Members of the public may address the City Council on any item shown on the agenda or matter of the Council's authority after completion of "Request to Address the Council Form" available in the lobby of the Council Chambers or in the City Clerk's office. This form must be completed 15 minutes prior to the scheduled meeting time. Pursuant to Section 54957.5 of the California Government Code, Any writings (Except for those writings which are exempt from disclosure) which are distributed to all or a majority of the members of the City Council are available for public inspection in the lobby of the City Council Chambers and in the office of the City Clerk during regular business hours.

COMPTON CITY COUNCIL
AGENDA

02/24/2026

4:30 PM – CLOSED SESSION
5:30 PM – PUBLIC MEETING

205 S. WILLOWBROOK AVE
COMPTON, CA 90220

OPENING

ROLL CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON CLOSED SESSION

CLOSED SESSION

1. Public Employee Performance Evaluation / Discipline / Dismissal / Release
   Pursuant to Government Code Section 54957(b)(1)
   Title: City Manager

REPORT OUT OF CLOSED SESSION

PRESENTATIONS

2. CHRISTMAS HOUSE LIGHTING AWARDS - Beautification Committee

3. KNOW YOUR CHARTER PRESENTATION - Part 3

4. KNOW YOUR RIGHTS PRESENTATION - CHIRLA

5. HOPICS - ACCESS CENTER - Mayor Emma Sharif

PUBLIC COMMENTS ON AGENDA ITEMS AND NON-AGENDA MATTERS

CONSENT AGENDA

Consent items are routine and expected to be non-controversial. They will be acted upon by the Council at one time without discussion unless a Council Member requests an item be removed or discussed.

APPROVAL OF MINUTES

6. JUNE 10, 2025

7. DECEMBER 16, 2025

GENERAL SERVICES

8. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A 3-YEAR SERVICE AGREEMENT WITH CINTAS CORPORATION FOR THE PURPOSE OF PROVIDING UNIFORM RENTAL, SAFETY AND PERSONAL PROTECTIVE EQUIPMENT IN A TOTAL NOT TO EXCEED THE AMOUNT OF $120,000 FOR THE TERM, SUBJECT TO ANNUAL APPROPRIATIONS

PUBLIC WORKS DEPARTMENT

9. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ESTABLISH A PURCHASE ORDER WITH FORWARD THINKING SYSTEMS, LLC FOR GPS MONITORING SERVICES IN AN AMOUNT NOT TO EXCEED SEVEN HUNDRED TEN DOLLARS AND SEVENTY-ONE CENTS ($710.71)

REGULAR AGENDA

CITY MANAGER'S REPORT

10. DISCUSSION: HERITAGE HOUSE HISTORICAL FURNITURE INVENTORY APPROVAL TO RECEIVE - Mayor Emma Sharif

11. DISCUSSION: HISTORICAL SITES - Mayor Emma Sharif

12. DISCUSSION: PREFERENTIAL PERMIT PARKING

13. DISCUSSION AND DIRECTION: SPECIAL LEGAL COUNSEL

NEW BUSINESS

14. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH INNOVATIVE PLAYGROUNDS CO., INC AND ESTABLISH A PURCHASE ORDER IN THE AMOUNT OF FOUR HUNDRED NINETY-FIVE THOUSAND, SIX HUNDRED SIXTY-FOUR DOLLARS AND THIRTEEN CENTS ($495,664.13) FOR THE TUCKER PARK PLAYGROUND IMPROVEMENT PROJECT

15. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AMENDMENT TO THE CONTRACTOR'S SERVICE AGREEMENT WITH GENERAL PUMP COMPANY AND ESTABLISH A PURCAHSE ORDER FOR THE WATER WELL AND BOOSTER PUMP TECHNICAL AND MAINTENANCE SERVICES PROJECT IN THE AMOUNT OF FIVE HUNDRED THOUSAND DOLLARS ($500,000.00), WHICH INCLUDES OUTSTANDING INVOICES, SUBSEQUENT INVOICES, ADDITIONAL SCOPE OF WORK QUOTATION AND UNFORESEEN CHARGES INCLUDING LATE FEES

16. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ESTABLISH A PURCHASE ORDER WITH SWEEPING CORP OF AMERICA FOR CITYWIDE STREET SWEEPING SERVICES IN THE AMOUNT OF EIGHT HUNDRED THIRTY-FOUR THOUSAND THREE HUNDRED SIXTY-FOUR DOLLARS AND SIXTY CENTS ($834,364.60)

17. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ESTABLISH A PURCHASE ORDER WITH MARS ENVIRONMENTAL, INC. FOR ENVIRONMENTAL DISPOSAL SERVICES IN THE AMOUNT OF FIFTY THOUSAND DOLLARS ($50,000)

18. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZE THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH AND ESTABLISH A PURCHASE ORDER FOR EMPOWERING REACH FOUNDATION FOR SUPPORTIVE SERVICES USING HOME-AMERICAN RESCUE PLAN (HOME-ARP) FUNDS IN THE AMOUNT OF ($870,446.12)

19. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH AND ESTABLISH A PURCHASE ORDER FOR FAIR HOUSING FOUNDATION FOR TENANT-BASED RENTAL ASSISTANCE (TBRA) PROGRAM USING HOME-AMERICAN RESUCUE PLAN (HOME-ARP) FUNDS IN THE AMOUNT OF ($641,077.60)

20. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO PROFESSIONAL TRAINING AND CONSULTING SERVICES AGREEMENTS WITH COOPERATIVE PERSONNEL SERVICES (D.B.A. “CPS HR CONSULTING”) AND ISSUE AN OPEN PURCHASE ORDER NOT TO EXCEED $95,740.00

21. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO APPROVE AN AMENDMENT TO THE POSITION CLASSIFICATION PLAN BY REVISING THE CLASSIFICATION OF ASSISTANT ELECTRICIAN

22. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING CHANGE ORDERS AND ESTABLISHING A PURCHASE ORDER TO ANGELES CONTRACTOR, INC. TO CLOSE OUT THE COUNCIL CHAMBERS REMODELING PROJECT ($237,899.77)

COUNCIL COMMENTS

ADJOURNMENT

NEXT REGULAR MEETING: 3/3/2026 5:30 PM

Visit our website at http://www.comptoncity.org
Visit our Youtube at https://www.youtube.com/@comptoncityhall

June 10, 2025

The Compton City Council meeting was called to order at 4:35pm by Mayor Emma Sharif in the Council Chambers of City Hall. The Moment of Silence and Pledge of Allegiance Ceremonies were also led by Mayor Emma Sharif.

ROLL CALL

Council Members Present: D. Duhart, A Spicer, J. Bowers, Mayor E. Sharif
Council Members Absent: L. Darden
Other Officials Present: B. Mims, M. Quinonez, W. Hopkins, Jr.
Other Officials Absent: E. Perrodin

PUBLIC COMMENT ON CLOSED SESSION ITEMS ONLY

There were no Public Comments on Closed Session Items.

4:30 PM CLOSED SESSION

1. Conference with Legal Counsel (Existing Litigation) - Paragraph (1) of subdivision (d) of Government Code section 54956.9

   Janette Lievano v. City of Compton 22STCV25910
   Nicole Hills v. City of Compton 23CMCV00222
   Adriana Shrem v. City of Compton 22CMCV00612

On Motion by Duhart, seconded by Spicer, to go into closed session at 4:36 pm by the following vote on roll call:

AYES: Councilmembers - Duhart, Spicer, Bowers, Mayor E. Sharif
NOES: Councilmembers – None
ABSENT: Councilmembers – Darden

On Motion by Duhart, seconded by Darden to reconvene from closed session at 5:36 pm by the following vote on roll call:

AYES: Councilmembers - Duhart, Spicer, Darden, Mayor E. Sharif
NOES: Councilmembers – None
ABSENT: Councilmembers – Bowers

REPORT OUT OF CLOSED SESSION

Mayor Sharif announced that there was nothing to report out of Closed Session.

PUBLIC COMMENTS ON AGENDA ITEMS AND NON-AGENDA MATTERS

Carmelita a proud member of the Compton 125 Historical Society thanked the council for its leadership and unwavering support for all the years they worked with them to preserve the rich history of the city. She noted as they reflect on the 137th Founder's Day, they wanted to extend their sincere gratitude to the City Manager and Council District 1, 3 and 4 for standing with the Mayor in her effort to keep history alive and viable in every corner of our community. Thanked the amazing city staff, volunteers, vendors, Sheriffs and everyone else who played a role in this year's anniversary. She stated that unity was on full display the day of the Founder's Day celebration, however division still lingers. She noted that as we look ahead, especially in the Election season, we must remember campaigns come and go but communities are permanent. Let's come together with different skills, different backgrounds, and shared hope. Our challenge now is to carry that spirit forward. We are not a city divided, we are a city of progress, let's keep walking along that path together.

Minister Pauline Brown thanked those who contributed to the neighborhood, a special thanks to Council and residents who contributed to Founder's Day she looks forward to doing more with the city.

Charles Davis addressed the budget. Asked the Mayor and Council to look at page 6 under fiscal year 2025/2026 Revenue and Expenditures. He stated he was addressing the Retirement Fund specifically. He indicated that the total expenses are $27,400,000 and change. He stated that the estimated revenue is $42,364,000 and change. He informed them that the difference is $14,864,000. That means almost 30% more that is needed to pay the bill from state is being collected. The City Charter section 1402 (b) states " A tax sufficient to meet all the obligations of the city to the state employee's retirement system for the retirement of city employees, due and unpaid or to become due during the next insuring year." There is $100 million in the bank. He suggested they take $100 million, reduce it by 30% first, take the $100 million if you short fall take it out of there. He looked at the audit and indicated that when he was City Clerk and he was City Clerk for 30 years they never took that long. He informed them that he had one Controller that used the audit as an excuse to keep their job. He said they repeatedly said it was done but that wasn't the case. He noted that he supports the Council, but they are getting played.

Tony Hicks V.P. of Compton 125 Historical Society thanked all elected officials and others that came out to celebrate Founder's Day on May 31, 2025. He requested an update on the Preservation Ordinance. He requested an update on the Heritage House. He gave condolences to the Bowers Family. He expressed that education is very important to him and society. He announced that Compton is starting a new school called CTECH. CTECH stands for Compton Academy of Technology and Innovation. The school is for 9th to 12th grade. They are looking for 20 more students interested in Technology and Innovation. If they know of anyone interested, have them contact CUSD. It will be starting this summer.

Kensey Jones stated that the last time he was at the meeting he spoke about the lack of restaurants in Compton. He indicated that he had some friends to come to Compton, but he didn't have anywhere to take them. They ended up going to Lakewood to a Sports Bar. They have a lot of fast food but there are no sports bars or family restaurants in Compton. He stated they have a Pancake House but no sports bar to watch sports. He asked them to keep the parks in mind. He believes that sports bars and restaurants will bring more people to Compton. He asked the Council to keep these things in mind because there are no places to eat after graduations, etc.

Francis Davis, Sunny Cove Block Club President phases 1, 2 and 3, along with Vice President Betty Gillard and Karen Harris. They recently initiated a grand opening of the Book Nook. The Book Nook allows community members of all ages to read, promote, share interest and intrigue through literature by vision of Vice President Betty Gillard. She stated that this idea exists in other neighboring communities and now exist within our Compton Community of Sunny Cove with supported interest from Parks & Recreation and Chris Alvarez from Tucker Park on Laurel. The Book Nook officially opened Friday, June 6, 2025. In attendance were community residents, library supporters, City Manager Hopkins and Councilmember Bowers of the 3rd District. They presented City Manager Hopkins with a Taste of the Cove Recipe Book that included favorite recipes from residents, neighbors and friends of Sunny Cove Block Club of Sunny Cove Block Club phase 1, 2 and 3.

Lynn Boone stated that she still follows the City Charter. She noted that the City Clerk is obligated to devote his or her full-time work during business hours to the duties of the office. However it has not been done. She noted that if anyone is being paid and they are not working to full potential they are violating the Charter, it is a misuse of funds. She asked if the Mayor and Council can explain where the $300,000 that belongs to the people of Compton that is designated to pay for missed trash picked up is. She stated that all money must go to the City Treasurer's Office but it's not there. She would also like to know and see the resolution for the purchase of the sign in front of City Hall which states what everyone already knows, the days of operation and when the city is open. We can't even see the sign from Compton Blvd. It seems it's just there for the people on the train or the blue line which is a misuse of public funds. She also addressed the people of the City of Compton and stated that when you don't know the City of Compton you are disrespecting the people of Compton. She said that the words in the Charter are the people's words. It cannot be amended unless it's voted on by the people. It cannot be changed because of something that one or all of you do not like. She noted that when you don't follow the Charter and do what you want to do you are disrespecting the people of Compton, the same people you go out and ask for votes from. You disrespect the people that pay for everything here in the city. It is not right or fair. She warned the citizens that an election is approaching and they need to prepare themselves with questions for the candidates that will be running.

Maria Vallareal stated she lives in District 1 and she work in District 2 & 3. She noted that she cares about the community of Compton. She noted that families belong together and kids belong with their parents. She spoke concerning ICE expressing that all of us have to think about those we love and not just ourselves. She asked the Council and City Manager to support the Latino community as the Latino community support them during election. She would like the Mayor and Council to represent them with dignity.

Tanya Lewis, District 1, stated concerns regarding remarks she heard at a prior meeting, which she described as disrespectful. She stated she felt verbally mistreated and advised that she filed a complaint alleging verbal abuse. She addressed the Council regarding respect toward elders and expressed dissatisfaction with the response from elected officials. Mayor Sharif intervened to restore order.

Fidel Marquez District 1, expressed dissatisfaction with the City's response to recent federal immigration enforcement activity. He stated that he believed surrounding cities were more visible in addressing community concerns and requested greater public engagement from elected officials. He urged the City to advocate for residents and requested additional community forums.

Vanessa Cain would like to add something about the taxes. She does want just the pension off the taxes she wants the trash off as well. She noted that Councilmember Bowers was the only one that voted "No" against that issue. She indicated we need that because they have not acted right since the trash tax has been added to our bill. They have been doing whatever they want to do therefore it needs to be removed. In reference to what's going on in the city, unfortunately. That's something that happens with black folk, every day we are under attack. She's hoping that now that all communities are all feeling it maybe they can now bridge some of the gaps. She stated that terrorizing people is something all of us have felt. We understand it that's why we didn't want a Trump. Citizens are being attacked by ICE unfortunately it's going to go on for four years, but we have to stand up to it. Black people know but you have to keep pushing the line. To the Latino community push the line, they need leadership, they need to meet, discuss important things and do what needs to be done and they will see change take place.

Mayor Sharif read the official statement that was put out from the city. It read "the City of Compton's top priority is the safety, dignity and well-being of everyone in our community. We understand that recent developments have caused fear, frustration and uncertainty but we urge everyone to remain peaceful. Violence and the destruction of property is not the solution. I want to thank the LA County Sheriff Department for its continued partnership with the City of Compton. We have been assured that the LA County Sheriff is not coordinating with ICE and we appreciate their ongoing efforts to keep our city informed and focus on the safety of our residents. At this time the city is working closely with our community partners to provide resources and support to those in need. It is especially important for individuals and families to know their rights when it comes to immigration enforcement. We stand for rights and dignity of every resident regardless of background or immigration status. Mayor Sharif, City of Compton."

Mayor Sharif asked Lt. Collins to come up and give an update. Lt. Collins apologized for his tardiness indicating he had just completed a meeting with the Sheriff wherein they provided civil rest updates. He stated that it didn't start out as an enforcement. He indicated that while federal partners were staged, they were confronted by protestors and that's when the issue began to boil over. He informed them that they have two Deputies and one Sergeant injured. One deputy twisted his ankle real bad. One was hit in the eye with a glass bottle. The 3rd person was hit with a firearm to the face. He reported there were two arrests that Saturday. They had one damaged vehicle. They had one use of force where a person was throwing bottles and the deputies tased that person. He reiterated that the Sheriff Department is not in any civil enforcement. Their involvement has been in protecting the federal partners as they are law enforcement and if they ask for help, they will provide that help and assistance. It is to protect their buildings, properties and keep their deputies safe. There is a thing called mutual aid which means if other law enforcement agencies ask for their assistance, as part of the Mutual Aid Agreement they will assist their partners. They are short staffed but will do what they can. They haven't gone to the 12-hour schedule as of yet, at some point soon days off will be cancelled, and all their staff will be more involved. He advised that they are not aware of when the federal partners are in the area because they do not let them know.

Councilmember Duhart inquired as to whether it was true that ICE was on Willowbrook. Lt. Collins responded that it was not true.
Councilmember Duhart asked if ICE had apprehended any citizens within the city? Lt. Collins advised her that an individual was arrested on Saturday for throwing rocks and was arrested by the Sheriffs. Councilmember Duhart inquired about the activities that were happening on Atlantic and Alondra Blvd. She asked, isn't that considered the County and not Compton? Lt. Collins indicated that it's part County and part Compton.

Mayor Sharif stated that she's received several calls informing her that ICE was there. She also received a call that ICE was at Walmart on Long Beach Blvd. She asked Lt. Collins, was that true? Lt. Collins replied, advising that if they were there, he could not confirm that because they don't tell them their location and there's nothing, they can do about it because they don't interfere with them. Mayor Sharif asked what recourse if any, when it comes to what they can do to protect the citizens from ICE? Lt. Collins advised that there is not much they can do. If the people were to attack the federal agencies while doing their duties and they ask for their assistance, they would be involved with gathering citizens but nothing dealing with immigration status.

Councilmember Duhart asked if the situation on Willowbrook on 100/1000 street called Operation Safe Street. Lt. Collins replied no that's a gang unit. He informed them that they were looking for an individual. The FBI was working with Operation Safe Street, which is the gang unit. They were trying to get the people off the train tracks while the deputies were blocking the street. They are not involved nor do they coordinate anything dealing with ICE.

Fire Chief Simpson advised that they opened the EOC in case they needed to activate it with additional equipment. He stated that this weekend they were monitoring and were in close contact with dispatch. He informed them that with any incidents that occur they learn from some of the mistakes that might have taken place and in this incident, they discovered there were some improvements that are needed on the communication line. He informed them that they are looking forward to developing a system to make things run much smoother.

Councilmember Bowers noted the EOC was activated and Council did not receive any notification whatsoever. He advised that no Code Red Alert went out and asked, who heads the management team for such incident? Chief Simpson responded that the EOC has been open on several occasions and Council was not notified, however the City Manager was well aware of the EOC being virtually opened. He stated that in reference to Code Red, nothing was sent out on Code Red because on their end, it wasn't necessary for anything to go out on Code Red at the time. Councilmember Bowers advised him that he was there and witnessed the activity. He stated it wasn't just the Arco station but there were other car fires in Compton. He noted there were calls from citizens asking what was going on. He informed him that the citizens should have been apprised of that in the event they needed to take some kind of action, and the Council should have been advised. Chief Simpson reiterated that there were no incidents reported to dispatch that were necessary for Code Red. He indicated that Councilmember Bowers was referring to another car fire that occurred which was close to the Alondra and Atlantic area. He indicated that, that incident was actually called in by the County's perimeter and set up in that particular location where they had already had units that were dispatched through a pallet fire that occurred in Paramount. They sent those units out to extinguish the car fire. A car fire was never reported to the City of Compton Fire Department or their dispatch. Councilmember Bowers stated that he stands on the fact that they should have been notified of the activity. He believes it was a potential hazard and they were not informed.

CONSENT AGENDA

On Motion by Duhart, seconded by Spicer, the Consent Agenda was approved by the following vote on roll call:

AYES: **Councilmembers - Duhart, Spicer, Bowers, Darden, Mayor E. Sharif**
NOES: **Councilmembers – None**
ABSENT: **Council Members – None**

APPROVAL OF MINUTES

2. MARCH 18, 2025

HUMAN RESOURCES

3. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON ESTABLISHING THE HOLIDAY SCHEDULE FOR CITY EMPLOYEES FOR FISCAL YEAR 2025-2026

PUBLIC WORKS DEPARTMENT

4. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ESTABLISH PURCHASE ORDERS WITH TOYOTA MATERIAL HANDLING SOLUTIONS, NEW HOLLAND SCOTT EQUIPMENT, QUINN COMPANY, SONSRAY MACHINERY AND CARSON TRAILER, INC. FOR THE ACQUISITION OF HEAVY EQUIPMENT FOR THE PUBLIC WORKS STREET MAINTENANCE DEPARTMENT IN AN AMOUNT NOT TO EXCEED FIVE HUNDRED EIGHTY THOUSAND DOLLARS ($580,000)

WATER DEPARTMENT

5. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT AND ESTABLISH PURCHASE ORDERS TO INFOSEND, INC. FOR DATA PROCESSING, PRINTING, AND MAILING SERVICES IN AN ANNUAL AMOUNT NOT TO EXCEED ONE HUNDRED NINETY-EIGHT THOUSAND DOLLARS AND ZERO CENTS ($198,000.00) FOR FISCAL YEARS 2025 THROUGH 2028

REGULAR AGENDA

NEW BUSINESS

6. On motion by Duhart, seconded by Darden **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A MULTI-YEAR SUBSCRIPTION CONTRACT WITH ONLINE SOLUTIONS, LLC AND ISSUE A PURCHASE ORDER FOR THE PROVISION OF CLOUD COMPUTING INFORMATION TECHNOLOGY SOFTWARE, ANNUAL MAINTENANCE AND TECHNICAL SUPPORT TO MULTIPLE CITY DEPARTMENTS ($283,500)** was approved by the following vote on roll call:

AYES: **Councilmembers - Duhart, Spicer, Bowers, Darden, Mayor E. Sharif**
NOES: **Councilmembers – None**
ABSENT: **Council Members – None**

Councilmember Spicer asked if the contract would have to be renewed every year. City Manager Hopkins replied that it is set up for 36 months from July 1, 2025 to June 30, 2028

7. On motion by Darden, seconded by Bowers **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A TWELVE (12) MONTH AGREEMENT WITH THE COALITION FOR HUMANE IMMIGRANT RIGHTS (CHIRLA) FOR THE LEASE OF CITY-OWNED PROPERTY LOCATED AT 700 NORTH BULLIS ROAD** was approved by the following vote on roll call:

AYES: **Councilmembers - Duhart, Spicer, Bowers, Darden, Mayor E. Sharif**
NOES: **Councilmembers – None**
ABSENT: **Council Members – None**

Councilmember Duhart needed clarity regarding the statement on page 2, second paragraph. She asked if June 1, 2024, through May 31, 2025, were the correct dates because the next paragraph was changed from 2024 to 2025 through May 31, 2026.

City Manager Hopkins replied indicating it doesn't overlap. He stated that the original authorization in August 2023 was to enter into a 12-month agreement that was from June 2024 to May 2025 and the agreement would carry them to May of 2026.

Mayor Sharif asked if it was a 12-month contract? City Manager Hopkins confirmed that it was.

COUNCIL COMMENTS

Councilmember Duhart offered the following communications/announcements:

- On June 6, 2025, she attended the Western States Carpenters Grand Opening at the Carson Training Center. Local 323 Carpenters have played a vital role in building landmark projects including The Crypto Arena, LAX and the Intuit Dome. Their craftsmanship and dedication to infrastructure help to advance the lives of trade workers throughout inner cities. Congratulations on this exciting endeavor.

- Last Saturday was an eventful and inspiring day as she had the honor of attending several meaningful events including the Cricket Pitch Ceremony, The Swearing in Ceremony for Senator Laura Richardson and the 65th Annual New Frontier Democratic Gala. The Cricket Pitch Ceremony was held at Kelly Park and hosted by the Southern California Junior Cricket Academy. She gave special thanks to the Academy for their commitment to providing our young people with access to diverse sports and learning experiences. We look forward to seeing the next generation of athletes grow, compete and thrive on the new field. The Swearing in Ceremony for Senator Laura Richardson was inspiring, well attended and displayed a true celebration of leadership and public service. She congratulated Senator Richardson again and said she looks forward to working alongside her. The 65th Annual New Frontier Democratic Gala honored Cynthia Mitchell Heard, CEO of L.A. Urban League, Stacy Ford, President of the Local 685 L.A. County Probation Union, Lillian Wilson, Financial Secretary for the New Frontier Democratic Club and our very own Mike Gipson, Assemblymember of the 65th District and Chairman of the Revenue and Taxation Committee. She said congratulations to each of the Trailblazers whose dedication continues to uplift and empower communities throughout L.A. County and beyond. It was a privilege to witness their contributions being honored.

- On June 21, 2025, from 11am to 4pm she will be hosting a Juneteenth Celebration in collaboration with NHS Neighborhood Housing Services located at 1051 W. Rosecrans Avenue. Come out and enjoy a day filled with food, entertainment, live music and home buying workshops. She encouraged everyone to celebrate freedom, culture and community together.

- EMS Course is offering a transformative five-month program that includes EMT Training, ride alongs, life coaching and mentorship, job readiness training, a $1500.00 per month stipend and job placement assistance after graduation. To apply or for further information visit comptonemscorps.org.

- She clarified her request for proposal for a kiosk as an extension of our services for the Treasurer and City Clerk's office. She stated that she is in full support of the city purchasing multiple kiosks to be installed at key locations such as City Hall, Dollarhide and potentially other city owned properties. She noted that rather than having separate kiosks for each department she recommends a unified kiosk system that consolidates functions from both offices. Ideally a single kiosk should allow residents to complete multiple tasks such as paying water bills and submitting public records requests in one location.

- She gave special thanks to the residents of Compton and the dedicated city staff for stepping up to help clean the residuals of Saturday's protest activity.

- She wished her cousin Walter Ray Lang a Happy 75th Birthday.

- She encouraged everyone to always remember to eat, shop and buy Compton a safe, clean and friendly city.

Councilmember Spicer offered the following communications/announcements:

- On June 12, 2025, at 1:00 pm. The Recreation Department presents a Ribbon Cutting Ceremony at Cesar Chavez Park, located at 1812 N. Santa Fe. They have a brand-new apparatus and repaved basketball courts. He announced that this is the 3rd park they have been able to rehab in their district. He gave a shout out to the recreation team and staff for making it happen.

- On June 14, 2025, he and Artist Jason Martin or Problem will be hosting a Father/Daughter Sneaker Ball sponsored by Shiek Shoe Store, Stus Audio, Pro Club and Candy Custom Tennis Shoes. They will have buffet style dinner, live DJ, dancing, 360 photo booth, sneaker showcase runway and interactive games and activities. The event will be held at Dollarhide Community Center, 301 N. Tamarind Ave. between 2pm and 5pm. It is a completely free event however you have to register at tspears@comptoncity.org. Children of all ages are wEOCome.

- On June 18, 2025, Power Legacy and the Plugs will host a second nonprofit workshop series. They will take place on the 3rd Wednesday of every month between 1-4 pm or 5-8pm. For registration email tspears@comptoncity.org.

- On June 13, 2025, The Southern California Greek Picnic Charity Basketball Tournament will take place at Lueders Park, 1500 E Rosecrans for all Greek organizations . Total prize winnings are $1000.00. The suggested donation is $5.

- On June 25, 2025, Hands in the Kitchen, Culinary Workshops sponsored by Trap Kitchen and Planet Health Compton. It will be held at Dollarhide. This event is for ages 12 -24. For more information email tspears@comptoncity.org.

- Councilmember Spicer asked for an update on cleaning up the railroad tracks.

- There is a restaurant on Compton Boulevard considered L.A. County called Boulevard Gastro Club located at 4309 E. Compton Blvd. He visits frequently, the food is amazing and they have great beer and TV for watching sports. They are doing a Father's Day special that includes smoked oxtails, smoked ribs, smoked brisket and smoked pulled pork.

Councilmember Bowers offered the following communications/announcements:

- Councilmember Bowers emphasized that the priority has always been Public Safety and well-being of all Compton residents. They understand heightened concerns within our communities, and we are committed to assuring that everyone feels secure accessing local services and resources without fear. He asked everyone to stay peaceful and come together in unity.

- Councilmember expressed that he is grateful for the opportunity to partner with community organizations in our Parks and Recreation Department on a number of events that support, uplift and engage our residents. He reiterated that Tucker Park Book Nook opened June 6, 2025. It was a very nice event that included food, fun and he urged the community to support the library. He gave two thumbs up to Sunny Cove.

- On June 13, 2025, from 10am to 2pm his office alongside the Parks and Recreation and partners, Michealson Found Animals and Tent Ears will host another Compton Animal Wellness and Pet Pantry event at Walter Tucker Park. This free event will provide spay and neuter services, microchipping, vaccinations, ID tags, pet food and flea treatment. They will also revisit those that signed up for services previously on a first come first serve basis. He encouraged pet owners to take full advantage of this opportunity.

- On June 13, 2025, at 11am the Council in partnership with the Compton Entertainment Chamber of Commerce will host a Father's Day Luncheon at Dollarhide Community Center. This event will honor all fathers including selected men from cities who have made an impact on their community.

- On June 16, 2025, from 11am to 3pm join them at Walter Tucker Park for a Father's Day celebration in collaboration with Dr. Stanley W. Prince. He honored to have Walter Tucker Jr. opened. The celebration will include food, music, games, friendly competition, raffles and photo booth in the heart of Sunny Cove Community at 650 W. Laurel St.

- Councilmember Bowers recognized and thanked the dedicated Recreation staff at Burrell MacDonald Park and Walter Tucker Park. Their creativity, commitment and consistent efforts to bring new programming and meaningful partnerships to our neighborhood is greatly appreciated.

- As Councilmember he remains committed to fostering community unity by prioritizing public safety and assuring our residents are always supported.

Councilmember Darden offered the following communications/announcements:

- On June 5, 2025, she along with City Manager Hopkins, other staff members and Councilmembers visited and toured Vallarta Market on Alondra Blvd. They were impressed and looking forward to them coming to Compton.

- On June 7, 2025, she participated in the Kick-off Grand Opening Ceremony of the New Cricket Pitch at Kelly Park. She congratulated Mistaf Acon and the Southern California Junior Cricket Academy for bringing the sport of Cricket to Compton. She also attended the Community Swearing in of Senator Laura Richardson as well as the New Frontier Democratic Gala.

- On June 11, 2025, there will be an Audit Committee Meeting in the Council Chambers a 3pm. This meeting is open to the public. Key items on the agenda are 2022/2023 audit complete update, progress on 2023/2024 audit and fiscal year 2022/2023 audit. She encouraged everyone to please come out to get firsthand information from the Audit Committee.

- On June 12, 2025, she attended the Cesar Chavez Park New Playground Equipment Ribbon Cutting Ceremony. She will try to attend the Pinning Ceremony for new Firefighters however both events are at the same time, 10am.

- On June 13, 2025, from 11am to 2pm she will be attending and participating in the Annual Father's Day Program sponsored by Councilmember Bowers.

- On June 16, 2025, all residents are invited to attend a very important, special community meeting featuring L.A. County Assessors Office of Jeffery Prang. Executives from his office will share vital information about the services provided by the Assessor's Office that support homeowners throughout L.A. County. They will be discussing Proposition 19, Wildfire Disaster Recovery and property tax system process at Dollarhide Community Center from 4 -5pm.

- On June 21,2025, from 11am to 6pm the 5th Annual Juneteenth Celebration will be held at Cliff Texas Style Burritos at 408 W. Alondra Blvd.

- Councilmember Darden asked residents to always call Republic for bulky waste. Call them at 800-299-4898. You can place 6 items per quarter. For illegal dumping call Valley Vista at 800- 442-6454.

- She would like to close in Memory of Christian Eric Forbes Patton, son of General Services Richard Patton. The viewing will be on June 13, 2025, at Angeles Funeral Home, 3875 Crenshaw Blvd. Services will be June 14, 2025, at the same address. She asked everyone to please keep the family in prayer during this difficult time.

Mayor Sharif offered the following communications/announcements:

- Mayor Sharif announced that last week Gov. Gavin Newsom visited Clinton Elementary School in Compton. The purpose was to launch a Golden State Literacy Plan, a major statewide initiative to improve student reading outcome. The plan includes employing over 1000 literacy coaches to schools with the greatest needs, including ours. She is proud Compton was chosen to have launched this effort and excited about the lasting impact it will have on our students and educators.

- June 5, 2025, she had the distinct honor of attending the Dominguez High School graduation at the new Compton High campus. She extended her heartfelt congratulations to the class of 2025. They were honored to have former Vice President Kamala Harris in attendance celebrating this incredible milestone with the students.
- On June 6, 2025, she attended the Grand Opening of the new South L.A. Local 325 Western State Carpenter's Training Center in Carson. It's on the borderline between Carson and Compton. It is there to benefit our residents as well and will serve as a vital resource for training and workforce development in our region.

- On June 7, 2025, she participated in the Kick-off Grand Opening Ceremony of the New Cricket Pitch at Kelly Park. Special thanks to Mistaf Acon and the Southern California Junior Cricket Academy for bringing the sport of Cricket to Compton. She also attended The Swearing in Ceremony for Sen. Laura Richardson, a powerful and inspiring event celebrating the leadership of another strong woman in public office. The presence of Congresswoman Maxine Waters, Mayor Karen Bass and other officials made the event even more beautiful. She attended the 65th Annual New Frontier Democratic Gala. The theme was the Task is Ours Unity Win Our Democracy. They gave a special tribute to Assemblyman Gipson who received the Burrell Davis Special Recognition Award. It was a wonderful night of celebration and unity.

- She and Councilwoman Lillie Darden are partnering with Assessor Jeffrey Prang for special Community Meeting where vital information will be provided for residents. She's asking everyone to come to this important meeting.

- She is partnering with the L.A. County Public Defender's and will be hosting an Expungement Fair. The event is be held at Dollarhide Community Center from 10am to 2pm. For more information contact the Public Defender's Office at 310-603-7271.

- She adjourned in the memory of Marion Purdue, long time resident of Compton since 1953 who passed away at the remarkable age of 95. He and his wife Irene were married for 74 years and made Compton their home on South McKinley Avenue. She honored his legacy and the many years he spent in our community. Our heartfelt condolences to his family during this difficult time.

- She thanked everyone for coming out and encouraged everyone to continue to support one another, stay connected and stay involved.

ADJOURNMENT

On motion by Duhart, second by Darden, the meeting was adjourned at 7:02 pm by the following vote on roll call:

AYES: **Council Members – Duhart, Spicer, Bowers, Darden, Mayor Sharif**
NOES: **Council Members – None**
ABSENT: **Council Members – None**

SATRA D. ZURITA	**EMMA SHARIF**
CITY CLERK CITY OF COMPTON	**MAYOR CITY OF COMPTON**

December 16, 2025

The Compton City Council meeting was called to order at 4:30pm by Mayor Sharif in the Dollarhide Community Center. The Moment of Silence and Pledge of Allegiance Ceremonies were also led by Mayor Sharif.

ROLL CALL

Council Members Present: D. Duhart, L. Darden, Mayor E. Mayor Sharif
Council Members Absent: A. Spicer, J. Bowers
Other Officials Present: S. Zurita, W. Hopkins, Jr.

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

Legal Counsel representing the City of Compton and various City Officials including all member of the City Council at various times. Briefly summarized that Mr. Perrodin voluntarily resigned as City Attorney on Monday, December 8, 2025. He was not terminated and his resignation was not requested. He offered it because as he explained through his attorney, he wishes to retire immediately and wishes to retire immediately and begin drawing his retirement benefits. So he has voluntarily resigned. The City accepted his resignation and as part of the discussions, he indicated that he wished to resolve all of the litigation.

City Council was recommended to accept his resignation and the City agreed to dismiss its lawsuit against Mr. Perrodin for failure to do his job. Also, Mr. Perrodin agreed to dismiss his taxpayers lawsuit against the City of Compton and against the City Council of Compton. The settlement was reached in the amount of $200,000. There is also a provision in the agreement that defamatory statements against each other are prohibited.

On Motion by Duhart, seconded by Darden, the meeting was recessed to Closed Session at 4:32pm by the following vote on roll call:

AYES: Councilmembers – D. Duhart, L. Darden, Mayor Sharif
NOES: Councilmembers – None
ABSENT: Councilmembers – A. Spicer, J. Bowers

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION Pursuant to Government Code Section 54956.9(d)(1) Eric J. Perrodin v. Compton City Council et al., Los Angeles County Superior Court Case No. 24STCP02047

2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION Pursuant to Government Code Section 54956.9(d)(1) City of Compton v. Eric J. Perrodin, Los Angeles Superior Court Case No. 25STCP00911

On Motion by Duhart, seconded by Darden, the meeting was Reconvened at 5:47pm by the following vote on roll call:

AYES: Councilmembers – D. Duhart, J. Bowers, L. Darden, Mayor Sharif
NOES: Councilmembers – None
ABSENT: Councilmembers – A. Spicer

REPORT OUT OF CLOSED SESSION

Mayor Sharif reported that City Council met in Closed Session regarding Eric J. Perrodin vs. Compton City Council Case No. 24STCP02047 and the City of Compton vs. Eric J. Perrodin, Case No. 25STCP00911. The Council approved the settlement of both matters by unanimous vote. The settlement agreements will be made available by the City Clerk upon final execution, as required by law.

PRESENTATIONS

3. Presentation – Special Legal Counsel Services – Top Qualified Respondents was removed from the agenda.

PUBLIC COMMENTS ON AGENDA ITEMS AND NON-AGENDA MATTERS

Randall Hicks expressed concerns regarding the upcoming Permanent Parking Ordinance. He opposes its implementation, stating that it conflicts with the city's longstanding reputation for inclusivity and may impose undue restrictions. Mr. Hicks emphasized the city's goal of encouraging economic activity in Compton and noted issues with the ordinance beginning in the farms area, as these are agricultural zones rather than single-family residential properties. He advocates for alternative management strategies and proposes that an open forum be held to discuss potential solutions.

Dr. Jace Dawson from District 2 came to reclaim his story. He stated he was asked to run for office by his neighbors and friends. His opponent fabricated charges and weaponized the system against him but a judge saw the truth. The case was a sham, fully dismissed, deemed a frivolous waste of the court's time and a transparent political set up. They used fear and false evidence against him as well as innocent volunteers including seniors and youth. He is committed to serving on behalf of Compton. His commitment to the City of Compton is unbroken. He loves Compton.

Harold Compton had a complaint concerning how he was wrongfully treated by Code Enforcement. He was wrongfully terminated from Compton College and mentioned a lot of family issues.

Marcello Castello, Operations Director for I.T.S., discussed traffic hazards and safety concerns. His company is located at 455 Victoria St. Victoria has become a dangerous area due to several accidents including four fatalities in recent years one of which involved an employee struck by a vehicle last year. Contributing facts such as speeding, lack of signage and poor visibility has heightened these concerns, especially during peak hours Their concern is for their employees. Drivers swerving to avoid potholes have led to more accidents.

Daniel Sanchez spoke regarding the Richland Farm parking permits issues. He just bought his home three months ago. He will be affected because he has family that come over every day to care for their animals. He wants a solution and would like a meeting soon to resolve the issues. They need more information concerning the parking permits.

Patricia Gonzales, Vice President of Compton Latino Chamber of Commerce extended gratitude to Captain Victor Puebla for attending their community meeting last Thursday and for his commitment to listening, engaging and creating space for smaller focus circles where residents and business owners can share their concerns. His willingness to listen to the community directly and work toward a practical solution reflects true community leadership. She thanked David Bennett and the Water Operations staff for stopping by and introducing themselves as well as joining them to provide clarity regarding residents' water bills. She thanked residents and business owners for attending. She encouraged the residents to come out to the meetings to address their concerns.

Maria Villareal, President of the Compton Latino Chamber of Commerce, attended the Public Safety Community Meeting where Mr. Leroy Guillory announced his resignation. She noted that the resignation process should be documented and recommended to the Mayor and Council that, before appointing anyone to a position of authority, especially in Public Safety or a trusted position, a thorough background review is essential.

Jerry Guerrero, a Food Safety Instructor for the processing, manufacturing industry and also for the restaurant industry. Consultant, helps ensure consumer and child safety in the area. Next year, he plans to organize an event for people experiencing homelessness and hunger in the City of Compton.

Marjorie Shipp thanked the City Manager for the vision for Compton Blvd. and the Christmas decorations. She thanked the City Council as well. She had concerns regarding fraudulent use of

the city issued credit cards. She believes it's a repeat of twenty years ago where Councilmembers went to jail. She is a long-time resident of Richland Farms.

Josie Reynaga (Asked for an interpreter). The interpreter read the following: She has lived in Richland Farms for twenty-five years. She doesn't understand the parking permits. If they want to move forward against the will of the residents, the residents will do everything in their power to remove them from office in future elections. She needs them to work and listen more. She feels what's being done is racist against the Latinos.

Councilmember Bowers explained that this is not a Jonathan project, it is a city decision. It's not five people requesting this, it is multiple people, which is why the city is taking action. It's a traffic problem throughout the city, not just Richland Farms.

Fidel Marquez read an injunction regarding the misappropriation of taxpayer's money.

Vanessa Cain continued where Fidel Marques left off and read Penal Code 1871 concerning misappropriation of funds and using credit cards. She believes the charges made by Councilmember Spicer are illegal. As far as parking, she suggested that they get them in every district so no one could claim racism.

Mayor Sharif noted that the first group of public speakers had been allowed to speak. She stated that the City Council would proceed with the agenda and return later to allow the remaining speakers to provide their comments. Mayor Sharif then moved to the Consent Agenda.

CONSENT AGENDA

City Clerk Zurita noted that there needs to be an amendment to the minutes, specifically at the adjournment. On Motion by Duhart, seconded by Darden, the Minutes for May 20, 2025, the meeting was adjourned in memory of Martha C. Bowers at 7:59 pm by the following vote. This information was left off and she wants to make sure it is memorialized in the minutes. These minutes were approved with the amendment by the following vote on roll call:

On Motion by Duhart, seconded by Darden, the Consent Agenda was approved by the following vote on roll call:

AYES: **Councilmembers – D. Duhart, J. Bowers, L. Darden, Mayor Sharif**
NOES: **Councilmembers – None**
ABSENT: **Councilmembers – A. Spicer**

APPROVAL OF MINUTES

4. May 20, 2025 (**Approved with amendment)**

REGULAR AGENDA

NEW BUSINESS

5. On motion by Duhart, seconded by Darden "REQUEST TO AUTHORIZE TRAVEL FOR ELECTED OFFICIALS – LEAGUE OF CALIFORNIA CITIES MAYOR AND COUNCIL MEMBERS ACADEMY – SACRAMENTO, CA – JANUARY 21, 2026 TO JANUARY 23, 2026

AYES: **Councilmembers – D. Duhart, J. Bowers, L. Darden, Mayor Sharif**
NOES: **Councilmembers – None**
ABSENT: **Councilmembers – A. Spicer**

The Councilmembers listed below will be attending:

Elected Official	Attending Conference
Mayor Emma Mayor Sharif	Yes
Councilmember Deidre M. Duhart	Yes
Councilmember Andres Spicer	Absent
Councilmember Jonathan Bowers	Yes
Councilmember Lillie Darden	Yes

Mayor Sharif reopened Public Comments.

Lynn Boone noted that the Regular Agenda, New Business item, since Council got the credit cards, they don't list on the agenda where they are going. She stated that the credit cards are obviously why they settled with Perrodin because he started the investigation on the credit cards. However the investigation will continue. She apologized to the citizens, indicating that during the beginning of the elections in 2023 she lost her two sons and could not continue campaigning. She announced that she endorsed City Clerk Zurita, however she realized she made a mistake. She stated that out of the two that were running she didn't think that Vernell was good enough to run for City Clerk because she felt she didn't know enough. However, City Clerk Zurita wants to attack the charter. She suggested a meeting concerning the parking situation.

Mayor Sharif clarified that travel was in fact on the agenda in 2015 when she first came to the city.

City Manager Hopkins noted that he never defamed anyone, any elected official or employees. He wanted the record to reflect that Lynn Boone continues to come up and slander him.

Daniel Zapada said he has experienced all aspects of Richland Farms. He recommended holding more Town Hall Meetings about Richland Farms and suggested scheduling them outside the holiday season.

Jose Marquez stated he's back because he wants to make sure they are standing firm regarding the parking issue. He feels they are being discriminated against. He would like an extension of the effective date. The properties will be worth millions of dollars and that is more money for Compton.

Brenda Castillo, a Richland Farm resident read Section 1294. She asked why the City isn't following its own Ordinance. She noted only forty homes have applied however the overwhelming majority do not desire parking permits. She indicated the Council needs more input from the residents. She noted there was a meeting at Dollarhide, and the Council did not have answers. She requested that the Council listen to them.

Lloyd Wilkins from Richland Farms stated the Council has been trying to destroy Richland Farms since the 1960's.

Richard Earl thanked them for the parade and the decorations on Compton Blvd. He stated that parking is a real problem in Compton because Compton does not have any parking rules. He suggested that the Council make sure that when developers build in the city, parking is included. He thanked Council for repairing Wilmington.

Patricia Rivera Regional Administrator for Southern Area of L.A. County Library announced they recently appointed a new permanent Community Manager at the Compton Library and introduced Bredny Rodriguez who was recently appointed as the permanent Community Library Manage for the Compton Library. She asked everyone to help her welcome Bredny to the Compton community.

Bredny Rodriguez introduced himself and advised he would be attending Council Meetings. He announced they are having the Winter Reading Club from December 15, 2025, through January 12, 2026. The goal is one million minutes of reading during winter break. He welcomed everyone to the library. He looks forward to seeing the rest of the community at the weekly meetings.

Marabel Laura & **Marguerite Fluker** spoke on behalf of the Beautification Committee in regards to the Christmas House Decoration Contest. They expressed their gratitude to City Manager Hopkins and the Council for their support and encouragement in making the contest possible. They received 140 entries. District one had forty-six responses, District two had thirty-two responses, District three had thirty responses and District four had twenty-two responses. They wished Mayor Sharif a Happy Birthday.

Lisa McClelland requested that Water Aerobics return. She reported that kids are using dangerous inhalants (she presented the packaging of the inhalant). She stated they need to stick together to better the city.

Terrence Cumby noted that Compton is not a racist city. He announced that the parking permits have been going on in the city since the 1990's. He stated it's called community control and doesn't have anything to do with racism. He stated there are solutions to everything, but racism is not one of them. He asked the Council to be truthful.

Barbara Calhoun inquired as to whether the Council had already voted on when the filing period will open and close for the June 2, 2026, election. She asked if they had decided where the polling places would be located. She had a marvelous time at the Compton Christmas Parade. She stated that yes, she did get out of her car and the participation was great.

City Clerk Zurita indicated that it's a little too early for campaigning. She stated that most of the people in the community are unaware that the election is being consolidated with the County Election. She noted they use to have elections in April, this year it's June 2, 2026, the General Election will be November 3, 2026. The filing period used to be at the end of December, this year it opens February 9, 2026, and closes on March 6, 2026. She announced that there will be an article in the Bulletin Newspaper tomorrow outlining everything concerning the election and she does in fact know about the Charter.

Kinsey Jones, indicated that he's continually hearing about racism. He doesn't know where it comes from. He's hearing about people getting tickets on their grass. He has four tickets however he doesn't consider it racism. He doesn't live in Richland Farms, but he has passed through there. He noted that sometimes you can have too many cars. He informed them that it's about rules and regulations and doesn't have anything to do with racism. He thanked City Manager Hopkins for getting ahold of Temple Street and Greenleaf looks good. He acknowledged that the lights are beautiful and the city looks much better.

Jaime Rodriguez stated he's been living in Compton for thirty-five years. He indicated they finished all the signs and put flood lights in the parking lot. (Due to the time and language barrier, they took his number for someone to get back to him outside of the meeting.)

Councilmember Bowers noted that Mr. Rodriguez was there last week, the problem is there's not enough parking on the property, therefore people park on the street. They are getting streets sweeper tickets because the signs read street sweeping daily. The signs are incorrect. He requested that they implement parking permits for them on Alondra and/or install a traffic light. He stated the signs were wrong and needed to specify street sweeping the correct street sweeping day.

Mayor Sharif asked the Assistant City Manager to get his number to address the issue.

City Clerk Zurita acknowledged the no U-turn rule on Alondra and believes adjustments were made up the block to allow turns into the airport that were previously not permitted.

Humberto Sperleta observed that while everyone discusses the problems, no one offers solutions. He clarified that the issue is not related to racism. He has come forward with a proposal, believing that collaboration is the best approach.

COUNCIL COMMENTS

Councilmember Duhart offered the following communications/announcements:

- Thanked the Delta Sigma Beta Sorority Incorporated Compton Alumni Chapter for inviting her to their annual Christmas party.
- On December 20, 2025, at 11:00am she and her colleagues will host their annual Christmas Toy Giveaway at Dollarhide Community Center located at 301 N. Tamarind Ave. Families are invited to enjoy a visit and photo with Santa Claus, etc. This event is exclusively for Compton residents; valid identification will be required for entry.
- Wished esteemed Mayor Sharif a Happy Birthday
- She thanked everyone who helped spread the word about the upcoming Compton EMS Corp Cohart launch next year. They have received more than 100 sign-ups. For those interested please visit comptonemscorp.org as space may still be available for the Spring Corp.
- Closed in memory Ronnie James Cato, uncle to Carter Vincent. Mr. Cato had a thirty-year career with the Los Angeles Police Department working across multiple divisions. He was seventy-one years old. His services are pending.
- Extended sincere condolences to the family and loved ones of Michelle and Rob Reiner who were tragically taken from this earth last Sunday. Her heart goes out to all who are mourning this profound loss. His legacy will continue to inspire through both his creative work and his dedication to justice and humanity.
- She thanked everyone that came out to the Christmas Parade.
- She thanked everyone for coming out this evening. She stated their presence, input and commitment to speaking up and working together help strengthen our community and move our city forward. You are the eyes and ears of our community and your voice matters.
- Always remember to eat, shop and buy Compton, a safe clean and friendly city.

Councilmember Bowers offered the following communications/announcements:

- The city is reviewing its preferential parking process and has already increased enforcement. Parking issues have persisted for years, but unregulated parking is causing major problems. The city is required to update its parking policies.
- Requested the installation of no parking and no dumping signs in alleys citywide.
- Announced that Parking Enforcement will increase its focus on trailers and commercial trucks that are not permitted on residential streets.
- Some of the public comments indicated that the Council do not have any meetings, they just do what they want to do. He announced that they had a Town Hall Meeting and a lot of people did not show up. They had another meeting at Burrell MacDonald, and no one showed up. The residents must attend in order for them to hear their concerns.
- He has not heard about the city trying to remove animals from the farm. He has never heard of that, and he has been at the farm all of his life.
- Something has to be done about illegal parking in the industrial area because it's dangerous.
- Those that bring their work trucks home and park them on residential streets have not been cited but they will start receiving citations.
- It's not about racism it's about cleaning the city up. Compton needs a lot of work, and their goal is to make the city clean, safe and friendly.
- There are residents asking for parking permits.
- Ms. Boone mentioned the City Clerk, but when she was running for office, he supported her.
- On December 20, 2025, at 11:00am she and her colleagues will host their annual Christmas Toy Giveaway at Dollarhide Community Center located at 301 N. Tamarind Ave.
- On December 20, 2025, from 1-4 pm Donte Green of the We Get It Together Non-Profit organization will be hosting a Toy Giveaway at Burrell MacDonald. For more information contact info@wegettingittogether.org.
- Remember community unity requires shared responsibility. When we work together with purpose and accountability Compton moves forward. Thanked everyone for coming out and wished them a safe evening.
- He made a motion regarding the Guillory issue that if has submitted a resignation, he accepts his resignation, if not remove him on the next agenda.

Councilmember Darden offered the following communications/announcements:

- On December 11, 2025, she took part in the city's Annual Sleigh Ride that travelled through a few of the streets in Compton. Thanked the Sheriff Department for keeping this wonderful tradition going.
- On December 13, 2025, she participated in the Compton Christmas Parad. The parade was wonderful and well attended. Thanks to all of those in attendance
- On December 13, 2025, she attended the 5th Annual Car Show Wonderland and Toy Giveaway at Compton College. One Love Compton hosted the event. Thanks to Rita and Gary Beltry for continuing to host the event every year.
- Today she attended the graduation ceremony at NHS for The Compton EMS Corp. These were the young people they recognized last week.
- On December 19, 2025, she will be attending My Place Health on Long Beach Blvd. in the 4th District. They will have a Food Bank Health Fair for Compton community. The Snap Program will be recognized as well.
- On December 20, 2025, she attended the Toy Drive Giveaway at Dollarhide with the Mayor, Councilmembers Duhart and Bowers
- On December 20,2025, at 2pm Dr. Eugene Vincent Allen will be giving away turkeys at the Compton Community Apostolic Church on Bullis & Compton Blvd.
- Republic Service provides exclusive waste and recycling services for the citizens of Compton. All single and multi-family residential customers receive four bulky wastes pickup per year free of charge. Up to six items can be set out. You must call them forty-eight hours in advance.
- She wished Mayor Shariff and Candace Leos a Happy Birthday. Candace will be celebrating her birthday on Friday.
- She would like the Charter Review Committee and Olympics Commission back. There we some corrections that needed to be made.
- She advised Councilmember Duhart that citizens are listening to her when she say eat, shop and buy Compton. Twice she was at the Gateway Town Center, and she could not find a parking place. Please continue to shop in Compton and as always Compton is a safe, clean and friendly city.

Mayor Sharif offered the following communications/announcements:

- She advised Vanessa that they do not have any control over the investigation. As soon as the investigation is complete, they will bring it to the community. They are not trying to hide anything from them.
- This Friday is the final day to donate and enter the raffle. Compton members can drop off a new unwrapped toy at the Dollarhide Community Center Monday through Friday from 8am to 5pm. Each toy donated counts as one raffle entry and unlimited donations are welcome to win Lakers, Clippers or Kings tickets.
- Special thank you to Chris Imagining for offering his generosity of the raffle prizes.
- On December 11, 2025, she attended the City of Downey Mural Transition. She congratulated Mayor Claudia Frometa for being the first woman to serve three terms as Mayor in the last fifty-two years
- On December 12, 2025, she joined Santa as they rode through the 3rd District spreading holiday cheer. A special thank you to Amantha Block Club for hosting and for the warm welcome to families from the neighborhood. She met up with Councilmember Bowers there.
- On December 13, 2025, she proudly joined the community in celebrating seventy years of the Compton Christmas Parade. She thanked everyone for coming out. Special thanks to Parks and Recreation, Code Enforcement and Public Works for their outstanding coordination and support.
- On December 14, 2025, she attended the 2nd Annual Toy Giveaway hosted by Going Up Compton. There were toys, airplane rides, haircuts and so much more.
- She adjourned in memory of Ms. Ann Earl, a long-time resident of our community that lived on Mayo around the corner from her. Please keep her family and loved ones in your thoughts and prayers.
- Thanked everyone for joining them and their continued engagement in their work. The chamber was full this evening with concerns. She encouraged the residents to come out and express their concerns. She appreciates their participation and commitment to Compton. She wished everyone a peaceful night.

ADJOURNMENT

On motion by Duhart, seconded by Darden, the meeting was adjourned at 7:31 pm by the following vote on roll call:

AYES: **Council Members – Duhart, Bowers, Darden, Mayor Sharif**
NOES: **Council Members – None**
ABSENT: **Council Members – Spicer**

SATRA D. ZURITA	**EMMA SHARIF**
CITY CLERK CITY OF COMPTON	**MAYOR CITY OF COMPTON**

February 24, 2026

TO: **MAYOR AND CITY COUNCIL MEMBERS**

FROM: **GENERAL SERVICES DEPARTMENT**

SUBJECT: **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A 3-YEAR SERVICE AGREEMENT WITH CINTAS CORPORATION FOR THE PURPOSE OF PROVIDING UNIFORM RENTAL, SAFETY AND PERSONAL PROTECTIVE EQUIPMENT IN A TOTAL NOT-TO EXCEED AMOUNT OF $120,000.00 FOR THE TERM, SUBJECT TO ANNUAL APPROPRIATIONS**

SUMMARY

Adoption of this resolution will authorize the City Manager to enter into a three-year service agreement with Cintas Corporation (i.e., April 1, 2026, through March 31, 2029) for the purpose of providing uniform rental, safety, and personal protective equipment.

BACKGROUND

The General Services Department requires a uniform rental company to ensure custodial and maintenance staff are provided with clean, consistent, and compliant work apparel to execute their daily tasks. The current vendor providing this service is Vestis (formerly Aramark), which entered into an agreement with the City of Compton in March 2023. That agreement is set to expire on March 26, 2026.

STATEMENT OF THE ISSUE

Cintas Corporation currently provides uniform rental services for the Water Department that meet the operational needs of the General Services Department, including regular laundering, repair, and replacement of uniforms as needed. Additionally, Cintas provides protective equipment and first-aid kits, all under the Omnia Cooperative Purchase Agreement Contract No. 001299 (Rental of Uniforms, Floor Mats, Mops, Towels, and Related Services).

The City Council finds that procurement of these services through Omnia Cooperative Purchase Agreement Contract No. 001299 complies with the City's purchasing requirements, including Compton Municipal Code § 4-11.4 et seq., because the solicitation process included public notice, competitive bidding, and awarded by a lead public agency complies with the City's purchasing requirements, and any internal policies are applied consistent with the Municipal Code.

The proposed agreement submitted by Cintas would provide uniform rental services at a weekly rate of $646.75 for 24 employees. The total amount for one year, based on a weekly rate over 52 weeks, is $33,631.00. This annual figure represents the portion of the budget allocated specifically for the primary contracted services or deliverables outlined in the agreement. Additional funds beyond $33,631.00 designated for uniform rental services are reserved to address additional needs that may arise throughout the year. These may include personal protective equipment, uniforms for new hires, safety equipment, and unforeseen expenditures that could not be anticipated at the time the agreement was initiated.

FISCAL IMPACT

Funds in the amount of **SEVEN THOUSAND SEVEN HUNDRED SIXTY-ONE DOLLARS AND ZERO CENTS ($7,761.00)** are currently available in the General Services Department's FY 2025-2026 operating budget, in account number 1004-600-000-4266, to cover the initial 12 weeks of the contract period (i.e., April 1, 2026, through June 30, 2026).

Funding for the remaining portion of the agreement will be included in future budget appropriations to ensure full cost coverage for the entire agreement period.

RECOMMENDATION

Staff recommend that the City Council adopt the attached resolution and authorize the City Manager to enter into a three-year service agreement with Cintas Corporation (i.e., April 1, 2026, through March 31, 2029), for the purpose of providing uniform rental, safety, and personal protective equipment.

SCOTT TRANSOU
ASSISTANT CITY MANAGER

APPROVED FOR FORWARDING:

WILLIE A. HOPKINS
CITY MANAGER

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A 3-YEAR SERVICE AGREEMENT WITH CINTAS CORPORATION FOR THE PURPOSE OF PROVIDING UNIFORM RENTAL, SAFETY AND PERSONAL PROTECTIVE EQUIPMENT IN A TOTAL NOT-TO EXCEED AMOUNT OF $120,000.00 FOR THE TERM, SUBJECT TO ANNUAL APPROPRIATIONS

WHEREAS, the General Services Department (Department) requires a uniform rental company to ensure custodial and maintenance staff are provided with clean, consistent, and compliant work apparel to execute their daily tasks; and

WHEREAS, the Department's current vendor, Vestis (formerly Aramark), has an agreement with the City of Compton that is set to expire on March 26, 2026; and

WHEREAS, Cintas Corporation currently provides uniform rental services for the City of Compton Water Department under the Omnia Cooperative Purchase Agreement Contract No. 001299 (Rental of Uniforms, Floor Mats, Mops, Towels, and Related Services); and

WHEREAS, the City Council finds that procurement of these services through Omnia Cooperative Purchase Agreement Contract No. 001299 complies with the City's purchasing requirements, including Compton Municipal Code § 4-11.4 et seq., because the solicitation process included public notice, competitive bidding, and awarded by a lead public agency complies with the City's purchasing requirements, supporting procurement documentation shall be maintained in the City's files; and

WHEREAS, the proposed agreement submitted by Cintas would provide uniform rental services at a weekly rate of $646.75 for 24 employees; and

WHEREAS, the total amount for one year, based on a weekly rate over 52 weeks, is $33,631.00; this annual figure represents the portion of the budget allocated specifically for the primary contracted services or deliverables outlined in the agreement; and

WHEREAS, remaining funds from the overall budget, beyond $33,631.00 designated for uniform rental services, are reserved to address additional needs that may arise throughout the year such as personal protective equipment, uniforms for new hires, safety equipment and unforeseen expenditures that cannot be anticipated at the time the agreement was initiated; and

WHEREAS, additional allocation ensures that while the core services are fully funded, sufficient flexibility exists to address operational needs and unexpected situations throughout the agreement term; and

WHEREAS, funding in the amount of Seven Thousand Seven Hundred Sixty-One Dollars and Zero Cents ($7,761.00) to cover the initial 12 weeks of the contract period (i.e., April 1, 2026, through June 30, 2026) is currently available in the General Services Department's FY 2025-2026 operating budget in account number 1004-600-000-4266; and

WHEREAS, funding for the remaining portion of the agreement will be included in future budget appropriations to ensure full cost coverage for the entire agreement period.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Council hereby authorizes the City Manager to enter into a three-year service agreement with Cintas Corporation (i.e., April 1, 2026, through March 31, 2029), for the purpose of providing uniform rental, safety, and personal protective equipment.

SECTION 2. That funds in the amount of Seven Thousand Seven Hundred Sixty-One Dollars and Zero Cents ($7,761.00) are currently available in the General Services Department's FY 2025-2026 operating budget in account number 1004-600-000-4266 to cover the initial 12 weeks of the contract period (i.e., April 1, 2026, through June 30, 2026).

SECTION 3. That funding for the remaining portion of the agreement will be included in future budget appropriations to ensure full cost coverage for the entire agreement period.

SECTION 4. The City Manager is authorized to issue purchase orders only up to the amounts appropriated by the City Council in the adopted budget for these services. and in no event exceeding Forty Thousand Dollars and Zero Cents ($40,000.00) Per Fiscal Year and One Hundred Twenty Thousand Dollars and Zero Cents ($120,000.00) aggregate for the term, unless further authorized by City Council action.

SECTION 5. Non-Appropriation. The City's payment obligations beyond the current fiscal year are expressly contingent on future City Council appropriations. If sufficient funds are not appropriated for any future fiscal year, the City may terminate the agreement without penalty at the end of the last fiscal year for which funds were appropriated.

SECTION 6. That a copy of this Resolution shall be filed in the offices of the City Manager, City Controller, City Clerk, Law Division/City Attorney, and General Services Department.

SECTION 7. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this ____ day of _____, 2026.

_____
EMMA SHARIF
MAYOR OF THE CITY OF COMPTON

ATTEST:

_____
SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: SS

I, Satra D. Zurita, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on the ____ day of _____, 2026.

That said Resolution was adopted by the following vote to wit:

AYES: COUNCIL MEMBERS -
NOES: COUNCIL MEMBERS -
ABSTAIN: COUNCIL MEMBERS -
ABSENT: COUNCIL MEMBERS -

_____
SATRA D. ZURITA
CLERK OF THE CITY OF COMPTON

CINTAS SERVICE ESTIMATE FOR: City of Compton

▪ uniform rental program

Garment	Employees	inventory	per garment	*per employee weekly*	weekly total
Carhartt Shirt	22	11	$0.830	*$9.13*	$200.86
Carhartt Pants	24	11	$0.930	*$10.23*	$245.52
Polos	2	11	$0.380	*$4.18*	$8.36
Softshell Jackets	24	2	$1.189	*$2.38*	$57.07
Coveralls	24	2	$0.360	*$0.72*	$17.28
Uniform/Prep Advantage		624	$0.130		$81.12
Emblem Advantage		360	$0.060		$21.60
Uniform Weely Total					$631.81
Facility					
Service Charge		1	No Service Charge with OMNIA		
4x6 Logo Mat		1	$7.992		$7.99
Weekly Total					**$646.75**

* estimate based on standard service agreement terms & conditions *

Program Includes

- Personalized Measuring and Fitting.
- Upgrades and Replacements – **No Charge**.
- New Employees started on request.
- Repairs – **No Charge.**
- Stop employees discontinued on request.
- Weekly Inventory Check Sheet.

Additional Benefits

- Local Customer Service Support.
- Minimize day to day management and employee involvement.
- Frequent uniform replacement.
- No up-front investment.
- One week turnaround for new employees.

CINTAS SERVICE ESTIMATE FOR: City of Compton

▪ uniform rental program

Garment	Employees	inventory	per garment	*per employee weekly*	weekly total
Carhartt Shirt	22	5	$0.830	*$4.15*	$91.30
Carhartt Pants	24	5	$0.930	*$4.65*	$111.60
Polos	2	5	$0.380	*$1.90*	$3.80
Softshell Jackets	24	1	$1.189	*$1.19*	$28.54
Coveralls	24	1	$0.360	*$0.36*	$8.64
Uniform/Prep Advantage		288	$0.130		$37.44
Emblem Advantage		168	$0.060		$10.08
Uniform Weely Total					$291.40
Facility					
Service Charge		1	No Service Charge with OMNIA		
4x6 Logo Mat		1	$7.992		$7.99
Weekly Total					**$299.39**

* estimate based on standard service agreement terms & conditions *

Program Includes

- Personalized Measuring and Fitting.
- Upgrades and Replacements – **No Charge**.
- New Employees started on request.
- Repairs – **No Charge.**
- Stop employees discontinued on request.
- Weekly Inventory Check Sheet.

Additional Benefits

- Local Customer Service Support.
- Minimize day to day management and employee involvement.
- Frequent uniform replacement.
- No up-front investment.
- One week turnaround for new employees.

WORKPLACE SOLUTIONS
Executive Summary

Lead Agency: University of Nebraska

Solicitation: 3702-22-4618

RFP Issued: November 3, 2022

Pre-Proposal Date: November 16, 2022

Response Due Date: December 20, 2022

Proposals Received: #1

Awarded to: Cintas Corporation No. 2

The University of Nebraska issued RFP 3702-22-4618 on November 3, 2022, to establish a national cooperative contract for Workplace Solutions.

The solicitation included cooperative purchasing language in the **Introduction/Background, National Contract**: "*The Board of Regents of the University of Nebraska, as the Principal Procurement Agency, defined in ATTACHMENT A, has partnered with OMNIA Partners, Public Sector ("OMNIA Partners") to make the resultant contract (also known as the "Master Agreement" in materials distributed by OMNIA Partners) from this solicitation available to other public agencies nationally, including state and local governmental entities, public and private primary, secondary and higher education entities, non-profit entities, and agencies for the public benefit ("Public Agencies"), through OMNIA Partners' cooperative purchasing program. The University of Nebraska is acting as the contracting agency for any other Public Agency that elects to utilize the resulting Master Agreement. Use of the Master Agreement by any Public Agency is preceded by their registration with OMNIA Partners (a "Participating Public Agency") and by using the Master Agreement, any such Participating Public Agency agrees that it is registered with OMNIA Partners, whether pursuant to the terms of a Master Intergovernmental Cooperative Purchasing Agreement, a form of which is attached hereto on ATTACHMENT A, or as otherwise agreed to. ATTACHMENT A contains additional information about OMNIA Partners and the cooperative purchasing program.*"

Notice of the solicitation was sent to potential offerors, as well as advertised in the following:

- The University of Nebraska website
- OMNIA Partners website
- USA Today, nationwide
- Arizona Business Gazette, AZ
- San Bernardino County Sun, CA
- Honolulu Star-Advertiser, HI
- The Herald-News – Will County (IL)
- The Advocate – New Orleans, LA
- The New Jersey Herald, NJ
- Albany Times Union, NY
- Daily Journal of Commerce, OR

- The State, SC
- Deseret News, UT
- Richmond Times-Dispatch, VA
- Seattle Daily Journal of Commerce, WA
- Houston Community Newspapers, TX
- Helena Independent Record, MT
- Las Vegas Review-Journal and/or Las Vegas Sun
- Kennebec Journal/Morning Sentinel, ME

Socio-economic Outreach: To encourage participation of small businesses, minority owned businesses and women owned businesses, Historically Underutilized Businesses were notified of the soliciation.

On December 20, 2022 proposals were received from the following offerors:

- Cintas Corporation No. 2

The proposals were evaluated by an evaluation committee. Using the evaluation criteria established in the RFP, a market basket analysis was conducted, with price being the primary factor. The committee elected to enter into negotiations with Cintas Corporation No. 2 and proceeding with contract award upon successful completion of negotiations.

The University of Nebraska, OMNIA Partners and Cintas Corporation No. 2 successfully negotiated a contract, and the University of Nebraska executed the agreement with a contract effective date of June 1, 2023.

Geographic Preferences: No geographic preferences were included in the evaluation of the responses.

Contract includes:

- Uniforms – Rental, Purchase, Lease
- Floor Mats, Mops, Towels & Linens – Rental, Purchase, Lease
- Restroom Supplies
- First Aid and Safety Supplies, AEDs
- Fire Protection Services, Promotional Products
- Promotional Products

Federal Funds: Cintas Corporation No. 2 provided federal funds certifications which are available on the OMNIA Partners website for review.

Term:

Initial five-year agreement from June 1, 2023 through May 31, 2028 with the option to renew for one additional five-year period through May 31, 2033.

Pricing/Discount: Unit pricing sheet available upon request

Workplace Solutions
Cooperative Acceptance Agreement

Location #: 426
Contract #:
Customer #:
Main Corporate Code → **Omnia Nebraska Rental/FS MLA CC #13897 MLA Agreement #211011348**
GPO CC #13897 GPO Agreement #211011196

(If locally managed MLA please replace agreement # with current Locally Managed MLA)

Date: 2/2/2026

Customer/Participating Agency: City of Compton ("Customer") Phone: (310) 605-5553

Address: 205 S Willowbrook Ave City: Compton State: CA Zip: 90220

UNIFORM PRODUCT RENTAL PRICING:

ITEM #	DESCRIPTION	STANDARD ITEM	UNIT PRICE	LOSS/DAMAGE REPLACE. VALUE
275	Polo	☑ Yes ☐ No	0.380	26.10
74533	Carhartt Ripstop Pants	☑ Yes ☐ No	0.93	18.99
361	Softshell Jacket	☑ Yes ☐ No	1.189	56.69
912	Coverall	☑ Yes ☐ No	0.36	21.27
396	Carhartt Ripstop Shirts	☑ Yes ☐ No	0.830	49.49
23945	Cintas Comfort Flex Pro Pants	☑ Yes ☐ No	0.707	31.50

Space for additional entries provided on page 5

This Workplace Solutions Cooperative Acceptance Agreement (this "Acceptance Agreement") is effective as of the date of execution for a term of 60 months from the date of installation or renewal (the "Term").					
Standard Name Emblem	$ 1.95	ea	Standard Agency Emblem	$ 2.50	ea
Custom Agency Emblem	$ 3.50	ea	Embroidery	$ NA	ea
Uniform Advantage	Item: 2			$ .08	ea per week
Premium Uniform Advantage	Item: 13			$ .13	ea per week
Emblem Advantage	Item: 14			$ .10	ea per week
Prep Advantage	Item: 7074			$ .10	ea per week
Minimum Charge	$35 per delivery or 50% of initial invoice (the greater of the two).				
Make-Up Charge	$ 1.55	per garment			
Non-Standard/Special Cut Garment (i.e., non-standard, non-stocked unusually small or large sizes, unusually short or long sleeve or length, etc.) premium				$	per garment
Under no circumstances will Cintas accept textiles bearing free liquid. Shop towels may not be used to clean up oil or solvent spills.					
Artwork Charge for Logo Mat	$ NA				
Payment Terms: Net 30					
Size Change	Customer agrees to have employees measured by a Cintas representative using garment "size samples" or Cintas TruFit. A charge of $ 10.00 per garment will be assessed for employee's size changed within 4 weeks of installation.				
Other					

WORKPLACE SERVICES PRODUCTS PRICING:

ITEM #	DESCRIPTION	RENTAL FREQ.	INVENTORY	UNIT PRICE
84401	4x6 Logo Mat	w		7.992

Space for additional entries provided on page 5

Automatic Lost Replacement Charge	Item:	% of inventory	$	ea
Automatic Lost Replacement Charge	Item:	% of inventory	$	ea

	CHECKBOX	INITIALS	DATE
Initial and check box if Unilease. All Garments will be cleaned by customer.	☐		
Initial and check box if receiving Linen Service. Company will take periodic physical inventories of items in possession or under control.	☐		
Initial and check box if receiving direct embroidery. If service is discontinued for any employee or Customer deletes any of the garments direct embroidery for any reason, or terminates this Acceptance Agreement for any reason or fails to renew this Acceptance Agreement, Customer will purchase all direct embroidered garments at the time they are removed from service at the then current replacement values. (See Section 6 of Cintas General Service Terms Section).	☐		

Cintas Representative Initials: Customer Initials:

PLEASE READ THESE TERMS CAREFULLY. BY SIGNING THIS ACCEPTANCE AGREEMENT, YOU ACKNOWLEDGE THAT YOU HAVE READ, AND THAT YOU UNDERSTAND AND AGREE TO BE BOUND BY, THESE TERMS.

OMNIA PARTICIPATING PUBLIC AGENCIES TERMS

1. **Participating Public Agencies:** Cintas Corporation No. 2 ("Cintas") agrees to extend the same terms, conditions, and covenants agreed to under the OMNIA Vendor Agreement executed between Cintas and University of Nebraska (the "Master Agreement") to other government agencies ("Participating Public Agencies") that, in their discretion, desire to access the Master Agreement in accordance with all terms and conditions contained herein or attached hereto. Each Participating Public Agency will be exclusively responsible and deal directly with Cintas on matters relating to length of agreement, ordering, delivery, inspection, acceptance, invoicing, and payment for products and services in accordance with the terms and conditions of the Master Agreement. By executing this Acceptance Agreement, the Customer identified on Page 1 herein agrees to be bound by the terms and conditions set forth in the Master Agreement as a Participating Public Agency and the terms and conditions set forth in this Acceptance Agreement. Master Agreement #001299 available at https://www.omniapartners.com/publicsector.
2. **Dispute Resolution – Arbitration and Class Waiver:** This provision shall take precedence over and supersede any contrary or conflicting provision in the Master Agreement.
   a. **Arbitration Notice:** Customer agrees to the maximum extent permitted by law that any dispute, controversy, or claim arising out of or relating to this Acceptance Agreement (including its enforcement, performance, breach, arbitrability, or interpretation) or to the products or services provided hereunder will be submitted to and resolved by final and binding individual arbitration. ARBITRATION MEANS THAT AN ARBITRATOR, AND NOT A JUDGE OR A JURY, WILL DECIDE THE DISPUTE, CONTROVERSY, OR CLAIM. BY ACCEPTING THESE TERMS, YOU AND CINTAS ARE EACH EXPRESSLY WAIVING THE RIGHT TO A TRIAL BY JURY AND TO PURSUE OR PARTICIPATE IN ANY CLASS ACTION, COLLECTIVE ACTION, OR REPRESENTATIVE CLAIMS OR PROCEEDINGS EITHER IN ARBITRATION OR IN ANY COURT. To the extent a class or collective action or representative claim or proceeding may not be waived, you agree to stay any such actions, claims, and proceedings until after all actions, claims, and proceedings subject to arbitration are fully resolved.
   b. **Arbitration Procedures:** Any arbitration between Customer and Cintas will be governed by the Commercial Dispute Resolution Procedures and the Supplementary Procedures for Consumer Related Disputes (collectively, "AAA Rules") of the American Arbitration Association ("AAA"), as modified by this Acceptance Agreement, and will be administered by the AAA. The AAA Rules and filing forms are available online at www.adr.org, by calling the AAA at 1-800-778-7879, or by contacting Cintas. Any arbitration hearings will take place in the state in which Customer is located; provided, however, that if the claim is for $10,000 or less, Customer may choose for the arbitration instead to conducted: (i) solely on the basis of documents submitted to the arbitrator; or (ii) through a telephonic hearing. The arbitrator must issue a reasoned written decision sufficient to explain the essential findings and conclusions on which the decision and award, if any, are based.
   c. **Fees:** Arbitration fees will be assessed consistent with the AAA Rules.
   d. **No Class Actions in Arbitration or in Any Court, No Jury Trial:** CUSTOMER AND CINTAS AGREE THAT, TO THE MAXIMUM EXTENT PERMITTED BY LAW, EACH MAY BRING CLAIMS AGAINST THE OTHER ONLY IN THEIR INDIVIDUAL CAPACITIES AND NOT AS A PLAINTIFF OR CLASS MEMBER IN ANY PURPORTED CLASS OR REPRESENTATIVE PROCEEDING, WHETHER IN ARBITRATION OR IN ANY COURT. FURTHER, UNLESS BOTH CUSTOMER AND CINTAS AGREE OTHERWISE, AN ARBITRATOR OR JUDGE MAY NOT CONSOLIDATE MORE THAN ONE PARTICIPATING PUBLIC AGENCY'S CLAIMS AND MAY NOT OTHERWISE PRESIDE OVER ANY FORM OF A REPRESENTATIVE OR CLASS PROCEEDING.

      FOR THE AVOIDANCE OF DOUBT, CUSTOMER AND CINTAS AGREE TO RESOLVE ANY DISPUTE ON AN INDIVIDUAL, NON-REPRESENTATIVE, NON-CLASS BASIS IN ARBITRATION, BUT IF FOR ANY REASON SUCH DISPUTE PROCEEDS IN COURT, CUSTOMER AND CINTAS AGREE TO WAIVE ANY RIGHT TO HAVE THE DISPUTE PROCEED AS A CLASS ACTION OR IN ANY REPRESENTATIVE CAPACITY WHATSOEVER. IF THE DISPUTE PROCEEDS IN COURT, CUSTOMER AND CINTAS AGREE TO WAIVE ANY RIGHT TO A TRIAL BY JURY.
   e. **Enforceability:** If the requirement to submit any and all disputes, controversies, and claims to binding arbitration is found to be unenforceable or contrary to applicable law, the dispute, controversy or claim will be resolved in accordance with, and governed by, the laws of the State in which the Participating Public Agency exists.
   f. **Severability:** If any section or provision of this ¶ 2, Dispute Resolution – Arbitration and Class Waiver, is found to be unenforceable or invalid, the parties will substitute an enforceable provision that, to the maximum extent possible under applicable law, preserves the original intentions of the parties, and the remainder will be given full force and effect.
3. **Dispute Resolution – Timing of invoice challenges:** Requests for an invoice adjustment or challenges to invoice amounts must be received by Cintas within 60 days of Customer's receipt of the contested invoice, or any billing dispute is waived. Notification to Cintas of a request for an invoice adjustment must be made in writing and must include the invoice number, disputed amount, and the reason for the disputed charge.
4. In the event of any conflict between this Acceptance Agreement and the Master Agreement, the Master Agreement shall prevail, except to the extent this Acceptance Agreement specifically provides that it is superseding a provision in the Master Agreement.

