

Members of the public may address the City Council on any item shown on the agenda or matter of the Council's authority after completion of "Request to Address the Council Form" available in the lobby of the Council Chambers or in the City Clerk's office. This form must be completed 15 minutes prior to the scheduled meeting time. Pursuant to Section 54957.5 of the California Government Code, Any writings (Except for those writings which are exempt from disclosure) which are distributed to all or a majority of the members of the City Council are available for public inspection in the lobby of the City Council Chambers and in the office of the City Clerk during regular business hours.

COMPTON CITY COUNCIL AGENDA

11/18/2025

**4:30 PM – CLOSED SESSION
5:30 PM – PUBLIC MEETING
5:45 PM – PUBLIC HEARING**

**301 N TAMARIND AVE
COMPTON, CA 90220
CONFERENCE ROOM 101**

HEARING(S)

**PROPOSED COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME-
INVESTMENT PARTNERSHIP (HOME) SUBSTANTIAL AMENDMENT TO THE
2025-2026 ANNUAL ACTION PLAN on TUESDAY, NOVEMBER 18, 2025
@5:45 PM**

OPENING

ROLL CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

CLOSED SESSION

1. PUBLIC EMPLOYEE APPOINTMENT
Pursuant to Government Code 54957(b)(1)
Title: City Controller
2. CONFERENCE WITH LABOR NEGOTIATOR
Pursuant to Government Code Section 54957.6

Agency Designated Representative: Willie A. Hopkins, Jr., City Manager

Employee Organizations:

1. International Association of Fire Fighters (IAFF) Local 2216
 2. American Federation of State, County and Municipal Employees (AFSCME) Local 2325
 3. AFSCME Local 3947
 4. Service Employees International Union (SEIU) Local 721
3. CONFERENCE WITH LEGAL COUNSEL: EXISTING LITIGATION
Pursuant to Government Code Section 54956.9(d)(1)
Eric J. Perrodin vs City of Compton, et al., Los Angeles County Superior Court
Case No. 24STCP02047
 4. CONFERENCE WITH LEGAL COUNSEL: EXISTING LITIGATION
Pursuant to Government Code Section 54956.9(d)(1)
City of Compton vs Eric J. Perrodin, Los Angeles County Superior Court
Case No. 25STCP00911

PUBLIC COMMENTS ON AGENDA ITEMS AND NON-AGENDA MATTERS

CONSENT AGENDA

Consent items are routine and expected to be non-controversial. They will be acted upon by the Council at one time without discussion unless a Council Member requests an item be removed or discussed.

CITY MANAGER

5. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ESTABLISH A PURCHASE ORDER TO TV PRO GEAR, INC. FOR VIDEO SERVICES FOR CITY COUNCIL MEETINGS AT DOLLARHIDE COMMUNITY CENTER IN THE AMOUNT OF FIFTY THOUSAND DOLLARS (\$50,000.00)

HUMAN RESOURCES

6. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO AMEND THE POSITION CLASSIFICATION PLAN FOR THE PURPOSE OF ADDING THE POSITION OF GRANTS DIRECTOR

7. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO AMEND THE POSITION CLASSIFICATION PLAN FOR ALL CITY OF COMPTON EMPLOYEES FOR THE PURPOSE OF AMENDING THE POSITION OF MAINTENANCE WORKER TRAINEE
8. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO AMEND THE POSITION CLASSIFICATION PLAN FOR THE PURPOSE OF ADDING THE POSITION OF RECEPTIONIST CLERK

REGULAR AGENDA

NEW BUSINESS

9. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO IMPLEMENT THE CLEAN TEAM EMPLOYMENT TRAINING PROGRAM FUNDED BY GRANTS DEPARTMENT FISCAL YEAR 2024-2025 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS
10. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON RESCINDING RESOLUTION 26,162, RE-ADOPTING, RATIFYING AND AMENDING THE FY 2025-2026 BUDGET FOR THE ACCEPTANCE AND APPROPRIATE FUNDS FROM THE CALIFORNIA DEPARTMENT OF JUSTICE DIVISION OF OPERATIONS TO ENFORCE A LOCAL ORDINANCE OR STATE LAW RELATED TO THE ILLEGAL SALE AND MARKETING OF TOBACCO PRODUCTS TO MINORS (\$192,729)

COUNCIL COMMENTS

ADJOURNMENT

NEXT REGULAR MEETING: 11/25/2025 5:30 PM

Visit our website at <http://www.comptoncity.org>

Visit our Youtube at <https://www.youtube.com/@comptoncityhall>

November 18, 2025

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: CITY MANAGER

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ESTABLISH A PURCHASE ORDER TO TV PRO GEAR, INC. FOR VIDEO SERVICES FOR CITY COUNCIL MEETINGS AT DOLLARHIDE COMMUNITY CENTER IN THE AMOUNT OF FIFTY THOUSAND DOLLARS (\$50,000.00)

SUMMARY

Adoption of this resolution will authorize the City Manager to issue a purchase order to TV Pro Gear, Inc. for video recording and live streaming services of Council meetings at Dollarhide Community Center in the amount of Fifty Thousand Dollars (\$50,000.00).

BACKGROUND

The Council Chambers are currently undergoing renovations which temporarily prevents its use. As a result, weekly City Council meetings have been relocated to Dollarhide Community Center to ensure continuity of operations and public access.

STATEMENT OF THE ISSUE

It is essential to continue providing video recording and live streaming services of council meetings to maintain transparency and accessibility for the public. TV Pro Gear, Inc. has the necessary expertise, equipment, and personnel to provide these services from the temporary location.

Therefore, the services of TV Pro Gear, Inc. will be required until the Council meetings are relocated back to Council Chambers at a cost of Fifty Thousand Dollars (\$50,000.00).

This procurement is exempt from formal competitive bidding under the City's centralized purchasing ordinance due to the specialized technical nature of video broadcasting services required for Council meetings at the temporary facility.

FINANCIAL IMPACT

Funds for this expenditure are available in the 2025 – 2026 Fiscal Year Budget in Account No. 1001-610-000-4262.

RECOMMENDATION

It is recommended that the City Council adopt the attached Resolution.

WILLIE A. HOPKINS, JR
CITY MANAGER

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
AUTHORIZING THE CITY MANAGER TO ESTABLISH A PURCHASE ORDER
TO TV PRO GEAR, INC. FOR VIDEO SERVICES FOR CITY COUNCIL
MEETINGS AT DOLLARHIDE COMMUNITY CENTER IN THE AMOUNT OF
FIFTY THOUSAND DOLLARS (\$50,000.00)**

WHEREAS, the City Council Chambers are undergoing renovations that will temporarily prevent the use of the chambers for council meetings; and

WHEREAS, the weekly City Council meetings have been temporarily relocated to Dollarhide Community Center; and

WHEREAS, it is necessary to continue to provide video recording and live streaming services of the council meetings to maintain transparency and accessibility to the public; and

WHEREAS, TV Pro Gear, Inc has the specialized expertise, staff and equipment to provide these services from the temporary location; and

WHEREAS, the services of TV Pro Gear, Inc. will be needed until the City Council meetings are relocated back to the Council Chambers at a cost of Fifty Thousand Dollars (\$50,000.00);

WHEREAS, pursuant to Sections 1411 of the City Charter, competitive bidding may be waived when specialized technical services are available from a single qualified vendor; and

WHEREAS, funds for this expenditure are available in the 2025-2026 Fiscal Year budget in Account 1001-610-000-4262.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES
HEREBY RESOLVE AS FOLLOWS:**

SECTION 1. That the City Manager is hereby authorized to issue a purchase order to TV Pro Gear, Inc to provide video recording and live streaming services for weekly council meetings in the amount of Fifty Thousand Dollars (\$50,000.00).

