167	167 A	169 A
Grants Manager	167	167 A	169 A
Housing Manager	166	166 A	168 A
Housing Services Supervisor	146	146 A	148 A
Human Resources Analyst	156	156 A	158 A
Internal Auditor	159	159 A	161 A
Legal Analyst/Police Inspector	185	185 A	187 A
Planning Manager	168	168 A	170 A
Police Records Supervisor	171	171 A	173 A
Redevelopment Manager	168	168 A	170 A
Risk Manager	194	194 A	196 A
Special Assistant to the City Manager	154	154 A	156 A
Special Services Manager	178	178 A	180 A
Superintendent of Parks	150	150 A	152 A
Workers Compensation Claims Adminstrator	177	177 A	179 A

A F S C M E 2325
SUPERVISORY EMPLOYEES

CLASSIFICATION TITLE	Effective Date		
	7/1/2021	7/1/2022	7/1/2023
Accounting Supervisor	166	166 A	168 A
Assistant Recycling Coordinator	127	127 A	129 A
Associate Civil Engineer	143	143 A	145 A
Associate Traffic Engineer	134	134 A	136 A
Building Inspector II	140	140 A	142 A
Building Maintenance Supervisor	149	149 A	151 A
Business Licensing Supervisor	140	140 A	142 A
Cable Production Supervisor	137	137 A	139 A
Claims Examiner	138	138 A	140 A
Code Enforcement Manager	177	177 A	179 A
Community Development Block Grant Coordinator	153	153 A	155 A
Community Development Specialist	141	141 A	143 A
Computer Technician	139	139 A	141 A
Construction and Maintenance Supervisor	158	158 A	160 A
Contract Administrator	158	158 A	160 A
Contract Compliance Officer	133	133 A	135 A
Cross Connection Control Investigator	137	137 A	139 A
Custodian Foreman	129	129 A	131 A
Customer Services Supervisor	133	133 A	135 A
Data Processing Equipment Supervisor	124	124 A	126 A
Deputy City Clerk	133	133 A	135 A
Deputy City Treasurer	133	133 A	135 A
Development Services Coordinator	145	145 A	147 A
Economic Development Specialist	138	138 A	140 A
Emergency Management Coordinator	153	153 A	155 A
Equipment Maintenance Supervisor	146	146 A	148 A
Executive Assistant	133	133 A	135 A
Financial Analyst	151	151 A	153 A
Fire Protection Specialist I	128	128 A	130 A
Fire Protection Specialist II	143	143 A	145 A
Fiscal Coordinator	138	138 A	140 A
Grants Coordinator	138	138 A	140 A
Help Desk Technician	112	112 A	114 A
Housing Rehabilitation Supervisor	147	147 A	149 A
Housing Services Supervisor	146	146 A	148 A
Information Systems Engineer/Administrator	176	176 A	178 A

CLASSIFICATION TITLE	Effective Date		
	7/1/2021	7/1/2022	7/1/2023
Legislative Analyst	139	139 A	141 A
Liability Claims Coordinator	152	152 A	154 A
Maintenance Superintendent	147	147 A	149 A
Mechanic Foreman	129	129 A	131 A
Neighborhood Center Manager	126	126 A	128 A
Paralegal	146	146 A	148 A
Parks Maintenance Supervisor	144	144 A	146 A
Payroll Services Supervisor	139	139 A	141 A
Printing Services Supervisor	149	149 A	151 A
Programmer Analyst	138	138 A	140 A
Project Manager	160	160 A	162 A
Recreation Supervisor	128	128 A	130 A
Recycling Coordinator	139	139 A	141 A
Security Services Supervisor	139	139 A	141 A
Senior Administrative Analyst	151	151 A	153 A
Senior Building Inspector	166	166 A	168 A
Senior Civil Engineer	165	165 A	167 A
Senior Community Development Specialist	156	156 A	158 A
Senior Economic Development	153	153 A	155 A
Senior Personnel Technician	124	124 A	126 A
Senior Planner	166	166 A	168 A
Senior Program Development Specialist	158	158 A	160 A
Senior Rehabilitation Loan Officer	140	140 A	142 A
Special Events Coordinator	112	112 A	114 A
Street Foreman	128	128 A	130 A
Street Maintenance Supervisor	144	144 A	146 A
Systems Coordinator	158	158 A	160 A
Traffic and Lighting Foreman	142	142 A	144 A
Traffic Engineer	158	158 A	160 A
Water Construction and Maintenance Supervisor	151	151 A	153 A
Water Operations and Division Supervisor	158	158 A	160 A
Water Production and Distribution Supervisor	158	158 A	160 A

A F S C M E 3947
NON-SUPERVISORY

CLASSIFICATION TITLE	SALARY RANGE EFFECTIVE DATE		
	7/1/2021	7/1/2022	7/1/2023
Account Clerk I	82	82 A	84 A
Account Clerk II	96	96 A	98 A
Accountant I	138	138 A	140 A
Accountant II	154	154 A	156 A
Accounting Specialist	104	104 A	106 A
Administrative Analyst I	120	120 A	122 A
Administrative Analyst II	138	138 A	140 A
Administrative Assistant	112	112 A	114 A
Administrative Specialist	104	104 A	106 A
Assistant Building Inspector	103	103 A	105 A
Assistant Civil Engineer	133	133 A	135 A
Assistant Planner	137	137 A	139 A
Associate Planner	151	151 A	153 A
Benefits Coordinator	138	138 A	140 A
Building and Permit Technician	86	86 A	88 A
Building Inspector I	128	128 A	130 A
Business License Inspector	129	129 A	131 A
Cable TV Production Specialist	121	121 A	123 A
Case Manager	107	107 A	109 A
Cashier/Clerk	73	73 A	75 A
Claims Technician	104	104 A	106 A
Code Enforcement Aide	129	129 A	131 A
Code Enforcement Officer I	117	117 A	119 A
Collections Officer I	117	117 A	119 A
Collections Officer II	147	147 A	149 A
Community Liaison Officer	98	98 A	100 A
Community Outreach Specialist	96	96 A	98 A
Computer Operator	108	108 A	110 A
Customer Service Representative	108	108 A	110 A
Data Entry Operator Clerk	94	94 A	96 A
Data Entry Operator Clerk, Senior	108	108 A	110 A
Draftsperson Assistant	85	85 A	87 A
Eligibility and Occupancy Interviewer	88	88 A	90 A
Employment and Training Program Specialist	94	94 A	96 A
Employment and Training Program Specialist, Sr.	124	124 A	126 A
Engineering Clerk	83	83 A	85 A
Family Self-Sufficiency Project Coordinator	128	128 A	130 A

CLASSIFICATION TITLE	SALARY RANGE EFFECTIVE DATE		
	7/1/2021	7/1/2022	7/1/2023
Financial Counselor	100	100 A	102 A
Graphics Designer	109	109 A	111 A
Housing Eligibility Specialist	153	153 A	155 A
Housing Rehabilitation Inspector	129	129 A	131 A
Housing Rehabilitation Specialist	126	126 A	128 A
Identification Technician	90	90 A	92 A
Information Systems Analyst	105	105 A	107 A
Keypunch Operator	78	78 A	80 A
Leased Housing Assistant	110	110 A	112 A
Leased Housing Specialist	126	126 A	128 A
Legal Technician	104	104 A	106 A
Office Aide	49	49 A	51 A
Office Assistant I	65	65 A	67 A
Office Assistant II	76	76 A	78 A
Office Assistant III	86	86 A	88 A
Para-Transit Dispatcher	67	67 A	69 A
Para-Transit Driver	67	67 A	69 A
PBX Operator/Clerk I	64	64 A	66 A
PBX Operator/Clerk II	81	81 A	83 A
Personnel Technician	104	104 A	106 A
Planning Technician	115	115 A	117 A
Printing and Duplicating Technician	81	81 A	83 A
Program Development Coordinator	110	110 A	112 A
Program Development Specialist	137	137 A	139 A
Project Coordinator	110	110 A	112 A
Property Inspector	105	105 A	107 A
Public Affairs Specialist	111	111 A	113 A
Purchasing Agent	114	114 A	116 A
Recreation Leader	89	89 A	91 A
Recreation Leader/Senior Citizens Program	89	89 A	91 A
Redevelopment Aide	58	58 A	60 A
Redevelopment Assistant	90	90 A	92 A
Redevelopment Technician I	121	121 A	123 A
Redevelopment Technician II	137	137 A	139 A
Rehabilitation Assistant	100	100 A	102 A
Relocation Specialist	95	95 A	97 A
Reprographics Equipment Operator I	85	85 A	87 A
Reprographics Equipment Operator II	103	103 A	105 A
Statistical Clerk	74	74 A	76 A
Substance Abuse Counselor	111	111 A	113 A
Tenant Relations Assistant	104	104 A	106 A
Tenant Relations Specialist	110	110 A	112 A
Training and Services Assistant	82	82 A	84 A
Training and Services Coordinator	124	124 A	126 A
Utility Billing Specialist	108	108 A	110 A

Video Production Specialist	76	76 A	78 A

FIRE FIGHTERS ASSOCIATION

CLASSIFICATION TITLE			
	7/1/2021	7/1/2022	7/1/2023
Fire Captain	178	178 A	182 A
Fire Engineer	162	162 A	166 A
Fire Fighter	146	146 A	150 A

S E I U 721 MAINTENANCE & TRADE

CLASSIFICATION TITLE	SALARY RANGE EFFECTIVE DATE		
	7/1/2021	7/1/2022	7/1/2023
Air Conditioning Mechanic	125	125 A	127 A
Air Conditioning Serviceworker	101	101 A	103 A
Anti-Graffiti Painter	94	94 A	96 A
Assistant Electrician	101	101 A	103 A
Automotive Serviceworker	73	73 A	75 A
Automotive Service Leadworker	83	83 A	85 A
Carpenter	136	136 A	138 A
Concrete Crew Leadworker	101	101 A	103 A
Concrete Maintenance Worker	85	85 A	87 A
Concrete Repairworker	91	91 A	93 A
Custodian	80	80 A	82 A
Custodian Leadworker	108	108 A	110 A
Electrical Inspector	111	111 A	113 A
Electrical Maintenance Worker	88	88 A	90 A
Electrician	136	136 A	138 A
Engineering Aide	93	93 A	95 A
Equipment Operator, Grade I	79	79 A	81 A
Equipment Operator, Grade II	87	87 A	89 A
Equipment Operator, Grade III	101	101 A	103 A
Facilities Maintenance Worker I	91	91 A	93 A
Facilities Maintenance Worker II	101	101 A	103 A
Facilities Maintenance Worker III	115	115 A	117 A
Greenskeeper	93	93 A	95 A
Heavy Equipment Mechanic	128	128 A	130 A
Helicopter Mechanic	137	137 A	139 A
Laborer	69	69 A	71 A
Maintenance Assistant	49	49 A	51 A
Maintenance Worker I	95	95 A	97 A
Maintenance Worker II	107	107 A	109 A
Maintenance Leadworker	119	119 A	121 A
Mechanic	107	107 A	109 A
Mechanic Assistant	93	93 A	95 A
Mechanic Leadworker	113	113 A	115 A
Meter Reader II	121	121 A	123 A
Meter Repair Worker I	79	79 A	81 A
Meter Repair Worker II	87	87 A	89 A
Painter Crew Leadworker	101	101 A	103 A
Painter	94	94 A	96 A

CLASSIFICATION TITLE	SALARY RANGE EFFECTIVE DATE		
	7/1/2021	7/1/2022	7/1/2023
Painter II	114	114 A	116 A
Park Gardener/Caretaker	73	73 A	75 A
Park Gardener/Caretaker, Trainee	58	58 A	60 A
Parks Maintenance Worker I	95	95 A	97 A
Parks Maintenance Worker II	107	107 A	109 A
Parks Maintenance Leadworker	119	119 A	121 A
Plumber	136	136 A	138 A
Public Works Inspector	111	111 A	113 A
Public Works Inspector, Assistant	93	93 A	95 A
Pump Operator	128	128 A	130 A
Senior Engineering Aide	108	108 A	110 A
Senior Park Gardener/Caretaker	83	83 A	85 A
Senior Pump Operator	143	143 A	145 A
Senior Maintenance Crew Lead Worker	101	101 A	103 A
Senior Maintenance Worker	83	83 A	85 A
Small Engine Mechanic	93	93 A	95 A
Sprinkler Systems Serviceworker	91	91 A	93 A
Storekeeper	101	101 A	103 A
Street Maintenance Leadworker	101	101 A	103 A
Street Sub-Foreman	83	83 A	85 A
Street Sweeper Operator	97	97 A	99 A
Traffic Painter	87	87 A	89 A
Traffic Painter Helper	74	74 A	76 A
Traffic Sign Maintenance Worker	132	132 A	134 A
Traffic Signal Technician	132	132 A	134 A
Tree Trimmer	89	89 A	91 A
Tree Trimmer Leadworker	101	101 A	103 A
Wastewater Technician	127	127 A	129 A
Water Serviceworker, Grade I	115	115 A	117 A
Water Serviceworker, Grade II	128	128 A	130 A
Water Serviceworker, Grade III	143	143 A	145 A

S E I U 721

PUBLIC SAFETY AUXILIARY UNIT

CLASSIFICATION TITLE	SALARY RANGE EFFECTIVE DATE		
	7/1/2021	7/1/2022	7/1/2023
Lead Parking Control Officer	98	98 A	100 A
Lead Security Officer	125	125 A	127 A
Parking Control Officer	93	93 A	95 A
Security Officer	120	120 A	122 A
Security Services Coordinator	139	139 A	141 A

HOURLY AND SEASONAL EMPLOYEES

CLASSIFICATION TITLE	HOURLY PAY RATE EFFECTIVE DATE	
	7/1/2021	7/1/2022
Accounts Payable Supervisor	118	118 A
Administrative Clerk	76	76 A
Administrative Clerk/City Clerk's Office	72	72 A
Administrative Intern, Jr.	$17.55	64 A
Adminstrative Intern, Sr	$20.44	80 A
Ambulance Operator	26	55 A
Audio Engineer	106	106 A
Cashier*	$17.61	65 A
Chief of Survey Party	117	117 A
City Council Assistant	$26.95	115 A
Community Services Officer	82	82 A
Community Service Worker*	$15.00	55 A
Construction Manager	$38.85	145 A
Construction Worker Trainee*	$15.00	55 A
Construction Worker I	$19.22	74 A
Construction Worker II	$25.63	103 A
Crossing Guard	$20.34	79 A
Custodian Superintendent	133	133 A
Equipment Operator, Grade I	78	78 A
Field Coordinator	$32.05	125 A
File Clerk	$17.92	66 A
Fire Prevention Assistant (Res# 23,686 approved 01/22/13)	$21.93	87 A
Firefighter Trainee	78	78 A
Helping for Posting Notices	$17.55	66 A
Jailer	96	96 A
Laboratory Assistant	46	55 A
Lifeguard	$23.40	94 A
Locker Room Attendant	$17.61	66 A
Maintenance Assistant	$17.71	66 A
Maintenance Laborer Trainee	$17.63	66 A
Management Aide - 40 Hours	$19.74	76 A
Management Aide - 36 Hours	$21.94	87 A
Management Analyst	$36.57	139 A
Management Assistant - 40 Hours	$26.33	106 A
Management Assistant - 36 Hours	$29.26	117 A
Matron	64	64 A
Neighborhood Preservation Coordinator	133	133 A
Network Administrator	$46.09	162 A

CLASSIFICATION TITLE	HOURLY PAY RATE	
	7/1/2021	7/1/2022
Network Administrator, Assistant	$38.90	147 A
Network PC Specialist	$26.14	105 A
Police Records Technician	81	81 A
Police Records Technician, Senior	91	91 A
Police Records Technician, Supervising	105	105 A
Police Recruit	113	113 A
Police Subpoena/Timekeeping Technician	93	93 A
Production Aide I	$15.86	55 A
Production Aide II	$19.22	74 A
Program Manager	$53.33	177 A
Project Administrative/Public Affairs Officer	$32.21	126 A
Project Construction Inspector	$33.50	130 A
Property Management Specialist	133	133 A
Property Officer	88	88 A
Public Access Coordinator	$19.22	76 A
Public and Community Affairs Officer	142	142 A
Purchasing Officer	142	142 A
Receiving/Delivery Clerk	$17.63	66 A
Receptionist Clerk	$18.28	68 A
Recreation Activities Specialist	$18.99	72 A
Recreation Aide	$17.95	67 A
Recreation and Commnunity Services Supervisor	123	123 A
Redevelopment Construction Manager	161	161 A
Registered Sanitarian	133	133 A
Rehabilitation Inspector, Senior	132	132 A
Reporgraphics Services Manager	142	142 A
Resident Construction Engineer	$37.03	140 A
Secretary to the Mayor	$30.55	121 A
Software Application Specialist	$27.30	109 A
Special Project Coordinator	$19.65	76 A
Special Services Aide	$16.52	58 A
Special Services Aide Trainee	$17.55	64 A
Superintendent of Parks	144	144 A
Swim Pool Manageer	$25.15	101 A
Swim Pool Manager, Assistant	$18.59	70 A
Systems Analyst	130	130 A
Televillage Client Service Representative	88	88 A
Televillage Facilities Director	129	129 A
Volunteer Program Coordinator	$16.93	61 A
Volunteer Program Manager	$30.35	120 A
Windows NT Administrator	$32.79	128 A
Youth Services Coordinator	92	92 A
Youth Services Intern, Junior*	$15.00	55 A
Youth Services Intern, Senior	$16.52	58 A

CITY OF COMPTON
SALARY RANGES "A"

	STEP A	STEP B	STEP C	STEP D	STEP E
RANGE #	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY
1A	$16,860.30 $1,405.03 $648.47 8.1059	$17,531.10 $1,460.93 $674.27 8.4284	$18,227.70 $1,518.98 $701.06 8.7633	$18,950.10 $1,579.18 $728.85 9.1106	$19,698.30 $1,641.53 $757.63 9.4703
2A	$17,028.00 $1,419.00 $654.92 8.1866	$17,698.80 $1,474.90 $680.72 8.5091	$18,408.30 $1,534.03 $708.02 8.8502	$19,130.70 $1,594.23 $735.79 9.1975	$19,891.80 $1,657.65 $765.07 9.5634
3A	$17,195.70 $1,432.98 $661.37 8.2672	$17,879.40 $1,489.95 $687.59 8.5959	$18,588.90 $1,549.08 $714.96 8.9370	$19,324.20 $1,610.35 $743.23 9.2905	$20,098.20 $1,674.85 $773.01 9.6626
4A	$17,363.40 $1,446.95 $667.82 8.3478	$18,047.10 $1,503.93 $694.12 8.6765	$18,769.50 $1,564.13 $721.91 9.0238	$19,504.80 $1,625.40 $750.19 9.3773	$20,291.70 $1,690.98 $780.45 9.7556
5A	$17,531.10 $1,460.93 $674.27 8.4284	$18,227.70 $1,518.98 $701.06 8.7633	$18,950.10 $1,579.18 $728.85 9.1106	$19,698.30 $1,641.53 $757.63 9.4700	$20,485.20 $1,707.10 $787.89 9.8486
6A	$17,698.80 $1,474.90 $680.72 8.5091	$18,408.30 $1,534.03 $708.02 8.8502	$19,130.70 $1,594.23 $735.79 9.1975	$19,891.80 $1,657.65 $765.07 9.5634	$20,691.60 $1,724.30 $795.83 9.9478
7A	$17,879.40 $1,489.95 $687.59 8.5959	$18,588.90 $1,549.08 $714.96 8.9370	$19,324.20 $1,610.35 $743.23 9.2905	$20,098.20 $1,674.85 $773.01 9.6626	$20,898.00 $1,741.50 $803.77 10.0472
8A	$18,047.10 $1,503.93 $694.12 8.6765	$18,769.50 $1,564.13 $721.91 9.0238	$19,504.80 $1,625.40 $750.19 9.3773	$20,291.70 $1,690.98 $780.45 9.7556	$21,104.40 $1,758.70 $811.63 10.1464

	STEP A	STEP B	STEP C	STEP D	STEP E
RANGE #	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY
9A	$18,227.70 $1,518.98 $701.06 8.7633	$18,950.10 $1,579.18 $728.85 9.1106	$19,698.30 $1,641.53 $757.63 9.4703	$20,485.20 $1,707.10 $787.89 9.8486	$21,310.80 $1,775.90 $819.64 10.2456
10A	$18,408.30 $1,534.03 $708.02 8.8502	$19,130.70 $1,594.23 $735.79 9.1975	$19,891.80 $1,657.65 $765.07 9.5634	$20,691.60 $1,724.30 $795.83 9.9478	$21,517.20 $1,793.10 $827.59 10.3448
11A	$18,588.90 $1,549.08 $714.96 8.9370	$19,324.20 $1,610.35 $743.23 9.2905	$20,098.20 $1,674.85 $773.01 9.6626	$20,898.00 $1,741.50 $803.77 10.0472	$21,736.50 $1,811.38 $836.02 10.4503
12A	$18,769.50 $1,564.13 $721.91 9.0238	$19,504.80 $1,625.40 $750.19 9.3773	$20,291.70 $1,690.98 $780.45 9.7556	$21,104.40 $1,758.70 $811.71 10.1464	$21,942.90 $1,828.58 $843.96 10.5495
13A	$18,950.10 $1,579.18 $728.85 9.1106	$19,698.30 $1,641.53 $757.63 9.4703	$20,485.20 $1,707.10 $787.89 9.8486	$21,310.80 $1,775.90 $819.64 10.2456	$22,162.20 $1,846.85 $852.40 10.6549
14A	$19,130.70 $1,594.23 $735.79 9.1975	$19,891.80 $1,657.65 $765.07 9.5634	$20,691.60 $1,724.30 $795.83 9.9478	$21,517.20 $1,793.10 $827.59 10.3449	$22,381.50 $1,865.13 $860.83 10.7603
15A	$19,324.20 $1,610.35 $743.23 9.2905	$20,098.20 $1,674.85 $773.01 9.6626	$20,898.00 $1,741.50 $803.77 10.0472	$21,736.50 $1,811.38 $836.02 10.4502	$22,600.80 $1,883.40 $869.27 10.8658
16A	$19,504.80 $1,625.40 $750.19 9.3773	$20,291.70 $1,690.98 $780.45 9.7556	$21,104.40 $1,758.70 $811.71 10.1464	$21,942.90 $1,828.58 $843.96 10.5495	$22,820.10 $1,901.68 $877.69 10.9712
17A	$19,698.30 $1,641.53 $757.63 9.4703	$20,485.20 $1,707.10 $787.89 9.8486	$21,310.80 $1,775.90 $819.64 10.2456	$22,162.20 $1,846.85 $852.40 10.6549	$23,052.30 $1,921.03 $886.63 11.0829

	STEP A	STEP B	STEP C	STEP D	STEP E
RANGE #	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY
18A	$19,891.80 $1,657.65 $765.07 9.5634	$20,691.60 $1,724.30 $795.83 9.9478	$21,517.20 $1,793.10 $827.59 10.3448	$22,381.50 $1,865.13 $860.83 10.7603	$23,271.60 $1,939.30 $895.07 11.1883
19A	$20,098.20 $1,674.85 $773.01 9.6626	$20,898.00 $1,741.50 $803.77 10.0472	$21,736.50 $1,811.38 $836.02 10.4502	$22,600.80 $1,883.40 $869.27 10.8658	$23,503.80 $1,958.65 $903.99 11.2999
20A	$20,291.70 $1,690.98 $780.45 9.7556	$21,104.40 $1,758.70 $811.71 10.1464	$21,942.90 $1,828.58 $843.96 10.5495	$22,820.10 $1,901.68 $877.69 10.9712	$23,736.00 $1,978.00 $912.92 11.4116
21A	$20,485.20 $1,707.10 $787.89 9.8486	$21,310.80 $1,775.90 $819.64 10.2456	$22,162.20 $1,846.85 $852.40 10.6549	$23,052.30 $1,921.03 $886.63 11.0829	$23,968.20 $1,997.35 $921.86 11.5231
22A	$20,691.60 $1,724.30 $795.83 9.9478	$21,517.20 $1,793.10 $827.59 10.3449	$22,381.50 $1,865.13 $860.83 10.7603	$23,271.60 $1,939.30 $895.07 11.1883	$24,200.40 $2,016.70 $930.57 11.6348
23A	$20,898.00 $1,741.50 $803.77 10.0472	$21,736.50 $1,811.38 $836.02 10.4502	$22,600.80 $1,883.40 $869.27 10.8658	$23,503.80 $1,958.65 $903.99 11.2999	$24,445.50 $2,037.13 $940.22 11.7527
24A	$21,104.40 $1,758.70 $811.71 10.1464	$21,942.90 $1,828.58 $843.96 10.5495	$22,820.10 $1,901.68 $877.69 10.9712	$23,736.00 $1,978.00 $912.92 11.4116	$24,677.70 $2,056.48 $949.14 11.8642
25A	$21,310.80 $1,775.90 $819.64 10.2456	$22,162.20 $1,846.85 $852.40 10.6549	$23,052.30 $1,921.03 $886.63 11.0829	$23,968.20 $1,997.35 $921.86 11.5231	$24,922.80 $2,076.90 $958.57 11.9822
26A	$21,517.20 $1,793.10 $827.59 10.3448	$22,381.50 $1,865.13 $860.83 10.7603	$23,271.60 $1,939.30 $895.07 11.1883	$24,200.40 $2,016.70 $930.79 11.6348	$25,167.90 $2,097.33 $967.99 12.1000

	STEP A	STEP B	STEP C	STEP D	STEP E
RANGE #	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY
27A	$21,736.50 $1,811.38 $836.02 10.4502	$22,600.80 $1,883.40 $869.27 10.8658	$23,503.80 $1,958.65 $903.99 11.2999	$24,445.50 $2,037.13 $940.22 11.7527	$25,425.90 $2,118.83 $977.92 12.2240
28A	$21,942.90 $1,828.58 $843.96 10.5495	$22,820.10 $1,901.68 $877.69 10.9712	$23,736.00 $1,978.00 $912.92 11.4116	$24,677.70 $2,056.48 $949.14 11.8642	$25,671.00 $2,139.25 $987.34 12.3419
29A	$22,162.20 $1,846.85 $852.40 10.6549	$23,052.30 $1,921.03 $886.63 11.0829	$23,968.20 $1,997.35 $921.86 11.5231	$24,922.80 $2,076.90 $958.57 11.9822	$25,916.10 $2,159.68 $996.77 12.4597
30A	$22,381.50 $1,865.13 $860.83 10.7603	$23,271.60 $1,939.30 $895.07 11.1883	$24,200.40 $2,016.70 $930.79 11.6348	$25,167.90 $2,097.33 $967.99 12.1000	$26,174.10 $2,181.18 $1,006.69 12.5837
31A	$22,600.80 $1,883.40 $869.27 10.8658	$23,503.80 $1,958.65 $903.99 11.2999	$24,445.50 $2,037.13 $940.22 11.7527	$25,425.90 $2,118.83 $977.92 12.2240	$26,445.00 $2,203.75 $1,017.11 12.7139
32A	$22,820.10 $1,901.68 $877.69 10.9712	$23,736.00 $1,978.00 $912.92 11.4116	$24,677.70 $2,056.48 $949.14 11.8642	$25,671.00 $2,139.25 $987.34 12.3419	$26,690.10 $2,224.18 $1,026.54 12.8317
33A	$23,052.30 $1,921.03 $886.63 11.0829	$23,968.20 $1,997.35 $921.86 11.5231	$24,922.80 $2,076.90 $958.57 11.9822	$25,916.10 $2,159.68 $996.77 12.4597	$26,948.10 $2,245.68 $1,036.46 12.9558
34A	$23,271.60 $1,939.30 $895.07 11.1883	$24,200.40 $2,016.70 $930.79 11.6348	$25,167.90 $2,097.33 $967.99 12.1000	$26,174.10 $2,181.18 $1,006.69 12.5837	$27,219.00 $2,268.25 $1,046.89 13.0861
35A	$23,503.80 $1,958.65 $903.99 11.2999	$24,445.50 $2,037.13 $940.22 11.7527	$25,425.90 $2,118.83 $977.92 12.2240	$26,445.00 $2,203.75 $1,017.11 12.7139	$27,502.80 $2,291.90 $1,057.80 13.2225

	STEP A	STEP B	STEP C	STEP D	STEP E
RANGE #	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY
36A	$23,736.00 $1,978.00 $912.92 11.4116	$24,677.70 $2,056.48 $949.14 11.8642	$25,671.00 $2,139.25 $987.34 12.3419	$26,690.10 $2,224.18 $1,026.54 12.8317	$27,760.80 $2,313.40 $1,067.72 13.3466
37A	$23,968.20 $1,997.35 $921.86 11.5231	$24,922.80 $2,076.90 $958.57 11.9822	$25,916.10 $2,159.68 $996.77 12.4597	$26,948.10 $2,245.68 $1,036.46 12.9558	$28,031.70 $2,335.98 $1,078.15 13.4767
38A	$24,200.40 $2,016.70 $930.79 11.6348	$25,167.90 $2,097.33 $967.99 12.1000	$26,174.10 $2,181.18 $1,006.69 12.5837	$27,219.00 $2,268.25 $1,046.89 13.0861	$28,315.50 $2,359.63 $1,089.06 13.6133
39A	$24,445.50 $2,037.13 $940.22 11.7527	$25,425.90 $2,118.83 $977.92 12.2240	$26,445.00 $2,203.75 $1,017.11 12.7139	$27,502.80 $2,291.90 $1,057.80 13.2225	$28,599.30 $2,383.28 $1,100.33 13.7497
40A	$24,677.70 $2,056.48 $949.14 11.8642	$25,671.00 $2,139.25 $987.34 12.3419	$26,690.10 $2,224.18 $1,026.54 12.8210	$27,760.80 $2,313.40 $1,067.72 13.3466	$28,870.20 $2,405.85 $1,110.39 13.8799
41A	$24,922.80 $2,076.90 $958.57 11.9822	$25,916.10 $2,159.68 $996.77 12.4597	$26,948.10 $2,245.68 $1,036.46 12.9558	$28,031.70 $2,335.98 $1,078.14 13.4767	$29,154.00 $2,429.50 $1,121.23 14.0164
42A	$25,167.90 $2,097.33 $967.99 12.1000	$26,174.10 $2,181.18 $1,006.69 12.5837	$27,219.00 $2,268.25 $1,046.89 13.0861	$28,315.50 $2,359.63 $1,089.06 13.6133	$29,450.70 $2,454.23 $1,132.72 14.1590
43A	$25,425.90 $2,118.83 $977.92 12.2240	$26,445.00 $2,203.75 $1,017.11 12.7139	$27,502.80 $2,291.90 $1,057.80 13.2225	$28,599.30 $2,383.28 $1,099.97 13.7497	$29,747.40 $2,478.95 $1,144.13 14.3016
44A	$25,671.00 $2,139.25 $987.34 12.3419	$26,690.10 $2,224.18 $1,026.54 12.8317	$27,760.80 $2,313.40 $1,067.72 13.3466	$28,870.20 $2,405.85 $1,110.39 13.8799	$30,031.20 $2,502.60 $1,155.04 14.4381

	STEP A	STEP B	STEP C	STEP D	STEP E
RANGE #	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY
45A	$25,916.10 $2,159.68 $1,045.15 12.4597	$26,948.10 $2,245.68 $1,036.46 12.9558	$28,031.70 $2,335.98 $1,078.15 13.4767	$29,154.00 $2,429.50 $1,121.31 14.0164	$30,315.00 $2,526.25 $1,165.97 14.5745
46A	$26,174.10 $2,181.18 $1,006.69 12.5837	$27,219.00 $2,268.25 $1,046.89 13.0861	$28,315.50 $2,359.63 $1,089.06 13.6133	$29,450.70 $2,454.23 $1,131.98 14.1590	$30,624.60 $2,552.05 $1,177.87 14.7234
47A	$26,445.00 $2,203.75 $1,017.11 12.7139	$27,502.80 $2,291.90 $1,057.80 13.2225	$28,599.30 $2,383.28 $1,109.65 13.7497	$29,747.40 $2,478.95 $1,144.13 14.3016	$30,934.20 $2,577.85 $1,189.78 14.8722
48A	$26,690.10 $2,224.18 $1,026.54 12.8210	$27,760.80 $2,313.40 $1,067.72 13.3466	$28,870.20 $2,405.85 $1,110.39 13.8799	$30,031.20 $2,502.60 $1,155.04 14.4381	$31,230.90 $2,602.58 $1,206.15 15.0148
49A	$26,948.10 $2,245.68 $1,036.46 12.9558	$28,031.70 $2,335.98 $1,078.15 13.4767	$29,154.00 $2,429.50 $1,121.31 14.0164	$30,315.00 $2,526.25 $1,165.97 14.5745	$31,527.60 $2,627.30 $1,212.60 15.1575
50A	$27,219.00 $2,268.25 $1,046.89 13.0861	$28,315.50 $2,359.63 $1,089.06 13.6133	$29,450.70 $2,454.23 $1,132.72 14.1590	$30,624.60 $2,552.05 $1,177.87 14.7234	$31,850.10 $2,654.18 $1,225.01 15.3125
51A	$27,502.80 $2,291.90 $1,057.80 13.2225	$28,599.30 $2,383.28 $1,099.97 13.7497	$29,747.40 $2,478.95 $1,144.13 14.3016	$30,934.20 $2,577.85 $1,189.78 14.8722	$32,172.60 $2,681.05 $1,237.41 15.4676
52A	$27,760.80 $2,313.40 $1,067.72 13.3466	$28,870.20 $2,405.85 $1,110.39 13.8799	$30,031.20 $2,502.60 $1,155.04 14.4381	$31,230.90 $2,602.58 $1,206.15 15.0148	$32,482.20 $2,706.85 $1,249.31 15.6164
53A	$28,031.70 $2,335.98 $1,078.14 13.4767	$29,154.00 $2,429.50 $1,121.31 14.0164	$30,315.00 $2,526.25 $1,165.97 14.5745	$31,527.60 $2,627.30 $1,209.38 15.1575	$32,791.80 $2,732.65 $1,261.22 15.7653

	STEP A	STEP B	STEP C	STEP D	STEP E
RANGE #	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY
54A	$28,315.50 $2,359.63 $1,089.06 13.6133	$29,450.70 $2,454.23 $1,132.72 14.1590	$30,624.60 $2,552.05 $1,177.87 14.7234	$31,850.10 $2,654.18 $1,225.01 15.3125	$33,127.20 $2,760.60 $1,274.12 15.9266
55A	$28,599.30 $2,383.28 $1,099.97 13.7497	$29,747.40 $2,478.95 $1,144.13 14.3016	$30,934.20 $2,577.85 $1,189.78 14.8722	$32,172.60 $2,681.05 $1,237.41 15.4676	$33,462.60 $2,788.55 $1,287.02 16.0878
56A	$28,870.20 $2,405.85 $1,110.39 13.8799	$30,031.20 $2,502.60 $1,155.04 14.4381	$31,230.90 $2,602.58 $1,206.15 15.0148	$32,482.20 $2,706.85 $1,249.31 15.6164	$33,785.10 $2,815.43 $1,299.43 16.2428
57A	$29,154.00 $2,429.50 $1,120.24 14.0164	$30,315.00 $2,526.25 $1,165.97 14.5745	$31,527.60 $2,627.30 $1,212.60 15.1575	$32,791.80 $2,732.65 $1,261.22 15.7653	$34,107.60 $2,842.30 $1,311.83 16.3978
58A	$29,450.70 $2,454.23 $1,132.72 14.1590	$30,624.60 $2,552.05 $1,177.87 14.7234	$31,850.10 $2,654.18 $1,225.01 15.3125	$33,127.20 $2,760.60 $1,274.12 15.9266	$34,455.90 $2,871.33 $1,325.23 16.5653
59A	$29,747.40 $2,478.95 $1,144.13 14.3016	$30,934.20 $2,577.85 $1,189.78 14.8722	$32,172.60 $2,681.05 $1,237.41 15.4676	$33,462.60 $2,788.55 $1,287.02 16.0878	$34,804.20 $2,900.35 $1,338.62 16.7328
60A	$30,031.20 $2,502.60 $1,155.04 14.4381	$31,230.90 $2,602.58 $1,206.15 15.0148	$32,482.20 $2,706.85 $1,249.31 15.6164	$33,785.10 $2,815.43 $1,299.43 16.2428	$35,139.60 $2,928.30 $1,351.52 16.8941
61A	$30,315.00 $2,526.25 $1,165.97 14.5744	$31,527.60 $2,627.30 $1,212.60 15.1575	$32,791.80 $2,732.65 $1,261.22 15.7652	$34,107.60 $2,842.30 $1,311.83 16.3978	$35,475.00 $2,956.25 $1,364.42 17.0552
62A	$30,624.60 $2,552.05 $1,177.87 14.7233	$31,850.10 $2,654.18 $1,225.01 15.3125	$33,127.20 $2,760.60 $1,274.12 15.9264	$34,455.90 $2,871.33 $1,325.23 16.5653	$35,836.20 $2,986.35 $1,378.31 17.2289

	STEP A	STEP B	STEP C	STEP D	STEP E
RANGE #	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY
63A	$30,934.20 $2,577.85 $1,189.78 14.8722	$32,172.60 $2,681.05 $1,237.41 15.4676	$33,462.60 $2,788.55 $1,287.02 16.0878	$34,804.20 $2,900.35 $1,338.62 16.7327	$36,197.40 $3,016.45 $1,392.21 17.4025
64A	$31,230.90 $2,602.58 $1,201.18 15.0148	$32,482.20 $2,706.85 $1,249.31 15.6164	$33,785.10 $2,815.43 $1,299.43 16.2428	$35,139.60 $2,928.30 $1,351.52 16.8939	$36,545.70 $3,045.48 $1,405.61 17.5700
65A	$31,527.60 $2,627.30 $1,212.60 15.1575	$32,791.80 $2,732.65 $1,261.22 15.7652	$34,107.60 $2,842.30 $1,311.83 16.3978	$35,475.00 $2,956.25 $1,364.42 17.0552	$36,894.00 $3,074.50 $1,419.00 17.7375
66A	$31,850.10 $2,654.18 $1,225.01 15.3125	$33,127.20 $2,760.60 $1,274.12 15.9264	$34,455.90 $2,871.33 $1,325.23 16.5653	$35,836.20 $2,986.35 $1,378.31 17.2289	$37,268.10 $3,105.68 $1,433.38 17.9173
67A	$32,172.60 $2,681.05 $1,237.41 15.4676	$33,462.60 $2,788.55 $1,287.02 16.0878	$34,804.20 $2,900.35 $1,338.62 16.7327	$36,197.40 $3,016.45 $1,392.21 17.4025	$37,642.20 $3,136.85 $1,447.78 18.0972
68A	$32,482.20 $2,706.85 $1,249.31 15.6164	$33,785.10 $2,815.43 $1,299.43 16.2428	$35,139.60 $2,928.30 $1,351.52 16.8939	$36,545.70 $3,045.48 $1,405.61 17.5700	$38,003.40 $3,166.95 $1,461.67 18.2708
69A	$32,791.80 $2,732.65 $1,261.22 15.7652	$34,107.60 $2,842.30 $1,311.83 16.3978	$35,475.00 $2,956.25 $1,364.42 17.0552	$36,894.00 $3,074.50 $1,419.00 17.7375	$38,364.60 $3,197.05 $1,475.57 18.4444
70A	$33,127.20 $2,760.60 $1,274.12 $15.9264	$34,455.90 $2,871.33 $1,325.23 $16.5653	$35,836.20 $2,986.35 $1,378.31 $17.2289	$37,268.10 $3,105.68 $1,433.38 $17.9173	$38,751.60 $3,229.30 $1,490.44 $18.6305
71A	$33,462.60 $2,788.55 $1,287.02 $16.0878	$34,804.20 $2,900.35 $1,338.62 $16.7327	$36,197.40 $3,016.45 $1,392.21 $17.4025	$37,642.20 $3,136.85 $1,447.78 $18.0972	$39,151.50 $3,262.63 $1,505.83 $18.8228

	STEP A	STEP B	STEP C	STEP D	STEP E
RANGE #	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY
72A	$33,785.10 $2,815.43 $1,299.43 $16.2428	$35,139.60 $2,928.30 $1,351.52 $16.8939	$36,545.70 $3,045.48 $1,405.61 $17.5700	$38,003.40 $3,166.95 $1,461.67 $18.2708	$39,525.60 $3,293.80 $1,520.21 $19.0027
73A	$34,107.60 $2,842.30 $1,311.83 $16.3978	$35,475.00 $2,956.25 $1,364.42 $17.0552	$36,894.00 $3,074.50 $1,419.00 $17.7375	$38,364.60 $3,197.05 $1,475.57 $18.4444	$39,899.70 $3,324.98 $1,534.61 $19.1825
74A	$34,455.90 $2,871.33 $1,325.23 $16.5653	$35,836.20 $2,986.35 $1,378.31 $17.2289	$37,268.10 $3,105.68 $1,433.38 $17.9173	$38,751.60 $3,229.30 $1,490.44 $18.6305	$40,299.60 $3,358.30 $1,549.99 $19.3752
75A	$34,804.20 $2,900.35 $1,338.62 $16.7327	$36,197.40 $3,016.45 $1,392.21 $17.4025	$37,642.20 $3,136.85 $1,447.78 $18.0972	$39,151.50 $3,262.63 $1,505.83 $18.8228	$40,712.40 $3,392.70 $1,565.87 $19.5732
76A	$35,139.60 $2,928.30 $1,351.52 $16.8939	$36,545.70 $3,045.48 $1,405.61 $17.5700	$38,003.40 $3,166.95 $1,461.67 $18.2708	$39,525.60 $3,293.80 $1,520.21 $19.0027	$41,099.40 $3,424.95 $1,580.25 $19.7593
77A	$35,475.00 $2,956.25 $1,364.42 $17.0552	$36,894.00 $3,074.50 $1,419.00 $17.7375	$38,364.60 $3,197.05 $1,475.57 $18.4444	$39,899.70 $3,324.98 $1,534.61 $19.1825	$41,499.30 $3,458.28 $1,596.13 $19.9516
78A	$35,836.20 $2,986.35 $1,378.31 $17.2289	$37,268.10 $3,105.68 $1,433.38 $17.9173	$38,751.60 $3,229.30 $1,490.44 $18.6305	$40,299.60 $3,358.30 $1,549.99 $19.3752	$41,912.10 $3,492.68 $1,612.01 $20.1500
79A	$36,197.40 $3,016.45 $1,392.21 $17.4025	$37,642.20 $3,136.85 $1,447.78 $18.0972	$39,151.50 $3,262.63 $1,505.83 $18.8225	$40,712.40 $3,392.70 $1,565.87 $19.5732	$42,337.80 $3,528.15 $1,628.38 $20.3547
80A	$36,545.70 $3,045.48 $1,405.61 $17.5700	$38,003.40 $3,166.95 $1,461.67 $18.2708	$39,525.60 $3,293.80 $1,520.21 $18.9382	$41,099.40 $3,424.95 $1,580.74 $19.7593	$42,750.60 $3,562.55 $1,644.26 $20.5531

	STEP A	STEP B	STEP C	STEP D	STEP E
RANGE #	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY
81A	$36,894.00 $3,074.50 $1,419.00 $17.7375	$38,364.60 $3,197.05 $1,475.57 $18.4444	$39,899.70 $3,324.98 $1,534.61 $19.1825	$41,499.30 $3,458.28 $1,596.13 $19.9516	$43,163.40 $3,596.95 $1,660.13 $20.7516
82A	$37,268.10 $3,105.68 $1,433.38 $17.9173	$38,751.60 $3,229.30 $1,490.44 $18.6305	$40,299.60 $3,358.30 $1,549.99 $19.3752	$41,912.10 $3,492.68 $1,612.01 $20.1500	$43,589.10 $3,632.43 $1,676.51 $20.9563
83A	$37,642.20 $3,136.85 $1,447.78 $18.0972	$39,151.50 $3,262.63 $1,505.83 $18.8228	$40,712.40 $3,392.70 $1,565.87 $19.5732	$42,337.80 $3,528.15 $1,628.38 $20.3547	$44,027.70 $3,668.98 $1,693.37 $21.1671
84A	$38,003.40 $3,166.95 $1,461.67 $18.2708	$39,525.60 $3,293.80 $1,520.21 $19.0027	$41,099.40 $3,424.95 $1,580.74 $19.7593	$42,750.60 $3,562.55 $1,644.26 $20.5531	$44,453.40 $3,704.45 $1,709.74 $21.3718
85A	$38,364.60 $3,197.05 $1,475.57 $18.4444	$39,899.70 $3,324.98 $1,534.61 $19.1825	$41,499.30 $3,458.28 $1,596.13 $19.9516	$43,163.40 $3,596.95 $1,660.13 $20.7516	$44,892.00 $3,741.00 $1,726.61 $21.5827
86A	$38,751.60 $3,229.30 $1,490.44 $18.6305	$40,299.60 $3,358.30 $1,549.99 $19.3752	$41,912.10 $3,492.68 $1,612.01 $20.1500	$43,589.10 $3,632.43 $1,676.51 $20.9563	$45,343.50 $3,778.63 $1,743.98 $21.7997
87A	$39,151.50 $3,262.63 $1,505.83 $18.8228	$40,712.40 $3,392.70 $1,565.87 $19.3797	$42,337.80 $3,528.15 $1,628.38 $20.3547	$44,027.70 $3,668.98 $1,693.37 $21.1671	$45,795.00 $3,816.25 $1,761.34 $22.0168
88A	$39,525.60 $3,293.80 $1,520.21 $19.0027	$41,099.40 $3,424.95 $1,580.74 $19.7593	$42,750.60 $3,562.55 $1,644.26 $20.5531	$44,453.40 $3,704.45 $1,709.74 $21.3718	$46,233.60 $3,852.80 $1,778.21 $22.2277
89A	$39,899.70 $3,324.98 $1,534.61 19.1825	$41,499.30 $3,458.28 $1,596.13 19.9516	$43,163.40 $3,596.95 $1,660.13 20.7516	$44,892.00 $3,741.00 $1,726.61 21.5827	$46,685.10 $3,890.43 $1,795.58 22.4447

	STEP A	STEP B	STEP C	STEP D	STEP E
RANGE #	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY
90A	$40,299.60 $3,358.30 $1,549.99 19.3752	$41,912.10 $3,492.68 $1,612.01 20.1500	$43,589.10 $3,632.43 $1,676.51 20.9563	$45,343.50 $3,778.63 $1,743.98 21.7997	$47,149.50 $3,929.13 $1,813.44 22.6680
91A	$40,712.40 $3,392.70 $1,565.87 19.5732	$42,337.80 $3,528.15 $1,628.38 20.3547	$44,027.70 $3,668.98 $1,693.37 21.1671	$45,795.00 $3,816.25 $1,761.34 22.0168	$47,626.80 $3,968.90 $1,831.80 22.8975
92A	$41,099.40 $3,424.95 $1,580.74 19.7593	$42,750.60 $3,562.55 $1,644.26 20.5531	$44,453.40 $3,704.45 $1,709.74 21.3718	$46,233.60 $3,852.80 $1,778.21 22.2277	$48,091.20 $4,007.60 $1,849.67 23.1207
93A	$41,499.30 $3,458.28 $1,596.13 19.9516	$43,163.40 $3,596.95 $1,660.13 20.7516	$44,892.00 $3,741.00 $1,726.61 21.5827	$46,685.10 $3,890.43 $1,795.58 22.4447	$48,555.60 $4,046.30 $1,867.52 23.3439
94A	$41,912.10 $3,492.68 $1,612.01 20.1500	$43,589.10 $3,632.43 $1,676.51 20.9563	$45,343.50 $3,778.63 $1,743.98 21.7997	$47,149.50 $3,929.13 $1,813.44 22.6680	$49,045.80 $4,087.15 $1,886.38 23.5797
95A	$42,337.80 $3,528.15 $1,628.38 20.3547	$44,027.70 $3,668.98 $1,693.37 21.1671	$45,795.00 $3,816.25 $1,761.34 22.0168	$47,626.80 $3,968.90 $1,831.80 22.8975	$49,536.00 $4,128.00 $1,905.23 23.8153
96A	$42,750.60 $3,562.55 $1,644.26 20.5531	$44,453.40 $3,704.45 $1,709.74 21.3718	$46,233.60 $3,852.80 $1,778.21 22.2277	$48,091.20 $4,007.60 $1,849.67 23.1207	$50,013.30 $4,167.78 $1,923.58 24.0448
97A	$43,163.40 $3,596.95 $1,660.13 20.7516	$44,892.00 $3,741.00 $1,726.61 21.5827	$46,685.10 $3,890.43 $1,795.58 22.4447	$48,555.60 $4,046.30 $1,867.52 23.3439	$50,503.50 $4,208.63 $1,942.44 24.2805
98A	$43,589.10 $3,632.43 $1,676.51 20.9563	$45,343.50 $3,778.63 $1,743.98 21.7997	$47,149.50 $3,929.13 $1,813.44 22.6680	$49,045.80 $4,087.15 $1,886.38 23.5797	$51,006.60 $4,250.55 $1,961.79 24.5224

	STEP A	STEP B	STEP C	STEP D	STEP E
RANGE #	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY
99A	$44,027.70 $3,668.98 $1,693.37 21.1671	$45,795.00 $3,816.25 $1,761.34 22.0168	$47,626.80 $3,968.90 $1,831.80 22.8975	$49,536.00 $4,128.00 $1,905.23 23.8153	$51,522.60 $4,293.55 $1,981.63 24.7705
100A	$44,453.40 $3,704.45 $1,709.74 21.3718	$46,233.60 $3,852.80 $1,778.21 22.2277	$48,091.20 $4,007.60 $1,849.67 23.1207	$50,013.30 $4,167.78 $1,923.58 24.0448	$52,025.70 $4,335.48 $2,000.98 25.0123
101A	$44,892.00 $3,741.00 $1,726.61 21.5827	$46,685.10 $3,890.43 $1,795.58 22.4447	$48,555.60 $4,046.30 $1,867.52 23.3439	$50,503.50 $4,208.63 $1,942.44 24.2805	$52,528.80 $4,377.40 $2,020.33 25.2542
102A	$45,343.50 $3,778.63 $1,743.98 21.7997	$47,149.50 $3,929.13 $1,813.44 22.6680	$49,045.80 $4,087.15 $1,886.38 23.5797	$51,006.60 $4,250.55 $1,961.79 24.5224	$53,057.70 $4,421.48 $2,040.68 25.5085
103A	$45,795.00 $3,816.25 $1,761.34 22.0168	$47,626.80 $3,968.90 $1,831.80 22.8975	$49,536.00 $4,128.00 $1,905.23 23.8153	$51,522.60 $4,293.55 $1,981.63 24.7705	$53,586.60 $4,465.55 $2,061.02 25.7627
104A	$46,233.60 $3,852.80 $1,778.21 22.2277	$48,091.20 $4,007.60 $1,849.67 23.1207	$50,013.30 $4,167.78 $1,923.58 24.0448	$52,025.70 $4,335.48 $2,000.98 25.0123	$54,102.60 $4,508.55 $2,080.87 26.0108
105A	$46,685.10 $3,890.43 $1,795.58 22.4447	$48,555.60 $4,046.30 $1,867.52 23.3439	$50,503.50 $4,208.63 $1,942.44 24.2805	$52,528.80 $4,377.40 $2,020.33 25.2542	$54,631.50 $4,552.63 $2,101.22 26.2650
106A	$47,149.50 $3,929.13 $1,813.44 22.6680	$49,045.80 $4,087.15 $1,886.38 23.5797	$51,006.60 $4,250.55 $1,961.79 24.5224	$53,057.70 $4,421.48 $2,040.68 25.5085	$55,173.30 $4,597.78 $2,122.05 26.5256
107A	$47,626.80 $3,968.90 $1,831.80 $22.8975	$49,536.00 $4,128.00 $1,905.23 $23.8153	$51,522.60 $4,293.55 $1,981.63 $24.7705	$53,586.60 $4,465.55 $2,061.02 $25.7627	$55,728.00 $4,644.00 $2,143.39 $26.7922

	STEP A	STEP B	STEP C	STEP D	STEP E
RANGE #	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY
108A	$48,091.20 $4,007.60 $1,849.67 $23.1207	$50,013.30 $4,167.78 $1,923.58 $24.0771	$52,025.70 $4,335.48 $2,000.98 $25.0123	$54,102.60 $4,508.55 $2,080.87 $26.0108	$56,282.70 $4,690.23 $2,164.73 $27.0589
109A	$48,555.60 $4,046.30 $1,867.52 $23.3439	$50,503.50 $4,208.63 $1,942.44 $24.2805	$52,528.80 $4,377.40 $2,020.33 $25.2542	$54,631.50 $4,552.63 $2,101.22 $26.2650	$56,850.30 $4,737.53 $2,186.38 $27.3319
110A	$49,045.80 $4,087.15 $1,886.38 $23.5797	$51,006.60 $4,250.55 $1,961.79 $24.5224	$53,057.70 $4,421.48 $2,040.68 $25.5085	$55,173.30 $4,597.78 $2,122.05 $26.5265	$57,417.90 $4,784.83 $2,208.38 $27.6047
111A	$49,536.00 $4,128.00 $1,905.23 $23.8153	$51,522.60 $4,293.55 $1,981.63 $24.7705	$53,586.60 $4,465.55 $2,061.02 $25.7627	$55,728.00 $4,644.00 $2,143.39 $26.7922	$57,985.50 $4,832.13 $2,230.22 $27.8775
112A	$50,013.30 $4,167.78 $1,923.58 $24.0448	$52,025.70 $4,335.48 $2,000.98 $25.0123	$54,102.60 $4,508.55 $2,080.87 $26.0108	$56,282.70 $4,690.23 $2,164.72 $27.0589	$58,566.00 $4,880.50 $2,252.53 $28.1567
113A	$50,503.50 $4,208.63 $1,942.44 $24.2805	$52,528.80 $4,377.40 $2,020.33 $25.2542	$54,631.50 $4,552.63 $2,101.22 $26.2650	$56,850.30 $4,737.53 $2,186.38 $27.3319	$59,159.40 $4,929.95 $2,275.37 $28.4419
114A	$51,006.60 $4,250.55 $1,961.79 $24.5224	$53,057.70 $4,421.48 $2,040.68 $25.5085	$55,173.30 $4,597.78 $2,122.05 $26.5265	$57,417.90 $4,784.83 $2,208.38 $27.6047	$59,752.80 $4,979.40 $2,298.19 $28.7272
115A	$51,522.60 $4,293.55 $1,981.63 $24.7705	$53,586.60 $4,465.55 $2,061.02 $25.7627	$55,728.00 $4,644.00 $2,143.39 $26.7922	$57,985.50 $4,832.13 $2,230.22 $27.8775	$60,346.20 $5,028.85 $2,321.01 $29.0125
116A	$52,025.70 $4,335.48 $2,000.98 25.0123	$54,102.60 $4,508.55 $2,080.87 26.0108	$56,282.70 $4,690.23 $2,164.72 27.0589	$58,566.00 $4,880.50 $2,252.53 28.1567	$60,952.50 $5,079.38 $2,236.83 29.3041

	STEP A	STEP B	STEP C	STEP D	STEP E
RANGE #	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY
117A	$52,528.80 $4,377.40 $2,020.33 25.2542	$54,631.50 $4,552.63 $2,101.22 26.2650	$56,850.30 $4,737.53 $2,186.38 27.3319	$59,159.40 $4,929.95 $2,275.37 28.4419	$61,558.80 $5,129.90 $2,367.64 29.5955
118A	$53,057.70 $4,421.48 $2,040.68 25.5085	$55,173.30 $4,597.78 $2,122.05 26.5265	$57,417.90 $4,784.83 $2,208.38 27.6047	$59,752.80 $4,979.40 $2,298.19 28.7272	$62,178.00 $5,181.50 $2,391.47 29.8932
119A	$53,586.60 $4,465.55 $2,061.02 25.7627	$55,728.00 $4,644.00 $2,143.39 26.7922	$57,985.50 $4,832.13 $2,230.22 27.8775	$60,346.20 $5,028.85 $2,321.01 29.0125	$62,797.20 $5,233.10 $2,415.28 30.1909
120A	$54,102.60 $4,508.55 $2,080.87 26.0108	$56,282.70 $4,690.23 $2,164.72 27.0589	$58,566.00 $4,880.50 $2,252.53 28.1567	$60,952.50 $5,079.38 $2,344.33 29.3041	$63,429.30 $5,285.78 $2,439.58 30.4948
121A	$54,644.40 $4,553.70 $2,101.22 26.2650	$56,850.30 $4,737.53 $2,186.55 27.3319	$59,159.40 $4,929.95 $2,275.37 28.4420	$61,558.80 $5,129.90 $2,367.64 29.5956	$64,061.40 $5,338.45 $2,463.90 30.7988
122A	$55,173.30 $4,597.78 $2,122.05 26.5256	$57,417.90 $4,784.83 $2,208.38 27.6047	$59,752.80 $4,979.40 $2,298.19 28.7273	$62,178.00 $5,181.50 $2,391.47 29.8933	$64,706.40 $5,392.20 $2,488.71 31.1089
123A	$55,728.00 $4,644.00 $2,143.39 26.7922	$57,985.50 $4,832.13 $2,230.22 27.8777	$60,346.20 $5,028.85 $2,321.01 29.0125	$62,797.20 $5,233.10 $2,415.28 30.1909	$65,351.40 $5,445.95 $2,513.51 31.4189
124A	$56,282.70 $4,690.23 $2,164.73 27.0589	$58,566.00 $4,880.50 $2,252.53 28.1567	$60,952.50 $5,079.38 $2,344.33 29.3041	$63,429.30 $5,285.78 $2,439.58 30.4948	$66,009.30 $5,500.78 $2,538.82 31.7353
125A	$56,850.30 $4,737.53 $2,186.55 27.3319	$59,159.40 $4,929.95 $2,275.37 28.4420	$61,558.80 $5,129.90 $2,367.64 29.5956	$64,061.40 $5,338.45 $2,463.90 30.7988	$66,667.20 $5,555.60 $2,564.12 32.0516

	STEP A	STEP B	STEP C	STEP D	STEP E
RANGE #	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY
126A	$57,417.90 $4,784.83 $2,208.38 27.6047	$59,752.80 $4,979.40 $2,298.19 28.7273	$62,178.00 $5,181.50 $2,391.47 29.8933	$64,706.40 $5,392.20 $2,488.71 31.1089	$67,338.00 $5,611.50 $2,589.92 32.3741
127A	$57,985.50 $4,832.13 $2,230.22 27.8777	$60,346.20 $5,028.85 $2,321.01 29.0125	$62,797.20 $5,233.10 $2,415.28 30.1909	$65,351.40 $5,445.95 $2,513.51 31.4189	$68,008.80 $5,667.40 $2,615.72 32.6966
128A	$58,566.00 $4,880.50 $2,252.53 28.1567	$60,952.50 $5,079.38 $2,344.33 29.3041	$63,429.30 $5,285.78 $2,439.58 30.4948	$66,009.30 $5,500.78 $2,538.82 31.7353	$68,692.50 $5,724.38 $2,642.02 33.0253
129A	$59,159.40 $4,929.95 $2,275.37 28.4420	$61,558.80 $5,129.90 $2,367.64 29.5956	$64,061.40 $5,338.45 $2,463.90 30.7988	$66,667.20 $5,555.60 $2,564.12 32.0516	$69,376.20 $5,781.35 $2,668.31 33.3539
130A	$59,752.80 $4,979.40 $2,298.19 28.7273	$62,178.00 $5,181.50 $2,391.47 29.8933	$64,706.40 $5,392.20 $2,488.71 31.1089	$67,338.00 $5,611.50 $2,589.92 32.3741	$70,072.80 $5,839.40 $2,695.11 33.6889
131A	$60,346.20 $5,028.85 $2,321.01 29.0125	$62,797.20 $5,233.10 $2,415.28 30.1909	$65,351.40 $5,445.95 $2,513.51 31.4189	$68,008.80 $5,667.40 $2,615.72 32.6966	$70,769.40 $5,897.45 $2,721.90 34.0238
132A	$60,952.50 $5,079.38 $2,344.33 29.3041	$63,429.30 $5,285.78 $2,439.58 30.4948	$66,009.30 $5,500.78 $2,538.82 31.7353	$68,692.50 $5,724.38 $2,642.02 33.0253	$71,478.90 $5,956.58 $2,749.18 34.3648
133A	$61,558.80 $5,129.90 $2,367.64 29.5956	$64,061.40 $5,338.45 $2,463.90 30.7988	$66,667.20 $5,555.60 $2,564.12 32.0516	$69,376.20 $5,781.35 $2,668.31 33.3539	$72,188.40 $6,015.70 $2,776.48 34.7059
134A	$62,178.00 $5,181.50 $2,391.47 29.8933	$64,706.40 $5,392.20 $2,488.71 31.1089	$67,338.00 $5,611.50 $2,589.92 32.3741	$70,072.80 $5,839.40 $2,695.11 33.6889	$72,910.80 $6,075.90 $2,804.27 35.0533

	STEP A	STEP B	STEP C	STEP D	STEP E
RANGE #	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY
135A	$62,797.20 $5,233.10 $2,630.28 30.1909	$65,351.40 $5,445.95 $2,513.51 31.4189	$68,008.80 $5,667.40 $2,615.72 32.6966	$70,769.40 $5,897.45 $2,721.90 34.0238	$73,646.10 $6,137.18 $2,832.54 35.4067
136A	$63,429.30 $5,285.78 $2,439.58 30.4948	$66,009.30 $5,500.78 $2,538.82 31.7353	$68,692.50 $5,724.38 $2,642.02 33.0253	$71,478.90 $5,956.58 $2,749.18 34.3648	$74,381.40 $6,198.45 $2,860.82 35.7603
137A	$64,061.40 $5,338.45 $2,463.90 30.7988	$66,667.20 $5,555.60 $2,564.12 32.0516	$69,376.20 $5,781.35 $2,668.31 33.3539	$72,188.40 $6,015.70 $2,776.48 34.7059	$75,129.60 $6,260.80 $2,889.60 36.1200
138A	$64,706.40 $5,392.20 $2,488.71 31.1089	$67,338.00 $5,611.50 $2,589.92 32.3741	$70,072.80 $5,839.40 $2,695.11 33.6889	$72,910.80 $6,075.90 $2,804.27 35.0533	$75,877.80 $6,323.15 $2,918.38 36.4797
139A	$65,351.40 $5,445.95 $2,513.51 31.4189	$68,008.80 $5,667.40 $2,615.72 32.6966	$70,769.40 $5,897.45 $2,721.90 34.0238	$73,646.10 $6,137.18 $2,832.54 35.4067	$76,638.90 $6,386.58 $2,947.65 36.8456
140A	$66,009.30 $5,500.78 $2,538.82 31.7353	$68,692.50 $5,724.38 $2,642.02 33.0253	$71,478.90 $5,956.58 $2,749.18 34.3648	$74,381.40 $6,198.45 $2,860.82 35.7603	$77,400.00 $6,450.00 $2,976.92 37.2116
141A	$66,667.20 $5,555.60 $2,564.12 32.0516	$69,376.20 $5,781.35 $2,668.31 33.3539	$72,188.40 $6,015.70 $2,776.48 34.7059	$75,129.60 $6,260.80 $2,889.60 36.1200	$78,174.00 $6,514.50 $3,006.69 37.5836
142A	$67,338.00 $5,611.50 $2,589.92 32.3741	$70,072.80 $5,839.40 $2,695.11 33.6889	$72,910.80 $6,075.90 $2,804.27 35.0533	$75,877.80 $6,323.15 $2,918.38 36.4797	$78,960.90 $6,580.08 $3,036.96 37.9620
143A	$68,008.80 $5,667.40 $2,615.72 32.6966	$70,769.40 $5,897.45 $2,721.90 34.0238	$73,646.10 $6,137.18 $2,832.54 35.4067	$76,638.90 $6,386.58 $2,947.65 36.8456	$79,747.80 $6,645.65 $3,067.22 38.3403

	STEP A	STEP B	STEP C	STEP D	STEP E
RANGE #	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY
144A	$68,692.50 $5,724.38 $2,642.02 33.0253	$71,478.90 $5,956.58 $2,749.18 34.3648	$74,381.40 $6,198.45 $2,860.82 35.7603	$77,400.00 $6,450.00 $2,976.92 37.2116	$80,547.60 $6,712.30 $3,097.99 38.7248
145A	$69,376.20 $5,781.35 $2,668.31 33.3539	$72,188.40 $6,015.70 $2,776.48 34.7059	$75,129.60 $6,260.80 $2,889.60 36.1200	$78,174.00 $6,514.50 $3,006.69 37.5836	$81,347.40 $6,778.95 $3,128.74 39.1094
146A	$70,072.80 $5,839.40 $2,695.11 33.6889	$72,910.80 $6,075.90 $2,804.27 35.0533	$75,877.80 $6,323.15 $2,918.38 36.4797	$78,960.90 $6,580.08 $3,036.96 37.9620	$82,160.10 $6,846.68 $3,160.01 39.5000
147A	$70,769.40 $5,897.45 $2,721.90 34.0238	$73,646.10 $6,137.18 $2,832.54 35.4067	$76,638.90 $6,386.58 $2,947.65 36.8456	$79,747.80 $6,645.65 $3,067.22 38.3403	$82,985.70 $6,915.48 $3,191.76 39.8970
148A	$71,478.90 $5,956.58 $2,749.18 34.3648	$74,381.40 $6,198.45 $2,860.82 35.7603	$77,400.00 $6,450.00 $2,976.92 37.2116	$80,547.60 $6,712.30 $3,097.99 38.7248	$83,811.30 $6,984.28 $3,223.52 40.2939
149A	$72,188.40 $6,015.70 $2,776.48 34.7059	$75,129.60 $6,260.80 $2,889.60 36.1200	$78,174.00 $6,514.50 $3,006.69 37.5836	$81,347.40 $6,778.95 $3,128.74 39.1094	$84,649.80 $7,054.15 $3,255.77 40.6970
150A	$72,910.80 $6,075.90 $2,804.27 35.0533	$75,877.80 $6,323.15 $2,918.38 36.4797	$78,960.90 $6,580.08 $3,036.96 37.9620	$82,160.10 $6,846.68 $3,160.01 39.5000	$85,501.20 $7,125.10 $3,288.51 41.1064
151A	$73,646.10 $6,137.18 $2,832.54 35.4067	$76,638.90 $6,386.58 $2,947.65 36.8456	$79,747.80 $6,645.65 $3,067.22 38.3403	$82,985.70 $6,915.48 $3,191.76 39.8970	$86,352.60 $7,196.05 $3,321.26 41.5156
152A	$74,381.40 $6,198.45 $2,860.82 35.7603	$77,400.00 $6,450.00 $2,976.92 37.2116	$80,547.60 $6,712.30 $3,097.99 38.7248	$83,811.30 $6,984.28 $3,223.52 40.2939	$87,216.90 $7,268.08 $3,354.49 41.9312

	STEP A	STEP B	STEP C	STEP D	STEP E
RANGE #	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY
153A	$75,129.60 $6,260.80 $2,889.60 36.1200	$78,174.00 $6,514.50 $3,006.69 37.5836	$81,347.40 $6,778.95 $3,128.74 39.1094	$84,649.80 $7,054.15 $3,255.77 40.6970	$88,094.10 $7,341.18 $3,388.24 42.3530
154A	$75,877.80 $6,323.15 $2,918.38 36.4797	$78,960.90 $6,580.08 $3,036.96 37.9620	$82,160.10 $6,846.68 $3,160.01 39.5000	$85,501.20 $7,125.10 $3,288.51 41.1064	$88,971.30 $7,414.28 $3,421.97 42.7747
155A	$76,638.90 $6,386.58 $2,947.65 36.8456	$79,747.80 $6,645.65 $3,067.22 38.3403	$82,985.70 $6,915.48 $3,191.76 39.8970	$86,352.60 $7,196.05 $3,321.26 41.5156	$89,861.40 $7,488.45 $3,456.21 43.2026
156A	$77,400.00 $6,450.00 $2,976.92 37.2116	$80,547.60 $6,712.30 $3,097.99 38.7248	$83,811.30 $6,984.28 $3,223.52 40.2939	$87,216.90 $7,268.08 $3,354.49 41.9312	$90,751.50 $7,562.63 $3,490.44 43.6305
157A	$78,174.00 $6,514.50 $3,006.69 37.5836	$81,347.40 $6,778.95 $3,128.74 39.1094	$84,649.80 $7,054.15 $3,255.77 40.6970	$88,094.10 $7,341.18 $3,388.24 42.3530	$91,654.50 $7,637.88 $3,525.17 44.0647
158A	$78,960.90 $6,580.08 $3,036.96 37.9620	$82,160.10 $6,846.68 $3,160.01 39.5000	$85,501.20 $7,125.10 $3,288.51 41.1064	$88,971.30 $7,414.28 $3,421.97 42.7747	$92,570.40 $7,714.20 $3,560.40 44.5050
159A	$79,747.80 $6,645.65 $3,067.22 38.3403	$82,985.70 $6,915.48 $3,191.76 39.8970	$86,352.60 $7,196.05 $3,321.26 41.5156	$89,861.40 $7,488.45 $3,456.21 43.2026	$93,499.20 $7,791.60 $3,596.12 44.9516
160A	$80,547.60 $6,712.30 $3,097.99 38.7248	$83,811.30 $6,984.28 $3,223.52 40.2939	$87,216.90 $7,268.08 $3,354.49 41.9312	$90,751.50 $7,562.63 $3,490.44 43.6305	$94,428.00 $7,869.00 $3,627.54 45.3981
161A	$81,347.40 $6,778.95 $3,128.74 39.1094	$84,649.80 $7,054.15 $3,255.77 40.6970	$88,094.10 $7,341.18 $3,388.24 42.3530	$91,654.50 $7,637.88 $3,525.17 44.0647	$95,369.70 $7,947.48 $3,668.06 45.8508

	STEP A	STEP B	STEP C	STEP D	STEP E
RANGE #	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY
162A	$82,160.10 $6,846.68 $3,160.01 39.5000	$85,501.20 $7,125.10 $3,288.51 41.1064	$88,971.30 $7,414.28 $3,421.97 42.7747	$92,570.40 $7,714.20 $3,560.40 44.5050	$96,324.30 $8,027.03 $3,704.78 46.3097
163A	$82,985.70 $6,915.48 $3,191.76 39.8970	$86,352.60 $7,196.05 $3,321.26 41.5156	$89,861.40 $7,488.45 $3,456.21 43.2026	$93,499.20 $7,791.60 $3,596.12 44.9516	$97,291.80 $8,107.65 $3,741.99 46.7749
164A	$83,811.30 $6,984.28 $3,223.52 40.2939	$87,216.90 $7,268.08 $3,354.49 41.9312	$90,751.50 $7,562.63 $3,490.44 43.6305	$94,428.00 $7,869.00 $3,627.54 45.3981	$98,259.30 $8,188.28 $3,779.21 47.2400
165A	$84,649.80 $7,054.15 $3,255.77 40.6970	$88,094.10 $7,341.18 $3,388.24 42.3530	$91,654.50 $7,637.88 $3,525.17 44.0647	$95,369.70 $7,947.48 $3,668.06 45.8508	$99,239.70 $8,269.98 $3,816.92 47.7114
166A	$85,501.20 $7,125.10 $3,288.51 41.1064	$88,971.30 $7,414.28 $3,421.97 42.7747	$92,570.40 $7,714.20 $3,560.40 44.5050	$96,324.30 $8,027.03 $3,704.78 46.3097	$100,233.00 $8,352.75 $3,855.11 48.1889
167A	$86,352.60 $7,196.05 $3,321.26 41.5156	$89,861.40 $7,488.45 $3,456.21 43.2026	$93,499.20 $7,791.60 $3,596.12 44.9516	$97,291.80 $8,107.65 $3,741.99 46.7749	$101,239.20 $8,436.60 $3,893.81 48.6727
168A	$87,216.90 $7,268.08 $3,354.49 41.9312	$90,751.50 $7,562.63 $3,490.44 43.6305	$94,428.00 $7,869.00 $3,627.54 45.3981	$98,259.30 $8,188.28 $3,779.21 47.2400	$102,245.40 $8,520.45 $3,932.51 49.1564
169A	$88,094.10 $7,341.18 $3,388.24 42.3530	$91,654.50 $7,637.88 $3,525.17 44.0647	$95,369.70 $7,947.48 $3,668.06 45.8508	$99,239.70 $8,269.98 $3,816.92 47.7114	$103,264.50 $8,605.38 $3,971.72 49.6464
170A	$88,971.30 $7,414.28 $3,421.97 42.7747	$92,570.40 $7,714.20 $3,564.70 44.5050	$96,324.30 $8,027.03 $3,704.78 46.3097	$100,233.00 $8,352.75 $3,855.11 48.1889	$104,296.50 $8,691.38 $4,011.41 50.1425

	STEP A	STEP B	STEP C	STEP D	STEP E
RANGE #	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY
171A	$89,861.40 $7,488.45 $3,456.21 43.2026	$93,499.20 $7,791.60 $3,596.12 44.9516	$97,291.80 $8,107.65 $3,741.99 46.7749	$101,239.20 $8,436.60 $3,893.81 48.6630	$105,341.40 $8,778.45 $4,051.59 50.6449
172A	$90,751.50 $7,562.63 $3,490.44 43.6305	$94,428.00 $7,869.00 $3,627.54 45.3981	$98,259.30 $8,188.28 $3,779.21 47.2400	$102,245.40 $8,520.45 $3,932.51 49.1564	$106,399.20 $8,866.60 $4,092.28 51.1534
173A	$91,654.50 $7,637.88 $3,525.17 44.0647	$95,369.70 $7,947.48 $3,668.06 45.8508	$99,239.70 $8,269.98 $3,816.92 47.7114	$103,264.50 $8,605.38 $3,971.72 49.6464	$107,457.00 $8,954.75 $4,132.97 51.6620
174A	$92,570.40 $7,714.20 $3,560.40 44.5050	$96,324.30 $8,027.03 $3,704.78 46.3097	$100,233.00 $8,352.75 $3,855.11 48.1889	$104,296.50 $8,691.38 $4,011.41 50.1425	$108,527.70 $9,043.98 $4,174.14 52.1767
175A	$93,499.20 $7,791.60 $3,596.12 44.9516	$97,291.80 $8,107.65 $3,741.99 46.7749	$101,239.20 $8,436.60 $3,893.81 48.6727	$105,341.40 $8,778.45 $4,051.59 50.6449	$109,611.30 $9,134.28 $4,215.82 52.6978
176A	$94,428.00 $7,869.00 $3,627.54 45.3981	$98,259.30 $8,188.28 $3,779.21 47.2400	$102,245.40 $8,520.45 $3,932.51 49.1564	$106,399.20 $8,866.60 $4,092.28 51.1534	$110,707.80 $9,225.65 $4,257.99 53.2249
177A	$95,369.70 $7,947.48 $3,668.06 45.8508	$99,239.70 $8,269.98 $3,816.92 47.7114	$103,264.50 $8,605.38 $3,971.72 49.6464	$107,457.00 $8,954.75 $4,132.97 51.6620	$111,817.20 $9,318.10 $4,300.67 53.7583
178A	$96,324.30 $8,027.03 $3,704.78 46.3097	$100,233.00 $8,352.75 $3,854.04 48.1889	$104,296.50 $8,691.38 $4,011.41 50.1425	$108,527.70 $9,043.98 $4,174.14 52.1767	$112,939.50 $9,411.63 $4,343.83 54.2978
179A	$97,291.80 $8,107.65 $3,741.99 46.7749	$101,239.20 $8,436.60 $3,893.81 48.6727	$105,341.40 $8,778.45 $4,051.59 50.6449	$109,611.30 $9,134.28 $4,215.82 52.6978	$114,074.70 $9,506.23 $4,387.48 54.8436

	STEP A	STEP B	STEP C	STEP D	STEP E
RANGE #	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY
180A	$98,259.30 $8,188.28 $3,779.21 47.2400	$102,245.40 $8,520.45 $3,932.51 49.1564	$106,399.20 $8,866.60 $4,092.28 51.1534	$110,707.80 $9,225.65 $4,257.99 53.2249	$115,209.90 $9,600.83 $4,431.15 55.3894
181A	$99,239.70 $8,269.98 $3,816.92 47.7114	$103,264.50 $8,605.38 $3,971.72 49.6464	$107,457.00 $8,954.75 $4,132.97 51.6620	$111,817.20 $9,318.10 $4,300.67 53.7583	$116,358.00 $9,696.50 $4,475.31 55.9414
182A	$100,233.00 $8,352.75 $3,855.11 48.1889	$104,296.50 $8,691.38 $4,011.41 50.1425	$108,527.70 $9,043.98 $4,174.14 52.1767	$112,939.50 $9,411.63 $4,343.83 54.2978	$117,519.00 $9,793.25 $4,519.97 56.4995
183A	$101,239.20 $8,436.60 $3,893.81 48.6727	$105,341.40 $8,778.45 $4,051.59 50.6449	$109,611.30 $9,134.28 $4,215.82 52.6978	$114,074.70 $9,506.23 $4,387.48 54.8436	$118,692.90 $9,891.08 $4,565.12 57.0639
184A	$102,245.40 $8,520.45 $3,932.51 49.1564	$106,399.20 $8,866.60 $4,092.28 51.1534	$110,707.80 $9,225.65 $4,257.99 53.2249	$115,209.90 $9,600.83 $4,431.15 55.3894	$119,879.70 $9,989.98 $4,610.76 57.6345
185A	$103,264.50 $8,605.38 $3,971.72 49.6464	$107,457.00 $8,954.75 $4,132.97 51.6599	$111,817.20 $9,318.10 $4,300.67 53.7583	$116,358.00 $9,696.50 $4,475.31 55.9414	$121,079.40 $10,089.95 $4,656.90 58.2113
186A	$104,296.50 $8,691.38 $4,011.41 50.1425	$108,527.70 $9,043.98 $4,174.14 52.1767	$112,939.50 $9,411.63 $4,343.83 54.2978	$117,519.00 $9,793.25 $4,519.97 56.4995	$122,292.00 $10,191.00 $4,703.53 58.7942
187A	$105,341.40 $8,778.45 $4,051.59 50.6449	$109,611.30 $9,134.28 $4,215.82 52.6978	$114,074.70 $9,506.23 $4,387.48 54.8436	$118,692.90 $9,891.08 $4,565.12 57.0639	$123,517.50 $10,293.13 $4,750.67 59.3834
188A	$106,399.20 $8,866.60 $4,092.28 51.1534	$110,707.80 $9,225.65 $4,257.99 53.2249	$115,209.90 $9,600.83 $4,431.15 55.3894	$119,879.70 $9,989.98 $4,610.76 57.6345	$124,755.90 $10,396.33 $4,798.31 59.9788