CINTAS GENERAL SERVICE TERMS SECTION

1. **Prices:** Customer agrees to rent from Cintas, and Cintas agrees to provide to Customer, all of Customer's requirements for uniform rental products and services at the prices listed in the Master Agreement, including annual price adjustments. An amendment to this Acceptance Agreement is not required when pricing in the Master Agreement is updated and adjusted. There will be a minimum charge of thirty-five dollars ($35.00) or 50% of initial invoice (whichever is greater) per delivery (the "Minimum Stop Charge") for each Customer location required to purchase its rental services from Cintas as set forth in this Acceptance Agreement. The Minimum Stop Charge shall supersede any conflicting or different term in the Master Agreement.
2. **Buyback of Non-Standard Garments:** Customer has ordered from Company a garment rental service requiring garments that may not be standard to Company's normal rental product line or include direct embroidery or an unusual emblem placement. Non-standard items will also include standard garments that have been embroidered. Those non-standard products will be designated as such under Garment Description in the Uniform Product Rental Pricing Chart(s). In the event the Customer deletes a non-standard product, alters the design of the non-standard product, fails to renew the Agreement, or terminates the Agreement in whole or in part for any reason, the Customer agrees to buy back all remaining non-standard products allocated to Customer that the Company has in service and out of service at the then current Loss/Damage Replacement Values.
3. **Garments' Lack of Flame Retardant or Acid Resistant Features:** Unless specified otherwise in writing by Cintas, the garments supplied under this Acceptance Agreement are not flame retardant or acid resistant and contain no special flame retardant or acid resistant features. They are not designed for use in areas of flammability risk or where contact with hazardous materials is possible. Flame resistant and acid resistant garments are available from Cintas upon request. Customer warrants that none of the employees for whom garments are supplied pursuant to this Acceptance Agreement require flame retardant or acid resistant clothing.
4. **Logo Mats:** In the event that Customer decides to delete any mat bearing the Customer's logo (Logo Mat) from the rental program, changes the design of the Logo Mats, terminates this Acceptance Agreement for any reason or fails to renew this Acceptance Agreement, the Customer will purchase at the time of deletion, design change or termination, all remaining Logo mats that Cintas has in service and out of service held in inventory at the then current Loss/Damage Replacement Value.
5. **Adding Employees:** Additional employees and merchandise may be added to this Acceptance Agreement at any time upon written or oral request by the Customer to Cintas. Any such additional employees or merchandise shall automatically become a part of and subject to the terms of this Acceptance Agreement. If such employees are employed at a Customer location that is then participating under this Acceptance Agreement, the Customer shall pay Cintas the one-time preparation fee indicated on the Master Agreement and / or outlined above. Customer shall not pay Cintas any one-time preparation fee for garments for employees included in the initial installation of a Customer location. There will be a one-time charge for name and/or company emblems when employees are added to the program in garments requiring emblems.
6. **Emblem Guarantee:** If Customer has requested that Cintas supply emblems designed exclusively for Customer featuring Customer's logo or other specific identification (hereinafter "Customer Emblems"), Cintas will maintain a sufficient quantity of Customer Emblems in inventory to provide for Customer's needs and maintain a low cost per emblem through quantity purchases.

   In the event Customer decides to discontinue the use of Customer Emblems, changes the design of the Customer Emblems, terminates this Acceptance Agreement for any reason or fails to renew this Acceptance Agreement, the Customer will purchase at the time of deletion, design change, termination or expiration, all remaining Customer Emblems that Cintas allocated to Customer at the price indicated on the Master Agreement and / or outlined above of this Acceptance Agreement. In no event shall the number of Customer Emblems allocated to Customer exceed the greater of (a) twelve (12) months' volume for each unique Customer Emblem or (b) a quantity agreed to by Cintas and Customer and noted on the Master Agreement and / or outlined above.
7. **Terminating Employees:** Subject to the provisions of this Acceptance Agreement, the weekly rental charge attributable to any individual leaving the employ of the Customer, or on a temporary leave of absence of three (3) weeks or more, shall be terminated upon oral or written notice by the Customer to Cintas but only after all garments issued to that individual, or value of same at the then current Loss/Damage Replacement Values, are returned to Cintas.
8. **Replacement:** In the event any merchandise is lost, stolen or is not returned to Cintas, or is destroyed or damaged by fire, welding damage, acid, paint, ink, chemicals, neglect or otherwise, the Customer agrees to pay for said merchandise at the then current Loss/Damage Replacement Values.
9. **Additional Customer Locations:** Notwithstanding anything to the contrary contained herein, there will be a minimum term equal to the greater of thirty-six (36) months or the remainder of the Term for any individual Customer location added after the date of this Acceptance Agreement.

Cintas Representative Initials: _____ Customer Initials: _____

10. **Additional Items:** Additional Customer employees, products and services may be added to this Acceptance Agreement and shall automatically become a part of and subject to the terms hereof and all of its provisions. If this Acceptance Agreement is terminated early for convenience, the parties agree that the damages sustained by Cintas will be substantial and difficult to ascertain. Therefore, if this Acceptance Agreement is terminated by Customer prior to the applicable expiration date for any reason other than documented quality of service reasons which are not cured, or terminated by Cintas for non-payment by Customer at any time Customer will pay to Cintas, as termination charges and not as a penalty based upon the following schedule:
    - If this Acceptance Agreement is cancelled for convenience in the first twelve months of the term, Customer shall pay as termination charges equal to 52 weeks of rental service.
    - If this Acceptance Agreement is cancelled for convenience in months thirteen (13) through twenty-four (24) of the term, Customer shall pay as termination charges equal to thirty-nine (39) weeks of rental service.
    - If this Acceptance Agreement is cancelled for convenience in months twenty-five (25) through thirty-six (36) of the term, Customer shall pay as termination charges equal to twenty-six (26) weeks of rental service.
    - If this Acceptance Agreement is cancelled for convenience after thirty-six (36) months of service, Customer shall pay as termination charges of thirteen (13) weeks of rental service.
    - Customer shall also be responsible to return all of the merchandise allocated to such Customer locations terminating this Acceptance Agreement at the then current Loss/Damage Replacement Values and for any unpaid charges on Customer's account prior to termination.
11. **No Federal Contractor:** As a material condition of this Agreement, Customer represents and warrants that: (a) this Agreement is not federally funded; (b) this Agreement does not constitute, and is not entered into to support a federal government contract, subcontract or third party contract; (c) Cintas does not hereby become a subrecipient, subgrantee, project participant, or third party contractor or subcontractor in relation to any contract with the federal government; and (d) by entering this Agreement, Cintas does not become obligated to comply with federal regulations or federal laws (including specifically the Service Contact Act), whether by virtue of such obligation flowing down from a contract between Customer and any third party, by virtue of federal funding being used in relation to this project, or otherwise. In the event that any of the foregoing is or becomes untrue, Cintas shall have the option to unilaterally terminate this Agreement.
12. **Prevailing Wage/Living Wage:** Customer represents and warrants that this agreement is not subject to laws pertaining to prevailing wages, living wages, or other wage and/or benefit requirements established by law ("Wage Statutes"). Customer agrees and acknowledges that it will not attempt to enforce any Wage Statutes in relation to this agreement and Customer hereby waives and releases Cintas from any and all fines, penalties, interest, or other costs, expenses, or charges of any type imposed by any federal, state, or local authority in relation to Cintas's failure to satisfy any such Wage Statute in relation to agreement.
13. **Customer Type:** Customer must select the appropriate response below:
    Is Customer a United States federal government agency or instrumentality?

    ☐ Yes ☑ No

    (If Yes, Customer must provide any applicable U.S. government flowdown terms and conditions, which will only be binding on Cintas if attached hereto and agreed to by Cintas prior to execution of this Acceptance Agreement).
14. **Customer Funding Source:** Customer must select the appropriate response below:
    Will Customer pay for the goods and services ordered under this Acceptance Agreement with any United States government funds?

    ☐ Yes ☑ No

    (If Yes, Customer must provide any applicable U.S. government flowdown terms and conditions, which will only be binding on Cintas if attached hereto and agreed to by Cintas prior to execution of this Acceptance Agreement).
15. **Additional Terms:** Customer must select the appropriate response below:
    Does Customer require any additional terms and conditions to be incorporated into this Acceptance Agreement, or is Customer accepting the Agreement without additional terms?

    ☐ Yes, additional terms required
    ☐ No additional terms needed

    (If Yes, Customer must provide any applicable additional terms and conditions, which will only be binding on Cintas if attached hereto and agreed to by Cintas prior to execution of this Acceptance Agreement).
16. I authorize Cintas to verify my credit on Credit.net and/or by contacting the parties provided. I am authorized to sign on behalf of this company. In addition, I authorize Cintas to open a new account on behalf of the company and deliver the products or services listed above at the agreed upon pricing and delivery terms.

Cintas Location #:	Customer Signature:
Cintas Representative Signature:	Print Name:
Title:	Print Title:
Accepted-GM:	Email:
Cintas Enterprise Account: ☑ Yes ☐ No	Customer Contact:
Cintas Enterprise Partner Name: Amanda Smith C1259016	Customer Contact Email:

Cintas Representative Initials: Customer Initials:

Accounts Payable Contact Billing Information

How should the Business Name read on the invoice?

Do you have other sites/locations within your company that are set up for billing with Cintas? ☐ **YES** ☐ **NO** ☐ **UNSURE**

Are you Tax Exempt? ☐ YES ☐ NO If Yes, where can I get a copy of your tax-exempt form?

PAYER INFORMATION: This section covers the address where the person who pays the bills is and their contact information.

Account Payable Contact Name:

Account Payable Contact Phone #:

Account Payable Email:

Payer Street Address:

City: ST/PROV: ZIP/PC:

We will use the Payer address above as the address that is used for credit reference/credit check if it is different from service address.

BILL-TO INFORMATION: This section covers **where the bill will be mailed/sent to.**

☐ **Same as Payer** OR ☐ **Same as Sold-To**

Bill-To Street Address:

City: ST/PROV: ZIP/PC:

WE CAN CUSTOMIZE HOW YOU RECEIVE YOUR BILL FOR PAYMENT PROCESSING

Invoice Delivery (choose one): ☐ **Leave at Site and Email** ☐ **Email Only** ☐ **Physically Mail** ☐ **Leave at site after service**

Do invoices require a purchase order? ☐ **YES** ☐ **NO** **If yes,** please provide PO#

Will the same PO need to appear on each invoice? ☐ **YES** ☐ **NO** Is there an expiration date?

PAYMENT TERMS: Net 30 Standard

PAYMENT OPTIONS

☐ **Check**

☐ **ACH/EFT -** We will have our ACH/EFT team contact the AP contact above with ACH/EFT payment details

☐ **Credit Card -** We will have our Payment Center contact the AP Contact above for credit card details

Unless noted below, your AP contact above will be automatically registered to manage your Cintas account online with myCintas Billing. myCintas allows you to conveniently access your account anytime using your computer, tablet, or mobile device!

Do not send information about Online Bill Pay (US Only)

Cintas Representative Initials: Customer Initials:

UNIFORM PRODUCT RENTAL PRICING (cont.):

Continued from page 1

ITEM #	DESCRIPTION	STANDARD ITEM	UNIT PRICE	LOSS/DAMAGE REPLACE. VALUE
		☐ Yes ☐ No		
		☐ Yes ☐ No		
		☐ Yes ☐ No		
		☐ Yes ☐ No		
		☐ Yes ☐ No		
		☐ Yes ☐ No		
		☐ Yes ☐ No		
		☐ Yes ☐ No		
		☐ Yes ☐ No		
		☐ Yes ☐ No		
		☐ Yes ☐ No		
		☐ Yes ☐ No		
		☐ Yes ☐ No		
		☐ Yes ☐ No		
		☐ Yes ☐ No		
		☐ Yes ☐ No		
		☐ Yes ☐ No		
		☐ Yes ☐ No		
		☐ Yes ☐ No		
		☐ Yes ☐ No		
		☐ Yes ☐ No		
		☐ Yes ☐ No		
		☐ Yes ☐ No		
		☐ Yes ☐ No		

WORKPLACE SERVICES PRODUCTS PRICING (cont.):

Continued from page 1

ITEM #	DESCRIPTION	RENTAL FREQ.	INVENTORY	UNIT PRICE

Additional sites added at a later date will be required to sign the attached Exhibit A with a minimum term of 36 months.

Cintas Representative Initials: _____ Customer Initials: _____

LOCATION LISTING

Cintas Representative Initials: Customer Initials:

February 24, 2026

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: PUBLIC WORKS STREET MAINTENANCE DEPARTMENT

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ESTABLISH A PURCHASE ORDER WITH FORWARD THINKING SYSTEMS, LLC FOR GPS MONITORING SERVICES IN AN AMOUNT NOT TO EXCEED SEVEN HUNDRED TEN DOLLARS AND SEVENTY-ONE CENTS ($710.71)

SUMMARY

Adoption of this resolution will authorize the City Manager to establish a purchase order with Forward Thinking Systems, LLC for GPS monitoring services in an amount not to Seven Hundred Ten Dollars and Seventy-One Cents ($710.71).

BACKGROUND

The City utilizes GPS monitoring services provided by Forward Thinking Systems, LLC to track and manage City fleet vehicles. The purpose of GPS monitoring is to enhance productivity by providing the Fleet Manager with access to key information, including fuel usage, vehicle idling and driver behavior. The GPS devices transmit data that enable efficient management of fleet assets from remote locations. The information collected through this system supports the City's efforts to improve operations, reduce costs and enhance employee safety.

On October 21, 2025, the City entered into a formal contract with Forward Thinking Systems, LLC covering the period from January 1, 2025 through December 31, 2027. The contract governs ongoing and future GPS monitoring services.

STATEMENT OF THE ISSUE

During a recent review of vendor accounts, staff identified outstanding invoices totaling Seven Hundred Ten Dollars and Seventy-One Cents ($710.71) for basic GPS monitoring services rendered prior to the current contract period. These invoices cover services provided between March 1, 2024 and December 31, 2024.

Although the contract executed on October 21, 2025 applies to services beginning January 1, 2025, the City did receive and benefit from GPS monitoring services during

the earlier period. Payment of these outstanding invoices is necessary to reconcile the account, maintain good vendor standing and ensure uninterrupted service.

Staff has verified that the charges are accurate and reflect services provided to the City.

Staff recommends establishing a purchase order in the amount of Seven Hundred Ten Dollars and Seventy-One Cents ($710.71) to cover outstanding service costs.

FISCAL IMPACT

Funds in the amount of Seven Hundred Ten Dollars and Seventy-One Cents ($710.71) are available in the Department's Fiscal Year 2025-26 Budget in Account No. 1004-720-000-4222 for this expenditure.

RECOMMENDATION

Staff recommends that the City Council adopt the attached resolution authorizing the payment of outstanding invoices to Forward Thinking Systems, LLC in the amount of $710.71 for GPS monitoring services provided between March 1, 2024 to December 31, 2024.

MARCUS HARRIS
STREET SUPERINTENDENT

APPROVED FOR FORWARDING:

WILLIE A HOPKINS, JR.
CITY MANAGER

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ESTABLISH A PURCHASE ORDER WITH FORWARD THINKING SYSTEMS, LLC FOR GPS MONITORING SERVICES IN AN AMOUNT NOT TO EXCEED SEVEN HUNDRED TEN DOLLARS AND SEVENTY-ONE CENTS ($710.71)

WHEREAS the City utilizes GPS monitoring services provided by Forward Thinking Systems, LLC to track and manage City fleet vehicles; and

WHEREAS, the purpose of GPS monitoring is to enhance productivity by providing the Fleet Manager with access to key information including fuel usage, vehicle idling and driver behavior; and

WHEREAS, the information retrieved from the GPS monitoring system is intended to allow the City to pursue process improvements relating to both operational and cost efficiencies, as well as increase the safety of our employees; and

WHEREAS, on October 21, 2025, the City entered into a formal contract with Forward Thinking Systems, LLC covering the period from January 1, 2025 through December 31, 2027; and

WHEREAS, staff identified outstanding invoices totaling Seven Hundred Ten Dollars and Seventy-One Cents ($710.71) for basic GPS monitoring services rendered prior to the contract period; and

WHEREAS, payment of these outstanding invoices is necessary to reconcile the account, maintain good vendor standing and ensure uninterrupted service; and

WHEREAS, staff recommends establishing a purchase order with Forward Thinking Systems, LLC in an amount not to exceed Seven Hundred Ten Dollars and Seventy-One Cents ($710.71) to cover outstanding service costs; and

WHEREAS, funds in the amount of Seven Hundred Ten Dollars and Seventy-One Cents ($710.71) are available in The Public Works Street Maintenance Department (Department) Fiscal Year 2025-26 Budget in Account No. 1004-720-000-4222.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. That the City Manager is hereby authorized to establish a purchase order in the amount of Seven Hundred Ten Dollars and Seventy-One Cents ($710.71) with Forward Thinking Systems, LLC

Section 2. That funds in the amount of Seven Hundred Ten Dollars and Seventy-One Cents ($710.71) are available in the Department's Fiscal Year 2025-26 Budget in Account No. 1004-720-000-4222.

Section 3. That a copy of this Resolution shall be filed in the offices of the City Clerk, City Manager, City Controller, Law Division/City Attorney and Public Works Street Maintenance Department.

Section 4. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2026.

_____
EMMA SHARIF
MAYOR OF THE CITY OF COMPTON

ATTEST:

_____
SATRA ZURITA
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF COMPTON)

I, Satra D. Zurita, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council of the City of Compton, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on this _____ day of _____, 2026.

That said Resolution was adopted by the following vote, to wit:

AYES: COUNCILMEMBERS-
NOES: COUNCILMEMBERS-
ABSTAIN: COUNCILMEMBERS-
ABSENT: COUNCILMEMBERS-

_____
SATRA D. ZURITA
CITY CLERK OF E CITY OF COMPTON

FORWARD THINKING

575 Jericho Tpke
Suite 301
Jericho, NY 11753
Phone: (516) 629-4999
Fax: (516) 629-4998

Invoice 2239164

Invoice Date: 12/01/2024
Terms: Net 10 Days
Due By: **12/11/2024**
PO:

Bill To: COMPTON
City of Compton Public Works
205 South Willowbrook
Compton, CA 90220
(005)554-

Ship To: COMPTON
CITY OF COMPTON
205 South Willowbrook
Compton, CA 90220
(005)554-

Units	Period	Item ID	Description	Unit Price	Total
7	**1** MNTH	GPS SERVICE	GPS SERVICE CHARGE	13.7500	$96.25
4	**1** MNTH	INTELLIHUB	SaaS: IntelliHub	13.7500	$55.00

Total Due: $151.25

Comments: Monthly Service: 12/01/2024-12/31/2024

Any amount payable under this Agreement that is not paid when due will thereafter bear interest at 1% per month until paid, in no event will this amount exceed the maximum rate of interest allowed by applicable law, but otherwise will be equal to twelve percent (12%) per annum.

Checks should be made payable to '**Forward Thinking Systems LLC**'. Our remit to address is:

575 Jericho Tpke. Suite 301
Jericho, NY 11753

FORWARD THINKING

575 Jericho Tpke
Suite 301
Jericho, NY 11753
Phone: (516) 629-4999
Fax: (516) 629-4998

Invoice 2237956

Invoice Date: 11/01/2024
Terms: Net 10 Days
Due By: **11/11/2024**
PO:

Bill To: COMPTON
City of Compton Public Works
205 South Willowbrook
Compton, CA 90220
(005)554-

Ship To: COMPTON
CITY OF COMPTON
205 South Willowbrook
Compton, CA 90220
(005)554-

Units	Period	Item ID	Description	Unit Price	Total
7	**1** MNTH	GPS SERVICE	GPS SERVICE CHARGE	13.7500	$96.25
4	**1** MNTH	INTELLIHUB	SaaS: IntelliHub	13.7500	$55.00

Total Due: $151.25

Comments: Monthly Service: 11/01/2024-11/30/2024

Any amount payable under this Agreement that is not paid when due will thereafter bear interest at 1% per month until paid, in no event will this amount exceed the maximum rate of interest allowed by applicable law, but otherwise will be equal to twelve percent (12%) per annum.

Checks should be made payable to '**Forward Thinking Systems LLC**'. Our remit to address is:

575 Jericho Tpke. Suite 301
Jericho, NY 11753

FORWARD THINKING

575 Jericho Tpke
Suite 301
Jericho, NY 11753
Phone: (516) 629-4999
Fax: (516) 629-4998

Invoice 2237699

Invoice Date: 10/18/2024
Terms: Net 10 Days
Due By: **10/28/2024**
PO:

Bill To: COMPTON
City of Compton Public Works
205 South Willowbrook
Compton, CA 90220
(005)554-

Ship To: COMPTON
CITY OF COMPTON
205 South Willowbrook
Compton, CA 90220
(005)554-

Units	Period	Item ID	Description	Unit Price	Total
6	**14** DAYS	GPS SERVICE	GPS SERVICE CHARGE	0.4400	$36.96

Total Due: $36.96

Comments: Interim Monthly Service: 10/18/2024-10/31/2024

Any amount payable under this Agreement that is not paid when due will thereafter bear interest at 1% per month until paid, in no event will this amount exceed the maximum rate of interest allowed by applicable law, but otherwise will be equal to twelve percent (12%) per annum.

Checks should be made payable to **'Forward Thinking Systems LLC'**. Our remit to address is:

575 Jericho Tpke. Suite 301
Jericho, NY 11753

FORWARD THINKING

575 Jericho Tpke
Suite 301
Jericho, NY 11753
Phone: (516) 629-4999
Fax: (516) 629-4998

Invoice 2232894

Invoice Date: 08/01/2024
Terms: Net 10 Days
Due By: **08/11/2024**
PO:

Bill To: COMPTON
City of Compton Public Works
205 South Willowbrook
Compton, CA 90220
(005)554-

Ship To: COMPTON
CITY OF COMPTON
205 South Willowbrook
Compton, CA 90220
(005)554-

Ordered	Shipped	Item ID	Description	Unit Price	Total
0	**0** QURT	GPS SERVICE	GPS MONTHLY CHARGE - Device: 4572208486	41.2500	$0.00
4	**1** MNTH	INTELLIHUB	SaaS: IntelliHub	13.7500	$55.00

Total Due: $55.00

Comments: Monthly Service: 08/01/2024-08/31/2024

Any amount payable under this Agreement that is not paid when due will thereafter bear interest at 1% per month until paid, in no event will this amount exceed the maximum rate of interest allowed by applicable law, but otherwise will be equal to twelve percent (12%) per annum.

Checks should be made payable to **'Forward Thinking Systems LLC'**. Our remit to address is:

575 Jericho Tpke. Suite 301
Jericho, NY 11753

FORWARD THINKING

575 Jericho Tpke
Suite 301
Jericho, NY 11753
Phone: (516) 629-4999
Fax: (516) 629-4998

Invoice 2231406

Invoice Date: 07/01/2024
Terms: Net 10 Days
Due By: **07/11/2024**
PO:

Bill To: COMPTON
City of Compton Public Works
205 South Willowbrook
Compton, CA 90220
(005)554-

Ship To: COMPTON
CITY OF COMPTON
205 South Willowbrook
Compton, CA 90220
(005)554-

Ordered	Shipped	Item ID	Description	Unit Price	Total
0	**0** QURT	GPS SERVICE	GPS MONTHLY CHARGE - Device: 4572208486	41.2500	$0.00
4	**1** MNTH	INTELLIHUB	SaaS: IntelliHub	13.7500	$55.00

Total Due: $55.00

Comments: Monthly Service: 07/01/2024-07/31/2024

Any amount payable under this Agreement that is not paid when due will thereafter bear interest at 1% per month until paid, in no event will this amount exceed the maximum rate of interest allowed by applicable law, but otherwise will be equal to twelve percent (12%) per annum.

Checks should be made payable to '**Forward Thinking Systems LLC**'. Our remit to address is:

575 Jericho Tpke. Suite 301
Jericho, NY 11753

FORWARD THINKING

575 Jericho Tpke
Suite 301
Jericho, NY 11753
Phone: (516) 629-4999
Fax: (516) 629-4998

Invoice 2229800

Invoice Date: 06/01/2024
Terms: Net 10 Days
Due By: **06/11/2024**
PO:

Bill To: COMPTON
City of Compton Public Works
205 South Willowbrook
Compton, CA 90220
(005)554-

Ship To: COMPTON
CITY OF COMPTON
205 South Willowbrook
Compton, CA 90220
(005)554-

Units	Period	Item ID	Description	Unit Price	Total
4	**1** MNTH	INTELLIHUB	SaaS: IntelliHub	13.7500	$55.00

Total Due: $55.00

Comments: Monthly Service: 06/01/2024-06/30/2024

Any amount payable under this Agreement that is not paid when due will thereafter bear interest at 1% per month until paid, in no event will this amount exceed the maximum rate of interest allowed by applicable law, but otherwise will be equal to twelve percent (12%) per annum.

Checks should be made payable to '**Forward Thinking Systems LLC**'. Our remit to address is:

575 Jericho Tpke. Suite 301
Jericho, NY 11753

FORWARD THINKING

575 Jericho Tpke
Suite 301
Jericho, NY 11753
Phone: (516) 629-4999
Fax: (516) 629-4998

Invoice 2227723

Invoice Date: 05/01/2024
Terms: Net 10 Days
Due By: **05/11/2024**
PO:

Bill To: COMPTON
City of Compton Public Works
205 South Willowbrook
Compton, CA 90220
(005)554-

Ship To: COMPTON
CITY OF COMPTON
205 South Willowbrook
Compton, CA 90220
(005)554-

Units	Period	Item ID	Description	Unit Price	Total
4	1 MNTH	INTELLIHUB	SaaS: IntelliHub	13.7500	$55.00

Total Due: $55.00

Comments: Monthly Service: 05/01/2024-05/31/2024

Any amount payable under this Agreement that is not paid when due will thereafter bear interest at 1% per month until paid, in no event will this amount exceed the maximum rate of interest allowed by applicable law, but otherwise will be equal to twelve percent (12%) per annum.

Checks should be made payable to **'Forward Thinking Systems LLC'**. Our remit to address is:

575 Jericho Tpke. Suite 301
Jericho, NY 11753

FORWARD THINKING

575 Jericho Tpke
Suite 301
Jericho, NY 11753
Phone: (516) 629-4999
Fax: (516) 629-4998

Invoice 2226007

Invoice Date: 04/01/2024
Terms: Net 10 Days
Due By: **04/11/2024**
PO:

Bill To: COMPTON
City of Compton Public Works
205 South Willowbrook
Compton, CA 90220
(005)554-

Ship To: COMPTON
CITY OF COMPTON
205 South Willowbrook
Compton, CA 90220
(005)554-

Ordered	Shipped	Item ID	Description	Unit Price	Total
1	1 QURT	GPS SERVICE	GPS MONTHLY CHARGE - Device: 4572208486	41.2500	$41.25

Total Due: $41.25

Comments: Quarterly Service: 04/01/2024-06/30/2024

Any amount payable under this Agreement that is not paid when due will thereafter bear interest at 1% per month until paid, in no event will this amount exceed the maximum rate of interest allowed by applicable law, but otherwise will be equal to twelve percent (12%) per annum.

Checks should be made payable to **'Forward Thinking Systems LLC'**. Our remit to address is:

575 Jericho Tpke. Suite 301
Jericho, NY 11753

FORWARD THINKING

575 Jericho Tpke
Suite 301
Jericho, NY 11753
Phone: (516) 629-4999
Fax: (516) 629-4998

Invoice 2226006

Invoice Date: 04/01/2024
Terms: Net 10 Days
Due By: **04/11/2024**
PO:

Bill To: COMPTON
City of Compton Public Works
205 South Willowbrook
Compton, CA 90220
(005)554-

Ship To: COMPTON
CITY OF COMPTON
205 South Willowbrook
Compton, CA 90220
(005)554-

Units	Period	Item ID	Description	Unit Price	Total
4	**1** MNTH	INTELLIHUB	SaaS: IntelliHub	13.7500	$55.00

Total Due: $55.00

Comments: Monthly Service: 04/01/2024-04/30/2024

Any amount payable under this Agreement that is not paid when due will thereafter bear interest at 1% per month until paid, in no event will this amount exceed the maximum rate of interest allowed by applicable law, but otherwise will be equal to twelve percent (12%) per annum.

Checks should be made payable to '**Forward Thinking Systems LLC**'. Our remit to address is:

575 Jericho Tpke. Suite 301
Jericho, NY 11753

FORWARD THINKING

575 Jericho Tpke
Suite 301
Jericho, NY 11753
Phone: (516) 629-4999
Fax: (516) 629-4998

Invoice 2224712

Invoice Date: 03/01/2024
Terms: Net 10 Days
Due By: **03/11/2024**
PO:

Bill To: COMPTON
City of Compton Public Works
205 South Willowbrook
Compton, CA 90220
(005)554-

Ship To: COMPTON
CITY OF COMPTON
205 South Willowbrook
Compton, CA 90220
(005)554-

Units	Period	Item ID	Description	Unit Price	Total
4	**1** MNTH	INTELLIHUB	SaaS: IntelliHub	13.7500	$55.00

Total Due: $55.00

Comments: Monthly Service: 03/01/2024-03/31/2024

Any amount payable under this Agreement that is not paid when due will thereafter bear interest at 1% per month until paid, in no event will this amount exceed the maximum rate of interest allowed by applicable law, but otherwise will be equal to twelve percent (12%) per annum.

Checks should be made payable to '**Forward Thinking Systems LLC**'. Our remit to address is:

575 Jericho Tpke. Suite 301
Jericho, NY 11753

February 24, 2026

TO: **HONORABLE MAYOR AND COUNCIL MEMBERS**

FROM: **BRYAN SPRAGG, DIRECTOR OF RECREATION**

SUBJECT: **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH INNOVATIVE PLAYGROUNDS CO., INC AND ESTABLISH A PURCHASE ORDER IN THE AMOUNT OF FOUR HUNDRED NINETY-FIVE THOUSAND, SIX HUNDRED SIXTY-FOUR DOLLARS AND THIRTEEN CENTS ($495,664.13) FOR THE TUCKER PARK PLAYGROUND IMPROVEMENT PROJECT**

SUMMARY

Adoption of this resolution will authorize the City Manager to establish purchase orders with Innovative Playgrounds Co., Inc. in an amount not to exceed $495,664.13 for the completion of the Tucker Park Playground Improvement Project.

BACKGROUND

The City of Compton's Recreation Department ("Department") identified the Tucker Park Playground Improvement Project as part of the Fiscal Year 2024–2025 Capital Improvement Program. Although the project was authorized during that fiscal year, it remained incomplete as of year-end. The City Council previously approved the project under Resolution No. 26,209**.**

The City of Compton has existing contractual obligations with Innovative Playgrounds Co., Inc. for the completion of the Tucker Park Playground Improvement Project. Adoption of the proposed resolution will allow the City Manager to establish purchase orders necessary to fulfill these obligations and complete the project.

STATEMENT OF THE ISSUE

City Council approval is required to establish purchase orders totaling $495,664.13 for the completion of the Tucker Park Playground Improvement Project. The funds previously appropriated for this project during Fiscal Year 2024–2025 were not expended by year-end and consequently reverted to the Measure A Fund balance on June 30, 2025**.**

To fulfill contractual obligations and settle any outstanding invoices related to the Tucker Park Playground Improvement Project, it is necessary to re-establish purchase orders for Fiscal Year 2025–2026 using available Measure A funds.

FISCAL IMPACT

The total amount of $495,664.13 includes the remaining project estimate of $433,418.23 and a 10% contingency of $62,245.90 to cover any unexpected costs. Sufficient funds are available in the Department's Measure A account (No. 2688-840-000-4266) to support this expenditure.

Account Name	Account Number	Amount
Measure A	2688-840-000-4266	$433,418.23
Measure A 10% Contingency	2688-840-000-4266	$62,245.90

ALTERNATIVE

No other alternative is being proposed at this time. Without these funds, the City risks facility closure and non-compliance with health requirements.

RECOMMENDATION

Staff recommend that the City Council adopt the attached resolution and authorize the City Manager to enter into an agreement with Innovative Playgrounds Co., Inc and establish a purchase order with Innovative Playgrounds Co., Inc., in the total amount of $495,664.13, for the completion of the Tucker Park Playground Improvement Project.

BRYAN K. SPRAGG
DIRECTOR OF RECREATION

APPROVED FOR FORWARDING:

WILLIE A. HOPKINS, JR.
CITY MANAGER

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH INNOVATIVE PLAYGROUNDS CO., INC AND ESTABLISH A PURCHASE ORDER IN THE AMOUNT OF FOUR HUNDRED NINETY-FIVE THOUSAND, SIX HUNDRED SIXTY-FOUR DOLLARS AND THIRTEEN CENTS ($495,664.13) FOR THE TUCKER PARK PLAYGROUND IMPROVEMENT PROJECT

WHEREAS, the City of Compton's Recreation Department ("Department") has identified the Tucker Park Playground Improvement Project, that was authorized in the Fiscal Year 2024-2025, but remained incomplete as of the fiscal year-end, and

WHEREAS, the authorization for the Tucker Park Playground Improvement Project was previously approved by City Council, as adopted under Resolution No. 26,209; and

WHEREAS, the City of Compton has contractual obligations to Innovative Playgrounds Co., Inc at the completion of the Tucker Park Playground Improvement Project; and

WHEREAS, the funds previously appropriated for the Tucker Park Playground Improvement Project were not expended by the end of Fiscal Year 2024-2025 and consequently fell to the Measure A balance on June 30, 2025; and

WHEREAS, the Department requires a purchase order to be established in the amount of $495,664.13 for the completion of the Tucker Park Playground Improvement Project. The total amount includes the remaining estimate of $433,418.23, and a 10% contingency of $62,245.90 for any unexpected costs; and

WHEREAS, sufficient funds are available in the Department's Fiscal Year 2025-2026 operating budget. Specifically, the funds are available in the Measure A account number 2688-840-000-4266:

Account Name	Account Number	Amount
Measure A	2688-840-000-4266	$433,418.23
Measure A 10% Contingency	2688-840-000-4266	$62,245.90

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Manager is authorized enter into an agreement with Innovative Playgrounds Co., Inc and to establish purchase orders with Innovative Playgrounds Co., Inc, in the total amount of $495,664.13, for the completion of the Tucker Park Playground Improvement Project.

SECTION 2. That the funds are available in the Measure A account number 2688-840-000-4266:

Account Name	Account Number	Amount
Measure A	2688-840-000-4266	$433,418.23

Measure A 10% Contingency	2688-840-000-4266	$62,245.90

SECTION 3. That this resolution shall take effect immediately upon its adoption.

SECTION 4. That a copy of this Resolution shall be filed in the offices of the City Clerk, City Attorney, City Manager, City Controller, and the Recreation Department.

SECTION 5. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____day of _____, 2026.

_____
EMMA SHARIF
MAYOR OF THE CITY OF COMPTON

ATTEST:

_____
SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON:SS

I, Satra D. Zurita, City Clerk of the City of Compton, hereby certify that the foregoing resolution was adopted by the City Council of the City of Compton, signed by the Mayor and attested by the City Clerk, at a regular meeting thereof, held on the _____day of _____, 2026.

That said resolution was adopted by the following vote, to wit:

AYES: **COUNCIL MEMBERS –**
NOES: **COUNCIL MEMBERS –**
ABSTAIN: **COUNCIL MEMBERS –**
ABSENT: **COUNCIL MEMBERS –**

_____
SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

CONSTRUCTION SERVICES AGREEMENT BETWEEN THE CITY OF COMPTON AND INNOVATIVE PLAYGROUNDS CO., INC. REGARDING THE REPLACEMENT OF THE PLAYGROUND EQUIPMENT & GAZEBO (HEXAGONAL SHELTER) AT TUCKER PARK

This **AGREEMENT** is made by and between the **CITY OF COMPTON**, a municipal corporation of the State of California (hereinafter referred to as **"CITY"**) located at 205 South Willowbrook Avenue, Compton, California 90220, and **INNOVATIVE PLAYGROUNDS CO., INC.** (hereinafter referred to as **"CONTRACTOR")** located at 12407 E. Slauson Ave., #D, Whittier, CA 90606, pursuant to Resolution No. 26,209, adopted by the City Council on March 11th, 2025.

WITNESSETH:

That the City and Contractor, for the consideration, terms and conditions herein described, mutually agree as follows:

1. **Services to be performed by Contractor:** Contractor shall perform, in a professional manner, everything required to be performed, shall provide and furnish all the labor, materials, necessary tools, expendable equipment and all utility and transportation services for providing construction services for the replacement of the existing playground equipment and gazebo (hexagonal shelter) at Tucker Park in the City of Compton. Specifically, Contractor shall provide and perform the following services at all parks aforementioned:

TUCKER PARK SCOPE OF SERVICES

- Demo and dispose of existing play equipment
- Demo and dispose of existing Pour In Place (PIP) rubber surfacing, remove existing base
- Demo and dispose of woodchips
- Construct concrete curb
- Install aggregate base to prepare for rubber surfacing
- Supply and install Burke Play Equipment which includes Nucleus Evolution Tower Series Unit for ages 5 to 12, Nucleus Series Unit for ages 2 to 5, Burke 5 OD double bay arch frame swing with seatbelts, ADA Freedom Seat, Konnection Parent/Child Swing and PVC chains, Kidforce Spinner, ADA Accessible Activity Panel Clusters, Traditional Series Benches with Back, PVC Litter Container, and Freestanding Welcome/Safety Age Sign
- Provide free Maintenance Kit
- Install Burke Play Equipment
- Supply Pour In Place surfacing
- Install Pour In Place surfacing
- Demo and dispose of existing wood picnic shelter
- Demo and dispose of existing concrete and pavers
- Construct concrete slab with dowels to existing sidewalk

- Supply Steelworx Hexagon Shelter with Vented Top
- Install 20 Foot Steelworx Hexagon Shelter into dirt, excludes all necessary electrical and conduit work
- Supply Burke Site Amenities: (3) Traditional Picnic tables, (1) ADA Picnic Table, and (1) Stat Flat Cover
- Install Burke Site Amenities: (3) Traditional Picnic tables, (1) ADA Picnic Table, and (1) Stat Flat Cover
- Contractor to provide temporary fencing during installation of play equipment, play area surfacing, and picnic shelter
- City is responsible for re-routing any irrigation lines
- City to supply evening security

Contractor agrees to perform all the said work and furnish all the said materials at its own cost and expense, as are necessary to complete in a good worker-like and substantial manner and to the satisfaction of the City. Contractor shall bear all costs associated with this work, including, but not limited to all professional, technical, clerical services, materials, tools, equipment, transportation, telephone, etc., used by Contractor in connection with this work.

Contractor will be responsible for employing or engaging all persons necessary to perform the services. All of Contractor's staff will be qualified by training and experience to perform their assigned tasks. Contractor will give its personal attention to the fulfillment of the provisions of this Agreement by all of its employees and subcontractors, if any, and will keep the services under its control.

1.1 Key Personnel.

a) **Contractor's Representative.** Contractor hereby designates **Alvino Larios, Sales Representative** as Contractor's Representative, who shall be deemed to be Contractor's agent with express authority to bind Contractor with respect to all matters requiring Contractor's approval or authorization.

b) **City's Representative.** City hereby designates **Bryan Spragg, Director of the Parks and Recreation Department** or his/her designated representative as City's Representative for this Agreement.

2. <u>Term of Agreement.</u> Contractor agrees to commence the services provided for herein upon written Notification to Proceed from the City and to continue in a diligent and professional manner for the duration of the term of this agreement from March 2025 to June 2025; unless this Agreement is terminated as provided herein.

Contractor will generally adhere to the schedule set forth within Contractor's Proposal provided that City will grant reasonable extensions of time for the performance of the services occasioned by unusually lengthy governmental reviews of Contractor's work product or other unavoidable delays occasioned by unforeseen circumstances; provided, further that such unavoidable delay will not include strikes, lockouts, work stoppages, or other labor disturbances conducted by, or on behalf of Contractor's officers or employees.

Contractor acknowledges the importance to City of Compton's project schedule and agrees to put forth its best professional efforts to perform the services in a manner consistent with the schedule. City understands, however, that Contractor's performance must be governed by sound practices. Contractor will work such overtime or engage such personnel and equipment as necessary to maintain the schedule, without additional compensation.

3. Compensation. Contractor agrees to provide all professional services at the following rate: $622,459.03 total compensation for services rendered. The method of payment for these services will be billed on an invoice basis, paid at the completion of each task/phase of the project. The total price paid the Contractor will include compensation for all work, including travel, materials, supplies, vendor services, expenses and subcontracted work. The fees charged by the Contractor shall include compensation for all work and labor, including travel, materials, supplies, vendor services, expenses and subcontracted work. No additional compensation will be paid to the Contractor, unless there is a change in the scope of the work or the scope of the project. In the instance of a change in the scope of work or scope of the project, adjustment to the total compensation will be negotiated between the Contractor and the City. Adjustment in the total compensation will not be effective until authorized by written approval by the City and Contractor. Progress payments may be made in arrears for services provided by the Contractor. If Contractor fails to complete the work according to schedule and as agreed, the City shall have the right to delay payment and/or terminate this Agreement in accordance with the provisions noted herein.

Contractor shall be reimbursed within thirty (30) days, or as promptly as fiscal procedures may permit, upon receipt by the City of itemized invoice(s) for all services completed. Invoice(s) shall be submitted no later than 45 calendar days after the performance of work for which the Contractor is billing. Invoice(s) shall be delivered or mailed to the City Controller Department at the following address: **City of Compton, 205 South Willowbrook Avenue, Compton, California 90220.**

The Contractor is required to comply with all federal, state and local laws and ordinances applicable to the work.

For the work agreed to be performed pursuant to this Agreement, it is understood between the parties that the maximum compensation payable to the Contractor for any and all services rendered during the term of this Agreement is limited to **Six Hundred Twenty-Two Thousand Four Hundred Fifty-Nine Dollars and Three Cents, ($622,459.03).**

In the event of termination, the Contractor shall be entitled to non-disputed compensation for the reasonable value of services performed to the effective date of termination; provided, however, that the City may condition payment of such compensation upon the Contractor's delivery to the City of any and all City property, documents, reports, records and material associated with the performance of this Agreement.

4. Safety.

4.1 Contractor shall have overall responsibility for safety precautions and programs in the performance of the services.

4.2 Contractor shall seek to avoid injury, loss or damage to persons or property by taking reasonable steps to protect:

a) Employees and all other persons at the location where services are rendered ("Site"); and
b) Materials and equipment stored on the Site or off the Site at locations for use in performance of the work; and
c) The assigned project Site and all property located at the Site, whether or not said property or structures are part of the project or involved in the work.

4.3 Contractor shall designate an individual at the Site of the assigned project in the employ of Contractor who shall act as Contractor's designated safety representative with a duty to prevent accidents.

4.4 Losses not insured under property insurance which may arise from the performance of the work, to the extent of the negligence attributed to such acts or omissions of Contractor or anyone for whose acts Contractor may be liable, shall be promptly remedied by Contractor at Contractor's cost and without reimbursement by City as a cost of work, or in any other manner.

4.5 If City deems any part of the work or Site unsafe, City may require Contractor, without assuming responsibility for Contractor's safety program, to immediately stop performance of the work or take corrective measures. Neither City's order nor Contractor's action in response thereto shall be the basis for adjustment in the contract price or contract time.

4.6 Contractor shall immediately notify the City of any illegal dumping of hazardous materials and other emergency public safety issues observed at the Sites were services are performed.

5. Indemnity. Contractor shall indemnify and save harmless the City, its officials, officers, employees, agents and volunteers (collectively hereafter the "CITY") against any and all damages to property or injuries to or death of any person or persons, including property and employees or agents of the City and shall defend, indemnify and save the City from any and all liability or expense, including defense costs and legal fees, and claims, demands, suits, actions or proceedings of any kind or nature, including Worker's Compensation claims, of or by anyone whomsoever in any way resulting from or arising out of the negligent or intentional acts or omissions of the Contractor in the performance of this Contract, including operations of subcontractors and acts or omissions of employers or agents of the Contractor or its subcontractors.

This indemnification and hold harmless obligation does not extend to claims arising out of the sole negligence or willful misconduct of the City.

6. Insurance. The Contractor shall not commence work under this Contract until it has provided evidence satisfactory to the City that it has secured all insurance required under this section. In addition, Contractor shall not allow any subcontractor to commence work on any subcontract until it has secured all insurance required under this section.

As a condition precedent to the effectiveness of this Contract for work to be performed hereunder and without limiting the Contractor's indemnification of the City, Contractor shall provide and maintain at its own expense during the term of this Agreement the following program(s) of insurance covering its operations hereunder. ***Failure on the part of the Contractor to procure or maintain insurance shall constitute a material breach upon which the City may immediately terminate this Agreement.*** Contractor agrees to suspend and cease all operations hereunder during such period of time as the required insurance coverage is not in effect and evidence of insurance has not been furnished to the City.

6.1 Minimum Scope of Insurance. Insurance coverage specified herein constitutes the minimum requirements and said requirements shall in no way lessen or limit the liability of the Contractor under the terms of the Agreement. Contractor shall procure and maintain, at its own costs and expense, any additional kinds and amounts of insurance that, in its own judgment, may be necessary for its proper protection of the work.

All insurance required hereunder shall be primary with respect to any insurance maintained by the City and shall not call on the City's program for contributions. Program(s) of insurance shall include:

a) **Commercial General Liability.** Contractor shall provide and maintain at its own expense during the term of this Agreement a policy of Commercial General Liability Insurance, inclusive of personal injury liability and broad form property damage coverage, in an amount not less than **Two Million Dollars ($2,000,000.00)** per occurrence. The coverage shall be written on an occurrence basis. Claims made coverage is not acceptable.

b) **Automobile Liability.** A program of insurance with a limit of liability of not less than **One Million Dollars ($1,000,000.00)** for each accident. Such insurance shall include coverage for all "owned", "hired" and "non-owned" vehicles, or coverage for "any auto".

c) **Workers' Compensation.** Workers' Compensation Insurance, as required by the State of California and Employer's Liability Insurance, with a limit of not less than **One Million Dollars ($1,000,000.00)** per accident for bodily injury and disease. Workers' Compensation and Employer's Liability insurance may not be required if Contractor has no employees and provides, to City's satisfaction, a declaration stating this.

6.2 Endorsements. Required insurance policies shall not be in compliance if they include any limiting provision or endorsement that has not been submitted to the City for approval.

a) The policy of insurance required by Section 6.1.a (Commercial General Liability) shall be endorsed to provide the following:

(1) Additional Insured: The City, its officials, officers, employees, agents, and volunteers shall be named as ***"additional insured"*** with regard to liability and defense of suits or claims arising out of the performance of the Agreement.

(2) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City, except ten (10) days written notice shall be provided for non-payment of premium.

b) The policy of insurance required by Section 6.1.b (Automobile Liability) shall be endorsed to provide the following:

(1) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City, except ten (10) days written notice shall be provided for non-payment of premium.

c) The policy or policies of insurance required by Section 6.1.c (Workers' Compensation) shall be endorsed to provide the following:

(1) Waiver of Subrogation: A waiver of subrogation stating that the insurer waives all rights of subrogation against the indemnified parties.

(2) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City, except ten (10) days written notice shall be provided for non-payment of premium.

6.3 Waiver of Subrogation. Required insurance coverages shall not prohibit Contractor from waiving the right of subrogation prior to a loss. Contractor shall waive all subrogation rights against the indemnified parties. Policies shall contain or be endorsed to contain such provisions.

6.4 Deductible. Any deductible or self-insured retention must be approved in writing by the City and shall protect the indemnified parties in the same manner and to the same extent as they would have been protected had the policy or policies not contained a deductible or self-insured retention.

6.5 Evidence of Insurance. The Contractor, concurrently with the execution of the Contract, and as a condition precedent to the effectiveness thereof, shall deliver certified copies of the required policies to the City. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf. At least fifteen (15) days prior to the expiration of any such policy, evidence of insurance showing that such insurance coverage has been renewed or extended shall be filed with the City. If such coverage is cancelled or reduced, Contractor shall, within ten (10) days after receipt of written notice of such cancellation or reduction of coverage, file with the City evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company or companies.

6.6 Acceptability of Insurers. Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and authorized to do business in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law.

6.7 Insurance for Subcontractors. All subcontractors shall be included as additional insureds under the Contractor's policies, or the Contractor shall be responsible for causing subcontractors to purchase the appropriate insurance in compliance with the terms of these Insurance Requirements, including adding the City as an ***"additional insured"*** to the subcontractor's policies.

7. Nondiscriminatory Employment Practices. During the performance of this Contract, the Contractor agrees not to discriminate against any employee or applicant for employment because of race, sex, creed, color, religion, age, sexual orientation, marital status, national origin, political affiliation, handicap or belief in accordance with requirements of City, State or Federal laws and regulations. The Contractor will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, sex, creed, color, religion, age, sexual orientation, marital status, national origin, political affiliation, handicap or belief. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoffs or termination; rates of pay or other forms of compensation and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth provisions of this nondiscrimination clause.

In the event of the Contractor's noncompliance with the nondiscrimination clauses of this Contract, this Contract may be canceled, terminated or suspended in whole or in part.

8. Successor and Assigns. City and the Contractor each binds themselves, their partners, successors, assigns and legal representatives to the other party hereto and to partners, successors, assigns and legal representatives of such other party in respect to all covenants, agreements and obligations contained in the Contract Documents. Neither party to the Agreement shall assign the Contract or sublet it in whole or part without the written consent of the other, nor shall the Contractor assign any monies due or to become due to it hereunder, without the previous written consent of the City. Any attempted assignment of this Contract without the written consent of both parties is void.

9. Independent Contractor Status. Contractor, its officers, employees, subcontractors, agents and volunteers (collectively hereinafter the "Contractor"), is a wholly independent Contractor and not an officer, employee, subcontractor or agent of the City. Neither the City nor any of its officers, employees, agents or volunteers shall have any control over the conduct of the Contractor, except as expressly set forth in this Agreement. Contractor expressly warrants that while engaged in carrying out and complying with any terms and conditions of this Agreement that Contractor shall not at any time or in any manner, represent that Contractor is in any manner officers, employees, agents or volunteers of the City. Contractor shall obtain no rights to retirement, health care or any other benefit that accrue to City officials, officers, or employees. Contractor expressly waives any claim to such rights.

10. Subcontracting. Except as may be agreed to by the City, Contractor will not subcontract any portion of the services without prior written approval of City Manager or his/her designee. If Contractor subcontracts any of the services, Contractor will be fully responsible to City for the acts, errors and omissions of Contractor's subcontractor and of the persons either directly or indirectly employed by the subcontractor, as Contractor is for the acts and omissions of persons directly employed by Contractor. Nothing contained in this Agreement will create any contractual relationship between any subcontractor of Contractor and City. Contractor will be responsible for payment of subcontractors. Contractor will bind every subcontractor and every subcontractor of a subcontractor by the terms of this Agreement applicable to Contractor's work unless specifically noted to the contrary in the subcontract and approved in writing by City.

11. Other Contractors. The City reserves the right to employ other Contractors in connection with the services.

12. Permits and Licenses. Contractor, at its sole expense, shall obtain and maintain during the term of this Agreement, all appropriate business and professional permits, licenses and certificates that may be required in connection with the performance of services by Contractor.

Prior to, or at the time of execution of this Agreement, the Contractor shall purchase a business license permit in conformance with *Section 9-1.2* of the *Compton Municipal Code*.

13. Termination. Notwithstanding any other provisions of this Agreement, this Agreement may be terminated as follows:

13.1 If the Contractor becomes insolvent; that is, it has ceased to pay its debts in the ordinary course of business or cannot pay its debts as they become due, whether or not it has committed an act of bankruptcy, and whether or not insolvent within the meaning of the federal Bankruptcy law, then, the City may, without prejudice to any other right or remedy and after giving the Contractor five (5) days written notice, terminate this Agreement.

13.2 If the Contractor persistently or repeatedly refuses or fails, except in cases for which extensions of time are provided, to supply enough properly skilled workers, property or material, or if he fails to make prompt payment to subcontractors or for materials or labor, or he persistently disregards laws, ordinances, rules, regulations or orders of any public authority having jurisdiction, then, the City may, without prejudice to any other right or remedy and after giving the Contractor five (5) days written notice, terminate this Agreement.

13.3 If the Contractor fails to perform or breaches any material obligation under this Agreement, then, the City may, without prejudice to any other right or remedy and after giving the Contractor five (5) days written notice, terminate this Agreement.

If the City gives notice of termination, Contractor shall cease immediately all work in progress unless otherwise directed in writing by the City. Upon termination, Contractor shall furnish to the City a final invoice for work performed.

14. Force Majeure. In the event that performance by either party is rendered impossible (permanently or temporarily) due to acts of war, acts of terrorism, fires, floods, epidemics, quarantine restrictions, or other natural occurrences, strikes, work slowdowns, lockouts (other than lockout by Contractor or any of Contractor's subcontractors), or other similar acts to those described above or other causes beyond the reasonable control of such party, and without fault or negligence, said event shall excuse performance by such party, or in the case of temporary impossibility, shall excuse performance only for a period commensurate with the period of impossibility. Notwithstanding the foregoing, City shall have the right to terminate this Contract upon any event that renders performance impossible. In such case, City shall be responsible for payment of all expenses incurred to the point at which this Contract is terminated.

15. Waivers. A waiver by either party to this Agreement of any breach of any term, covenant or condition contained herein shall not be deemed to be a waiver of any subsequent breach of the same or any other term, covenant or condition contained herein, whether of the same or a different character.

16. Amendments. This Agreement may be modified or amended only by written document executed by both Contractor and City's City Manager and approved as to form by the City Attorney. Such document shall expressly state that it is intended by the parties to amend the terms and conditions of this Agreement.

17. Notice. All notices, demands or requests to be given under this Agreement shall be given in writing and conclusively shall be deemed received when: (a) delivered personally, or (b) on the fifth day after the deposit thereof in the United States mail, postage prepaid and addressed as hereinafter provided, or (c) one business day after sent by facsimile transmission.

Contractor:

Innovative Playgrounds Co., Inc.
12407 E. Slauson Ave., Unit D
Whittier, CA 90606
(562) 693-5200

City: **City of Compton**
205 South Willowbrook Avenue
Compton, CA 90220
Attn: Bryan Spragg, Director of Recreation
(310) 605-3060

With copy to: **City of Compton**
205 South Willowbrook Avenue
Compton, California 90220
Attn: City Manager

18. Contractor's Books and Records. Contractor shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to work, services, expenditures and disbursements charges to the City for the period and to the extent required by laws relating to audits of public agencies and their expenditures.

Contractor shall maintain all documents and records which demonstrate performance under this Agreement for the period and to the extent required by laws relating to audits of public agencies and their expenditures.

Any records or documents required to be maintained pursuant to this Agreement shall be made available for inspection or audit, at any time during regular business hours, upon written request by the City or a designated representative. Copies of such documents shall be provided to the City, at its expenses, for inspection when it is practical to do so. Otherwise, unless an alternative is mutually agreed upon, the records shall be available at Contractor's address indicated for receipt of notices in this Agreement.

19. Examination and Audit. This Contract shall be subject to examination and audit of the City, State Auditor of the State of California and/or any duly authorized representative of the federal government, at the request of the City, or as part of any audit of the City, for a period of three (3) years, or longer if required by law, after final payment under this Agreement.

20. Extent of Agreement. This Agreement and any attachments hereto, constitute the entire understanding and agreement of the parties. This Agreement integrates all of the terms and conditions mentioned herein or incidental hereto and supersedes all negotiations or previous agreements between the parties with respect to all and any part of the subject matter hereof. Neither party has been induced to make or enter into this Agreement by reason of promise, agreement, representation, statement or warranty other than as herein contained. Nothing in this Agreement shall create any contractual relations between any subcontractor and the City.

21. Governing Law, Jurisdiction and Venue. This Agreement shall be governed by and construed under the laws of the State of California. In the event of litigation between the parties, venue shall lie exclusively in a court of competent jurisdiction in the County of Los Angeles, state of California, and the Parties waive all provisions of law providing for a change of venue in these proceedings to any other county.

Should any part of this Agreement be declared by a final decision by a court or tribunal of competent jurisdiction to be unconstitutional, invalid, or beyond the authority of either party to enter into or carry out, such decision shall not affect the validity of the remainder of this Agreement, which shall continue in full force and effect, provided that the remainder of this Agreement, absent the unexcised portion, can be reasonably interpreted to give effect to the intentions of the parties.

22. Waiver of Jury Trial. Contractor voluntarily waives its right to a jury trial of any cause of action, claim, counter-claim or cross-complaint in any action, proceeding or hearing on any matter whatsoever arising out of, or in any way connected with, this Agreement, the relationship between City and Contractor, Contractor's performance on each project, or the enforcement of any remedy under any law, statute or regulation now or hereafter in effect. Contractor shall include this provision for waiver of jury trial right in its contracts with its subcontractors who provide work on any assigned projects, waiving the right of a jury trial in any action involving City as a party, whether by joinder, consolidation, counter-claim, cross-complaint or otherwise.

23. Federal and State Withholding Taxes. Contractor shall be responsible for paying when due all federal and state income withholding taxes for all earning under this Agreement. Contractor agrees to indemnify City for any claims, costs, losses, fees, penalties, interest, or damages suffered by City resulting from Contractor's failure to comply with this provision. Contractor shall be responsible for paying all federal and state income withholding taxes for all earning under this Agreement.

24. Miscellaneous. No provision of this Agreement is to be interpreted for or against either party because that party or that party's legal representative drafted such provision.

Should either party hereto, or any representative, successor or assign of either party hereto, resort to litigation to enforce the provisions of this Agreement, the party or parties prevailing in such litigation shall be entitled, in addition to such other relief as may be granted, to recover its or their reasonable attorney's fees and costs in such litigation from the party or parties against whom enforcement is sought.

IN WITNESS WHEREOF, Contractor has executed this Agreement and the **City**, by its City Manager, who is authorized to do so, has executed this Agreement.

Innovative Playgrounds Co., Inc.

By: _____ **Dated:** 3-12-25
Alvino Larios, Sales Representative

City of Compton

By: _____ **Dated:** 3-12-25
Bryan Spragg, Director of Parks & Recreation

Approved by:

By: _____ **Dated:** 24 MAR 25
Willie A. Hopkins Jr., City Manager

Approved as to form:

By: _____ **Dated:** 3/20/25
Legal Team

ATTEST:

By: _____ **Dated:** 3/24/2025
Satra Zurita, City Clerk

Docusign Envelope ID: 04586F28-8CFA-498D-9DBC-6B18F945DF40

September 18, 2025

Innovative Playground Co., Inc.
12407 East Slauson Avenue, Unit D
Whittier, California 90606

Subject: Amendment No. 1 to Construction Services Agreement – Tucker Park Playground & Gazebo Replacement

Dear Alvino Larios,

This letter shall serve as Amendment No. 1 to the Construction Services Agreement ("Agreement") entered into by and between the City of Compton, a municipal corporation ("City"), and Innovative Playground Co., Inc., a California corporation ("Contractor"), executed on March 24, 2025, for the replacement of playground equipment and the hexagonal gazebo (shelter) at Tucker Park.

Pursuant to the terms of the Agreement and in accordance with applicable provisions of the Compton Municipal Code and California law, the parties hereby agree to amend the Agreement as follows:

1. Amendment to Term of Agreement

Section 2 of the Agreement, entitled "Term," is hereby amended to read as follows:

The term of this Agreement shall be extended from its original expiration date of June 30, 2025, to a new expiration date of March 31, 2026, unless earlier terminated in accordance with the provisions of this Agreement. All services and deliverables shall be completed on or before this date.

2. Ratification of Agreement

Except as expressly amended herein, all other terms, covenants, and conditions of the original Agreement shall remain in full force and effect and are hereby ratified and affirmed. This Amendment shall be deemed incorporated into and made part of the Agreement.

3. Authority

Each party represents and warrants that the individual executing this Amendment on its behalf has full power and authority to bind the respective party to the terms hereof.

Docusign Envelope ID: 04588F28-8CFA-498D-9DBC-6B18F946DF40

4. Counterparts and Electronic Signatures

This Amendment may be executed in counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument. Signatures transmitted electronically or by facsimile shall be deemed valid and binding to the same extent as original signatures.

If the foregoing is acceptable, please sign and return a fully executed copy of this Amendment for the City's records.

Sincerely,
Bryan Spragg
Director of Parks & Recreation
City of Compton
bspragg@comptoncity.org
310 605-3060

Acknowledged and Agreed:
Innovative Playground Co., Inc.
By: DocuSigned by: Alvino Larios
Name: Alvino Larios
Title: Sales Representative
Date: 9/18/2025

CITY OF COMPTON

Approved by:

By: _____ **Dated:** 7 Jan 26
Willie A. Hopkins Jr., City Manager

Approved as to form:

By: Janene McIntyre **Dated:** December 19, 2025
Law Division

ATTEST:

By: _____ **Dated:** 1/8/2026
Satra D. Zurita, City Clerk

CITY OF COMPTON INCORPORATED 1888 CALIFORNIA

RESOLUTION NO. 26,209

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON ACCEPTING THE ESTIMATE OF INNOVATIVE PLAYGROUNDS CO., INC., AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONSTRUCTION CONTRACT WITH INNOVATIVE PLAYGROUNDS CO., INC, AND ESTABLISH A PURCHASE ORDER FOR THE TUCKER PARK PLAYGROUND IMPROVEMENT PROJECT FOR THE AMOUNT OF $684,704.93.

WHEREAS, the City of Compton's Recreation Department provides resources which meet the needs of the community through highly accessible, enjoyable and varied opportunities for learning and recreation; and

WHEREAS, more specifically, the parks within the City of Compton offer a source of recreation for the community. Tucker Park, located within the City of Compton, has a playground and gazebo area. Both the playground equipment, and gazebo, have significant damage and require replacement; and

WHEREAS, to replace the equipment, the City of Compton must contract with a professional provider and has partnered with Innovative Playgrounds Co., Inc, a Sourcewell company; and

WHEREAS, City Council approval is needed to secure playground and gazebo equipment replacement services for Tucker Park, located within the City of Compton; and

WHEREAS, the Department of Recreation is requesting authorization to secure playground and gazebo equipment replacement services in the amount of $622,459.03; and

WHEREAS, the total cost for Fiscal Year 2024-2025 is $684,704.93. The total amount includes the estimate of $622, 459.03, and a 10% contingency of $62,245.90 for any unexpected costs. The funds for these expenditures are available in the following accounts:

Account Name	Account Number	Amount
Community Development Block Grant (CDBG)	2800-540-M64-4266	$96,500.00
Community Development Block Group Coronavirus (CDBG-CV)	2822-540-000-4332	$92,184.00
Measure A	2688-840-000-4266	$433,775.03
Measure A 10% Contingency	2688-840-000-4266	$62,245.90

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. That the City Manager, is hereby authorized, on the advice and approval of the City Attorney, to enter into a construction contract, in the amount of $622,459.03, for playground and gazebo equipment replacement services for Tucker Park, located within the City of Compton, with Innovative Playgrounds Co., Inc.

Section 2. That a ten percent (10%) contingency amount, ($62,245.90) is hereby authorized

Section 3. That the City Manager is authorized to open a Purchase Order with Innovative Playgrounds Co., Inc. for $684,704.93 to secure playground and gazebo

equipment replacement services for Tucker Park, located within the City of Compton.

Section 4. The funds for these expenditures are available in the following accounts:

Account Name	Account Number	Amount
Community Development Block Grant (CDBG)	2800-540-M64-4266	$96,500.00
Community Development Block Group Coronavirus (CDBG-CV)	2822-540-000-4332	$92,184.00
Measure A	2688-840-000-4266	$433,775.03
Measure A 10% Contingency	2688-840-000-4266	$62,245.90

As a Measure A qualifying project, the City of Compton will be reimbursed, on a perpetuitous bases, for the expenses related to playground equipment replacement services, as claims are filed with the Los Angeles County Regional Park and Open Space District. Measure A funds will also be utilized for any unexpected costs. In anticipation of these costs the City has included a 10% contingency of the total contract price.

Section 5. That a copy of this Resolution shall be filed in the offices of the City Clerk, City Attorney, City Manager, Public Works Street Maintenance, Recreation and the City Controller.

Section 6. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this 11th day of MARCH, 2025

EMMA SHARIF
MAYOR OF THE CITY OF COMPTON

ATTEST:

SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

CITY OF COMPTON INCORPORATED MAY A. D. 1888 CALIFORNIA

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF COMPTON)

I, Satra D. Zurita, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council of the City of Compton, signed by the Mayor and attested by the Clerk at a regular meeting thereof held on this 11th day of MARCH, 2025.

That said Resolution was adopted by the following vote, to wit:

AYES: COUNCILMEMBERS- DUHART,SPICER,BOWERS,DARDEN,SHARIF
NOES: COUNCILMEMBERS- NONE
ABSTAIN: COUNCILMEMBERS- NONE
ABSENT: COUNCILMEMBERS- NONE

Satra Dee Zurita

SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

CITY OF COMPTON
INCORPORATED
MAY A. D.
1888
CALIFORNIA

February 24, 2026

TO: **MAYOR AND CITY COUNCIL MEMBERS**

FROM: **CITY MANAGER**

SUBJECT: **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO AMEND THE CONTRACTOR SERVICES AGREEMENT WITH GENERAL PUMP COMPANY AND ESTABLISH A PURCHASE ORDER FOR THE WATER WELL AND BOOSTER PUMP TECHNICAL AND MAINTENANCE SERVICES PROJECT IN THE AMOUNT OF FIVE HUNDRED THOUSAND DOLLARS ($500,000.00)**

SUMMARY

Adoption of this resolution will authorize the City Manager to amend the Contractor Services Agreement with General Pump Company and establish a purchase order for the Water Well and Booster Pump Technical and Maintenance Services Project in the amount of Five Hundred Thousand Dollars ($500,000.00).

BACKGROUND

The City of Compton has a contract with General Pump Company to provide water well and booster pump maintenance, installation and repair services to keep the City's potable water production operations running efficiently. The City's water wells pump groundwater for treatment and require a variety of services to remove well debris and make repairs to motors, casings, and controls. Booster pumps help to maintain an adequate system water pressure to move water from wells to treatment and storage sites, and then through the City's network of water main lines and fire hydrants.

In 2024, the City Council approved Resolution 25,969 authorizing the City Manager to enter into a contractual agreement with the General Pump Company for Water Well and Booster Pump Technical and Maintenance Services.

The Scope of Work included:

- Well pump/motor maintenance, repair, rehabilitation and/or replacement.
- Well test pumping and video logging.
- Booster pump/motor maintenance, repair, rehabilitation and/or replacement.
- Engineering and hydrogeology support.
- Well chemical treatment.
- Well and booster pump control and instrumentation.
- Supply necessary replacement parts and field equipment including provision of rigs, cranes and service trucks as needed.

This contract was funded through the American Rescue Plan Act (ARPA), and these funds are no longer available.

STATEMENT OF ISSUE

It is necessary for the City to continue the Water Well and Booster Pump Technical and Maintenance Services project to ensure uninterrupted high-quality water supply, prevent costly emergency repairs and maximize equipment lifespan.

The General Pump Company has submitted current invoices, subsequent invoices, and new scope of work quote as follows:

• Well 17	$102,779.16	(Current Invoice)
• Well 17	$136,169.16	(Current Invoice)
• Wells 11,13,15,16,17,18	$15,060.00	(Current Invoice)
• Well 17	$21,760.00	(Subsequent Invoice)
• Well 11,13,15,16,17,18,19	$11,845.00	(Subsequent Invoice)
• Well 20	$77,400.00	(Scope of Work Change)
Sub-Total	**$365,013.32**	
• Unexpected, incidental & late fees	$134,986.68	
Total Amount	**$500,000.00**	

The Water Well and Booster Pump Technical and Maintenance Services project was funded through ARPA funds, these funds are no longer available. The Compton Municipal Water Department has identified funds available in its 2025-2026 Fiscal Year Budget to continue this Project and pay current and subsequent invoices, scope of work changes and any additional fees.

In order to authorize the City Manager to amend the Contractor Services Agreement with and establish a purchase order for General Pump Company in the amount of $500,000.00, City Council approval is required.

FISCAL IMPACT

Funding for this expenditure is available in account:

Account No.	Description	Amount
5000-860-000-4734	Maintenance and Repair Pump	$500,000.00

RECOMMENDATION

Staff recommends that the City Council adopt the attached Resolution.

DAVID BENNETT
GENERAL MANAGER

APPROVED AS TO FORWARDING:

WILLIE A. HOPKINS, JR.
CITY MANAGER

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO AMEND THE CONTRACTOR SERVICES AGREEMENT WITH GENERAL PUMP COMPANY AND ESTABLISH A PURCHASE ORDER FOR THE WATER WELL AND BOOSTER PUMP TECHNICAL AND MAINTENANCE SERVICES PROJECT IN THE AMOUNT OF FIVE HUNDRED THOUSAND DOLLARS ($500,000.00)

WHEREAS, adoption of this resolution will authorize the City Manager to amend the Contractor Services Agreement with General Pump Company and establish a purchase order for the Water Well and Booster Pump Technical and Maintenance Services Project in the amount of Five Hundred Thousand Dollars ($500,000.00); and

WHEREAS, the City of Compton has a contract with General Pump Company to provide water well and booster pump maintenance, installation and repair services to keep the City's potable water production operations running efficiently; and

WHEREAS, the City's water wells pump groundwater for treatment and require a variety of services to remove well debris and make repairs to motors, casings, and controls; and

WHEREAS, booster pumps help to maintain an adequate system water pressure to move water from wells to treatment and storage sites, and then through the City's network of water main lines and fire hydrants; and

WHEREAS, in 2024, the City Council approved Resolution 25,969 authorizing the City Manager to enter into a contractual agreement with the General Pump Company for Water Well and Booster Pump Technical and Maintenance Services; and

WHEREAS, the Scope of Work included:

• Well pump/motor maintenance, repair, rehabilitation and/or replacement.
• Well test pumping and video logging.
• Booster pump/motor maintenance, repair, rehabilitation and/or replacement. 3
• Engineering and hydrogeology support.
• Well chemical treatment.
• Well and booster pump control and instrumentation.
• Supply necessary replacement parts and field equipment including provision of rigs, cranes and service trucks as needed.

WHEREAS, this contract was funded through the American Rescue Plan Act (ARPA), and these funds are no longer available; and

WHEREAS, it is necessary for the City to continue the Water Well and Booster Pump Technical and Maintenance Services project to ensure uninterrupted high-quality water supply, prevent costly emergency repairs and maximize equipment lifespan; and

WHEREAS, the General Pump Company has submitted current invoices, subsequent invoices, and new scope of work quote as follows:

• Well 17	$102,779.16
• Well 17	$136,169.16
• Wells 11,13,15,16,17,18	$15,060.00
• Well 17	$21,760.00 (Work Completed-Not Invoiced)
• Well 11,13,15,16,17,18,19	$11,845.00 (Work Completed–Not Invoiced)
• Well 20	$77,400.00 (Scope of Work Change)
Sub-Total	**$365,013.32**
• Unexpected, incidental & late fees	$134,986.68
Total Amount	**$500,000.00**

WHEREAS, the Compton Municipal Water Department has identified funds in its 2025-2026 Fiscal Year Budget to continue this project; and

WHEREAS, funds in the amount of Five Hundred Thousand Dollars ($500,000.00) are available in the Municipal Water Department's 2025-2026 Fiscal Year Budget in Account Number 5000-860-000-4734.

Account No.	**Description**	**Amount**
5000-860-000-4734	Maintenance and Repair Pump	$500,000.00

WHEREAS, in order to authorize the City Manager to amend the Contractors Services Agreement with and establish a purchase order for General Pump Company in the amount of $500,000.00, City Council approval is required.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Manager is hereby authorized to amend the contract with General Pump Company 1.0 Scope of Work and 3.0 Compensation.

SECTION 2. That the City Manager is hereby authorized to establish a purchase order in the amount of Five Hundred Thousand Dollars ($500,000.00) for the Water Well and Booster Pump Technical and Maintenance Services project's outstanding invoices, subsequent invoices, scope of work change and unexpected, incidental and late fees.

SECTION 3. That funds are available in the Compton Municipal Water Department Fiscal Year 2025-2026 in Account 5000-860-000-4734:

Account No.	**Description**	**Amount**
5000-860-000-4734	Maintenance and Repair Pump	$500,000.00

SECTION 4. That a copy of this Resolution shall be filed in the offices of the City Manager, City Controller, City Clerk, Law Division/City Attorney and Municipal Water Department.

SECTION 5. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2026.

_____
EMMA SHARIF
MAYOR OF THE CITY OF COMPTON

ATTEST:

_____
SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Satra D. Zurita, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2026.

That said Resolution was adopted by the following vote to wit:

AYES:	**COUNCIL MEMBERS-**
NOES:	**COUNCIL MEMBERS-**
ABSENT:	**COUNCIL MEMBERS-**
ABSTAIN:	**COUNCIL MEMBERS-**

_____
SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

AMENDMENT
TO
CONTRACTORS SERVICES AGREEMENT
BETWEEN
CITY OF COMPTON
AND
GENERAL PUMP COMPANY

This **AMENDMENT** is entered into by and between the **CITY OF COMPTON,** a municipal corporation of the State of California (hereinafter referred to as **"CITY"**) and **GENERAL PUMP COMPANY,** (hereinafter referred to as **"CONTRACTOR"**) located at 159 North Acacia Street, San Dimas, California 91773, (each a "Party" and collectively, the "Parties".

RECITALS

WHEREAS, City is a municipal corporation duly organized and validly existing under the law of the State of California with the power to carry on its business as it is now being conducted under the statutes of the State of California and the Charter of the City; and

WHEREAS, Contractor is a corporation duly organized and in good standing in the State of California (State of California - Contractors license #496765). Contractor represents that it is duly knowledgeable and has the background, experience and expertise to perform the obligations set forth in this Contract.

WHEREAS, City and Contractor enter into this Contract for the purpose of retaining General Pump Company, Contractor, to perform work that is required pursuant to the "Water Well and Booster Pump Technical and Maintenance Services".

WHEREAS, Authorization to enter into this Contract is pursuant to Resolution No. 25,969, adopted by the City Council on January 23, 2024.

WHEREAS, there is a need to increase the scope of work and increase the contract price Five Hundred Thousand Dollars ($500,000.00) for modifications for the Water Well and Booster Pump Technical and Maintenance Services.

WHEREAS, this Project was initially funded with ARPA (American Rescue Plan Act) and those funds have since been depleted. The Water Department will use account 5000-860-000-4734 – Maintenance and Repair Pump.

WHEREAS, the following invoices are outstanding or not invoiced to date:

- Well 17 $102,779.16
- Well 17 $136,169.16
- Wells 11,13,15,16,17,18 $15,060.00
- Well 17 $21,760.00 (Work Completed-Not Invoiced)
- Well 11,13,15,16,17,18,19 $11,845.00 (Work Completed–Not Invoiced)
- Well 20 $77,400.00 (Scope of Work Change)

Sub-Total **$365,013.32**

- Any unexpected, incidental and late fees $134,986.68

Total Amount **$500,000.00**

NOW, THEREFORE, the parties do hereby mutually agree to amend the Contractors Services Agreement as follows:

AMENDMENTS

1. The parties agree to amend **Section 1 – Scope of Work** of the Original Agreement to include (1). Well 20 medial change out and (2) additional T & M for startup and commissioning in the amount of Seventy-Seven Thousand Four Hundred Dollars. This amount includes completed work that has yet to be invoiced.

2. The parties agree to amend **Section 2 – Duration of Contract**
The contract duration will remain the same and will expire on June 30, 2026.

3. The parties agree to amend **Section 3 - Compensation** above-indicated amendments to the Contractors Services Agreement between the parties is based on upon current invoices, future invoices and a new quote for additional services, which is incorporated herein.

4. Except as provided for above, all other terms and conditions of the original Contractors Services Agreement thereto between the City and the Contractor remain in effect.

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this **AMENDMENT** to the above-identified **CONTRACTORS SERVICES AGREEMENT.**

BEADOR CONSTRUCTION

By _____ **Dated: _____**
Peter Brooks, Chief Executive Officer

Approved by:

Dated: _____ **By _____**
Wille A. Hopkins, Jr., City Manager

Approved as to form:

By _____ **Dated: _____**
Law Division

ATTEST:

Dated: _____ **By_____**
Satra Zurita, City Clerk

GENERAL PUMP COMPANY

Over 65 Years of Water Well & Pump Service

159 N. ACACIA STREET, SAN DIMAS, CALIFORNIA 91773
PHONE: (909) 599-9606 FAX: (909) 599-6238
LICENSE: 496765

INVOICE

INVOICE NO.	32888
INVOICE DATE	09/30/2025
CUSTOMER NO.	174
CUSTOMER P.O.	NONE
CONTRACT NO.	ANNUAL

BILL TO: CITY OF COMPTON
205 S. WILLOWBROOK
ATTN WATER DEPT
COMPTON CA 90221

ATTN: ARTURO SOSA

JOB NO: 16351

PROJECT: WELL 17

SALESPERSON: 11860 **SALES TAX CODE:** 1137 **TERMS:** 30DY **DUE DATE:** 10/30/2025

Description	Amount
MATERIALS (INVOICING FOR 50% OF MATERIALS) 1 EA LAKOS 8" DOWN HOLE SAND SEPARATOR PPS-550-H 3 EA 8"X20' T&C .312W HSLA SUCTION PIPE 1 EA HYDROFLOW 11DMH 6STG OL BOWL ASSEMBL7 900 GPM @ 340TDH W/ DUCTILE IRON CASTINGS, 17-4PH BOWL SHAFT, 201 SS IMPELLERS MARINE / BRONZE BACKED BOWL BEARINGS EPOXY COATED 10 EA 8"X20' T&C .312W HSLA COLUMN PIPE 1 EA 8"X10' T&C .312W HSLA COLUMN PIPE 1 EA 8"X 24" TOE .312W HEAD NIPPLE 10 EA 2-1/2"X 1-1/2"X 20' TUBE AND SHAFT EPOXY COATED 1 EA 2-1/2X 1-1/2" X 10' TUBE AND SHAFT EPOXY COATED 6 EA 8"X3" BWS 1 EA TOP COLUMN FLANGE GASKET BOT AND NUT KIT MATERIALS TO REFURBISH STRECH ASSEMBLY EPOXY TOUCH UP KITS 1 EA 416 SS HEAD SHAFT W/ NUT AND KEY 212' OF ¼" SS AIRLINE ASSEMBLY W/GAUGE, BRACKET AND FITTINGS 230' OF 1-1/4" FLUSH THREAD PVC SCH 80 5-GALLON PAIL OF TURBINE OIL BANDING & BUCKLES ISO OIL FOR THE ELECTRIC MOTOR 1 EA LAKOS NSF 61 CERTIFIED ABOVE GROUND SAND SEPARATOR PWC-1060-V MISC ELECTRICAL FITTINGS MISC PIPELINE FITTINGS SHIPPING & HANDLING	85,155.00

Thank you for your prompt payment!

GPC'S STANDARD TERMS & CONDITIONS APPLY AND ALL INVOICES ARE NET 30 DAYS FROM INVOICE DATE. WARRANTY APPLIES ONLY TO WORKMANSHIP AND MATERIALS SUPPLIED FOR THIS PROJECT.