SECTION 2. That funds are available in the 2025-2026 Fiscal Year Budget, in Account No. 1001-610-000-4262.

SECTION 3. That a certified copy of this Resolution shall be filled in the offices of the City Manager, City Clerk, Law Division, City Attorney, and the City Controller.

SECTION 4. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2025.

**EMMA SHARIF
MAYOR OF THE CITY OF COMPTON**

ATTEST:

SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Satra D. Zurita, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2025.

That said Resolution was adopted by the following vote, to wit:

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-
ABSTAIN: COUNCIL MEMBERS-

SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

NOVEMBER 18, 2025

TO: MAYOR AND CITY COUNCIL MEMBERS

**FROM: WILLIE A. HOPKINS JR.
CITY MANAGER**

**SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
AUTHORIZING THE CITY MANAGER TO AMEND THE POSITION
CLASSIFICATION PLAN FOR THE PURPOSE OF ADDING THE
POSITION OF GRANTS DIRECTOR**

SUMMARY

The City Council is requested to approve amendments to the Position Classification Plan for the purpose of adding the position of Grants Director.

BACKGROUND

The Grants Director is a department-head responsible for the full life cycle of grant managing, including but not limited to policy development, program planning, and fiscal management, and is the primary liaison with funding agencies, auditors, and community partners, under the administrative direction of the City Manager or designee.

On September 16, 2025, the City of Compton and representatives of the applicable employee bargaining Union, the American Federation of State, County and Municipal Employees 2325 (AFSCME Local 2325), met, conferred, and agreed to the creation of the Grants Director position and corresponding job specifications, per the attached side letter.

On October 16, 2025, the Personnel Board reviewed and approved the proposed amendments to the Grants Director classification and salary range. Pursuant to Section 1103 of the City Charter, this item is now presented for City Council consideration.

Section 1103 of the City Charter authorizes the Personnel Board to recommend changes to the classification plan for City Council consideration. Additionally, Rule IV of the City's Personnel Rules & Regulations governs the establishment and maintenance of the classification plan.

Furthermore, the creation of a Grants Director position supports the State Audit recommendation for succession planning.

STATEMENT OF ISSUE

The City Manager authorized a review of the City’s current Position Classification Plan to adopt the new and amended classification specifications for the position of Grants Director.

The City is committed to promoting equitable workforce development and providing opportunities for training and advancement consistent with the City’s Personnel Rules & Regulations and the authority granted under Section 1103 of the City Charter.

The position of Grants Director will be added to the Salary Schedule, under the American Federation of State, County and Municipal Employees 2325 (AFSCME Local 2325), classified under the “Chief Executive Employees” section.

The agreed upon salary range for the position of Grants Director is Range 194A, established as follows:

	Step A	Step E
Annual	\$112,939.50	\$132,457.20
Monthly	\$9,411.63	\$11,038.10
Bi-Weekly	\$4,343.83	\$5,094.51
Hourly	\$54.2978	\$63.6813

FISCAL IMPACT

The proposed amendments are accommodated for within the current 2025-2026 Fiscal Year budget. Any additional costs resulting from these changes will be managed through adjustments in other budget areas as necessary.

RECOMMENDATION

It is recommended that the City Council approve and adopt the attached Resolution to amend the Position Classification Plan for the purpose of adding the position and job specifications of Grants Director.

TAQUAN JONES
HUMAN RESOURCES DIRECTOR

APPROVED FOR FORWARDING:

WILLIE A. HOPKINS JR.
CITY MANAGER

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO AMEND THE POSITION CLASSIFICATION PLAN FOR THE PURPOSE OF ADDING THE POSITION OF GRANTS DIRECTOR

WHEREAS, Section 1103 of the City Charter authorizes the Personnel Board to recommend changes to the classification plan for City Council consideration; and

WHEREAS, additionally, Rule IV of the City's Personnel Rules & Regulations governs the establishment and maintenance of the classification plan; and

WHEREAS, the City is committed to promoting equitable workforce development and providing opportunities for training and advancement consistent with the City's Personnel Rules & Regulations and the authority granted under Section 1103 of the City of Compton Charter; and

WHEREAS, the City Manager authorized a review of the City's current Position Classification Plan to adopt the new and amended classification specifications for the position of Grants Director; and

WHEREAS, on September 16, 2025, the City and representatives of the applicable employee bargaining Union, the American Federation of State, County and Municipal Employees 2325 (AFSCME Local 2325), met, conferred, and agreed to the creation of the Grants Director position and corresponding job specifications, per the attached side letter; and

WHEREAS, on October 16, 2025, the Personnel Board reviewed and approved the proposed amendments to the Grants Director classification and salary range; and

WHEREAS, pursuant to Section 1103 of the City Charter, this item is now presented for City Council consideration; and

WHEREAS, furthermore, the creation of a Grants Director position supports the State Audit recommendation for succession planning; and

WHEREAS, the Grants Director is a department-head responsible for the full life cycle of grant managing, including but not limited to policy development, program planning, and fiscal management, and is the primary liaison with funding agencies, auditors, and community partners, under the administrative direction of the City Manager or designee; and

WHEREAS, the agreed upon salary range for this new classification is established at Range 194A.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That pursuant to Section 1103 of the City and Rule IV of the Personnel Rules, the City Council approves the amendment to the City's Position Classification Plan, revising the Grants Director position as approved by the Personnel Board on October 16, 2025.

SECTION 2. That the position of Grants Director shall be added to the Salary Schedule, under the American Federation of State, County and Municipal Employees 2325 (AFSCME Local 2325), classified under the "Chief Executive Employees" section.

SECTION 3. That the salary range for the position of Grants Director is Range 194A, established as follows:

	Step A	Step E
Annual	\$112,939.50	\$132,457.20
Monthly	\$9,411.63	\$11,038.10
Bi-Weekly	\$4,343.83	\$5,094.51
Hourly	\$54.2978	\$63.6813

SECTION 4. That copies of this Resolution shall be filed in the offices of the City Manager, City Clerk, City Controller, Law Division, City Attorney, and Human Resources Department.

SECTION 5. That the Mayor shall sign, and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2025.

EMMA SHARIF
MAYOR OF THE CITY OF COMPTON

ATTEST:

SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON:SS

I, Satra D. Zurita, City Clerk of the City of Compton, hereby certify that the foregoing resolution was adopted by the City Council of the City of Compton, signed by the Mayor, and attested by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2025.

