

NOTICE

COMPTON CITY COUNCIL AGENDA Tuesday, April 12, 2011 5:45 PM

WORKSHOP(S)

BUDGET WORKSHOP- APRIL 14, 2011 AT 5:30 P.M., COMMUNITY MEETING ROOM

HEARING(S)

OPENING

ROLL CALL

INTRODUCTION OF SPECIAL GUESTS

COMMENDATORY RESOLUTIONS/PRESENTATIONS

1. **POWER POINT/ORAL PRESENTATION** - Kambiz Shoghi, Water Department (Status on City Water)
2. **CERTIFICATE PRESENTATION** - Los Angeles County Library "National Library Week" - (Councilman Willie Jones)

PUBLIC COMMENTS ON AGENDA ITEMS AND NON-AGENDA MATTERS

CONSENT AGENDA

Consent items are routine and expected to be non-controversial. They will be acted upon by the Council at one time without discussion unless a Council Member requests an item be removed or discussed.

APPROVAL OF MINUTES

3. March 22, 2011

REPORTS OF OFFICERS AND COMMISSIONS

CITY MANAGER/CITY ATTORNEY/CITY TREASURER REPORTS

4. INVESTMENT REPORTS - January, 2011

CITY ATTORNEY

5. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AMENDING THE 2010-2011 BUDGET OF THE CITY ATTORNEY'S OFFICE TO TRANSFER FUNDS BETWEEN ACCOUNTS TO PROVIDE SPECIALIZED LEGAL EXPERTISE TO THE CITY OF COMPTON AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEGAL RETAINER AGREEMENT WITH NIELSEN MERKSAMER

CITY FIRE DEPARTMENT

6. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING A PURCHASE ORDER TO CENTRAL FORD FOR FIRE DEPARTMENT VEHICLE MAINTENANCE AND REPAIRS
7. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING A PURCHASE ORDER WITH THE CITY OF DOWNEY FOR FIRE AND EMERGENCY MEDICAL DISPATCHING

PUBLIC WORKS-ENGINEERING

8. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING APPROVAL OF A MEMORANDUM OF AGREEMENT FOR THE ADMINISTRATION AND COST SHARING OF THE COORDINATED IMPLEMENTATION PLAN FOR THE LOS ANGELES RIVER REACH 2 AND TRIBUTARIES METALS TOTAL MAXIMUM DAILY LOAD WITH THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS

APPROVAL OF WARRANTS

9. Warrant #198393 - Date - 4/5/11 - Name - Victory Outreach - Description - Maintenance for vacant lots, properties and alleys - Amount - \$215,875.44 - Requested by: Public Works
10. Warrant #198407 - Date - 4/7/11 - Name - RBW Security Services, Inc. - Description - Security Services for City Parks - Amount - \$6,164.00 - Requested by: City Manager

Warrant #198409 - Date - 4/7/11 - Name - Urban Graffiti Enterprises, Inc. - Description - Graffiti Removal Services - Amount - \$625,500.00 - Requested by: Public Works

Total Amount - \$658,664.00

END CONSENT AGENDA

REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND COMMITTEES

CITY MANAGER'S REPORT

CITY ATTORNEY'S REPORTS

11. CLAIMS AGAINST THE CITY:

Geneva Scott v. City of Compton - I-8414/LI0000088A
Cesar Ramirez v. City of Compton - I-8415/LI0000090A
Wendy Delgado v. City of Compton - I-8416/LI0000093A

CITY TREASURER'S REPORTS

UNFINISHED BUSINESS

NEW BUSINESS

12. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON APPROVING AMENDMENTS TO THE POSITION CLASSIFICATION PLAN BY ADOPTING CLASSIFICATION SPECIFICATIONS FOR THE POSITIONS OF DIRECTOR OF HOUSING, DEPUTY DIRECTOR OF HOUSING, CUSTOMER SERVICE REPRESENTATIVE AND FIRE ENGINEER
13. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON RESCINDING RESOLUTION NO. 23,118 WHICH AUTHORIZED THE CITY MANAGER TO ESTABLISH A LOCAL MUNICIPAL POLICE DEPARTMENT

COUNCIL COMMENTS

ADJOURNMENT

NEXT REGULAR MEETING: Wednesday, April 20, 2011 @ 5:45 PM.

Visit our website at <http://www.comptoncity.org>

MARCH 22, 2011

The City Council meeting was called to order at 7:48 p.m. in the Council Chambers of City Hall by Mayor Eric Perrodin.

ROLL CALL

Council Members Present: Calhoun, Dobson, Arceneaux, Jones, Perrodin

Council Members Absent: None

Other Officials Present: C. Cornwell, A. Godwin, W. Norfleet

INTRODUCTION OF SPECIAL GUESTS

1. Dr. Genethia Hudley-Hayes, Special Trustee, Compton Community College (Oral Presentation) (**Presentation Made Prior to the Opening of the Meeting**)

PUBLIC COMMENTS ON AGENDA ITEMS AND NON-AGENDA MATTERS

Joyce Kelly, Compton resident, asked that the City Council bring back and rescind every resolution pertaining to the re-establishment of the Compton Police Department. She also asked how someone could get an item posted on the agenda. She questioned why it was okay for the Mayor to read the newspaper on the dais when she was kicked out of the council chambers for doing the same thing. She also questioned why this City Council receives five minutes to speak when the public is only given three minutes to speak. She contended that the laws set forth by this City Council were "Jim Crowe Laws" and insisted that they were unsuitable to live by.

Reverend Willie Colvin, Compton resident, commended Ms. Boone, Ms. Kelly and Mr. Kemp for providing the answers to his questions. He suggested that maybe there were individuals just like them in the City of Bell that shined the light upon the corruption on their City Council. He referenced the Mayor's comments last week concerning Mr. Kemp's removal from the council chambers. He stated that it was mandatory for the Mayor's heart to be right before he read the Bible and advised him not to use it as a pawn.

Bishop Guillory questioned why this City Council would create a time schedule for audience members to sign up and speak. He acknowledged that it was campaign season, however he cited it to be unfair for the people, mainly senior citizens, to have to rush and sign up to speak. He went on to suggest that the money and energy spent on the Compton Police Department could have been expended on the development of blighted properties.

William Kemp, Compton resident, advised Councilperson Calhoun to instruct the City Manager to rescind any and all resolutions related to the Compton Police Department to ensure that her message is strong and not wavering in political posture. He affirmed that he would not believe the re-establishment of the Compton Police Department to be a dead issue until all of the equipment in the containers was sold.

Lynn Boone, Compton resident, acknowledged the Mayor's directives to address the members of this council as a Body; however she stated that it was the Mayor who ordered the end of the re-establishment of the Compton Police Department. Ms. Boone suggested that anything or anyone related to the Compton Police Department be removed. She also asked that the vote to establish the Compton Police Department be rescinded. She also read a letter from some of the Richland Farm's residents requesting relief from the preferential parking permit program.

Councilperson Arceneaux disputed the comments made by Ms. Boone. Ms. Arceneaux explained that the residents have always been allowed to speak on this issue. She mentioned the occurrence, in which she personally requested a special privilege for Dr. Wilkins to speak. She stated that it was also untrue that all residents wanted the program to be disbanded. She added that as a matter of fact, the majority of the responses that she's received from the residents have been positive.

#3.

Councilperson Arceneaux admitted to not being fond of the preferential parking program; however she insisted that the program was necessary in the Richland Farms community.

Councilperson Arceneaux accredited Dr. Wilkins for giving the letter to Ms. Boone and mentioned that he lives in the Palos Verdes estates. She stated that his community would never allow the issues taking place in the Richland Farms.

Councilperson Arceneaux stated that she has been diligently working on the establishment of the preferential parking program in another area of community that is entirely Latino. She affirmed that she has an open door policy for anyone that would like to continue discussing this issue at a later date.

Mayor Perrodin notified the members in the audience that the City Manager did not have the authority to put items on the agenda unless a council member approved it. The Mayor suggested that all items be channeled through the members of this City Council.

Benjamin Holifield, Compton resident, asked that the grass at 830 West Compton Boulevard be cut and maintained at a decent level. He asked that a "State of Emergency Meeting" be held to address the City's unemployment, gangs, imminent Careerlink closure, non-functioning Youth Commission and YMCA. He claimed that there was nothing being done for the youth or the senior citizens in the Compton community. He questioned how the City could have a surplus one day and a shortfall the next. He stated that he believes the City Treasurer should be present at all of the council meetings to address the citizen's concerns about the City's finances.

Robin Bradley, Compton resident, stated that she was happy to see the debate over for the re-establishment of the Compton Police Department. She also requested that the council consider extending the Sheriffs' Department's contract for five years.

Cynthia Green-Jeeter, former Compton resident, stated that she grew up in the City of Compton and learned how to be an educated professional business woman. She insisted that the image of Compton be considered and stated that she was a supporter of Robin Bradley for the First District.

Shantae Griffin, representative of the Junior Achievement organization and the Compton Careerlink, introduced her organization to the Compton community. She stated that she was a representative of a youth organization that taught young adults the benefits of entrepreneurship, workforce readiness skills and financial literacy. She expressed the significance of the partnership between Junior Achievement and Careerlink and encouraged the City Council to continue their financial support to Careerlink.

CONSENT AGENDA

ITEMS REMOVED FROM THE CONSENT AGENDA - Item Number Four was removed from the Consent Agenda.

APPROVAL OF MINUTES

- 2. March 8, 2011

CITY MANAGER

- 3. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT AGREEMENT WITH SOFTWARE ONE FOR MICROSOFT LICENSE AND AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO SOFTWARE ONE

APPROVAL OF WARRANTS - There were no warrants to be approved.

ITEMS REMOVED FROM THE CONSENT AGENDA**WATER DEPARTMENT**

4. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO APPROVE AMENDING THE WATER DEPARTMENT'S 2010-2011 BUDGET TO BALANCE EXPENDITURES TO REVENUE

Councilperson Jones requested additional information regarding this resolution.

Willie Norfleet, City Manager, explained that the Water Department's expenditures were posted to the wrong account and should have been posted to the Capital Fund.

Mayor Perrodin instructed the City Manager to schedule a power point presentation that addresses the possibility of reducing the resident's water bills.

On motion by Arceneaux, seconded by Dobson, **Resolution # 23,999** entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO APPROVE AMENDING THE WATER DEPARTMENT'S 2010-2011 BUDGET TO BALANCE EXPENDITURES TO REVENUE" was approved, by the following vote on roll call:

AYES: Council Members - Calhoun, Dobson, Arceneaux, Jones, Perrodin
NOES: Council Members - None
ABSENT: Council Members - None

END OF THE CONSENT AGENDA**REGULAR AGENDA**

CITY MANAGER'S REPORT - There were no City Manager's Reports.

CITY ATTORNEY'S REPORTS**CLOSED SESSION**

5. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: City Controller
Pursuant to California Government Code Section 54957

On motion by Arceneaux, seconded by Dobson, closed session was approved, by the following vote on roll call:

AYES: Council Members - Calhoun, Dobson, Arceneaux, Jones, Perrodin
NOES: Council Members - None
ABSENT: Council Members - None

UNFINISHED BUSINESS - There was no Unfinished Business.

NEW BUSINESS - There was no New Business.

COUNCIL COMMENTS

Councilperson Dobson stated that she was happy to have the opportunity to work with the Beautification Committee and City Clerk Alita Godwin on the Citywide Alleyway Clean-Up. She thanked the city employees and Compton residents for their help and asked that everyone consider volunteering their time to ensure that the alleyways are always kept clean.

#3.

Councilperson Dobson mentioned that she was visited by a representative of the District Attorney's Office regarding her residency. She affirmed that he was satisfied with what he saw at her home and advised anyone desiring to know anything about her to talk to her neighbors. She acknowledged that it was campaign season and advised people against campaigning at the tax-payers' expense.

Councilperson Dobson made comments in reference to the Sheriff's Department and cited that some of the people speaking on behalf of the Sheriff's Department were getting paid. She stated that the cost of the Sheriff's Department is progressively going up and anticipated next year's contract to be approximately twenty million dollars.

Councilperson Arceneaux requested that the meeting be adjourned in the memory of former Councilmember Bernice Woods.

Councilperson Calhoun instructed the City Manager to bring the resolution back from 2009 that approved the re-establishment of the Compton Police Department.

Councilperson Calhoun apologized to the Sunny Cove Block Club for not attending their "Candidates Forum Event."

Councilperson Calhoun cordially invited the senior citizen community to participate in the "Mini-Spa Day Event" to be held on Friday, March 25, 2011 from 10 a.m. to 3 p.m.

Councilperson Calhoun also mentioned the "Job & Resource Fair" sponsored by the Chester Adult School to be held on Friday, March 25, 2011. Ms. Calhoun also mentioned that the Compton National Association for the Advancement of Colored People (NAACP) is accepting applications from high school students to audition to represent Compton in the National ACT Soul Competition. For additional information regarding this event, please call (310) 763-2002 or email comptonnaacp@yahoo.com.

Councilperson Jones announced that the "Monthly Business to Business Roundtable Event" at California State University Dominguez Hills was a total success. He stated that he was honored to have the opportunity to discuss Compton's success in international commerce.

Councilperson Jones extended his condolences to the Woods' family.

Mayor Perrodin requested that the meeting be adjourned in the memory of Sharon Smith-Bedgood.

Mayor Perrodin encouraged everyone from the City of Compton to vote for Jacob Lusk on American Idol, Wednesday nights at 8 p.m.

Mayor Perrodin spoke in regards to the Sheriff's Department and read an article in the Los Angeles Times newspaper, which read that the rate of serious violent crimes in Compton is among the highest of neighborhoods and cities patrolled by either the Los Angeles County Sheriff's Department or the LAPD according to a Time's analyst of crime reports. The Mayor urged the citizens of Compton to consider all information being communicated in the media, and not just his viewpoints and ideas of what a law enforcement agency should be.

Mayor Perrodin invited the residents to attend the special City Council meeting next week on March 22, 2011 at 5:30 p.m.

THE MEETING WAS RECESSED TO CLOSED SESSION

The meeting recessed to closed session at 8:45 p.m. and reconvened at 10:28 p.m.

ROLL CALL

Council Members Present: **Calhoun, Dobson, Jones, Perrodin**
Council Members Absent: **Arceneaux**

REPORT OUT OF CLOSED SESSION

Craig Cornwell, City Attorney, stated that council met in closed session concerning the Public Employee Performance Evaluation Title: City Controller pursuant to California Government Code Section 54957. No action taken.