REMIT TO: General Pump Company
159 N. Acacia Street
San Dimas, CA 91773

NON-TAXABLE AMOUNT:	8,470.00
TAXABLE AMOUNT:	85,155.00
SALES TAX:	9,154.16
INVOICE TOTAL:	102,779.16
RETENTION:	0.00
AMOUNT PAID:	0.00
AMOUNT DUE:	**102,779.16**

INVOICE

PROJECT: WELL 17

GENERAL PUMP COMPANY
Over 55 Years of Water Well & Pump Service

DATE: 09/30/2025

INVOICE NO: 32888

Description	Amount
OUTSIDE SERVICES	
MOTOR REFURBISHMENT CLEAN DIP & BAKE	8,470.00

GENERAL PUMP COMPANY

Over 65 Years of Water Well & Pump Service

159 N. ACACIA STREET, SAN DIMAS, CALIFORNIA 91773
PHONE: (909) 599-9606 FAX: (909) 599-6238
LICENSE: 496765

INVOICE

INVOICE NO.	32956
INVOICE DATE	10/31/2025
CUSTOMER NO.	174
CUSTOMER P.O.	NONE
CONTRACT NO.	ANNUAL

BILL TO: CITY OF COMPTON
205 S. WILLOWBROOK
ATTN WATER DEPT
COMPTON CA 90221

ATTN: ARTURO SOSA

JOB NO: 16351

PROJECT: WELL 17

SALESPERSON:	SALES TAX CODE:	TERMS:	DUE DATE:
11860	1137	30DY	11/30/2025

Description	Amount
SHOP LABOR UNLOAD AND STAGE NEW PUMP MATERIALS; QUALITY ASSURANCE TEAR DOWN AND INSPECT NEW BOWLS; REASSEMBLE AND PREPARE FOR INSTALLATION CHECK THE PROPER FIT OF THE NEW COLUMN PIPE; STEAM-CLEAN AND TIGHTEN COUPLINGS SET-UP AND STAB TUBE & SHAFT ASSEMBLIES IN COLUMN PIPE; STAGE EQUIPMENT REMOVE TOP COLUMN FLANGE AND NIPPLE FROM DISCHARGE HEAD MACHINE NEW TOP COLUMN PIPE AND INSTALL FLANGE CHUCK-UP TOP COLUMN ASSEMBLY BETWEEN CENTERS AND MACHINE PARALLEL FACES MAKE TOP FLANGE GASKET AND INSTALL TOP NIPPLE/FLANGE ASSEMBLY ON DISCHARGE DEAD FIT AND FABRICATE NEW SS CAL-OSHA WINDOW SCREENS REBUILD EXISTING TENSION ASSEMBLY TO MANUFACTURER'S STANDARDS MACHINE NEW HEAD SHAFT: INSTALL NUT & KEY AND PREPARE FOR INSTALLATION CHECK THE PROPER FIT OF THE NEW AIRLINE ASSEMBLY; GATHER BRACKET & FITTINGS AND PREP FOR INSTALLATION	10,500.00
GATHER NECESSARY GASKETS, FITTINGS, BOLTING/STAGE ALL EQUIPMENT AND PREPARE FOR INSTALLATION STAGE ALL EQUIPMENT AND PREPARE FOR INSTALLATION DISCARD OF OLD MATERIALS LOAD AND UNLOAD PREP FOR PUMP INSTALLATION	
MATERIALS (INVOICING REMAING 50% OF MATERIALS) 1 EA LAKOS 8'' DOWN HOLE SAND SEPARATOR PPS-550-H 3 EA 8''X20' T&C .312W HSLA SUCTION PIPE 1 EA HYDROFLOW 11DMH 6STG OL BOWL ASSEMBL7 900 GPM @ 340TDH W/ DUCTILE IRON	

Thank you for your prompt payment!

GPC'S STANDARD TERMS & CONDITIONS APPLY AND ALL INVOICES ARE NET 30 DAYS FROM INVOICE DATE. WARRANTY APPLIES ONLY TO WORKMANSHIP AND MATERIALS SUPPLIED FOR THIS PROJECT.

REMIT TO: General Pump Company
159 N. Acacia Street
San Dimas, CA 91773

NON-TAXABLE AMOUNT:	41,860.00
TAXABLE AMOUNT:	85,155.00
SALES TAX:	9,154.16
INVOICE TOTAL:	136,169.16
RETENTION:	0.00
AMOUNT PAID:	0.00
AMOUNT DUE:	**136,169.16**

INVOICE

PROJECT: WELL 17

GENERAL PUMP COMPANY
Over 65 Years of Water Well & Pump Service

DATE: 10/31/2025

INVOICE NO: 32956

Description	Amount
CASTINGS, 17-4PH BOWL SHAFT, 201 SS IMPELLERS MARINE /	
BRONZE BACKED BOWL BEARINGS EPOXY COATED	
10 EA 8"X20' T&C .312W HSLA COLUMN PIPE	
1 EA 8"X10' T&C .312W HSLA COLUMN PIPE	
1 EA 8"X 24" TOE .312W HEAD NIPPLE	
10 EA 2-1/2"X 1-1/2"X 20' TUBE AND SHAFT EPOXY COATED	
1 EA 2-1/2X 1-1/2" X 10' TUBE AND SHAFT EPOXY COATED	
6 EA 8"X3" BWS	
1 EA TOP COLUMN FLANGE GASKET BOT AND NUT KIT	
MATERIALS TO REFURBISH STRECH ASSEMBLY	
EPOXY TOUCH UP KITS	85,155.00
1 EA 416 SS HEAD SHAFT W/ NUT AND KEY	
212' OF ¼" SS AIRLINE ASSEMBLY W/GAUGE, BRACKET AND FITTINGS	
230' OF 1-1/4" FLUSH THREAD PVC SCH 80	
5-GALLON PAIL OF TURBINE OIL	
BANDING & BUCKLES	
ISO OIL FOR THE ELECTRIC MOTOR	
1 EA LAKOS NSF 61 CERTIFIED ABOVE GROUND SAND SEPARATOR PWC-1060-V	
MISC ELECTRICAL FITTINGS	
MISC PIPELINE FITTINGS	
SHIPPING & HANDLING	
OUTSIDE SERVICES	
SITE SECURITY	
PORTABLE RESTROOM	5,100.00
FIELD LABOR	
COMPLETE PUMP INSTALLATION WORK COMPLETED ON 10.27,28.2025	
MOBILIZE TO SITE AND SET UP CRANE.	
TAKE APART BUILDING	
VERIFY LOCK OUT / TAG OUT ELECTRICAL.	
INSTALL COMPLETE PUMP ASSEMBLY AND MOTOR.	
MAKE ALL NECESSARY PIPELINE AND PRE-LUBE CONNECTIONS.	
WIRE MOTOR, CHECK ROTATION, AND TAKE LIFT.	
RE-ASSEMBLY BUILDING	
CRANE 40 TO 50 TON WITH ONE OPERATOR 30HRS@$290/HR	8,700.00
3 MAN CREW RIG & FLATBED TRUCK 30HRS@$490/HR	14,700.00
OVERTIME PER MAN PER HOUR 44HRS@$65/HR	2,860.00

GENERAL PUMP COMPANY

Over 65 Years of Water Well & Pump Service

159 N. ACACIA STREET, SAN DIMAS, CALIFORNIA 91773
PHONE: (909) 599-9606 FAX: (909) 599-6238
LICENSE: 496765

INVOICE

INVOICE NO.	33115
INVOICE DATE	12/31/2025
CUSTOMER NO.	174
CUSTOMER P.O.	WRITTEN APPROVAL
CONTRACT NO.	NONE

BILL TO: CITY OF COMPTON
205 S. WILLOWBROOK
ATTN WATER DEPT
COMPTON CA 90221

ATTN: JOSE GARFIAS

JOB NO: 16523

PROJECT: WELLS 11, 13, 15, 16, 17, 18

SALESPERSON: 11860 **SALES TAX CODE:** 1137 **TERMS:** 30DY **DUE DATE:** 01/30/2026

Description	Amount
FIELD LABOR	
REMOVAL OF OLD METER SECTIONS / INSTALLATION OF NEW METERS AND SPOOL PIECES	
WELLS 17 & 19 COMPLETED ON 12.01,02,03,04,08,09.2025	
MOBILIZE TO SITE AND SET UP CRANE.	
VERIFY LOCK OUT / TAG OUT ELECTRICAL.	
REMOVE OLD DISCHARGE PIPING AND METERS	
CLEAN, PREP, BEVEL EXISTING PIPELINE FOR NEW WELD ON FLANGES	
TACK WELD FLANGES ON AND TEST FIT OF ALL NEW EQUIPMENT	
FINAL WELDING OF FLANGES AND INSTALLATION OF NEW SPOOL PIECES AND MAG METER	
PERFORM START UP CHECK FOR LEAKS AND PROPER FUNCTION OF EQUIPMENT	
TWO EACH FIELD SERVICE WELDER & SUPPORT TRUCK 75HRS @ $180/HR.	13,500.00
OVERTIME PER MAN PER HOUR 24 HRS. @ $65/HR.	1,560.00

Thank you for your prompt payment!

GPC'S STANDARD TERMS & CONDITIONS APPLY AND ALL INVOICES ARE NET 30 DAYS FROM INVOICE DATE. WARRANTY APPLIES ONLY TO WORKMANSHIP AND MATERIALS SUPPLIED FOR THIS PROJECT.

REMIT TO: General Pump Company
159 N. Acacia Street
San Dimas, CA 91773

NON-TAXABLE AMOUNT:	15,060.00
TAXABLE AMOUNT:	0.00
SALES TAX:	0.00
INVOICE TOTAL:	15,060.00
RETENTION:	0.00
AMOUNT PAID:	0.00
AMOUNT DUE:	**15,060.00**

GENERAL PUMP COMPANY

159 N. ACACIA STREET * SAN DIMAS, CA 91773
PHONE: (909) 599-9606 * FAX: (909) 599-6238

CAMARILLO, CA 93010 * PHONE: (805) 482-1215
www.genpump.com

WELL & PUMP SERVICE SINCE 1952
Serving Southern California and Central Coast

Lic. #496765

October 22, 2025

City of Compton
205 S. Willowbrook
Compton, California 90221
Attn: David Bennett

Subject: Well 20 Water Treatment Facility Upgrades

General Pump Company is pleased to provide our quote for the above-mentioned project. We will supply all parts, labor, and equipment necessary to complete the project.

Cost Proposal

- Medial Change Out
- Completed work to date not invoiced for
- Additional T& M for startup and commissioning

Estimated Grand Total ***$ 77,400.00***

Should you have any questions or need additional information regarding the above summary and associated costs, please do not hesitate to contact us. Thank you for the opportunity to provide a quote for our services and we look forward to working with you on this important project.

GENERAL PUMP COMPANY, INC.

Ricky Trujillo

Ricky Trujillo
Senior Project Manager

February 24, 2026

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: PUBLIC WORKS STREET MAINTENANCE DEPARTMENT

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ESTABLISH A PURCHASE ORDER WITH SWEEPING CORP OF AMERICA FOR CITYWIDE STREET SWEEPING SERVICES IN THE AMOUNT OF EIGHT HUNDRED THIRTY-FOUR THOUSAND THREE HUNDRED SIXTY-FOUR DOLLARS AND SIXTY CENTS ($834,364.60)

SUMMARY

The adoption of this resolution will authorize the City Manager to establish a purchase order with Sweeping Corp of America for citywide street sweeping services in the amount of Eight Hundred Thirty-Four Thousand Three Hundred Sixty-Four Dollars and Sixty cents ($834,364.60).

BACKGROUND

The Public Works Street Maintenance Department (Department) operates a street sweeping program for the City of Compton and sweeps approximately 346 curb miles of curbed streets each year. These curb miles consist of, but are not limited to: residential, arterial, collector, alleys, street crossings, gutters, median curbs and City owned parking lots. Additional sweeping services include emergency call-outs, extraordinary weather and special events.

The City of Compton has historically contracted with outside experienced and professional street sweeping companies to assist in maintaining the city streets by collecting and removing trash, leaves and other debris that collect in roadways. Moreover, street sweeping is an effective method to maintaining a healthy, safe and clean environment for the community.

This essential service supports the efforts of the City to comply with the Federal Clean Water Act and to conform to the National Pollution Discharge Elimination System (NPDES) standards. Furthermore, the State of California Clean Water laws require municipalities to clean and sweep their public streets to establish a basic structure for regulating discharges of pollutants into the stormwater drain system.

STATEMENT OF THE ISSUE

On February 20, 2024, under Resolution No. 25,979, the Council authorized a one-year agreement with two (2) one-year extension options for Citywide Street Sweeping Services with Sweeping Corp of America. The agreement was established with an annual purchase order in the amount of Eight Hundred Thirty-Four Thousand Three Hundred Sixty-Four

Dollars and Sixty Cents ($834,364.60). The current agreement is in its second contract extension term, covering the period from July 1, 2025 to June 30, 2026.

The resolution allocated funding through the Street Lighting funding source. However, due to changes in regulations, this funding source is no longer eligible for such services. As a result, during the recent budget process, the funding for street sweeping services was revised and reallocated to Measure P funds, which are now considered a more appropriate and eligible funding source for this service.

Approval of this resolution will authorize the required adjustment to the funding source, ensuring the continued and uninterrupted provision of street sweeping services.

FISCAL IMPACT

Funds for this expenditure is allocated in the Department's Fiscal Year 2025-26 Budget in the following account:

Account	Description	Amount
1004-720-000-4266	Contract Services	$834,364.60

ALTERNATIVE

Staff does not recommend any alternatives.

RECOMMENDATION

Staff recommends that the City Council approve the revised funding source for the Citywide Street Sweeping Services Agreement with Sweeping Corp of America.

MARCUS HARRIS
STREET SUPERINTENDENT

APPROVED FOR FORWARDING:

WILLIE A HOPKINS, JR.
CITY MANAGER

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ESTABLISH A PURCHASE ORDER WITH SWEEPING CORP OF AMERICA FOR CITYWIDE STREET SWEEPING SERVICES IN THE AMOUNT OF EIGHT HUNDRED THIRTY-FOUR THOUSAND THREE HUNDRED SIXTY-FOUR DOLLARS AND SIXTY CENTS ($834,364.60)

WHEREAS, the Public Works Street Maintenance Department (Department) operates a street sweeping program for the City of Compton; and

WHEREAS, the City of Compton has historically contracted with outside experienced and professional street sweeping companies to assist in maintaining the city streets; and

WHEREAS, street sweeping helps to maintain the city streets and is an effective method to maintain a healthy, safe and clean environment for the community; and

WHEREAS, street sweeping services support the efforts of the City to comply with the Federal Clean Water Act and to conform to National Pollution Discharge Elimination System standards; and

WHEREAS, on February 20, 2024, the Council authorized a one-year agreement with two (2) one-year extension options for City Street Sweeping Services with Sweeping Corp of America; and

WHEREAS, the agreement was established with an annual purchase order in the amount of Eight Hundred Thirty-Four Thousand Three Hundred Sixty-Four Dollars and Sixty Cents ($834,364.60); and

WHEREAS, the current agreement is in its second contract extension term, covering the period from July 1, 2025 to June 30, 2026; and

WHEREAS, the resolution allocated funding through the Street Lighting funding source. However, this funding source is no longer an eligible use for these services; and

WHEREAS, the funding for street sweeping services was revised and reallocated to Measure P funds, which are now considered a more appropriate and eligible funding source for this service; and

WHEREAS, funds for this expenditure is allocated in the Department's Fiscal Year 2025-26 Budget in Account No. 1004-720-000-4266.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. That the adjustment to the funding source from Street Lighting to Measure P funding is hereby authorized.

Section 2. That a purchase order is hereby authorized for Sweeping Corp of America in the amount of Eight Hundred Thirty-Four Thousand Three Hundred Sixty-Four Dollars and Sixty Cents ($834,364.60), to be charged annually to Account No. 1004-720-000-4266 for the duration of the remaining term of the agreement.

Section 3. That a copy of this Resolution shall be filed in the offices of the City Clerk, Law Division/City Attorney, City Manager, City Controller and Public Works Street Maintenance Department.

Section 4. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2026.

_____
EMMA SHARIF
MAYOR OF THE CITY OF COMPTON

ATTEST:

_____
SATRA ZURITA
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF COMPTON)

I, Satra D. Zurita, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council of the City of Compton, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on this _____ day of _____, 2026.

That said Resolution was adopted by the following vote, to wit:

AYES: COUNCILMEMBERS-
NOES: COUNCILMEMBERS-
ABSTAIN: COUNCILMEMBERS-
ABSENT: COUNCILMEMBERS-

_____
SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

RESOLUTION NO. 25,979

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A ONE (1) YEAR STREET SWEEPING SERVICES AGREEMENT WITH TWO (2) ONE-YEAR OPTIONS TO EXTEND AND ESTABLISH A PURCHASE ORDER WITH SWEEPING CORP OF AMERICA FOR CITYWIDE STREET SWEEPING SERVICES ($834,364.60)

WHEREAS, the Public Works Street Maintenance Department (Department) operates a street sweeping program for the City of Compton; and

WHEREAS, the City of Compton has historically contracted with outside experienced and professional street sweeping companies to assist in maintaining the city streets; and

WHEREAS, street sweeping helps to maintain the city streets and is an effective method to maintaining a healthy, safe and clean environment for the community; and

WHEREAS, street sweeping services supports the efforts of the City to comply with the Federal Clean Water Act and to conform to National Pollution Discharge Elimination System standards; and

WHEREAS, the Department opened the Request for Proposal (RFP) process to solicit bids for Citywide Street Sweeping Services from qualified street sweeping firms on November 15, 2023; and

WHEREAS, public notices announcing the RFP opportunity were published on November 15, 2023 and November 22, 2023, in the Compton Bulletin and advertised on the City website; and

WHEREAS, as a result of the RFP, one (1) street sweeping firm submitted their proposal by the stipulated deadline on December 7, 2023:

Citywide Street Sweeping Services Submitters	
Sweeping Corp of America	$834,364.60

WHEREAS, the respondent to the RFP demonstrates the ability to manage the street sweeping services in the City of Compton; and

WHEREAS, Sweeping Corp of America has been an industry leader in power sweeping services for 49 years and is committed to providing a high-quality street sweeping program and superior customer service; and

WHEREAS, staff recommends that the City Council accept the bid submitted by Sweeping Corp of America and authorize the City Manager to enter into a one (1) year service agreement with two (2) one-year options to extend and to establish a purchase order for citywide street sweeping services; and

WHEREAS, funds for this expenditure are available in the Department's Fiscal Year 2023-2024 Budget in Account No. 2502-720-000-4266 (Contract Services).

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. That the proposal from Sweeping Corp of America is hereby accepted.

Section 2. That the City Manager is hereby authorized to enter into a one (1) year service agreement with two (2) one-year options to extend with Sweeping Corp of America for the management of citywide street sweeping services.

Section 3. That a purchase order is authorized to be established for Sweeping Corp of America in an amount not to exceed Eight Hundred Thirty-Four Thousand Three Hundred Sixty-Four Dollars and Sixty Cents ($834,364.60) from account number 2502-720-000-4266 (Contract Services).

Section 4. That funds for this expenditure are available in the Department's Fiscal Year 2023-2024 Budget in Account No. 2502-720-000-4266 (Contract Services).

Section 5. That a copy of this Resolution shall be filed in the offices of the City Clerk, City Attorney, City Manager, City Controller and Public Works Street Maintenance Department.

Section 6. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this 20th day of FEBRUARY, 2024.

MAYOR OF THE CITY OF COMPTON

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF COMPTON)

I, Vernell McDaniel, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council of the City of Compton, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on this 20th day of FEBRUARY, 2024.

That said Resolution was adopted by the following vote, to wit:

AYES: **COUNCILMEMBERS-** DUHART, SPICER, BOWERS, DARDEN, SHARIF
NOES: **COUNCILMEMBERS-** NONE
ABSTAIN: **COUNCILMEMBERS-** NONE
ABSENT: **COUNCILMEMBERS-** NONE

CITY CLERK OF THE CITY OF COMPTON

Docusign Envelope ID: 4D6D5BE1-B0B9-43AA-A2B0-A7F6598004E7

SECOND CONTRACT EXTENSION
TO
SERVICES AGREEMENT
CITYWIDE STREET SWEEPING SERVICES
BETWEEN
THE CITY OF COMPTON
AND
SCA of CA, LLC.

This **CONTRACT EXTENSION** to the Services Agreement is entered into by and between the **CITY OF COMPTON**, a municipal corporation of the State of California (hereinafter referred to as **"CITY"**) located at 205 South Willowbrook Avenue, Compton, California 90220, and **SCA of CA, LLC.** (hereinafter referred to as **"CONTRACTOR")** located at 4141 Rockside Rd., Suite 100, Seven Hills, Ohio 44131.

RECITALS:

WHEREAS, the City of Compton has historically contracted with outside experienced and professional street sweeping companies to assist in maintaining the city streets; and

WHEREAS, by **Resolution No. 25,979** adopted on the 20th day of February 2024, the City Council authorized the City Manager to enter into an agreement with SCA of CA, LLC. for citywide street sweeping services for a period one (1) year, July 1, 2023 – June 30, 2024, with an option to extend the Agreement for an additional two (2) one-year term; and

WHEREAS, the City would like to use the second option of extension approved by the City Council on February 20, 2024 for one (1) year; and

WHEREAS, Contractor (SCA of CA, LLC.) warrants that it is specifically trained, experienced, competent and has the resources to provide such expanded scope of services which will be required by the Second Amendment to the Agreement; and

WHEREAS, the current agreement states that the maximum compensation payable for the services to be provided by the Contractor during each contract year of this Agreement shall be limited to a not-to-exceed amount of Eight Hundred Thirty-Four Thousand Three Hundred Sixty-Four Dollars and Sixty Cents ($834,364.60) unless an amendment is mutually agreed upon by both parties; and

WHEREAS, Contractor is willing to render such professional services subject to the terms and conditions set forth in this Agreement.

NOW, THEREFORE, Contractor and City, for the considerations, terms and conditions herein described, do hereby mutually agree to amend the original Agreement as follows:

CONTRACT TERM EXTENSION

1. The Contractor shall commence performance of the work on or about July 1, 2024 or as otherwise agreed in writing with the City Manager or his/her designee. The term of this Agreement shall be for a period of one (1) year, July 1, 2025 – June 30, 2026.

Docusign Envelope ID: 4D6D5BE1-B0B9-43AA-A2B0-A7F6598004E7

SCOPE OF WORK TO BE PERFORMED BY CONTRACTOR:

CONTRACTOR shall perform, in a professional manner, everything required to be performed, shall provide and furnish all the labor, materials, necessary tools, expendable equipment and all utility and transportation services for the provision of providing Citywide Street Sweeping Services, which shall include, but not be limited to: street sweeping services on designated arterial, collector, commercial, residential, raised median curbs and 100% of all painted median surfaces, and industrial streets: alleys; cul-de-sacs; street center lines and traffic signal island curbs; street crossing and gutters; and City-owned parking lots (including cleaning behind parking bumpers); emergency call-outs, extraordinary weather, special events and non-routine sweeping.

Contractor will be responsible for the professional quality, technical accuracy and coordination of the work. Contractor will, without additional compensation, correct or revise any errors or deficiencies in the work.

Contractor shall bear all costs associated with this work, including, but not limited to all professional, technical, clerical services, materials, tools, equipment, transportation, telephone, etc., used by Contractor in connection with this work. Contractor will be responsible for employing or engaging all persons necessary to perform the services. All of Contractor's staff will be qualified by training and experience to perform their assigned tasks. Contractor will give its personal attention to the fulfillment of the provisions of this Contract by all of its employees and subcontractors, if any, and will keep the services under its control.

Contractor shall utilize **Alternative-Fueled Vehicles**. All vehicles used to provide street sweeping services must not receive power by gasoline or diesel fuel and emit hydrocarbon, carbon monoxide, or nitrogen oxide.

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this **SECOND AMENDMENT** to the above-identified **SERVICES AGREEMENT.**

SCA of CA, LLC.
CONTRACTOR

Dated: 7/15/2025

DocuSigned by:
By Jonathan Sisler
0C86031E072B48E...
Jonathan Sisler, Chief Executive Officer

CITY OF COMPTON
Recommended for Approval:

By _____ **Dated:** 7/17/2025
Marcus Harris
Interim Public Works Street Superintendent

Docusign Envelope ID: 4D6D5BE1-B0B9-43AA-A2B0-A7F6598004E7

Second Contract Extension to Services Agreement
SCA of CA, LLC. (Sweeping Corp of America)

Approved by:

Dated: 22 AUG 25

By _____
Willie A Hopkins Jr., City Manager

Approved as to form:

By _____
Legal Division

Dated: 8/21/25

ATTEST:

Dated: 8/21/2025

By _____
Satra Zurita, City Clerk

CITY OF COMPTON INCORPORATED MAY A. D. 1888 CALIFORNIA

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 6/3/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER HUB International Midwest Limited 203 N La Salle St Ste 2000 Chicago IL 60601	CONTACT NAME: CSU Chicago PHONE (A/C, No, Ext): 312-922-5000 FAX (A/C, No): 312-922-5358 E-MAIL ADDRESS: CSUchicago@hubinternational.com
INSURED SWEECOR-01 SCA of CA, LLC 4141 Rockside Road, Suite 100 Seven Hills OH 44131	INSURER(S) AFFORDING COVERAGE / NAIC # INSURER A : Navigators Specialty Insurance Company 36056 INSURER B : Safety National Casualty Corporation 15105 INSURER C : Crum & Forster Specialty Insurance Company 44520 INSURER D : Endurance American Specialty Insurance Company 41718 INSURER E : Axis Insurance Company 37273 INSURER F :

COVERAGES **CERTIFICATE NUMBER:** 844528799 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
B	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR X Contractual Liab X XCU Cov Incl GEN'L AGGREGATE LIMIT APPLIES PER: POLICY [X] PRO-JECT LOC OTHER:	Y	Y	GL6676535	6/1/2025	6/1/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG $	$ 2,000,000 $ 1,000,000 $ 5,000 $ 1,000,000 $ 4,000,000 $ 4,000,000 $
B	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY X HIRED AUTOS ONLY SCHEDULED AUTOS X NON-OWNED AUTOS ONLY	Y	Y	CA6676536	6/1/2025	6/1/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) $	$ 2,000,000 $ $ $ $
C D	UMBRELLA LIAB [X] OCCUR X EXCESS LIAB CLAIMS-MADE DED [X] RETENTION $ 0			SEO-139603 EXT30089176500	6/1/2025 6/1/2025	6/1/2026 6/1/2026	EACH OCCURRENCE AGGREGATE $	$ 3,000,000 $ 3,000,000 $
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N [N] N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	Y	LDS4068227	6/1/2025	6/1/2026	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
B A E	Stop Gap Liability - OH Pollution Liability Crime			LDS4068227 CH25ECPZ01ECGIC P-001-001645491-01	6/1/2025 6/1/2025 6/1/2025	6/1/2026 6/1/2026 6/1/2026	Limit: Each Incident/Agg: Limit:	$1,000,000 $1,000,000 $1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The City of Compton and its Respected Elected and Appointed Officers, Employees, Agents and Volunteers are named Additional Insured per attached endorsements.
10 Day notice will apply for non payment of premium.

CERTIFICATE HOLDER

City of Compton
205 S. Willowbrook Ave
Compton CA 90220

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DESIGNATED ADDITIONAL INSURED

This endorsement modifies insurance provided under the following:

COMMERCIAL AUTOMOBILE COVERAGE PART

SCHEDULE

Name of Additional Insured Person(s) or Organization(s):
Person(s) or Organization(s) as required by written contract. Any individually scheduled Designated Additional Insured shall not be construed to override nor negate this blanket Designated Additional Insured.

CHANGE

The person(s) or organization(s) shown in the Schedule above with whom you have agreed in a written contract to provide insurance such as is afforded under this Coverage Form, is included as an Additional Insured subject to the below:

(1) Insurance for such Additional Insured(s) scheduled above shall be afforded only to the extent that such Additional Insured is liable for "bodily injury" or "property damage" arising out of your operations and resulting from the ownership, maintenance or use of covered "autos" by you while the covered "autos" are on premises owned or leased by the above scheduled Additional Insured(s).

(2) The insurance afforded under this Coverage Form to such Additional Insured(s) applies only:
- (a) If the "accident" takes place subsequent to the execution and effective date of such written contract: and,
- (b) While such written contract is in force, or until the end of the policy period, which ever occurs first.

(3) **How Limits Apply to Additional Insured(s)**
The most we will pay on behalf of the Additional Insured(s) scheduled above is the lesser of:
- (a) The limits of insurance specified in the written contract or written agreement; or,
- (b) The Limits of Insurance provided by the Coverage Form.

The amount we will pay on behalf of such Additional Insured(s) shall be a part of, and not in addition to, the Limits of Insurance shown in the Coverage Form Declarations and described in this section. Such amount will thus not increase the Limits of Insurance shown for the Coverage Form.

(4) **Exclusions**
- (a) This endorsement does not apply to liability of the Additional Insured which arises out of the ownership of transportation operating rights granted to the Additional Insured by public authority.
- (b) This endorsement does not apply to the liability of the owner or anyone else from whom you hire or borrow a covered auto.

(5) Obligations at the Additional Insured's Own Cost
No Additional Insured will, except at their own cost, voluntarily make a payment, assume any obligation, or incur any expense, other than for first aid, without our consent.

The Additional Insured(s) scheduled above shall be subject to all other conditions set forth in the Coverage Form. This endorsement does not alter coverage provided in the Coverage Form.

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.
(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective 06/01/2025 Policy No. CA 6676536 Endorsement No.

Named Insured SWEEP AMERICA HOLDINGS, LLC Premium $ Included

Insurance Company Safety National Casualty Corporation

Countersigned By _____

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location(s) Of Covered Operations
As required by written contract or agreement when such written contract or agreement is executed prior to an occurrence, offense or loss to which this endorsement applies, but only for the limits agreed to in such contract or the Limits of Liability provided by this policy, whichever is less. Any individually scheduled additional insureds shall not be construed to override nor negate this blanket additional insured.	All locations where your work is performed.
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. **Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

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C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.

© Insurance Services Office, Inc., 2018

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location And Description Of Completed Operations
As required by written contract or agreement when such written contract or agreement is executed prior to an occurrence, offense or loss to which this endorsement applies, but only for the limits agreed to in such contract or the Limits of Liability provided by this policy, whichever is less. Any individually scheduled additional insureds shall not be construed to override nor negate this blanket additional insured.	All locations where your work is performed.
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. **Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the Schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.

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WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

SCHEDULE

WHERE A WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS IS REQUIRED BY WRITTEN CONTRACT, SUCH ADDITIONAL ENTITIES SHALL BE CONSIDERED AUTOMATICALLY SCHEDULED BY THE COMPANY.

INDIVIDUALLY SCHEDULED WAIVERS SHALL NOT BE CONSTRUED TO OVERRIDE NOR NEGATE THIS BLANKET WAIVER.

THIS FORM APPLIES ONLY TO THE FOLLOWING STATE(S) IF COVERED BY YOUR POLICY. IF A STATE IS NOT LISTED BELOW, THIS FORM DOES NOT APPLY IN THAT STATE.
AL, AZ, CA, DE, FL, GA, IL, IN, LA, MD, MI, MS, MO, NC, NJ, PA, SC, TN, TX, VA, WV

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.
(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective 06/01/2025 Policy No. LDS4068227 Endorsement No.

Insured Premium $ Included

Insurance Company Safety National Casualty Corporation

Countersigned By Neil R. Hughes

© 1983 National Council on Compensation Insurance.

THIS CERTIFICATE IS NON TRANSFERABLE
POST IN A CONSPICUOUS PLACE

CITY OF COMPTON BUSINESS LICENSE CERTIFICATE

BUSINESS LICENSE DIVISION ~ 205 S. WILLOWBROOK AVE, COMPTON, CA 90220 ~ (310) 605-5508

The below named license holder has paid a business license fee to engage in, carry on or conduct a business trade, calling, profession, exhibition or occupation coded below until this certificate expires. Granting of this license does not entitle the license holder to operate or maintain a business license in violation of any other law or ordinance. In addition this license is not transferable to any other party, and no refunds will be issued for the license once a certificate has been issued.

LICENSE NO:	BL24-000512	**EXPIRATION DATE:**	05/01/2026
BUSINESS:	SCA of CA, LLC	**ISSUE DATE:**	08/13/2025
LOCATION:	12524 COLUMBIA WAY	**OWNERSHIP TYPE:**	LLC
OWNER NAME:	SCA of CA, LLCKaty Beyerle	**CLASSIFICATION:**	4884
MAILING ADDRESS:	4141 ROCKSIDE ROAD SEVEN HILLS, OH 44131	**DESCRIPTION:**	PARKING LOT, ROADWAY & STREET SWEEPING

RESTRICTIONS:

SCA of CA, LLC
4141 ROCKSIDE ROAD
SEVEN HILLS, OH 44131

RESOLUTION NO. 25,979

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A ONE (1) YEAR STREET SWEEPING SERVICES AGREEMENT WITH TWO (2) ONE-YEAR OPTIONS TO EXTEND AND ESTABLISH A PURCHASE ORDER WITH SWEEPING CORP OF AMERICA FOR CITYWIDE STREET SWEEPING SERVICES ($834,364.60)

WHEREAS, the Public Works Street Maintenance Department (Department) operates a street sweeping program for the City of Compton; and

WHEREAS, the City of Compton has historically contracted with outside experienced and professional street sweeping companies to assist in maintaining the city streets; and

WHEREAS, street sweeping helps to maintain the city streets and is an effective method to maintaining a healthy, safe and clean environment for the community; and

WHEREAS, street sweeping services supports the efforts of the City to comply with the Federal Clean Water Act and to conform to National Pollution Discharge Elimination System standards; and

WHEREAS, the Department opened the Request for Proposal (RFP) process to solicit bids for Citywide Street Sweeping Services from qualified street sweeping firms on November 15, 2023; and

WHEREAS, public notices announcing the RFP opportunity were published on November 15, 2023 and November 22, 2023, in the Compton Bulletin and advertised on the City website; and

WHEREAS, as a result of the RFP, one (1) street sweeping firm submitted their proposal by the stipulated deadline on December 7, 2023:

Citywide Street Sweeping Services Submitters	
Sweeping Corp of America	$834,364.60

WHEREAS, the respondent to the RFP demonstrates the ability to manage the street sweeping services in the City of Compton; and

WHEREAS, Sweeping Corp of America has been an industry leader in power sweeping services for 49 years and is committed to providing a high-quality street sweeping program and superior customer service; and

WHEREAS, staff recommends that the City Council accept the bid submitted by Sweeping Corp of America and authorize the City Manager to enter into a one (1) year service agreement with two (2) one-year options to extend and to establish a purchase order for citywide street sweeping services; and

WHEREAS, funds for this expenditure are available in the Department's Fiscal Year 2023-2024 Budget in Account No. 2502-720-000-4266 (Contract Services).

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. That the proposal from Sweeping Corp of America is hereby accepted.

Section 2. That the City Manager is hereby authorized to enter into a one (1) year service agreement with two (2) one-year options to extend with Sweeping Corp of America for the management of citywide street sweeping services.

Section 3. That a purchase order is authorized to be established for Sweeping Corp of America in an amount not to exceed Eight Hundred Thirty-Four Thousand Three Hundred Sixty-Four Dollars and Sixty Cents ($834,364.60) from account number 2502-720-000-4266 (Contract Services).

Section 4. That funds for this expenditure are available in the Department's Fiscal Year 2023-2024 Budget in Account No. 2502-720-000-4266 (Contract Services).

Section 5. That a copy of this Resolution shall be filed in the offices of the City Clerk, City Attorney, City Manager, City Controller and Public Works Street Maintenance Department.

Section 6. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this 20th day of FEBRUARY, 2024.

MAYOR OF THE CITY OF COMPTON

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF COMPTON)

I, Vernell McDaniel, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council of the City of Compton, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on this 20th day of FEBRUARY, 2024.

That said Resolution was adopted by the following vote, to wit:

AYES: **COUNCILMEMBERS-** DUHART, SPICER, BOWERS, DARDEN, SHARIF
NOES: **COUNCILMEMBERS-** NONE
ABSTAIN: **COUNCILMEMBERS-** NONE
ABSENT: **COUNCILMEMBERS-** NONE

CITY CLERK OF THE CITY OF COMPTON

SERVICES AGREEMENT
BETWEEN
THE CITY OF COMPTON
AND
SCA of CA, LLC.

This **AGREEMENT** is made by and between the **CITY OF COMPTON**, a municipal corporation of the State of California (hereinafter referred to as **"CITY"**) located at 205 South Willowbrook Avenue, Compton, California 90220, and **SCA of CA, LLC.** (hereinafter referred to as **"CONTRACTOR")** located at 4141 Rockside Rd., Suite 100, Seven Hills, Ohio 44131.

AGREEMENT:

That the **CITY** and **CONTRACTOR**, for the consideration, terms and conditions herein described, mutually agree as follows:

1. **SCOPE OF WORK TO BE PERFORMED BY CONTRACTOR:**

CONTRACTOR shall perform, in a professional manner, everything required to be performed, shall provide and furnish all the labor, materials, necessary tools, expendable equipment and all utility and transportation services for the provision of providing Citywide Street Sweeping Services, which shall include, but not be limited to: street sweeping services on designated arterial, collector, commercial, residential, raised median curbs and 100% of all painted median surfaces, and industrial streets: alleys; cul-de-sacs; street center lines and traffic signal island curbs; street crossing and gutters; and City-owned parking lots (including cleaning behind parking bumpers); emergency call-outs, extraordinary weather, special events and non-routine sweeping.

Contractor will be responsible for the professional quality, technical accuracy and coordination of the work. Contractor will, without additional compensation, correct or revise any errors or deficiencies in the work.

Contractor shall bear all costs associated with this work, including, but not limited to all professional, technical, clerical services, materials, tools, equipment, transportation, telephone, etc., used by Contractor in connection with this work. Contractor will be responsible for employing or engaging all persons necessary to perform the services. All of Contractor's staff will be qualified by training and experience to perform their assigned tasks. Contractor will give its personal attention to the fulfillment of the provisions of this Contract by all of its employees and subcontractors, if any, and will keep the services under its control.

Contractor shall utilize **Alternative-Fueled Vehicles.** All vehicles used to provide street sweeping services must not receive power by gasoline or diesel fuel and emit hydrocarbon, carbon monoxide, or nitrogen oxide.

2. **KEY PERSONNEL:**

a. **Contractor's Representative.** Contractor hereby designates Rick Anderson, District Sales Manager of Contractor as Contractor's Representative, who shall be deemed to be Contractor's agent with express authority to bind Contractor with respect to all matters requiring Contractor's approval or authorization.

b. **City's Representative.** City hereby designates the Public Works Street Maintenance Department, Street Superintendent or his/her designated representative as City's Representative for this Agreement.

3. COMPENSATION:

The method of payment for the services rendered pursuant to this Agreement shall be based on a fee-for-services basis, billable at the unit price rates specified within the **CONTRACTOR's Proposal**. It is understood and agreed between the parties that the maximum compensation payable for the services to be provided by the **CONTRACTOR** during Fiscal Year 2023-2024 of this Agreement and shall be limited to a not-to-exceed amount of **Eight Hundred Thirty-Four Thousand Three Hundred Sixty-Four Dollars and Sixty Cents ($834,364.60).**

The total sum paid the **CONTRACTOR** will include compensation for all work, including travel, materials, supplies, vendor services, expenses and subcontracted work. No additional compensation will be paid to the **CONTRACTOR**, unless there is a change in the scope of the services or the scope of the project. In the instance of a change in the scope of services or scope of the project, adjustment to the compensation may be negotiated between the **CONTRACTOR** and the **CITY**. Adjustment in the compensation will not be effective until authorized and approved by contract amendment.

Progress payments may be made in arrears based on the percentage of work and deliverables completed by the **CONTRACTOR**. If **CONTRACTOR** fails to perform the required services according to schedule or other provisions of this Agreement, the **CITY** shall have the right to delay payment and/or terminate this Agreement in accordance with the provisions noted herein.

CONTRACTOR shall be reimbursed within thirty (30) days, or as promptly as fiscal procedures may permit, upon receipt by the **CITY** of itemized and detailed invoices for services completed. Invoices shall be submitted no later than 45 calendar days after the performance of work for which the **CONTRACTOR** is billing. Invoices shall be delivered or mailed to the **Public Works Department - Street Superintendent** at the following address: **City of Compton, 205 South Willowbrook Avenue, Compton, California 90220.**

The **CONTRACTOR** is required to comply with all federal, state and local laws and ordinances applicable to the work.

In the event of termination, the **CONTRACTOR** shall be entitled to compensation for the undisputed reasonable value of services performed to the effective date of termination; provided, however, that the **CITY** may condition payment of such compensation upon the **CONTRACTOR's** delivery to the **CITY** of any and all **CITY** property, documents, reports, records, materials and work product associated with the performance of this Agreement.

4. TERM OF AGREEMENT:

The term of this Agreement shall be for Citywide Street Sweeping Services for a period of one (1) year, beginning July 1, 2023 through June 30, 2024, with two (2) one-year options to extend, unless terminated earlier as provided herein.

5. INDEPENDENT CONTRACTOR STATUS:

CONTRACTOR, its officers, employees, subcontractors, agents and volunteers (collectively hereinafter the "Contractor"), is a wholly independent Contractor and not an officer, employee, subcontractor or agent of the **CITY**. Neither the **CITY** nor any of its officers, employees, agents or volunteers shall have any control over the conduct of the **CONTRACTOR**, except as expressly set forth in this Agreement. **CONTRACTOR** expressly warrants that while engaged in carrying out and complying with any terms and conditions of this Agreement that **CONTRACTOR** shall not at any time or in any manner, represent that **CONTRACTOR** is in any manner officers, employees, agents or volunteers of the **CITY**. **CONTRACTOR** shall obtain no rights to retirement, health care or any other benefit that accrue to **CITY** officials, officers, or employees. **CONTRACTOR** expressly waives any claim to such rights.

a. **Professional Standards**. The manner and means used by Contractor to perform the services required by the City are at the sole discretion and control of the Contractor. Contractor's services, and the result thereof, will be performed with and be the product of a high degree of professional skill and expertise and in conformance with all applicable federal and state laws, rules, regulations and guidelines. If, for any reason, Contractor personnel performing services under this Contract fail or are unable to perform the services required hereunder to City's reasonable satisfaction, City shall provide Contractor with written notice setting forth the nature and extent of City's issue and Contractor shall promptly remove the personnel from the City's project/work and shall replace the personnel with other personnel of equivalent experience and qualifications.

b. The payment(s) made to Contractor pursuant to the Contract will be the full and complete compensation to which Contractor is entitled. City will not make federal or state tax withholdings on behalf of Contractor or its agents, employees or subcontractors. City will not pay any workers' compensation insurance, retirement contributions or unemployment contributions on behalf of Contractor or its employees or subcontractors. Contractor agrees to indemnify and pay City within thirty (30) days for any tax, retirement contribution, social security, overtime payment, unemployment payment or workers' compensation payment which City may be required to make on behalf of Contractor or any agent, employee, or subcontractor of Contractor for work done under this Agreement. At the Contractor's election, City may deduct the amounts paid pursuant to this section, from any balance owing to Contractor.

6. SUCCESSORS, ASSIGNMENT AND DELEGATION:

CITY and the **CONTRACTOR** each binds themselves, their partners, successors, assigns and legal representatives to the other party hereto and to partners, successors, assigns and legal representatives of such other party in respect to all covenants, agreements and obligations contained in the Contract Documents. Neither party to the Agreement shall assign the Contract or sublet it in whole or part without the written consent of the other, nor shall the **CONTRACTOR** assign any monies due or to become due to it hereunder, without the previous written consent of the **CITY**. Any attempted assignment of this Contract without the written consent of both parties is void.

7. NONDISCRIMINATORY EMPLOYMENT PRACTICES:

During the performance of this Agreement, the **CONTRACTOR** agrees not to discriminate against any employee or applicant for employment because of race, sex, creed, color, religion, age, sexual orientation, marital status, national origin, political affiliation, handicap or belief in accordance with requirements of City, State or Federal laws and regulations. **CONTRACTOR** will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, sex, creed, color, religion, age, sexual orientation, marital status, national origin, political affiliation, handicap or belief in accordance with requirements of City, State or Federal laws and regulations. Such actions shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoffs or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The **CONTRACTOR** agrees to post in conspicuous places, available to employees, applicants and subcontractors for employment, notices setting forth the provisions of this non-discrimination clause.

In the event of the **Contractor's** non-compliance with the non-discrimination clause of this Agreement, this Agreement may be immediately canceled, terminated or suspended in whole or in part.

8. INDEMNIFICATION:

CONTRACTOR shall indemnify and save harmless the **CITY**, its officials, officers, employees, agents and volunteers (collectively hereinafter the "City"), against any and all damages to property or injuries to or death of any person or persons, including property and employees or agents of the **CITY** and shall defend, indemnify and save the **CITY** from any and all liability and expense including defense costs and legal fees, and claims, demands, suits, actions or proceedings of any kind or nature, including Workers' Compensation claims, of or by anyone whomsoever in any way resulting from or arising out of the negligent or intentional acts or omissions for **CONTRACTOR**, its officers, employees, subcontractors or agents on account of the performance or character of this work.

This indemnification and hold harmless obligation does not extend to claims arising out of the sole negligence or willful misconduct of the **CITY**.

9. INSURANCE:

A. **CONTRACTOR**, by executing this Agreement, hereby certifies:

(1) "I am aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code and I will comply with such provisions before commencing the performance of the work of this Contract."

*(2) **CONTRACTOR** further agrees to require all subcontractors to carry Worker's Compensation Insurance as required by the Labor Code of the State of California.*

B. Without limiting **CONTRACTOR's** indemnification of the **CITY, CONTRACTOR** shall provide and maintain at its own expense during the term of this Agreement the following

program(s) of insurance covering its operations hereunder. Evidence of such insurance, which shall be provided by insurer(s) satisfactory to the **CITY's** Risk Manager, shall be delivered to the **CITY**. Such evidence shall express conditions that the **CITY** is to be given written notice at least thirty (30) days in advance of any termination or implementation of a reduction of limits or material change of insurance coverage as specified herein, including at least ten (10) day notice of any non-payment of premium(s). ***Failure on the part of the Contractor to procure or maintain insurance shall constitute a material breach upon which the CITY may immediately terminate this Agreement.***

All insurance required hereunder shall be primary with respect to any insurance maintained by the City and shall not call on the City's program for contributions. Program(s) of insurance shall include:

1. **General Liability.** **CONTRACTOR** shall provide and maintain at its own expense during the term of this Agreement a policy of Commercial General Liability Insurance, inclusive of personal injury liability and broad form property damage coverage, in an amount not less than **One Million Dollars ($1,000,000.00)** per occurrence. The coverage shall be written on an occurrence basis. Claims made coverage is not acceptable.

2. **Workers' Compensation Insurance.** **CONTRACTOR** shall provide and maintain at its own expense during the term of this Agreement a program of Workers' Compensation Insurance and Employer's Liability Insurance in an amount and form to meet all applicable requirements of the State Labor Code and which specifically covers all persons providing services by or on behalf of the **CONTRACTOR** and all risks to such persons under the Agreement.

3. **Automotive Liability.** A program of insurance with a limit of liability of not less than **One Million Dollars ($1,000,000.00)** for each accident. Such insurance shall include coverage for all "owned", "hired" and "non-owned" vehicles, or coverage for "any auto".

4. **Insurance Endorsements.** The liability insurance policy(ies) shall be endorsed with the following language:

.a The City of Compton and its respective elected and appointed officers, officials, employees, agents and volunteers are to be named and covered as **"additional insureds"** with respect to liability arising out of the activities of the **CONTRACTOR.**

.b The insurer waives all rights of subrogation against the **CITY.**

.c Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the **CITY.**

.d Identity of the insured(s).

Insurance coverage specified herein constitutes the minimum requirements and said requirements shall in no way lessen or limit the liability of the **CONTRACTOR** under the terms of the Agreement. The **CONTRACTOR** is advised that the **CITY does not** carry Contractor's Risk insurance, and the Contractor shall obtain its own coverage. **CONTRACTOR** shall procure and maintain, at its own costs and expense, any additional kinds and amounts of insurance that, in its own judgment, may be necessary for its proper protection of the work. **CONTRACTOR**

shall ensure any and all contracts with its Trade Contractors performing services under this Agreement meet the insurance requirements of this Agreement.

10. PERMITS AND LICENSES:

CONTRACTOR, at its own expense, during the term of this Agreement, shall obtain and maintain all appropriate business and professional permits, licenses and certificates that may be required in connection with the performance of services by the **CONTRACTOR**.

Upon execution of this Agreement, the **CONTRACTOR** shall show evidence of a business license permit in conformance with *Section 9-1.2* of the *Compton Municipal Code*.

11. WARRANTIES:

CONTRACTOR warrants that it has not employed or retained any company or persons, other than a bona fide employee working solely for the **CONTRACTOR**, to solicit or secure this Agreement and that it has not paid or agreed to pay any company or person other than a bona fide employee working solely for the **CONTRACTOR**, any fee, commission, percentage, brokerage fee, gift or contingent fee. For breach or violation of this warranty, the **CITY** has the right to annul this Agreement without liability; pay only for the value of the work actually performed, or in its discretion to deduct from the contract price or consideration, or otherwise recover the full amount of such commission, percentage, brokerage or contingent fee.

12. FEDERAL AND STATE WITHHOLDING TAXES:

CONTRACTOR shall be responsible for paying when due all federal and state income withholding taxes for all earnings under this Agreement. **CONTRACTOR** agrees to indemnify **CITY** for any claims, costs, losses, fees, penalties, interest, or damages suffered by **CITY** resulting from **CONTRACTOR's** failure to comply with this provision.

13. COMPLIANCE WITH LAW:

All services rendered hereunder shall be provided in accordance with the requirements of relevant local, State and Federal laws, including compliance with the Air Quality Management District (AQMD) standards and orders.

a. **Water Pollution Control/Best Management Practices (BMPs).** Contractor, without limitation, shall be responsible to provide and implement Best Management Practices (BMPs) to comply with National Pollution Discharge Elimination System (NPDES) standards and practices. The Contractor shall be responsible, to the fullest extent possible, not to permit any contaminants, including soil, to enter any drainage system. Contractor shall be responsible to maintain equipment so that oil, grease, gasoline, diesel fuel, et al., does not contaminate areas subject to run-off. The Contractor shall fully indemnify the City for any pollution damage and/or cleaning costs. BMPs shall be defined as any program, technology, process, site, criteria, operating method, measure or device that controls, prevents, removes or reduces pollution.

   The City, as permittee, is subject to enforcement actions by the State Water Resources Control Board, Environmental Protection Agency and private citizens. The City may assess the Contractor a penalty of One Thousand Dollars ($1,000.00)

for each calendar day that the Contractor has not fully implemented the BMPs specified for the contract and/or is otherwise in noncompliance with these provisions. In addition, the City may deduct, from the payments due the Contractor, the total amount of any fines levied on the City, plus legal and staff costs, as a result of the Contractor's lack of compliance with these provisions and/or less than complete implementation of the specified BMPs.

14. WAIVERS:

A waiver by either party to this Agreement of any breach of any terms, covenants or condition contained herein shall not be deemed to be a waiver of any subsequent breach of the same or any other term, covenant or condition contained herein, whether of the same or a different character.

15. TERMINATION:

Notwithstanding any other provision of this Agreement, this Agreement may be terminated as follows:

A. The **CONTRACTOR** becomes insolvent; that is, it has ceased to pay its debts in the ordinary course of business or cannot pay its debts as they become due, whether or not it has committed an act of bankruptcy, and whether or not insolvent within the meaning of the federal Bankruptcy law, then, the **CITY** may, without prejudice to any other right or remedy and after giving the **CONTRACTOR** seven (7) days written notice, terminate this Agreement.

B. The **CONTRACTOR** persistently or repeatedly refuses or fails, except in cases for which extensions of time are provided, to supply enough properly skilled workers, property or material, or if he fails to make prompt payment to subcontractors or for materials or labor, or he persistently disregards laws, ordinances, rules, regulations or orders of any public authority having jurisdiction, then, the **CITY** may, without prejudice to any other right or remedy and after giving the **CONTRACTOR** seven (7) days written notice, terminate this Agreement.

C. The **CONTRACTOR** fails to perform or breaches any material obligation under this Agreement, then, the **CITY** may, without prejudice to any other right or remedy and after giving the **CONTRACTOR** seven (7) days written notice, terminate this Agreement.

D. The **CITY** may terminate this Agreement at any time by giving thirty (30) days written notice of termination to **CONTRACTOR**. If the **CITY** gives such notice of termination, **CONTRACTOR** shall cease immediately all work in progress, unless otherwise directed by the **CITY**. Upon termination **CONTRACTOR** shall furnish to the **CITY** a final invoice for work performed.

16. AMENDMENTS:

This Agreement may be modified or amended only be written document executed by both **CONTRACTOR** and **CITY's** City Manager and approved as to form by the City Attorney. Such document shall expressly state that it is intended by the parties to amend the terms and conditions of this Agreement.

17. GOVERNING LAW AND SEVERABILTIY:

This Agreement shall be governed by and construed under the laws of the State of California. Should any part of this Agreement be declared by a final decision by a court or tribunal of competent jurisdiction to be unconstitutional, invalid, or beyond the authority of either party to enter into or carry out, such decision shall not affect the validity of the remainder of this Agreement, which shall continue in full force and effect, provided that the remainder of this Agreement, absent the un-excised portion, can be reasonably interpreted to give effect to the intentions of the parties.

18. CONTRACTOR's BOOKS AND RECORDS:

CONTRACTOR shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to work, services, expenditures and disbursements charges to the **CITY** for the period and to the extent required by laws relating to audits of public agencies and their expenditures.

CONTRACTOR shall maintain all documents and records which demonstrate performance under this Agreement for the period and to the extent required by laws relating to audits of public agencies and their expenditures.

Any records or documents required to be maintained pursuant to this Agreement shall be made available for inspection or audit, at any time during regular business hours, upon written request by the **CITY** or a designated representative. Copies of such documents shall be provided to the **CITY** for inspection when it is practical to do so. Otherwise, unless an alternative is mutually agreed upon, the records shall be available at **CONTRACTOR's** address indicated for receipt of notices in this Agreement.

19. EXAMINATION AND AUDIT:

This Contract shall be subject to examination and audit of the State Auditor of the State of California and any duly authorized representative of the federal government, at the request of the **CITY**, or as part of any audit of the **CITY**, for a period of three (3) years, or longer if required by law, after final payment under this Agreement.

20. EXTENT OF AGREEMENT:

This Agreement constitutes the entire understanding and agreement of the parties. This Agreement integrates all of the terms and conditions mentioned herein or incidental hereto and supersedes all negotiations or previous agreements between the parties with respect to all and any part of the subject matter hereof. Nothing contained in this Agreement shall create any contractual relations between any subcontractor and the **CITY.**

Incorporated herein and made a part hereof are the **CITY's "Request for Proposal for Citywide Street Sweeping Services for the City of Compton"** and the **CONTRACTOR's Proposal for "Citywide Street Sweeping Services"** (dated December 5, 2023).

21. NOTICES:

Any notices required or permitted under this Agreement shall be effective when delivered in person; and effective one (1) business day after delivery by facsimile transmission; and effective three (3) business days after mailing by U.S. Mail, postage prepaid and properly addressed as follows:

TO CONTRACTOR:

SCA of CA, LLC.
4141 Rockside Rd, Ste. 100
Cleveland, OH 44131
(216) 868-1211
Attn: Patrick Carabin, Assoc. General Counsel

TO CITY:

CITY OF COMPTON
205 South Willowbrook Avenue
Compton, California 90220
Attn: PW Department – Street Superintendent
(310) 605-5691 – tel.

NOTE: A copy of any notice provided to the PW Street Superintendent shall also be provided to: City Manager, 205 South Willowbrook Avenue, Compton, California 90220.

In the event of any change of address, the moving party is obligated to notify the other party of the change of address in writing. Each party may amend, supplement and update the notice list to add, delete or replace any listed individuals; however, the amendment must be in writing.

22. CERTIFICATIONS:

CERTIFICATIONS OF CONTRACTOR

I, **Jonathan Sisler, HEREBY CERTIFY** that I am the Chief Executive Officer, and duly authorized representative of the **CONTRACTOR** firm of **SCA of CA, LLC.**, and that, except as hereby expressly stated, neither I nor the above firm that I represent have:

(a) employed or retained for a commission, percentage, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above consultant) to solicit or secure this agreement; nor

(b) agreed, as an express or implied condition for obtaining this contract, to employ or retain the services of any firm or person in connection with carrying out the agreement; nor

(c) paid, or agreed to pay, to any firm, organization or person (other than a bona fide employee working solely for me or the above consultant) any fee, contribution, donation, or consideration of any kind, for or in connection with, procuring or carrying out this agreement.

DEBARMENT AND SUSPENSION CERTIFICATION

The **CONTRACTOR**, under penalty of perjury, certifies that, except as noted below, he/she or any other person associated therewith in the capacity of owner, partner, director, officer, manager:

- is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any Federal, State or local agency;
- has not been suspended, debarred, voluntarily excluded or determined ineligible by any Federal, State or local agency within the past 3 years;
- does not have a proposed debarment pending; and
- has not been indicted, convicted, or had a civil judgment rendered against he/she/it by a court of competent jurisdiction in any matter involving fraud or official misconduct in connection with obtaining, attempting to obtain, or performing a public (Federal, state or local) transaction or contract under a public transaction; violation of Federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property within the past 3 years; and
- are not presently indicted or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in the preceding paragraph; and
- have not had one or more public transactions (Federal, State or local) terminated for cause or default within the past 3 years.

If there are any exceptions to this certification, insert the exceptions in the following space.

[Supply exceptions on separate page]

For any exception noted above, indicate below to whom it applies, initiating agency, and dates of action.

[Attach separate page]

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction.

The above certifications are part of this contract. Signing this agreement on the signature portion thereof shall also constitute signature of the above Certifications.

JONATHAN SISLER, Chief Executive Officer — **(Date)** 4/1/24

23. MISCELLANEOUS:

CONTRACTOR and **CITY** acknowledge that the terms of this Agreement have been mutually negotiated and that such documents shall not be interpreted against either **CITY** or **CONTRACTOR** on the basis that either party was responsible for or in control of the drafting of such documents.

Should either party hereto, or any representative, successor or assign of either party hereto, resort to litigation to enforce the provisions of this Agreement, the party or parties prevailing in such litigation shall be entitled, in addition to such other relief as may be granted, to recover its or their reasonable attorney's fees and costs in such litigation from the party or parties against whom enforcement is sought.

IN WITNESS WHEREOF, CONTRACTOR has executed this Agreement, and the **CITY**, by its City Manager, who is authorized to do so, has executed this Agreement.

SCA of CA, LLC.
CONTRACTOR

Dated: 4/1/24

By _____
Jonathan Sisler, Chief Executive Officer

CITY OF COMPTON
Recommended for Approval:

By _____
Damion D. Timmons
Public Works Street Superintendent

Dated: 5/2/24

Approved by:

Dated: 5/14/24

By _____
Willie Hopkins Jr., City Manager

Approved as to form:

By _____
Eric J. Perrodin, City Attorney

Dated: 5/15/24

ATTEST:

Dated: 5/6/24

By _____
Vernell McDaniel, City Clerk

CITY OF COMPTON INCORPORATED 1888 CALIFORNIA

February 24, 2026

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: PUBLIC WORKS STREET MAINTENANCE DEPARTMENT

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ESTABLISH A PURCHASE ORDER WITH MARS ENVIRONMENTAL, INC. FOR ENVIRONMENTAL DISPOSAL SERVICES IN THE AMOUNT OF FIFTY THOUSAND DOLLARS ($50,000)

SUMMARY

The adoption of this resolution will authorize the City Manager to establish a purchase order with Mars Environmental, Inc. for environmental disposal services in the amount of Fifty Thousand Dollars ($50,000).

BACKGROUND

The Public Works Street Maintenance Department (Department) routinely handles various types of waste materials generated through maintenance operations, including hazardous and non-hazardous substances that require proper handling and disposal in accordance with federal, state and local environmental regulations. Recent operations have resulted in the accumulation of materials that must be disposed of through a certified environmental disposal contractor to ensure compliance with regulatory standards and protect public health and safety.

The Department has historically utilized an authorized waste removal firm to collect and dispose of the City's hazardous waste materials. Engaging the services of professional hazardous waste management firms benefits the City. These specialized firms employ trained personnel with expertise in handling and disposing of hazardous materials safely. They also possess the necessary knowledge, equipment and facilities to comply with local environmental regulations and minimize potential risks. Through responsible waste handling, the City contributes to a cleaner, healthier future for the environment and the community.

STATEMENT OF THE ISSUE

There is an ongoing need for environmental waste disposal services to support the City's increased cleanup activities. The volume of environmental waste has grown due to the expansion of homeless encampment cleanups, debris generated from various community cleanup events and the continued removal of illegally dumped materials throughout the City. In addition, there is an existing stockpile of environmental waste currently stored at the City yard that requires proper disposal. Timely removal of this waste is necessary to

maintain safe conditions and to avoid potential compliance issues with Los Angeles County environmental regulations.

To ensure the safe and compliant management of hazardous waste, the Department researched environmental waste disposal costs and solicited quotes from qualified hazardous waste management firms to ensure the City receives the best value. The following quotes were received:

Vendor	**Price**
Mars Environmental, Inc.	$ 39,854.39
Environmental Management Technologies	$ 60,727.20
TGS Environmental Supplies	$ 64,284.00

Mars Environmental, Inc. is a licensed environmental services provider with the required expertise and certifications to collect, transport and dispose of regulated waste materials. Their services include waste profiling documentation, transportation and certified disposal, all of which are necessary to meet the City's environmental compliance obligations.

Mars Environmental, Inc. submitted the most cost-effective proposal and is able to perform the required services in a timely manner. Establishing a purchase order in the amount of $50,000 will allow the City to proceed with the necessary disposal activities without delay, ensuring continued compliance with environmental regulations and uninterrupted operations.

Pursuant to Resolution No. 26,100, adopted by the City Council on July 23, 2024, the City Manager is authorized to expend up to $50,000.00 per fiscal year with any single vendor. The City has reached this expenditure threshold with Mars Environmental, Inc. for Fiscal Year 2025-26, thus requiring City Council approval.

FISCAL IMPACT

Funds in the amount of Fifty Thousand Dollars ($50,000) is available in the Department's Fiscal Year 2025-26 Budget in Account No. 1001-720-000-4234.

ALTERNATIVE

No other alternative is being proposed.

RECOMMENDATION

Staff recommends authorizing this expenditure with Mars Environmental, Inc. in an amount not to exceed $50,000.

MARCUS HARRIS
STREET SUPERINTENDENT

APPROVED FOR FORWARDING:

WILLIE A HOPKINS, JR.
CITY MANAGER

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ESTABLISH A PURCHASE ORDER WITH MARS ENVIRONMENTAL, INC. FOR ENVIRONMENTAL DISPOSAL SERVICES IN THE AMOUNT OF FIFTY THOUSAND DOLLARS ($50,000)

WHEREAS, the Public Works Street Maintenance Department (Department) routinely handles various types of waste materials generated through maintenance operations, including hazardous substances that require proper handling and disposal in accordance with federal, state and local environmental regulations; and

WHEREAS, the Department has historically utilized an authorized waste removal firm to collect and dispose of the City's hazardous waste materials; and

WHEREAS, these specialized firms possess the necessary knowledge, equipment and facilities to comply with local environmental regulations and minimize potential risks; and

WHEREAS, there is an ongoing need for environmental waste disposal services to support the City's increased cleanup activities; and

WHEREAS, to ensure the safe and compliant management of hazardous waste, the Department researched environmental waste disposal costs and solicited quotes from qualified hazardous waste management firms to ensure the City receives the best value. The following quotes were received:

Vendor	**Price**
Mars Environmental, Inc.	$ 39,854.39
Environmental Management Technologies	$ 60,727.20
TGS Environmental Supplies	$ 64,284.00

WHEREAS, Mars Environmental, Inc. has provided the most cost-effective proposal and is able to perform the services in a timely manner; and

WHEREAS, pursuant to Resolution No. 26,100, the City Manager is authorized to expend up to $50,000 per fiscal year with any single vendor. The City has reached this expenditure threshold with Mars Environmental, Inc. for Fiscal Year 2025-26, thus requiring City Council approval; and

WHEREAS, funds in the amount of Fifty Thousand Dollars ($50,000.00) is available in the Department's Fiscal Year 2025-26 Budget in Account No. 1001-720-000-4234.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. That the City Manager is hereby authorized to establish a purchase order in the amount of Fifty Thousand Dollars ($50,000.00) with Mars Environmental, Inc. for environmental disposal services.

Section 2. That funds in the amount of Fifty Thousand Dollars ($50,000.00) are available in the Department's Fiscal Year 2025-26 Budget in Account No. 1001-720-000-4234 for this expenditure.

Section 3. That a copy of this Resolution shall be filed in the offices of the City Clerk, City Manager, City Controller, City Attorney and Public Works Street Maintenance Department.

Section 4. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2026.

_____
EMMA SHARIF
MAYOR OF THE CITY OF COMPTON

ATTEST:

_____
SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF COMPTON)

I, Satra D. Zurita, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council of the City of Compton, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on this _____ day of _____, 2026.

That said Resolution was adopted by the following vote, to wit:

AYES: COUNCILMEMBERS-
NOES: COUNCILMEMBERS-
ABSTAIN: COUNCILMEMBERS-
ABSENT: COUNCILMEMBERS-

_____
SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

Mars Environmental, Inc.

(714) 692-2358
MarsEnvironmental@gmail.com

Estimate

DATE	ESTIMATE NO.
11/12/2025	111225.2

NAME / ADDRESS
City of Compton, Public Works Debbie Buckner/Accounts Payable 205 South Willowbrook Avenue Compton, CA 20220

Pick up address
Per survey 6-18-25 ED

TERMS
COD

ITEM	DESCRIPTION	QTY	TOTAL
	The following is for work already completed, but not yet reimbursed. This is estimated to be the remaining material currently in the yard plus additional material that has been added since last packaging.		
TECHNICIAN	Labor, Technicians(s) @ $74.00 per hour, estimated hours.	48.5	3,589.00
SUPERVISOR	Labor, Working Supervisor, $95.00 per hour, may be billed actual, estimated hours.	25	2,375.00
IN HOUSE LABOR	In house labor, sds search, paper packs, categorization, etc.	2	170.00
PPE	tyveks, gloves, masks, etc.	3	375.00
NR CP cyb	Paints. Non RCRA commodity pack, cyb. Includes hard to handle liquid containing items: Paints, inks, resins, epoxies, polymers	9	3,825.00
NR 55-30 HTH	Paints, Oil/water. Non RCRA 30-55 gallon drum	23	4,370.00
NR 55-30 HTH	Fuel cans. 55 gallon drum	1	225.00
NR 55-30 Solid	Oily adsorbent Non RCRA solid 55 gallon	1	195.00
stop fee >20	Stop fee to pick up drums/boxes/totes.	1	1,620.00
E-WASTE DISPOSAL	Monitors, terminals, printer, faxes, photocopiers, cell phones, etc. $1.10 Per pound, will be billed actual. $250.00 minimum pickup fee.	250	275.00
LEAD ACID, SULFU...	Lead acid batteries, Sulfuric and Gel type. No Abolite type accepted. Will be billed actual @ $.90 per pound. $150.00 minimum charge.	50	45.00

Please remit payment to Mars Environmental, Inc. P.O. Box 220, Stanley, WI 54768	**TOTAL**

SIGNATURE

PO Number _____

BILLING EMAIL _____

EPA Number _____

Days/Hours _____

Alt.Contact name/PH _____

Mars Environmental, Inc.

(714) 692-2358
MarsEnvironmental@gmail.com

Estimate

DATE	ESTIMATE NO.
11/12/2025	111225.2

NAME / ADDRESS
City of Compton, Public Works Debbie Buckner/Accounts Payable 205 South Willowbrook Avenue Compton, CA 20220

Pick up address
Per survey 6-18-25 ED

TERMS
COD

ITEM	DESCRIPTION	QTY	TOTAL
E-WASTE BILL OF ...	Documention, bill of lading		25.00T
STOP FEE, EWASTE,	Stop fee for EWASTE, OC area. Includes computer equipment and monitors, batteries, electronics and office equipment.	1	245.00
EQUIPMENT RENT...	Pallet jack, drum movers, funnels and pumps	1	490.00T
SOLIDASORB FINE	Solidasorb Fine,	5	50.00T
	subtotal		17,874.00
SCC	Energy, Insurance, Homeland Security, Fuel and charge surcharge		1,966.14
	Subtotal for Labor already completed and Hazmat to be disposed of		19,840.14
	additional materials and supply since last inventory		
Box CY	Cubic Yard Box HCS Haz box with lid, 6 mil liner, straps. 2200 lb. capacity	7	931.00T
55GOTMR	55 gallon open top metal reconditioned drum, approved for the shipment of hazardous material	2	188.00T
LID, RING, BOLT A...	Lid, ring and bolt assembly for a 55 gallon open top metal drum.	8	135.60T
SOLIDASORB FINE	Solidasorb Fine,	4	38.28T
OVERPACK, POLY	95 gallon poly overpack	1	245.00T
hand Sanitizer, Flam 55	Flammable hand sanitizer, <1 gal bottles. 55 gallon drum, Up to 228 lbs. Additional weight will be surcharged at $4.48/lb	2	1,990.00
NR 55-30 HTH	Oils/water. Non RCRA 30-55 gallon drum	2	390.00
CP II-ADH cyb	Commodity Pack: Includes isocyanates, amines, accelerators, activators. $6.29/lb excessive weight over 390 lbs	1	2,450.00

Please remit payment to Mars Environmental, Inc.
P.O. Box 220, Stanley, WI 54768

TOTAL

SIGNATURE

PO Number _____

BILLING EMAIL _____

EPA Number _____

Days/Hours _____

Alt.Contact name/PH _____

Mars Environmental, Inc.

(714) 692-2358
MarsEnvironmental@gmail.com

Estimate

DATE	ESTIMATE NO.
11/12/2025	111225.2

NAME / ADDRESS
City of Compton, Public Works Debbie Buckner/Accounts Payable 205 South Willowbrook Avenue Compton, CA 20220

Pick up address
Per survey 6-18-25 ED

TERMS
COD

ITEM	DESCRIPTION	QTY	TOTAL
NR 55-30 HTH	Dezee sodium hydroxide	1	275.00
Aerosols 55	Commodity Pack Flammable Aerosols, No Pesticides, No halogens. Aerosol Cans, Max. 300 lbs (<136kgs) for 55 DM, Excess weight $1.70/lb	1	595.00
HID	HID lamps, including mercury, sodium, metal halide and Arc. Estimated quantity, will be billed actual. Lamps must be packaged in original boxes or similar type with the ends closed or taped shut. Boxes are available for an additional cost if requested. $245.00 minimum disposal/recycling charge will apply.	150	243.00
LED2 Lamps	Led lamps, per pound. Estimated weight, will be billed actual.	500	530.00
CYLINDERS	Cylinders	40	4,830.00
Fire Extinguishers	Fire Extinguishers	25	500.00
NR CP 55	Non RCRA commodity pack, drum, 55 gal. Hard to handle items: Paints, inks, resins, epoxies, polymers	1	195.00
CP2 Flam 55	Commodity pack of >50% of containers <1 gallon of pourable/scrapable liquids (no isocyanates, amines)	1	845.00
CP Acid 31-50%, 55	Acids with conc. of 31-50%, Commodity pack, 55 gal	1	985.00
TECHNICIAN	Labor, Technicians(s), $85.00 per hour, may be billed actual, estimated hours.	16	1,360.00
TRANSPORTATION	Transportation,	1	1,125.00
	subtotal		17,850.88

Please remit payment to Mars Environmental, Inc. P.O. Box 220, Stanley, WI 54768	**TOTAL**

SIGNATURE

PO Number _____

BILLING EMAIL _____

EPA Number _____

Days/Hours _____

Alt.Contact name/PH _____

Mars Environmental, Inc.

(714) 692-2358
MarsEnvironmental@gmail.com

Estimate

DATE	ESTIMATE NO.
11/12/2025	111225.2

NAME / ADDRESS	Pick up address
City of Compton, Public Works Debbie Buckner/Accounts Payable 205 South Willowbrook Avenue Compton, CA 20220	Per survey 6-18-25 ED

TERMS
COD

ITEM	DESCRIPTION	QTY	TOTAL
SCC	Energy, Insurance, Homeland Security, Fuel and charge surcharge		1,963.60
	Sales Tax		199.77

Please remit payment to Mars Environmental, Inc.
P.O. Box 220, Stanley, WI 54768

TOTAL $39,854.39

~Price is contingent upon material meeting profiled date. Non conforming material may be subject to rejection and/or surcharged. Surcharges may be invoiced seperately after the original invoice is sent.
~All material must be ready to ship at time of pick up in clean, non leaking, waste approved containers. Excessive waiting time may be surcharged. Material must be accessible. Dry run fees will apply if no material is picked up.
~Prices are effective for 30 days from date of estimate.
~Payment is due within 30 days on approved credit, COD is expected until credit is established. Finance charges of 1.9% will apply. Credit cards are accepted. A 3.5% fee will apply.
~An active EPA ID number must be provided prior to pickup of chemical waste. If you do not have one, you can apply for one here: https://dtsc.ca.gov/apply-for-hazardous-waste-epa-id-number/

SIGNATURE _____ PO Number _____

BILLING EMAIL _____ EPA Number _____

Days/Hours _____ Alt.Contact name/PH _____

Environmental Management Technologies

November 13, 2025

Debra Buckner

Re: Disposal

Debra,

Per your request, Environmental Management Technologies has prepared and is pleased to submit the following proposal addressing the above referenced project.

RCRA-FLAMM COMMODITY PACK

DISPOSAL in 55 gallon drums	$1250/drum(4) 5000.00

NR solids

Disposal in 55 gallon drum	$225.00/ea(4) 900.00

Flammable Liquid

DISPOSAL in 55 Gallon Drums	$485.00/ea(1)

Paints

DISPOSAL in cubic yard boxes	$650.00/ea(9) 5850.00

Mixed NR

DISPOSAL in 55 gallon drums	$225.00/ea(25)@ 5625.00

Labpack NR

DISPOSAL in 55 gallon drums	$275.00/ea(1)@ 275.00

Acid labpack

DISPOSAL in 15 gallon drums	$395.00/ea(3)@ 1185.00

1456 S. Gage Street, San Bernardino, Ca. 92408 ph (800) 579-6834 fax (909) 799-6547

- Pricing is based on all loading being provided by the client with their onsite equipment

The appropriate shipping documents will be provided by Environmental Management Technologies as a service to Compton. Your waste will be handled and transported in accordance with all local, state, and federal regulations governing our industry.

All personnel with Environmental Management Technologies, Inc. are fully trained and experienced in their respective fields, also with ongoing training.

All Environmental Management Technologies personnel on-site at your facility will have the following training and personal protective equipment as required.

Project Manager/Supervisor

Training:

a.) 40 hour trained according to the Department of Labor 29 CFR 1910.120
b.) Hazardous Waste Driver Training
c.) Emergency Team Response to Small Quantity Spills
d.) Adult CPR Training
e.) Standard First Aid Training
f.) Supervisor Training

Personal Protective Equipment:

a.) Tyvek suits
b.) Respirators
c.) Appropriate eye protection
D) Polyurethane gloves, boots, and hard hats

Drivers/Environmental Technicians

Training:

a.) 40 hour trained according to Department of Labor 29 CFR 1910.120
b.) Hazardous Waste Driver Training
c.) Emergency Team Response to Small Quantity Spills

Personal Protective Equipment:

a.) Tyvek suits
b.) Respirators
c.) Appropriate eye protection
d.) Polyurethane gloves, boots, and hard hats

All Environmental Management technologies vehicles and equipment have undergone rigorous D.O.T. inspections and are approved, licensed and insured to transport hazardous wastes as well as hazardous and non-hazardous materials.

Thank you for providing Environmental Management Technologies with the opportunity to submit this proposal for your review and consideration. If you have any questions or need any additional information please do not hesitate to contact me at your

Aerosols

DISPOSAL in 55 gallon drums	$625.00/ea(2)@ 1250.00

Cylinders

DISPOSAL, each	$225.00/ea(40)@9000.00

Fire extinguishers

DISPOSAL, each	$50.00/ea(25)@ 1250.00

E-Waste

DISPOSAL on pallets	$525.00/ea(2)@ 1050.00
Lead acid batteries, 5 gal	$100.00/ea (1) 100.00
HID lamps, estimated 200 lbs	$2.00.ea (200) 400.00
LED lamps, estimated 600 lbs	$1.75 ea (600) 1050.00

Transportation

Supplies, Cu Yd Boxes	$139.00/ea(13) $1807.00
Supplies, 55 gallon drums	$113.00/ea (8)$904.00
Supplies, miscellaneous	$495.00
Transportation	$1800.00 (2) $3600.00
- Labor	$7600.00
- PPE	$250.00
- Gear truck	$350/dy(5)$1750.00
- Profile fees	$150.00(3) $450.00
- EPA Manifest	$55.00(6)330.00
- FSC	20%
- **Total job cost:**	**$60727.20**

ASSUMPTIONS AND EXCLUSIONS:

- Pricing is based on inventory provided by City of Compton
- Pricing is based on containers being in shippable condition

convenience.

Sincerely,
Jeremy Brown
Account Manager
951-323-4773 CELL
Environmental Management Technologies

1456 S. Gage Street, San Bernardino, Ca. 92408 ph (800) 579-6834 fax (909) 799-6547

TGS
Environmental Supplies and Services

Quotation

DATE	ESTIMATE #
11/13/2025	11132025

NAME / ADDRESS
Compton City

DESCRIPTION	QTY	COST	TOTAL
Labor, PPE, packing, supply, gear truck, profile and manifest fees, transportation and disposal of 9 pallets paint, 23 55 gal drums of Oil/water/paint,1 cyb flammable, 1 55 Aerosol drums. 1 cyb flammables, 1 55 nr debris and empties, 1 55 oily adsorbent, 2 55 hand sanitizer, 1 55 sodium hydroxide, 1 nr labpack, 1 flam labpack, 1 acid labpack. HID lamps, LED lamps, ewaste, batteries, 40 cylinders, 25 fire extinguishers, fluorescent tubes, fuel cans.	1	64,284.00	64,284.00
Sales Tax		5.50%	0.00

Thank you for your business.

TOTAL $64,284.00

February 24, 2026

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: CITY MANAGER

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH AND ESTABLISH A PURCHASE ORDER FOR EMPOWERING REACH FOUNDATION FOR SUPPORTIVE SERVICES USING HOME-AMERICAN RESCUE PLAN (HOME-ARP) FUNDS IN THE AMOUNT OF ($870,444)

SUMMARY

Adoption of this resolution will authorize the City Manager to enter into a professional service agreement with and establish a purchase order in the amount of Eight Hundred Seventy Thousand Four Hundred Forty-Four Dollars ($870,444) for Supportive Services for the qualifying population living in the City of Compton.

BACKGROUND

In 2021, the City of Compton received a Grant Agreement from the U.S. Department of Housing and Urban Development (HUD) for HOME-ARP funds intended to address the needs of qualifying populations, including individuals and households experiencing homelessness or housing instability. HUD required the City to develop and submit an eligible proposal for approval by May 2023. Failure to do so would have resulted in the City forfeiting its HOME-ARP allocation. In response, the City undertook the required planning and compliance steps to preserve the funding and ensure alignment with HUD HOME-ARP regulations to address the needs of qualifying populations, including individuals and households experiencing homelessness or housing instability.