That said resolution was adopted by the following vote, to wit:

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSTAIN: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-

SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON



HUMAN RESOURCES

205 S. Willowbrook Avenue, Compton, CA 90220

Web site: www.comptoncity.org
Human Resources: (310) 605-5535
Fax: (310) 605-5536

MEET AND CONFER

CITY OF COMPTON AND

AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES (AFSCME LOCAL 2325)

On September 16, 2025 the City of Compton (City) and AFSCME, Local 2325 (the Union) met and agreed to the creation of the **Grants Director** job specifications. Both parties agreed to the below outlined job specifications:

GENERAL PURPOSE:

New Position Creation:

The City and the Union acknowledge the establishment of the **Grants Director** position within the Grants Management Department.

SUPERVISION RECEIVED/EXERCISED:

New Position Creation:

The Grants Director is a department head under the administrative direction of the City Manager or designee, with responsibility for policy development, program planning, fiscal management, administration, and operational direction. The incumbent exercises supervision over subordinate professional, technical, and support personnel.

PRIMARY DUTIES AND RESPONSIBILITIES:

New Position Creation:

The Grants Director is responsible for planning, organizing, directing, and administering the activities and operations of the Grants Management Department. This includes overseeing the full life cycle of grant management—research, securing, implementation, reporting, and compliance—while managing staff, budget development, and coordination across departments. The position also serves as the City's primary liaison with funding agencies, auditors, and community partners to align grants with City priorities and long-term goals.

MINIMUM QUALIFICATIONS, Education and Experience:

New Position Creation:

- Education and Experience: Bachelor's degree in Public Administration, Business Administration, Government Finance, or a related field (Master's preferred); five (5) years of experience in grant writing and management and/or federally funded housing programs, including at least two (2) years in a supervisory or management role.
- Licenses/Certifications: Possession of a valid California Class C Driver's License.
- Knowledge/Skills: Demonstrated success in securing and managing government grants; proficiency with grant management systems and federal, state, and local grant regulations; strong leadership, organizational, communication, and stakeholder engagement skills.

SALARY RANGE:

New Position Creation:

The agreed salary range for the **Grants Director** position is 194 A.

The City and the Union hereby agree to the above specifications for the **Grants Director** job classification:

CITY:



Willie A. Hopkins, Jr.
City Manager

UNION:



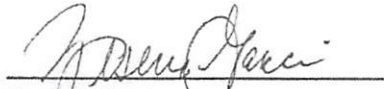
Enrique Benitez
AFSCME 2325 President

Date:

6 OCT 25

Date:

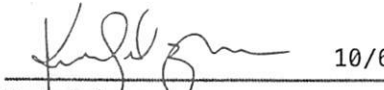
9/30/25



Yesenia Garcia
AFSCME 2325 Vice-President

Date:

9/24/25



Karla Salazar
AFSCME 2325 Business Agent

10/6/25

This agreement by the parties is subject to City Council's approval

NOVEMBER 18, 2025

TO: MAYOR AND CITY COUNCIL MEMBERS

**FROM: WILLIE A. HOPKINS JR.
CITY MANAGER**

**SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
AUTHORIZING THE CITY MANAGER TO AMEND THE POSITION
CLASSIFICATION PLAN FOR ALL CITY OF COMPTON EMPLOYEES
FOR THE PURPOSE OF AMENDING THE POSITION OF
MAINTENANCE WORKER TRAINEE**

SUMMARY

The City Council is requested to approve amendments to the Position Classification Plan and Salary Schedule for the purpose of revising the position of Maintenance Worker Trainee.

BACKGROUND

The Maintenance Worker Trainee receives on-the-job training and work assignments designed to develop skill of manual tasks and the operation of equipment, under the direct supervision of the Street Maintenance Supervisor or other personnel.

On October 16, 2025, the Personnel Board reviewed and approved the proposed amendments to the Maintenance Worker Trainee classification and salary range. Pursuant to Section 1103 of the City of Compton Charter, this item is now presented for City Council consideration.

Section 1103 of the City of Compton Charter authorizes the Personnel Board to recommend changes to the classification plan for City Council consideration. Additionally, Rule IV of the City's Personnel Rules & Regulations governs the establishment and maintenance of the classification plan.

STATEMENT OF ISSUE

The City Manager authorized a review of the City's current Position Classification Plan to adopt the amended classification specifications for the position of Maintenance Worker Trainee.

After review, staff has determined it to be fair and necessary to revise the classification specifications of Maintenance Worker Trainee by reflecting the change for a new "Supervision Received/Exercised" section, a new duty bullet point stating, "Performs related duties and responsibilities as assigned," a new age requirement of 18+ years of

STAFF REPORT – AMENDING THE POSITION CLASSIFICATION PLAN
PAGE 2

age, and the removal of the requirement that possession of a California Driver's License is needed.

This adjustment is intended to broaden the applicant pool and create greater access to entry-level professional opportunities, ensuring that the City can continue to attract qualified individuals while supporting workforce development in the maintenance field and to also accurately match the supervision level of the specification, in which this position did not previously mention supervisory responsibility.

The City of Compton is committed to promoting equitable workforce development and providing opportunities for training and advancement consistent with the City's Personnel Rules & Regulations and the authority granted under Section 1103 of the City of Compton Charter.

The position of Maintenance Worker Trainee will be amended in the Salary Schedule, unclassified under the "Hourly and Seasonal Employees" section, from Range 67A to Range 78A.

The salary range for the position of Maintenance Worker Trainee is Range 78A, established as follows:

	Step A	Step E
Annual	\$35,836.20	\$41,912.10
Monthly	\$2,986.35	\$3,492.68
Bi-Weekly	\$1,378.31	\$1,612.01
Hourly	\$17.2289	\$20.1500

FISCAL IMPACT

The proposed amendments are accommodated for within the current 2025-2026 Fiscal Year budget. Any additional costs resulting from these changes will be managed through adjustments in other budget areas as necessary.

RECOMMENDATION

It is recommended that the City Council approve and adopt the attached Resolution to amend the Position Classification Plan for all City of Compton employees for the purpose of amending the job specifications of Maintenance Worker Trainee.

TAQUAN JONES
HUMAN RESOURCES DIRECTOR

APPROVED FOR FORWARDING:

WILLIE A. HOPKINS JR.
CITY MANAGER

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO AMEND THE POSITION CLASSIFICATION PLAN FOR ALL CITY OF COMPTON EMPLOYEES FOR THE PURPOSE OF AMENDING THE POSITION OF MAINTENANCE WORKER TRAINEE

WHEREAS, Section 1103 of the City of Compton Charter authorizes the Personnel Board to recommend changes to the classification plan for City Council consideration; and

WHEREAS, additionally, Rule IV of the City's Personnel Rules & Regulations governs the establishment and maintenance of the classification plan; and

WHEREAS, the City is committed to promoting equitable workforce development and providing opportunities for training and advancement consistent with the City's Personnel Rules & Regulations and the authority granted under Section 1103 of the City of Compton Charter; and

WHEREAS, the City Manager authorized a review of the City's current Position Classification Plan to adopt the amended classification specifications for the position of Maintenance Worker Trainee; and

WHEREAS, on October 16, 2025, the Personnel Board reviewed and approved the proposed amendments to the Maintenance Worker Trainee classification and salary range; and

WHEREAS, pursuant to Section 1103 of the City of Compton Charter, this item is now presented for City Council consideration; and

WHEREAS, the Maintenance Worker Trainee receives on-the-job training and work assignments designed to develop skill of manual tasks and the operation of equipment, under the direct supervision of the Street Maintenance Supervisor or other personnel; and

WHEREAS, after review, staff has determined it to be fair and necessary to revise the classification specifications of Maintenance Worker Trainee by reflecting the change for a new "Supervision Received/Exercised" section, a new duty bullet point stating, "Performs related duties and responsibilities as assigned," a new age requirement of 18+ years of age, and the removal of the requirement that possession of a California Driver's License is needed; and

WHEREAS, this adjustment is intended to broaden the applicant pool and create greater access to entry-level professional opportunities, ensuring that the City can continue to attract qualified individuals while supporting workforce development in the maintenance field and to also accurately match the supervision level of the specification, in which this position did not previously mention supervisory responsibility.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That pursuant to Section 1103 of the City of Compton Charter and Rule IV of the Personnel Rules, the City Council approves the amendment to the City's Position Classification Plan, revising the Maintenance Worker Trainee position as approved by the Personnel Board on October 16, 2025.