Councilperson Calhoun invited the members of the community to participate in the "American Idol Viewing Party" to be held on Wednesday, March 23, 2011 at the Crystal Park Casino from 7 p.m. to 10 p.m.

ADJOURNMENT

On motion by Dobson, seconded by Calhoun, the meeting was adjourned at 10:30 p.m. in the memory of **Bernice Woods, Doris Jean Bradford** and **Dorothy Hubbard** by the following vote on roll call:

AYES: **Council Members - Calhoun, Dobson, Jones, Perrodin**
NOES: **Council Members - None**
ABSENT:**Council Members - Arceneaux**

CLERK OF THE CITY OF COMPTON

MAYOR OF THE CITY OF COMPTON

DATE: APRIL 12, 2011
TO: MAYOR AND COUNCIL MEMBERS
FROM: CITY TREASURER
SUBJECT: INVESTMENT REPORT

IN ORDER TO COMPLY WITH STATE LAW AND THE CITY'S
INVESTMENT POLICY, THE ATTACHED REPORTS ACCURATELY
REFLECTS ALL POOLED INVESTMENTS HELD ON BEHALF OF THE
CITY AND REDEVELOPMENT AGENCY AS OF JANUARY, 2011

DOUGLAS SANDERS
CITY TREASURER

City of Compton Portfolio Management Portfolio Summary January 31, 2011

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
Passbook/Checking Accounts -2	302,543.82	302,543.82	302,543.82	3.21	1	1	4.932	5.000
Manage Pool & Money Mkt Accounts	734,954.58	734,954.58	734,954.58	7.79	1	1	1.617	1.640
Local Agency Investment Fund	8,399,759.08	8,399,759.08	8,399,759.08	89.01	1	1	2.559	2.595

Investments	9,437,257.48	9,437,257.48	9,437,257.48	100.00%	1	1	2.562	2.598
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Total Earnings	January 31 Month Ending	Fiscal Year To Date
Current Year	20,472.48	60,249.97
Average Daily Balance	9,297,313.80	
Effective Rate of Return	2.59%	

I certify that this report reflects all pooled investments and is in conformity with the investment policy adopted by the City Council. (Gov Code 53646(b)(3)) The monthly investment report must state the ability of the Agency to meet its expenditure requirements for the next six months or provide an explanation of why sufficient cash funds may or may not be available. The investment program may not provide sufficient cash to meet six months of estimated expenditures, although cash revenue has somewhat improved last month the City still has high expenditures vs low revenues. On December 20, 2010 and April 20, 2011, the City receives its major source of revenue, property tax revenue and DMV fees. Our State's economy shows some signs of improvement, however the Governor has a proposal on the table to deal with California's Budget Deficit, which could have a major impact on the City's revenue. As of December 2010 upon receipt of the property tax revenue a majority of the Sheriff payments have been made, approximately 80%. However the City still faces major revenue constraints, which affects our ability to meet some expenditure payments. Also in the last 3 to 4 years the return on the investments have been exceptionally low due to ridiculously low to zero interest rates in the market place and at this time there are no signs of any rated increase by the Federal Reserve. The pricing of securities is done by Union Bank and Interactive Data Services, Moody Investor Service rates the State Pooled Accounts AAA.

Douglas Sanders, City Treasurer

Treasury Rates as of 01/31/11

03 months --- 0.1572
06 months --- 0.1641
12 months --- 0.2459

Portfolio CITY

CP

PM (PRF, PM1) SymRept V6.21
Report Ver. 5.00

Print Date: 03/02/2011 - 08:57

#4

City of Compton
Portfolio Management
Portfolio Details - Investments
January 31, 2011

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM	Days to Maturity
Passbook/Checking Accounts -2											
SYSA000	4000	Neighborhood Improvement			302,543.82	302,543.82	302,543.82	5.000		4.932	1
Subtotal and Average					302,543.82	302,543.82	302,543.82			4.932	1

Manage Pool & Money Mkt Accounts											
SYSA003	5003	Residential Rehab Money Market			329.23	329.23	329.23	1.300		1.300	1
SYSA004	5004	Formal Assurance Prg Money Mkt			122,485.57	122,485.57	122,485.57	1.300		1.300	1
SYSA005	5005	Rental Rehab Prg Money Market			202.37	202.37	202.37	1.300		1.300	1
SYSA001	5001	5116 Highmark Fund			420,948.82	420,948.82	420,948.82	1.680		1.680	1
SYSA006	5006	1001 HIGHMARK FUND			178,249.18	178,249.18	178,249.18	1.680		1.680	1
SYSA010	5010	UMB Corporate Trust Services			12,739.41	12,739.41	12,739.41	1.730		1.730	1
SYSA002	5002	1001 Wells Fargo Money Market			0.00	0.00	0.00	3.040		3.040	1
Subtotal and Average					734,954.58	734,954.58	734,954.58			1.617	1

Local Agency Investment Fund											
SYSA013	6013	1999 Local Law Enforcement Gra			0.00	0.00	0.00	0.001		0.001	1
SYSA014	6014	2000 Local Law Enforcement Gra			0.00	0.00	0.00	0.001		0.001	1
SYSA020	6020	2001 Local Law Enforcement Gra			0.00	0.00	0.00	0.001		0.001	1
SYSA021	6021	2002 Local Law Enforcement Gra			0.00	0.00	0.00	0.001		0.001	1
SYSA023	6023	2003 Local Law Enforcement Gr			0.00	0.00	0.00	0.001		0.001	1
SYSA026	6026	2004 Local Law Enforcement Gra			0.00	0.00	0.00	0.001		0.001	1
SYSA007	6007	4000 CRA			-55,501.85	-55,501.85	-55,501.85	2.770		2.732	1
SYSA019	6019	1641 EDA Revolving Loan			432,674.67	432,674.67	432,674.67	1.510		1.489	1
SYSA012	6012	General City EMS			0.00	0.00	0.00	5.230		5.158	1
SYSA000	6000	1001 General City			544,420.94	544,420.94	544,420.94	1.510		1.489	1
SYSA028	6028	2818 HUD SECTION 108			3,156,141.18	3,156,141.18	3,156,141.18	2.770		2.732	1
SYSA006	6006	1300 Land Sales CRA			9,410.12	9,410.12	9,410.12	2.770		2.732	1
SYSA004	6004	2820 Local Housing Authority			89,805.36	89,805.36	89,805.36	1.510		1.489	1
SYSA001	6001	6400 Liability			0.00	0.00	0.00	0.000		0.000	1
SYSA010	6010	1031 Local Law Enforcement			0.00	0.00	0.00	5.230		5.158	1
SYSA011	6011	1203 CRA Low Cost Housing			451,238.84	451,238.84	451,238.84	2.770		2.732	1
SYSA009	6009	9203 Public Finance Auth.			52,881.18	52,881.18	52,881.18	2.770		2.732	1
SYSA002	6002	1900 PROP C			1,112.59	1,112.59	1,112.59	1.510		1.489	1
SYSA022	6022	REGIONAL PARK			2,717,004.87	2,717,004.87	2,717,004.87	2.770		2.732	1
SYSA027	6027	2615 River Mountain Conservanc			11,655.56	11,655.56	11,655.56	1.510		1.489	1
SYSA008	6008	1500 Rosecrans Redevelopment			0.00	0.00	0.00	0.000		0.000	1
SYSA003	6003	5116 Sewer Bond Proceeds			86,751.29	86,751.29	86,751.29	1.510		1.489	1
SYSA005	6005	1200 Surplus Tax			902,164.33	902,164.33	902,164.33	2.770		2.732	1

Portfolio CITY

CP

City of Compton
Portfolio Management
Interest Earnings Summary
January 31, 2011

January 31 Month Ending

Fiscal Year To Date

CD/Coupon/Discount Investments:			
Interest Collected	0.00	0.00	
Plus Accrued Interest at End of Period	10,159.70	10,159.70	
Less Accrued Interest at Beginning of Period	(10,159.70)	(10,159.70)	
Less Accrued Interest at Purchase During Period	(0.00)	(0.00)	
Interest Earned during Period	0.00	0.00	
Adjusted by Capital Gains or Losses	0.00	0.00	
Earnings during Periods	0.00	0.00	
Pass Through Securities:			
Interest Collected	0.00	0.00	
Plus Accrued Interest at End of Period	0.00	0.00	
Less Accrued Interest at Beginning of Period	(0.00)	(0.00)	
Less Accrued Interest at Purchase During Period	(0.00)	(0.00)	
Interest Earned during Period	0.00	0.00	
Adjusted by Premiums and Discounts	0.00	0.00	
Adjusted by Capital Gains or Losses	0.00	0.00	
Earnings during Periods	0.00	0.00	
Cash/Checking Accounts:			
Interest Collected	10,240.31	82,866.27	
Plus Accrued Interest at End of Period	228,293.35	228,293.35	
Less Accrued Interest at Beginning of Period	(218,061.18)	(250,909.65)	
Interest Earned during Period	20,472.48	60,249.97	
Total Interest Earned during Period	20,472.48	60,249.97	
Total Capital Gains or Losses	0.00	0.00	
Total Earnings during Period	20,472.48	60,249.97	

#4.

City of Compton
Received Interest
Sorted by Issuer - Grouped by Fund
Received January 1, 2011 - January 31, 2011

Issuer	CUSIP	Investment #	Security Type	Par Value	Current Rate	Date Received	Interest Amount Received
Cash Accounts							
Fund: GENERAL CITY							
1001 General City	SYS6000	6000	LA1	544,420.94	1.510	01/01/2011	545.36
						Subtotal	545.36
REGIONAL PARK	SYS6022	6022	LA1	2,717,004.87	2.770	01/01/2011	3,000.78
						Subtotal	3,000.78
						GENERAL CITY Subtotal	3,546.14
Fund: SURPLUS TAX							
1200 Surplus Tax	SYS6005	6005	LA1	902,164.33	2.770	01/01/2011	223.28
						Subtotal	223.28
						SURPLUS TAX Subtotal	223.28
Fund: CRA LOW COST HOUSING							
1203 CRA Low Cost Housing	SYS6011	6011	LA1	451,238.84	2.770	01/01/2011	1,887.93
						Subtotal	1,887.93
						CRA LOW COST HOUSING Subtotal	1,887.93
Fund: LANDSALES CRA							
1300 Land Sales CRA	SYS6006	6006	LA1	9,410.12	2.770	01/01/2011	11.00
						Subtotal	11.00
						LANDSALES CRA Subtotal	11.00

City of Compton
Received Interest
Received January 1, 2011 - January 31, 2011

Cash Accounts	Issuer	CUSIP	Investment #	Security Type	Par Value	Current Rate	Date Received	Interest Amount Received
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Fund: EDA Revolving Loan

1641 EDA Revolving Loan	SYS6019	6019	LA1	432,674.67	1.510	01/01/2011	493.45
						Subtotal	493.45
						EDA Revolving Loan Subtotal	493.45

Fund: PROP C

1900 PROP C	SYS6002	6002	LA1	1,112.59	1.510	01/01/2011	97.84
						Subtotal	97.84
						PROP C Subtotal	97.84

Fund: River Mountain Conservancy

2615 River Mountain Conservanc	SYS6027	6027	LA1	11,655.56	1.510	01/01/2011	13.29
						Subtotal	13.29
						River Mountain Conservancy Subtotal	13.29

Fund: Section 108 HUD Funds

2818 HUD SECTION 108	SYS6028	6028	LA1	3,156,141.18	2.770	01/01/2011	3,687.95
						Subtotal	3,687.95
						Section 108 HUD Funds Subtotal	3,687.95

Fund: LOCAL HOUSING AUTHORITY

2820 Local Housing Authority	SYS6004	6004	LA1	89,805.36	1.510	01/01/2011	170.01
						Subtotal	170.01
						LOCAL HOUSING AUTHORITY Subtotal	170.01

#4.

City of Compton
Received Interest
Received January 1, 2011 - January 31, 2011

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Issuer	CUSIP	Investment #	Security Type	Par Value	Current Rate	Date Received	Interest Amount Received
Cash Accounts							
Fund: SEWER BONDS PROCEEDS							
5116 Sewer Bond Proceeds	SYS6003	6003	LA1	86,751.29	1.510	01/01/2011	98.94
						Subtotal	98.94
						SEWER BONDS PROCEEDS Subtotal	98.94
Fund: PUBLIC FINANCE AUTHORITY							
9203 Public Finance Auth.	SYS6009	6009	LA1	52,861.18	2.770	01/01/2011	71.05
						Subtotal	71.05
						PUBLIC FINANCE AUTHORITY Subtotal	71.05
						Total	10,300.88

**CITY OF COMPTON
BANK ACCOUNT BALANCES AS OF
JANUARY 31, 2010**

	NAME OF ACCOUNT	BANK NAME	BALANCE
FUND #	PAYROLL	WELLS FARGO BANK	12,019.29
101	GENERAL CITY ACCOUNT	BANK OF THE WEST	6,129,145.21
1001	POLICE ASSET FORFEITURE	BANK OF THE WEST	2,641.93
1022	SURPLUS TAX	BANK OF THE WEST	133.56
1200	LANDSALES	COMERICA	28,165.14
1300	PROP C	BANK OF THE WEST	247,256.77
1900	WIA / CAREERLINK	BANK OF THE WEST	116,753.31
2711	LOCAL HOUSING AUTHORITY	BANK OF THE WEST	68,485.79
2820	COMMUNITY REDVL AGENCY	BANK OF THE WEST	91,817.62
4000	SEWER BONDS PROCEEDS	BANK OF THE WEST	387.73
5116	WORKERS COMP	BANK OF THE WEST	172,707.30
6300	LIABILITIES	BANK OF THE WEST	290,449.87
6400	PUBLIC FINANCE AUTHORITY	BANK OF THE WEST	379.06
9203	EMERGENCY MEDICAL SERVICES	BANK OF THE WEST	60,146.47
1001	SAVINGS BOND ACCOUNT	WELLS FARGO BANK	65.87

**CITY OF COMPTON
BANK ACCOUNT BALANCES AS OF
JANUARY 31, 2010**

FUND #	NAME OF ACCOUNT	BANK NAME	19648
	HOME LOAN PROGRAM	BANK OF THE WEST	97,922.79
1203	CRA LOW COST HOUSING	BANK OF THE WEST	249,654.09
1001	CITY OF COMPTON - GENERAL RESERVE	BANK OF THE WEST	963.80
2820	CITY OF COMPTON FAMILY SELF SUFFICIENCY PRO	BANK OF THE WEST	381,716.43
1001	CITY OF COMPTON CHANGE FUND	BANK OF THE WEST	102.00
2818	SECTION 108 - HUD FUND	BANK OF THE WEST	175,893.88

April 12, 2011

TO: CITY MANAGER

FOR: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: CITY ATTORNEY

RE: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AMENDING THE 2010-2011 BUDGET OF THE CITY ATTORNEY'S OFFICE TO TRANSFER FUNDS BETWEEN ACCOUNTS TO PROVIDE SPECIALIZED LEGAL EXPERTISE TO THE CITY OF COMPTON AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEGAL RETAINER AGREEMENT WITH NIELSEN MERKSAMER

SUMMARY:

The City Council will consider adopting a Resolution that will authorize the City Manager to enter into a legal retainer agreement with Nielsen Merksamer and transfer funds between accounts in the 2010-2011 budget of the Office of the City Attorney for purposes of additional legal services for revising and updating of the City's Personnel Rules and Regulations and consultation in the areas of political and initiative law, voting rights and redistricting.