On October 30, 2025, the City released a Request for Proposals (RFP) for HOME-ARP Supportive Services. The proposal deadline was November 17, 2025. The RFP sought qualified nonprofit organizations to deliver supportive services consistent with HUD HOME-ARP regulations, including housing stabilization and related services. The four (4) firms were selected based on their responsiveness, qualifications, costs, work experience and professional expertise. The following four proposals are as follows:

Firm	Amount	Service Proposed
Volunteers of America	$870,446	Supportive Services

New Beginnings	$691,592	Supportive Services
Fair Housing Foundation	$870,444.12	Supportive Services
R.E.A.C.H Foundation	$870,444	Supportive Services

Proposals were reviewed by City evaluation panel using criteria outlined in the RFP, including:

- Program design and service delivery approach
- Organizational capacity and experience
- Financial management and compliance readiness
- Alignment with HOME-ARP eligible activities

SELECTION PROCESS

Pursuant to the Request for Proposals, it was requested that consultants respond with their qualifications, scope of service, etc., in one package and their fee in a sealed, separate cover. The proposal review committee reviewed the material in the Request for Proposal (RFP) submitted by the consultants and ranked the most qualified proposals.

The selection of the most qualified consultants for youth and family services was on the basis of demonstrated competence and professional qualifications. Qualification Based Selection ("QBS") is where selection is based on the most appropriate provider of professional services; fees are not an initial consideration nor a primary consideration for selection; however, staff will evaluate the price to ensure there is a comparability and consistency to the other proposals. The evaluation process used by the selection committee for ranking the proposal was based upon the completeness of the proposal, consultant's demonstrated understanding of the scope of services, quality of similar work previously performed by the firm, personnel assigned, resources required to perform the required services, and the proposed schedule of work. Fees are not considered until after the selection of the most qualified firms.

The review committee determined the proposal submitted by Empowering R.E.A.C.H Foundation submitted the cost complete and responsive proposal and demonstrated the capacity to deliver eligible supportive services over a 36-month period.

STATEMENT OF ISSUE

Staff request authorization for the City Manager to enter into a professional service agreement with Empowering R.E.A.C.H Foundation for supportive services for the City of Compton. In addition, the lowest bidder was not selected because the proposal was not the most responsive to the RFP requirements. The selected proposer demonstrated stronger program design, alignment with HOME-ARP eligible activities, clearer performance metrics and the organizational capacity/experience necessary to successfully implement and sustain the proposed services. Selection was based on overall best fit to the City, not price alone.

FINANCIAL IMPACT

Funds in the amount of Eight Hundred Seventy Thousand Four Hundred Forty-Four Dollars ($870,444) are available in Grants Department Contract Services 2025-2026 Fiscal Year Budget in Account No. 2823-540-000-4266.

RECOMMENDATION

Staff recommends that the attached Resolution be adopted.

TURMEL WOODS
GRANTS COMPLIANCE MANAGER

APPROVED FOR FORWARD

WILLIE A. HOPKINS JR.
CITY MANAGER

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZE THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH AND ESTABLISH A PURCHASE ORDER FOR EMPOWERING REACH FOUNDATION FOR SUPPORTIVE SERVICES USING HOME-AMERICAN RESCUE PLAN (HOME-ARP) FUNDS IN THE AMOUNT OF ($870,444)

WHEREAS, adoption of this resolution will authorize the City Manager to enter into a professional service agreement with and establish a purchase order in the amount of Eight Hundred Seventy Thousand Four Hundred Forty-Four Dollars ($870,444) for Supportive Services for the qualifying population living in the City of Compton; and

WHEREAS, in 2021, the City of Compton received a Grant Agreement from the U.S. Department of Housing and Urban Development (HUD) for HOME-ARP funds intended to address the needs of qualifying populations, including individuals and households experiencing homelessness or housing instability; and

WHEREAS, HUD required the City to develop and submit an eligible proposal for approval by May 2023. Failure to do so would have resulted in the City forfeiting its HOME-ARP allocation. In response, the City undertook the required planning and compliance steps to preserve the funding and ensure alignment with HUD HOME-ARP regulations to address the needs of qualifying populations, including individuals and households experiencing homelessness or housing instability; and

WHEREAS, On October 30, 2025, the City released a Request for Proposals (RFP) for HOME-ARP Supportive Services. The proposal deadline was November 17. The RFP sought qualified nonprofit organizations to deliver supportive services consistent with HUD HOME-ARP regulations, including housing stabilization and related services. The four (4) firms were selected based on their responsiveness, qualifications, costs, work experience and professional expertise. The following four (4) proposals are as follows:

Firm	**Amount**	**Service Proposed**
Volunteers of America	**$870,446**	**Supportive Services**
New Beginnings	**$691,592**	**Supportive Services**
Fair Housing Foundation	**$870,444.12**	**Supportive Services**
REACH Foundation	**$870,444**	**Supportive Services;**

and

WHEREAS, Proposals were reviewed by a City evaluation panel using criteria outlined in the RFP, including:

- Program design and service delivery approach
- Organizational capacity and experience
- Financial management and compliance readiness

Alignment with HOME-ARP eligible activities; and

WHEREAS, the evaluation process used by the evaluation panel for ranking the proposal was based upon the completeness of the proposal, consultant's demonstrated understanding of the scope of services, quality of similar work previously performed by the firm, personnel assigned, resources required to perform the required; and

WHEREAS, the evaluation panel determined the proposal submitted by Empowering REACH Foundation submitted the cost complete and responsive proposal and demonstrated the capacity to deliver eligible supportive services over a 36-month period; and services, and the proposed schedule of work. Fees were not considered until after the selection of the most qualified firms; and

WHEREAS, in addition, the lowest bidder was not selected because the proposal was not the most responsive to the RFP requirements. The selected proposer demonstrated stronger program design, alignment with HOME-ARP eligible activities, clearer performance metrics and the organizational capacity/experience necessary to successfully implement and sustain the proposed services. Selection was based on overall best fit to the City, not price alone; and

WHEREAS, funds in the amount of Eight Hundred Seventy Thousand Four Hundred Forty-Four Dollars ($870,444) are available in Grants Department Contract Services 2025-2026 Fiscal Year Budget in Account No. 2823-540-000-4266.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Manager, on the advice and approval of the City Attorney is hereby authorized to enter into a professional service agreement and establish a purchase order with Empowering REACH Foundation.

SECTION 2. That the City Manager hereby is authorized to issue a purchase order to Empowering REACH Foundation in an amount not to exceed Eight Hundred Seventy Thousand Four Hundred Forty-Four Dollars ($870,444).

SECTION 3. That funds for this expenditure is available in the Grants Management Division 2025-2026 Fiscal Year Budget in Account No. 2823-540-000-4266 Contract Services.

SECTION 4. That a copy of this Resolution shall be forwarded to the offices of the City Manager, City Clerk, City Controller, Law Division/City Attorney, and the Grants Department.

SECTION 5. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____ 2026.

_____
EMMA SHARIF
MAYOR OF THE CITY OF COMPTON

ATTEST:

_____
SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Satra D. Zurita, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2026.

That said Resolution was adopted by the following vote, to wit:

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-
ABSTAIN: COUNCIL MEMBERS-

_____
SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

RESOLUTION NO. 26,320

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON RESCINDING RESOLUTION NUMBER 25,812 RE-ADOPTING, RATIFYING AND AMENDING THE 2025-2026 FISCAL YEAR BUDGET FOR THE ACCEPTANCE AND APPROPRIATE FUNDS FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) HOME INVESTMENT PARTNERSHIP-AMERICAN RESCUE GRANT PROGRAM (HOME-ARP) FUNDS IN THE AMOUNT OF $1,988,847

WHEREAS, HUD's HOME- American Rescue Plan (ARP) federal grant allocation for Compton is $1,988,847. These grant funds are to be administered through HUD's HOME Investment Partnerships Program (HOME). These one-time funds are in addition to the City's annual allocation of HOME funds; and

WHEREAS, the City noticed the availability of the drafted HOME-ARP Plan for public view and comment in the Compton Bulletin Newspaper and informed citizens that they had an option to call, email and submit written comments on the proposed plan; and

WHEREAS, on March 31, 2023, the City Council adopted Resolution No. 25,812 authorizing the expenditure of the HOME-ARP funds. However, upon further review it was determined that the expenditure information included in the resolution was incorrect and did not align with the plan and budget presented to the U.S. Department of Housing and Urban Development (HUD); and

WHEREAS, the City held a public hearing on June 20, 2023 to obtain citizen input and comments on the drafted HOME-ARP Plan and proposed activities; and

WHEREAS, resolution No. 25,812, previously adopted by the City Council, contained an expenditure amount that was inconsistent with the HOME-ARP plan submitted to the U.S. Department of Housing and Urban Development (HUD). This discrepancy must be corrected to ensure that the City's official records accurately reflect the approved plan and maintain compliance with HUD requirements; and

WHEREAS, the City Manager is recommending the implementation of the HOME-ARP Allocation Plan to provide assistance to the unhoused population and families affected by domestic violence, as well as other qualifying populations in need of supportive housing and services.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. That the City Council shall adopt the funding recommendations of the drafted HOME-ARP Plan as follows:

	HOME-ARP Plan	AMOUNT
1	Supportive Services	$870,446.12
2	Tenant-Based Rental Assistance	$641,077.60
3	Non-profit Operating	$99,442.35
4	Non-profit Capacity Building	$79,553.88
5	Administration and Planning (statutory 15% cap)	$298,327.05
	TOTAL	**$1,988,847**

Section 2. That the City Manager is authorized to implement the HOME-ARP Plan to the citizens of Compton.

Section 3. That the City Manager is authorized to execute all necessary documents and implement all programs included in the HOME-ARP Plan.

Section 4. That the HUD HOME-ARP allocation will not negatively impact the general fund. The Grants Department fiscal year 2025-2026 budget shall increase and expenditures shall increase as follow:

INCREASE REVENUE:

Account No:	Description:	Amount
2823-540-000-3583	HUD Revenue	$1,988,847

INCREASE EXPENDITURES:

Account No:	Description:	Amount
2823-540-000-4101	Salaries - Permanent	$298,327.05
2823-540-000-4262	Other Professional Services	$178,996.23
2823-540-000-4266	Contract Services	$870,446.12
2823-540-000-4205	Grants Dept. – TBRA Program	$641,077.60

Section 5. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

Section 6. That a certified copy of this Resolution shall be filed in the offices of the City Manager, Grants Department, City Attorney, Law Division, and City Controller.

ADOPTED this 14th day of OCTOBER, 2025.

EMMA SHARIF
MAYOR OF THE CITY OF COMPTON

ATTEST:

SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF COMPTON)

I, Satra D. Zurita, City Clerk of the City of Compton, do hereby certify that the foregoing Resolution was adopted by the City Council of the City of Compton, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on the 14th day of OCTOBER, 2025.

That said Resolution was adopted by the following vote, to wit:

AYES:	**COUNCIL MEMBERS-**	DUHART, SPICER, BOWERS, DARDEN, SHARIF
NOES:	**COUNCIL MEMBERS-**	NONE
ABSENT:	**COUNCIL MEMBERS-**	NONE
ABSTAIN:	**COUNCIL MEMBERS-**	NONE

CITY OF COMPTON INCORPORATED 1888 CALIFORNIA

SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

A New Beginning Resource Center

HOME – ARP SUPPORTIVE SERVICES COMPONENT

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Cover Letter

November 17, 2025

Turmel Woods, Grants Compliance Manager
City of Compton – Grants Management Department
205 South Willowbrook Avenue
Compton, CA 90220

Re: RFP No. 2025-10 – HOME-ARP Supportive Services Component

Dear Mr. Woods,

A New Beginning Resource Center (ANBRC) is pleased to submit this proposal in response to the City of Compton's Request for Proposals (RFP No. 2025-10) for the HOME-ARP Supportive Services component.

Located in the heart of downtown Compton—directly across from the Compton Courthouse—ANBRC has solidified itself as a staple in the community, serving residents daily through comprehensive case management, youth supportive services, academic enrichment, and mental health workshops and counseling. Our office serves as a safe and accessible hub where individuals and families can receive consistent, compassionate care from a team that understands the unique needs of Compton residents.

For over a decade, ANBRC has provided trauma-informed case management, life-skills coaching, and workforce readiness programming to vulnerable youth and adults across South Los Angeles. Our approach—grounded in the Transition to Independence Program (TIP) model—integrates individualized service planning, housing navigation, and wrap-around support to promote long-term stability and self-sufficiency.

If awarded funding, ANBRC will leverage our established partnerships, licensed clinical staff, and deep neighborhood connections to ensure that qualifying populations in Compton receive equitable access to housing support and life-changing services.

Thank you for the opportunity to partner with the City of Compton on this critical initiative. We remain steadfast in our mission to restore hope, build independence, and strengthen the fabric of our community.

Sincerely,

Dr. Crystal J. Williams
Executive Director
A New Beginning Resource Center

Organizational Background

Founded in Compton, California, A New Beginning Resource Center (ANBRC) is a trusted community-based nonprofit organization dedicated to strengthening families, empowering youth, and improving quality of life for marginalized residents. Located in the heart of downtown Compton—directly across from the Compton Courthouse—ANBRC has solidified itself as a staple in the community, serving residents daily through case management, academic support, youth development, and mental health and wellness programming.

For over a decade, ANBRC has operated with a mission to restore hope, build independence, and promote holistic well-being through trauma-informed, culturally responsive, and community-driven services. The organization integrates evidence-based practices—such as the Transition to independence Program (TIP) model—to help clients establish self-sufficiency, housing stability, and long-term success.

Organizational Capacity

ANBRC's staff includes educators, case managers, and licensed clinicians with specialized training in trauma-informed and healing-centered engagement. The organization maintains a robust administrative infrastructure designed to meet all HUD and 2 CFR Part 200 (Uniform Guidance) requirements for fiscal and programmatic accountability.

Operational Strengths include:

- Centralized, ADA-compliant Compton headquarters offering easy access for walk-in clients.
- HMIS-compliant data management system for intake, case tracking, and outcome reporting.
- Dual signature policy and segregation of duties to ensure financial accountability.
- Quarterly internal audits and annual independent audits by a certified CPA.
- Comprehensive documentation protocols for participant data and fiscal tracking.
- Bilingual (English/Spanish) service delivery to ensure equity and accessibility.

Subcontractor Capacity – Seeking Comfort & Balance Therapy LLC

To ensure high-quality mental health supports, ANBRC partners with Seeking Comfort & Balance Therapy LLC, led by Ms. Shamaine Ford, LCSW (CA License #102679). Ms. Ford brings more than 15 years of experience in mental health counseling, child welfare, and educational support for vulnerable populations.

Seeking Comfort & Balance Therapy provides in-person and telehealth services specializing in trauma recovery, emotional regulation, and housing stabilization. The practice integrates Cognitive Behavioral Therapy (CBT), Trauma-Focused CBT, and Motivational Interviewing to promote emotional healing and long-term resilience.

Ms. Ford's qualifications include:

- Master of Social Work (MSW), University of Southern California, 2008 (Families & Children).
- Licensed Clinical Social Worker (LCSW) since 2021.
- Over a decade of clinical service delivery experience with LAUSD, Transforming Life Center, and Blue Oak Counseling.
- CEO of Seeking Comfort & Balance Therapy since 2023, providing therapy for children, adults, and families.
- Specialized focus on foster youth, justice-involved youth, and survivors of trauma.
- Field Instructor for USC's MSW program, supervising graduate-level social work interns.

Under this subcontract, Seeking Comfort & Balance Therapy provides:

- Individual and group counseling for ANBRC clients.
- Clinical supervision and case consultation for staff.
- Trauma-informed workshops and family resilience training.
- Data-informed evaluations for wellness outcomes.

Federal and State Grant Management Experience

ANBRC has a strong and consistent record of managing public contracts and federally funded initiatives, maintaining a reputation for transparency, timeliness, and programmatic excellence. The organization's leadership and administrative team are well-versed in the full cycle of federal grant management—from pre-award compliance to closeout reporting.

Key Government Partnerships and Achievements:

- **California Department of Public Health (CDPH):** Operated a Compton-based testing and resource site during the COVID-19 pandemic, providing critical health services and education. ANBRC handled fiscal reporting, data collection, and weekly progress summaries in full compliance with state and federal requirements.
- **Los Angeles County Youth Development Contract (Multi-Year):** Currently manages a multi-year contract delivering case management, mentoring, and family engagement services to at-risk youth. The program includes quarterly data uploads, utilization reports, and performance dashboards meeting County benchmarks.
- **Office of Supervisor Holly J. Mitchell – Community Support Funding:** Managed community grants for financial literacy, case management, and housing navigation, submitting pre/post assessments, attendance documentation, and quarterly narrative and fiscal reports.
- **Los Angeles County Consulting & Program Delivery Contracts:** Under Dr. Crystal J. Williams, CEO, ANBRC has executed multiple County contracts involving consulting, training, and direct program services for marginalized communities.

Grant Administration and Data Management Systems

ANBRC's grant management operations are supported by standardized policies and technology systems that ensure accountability, compliance, and efficiency throughout each grant cycle.

Fiscal Oversight:

- Grants are tracked in a dedicated accounting system isolating expenses by funding source.
- All expenses are verified, reconciled monthly, and supported with documentation.
- The organization follows a cost allocation plan for shared resources and overhead.

Data & Performance Management:

- Real-time tracking through an HMIS-integrated database ensures accurate service and outcome reporting.
- Case managers enter and verify data regularly; monthly data audits ensure integrity.
- Performance metrics are reviewed by leadership to identify trends and strengthen services.

Reporting & Communication with Funders:

- ANBRC submits quarterly progress reports containing performance data, expenditure summaries, and outcomes.
- The Program Director and Fiscal Officer review all reports before submission.
- ANBRC maintains open, proactive communication with funders, responding promptly to inquiries and participating in technical assistance and compliance reviews.
- The organization has an excellent record of on-time submissions and positive monitoring outcomes.

Compliance and Continuous Improvement:

- All policies are reviewed annually for HUD alignment and Uniform Guidance compliance.
- Staff regularly complete training on grant compliance, procurement, and data management.
- ANBRC has never been cited for noncompliance, fiscal irregularities, or late reporting.

Conclusion

Through its strong infrastructure, experienced leadership, and record of success managing county and state-funded programs, A New Beginning Resource Center demonstrates the expertise required to administer federal funding under the HOME-ARP initiative. With its clinical partner, Seeking Comfort & Balance Therapy LLC, ANBRC provides a comprehensive, data-driven, and trauma-informed service model that ensures fiscal responsibility, program integrity, and measurable outcomes for the residents of Compton.

Program Description

A New Beginning Resource Center (ANBRC) proposes to implement the Compton Housing Stability Program, a comprehensive supportive-services initiative designed to stabilize and empower individuals and families experiencing or at risk of homelessness. Located in the heart of downtown Compton—directly across from the Compton Courthouse—ANBRC has become a staple in the community, serving residents daily with case management, youth supportive services, academic tutoring, and mental-health workshops. This program leverages ANBRC's decade-long history of trauma-informed practice, life-skills education, and cross-system collaboration to help households secure and maintain safe housing.

Target Populations

The program will prioritize HOME-ARP qualifying populations including:

- Unhoused and unstably housed individuals or families in Compton
- Survivors of domestic violence, sexual assault, and human trafficking
- Transitional-Age Youth (TAY), ages 16–24, including justice-involved youth and foster alumni
- Low-income residents earning ≤ 60% AMI
- Households at risk of eviction or displacement

Program Goals and Objectives

The goal is to stabilize housing and increase self-sufficiency for Compton residents through coordinated case management and targeted supportive services. Objectives include:

01 Providing trauma-informed case management and stabilization services for at least 75 households.

02 Increasing access to mental-health care, life-skills education, and financial literacy.

03 Facilitating employment or education opportunities for at least 60% of participants.

04 Achieving an 80% housing-retention rate at program exit.

Proposed Activities

The Compton Housing Stability Program will operate in three phases:

01

Phase 1: Outreach and Assessment

- Conduct community outreach through schools, shelters, and partners.
- Complete intake and eligibility verification per HOME-ARP guidelines.
- Develop individualized Service & Housing Plans (ISHPs) for each participant.

02

Phase 2: Case Management and Supportive Services

- Assign each participant a case manager for bi-weekly sessions.
- Provide housing navigation, landlord mediation, and rental-readiness support.
- Offer mental-health counseling and trauma-recovery groups via Seeking Comfort & Balance

Therapy

- Deliver financial-literacy and life-skills workshops through Bridging the Gap Enterprises.
- Connect participants to job training, employment, and education programs (AJCC Compton, Compton College).
- Offer childcare referrals and supportive parenting workshops.

03

Phase 3: Stabilization and Maintenance

- Monitor housing stability with 30-day follow-ups and home visits.
- Conduct 3- and 6-month post-exit follow-ups to ensure retention.
- Provide peer mentorship and alumni engagement activities.
- Evaluate outcome data using a HUD-compliant HMIS system.

Service Delivery and Staffing

ANBRC's service model integrates professional expertise with community trust.

- **Program Director** – Provides program oversight, fiscal management, and HUD compliance reporting.
- **Case Managers (2 FTE)** – Conduct assessments, develop ISHPs, and provide ongoing support.
- **Outreach Coordinator (PT)** – Leads community engagement and intake coordination.

- **Seeking Comfort & Balance Therapy (Subcontractor)** – Provides licensed clinical therapy, trauma-informed counseling, and clinical supervision.
- **Administrative Assistant (PT)** – Manages data entry, documentation, and quarterly reporting.

Expected Outcomes

- 75 households enrolled in supportive services
- 60 households (80%) stabilized in permanent housing
- 45 participants (60%) gain employment or training
- 70 participants (93%) report improved mental well-being
- Average case engagement: 9 months

Community Partnerships

Key partners include:

- City of Compton Housing Division – TBRA coordination
- Seeking Comfort & Balance Therapy – Clinical services
- Bridging the Gap Enterprises – Financial literacy and life-skills workshops
- AJCC Compton – Job placement and workforce readiness
- Compton College & Local Schools – Educational support
- Local Faith-Based Coalitions – Outreach and resource referrals

Commitment to Equity and Accessibility

ANBRC ensures equitable access for all participants regardless of race, gender, disability, or background. The facility is ADA-compliant, located on major bus lines, and provides private spaces for confidential counseling. Materials are available in English and Spanish, and bilingual staff support participants with limited English proficiency.

Conclusion

Through the HOME-ARP Supportive Services Program, A New Beginning Resource Center will expand its proven, community-based model to address housing insecurity in Compton. By combining personalized case management, clinical care, and life-skills development, ANBRC will stabilize households and empower residents toward long-term independence and self-sufficiency.

Work Plan & Implementation Timeline

A New Beginning Resource Center (ANBRC) will implement the HOME-ARP Supportive Services program in five key phases over a 24-month period. Each phase below details the major activities, responsible staff, and performance indicators that ensure timely execution, accountability, and measurable results.

Phase 1: Program Start-Up (Dec 2025 – Feb 2026)

Responsible Staff:
Program Director, Lead Case Manager, Outreach Coordinator

Major Activities:

- Finalize staffing and subcontractor agreements
- Conduct staff orientation on HOME-ARP and compliance
- Establish referral partnerships with City agencies and community partners
- Launch outreach and intake materials

Performance Indicators:

- 100% staffing completed
- 5+ MOUs executed
- 25 residents reached through outreach

Phase 2: Outreach, Assessment & Enrollment (Mar – May 2026)

Responsible Staff:
Case Managers, Outreach Coordinator

Major Activities:

- Conduct targeted outreach across Compton neighborhoods and schools
- Complete intake and eligibility verification
- Develop Individualized Service & Housing Plans (ISHPs)
- Begin initial case management sessions

Performance Indicators:

- 35 clients enrolled
- 100% ISHP completion
- Baseline data entered into HMIS

Phase 3: Service Delivery & Stabilization (Jun – Dec 2026)

Responsible Staff:
Lead Case Manager, LCSW, Program Director

Major Activities:
- Provide intensive bi-weekly case management
- Offer mental-health counseling and trauma recovery
- Deliver financial-literacy and life-skills workshops
- Support housing placement and landlord mediation
- Coordinate job readiness and employment placement

Performance Indicators:
- 50 active households
- 40 participants employed or in training
- 60% housing stability ≥ 3 months

Phase 4: Maintenance, Evaluation & Year-End Reporting (Jan – Jun 2027)

Responsible Staff:
Program Director, Admin Assistant, Case Managers

Major Activities:
- Conduct ongoing case monitoring and follow-up every 30 days
- Verify data and track outcomes
- Conduct 3- and 6-month post-exit follow-ups
- Submit annual progress report to City

Performance Indicators:
- 75 households served
- 80% remain stably housed
- Annual report submitted on time

Phase 5: Sustainability & Close-Out (Jul – Dec 2027)

Responsible Staff:
Program Director, Admin Assistant

Major Activities:
- Transition clients to long-term community supports
- Evaluate program outcomes and document best practices
- Submit final fiscal and program close-out report

Performance Indicators:
- 100% client data reconciled
- 90% satisfaction rate
- Final report submitted

Evaluation & Continuous Quality Improvement:

ANBRC will conduct quarterly evaluation meetings to review data, identify trends, and adjust strategies. A mid-year review will assess progress toward annual targets. Client satisfaction surveys and outcome tracking in the HUD-compliant HMIS system will guide continuous program improvement and be reported to the City of Compton.

Budget & Budget Narrative

Introduction

A New Beginning Resource Center (ANBRC) submits the following budget narrative to support its request for HOME-ARP funding to implement a 24-month supportive services program designed to promote housing stability, self-sufficiency, and overall well-being for qualifying Compton residents. This narrative explains and justifies each line item of the proposed $691,592 budget.

1. Personnel Costs
Personnel costs support the staff required to deliver high-quality supportive services, maintain HUD-compliant documentation, and provide administrative oversight.

Program Director — $201,600 (24-month total)
The Program Director oversees program delivery, supervises staff, ensures compliance with HUD HOME-ARP requirements, and manages fiscal and reporting activities. Salary is $90,000 annually with 12% fringe applied.

Case Manager — $145,600 (24-month total)
The Program Director oversees program delivery, supervises staff, ensures compliance with HUD HOME-ARP requirements, and manages fiscal and reporting activities. Salary is $90,000 annually with 12% fringe applied.

Outreach Coordinator (PT) — $67,200 (24-month total)
The Outreach Coordinator engages community members, supports recruitment, conducts outreach activities, and provides initial contact support for program participants. Salary is $30,000 annually with fringe applied at 12%.

Administrative Assistant (PT) — $62,720 (24-month total)
The Administrative Assistant manages front-office administrative operations, data entry, scheduling, document management, and participant communication. Salary is $28,000 annually with 12% fringe applied.

Total Personnel (Salary + Fringe): $477,120

2. Subcontracted Services
Seeking Comfort & Balance Therapy (LCSW) — $24,000 (24 months)
ANBRC will subcontract with Seeking Comfort & Balance Therapy to provide trauma-informed clinical counseling, wellness workshops, and case consultation. The subcontract is a flat rate of $12,000 per year, totaling $24,000 for the full period.

3. Operating Costs
Operating expenses support program delivery and ensure compliance with HUD standards.

Rent — $84,000 (24 months)
Covers office space used for case management, counseling, workshops, and secure file storage. The site is ADA-accessible and centrally located in Compton.

Supplies — $12,000 (24 months)
Includes office supplies, forms, participant materials, workshop items, and general consumables needed to support daily operations.

Insurance — $6,000 (24 months)
Provides required general liability and professional coverage for program operations.

Phone/Internet — $9,600 (24 months)
Supports communications infrastructure, staff phone lines, and high-speed internet for HMIS access and remote communication.

Printing & Outreach — $10,000 (24 months)
Covers printing of outreach materials, participant workbooks, resource guides, flyers, and promotional materials used for engagement.

HMIS/Data Software — $6,000 (24 months)
Supports software subscriptions and licensing for HUD-compliant documentation, reporting, and secure cloud-based data storage.

Total Operating Costs: $127,600

4. Indirect Costs
Indirect Costs — $62,872 (10%)
Indirect expenses include utilities, bookkeeping, IT support, administrative oversight, and other organizational costs required for program stability and compliance. These costs support agency-wide infrastructure that benefits the HOME-ARP program.

5. Total Project Cost
Total Budget Request (24 months): $691,592
This total reflects the staffing, subcontracted clinical support, operating expenses, and indirect costs necessary to operate a comprehensive, HUD-compliant supportive services program for Compton residents.

Conclusion
The proposed budget supports a fully integrated, trauma-informed service model designed to stabilize housing, improve mental wellness, and strengthen long-term outcomes for HOME-ARP qualifying populations. ANBRC has the staffing, infrastructure, and administrative capacity to successfully manage and implement this program.

24-Month Budget Summary

CATEGORY	24-MONTH TOTAL
Program Director (Salary + Fringe)	$201,600
Case Manager (Salary + Fringe)	$145,600
Outreach Coordinator (Salary + Fringe)	$67,200
Administrative Assistant (Salary + Fringe)	$62,720
Subcontractor – LCSW	$24,000
Rent	$84,000
Supplies	$12,000
Insurance	$6,000
Phone / Internet	$9,600
Printing / Outreach	$10,000
HMIS / Data Software	$6,000
Indirect Costs (10%)	$62,872
TOTAL PROJECT COST	**$691,592**

Performance Measures & Evaluation Plan

Overview of Performance Measurement Framework

A New Beginning Resource Center (ANBRC) will utilize a results-based accountability framework to monitor progress, evaluate outcomes, and ensure compliance with HOME-ARP requirements. The evaluation plan measures inputs, outputs, and outcomes at the client, program, and community levels to demonstrate tangible impact on housing stability, employment, and well-being among Compton residents. Data will be collected using a HUD-compliant HMIS system, supplemented by ANBRC's internal tracking tools for participant engagement, service utilization, and outcomes. Performance indicators will be reviewed quarterly and incorporated into reports submitted to the City of Compton.

Key Performance Indicators (KPIs)

- Households Enrolled in Supportive Services – 75 households enrolled, tracked quarterly.
- Households Stabilized in Permanent Housing – 60 (80%) households housed ≥ 6 months.
- Employment/Education Achievement – 45 (60%) participants gain employment or training.
- Improved Mental-Health & Well-Being – 70 (93%) report improved wellness (pre/post survey).
- Average Case Duration – 9 months of active engagement.
- Client Satisfaction – 90% of participants rate services as "Good" or "Excellent."
- Community Partnerships Maintained/Expanded – 6+ formalized partnerships.

Evaluation Process

01

Data Collection and Management:

- Each participant's data is entered into HMIS at intake, midpoint, and exit.
- Case managers document progress toward individualized goals during bi-weekly sessions.
- Outcome data such as housing stability, income, and education are verified with documentation (leases, paystubs, attendance records).
- Administrative staff conduct monthly file audits to ensure accuracy.

02

Reporting and Continuous Monitoring:

- The Program Director conducts quarterly reviews to evaluate outcomes and service quality.
- Summary reports are shared with staff and subcontractors (Seeking Comfort & Balance Therapy) to align service delivery.
- Quarterly and annual performance reports are submitted to the City of Compton.

03

Client Feedback and Quality Improvement:

- Semi-annual and exit surveys capture satisfaction and service feedback.
- Focus groups gather qualitative insights from participants.
- Findings guide staff training, workflow improvement, and partnership expansion.

Outcome Verification Tools

- Intake & ISHP Forms – Establish baseline demographics and goals.
- HMIS Database – Track services, referrals, and housing outcomes.
- Case Management Logs – Document progress during bi-weekly sessions.
- Pre-/Post-Wellness Assessments – Measure emotional and behavioral improvement.
- Employer/School Verification Forms – Confirm education or employment status.
- Exit & Follow-Up Surveys (3- and 6-Month) – Evaluate long-term stability and satisfaction.

Data Integrity and Compliance

ANBRC's evaluation process complies with HUD's Uniform Guidance (2 CFR Part 200) and Notice CPD-21-10 for HOME-ARP. All participant data are securely maintained and accessible only to authorized personnel. Quarterly data audits will ensure accuracy, and annual reports will include aggregated outcomes demonstrating community impact.

Continuous Quality Improvement (CQI)

ANBRC will maintain a CQI system that includes:

- Quarterly data review meetings to assess outcomes and identify trends.
- Annual staff training on data collection, equity, and trauma-informed care.
- Corrective action plans for underperforming metrics.
- Integration of client feedback into service and workflow redesign.

Long-Term Impact

Through performance tracking and evaluation, ANBRC expects to demonstrate measurable impact by:

- Reducing the number of Compton residents at risk of homelessness.
- Increasing long-term housing retention and self-sufficiency rates.
- Strengthening partnerships that expand access to resources.
- Informing best practices for replication and future HUD-funded programs.

Conclusion

A New Beginning Resource Center's Performance Measures & Evaluation Plan ensures accountability, transparency, and continuous improvement throughout the HOME-ARP Supportive Services Program. By leveraging data, feedback, and evidence-based methods, ANBRC will maintain compliance, demonstrate measurable success, and sustain a positive, long-term impact on the lives of Compton residents.

Compliance and Financial Management

Overview of Fiscal Infrastructure

A New Beginning Resource Center (ANBRC) maintains a comprehensive financial management system that ensures accuracy, accountability, and compliance with all applicable federal, state, and local grant requirements. The organization's fiscal operations are structured in accordance with 2 CFR Part 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards) and HUD's HOME-ARP program guidelines. All grant funds are managed through a dedicated accounting platform that tracks expenditures by project, funding source, and cost category. ANBRC's financial management policies have been reviewed and verified during multiple County and State contract audits, each of which concluded with no findings or corrective actions.

Internal Controls and Accountability

ANBRC's internal control framework ensures fiscal integrity through clearly defined roles, segregation of duties, and layered approval mechanisms.

Key Internal Controls include:

- Segregation of Duties – Different personnel authorize expenditures, record transactions, and reconcile accounts.
- Dual Signature Policy – All disbursements require two authorized signatures (Program Director and Fiscal Officer).
- Monthly Reconciliations – Bank statements and expenditures are reconciled monthly by the Fiscal Officer and reviewed by the Executive Director.
- Cost Allocation Plan – Shared costs are distributed proportionally across funding sources.
- Procurement Standards – All vendor contracts and purchases follow competitive procurement consistent with 2 CFR §§200.317-200.327.
- Annual Independent Audit – Conducted by a certified CPA, reviewing internal controls, fiscal compliance, and audit readiness.

Compliance Oversight and Reporting Procedures

ANBRC's structured reporting process supports continuous compliance and accountability:

- Quarterly Progress Reports summarizing expenditures, outcomes, and deliverables.
- Monthly Internal Expense Reviews verifying alignment with budgets.
- Grant Reconciliation Logs documenting transactions by funding source.
- Annual Performance Reports consolidating fiscal and program data for HUD submission.

The Program Director and Fiscal Officer coordinate directly with funders to ensure timely reporting, technical assistance participation, and compliance documentation.

Data and Records Management

ANBRC maintains a secure cloud-based data system integrated with HMIS for program and fiscal recordkeeping. All financial and participant data are encrypted, access-controlled, and retained for a minimum of five years beyond contract closeout. Files include eligibility verification, case notes, service logs, and fiscal documentation consistent with HUD and HIPAA standards. Daily backups and encrypted drives ensure data integrity and confidentiality.

Monitoring and Audit History

ANBRC has successfully completed numerous monitoring visits and financial reviews from County and State agencies, all without findings. Annual independent audits have consistently resulted in unmodified opinions, affirming compliance with GAAP and sound internal controls. Internal mini-audits occur semi-annually to assess readiness and ensure continuous improvement.

Risk Management and Continuous Improvement

ANBRC employs proactive compliance and risk management strategies:

- Quarterly risk assessments identify fiscal or operational vulnerabilities.
- Annual staff training covers grant compliance, documentation, and fraud prevention.
- Whistleblower and conflict-of-interest policies are enforced and reviewed yearly.
- Policies are updated to align with evolving HUD and federal standards.

This Continuous Quality Improvement (CQI) approach ensures ANBRC remains audit-ready and maintains the highest standards of nonprofit financial stewardship.

Conclusion

A New Beginning Resource Center possesses the systems, oversight, and experience necessary to ensure full compliance with HUD's HOME-ARP requirements. With its proven track record managing government contracts, robust internal controls, and transparent communication with funders, ANBRC guarantees all funds will be managed with integrity, precision, and accountability—maximizing the program's impact for the residents of Compton.

Partnerships

A New Beginning Resource Center is proud to partner with Seeking Comfort & Balance Therapy, LLC and Against All Odds to strengthen the impact of our HOME-ARP Supportive Services program. Seeking Comfort & Balance Therapy provides trauma-informed clinical counseling, wellness workshops, and case consultation, while Against All Odds supports our efforts through coordinated client referrals and community outreach. On the following pages, we have included formal Letters of Support from both partners. In addition, we are providing a Letter of Support from Councilwoman Deidre Duhart, who recognizes our tireless work in Compton as a trusted resource and guide for local families.

Shamaine Ford, LCSW, PPSC
Seeking Comfort and Balance Therapy, LLC
Website: scbtherapy.com
Email: shamaine@scbtherapy.com

Date: November 11, 2025

To: Turmel Woods, Grants Compliance Manager
City of Compton – Grants Management Department
205 South Willowbrook Avenue
Compton, CA 90220

Re: Letter of Support for A New Beginning Resource Center – HOME-ARP Supportive Services Proposal

Dear Mr. Woods,

I am writing on behalf of **Seeking Comfort & Balance Therapy, LLC** to express our full support of **A New Beginning Resource Center's (ANBRC)** proposal for the City of Compton's HOME-ARP Supportive Services initiative. As a licensed clinical social worker (LCSW #102679) with over fifteen years of experience serving youth, families, and vulnerable community members across Los Angeles County, I can confidently attest to the high-quality, trauma-informed work ANBRC performs daily in the City of Compton.

Seeking Comfort & Balance Therapy has proudly partnered with ANBRC to provide clinical counseling, emotional wellness workshops, mental-health education, and case consultation. Together, we have served transitional-age youth, adults facing housing instability, families experiencing crisis, and individuals navigating trauma or significant life transitions. ANBRC continues to demonstrate integrity, professionalism, and a deep-rooted commitment to community healing and stability.

If awarded this contract, Seeking Comfort & Balance Therapy will serve as ANBRC's clinical partner, providing:

- Individual and group counseling tailored to the needs of HOME-ARP qualifying populations
- Trauma-informed workshops that build emotional resilience and stability
- Clinical support and consultation for ANBRC case management staff
- Behavioral health screening, assessments, and referrals
- Ongoing collaboration to ensure participants receive holistic, client-centered care

Shamaine Ford, LCSW, PPSC
Seeking Comfort and Balance Therapy, LLC
Website: scbtherapy.com
Email: shamaine@scbtherapy.com

A New Beginning Resource Center has solidified itself as a staple in the Compton community—accessible, trusted, culturally grounded, and responsive to the needs of residents. Their leadership and staff possess the administrative capacity, community relationships, and service expertise required to successfully implement a high-impact supportive services program aligned with HUD HOME-ARP priorities.

Seeking Comfort & Balance Therapy fully endorses ANBRC's proposal and is committed to serving as an active, reliable, and mission-aligned partner throughout the duration of this contract.

If any further information or documentation is needed, please feel free to contact me directly.

Sincerely,

Shamaine Ford, LCSW
CEO & Lead Clinician
Seeking Comfort & Balance Therapy, LLC

Letter of Support
Against All Odds

Date: November 11, 2025

To:
Turmel Woods, Grants Compliance Manager
City of Compton – Grants Management Department
205 South Willowbrook Avenue
Compton, CA 90220

Re: Letter of Support for A New Beginning Resource Center – HOME-ARP Supportive Services Proposal

Dear Mr. Woods,

On behalf of **Against All Odds**, I am pleased to provide this letter of support for **A New Beginning Resource Center (ANBRC)** as they seek funding under the City of Compton's HOME-ARP Supportive Services initiative. Our organization has worked alongside ANBRC for several years, and we have witnessed firsthand their unwavering dedication to the stability, healing, and empowerment of vulnerable residents throughout the City of Compton.

Against All Odds serves individuals and families facing significant barriers, including homelessness, unemployment, trauma, violence exposure, and limited access to supportive services. During our collaboration with ANBRC, we have seen their team respond with compassion, professionalism, and skill—meeting clients where they are and helping them develop a clear path toward stability and self-sufficiency.

If awarded this contract, **Against All Odds will continue to support ANBRC through active client referrals**, connecting individuals in need of housing stabilization, mental health support, case management, and life-skills development to the comprehensive care ANBRC provides. Our organizations share a strong commitment to uplifting the Compton community, and we value the integrity and cultural competence ANBRC brings to its work.

We fully endorse A New Beginning Resource Center for the HOME-ARP Supportive Services component and believe their experience, leadership, and trauma-informed approach make them exceptionally well-positioned to deliver impactful results for qualifying populations.

If further information is needed, please feel free to contact our office.

Sincerely,

Casper Andrews
Executive Director
Against All Odds
Compton, California

DEIDRE M. DUHART
Councilwoman District 1

Office: (310) 605-5510
Fax. (310) 761-1427
Email: Dduhart@comptoncity.org

City of Compton
OFFICE OF CITY COUNCIL

November 13, 2024

RE: Letter of Support A New Beginning
Compton, CA

As the proud Mayor Pro Tem and Councilmember of District 1 in the City of Compton, I am honored that Dr. Crystal Adams-Williams has chosen the 1st District to establish her resource center, A New Beginning.

With over 15 years of experience as an educator, advocate, and long-time Compton resident, Dr. Adams-Williams is a dedicated leader who has made a lasting impact on the lives of our youth and community. Her commitment to Compton's vulnerable populations is unparalleled, providing essential services to those most in need.

Since opening her center, Dr. Adams-Williams has cultivated strong relationships across the Compton community by offering mental health services, individual assessments, and personalized treatment plans. Her work provides a critical outlet for individuals confronting challenges such as community violence, grief, anxiety, depression, critical illness, and the demands of daily life.

A New Beginning has become a pillar in our community—trusted partner and respected resource. I wholeheartedly support their continued service in the City of Compton and look forward to supporting their growth and future development. Through programs like tutoring, arts and crafts, clothing, life skills, financial literacy, job training, and workshops for teen girls, A New Beginning empowers our young people, helping them to become engaged, productive, and healthy citizens

It is my sincere hope that Dr. Adams-Williams will continue her valuable work, raising awareness and supporting our future leaders through psycho-educational workshops and community-building initiatives.

Sincerely,

Deidre M. Duhart
Councilwoman- District 1

COMPTON CITY HALL
205 South Willowbrook Avenue Compton, California 90220

Empowering REACH Foundation Application for HOME-ARP Supportive Services & Tenant-Based Rental Assistance (TBRA), RFP No. 2025-10

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Cover Letter - The Empowering R.E.A.C.H. Foundation

November 12th, 2025

Turmel Woods
Grants Compliance Manager
City of Compton - Grants Management Department
205 South Willowbrook Avenue
Compton, CA 90220

RE: HOME-ARP Supportive Services & Tenant-Based Rental Assistance (TBRA), RFP No. 2025-10 (BOTH)

Dear Mr. Woods:

On behalf of The Empowering R.E.A.C.H. Foundation, a qualified 501(c)(3) nonprofit organization, I am pleased to submit this proposal in response to the City of Compton's Request for Proposals (RFP No. 2025-10) for HOME-ARP Supportive Services and Tenant-Based Rental Assistance (TBRA). Our organization is applying for both components, with separate narratives, budgets, and work plans enclosed for each program as required.

The Empowering R.E.A.C.H. Foundation has provided trauma-informed housing support and case management services to individuals experiencing or at risk of homelessness, particularly seniors and disabled adults. Our proposed initiatives align with HUD HOME-ARP priorities by addressing barriers to stable housing through comprehensive supportive services and direct rental assistance.
Our Supportive Services program will deliver outreach, assessment, recovery planning, and stabilization support designed to reduce homelessness in Compton, CA and promote long-term independence. Our TBRA program will provide short- and long-term rental assistance, including security and utility deposit support, in full compliance with HOME-ARP regulations, rent reasonableness standards, and participant eligibility requirements.

We have the organizational capacity, fiscal accountability systems, and the contract management experience necessary to meet all compliance, reporting, and performance requirements under 2 CFR Part 200 and Notice CPD-21-10. We welcome the opportunity to partner with the City of Compton to ensure that HOME-ARP resources achieve measurable, equitable, and lasting impact for qualifying residents.
Thank you for your consideration of this proposal. Should you require additional information or clarification, please contact me directly at channon@ereachfoundation.org or 323-717-0156.

With appreciation

Channon Watkins
Founder & Executive Director
The Empowering R.E.A.C.H. Foundation
5055 Exposition Blvd, Los Angeles, CA 90016

Organizational Background

History, Capacity, & Prior Federal Grant Management Experience

The Empowering R.E.A.C.H. Foundation was established in early 2024 to address critical gaps in LA County's housing and health support systems. Founded by Channon Watkins, a professional with over 18 years of experience in health and senior care, the organization blends professional expertise with a personal commitment to supporting aging adults and their families.

Our approach is deeply informed by Ms. Watkins's extensive background in assisted living and skilled nursing administration, enhanced by her Master's in Social Work. Her personal journey as a caregiver to her late mother, who battled heart disease, fuels her empathy and understanding of the emotional and logistical challenges families face when navigating aging and care needs.

Based in South Los Angeles, Empowering REACH primarily serves minority and underserved communities within Supervisorial District 2, under the leadership of Supervisor Holly J. Mitchell, with a focus on Service Planning Area 6. While we are a newly formed 501(c)(3) organization, we build upon proven partnerships and expertise established through our for-profit entity, Concise Care. To date, our team has assisted over 3,000 individuals in securing stable housing, including the emergency placement of 1,500 seniors during the height of the COVID-19 pandemic. We also recently received $10,000 in discretionary funding from Supervisor Holly J. Mitchell's Office to distribute Dignity Kits and provide rental assistance to vulnerable seniors.

Our team brings a foundation of government contracting experience and proven fiscal management capabilities to this opportunity. While our nonprofit entity is newly established and pursuing its first federal grant, our leadership team brings extensive experience through our affiliated for-profit entity (Concise Care), which has successfully managed multiple contracts with local municipalities and Managed Care Plans (MCPs). This experience includes compliance with detailed reporting requirements and delivery of measurable outcomes within budget and timeline constraints.

Mission

At The Empowering R.E.A.C.H. (Rental Emergency Assistance for Community Housing) Foundation, our mission is to provide displaced seniors and disabled adults with affordable housing and personalized support services, fostering independence, dignity, and security. We are dedicated to bridging the gap between low-income individuals and institutionalization by offering tailored case management and innovative housing solutions. Through advocacy, compassionate care, and community engagement, we empower marginalized populations on their journey toward self-sufficiency and a stable, fulfilling life.

Populations Served

Our program will serve HOME-ARP qualifying populations, including:

- Individuals and families experiencing homelessness (as defined in 24 CFR 91.5)
- Persons at risk of homelessness (as defined in 24 CFR 91.5)
- Persons fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking, or human trafficking
- Other populations like seniors and disabled adults where providing supportive services or assistance would prevent homelessness or serve those with the greatest risk of housing instability

Board Composition

Name	Staff / Board Title	Affiliation	Race / Ethnicity	Gender Identity	Contribution Amounts
Channon Mitchell-Watkins	Executive Director / CEO	Concise Care Group, CEO	Black / African American	Female	20 in-kind hours per month
Cedric Watkins Jr.	Treasurer	Concise Care Group, VP	Black / African American	Male	20 in-kind hours per month
Kilei Parker	Secretary	Concise Care Group, Admin Assistant	Black / African American	Female	20 in-kind hours per month
Ashton Watkins	Member	Trial Attorney at Ashton Watkins Law Firm (no relation to Executive Director)	Black / African American	Male	10 in-kind hours per month

Expert Advisory Team

The Empowerment R.E.A.C.H. Foundation Board now includes Nicole Bood, MSN, MBA-HCM, RN, PHN (Nurse Practitioner) and Senioa Rios, RN (Clinical Substance-Use and Behavioral-Health Specialist) serving as Expert Advisors. Their inclusion strengthens the organization's capacity for integrated clinical oversight, trauma-informed program design, and quality assurance across HOME-ARP supportive service initiatives.

SECTION A: TENANT-BASED RENTAL ASSISTANCE (TBRA)

Program Description

Our TBRA program will provide housing assessment and placement services throughout the 24-month implementation period, beginning with an initial assessment of each household to determine the appropriate level and duration of assistance based on their specific circumstances and barriers to housing stability. Staff will provide intensive housing search assistance to identify units that meet Housing Quality Standards (HQS) while simultaneously engaging in landlord outreach and negotiation to secure affordable units for program participants. Throughout this process, we will coordinate closely with property owners to ensure all assisted units meet rent reasonableness standards as mandated by HOME-ARP regulations, documenting comparable market rents for each unit assisted. To address the full spectrum of move-in costs that often prevent households from securing housing, eligible participants will receive up to $250 in utility deposit assistance paid directly to utility providers, with our staff facilitating the establishment of payment plans for past-due balances when such arrangements are necessary to secure utilities in the new unit.

Our financial assistance structure employs a tiered model that maximizes our ability to serve 534 households within the allocated budget while providing appropriate support based on individual household needs. Emergency assistance will serve approximately 30% of participants (160 households) with security deposits plus first month's rent averaging $1,000-$1,200, enabling rapid rehousing for those who primarily need help overcoming initial move-in costs. Short-term assistance for 50% of participants (267 households) will provide 3-6 months of rental support plus deposits averaging $1,200 per household, addressing the needs of families requiring temporary stabilization while they secure employment or benefits. Medium-term assistance for 20% of participants (107 households) will offer 6-12 months of support averaging $1,200-$1,400, serving households with significant barriers such as extremely low incomes, poor rental histories, or multiple vulnerabilities requiring extended stabilization periods.

This tiered approach represents a best practice by ensuring efficient use of federal funds while maintaining program integrity and achieving measurable outcomes. By matching assistance levels to actual household needs through comprehensive initial assessments, we prevent both under-assistance that could result in returns to homelessness and over-assistance that would reduce the total number of households served. This model creates natural reassessment points where support can be adjusted based on household progress, increasing the likelihood that participants will maintain housing after assistance ends. The structure also ensures compliance with federal requirements for serving those with the greatest needs while maintaining the cost-effectiveness metrics evaluated in program monitoring, ultimately achieving the permanent housing outcomes central to HOME-ARP's mission of addressing homelessness and housing instability in Compton.

Work Plan & Timeline

Each project phase - from outreach and enrollment through reporting - will integrate supportive service components consistent with HUD HOME-ARP requirements. Staff will ensure that participant engagement includes trauma-informed assessment, recovery planning, and measurable housing outcomes reported semi-annually to the City of Compton.

Community outreach activities, including monthly support groups, Threads of Hope events, and Dignity Kit distributions, will occur throughout the project year. These activities will be integrated into the IWHS service delivery timeline and evaluated quarterly for participant engagement and housing-stability outcomes. Ongoing coordination includes verification of Medi-Cal and Medicare benefits, Social Security enrollment support, and assisted-living transition services to sustain participant stability throughout the housing continuum.

Task / Activity	Responsible Contractor / Staff	Start Date	End Date	Milestones / Deliverables	Status / Notes
Execute contract & setup	Executive Director	Dec 2025	Dec 2025	Signed contract, insurance certificates	Pending contract award
Hire staff & contract clinical providers	Executive Director/Board	Dec 2025	Jan 2026	Social Worker, CHW, Admin, Clinical SW, RN secured	Full team by January
Develop policies, procedures, systems	Executive Director/Social Worker/Admin Assistant	Dec 2025	Jan 2026	Operations manual, financial tracking established	HOME-ARP compliant
Secure office & equipment	Executive Director/Admin Assistant	Dec 2025	Jan 2026	Lease signed, fully equipped office	$3,000/month
Establish partnerships	Executive Director/Clinical SW	Jan 2026	Jan 2026	MOUs with mental health clinics, Department of Homeless Services and Housing, & DPSS	

Task / Activity	Responsible Contractor / Staff	Start Date	End Date	Milestones / Deliverables	Status / Notes
Client enrollment & assessment	Social Worker/CHW	Feb 2026	Dec 2026	250+ clients enrolled and assessed	25/month target
Case management services	Social Worker	Feb 2026	Dec 2026	Weekly contact for high-need clients	30 hrs/week
Mental health services	Clinical Social Worker	Feb 2026	Dec 2026	Individual/group therapy available	8 hrs/week
Health education workshops	RN	Feb 2026	Dec 2026	20 workshops delivered	10 hrs/week
Street outreach	CHW	Feb 2026	Dec 2026	Daily outreach in target areas	40 hrs/week
Emergency/transportation assistance	Social Worker/Admin	Feb 2026	Dec 2026	200 households assisted	
Community events & support groups	All Staff	Feb 2026	Dec 2026	4 events, weekly support groups	
Monthly reporting & HMIS entry	Admin Assistant/Executive Director	Feb 2026	Dec 2026	100% timely reporting and data entry	Monthly to City
Continue core services, Expand based on Year 1 needs	All Program Staff	Jan 2027	Nov 2027	300+ additional clients served	Maintain quality, Adjust services per demand data
Client satisfaction monitoring	Social Worker/Admin	Quarterly	Nov 2027	80% satisfaction rate	Regular surveys, occasional interviews for testimonials
Develop sustainability plan	Executive Director/Board	Sept 2027	Nov 2027	Funding strategy for continuation	Grant applications
Transition clients to ongoing services	Social Worker /Clinical SW	Nov 2027	Dec 2027	100% clients have transition plans	Warm handoffs
Final reporting & evaluation	Executive Director	Nov 2027	Dec 2027	Closeout package submitted to City	Include outcomes analysis
Financial reconciliation	Executive Director/ Admin/ Board	Nov 2027	Dec 2027	All funds expended and documented	Clean audit trail

Budget & Budget Narrative

Category	Year 1 (2026)	Year 2 (2027)	Total (24 months)
Direct Rental Assistance (monthly rent)	$240,538.80	$240,538.80	$481,077.60
Security Deposits & Move-in Costs	$80,000	$80,000	$160,000
Total Direct Client Assistance	$320,538.80	$320,538.80	$641,077.60

The $641,077.60 HOME-ARP TBRA allocation will serve 534 households over 24 months through a tiered assistance model that maximizes impact while ensuring compliance with HUD regulations. Direct rental assistance totaling $481,077.60 will be distributed equally across both years to maintain consistent service delivery, with $240,538.80 allocated annually. This funding supports three assistance levels designed to match household needs: emergency assistance for 160 households (30%) receiving security deposits plus first month's rent averaging $1,000-$1,200; short-term assistance for 267 households (50%) receiving 3-6 months of rental support averaging $1,200 per household; and medium-term assistance for 107 households (20%) receiving 6-12 months of support averaging $1,200-$1,400 per household.

The security deposits and move-in costs allocation of $160,000 addresses critical barriers to housing access, with $80,000 available each year. This covers security deposits for participants, plus utility deposit assistance up to $250 per eligible household paid directly to utility providers. Remaining funds support HQS inspections and rent reasonableness determinations required by HOME-ARP regulations. The budget structure aligns with our work plan targeting 250+ households in Year 1 and 300+ additional households in Year 2, maintaining enrollment targets of 25 households monthly during active service periods.

This cost-effective approach achieves an average expenditure of $1,201 per household served, demonstrating exceptional stewardship of federal funds while ensuring meaningful assistance levels. All expenditures will comply with HOME-ARP requirements including rent reasonableness standards verified for 100% of units, HQS inspections for all placements, and direct payments to landlords and utility providers. Monthly financial tracking through our internal system and HMIS database will ensure accurate reporting to the City of Compton, with semi-annual HOME-ARP performance reports documenting cost per household, housing retention rates, and progress toward our goal of 75% of participants securing HQS-compliant housing with 70% maintaining stability at six-month follow-up.

Performance Measures

Projected Number of Households Served
Total Target: 534 households over 24 months

Service Distribution by Assistance Level:

- **Emergency Assistance (30%): 160 households**
  - Security deposits plus first month's rent
  - Average assistance: $1,000-$1,200 per household

- **Short-term Assistance (50%): 267 households**
  - 3-6 months rental support plus deposits
  - Average assistance: $1,200 per household

- **Medium-term Assistance (20%): 107 households**
  - 6-12 months rental support
  - Average assistance: $1,200-$1,400 per household

Expected Outcomes:

Housing Stability:

- 75% of participants secure HQS-compliant housing
- 70% maintain housing at 6-month follow-up
- 65% maintain housing at 12-month follow-up

Service Delivery:

- 100% of units meet rent reasonableness standards (required by HOME-ARP)
- 100% receive initial housing assessments
- 75% client satisfaction rate

Support Services:

- 70% successfully establish utility services
- 50% secure employment or benefits during assistance
- 60% engage in at least one supportive service

Methods of Tracking:

Primary Systems:

1. **HMIS Database**
    - All participants entered within 5 business days
    - Track housing placements, exits, and returns
    - Monthly data quality reviews
2. **Financial Tracking**
    - Monthly assistance tracking per household
    - Rent reasonableness documentation
    - Utility deposit records

Monitoring Tools:

1. **Assessments**
    - Initial housing barrier assessment at intake
    - Quarterly progress reviews
    - Exit planning for all participants
2. **Quality Control**
    - Quarterly file audits (10% sample)
    - 6-month housing retention follow-ups
    - Annual client satisfaction surveys

Reporting Schedule:

1. **Monthly to City of Compton:**
    - Households served by tier
    - Total assistance disbursed
    - Housing placements
2. **Semi-Annual HOME-ARP Reports:**
    - Demographics and housing retention rates
    - Cost per household
    - Performance against targets
3. **Continuous Improvement:**
    - Quarterly team reviews of outcomes
    - Annual program evaluation
    - Adjust services based on data trends

This framework maintains HOME-ARP compliance while setting realistic benchmarks based on typical TBRA program performance and the complexity of serving 534 households with varying needs.

SECTION B: Supportive Services

Program Description

Our HOME-ARP Supportive Services program will provide comprehensive wraparound support to qualifying populations in our community. We emphasize a holistic approach to housing stability through direct service provision, case management, and community partnerships. This program will operate through a multi-disciplinary team approach, combining in-house staff with contracted specialists and community partnerships. Services will be delivered both at a centralized office location and through mobile outreach to meet clients where they are. Core supportive services are detailed below.

Housing Navigation and Stabilization

- Dedicated social worker providing 30 hours weekly of housing search assistance, landlord mediation, and tenancy support
- Case management services to address barriers to housing access and retention
- Emergency client assistance fund for security deposits, utility connections, and housing-related emergencies

Case Management and Service Coordination

- Community Health Worker (CHW) providing full-time (40 hours/week) case management and service coordination
- Administrative support (20 hours/week) ensuring efficient client intake, documentation, and referral tracking
- Comprehensive assessment and individualized service planning for each participant

Healthcare and Behavioral Health Services

- Contracted Clinical Social Worker (8 hours/week) providing trauma-informed mental health services
- Registered Nurse (10 hours/week) addressing medical needs and health system navigation
- Partnership with mental health clinic for specialized psychiatric and counseling services
- Support groups with dedicated resources for peer support activities

Education and Workforce Development

- Community events and training programs focused on job readiness, financial literacy, and life skills
- Referral partnerships with local workforce development boards and educational institutions
- Technology access support through program resources

Crisis Intervention and Safety Services

- Services for survivors of domestic violence, sexual assault, and human trafficking through trained staff and community partnerships
- Transportation assistance ensuring access to safety resources and essential services
- 24-hour crisis response coordination with local emergency services

Community Engagement and Outreach

- Proactive outreach to unhoused residents and those at risk of homelessness
- Community-based support groups and peer mentorship programs
- Cultural and linguistic appropriate services through bilingual staff and interpretation services

This program will maintain a physical office location serving as a hub for service delivery, equipped with necessary technology and communication systems. Administrative oversight ensures compliance with HOME-ARP requirements, proper documentation, and program evaluation.

Work Plan & Timeline

Task / Activity	Responsible Staff / Partner	Start Date	End Date	Milestones / Deliverables	Status / Notes
Program Launch & Setup	Executive Director, Admin Assistant	Jan 2026	Mar 2026	Lease execution, office setup, technology installation, staff onboarding, policy and compliance systems established	Includes setup of case management software, phones, and participant intake forms per HUD HOME-ARP standards
Community Outreach & Enrollment	CHW, Social Worker, Outreach Partners	Feb 2026	Ongoing	Outreach to unhoused and at-risk residents; establish referral pipeline with shelters, hospitals, and service agencies	Ensure culturally and linguistically appropriate outreach materials
Housing Navigation & Stabilization Services	Social Worker (30 hrs/week)	Mar 2026	Ongoing	50+ clients annually receive housing search, landlord mediation, and tenancy support	Includes administration of emergency client assistance fund (security deposits, utilities)
Case Management & Service Coordination	CHW (40 hrs/week), Admin Assistant (20 hrs/week)	Mar 2026	Ongoing	Comprehensive assessments and individualized service plans for all enrolled participants	Maintain documentation and referral tracking database
Healthcare & Behavioral Health Services	RN (10 hrs/week), Clinical Social Worker (8 hrs/week), Mental Health Clinic Partner	Apr 2026	Ongoing	Weekly clinical hours and referrals to mental health clinic; monthly peer support groups	Ensure trauma-informed care and data collection on service outcomes
Education & Workforce Development	CHW, Admin Assistant, Workforce Partners	May 2026	Ongoing	Quarterly workshops on financial literacy, job readiness, and life skills; technology access support for clients	Coordinate with workforce boards and community colleges

Task / Activity	Responsible Staff / Partner	Start Date	End Date	Milestones / Deliverables	Status / Notes
Crisis Intervention & Safety Services	Trained Staff, Local Crisis Partners	Mar 2026	Ongoing	24-hour crisis response coordination established; survivor support services integrated	Develop MOUs with local DV/SA and human trafficking agencies
Transportation & Client Support Services	Admin Assistant, CHW	Mar 2026	Ongoing	Provide transportation assistance for appointments, employment, and safety needs	Track mileage and usage for compliance documentation
Community Engagement & Peer Support	Social Worker, CHW, Community Volunteers	Apr 2026	Ongoing	Monthly support groups, quarterly "Threads of Hope" community events, peer mentorship activities	Track attendance and qualitative feedback
Program Monitoring & Reporting	Executive Director, Admin Assistant	Jun 2026	Ongoing	Semi-annual performance and fiscal reports submitted to City of Compton	Includes data on housing stability, income, and service utilization
Midpoint Evaluation & Adjustments	Executive Director, City of Compton Staff	Dec 2026	Feb 2027	Review Year 1 outcomes; adjust service strategies as needed	Data-driven refinements for Year 2 program effectiveness
Continuation & Expansion (Year 2)	Entire Program Team	Jan 2027	Dec 2027	Maintain service delivery for 100+ clients; expand workforce partnerships and peer leadership opportunities	Integrate lessons learned and community feedback
Final Evaluation & Reporting	Executive Director, Data Consultant	Oct 2027	Dec 2027	Final report submission; client satisfaction survey; sustainability recommendations	Prepare documentation for future HOME-ARP renewals or expansions

Budget & Budget Narrative

Category	Year 1 (2026)	Year 2 (2027)	Total (24 months)
Personnel			
Social Worker (30 hrs/week)	$62,400	$62,400	$124,800
CHW (40 hrs/week)	$56,160	$56,160	$112,320
Admin Assistant (20 hrs/week)	$28,080	$28,080	$56,160
Clinical Social Worker (8 hrs/week, contracted)	$41,600	$41,600	$83,200
RN (10 hrs/week)	$31,200	$31,200	$62,400
Benefits & Taxes (30%)	$65,832	$65,832	$131,664
Office & Operations			
Rent (24 months)	$36,000	$36,000	$72,000
Utilities, insurance, supplies	$12,000	$12,000	$24,000
Technology/phones/ software	$12,000	$0	$12,000
Direct Services			
Mental health clinic partnership	$25,000	$25,000	$50,000
Community events/trainings	$10,000	$10,000	$20,000
Support group supplies/refreshments	$2,500	$2,500	$5,000
Transportation assistance	$7,500	$7,500	$15,000
Emergency client assistance	$12,500	$12,500	$25,000
Administrative (10%)			
Accounting, audit, compliance	$38,450	$38,450	$76,900
TOTAL BUDGET	**$441,223**	**$429,223**	**$870,444**

Budget Narrative

The total proposed budget of $870,444 over 24 months supports comprehensive wraparound services for qualifying populations under the HOME-ARP Supportive Services Program.

Personnel: Funds support a multidisciplinary service team, including a Social Worker (30 hrs/week) providing housing navigation and stabilization; a full-time Community Health Worker (CHW) (40 hrs/week) coordinating case management and outreach; and an Administrative Assistant (20 hrs/week) supporting intake, documentation, and data tracking. Contracted specialists include a Clinical Social Worker (8 hrs/week) delivering trauma-informed mental health care and a Registered Nurse (10 hrs/week) addressing health needs and system navigation. Benefits and taxes are budgeted at 30% of total personnel costs.

Office & Operations: This includes rent for a central office serving as the program hub ($72,000 over 24 months), along with utilities, insurance, and supplies ($24,000). Technology, phones, and software setup ($12,000) ensure secure communication and compliance with HUD documentation standards.

Direct Services: Funds cover direct client supports, including a mental health clinic partnership ($50,000), workforce and community events ($20,000), support group supplies ($5,000), transportation assistance ($15,000), and emergency client assistance ($25,000) for deposits, utilities, and other housing-related needs.

Administrative & Compliance: Ten percent of total costs are allocated for required administrative functions, including accounting, audit, and HUD compliance oversight.

This budget prioritizes direct service delivery, client stability, and HUD HOME-ARP compliance, ensuring efficient use of funds to improve housing outcomes and overall well-being for participants.

Performance Measures

The program will track and report on:

- Number of households served
- Housing placements achieved and retained
- Connections to mainstream benefits and services
- Reduction in returns to homelessness
- Client satisfaction and quality of life improvements

This approach ensures that HOME-ARP funds effectively address the complex needs of qualifying populations while maintaining fiscal responsibility and program integrity.

Compliance Certifications

The Empowering R.E.A.C.H. Foundation hereby submits the following certifications to the City of Compton and the U.S. Department of Housing and Urban Development:

ATTACHED OFFICIAL HUD FORMS:

- Form HUD-424B - Applicant and Recipient Assurances and Certifications
- HOME-ARP Certifications Form

The attached forms cover certifications for HOME-ARP Program Compliance, Anti-Lobbying, Equal Opportunity and Fair Housing, Environmental Review, Section 3 Compliance, and Uniform Relocation Act requirements.

ADDITIONAL CERTIFICATIONS:

The following certifications supplement the attached HUD forms:

1. 2 CFR Part 200 - Uniform Administrative Requirements Compliance

We certify that the organization will comply with all applicable provisions of 2 CFR Part 200 (Uniform Guidance), including but not limited to:

- Administrative Requirements (Subparts A-D)
- Cost Principles (Subpart E)
- Audit Requirements (Subpart F)
- Maintaining appropriate financial management systems
- Following procurement standards as outlined in 2 CFR 200.317-327
- Maintaining records for a minimum of 3 years from the date of submission of the final expenditure report
- Providing access to records for monitoring and audit purposes

2. Non-Debarment and Suspension Certification

In accordance with Executive Orders 12549 and 12689 and 2 CFR Part 180:

We certify that The Empowering R.E.A.C.H. Foundation and its principals:

- Are NOT presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency
- Have NOT within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction
- Are NOT presently indicted for or otherwise criminally or civilly charged by a governmental entity with commission of any of the offenses enumerated above
- Have NOT had one or more public transactions (Federal, State, or local) terminated for cause or default within the past three years

We further certify that we will check the System for Award Management (SAM) Exclusions database before entering into any subcontracts or procurements.

3. Labor Standards Certification

Where applicable, we certify compliance with:

- Davis-Bacon Act (40 U.S.C. 3141-3148) for construction contracts over $2,000
- Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708)
- Copeland "Anti-Kickback" Act (40 U.S.C. 3145)
- Fair Labor Standards Act (29 U.S.C. 201)

4. Drug-Free Workplace Certification

We certify that we will provide a drug-free workplace in accordance with the Drug-Free Workplace Act of 1988 (41 U.S.C. 8102) by:

- Publishing a statement notifying employees of the prohibition of controlled substances
- Establishing a drug-free awareness program
- Requiring employees to abide by the terms of the statement
- Taking appropriate action against employees who violate the prohibition

5. Financial Management and Internal Controls

We certify that:

- We maintain effective internal controls over the Federal award in compliance with 2 CFR 200.303
- We have established and will maintain financial management systems that comply with 2 CFR 200.302
- We will undergo an independent audit if we expend $750,000 or more in Federal funds in a fiscal year
- We will maintain documentation to support all costs charged to the grant

6. Conflict of Interest Certification

We certify compliance with 24 CFR 92.356 regarding conflicts of interest and that:

- No person who is an employee, agent, consultant, officer, or elected/appointed official of the organization and who exercises or has exercised any functions or responsibilities with respect to HOME-ARP activities, or who is in a position to participate in a decision-making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from the activity
- We have established written standards of conduct covering conflicts of interest and governing the performance of employees engaged in the selection, award, and administration of contracts

7. Record Retention and Access

We certify that we will:

- Maintain records sufficient to detail the significant history of each procurement
- Retain all records pertinent to the HOME-ARP award for a period of 5 years from the date of submission of the final expenditure report
- Provide HUD, the City of Compton, Inspectors General, the Comptroller General of the United States, or any of their authorized representatives access to any documents, papers, or other records which are pertinent to the Federal award

8. Lead-Based Paint Certification

For any activities involving pre-1978 housing, we certify compliance with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4821-4846) and implement regulations at 24 CFR Part 35.

9. VAWA Compliance

We certify compliance with the Violence Against Women Act (VAWA) and will ensure that individuals are not denied assistance, tenancy, or occupancy rights based on criminal activity directly related to domestic violence, dating violence, sexual assault, or stalking.

10. Subrecipient Monitoring

If we utilize subrecipients, we certify that we will:

- Monitor subrecipient performance
- Ensure subrecipient compliance with all federal requirements
- Require subrecipients to provide all necessary certifications
- Include all required flow-down provisions in subrecipient agreements

Accuracy of Information

The undersigned certifies that all information provided in this application and all attachments are true and accurate to the best of their knowledge. We understand that any false, fictitious, or fraudulent information may subject us to criminal, civil, or administrative penalties.

Organization: The Empowering R.E.A.C.H. Foundation

Tax ID Number: 99-1930909

UEI Number: Q5CZFH8E2YL2

SAM Registration Status: Active

Authorization

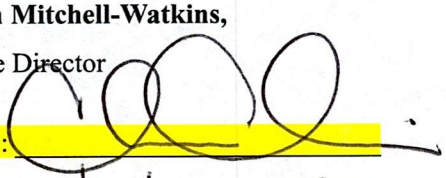
By signing below, I certify that:

1. I have the authority to submit this application on behalf of The Empowering R.E.A.C.H. Foundation
2. The organization has the legal authority to apply for Federal assistance and the institutional, managerial, and financial capability to ensure proper planning, management, and completion of the project
3. We will comply with all Federal statutes, regulations, executive orders, and City of Compton requirements applicable to this grant

Authorized Official:

Channon Mitchell-Watkins,

Executive Director

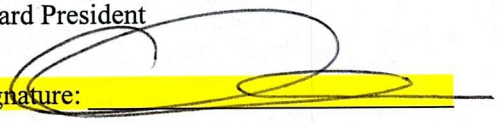
Signature: 

Date: 11/17/2025

Board President Attestation:

Cedric Watkins Jr.,

Board President

Signature: 

Date: 11/17/2025

Attachments Checklist

- Form HUD-424B - Applicant and Recipient Assurances and Certifications
- HOME-ARP Certifications Form
- IRS 501(c)(3) Determination Letter
- Current SAM.gov Registration Certificate (UEI)
- Most Recent Audited Financial Statements
- Certificate of Good Standing from California Secretary of State
- Board Resolution Authorizing Application
- Partnership Agreements (Letters of support, MOUs, or collaboration agreements)

FAIR HOUSING FOUNDATION
Fair Housing Opening Doors

Fair Housing Foundation
(800)446-3247
www.fhfca.org

November 17, 2025

Executive Director
Stella Verdeja

Board of Directors

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Yvonne Flores

Fair Housing Foundation (FHF) is pleased to submit our proposal to serve as the Lead Agency for both the Supportive Services and Tenant–Based Rental Assistance (TBRA) components under the City of Compton's HOME–ARP Program. With more than 64 years of experience in housing rights advocacy, tenant–landlord services, and rental assistance administration across Los Angeles and Orange Counties, FHF has been a trusted partner to the City of Compton for several decades. Our longstanding commitment to fair housing, coupled with our proven ability to deliver compliant, equitable, and community–centered programming, positions us well to support the City's efforts to stabilize and strengthen housing opportunities for qualifying populations. As the lead agency, Fair Housing Foundation will oversee program implementation, ensure full compliance with HUD HOME–ARP requirements, manage reporting, and serve as the primary point of contact. Our team is prepared to attend all required in–person and virtual meetings with City staff, HUD, and partnering agencies to ensure coordinated, high–quality service delivery. To expand reach and provide comprehensive supportive services, FHF will collaborate with the following community–based partners, PUSH (People Unified Striving Higher), Queendome Rise Consulting, Fatherhood Cafe and Healing Los Angeles Inc. Together, these partnerships strengthen our capacity to deliver a seamless, culturally responsive Supportive Services model while ensuring the TBRA component remains compliant, accountable, and resident centered.

Stella Verdeja
Executive Director
Fair Housing Foundation

ORGANIZATIONAL BACKGROUND

Fair Housing Foundation (FHF)

Fair Housing Foundation (FHF) has more than 64 years of experience providing housing rights advocacy, tenant–landlord services, community education, and rental assistance support throughout Los Angeles and Orange Counties. FHF has served the City of Compton for several decades and has an established reputation for delivering fair, equitable, and compliant housing services. The organization has successfully administered multiple large-scale federal, state, and county-funded rental assistance programs, including the Los Angeles County Rent Relief Program, California COVID-19 Rent Relief Program, and other emergency rental and utility assistance initiatives. These programs involved substantial multimillion-dollar budgets, strict compliance requirements, and high-volume applicant caseloads. FHF's expertise spans program oversight, HUD compliance, case management, housing counseling, income verification, and quality assurance. FHF maintains strong financial management systems, internal controls, and audit-ready documentation practices that support effective administration of complex housing programs.

PUSH – People Unified Striving Higher

PUSH serves as the nonprofit arm of the experienced technical assistance team previously operating under Klimt Consulting LLC. PUSH staff collectively bring over 23 years of experience providing rental assistance support, housing navigation, intake, documentation review, community outreach, and one-on-one technical assistance to extremely low-, low-, and moderate-income households. Over the past five years, PUSH staff have directly supported Compton residents through multiple rental and utility assistance programs, helping families apply for, secure, and maintain stabilizing benefits. The long-standing partnership between this team, Fair Housing Foundation, and local jurisdictions has built a successful track record of delivering high-quality rental and supportive service programs with accuracy and responsiveness. PUSH now leverages this capacity under a nonprofit structure to strengthen community impact and expand service delivery for vulnerable residents.

Queendome Rise Consulting

Queendome Rise Consulting, founded in 2023, provides workforce readiness, employment preparation, and financial capability training. The founder brings over 10 years of experience working with diverse populations, including as a former Los Angeles County employee and clerical supervisor. Her professional background includes financial literacy, financial management, and holding investment licenses, which enhances her ability to equip participants with practical job skills and the tools needed to

manage income, build financial stability, and maintain long-term self-sufficiency. Queendome Rise offers training that directly supports job readiness and complements housing stabilization efforts.

Fatherhood Café

Fatherhood Café is a 501(c)(3) nonprofit organization focused on strengthening families by providing essential household supplies to residents transitioning into or maintaining stable housing. Fatherhood Café administers twice-monthly Housing Supplies Pop-Up distributions, offering items such as bedding, cookware, household goods, hygiene products, and small furnishings that reduce financial burden for low-income and housing-unstable households. The organization has managed multiple community initiatives, coordinated high-volume distributions, and maintains reliable tracking and reporting practices to ensure accountability and service quality.

Healing Los Angeles Together Inc. (HLAT)

Healing Los Angeles Together Inc., established in 2023, brings more than 10 years of combined experience in healing-centered engagement, peer mentorship, community outreach, and substance abuse support services. HLAT specializes in trauma-informed healing circles, substance use disorder awareness and prevention, and warm hand-offs to clinical providers when needed. The organization has coordinated community events, healing circles, reentry support, youth engagement, and civic education programs for over a decade, consistently serving thousands of Los Angeles County residents. HLAT also operates a weekly food pantry in the City of Inglewood, serving residents experiencing food insecurity. With a leadership team composed of formerly incarcerated community healers, HLAT provides credibility, trust, and deep community-rooted insight to neighborhoods most affected by trauma and systemic harm.

PROGRAM DESCRIPTION- SUPPORTIVE SERVICES

The Fair Housing Foundation (FHF), in partnership with People Unified Striving Higher (PUSH), Queendome Rise Consulting, Fatherhood Café, and Healing Los Angeles Together Inc. (HLAT), proposes a comprehensive Supportive Services model designed to stabilize extremely low, low, and low to moderate income households, reduce barriers to housing, and promote long-term well-being for qualifying populations in the City of Compton.

Our program integrates housing navigation, case management, workforce readiness, essential household supplies, and healing-centered support, creating a coordinated safety net for residents facing homelessness, housing instability, financial hardship, trauma, and other systemic barriers.

1. Housing Navigation & Participant Support (Delivered by PUSH)

PUSH serves as the primary frontline partner for all direct housing navigation and participant assistance. PUSH staff bring over 23 years of combined experience supporting Compton residents through federal, state, and county rental and utility assistance programs.

PUSH will provide:

- Assistance completing housing and rental assistance applications for the City's TBRA Program, ensuring households meet eligibility requirements and submit complete documentation.

- Income verification support, helping participants gather, upload, and understand the materials required for TBRA approval.

- Coordination with landlords to increase participation in the TBRA program, including outreach, program explanation, and support resolving common landlord concerns.

- One-on-one case management and service coordination, connecting participants to benefits, resources, emergency services, and ongoing stabilization supports.

- Ongoing follow-up, supporting households through recertification, move-in processes, and conflict resolution to reduce program exits and maintain housing stability.

- Targeted outreach and engagement, prioritizing seniors, residents with disabilities, survivors of violence, individuals experiencing homelessness, and households with limited literacy or digital access.

This approach ensures participants not only access TBRA but maintain long-term stability beyond initial placement.

2. Workforce Readiness & Financial Capability (Delivered by Queendome Rise Consulting)

Queendome Rise Consulting will strengthen household stability by improving participants' employability and income management.

Queendome Rise Consulting will provide:

- Workforce readiness training, job search support, resume/cover letter assistance, and interview preparation.

- Workshops that help participants manage new income responsibly, reduce financial crises, and maintain stable housing long-term.
- Financial literacy and budgeting basics

This component directly aligns with HUD's HOME-ARP priorities by addressing factors that contribute to recurrent housing instability.