SECTION 2. That the position of Maintenance Worker Trainee shall be amended in the Salary Schedule, unclassified under the “Hourly and Seasonal Employees” section, from Range 67A to Range 78A.

SECTION 3. That the salary range for the position of Maintenance Worker Trainee is Range 78A, established as follows:

	Step A	Step E
Annual	\$35,836.20	\$41,912.10
Monthly	\$2,986.35	\$3,492.68
Bi-Weekly	\$1,378.31	\$1,612.01
Hourly	\$17.2289	\$20.1500

SECTION 4. That copies of this Resolution shall be filed in the offices of the City Manager, City Clerk, City Controller, Law Division, City Attorney, and Human Resources Department.

SECTION 5. That the Mayor shall sign, and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2025.

EMMA SHARIF
MAYOR OF THE CITY OF COMPTON

ATTEST:

SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON:SS

I, Satra D. Zurita, City Clerk of the City of Compton, hereby certify that the foregoing resolution was adopted by the City Council of the City of Compton, signed by the Mayor, and attested by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2025.

That said resolution was adopted by the following vote, to wit:

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSTAIN: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-

SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

NOVEMBER 18, 2025

TO: MAYOR AND CITY COUNCIL MEMBERS

**FROM: WILLIE A. HOPKINS JR.
CITY MANAGER**

**SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
AUTHORIZING THE CITY MANAGER TO AMEND THE POSITION
CLASSIFICATION PLAN FOR THE PURPOSE OF ADDING THE
POSITION OF RECEPTIONIST CLERK**

SUMMARY

The City Council is requested to approve amendments to the Position Classification Plan for the purpose of adding the position of Receptionist Clerk.

BACKGROUND

The Receptionist Clerk performs front desk reception and clerical duties, serving as the first point of contact for visitors and callers to ensure accurate routing of information in addition to providing routine office support, under the general supervision of the departmental supervisor or other personnel.

On October 16, 2025, the Personnel Board reviewed and approved the proposed amendments to the Receptionist Clerk classification and salary range. Pursuant to Section 1103 of the City Charter, this item is now presented for City Council consideration.

Section 1103 of the City Charter authorizes the Personnel Board to recommend changes to the classification plan for City Council consideration. Additionally, Rule IV of the City's Personnel Rules & Regulations governs the establishment and maintenance of the classification plan.

STATEMENT OF ISSUE

The City Manager authorized a review of the City's current Position Classification Plan to adopt the new and amended classification specifications for the position of Receptionist Clerk.

After review, staff has determined it to be fair and necessary to add the classification specifications of Receptionist Clerk to establish a consistent front-line administrative role across departments, ensuring efficient customer service, standardized clerical support, and improved communication between the public and City staff.

STAFF REPORT – AMENDING THE POSITION CLASSIFICATION PLAN
PAGE 2

The City is committed to promoting equitable workforce development and providing opportunities for training and advancement consistent with the City’s Personnel Rules & Regulations and the authority granted under Section 1103 of the City Charter.

The position of Receptionist Clerk will be added to the Salary Schedule, unclassified under the “Hourly and Seasonal Employees” section.

The salary range for the position of Receptionist Clerk is Range 68A, established as follows:

	Step A	Step E
Annual	\$32,482.20	\$38,003.40
Monthly	\$2,706.85	\$3,166.95
Bi-Weekly	\$1,249.31	\$1,461.67
Hourly	\$15.6164	\$18.2708

FISCAL IMPACT

The proposed amendments are accommodated for within the current 2025-2026 Fiscal Year budget. Any additional costs resulting from these changes will be managed through adjustments in other budget areas as necessary.

RECOMMENDATION

It is recommended that the City Council approve and adopt the attached Resolution to amend the Position Classification Plan for the purpose of adding the position and job specifications of Receptionist Clerk.

TAQUAN JONES
HUMAN RESOURCES DIRECTOR

APPROVED FOR FORWARDING:

WILLIE A. HOPKINS JR.
CITY MANAGER

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO AMEND THE POSITION CLASSIFICATION PLAN FOR THE PURPOSE OF ADDING THE POSITION OF RECEPTIONIST CLERK

WHEREAS, Section 1103 of the City of Compton Charter authorizes the Personnel Board to recommend changes to the classification plan for City Council consideration; and

WHEREAS, additionally, Rule IV of the City’s Personnel Rules & Regulations governs the establishment and maintenance of the classification plan; and

WHEREAS, the City is committed to promoting equitable workforce development and providing opportunities for training and advancement consistent with the City’s Personnel Rules & Regulations and the authority granted under Section 1103 of the City Charter; and

WHEREAS, the City Manager authorized a review of the City’s current Position Classification Plan to adopt the new and amended classification specifications for the position of Receptionist Clerk; and

WHEREAS, on October 16, 2025, the Personnel Board reviewed and approved the proposed amendments to the Receptionist Clerk classification and salary range; and

WHEREAS, pursuant to Section 1103 of the City Charter, this item is now presented for City Council consideration; and

WHEREAS, the Receptionist Clerk performs front desk reception and clerical duties, serving as the first point of contact for visitors and callers to ensure accurate routing of information in addition to providing routine office support, under the general supervision of the departmental supervisor or other personnel; and

WHEREAS, after review, staff has determined it to be fair and necessary to add the classification specifications of Receptionist Clerk to establish a consistent front-line administrative role across departments, ensuring efficient customer service, standardized clerical support, and improved communication between the public and City staff.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That pursuant to Section 1103 of the City of Compton Charter and Rule IV of the Personnel Rules, the City Council approves the amendment to the City’s Position Classification Plan, revising the Receptionist Clerk position as approved by the Personnel Board on October 16, 2025.

SECTION 2. That the position of Receptionist Clerk shall be added to the Salary Schedule, unclassified under the “Hourly and Seasonal Employees” section.

SECTION 3. That the salary range for the position of Receptionist Clerk is Range 68A, established as follows:

	Step A	Step E
Annual	\$32,482.20	\$38,003.40
Monthly	\$2,706.85	\$3,166.95
Bi-Weekly	\$1,249.31	\$1,461.67
Hourly	\$15.6164	\$18.2708

SECTION 4. That copies of this Resolution shall be filed in the offices of the City Manager, City Clerk, City Controller, Law Division, City Attorney, and Human Resources Department.