BACKGROUND:

Section 702 of the Compton City Charter authorizes the City Council to employ outside attorneys to assist the City and the Office of the City Attorney in the handling of the legal business of the City. Over the years, the City Council has exercised this discretion by retaining the services of various law firms to provide consultation and representational services on matters which requires specific expertise, to act in lieu of the Office of the City Attorney in the presence of conflicts, and to work jointly with the Office of the City Attorney on specific projects.

On July 27, 2010, the City Council adopted Resolution No. 23,167, which authorized the City Manager to enter into legal retainer agreements with a number of outside law firms to assist the City and the Office of the City Attorney on an as-needed basis with focus on specialized municipal projects, such as municipal labor and employment practices, public finance, waste management, environmental law and complex litigation.

STATEMENT OF THE ISSUE:

While the Office of the City Attorney employs very competent and well rounded attorneys, occasionally and on short notice, the City is faced with legal matters that involve very complex issues that invoke constantly evolving judicial decisions and legal consequences which necessitate the employ of attorneys with highly specialized legal training and experience. Due to the small number of attorneys employed by the Office and the high volume of work they perform on a daily basis, at times it is more efficient and effective to employ specialty law firms with attorneys capable of handling specific and complex legal matters swiftly due to their extensive experience in a particular area(s) of the law that the City does not face on a regular basis.

#5.

Staff Report re Resolution Amend FY 2010-11
City Attorney's Office Budget/Transfer Funds
Additional Legal Consulting Services
April 12, 2011, page 2

The City has identified the need to broaden its available expert legal consulting and advocacy services to include the added areas of political and initiative law, voting rights and redistricting, in addition to providing assistance with revising the City's Personnel Rules and Regulations (last amended more than 31 years ago).

The law firm of Nielsen Merksamer specializes in the areas of government, political and initiative law, civil and constitutional rights, voting rights and redistricting, which are identified as additional areas of the law that should be available to the City on an as-needed basis.

FISCAL IMPACT:

It is anticipated that the cost of the additional legal services should not exceed \$180,000.00. The 2010-2011 Fiscal Year budget of the Office of the City Attorney will need to be amended to transfer funds between accounts as follows:

	<u>Account No.</u>	<u>Description</u>	<u>Amount</u>
From:	6400 420 000 4294	Contingency	\$180,000.00
		Total:	\$180,000.00
To:	1001 420 000 4261	Legal Services	\$180,000.00
		Total:	\$180,000.00

RECOMMENDATION:

It is the recommendation of this office that the attached Resolution transferring funds within the Office of the City Attorney's 2010-2011 Fiscal Year budget and authorizing the City Manager to enter into a legal retainer agreement with Nielsen Merksamer on an as-needed basis during the 2010-2011 Fiscal Year.

CRAIG J. CORNWELL
CITY ATTORNEY

WILLIE NORFLEET
CITY MANAGER

CJC:WN:RAR:rar

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
AMENDING THE 2010-2011 BUDGET OF THE CITY ATTORNEY’S
OFFICE TO TRANSFER FUNDS BETWEEN ACCOUNTS TO PROVIDE
SPECIALIZED LEGAL EXPERTISE TO THE CITY OF COMPTON AND
AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEGAL
RETAINER AGREEMENT WITH NIELSEN MERKSAMER

WHEREAS, Section 702 of the Compton City Charter authorizes the City Council to employ outside attorneys to assist the City and the Office of the City Attorney in the handling of the legal business of the City; and

WHEREAS, over the years the City of Compton has retained the services of various outside law firms to assist the City and the Office of the City Attorney with specific cases and in specialized areas of the law; and

WHEREAS, on July 27, 2010, the City Council adopted Resolution No. 23,167, which authorized the City Manager to enter into legal retainer agreements with a number of outside law firms to assist the City and the Office of the City Attorney on an as-needed basis with focus on specialized municipal projects, such as municipal labor and employment practices, public finance, waste management, environmental law and complex litigation; and

WHEREAS, the City has identified the need to broaden its available expert legal consulting and advocacy services to include the added areas of political and initiative law, voting rights and redistricting, in addition to providing assistance with revising the City’s Personnel Rules and Regulations (last amended more than 31 years ago); and

WHEREAS, the law firm of Nielsen Merksamer, which specializes in the areas of government, political and initiative law, civil and constitutional rights, voting rights and redistricting, was not included in Resolution No 23, 167; and

WHEREAS, there is a need to transfer funds between accounts within the 2010-2011 Fiscal Year budget of the City Attorney’s Office so that additional expert legal consulting services may be obtained for purposes of revising and updating the City’s Personnel Rules and Regulations (last amended November 1979) and providing as-needed consultation and advise in the specialized areas of political and initiative law, voting rights and redistricting; and

WHEREAS, it is anticipated that the amount of cost of the additional legal services should not exceed \$180,000.00.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. That the 2010-2011 Fiscal Year budget of the Office of the City Attorney is hereby amended to transfer funds between accounts as follows:

	<u>Account No.</u>	<u>Description</u>	<u>Amount</u>
From:	6400 420 000 4294	Contingency	\$180,000.00
		Total:	\$180,000.00
To:	1001 420 000 4261	Legal Services	\$180,000.00
		Total:	\$180,000.00

Resolution No. _____

Section 2. That the City Manager, upon the advise and consent of the City Attorney, is hereby authorized, to enter into a legal retainer agreement with Nielsen Merksamer on an as-needed basis during the 2010-2011 Fiscal Year.

Section 3. That a certified copy of this Resolution shall be filed in the offices of the City Manager, City Clerk, City Controller and City Attorney.

Section 4. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2011.

MAYOR OF THE CITY OF COMPTON

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF COMPTON)

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council of the City of Compton, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on the ____ day of _____, 2011.

That said Resolution was adopted by the following vote, to wit:

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSTAIN: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-

CITY CLERK OF THE CITY OF COMPTON

RESOLUTION SIGN-OFF FORM

DEPARTMENT: City Attorney

RESOLUTION TITLE: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AMENDING THE 2010-2011 BUDGET OF THE CITY ATTORNEY’S OFFICE TO TRANSFER FUNDS BETWEEN ACCOUNTS TO PROVIDE SPECIALIZED LEGAL EXPERTISE TO THE CITY OF COMPTON AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEGAL RETAINER AGREEMENT WITH NIELSEN MERKSAMER.

<ManagersName>
DEPARTMENT MANAGER’S SIGNATURE

<ManagersDate>
DATE

REVIEW / APPROVAL

<LegalName>
CITY ATTORNEY

<LegalDate>
DATE

<ControllerName>
CITY CONTROLLER

<ControllerDate>
DATE

<CityManager>
CITY MANAGER

<CityManagerDate>
DATE

Use when:	
Public Works:	When contracting for Engineering Services.
City Attorney:	When contracting for legal services; contracts that require City Attorney’s review.
Controller/Budget Officer:	Amending Budget; appropriating and/or transferring funds; adding and/or deleting positions; any resolution having account numbers.
Asst. City Manager/OAS:	All personnel actions.

April 12, 2011

TO: MAYOR AND COUNCIL MEMBERS

FROM: CITY MANAGER

**SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
COMPTON AUTHORIZING A PURCHASE ORDER TO
CENTRAL FORD FOR FIRE DEPARTMENT VEHICLE
MAINTENANCE AND REPAIRS**

SUMMARY

Maintenance of emergency and staff vehicles is essential to the Fire Department's operations. The department performs routine maintenance and repairs in-house, and refers specialized and heavy-duty repairs to an outside vendor.

BACKGROUND

The Fire Department wishes to issue a purchase order to Central Ford to pay for future repairs and maintenance. Quotes were solicited from Central Ford, South Bay Ford and Sunset Ford. All three dealers submitted the same figures. Staff felt that it is in the best interest of the City to use Central Ford because the company is not only a factory authorized dealer, but is located minutes away from the City of Compton, and provides the Fire Department with pick-up and delivery service.

STATEMENT OF THE ISSUE

The Fire Department request that a Purchase Order be issued in the name of Central Ford, in order to compensate the vendor within the prescribed thirty (30) day net.

FINANCIAL IMPACT

Total estimated repair and maintenance costs are **FIFTEEN THOUSAND DOLLARS (\$15,000.00)**. Funds for this service has been allocated in account 10016900004229 of the 2010/11 Fiscal Year Budget

#6.

RECOMMENDATION

It is recommended that Council approve the attached resolution,

**JON THOMPSON
FIRE CHIEF**

**WILLIE NORFLEET
CITY MANAGER**

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
COMPTON AUTHORIZING A PURCHASE ORDER TO
CENTRAL FORD FOR FIRE DEPARTMENT VEHICLE
MAINTENANCE AND REPAIRS

WHEREAS, the Fire Department has a continuous need for vehicle repair and maintenance; and

WHEREAS, Fire Department staff solicited quotes from Central Ford, South Bay Ford and Sunset Ford; and

WHEREAS, all three dealers quoted the same hourly rates for repairs and provided the same types of services; and

WHEREAS, during the past year this need has been met by Central Ford for maintenance and repair of our emergency vehicles; and

WHEREAS, the Fire Department continues to be satisfied with the work performed by Central Ford, and

WHEREAS, the funds have been allocated in the Fire Department's 2010-11 fiscal year budget.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Manager is hereby authorized to issue a purchase order to Central Ford for an amount not to exceed FIFTEEN THOUSAND DOLLARS AND NO CENTS (\$15,000.00) to provide maintenance and repair for Fire Department emergency vehicles

SECTION 2. That the funds are to be taken from Account No. 1001-69-0000-4229.

SECTION 3. That a copy of this resolution shall be forwarded to the offices of the City Manager, City Controller and Fire Department.

SECTION 4. That the Mayor shall sign and the City Clerk shall attest to the adoption of this resolution.

ADOPTED this _____ day of _____, 2011.

MAYOR OF THE CITY OF COMPTON

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

**STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON**

RESOLUTION NO. _____
PAGE 2

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing resolution was adopted by the City Council, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2011.

That said resolution was adopted by the following vote, to wit:

AYES:	COUNCIL MEMBERS-
NOES:	COUNCIL MEMBERS-
ABSENT:	COUNCIL MEMBERS-
ABSTAIN:	COUNCIL MEMBERS-

CITY CLERK OF THE CITY OF COMPTON

RESOLUTION SIGN-OFF FORM

DEPARTMENT: Fire Department

RESOLUTION TITLE: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING A PURCHASE ORDER TO CENTRAL FORD FOR FIRE DEPARTMENT VEHICLE MAINTENANCE AND REPAIRS

Jon Thompson
DEPARTMENT MANAGER’S SIGNATURE

2/23/2011 5:25:04 PM
DATE

REVIEW / APPROVAL

<LegalName>
CITY ATTORNEY

<LegalDate>
DATE

<ControllerName>
CITY CONTROLLER

<ControllerDate>
DATE

<CityManager>
CITY MANAGER

<CityManagerDate>
DATE

Use when:	
Public Works:	When contracting for Engineering Services.
City Attorney:	When contracting for legal services; contracts that require City Attorney’s review.
Controller/Budget Officer:	Amending Budget; appropriating and/or transferring funds; adding and/or deleting positions; any resolution having account numbers.
Asst. City Manager/OAS:	All personnel actions.

April 12, 2011

TO: MAYOR AND COUNCIL MEMBERS

FROM: CITY MANAGER

**SUBJECT: RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF COMPTON AUTHORIZING A PURCHASE ORDER WITH
THE CITY OF DOWNEY FOR FIRE AND EMERGENCY
MEDICAL DISPATCHING**

SUMMARY

This resolution authorizes the City Manager to establish a purchase order not to exceed the amount of \$613,149.18 to the City of Downey for the payment of the City's share of a Joint Powers Authority fire and emergency medical dispatching service.

BACKGROUND

For many years, the City of Compton has been a member of a Joint Powers Authority (JPA) that provides fire and emergency medical dispatching for the cities of Compton, Downey and Santa Fe Springs. The service is provided by the Downey Communications Center. Under the JPA, member cities are assessed a portion of the total dispatching cost, based upon the following four factors:

1. Cost for supplies and services.
2. Cost for dispatching personnel.
3. Cost for equipment.
4. Cost direct telephone lines.

SITUATION

Council approved resolution no. 23,021 on January 12, 2010 authorizing an agreement for said services. The agreement was entered into on February 25, 2010 and continues in effect until terminated or the City's withdrawal. The above-mentioned formula has determined that the cost for this year's services amounts to \$613,149.18. City Council approval is needed because the expenditure is in excess of \$25,000.

FINANCIAL IMPACT

The funds for this service was budgeted for in the fire department's 2010/11 fiscal year budget in account 10016900004269.

#7.

RECOMMENDATION

Staff recommends that the City Council approves the attached resolution.