3. Essential Household Supplies & Move-In Support (Delivered by Fatherhood Café)

Fatherhood Café will provide practical, immediate stability for families who are newly housed or transitioning from homelessness. By hosting twice-monthly Housing Supplies Pop-Up events, households will receive essential items that significantly reduce move-in costs.

Fatherhood Café will provide:

- Bedding, towels, cookware, small household appliances

- Cleaning supplies, hygiene products, and basic household necessities

- Small furnishings that improve safety, comfort, and daily functioning

This service reduces financial strain and helps families successfully adjust to their new housing, reinforcing retention and decreasing turnover.

4. Trauma-Informed Healing Circles & Substance Use Disorder Support (Delivered by Healing Los Angeles Together Inc.)

HLAT provides healing-centered engagement that supports the emotional and behavioral health of qualifying residents. Over 10 years of experience in community outreach, healing-centered dialogue, and substance use disorder prevention.

HLAT will provide:

- Trauma-informed healing circles tailored to residents navigating chronic stress, grief, violence exposure, and instability.

- Substance use disorder awareness, education, and prevention support, helping participants understand risks and access early interventions.

- Warm hand-offs to clinical providers for individuals who require mental health or substance use treatment.

These services support mental and emotional stability, essential components of long-term housing retention.

Work Plan & Timeline – Supportive Services (HOME-ARP)

Assuming an award date of December 2025, the following Work Plan and Timeline outlines key milestones, preparation periods, service delivery phases, and closeout activities for the Supportive Services component. This schedule aligns with the workflow submitted and ensures the City of Compton receives a clear, organized, and feasible implementation plan.

JANUARY 2026 – PROGRAM PREPARATION

- Develop internal program guidelines and operating procedures
- Draft required forms, intake packets, referral pathways, and case management tools
- Prepare marketing materials, flyers, and outreach scripts
- Conduct partner coordination meetings with PUSH, Queendome Rise, Fatherhood Café, and HLAT
- Establish secure data-tracking structure for compliance and reporting

FEBRUARY 2026 – DOCUMENT FINALIZATION & CITY APPROVAL

- Submit all program documents to the City of Compton for review
- Revise materials based on City feedback
- Finalize workflows, referral pathways, and service protocols
- Complete training sessions for all partners on HOME-ARP expectations and documentation standards
- Prepare launch schedule and communication plan

MARCH 2026 – PROGRAM LAUNCH

- Begin full outreach and engagement across Compton
- Activate multiple access points (City departments, FHF, PUSH outreach, CBO partners)
- Start intake appointments and needs assessments

• Begin initial referrals to Queendome Rise, Fatherhood Café, and HLAT

APRIL 2026 – OCTOBER 2027 – FULL SERVICE DELIVERY PERIOD

• Provide ongoing case management, housing navigation, and stabilization services (PUSH)

• Deliver workforce readiness, budgeting basics, and job preparation workshops (Queendome Rise)

• Host twice-monthly Housing Supply Pop-Ups (Fatherhood Café)

• Conduct trauma-informed healing circles and SUD awareness sessions (HLAT)

• Track participant progress and update stabilization plans regularly

• Maintain monthly partner coordination meetings

• Submit monthly and quarterly reports to the City

• Adjust strategies as needed to meet service goals and participant needs

NOVEMBER 2027 – PROGRAM WIND-DOWN

• Complete remaining follow-up and participant check-ins

• Finalize referrals for long-term community resources

• Begin compiling final performance data and closeout documentation

• Conduct final internal review with partners

DECEMBER 2027 – CLOSEOUT & FINAL REPORTING

• Complete final program reports and fiscal reconciliation

• Submit all required documentation and final outcomes to the City

• Conduct final meeting with City of Compton staff

• Archive participant files per HUD requirements

Supportive Services – Budget Narrative and Line-Item Budget

BUDGET NARRATIVE (Supportive Services Component)

The Supportive Services budget is designed to ensure effective delivery of housing navigation, case management, workforce readiness, essential household supports, and trauma-informed healing services to qualifying City of Compton residents. The budget reflects the coordinated roles of Fair Housing Foundation (FHF), PUSH, Queendome Rise Consulting, Fatherhood Café, and Healing Los Angeles Together Inc. (HLAT), and supports all required staffing, supplies, workshops, and administrative functions needed to carry out the full scope of work.

Partner Services:
PUSH will receive funds to cover staff responsible for intake, housing navigation, case management, landlord coordination, eligibility screening, and participant stabilization. Staff time also covers ongoing follow-up, documentation, outreach, participant meetings, and partner coordination.

Queendome Rise Consulting will receive funding to deliver recurring workforce readiness sessions, and budgeting basics workshops.

Fatherhood Café will receive funding for twice-monthly Housing Supplies Pop-Up events, including the purchase of household essentials for distribution.

HLAT will receive funding to implement healing circles, substance-use disorder awareness, and warm clinical hand-offs. Funding supports facilitation time, materials, supplies, reporting, and coordination activities.

Program Supplies:
Each partner has included program supplies in their budgets.

Administrative Costs:
As Lead Agency, FHF will utilize administrative funds for grant management, performance monitoring, data tracking, reporting, fiscal oversight, compliance, meeting participation, and coordination across all partners. Administrative costs are within HUD-allowable limits and support required documentation and oversight responsibilities.

The overall budget is structured to maximize participant impact, ensure cost-effective service delivery, and maintain compliance with HOME-ARP requirements.

Line-Item Budget

Category	Description	Amount ($)
PUSH	Housing navigation, case management, outreach, intake, stabilization	$562,446.12
Queendome Rise Consulting	Workforce readiness, budgeting basics, workshops, coaching	$110,000.00
Fatherhood Café	Essential household supplies & twice-monthly pop-up distributions	$50,000.00
Healing Los Angeles Together (HLAT)	Healing circles, SUD awareness, warm hand-offs	$100,000.00
Program Supplies	Printing, outreach materials, office supplies, technology	N/A
Administrative Costs – FHF	Grant management, reporting, compliance oversight	$48,000.00
TOTAL		$870,446.12

TBRA Program Description & Workflow – City of Compton HOME-ARP

PROGRAM DESCRIPTION – TENANT-BASED RENTAL ASSISTANCE (TBRA)

Fair Housing Foundation (FHF), in partnership with PUSH (People Unified Striving Higher), proposes a structured, compliant, and resident-centered TBRA model designed to expand housing stability for extremely low-, low-, and low-to-moderate-income households in the City of Compton. This design mirrors the structure and tone of the Supportive Services narrative and aligns with HUD HOME-ARP requirements.

TBRA services will assist eligible residents with rental subsidies, income verification, housing quality compliance, recertifications, and landlord coordination. Households may use TBRA to secure a new rental unit or remain in their existing rental unit if the property meets Housing Quality Standards (HQS) and all program requirements.

FHF will serve as the Lead Agency, overseeing program administration, rental subsidy disbursements, compliance, and reporting. PUSH will conduct income certifications, rent reasonableness reviews, HQS inspections, outreach, and participant support. The City of Compton will retain the right to review participant eligibility, documentation, and housing approvals and may make determinations as necessary.

TBRA PROGRAM GOALS

- Increase access to safe, stable, and affordable housing
- Prevent homelessness and reduce involuntary displacement
- Support Compton residents with rental subsidies tied to unit and household eligibility
- Strengthen landlord participation and expand available housing options
- Promote long-term housing retention through coordinated participant support

ELIGIBLE SERVICES

- Short- and long-term rental subsidies
- Security deposit assistance (if needed)
- Utility deposit assistance (if needed)

- Recertification and ongoing eligibility verification
- Rent reasonableness assessments
- HQS inspections and unit approvals
- Participant file maintenance and compliance tracking

This model ensures that Compton residents receive timely, compliant assistance while maintaining strong oversight, accountability, and HUD-aligned practices.

WORKFLOW – TBRA IMPLEMENTATION

1. Referral & Access Points

Residents may enter the TBRA process through:

- City of Compton referrals
- Fair Housing Foundation (lead agency)
- PUSH outreach teams
- Community-based partners
- Walk-ins or resident inquiries

2. Initial Eligibility Screening (PUSH)

- Verify that the household appears to meet HOME-ARP qualifying population criteria
- Provide an overview of TBRA requirements and documents needed
- Schedule a full eligibility appointment

3. Full Income Certification & Eligibility Review (PUSH)

- Collect and verify income documentation
- Complete full income certification per HUD standards

- Review household composition, rental status, and qualifying population criteria
- Submit file to FHF for verification

4. City Review & Determination

- The City of Compton retains the right to review participant documentation
- The City may request additional information or make eligibility determinations
- Final approval continues only once all City conditions are met

5. Unit Selection or Existing Unit Approval

Participants may:

- Select a new rental unit, OR
- Request approval to remain in an existing unit (if it meets program standards)

Steps include:

- PUSH conducts HQS inspection
- PUSH completes rent reasonableness assessment
- FHF and the City verify compliance with HOME-ARP requirements

6. Rental Subsidy Contract Execution (FHF)

- FHF drafts and executes the rental assistance agreement with the landlord
- Payment amounts are calculated according to HUD-aligned formulas
- FHF initiates ongoing rental subsidy payments

7. Participant Orientation & Support (PUSH)

- Provide orientation on program rules, responsibilities, and timelines

- Support participants through move-in or stabilization steps
- Address documentation needs and landlord/tenant questions

8. Ongoing Monitoring & Recertification

- PUSH conducts required recertifications and updates income changes
- PUSH performs follow-up HQS inspections if required
- FHF monitors rental payments and compliance
- The City retains the right to review files at any stage

9. Program Exit & Transition

- Participants exit upon income increase, program completion, or voluntary exit
- PUSH provides transition support and referrals to other resources
- FHF completes final closeout of participant file

This workflow maintains strong alignment with the style, tone, and structure used in the Supportive Services narrative, ensuring consistency across both program components.

TBRA – Budget Narrative

The Tenant-Based Rental Assistance (TBRA) budget supports the administration of rental subsidies,

income certifications, HQS inspections, compliance oversight, and participant coordination for the City of

Compton's HOME-ARP Program. The budget aligns with HUD cost principles and includes all allowable

expenses required for effective program implementation.

Personnel & Fringe Benefits:

Funds will support PUSH staff responsible for income verification, rent reasonableness reviews, HQS

inspections, eligibility assessments, landlord coordination, and required recertifications. Personnel time

covers participant communication, file documentation, appointment scheduling, and ongoing program

support. Fringe benefits include standard nonprofit rates covering payroll taxes, health benefits, and other

employer obligations.

Rental Assistance Payments:

Most of the TBRA budget is dedicated to direct rental subsidy payments. These subsidies will be issued on

behalf of eligible participants to assist with monthly rent, security deposits, and utility deposits (as allowed).

All payments will be processed by FHF in accordance with HUD HOME-ARP regulations, City procedures,

and approved compliance standards.

Administrative Costs:

As the Lead Agency, Fair Housing Foundation will utilize administrative funds for fiscal oversight, financial

management, program reporting, documentation review, compliance monitoring, and coordination with the

City of Compton. Administrative charges fall within HUD-allowable limits and support required back-end

functions such as data management, quality assurance, internal controls, and monitoring of program

expenditures.

Program Operating Costs:

This category includes required supplies and materials for application processing, printing, inspection tools,

technology needs, participant communication, and secure file storage. These costs ensure accurate

record-keeping and efficient workflow as households progress through the TBRA process.

The TBRA budget is designed to maximize rental support for qualifying residents while maintaining strong

program accountability, regulatory compliance, and seamless administration by FHF and PUSH.

All costs go to payments except for 15% to Fair Housing for costs

TBRA and Supportive Services – Performance Measures

Projected Participants Served:

• Total Households Served Throughout the Duration: 715-900 households (including intake clients and all supportive services).

• Households Receiving Workforce Readiness Support: 315-415 participants

• Households Receiving Essential Household Items: 300–300 households

• Households Participating in Healing Circles or SUD Awareness: 100–185 participants

Key Outputs:

• Case management check-ins conducted: 1 to 2 times per month when the applicant is participating in the program

• Warm referrals to partner agencies: each applicant will be provided with a warm referral based on need

• Workforce readiness workshops delivered: 75-82 workshops, 1 workshop per week (except holidays)

• Trauma-informed healing circles delivered: 20 healing circles, 1 per month

• Housing Supplies Pop-Up distributions: 40 events, 2 times a month for 20 months

Tracking Methods:

• Intake and eligibility forms

• Monthly case management logs

• Partner referral reports

• Workshop attendance sheets, virtually and in-person

• Distribution logs (Fatherhood Café)

• Healing circle sign-in sheets and feedback forms (HLAT)

• FHF compliance and monitoring reports

• Monthly and or quarterly progress summaries submitted to the City of Compton

Compliance: Financial Management, Internal Controls, and HUD Requirements

Fair Housing Foundation (FHF) maintains comprehensive financial management policies, internal controls, and compliance procedures that meet all federal requirements, including HUD regulations, and applicable City of Compton standards. As the Lead Agency, FHF will apply these established systems to ensure accurate fiscal oversight, documentation integrity, and fully compliant program administration throughout the duration of the HOME-ARP Supportive Services contract.

Financial Management & Internal Controls:

• FHF utilizes HUD-approved financial management systems designed to track expenditures, document allowable costs, and maintain audit-ready records.

• Strong internal controls ensure segregation of duties, safeguarding of funds, and accurate financial reporting.

• All expenses are reviewed for eligibility and compliance prior to approval.

• FHF conducts ongoing internal monitoring, quality assurance checks, and file reviews to ensure accuracy.

• Fiscal operations adhere to Generally Accepted Accounting Principles (GAAP) and maintain full documentation for all program activities.

HUD Compliance:

• FHF has established policies and procedures covering income verification, eligibility determination, documentation standards, safeguarding participant information, and maintaining confidentiality.

• FHF will ensure all program activities comply with HOME-ARP requirements, including:

– Participant eligibility and qualifying population verification

– Documentation retention and audit standards

– Nondiscrimination and Fair Housing Act compliance

– Timeliness of expenditures and performance progress

• Regular reporting will be submitted to the City of Compton in accordance with HUD and City guidelines.

Partner Compliance Expectations:

• All partnering organizations including PUSH, Queendome Rise Consulting, Fatherhood Café, and Healing Los Angeles Together Inc. will be required to follow HUD and HOME-ARP regulations as a condition of participation.

• Partners will follow FHF's established documentation procedures, including participant file standards, verification forms, referral forms, progress notes, and retention policies.

• FHF will provide technical assistance and training to partners to ensure alignment with federal and City requirements.

• Partners will participate in routine compliance reviews, data verification checks, and corrective action processes if needed.

Oversight & Monitoring:

• FHF will conduct formal and informal monitoring of all partners to ensure adherence to HUD requirements.

• FHF will review partner files, performance data, referral logs, and service delivery documentation to maintain program integrity.

• Any compliance findings will be addressed promptly through corrective action planning.

Through these established systems, FHF will ensure the Supportive Services program operates with financial accuracy, regulatory compliance, transparent reporting, and adherence to all HOME-ARP federal standards.

QUEENDOME RISE

11/15/2025

Queendome Rise Consulting

Fair Housing Foundation

RE: Letter of Support for Fair Housing Foundation – City of Compton RFP

To Whom It May Concern,

On behalf of Queendome Rise Consulting, I am pleased to provide this Letter of Support for Fair Housing Foundation (FHF) in response to the ***HOME-ARP Supportive Services & Tenant-Based Rental Assistance (TBRA) RFP No. 2025-10***, focused on housing, rental assistance, and utility support services for vulnerable communities.

Queendome Rise Consulting proudly supports FHF as the lead applicant and affirms our commitment to partnering on this initiative. FHF's strong history of community advocacy, housing rights education, and responsible program administration makes them exceptionally qualified to lead this project with integrity, cultural competence, and equity-driven service delivery.

As a subcontracted service provider, Queendome Rise Consulting will offer workforce readiness services for program participants, including:

- Job readiness coaching
- Resume writing support
- Interview preparation
- Job application assistance
- Professional appearance & workplace preparedness
- Employment navigation for individuals facing barriers such as homelessness, re-entry, unemployment, or economic instability

We are fully committed to collaborating with FHF through coordinated referrals, aligned service delivery, data reporting (as appropriate), and participation in all required evaluation or capacity-building activities. We believe this partnership will significantly increase housing stability and economic mobility for underserved residents across the City of Compton.

Queendome Rise Consulting strongly endorses the Fair Housing Foundation's proposal and looks forward to supporting the successful implementation of this community-centered project.

For any questions, please contact us at info@chevonnesmith.com or (310) 367-1660.

Sincerely,
Chevonne Smith, Managing Member
Queendome Rise Consulting
info@chevonnesmith.com
(310) 367-1660

11/14/2025

Healing Los Angeles Together, Inc.
1605 W. Olympic Blvd
Suite 9029
Los Angeles, CA 90015

Fair Housing Foundation

RE: Letter of Support for Fair Housing Foundation – City of Compton RFP

To Whom It May Concern,

On behalf of Healing Los Angeles Together, Inc, (HLAT) we are pleased to submit this Letter of Support for Fair Housing Foundation (FHF) as the lead applicant for the ***HOME-ARP Supportive Services & Tenant-Based Rental Assistance (TBRA) RFP No. 2025-10.*** HLAT is honored to participate in this initiative designed to promote housing stability, prevent displacement, and strengthen supportive services for vulnerable residents across the region.

HLAT supports FHF's leadership in their supportive services and rental assistance efforts. Their long-standing commitment to housing equity, tenant protections, and community-based outreach demonstrates their capacity to lead a multi-agency initiative designed to support disadvantaged households.

As a program partner, HLAT will provide:

- Trauma-informed healing circles tailored to residents navigating chronic stress, grief, violence exposure, and instability.
- Substance use disorder awareness, education, and prevention support, helping participants understand risks and access early interventions.
- Warm hand-offs to clinical providers for individuals who require mental health or substance use treatment.

HLAT is committed to working collaboratively with FHF to ensure timely service delivery, coordinated outreach, and shared efforts to uplift residents experiencing economic insecurity and displacement risk.

We proudly support FHF's application and look forward to being an active partner in bringing compassionate, effective services to the Compton community.

Sincerely,
Herminia Galvez, Executive Director
Healing Los Angeles Together Inc, 501c3 nonprofit
herminia@healinglosangelestogether.org
www.healinglosangelestogether.org

PUSH
PEOPLE UNIFIED STRIVING HIGHER

11/14/2025

People Unified Striving Higher
3140 W Manchester Blvd
Inglewood, CA 90305

Fair Housing Foundation

RE: Letter of Support for Fair Housing Foundation – City of Compton RFP

To Whom It May Concern,

On behalf of People Unified Striving Higher (PUSH), we are pleased to submit this Letter of Support for Fair Housing Foundation (FHF) as the lead applicant for the ***HOME-ARP Supportive Services & Tenant-Based Rental Assistance (TBRA) RFP No. 2025-10.*** PUSH is honored to participate in this initiative designed to promote housing stability, prevent displacement, and strengthen supportive services for vulnerable residents across the region.

PUSH supports FHF's leadership in their supportive services and rental assistance efforts. Their long-standing commitment to housing equity, tenant protections, and community-based outreach demonstrates their capacity to lead a multi-agency initiative designed to support disadvantaged households.

As a program partner, PUSH will provide:

- Assistance completing housing and rental assistance applications for the City's TBRA Program, ensuring households meet eligibility requirements and submit complete documentation.
- Income verification support, helping participants gather, upload, and understand the materials required for TBRA approval.
- Coordination with landlords to increase participation in the TBRA program, including outreach, program explanation, and support resolving common landlord concerns.
- One-on-one case management and service coordination, connecting participants to benefits, resources, emergency services, and ongoing stabilization supports.
- Ongoing follow-up, supporting households through recertification, move-in processes, and conflict resolution to reduce program exits and maintain housing stability.
- Targeted outreach and engagement, prioritizing seniors, residents with disabilities, survivors of violence, individuals experiencing homelessness, and households with limited literacy or digital access.

PUSH is committed to working collaboratively with FHF to ensure timely service delivery, coordinated outreach, and shared efforts to uplift residents experiencing housing insecurity and displacement risk.

We proudly support FHF's application and look forward to being an active partner in bringing compassionate, effective services to the Compton community.

Sincerely,
Renea Ferrell, Executive Director
People Unified Striving Higher, a 501c3 nonprofit
pushhigherorg@gmail.com
www.pushhigher.org

Volunteers of America®
GREATER LOS ANGELES

November 13, 2025

Turmel Woods, Grants Compliance Manager
City of Compton
City Clerk's Office
205 South Willowbrook Avenue
Compton, CA 90220

Re: HOME-ARP Supportive Services and Tenant-Based Rental Assistance (TBRA) Request for Proposals, RFP No. 2025-10

Dear Turmel Woods,

On behalf of Volunteers of America of Los Angeles (VOALA), I respectfully submit the enclosed proposal in response to the HOME-ARP Supportive Services and Tenant-Based Rental Assistance (TBRA) Request for Proposals, RFP No. 2025-10. VOALA is applying to provide both Supportive Services and Tenant-Based Rental Assistance.

VOALA has extensive experience providing case management, housing navigation and stabilization supports, a wide array of supportive services, and tenant-based rental assistance services for those who are homeless and at-risk of homelessness in Los Angeles County – including within the City of Compton. We have offices within the City of Compton, and experience providing services to residents within the City of Compton. We are confident that, with our effective programming and experience serving the City of Compton, we are highly qualified to provide the proposed supportive services and TBRA.

Should you have any questions or need additional information, you can reach me at (213) 389-1500 or bpratt@voala.org.

Sincerely,

Robert Pratt
President and CEO

Organizational Background

History and Capacity: VOALA was established in 1896 with a mission to find solutions to social problems and pioneer new approaches that will move beyond assisting individuals in need by creating positive, lasting changes for families, neighborhoods and communities. For the past 128 years, VOALA has continuously worked with the proposed target population, including individuals and families who are homeless and individuals and families at-risk of homelessness.

The agency has an extensive history providing a wide range of programs and housing for Los Angeles' most vulnerable, including Veterans, people living with HIV/AIDS, survivors of domestic violence, the re-entry population, and survivors of trafficking.

VOALA currently provides more than 120 programs to more than 35,000 individuals each year in the Greater Los Angeles area. Preventing and ending homelessness is a key component of our mission to find solutions to social problems and create positive, lasting changes for individuals and families. Our service continuum for individuals and families who are homeless has grown to our current operation serving more than 13,500 individuals each year through street outreach, rapid re-housing, prevention, more than 1,900 units of affordable housing and more than 2,600 units of interim housing, as well as numerous supportive services, all of which are rooted in a strengths-based model.

VOALA has been operating rapid re-housing and homelessness prevention programs that incorporate case management, housing navigation and stabilization services, and financial assistance components since 2009. Through these programs, VOALA provides intake, assessment, case management and development of an Individual Housing and Services Plan, referrals to supportive services, and direct financial assistance to support housing placement and retention (security deposit, utility arrears, short-term rental assistance, and moving expenses).

VOALA provides rapid re-housing and homelessness prevention services through a wide array of contracts, including contracts with the Los Angeles Homeless Services Authority to provide homelessness prevention and rapid re-housing services for those who are homeless/at-risk in the San Gabriel Valley, County of Los Angeles to provide homelessness prevention and rapid re-housing services for families, City of El Monte to provide rapid re-housing and homelessness prevention services, County of Los Angeles Adult Protective Services to provide rapid re-housing services for seniors, and California Board of State and Community Corrections to provide rapid re-housing for the re-entry population.

In the past year (July 1, 2024 – June 30, 2025) VOALA served 2,280 households through rapid re-housing and homelessness prevention programs similar to the proposed program, issuing more than $12.95 million in rental assistance payments.

Through a HUD-funded program (Housing as an Intervention to Fight AIDS) providing housing in SPA 6 (including Compton), VOALA provided short-tern rental assistance (as well as case management and housing stabilization services) to 27 households with incomes below 30% AMI. 83% of households served who began in transitional housing successfully transitioned to

permanent housing, and 71% of those receiving rental assistance successfully sustained permanent housing.

Grant Management Experience: VOALA has an annual operating budget of $198 million, and is adept at managing federal funds, with 90% of our agency budget generated from federal, state and local government funding. VOALA has been utilizing government funding to support our programs for more than 70 years, and currently manages government contracts with numerous agencies, including: HUD, Department of Justice, Department of Labor, SAMHSA, Department of Veterans Affairs, Department of Health and Human Services, California Department of Housing and Community Development (Homekey), California Office of Emergency Services, California Board of State and Community Corrections, City of El Monte, City of Pomona, City and County of Los Angeles, City of Long Beach, and City of Pasadena. VOALA has renewed contracts with many of the agencies for multiple years, and we have a track record of meeting established program outcomes and submitting all required programmatic and fiscal reports timely and accurately.

Program Description – Supportive Services

Target Populations: The target populations for the supportive services component will be individuals who are homeless and those who are at-risk of homelessness according to HUD definitions.

Proposed Activities: The primary focus of VOALA's Supportive Services program will be to help participants rapidly secure (for those who are homeless) and maintain permanent housing that is safe, affordable, accessible, and acceptable to their needs. This housing may include market-rate rental housing, permanent supportive housing, or permanent housing with rental subsidies. The Supportive Services will operate in conjunction with the TBRA component.

VOALA's supportive services programming begins with an initial intake and assessment of each household's housing barriers, needs, and preferences. Case Managers will work with participants to problem-solve any immediate needs (such as a need for immediate medical care), and will also support households in problem-solving longer-term needs through the Individual Housing and Services Plan and case management process, which will include supporting households in increasing their income (through public benefits and/or employment), developing stronger life skills (in areas such as budgeting, interpersonal communications, being a good tenant, etc.), and connecting to supportive services to help address any other barriers to retaining permanent housing.

The Case Manager will work with each family to develop an Individual Housing and Services Plan (IHSP) that details the steps to be taken and services to be accessed to support the family in securing permanent housing (for those who are homeless) and maintaining permanent housing (for those at immediate risk of homelessness, such as those who have received a three-day notice). Housing and Services Plans will be focused around three distinct phases: initial actions required to address the immediate threats to the household's housing stability (such as housing location/placement for those who are homeless, paying rental/utility arrears, mediation with landlords and neighbors), followed by steps to address housing stability and retention barriers

(such as increasing income, learning good tenancy skills, addressing any specific barriers the household faces that may threaten housing stability), and finally, exit planning, which focuses on transitioning responsibility for housing retention to the household, including specific action planning alongside the household to prevent future homelessness.

For those who are homeless, or for at-risk households in need of relocation (such as those in units that are unaffordable, unsafe, or in units that are otherwise not a good fit for the household), the Case Manager and Housing Specialist will support households to identify and secure an appropriate housing unit.

Case Managers and Housing Specialists will take a hands-on approach to connecting clients to permanent housing, helping clients identify units, accompanying clients to view units, completing habitability and rent reasonableness assessments on units, assisting in completing rental applications, reviewing lease terms, providing education on tenant rights, and assisting clients with move-in tasks (such as turning on utilities, securing furnishings). VOALA staff will also work to connect participants to housing subsidy programs for which they are eligible to provide them with the financial resources necessary to sustain permanent housing. For eligible households (people with HIV/AIDS), VOALA operates 15 units of permanent affordable housing in/around Compton (in SPA 6) through the HOPWA Scattered Site Master Leasing program. Because VOALA operates SSVF and VASH programs, we have ready access to staff who are able to provide screening and assistance applying for these programs. Additionally, VOALA operates more than 1,900 units of permanent affordable housing that will be available to participants (based on unit availability and eligibility). Participants will have access to Housing Navigation services immediately upon entering the program. Through our landlord engagement efforts, VOALA has relationships with more than 1,400 landlords and 800 property management companies across Los Angeles and Orange Counties who are willing to rent to individuals referred by VOALA. These landlord relationships provide us with an existing stock of available rental housing that will allow us to quickly place participants into permanent housing that meets their needs and wants (such as geographic location, proximity to work/school, first floor vs. upper-level unit, number of bedrooms, accessibility, etc.).

Through the TBRA component (detailed in a separate narrative), households will be provided with flexible financial assistance to assist with costs needed to stabilize in housing, including: rental application fees, security deposits, first month's rent, rental arrears (up to 6 months), utility deposit, and up to 3 months of utility arrears. VOALA will determine amount of direct financial assistance to be provided based on a thorough assessment of the abilities and needs of the individual household, including current income sources and amounts, other expenses, barriers faced, etc.

In concert with housing placement and financial assistance, the Case Manager will connect households to supportive services to address identified barriers to ongoing housing stability. Services available through VOALA include: housing stabilization case management, linkages to community resources (banking, groceries, transportation, faith groups, etc.), Benefits Advocacy (including assistance applying for public benefits or which the household is eligible), assistance applying for housing subsidies, life skills education (budgeting, household maintenance, good

tenant practices, good neighbor practices, etc.), credit repair assistance, and employment services. Services available through partner organizations include:

Service	Provider(s)
Behavioral Health	DMH, Children's Institute, St. John's Community Health, Alma Services, USC MSW Interns working in VOALA programs
SUD	SCADP, Central City Recovery, Foundation for a Drug Free World
Employment	PV Jobs, CRCD, YouthBuild, South LA WorkSource, WLCAC, AADP, El Nido
Education	A Childs Dream, ARC, Maxine Waters Adult School, YouthBuild, LA Trade Tech, Matrix 4 Success Academy
Housing	LAHSA/CES, Ruth's Place
Food	WAWTF, Saint Mark Food Pantry, Food from the Hood
Music/Arts	Young Musicians Foundation
Healthcare	Homeless Healthcare LA, St. John's Community Health
Legal Services	LAFLA, LA County DA's Office Bureau of Victim's Services

When referred to an off-site provider, participants will be provided with bus tokens or shuttle transportation to the provider, along with directions on how to get to the provider and their appointment time. Case Managers will call the provider to let them know the participant is coming, and will follow-up with the participant and provider after the appointment to confirm that the participant arrived and received services. Support services will be available throughout each participant's time in the program.

Case Managers will initially meet with households who are homeless weekly until they are placed into housing. Case Managers will meet with all households weekly for the first month they are in housing (both for those at-risk of homelessness and those who were homeless following placement into housing), with the frequency of meetings stepped down to bi-monthly and then to monthly as households stabilize in their housing.

Housing stabilization services will be provided using a Critical Time Intervention approach, which includes 3 phases: transition to community (during which the household meets with their Case Manager weekly and receives support connecting to community resources, such as transportation, grocery stores, schools, banking, hospitals, etc.), try-out (during which the household meets with their case manager bi-monthly for coaching using the community resources identified) and transfer of care (during which the household meets with their Case Manager monthly while the Case Manager empowers the participant to take ownership of their own stability).

Each IHSP will include a retention plan that lays out strategies to prepare households to pay their lease obligations and cover their other financial obligations after rental assistance/case management supports have ended. The retention plan will include a plan for increased income for the family (through public benefits and/or employment), as well as a budget developed with support from the family's Case Manager.

VOALA is experienced and knowledgeable in the eligibility requirements for various long-term housing subsidies, and regularly leverages housing subsidy resources to help the households we serve secure and sustain permanent housing. VOALA currently manages 778 tenant-based VASH vouchers in Los Angeles County (since October 2013), 120 PBVs for seniors (80) and people with disabilities (40) at Ballington Plaza (since 2014), and 73 PBVs (61 VASH and 12 Section 8) for families who are homeless at Blue Butterfly Village in San Pedro (since May 2015).

Client eligibility for housing vouchers and other long-term subsidies will be assessed as part of the case management process. Case Managers will review client income, family size, and other eligibility requirements (such as Veteran status for VASH vouchers), and will assist clients in applying for any vouchers for which they are eligible. Application assistance will include assistance filling out required forms, gathering any necessary back-up documentation, and monitoring client status on housing waiting lists as needed. For households that are eligible for vouchers, VOALA may provide short-term rental assistance as a bridge to housing stability until the voucher can be secured.

Work Plan and Timeline – Supportive Services

Activity	Timeline
Recruit and hire 1 FTE Program Supervisor, 2 FTE Case Managers, and 1 FTE Housing Specialist	Months 1-2
Train 1 FTE Program Supervisor, 2 FTE Case Managers, and 1 FTE Housing Specialist	Month 2
Begin enrolling clients (each Case Manager will carry a caseload of 20 participants/each, for a total of 40 participants enrolled at any given time)	Month 3
Provide intake, assessment, case management, housing navigation and stabilization services, and linkages to supportive services	Months 3-24
Connect participants to TBRA for rental assistance	Months 3-24

VOALA will provide Supportive Services to 40 participants at any given point in time. With an average 6 month time in the program, we project serving 80 participants total per year and 160 participants total over the grant period.

VOALA has extensive experience rapidly implementing new programs, including new rental assistance and housing placement supportive services programs. VOALA currently operates both Rapid Re-Housing and Prevention programs in Los Angeles County, and through these programs we already have program policies and procedures, relationships with landlords, facilities, and leadership staffing in place. This existing infrastructure, combined with our skilled human resources department with the capacity to rapidly hire qualified staff as required by the program, will allow VOALA to have all staff hired and the program fully operational within 60 days. The timeline to accomplish the identified milestones is as follows: A) Program office readiness: VOALA already has an active facility lease and is providing case management services for our existing programs in Compton, and has office space available that can be dedicated to the proposed program.

VOALA currently has a Program Manager (Leonard Fowler) who oversees our HOPWA Scattered Site Master Leasing and Short-Term Rental Assistance programs in SPA 6 who will oversee the proposed program. We will hire a Program Supervisor to oversee this program directly, as well as 2 FTE Case Managers and 1 FTE Housing Specialist. For direct services staff, VOALA will either transfer staff from our existing prevention or rapid re-housing programs to the proposed program (and hire new staff to backfill their current positions), or recruit and hire new staff for the proposed program. The decision on whether to transfer or hire new staff will be based on current caseloads and staffing demands for existing programs, and the specific skills/qualifications of current staff (for instance, whether staff are bilingual). Should new staff be hired, VOALA will begin recruitment upon notification of grant award. We anticipate all new staff will be hired within 45 days of grant award, and fully trained and providing services within 60 days of grant award. All new staff will undergo a 2-week onboarding/training program.

VOALA has an existing cadre of case managers and housing specialists working under existing programs who are experienced in providing the intake, assessment, case management, and housing retention supports required by the proposed program. These staff will be able to support initial intakes, assessments, case management, and direct financial assistance for eligible households while VOALA recruits and hires new staff to fully staff the proposed program.

Budget and Budget Narrative – Supportive Services

1. Personnel: $469,272

Position	**Annual Salary**	**% FTE**	**# Years**	**Total Cost**
Program Supervisor	$63,086.50	100%	2	$126,173
Justification: The Program Supervisor will oversee staff hiring and supervision, program design, participant recruitment, collaborative partner relationship management, coordination of data collection and reporting. This staff will dedicate 100% of their time to this project.				
Case Manager	$60,008	200%	2	$240,032
Justification: The Case Managers will conduct intakes and assessments, develop Individual Housing and Services Plans, coordinate with accounting to determine amounts for financial assistance, and make referrals to supportive services.				
Housing Specialist	$51,533.50	100%	2	$103,067
Justification: The Housing Specialist will network with landlords to identify available and affordable permanent housing units, and coordinate with the Case Manager to connect participants to appropriate units.				

2. Fringe Benefits: $140,782

Fringe benefits were calculated based on actual costs, using the following calculations: FICA (7.65%), Worker's Compensation (3%), Health/Dental (13.85%), Pension (4.5%), and ADD/LTD (1%). Fringe benefits were allocated to the grant based on the portion of time dedicated to project activities.

3. Supplies: $18,874

Supplies include the following:

Item	Calculation	Total Cost
Office Supplies	Office supplies used in case management (pens, paper, staples, file folders, etc.) @ $300/month x 24 months	$7,200
Computers	Laptops for each staff (1 Program Supervisor, 2 Case Managers, and 1 Housing Specialist) @ $2,300/each x 4 = $9,200	$9,200
Furnishings	Office furniture for staff (desk, chair) @ $500/staff x 4 staff = $2,000	$2,000
Filing Cabinets	2 Filing cabinets @ $237/each x 2 = $474	$474

4. Other: $128,640

The other costs were calculated as follows:

Item	Calculation	Total Cost
Direct Participant assistance	VOALA will provide direct supports to address immediate needs of participants in order to support them in securing and sustaining permanent housing. This may include bus passes, food, work clothing or tools, etc. Calculated at $400/participant x 160 participants.	$64,000
Phone	This includes the one-time cost to purchase cell phones for each staff member ($200/phone x 4 = $800), as well as monthly service fees for the phone service ($65/line/month x 4 lines x 24 months = $6,240)	$7,040
Internet	This covers a portion of the cost of Internet service at the program offices to support Internet use for the program staff, calculated at $250/month x 24 months	$6,000
Insurance	This covers insurance costs for the program (General Liability, Directors/Officers) at $250/month	$6,000
Facility Costs	This covers facility rent and utilities at the offices to be used by the program staff, calculated at $1,900/month x 24 months	$45,600

5. Indirect Costs: $112,878

VOALA has an approved indirect cost rate of 14.9%. This results in indirect costs of $112,878.

TOTAL BUDGET: 870,446

Performance Measures – Supportive Services

VOALA has established the following performance measures for the Supportive Services Component:

- Provide Supportive Services to 160 participants over 2-year grant period
- 70% of households that are homeless will be placed into permanent housing, and

- 70% of all households (including those who are at-risk of homelessness and those who were homeless and placed into permanent housing) will retain housing for at least one year.
- 50% of households served will increase their income from program intake to exit.

Program Description – TBRA

Target Populations: The target populations for the supportive services component will be individuals who are homeless and those who are at-risk of homelessness according to HUD definitions.

Proposed Activities: In conjunction with the Supportive Services component, VOALA will provide tenant-based rental assistance for eligible households. Rental assistance will be limited to rental application fees, security deposits, first month's rent, rental arrears (up to 6 months), utility deposit, and up to 3 months of utility arrears. VOALA will determine amount of direct financial assistance to be provided based on a thorough assessment of the abilities and needs of the individual household, including current income sources and amounts, other expenses, barriers faced, etc.

As detailed in the Supportive Services section above, each household served through TBRA will undergo an initial intake and assessment of each household's housing barriers, needs, and preferences. The Case Manager will work with each family to develop an Individual Housing and Services Plan (IHSP) that details the steps to be taken and services to be accessed to support the family in securing permanent housing (for those who are homeless) and maintaining permanent housing (for those at immediate risk of homelessness, such as those who have received a three-day notice). The IHSP will include details on the rental and/or utility assistance needs of the household, and will be used to determine the amounts of TBRA to be provided to each household.

VOALA's established process for issuing financial assistance payments to third parties to assist enrolled families requires Case Managers to complete a Financial Assistance Request Packet for submission to VOALA's Accounting Department. This packet includes documentation that confirms the landlord's identify and verifies that the landlord is the owner of the property, verifies that the household to be served has a valid lease to rent the unit, and verifies that the unit meets HUD habitability and rent reasonableness standards. Documentation included in the Financial Assistance Request Packet includes a copy of the household's signed lease, a W-9, a grant deed/tax bill/assessors report documenting that the landlord to be paid is the owner of the property, and rent comparables. VOALA's accounting department will not issue rental assistance payments to landlords prior to having a fully completed Financial Assistance Request Packet. VOALA policies require that all direct financial assistance payments are issued directly to the landlord or other payee (never to the household). VOALA's accounting system has safeguards in place to ensure rent and utility payments for each unit are only issued once per month, and VOALA's Accounting Specialists maintain detailed records of rental and other financial assistance payments made through VOALA's Accounting software. Direct financial assistance for other fees (such as utility deposits, utility/rental arrears) follow similar requirements, with a

signed lease and documentation of arrears or utility deposit fees required prior to issuance of a check directly to the landlord/utility company. Payments are processed to ensure that landlords receive rent checks timely.

Work Plan and Timeline – TBRA

Activity	Dates
Finalize financial assistance policies in coordination with City of Compton	Month 1
Provide rental assistance payments to participants based on individual needs	Months 2 - 24

VOALA has extensive experience rapidly implementing new programs, including new rental assistance programs. VOALA currently operates both Rapid Re-Housing and Prevention programs in Los Angeles County, and through these programs we already have program policies and procedures, relationships with landlords, facilities, and leadership staffing in place.

We have an existing accounting team in place with experience processing rental assistance payments. This existing infrastructure will allow us to seamlessly add the TBRA component of the proposed program to our slate of programs immediately.

VOALA currently has a Program Manager (Leonard Fowler) who oversees our HOPWA Scattered Site Master Leasing and Short-Term Rental Assistance programs in SPA 6 who will oversee the proposed program. We will hire a Program Supervisor to oversee this program directly, as well as 2 FTE Case Managers and 1 FTE Housing Specialist to provide the Supportive Services component and determine the amount of TBRA to be provided. VOALA will begin recruitment for these new hires upon notification of grant award. We anticipate all new staff will be hired within 45 days of grant award, and fully trained and providing services within 60 days of grant award. All new staff will undergo a 2-week onboarding/training program.

Budget and Budget Narrative – TBRA
Budget costs for the TBRA component include:

1. Rental Assistance: $640,000: Rental assistance is calculated at an average of $4,000 per household x 160 households = $640,000. This is calculated based on providing a security deposit and first month's rent for each household, with an average rent of $2,000/month. The specific assistance provided to each household will vary based on needs, and may include moving costs, security deposit, utility deposit, utility arrears, and/or rental arrears. Based on the available funding, the program has been designed to provide short-term assistance to help households secure/sustain permanent housing, with VOALA working with the household to secure other funding for ongoing rental costs (such as other subsidy programs, employment income, public benefits income).
2. Application Fees: $1,077.60: VOALA has included funding to support application fees for households seeking permanent housing.

Performance Measures – TBRA

VOALA has established the following performance measures for the TBRA Component:

- Provide rental assistance to 160 participants over 2-year grant period
- 70% of households that are homeless will be placed into permanent housing, and
- 70% of all households (including those who are at-risk of homelessness and those who were homeless and placed into permanent housing) will retain housing for at least one year.

Compliance

Please see the attached documents:

- HOPWA Policies and Procedures Manual, which includes policies on how VOALA processes rental assistance payments.
- VOALA Accounting Policies and Procedures, which include policies on financial management and internal controls

PROFESSIONAL SERVICES AGREEMENT
BETWEEN
CITY OF COMPTON
AND
THE EMPOWERING R.E.AC.H FOUNDATION

This **AGREEMENT** is entered by and between the **CITY OF COMPTON**, a municipal corporation of the State of California (hereinafter referred to as **"CITY"**) located at 205 South Willowbrook Avenue, Compton, California 90220, and **The Empowering R.E.A.C.H Foundation** (hereinafter referred to as **"CONSULTANT"**), located at 5055 Exposition Blvd, Los Angeles, CA 90016

RECITALS:

WHEREAS, the **CITY** has received funding from the Unites States Department of Housing and Urban Development (HUD) for the Community Development Block Grant (CDBG), HOME Investment Partnership (HOME) and HOME-American Rescue (HOME-ARP) Programs; and

WHEREAS, the **CITY** has determined that there is a need to employ the services of an experienced consultant to provide expert advice and assistance with program implementation services to ensure compliance with federal, state and local regulations; and

WHEREAS, CONSULTANT (The Empowering R.E.A.C.H Foundation) represents that it is specifically trained, experienced, competent, and has the resources to provide such services which will be required by this Agreement; and

WHEREAS, by Resolution XX,XXX adopted on XX of February 2026, the City Council authorized the City Manager to enter into a professional services agreement with the Consultant to provide the needed services; and

WHEREAS, CONSULTANT is willing to render such professional services subject to the terms and conditions set forth in this Agreement.

AGREEMENT:

1. Services to be rendered by Consultant. It is the mutual understanding of the Parties that the Consultant shall perform and be responsible for providing the following services: 1.) Supportive Services for the qualifying population of the City of Compton using HOME-ARP funds.

Consultant acknowledges that in entering into this Agreement the City is relying on Consultant's special skills and experience to do and perform the services in accordance with best standards of professional practice. Consultant agrees to perform all the said services and to the extent not furnished by the City, furnish all the necessary materials at its own cost and expense necessary to complete said services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances and to the reasonable satisfaction of the City**.**

Consultant services hereunder shall be performed in a good, workmanlike and professional manner. Consultant shall be responsible for correcting and completing all errors and omissions related to the services provided by the Consultant for this Agreement at no additional cost to the City**.** "Errors" and "Omissions" for purposes of this paragraph are defined to mean a failure by the Consultant to meet the standards of its profession as set forth in the preceding paragraph. The acceptance of the services by City does not release Consultant from these obligations.

Consultant will be responsible for employing or engaging all persons necessary to perform the services. All of Consultant's staff will be qualified by training and experience to perform their assigned tasks. Consultant will give its personal attention to the fulfillment of the provisions of this Agreement by all of its employees and sub-consultants, if any, and will keep the services under its control. On demand of the City, if any employee or sub-consultant of Consultant fails or refuses to carry out the provisions of this Agreement or appears to be incompetent or to act in a disorderly or improper manner, Consultant agrees that he or she will be discharged from performing services pursuant to provisions of this Agreement.

Channon Watkins**, Founder & Executive Director**, shall be primarily responsible for representing Consultant in performance of this Agreement.

2. Duration of Contract. The term of this Agreement shall commence upon Notification to Proceed from the City to Consultant and Consultant shall perform the services in a diligent and professional manner pursuant to this Agreement through February 30, 2029, unless this Agreement is extended or terminated as provided herein.

3. Compensation. The method of payment for the services will be based on a fee-for-services basis, billable at the rates identified within Consultant's **"Budget"** within the **"Proposal"**, which is incorporated herein. It is understood and agreed between the Parties that the maximum compensation payable for all services performed by the Consultant during the initial term of this Agreement shall be limited to a not-to-exceed amount of **Eight Hundred Seventy Thousand Four Hundred Forty-Four Dollars ($870,444).**

The total price paid the Consultant will include compensation for all work, including travel, materials, supplies, vendor services, expenses and subcontracted work. No additional compensation will be paid to the Consultant, unless there is a change in the scope of the work or the scope of the project. In the instance of a change in the scope of work or scope of the project, adjustment to the total compensation will be negotiated between the Consultant and the City. Adjustment in the total compensation will not be effective until authorized and approved in writing by the City**.** Should the Parties be unable to agree as to a compensation adjustment amount for changes in the work or scope of the project, this Agreement may be terminated pursuant to the provisions of **Section 16,** below.

Consultant acknowledges the importance to City of the project schedule and agrees to put forth its best professional efforts to perform the services in a manner consistent with that schedule. City understands, however, that Consultant's performance must be governed by sound practices. Consultant will work such overtime or engage such personnel and equipment as necessary to maintain the schedule, without additional compensation.

Consultant shall provide the City with monthly reports describing services performed during the preceding month of services. Reports and Invoices shall be delivered or mailed to the **Grants Depatment** at the following address: **City of Compton, 205 South Willowbrook Avenue, Compton, California 90220.**

In the event of termination, the Consultant shall be entitled to compensation for the undisputed reasonable value of services performed to the effective date of termination, including any non-cancellable obligations incurred prior to termination; provided, however, that the City may condition payment of such compensation upon the Consultant's delivery to the City of any and all City property, documents, reports, records, materials and work product associated with the performance of this Agreement.

4. Ownership of Materials. Consultant agrees that all of its customized reports, recommendations, plans, copyrightable materials and other work product created or assembled by it in the course of performing the services ("Work Product") hereunder are works for hire for the benefit of the City and as such is the sole property of the City. To the extent that such materials and work product do not constitute work for hire, in consideration of the payments and other covenants of the City, as set forth or called for herein, Consultant hereby sells, transfers, conveys and assigns any and all of its rights therein to the City. In the event this Agreement is terminated, all Work Product produced by Consultant or its agents,

employees and sub-consultants pursuant to this Agreement will be delivered to City pursuant to the termination clause of this Agreement.

The Work Product may be used by City and its agents, employees, representatives, and assigns, in whole or in part, or in modified form, for all purposes City may deem advisable, without further employment of or payment of any compensation to Consultant; provided, however, that if this Agreement is terminated for any reason prior to completion of the Project and if under such circumstances City uses, or engages the services of and directs another consultant to use, the Work Product, City agrees to hold Consultant harmless from any and all liability, costs, and expenses relative to claims arising out of matters and/or events which occur subsequent to the termination of this Agreement as a result of causes other than the fault or negligence of Consultant, or anyone for whose acts it is responsible, in preparation of the Work Product. Consultant will not be responsible for deficiencies solely attributable to modifications of the Work Product performed by others, or that arise from use of the Documents in connection with a project or site other than that shown in the Work Product.

5. Independent Consultant Status. Consultant, its officers, employees, subcontractors, agents and volunteers (collectively hereinafter the "Consultant"), is a wholly independent Consultant and not an officer, employee, sub-contractor or agent of the City of Compton. Neither the City nor any of its officers, employees, agents or volunteers shall have any control over the conduct of the Consultant, except as expressly set forth in this Agreement. Consultant expressly warrants that while engaged in carrying out and complying with any terms and conditions of this Agreement that Consultant shall not at any time or in any manner, represent that Consultant is in any manner officers, employees, agents or volunteers, joint venture or partner of the City. Consultant shall obtain no rights to retirement, health care or any other benefits that accrue to City officials, officers, or employees. Consultant expressly waives any claim to such rights. City will not make deductions from any amounts payable to Consultant of taxes or insurance. All payroll and employment taxes, insurance, and benefits shall be the sole responsibility of Consultant. Consultant retains the right to provide services for others during the term of this Agreement.

The payment(s) made to Consultant pursuant to the Agreement will be the full and complete compensation to which Consultant is entitled. City will not make any federal or state tax withholdings on behalf of Consultant or its agents, employees or subcontractors. City will not pay any workers' compensation insurance, retirement contributions or unemployment contributions on behalf of Consultant or its employees or subcontractors. Consultant agrees to indemnify and pay City within thirty (30) days for any tax, retirement contribution, social security, overtime payment, unemployment payment or workers' compensation payment which City may be required to make on behalf of Consultant or any agent, employee, or sub-consultant of Consultant for work done under this Agreement. At the City's election, City may deduct the amounts paid pursuant to this Section, from any balance owing to Consultant.

6. Successors, Assignment and Delegation. City and the Consultant each binds themselves, their partners, successors, assigns and legal representatives to the other hereto and to partners, successors, assigns and legal representatives of such other party in respect to all covenants, agreements and obligations contained in this Agreement.

The expertise and experience of Consultant are material considerations for this Agreement. Consultant shall not assign or transfer any interest in this Agreement or the performance of any of Consultant's obligations under this Agreement without the prior written consent of the City. Any attempted assignment or transfer of any of Consultant's rights, duties or obligations arising under this Agreement shall be null and void.

7. Nondiscriminatory Employment Practices. During the performance of this Agreement, the Consultant agrees not to discriminate against any employee or applicant for employment because of race, sex, creed, color, religion, age, sexual orientation, marital status, national origin, political affiliation, handicap or belief in accordance with requirements of City, State or Federal laws and regulations. Consultant will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, sex, creed, color, religion, age, sexual orientation, marital status, national origin, political affiliation, handicap or belief in accordance with requirements of City,

State or Federal laws and regulations. Such actions shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoffs or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Consultant agrees to post in conspicuous places, available to employees, applicants and sub-consultants for employment, notices setting forth the provisions of this non-discrimination clause.

In the event of the Consultant's non-compliance with the non-discrimination clause of this Agreement, this Agreement may be immediately canceled, terminated or suspended in whole or in part.

8. Subcontracting. Consultant's services are unique and personal. Except as may be specified in Consultant's Proposal and agreed to by the City, Consultant will not subcontract any portion of the services without prior written approval of City Manager or his/her designee. If Consultant subcontracts any of the services, Consultant will be fully responsible to City for the acts, errors and omissions of Consultant's sub-consultant and of the persons either directly or indirectly employed by the sub-consultant, as Consultant is for the acts and omissions of persons directly employed by Consultant. Nothing contained in this Agreement will create any contractual relationship between any sub-consultant of Consultant and City. Consultant will be responsible for payment of sub-consultants. Consultant will bind every sub-consultant by the terms of this Agreement applicable to Consultant's work unless specifically noted to the contrary in the subcontract and approved in writing by City.

9. Other Consultants. The City reserves the right to employ other consultants in connection with the services.

10. Indemnification. Consultant shall indemnify and save harmless the City, its officials, officers, employees, agents and volunteers (collectively hereinafter the "City"), against any and all damages to property or injuries to or death of any person or persons, including property and employees or agents of the City and shall indemnify and save the City from any and all liability and expense including reimbursement of reasonable defense costs and legal fees, and claims, demands, suits, actions or proceedings of any kind or nature, including Workers' Compensation claims, of or by anyone whomsoever to the extent resulting from or arising out of the negligent, reckless or willful misconduct for the Consultant, its officers, employees, sub-consultants, or agents in the performance of the duties undertaken by Consultant pursuant to this Agreement.

This indemnification and hold harmless obligation does not extend to claims arising out of the negligence or willful misconduct of the City.

11. Insurance. Without limiting the Consultant's indemnification of the City, Consultant shall obtain and maintain, at its cost and expense, for the duration of the Agreement and any and all amendments hereto, insurance against claims for injuries to persons or damage to property which may arise out of or in connection with performance of the services by Consultant or Consultant's agents, representatives, employees or sub-consultants. The insurance will be obtained from an insurance carrier admitted and authorized to do business in the State of California. Such evidence shall specifically identify this Agreement and shall contain express conditions that the City is to be given written notice at least thirty (30) days in advance of any termination or implementation of a reduction of limits or material change of insurance coverage as specified herein. ***Failure on the part of the Consultant to procure or maintain insurance shall constitute a material breach upon which the City may immediately terminate this Agreement.*** All insurance required hereunder shall be primary with respect to any insurance maintained by the City**.**

Coverages and Limits. Consultant will maintain the types of coverages and minimum limits indicated below, unless the Risk Manager or City Manager, in consultation with the City Attorney approves a lower amount. These minimum amounts of coverage will not constitute any limitations or cap on Consultant's indemnification obligations under this Agreement. City, its officers, agents, volunteers and employees make no representation that the limits of the insurance specified to be carried by Consultant pursuant to this Agreement are adequate to protect Consultant. The coverage will contain no special limitations on the scope of its protection to the below-indicated insureds except for Workers Compensation

and errors and omissions insurance. Consultant will obtain occurrence coverage, excluding Professional Liability, which will be written as claims-made coverage. If Consultant believes that any required insurance coverage is inadequate, Consultant will obtain such additional insurance coverage, as Consultant deems adequate, at Consultant's sole expense.

11.1 Commercial General Liability Insurance. $1,000,000 combined single-limit per occurrence for bodily injury, personal injury and property damage. If the submitted policies contain aggregate limits, general aggregate limits will apply separately to the work under this Agreement or the general aggregate will be twice the required per occurrence limit.

11.2 Workers' Compensation and Employer's Liability. Workers' Compensation limits as required by the California Labor Code and Employer's Liability limits of $1,000,000 per accident for bodily injury. Workers' Compensation and Employer's Liability insurance will not be required if Consultant has no employees and provides, to City's satisfaction, a declaration stating this.

11.3 Professional Liability. Errors and omissions liability appropriate to Consultant's profession with limits of not less than $1,000,000 per claim. The coverage shall also provide an extended two (2) year reporting period commencing upon termination or cancellation of this Agreement.

Endorsements. For Commercial General Liability Insurance, Consultant will ensure that the policies are endorsed to name the City of Compton and its respective elected and appointed officers, officials, employees, agents and volunteers as **"additional insureds"** with respect to liability arising out of the activities of the Consultant. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City. ***Prior to City's execution of this Agreement, Consultant will furnish certificates of insurance and endorsements to City.***

Waiver of Subrogation. The policies shall contain a waiver of subrogation for the benefit of City.

12. Permits and Licenses. Consultant, at its own expense, during the term of this Agreement, shall obtain and maintain all appropriate business and professional permits, licenses and certificates that may be required in connection with the performance of services by the Consultant. Upon execution of this Agreement, the Consultant shall show evidence of a business license permit in conformance with *Section 9-1.2* of the *Compton Municipal Code*.

13. Maintenance of Records. Consultant will maintain complete and accurate records with respect to costs incurred under this Agreement. All records will be clearly identifiable. Consultant will allow a representative of City during normal business hours to examine, audit, and make transcripts or copies of records and any other documents created pursuant to this Agreement. Consultant will allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years, or longer if required by law, from the date of final payment under this Agreement.

14. Warranties. Consultant represents and warrants (i) that Consultant has no obligations, legal or otherwise, inconsistent with the terms of this Agreement or with Consultant's undertaking this relationship with City, (ii) that the performance of the services called for by this Agreement do not and will not violate any applicable law, rule or regulation or any proprietary or other right of any third party, (iii) that Consultant will not use in the performance of his responsibilities under this Agreement any confidential information or trade secrets of any other person or entity and (iv) that Consultant has not knowingly entered into or will enter into any agreement (whether oral or written) in conflict with this Agreement.

15. General Compliance with Laws. Consultant will keep fully informed of federal, state and local laws and ordinances and regulations, which in any manner affect those employed by Consultant, or in any way affect the performance of the services by Consultant. Consultant will at all times observe and comply with these laws, ordinances, and regulations and will be responsible for the compliance of the services with all applicable laws, ordinances and regulations. In the event the Consultant encounters any conflict between such laws and ordinances, Consultant shall notify the City in writing and the Parties agree to work cooperatively to resolve the conflict.

16. Termination. In the event of the Consultant's failure to prosecute, deliver, or perform the services, after giving written notice of default and two (2) days to correct the same, then, in addition to any other remedies, City may terminate this Agreement for nonperformance by notifying Consultant in writing. Consultant has five (5) business days to deliver any documents owned by City and all work in progress to City address contained in this Agreement. City will make a determination of fact based upon the work product delivered to City and of the percentage of work that Consultant has performed which is usable and of worth to City in having the Agreement completed. Based upon that finding City will determine the final payment of the Agreement. In the event City elects to terminate, City will have the right to immediate possession of all Work Product and work in progress prepared by Consultant, whether located at Consultant's place of business, or at the offices of a sub-consultant.

The City's obligation is payable only from funds appropriated for the purpose of this Agreement. All funds for payments after the end of the current fiscal year are subject to the City's legislative appropriation for this purpose. In the event this Agreement extends into succeeding fiscal year periods and the City Council does not allocate sufficient funds for the next succeeding fiscal year payments, this Agreement shall terminate immediately upon written notice from the City.

Either Party, upon tendering ten (10) calendar days written notice to the other Party, may terminate this Agreement for convenience. In this event and upon request of City, Consultant will assemble the work product without charge, put it in order for proper filing and closing, and deliver it to City. Consultant will be paid for work performed to the termination date; however, the total shall not exceed the maximum amount payable as specified in **Section 3,** above. City will make the final determination as to the portions of tasks completed and the compensation to be made.

17. Covenants Against Contingent Fees. Consultant warrants that Consultant has not employed or retained any company or person, other than a bona fide employee working for Consultant, to solicit or secure this Agreement, and that Consultant has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon, or resulting from, the award or making of this Agreement. For breach or violation of this warranty, City will have the right to terminate this Agreement for nonperformance, or, in its discretion, to deduct from the Agreement price or consideration, or otherwise recover, the full amount of the fee, commission, percentage, brokerage fees, gift, or contingent fee.

18. Certifications. The Consultant, under penalty of perjury, certifies that, except as noted below, he/she or any other person associated therewith in the capacity of owner, partner, director, officer, manager:

a. is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any Federal, State or local agency;
b. has not been suspended, debarred, voluntarily excluded or determined ineligible by any Federal, State or local agency within the past 3 years;
c. does not have a proposed debarment pending; and
d. has not been indicted, convicted, or had a civil judgment rendered against he/she/it by a court of competent jurisdiction in any matter involving fraud or official misconduct in connection with obtaining, attempting to obtain, or performing a public (Federal, state or local) transaction or contract under a public transaction; violation of Federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property within the past 3 years; and
e. are not presently indicted or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in the preceding subsection (d); and
f. have not had one or more public transactions (Federal, State or local) terminated for cause or default within the past 3 years.

If there are any exceptions to this certification, insert the exceptions in the following space.

[Supply exceptions on separate page]

For any exception noted above, indicate below to whom it applies, initiating agency, and dates of action.

[Attach separate page]

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction. The above certifications are part of this Agreement. Signing this Agreement on the signature portion thereof shall also constitute signature of the above Certifications.

_____ _____

Channon Watkins, Founder **Date**

19. Jurisdiction, Venue and Governing Law. Any action at law or in equity brought by either of the Parties for the purpose of enforcing a right or rights provided for by this Agreement will be tried in a court of competent jurisdiction in the County of Los Angeles, State of California, and the Parties waive all provisions of law providing for a change of venue in these proceedings to any other county. This agreement will be governed by the laws of the State of California.

20. Testimony. Consultant will testify at City's request if litigation is brought against City in connection with Consultant's services under this Agreement. Unless the action is brought by Consultant, or is based upon Consultant's actual or alleged negligence or other wrongdoing, City, upon prior written agreement with Consultant will compensate Consultant for time spent in preparation for testimony, testimony, and travel at Consultant's standard hourly rates at the time of actual testimony.

21. Waivers. The waiver by either Party of any breach or violation of any term, covenant, or condition of this Agreement or of any applicable law will not be deemed to be a waiver of such term, covenant, condition or law or of any subsequent breach or violation of same or of any other term, covenant, condition or law. The acceptance by either Party of any fee or other payment which may become due under this Agreement will not be deemed to be a waiver of any preceding breach or violation by the other Party of any term, covenant, or condition of this Agreement or any applicable law.

22. Authority. The individuals executing this Agreement and the instruments referenced in it, each represent and warrant that they have the legal power, right and actual authority to bind the respective Parties to the terms and conditions of this Agreement.

23. Severability. If any term, provision, condition or covenant of this Agreement or its application to any party or circumstances shall be held, to any extent, invalid or unenforceable, the remainder of this Agreement, or the application of the term, provision, condition or covenant to persons or circumstances other than those as to whom or which it is held invalid or unenforceable, shall not be affected, and shall be valid and enforceable to the fullest extent permitted by law.

24. Amendments. This Agreement may be modified or amended only be written document executed by both Consultant and City's City Manager and approved as to form by the City Attorney. Such document shall expressly state that it is intended by the Parties to amend the terms and conditions of this Agreement.

25. Confidentiality and Trade Secret Information.

25.1 Use of Confidential Information. The Parties may be required to disclose Confidential Information to each other. As such, the Parties shall use Confidential Information solely for the purpose

and in the context of the Parties' evaluation of the Project and shall not otherwise use, or authorize the use of, any Confidential Information. Neither Party or any of its Affiliates, nor any of their respective Representatives, shall have any obligation to disclose any Confidential Information at any time.

25.2 Non-Disclosure of Confidential Information.

(a) Non-Disclosure Withut Consent. The Parties acknowledge that the disclosure of any Confidential Information would cause severe adverse personal, business and financial consequences to the Party including, but limited to loss, dilution or reduction of business or business prospects and adverse publicity. Without the prior written consent of the Party in each instance, or as otherwise specifically permitted by this Agreement, the Parties shall not, at any time or times, directly or indirectly, disclose or authorize or permit to be disclosed: (i) any Confidential Information; or (ii) any Confidential Information that has been made available to, or is in the possession or under the control of the Party. Immediately upon request by either Party, at any time or times, the Parties shall deliver to the requesting Party a complete and accurate list of the names, addresses and telephone numbers of all Persons to whom any copy of, or access to, any Confidential Information has been provided by or on behalf of said Party notwithstanding this Agreement.

(b) Prohibition on Reproduction. The Parties shall not, at any time or times, directly or indirectly, copy, otherwise reproduce, or make any extract or summary of any Confidential Information, or any materials containing or storing any Confidential Information, for any purpose other than the purposes specifically permitted by this Agreement. The Parties shall maintain adequate security measures so that none of the Confidential Information may be disclosed, reproduced, made available or distributed in any manner not otherwise specifically permitted by this Agreement. All media in which any Confidential Information is recorded or stored, and which at any time is within the possession or under the control of the Parties, immediately shall be delivered to the respective Parties upon the termination of the relationship and upon written request of either Party, for any reason, or at any other time, upon request by either Party.

(c) Notice of Demands. If, at any time or times, the Parties are requested or required (by oral questions, interrogatories, requests for information or documents, subpoena, civil investigative demand or other process) to disclose any Confidential Information, the Party shall provide to the other Party immediate written notice thereof so that said Party may seek an appropriate protective order or waive compliance with the applicable provision of this Agreement. If, failing the entry of a protective order or the receipt of a waiver hereunder, in the written opinion of that Party's legal counsel (delivered to the

Party at least fifteen (15) business days prior to any such disclosure), is compelled to disclose any Confidential Information, the Party may disclose only that portion of the Confidential Information that counsel so opines must be disclosed and the Party shall use its utmost best efforts to obtain assurance that confidential treatment shall be accorded to that portion of the Confidential Information being disclosed. In no event shall the Parties, or anyone on behalf of the Parties, oppose, hinder or impair the ability of the Party to take any action to obtain a protective order or other assurance satisfactory to said Party that confidential treatment shall be accorded to Confidential Information.

25.3 Trade Secret. Consultant agrees that during the course of providing services to the City, Consultant may have access to the City’s confidential/trade secret and proprietary information. Consultant understands that all such information is considered to be secret and proprietary to the City and is a valuable commercial asset of the City. Consultant agrees not to make use whatsoever, directly or indirectly, of the City’s confidential information for Consultant’s personal benefit or for any other person, firm, corporation, or entity. Consultant agrees not to remove such information from the City in any form or medium without the express written permission of the City. Consultant agrees not to reveal, disclose, identify, or otherwise provide this Confidential Information to any other person, firm, corporation, or other entity, including the general public, directly or indirectly. Upon the conclusion of Consultant services to the City, Consultant agrees to return all the City’s property and confidential information in Consultant’s custody, possession, or control to Company.

26. Entire Agreement. This Agreement, together with any other written document referred to or contemplated by it embody the entire Agreement and understanding between the Parties relating to the subject matter of it. The City Manager is authorized, in consultation with the City Attorney, to agree to non-material amendments to this Agreement. Neither this Agreement nor any of its provisions may be amended, modified, waived or discharged except in a writing signed by both Parties.

27. Notices. Any notices required or permitted under this Agreement shall be effective when delivered in person; and effective one (1) business day after delivery by facsimile transmission; and effective five (5) calendar days after mailing by U.S. Mail, postage prepaid and properly addressed as follows:

To Consultant:
The Empowering R.E.A.C.H Foundation
5055 Exposition Blvd
Los Angeles, CA 90016
Attn: Channon Watkins, President
(323) 717-0156
channon@ereachfoundation.org

To City:
City of Compton
205 South Willowbrook Avenue
Compton, California 90220
Attn: Turmel Woods, Grants Compliance Manager
(310) 605-5580
t.woods@comptoncity.org

In the event of any change of address, the moving party is obligated to notify the other party of the change of address in writing. Each party may amend, supplement and update the notice list to add, delete or replace any listed individuals; however, the amendment must be in writing.

30. Miscellaneous. No provision of this Agreement is to be interpreted for or against either party because that party or that party's legal representative drafted such provision.

Should either party hereto, or any representative, successor or assign of either party hereto, resort to litigation to enforce the provisions of this Agreement, each party shall bear their own costs.

IN WITNESS WHEREOF, CONSULTANT has executed this Agreement, and the **CITY**, by its City Manager, who is authorized to do so, has executed this Agreement.

THE EMPOWERING R.E.A.C.H FOUNDATION
CONSULTANT

Dated: _____ **By _____**
Channon Watkins, President

CITY OF COMPTON

Approved by:

Dated: _____ **By _____**
Willie A. Hopkins Jr., City Manager

Approved as to form:

By _____ **Dated: _____**
Legal Division

ATTEST:

Dated: _____ **By _____**
Satra D. Zurita, City Clerk

February 24, 2026

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: CITY MANAGER

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH AND ESTABLISH A PURCHASE ORDER FOR FAIR HOUSING FOUNDATION FOR TENANT-BASED RENTAL ASSISTANCE (TBRA) PROGRAM USING HOME-AMERICAN RESUCUE PLAN (HOME-ARP) FUNDS IN THE AMOUNT OF ($641,077.60)

SUMMARY

Adoption of this resolution will authorize the City Manager to enter into a professional service agreement with and establish a purchase order in the amount of Six Hundred Forty-One Thousand Seventy-Seven Dollars and Sixty Cents ($641,077.60) for TBRA services for the qualifying population living in the City of Compton.

BACKGROUND

In 2021, the City of Compton received a Grant Agreement from the U.S. Department of Housing and Urban Development (HUD) for HOME-ARP funds intended to address the needs of qualifying populations, including individuals and households experiencing homelessness or housing instability. HUD required the City to develop and submit an eligible proposal for approval by May 2023. Failure to do so would have resulted in the City forfeiting its HOME-ARP allocation. In response, the City undertook the required planning and compliance steps to preserve the funding and ensure alignment with HUD HOME-ARP regulations to address the needs of qualifying populations, including individuals and households experiencing homelessness or housing instability.

On October 30, 2025, the City released a Request for Proposals (RFP) for HOME-ARP TBRA. The proposal deadline was November 17. The RFP sought qualified nonprofit organizations to deliver a TBRA program consistent with HUD HOME-ARP regulations, including housing stabilization and related services. The three (3) firms were selected based on their responsiveness, qualifications, costs, work experience and professional expertise. The following three (3) proposal are as follow:

Firm	Amount	Service Proposed
Volunteers of America	$640,000.00	TBRA

Fair Housing Foundation	$610,446.12	TBRA
REACH Foundation	$641,077.60	TBRA

Proposals were reviewed by City evaluation panel using criteria outlined in the RFP, including:

- Program design and service delivery approach
- Organizational capacity and experience
- Financial management and compliance readiness
- Alignment with HOME-ARP eligible activities

SELECTION PROCESS

Pursuant to the Request for Proposals, it was requested that consultants respond with their qualifications, scope of service, etc., in one package and their fee in a sealed, separate cover. The proposal review committee reviewed the material in the Request for Proposal (RFP) submitted by the consultants and ranked the most qualified proposals.

The selection of the most qualified consultants for youth and family services was on the basis of demonstrated competence and professional qualifications. Qualification Based Selection ("QBS") is where selection is based on the most appropriate provider of professional services; fees are not an initial consideration nor a primary consideration for selection; however, staff will evaluate the price to ensure there is a comparability and consistency to the other proposals. The evaluation process used by the selection committee for ranking the proposal was based upon the completeness of the proposal, consultant's demonstrated understanding of the scope of services, quality of similar work previously performed by the firm, personnel assigned, resources required to perform the required services, and the proposed schedule of work. Fees are not considered until after the selection of the most qualified firms.

The review committee determined the proposal submitted by Fair Housing Foundation submitted the lowest/most responsive proposal and demonstrated the capacity to deliver eligible TBRA over a 36-month period.

STATEMENT OF ISSUE

Staff request authorization for the City Manager to enter into a service agreement with Fair Housing Foundation for TBRA program for the City of Compton.

FINANCIAL IMPACT

Funds in the amount of Six Hundred Forty-One Thousand Seventy-Seven Dollars and Sixty Cents ($641,077.60) are available in Grants Department – TBRA Program 2025-2026 Fiscal Year Budget in Account No. 2823-540-000-4205.

RECOMMENDATION

Staff recommends that the attached Resolution be adopted.

TURMEL WOODS
GRANTS COMPLIANCE MANAGER

APPROVED FOR FORWARD

WILLIE A. HOPKINS JR.
CITY MANAGER

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH AND ESTABLISH A PURCHASE ORDER FOR FAIR HOUSING FOUNDATION FOR TENANT-BASED RENTAL ASSISTANCE (TBRA) PROGRAM USING HOME-AMERICAN RESUCUE PLAN (HOME-ARP) FUNDS IN THE AMOUNT OF ($641,077.60)

WHEREAS, adoption of this resolution will authorize the City Manager to enter into a professional service agreement with and establish a purchase order in the amount of Six Hundred Forty-One Thousand Seventy-Seven Dollars and Sixty Cents ($641,077.60) for TBRA services for the qualifying population living in the City of Compton; and

WHEREAS, in 2021, the City of Compton received a Grant Agreement from the U.S. Department of Housing and Urban Development (HUD) for HOME-ARP funds intended to address the needs of qualifying populations, including individuals and households experiencing homelessness or housing instability; and

WHEREAS, HUD required the City to develop and submit an eligible proposal for approval by May 2023. Failure to do so would have resulted in the City forfeiting its HOME-ARP allocation. In response, the City undertook the required planning and compliance steps to preserve the funding and ensure alignment with HUD HOME-ARP regulations to address the needs of qualifying populations, including individuals and households experiencing homelessness or housing instability; and

WHEREAS, On October 30, 2025, the City released a Request for Proposals (RFP) for HOME-ARP TBRA. The proposal deadline was November 17, 2025. The RFP sought qualified nonprofit organizations to deliver TBRA program consistent with HUD HOME-ARP regulations, including housing stabilization and related services. The three (3) agencies were selected based on their responsiveness, qualifications, costs, work experience and professional expertise. The following three (3) proposal are as follow:

Firm	**Amount**	**Service Proposed**
Fair Housing Foundation	$610,446.12	TBRA
Volunteers of America	$640,000.00	TBRA
REACH Foundation	$641,077.60	TBRA; and

WHEREAS, Proposals were reviewed by City evaluation panel using criteria outlined in the RFP, including:

- Program design and service delivery approach
- Organizational capacity and experience
- Financial management and compliance readiness
  Alignment with HOME-ARP eligible activities; and

WHEREAS, the evaluation process used by the selection committee for ranking the proposal was based upon the completeness of the proposal, consultant's demonstrated understanding of the scope of services, quality of similar work previously performed by the firm, personnel assigned, resources required to perform the required; and

WHEREAS, the review committee determined the proposal submitted by Fair Housing Foundation submitted the lowest/most responsive proposal and demonstrated the capacity to deliver eligible TBRA services over a 36-month period; and

WHEREAS, funds in the amount of Six Hundred Forty-One Thousand Seventy-Seven Dollars and Sixty Cents ($641,077.60) are available in Grants Department – TBRA Program 2025-2026 Fiscal Year Budget in Account No. 2823-540-000-4205.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Manager, on the advice and approval of the Legal Counsel, is hereby authorized to enter into a service agreement and establish a purchase order with Fair Housing Foundation.

SECTION 2. That the City Manager hereby is authorized to issue a purchase order to Fair Housing Foundation in an amount not to exceed Six Hundred Forty-One Thousand Seventy-Seven Dollars and Sixty Cents ($641,077.60).

SECTION 3. That funds for this expenditure will be appropriated in the Grants Management Division 2025-2026 Fiscal Year Budget in Account No. 2823-540-000-4205 Grants Dept- TBRA Program.

SECTION 4. That a copy of this Resolution shall be forwarded to the offices of the City Manager, City Clerk, City Controller, Law Division/City Attorney and the Grants Department.

SECTION 5. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____ 2026.

_____
EMMA SHARIF
MAYOR OF THE CITY OF COMPTON

ATTEST:

_____
SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Satra D. Zurita, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2026.

That said Resolution was adopted by the following vote, to wit:

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-
ABSTAIN: COUNCIL MEMBERS-

_____
SATRA D. ZURTIA
CITY CLERK OF THE CITY OF COMPTON

RESOLUTION NO. 26,320

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON RESCINDING RESOLUTION NUMBER 25,812 RE-ADOPTING, RATIFYING AND AMENDING THE 2025-2026 FISCAL YEAR BUDGET FOR THE ACCEPTANCE AND APPROPRIATE FUNDS FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) HOME INVESTMENT PARTNERSHIP-AMERICAN RESCUE GRANT PROGRAM (HOME-ARP) FUNDS IN THE AMOUNT OF $1,988,847

WHEREAS, HUD's HOME- American Rescue Plan (ARP) federal grant allocation for Compton is $1,988,847. These grant funds are to be administered through HUD's HOME Investment Partnerships Program (HOME). These one-time funds are in addition to the City's annual allocation of HOME funds; and

WHEREAS, the City noticed the availability of the drafted HOME-ARP Plan for public view and comment in the Compton Bulletin Newspaper and informed citizens that they had an option to call, email and submit written comments on the proposed plan; and

WHEREAS, on March 31, 2023, the City Council adopted Resolution No. 25,812 authorizing the expenditure of the HOME-ARP funds. However, upon further review it was determined that the expenditure information included in the resolution was incorrect and did not align with the plan and budget presented to the U.S. Department of Housing and Urban Development (HUD); and

WHEREAS, the City held a public hearing on June 20, 2023 to obtain citizen input and comments on the drafted HOME-ARP Plan and proposed activities; and

WHEREAS, resolution No. 25,812, previously adopted by the City Council, contained an expenditure amount that was inconsistent with the HOME-ARP plan submitted to the U.S. Department of Housing and Urban Development (HUD). This discrepancy must be corrected to ensure that the City's official records accurately reflect the approved plan and maintain compliance with HUD requirements; and

WHEREAS, the City Manager is recommending the implementation of the HOME-ARP Allocation Plan to provide assistance to the unhoused population and families affected by domestic violence, as well as other qualifying populations in need of supportive housing and services.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. That the City Council shall adopt the funding recommendations of the drafted HOME-ARP Plan as follows:

	HOME-ARP Plan	AMOUNT
1	Supportive Services	$870,446.12
2	Tenant-Based Rental Assistance	$641,077.60
3	Non-profit Operating	$99,442.35
4	Non-profit Capacity Building	$79,553.88
5	Administration and Planning (statutory 15% cap)	$298,327.05
	TOTAL	**$1,988,847**

Section 2. That the City Manager is authorized to implement the HOME-ARP Plan to the citizens of Compton.

Section 3. That the City Manager is authorized to execute all necessary documents and implement all programs included in the HOME-ARP Plan.

Section 4. That the HUD HOME-ARP allocation will not negatively impact the general fund. The Grants Department fiscal year 2025-2026 budget shall increase and expenditures shall increase as follow:

INCREASE REVENUE:

Account No:	Description:	Amount
2823-540-000-3583	HUD Revenue	$1,988,847

INCREASE EXPENDITURES:

Account No:	Description:	Amount
2823-540-000-4101	Salaries - Permanent	$298,327.05
2823-540-000-4262	Other Professional Services	$178,996.23
2823-540-000-4266	Contract Services	$870,446.12
2823-540-000-4205	Grants Dept. – TBRA Program	$641,077.60

Section 5. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

Section 6. That a certified copy of this Resolution shall be filed in the offices of the City Manager, Grants Department, City Attorney, Law Division, and City Controller.

ADOPTED this 14th day of OCTOBER, 2025.

EMMA SHARIF
MAYOR OF THE CITY OF COMPTON

ATTEST:

SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF COMPTON)

I, Satra D. Zurita, City Clerk of the City of Compton, do hereby certify that the foregoing Resolution was adopted by the City Council of the City of Compton, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on the 14th day of OCTOBER, 2025.