SECTION 5. That the Mayor shall sign, and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2025.

EMMA SHARIF
MAYOR OF THE CITY OF COMPTON

ATTEST:

SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON:SS

I, Satra D. Zurita, City Clerk of the City of Compton, hereby certify that the foregoing resolution was adopted by the City Council of the City of Compton, signed by the Mayor, and attested by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2025.

That said resolution was adopted by the following vote, to wit:

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSTAIN: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-

SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

November 18, 2025

TO: MAYOR AND CITY COUNCIL

FROM: TURMEL WOODS, GRANTS COMPLIANCE MANAGER

**SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
AUTHORIZING THE CITY MANAGER TO AMEND THE GRANTS
DEPARTMENT FY 2025-2026 BUDGET TO APPROPRIATE COMMUNITY
DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR THE
IMPLEMENTATION OF THE CLEAN TEAM EMPLOYMENT TRAINING
PROGRAM TO HIRE TEN (10) MAINTENANCE WORKER TRAINEES FOR A
6-8 MONTH PROGRAM IN THE AMOUNT OF (\$214,730.00)**

SUMMARY

It is recommended that the City Council approve the establishment of the Clean Team Employment Training Program to be administered through the Grants Department in conjunction with the Human Resources Department and Public Works Street Maintenance Department authorizing the City Manager or designee to execute all related agreements, budget amendments and administrative documents necessary to implement the program

BACKGROUND

The City of Compton continues to face challenges related to illegal dumping, litter accumulation, and the overall maintenance of public rights-of-way. These issues negatively impact public health, safety, and community perception of the City.

To address these concerns, the Grants Department has allocated funding to support a workforce development initiative designed to employ ten (10) local residents in community clean-up and beautification activities. The program will be operated in close partnership with the Human Resources Department and Public Works Street Maintenance Department to ensure alignment with citywide maintenance priorities.

On July 23, 2024 the City Council adopted resolution no. 26,097 approving the FY 2024-2025 Annual Action Plan, which included funding for the Employment Training Program under the CDBG allocation. While the program itself was previously authorized a budget modification is now required to reallocate a portion of the approved CDBG funds into the appropriate budget categories specifically Salaries and Special Department Expenses to support personal costs, safety equipment and other related program expenses necessary for implementation.

STATEMENT OF ISSUE

The Clean Team Employment Training Program will create structured job opportunities for unemployed and under-employed residents. Participants will gain valuable workforce experience while directly improving the cleanliness and appearance of City neighborhoods, corridors, and public spaces.

**Staff Report - The Clean Street Employment Training Program Funded by 2024- 2025
CDBG Funds
November 18, 2025, Page 2**

The program will:

- Employ residents for short-term assignments focused on litter abatement, alleyway clean-ups, bulky item collection support, and weed abatement.
- Provide workforce training, safety instruction, and certifications (as applicable).
- Support the City's broader economic development and livability goals by enhancing neighborhood conditions.

The City of Compton seeks to add ten (10) new positions to the Grants Department to strengthen administration, compliance and delivery of grant-funded programs. Salaries for these positions shall be paid from the Grants Department Account No. 2800-540-N44-4101 all other programmatic expenses, including but not limited to supplies, equipment, training services shall be paid from the Grants Department Account No. 2800-540-N44-4249.

FINANCIAL IMPACT

There is no financial impact associated with this action. Funding has been allocated in FY 2025-2026 Grants Department Budget, Account No. 2800-540-N44-4294 – Contingency. The requested action does not increase the overall grant budget but authorizes the reallocation of existing funds to the Salaries and Special Department Expenses accounts to allow program implementation:

Transfer in Expenditure Appropriations

<u>From:</u>	<u>To:</u>	<u>Amount</u>
2800-540-N44-4294	2800-540-N44-4101	\$193,470.00

<u>Account Code</u>	<u>Account Description</u>	<u>Amount</u>
2800-540-N44-4249	Special Department Expenses	\$21,260.00

RECOMMENDATION

Staff recommends adoption of the attached resolution.

**TURMEL WOODS
GRANTS COMPLIANCE MANAGER**

APPROVED FOR FORWARD

**WILLIE A. HOPKINS JR.
CITY MANAGER**

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
AUTHORIZING THE CITY MANAGER TO AMEND THE GRANTS DEPARTMENT
FY 2025-2026 BUDGET TO APPROPRIATE COMMUNITY DEVELOPMENT
BLOCK GRANT (CDBG) FUNDS FOR THE IMPLEMENTATION OF THE CLEAN
TEAM EMPLOYMENT TRAINING PROGRAM TO HIRE TEN (10)
MAINTENANCE WORKER TRAINEES FOR A 6-8 MONTH PROGRAM IN THE
AMOUNT OF (\$214,730.00)**

WHEREAS, it is recommended that the City Council approve the establishment of the Clean Team Employment Training Program to be administered through the Grants Department in conjunction with the Human Resources Department and Public Works Street Maintenance Department authorizing the City Manager or designee to execute all related agreements, budget amendments and administrative documents necessary to implement the program; and

WHEREAS, the City of Compton continues to face challenges related to illegal dumping, litter accumulation, and the overall maintenance of public rights-of-way. These issues negatively impact public health, safety, and community perception of the City; and

WHEREAS, to address these concerns, the Grants Department has allocated funding to support a workforce development initiative designed to employ 10 local residents in community clean-up and beautification activities. The program will be operated in close partnership with the Human Resources Department and Public Works Street Maintenance Department to ensure alignment with citywide maintenance priorities; and

WHEREAS, the pilot program will allow the City to evaluate the effectiveness of using CDBG funds for workforce development tied to community maintenance. If successful, the program may be expanded in the future program years; and

WHEREAS, the use of CDBG funds for this activity was previously approved by the City Council in the City's 2024 Annual Action Plan, as adopted under Resolution No. 26,097; and

WHEREAS, the Clean Team Employment Training Program will create structured job opportunities for unemployed and under-employed residents. Participants will gain valuable workforce experience while directly improving the cleanliness and appearance of City neighborhoods, corridors, and public spaces. The program will:

- Employ residents for short-term assignments focused on litter abatement, alleyway clean-ups, bulky item collection support, and weed abatement.
- Provide workforce training, safety instruction, and certifications (as applicable).
- Support the City's broader economic development and livability goals by enhancing neighborhood conditions; and

WHEREAS, the City of Compton seeks to add ten (10) new positions to the Grants Department to strengthen administration, compliance and delivery of grant-funded programs; and

WHEREAS, the Employment Training Program was previously approved as part of the FY 2024-2025 CDBG Annual Action Plan through Resolution 26,097; however, budget modification is required to reallocate funds into the appropriate Salaries and Special Department Expenses accounts to support program implementation; and

WHEREAS, the salaries for these positions shall be paid from the Grants Department Account No. 2800-540-N44-4101; and

WHEREAS, all other programmatic expenses, including but not limited to supplies, equipment, training services shall be paid from the grants Department Account No. 2800-540-N44-4249; and

WHEREAS, there is no financial impact associated with this action. Funding has been allocated in FY 2025-2026 Grants Department Budget, Account No. 2800-540-N44-4294 – Contingency. The requested action does not increase the overall grant budget but authorizes the reallocation of existing funds to the Salaries and Special Department Expenses accounts to allow program implementation:

Transfer in Expenditure Appropriations

<u>From:</u>	<u>To:</u>	<u>Amount</u>
2800-540-N44-4294	2800-540-N44-4101	\$193,470.00

<u>Account Code</u>	<u>Account Description</u>	<u>Amount</u>
2800-540-N44-4249	Special Department Expenses	\$21,260.00

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. That the City Council hereby authorizes the City Manager or designee to process a budget modification within the Grants Department CDBG fund to transfer previously approved funds into the Salaries and Special Department Expenses accounts for the purpose of executing the Employment Training Program.