JON THOMPSON
FIRE CHIEF

WILLIE NORFLEET
CITY MANAGER

Attachment

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF COMPTON AUTHORIZING A PURCHASE ORDER
WITH THE CITY OF DOWNEY FOR FIRE AND
EMERGENCY MEDICAL DISPATCHING SERVICES**

WHEREAS, the City of Compton has been a member of the Joint Powers of Authority (JPA) with three other cities for Fire and Emergency Medical dispatching; and

WHEREAS, the aforesaid dispatching services are provided by the Downey Communications Center; and

WHEREAS, each member of the JPA share in the cost of providing this service; and

WHEREAS, Council approved resolution no. 23,021 authorizing the City Manger to enter in an agreement for said services, and

WHEREAS, funds for this payment have been allocated in the Fire Department’s 2010/11 Fiscal Year budget.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF
COMPTON DOES HEREBY RESOLVE AS FOLLOWS:**

Section 1. That the City Manager is authorized to execute a purchase order to the City of Downey in an amount not to exceed \$613,149.

Section 2. The funds for said services are appropriated in account 1001-69-0000-4269 of the Fire Department’s budget for fiscal year 2010/11.

Section 3. That a certified copy of this resolution shall remain on file in the offices of the City Manager, City Clerk, City Controller and the Fire Department.

Section 4. That the Mayor shall sign and the City Clerk shall attest to the adoption of this resolution.

ADOPTED this _____ day of _____, 2011.

MAYOR OF THE CITY OF COMPTON

RESOLUTION NO. _____
PAGE TWO

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON

I, Alita Godwin, City Clerk of the City of Compton, do hereby certify that the forgoing resolution was adopted by the City Council, signed by the Mayor, and attested to by the City Clerk at a regular meeting thereof held on _____ day of _____, 2011.

That said resolution was adopted by the following vote, to wit:

AYES: Council Members-
NOES: Council Members-
ABSTAINS: Council Members-
ABSENT: Council Members-

CITY CLERK OF THE CITY OF COMPTON

RESOLUTION SIGN-OFF FORM

DEPARTMENT: Fire Department

RESOLUTION TITLE: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING A PURCHASE ORDER WITH THE CITY OF DOWNEY FOR FIRE AND EMERGENCY MEDICAL DISPATCHING

<ManagersName>
DEPARTMENT MANAGER’S SIGNATURE

<ManagersDate>
DATE

REVIEW / APPROVAL

<LegalName>
CITY ATTORNEY

<LegalDate>
DATE

<ControllerName>
CITY CONTROLLER

<ControllerDate>
DATE

<CityManager>
CITY MANAGER

<CityManagerDate>
DATE

Use when:	
Public Works:	When contracting for Engineering Services.
City Attorney:	When contracting for legal services; contracts that require City Attorney’s review.
Controller/Budget Officer:	Amending Budget; appropriating and/or transferring funds; adding and/or deleting positions; any resolution having account numbers.
Asst. City Manager/OAS:	All personnel actions.

April 12, 2011

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: CITY MANAGER

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING APPROVAL OF A MEMORANDUM OF AGREEMENT FOR THE ADMINISTRATION AND COST SHARING OF THE COORDINATED IMPLEMENTATION PLAN FOR THE LOS ANGELES RIVER REACH 2 AND TRIBUTARIES METALS TOTAL MAXIMUM DAILY LOAD WITH THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS

SUMMARY

This resolution seeks the City Council's permission to enter into a Memorandum of Agreement (MOA) for the Administration and Cost Sharing of the Coordinated Implementation Plan (CIP) for the Los Angeles River (LAR) and Tributaries Metals Total Maximum Daily Loads (TMDL).

BACKGROUND

Several segments of the Los Angeles River (LAR) and its tributaries were identified on the 1998 and 2002 Clean Water Act (CWA) 303(d) list of impaired water bodies as damaged due to various metals. Due to the pollutants identified on the 303(d) list, the Los Angeles Regional Water Quality Control Board (LARWQCB) adopted a TMDL for metals that was established for the LAR and its tributaries. A TMDL establishes a maximum limit for a specific pollutant that can be discharged into a water body without exceeding water quality standards and impairing beneficial uses. This TMDL addresses impairments for selenium, zinc, lead, copper, and cadmium, and even though not all reaches or tributaries were listed as impaired, metal allocations were developed for upstream reaches and tributaries that drain to impaired reaches.

The LAR Metals TMDL requires the 42 responsible entities (40 watershed cities, Caltrans and Los Angeles County) to prepare and implement a Coordinated Implementation Plan designed to reduce the amount of metal pollutants in the Los Angeles Rivers and its tributaries, in addition to providing compliance with the TMDL load allocations. The Regional Board has divided the Los Angeles River into six different jurisdictional groups or reaches; The City of [Compton](#) crosses from Reach 1 into Reach 2.

(The City's responsibilities for Reach 1 are covered under a separate MOA with the Gateway Council of Governments, authorized by Resolution No. 23,272, adopted on February 1, 2011.)

STATEMENT OF THE ISSUE

The LAR and Tributaries Metals TMDL, adopted by the LARWQCB, requires the watershed cities and agencies to prepare and implement a Coordinated Implementation Plan. Per the requirements of the TMDL, LAR Reach 2 cities must plan to prepare a coordinated implementation plan to meet the compliance deadlines for submittal. This report outlines the requirement for these efforts, their foreseeable costs, proposed implementation through a cost sharing agreement, and fiscal management through the San Gabriel Valley Council of Governments (SGVCOG).

Coordinated Implementation Plan (CIP)- Reach 2 cities establish a Technical Committee to assist with the preparation of their Coordinated Implementation Plan. The Technical Committee has recommended Camp Dresser & McKee Inc.'s (CDM) as the consultant for the preparation of the Coordinated Implementation Plan. CDM proposed scope of work can be found in Exhibit B of the MOA.

The Proposed MOA does not include the City of Los Angeles or the County of Los Angeles as they have received approval to prepare their own CIP for their jurisdiction. Cities listed on the MOA list can opt not to participate in this MOA, however this would necessitate the city preparing its own Implementation Plan. Final costs will be based on the number of MOA signatories and their subsequent percentage of area in Reach 2.

CIP Administration- The CIP will require administration, invoicing of participating local governments, bill payments and auditing. By Technical Committee recommendation, the San Gabriel Valley Council of Governments (SGVCOG) will administer the CIP. The SGVCOG's direct and actual administration costs would be fully paid by the participating agencies, including the costs of auditing, legal reviews of agreements and staff. The SGVCOG anticipates costs not to exceed \$25,000.00 in administrative costs, which will be shared among the participating agencies, based on the funding formula; Exhibit A of the MOA illustrates the details of the cost sharing

CIP Costs - The estimated budget for this CIP is \$261,335.00 (including administration costs). MOA participants will be assessed a cost share based on each agency's percent of the total signatories' acreage (Exhibit A). Based on 33 signatories, the City of Compton's estimated cost share is \$6,045.06; however, final costs are dependent on the number of MOA signatories.

Execution and Activation of the CMP Agreement- Each watershed agency must authorize the CIP MOA with the SGVCOG in order to begin professional services procurement for the CIP.

FINANCIAL IMPACT

The City has already submitted a check in the amount of \$6,835.34 to the SGVCOG, which is being held in anticipation of the formal execution of the MOA. Any differences shall be settled after the final plan and been implemented. The maximum anticipated additional amount the City would owe is \$ 2,214.86 (\$9,050.20 - \$6,835.34).

RECOMMENDATION

Staff recommends the adoption of the attached resolution.

WENDELL E. JOHNSON, P.E.
DIRECTOR OF PUBLIC WORKS

WILLIE NORFLEET
CITY MANAGER

WN/WEJ/AT

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
AUTHORIZING APPROVAL OF A MEMORANDUM OF AGREEMENT FOR
THE ADMINISTRATION AND COST SHARING OF THE COORDINATED
IMPLEMENTATION PLAN FOR THE LOS ANGELES RIVER REACH 2
AND TRIBUTARIES METALS TOTAL MAXIMUM DAILY LOAD WITH
THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS**

WHEREAS, in September of 2007, the Los Angeles Regional Water Quality Control Board adopted a Total Maximum Daily Load (TMDL) limiting the concentration of certain metals in the Los Angeles River and its tributaries; and

WHEREAS, a TMDL establishes a maximum limit for a specific pollutant that can be discharged into a water body without exceeding water quality standards and impairing beneficial uses; and

WHEREAS, the Regional Board has divided the Los Angeles River into six different jurisdictional groups or reaches and the City of Compton crosses from Reach 1 into Reach 2; and

WHEREAS, the City's responsibilities for Reach 1 are covered under a separate MOA with the Gateway Council of Governments, authorized by Resolution No. 23,272, adopted on February 1, 2011; and

WHEREAS, the LAR and Tributaries Metals TMDL, adopted by the LARWQCB, requires Reach 2 cities and agencies prepare a coordinated implementation plan to meet the compliance requirements; and

WHEREAS, it would be advantageous for the City of Compton to meet said requirements via entrance into a Memorandum of Agreement with the San Gabriel Valley Council of Governments; and

WHEREAS, this project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA), pursuant to Section 15307 of the State CEQA Guidelines.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Manager, upon the advice of the City Attorney, is authorized to execute the Memorandum of Agreement (MOA) with the San Gabriel Valley Council of Governments for administration and cost sharing of the Coordinated Implementation Plan for Los Angeles River Reach 2 and Tributaries Metals Total Maximum Daily Load.

SECTION 2. That the City of Compton's maximum anticipated share of the cost involved shall be \$ 9,050.20, but that the City Manager is authorized to approve an amount equivalent to 10% more.

SECTION 3. That copies of this resolution shall be filed in the offices of the City Manager, City Attorney, City Controller, City Clerk, and the Public Works Department.

SECTION 4. That the Mayor shall sign and the City Clerk shall attest to the adoption of this resolution.

ADOPTED this _____ day of _____, 2011.

MAYOR OF THE CITY OF COMPTON

#8.

RESOLUTION NO. _____
PAGE 2

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing resolution was passed and adopted by the City Council of the City of Compton, signed by the Mayor and attested by the City Clerk, at a regular meeting thereof, held on the _____ day of _____, 2011, by the following vote:

AYES:	COUNCILMEMBERS—
NOES:	COUNCILMEMBERS—
ABSTAIN:	COUNCILMEMBERS—
ABSENT:	COUNCILMEMBERS—

CITY CLERK OF THE CITY OF COMPTON

MEMORANDUM OF AGREEMENT
BETWEEN
THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS
AND
THE CITY OF COMPTON

REGARDING THE ADMINISTRATION AND COST SHARING FOR THE DEVELOPMENT
OF THE COORDINATED IMPLEMENTATION PLAN FOR THE LOS ANGELES RIVER
AND TRIBUTARIES METALS TMDL (REACH 2)

This Memorandum of Agreement (“Agreement”) is made and entered into as of the date of the last signature set forth below by and between the San Gabriel Valley Council of Governments, a California joint powers authority (“SGVCOG”), and the City of **COMPTON**, a California municipal corporation (“City”); (hereinafter “Party” or “Parties”) with respect to the following:

RECITALS

WHEREAS, the mission of the SGVCOG includes environmental planning and providing technically sound science and analyses to its member cities and agencies; and

WHEREAS, Seventeen of the SGVCOG’s member cities are located within the Los Angeles River Reach 2 watershed and the SGVCOG has established effective working relationships with the adjacent Councils of Governments; and

WHEREAS, the SGVCOG has previously entered into interagency agreements, successfully partnering with various cities, SCAG, and CALTRANS to undertake projects and studies of regional significance; and

WHEREAS, the Regional Water Quality Control Board, Los Angeles Region (“Regional Board”) adopted the Los Angeles River and Tributaries Metals Total Maximum Daily Load (“TMDL” or “Los Angeles River Metals TMDL”) in September of 2007, with the intent of improving water quality in the Los Angeles River and its tributaries; and

WHEREAS, this TMDL regulates the discharge of runoff from thirty five cities tributary to Reach 2 of the Los Angeles River and CALTRANS, herein referred to collectively as the “Regulated Entities” or singularly a “Regulated Entity”, requiring a high degree of organization and cooperation from the local watershed agencies; and

WHEREAS, this TMDL requires the preparation of a Coordinated Implementation Plan (“CIP”) by the Regulated Entities that is designed to reduce the amount of metals pollutants in the Los Angeles River and its tributaries; and

WHEREAS, the County of Los Angeles and the City of Los Angeles will be independently preparing separate Implementation Plans; and

#8.

WHEREAS, the Regulated Entities agree to prepare a draft by January 11, 2010 and a final CIP by July 11, 2010 and to adopt and provide the initial funding of this Agreement; and

WHEREAS, the Regulated Entities have agreed to establish a Technical Committee to provide technical oversight for the development of the CIP, and

WHEREAS, the participating Regulated Entities desire the SGVCOG to provide administrative services relating to the CIP, including contracting for the development of both the draft and final CIP and other related activities; and

WHEREAS, the SGVCOG has agreed to provide such administrative services to the Regulated Entities to facilitate the successful implementation of the CIP; and

WHEREAS, the Regulated Entities have agreed to share in fully funding the costs of the development of the CIP, including those costs incurred by the SGVCOG in administering this Agreement, based on the cost allocation formula contained in Exhibit A; and

WHEREAS, the SGVCOG and the Regulated Entities agree to employ a consultant to prepare the CIP, and the Regulated Entities are willing to pay the consultant for its services through the SGVCOG; and

WHEREAS, SGVCOG will execute similar cost-sharing agreements with all other Regulated Entities before this agreement becomes enforceable, unless stated otherwise elsewhere in this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth herein, the Parties do hereby agree as follows:

Section 1. Recitals. The recitals set forth above are fully incorporated as part of this Agreement.

Section 2. Purpose. The purpose of this Agreement is to provide a mechanism whereby the Regulated Entities cooperatively fund the development of the CIP and provide funding to the SGVCOG such that the SGVCOG can administer the necessary professional services contracts to develop the CIP on behalf of the Regulated Entities.

Section 3. Cooperation. The Parties shall fully cooperate with one another to attain the purposes of this Agreement.

Section 4. Voluntary Nature. Individual Regulated Entities can request approval from the Regional Board to develop separate Implementation Plans. This Agreement is voluntarily entered into for the development of the CIP and is applicable to only those Regulated Entities that are signatory to this Agreement.

Section 5. Term. The term of this Agreement shall remain and continue in effect until completion of the CIP, and acceptance of the CIP by the Regional Board.

Section 6. Coordinated Implementation Plan. The Los Angeles River Metals TMDL requires the Regulated Entities to develop a CIP which shall include: implementation methods, an implementation schedule, proposed milestones and any applicable revisions to the TMDL effectiveness monitoring plan. The CIP that is developed under this Agreement is only applicable to those Regulated Entities that are a party to this Agreement and have fulfilled all terms of this Agreement.