	STEP A	STEP B	STEP C	STEP D	STEP E
RANGE #	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY
189A	$107,457.00 $8,954.75 $4,132.97 51.6620	$111,817.20 $9,318.10 $4,300.67 53.7583	$116,358.00 $9,696.50 $4,475.31 55.9414	$121,079.40 $10,089.95 $4,656.90 58.2113	$126,007.20 $10,500.60 $4,846.43 60.5803
190A	$108,527.70 $9,043.98 $4,174.14 52.1768	$112,939.50 $9,411.63 $4,343.83 54.2978	$117,519.00 $9,793.25 $4,519.96 56.4995	$122,292.00 $10,191.00 $4,703.54 58.7942	$127,271.40 $10,605.95 $4,895.05 61.1882
191A	$109,611.30 $9,134.28 $4,215.82 52.6977	$114,074.70 $9,506.23 $4,387.49 54.8436	$118,692.90 $9,891.08 $4,565.11 57.0639	$123,517.50 $10,293.13 $4,750.67 59.3834	$128,548.50 $10,712.38 $4,944.17 61.8022
192A	$110,707.80 $9,225.65 $4,257.99 53.2249	$115,209.90 $9,600.83 $4,431.15 55.3894	$119,879.70 $9,989.98 $4,610.76 57.6345	$124,755.90 $10,396.33 $4,798.30 59.9788	$129,838.50 $10,819.88 $4,993.79 62.4224
193A	$111,817.20 $9,318.10 $4,300.66 53.7583	$116,358.00 $9,696.50 $4,475.31 55.9413	$121,079.40 $10,089.95 $4,656.90 58.2113	$126,007.20 $10,500.60 $4,846.43 60.5804	$131,141.40 $10,928.45 $5,043.90 63.0488
194A	$112,939.50 $9,411.63 $4,343.83 54.2978	$117,519.00 $9,793.25 $4,519.96 56.4995	$122,292.00 $10,191.00 $4,703.54 58.7942	$127,271.40 $10,605.95 $4,895.05 61.1882	$132,457.20 $11,038.10 $5,094.51 63.6813
195A	$114,074.70 $9,506.23 $4,387.49 54.8436	$118,692.90 $9,891.08 $4,565.11 57.0639	$123,517.50 $10,293.13 $4,750.67 59.3834	$128,548.50 $10,712.38 $4,944.17 61.8022	$133,785.90 $11,148.83 $5,145.61 64.3201
196A	$115,209.90 $9,600.83 $4,431.15 55.3894	$119,879.70 $9,989.98 $4,610.76 57.6345	$124,755.90 $10,396.33 $4,798.30 59.9788	$129,838.50 $10,819.88 $4,993.79 62.4224	$135,127.50 $11,260.63 $5,197.21 64.9651
197A	$116,358.00 $9,696.50 $4,475.31 55.9413	$121,079.40 $10,089.95 $4,656.90 58.2113	$126,007.20 $10,500.60 $4,846.43 60.5804	$131,141.40 $10,928.45 $5,043.90 63.0488	$136,482.00 $11,373.50 $5,249.31 65.6163

	STEP A	STEP B	STEP C	STEP D	STEP E
RANGE #	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY
198A	$117,519.00 $9,793.25 $4,519.96 56.4995	$122,292.00 $10,191.00 $4,703.54 58.7942	$127,271.40 $10,605.95 $4,895.05 61.1882	$132,457.20 $11,038.10 $5,094.51 63.6813	$137,849.40 $11,487.45 $5,301.90 66.2738
199A	$118,692.90 $9,891.08 $4,565.11 57.0639	$123,517.50 $10,293.13 $4,750.67 59.3834	$128,548.50 $10,712.38 $4,944.17 61.8022	$133,785.90 $11,148.83 $5,145.61 64.3201	$139,229.70 $11,602.48 $5,354.99 66.9374
200A	$119,879.70 $9,989.98 $4,610.76 57.6345	$124,755.90 $10,396.33 $4,798.30 59.9788	$129,838.50 $10,819.88 $4,993.79 62.4224	$135,127.50 $11,260.63 $5,197.21 64.9651	$140,622.90 $11,718.58 $5,408.57 67.6072
201A	$121,079.40 $10,089.95 $4,656.90 58.2113	$126,007.20 $10,500.60 $4,846.43 60.5804	$131,141.40 $10,928.45 $5,043.90 63.0488	$136,482.00 $11,373.50 $5,249.31 65.6163	$142,029.00 $11,835.75 $5,462.65 68.2832
202A	$122,292.00 $10,191.00 $4,703.54 58.7942	$127,271.40 $10,605.95 $4,895.05 61.1882	$132,457.20 $11,038.10 $5,094.51 63.6813	$137,849.40 $11,487.45 $5,301.90 66.2738	$143,448.00 $11,954.00 $5,517.23 68.9654
203A	$123,517.50 $10,293.13 $4,750.67 59.3834	$128,548.50 $10,712.38 $4,944.17 61.8022	$133,785.90 $11,148.83 $5,145.61 64.3201	$139,229.70 $11,602.48 $5,354.99 66.9374	$144,879.90 $12,073.33 $5,572.30 69.6538
204A	$124,755.90 $10,396.33 $4,798.30 59.9788	$129,838.50 $10,819.88 $4,993.79 62.4224	$135,127.50 $11,260.63 $5,197.21 64.9651	$140,622.90 $11,718.58 $5,408.57 67.6072	$146,324.70 $12,193.73 $5,627.87 70.3484
205A	$126,007.20 $10,500.60 $4,846.43 60.5804	$131,141.40 $10,928.45 $5,043.90 63.0488	$136,482.00 $11,373.50 $5,249.31 65.6163	$142,029.00 $11,835.75 $5,462.65 68.2832	$147,782.40 $12,315.20 $5,683.94 71.0492
206A	$127,271.40 $10,605.95 $4,895.05 61.1882	$132,457.20 $11,038.10 $5,094.51 63.6813	$137,849.40 $11,487.45 $5,301.90 66.2738	$143,448.00 $11,954.00 $5,517.23 68.9654	$149,265.90 $12,438.83 $5,741.00 71.7625

	STEP A	STEP B	STEP C	STEP D	STEP E
RANGE #	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY
207A	$128,548.50 $10,712.38 $4,944.17 61.8022	$133,785.90 $11,148.83 $5,145.61 64.3201	$139,229.70 $11,602.48 $5,354.99 66.9374	$144,879.90 $12,073.33 $5,572.30 69.6538	$150,762.30 $12,563.53 $5,798.55 72.4819
208A	$129,838.50 $10,819.88 $4,993.79 62.4224	$135,127.50 $11,260.63 $5,197.21 64.9651	$140,622.90 $11,718.58 $5,408.57 67.6072	$146,324.70 $12,193.73 $5,627.87 70.3484	$152,271.60 $12,689.30 $5,856.60 73.2075
209A	$131,141.40 $10,928.45 $5,043.90 63.0488	$136,482.00 $11,373.50 $5,249.31 65.6163	$142,029.00 $11,835.75 $5,462.65 68.2832	$147,782.40 $12,315.20 $5,683.94 71.0492	$153,793.80 $12,816.15 $5,915.15 73.9393
210A	$132,457.20 $11,038.10 $5,094.51 63.6813	$137,849.40 $11,487.45 $5,301.90 66.2738	$143,448.00 $11,954.00 $5,517.23 68.9654	$149,265.90 $12,438.83 $5,741.00 71.7625	$155,328.90 $12,944.08 $5,974.19 74.6774
211A	$133,785.90 $11,148.83 $5,145.61 64.3201	$139,229.70 $11,602.48 $5,354.99 66.9374	$144,879.90 $12,073.33 $5,572.30 69.6538	$150,762.30 $12,563.53 $5,798.55 72.4819	$156,876.90 $13,073.08 $6,033.73 75.4216
212A	$135,127.50 $11,260.63 $5,197.21 64.9651	$140,622.90 $11,718.58 $5,408.57 67.6072	$146,324.70 $12,193.73 $5,627.87 70.3484	$152,271.60 $12,689.30 $5,856.60 73.2075	$158,450.70 $13,204.23 $6,094.26 76.1782
213A	$136,482.00 $11,373.50 $5,249.31 65.6163	$142,029.00 $11,835.75 $5,462.65 68.2832	$147,782.40 $12,315.20 $5,683.94 71.0492	$153,793.80 $12,816.15 $5,915.15 73.9393	$160,037.40 $13,336.45 $6,155.28 76.9411
214A	$137,849.40 $11,487.45 $5,301.90 66.2738	$143,448.00 $11,954.00 $5,517.23 68.9654	$149,265.90 $12,438.83 $5,741.00 71.7625	$155,328.90 $12,944.08 $5,974.19 74.6774	$161,637.00 $13,469.75 $6,216.81 77.7101
215A	$139,229.70 $11,602.48 $5,354.99 66.9374	$144,879.90 $12,073.33 $5,572.30 69.6538	$150,762.30 $12,563.53 $5,798.55 72.4819	$156,876.90 $13,073.08 $6,033.73 75.4216	$163,249.50 $13,604.13 $6,278.83 78.4853

	STEP A	STEP B	STEP C	STEP D	STEP E
RANGE #	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY
216A	$140,622.90 $11,718.58 $5,408.57 67.6072	$146,324.70 $12,193.73 $5,627.87 70.3484	$152,271.60 $12,689.30 $5,856.60 73.2075	$158,450.70 $13,204.23 $6,094.26 76.1782	$164,887.80 $13,740.65 $6,341.84 79.2730
217A	$142,029.00 $11,835.75 $5,462.65 68.2832	$147,782.40 $12,315.20 $5,683.94 71.0492	$153,793.80 $12,816.15 $5,915.15 73.9393	$160,037.40 $13,336.45 $6,155.28 76.9411	$166,539.00 $13,878.25 $6,405.35 80.0668
218A	$143,448.00 $11,954.00 $5,517.23 68.9654	$149,265.90 $12,438.83 $5,741.00 71.7625	$155,328.90 $12,944.08 $5,974.19 74.6774	$161,637.00 $13,469.75 $6,216.81 77.7101	$168,203.10 $14,016.93 $6,469.35 80.8669
219A	$144,879.90 $12,073.33 $5,572.30 69.6538	$150,762.30 $12,563.53 $5,798.55 72.4819	$156,876.90 $13,073.08 $6,033.73 75.4216	$163,249.50 $13,604.13 $6,278.83 78.4853	$169,880.10 $14,156.68 $6,533.85 81.6731
220A	$146,324.70 $12,193.73 $5,627.87 70.3484	$152,271.60 $12,689.30 $5,856.60 73.2075	$158,450.70 $13,204.23 $6,094.26 76.1782	$164,887.80 $13,740.65 $6,341.84 79.2730	$171,582.90 $14,298.58 $6,599.34 82.4918
221A	$147,782.40 $12,315.20 $5,683.94 71.0492	$153,793.80 $12,816.15 $5,915.15 73.9393	$160,037.40 $13,336.45 $6,155.28 76.9411	$166,539.00 $13,878.25 $6,405.35 80.0668	$173,298.60 $14,441.55 $6,665.33 83.3166
222A	$149,265.90 $12,438.83 $5,741.00 71.7625	$155,328.90 $12,944.08 $5,974.19 74.6774	$161,637.00 $13,469.75 $6,216.81 77.7101	$168,203.10 $14,016.93 $6,469.35 80.8669	$175,027.20 $14,585.60 $6,731.82 84.1477
223A	$150,762.30 $12,563.53 $5,798.55 72.4819	$156,876.90 $13,073.08 $6,033.73 75.4216	$163,249.50 $13,604.13 $6,278.83 78.4853	$169,880.10 $14,156.68 $6,533.85 81.6731	$176,781.60 $14,731.80 $6,799.29 84.9912
224A	$152,271.60 $12,689.30 $5,856.60 73.2075	$158,450.70 $13,204.23 $6,094.26 76.1782	$164,887.80 $13,740.65 $6,341.84 79.2730	$171,582.90 $14,298.58 $6,599.34 82.4918	$178,548.90 $14,879.08 $6,867.27 85.8408

	STEP A	STEP B	STEP C	STEP D	STEP E
RANGE #	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY
225A	$153,793.80 $12,816.15 $5,915.15 73.9393	$160,037.40 $13,336.45 $6,155.28 76.9411	$166,539.00 $13,878.25 $6,405.35 80.0668	$173,298.60 $14,441.55 $6,665.33 83.3166	$180,329.10 $15,027.43 $6,935.73 86.6967
226A	$155,328.90 $12,944.08 $5,974.19 74.6774	$161,637.00 $13,469.75 $6,216.81 77.7101	$168,203.10 $14,016.93 $6,469.35 80.8669	$175,027.20 $14,585.60 $6,731.82 84.1477	$182,135.10 $15,177.93 $7,005.20 87.5650
227A	$156,876.90 $13,073.08 $6,033.73 75.4216	$163,249.50 $13,604.13 $6,278.83 78.4853	$169,880.10 $14,156.68 $6,533.85 81.6731	$176,781.60 $14,731.80 $6,799.29 84.9912	$183,954.00 $15,329.50 $7,075.15 88.4394
228A	$158,450.70 $13,204.23 $6,094.26 76.1782	$164,887.80 $13,740.65 $6,341.84 79.2730	$171,582.90 $14,298.58 $6,599.34 82.4918	$178,548.90 $14,879.08 $6,867.27 85.8408	$185,798.70 $15,483.23 $7,146.10 89.3263
229A	$160,037.40 $13,336.45 $6,155.28 76.9411	$166,539.00 $13,878.25 $6,405.35 80.0668	$173,298.60 $14,441.55 $6,665.33 83.3166	$180,329.10 $15,027.43 $6,935.73 86.6967	$187,656.30 $15,638.03 $7,217.55 90.2194
230A	$161,637.00 $13,469.75 $6,216.81 77.7101	$168,203.10 $14,016.93 $6,469.35 80.8669	$175,027.20 $14,585.60 $6,731.82 84.1477	$182,135.10 $15,177.93 $7,005.20 87.5650	$189,526.80 $15,793.90 $7,289.49 91.1187
231A	$163,249.50 $13,604.13 $6,278.83 78.4853	$169,880.10 $14,156.68 $6,533.85 81.6731	$176,781.60 $14,731.80 $6,799.29 84.9912	$183,954.00 $15,329.50 $7,075.15 88.4394	$191,423.10 $15,951.93 $7,362.43 92.0303
232A	$164,887.80 $13,740.65 $6,341.84 79.2730	$171,582.90 $14,298.58 $6,599.34 82.4918	$178,548.90 $14,879.08 $6,867.27 85.8408	$185,798.70 $15,483.23 $7,146.10 89.3263	$193,332.30 $16,111.03 $7,435.86 92.9482
233A	$166,539.00 $13,878.25 $6,405.35 80.0668	$173,298.60 $14,441.55 $6,665.33 83.3166	$180,329.10 $15,027.43 $6,935.73 86.6967	$187,656.30 $15,638.03 $7,217.55 90.2194	$195,267.30 $16,272.28 $7,510.28 93.8785

	STEP A	STEP B	STEP C	STEP D	STEP E
RANGE #	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY
234A	$168,203.10 $14,016.93 $6,469.35 80.8669	$175,027.20 $14,585.60 $6,731.82 84.1477	$182,135.10 $15,177.93 $7,005.20 87.5650	$189,526.80 $15,793.90 $7,289.49 91.1187	$197,215.20 $16,434.60 $7,585.20 94.8150
235A	$169,880.10 $14,156.68 $6,533.85 81.6731	$176,781.60 $14,731.80 $6,799.29 84.9912	$183,954.00 $15,329.50 $7,075.15 88.4394	$191,423.10 $15,951.93 $7,362.43 92.0303	$199,188.90 $16,599.08 $7,661.11 95.7639
236A	$171,582.90 $14,298.58 $6,599.34 82.4918	$178,548.90 $14,879.08 $6,867.27 85.8408	$185,798.70 $15,483.23 $7,146.10 89.3263	$193,332.30 $16,111.03 $7,435.86 92.9482	$201,175.50 $16,764.63 $7,737.52 96.7190
237A	$173,298.60 $14,441.55 $6,665.33 83.3166	$180,329.10 $15,027.43 $6,935.73 86.6967	$187,656.30 $15,638.03 $7,217.55 90.2194	$195,267.30 $16,272.28 $7,510.28 93.8785	$203,187.90 $16,932.33 $7,814.92 97.6865
238A	$175,027.20 $14,585.60 $6,731.82 84.1477	$182,135.10 $15,177.93 $7,005.20 87.5650	$189,526.80 $15,793.90 $7,289.49 91.1187	$197,215.20 $16,434.60 $7,585.20 94.8150	$205,226.10 $17,102.18 $7,893.31 98.6664
239A	$176,781.60 $14,731.80 $6,799.29 84.9912	$183,954.00 $15,329.50 $7,075.15 88.4394	$191,423.10 $15,951.93 $7,362.43 92.0303	$199,188.90 $16,599.08 $7,661.11 95.7639	$207,277.20 $17,273.10 $7,972.20 99.6525
240A	$178,548.90 $14,879.08 $6,867.27 85.8408	$185,798.70 $15,483.23 $7,146.10 89.3263	$193,332.30 $16,111.03 $7,435.86 92.9482	$201,175.50 $16,764.63 $7,737.52 96.7190	$209,354.10 $17,446.18 $8,052.08 100.6510
241A	$180,329.10 $15,027.43 $6,935.73 86.6967	$187,656.30 $15,638.03 $7,217.55 90.2194	$195,267.30 $16,272.28 $7,510.28 93.8785	$203,187.90 $16,932.33 $7,814.92 97.6865	$211,443.90 $17,620.33 $8,132.46 101.6557
242A	$182,135.10 $15,177.93 $7,005.20 87.5650	$189,526.80 $15,793.90 $7,289.49 91.1187	$197,215.20 $16,434.60 $7,585.20 94.8150	$205,226.10 $17,102.18 $7,893.31 98.6664	$213,559.50 $17,796.63 $8,213.83 102.6728

	STEP A	STEP B	STEP C	STEP D	STEP E
RANGE #	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY	ANNUAL MONTHLY BI-WEEKLY HOURLY
243A	$183,954.00 $15,329.50 $7,075.15 88.4394	$191,423.10 $15,951.93 $7,362.43 92.0303	$199,188.90 $16,599.08 $7,661.11 95.7639	$207,277.20 $17,273.10 $7,972.20 99.6525	$215,700.90 $17,975.08 $8,296.19 103.7024
244A	$185,798.70 $15,483.23 $7,146.10 89.3263	$193,332.30 $16,111.03 $7,435.86 92.9482	$201,175.50 $16,764.63 $7,737.52 96.7190	$209,354.10 $17,446.18 $8,052.08 100.6510	$217,855.20 $18,154.60 $8,379.05 104.7381
245A	$187,656.30 $15,638.03 $7,217.55 90.2194	$195,267.30 $16,272.28 $7,510.28 93.8785	$203,187.90 $16,932.33 $7,814.92 97.6865	$211,443.90 $17,620.33 $8,132.46 101.6557	$220,035.30 $18,336.28 $8,462.90 105.7862
246A	$189,526.80 $15,793.90 $7,289.49 91.1187	$197,215.20 $16,434.60 $7,585.20 94.8150	$205,226.10 $17,102.18 $7,893.31 98.6664	$213,559.50 $17,796.63 $8,213.83 102.6728	$222,241.20 $18,520.10 $8,547.74 106.8467
247A	$191,423.10 $15,951.93 $7,362.43 92.0303	$199,188.90 $16,599.08 $7,661.11 95.7639	$207,277.20 $17,273.10 $7,972.20 99.6525	$215,700.90 $17,975.08 $8,296.19 103.7024	$224,460.00 $18,705.00 $8,633.08 107.9135
248A	$193,332.30 $16,111.03 $7,435.86 92.9482	$201,175.50 $16,764.63 $7,737.52 96.7190	$209,354.10 $17,446.18 $8,052.08 100.6510	$217,855.20 $18,154.60 $8,379.05 104.7381	$226,704.60 $18,892.05 $8,719.41 108.9926
249A	$194,330.00 $16,194.17 $7,474.23 93.4279	$202,430.00 $16,869.17 $7,785.77 97.3221	$210,860.00 $17,571.67 $8,110.00 101.3750	$219,650.00 $18,304.17 $8,448.08 105.6010	$228,800.00 $19,066.67 $8,800.00 110.0000
250A	$220,840.00 $18,403.33 $8,493.85 106.1731	$230,040.00 $19,170.00 $8,847.69 110.5962	$239,620.00 $19,968.33 $9,216.15 115.2019	$250,000.00 $20,833.33 $9,615.38 120.1923	$260,000.00 $21,666.67 $10,000.00 125.0000

April 16, 2024

TO: **HONARABLE MAYOR AND CITY COUNCIL MEMBERS**

FROM: **PUBLIC WORKS STREET MAINTENANCE DEPARTMENT**

SUBJECT: **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON ACCEPTING THE PROPOSAL FROM NATIONAL PLANT SERVICES, INC. FOR SEWER SYSTEM CLEANING AND VIDEO INSPECTION SERVICES AND ON-CALL SERVICES, TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A THREE (3) YEAR SERVICE AGREEMENT FOR ONE MILLION SEVENTY THOUSAND ONE HUNDRED EIGHTY-NINE DOLLARS AND FIFTEEN CENTS ($1,070,189.15) WITH TWO (2) ONE-YEAR EXTENSION OPTIONS, TO ESTABLISH A PURCHASE ORDER IN THE AMOUNT OF THREE HUNDRED FIFTY-SIX THOUSAND SEVEN HUNDRED TWENTY-NINE DOLLARS AND SEVENTY-THREE CENTS ($356,729.73) FOR ONE YEAR OF SEWER CLEANING SERVICES, AND TO ESTABLISH AN ADDITIONAL PURCHASE ORDER IN THE AMOUNT OF ONE HUNDRED THOUSAND DOLLARS ($100,000) TO PAY OUTSTANDING INVOICES**

SUMMARY

The adoption of this resolution accepts the proposal from National Plant Services, Inc. for sewer system cleaning and video inspection services and on-call services, authorizes the City Manager to enter into a three (3) year service agreement with two (2) one-year extension options, establishes a purchase order with National Plant Services, Inc. in the amount of Three Hundred Fifty-Six Thousand Seven Hundred Twenty-Nine Dollars and Seventy-Three Cents ($356,729.73) for one year of sewer cleaning services and establishes an additional purchase order in the amount of One Hundred Thousand Dollars ($100,000) to pay outstanding invoices.

BACKGROUND

The City of Compton's sewer collection and delivery system is comprised of approximately 147 miles of piping, ranging in size from 4 to 24 inches. The piping is connected via 2,899, 4ft-diameter manholes. As part of the City's Sewer System Management Plan (SSMP), and to prevent Sanitary Sewage Overflows (SSOs) the Public Works Street Maintenance Department (Department) has developed an ongoing condition assessment program as well as routine preventive operation and maintenance activities for scheduling regular maintenance and cleaning of the sanitary sewer system.

STATEMENT OF ISSUE

The Public Works Street Maintenance Department is responsible for maintaining the City's sewer infrastructure. The City owns, operates and maintains 147 miles of sanitary sewer system and is responsible for the conveyance of wastewater from homes and businesses to wastewater treatment plants. During this process, it is essential to public health to prevent wastewater discharges from leaking pipes or overflowing from manholes which may contaminate both groundwater and nearby water sources. Moreover, statewide regulations require public agencies that own or operate more than one mile of sanitary sewer system to develop and implement an SSMP to mitigate the frequency and impacts of SSOs.

The Department advertised a Request for Proposal for Sewer System Cleaning and Video Inspection Services and On-Call Services on January 3, 2024, in the Bulletin newspaper and on the City's website.

As a result of the Request for Proposal, two (2) sewer system maintenance firms submitted their proposals by the stipulated deadline of February 22, 2024.

Sewer System Maintenance Submitters

1. National Plant Services, Inc.
2. Calstate Pipeline, Inc.

The two (2) sewer system maintenance firms:

- Submitted their proposals on time
- Submitted their bid price sheets
- Met some or all of the minimum requirements for sewer system cleaning

Schedule of Compensation:

National Plant Services, Inc.	$1,070,189.15
Calstate Pipeline, Inc.	$1,344,729.00

The Public Works Superintendent and staff evaluated each proposal and interviewed firms by telephone to evaluate staffing, equipment and services. As a result, the panel selected National Plant Services, Inc. as the lowest, most responsive and responsible bidder.

Selection of the most responsive qualified firm was based on the following; cost, completeness of the proposals, demonstrated understanding of the scope of services,

quality of similar work previously performed, responsiveness to the RFP requirements, and familiarity with the City and location.

FISCAL IMPACT

The cost for the sewer system cleaning and video inspections and on-call services for the three (3) year term (May 1, 2024 – April 30, 2027) is One Million Seventy Thousand One Hundred Eighty-Nine Dollars and Fifteen Cents ($1,070,189.15). A purchase order will be established in the first year of the agreement for Three Hundred Fifty-Six Thousand Seven Hundred Twenty-Nine Dollars and Seventy-Three Cents ($356,729.73) and in year two and three of the contract, purchase orders in the amount of Three Hundred Fifty-Six Thousand Seven Hundred Twenty-Nine Dollars and Seventy-One Cents ($359,729.71) each. Funds for this expenditure are in the Department's Fiscal Year 2023-2024 Budget in Account No. 5116-720-000-4266. Funds will be allocated in future fiscal year budgets for these services.

Additionally, National Plant performed emergency sewer cleaning services in November 2023. An additional purchase order will be established to pay National Plant for the services rendered in the amount of One Hundred Thousand Dollars ($100,000.00). Funds for this expenditure are allocated in the Public Works Engineering Fiscal Year 2023-2024 Budget.

A transfer of funds is required for this item as follows:

Decrease Expenditure	Account Description	Amount
5117-710-000-4269	Other Contract Services	$100,000.00

Increase Expenditure	Account Description	Amount
5117-710-000-4266	Contract Services	$100,000.00

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RECOMMENDATION

Staff recommends that Council accepts the bid submitted by National Plant Services, Inc. and authorize the City Manager to enter into a three (3) year service agreement with two (2) one-year options for extension for sewer system cleaning, video inspections, on-call services.

DAMION TIMMONS
STREET SUPERINTENDENT

APPROVED FOR FORWARDING

WILLIE HOPKINS JR.
CITY MANAGER

RESOLUTION NO._____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON ACCEPTING THE PROPOSAL FROM NATIONAL PLANT SERVICES, INC. FOR SEWER SYSTEM CLEANING AND VIDEO INSPECTION AND ON-CALL SERVICES, TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A THREE (3) YEAR SERVICE AGREEMENT FOR ONE MILLION SEVENTY THOUSAND ONE HUNDRED EIGHTY-NINE DOLLARS AND FIFTEEN CENTS ($1,070,189.15) WITH TWO (2) ONE-YEAR EXTENSION OPTIONS, TO ESTABLISH A PURCHASE ORDER IN THE AMOUNT OF THREE HUNDRED FIFTY-SIX THOUSAND SEVEN HUNDRED TWENTY-NINE DOLLARS AND SEVENTY-THREE CENTS ($356,729.73) FOR ONE YEAR OF SEWER CLEANING SERVICES AND TO ESTABLISH AN ADDITIONAL PURCHASE ORDER IN THE AMOUNT OF ONE HUNDRED THOUSAND DOLLARS ($100,000) TO PAY OUTSTANDING INVOICES

WHEREAS, the sewer system is a critical public infrastructure and adequate maintenance is essential to the quality of life and public health; and

WHEREAS, the Public Works Street Maintenance Department (Department) is responsible for maintaining the City's sewer infrastructure; and

WHEREAS, statewide regulations require public agencies that own or operate more than one mile of sanitary sewer system to develop and implement sewer system management plans; and

WHEREAS, the Department advertised a Request for Sewer System Cleaning and Video Inspection Services and On-Call Services on January 3, 2024, in the Bulletin newspaper and on the City's website; and

WHEREAS, as a result of the Request for Proposal, two (2) sewer system maintenance firms submitted their proposals by the stipulated deadline, as follows:

Vendor	Compensation
National Plant Services, Inc.	$1,070,189.15
Calstate Pipeline, Inc.	$1,344,729.00

WHEREAS, the Street Superintendent and staff evaluated each proposal and interviewed firms to evaluate staffing, equipment and services. As a result, the panel selected National Plant Services, Inc. as the lowest, most responsive and responsible bidder; and

WHEREAS, staff recommends that the City Council accept the proposal submitted by National Plant Services, Inc. and authorize the City Manager to enter into a three (3) year service agreement (May 1, 2024 – April 30, 2027) for One Million Seventy Thousand One Hundred Eighty-Nine Dollars and Fifteen Cents ($1,070,189.15) with two (2) one-year extension options; and

WHEREAS, a purchase order will be established in the first year of the agreement for Three Hundred Fifty-Six Thousand Seven Hundred Twenty-Nine Dollars and Seventy-Three Cents ($356,729.73) and in year two and three of the contract, purchase orders in the amount of Three Hundred Fifty-Six Thousand Seven Hundred Twenty-Nine Dollars and Seventy-One Cents ($359,729.71) each; and

WHEREAS, funds for this expenditure are allocated in the Department's Fiscal Year 2023-2024 Budget in Account No. 5116-720-000-4266; and

WHEREAS, an additional purchase order will be established for One Hundred Thousand Dollars ($100,000) to pay outstanding invoices for emergency sewer cleaning services; and

WHEREAS, a transfer of funds is required for this item as follows:

Decrease Expenditure	Account Description	Amount
5117-710-000-4269	Other Contract Services	$100,000.00

Increase Expenditure	Account Description	Amount
5117-710-000-4266	Contract Services	$100,000.00

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NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. That the proposal from National Plant Services, Inc. is hereby accepted.

Section 2. That the City Manager is hereby authorized to enter into a three (3) year service agreement (May 1, 2024 - April 30, 2027), on the advice and approval of the City Attorney, for One Million Seventy Thousand One Hundred Eighty-Nine Dollars and Fifteen Cents ($1,070,189.15) with two (2) one-year extension options with National Plant Services, Inc. for sewer system cleaning, video
Inspections services and on-call services.

Section 3. That a purchase order is authorized to be established for the first year of the agreement with National Plant Services, Inc in the amount of Three Hundred Fifty-Six Thousand Seven Hundred Twenty-Nine Dollars and Seventy-Three Cents ($356,729.73) and in year two and three of the contract, purchase orders in the amount of Three Hundred Fifty-Six Thousand Seven Hundred Twenty-Nine Dollars and Seventy-One Cents ($359,729.71) each for sewer cleaning services. Funding for this expenditure is available in the Department's Fiscal Year 2023-2024 Budget in Account No. 5116-720-000-4266.

Section 4. That an additional purchase order is authorized to be established in the amount of One Hundred Thousand Dollars ($100,000) to pay outstanding invoices for emergency sewer cleaning services. Funds for this expenditure are available in the Public Works Engineering Fiscal Year 2023-2024 Budget. A transfer of funds is required for this item as follows:

Decrease Expenditure	Account Description	Amount
5117-710-000-4269	Other Contract Services	$100,000.00

Increase Expenditure	Account Description	Amount
5117-710-000-4266	Contract Services	$100,000.00

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Section 5. That a copy of this Resolution shall be filed in the offices of the City Clerk, City Attorney, City Manager, City Controller and Public Works Street Maintenance Department.

Section 6. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2024.

_____
MAYOR OF THE CITY OF COMPTON

ATTEST:

_____
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF COMPTON)

I, Vernell McDaniel, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council of the City of Compton, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on this _____ day of _____, 2024.

That said Resolution was adopted by the following vote, to wit:

AYES: COUNCILMEMBERS-
NOES: COUNCILMEMBERS-
ABSTAIN: COUNCILMEMBERS-
ABSENT: COUNCILMEMBERS-

_____
CITY CLERK OF THE CITY OF COMPTON

NATIONAL PLANT SERVICES
A Carylon Company

1461 Harbor Avenue
Long Beach, CA 90813-2741
p: (562) 436-7600
f: (562) 495-1528
www.nationalplant.com

Request for Proposals
Sewer System Cleaning and Video Inspections and On-Call Services



February 22, 2024

National Plant Services, Inc.
1461 Harbor Avenue
Long Beach, CA 90813
Main Office: 562-436-7600
Contact: Dennis Keene, President
Cell: 310-261-0970
Email: Dennis@NationalPlant.com

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February 20, 2024

City of Compton
City Clerk's Office
205 S Willowbrook Avenue
Compton, CA 90220
Attn: Damion Timmons, Public Works Street Maintenance Department

RFP: Sewer System Cleaning and Video Inspection Services

Dear Mr. Timmons,

Thank you for extending an invitation for proposals. National Plant Services, a trusted entity under the Carylon Corporation umbrella, is thrilled to submit our proposal in response to the City of Compton's request. With a legacy dating back to 1981, National Plant Services has proudly served numerous cities and municipalities across California, demonstrating our commitment to excellence and innovation in our services.

Our expertise encompasses a wide array of services, from condition assessment and cleaning to traffic planning, engineering, asset management, and trenchless rehabilitation - all conveniently offered under a single roof! By consolidating these services within our company, we achieve heightened efficiency in project scheduling and completion, leading to cost savings for our clients. Our team conducts PACP/LACP/MACP certified inspections, led by seasoned experts in condition assessment with extensive experience analyzing and repairing millions of feet of pipelines and related structures.

National Plant Services (NPS) currently boasts a team of twenty-one NASSCO PACP/MACP certified camera technicians, with seventeen of them having accumulated over six years of hands-on experience. In addition, we operate a fleet of fifteen cleaning trucks, each operated by an experienced cleaning professional. This blend of field expertise, administrative proficiency, and technological know-how positions National Plant Services as an unmatched leader in the industry.

Our proposal is tailored to meet the unique needs and challenges faced by the City of Compton. If you have any questions during the review process, please contact me directly at 310-261-0970 or at Dennis@NationalPlant.com. *We would welcome an interview to further discuss how we can assist the City of Compton in meeting and exceeding its sewer-related goals.* We appreciate the opportunity to present our services to you.

Sincerely,

Dennis Keene
President

SECTION ONE-WORKPLAN

NPS is committed to ensuring that all the necessary equipment and personnel are readily available for the City's scope of work. We provide a guarantee that the key personnel described in this proposal will be assigned to this contract. Field personnel will be allocated based on their availability on the project start date.

The project commences with a kickoff meeting at Compton offices, during which the scope of work is reviewed. This meeting involves an examination of sewer maps, the pipeline database, past processes, and all accessible information. This comprehensive approach ensures that both field crews and the project manager gain a complete understanding of the project's requirements and its surrounding needs. Subsequently, NPS will develop a schedule specifying inspection timelines, which will be submitted to the City for approval.

Cleaning

NPS will schedule approximately eight (8) miles of sewer cleaning per calendar month to maintain a continuous presence in the City. This cleaning schedule will ensure that the entire collection system will be cleaned within the initial contract period. Cleaning activities will be tracked for analysis by the city. Debris types such as roots, heavy grease or mineral build up will be noted. This work will be captured in real time by our technicians on field tablets.

Inspections

All CCTV Operators are NASSCO PACP trained and certified. Pipeline inspections will be performed using closed circuit television equipment to inspect and record the internal condition of the pipe. A camera will be driven or pulled through each section of the pipe. The operator will stop the movement of the camera to look at any abnormality or defect spotted as well as note laterals and waterline marks. Each lateral, defect, or other abnormality will be classified and documented per NASSCO PACP standards.

NPS owns and operates fifteen (22) CCTV Inspection vehicles. Each truck is equipped with two (2) cameras and repair parts. Our technicians are trained to diagnose problems and can make minor repairs in the field. We also maintain a fleet repair staff of five employees who are trained to make field repairs or can bring a new truck to use while the other is being repaired.

National Plant Services will use data capture software, pre-approved by the City and use NASSCO PACP coding when performing inspections. All cameras used will be able to pan 360 degrees of the pipe and have a minimum resolution of 720 x 480. Cameras will have auto focus and zoom as well as sufficient lighting. NPS will notify the City's Project Manager whenever the camera will not pass or finds an imminent pipe failure.

Quality Control/Quality Assurance

Our Quality Control team will take the maps provided by the agency and develop an inspection schedule with milestones that ensure the agency timeline is met. Data will be compiled and reviewed by our QA/QC team in the office on a weekly basis. They will ensure that the video is captured in the correct format, that all the defects are properly noted per NASSCO PACP

standards, that the overlays display the correct information, and that we are providing a quality product. Any inspections that do not pass our Quality Control standards will be re-inspected at our cost. The data will be transferred to the appropriate media and presented in accordance with the specifications in the RFP.

The Quality Control Department will then gather all the data and merge it into one database. This database along with corresponding videos, pictures, and log sheets will be submitted per the agency's specifications. Along with the data, a summary will be provided using log sheets detailing the inspection. Each line segment will be represented along with the footage of defects, laterals, etc. An Excel sheet will be provided that has the line segments with their 'Quickscore' rating and can be sorted to show all the '5's, '4's, etc. This will assist the agency with laying out future CIP projects and determining immediate needs.

SECTION TWO-ORGANIZATION

National Plant Services, Inc., established in Illinois in 1977, specializes in comprehensive sewer and storm drain solutions, offering cleaning, inspection, rehabilitation, and maintenance services. Since 1981, the company has served municipalities, counties, sanitation districts, and contractors across 11 Western States. Among its local clientele are the City of Lynwood, City of Stanton, City of Los Angeles Bureau of Sanitation, and Orange County Sanitation District. Operating round the clock, 24/7, NPS delivers emergency vacuum, jetting, and other cleaning and inspection services. With a full inventory of equipment and a dedicated team, the company ensures compliance with project specifications. Headquartered in Long Beach, CA, National Plant Services also maintains a branch in Hayward, serving Northern California.

NPS offers a comprehensive range of services, including but not limited to cleaning, inspections using laser, sonar, and LiDAR technologies, industrial plant cleaning, specialized mechanical cleaning, smoke testing, flow monitoring, line grouting, spot repairs, lateral lining from the mainline, as well as the installation of top hats for lateral sealing.

California Contractor's License No. 351503, A and C42 Classifications. National Plant Services' DIR # is 1000002703. National Plant Services' EIN is 36-2819728.

National Plant Services is financially robust, benefiting from substantial support from its parent company, Carylon Corporation. NPS has maintained a clean financial record with no pending bankruptcies, lines, stop-payment notices, judgments, foreclosures, or any related legal actions. Furthermore, no client has ever terminated a contract with National Plant Services due to breaches of contract or subpar performance.

We affirm our commitment to having the financial means necessary for the successful management and completion of this project. Our workforce comprises permanent employees, and we can provide evidence of possessing the appropriate, adequate, and suitable equipment required for the project's execution.

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Proposed Staffing - Project Team

Dennis Keene – President
National Plant Services, Inc., Long Beach, CA

Mr. Keene's tenure with the Carylon Corporation began in 1972, reflecting his unwavering dedication to the organization. He assumed the role of General Manager at National Plant Services, Inc. in 1981 and subsequently ascended to the position of President in 1987. In his current role, Mr. Keene holds a pivotal responsibility in coordinating Carylon Corporation's activities spanning the 11 Western States.

With an impressive career spanning 50 years, Mr. Keene has amassed a notable record of achievement. His expertise encompasses the full spectrum of surveys, bid submissions, and project management in the realm of sewer cleaning and inspection. He has nurtured collaborative partnerships with various municipalities, as well as water and sanitary districts in California, New Mexico, Utah, and Arizona. His contributions have been invaluable in the planning and execution of sewer cleaning, closed-circuit television inspections, and pipe rehabilitation projects. His wealth of experience has provided him with a deep understanding of the precise expectations that cities and engineering firms have when it comes to specialty contracting services.

Jorge Salas – Project Manager/Senior Superintendent
National Plant Services, Inc., Long Beach, CA

Mr. Salas has been an essential member of the National Plant Services team since 2006, showcasing his versatility in various roles, including Foreman, Superintendent, Assistant Project Manager, and Project Superintendent. With his extensive experience, he possesses a comprehensive understanding of the expectations held by cities and sanitary districts when it comes to their contractors.

In his current position, Mr. Salas assumes responsibility for the day-to-day field operations. He maintains regular communication with the crew, ensuring that daily progress is reported, addressing any issues that may arise, and making certain that the team meets its weekly and monthly inspection objectives.

In addition to his tenure with National Plant Services, Mr. Salas brings with him a wealth of experience in municipal and industrial cleaning. He is 40 Hour Hazwoper trained and holds professional certifications in Confined Space Entry, C.P.R., and First Aid. Moreover, he is NASSCO-certified and boasts proficiency in utilizing Granite, WinCan, and IT Pipes software.

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Paola Guerrero – Deputy Project Manager/ Quality Control Manager
National Plant Services, Inc., Long Beach, CA

Ms. Guerrero assumes a central role as the head of our Quality Control Department. Her primary responsibilities include establishing and managing systems and databases for

data accessibility and storage, catering to our clients' specific needs. Ms. Guerrero possesses an extensive understanding of NASSCO-approved software, which empowers her to craft digital maps using geospatial data and conduct in-depth analyses of both spatial and non-spatial information.

In her capacity, Ms. Guerrero takes charge of data collection from our field crews, conducts rigorous quality assessments, and seamlessly consolidates all data for agency submissions. She operates as the bridge between the field crew, the field superintendent, and the project manager, ensuring smooth communication and coordination among the various project stakeholders. Her role as a day-to-day resource for the agency underscores her importance in maintaining consistent and effective project management.

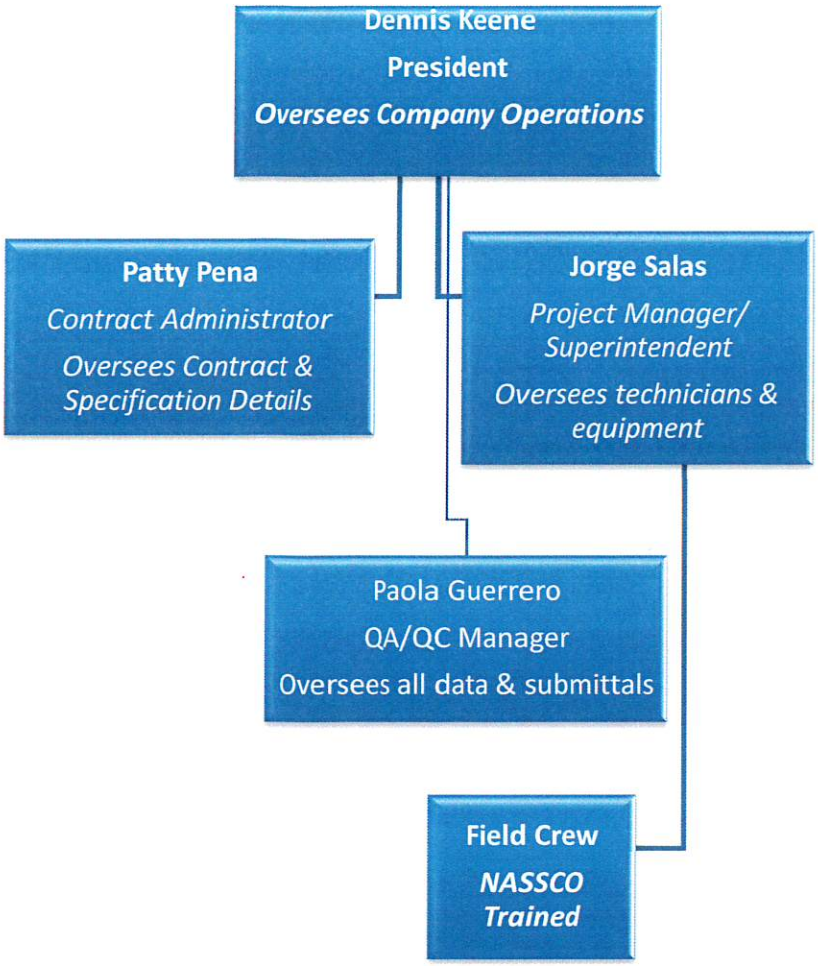
Patty Peña – Contract Administrator/Project Manager
National Plant Services, Inc., Long Beach, CA

Ms. Peña has been an integral part of the National Plant Services team since 2018. Her background in the Public Sector, where she served as a Management Analyst, has equipped her with valuable expertise in Sanitary Sewer and MS4 projects. Her responsibilities encompass a range of initiatives, including FOG programs, Consent Judgment Management, SSO response, and Asset Management Program with a strong grasp of Geographic Information Systems (GIS).

In her current role, Ms. Peña assumes full project oversight, which entails the management of crews, equipment, project scheduling, quality assurance and quality control (QA/QC), data submission, and the achievement of mutually agreed-upon project milestones. She acts as the primary liaison between the agency and National Plant Services, facilitating pre-construction meetings, ensuring compliance with document requirements (e.g., insurance, permits), managing project schedules, coordinating data submission and addressing any additional peripheral tasks essential for project success.

Ms. Peña's commitment to professional development is evident in her qualifications, which include C.P.R. and First Aid training, Stormwater Inspection certification, and her status as a certified CalEOS Emergency Specialist since 2017. Furthermore, she possesses NASSCO certifications in PACP, LACP, and MACP. With a keen understanding of the expectations of municipalities and sanitary districts from their contractors, Ms. Peña serves as the primary point of contact for day-to-day interactions with the agency.

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Dennis Keene, President
(310) 261-0970
Dennis@nationalplant.com

Jorge Salas, Project Manager
562-755-1767
jsalas@nationalplant.com

Patty Pena, Contract Administrator
(562) 896-1439
ppena@nationalplant.com

Main Office, Long Beach CA
(24 Hour live answer)
(562) 436-7600

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SECTION THREE-SCHEDULE

NPS possesses the expertise required to support the city in achieving its sewer-related objectives, along with a sufficient workforce to meet the state-mandated benchmarks outlined in the Consent Decree. Over the last five years, NPS has had the privilege of collaborating with the city under contract, providing us with invaluable insights into the city's infrastructure. This familiarity enables us to ensure continuity in sewer system maintenance. Our track record indicates that inspecting 8 to 10 miles per month will cover the entire system in less than eighteen months. NPS will formulate a detailed inspection schedule outlining timelines, which will be presented to the City for approval.

SECTION FOUR-FIRM QUALIFICATIONS

Below references were completed within project schedule and budget.

1. City of Los Angeles, Bureau of Sanitation
   Mark Ryan, 323 342-6029 mark.ryan@lacity.org
   Condition assessment/CCTV of various sized sewer lines including large diameter pipe throughout the City. In unique instances, by sonar/laser profiling and occasionally, inspection of the storm drain system. The project included heavy traffic control, debris disposal, confined space work and NASSCO/PACP reporting.
   Project: C-123407 Contract: $10,000,000.00 ceiling

2. City of Mountain View
   Bob Bleisner 650-903-6270 bob.bleisner@mountainview.gov
   Clean and CCTV of 100,000 LF of various diameter sewer lines including traffic control, debris disposal, and GIS CCTV.
   Contract: $240,032.50

3. Carpinteria Sanitary District
   Craig Murray 805-684-7214 x12 craigm@carpsan.com
   Project involved trenchless rehabilitation of thirty-one (31) laterals using a cured in place pipe (CIPP) lining method. Nine (9) of the laterals proposed for rehabilitation had defects limited to the wye connection to the main sewer and requiring only a short segment of CIPP liner into the lateral. Twenty-two (22) laterals required a full length CIPP liner from the main to the property line cleanout.
   Contract: $197,790.00

4. County of San Diego
   Binh Huynh, 619-510-0259 ThanhBinh.Huynh@sdcounty.ca.gov
   Conducted MACP inspections of 885 manholes, along with as needed CCTV inspections and sewer line cleaning. Assisted the County with mapping the District's GIS attribute data to auto populate NASSCO inspection form fields.
   Contract: $499,330. Completed: 2019 & On-going new contract

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SECTION SEVEN-PRICE SHEET

PRICE SHEET Closed Circuit Television Inspection and Cleaning of Sanitary Sewers

Item No.	Description	Unit	Est. Qty.	Unit Price	Total Price
1	CCTV 4"		780	$4.54	$3,541.20
2	CCTV 6"		8,545	$0.83	$7,092.35
3	CCTV 8"		688,145	$0.73	$502,345.85
4	CCTV 10"		26,340	$0.73	$19,228.20
5	CCTV 12"		25,500	$0.83	$21,165.00
6	CCTV 15"		19,420	$1.10	$21,362.00
7	CCTV 18"		5,460	$2.02	$11,029.20
8	CCTV 21"		1,555	$2.02	$3,141.10
9	CCTV 24"		1,555	$3.40	$5,287.00
10	Clean 4"		780	$1.00	$780.00
11	Clean 6"		8,545	$0.75	$6,408.75
12	Clean 8"		688,145	$0.60	$412,887.00
13	Clean 10"		26,340	$0.60	$15,804.00
14	Clean 12"		25,500	$0.75	$19,125.00
15	Clean 15"		19,420	$0.75	$14,565.00
16	Clean 18"		5,460	$0.75	$4,095.00
17	Clean 21"		1,555	$0.75	$1,166.25
18	Clean 24'		1,555	$0.75	$1,166.25
				Total	$1,070,189.15

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Fee Proposal Sheet
Sewer/Storm Drain Emergency and Repair Services
The proposing party hereby offers to provide the City of Compton's Public Works Department with emergency and repair services, on an on-call basis, as detailed in this PFP for the following prices:

ITEM	Units	Rate/Cost
Base Crew - normal working hours*	Per Hour	$1,240.00
Base Crew - outside of normal working hours *	Per Hour	$1,490.00
Sewer Crew for Stoppage/Blockage - normal working hours**	Per Hour	$375.00
Sewer Crew for Stoppage/Blockage - outside of normal working hours**	Per Hour	$500.00
Additional Laborer	Per Hour	$140.00
Additional Laborer - Overtime	Per Hour	$180.00
Base Crew - Hand Paving***	Per Hour	$1,240.00
Base Crew- Restoration***	Per Hour	$1,240.00
Traffic Control	Per Hour	$400.00
Gravel, stone, loam, sand, pavement and concrete		To be picked up by Contracted vendor and billed to City

Base Crew= **1** Foreman, I Truck Driver, 1 Operator, 2 Laborers, Vehicles and Equipment

Sewer Crew= Vacuum Truck Driver/Operator, 1 Laborer
Paving and Restoration Crew= 1 Forman, **1** Truck Driver, 2 Laborers, Vehicles and Equipment

Labor Rates (Monday- Friday, 7:00 am- 4:00 Pm):

NATIONAL PLANT SERVICES
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SECTION EIGHT – ADDITIONAL INFORMATION

Agreement Statements

- National Plant Services has thoroughly examined and become familiar with the work required in this RFP.
- National Plant Services take no exceptions to or deviations from the technical requirements of this RFP.
- Key personnel will be available to the extent proposed for the duration of the awarded contract. No individual person designated as "key" to the services requested herein shall be removed or replaced without the prior written concurrence of the City of Compton.
- National Plant Services affirms that it can secure insurance that meets the City's requirements.
- National Plant Services shall adhere to all federal laws, state, and local laws and regulations.
- National Plant Services will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin.
- National Plant Services hereby attests that all information submitted within this proposal is true and correct.

NATIONAL PLANT SERVICES
A Carylon Company

SECTION FIVE-REFERENCES

City of Simi Valley
Ramona Mejia, Engineer/Project Manger
Phone: (805) 583-6795 rmejia@simivalley.org

City of Mountain View
Bob Bleisner
Phone: (650) 903-6270 bob.bleisner@mountainview.gov

City of Lynwood
George Cambero, Utility Services Manager
Phone: (951) 285-9789

Goleta Sanitary District
Luis Astorga, Project Manger
Phone: (805) 967-4519 lastorga@goletasanitary.org

SECTION SIX-SAFETY

At National Plant Services, we conduct our work with highly trained, skilled, and professional operators. The lead operator assigned to this project will have a minimum of 5 years of relevant experience. All our technicians are well-versed in Confined Space Entry procedures and have received basic traffic control training. A substantial number of our CCTV Inspection Technicians also hold OSHA 10 Hour training certifications. NPS has developed and implemented a specialized Job Safety Analysis (JSA) and a Safety Procedure for conducting closed-circuit television inspections. We will apply this safety plan, with necessary additions as required, to this project.

Our commitment to safety extends to our personnel and equipment. All National Plant Services' trucks and equipment prominently feature our name and logo, and our employees wear uniforms that display both their name and the company's name. Our daily operations in the public sector are characterized by a strong dedication to our work, with public safety being of paramount importance. Our crews are trained to promptly identify and address situations that may pose a hazard to the public. Furthermore, all our technicians have received Basic First Aid and CPR training.

National Plant Services places a high emphasis on Traffic Safety, considering it a fundamental aspect of our sewer cleaning and inspection services. We diligently establish all traffic control measures in strict accordance with the WATCH Book guidelines. In addition to this, our field equipment includes truck-mounted arrow boards, and our crews employ cones and signs in accordance with established traffic control procedures, ensuring the safety of all involved parties.

Over the past five years, National Plant Services has maintained a spotless record with zero OSHA violations.

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5029 Bleecker St, Baldwin Park, CA 91706
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Adam@calstatepiline.com
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Calstate Pipeline Inc.

Proposal

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February 20, 2024

SEWER SYSTEM CLEANING AND VIDEO INSPECTION SERVICES AND ON-CALL SERVICES

It is my pleasure to introduce Calstate Pipeline Inc. services to the City of Compton. Company. At Calstate we pride ourselves on providing the most advanced and efficient products and professionals in the pipeline industry today. We maintain the highest quality of service and expertise from start to finish.

Calstate has extensive experience and knowledge in handling small to full- scale contracts in the field of clean & video inspection. We fully understand the need for structure and accountability. We take great pride in providing the highest of quality in all CCTV inspections. Assuring to meet all expectations and specification to each and every one of our clients.

From the beginning, Calstate has invested in the best equipment and software on the market, at this time we are using one of the top leading software in the market today (Wincan Software.) Our software provides the most sophisticated – yet user friendly – data collection, analysis, reporting and archiving. With extensive- and in the most predefine-input possibilities, all data needed for pipe inspection and rehabilitation can be quickly and completely registered. In addition to high tech reporting, the customer will receive the best in evaluation and archiving of pipe inspection results.

Calstate is capable of recording all video inspections digitally and recording these inspections to CD, DVD or USB for viewing on client's computer. We have invested in new equipment for clean and video, steer able tractor with remote controlled elevator, cameras that allow our operators to zoom in on problems, cutting units that allow us to cut out hard scale deposits, (Mortar, Mineral deposits Act) at Calstate we will keep up with technology as the industry advances.

Adam Tovar
President

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General:

A. **Calstate Pipeline Inc.** is pleased to present this proposal to

B.

C. CITY OF COMPTON for Sewer Cleaning and Closed Circuit Video Inspection of approximately 777,300 Liner feet of sewer line. All work will be in accordance with (NASSCO) requirements, specifications for sewer collections System Rehabilitation latest edition. All traffic control set in accordance with the requirements M.U.T.C.D. standards and will comply with all Federal, State and local safety requirements.

D.

Our management team consists of the most talented personals in the industry today, with combined working experience of 45 years in the C.C.T.V. Video & Cleaning business. Calstate Pipeline recognizes that providing cost effective solutions for the pipeline construction industry is our greatest tool. The key to continuing to offer our customers the best possible solutions lies in the extensive experience and knowledge of staff. The staffs consist of several talented workers in the business. Together we have televised millions of feet of pipe.

This project will be assigned one Combo truck (cleaning) with one C.C.T.V. truck with two highly experienced operators (NASSCO Certified #) All evaluations, data collections, and reporting criteria used for the NASSCO certification will be practiced for all CCTV evaluations for this contract.

Along with this crew a single project manager will be assigned to supervise and maintain all equipment, materials, manpower and safety equipment to reach each aspect of this project. The project manager will attend all meetings and be the direct liaison between Calstate Pipeline and CITY OF COMPTON.

Calstate's representative will communicate both verbally and in writing with CITY OF COMPTON staff and our crew. This will ensure that there is consistency to all aspects of the project. All information and changes pertaining to inspections, cleaning and reporting procedures will funnel directly through the person in charge. The project manager, along with the Quality Control Manager will assign the task to the C.C.T.V. operators. Upon completion of each task, the deliverables will be reviewed by our quality control officer. After review, they will be given to the Project Manger for final review and submittal. All DVD's and pipe segment logs will be put in order and delivered directly to CITY OF COMPTON for review. The Project Manager will also ensure that scheduling and operations conform to CITY OF COMPTON needs and are performed as efficiently as possible.

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CLEAN AND VIDEO PROCEDURES:

Section 1

Work Plan Once all traffic control is secured, the setup procedure follows. All cleaning will start from the downstream MH working toward the top MH. Both the cleaning operator and camera operator will work together as a team communicating by two way radios, to assure efficiency and quality while on this project. Once the sewer line has been cleaned (three pass clean) the TV operator will perform the required flow control restrictions (flow depth to be less than 20% of pipe height) needed to meet specifications for CCTV inspection. Using inflatable plugs in order to control flow levels if needed. Larger diameter pipes along with high flow lines, will be cleaned and video at night when the flow is at it's lowest levels. Once all flow control has been performed video inspection will start at top of manhole identifying locations cross streets etc. When lowering down camera operator will note any possible defect, (stairs, walls, bench) also noting all connection in manhole. While videoing line the operator will completely examine pipe for any possible defect, cracks, offsets, holes, etc. Our camera's are specifically designed and constructed for sewer inspections with a capacity for radial viewing (360) degrees and are of proper height to allow inspection of the sewer, service lateral connection, and manhole structure. All laterals will be noted and pictures will be taken to verify any defective conditions of lateral (roots, grease, and broken connection etc.) All observations will be noted on data software Wincan, NASSCO format. This program will allow the client to view data on there own personal computer, all data paperwork and Mpegs will go through Calstate 's quality control before CITY OF COMPTON receives data.

CLEANING:

All sewer line cleaning operation will be to restore line capacity to allow for tractor camera to make proper observation.
If pipe condition is such that cleaning may cause a potential collapse, then the pipe will be attempted to be televise with minimal cleaning.
All material resulting from the cleaning operation will be captured by setting a basket at the downstream MH. Debris will then be removed by vacuum tubes from the combination vactor truck.
Calstate understands that all materials will become the property of the subcontractor and must be removed from the site at the end of each workday.
Any lines that require additional cleaning due to Hard Scale Deposits Mortar and Mineral Deposits, will be billed at T&M basis at $275.00 per hr per truck Plus footage cost.
Any Protruding Laterals will be billed at a separate rate.

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Any major bypass will have to be performed by others assigned by the City and it is excluded from this proposal.
Cleaning of any Siphons will need to be negotiated and agreed price upon performing the work.

Calstate understands that each submittal will not be paid in full unless all data paperwork and Mpegs are in proper order. The form of data will be in Mpeg format and will allow the client to view data while watching the pipe segment.

B. Scope:

Calstate, will comply with all laws and obtain all applicable permits required for this contract. Pan and Tilt color camera's with rotating lens of 360 degree will be used. Camera tractors are capable of videoing pipe sizes ranging from 6" to 109' in diameter. Our camera and video monitor will produce 600 lines per inch of resolution and recorded on standard VHS equipment with audio narration. **Authorized DVD format Wincan NASSCO will be used** for log sheets, DVDs and USB's for each reach (manhole to manhole) will meet NASSCO specs. and requirements such as intersection/street address location, upstream & downstream numbers, pipe diameter and a calibrated footage counter with a digital readout on the video monitor. Once sewer lines have been cleaned, all remaining conditions of the line will be noted and picture will be taken, such as obstructions, breakage, connections, deteriorations and potential illegal connections. Calstate will assign one combo truck with operator and one TV truck with one operator, cleaning and videoing a minimum of 2,500 LF per day (NASSCO Practice). This will allow Calstate to complete this contract in the time allotted.

City License:

License or additional fees are included in the footage price.

Calstate will notify the CITY OF COMPTON at least one week prior of the need for entry onto private property. Calstate crew will not enter private property prior to obtaining written approvals from the CITY OF COMPTON.

TRAFFIC CONTROL:

All traffic control devices affecting public traffic shall be placed according to the M.U.T.C.D standards. No changes shall be made to traffic control device configuration unless directed to do so in writing. All equipment is pre checked for operation and safety compliance,

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traffic control equipment is checked for proper operation (Arrow boards, signs, cones, etc.). All safety equipment is inspected (Gas monitors, gloves, apparel etc.).

operator's immediate responsibility is to access the area for safety. When the job site is secured, the setup procedures follow. Calstate will not be responsible for any major traffic control or traffic control permits and fees.

Safety

Calstate Pipeline employees have held a reputation for safety the past years of business and strive to keep workers safe in and out of the field at all times. All field technicians are trained and experienced in the field of confined space entry (29CFR).
8 hour refresher courses are given each year to assure proper safety on the jobs, along with monthly meetings that include (First Aid/CPR) traffic control etc. All confined space equipment will be readily at hand on the site in the event that a manhole entry is needed (Tri-pod, harness, lanyard, gas detector etc.)

Calstate Pipeline personnel are safety trained and applications certified by the National Association of Sewer Companies **(NASSCO)**, The California Department of Transportation **(Caltrans)**, with regards to the following.

- PACP Observation code assignment.
- High pressure jetting and sewer cleaning applications in all pipe diameters.
- Underground tracing and locating.
- Closed Circuit Television, Pipeline Inspection (C.C.T.V) DVS MPEG.
- Confined Space Entry (29 CFR)
- Class 1 Division 1, Gas groups D, and Temp T-3
- Hydro excavation for underground utilities.

CONFINED SPACE PROCEDURES:

All CCTV Inspections will be conducted from above ground. When manhole entry is required it will be conducted in strict accordance with permit required confined space entry regulations. All supervisors and field technicians are trained and experienced in the field of confined space entry (29CFR).

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TELEVISED INSPECTION:

Equipment:

Calstate uses the latest equipment to provide quality assurance. Our C.C.T.V inspection vehicles are equipped with RS Technical equipment. Our cameras are self adjustable focus, have zooming capabilities, adjustable lighting, 360x270 degrees rotating lens, they are water proof, tractor driven, connected by a steal braided cable (1,800 feet) providing a clear color visible picture. This allows for 600 lines per inch of resolution from our camera and video monitor.

All C.C.T.V vehicles are enclosed to ensure quality recording, allowing T.V. operator to be able to narrate all data input such as titles, reference numbers, defects, etc. to ensure the City that the output of all tapes and DVD's meet city specifications. Our investment on the latest equipment allows our customers to have a clear quality visible picture of all minor and major defects of pipe inspection on both tape and digital DVD format. Our CCTV vehicles are equipped with 3 -32" monitors that provide a clearly visible clear color picture of sufficient size and clarity to be easily readable by the Contractor. All calibrations of the remote reading footage counter device, will meet the CITY OF COMPTON specifications requirements. All vehicles will be ready for CITY OF COMPTON Inspection.**Management:**

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Section 2

Organizational Chart

Company Organization

President

Adam Tovar

Vice President – Secretary

Michael Grbavac

Calstate Personnel

Superintendent: Adam Tovar

Mr. Tovar has worked in the Environmental field for over 23 years, working with small and large scale contracts in the C.C.T. V. and Cleaning field. Mr. Tovar holds and secures a reputation in the business when it comes to running small and full scale contracts. Tovar holds a great reputation with many Cities and Contractors in the business. Mr. Tovar has exceptional knowledge of the digital end of the field; he has run full scale contracts in Camp Pendleton, Los Angeles County (LACSD 950,000 LF.) and cities such as Whittier (1,050LF) City of L.A. City of Fresno, Stockton,

Project Manager: Mike Espinoza

Mr.Espinoza has worked in the construction and pipeline rehabilitation industry for over 25 years. His experience is vast and holds excellent knowledge of the C.C.T.V. and Cleaning field. Mr. Espinoza holds and secures a reputation in the business when it comes to small pipe lines and oversize pipes for contracts from LA to San Diego County. Over ten years' experience with set-up and operation of sewer bypass systems. Highly knowledgeable in the Rib Loc and CIPP pipelining methods. His experience is vast when it comes to organizing contracts to date. Mr. Espinoza also understands the need for talented and capable operators in the business. He has worked in the field of quality control and service for many years providing contractors the quality assurance they deserve. He will be the direct

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contact to CITY OF COMPTON for all digital and billing needs, along with any other needs from the City to make sure this contract is maintained and put together with professionalism.

Quality Control Manager: Debora Echeverria

Calstate identifies the need for quality assurance. Debora will review all video and data prior to submittal. We feel that this is necessary in order to ensure the accurate information is provided. All observations, Videos, Mpegs, and Tiffs are quality inspected for content and proper resolution. All inspection data is released to the customer after a final quality inspection is performed and approved by the quality control officer.
Debora has been working in the company for the past 4 years. She has an AA degree from Mt. San Antonio College. She has previously work as a personal assistant and has taken some Engineering courses. Debora is in charge of the correspondence between the owner and Ramona Inc. She makes sure that the changes directed by the owner are implemented and helps to schedule subcontractors and suppliers at the field

Section 3
Time of Completion:

Calstate Pipeline will schedule clean & video approximately 2,000 LF to 2,500 LF. per day, 40,000 to 50,000 LF. per month, 480,000 to 6000,000 lf. per year to meet NASSCO evaluation certification, allowing us to complete this contract in within the 3 year time frame. A second C.C.T.V. truck will be on stand-by as a guarantee back-up plan if necessary. With this Calstate Pipeline can complete these 777,3000 LF. of clean & video inspection within the 3 year contract period.

Warranties: All video inspection DVD's along with inspection logs will be warrantee of errors and defects for 1 full year from date of completion. Any lost DVD's or inspection logs can be replaced at no additional cost to CITY OF COMPTON for 1 full year from time of completion. Calstate can only guarantee our services will be of exceptional quality from start to finish.

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Section 4
Previous Experience

Calstate is CCTV Company's that has worked the Los Angeles County Sanitation Districts, City of Los Angeles, Los Angeles County Public Works and Other Cities such as San Francisco, Lodi and Stockton , for such Contractors/Companies such as SAK, Insituform, Ramona Inc, Sancon, New Line and many others. Our work has been done for many public agencies as subcontractors for the above mentioned companies. Our combined experience through these cities is over eight million feet of clean and CCTV pipelines going from 4" pipeline to 84".

Calstate has made Contractors/Customers hold us to our name by doing specialty jobs from working in the toughest places such as easements & canyons to video inspection of large diameter pipe with high flow (float work.) for Ramona Inc for several Difficult Access Reach Contracts such as DAR03, DAR05, DAR06.

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Section 5

REFERENCES:

SAK .

LEO Calvario
Senior Project Manager
lcalvario@sakcon.com
Tel 562.292.4268
Cell 562.292.4268

Projects:

2018-18034 03-4H450 Caltrans 03-4H0904 EMERGENCY CULVERT/EMBANKMENT REPAIR
SAK Job 10834.00

Colfax I-80- Caltrans - Truck Climbing Lane Eastbound I-80 Long Ravine UP to 0.4 Mi East of Magra Blvd SAK Job 1602

Sewer Rehabilitation and Sewer Main reconstruction in Merced Street – City of Fresno – SAK Job 17075

Construction of State Highway in Placer County Near Coldfax – Caltrans- SAK Job 18024

San Jose Creek Water Reclamation Plant Interceptor Sewer Rehabilitation Phase I- County Sanitation District No 2 – SAK Job 18028

2018 Annual and Measure J & L Pavement Rehabilitation Project – City of Orinda – SAK Job 18030

WW-646 As-Needed Spot Sewer Replacement No. 36 – San Francisco Public Utilities – SAK Job 18040

Alexandria Place Sewer Trunk Line Rehabilitation- City of Stockton – SAK Job 18046

Colfax- 03-4H0904 Emergency Culvert & Embankment Repairs- I-80 – Caltrans – SAK Job 18047

University Avenue ACP Sewer Rehabilitation Project West Valley Sanitation District Of Santa Clara Valley- SAK Job 18056

03-4H450 Failed Culvert Replacement- Caltrans – SAK Job 18068

El Dorado, Install sand Traps and Construct Vehicle Pullouts- Caltrans – SAK Job 18079

Della Street Sanitary Sewer Rehabilitation Project No M 17025 - City of Stockton SAK Job 18114

Upper Haight Transit Improvements & Pedestrian Real Project – City of San Francisco- SAK Job 19017

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2937J Various Locations Pavement Renovation & Sewer Replacement Harty Pipelines – City of San Francisco- SAK Job- 19019

Llano Trunk Lining W college Utilities Fascility 2019-0025- City of Santa Rosa, CA- SAK Job 19048

Rehabilitate Matanzas Siphons – City of Santa Rosa – SAK Job 19067

Geary Rapid West of Van Ness – City of San Francisco – SAK Job 20016

Joint Outfall H Unit 5A Truck Sewer Rehabilitation Phase 2 – County Sanitations Districts of Los Angeles County - SAK Project 20043

Llano Trunk- West Third St., Brittain to Darla & Glenbrook Siphon Lining – City of Santa Rosa – SAK Job 20050

Navy Drive at I-5 Sewer Truck Line, UW17026 - City of Stockton – SAK Job 21070

South Whittier Outfall Relief Truck Sewer Rehabilitation, Phase 5, County Sanitation Districts of LA County, SAK Job 21118

48-inch Sewer Emergency Repair- Los Angeles County Sanitation District – SAK Job 22002

Los Coyotes Water Reclamation - Los Angeles County Sanitation District – SAK Job 22015

216th Street Relocation - Los Angeles County Sanitation District – SAK Job 22025

UW18029 Sierra Nevada Street Sanitary Sewer Rehabilitation City of Stockton Public Works – SAK Job 22036

Joint Outfall B Unit 1D - County Sanitations Districts of Los Angeles County - SAK Project 23018

Joint Outfall D Unit 5 Trunk - County Sanitations Districts of Los Angeles County - SAK Project 23059

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Ramona, Inc.
Dusanka Grbavac
Vice President
michael@mgramona.com
Tel 626-355-1350
Cell 626-755-7071

Projects:

SSRP N04, SZC13105 - City of Los Angeles

SSRP DCON 7B, SZC14227 - City of Los Angeles

SSRP DCON 7A, SZC16948 - City of Los Angeles

19-002 Alleys North of Hadley Between Pickering and Friends Sewer Replacement Project – Phase 1 - Whittier Utility Authority

As Needed Sewer System Repair and maintenance Services Sewer Pipeline And MH Reconstruction and Sewer Pump Station Repair County of Los Angeles – Dept. of Public Works

Diversion Sewer Pipes to Abandon Mesmer and Overland Sewer Pump Stations PZ 946 - City of Culver City

SSRP DAR06 Northeast Los Angeles' Silverlake/Boyle Heights/ South Los Angeles SZC13218 City of Los Angeles

On Call Services for Emergency Water and Sewer Repair WD-3443 – City of Long Beach

SSRP T07 Avalon Blvd & Lomita Boulevard - City of Los Angeles

Trask Avenue – Newland street Sewer Improvement Project - City of Garden Grove

FY 17/18 Sewer Rehabilitation - City of Villa Park

Cycle 1 Sewer Project City of Manhattan Beach

Glendon Way Sewer Replacement Project N2M17-149

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SSRP DAR 05 Hollywood / Wilshire Planning Area - City of Los Angeles

SSRP P19 Figueroa St. & Yosemite Drive – Los Angeles

DAR03 Northeast Los Angeles: Eagle Rock, Los Feliz and Griffith Park – City of Los Angeles

SSRP N09 Lorena St. & Whittier Blvd City of Los Angeles

NuLine Technologies, LLC
Frank Durazo
fdurazo@nulinetech.net
PH (760) 634-5153
FX (760) 634-6780
Cell (760) 443-7452

Sewer Rehab Om Abby Street & E Harmont St Ave – City of Fresno

Insituform Technologies
David Bibayan Sr. Project Manager
10260 Matern Place. |Santa Fe Springs, CA, 90670
Mobile: 949.939.2979
www.Aegion.com
DBibayan@aegion.com

Rio Road CIPP Lining Project – Carmel Are Wastewater District- Insituform Job 190833

Wastewater Main Rehabilitation Program Project No 8 – City of Lodi- Insituform Job 190834

19th Avenue State Route 1 Combined City Project - City and County of San Francisco - Dept. of Public Works – Insituform Job 190836

Special Structures Rehabilitation Phase 1 – EBMUD Wastewater Engineering Division – Insituform Job 190851

Irvington Basin Reinforced Concrete Pipe Rehabilitation Project – Union Sanitary District – Insituform Job 190852

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Section 6:

Industrial Safety Record See attached Cal Osha 300 Form and EMR rating.

WCIRB California
Objective. Trusted. Integral.

Bureau Number Go Class Code Go Classification Search

Menu Details

Subscribe to X-Mod Direct | Risk Summary Report | Authorize Ratesheets/Inspection Reports/ Comprehensive Risk Summary | Authorization Request Status | Submit Ownership Information

Actions

Need a Special Inspection?

Home Find X-Mods, Assigned Class Codes, Rate Sheets, Inspection Reports Policyholder Details

Policyholder Details

Employer Name (Primary)	Address (Primary)	FEIN (Primary)	Bureau Number	
CALSTATE PIPELINE	5029 Bleecker Ave 201 Baldwin Park, CA 91706	82-1892558	9-83-95-54	How to Get Rate Sheets, Inspection Reports and Comprehensive Risk Summary Reports

X-Mod History

You must submit valid authorization to obtain rate sheet. After authorizing, click X-Mod link to access rate sheet PDF.

RED Year	X-Mod Eff	X-Mod	X-Mod Status	Status Date	Rerate Number	Rerate Reason
2024			Missing Experience	08/28/2023	0	
2023	2023	DNQ	Approved	06/12/2023	0	
2022	2022	DNQ	Approved	06/29/2022	0	
2021	2021	DNQ	Approved	06/14/2021	0	
2020	2020	DNQ	Approved	06/12/2020	0	
2019	2019	DNQ	Approved	06/12/2019	0	
2018		DNQ	Approved	11/03/2017	0	

1 Page size: 10

7 item(s) in 1 page(s)

WCIRB Assigned Classifications

Code	Suffix	Std Class Wording	Find Class Codes	Group	Added	Deleted	Source

No records found.

Inspection Reports

You must submit valid authorization to obtain inspection report. After authorizing, click Street Address link to access inspection report PDF.

City	Street Address	Issued Date

No records found.

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U.S. Department of Labor
Occupational Safety and Health Administration

Optional

Calculating Injury and Illness Incidence Rates

Note: You can type input into this form and save it. Because the forms in this recordkeeping package are "fillable/writable" PDF documents, you can type into the input form fields and then save your inputs using the free Adobe PDF Reader. In addition the forms are programmed to auto-calculate as appropriate

What is an incidence rate?

An incidence rate is the number of recordable injuries and illnesses occurring among a given number of full-time workers (usually 100 full-time workers) over a given period of time (usually one year). To evaluate your firm's injury and illness experience over time or to compare your firm's experience with that of your industry as a whole, you need to compute your incidence rate. Because a specific number of workers and a specific period of time are involved, these rates can help you identify problems in your workplace and/or progress you may have made in preventing work-related injuries and illnesses.

How do you calculate an incidence rate?

You can compute an occupational injury and illness incidence rate for all recordable cases or for cases that involved days away from work for your firm quickly and easily. The formula requires that you follow instructions in paragraph (a) below for the total recordable cases or those in paragraph (b) for cases that involved days away from work, *and* for both rates the instructions in paragraph (c).

(a) *To find out the total number of recordable injuries and illnesses that occurred during the year,* count the number of line entries on your OSHA Form 300, or refer to the OSHA Form 300A and sum the entries for columns (H), (I), and (J).

(b) *To find out the number of injuries and illnesses that involved days away from work,* count the number of line entries on your OSHA Form 300 that received a check mark in column (H), or refer to the entry for column (H) on the OSHA Form 300A.

(c) *The number of hours all employees actually worked during the year.* Refer to OSHA Form 300A and optional worksheet to calculate this number.

You can compute the incidence rate for all recordable cases of injuries and illnesses using the following formula:

Total number of injuries and illnesses X *200,000* ÷ *Number of hours worked by all employees* = *Total recordable case rate*

(The 200,000 figure in the formula represents the number of hours 100 employees working 40 hours per week, 50 weeks per year would work, and provides the standard base for calculating incidence rates.)

You can compute the incidence rate for recordable cases involving days away from work, days of restricted work activity or job transfer (DART) using the following formula:

(Number of entries in column H + Number of entries in column I) X *200,000* ÷ *Number of hours worked by all employees* = *DART incidence rate*

You can use the same formula to calculate incidence rates for other variables such as cases involving restricted work activity (column (I) on Form 300A), cases involving skin disorders (column (M-2) on Form 300A), etc. Just substitute the appropriate total for these cases, from Form 300A, into the formula in place of the total number of injuries and illnesses.

What can I compare my incidence rate to?

The Bureau of Labor Statistics (BLS) conducts a survey of occupational injuries and illnesses each year and publishes incidence rate data by various classifications (e.g., by industry, by employer size, etc.). You can obtain these published data at www.bls.gov/iif or by calling a BLS Regional Office.

Worksheet

Total number of injuries and illnesses			Number of hours worked by all employees		Total recordable case rate
0	X 200,000	÷	2,526.00	=	0

Number of entries in Column H + Column I			Number of hours worked by all employees		DART incidence rate
0	X 200,000	÷	2,526.00	=	0

Reset

OSHA's Form 300 (Rev. 04/2004)

Log of Work-Related Injuries and Illnesses

Note: You can type input into this form and save it. Because the forms in this recordkeeping package are "fillable/writable" PDF documents, you can type into the input form fields and then save your inputs using the free Adobe PDF Reader. In addition, the forms are programmed to auto-calculate as appropriate.

Attention: This form contains information relating to employee health and must be used in a manner that protects the confidentiality of employees to the extent possible while the information is being used for occupational safety and health purposes.

Year 2023

U.S. Department of Labor
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

Please Record:

- *Information about every work-related death and about every work-related injury or illness that involves loss of consciousness, restricted work activity or job transfer, days away from work, or medical treatment beyond first aid.*
- *Significant work-related injuries and illnesses that are diagnosed by a physician or licensed health care professional.*
- *Work-related injuries and illnesses that meet any of the specific recording criteria listed in 29 CFR Part 1904.8 through 1904.12.*

Reminders:

- *Complete an Injury and Illness Incident Report (OSHA Form 301) or equivalent form for each injury or illness recorded on this form. If you're not sure whether a case is recordable, call your local OSHA office for help.*
- *Feel free to use two lines for a single case if you need to.*
- *Complete the 5 steps for each case.*

Establishment name: Calstate Pipeline Inc.

City: Baldwin Park State: Ca.