Section 2. The total program cost for Fiscal Year 2025-2026 is \$214,730. A budget modification is being requested for the funds for these expenditures to be made available in the Grants Department’s 2025-2026 fiscal year budget:

Transfer in Expenditure Appropriations

<u>From:</u>	<u>To:</u>	<u>Amount</u>
2800-540-N44-4294	2800-540-N44-4101	\$193,470.00

<u>Account Code</u>	<u>Account Description</u>	<u>Amount</u>
2800-540-N44-4249	Special Department Expenses	\$21,260.00

Section 3. The Grants Department Fiscal Year 2025-2026 Budget shall be amended to add ten (10) Maintenance Worker Trainee positions.

Resolution No. _____
Page 3

Section 4. That salaries for the temporary positions shall be paid from Account Number 2800-540-N44-410.

Section 5. That all other expenses will be charged to 2800-540-N44-4249 Special Department Expenses.

Section 6. That a copy of this Resolution shall be filed in the office of the City Manager, City Controller, City Clerk, Law Division, City Attorney and Grants Department.

Section 7. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2025.

EMMA SHARIF
MAYOR OF THE CITY OF COMPTON

ATTEST:

SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Satra D. Zurita, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council, signed by the Mayor, and attested to by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2025.

That said Resolution was adopted by the following vote, to wit:

AYES: COUNCILMEMBERS-
NOES: COUNCILMEMBERS-
ABSTAIN: COUNCILMEMBERS-
ABSENT: COUNCILMEMBERS-

SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

RESOLUTION NO. 26,097

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
RESCINDING RESOLUTION NUMBER 26,083 RE-ADOPTING AND
RATIFYING THE SUBMISSION OF THE CITY'S FISCAL YEAR 2024-
2025 CONSOLIDATED ANNUAL ACTION PLAN TO THE U.S.
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) AND
USE OF FUNDS FOR THE COMMUNITY DEVELOPMENT BLOCK
GRANT (CDBG), THE HOME INVESTMENT PARTNERSHIP GRANT
(HOME) PROGRAMS

WHEREAS, in order to be eligible to receive federal funds, the U.S. Department of Housing and Urban Development (HUD) requires the City of Compton ("City") to prepare an Annual Action Plan for each of the five (5) years covered by the City's Consolidated 5-Year Plan (2019-2024); and

WHEREAS, the City must develop a Consolidated Annual Action Plan which combines into a single submission to HUD the planning and application elements for the CDBG and HOME grants. The City produces the Action Plan annually, which is due before July 8th of each fiscal year, to ensure its eligibility for CDBG and HOME grant funds; and

WHEREAS, HUD's Fiscal Year 2024-2025 federal grant allocation for the City's Community Development Block Grant (CDBG) is \$1,302,913. The City's HOME program allocation for fiscal year 2024-2025 is \$446,886.47 for programming; and

WHEREAS, in accordance with HUD requirements and consistent with the City's Consolidated 5-Year Plan, Staff prepared the draft FY 2024-2025 Consolidated Annual Action Plan which outlines the City's planned use of CDBG and HOME grant funds; and

WHEREAS, on July 16, 2024, the City Council adopted Resolution 26,083 which authorized the submission of the City's FY 2024-2025 Consolidated Annual Action Plan. Upon closer review, it was determined by staff that the sections regarding CDBG and HOME proposed expenditure plan were last Fiscal Year (2023-2024) Council approved CDBG and HOME expenditure plans; and

WHEREAS, furthermore, the absence of the correct CDBG and HOME expenditure plan poses significant risks to the FY 2024-2025 Consolidated Annual Action Plan development and overall success of the program implementation as outlined in the original resolution. Thus, it is necessary to rescind Resolution No. 26,083 for the purpose of including the correct proposed expenditure plan; and

WHEREAS, as part of the planning process, a Notice of Funding Availability (NOFA) will be posted on the City's website and published in the Compton Bulletin Newspaper. CDBG applications will be made available beginning November 2024 and ending in January 2025. The Grants Division conducted one (1) Technical Assistance Workshop designed to provide prospective applicants with information regarding the FY 2024 application process and eligibility requirements for the grants mentioned above programs; and

WHEREAS, on May 22, 2024, the City released a NOFA for the drafted FY 2024-2025 HUD Funding Recommendations for CDBG & HOME funding for a 30-day review period to obtain public input and comments on the proposed Action Plan. The City of Compton has met all HUD requirements in the development of the Annual Action Plan and

WHEREAS, the primary objective of the CDBG program is to develop viable urban communities by providing decent housing and a suitable living environment, principally for persons of low and moderate income; and

WHEREAS, the primary purpose of the HOME Program is to preserve and increase the supply of decent, safe, and sanitary affordable rental and owner-occupied housing primarily for persons of low and moderate income.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1: That the City Council shall adopt the funding recommendations of the draft FY 2024-2025 Consolidated Annual Action Plan as follows:

	FY 2024-2025 CDBG PROGRAM / ACTIVITY	AMOUNT
1	CDBG Program Administration	\$260,582.60
2	Fair Housing Foundation	\$ 10,000
3	Champions of Caring	\$ 12,600
4	Compton Youth Build	\$ 35,000
5	Community Legal Aid SoCal	\$ 20,000
6	The Children's Clinic	\$ 35,000
7	Unearth and Empower Communities	\$15,000
8	Housing Rehabilitation Program	\$200,000
9	Park Improvement Project	\$250,000
10	Business Façade Project	\$250,000
11	Employment Training Program	\$214,730.40
	TOTAL	1,302,913

	FY 2024-2025 HOME PROGRAM / ACTIVITY	AMOUNT
a	HOME Program Administration	\$44,688.65
b	HOME CHDO Activity	\$67,029.97
c	HOME First Time Homebuyers Program	\$335,149.85
	TOTAL	\$446,886.47

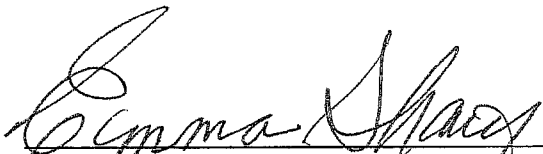
SECTION 2. That the City Manager is authorized to submit the revised Fiscal Year 2024-2025 Consolidated Annual Action Plan to the Department of Housing and Urban Development (HUD).

SECTION 3. That the City Manager is authorized to execute all necessary documents and implement all programs included in the FY 2024-2025 Consolidated Annual Action Plan.

SECTION 4. That a certified copy of this Resolution shall be filed in the offices of the City Manager, City Attorney, City Controller, City Clerk, and the Grants Division.