Section 7. Assessment for Proportional Costs of the CIP. The City agrees to provide funds to the SGVCOG based on the funding formula established in Exhibit A and the estimated development costs in Exhibit B, attached hereto and made a part of this Agreement by this reference. The SGVCOG will invoice the City upon the execution of this Agreement as set forth in Section 9 below, based on allocated CIP costs, which includes administrative costs incurred by the SGVCOG in the performance of its duties under this Agreement. The SGVCOG administrative costs include compensation for staff time, audit expenses, and costs incurred in administering agreements. Any overpayment or underpayment of the CIP costs shall be credited or billed to the City in the next invoice or it shall be reimbursed at the termination of this Agreement. In addition to the above, the City agrees to pay an amount estimated at but not to exceed \$8,350 for additional fees and costs associated with its late participation in this collaborative effort for the preparation of a CIP. This amount includes a late fee to the SGVCOG in the amount of \$350 and additional consultant costs in an amount not to exceed \$8,000. The exact amount of the additional fees and costs shall be invoiced by the SGVCOG upon calculation of the amount of additional consultant costs by the consultant.

Section 8. Role of the SGVCOG. The SGVCOG shall enter into substantially and materially similar agreements with each of the Regulated Entities wishing to participate in the CIP to effectuate the CIP, invoice and collect from the Regulated Entities the estimated amounts based on the cost allocation formula in Exhibit A.

Section 9. Invoice and Payment.

- a) The SVCOC shall invoice each Regulated Entity for fifty (50) percent of the estimated cost of the preparation of the CIP on or about July 15, 2009. A second invoice for fifty (50) percent of the estimated cost shall be sent to the Regulated Entities by the SGVCOG on or about December 15, 2009. If necessary, a third invoice will be sent on or about July 15, 2010 for any adjustments or additional expenses incurred by the SGVCOG.
- b) Late Payment Penalty – Beginning as of October 15, 2009, any payment that is late shall be subject to interest on the original amount due from the date that the payment first became due. The interest rate shall be equal to the Prime Rate in effect when the payment first became due plus one percent for any payment that is made from 1 to 30 days after the due date. The Prime Rate in effect when the payment first became due plus five (5) percent shall apply for any payment that is made from 31 to 60 days after the due date. The Prime Rate in effect when the payment first became due plus ten (10) percent shall apply for any payment that is made more than 60 days after the due date. The rates shall, nevertheless, not exceed the maximum allowed by law.

- c) Delinquent Payments – A Regulated Entity’s payment is considered to be delinquent 180 days after being invoiced by the SGVCOG. The following procedure may be implemented to attain payments from the delinquent Regulated Entity or Entities per instructions from the Technical Committee: 1) verbally contact/meet with the manager from the delinquent Regulated Entity or Entities, 2) submit a formal letter to the delinquent Regulated Entity or Entities from the SGVCOG attorney, and 3) notify the Regional Board that the delinquent Regulated Entity or Entities are no longer a participating member of the CIP. If a Regulated Entity or Entities remain delinquent after the above procedures, then any delinquent amount(s) will be distributed in the following invoice amongst all remaining Regulated Entities proportionate to each Entity’s area as it relates to the overall remaining total Regulated Entities area, excluding the delinquent Regulated Entity or Entities and all references to the delinquent Regulated Entity will be removed from the CIP. The Technical Committee will revise Exhibit A to show the recalculated costs for each participating Regulated Entity; these revised exhibits will be sent to the SGVCOG and included with the annual invoices to the Regulated Entities.
- d) Interest Accrual – Any interest accrued on the funds collected per this Agreement during the term of this Agreement shall be redeposited into the appropriate account and used for development of the CIP. The SGVCOG shall report on an annual basis to the Technical Committee the amount of interest accrued by the CIP account(s).

Section 10. Independent Contractor.

- a) The SGVCOG is and shall at all times remain a wholly independent contractor for performance of the obligations described in this Agreement. The SGVCOG officers, employees and agents performing such obligations shall at all times be under the SGVCOG’s exclusive control. The Regulated Entities shall not have control over the conduct of the SGVCOG or any of its officers, employees or agents, except as set forth in this Agreement. The SGVCOG, and its officers, employees, or agents are not and shall not be deemed to be employees of the Regulated Entities.
- b) No employee benefits shall be available to the SGVCOG in connection with the performance of its obligations under this Agreement. The SGVCOG is solely responsible for the payment of salaries, wages, other compensation, employment taxes, worker’s compensation, or similar taxes for its employees for performing obligations hereunder.
- c) The Regulated Entities will retain control of the consultant(s)’ work product and the schedule for submitting the CIP to the Regional Board. The SGVCOG will use reasonable efforts to work with the Regulated Entities to ensure that the draft CIP is submitted by January 11, 2010 and the final CIP is submitted by July 11, 2010. However, the Regulated Entities recognize that the draft CIP is due by January 11, 2010 and that this deadline might not be met despite the best efforts of the SGVCOG and the Regulated Entities.

Section 11. Indemnification.

To the fullest extent permitted by law, the City and the SGVCOG agree to save, indemnify, defend, and hold harmless each other from any and all liability, claims, suits, actions, arbitration proceedings, administrative proceedings, and regulatory proceedings, losses, expenses, or any injury or damage of any kind whatsoever, whether actual, alleged or threatened, attorney fees, court costs, and any other costs of any nature without restriction incurred in relation to, as a consequence of, or arising out of, the performance of this Agreement, and attributable to the fault of the other. Following a determination of the percentage of fault and or liability by agreement between the Parties or a court of competent jurisdiction, the Party responsible for liability to the other will indemnify the other Party to this Agreement for the percentage of liability determined. The SGVCOG shall not have any duty to save, indemnify, defend, and hold harmless, and the Regulated Entities shall save, indemnify, defend, and hold harmless the SGVCOG from any Regional Board Notice of Violations or third-party litigation resulting from failure of the Regulated Entities to meet the compliance deadlines in the Los Angeles River Metals TMDL for submission of the draft and final CIP.

Section 12. Termination of Agreement.

Either Party may terminate this Agreement for any reason, in whole or part, by giving the other Party thirty (30) days written notice thereof. The City shall be responsible for the allocated costs of CIP activities incurred up to the date of the termination. SGVCOG shall notify in writing all Regulated Entities within fourteen (14) days of receiving written notice from any Regulated Entity that intends to terminate this Agreement.

Section 13. Miscellaneous.

- a) Notices. All notices which any Party is required or desires to give hereunder shall be in writing and shall be deemed given when delivered personally or three (3) days after mailing by registered or certified mail (return receipt requested) to the following address or as such other addresses as the Parties may from time to time designate by written notice in the aforesaid manner:

To SGVCOG: Nicholas T. Conway
Executive Director
The Alhambra
1000 South Fremont Avenue, Unit #42
Alhambra, CA 91803

To City of Compton:

- b) Separate Accounting and Auditing. The SGVCOG agrees to establish a separate account to track the revenues from the Regulated Entities and the expenses from of the CIP. Quarterly financial statements and the annual audit will be made available to all of the participating Regulated Entities.
- c) Binding Effect. This Agreement shall be binding upon and inure to the benefit of each Party to this Agreement and their respective heirs, administrators, representatives, successors and assigns.
- d) Amendment. The terms and provisions of this Agreement may not be amended, modified or waived, except by an instrument in writing signed by the Parties.
- e) Waiver. Waiver by any Party to this Agreement of any term, condition, or covenant of this Agreement shall not constitute a waiver of any other term, condition, or covenant. Waiver by any Party to any breach of the provisions of this Agreement shall not constitute a waiver of any other provision, nor a waiver of any subsequent breach or violation of any provision of this Agreement.
- f) Law to Govern; Venue. This Agreement shall be interpreted, construed, and governed according to the laws of the State of California. In the event of litigation between the Parties, venue in the state trial courts shall lie exclusively in the County of Los Angeles.
- g) No Presumption in Drafting. The Parties to this Agreement agree that the general rule that an Agreement is to be interpreted against the Party drafting it, or causing it to be prepared shall not apply.

- h) Entire Agreement. This Agreement constitutes the entire agreement of the Parties with respect to the subject matter hereof and supersedes all prior or contemporaneous agreements, whether written or oral, with respect thereto.
- i) Severability. If any term, provision, condition or covenant of this Agreement is declared or determined by any court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions of this Agreement shall not be affected thereby and this Agreement shall be read and constructed without the invalid, void, or unenforceable provision(s).
- j) Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be an original, but all of which taken together shall constitute but one and the same instrument, provided, however, that such counterparts shall have been delivered to both Parties to this Agreement.
- k) Legal Representation. All Parties have been represented by counsel in the preparation and negotiation of this Agreement. Accordingly, this Agreement shall be construed according to its fair language.
- l) Procurement. All participating Regulated Entities have reviewed the procurement procedures used in the selection of the consultant(s) for consistency with their individual procurement practices.
- m) Agency Authorization. Each of the persons signing below on behalf of a Party represents and warrants that he or she is authorized to sign this Agreement on behalf of such Party.
- n) Contact Person. The municipal staff contact person for this agreement shall be

Name

Title

#8.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed on their behalf, respectively, as follows:

DATE: _____

CITY OF COMPTON

City Official

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

DATE: _____

SAN GABRIEL VALLEY COUNCIL OF
GOVERNMENTS

Nicholas T. Conway
Executive Director

EXHIBIT A

LA River Metals TMDL Implementation Plan (Reach 2)					
Agency	Watershed Area*		Estimated Cost Share		
	Acres*	Percentage	Professional Services	w/ SGVCOG Admin Costs	TOTAL COST**
Alhambra	4878	4.91432%	\$ 11,614.25	\$ 1,228.58	\$ 12,842.83
Arcadia	6995	7.04708%	\$ 16,654.71	\$ 1,761.77	\$ 18,416.48
Bell	1671	1.68344%	\$ 3,978.56	\$ 420.86	\$ 4,399.42
Bell Gardens	1604	1.61594%	\$ 3,819.04	\$ 403.99	\$ 4,223.02
Bradbury	494	0.49768%	\$ 1,176.19	\$ 124.42	\$ 1,300.61
Commerce	4193	4.22422%	\$ 9,983.30	\$ 1,056.05	\$ 11,039.36
Compton	264	0.26597%	\$ 628.57	\$ 66.49	\$ 695.06
Cudahy	729	0.73443%	\$ 1,735.71	\$ 183.61	\$ 1,919.32
Downey	3621	3.64796%	\$ 8,621.40	\$ 911.99	\$ 9,533.39
Duarte	1084	1.09207%	\$ 2,580.94	\$ 273.02	\$ 2,853.96
El Monte	4605	4.63928%	\$ 10,964.25	\$ 1,159.82	\$ 12,124.07
Huntington Park	1933	1.94739%	\$ 4,602.37	\$ 486.85	\$ 5,089.21
Irwindale	994	1.00140%	\$ 2,366.66	\$ 250.35	\$ 2,617.01
La Canada Flintridge	3637	3.66408%	\$ 8,659.50	\$ 916.02	\$ 9,575.52
Long Beach	3182	3.20569%	\$ 7,576.17	\$ 801.42	\$ 8,377.59
Lynwood	2390	2.40779%	\$ 5,690.46	\$ 601.95	\$ 6,292.41
Maywood	759	0.76465%	\$ 1,807.14	\$ 191.16	\$ 1,998.30
Monrovia	6618	6.66727%	\$ 15,757.10	\$ 1,666.82	\$ 17,423.91
Montebello	5386	5.42610%	\$ 12,823.77	\$ 1,356.52	\$ 14,180.30
Monterey Park	4931	4.96771%	\$ 11,740.44	\$ 1,241.93	\$ 12,982.37
Paramount	2013	2.02799%	\$ 4,792.84	\$ 507.00	\$ 5,299.84
Pasadena	14575	14.68351%	\$ 34,702.28	\$ 3,670.88	\$ 38,373.15
Pico Rivera	1547	1.55852%	\$ 3,683.32	\$ 389.63	\$ 4,072.95
Rosemead	3277	3.30140%	\$ 7,802.36	\$ 825.35	\$ 8,627.71
San Gabriel	2662	2.68182%	\$ 6,338.08	\$ 670.45	\$ 7,008.53
San Marino	2413	2.43096%	\$ 5,745.22	\$ 607.74	\$ 6,352.96
Sierra Madre	1900	1.91415%	\$ 4,523.80	\$ 478.54	\$ 5,002.33
South Gate	3168	3.19159%	\$ 7,542.83	\$ 797.90	\$ 8,340.73
South Pasadena	2187	2.20328%	\$ 5,207.13	\$ 550.82	\$ 5,757.95
Temple City	2561	2.58007%	\$ 6,097.60	\$ 645.02	\$ 6,742.62
Vernon	2990	3.01226%	\$ 7,119.03	\$ 753.07	\$ 7,872.09
Total	99261.0	100%	\$ 236,335.00	\$ 25,000.00	\$ 261,335.00

* The percent area is calculated by excluding the areas for LA County and the City of Los Angeles.

** Estimated costs are dependent on number of agencies participating, accurate acreage, and final contracting costs.

*** May increase based on City of LA/CDM's confidentiality agreement



523 West Sixth Street, Suite 400
Los Angeles, California 90014
tel: 213 457-2200
fax 213 627-8295

July 14, 2009

Ms. Sheila Kennedy

Subject: Los Angeles River Reach 2 Subwatershed Metals TMDL Implementation Plan-
Revised proposal

Dear Ms. Kennedy,

Camp Dresser & McKee Inc. (CDM) will develop a Los Angeles River (LAR) Metals TMDL Implementation Plan ("Plan") for the LAR Reach 2 subwatershed ready for submittal to the Los Angeles Regional Water Quality Control Board (Regional Board) by January 11, 2010. Project tasks include:

Task 1 – Characterize Subwatershed

An overall LAR watershed characterization was completed for the City of Los Angeles. CDM will refine the characterization to reflect only the LAR Reach 2 subwatershed.

Task 1.1 – Conduct Data Review

Review existing data to identify data gaps where additional Reach 2 data may be available. Compile and review additional data as available and incorporate into data analyses (GIS and water quality).

Task 1.2 – Characterize LAR Reach 2 Subwatershed

Develop LA River Reach 2 watershed characteristics, including: (1) GIS layers; (2) hydrologic and water quality characteristics; and (3) characteristics that affect structural BMP siting, (e.g., groundwater depth, soil, and environmentally sensitive areas).

Task 1.3 – Assess Water Quality and Pollutant Loads

Assess LA River Reach 2 metals water quality data. Conduct prioritization analysis using modeling tools, to identify which catchments contribute the highest loads of metals.

Task 1 Deliverable, Technical Memorandum 1 (TM1) - TM1 summarizes the Reach 2 subwatershed characterization, including data sources, data gaps (and how they were

Ms. Sheila Kennedy
July 14, 2009
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addressed), data analysis methods and findings. Attachments include maps, figures and tables illustrating subwatershed characteristics.

Task 2 - Develop Range of Urban Runoff Management Options

Under this task CDM will lay the foundation for the Plan by locating priority areas for BMP implementation, identifying potential structural and non-structural controls, and conducting a preliminary screening of BMP opportunities to select the best options for additional analysis under Task 3.

Task 2.1 – Identify Reach 2 Subwatershed Collaboration Opportunities (Optional)

Identify opportunities to implement BMPs cooperatively with other planned subwatershed management activities. Activities include meetings with key stakeholders with interests/ plans for stream restoration and green infrastructure projects.

Task 2.2 – Develop Categorical BMP Opportunities

Develop a categorical BMP opportunities list for the Reach 2 subwatershed (e.g., infill/ redevelopment, new development, street retrofit, and habitat restoration). Evaluate the applicability of these opportunities to the subwatershed to provide a foundation for BMP selection.

Task 2.3 – Identify Potential Structural and Non-structural BMP Opportunities

Identify potential non-structural and distributed/regional structural BMPs for the Reach 2 subwatershed. Potential structural BMPs will be tailored to maximize water quality improvement in the most cost effective manner and be limited to publicly-owned parcels.

Task 2.4 – Conduct Preliminary BMP Screening

Develop a BMP decision matrix with screening criteria (e.g., cost, feasibility, effectiveness, and environmental benefits) and associated weighting factors to evaluate potential BMP opportunities identified in Task 2.3. The outcome is a ranked BMP list.

Task 2 Deliverable, Technical Memorandum (TM2) - TM2 provides a ranked list of non-structural and structural BMPs for potential implementation in the subwatershed.

Supporting documentation will include the categorical BMP opportunities available, range of BMPs considered, and the method for screening and ranking BMPs.

Task 3 - Develop BMP Implementation Alternatives Recommendations

Prior to starting Task 3, CDM will conduct a meeting with the client to determine the specific direction of Task 3. Task 3 further analyzes the screened list of BMPs developed in Task 2 and prepares a final recommended list of BMPs for implementation. CDM will apply categorical

Ms. Sheila Kennedy
July 14, 2009
Page 3

BMP implementation concepts on up to two alternatives to extrapolate the watershed-wide benefits that may be achieved toward meeting the TDML metals loading allocations. This task's project budget is based on the following: CDM will target identification of up to 10 non-structural BMPs, and up to 20 distributed and up to 2 regional structural BMP projects. The actual number of non-structural and structural BMPs analyzed (e.g., field investigations, quantitative analysis, and cost analysis) will be decided by the client prior to implementation of Task 3. If the number of BMPs is changed, the Task 3 scope of work and budget will be modified, as appropriate.

Task 3.1 – Conduct Field Investigations

Conduct limited field investigations to provide confirmation of the viability of the highest ranked BMP opportunities identified in Task 2. The field investigations will not include detailed site assessments such as underground utility conflicts.

Task 3.2 – Quantify Water Quality Improvements

Quantify water quality improvements expected from implementation of the highest ranked BMP opportunities. This analysis will link categorical BMP implementation in Reach 2 with the range of potential outcomes towards achieving compliance with TMDL requirements.

Task 3.3 – Select Final BMPs

Based on the outcomes of Tasks 3.1 and 3.2, CDM will develop a final list of BMPs for implementation. The final list will include up to 10 non-structural BMPs, and up to 20 distributed and up to 2 regional structural BMP projects.

Task 3.4 – Prepare Cost Analysis

CDM will develop planning-level cost estimates for BMPs selected in Task 3.3. Analysis includes engineering, construction, and operation and maintenance costs.

Task 3 Deliverable, Technical Memorandum 3 (TM3) - TM3 identifies the final BMPs for implementation. This TM will include:

- Summary and proposed schedule for non-structural BMP implementation;
- Tabular lists (by Reach 2 subwatershed) with graphical representation (e.g., GIS, aerial photographs) of structural BMP recommendations;
- A phased implementation plan and schedule (based on prioritization of selected BMPs);
- Expected water quality improvements (metals concentrations or loadings) in urban runoff during implementation (based on implementation schedule); and

Ms. Sheila Kennedy
 July 14, 2009
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- Planning level capital and operation/maintenance costs.

Project site plans, concept reports or preliminary design reports are not included in Task 3.

Task 4 - Project Meetings and Workshops

Task 4.1 – Participate in Project Meetings

- Project kickoff meeting to review the scope of work, project management and communication procedures, project schedule, and discuss any data needs.
- Monthly meetings to review progress, resolve issues of concern and, if necessary, request data. CDM will prepare an agenda for review and prepare meeting notes. (10 meetings)
- Biweekly teleconferences to review project status. (20 teleconferences)

Task 4.2 – Conduct Stakeholder Workshops (Optional)

CDM will participate in up to two 2-hour stakeholder workshops. CDM will prepare a presentation, provide a facilitator, and prepare agenda and meeting discussion summary.

Task 4 Deliverables – Meeting or workshop participation, meeting agendas, meeting notes or summaries, and presentation materials, as needed.

Task 5 - Prepare Los Angeles River Reach 2 Metals TMDL Implementation Plan

The Plan is due to the Regional Board by January 11, 2010. A final submittal, that addresses Regional Board comments on the draft, is due by July 11, 2010. Project tasks and deliverables include:

Task 5.1 – Develop Draft Plan

CDM will prepare a Draft Plan using the information developed for TMs 1, 2 and 3. Prior to preparation of the draft, an outline will be developed for review and approval.

Task 5.2 – Prepare Final Plan

CDM will prepare a Final Plan ready for Regional Board submittal based on Draft Plan comments and provide 10 color paper and 50 electronic CD copies.

Task 5.3 – Prepare Revised Final Plan

CDM will review Regional Board comments on the Final Plan and prepare recommendations for resolution. Based on client discussions, CDM will prepare a Revised

#8.

Ms. Sheila Kennedy
July 14, 2009
Page 5

Final Plan for Regional Board submittal. Ten color paper and 50 electronic CD copies will be provided.

Task 5 Deliverables - Draft, and final TMDL Implementation Plans ready for submittal to the Regional Board. Paper and electronic copies of the plans as noted above.

Attached is the project budget for the tasks above. If you have any questions, please do not hesitate to contact me at (213) 457-2200.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Hampik Dekermenjian', with a horizontal line extending to the right.

Hampik Dekermenjian, PE
Vice President
Camp Dresser & McKee Inc.

cc: Richard Meyerhoff

CDM

Estimated Budget for the Development of Los Angeles River Reach 2
Metals TMDL Implementation Plan

Tasks	Labor	Direct Costs
Task 1 - Watershed Characterization	\$34,310	\$500
Task 1.1 - Data Review	\$2,580	
Task 1.2 - Characterize Watershed	\$11,080	
Task 1.3 - Assess Water Quality and Pollutant Load	\$11,520	
TM1 Preparation	\$9,130	\$500
Task 2 - Develop Range of Management Options	\$62,965	\$2,000
Task 2.1 - Identify Collaboration Opportunities (Optional)	\$14,230	\$750
Task 2.2 - Develop Categorical BMP Opportunities	\$8,350	\$250
Task 2.3 - Identify Potential Non-Structural/Structural BMPs	\$13,970	\$250
Task 2.4 - Conduct Preliminary BMP Screening	\$13,970	\$250
TM2 Preparation	\$12,445	\$500
Task 3 - Develop and Evaluate Management Strategies	\$65,105	\$1,750
Task 3.1 - Conduct Field Investigations	\$16,920	\$750
Task 3.2 - Quantify Water Quality Improvements	\$14,600	\$250
Task 3.3 - Select Final BMPs	\$11,280	\$250
Task 3.4 - Prepare Whole Life Cycle Cost Analysis	\$9,860	\$250
TM3 Preparation	\$12,445	\$250
Task 4 - Meetings and Workshops	\$27,830	\$1,000
Task 4.1 - Project Meetings	\$13,320	\$250
Task 4.2 - Stakeholder Workshops (Optional)	\$14,510	\$750
Task 5 - Prepare TMDL IP	\$39,875	\$1,000
Task 5.1 Prepare Draft Plan	\$16,990	\$250
Task 5.2 Prepare Final Plan	\$11,830	\$250
Task 5.3 Prepare Revised Final Plan	\$11,055	\$500
Total	\$230,085	\$6,250
Total Cost	\$236,335	

RESOLUTION SIGN-OFF FORM

DEPARTMENT: Public Works-Engineering

RESOLUTION TITLE: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING APPROVAL OF A MEMORANDUM OF AGREEMENT FOR THE ADMINISTRATION AND COST SHARING OF THE COORDINATED IMPLEMENTATION PLAN FOR THE LOS ANGELES RIVER REACH 2 AND TRIBUTARIES METALS TOTAL MAXIMUM DAILY LOAD WITH THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS

Wendell Johnson
DEPARTMENT MANAGER’S SIGNATURE

3/8/2011 5:01:44 PM
DATE

REVIEW / APPROVAL

<LegalName>
CITY ATTORNEY

<LegalDate>
DATE

<ControllerName>
CITY CONTROLLER

<ControllerDate>
DATE

<CityManager>
CITY MANAGER

<CityManagerDate>
DATE

Use when:	
Public Works:	When contracting for Engineering Services.
City Attorney:	When contracting for legal services; contracts that require City Attorney’s review.
Controller/Budget Officer:	Amending Budget; appropriating and/or transferring funds; adding and/or deleting positions; any resolution having account numbers.
Asst. City Manager/OAS:	All personnel actions.

WARRANTS APPROVED BY COUNCIL

<u>Warrant #</u>	<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
198393	4/5/11	Victory Outreach	Maintenance for vacant lots, properties and alleys	\$215,875.44
Requested by: Public Works				

I hereby certify that the above demand in the amount of \$215,875.44 was approved at a regular meeting of the City Council and reject _____ as of April 12, 2011.

Council Member

Council Member

City Manager

I hereby certify that the Finance Committee at a regular meeting of the City Council on April 12, 2011 allowed the above demand.

Alita Godwin
City Clerk

WARRANT APPROVED BY COUNCIL

<u>Warrant #</u>	<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
198407	04/07/11	RBW Security Services, Inc	Security Services for City Parks	\$6,164.00
Requested by: City Manager				
198409	04/07/11	Urban Graffiti Enterprises, Inc	Graffiti Removal Services	\$652,500.00

Requested by: Public Works

I hereby certify that the above demands in the amount of \$658,664.00 were approved at a regular meeting of the City Council and reject _____ as of April 12, 2011.

Council Member_____
Council Member_____
City Manager

I hereby certify that the Finance Committee at a regular meeting of the City Council on April 12, 2011, allowed the above demands.

Alita Godwin
City Clerk

April 12, 2011

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: CITY ATTORNEY

SUBJECT: CITY ATTORNEY REPORT/CLAIM NO. I-8414/LI0000088A

SUMMARY

Council will consider the claim of Geneva Scott (Claim No. I-8414/LI0000088A), presented to the City on March 1, 2011, pursuant to Govt. Code §915, 912.4(a) and 912.6(a).

BACKGROUND

On March 1, 2011, the above claim was presented to the City Controller by Geneva Scott for property damage. Claimant alleges that tree roots from a City tree caused the mainline sewage and drainpipe at her home to be damaged. Claimant alleges part of her pipe had to be replaced and part of the main sewage line had to be restored and cleaned using a hydro to remove tree roots from a City tree.

The Public Works Department inspected the area of Claimant's property and also reviewed the paperwork submitted by Claimant. Staff did not observe evidence of a City tree having caused the damage alleged by Claimant. No work appears to have been done in the City's right of way. In addition, the closest trees to the sewage line are located on the Claimant's property, not in the parkway.

FINANCIAL IMPACT

Five Thousand Five Hundred and Twenty Five Dollars (\$5,525).

RECOMMENDATION

Staff recommends that this claim be denied.

_____/S/
CRAIG J. CORNWELL
CITY ATTORNEY

April 12, 2011

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: CITY ATTORNEY

SUBJECT: CITY ATTORNEY REPORT/CLAIM NO. I-8415/LI0000090A

SUMMARY

Council will consider the claim of Cesar Ramirez (Claim No. I-8415/LI0000090A), presented to the City on March 2, 2011, pursuant to Govt. Code §915, 912.4(a) and 912.6(a).

BACKGROUND

On March 2, 2011, the above claim was presented to the City Controller by a law firm representing, Cesar Ramirez. Claimant alleges that on November 9, 2010 at 5:16 p.m. he was riding a bicycle with Wendy Delgado (Claim No. I-8416/LI0000093A) when he was struck by a vehicle on Atlantic Avenue, north of Sportsman Drive in Compton. Claimant alleges his injuries are caused by a dangerous condition on public property.

Based upon our review of the claim and a site inspection of the area where Claimant's accident occurred, there is no evidence to suggest a dangerous condition existed that would give rise to liability.

FINANCIAL IMPACT

Unknown at this time but Claimant has estimated damages within the jurisdiction of an unlimited civil case.

RECOMMENDATION

Staff recommends that this claim be denied.

/S/

CRAIG J. CORNWELL
CITY ATTORNEY

April 12, 2011

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: CITY ATTORNEY

SUBJECT: CITY ATTORNEY REPORT/CLAIM NO. I-8416/LI0000093A

SUMMARY

Council will consider the claim of Wendy Delgado (Claim No. I-8416/LI0000093A), presented to the City on March 2, 2011, pursuant to Govt. Code §915, 912.4(a) and 912.6(a).