Step 1. Identify the person			Step 2. Describe the case			Step 3. Classify the case — SELECT ONLY ONE circle based on the most serious outcome:				Step 4.		Step 5.						
							Remained at Work				Enter the number of days the injured or ill worker was:		Select one column:					
(A) Case no.	(B) Employee's name	(C) Job title (e.g., Welder)	(D) Date of injury or onset of illness (e.g., 2/10)	(E) Where the event occurred (e.g., Loading dock north end)	(F) Describe injury or illness, parts of body affected, and object/substance that directly injured or made person ill (e.g., Second degree burns on right forearm from acetylene torch)	Death (G)	Days away from work (H)	Job transfer or restriction (I)	Other record-able cases (J)	Away from work (K)	On job transfer or restriction (L)	(M) Illness (1) Skin disorders	(2) Respiratory conditions	(3) Poisonings	(4) Hearing loss	(5) All other illnesses	(6)
Reset			___/___ month / day			○	○	○	○	0 days	0 days	○	○	○	○	○	○	
Reset			___/___ month / day			○	○	○	○	___ days	___ days	○	○	○	○	○	○	
Reset			___/___ month / day			○	○	○	○	___ days	___ days	○	○	○	○	○	○	
Reset			___/___ month / day			○	○	○	○	___ days	___ days	○	○	○	○	○	○	
Reset			___/___ month / day			○	○	○	○	___ days	___ days	○	○	○	○	○	○	
Reset			___/___ month / day			○	○	○	○	___ days	___ days	○	○	○	○	○	○	
Reset			___/___ month / day			○	○	○	○	___ days	___ days	○	○	○	○	○	○	
Reset			___/___ month / day			○	○	○	○	___ days	___ days	○	○	○	○	○	○	
Reset			___/___ month / day			○	○	○	○	___ days	___ days	○	○	○	○	○	○	
Reset			___/___ month / day			○	○	○	○	___ days	___ days	○	○	○	○	○	○	
Reset			___/___ month / day			○	○	○	○	___ days	___ days	○	○	○	○	○	○	
					Page totals ▶	0	0	0	0	0	0	0	0	0	0	0	0	

Add a Form Page

Be sure to transfer these totals to the Summary page (Form 300A) before you post it

Public reporting burden for this collection of information is estimated to average 14 minutes per response, including time to review the instructions, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any other aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistical Analysis, Room N-3644, 200 Constitution Avenue, NW, Washington, DC 20210. Do not send the completed forms to this office.

OSHA's Form 300A (Rev. 04/2004)

Summary of Work-Related Injuries and Illnesses

Note: You can type input into this form and save it.
Because the forms in this recordkeeping package are "fillable/writable" PDF documents, you can type into the input form fields and then save your inputs using the free Adobe PDF Reader.

Year 2023

U.S. Department of Labor
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

All establishments covered by Part 1904 must complete this Summary page, even if no work-related injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete and accurate before completing this summary.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the Log. If you had no cases, write "0."

Employees, former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR Part 1904.35, in OSHA's recordkeeping rule, for further details on the access provisions for these forms.

Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0	0	0	0
(G)	(H)	(I)	(J)

Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
0	0
(K)	(L)

Injury and Illness Types

Total number of . . . (M)			
(1) Injuries	0	(4) Poisonings	0
(2) Skin disorders	0	(5) Hearing loss	0
(3) Respiratory conditions	0	(6) All other illnesses	0

Post this Summary page from February 1 to April 30 of the year following the year covered by the form.

Public reporting burden for this collection of information is estimated to average 58 minutes per response, including time to review the instructions, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any other aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistical Analysis, Room N-3644, 200 Constitution Avenue, NW, Washington, DC 20210. Do not send the completed forms to this office.

Establishment information

Your establishment name: Calstate Pipeline

Street: 5029 Bleecker St. Ste 201

City: Baldwin Park State: Ca Zip: 91706

Industry description (e.g., *Manufacture of motor truck trailers*)

Cleaning Sewer Lines

North American Industrial Classification (NAICS), if known (e.g., 336212)

5 6 2 9 9 8

Employment information *(If you don't have these figures, see the Worksheet on the next page to estimate.)*

Annual average number of employees: 1

Total hours worked by all employees last year: 2,526.00

Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Company executive: Adam Lee Title: President

Phone: 6263439200 Date: 01-02-2024

Reset

U.S. Department of Labor
Occupational Safety and Health Administration

Optional

Worksheet to Help You Fill Out the Summary

Note: You can type input into this form and save it.
Because the forms in this recordkeeping package are "fillable/writable" PDF documents, you can type into the input form fields and then save your inputs using the free Adobe PDF Reader. In addition, the forms are programmed to auto-calculate as appropriate.

At the end of the year, OSHA requires you to enter the average number of employees and the total hours your employees worked on the Summary. If you don't have these figures, you can use the information on this page to estimate the numbers you will need to enter on the Summary page.

If you pay about the same number of employees every pay period throughout the year (e.g., about 100), then you can use that number as your annual average employment. If the number of employees fluctuates from pay period to pay period (e.g., your business is seasonal or your establishment grew or shrunk during the year), then you should use the formula below to calculate employment average.

How to figure the average number of employees who worked for your establishment during the year:

❶ ***Add up*** and then enter the number of employees your establishment paid **IN EACH PAY PERIOD** during the year. Be sure to include all employees: full-time, part-time, temporary, seasonal, salaried, and hourly.

The total number of employees paid in all pay periods throughout the year = ❶ 1

❷ ***Count*** and then enter the number of pay periods your establishment had during the year. Be sure to include any pay periods when you had no employees. For example, enter 26 if you have biweekly pay periods or 52 if you have weekly pay periods.

The number of pay periods during the year = ❷ 52.00

❸ ***Divide*** the number of employees by the number of pay periods. (See auto-calc.)

❶ 1 / ❷ 52 = ❸ 0.02

❹ ***Round the answer*** to the next highest whole number (See auto-calc.). Write the rounded number in the blank on the Summary page marked *Annual average number of employees.*

The number rounded = ❹ 1

For example, Acme Construction figured its average employment this way:

In this pay period . . .	Acme paid this many employees . . .		
1	10		
2	0	Number of employees paid = 830	❶
3	15		
4	30	Number of pay periods = 26	❷
5	40	830 / 26 = 31.92	❸
▼	▼		
24	20		
25	15	31.92 rounds to 32	❹
26	+10		
	830	32 is the annual average number of employees	

Note: Review your annual average number of employees to ensure it makes sense. Is it about the same as the number of employees working at your establishment on any given day? Is it bigger than your smallest number of employees in a pay period? Is it smaller than your biggest number of employees in a pay period? If the answer to any of these questions is "no," then the calculation may be incorrect.

Note: You **CANNOT** divide the total number of W2s by the number of pay periods to calculate average employment. You must add up the number of employees paid **IN EACH PAY PERIOD** and then divide by the number of pay periods.

How to figure the total hours all employees worked:

Include hours worked by salaried, hourly, part-time, and seasonal workers, as well as hours worked by other workers subject to day-to-day supervision by your establishment (e.g., temporary help service workers).

Do not include vacation, sick leave, holidays, or any other non-work time, even if employees were paid for it. If your establishment keeps records of only the hours paid, or if you have employees who are not paid by the hour, please estimate the hours that the employees actually worked.

If this number isn't available, you can use this optional worksheet to estimate it.

Optional Worksheet

1	***Find*** the number of full-time employees in your establishment for the year.
X 2,080.00	***Multiply*** by the number of work hours for a full-time employee in a year.
2,080.00	This is the number of full-time hours worked.
+ 2,526.00	***Add*** the number of any overtime hours as well as the hours worked by other employees (part-time, temporary, seasonal).
4,606.00	***Round*** the answer to the next highest whole number. Write the rounded number in the blank on the Summary page marked *Total hours worked by all employees last year.*

Reset

OSHA's Form 301 (Rev. 04/2004)

Injury and Illness Incident Report

Note: You can type input into this form and save it. Because the forms in this recordkeeping package are "fillable/writable" PDF documents, you can type into the input form fields and then save your inputs using the free Adobe PDF Reader. In addition, the forms are programmed to auto-calculate as appropriate.

Attention: This form contains information relating to employee health and must be used in a manner that protects the confidentiality of employees to the extent possible while the information is being used for occupational safety and health purposes.

U.S. Department of Labor
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

This *Injury and Illness Incident Report* is one of the first forms you must fill out when a recordable work-related injury or illness has occurred. Together with the *Log of Work-Related Injuries and Illnesses* and the accompanying *Summary*, these forms help the employer and OSHA develop a picture of the extent and severity of work-related incidents.

Within 7 calendar days after you receive information that a recordable work-related injury or illness has occurred, you must fill out this form or an equivalent. Some state workers' compensation, insurance, or other reports may be acceptable substitutes. To be considered an equivalent form, any substitute must contain all the information asked for on this form.

According to Public Law 91-596 and 29 CFR 1904, OSHA's recordkeeping rule, you must keep this form on file for 5 years following the year to which it pertains.

If you need additional copies of this form, you may photocopy the printout or insert additional form pages in the PDF, and then use as many as you need.

Completed by _____

Title _____

Phone _____ **Date** _____
Month Day Year

Information about the employee

1) **Full name** _____

2) **Street** _____

City _____ **State** _____ **ZIP** _____

3) **Date of birth** _____
Month Day Year

4) **Date hired** _____
Month Day Year

5) ○ Male ○ Female

Information about the physician or other health care professional

6) **Name of physician or other health care professional**

_____

7) **If treatment was given away from the worksite, where was it given?**

Facility _____

Street _____

City _____ **State** _____ **ZIP** _____

8) **Was employee treated in an emergency room?**
○ Yes
○ No

9) **Was employee hospitalized overnight as an in-patient?**
○ Yes
○ No

Information about the case

10) **Case number from the *Log*** _____ *(Transfer the case number from the Log after recording the case.)*

11) **Date of injury or illness** _____
Month Day Year

12) **Time employee began work** (HH:MM) _____ ○ AM ○ PM

13) **Time of event** (HH:MM) _____ ○ AM ○ PM ○ Check if time cannot be determined

*** Re fields 14 to 17:** Please do not include any personally identifiable information (PII) pertaining to worker(s) involved in the incident (e.g., no names, phone numbers, or Social Security numbers)

14)* ***What was the employee doing just before the incident occurred?*** Describe the activity, as well as the tools, equipment, or material the employee was using. Be specific. *Examples:* "climbing a ladder while carrying roofing materials"; "spraying chlorine from hand sprayer"; "daily computer key-entry."

15)* ***What Happened?*** **Tell us how the injury occurred.** *Examples:* "When ladder slipped on wet floor, worker fell 20 feet"; "Worker was sprayed with chlorine when gasket broke during replacement"; "Worker developed soreness in wrist over time."

16)* ***What was the injury or illness?*** Tell us the part of the body that was affected and how it was affected. *Examples:* "strained back"; "chemical burn, hand"; "carpal tunnel syndrome."

17)* ***What object or substance directly harmed the employee?*** *Examples:* "concrete floor"; "chlorine"; "radial arm saw." *If this question does not apply to the incident, leave it blank.*

18) ***If the employee died, when did death occur?*** **Date of death** _____
Month Day Year

Add a Form Page Reset

Public reporting burden for this collection of information is estimated to average 22 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Persons are not required to respond to the collection of information unless it displays a current valid OMB control number. If you have any comments about this estimate or any other aspects of this data collection, including suggestions for reducing this burden, contact: US Department of Labor, OSHA Office of Statistical Analysis, Room N-3644, 200 Constitution Avenue, NW, Washington, DC 20210. Do not send the completed forms to this office.

If You Need Help...

If you need help deciding whether a case is recordable, or if you have questions about the information in this package, feel free to contact us. We'll gladly answer any questions you have.

- Visit us online at www.osha.gov
- Call your OSHA Regional office and ask for the recordkeeping coordinator

or

- Call your State Plan office

www.osha.gov/stateplans

U.S. Department of Labor
Occupational Safety and Health Administration

Federal Jurisdiction

Region 1 - 617 / 565-9860
Connecticut; Massachusetts; Maine; New Hampshire; Rhode Island

Region 2 - 212 / 337-2378
New York; New Jersey

Region 3 - 215 / 861-4900
DC; Delaware; Pennsylvania; West Virginia

Region 4 - 678 / 237-0400
Alabama; Florida; Georgia; Mississippi

Region 5 - 312 / 353-2220
Illinois; Ohio; Wisconsin

Region 6 - 972 / 850-4145
Arkansas; Louisiana; Oklahoma; Texas

Region 7 - 816 / 283-8745
Kansas; Missouri; Nebraska

Region 8 - 720 / 264-6550
Colorado; Montana; North Dakota; South Dakota

Region 9 - 415 / 625-2547

Region 10 - 206 / 553-5930
Idaho

State Plan States

Alaska
Arizona
California
*Connecticut
Hawaii
*Illinois
Indiana
Iowa
Kentucky
*Maine
Maryland
Michigan
Minnesota
Nevada
*New Jersey
New Mexico
*New York
North Carolina
Oregon
Puerto Rico
South Carolina
Tennessee
Utah
Vermont
Virginia
*Virgin Islands
Washington
Wyoming

*Public Sector only

U.S. Department of Labor

Occupational Safety and Health Administration

Have questions?

If you need help in filling out the *Log* or *Summary* or if you have questions about whether a case is recordable, contact us. We'll be happy to help you. You can:

- Visit us online at **www.osha.gov**
- Call your regional or state plan office. You'll find the phone number listed on the previous page

U.S. Department of Labor
Occupational Safety and Health Administration

OSHA
Forms for Recording
Work-Related Injuries and Illnesses

Dear Employer:

This booklet includes the forms needed for maintaining occupational injury and illness records. Many but not all employers must complete the OSHA injury and illness recordkeeping forms on an ongoing basis. Employers in State Plan States should check with their State Plan to see if the exemptions below apply.

Employers with 10 or fewer employees throughout the previous calendar year do not need to complete these forms. In addition to the small employer exemption, there is an exemption for establishments classified in certain industries. A complete list of exempt industries can be found on the OSHA web page at https://www.osha.gov/recordkeeping.

Establishments normally exempt from keeping the OSHA forms must complete the forms if they are informed in writing to do so by the Bureau of Labor Statistics or OSHA.

All employers, including those partially exempted by reason of company size or industry classification, must report to OSHA any workplace incident that results in a fatality, in-patient hospitalization, amputation, or loss of an eye. You can report to OSHA by calling OSHA's free and confidential number at 1-800-321-OSHA (6742); calling your closest Area Office during normal business hours; or by using the online reporting form at https://www.osha.gov/pls/ser/serform.html.

Many employers are required to electronically submit information from their Form 300A Summary to OSHA. To see if your establishment is required to submit the information, visit https://www.osha.gov/injuryreporting/index.html.

The Occupational Safety and Health Administration shares with you the goal of preventing injuries and illnesses in our nation's workplaces. Accurate injury and illness records will help us achieve that goal.

Occupational Safety and Health Administration
U.S. Department of Labor

What's Inside...

In this package, you'll find everything you need to complete OSHA's *Log* and the *Summary of Work-Related Injuries and Illnesses* for the next several years. On the following pages, you'll find:

- ***An Overview: Recording Work-Related Injuries and Illnesses*** — General instructions for filling out the forms in this package and definitions of terms you should use when you classify your cases as injuries or illnesses.
- ***How to Fill Out the Log*** — An example to guide you in filling out the *Log* properly.
- ***Log of Work-Related Injuries and Illnesses*** — A copy of the *Log* (but you may make as many copies of the *Log* as you need.) Notice that the *Log* is separate from the *Summary*.



- ***Summary of Work-Related Injuries and Illnesses*** — Removable *Summary* pages for easy posting at the end of the year. Note that you post the *Summary* only, not the *Log*.



- ***Worksheet to Help You Fill Out the Summary*** — A worksheet for figuring the average number of employees who worked for your establishment and the total number of hours worked.
- ***OSHA's 301: Injury and Illness Incident Report*** — A copy of the OSHA 301 to provide details about the incident. You may make as many copies as you need or use an equivalent form.



Take a few minutes to review this package. If you have any questions, **visit us online at www.osha.gov or call your local OSHA office.** We'll be happy to help you.

U.S. Department of Labor
Occupational Safety and Health Administration

An Overview: Recording Work-Related Injuries and Illnesses

The Occupational Safety and Health (OSH) Act of 1970 requires certain employers to prepare and maintain records of work-related injuries and illnesses. Use these definitions when you classify cases on the Log. OSHA's recordkeeping regulation (see 29 CFR Part 1904) provides more information about the definitions below.

The *Log of Work-Related Injuries and Illnesses* (Form 300) is used to classify work-related injuries and illnesses and to note the extent and severity of each case. When an incident occurs, use the *Log* to record specific details about what happened and how it happened. The *Summary* — a separate form (Form 300A) — shows the totals for the year in each category. At the end of the year, post the *Summary* in a visible location so that your employees are aware of the injuries and illnesses occurring in their workplace.

Employers must keep a *Log* for each establishment or site. If you have more than one establishment, you must keep a separate *Log* and *Summary* for each physical location that is expected to be in operation for one year or longer.

Note that your employees have the right to review your injury and illness records. For more information, see 29 Code of Federal Regulations Part 1904.35, *Employee Involvement*.

Cases listed on the *Log of Work-Related Injuries and Illnesses* are not necessarily eligible for workers' compensation or other insurance benefits. Listing a case on the *Log* does not mean that the employer or worker was at fault or that an OSHA standard was violated.

When is an injury or illness considered work-related?

An injury or illness is considered work-related if an event or exposure in the work environment caused or contributed to the condition or significantly aggravated a preexisting condition. Work-relatedness is presumed for injuries and illnesses resulting from events or exposures occurring in the workplace, unless an exception specifically applies. See 29 CFR Part 1904.5(b)(2) for the exceptions. The work environment includes the establishment and other locations where one or more employees are working or are present as a condition of their employment. See 29 CFR Part 1904.5(b)(1).

Which work-related injuries and illnesses should you record?

Record those work-related injuries and illnesses that result in:

- death,
- loss of consciousness,
- days away from work,
- restricted work activity or job transfer, or
- medical treatment beyond first aid. You must also record work-related injuries and illnesses that are significant (as defined below) or meet any of the additional criteria listed below.

You must record any significant work-related injury or illness that is diagnosed by a physician or other licensed health care professional. You must record any work-related case involving cancer, chronic irreversible disease, a fractured or cracked bone, or a punctured eardrum. See 29 CFR 1904.7.

What are the additional criteria?

You must record the following conditions when they are work-related:

- any needlestick injury or cut from a sharp object that is contaminated with another person's blood or other potentially infectious material;
- any case requiring an employee to be medically removed under the requirements of an OSHA health standard;
- tuberculosis infection as evidenced by a positive skin test or diagnosis by a physician or other licensed health care professional after exposure to a known case of active tuberculosis;
- an employee's hearing test (audiogram) reveals 1) that the employee has experienced a Standard Threshold Shift (STS) in hearing in one or both ears (averaged at 2000, 3000, and 4000 Hz) and 2) the employee's total hearing level is 25 decibels (dB) or more above audiometric zero (also averaged at 2000, 3000, and 4000 Hz) in the same ear(s) as the STS.

What is medical treatment?

Medical treatment includes managing and caring for a patient for the purpose of combating disease or disorder. The following are not considered medical treatments and are NOT recordable:

- visits to a doctor or health care professional solely for observation or counseling;

What do you need to do?

1. Within 7 calendar days after you receive information about a case, decide if the case is recordable under the OSHA recordkeeping requirements.
2. Determine whether the incident is a new case or a recurrence of an existing one.
3. Establish whether the case was work-related.
4. If the case is recordable, decide which form you will fill out as the injury and illness incident report.

   You may use *OSHA's 301 Injury and Illness Incident Report* or an equivalent form. Some state workers compensation, insurance, or other reports may be acceptable substitutes, as long as they provide the same information as the OSHA 301.

How to work with the Log

1. Identify the employee involved unless it is a privacy concern case as described below.
2. Identify when and where the case occurred. Also describe the case, as specifically as you can.
3. Classify the seriousness of the case by recording the **most serious outcome** associated with the case, with column G (Death) being the most serious and column J (Other recordable cases) being the least serious.
4. Enter the number of days the injured or ill worker was away from work or was on job transfer or restricted work activity.
5. Identify whether the case is an injury or illness. If the case is an injury, check the injury category. If the case is an illness, check the appropriate illness category.

U.S. Department of Labor
Occupational Safety and Health Administration

- diagnostic procedures, including administering prescription medications that are used solely for diagnostic purposes; and
- any procedure that can be labeled first aid. (*See below for more information about first aid.)*

What is first aid?

If the incident required only the following types of treatment, consider it first aid. Do NOT record the case if it involves only:

- using non-prescription medications at non-prescription strength;
- administering tetanus immunizations;
- cleaning, flushing, or soaking wounds on the skin surface;
- using wound coverings, such as bandages, BandAids™, gauze pads, etc., or using SteriStrips™ or butterfly bandages;
- using hot or cold therapy;
- using any totally non-rigid means of support, such as elastic bandages, wraps, non-rigid back belts, etc.;
- using temporary immobilization devices while transporting an accident victim (splints, slings, neck collars, or back boards);
- drilling a fingernail or toenail to relieve pressure, or draining fluids from blisters;
- using eye patches;
- using simple irrigation or a cotton swab to remove foreign bodies not embedded in or adhered to the eye;
- using irrigation, tweezers, cotton swab or other simple means to remove splinters or foreign material from areas other than the eye;
- using finger guards;
- using massages;
- drinking fluids to relieve heat stress.

How do you decide if the case involved restricted work?

Restricted work activity occurs when, as the result of a work-related injury or illness, an employer or health care professional keeps, or recommends keeping, an employee from doing the routine functions of his or her job or from working the full workday that the employee would have been scheduled to work before the injury or illness occurred.

How do you count the number of days of restricted work activity or the number of days away from work?

Count the number of calendar days the employee was on restricted work activity or was away from work as a result of the recordable injury or illness. Do not count the day on which the injury or illness occurred in this number. Begin counting days from the day **after** the incident occurs. If a single injury or illness involved both days away from work and days of restricted work activity, enter the total number of days for each. You may stop counting days of restricted work activity or days away from work once the total of either or the combination of both reaches 180 days.

Under what circumstances should you NOT enter the employee's name on the OSHA Form 300?

You must consider the following types of injuries or illnesses to be privacy concern cases:

- an injury or illness to an intimate body part or to the reproductive system,
- an injury or illness resulting from a sexual assault,
- a mental illness,
- a case of HIV infection, hepatitis, or tuberculosis,
- a needlestick injury or cut from a sharp object that is contaminated with blood or other potentially infectious material (see 29 CFR Part 1904.8 for definition), and
- other illnesses, if the employee independently and voluntarily requests that his or her name not be entered on the log.

You must not enter the employee's name on the OSHA 300 *Log* for these cases. Instead, enter "privacy case" in the space normally used for the employee's name. You must keep a separate, confidential list of the case numbers and employee names for the establishment's privacy concern cases so that you can update the cases and provide information to the government if asked to do so.

If you have a reasonable basis to believe that information describing the privacy concern case may be personally identifiable even though the employee's name has been omitted, you may use discretion in describing the injury or illness on both the OSHA 300 and 301 forms. You must enter enough information to identify the cause of the incident and the general severity of the injury or illness, but you do not need to include details of an intimate or private nature.

What if the outcome changes after you record the case?

If the outcome or extent of an injury or illness changes after you have recorded the case, simply draw a line through the original entry or, if you wish, delete or white-out the original entry. Then write the new entry where it belongs. Remember, you need to record the most serious outcome for each case.

Classifying injuries

An injury is any wound or damage to the body resulting from an event in the work environment.

Examples: Cut, puncture, laceration, abrasion, fracture, bruise, contusion, chipped tooth, amputation, insect bite, electrocution, or a thermal, chemical, electrical, or radiation burn. Sprain and strain injuries to muscles, joints, and connective tissues are classified as injuries when they result from a slip, trip, fall or other similar accidents.

U.S. Department of Labor
Occupational Safety and Health Administration

Classifying illnesses

Skin diseases or disorders

Skin diseases or disorders are illnesses involving the worker's skin that are caused by work exposure to chemicals, plants, or other substances.

Examples: Contact dermatitis, eczema, or rash caused by primary irritants and sensitizers or poisonous plants; oil acne; friction blisters; chrome ulcers; inflammation of the skin.

Respiratory conditions

Respiratory conditions are illnesses associated with breathing hazardous biological agents, chemicals, dust, gases, vapors, or fumes at work.

Examples: Silicosis, asbestosis, pneumonitis, pharyngitis, rhinitis or acute congestion; farmer's lung, beryllium disease, tuberculosis, occupational asthma, reactive airways dysfunction syndrome (RADS), chronic obstructive pulmonary disease (COPD), hypersensitivity pneumonitis, toxic inhalation injury, such as metal fume fever, chronic obstructive bronchitis, and other pneumoconioses.

Poisoning

Poisoning includes disorders evidenced by abnormal concentrations of toxic substances in blood, other tissues, other bodily fluids, or the breath that are caused by the ingestion or absorption of toxic substances into the body.

Examples: Poisoning by lead, mercury, cadmium, arsenic, or other metals; poisoning by carbon monoxide, hydrogen sulfide, or other gases; poisoning by benzene, benzol, carbon tetrachloride, or other organic solvents; poisoning by insecticide sprays, such as parathion or lead arsenate; poisoning by other chemicals, such as formaldehyde.

Hearing Loss

Noise-induced hearing loss is defined for recordkeeping purposes as a change in hearing threshold relative to the baseline audiogram of an average of 10 dB or more in either ear at 2000, 3000, and 4000 hertz, and the employee's total hearing level is 25 decibels (dB) or more above audiometric zero (also averaged at 2000, 3000, and 4000 hertz) in the same ear(s).

All other illnesses

All other occupational illnesses.

Examples: Heatstroke, sunstroke, heat exhaustion, heat stress and other effects of environmental heat; freezing, frostbite, and other effects of exposure to low temperatures; decompression sickness; effects of ionizing radiation (isotopes, x-rays, radium); effects of nonionizing radiation (welding flash, ultra-violet rays, lasers); anthrax; bloodborne pathogenic diseases, such as AIDS, HIV, hepatitis B or hepatitis C; brucellosis; malignant or benign tumors; histoplasmosis; coccidioidomycosis.

When must you post the Summary?

You must post the *Summary* only — not the *Log* — by February 1 of the year following the year covered by the form and keep it posted until April 30 of that year.

How long must you keep the Log and Summary on file?

You must keep the *Log* and *Summary* for 5 years following the year to which they pertain.

Do you have to send these forms to OSHA at the end of the year?

Many employers are required to electronically submit information from their Form 300A Summary to OSHA. To see if your establishment is required to submit the information, visit https://www.osha.gov/injuryreporting/index.html.

How can we help you?

If you have a question about how to fill out the *Log*,

- visit us online at **www.osha.gov** or
- call your local OSHA office.

CalState Pipeline, Inc.
5029 Bleecker St, Baldwin Park, CA 91706
(626)343-9200
Adam@calstatepiline.com
CA DIR 1000053234 License 103879 A

Section 7

See attached schedule of prices.

Exhibit A

PRICE SHEET Closed Circuit Television Inspection and Cleaning of Sanitary Sewers

Item No.	Description	Unit	Est. Qty.	Unit Price	Total Price
1	CCTV 4"		780	$ 0.73	$ 569.40
2	CCTV 6"		8,545	$ 0.73	$ 6,237.85
3	CCTV 8"		688,145	$0.73	$502,345.85
4	CCTV 10"		26,340	$0.73	$19,228.20
5	CCTV 12"		25,500	$0.73	$18,615.00
6	CCTV 15"		19,420	$0.73	$14,176.60
7	CCTV 18"		5,460	$0.73	$3,985.80
8	CCTV 21"		1,555	$0.73	$1,135.15
9	CCTV 24"		1,555	$.73	$1,135.15
10	Clean 4"		780	$1.00	$ 780.00
11	Clean 6"		8,545	$1.00	$8,545.00
12	Clean 8"		688,145	$1.00	$ 688,145.00
13	Clean 10"		26,340	$1.00	$26,340.00
14	Clean 12"		25,500	$1.00	$25,500.00
15	Clean 15"		19,420	$1.00	$19,420.00
16	Clean 18"		5,460	$ 1.00	$5,460.00
17	Clean 21"		1,555	$1.00	$1,555.00
18	Clean 24'		1,555	$1.00	$1,555.00
				Total	$1,344,729.00

Adam Zorn

Exhibit B

Fee Proposal Sheet

Sewer/Storm Drain Emergency and Repair Services

The proposing party hereby offers to provide the City of Compton's Public Works Department with emergency and repair services, on an on-call basis, as detailed in this PFP for the following prices:

ITEM	Units	Rate/Cost
Base Crew – normal working hours *	Per Hour	$1,300.00
Base Crew – outside of normal working hours *	Per Hour	$1,700.00
Sewer Crew for Stoppage/Blockage - normal working hours**	Per Hour	$395.00
Sewer Crew for Stoppage/Blockage – outside of normal working hours**	Per Hour	$ 592.50
Additional Laborer	Per Hour	$100.00
Additional Laborer - Overtime	Per Hour	$180.00
Base Crew – Hand Paving ***	Per Hour	$1,100.00
Base Crew – Restoration ***	Per Hour	$1,100.00
Traffic Control	Per Hour	$ 300.00
Gravel, stone, loam, sand, pavement and concrete		To be picked up by Contracted vendor and billed to City

Base Crew = 1 Foreman, I Truck Driver, 1 Operator, 2 Laborers, Vehicles and Equipment

Sewer Crew = Vacuum Truck Driver/Operator, 1 Laborer

Paving and Restoration Crew = 1 Forman, 1 Truck Driver, 2 Laborers, Vehicles and Equipment

Labor Rates (Monday – Friday , 7:00 am- 4:00 Pm):

Adam Jones

NATIONAL PLANT SERVICES
A Carylon Company
1461 Harbor Avenue • Long Beach, CA 90813-2741
(562) 436-7600 • Fax (562) 495-1528

INVOICE: 019870

Bill
To: CITY OF COMPTON, PUBLIC WORKS
STREET MAINTENANCE
205 S WILLOWBROOK
COMPTON, CA 90220

Invoice Number	019870
Date	1/5/2024
Our Job No.	COM400-3
Your Reference	
Requisition No.	
Release No.	
Authority	
Terms	Net 30 days
For Transactions To	11/30/2023

Item/Description	Quantity Unit	Unit Price	Total Price
EMERGENCY CLEAN VARIOUS LOCATIONS IN THE CITY OF COMPTON NOV 2023			
SEE ATTACHED	1.00 LS	83,130.00	83,130.00

Subtotal:	83,130.00
Amount Paid:	0.00
Total:	83,130.00

DATE	LOCATION OF T&M	EMERGENCY (Normal work hours) @ $300.00/hr		EMERGENCY (Normal work hours) @ $250.00/hr		EMERGENCY (Normal work hours) @ $225.00/hr		EMERGENCY (ADD Laborer) @ $110.00/Person		Daily Total Billing	
11/1/2023	ROSECRANS & PEARL	12	$	3,900.00	$	-	12	$	1,320.00	$	5,220.00
11/1/2023	E ROSECRANS AVE	12	$	3,900.00			12	$	1,320.00	$	5,220.00
11/2/2023	ROSECRANS & PEARL	12	$	3,900.00	$	-	12	$	1,320.00	$	5,220.00
11/2/2023	E ROSECRANS AVE	12	$	3,900.00			12	$	1,320.00	$	5,220.00
11/3/2023	ROSECRANS & PEARL	12	$	3,900.00	$	-	12	$	1,320.00	$	5,220.00
11/3/2023	EMERGENCY RESPONSE	4	$	1,300.00				$	-	$	1,300.00
11/3/2023	ROSECRANS & PEARL	12	$	3,900.00			12	$	1,320.00	$	5,220.00
11/4/2023	ROSECRANS & PEARL	12	$	3,900.00	$	-	12	$	1,320.00	$	5,220.00
11/4/2023	ROSECRANS & PEARL	12	$	3,900.00			12	$	1,320.00	$	5,220.00
11/5/2023	ROSECRANS & PEARL	12	$	3,900.00	$	-	12	$	1,320.00	$	5,220.00
11/5/2023	ROSECRANS & PEARL	12	$	3,900.00			12	$	1,320.00	$	5,220.00
11/6/2023	ROSECRANS & PEARL	12	$	3,900.00	$	-	12	$	1,320.00	$	5,220.00
11/6/2023	ROSECRANS & PEARL	12	$	3,900.00			12	$	1,320.00	$	5,220.00
11/7/2023	ROSECRANS & PEARL	12	$	3,900.00	$	-	12	$	1,320.00	$	5,220.00
11/7/2023	ROSECRANS & PEARL	12	$	3,900.00			12	$	1,320.00	$	5,220.00
11/8/2023	ROSECRANS & PEARL	12	$	3,900.00	$	-	12	$	1,320.00	$	5,220.00
11/9/2023			$	-	$	-		$	-	$	-
11/10/2023			$	-	$	-		$	-	$	-
11/11/2023			$	-	$	-		$	-	$	-
11/12/2023			$	-	$	-		$	-	$	-
11/13/2023			$	-	$	-		$	-	$	-
11/14/2023			$	-	$	-		$	-	$	-
11/15/2023			$	-	$	-		$	-	$	-
11/16/2023			$	-	$	-		$	-	$	-
11/17/2023			$	-	$	-		$	-	$	-
11/18/2023			$	-	$	-		$	-	$	-
11/19/2023			$	-	$	-		$	-	$	-
11/20/2023			$	-	$	-		$	-	$	-
11/21/2023	EMERGENCY RESPONSE	9	$	2,925.00	$	-	5.5	$	605.00	$	3,530.00
11/22/2023			$	-	$	-		$	-	$	-
11/23/2023			$	-	$	-		$	-	$	-
11/24/2023			$	-	$	-		$	-	$	-
11/25/2023			$	-	$	-		$	-	$	-
11/26/2023			$	-	$	-		$	-	$	-
11/27/2023			$	-	$	-		$	-	$	-
11/28/2023			$	-	$	-		$	-	$	-
11/29/2023			$	-	$	-		$	-	$	-
11/30/2023			$	-	$	-		$	-	$	-
TOTAL		193	$	62,725.00	$	-	185.5	$	20,405.00	$	**83,130.00**

April 16, 2024

TO: **HONORABLE MAYOR AND CITY COUNCIL MEMBERS**

FROM: **PUBLIC WORKS STREET MAINTENANCE DEPARTMENT**

SUBJECT: **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON ACCEPTING THE PROPOSAL FROM URBAN GRAFFITI ENTERPRISES, INC. FOR CITYWIDE GRAFFITI ABATEMENT AND PREVENTION SERVICES, TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A ONE (1) YEAR SERVICE AGREEMENT WITH TWO (2) ONE-YEAR EXTENSION OPTIONS AND TO ESTABLISH A PURCHASE ORDER IN AN AMOUNT NOT TO EXCEED TWO HUNDRED TWENTY-EIGHT THOUSAND DOLLARS ($228,000)**

SUMMARY

The adoption of this resolution accepts the proposal from Urban Graffiti Enterprises, Inc. for citywide graffiti abatement and prevention services, and authorizes the City Manager to enter into a one (1) year service agreement (May 1, 2024 - April 30, 2025) with two (2) one-year extension options and establishes a purchase order with Urban Graffiti Enterprises, Inc. in an amount not to exceed Two Hundred Twenty-Eight Thousand Dollars ($228,000).

BACKGROUND

The removal of graffiti is fundamental to the City's Clean Compton Initiative, a comprehensive multi-faceted systematic approach to the eradication and prevention of blight in the City for the improvement of the quality of life for all who live, work and visit the City of Compton.

STATEMENT OF ISSUE

The Public Works Street Maintenance Department (Department) is responsible for managing a citywide graffiti abatement and prevention services program. Graffiti occurs in alleyways, public rights-of-way, along thoroughfares (arterials), parks, public facilities, freeway underpass structures, and bus shelters along the Compton Creek bike path, to name a few locations. Abatement services include painting over, removing, pressure washing and repairing any surfaces damaged by graffiti.

The residents of the City make hundreds of service requests to remove graffiti from buildings and other surfaces, annually.

The Department advertised a Request for Proposal for Citywide Graffiti Abatement and Prevention Services on November 8, 2023, in the Bulletin newspaper and on the City's website.

As a result of the Request for Proposal, four (4) graffiti abatement contractors submitted their proposals by the stipulated deadline of November 30, 2023.

Graffiti Abatement Contractor Submitters

1. Screamin Eagle Services
2. P & W Painting, Inc.
3. Portland Graffiti Removal, LLC
4. Urban Graffiti Enterprises, Inc.

All four (4) graffiti abatement contractors:

- Submitted their proposals on time
- Submitted their bid price sheets
- Met some or all of the minimum requirements for graffiti abatement

Schedule of Compensation:

Screamin Eagle Services	$180,000/annually
P & W Painting, Inc.	$185,000/annually
Portland Graffiti Removal, LLC	Annual cost unspecified/up to $535 per occurrence
Urban Graffiti Enterprises, Inc.	$228,000/annually

The Public Works Superintendent and staff evaluated each proposal and interviewed firms by telephone to evaluate staffing, equipment and services. As a result, the panel selected Urban Graffiti Enterprises, Inc. as the most responsive and responsible bidder.

The award of the graffiti abatement and prevention services contract is not awarded to the lowest bidder, but to the lowest most responsive bidder that meets the needs of the City. Selection of the most responsive qualified firm was based on the completeness of the proposals, demonstrated understanding of the scope of services, quality of similar work previously performed, graffiti coatings, completeness and responsiveness to the RFP requirements, and familiarity with the City and location.

Urban Graffiti Enterprises, Inc. will also provide the following contract enhancements:

1. On-site custom color matching.

2. Online, live status view of all pending and completed service requests and sites serviced by crews.

3. Graffiti removal request via link provided to the City that can be placed on the City's website.

4. Integration with the Los Angeles County Sheriff's TAGRS system that is designed to track graffiti activity throughout the County for apprehension, prosecution and restitution purposes.

5. Offer a $500.00 reward for information that leads to the apprehension and prosecution of a tagger.

Public Works has a total of 36 field staff positions to perform the various functions it is responsible for, of which 2 staff are dedicated for graffiti abatement. With the high amount of service requests that come in, this proves challenging to be responsive at best. To respond to such requests with limited resources, staff then regroups and are reassigned from other pre-planned activities to address the immediate requests of graffiti removal.

To alleviate the large amounts of graffiti that occurs throughout the City, the Department requests assistance to be provided to help field staff abate the large amounts of graffiti that continues to plague our community.

FISCAL IMPACT

The Department has funds available in the 2023-2024 Fiscal Year Budget in the amount of Two Hundred Twenty-Eight Thousand Dollars ($228,000) in the following Account:

Account Number	**Amount**
1004-720-000-4266	$228,000
Total:	**$228,000**

Additionally, funds will be allocated in future fiscal year budgets for these services.

RECOMMENDATION

Staff recommends that Council accepts the bid submitted by Urban Graffiti Enterprises, Inc. and authorize the City Manager to enter into a one (1) year service agreement (May 1, 2024 - April 30, 2025) with two (2) one-year options for extension and to establish a purchase order in an amount not to exceed Two Hundred Twenty-Eight Thousand Dollars ($228,000) for graffiti abatement and prevention services.

DAMION TIMMONS
STREET SUPERINTENDENT

APPROVED FOR FORWARDING

WILLIE HOPKINS JR.
CITY MANAGER

RESOLUTION NO._____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON ACCEPTING THE PROPOSAL FROM URBAN GRAFFITI ENTERPRISES, INC. FOR CITYWIDE GRAFFITI ABATEMENT AND PREVENTION SERVICES, TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A ONE (1) YEAR SERVICE AGREEMENT WITH TWO (2) ONE-YEAR EXTENSION OPTIONS AND TO ESTABLISH A PURCHASE ORDER IN AN AMOUNT NOT TO EXCEED TWO HUNDRED TWENTY-EIGHT THOUDAND DOLLARS ($228,000)

WHEREAS, removal of graffiti is fundamental to the City's Clean Compton Initiative, a comprehensive approach to the eradication and prevention of blight in the City for the improvement of the quality of life for all who live, work and visit the City of Compton; and

WHEREAS, the Public Works Street Maintenance Department (Department) is responsible for managing a citywide graffiti abatement and prevention services program; and

WHEREAS, the residents of the City make hundreds of service requests to remove graffiti from buildings and other surfaces; and

WHEREAS, the Department has a total of 36 field staff positions to perform various functions it is responsible for, of which 2 staff are dedicated for graffiti abatement. With the high amount of service requests, it is challenging to be responsive. To alleviate the excessive graffiti, the Department is requesting assistance to help field staff abate the graffiti that continues to plague our community; and

WHEREAS, the Department advertised a Request for Proposal for Citywide Graffiti Abatement and Prevention Services on November 8, 2023, in the Bulletin newspaper and on the City's website; and

WHEREAS, as a result of the Request for Proposal, four (4) graffiti abatement contractors submitted their proposals by the stipulated deadline, as follows:

Vendor	Compensation
Screamin Eagle Services	$180,000/annually
P & W Painting, Inc.	$185,000/annually
Portland Graffiti Removal, LLC	Annual cost unspecified/up to $535 per occurrence
Urban Graffiti Enterprises, Inc.	$228,000/annually

WHEREAS, the Street Superintendent and staff evaluated each proposal and interviewed firms to evaluate staffing, equipment and services. As a result, the panel selected Urban Graffiti Enterprises, Inc. as the most responsive and responsible bidder; and

WHEREAS, the award of the graffiti abatement and prevention services contract is not awarded to the lowest bidder, but to the lowest most responsive bidder that meets the needs of the City; and

WHEREAS, staff recommends that the City Council accept the proposal submitted by Urban Graffiti Enterprises, Inc. and authorize the City Manager to enter into a one (1) year service agreement (May 1, 2024 – April 30, 2025) with two (2) one-year extension options and establish a purchase order for graffiti abatement and prevention services; and

WHEREAS, funding for this expenditure in an amount not to exceed Two Hundred Twenty -Eight Thousand Dollars ($228,000). is available in the Department's 2023-2024 Fiscal Year Budget in Account Number 1004-720-000-4266.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. That the proposal from Urban Graffiti Enterprises, Inc. is hereby accepted.

Section 2. That the City Manager is hereby authorized to enter into a one (1) year service agreement (May 1, 2024 - April 30, 2025) with two (2) one-year extension options with Urban Graffiti Enterprises, Inc. for graffiti abatement and prevention services.

Section 3. That a purchase order is authorized to be established for Urban Graffiti Enterprises, Inc. in an amount not to exceed Two Hundred Twenty -Eight Thousand Dollars ($228,000) from account 1004-720-000-4266.

Section 4. That funding for this expenditure is available in the Department's 2023-2024 Fiscal Year Budget in Account Number 1004-720-000-4266.

Section 5. That a copy of this Resolution shall be filed in the offices of the City Clerk, City Attorney, City Manager, City Controller and Public Works Street Maintenance Department.

Section 6. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2024.

_____
MAYOR OF THE CITY OF COMPTON

ATTEST:

_____
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF COMPTON)

I, Vernell McDaniel, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council of the City of Compton, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on this _____ day of _____, 2024.

That said Resolution was adopted by the following vote, to wit:

AYES: COUNCILMEMBERS-
NOES: COUNCILMEMBERS-
ABSTAIN: COUNCILMEMBERS-
ABSENT: COUNCILMEMBERS-

_____
CITY CLERK OF THE CITY OF COMPTON

URBAN GRAFFITI ENTERPRISES INC

Taking Pride In Our Communities

PROPOSAL FOR

CITY OF COMPTON

CITYWIDE GRAFFITI ABATEMENT AND PREVENTION SERVICES

NOVEMBER 30, 2023

Submitted by:
Urban Graffiti Enterprises Inc.

P.O. Box 2383
Covina, CA. 91722
(626) 815-4900
Fax (626) 815-4499
Info@urbangraffiti.com

URBAN GRAFFITI ENTERPRISES INC

CITY OF COMPTON
Graffiti Removal Abatement and Prevention Services
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URBAN GRAFFITI ENTERPRISES INC

PH (626) 815-4900

1280 Mountain View Circle, Azusa CA 91702
info@urbangraffiti.com

FX (626) 815-4499

November 30, 2023

City of Compton
Office of the City Clerk
205 S. Willowbrook Ave.
Compton, Ca. 90220
Attn: Mr. Damion Timmons,
Public Works Street Maintenance Dept.

Subject: Citywide Graffiti Abatement and Prevention Services RFP

Mr. Timmons,

We are pleased to submit the attached proposal in response to the City's Request for Proposal (RFP) for graffiti removal services. I hereby declare that I am duly authorized to sign and bind Urban Graffiti Enterprises Inc. (Urban) to the City of Compton (City). I further state that this proposal contemplates full compliance with all the specifications detailed in the City's RFP and shall remain valid for 90 calendar days after submission deadline and no subcontractors will be used for this project.

Since 1990, Urban has been delivering high quality, reliable services via comprehensive approaches and solutions to countless municipalities, counties and many other public and private agencies and entities throughout California. Urban is very aware of how important it is to keep our communities' graffiti free. Not only for aesthetic reasons but also for the safety and morale of its residents and visitors. Graffiti has the unique characteristic of being a visual type of crime that if left unchallenged or poorly eradicated, can give the impression of a community in despair. Such poor management can reflect negatively on everyone from: the field staff responsible for its removal, to the city department or staff in charge, to the City's elected officials. It is therefore that we go to great lengths to ensure quality, efficiency and professionalism with the services we provide.

With my over 35-year experience in the public agency services industry, combined with the collective experience and professionalism of my field and administrative staff, my company is more than capable of providing the services detailed in the RFP. With our extensive experience, we are uniquely qualified to not only meet but in fact exceed the city's expectations as we have in the past. When evaluating our proposal, please take into account the many features our service includes:

- Online, live status view of all pending and completed service requests and sites serviced by our crews.
- Web based graffiti reporting, via secure web portal for the city's Program Manager and staff.
- Graffiti removal request via link provided to the city that can be placed in the city's webpage.
- Integration with the Los Angeles County Sherriff's TAGRS system that is designed to track all graffiti activity throughout the county for apprehension, prosecution and restitution purposes.
- On-site custom color matching. Not simply a few off the shelf stock colors.
- Professional graffiti eradication from natural (unpainted) porous surfaces such as block/brick walls, sidewalks, etc.
- Finally, we are the only contractor that offers a $500.00 reward for information that leads to the apprehension and prosecution of a tagger.

If you have any questions regarding our proposal, please feel free to contact me. In addition, please note, no addendums nor responses to questions were received.

Respectfully,

Juan Reinoso
President
Urban Graffiti Enterprises Inc.

COMPANY HISTORY

Urban Graffiti Enterprises was founded by Juan Reinoso in 1990 as a sole proprietorship and incorporated as Urban Graffiti Enterprises Inc. **(Urban)** in May of 2000. Unlike many others who claim to have decades of experience in the graffiti removal industry, when in fact they started off as painters, building maintenance, janitorial companies or school projects, our founder's experience can verifiably be dated as far back as the mid1980s, under the employment of Graffiti Removal Inc. the original graffiti removal company in Southern California.

Even before Urban Graffiti Enterprises was ever imagined, Juan was hitting the trenches removing graffiti and providing various other public agency services throughout the tri-county area. He was instrumental in developing and perfecting many of the processes and procedures **still** used in the industry today. From the very beginning, his vision was to provide exceptional, innovative service, taking pride in workmanship, and staying abreast of the latest in environmentally friendly and efficient technologies available. UGE started as a public agency services company and still is primarily geared towards developing and implementing public sector services programs.

Urban's municipal services began in 1990 providing graffiti removal services to the City of San Fernando, and the City of Burbank. Soon thereafter we continued acquiring many other public agency contracts providing not only graffiti removal but also; steam cleaning pressure washing services, bus shelter maintenance and repair, bulky item pick-up and etched window repair and protective film installation. We have honed our skills as a company servicing a vast array of small- and large-scale projects. We have to date been awarded hundreds of public agency projects, ranging from $12,000 to over $800,000 each, annually. We currently have 15 City contracts, over 20 Los Angeles County, Orange County and San Bernardino County unincorporated communities and all the Los Angeles County storm control channels. In addition, we also service numerous entities in the private sector.

From the very beginning Urban has strived for innovation and we've taken pride in our services. Our innovation began with being the first and **still** the only graffiti removal and control services provider to offer custom color matching on-site. We are the only company that trains all their service techs the skill of on-site color matching by eye, without the need of color matching hardware or software (spectrophotometers) that at best are only as accurate as the lighting or surface conditions allow it to be. Although our founder provided countless hours of beta testing such technology and was instrumental in its early development, our extensive experience has taught us that such technology is still unreliable and cost prohibitive. Our innovation continued with industry firsts such as:

- First and still the only company that trains all their crews the skill of on-site color matching.
- First to introduce zero tolerance graffiti abatement programs.
- First to provide sacrificial and non-sacrificial coatings.
- First to provide etched glass repair and protective film application.
- First to introduce a flat monthly rate for public agency services.
- First to log every site serviced with before and after digital pictures.
- First to provide 1hr. response times for service requests, seven days a week.
- First with zero discharge wastewater reclamation and recycling equipment and procedures.
- First to implement graffiti data logging and tracking to assist in apprehension and restitution.
- First with proactive graffiti control solution programs.
    - Tagger arrest and prosecution reward program.
    - Schools and community outreach programs.
    - Free smart phone graffiti reporting app.
- First and only company to establish an in-house Quality Control department.
- The only contractor who provides live work status via web system.
- The only contractor with a mobile app assisted graffiti reporting system that was fully integrated with the Los Angeles County's TAGRS graffiti tracking servers.
- Lastly, we are the only contractor with an accredited graffiti analytical department whose sole responsibility is to provide graffiti research and analytical services.

Urban Graffiti Enterprises Inc. has for over 29 years been at the forefront of these services and it is our goal and commitment to our clients to continue on our quest for excellence.

EXPERIENCE

Urban has an unparalleled combined staff experience providing graffiti removal and control services. We have been providing these services throughout the southern California area for over 29 years. In addition, we are properly licensed by the State of California to provide the services we contract out for, including etched glass repair and anti-graffiti film installation services. Our company's experience could be dated back to the mid 1980s when the company founder (current President, Juan Reinoso) started as an in-shop paint matcher for the Sullivan brothers. The true pioneers of the municipal graffiti removal industry. After becoming proficient in the skill of color matching, he quickly and assertively moved up the ranks, mastering every aspect of the trade and excelling with his can-do attitude, constantly showing his innovative capabilities and continuously improving his craft.

The company President has always been a constant and intricate part of our evolvement and continually challenges our staff into finding better ways to service our clients while still maintaining the level of quality we've become known for. Because of that, our staff continually researches new products and procedures for efficiency and cost effectiveness. That practice has kept us at the cutting edge of the latest technology. Our staff has been instrumental in the development of new equipment and/or procedures such as: spectrophotometer color matching (portable computer color matching), bicarbonate soda blasting, crushed nutshell blasting, sacrificial/non-sacrificial coatings, window etching repair, graffiti logging and tracking solutions, and even laser technology. In fact, graffiti removal and pressure washing procedures still utilized to date were developed and/or perfected by two members currently on our staff, over 34 years ago. Furthermore, **UGE Inc** has been instrumental in the indoctrination of a number of anti-graffiti ordinances. UGE was responsible for the development and introduction of the more cost effective, zero tolerance fixed monthly pricing structure now employed by most local public agencies contracting these services out. We have always strived for excellence, and our multiple year municipal, county and state projects are proof positive of our success. Since our reputation rides on the success of each project we undertake. We don't attempt to acquire as many projects as possible, without regard to quality and professionalism. We only aim to procure those projects which the awarding agency or entity is serious about a successful program. By being selective we can render exceptional service matched by no other contractor. We have set unprecedented standards, still unsurpassed by our competition.

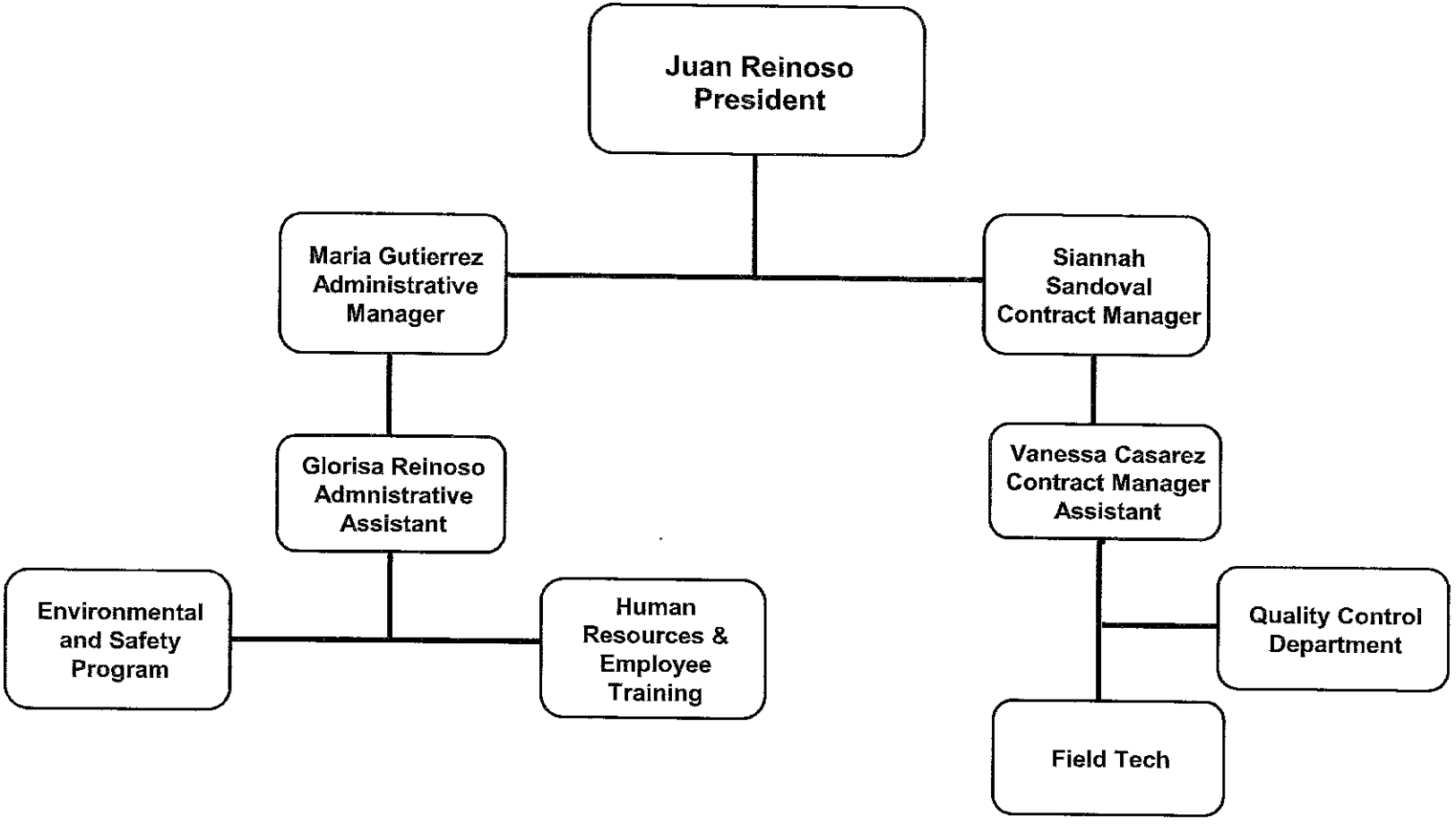
We have undertaken and succeeded in completing intimidating projects other contractors have shied away from. It was our company who took on the Los Angeles County's Florence/Firestone South Central pilot project in the early 90s. Although it took an unprecedented effort on our part that for the first 6 months had us operating at a loss, we stuck to our agreement and completed the 8-month project to the amazement of the Project Manager and County Supervisor Gloria Molina. Needless to say, after the pilot program, we went on servicing that area for over ten years and have continued servicing many other high incidence areas for various departments of Los Angeles County ever since. In addition to the aforementioned, we were the only company that dared to take on what by all accounts was the overwhelming undertaking of the City of Compton's graffiti problem in 2007. Regardless of the odds bet against us we quickly and assertively brought the graffiti problem under control and serviced the city for about 9 years.

Due to the long list of both local, county and state contracts we've serviced, our staff is well versed in the procedures and requirements of the various funding sources for these projects. We've had extensive experience with CDBG reporting requirements and other public agency Living Wage Ordinance requirements.

URBAN GRAFFITI ENTERPRISES INC.

City of Compton Project

Organizational Chart



PROPOSED ADMINISTRATIVE AND KEY STAFF

President Juan Reinoso	Over 35 years in the public agency services industry. Instrumental in the early development of processes widely used in the industry today, such as; pressure washing, on site color matching, non-abrasive blasting systems, computer color matching, and sacrificial/non-sacrificial coatings, graffiti data logging and tracking, graffiti analytical services. He has developed and implemented many programs for graffiti removal, control and tracking. First in the industry to provide guaranteed one-hour service response times. Directly involved with every facet of the various contracts and programs currently on hand.
Administrative Manager Maria Gutierrez	Over 27 years of accredited business management, 20 in the public agency services sector. Responsible for training, enforcing and the continual updating of our Injury and Illness Prevention Program, Hazardous Materials Communication Programs NPDES and all applicable BMP's. In charge of development and implementation of all Federal, State and County safety programs. Payroll, billing procedures and Contract Management. She will be the contract administrator for this project.
Contract Manager Siannah Sandoval	Over 17 years of public agency contract administration experience. Her duties consist of serving as liaison between our company and the city's Program Manager, daily management of the project and continual review and adjustment of the program in order to accommodate needed or required modifications. She is also responsible for maintaining overall efficiency and accountability of proposed resources/staff. She will remain as the current City of Compton Contract Manager.
Adminstrative Assistant **Vanessa Casarez**	4 years' public agency services experience. Responsible for immediate fielding of service requests and day to day communication with city personnel. Maintenance of all record keeping such as; data entry, reports and quality control program. She will be involved with this aspect of the project for the City.
Field Technicians **Field Tech** TBD	Fully trained and qualified field service technicians responsible for performing the agreement tasks within the contract service areas. Trained and certified in the use of their equipment, and procedures such as; graffiti removal, high pressure washing, sand/soda blasting, proper handling and application of solvents and sacrificial coatings and incident reporting techniques such as smart phone apps and TAGRS requirements.
Quality Control Karina Sandoval	3 Years public agency experience. She will be in charge of surveying locations, auditing the work done by the staff and reporting any issues to the QC Manager and followingup..

Field and support staff listed may differ upon contract award and/or change throughout the term of the agreement.

GENERAL WORK PLAN

After careful assessment of the RFP specifications, the information provided by the city staff and our extensive experience servicing the city over 10 years, we propose an all-inclusive, flexible approach that we feel will exceed the city's goals and expectations at very competitive rates. In the over 30 years we've been providing these services, we have developed and implemented a number of unique features that have made our company second to none. It is that flexibility and innovative approach that separates us from the rest.

We propose to provide the agreed upon amount of Field Techs, administrative support staff and resources to provide the services as requested in the city's RFP. We propose to eradicate graffiti expeditiously and professionally, using the most effective methods available. Our all-encompassing graffiti programs are tailored to fit each and every city and community specifically. As such, we are proposing the city of Compton a number of options to choose from (see Pricing Sheet). Our custom, yet straight forward, thorough, work plans and pricing structures have proven to be very effective in not only bringing graffiti under control but also maintaining it controlled through its fluctuations. We have implemented these same strategies in various cities and communities throughout Los Angeles, Orange, San Bernardino and Riverside Counties with much success. By removing graffiti as promptly as possible and keeping it down, the glorification taggers feel, is assertively diminished and their hold on our communities is quickly diminished.

We propose the following staffing and service guidelines:

Staffing

Field Techs – All agreed upon proposed Field Techs will be provided with a fully self-contained service truck and will be properly trained in all aspects of graffiti eradication procedures, including but not limited to, on-site custom color matching, airless sprayer and other high-pressure equipment use, mobile phone app assisted electronic job tracking procedures and full understanding of their duties and responsibilities under the agreement.

Contract Manager – The Contract Manager will be responsible for overseeing the day to day operations and issues relating to the performance of our Field Techs and serve as the liaison between Urban Graffiti Enterprises Inc. and the City's Program Manager. The duties and responsibilities of the Contract Manager shall consist of:

- Having thorough knowledge of the contract terms, specifications, conditions and requirements.
- Interfacing with the City's Program Managing Department and/or designees.
- Coordinating special projects and requests.
- Responding to any concerns related to our services.

Quality Control Inspector – A quality control inspector will be assigned to this contract to periodically patrol the service area, to ensure our service crews are adhering to the contract requirements and that their services meet our strict workmanship standards. (Please see Quality Assurance Program attached).

Service Prioritizing

Service will be prioritized as follows:

City Requests - Requests for service received via the City's Hotline will be automatically routed to the assigned area Field Tech by way of our proprietary **STAR** work order system. Since prompt eradication of graffiti is the best policy, it will be our goal to service any requests for service received will be completed the same day if received on a normally scheduled service day otherwise within 24 hours. Vulgar, intimidating or retaliatory graffiti will be removed upon sight or within 1 hour after receipt of notification, during normal business hours or first thing the following day 7 days a week.

City's Program Manager Requests - Any City Program Manager or designee request for service shall be added to the list of pending requests or prioritized as requested.

Major Thoroughfares - Because graffiti on thoroughfares is the most visible to the public and the image of a city is primarily judged by their condition, every effort will be made by our Field Tech(s) to patrol and service the major thoroughfares in the city on their scheduled service days.

Hot Spots - With our experience servicing the city, our service crews have established a list of known hot spots that require constant patrols and special attention. These areas will also be a prioritized.

School Zones - Due to the fact that these areas are susceptible to higher than normal incident rate and because of the

importance of maintaining safe school corridors, special attention will be given to these areas while in route to and from service requests.

Residential Streets - Aside from systematically servicing any high recidivism residential areas, our crews will make it a point to periodically patrol and service all residential streets to ensure thorough service area coverage.

Alleys - Although alleyways are normally regarded as trivial thoroughfares, they are far from unimportant to the communities that have them. We therefore also make it a point to periodically service these byways to maintain them clean.

Service Guidelines

A zero-tolerance approach shall be taken by our field staff to maintain the city's graffiti under control for the term of our agreement. All of our Field Techs are tele-tracked to ensure proper service area coverage and are equipped with smart phones that utilize our proprietary routing app that is designed to automatically receive service requests directly from our STAR work order system. (Please see Graffiti Reporting and Tracking).

Upon arrival to the city, the Field Tech(s) will begin their day by addressing any pending service requests. Thereafter they will proceed to survey the city's main thoroughfares and known hot spots. Any graffiti noticed by our crews while in route between service requests and service areas, will be eradicated upon site. After completing any service, the Field Tech(s) will upload the required job information such as; address, time/date of completion, square footage, surface type, removal method, and a before and after image to our service logging and tracking database (STAR). Any sites reported to the Field Techs which cannot be completed, will be immediately reported to the City's Program Manager via STAR with an image of the location and the reason why it could not be completed.

To further enhance the reporting and tracking aspect or our services, the City's Program Manager will be given access to STAR via a secure, dedicated web portal where the status of any and all service requests can be viewed live as they are being completed.

Our service crews will use new and/or recycled, water based, paint for paint-outs, EPA approved solvents for non-porous surfaces such as signs, glass, tile, etc. and water/media blasting on natural non-porous surfaces such as concrete, block/brick walls, galvanized steel, etc. Our Field Techs will maintain up to date Material Safety Data Sheets for all materials used in their processes. No debris or runoff from any of our operations will be allowed to go into any storm drain system.

Eradication Procedures

We hereby attest that as a minimum, we will adhere to the following generally approved methods of eradication:

Concrete/block, brick walls – If natural will be pressure washed/media blasted or color matched and painted over if previously painted.

Sidewalks – Will be blocked off as needed and pressure washed/media blasted.

Curbs – Unpainted curbs will be painted using a closely matching concrete color. Painted curbs will be painted using the standard City approved color.

Pedestrian bridges/underpasses – Vertical surfaces shall be painted using a closely matching color taking care that the floor surface is not over sprayed. In the instance that the floor surface has to be treated, it will be pressure washed/media blasted if natural or painted over with a closely matching color with an abrasive additive in order not to compromise its traction characteristics.

Concrete light poles – Unpainted concrete light poles will only be pressure washed or media blasted if unpainted. Previously painted light poles will be evaluated and where applicable and feasible an attempt to remove all previous paint will be made, in order to bring it back to its natural stage.
Wooden utility/light poles – These poles will be painted over using a closely matching color. Any signs, stickers, slap tags shall be removed.

Trees – Depending on the type of tree and type of material used to deface it, we will lightly pressure wash or paint over the graffiti using a highly diluted non-phytotoxic paint keeping any foliage free of over spray or splatter.

Wood fencing – Previously painted wood fencing will be painted using a color matched paint or pressure washed if unpainted.

Metal surfaces including traffic/light poles – All previously painted metal surfaces will be color matched a painted over. Bare or natural metal surfaces will be treated using an EPA approved solvent or pressure washed if necessary.

Asphalt – Affected asphalt surfaces will be treated using a light mist of diluted matching paint with an abrasive additive so as to not compromise the surface's traction characteristics.

Glass/windows – All glass (excluding etched glass) will be treated using an EPA approved solvent.

Trees and Palms – Depending on the type of bark the tree has, vandalized trees/palms will be treated with either a pressure washer at medium pressure with a wide tipped nozzle to avoid damaging the tree or by applying a light mist of watered down non-phytotoxic paint. Every attempt will be made to successfully remove any previous paint and/or graffiti from the tree's surface but never at the cost of the tree's protective bark surface. Any deviation from the processes herein detailed will be run by the City's Program Manager before any changes are implemented.

Furthermore, **UGE's** personnel shall perform all their duties in a courteous and efficient manner, in accordance with accepted professional standards, without causing damage or injury to any person or property. Great care is taken to ensure the protection of property such as, vehicles, windows, shrubbery, walkways, etc. from any residue like paint overspray, sand, etc. Methods employed to protect such property may include but not be limited to; drop cloths, plastic sheeting, or scheduling the job for a more opportune time. In some instances, and only when necessary, the contractor shall paint using rollers or brushes ensuring proper coverage. In the event of any residue, due to a procedure conducted by our personnel, the area shall be restored to its original condition. Color matching will be used on all previously painted surfaces to ensure quality, professional removals. We guarantee all work completed against failure due to defective materials and/or faulty workmanship for a period of one year. Any and all debris from our operations will be picked up and disposed of legally.

Equipment On Hand

Due to the number of projects, their size, and the length of time we have been in the public agency maintenance industry. We maintain more than sufficient vehicles, equipment and materials on hand to be able to service the largest of projects on a moment's notice. Furthermore, our extensive working capital and open lines of credit afford us the ability to almost immediately acquire any number of vehicles and/or equipment needed.

In addition, centrally located in the City of Azusa, our 24,000 square foot facility is equipped with an in-house paint tinting laboratory which consists of tinting machines, 1- and 5-gallon paint shakers, a 500-gallon vat for mixing bulk colors. We normally have in stock over 4000 gallons of paint of various tint bases, colorants and all the equipment necessary to undertake any graffiti removal project in the four-county area, expeditiously.

Emergency Call-out Procedure

The Contract Manager, Safety Officer and Field Supervisor shall be accessible seven days a week, 24 hours a day via direct email or cell phone. Our emergency call-out procedure has built redundancy so as to avoid any mistakes or miscommunications. Our clients have several ways they can reach us 7 days a week 24 hours a day.

- **Via land line** - When a call is placed to our office after hours, a live operator answers the line and the subsequent message is sent to at least three Managers and the company President.
- **Via regular email** - We provide the City's Program Manager the direct email addresses for the Contract Manager, Filed Supervisor and at least one other company Manager.
- **Via cell phone** – The City's Program Manager is given the Contract Manager's cell phone number so he/she can reach them directly.

The City is guaranteed to receive a response within 1 hour after hours or 30 minutes during our normal business hours.

GRAFFITI REPORTING AND TRACKING SYSTEM

At UGE we have always taken great pride in our innovative spirit and ingenuity. Years ago, we embarked on a quest to electronically track, log and catalog all graffiti eradicated, so we may better assign and distribute our resources and identify trouble spots within our service areas. Soon after developing GRID (Graffiti Information and Research Database) we realized we needed a better reporting system, so we developed STAR (Service Tracking And Reporting) application. STAR is essentially a web based, mobile phone app assisted graffiti reporting solution. With STAR, city staff can report graffiti via the web or by using our proprietary phone app. After eight years of providing graffiti tracking and analytical services to our clients, in 2010 we decided to forge an exclusive reciprocal agreement with TAGRS, the leading graffiti tracking solution on the market. In this partnership, TAGRS provides their extensive multi-county server infrastructure and we provide our accredited graffiti analytical and research experience. Therefore, along with our ever-evolving graffiti eradication and control programs, we can further enhance the proactive aspect of any program with true countywide tracking, logging and categorizing of graffiti and offenders.

Our approach to the tracking, apprehension and eventual prosecution of taggers, takes into account the fact that these offenders cover large geographical areas that may encompass a number of cities and counties. A law enforcement's graffiti incidences database should at the very minimum have access to more than just its jurisdictional (its city's) data.

With TAGRS, all graffiti data is pooled with that of other participating cities and public agencies, into the Los Angeles County Sherriff's servers. The law enforcement agency for the area is then given access to the law enforcement portal of TAGRS where they can not only track trends, activity and taggers but also share intelligence on gangs, tagging crews and/or taggers with other law enforcement agencies. By pooling data and sharing intelligence, law enforcement agencies can not only better plan arrests but also build stronger cases against offenders for prosecution and restitution purposes. We are the only contractor with a web-based graffiti reporting system that seamlessly integrates with TAGRS without any additional equipment or procedures. We provide all of our Field Techs smart phones with our own proprietary app which they use to log all pertinent information and take before and after pictures for live status of sites serviced. The City's Program Manager will be given a user name and password in order to be able to log into STAR and get live status reports of pending serviced requests along with a running list of sites serviced including before and after pictures of the graffiti eradicated.

In addition to the aforementioned, we intend to make our accredited graffiti analytical services available at a reduced rate for the areas we service. Our analytical service far supersedes the untrained and arbitrary moniker entry by field crews, whose expertise is graffiti abatement and not graffiti analysis and cataloging or that of an out of state analytical department with no true knowledge of the traits and trends of gangs and tagging crews in our communities. Our **G**raffiti **A**nalytical & **R**esearch **D**epartment (GARD) is part of our commitment to provide proactive graffiti control and prevention programs. GARD staff is solely dedicated to the study of the graffiti subculture through constant research of gangs/crews, trends, tactics and procedures via internet forums, blogs chat rooms and law enforcement intelligence.

SAMPLE SERVICE LOG PAGE

Sample City

INV # SPL0001

Address	Location	Method	FTG	Reported by	Date completed	Comments
404 W WORKMAN	N	S Blast	5	UGE	01 31 13	pillar
SCHOOL SAN JOSE	SW	S Blast	10	UGE	01 31 13	curb,swalk
N S PUENTE ST near MONTE VIS	N S	Paint	5	UGE	01 31 13	walls, signs
E ADAMS PARK - GRAND N DE	S S	Paint	10	UGE	01 31 13	ubox
CITRUS SAN BERNARDINO RD	N	Paint	10	UGE	01 31 13	at r r tracks on the bars that stop traf
1101 N AZUSA	N	Paint	10	UGE	01 31 13	wall
945 N AZUSA	E	Paint	2	UGE	01 31 13	parking sign
QUEEN SIDE HOMEREST	E	Solvent	1	UGE	01 31 13	sign
A F 929 W CYPRESS	S	Solvent	3	UGE	01 31 13	sign
401 N AZUSA	E	Paint	10	UGE	01 31 13	lt pole, b o signs
RIMSDALE BADILLO	NW	Solvent	1	UGE	01 31 13	sig pole
521 N VINCENT	E	Solvent	1	UGE	01 31 13	sign
RIMSDALE SAN BERNARDINO	SE	Solvent	3	UGE	01 31 13	sig pole
AZUSA SAN BERNARDINO	SW	Solvent	3	UGE	01 31 13	cylinder
SAN BERARDINO AZUSA	SE	Paint	5	UGE	01 31 13	yoshinoya sign
576 N CITRUS	NW	Solvent	5	UGE	01 31 13	ubox
RR TRACKS CITRUS	NW	Paint	15	UGE	01 31 13	fence
PUENTE 2ND ST	NE	Paint	3	UGE	01 31 13	ubox n o corner
636 S 2ND ST	W	Solvent	2	UGE	01 31 13	business sign
GRAND PUENTE	NW	Solvent	1	UGE	01 31 13	push button box
GLENDORA PUENTE	NW	Solvent	1	UGE	01 31 13	r s stop sign
GLENDORA RUDDOCK	SE	Paint	10	UGE	01 31 13	asphalt patch on swalk
ADAMS PARK GRAND	SW	Solvent	5	UGE	01 31 13	donation bo
BADILLO GRAND	SE	Solvent	1	UGE	01 31 13	fire hydrant
BADILLO NEARGLEN	SW	Solvent	1	UGE	01 31 13	tpole
BADILLO GRANDVIEW	NE	Paint	2	UGE	01 31 13	ubox n o corner
605 E BADILLO	S	Paint	5	UGE	01 31 13	base of tpole
1481 N HOLLENBECK	S	Paint	30	UGE	01 31 13	wall b o bldg
536 E ARROW	N	Paint	5	UGE	01 31 13	sign

Total sites **260** Total footage **2,765**

Page 8

CONFIDENTIAL

Live Status View

urban graffiti

GRAF

Welcome Agency User Logout

NEW WORK ORDER | WORK ORDERS LIST | REPORTS

View: Contract: 2D Athens/Hawth/ElCam, **Completed:** 07/07/2014-07/07/2014, **Status:** complete
Grouped By:
Sorted By: id
Records in View: 25

Saved Filters ▼

Clear | Custom Search/Filter

Quick Report

ID	CONTRACT	ZONE	REF #	ADDRESS	ITEM	METHOD	SQFT	STATUS	RECEIVED DATE	COMPLETED	NOTES	IMAGES
2D-50842	2D Athens/Hawth/ElCam	2D - Athens	270879	9331 S Vermont Ave, Los Angeles	Sidewalk	Mediablast	2	complete	07/02/14	07/07/14		B: 1 A: 1
2D-50843	2D Athens/Hawth/ElCam	2D - Athens	270880	10713 S Vermont Ave, Los Angeles	Sidewalk	Mediablast	6		07/02/14	07/07/14		B: 1 A: 1
2D-50844	2D Athens/Hawth/ElCam	2D - Athens	270881	11109 S Vermont Ave, Los Angeles	Sidewalk	Mediablast			07/02/14	07/07/14		B: 1 A: 1
2D-50845	2D Athens/Hawth/ElCam	2D - Athens	270882	S Vermont Ave And W 88th St, Los Angeles	Sidewalk	Me			07/02/14	07/07/14		B: 1 A: 1
2D-50846	2D Athens/Hawth/ElCam	2D - Athens	270883	11028 S Normandie Ave, Los Angeles	Wall				07/02/14	07/07/14		B: 1 A: 1
2D-50849	2D Athens/Hawth/ElCam	2D - Athens	270885	W Vermont Ave And W 90th St, Los Angeles					7/02/14	07/07/14		B: 1 A: 1
2D-50850	2D Athens/Hawth/ElCam	2D - Athens	270886	W Vermont Ave And W 94th St, Los Angeles					07/02/14	07/07/14		B: 1 A: 1
2D-50851	2D Athens/Hawth/ElCam	2D - Athens	270887	W Vermont Ave And W 95th St								
2D-50852	2D Athens/Hawth/ElCam	2D - Athens	270889	W Vermont Ave And					07/02/14	07/07/14		B: 1 A: 1
2D-50853	2D Athens/Hawth/ElCam	2D - Athens	270890	W Verm			2	complete	07/02/14	07/07/14		B: 1 A: 1
2D-51038	2D Athens/Hawth/ElCam	2D - Athens	271017				192	complete	07/02/14	07/07/14		B: 1 A: 1
2D-51046	2D Athens/Hawth/ElCam	2D - Athens				Paint	1	complete	07/03/14	07/07/14		B: 1 A: 1
2D-51066	2D Athens/Hawth/ElCam	2D - Athe				Paint	20	complete	07/03/14	07/07/14		B: 2 A: 1
2D-51067	2D Athens/Hawth/ElCam	2D - Athens			Wall	Paint	10	complete	07/05/14	07/07/14		B: 1 A: 1
2D-51068	2D Athens/Hawth/ElCam	2D - Athens			Sidewalk	Mediablast	20	complete	07/05/14	07/07/14		B: 1 A: 1
2D-51069	2D Athens/Hawth/ElCam	2D - Athens			Wall	Paint	20	complete	07/06/14	07/07/14		B: 2 A: 2
2D-51099	2D Athens/Hawth/ElCam	2D - Athens		, Los Angeles	Ubox	Paint	3	complete	07/06/14	07/07/14		B: 1 A: 1
2D-51110	2D Athens/Hawth/ElCam	2D - Athens		S Vermont Ave, Los Angeles	Wall	Paint	20	complete	07/07/14	07/07/14		B: 1 A: 1
2D-51123	2D Athens/Hawth/ElCam	2D - Athens		1021 W 103rd St, Los Angeles	Wall	Paint	20	complete	07/07/14	07/07/14		B: 2 A: 2
	2D Athens/Hawth/ElCam	2D - Athens		Vermont Ave And 103rd St, Los Angeles	Building	Paint	20	complete	07/07/14	07/07/14		B: 1 A: 1

This snapshot of our graffiti reporting and tracking system, it's features layout and design are property in nature, therefore trade secret "CONFIDENTIAL" and not subject to the Freedom of Information Act (FOIA) or the California Public Records Act (CAPRA). Urban Graffiti Enterprises, Inc., will defend any action brought against this public agency for it's refusal to disclose the items marked confidential.

The GRAF agency portal is a secure web based reporting and tracking system that gives live updates of all pending and completed work orders.

Job Completion Report

urban graffiti

GRAF

NEW WORK ORDER | WORK ORDERS LIST | REPORTS

Welcome Agency User Logout

Edit Work Order

[<] Back [+] New Work Order

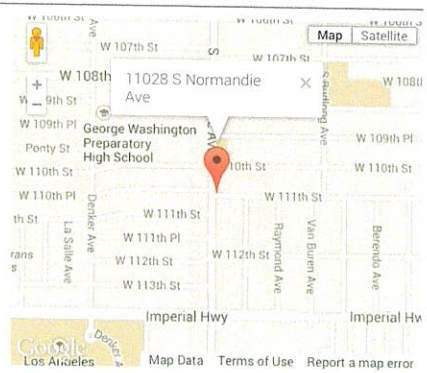
Previous Next

ID	2D-50846
Agency Reference #	270883
Contract	2D Athens/Hawth/ElCam
Zone	2D - Athens
Address	11028 S Normandie Ave
City	Los Angeles
Item	Wall
Surface	Painted
Requester Name	
Requester Phone	
Requester Email	
Received	07/02/2014
Completed	07/07/2014
Notes	

Save

Previous Next

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Before:



After:



GRAF allows for detailed job completion printouts which include all job details including before and after images.

ADDITIONAL INFORMATION

Please consider the following when evaluating our proposal. Along with our extensive experience in the public agency services industry, we bring a number of unique features that no other contractor offers, such as:

- We are properly licensed with C33, D38, D52 classifications to provide these services.
- Preemptive, zero-tolerance graffiti search and eradication rather than just reactive eradication.
- A number of proactive graffiti control and prevention solutions.
- Unrivaled true on-site color matching.
- Immediate to 24-hour response to service requests 7 days a week.
- Flexible service components that can be tailored to suit area specific need and/or future changes.
- Automated web based and smart phone app assisted service request reporting and handling.
- Accurate and detailed monthly service logs. (Sample Service Log attached)
- Live status of work in progress, via dedicated web portal. (Sample STAR Live Status View attached)
- Printable individual job completion and confirmation reports. (Sample Job Completion Report attached)
- Certified graffiti expert witness service.