SECTION 5. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this 23rd day of JULY, 2024.


MAYOR OF THE CITY OF COMPTON

ATTEST:


CITY CLERK OF THE CITY OF COMPTON



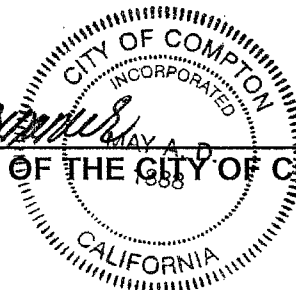
STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON

I, Vernell McDaniel, City Clerk of the City of Compton, do hereby certify that the foregoing Resolution was adopted by the City Council of the City of Compton, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on the 23rd day of JULY, 2024.

That said Resolution was adopted by the following vote, to wit:

AYES: COUNCIL MEMBERS-DUHART, SPICER, BOWERS, DARDEN, SHARIF
NOES: COUNCIL MEMBERS-NONE
ABSENT: COUNCIL MEMBERS-NONE
ABSTAIN: COUNCIL MEMBERS-NONE


CITY CLERK OF THE CITY OF COMPTON



November 18, 2025

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: TURMEL WOODS, GRANTS COMPLIANCE MANAGER

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON RESCINDING RESOLUTION 26,162, RE-ADOPTING, RATIFYING AND AMENDING THE FY 2025-2026 BUDGET FOR THE ACCEPTANCE AND APPROPRIATE FUNDS FROM THE CALIFORNIA DEPARTMENT OF JUSTICE DIVISION OF OPERATIONS TO ENFORCE A LOCAL ORDINANCE OR STATE LAW RELATED TO THE ILLEGAL SALE AND MARKETING OF TOBACCO PRODUCTS TO MINORS (\$192,729)

SUMMARY

This resolution authorizes the City Manager to amend the Grants Department Fiscal Year 2025-2026 Budget by appropriating One Hundred Ninety-Two Thousand, Seven Hundred Twenty-Nine (\$192,729) Dollars in 2024 Tobacco grant revenue and expenditures funding from the California Department of Justice Division of Operations.

BACKGROUND

The California Healthcare, Research and Prevention Tobacco Tax Act of 2016 ("Proposition 56") provides local public agencies with funding to promote a healthier California by reducing illegal sales and marketing of cigarettes and tobacco products, including e-cigarettes, to minors. The Office of the Attorney General makes these annual funds available to local law enforcement agencies through the California Department of Justice Tobacco Grant Program.

The Tobacco Grant Program award process is highly competitive, and for the 2024-25 grant cycle, the Department received over \$50 million in requests. As noted in the application materials, grant funding prioritized support for local retailer enforcement, including enforcement of flavored tobacco bans. Consequently, some awards were approved with modification to align with these funding priorities.

STATEMENT OF THE ISSUE

The City of Compton ("City") submitted a Tobacco Grant application and was awarded in the amount of \$192,729. On October 16, 2024, The City may use Grant funds to enforce a local ordinance or state law related to the illegal sale and marketing of tobacco products, including e-cigarettes, to minors and youth including, but not limited to:

- Retailer compliance checks
- Retailer training programs
- Retailer and/or code officer educational activity
- Tobacco retail license inspections
- Preventing and deterring use of tobacco products

The City can use the Grant funds over 26 to 36-month period to facilitate the aforementioned list of activities.

The Community Improvement Director will provide oversight of this program by scheduling Code personnel to conduct unified operations. The Community Improvement Director will be collecting reports and submitting them bi-weekly to the Grants Compliance Manager for additional review. Reports will include names, positions, hours, location, duties, and outcomes pertaining to each operation. Payments will be rendered based on aforementioned hourly rates upon submission and approval on a monthly basis if agreed upon.

STATE OF THE ISSUE

Resolution number 26,162 authorized funding for a specific activity; however, the item was not included in the Grants Department FY 2025-2026 adopted budget. As result, there is no appropriation authority to implement the action. To ensure compliance with budgetary and fiscal policies, staff recommends rescinding the resolution.

ALTERNATIVES

If the City Council chooses not to accept the grant funds, the City cannot implement the proposed activities unless General Funds or other funding sources were provided.

FISCAL IMPACT

The City was awarded 2024 Tobacco grant funding in the amount of \$192,729. The 2024 Tobacco grant award allows 5% of the total award for Grant Administration. The cost of the proposed activities and administrative staff support will be paid directly from the Tobacco grant.

The Fiscal Year 2025-26 Budget is being requested to be amended as follows:

Increase Revenues in the following Accounts:

<u>ACCOUNT NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
2765-540-001-3569	Other State Grants	\$192,729

Increase Expenditures in the following Accounts:

<u>ACCOUNT NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
2765-540-001-4101	Salaries	\$ 9,636
2765-540-001-4171	Overtime	\$ 173,621
2765-540-001-4334	Machinery & Equipment	\$ 9,472
	Total	\$192,729

RECOMMENDATION

Staff recommends the City Council approve this resolution accepting the 2024 Tobacco grant funding from the California Department of Justice Division of Operations and adopt the attached resolution which approves the proposed activities.

TURMEL WOODS
GRANTS COMPLIANCE MANAGER

APPROVED FOR FORWARDING

WILLIE A. HOPKINS, JR.
CITY MANAGER

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
RESCINDING RESOLUTION 26,162, RE-ADOPTING, RATIFYING AND
AMENDING THE FY 2025-2026 BUDGET FOR THE ACCEPTANCE AND
APPROPRIATE FUNDS FROM THE CALIFORNIA DEPARTMENT OF
JUSTICE DIVISION OF OPERATIONS TO ENFORCE A LOCAL ORDINANCE
OR STATE LAW RELATED TO THE ILLEGAL SALE AND MARKETING OF
TOBACCO PRODUCTS TO MINORS (\$192,729)**

WHEREAS, this resolution authorizes the City Manager to amend the Grants Department Fiscal Year 2025-2026 Budget by appropriating One Hundred Ninety-Two Thousand, Seven Hundred Twenty-Nine (\$192,729) Dollars in 2024 Tobacco grant revenue and expenditures funding from the California Department of Justice Division of Operations; and

WHEREAS, the Proposition 56 provides local public agencies with funding to promote a healthier California by reducing illegal sales and marketing of cigarettes and tobacco products, including e-cigarettes, to minors; and

WHEREAS, the Office of the Attorney General has made funds available through California Department of Justice (“DOJ”) Tobacco Grant Program in the amount of \$192,729 to the City of Compton (“City”) to enforce a local ordinance or state law related to the illegal sale of tobacco products to minors; and

WHEREAS, the City proposes a citywide retail enforcement and education initiative and the remainder \$183,093 will be used for in-house Code Enforcement Officers overtime salaries (City Staff); and

WHEREAS, \$9,636 will be used for administrative cost (5% of award) to administer compliance functions of the Grant; and

WHEREAS, the Tobacco Grant Funds must be utilized by June 30, 2028, which is approximately Three (3) years and six (6) months the city would be required to submit monthly reports to the grantor to ensure compliance of the awarded program; and

WHEREAS, Resolution number 26,162 authorized funding for a specific activity; however, the item was not included in the Grants Department FY 2025-2026 adopted budget. As result, there is no appropriation authority to implement the action. To ensure compliance with budgetary and fiscal policies, staff recommends rescinding the resolution; and

WHEREAS, these grant funds will have **no fiscal impact** on the City’s general fund.