That said Resolution was adopted by the following vote, to wit:

AYES:	**COUNCIL MEMBERS-**	DUHART, SPICER, BOWERS, DARDEN, SHARIF
NOES:	**COUNCIL MEMBERS-**	NONE
ABSENT:	**COUNCIL MEMBERS-**	NONE
ABSTAIN:	**COUNCIL MEMBERS-**	NONE

CITY OF COMPTON INCORPORATED 1888 CALIFORNIA

SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

Empowering REACH Foundation Application for HOME-ARP Supportive Services & Tenant-Based Rental Assistance (TBRA), RFP No. 2025-10

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Cover Letter - The Empowering R.E.A.C.H. Foundation

November 12th, 2025

Turmel Woods
Grants Compliance Manager
City of Compton - Grants Management Department
205 South Willowbrook Avenue
Compton, CA 90220

RE: HOME-ARP Supportive Services & Tenant-Based Rental Assistance (TBRA), RFP No. 2025-10 (BOTH)

Dear Mr. Woods:

On behalf of The Empowering R.E.A.C.H. Foundation, a qualified 501(c)(3) nonprofit organization, I am pleased to submit this proposal in response to the City of Compton's Request for Proposals (RFP No. 2025-10) for HOME-ARP Supportive Services and Tenant-Based Rental Assistance (TBRA). Our organization is applying for both components, with separate narratives, budgets, and work plans enclosed for each program as required.

The Empowering R.E.A.C.H. Foundation has provided trauma-informed housing support and case management services to individuals experiencing or at risk of homelessness, particularly seniors and disabled adults. Our proposed initiatives align with HUD HOME-ARP priorities by addressing barriers to stable housing through comprehensive supportive services and direct rental assistance.
Our Supportive Services program will deliver outreach, assessment, recovery planning, and stabilization support designed to reduce homelessness in Compton, CA and promote long-term independence. Our TBRA program will provide short- and long-term rental assistance, including security and utility deposit support, in full compliance with HOME-ARP regulations, rent reasonableness standards, and participant eligibility requirements.

We have the organizational capacity, fiscal accountability systems, and the contract management experience necessary to meet all compliance, reporting, and performance requirements under 2 CFR Part 200 and Notice CPD-21-10. We welcome the opportunity to partner with the City of Compton to ensure that HOME-ARP resources achieve measurable, equitable, and lasting impact for qualifying residents.
Thank you for your consideration of this proposal. Should you require additional information or clarification, please contact me directly at channon@ereachfoundation.org or 323-717-0156.

With appreciation

Channon Watkins
Founder & Executive Director
The Empowering R.E.A.C.H. Foundation
5055 Exposition Blvd, Los Angeles, CA 90016

Organizational Background

History, Capacity, & Prior Federal Grant Management Experience

The Empowering R.E.A.C.H. Foundation was established in early 2024 to address critical gaps in LA County's housing and health support systems. Founded by Channon Watkins, a professional with over 18 years of experience in health and senior care, the organization blends professional expertise with a personal commitment to supporting aging adults and their families.

Our approach is deeply informed by Ms. Watkins's extensive background in assisted living and skilled nursing administration, enhanced by her Master's in Social Work. Her personal journey as a caregiver to her late mother, who battled heart disease, fuels her empathy and understanding of the emotional and logistical challenges families face when navigating aging and care needs.

Based in South Los Angeles, Empowering REACH primarily serves minority and underserved communities within Supervisorial District 2, under the leadership of Supervisor Holly J. Mitchell, with a focus on Service Planning Area 6. While we are a newly formed 501(c)(3) organization, we build upon proven partnerships and expertise established through our for-profit entity, Concise Care. To date, our team has assisted over 3,000 individuals in securing stable housing, including the emergency placement of 1,500 seniors during the height of the COVID-19 pandemic. We also recently received $10,000 in discretionary funding from Supervisor Holly J. Mitchell's Office to distribute Dignity Kits and provide rental assistance to vulnerable seniors.

Our team brings a foundation of government contracting experience and proven fiscal management capabilities to this opportunity. While our nonprofit entity is newly established and pursuing its first federal grant, our leadership team brings extensive experience through our affiliated for-profit entity (Concise Care), which has successfully managed multiple contracts with local municipalities and Managed Care Plans (MCPs). This experience includes compliance with detailed reporting requirements and delivery of measurable outcomes within budget and timeline constraints.

Mission

At The Empowering R.E.A.C.H. (Rental Emergency Assistance for Community Housing) Foundation, our mission is to provide displaced seniors and disabled adults with affordable housing and personalized support services, fostering independence, dignity, and security. We are dedicated to bridging the gap between low-income individuals and institutionalization by offering tailored case management and innovative housing solutions. Through advocacy, compassionate care, and community engagement, we empower marginalized populations on their journey toward self-sufficiency and a stable, fulfilling life.

Populations Served

Our program will serve HOME-ARP qualifying populations, including:

- Individuals and families experiencing homelessness (as defined in 24 CFR 91.5)
- Persons at risk of homelessness (as defined in 24 CFR 91.5)
- Persons fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking, or human trafficking
- Other populations like seniors and disabled adults where providing supportive services or assistance would prevent homelessness or serve those with the greatest risk of housing instability

Board Composition

Name	Staff / Board Title	Affiliation	Race / Ethnicity	Gender Identity	Contribution Amounts
Channon Mitchell-Watkins	Executive Director / CEO	Concise Care Group, CEO	Black / African American	Female	20 in-kind hours per month
Cedric Watkins Jr.	Treasurer	Concise Care Group, VP	Black / African American	Male	20 in-kind hours per month
Kilei Parker	Secretary	Concise Care Group, Admin Assistant	Black / African American	Female	20 in-kind hours per month
Ashton Watkins	Member	Trial Attorney at Ashton Watkins Law Firm (no relation to Executive Director)	Black / African American	Male	10 in-kind hours per month

Expert Advisory Team

The Empowerment R.E.A.C.H. Foundation Board now includes Nicole Bood, MSN, MBA-HCM, RN, PHN (Nurse Practitioner) and Senioa Rios, RN (Clinical Substance-Use and Behavioral-Health Specialist) serving as Expert Advisors. Their inclusion strengthens the organization's capacity for integrated clinical oversight, trauma-informed program design, and quality assurance across HOME-ARP supportive service initiatives.

SECTION A: TENANT-BASED RENTAL ASSISTANCE (TBRA)

Program Description

Our TBRA program will provide housing assessment and placement services throughout the 24-month implementation period, beginning with an initial assessment of each household to determine the appropriate level and duration of assistance based on their specific circumstances and barriers to housing stability. Staff will provide intensive housing search assistance to identify units that meet Housing Quality Standards (HQS) while simultaneously engaging in landlord outreach and negotiation to secure affordable units for program participants. Throughout this process, we will coordinate closely with property owners to ensure all assisted units meet rent reasonableness standards as mandated by HOME-ARP regulations, documenting comparable market rents for each unit assisted. To address the full spectrum of move-in costs that often prevent households from securing housing, eligible participants will receive up to $250 in utility deposit assistance paid directly to utility providers, with our staff facilitating the establishment of payment plans for past-due balances when such arrangements are necessary to secure utilities in the new unit.

Our financial assistance structure employs a tiered model that maximizes our ability to serve 534 households within the allocated budget while providing appropriate support based on individual household needs. Emergency assistance will serve approximately 30% of participants (160 households) with security deposits plus first month's rent averaging $1,000-$1,200, enabling rapid rehousing for those who primarily need help overcoming initial move-in costs. Short-term assistance for 50% of participants (267 households) will provide 3-6 months of rental support plus deposits averaging $1,200 per household, addressing the needs of families requiring temporary stabilization while they secure employment or benefits. Medium-term assistance for 20% of participants (107 households) will offer 6-12 months of support averaging $1,200-$1,400, serving households with significant barriers such as extremely low incomes, poor rental histories, or multiple vulnerabilities requiring extended stabilization periods.

This tiered approach represents a best practice by ensuring efficient use of federal funds while maintaining program integrity and achieving measurable outcomes. By matching assistance levels to actual household needs through comprehensive initial assessments, we prevent both under-assistance that could result in returns to homelessness and over-assistance that would reduce the total number of households served. This model creates natural reassessment points where support can be adjusted based on household progress, increasing the likelihood that participants will maintain housing after assistance ends. The structure also ensures compliance with federal requirements for serving those with the greatest needs while maintaining the cost-effectiveness metrics evaluated in program monitoring, ultimately achieving the permanent housing outcomes central to HOME-ARP's mission of addressing homelessness and housing instability in Compton.

Work Plan & Timeline

Each project phase - from outreach and enrollment through reporting - will integrate supportive service components consistent with HUD HOME-ARP requirements. Staff will ensure that participant engagement includes trauma-informed assessment, recovery planning, and measurable housing outcomes reported semi-annually to the City of Compton.

Community outreach activities, including monthly support groups, Threads of Hope events, and Dignity Kit distributions, will occur throughout the project year. These activities will be integrated into the IWHS service delivery timeline and evaluated quarterly for participant engagement and housing-stability outcomes. Ongoing coordination includes verification of Medi-Cal and Medicare benefits, Social Security enrollment support, and assisted-living transition services to sustain participant stability throughout the housing continuum.

Task / Activity	Responsible Contractor / Staff	Start Date	End Date	Milestones / Deliverables	Status / Notes
Execute contract & setup	Executive Director	Dec 2025	Dec 2025	Signed contract, insurance certificates	Pending contract award
Hire staff & contract clinical providers	Executive Director/Board	Dec 2025	Jan 2026	Social Worker, CHW, Admin, Clinical SW, RN secured	Full team by January
Develop policies, procedures, systems	Executive Director/Social Worker/Admin Assistant	Dec 2025	Jan 2026	Operations manual, financial tracking established	HOME-ARP compliant
Secure office & equipment	Executive Director/Admin Assistant	Dec 2025	Jan 2026	Lease signed, fully equipped office	$3,000/month
Establish partnerships	Executive Director/Clinical SW	Jan 2026	Jan 2026	MOUs with mental health clinics, Department of Homeless Services and Housing, & DPSS	

Task / Activity	Responsible Contractor / Staff	Start Date	End Date	Milestones / Deliverables	Status / Notes
Client enrollment & assessment	Social Worker/CHW	Feb 2026	Dec 2026	250+ clients enrolled and assessed	25/month target
Case management services	Social Worker	Feb 2026	Dec 2026	Weekly contact for high-need clients	30 hrs/week
Mental health services	Clinical Social Worker	Feb 2026	Dec 2026	Individual/group therapy available	8 hrs/week
Health education workshops	RN	Feb 2026	Dec 2026	20 workshops delivered	10 hrs/week
Street outreach	CHW	Feb 2026	Dec 2026	Daily outreach in target areas	40 hrs/week
Emergency/transportation assistance	Social Worker/Admin	Feb 2026	Dec 2026	200 households assisted	
Community events & support groups	All Staff	Feb 2026	Dec 2026	4 events, weekly support groups	
Monthly reporting & HMIS entry	Admin Assistant/Executive Director	Feb 2026	Dec 2026	100% timely reporting and data entry	Monthly to City
Continue core services, Expand based on Year 1 needs	All Program Staff	Jan 2027	Nov 2027	300+ additional clients served	Maintain quality, Adjust services per demand data
Client satisfaction monitoring	Social Worker/Admin	Quarterly	Nov 2027	80% satisfaction rate	Regular surveys, occasional interviews for testimonials
Develop sustainability plan	Executive Director/Board	Sept 2027	Nov 2027	Funding strategy for continuation	Grant applications
Transition clients to ongoing services	Social Worker /Clinical SW	Nov 2027	Dec 2027	100% clients have transition plans	Warm handoffs
Final reporting & evaluation	Executive Director	Nov 2027	Dec 2027	Closeout package submitted to City	Include outcomes analysis
Financial reconciliation	Executive Director/ Admin/ Board	Nov 2027	Dec 2027	All funds expended and documented	Clean audit trail

Budget & Budget Narrative

Category	Year 1 (2026)	Year 2 (2027)	Total (24 months)
Direct Rental Assistance (monthly rent)	$240,538.80	$240,538.80	$481,077.60
Security Deposits & Move-in Costs	$80,000	$80,000	$160,000
Total Direct Client Assistance	$320,538.80	$320,538.80	$641,077.60

The $641,077.60 HOME-ARP TBRA allocation will serve 534 households over 24 months through a tiered assistance model that maximizes impact while ensuring compliance with HUD regulations. Direct rental assistance totaling $481,077.60 will be distributed equally across both years to maintain consistent service delivery, with $240,538.80 allocated annually. This funding supports three assistance levels designed to match household needs: emergency assistance for 160 households (30%) receiving security deposits plus first month's rent averaging $1,000-$1,200; short-term assistance for 267 households (50%) receiving 3-6 months of rental support averaging $1,200 per household; and medium-term assistance for 107 households (20%) receiving 6-12 months of support averaging $1,200-$1,400 per household.

The security deposits and move-in costs allocation of $160,000 addresses critical barriers to housing access, with $80,000 available each year. This covers security deposits for participants, plus utility deposit assistance up to $250 per eligible household paid directly to utility providers. Remaining funds support HQS inspections and rent reasonableness determinations required by HOME-ARP regulations. The budget structure aligns with our work plan targeting 250+ households in Year 1 and 300+ additional households in Year 2, maintaining enrollment targets of 25 households monthly during active service periods.

This cost-effective approach achieves an average expenditure of $1,201 per household served, demonstrating exceptional stewardship of federal funds while ensuring meaningful assistance levels. All expenditures will comply with HOME-ARP requirements including rent reasonableness standards verified for 100% of units, HQS inspections for all placements, and direct payments to landlords and utility providers. Monthly financial tracking through our internal system and HMIS database will ensure accurate reporting to the City of Compton, with semi-annual HOME-ARP performance reports documenting cost per household, housing retention rates, and progress toward our goal of 75% of participants securing HQS-compliant housing with 70% maintaining stability at six-month follow-up.

Performance Measures

Projected Number of Households Served
Total Target: 534 households over 24 months

Service Distribution by Assistance Level:

- **Emergency Assistance (30%): 160 households**
  - Security deposits plus first month's rent
  - Average assistance: $1,000-$1,200 per household

- **Short-term Assistance (50%): 267 households**
  - 3-6 months rental support plus deposits
  - Average assistance: $1,200 per household

- **Medium-term Assistance (20%): 107 households**
  - 6-12 months rental support
  - Average assistance: $1,200-$1,400 per household

Expected Outcomes:

Housing Stability:

- 75% of participants secure HQS-compliant housing
- 70% maintain housing at 6-month follow-up
- 65% maintain housing at 12-month follow-up

Service Delivery:

- 100% of units meet rent reasonableness standards (required by HOME-ARP)
- 100% receive initial housing assessments
- 75% client satisfaction rate

Support Services:

- 70% successfully establish utility services
- 50% secure employment or benefits during assistance
- 60% engage in at least one supportive service

Methods of Tracking:

Primary Systems:

1. **HMIS Database**
    - All participants entered within 5 business days
    - Track housing placements, exits, and returns
    - Monthly data quality reviews
2. **Financial Tracking**
    - Monthly assistance tracking per household
    - Rent reasonableness documentation
    - Utility deposit records

Monitoring Tools:

1. **Assessments**
    - Initial housing barrier assessment at intake
    - Quarterly progress reviews
    - Exit planning for all participants
2. **Quality Control**
    - Quarterly file audits (10% sample)
    - 6-month housing retention follow-ups
    - Annual client satisfaction surveys

Reporting Schedule:

1. **Monthly to City of Compton:**
    - Households served by tier
    - Total assistance disbursed
    - Housing placements
2. **Semi-Annual HOME-ARP Reports:**
    - Demographics and housing retention rates
    - Cost per household
    - Performance against targets
3. **Continuous Improvement:**
    - Quarterly team reviews of outcomes
    - Annual program evaluation
    - Adjust services based on data trends

This framework maintains HOME-ARP compliance while setting realistic benchmarks based on typical TBRA program performance and the complexity of serving 534 households with varying needs.

SECTION B: Supportive Services

Program Description

Our HOME-ARP Supportive Services program will provide comprehensive wraparound support to qualifying populations in our community. We emphasize a holistic approach to housing stability through direct service provision, case management, and community partnerships. This program will operate through a multi-disciplinary team approach, combining in-house staff with contracted specialists and community partnerships. Services will be delivered both at a centralized office location and through mobile outreach to meet clients where they are. Core supportive services are detailed below.

Housing Navigation and Stabilization

- Dedicated social worker providing 30 hours weekly of housing search assistance, landlord mediation, and tenancy support
- Case management services to address barriers to housing access and retention
- Emergency client assistance fund for security deposits, utility connections, and housing-related emergencies

Case Management and Service Coordination

- Community Health Worker (CHW) providing full-time (40 hours/week) case management and service coordination
- Administrative support (20 hours/week) ensuring efficient client intake, documentation, and referral tracking
- Comprehensive assessment and individualized service planning for each participant

Healthcare and Behavioral Health Services

- Contracted Clinical Social Worker (8 hours/week) providing trauma-informed mental health services
- Registered Nurse (10 hours/week) addressing medical needs and health system navigation
- Partnership with mental health clinic for specialized psychiatric and counseling services
- Support groups with dedicated resources for peer support activities

Education and Workforce Development

- Community events and training programs focused on job readiness, financial literacy, and life skills
- Referral partnerships with local workforce development boards and educational institutions
- Technology access support through program resources

Crisis Intervention and Safety Services

- Services for survivors of domestic violence, sexual assault, and human trafficking through trained staff and community partnerships
- Transportation assistance ensuring access to safety resources and essential services
- 24-hour crisis response coordination with local emergency services

Community Engagement and Outreach

- Proactive outreach to unhoused residents and those at risk of homelessness
- Community-based support groups and peer mentorship programs
- Cultural and linguistic appropriate services through bilingual staff and interpretation services

This program will maintain a physical office location serving as a hub for service delivery, equipped with necessary technology and communication systems. Administrative oversight ensures compliance with HOME-ARP requirements, proper documentation, and program evaluation.

Work Plan & Timeline

Task / Activity	Responsible Staff / Partner	Start Date	End Date	Milestones / Deliverables	Status / Notes
Program Launch & Setup	Executive Director, Admin Assistant	Jan 2026	Mar 2026	Lease execution, office setup, technology installation, staff onboarding, policy and compliance systems established	Includes setup of case management software, phones, and participant intake forms per HUD HOME-ARP standards
Community Outreach & Enrollment	CHW, Social Worker, Outreach Partners	Feb 2026	Ongoing	Outreach to unhoused and at-risk residents; establish referral pipeline with shelters, hospitals, and service agencies	Ensure culturally and linguistically appropriate outreach materials
Housing Navigation & Stabilization Services	Social Worker (30 hrs/week)	Mar 2026	Ongoing	50+ clients annually receive housing search, landlord mediation, and tenancy support	Includes administration of emergency client assistance fund (security deposits, utilities)
Case Management & Service Coordination	CHW (40 hrs/week), Admin Assistant (20 hrs/week)	Mar 2026	Ongoing	Comprehensive assessments and individualized service plans for all enrolled participants	Maintain documentation and referral tracking database
Healthcare & Behavioral Health Services	RN (10 hrs/week), Clinical Social Worker (8 hrs/week), Mental Health Clinic Partner	Apr 2026	Ongoing	Weekly clinical hours and referrals to mental health clinic; monthly peer support groups	Ensure trauma-informed care and data collection on service outcomes
Education & Workforce Development	CHW, Admin Assistant, Workforce Partners	May 2026	Ongoing	Quarterly workshops on financial literacy, job readiness, and life skills; technology access support for clients	Coordinate with workforce boards and community colleges

Task / Activity	Responsible Staff / Partner	Start Date	End Date	Milestones / Deliverables	Status / Notes
Crisis Intervention & Safety Services	Trained Staff, Local Crisis Partners	Mar 2026	Ongoing	24-hour crisis response coordination established; survivor support services integrated	Develop MOUs with local DV/SA and human trafficking agencies
Transportation & Client Support Services	Admin Assistant, CHW	Mar 2026	Ongoing	Provide transportation assistance for appointments, employment, and safety needs	Track mileage and usage for compliance documentation
Community Engagement & Peer Support	Social Worker, CHW, Community Volunteers	Apr 2026	Ongoing	Monthly support groups, quarterly "Threads of Hope" community events, peer mentorship activities	Track attendance and qualitative feedback
Program Monitoring & Reporting	Executive Director, Admin Assistant	Jun 2026	Ongoing	Semi-annual performance and fiscal reports submitted to City of Compton	Includes data on housing stability, income, and service utilization
Midpoint Evaluation & Adjustments	Executive Director, City of Compton Staff	Dec 2026	Feb 2027	Review Year 1 outcomes; adjust service strategies as needed	Data-driven refinements for Year 2 program effectiveness
Continuation & Expansion (Year 2)	Entire Program Team	Jan 2027	Dec 2027	Maintain service delivery for 100+ clients; expand workforce partnerships and peer leadership opportunities	Integrate lessons learned and community feedback
Final Evaluation & Reporting	Executive Director, Data Consultant	Oct 2027	Dec 2027	Final report submission; client satisfaction survey; sustainability recommendations	Prepare documentation for future HOME-ARP renewals or expansions

Budget & Budget Narrative

Category	Year 1 (2026)	Year 2 (2027)	Total (24 months)
Personnel			
Social Worker (30 hrs/week)	$62,400	$62,400	$124,800
CHW (40 hrs/week)	$56,160	$56,160	$112,320
Admin Assistant (20 hrs/week)	$28,080	$28,080	$56,160
Clinical Social Worker (8 hrs/week, contracted)	$41,600	$41,600	$83,200
RN (10 hrs/week)	$31,200	$31,200	$62,400
Benefits & Taxes (30%)	$65,832	$65,832	$131,664
Office & Operations			
Rent (24 months)	$36,000	$36,000	$72,000
Utilities, insurance, supplies	$12,000	$12,000	$24,000
Technology/phones/ software	$12,000	$0	$12,000
Direct Services			
Mental health clinic partnership	$25,000	$25,000	$50,000
Community events/trainings	$10,000	$10,000	$20,000
Support group supplies/refreshments	$2,500	$2,500	$5,000
Transportation assistance	$7,500	$7,500	$15,000
Emergency client assistance	$12,500	$12,500	$25,000
Administrative (10%)			
Accounting, audit, compliance	$38,450	$38,450	$76,900
TOTAL BUDGET	**$441,223**	**$429,223**	**$870,444**

Budget Narrative

The total proposed budget of $870,444 over 24 months supports comprehensive wraparound services for qualifying populations under the HOME-ARP Supportive Services Program.

Personnel: Funds support a multidisciplinary service team, including a Social Worker (30 hrs/week) providing housing navigation and stabilization; a full-time Community Health Worker (CHW) (40 hrs/week) coordinating case management and outreach; and an Administrative Assistant (20 hrs/week) supporting intake, documentation, and data tracking. Contracted specialists include a Clinical Social Worker (8 hrs/week) delivering trauma-informed mental health care and a Registered Nurse (10 hrs/week) addressing health needs and system navigation. Benefits and taxes are budgeted at 30% of total personnel costs.

Office & Operations: This includes rent for a central office serving as the program hub ($72,000 over 24 months), along with utilities, insurance, and supplies ($24,000). Technology, phones, and software setup ($12,000) ensure secure communication and compliance with HUD documentation standards.

Direct Services: Funds cover direct client supports, including a mental health clinic partnership ($50,000), workforce and community events ($20,000), support group supplies ($5,000), transportation assistance ($15,000), and emergency client assistance ($25,000) for deposits, utilities, and other housing-related needs.

Administrative & Compliance: Ten percent of total costs are allocated for required administrative functions, including accounting, audit, and HUD compliance oversight.

This budget prioritizes direct service delivery, client stability, and HUD HOME-ARP compliance, ensuring efficient use of funds to improve housing outcomes and overall well-being for participants.

Performance Measures

The program will track and report on:

- Number of households served
- Housing placements achieved and retained
- Connections to mainstream benefits and services
- Reduction in returns to homelessness
- Client satisfaction and quality of life improvements

This approach ensures that HOME-ARP funds effectively address the complex needs of qualifying populations while maintaining fiscal responsibility and program integrity.

Compliance Certifications

The Empowering R.E.A.C.H. Foundation hereby submits the following certifications to the City of Compton and the U.S. Department of Housing and Urban Development:

ATTACHED OFFICIAL HUD FORMS:

- Form HUD-424B - Applicant and Recipient Assurances and Certifications
- HOME-ARP Certifications Form

The attached forms cover certifications for HOME-ARP Program Compliance, Anti-Lobbying, Equal Opportunity and Fair Housing, Environmental Review, Section 3 Compliance, and Uniform Relocation Act requirements.

ADDITIONAL CERTIFICATIONS:

The following certifications supplement the attached HUD forms:

1. 2 CFR Part 200 - Uniform Administrative Requirements Compliance

We certify that the organization will comply with all applicable provisions of 2 CFR Part 200 (Uniform Guidance), including but not limited to:

- Administrative Requirements (Subparts A-D)
- Cost Principles (Subpart E)
- Audit Requirements (Subpart F)
- Maintaining appropriate financial management systems
- Following procurement standards as outlined in 2 CFR 200.317-327
- Maintaining records for a minimum of 3 years from the date of submission of the final expenditure report
- Providing access to records for monitoring and audit purposes

2. Non-Debarment and Suspension Certification

In accordance with Executive Orders 12549 and 12689 and 2 CFR Part 180:

We certify that The Empowering R.E.A.C.H. Foundation and its principals:

- Are NOT presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency
- Have NOT within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction
- Are NOT presently indicted for or otherwise criminally or civilly charged by a governmental entity with commission of any of the offenses enumerated above
- Have NOT had one or more public transactions (Federal, State, or local) terminated for cause or default within the past three years

We further certify that we will check the System for Award Management (SAM) Exclusions database before entering into any subcontracts or procurements.

3. Labor Standards Certification

Where applicable, we certify compliance with:

- Davis-Bacon Act (40 U.S.C. 3141-3148) for construction contracts over $2,000
- Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708)
- Copeland "Anti-Kickback" Act (40 U.S.C. 3145)
- Fair Labor Standards Act (29 U.S.C. 201)

4. Drug-Free Workplace Certification

We certify that we will provide a drug-free workplace in accordance with the Drug-Free Workplace Act of 1988 (41 U.S.C. 8102) by:

- Publishing a statement notifying employees of the prohibition of controlled substances
- Establishing a drug-free awareness program
- Requiring employees to abide by the terms of the statement
- Taking appropriate action against employees who violate the prohibition

5. Financial Management and Internal Controls

We certify that:

- We maintain effective internal controls over the Federal award in compliance with 2 CFR 200.303
- We have established and will maintain financial management systems that comply with 2 CFR 200.302
- We will undergo an independent audit if we expend $750,000 or more in Federal funds in a fiscal year
- We will maintain documentation to support all costs charged to the grant

6. Conflict of Interest Certification

We certify compliance with 24 CFR 92.356 regarding conflicts of interest and that:

- No person who is an employee, agent, consultant, officer, or elected/appointed official of the organization and who exercises or has exercised any functions or responsibilities with respect to HOME-ARP activities, or who is in a position to participate in a decision-making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from the activity
- We have established written standards of conduct covering conflicts of interest and governing the performance of employees engaged in the selection, award, and administration of contracts

7. Record Retention and Access

We certify that we will:

- Maintain records sufficient to detail the significant history of each procurement
- Retain all records pertinent to the HOME-ARP award for a period of 5 years from the date of submission of the final expenditure report
- Provide HUD, the City of Compton, Inspectors General, the Comptroller General of the United States, or any of their authorized representatives access to any documents, papers, or other records which are pertinent to the Federal award

8. Lead-Based Paint Certification

For any activities involving pre-1978 housing, we certify compliance with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4821-4846) and implement regulations at 24 CFR Part 35.

9. VAWA Compliance

We certify compliance with the Violence Against Women Act (VAWA) and will ensure that individuals are not denied assistance, tenancy, or occupancy rights based on criminal activity directly related to domestic violence, dating violence, sexual assault, or stalking.

10. Subrecipient Monitoring

If we utilize subrecipients, we certify that we will:

- Monitor subrecipient performance
- Ensure subrecipient compliance with all federal requirements
- Require subrecipients to provide all necessary certifications
- Include all required flow-down provisions in subrecipient agreements

Accuracy of Information

The undersigned certifies that all information provided in this application and all attachments are true and accurate to the best of their knowledge. We understand that any false, fictitious, or fraudulent information may subject us to criminal, civil, or administrative penalties.

Organization: The Empowering R.E.A.C.H. Foundation

Tax ID Number: 99-1930909

UEI Number: Q5CZFH8E2YL2

SAM Registration Status: Active

Authorization

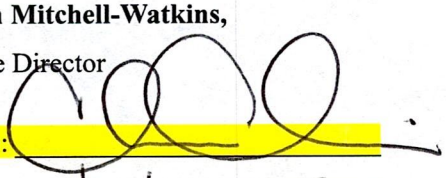
By signing below, I certify that:

1. I have the authority to submit this application on behalf of The Empowering R.E.A.C.H. Foundation
2. The organization has the legal authority to apply for Federal assistance and the institutional, managerial, and financial capability to ensure proper planning, management, and completion of the project
3. We will comply with all Federal statutes, regulations, executive orders, and City of Compton requirements applicable to this grant

Authorized Official:

Channon Mitchell-Watkins,

Executive Director

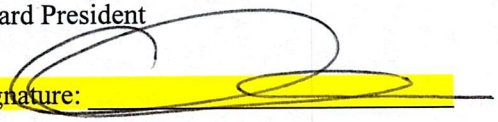
Signature: 

Date: 11/17/2025

Board President Attestation:

Cedric Watkins Jr.,

Board President

Signature: 

Date: 11/17/2025

Attachments Checklist

- Form HUD-424B - Applicant and Recipient Assurances and Certifications
- HOME-ARP Certifications Form
- IRS 501(c)(3) Determination Letter
- Current SAM.gov Registration Certificate (UEI)
- Most Recent Audited Financial Statements
- Certificate of Good Standing from California Secretary of State
- Board Resolution Authorizing Application
- Partnership Agreements (Letters of support, MOUs, or collaboration agreements)

FAIR HOUSING FOUNDATION
Fair Housing Opening Doors

Fair Housing Foundation
(800)446-3247
www.fhfca.org

November 17, 2025

Executive Director
Stella Verdeja

Board of Directors

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Connie Haynes

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Richard Hernandez

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Ken Hastings

Members
Yvonne Flores

Fair Housing Foundation (FHF) is pleased to submit our proposal to serve as the Lead Agency for both the Supportive Services and Tenant–Based Rental Assistance (TBRA) components under the City of Compton's HOME–ARP Program. With more than 64 years of experience in housing rights advocacy, tenant–landlord services, and rental assistance administration across Los Angeles and Orange Counties, FHF has been a trusted partner to the City of Compton for several decades. Our longstanding commitment to fair housing, coupled with our proven ability to deliver compliant, equitable, and community–centered programming, positions us well to support the City's efforts to stabilize and strengthen housing opportunities for qualifying populations. As the lead agency, Fair Housing Foundation will oversee program implementation, ensure full compliance with HUD HOME–ARP requirements, manage reporting, and serve as the primary point of contact. Our team is prepared to attend all required in–person and virtual meetings with City staff, HUD, and partnering agencies to ensure coordinated, high–quality service delivery. To expand reach and provide comprehensive supportive services, FHF will collaborate with the following community–based partners, PUSH (People Unified Striving Higher), Queendome Rise Consulting, Fatherhood Cafe and Healing Los Angeles Inc. Together, these partnerships strengthen our capacity to deliver a seamless, culturally responsive Supportive Services model while ensuring the TBRA component remains compliant, accountable, and resident centered.

Stella Verdeja
Executive Director
Fair Housing Foundation

ORGANIZATIONAL BACKGROUND

Fair Housing Foundation (FHF)

Fair Housing Foundation (FHF) has more than 64 years of experience providing housing rights advocacy, tenant–landlord services, community education, and rental assistance support throughout Los Angeles and Orange Counties. FHF has served the City of Compton for several decades and has an established reputation for delivering fair, equitable, and compliant housing services. The organization has successfully administered multiple large-scale federal, state, and county-funded rental assistance programs, including the Los Angeles County Rent Relief Program, California COVID-19 Rent Relief Program, and other emergency rental and utility assistance initiatives. These programs involved substantial multimillion-dollar budgets, strict compliance requirements, and high-volume applicant caseloads. FHF's expertise spans program oversight, HUD compliance, case management, housing counseling, income verification, and quality assurance. FHF maintains strong financial management systems, internal controls, and audit-ready documentation practices that support effective administration of complex housing programs.

PUSH – People Unified Striving Higher

PUSH serves as the nonprofit arm of the experienced technical assistance team previously operating under Klimt Consulting LLC. PUSH staff collectively bring over 23 years of experience providing rental assistance support, housing navigation, intake, documentation review, community outreach, and one-on-one technical assistance to extremely low-, low-, and moderate-income households. Over the past five years, PUSH staff have directly supported Compton residents through multiple rental and utility assistance programs, helping families apply for, secure, and maintain stabilizing benefits. The long-standing partnership between this team, Fair Housing Foundation, and local jurisdictions has built a successful track record of delivering high-quality rental and supportive service programs with accuracy and responsiveness. PUSH now leverages this capacity under a nonprofit structure to strengthen community impact and expand service delivery for vulnerable residents.

Queendome Rise Consulting

Queendome Rise Consulting, founded in 2023, provides workforce readiness, employment preparation, and financial capability training. The founder brings over 10 years of experience working with diverse populations, including as a former Los Angeles County employee and clerical supervisor. Her professional background includes financial literacy, financial management, and holding investment licenses, which enhances her ability to equip participants with practical job skills and the tools needed to

manage income, build financial stability, and maintain long-term self-sufficiency. Queendome Rise offers training that directly supports job readiness and complements housing stabilization efforts.

Fatherhood Café

Fatherhood Café is a 501(c)(3) nonprofit organization focused on strengthening families by providing essential household supplies to residents transitioning into or maintaining stable housing. Fatherhood Café administers twice-monthly Housing Supplies Pop-Up distributions, offering items such as bedding, cookware, household goods, hygiene products, and small furnishings that reduce financial burden for low-income and housing-unstable households. The organization has managed multiple community initiatives, coordinated high-volume distributions, and maintains reliable tracking and reporting practices to ensure accountability and service quality.

Healing Los Angeles Together Inc. (HLAT)

Healing Los Angeles Together Inc., established in 2023, brings more than 10 years of combined experience in healing-centered engagement, peer mentorship, community outreach, and substance abuse support services. HLAT specializes in trauma-informed healing circles, substance use disorder awareness and prevention, and warm hand-offs to clinical providers when needed. The organization has coordinated community events, healing circles, reentry support, youth engagement, and civic education programs for over a decade, consistently serving thousands of Los Angeles County residents. HLAT also operates a weekly food pantry in the City of Inglewood, serving residents experiencing food insecurity. With a leadership team composed of formerly incarcerated community healers, HLAT provides credibility, trust, and deep community-rooted insight to neighborhoods most affected by trauma and systemic harm.

PROGRAM DESCRIPTION- SUPPORTIVE SERVICES

The Fair Housing Foundation (FHF), in partnership with People Unified Striving Higher (PUSH), Queendome Rise Consulting, Fatherhood Café, and Healing Los Angeles Together Inc. (HLAT), proposes a comprehensive Supportive Services model designed to stabilize extremely low, low, and low to moderate income households, reduce barriers to housing, and promote long-term well-being for qualifying populations in the City of Compton.

Our program integrates housing navigation, case management, workforce readiness, essential household supplies, and healing-centered support, creating a coordinated safety net for residents facing homelessness, housing instability, financial hardship, trauma, and other systemic barriers.

1. Housing Navigation & Participant Support (Delivered by PUSH)

PUSH serves as the primary frontline partner for all direct housing navigation and participant assistance. PUSH staff bring over 23 years of combined experience supporting Compton residents through federal, state, and county rental and utility assistance programs.

PUSH will provide:

- Assistance completing housing and rental assistance applications for the City's TBRA Program, ensuring households meet eligibility requirements and submit complete documentation.

- Income verification support, helping participants gather, upload, and understand the materials required for TBRA approval.

- Coordination with landlords to increase participation in the TBRA program, including outreach, program explanation, and support resolving common landlord concerns.

- One-on-one case management and service coordination, connecting participants to benefits, resources, emergency services, and ongoing stabilization supports.

- Ongoing follow-up, supporting households through recertification, move-in processes, and conflict resolution to reduce program exits and maintain housing stability.

- Targeted outreach and engagement, prioritizing seniors, residents with disabilities, survivors of violence, individuals experiencing homelessness, and households with limited literacy or digital access.

This approach ensures participants not only access TBRA but maintain long-term stability beyond initial placement.

2. Workforce Readiness & Financial Capability (Delivered by Queendome Rise Consulting)

Queendome Rise Consulting will strengthen household stability by improving participants' employability and income management.

Queendome Rise Consulting will provide:

- Workforce readiness training, job search support, resume/cover letter assistance, and interview preparation.

- Workshops that help participants manage new income responsibly, reduce financial crises, and maintain stable housing long-term.
- Financial literacy and budgeting basics

This component directly aligns with HUD's HOME-ARP priorities by addressing factors that contribute to recurrent housing instability.

3. Essential Household Supplies & Move-In Support (Delivered by Fatherhood Café)

Fatherhood Café will provide practical, immediate stability for families who are newly housed or transitioning from homelessness. By hosting twice-monthly Housing Supplies Pop-Up events, households will receive essential items that significantly reduce move-in costs.

Fatherhood Café will provide:

- Bedding, towels, cookware, small household appliances

- Cleaning supplies, hygiene products, and basic household necessities

- Small furnishings that improve safety, comfort, and daily functioning

This service reduces financial strain and helps families successfully adjust to their new housing, reinforcing retention and decreasing turnover.

4. Trauma-Informed Healing Circles & Substance Use Disorder Support (Delivered by Healing Los Angeles Together Inc.)

HLAT provides healing-centered engagement that supports the emotional and behavioral health of qualifying residents. Over 10 years of experience in community outreach, healing-centered dialogue, and substance use disorder prevention.

HLAT will provide:

- Trauma-informed healing circles tailored to residents navigating chronic stress, grief, violence exposure, and instability.

- Substance use disorder awareness, education, and prevention support, helping participants understand risks and access early interventions.

- Warm hand-offs to clinical providers for individuals who require mental health or substance use treatment.

These services support mental and emotional stability, essential components of long-term housing retention.

Work Plan & Timeline – Supportive Services (HOME-ARP)

Assuming an award date of December 2025, the following Work Plan and Timeline outlines key milestones, preparation periods, service delivery phases, and closeout activities for the Supportive Services component. This schedule aligns with the workflow submitted and ensures the City of Compton receives a clear, organized, and feasible implementation plan.

JANUARY 2026 – PROGRAM PREPARATION

- Develop internal program guidelines and operating procedures
- Draft required forms, intake packets, referral pathways, and case management tools
- Prepare marketing materials, flyers, and outreach scripts
- Conduct partner coordination meetings with PUSH, Queendome Rise, Fatherhood Café, and HLAT
- Establish secure data-tracking structure for compliance and reporting

FEBRUARY 2026 – DOCUMENT FINALIZATION & CITY APPROVAL

- Submit all program documents to the City of Compton for review
- Revise materials based on City feedback
- Finalize workflows, referral pathways, and service protocols
- Complete training sessions for all partners on HOME-ARP expectations and documentation standards
- Prepare launch schedule and communication plan

MARCH 2026 – PROGRAM LAUNCH

- Begin full outreach and engagement across Compton
- Activate multiple access points (City departments, FHF, PUSH outreach, CBO partners)
- Start intake appointments and needs assessments

• Begin initial referrals to Queendome Rise, Fatherhood Café, and HLAT

APRIL 2026 – OCTOBER 2027 – FULL SERVICE DELIVERY PERIOD

• Provide ongoing case management, housing navigation, and stabilization services (PUSH)

• Deliver workforce readiness, budgeting basics, and job preparation workshops (Queendome Rise)

• Host twice-monthly Housing Supply Pop-Ups (Fatherhood Café)

• Conduct trauma-informed healing circles and SUD awareness sessions (HLAT)

• Track participant progress and update stabilization plans regularly

• Maintain monthly partner coordination meetings

• Submit monthly and quarterly reports to the City

• Adjust strategies as needed to meet service goals and participant needs

NOVEMBER 2027 – PROGRAM WIND-DOWN

• Complete remaining follow-up and participant check-ins

• Finalize referrals for long-term community resources

• Begin compiling final performance data and closeout documentation

• Conduct final internal review with partners

DECEMBER 2027 – CLOSEOUT & FINAL REPORTING

• Complete final program reports and fiscal reconciliation

• Submit all required documentation and final outcomes to the City

• Conduct final meeting with City of Compton staff

• Archive participant files per HUD requirements

Supportive Services – Budget Narrative and Line-Item Budget

BUDGET NARRATIVE (Supportive Services Component)

The Supportive Services budget is designed to ensure effective delivery of housing navigation, case management, workforce readiness, essential household supports, and trauma-informed healing services to qualifying City of Compton residents. The budget reflects the coordinated roles of Fair Housing Foundation (FHF), PUSH, Queendome Rise Consulting, Fatherhood Café, and Healing Los Angeles Together Inc. (HLAT), and supports all required staffing, supplies, workshops, and administrative functions needed to carry out the full scope of work.

Partner Services:
PUSH will receive funds to cover staff responsible for intake, housing navigation, case management, landlord coordination, eligibility screening, and participant stabilization. Staff time also covers ongoing follow-up, documentation, outreach, participant meetings, and partner coordination.

Queendome Rise Consulting will receive funding to deliver recurring workforce readiness sessions, and budgeting basics workshops.

Fatherhood Café will receive funding for twice-monthly Housing Supplies Pop-Up events, including the purchase of household essentials for distribution.

HLAT will receive funding to implement healing circles, substance-use disorder awareness, and warm clinical hand-offs. Funding supports facilitation time, materials, supplies, reporting, and coordination activities.

Program Supplies:
Each partner has included program supplies in their budgets.

Administrative Costs:
As Lead Agency, FHF will utilize administrative funds for grant management, performance monitoring, data tracking, reporting, fiscal oversight, compliance, meeting participation, and coordination across all partners. Administrative costs are within HUD-allowable limits and support required documentation and oversight responsibilities.

The overall budget is structured to maximize participant impact, ensure cost-effective service delivery, and maintain compliance with HOME-ARP requirements.

Line-Item Budget

Category	Description	Amount ($)
PUSH	Housing navigation, case management, outreach, intake, stabilization	$562,446.12
Queendome Rise Consulting	Workforce readiness, budgeting basics, workshops, coaching	$110,000.00
Fatherhood Café	Essential household supplies & twice-monthly pop-up distributions	$50,000.00
Healing Los Angeles Together (HLAT)	Healing circles, SUD awareness, warm hand-offs	$100,000.00
Program Supplies	Printing, outreach materials, office supplies, technology	N/A
Administrative Costs – FHF	Grant management, reporting, compliance oversight	$48,000.00
TOTAL		$870,446.12

TBRA Program Description & Workflow – City of Compton HOME-ARP

PROGRAM DESCRIPTION – TENANT-BASED RENTAL ASSISTANCE (TBRA)

Fair Housing Foundation (FHF), in partnership with PUSH (People Unified Striving Higher), proposes a structured, compliant, and resident-centered TBRA model designed to expand housing stability for extremely low-, low-, and low-to-moderate-income households in the City of Compton. This design mirrors the structure and tone of the Supportive Services narrative and aligns with HUD HOME-ARP requirements.

TBRA services will assist eligible residents with rental subsidies, income verification, housing quality compliance, recertifications, and landlord coordination. Households may use TBRA to secure a new rental unit or remain in their existing rental unit if the property meets Housing Quality Standards (HQS) and all program requirements.

FHF will serve as the Lead Agency, overseeing program administration, rental subsidy disbursements, compliance, and reporting. PUSH will conduct income certifications, rent reasonableness reviews, HQS inspections, outreach, and participant support. The City of Compton will retain the right to review participant eligibility, documentation, and housing approvals and may make determinations as necessary.

TBRA PROGRAM GOALS

- Increase access to safe, stable, and affordable housing
- Prevent homelessness and reduce involuntary displacement
- Support Compton residents with rental subsidies tied to unit and household eligibility
- Strengthen landlord participation and expand available housing options
- Promote long-term housing retention through coordinated participant support

ELIGIBLE SERVICES

- Short- and long-term rental subsidies
- Security deposit assistance (if needed)
- Utility deposit assistance (if needed)

- Recertification and ongoing eligibility verification
- Rent reasonableness assessments
- HQS inspections and unit approvals
- Participant file maintenance and compliance tracking

This model ensures that Compton residents receive timely, compliant assistance while maintaining strong oversight, accountability, and HUD-aligned practices.

WORKFLOW – TBRA IMPLEMENTATION

1. Referral & Access Points

Residents may enter the TBRA process through:

- City of Compton referrals
- Fair Housing Foundation (lead agency)
- PUSH outreach teams
- Community-based partners
- Walk-ins or resident inquiries

2. Initial Eligibility Screening (PUSH)

- Verify that the household appears to meet HOME-ARP qualifying population criteria
- Provide an overview of TBRA requirements and documents needed
- Schedule a full eligibility appointment

3. Full Income Certification & Eligibility Review (PUSH)

- Collect and verify income documentation
- Complete full income certification per HUD standards

- Review household composition, rental status, and qualifying population criteria
- Submit file to FHF for verification

4. City Review & Determination

- The City of Compton retains the right to review participant documentation
- The City may request additional information or make eligibility determinations
- Final approval continues only once all City conditions are met

5. Unit Selection or Existing Unit Approval

Participants may:

- Select a new rental unit, OR
- Request approval to remain in an existing unit (if it meets program standards)

Steps include:

- PUSH conducts HQS inspection
- PUSH completes rent reasonableness assessment
- FHF and the City verify compliance with HOME-ARP requirements

6. Rental Subsidy Contract Execution (FHF)

- FHF drafts and executes the rental assistance agreement with the landlord
- Payment amounts are calculated according to HUD-aligned formulas
- FHF initiates ongoing rental subsidy payments

7. Participant Orientation & Support (PUSH)

- Provide orientation on program rules, responsibilities, and timelines

- Support participants through move-in or stabilization steps
- Address documentation needs and landlord/tenant questions

8. Ongoing Monitoring & Recertification

- PUSH conducts required recertifications and updates income changes
- PUSH performs follow-up HQS inspections if required
- FHF monitors rental payments and compliance
- The City retains the right to review files at any stage

9. Program Exit & Transition

- Participants exit upon income increase, program completion, or voluntary exit
- PUSH provides transition support and referrals to other resources
- FHF completes final closeout of participant file

This workflow maintains strong alignment with the style, tone, and structure used in the Supportive Services narrative, ensuring consistency across both program components.

TBRA – Budget Narrative

The Tenant-Based Rental Assistance (TBRA) budget supports the administration of rental subsidies,

income certifications, HQS inspections, compliance oversight, and participant coordination for the City of

Compton's HOME-ARP Program. The budget aligns with HUD cost principles and includes all allowable

expenses required for effective program implementation.

Personnel & Fringe Benefits:

Funds will support PUSH staff responsible for income verification, rent reasonableness reviews, HQS

inspections, eligibility assessments, landlord coordination, and required recertifications. Personnel time

covers participant communication, file documentation, appointment scheduling, and ongoing program

support. Fringe benefits include standard nonprofit rates covering payroll taxes, health benefits, and other

employer obligations.

Rental Assistance Payments:

Most of the TBRA budget is dedicated to direct rental subsidy payments. These subsidies will be issued on

behalf of eligible participants to assist with monthly rent, security deposits, and utility deposits (as allowed).

All payments will be processed by FHF in accordance with HUD HOME-ARP regulations, City procedures,

and approved compliance standards.

Administrative Costs:

As the Lead Agency, Fair Housing Foundation will utilize administrative funds for fiscal oversight, financial

management, program reporting, documentation review, compliance monitoring, and coordination with the

City of Compton. Administrative charges fall within HUD-allowable limits and support required back-end

functions such as data management, quality assurance, internal controls, and monitoring of program

expenditures.

Program Operating Costs:

This category includes required supplies and materials for application processing, printing, inspection tools,

technology needs, participant communication, and secure file storage. These costs ensure accurate

record-keeping and efficient workflow as households progress through the TBRA process.

The TBRA budget is designed to maximize rental support for qualifying residents while maintaining strong

program accountability, regulatory compliance, and seamless administration by FHF and PUSH.

All costs go to payments except for 15% to Fair Housing for costs

TBRA and Supportive Services – Performance Measures

Projected Participants Served:

• Total Households Served Throughout the Duration: 715-900 households (including intake clients and all supportive services).

• Households Receiving Workforce Readiness Support: 315-415 participants

• Households Receiving Essential Household Items: 300–300 households

• Households Participating in Healing Circles or SUD Awareness: 100–185 participants

Key Outputs:

• Case management check-ins conducted: 1 to 2 times per month when the applicant is participating in the program

• Warm referrals to partner agencies: each applicant will be provided with a warm referral based on need

• Workforce readiness workshops delivered: 75-82 workshops, 1 workshop per week (except holidays)

• Trauma-informed healing circles delivered: 20 healing circles, 1 per month

• Housing Supplies Pop-Up distributions: 40 events, 2 times a month for 20 months

Tracking Methods:

• Intake and eligibility forms

• Monthly case management logs

• Partner referral reports

• Workshop attendance sheets, virtually and in-person

• Distribution logs (Fatherhood Café)

• Healing circle sign-in sheets and feedback forms (HLAT)

• FHF compliance and monitoring reports

• Monthly and or quarterly progress summaries submitted to the City of Compton

Compliance: Financial Management, Internal Controls, and HUD Requirements

Fair Housing Foundation (FHF) maintains comprehensive financial management policies, internal controls, and compliance procedures that meet all federal requirements, including HUD regulations, and applicable City of Compton standards. As the Lead Agency, FHF will apply these established systems to ensure accurate fiscal oversight, documentation integrity, and fully compliant program administration throughout the duration of the HOME-ARP Supportive Services contract.

Financial Management & Internal Controls:

• FHF utilizes HUD-approved financial management systems designed to track expenditures, document allowable costs, and maintain audit-ready records.

• Strong internal controls ensure segregation of duties, safeguarding of funds, and accurate financial reporting.

• All expenses are reviewed for eligibility and compliance prior to approval.

• FHF conducts ongoing internal monitoring, quality assurance checks, and file reviews to ensure accuracy.

• Fiscal operations adhere to Generally Accepted Accounting Principles (GAAP) and maintain full documentation for all program activities.

HUD Compliance:

• FHF has established policies and procedures covering income verification, eligibility determination, documentation standards, safeguarding participant information, and maintaining confidentiality.

• FHF will ensure all program activities comply with HOME-ARP requirements, including:

– Participant eligibility and qualifying population verification

– Documentation retention and audit standards

– Nondiscrimination and Fair Housing Act compliance

– Timeliness of expenditures and performance progress

• Regular reporting will be submitted to the City of Compton in accordance with HUD and City guidelines.

Partner Compliance Expectations:

• All partnering organizations including PUSH, Queendome Rise Consulting, Fatherhood Café, and Healing Los Angeles Together Inc. will be required to follow HUD and HOME-ARP regulations as a condition of participation.

• Partners will follow FHF's established documentation procedures, including participant file standards, verification forms, referral forms, progress notes, and retention policies.

• FHF will provide technical assistance and training to partners to ensure alignment with federal and City requirements.

• Partners will participate in routine compliance reviews, data verification checks, and corrective action processes if needed.

Oversight & Monitoring:

• FHF will conduct formal and informal monitoring of all partners to ensure adherence to HUD requirements.

• FHF will review partner files, performance data, referral logs, and service delivery documentation to maintain program integrity.

• Any compliance findings will be addressed promptly through corrective action planning.

Through these established systems, FHF will ensure the Supportive Services program operates with financial accuracy, regulatory compliance, transparent reporting, and adherence to all HOME-ARP federal standards.

QUEENDOME RISE

11/15/2025

Queendome Rise Consulting

Fair Housing Foundation

RE: Letter of Support for Fair Housing Foundation – City of Compton RFP

To Whom It May Concern,

On behalf of Queendome Rise Consulting, I am pleased to provide this Letter of Support for Fair Housing Foundation (FHF) in response to the ***HOME-ARP Supportive Services & Tenant-Based Rental Assistance (TBRA) RFP No. 2025-10***, focused on housing, rental assistance, and utility support services for vulnerable communities.

Queendome Rise Consulting proudly supports FHF as the lead applicant and affirms our commitment to partnering on this initiative. FHF's strong history of community advocacy, housing rights education, and responsible program administration makes them exceptionally qualified to lead this project with integrity, cultural competence, and equity-driven service delivery.

As a subcontracted service provider, Queendome Rise Consulting will offer workforce readiness services for program participants, including:

- Job readiness coaching
- Resume writing support
- Interview preparation
- Job application assistance
- Professional appearance & workplace preparedness
- Employment navigation for individuals facing barriers such as homelessness, re-entry, unemployment, or economic instability

We are fully committed to collaborating with FHF through coordinated referrals, aligned service delivery, data reporting (as appropriate), and participation in all required evaluation or capacity-building activities. We believe this partnership will significantly increase housing stability and economic mobility for underserved residents across the City of Compton.

Queendome Rise Consulting strongly endorses the Fair Housing Foundation's proposal and looks forward to supporting the successful implementation of this community-centered project.

For any questions, please contact us at info@chevonnesmith.com or (310) 367-1660.

Sincerely,
Chevonne Smith, Managing Member
Queendome Rise Consulting
info@chevonnesmith.com
(310) 367-1660

11/14/2025

Healing Los Angeles Together, Inc.
1605 W. Olympic Blvd
Suite 9029
Los Angeles, CA 90015

Fair Housing Foundation

RE: Letter of Support for Fair Housing Foundation – City of Compton RFP

To Whom It May Concern,

On behalf of Healing Los Angeles Together, Inc, (HLAT) we are pleased to submit this Letter of Support for Fair Housing Foundation (FHF) as the lead applicant for the ***HOME-ARP Supportive Services & Tenant-Based Rental Assistance (TBRA) RFP No. 2025-10.*** HLAT is honored to participate in this initiative designed to promote housing stability, prevent displacement, and strengthen supportive services for vulnerable residents across the region.

HLAT supports FHF's leadership in their supportive services and rental assistance efforts. Their long-standing commitment to housing equity, tenant protections, and community-based outreach demonstrates their capacity to lead a multi-agency initiative designed to support disadvantaged households.

As a program partner, HLAT will provide:

- Trauma-informed healing circles tailored to residents navigating chronic stress, grief, violence exposure, and instability.
- Substance use disorder awareness, education, and prevention support, helping participants understand risks and access early interventions.
- Warm hand-offs to clinical providers for individuals who require mental health or substance use treatment.

HLAT is committed to working collaboratively with FHF to ensure timely service delivery, coordinated outreach, and shared efforts to uplift residents experiencing economic insecurity and displacement risk.

We proudly support FHF's application and look forward to being an active partner in bringing compassionate, effective services to the Compton community.

Sincerely,
Herminia Galvez, Executive Director
Healing Los Angeles Together Inc, 501c3 nonprofit
herminia@healinglosangelestogether.org
www.healinglosangelestogether.org

PUSH
PEOPLE UNIFIED STRIVING HIGHER

11/14/2025

People Unified Striving Higher
3140 W Manchester Blvd
Inglewood, CA 90305

Fair Housing Foundation

RE: Letter of Support for Fair Housing Foundation – City of Compton RFP

To Whom It May Concern,

On behalf of People Unified Striving Higher (PUSH), we are pleased to submit this Letter of Support for Fair Housing Foundation (FHF) as the lead applicant for the ***HOME-ARP Supportive Services & Tenant-Based Rental Assistance (TBRA) RFP No. 2025-10.*** PUSH is honored to participate in this initiative designed to promote housing stability, prevent displacement, and strengthen supportive services for vulnerable residents across the region.

PUSH supports FHF's leadership in their supportive services and rental assistance efforts. Their long-standing commitment to housing equity, tenant protections, and community-based outreach demonstrates their capacity to lead a multi-agency initiative designed to support disadvantaged households.

As a program partner, PUSH will provide:

- Assistance completing housing and rental assistance applications for the City's TBRA Program, ensuring households meet eligibility requirements and submit complete documentation.
- Income verification support, helping participants gather, upload, and understand the materials required for TBRA approval.
- Coordination with landlords to increase participation in the TBRA program, including outreach, program explanation, and support resolving common landlord concerns.
- One-on-one case management and service coordination, connecting participants to benefits, resources, emergency services, and ongoing stabilization supports.
- Ongoing follow-up, supporting households through recertification, move-in processes, and conflict resolution to reduce program exits and maintain housing stability.
- Targeted outreach and engagement, prioritizing seniors, residents with disabilities, survivors of violence, individuals experiencing homelessness, and households with limited literacy or digital access.

PUSH is committed to working collaboratively with FHF to ensure timely service delivery, coordinated outreach, and shared efforts to uplift residents experiencing housing insecurity and displacement risk.

We proudly support FHF's application and look forward to being an active partner in bringing compassionate, effective services to the Compton community.

Sincerely,
Renea Ferrell, Executive Director
People Unified Striving Higher, a 501c3 nonprofit
pushhigherorg@gmail.com
www.pushhigher.org

Volunteers of America®
GREATER LOS ANGELES

November 13, 2025

Turmel Woods, Grants Compliance Manager
City of Compton
City Clerk's Office
205 South Willowbrook Avenue
Compton, CA 90220

Re: HOME-ARP Supportive Services and Tenant-Based Rental Assistance (TBRA) Request for Proposals, RFP No. 2025-10

Dear Turmel Woods,

On behalf of Volunteers of America of Los Angeles (VOALA), I respectfully submit the enclosed proposal in response to the HOME-ARP Supportive Services and Tenant-Based Rental Assistance (TBRA) Request for Proposals, RFP No. 2025-10. VOALA is applying to provide both Supportive Services and Tenant-Based Rental Assistance.

VOALA has extensive experience providing case management, housing navigation and stabilization supports, a wide array of supportive services, and tenant-based rental assistance services for those who are homeless and at-risk of homelessness in Los Angeles County – including within the City of Compton. We have offices within the City of Compton, and experience providing services to residents within the City of Compton. We are confident that, with our effective programming and experience serving the City of Compton, we are highly qualified to provide the proposed supportive services and TBRA.

Should you have any questions or need additional information, you can reach me at (213) 389-1500 or bpratt@voala.org.

Sincerely,

Robert Pratt
President and CEO

Organizational Background

History and Capacity: VOALA was established in 1896 with a mission to find solutions to social problems and pioneer new approaches that will move beyond assisting individuals in need by creating positive, lasting changes for families, neighborhoods and communities. For the past 128 years, VOALA has continuously worked with the proposed target population, including individuals and families who are homeless and individuals and families at-risk of homelessness.

The agency has an extensive history providing a wide range of programs and housing for Los Angeles' most vulnerable, including Veterans, people living with HIV/AIDS, survivors of domestic violence, the re-entry population, and survivors of trafficking.

VOALA currently provides more than 120 programs to more than 35,000 individuals each year in the Greater Los Angeles area. Preventing and ending homelessness is a key component of our mission to find solutions to social problems and create positive, lasting changes for individuals and families. Our service continuum for individuals and families who are homeless has grown to our current operation serving more than 13,500 individuals each year through street outreach, rapid re-housing, prevention, more than 1,900 units of affordable housing and more than 2,600 units of interim housing, as well as numerous supportive services, all of which are rooted in a strengths-based model.

VOALA has been operating rapid re-housing and homelessness prevention programs that incorporate case management, housing navigation and stabilization services, and financial assistance components since 2009. Through these programs, VOALA provides intake, assessment, case management and development of an Individual Housing and Services Plan, referrals to supportive services, and direct financial assistance to support housing placement and retention (security deposit, utility arrears, short-term rental assistance, and moving expenses).

VOALA provides rapid re-housing and homelessness prevention services through a wide array of contracts, including contracts with the Los Angeles Homeless Services Authority to provide homelessness prevention and rapid re-housing services for those who are homeless/at-risk in the San Gabriel Valley, County of Los Angeles to provide homelessness prevention and rapid re-housing services for families, City of El Monte to provide rapid re-housing and homelessness prevention services, County of Los Angeles Adult Protective Services to provide rapid re-housing services for seniors, and California Board of State and Community Corrections to provide rapid re-housing for the re-entry population.

In the past year (July 1, 2024 – June 30, 2025) VOALA served 2,280 households through rapid re-housing and homelessness prevention programs similar to the proposed program, issuing more than $12.95 million in rental assistance payments.

Through a HUD-funded program (Housing as an Intervention to Fight AIDS) providing housing in SPA 6 (including Compton), VOALA provided short-tern rental assistance (as well as case management and housing stabilization services) to 27 households with incomes below 30% AMI. 83% of households served who began in transitional housing successfully transitioned to

permanent housing, and 71% of those receiving rental assistance successfully sustained permanent housing.

Grant Management Experience: VOALA has an annual operating budget of $198 million, and is adept at managing federal funds, with 90% of our agency budget generated from federal, state and local government funding. VOALA has been utilizing government funding to support our programs for more than 70 years, and currently manages government contracts with numerous agencies, including: HUD, Department of Justice, Department of Labor, SAMHSA, Department of Veterans Affairs, Department of Health and Human Services, California Department of Housing and Community Development (Homekey), California Office of Emergency Services, California Board of State and Community Corrections, City of El Monte, City of Pomona, City and County of Los Angeles, City of Long Beach, and City of Pasadena. VOALA has renewed contracts with many of the agencies for multiple years, and we have a track record of meeting established program outcomes and submitting all required programmatic and fiscal reports timely and accurately.

Program Description – Supportive Services

Target Populations: The target populations for the supportive services component will be individuals who are homeless and those who are at-risk of homelessness according to HUD definitions.

Proposed Activities: The primary focus of VOALA's Supportive Services program will be to help participants rapidly secure (for those who are homeless) and maintain permanent housing that is safe, affordable, accessible, and acceptable to their needs. This housing may include market-rate rental housing, permanent supportive housing, or permanent housing with rental subsidies. The Supportive Services will operate in conjunction with the TBRA component.

VOALA's supportive services programming begins with an initial intake and assessment of each household's housing barriers, needs, and preferences. Case Managers will work with participants to problem-solve any immediate needs (such as a need for immediate medical care), and will also support households in problem-solving longer-term needs through the Individual Housing and Services Plan and case management process, which will include supporting households in increasing their income (through public benefits and/or employment), developing stronger life skills (in areas such as budgeting, interpersonal communications, being a good tenant, etc.), and connecting to supportive services to help address any other barriers to retaining permanent housing.

The Case Manager will work with each family to develop an Individual Housing and Services Plan (IHSP) that details the steps to be taken and services to be accessed to support the family in securing permanent housing (for those who are homeless) and maintaining permanent housing (for those at immediate risk of homelessness, such as those who have received a three-day notice). Housing and Services Plans will be focused around three distinct phases: initial actions required to address the immediate threats to the household's housing stability (such as housing location/placement for those who are homeless, paying rental/utility arrears, mediation with landlords and neighbors), followed by steps to address housing stability and retention barriers

(such as increasing income, learning good tenancy skills, addressing any specific barriers the household faces that may threaten housing stability), and finally, exit planning, which focuses on transitioning responsibility for housing retention to the household, including specific action planning alongside the household to prevent future homelessness.

For those who are homeless, or for at-risk households in need of relocation (such as those in units that are unaffordable, unsafe, or in units that are otherwise not a good fit for the household), the Case Manager and Housing Specialist will support households to identify and secure an appropriate housing unit.

Case Managers and Housing Specialists will take a hands-on approach to connecting clients to permanent housing, helping clients identify units, accompanying clients to view units, completing habitability and rent reasonableness assessments on units, assisting in completing rental applications, reviewing lease terms, providing education on tenant rights, and assisting clients with move-in tasks (such as turning on utilities, securing furnishings). VOALA staff will also work to connect participants to housing subsidy programs for which they are eligible to provide them with the financial resources necessary to sustain permanent housing. For eligible households (people with HIV/AIDS), VOALA operates 15 units of permanent affordable housing in/around Compton (in SPA 6) through the HOPWA Scattered Site Master Leasing program. Because VOALA operates SSVF and VASH programs, we have ready access to staff who are able to provide screening and assistance applying for these programs. Additionally, VOALA operates more than 1,900 units of permanent affordable housing that will be available to participants (based on unit availability and eligibility). Participants will have access to Housing Navigation services immediately upon entering the program. Through our landlord engagement efforts, VOALA has relationships with more than 1,400 landlords and 800 property management companies across Los Angeles and Orange Counties who are willing to rent to individuals referred by VOALA. These landlord relationships provide us with an existing stock of available rental housing that will allow us to quickly place participants into permanent housing that meets their needs and wants (such as geographic location, proximity to work/school, first floor vs. upper-level unit, number of bedrooms, accessibility, etc.).

Through the TBRA component (detailed in a separate narrative), households will be provided with flexible financial assistance to assist with costs needed to stabilize in housing, including: rental application fees, security deposits, first month's rent, rental arrears (up to 6 months), utility deposit, and up to 3 months of utility arrears. VOALA will determine amount of direct financial assistance to be provided based on a thorough assessment of the abilities and needs of the individual household, including current income sources and amounts, other expenses, barriers faced, etc.

In concert with housing placement and financial assistance, the Case Manager will connect households to supportive services to address identified barriers to ongoing housing stability. Services available through VOALA include: housing stabilization case management, linkages to community resources (banking, groceries, transportation, faith groups, etc.), Benefits Advocacy (including assistance applying for public benefits or which the household is eligible), assistance applying for housing subsidies, life skills education (budgeting, household maintenance, good

tenant practices, good neighbor practices, etc.), credit repair assistance, and employment services. Services available through partner organizations include:

Service	Provider(s)
Behavioral Health	DMH, Children's Institute, St. John's Community Health, Alma Services, USC MSW Interns working in VOALA programs
SUD	SCADP, Central City Recovery, Foundation for a Drug Free World
Employment	PV Jobs, CRCD, YouthBuild, South LA WorkSource, WLCAC, AADP, El Nido
Education	A Childs Dream, ARC, Maxine Waters Adult School, YouthBuild, LA Trade Tech, Matrix 4 Success Academy
Housing	LAHSA/CES, Ruth's Place
Food	WAWTF, Saint Mark Food Pantry, Food from the Hood
Music/Arts	Young Musicians Foundation
Healthcare	Homeless Healthcare LA, St. John's Community Health
Legal Services	LAFLA, LA County DA's Office Bureau of Victim's Services

When referred to an off-site provider, participants will be provided with bus tokens or shuttle transportation to the provider, along with directions on how to get to the provider and their appointment time. Case Managers will call the provider to let them know the participant is coming, and will follow-up with the participant and provider after the appointment to confirm that the participant arrived and received services. Support services will be available throughout each participant's time in the program.

Case Managers will initially meet with households who are homeless weekly until they are placed into housing. Case Managers will meet with all households weekly for the first month they are in housing (both for those at-risk of homelessness and those who were homeless following placement into housing), with the frequency of meetings stepped down to bi-monthly and then to monthly as households stabilize in their housing.

Housing stabilization services will be provided using a Critical Time Intervention approach, which includes 3 phases: transition to community (during which the household meets with their Case Manager weekly and receives support connecting to community resources, such as transportation, grocery stores, schools, banking, hospitals, etc.), try-out (during which the household meets with their case manager bi-monthly for coaching using the community resources identified) and transfer of care (during which the household meets with their Case Manager monthly while the Case Manager empowers the participant to take ownership of their own stability).

Each IHSP will include a retention plan that lays out strategies to prepare households to pay their lease obligations and cover their other financial obligations after rental assistance/case management supports have ended. The retention plan will include a plan for increased income for the family (through public benefits and/or employment), as well as a budget developed with support from the family's Case Manager.

VOALA is experienced and knowledgeable in the eligibility requirements for various long-term housing subsidies, and regularly leverages housing subsidy resources to help the households we serve secure and sustain permanent housing. VOALA currently manages 778 tenant-based VASH vouchers in Los Angeles County (since October 2013), 120 PBVs for seniors (80) and people with disabilities (40) at Ballington Plaza (since 2014), and 73 PBVs (61 VASH and 12 Section 8) for families who are homeless at Blue Butterfly Village in San Pedro (since May 2015).

Client eligibility for housing vouchers and other long-term subsidies will be assessed as part of the case management process. Case Managers will review client income, family size, and other eligibility requirements (such as Veteran status for VASH vouchers), and will assist clients in applying for any vouchers for which they are eligible. Application assistance will include assistance filling out required forms, gathering any necessary back-up documentation, and monitoring client status on housing waiting lists as needed. For households that are eligible for vouchers, VOALA may provide short-term rental assistance as a bridge to housing stability until the voucher can be secured.

Work Plan and Timeline – Supportive Services

Activity	Timeline
Recruit and hire 1 FTE Program Supervisor, 2 FTE Case Managers, and 1 FTE Housing Specialist	Months 1-2
Train 1 FTE Program Supervisor, 2 FTE Case Managers, and 1 FTE Housing Specialist	Month 2
Begin enrolling clients (each Case Manager will carry a caseload of 20 participants/each, for a total of 40 participants enrolled at any given time)	Month 3
Provide intake, assessment, case management, housing navigation and stabilization services, and linkages to supportive services	Months 3-24
Connect participants to TBRA for rental assistance	Months 3-24

VOALA will provide Supportive Services to 40 participants at any given point in time. With an average 6 month time in the program, we project serving 80 participants total per year and 160 participants total over the grant period.

VOALA has extensive experience rapidly implementing new programs, including new rental assistance and housing placement supportive services programs. VOALA currently operates both Rapid Re-Housing and Prevention programs in Los Angeles County, and through these programs we already have program policies and procedures, relationships with landlords, facilities, and leadership staffing in place. This existing infrastructure, combined with our skilled human resources department with the capacity to rapidly hire qualified staff as required by the program, will allow VOALA to have all staff hired and the program fully operational within 60 days. The timeline to accomplish the identified milestones is as follows: A) Program office readiness: VOALA already has an active facility lease and is providing case management services for our existing programs in Compton, and has office space available that can be dedicated to the proposed program.

VOALA currently has a Program Manager (Leonard Fowler) who oversees our HOPWA Scattered Site Master Leasing and Short-Term Rental Assistance programs in SPA 6 who will oversee the proposed program. We will hire a Program Supervisor to oversee this program directly, as well as 2 FTE Case Managers and 1 FTE Housing Specialist. For direct services staff, VOALA will either transfer staff from our existing prevention or rapid re-housing programs to the proposed program (and hire new staff to backfill their current positions), or recruit and hire new staff for the proposed program. The decision on whether to transfer or hire new staff will be based on current caseloads and staffing demands for existing programs, and the specific skills/qualifications of current staff (for instance, whether staff are bilingual). Should new staff be hired, VOALA will begin recruitment upon notification of grant award. We anticipate all new staff will be hired within 45 days of grant award, and fully trained and providing services within 60 days of grant award. All new staff will undergo a 2-week onboarding/training program.

VOALA has an existing cadre of case managers and housing specialists working under existing programs who are experienced in providing the intake, assessment, case management, and housing retention supports required by the proposed program. These staff will be able to support initial intakes, assessments, case management, and direct financial assistance for eligible households while VOALA recruits and hires new staff to fully staff the proposed program.

Budget and Budget Narrative – Supportive Services

1. Personnel: $469,272

Position	**Annual Salary**	**% FTE**	**# Years**	**Total Cost**
Program Supervisor	$63,086.50	100%	2	$126,173
Justification: The Program Supervisor will oversee staff hiring and supervision, program design, participant recruitment, collaborative partner relationship management, coordination of data collection and reporting. This staff will dedicate 100% of their time to this project.				
Case Manager	$60,008	200%	2	$240,032
Justification: The Case Managers will conduct intakes and assessments, develop Individual Housing and Services Plans, coordinate with accounting to determine amounts for financial assistance, and make referrals to supportive services.				
Housing Specialist	$51,533.50	100%	2	$103,067
Justification: The Housing Specialist will network with landlords to identify available and affordable permanent housing units, and coordinate with the Case Manager to connect participants to appropriate units.				

2. Fringe Benefits: $140,782

Fringe benefits were calculated based on actual costs, using the following calculations: FICA (7.65%), Worker's Compensation (3%), Health/Dental (13.85%), Pension (4.5%), and ADD/LTD (1%). Fringe benefits were allocated to the grant based on the portion of time dedicated to project activities.

3. Supplies: $18,874

Supplies include the following:

Item	Calculation	Total Cost
Office Supplies	Office supplies used in case management (pens, paper, staples, file folders, etc.) @ $300/month x 24 months	$7,200
Computers	Laptops for each staff (1 Program Supervisor, 2 Case Managers, and 1 Housing Specialist) @ $2,300/each x 4 = $9,200	$9,200
Furnishings	Office furniture for staff (desk, chair) @ $500/staff x 4 staff = $2,000	$2,000
Filing Cabinets	2 Filing cabinets @ $237/each x 2 = $474	$474

4. Other: $128,640

The other costs were calculated as follows:

Item	Calculation	Total Cost
Direct Participant assistance	VOALA will provide direct supports to address immediate needs of participants in order to support them in securing and sustaining permanent housing. This may include bus passes, food, work clothing or tools, etc. Calculated at $400/participant x 160 participants.	$64,000
Phone	This includes the one-time cost to purchase cell phones for each staff member ($200/phone x 4 = $800), as well as monthly service fees for the phone service ($65/line/month x 4 lines x 24 months = $6,240)	$7,040
Internet	This covers a portion of the cost of Internet service at the program offices to support Internet use for the program staff, calculated at $250/month x 24 months	$6,000
Insurance	This covers insurance costs for the program (General Liability, Directors/Officers) at $250/month	$6,000
Facility Costs	This covers facility rent and utilities at the offices to be used by the program staff, calculated at $1,900/month x 24 months	$45,600

5. Indirect Costs: $112,878

VOALA has an approved indirect cost rate of 14.9%. This results in indirect costs of $112,878.

TOTAL BUDGET: 870,446

Performance Measures – Supportive Services

VOALA has established the following performance measures for the Supportive Services Component:

- Provide Supportive Services to 160 participants over 2-year grant period
- 70% of households that are homeless will be placed into permanent housing, and

- 70% of all households (including those who are at-risk of homelessness and those who were homeless and placed into permanent housing) will retain housing for at least one year.
- 50% of households served will increase their income from program intake to exit.

Program Description – TBRA

Target Populations: The target populations for the supportive services component will be individuals who are homeless and those who are at-risk of homelessness according to HUD definitions.

Proposed Activities: In conjunction with the Supportive Services component, VOALA will provide tenant-based rental assistance for eligible households. Rental assistance will be limited to rental application fees, security deposits, first month's rent, rental arrears (up to 6 months), utility deposit, and up to 3 months of utility arrears. VOALA will determine amount of direct financial assistance to be provided based on a thorough assessment of the abilities and needs of the individual household, including current income sources and amounts, other expenses, barriers faced, etc.

As detailed in the Supportive Services section above, each household served through TBRA will undergo an initial intake and assessment of each household's housing barriers, needs, and preferences. The Case Manager will work with each family to develop an Individual Housing and Services Plan (IHSP) that details the steps to be taken and services to be accessed to support the family in securing permanent housing (for those who are homeless) and maintaining permanent housing (for those at immediate risk of homelessness, such as those who have received a three-day notice). The IHSP will include details on the rental and/or utility assistance needs of the household, and will be used to determine the amounts of TBRA to be provided to each household.

VOALA's established process for issuing financial assistance payments to third parties to assist enrolled families requires Case Managers to complete a Financial Assistance Request Packet for submission to VOALA's Accounting Department. This packet includes documentation that confirms the landlord's identify and verifies that the landlord is the owner of the property, verifies that the household to be served has a valid lease to rent the unit, and verifies that the unit meets HUD habitability and rent reasonableness standards. Documentation included in the Financial Assistance Request Packet includes a copy of the household's signed lease, a W-9, a grant deed/tax bill/assessors report documenting that the landlord to be paid is the owner of the property, and rent comparables. VOALA's accounting department will not issue rental assistance payments to landlords prior to having a fully completed Financial Assistance Request Packet. VOALA policies require that all direct financial assistance payments are issued directly to the landlord or other payee (never to the household). VOALA's accounting system has safeguards in place to ensure rent and utility payments for each unit are only issued once per month, and VOALA's Accounting Specialists maintain detailed records of rental and other financial assistance payments made through VOALA's Accounting software. Direct financial assistance for other fees (such as utility deposits, utility/rental arrears) follow similar requirements, with a

signed lease and documentation of arrears or utility deposit fees required prior to issuance of a check directly to the landlord/utility company. Payments are processed to ensure that landlords receive rent checks timely.

Work Plan and Timeline – TBRA

Activity	Dates
Finalize financial assistance policies in coordination with City of Compton	Month 1
Provide rental assistance payments to participants based on individual needs	Months 2 - 24

VOALA has extensive experience rapidly implementing new programs, including new rental assistance programs. VOALA currently operates both Rapid Re-Housing and Prevention programs in Los Angeles County, and through these programs we already have program policies and procedures, relationships with landlords, facilities, and leadership staffing in place.

We have an existing accounting team in place with experience processing rental assistance payments. This existing infrastructure will allow us to seamlessly add the TBRA component of the proposed program to our slate of programs immediately.

VOALA currently has a Program Manager (Leonard Fowler) who oversees our HOPWA Scattered Site Master Leasing and Short-Term Rental Assistance programs in SPA 6 who will oversee the proposed program. We will hire a Program Supervisor to oversee this program directly, as well as 2 FTE Case Managers and 1 FTE Housing Specialist to provide the Supportive Services component and determine the amount of TBRA to be provided. VOALA will begin recruitment for these new hires upon notification of grant award. We anticipate all new staff will be hired within 45 days of grant award, and fully trained and providing services within 60 days of grant award. All new staff will undergo a 2-week onboarding/training program.

Budget and Budget Narrative – TBRA
Budget costs for the TBRA component include:

1. Rental Assistance: $640,000: Rental assistance is calculated at an average of $4,000 per household x 160 households = $640,000. This is calculated based on providing a security deposit and first month's rent for each household, with an average rent of $2,000/month. The specific assistance provided to each household will vary based on needs, and may include moving costs, security deposit, utility deposit, utility arrears, and/or rental arrears. Based on the available funding, the program has been designed to provide short-term assistance to help households secure/sustain permanent housing, with VOALA working with the household to secure other funding for ongoing rental costs (such as other subsidy programs, employment income, public benefits income).
2. Application Fees: $1,077.60: VOALA has included funding to support application fees for households seeking permanent housing.

Performance Measures – TBRA

VOALA has established the following performance measures for the TBRA Component:

- Provide rental assistance to 160 participants over 2-year grant period
- 70% of households that are homeless will be placed into permanent housing, and
- 70% of all households (including those who are at-risk of homelessness and those who were homeless and placed into permanent housing) will retain housing for at least one year.