Proactive Prevention Programs

- Smart phone graffiti reporting and service request tracking app.
- $500.00 Tagger Tip Reward Program for information leading to the arrest and conviction of a tagger.

These programs and features will be in force and available to the City for the life of the contract. If you have any questions regarding this portion of our services, please feel free to call us at (626)815-4900 or email us at mariag@urbangraffiti.com. We greatly appreciate this opportunity and your consideration.

SAFETY PROGRAM*

Urban is committed to the safety of its employees, citizens, and the protection of the environment. Consequently, we employ only EPA approved procedures and materials and strictly follow all NPDES regulations and standards. Our Safety program complies and adheres to SB 198 and all rules and regulations set forth by the County, State, and Federal government agencies.

Our personnel shall always be in uniform, wear badges with their picture and names clearly visible. Use all provided PPE as required by the Cal Osha Safety guidelines, such as, a face mask (where required), use hand sanitizer (when needed), wear a hard hat, wear proper footwear, safety vest, eye protection (goggles) shall be worn by any personnel operating high pressure equipment and respirators shall be used when working in dusty conditions. We have a designated Safety Officer who is responsible for training, enforcing, and the continual updating all our In-house programs. The in-house programs are as follows:

- IIPProrgam which includes
    - Defensive Driving
    - Reporting and Accident
    - Dealing with (PEH) People Experiencing Homelessness
    - COVID-19 Education and Policies
    - Regulations on electronic devices.
- Dealing with the Public and Avoiding Confrontations
- Hazardous Material Communication – use of SD Sheets
- Temporary Traffic Control Device Programs
- Using the Proprietary Work Order System GRAF
- BPM /NPDES
- Proper Lifting Techniques
- COVID-19 Education and Precautions
- Working in Safety Sensitive Areas (Part of IIPP)
    - Working Near Homeless Encampments
    - Working Near Streets and Highways
    - Working in the Channels
    - Working near Train Tracks – Certified by US DOT -Transit Rail System Safety
    - Working in Communities with High Gang Activity

Additionally, due to some of the unsafe neighborhoods we sometimes must work in, both our management and field personnel are taught crisis diffusion techniques These programs are reviewed annually with all staff. All BMP requirements which are not already part of our BMP policy will be adopted and will be reviewed annually as well.

We subject all new employees to a rigorous training that includes but is not limited to, thorough knowledge of the program, proper use of safety equipment, proper use and maintenance of equipment, materials, field safety practices and defensive driving techniques. Because we realize the importance of keeping Safety at the forefront of our staff, we conduct weekly Staff Tailgate meetings. This ensures all issues are communicated to and addressed by the Safety Officer, and Management. In our constant effort to be innovative and be environmentally friendly our employee safety manual is now paperless. It now resides in the employee's work phone. Known as the Employee Work Binder, it contains equipment manuals, list of safety equipment and its uses, policies and procedures as well as other pertinent information to assist them in being self-reliant and safe out on the field. It also contains all SDS (sheets). When any updates are needed, all we need to do is upload it to their phones, saving in the amount of paper that would need to be printed to update all the binders. During the Quarterly Safety meeting, all their Safety gear is checked to ensure everyone has what they need to be safe and efficient. Employees are encouraged to report any incidents to their immediate Supervisor.

Since Safety is such a big part of our day to day. We are proud to announce the use of AI assisted dash cams and tracking system. This has been incredibly helpful in allowing us to further investigate issues such as accidents or incidents. It alerts us of any unsafe driving habits, such as distracted driving and ensuring employees are driving at a safe speed limit. Additionally, we are notified of any harsh turns and even if the employee is not wearing a seatbelt. This has revolutionized our ability to audit our employee's safety and safety habits while out on the field.

Should a Safety issue arise, an incident report is filled out, the employee, depending on the injury, will either be tended to by means of first aid and/or be sent to our nearby clinic for evaluation. And as part of our wellness program, we offer modified duty when applicable. An investigation is conducted, and the matter resolved. A follow-up is conducted on the employee until they are cleared of the injury. Keeping constant contact with the employee allows us to show the employee that we care about their well-being. Depending on the outcome, polices will either be enacted or updated. Those updates or changes will then be covered with staff during our Weekly Staff Tailgate Meeting. Depending on the severity of the situation, a meeting may be held on the same day of the incident. During the Quarterly Safety Meeting incidents are reviewed to give the employees an overview of the incidents for that Quarter. This serves as a reminder to all employees that safety is first. If the Safety issues is non-injury related the same format will apply.

A Safety Program Designee is responsible for completing all required Safety checklists. If any safety issues are found, they are immediately reported to the Safety Manager and a plan is put in place to correct the deficiency. The Safety Designee also provides the replacement of any safety items needed.

**** This is a summary of our extensive multi-faceted safety program which is available for review by our clients upon request.***

QUALITY CONTROL PROGRAM

From the very beginning our company has established a reputation for taking pride in the quality and professionalism of our services. Our Quality Control program is unsurpassed by anyone in our industry. The sole objective of our Quality Control Department is to make sure our clients/residents are satisfied with all aspects of our service. Part of what makes our QC program the best in our industry, is how departmentally inclusive it is. We believe most everyone in our organization has input or access to information, that if shared, will assist in the success of the program. We are always looking for ways to advance our systems and make them more efficient and environmentally friendly, therefore, we have revamped our QC program to be as paperless as possible. This allows for quicker attention and response time to issues that arise.

Policies, Procedures and Inspection Fundamentals

The QC Team will consist of the office staff, Contract Manager/Staff Supervisor, and the QC Monitor. Surveys of the city will be conducted via STAR and onsite visits. The goal is to ensure we are providing adequate service response, quality control and overall project management. During the onsite visits, if any issues are found, a picture will be taken and sent to the Staff Supervisor, the QC Manager will be cc'd and will create an electronic file. The Field Tech is identified by the Staff Supervisor, and an email is sent to him/her explaining the issue, the pictures are attached to the email, along with instructions on how to correct it and a deadline by which it must be completed (usually 24 hours). The Field Tech is required to respond acknowledging receipt of the email and provide a plan of correction. Once the correction is done, the Field Tech will take an after picture and attach it to the original email. Once corrected, the QC Manager will then close the electronic file and keep it as reference.

As for STAR reviews, the office QC Staff conducts their quality control via our web-based Work-Order and Service Tracking And Reporting system (STAR). The STAR database contains all work completed by our crews, including before and after pictures. Any discrepancies found during the review are handled electronically. The Field Tech is immediately notified via his mobile device app. The electronic notification sent to the Field Tech includes a picture and description of the deficiency, detailed instructions on how to correct it and a deadline by which it must be completed (usually 24 hours). The Tech is required to respond, acknowledging receipt of the notification, plan of correction and estimated completion time. Once the correction is completed, the Tech is required to attach an after picture to the deficiency notification. The Staff Supervisor/Contract Manager and the QC Manager are cc'd in all discrepancy notifications and electronic files are created.

The QC Team meets weekly to discuss all in-house and field issues found during their inspections and reviews. If it is determined that additional training is needed for any tech, a schedule is then set for retraining. If current policies need to be updated or any new policies implemented, such will be the case. Any issues, results, findings, and new policies are discussed during next Weekly Staff - Tailgate/QC/Safety meetings to ensure everyone up to date.

Resident Complaints & Inquiries

The new paperless system is also applied to our Complaints procedures. Upon receipt of the complaint, the Staff Supervisor/Contract Manager will investigate the matter. If it involves a Field Tech, she will then email the Tech involved, explaining the complaint, request an acknowledgment of receipt and a correction plan. The QC Manager will be cc'd to create and electronic file. The Staff Supervisor/Contract Manager will then follow up and ensure it is corrected along with the after picture (if applicable). Once the correction is made, she will contact the concerned party to reassure them of the correction and using the original email, send the correction to the QC Manager to close the file. Any other type of complaint will be handled in the same paperless fashion. And depending on the issue and changes implemented, it will be covered during the applicable meeting.

All information pertaining to the issues addressed will be entered into a database and an electronic file is created for future reference. All information is kept confidential and only the Quality Control Manager, the Field Tech and the immediate Supervisor have access to them. No sensitive employee information is publicized or shared with anyone not directly involved. The Information will be available to the city if requested.

In addition, the QC field staff will perform random field performance checks. The objective is to ensure all staff are following safety, work and quality control procedures as required. Any issues observed will be emailed to the Tech involved, requesting acknowledgment of receipt and a correction plan. This will also include random truck, uniform (including badge) and equipment inspections to ensure a professional appearance.

The office staff will also monitor data entry to make sure all entries are consistent and spelled correctly. They will audit the STAR system to ensure work order completion information is entered timely and accurately. This includes making sure that the Field Techs are adhering to the scope of work within their service area and that they are meeting the required response time. Any issues will be emailed to the Field Tech in question. All aspects of QC are kept in a database and an electronic file is created for reference. The forms used for this program are still available for use if needed.

The Field Techs are tele-tracked via a web browser tracking system which gives dispatch, Managers and Supervisors, live location, and history of their whereabouts, including routes and stops. In addition, with our smart phone assisted, web-based service routing system (STAR), we get live date and time stamped status information from our Field Techs as they complete each job. The combined effort of these programs and systems allows for better monitoring, cost effectiveness and efficiency of the overall program.

At a minimum, the QC team will perform the following.

In The Field

- Periodic and random surveys of all contracted areas, to ensure service obligations are meeting the needs of the community.
- Log, report and follow up on any inconsistencies with our service.
- Conduct a ride-along with our Field Techs to ensure proper protocol is being followed.

In the Office

- Perform periodic inspections of Field Tech Work Logs.
- Process and review before and after pictures taken by the Field Techs.
- Audit STAR reporting system.
- Inspect all field service vehicles and equipment for proper upkeep and maintenance.

URBAN GRAFFITI ENTERPRISES INC

LIST OF REFERENCES

Agency:	City of Tustin
Address:	300 Centennial Way, Tustin, CA 92780
Contact Name:	Brad Steen
Title:	Code Enforcement Officer
Telephone & Fax	(714) 573-3135
Email:	BSteen@tustinca.org
Type of service:	Graffiti Removal and Pressure Wash Services
Service Date:	2019 - Present
Agency:	City of Covina
Address:	534 N. Barranca, Covina, Ca. 91723
Contact Name:	Barbara Dangler
Title:	Public Works
Telephone & Fax	(626) 384-5215
Email:	bdengler@covinaca.gov
Type of service:	Graffiti Removal and Pressure Wash Services
Service Date:	2016-Present
Agency:	City of Brea
Address:	1 Civic Circle, Brea, Ca. 98821
Contact Name:	Will Wenz
Title:	Public Works Department Superintendent
Telephone & Fax	(714)990-7695
Email:	willw@ci.brea.ca.us
Type of service:	Graffiti Removal / Pressure Wash Services
Service Date:	2016 - Present
Agency:	Los Angeles County
Address:	900 S. Fremont, Alhambra, Ca. 91803
Contact Name:	Ari DeChellis
Title:	Graffiti Abatement Program Manager
Telephone & Fax	(626) 458-4062
Email:	adechellis@dpw.lacounty.gov
Type of service:	Graffiti Removal and Pressure Wash Services Variou Projects
Service Date:	2000- Present

Pricing Options

Weekly Service Rates

Option 1

# of Service Units	Service Days	Monthly Cost	Yearly Cost
1	Mon-Fri	$ 19,000.00	$ 228,000.00

Option 2

# of Service Units	Service Days	Monthly Cost	Yearly Cost
2	Mon-Fri	$ 36,600.00	$ 439,200.00

* Additional Service Units can be provided on a monthly basis, at the rate of $16,000 per month at the city's request.

Weekend Service Rates

Saturday Service

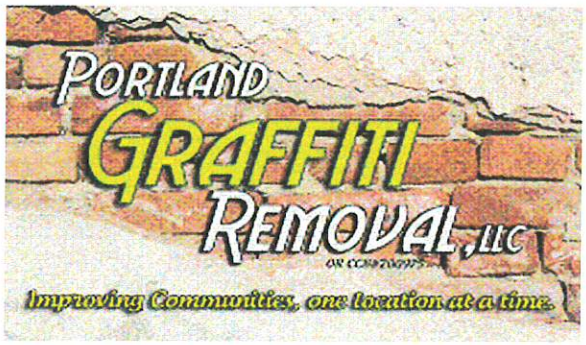
# of Service Units	Service Days	Monthly Cost	Yearly Cost
1	Saturday	$ 4,750.00	$ 57,000.00
1	Sunday	$ 5,460.00	$ 65,520.00

On-Call Service Rates

# of Service Units	Service Day	Call-Out Charge	Hourly Rate
1	Weekday	$ 322.00	$ 122.00
1	Saturday	$ 485.00	$150.00
1	Sunday/Holiday	$ 583.00	$ 180.00

* Call-out charge includes the first service hour. Additional hours will be billed in 15-minute increments.

The rates herein stated are in full compliance with DIR regulations and include the appropriate prevailing wage rates, apprenticeship compliance and monthly payroll reporting.

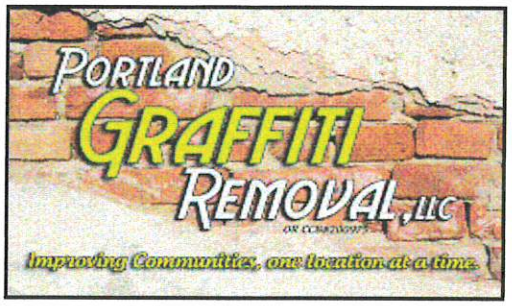


14075 NE Knott St
Portland, OR. 97230
Cell: 971-678-5249
Website: www.GraffitiRemovalPortland.com
Robert@GraffitiRemovalPortland.com

Title Page

RFP Citywide Graffiti Abatement and Prevention Services
11/29/23
Robert Barrie

Robert Barrie



Portland Graffiti Removal, LLC
14075 NE Knott St.
Portland, OR. 97230
Cell: (971) 678-5249
Website: *www.GraffitiRemovalPortland.com*
E-mail: *Robert@GraffitiRemovalPortland.com*

November 29, 2023

To Whom it May Concern:

My name is Robert Barrie and I am the owner of Portland Graffiti Removal, LLC (PGR). We are an Oregon LLC, we have been removing graffiti in the Portland area since 2013. I am interested in expanding my business from the greater Portland Oregon area into the Compton area and therefore am applying for the RFP Citywide Graffiti Abatement and Prevention Services.

A large portion of my business revolves around removing graffiti or painting over graffiti from various surfaces. I am currently a contractor/vendor with the City of Portland through the Office of Neighborhood Involvement Graffiti Abatement Program, where I am contracted to remove graffiti from residential and commercial property. I was also the contractor/vendor with the Portland Bureau of Transportation (PBOT) where we removed/painted over graffiti from all PBOT property at intersections with a signal light in the City of Portland once per month, approximately 905 intersections. We were also the contractor/vendor with the Oregon Department of Transportation (ODOT) and would remove/paint over graffiti on ODOT property along 20 highways, freeways, and interstates around the Portland area.

Further, I provide crime prevention tips/solutions to business owners and also proactive measures such as anti-graffiti coatings and films to help protect surfaces from graffiti before it happens.

Our goal at PGR is to return the property back to the condition it was in prior to getting tagged, with no damage to the property and with no shadowing of the tag.

Our chemicals are environmentally safe, biodegradable, EPA and VOC compliant and contain no Phosphates, Chlorinated Hydrocarbons or Xylene.

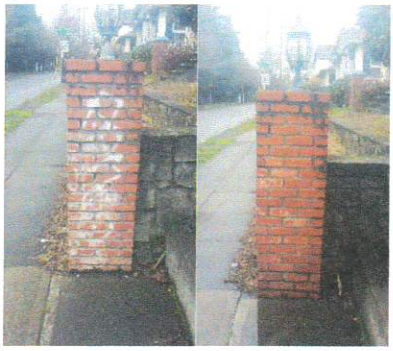
Sincerely,

Qualifications

To Whom it may concern:

The City of Compton contract in many ways is similar to the work that we do for the City of Portland. The Portland contract is to perform graffiti removal or paint over on all different substrates and can vary in size from just a couple of square feet to thousands of square feet and can also cover multiple story buildings where lift equipment is necessary.



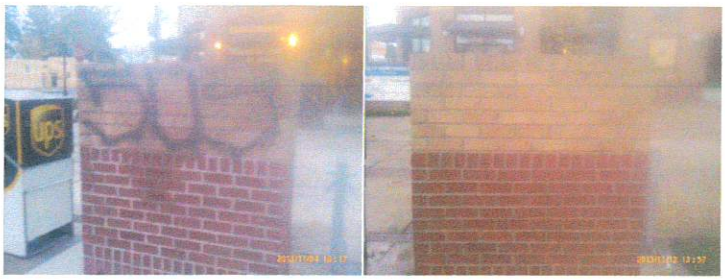








For our regular customers we use color matching technology to create a paint match for our customers or they will supply us at a minimum the color codes so we can get an exact color match. The City of Compton has mentioned that they are approving certain colors for their properties and therefore should be a color that matches that particular property. If it's a removal situation then we will remove the graffiti without damage or shadowing.





Color matching can be performed by either matching a can of paint already in the possession of the owner or finding a piece of the property (like a gutter bracket) to remove and get a color match.

Removal techniques will also be determined by the substrate. We have 2 basic products that take care of the graffiti. One for non painted surfaces such as brick, fences, privacy slats, concrete, etc and washed off with a hot water pressure washer, and one for more sensitive surfaces such as glass, vinyl, plastics, oil painted surfaces or powder coated surfaces and then wiped clean with a damp cloth or washed with a pressure washer.

When we have a property with multiple substrates we will take care of the removals first so that any new paint will not wash off during the removal process.

Painting methods will be determined by the size of the graffiti. I currently have battery operated sprayer that holds about a quart of paint and 4 additional batteries that are charged in the truck, I have a gas powered sprayer for extremely large jobs, and I also have paint brushes and rollers if the need arises.

Organizational chart: All computer work, contacting business owners for permission, and invoicing will be done by staff members in the main office. Current technicians will handle all of the Portland area. Robert Barrie will handle the City of Compton contract until technicians can be hired and trained.



References

Reference #1:
City of Portland Bureau of Planning & Sustainability
Matt Olguin
Graffiti Abatement Program Manager
Cell Phone: 971-438-7392
Matthew.Olguin@portlandoregon.gov

Reference #2:
Oregon Department of Transportation (ODOT)
Stacy Stubblefield
Office 971-673-1343
Mobile 503-209-6974
Stacy.Stubblefield@ODOT.Oregon.Gov

Reference #3
City of Fairview
Allan Berry
Cell Phone: 503-750-4697
BerryA@Ci.Fairview.Or.Us

Reference #4
Township United Building Services
Matt Beilstein
1750 SW Skyline Boulevard, Portland, OR. 97221
Office: 503-292-8391
Contract: Ongoing/On call graffiti removal since 2013
MBeil@TownshipServices.Com

Reference #1:

Reporting capabilities: Typically, The City of Portland will have the business/home owner report their own graffiti using the phone, internet, or an App on their smart phone. The work orders come directly via email from the city to me through a program called "Zendesk", once I have received the report, I proceed to scheduling the work. The work must commence within 2-5 business days depending on the type of job, painting, removal, and upper level work which all have different requirements. Weather or equipment rental for upper level work are the only significant reasons for delays on commencing work. Majority of owner approvals have already been taken care of by the City, so I can go ahead and start work right away. If there is no approval, the City will let me know to get one and I will have the owner read and sign the required form.

Completed Work: When the work is finished, we update the Zendesk information in the city database with date of removal, square footage, cost, and the before and after pictures.

Invoicing: Invoicing is done on a job by job basis and emailed to the City, with references to the Zendesk number and can be done daily, weekly or monthly.

Reference #2:

Reporting capabilities: We provided a daily tracking report from each technician (4) which included the freeway/highway or interstate they were working on, the milepost that they found graffiti, the structure that had graffiti on it, arrival and departure time, and before and after pictures.

Completed work: All tracking reports are emailed to Stacy, the information from each tracking report is updated into ODOTS database, and the invoice is updated with the number of hours for each employee, and materials used.

Invoicing: Is done once per month for each Highway/Freeway/Interstate based on how many hours and material was used.

Reference #3

The City of Fairview is part of our Maintenance program where we patrol 1 of their properties weekly and 1 of them monthly. We also take care of any graffiti throughout the city on an as needed basis

Reporting capabilities: The 2 properties that are on our Maintenance program are reported back to the city every time we take care of their properties. The on call properties are reported back to them as jobs are completed.

Completed work: All completed jobs are reported back to our office with square footage amounts and before and after pictures.

Invoicing: Is done as jobs are completed.

Reference #4:

Reporting capabilities: The work orders come directly from Matt or one of the property management team members via email, once I have received the work order, I proceed to scheduling the work. The work usually commences within 2-5 business days depending on the type of job, painting, removal, and upper level work which all have different requirements. Weather or equipment rental for upper level work are the only significant reasons for delays on commencing work.

Completed Work: When the work is finished, we create a new Zendesk report in the city database with Date of removal, job address, and before and after pictures.

Invoicing: Invoicing is done on a job by job basis and emailed to Matt or the member of the team.

City of Compton Pricing

Description	Square footage	Style	Qty	Unit	Unit Price	Ext. Price	Sales Tax
Unpainted Concrete, Aggregate, Wood, Brick, Etc.	1-20 sqft	All	1	Each	$285.00	$285.00	10.25%
Unpainted Concrete, Aggregate, Wood, Brick, Etc.	21-50 sqft	Outline	1	Each	$335.00	$335.00	10.25%
Unpainted Concrete, Aggregate, Wood, Brick, Etc.	21-50 sqft	Bubble Filled	1	Each	$385.00	$385.00	10.25%
Unpainted Concrete, Aggregate, Wood, Brick, Etc.	51-100 sqft	Outline	1	Each	$435.00	$435.00	10.25%
Unpainted Concrete, Aggregate, Wood, Brick, Etc.	51-100 sqft	Bubble Filled	1	Each	$485.00	$485.00	10.25%
Unpainted Concrete, Aggregate, Wood, Brick, Etc.	101+ sqft	Outline	1	Sq Ft	$4.35		10.25%
Unpainted Concrete, Aggregate, Wood, Brick, Etc.	101+ sqft	Bubble Filled	1	Sq Ft	$4.85		10.25%
Painted Surface	1-20 sqft	All	1	Each	$205.00	$205.00	10.25%
Painted Surface	21-100 sqft	All	1	Each	$265.00	$265.00	10.25%
Painted Surface	101+ sqft	All	1	Sq Ft	$265+.4sqft		10.25%
Upper Level Unpainted (Above 1st floor but not requiring lift equipment)	1-20 sqft	All	1	Each	$335.00	$335.00	10.25%
Upper Level Unpainted (Above 1st floor but not requiring lift equipment)	21-50 sqft	Outline	1	Each	$385.00	$385.00	10.25%
Upper Level Unpainted (Above 1st floor but not requiring lift equipment)	21-50 sqft	Bubble Filled	1	Each	$435.00	$410.00	10.25%
Upper Level Unpainted (Above 1st floor but not requiring lift equipment)	51-100 sqft	Outline	1	Each	$485.00	$485.00	10.25%
Upper Level Unpainted (Above 1st floor but not requiring lift equipment)	51-100 sqft	Bubble Filled	1	Each	$535.00	$535.00	10.25%
Upper Level Unpainted (Above 1st floor but not requiring lift equipment)	101+ sqft	Outline	1	Sq Ft	$4.85		10.25%
Upper Level Unpainted (Above 1st floor but not requiring lift equipment)	101+ sqft	Bubble Filled	1	Sq Ft	$5.35		10.25%
Upper Level painted (Above 1st floor but not requiring lift equipment)	1-20 sqft	All	1	Each	$255.00	$130.00	10.25%
Upper Level painted (Above 1st floor but not requiring lift equipment)	21-100 sqft	All	1	Each	$315.00	$170.00	10.25%
Upper Level painted (Above 1st floor but not requiring lift equipment)	101+ sqft	All	1	Sq Ft	q		10.25%

P & W

PAINTING INC.

Lic. #982499

Troy Williams, Owner
(310) 339-6593
pwpainting03@gmail.com

P & W
PAINTING INC.
Lic. #982499

Troy Williams, Owner
(310) 339-6593
pwpainting03@gmail.com

Attention: Damion Timmons, Superintendent Public Works Department.

205 S. Willowbrook Ave, Compton, California 90220

Subject: Comprehensive Proposal for Citywide Graffiti Abatement and Prevention Services.

Dear Damion Timmons,

We appreciate the opportunity to submit a detailed proposal for the City of Compton's Citywide Abatement and Prevention Services. P&W Painting Incorporated is a C Corporation located at 1128 E. Gladwick Street, Carson, California is excited to collaborate with the Public Works Department to address and prevent graffiti-related issues throughout the city.

Company Profile:

P&W Painting Incorporated, under the leadership of owner Troy Williams, has been providing top-quality painting services to the Southern California area since its establishment in 2013. With over 35 years of experience in the paint industry, we have garnered a strong reputation for excellence and reliability. Our team has successfully completed numerous graffiti abatement projects for the Compton Unified School District and CalTrans on the 405 Freeway.

Certifications:

We are proud to hold the following certifications, which underline our commitment to diversity and inclusivity:

- Disadvantaged Business Enterprise (DBE)
- Minority Business Enterprise (MBE)

Methods of Graffiti Removal and Coverage:

We employ effective methods to remove or cover graffiti on various surfaces, including curbs, walls, signs, bus stop benches, bridges, streetlights, traffic signals and utility boxes. Our comprehensive approach includes the following steps.

- 1. Power washing the graffiti surface to remove any visible markings and prepare the area for treatment.
  2. Applying one coat of primer to the affected area, taking into consideration the substrate to ensure optimal adhesion and coverage.
  3. Applying one finish coat that matches the existing color, seamlessly blending the treated area with its surroundings.
  4. Utilizing graffiti remover specifically formulated for metal surfaces, ensuring thorough removal without causing damage.
  5. Utilizing graffiti abatement materials provided exclusively by Dunn Edwards, a trusted supplier known for their quality products.
  6. Offering the application of anti-graffiti coating upon request, providing a protective barrier against future graffiti incidents, making future clean-ups easier and more efficient.

  Response Times:
  We understand the urgency of graffiti removal and pledge to respond promptly to all service requests. Our dedicated team will be at the designated work location within 24 hours of notification. Additionally, we are committed to being available seven days a week, including holidays, to address any graffiti-related emergencies that may arise. Your satisfaction and the safety of the community are our top priorities.

  Traffic Coordination:
  For abatements that require traffic control, we will work closely with the City of Compton Public Works Street Maintenance Department. Our team will ensure seamless coordination to minimize disruption and maintain traffic flow during the abatement process. Safety measures will be implemented to safeguard both our team and the general public.

  Property Damage:
  While we take utmost care during our abatement services, accidents can happen. In the event of any damages occurring to public property or adjacent areas as a result of our operations, we assure you that we will assume full responsibility for the repairs. The scope of repair work will be subject to the City's approval, and all costs associated with these repairs will be absorbed by our company, ensuring that the City incurs no additional expenses.

  Completed Projects and References:
  We take immense pride in our past achievements and can provide references from satisfied clients. The following are completed projects along with their respective contacts who can verify our work:
  1. Compton Unified School District - Christopher Calvin: P-951-427-4630, Ccalvin@compton.k12.ca.us
  2. OC 405 JV - Butch Anderson: P-310-686-1620, Butch.anderson@oc405.com

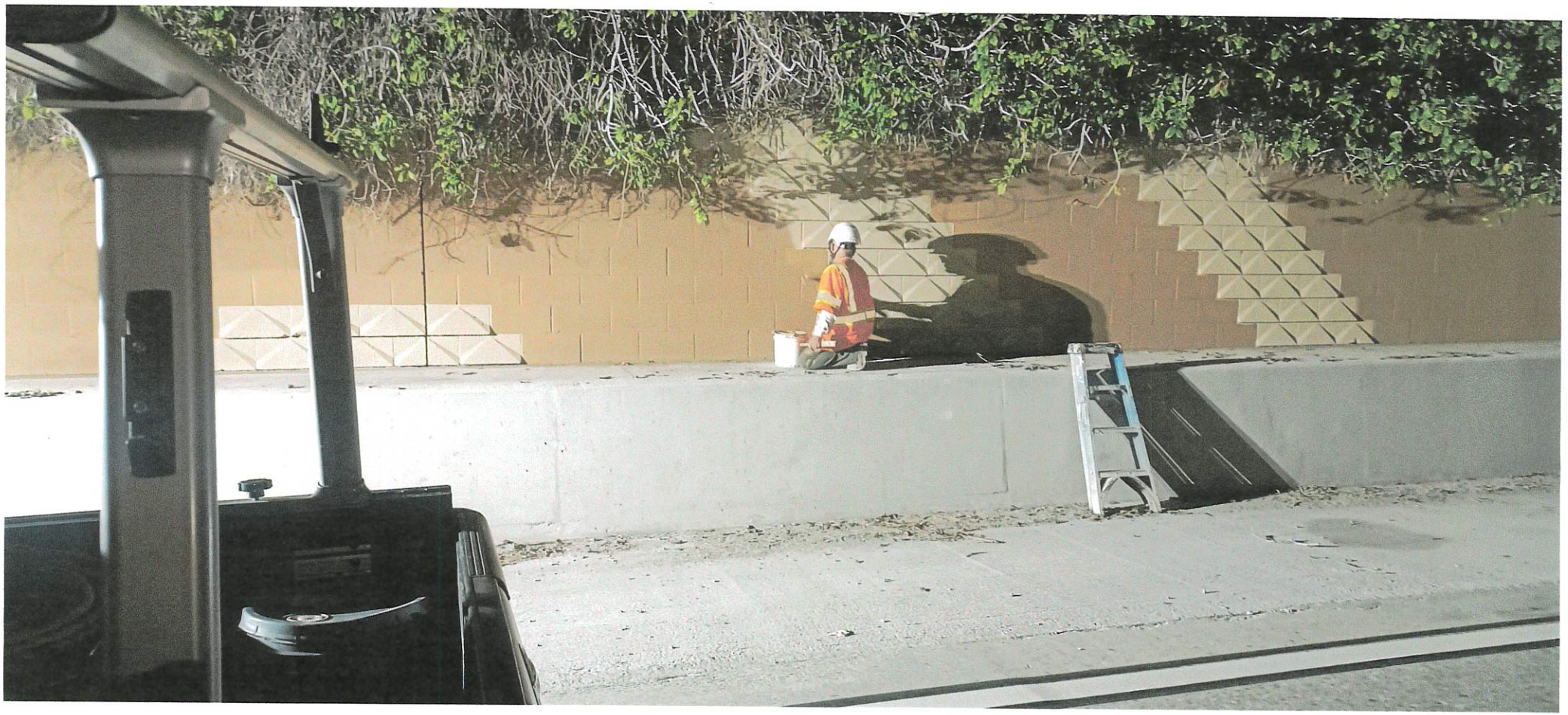
3. CVUSD - Brian Johnson: P-626-636-3875, Bjohnson@c-vusd.org

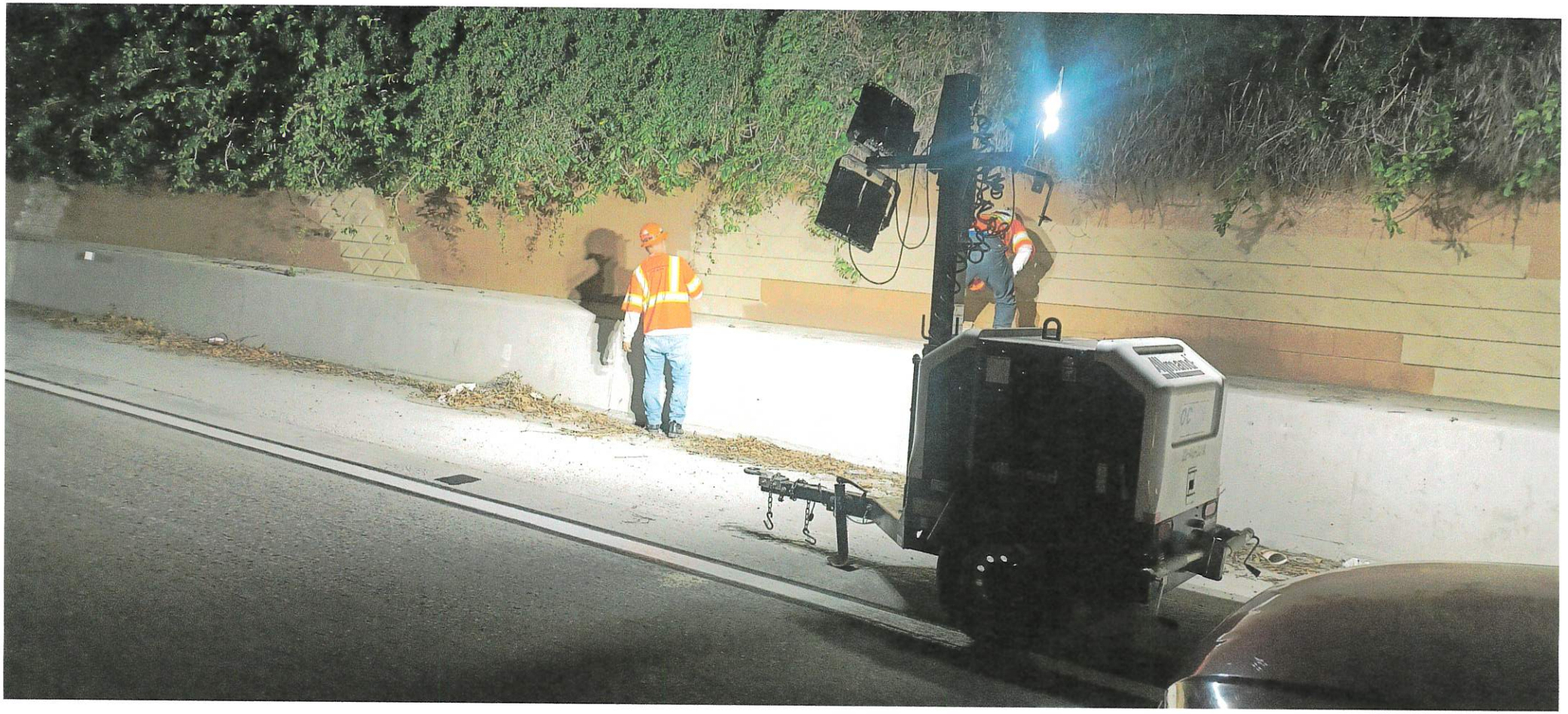
Rates for Services:
We are pleased to offer our abatement services for a duration of one year at a cost of $185,000.00. This fee includes all necessary materials, equipment, and labor required to effectively combat graffiti throughout the city. We are confident that our services will provide long-lasting results, contributing to a cleaner and more visually appealing community.

In conclusion, P&W Painting Incorporated is grateful for the opportunity to submit this comprehensive proposal for Citywide Graffiti Abatement and Prevention Services. We are confident in our ability to deliver exceptional results and create a graffiti-free environment for the residents of Compton. Should you have any questions or require further information, please do not hesitate to contact Troy Williams at C-310-339-6593 or F-310-933-8428.

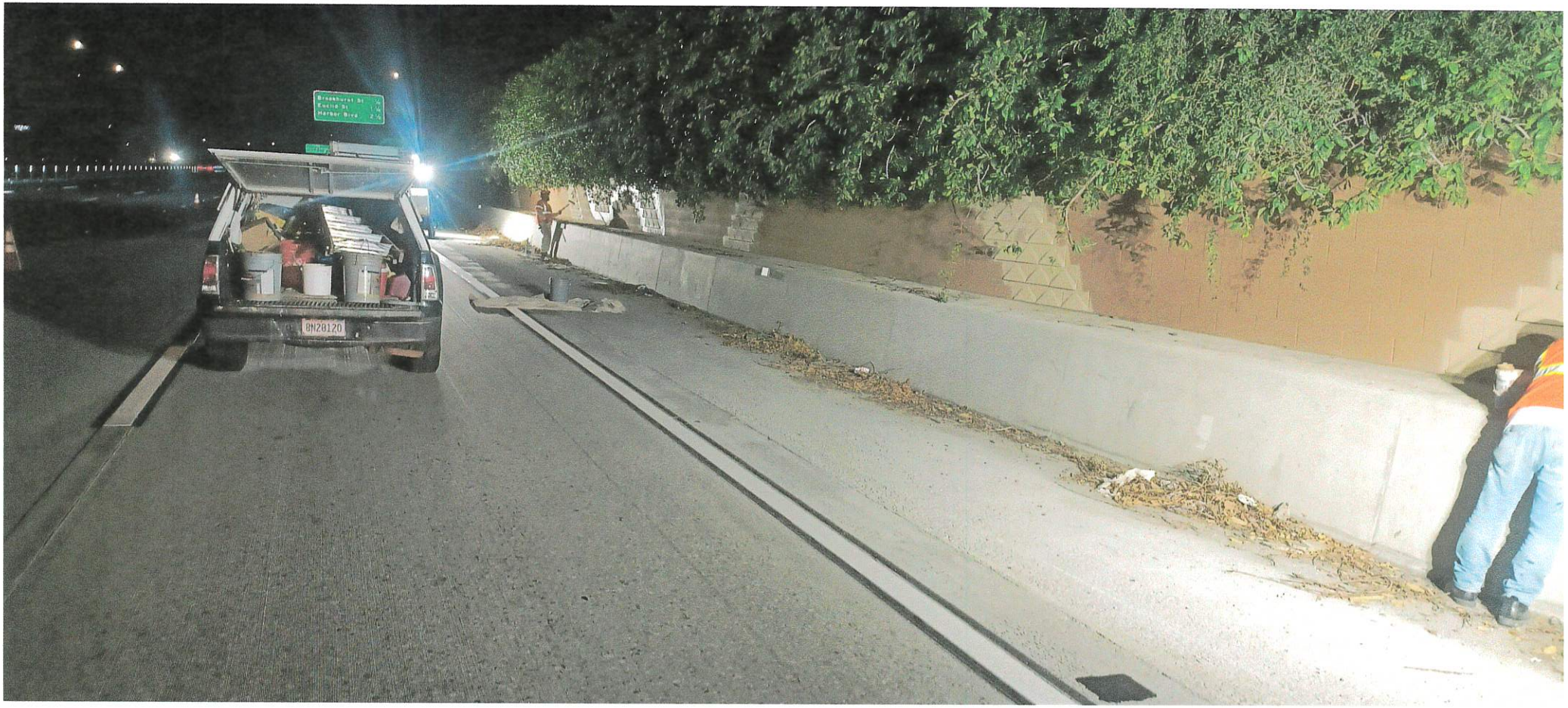
Thank you for considering our proposal, and we look forward to the opportunity to serve the City of Compton.

Sincerely,
Troy William
Troy Williams
P&W Painting Incorporated







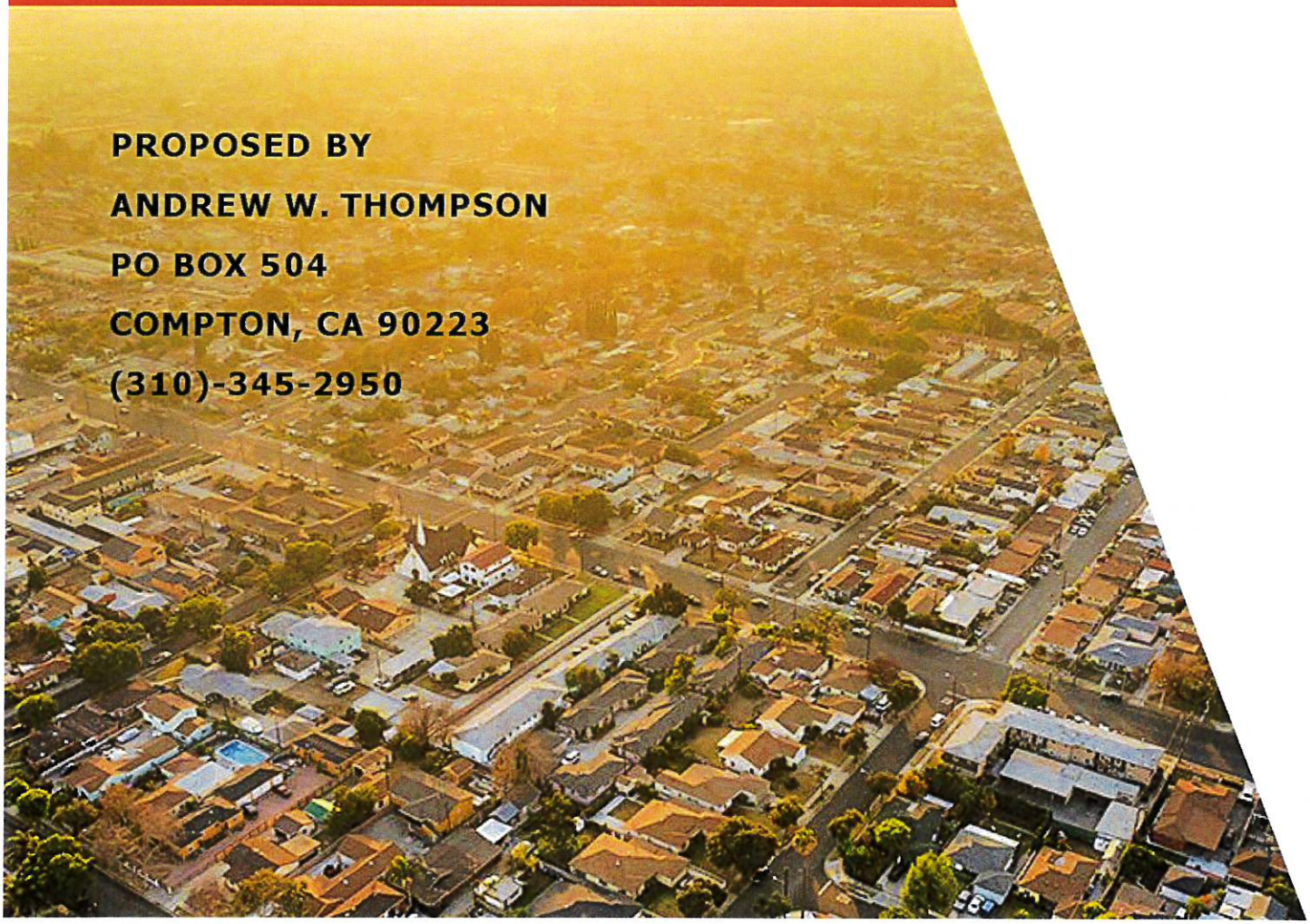

Broadhurst St
Euclid St
Harbor Blvd
ON20120

SCREAMIN EAGLE
SERVICES

NOVEMBER 2023

CITY OF COMPTON

GRAFFITI ABATEMENT AND PREVENTION SERVICES



PROPOSED BY
ANDREW W. THOMPSON
PO BOX 504
COMPTON, CA 90223
(310)-345-2950

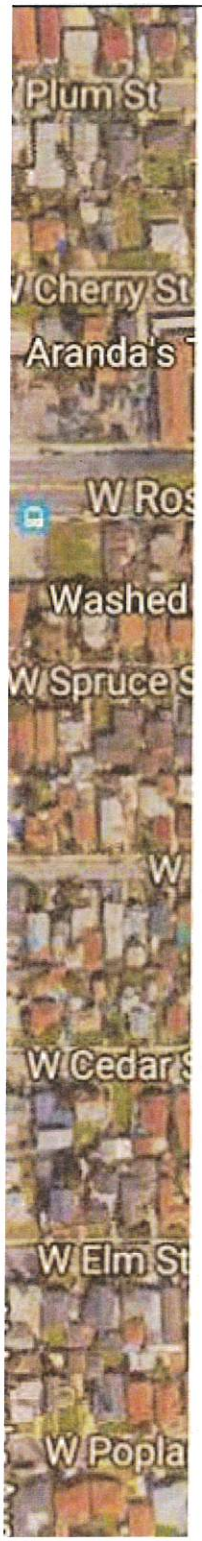


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CITY OF COMPTON

PUBLIC WORKS STREET MAINTENANCE DEPT

CITYWIDE GRAFFITI ABATEMENT AND PREVENTION SERVICES

11.25.2023

SCREAMIN EAGLE SERVICES

Trusted S Corp since 2019

OWNER/PROJECT MANAGER: ANDREW THOMPSON

PO BOX 504

COMPTON, CA 90223

Business Phone: 310-345-2950

Email: screamineagleservices@gmail.com

OVERVIEW OF THE COMPANY

Certified by the LA County Department of Consumer and Business Affairs as a minority-owned business, Screamin Eagle Services (SES) continues to operate with professionalism and accessibility throughout Southern California. We've developed relationships with reputable companies and municipalities due to the completion of projects beyond a satisfactory level. We can operate with the ability and efficiency of a large corporation while still maintaining a small town integrity and values, and we are dedicated to timely service within budget. Emphasizing stewardship, we meet our client's needs with the appropriate solutions met with first-class execution. This is all possible due to a great team of maintenance technicians and drivers with excellent backgrounds and strategic training.

Good customer service isn't just a single skill to be cultivated, but a variety of equally important qualities that work in tandem with each other. Our maintenance techs are trained professionals with vast skills set which includes:

- Effective listening and communication
- Safe multitasking
- Empathy
- Critical thinking
- Strong attention to details

THE PROJECT

Graffiti significantly contributes to urban blight. This is why SES is aligned with the City's goal to improve the quality of life for all who reside, work, visit, and recreate in the City of Compton. SES remains dedicated to providing efficient and safe clean-up projects throughout our community.

To further beautify the City, SES technicians recently became Rail Works certified through the Alameda Corridor Transportation Authority to assist with railroad clean-up efforts.

Our organization continues to host free clean-up events throughout the city to increase awareness around cleaner and healthier communities.

BUSINESS REFERENCES



Screamin Eagle Services

City of Compton Contract

2019-2023

The Bakewell Company Contract

2020- Present

Contact Info: Danny Bakewll Jr.

dannyjr@bakewellco.com

Alameda Corridor Transportation Authority

2021-Presen

Contact Info: Michael Leue, CEO

MLeue@acta.org

Project Before and After Photos

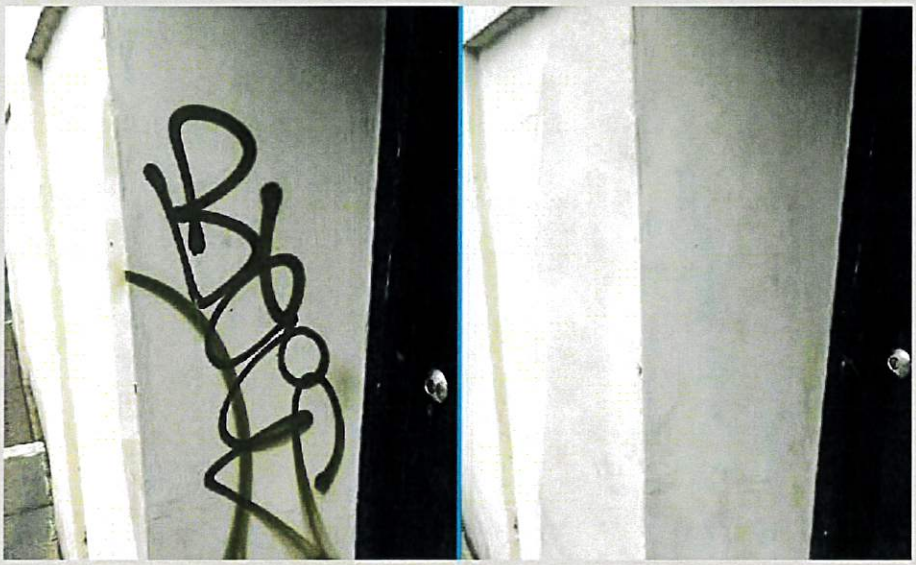


Graffiti Removal:

Work order submitted at 9 am on 5/13/2023

Completed by 1pm on 5/13/2023

Methods for removal: Power washer, Acetone, Bare Brick and Stone Products, Paint Sprayer



Work order submitted at 11:20 am on 9/15/2023
Completed by 5pm on 9/15/2023

Methods for removal Power Washer, Surface remover, Paint Sprayer



DUTIES AND PROCEDURES

Provide measurement and verification of services with before and after pictures of the designated work site(s).

1. In a professional manner, SES will provide and furnish all the labor, materials, necessary tools, expandable equipment, and all utility and transportation services for providing removal of graffiti citywide from public property, including but not limited to curbs, walls, signs, bus stop benches, bridges, streetlights, posts, traffic signals, and utility boxes on "as-needed" basis.
2. SES shall evaluate the work order and the graffiti site, creating an abatement action plan. The abatement action plan shall include digital photograph of the graffiti, surface type, proposed removal method such as power washing, graffiti removal products and paint, traffic control plan (if applicable), schedule, and price (based on negotiated rates). The abatement action plan shall be provided to the City representative within twenty-four (24) hours of the acknowledgment of receipt of the initial work order request.
3. SES will continue to provide and perform the following services at/on designated public property as requested by city leadership:
    i. SES will respond to designated work locations for service within twenty-four (24) hours from the service request.
    ii. SES will be available 7-days a week, including holidays.
4. SES will produce digital images of the job site before and after the completion of graffiti removal, which clearly states the date and location. These images will be provided with invoices.
5. SES will coordinate with the City's Department of Public Works/Municipal Utilities Department regarding any necessary lane closures or traffic control, remaining in compliance with local, state, and federal regulations.
6. SES will perform all abatement services in such a manner that no City property is damaged, including regulatory signs in the right-of-ways.
7. SES will supply all protective clothing and gear, and equipment that is required or needed to perform the work to handle, remove, and dispose of the waste materials and leave a clean site.

REMOVAL METHODS

- SES will remove graffiti through power washing, use of graffiti remover products (Bare Brick & Stone, Sensitive Surface, Transgel remover, etc.)
- SES will utilize paint when necessary to restore the property to its original condition.

PERSONNEL

- Up to 4 laborers (*determined by operation need for work order*)
- All SES staff are professionally mannered, qualified, and trained. SES will arrive at designated work sites prepared and in full uniform, clearly identifying individuals and the company.

EQUIPMENT

SES shall furnish, at his own expense, all tools, equipment, labor, material and services necessary for the satisfactory performance of the work outlined in the project specifications.

Insured equipment to be used:

- Two Utility Trucks with supplies
- Power washer
- Two Paint Sprayers

All equipment operators and drivers are thoroughly and strategically trained.

Proposed Rates

For all services which the contractor is obligated to perform under the terms of this proposal, the owner shall pay to the contractor the full amount within two weeks of receiving an invoice for previously performed work.

Multi-Year Rate Annual: $180,000*

Monthly: $15,000*

Bi-weekly: $7,500*

Approx. $3 per square foot, depending on area and surface. plus cost of equipment, admin fees, taxes.

* Negotiable



ADDITIONAL REFERENCES

”

Thank you to you and the Screamin' Eagles crew for your work on the extensive clean-up required under Long Beach Lead Railroad Bridge. Everyone present, including ACTA and the City of LA personnel, were thoroughly impressed with your efficiency and willingness to go above and beyond "just acceptable.". There was not one piece of trash or refuse left on the sites on either side of the bridge including all areas under the bridge and even on Dominguez Channel slopes. Congratulations on a job extremely well done and for making ACTA look good as well. We look forward to working with you again soon.

”

MICHAEL LEUE
CEO
ALAMEDA CORRIDOR TRANSPORTATION AUTHORITY

March 10, 2022

TO: **ANDREW THOMPSON SCREAMIN**
EAGLE SERVICES

FROM: **CECIL CHAVERS**
ACTING DIRECTOR OF COMMUNITY IMPROVEMENT SERVICES

SUBJECT: APPRECIATION OF BUSINESS

Dear Mr. Thompson,

On behalf of the Community Improvement Services Department, I would like to express our sincerest appreciation for your service as one of our most reliable contractors.

Your company has provided the highest level of beautification to all four (4) City districts by cleaning alleyways, abating homeless encampments and removing trash and debris from all major thoroughfares. Cleanup services are completed quickly, efficiently and with the highest level of customer service.

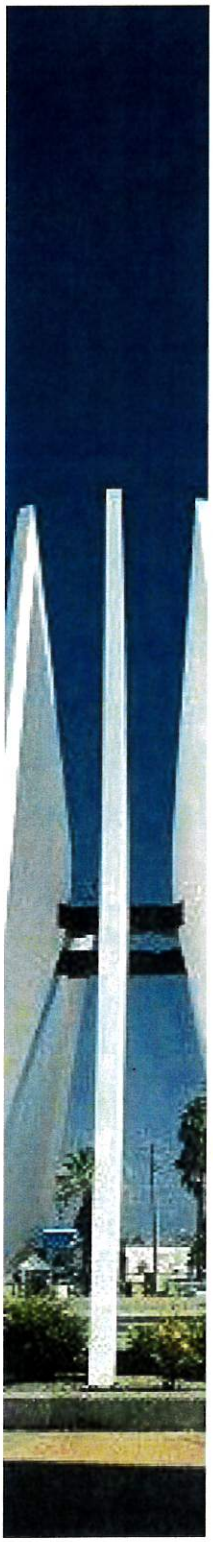
We look forward to working with you for years to come and hope you will continue to provide such excellent service to us. We could not conduct our business without you.

Thank you,

CECIL CHAVERS
ACTING, DIRECTOR OF COMMUNITY IMPROVEMENT SERVICES

3/10/22
DATE

Dear City Leader,



At Screamin Eagle Services, not only do we hope to gain you as a client but to also develop a strong and long-term working relationship as we exceed the expectations of any service you may request. With Screamin Eagle Services, you can rest assured that we are committed to getting the job done, just as desired.

If there is any additional information you may need we can be reached anytime via email or by phone at the contact information below. Please understand that we are equipped and ready with trained technicians and equipment 24/7, and will respond quickly to any inquiry. Thank you for considering Screamin Eagle Services and we look forward to hearing from you in the very near future.

Thank you!

Andrew Thompson

Andrew Thompson

Andrew W. Thompson Owner

Andrew Thompson

View our work: Screamineagleservices.com Email: screamineagleservices@gmail.com Phone: 310. 345. 2950

We're also on Instagram @screamineagleservices

CITY OF COMPTON

PUBLIC WORKS STREET MAINTENANCE DEPARTMENT

REQUEST FOR PROPOSAL

CITYWIDE GRAFFITI ABATEMENT AND PREVENTION SERVICES

Solicitation Issue Date: Wednesday, November 8, 2023

PROPOSALS DUE:

THURSDAY, NOVEMBER 30, 2023 AT 5:00 PM

For general and technical inquiries, please contact Damion Timmons at 310-605-5691 or dtimmons@comptoncity.org

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CITY OF COMPTON
REQUEST FOR PROPOSAL TO PROVIDE GRAFFITI ABATEMENT AND PREVENTION SERVICES

I. Introduction

A. The City of Compton Public Works Street Maintenance Department, hereinafter referred to as "City", invites interested and experienced graffiti abatement contractors, hereinafter referred to as "Contractor", to submit written proposals in response to the Request for Proposal (RFP) to provide citywide graffiti abatement and prevention services on an "as needed" basis. The removal of graffiti is fundamental to the City's Clean Compton Initiative, a comprehensive multi-faceted systematic approach to the eradication and prevention of blight in the City for the improvement of the quality of life for all who live, work, and visit the City of Compton.

II. Proposal Access and Due Date

A. The RFP for Citywide Graffiti Abatement and Prevention Services can be accessed on the City's website at www.comptoncity.org. All submissions shall be in accordance with the instructions set forth herein. The responses to the RFP are due on or before Thursday, November 30, 2023, at 5:00 p.m. Postmarks will not be considered.

III. Proposal Point of Contact and Submission

A. A complete proposal package must be submitted to be considered. Responses must include four (4) bound originals containing original signatures and one (1) unbound original (single sided) with an original signature. Responses received after the specified date and time will not be considered.

B. Questions and inquiries should be directed to Damion Timmons, Street Superintendent, City of Compton, 205 South Willowbrook Avenue, Compton, CA 90220. For telephone inquiries, please call (310) 605-5691 or email inquiries to dtimmons@comptoncity.org.

C. Completed proposal shall be enclosed in a sealed envelope addressed to:

City of Compton
City Clerk's Office
205 S Willowbrook Avenue
Compton, CA 90220
Attn: Damion Timmons, Public Works Street Maintenance Department
RFP: Citywide Graffiti and Prevention Services

IV. Proposal Purpose and Project Description

A. Purpose and Objective

The purpose of this Request for Proposal is to outline the City's interest in obtaining the services of a qualified firm to perform on-call graffiti abatement and prevention services

throughout the City. Proposing firms are hereby invited to submit their qualifications in accordance with the terms of this request.

B. Scope of Services

1. The Contractor shall perform removal of graffiti from public property. Graffiti removal requests will be for structures citywide, including but not limited to, curbs walls, signs, bus stop benches, bridges, streetlights, posts, traffic signals and utility boxes.
2. The scope of work for this RFP does not include any properties owned by the Compton Unified School District, Compton College, County Library and State of California Superior Court.

C. Duties and Procedures

The Contractor shall provide daily removal of graffiti citywide from public property, including but not limited to, curbs, walls, signs, bus stop benches, bridges, streetlights, posts, traffic signals and utility boxes. The Contractor shall adhere to the following duties and procedures in the fulfillment of the scope of services:

1. Removal Methods

The Contractor will remove graffiti through power washing, using graffiti remover, and/or painting the graffiti surface to restore property to the original condition as approved by the City. Graffiti shall be removed so that the area surrounding it constitutes a box, circle or other geometric shape to minimize the appearance of shadows. Graffiti removal methods shall not harm, deface or permanently mark the impacted surface; and surfaces near the graffiti area shall be protected from removal work.

i. If paint is proposed as a removal method, paint shall match one of the colors approved by the City staff, consistent with the primary surface. All painting shall be applied in sufficient quantity to completely remove the graffiti from being visible or detectable.
ii. Power washing may be required for surfaces specified. It is the Contractor's responsibility to ensure that the disposal of all wastewater and debris is conducted in accordance with all existing local, State and Federal regulations.

2. Personnel and Equipment

The Contractor's removal work shall be performed with qualified and trained staff in a professional manner. All staff for the Contractor shall wear uniforms clearly identifying the company name and present an identification badge upon request. All uniforms shall be always clean and neat.

i. Vehicles and equipment shall be provided by the Contractor and shall be neat in appearance, easily identifiable and in mechanically sound condition. The Contractor will furnish all labor, supervision, equipment, tools, supplies and manufactured articles, including but not limited to, pressure washer, digital camera, paint and graffiti removal products, as well as, furnishing all

transportation including fuel, power, water and essential communications.

3. Work Orders and Communication

Work orders for the abatement will be provided by email to the Contractor from the City's representative. The Contractor shall respond by email promptly with an acknowledgement of receipt, if sent before 12:00 p.m., the Contractor shall respond by 5:00 p.m. the same day. If sent after 12:00 p.m., the Contractor shall respond by 9:00 a.m. the next day. If identified graffiti requiring abatement is considered inflammatory or warrants urgent removal, in the work order notice, the City representative will indicate as such, requesting a more immediate response.

4. Responsiveness

The Contractor shall provide and perform the following services at/on designated public property, as requested by the City:

i. The contractor is required to respond to the designated work location of request for service within twenty-four (24) hours from the request for services.
ii. The contractor will be available seven (7) days a week, including holidays. The City expects the Contractor to respond promptly during and/or after business hours, on weekends and holidays as directed.

5. Photography

The Contractor will provide before and after digital photos of area(s) where services are performed.

i. Produce digital photographs of the graffiti and job site before work is performed and after work has been completed. Digital photographs shall be saved with the date and location. Evidence of completed work orders shall consist of digital photographs provided to the City representative.

6. Traffic Coordination

The Contractor will coordinate directly with the City of Compton Public Works Street Maintenance Department regarding any lane closures or traffic control requirements.

i. Abatements requiring traffic control shall occur only during off-peak times. The Contractor shall remain in compliance with all local, State and Federal regulations.
ii. The Contractor will perform all abatement services in such a manner that no City property is damaged, including regulatory signs in the right-of-way, such as stop signs.
iii. If damage does occur to public property or any adjacent property from any services performed under this contract, the Contractor shall notify the City representative within twenty-four (24) hours and replace or repair at no cost to the City, with the City's approval of the repair scope of work.

7. Property Damage

   The Contractor will perform all graffiti removal services in such a manner that no property is damaged, including regulatory signs in the right-of-way, such as stop signs. If damage does occur to public property or any adjacent property from any services performed under this contract, the Contractor shall notify the City representative within twenty-four (24) hours and replace or repair at no cost to the City, with the City's approval of the repair scope of work.

8. Abatement Action Plan

   The Contractor shall evaluate the work order and the actual graffiti site, creating an abatement action plan. The abatement action plan shall include the following: digital photograph of the graffiti, surface type, proposed removal method, traffic control plan (if applicable), schedule and price (based on negotiated rates). The abatement action plan shall be provided to the City representative within twenty-four (24) hours of the acknowledgement of receipt of the initial work order request.

   The Contractor shall perform all work in a manner to minimize disruption of normal commercial and residential use in all assigned areas. Each time work is completed, the Contractor is responsible for cleaning and removing from each work area all debris, materials and equipment associated with the work performed.

9. Additional Requirements

   i. The Contractor will have ten (10) days to correct any unsatisfactory performance as determined by the City representative for no extra compensation. If the correction is made within ten (10) days, no payment shall be rendered for the work. If two (2) of these instances occur within a 12-month period without correction in ten (10) days, the contract may terminate for cause upon 7-days' notice by the City. Additionally, the contract will be terminated by the City upon 30 days' notice.
   ii. The Contractor shall maintain all permits, certificates and licenses necessary to perform the graffiti removal services described herein.
   iii. The Contractor may not assign this contract or subcontract to another party for performance of the terms and conditions hereof without the written consent of the City. All correspondence authorizing subcontracting must reference the contract and identify the specific job being subcontracted.
   iv. The Contractor shall perform, in a professional manner and shall provide and furnish all the labor, materials, necessary tools, expendable equipment and all utility and transportation services for providing graffiti abatement services, on as "as-needed" basis.

D. Minimum Qualifications

Please note the responses to this RFP are sought from qualified State Licensed Contractors to perform graffiti abatement and prevention services on an "as-needed" basis. Respondents must meet the following minimum qualifications to participate:

1. The Contractors must demonstrate the ability to fulfill insurance requirements as follows:

i. Commercial General Liability Insurance. $2,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. If the submitted policies contain aggregate limits, general aggregate limits will apply separately to the work, or the general aggregate will be twice the required per occurrence limit.

ii. Automobile Liability. $2,000,000 combined single-limit per accident for bodily injury and property damage.

iii. Workers' Compensation and Employer's Liability. Workers' Compensation limits as required by the California Labor Code and Employer's Liability limits of $2,000,000 per accident for bodily injury. Workers' Compensation and Employer's Liability insurance will not be required if the Contractor has no employees and provides, to City's satisfaction, a declaration stating this.

iv. Professional Liability. Errors and omissions liability appropriate to the Contractor's profession with limits of not less than $1,000,000 per claim. The coverage shall also provide an extended two (2) year reporting period commencing upon termination or cancellation of an agreement with the City.

v. Endorsements. For Commercial General Liability Insurance and Automobile Liability Insurance, the Contractor will ensure that the policies are endorsed to name the City of Compton and its respective elected and appointed officers, officials, employees, agents and volunteers as **"additional insureds"** with respect to liability arising out of the activities of the Contractor. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City. ***Prior to City's execution of this Agreement, Contractor shall furnish certificates of insurance and endorsements to City.***

vi. Waiver of Subrogation. The policies shall contain a waiver of subrogation for the benefit of the City.

2. Contractors must provide at least two (2) public agency references.
3. The Contractor must demonstrate the ability to provide quality and quantity of debris removal capabilities.
4. The Contractor must designate a representative to monitor on a weekly/bi-weekly/monthly basis.

E. Contract Term

No award shall be binding upon the City unless and until consummated by a written, fully executed contract. The contract duration is expected to be one (1) year, with two (2) one-year options to extend the contract. The extension of the contract shall be at the sole discretion of the City. The City will retain the right to terminate the contract at any time.

Prior to entering into a contractual agreement for project implementation, an agreed upon scope of work and project pricing will require separate City Council approval.

F. Compensation

The City will compensate the Contractor for services listed in the Scope of Services to perform graffiti abatement and prevention services. Graffiti removal requests will be for structures or features citywide, including but not limited to, walls, bridges, signs, posts and utility boxes on an "as-needed" basis.

Following the award of a contract, the City imposes strict rules regarding delivery and acceptance of goods and services. If a Contractor does not follow the City's protocol carefully, the City may be released from its obligation to pay invoices within the specified time. Some examples of delivery and acceptance problems that can result in delayed payment include partial completion of needed service and/or substandard performance of a service.

V. Proposal Submission, Evaluation and Selection

A. Proposal Submission Date

1. Proposals are due at the location specified below no later than:

   Thursday, November 30, 2023 at 5:00 p.m.

   City of Compton
   City Clerk's Office
   205 S Willowbrook Avenue
   Compton, CA 90220
   Attn: Damion Timmons, Public Works Street Maintenance Department
   RFP: Citywide Graffiti Abatement and Prevention Services

2. Written proposals must include the following:
   - i. Four (4) bound originals with original signatures and one (1) unbound copy (single sided) containing an original signature.
   - ii. All proposals must be signed by an official agent or representative of the company submitting the proposal.
   - iii. If the organization submitting a proposal must outsource or contract any work to meet the requirements contained herein, this must be clearly stated in the proposal. Additionally, all costs included in the proposal must be all-inclusive to include any outsourced or contracted work or other costs.
   - iv. Any proposals that require outsourcing or contracting work must include the name and description of the organizations being contracted.
   - v. General approach to provide citywide on-call services, including an implementation plan and schedule for initiating service upon award of contract.
   - vi. Propose methods of removing or covering graffiti. Provide examples and approaches to abating graffiti on various and sundry services.
   - vii. Provide examples of responsiveness to service requests and the estimated time for removal from initial request.
   - viii. Each response shall be prepared simply and economically, providing straight forward, concise delineation of proposing firm's capabilities to satisfy the requirements of this RFP. Emphasis on each proposal must be on completeness and clarity of content.

B. Cost of Preparation

The proposing firm shall be solely responsible for all costs associated with developing and preparing the proposal.

C. Title Page

Proposals must include a title page that includes the RFP subject, date, the name of the Contractor's firm, local address, telephone number and contact person.

D. Company Information

Provide basic company information: owner, company name, address, name of primary contact, telephone number, email address, and company website (if applicable). If the firm has multiple offices, the proposal shall include information about the parent company and branch office separately. Provide form of ownership, including state of residency or incorporation, and number of years in business. Indicate if the proposing firm is a sole proprietorship, partnership, corporation, Limited Liability Corporation (LLC) or other structure.

E. Qualifications and References

1. Qualifying Experience - Identify and provide the name of the Project Manager who will be assigned to this contract. The Project Manager is the Foreman or responsible person overseeing and/or participating in the actual work. Provide all relevant experience along with references for the Project Manager, completed projects and contact information for references.
2. References – Provide at least three (3) references, illustrating similar and relevant experience with services provided to organizations, communities or agencies, highlighting successfully completed abatement projects. Include references of people, firms or agencies that may be contacted to verify this experience. Please provide the name, email address and phone number. References should be able to validate firm experience and project manager experience. Demonstrating successful experience with public agencies is highly desirable.

F. Cost and Pricing

1. Provide a complete list of rates for services from which the cost of each on-call service request shall be prices.
2. The cost must be inclusive of all related costs including but not limited to materials, transportation, labor, equipment, administrative costs and any taxes that may be levied. It is the responsibility of the proposing firm to determine any taxes and/or fees and include them in the proposal.

G. Proposal Evaluation

1. The City will facilitate a review panel and conduct a review of the proposals for

general responsiveness and inclusion of the information requested. Proposing firms that fail to meet the minimum qualifications will not be considered responsive and will not be evaluated.

2. Any proposal that does not include enough information to allow the evaluators to rate the proposal will be considered non-responsive and will not be evaluated.
3. The City reserves the right to accept or reject proposals submitted, waive minor irregularities, request additional information or revisions to offers and negotiate with any or all proposing firms.

H. Evaluation Criteria

1. Firm's qualifications and experience.
2. Firm's references for experience.
3. Proposed Project Manager's qualifications and experience.
4. Proposed Project Manager's references for experience.
5. Overall examples of similar and relevant work.
6. Demonstrated successful experience with public agencies.
7. Approach and responsiveness to graffiti abatement.
8. Completeness and responsiveness to RFP requirements.
9. Familiarity with the City of Compton.
10. Local hiring credit.

I. Selection and Evaluation Process

The City will complete the selection process at its sole discretion and during its evaluation, may request interviews or presentations with one or more selected proposing firms. The selection process shall be completed at the pleasure of the City but is anticipated to conclude within thirty (30) days after submittal. An invitation will be extended to the finalist to complete a contract for services.

Selection shall be made to the proposing firm whose qualifications are determined to be the most advantageous for the City, considering all the evaluation factors set forth in this RFP. No other factors or criteria shall be considered in the evaluation. The City reserves the right to reject all proposals submitted in response to this request.

J. Reservation of Rights

The City reserves the right to: (1) waive minor irregularities or variances, non-material bid formalities or defects in any proposal; (2) reject any and all proposals, in whole or in part, submitted in response to this RFP; (3) request clarification from all proposing firms; (4) request resubmission from all proposing firms; (5) make partial, progressive or multiple awards; and (6) withdraw or cancel this RFP without prior notice, at any time, at its sole discretion.

K. Withdrawal of Proposal

Proposals submitted early may be withdrawn by the proposing firm prior to the proposal due date specified. Following the proposal date, the proposal constitutes a binding offer

and may not be withdrawn prior to the reward.

L. Preliminary Award of Contract Schedule

The following dates reflect the anticipated schedule for proposal solicitation, selection and award of contract:

Proposal Release Date	November 8, 2023
Proposal Due Date	November 30, 2023
Review Proposals	December 4, 2023
Interviews (if applicable)	December 4, 2023
Recommend Award to City Council	December 19, 2023
Contract Review and Execution	December 20, 2023

VI. Addendum

All inquiries and questions regarding this RFP must be submitted in writing via email to Damion Timmons, Street Superintendent, at dtimmons@comptoncity.org. Written responses to all written inquiries will be addressed in the form of an addendum and available on the City's website at www.comptoncity.org.

Questions and inquiries will not be answered by any other means. If the website is temporarily unavailable, responses will be provided via email or facsimile upon request.

During this period of restricted contact, any attempt by a proposing firm, its representative or agent to contact, lobby or make a representation to a member of the City Council or any other official employee, or agent of the City will be grounds for disqualification.

April 16, 2024

TO: **HONORABLE MAYOR AND CITY COUNCIL**

FROM: **CITY MANAGER**

SUBJECT: **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AMENDING THE 2023-2024 FISCAL YEAR BUDGET TO ACCEPT AND APPROPRIATE FUNDS FROM THE OFFICE OF JUSTICE PROGRAMS GRANT AWARD FOR THE JUSTICE ASSISTANCE GRANT (JAG) FUNDS IN THE AMOUNT OF $93,688.00**

SUMMARY

This resolution authorizes the City Manager to amend the Fiscal Year 2023-2024 Budget and accept and appropriate Ninety Three Thousand, Six Hundred Eighty Eight ($93,688) Dollars in 2023 JAG grant funding from the Department of Justice (DOJ).

BACKGROUND

The Justice Assistance Grant (JAG) Program, administered by the Bureau of Justice Assistance (BJA), is the leading source of federal justice funding to state and local jurisdictions. The JAG Program provides states, tribes, and local governments with critical funding necessary to support a range of program areas including law enforcement, prosecution and court, prevention and education, graffiti abatement, corrections and community corrections, drug treatment and enforcement, planning, evaluation, technology improvement, and crime victim and witness initiatives.

The City of Compton plans to utilize JAG funds to augment its current efforts of combatting illegal dumping and street takeovers amongst other citywide crimes. The City of Compton has seen a significant decrease in violent crimes over the past several years; however, there is still a significant need to further improve the safety, health and well-being of the residents of the community from experiencing violent crimes and reducing violent criminal activity that occurs in public spaces.

The residents of the City have experienced mayhem on the streets of Compton overnight the Los Angeles County Sheriff's Department has received hundreds of calls from across the City about illegal racing, street takeovers, burglaries and illegal dumping. Intersection like Central and Alondra Avenue where cars burned their tire and rounded out donut after donut tiring up our streets and damaging property, violent crimes and incidents at City local businesses due to increased crowds gathering in the City. The City contracts with the Los Angeles County Sheriff's Department to provide Public Safety services to the residents and businesses within the City. However, the cost of stationing a police officer

at each major intersection would be costs prohibitive and negatively impact the City's annual budget. Similarly, the City does not receive a sufficient allocation of JAG funds to cover the costs of a full-time police officer for each City major intersection or patrol local businesses. Consequently, the City is strategically soliciting grantors and other agencies to assist the City with fiscal resources to supplement public safety services Citywide.

STATEMENT OF THE ISSUE

The City of Compton is committed to increase safety throughout the City. As a part of this effort, the City has identified the JAG grant program as a strategic fiscal resource that would assist the City's efforts to reduce crime throughout the City. To that effect, the Grants Division prepared and submitted an application for a JAG 2023 Grant and was awarded $93,688 from the Department of Justice to continue to enhance its efforts to increase public safety.

JAG Program
The City Manager is recommending that 2023 JAG grant funds are utilized to purchase mobile surveillance trailers also known as "lot cop", which are security camera systems built into a trailer so they can easily be moved around to various locations for rapid deployment. Staff believes the presence of a stationed security trailer may prevent and create a deterrent for criminal activity and allow for more expedient and immediate response from law enforcement. Thus, creating a safe and friendly environment for the community to enjoy.

The Community Improvement Director conducted a procurement process to identify the best company necessary to assist the City with its safety concerns. The City of Compton will closely monitor the performance of the mobile surveillance trailer and perform weekly inspections and performance review of the JAG funding in accordance with the grant requirements.

ALTERNATIVES

If the City Council chooses not to accept the grant funds, the City cannot implement the proposed activities unless General Funds or other funding sources were provided.

FISCAL IMPACT

The City of Compton was awarded JAG 2023 funding in the amount of $93,688. The JAG 2023 Award allows 10% of the total award for Grant Administration. The cost of the proposed activities and administrative staff support will be paid directly from the JAG grant.

The Fiscal Year 2023-24 Budget shall be amended as follows:

INCREASE REVENUE:

Account No.	Account Description	Amount
1083-540-023-3565	Other Federal Grants	**$93,688**

INCREASE EXPENDITURES:

Account No.	Account Description	Amount
1083-540-023-4266	Contract Services	**$93,688**

In January 2024, the City of Compton was notified of the JAG 2023 Award in the amount of $93,688. The project period for the JAG 2023 funds is three (3) years. The JAG 2023 Award allows 10% of the total award for Grant Administration. With the acceptance of the JAG 2023 Award, the Fiscal Year 2023-2024 budget will need to be amended.

RECOMMENDATION

Staff recommends the City Council approved this resolution accepting the JAG 2023 funding from the Department of Justice and adopt the attached resolution which approves the proposed activities.

TURMEL WOODS
GRANTS COMPLIANCE MANAGER

APPROVED FOR FORWARDING

WILLIE A. HOPKINS JR.
CITY MANAGER

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AMENDING THE 2023-2024 FISCAL YEAR BUDGET TO ACCEPT AND APPROPRIATE FUNDS FROM THE OFFICE OF JUSTICE PROGRAMS GRANT AWARD FOR THE JUSTICE ASSISTANCE GRANT (JAG) FUNDS IN THE AMOUNT OF $93,688.00

WHEREAS, the Justice Assistance Grant (JAG Program) administered by the Bureau of Justice Assistance (BJA) is the leading source of federal justice funding to state and local jurisdictions; and

WHEREAS, the JAG program provides states, tribes, and local governments with critical funding necessary to support a range of program areas including law enforcement prosecution and court, prevention, and education, corrections and community corrections, drug treatment and enforcement, planning, evaluation and technology improvement, and crime victim and witness initiatives; and

WHEREAS, the cost of the proposed activities as well as grant oversight will be paid directly from the grant; and

WHEREAS, the City Manager is recommending that 2023 JAG grant funds are utilized to purchase mobile surveillance trailers also known as “lot cop”, which are security camera systems built into a trailer so they can easily be moved around to various locations for rapid deployment; and

WHEREAS, in January 2024, the City of Compton was notified of the JAG 2023 Award in the amount of $93,688, the project period for the JAG 2023 funds is three (3) years. The JAG 2023 Award allows 10% of the total award for Grant Administration. With the acceptance of the JAG 2023 Award, the Fiscal Year 2023-2024 budget will need to be amended

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Council shall accept and appropriate Ninety-Three Thousand, Six Hundred and Eighty-Eighty ($93,688) Dollars in 2023 JAG grant funding from the Department of Justice (DOJ).

SECTION 2. That the Fiscal Year 2023/2024 budget for 2023 JAG Grant is amended as follows:

Increase Revenue in the following Account to appropriate 2023 JAG funds:

ACCOUNT NO.	DESCRIPTION	AMOUNT
1083-540-023-3565	Other Federal Grants	$93,688

Increase Expenditure in the following Account to appropriate 2023 JAG funds:

ACCOUNT NO.	DESCRIPTION	AMOUNT
1083-540-023-4266	Contract Services	$93,688

SECTION 3. That a certified copy of this resolution shall be filed in the offices of the City Clerk, City Manager, Grants Division, City Attorney, and City Controller’s Office.

SECTION 4. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2024.

_____
MAYOR OF THE CITY OF COMPTON

ATTEST:

_____
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Vernell McDaniel, City Clerk of the City of Compton, hereby certify that the forgoing Resolution was adopted by the City Council, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2024.

That said Resolution was adopted by the following vote, to wit:

AYES: **COUNCIL MEMBERS-**
NOES: **COUNCIL MEMBERS-**
ABSENT: **COUNCIL MEMBERS-**
ABSTAIN: **COUNCIL MEMBERS-**

_____
CITY CLERK OF THE CITY OF COMPTON

April 16, 2024

TO: **HONORABLE MAYOR AND COUNCIL MEMBERS**

FROM: **GENERAL SERVICES DEPARTMENT**

SUBJECT: **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ISSUE A PURCHASE ORDER TO QUINN POWER SYSTEMS-CATERPILLAR, INC. FOR THE PROCUREMENT OF TWO (2) GENERATORS FOR FIRE STATION 1 AND FIRE STATION 3 ($116,212.00)**

SUMMARY

Adoption of the attached resolution will authorize the City Manager to establish a purchase order in the amount of **One Hundred, Sixteen Thousand Two Hundred Twelve Dollars and Zero Cents ($116,212.00)** to Quinn Power System-Caterpillar, Inc. to purchase generators for Fire Station 1 and Fire Station 3.

BACKGROUND

Fire Station 1 and Fire Station 3 utilize backup generators to supply emergency power to their facilities. The generators are used for both planned and unplanned power outages. The existing generators that provide emergency power work are failing and must be replaced.

Staff determined that replacing the generators at both facilities is a critical emergency. Fire stations must remain operational during power outages to respond to emergencies. The generators ensure uninterrupted power supply for vital functions such as communications systems, lighting, and garage door operation.

Additionally, when emergencies arise, such as a natural disaster when power is down, generators enable fire stations to maintain essential services and support community safety efforts. Fire stations serve as a community hub during a crisis, they respond to fires, vehicle accidents, medical emergencies and disasters; the generators help sustain these operations.

STATEMENT OF THE ISSUE

Staff obtained a quote in the amount of **One Hundred, Sixteen Thousand Two Hundred Twelve Dollars and Zero Cents ($116,212.00)** from Quinn Power System-Caterpillar, Inc. for the purchase of two generators. One generator will be placed at Fire Station 1 and the other at Fire Station 3. Labor contracting costs to install the generators are unknown at the moment; however, due to manufacturing time, staff desires to procure

goods to secure the generators. Staff will obtain proposals and authorization to contract labor with a specialized installer at a later date.

In 2022, Quinn Power System-Caterpillar, Inc. was awarded a contract with the General Services Administration through the Nationwide Sourcewell/ezIQC Cooperative Agreement (Contract Number 092222-CAT) from December 6, 2022, through November 22, 2026. The program has been analyzed, competitively bid, and legally executed by Sourcewell, formally known as the National Joint Power Association. This bidding process has been completed so that each individual government entity does not have to repeat the procedure for the same products and services.

Many government agencies share contracting efforts through cooperative purchasing arrangements to minimize costs and staffing impacts. This procurement method allows the City to access highly qualified specialty vendors and contractors and lowers overall costs. Sourcewell is a public agency with the legal authority to serve public agencies and creates an alliance between buyers and suppliers for use by education, government, and non-profits.

This procurement method complies with the City of Compton's purchasing policies per Compton Municipal Code section 4-11-7(c).

> *Compton Municipal Code Section 4-11.7(c) Exceptions to Competitive Bidding Requirements lists certain exemptions from the bidding process, including purchases of contract supplies, materials, equipment or services entered into with another governmental or quasi-governmental entity.*

In addition, the President of the United States signed the American Rescue Plan Act (ARPA) on March 11, 2021. The legislation provides $1.9 trillion in funding to address the economic impacts of the Coronavirus (COVID-19) pandemic, which included $350 billion in federal fiscal recovery aid to state and local governments. The City of Compton received approximately $34 million in aid as a result of the ARPA.

The General Services Department was allocated $7,096,308.00 of ARPA funding under the Capital Improvement FY 2023-2024 Adjusted Budget. The funds must be obligated by December 31, 2024, and expended by December 31, 2026.

ALTERNATIVE

None proposed at this time.

FISCAL IMPACT

Funds in the amount not to exceed **One Hundred, Sixteen Thousand Two Hundred Twelve Dollars and Zero Cents ($116,212.00)** for this expenditure are available in the

FY 2023-2024 Budget in Account No. 2810-640-GEN-4300 Capital Improvement – American Rescue Funds (ARPA).

RECOMMENDATION

Staff recommends that the City Council adopt the attached Resolution as ARPA funds must be obligated by December 31, 2024, and funding must be expended by December 31, 2026.

NEBRASKA JONES
DIRECTOR OF GENERAL SERVICES

APPROVED FOR FORWARDING:

WILLIE A. HOPKINS, JR.
CITY MANAGER

Attachment: Proposed Resolution

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ISSUE A PURCHASE ORDER TO QUINN POWER SYSTEMS– CATERPILLAR, INC. FOR THE PURCHASE OF TWO (2) GENERATORS FOR FIRE STATION 1 AND FIRE STATION 3 ($116,212.00)

WHEREAS, the Compton Fire Department responds to emergency incidents, including fires, vehicle accidents, medical emergencies, and natural disasters; and

WHEREAS, Fire Station 1 and Fire Station 3 utilize backup generators to supply emergency power to their facilities; and

WHEREAS, the existing generators that provide emergency power work are failing and need to be replaced at both facilities; and

WHEREAS, Fire stations must remain operational during power outages to respond to emergencies, and generators ensure uninterrupted power supply for vital functions such as communications systems, lighting, and garage door operation; and

WHEREAS, when emergencies arise, such as a natural disaster when power is down, generators enable fire stations to maintain essential services and support community safety efforts; and

WHEREAS, on March 26, 2024, staff obtained a quote from Quinn Power System-Caterpillar, Inc. in the amount of One Hundred, Sixteen Thousand Two Hundred Twelve Dollars and Zero Cents ($116,212.00) to procure two generators, one for Fire Station 1 and one for Fire Station 3; and

WHEREAS, labor contracting costs to install the generators are unknown at the moment; however, due to manufacturing time, staff desires to secure the procurement of the generators; and

WHEREAS, Quinn Power System-Caterpillar, Inc. was awarded a contract with the General Services Administration through the Nationwide Sourcewell/ezIQC Cooperative Agreement (Contract Number 092222-CAT) from December 6, 2022, through November 22, 2026; and

WHEREAS, the program has been analyzed, competitively bid, and legally executed by Sourcewell, formally known as the National Joint Power Association; and

WHEREAS, the bidding process has been completed so that each individual government entity does not need to repeat the procedure for the same products and services.

WHEREAS, Sourcewell is a public agency with the legal authority to serve public agencies and creates an alliance between buyers and suppliers for use by education, government, and non-profits

WHEREAS, this procurement method complies with the City of Compton's purchasing policies per Compton Municipal Code section 4-11-7(c).

> *Compton Municipal Code Section 4-11.7(c) Exceptions to Competitive Bidding Requirements lists certain exemptions from the bidding process, including purchases of contract supplies, materials, equipment or services entered into with another governmental or quasi-governmental entity.*

WHEREAS, in addition to the emergency request for repair, the President of the United States signed the American Rescue Plan Act (ARPA) on March 11, 2021 in which the legislation provides $1.9 trillion in funding to address the economic impacts of the

Coronavirus (COVID-19) pandemic, which included $350 billion in federal fiscal recovery aid to state and local governments.

WHEREAS, the City of Compton received approximately $34 million in aid as a result of the ARPA and the General Services Department was allocated $7,096,308.00 of ARPA funding under the Capital Improvement FY 2023-2024 Adjusted Budget; and

WHEREAS, these funds must be obligated by December 31, 2024, and expended by December 31, 2026.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Manager is hereby authorized to establish a purchase order to Quinn Power System-Caterpillar, Inc. in the amount not to exceed **One Hundred, Sixteen Thousand Two Hundred Twelve Dollars and Zero Cents ($116,212.00)** for the purchase of two (2) generators for Fire Station 1 and Fire Station 3, from Account Number 2810-640-GEN-4300 Capital Improvement – American Rescue Funds (ARPA).

SECTION 2. That funds in the amount of One Hundred, Sixteen Thousand Two Hundred Twelve Dollars and Zero Cents ($116,212.00) are available in the General Services Department 2023-2024 Fiscal Year budget in Account No. 2810-640-GEN-4300 Capital Improvement – American Rescue Funds (ARPA).

SECTION 3. That a copy of this Resolution shall be filed in the offices of the City Manager, City Controller, City Clerk, City Attorney and General Services.

SECTION 4. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2024.

_____
MAYOR OF THE CITY OF COMPTON

ATTEST:

_____
CITY CLERK OF THE CITY OF COMPTON

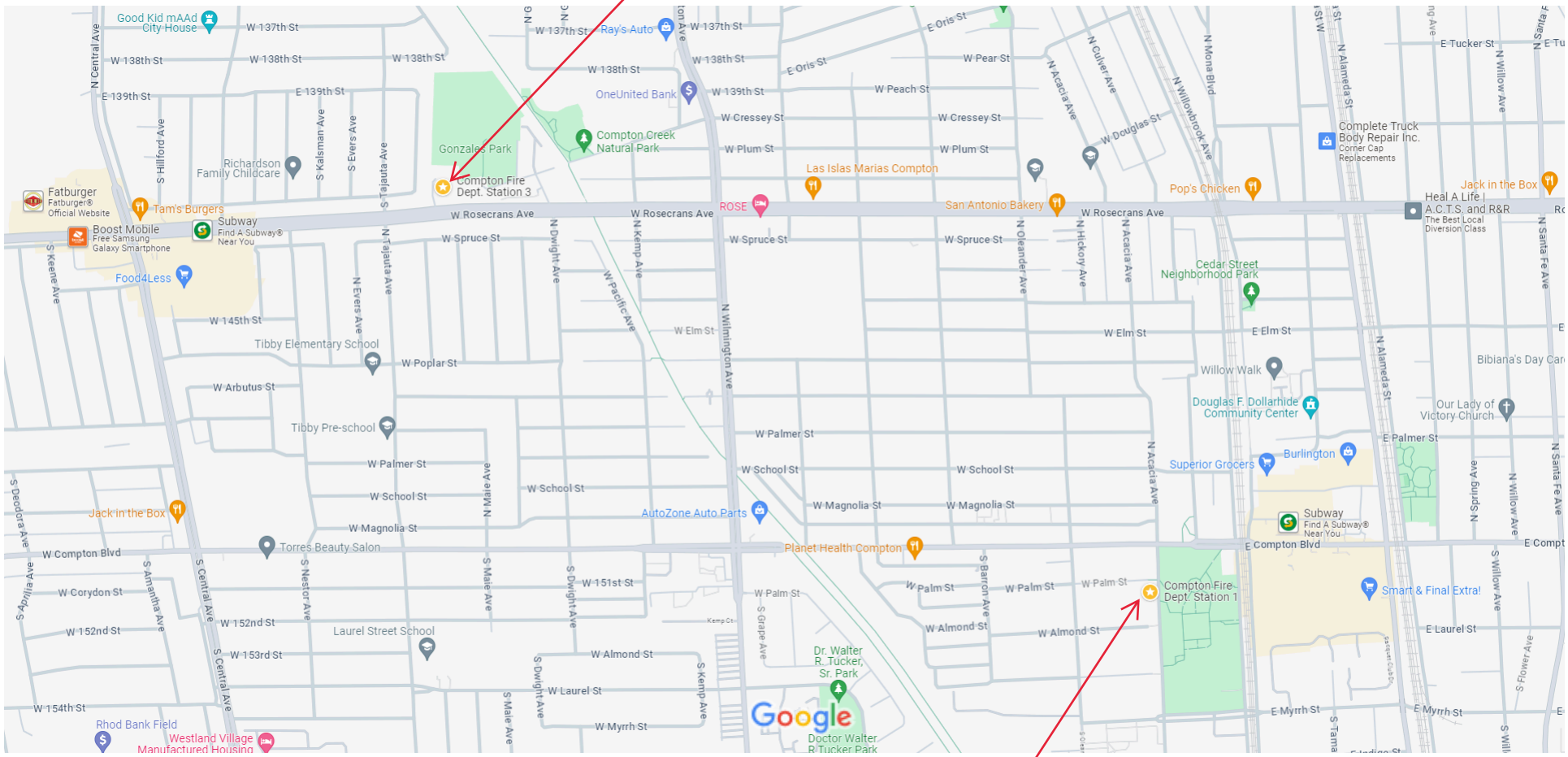
STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Vernell McDaniel, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on this _____ day of _____, 2024.

That said Resolution was adopted by the following vote to wit:

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-
ABSTAIN: COUNCIL MEMBERS-

_____
CITY CLERK OF THE CITY OF COMPTON


Fire Station 3
Compton Fire Dept. Station 3
Fire Station 1
Compton Fire Dept. Station 1
Gonzales Park
Compton Creek Natural Park
Richardson Family Childcare
Tibby Elementary School
Tibby Pre-school
Laurel Street School
Dr. Walter R. Tucker, Sr. Park
Doctor Walter R Tucker Park
Cedar Street Neighborhood Park
Douglas F. Dollarhide Community Center
Willow Walk
Our Lady of Victory Church
Bibiana's Day Care
Torres Beauty Salon
Rhod Bank Field
Westland Village Manufactured Housing
Good Kid mAAd City House
Ray's Auto
OneUnited Bank
Las Islas Marias Compton
Pop's Chicken
Jack in the Box
Heal A Life | A.C.T.S. and R&R
Complete Truck Body Repair Inc.
Fatburger
Tam's Burgers
Subway
Boost Mobile
Food4Less
ROSE
San Antonio Bakery
AutoZone Auto Parts
Planet Health Compton
Superior Grocers
Burlington
Smart & Final Extra!
W Rosecrans Ave
W Compton Blvd
E Compton Blvd
W 137th St
W 138th St
E 139th St
W Spruce St
W Poplar St
W Arbutus St
W Palmer St
W School St
W Magnolia St
W 145th St
W Elm St
E Elm St
W Palm St
E Palmer St
W 151st St
W 152nd St
W 153rd St
W 154th St
W Almond St
W Laurel St
W Myrrh St
E Myrrh St
W Corydon St
W Cressey St
W Plum St
W Peach St
W Pear St
E Oris St
E Tucker St
E Laurel St
Google
Map data ©2024 Google
500 ft

QUINN POWER SYSTEMS CAT
3500 Shepherd Street, City of Industry, California 90601
Box 226789, Los Angeles, California 90022-0744
(562) 463-6000 Fax: (562) 463-7156

QUOTATION

NO. 240054

Date: ***March 26, 2024*** Page: ***1 of 6***

To:	Contact:	**Nebraska Jones**	Terms:	**Net Cash, see T&C's**
	Company:	**Compton City**	F.O.B.	**Jobsite, unloading by others**
	Address:		Sales Rep.:	**Cameron Early**
	City, Zip:		Contact #:	**949 395 1127**
	Phone:	Email:	Email:	**Cameron.early@quinnpower.com**

Project Name: **240054 Compton Fire Station 1,3 Generator replacement**

Qty:	Description	Unit Price	Extension
1	Fire Station #1 New **Caterpillar, Model C4.4** Diesel Standby Generator Set. Rated 50kW, w/fan, 60Hz, 1Ph 120/240 at 1800 RPM. Passive DPF (Shipped Lose), 50 Gallon UL 142 Fuel Tank	$ 53,124.00	**$ 53,124.00**
1	New **Caterpillar,** Automatic Transfer Switch, Open Transition. Rated 260A, 3P, 120/240, 60Hz, 1Ph, NEMA 1 Enclosure,	$ 6,073.00	**$ 6,073.00**
1	Fire Station #3 New **Caterpillar, Model C7.1** Diesel Standby Generator Set. Rated 125kW, w/fan, 60Hz, 1Ph 120/240 at 1800 RPM., 50 Gallon UL142 Fuel Tank	$ 49,858.00	**$ 49,858.00**
1	New **Caterpillar,** Automatic Transfer Switch, Open Transition. Rated 400A, 3P, 120/240, 60Hz, 1Ph, NEMA 1 Enclosure,	$ 7,157.00	**$ 7,157.00**

Pricing valid for purchase orders received in 30 days and equipment released by 06/30/2024.

NOTE ON ESTIMATED LEAD TIMES: Lead times listed below are best information at time of quoting, and are subject to change depending on market conditions in the global supply chain.

Optional adders listed below.

Includes standard features as listed in product data sheet and additional accessories as listed herein…

SALES TAX NOT INCLUDED. Buyer responsible for all taxes including any applicable tire fees. The quotation provided herein is for information only, and is not a valid offer to sell unless signed by an officer of Quinn Power Systems in the space provided below. Any offer to sell or any offer accepted shall be subject to the Terms and Conditions page. Unless expressly stated on the face of this quotation, all prices, delivery schedules and product specifications are subject to change without notice. **Quotation is good for *30 days* from quote date above, expires after that duration.**

Total Price (SALES TAX NOT INCLUDED): **$116,212.00**

Accessories and/or modifications

Initial fill of coolant and lube oil
(1 set) Operation & Maintenance manuals (electronic copy) * **(*additional sets, at additional cost*)**
Factory standard warranty - 2 years from startup service
Spare Parts * (set of filters)
Fuel Tank Normal Vent Extension (12'ft above grade) *
Passive DPF System +
Extended Service Coverage - 5 year / 2500 hour, Platinum w/ $0 deductible from startup service

QPS field work

Delivery to jobsite **(*offload/crane service by others*)**
Level 1 Startup Service ***[incl. generator inspection & transfer test] ~***
CVA (Preventative Maintenance) – 1 year, Annual
Basic Demonstration – ***[included at no charge, if provided during the time of startup].***
*** See adder price below for a separate training session***

Not included

Sales tax
Air, building or construct permits
Offloading/crane service of equipment off delivery truck
Installation, wiring, piping, plumbing or anchoring of equipment
Diesel fuel, initial fill or for testing

Optional adders

Availability:

Submittals: **Estimated** (8+ Weeks) on receipt and approval of purchase order. (1 electronic copy) Submittal approval is expected not exceed 60 days, additional time may impacted delivery schedule and equipment price increases.
Equipment: **Estimated** (20 Weeks) for factory build time after submittal approval. Subject to change at time of order.
Modifications: **Estimated** (Additional time TBD) additional time will vary depending on 3rd party or Quinn shop schedule and scope of work.
Not included: Unforeseen factory delays, transit time from factory or vendor and/or delays due to project site readiness.

***** Equipment prices and lead times are subject to change without notice.*****

NOTES, EXCEPTIONS, CLARIFICATION

- Quinn Power Systems is not a general, electrical or installing contractor. Providing equipment and services as described above only.
- The equipment offered in this proposal is CAT standard product (with modifications) as listed above based on 1) verbal or written request. No specifications or drawings provided for review. No other written details, plans, specification sections, contract documents, general or supplementary conditions apply to this quotation. Equipment is as stated above, call for any revisions to equipment quoted. Exception taken to anything not included in this proposal and as listed below.
- Quotation does not include any Sales Tax, Air District or Building Permits, Off-loading or Crane Services, Installation or Anchoring, Initial Fuel fill or Test fuel, Major Testing unless otherwise specified in the Bill of Materials.
- Depending on final height of installed generator set, a working platform may be required to access the control panel and maintenance doors. Platforms are not included in this proposal, unless stated above. Call for revised quotation if required.
- Startup/Commissioning Services are provided for CAT factory/QPS supplied equipment only. Scope of work for Startup Services available upon request. Out of Scope services are billed on a Time & Material basis in the field at purchaser's expense. QPS standard labor rates apply. Technician services are provided during normal business hours Monday through Friday.
- Exception taken to any NETA 3rd party or independent testing requirements. Any and all testing as listed above to be provided by QPS technicians.
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EMISSIONS NOTE

- **"California Air Resources Board (CARB) has approved alignment with the federal New Source Performance Standards (NSPS). Such alignment allows for emergency standby engines to be exempt from Tier 4 emissions standards; however, local air districts can require more stringent emissions control. The prospective buyer of the equipment quoted above is hereby notified the NSPS exemption does not apply to non-emergency standby engines (e.g. prime power applications such as peak shaving, parallel operation with the grid, or storm avoidance), or portable engines, even if used for emergency standby. Consult the local air district for permitting requirements and required emissions controls. Presently, South Coast Air Quality Management District (SCAQMD) Rule 1470 requires the use of a particulate filter if an engine is located within 100 meters of a school, and may require either a diesel particulate filter or an oxidation catalyst, depending upon engine size, if the installation is within 50 meters of a sensitive receptor. Particulate filters may also be required for Title V and major polluting facilities. For emissions requirements specific to the project for which this engine is being quoted, please contact SCAQMD at 909-396-2000. Unless otherwise listed above a DPF is not included in this proposal, please call for quotation if a DPF is required for this project."**

- **Caterpillar engines require a minimum of 30% load to prevent engine damage due to wet-stacking. Depending upon the permit and site specific conditions, SCAQMD emergency engine permits will only allow between 20 and 50 hours of runtime per year for non-emergency applications such as testing and exercising. Passive Diesel Particulate Filter systems depend on generator loading of a minimum of 50-60% to achieve minimum exhaust temperature threshold to keep soot regeneration and the filter backpressure within acceptable levels. If the engine will be operated consistently at low loads/low exhaust temperatures, the customer should make provisions to add load via facility operations or a load bank. Active Diesel Particulate Filter systems require no external load in order to regenerate. If listed above, Passive DPF option pricing, does not include a load bank or a load bank circuit breaker. If a load bank is needed for this project, please call for quotation.**

TERMS AND CONDITIONS

1. Acceptance of Order.
This Quotation is for Buyer's information only and is not a valid offer to sell unless signed by an authorized representative of Seller in the place provided on the face of this Quotation. Prices, terms and conditions in an order from Buyer, which are inconsistent with the prices, terms and conditions of this Quotation, will be rejected by Seller, and are of no force and effect unless accepted in writing by Seller. Prices, delivery schedules and the scope of work on this Quotation are subject to change at Seller's discretion.

2. Liability.
Seller's liability on any claim of any kind, including claims for negligence, or for any loss or damage arising out of or connected with the manufacture, sale, delivery, installation, resale or use of any products covered by or furnished under any order connected with this Quotation shall be limited to those claims arising solely from the acts of Seller and Seller shall in no way be liable for any special, indirect, incidental or consequential damages. The term "consequential damages" shall include, but not be limited to, loss of anticipated profits, business interruption, loss of use, revenue, reputation and data, costs incurred, including without limitation, for capital, fuel, power and loss or damage to property or equipment. Buyer expressly acknowledges and agrees that Seller has set its prices in reliance upon the limitations of liability and other terms and conditions specified herein, which allocate the risk between Seller and Buyer and form a basis of this bargain between the parties. Any claims against Seller for shortages in shipments shall be made in writing to Seller within fifteen (15) days of receipt of shipment by Buyer. Unless otherwise provided for in writing, Seller's responsibility for shipment ceases upon delivery to carrier, and any claims for shortage, delays or damage occurring thereafter shall be made direct to carrier by Buyer. Seller shall not be liable for any delays in delivery attributable to strikes, labor disputes, lockouts, accidents, fires, delays in manufacture or in transportation, delays in delivery of component materials, floods, severe weather, or Acts of God, embargoes, governmental actions, or any other cause beyond the reasonable control of Seller. Seller shall not indemnify nor be liable to Buyer, Buyer's assigns, successors, purchasers, lessees or licensees, or to any person or entity for any claims, losses, expenses or judgments arising out of or resulting in any way from the product or integration of compatibility of the product with any other components, processes, facilities or equipment that does not comply with the equipment manufacturer(s)'s recommendations.

3. Shipments.
Unless otherwise specified, all risk of loss from the goods shall shift to Buyer at such time as the goods are delivered to a carrier for shipment to Buyer. Unless otherwise specified, shipment dates are approximate and all quoted prices exclude shipping costs. Shipment of goods under any order accepted by Seller shall be subject to the approval by Seller of Buyer's financial condition at the time of shipment. Whether or not terms of payment are specified elsewhere, Seller may, at its option, condition shipments under any order accepted by Seller upon receipt of satisfactory security or of cash prior to shipment. If, at Buyer's request, shipment of goods under any order accepted by Seller is delayed more than thirty (30) days after the shipment date specified in the order, or the date the goods are ready for shipment, whichever is later, Seller will require immediate payment in full and/or assess additional charges for the expenses incident to such delay.

4. Termination.
In the absence of a written agreement between Buyer and Seller expressing different terms and conditions as to termination, any order accepted by Seller may be terminated prior to completion by Buyer only upon written notice to Seller and payment of Seller's termination charges. If notice of termination is received by Seller after Seller has committed to buy the principal components for any order, termination charges shall include all direct and indirect costs incurred by Seller and the total profit anticipated by Seller. Additionally, Buyer's instruction to Seller to stop work for thirty (30) days during the time specified for performance in any order may be construed by Seller as the equivalent of written notice of termination from Buyer and previous stipulations will be in effect.

5. Taxes.
Unless expressly stated, Seller's prices do not include sales, use, excise or similar taxes, which Seller may be required to pay in filling Buyer's order. The amount of any applicable tax shall be paid by Buyer as an additional charge unless specifically included in any order accepted by Seller, or in lieu thereof, Buyer shall provide Seller with a tax exemption certificate acceptable to the taxing authorities.

6. Patents.
Seller shall, at its own expense, defend and save Buyer harmless from the expenses and consequences of any suit or procedure brought against Buyer, based on a claim that the use or sale of goods specified in any order accepted by Seller constitutes an infringement of any United States letters of patent in existence on the date of any such order; provided Buyer promptly notifies Seller in writing of such claim and gives the necessary authorization, information and assistance for the defense of such a claim.

7. Changes.
Seller, and Seller's suppliers, may, at any time, without notice to Buyer, make changes (whether in design, materials, the addition of improvements, or otherwise) in any goods specified in any order accepted by Seller without incurring any obligation of any kind as a result thereof, but only to the extent that such change does not cause the goods specified to fail to meet Buyer's requirements. Buyer may, in its order, provide for changes in its requirements with provision for a corresponding equitable change in the price, if any; but in no instance shall Buyer make changes, which are substantially different from the scope of the original order accepted by Seller.

8. Export Sales.
In the event the goods and services specified in any order accepted by Seller are for export, the Buyer shall be responsible for securing export, import and other licenses or authorizations as may be required. The conditions specified in this Section apply to all export transactions. This transaction is only for the sale of the equipment requested and detailed in this Quotation. Not included is any startup assistance, field-testing, training or any other services that might be required on site. Also not included is any installation, installation audits, sea trials (if applicable), or installation materials. To ensure proper application, installation, and warranty integrity, Buyer is encouraged to contact the applicable Caterpillar Dealer for these services. The costs of these services are not included in the sale price nor will Seller be responsible for any such related costs.

9. Permits for Equipment Design, Installation and Operation.
As a supplier of equipment, disclaims responsibility for any and all permits or licenses necessary to design, install and operate the equipment due to zoning, air quality, environmental, safety, building or construction codes or use permits pertaining to Buyer's particular application of such equipment or any similar type of permit. Special attention should be given to the requirements of local air district rules and California Air Resources Board (CARB) regulations pertaining to permit requirements. Seller is quoting on equipment based on the specifications set forth in this Quotation. If additional equipment or engine modifications are required beyond the specifications, such as additional equipment required for compliance by a local air district or CARB, those items are not included and are the responsibility of Buyer. For example, South Coast AQMD (SCAQMD) Rule 1470 may require controls and limits on particulate matter, especially when the engine installation is within 100-meters from a school, or within 50 meters of a sensitive receptor (defined in Rule 1470). Ultra low sulfur fuel is required for particulate filters. CARB Diesel Fuel, or other CARB-approved alternative fuel, is also required for compression ignition (CI) engines operated in California. When indicated in the bill of materials, the proposed equipment may be SCAQMD pre-approved as Certified Equipment. This certification does not eliminate the permit process or responsibility of others to obtain a permit. Procurement of certified equipment assures permitability, reduces the permit processing fees and reduces the time necessary to obtain the permit through SCAQMD.

10. Start-up, Commissioning and Operating Requirements.
Equipment provided in this Quotation may require start-up and commissioning, including inspection(s), to ensure the equipment is installed in accordance with manufacturer(s)'s recommendations and specifications. If Seller has commissioned the equipment, Buyer agrees not to modify the design or components of the installation such that the modifications would violate any legal requirements of the installation, or would cause the installation to deviate from manufacturer(s)'s recommendations and specifications. Buyer acknowledges and agrees that, with respect to products sold to Buyer in connection with this Quotation, Buyer shall have the sole responsibility to ensure the products are properly installed, operated and maintained in accordance with the manufacturer(s)'s recommendations and specifications, and to determine and

comply with all applicable Federal, state, local and regulated use restrictions and requirements, including, without limitation, the continuing responsibility to ensure that the use of product is in full compliance with all applicable environmental laws and regulations. Failure to install, operate and maintain the products in accordance with the manufacturer(s)'s recommendations and specifications will invalidate any applicable manufacturer's warranty.

11. Additional material.
Only those items listed in this Quotation are included with any order. For example, unless specifically identified in this Quotation, the following items are not included with any purchased equipment: any exhaust or fuel piping, main fuel tank, fuel, duct work, special tools, insulation, wiring, cable, bus duct, concrete, anchor bolts, rigging or any material or labor incidental to the installation itself. Buyer specifically assumes responsibility for the provision of any such items if not specifically identified in the Quotation.

12. Hours of services.
When included, delivery, startup assistance, field testing, training or any other services required on site will be provided during the normal weekday working hours of 7:00 am to 4:30 pm. Delivery or services occurring at any other time, weekends or holidays is subject to premium charges.

13. Warranty.
The equipment manufacturer's warranty is the only warranty provided in connection with the equipment described in this Quotation. Buyer is responsible for operating and maintaining the equipment as specified by the manufacturer. The manufacturer's warranties are exclusive and in lieu of all other warranties either oral or written, express or implied, including but not limited to any warranty of merchantability or fitness for a particular purpose. Seller is not a manufacturer and makes no warranty and shall not, under any circumstances, be liable for any indirect or special, incidental or consequential damages including but not limited to loss of production, loss of profit, loss of use or business interruption, or any other economic loss, whether arising from contract, tort, strict liability or any other theory of law. Buyer, Buyer's assigns, successors, purchasers or any other person designated to operate the equipment as the end user, is responsible for operating the equipment in accordance with manufacturer(s)'s recommendations and specifications. Failure to perform all scheduled maintenance may result in damage to the equipment, and may be grounds to deny warranty coverage.

14. Terms.
Terms of payment are due upon receipt of invoice with no deductions of any kind for retentions, setoffs, discounts or other similar items. A finance charge of 1.5% per month (not to exceed the maximum allowed by law) will be charged on all past due invoices. When necessary Seller will file a California "Preliminary 20-day notice" pursuant to Section 3097 of the California Civil Code.

15. Cost additives.
A: Unit Cost.
Quotation prices are valid for 30 days only and are based on current market prices as of date of quotation. The Seller reserves the right to adjust the final invoice with a price escalation up to 6% due to 1) purchase orders being received after expiration of quotation, 2) fluctuations in raw materials market prices at time of order, 3) labor rate increases at time of scheduled field services, 4) delays in submittal approvals and/or release of equipment or 5) additional items or services provided that were not included as part of the original quotation. Since final invoicing can and may take place up to a year or more from original quotation date.
B: Delays.
If delivery is delayed by customer Buyer beyond original shipment date, purchase price is due 30 days after original shipment date and a storage and handling charge will be applied and is due each month until delivery. Finance charge of 1.5% per month (not to exceed the maximum allowed by law) is applicable on any amounts arising hereunder or in connection herewith that are not paid when due.
C: Start up.
If construction of the facility or other delays are experienced or expected, which prohibit the initial startup of the equipment beyond one year from delivery additional costs may be imposed including, but not be limited to, long term storage preparation, inspection charges, parts, service, *etc.*

16. Lead Times.
Lead times are based on manufactures estimated timetables. Project completion time may vary due to delays in receipt of purchase orders, submittal approval, release of equipment, manufactures unforeseen delays in production or holiday schedules. Project completion time frame cannot be guaranteed. Back orders will be processed as soon as available. Part number changes may be made to provide latest improved interchangeable items of equipment.

17. Governing Law and Venue.
The rights and obligations of the parties with respect to the transactions contemplated by this Quotation shall be governed in all respects by the laws of the State of California. The parties hereto irrevocably agree that the exclusive venue for any litigation arising in connection with the transactions specified in this Quotation shall be in the courts located in the County of Los Angeles, California.

18. Attorneys' Fees and Costs.
In the event of any legal action, controversy, claim, or dispute between the parties involving the transactions contemplated by this Quotation, the prevailing party shall be entitled to recover from the other party reasonable expenses, attorneys' fees, and costs.

19. Additional Conditions.
Buyer shall furnish to Seller, at no cost, suitable working space, storage space, adequate heat, telephone, light, ventilation, regulated electric power and outlets for testing purposes (if applicable). The facilities shall be within a reasonable distance from where any applicable services are to be provided. Seller and its representatives shall have full and free access to the equipment in order to provide any applicable services. Buyer shall provide the means to shut-off and secure electric power to the equipment and provide safe working conditions. Buyer shall not require Seller or its employees, as a condition to site access or otherwise, to further agree or enter into any agreement, which waives, releases, indemnifies or otherwise limits or expands any rights or obligation whatsoever. Any such agreements shall be null and void. Seller is under no obligation to remove or dispose of parts or equipment unless specifically agreed upon in Seller's scope of work. Seller-removed parts become the property of Seller. Seller must not perform any electrical power switching unless specifically requested by Buyer, under the supervision of Buyer, and subject to procedures jointly agreed to in advance. Notwithstanding Buyer's request, Seller may refuse to perform power switching, if in the opinion of Seller, such action would be unsafe. IN THE EVENT THAT SELLER PERFORMS POWER SWITCHING, TO THE FULLEST EXTENT PERMITTED BY LAW, BUYER SHALL INDEMNIFY, DEFEND, AND HOLD SELLER HARMLESS FROM ANY AND ALL LIABILITY, ACTIONS, SUITS, CLAIMS, DEMANDS, DAMAGES, COSTS, AND EXPENSES ("LOSSES") ARISING OUT OF OR IN ANY WAY CONNECTED WITH OR RESULTING FROM SELLER'S PERFORMANCE OF POWER SWITCHING, REGARDLESS OF WHETHER THE LOSSES RESULT FROM SELLER'S NEGLIGENCE (WHETHER ACTION OR PASSIVE, AND WHETHER SOLE, JOINT, OR CONCURRENT), AND EVEN THOUGH CAUSED IN WHOLE OR IN PART BY A PRE-EXISTING DEFECT, STRICT LIABILITY, OR OTHER LEGAL FAULT OF SELLER. THIS INDEMNITY SHALL APPLY TO ANY ACTS OR OMISSIONS OR NEGLIGENT CONDUCT, WHETHER ACTIVE OR PASSIVE, ON THE PART OF EITHER SELLER OR BUYER. If OSHA or any other federal, state or local government, trade association, or contractual regulations or standards require a "safety person" to be on site during the performance of services, or in the event of a trade union jurisdictional dispute where trade union represented personnel are required to assist or stand by during the performance of services by Seller, Buyer shall be responsible for providing for and paying for any charge or wages for such person(s), as applicable. Buyer shall immediately inform Seller, in writing, at the time of order placement and thereafter, of any unsafe or hazardous substance or condition at the site, including, but not limited to, the presence of asbestos or asbestos-containing materials, and shall provide Seller with any applicable Material Data Safety Sheets regarding the same. Any losses, costs, damages, claims and expenses incurred by Seller as a result of Buyer's failure to advise Seller shall be borne by Buyer. Seller, in its sole discretion and without cost or penalty, reserves the right to cancel its performance under this Agreement or any order immediately upon written notice to Buyer following Seller's discovery of unsafe or hazardous site substance or condition or any other circumstance altering Seller performance of Services. Buyer shall appoint a representative familiar with the site and the nature of the Services to be performed by Seller to be accessible at all times that Seller personnel are at the site. Seller shall not be liable for any expenses incurred by Buyer in removing, replacing or refurbishing any Buyer equipment or any part of Buyer's building structure that restricts Seller's access. Buyer's personnel shall cooperate with and provide all necessary assistance to Seller. Seller shall not be liable or responsible for any work performed by Buyer.

ACCEPTED BY:	**SUBMITTED BY:**
By: _____	**By: Cameron Early**
Company: _____	**Quinn Power Systems**
Date: _____	**Phone: 949 395 1127**
P.O. #: _____	

3500 Shepherd Street, City of Industry, California 90601
Box 226789, Los Angeles, California 90022-0744
(562) 463-6000 Fax: (562) 463-7156

Caterpillar, Inc.

Electrical Energy Power Generation Equipment

#092222-CAT

THIS DOCUMENT IS FOR INFORMATIONAL PURPOSES ONLY AND IS NOT A PART OF THE CONTRACT BETWEEN SOURCEWELL AND SUPPLIER.

If you would like to purchase off this contract or for questions regarding products and pricing, the Supplier Contact Information can be found at:

Caterpillar Inc.: Contract 092222-CAT | Sourcewell (sourcewell-mn.gov)

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Sourcewell

Solicitation Number: RFP #092222

CONTRACT

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and Caterpillar Inc., 5212 N. O'Connor Blvd., Suite 1100, Irving, TX 75039 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Electrical Energy Power Generation Equipment with Related Parts, Supplies, and Services from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

1. TERM OF CONTRACT

A. EFFECTIVE DATE. This Contract is effective upon the date of the final signature below.

B. EXPIRATION DATE AND EXTENSION. This Contract expires November 22, 2026, unless it is cancelled sooner pursuant to Article 22. This Contract may be extended one additional year upon the request of Sourcewell and written agreement by Supplier.

C. SURVIVAL OF TERMS. Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All other rights will cease upon expiration or termination of this Contract.

2. EQUIPMENT, PRODUCTS, OR SERVICES

A. EQUIPMENT, PRODUCTS, OR SERVICES. Supplier will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above.

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Supplier's Equipment, Products, or Services Proposal (Proposal) is attached and incorporated into this Contract.

All Equipment and Products provided under this Contract must be new and the current model. Supplier may offer used, close-out or refurbished Equipment or Products if they are clearly indicated in Supplier's product and pricing list. Unless agreed to by the Participating Entities in advance, Equipment or Products must be delivered as operational to the Participating Entity's site.

This Contract offers an indefinite quantity of sales, and while substantial volume is anticipated, sales and sales volume are not guaranteed.

B. WARRANTY. Supplier warrants that all Equipment, Products, and Services furnished are free from liens and encumbrances, and are free from defects in design, materials, and workmanship. In addition, Supplier warrants the Equipment, Products, and Services are suitable for and will perform in accordance with the ordinary use for which they are intended. Supplier's dealers and distributors must agree to assist the Participating Entity in reaching a resolution in any dispute over warranty terms with the manufacturer. Any manufacturer's warranty that extends beyond the expiration of the Supplier's warranty will be passed on to the Participating Entity.

C. DEALERS, DISTRIBUTORS, AND/OR RESELLERS. Upon Contract execution and throughout the Contract term, Supplier must provide to Sourcewell a current means to validate or authenticate Supplier's authorized dealers, distributors, or resellers relative to the Equipment, Products, and Services offered under this Contract, which will be incorporated into this Contract by reference. It is the Supplier's responsibility to ensure Sourcewell receives the most current information.

3. PRICING

All Equipment, Products, or Services under this Contract will be priced at or below the price stated in Supplier's Proposal.

When providing pricing quotes to Participating Entities, all pricing quoted must reflect a Participating Entity's total cost of acquisition. This means that the quoted cost is for delivered Equipment, Products, and Services that are operational for their intended purpose, and includes all costs to the Participating Entity's requested delivery location.

Regardless of the payment method chosen by the Participating Entity, the total cost associated with any purchase option of the Equipment, Products, or Services must always be disclosed in the pricing quote to the applicable Participating Entity at the time of purchase.

A. SHIPPING AND SHIPPING COSTS. All delivered Equipment and Products must be properly packaged. Damaged Equipment and Products may be rejected. If the damage is not readily

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apparent at the time of delivery, Supplier must permit the Equipment and Products to be returned within a reasonable time at no cost to Sourcewell or its Participating Entities. Participating Entities reserve the right to inspect the Equipment and Products at a reasonable time after delivery where circumstances or conditions prevent effective inspection of the Equipment and Products at the time of delivery. In the event of the delivery of nonconforming Equipment and Products, the Participating Entity will notify the Supplier as soon as possible and the Supplier will replace nonconforming Equipment and Products with conforming Equipment and Products that are acceptable to the Participating Entity.

Supplier must arrange for and pay for the return shipment on Equipment and Products that arrive in a defective or inoperable condition.

Sourcewell may declare the Supplier in breach of this Contract if the Supplier intentionally delivers substandard or inferior Equipment or Products.

B. SALES TAX. Each Participating Entity is responsible for supplying the Supplier with valid tax-exemption certification(s). When ordering, a Participating Entity must indicate if it is a tax-exempt entity.

C. HOT LIST PRICING. At any time during this Contract, Supplier may offer a specific selection of Equipment, Products, or Services at discounts greater than those listed in the Contract. When Supplier determines it will offer Hot List Pricing, it must be submitted electronically to Sourcewell in a line-item format. Equipment, Products, or Services may be added or removed from the Hot List at any time through a Sourcewell Price and Product Change Form as defined in Article 4 below.

Hot List program and pricing may also be used to discount and liquidate close-out and discontinued Equipment and Products as long as those close-out and discontinued items are clearly identified as such. Current ordering process and administrative fees apply. Hot List Pricing must be published and made available to all Participating Entities.

4. PRODUCT AND PRICING CHANGE REQUESTS

Supplier may request Equipment, Product, or Service changes, additions, or deletions at any time. All requests must be made in writing by submitting a signed Sourcewell Price and Product Change Request Form to the assigned Sourcewell Supplier Development Administrator. This approved form is available from the assigned Sourcewell Supplier Development Administrator. At a minimum, the request must:

- Identify the applicable Sourcewell contract number;
- Clearly specify the requested change;
- Provide sufficient detail to justify the requested change;

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- Individually list all Equipment, Products, or Services affected by the requested change, along with the requested change (e.g., addition, deletion, price change); and
- Include a complete restatement of pricing documentation in Microsoft Excel with the effective date of the modified pricing, or product addition or deletion. The new pricing restatement must include all Equipment, Products, and Services offered, even for those items where pricing remains unchanged.

A fully executed Sourcewell Price and Product Request Form will become an amendment to this Contract and will be incorporated by reference.

5. PARTICIPATION, CONTRACT ACCESS, AND PARTICIPATING ENTITY REQUIREMENTS

A. PARTICIPATION. Sourcewell's cooperative contracts are available and open to public and nonprofit entities across the United States and Canada; such as federal, state/province, municipal, K-12 and higher education, tribal government, and other public entities. Supplier may not enter into a contract with a U.S. Federal Government entity prior to obtaining necessary internal approvals and will not be obligated to provide Equipment, Products, or Services to any U.S. Federal Government entity under this Contract unless separately agreed in writing. Supplier may work with such parties and may agree to provide equipment or services under the Contract on a case-by-case basis.

The benefits of this Contract should be available to all Participating Entities that can legally access the Equipment, Products, or Services under this Contract. A Participating Entity's authority to access this Contract is determined through its cooperative purchasing, interlocal, or joint powers laws. Any entity accessing benefits of this Contract will be considered a Service Member of Sourcewell during such time of access. Supplier understands that a Participating Entity's use of this Contract is at the Participating Entity's sole convenience and Participating Entities reserve the right to obtain like Equipment, Products, or Services from any other source.

Supplier is responsible for familiarizing its sales and service forces with Sourcewell contract use eligibility requirements and documentation and will encourage potential participating entities to join Sourcewell. Sourcewell reserves the right to add and remove Participating Entities to its roster during the term of this Contract.

B. PUBLIC FACILITIES. Supplier's employees may be required to perform work at government-owned facilities, including schools. Supplier's employees and agents must conduct themselves in a professional manner while on the premises, and in accordance with Participating Entity policies and procedures, and all applicable laws.

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6. PARTICIPATING ENTITY USE AND PURCHASING

A. ORDERS AND PAYMENT. To access the contracted Equipment, Products, or Services under this Contract, a Participating Entity must clearly indicate to Supplier that it intends to access this Contract; however, order flow and procedure will be developed jointly between Sourcewell and Supplier. Typically, a Participating Entity will issue an order directly to Supplier or its authorized subsidiary, distributor, dealer, or reseller. If a Participating Entity issues a purchase order, it may use its own forms, but the purchase order should clearly note the applicable Sourcewell contract number. All Participating Entity orders under this Contract must be issued prior to expiration or cancellation of this Contract; however, Supplier performance, Participating Entity payment obligations, and any applicable warranty periods or other Supplier or Participating Entity obligations may extend beyond the term of this Contract.

Supplier's acceptable forms of payment are included in its attached Proposal. Participating Entities will be solely responsible for payment and Sourcewell will have no liability for any unpaid invoice of any Participating Entity.

B. ADDITIONAL TERMS AND CONDITIONS/PARTICIPATING ADDENDUM. Additional terms and conditions to a purchase order, or other required transaction documentation, may be negotiated between a Participating Entity and Supplier, such as job or industry-specific requirements, legal requirements (e.g., affirmative action or immigration status requirements), or specific local policy requirements. Some Participating Entities may require the use of a Participating Addendum, the terms of which will be negotiated directly between the Participating Entity and the Supplier or its authorized dealers, distributors, or resellers, as applicable. Any negotiated additional terms and conditions must never be less favorable to the Participating Entity than what is contained in this Contract.

C. SPECIALIZED SERVICE REQUIREMENTS. In the event that the Participating Entity requires service or specialized performance requirements not addressed in this Contract (such as e-commerce specifications, specialized delivery requirements, or other specifications and requirements), the Participating Entity and the Supplier may enter into a separate, standalone agreement, apart from this Contract. Sourcewell, including its agents and employees, will not be made a party to a claim for breach of such agreement.

D. TERMINATION OF ORDERS. Participating Entities may terminate an order, in whole or in part, immediately upon notice to Supplier in the event of any of the following events:

1. The Participating Entity fails to receive funding or appropriation from its governing body at levels sufficient to pay for the equipment, products, or services to be purchased; or
2. Federal, state, or provincial laws or regulations prohibit the purchase or change the Participating Entity's requirements.

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E. GOVERNING LAW AND VENUE. The governing law and venue for any action related to a Participating Entity's order will be determined by the Participating Entity making the purchase.

7. CUSTOMER SERVICE

A. PRIMARY ACCOUNT REPRESENTATIVE. Supplier will assign an Account Representative to Sourcewell for this Contract and must provide prompt notice to Sourcewell if that person is changed. The Account Representative will be responsible for:

- Maintenance and management of this Contract;
- Timely response to all Sourcewell and Participating Entity inquiries; and
- Business reviews to Sourcewell and Participating Entities, if applicable.

B. BUSINESS REVIEWS. Supplier must perform a minimum of one business review with Sourcewell per contract year. The business review will cover sales to Participating Entities, pricing and contract terms, administrative fees, sales data reports, performance issues, supply issues, customer issues, and any other necessary information.

8. REPORT ON CONTRACT SALES ACTIVITY AND ADMINISTRATIVE FEE PAYMENT

A. CONTRACT SALES ACTIVITY REPORT. Each calendar quarter, Supplier must provide a contract sales activity report (Report) to the Sourcewell Supplier Development Administrator assigned to this Contract. Reports are due no later than 45 days after the end of each calendar quarter. A Report must be provided regardless of the number or amount of sales during that quarter (i.e., if there are no sales, Supplier must submit a report indicating no sales were made).

The Report must contain the following fields:

- Participating Entity Name (e.g., City of Staples Highway Department);
- Participating Entity Physical Street Address;
- Participating Entity City;
- Participating Entity State/Province;
- Participating Entity Zip/Postal Code;
- Participating Entity Contact Name;
- Participating Entity Contact Email Address;
- Participating Entity Contact Telephone Number;
- Sourcewell Assigned Entity/Participating Entity Number;
- Item Purchased Description;
- Item Purchased Price;
- Sourcewell Administrative Fee Applied; and
- Date Purchase was invoiced/sale was recognized as revenue by Supplier.

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B. ADMINISTRATIVE FEE. In consideration for the support and services provided by Sourcewell, the Supplier will pay an administrative fee to Sourcewell on all Equipment, Products, and Services provided to Participating Entities. The Administrative Fee must be included in, and not added to, the pricing. Supplier may not charge Participating Entities more than the contracted price to offset the Administrative Fee.

The Supplier will submit payment to Sourcewell for the percentage of administrative fee stated in the Proposal multiplied by the total sales of all Equipment, Products, and Services purchased by Participating Entities under this Contract during each calendar quarter. Payments should note the Supplier's name and Sourcewell-assigned contract number in the memo; and must be mailed to the address above "Attn: Accounts Receivable" or remitted electronically to Sourcewell's banking institution per Sourcewell's Finance department instructions. Payments must be received no later than 45 calendar days after the end of each calendar quarter.

Supplier agrees to cooperate with Sourcewell in auditing transactions under this Contract to ensure that the administrative fee is paid on all items purchased under this Contract.

In the event the Supplier is delinquent in any undisputed administrative fees, Sourcewell reserves the right to cancel this Contract and reject any proposal submitted by the Supplier in any subsequent solicitation. In the event this Contract is cancelled by either party prior to the Contract's expiration date, the administrative fee payment will be due no more than 30 days from the cancellation date.

9. AUTHORIZED REPRESENTATIVE

Sourcewell's Authorized Representative is its Chief Procurement Officer.

Supplier's Authorized Representative is the person named in the Supplier's Proposal. If Supplier's Authorized Representative changes at any time during this Contract, Supplier must promptly notify Sourcewell in writing.

10. AUDIT, ASSIGNMENT, AMENDMENTS, WAIVER, AND CONTRACT COMPLETE

A. AUDIT. Pursuant to Minnesota Statutes Section 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices relevant to this Contract are subject to examination by Sourcewell or the Minnesota State Auditor for a minimum of six years from the end of this Contract. This clause extends to Participating Entities as it relates to business conducted by that Participating Entity under this Contract.

B. ASSIGNMENT. Neither party may assign or otherwise transfer its rights or obligations under this Contract without the prior written consent of the other party and a fully executed assignment agreement. Such consent will not be unreasonably withheld. Any prohibited

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assignment will be invalid. Provided, however, that Caterpillar is permitted to subcontract certain of its rights and obligations to Caterpillar dealers for performance without Sourcewell's prior written consent.

C. AMENDMENTS. Any amendment to this Contract must be in writing and will not be effective until it has been duly executed by the parties.

D. WAIVER. Failure by either party to take action or assert any right under this Contract will not be deemed a waiver of such right in the event of the continuation or repetition of the circumstances giving rise to such right. Any such waiver must be in writing and signed by the parties.

E. CONTRACT COMPLETE. This Contract represents the complete agreement between the parties. No other understanding regarding this Contract, whether written or oral, may be used to bind either party. For any conflict between the attached Proposal and the terms set out in Articles 1-22 of this Contract, the terms of Articles 1-22 will govern.

F. RELATIONSHIP OF THE PARTIES. The relationship of the parties is one of independent contractors, each free to exercise judgment and discretion with regard to the conduct of their respective businesses. This Contract does not create a partnership, joint venture, or any other relationship such as master-servant, or principal-agent.

11. INDEMNITY AND HOLD HARMLESS

Intentionally omitted.

12. GOVERNMENT DATA PRACTICES

Supplier and Sourcewell must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by or provided to Sourcewell under this Contract and as it applies to all data created, collected, received, maintained, or disseminated by the Supplier under this Contract.

13. INTELLECTUAL PROPERTY, PUBLICITY, MARKETING, AND ENDORSEMENT

A. INTELLECTUAL PROPERTY

1. *Grant of License.* During the term of this Contract:

    a. Sourcewell grants to Supplier a royalty-free, worldwide, non-exclusive right and license to use the trademark(s) provided to Supplier by Sourcewell in advertising and promotional materials for the purpose of marketing Sourcewell's relationship with Supplier.

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b. Supplier grants to Sourcewell a royalty-free, worldwide, non-exclusive right and license to use Supplier's trademarks in advertising and promotional materials for the purpose of marketing Supplier's relationship with Sourcewell.

2. *Limited Right of Sublicense*. The right and license granted herein includes a limited right of each party to grant sublicenses to their respective subsidiaries, distributors, dealers, resellers, marketing representatives, and agents (collectively "Permitted Sublicensees") in advertising and promotional materials for the purpose of marketing the Parties' relationship to Participating Entities. Any sublicense granted will be subject to the terms and conditions of this Article. Each party will be responsible for any breach of this Article by any of their respective sublicensees.

3. *Use; Quality Control.*

a. Neither party may alter the other party's trademarks from the form provided and must comply with removal requests as to specific uses of its trademarks or logos.

b. Each party agrees to use, and to cause its Permitted Sublicensees to use, the other party's trademarks only in good faith and in a dignified manner consistent with such party's use of the trademarks. Upon written notice to the breaching party, the breaching party has 30 days of the date of the written notice to cure the breach or the license will be terminated.

4. *Termination*. Upon the termination of this Contract for any reason, each party, including Permitted Sublicensees, will have 30 days to remove all Trademarks from signage, websites, and the like bearing the other party's name or logo (excepting Sourcewell's pre-printed catalog of suppliers which may be used until the next printing). Supplier must return all marketing and promotional materials, including signage, provided by Sourcewell, or dispose of it according to Sourcewell's written directions.

B. PUBLICITY. Any publicity regarding the subject matter of this Contract must not be released without prior written approval from the Authorized Representatives. Publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Supplier individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this Contract.

C. MARKETING. Any direct advertising, marketing, or offers with Participating Entities must be approved by Sourcewell. Send all approval requests to the Sourcewell Supplier Development Administrator assigned to this Contract.

D. ENDORSEMENT. The Supplier must not claim that Sourcewell endorses its Equipment, Products, or Services.

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14. GOVERNING LAW, JURISDICTION, AND VENUE

The substantive and procedural laws of the State of Minnesota will govern this Contract. Venue for all legal proceedings arising out of this Contract, or its breach, must be in the appropriate state court in Todd County, Minnesota or federal court in Fergus Falls, Minnesota.

15. FORCE MAJEURE

Neither party to this Contract will be held responsible for delay or default caused by acts of God or other conditions that are beyond that party's reasonable control. A party defaulting under this provision must provide the other party prompt written notice of the default.

16. SEVERABILITY

If any provision of this Contract is found by a court of competent jurisdiction to be illegal, unenforceable, or void then both parties will be relieved from all obligations arising from that provision. If the remainder of this Contract is capable of being performed, it will not be affected by such determination or finding and must be fully performed.

17. PERFORMANCE, DEFAULT, AND REMEDIES

A. PERFORMANCE. During the term of this Contract, the parties will monitor performance and address unresolved contract issues as follows:

1. *Notification.* The parties must promptly notify each other of any known dispute and work in good faith to resolve such dispute within a reasonable period of time. If necessary, Sourcewell and the Supplier will jointly develop a short briefing document that describes the issue(s), relevant impact, and positions of both parties.
2. *Escalation.* If parties are unable to resolve the issue in a timely manner, as specified above, either Sourcewell or Supplier may escalate the resolution of the issue to a higher level of management. The Supplier will have 30 calendar days to cure an outstanding issue.
3. *Performance while Dispute is Pending*. Notwithstanding the existence of a dispute, the Supplier must continue without delay to carry out all of its responsibilities under the Contract that are not affected by the dispute. If the Supplier fails to continue without delay to perform its responsibilities under the Contract, in the accomplishment of all undisputed work, the Supplier will bear any additional costs incurred by Sourcewell and/or its Participating Entities as a result of such failure to proceed.

B. DEFAULT AND REMEDIES. Either of the following constitutes cause to declare this Contract, or any Participating Entity order under this Contract, in default:

1. Nonperformance of contractual requirements, or
2. A material breach of any term or condition of this Contract.

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The party claiming default must provide written notice of the default, with 30 calendar days to cure the default. Time allowed for cure will not diminish or eliminate any liability for liquidated or other damages. If the default remains after the opportunity for cure, the non-defaulting party may:

- Exercise any remedy provided by law or equity, or
- Terminate the Contract or any portion thereof, including any orders issued against the Contract.

18. INSURANCE

A. REQUIREMENTS. At its own expense, Supplier must maintain insurance policy(ies) in effect at all times during the performance of this Contract with insurance company(ies) licensed or authorized to do business in the State of Minnesota having an "AM BEST" rating of A- or better, with coverage and limits of insurance not less than the following:

1. *Workers' Compensation and Employer's Liability.*
Workers' Compensation: As required by any applicable law or regulation.
Employer's Liability Insurance: must be provided in amounts not less than listed below:
Minimum limits:
$500,000 each accident for bodily injury by accident
$500,000 policy limit for bodily injury by disease
$500,000 each employee for bodily injury by disease

2. *Commercial General Liability Insurance.* Supplier will maintain insurance covering its operations, with coverage on an occurrence basis, and must be subject to terms no less broad than the Insurance Services Office ("ISO") Commercial General Liability Form CG0001 (2001 or newer edition), or equivalent. At a minimum, coverage must include liability arising from premises, operations, bodily injury and property damage, independent contractors, products-completed operations including construction defect, contractual liability, blanket contractual liability, and personal injury and advertising injury. All required limits, terms and conditions of coverage must be maintained during the term of this Contract.
Minimum Limits:
$1,000,000 each occurrence Bodily Injury and Property Damage
$1,000,000 Personal and Advertising Injury
$2,000,000 aggregate for products liability-completed operations
$2,000,000 general aggregate

3. *Commercial Automobile Liability Insurance.* During the term of this Contract, Supplier will maintain insurance covering all owned, hired, and non-owned automobiles in limits of liability not less than indicated below. The coverage must be subject to terms

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no less broad than ISO Business Auto Coverage Form CA 0001 (2010 edition or newer), or equivalent.

Minimum Limits:
$1,000,000 each accident, combined single limit

4. *Umbrella Insurance*. During the term of this Contract, Supplier will maintain umbrella coverage over Employer's Liability, Commercial General Liability, and Commercial Automobile.

Minimum Limits:
$2,000,000

5. *Professional/Technical, Errors and Omissions, and/or Miscellaneous Professional Liability*. During the term of this Contract, Supplier will maintain coverage for all claims the Supplier may become legally obligated to pay resulting from any actual or alleged negligent act, error, or omission related to Supplier's professional services required under this Contract.

Minimum Limits:
$2,000,000 per claim or event
$2,000,000 – annual aggregate

Failure of Supplier to maintain the required insurance will constitute a material breach entitling Sourcewell to immediately terminate this Contract for default.

B. CERTIFICATES OF INSURANCE. Prior to commencing under this Contract, Supplier must furnish to Sourcewell a certificate of insurance, as evidence of the insurance required under this Contract. Prior to expiration of the policy(ies), renewal certificates must be mailed to Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 or sent to the Sourcewell Supplier Development Administrator assigned to this Contract. The certificates must be signed by a person authorized by the insurer(s) to bind coverage on their behalf.

Failure to request certificates of insurance by Sourcewell, or failure of Supplier to provide certificates of insurance, in no way limits or relieves Supplier of its duties and responsibilities in this Contract.

C. ADDITIONAL INSURED ENDORSEMENT AND PRIMARY AND NON-CONTRIBUTORY INSURANCE CLAUSE. Supplier agrees to list Sourcewell and its Participating Entities, including their officers, agents, and employees, as an additional insured under the Supplier's commercial general liability insurance policy with respect to liability arising out of activities, "operations," or "work" performed by or on behalf of Supplier, and products and completed operations of Supplier. The policy provision(s) or endorsement(s) must further provide that coverage is primary and not excess over or contributory with any other valid, applicable, and collectible insurance or self-insurance in force for the additional insureds. A Participating Dealer may name a Participating Entity as an additional insured on a case-by-case basis.

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D. WAIVER OF SUBROGATION. Supplier waives and must require (by endorsement or otherwise) all its insurers to waive subrogation rights against Sourcewell and other additional insureds for losses paid under the insurance policies required by this Contract or other insurance applicable to the Supplier or its subcontractors. The waiver must apply to all deductibles and/or self-insured retentions applicable to the required or any other insurance maintained by the Supplier or its subcontractors.

E. UMBRELLA/EXCESS LIABILITY/SELF-INSURED RETENTION. The limits required by this Contract can be met by either providing a primary policy or in combination with umbrella/excess liability policy(ies), or self-insured retention.

19. COMPLIANCE

A. LAWS AND REGULATIONS. All Equipment, Products, or Services provided under this Contract must comply fully with applicable federal laws and regulations, and with the laws in the states and provinces in which the Equipment, Products, or Services are sold.

B. LICENSES. Supplier's Participating Dealers must maintain a valid and current status on all required federal, state/provincial, and local licenses, bonds, and permits required for the operation of the business that the Supplier's Participating Dealer conducts with Sourcewell and Participating Entities.

20. BANKRUPTCY, DEBARMENT, OR SUSPENSION CERTIFICATION

Supplier certifies and warrants that it is not in bankruptcy or that it has previously disclosed in writing certain information to Sourcewell related to bankruptcy actions. If at any time during this Contract Supplier declares bankruptcy, Supplier must immediately notify Sourcewell in writing.

Supplier certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Supplier certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this Contract. Supplier further warrants that it will provide immediate written notice to Sourcewell if this certification changes at any time.

21. PROVISIONS FOR NON-UNITED STATES FEDERAL ENTITY PROCUREMENTS UNDER UNITED STATES FEDERAL AWARDS OR OTHER AWARDS

Intentionally omitted.

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22. CANCELLATION

Sourcewell or Supplier may cancel this Contract at any time, with or without cause, upon 60 days' written notice to the other party. However, Sourcewell may cancel this Contract immediately upon discovery of a material defect in any certification made in Supplier's Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.

Sourcewell

DocuSigned by:
Jeremy Schwartz
C0FD2A139D06489...

By: _____
Jeremy Schwartz
Title: Chief Procurement Officer

12/6/2022 | 4:51 PM CST
Date: _____

Caterpillar Inc.

DocuSigned by:
Jaime Mineart
8ED6778AD1EB44E...

By: _____
Jaime Mineart
Title: Vice President & General Manager
Retail Electric Power Solutions

12/6/2022 | 6:57 PM PST
Date: _____

Approved:

DocuSigned by:
Chad Coauette
7E42B8F817A64CC...

By: _____
Chad Coauette
Title: Executive Director/CEO

12/6/2022 | 8:58 PM CST
Date: _____

DocuSign Envelope ID: 1331F762-6E3C-46F1-A731-9B02CE2B2915

RFP 092222 - Electrical Energy Power Generation Equipment with Related Parts, Supplies, and Services

Vendor Details

Company Name:	Caterpillar
Address:	5205 N O'Connor Blvd Irving, TX 75039
Contact:	Jaime Mineart
Email:	Mineart_Jaime_M@cat.com
Phone:	309-208-8238
Fax:	847-212-8020
HST#:	

Submission Details

Created On:	Thursday August 04, 2022 09:20:25
Submitted On:	Thursday September 22, 2022 11:48:50
Submitted By:	Jaime Mineart
Email:	Mineart_Jaime_M@cat.com
Transaction #:	7d158290-a935-4ffc-acc0-efaa11d1bfb4
Submitter's IP Address:	198.180.154.20

Specifications

Table 1: Proposer Identity & Authorized Representatives

General Instructions (applies to all Tables) Sourcewell prefers a brief but thorough response to each question. Do not merely attach additional documents to your response without also providing a substantive response. Do not leave answers blank; respond “N/A” if the question does not apply to you (preferably with an explanation).

Line Item	Question	Response *	
1	Proposer Legal Name (one legal entity only): (In the event of award, will execute the resulting contract as "Supplier")	Caterpillar Inc.	*
2	Identify all subsidiary entities of the Proposer whose equipment, products, or services are included in the Proposal.	N/A	*
3	Identify all applicable assumed names or DBA names of the Proposer or Proposer's subsidiaries in Line 1 or Line 2 above.	N/A	*
4	Provide your CAGE code or Unique Entity Identifier (SAM):	11083	*
5	Proposer Physical Address:	5212 N O'Connor Blvd Ste. 1100, Irving, TX 75039	*
6	Proposer website address (or addresses):	https://www.caterpillar.com/, https://www.cat.com/en_US.html	*
7	Proposer's Authorized Representative (name, title, address, email address & phone) (The representative must have authority to sign the “Proposer’s Assurance of Compliance” on behalf of the Proposer and, in the event of award, will be expected to execute the resulting contract):	Authorized Rep: Jaime Mineart Title: Vice President & General Manager, Retail Electric Power Solutions Address: 5212 N O'Connor Blvd Ste. 1100, Irving, TX 75039 Email: Mineart_Jaime_M@cat.com Phone: (309) 208-8238	*
8	Proposer's primary contact for this proposal (name, title, address, email address & phone):	Primary Contact: Nicole Warnstedt Title: Territory Sales Manager Address: 5212 N O'Connor Blvd Ste. 1100, Irving, TX 75039 Email: Warnstedt_nicole_a@cat.com Phone: (847) 212-8020	*
9	Proposer's other contacts for this proposal, if any (name, title, address, email address & phone):	Other Contact: Steve Turner Title: Americas Sales Manager, Retail Electric Power Solutions Address: 5212 N O'Connor Blvd Ste. 1100, Irving, TX 75039 Email: Turner_Stephen_M@cat.com Phone: (309) 208-8238	

Table 2: Company Information and Financial Strength

Line Item	Question	Response *	

10	Provide a brief history of your company, including your company's core values, business philosophy, and industry longevity related to the requested equipment, products or services.	Caterpillar was founded in 1925 when two entrepreneurs merged their companies: Holt Manufacturing Company and C.L Best Tractor Company. The merger was a great success because the ethics of both men were focused on high quality products and the best customer support. The key to this satisfaction is two-fold: build the best products and empower our dealers to offer the best support. Through this combination, we are proud to prove that our products offer the best value to our customers regardless of where they are located. Caterpillar produced its first diesel engine in 1939. In 1953, Caterpillar created a division dedicated to the specific needs of a broad range of diesel engine customers, including power generation. In 2021, the Energy & Transportation segment including all Power Generation divisions contributed more than $20.2 Billion of revenue globally for Caterpillar Inc. with more than $7.6 Billion in North America alone. Since the founding, Caterpillar Inc. has retained the culture of focusing on customer needs and supporting products after the sale. Our company culture is keenly focused on customer satisfaction and every employee realizes that a customer's experience using the product will determine whether he or she will purchase another one. Caterpillar has a robust Code of Conduct that can be found at Caterpillar | Code of Conduct | Caterpillar Values in Action. Here is a quote from Jim Umpleby, Caterpillar Chief Executive Officer, summarizing this code and its significance in Caterpillar culture. "We are proud that the people on our team come from across the globe, with diverse backgrounds, experiences, and perspectives. This diverse culture and character make us stronger. What unites us within this diversity is a common set of Values; that we are not just accountable for the work we do; we also care deeply about how we do it. Our Code of Conduct defines those Values in action –what we stand for and how we conduct ourselves with our customers, suppliers and one another. Its purpose is not to provide a set of rules that covers every situation or challenge we may face, but to guide us in living those values every day. The Code of Conduct explains what Integrity, Excellence, Teamwork, Commitment and Sustainability mean to us and how we use these Values to make sound, ethical decisions. Our Code of Conduct is one of the most important documents we produce at Caterpillar. We can prove measurable advantages in total owning and operating costs as well as tangible benefits in terms of standard safety features, telematic information sharing, and many training, and application support services offered by our dealers.	*
11	What are your company's expectations in the event of an award?	Caterpillar is honored to have served Sourcewell and its members who have purchased Cat construction equipment, work-tools, and electrical power generation products through Sourcewell since 2008. Furthermore, we are proud to have earned the Sourcewell Legacy Award in 2019. Caterpillar is the top contributor to generator sales in our current Power Generation and Services contract 120617-CAT. Together with the Machine contract, we look forward to the opportunity to further grow business and serve member needs together in this new Power Generation contract. With average 20-30% growth over the past 5 years, we will be dedicated to continuing with this annual growth.	*

12	Demonstrate your financial strength and stability with meaningful data. This could include such items as financial statements, SEC filings, credit and bond ratings, letters of credit, and detailed reference letters. Upload supporting documents (as applicable) in the document upload section of your response.	Maintaining financial strength is a critical priority for Caterpillar. We receive debt ratings from the major credit rating agencies. Caterpillar is "mid-A" rated by S&P and Fitch and has a "low-A" rating with a positive outlook from Moody's. Maintaining our "mid-A" credit rating is critical to our cash deployment priorities. Due to our prudent focus on financial strength, on a comparative basis Caterpillar has generally demonstrated higher profitability, lower leverage, and better liquidity than our competitor peer group. Our liquidity position is extremely strong with typically the highest percentage of cash as a percent of total assets on the balance sheet vs our competitors. Please see 2021 Investor Presentation which provides additional details about our financial position. The full text of the SEC filing documents can be found on our public website: https://investors.caterpillar.com/financials/sec-filings/default.aspx. In 2021 full year sales and revenues were $50.971B. Enterprise operating cash Flow was $7.2B. During the year, the company paid dividends of $2.33B and repurchased $2.67B of Caterpillar common stock. Liquidity remained strong with an enterprise cash balance of $9.25B at the end of 2021. After paying uninterrupted rising annual dividends for more than two decades, Caterpillar, Inc. (NYSE:CAT) reached the 27th consecutive year mark for inclusion in the elite group of companies designated as Dividend Aristocrats. In addition to a minimum of 25 consecutive years of dividend hikes, a company must be a component of the S&P 500 index and and must have a market capitalization of at least $3B to qualify as a Dividend Aristocrat.	*
13	What is your US market share for the solutions that you are proposing?	Market share information beyond what is made publicly available through our annual reports is considered confidential. Market share data is not readily available within the industry. There are not many manufacturers offering products for the US and Canada that meet the required regulations. Caterpillar is a significant contributor to the overall Power Generation sector within the US and Canada.	*
14	What is your Canadian market share for the solutions that you are proposing?	Market share information beyond what is made publicly available through our annual reports is considered confidential. Market share data is not readily available within the industry. There are not many manufacturers offering products for the US and Canada that meet the required regulations. Caterpillar is a significant contributor to the overall Power Generation sector within the US and Canada.	*
15	Has your business ever petitioned for bankruptcy protection? If so, explain in detail.	No, Caterpillar has never filed for bankruptcy.	*
16	How is your organization best described: is it a manufacturer, a distributor/dealer/reseller, or a service provider? Answer whichever question (either a) or b) just below) best applies to your organization. a) If your company is best described as a distributor/dealer/reseller (or similar entity), provide your written authorization to act as a distributor/dealer/reseller for the manufacturer of the products proposed in this RFP. If applicable, is your dealer network independent or company owned? b) If your company is best described as a manufacturer or service provider, describe your relationship with your sales and service force and with your dealer network in delivering the products and services proposed in this RFP. Are these individuals your employees, or the employees of a third party?	Caterpillar is a world class manufacturer which distributes products through a vast and capable dealer network. Our dealers are strong independent companies and in North America alone they have a combined net worth of billions of dollars. Their large valuation is a competitive advantage because it allows them to have the infrastructure to support customers regardless of location, industry, fleet size, or application. We believe our dealers have the largest amount of service parts available in their inventory. Another advantage of independently owned dealers is that they know their customers and market well. They tailor their services specifically to their customers' needs. Caterpillar and each dealer have signed a sales and service agreement that outlines the specific expectations from both parties. In a broad overview, Caterpillar manufactures products and sells them to our dealers. The dealers then sell those products to customers. Caterpillar does not sell directly to state and local governments. Though we will sign this contract as a manufacturer, our dealers will be given the opportunity to avail themselves of the opportunity presented by the contract and will execute all the transactions with governmental customers as they do today. This includes but is not limited to consultation, quoting, accepting payment, delivery, warranty support, parts sales, and service. This is no different than sales occurring out the terms of this agreement. Caterpillar dealers heartily embrace the other Sourcewell contracts currently available to them (032119-CAT, 120617-CAT and 062320-CAT). They have all been trained on contract usage. In fact, the current Electric Power contract is leveraged by at least 75% of our dealers in North America. Caterpillar offers specific discounts to Sourcewell members. By using any Sourcewell Contract, our dealers agree to honor those discounts.	*
17	If applicable, provide a detailed explanation outlining the licenses and certifications that are both required to be held, and actually held, by your organization (including third parties and subcontractors that you use) in pursuit of the business contemplated by this RFP.	Caterpillar and its subsidiaries operate across the globe in a variety of markets that require Caterpillar to adhere to all locally mandated laws and regulations in order to do business. With regards to the territories covered by this RFP, Caterpillar will comply with applicable laws in order to do business in the territories described herein.	*

18	Provide all “Suspension or Debarment” information that has applied to your organization during the past ten years.	Caterpillar has not been suspended or disbarred in trading history.	*

Table 3: Industry Recognition & Marketplace Success

Line Item	Question	Response *	
19	Describe any relevant industry awards or recognition that your company has received in the past five years	Please note: To list all the awards received in the past 5 years would unnecessarily lengthen our response. For brevity, we are highlighting some recognition received in 2020, 2021 and 2022. Also note there are many global awards. Fortune Magazine #78 on the Fortune 500 2021 Fortune Magazine World's Most Admired Companies World & North America Dow Jones Sustainability Index Forbes Best Employers for diversity 2020 and 2021 #82 Best Global Brands- Interbrand 2021 The Wall Street Journal Best Managed Companies in 2020 and 2021 The Wall Street Journal World's Most Sustainably Managed Companies Human Rights Campaign Foundation Corporate Equality Index Dow Jones Sustainability Index (World and North America) 21 years World’s Most Sustainably Managed Companies – The Wall Street Journal United Way World Wide’s Global Corporate Leadership Program U.S. President’s Volunteer Service Award from Junior Achievement Corporate Equality Index – Human Rights Campaign Foundation CSR China Top 100 – the 4th CSR China Education Award (China) China CSR Excellence Award – China Philanthropy Times (China) Corporate Social Responsibility Research Center of Southern Weekly (China) Outstanding Contribution to Poverty Alleviation – China Foundation for Poverty Alleviation (China) 2020 Global 500 – Fortune Magazine America’s Most Responsible Companies 2020, 2021 & 2022 – Newsweek Best-Managed Companies of 2020 & 2021 – The Wall Street Journal Top Companies for Customer Satisfaction – The Wall Street Journal The CEO Leaderboard: COVID-19 Reputation Rankings – SJR All-America Executive Team – Institutional Investor Top 150 Global Licensors – Global License Best Global Brands Top 100 – Interbrand World’s Most Valuable Brands 2020 – Forbes 2020 Best Places to Work for Disability Inclusion – Disability Equality Index World’s Best Employers 2020 – Forbes Best Employers for Women 2020 – Forbes America’s Best Employers by State 2020 – Forbes America's Best Employers for Diversity 2020 – Forbes Best Employers for New Grads 2020 – Forbes Global 2000 – Forbes 2020, 2021 & 2022 Best Employers for Veterans 2020 and 2021– Forbes Top Veteran-Friendly Company – U.S. Veterans Magazine #1 Great Place to Work – Great Place to Work Institute (Brazil) #1 Great Place to Work in the Ag Business - Great Place to Work Institute (Brazil) Chile’s 20 Best Places in 2020 to Work for LGBTQ Equality, pwc Human Rights Campaign Top of Mind Company “Industry category” (Piracicaba, Brazil) Certification on Promoting Work-Life Balance in Hyogo Prefecture – Hyogo Work and Life Center (Japan) Hyogo’s Women’s Success in Business Promotion Company – Hyogo Women Empowerment & Promotion Center (Japan) Hanada Award for WIN Akashi – Hyogo Women and Future Association (Japan) Hyogo Childcare Supporting Company Award (Japan) Science & Technology Industry Summit: Outstanding Contribution – The Economic Observer (China) 2020 China Good Companies: Industry Leadership – Jiemian.com (China) Cat® G3520 Fast-Response, Natural Gas Generator Set Earns Gold Award in Consulting-Specifying Engineer’s 2021 Product of the Year Competition	*
20	What percentage of your sales are to the governmental sector in the past three years	The governmental and educational sector is extremely important to Caterpillar. We do not track government and education separately. However, it is safe to assume that the bulk of these sales is to state, county, municipal and special districts. We have a dedicated team to ensure success in this market. Overall, the percentage of our sales to non-federal government agencies varies between 7% and 15%.	*

21	What percentage of your sales are to the education sector in the past three years	The governmental and educational sector is extremely important to Caterpillar. We do not track government and education separately. However, it is safe to assume that the bulk of these sales is to state, county, municipal and special districts. We have a dedicated team to ensure success in this market. Overall, the percentage of our sales to non-federal government agencies varies between 7% and 15%.	*
22	List any state, provincial, or cooperative purchasing contracts that you hold. What is the annual sales volume for each of these contracts over the past three years?	Cat dealers typically hold contracts with states and provinces. Additionally, we are contract holders with OMNIA. Just as we would never share Sourcewell transaction information with other cooperatives, we feel it is inappropriate to share volumes with those contracts.	*
23	List any GSA contracts or Standing Offers and Supply Arrangements (SOSA) that you hold. What is the annual sales volume for each of these contracts over the past three years?	Listed below are the current Power Generation GSA contracts that Caterpillar holds: SIN 335999 Power Distribution Equipment: 2020=$736,134 2021=$1,353,905 2022 = as of today $285,951 Contract Number: GS07F5666R (Future sales will be under new contract: GS30F0018U)	*

Table 4: References/Testimonials

Line Item 24. Supply reference information from three customers who are eligible to be Sourcewell participating entities.

Entity Name *	Contact Name *	Phone Number *	
City of Ogden	Monica Kapp	801-430-2308	*
United Water Conservation District	Chris Hendricks	805-415-1554	*
Renewable Water Resources	Brent Rhymer	864-299-4000	*

Table 5: Top Five Government or Education Customers

Line Item 25. Provide a list of your top five government, education, or non-profit customers (entity name is optional), including entity type, the state or province the entity is located in, scope of the project(s), size of transaction(s), and dollar volumes from the past three years.

Entity Name	Entity Type *	State / Province *	Scope of Work *	Size of Transactions *	Dollar Volume Past Three Years *	
City of Charlotte	Government	North Carolina - NC	A city local to North Carolina	Purchased 16 units (specific to EP products)	$2,545,112	*
Manatee County	Government	Florida - FL	A county local to Florida	Purchased 9 units (specific to EP products)	$1,463,479	*
Bonita Springs Utilities	Government	Florida - FL	A city local to Florida	Purchased 2 units (specific to EP products)	$1,388,444	*
University of Florida	Government	Florida - FL	College in Gainesville, Florida	Purchased 3 units (specific to EP products)	$1,199,583	*
City of Raleigh Public Utilities	Government	North Carolina - NC	Water and sanitary sewer services	Purchased one unit (specific to EP products)	$1,034,177	*

Table 6: Ability to Sell and Deliver Service

Describe your company's capability to meet the needs of Sourcewell participating entities across the US and Canada, as applicable. Your response should address in detail at least the following areas: locations of your network of sales and service providers, the number of workers (full-time equivalents) involved in each sector, whether these workers are your direct employees (or employees of a third party), and any overlap between the sales and service functions.