WHEREAS, the 2025-2026 the Grants Department Fiscal Year budget needs to be amended to appropriate the Tobacco Grant funds awarded to the City by the DOJ.

RESOLUTION NO. _____

Page 2

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES
HEREBY RESOLVE AS FOLLOWS:

SECTION 1. Resolution number 26,162 authorized funding for a specific activity; however, the item was not included in the Grants Department FY 2025-2026 adopted budget. As result, there is no appropriation authority to implement the action. To ensure compliance with budgetary and fiscal policies, staff recommends rescinding the resolution.

SECTION 2. That California Department of Justice Division of Operations Tobacco Grant funding in the amount of One Hundred Ninety-Two Thousand Seven Hundred Twenty-Nine Dollars (\$192,729) to enforce a local ordinance or state law related to the illegal sale and marketing of Tobacco Products to minors is hereby accepted.

SECTION 3. That the Grants Management Department Fiscal Year 2025-2026 budget shall be amended as follows:

Increase Revenues in the following Accounts:

<u>ACCOUNT NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
2765-780-001-3569	Other State Grants	\$192,729

Increase Expenditures in the following Accounts:

<u>ACCOUNT NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
2765-540-001-4101	Salaries	\$ 9,636
2765-540-001-4171	Overtime	\$173,621
2765-540-001-4334	Machinery & Equipment	\$ 9,472.00
	Total	\$192,729

SECTION 4. That a certified copy of this Resolution shall be filed in the offices of the City Manager, City Controller, City Clerk, Law Division, City Attorney and the Grants Management Division.

SECTION 5. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2025.

EMMA SHARIF
MAYOR OF THE CITY OF COMPTON

RESOLUTION NO. _____

Page 3

ATTEST:

SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Satra D. Zurita, City Clerk of the City of Compton, do hereby certify that the foregoing Resolution was adopted by the City Council of the City of Compton, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2025.

That said Resolution was adopted by the following vote, to wit:

AYES:	COUNCIL MEMBERS-
NOES:	COUNCIL MEMBERS-
ABSENT:	COUNCIL MEMBERS-
ABSTAIN:	COUNCIL MEMBERS-

SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

RESOLUTION NO. 26,162

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AMENDING THE 2024-2025 FISCAL YEAR BUDGET TO APPROPRIATE FUNDS FROM THE CALIFORNIA DEPARTMENT OF JUSTICE DIVISION OF OPERATIONS TO ENFORCE A LOCAL ORDINANCE OR STATE LAW RELATED TO THE ILLEGAL SALE AND MARKETING OF TOBACCO PRODUCTS TO MINORS (\$192,729)

WHEREAS, adoption of this resolution will authorize the City Manager to amend the 2024-2025 Fiscal Year budget to appropriate California Department of Justice ("DOJ") Tobacco Grant funds in the amount of One Hundred Ninety-Two Thousand Seven Hundred Twenty-Nine Dollars (\$192,729) to enforce a local ordinance or state law related to the illegal sale and marketing of tobacco products to minors; and

WHEREAS, the Proposition 56 provides local public agencies with funding to promote a healthier California by reducing illegal sales and marketing of cigarettes and tobacco products, including e-cigarettes, to minors; and

WHEREAS, the Office of the Attorney General has made funds available through California Department of Justice ("DOJ") Tobacco Grant Program in the amount of \$192,729 to the City of Compton ("City") to enforce a local ordinance or state law related to the illegal sale of tobacco products to minors; and

WHEREAS, the City proposes a citywide retail enforcement and education initiative and the remainder \$183,093 will be used for in-house Code Enforcement Officers overtime salaries (City Staff); and

WHEREAS, \$9,636 will be used for administrative cost (5% of award) to administer compliance functions of the Grant; and

WHEREAS, the Tobacco Grant Funds must be utilized by June 30, 2028, which is approximately Three (3) years and six (6) months the city would be required to submit monthly reports to the grantor to ensure compliance of the awarded program; and

WHEREAS, these grant funds will have **no net fiscal impact** on the City's general fund.

WHEREAS, the 2024-2025 Fiscal Year City budget needs to be amended to appropriate the Tobacco Grant funds awarded to the City by the DOJ.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That California Department of Justice Division of Operations Tobacco Grant funding in the amount of One Hundred Ninety-Two Thousand Seven Hundred Twenty-Nine Dollars (\$192,729) to enforce a local ordinance or state law related to the illegal sale and marketing of Tobacco Products to minors is hereby accepted.

SECTION 2. That the Grants Management Division Fiscal Year 2024-2025 budget shall be amended as follows:

Increase Revenues Appropriations in the following Accounts:

<u>ACCOUNT NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
2765-540-001-3569	Other State Grants	\$192,729

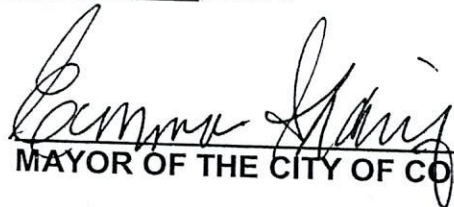
Increase Expenditures Appropriations in the following Accounts:

<u>ACCOUNT NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
2765-540-001-4101	Salaries	\$ 9,636
2765-540-001-4171	Overtime	\$183,093
	Total	\$192,729

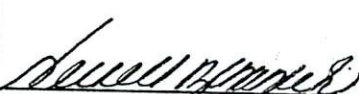
SECTION 3. That a certified copy of this Resolution shall be filed in the offices of the City Manager, City Controller, City Clerk and the Grants Management Division.

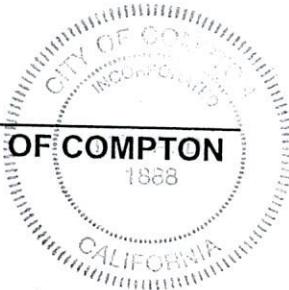
SECTION 4. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this 26th day of NOVEMBER, 2024.


MAYOR OF THE CITY OF COMPTON

ATTEST:


CITY CLERK OF THE CITY OF COMPTON



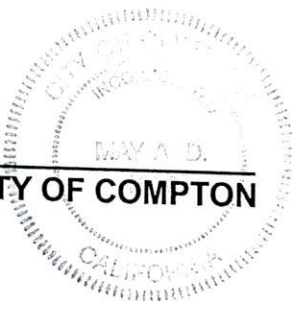
STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Vernell McDaniel, City Clerk of the City of Compton, do hereby certify that the foregoing Resolution was adopted by the City Council of the City of Compton, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on the 26th day of NOVEMBER, 2024.

That said Resolution was adopted by the following vote, to wit:

AYES:	COUNCIL MEMBERS-DUHART, BOWERS, DARDEN, SHARIF
NOES:	COUNCIL MEMBERS-NONE
ABSENT:	COUNCIL MEMBERS-SPICER
ABSTAIN:	COUNCIL MEMBERS-NONE

Amel R. R. R.
CITY CLERK OF THE CITY OF COMPTON



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