Compliance

Please see the attached documents:

- HOPWA Policies and Procedures Manual, which includes policies on how VOALA processes rental assistance payments.
- VOALA Accounting Policies and Procedures, which include policies on financial management and internal controls

PROFESSIONAL SERVICES AGREEMENT
BETWEEN
CITY OF COMPTON
AND
FAIR HOUSING FOUNDATION

This **AGREEMENT** is entered by and between the **CITY OF COMPTON**, a municipal corporation of the State of California (hereinafter referred to as **"CITY"**) located at 205 South Willowbrook Avenue, Compton, California 90220, and **Fair Housing Foundation** (hereinafter referred to as **"CONSULTANT"**), located at 3605 Long Beach Blvd #302 Long Beach, CA 90807

RECITALS:

WHEREAS, the **CITY** has received funding from the Unites States Department of Housing and Urban Development (HUD) for the Community Development Block Grant (CDBG), HOME Investment Partnership (HOME) and HOME-American Rescue (HOME-ARP) Programs; and

WHEREAS, the **CITY** has determined that there is a need to employ the services of an experienced consultant to provide expert advice and assistance with program implementation services to ensure compliance with federal, state and local regulations; and

WHEREAS, CONSULTANT (Fair Housing Foundation) represents that it is specifically trained, experienced, competent, and has the resources to provide such services which will be required by this Agreement; and

WHEREAS, by Resolution XX,XXX adopted on XX of February 2026, the City Council authorized the City Manager to enter into a professional services agreement with the Consultant to provide the needed services; and

WHEREAS, CONSULTANT is willing to render such professional services subject to the terms and conditions set forth in this Agreement.

AGREEMENT:

1. Services to be rendered by Consultant. It is the mutual understanding of the Parties that the Consultant shall perform and be responsible for providing the following services: 1.) Tenant-Based Rental Assistance Program for the qualifying population of the City of Compton using HOME-ARP funds.

Consultant acknowledges that in entering into this Agreement the City is relying on Consultant's special skills and experience to do and perform the services in accordance with best standards of professional practice. Consultant agrees to perform all the said services and to the extent not furnished by the City, furnish all the necessary materials at its own cost and expense necessary to complete said services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances and to the reasonable satisfaction of the City**.**

Consultant services hereunder shall be performed in a good, workmanlike and professional manner. Consultant shall be responsible for correcting and completing all errors and omissions related to the services provided by the Consultant for this Agreement at no additional cost to the City**.** "Errors" and "Omissions" for purposes of this paragraph are defined to mean a failure by the Consultant to meet the standards of its profession as set forth in the preceding paragraph. The acceptance of the services by City does not release Consultant from these obligations.

Consultant will be responsible for employing or engaging all persons necessary to perform the services. All of Consultant's staff will be qualified by training and experience to perform their assigned tasks. Consultant will give its personal attention to the fulfillment of the provisions of this Agreement by all of its employees and sub-consultants, if any, and will keep the services under its control. On demand of the City, if any employee or sub-consultant of Consultant fails or refuses to carry out the provisions of this Agreement or appears to be incompetent or to act in a disorderly or improper manner, Consultant agrees that he or she will be discharged from performing services pursuant to provisions of this Agreement.

Stella Vanporppal, Executive Director, shall be primarily responsible for representing Consultant in performance of this Agreement.

2. Duration of Contract. The term of this Agreement shall commence upon Notification to Proceed from the City to Consultant and Consultant shall perform the services in a diligent and professional manner pursuant to this Agreement through February 30, 2029, unless this Agreement is extended or terminated as provided herein.

3. Compensation. The method of payment for the services will be based on a fee-for-services basis, billable at the rates identified within Consultant's **"Budget"** within the **"Proposal"**, which is incorporated herein. It is understood and agreed between the Parties that the maximum compensation payable for all services performed by the Consultant during the initial term of this Agreement shall be limited to a not-to-exceed amount of **Six Hundred Forty-One Thousand Seventy-Seven Dollars and Sixty Cents ($641,077.60).**

The total price paid the Consultant will include compensation for all work, including travel, materials, supplies, vendor services, expenses and subcontracted work. No additional compensation will be paid to the Consultant, unless there is a change in the scope of the work or the scope of the project. In the instance of a change in the scope of work or scope of the project, adjustment to the total compensation will be negotiated between the Consultant and the City. Adjustment in the total compensation will not be effective until authorized and approved in writing by the City**.** Should the Parties be unable to agree as to a compensation adjustment amount for changes in the work or scope of the project, this Agreement may be terminated pursuant to the provisions of **Section 16,** below.

Consultant acknowledges the importance to City of the project schedule and agrees to put forth its best professional efforts to perform the services in a manner consistent with that schedule. City understands, however, that Consultant's performance must be governed by sound practices. Consultant will work such overtime or engage such personnel and equipment as necessary to maintain the schedule, without additional compensation.

Consultant shall provide the City with monthly reports describing services performed during the preceding month of services. Reports and Invoices shall be delivered or mailed to the **Grants Department** at the following address: **City of Compton, 205 South Willowbrook Avenue, Compton, California 90220.**

In the event of termination, the Consultant shall be entitled to compensation for the undisputed reasonable value of services performed to the effective date of termination, including any non-cancellable obligations incurred prior to termination; provided, however, that the City may condition payment of such compensation upon the Consultant's delivery to the City of any and all City property, documents, reports, records, materials and work product associated with the performance of this Agreement.

4. Ownership of Materials. Consultant agrees that all of its customized reports, recommendations, plans, copyrightable materials and other work product created or assembled by it in the course of performing the services ("Work Product") hereunder are works for hire for the benefit of the City and as such is the sole property of the City. To the extent that such materials and work product do not constitute work for hire, in consideration of the payments and other covenants of the City, as set forth or called for herein, Consultant hereby sells, transfers, conveys and assigns any and all of its rights therein to the City. In the event this Agreement is terminated, all Work Product produced by Consultant or its agents,

employees and sub-consultants pursuant to this Agreement will be delivered to City pursuant to the termination clause of this Agreement.

The Work Product may be used by City and its agents, employees, representatives, and assigns, in whole or in part, or in modified form, for all purposes City may deem advisable, without further employment of or payment of any compensation to Consultant; provided, however, that if this Agreement is terminated for any reason prior to completion of the Project and if under such circumstances City uses, or engages the services of and directs another consultant to use, the Work Product, City agrees to hold Consultant harmless from any and all liability, costs, and expenses relative to claims arising out of matters and/or events which occur subsequent to the termination of this Agreement as a result of causes other than the fault or negligence of Consultant, or anyone for whose acts it is responsible, in preparation of the Work Product. Consultant will not be responsible for deficiencies solely attributable to modifications of the Work Product performed by others, or that arise from use of the Documents in connection with a project or site other than that shown in the Work Product.

5. Independent Consultant Status. Consultant, its officers, employees, subcontractors, agents and volunteers (collectively hereinafter the "Consultant"), is a wholly independent Consultant and not an officer, employee, sub-contractor or agent of the City of Compton. Neither the City nor any of its officers, employees, agents or volunteers shall have any control over the conduct of the Consultant, except as expressly set forth in this Agreement. Consultant expressly warrants that while engaged in carrying out and complying with any terms and conditions of this Agreement that Consultant shall not at any time or in any manner, represent that Consultant is in any manner officers, employees, agents or volunteers, joint venture or partner of the City. Consultant shall obtain no rights to retirement, health care or any other benefits that accrue to City officials, officers, or employees. Consultant expressly waives any claim to such rights. City will not make deductions from any amounts payable to Consultant of taxes or insurance. All payroll and employment taxes, insurance, and benefits shall be the sole responsibility of Consultant. Consultant retains the right to provide services for others during the term of this Agreement.

The payment(s) made to Consultant pursuant to the Agreement will be the full and complete compensation to which Consultant is entitled. City will not make any federal or state tax withholdings on behalf of Consultant or its agents, employees or subcontractors. City will not pay any workers' compensation insurance, retirement contributions or unemployment contributions on behalf of Consultant or its employees or subcontractors. Consultant agrees to indemnify and pay City within thirty (30) days for any tax, retirement contribution, social security, overtime payment, unemployment payment or workers' compensation payment which City may be required to make on behalf of Consultant or any agent, employee, or sub-consultant of Consultant for work done under this Agreement. At the City's election, City may deduct the amounts paid pursuant to this Section, from any balance owing to Consultant.

6. Successors, Assignment and Delegation. City and the Consultant each binds themselves, their partners, successors, assigns and legal representatives to the other hereto and to partners, successors, assigns and legal representatives of such other party in respect to all covenants, agreements and obligations contained in this Agreement.

The expertise and experience of Consultant are material considerations for this Agreement. Consultant shall not assign or transfer any interest in this Agreement or the performance of any of Consultant's obligations under this Agreement without the prior written consent of the City. Any attempted assignment or transfer of any of Consultant's rights, duties or obligations arising under this Agreement shall be null and void.

7. Nondiscriminatory Employment Practices. During the performance of this Agreement, the Consultant agrees not to discriminate against any employee or applicant for employment because of race, sex, creed, color, religion, age, sexual orientation, marital status, national origin, political affiliation, handicap or belief in accordance with requirements of City, State or Federal laws and regulations. Consultant will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, sex, creed, color, religion, age, sexual orientation, marital status, national origin, political affiliation, handicap or belief in accordance with requirements of City,

State or Federal laws and regulations. Such actions shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoffs or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Consultant agrees to post in conspicuous places, available to employees, applicants and sub-consultants for employment, notices setting forth the provisions of this non-discrimination clause.

In the event of the Consultant's non-compliance with the non-discrimination clause of this Agreement, this Agreement may be immediately canceled, terminated or suspended in whole or in part.

8. Subcontracting. Consultant's services are unique and personal. Except as may be specified in Consultant's Proposal and agreed to by the City, Consultant will not subcontract any portion of the services without prior written approval of City Manager or his/her designee. If Consultant subcontracts any of the services, Consultant will be fully responsible to City for the acts, errors and omissions of Consultant's sub-consultant and of the persons either directly or indirectly employed by the sub-consultant, as Consultant is for the acts and omissions of persons directly employed by Consultant. Nothing contained in this Agreement will create any contractual relationship between any sub-consultant of Consultant and City. Consultant will be responsible for payment of sub-consultants. Consultant will bind every sub-consultant by the terms of this Agreement applicable to Consultant's work unless specifically noted to the contrary in the subcontract and approved in writing by City.

9. Other Consultants. The City reserves the right to employ other consultants in connection with the services.

10. Indemnification. Consultant shall indemnify and save harmless the City, its officials, officers, employees, agents and volunteers (collectively hereinafter the "City"), against any and all damages to property or injuries to or death of any person or persons, including property and employees or agents of the City and shall indemnify and save the City from any and all liability and expense including reimbursement of reasonable defense costs and legal fees, and claims, demands, suits, actions or proceedings of any kind or nature, including Workers' Compensation claims, of or by anyone whomsoever to the extent resulting from or arising out of the negligent, reckless or willful misconduct for the Consultant, its officers, employees, sub-consultants, or agents in the performance of the duties undertaken by Consultant pursuant to this Agreement.

This indemnification and hold harmless obligation does not extend to claims arising out of the negligence or willful misconduct of the City.

11. Insurance. Without limiting the Consultant's indemnification of the City, Consultant shall obtain and maintain, at its cost and expense, for the duration of the Agreement and any and all amendments hereto, insurance against claims for injuries to persons or damage to property which may arise out of or in connection with performance of the services by Consultant or Consultant's agents, representatives, employees or sub-consultants. The insurance will be obtained from an insurance carrier admitted and authorized to do business in the State of California. Such evidence shall specifically identify this Agreement and shall contain express conditions that the City is to be given written notice at least thirty (30) days in advance of any termination or implementation of a reduction of limits or material change of insurance coverage as specified herein. ***Failure on the part of the Consultant to procure or maintain insurance shall constitute a material breach upon which the City may immediately terminate this Agreement.*** All insurance required hereunder shall be primary with respect to any insurance maintained by the City**.**

Coverages and Limits. Consultant will maintain the types of coverages and minimum limits indicated below, unless the Risk Manager or City Manager, in consultation with the City Attorney approves a lower amount. These minimum amounts of coverage will not constitute any limitations or cap on Consultant's indemnification obligations under this Agreement. City, its officers, agents, volunteers and employees make no representation that the limits of the insurance specified to be carried by Consultant pursuant to this Agreement are adequate to protect Consultant. The coverage will contain no special limitations on the scope of its protection to the below-indicated insureds except for Workers Compensation

and errors and omissions insurance. Consultant will obtain occurrence coverage, excluding Professional Liability, which will be written as claims-made coverage. If Consultant believes that any required insurance coverage is inadequate, Consultant will obtain such additional insurance coverage, as Consultant deems adequate, at Consultant's sole expense.

11.1 Commercial General Liability Insurance. $1,000,000 combined single-limit per occurrence for bodily injury, personal injury and property damage. If the submitted policies contain aggregate limits, general aggregate limits will apply separately to the work under this Agreement or the general aggregate will be twice the required per occurrence limit.

11.2 Workers' Compensation and Employer's Liability. Workers' Compensation limits as required by the California Labor Code and Employer's Liability limits of $1,000,000 per accident for bodily injury. Workers' Compensation and Employer's Liability insurance will not be required if Consultant has no employees and provides, to City's satisfaction, a declaration stating this.

11.3 Professional Liability. Errors and omissions liability appropriate to Consultant's profession with limits of not less than $1,000,000 per claim. The coverage shall also provide an extended two (2) year reporting period commencing upon termination or cancellation of this Agreement.

Endorsements. For Commercial General Liability Insurance, Consultant will ensure that the policies are endorsed to name the City of Compton and its respective elected and appointed officers, officials, employees, agents and volunteers as **"additional insureds"** with respect to liability arising out of the activities of the Consultant. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City. ***Prior to City's execution of this Agreement, Consultant will furnish certificates of insurance and endorsements to City.***

Waiver of Subrogation. The policies shall contain a waiver of subrogation for the benefit of City.

12. Permits and Licenses. Consultant, at its own expense, during the term of this Agreement, shall obtain and maintain all appropriate business and professional permits, licenses and certificates that may be required in connection with the performance of services by the Consultant. Upon execution of this Agreement, the Consultant shall show evidence of a business license permit in conformance with *Section 9-1.2* of the *Compton Municipal Code*.

13. Maintenance of Records. Consultant will maintain complete and accurate records with respect to costs incurred under this Agreement. All records will be clearly identifiable. Consultant will allow a representative of City during normal business hours to examine, audit, and make transcripts or copies of records and any other documents created pursuant to this Agreement. Consultant will allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years, or longer if required by law, from the date of final payment under this Agreement.

14. Warranties. Consultant represents and warrants (i) that Consultant has no obligations, legal or otherwise, inconsistent with the terms of this Agreement or with Consultant's undertaking this relationship with City, (ii) that the performance of the services called for by this Agreement do not and will not violate any applicable law, rule or regulation or any proprietary or other right of any third party, (iii) that Consultant will not use in the performance of his responsibilities under this Agreement any confidential information or trade secrets of any other person or entity and (iv) that Consultant has not knowingly entered into or will enter into any agreement (whether oral or written) in conflict with this Agreement.

15. General Compliance with Laws. Consultant will keep fully informed of federal, state and local laws and ordinances and regulations, which in any manner affect those employed by Consultant, or in any way affect the performance of the services by Consultant. Consultant will at all times observe and comply with these laws, ordinances, and regulations and will be responsible for the compliance of the services with all applicable laws, ordinances and regulations. In the event the Consultant encounters any conflict between such laws and ordinances, Consultant shall notify the City in writing and the Parties agree to work cooperatively to resolve the conflict.

16. Termination. In the event of the Consultant's failure to prosecute, deliver, or perform the services, after giving written notice of default and two (2) days to correct the same, then, in addition to any other remedies, City may terminate this Agreement for nonperformance by notifying Consultant in writing. Consultant has five (5) business days to deliver any documents owned by City and all work in progress to City address contained in this Agreement. City will make a determination of fact based upon the work product delivered to City and of the percentage of work that Consultant has performed which is usable and of worth to City in having the Agreement completed. Based upon that finding City will determine the final payment of the Agreement. In the event City elects to terminate, City will have the right to immediate possession of all Work Product and work in progress prepared by Consultant, whether located at Consultant's place of business, or at the offices of a sub-consultant.

The City's obligation is payable only from funds appropriated for the purpose of this Agreement. All funds for payments after the end of the current fiscal year are subject to the City's legislative appropriation for this purpose. In the event this Agreement extends into succeeding fiscal year periods and the City Council does not allocate sufficient funds for the next succeeding fiscal year payments, this Agreement shall terminate immediately upon written notice from the City.

Either Party, upon tendering ten (10) calendar days written notice to the other Party, may terminate this Agreement for convenience. In this event and upon request of City, Consultant will assemble the work product without charge, put it in order for proper filing and closing, and deliver it to City. Consultant will be paid for work performed to the termination date; however, the total shall not exceed the maximum amount payable as specified in **Section 3,** above. City will make the final determination as to the portions of tasks completed and the compensation to be made.

17. Covenants Against Contingent Fees. Consultant warrants that Consultant has not employed or retained any company or person, other than a bona fide employee working for Consultant, to solicit or secure this Agreement, and that Consultant has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon, or resulting from, the award or making of this Agreement. For breach or violation of this warranty, City will have the right to terminate this Agreement for nonperformance, or, in its discretion, to deduct from the Agreement price or consideration, or otherwise recover, the full amount of the fee, commission, percentage, brokerage fees, gift, or contingent fee.

18. Certifications. The Consultant, under penalty of perjury, certifies that, except as noted below, he/she or any other person associated therewith in the capacity of owner, partner, director, officer, manager:

a. is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any Federal, State or local agency;
b. has not been suspended, debarred, voluntarily excluded or determined ineligible by any Federal, State or local agency within the past 3 years;
c. does not have a proposed debarment pending; and
d. has not been indicted, convicted, or had a civil judgment rendered against he/she/it by a court of competent jurisdiction in any matter involving fraud or official misconduct in connection with obtaining, attempting to obtain, or performing a public (Federal, state or local) transaction or contract under a public transaction; violation of Federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property within the past 3 years; and
e. are not presently indicted or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in the preceding subsection (d); and
f. have not had one or more public transactions (Federal, State or local) terminated for cause or default within the past 3 years.

If there are any exceptions to this certification, insert the exceptions in the following space.

[Supply exceptions on separate page]

For any exception noted above, indicate below to whom it applies, initiating agency, and dates of action.

[Attach separate page]

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction. The above certifications are part of this Agreement. Signing this Agreement on the signature portion thereof shall also constitute signature of the above Certifications.

_____ _____

Stella Vanporppal, Executive Director **Date**

19. Jurisdiction, Venue and Governing Law. Any action at law or in equity brought by either of the Parties for the purpose of enforcing a right or rights provided for by this Agreement will be tried in a court of competent jurisdiction in the County of Los Angeles, State of California, and the Parties waive all provisions of law providing for a change of venue in these proceedings to any other county. This agreement will be governed by the laws of the State of California.

20. Testimony. Consultant will testify at City's request if litigation is brought against City in connection with Consultant's services under this Agreement. Unless the action is brought by Consultant, or is based upon Consultant's actual or alleged negligence or other wrongdoing, City, upon prior written agreement with Consultant will compensate Consultant for time spent in preparation for testimony, testimony, and travel at Consultant's standard hourly rates at the time of actual testimony.

21. Waivers. The waiver by either Party of any breach or violation of any term, covenant, or condition of this Agreement or of any applicable law will not be deemed to be a waiver of such term, covenant, condition or law or of any subsequent breach or violation of same or of any other term, covenant, condition or law. The acceptance by either Party of any fee or other payment which may become due under this Agreement will not be deemed to be a waiver of any preceding breach or violation by the other Party of any term, covenant, or condition of this Agreement or any applicable law.

22. Authority. The individuals executing this Agreement and the instruments referenced in it, each represent and warrant that they have the legal power, right and actual authority to bind the respective Parties to the terms and conditions of this Agreement.

23. Severability. If any term, provision, condition or covenant of this Agreement or its application to any party or circumstances shall be held, to any extent, invalid or unenforceable, the remainder of this Agreement, or the application of the term, provision, condition or covenant to persons or circumstances other than those as to whom or which it is held invalid or unenforceable, shall not be affected, and shall be valid and enforceable to the fullest extent permitted by law.

24. Amendments. This Agreement may be modified or amended only be written document executed by both Consultant and City's City Manager and approved as to form by the City Attorney. Such document shall expressly state that it is intended by the Parties to amend the terms and conditions of this Agreement.

25. Confidentiality and Trade Secret Information.

25.1 Use of Confidential Information. The Parties may be required to disclose Confidential Information to each other. As such, the Parties shall use Confidential Information solely for the purpose and in the context of the Parties' evaluation of the Project and shall not otherwise use, or authorize the use of, any Confidential Information. Neither Party or any of its Affiliates, nor any of their respective Representatives, shall have any obligation to disclose any Confidential Information at any time.

25.2 Non-Disclosure of Confidential Information.

(a) Non-Disclosure Without Consent. The Parties acknowledge that the disclosure of any Confidential Information would cause severe adverse personal, business and financial consequences to the Party including, but limited to loss, dilution or reduction of business or business prospects and adverse publicity. Without the prior written consent of the Party in each instance, or as otherwise specifically permitted by this Agreement, the Parties shall not, at any time or times, directly or indirectly, disclose or authorize or permit to be disclosed: (i) any Confidential Information; or (ii) any Confidential Information that has been made available to, or is in the possession or under the control of the Party. Immediately upon request by either Party, at any time or times, the Parties shall deliver to the requesting Party a complete and accurate list of the names, addresses and telephone numbers of all Persons to whom any copy of, or access to, any Confidential Information has been provided by or on behalf of said Party notwithstanding this Agreement.

(b) Prohibition on Reproduction. The Parties shall not, at any time or times, directly or indirectly, copy, otherwise reproduce, or make any extract or summary of any Confidential Information, or any materials containing or storing any Confidential Information, for any purpose other than the purposes specifically permitted by this Agreement. The Parties shall maintain adequate security measures so that none of the Confidential Information may be disclosed, reproduced, made available or distributed in any manner not otherwise specifically permitted by this Agreement. All media in which any Confidential Information is recorded or stored, and which at any time is within the possession or under the control of the Parties, immediately shall be delivered to the respective Parties upon the termination of the relationship and upon written request of either Party, for any reason, or at any other time, upon request by either Party.

(c) Notice of Demands. If, at any time or times, the Parties are requested or required (by oral questions, interrogatories, requests for information or documents, subpoena, civil investigative demand or other process) to disclose any Confidential Information, the Party shall provide to the other Party immediate written notice thereof so that said Party may seek an appropriate protective order or waive compliance with the applicable provision of this Agreement. If, failing the entry of a protective order or the receipt of a waiver hereunder, in the written opinion of that Party's legal counsel (delivered to the

Party at least fifteen (15) business days prior to any such disclosure), is compelled to disclose any Confidential Information, the Party may disclose only that portion of the Confidential Information that counsel so opines must be disclosed and the Party shall use its utmost best efforts to obtain assurance that confidential treatment shall be accorded to that portion of the Confidential Information being disclosed. In no event shall the Parties, or anyone on behalf of the Parties, oppose, hinder or impair the ability of the Party to take any action to obtain a protective order or other assurance satisfactory to said Party that confidential treatment shall be accorded to Confidential Information.

25.3 Trade Secret. Consultant agrees that during the course of providing services to the City, Consultant may have access to the City's confidential/trade secret and proprietary information. Consultant understands that all such information is considered to be secret and proprietary to the City and is a valuable commercial asset of the City. Consultant agrees not to make use whatsoever, directly or indirectly, of the City's confidential information for Consultant's personal benefit or for any other person, firm, corporation, or entity. Consultant agrees not to remove such information from the City in any form or medium without the express written permission of the City. Consultant agrees not to reveal, disclose, identify, or otherwise provide this Confidential Information to any other person, firm, corporation, or other entity, including the general public, directly or indirectly. Upon the conclusion of Consultant services to the City, Consultant agrees to return all the City's property and confidential information in Consultant's custody, possession, or control to Company.

26. Entire Agreement. This Agreement, together with any other written document referred to or contemplated by it embody the entire Agreement and understanding between the Parties relating to the subject matter of it. The City Manager is authorized, in consultation with the City Attorney, to agree to non-material amendments to this Agreement. Neither this Agreement nor any of its provisions may be amended, modified, waived or discharged except in a writing signed by both Parties.

27. Notices. Any notices required or permitted under this Agreement shall be effective when delivered in person; and effective one (1) business day after delivery by facsimile transmission; and effective five (5) calendar days after mailing by U.S. Mail, postage prepaid and properly addressed as follows:

To Consultant:

Fair Housing Foundation
3605 Long Beach Blvd #302
Long Beach, CA 90807
Attn: Stella Vanporppal, Executive Director
(562) 989-1836
svanporppal@fhfca.org

To City:

City of Compton
205 South Willowbrook Avenue
Compton, California 90220
Attn: Turmel Woods, Grants Compliance Manager
(310) 605-5580
t.woods@comptoncity.org

In the event of any change of address, the moving party is obligated to notify the other party of the change of address in writing. Each party may amend, supplement and update the notice list to add, delete or replace any listed individuals; however, the amendment must be in writing.

28. Miscellaneous. No provision of this Agreement is to be interpreted for or against either party because that party or that party's legal representative drafted such provision.

Should either party hereto, or any representative, successor or assign of either party hereto, resort to litigation to enforce the provisions of this Agreement, the party or Parties prevailing in such litigation shall be entitled, in addition to such other relief as may be granted, to recover its or their reasonable attorney's fees and costs in such litigation from the party or Parties against whom enforcement is sought.

IN WITNESS WHEREOF, CONSULTANT has executed this Agreement, and the **CITY**, by its City Manager, who is authorized to do so, has executed this Agreement.

FAIR HOUSING FOUNDATION, CONSULTANT

Dated: _____ **By _____**
Stella Vanporppal, Executive Director

CITY OF COMPTON

Approved by:

Dated: _____ **By _____**
Willie A. Hopkins Jr., City Manager

Approved as to form:

By _____ **Dated: _____**
Law Division

ATTEST:

Dated: _____ **By _____**
Satra D. Zurita, City Clerk

FEBRUARY 24, 2026

TO: **HONORABLE MAYOR AND CITY COUNCIL MEMBERS**

FROM: **WILLIE A. HOPKINS, JR.**
CITY MANAGER

SUBJECT: **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO PROFESSIONAL TRAINING AND CONSULTING SERVICES AGREEMENTS WITH COOPERATIVE PERSONNEL SERVICES (D.B.A. "CPS HR CONSULTING) AND ISSUE AN OPEN PURCHASE ORDER NOT TO EXCEED $95,470.00**

SUMMARY

Adoption of this resolution will authorize the City Manager to enter into professional training and consulting services agreements with Cooperative Personnel Services (D.B.A. "CPS HR Consulting) and issue an open purchase order not to exceed $95,470.00.

BACKGROUND

Cooperative Personnel Services (D.B.A. "CPS HR Consulting") is a human resources consulting firm that provides a full range of integrated solutions to federal, state, and local governments.

Staff has previously contracted with CPS HR Consulting for similar human resources support services and determined this vendor to demonstrate the ability to provide professional and well-coordinated services.

STATEMENT OF ISSUE

The City of Compton recognizes the need to strengthen organizational capacity through both professional development and expert technical support. The Human Resources Department requires access to high-quality training programs and specialized consulting assistance to enhance workforce skills and support complex personnel functions, such as policy development and strategic HR planning. CPS HR Consulting possesses the expertise and resources to provide the Human Resources Department with comprehensive training services and ongoing consulting support on an as-needed basis.

FISCAL IMPACT

The term of the Training Agreement shall be effective beginning October 23, 2025 and shall remain in effect through June 30, 2027.

The training services provided are structured according to a defined training schedule organized by service type and date, with total costs not to exceed $45,470.00 per fiscal year for the term of the agreement.

The term of the Ongoing Consulting Services Agreement shall be effective beginning October 27, 2025 and shall remain in effect through June 30, 2026.

The consulting services provided are structured as-needed according to a defined hourly fee schedule organized by level of consultant (Project Manager: $180/hr.; Principal Consultant/Technical Expert: $150/hr.; Senior Consultant: $130/hr.; Administrative Support: $100/hr.), in which a total cost will be placed not to exceed $50,000.00 per fiscal year for the term of the agreement.

An open Purchase Order of $95,470.00 will be established per fiscal year from separate Accounts #1001-560-000-4266 (Human Resources – Contract Services) and #1001-560-000-4273 (Human Resources – Training), separated as $50,000.00 and $45,470.00 for consulting and training services, respectively, to establish both agreements.

RECOMMENDATION

It is recommended that the City Council approve and adopt the attached Resolution to enter into professional training and consulting services agreements with Cooperative Personnel Services (D.B.A. "CPS HR Consulting and issue an open purchase order not to exceed $95,470.00.

TAQUAN JONES
HUMAN RESOURCES DEPARTMENT

APPROVED FOR FORWARDING:

WILLIE A. HOPKINS, JR.
CITY MANAGER

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO PROFESSIONAL TRAINING AND CONSULTING SERVICES AGREEMENTS WITH COOPERATIVE PERSONNEL SERVICES (D.B.A. "CPS HR CONSULTING) AND ISSUE AN OPEN PURCHASE ORDER NOT TO EXCEED $95,470.00

WHEREAS, Cooperative Personnel Services (D.B.A. "CPS HR Consulting") is a human resource consulting firm that provides a full range of integrated solutions to federal, state, and local governments; and

WHEREAS, the City of Compton recognizes the need to strengthen organizational capacity through both professional development and expert technical support; and

WHEREAS, the Human Resources Department requires access to high-quality training programs and specialized consulting assistance to enhance workforce skills and support complex personnel functions, such as policy development and strategic HR planning; and

WHEREAS, CPS HR Consulting possesses the expertise and resources to provide the Human Resources Department with comprehensive training services and ongoing consulting support on an as-needed basis; and

WHEREAS, staff has previously contracted with CPS HR Consulting for similar human resources support services and determined this vendor to demonstrate the ability to provide professional and well-coordinated services; and

WHEREAS, the term of the Training Agreement shall be effective beginning October 23, 2025 and shall remain in effect through June 30, 2027; and

WHEREAS, the training services provided are structured according to a defined training schedule organized by service type and date, with total costs not to exceed $45,470.00 per fiscal year for the term of the agreement; and

WHEREAS, the term of the Ongoing Consulting Services Agreement shall be effective beginning October 27, 2025 and shall remain in effect through June 30, 2026; and

WHEREAS, the consulting services provided are structured as-needed according to a defined hourly fee schedule organized by level of consultant (Project Manager: $180/hr.; Principal Consultant/Technical Expert: $150/hr.; Senior Consultant: $130/hr.; Administrative Support: $100/hr.), in which a total cost will be placed not to exceed $50,000.00 per fiscal year for the term of the agreement; and

WHEREAS, the open purchase order will be utilizing two separate account codes (1001-560-000-4266 (Human Resources – Contract Services) & 1001-560-000-4273 (Human Resources) – Training)) to establish both agreements.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Manager is hereby authorized to enter into professional training services agreement with Cooperative Personnel Services (D.B.A. "CPS HR Consulting"), for terms effective from October 23, 2025 to June 30, 2027, and/or until services are completed.

SECTION 2. That the City Manager is hereby authorized to enter into professional ongoing consulting services agreement with Cooperative Personnel Services (D.B.A. "CPS HR Consulting"), for terms effective from October 27, 2025 to June 30, 2026, and/or until services are completed.

SECTION 3. That training services performed pursuant to the referenced training agreement shall be paid from Account #1001-560-000-4273 (Human Resources – Training), in amounts not to exceed that which is allocated in the Human Resources Department's budget for each Fiscal Year.

SECTION 4. That consulting services performed pursuant to the referenced consulting agreement shall be paid from Account #1001-560-000-4266 (Human Resources – Contract Services), in amounts not to exceed that which is allocated in the Human Resources Department's budget for each Fiscal Year.

SECTION 5. That the City Manager is hereby authorized to establish an open Purchase Order not to exceed Ninety-Five Thousand, Four Hundred and Seventy Dollars ($95,470.00) per fiscal year from Accounts #1001-560-000-4266 (Human Resources – Contract Services) and #1001-560-000-4273 (Human Resources – Training), separated as Fifty-Thousand Dollars ($50,000.00) and Forty-Five Thousand, Four Hundred and Seventy Dollars ($45,470.00) for consulting and training services, respectively, for Cooperative Personnel Services (D.B.A. "CPS HR Consulting").

SECTION 6. That copies of this Resolution shall be filed in the offices of the City Manager, City Clerk, City Controller, Legal Division, and Human Resources Department.

SECTION 7. That the Mayor shall sign, and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2026.

_____
EMMA SHARIF
MAYOR OF THE CITY OF COMPTON

ATTEST:

_____
SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON:SS

I, Satra D. Zurita, City Clerk of the City of Compton, hereby certify that the foregoing resolution was adopted by the City Council of the City of Compton, signed by the Mayor, and attested by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2026.

That said resolution was adopted by the following vote, to wit:

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSTAIN: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-

_____
SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

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CPS HR CONSULTING

CONSULTING SERVICES AGREEMENT

City of Compton

Ongoing Human Resources Consultation

This Consulting Services Agreement (Agreement) is by and between Cooperative Personnel Services, dba CPS HR Consulting, a California Joint Powers Authority (CPS HR) and the Agency named in the signature block at the end of this Agreement (Agency, hereafter referred to as Client), and is effective as of October 27, 2025 (Effective Date). CPS HR and the Client shall be collectively referred to herein as the "Parties" and individually as a "Party."

A. Purpose. This Agreement defines CPS HR consulting services, policies and procedures.

B. Services. CPS HR will provide certain consulting services (Services) to Client as set forth in the Statements of Work (attached hereto as Exhibit ("A"). CPS HR shall perform only the Services requested by Client, at the times, dates, and locations specified by Client.

C. Compensation.

1. Payment. Client will compensate CPS HR for Services by paying certain fees as set forth in the Statement of Work. Client will reimburse CPS HR for business expenses as set forth in the Statement of Work. Client will pay all invoices within thirty (30) days from receipt of invoice.

2. Funding. Client certifies that funding for compensation payable to CPS HR under this Agreement has been approved by Client's governing body, either as a part of the general operating budget or as a specific item. Client further certifies that it anticipates sufficient cash will be available for payment of compensation as required above.

3. Late Payment. Any invoices not paid within thirty (30) days may incur a service charge of the lesser of two percent (2%) or the maximum allowable by law per month on any outstanding overdue balances. In addition, reasonable collection costs may be added to any invoice not paid within ninety (90) days.

D. Taxes. Except as expressly stated in the Statement of Work, the fees listed therein are in addition to, and not in lieu of, any additional fees, assessments, levies, taxes, etc. assessed against the transactions contemplated herein (Taxes). With the exception of Taxes imposed on CPS HR's net income, all Taxes shall be Client's responsibility. Client shall pay any Taxes, which CPS HR may be required to collect and remit, upon invoice.

E. Term and Termination of Agreement.

1. Term. The term of this Agreement is October 27, 2025 through June 30, 2026.

2. Immediate Termination upon Material Breach. Either Party may terminate this Agreement immediately upon any material breach by the other Party.

3. Termination without Cause. Either Party may terminate the Agreement without cause upon thirty days written notice to the other Party.

4. Payment on Termination. Upon termination without cause, Client shall pay CPS HR for all work performed through the effective date of termination. For termination upon material breach, Client shall pay CPS HR for all work performed which is in compliance with the terms of the Statement of Work.

F. Limited Warranty.

1. Warranty. CPS HR represents and warrants that: (i) it has the authority to enter into this Agreement; (ii) it will comply with applicable law; and (iii) it will provide Services in a workmanlike manner consistent with industry standards.

2. Warranty Disclaimer. EXCEPT AS EXPRESSLY SET FORTH HEREIN, CPS HR EXPRESSLY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, ORAL OR WRITTEN, WITH RESPECT TO THE SERVICES AND THE WORK PRODUCT INCLUDING, WITHOUT LIMITATION, ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE OR IN RESPECT OF ANY THIRD-PARTY PRODUCTS OR SERVICES AND ALL WARRANTIES IMPLIED FROM ANY

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COURSE OF DEALING AND NO REPRESENTATIVE OF CPS HR IS AUTHORIZED TO GIVE ANY ADDITIONAL WARRANTY.

G. Work Product.

1. Ownership. Upon CPS HR's receipt of fees due under the Agreement, all studies, reports, documents and other writings prepared by CPS HR and its subcontractors, produced as a result of CPS HR's work, or delivered by CPS HR to Client in the course of performing services (collectively, "Work Product") shall become the property of Client and Client shall have the right to use the materials without further compensation to CPS HR or its subcontractors.

2. Retention of Rights. Notwithstanding Client's ownership of the Work Product, Client acknowledges and agrees that: (i) CPS HR has the right to re-use any of its know-how, ideas, concepts, methods, processes, or similar information, however characterized, whether in tangible or intangible form, and whether used by CPS HR in the performance of Services or not, at any time and without limitation, and (ii) CPS HR retains ownership of any and all of its intellectual property rights that existed prior to the Effective Date including, but not limited to, all methods, concepts, designs, reports, programs, and templates as well as all training materials, testing or assessment products, exams, survey content, and copyrightable works.

H. Release of Information to Third Parties. Each Party understands that information provided to government entities may be subject to disclosure under a public records or freedom of information act. Each Party hereto (each, a Recipient) shall protect and keep confidential all non-public information disclosed to Recipient by the other Party (each, a Discloser) and identified as confidential by Discloser, and shall not, except as may be authorized by Discloser in writing, use or disclose any such Confidential Information during and after the term of this Agreement. If CPS HR or Client receives a request for disclosure of Confidential Materials, such as a subpoena or a public records or freedom of information request, that Party shall immediately notify the other Party of the request. Upon request, Client or CPS HR shall maintain the confidentiality of the Confidential Materials pending the grant or denial of a protective order or the decision of a court or administrative body as to whether the requested materials must be disclosed under the applicable public records statute. Client and CPS HR shall cooperate with each other in seeking any relief necessary to maintain the confidentiality of the Confidential Materials. Each Party shall defend, indemnify and hold the other harmless from any claim or administrative appeal, including costs, expenses, and any attorney fees, related to that Party pursuing protection of the Confidential Materials from disclosure.

I. Indemnification. CPS HR agrees to indemnify, defend, and hold Client, its agents, officers, employees and volunteers harmless from and against loss or damage (including reasonable attorney's fees) arising from or related to a claim of bodily injury or property damage resulting from CPS HR's willful misconduct or negligent performance of this Agreement; provided that, Client notifies CPS HR in a commercially reasonable time, in writing of any such claim and gives CPS HR (at CPS HR's expense) sole control of the defense of same and all negotiations for its settlement or compromise. CPS HR's liability to indemnify Client shall be reduced to the extent that such loss or damage was caused or contributed to by the act, omission, direction or negligence of Client, its agents, officers, employees and volunteers over which CPS HR does not have direct control.

J. Limitation of Liability. NOTWITHSTANDING ANYTHING TO THE CONTRARY CONTAINED HEREIN, NEITHER PARTY HERETO SHALL HAVE ANY LIABILITY OR RESPONSIBILITY FOR ANY INDIRECT, INCIDENTAL, EXEMPLARY, SPECIAL OR CONSEQUENTIAL DAMAGES (INCLUDING, BUT NOT LIMITED TO, DAMAGES ARISING FROM LOSS OF PROFITS OR DATA), EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. CPS HR' LIABILITY FOR DAMAGES HEREUNDER SHALL NOT EXCEED THE AMOUNT OF FEES PAID BY CLIENT TO CPS HR.

K. Miscellaneous.

1. Notices. Any notice to the parties required or permitted under this Agreement shall be given in writing and shall be sent to the persons listed in the Statement of Work.

2. Dispute Resolution; Remedies.
(a) In the event of a dispute, the parties may agree to pursue mediation or either binding or nonbinding arbitration to resolve their dispute, under such rules as the parties may agree.
(b) If either CPS HR or Client determines it appropriate to file a judicial action, then, in addition to any other remedies available at law or in equity, Client acknowledges that

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breach of this Agreement may result in irreparable harm to CPS HR for which damages would be an inadequate remedy and, therefore, CPS HR shall be entitled to seek equitable relief, including injunction.

3. Attorneys Fees. If any legal action or arbitration or other proceeding is brought to enforce or construe the term of this Agreement or because of an alleged dispute, breach or default in connection with any provision of this Agreement, the successful or prevailing Party shall be entitled to recover reasonable attorneys fees and other costs incurred in that action, arbitration or proceeding in addition to any other relief to which it may be entitled.

4. Governing Law. This Agreement will be governed by the laws of the State of California without regard to its rules concerning conflict of laws.

5. Force Majeure. Neither Party shall be liable for delays caused by fire, accident, labor dispute, war, insurrection, riot, act of government, superior force, or any other cause reasonably beyond its control.

6. Waiver. The failure of any Party at any time or times to require performance of any provision of this Agreement shall in no manner affect its right to enforce that provision at a later time. Nor shall the waiver by either Party of a breach of any provision of this Agreement be taken or held to be a waiver of the provision itself. No waiver shall be enforceable unless made in writing and signed by the Party granting the waiver.

7. Entire Agreement; Modifications. This Agreement constitutes the entire agreement between the parties regarding the subject matter hereof and supersedes all other agreements, representations and warranties. All modifications and supplements to this Agreement must be in writing and signed by both parties.

8. Counterparts; Facsimile Signature; Electronic Signature. This Agreement may be executed in any number of counterparts. If this Agreement or any counterpart is signed and then faxed or e-mailed by PDF or otherwise, the faxed or e-mailed copy bearing the signature shall be as good as the original, wet-ink signed copy for all intents and purposes.

9. Authority to Sign. The person signing this Agreement on behalf of the Client (the Principal Signer) represents that he or she is the head of the agency or is otherwise duly authorized to sign this Agreement and to bind the Client.

10. Ambiguities. As this Agreement has been voluntarily and freely negotiated by both parties, the rule that ambiguous contractual provisions are construed against the drafter of the provision shall be inapplicable to this Agreement.

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Cooperative Personnel Services dba
CPS HR Consulting
2450 Del Paso Rd, Ste 220, Sacramento, CA 95834

By: Signed by: Sandy MacDonald-Hopp
7449B1140815440...
Authorized Signature

Name: Sandy MacDonald-Hopp

Title: Chief Financial Officer

Date: 12/11/2025

City of Compton
205 S Willowbrook, Compton, CA 90220

By: _____
Authorized Signature

Name: Willie Hopkins, Jr.

Title: City Manager

Date: _____

Legal Division

By: _____
Authorized Signature

Date: _____

ATTEST:

_____
Satra Zurita, City Clerk

Date: _____

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Exhibit A
Statement of Work

All changes to this SOW must be mutually agreed to and executed in writing by duly authorized representatives of both parties as an amendment to this SOW. Capitalized terms used herein shall have the meanings ascribed to them in the Agreement.

SERVICES: CPS HR will provide customized human resources consulting tailored to the City of Compton's unique needs as stated in the proposal dated October 16, 2025 and included herein Attachment 1 to Exhibit A.

1. CLIENT RESPONSIBILITIES:

   a. Client must timely perform all those Client roles and responsibilities set forth in this SOW. Successful completion of this project within the time specified depends largely upon an effective working relationship between Client and CPS HR project staff. For this reason, CPS HR requests that Client designate an individual to coordinate communication, meetings, interview schedules, and review of products with the project team.

   b. Any work products developed during the activities described above will be submitted to Client's Project Representative for review, comment and/or approval. This is a critical step to ensure accurate, reliable, and valid products.

2. CPS HR PROJECT MANAGER: Debbie Gutman dgutman@cpshr.us

3. CLIENT PROJECT MANAGER: TaQuan Jones tjones@comptoncity.org

4. SERVICE FEES: Not to Exceed $50,000.00

   a. All Services provided to Client by CPS HR hereunder are priced on a TIME AND MATERIALS basis. Any estimates provided by CPS HR to Client, whether written herein or given orally, shall not be binding on CPS HR or convert this SOW into a fixed price engagement with respect to such Services. Any such estimates are for informational purposes only, and the actual fees payable by Client may be higher or lower than such estimates.

   b. Hourly Rates. CPS HR will invoice Client at the following hourly rates:

Project Team Roles and Hourly Rate	
CPS HR Staff Classification	**Hourly Rate**
Project Manager	$180/hour
Principal Consultant/Technical Expert	$150/hour
Senior Consultant	$130/hour
Administrative Support	$100/hour

   c. Expenses. CPS HR assumes that the majority of the work being requested can be provided remotely through phone, e-mail, and web conferencing. However, if onsite services are required by the Client, travel time (over 30 miles) will be billed at half the hourly bill rate and applicable mileage, hotel, per diem, and parking expenses will be billed at the current government rates.

   d. Invoicing. Invoices will be submitted for payment on a monthly basis. Client will pay CPS HR within thirty (30) days following receipt of invoice.

5. In the event the project is terminated early, CPS HR will be paid such amount as is due for professional services performed and out-of-pocket expenses incurred up to and including the effective date of termination.

6. This SOW covers work requested and performed prior to the commencement of this SOW.

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STATEMENT OF QUALIFICATIONS

City of Compton

HR Consulting Services

October 16, 2025

Submitted by:

Christina Batorski Peacock

Manager, Talent Acquisition and HR Services

CPS HR Consulting, 2450 Del Paso Road, Suite 220, Sacramento, CA 95834

P: (916) 471-3426, cbpeacock@cpshr.us

Tax ID: 68-0067209

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CPS HR CONSULTING

October 16, 2025

TaQuan Jones, Interim Director of Human Resources
City of Compton
205 S Willowbrook
Compton, CA 90220

Submitted via email to: tjones@comptoncity.org

Subject: HR Consulting Services

Dear T.J.,

CPS HR Consulting ("CPS HR") is pleased to have the opportunity to submit a proposal to assist the City of Compton ("City") with ongoing HR Consulting Services to assist your agency with support for your HR operations and performance management initiatives, while supporting your administrative and training needs. We are uniquely qualified to undertake this effort as we have vast experience assisting public agencies as necessary.

We can assist with any of your day-to-day Human Resources functions, as well as providing strategic HR consultation and support for your HR projects as needed and on-demand. With a rich history of assisting government agencies with a full range of human resources services, we at CPS HR are confident that together we can provide expert solutions to meet your needs in a cost-effective manner.

We have a deep bench of experts in a broad array of human resources disciplines, long-term experience providing services within the public sector, and an emphasis on quality and value that can be confirmed by our current and past clients.

CPS HR also delivers personalized results-oriented service, utilizing best practice methods and strategies from our team of experts. You will find that:

- ***We are practiced in providing exemplary and responsive service for a variety of HR services.*** CPS HR has held many contracts with local government agencies, so we know how to be responsive to your unique needs. We have the staff, expertise, and resources to provide top-notch professional audit and review services, and we are also full-service HR practitioners.
- ***We bring an in-depth understanding of all local government operations, programs, and services.*** CPS HR has been helping public agencies meet their human resource needs ***for 35 years.*** Our team of experts includes a variety of professionals with the credentials and direct public agency experience necessary to deliver technically accurate content in an innovative and engaging manner.

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- ***We are committed to maintaining open communications with the City.*** Our project team will focus on integrating with your team and maintaining open communication with your staff to ensure that every activity is completed in a quality manner and adheres to the timeline and budget.

Thank you for the opportunity to be considered for this assignment. Should you have questions or comments about the information presented in this proposal, **please contact me at cbpeacock@cpshr.us or (916) 471-3426.**

Sincerely,

Christina Batorski Peacock
Manager, Talent Acquisition & HR Services

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About CPS HR Consulting

About CPS HR Consulting

ORGANIZATION IDENTIFICATION INFORMATION	
Legal Name and DBA	Cooperative Personnel Services dba CPS HR Consulting
Main Office	2450 Del Paso Road, Suite 220, Sacramento, CA 95834 Main: (800) 822-4277; FAX (916) 263-3613 ***Primary location from which services will be provided.***
Regional Offices	20211 Guadalupe Street, Suite 260, Austin, TX 78705 7350 E Progress Pl., Greenwood Village, CO 80111 1968 S. Coast Hwy # 961, Laguna Beach, CA 92651
Years in Business	39; Established 1985
Number of Employees	108 FTEs
Website	www.cpshr.us

CPS HR Consulting (CPS HR) is an innovative, client-centered human resources and management consulting firm specializing in solving the unique problems and challenges faced by government and non-profit agencies. ***As a self-supporting public agency, we understand the needs of public sector clients and have served as a trusted advisor to our clients since 1985.*** CPS HR occupies a unique position among its competitors in the field of government consulting; as a Joint Powers Authority, whose charter mandates that we serve only public sector clients, we actively serve all government sectors including Federal, State, Local, Special Districts, Higher Education, and Non-Profit Organizations. This singular position provides CPS HR with a systemic and extensive understanding of how each government sector is inter-connected to each other and to their communities.

With more than 108 full-time employees, as well as 100+ project consultants and technical experts nationwide, CPS HR delivers solutions that help public sector organizations to positively impact their communities. CPS HR is headquartered in Sacramento, California with regional offices located in southern CA, Texas, Colorado, and Ohio. We have a wide range of project consultants located throughout the California market.

CPS HR offers clients a comprehensive range of competitively priced services, all of which can be customized to meet your organization's specific needs. We are committed to supporting and developing strategic organizational leadership and human resource management in the public

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sector. We offer expertise in the areas of classification and compensation, organizational strategy, recruitment and selection, and training and development.

Core Services

CPS HR believes in an integrated, systems-based approach to talent management and provides consulting in all the key areas listed below.

Joint Powers Authority

Cooperative Personnel Services, doing business as CPS HR Consulting, is a national firm and is a governmental Joint Powers Authority (JPA) of the State of California. A JPA is a public agency created pursuant to the Joint Exercise of Powers Act (Government Code 6500 et seq). This Act allows two or more government agencies to establish a new public entity authorized to exercise those powers jointly held. A JPA is an instrumentality of a state or a political subdivision of a state and is not a registered corporation of any state. Cooperative Personnel Services was established under a "Joint Powers Agreement" by the State Personnel Board of the State of California, the counties of Sacramento and Sonoma, the Hayward Unified School District, the City of Anaheim, and the East Bay Municipal Utility District, and its purpose is to provide the opportunity for the joint powers "to discuss, study and solve common or similar problems with respect to modern human resource and related management processes."

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Our Chief Executive Officer (CEO) reports to a Board of Directors representing diverse public sector agencies across the nation. Our Board members are listed in the chart on the next page.

Approach to Providing Outstanding Customer Service

CPS HR uses a comprehensive approach for planning, organizing, directing, and controlling consulting engagements. **At CPS HR Consulting, our philosophy for delivering outstanding customer service is deeply rooted in our commitment to client satisfaction and success.** We understand that every client is unique, and we tailor our approach to meet their specific needs and objectives. Our core principles for exceptional customer service include:

- **Client-Centric Approach:** We prioritize the client's goals and vision, ensuring that our solutions align with their objectives. By actively listening and engaging with our clients, we develop a comprehensive understanding of their challenges, allowing us to provide tailored and effective solutions.
- **Open Communication:** We believe in transparent and open communication throughout the project lifecycle. Our dedicated project managers maintain regular contact with clients, providing updates, addressing concerns, and seeking feedback to ensure alignment and satisfaction.
- **Responsive and Accessible:** Our team is readily available to address client inquiries and concerns promptly. Whether through scheduled meetings, e-mail, or phone calls, we maintain accessibility to support our clients whenever needed.

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- **Expertise and Innovation:** Our consultants bring a wealth of knowledge and experience to each project. We stay current with industry best practices and innovative approaches to deliver solutions that drive success.

HR Consultation

Our Understanding of the Scope of Work

We understand that the City is currently looking for a professional firm to provide a highly qualified human resources consultant to perform ongoing support to your human resources function. CPS HR offers consultants who can skillfully supplement your HR operations, offering advisement and support for your performance management program and processes, and assistance with ongoing administrative and training requirements.

Value Added Service

VALUE PROPOSITION

We deliver comprehensive HR solutions built on unparalleled government expertise to meet our clients' unique needs. Our experienced HR advisors bring an unmatched perspective.

We help clients succeed by:

- **Understanding Their Goals:** We listen to your needs, understand your business, and focus on achieving your desired outcomes.
- **Unlocking New Perspectives:** Together we explore new ideas, expand possibilities, and consider the broader impact on those you serve.
- **Bringing Solutions to Life:** We put plans into action, making strategies operational and effective.
- **Empowering Their Growth:** Provide you with the tools and knowledge to elevate performance and expand capabilities for your organization and those you serve.

HR Consulting Services

Our standard approach includes providing human resources expertise, advice, and consultation to ensure appropriate research, analysis, and professional HR guidance are utilized for all assigned duties and responsibilities. These duties would include delivery of HR services as well as providing best practice recommendations and assistance with implementation in the requested service areas.

CPS HR staff assigned can assist with a specific project or provide operational or strategic HR consultation to support the day-to-day HR function as needed and on-demand. We will comply with any confidentiality and system requirements the City has determined are necessary to maintain the integrity and confidentiality of its data.

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HR Support and Consultation: CPS HR can provide the City with **virtual** HR consultation inclusive of these primary areas below. Some typical tasks listed below:

HR Administrative Services (policy development and review, compliance audits, etc.)

- Assist with the review and interpretation of current, revised, and/or new HR-related laws, policies, and/or procedures
- Write new policies, as needed, or requested
- Periodically audit HR records and practices for compliance
- Recommend best practices for ongoing compliance
- Leave management administration

Recruitment, Examination, and Selection

- Work with hiring managers to develop job postings and ideal candidate profiles
- Devise a recruitment strategy and timeline
- Develop recruitment flyers or brochures, if needed
- Create and post advertising in appropriate channels
- Perform outreach to build awareness of the position and attract diverse candidate pools
- Review application materials
- Conduct scoring and screening processes
- Conduct reference and background checks, if requested (background checks incur a cost per candidate)

Benefits Administration

- Field employee questions
- Process benefit enrollments, changes, and terminations
- Work with third party providers
- Assist with open enrollment activities

Employee Relations (investigations, mediation, etc.)

- Provide advice, counsel, recommendations, and training to ensure a positive and productive work environment
- Provide direction for employee related matters such as time-off, medical leave, formal and informal employee complaints, discipline, termination of employees, and unemployment
- Prepare and implement strategies to prevent and resolve employee problems or disputes
- Provide mediation or investigative services if needed (and at an additional cost/higher pay rate)

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Labor Relations

- Ensure compliance with MOUs or other bargaining agreements
- Policy creation relative to MOUs
- Respond to grievances
- Union communications

Classification and Compensation Studies

- Draft or revise job descriptions
- Perform single classification studies
- Conduct market rate base salary compensation studies

Performance Management

- Review performance management processes, procedures, tools, and resources and update, if needed.
- Ensure performance management schedule is updated and communicated to employees and supervisors.
- Facilitate training of performance management process with new employees and supervisors.
- Ensure all required documentation is submitted for the employee's personnel file at the completion of the performance period.

Additional HR Tasks*

- Benefit Audits
- Processing personal action forms
- Review and processing of Merit step increases
- Other HR duties related to recruitment, compliance, training, and personnel processing.

***We are not able, however, to assist with payroll processing. If a formal investigation is needed, we will be happy to provide you with a separate quote.**

Pricing Structure

CPS HR proposes a time and materials contract with a not-to-exceed amount of **$50,000** for labor and expenses related to HR Consulting services. At any time by mutual agreement the City may extend the NTE amount for ongoing HR Consulting services if needed. Roles and hourly rates at each staffing level are listed below. CPS HR will invoice the City on a monthly basis for actual hours worked and expenses incurred.

In the event the City no longer needs HR Consulting Services, there is no obligation to expend the NTE amount set forth in the Agreement. CPS HR assumes that the majority of the work

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being requested can be provided remotely through phone, e-mail, and web conferencing. However, if onsite services are required by the City, travel time (**over 30 miles**) will be billed at half the hourly bill rate and applicable mileage, hotel, per diem, and parking expenses will be billed at the current IRS rates.

Project Team Roles and Hourly Rate	
CPS HR Staff Classification	**Hourly Rate**
Project Manager	$180/hour
Principal Consultant/Technical Expert	$150/hour
Senior Consultant	$130/hour
Administrative Support	$100/hour

CPS HR is open to discussing alternative work plans which may alter the cost of the project. The methods, approach, and timelines described in this proposal, as well as the cost estimate, have been prepared as accurately as possible based upon the services requested and objectives described in the information provided to CPS HR. The total cost reflects the steps and time necessary to conduct the services in a sound, thorough, and sustainable manner. If changes or additional services are required, we will be happy to discuss changes to the project activities, schedule, and/or cost estimates.

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Human Resources Consulting Experience

CPS HR frequently works with government organizations to assist with day-to-day human resources activities which include but are not limited to performance management, policy review or development, employee relations and performance evaluations, progressive discipline, and PIPs, processing new hires and personnel record administration, classification/compensation, and providing analysis and consultation and correspondence on a variety of human resource related policies and procedures. Some examples include:

HR Consulting - Sample Client List	
Arcata Fire District, CA	Phelan Pinion Hills Community Services District, CA
Beaumont-Cherry Valley Recreation & Park Dist., CA	Riverside Community College District, CA
CA Horse Racing Info Mgmt System (CHRIMS), CA	Sacramento Public Library, CA
California ReLeaf, CA	San Bernardino Valley Municipal Water District, CA
Castro Valley Sanitation District, CA	San Bernardino Valley Water Conservation Dist., CA
City of Cathedral City, CA	San Joaquin Regional Transit District, CA
City of Claremont, CA	Santa Barbara Metropolitan Transit District, CA
City of Glendora, CA	South Bay Council of Governments, CA
City of Hawaiian Gardens, CA	Town of Corte Madera, CA
City of Jurupa Valley, CA	Trabuco Canyon Water District, CA
City of La Verne, CA	Truckee Donner Public Utilities District, CA
City of Menlo Park, CA	University of the West, CA
City of Moreno Valley, CA	Ventura County Transportation Commission, CA
City of Novato, CA	Water Emergency Transportation Authority, CA
City of Oakland, CA	West Bay Sanitary District, CA
City of Ontario, CA	Yuba Water Agency, CA
City of Salinas, CA	Castle Pines Metropolitan District, CO
City of Santa Rosa, CA	City of Englewood, CO
City of Turlock, CA	City of Sheridan, CO
City of Union City, CA	City of Victor, CO
Central Marin Fire Authority, CA	Douglas County, CO
Contra Costa Youth Services Board, CA	Morgan County, CO
Contra Costa Community College District, CA	Mt. Crested Butte Water and Sanitation District, CO
Democracy at Work Institute, CA	Park County, CO
First 5 Mendocino, CA	Pueblo Regional Building Department, CO
Foothills Municipal Water District, CA	Town of Eaton, CO
Inland Empire Resource Conservation District, CA	Town of Mead, CO
Jurupa Area Recreation and Parks District, CA	County of Allegheny, PA
Los Angeles County West Vector Control Dist., CA	Brazoria Drainage District No. 4, TX
Las Gallinas Valley Sanitation District, CA	City of Frisco, TX
Marin County Housing Authority, CA	Denton County Transportation Authority, TX
Mendocino County Resource Conservation Dist., CA	Fort Bend Water Control & Improvement Dist. No. 2, TX

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Project Team

Key Personnel

Project Manager

We have assembled a strong project team, with each member selected for their specific expertise, experience working in the public sector, and professionalism. We have selected ***Ms. Debbie Gutman*** **M.A., SPHR, PHR-CA** to be the Project Manager for this assignment because of her strong project management skills. She will serve as the main point of contact for the City coordinating all aspects of the project including the project staff, finalizing project plans and deliverables, organizing and securing resources, managing communications, monitoring project progress, resolving any problems, and ensure timely and successful completion of the engagement.

Ms. Gutman has over 25 years of comprehensive experience in Human Resources, including both the public and private sector. She has a knowledge and understanding of federal and state labor laws, full-cycle recruiting, employee relations, compensation, training, budget administration, and policy development.

Project Team

The specific project team will be based on team member availability and expertise at the time of contract execution. We have included an organizational chart of the team that will be supporting this scope of work.

A vital part to human resources management is performance management and evaluation. Collectively, the assigned consultants have almost 60 years of experience working for and with organizations serviced by CPS HR. Our consultants pride themselves on being able to work collaboratively with different governing bodies, including Boards of Supervisors, City Councils and other elected officials and stakeholders to create and maintain efficient performance management processes.

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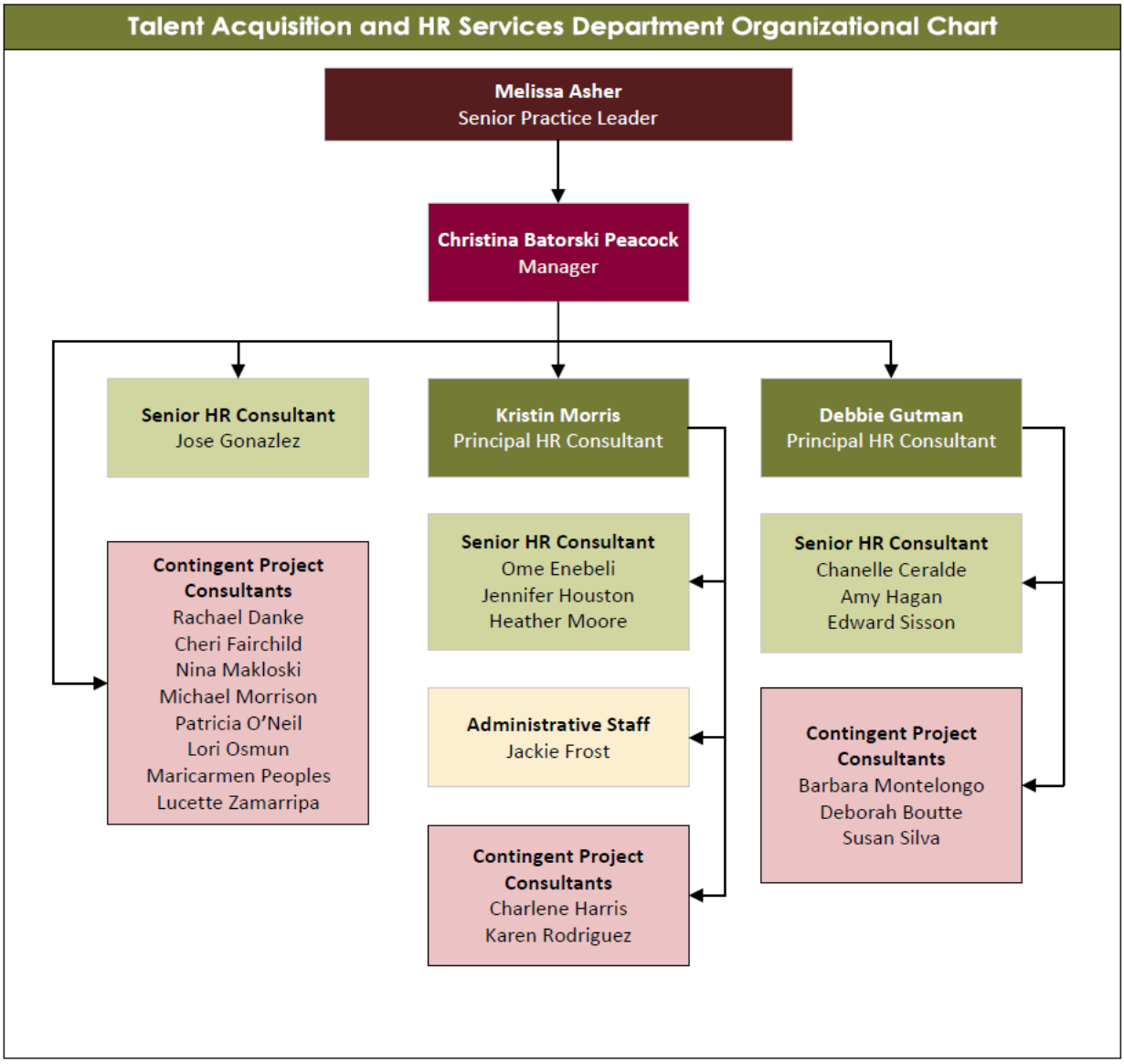

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CONSULTING SERVICES AGREEMENT

City of Compton
Training Services

This Consulting Services Agreement (Agreement) is by and between Cooperative Personnel Services, dba CPS HR Consulting, a California Joint Powers Authority (CPS HR) and the Agency named in the signature block at the end of this Agreement (Agency, hereafter referred to as Client), and is effective as of October 23, 2025 (Effective Date). CPS HR and the Client shall be collectively referred to herein as the "Parties" and individually as a "Party."

A. Purpose. This Agreement defines CPS HR consulting services, policies and procedures.

B. Services. CPS HR will provide certain consulting services (Services) to Client as set forth in the Statements of Work (attached hereto as Exhibit ("A"). CPS HR shall perform only the Services requested by Client, at the times, dates, and locations specified by Client.

C. Compensation.

1. Payment. Client will compensate CPS HR for Services by paying certain fees as set forth in the Statement of Work. Client will reimburse CPS HR for business expenses as set forth in the Statement of Work. Client will pay all invoices within thirty (30) days from receipt of invoice.

2. Funding. Client certifies that funding for compensation payable to CPS HR under this Agreement has been approved by Client's governing body, either as a part of the general operating budget or as a specific item. Client further certifies that it anticipates sufficient cash will be available for payment of compensation as required above.

3. Late Payment. Any invoices not paid within thirty (30) days may incur a service charge of the lesser of two percent (2%) or the maximum allowable by law per month on any outstanding overdue balances. In addition, reasonable collection costs may be added to any invoice not paid within ninety (90) days.

D. Taxes. Except as expressly stated in the Statement of Work, the fees listed therein are in addition to, and not in lieu of, any additional fees, assessments, levies, taxes, etc. assessed against the transactions contemplated herein (Taxes). With the exception of Taxes imposed on CPS HR's net income, all Taxes shall be Client's responsibility. Client shall pay any Taxes, which CPS HR may be required to collect and remit, upon invoice.

E. Term and Termination of Agreement.

1. Term. The term of this Agreement is October 23, 2025 through June 30, 2027.

2. Immediate Termination upon Material Breach. Either Party may terminate this Agreement immediately upon any material breach by the other Party.

3. Termination without Cause. Either Party may terminate the Agreement without cause upon thirty days written notice to the other Party.

4. Payment on Termination. Upon termination without cause, Client shall pay CPS HR for all work performed through the effective date of termination. For termination upon material breach, Client shall pay CPS HR for all work performed which is in compliance with the terms of the Statement of Work.

F. Limited Warranty.

1. Warranty. CPS HR represents and warrants that: (i) it has the authority to enter into this Agreement; (ii) it will comply with applicable law; and (iii) it will provide Services in a workmanlike manner consistent with industry standards.

2. Warranty Disclaimer. EXCEPT AS EXPRESSLY SET FORTH HEREIN, CPS HR EXPRESSLY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, ORAL OR WRITTEN, WITH RESPECT TO THE SERVICES AND THE WORK PRODUCT INCLUDING, WITHOUT LIMITATION, ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE OR IN RESPECT OF ANY THIRD-PARTY PRODUCTS OR SERVICES AND ALL WARRANTIES IMPLIED FROM ANY

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COURSE OF DEALING AND NO REPRESENTATIVE OF CPS HR IS AUTHORIZED TO GIVE ANY ADDITIONAL WARRANTY.

G. Work Product.

1. Ownership. Upon CPS HR's receipt of fees due under the Agreement, all studies, reports, documents and other writings prepared by CPS HR and its subcontractors, produced as a result of CPS HR's work, or delivered by CPS HR to Client in the course of performing services (collectively, "Work Product") shall become the property of Client and Client shall have the right to use the materials without further compensation to CPS HR or its subcontractors.

2. Retention of Rights. Notwithstanding Client's ownership of the Work Product, Client acknowledges and agrees that: (i) CPS HR has the right to re-use any of its know-how, ideas, concepts, methods, processes, or similar information, however characterized, whether in tangible or intangible form, and whether used by CPS HR in the performance of Services or not, at any time and without limitation, and (ii) CPS HR retains ownership of any and all of its intellectual property rights that existed prior to the Effective Date including, but not limited to, all methods, concepts, designs, reports, programs, and templates as well as all training materials, testing or assessment products, exams, survey content, and copyrightable works.

H. Release of Information to Third Parties. Each Party understands that information provided to government entities may be subject to disclosure under a public records or freedom of information act. Each Party hereto (each, a Recipient) shall protect and keep confidential all non-public information disclosed to Recipient by the other Party (each, a Discloser) and identified as confidential by Discloser, and shall not, except as may be authorized by Discloser in writing, use or disclose any such Confidential Information during and after the term of this Agreement. If CPS HR or Client receives a request for disclosure of Confidential Materials, such as a subpoena or a public records or freedom of information request, that Party shall immediately notify the other Party of the request. Upon request, Client or CPS HR shall maintain the confidentiality of the Confidential Materials pending the grant or denial of a protective order or the decision of a court or administrative body as to whether the requested materials must be disclosed under the applicable public records statute. Client and CPS HR shall cooperate with each other in seeking any relief necessary to maintain the confidentiality of the Confidential Materials. Each Party shall defend, indemnify and hold the other harmless from any claim or administrative appeal, including costs, expenses, and any attorney fees, related to that Party pursuing protection of the Confidential Materials from disclosure.

I. Indemnification. CPS HR agrees to indemnify, defend, and hold Client, its agents, officers, employees and volunteers harmless from and against loss or damage (including reasonable attorney's fees) arising from or related to a claim of bodily injury or property damage resulting from CPS HR's willful misconduct or negligent performance of this Agreement; provided that, Client notifies CPS HR in a commercially reasonable time, in writing of any such claim and gives CPS HR (at CPS HR's expense) sole control of the defense of same and all negotiations for its settlement or compromise. CPS HR's liability to indemnify Client shall be reduced to the extent that such loss or damage was caused or contributed to by the act, omission, direction or negligence of Client, its agents, officers, employees and volunteers over which CPS HR does not have direct control.

J. Limitation of Liability. NOTWITHSTANDING ANYTHING TO THE CONTRARY CONTAINED HEREIN, NEITHER PARTY HERETO SHALL HAVE ANY LIABILITY OR RESPONSIBILITY FOR ANY INDIRECT, INCIDENTAL, EXEMPLARY, SPECIAL OR CONSEQUENTIAL DAMAGES (INCLUDING, BUT NOT LIMITED TO, DAMAGES ARISING FROM LOSS OF PROFITS OR DATA), EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. CPS HR' LIABILITY FOR DAMAGES HEREUNDER SHALL NOT EXCEED THE AMOUNT OF FEES PAID BY CLIENT TO CPS HR.

K. Miscellaneous.

1. Notices. Any notice to the parties required or permitted under this Agreement shall be given in writing and shall be sent to the persons listed in the Statement of Work.

2. Dispute Resolution; Remedies.
(a) In the event of a dispute, the parties may agree to pursue mediation or either binding or nonbinding arbitration to resolve their dispute, under such rules as the parties may agree.
(b) If either CPS HR or Client determines it appropriate to file a judicial action, then, in addition to any other remedies available at law or in equity, Client acknowledges that

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breach of this Agreement may result in irreparable harm to CPS HR for which damages would be an inadequate remedy and, therefore, CPS HR shall be entitled to seek equitable relief, including injunction.

3. Attorneys Fees. If any legal action or arbitration or other proceeding is brought to enforce or construe the term of this Agreement or because of an alleged dispute, breach or default in connection with any provision of this Agreement, the successful or prevailing Party shall be entitled to recover reasonable attorneys fees and other costs incurred in that action, arbitration or proceeding in addition to any other relief to which it may be entitled.

4. Governing Law. This Agreement will be governed by the laws of the State of California without regard to its rules concerning conflict of laws.

5. Force Majeure. Neither Party shall be liable for delays caused by fire, accident, labor dispute, war, insurrection, riot, act of government, superior force, or any other cause reasonably beyond its control.

6. Waiver. The failure of any Party at any time or times to require performance of any provision of this Agreement shall in no manner affect its right to enforce that provision at a later time. Nor shall the waiver by either Party of a breach of any provision of this Agreement be taken or held to be a waiver of the provision itself. No waiver shall be enforceable unless made in writing and signed by the Party granting the waiver.

7. Entire Agreement; Modifications. This Agreement constitutes the entire agreement between the parties regarding the subject matter hereof and supersedes all other agreements, representations and warranties. All modifications and supplements to this Agreement must be in writing and signed by both parties.

8. Counterparts; Facsimile Signature; Electronic Signature. This Agreement may be executed in any number of counterparts. If this Agreement or any counterpart is signed and then faxed or e-mailed by PDF or otherwise, the faxed or e-mailed copy bearing the signature shall be as good as the original, wet-ink signed copy for all intents and purposes.

9. Authority to Sign. The person signing this Agreement on behalf of the Client (the Principal Signer) represents that he or she is the head of the agency or is otherwise duly authorized to sign this Agreement and to bind the Client.

10. Ambiguities. As this Agreement has been voluntarily and freely negotiated by both parties, the rule that ambiguous contractual provisions are construed against the drafter of the provision shall be inapplicable to this Agreement.

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Cooperative Personnel Services dba
CPS HR Consulting
2450 Del Paso Rd, Ste 220, Sacramento, CA 95834

By: Signed by: Sandy MacDonald-Hopp
74493B1140B15448...
Authorized Signature

Name: Sandy MacDonald-Hopp

Title: Chief Financial Officer

Date: 12/18/2025

City of Compton
205 S Willowbrook, Compton, CA 90220

By: _____
Authorized Signature

Name: Willie Hopkins, Jr.

Title: City Manager

Date: _____

Legal Division

By: _____
Authorized Signature

Date: _____

ATTEST:

_____
Satra Zurita, City Clerk

Date: _____

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Exhibit A
Statement of Work

All changes to this SOW must be mutually agreed to and executed in writing by duly authorized representatives of both parties as an amendment to this SOW. Capitalized terms used herein shall have the meanings ascribed to them in the Agreement.

1. SERVICES: CPS HR will provide customized Training Services via onsite or live, virtual instructor-led training tailored to the City of Compton's unique needs as stated in the proposal dated November 13, 2025 and included herein Attachment 1 to Exhibit A.

2. CLIENT RESPONSIBILITIES:

   a. Client must timely perform all those Client roles and responsibilities set forth in this SOW. Successful completion of this project within the time specified depends largely upon an effective working relationship between Client and CPS HR project staff. For this reason, CPS HR requests that Client designate an individual to coordinate communication, meetings, interview schedules, and review of products with the project team.

   b. Any work products developed during the activities described above will be submitted to Client's Project Representative for review, comment and/or approval. This is a critical step to ensure accurate, reliable, and valid products.

3. CPS HR PROJECT MANAGER: Karen Evans kevans@cpshr.us

4. CLIENT PROEJCT MANAGER: TaQuan Jones tjones@comptoncity.org

5. SERVICE FEES: Fixed Fee of $45,740.00

   a. All Services provided to Client by CPS HR hereunder are priced on a FIXED PRICE basis. All amounts are based upon the following assumptions. Any deviations from the following assumptions may result in an increase in the Fees: (i) Client will timely perform its responsibilities as set forth in this SOW; and (ii) Services will normally be performed during normal business hours, Monday through Friday, 8:00 a.m. to 5:00 p.m., excluding CPS HR holidays ("Normal Business Hours").

   b. Professional Fixed Fee. CPS HR will provide training services at the rates detailed in Attachment 1 to Exhibit A.

   c. Invoicing. Invoices will be submitted for payment upon training delivery. Client will pay CPS HR within thirty (30) days following receipt of invoice.

6. In the event the project is terminated early, CPS HR will be paid such amount as is due for professional services performed and out-of-pocket expenses incurred up to and including the effective date of termination.

7. This SOW covers work requested and performed prior to the commencement of this SOW.

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City of Compton

Training Proposal

November 13, 2025

About CPS HR Consulting

CPS HR Consulting ("CPS") occupies a unique position in the field of government consulting; we are a Joint Powers Authority (JPA), whose charter mandates that we serve only public sector clients. We actively serve all government sectors including federal, state, local, and non-profit organizations, and special districts. This singular position provides CPS HR with a systemic and extensive understanding of how each government sector operates and is inter-connected to each other and to their community. That understanding, combined with our knowledge of public and private sector best practices, translates into meaningful and practical solutions for our clients' operational and business needs.

Background

The City of Compton desires a fresh approach and seeks a business partner to facilitate a robust ongoing webinar and professional development training series for staff, centered on various topics on compliance, supervisory and management skills, performance and human resources management. Programs and curriculum would be offered virtually via webinar or in-person as professional development for staff using both an individual and cohort approach for enhanced continuous learning opportunities.

Proposed Scope of Work

Supervisor and Manager Development

Instructor-Led Onsite Group Training

CPS HR can provide in-person instructor-led training or live-virtual instructor-led training to the City of Compton through June 2027.

Onsite training will **only** be delivered as full days (e.g., one morning and one afternoon session). Course offerings and length of training sessions will be determined in collaboration with the City. In addition, class dates and times will be determined in collaboration with the City based on business needs and instructor availability.

The maximum class size for an onsite training class or live, virtual instructor-led training class is **30-attendees.**

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Recommended Supervisor and Manager Development Course Topics

Outlined below are a variety of supervisor-manager courses that CPS HR recommends for group onsite or live, virtual instructor-led training.

- Dealing with Difficult People
- Effective Change Management
- Emotional Intelligence
- Leading Through Conflict: Strategies for a Harmonious Workplace (1/2 day)
- Resolving Conflict Constructively
- Supervisory Skills Refresher
- Teamwork Skills for Supervisors
- Fostering Workplace Civility

NOTE: Please refer to the full training catalog for a complete listing of manager/supervisor and leadership development training courses.

Performance Management Webinar Series

Outlined below are 1-hour webinar courses in the CPS HR performance management series. These are available **only** as live, virtual instructor-led training.

Actionable Feedback and Follow-Through
Feedback is only as effective as the action it inspires. Designed for supervisors and coaches in the public sector, this session builds on foundational evaluation practices and focuses on how to deliver feedback that drives real improvement. Participants will learn to distinguish between general comments and truly *actionable* feedback—grounded in evidence, aligned with organizational goals, and responsive to individual growth needs. Through guided activities, they'll build a feedback plan tailored to a real employee or person they support and explore follow-through strategies that reinforce accountability and trust. Whether you're supporting high performers or addressing challenges, this session will equip you with the tools to give feedback that sticks

Active Employee Engagement
Do you have an employee who just can't get off the couch? Or one who starts a project wholeheartedly, then flags? Or one who does just the bare minimum to get by? Here's the truth: no matter what we offer people, true motivation comes from within. This one hour webinar will arm supervisors and managers with well researched strategies to tap into their employees' inner motivation, zap disengagement and create a foundation for a high performance team.

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Better One-on-Ones

Regular one-on-one meetings with your direct reports are essential. It's the perfect time to build trust and learn about their successes and challenges. You can also ask for feedback on how you can better support them. In this webinar, you'll learn techniques for getting the most out of these high-priority meetings.

Closing the Performance Gap

When performance stalls, understanding the root cause is key to fostering growth. In this session, coaches, supervisors, and leaders will work through a case study and use the Mind the Gap framework to identify the specific barriers preventing an employee's growth—whether it's a lack of skill, will, knowledge, capacity, cultural competence, or emotional intelligence. Participants will develop an action plan tailored to their case study and learn how to apply this framework to assess and support the development of any employee they work with. This session will provide practical tools for identifying performance gaps and creating targeted strategies for growth and improvement.