Line Item	Question	Response *	

26	Sales force.	The Cat dealer salesforce is the most capable and highly trained in the industry. The Cat dealer salespeople are consultants to their customers and advise their customers on the best solutions for their application and job. As a manufacturer we request our dealers to follow strict training protocols to ensure our sales force remains current on all product updates. Specifically, as it relates to governmental sales, each dealer has one or more people named to be a key liaison between us as manufacturer and their dealer sales team. This person is offered additional in-depth training on Sourcewell and ensures that all contract terms are followed. In addition, dealers also have electric power specialists located in house to work with customers on all aspects of their power generation business. In North America, our dealers employ more than 53,000 people across the machine, energy, parts and service divisions. The dealer sales teams are supported by a network of Caterpillar professionals. Each dealer has in territory support of 5-8 Caterpillar sales/marketing employees. It is the responsibility of these people to ensure that the dealer and Caterpillar are working well together to constantly improve and to adapt to marketplace changes. Beyond the territory experts, the sales and marketing department at Caterpillar is staffed by more than 600 people whose mission is to focus on customer satisfaction. Even more are employed "behind-the-scenes" to ensure industry leading product design, up to date product information, and maintaining the ease of doing business in an increasingly connected marketplace.	*
27	Dealer network or other distribution methods.	The Cat dealer network is key to the success of our company. Within Canada and the United States, we have more than 800 dealer owned locations that sell and rent equipment. Please refer to our directory listing of Cat dealer locations and locations map in the attached “Cat Dealer Directory”. Cat dealers are independently owned and many cover an entire state or province. In some cases, dealers cross state/provincial boundaries, and in other cases, more than one dealer will be located in a state). Each dealer has multiple branches and a mobile service fleet that can serve customers regardless of location. These are full physical locations our governmental customers can use. Because of the size of Cat dealers, they are exceptionally capable to serve governmental customers and customers in the governmental industry. Dealers have trained specialists that cover many industries. Many of our dealer sales reps sell more than 50% of their sales through Sourcewell. To support these dealers and specialists in the field, Caterpillar has an electric power division with 30+ dedicated electric power territory managers dedicated to training and focused on the electric power industry. To help with Sourcewell sales, we have a dedicated sales rep, Nicole Warnstedt, who is expert on co-operative purchasing for the power generation group as well as an intern to assist with day to day tasks. Caterpillar also pulls together the electric power specialists into a Dealer Advisory group to have a continuous feedback loop on industry trends and to collaborate on future new product introductions. Collectively, Cat dealers' large net worth permits them to stock a high volume of replacement parts - allowing governmental customers the fastest turnaround on parts availability and repair time. Cat dealers recognize the importance of governmental business to their overall success and their product support sales reps are well versed in working with government entities. Please refer to the Cat dealer locations list and map included in "Additional Documents".	*

28	Service force.	At Caterpillar we are very proud of the saying "The sales department sells the first machine; the service department sells every one after that." The Cat dealer network in North America collectively employs more than 20,000 factory trained technicians, parts experts, product support managers and other service-oriented staff. These people are supported by the best repair shop equipment and materials. As machines and engines are constantly updated, so too are our service experts. We conduct product-specific training every week of the year. Technician shortage is an industry-wide concern, but because Cat dealers are large, long established companies, they can offer strong compensation and benefit packages that encourage the best people to seek employment and to retain them once hired. Caterpillar works very closely with dealers and through a program called "Think Big", we are able to keep the pipeline of high quality employees full. In addition to the technicians and mechanics that work on the generators directly, each dealer has a service support staff that includes customer-facing consultants who are responsible for working with customers to set up maintenance and repair schedules to ensure the best possible up-time. Collectively, service support staff makes up the bulk of each dealers' staff. Roughly half of their personnel investment goes to ensuring customer success via product support. The dealer service teams are supported by a network of Caterpillar professionals. Each dealer has in territory support of 5-8 Caterpillar parts/service employees. It is the responsibility of these people to ensure that the dealer and Caterpillar are working well together to constantly improve and to adapt to marketplace changes. Beyond the territory experts, the service and support groups at Caterpillar are staffed by thousands of people whose mission is to focus on post-sale customer satisfaction. Even more are employed "behind-the-scenes" to ensure technical literature is up to date, service standards are adhere to and repair questions are answered quickly. Historically, we have exceeded our 95% 2-hour response rate target in responding to dealer service inquiries.	*
29	Describe the ordering process. If orders will be handled by distributors, dealers or others, explain the respective roles of the Proposer and others.	Our simple order process has been and will continue to be well appreciated by Sourcewell and Sourcewell members: 1) When a member decides to purchase a new Cat Generator, they include the contract number and their Sourcewell member number on the Purchase Order they issue to the Cat dealer. 2) The Cat dealer then accepts the PO, issues the invoice, accepts payment and delivers the generator. 3) After the generator has been delivered, the dealer, as part of their normal process, includes the member number when filing their sales claims with Caterpillar. 4) At month end, Caterpillar aggregates these reports and sends the sales information quarterly to Sourcewell along with the administrative fee. IMPORTANT NOTE: Should a member wish to include additional terms and conditions to this contract, or to otherwise request a Participating Addendum, that agreement / PA should be executed between the member and Cat dealer directly.	*

30	Describe in detail the process and procedure of your customer service program, if applicable. Include your response-time capabilities and commitments, as well as any incentives that help your providers meet your stated service goals or promises.	We are proud that our reputation stands on having the best customer support in the industry. In fact, our capabilities are industry leading. Should a customer ever have a problem or issue with a generator, their Cat dealer is empowered to resolve that issue locally. If the problem is a result of a defect in material or workmanship, Caterpillar has a standard warranty to address. Every Cat dealer has a common detailed service process in place. Caterpillar supports and verifies that all the dealer service technicians are supplied with the tools and equipment needed to repair all Cat products. With an abundance of Caterpillar Network service locations (over 468 locations) including an estimated sales and service team of 53,000, 8,000 service bays, and 8,500 field service trucks, our highly skilled/trained Caterpillar dealer technicians are in close proximity to Sourcewell customers within the US and Canada. The Caterpillar network provides unmatched service capabilities to meet customer servicing requirements. Technicians have access to an electronic library of technical information including Service Letters, Technical Information Bulletins, System Operations, Troubleshooting and Disassembly and Assembly manuals. These manuals are provided for every Cat product. Each dealer also has one or more "Technical Communicators" who are dedicated to supporting the service technicians by acting as a liaison between the shop personnel and Caterpillar. The service technicians also have a dealer support network (DSN) system with direct access to Caterpillar's Service Engineers. Caterpillar responds to more than 95% of all high priority tickets within one hour. Depending on a customer's needs, they may choose to handle service issues themselves, in conjunction with their dealer, or they may ask their dealer to handle them entirely. To meet the varying desires of each customer, Caterpillar offers a wide range of service programs: -Cat Inspect -Condition Monitoring -Customer Support Agreements -S-O-S Services (fluid analysis)	*
31	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in the United States.	We are happy to serve all geographic areas and all Sourcewell member sectors with in the United States with our complete product and service offerings. Caterpillar has successfully utilized Sourcewell to sell generators in all states.	*
32	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in Canada.	We are happy to serve all geographic areas and all Sourcewell member sectors within Canada with our complete product and service offerings. In fact, we see the Canadian market as a significant growth opportunity for Sourcewell use and are actively encouraging its use. Caterpillar currently has Canada Sourcewell growth in our Canada Dealer's 2023 Growth Plans. We have gained momentum with our current contract 120617-CAT in Canada.	*
33	Identify any geographic areas of the United States or Canada that you will NOT be fully serving through the proposed contract.	We are happy to serve all geographic areas of the United States and Canada.	*
34	Identify any Sourcewell participating entity sectors (i.e., government, education, not-for-profit) that you will NOT be fully serving through the proposed contract. Explain in detail. For example, does your company have only a regional presence, or do other cooperative purchasing contracts limit your ability to promote another contract?	We are happy to serve all Sourcewell Member sectors within the United States and Canada with our complete product and service offering through Sourcewell. Caterpillar's cooperative purchasing contracts are non-exclusive; i.e. none of them restrict Caterpillar from promoting any other cooperative purchasing contracts.	*
35	Define any specific contract requirements or restrictions that would apply to our participating entities in Hawaii and Alaska and in US Territories.	There are no restrictions or limitations for sales to members in Hawaii, Alaska or U.S. Territories.	*

Table 7: Marketing Plan

Line Item	Question	Response *	

36	Describe your marketing strategy for promoting this contract opportunity. Upload representative samples of your marketing materials (if applicable) in the document upload section of your response.	Caterpillar is committed to cooperating with Sourcewell to fully and continually train our 53,000+ management and sales staff within the dealer network to ensure maximum awareness and embracement of our Sourcewell contract. To show our commitment, we have engaged to deploy the proven ability of the Government Solutions Team, LLC (GST) of Lebanon, Tennessee to train and further support our sales management and dealer network in the event of a contract award in this RFP process. GST's extensive knowledge and understanding of the Sourcewell statues, history and processes will be our continual priority in the support and education of our distribution channel. GST builds Sourcewell awareness and enthusiasm within our dealer network. Consistent remote and on-site dealer training at regional and national dealer meetings will continue to lead to exemplary sales growth of our proposed Sourcewell contract. GST also staffs a Dealer Support Specialist who is dedicated to assisting sales reps with their questions and needs. Caterpillar is also listed as a strategic supplier partner for National Cooperative Purchasing Partners (NCPP), the professional association for cooperative procurement. Documentation and training regarding Sourcewell projects are available on our internal dealer website. Caterpillar also does onsite and virtual training for dealers to educate and drive Sourcewell growth. Our current marketing strategy with Sourcewell contract 120617-CAT proves to be effective with year-over-year sales growth. Since inception of Caterpillar's Sourcewell contracts, 3,015 Caterpillar generators have been sold leveraging the Sourcewell contract. Should we be fortunate enough to be awarded a contract for Energy Generation in response to RFP #092222, we will proudly announce the award publicly through our multiple customer-facing touchpoints to include but not limited to: 1) Press Release 2) Announcement in monthly Electric Power customer e-newsletter: 3) Feature on cat.com cooperative purchasing focused webpage: https://www.cat.com/en_US/articles/electric-power/sourcewell-cooperative-purchasing.html 4) Announcement on Cat Electric Power social media channels (FB, LinkedIn, Twitter) 5) Sourcewell promotion at industry events we attend where the audience includes non-profits and government within the SLED market including schools, landfill, and water/sewer treatment applications. Examples of 2022 events where GST representatives attended in support of Caterpillar and Sourcewell included American Public Works Association (PWX), Wastecon, WasteExpo, Water Environment Federation's Technical Exhibition and Conference (WEFTEC), Government Fleet Expo (GFX), National Institute of Government Procurement (NIGP), California Association of Public Procurement Officials (CAPPO), National Association of County Engineers (NACE) and American Public Works Association (APWA) Snow Conference. 6) Update promotional literature 7) Dealer awareness promotional events	*
37	Describe your use of technology and digital data (e.g., social media, metadata usage) to enhance marketing effectiveness.	Caterpillar and the Cat dealer network are leaders in using emerging technologies to reach our customers. We manage several social media platforms and can target governmental segments. We also look at past purchase history and financing information to recognize in advance when customers may be considering replacing machines they own. Caterpillar has teams of people who handle leads from Cat.com to grow and enhance online presence. Cat Electric Power has an online portal that has ability for customers to size a unit and view inventory. Our dealers have resources for lead generation from third party databases to understand which opportunities are coming in the governmental and non-profit section. Our dealers utilize these resources plus Caterpillar Inc. resources to focus and drive and understand pipeline of opportunity that we can promote the Sourcewell solution through.	*
38	In your view, what is Sourcewell's role in promoting contracts arising out of this RFP? How will you integrate a Sourcewell-awarded contract into your sales process?	Sourcewell is a well-respected contracting agency within the public procurement industry. It is important, in the event of an award, that our products and logos be included in Sourcewell marketing and website. We believe that the most important role that Soucewell can play in marketing our contract and products, is to market themselves and promote contract purchasing across the industry. In the event of an award, Caterpillar will put high priority in building awareness and enthusiasm within our dealer network and customer base to leverage the Sourcewell contract as our go to market strategy.	*

39	Are your products or services available through an e-procurement ordering process? If so, describe your e-procurement system and how governmental and educational customers have used it.	We do offer a e-procurement ordering process for parts via parts.cat.com. We can also integrate into a variety of procurement systems for high volume customers. We enable customers to size and configure our less complex products, view available inventory, and engage dealers online at power.cat.com. Our larger products are complex and often custom-configured. A consultative salesperson is integral to ensuring that generator sets are configured and built to perform well in their expected duties. For this reason, we only include our less complex products online. We encourage our independent dealers to offer options beyond those from Caterpillar. Sourcewell members are free to use those options.	*

Table 8: Value-Added Attributes

Line Item	Question	Response *	
40	Describe any product, equipment, maintenance, or operator training programs that you offer to Sourcewell participating entities. Include details, such as whether training is standard or optional, who provides training, and any costs that apply.	All dealers offer basic operation, safety, and maintenance training with every sale. All Caterpillar operation and maintenance manuals provided with our equipment have instructions for safe operation of our equipment. Should a customer desire more advanced training, such as productivity improvement or advanced repairs, each of our dealers can supply that training. Often there is a cost associated with that specific training and if would be negotiated between the dealer and the customer. Caterpillar also offers training programs directly to customers in three areas - operation, safety, and service. Members may access courses online, via CD's, or through instructor-led classes leading to operator certifications. The fees for these services vary depending on the depth of training desired. These high-level instruct-led courses can be conducted at one of our dedicated training facilities in the US or on a customer's local site using their own equipment.	*

41	Describe any technological advances that your proposed products or services offer.	Technology is a key product differentiator for Caterpillar. To describe each of them in detail would expand the length of this response beyond a reasonable level. For brevity, key technologies specific to products in this RFP are listed below. More details are available on our product pages on www.cat.com. 1. Cat Remote Asset Monitoring and telematics are available on every generator. Generators smaller than C32 come equipped with Product Link devices which allow ease of setup for monitoring. This allows customers and dealers to monitor generator health and operation with the intent of early issue detection. Through our proprietary fleet monitoring software, we are leaders in using technology to prevent unexpected downtime. 2. Caterpillar has invested in controller technology for generators, offering our EMCP 4.4 control panel for most generator offerings. This controller has an easy-to-use interface and allows for paralleling of multiple units, creating redundancies and allowing customers even more protection against outages. 3. Caterpillar equips every Tier 4 Interim/Stage IIIB engine with ACERT™ technology with an ideal combination of electronic, fuel, air and aftertreatment components, based on engine size, the type of application and the geographic location in which it will work. Applying technologies systematically and strategically optimizes them to meet our customers' high expectations for productivity, fuel efficiency, reliability, and service life. The right technology fine-tuned for the right application results in improved fuel efficiency, boosted power and performance across applications, no additional space requirements, and reduced emissions with up to 90 percent reduction in particulate matter (pm) and 50 percent reduction in oxides of nitrogen (NOx). 4. As the global climate changes, more companies are turning to sustainable solutions to help lower their carbon footprint. Renewable hydrogen and hydrogen blends are among several alternative fuels customers are considering achieving their sustainability goals. Leveraging 35 years of expertise in hydrogen technologies across multiple end markets, Caterpillar continues to improve the performance of hydrogen-fueled power technologies with minimal impacts on maintenance costs and schedules, availability, and operations. 5. Caterpillar offers a full range of Cat® Microgrid projects from 10kW to 100MW through our global dealer network. The projects would include an integrated or standalone solution using solar, energy storage and/or diesel/gas generator sets. We can also offer monitoring services for our projects. The solutions are all module and scalable. Our CAT dealers can offer product upgrades, financing services, warranties, service agreements, and parts availability. We will customize our microgrid technologies to meet your business and industry needs. 6. In 2022, Caterpillar acquired Tangent Energy Solutions, an Energy-as-a-service company. Tangent provides customers with turnkey solutions for reducing energy costs, increasing energy efficiency, reducing emissions, monetizing electric grid support and providing resiliency for customer operations. Tangent Energy's proprietary software solutions monitor patterns from grid and client facilities, analyze opportunities in energy markets, and then dispatch resources to maximize return without disrupting normal business operations.	*
42	Describe any "green" initiatives that relate to your company or to your products or services, and include a list of the certifying agency for each.	At Caterpillar, sustainability is an important commitment to building a better world. Sustainability is part of who we are and what we do every day - it is one of Caterpillar's core values. We recognize progress involves a balance of environmental stewardship, social responsibility, and economic growth. We consider this as we work toward a vision of a world in which people's basic needs - such as shelter, clean water, education, and reliable energy - are fulfilled. We provide work environments, products, services, and solutions that make productive and efficient use of resources as we strive to achieve our vision. We believe this commitment supports the enduring the success of our customers, stockholders, dealers, and our people. Caterpillar is a proud 20-year member of the Dow Jones Sustainability Indices, including both the World and North America Indices. The annuals DJSI process follows a best-in-class approach, evaluating numerous corporate economic, environmental, and social performance factors. For more on sustainability at Caterpillar, please visit our 2021 Sustainability Report found at Caterpillar | 2021 Sustainability Report. Caterpillar has recently acquired Tangent Energy Solutions. Tangent is an energy-as-a-service company that provides expertise to customers in structuring and developing projects that monetize their power generation assets. This capability increases a customer's financial rationale for new installations and, at the same time, increases power reliability and supports their ESG (Environmental, Social and Governance) initiatives. This investment increases our ability to participate in the growing utility sector and sell more electric power products. Electrification and Decarbonization are major growing trends in our energy space. Tangent can help with the reliability of power that customers are looking for while simplifying the power systems as we move forward through this Energy Transition	*

43	Identify any third-party issued eco-labels, ratings or certifications that your company has received for the equipment or products included in your Proposal related to energy efficiency or conservation, life-cycle design (cradle-to-cradle), or other green/sustainability factors.	Plants certified with IDO 14001:2004 Environmental Management System include: 1) Anchor Coupling - Goldsboro NC, ISO 14001:2004- Sept 2018 2) Anchor Coupling - Menominee - ISO 14001: 2015 - Jan. 2021 3) Mapleton - 14001:2004 self-certification issued Jan 2013 4) Reman Services - Corinth MS - ISO 14001-2015- Sept. 2021 5) Reman Services - Franklin - ISO 14001:2004-May 2017 Certifications specific to EP product manufacturing: 1) Lafayette, IN – ISO 9001: 2015- Nov 2020 2) Griffin, GA – ISO 9001:2015 – Feb 2021 3) Seguin, TX- ISO 9001:2015	*
44	Describe any Women or Minority Business Entity (WMBE), Small Business Entity (SBE), or veteran owned business certifications that your company or hub partners have obtained. Upload documentation of certification (as applicable) in the document upload section of your response.	Two CAT dealers in NA are owned by women: Foley Equipment, with territory primarily in Kansas and Missouri; and Cashman Equipment based in Nevada. In addition to these two owners, there are 31 other women in our NA dealer network who hold the titles of President, Vice President or Director. One of the more recognized initiatives within Caterpillar's Global Supply Network Division is the Caterpillar Inc. Proprietary Information Supplier Diversity Program which spurs economic growth by increasing business opportunities to minority-owned, women-owned, veteran and service disabled veteran-owned, small disadvantaged businesses and those certified in HUBZones, all while ensuring expectations are met with regards to quality, velocity, capacity, and cost. Currently more than 37% of our direct and indirect purchasing is conducted with suppliers in these categories. Caterpillar is a proud member of the National Minority Supplier Development Council (NMSDC). We also use the System for Aware Management (SAM), SBA, and NMSDC databases to locate SDB, VOSB, SDVOSB and HUBZone suppliers. Supplier Diversity is discussed with Global Supply Network Division leadership during the Monthly Operating Results Review meetings. This in turn forces accountability for divers supplier inclusion by measuring drivers, such as the number of sourcing projects, which include Divers Suppliers and the values of the projects in which they participate. The goal is to create greater transparency to determine which teams are creating inclusive environments and which are not. A full report on Caterpillar Diversity and Inclusion can be found at Caterpillar | Caterpillar 2021 Diversity & Inclusion Report Highlights Progress with Growth in Diverse Populations.	*

45	What unique attributes does your company, your products, or your services offer to Sourcewell participating entities? What makes your proposed solutions unique in your industry as it applies to Sourcewell participating entities?	BEST OVERALL VALUE / LOWEST LIFE CYCLE COST: CAT products deliver the best value for the money. We are happy to demonstrate to customers that our generators offer the lowest overall owning and operating costs when factors such as fuel efficiency, repair frequency, productivity, and resale value are factored in. We believe that government agencies are tasked to be the best stewards of taxpayer funds and our products can prove that they are the best solution. Sourcewell members are in the best position to allow these discussions to take place in contrast to a local bid situation where the focus is often only on initial price. EXTENDED SERVICE COVERAGE To show the value that we place on this proposed contract, we will continue to offer a complimentary Gold and Platinum Extended Service Coverage on most models when purchased through the Sourcewell contract. Details on these offerings can be found in flyers included in Attachments. CAT SAFETY SERVICES / SAFETY FEATURES: In addition to the tangible, measurable aspects of the life cycle cost equation, we also bring our focus on safety to every product that we manufacture. Quantifying a human life or debilitating injury is impossible, but each generator has industry-leading features that strive to minimize the possibility for accidents. Some examples include: - UL2200 Certified – all units include guards over rotating compartments, safety shutdowns and alarms, and grounded wiring installations among many other safety features - Emergency Stop Button - Enclosures are lockable to allow human contact to be avoided - XQ Product has separated control panel to allow a member to not have to go in enclosure to make generator adjustments - XQ also has cover over customer connections and circuit breaker trips when opened. - NFPA 110 – Level 1 Life Safety saves lives of people who are in hospitals, nursing homes, etc. by requiring startup in X seconds. - IBC – certified against earthquakes All certifications on our products are listed here: AS1359, CSA C22.2 No100-04, UL142, UL489, UL869, UL2200, NFPA37, NFPA70, NFPA99, NFPA110, IBC, IEC60034-1, ISO3046, ISO8528, NEMA MG1-22, NEMA MG1-33, 2006/95/EC, 2006/42/EC, 2004/108/EC. Caterpillar Safety Services offers culture, jobsite and leadership assessments; safety and leadership training workshops; and a comprehensive continuous improvement process through consultative services. Services are facilitated by Safety Services consultants and training products can be purchased for self-implementation. Details on products and services are available at www.cat.com/safety. DEALERSHIP ATTRIBUTES: Back up power is a critical asset of many Sourcewell members. Caterpillar dealers bring a unique solution to provide second to none service to our customers. Unlike competitors, our dealers own their own rental fleet and make available as needed. Even with stationary products, we have options to provide back up rentals to best serve Sourcewell's members when emergencies occur. Our vast dealer network with 800 locations is positioned to service both urban and rural areas throughout the US and Canada. PRODUCT ATTRIBUTES: Over the last five years, Caterpillar has invested in a product that is lower capex cost for the public and non-profit industry sector. This new line of generators, our GC models, involved a redesign of 15 of our current generator offerings, which created an average cost reduction of 10-15%. The cost savings is driven by offering fewer options on these models without sacrificing Caterpillar quality.	*

Table 9: Warranty

Describe in detail your manufacturer warranty program, including conditions and requirements to qualify, claims procedure, and overall structure. You may upload representative samples of your warranty materials (if applicable) in the document upload section of your response in addition to responding to the questions below.

Line Item	Question	Response *	
46	Do your warranties cover all products, parts, and labor?	Yes. Caterpillar has the most extensive warranty coverage in the industry. We cover all products, parts and labor with fewer exclusions than our competitors. Please see our "EP Warranty Statement SELF5731-01."	*
47	Do your warranties impose usage restrictions or other limitations that adversely affect coverage?	We are pleased to say that our warranties cover defects in material and workmanship for the time specified in the policy when the equipment is used as per design intent.	*
48	Do your warranties cover the expense of technicians' travel time and mileage to perform warranty repairs?	Caterpillar warranties cover the cost of replacement parts and the labor to install them. They sometimes cover travel time and mileage. Dealer territories vary considerably from state to state as do their policies about travel time and mileage during the warranty period.	*
49	Are there any geographic regions of the United States or Canada (as applicable) for which you cannot provide a certified technician to perform warranty repairs? How will Sourcewell participating entities in these regions be provided service for warranty repair?	We have no geography restrictions on warranty repairs. One of our key differentiating strengths is our ability to service equipment regardless of where it is located.	*
50	Will you cover warranty service for items made by other manufacturers that are part of your proposal, or are these warranties issues typically passed on to the original equipment manufacturer?	Warranty service for generator ordered from a Caterpillar facility are generally provided by Caterpillar and performed by Cat dealers. Some items, such as battery chargers, are covered under their manufacturers' warranties	*
51	What are your proposed exchange and return programs and policies?	We warrant that upon delivery our products will be free from defects in material and workmanship and will operate as intended. If they are not, we will make any necessary corrections.	*
52	Describe any service contract options for the items included in your proposal.	We have a large variety of service contract options which can all be customized according to customer needs and at least equal to local competition. More solutions are available and we encourage members and dealers to explore all options. Customer Value Agreements (CVA's): A member may choose to enter an agreement with their Cat dealer to perform routine maintenance and/or repairs. These contracts are customizable based on member's situational and local needs, including some standard options as well. For instance, all units under 1250kW have standard parts kits available. Examples of options that can be included in a CVA are: 1. Condition Monitoring 2. Load Bank Testing 3. Extended Service Coverages CVA's are a useful tool for members to better manage their budget. Most CVA's are bundled at the time of purchase; however, they may be added at any time.	*

Table 10: Payment Terms and Financing Options

Line Item	Question	Response *	
53	Describe your payment terms and accepted payment methods.	Cat dealers are independently owned businesses. As such their payment terms vary, but all will be agreed upon at the PO level.	*
54	Describe any leasing or financing options available for use by educational or governmental entities.	Caterpillar's wholly owned subsidiary, Caterpillar Financial offers Sourcewell members leasing and finance products at below market interest rates. The total interest charged is normally less than the total cost of issuing a bond. Often these leasing/financing options may not require voter approval as with bond issuance. These products also let Sourcewell members cancel their contracts without penalty (on the last day of the appropriations period) if funding is not approved for the following year. Lending terms and conditions are transparent to all Sourcewell members upon quotation.	*
55	Describe any standard transaction documents that you propose to use in connection with an awarded contract (order forms, terms and conditions, service level agreements, etc.). Upload a sample of each (as applicable) in the document upload section of your response.	Cat dealers are independently owned businesses. As such their standard transaction documents will vary.	*
56	Do you accept the P-card procurement and payment process? If so, is there any additional cost to Sourcewell participating entities for using this process?	Because Cat dealers will be receiving payments directly from members, accepting P-card procurement will be at their discretion. Many dealers do accept this method without additional fees. Some have limitations on the amount that can be processed.	*

Table 11: Pricing and Delivery

Provide detailed pricing information in the questions that follow below. Keep in mind that reasonable price and product adjustments can be made during the term of an awarded Contract as described in the RFP, the template Contract, and the Sourcewell Price and Product Change Request Form.

Line Item	Question	Response *	
57	Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the Sourcewell discounted price) on all of the items that you want Sourcewell to consider as part of your RFP response. If applicable, provide a SKU for each item in your proposal. Upload your pricing materials (if applicable) in the document upload section of your response.	Our pricing model is simple. We offer a deep discount off the current generator list prices to all Sourcwell members. Overall pricing from published list price is discounted up to 40% with an average of 27% overall. Specific discounts apply to each diesel or natural gas platform product line. Services, used products, rental agreements, and microgrid solutions are also included at different discounting levels. We have provided reference pricing in the document entitled "Caterpillar Gen Disc List RFP August 2022."	*
58	Quantify the pricing discount represented by the pricing proposal in this response. For example, if the pricing in your response represents a percentage discount from MSRP or list, state the percentage or percentage range.	The discounts are off of the current generator list prices. Our discount ranges varies between 10 - 40% off of the list price depending on the product family.	*
59	Describe any quantity or volume discounts or rebate programs that you offer.	Our dealers are empowered to consider purchase order volume, repeat purchases, member responsiveness, etc. They may offer members additional discounts and /or services at their discretion.	*
60	Propose a method of facilitating “sourced” products or related services, which may be referred to as “open market” items or “nonstandard options”. For example, you may supply such items “at cost” or “at cost plus a percentage,” or you may supply a quote for each such request.	Sourced goods / Open Market Items are available to members from our Cat dealers. The prices for these good or services will represent fair marketing value and will be determined between the member and the selling dealer. We encourage our dealers and members to use this option as it facilitates complimentary products and streamlines the procurement process. Customers and dealers are responsible for including their Sourcewell contract number and member numbers on all documentation related to these purchases. Caterpillar Inc. is not a party to these sales and is exempted from including them in quarterly reports. For audits, inclusion of a customer's Sourcewell member number on the PO and/or invoice shall be deemed sufficient.	*
61	Identify any element of the total cost of acquisition that is NOT included in the pricing submitted with your response. This includes all additional charges associated with a purchase that are not directly identified as freight or shipping charges. For example, list costs for items like pre-delivery inspection, installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer.	Generators are unique in their requirements, and often require specialized startup/installation which can be determined with the dealer at the PO level. When a dealer issues a quote for a generator, any additional costs will be itemized separately and are not subject to the Sourcewell discount.	*
62	If freight, delivery, or shipping is an additional cost to the Sourcewell participating entity, describe in detail the complete freight, shipping, and delivery program.	There is no additional cost to members who choose to pick up their generator from the Cat dealer. Freight and delivery charges will be determined and assessed at each project.	*
63	Specifically describe freight, shipping, and delivery terms or programs available for Alaska, Hawaii, Canada, or any offshore delivery.	Just as for members in the 48 contiguous states, there is no additional cost to members who choose to pick up their generator from their Cat dealer. Freight and delivery charges will be determined and assessed at each project.	*
64	Describe any unique distribution and/or delivery methods or options offered in your proposal.	Generators are large purchases and if there are unique member requirements our dealers will be happy to discuss on a case by case basis.	*

Table 12: Pricing Offered

Line Item	The Pricing Offered in this Proposal is: *	Comments
65	c. better than the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.	This proposed contract is priced to be our go-to-market strategy across the US and Canada. We have included a complimentary extended warranty for most models when purchased through our proposed Sourcewell contract.

Table 13: Audit and Administrative Fee

Line Item	Question	Response *	
66	Specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed Contract with Sourcewell. This process includes ensuring that Sourcewell participating entities obtain the proper pricing, that the Vendor reports all sales under the Contract each quarter, and that the Vendor remits the proper administrative fee to Sourcewell. Provide sufficient detail to support your ability to report quarterly sales to Sourcewell as described in the Contract template.	We plan to continue our very robust process to ensure reporting speed, accuracy, and contract compliance. Caterpillar and our Cat dealers have very close and trusting relationships. Our dealers are long-established, and the current process (under contract #120617-CAT) is working well. The Caterpillar Dealer Network will receive additional discounts from Caterpillar to help reach Sourcewell members purchasing prices per the Sourcewell contract. To qualify for the discounts, the selling Caterpillar Dealer must identify each applicable sale as a Sourcewell sale on their order and they must also fill out a report to the Caterpillar designated Sourcewell custodian, Nicole Warnstedt, including the product order number and Sourcewell member number. Reports are updated and reviewed on a quarterly basis to assist in providing payment to Sourcewell. To ensure correct pricing and auditing, Caterpillar has created a focus program that dealers can use on their quotes. This focus program automatically populates associated discount levels. The Caterpillar designated Sourcewell custodian, Nicole Warnstedt, has and will remain actively involved in the auditing process both with auditing Caterpillar Dealer pricing to Sourcewell members as well as the quarterly administration fee process.	*
67	If you are awarded a contract, provide a few examples of internal metrics that will be tracked to measure whether you are having success with the contract.	In the event of an award, we will continue to measure the percentage of sales that are sold through the Sourcewell contract, dealer participation with the contract, total number of gensets sold and program growth year over year.	*
68	Identify a proposed administrative fee that you will pay to Sourcewell for facilitating, managing, and promoting the Sourcewell Contract in the event that you are awarded a Contract. This fee is typically calculated as a percentage of Vendor's sales under the Contract or as a per-unit fee; it is not a line-item addition to the Member's cost of goods. (See the RFP and template Contract for additional details.)	We propose an administrative fee to Sourcewell of 1% of transaction price of any new Caterpillar generators sold through this contract. Caterpillar will pay this fee to Sourcewell and not impose related charges to our dealers or members.	*

Table 14A: Depth and Breadth of Offered Equipment Products and Services

Line Item	Question	Response *	
69	Provide a detailed description of the equipment, products, and services that you are offering in your proposal.	Caterpillar is proposing an extensive alternative energy solutions offering including: 1) a full line of diesel and natural gas packaged generator sets from 20 to 4000 kW 2) a line of price point configured diesel generator sets up to 1250 kW and 3) Microgrid solar and battery energy solutions. The following key Caterpillar product categories are included in this response: Stationary Diesel Packaged Generator Sets Stationary Natural Gas Packaged Generator Sets Mobile Diesel Packaged Generator Sets (XQ Products with Trailers) Control Panels Switchgear Automatic Transfer Switches Microgrid Components Leasing and Financing The Caterpillar Dealer Network can also offer custom shop work, installation, “turn-key” solutions, delivery/freight, training, custom enclosures, custom fuel tanks, custom automatic transfer switches, dealer labor, additional/custom parts, engineering, leasing, financing and general contracting labor. To further enhance the Sourcewell members’ product offering, the Caterpillar Dealer Network can also offer an expansive network of used equipment along with rental agreements and maintenance agreements.	*
70	Within this RFP category there may be subcategories of solutions. List subcategory titles that best describe your products and services.	N/A	*

Table 14B: Depth and Breadth of Offered Equipment Products and Services

Indicate below if the listed types or classes of equipment, products, and services are offered within your proposal. Provide additional comments in the text box provided, as necessary.

Line Item	Category or Type	Offered *	Comments	
71	Stationary electrical generation systems, backup or standby generator sets, mobile and ground power units, and trailer mounted generators	(•) Yes ( ) No	N/A	*
72	Parts and accessories, including enclosures, fuel tanks, automatic transfer switches, paralleling equipment, switch gears, connection boxes, controls, alarm modules, batteries, block heaters, and networking tools	(•) Yes ( ) No	N/A	*
73	Related services, including design, customization, engineering, commissioning, installation, delivery, maintenance, repair, training and operation, service and maintenance agreements, decommissioning and repurposing, custom shop work, and rental services	(•) Yes ( ) No	N/A	*

Exceptions to Terms, Conditions, or Specifications Form

Only those Proposer Exceptions to Terms, Conditions, or Specifications that have been accepted by Sourcewell have been incorporated into the contract text.

Documents

Ensure your submission document(s) conforms to the following:

1. Documents in PDF format are preferred. Documents in Word, Excel, or compatible formats may also be provided.

2. Documents should NOT have a security password, as Sourcewell may not be able to open the file. It is your sole responsibility to ensure that the uploaded document(s) are not either defective, corrupted or blank and that the documents can be opened and viewed by Sourcewell.

3. Sourcewell may reject any response where any document(s) cannot be opened and viewed by Sourcewell.

4. If you need to upload more than one (1) document for a single item, you should combine the documents into one zipped file. If the zipped file contains more than one (1) document, ensure each document is named, in relation to the submission format item responding to. For example, if responding to the Marketing Plan category save the document as "Marketing Plan."

- Pricing - Caterpillar Gen Disc List RFP August 2022.xlsx - Tuesday September 20, 2022 15:56:47
- Financial Strength and Stability - Financial Strength and Stability.zip - Tuesday September 20, 2022 15:58:41
- Marketing Plan/Samples - Marketing Plan.zip - Tuesday September 20, 2022 15:59:03
- WM8E/M8E/S8E or Related Certificates (optional)
- Warranty Information - SELF5743-01_.pdf - Tuesday September 20, 2022 15:57:54
- Standard Transaction Document Samples - Standard Transaction Document Samples.zip - Tuesday September 20, 2022 15:59:30
- Upload Additional Document - Additionals.zip - Tuesday September 20, 2022 15:59:44

Addenda, Terms and Conditions

PROPOSER AFFIDAVIT AND ASSURANCE OF COMPLIANCE

I certify that I am the authorized representative of the Proposer submitting the foregoing Proposal with the legal authority to bind the Proposer to this Affidavit and Assurance of Compliance:

1. The Proposer is submitting this Proposal under its full and complete legal name, and the Proposer legally exists in good standing in the jurisdiction of its residence.

2. The Proposer warrants that the information provided in this Proposal is true, correct, and reliable for purposes of evaluation for contract award.

3. The Proposer, including any person assisting with the creation of this Proposal, has arrived at this Proposal independently and the Proposal has been created without colluding with any other person, company, or parties that have or will submit a proposal under this solicitation; and the Proposal has in all respects been created fairly without any fraud or dishonesty. The Proposer has not directly or indirectly entered into any agreement or arrangement with any person or business in an effort to influence any part of this solicitation or operations of a resulting contract; and the Proposer has not taken any action in restraint of free trade or competitiveness in connection with this solicitation. Additionally, if Proposer has worked with a consultant on the Proposal, the consultant (an individual or a company) has not assisted any other entity that has submitted or will submit a proposal for this solicitation.

4. To the best of its knowledge and belief, and except as otherwise disclosed in the Proposal, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest. An organizational conflict of interest exists when a vendor has an unfair competitive advantage or the vendor's objectivity in performing the contract is, or might be, impaired.

5. The contents of the Proposal have not been communicated by the Proposer or its employees or agents to any person not an employee or legally authorized agent of the Proposer and will not be communicated to any such persons prior to Due Date of this solicitation.

6. If awarded a contract, the Proposer will provide to Sourcewell Participating Entities the equipment, products, and services in accordance with the terms, conditions, and scope of a resulting contract.

7. The Proposer possesses, or will possess before delivering any equipment, products, or services, all applicable licenses or certifications necessary to deliver such equipment, products, or services under any resulting contract.

8. The Proposer agrees to deliver equipment, products, and services through valid contracts, purchase orders, or means that are acceptable to Sourcewell Members. Unless otherwise agreed to, the Proposer must provide only new and first-quality products and related services to Sourcewell Members under an awarded Contract.

9. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.

10. The Proposer understands that Sourcewell will reject RFP proposals that are marked "confidential" (or "nonpublic," etc.), either substantially or in their entirety. Under Minnesota Statutes Section 13.591, subdivision 4, all proposals are considered nonpublic data until the evaluation is complete and a Contract is awarded. At that point, proposals become public data. Minnesota Statutes Section 13.37 permits only certain narrowly defined data to be considered a "trade secret," and thus nonpublic data under Minnesota's Data Practices Act.

11. Proposer its employees, agents, and subcontractors are not:
    1. Included on the "Specially Designated Nationals and Blocked Persons" list maintained by the Office of Foreign Assets Control of the United States Department of the Treasury found at: https://www.treasury.gov/ofac/downloads/sdnlist.pdf;

    2. Included on the government-wide exclusions lists in the United States System for Award Management found at: https://sam.gov/SAM/; or

    3. Presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated

by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Vendor certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this solicitation.

☑ By checking this box I acknowledge that I am bound by the terms of the Proposer's Affidavit, have the legal authority to submit this Proposal on behalf of the Proposer, and that this electronic acknowledgment has the same legal effect, validity, and enforceability as if I had hand signed the Proposal. This signature will not be denied such legal effect, validity, or enforceability solely because an electronic signature or electronic record was used in its formation. - Jaime Mineart, Vice President & General Manager, Caterpillar Inc.

The Proposer declares that there is an actual or potential Conflict of Interest relating to the preparation of its submission, and/or the Proposer foresees an actual or potential Conflict of Interest in performing the contractual obligations contemplated in the bid.

○ **Yes** ◉ **No**

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document.

Check the box in the column "**I have reviewed this addendum"** below to acknowledge each of the addenda.

File Name	I have reviewed the below addendum and attachments (if applicable)	Pages
Addendum_4 _Electrical_Energy_Power_Generation_Equipment_RFP_092222 Fri September 9 2022 09:10 AM	☑	1
Addendum_3 _Electrical_Energy_Power_Generation_Equipment_RFP_092222 Tue September 6 2022 02:37 PM	☑	1
Addendum_2 _Electrical_Energy_Power_Generation_Equipment_RFP_092222 Wed August 31 2022 07:52 AM	☑	1
Addendum 1 _Electrical_Energy_Power_Generation_Equipment_RFP_092222 Wed August 10 2022 11:35 AM	☑	1

APRIL 16, 2024

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: BRYAN SPRAGG, DIRECTOR OF RECREATION

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON ACCEPTING THE BID OF AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AQUATIC FACILITY CONSTRUCTION CONSULTATION CONTRACT WITH AND ESTABLISH A PURCHASE ORDER FOR JMDIAZ INC. FOR REPAIRS NEEDED AT THE CITY POOLS AT GONZALES PARK AND LUEDERS PARK ($112,000).

SUMMARY

Adoption of this resolution will authorize the City Manager to enter into an aquatic facility construction consulting contract with, and establish a purchase order in the amount of One Hundred Twelve Thousand Dollars ($112,000.00) for JMDiaz, Inc. for specified construction restoration services to the pools at Gonzales Park and Lueders Park.

BACKGROUND

The City of Compton's Recreation Department ("Department") provides comprehensive aquatics programming that meet the needs of the community through highly accessible, enjoyable and varied opportunities for learning and recreation. The City has two (2) commercial swimming pools, the Gonzales Park Aquatic Center, built in 2002, which has a lap pool and a wading (kiddie) pool and Lueders Park Aquatic Center, built in 1972, which has a lap pool. Both pools need to be updated and the City is seeking qualified consultants to provide aquatic facility construction consulting services.

STATEMENT OF ISSUE

The Recreation Department does not employ personnel with the skills or qualifications to make the needed renovations; thus, on February 21st, 2024 staff released a Request for Proposals ("RFP") for this project to secure a qualified contractor.

The RFP closed on March 7th, 2024 with a total of two (2) proposals received.

VENDOR	BID AMOUNT
1. JMDiaz, Inc .	$112,000.00
2. CSG Consultants	$183,040.00

The proposals were evaluated by City staff and the Parks & Recreation Department. At the conclusion of the evaluation, it was determined JMDiaz, Inc. has met all the requirements and contract provisions stipulated and determined to be the lowest, most responsive bidder and in the best interest of the City.

FISCAL IMPACT

The cost per year is $112,000. The funds for this expenditure will be available in the 2023-2024 Fiscal Year Budgets in Account Number 2688-640-MSA-4300, Measure A Capital Outlay Account.

RECOMMENDATION

Staff recommends that the City Council adopt the attached Resolution.

BRYAN SPRAGG
DIRECTOR OF RECREATION

APPROVED FOR FORWARDING:

WILLIE A. HOPKINS JR.
CITY MANAGER

RESOLUTION NO._____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON ACCEPTING THE BID OF AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AQUATIC FACILITY CONSTRUCTION CONSULTATION CONTRACT WITH AND ESTABLISH A PURCHASE ORDER FOR JMDIAZ INC. FOR REPAIRS NEEDED AT THE CITY POOLS AT GONZALES PARK AND LUEDERS PARK ($112,000.00).

WHEREAS, the City of Compton's Recreation Department ("Department") provides comprehensive aquatics programming that meet the needs of the community through highly accessible, enjoyable and varied opportunities for learning and recreation; and

WHEREAS, the City has two (2) commercial swimming pools, the Gonzales Park Aquatic Center, built in 2002, which has a lap pool and a wading (kiddie) pool, and Lueders Park Pool, built in 1972, which also has a lap pool. and

WHEREAS, both pools need to be updated and the City is seeking qualified consultants to provide aquatic facility construction consulting services; and

WHEREAS, on February 21st, 2024 staff released a Request for Proposals ("RFP") for this project to secure a qualified contractor. The RFP closed on March 7th, 2024 with a total of two (2) proposals received.

VENDOR	**BID AMOUNT**
1. JMDiaz, Inc.	$112,000.00
2. CSG Consultants	$183,040.00

WHEREAS, the proposals were evaluated by City staff and the Parks & Recreation Commission and it was determined JMDiaz, Inc. met all the requirements and contract provisions stipulated and determined to be the lowest, most responsive bidder and in the best interest of the City; and

WHEREAS, the funds for this expenditure are available in the 2023-2024 Fiscal Year Annual Budget.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. That the proposal/bid of JMDiaz, Inc. in the amount of One Hundred Twelve Thousand Dollars ($112,00.00) is hereby accepted and all other bids rejected.

Section 2. That the City Manager, with the advice and approval of the City Attorney is hereby authorized to enter into an aquatic facility construction consulting contract with JMDiaz, Inc. for specified construction restoration services to the Gonzales Aquatic Center and to the Lueders Park Aquatic Center in the amount of One Hundred Twelve Thousand Dollars ($112,00.00).

Section 3. The funds for this expenditure are available in the 2023-2024 Fiscal Year Annual Budget in Account Number 2688-640-MSA-4300 (Measure A – Capital Outlay).

Section 4. That a purchase order in the amount of $112,000.00 is hereby authorized to be established for JMDiaz, Inc. for specified construction and renovation services rendered at Gonzales Aquatic Center and to the Lueders Park Pool from Account Number 2688-640-MSA-4300 (Measure A – Capital Outlay).

Section 5. That a certified copy of this Resolution shall be filed in the offices of the City Manager, City Attorney, City Controller, Parks and Recreation and the City Clerk.

Section 6. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2024.

_____
MAYOR OF THE CITY OF COMPTON

ATTEST:

_____
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Vernell McDaniel, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council of the City of Compton, signed by the Mayor and attested by the Clerk at a regular meeting thereof held on this _____day of _____, 2024.

That said Resolution was adopted by the following vote, to wit:

AYES: COUNCIL MEMBERS -
NOES: COUNCIL MEMBERS -
ABSENT: COUNCIL MEMBERS -
ABSTAINS: COUNCIL MEMBERS -

_____
CITY CLERK OF THE CITY OF COMPTON

REQUEST FOR PROPOSAL

AQUATIC FACILITY CONSTRUCTION CONSULTANT FOR THE CITY OF COMPTON

The City of Compton is soliciting proposals for Aquatic Facility Construction Consultant services covering the City of Compton Pools.

Proposals will be received in the office of the City Clerk, City of Compton, 205 South Willowbrook Avenue, Compton, California, 90220 until 5:00 pm on March 7, 2024. POSTMARKS WILL **NOT** BE ACCEPTED. All proposals must be clearly marked, "PROPOSAL TO PROVIDE AQUATIC FACILITY CONSTRUCTION CONSULTANT SERVICES IN THE CITY OF COMPTON – DO NOT OPEN WITH REGULAR MAIL" and shall be delivered during the business hours of 7:00 a.m. to 6:00 p.m., Monday through Thursday, except holidays, to the City Clerk's office.

Submit four (4) copies of your service proposal, one must be digital. It should be understood that the final annual costs will be as negotiated with the City. As part of the proposal please indicate the unit costs that are associated with each phase.

All submitted proposals will be reviewed and analyzed by City staff and the proposal which best meets the City's needs will be selected for further analysis and negotiation.

The City of Compton proposes to enter into an Aquatic Facility Construction Consultant Contract.

The City of Compton reserves the right, in its sole discretion during this selection process, to reject any or all proposals or any portion without exception or explanation.

Parties interested in obtaining a Request for Proposal (RFP) package should check the City's website at www.comptoncity.org or contact the:

Recreation Department
City of Compton
205 South Willowbrook Avenue
Compton, CA 90220
(310) 605-3060

SUBMITTAL DEADLINE

To be considered, proposals must be submitted no later than **Tuesday, March 7, 2024 at 5:00 p.m.** to the City Clerk's Office, 205 South Willowbrook Avenue, Compton, California, 90220. Postmarks will not be accepted. The City may extend the deadline at its option.

During this period of restricted contact, any attempt by a proposing firm, its representative or agent to contact, lobby, or make a representation to a member of the City Council, or any other official, employee, or agent of the City will be grounds for disqualification.

Vernell McDaniel
City Clerk

Publish: 02/21/2024

REQUEST FOR PROPOSAL
CITY OF COMPTON
AQUATIC FACILITY CONSTRUCTION CONSULTANT

INTRODUCTION TO THE CITY OF COMPTON

The City of Compton was incorporated in 1888. The City totals approximately 10.2 square miles in size, and is home to more than 93,597 residents (2022). The City has approximately five (5) major parks with recreational facilities, eight (8) neighborhood parks, one (1) Par 3 Golf Course and two (2) commercial swimming pools.

The City has two swimming pools Lueders Park swimming pool built in 1972 and Gonzalez Aquatic Center built in 2002. Both pools need to be updated and we are seeking qualified consultants to provide the following services:

SCOPE OF WORK

The City of Compton is requesting proposals from experienced and qualified vendors, hereinafter referred to as the "Contractor", to provide aquatic facility construction consulting services including but not limited to:

Task 1 – Project Management, Meetings and Coordination

Task 2 – Research and Data Collection

Task 3 – Prepare Design Built RFP

Task 4 – Bidding Support and Selection

Task 5 – Review Design Built Plans, Specifications and the Estimates

Task 6 – Construction Support

Task 7 – Project Close-out

PROPOSAL FORMAT

Your proposal should be submitted in the following format:

Section 1: Describe your firm, including your area of specialization; number of employees; prior experience performing similar services; current workload; current financial environments, etc.

Section 2: Describe your firm's or employees' experience working for or with municipal governments.

Section 3: Describe how you typically communicate with City staff regarding your status. Please provide any report format you currently use to keep City staff informed about the status.

Section 4: Provide the names and backgrounds of the individuals who will be providing the actual services to the City. Include their prior experience providing aquatic facility construction consulting services to municipalities and/or their previous experience working with municipalities.

Section 5: Provide the total annual cost to perform the aquatic facility construction consulting services for the activity levels described in the Proposal Form herein. This shall be the total amount payable to the Service Provider by the City. The total amount shall be divided by twelve (12) and invoiced and paid monthly.

Section 6: Provide any additional information you believe will be helpful to assist in the review of your proposal. Include any attachments, exhibits, or reports which you feel will help us to gain a better understanding of your firm's ability to provide this service to the City of Compton.

Your proposal must respond to and conform to the Consulting Services" specifications listed in this document.

PROPOSED SCHEDULE OF EVENTS

The following is the proposed schedule for the selection process:

Release of RFP by the City to Service Providers	**02/21/2024**
RFP's final submittal date	**03/07/2024**
Council approval of Agreement (Tentative)	**03/26/2024 (tentative)**
Agreement commencement (Tentative)	**04/25/2024 (tentative)**

DEFINITION OF TERMS

Whenever the terms listed below appear in the Contract Documents, they shall be defined as follows:

1. City shall mean the City of Compton, California, as it now exists or as its boundaries may from time to time be change.
2. Contractor, Service Provider, Bidder, Firm, Corporation shall mean the person with whom the City has executed the Agreement and who is fully responsible for performance of the work.

MISCELLANEOUS PROVISIONS

These specifications and the draft agreement are complementary. This RFP does not commit the City to enter into an agreement or to pay any costs incurred by proposers in the preparation of a proposal.

The City reserves the right to accept or reject any or all proposals received as a result of this RFP. The City reserves the right to cancel in part, or in its entirety, this RFP.

Any changes to the RFP requirements will be made by addendum. All addendum shall be signed by bidders and attached to the proposal. Failure to attach any addendum may render the proposal non-responsive and cause it to be eliminated from consideration.

The City may require the selected bidder(s) to participate in negotiations and to submit such prices, technical or other revisions to their proposals as may result from negotiations. Bidder(s) selected for an interview may be asked to submit "best and final" cost proposals as a final step in the selection process.

All responses to the RFP become the property of the City of Compton. At such time a final award is made, all proposals submitted in response to this RFP become a matter of public record and shall be regarded as public records, with the exception of those elements in each proposal which are defined by the bidder as business or trade secrets, and marked "Trade Secret," "Confidential," or "Proprietary."

SELECTION

All proposals will be reviewed by the Department of Recreation Department Director and other relevant staff. The Department of Recreation Department Director and staff will evaluate the proposals based upon price, service plan, experience, and customer service experience.

During the evaluation process, the Department of Recreation Department, at his discretion, may request any or all service providers to provide oral presentations. Such presentations will provide service providers with an opportunity to answer any questions the selection committee may have on a service provider's proposal. Not all firms may be asked to make oral presentations.

There is no expressed or implied obligation for the City to reimburse responding service providers for any expenses incurred in making an oral presentation to the selection committee.

Upon completion of the evaluation process, the Department of Recreation Department Director will recommend a service provider for selection to the City Council.

1.0 GUIDELINES

1.1 Purpose of Procurement

The purpose of the Request for Proposal (RFP) is to outline the City of Compton's interest in obtaining the services of a qualified company to provide aquatic facility construction consultant services. Consultant services must meet all consultant services requested. Proposing companies are hereby invited to submit their proposals in accordance with the terms of this document.

1.2 Basic Guidelines for this Request for Proposal

The qualifications shall be evaluated in accordance with the criteria set forth in this Request for Proposal (RFP). Proposing firms shall be afforded fair and equal treatment with respect to any opportunity for discussion and revisions; and such revisions may be permitted after submissions prior to the deadline date for the purpose of obtaining the best and final offers.

Selection shall be made to the proposing firm whose qualifications are determined in writing to be the most advantageous for the City, considering all of the evaluation factors set forth in this RFP. No other factors or criteria shall be used in the evaluation. The City reserves the right to reject any and all proposals submitted in response to this request.

1.3 Contract Term

No award shall be binding upon the City unless and until consummated by a written, fully executed contract. The contract duration is expected to begin March 2024 and conclude at the end of the construction project. The City will retain the right to terminate the contract at any time.

1.4 Withdrawal of Proposal

Proposals submitted early may be withdrawn by the proposing firm prior to the proposal due date specified. Following the proposal date, the proposal constitutes a binding offer and may not be withdrawn prior to the award.

1.5 Costs of Preparation

The proposing firm shall be solely responsible for any and all costs associated with developing and preparing the proposal.

1.6 Reservation of Right

The City of Compton reserves the right to: (a) waive minor irregularities or variances, non-material bid formalities or defects in any proposal;

(b) reject any and all proposals, in whole or in part, submitted in response to this RFP; (c) request clarifications from all proposing firms;
(d) request resubmissions from all proposing firms; (e) make partial, progressive or multiple awards; and (f) withdraw or cancel this RFP without prior notice, at any time, at its sole discretion.

2.0 DESCRIPTION OF REQUIREMENTS

2.1 Objective of the Procurement

The overall and ultimate objective of this Request for Proposal is to provide aquatic facility construction consulting services within the City of Compton at Gonzales Aquatic Center and Lueders Park swimming pool from the selected or contracted firm ("Contractor").

2.2 Duties and Procedures

The Contractor shall adhere to the following duties and procedures in the fulfillment of the scope of services.

2.3 Personnel and Equipment. The work consists of furnishing all labor, materials, machinery, tools, means of transportation, supplies, equipment and services necessary for the aquatic facility construction consulting services in the City.

1. **Work Orders and Communication.** Work orders for aquatic facility construction consulting services will be provided by e-mail to the Contractor from the City's representative. The Contractor shall respond by e-mail promptly with an acknowledgment of receipt; if sent before 12:00 pm, the Contractor shall respond by 5:00 pm the same day or if sent after 12:00 pm, the Contractor shall respond by 9:00 am the next day.

   Each time work is completed, the Contractor is responsible for cleaning and removing from each area worked in, all debris, materials and equipment associated with the work performed.

2. **Notice To Proceed and Schedule**. Once the aquatic facility consultant's construction and renovation plans are approved by the City representative, a Notice to Proceed (NTP) will be issued to the Contractor. The Contractor is not to commence work until an NTP is issued.

3. **Responsiveness**. The City expects the Contractor to respond promptly through the weekends and holidays. Work shall be performed during or after business hours, on weekends and during holidays if necessary.

4. **Property Damage**. Services performed under this contract, the Contractor shall notify the City representative within 24 hours if damage occurs and replacement and/or repair shall be done at no cost.

2.4 Additional Requirements

1. Contractor will have ten (10) days to correct any unsatisfactory performance as determined by the City representative for no extra compensation. If the correction is not made within ten (10) days, no payment shall be rendered for the work. If two of these instances occur within a 12-month period without correction in 10 days, the contract may terminate for cause upon 7 days' notice by the City. Additionally, the contract will be terminated by the City upon 30 days' notice.

2. The Contractor shall maintain all permits, certificates, and licenses necessary to perform the aquatic facility construction consulting services described herein.

3. The Contractor may not assign this contract or subcontract to another party for performance of the terms and conditions hereof without the written consent of the City. All correspondence authorizing subcontracting must reference the contract and identify the specific job being subcontracted.

3.0 PROPOSAL PACKAGE

A complete proposal package must be submitted to be considered and shall include four (4) copies of your service proposal, one must be digital. The proposal shall consist of the elements within the following sections. E-mail submittals are not accepted.

3.1 Basic Information

1. Provide basic company information: owner, company name, address, name of primary contact, telephone number, fax number, e-mail address, and company website (if available). If the firm has multiple offices, the qualification statement shall include information about the parent company and branch office separately. Provide form of ownership, including state of residency or incorporation, and number of years in business. Indicate if the proposing firm is a sole proprietorship, partnership, corporation, Limited Liability Corporation (LLC), or other structure.

2. Identify and provide the name of the project manager who will be assigned to this contract. The project manager is the foreman or responsible person overseeing and/or participating in the actual work. Provide all relevant experience along with references for the project manager, completed projects and contact information for references.

3. Provide the overall qualifications and experience for the firm itself with references. These references may overlap with those for the project manager.

4. Overall at least three (3) references must be provided, illustrating similar and relevant experience with services provided to organizations, communities or agencies, highlighting successfully completed related projects. Please include references of people, firms, or agencies that may be contacted to verify this experience. Please provide name, e-mail address, and phone number.

References should be able to validate firm experience and project manager experience. Demonstrating successful experience with public agencies is highly desired.

3.2 Cost and Pricing

1. (a) Provide a complete list of rates for services from which the cost of each service request shall be priced.

2. The cost proposals must be inclusive of all related costs including but not limited to: materials, labor, and administrative costs and any taxes that may be levied. It is the responsibility of the bidder to determine any and all taxes and/or fees and include same in the proposal.

3. Pricing shall include all cost, both direct and indirect to perform the work.

3.3 Insurance Requirements

Demonstrate ability to fulfill insurance requirements as follows:

1. Commercial General Liability Insurance. $1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. If the submitted policies contain aggregate limits, general aggregate limits will apply separately to the work under this Agreement or the general aggregate will be twice the required per occurrence limit.

2. Automobile Liability. $1,000,000 combined single-limit per accident for bodily injury and property damage.

3. Workers' Compensation and Employer's Liability. Workers' Compensation limits as required by the California Labor Code and Employer's Liability limits of $1,000,000 per accident for bodily injury. Workers' Compensation and Employer's Liability insurance will not be required if Contractor has no employees and provides, to City's satisfaction, a declaration stating this.

4. Professional Liability. Errors and omissions liability appropriate to Contractor's profession with limits of not less than $1,000,000 per claim. The coverage shall also provide an extended two (2) year reporting period commencing upon termination or cancellation of this Agreement.

Endorsements.

For Commercial General Liability Insurance and Automobile Liability Insurance, Contractor will ensure that the policies are endorsed to name the City of Compton and its respective elected and appointed officers, officials, employees, agents and volunteers as **"additional insured"** with respect to liability arising out of the activities of the Contractor. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City. ***Prior to City's execution of this Agreement, Contractor will furnish certificates of insurance and endorsements to City.***

Waiver of Subrogation.

The policies shall contain a waiver of subrogation for the benefit of City.

4.0 EVALUATION

4.1 Proposals

Each response shall be prepared simply and economically, providing straight-forward, concise delineation of proposing firm's capabilities to satisfy the requirements of this RFP. Emphasis on each proposal must be on completeness and clarity of content. To expedite the evaluation of qualifications, it is essential that proposing firms follow the format and instruction contain herein.

4.2 Proposal Submission

Proposals are due at the location specified below no later than:
Tuesday, March 7, 2024 at 5:00 P.M.

Submit four (4) copies of your service proposal, one must be digital, to:

City of Compton
City Clerk's Office
205 South Willowbrook Avenue
Compton, CA 90220
Attention: Bryan Spragg
Director of Recreation

4.3 Evaluation Criteria and Process

The following items are evaluation criteria for all qualifying proposals and will be rated on a point system basis by the evaluation team. Submittals must provide all information as required in this RFP.

1. Firm's qualifications and experience (5 points max)
2. Firm's references for experience (10 points max)
3. Proposed project manager's qualifications and experience (10 points max)
4. Proposed project manager's references for experience (15 points max)
5. Overall examples of similar and relevant work (15 points max)
6. Demonstrated successful experience with public agencies (10 points max)
7. Approach and responsiveness to sign removal and installation services (15 points)
8. Completeness and responsiveness to RFP requirements (10 points)
9. Familiarity with the City of Compton (5 points)
10. Local Hiring Credit (5 points)

4.4 Review of Qualifications

All qualifications received will be reviewed by the City to ensure that all administrative requirements of the RFP package have been met by the proposing firm. Failure to meet these requirements may be cause for rejection of a qualification. All technical qualifications that meet the administrative requirements will then be turned over to the technical evaluation team members for further evaluation.

4.5 Selection and Evaluation Process

The City will complete the selection process and in its sole discretion, and in the course of its evaluation, may request interviews or presentations with one or more selected proposing firms. The selection process shall be completed at the pleasure of the City, but is anticipated to conclude within thirty (30) days after submittal. An invitation will be extended to the finalist to complete a contract for services.

4.6 Preliminary Award of Contract Schedule

The following dates reflect the anticipated schedule for proposal solicitation, selection of Consultant and award of contract.

- Solicit Proposals for Services 02/14/2024
- Proposals Due 03/07/2024
- Review Proposals 03/10/2024 (week of)
- Recommend Award to City Council 03/26/2024 (tentative)
- Agreement commencement (tentative) 04/25/2024 (tentative)

5.0 ADDENDUM

All inquiries and questions of this RFP must be submitted in writing by e-mail to bspragg@comptoncity.org. Written responses to all written questions will be addressed in the form of an addendum and available on the City's website at www.comptoncity.org

Questions and inquiries will not be answered by any other means. If the website is down, responses will be provided by e-mail or fax upon request.

During this period of restricted contact, any attempt by a proposing firm, its representative or agent to contact, lobby, or make a representation to a member of the City Council, or any other official, employee, or agent of the City will be grounds for disqualification

Response to Request for Proposals to Provide

Aquatic Facility Consultant Services

Covering the City of Compton Parks



03.07.24

Submitted By:

JMD
PLANNING | ENGINEERING | MANAGEMENT

18645 East Gale Avenue | Suite 212 | City of Industry, CA 91748
626.820.1137 | www.jmdiaz.com

JMD
PLANNING | ENGINEERING | MANAGEMENT

March 7, 2024

Mr. Bryan Spragg
Director of Recreation
City Clerk's Office
City of Compton
205 South Willowbrook Avenue
Compton, CA 90220

2024.1112.0017.00

SUBJECT: Proposal to Provide Aquatic Facility Construction Consultant Services Covering the City of Compton Pools

Dear Mr. Spragg:

JMD, a full-service engineering firm, with extensive City of Compton (City) experience, is pleased to submit this proposal to provide Aquatic Facility Construction Consultant Services Covering the City of Compton Pools. Our proposal, which remains in effect for a period of 90 days, has been prepared in accordance with the City's Request for Proposal, issued February 21, 2024 and outlines our qualifications, approach and scope of services for the subject project.

We have assigned one of our most qualified Project Managers, **Deepak Solanki,** who has over 32 years of experience assisting local agency Land Development Divisions with plan reviews for new developments and has managed numerous Capital Improvement Projects for public works departments. He has extensive experience in the design and plan review of diverse civil engineering projects, such as parks, street, sewer, grading, flood control projects, backbone utility layout and utility relocation. As Project Engineer and Project Manager, he has prepared design plans for single family residential subdivisions, commercial, industrial, educational facilities and Air Force/Naval Base facilities including underground utilities.

Our proposal has been organized to meet the requirements required by the City and includes the following sections:

Section 1	Firm Introduction
Section 2	Project Experience
Section 3	Project Approach and Scope of Work
Section 4	Key Personnel
Section 5	Cost Proposal

We are excited about the possibility of serving the **City of Compton** on this project and firmly believe we have numerous benefits to offer including:

- ✓ A Project Manager and Firm with local knowledge and City of Compton experience.
- ✓ An Experienced Project Manager with miles of roadway analysis and design experience.
- ✓ A responsive, innovative and cost-effective project approach and a reputation for quality.

Should you have any questions regarding this proposal, please contact me at (626) 820-1137 ext. 1101.

Sincerely,

JMDiaz, Inc.

Juan M. Diaz, MBA, PE
President/CEO

18645 East Gale Avenue, Suite 212, City of Industry, CA 91748
(626) 820-1137 Tel ● (626) 820-1136 Fax
www.jmdiaz.com

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I. Firm Description

JMDiaz, Inc. (JMD), a California corporation, offers a full range of architecture, transportation planning and civil engineering for local agencies, schools, railroads and private entities in California.

Founded by owner Juan M. Diaz in 2001, JMD has been serving clients from its office in City of Industry, California for over 23 years. Currently, JMD has a staff of 26 professionals and administrative staff.

Through the proven experience of its professionals and technical staff, JMD has earned a reputation of quality, commitment and responsiveness by providing innovative and timely design solutions on projects sponsored by private developers and public agencies. JMD's reputation is complemented by its values and commitment to improve quality of life as expressed in its mission statement:

"To provide responsive, innovative and effective solutions that improve quality of life."

In addition to its comprehensive qualifications, JMD is also certified with local agencies as a:

- Community Business Enterprise (CBE)
- Disadvantaged Business Enterprise (DBE)
- Local Small Business Enterprise (LSBE)
- Minority Business Enterprise (MBE)

Services

JMD offers a wide range of services covering planning, engineering and management for public and private sector clients. These services, outlined to the right, cover all phases of project development from conceptual design through construction. Such depth of services is one of JMD's unique and distinguishing characteristics that have contributed to its success.

Location

JMD has four (4) office locations:

City of Industry, CA

18645 East Gale Avenue, Suite 212
City of Industry, CA 91748
Phone (626) 820-1137 ● Fax (626) 820-1136
www.jmdiaz.com

- **Orange County, CA**
- **San Diego, CA**
- **West Covina, CA**

Planning

- **Civil**
  Master Plans
  Concept Design
  Feasibility Studies
- **Highways**
  Project Study Reports
  Project Reports
- **Land Development**
  Master Plans
  Traffic Impact Studies
- **Traffic**
  Traffic Impact Studies
  Warrant Analysis
- **Rail**
  Rail Corridor/Feasibility Studies
  Rail Safety Studies/Grade Crossing Analysis
  Quiet Zones
- **Structures**
  Grade Separation Feasibility Studies

Engineering

- **Highway/Roadway Design**
  Mainlines/Ramps/Interchanges
  Roadway Rehabilitation/Streetscapes
  Bikeways/Trails
- **Land Development**
  Residential/Commercial Sites
  Campus Expansions/Master Plans
- **Rail Design** (HSR, Light, Commuter & Freight)
  Mainline/Industry/Shoofly Alignment
  Grade Crossings/Stations/Quiet Zones
- **Structures**
  Rail/Highway Grade Separations
  Pedestrian Bridges
- **Traffic/Transit Design**
  Signing and Striping
  Traffic Signals/Lighting/Traffic Control
  Rail/Bus Rapid Transit Corridors
  Stations/Parking Facilities

Management

- Project/Program Management
- On Site Municipal Services
- Staff Augmentation
- Construction Management
- Construction Inspection

Service Areas

Planning

JMD develops planning studies for a host of transportation and land development projects. Planning studies for transportation projects include the development of project study reports and project reports related to highway projects involving railroads and State agencies such as Caltrans. JMD professionals are very familiar with Caltrans project development procedures, standards and requirements for State highways. In addition, JMD assists local agencies with funding applications in accordance with California Public Utilities Commission (CPUC) and Caltrans/FHWA requirements.

JMD also prepares feasibility studies for a variety of projects including roadway and rail corridor projects including rail/highway grade separations as well as grade crossing safety and quiet zone projects requiring careful coordination with multiple stakeholders and sensitive agencies, railroads and communities. JMD staff is also experienced in the development of traffic studies for site development and transportation projects. JMD staff have prepared traffic impact studies for land development projects including commercial, residential, school and large resort projects. These studies include traffic impact, access, circulation and parking studies.

Engineering

JMD offers expertise in several areas of civil engineering including highway, land development, rail, traffic and transit engineering. JMD's experience includes the development of plans, specifications and estimates for a variety of facilities including freeways, roadways, streetscapes, traffic signals, lighting systems, light rail corridors, railroads, grade crossings and development sites. These projects have required JMD's expertise in roadway, grading, drainage, utility, signing & striping, traffic signals, lighting, traffic control, grade crossing, transit and track alignment design.

Management

JMD provides three types of management services, namely, project management, construction management and program management. JMD provides project and program management services to public agencies in the development of transportation projects. These services include assisting local agencies in applying for State and local funding for the development of public works projects including roadway, trackwork and rail/highway grade separation projects.

Corporate Stability

JMD is a growing engineering firm properly managed to maintain stability, innovation, cost effectiveness and responsiveness. Stability is assured through managed growth whereby resources are made available to meet client needs. Cost effectiveness is made possible by effectively monitoring resources and expenses and passing on achieved savings to clients by way of offering the lowest overhead costs in the industry. Most importantly, is responsiveness which is made possible through effective project management and commitment to meeting project objectives within schedule and budget. The net result is a successful organization, growing through repeat business, leading projects as a prime consultant and successfully competing with the largest firms in the nation.

JMD is financially strong, with minimal debt, and without bankruptcy, pending litigation, planned office closures and impending mergers. Most importantly, JMD's strength in completing this project is reinforced by its clients who seek responsiveness regardless of size. In fact, JMD is currently completing projects for clients who have not been fully satisfied by the work of larger firms.

Financial Condition

Incorporated in 2005, JMDiaz, Inc. (JMD) is 100% Hispanic-owned by Juan M. Diaz, the firm's Chief Executive Officer. JMD is in good standing with

the California Secretary of State and is not a subsidiary of any other firm or entity. In addition, JMD is financially strong, with minimal debt and without bankruptcy, pending litigation, outstanding claims, planned office closures and impending mergers. In addition**, JMD's Dun and Bradstreet Class 1 credit rating of 2R3** is considered a strong credit rating.

JMD's strength in completing the subject RFP scope of services is reinforced by its increasing project contract values currently yielding nearly $4,000,000 in fees annually. Most importantly, however, is JMD's earned trust among its clients who seek responsiveness and competence regardless of size of firm. In fact, JMD has been retained by several agencies to complete projects partially or unsatisfactorily completed by other firms.

II. Experience and Technical Competence

Project Experience and References

JMD has a history of successful projects with similar scope and work for many agencies throughout Southern California. Founded in 2001, JMD has been serving clients for over 23 years. Currently, JMD has a staff of 28 professionals and administrative staff.

In accordance with the City's RFP, JMD has provided prior experience working with various municipalities.

On Call Engineering - Guadalupe Park Trail and Rehabilitation, City of La Habra

JMD conducted final design for the Guadalupe Park Trail Design for Park Rehabilitation Project in the City. The purpose of this improvement project is to encourage the use of active modes of transportation. This park links to the City's UPRR Bikeway Project in UPRR property. This trail is part of the Orange County Loop, a 66-mile multipurpose trail serving 17 cities in the County.





Client:	City of La Habra
Contact:	Mr. Michael Plotnik, TE, Traffic Manager 110 East La Habra Boulevard (562) 383-4162 Tel. mplotnik@lahabraca.org
Duration:	2019-2023

On Call Engineering – La Bonita Park City of La Habra

JMD provided design engineering for the La Bonita Skatepark Security Cameras and Lighting Improvements Project in the City of La Habra. Security improvements included installation of new High-Definition CCTV cameras and lighting fixtures around the skatepark and basketball facilities. Camera design included communication routing, network server upgrades, new switches along with troubleshooting of existing cameras and network. Lighting design included illumination calculations, conductor and conduit routing, electrical panel upgrade, new flood lights as well as new luminaires and poles.





Client:	City of La Habra
Contact:	Mr. James Valdez, Assistant Civil Engineer 110 East La Habra Boulevard (562) 383-4161 Tel. jvaldez@lahabraca.org
Duration:	10/2021 - 8/2022

On-Call Engineering Services City of Covina

JMD provided on-site and off-site, on-call engineering services to the City of Covina. Services included resolving questions and concerns regarding public improvements, field investigations report checking and plan reviews, front counter coverage, engineering overview and technical support for public works department activities. JMD also reviewed traffic signal, traffic control and street lighting plans as well as performed special investigations or studies related to safe route to schools including lighting assessments.

Hollenbeck Park Lighting

JMD provided professional engineering services for the design of parking lot lighting in Hollenbeck Park. The design included LED lights and provided illumination levels meeting current standards.



Contact:	City of Covina, Public Works Department Alex Gonzalez (former Assistant Public Works Director) 125 East College Street Covina, CA 91723 (626) 319-8442 Tel.
Duration:	2014 - 2019
Personnel:	J.Diaz, S.Itagaki, W.Bautista, P.Kim, J.Bareng, G.Andrade

Desiderio Park Development – City of Pasadena

JMD prepared PS&E documents for the Desiderio Park development in the city of Pasadena. The site served as a US Army training facility and was donated to the city for development of a neighborhood park. PS&E development tasks consisted Civil grading plans, utility water/sewer/electrical plans, erosion control and SWPPP documents.

Santa Fe Springs Parks, Parking Lot Expansion Projects – City of Santa Fe Springs

JMD prepared PS&E documents for both the **Santa Fe Springs Park** and **Los Nietos Park** Parking Lot Expansion Projects in the City of Santa Fe Springs. The existing parking lots were expanded to accommodate additional vehicles, ADA parking, and walkway connectivity to remote picnic area. Tasks consisted of site improvements, drainage and grading, signing and striping, pavement rehabilitation, parking lot lighting, landscape and irrigation design.



Client:	City of Santa Fe Springs
Contact:	Mr. Alex Flores 11710 Telegraph Road Santa Fe Springs, CA 90670 (562) 868-0511 Ext. 7507Tel. alexflores@santafesprings.org
Duration:	2022-2023
Personnel:	I.Salvatierra, D.Dardoon, D.Hosseini

Westcliff Street Light Improvement and West Bonita Creek and San Miguel Park Lighting Replacement Project

JMD provided professional engineering design services for the proposed street lighting improvement in the Westcliff area and the lighting replacement project at Bonita Creek Park and San Miguel Park. The project included replacement or refurbishment of existing street light facilities within the Westcliff area. This project involved approximately 160 incandescent lamps and approximately 30,000 linear feet of conduit and wiring. In addition to the street lights within the Westcliff area, the existing steel street lights at Bonita Creek Park and San Miguel Park were replaced.



Contact:	City of Newport Beach Public Works Department Michael J. Sinacori, P.E., Project Manager 3300 Newport Boulevard Newport Beach, CA 92658 (949) 644-3342 Tel msinacori@city.newport-beach.ca.us
Duration:	2008
Personnel:	J.Diaz, S.Itagaki, W.Bautista, N.Baclit, G.Andrade

On Call Engineering – Montwood Park Lighting, City of La Habra

JMD is currently designing lighting improvements for Montwood Park in La Habra. The lighting project, consisting of analysis and design, is meant to enhance current lighting by adding new lighting fixtures.



Client:	City of La Habra
Contact:	Mr. Michael Plotnik, TE, Traffic Manager 110 East La Habra Boulevard (562) 383-4162 Tel. mplotnik@lahabraca.org
Duration:	2021-Present
Personnel:	J.Diaz, I.Salvatierra, D.Dardoon, D.Hosseini

References

JMD encourages you to contact the following five (5) references, as well as the references listed with the project descriptions regarding the past record of performance, quality of work and the ability to maintain project cost and schedules on projects that they have undertaken with our firm.

- ***Michael Plotnik, PE, TE***
  Traffic Manager
  City of La Habra
  110 E. La Habra Blvd.
  La Habra, CA 90631
  (562) 383-4162; mplotnik@lahabra.gov

- ***Alison Sweet, RCE (Retired)***
  Former Director of Public Works/City Engineer
  City of Glendora Public Works Dept.
  444 North Amelia Ave., Apt. 1B
  (626) 629-9597; ASweeteng@yahoo.com

- ***Glen W. C. Kau, PE***
  Director of Public Services/ City Engineer
  City of Norwalk
  12700 Norwalk Blvd, Room 12
  Norwalk, CA 90650
  (562) 929-5723; gkau@norwalkca.gov

- ***Szeka "Angela" Cheng, PE***
  City Engineer
  City of San Gabriel
  917 East Grand Avenue
  San Gabriel, CA 91776
  (626) 308-2825; scheng@sgch.org

- ***Alex Gonzalez***
  Director of Development Services & Admin.
  City of Industry
  15625 Stafford St.
  Industry, CA 91744
  (626) 319-8442; Agonzalez42@sbglobal.net

III. Project Understanding, Approach and Scope of Services

Project Understanding and Approach

JMD will provide professional engineering support for aquatic facility construction consultant services covering the City of Compton pools. JMD will prepare a Design Build Proposal for upgrades at **Gonzales Park Pool** and **Lueders Park Pool**. The proposal will be broken down into Phase I and Phase II. Improvements under Phase I shall be completed and open for public use during summertime and initiate improvements for Phase II during end of summer 2024. JMD Staff will also provide support during bidding process, responses to RFI's, review of proposal's and assist in selection process.

Management Plan

JMD's Management Plan, applicable to on-site and off-site tasks, consists of three primary components, namely, People Management, Project Management, and Quality Management. The first focuses on leading the team to achieve the desired project objectives. The latter two consist of using appropriate project controls to effectively manage the project deliverables, schedule and budget. A typical project would be managed in accordance with each component to meet the City's objectives in a timely manner. Each one of these components is briefly discussed below.



People Management

People management consists of team leadership through effective planning, staffing, and communication as discussed below.

Planning

After our kickoff meeting with the City, we will hold an internal team meeting to discuss the project's objectives, milestones, staffing needs, schedule, and task responsibilities. Our goal will be to establish a realistic plan to meet all project requirements.

Staffing

JMD is committed to delivering quality and timely services within the City's time and budget goals. We have provided sufficient resource capacity to perform the project or tasks in a timely manner, and confirm that the key personnel proposed for the project will be available for the duration of the project. Currently, our work level is estimated at approximately 60 percent of capacity over the anticipated life of this project. Mr. Solanki, our proposed Project Manager is available over 60 percent of his time during the next 12 months.

Key Team Member	Availability (%)
Deepak Solanki	60%
Juan M. Diaz, MBA, PE	60%
Algis J. Marciuska, MBA, PE	60%
Jasmine Felix	70%

** Beginning March 1, 2024*

During our internal team meeting, we will prepare a team staffing plan to ensure the right people are available at the right time for each project or task. Periodic staffing meetings will take place as needed to adjust staffing levels accordingly to meet staffing needs.

Communication

The Project Manager will work closely with each task leader to develop the proposed submittals in accordance with the project requirements. Through the use of telephone calls, virtual meetings and e-mails, the project team, including our subconsultant(s), will discuss project issues, progress and reviews on a periodic basis to meet each project milestone. The ultimate objective is to lead the team to the desired objectives through effective and timely communication.

Our Project Manager's experience with the City and staff augmentation programs confirms that the best way to minimize delays and address unforeseen problems is to proactively communicate with the City's Project Manager (PM) to alert him or her of potential issues. In addition, often the City PM is so involved on other projects that he or she may not effectively communicate changes in the City's position or direction regarding a project. These situations can be avoided

with proper communication and documentation through meetings, email and telephone conversation minutes.

Project Management

JMD offers a Project Management and Control System that allows us to monitor and control schedules and budgets in a timely manner. JMD's system is a monthly Project Management Report containing the following:

Design Status Report - Arranged by task, this report discusses budget and schedule; design problems which need to be resolved; coordination required between the project team, the client staff and other agencies; and actual versus planned progress.

Project Control Report - This is a customized report which tracks budget and schedule to meet the specific project needs ***to avoid delays***. Delays can be avoided by performing the following project management techniques:

1. Plan realistically.
2. Use accurate budget and schedule reports.
3. If behind schedule, stop the project, reassess staffing and schedule needed to recover, assign your best sharpshooters, give them a very tight schedule with overtime and direct them to recover.

Project Scope, Schedule and Cost Control

The monitoring and controlling of project scope, schedule and cost will provide a means to ensure that the proposed work plan is implemented in an efficient and timely manner.



Initially, the scope of work will be carefully negotiated with the City to ensure that we understand your intent and expectations for the project. The negotiated scope will be translated into a written format with identified budgets, milestones and deliverables. Anticipated exclusions and items to be provided by the City, Caltrans and other public agencies will be defined, reviewed and discussed.

Critical Path Method (CPM) Schedule

JMD has in-house staff with expertise in Microsoft Project Planner. A comprehensive project schedule will be initiated by our Project Manager and will serve as the controlling document for tracking progress of the work. This schedule will form the framework for measuring our actual performance to planned performance and can be used for periodic updating of the City's work plan and financial planning. The project team will meet prior to beginning work on the project to collectively determine the smaller work tasks required to complete the major work activities as established in the scope of work. A sequencing plan of these smaller work tasks, using precedence format, will be developed which, in turn, will determine the overall schedule.

Project Control Report

Prior to beginning the project, the Project Manager will prepare the Project Control Document which defines major tasks, subtasks, milestone submittals and task budgets. This information is entered into our centralized accounting system that will provide the Project Manager with a weekly report of project budget status based on weekly time cards and direct expense information. The Project Manager will estimate project completion weekly and compare the estimate with the actual project expenditures to date. This comparison gives a "snapshot" project cost evaluation on a weekly basis. The Project Manager, with assistance from the Project Engineers and subconsultants, will prepare a monthly cost-to-complete estimate that is a valuable tool in keeping the project on budget and validating the Project Manager's estimate of project progress.

Scope of Services

JMD will provide support stated under following tasks listed below:

Task 1 – Project Management, Meetings and Coordination

JMD will meet with City staff and finalize the scope for the pool upgrades, establish key communication personnel, refine schedules and get better handle on the required design-built design criteria. After review of the process to be followed, agreement will be reached on the design build concept and schedule that would meet all the requirements anticipated by the City staff.

Meetings between the City and JMD will be held to resolve issues or hangups and keep the project moving forward for successful completion.

Task 2 – Research and Data Collection

JMD will obtain existing "as-built" plans, data, and documents to become familiarized with existing

conditions of pool equipment and compile all items requiring upgrades for smooth pool operation.

Task 3 – Prepare Design Built RFP
JMD will prepare one (1) design build RFP for Gonzales Park Pool and Lueders Park Pool. The RFP will follow standard City format and requirements. Phase I and Phase II tasks are to be included in one RFP along with the start and end time schedule for completion of both phases.

Task 4- Bidding Support and Selection
JMD will assist the City in the bidding process and provide responses to Requests for Information (RFI's) posted by bidders. JMD will assist the City with the selection of the Design-Build Contractor.

Task 5 – Review Design Build Plans, Specifications *and the Estimates*
JMD will review plans, estimates and specifications for the subject project relying on similar projects within the City. JMD will support City with review and approval of the design plans prepared by the designer for the subject project.

Task 6 – Construction Support
JMD will assist the City during construction activities by providing the following services:

- Address Questions During Construction
- Final Punch List items and Completion
- Preparation of As-Built Drawings

Task 7 – Project Close-out
JMD can assist the City with all the paperwork required to successfully complete the project.

IV. Proposed Staffing

The JMD Team offers a comprehensive mix of management insight and multidiscipline technical expertise to successfully anticipate and handle the various needs of the City's project.

We are ready to **Deliver**

The JMD Team, illustrated in the organizational chart located in **Figure 1** on the following page, consists of a small **"team of local experts"** to handle project needs in a strategic manner. We offer a wide spectrum of services and multidiscipline capabilities complemented by City of Compton experience to meet all aspects of the City's project requirements for consistency and continuity. Our team is built on the notion of offering our best local talent to ensure the City and each project receive optimal value. In addition, our staff are highly committed and available to assist the City and this project without interruption from start-up to completion.

Meet the Project Manager



Assigned to this important project is one of our most qualified, experienced, and local Project Managers, **Mr. Deepak Solanki**, with over 32 years of experience assisting local agency Land Development Divisions with plan reviews for new developments and has managed numerous Capital Improvement Projects for public works departments. He has extensive experience in the design and plan review of diverse civil engineering projects, such as parks, street, sewer, grading, flood control projects, backbone utility layout and utility relocation. As Project Engineer and Project Manager, he has prepared design plans for single family residential subdivisions, commercial, industrial, educational facilities and Air Force/Naval Base facilities including underground utilities. He is familiar with right of way acquisition research, temporary construction easement documents, legal descriptions/plats, surveying, cost estimates and quantity take-offs.

Highlights:

- 32 Years of Transportation Experience
- Extensive Municipal Experience

Education:

- MS, University, Faculty of Technology and Engineering
- BS, Civil Engineering, 1982

As Project Manager, Mr. Solanki will lead the team and be the primary contact with the City. With his extensive municipal experience, Deepak understands key stakeholders involved and will be responsible for leading team activities and meetings, providing project direction and overseeing work from project inception to completion. He can be reached at (909) 268-7639 or via email at dsolanki@jmdiaz.com.

JMD TEAM BRINGS THE CITY:

- **Project Delivery –** Project history and state of the art solutions to start running for timely delivery to benefit all parties.
- **Constructability –** A Team with a record of minimal to no change orders.
- **Innovation and Value –** Innovative, cost effective and responsive solutions.

Key Personnel Organization

The JMD team organization of the proposed personnel is illustrated in **Figure 1** on the next page, followed by the JMD team roles and availability matrix listed in **Table 1**. JMD's Project Manager and Key Personnel are committed and available to serve on the project from start-up to completion.

Figure 1 – Organizational Chart



JMD Team Availability

Table 1 below lists the JMD team's current workload and time available to assist the City with this important project. Resumes for Key Personnel are located on the following pages.

Table 1 – Current Workload and Availability

PERSONNEL / PROJECT ROLE	CURRENT WORKLOAD	AVAILABILITY
Juan M. Diaz, MBA, PE Principal-in-Charge	▪ Compton Blvd Rehabilitation, City of Compton (15%) ▪ Alameda Street Widening, LABOE (10%) ▪ Radio Road At-Grade Crossing, City of Corona (15%)	60%
Algis J. Marciuska, MBA, PE QA/QC Manager	▪ Glendora On-Call Engineering, City of Glendora (20%) ▪ Durfee Avenue Project, City of Pico Rivera (20%)	60%
Deepak Solanki Project Manager	▪ On-Call Engineering Services, City of Brea (20%) ▪ Glendora On-Call Engineering, City of Glendora (20%)	60%
Jasmine Felix Administration/Clerical Support	▪ Admin/Marketing/Project Support (30%)	70%

Deepak Solanki

Project Manager



Title
Senior Project Engineer

Years of Experience
32

Registration
Engineer-in-Training, #113733

Education
- **B.S.**, Civil Engineering, 1982, **M.S.**, University, Faculty of Technology and Engineering

Affiliations
- American Society of Civil Engineers
- American Railway Engineering and Maintenance of Way Association

Mr. Solanki has over 32 years of experience assisting local agency Land Development Divisions with plan reviews for new developments and has managed numerous Capital Improvement Projects for public works departments. He has extensive experience in the design and plan review of diverse civil engineering projects, such as water main, storm drain, sewer, reservoirs, parks, street, grading, flood control projects, backbone utility layout and utility relocation. As Project Engineer and Project Manager, he has prepared design plans for single family residential subdivisions, commercial, industrial, educational facilities and Air Force/Naval Base facilities including underground utilities. He is familiar with right of way acquisition research, temporary construction easement documents, legal descriptions/plats, surveying, cost estimates and quantity take-offs.

Relevant Experience

City Engineering Services – City of Brea
Serving as *Plan Reviewer/Project Manager, Inspector* responsible for plan checking, project management and construction observation of grading and drainage improvement plans for subdivision and food distribution facilities as well as transportation facilities. Responsibilities entail assisting in generating Conditions of Approvals for different commercial, industrial, and Subdivision Projects. Providing review comments for Capital Improvement Projects (CIP), and reviewing plans that involve improvements within the public right-of-way. The projects include street overlay, widening projects, and Lambert/I-57 Freeway Interchange improvements. The responsibilities also entail reviewing traffic control plans for projects initiated by Time Warner Cable, Southern California Edison, AT&T, and Southern California Gas Company.

Valencia Reservoir Rehabilitation – City of Brea
Served as *Construction Inspector* overseeing the expansion and rehabilitation of the Valencia Reservoir located at the northeast corner of the City of Brea. The reservoir has a capacity of 10 million gallons and is over 60 years old. The project's main focus was to perform major rehabilitation improvements to keep the reservoir in service and meet the current growth in the City of Brea.

Water Main Replacement Rancho California Water District – City of Temecula
Served as *Construction Inspector* responsible for the inspection related to the construction of a 30-inch water main for Rancho California Water District in Deluz Area (Riverside County). The water main served as a replacement to the old aging water main serving avocado groves in the area.

Compton Boulevard, HSIP Cycles 7 and 8 Safety Enhancement Projects – City of Compton
Serving as *Project Engineer* responsible for preparing preliminary and final design plans for Highway Safety Improvement Program (HSIP) and

rehabilitation improvements along Compton Blvd, between the eastern city limit and the western city limit (approximately 3 1/2 miles) in the City of Compton.

The City secured HSIP funds to reconstruct Compton Boulevard, within City boundaries with the purpose of achieving a significant reduction in traffic fatalities and serious injuries on all public roads. The additional improvements will focus primarily on improving safety through roadway paving which is in poor condition as well as improving raised median islands, adding Class II bicycle lanes and enhancing pedestrian crossings, as well as improving some parkways, sidewalks and curb ramps which do not meet ADA standards.

Design, Construction Management and Inspection for Local Streets Rehabilitation Program – Phase I, Zone 24 & Miscellaneous Streets, City Project No. 7924 – City of Norwalk

Served as *Technical Advisor* developed design plans, specifications and estimates for the rehabilitation of several residential streets in the City's Zone 2 in the southeastern portion of the City of Norwalk. The project involved developing pavement design strategies as well as designing street rehabilitation improvements including pavement reconstruction and overlays as well as curb and gutter, sidewalk, driveways, curb ramps, street lighting and traffic signal interfaces. Due to the extremely flat conditions of the area, several ponding areas are being eliminated by adjusting street profiles and providing new compacted subgrade where settlement has occurred. The project involved utility coordination as well as close coordination with the City, local schools and residents in the area.

Alameda Street Widening from 300' South of Pacific Coast Highway to Anaheim Street, City of Los Angeles

Serving as *Project Engineer.* JMD is responsible for providing civil engineering design services for the widening of Alameda Street from 300' south of Pacific Coast Highway to Anaheim Street in the Wilmington community of the City of Los Angeles. The project will widen and upgrade a 0.68-mile section of Alameda Street, the gateway to the Ports of Los Angeles and Long Beach, to a modified Boulevard II, increasing the number of lanes in each direction from two to three.

La Habra/UPRR ("OC Loop") Bike Trail – City of La Habra

Served as *Project Engineer* responsible for providing professional engineering services for the design of the La Habra Union Pacific Rail Line Bikeway Project, from the west City limit to the east City limit. The La Habra bikeway will eventually connect to future bikeways to the west in the City of Whittier (Greenway Trail) and to the east to the City of Brea's bikeway as part of OCTA's Regional Commuter Bikeway Priorities and Orange County Loop Project. Project tasks included preliminary and final engineering phases including conceptual design, preparation of environmental documents, schematic design, right-of-way engineering maps and necessary legal descriptions, as well as preparation of final construction plans, specifications and cost estimates. The project included bikeway alignment, drainage, traffic signal, and structural plans for the project.

The Tracks at Brea/UPRR ("OC Loop") Bike Trail – City of Brea

Served as *Project Engineer* responsible for the analysis and design of the drainage element of the Brea/Union Pacific Rail Line Bikeway Project from the west City limit to the Brea Wash. The Brea bikeway will eventually connect to future bikeways to the west in the City of La Habra as part of OCTA's Regional Commuter Bikeway Priorities and Orange County Loop Project. The project tasks included hydrology analysis, preliminary and final engineering phases including conceptual design, preparation of environmental documents, schematic design, right-of-way engineering maps and necessary legal descriptions. The project included paved bikeway, landscaping, hardscaping, drainage, traffic signals and one bridge.

Ortega High School Elsinore Valley Municipal Water District – City of Lake Elsinore

Served as *Construction Inspector* responsible for the inspection of 1,200 feet of a 12-inch sewer extension for Ortega High School.

Waterline Improvements – City of Chino Hills

Served as *Construction Inspector* responsible for overseeing the construction of approximately 2,000 feet of a 20-inch diameter water main on Chino Avenue for the City of Chino Hills, crossing San Antonio Creek Bridge.

Aqua Dulce Backbone Storm Drain Facility – City of Aqua Dulce

Served as *Construction Inspector* responsible for the inspection related to the construction of approximately 6,500 feet of a 48-inch storm drain backbone drainage facility to provide relief to the existing 36-inch storm drain.

Indian Street and Cottonwood Avenue – City of Moreno Valley

Served as *Construction Inspector* responsible for the inspection related to the construction of a Class II and Class III bikeway and street widening. The improvements consisted of removal and replacement of curb, gutter, sidewalk, curb ramps, and driveways; relocation of traffic signals, power poles, light poles, fire hydrants, and utility boxes; and asphalt paving, traffic striping, and other appurtenant site improvements.

On-Call Engineering Services – City of Glendora

Serving *Sr. Project Engineer* responsible for providing professional on-call engineering services to the City of Glendora on a task order basis. Services include on-site and offsite services including project management, plan checking as well as street, traffic and utility design and construction inspection.

City Engineering Services – City of South Gate

Served as *Plan Reviewer/Project Manager* responsible for reviewing comments for Capital Improvement Projects (CIP). The projects included street widening, parks, sewer master plan, ADA improvements, and Firestone Bridge widening Project over the Los Angeles River. Assisted in generating Conditions of Approvals for different commercial and industrial projects. The responsibilities also entailed managing Capital Improvement Projects, such as ADA Transition Plan, Citywide ADA ramps improvements, and Traffic Signal ADA improvements on Tweedy Boulevard at State Street and California Avenue

FY 16-17 Annual Pavement Rehabilitation – City of Manhattan Beach

Served as *Project Engineer/Construction Manager* responsible for managing a $2.7 Million Citywide Street Improvement Program for the City of Manhattan Beach. Specifically, the scope of work included the reconstruction of roadways throughout the City which included sidewalks, driveway approaches, curb, gutter, cross-gutter, and ADA curb ramps; the complete restoration of roadway structural sections; grind and overlay; local R&R; crack seal and slurry seal; and traffic striping and signage.

City Engineering Services – City of Industry

Served as *Project Engineer* responsible for performing engineering plan review and plan checks for all the improvements within public right of way. Also responsible for reviewing and approving design changes during the construction phase for Puente Grade Separation and Fullerton Grade Separation Projects; reviewing improvement plans for encroachment permits; assisting the Planning Department; and providing engineering conditions of approval for development projects. Responsibilities also included reviewing Sewer Capacity Study Reports; Industrial Waste Discharge application (coordination with L.A. County Sanitation District); Domestic Waste Discharge; managing the design and coordination with different stake holders; approval of CIP Projects; and provided front counter support at the City Hall. Acted as the City's representative and played an important role as a Construction Administrator for projects under construction, three of those projects being grade separation projects at Puente Avenue, Fullerton Road and Fairway Drive which exceeded $80M. He assisted design firms with their technical inquiries and provide guidance to expedite preparation of design plans for new development projects.

Juan M. Diaz, MBA, PE

Principal-in-Charge



Title
President/Chief Executive Officer

Years of Experience
38

Registration
Registered Professional Engineer, CA, #C50813

Education
- **M.B.A.**, Business Administration, 1991, California State Polytechnic University, Pomona
- **B.S.**, Civil Engineering, 1986 California State Polytechnic University, Pomona
- **A.S.**, Building Technology, 1982 Don Bosco Technical Institute, Rosemead

Affiliations
- American Society of Civil Engineers
- Institute of Transportation
- American Railway Engineering and Maintenance of Way Association

Mr. Diaz has over 38 years of professional engineering experience in the transportation planning and engineering industry. His extensive expertise in highway, traffic, rail and transit engineering has resulted in his management of major highway and rail transit projects in Southern California. Mr. Diaz has conducted studies and prepared designs for numerous agencies including Caltrans, Metro, SCRRA, OCTA, CPUC, NDOT, County of Los Angeles, County of Orange, and numerous local agencies as well as local railroads throughout California and Nevada. His experience includes the analysis and development of PS&E packages for highway, rail transit and freight rail corridor projects.

As a former Metrolink representative and on-call railroad consultant, his experience in coordination with the CPUC has led to more than 500 at-grade crossing and grade separations within the Metrolink systems. His diverse background and experience along with his strong ability in leading community outreach/consensus building efforts has resulted in his direct involvement in the analysis of train/vehicle/pedestrian circulation issues at rail/highway interfaces including interchanges, grade crossings and stations as well as quality of life projects associated with mitigating noise along rail corridors. Mr. Diaz is a former Cal Poly Pomona faculty known for his ability to work and communicate with bilingual communities on sensitive projects.

Relevant Experience

Guadalupe Park Trail Design for Park Rehabilitation – City of La Habra

Served as *Project Manager and PIC* responsible for providing professional engineering services for the Guadalupe Park Trail Design for Park Rehabilitation Project in the City of La Habra. The purpose of this improvement project is to encourage the use of active modes of transportation; increase trips accomplished by biking and walking; and enhance safety and connectivity by creating a Class I Multi-Use Path through Guadalupe Park and the adjacent City-owned land west of Guadalupe Park. The current trail alignment contains numerous exaggerated sag curves; the City wishes to reduce these curves to be less pronounced and improve the rideability of the trail improvements.

Westcliff Street Light Improvement and West Bonita Creek and San Miguel Park Lighting Replacement Project – Newport Beach

Served as *Principal-in-Charge* responsible for providing professional engineering design services for the proposed street lighting improvement in the Westcliff area and the lighting replacement project at Bonita Creek Park and San Miguel Park. The project included replacement or refurbishment of existing street light facilities within the Westcliff area. This project involves approximately 160 incandescent lamps and approximately 30,000 linear feet of conduit and wiring. In addition to the street lights within the Westcliff area, the existing steel street lights at Bonita Creek Park and San Miguel Park were replaced.

Telegraph Road Rehabilitation – Commerce

Served as *Project Manager* responsible for preparing preliminary and final design plans for the rehabilitation of Telegraph Road, between Atlantic Boulevard and the Rio Hondo Channel (approximately 3 miles) in the City of Commerce. Rehabilitation improvements included street reconstruction and resurfacing. In addition, the project included surface improvements at the Los Nietos Subdivision, a Union Pacific Railroad (UPRR) grade crossing, towards the east end of the project. JMD was responsible for developing roadway, "hot spot" intersection, grade crossing, signing and striping and traffic control plans for the City and Caltrans due to the proximity to I-5. Close coordination with Metro (funding), Caltrans, UPRR, and the California Public Utilities Commission (CPUC) was an important element of the project.

Commerce Way Streetscape – Commerce

JMD is responsible for designing a 0.2 mile long streetscape project between Eastern Avenue and Washington Boulevard in downtown Commerce. The beautification project includes roadway rehabilitation consisting of pavement, curb and gutter, sidewalk, signage and striping improvements, as well as the elimination of two at-grade crossings operated by BNSF. Aesthetic elements included decorative lighting, landscaping, irrigation, and raised median islands to enhance the overall street experience. Median islands had to be limited to maintain access to nearby industries and businesses

Compton Boulevard, HSIP Cycles 7 and 8 Safety Enhancement Projects – City of Compton

Serving as *Project Manager* responsible for preparing preliminary and final design plans for Highway Safety Improvement Program (HSIP) and rehabilitation improvements along Compton Blvd, between the eastern city limit and the western city limit (approximately 3 1/2 miles) in the City of Compton.

The City secured HSIP funds to reconstruct Compton Boulevard, within City boundaries with the purpose of achieving a significant reduction in traffic fatalities and serious injuries on all public roads. The additional improvements will focus primarily on improving safety through roadway paving which is in poor condition as well as improving raised median islands, adding Class II bicycle lanes and enhancing pedestrian crossings, as well as improving some parkways, sidewalks and curb ramps which do not meet ADA standards.

Rehabilitation improvements include existing pavement condition review and geotechnical analysis. The project includes 139 curb ramps to be reconstructed. Close coordination with Metro (funding), UPRR and the California Public Utilities Commission (CPUC) is needed to coordinate grade crossing improvements at Willowbrook Avenue and Alameda Street

Central Avenue Street Corridor Transportation Study/PSRE – Compton

Serving as *Principal–in-Charge* responsible for preparing a Transportation Study/PSRE and sought local, State and Federal transportation funds for the improvement of Central Ave Corridor between Artesia Blvd and El Segundo Blvd. in the City of Compton. This Transportation Study/PSRE and Conceptual Plans, considered Phase I of the project, will allow the City to evaluate transportation needs in the key corridor and provide base conceptual engineering plans for the redesign of the corridor focusing on a safe, sustainable, integrated and efficient transportation system. JMD developed three alternatives which consider conventional, complete and green street elements to best address local access and circulation needs on Central Avenue. Such mix of alternatives also increased the likelihood of obtaining project funding.

Algis J. Marciuska, MBA, PE

QA/QC Manager



Title
Senior Project Manager

Years of Experience
38

Registration
Registered Civil Engineer, CA, #44846

Education

- **M.B.A.**, Business Administration, 1991, California State Polytechnic University, Pomona
- **B.S.**, Civil Engineering, 1986 California State Polytechnic University, Pomona
- **A.S.**, Building Technology, 1982 Don Bosco Technical Institute, Rosemead

Affiliations

- Member, American Society of Civil Engineers
- Member, Institute of Transportation Engineers
- Member, American Public Works Association
- Member, Urban Land Institute
- Life Member, Chi Epsilon, National Civil Engineering Honor Society
- Life Member, Tau Beta Pi, National Engineering Honor Society

Mr. Marciuska has over 38 years of professional engineering experience in the civil engineering profession. He has extensive experience in the design of streets and highways, drainage systems, bridges, culverts, public works facilities, institutional projects, signalization projects, geometric design, land development projects, subdivision mapping, construction surveys, construction engineering, and project management. He has prepared many plans, specifications, estimates, and studies for the County of San Bernardino, San Gabriel Valley cities, County of Los Angeles, County of Orange, and City of San Diego.

Relevant Experience

On-Call Engineering Services – City of Glendora

Serving *Sr. Project Manager* currently providing on-site project management, site development and transportation plan reviews as well as monitoring MS4 drainage requirements. Also, providing design support on the current Metro Gold Line Foothill Extension Project currently in construction within the City of Glendora. This assignment requires coordination with City staff, outside agencies and consultants.

On-Call Project Management Services – City of Pico Rivera

Serving as *Project Manager* providing professional project management services in support of three projects for the City of Pico Rivera including the Passons Blvd. Investigation and Basis of Design Report, the Bartolo Storm Drain Improvement Design, and the Durfee Avenue Miscellaneous Transfer Drain Design.

On-Call Engineering – Guadalupe Park Trail and Rehabilitation – City of La Habra

Served as *QA/QC Manager.* JMD was responsible for conducting final design for the Guadalupe Park Trail Design for Park Rehabilitation Project in the City. The purpose of this improvement project is to encourage the use of active modes of transportation. This park links to the City's UPRR Bikeway Project in UPRR property. This trail is part of the Orange County Loop, a 66-mile multipurpose trail serving 17 cities in the County.

City Engineering Services – City of Brea

Serving as *Sr. Civil Engineer* proving professional engineering services to the City of Brea on an as-needed basis. Responsibilities entail assisting in generating Conditions of Approvals for different commercial, industrial, and Subdivision Projects. Providing review comments for Capital Improvement Projects (CIP), and reviewing plans that involve improvements within the public right-of-way.

Local Streets Rehabilitation Program – Phase 2, Zone 3 – City of Norwalk

Serving as *QA/AC Manager* as JMD is responsible for developing design plans, specifications and estimates as well as construction management services for the City's Zone 3 Local Streets Rehabilitation Program. The

project involves developing pavement design strategies as well as designing street rehabilitation improvements including pavement reconstruction and overlays as well as curb and gutter, sidewalk, driveways, curb ramps, street lighting and traffic signal interfaces. The project involves utility coordination as well as close coordination with the City, local schools and residents in the area

Compton Boulevard, HSIP Cycles 7 and 8 Safety Enhancement Projects – City of Compton

Serving as *Senior Civil Engineer* responsible for preparing preliminary and final design plans for Highway Safety Improvement Program (HSIP) and rehabilitation improvements along Compton Blvd, between the eastern city limit and the western city limit (approximately 3 1/2 miles) in the City of Compton.

The City secured HSIP funds to reconstruct Compton Boulevard, within City boundaries with the purpose of achieving a significant reduction in traffic fatalities and serious injuries on all public roads. The additional improvements will focus primarily on improving safety through roadway paving which is in poor condition as well as improving raised median islands, adding Class II bicycle lanes and enhancing pedestrian crossings, as well as improving some parkways, sidewalks and curb ramps which do not meet ADA standards.

Alameda Corridor East San Gabriel Trench Grade Separation Project – City of San Gabriel

Served as *City Project Engineer* responsible for providing planning, environmental review, plan checking, permitting, inspection, construction management and inter-agency coordination for the $300 million project consisting of four grade separations and a 1.5-mile-long trench in the Union Pacific Railroad right of way in the cities of San Gabriel, Alhambra, Rosemead and Los Angeles County unincorporated community of East San Gabriel.

Alameda Street Widening from 300' South of Pacific Coast Highway to Anaheim Street, City of Los Angeles

Serving as *QA/QC Manager,* JMD is responsible for providing civil engineering design services for the widening of Alameda Street from 300' south of Pacific Coast Highway to Anaheim Street in the Wilmington community of the City of Los Angeles. The project will widen and upgrade a 0.68-mile section of Alameda Street, the gateway to the Ports of Los Angeles and Long Beach, to a modified Boulevard II, increasing the number of lanes in each direction from two to three.

Design, Construction Management and Inspection for Local Streets Rehabilitation Program – Phase I, Zone 24 & Miscellaneous Streets, City Project No. 7924 – City of Norwalk

Served as *QA/AC Manage.* JMD was responsible for developing design plans, specifications and estimates as well as construction management services for the rehabilitation of several residential streets in the City's Zone 2 in the southeastern portion of the City of Norwalk. The project involved developing pavement design strategies as well as designing street rehabilitation improvements including pavement reconstruction and overlays as well as curb and gutter, sidewalk, driveways, curb ramps, street lighting and traffic signal interfaces. Due to the extremely flat conditions of the area, several ponding areas were eliminated by adjusting street profiles and providing new compacted subgrade where settlement has occurred. The project involved utility coordination as well as close coordination with the City, local schools and residents in the area.

2021 Local Road Safety Plan – City of San Gabriel

Served as *QA/QC Manager.* Provided support services and QA/QC review for the city-developed Local Road Safety Plan (LRSP) for the City's Engineering Division. Support services included preparing a detailed inventory of study intersections and providing suitable safety measures and improvements as well as identifying existing safety issues to raise the level of safety for San Gabriel streets and intersections including school zones and busy commercial districts. QA/QC included review of two versions of the LSRP documents, graphics, and accident/citation data.

V. Cost Proposal

Per the direction of the City's RFP, JMD has prepared the attached cost proposal to perform the aquatic facility construction consulting services for the activity levels described in said RFP.

JMD

Cost Proposal[a-b]

Aquatic Facility Construction Consultant

City of Compton

Submitted by: JMD

March 7, 2024

TASK	DESCRIPTION	PRINCIPAL IN CHARGE	PROJECT MANAGER	QA/QC MANAGER	ADMIN/ CLERICAL	TOTAL LABOR HOURS	DIRECT COSTS*	TOTAL COSTS	REMARKS
	Rates	$259.21	$187.45	$245.82	$85.71				
1	Project Administration, Meetings and Coordination	2	36	8	12	58	$ 337.50	$ 10,599.00	* Deliveries/Mileage/Reproduction
2	Research and Data Collection	4	36	8	8	56	$ -	$ 10,437.00	* Deliveries/Mileage/Reproduction
3	Prepare Design Built RFP	4	40	12	12	68	$ -	$ 12,513.00	* Deliveries/Mileage/Reproduction
4	Bidding Support and Selection	2	36	8	12	58	$ -	$ 10,262.00	* Deliveries/Mileage/Reproduction
5	Review Design Built Plans, Specifications and Estimates	4	180	8	24	216	$ -	$ 38,801.07	* Deliveries/Mileage/Reproduction
6	Construction Support	2	90	8	12	112	$ 307.80	$ 20,691.60	* Deliveries/Mileage/Reproduction
7	Project Close-out	0	32	4	20	56	$ -	$ 8,696.00	* Deliveries/Mileage/Reproduction
TOTAL ESTIMATED LABOR HOURS		**18**	**450**	**56**	**100**	**624**			
TOTAL ESTIMATED DESIGN COST							**$ 645**	**$ 112,000.00**	

Notes:

a Rates are subject to a 5% annual increase on January 1 without adjustment to the total fee.

b Assumes up to 3 meetings for Task 1 thru Task 3

feeproposal.xls

VI. Additional Information

JMD has provided proof of insurance as additional information. Please see the attached Certificate of Insurance used for proposal purposes only.

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 6/26/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
Edgewood Partners Insurance Center (EPIC) License No: OB29370 4675 MacArthur Court, Suite 750 Newport Beach, CA 92660 www.epicbrokers.com	PHONE (A/C, No, Ext): 949-474-1550	FAX (A/C, No):
	E-MAIL ADDRESS:	

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Travelers Property Casualty Company of America	25674
INSURER B : Travelers Casualty and Surety Co America	31194
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
JM Diaz, Inc.
DBA: JMD
18645 E. Gale Ave., Ste #212
City of Industry CA 91748

COVERAGES **CERTIFICATE NUMBER:** 75017378 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	✓ COMMERCIAL GENERAL LIABILITY			6802J3309942247	6/27/2023	6/27/2024	EACH OCCURRENCE	$ 1,000,000
	☐ CLAIMS-MADE ✓ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	☐ POLICY ✓ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	☐ OTHER:						Deductible	$ None
A	AUTOMOBILE LIABILITY			BA8R7053252247	6/27/2023	6/27/2024	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	✓ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	✓ HIRED AUTOS ONLY ✓ NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
A	☐ UMBRELLA LIAB ✓ OCCUR			CUP7E6067642247	6/27/2023	6/27/2024	EACH OCCURRENCE	$ 5,000,000
	✓ EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$ 5,000,000
	☐ DED ☐ RETENTION $ 0						Prod/Co-Ops	$ 5,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N			UB6K8694022247	6/27/2023	6/27/2024	✓ PER STATUTE ☐ OTH-ER	
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? N	N / A					E.L. EACH ACCIDENT	$ 1,000,000
	(Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000
B	Professional Liability Claims Made Form Knowledge Date: 4/8/2005			105263164	6/27/2023	6/27/2024	$3,000,000 per Claim $4,000,000 Aggregate $10,000 Per Claim Deductible	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Proposal purposes only.
Certificate holder(s) are named as Additional Insureds as respects General Liability per endorsement CG D3 81 09/15 and as respects Automobile Liability per endorsement CA T4 37 02/16, but only where required by written contract with the Named Insured prior to an occurrence and subject to all policy terms, conditions and exclusions.
30 Days Notice of Cancellation will be given, 10 Days for Non-Payment of Premium

CERTIFICATE HOLDER

Proposal purposes only

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Todd Holliday

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BLANKET ADDITIONAL INSURED (ARCHITECTS, ENGINEERS AND SURVEYORS)

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

1. The following is added to **SECTION II – WHO IS AN INSURED**:

Any person or organization that you agree in a "written contract requiring insurance" to include as an additional insured on this Coverage Part, but:

a. Only with respect to liability for "bodily injury", "property damage" or "personal injury"; and

b. If, and only to the extent that, the injury or damage is caused by acts or omissions of you or your subcontractor in the performance of "your work" to which the "written contract requiring insurance" applies, or in connection with premises owned by or rented to you.

The person or organization does not qualify as an additional insured:

c. With respect to the independent acts or omissions of such person or organization; or

d. For "bodily injury", "property damage" or "personal injury" for which such person or organization has assumed liability in a contract or agreement.

The insurance provided to such additional insured is limited as follows:

e. This insurance does not apply on any basis to any person or organization for which coverage as an additional insured specifically is added by another endorsement to this Coverage Part.

f. This insurance does not apply to the rendering of or failure to render any "professional services".

g. In the event that the Limits of Insurance of the Coverage Part shown in the Declarations exceed the limits of liability required by the "written contract requiring insurance", the insurance provided to the additional insured shall be limited to the limits of liability required by that "written contract requiring insurance". This endorsement does not increase the limits of insurance described in Section III – Limits Of Insurance.

h. This insurance does not apply to "bodily injury" or "property damage" caused by "your work" and included in the "products-completed operations hazard" unless the "written contract requiring insurance" specifically requires you to provide such coverage for that additional insured, and then the insurance provided to the additional insured applies only to such "bodily injury" or "property damage" that occurs before the end of the period of time for which the "written contract requiring insurance" requires you to provide such coverage or the end of the policy period, whichever is earlier.

2. The following is added to Paragraph **4.a.** of **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS**:

The insurance provided to the additional insured is excess over any valid and collectible other insurance, whether primary, excess, contingent or on any other basis, that is available to the additional insured for a loss we cover. However, if you specifically agree in the "written contract requiring insurance" that this insurance provided to the additional insured under this Coverage Part must apply on a primary basis or a primary and non-contributory basis, this insurance is primary to other insurance available to the additional insured which covers that person or organizations as a named insured for such loss, and we will not share with the other insurance, provided that:

(1) The "bodily injury" or "property damage" for which coverage is sought occurs; and

(2) The "personal injury" for which coverage is sought arises out of an offense committed;

after you have signed that "written contract requiring insurance". But this insurance provided to the additional insured still is excess over valid and collectible other insurance, whether primary, excess, contingent or on any other basis, that is available to the additional insured when that person or organization is an additional insured under any other insurance.

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3. The following is added to Paragraph **8.**, **Transfer Of Rights Of Recovery Against Others To Us**, of **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS**:

   We waive any right of recovery we may have against any person or organization because of payments we make for "bodily injury", "property damage" or "personal injury" arising out of "your work" performed by you, or on your behalf, done under a "written contract requiring insurance" with that person or organization. We waive this right only where you have agreed to do so as part of the "written contract requiring insurance" with such person or organization signed by you before, and in effect when, the "bodily injury" or "property damage" occurs, or the "personal injury" offense is committed.

4. The following definition is added to the **DEFINITIONS** Section:

   "Written contract requiring insurance" means that part of any written contract under which you are required to include a person or organization as an additional insured on this Coverage Part, provided that the "bodily injury" and "property damage" occurs and the "personal injury" is caused by an offense committed:

   a. After you have signed that written contract;

   b. While that part of the written contract is in effect; and

   c. Before the end of the policy period.

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COMMERCIAL AUTO

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BLANKET ADDITIONAL INSURED

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM
MOTOR CARRIER COVERAGE FORM

The following is added to Paragraph **c.** in **A.1., Who Is An Insured**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE** in the **BUSINESS AUTO COVERAGE FORM** and Paragraph **e.** in **A.1., Who Is An Insured**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE** in the **MOTOR CARRIER COVERAGE FORM**, whichever Coverage Form is part of your policy:

This includes any person or organization who you are required under a written contract or agreement between you and that person or organization, that is signed by you before the "bodily injury" or "property damage" occurs and that is in effect during the policy period, to name as an additional insured for Covered Autos Liability Coverage, but only for damages to which this insurance applies and only to the extent of that person's or organization's liability for the conduct of another "insured".

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TRAVELERS

ONE TOWER SQUARE
HARTFORD, CT 06183

WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY

ENDORSEMENT WC 99 03 76 (A) – 001

POLICY NUMBER: UB6K8694022247

WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT – CALIFORNIA (BLANKET WAIVER)

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule.

The additional premium for this endorsement shall be % of the California workers' compensation premium.

Schedule

Person or Organization	Job Description
ANY PERSON OR ORGANIZATION FOR WHICH THE INSURED HAS AGREED BY WRITTEN CONTRACT EXECUTED PRIOR TO LOSS TO FURNISH THIS WAIVER	

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective 6/27/2023 Policy No. UB6K8694022247 Endorsement No.

Insured JM Diaz, Inc.

DBA: JMD

Insurance Company Countersigned by _____

DATE OF ISSUE: 6/26/2023 ST ASSIGN:

000602
75017378 | 23/24 GL, AU, WC, Umb, Prof. | Kim Kelley | 6/26/2023 2:11:23 PM (PST) | Page 5 of 5
This certificate cancels and supersedes ALL previously issued certificates.

JMD

PLANNING | ENGINEERING | MANAGEMENT

18645 East Gale Avenue, Suite 212
City of Industry, CA 91748-1363
T 626.820.1137 • F 626.820.1136
www.jmdiaz.com

PROPOSAL TO THE

City of Compton

Aquatic Facility Construction Consultant Services

March 7, 2024



3707 W. Garden Grove Blvd Ste #100
Orange, CA 92868

714.568.1010 phone
714.568.10288 fax

www.csgengr.com

CSG CONSULTANTS
Employee-Owned

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Cover Letter

March 7, 2024

Bryan Spragg,
Director of Recreation
City of Compton
205 South Willowbrook Avenue, Compton, CA 90220

RE: Request for Qualifications (RFQ) to Provide Aquatic Facility Construction Consultant Services

CSG Consultants, Inc. (CSG) is writing to express our interest in providing consultant project and construction management services as outlined in the ***Request for Qualifications (RFQ) for Aquatic Facility Construction Consultant Services,*** dated February 14, 2024. With our extensive experience in project and construction management and a track record of successful project delivery for municipalities throughout California. We are confident in our ability to contribute to the success of your project.

For this project, I will serve as the authorized representative (primary contact) for this contract. My role will be to oversee and support the team throughout the contract. My contact information is:

> **Peykan Abbassi, PE** | *Vice President*
> phone (714) 568-1010 | peykana@csgengr.com
> cell (818) 800-6326

CSG AT A GLANCE

- *Multidisciplinary building, engineering, planning, environmental construction management, and plan check services*
- *Founded in 1991*
- *9 offices*
- *350+ employees*
- *100% employee-owned*

Over the past 33 years, CSG has managed a diverse range of construction and infrastructure projects and possesses a deep understanding of project delivery, from initial scoping and feasibility studies to design, construction, and closeout. Our ability to develop comprehensive project plans, manage budgets and schedules, mitigate risks, and coordinate multidisciplinary teams has consistently resulted in the timely and cost-effective completion of projects.

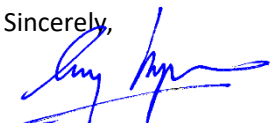
Key qualifications and attributes that CSG would bring to the City of Compton include:

- **Construction Administration and Monitoring:** a proven ability to lead projects from initiation to completion, ensuring adherence to scope, schedule, and budget.
- **Quality Assurance:** Prioritizing quality control and assurance throughout the project lifecycle.
- **Team Leadership:** A collaborative leadership style that motivates project teams to perform at their best.

Based on our understanding of your objectives for consultant services to update the Lueders Park swimming pool and Gonzalez Aquatic Center, we are confident that our skills and experience align perfectly with your requirements. We are eager to contribute to your project's success and drive tangible results for the City. Please find attached our detailed Proposal, references, and comprehensive portfolio of past projects for your review. Several staff members have extensive experience working with the City of Los Angeles as Project and Construction Managers prior to their employment with CSG to include Design-Build projects delivery.

Thank you for considering our application. I look forward to the possibility of working with you and your team. Should you require any further information or wish to arrange an interview, please do not hesitate to contact me.

Sincerely,



Peykan Abbassi, PE
Vice President, CSG Consultants, Inc.

Firm Profile

SECTION 1

CSG Consultants, Inc. (CSG) is a California company with its corporate office in Foster City. Founded in 1991, CSG has built its reputation around providing both as-needed and project-specific professional engineering services exclusively to public agencies. Many of the individuals at CSG have previously worked for a public agency at some point in their career and as such are keenly aware of the standards, regulatory processes, constraints, and political undertones by which a project is completed.

FIRM SUMMARY

LEGAL NAME OF FIRM:	CSG Consultants, Inc.
POINT OF CONTACT:	Peykan Abbassi, PE | Vice President
LOCAL OFFICE:	3707 W. Garden Grove Boulevard, Suite #100, Orange, CA 92868 (714) 568-1010 ***phone*** | (714) 568-1028 ***fax***
HEADQUARTERS	550 Pilgrim Drive, Foster City, CA 94404 www.csgengr.com • info@csgengr.com
YEARS IN BUSINESS:	33 • Founded in 1991
EMPLOYEES:	350+
TYPE OF ORGANIZATION:	California Corporation • Incorporated June 15, 2000 Federal ID: 91-2053749

STAFF COMPOSITION

Our professional municipal services staff consists of:

- *Construction Managers*
- *Construction Inspectors*
- *Resident Engineers*
- *Program & Project Managers*
- *Land Development Review Engineers*
- *C.3 Review Engineering & Specialized Inspectors*
- *Planning Professionals*
- *Civil Engineers*
- *Transportation Engineers*
- *CASp Professionals*
- *Structural Engineers*
- *Building Officials*
- *Building Plan Reviewers*
- *Fire Plan Reviewers & Inspectors*

FINANCIAL STRENGTH

CSG was formed in the early 1990s and is an employee-owned, multidisciplinary engineering firm. We have a very stable economic base and workforce within our two primary and complementary service lines, building/fire department services and engineering. CSG has grown steadily in both revenue and staff size, and now has over 350 employees serving customers throughout California and Nevada. We are debt-free and have a commercial bank line of credit that is available to use. In addition, we have no contract defaults, bankruptcies, or mergers and no impending mergers. The company is well positioned to service the City. Upon selection for this contract, CSG can provide further details regarding its financial strength, including reviewed financial statements.

STAFF WORKLOAD

The current workload of the staff selected for this project is as follows:

Name / Role	Company	Certifications	Years of Experience	Anticipated Percentage of Time on Project
Peykan Abbassi Point of Contact	**CSG**	PE	35	10%
Cyril Charles Sr. Project Manager	**CSG**	PE	30	25%
Paul Young Construction Manager	**CSG**	Licensed Architect	30	65%

Firm Experience

SECTION 2

The CSG employees that will be assigned to this project have experience with using the design-build method as a project delivery tool during their time working for the City of Los Angeles, Bureau of Engineering. In addition, they have extensive experience working with public projects including new and existing renovations for departmental office buildings, police, fire, recreation and parks facilities, and animal shelter facilities for the City of Los Angeles and other cities throughout California.

CSG staff has provided project and construction management services to jurisdictions for capital improvement projects throughout California. Project types include public facilities such as recreation and park facilities, fire stations, and navigation centers (homeless facilities). The following are examples of projects for which CSG have performed similar services. Additional projects and references may be provided upon request. For the resumes of the various team members see Section 6 (Appendix).

SHERWOOD RECREATION CENTER | CITY OF SALINAS, CALIFORNIA

Client: City of Salinas
Reference: Luis Ochoa, Sr Community Development Analyst, luis.ochoa@ci.salinas.ca.us
Team Members: Cyril Charles, PE; Gelareh Jokar
Period of Performance: 2023 - Present



CSG offers project management services for the renovation of an approximately 12,895 square feet Sherwood Recreation Center, situated in the City of Salinas, California. This site includes a recreation center and aquatic center on the Salinas Rodeo Grounds. The project primarily targets exterior enhancements, encompassing ADA accessibility, roofing, window upgrades, painting, landscaping, parking optimization, integration of ADA-compliant parking and pathways, and various other construction endeavors. CSG's responsibility entails collaborating with and advising City personnel, overseeing the design team and sub-consultants, and ensuring compliance with all municipal requirements. Tasks also encompass cost estimation, fee negotiation with sub-consultants, request for sub-consultant's proposals, design management, chairing progress meetings, NEPA & CEQA documentation, bid solicitation, and subsequent review.

COMMUNITY SWIM CENTER AND 10 MUNICIPAL BUILDINGS| CITY OF HERCULES, CALIFORNIA

Client: City of Hercules
Reference: Jeff Brown, Director of Facilities
Team Members: Peykan Abbassi, PE; Cyril Charles, PE and Paul Young, Architect
Period of Performance: 2023-2024



CSG provided project management services for a facility condition assessment study and 10-year capital improvement report for 11 buildings owned and operated by the City of Hercules including the Community Swim Center with two pools. This work included site inspections of the site and conditions of all major building components and systems for each facility, review of pertinent documents such as as-built drawings, building records, construction documents, building codes and violations, and maintenance records, and data analysis and calculation based on our engineering expertise and experience, our field observations, and accepted reference guides such as BOMA and RS Means.

CHINATOWN NAVIGATION CENTER | CITY OF SALINAS, CALIFORNIA

Client: City of Salinas
Reference: Luis Ochoa, Sr Community Development Analyst, luis.ochoa@ci.salinas.ca.us
Team Members: Cyril Charles, PE; Gelareh Jokar
Period of Performance: 2023 - Present

CSG provides project management services for the renovation of the Chinatown Navigation Center (CNC) situated in Salinas. The CNC serves as a hub for homeless services, catering to around 50 men and women, while also offering shower and restroom facilities for individuals living on the streets within the Chinatown neighborhood. The project scope includes enhancing an existing ADA shower, three standard showers, men's and women's restrooms, exterior building signage, and refinishing of existing concrete flooring. CSG's role involves collaborating with and advising City personnel, overseeing the design team and sub-consultants, and ensuring adherence to all municipal requirements. Responsibilities further encompass cost estimation, negotiating fees with sub-consultants, managing the design process, leading progress meetings, handling CEQA documentation, soliciting bids, and conducting subsequent reviews.

TOWN HALL EXPANSION AND RENOVATION PROJECT | TOWN OF COLMA, CALIFORNIA

Client: Town of Colma
Reference: Daniel Barros, City Manager, (650) 997-8318, dbarros@colma.ca.gov
Project Cost/Contract Amount: $18 M/ $850,000
Period of Performance: 2016-2019

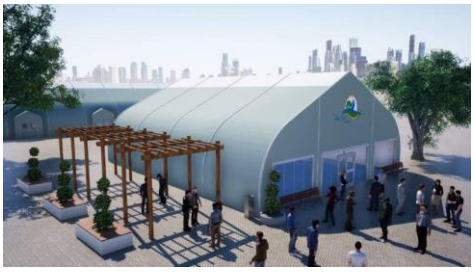
CSG provided the Town of Colma with project management and construction management services for the Town Hall Campus Renovation and Expansion project. CSG was actively involved in the project from the planning phase to construction completion. The work encompassed management of remodeling the existing 1941 building and creating an addition. The addition facilitated 7,000 square feet of new administrative office space and 3,300 square feet of conditioned basement space, which contains record storage, offices, electrical, mechanical and IT rooms. In addition to construction management and inspection, CSG staff assisted with the constructability review, value engineering, RFI's and submittals, and scheduling and estimating.



NAVIGATION HOMELESS CENTER | CITY OF VALLEJO, CALIFORNIA

Client: City of Vallejo
Reference: Melissa Tigbao, Public Works Director (707) 648-4316, melissa.tigbao@cityofvallejo.net
Team Members: Peykan Abassi, PE; and Cyril Charles, PE
Period of Performance: 2021–Present

CSG provides project and construction management services for the design and construction of a Navigation Center in the City of Vallejo with an approximate budget of $8 million. The project includes real estate transaction agreements; on and off-site improvements; a Sprung Structure dormitory that sleeps 125 individuals; a Sprung structure community services building that provides operation, dental and medical services; and separate shower and restroom facility structures. CSG role is to work with and advise the City staff, and to manage the design team,



contractor, operators to ensure that the project is completed on time and within budget. The duties also include cost estimating; negotiation of subconsultants' fees; managing the design and construction of the project; leading weekly meetings with the design team, the contractor and City staff; and communicating with operators and services providers of the site.

SOUTH BAY REGIONAL PUBLIC COMMINICATIONS AUTHORITY| CITY OF HAWTHORNE, CALIFORNIA

Client: City of Hawthorne
Reference: Executive Director, rklun@rcc911.org
Team Members: Peykan Abassi, PE; Cyril Charles, PE and Paul Young, Architect
Period of Performance: 2023



CSG provided facility condition assessment services for the City of Hawthorne "South Bay Regional Public Communications Authority" that houses essential dispatch services for various cities throughout the South Bay region. This work included site inspection(s) to observe the general site improvements and conditions of all major building systems, review of pertinent documents such as drawings, as built, building records, construction documents, building codes and violations, and maintenance records, and data analysis and calculation based on our engineering expertise and experience, our field observations, and accepted cost guides such as BOMA and RS Means.

PUBLIC FACILITY PROJECTS | CITY OF VENTURA, CALIFORNIA

Client: City of Ventura
Reference: Barbara McCormack, Director of Facilities (815) 652-4545, bccormack@cityventura.ca.gov
Project Cost/Contract Amount: Ongoing/On-Call
Team Members: Peykan Abassi, PE; and, Cyril Charles
Period of Performance: 2022-2024

CSG is currently conducting project and construction management services for renovation work on the Ventura Police Department, six (6) fire stations, and the Battalion Chief house which serves as the central operations facility for the Fire Department. For the police department, we are tasked with project management activities related to repair and replacement of the existing air handler unit system and mold remediation within the exiting ductwork that require temporary HVAC systems to be installed. This project requires close coordination among stakeholders due to 24/7/365 operation of the facility. CSG is also tasked with managing the design and construction for the complete replacement of the existing HVAC systems for the six (6) fire stations, and the Battalion Chief house. The CSG project team is also tasked with performing a constructability review of the documents to ensure efficient construction with minimum risk of claims and change orders.

Staff Communication

SECTION 3

CSG uses a variety of communication modalities to communicate with its clientele and team members as follows:

Email—CSG uses email often to communicate with team members and its clientele.

Project Management Information System (PMIS) — CSG will use a PMIS to facilitate project planning execution, monitoring, and control. This computer-based program serves as a digital command center for project management in maintaining contact and a communication line to the City, team members and stakeholders.

Meetings—CSG will schedule, conduct, and participate in weekly job site progress meeting, plus quality control and special meetings with the City, Consultants, Contractors, and any other stakeholders involved in the Project to discuss such matters as procedures, progress, quality, and scheduling. CSG will prepare and distribute meeting minutes. These meetings may be on-site or virtual via providers such as Teams and Zoom.

Direct Calls—CSG will use a direct call at those times that it is the most appropriate communication based the situation. When a quick answer or message is required because of the urgency of a situation a phone call will be made.

Reports—CSG will create and distribute reports and minutes based on the needs of the project. Typically, there are a variety of reports generated during the progress of a project depending on the audience and the needs of the project. Project status reports are generated to keep stakeholders informed with updates of the costs, risks, schedule, and upcoming milestones within a specific period that are compared against the project plan. CSG will create and distribute reports as required by the City and the needs of the project. CSG can also assist the City with Board or Council Reports if required.

Meeting Minutes will feature the following:

- Date, Time and Location of Meeting
- Names of the Participants
- Agenda Items and Topics Discussed
- Action Items

Project Status Reports will have the following features:

- Brief Introduction of Topics In the Report
- Summary of Completed Work, and Work To Follow.
- Project Schedule Update
- Budget Status Update
- Upcoming Tasks and Milestones
- Action Items
- Project Risks, Issues, and Mitigation Plans

Construction Weekly Meeting Minutes will have the following features:

- Attendees List
- Review of Previous Meeting Minutes and Status Update or Response to any Pending Issues
- Discussion of Issues, Material Delivery Or Shortages, Site Problems, Shop Drawing Submission and Approvals, Construction Conflicts Etc.
- Review of Progress Schedule including Identifying Causes of any Delay
- Discussion of New Business including Status of Change Orders In Progress
- Contractor Payment Issues Can Be Discussed In General, Especially To Verify the Monthly Cycle of Pencil Copies and Payment Approvals.

- Discussion of Coordination of Owner Supplied Equipment Or Staff Moves As It Relates To Renovation and Occupancy.
- Comments and Questions Period.
- Time and Place of the Next Meeting.

Board/ City Council Reports will have the following features:

- To – (City Board or City Council with Decision and Funding Authority)
- From – (City Project Team)
- Date – Date of the Meeting
- Subject – Project Name, with the Unique Need(s) of the Project Expressed
- Recommendations – The items the City Project Team wants the Board or City Council to Approve
- Background -
- Summary – Synopsis of the actions previously taken with the project.
- Funding and Potential Funding

Key Personnel

SECTION 4

Resumes for the following key team members are provided in **Section 6**:

1. Peykan Abbassi, P.E. – Point of Contact (Principal Engineer)
2. Cyril Charles, P.E. – Sr. Project Manger
3. Paul Young – Construction Manager

Cost

SECTION 5

Based on our understanding of the RFP, CSG will assign a Project Construction Manager to provide project management services for 16 hours per week for the total fee of **$183,040**. For (12) invoices, the monthly fee is $15,253.

This fee proposal is based on the following assumptions:

1. CSG has based the above fee proposal on a project duration for project and construction management services of twelve (12) months.
2. CSG has based the above fee proposal on a project budget for the undefined scope of work of $1,000,000.
3. This fee schedule doesn't include the provision of an inspector during the construction phase.

Additional time required beyond the hours listed above work will be based on the below schedule of rates.

CSG ENGINEERING RATE SCHEDULE

Professional Engineering Services	2023 Hourly Rate
Principal Engineer	$250
Senior Project Manager	$235
Construction Manager	$185
Asst. Project Manager	$155
Document Control	$125

All hourly rates include overhead costs including, but not limited to, salaries, benefits, Workers Compensation Insurance, travel, and office expenses. Overtime work will be billed at 1.5x the hourly rates indicated in the table above. On July 1 of each year following the contract start year, CSG will initiate a rate increase based on change in CPI. CSG will mail/email an invoice every month for services rendered during the previous month.

Additional Information

SECTION 6

CSG has thoroughly reviewed the City's Request for Proposals for an Aquatic Facility Construction Consultant to manage the design-build process for the improvements required for swimming pools located at Lauders Park and the Gonzalez Aquatics Center. We fully understand and honor the importance of this project to the Compton community and are committed to providing all necessary project management, construction management and technical expertise to deliver the services that the City requires to ensure the successful delivery of the Project in meeting the City's scope, budget, and schedule objectives.

PROJECT APPROACH

Our approach to this project will include the engagement of City staff and effective teamwork with the selected design-build team and collaboration among other key project stakeholders. We offer a unique experience managing projects that include project team and consultant coordination; project information updates; utility impacts and relocation; design and procurement of temporary recreation facilities; documents review; and full- service staff support during construction.

CSG understands the importance of public information and community outreach in this type of project. As required, we will actively support the City staff and design-build team's efforts and augment their information flow with tailored and frequent updates to City staff, the City Council, and City boards and commissions as needed. As the design-build team engages the community through design decisions, we will provide regular updates to the City that is vital to the project schedule and the integrity of the City's decisions.

CSG's document control is a vital component of Project Management for the project. The assigned project manager will immediately implement an action item tracking system and establish weekly coordination meetings with the City's project manager.

CSG will thoroughly vet ideas and solutions as the work is occurring to ensure that the project team is not getting out ahead of decision-makers and key stakeholders, and to ensure that participants – at any level of engagement – feel that the process is transparent and that their input will be heard and valued. This is a fundamental CSG approach to project management and will be our commitment to the City.

With this approach CSG has successfully delivered projects of a similar nature. CSG has assembled a team with local expertise and extensive experience in the development and implementation of large public facilities projects. We operate from an office within proximity to City Hall and the project site.

TASK 1 – Project Management, Meetings and Coordination

To begin this task CSG will host an introductory kick-off meeting with City staff and key stakeholders to introduce the CSG project manager and discuss the project. A schedule will be developed for the project and milestones set for the major tasks.

Project Development

Define individual project parameters and scope in coordination with the City and the various agencies; review priorities, opportunities, and constraints as they may impact each project; and provide liaison and coordination with the various agencies for the development of cooperative projects. Administer project compliance with applicable permits, codes, funding requirements, regulations, and entitlements.

TASK 2 – Research and Data Collection

CSG will coordinate with the City to verify that any predesign information such as surveys, soils reports, hazardous material surveys (if necessary), NEPA and/or CEQA documentation is complete readily available for use by the design-build team.

CSG will research the latest trends in public swimming pools materials, equipment and safety procedures with City personnel and the project's key stakeholders to establish priorities, goals, and objectives for the projects. Assemble related information and develop strategies. Determine the necessary quantitative requirements and limits including limitations set by funding.

TASK 3 - Prepare Design-Build RFP

Project Scope—The Project Manager will prepare a scope of work for the solicitation of project design-build teams that may include preliminary specifications and estimates for the further development by the selected Design-Build Team.This preliminary scope of work will reflect the needs and desires of the City and its stakeholders in upgrading the two pools.

RFP Documents—CSG will prepare the a draft RFP and issue to the City review and approval. Once the RFP has been approved by the City, CSG will work with the City to upload onto the City's website for the solicitation of a design-build team.

TASK 4 – Bidding Support and Selection

Pre-Bid Conference and Job Walk—Conduct pre-bid conferences and job walks with prospective Bidders to familiarize them with the RFP Documents, prepare a record of the questions and answers discussed at the pre-bid conference and job walk, and address these questions by preparing addenda.

Bids Submittal and Review—CSG can assist the City with the evaluation of bids for completeness and accuracy through verification for compliance with the RFP Documents. If there is a cost component, CSG can compare listed bid prices to the City reconciled cost estimate and cost database to determine if all project work components have been included in the design-build contractor's bid and if required, make a recommendation to the City for contract award.

Pre-Award Conferences—If required, our staff will conduct pre-award conferences with the successful design-build contractor.

TASK 5 – Review Design-Build Plans, Specifications, and Estimates

Constructability Review— The CSG constructability review process will analyze the plans, specifications and estimates submitted by the selected design-build team for buildability by reviewing and making recommendations to the City with respect to clarity, consistency, constructability, construction cost, sequence of construction, and construction duration. The review will be performed at each submittal phase listed in the RFP and will include an on-going effort by CSG until an approved final set of Construction Set Documents has been issued, i.e., once the project is ready for construction. Some standard elements for review as part of constructability review include site logistics, constraints; conformance among plan/spec design disciplines; conformance with applicable codes and standards; scheduling requirements and restrictions; site safety and access; long lead items and current market conditions/construction costs.

Constructability reviews establish project duration, milestone dates, complexity of design, necessities for construction, expected means and methods, and gives a genuine and realistic idea of what it will take to complete the project from a design-builder perspective and will be the first in what will be multiple items of QA/QC work by CSG on behalf of the City.

Value Engineering— CSG considers the design development period as the most important time with respect to Value Engineering. During this critical stage CSG will review and comment on areas believed to be either over-designed or economically lacking. With the help of the design team, CSG will facilitate revisions to

ensure efficient and economic design criteria are met. The key to Value Engineering is to maintain the project's design integrity while altering means and methods being provided by the future Contractor as part of their bid. Typical areas for identifying potential Over-Design scope, pinpointing when direct Owner procurement of items is beneficial, evaluating specified building control/management system functions and operation, material types and quantities, procuring materials locally, Pre-selecting specific means/methods for construction.

Cost Estimating and Scheduling— CSG will review the cost estimates provided with each design submittal to ensure compliance with the City's project budget, and when there is a difference in costs work with the City to identify reasons for such difference and recommend means to eliminate the difference.

Project Budget—We will evaluate the current City estimate to determine if the current estimate is in alignment with the City Budget for the project and represent the current costs within the industry and work with the City to estimate costs and validate the project budget including contingencies for the project.

Project Schedule—CSG will develop a baseline project schedule that integrates the design team activities with the anticipated construction schedule for the contractor and include the milestones and key activities for the project. Overall progress of work will be measured monthly against this baseline schedule and adjustments made when required. The design-build teams work will be regularly reviewed and monitored for progress against the scheduled milestones, and CSG will advise the City on necessary actions to prevent, minimize or recover from delays. The Schedule will be maintained using the latest available version of the Microsoft Project scheduling software program.

Meetings— CSG will attend all project meetings with City and the Design-Build Team, and all programming and site planning meetings relating to the Project.

TASK 6 – Construction Support

Our approach to construction management is through coordination, communication, reporting, efficiency, and the right expertise to match the project's specific needs. During this phase, CSG will administer the construction contracts and facilitate communication between the contractors, the Architect, and the City to complete the Project in accordance with the contract documents. We will closely monitor the construction progress and recommend courses of action to the City for any delay or contractor failure to fulfill contractual requirements. We will coordinate the preparation of construction staging areas on-site for the Project and coordinate the preparation of the site for construction, the mobilization of all contractors and construction sequencing.

Some standard items of work that CSG will perform during this phase include:

Temporary Facilities for City Staff— If required, we will work with the City during the preconstruction pkhase to identify and determine a feasible location, research, and select the type of temporary structure, assist with the connection of utilities, and coordination the moving and storage associated with the temporary relocation.

Contract Notice to Proceed– CSG shall administer and review the Contract Agreement with the selected Contractor. Once all items have been reviewed, scope of work verified, and standard logistics addressed, CSG will recommend the City execute the agreement and issue a Notice to Proceed to the Contractor.

Pre-Construction Conference—CSG shall facilitate and conduct a Pre-Construction Conference with the Awarded Design-Build Contractor. CSG will then coordinate the Contractor mobilization period and submission of schedule of values with various items of work.

Project Office—Set up a construction project office, as needed, for use by the City and CSG staff and coordinate with the City for connections for computer equipment.

Permits—Assist the City and the Contractor in obtaining all necessary permits for the Project.

Meetings—CSG will schedule, conduct, and participate in weekly job site progress meetings, plus quality control and special meetings with the City, Contractor, and any other stakeholders involved in the Project to discuss such matters as procedures, progress, quality, and scheduling. CSG will prepare and distribute meeting minutes.

Construction Schedule Monitoring— Our team will conduct weekly project meetings to review the project status, update the project schedule, discuss any outstanding items, resolve disagreements and work collaboratively towards the successful completion of each phase of the project. The contractor construction schedule will be used during these meetings as a tool to track the progress of construction relative to the approved baseline. All changes that impact on the baseline schedule will be closely monitored and discussed at the weekly meetings.

Change Management—CSG's goal on every project is to resolve changes to the contract expeditiously to mitigate potential claims or disputes. CSG will maintain a submittal log that tracks the processing of change order requests CORs and approval of change orders (COs).

(CSG can provide the following but related costs for CSG are not included in this proposal)

CSG can provide Change Order and Claim Management is as follows:

- Review all documents and coordinate with Design-Build Contractor to substantiate validity of the Change Request
- If valid, determine Impacts to Schedule
- Develop City estimate for CORs.
- Negotiate final costs on behalf of the City.
- Provide recommendations to the City for approval or rejection.
- can provide estimates for change order requests (CORs) and assist with any analysis of any contractor Time Impact Analyses (TIA).

Project Costs—CSG will track all project costs for work performed by the Contractors to ensure compliance with the Project budget and manage project contingencies and allowances.

Safety—CSG will ensure that its personnel are trained on jobsite safety, and shall review the construction contractor(s)' Safety Program submittals and review and document the implementation of the construction contractor(s)' Safety Program and applicable Cal OSHA requirements by ensuring that the contractor(s) submit a job-specific safety plan for the project, discuss safety at each construction meeting, require a pre-task analysis and planning for critical events (such as crane picks), require weekly toolbox safety specific meetings for all field personnel, conduct frequent safety inspections by both project and home office personnel, and live by a zero tolerance policy for unsafe acts or practices on our job sites. CSG will also coordinate safe access to the site for inspections and site visits by the City staff and consultants.

Punch List— All project team members will be required to complete a punch list that will be consolidated into one comprehensive list that will be given to the contractor for completion. ~~CSG~~ will work with the Architect and Contractor to ensure proper completion of all items as listed on the "Punch List" prior to recommending the City release the Contractor's Notice of Completion.

TASK 7 – Project Close-Out

During this phase, CSG will coordinate and schedule for the City occupying the new facility and the closeout of open items on the project. After construction is completed, CSG will manage the close-out, building commissioning and move-in activities and facilitate all required training, acquisition of operations and maintenance manuals, operating procedures, and record documents. Some items of work will include:

Furniture, fixtures, and Equipment (FF&E) Install – Upon completion of construction by the Contractor, CSG can oversee and manage the installation of furniture, fixtures, and equipment.

Move Management—CSG can coordinate City user relocations and occupancy into the new facility.

Training Sessions—We will coordinate with and schedule the required attendees for each training session or commission and manage the training and commissioning sessions.

Closeout Submittals—CSG will manage the closeout submittal process on the City's behalf. Standard closeout submittals include Operations & Maintenance Manuals, Tests and Balancing Reports, Final As Built and Record Drawings, Warranties, Releases, Bonds and Waivers, Keying/Keys, Commissioning Reports.

Final Completion—The final stages of Construction Management services by CSG shall occur once all work is complete, Staff has occupied the facility, pending claims have been released and closeout documents have been sufficiently reviewed and accepted. At that time CSG will coordinate with the City for Final Acceptance; Final Payment(s), Notice of Completion, Release of Contractor Retention, and Certificate of Occupancy.

Furthermore, CSG shall be available in response to initial post-occupancy complaints about missing or malfunctioning building components and equipment, and contractor/vendor warranty items.

Warranty Inspections- Finally, CSG can coordinate and conduct a year-end walk through immediately prior to the expiration of the warranty period, coordinate the repair of any defects and deficiencies and completion of the project.

Appendix

SECTION 7

Resumes for key team members are hereby included:

1. Peykan Abbassi, P.E. – Point of Contact (Principal Engineer)
2. Cyril Charles, P.E. – Mechanical Engineer
3. Paul Young – Architect

Peykan **Abbassi** PE, LEED AP

Principal Engineer (Point of Contact)

LICENSES & CERTIFICATIONS

Professional Civil Engineer
State of California |51996

Board of Professional Engineers and Land Surveyors

LEED AP Certificate, United States Green Building Council

Project Management Certificate, Bureau of Engineering, City of Los Angeles

Certificate in Effective Negotiation, Karrass Institute

EDUCATION

MS Civil Engineering,
University of Southern California

BS Civil Engineering,
University of Southern California

Mr. Abbassi is an experienced civil engineer for large programs in Public Works, Transportation, Development and Municipal Engineering with 35 years of experience. Through the creation of a team environment and project ownership atmosphere he achieved outcomes above and beyond the expected performance levels. He consistently developed cohesive management teams and has experience working with various funding sources and regulatory agencies.

RELEVANT EXPERIENCE

Project Manager & Construction Manager | Navigation Center Project, City of Vallejo, CA

Mr. Abbassi provides project management services for the Navigation Center in Vallejo with approximate budget of $8 million. The project included: all real estate transaction agreements; on and off-site improvements; a Sprung Structure dormitory that sleeps 125 individuals; a Sprung structure services building that provides operation, dental and medical services; and a Linked Building restroom that include showers. Mr. Abbassi works with the design team, contractor, operators, and City staff to ensure the project is completed on time and within budget. His duties include cost estimating; negotiation of subconsultants' fees; coordinating real estate agreements with Vallejo Flood and Wastewater District and Kiewit; managing the design and construction of the project; lead weekly meetings with the design team, contractor and City staff; and communicating with operators and services providers of the site.

Building Project Management/Construction Management

In the following projects, as the PM/CM I managed planning department requirements, entitlements, public improvement design and construction (B-permit work) in addition to the building permitting process through various regulatory agencies inside and outside the City. Collaboration and communication with the stakeholders on a regular basis were the reasons for on time and on budget delivery of the projects. In addition, I negotiated the A&E contracts, managed the A & E consultants, and the PM/CM firm augmented the City's staff.

- **Police Administration Building Program** (Total program budget $430 M Hard and Soft cost, 3-Buildings plus a data center)
  Deputy Program Manager
  A. **Police Administration Building (PAB):** $240 M construction budget, value engineered $16 M, 500,000 SF, 10-story with 396 2-level subterranean parking.
  B. **Motor Transport Division/Main Street Parking (MTD/MSP):** $72 M construction budget; 396,000 SF 800 parking in 5-level plus roof, 20,000 SF service shop with 10 service bays, 4 fueling stations, and two level 6000 SF office space.
  C. **Aiso Street Parking (ASP):** $22 M construction budget, 120,000 SF, 300-parking spaces, 2-level subterranean parking with 45,000 SF street level Plaza for Little Tokyo Community events.
- **Griffith Observatory Renovation and Expansion:** $83 M construction budget, Project Engineer/Construction Manager.
- **Pacoima-Gonzales Boxing Facility: $1.5 M construction budget**
  Project Manager/Construction Manager
- **Echo Park Childcare Center:** $4 M construction budget
  Project Manager/Construction Manager

Construction Manager/Project Engineer | City of Los Angeles, Construction Management Division

Mr. Abbassi performed Construction Management for the $75 million Griffith Observatory Renovation and Expansion Project. He conducted comprehensive coordination between the design and construction activities. Mr. Abbassi managed A/E consultants and the planning and permit process. Other municipal facilities he managed included Echo Park Childcare Facility and Pacoima Boxing and exercise facility.

Deputy Program Manager | City of Los Angeles, Police Administration Building Program

Under a program budget of $430 million, Mr. Abbassi assisted the program manager with budget analysis and continuous monitoring of construction expenditures and consultant contracts. He served as the Project Manager leading the overall planning and management for Metro Transit Division/Main Street parking an 800 stalls parking in a five level, six story structure with a 20,000-sq. ft., 10 bay, 4 fueling stations with a construction budget more than $72 million. He also managed the Aiso Parking Structure, a 300 stalls subterranean structure with a plaza at street level. He managed consultant architects, mechanical, electrical, plumbing, structural, civil, landscaping, security and art consultants.

City Engineer | City of Half Moon Bay, CA

Mr. Abbassi was responsible for complex and technical tasks related to capital infrastructure, utilities, traffic studies and management, land development and other public works-related projects and programs ensuring compliance with all codes and regulations. His work included managing consultants for storm drain and sewer master plans as well as design consultants for the CIP.

Heavy Civil Program Management/Project Management/Construction Management

- **Chief Development Officer:** Lead the Engineering, CIP program, Signal and Systems including Positive Train Control (PTC) projects. Managed the oversight and implementation of over $1 Billion LOSSAN projects, $10 Million North County Transit District (NCTD) CIP Program including two bridge repair (Bridge 243, and 217), Solano Beach station slope stabilization, Del Mar Bluff failure study, design recommendations and implementation, Inland corridor eroded slope repair, and $87 Million NCTD's PTC projects.
- **Project Manager:** The lead engineer to coordinate and perform oversight of public works improvement for two LAMTA (Los Angeles Metropolitan Transportation Authority) projects (EXPO II, and Regional Connector) for the City of Los Angeles Department of Public Works
- **Construction Manager:** Installed 5 Storm Drain Filtering systems on major storm drain lines throughout the City of Los Angeles. Average construction costs $1.2 M/unit.
- **Change Order Engineer:** 250 Projects exceeding $63 M (cumulative) construction cost, and a copy of the list of the projects (11 pages) from the logbook is available upon request. I negotiated all the change orders for the 250 projects from 1993 to 2000 (7 years). Among the list are 50 Emergency Sewer and Emergency Storm Drain projects which I was responsible to award, and analyze, negotiate, and approve the cost. Five of these were FEMA funded projects due to the emergency nature and the declaration for emergency in Los Angeles County in 04/05 rainy season. I received commendation and was acknowledged by the Board of Public Works for efficient and timely management of the emergency projects in addition to productive collaboration with the City forces and the contractors.

Cyril Charles ME, LEED AP

Senior Project Manager

LICENSES & CERTIFICATIONS

Professional Mechanical Engineer
State of California
| M28217

LEED AP Certificate, United States Green Building Council

EDUCATION

MS Mechanical Engineering, California State University, Los Angeles

BS Mechanical Engineering, University of the West Indies, Trinidad

Mr. Charles is a previous City of Los Angeles, Department of Public Works senior engineer and project manager. He is a licensed professional engineer with 25+ years of project and construction management experience in all phases of projects who has successfully managed and completed several large municipal facility projects through coordination, developing partnerships, and building positive relationships with architects, engineers, contractors, code enforcement officials, and vendors. Mr. Charles has prepared and issued RFPs, managed contracts for project consultants and contractors including selection and has been responsible for project scope, schedule, cost, and stakeholder management. He has also designed mechanical and plumbing systems for projects and has knowledge of codes and Title 24 compliance. He has been the Owner representative for commissioning and delivery of several LEED projects throughout the City of Los Angeles.

RELEVANT EXPERIENCE

Project and Construction Management

- **Los Angeles Convention Center Renovation and Expansion Project –** Project manager to develop Schematic Design (SD+) documents for this estimated $900M+ Public-Private-Partnership (P3) project.
- **Silverlake Reservoir Master Plan Project** – Project manager for development of a master plan for this urban reservoir site to include request for proposals (RFP) preparation and issuance, consultant selection and management, and stakeholder management.
- **LAPD Metro Detention Center** – Project Manager for the construction of 512 beds, $85M, 160,000 sq. ft. detention center.
- **LAPD Metropolitan Division Facility**– Project Manager for the design and construction of this $20M. renovation to the old 62,000 sq. ft. Rampart Police Station. This is a LEED Platinum project.
- **Rampart Area Police Station** – Project and construction manager for this 52,000 sq. ft. police facility with a 280-vehicle parking garage, vehicle repair facility, car wash and fuel dispensing station.
- **West Valley Area Police Station –** Construction manager for this 46,000 sq. ft. police facility with a 330-vehicle parking garage, 6,700 sq. ft. vehicle repair facility, car wash and fuel dispensing station.
- **City Hall East Data Center Server Upgrade Project** – Managed the construction of an expansion upgrade to this data center for the City Hall complex. This project included the installation of an adiabatic chiller as the main source of cooling for the facility.
- **Los Angeles Convention Center Solar Photovoltaic Project** – Project manager for the installation of 2.2 MW of solar panels to the roof of the South Hall building.
- **North Central Animal Shelter Renovation and Expansion -** Project and construction manager for the $23M expansion and renovation of this animal shelter facility.

Plumbing and HVAC Design Projects

- **East Valley Solid Resources Management Complex** – Designer for HVAC and plumbing systems for a new $30M Bureau of Sanitation facility complex with an administration building, truck maintenance facility, hazardous waste disposal building, and container storage building.
- **Pacoima Branch Library** – Designer for HVAC and plumbing systems for a new 10,500 sq. ft. library facility.

Paul **Young**

Project Manager - Architect

LICENSES & CERTIFICATIONS

Licensed Architect
State of California | C-19758

Project Management Certificate
City of Los Angeles

Certification - Building Plans Examiner,
International Code Council (ICC)

EDUCATION

BS Architecture,
Howard University, Washington D.C.

Graduate Study in Architecture,
University of Washington
Seattle, Washington

Paul Young is a California Architect with experience with various types of municipal buildings. He has experience in project management, programming, architectural design, and design review. He has coordinated the activities of design consultants among the design disciplines and with the project recipient. He has prepared various status reports for government entities and completed board reports for governing agencies. Has managed contracts, reviewed schedules, invoices, and contract changes. He has worked on the traditional design/bid/build and design/build delivery projects.

RELEVANT PROJECT EXPERIENCE

Project Manager | Los Angeles Street Civic Building
Project Manager for the development of programming and technical requirements for a 20-story, 970,000 square foot office building with 1,173 parking spaces) as a Public/Private Partnership project. Also managed the EIR process for the demolition of Parker Center, the old Los Angeles Police Department LAPD Headquarters building, and the construction of this 20-story office building project. Parker Center was constructed in 1954 was considered an historic building.

Project Manager | Boyle Heights Neighborhood City Hall
Project Management, programming, pre-design, design & construction management for the "Chicago Building", a 25,000 sq. ft. unreinforced masonry building that was used to accommodate City departments in service to the Boyle Heights neighborhood. The building was purchased and upgraded for seismic safety and to serve as the Boyle Heights Neighborhood City Hall, a constituent service building for the community.

Project Manager | Demolition of Parker Center
The demolition of an eight-story building of approximately 360,000 square feet with two basements that once served as the headquarters for the Los Angeles Police Department. This project also required significant hazardous material abatement prior to the start of demolition.

Project Manager | Asphalt Plant No. 1
A design-build for a $15M project involving the selective demolition of an old administration building and the old asbestos plant and the construction of a new asphalt plant with the ability to utilize recycled asbestos. In addition, the project included an administration building that provided office space and facilities for on-site employees at the Plant.

Project Manager | South District Sewer Sanitation Maintenance Yard (SDMY)
SDMY involved the replacement of facilities used for the upkeep of the sewers in the southern region of Los Angeles. The size of the vacuum trucks used for cleaning clogged sewers grew beyond the capacity of the yard of one acre. The existing facility consisted of an administration building and several masonry garage buildings. The buildings were demolished and replaced with a new administration building with office space facilities for the employees that drove the trucks and performed the maintenance activities.

Project Manager | Felipe de Neve Branch Library
Seismic reinforcement and expansion of an unreinforced masonry building built in the 20's with funds provided by the Carnegie Foundation. One of many Carnegie libraries from this era to be seismically upgraded by the City.

Project Manager | Van Ness Park Gymnasium
Construction of a new gymnasium that accommodates a high school sized basketball court in an existing park in central Los Angeles. The design was from a template derived from the Pecan Park Gymnasium.

CSG
CONSULTANTS

Employee-Owned

OFFICES THROUGHOUT CALIFORNIA

SAN FRANCISCO BAY AREA
• Foster City • San Jose • Pleasanton •

SACRAMENTO REGION
• Sacramento •

CENTRAL VALLEY
• Newman • Fresno •

CENTRAL COAST
• Paso Robles •

SOUTHERN CALIFORNIA
• Orange •

WWW.CSGENGR.COM
888.794.2016

PROPOSAL TO THE

City of Compton

Aquatic Facility Construction Consultant Services

March 7, 2024



3707 W. Garden Grove Blvd Ste #100
Orange, CA 92868

714.568.1010 phone
714.568.10288 fax

www.csgengr.com

CSG CONSULTANTS
Employee-Owned

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Cover Letter

March 7, 2024

Bryan Spragg,
Director of Recreation
City of Compton
205 South Willowbrook Avenue, Compton, CA 90220

RE: Request for Qualifications (RFQ) to Provide Aquatic Facility Construction Consultant Services

CSG Consultants, Inc. (CSG) is writing to express our interest in providing consultant project and construction management services as outlined in the ***Request for Qualifications (RFQ) for Aquatic Facility Construction Consultant Services,*** dated February 14, 2024. With our extensive experience in project and construction management and a track record of successful project delivery for municipalities throughout California. We are confident in our ability to contribute to the success of your project.

For this project, I will serve as the authorized representative (primary contact) for this contract. My role will be to oversee and support the team throughout the contract. My contact information is:

> **Peykan Abbassi, PE** | *Vice President*
> phone (714) 568-1010 | peykana@csgengr.com
> cell (818) 800-6326

CSG AT A GLANCE

- *Multidisciplinary building, engineering, planning, environmental construction management, and plan check services*
- *Founded in 1991*
- *9 offices*
- *350+ employees*
- *100% employee-owned*

Over the past 33 years, CSG has managed a diverse range of construction and infrastructure projects and possesses a deep understanding of project delivery, from initial scoping and feasibility studies to design, construction, and closeout. Our ability to develop comprehensive project plans, manage budgets and schedules, mitigate risks, and coordinate multidisciplinary teams has consistently resulted in the timely and cost-effective completion of projects.

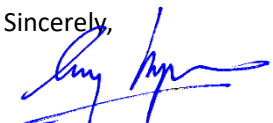
Key qualifications and attributes that CSG would bring to the City of Compton include:

- **Construction Administration and Monitoring:** a proven ability to lead projects from initiation to completion, ensuring adherence to scope, schedule, and budget.
- **Quality Assurance:** Prioritizing quality control and assurance throughout the project lifecycle.
- **Team Leadership:** A collaborative leadership style that motivates project teams to perform at their best.

Based on our understanding of your objectives for consultant services to update the Lueders Park swimming pool and Gonzalez Aquatic Center, we are confident that our skills and experience align perfectly with your requirements. We are eager to contribute to your project's success and drive tangible results for the City. Please find attached our detailed Proposal, references, and comprehensive portfolio of past projects for your review. Several staff members have extensive experience working with the City of Los Angeles as Project and Construction Managers prior to their employment with CSG to include Design-Build projects delivery.

Thank you for considering our application. I look forward to the possibility of working with you and your team. Should you require any further information or wish to arrange an interview, please do not hesitate to contact me.

Sincerely,



Peykan Abbassi, PE
Vice President, CSG Consultants, Inc.

Firm Profile

SECTION 1

CSG Consultants, Inc. (CSG) is a California company with its corporate office in Foster City. Founded in 1991, CSG has built its reputation around providing both as-needed and project-specific professional engineering services exclusively to public agencies. Many of the individuals at CSG have previously worked for a public agency at some point in their career and as such are keenly aware of the standards, regulatory processes, constraints, and political undertones by which a project is completed.

FIRM SUMMARY

LEGAL NAME OF FIRM:	CSG Consultants, Inc.
POINT OF CONTACT:	Peykan Abbassi, PE | Vice President
LOCAL OFFICE:	3707 W. Garden Grove Boulevard, Suite #100, Orange, CA 92868 (714) 568-1010 ***phone*** | (714) 568-1028 ***fax***
HEADQUARTERS	550 Pilgrim Drive, Foster City, CA 94404 www.csgengr.com • info@csgengr.com
YEARS IN BUSINESS:	33 • Founded in 1991
EMPLOYEES:	350+
TYPE OF ORGANIZATION:	California Corporation • Incorporated June 15, 2000 Federal ID: 91-2053749

STAFF COMPOSITION

Our professional municipal services staff consists of:

- *Construction Managers*
- *Construction Inspectors*
- *Resident Engineers*
- *Program & Project Managers*
- *Land Development Review Engineers*
- *C.3 Review Engineering & Specialized Inspectors*
- *Planning Professionals*
- *Civil Engineers*
- *Transportation Engineers*
- *CASp Professionals*
- *Structural Engineers*
- *Building Officials*
- *Building Plan Reviewers*
- *Fire Plan Reviewers & Inspectors*

FINANCIAL STRENGTH

CSG was formed in the early 1990s and is an employee-owned, multidisciplinary engineering firm. We have a very stable economic base and workforce within our two primary and complementary service lines, building/fire department services and engineering. CSG has grown steadily in both revenue and staff size, and now has over 350 employees serving customers throughout California and Nevada. We are debt-free and have a commercial bank line of credit that is available to use. In addition, we have no contract defaults, bankruptcies, or mergers and no impending mergers. The company is well positioned to service the City. Upon selection for this contract, CSG can provide further details regarding its financial strength, including reviewed financial statements.

STAFF WORKLOAD

The current workload of the staff selected for this project is as follows:

Name / Role	Company	Certifications	Years of Experience	Anticipated Percentage of Time on Project
Peykan Abbassi Point of Contact	**CSG**	PE	35	10%
Cyril Charles Sr. Project Manager	**CSG**	PE	30	25%
Paul Young Construction Manager	**CSG**	Licensed Architect	30	65%

Firm Experience

SECTION 2

The CSG employees that will be assigned to this project have experience with using the design-build method as a project delivery tool during their time working for the City of Los Angeles, Bureau of Engineering. In addition, they have extensive experience working with public projects including new and existing renovations for departmental office buildings, police, fire, recreation and parks facilities, and animal shelter facilities for the City of Los Angeles and other cities throughout California.

CSG staff has provided project and construction management services to jurisdictions for capital improvement projects throughout California. Project types include public facilities such as recreation and park facilities, fire stations, and navigation centers (homeless facilities). The following are examples of projects for which CSG have performed similar services. Additional projects and references may be provided upon request. For the resumes of the various team members see Section 6 (Appendix).

SHERWOOD RECREATION CENTER | CITY OF SALINAS, CALIFORNIA

Client: City of Salinas
Reference: Luis Ochoa, Sr Community Development Analyst, luis.ochoa@ci.salinas.ca.us
Team Members: Cyril Charles, PE; Gelareh Jokar
Period of Performance: 2023 - Present



CSG offers project management services for the renovation of an approximately 12,895 square feet Sherwood Recreation Center, situated in the City of Salinas, California. This site includes a recreation center and aquatic center on the Salinas Rodeo Grounds. The project primarily targets exterior enhancements, encompassing ADA accessibility, roofing, window upgrades, painting, landscaping, parking optimization, integration of ADA-compliant parking and pathways, and various other construction endeavors. CSG's responsibility entails collaborating with and advising City personnel, overseeing the design team and sub-consultants, and ensuring compliance with all municipal requirements. Tasks also encompass cost estimation, fee negotiation with sub-consultants, request for sub-consultant's proposals, design management, chairing progress meetings, NEPA & CEQA documentation, bid solicitation, and subsequent review.

COMMUNITY SWIM CENTER AND 10 MUNICIPAL BUILDINGS| CITY OF HERCULES, CALIFORNIA

Client: City of Hercules
Reference: Jeff Brown, Director of Facilities
Team Members: Peykan Abbassi, PE; Cyril Charles, PE and Paul Young, Architect
Period of Performance: 2023-2024



CSG provided project management services for a facility condition assessment study and 10-year capital improvement report for 11 buildings owned and operated by the City of Hercules including the Community Swim Center with two pools. This work included site inspections of the site and conditions of all major building components and systems for each facility, review of pertinent documents such as as-built drawings, building records, construction documents, building codes and violations, and maintenance records, and data analysis and calculation based on our engineering expertise and experience, our field observations, and accepted reference guides such as BOMA and RS Means.

CHINATOWN NAVIGATION CENTER | CITY OF SALINAS, CALIFORNIA

Client: City of Salinas
Reference: Luis Ochoa, Sr Community Development Analyst, luis.ochoa@ci.salinas.ca.us
Team Members: Cyril Charles, PE; Gelareh Jokar
Period of Performance: 2023 - Present

CSG provides project management services for the renovation of the Chinatown Navigation Center (CNC) situated in Salinas. The CNC serves as a hub for homeless services, catering to around 50 men and women, while also offering shower and restroom facilities for individuals living on the streets within the Chinatown neighborhood. The project scope includes enhancing an existing ADA shower, three standard showers, men's and women's restrooms, exterior building signage, and refinishing of existing concrete flooring. CSG's role involves collaborating with and advising City personnel, overseeing the design team and sub-consultants, and ensuring adherence to all municipal requirements. Responsibilities further encompass cost estimation, negotiating fees with sub-consultants, managing the design process, leading progress meetings, handling CEQA documentation, soliciting bids, and conducting subsequent reviews.

TOWN HALL EXPANSION AND RENOVATION PROJECT | TOWN OF COLMA, CALIFORNIA

Client: Town of Colma
Reference: Daniel Barros, City Manager, (650) 997-8318, dbarros@colma.ca.gov
Project Cost/Contract Amount: $18 M/ $850,000
Period of Performance: 2016-2019

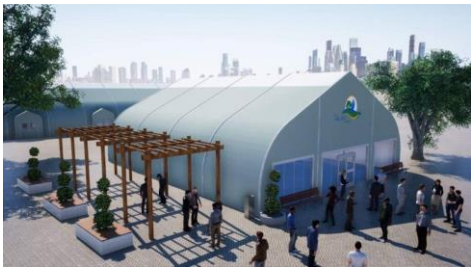
CSG provided the Town of Colma with project management and construction management services for the Town Hall Campus Renovation and Expansion project. CSG was actively involved in the project from the planning phase to construction completion. The work encompassed management of remodeling the existing 1941 building and creating an addition. The addition facilitated 7,000 square feet of new administrative office space and 3,300 square feet of conditioned basement space, which contains record storage, offices, electrical, mechanical and IT rooms. In addition to construction management and inspection, CSG staff assisted with the constructability review, value engineering, RFI's and submittals, and scheduling and estimating.



NAVIGATION HOMELESS CENTER | CITY OF VALLEJO, CALIFORNIA

Client: City of Vallejo
Reference: Melissa Tigbao, Public Works Director (707) 648-4316, melissa.tigbao@cityofvallejo.net
Team Members: Peykan Abassi, PE; and Cyril Charles, PE
Period of Performance: 2021–Present

CSG provides project and construction management services for the design and construction of a Navigation Center in the City of Vallejo with an approximate budget of $8 million. The project includes real estate transaction agreements; on and off-site improvements; a Sprung Structure dormitory that sleeps 125 individuals; a Sprung structure community services building that provides operation, dental and medical services; and separate shower and restroom facility structures. CSG role is to work with and advise the City staff, and to manage the design team,



contractor, operators to ensure that the project is completed on time and within budget. The duties also include cost estimating; negotiation of subconsultants' fees; managing the design and construction of the project; leading weekly meetings with the design team, the contractor and City staff; and communicating with operators and services providers of the site.

SOUTH BAY REGIONAL PUBLIC COMMINICATIONS AUTHORITY| CITY OF HAWTHORNE, CALIFORNIA

Client: City of Hawthorne
Reference: Executive Director, rklun@rcc911.org
Team Members: Peykan Abassi, PE; Cyril Charles, PE and Paul Young, Architect
Period of Performance: 2023



CSG provided facility condition assessment services for the City of Hawthorne "South Bay Regional Public Communications Authority" that houses essential dispatch services for various cities throughout the South Bay region. This work included site inspection(s) to observe the general site improvements and conditions of all major building systems, review of pertinent documents such as drawings, as built, building records, construction documents, building codes and violations, and maintenance records, and data analysis and calculation based on our engineering expertise and experience, our field observations, and accepted cost guides such as BOMA and RS Means.

PUBLIC FACILITY PROJECTS | CITY OF VENTURA, CALIFORNIA

Client: City of Ventura
Reference: Barbara McCormack, Director of Facilities (815) 652-4545, bccormack@cityventura.ca.gov
Project Cost/Contract Amount: Ongoing/On-Call
Team Members: Peykan Abassi, PE; and, Cyril Charles
Period of Performance: 2022-2024

CSG is currently conducting project and construction management services for renovation work on the Ventura Police Department, six (6) fire stations, and the Battalion Chief house which serves as the central operations facility for the Fire Department. For the police department, we are tasked with project management activities related to repair and replacement of the existing air handler unit system and mold remediation within the exiting ductwork that require temporary HVAC systems to be installed. This project requires close coordination among stakeholders due to 24/7/365 operation of the facility. CSG is also tasked with managing the design and construction for the complete replacement of the existing HVAC systems for the six (6) fire stations, and the Battalion Chief house. The CSG project team is also tasked with performing a constructability review of the documents to ensure efficient construction with minimum risk of claims and change orders.

Staff Communication

SECTION 3

CSG uses a variety of communication modalities to communicate with its clientele and team members as follows:

Email—CSG uses email often to communicate with team members and its clientele.

Project Management Information System (PMIS) — CSG will use a PMIS to facilitate project planning execution, monitoring, and control. This computer-based program serves as a digital command center for project management in maintaining contact and a communication line to the City, team members and stakeholders.

Meetings—CSG will schedule, conduct, and participate in weekly job site progress meeting, plus quality control and special meetings with the City, Consultants, Contractors, and any other stakeholders involved in the Project to discuss such matters as procedures, progress, quality, and scheduling. CSG will prepare and distribute meeting minutes. These meetings may be on-site or virtual via providers such as Teams and Zoom.

Direct Calls—CSG will use a direct call at those times that it is the most appropriate communication based the situation. When a quick answer or message is required because of the urgency of a situation a phone call will be made.

Reports—CSG will create and distribute reports and minutes based on the needs of the project. Typically, there are a variety of reports generated during the progress of a project depending on the audience and the needs of the project. Project status reports are generated to keep stakeholders informed with updates of the costs, risks, schedule, and upcoming milestones within a specific period that are compared against the project plan. CSG will create and distribute reports as required by the City and the needs of the project. CSG can also assist the City with Board or Council Reports if required.

Meeting Minutes will feature the following:

- Date, Time and Location of Meeting
- Names of the Participants
- Agenda Items and Topics Discussed
- Action Items

Project Status Reports will have the following features:

- Brief Introduction of Topics In the Report
- Summary of Completed Work, and Work To Follow.
- Project Schedule Update
- Budget Status Update
- Upcoming Tasks and Milestones
- Action Items
- Project Risks, Issues, and Mitigation Plans

Construction Weekly Meeting Minutes will have the following features:

- Attendees List
- Review of Previous Meeting Minutes and Status Update or Response to any Pending Issues
- Discussion of Issues, Material Delivery Or Shortages, Site Problems, Shop Drawing Submission and Approvals, Construction Conflicts Etc.
- Review of Progress Schedule including Identifying Causes of any Delay
- Discussion of New Business including Status of Change Orders In Progress
- Contractor Payment Issues Can Be Discussed In General, Especially To Verify the Monthly Cycle of Pencil Copies and Payment Approvals.

- Discussion of Coordination of Owner Supplied Equipment Or Staff Moves As It Relates To Renovation and Occupancy.
- Comments and Questions Period.
- Time and Place of the Next Meeting.

Board/ City Council Reports will have the following features:

- To – (City Board or City Council with Decision and Funding Authority)
- From – (City Project Team)
- Date – Date of the Meeting
- Subject – Project Name, with the Unique Need(s) of the Project Expressed
- Recommendations – The items the City Project Team wants the Board or City Council to Approve
- Background -
- Summary – Synopsis of the actions previously taken with the project.
- Funding and Potential Funding

Key Personnel

SECTION 4

Resumes for the following key team members are provided in **Section 6**:

1. Peykan Abbassi, P.E. – Point of Contact (Principal Engineer)
2. Cyril Charles, P.E. – Sr. Project Manger
3. Paul Young – Construction Manager

Cost

SECTION 5

Based on our understanding of the RFP, CSG will assign a Project Construction Manager to provide project management services for 16 hours per week for the total fee of **$183,040**. For (12) invoices, the monthly fee is $15,253.

This fee proposal is based on the following assumptions:

1. CSG has based the above fee proposal on a project duration for project and construction management services of twelve (12) months.
2. CSG has based the above fee proposal on a project budget for the undefined scope of work of $1,000,000.
3. This fee schedule doesn't include the provision of an inspector during the construction phase.

Additional time required beyond the hours listed above work will be based on the below schedule of rates.

CSG ENGINEERING RATE SCHEDULE

Professional Engineering Services	2023 Hourly Rate
Principal Engineer	$250
Senior Project Manager	$235
Construction Manager	$185
Asst. Project Manager	$155
Document Control	$125

All hourly rates include overhead costs including, but not limited to, salaries, benefits, Workers Compensation Insurance, travel, and office expenses. Overtime work will be billed at 1.5x the hourly rates indicated in the table above. On July 1 of each year following the contract start year, CSG will initiate a rate increase based on change in CPI. CSG will mail/email an invoice every month for services rendered during the previous month.

Additional Information

SECTION 6

CSG has thoroughly reviewed the City's Request for Proposals for an Aquatic Facility Construction Consultant to manage the design-build process for the improvements required for swimming pools located at Lauders Park and the Gonzalez Aquatics Center. We fully understand and honor the importance of this project to the Compton community and are committed to providing all necessary project management, construction management and technical expertise to deliver the services that the City requires to ensure the successful delivery of the Project in meeting the City's scope, budget, and schedule objectives.

PROJECT APPROACH

Our approach to this project will include the engagement of City staff and effective teamwork with the selected design-build team and collaboration among other key project stakeholders. We offer a unique experience managing projects that include project team and consultant coordination; project information updates; utility impacts and relocation; design and procurement of temporary recreation facilities; documents review; and full- service staff support during construction.

CSG understands the importance of public information and community outreach in this type of project. As required, we will actively support the City staff and design-build team's efforts and augment their information flow with tailored and frequent updates to City staff, the City Council, and City boards and commissions as needed. As the design-build team engages the community through design decisions, we will provide regular updates to the City that is vital to the project schedule and the integrity of the City's decisions.

CSG's document control is a vital component of Project Management for the project. The assigned project manager will immediately implement an action item tracking system and establish weekly coordination meetings with the City's project manager.

CSG will thoroughly vet ideas and solutions as the work is occurring to ensure that the project team is not getting out ahead of decision-makers and key stakeholders, and to ensure that participants – at any level of engagement – feel that the process is transparent and that their input will be heard and valued. This is a fundamental CSG approach to project management and will be our commitment to the City.

With this approach CSG has successfully delivered projects of a similar nature. CSG has assembled a team with local expertise and extensive experience in the development and implementation of large public facilities projects. We operate from an office within proximity to City Hall and the project site.

TASK 1 – Project Management, Meetings and Coordination

To begin this task CSG will host an introductory kick-off meeting with City staff and key stakeholders to introduce the CSG project manager and discuss the project. A schedule will be developed for the project and milestones set for the major tasks.

Project Development

Define individual project parameters and scope in coordination with the City and the various agencies; review priorities, opportunities, and constraints as they may impact each project; and provide liaison and coordination with the various agencies for the development of cooperative projects. Administer project compliance with applicable permits, codes, funding requirements, regulations, and entitlements.

TASK 2 – Research and Data Collection

CSG will coordinate with the City to verify that any predesign information such as surveys, soils reports, hazardous material surveys (if necessary), NEPA and/or CEQA documentation is complete readily available for use by the design-build team.

CSG will research the latest trends in public swimming pools materials, equipment and safety procedures with City personnel and the project's key stakeholders to establish priorities, goals, and objectives for the projects. Assemble related information and develop strategies. Determine the necessary quantitative requirements and limits including limitations set by funding.

TASK 3 - Prepare Design-Build RFP

Project Scope—The Project Manager will prepare a scope of work for the solicitation of project design-build teams that may include preliminary specifications and estimates for the further development by the selected Design-Build Team.This preliminary scope of work will reflect the needs and desires of the City and its stakeholders in upgrading the two pools.

RFP Documents—CSG will prepare the a draft RFP and issue to the City review and approval. Once the RFP has been approved by the City, CSG will work with the City to upload onto the City's website for the solicitation of a design-build team.

TASK 4 – Bidding Support and Selection

Pre-Bid Conference and Job Walk—Conduct pre-bid conferences and job walks with prospective Bidders to familiarize them with the RFP Documents, prepare a record of the questions and answers discussed at the pre-bid conference and job walk, and address these questions by preparing addenda.

Bids Submittal and Review—CSG can assist the City with the evaluation of bids for completeness and accuracy through verification for compliance with the RFP Documents. If there is a cost component, CSG can compare listed bid prices to the City reconciled cost estimate and cost database to determine if all project work components have been included in the design-build contractor's bid and if required, make a recommendation to the City for contract award.

Pre-Award Conferences—If required, our staff will conduct pre-award conferences with the successful design-build contractor.

TASK 5 – Review Design-Build Plans, Specifications, and Estimates

Constructability Review— The CSG constructability review process will analyze the plans, specifications and estimates submitted by the selected design-build team for buildability by reviewing and making recommendations to the City with respect to clarity, consistency, constructability, construction cost, sequence of construction, and construction duration. The review will be performed at each submittal phase listed in the RFP and will include an on-going effort by CSG until an approved final set of Construction Set Documents has been issued, i.e., once the project is ready for construction. Some standard elements for review as part of constructability review include site logistics, constraints; conformance among plan/spec design disciplines; conformance with applicable codes and standards; scheduling requirements and restrictions; site safety and access; long lead items and current market conditions/construction costs.

Constructability reviews establish project duration, milestone dates, complexity of design, necessities for construction, expected means and methods, and gives a genuine and realistic idea of what it will take to complete the project from a design-builder perspective and will be the first in what will be multiple items of QA/QC work by CSG on behalf of the City.

Value Engineering— CSG considers the design development period as the most important time with respect to Value Engineering. During this critical stage CSG will review and comment on areas believed to be either over-designed or economically lacking. With the help of the design team, CSG will facilitate revisions to

ensure efficient and economic design criteria are met. The key to Value Engineering is to maintain the project's design integrity while altering means and methods being provided by the future Contractor as part of their bid. Typical areas for identifying potential Over-Design scope, pinpointing when direct Owner procurement of items is beneficial, evaluating specified building control/management system functions and operation, material types and quantities, procuring materials locally, Pre-selecting specific means/methods for construction.

Cost Estimating and Scheduling— CSG will review the cost estimates provided with each design submittal to ensure compliance with the City's project budget, and when there is a difference in costs work with the City to identify reasons for such difference and recommend means to eliminate the difference.

Project Budget—We will evaluate the current City estimate to determine if the current estimate is in alignment with the City Budget for the project and represent the current costs within the industry and work with the City to estimate costs and validate the project budget including contingencies for the project.

Project Schedule—CSG will develop a baseline project schedule that integrates the design team activities with the anticipated construction schedule for the contractor and include the milestones and key activities for the project. Overall progress of work will be measured monthly against this baseline schedule and adjustments made when required. The design-build teams work will be regularly reviewed and monitored for progress against the scheduled milestones, and CSG will advise the City on necessary actions to prevent, minimize or recover from delays. The Schedule will be maintained using the latest available version of the Microsoft Project scheduling software program.

Meetings— CSG will attend all project meetings with City and the Design-Build Team, and all programming and site planning meetings relating to the Project.

TASK 6 – Construction Support

Our approach to construction management is through coordination, communication, reporting, efficiency, and the right expertise to match the project's specific needs. During this phase, CSG will administer the construction contracts and facilitate communication between the contractors, the Architect, and the City to complete the Project in accordance with the contract documents. We will closely monitor the construction progress and recommend courses of action to the City for any delay or contractor failure to fulfill contractual requirements. We will coordinate the preparation of construction staging areas on-site for the Project and coordinate the preparation of the site for construction, the mobilization of all contractors and construction sequencing.

Some standard items of work that CSG will perform during this phase include:

Temporary Facilities for City Staff— If required, we will work with the City during the preconstruction pkhase to identify and determine a feasible location, research, and select the type of temporary structure, assist with the connection of utilities, and coordination the moving and storage associated with the temporary relocation.

Contract Notice to Proceed– CSG shall administer and review the Contract Agreement with the selected Contractor. Once all items have been reviewed, scope of work verified, and standard logistics addressed, CSG will recommend the City execute the agreement and issue a Notice to Proceed to the Contractor.

Pre-Construction Conference—CSG shall facilitate and conduct a Pre-Construction Conference with the Awarded Design-Build Contractor. CSG will then coordinate the Contractor mobilization period and submission of schedule of values with various items of work.

Project Office—Set up a construction project office, as needed, for use by the City and CSG staff and coordinate with the City for connections for computer equipment.

Permits—Assist the City and the Contractor in obtaining all necessary permits for the Project.

Meetings—CSG will schedule, conduct, and participate in weekly job site progress meetings, plus quality control and special meetings with the City, Contractor, and any other stakeholders involved in the Project to discuss such matters as procedures, progress, quality, and scheduling. CSG will prepare and distribute meeting minutes.

Construction Schedule Monitoring— Our team will conduct weekly project meetings to review the project status, update the project schedule, discuss any outstanding items, resolve disagreements and work collaboratively towards the successful completion of each phase of the project. The contractor construction schedule will be used during these meetings as a tool to track the progress of construction relative to the approved baseline. All changes that impact on the baseline schedule will be closely monitored and discussed at the weekly meetings.

Change Management—CSG's goal on every project is to resolve changes to the contract expeditiously to mitigate potential claims or disputes. CSG will maintain a submittal log that tracks the processing of change order requests CORs and approval of change orders (COs).

(CSG can provide the following but related costs for CSG are not included in this proposal)

CSG can provide Change Order and Claim Management is as follows:

- Review all documents and coordinate with Design-Build Contractor to substantiate validity of the Change Request
- If valid, determine Impacts to Schedule
- Develop City estimate for CORs.
- Negotiate final costs on behalf of the City.
- Provide recommendations to the City for approval or rejection.
- can provide estimates for change order requests (CORs) and assist with any analysis of any contractor Time Impact Analyses (TIA).

Project Costs—CSG will track all project costs for work performed by the Contractors to ensure compliance with the Project budget and manage project contingencies and allowances.

Safety—CSG will ensure that its personnel are trained on jobsite safety, and shall review the construction contractor(s)' Safety Program submittals and review and document the implementation of the construction contractor(s)' Safety Program and applicable Cal OSHA requirements by ensuring that the contractor(s) submit a job-specific safety plan for the project, discuss safety at each construction meeting, require a pre-task analysis and planning for critical events (such as crane picks), require weekly toolbox safety specific meetings for all field personnel, conduct frequent safety inspections by both project and home office personnel, and live by a zero tolerance policy for unsafe acts or practices on our job sites. CSG will also coordinate safe access to the site for inspections and site visits by the City staff and consultants.

Punch List— All project team members will be required to complete a punch list that will be consolidated into one comprehensive list that will be given to the contractor for completion. ~~CSG~~ will work with the Architect and Contractor to ensure proper completion of all items as listed on the "Punch List" prior to recommending the City release the Contractor's Notice of Completion.

TASK 7 – Project Close-Out

During this phase, CSG will coordinate and schedule for the City occupying the new facility and the closeout of open items on the project. After construction is completed, CSG will manage the close-out, building commissioning and move-in activities and facilitate all required training, acquisition of operations and maintenance manuals, operating procedures, and record documents. Some items of work will include:

Furniture, fixtures, and Equipment (FF&E) Install – Upon completion of construction by the Contractor, CSG can oversee and manage the installation of furniture, fixtures, and equipment.

Move Management—CSG can coordinate City user relocations and occupancy into the new facility.

Training Sessions—We will coordinate with and schedule the required attendees for each training session or commission and manage the training and commissioning sessions.

Closeout Submittals—CSG will manage the closeout submittal process on the City's behalf. Standard closeout submittals include Operations & Maintenance Manuals, Tests and Balancing Reports, Final As Built and Record Drawings, Warranties, Releases, Bonds and Waivers, Keying/Keys, Commissioning Reports.

Final Completion—The final stages of Construction Management services by CSG shall occur once all work is complete, Staff has occupied the facility, pending claims have been released and closeout documents have been sufficiently reviewed and accepted. At that time CSG will coordinate with the City for Final Acceptance; Final Payment(s), Notice of Completion, Release of Contractor Retention, and Certificate of Occupancy.

Furthermore, CSG shall be available in response to initial post-occupancy complaints about missing or malfunctioning building components and equipment, and contractor/vendor warranty items.

Warranty Inspections- Finally, CSG can coordinate and conduct a year-end walk through immediately prior to the expiration of the warranty period, coordinate the repair of any defects and deficiencies and completion of the project.

Appendix

SECTION 7

Resumes for key team members are hereby included:

1. Peykan Abbassi, P.E. – Point of Contact (Principal Engineer)
2. Cyril Charles, P.E. – Mechanical Engineer
3. Paul Young – Architect

Peykan **Abbassi** PE, LEED AP

Principal Engineer (Point of Contact)

LICENSES & CERTIFICATIONS

Professional Civil Engineer
State of California |51996

Board of Professional Engineers and Land Surveyors

LEED AP Certificate, United States Green Building Council

Project Management Certificate, Bureau of Engineering, City of Los Angeles

Certificate in Effective Negotiation, Karrass Institute

EDUCATION

MS Civil Engineering,
University of Southern California

BS Civil Engineering,
University of Southern California

Mr. Abbassi is an experienced civil engineer for large programs in Public Works, Transportation, Development and Municipal Engineering with 35 years of experience. Through the creation of a team environment and project ownership atmosphere he achieved outcomes above and beyond the expected performance levels. He consistently developed cohesive management teams and has experience working with various funding sources and regulatory agencies.

RELEVANT EXPERIENCE

Project Manager & Construction Manager | Navigation Center Project, City of Vallejo, CA

Mr. Abbassi provides project management services for the Navigation Center in Vallejo with approximate budget of $8 million. The project included: all real estate transaction agreements; on and off-site improvements; a Sprung Structure dormitory that sleeps 125 individuals; a Sprung structure services building that provides operation, dental and medical services; and a Linked Building restroom that include showers. Mr. Abbassi works with the design team, contractor, operators, and City staff to ensure the project is completed on time and within budget. His duties include cost estimating; negotiation of subconsultants' fees; coordinating real estate agreements with Vallejo Flood and Wastewater District and Kiewit; managing the design and construction of the project; lead weekly meetings with the design team, contractor and City staff; and communicating with operators and services providers of the site.

Building Project Management/Construction Management

In the following projects, as the PM/CM I managed planning department requirements, entitlements, public improvement design and construction (B-permit work) in addition to the building permitting process through various regulatory agencies inside and outside the City. Collaboration and communication with the stakeholders on a regular basis were the reasons for on time and on budget delivery of the projects. In addition, I negotiated the A&E contracts, managed the A & E consultants, and the PM/CM firm augmented the City's staff.

- **Police Administration Building Program** (Total program budget $430 M Hard and Soft cost, 3-Buildings plus a data center)
  Deputy Program Manager
  A. **Police Administration Building (PAB):** $240 M construction budget, value engineered $16 M, 500,000 SF, 10-story with 396 2-level subterranean parking.
  B. **Motor Transport Division/Main Street Parking (MTD/MSP):** $72 M construction budget; 396,000 SF 800 parking in 5-level plus roof, 20,000 SF service shop with 10 service bays, 4 fueling stations, and two level 6000 SF office space.
  C. **Aiso Street Parking (ASP):** $22 M construction budget, 120,000 SF, 300-parking spaces, 2-level subterranean parking with 45,000 SF street level Plaza for Little Tokyo Community events.
- **Griffith Observatory Renovation and Expansion:** $83 M construction budget, Project Engineer/Construction Manager.
- **Pacoima-Gonzales Boxing Facility: $1.5 M construction budget**
  Project Manager/Construction Manager
- **Echo Park Childcare Center:** $4 M construction budget
  Project Manager/Construction Manager

Construction Manager/Project Engineer | City of Los Angeles, Construction Management Division

Mr. Abbassi performed Construction Management for the $75 million Griffith Observatory Renovation and Expansion Project. He conducted comprehensive coordination between the design and construction activities. Mr. Abbassi managed A/E consultants and the planning and permit process. Other municipal facilities he managed included Echo Park Childcare Facility and Pacoima Boxing and exercise facility.

Deputy Program Manager | City of Los Angeles, Police Administration Building Program

Under a program budget of $430 million, Mr. Abbassi assisted the program manager with budget analysis and continuous monitoring of construction expenditures and consultant contracts. He served as the Project Manager leading the overall planning and management for Metro Transit Division/Main Street parking an 800 stalls parking in a five level, six story structure with a 20,000-sq. ft., 10 bay, 4 fueling stations with a construction budget more than $72 million. He also managed the Aiso Parking Structure, a 300 stalls subterranean structure with a plaza at street level. He managed consultant architects, mechanical, electrical, plumbing, structural, civil, landscaping, security and art consultants.

City Engineer | City of Half Moon Bay, CA

Mr. Abbassi was responsible for complex and technical tasks related to capital infrastructure, utilities, traffic studies and management, land development and other public works-related projects and programs ensuring compliance with all codes and regulations. His work included managing consultants for storm drain and sewer master plans as well as design consultants for the CIP.

Heavy Civil Program Management/Project Management/Construction Management

- **Chief Development Officer:** Lead the Engineering, CIP program, Signal and Systems including Positive Train Control (PTC) projects. Managed the oversight and implementation of over $1 Billion LOSSAN projects, $10 Million North County Transit District (NCTD) CIP Program including two bridge repair (Bridge 243, and 217), Solano Beach station slope stabilization, Del Mar Bluff failure study, design recommendations and implementation, Inland corridor eroded slope repair, and $87 Million NCTD's PTC projects.
- **Project Manager:** The lead engineer to coordinate and perform oversight of public works improvement for two LAMTA (Los Angeles Metropolitan Transportation Authority) projects (EXPO II, and Regional Connector) for the City of Los Angeles Department of Public Works
- **Construction Manager:** Installed 5 Storm Drain Filtering systems on major storm drain lines throughout the City of Los Angeles. Average construction costs $1.2 M/unit.
- **Change Order Engineer:** 250 Projects exceeding $63 M (cumulative) construction cost, and a copy of the list of the projects (11 pages) from the logbook is available upon request. I negotiated all the change orders for the 250 projects from 1993 to 2000 (7 years). Among the list are 50 Emergency Sewer and Emergency Storm Drain projects which I was responsible to award, and analyze, negotiate, and approve the cost. Five of these were FEMA funded projects due to the emergency nature and the declaration for emergency in Los Angeles County in 04/05 rainy season. I received commendation and was acknowledged by the Board of Public Works for efficient and timely management of the emergency projects in addition to productive collaboration with the City forces and the contractors.

Cyril Charles ME, LEED AP

Senior Project Manager

LICENSES & CERTIFICATIONS

Professional Mechanical Engineer
State of California
| M28217

LEED AP Certificate, United States Green Building Council

EDUCATION

MS Mechanical Engineering, California State University, Los Angeles

BS Mechanical Engineering, University of the West Indies, Trinidad

Mr. Charles is a previous City of Los Angeles, Department of Public Works senior engineer and project manager. He is a licensed professional engineer with 25+ years of project and construction management experience in all phases of projects who has successfully managed and completed several large municipal facility projects through coordination, developing partnerships, and building positive relationships with architects, engineers, contractors, code enforcement officials, and vendors. Mr. Charles has prepared and issued RFPs, managed contracts for project consultants and contractors including selection and has been responsible for project scope, schedule, cost, and stakeholder management. He has also designed mechanical and plumbing systems for projects and has knowledge of codes and Title 24 compliance. He has been the Owner representative for commissioning and delivery of several LEED projects throughout the City of Los Angeles.

RELEVANT EXPERIENCE

Project and Construction Management

- **Los Angeles Convention Center Renovation and Expansion Project –** Project manager to develop Schematic Design (SD+) documents for this estimated $900M+ Public-Private-Partnership (P3) project.
- **Silverlake Reservoir Master Plan Project** – Project manager for development of a master plan for this urban reservoir site to include request for proposals (RFP) preparation and issuance, consultant selection and management, and stakeholder management.
- **LAPD Metro Detention Center** – Project Manager for the construction of 512 beds, $85M, 160,000 sq. ft. detention center.
- **LAPD Metropolitan Division Facility**– Project Manager for the design and construction of this $20M. renovation to the old 62,000 sq. ft. Rampart Police Station. This is a LEED Platinum project.
- **Rampart Area Police Station** – Project and construction manager for this 52,000 sq. ft. police facility with a 280-vehicle parking garage, vehicle repair facility, car wash and fuel dispensing station.
- **West Valley Area Police Station –** Construction manager for this 46,000 sq. ft. police facility with a 330-vehicle parking garage, 6,700 sq. ft. vehicle repair facility, car wash and fuel dispensing station.
- **City Hall East Data Center Server Upgrade Project** – Managed the construction of an expansion upgrade to this data center for the City Hall complex. This project included the installation of an adiabatic chiller as the main source of cooling for the facility.
- **Los Angeles Convention Center Solar Photovoltaic Project** – Project manager for the installation of 2.2 MW of solar panels to the roof of the South Hall building.
- **North Central Animal Shelter Renovation and Expansion -** Project and construction manager for the $23M expansion and renovation of this animal shelter facility.

Plumbing and HVAC Design Projects

- **East Valley Solid Resources Management Complex** – Designer for HVAC and plumbing systems for a new $30M Bureau of Sanitation facility complex with an administration building, truck maintenance facility, hazardous waste disposal building, and container storage building.
- **Pacoima Branch Library** – Designer for HVAC and plumbing systems for a new 10,500 sq. ft. library facility.

Paul **Young**

Project Manager - Architect

LICENSES & CERTIFICATIONS

Licensed Architect
State of California | C-19758

Project Management Certificate
City of Los Angeles

Certification - Building Plans Examiner,
International Code Council (ICC)

EDUCATION

BS Architecture,
Howard University, Washington D.C.

Graduate Study in Architecture,
University of Washington
Seattle, Washington

Paul Young is a California Architect with experience with various types of municipal buildings. He has experience in project management, programming, architectural design, and design review. He has coordinated the activities of design consultants among the design disciplines and with the project recipient. He has prepared various status reports for government entities and completed board reports for governing agencies. Has managed contracts, reviewed schedules, invoices, and contract changes. He has worked on the traditional design/bid/build and design/build delivery projects.

RELEVANT PROJECT EXPERIENCE

Project Manager | Los Angeles Street Civic Building
Project Manager for the development of programming and technical requirements for a 20-story, 970,000 square foot office building with 1,173 parking spaces) as a Public/Private Partnership project. Also managed the EIR process for the demolition of Parker Center, the old Los Angeles Police Department LAPD Headquarters building, and the construction of this 20-story office building project. Parker Center was constructed in 1954 was considered an historic building.

Project Manager | Boyle Heights Neighborhood City Hall
Project Management, programming, pre-design, design & construction management for the "Chicago Building", a 25,000 sq. ft. unreinforced masonry building that was used to accommodate City departments in service to the Boyle Heights neighborhood. The building was purchased and upgraded for seismic safety and to serve as the Boyle Heights Neighborhood City Hall, a constituent service building for the community.

Project Manager | Demolition of Parker Center
The demolition of an eight-story building of approximately 360,000 square feet with two basements that once served as the headquarters for the Los Angeles Police Department. This project also required significant hazardous material abatement prior to the start of demolition.

Project Manager | Asphalt Plant No. 1
A design-build for a $15M project involving the selective demolition of an old administration building and the old asbestos plant and the construction of a new asphalt plant with the ability to utilize recycled asbestos. In addition, the project included an administration building that provided office space and facilities for on-site employees at the Plant.

Project Manager | South District Sewer Sanitation Maintenance Yard (SDMY)
SDMY involved the replacement of facilities used for the upkeep of the sewers in the southern region of Los Angeles. The size of the vacuum trucks used for cleaning clogged sewers grew beyond the capacity of the yard of one acre. The existing facility consisted of an administration building and several masonry garage buildings. The buildings were demolished and replaced with a new administration building with office space facilities for the employees that drove the trucks and performed the maintenance activities.

Project Manager | Felipe de Neve Branch Library
Seismic reinforcement and expansion of an unreinforced masonry building built in the 20's with funds provided by the Carnegie Foundation. One of many Carnegie libraries from this era to be seismically upgraded by the City.

Project Manager | Van Ness Park Gymnasium
Construction of a new gymnasium that accommodates a high school sized basketball court in an existing park in central Los Angeles. The design was from a template derived from the Pecan Park Gymnasium.

CSG
CONSULTANTS

Employee-Owned

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• Orange •

WWW.CSGENGR.COM
888.794.2016

April 16, 2024

TO: **HONORABLE MAYOR AND COUNCIL MEMBERS**

FROM: **MUNICIPAL WATER DEPARTMENT**

SUBJECT: **A RESOULTION OF THE CITY COUNCIL OF COMPTON AMENDING THE MUNICIPAL WATER DEPARTMENT'S ARPA FISCAL YEAR 2023-2024 BUDGET, AUTHORIZING THE CITY MANAGER TO ENTER INTO A THREE (3) YEAR SERVICE AGREEMENT AND TO ESTABLISH A PURCHASE ORDER FOR ZORRO LANDSCAPE INC. FOR THE PURPOSE OF LANDSCAPE MAINTENANCE SERVICES FOR TWO (2) WATER STORAGE TANK SITES IN AN AMOUNT NOT TO EXCEED FIFTY-SEVEN THOUSAND SIX HUNDRED DOLLARS ($57,600).**

SUMMARY

The City Council will consider a resolution authorizing the City Manager to amend the Municipal Water Department's ARPA Fiscal Year 2023-2024 Budget, enter into a Service Agreement and establish a purchase order for Zorro Landscape, Inc. ("Zorro") for fiscal years 2024-2024, 2024-2025 and 2025-2026 to provide routine landscaping services for two (2) Municipal Water Department water storage tank sites located at 18604 Wilmington Avenue and 1300 El Segundo Blvd. in an amount not to exceed Fifty-Seven Thousand Six Hundred Dollars.

BACKGROUND

The Compton Municipal Water Department ("Department") is an Urban Retail Water Supplier providing water services to approximately 80% of the incorporated City limits. The water system consists of approximately 156 miles of water mains, 1,500 fire hydrants, 3,500 valves, 8 water wells, 2 water storage tank locations with 5 storage tanks total and 1 booster pump station.

The City's Municipal Water Department's water storage tanks are located at: (1) 18604 Wilmington Avenue and it houses four (4) water storage tanks containing approximately 3 million gallons of water each, and the second location is at 1300 El Segundo Blvd. (Sibrie Park) and houses one (1) water storage tank which stores approximately 750,000 gallons of water.

It is essential to keep the areas surrounding the water storage tanks properly and regularly landscaped to avoid any type of water contamination.

Landscape maintenance of water sites provides the following benefits:

1. Water Quality: Proper landscaping can prevent erosion, sedimentation, and runoff, which can degrade water quality. Healthy vegetation acts as a natural filter, reducing the influx of pollutants into the reservoir.
2. Ecosystem Stability: The surrounding landscape provides habitats for diverse flora and fauna. Preserving these ecosystems ensures biodiversity and ecological balance, which are essential for the overall health of the environment.
3. Water Conservation: Strategic landscaping can help conserve water by minimizing evaporation and regulating water flow. Trees and other vegetation provide shade, reducing water loss through evapotranspiration and helping to maintain water levels.
4. Aesthetic Value: Well-designed landscapes enhance the visual appeal of water reservoirs, making them more attractive recreational areas for residents and visitors. Aesthetic surroundings can also boost property values and promote community pride.
5. Flood Mitigation: Thoughtful landscaping can mitigate the risk of flooding by absorbing excess water and reducing surface runoff. Wetlands, riparian buffers, and other natural features help regulate water flow and minimize flood damage.
6. Climate Resilience: Climate-resilient landscaping practices, such as planting native species and implementing green infrastructure, can help buffer the impacts of climate change on water resources. These measures enhance the resilience of water reservoirs to extreme weather events and shifting precipitation patterns.

In summary, maintaining the landscape around water tanks/reservoirs is essential for safeguarding water quality, supporting ecosystems, conserving water, enhancing aesthetics, mitigating floods, and building climate resilience.

STATEMENT OF THE ISSUE

The Compton Municipal Water Department ("Department") has two sites that have water storage tanks located on them. There is one site located in the industrial area of the City at 18604 Wilmington Avenue and a second site located in the residential area of the City at 1300 El Segundo Blvd (Sibrie Park). These parcels require continuous landscape maintenance; which includes weed abatement, trimming services, blowing, hauling and debris removal. The Municipal Water Department would like to contract with a qualified Landscaper to perform landscape maintenance at the water tank storage sites to keep these areas safe from contamination, regularly maintained, and aesthetically pleasing for the community.

In October of 2023, the Municipal Water Department solicited quotes for landscape maintenance services. Three quotes were received as follows:

Contractor	Compton Water Tank Storage Sites	Monthly Cost	Annual Cost
Zorro Landscape, Inc.	18504 Wilmington Ave 1300 El Segundo Blvd	$1600.00	$19,200.00

Hidden Gem Landscaping	18504 Wilmington Ave 1300 El Segundo Blvd	$1700.00	$20,400.00
Excellence Landscaping	18504 Wilmington Ave 1300 El Segundo Blvd	$2200.00	$26,400.00

Zorro Landscape, Inc. submitted the lowest most responsive bid to the City's request for landscape maintenance services. It is recommended that Zorro Landscape, Inc. be awarded the Service Agreement to provide landscape maintenance services for the Compton Municipal Water Department at the two (2) water storage tank sites.

The proposed landscape maintenance services shall include monthly: tree trimming, weed abatement, leaf blowing, hauling and debris removal.

ARPA FUND – Drinking Water State Revolving Fund Eligible Uses:

Assistance may be provided to any municipality or intermunicipal, interstate, or State agency for publicly owned water quality projects that remediate or prevent contamination from resource extraction sites. Section 603(c) (1).

FISCAL IMPACT

The Municipal Water Department has a balanced budget and the recommendations are cost neutral to the ARPA funds and do not have a negative impact on the City's 2023-2024 Fiscal Year Budget.

After the transfer of funds in the amount of Fifty-Seven Thousand Six Hundred Dollars for fiscal years 2023-2024, 2024-2025, and 2025-2026 ($19,200 annually) are allocated in Municipal Water Department's ARPA (American Rescue Plan Act) Account 2810-86-0000-4236/Maintenance/Repair for this expenditure, a purchase order will be established for Zorro Landscape, Inc. for landscaping services for two (2) water storage tank sites located at 18604 Wilmington Avenue and 1300 El Segundo Blvd.

Decrease Budget Account
- 2810-860-000-4391 Capital Outlay- Other $57,600

Increase Budget Account
- 2810-860-000-4236 Maintenance/Repair $57,600

The following budget transactions are necessary in order to transfer funds between ARPA accounts to pay landscape maintenance contractor to properly and regularly maintain multiple Municipal Water Department sites.

RECOMMENDATION

Staff recommends that the City Council adopt the attached Resolution authorizing the City Manager to make budget amendments to the Water Department's Fiscal Year 2023-2024 ARPA Budget, authorize the City Manager to enter into a Service Agreement for

fiscal years 2023-2024, 2024-2025 and 2025-2026 and to issue a purchase order to Zorro Landscape, Inc. in an amount not to exceed Fifty-Seven Thousand Six Hundred Dollars $57,600.

JOSE GARFIAS
INTERIM GENERAL MANAGER
MUNICIPAL WATER DEPARTMENT

APPROVED FOR FORWARDING:

WILLIE A. HOPKINS
CITY MANAGER

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AMENDING THE MUNICIPAL WATER DEPARTMENT'S ARPA FISCAL YEAR 2023-2024 BUDGET, AUTHORIZING THE CITY MANAGER TO ENTER INTO A THREE (3) YEAR SERVICE AGREEMENT AND TO ESTABLISH A PURCHASE ORDER FOR ZORRO LANDSCAPE INC. FOR THE PURPOSE OF LANDSCAPE MAINTENANCE SERVICES FOR TWO (2) WATER STORAGE TANK SITES IN AN AMOUNT NOT TO EXCEED FIFTY-SEVEN THOUSAND SIX HUNDRED DOLLARS ($57,600).

WHEREAS, the Compton Municipal Water Department ("Department") is an Urban Retail Water Supplier providing water services to approximately 80% of the incorporated City limits; and

WHEREAS, the water system consists of approximately 156 miles of water mains, 1,000 fire hydrants, 1,000 valves, 8 water wells, 2 water storage tank locations with 5 storage tanks total and 1 booster pump station; and

WHEREAS, there are water storage tanks located at: (1) 18604 Wilmington Avenue houses four (4) storage tanks containing approximately 3 million gallons of water each and (2) 1300 El Segundo Blvd. (Sibrie Park) houses one (1) water storage tank which stores approximately 750,000 gallons of water; and

WHEREAS, it is essential to keep the areas surrounding the water storage tanks properly and regularly landscaped to avoid any type of water contamination; and

WHEREAS, landscape maintenance of water sites provides the following benefits:

1. Water Quality: Proper landscaping can prevent erosion, sedimentation, and runoff, which can degrade water quality. Healthy vegetation acts as a natural filter, reducing the influx of pollutants into the reservoir.
2. Ecosystem Stability: The surrounding landscape provides habitats for diverse flora and fauna. Preserving these ecosystems ensures biodiversity and ecological balance, which are essential for the overall health of the environment.
3. Water Conservation: Strategic landscaping can help conserve water by minimizing evaporation and regulating water flow. Trees and other vegetation provide shade, reducing water loss through evapotranspiration and helping to maintain water levels.
4. Aesthetic Value: Well-designed landscapes enhance the visual appeal of water reservoirs, making them more attractive recreational areas for residents and visitors. Aesthetic surroundings can also boost property values and promote community pride.
5. Flood Mitigation: Thoughtful landscaping can mitigate the risk of flooding by absorbing excess water and reducing surface runoff. Wetlands, riparian buffers, and other natural features help regulate water flow and minimize flood damage.
6. Climate Resilience: Climate-resilient landscaping practices, such as planting native species and implementing green infrastructure, can help buffer the impacts of climate change on water resources. These measures enhance the resilience of water reservoirs to extreme weather events and shifting precipitation patterns; and

WHEREAS, in summary, maintaining the landscape around water tanks/reservoirs is essential for safeguarding water quality, supporting ecosystems, conserving water, enhancing aesthetics, mitigating floods, and building climate resilience; and

WHEREAS, in October of 2023, the Municipal Water Department solicited quotes for landscape maintenance services. Three quotes were received as follows:

Contractor	Compton Water Tank Storage Sites	Monthly Cost	Annual Cost
Zorro Landscape, Inc.	18504 Wilmington Ave 1300 El Segundo	$1600.00	$19,200.00
Hidden Gem Landscaping	18504 Wilmington Ave 1300 El Segundo	$1700.00	$20,400.00

Excellence Landscaping	18504 Wilmington Ave 1300 El Segundo	$2200.00	$26,400.00

WHEREAS, the Zorro Landscape, Inc. company submitted the lowest most responsive bid to the City's request for landscape maintenance services and it is recommended that Zorro Landscape, Inc. be awarded the Service Agreement to provide landscape maintenance services for the Compton Municipal Water Department at the two (2) water storage tank sites; and

WHEREAS, *ARPA FUND – Drinking Water State Revolving Fund Eligible Uses states:* Assistance may be provided to any municipality or intermunicipal, interstate, or State agency for publicly owned water quality projects that remediate or prevent contamination from resource extraction sites. Section 603(c) (1).

WHEREAS, after the transfer of funds in the amount of Fifty-Seven Thousand Six Hundred Dollars for fiscal years 2023-2024, 2024-2025, and 2025-2026 ($19,200 annually) are allocated in Municipal Water Department's ARPA (American Rescue Plan Act) Account 2810-86-0000-4236/Maintenance/Repair for this expenditure, a purchase order will be established for Zorro Landscape, Inc. for landscaping services for two (2) water storage tank sites located at 18604 Wilmington Avenue and 1300 El Segundo Blvd.

Decrease Budget Account
- 2810-860-000-4391 Capital Outlay- Other $57,600

Increase Budget Account
- 2810-860-000-4236 Maintenance/Repair $57,600

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. That the City Manager is hereby authorized to make the following budget amendments to the Municipal Water Department APRA 2023-2024 Fiscal Year budget:

Decrease Budget Account
- 2810-860-000-4391 Capital Outlay- Other $57,600

Increase Budget Account
- 2810-860-000-4236 Maintenance/Repair $57,600

Section 2. That the City Manager is hereby authorized to enter into a three (3) year Service Agreement with Zorro Landscape, Inc. for fiscal years 2023-2024, 2024-2025 and 2025-2026 to provide landscape maintenance service at the two (2) Municipal Water Department water tank storage sites; 18604 Wilmington Avenue and 1300 El Segundo Blvd.

Section 3. That a purchase order is hereby authorized to be established for Zorro Landscape, Inc. from Account No. 2810-860-000-4236 Maintenance/Repair to provide landscape maintenance in an amount not to exceed Fifty-Seven Thousand Six Hundred Dollars ($57,600 for fiscal years 2023-2024, 2024-2025 and 2025-2026, $19,200 annually).

Section 4. That funds for this expenditure in the amount of will be available in the Municipal Water Department fiscal year 2023-2024 budget in Account No. 2810-860-000-4236 Maintenance/Repair for this expenditure.

Section 5. That copies of this Resolution shall be filed in the offices of the City Manager, City Controller, City Clerk, City Attorney and the Municipal Water Department.

Section 6. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2024.

_____
MAYOR OF THE CITY OF COMPTON

ATTEST:

_____
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF COMPTON)

I, Vernell McDaniel, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council of the City of Compton, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2024.

That said Resolution was adopted by the following vote, to wit:

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSTAIN: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-

_____
CITY CLERK OF THE CITY OF COMPTON

SERVICES AGREEMENT
BETWEEN
THE CITY OF COMPTON
AND
ZORRO LANDSCAPE INC.

This **AGREEMENT** is entered by and between the **CITY OF COMPTON**, a municipal corporation of the State of California (hereinafter referred to as **"CITY"**) located at 205 South Willowbrook Avenue, Compton, California 90220, and **ZORRO LANDSCAPE INC.** (hereinafter referred to as **"CONTRACTOR"**), located at 10509 Angell Street, Norwalk, CA 90650

RECITALS

The City of Compton Municipal Water Department has determined that it requires a contractor to provide landscape services at two storage tank sites: (1) 18604 Wilmington Avenue and (2) 1300 El Segundo Blvd.

The Contractor represents that it is fully qualified to perform such services by virtue of its experience and the training, education and expertise of its principals and employees. Contractor further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement.

NOW, THEREFORE, for and in consideration of the performance by the Parties of the mutual covenants and conditions herein contained, the Parties hereto agree as follows:

AGREEMENT:

1. Services to be Rendered by Contractor. It is the mutual understanding of the parties that the Contractor shall perform and be responsible for providing and rendering the following services, which shall include, but not be limited to the below-indicated tasks and deliverables:

Monthly Maintenance:

- Weed removal
- Trimming trees under 10ft
- Leaf Blowing
- Hauling
- Debris Removal

Contractor acknowledges that in entering into this Agreement the City is relying on Contractor's special skills and experience to do and perform the services in accordance with best standards of professional practice. While performing the Services, Contractor agrees to perform all the said work and furnish all the necessary materials at its own cost and expense necessary to complete said services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances and to the reasonable satisfaction of the City**.**

Contractor services hereunder shall be performed in good, workmanlike and professional manner. Contractor shall be responsible for correcting and completing all errors and omissions related to the services provided by the Contractor for this Agreement at no additional cost to the City**.** "Errors" and "Omissions" for purposes of this paragraph are defined to mean a failure by the Contractor to meet the standards of its profession as set forth in the preceding paragraph.

The acceptance of the services by City does not release Contractor from these obligations.

Contractor will be responsible for employing or engaging all persons necessary to perform the services. All of Contractor's staff will be qualified by training and experience to perform their assigned tasks. Contractor will give its personal attention to the fulfillment of the provisions of this Agreement by all of its employees and subcontractors, if any, and will keep the services under its control. On demand of City, if any employee or subcontractor of Contractor fails or refuses to carry out the provisions of this Agreement or appears to be incompetent or to act in a disorderly or improper manner, he or she will be discharged immediately from the services performed pursuant to this Agreement.

2. **Duration of Contract.** Contractor agrees to commence the services provided for herein upon written Notification to Proceed from the City and to continue in a diligent and professional manner, for the duration of the term of this agreement upon completion of the work notated in Scope of Work. The Agreement is proposed for fiscal years 2023-2024, 2024-2025, and 2025-2026.

Contractor will generally adhere to the schedule set forth by the City provided, that City will grant reasonable extensions of time for the performance of the services occasioned by unusually lengthy governmental reviews of Contractor's work product or other unavoidable delays occasioned by unforeseen circumstances; provided, further, that such unavoidable delay will not include strikes, lockouts, work stoppages, or other labor disturbances conducted by, or on behalf of, Contractor's officers or employees.

Contractor acknowledges the importance to City of City's project schedule and agrees to put forth its best professional efforts to perform the services in a manner consistent with that schedule. City understands, however, that Contractor's performance must be governed by sound practices. Contractor will work such overtime or engage such personnel and equipment as necessary to maintain the schedule, without additional compensation.

3. Compensation. The method of payment for this Contract will be on a fixed basis as specified within Contractor's Cost Proposal. The total price paid the Contractor will include compensation for all work, including travel, materials, supplies, vendor services, expenses and subcontracted work. No additional compensation will be paid to the Contractor, unless there is a change in the scope of the work or the scope of the project. In the instance of a change in the scope of work or scope of the project, adjustment to the total compensation will be negotiated between the Contractor and the City. Adjustment in the total compensation will not be effective until authorized and approved in writing by the City**.**

Progress payments may be made in arrears based on the percentage of work and deliverables completed by the Contractor. If Contractor fails to submit the required deliverable items according to schedule or as required by the Agreement, except for those amounts that are due and not reasonably in dispute, the City shall have the right to delay payment and/or terminate this Agreement in accordance with the provisions noted herein.

Contractor shall be reimbursed within thirty (30) days, or as promptly as fiscal procedures may permit, upon receipt by the City of itemized invoices for services completed. Invoices shall

be submitted no later than 45 calendar days after the performance of work for which the Contractor is billing. Invoices shall detail the work performed on each task as applicable. Invoices shall be delivered or mailed to the Director of [identify department] Department at the following address: **City of Compton, 205 South Willowbrook Avenue, Compton, California 90220.**

As compensation for performance of all the services performed by the Contractor pursuant to this Agreement, City shall pay, and Contractor agrees to accept, a not-to-exceed monthly sum of Sixteen Hundred ($1,600) Dollars. Contract not to exceed Fifty-Seven Thousand Six Hundred Dollars for the service period of three (3) fiscal years 2023-2024, 2024-2025, and 2025-2026.

In the event of termination, the Contractor shall be entitled to compensation for the undisputed reasonable value of services performed to the effective date of termination, including any noncancellable obligations incurred prior to termination; provided, however, that the City may condition payment of such compensation upon the Contractor's delivery to the City of any and all City property, documents, reports, records, materials and work product associated with the performance of this Agreement.

4. Ownership of Materials. All product produced by Contractor or its agents, employees, and subcontractors pursuant to this Agreement (the "Work Product") is the property of City. In the event this Agreement is terminated, all Work Product produced by Contractor or its agents, employees and subcontractors pursuant to this Agreement will be delivered to City pursuant to the termination clause of this Agreement. [Contractor will have the right to make one (1) copy of the Work Product for Contractor's records.]

The Work Product may be used by City and its agents, employees, representatives, and assigns, in whole or in part, or in modified form, for all purposes City may deem advisable, without further employment of or payment of any compensation to Contractor; provided, however, that if this Agreement is terminated for any reason prior to completion of the Project and if under such circumstances City uses, or engages the services of and directs another Contractor to use, the Work Product, City agrees to hold Contractor harmless from any and all liability, costs, and expenses relative to claims arising out of matters and/or events which occur subsequent to the termination of this Agreement as a result of causes other than the fault or negligence of Contractor, or anyone for whose acts it is responsible, in preparation of the Work Product. Contractor will not be responsible for deficiencies solely attributable to modifications of the Work Product performed by others, or that arise from use of the Documents in connection with a project or site other than that shown in the Work Product.

5. Independent Contractor Status. Contractor, its officers, employees, subContractors, subcontractors, agents and volunteers (collectively hereinafter the "Contractor"), will perform the services in Contractor's own way and pursuant to this Agreement as an independent contractor and in pursuit of Contractor's independent calling, and not as an employee of City. The persons used by Contractor to provide the services under this Agreement will not be considered employees of City for any purposes. Neither the City nor any of its officers, employees, agents or volunteers shall have any control over the conduct of the Contractor, except as expressly set forth in this Agreement. Contractor expressly warrants that while engaged in carrying out and complying with any terms and conditions of this Agreement that Contractor shall not at any time or in any manner, represent that Contractor is in any manner officers, employees, agents or volunteers of the City. Contractor shall obtain no rights to retirement, health care or any other

benefit that accrue to City officials, officers, or employees. Contractor expressly waives any claim to such rights.

The payment made to Contractor pursuant to the Agreement will be the full and complete compensation to which Contractor is entitled. City will not make any federal or state tax withholdings on behalf of Contractor or its agents, employees or subcontractors. City will not pay any workers' compensation insurance, retirement contributions or unemployment contributions on behalf of Contractor or its employees or subcontractors. Contractor agrees to indemnify and pay City within thirty (30) days for any tax, retirement contribution, social security, overtime payment, unemployment payment or workers' compensation payment which City may be required to make on behalf of Contractor or any agent, employee, or contractor of Contractor for work done under this Agreement. At the City's election, City may deduct the amounts paid pursuant to this Section, from any balance owing to Contractor.

6. Successors, Assignment and Delegation. City and the Contractor each binds themselves, their partners, successors, assigns and legal representatives to the other hereto and to partners, successors, assigns and legal representatives of such other party in respect to all covenants, agreements and obligations contained in this Agreement.

The expertise and experience of Contractor are material considerations for this Agreement. Contractor shall not assign or transfer any interest in this Agreement or the performance of any of Contractor's obligations under this Agreement without the prior written consent of the City. Any attempted assignment or transfer of any of Contractor's rights, duties or obligations arising under this Agreement shall be null and void.

7. Nondiscriminatory Employment Practices. During the performance of this Agreement, the Contractor agrees not to discriminate against any employee or applicant for employment because of race, sex, creed, color, religion, age, sexual orientation, marital status, national origin, political affiliation, handicap or belief in accordance with requirements of City, State or Federal laws and regulations. Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, sex, creed, color, religion, age, sexual orientation, marital status, national origin, political affiliation, handicap or belief in accordance with requirements of City, State or Federal laws and regulations. Such actions shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoffs or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees, applicants and subcontractors for employment, notices setting forth the provisions of this non-discrimination clause.

In the event of the Contractor's non-compliance with the non-discrimination clause of this Agreement, this Agreement may be immediately canceled, terminated or suspended in whole or in part.

8. Subcontracting. Contractor's services are unique and personal. Except as may be specified in Contractor's Proposal and agreed to by the City, Contractor will not subcontract any portion of the services without prior written approval of City Manager or his/her designee. If Contractor subcontracts any of the services, Contractor will be fully responsible to City for the

acts, errors and omissions of Contractor's subcontractor and of the persons either directly or indirectly employed by the subcontractor, as Contractor is for the acts and omissions of persons directly employed by Contractor. Nothing contained in this Agreement will create any contractual relationship between any subcontractor of Contractor and City. Contractor will be responsible for payment of subcontractors. Contractor will bind every subcontractor and every subcontractor of a subcontractor by the terms of this Agreement applicable to Contractor's work unless specifically noted to the contrary in the subcontract and approved in writing by City.

9. Other Contractors. The City reserves the right to employ other Contractors in connection with the services.

10. Indemnification. Contractor shall indemnify and save harmless the City, its officials, officers, employees, agents and volunteers (collectively hereinafter the "City"), against any and all damages to property or injuries to or death of any person or persons, including property and employees or agents of the City and shall indemnify and save the City from any and all liability and expense including reimbursement of reasonable defense costs and legal fees, and claims, demands, suits, actions or proceedings of any kind or nature, including Workers' Compensation claims, of or by anyone whomsoever to the extent resulting from or arising out of the negligent, reckless or willful misconduct for the Contractor, its officers, employees, subContractors, subcontractors or agents in the performance of the duties undertaken by Contractor pursuant to this Agreement.

This indemnification and hold harmless obligation does not extend to claims arising out of the negligence or willful misconduct of the City.

11. Insurance. Without limiting the Contractor's indemnification of the City, Contractor shall obtain and maintain, at its cost and expense, for the duration of the Agreement and any and all amendments, insurance against claims for injuries to persons or damage to property which may arise out of or in connection with performance of the services by Contractor or Contractor's agents, representatives, employees or subcontractors. The insurance will be obtained from an insurance carrier admitted and authorized to do business in the State of California. Such evidence shall specifically identify this Agreement and shall contain express conditions that the City is to be given written notice at least thirty (30) days in advance of any termination or implementation of a reduction of limits or material change of insurance coverage as specified herein. ***Failure on the part of the Contractor to procure or maintain insurance shall constitute a material breach upon which the City may immediately terminate this Agreement.*** All insurance required hereunder shall be primary with respect to any insurance maintained by the City**.**

Coverages and Limits. Contractor will maintain the types of coverages and minimum limits indicated below, unless the Risk Manager or City Manager, in consultation with the City Attorney approves a lower amount. These minimum amounts of coverage will not constitute any limitations or cap on Contractor's indemnification obligations under this Agreement. City, its officers, agents, volunteers and employees make no representation that the limits of the insurance specified to be carried by Contractor pursuant to this Agreement are adequate to protect Contractor. The coverage will contain no special limitations on the scope of its protection to the below-indicated insureds except for Workers' Compensation and errors and omissions insurance. Contractor will obtain occurrence coverage, excluding Professional Liability, which will be written as claims-made coverage. If Contractor believes that any required insurance coverage is inadequate,

Contractor will obtain such additional insurance coverage, as Contractor deems adequate, at Contractor's sole expense.

11.1 Commercial General Liability Insurance. $1,000,000 combined single-limit per occurrence for bodily injury, personal injury and property damage. If the submitted policies contain aggregate limits, general aggregate limits will apply separately to the work under this Agreement or the general aggregate will be twice the required per occurrence limit.

11.2 Automobile Liability. $1,000,000 combined single-limit per accident for bodily injury and property damage.

11.3 Workers' Compensation and Employer's Liability. Workers' Compensation limits as required by the California Labor Code and Employer's Liability limits of $1,000,000 per accident for bodily injury. Workers' Compensation and Employer's Liability insurance will not be required if Contractor has no employees and provides, to City's satisfaction, a declaration stating this.

11.4 Professional Liability. Errors and omissions liability appropriate to Contractor's profession with limits of not less than $1,000,000 per claim. The coverage shall also provide an extended two (2) year reporting period commencing upon termination or cancellation of this Agreement.

Endorsements. For Commercial General Liability Insurance and Automobile Liability Insurance, Contractor will ensure that the policies are endorsed to name the City of Compton and its respective elected and appointed officers, officials, employees, agents and volunteers as **"additional insureds"** with respect to liability arising out of the activities of the Contractor. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City. ***Prior to City's execution of this Agreement, Contractor will furnish certificates of insurance and endorsements to City.***

Waiver of Subrogation. The policies shall contain a waiver of subrogation for the benefit of City.

12. Permits and Licenses. Contractor, at its own expense, during the term of this Agreement, shall obtain and maintain all appropriate business and professional permits, licenses and certificates that may be required in connection with the performance of services by the Contractor. Upon execution of this Agreement, the Contractor shall show evidence of a business license permit in conformance with *Section 9-1.2* of the *Compton Municipal Code*.

13. Maintenance of Records. Contractor will maintain complete and accurate records with respect to costs incurred under this Agreement. All records will be clearly identifiable. Contractor will allow a representative of City during normal business hours to examine, audit, and make transcripts or copies of records and any other documents created pursuant to this Agreement. Contractor shall maintain all records and will allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period and to the extent required by laws relating to audits of public agencies and their expenditures, from the date of final payment under this Agreement.

14. Warranties. Contractor represents and warrants (i) that Contractor has no obligations, legal or otherwise, inconsistent with the terms of this Agreement or with Contractor's undertaking this relationship with City, (ii) that the performance of the services called for by this Agreement do not and will not violate any applicable law, rule or regulation or any proprietary or other right of any third party, (iii) that Contractor will not use in the performance of his responsibilities under this Agreement any confidential information or trade secrets of any other person or entity and (iv) that Contractor has not knowingly entered into or will enter into any agreement (whether oral or written) in conflict with this Agreement.

15. Federal and State Withholding Taxes. Contractor shall be responsible for paying when due all federal and state income withholding taxes for all earning under this Agreement. Contractor agrees to indemnify City for any claims, costs, losses, fees, penalties, interest, or damages suffered by City resulting from Contractor's failure to comply with this provision.

16. General Compliance with Laws. Contractor will keep fully informed of federal, state and local laws and ordinances and regulations which in any manner affect those employed by Contractor, or in any way affect the performance of the services by Contractor. Contractor will at all times observe and comply with these laws, ordinances, and regulations and will be responsible for the compliance of the services with all applicable laws, ordinances and regulations.

17. Termination. In the event of the Contractor's failure to prosecute, deliver, or perform the services, after giving written notice of default and two (2) days to correct the same, then, in addition to any other remedies, City may terminate this Agreement for nonperformance by notifying Contractor in writing. Contractor has five (5) business days to deliver any documents owned by City and all work in progress to City address contained in this Agreement. City will make a determination of fact based upon the work product delivered to City and of the percentage of work that Contractor has performed which is usable and of worth to City in having the Agreement completed. Based upon that finding City will determine the final payment of the Agreement. In the event City elects to terminate, City will have the right to immediate possession of all Work Product and work in progress prepared by Contractor, whether located at the project site, at Contractor's place of business, or at the offices of a subContractor.

The City's obligation is payable only from funds appropriated for the purpose of this Agreement. All funds for payments after the end of the current fiscal year are subject to the City's legislative appropriation for this purpose. In the event this Agreement extends into succeeding fiscal year periods and the City Council does not allocate sufficient funds for the next succeeding fiscal year payments, this Agreement shall terminate immediately upon written notice from the City.

Either Party, upon tendering fifteen (15) calendar days written notice to the other Party, may terminate this Agreement for convenience. In this event and upon request of City, Contractor will assemble the work product without charge and put it in order for proper filing and closing and deliver it to City. Contractor will be paid for work performed to the termination date; however, the total will not exceed the lump sum fee payable under this Agreement. City will make the final determination as to the portions of tasks completed and the compensation to be made.

18. Covenants Against Contingent Fees. Contractor warrants that Contractor has not employed or retained any company or person, other than a bona fide employee working for

Contractor, to solicit or secure this Agreement, and that Contractor has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon, or resulting from, the award or making of this Agreement. For breach or violation of this warranty, City will have the right to terminate this Agreement for nonperformance, or, in its discretion, to deduct from the Agreement price or consideration, or otherwise recover, the full amount of the fee, commission, percentage, brokerage fees, gift, or contingent fee.

19. Claims and Lawsuits. By signing this Agreement, Contractor agrees that any Agreement claim submitted to City must be asserted as part of the Agreement process as set forth in this Agreement and not in anticipation of litigation or in conjunction with litigation. Contractor acknowledges that if a false claim is submitted to City by Contractor, it may be considered fraud and Contractor may be subject to criminal prosecution. Contractor acknowledges that California Government Code sections 12650 et seq., the False Claim Act, applies to this Agreement and provides for civil penalties where a person knowingly submits a false claim to a public entity. These provisions include false claims made with deliberate ignorance of the false information or in reckless disregard of the truth or falsity of information. If City seeks to recover penalties pursuant to the False Claims Act, it is entitled to recover its litigation costs, including attorney's fees.

Contractor acknowledges that the filing of a false claim may subject Contractor to an administrative proceeding as a result of which Contractor may be prevented to act as a Contractor on any public work or improvement for a period of up to five (5) years. Contractor acknowledges debarment by another jurisdiction is grounds for City to terminate this Agreement.

20. Certifications. The Contractor, under penalty of perjury, certifies that, except as noted below, he/she or any other person association therewith in the capacity of owner, partner, director, officer, manager;

- Is not currently under supervision, voluntary exclusion, or determination of ineligibility by any Federal, State or local agency;
- Has not been suspended, voluntarily excluded or determined ineligible by any Federal, State or local agency within the past 3 years;
- Has not been indicted, convicted or had a civil judgment rendered against he/she/it by a court of competent jurisdiction in any matter involving fraud or official misconduct in connection with obtaining , attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statues or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property within the past 3 years.
- Are not presently indicted or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in the preceding paragraph; and
- Have not had one or more public transactions (Federal, State or local) terminated for cause or default within in the past 3 years.

If there are any exceptions to this certification, inset the exceptions in the following space.

[Supply exceptions on separate page]

For any exception noted above, indicate below to whom it applies, initiating agency and dates of action.

[Attach separate page]

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction. The above certifications are part of this contract. Signing this agreement on the signature portion thereof shall also constitute signature of the above certifications.

_____ _____

Sergio Sandoval (Date)
Owner

21. Jurisdiction, Venue and Governing Law. Any action at law or in equity brought by either of the Parties for the purpose of enforcing a right or rights provided for by this Agreement will be tried in a court of competent jurisdiction in the County of Los Angeles, State of California, and the Parties waive all provisions of law providing for a change of venue in these proceedings to any other county. This agreement will be governed by the laws of the State of California.

22. Testimony. Contractor will testify at City's request if litigation is brought against City in connection with Contractor's services under this agreement. Unless the action is brought by Contractor, or is based upon Contractor's actual or alleged negligence or other wrongdoing, City, upon prior written agreement with Contractor will compensate Contractor for time spent in preparation for testimony, testimony, and travel at Contractor's standard hourly rates at the time of actual testimony.

23. Waivers. The waiver by either Party of any breach or violation of any term, covenant, or condition of this Agreement or of any applicable law will not be deemed to be a waiver of such term, covenant, condition or law or of any subsequent breach or violation of same or of any other term, covenant, condition or law. The acceptance by either Party of any fee or other payment which may become due under this Agreement will not be deemed to be a waiver of any preceding breach or violation by the other Party of any term, covenant, or condition of this Agreement or any applicable law.

24. Authority. The individuals executing this Agreement and the instruments referenced in it on behalf of Contractor each represent and warrant that they have the legal power, right and actual authority to bind Contractor to the terms and conditions of this Agreement.

25. Severability. If any term, provision, condition or covenant of this Agreement or its application to any party or circumstances shall be held, to any extent, invalid or unenforceable, the remainder of this Agreement, or the application of the term, provision, condition or covenant to persons or circumstances other than those as to whom or which it is held invalid or unenforceable, shall not be affected, and shall be valid and enforceable to the fullest extent permitted by law.

26. Amendments. This Agreement may be modified or amended only be written document executed by both Contractor and City's City Manager and approved as to form by the City Attorney. Such document shall expressly state that it is intended by the parties to amend the terms and conditions of this Agreement.

27. Confidentiality. All documents, reports, information, data, and exhibits prepared or assembled by Contractor in connection with the performance of the Services pursuant to the Agreement are confidential until released by the City to the public, and the Contractor will not make any of these documents or information available to any individual or organization not employed by the Contractor or the City without the written consent of the City before any such release.

28. Entire Agreement. This Agreement, together with any other written document referred to or contemplated by it embody the entire Agreement and understanding between the parties relating to the subject matter of it. The City Manager is authorized, in consultation with the City Attorney, to agree to non-material amendments to this Agreement. Neither this Agreement nor any of its provisions may be amended, modified, waived or discharged except in a writing signed by both parties.

29. Notices. Any notices required or permitted under this Agreement shall be effective when delivered in person; and effective one (1) business day after delivery by facsimile transmission; and effective five (5) days after mailing by U.S. Mail, postage prepaid and properly addressed as follows:

TO CONTRACTOR:
ZORRO LANDSCAPE, INC.
Sergio Sandoval, Owner
10509 Angell Street
Norwalk, CA 90650
562-618-5940

TO CITY:
CITY OF COMPTON
205 South Willowbrook Avenue
Compton, California 90220
Attn: General Manager, Water Department
(310) 605-5555

With Copy to:
CITY OF COMPTON
205 South Willowbrook Avenue
Compton, California 90220
Attn: City Manager

30. Miscellaneous. No provision of this Agreement is to be interpreted for or against either party because that party or that party's legal representative drafted such provision.

Should either party hereto, or any representative, successor or assign of either party hereto, resort to litigation to enforce the provisions of this Agreement, the party or parties prevailing in such litigation shall be entitled, in addition to such other relief as may be granted, to recover its or their reasonable attorney's fees and costs in such litigation from the party or parties

against whom enforcement is sought.

IN WITNESS WHEREOF, CONTRACTOR has executed this Agreement, and the **CITY**, by its City Manager, who is authorized to do so, has executed this Agreement.

ZORRO LANDSCAPE, INC.

Dated: _____ **By _____**
Sergio Sandoval, Owner

CITY OF COMPTON
Recommended for Approval:

By _____ **Dated: _____**
Jose Garfias, Interim General Manager
Water Department

Approved by:

Dated: _____ **By _____**
Willie A. Hopkins, Jr., City Manager

Approved as to form:

By _____ **Dated: _____**
Eric J. Perrodin, City Attorney

ATTEST:

Dated: _____ **By _____**
Vernell McDaniel, City Clerk

ZORRO LANDSCAPE INC.

ESTIMATE

Please make checks payable to:
Zorro Landscape Inc.
P.O Box:
1889 Norwalk CA 90651

No: 2449

ADDRESS TO: #1 Reservoir Tank Farm Lot 18604 Wilmington Ave Carson, Ca 90220 #2 Sebrie Park Reservior 1300 El Segundo Blvd Compton, Ca 90220	FOR: Landscaping Maintenance

DESCRIPTION: Monthly Maintenance visit once a month	**PRICE:**
Monthly Maintenance will include one visit a month to keep the lot neat and clean.	$1,600
includes weedeating, trimming the branches to be under 10 ft, blowing, hauling, and	
removing all debris.	
$1600 per month (12 months) for 1 year	$19,200
	TOTAL: $19,200

Approved for Payment by the Water Department
12/13/23

LIC# 1021268
Any questions or concerns: Sergio (562) 618-5940
Email: zorrosandoval14@gmail.com
THANK YOU FOR YOUR BUSINESS

Hidden Gem Landscaping

7110 Century Boulevard | Paramount, California 90723
info@HiddenGemLandscaping.com | www.hidden gem landscaping.com

RECIPIENT:

Compton City
18604 South Wilmington Avenue
Reservoir Tank Farm Lot
Compton, California 90220

Quote #18

Sent on Oct 20, 2023

Total $20,400.00

Product/Service	Description	Qty.	Unit Price	Total
Maintenance-Jadeite Package	Once a month Maintenance -Line trim sidewalks, driveways and planter beds -Hedge trimming (minimum of once per month) -Weed control in planter beds -Trim any trees below 8 feet -Blow off debris made by work performed -Haul away green waste *City is responsible for providing access to property, if property is inaccessible client is still responsible for payment.	12	$1,700.00	$20,400.00

This quote is valid for the next 30 days, after which values may be subject to change.

Total **$20,400.00**

ESTIMATE

EXCELLENCE LANDSCAPING
Committed to Excellence

Excellence Landscaping
11312 Buell St.
Downey, CA 90241

Excellence_landscaping_corp@yahoo.com
+1 (323) 691-4607
License#1094477

City of Compton

Bill to
City of Compton

Estimate details
Estimate no.: 1139
Estimate date: 10/15/2023

#	Product or service	SKU	Qty	Rate	Amount
1.	**Landscape Maintenance** #1 reservoir tank lot 18604 Wilmington ave Carson Ca.90220 #2 septic park reservoir 1300 el Segundo Blvd compton ca 90220 Monthly Maintenance will include one visit a month. Job duties include keeping lot clean.$2220 per month One year service contract (12 months)			$2,220.00	$2,220.00

Total **$2,220.00**

Ways to pay