BACKGROUND

On March 2, 2011, the above claim was presented to the City Controller by a law firm representing, Wendy Delgado for personal injury. Claimant alleges that on November 9, 2010 at 5:16 p.m. she was riding a bicycle with Cesar Ramirez (Claim No. I-8415/LI0000090A) when she was struck by a vehicle on Atlantic Avenue, north of Sportsman Drive in Compton. Claimant alleges her injuries were caused by a dangerous condition on public property.

Based upon our review of the claim and a site inspection of the area where Claimant's accident occurred, there is no evidence to suggest a dangerous condition existed that would give rise to liability.

FINANCIAL IMPACT

Unknown at this time but Claimant has estimated damages within the jurisdiction of an unlimited civil case.

RECOMMENDATION

Staff recommends that this claim be denied.

/S/

CRAIG J. CORNWELL
CITY ATTORNEY

April 12, 2011

TO: MAYOR AND CITY COUNCIL

FROM: CITY MANAGER

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON APPROVING AMENDMENTS TO THE POSITION CLASSIFICATION PLAN BY ADOPTING REVISED CLASSIFICATION SPECIFICATIONS FOR THE POSITIONS OF DIRECTOR OF HOUSING, DEPUTY DIRECTOR OF HOUSING, CUSTOMER SERVICE REPRESENTATIVE AND FIRE ENGINEER

BACKGROUND

The City Council will consider a resolution adopting revised classification specifications for the positions of Director of Housing, Deputy Director of Housing, Customer Service Representative and Fire Engineer.

STATEMENT OF PROBLEM

Pursuant to the Compton City Charter, Sections 1010 and 1103, the Personnel Board reviewed and approved the proposed amendments to the Position Classification Plan at a public hearing that was held on February 17, 2011.

The City has also met with the Compton Management Employees' Association, AFSCME, Local 2325, Local Union of Municipal Non-Supervisory Employees, and Compton Firefighters' Association, Local 2216 and all have agreed with the classification specification changes.

Attached are copies of the proposed classification specifications for these positions for review.

FINANCIAL IMPACT

The adoption of this resolution will not have a financial impact on the City's 2010-2011 fiscal year budget.

RECOMMENDATION

It is recommended that the City Council adopt the attached resolution to approve the proposed revised classification specifications for Director of Housing, Deputy Director of Housing, Customer Service Representative and Fire Engineer.

WILLIE NORFLEET
CITY MANAGER

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON APPROVING AMENDMENTS TO THE POSITION CLASSIFICATION PLAN BY ADOPTING REVISED CLASSIFICATION SPECIFICATIONS FOR THE POSITIONS OF DIRECTOR OF HOUSING, DEPUTY DIRECTOR OF HOUSING, CUSTOMER SERVICE REPRESENTATIVE AND FIRE ENGINEER

WHEREAS, the City Manager authorized a review of the Position Classification Plan; and

WHEREAS, the Personnel Board of the City of Compton, pursuant to the provisions of Sections 1010 and 1103 of the Compton City Charter did, on February 17, 2011, conduct a public hearing relative to a proposed amendment to the Position Classification Plan, as proposed by the City Manager; and

WHEREAS, following the close of the aforementioned public hearings, the Personnel Board did vote to recommend to the City Council the adoption of the proposed amendments to the Position Classification Plan; and

WHEREAS, the City has met with the Compton Management Employees’ Association, AFSCME, Local 2325, Local Union of Municipal Non-Supervisory Employees, and Compton Firefighters’ Association, Local 2216 and all have agreed with the classification specification changes.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. That the revised classification specifications for the positions of Director of Housing, Deputy Director of Housing, Customer Service Representative and Fire Engineer (copies of which are attached hereto), are hereby approved and added to the Position Classification Plan of the City of Compton.

Section 2. That a duly certified copy of this Resolution shall be delivered to the offices of the City Manager, City Controller and Human Resources.

Section 3. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2011.

MAYOR OF THE CITY OF COMPTON

Resolution No. _____
Page Two

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council, signed by the Mayor and attested by the City Clerk at a regular meeting thereof, held on the _____ day of _____, 2011.

That said Resolution was adopted by the following vote, to wit:

AYES: Council Members–
NOES: Council Members–
ABSENT: Council Members–
ABSTAIN: Council Members–

CITY CLERK OF THE CITY OF COMPTON



3/16/2011 5:38:08 PM Sheri Eaton City of Compton

DIRECTOR OF HOUSING

Department: Compton Housing Authority	Class Code:	2213
Revised Date: February 2011	FLSA Status:	Exempt
Personnel Board Approved: 02/17/11	Bargaining Unit: AFSCME 2325	
Council Approved:		

GENERAL PURPOSE: Under administrative direction, plans, organizes, directs and administers the activities and operations of the Compton Housing Authority; coordinates, reviews, and evaluates the work of personnel engaged in the federally-funded Section 8 housing choice voucher, family self-sufficiency, portability and homeownership programs, and performs other related duties.

SUPERVISION RECEIVED/EXERCISED: An incumbent of this class is a department head under the administrative direction of the City Manager, with responsibility for policy development, program planning, fiscal management, administration, and operational direction of the City's Housing Department. The incumbent is responsible for accomplishing department objectives and goals within guidelines established by the City Manager and City Council, and exercises supervision over subordinate supervisory, professional and clerical support personnel.

PRIMARY DUTIES AND RESPONSIBILITIES:

The following essential functions are those that are critical, integral, necessary, crucial, primary and fundamental to the job. Incumbents who possess the requisite skill, experience, education, and other job-related requirements of a position are expected to perform the essential functions of the job with or without a reasonable accommodation.

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Assumes full management responsibility for all Housing Department personnel and activities including the delivery of federally-funded Section 8 housing choice voucher, family self-sufficiency, portability and homeownership programs to meet community housing needs.
- Manages the development and implementation of the Housing Department goals, objectives, policies and priorities for each assigned service area; establishes appropriate service and staffing levels within City policy; allocates resources accordingly.
- Continuously monitors and evaluates the efficiency and effectiveness of service delivery methods and procedures; assesses and monitors work load, administrative and support systems, and internal reporting relationships; identifies opportunities for improvement and directs the implementation of changes.
- Prepares the Public Housing Agency Annual (HAP) and Five-Year Plans and Agency Administrative Plan. Monitors effectiveness of HAP progress and ensures quality control in the program(s).
- Prepares and conducts Section 8 Management Assessment Program (SEMAP) in accordance with program regulations.
- Oversees or performs the collection, interpretation, and preparation of data for studies, reports, and recommendations on program or grant-funded activities.
- Cultivates collaborative relationships with various agencies to furnish, develop, enhance and sustain program services.

PRIMARY DUTIES AND RESPONSIBILITIES (Continued):

- Composes, reviews, edits and approves all reports including requests for Council action and weekly or monthly reports of departmental activity, as well as reports for compliance with federal requirements.
- Represents the Department to other City departments, elected officials, outside agencies and specialized audiences (landlords, fair housing and various non-profit organizations); explains, promotes and interprets departmental programs, policies and activities.
- Investigates and resolves sensitive, significant, and controversial issues including tenant complaints.
- Plans, develops and presents the departmental budget, funding applications for the Section 8 Housing Choice Voucher Program, monitors expenditures; develops and implements long term plans, goals and objectives focused on supporting the City's mission and City Council's objectives.
- Provides leadership and works with supervisors to develop and retain highly competent staff through selection, compensation, training and management practices that support the City's mission and values.
- Prepares, reviews and approves the formal performance evaluation of department staff, and coaches staff for improvement and development; initiates disciplinary action up to and including dismissal as required to correct behavior.
- Provides staff assistance to the City Manager and City Council; prepares and presents staff reports and other necessary correspondence; prepares and presents oral and written reports to the City Council, City Manager, Department of Housing and Urban Development and other groups.
- Reviews local, state and federal legislation to determine impact on departmental plans, policies and strategies; prepares and coordinates responses and recommendations as appropriate.
- Attends various civic events as a City representative; participates on a variety of boards and commissions; attends and participates in professional group meetings; stays abreast of new trends and innovations in the public housing.
- Performs related duties and responsibilities as assigned.

MINIMUM QUALIFICATIONS:

Education and Experience:

Possession of a Bachelor's degree from an accredited college or university in Public or Business Administration, Human Services or a related field; AND seven (7) years progressively responsible experience in public housing or other government funded social services programs or related field, AND three (3) years of management and/or supervisory experience; OR an equivalent combination of education and experience.

Required Licenses or Certifications:

- Must possess a valid California Class C Driver's License.
- Possession of a Master's degree in Public or Business Administration, Human Services or a related field is preferred.

Required Knowledge of:

- City organization, operations, policies and procedures.
- City Code, City Ordinances, Standard Operating Manual, personnel policies and procedures, and applicable Memoranda of Understanding.
- Business and Professional Code of Ethics related to operation of Section 8 Rental Subsidy programs.
- Code of Federal Regulations relating to public housing programs including housing quality standards.
- Practices, principles, procedures, regulations, and techniques of public housing programs.

- Current and proposed legislation and laws of the local, state, and federal governments that affect public housing programs.
- Community involvement methods and practices.
- Organizational and management practices applicable to the analysis and evaluation of programs, policies and operational needs.
- Principles and practices of organization, administration and personnel management.
- Principles and practices of budget preparation and administration.

Required Skill in:

- Establishing and maintaining effective working relationships with staff, City departments, elected officials, outside agencies, community groups, local businesses, and the general public.
- Developing and administering budgets and monitoring expenditures.
- Supervising, leading, and delegating tasks and authority.
- Operating a personal computer utilizing standard and specialized software.
- Establishing and maintaining effective working relationships with co-workers and the public.
- Effective verbal and written communication.

Physical Demands / Work Environment:

- Work is primarily performed in a standard office environment.
- Work may involve exposure to wet surfaces, occasional loud noise and dust.
- Work requires light lifting, carrying and driving.
- Moderate finger dexterity and near vision is required.



City of Compton		
DEPUTY HOUSING DIRECTOR		
Department: Compton Housing Authority	Class Code:	2211
Revised Date: February 2011	FLSA Status:	Exempt
Personnel Board Approved: 02/17/11	Bargaining Unit: AFSCME 2325	
Council Approved:		

GENERAL PURPOSE: Under the general direction of the Director, plans, organizes, directs and administers the activities and operations of the Compton Housing Authority; coordinates, reviews, and evaluates the work of personnel engaged in the federally-funded Section 8 housing choice voucher, family self-sufficiency, portability and homeownership programs, and performs other related duties.

SUPERVISION RECEIVED/EXERCISED: Works under the general direction of the Housing Director, serves as Acting Housing Director in his/her absence, and exercises supervision over subordinate managerial, supervisory, technical and support personnel.

PRIMARY DUTIES AND RESPONSIBILITIES:

The following essential functions are those that are critical, integral, necessary, crucial, primary and fundamental to the job. Incumbents who possess the requisite skill, experience, education, and other job-related requirements of a position are expected to perform the essential functions of the job with or without a reasonable accommodation.

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Assumes command of the department in the absence of the Director with full management responsibility for all Housing Authority personnel and activities including the delivery of federally-funded Section 8 housing choice voucher, family self-sufficiency, portability and homeownership programs to meet community housing needs.
- Assists with the development and implementation of Department goals, objectives, policies and priorities for each assigned service area; establishes City policy, appropriate service and staffing levels; allocates resources accordingly.
- Continuously monitors and evaluates the efficiency and effectiveness of service delivery methods and procedures; assesses and monitors work load, administrative and support systems, and internal reporting relationships; identifies opportunities for improvement and directs the implementation of changes.
- Prepares year end financial statement and single audit reports for submission to Real Estate Assessment Center (REAC).
- Assists with preparing the Public Housing Agency Annual (PHA) and Five-Year Plans and Agency Administrative Plan. Monitors effectiveness of Housing Assistance Payments (HAP) progress and ensures quality control in the program(s).
- Participates in the preparation of and in conducting Section 8 Management Assessment Program (SEMAP) in accordance with program regulations.
- Oversees or performs the collection, interpretation, and preparation of data for studies, reports, and recommendations on program or grant-funded activities.
- Cultivates collaborative relationships with various agencies to furnish, develop, enhance and sustain program services.

PRIMARY DUTIES AND RESPONSIBILITIES (Continued):

- Assists with the selection, training, motivation and evaluation of Department personnel, provides or coordinates staff training; works with employees to correct deficiencies; implements discipline and termination procedures.
- Participates in the development and administration of the Department budget; forecasts funds needed for staffing, equipment, materials, and supplies; assists with monitoring and approval of expenditures; prepares and presents to the Director needed budgetary adjustments as necessary.
- Researches new grant opportunities; assists with the preparation of new grant applications; prepares reports to satisfy reporting requirements for grant programs.
- Composes, reviews, edits and approves all reports, including requests for Council action and weekly or monthly reports of departmental activity, as well as reports for compliance with federal requirements.
- Represents the Department to other City departments, elected officials, outside agencies and specialized audiences (landlords, fair housing and various non-profit organizations); explains, promotes and interprets departmental programs, policies and activities.
- Coordinates department activities with other departments, outside agencies and organizations; provides technical assistance as necessary.
- Provides staff assistance to the Director; prepares and presents staff reports and other necessary correspondence; prepares and presents oral and written reports to the City Council, City Manager and other groups as directed.
- Plans and/or attends various special civic events; participates on a variety of boards and commissions; attends and participates in professional group meetings; stays abreast of new trends and innovations in the field of public housing.
- Reviews local, state and federal legislation to determine impact on departmental plans, policies and strategies; prepares and coordinates responses and recommendations as appropriate.
- Performs related duties and responsibilities as assigned.

MINIMUM QUALIFICATIONS:

Education and Experience:

Possession of a Bachelor's degree in Public or Business Administration, Human Services or a related field; AND seven (7) years progressively responsible experience in public housing or other government funded social services programs or related field, including two (2) years of management and/or supervisory experience; OR an equivalent combination of education and experience. Possession of a Master's degree in Public or Business Administration, Human Services or a related field is desired.

Required Licenses or Certifications:

- Must possess a valid California Class C Driver's License.

Required Knowledge of:

- City organization, operations, policies and procedures.
- City Code, City Ordinances, Standard Operating Manual, personnel policies and procedures, and applicable Memoranda of Understanding.
- Department of Housing Urban Development Systems and System Administration: Financial Assessment Submission-PHA (FASPHA), Enterprise Income Verification (EIV), Voucher Management System (VMS), PIH Information Center (PIC), Real Estate Assessment Center (REAC), Multi-Tenant Characteristics System (MTCS), Financial Assessment Subsystem (FASS) and Financial Data Schedule (FDS).
- Business and Professional Code of Ethics related to operation of Section 8 Rental Subsidy programs.
- Code of Federal Regulations relating to public housing programs including housing quality standards.

Required Knowledge of (Continued):

- Practices, principles, procedures, regulations, and techniques of public housing programs.

- Current and proposed legislation and laws of the local, state, and federal governments that affect public housing programs.
- Community involvement methods and practices.
- Organizational and management practices applicable to the analysis and evaluation of programs, policies and operational needs.
- Principles and practices of organization, administration and personnel management.
- Principles and practices of budget preparation and administration.

Required Skill in:

- Establishing and maintaining effective working relationships with staff, City departments, elected officials, outside agencies, community groups, local businesses, and the general public.
- Developing and administering budgets and monitoring expenditures.
- Supervising, leading, and delegating tasks and authority.
- Operating a personal computer utilizing standard and specialized software.
- Establishing and maintaining effective working relationships with co-workers and the public.
- Effective verbal and written communication.

Physical Demands / Work Environment:

- Work is primarily performed in a standard office environment.
- Work may involve exposure to wet surfaces, occasional loud noise and dust.
- Work requires light lifting, carrying and driving.
- Moderate finger dexterity and near vision is required.



City of Compton		
CUSTOMER SERVICE REPRESENTATIVE		
Department: Water	Class Code:	6102
Revised Date: February 2011	FLSA Status:	Non-Exempt
Personnel Board Approved: 02/17/11	Bargaining Unit: LUMNSE	
Council Approved:		

GENERAL PURPOSE: Under the general supervision, provides customer support for all aspects of utility and solid waste accounts; activates, updates, and closes accounts; maintains paperwork and mainframe database for customer accounts records; heavy interaction with internal and external customers; performs related work as assigned.

SUPERVISION RECEIVED/EXERCISED: Works under the general direction of the Customer Service Supervisor; does not have supervisory responsibilities.

PRIMARY DUTIES AND RESPONSIBILITIES:

The following essential functions are those that are critical, integral, necessary, crucial, primary and fundamental to the job. Incumbents who possess the requisite skill, experience, education, and other job-related requirements of a position are expected to perform the essential functions of the job with or without a reasonable accommodation.

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Heavy interaction with internal and external customers via telephone and in person to open and close customer utility accounts; using some judgment according to approved procedures to calculate deposits, charges, and credits.
- Prepares customer application, certificates of deposit, official receipts and other paperwork required for computer input to maintain mainframe database and ensure accurate customer account billing.
- Researches and resolves concerns with billing questions, delinquent collections, deposits, returned checks, inspections and maintenance; uses judgment in issuing work orders for inspections, according to understanding from customer on account issues.
- Heavy interaction with city wide internal and external customers via telephone and in person regarding updates and maintenance of mainframe computer data and hard copy files, work orders, logs, and reports associated with various customer service business transitions.
- Dispatches assignments to outside personnel via two-way radio work.
- Provides guidance, training and cross training to other employees.
- Receives and reconciles customer payments and responds verbally and through written correspondence to utility customers regarding it.
- Researches, gathers and inputs information into ad hoc report format for various subjects.
- Generates, receives, researches and distributes delinquent, unauthorized use, returned checks and customer service related work orders for daily field personnel assignments.
- Researches accounts and prepares written correspondence, records and computer input for delinquent accounts to enable closing accounts due to non-payment of monthly bills.
- Generates, completes and maintains historical information for appropriate customer service records retention

#12 CITY OF COMPTON

Customer Service Representative

PRIMARY DUTIES AND RESPONSIBILITIES (Continued):

- Receives, researches, corrects mailing address in computer, re-prints and re-mails invoices for payment returned by the postal service.
- Maintains records and files associated with various business transactions.
- Responds to questions and resolves customer service issues within scope of authority.
- Maintains and enforces all aspects of security and confidentiality of records and information.
- Performs other duties as assigned or required.

MINIMUM QUALIFICATIONS:

Education and Experience:

High School diploma or GED equivalent; AND three (3) years bookkeeping/accounting/customer accounts and customer service experience, preferably in the public sector; OR an equivalent combination of education and experience.

Required Licenses or Certifications:

- Must possess a valid California Class C Driver's License.

Required Knowledge of:

- City organization, operations, policies and procedures.
- Public sector fund accounting and bookkeeping principles.
- Principles of record keeping and records management;
- Payment processing and receipt processing procedures.
- Telephone etiquette and customer service protocol.
- Using computer and specialized software applications for customer accounts.
- Using common office machinery and equipment.

Required Skill in:

- Maintaining and balancing financial records, ledgers and accounts.
- Performing mathematical calculations with speed and accuracy.
- Entering data and numerical information into a computer system with speed and accuracy.
- Correcting and updating financial information systems.
- Operating a personal computer utilizing a variety of business software.
- Establishing and maintaining effective working relationships with customers, staff, City departments, outside agencies, local businesses, and the general public.

Physical Demands / Work Environment:

- Work is primarily performed indoors in a standard office environment.
- Work requires frequent light lifting, sorting, filing, typing and on occasion climbing (up to 4 feet).
- Moderate finger dexterity and near vision is required.
- May be exposed to minor amounts of dust and occasional sounds of office equipment running.



City of Compton		
FIRE ENGINEER		
Department: Fire	Class Code:	7113
Revised Date: February 2011	FLSA Status:	Non-Exempt
Personnel Board Approved: 02/17/11	Bargaining Unit: Compton Firefighters	
Council Approved:		

GENERAL PURPOSE: Under general supervision, to drive a fire apparatus, operate pumping, and other related equipment at the scene of an emergency; to service, maintain and make minor repairs to fire apparatus and firefighting equipment; to fight fires, and to do fire prevention work; and to do related work as required.

SUPERVISION RECEIVED/EXERCISED: Works under the administrative direction of the Fire Captain; serves as Acting Fire Captain in his/her absence.

PRIMARY DUTIES AND RESPONSIBILITIES:

The following essential functions are those that are critical, integral, necessary, crucial, primary and fundamental to the job. Incumbents who possess the requisite skill, experience, education, and other job-related requirements of a position are expected to perform the essential functions of the job with or without a reasonable accommodation.

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- The Fire Engineer safely operates apparatus during emergency and non-emergency driving situations.
- Cleans and maintains emergency vehicles and equipment at their assigned station or any other areas assigned to them.
- Properly operates a water pump and water flow through fire hose and appliances.
- Instructs Firefighters in the duties of an Engineer.
- Completes daily apparatus check out logs.
- Completes repair requests forms as needed.
- Completes any other reports as needed.
- Inspects equipment and makes adjustments and repairs.
- Tests water pumps and hoses as needed; administers first aid.
- Operates two-way radio.
- Cleans quarters and equipment.
- Participates in fire drills and exercises.
- Makes inspections of public buildings and prepares reports.
- Obeys, and as required, transmits orders; occasionally acts as relief Captain.
- Performs other duties as assigned or required.

MINIMUM QUALIFICATIONS:

Education and Experience:

Departmental certification as a Relief Engineer for the City of Compton or completion of California State Fire Marshal Apparatus Operator 1A & 1B is required; College level courses in fire hydraulics and fire apparatus is desirable; AND three (3) years of experience as a firefighter in a municipal fire department.

Required Licenses or Certifications:

- Must possess a valid California Class B restricted driver's license with Air Brake and Tanker endorsements.
- Must maintain a current DL51A Medical Card.

Required Knowledge of:

- City organization, operations, policies and procedures.
- City Code, City Ordinances, Standard Operating Manual, personnel policies and procedures, and applicable Memoranda of Understanding.
- Principles and techniques of fire department organization and administration.
- Methods of fire fighting, fire inspection and fire prevention.
- Geography, types of building construction, major fire hazards, water supply, fire and building laws and zoning regulations of the City.
- Appropriate safety precautions and procedures.
- Laws and regulations related to hazardous materials.
- Organizational and management practices applicable to the analysis and evaluation of programs, policies and operational needs.
- Principles and practices of organization, administration and personnel management.
- Principles and practices of budget preparation and administration.

Required Skill in:

- Establishing and maintaining effective working relationships with staff, City departments, elected officials, regulatory agencies, contractors, community groups, local businesses, and the general public.
- Developing and administering budgets and monitoring expenditures.
- Supervising, leading, and delegating tasks and authority.
- Responding effectively to emergency situations.
- Operating a fire apparatus safely and skillfully in accordance with traffic laws and ordinances.
- Operating a personal computer utilizing standard and specialized software.
- Establishing and maintaining effective working relationships with co-workers and the public.
- Effective verbal and written communication.

Physical Demands / Work Environment:

- Some work is performed in a standard office environment.
- Work may be performed outdoors with time spent in moderate to high temperatures (above 90 degrees) with exposure to environmental hazards associated with emergencies.
- Work requires lifting, carrying, stooping, lying, driving and on occasion climbing.
- Moderate finger dexterity and near vision is required.
- Work may involve exposure to wet surfaces, smoke, fire, occasional loud noise and dust.

RESOLUTION SIGN-OFF FORM

DEPARTMENT: Human Resources

RESOLUTION TITLE: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON APPROVING AMENDMENTS TO THE POSITION CLASSIFICATION PLAN BY ADOPTING CLASSIFICATION SPECIFICATIONS FOR THE POSITIONS OF DIRECTOR OF HOUSING, DEPUTY DIRECTOR OF HOUSING, CUSTOMER SERVICE REPRESENTATIVE AND FIRE ENGINEER

<ManagersName>
DEPARTMENT MANAGER’S SIGNATURE

<ManagersDate>
DATE

REVIEW / APPROVAL

<LegalName>
CITY ATTORNEY

<LegalDate>
DATE

<ControllerName>
CITY CONTROLLER

<ControllerDate>
DATE

<CityManager>
CITY MANAGER

<CityManagerDate>
DATE

Use when:	
Public Works:	When contracting for Engineering Services.
City Attorney:	When contracting for legal services; contracts that require City Attorney’s review.
Controller/Budget Officer:	Amending Budget; appropriating and/or transferring funds; adding and/or deleting positions; any resolution having account numbers.
Asst. City Manager/OAS:	All personnel actions.

April 12, 2011

TO: MAYOR AND COUNCIL MEMBERS

FROM: CITY MANAGER

**SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF COMPTON RESCINDING RESOLUTION NUMBER
23,118 WHICH AUTHORIZED THE CITY MANAGER TO
ESTABLISH A LOCAL MUNICIPAL POLICE
DEPARTMENT**

SUMMARY

The City Council will consider a resolution rescinding Resolution Number 23,118 authorizing the City Manager to establish a local Municipal Police Department.

BACKGROUND

On June 1, 2010, the City Council approved Resolution 23,118 authorizing the City Manager to establish a municipal police department. Efforts to comply with the directive of this resolution have been undertaken to date. On April 5, 2011, a motion to reconsider Resolution No. 23,118 was approved. City Council now is required to vote on whether to rescind the previous authorization to the City Manager to establish a municipal police department.

FISCAL IMPACT

Resolution 23,118 established an expenditure project ceiling of \$19,566,000.00 for authorized costs and expenditures associated with the establishment of the City's Municipal Police Department. With this action, the City Council directs the City Manager to settle any outstanding claims against this project and to return the remaining fund balance to the Lease Revenue Bond Fund 3030. To date, the total expenditures related to the Compton Police Project amounted to \$1,748,263.82. The balance of the project account, approximately \$17,817,737 will remain in the Bond Fund account until such time that the City Council re-appropriates it to another project.

RECOMMENDATIONS

This resolution is before City Council pursuant to a successful motion for reconsideration. Staff is not making a recommendation.

**WILLIE NORFLEET
CITY MANAGER**

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON RESCINDING RESOLUTION NO. 23,118 WHICH AUTHORIZED THE CITY MANAGER TO ESTABLISH A LOCAL MUNICIPAL POLICE DEPARTMENT

WHEREAS, on June 1, 2010, the City Council adopted Resolution No. 23,811, which authorized the City Manager to take any and all actions necessary and reasonably related to establishing a local municipal police department; and

WHEREAS, Resolution No. 23,118 was adopted by the affirmative vote of a majority of the City Council members; specifically, Councilpersons Calhoun and Dobson and Mayor Perrodin; and

WHEREAS, Resolution No. 23,118 authorized that expenditures associated with the establishment of the local municipal police department be paid through the Lease Revenue Bond Fund 3030 in an amount not to exceed \$19,566,000.00; and

WHEREAS, on April 5, 2011, Councilperson Calhoun; a member of the voting majority that adopted Resolution No. 23,118; moved by noticed minute motion to reconsider the vote taken on Resolution No. 23,118, seeking to rescind her affirmative vote and rescind Resolution No. 23,118; and

WHEREAS, on April 5, 2011, the minute motion was adopted by the affirmative vote of a majority of the City Council members; specifically, Councilpersons Arceneaux, Calhoun and Jones.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON, HEREBY RESOLVES, AS FOLLOWS:

Section 1. That Resolution No. 23,118, adopted by the City Council on June 1, 2010, which authorized the City Manager to establish a local municipal police department, is hereby rescinded.

Section 2. That any and all authorized agreements that have been entered into on behalf of the City of Compton for purposes of the establishment of the local municipal police department prior to the adoption of this Resolution are hereby ratified but shall be terminated as of the date of adoption of this Resolution.

Section 3. That any and all appropriate expenditures that have been approved for purposes of the establishment of the local municipal police department prior to the adoption of this Resolution is hereby ratified, but such spending authority shall be terminated as of the date of adoption of this Resolution.

Section 4. That the City Manager is hereby instructed to submit alternative uses for the balance of funds in the Lease Revenue Bond Fund 3030 for the City Council's consideration.

Section 5. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

Section 6. That a copy of this Resolution shall be filed in the offices of the City Manager, City Controller, City Clerk and the City Attorney.

ADOPTED this _____ day of _____, 2011.

MAYOR OF THE CITY OF COMPTON

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF COMPTON)

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council, signed by the Mayor, and attested by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2011.

That said Resolution was adopted by the following vote, to wit:

AYES: **COUNCIL MEMBERS–**
NOES: **COUNCIL MEMBERS–**
ABSTAINS: **COUNCIL MEMBERS–**
ABSENT: **COUNCIL MEMBERS–**

CITY CLERK OF THE CITY OF COMPTON