Discipline and Documentation

We'll review the basics of progressive discipline and best practices for handling discipline issues when they arise. We'll also discuss your responsibilities during the discipline process and how to properly document employee performance, both good and bad.

Emotional Intelligence

Emotional intelligence describes the ability to understand one's own feelings. It also provides great insight on how emotion influences motivation and behavior. In this workshop participants will gain a better understanding of self-management and self-awareness. This in turn will give them better insight and control over their actions and emotions. With a greater understanding of emotions participant's will experience a positive impact on their professional and personal lives

Empowerment through Accountability

To create accountable work cultures, buy-in and follow through are essential. In this course, we will discuss best practices to include and empower employees by creating shared agreements and following up with the accountable conversation to hold people to the agreements they make.

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The Performance Gap Conversation

Feedback is essential for growth and performance improvement, yet many managers find these critical conversations difficult and may avoid them. In this course, you will learn important tactics to create a successful gap conversation that leads to a desired shift or change in work performance.

Table 1: Performance Management Webinar Series 2025 – 2026 Schedule

Course Title	2025 – 2026 Scheduled Date(s)
• Actionable Feedback and Follow-Through	April 22, 2026, 9:00 – 10:30A
• Active Employee Engagement	April 20, 2026, 10 – 11A
• Better One-on-Ones	December 15, 2025, 9 – 10A
• Closing the Performance Gap	April 21, 2026, 9 – 10A
• Discipline and Documentation	December 15, 2025, 2:30 – 3:30PM
• Emotional Intelligence	December 15, 2025 11A – Noon **AND** May 4, 2026, 10 – 11A
• Empowerment through Accountability	Not currently scheduled
• The Performance Gap Conversation	May 4, 2026, 10 – 11A

Self-Paced eLearning

CPS HR has a robust catalog of eLearning courses across a broad spectrum of topics including analytical skills, conflict resolution, writing skills, supervisory skills, communication skills, and more. These courses are applicable for supervisors-managers and all staff. *(Refer to the attached document for a full listing of CPS HR eLearning courses*.)

AIM: Action in Minutes

Mastering Supervision Series 1

This series supports new and experienced supervisors with the core skills they need to lead effectively in a government environment. From giving feedback and conducting performance

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evaluations to running better meetings and understanding communication styles, these topics offer practical, plain-language guidance.

You'll also explore strategies for handling resistance, setting clear team expectations, and navigating the shift from peer to supervisor. Each short topic includes tools, scenarios, and tips you can apply immediately.

Mastering Supervision Series 2 will be available in January 2026.

This advanced leadership series helps supervisors elevate their impact by focusing on relationships, growth, and team culture. Through topics like coaching, accountability, one-on-one meetings, and virtual facilitation, learners explore how to lead with greater flexibility and intention. The series also draws on insights from respected leadership books to spark reflection and expand perspective. Each topic includes real-world strategies, tools, and scenarios to help supervisors grow people—not just manage performance. Taken together, this series equips leaders to inspire trust, foster development, and lead with emotional intelligence and purpose.

Mastering Supervision Series 3 will be available in July 2026.

This series prepares supervisors to lead with clarity, integrity, and influence in a government environment. It combines essential practices—like setting expectations, handling discipline, and maintaining public service ethics—with big-picture leadership insights drawn from bestselling books. Supervisors will also learn how to lead collaborative problem solving, manage disruptors, and capture clear action items to drive team success. Each topic offers real-life examples, actionable strategies, and space for reflection. Together, these topics help leaders show up with purpose, handle hard moments well, and build teams rooted in trust and accountability.

Mastering Supervision Series 4 will be available in January 2027.

This people-first leadership series helps supervisors strengthen trust, handle sensitive issues, and create healthy, high-performing teams. Through topics like recognizing underperformance, collaborating with union reps, and promoting psychological safety, learners gain tools to lead with both compassion and clarity. The series also draws from leadership classics to guide habits, feedback, and tough conversations. Practical and reflective, each course offers strategies leaders can use right away. Together, these lessons help supervisors build confidence, reduce friction, and create the kind of culture where employees—and teams—can thrive.

Human Resources Academy (HRA)

CPS HR Consulting (CPS HR) is pleased to partner with the City of Compton to offer the HR Academy. The HR Academy consists of six courses for HR professionals that are designed to

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increase participant knowledge, skills, and professionalism through practical, hands-on exercises and scenarios that simulate real public-sector situations. The courses also promote the development of peer networks which support the profession and build continuous learning outside of the classroom.

The HR Academy consists of the following courses:

- Fundamentals of HR (1-day class)
- Job Analysis (1-day class)
- Recruitment and Selection (1-day class)
- Exam Development and Administration (2-day class)
- Classification and Compensation (2-day class)
- Employee Relations (1-day class)

Table 2: HR Academy 2025 – 2026 Schedule

Course Title	2025 – 2026 Scheduled Date(s)
• Fundamentals of Human Resources	January 22, 2026
• Job Analysis	February 27, 2026
• Recruitment and Selection	March 4, 2026
• Exam Development and Administration	October 23, 2025 **AND** April 9 and 10, 2026
• Classification and Compensation	November 5 and 7, 2025 **AND** May 5 and 6, 2026
• Employee Relations	December 2, 2025 **AND** June 3, 2026

The series is designed for novices to public-sector HR, experienced specialists looking for broad-spectrum HR training, private-sector professionals transitioning to the public sector, or a practitioner in a decentralized HR organization. While it is offered as a series, participants may take individual classes as well.

Compliance Training (Self-Paced eLearning)

CPS HR recommends eLearning for mandated compliance training.

- Workplace Harassment Prevention (1-hour class) – Staff
- Workplace Harassment Prevention (2-hour class) – Manager Supervisor

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- Violence Prevention in the Workplace

Pricing

Outlined below is pricing for the following:

- Supervisor and Manager Development
  - Instructor-Led Training
  - Performance Management Webinar Series
- Self Paced eLearning
- Compliance Training
- HR Academy

Supervisor – Manager Development

- **Instructor-Led Training**
  - Schedule up to 3-full days of training (One full day as two half-days); Scheduled quarterly

- **Performance Management Webinar Series**
  - Select 4-courses in the series for up to 50-managers/supervisors for the discounted rate of $160 per person.

  - **NOTE:** Minimum of 8-registrations per class is required for the discount to be applied.

Self-Paced eLearning Catalog and AIM (Action in Minutes)

- Access to one (1) AIM series for 26-50-managers-supervisors for one full year at $100 per person per series. Up to $5,000.

- Access to the full eLearning course catalog for up to 350-City employees for one year. $10,000.

Compliance Training (Self-Paced eLearning)

- Workplace Harassment Prevention (WHP) – Staff,
- Workplace Harassment Prevention (WHP) – Manager/Supervisor, and
- Workplace Violence Prevention (WVP)

$25 per person per course. Up to 100-employees.

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HR Academy

CPS HR will provide a 20% discount on the per person cost for each HR Academy course. **These courses are offered as live, virtual instructor-led training (LVT) only.**

Course Title	2025 – 2026 Scheduled Date(s)	Regular Price Per Person	Discounted Price Per Person
Fundamentals of Human Resources	January 22, 2026	$210	$168
Job Analysis	February 27, 2026	$210	$168
Recruitment and Selection	March 4, 2026	$210	$168
Exam Development and Administration	October 23, 2025 **AND** April 9 and 10, 2026	$310	$248
Classification and Compensation	November 5 and 7, 2025 **AND** May 5 and 6, 2026	$310	$248
Employee Relations	December 2, 2025 **AND** June 3, 2026	$210	$168
Total Per Person		**$1,460**	**$1,168**

Price Quote

Service	Delivery	Price Per	Qty	Extended Costs
Supervisor-Manager Development				
• Instructor-Led Training	Onsite	$4,800 per day	3	$14,400
• Performance Management Webinar Series	LVT	$160 per person – 4-courses	Up to 50	$8,000
Self-Paced eLearning and AIM				
• eLearning Catalog	Self-Paced	$10,000 per year; up to 350-employees	1	$10,000
• AIM – Mastering Supervision	Self-Paced	Up to $5,000 per series per year; up to 50-	1	$5,000

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Service	Delivery	Price Per	Qty	Extended Costs
		mgr/sup ($100/person)		
Compliance Training				
• WHP and WVP	Self-Paced	$25 per person	Up to 100	$2,500
HR Academy				
• Six (6) course program	LVT	$1,168 per person, 6-course series	5	$5,840
Total - Not to exceed $45,740.00 per Fiscal Year				**$45,740**

Cancellation Policy

If the City cancels instructor-led training at least 10 business days prior to the start date of the class, no charges will be incurred. If special materials have been developed or purchased for the above class, the City may be charged for the instructor's development and/or the cost of the materials. Cancellations made less than 10 business days prior to the start date of the class will be charged the full amount.

Ownership

CPS HR retains all right, title, and interest in and to all training materials, testing, or assessment products, inventions (patentable or otherwise), discoveries, improvements, copyrightable works, and any other media, materials, or other objects produced as a result of CPS HR's work, or delivered by CPS HR in the course of performing that work (collectively, "Work Product") which CPS HR creates in connection with its performance of Services hereunder.

Contacts

City of Compton
TaQuan Jones
Human Resources Director
O: (310) 605- 5535
E: tjones@comptoncity.org

CPS HR Consulting
Karen Evans, PhD
Training and Development Manager
2450 Del Paso Rd., Ste. 120
Sacramento, CA 95834
O: (916) 471-3341
E: kevans@cpshr.us

FEBRUARY 24, 2026

TO: **HONORABLE MAYOR AND CITY COUNCIL MEMBERS**

FROM: **WILLIE A. HOPKINS, JR.**
CITY MANAGER

SUBJECT: **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO APPROVE AN AMENDMENT TO THE POSITION CLASSIFICATION PLAN BY REVISING THE CLASSIFICATION OF ASSISTANT ELECTRICIAN**

SUMMARY

This resolution recommends the amendment to the Position Classification Plan by revising the existing classification of Assistant Electrician for the Department of Public Works (Street Maintenance).

BACKGROUND

The Assistant Electrician of the Department of Public Works (Street Maintenance), an existing classification, is responsible for installing and supporting the installation, maintenance, and repair of traffic signals, street lights, electrical power systems & circuits, under general supervision of the Traffic and Lighting Foreman.

On October 22, 2025, the City of Compton and representatives of the applicable employee bargaining Union, the Service Employees International Union, Local 721 (SEIU Local 721), met, conferred, and agreed to amend the revised classification specifications of Assistant Electrician.

Following this Meet & Confer, the Personnel Board of the City of Compton held a board meeting on November 6, 2025, approving the corresponding Side Letter regarding this amendment to the Position Classification Plan.

STATEMENT OF ISSUE

After review, staff has determined it to be fair and necessary to revise the classification specifications of Assistant Electrician as follows:

1) Distinguishing characteristics:
   Adding: “This is the entry level class in the Traffic Signal Street Lightning Division. Positions at this level perform routine and less complex maintenance and construction duties are not expected to function with the same amount of job knowledge or skill level as positions allocated to the higher Traffic Signal

Technician level. Work is closely supervised. As experience is acquired, employees shall perform with increasing skills and responsibilities and is expected to be performing at the Traffic Signal Technician level"

2) Primary Duties and Responsibilities:
   Updating bullet point 5, adding: "…repairs cut outs…";
   Updating bullet point 8, adding: "Learns to perform…"
   Updating bullet point 9, adding: "…including stand-by scheduling."

3) Minimum qualifications:
   Updating: "Must possess a valid California Class B Driver's License with air brake endorsement" to "Must possess a valid California Class C Driver's License;" and

This adjustment is intended to more accurately define the classification as an entry-level position within the Traffic Signal Street Lighting Division, clarify the scope of assigned duties and training expectations, align minimum qualifications with the operational requirements of the role, and support appropriate skill development.

FISCAL IMPACT

The salary range and salary for the position of Assistant Electrician shall remain the same within the Fiscal Year 2025-2026 budget of the Department of Public Works (Street Maintenance) and is fully budgeted.

RECOMMENDATION

It is recommended that the City Council approve and adopt the attached Resolution to amend the Position Classification Plan to revise the existing classification of Assistant Electrician.

TAQUAN JONES
HUMAN RESOURCES DEPARTMENT

APPROVED FOR FORWARDING:

WILLIE A. HOPKINS, JR.
CITY MANAGER

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO APPROVE AN AMENDMENT TO THE POSITION CLASSIFICATION PLAN BY REVISING THE CLASSIFICATION OF ASSISTANT ELECTRICIAN

WHEREAS, on October 22, 2025, the City of Compton and representatives of the applicable employee bargaining Union, the Service Employees International Union, Local 721 (SEIU Local 721), met, conferred, and agreed to amend the revised classification specifications of Assistant Electrician; and

WHEREAS, following this Meet & Confer, the Personnel Board of the City of Compton held a board meeting on November 6, 2025, approving the corresponding Side Letter regarding this amendment to the Position Classification Plan; and

WHEREAS, the Assistant Electrician of the Department of Public Works (Street Maintenance), an existing classification, is responsible for installing and supporting the installation, maintenance, and repair of traffic signals, street lights, electrical power systems & circuits, under general supervision of the Traffic and Lighting Foreman; and

WHEREAS, after review, staff has determined it to be fair and necessary to revise the classification specifications of Assistant Electrician as follows:

1) Distinguishing characteristics:
   Adding: “This is the entry level class in the Traffic Signal Street Lightning Division. Positions at this level perform routine and less complex maintenance and construction duties are not expected to function with the same amount of job knowledge or skill level as positions allocated to the higher Traffic Signal Technician level. Work is closely supervised. As experience is acquired, employees shall perform with increasing skills and responsibilities and is expected to be performing at the Traffic Signal Technician level”

2) Primary Duties and Responsibilities:
   Updating bullet point 5, adding: “…repairs cut outs…”;
   Updating bullet point 8, adding: “Learns to perform…”
   Updating bullet point 9, adding: “…including stand-by scheduling.”

3) Minimum qualifications:
   Updating: “Must possess a valid California Class B Driver’s License with air brake endorsement” to “Must possess a valid California Class C Driver’s License;” and

WHEREAS, this adjustment is intended to more accurately define the classification as an entry-level position within the Traffic Signal Street Lighting Division, clarify the scope of assigned duties and training expectations, align minimum qualifications with the operational requirements of the role, and support appropriate skill development; and

WHEREAS, the salary range and the salary for the position of Assistant Electrician shall remain the same within the Fiscal Year 2025-2026 budget of the Department of Public Works (Street Maintenance) and is fully budgeted.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Manager is hereby authorized to approve

an amendment to the Position Classification Plan by revising the classification of Assistant Electrician as referenced to the corresponding Meet & Confer Side Letter.

SECTION 2. That the position of Assistant Electrician is budgeted in the Fiscal Year 2025-2026 budget of the Department of Public Works (Street Maintenance).

SECTION 3. That copies of this Resolution shall be filed in the offices of the City Manager, City Clerk, City Controller, Lawl Division/City Attorney, and Human Resources Department.

SECTION 4. That the Mayor shall sign, and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2026.

_____
EMMA SHARIF
MAYOR OF THE CITY OF COMPTON

ATTEST:

_____
SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON:SS

I, Satra D. Zurita, City Clerk of the City of Compton, hereby certify that the foregoing resolution was adopted by the City Council of the City of Compton, signed by the Mayor, and attested by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2026.

That said resolution was adopted by the following vote, to wit:

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSTAIN: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-

_____
SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

PERSONNEL BOARD – CITY OF COMPTON
301 NORTH TAMARIND AVE., COMPTON, CA 90220
REGULAR MEETING
NOVEMBER 06, 2025
5:30 P.M.

AGENDA

Officers, employees and others desiring to be heard on any of the matters shown on the agenda may address the Personnel Board after a completed "Request to Address the Personnel Board" form is submitted to the Clerk to the Personnel Board not less than five (5) minutes prior to the scheduled meeting time. A separate request form must be submitted for each agenda item. The request forms are available in the Human Resources Department and in the lobby area of the meeting room. If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the American with Disabilities Act ("ADA") please contact the Human Resources Office at (310) 605-5535 or email **contactpersonnelboard@comptoncity.org** prior to the meeting for assistance.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

UNFINISHED BUSINESS

NEW BUSINESS

A. Oral and Written Communications, Reports and Requests

A-1. Report of Temporary & Exempt Appointments as of November 05, 2025 (receive and file)

A-2. Approval of Personnel Board Meeting minutes for the following dates:

a. 10/16/2025

b. 08/22/2024

A-3. Request to approve the following Eligible List(s):

a. Deputy Director of Community Improvement
Open-Competitive & Promotional

b. Deputy City Clerk
Open-Competitive

A-4. Request to approve the following Temporary Appointment(s):

a. Environmental Services Coordinator – Water
Effective 11/10/2025

b. Water Production & Distribution Supervisor – Water
Effective 10/14/2025

c. Water Construction & Maintenance Supervisor – Water
Effective 10/14/2025

d. Water Department General Manager – Water
Effective 09/29/2025

e. Street Superintendent – PW / Street Maintenance
Effective 9/26/2025

f. Security Services Supervisor – Community Improvement
Effective 11/17/2025

A-5. Request to abolish the following Eligible List(s):

a. Maintenance Worker II

b. Senior Civil Engineer

B. PUBLIC HEARING – 5:35 PM

The Personnel Board, pursuant to Sections 1010(c) and 1103 of the Compton City Charter, will hold a public hearing to consider the following proposed amendments to the Classification Plan.

a. Assistant Electrician
(Proposed amendment to Classification)

PERSONNEL BOARD COMMENTS

ADJOURNMENT

The next regular meeting of the Personnel Board is scheduled for Thursday, November 20, 2025 at 5:30 p.m.

Posted: November 05, 2025

Pursuant to Section 54957.5 of the California Government Code, any writings (except for those writings, which are exempt from disclosure) which are distributed to all or a majority of the members of the Personnel Board are available for public inspection in the Human Resources Department during regular business hours on November 05, 2025.

REPORT OF TEMPORARY AND EXEMPTED APPOINTMENTS
11/5/2025

DEPARTMENT	CLASSIFICATION	INITIAL REQUEST TEMPORARY		BOARD ACTION	EXTENSION EXEMPTED		BOARD ACTION	OCCUPIED	EXAMINATION STATUS			Eligible List	Eligible List Expiration Date
		EFFECTIVE DATE	EXPIRATION DATE		EFFECTIVE DATE	EXPIRATION DATE			I/P	NOTES	N/S		
City Clerk	City Clerk Technician	09/10/25	12/09/25	09/18/25				Y	X			N	
City Clerk	Office Assistant II	9/8/2025	12/7/2025	8/21/2025				N			X	N	
City Controller	Accountant II	10/27/25	01/25/26	10/16/25				N	X			N	
City Controller	Payroll Specialist	10/06/25	01/04/26	10/16/25				N	X			N	
City Manager	Municipal Law Division Chief	9/8/2025	12/7/2025	8/21/2025				Y	X			N	
City Manager	Reprographic Equipment Operator I	8/25/2025	11/23/2025	8/21/2025				Y	X			N	
City Manager / Risk	Worker's Compensation Claims Administrator	11/03/25	02/01/26	10/16/25				Y	X			N	
General Services	Administrative Analyst II	01/08/25	04/08/25	01/16/25	07/10/25	01/10/26	07/17/25	Y	X			N	

Legend:

IP - In Progress
NS - Not Started
N/A - Not Applicable
C - Completed
EP - Employee Processing (may be a delay in background check, etc.)

COLUMN DESCRIPTION:

Classification: Indicate the actual classification title of the budgeted position.
Department: Indicate the department where the budgeted position is allocated.
Initial Request: Indicate the effective date and expiration date of the initial request approved by the Personnel Board.
Extension: Indicate the effective date and the expiration date of the request to extend a temporary appointment beyond 90 days that has been approved by the Personnel Board.
Board Action: Indicate the date of the Personnel Board's most recent action.
Vacant: Indicate (Y) for Yes if the position is occupied in a permanent or temporary capacity. Indicate (N) for No if the position is not occupied by neither a permanent or temporary placement.

Eligible List Status: Indicate the status of certification list(s) for the classification. (OC) represents Open Competitive exams. (P) represents Promotional exams. If there is in existence a valid certification, mark an (X) in the respective column(s) and indicate the list expiration date. If a certification does not exist for either an OC of Promotional exam, mark an (X) in the (N/A) column.

Examination Status: Indicate the exam status anticipated for the next 90 days from the date of the request. (IP) represents an exam is in Progress, (Pending) represents an exam will be ran within 90 days from the date of the request. (NS) represents Not Started and is not anticipated to start within 90 days from the date of the request.

PERSONNEL BOARD – CITY OF COMPTON
DOLLARHIDE COMMUNITY CENTER
REGULAR MEETING
OCTOBER 16, 2025
5:30 P.M.

MINUTES

Officers, employees, and others desiring to be heard on any of the matters shown on the agenda may address the Personnel Board after a completed "Request to Address the Personnel Board" form is submitted to the Clerk to the Personnel Board not less than five (5) minutes prior to the scheduled meeting time. A separate request form must be submitted for each agenda item. The request forms are available in the Human Resources Department and in the lobby area of the meeting room. If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the American with Disabilities Act ("ADA"), please contact the Human Resources Office at (310) 605-5535 or email **contactpersonnelboard@comptoncity.org** prior to the meeting for assistance.

CALL TO ORDER

This City of Compton Personnel Board meeting was called to order by Chairperson Ganter.

PLEDGE OF ALLEGIANCE

ROLL CALL

Board Members Present: C. Henry, J. Daniels-Burnette, T. Black, B. Dixon, L. Ganter
Board Members Absent: None
Other Officials Present: T. Jones

UNFINISHED BUSINESS

A. Oral & Written Communications, Reports, and Requests

A-1. Approval of Personnel Board Meeting minutes for the following dates:

07/17/2025
08/21/2025

The Personnel Board acted to approve Personnel Board minutes by the following vote on roll call:

YES: Personnel Board Member – Henry, Daniels-Burnette, Black, Dixon, Ganter
NOES: Personnel Board Member – None
ABSENT: Personnel Board Member – None

Henry called to motion and Black seconded the motion.

NEW BUSINESS

A. Oral & Written Communications, Reports, and Requests

A-1. Report of Temporary & Exempt Appointments as of September 15, 2025 (receive and file)

The Personnel Board acted to receive and file a report of temporary & exempt appointments by the following vote on roll call:

YES: Personnel Board Member – Henry, Daniels-Burnette, Black, Dixon, Ganter
NOES: Personnel Board Member – None
ABSENT: Personnel Board Member – None

Henry called to motion and Daniels-Burnette seconded the motion.

A-2. Approval of Personnel Board Meeting minutes for the following dates:

The Personnel Board acted to approve the following meeting minutes by the following vote on roll call:

11/21/2024
09/18/2025

YES: Personnel Board Member – Henry, Daniels-Burnette, Dixon, Ganter
NOES: Personnel Board Member – Black
ABSENT: Personnel Board Member – None

Daniels-Burnette called to motion and Henry seconded the motion.

A-3. Request to Approve the Following Eligible List(s)

The Personnel Board acted to approve the following eligible list(s) by the following vote on roll call:

Public Works Inspector
Office Assistant III
Recreation Leader
Security Officer

YES: Personnel Board Member – Henry, Daniels-Burnette, Black, Dixon, Ganter
NOES: Personnel Board Member – None
ABSENT: Personnel Board Member – None

Henry questioned for what department Office Assistant III pertained to. Jones answers with various departments.

Henry mentions that he thought that the Personnel Board viewed the Recreation Leader request already. Jones states that the eligibility list was abolished and brought back.

Dixon adds on to question how many openings there are for Recreation Leader (3) and Security Officer (7). Dixon questions the high amount of vacancies. A representative from the Community Improvement Department approaches the stand and mentions that there are rotating shifts, but training is draining in regard to staffing and budgeting. Henry questions what can be done to stop this revolving door of recruitment. The representative mentions working on time slots, shifts, promotions, etc; it is also mentioned that some progress has been made due to the pay increase and lengths of contracts.

Dixon called to motion and Daniels-Burnette seconded the motion.

A-4. Request to Approve the Following Temporary Appointment(s)

The Personnel Board acted to approve the following temporary appointment(s) by the following vote on roll call:

Accountant II
Workers' Compensation Claims Administrator

YES: Personnel Board Member – Henry, Daniels-Burnette, Black, Dixon, Ganter
NOES: Personnel Board Member – None
ABSENT: Personnel Board Member – None

Dixon questions if a temporary appointment is 90 days. Jones answers with yes.

Daniels-Burnette questioned the reason behind the vacancies. Jones answers that there were resignations and other various reasons.

Henry called to motion and Dixon seconded the motion.

A-5. Request to Abolish the Following Eligible List(s)

The Personnel Board acted to abolish the following eligible list(s) by the following vote on roll call:

Workers' Compensation Claims Administrator
Accountant II
Parks Maintenance Leadworker

YES: Personnel Board Member – Henry, Daniels-Burnette, Black, Dixon, Ganter
NOES: Personnel Board Member – None
ABSENT: Personnel Board Member – None

Henry questioned the reasoning behind the abolishment. Jones explains that the recruitments were not suitable and other various reasons.

Henry and Daniels-Burnette questioned the duties of the Parks Maintenance Leadworker and how it differs from Recreation roles. A representative approaches the stand to explain the position being an onsite supervisor for equipment and staffing prep and other various duties.

Henry called to motion and Dixon seconded the motion.

B. PUBLIC HEARING – 5:35pm

The Personnel Board held a public hearing to consider the following proposed amendments to the Position Classification Plan by the following vote on roll call:

Maintenance Worker Trainee
Receptionist Clerk
Grants Director

YES: Personnel Board Member – Henry, Daniels-Burnette, Black, Dixon, Ganter

NOES: Personnel Board Member – None
ABSENT: Personnel Board Member – None

Black called to motion the opening of audience comments and Daniels-Burnette seconded the motion.

There were no audience comments.

Henry called to motion the closing of audience comments and Dixon seconded the motion.

Henry questions if there is a current Grants Director. Ganter questions if Manager leads into Director. Henry adds on to ask if Manager is eligible to promote into the Director, mentioning that it should be a dedicated priority Dixon also mentions this priority, regarding minimum qualifications and other various factors. Jones explains that there is no current Grants Director, and that it is possible for Manager to promote into Director based on qualifications. A representative approaches the stand to discuss the needs for the Grants Director position and describes the duties.

Black called to motion and Dixon seconded the motion.

AUDIENCE COMMENTS

None

PERSONNEL BOARD COMMENTS

Black gives thanks for the efforts in posting jobs on the TV. Black also requests the submission of a summary of department updates and accomplishments to the City Council, such as the celebration of filling various vacant roles this past year.

ADJOURNMENT

Dixon called to motion the adjournment of the meeting and Henry seconded the motion.

Pursuant to Section 54957.5 of the California Government Code, any writings (except for those writings, which are exempt from disclosure) which are distributed to all or a majority of the members of the Personnel Board are available for public inspection in the Human Resources Department during regular business hours on October 13, 2025.

_____

Clerk of the City of Compton Personnel Board

_____

Chairperson of the City of Compton Personnel Board

PERSONNEL BOARD – CITY OF COMPTON
205 SOUTH WILLOWBROOK AVE., COMPTON, CA 90220
SPECIAL MEETING
AUGUST 22, 2024
5:00 P.M.

MINUTES

Officers, employees, and others desiring to be heard on any of the matters shown on the agenda may address the Personnel Board after a completed "Request to Address the Personnel Board" form is submitted to the Clerk to the Personnel Board not less than five (5) minutes prior to the scheduled meeting time. A separate request form must be submitted for each agenda item. The request forms are available in the Human Resources Department and in the lobby area of the meeting room. If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the American with Disabilities Act ("ADA"), please contact the Human Resources Office at (310) 605-5535 or email **contactpersonnelboard@comptoncity.org** prior to the meeting for assistance.

CALL TO ORDER

This City of Compton Personnel Board meeting was called to order by Chairperson LaTanya Ganter.

PLEDGE OF ALLEGIANCE

ROLL CALL

Board Members Present: T. Black, B. Dixon, Chairperson L. Ganter
Board Members Absent: None
Other Officials Present: E. Perrodin

UNFINISHED BUSINESS

None

NEW BUSINESS

A. Oral & Written Communications, Reports, and Requests

A-1. Request to Approve the Following Temporary Appointment(s)

The Personnel Board acted to approve the following temporary appointment(s) by the following vote on roll call:

Administrative Analyst II
Water Service Worker III
Water Service Worker II
Customer Service Representative
Human Resources Analyst

YES: Personnel Board Member – Black, Dixon, Ganter
NOES: Personnel Board Member – None
ABSENT: Personnel Board Member – None

Dixon questioned the length of a temporary position. Grady answers with up to six months.

Black questions why there are many temporary positions for the Water Department. A representative from the Water Department approaches the stand to clarify the need for workloads to be alleviated between the employees. Black requests for a sign to placed in the Water Department for recruitment and public hiring promotion.

Black shows concern for the duties of the job specification of Human Resources Analyst, mentioning how it can be a large workload. A representative from the Human Resources Department approaches the stand to clarify the recruitment process and explains that a temporary position is up to 90 days.

Ganter questions if temporary employees are on probation. Grady answers that temporary employees do not go on probation.

Dixon called to motion and Black seconded the motion.

AUDIENCE COMMENTS

Perrodin questions how a move-up affects an employee's probationary period. Grady points to Section 6.5B to answer this question. Perrodin disagrees with the logic of the section.

Perrodin mentions how an employee from the previous Board meeting made audience comments and was fired the next business day, which is a violation.

A representative approaches the stand to explain that there should be no argument of logic with Section 6.5B. They clarify that the City has the right to fire any employee on probation. Perrodin adds that the Board has the right to investigate any matter and alludes to the previous Board meeting an additional time, stating that it was wrong for that employee to be terminated and that a lawsuit will be successful.

PERSONNEL BOARD COMMENTS

None

ADJOURNMENT

The City of Compton Personnel Board meeting was adjourned by board members Termikerlyn Black and Benita Dixon.

Pursuant to Section 54957.5 of the California Government Code, any writings (except for those writings, which are exempt from disclosure) which are distributed to all or a majority of the members of the Personnel Board are available for public inspection in the Human Resources Department during regular business hours on August 21, 2024.

_____

Clerk of the City of Compton Personnel Board

_____

Chairperson of the City of Compton Personnel Board

CITY OF COMPTON
PERSONNEL BOARD

ELIGIBLE LIST

This is to certify that the following list has been legally prepared and represents relative ratings of the candidates and is, hereby, approved by the undersigned members of the Personnel Board.

STATUS OF LIST

CLASSIFICATION: **DEPUTY DIR. OF COMM. IMPROVEMENT SRVCS.**
Written Examination Date: N/A
Assessment Center/Oral Examination Date: 5/27/2025-7/17/25
Performance Test Date: N/A
Other:

Promotional
Open-Competitive X

Established: November 6, 2025
Expires: November 6, 2026
Extended:
Expiration of Extension No. 1:
Personnel Board Meeting:
Expiration of Extension No. 2:
Personnel Board Meeting:
Abolished:

RANK	APPLICANT'S NAME		GRADE	STATUS OF LIST Certification Dates		
	LAST NAME	FIRST NAME		1) Date/Dept/Dispo	2) Date/Dept/Dispo	3) Date/Dept/Dispo
1			86.67			
2			85.00			
3			84.17			

Jessica Daniels-Burnette | Craig Henry | Mika Black

By: _____
Human Resources Department

Benita Dixon | Latanya Ganter
Personnel Board Members

CITY OF COMPTON
PERSONNEL BOARD

ELIGIBLE LIST

This is to certify that the following list has been legally prepared and represents relative ratings of the candidates and is, hereby, approved by the undersigned members of the Personnel Board.

STATUS OF LIST

CLASSIFICATION: **DEPUTY DIR. OF COMM. IMPROVEMENT SRVCS.**
Written Examination Date: N/A
Assessment Center/Oral Examination Date: 5/27/2025-7/17/25
Performance Test Date: N/A
Other:

Promotional X
Open-Competitive

Established: November 6, 2025
Expires: November 6, 2026
Extended:
Expiration of Extension No. 1:
Personnel Board Meeting:
Expiration of Extension No. 2:
Personnel Board Meeting:
Abolished:

RANK	APPLICANT'S NAME		GRADE	STATUS OF LIST Certification Dates		
	LAST NAME	FIRST NAME		1) Date/Dept/Dispo	2) Date/Dept/Dispo	3) Date/Dept/Dispo
1			84.17			
2						
3						

Jessica Daniels-Burnette | Craig Henry | Mika Black

Benita Dixon | Latanya Ganter

By: Human Resources Department

Personnel Board Members

CITY OF COMPTON
PERSONNEL BOARD

ELIGIBLE LIST

This is to certify that the following list has been legally prepared and represents relative ratings of the candidates and is, hereby, approved by the undersigned members of the Personnel Board.

CLASSIFICATION: **DEPUTY CITY CLERK**

Written Examination Date: July 2, 2025

Assessment Center/Oral Examination Date: August 3, 2025

Performance Test Date: N/A

Other:

Promotional

Open-Competitive X

STATUS OF LIST

Established: November 6, 2025

Expires: November 6, 2026

Extended:

Expiration of Extension No. 1:

Personnel Board Meeting:

Expiration of Extension No. 2:

Personnel Board Meeting:

Abolished:

RANK	APPLICANT'S NAME		GRADE	STATUS OF LIST Certification Dates		
	LAST NAME	FIRST NAME		1) Date/Dept/Dispo	2) Date/Dept/Dispo	3) Date/Dept/Dispo
1			90.25			
2			87.94			
3			86.50			
4			86.38			
5			85.25			
6			84.50			
7			83.19			
8			82.32			
9			80.00			
10			79.88			
11			78.63			
12			77.94			
13			72.00			

Jessica Daniels-Burnette | Craig Henry | Benita Dixon

By:

Mika Black | Latanya Ganter

Human Resources Department

Personnel Board Members

RECEIVED OCT 20 2025

RECEIVED OCT 16 2025

City of Compton

Received by H R

REQUEST FOR TEMPORARY APPOINTMENT

Position/Classification Title: Environmental Services Coordinator

Proposed Effective Date of Appointment: November 10, 2025 Department: Water Department

(X) Initial Request (Reference: Section 1106, City Charter)

( ) Request for exemption of this position was initially approved by the Personnel Board _____ (Reference: Section 1101(a)6, City Charter)

1 How many positions, in the above classification, do you propose to fill by temporary appointment? 1

2 Is there a current eligible list on file? ( ) Yes (X) No

3 Why do you want to make a temporary appointment? This position manages the City's solid waste collection and recycling programs, related grant funded programs, monitors contractor's performance to ensure environmental compliance, investigates and resolves escalated customer services issues.

4 Is/are the position(s) in question, included in the budget for the current fiscal year, and identified as Regular, Full-Time, Classified status? (X) Yes ( ) No

5 Is there an official classification, with written specifications, established for this position? (X) Yes ( ) No

6 Have you submitted a request for certification, or a request for an examination? (X) Yes ( ) No

Comments: _____

This request is submitted by: David Bennett (Full Name - Type or Print) Title: Water Production/Distribution Supervisor

Department Manager's Signature: _____ Date: 10/16/2025

NOTED AND REVIEWED BY HUMAN RESOURCES DIRECTOR

_____ Date: 10/20/25

NOTED AND APPROVED BY CITY MANAGER

_____ Date: 10/20/25

DISPOSITION OF REQUEST

This request is placed on the agenda for a meeting, which is scheduled for _____

(Clerk shall transmit a copy of this request to the originator, confirming this action)

The Personnel Board reviewed the request on _____ ACTION: ( ) Approved ( ) Denied

Condition of Approval:
Approval is granted for up to ninety (90) calendar days in a calendar year. Before an approved temporary appointment expires, the appointing authority may request that the Personnel Board extend the appointment by exempting the position from the Classified Service - pursuant to Section 1101(a)6 of the City Charter. Such a request must be submitted for the Board's receipt before the initial appointment expires, or the initial temporary appointment shall be terminated on its expiration date.

Comment: _____

Noted by: _____ Date:

(Signature/Clerk to the Personnel Board)

City of Compton

RECEIVED OCT 20 2025

Received by H R

RECEIVED OCT 16 2025

REQUEST FOR TEMPORARY APPOINTMENT

Position/Classification Title: Water Production and Distribution Supervisor

Proposed Effective Date of Appointment: 10/14/2025 Department: Water Department

(X) Initial Request (Reference: Section 1106, City Charter)

( ) Request for exemption of this position was initially approved by the Personnel Board _____ (Reference: Section 1101(a)6, City Charter)

1 How many positions, in the above classification, do you propose to fill by temporary appointment? 1

2 Is there a current eligible list on file? ( ) Yes (X) No

3 Why do you want to make a temporary appointment? Supervised the maintenance of wells, pumps and water storage facilities, and backflow prevention activities in compliance with Department procedures and City policies.

4 Is/are the position(s) in question, included in the budget for the current fiscal year, and identified as Regular, Full-Time, Classified status? (X) Yes ( ) No

5 Is there an official classification, with written specifications, established for this position? (X) Yes ( ) No

6 Have you submitted a request for certification, or a request for an examination? (X) Yes ( ) No

Comments: _____

This request is submitted by: David Bennett (Full Name - Type or Print) Title: _____

Department Manager's Signature: _____ Date: 10/16/2025

NOTED AND REVIEWED BY HUMAN RESOURCES DIRECTOR

_____ Date: 10/20/25

NOTED AND APPROVED BY CITY MANAGER

_____ Date: 10/20/25

DISPOSITION OF REQUEST

This request is placed on the agenda for a meeting, which is scheduled for _____

(Clerk shall transmit a copy of this request to the originator, confirming this action)

The Personnel Board reviewed the request on _____ ACTION: ( ) Approved ( ) Denied

Condition of Approval:
Approval is granted for up to ninety (90) calendar days in a calendar year. Before an approved temporary appointment expires, the appointing authority may request that the Personnel Board extend the appointment by exempting the position from the Classified Service - pursuant to Section 1101(a)6 of the City Charter. Such a request must be submitted for the Board's receipt before the initial appointment expires, or the initial temporary appointment shall be terminated on its expiration date.

Comment: _____

Noted by: _____ Date: _____
(Signature/Clerk to the Personnel Board)

City of Compton

RECEIVED OCT 20 2025 HR

Received by H R

RECEIVED OCT 16 2025 HR

REQUEST FOR TEMPORARY APPOINTMENT

Position/Classification Title: Construction and Maintenace Supervisor

Proposed Effective Date of Appointment: 10/14/2025 Department: Water Department

(X) Initial Request (Reference: Section 1106, City Charter)

( ) Request for exemption of this position was initially approved by the Personnel Board _____ (Reference: Section 1101(a)6, City Charter)

1 How many positions, in the above classification, do you propose to fill by temporary appointment? 1

2 Is there a current eligible list on file? ( ) Yes (X) No

3 Why do you want to make a temporary appointment? This position performs inspections of construction projects, supervises construction crews, and maintains and inspects all City water infrastructures and facilities.

4 Is/are the position(s) in question, included in the budget for the current fiscal year, and identified as Regular, Full-Time, Classified status? (X) Yes ( ) No

5 Is there an official classification, with written specifications, established for this position? (X) Yes ( ) No

6 Have you submitted a request for certification, or a request for an examination? (X) Yes ( ) No

Comments: _____

This request is submitted by: David Bennett (Full Name - Type or Print) Title: _____

Department Manager's Signature: _____ Date: 10/16/2025

NOTED AND REVIEWED BY HUMAN RESOURCES DIRECTOR

_____ Date: 10/20/2025

NOTED AND APPROVED BY CITY MANAGER

_____ Date: 10/20/25

DISPOSITION OF REQUEST

This request is placed on the agenda for a meeting, which is scheduled for _____

(Clerk shall transmit a copy of this request to the originator, confirming this action)

The Personnel Board reviewed the request on _____ ACTION: ( ) Approved ( ) Denied

Condition of Approval:
Approval is granted for up to ninety (90) calendar days in a calendar year. Before an approved temporary appointment expires, the appointing authority may request that the Personnel Board extend the appointment by exempting the position from the Classified Service - pursuant to Section 1101(a)6 of the City Charter. Such a request must be submitted for the Board's receipt before the initial appointment expires, or the initial temporary appointment shall be terminated on its expiration date.

Comment: _____

Noted by: _____ _____

Rev 10/5/20 (Signature/Clerk to the Personnel Board) Date:

City of Compton

Received by H R _____

REQUEST FOR TEMPORARY APPOINTMENT

Position/Classification Title: Water Department General Manager

Proposed Effective Date of Appointment: 9/29/25 Department: Water

(X) Initial Request (Reference: Section 1106, City Charter)

( ) Request for exemption of this position was initially approved by the Personnel Board _____ (Reference: Section 1101(a)6, City Charter)

1 How many positions, in the above classification, do you propose to fill by temporary appointment? 1

2 Is there a current eligible list on file? ( ) Yes (X) No

3 Why do you want to make a temporary appointment? To ensure compliance with state drinking water & distributions.

4 Is/are the position(s) in question, included in the budget for the current fiscal year, and identified as Regular, Full-Time, Classified status? (X) Yes ( ) No

5 Is there an official classification, with written specifications, established for this position? (X) Yes ( ) No

6 Have you submitted a request for certification, or a request for an examination? (X) Yes ( ) No

Comments: _____

This request is submitted by: _____ Title: _____
(Full Name - Type or Print)

Department Manager's Signature: _____ Date: 10/16/25

NOTED AND REVIEWED BY HUMAN RESOURCES DIRECTOR

_____ Date: 10/16/25

NOTED AND APPROVED BY CITY MANAGER

_____ Date: 10/16/25

DISPOSITION OF REQUEST

This request is placed on the agenda for a meeting, which is scheduled for _____

(Clerk shall transmit a copy of this request to the originator, confirming this action)

The Personnel Board reviewed the request on _____ ACTION: ( ) Approved ( ) Denied

Condition of Approval:
Approval is granted for up to ninety (90) calendar days in a calendar year. Before an approved temporary appointment expires, the appointing authority may request that the Personnel Board extend the appointment by exempting the position from the Classified Service - pursuant to Section 1101(a)6 of the City Charter. Such a request must be submitted for the Board's receipt before the initial appointment expires, or the initial temporary appointment shall be terminated on its expiration date.

Comment: _____

Noted by: _____ _____
(Signature/Clerk to the Personnel Board) Date:

City of Compton

Received by H R _____

REQUEST FOR TEMPORARY APPOINTMENT

Position/Classification Title: Street Superintendent

Proposed Effective Date of Appointment: 09/26/25 Department: PW/ Street Maintenance

(X) Initial Request (Reference: Section 1106, City Charter)

( ) Request for exemption of this position was initially approved by the Personnel Board _____ (Reference: Section 1101(a)6, City Charter)

1 How many positions, in the above classification, do you propose to fill by temporary appointment? 1

2 Is there a current eligible list on file? ( ) Yes (X) No

3 Why do you want to make a temporary appointment? To ensure operations of the City are maintained.

4 Is/are the position(s) in question, included in the budget for the current fiscal year, and identified as Regular, Full-Time, Classified status? (X) Yes ( ) No

5 Is there an official classification, with written specifications, established for this position? (X) Yes ( ) No

6 Have you submitted a request for certification, or a request for an examination? (X) Yes ( ) No

Comments: _____

This request is submitted by: _____ Title: _____
(Full Name - Type or Print)

Department Manager's Signature: _____ Date: 10/16/25

NOTED AND REVIEWED BY HUMAN RESOURCES DIRECTOR

_____ Date: 10/16/25

NOTED AND APPROVED BY CITY MANAGER

_____ Date: 10/16/25

DISPOSITION OF REQUEST

This request is placed on the agenda for a meeting, which is scheduled for _____

(Clerk shall transmit a copy of this request to the originator, confirming this action)

The Personnel Board reviewed the request on _____ ACTION: ( ) Approved ( ) Denied

Condition of Approval:
Approval is granted for up to ninety (90) calendar days in a calendar year. Before an approved temporary appointment expires, the appointing authority may request that the Personnel Board extend the appointment by exempting the position from the Classified Service - pursuant to Section 1101(a)6 of the City Charter. Such a request must be submitted for the Board's receipt before the initial appointment expires, or the initial temporary appointment shall be terminated on its expiration date.

Comment: _____

Noted by: _____ _____
Rev 10/5/20 (Signature/Clerk to the Personnel Board) Date:

City of Compton

Received by H R RECEIVED NOV - 5 2025

REQUEST FOR TEMPORARY APPOINTMENT

Position/Classification Title: SECURITY SERVICES SUPERVISOR

Proposed Effective Date of Appointment: 11/17/25 Department: COMMUNITY IMPROVEMENT SVS

(X) Initial Request (Reference: Section 1106, City Charter)

( ) Request for exemption of this position was initially approved by the Personnel Board _____ (Reference: Section 1101(a)6, City Charter)

1 How many positions, in the above classification, do you propose to fill by temporary appointment? 2

2 Is there a current eligible list on file? ( ) Yes (X) No

3 Why do you want to make a temporary appointment?
To fill a current vacancy in order to allow for the supervision of staff for the continued safety of citizens by enforcing city ordinances and established muncipal codes.

4 Is/are the position(s) in question, included in the budget for the current fiscal year, and identified as Regular, Full-Time, Classified status? (X) Yes ( ) No

5 Is there an official classification, with written specifications, established for this position? (X) Yes ( ) No

6 Have you submitted a request for certification, or a request for an examination? ( ) Yes (X) No

Comments: _____

This request is submitted by: GIA NEIL (Full Name - Type or Print) Title: DEPUTY DIRECTOR COMMUNITY IMPROVEMENT SERVICES

Department Manager's Signature: _____ Date: 11/05/25

NOTED AND REVIEWED BY HUMAN RESOURCES DIRECTOR

_____ Date: 11/5/25

NOTED AND APPROVED BY CITY MANAGER

_____ Date: 11/5/25

DISPOSITION OF REQUEST

This request is placed on the agenda for a meeting, which is scheduled for _____

(Clerk shall transmit a copy of this request to the originator, confirming this action)

The Personnel Board reviewed the request on _____ ACTION: ( ) Approved ( ) Denied

Condition of Approval:
Approval is granted for up to ninety (90) calendar days in a calendar year. Before an approved temporary appointment expires, the appointing authority may request that the Personnel Board extend the appointment by exempting the position from the Classified Service - pursuant to Section 1101(a)6 of the City Charter. Such a request must be submitted for the Board's receipt before the initial appointment expires, or the initial temporary appointment shall be terminated on its expiration date.

Comment: _____

Noted by: _____ _____

Rev 10/5/20 (Signature/Clerk to the Personnel Board) Date:

City of Compton		
ASSISTANT ELECTRICIAN		
Department: Public Works	**Class Code:**	5402
Revised Date: March 2009	**FLSA Status:**	Non-Exempt
Personnel Board Approved: *10/01/09*	**Bargaining Unit:** SEIU – Maintenance & Trades	
Council Approved: 07/20/10 ***Resolution No. 23,161***		

GENERAL PURPOSE: Under general supervision, installs or supports the installation, maintenance and repair of traffic signals, street lights, electrical power systems and circuits; performs related work as assigned.

SUPERVISION RECEIVED/EXERCISED: Works under the general supervision of the Traffic and Lighting Foreman; does not have supervisory responsibilities.

PRIMARY DUTIES AND RESPONSIBILITIES:
The following essential functions are those that are critical, integral, necessary, crucial, primary and fundamental to the job. Incumbents who possess the requisite skill, experience, education, and other job-related requirements of a position are expected to perform the essential functions of the job with or without a reasonable accommodation.

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Receives work orders or project assignments from supervisor.
- Assembles and prepares necessary materials to complete assignment.
- Performs electrical work in the installation, maintenance and repair of traffic signals, including lamps, pedestrian modules and push button stations.
- Performs electrical work in the installation, maintenance and repair of street lights utilizing a boom truck.
- Installs traffic signal and lighting conduits, pulls wire, digs and pours concrete foundations, sets standards, heads, controller cabinets, and installs traffic signal detector loops.
- Assists in the removal and installation of traffic signal poles.
- Troubleshoots problems involving underground electrical wiring.
- Performs hardware and software installations and upgrades on computers used for diagnostic work on solid state traffic control devices.
- Responds to emergency call-outs for traffic signal or street light outages.
- Completes and submits routine reports and other paperwork in a timely manner.
- Performs other duties as assigned or required.

MINIMUM QUALIFICATIONS:

Education and Experience:

High School diploma or GED equivalent; AND three (3) years of related experience in commercial electrical work, OR completion of a related apprenticeship program; OR an equivalent combination of training and experience.

Required Licenses or Certifications:

- Must possess a valid California Class B Driver's License with air brake endorsement.

City of Compton
Assistant Electrician

Required Knowledge of:

- City organization, operations, policies and procedures.
- National Electric Code; state and local building codes.
- High voltage electrical services and repairs to street lighting and other equipment.
- Electrical installations of 24 volt to 460-volt single phase and three phases.
- Machinery, equipment and tools necessary for the installation, maintenance and repair of street lighting and other equipment.
- Occupational hazards and necessary safety precautions applicable to maintenance and repair of electrical equipment and circuitry.

Required Skill in:

- Reading and interpreting schematics and blueprints.
- Installing, troubleshooting, repairing and operating electronic and electrical equipment and related circuitry, computers, and other related equipment.
- Safely utilizing a variety of hand and power tools utilized in the electrical trade.
- Utilizing health and safety precautions related to installation and repair of electrical systems.
- Analyzing technical data to determine appropriate repairs.
- Working flexible hours or on-call schedule.
- Operating a boom truck, following safety practices and recognizing hazards.
- Operating and working around traffic and moving equipment.
- Verbal and written communications.
- Establishing and maintaining effective working relationships with those contacted in the course of the work.

Physical Demands / Work Environment:

- Work is performed primarily outdoors with considerable time spent in moderate to high temperatures (above 90 degrees).
- Work will require bending, stretching, twisting, balancing, working at heights up to 35 ft., driving; lifting heavy objects (up to 50 lbs.).
- Work will require body coordination, manual dexterity, near vision and keen color perception.
- Work will consist of exposure to wet surfaces, pronounced vibration and dust, and electro-mechanical equipment.

City of Compton		
ASSISTANT ELECTRICIAN		
Department: Public Works	**Class Code:**	5402
Revised Date: March 2009	**FLSA Status:**	Non-Exempt
Personnel Board Approved: *10/01/09*	**Bargaining Unit:** SEIU – Maintenance & Trades	
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DISTINGUISHING CHARACTERISTICS: This is the entry level class in the Traffic Signal Street Lighting Division. Positions at this level perform routine and less complex maintenance and construction duties are not expected to function with the same amount of job knowledge or skill level as positions allocated to the higher Traffic Signal Technician level. Work is closely supervised. As experience is acquired, employees shall perform with increasing skills and responsibilities and is expected to be performing at the Traffic Signal Technician level.

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- Assists in the removal and installation of traffic signal poles.
- Troubleshoots problems involving underground electrical wiring.
- ~~Performs~~ Learns to perform hardware and software installations and upgrades on computers used for diagnostic work on solid state traffic control devices.
- Responds to emergency call-outs for traffic signal or street light outages, including stand-by scheduling.
- Completes and submits routine reports and other paperwork in a timely manner.
- Performs other duties as assigned or required.

MINIMUM QUALIFICATIONS:

Education and Experience:

High School diploma or GED equivalent; AND three (3) years of related experience in commercial electrical work, OR completion of a related apprenticeship program; OR an equivalent combination of training and experience.

City of Compton
Assistant Electrician

Required Licenses or Certifications:

- Must possess a valid California Class ~~B~~C Driver's License ~~with air brake endorsement~~.

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City of Compton
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City of Compton		
ASSISTANT ELECTRICIAN		
Department: Public Works	**Class Code:**	5402
Revised Date: November 2025	**FLSA Status:**	Non-Exempt
Personnel Board Approved: *11/06/25*	**Bargaining Unit:** SEIU – Maintenance & Trades	
Council Approved:		

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- Assists in the removal and installation of traffic signal poles.
- Troubleshoots problems involving underground electrical wiring.
- Learns to perform hardware and software installations and upgrades on computers used for diagnostic work on solid state traffic control devices.
- Responds to emergency call-outs for traffic signal or street light outages, including stand-by scheduling.
- Completes and submits routine reports and other paperwork in a timely manner.
- Performs other duties as assigned or required.

MINIMUM QUALIFICATIONS:

Education and Experience:

High School diploma or GED equivalent; AND three (3) years of related experience in commercial electrical work, OR completion of a related apprenticeship program; OR an equivalent combination of training and experience.

Required Licenses or Certifications:

Must possess a valid California Class C Driver's License.

Required Knowledge of:

- City organization, operations, policies and procedures.
- National Electric Code; state and local building codes.
- High voltage electrical services and repairs to street lighting and other equipment.
- Electrical installations of 24 volt to 460-volt single phase and three phases.
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Required Skill in:

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MEET AND CONFER

CITY OF COMPTON
AND
SERVICE EMPLOYEES INTERNATON UNION, LOCAL 721
(SEIU LOCAL 721)

On October 22, 2025, the City of Compton (City) and SEIU Local 721 (the Union) met and agreed to amend the Assistant Electrician job specifications. Both parties agreed to the below outlined job specifications changes:

DISTINGUISHING CHARACTERISTICS:

Add: This is the entry level class in the Traffic Signal Street Lighting Division. Positions at this level perform routine and less complex maintenance and construction duties are not expected to function with the same amount of job knowledge or skill level as positions allocated to the higher Traffic Signal Technician level. Work is closely supervised. As experience is acquired, employees shall perform with increasing skills and responsibilities and is expected to be performing at the Traffic Signal Technician level

PRIMARY DUTIES AND RESPONSIBILITIES, bullet point 5:

Previous: Installs traffic signal and lighting conduits, pulls wire, digs and pours concrete foundations, sets standards, heads, controller cabinets, and installs traffic signal detector loops.

Update: Installs traffic signal and lighting conduits, pulls wire, digs and pours concrete foundations, **repairs cut outs**, sets standards, heads, controller cabinets, and installs traffic signal detector loops.

PRIMARY DUTIES AND RESPONSIBILITIES, bullet point 8:

Previous: Performs hardware and software installations and upgrades on computers used for diagnostic work on solid state traffic control devices.

Update: **Learns to perform** hardware and software installations and upgrades on computers used for diagnostic work on solid state traffic control devices.

PRIMARY DUTIES AND RESPONSIBILITIES, bullet point 9:

Previous: Responds to emergency call-outs for traffic signal or street light outages.

Update: Responds to emergency call-outs for traffic signal or street light outages, **including stand-by scheduling.**

MINIMUM QUALIFICATIONS:

Previous: Must possess a valid California Class B Driver's License with air brake endorsement.

Update: Must possess a valid California Class C Driver's License

The City and the Union hereby agree to the above revisions to the Assistant Electrician job specification:

CITY:

Willie A. Hopkins, Jr
City Manager

Date: 18 Dec 25

UNION:

Thomas Walker

Thomas Walker
SEIU 721 President

Date: 12-17-25

JC Monk

Kevin Monk
SEIU 721 – Business Agent

Date: 1/7/26

This agreement by the parties is subject to City Council's approval

City of Compton		
ASSISTANT ELECTRICIAN		
Department: Public Works	**Class Code:**	5402
Revised Date: March 2009	**FLSA Status:**	Non-Exempt
Personnel Board Approved: *11/06/25*	**Bargaining Unit:** SEIU – Maintenance & Trades	
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City of Compton		
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February 24, 2026

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: GENERAL SERVICES DEPARTMENT

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING CHANGE ORDERS AND ESTABLISHING A PURCHASE ORDER TO ANGELES CONTRACTOR, INC. TO CLOSE OUT THE COUNCIL CHAMBERS REMODELING PROJECT ($237,899.77)

SUMMARY

Adoption of the attached resolution will approve the change orders, attached hereto, and authorize the City Manager to approve a purchase order increase to Angeles Contractor, Inc. in the amount of **TWO HUNDRED THIRTY-SEVEN THOUSAND EIGHT HUNDRED NINETY-NINE DOLLARS AND SEVENTY-SEVEN CENTS ($237,899.77)** to close out the City Council Chambers Remodeling Project.

BACKGROUND

On June 24, 2025, the Mayor and City Council approved Resolution No. 26,267 to remodel the Council Chambers with a total project budget of $983,337.98. The project scope included:

- Demo and remove the existing dais seating area, platform, flooring, countertop, and all millworks.
- Construct and install a new platform to accommodate the new dais seating area.
- Construct and install new staff desks on the side of the bottom row of Council seating.
- Provide and install new flooring at the new platform area and stairs.
- Install new stair nosing and stringers.
- Install new floor transitions as required.
- Provide and install new millwork with countertops.
- Provide and install new tile on the front of the new millwork.
- Patch and paint walls.
- Provide and install a new rubber base around the new dais seating areas, top and bottom.
- Install an accessible ramp for the new dais seating area on the right side of the room.
- Audio Visual Upgrade
- Shop drawings.

Construction commenced on July 28, 2025. During the project, unforeseen conditions were identified requiring modifications to the original scope of work. These changes were necessary to ensure compliance with ADA and other safety standards.

As a result, change orders totaling $412,809.75 were issued to address Architecture/Engineering services related to ADA requirements. The current open purchase orders and outstanding invoices are shown as follows:

Purchase Order	Initial Balance	Current Balance	Outstanding Invoices
25FY1463 – Construction Project	$855,076.50	$309,446.91	
25FY1464 – Contingency	$128,261.48	$122,971.48	$670,318.16
TOTAL	$983,337.98	$432,418.39	**$237,899.77**

These change orders resulted in the total project cost exceeding the originally approved budget. While staff worked to manage costs, additional work was essential to complete the project properly and avoid construction delays. Approval of the additional funding in the amount of **$237,899.77** will allow the City to meet its contractual obligation and close out the project.

FISCAL IMPACT

Funds in the amount of **TWO HUNDRED THIRTY-SEVEN THOUSAND EIGHT HUNDRED NINETY-NINE DOLLARS AND SEVENTY-SEVEN CENTS** are currently available in Non-Departmental Fiscal Year 2025-2026 Budget in account number 1001-610-000-4266.

RECOMMENDATION

Staff requests that the Mayor and City Council adopt the attached resolution.

SCOTT TRANSOU
ASSISTANT CITY MANAGER

APPROVED FOR FORWARDING:

WILLIE A. HOPKINS, JR.
CITY MANAGER

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING CHANGE ORDERS AND ESTABLISHING A PURCHASE ORDER TO ANGELES CONTRACTOR, INC. TO CLOSE OUT THE COUNCIL CHAMBERS REMODELING PROJECT ($237,899.77)

WHEREAS, on June 24, 2025, the Mayor and City Council approved Resolution No. 26,267 to remodel the Council Chambers with a total project budget of $983,337.98; and

WHEREAS, construction commenced on July 28, 2025. During the project, unforeseen conditions were identified requiring modifications to ensure compliance with ADA and other safety standards; and

WHEREAS, these change orders totaling $412,809.75 resulted in the total project cost exceeding the originally approved budget; and

WHEREAS, the Project is being performed pursuant to City Council-authorized project approvals and related purchase orders, including Resolution No.26,267; and

WHEREAS, the current open purchase orders and outstanding invoices are shown below; and

Purchase Order	Initial Balance	Current Balance	Outstanding Invoices
25FY1463 – Construction Project	$855,076.50	$309,446.91	
25FY1464 – Contingency	$128,261.48	$122,971.48	$670,318.16
TOTAL	$983,337.98	$432,418.39	**$237,899.77**

WHEREAS, the change orders presented to City Council for this action are identified and summarized in Exhibit A and incorporated by this reference;

WHEREAS, approval of the additional funding will allow the City to meet its contractual obligation and close out the project; and

WHEREAS, funds in the amount of Two Hundred Thirty-Seven Thousand Eight Hundred Ninety-Nine Dollars and Seventy-Seven Cents are currently available in Non-Departmental Fiscal Year 2025-2026 Budget in account number 1001-610-000-4266.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Council approves and authorizes the change orders identified in Exhibit A and further authorizes a Purchase Order increase in the amount of $237,899.77 solely to fund change orders and close out the project, allowing the City to meet its contractual obligation.

SECTION 2. That funds in the amount of Two Hundred Thirty-Seven Thousand Eight Hundred Ninety-Nine Dollars and Seventy-Seven Cents are currently available in the Non-Departmental Fiscal Year 2025-2026 Budget in account number 1001-610-000-4266.

SECTION 3. That the City Manager is authorized to establish a purchase order in the amount of Two Hundred Thirty-Seven Thousand Eight Hundred Ninety-Nine Dollars and Seventy-Seven Cents to Angeles Contractor, Inc., to close out the Council Chambers Remodeling Project.

SECTION 4. That a copy of this Resolution shall be filed in the offices of the City Manager, City Controller, City Clerk, Law Division/City Attorney, and General Services Department.

SECTION 5. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2026.

_____
EMMA SHARIF
MAYOR OF THE CITY OF COMPTON

ATTEST:

_____
SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: SS

I, Satra D. Zurita, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2026.

That said, Resolution was adopted by the following vote to wit:

AYES: COUNCIL MEMBERS –
NOES: COUNCIL MEMBERS –
ABSTAIN: COUNCIL MEMBERS –
ABSENT: COUNCIL MEMBERS –

_____
SATRA D. ZURITA
CLERK OF THE CITY OF COMPTON

Resolution No. _____

Exhibit A

Change Order

ANGELES CONTRACTOR, INC.
A general contractor

License No. 858483
TEL : (626) 923-3800
FAX : (626) 923-3801
783 Phillips Drive, City of Industry, CA 91748-1147

Project Name: **2441B City of Compton - Council Chamber Remodel** **DATE: 9/17/2025**

Request for Change Order # 02

Scope of the work: **Architect Construction Document for ADA Ramp**
Source:

We are pleased to offer the following specifications and pricing to make the following changes:

Job Duration: **1** extra working day(s)

Subcontractor Cost #1		$	7,200.00
Subcontractor Cost #2		$	-
Subcontractor Cost #3		$	-
Subcontractor Cost #4		$	-
Total cost		$	7,200.00
Contractor Fees	**10%**	$	720.00
Insurance:	**0%**	$	-
BOND:	**0%**	$	-
	Total:	$	7,920.00

PREPARED & SUBMITTED BY: **Danny Kim**
TITLE/COMPANY: **Sr. PM / Angeles Contractor, Inc.**
SIGNATURE: Danny Kim Digitally signed by Danny Kim DN: cn=Danny Kim, o=Angeles Contractor, Inc., ou=JOC - Sr. PM, email=dannyk@angelescontractor.com, c=US Date: 2025.09.17 09:32:01 -07'00'

APPROVED BY: **Jimmie Smith**
TITLE/COMPANY: **Interim General Services Director / City of Compton**
SIGNATURE: Jimmie Smith Digitally signed by Jimmie Smith Date: 2025.10.24 14:44:58 -07'00'

Viniegra & Viniegra
Architecture
Space Planning
Interiors

September 16th, 2025

Angeles Contractor, Inc.
783 Phillips Drive
City of Industry, CA 91748
Attn: Danny Kim

Project: **City of Compton Council Chamber Renovation**
Address: 205 S. Willowbrook Ave, Compton, CA 90220

PROPOSAL (Phase II-Construction Documents)

I. PROJECT UNDERSTANDING

Viniegra & Viniegra Architecture is requested to provide with services for the construction documents incorporating the proposed scope of work stated in the feasibility report (Phase-I), dated 9/10/2025. The city's building official recommended to install accessible ramp within the council chamber.

II. SCOPE-OF-SERVICES:

Phase-II: Construction Documents

1. Field verification and measurement as required.
2. Provide construction Details for the following components.
   - Accessible Ramp.
   - Handrail.
   - Partition wall along the planter boxes.
   - Wheelchair platform.
3. Structural engineer's review & comments for the details.
4. Review and approval by the City's building official.

III. FEE SCHEDULE*

Total Proposed Amount (Lump Sum)----------$7,200.00

IV. PAYMENT SCHEDULE

Invoices will be issued monthly, based on the progress of the contracted services. Payment is due upon receipt.

V. OTHER CONDITIONS

1. If any extra services initiated by the owner with written request, Architect would provide services by hourly rate basis or negotiated lump sum. See Attached standard hourly rates.
2. Items not included in this proposal.
   - Engineering Services other than structural engineer's review.
   - Agency Fee (plancheck fee, etc)
   - Any services not specifically included in this proposal

VI. Extent of Agreement and Termination Provisions

This proposal and attachments represent the entire understanding between Client and Consultant and may only be modified in writing signed by both parties. This agreement may be terminated with or without cause by either party upon giving seven-day's written notice. In the event of termination, services and reimbursable expenses rendered to the date of termination will be paid in full.

19528 Ventura Blvd., #636, Tarzana, CA 91356, Tel: 818-705-2566, Fax: 818-705-2434, Email: Mail@Vviniegra.com

VII. Acceptance of Proposal

If the terms and conditions of this proposal are acceptable to you, please countersign, date and return one copy of this proposal as our authorization to proceed. The terms and conditions of this proposal are valid if the document is countersigned and returned within thirty (30) days of this date.

Consultant:

Daniel Kim, Principal Architect 9/16/2025

Viniegra & Viniegra Architecture, LLP **Date**

Client:

Angeles Contractor, Inc. **Date**

If you have any questions, please contact us at any time.

Sincerely,

Daniel Kim, NCARB, LEED AP
Viniegra & Viniegra Architecture

19528 Ventura Blvd., #636, Tarzana, CA 91356, Tel: 818-705-2566, Fax: 818-705-2434, Email: Mail@Vviniegra.com

City of Compton Council Chamber Renovation (Feasibility Study)-Fee Schedule (Attachment "A")

Prepared By: Viniegra & Viniegra Architecture

	Construction Documents	Total Hours*	Fee/Hr	Proposed Fee amount
Architecture (Viniegra & Viniegra Architecture)				
Principal Architect	16	16	$240.00	$3,840.00
Production CAD	16	16	$120.00	$1,920.00
Sub-Total	$5,760.00			$5,760.00
Structural Engineering				
Structural Engineer	6	6	$240.00	$1,440.00
Total Proposed Amount				**$7,200.00**

**Estimated hours for the reference purpose only.*

ANGELES CONTRACTOR, INC.
A general contractor

License No. 858483
TEL : (626) 923-3800
FAX : (626) 923-3801
783 Phillips Drive, City of Industry, CA 91748-1147

To: City of Compton
205 S Willowbrook
Compton, CA 90220

Invoice Date: 1/27/2026
Invoice Number: 2441B-04

Contract Number: CA-R8-GB-101723-ACI
Work Order Number: 139111
Project Title/Description: City of Compton Council Chamber Remodel
Purchase Order Number: 25FY1463
Resolution No.: 26267

To the best of my knowledge and belief, I certify that all items, units, prices, and quantities listed below on this Payment Request are correct; that all work has been performed, and materials supplied in full accordance with the conditions of Project Construction Contract; that the following is a true and correct statement of the Contract account for the period covered by this request, and that none of the "TOTAL AMOUNT DUE THIS CONTRACT PAYMENT REQUEST" has been received. I further certify that all applicable provisions of the following have been observed: California State University Contract Law, Government Code, Labor Code and Executive Orders.

1	OBLIGATIONS:			
	a. Original Contract Amount	$ 855,076.50		
	b. Change Orders Approved to Date	$ 400,809.75		
	c. TOTAL CONTRACT OBLIGATION TO	...	$	1,255,886.25
2	PAYMENTS DUE THIS REQUEST:			
	a. Earned to Date.	$ 855,076.50		
	b. Earned on Change Orders to Date	$ 400,809.75		
	c. TOTAL EARNED TO DATE	.....	$	1,255,886.25
	d. Total Retention to Date. (5%)	$ 62,794.31		
	e. Net Due on Earned to Date. (2c. minus 2d.)	$ 1,193,091.94		
	f. Advance for Allowed Materials on Site. (90% of value listed on Form 702.17, Request for Payment for Materials on Hand)	$ -		
	g. Total Payment Due to Date. (2e. plus 2f.)	$ 1,193,091.94		
	h. Less Previous Payments. (item g. from previous claim)	$ 530,693.78		
	i. TOTAL AMOUNT DUE THIS CONTRACT PAYMENT REQUEST.....	.....	$	662,398.16
	j. Withholds for cause, breakdown attached	$ -		
	k. ADJUSTED TOTAL AMOUNT DUE THIS CONTRACT PAYMENT REQUEST	.....	**$**	**662,398.16**

Okay to Pay Invoice
General Services Director

By: Cindy Hwang Title: Accounting

CONTRACT PAYMENT APPROVALS

ANGELES CONTRACTOR, INC.
A general contractor

License No. 858483
TEL : (626) 923-3800
FAX : (626) 923-3801
783 Phillips Drive, City of Industry, CA 91748-1147

CONDITIONAL WAIVER AND RELEASE ON PROGRESS PAYMENT

CALIFORNIA *CIVIL CODE* § 8132

NOTICE: THIS DOCUMENT WAIVES THE CLAIMANT'S LIEN, STOP PAYMENT NOTICE, AND PAYMENT BOND RIGHTS EFFECTIVE ON RECEIPT OF PAYMENT. A PERSON SHOULD NOT RELY ON THIS DOCUMENT UNLESS SATISFIED THAT THE CLAIMANT HAS RECEIVED PAYMENT.

Name of Claimant: Angeles Contractor, Inc.
Name of Customer: City of Compton
Job Location: City of Compton Council Chamber Remodel
Owner: City of Compton
Through Date: 1/31/26

This document waives and releases lien, stop payment notice, and payment bond rights the claimant has for labor and service provided, and equipment and material delivered, to the customer on this job through the Through Date of this document. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as an Exception below. This document is effective only on the claimant's receipt of payment from the financial institution on which the following check is drawn:

Maker of Check: City of Compton
Amount of Check: $ 662,398.16
Check Payable to: Angeles Contractor, Inc.

Exceptions:

This document does not affect any of the following:
(1) Retentions.
(2) Extras for which the claimant has not received payment.
(3) The following progress payments for which the claimant has previously given a conditional waiver and release but has not received payment:
Date(s) of waiver and release: _____
Amount(s) of unpaid progress payment(s): $ _____
(4) Contract rights, including (A) a right based on rescission, abandonment, or breach of contract, and (B) the right to recover compensation for work not compensated by the payment.

Claimant's Signature: _____
Claimant's Title: Accounting
Date of Signature: 1/27/26

ANGELES CONTRACTOR,INC.

APPLICATION FOR PAYMENT containing Contractor's signed Certification is attached.
In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

PROJECT NAME: **City of Compton Council Chamber Remodel**
CONTRACT NO: **CA-R8-GB-101723-ACI**
Work Order # **139111.00 & 139111.01**
ACI Project #: **2441B**
Purchase Order # **25FY1463**
City Project Manager: Scott Transou/ General Services Director
Project Address: 205 S Willowbrook Ave., Compton, CA 90220

APPLICATION NO: **4**
APPLICATION DATE: **01/27/26**
PERIOD FROM: **01/01/26**
PERIOD TO: **01/31/26**

A	B	C	D	E	F	G	H	I	J
Item No.	**SUMMARY** Description of Work	Scheduled Value	**WORK COMPLETED** Previous Applications	This Application Work in Place	This Application Stored Mtls.	Total Completed and Stored To Date	%	Balance To Finish	Retainage
1	General Requirements	$ 54,502.24	$ 21,584.00	$ 32,918.24	$ -	$ 54,502.24	100%	$ -	$ 2,725.11
2	Existing Conditions	$ 15,469.30	$ 1,657.14	$ 13,812.16	$ -	$ 15,469.30	100%	$ -	$ 773.47
3	Concrete	$ 17,578.29	$ 3,850.00	$ 13,728.29	$ -	$ 17,578.29	100%	$ -	$ 878.91
4	Masonry	$ 89,408.63	$ 5,504.00	$ 83,904.63	$ -	$ 89,408.63	100%	$ -	$ 4,470.43
5	Metals	$ 43,896.71	$ -	$ 43,896.71	$ -	$ 43,896.71	100%	$ -	$ 2,194.84
6	Wood, Plastic, and Composites	$ 68,548.83	$ 29,301.89	$ 39,246.94	$ -	$ 68,548.83	100%	$ -	$ 3,427.44
7	Thermal And Moisture Protection	$ 136.86	$ -	$ 136.86	$ -	$ 136.86	100%	$ -	$ 6.84
8	Openings	$ 29,512.28	$ 11,540.00	$ 17,972.28	$ -	$ 29,512.28	100%	$ -	$ 1,475.61
9	Finishes	$ 226,740.40	$ 91,702.00	$ 135,038.40	$ -	$ 226,740.40	100%	$ -	$ 11,337.02
10	Specialties	$ 1,911.35	$ -	$ 1,911.35	$ -	$ 1,911.35	100%	$ -	$ 95.57
11	Equipment	$ 41,507.30	$ 21,160.00	$ 20,347.30	$ -	$ 41,507.30	100%	$ -	$ 2,075.37
12	Furnishings	$ 348,371.32	$ 241,823.00	$ 106,548.32	$ -	$ 348,371.32	100%	$ -	$ 17,418.57
13	Special Construction	$ 507.12	$ -	$ 507.12	$ -	$ 507.12	100%	$ -	$ 25.36
14	Plumbing	$ 1,718.75	$ -	$ 1,718.75	$ -	$ 1,718.75	100%	$ -	$ 85.94
15	Electrical	$ 25,054.21	$ 10,166.00	$ 14,888.21	$ -	$ 25,054.21	100%	$ -	$ 1,252.71
16	Communications	$ 70,790.52	$ 50,880.00	$ 19,910.52	$ -	$ 70,790.52	100%	$ -	$ 3,539.53
17	Electronic Safety And Security	$ 133,992.68	$ 43,583.00	$ 90,409.68	$ -	$ 133,992.68	100%	$ -	$ 6,699.63
18	Water and Watewater Equipment	$ 86,239.46	$ 25,874.00	$ 60,365.46	$ -	$ 86,239.46	100%	$ -	$ 4,311.97
19									
20									
	Totals	**$ 1,255,886.25**	**$ 558,625.03**	**$ 697,261.22**	**$ -**	**$ 1,255,886.25**	100%	**$ -**	**$ 62,794.31**

RESOLUTION NO. 26,267

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AMENDING THE 2024-2025 FISCAL YEAR BUDGET AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT AND ESTABLISH A PURCHASE ORDER TO ANGELES CONTRACTOR, INC. FOR THE COUNCIL CHAMBERS REMODELING PROJECT ($983,337.98).

WHEREAS, the General Service Department is responsible for maintaining and repairing City-Owned facilities and infrastructure; and

WHEREAS, the City Council Chambers, initially designed by architect Harold L. Williams in 1976, was the most modern and much-admired City Hall in the area; and

WHEREAS, in 2006, the City Council Chambers portion of the building was remodeled to bring a fresh, modernized appeal with upgraded audio; and

WHEREAS, the City Council Chambers no longer meets the accessibility requirements outlined in the Americans with Disabilities Act (ADA); and

WHEREAS, the City has received feedback from residents and City Councilmembers regarding the need for a more accessible, functional, and technologically updated meeting space; and

WHEREAS, the remodel is aimed at addressing these issues, providing ADA compliance and critical upgrades to enhance functionality, safety, and accessibility for the public and staff; and

WHEREAS, the company Angeles Contractors, Inc. is offering pricing to the City through its Sourcewell contracts. Staff has determined that formal bidding procedures are not required for these services; and

WHEREAS, that Sourcewell follows the competitive contracting law process to solicit, evaluate, and award cooperative purchasing contracts for goods and services; and

WHEREAS, the 2024-2025 Fiscal Year Budget must be amended as follows:

	Account Number	**Description**	**Amount**
From:	1001-480-000-4262	Other Professional Services	$983,327.98
To:	1001-600-000-4332	Structure and Improvement	$983,327.98

WHEREAS, staff is requesting to issue a purchase order to Angeles Contractor, Inc. for the renovation of the City Council Chambers in the amount of **Eight Hundred Fifty-Five Thousand, Seventy-Six Dollars and Fifty Cents ($855,076.50)** and authorize a fifteen percent (15%) contingency in the amount of **One Hundred Twenty Eight Thousand, Two Hundred Sixty One Dollars and Forty-Eight Cents ($128,261.48)** for a total amount not to exceed for a total amount not to exceed **Nine Hundred Eighty Three Thousand, Three Hundred**

Thirty Seven Dollars and Ninety Eight Cents ($983,327.98) for the renovation of the City Council Chambers; and

WHEREAS, funds in the total amount not to exceed **Nine Hundred Eighty-Three Thousand, Three Hundred Thirty-Seven Dollars and Ninety-Eight Cents ($983,327.98)** are available in the 2024-2025 Fiscal Year Budget in Account Number 1001-600-000-4332.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Manager, upon approval of the City Attorney, is hereby authorized to enter into an agreement with Angeles Contractor, Inc., for the renovation of the City Council Chambers.

SECTION 2. The City Manager is authorized to amend the 2024-2025 Fiscal Year Budget to transfer funds between accounts as follows:

	Account Number	Description	Amount
From:	1001-480-000-4262	Other Professional Services	$983,327.98
To:	1001-600-000-4332	Structure and Improvement	$983,327.98

SECTION 3. That the City Manager is hereby authorized to establish a purchase order to Angeles Contractor, Inc.; in the amount of **Eight Hundred Fifty-Five Thousand, Seventy-Six Dollars and Fifty Cents ($855,076.50).**

SECTION 4. That the City Manager is hereby authorized to establish an additional purchase order to the Angeles Contractor, Inc.; for a fifteen percent (15%) contingency in the amount of **One Hundred Twenty-Eight Thousand, Two Hundred Sixty-One Dollars and Forty-Eight Cents ($128,261.48).**

SECTION 5. That funds in the total amount not to exceed **Nine Hundred Eighty-Three Thousand, Three Hundred Thirty-Seven Dollars and Ninety-Eight Cents ($983,327.98)** are available in the 2024-2025 Fiscal Year Budget in Account Number 1001-600-000-4332.

SECTION 6. That a copy of this Resolution shall be filed in the offices of the City Manager, City Attorney, City Controller, City Clerk, and the General Services Department.

SECTION 7. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this 24th day of JUNE, 2025.

EMMA SHARIF
MAYOR OF THE CITY OF COMPTON

ATTEST:

SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

CITY OF COMPTON INCORPORATED MAY A. D. 1888 CALIFORNIA

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)
CITY OF COMPTON) ss

I, Satra D. Zurita, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on the 24th day of JUNE, 2025.

That said Resolution was adopted by the following vote to wit:

AYES: **COUNCIL MEMBERS-** DUHART, SPICER, BOWERS, DARDEN, SHARIF
NOES: **COUNCIL MEMBERS-** NONE
ABSENT: **COUNCIL MEMBERS-** NONE
ABSTAIN: **COUNCIL MEMBERS-** NONE

CITY OF COMPTON INCORPORATED MAY A. D. 1888

SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON