

NOTICE

COMPTON CITY COUNCIL AGENDA Tuesday, April 17, 2012 5:45 PM

HEARING(S)

5:50 p.m. - PUBLIC HEARING - TO RECEIVE COMMENTS ON THE PROPOSED SUBSTANTIAL AMENDMENT REGARDING HPRP FOR THE CITY OF COMPTON (Request to Re-Schedule Item #10)

OPENING

ROLL CALL

INTRODUCTION OF SPECIAL GUESTS

COMMENDATORY RESOLUTIONS/PRESENTATIONS

1. PROCLAMATION PROCLAIMING - DMV/DONATE LIFE CALIFORNIA MONTH
2. PROCLAMATION PROCLAIMING - NATIONAL LIBRARY WEEK

PUBLIC COMMENTS ON AGENDA ITEMS AND NON-AGENDA MATTERS

CONSENT AGENDA

Consent items are routine and expected to be non-controversial. They will be acted upon by the Council at one time without discussion unless a Council Member requests an item be removed or discussed.

APPROVAL OF MINUTES

3. April 3, 2012

REPORTS OF OFFICERS AND COMMISSIONS

CITY FIRE DEPARTMENT

4. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ESTABLISH A PURCHASE ORDER WITH L & B PIPE AND SUPPLY COMPANY FOR A WATER STORAGE UNIT FOR FIRE STATION #3

GRANTS DEPARTMENT

5. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO AMEND THE CITY'S FISCAL YEAR 2011- 2012 BUDGET AND REPAY THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) FOR INELIGIBLE CLIENTS ASSISTED WITH HOMELESS PREVENTION AND RAPID RE-HOUSING PROGRAM (HPRP) FUNDS AND ENTER INTO CONTRACT WITH THE LOS ANGELES HOMELESS SHELTER AUTHORITY TO ADMINISTER THE HOMELESS PREVENTION AND RAPID RE-HOUSING PROGRAM (HPRP)

HUMAN RESOURCES

6. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON APPROVING AMENDMENTS TO THE POSITION CLASSIFICATION PLAN BY ADOPTING CLASSIFICATION SPECIFICATIONS FOR THE POSITIONS OF GRANTS MANAGER AND PLANNING AND ECONOMIC DEVELOPMENT DIRECTOR
7. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE ISSUANCE OF A PURCHASE ORDER TO BARBARA DEMERY-GILLAM AND ASSOCIATES

WATER DEPARTMENT

8. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH AND ISSUE A PURCHASE ORDER TO S.S. LAU FOR PREPARATION OF THE 2012/13 RICHLAND FARMS ASSESSMENT FEE

APPROVAL OF WARRANTS

9. Warrant #207831 - Date - 4/04/12 - Name - CleanStreet - Services - Street Sweeping (February) - Amount - \$35,000.00 - Requested by: Public Works

Warrant #207891 - Date - 4/11/12 - Name - All Star Interpreting - Services - Spanish Interpreting Services for Legislative Body Meetings - Amount - \$7,593.75 - Requested by: City Manager

Total Amount - \$42,593.75

END CONSENT AGENDA

REGULAR AGENDA

REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND COMMITTEES

CITY MANAGER'S REPORT

10. REQUEST TO RESCHEDULE THE PUBLIC HEARING TO RECEIVE COMMENTS ON THE PROPOSED SUBSTANTIAL AMENDMENT REGARDING HPRP FOR THE CITY OF COMPTON (**April 24, 2012 at 6:00 p.m.**)
11. REQUEST TO SCHEDULE A PUBLIC HEARING TO RECEIVE COMMENTS ON THE CITY OF COMPTON PROPOSED SUBSTANTIAL AMENDMENT TO THE FISCAL YEAR 2011-2012 ANNUAL ACTION PLAN FOR EMERGENCY SOLUTIONS GRANT (ESG) SECOND ALLOCATION (**May 8, 2012 at 6:00 p.m.**)

CITY ATTORNEY'S REPORTS

CLOSED SESSION

12. PUBLIC EMPLOYMENT
Title: City Manager
Pursuant to California Government Code Section 54957

UNFINISHED BUSINESS

NEW BUSINESS

COUNCIL COMMENTS

ADJOURNMENT

NEXT REGULAR MEETING: Tuesday, April 24, 2012 @ 5:45 PM.

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View Meetings Live at <mms://207.105.49.220:8080>

APRIL 3, 2012

The City Council meeting was called to order at 6:04 p.m. in the Council Chambers of City Hall by Mayor Eric Perrodin.

ROLL CALL

Council Members Present: Zurita, Dobson, Arceneaux, Jones, Perrodin

Council Members Absent: None

Other Officials Present: C. Cornwell, A. Godwin, B. Batiste

6:00 P.M. - PUBLIC HEARING - TO RECEIVE COMMENTS ON THE PROPOSED 2012-2013 ANNUAL ACTION PLAN FOR THE CITY OF COMPTON (ITEM 13)

COMMENDATORY RESOLUTIONS/PRESENTATIONS

3. **COMMENDATIONS** - Honorable Isadore Hall, III - Assemblyman, 52nd District, Honorable Mark Ridley-Thomas - 2nd District Los Angeles County Board Supervisor

Mayor Perrodin and the City Council recognized Assemblyman Isadore Hall III and Los Angeles Board Supervisor Mark Ridley-Thomas for their contributions and selfless commitment towards the completion of the Martin Luther King, Jr. Transit Center.

1. **CERTIFICATE RECOGNITION** - Yahaira Delgado - Student of the Month (Emerson Elementary) - **(Councilman Jones)**

Mayor Perrodin and the City Council recognized Yahaira Delgado for her commitment to academic excellence at Waldo Emerson Elementary School.

2. **CERTIFICATION OF PARTICIPATION** - Youth Participates in the Compton Youth Program **(Compton Careerlink)**

The City Council and Careerlink staff recognized the following participants of the Compton Careerlink Youth program: Priscilla Torres, Lisette Garcia, Dominique Turner, Jose Ramirez, Darryl Wells, Brianna Boyd, Renee Goldsmith, Lisette Jimenez, and Alma Torres.

Careerlink staff presented certificates of appreciation to the Mayor and City Council in recognition of their continued support and commitment to the success of Careerlink youth programs.

Careerlink staff also recognized Los Angeles Board Supervisor Mark Ridley-Thomas and Assemblyman Isadore Hall III for their continued support of Careerlink program services.

PUBLIC COMMENTS ON AGENDA ITEMS AND NON-AGENDA MATTERS

Benjamin Holifield, Compton resident, advised the City Council to transfer all Municipal Law Enforcement Service (MLES) officers into the code enforcement department; employ the youth; install parking meters; and hire a financial advisor in an effort to reduce the City's deficit and secure a future for the youth. He cited the absence of the City's congressperson from the awards ceremony, and endorsed Janice Hahn as the new congressperson for the 44th District.

David Irons, Compton resident, asked the City Manager to restore the restroom facilities at all of the City's parks.

Herbert Arceneaux, Compton resident, stated that he was proud to see Assemblyman Hall III and Board Supervisor Mark Ridley-Thomas honored by this City Council. He asked the citizens to continue to call the City Clerk's Office with information concerning the oldest living male and female residents.

#3.

Lorraine Cervantes, Compton resident, asked that the meeting be adjourned in the memory of James Earl Craft, Minnie Sawyer's eldest brother. Ms. Cervantes indicated that there were certain councilpersons that were illegally engaging in personnel matters. She cautioned the City Council to be cognizant of their actions and responsibilities as elected officials.

Val Dudley, Compton resident, recognized Councilperson Zurita for her participation in the funeral services of Assemblyman Isadore Hall's aunt.

Kimberly Bragg, Compton resident and member of the Federal Grants Advisory Board, addressed the misconceptions regarding the guidelines used to determine which non-profit organizations receive Community Development Block Grant (CDBG) funding.

Joyce Kelly, Compton resident, alleged corruption within the HUD CDBG funding allocation process and contended that there was a lack of information within the 2012-2013 PHA Annual Plan public hearing summary. She stated that she remembers the Fire Department's comments from two years ago, in which they indicated that they had purchased new ambulances. She claimed that she could not be accused of not supporting the Fire Department when she was the only person in 2007-2008 that fought for the Fire Department's contract.

Bernabe Valle, Compton resident, stated that he approached this City Council six months ago regarding the "crack house" next door to his home. Mr. Valle stated that he has yet to receive any help from the City and questioned his civil liberties and rights as a citizen of Compton.

Lynn Boone, Compton resident, stated that the City of Compton is a public entity; therefore, all documentation related to non-profit organizations providing services to the Compton community is public. She acknowledged the allegations from certain councilpersons, suggesting that she was trying to dismantle the Meals on Wheels program. She appealed to the Third District councilperson, and stated that she should know that non-profit organizations have a responsibility to provide for their facility and administration costs. She stated that she received a phone call regarding the letter sent the State Controller regarding the comments made by this council to sign a resolution first, and then amend it off the record. She recognized the awards presentation to Los Angeles Board Supervisor Mark Ridley-Thomas and Assemblyman Isadore Hall III for their contributions to the Transit Center; however she cited that Assemblyman Hall did nothing to contribute towards the construction of the Transit Center. She indicated that the Transit Center is not open and questioned if this council expects the residents to vote for them in 2013.

Charles Davis, Compton resident and former City Clerk, stated that there were instances within his extensive career as the City Clerk wherein resolutions were changed on the floor for account numbers. He commented on an alleged conflict of interest and stated that the issue is whether or not the conflict is disclosed, and if he/she votes on the issue. He asserted that City Clerk Alita Godwin would notice any changes to the resolutions and doubted that any changes to the dollar amount in her office would go unnoticed.

Carolyn Stokes, Compton resident, apologized to councilperson in District One for calling into question her position on the City Council, and employment of the Meals on Wheels program. She also asked the City Manager if he could supply the information she requested by the end of the month.

Bryan Batiste, City Manager, notified Ms. Stokes that budget workshops would be held during the month of May.

Ms. Stokes asked Councilperson Jones to address the pothole repair and tree maintenance in the Fourth District.

Councilperson Jones confirmed that those issues were being addressed right now.

CONSENT AGENDA

ITEMS REMOVED FROM THE CONSENT AGENDA - Items 5 & 6 were removed from the Consent Agenda for discussion.

On motion by Arceneaux, seconded by Dobson, the Consent Agenda was approved, by the following vote on roll call:

AYES: Council Members - Zurita, Dobson, Arceneaux, Jones, Perrodin

NOES: Council Members - None

ABSENT: Council Members - None

APPROVAL OF MINUTES

4. March 20, 2012

HUMAN RESOURCES

7. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON ELECTING TO BE SUBJECT TO THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT AND FIXING THE EMPLOYER'S CONTRIBUTION AT AN AMOUNT GREATER THAN THAT PRESCRIBED BY SECTION 22892 OF THE CALIFORNIA GOVERNMENT CODE (**Resolution # 23,513**)

PUBLIC WORKS-ENGINEERING

8. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON ACCEPTING THE BID OF AND AWARDING A CONTRACT TO SIALIC CONTRACTORS CORPORATION DBA SHAWNAN FOR THE CONSTRUCTION OF THE CRANE AVENUE RECONSTRUCTION PROJECT (CIP# 09-06) (**Resolution # 23,514**)
9. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AMENDING THE FISCAL YEAR 2011-2012 ANNUAL BUDGET AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH LOS ANGELES COUNTY PUBLIC WORKS FOR ENGINEERING SERVICES CONNECTED WITH THE RECONSTRUCTION OF THE BRIDGES AT COMPTON BOULEVARD (CIP #10-11) AND WILMINGTON AVENUE (CIP #10-12) OVER COMPTON CREEK (**Resolution # 23,515**)

APPROVAL OF WARRANTS

10. Warrant #207614 - American Print Media - Notice for Public Hearing, RFP, Energy Efficiency Report (Advertisements) - \$771.00

ITEMS REMOVED FROM THE CONSENT AGENDA

CITY CLERK

5. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON ESTABLISHING COMPENSATION FOR MEMBERS OF THE BEAUTIFICATION COMMISSION

Councilperson Zurita referenced the City's \$43 million deficit; a recommendation from former City Manager, P. Ewell; and the recent lay-offs, as the reasons why she could not support additional expenditures at this time.

Councilperson Dobson stated that she asked that this item be placed on the agenda because she recently discovered that the Beautification Committee had been working for free since their inception. Ms. Dobson stated that after discussing this issue with the City Clerk, she indicated that she had the funds available in her budget.

Councilperson Zurita asked the City Manager if this stipend would adversely affect the City's budget.

Bryan Batiste, City Manager, explained that the funds are available within the City Clerk's budget with no budget amendment required.

#3.

Councilperson Zurita affirmed her support for the commissions, however if this request would have negatively affected the deficit she would not support it.

Councilperson Jones requested the total cost of this expenditure for the year.

Alita Godwin, City Clerk, explained that the total is \$9,900 for an entire fiscal year for eleven commissioners at \$75 per meeting, per commissioner.

Craig Cornwell, City Attorney, added that the amount is not to exceed \$2,500 for the remainder of this fiscal year if all eleven commissioners attend the meetings.

On motion by Arceneaux, seconded by Zurita, **Resolution # 23,516** entitled "**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON ESTABLISHING COMPENSATION FOR MEMBERS OF THE BEAUTIFICATION COMMISSION**" was approved, by the following vote on roll call:

AYES: Council Members - Zurita, Dobson, Arceneaux, Jones, Perrodin

NOES: Council Members - None

ABSENT: Council Members - None

6. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ISSUE A PURCHASE ORDER TO MELVINNA SHARP FOR TRANSCRIPTION AND PREPARATION OF MEETING MINUTES OF THE CITY'S LEGISLATIVE BODIES AND SPECIALIZED ELECTRONIC SERVICES FOR THE REMAINDER OF FISCAL YEAR 2011-2012

Councilperson Zurita stated that she was shocked that the labor organizations did not comment on this contract, and questioned if an existing employee could perform these services.

Bryan Batiste, City Manager, notified Councilperson Zurita that this is an existing contract for a service that involves a specialized skill and significant time to complete.

City Manager Batiste noted a substantial increase in public records requests and one of the complaints from the citizens is the turnaround time on those requests; and in an effort to maintain the productivity in the Clerk's Office is to continue to fund an existing service that has been in the budget since the beginning of the fiscal year. Mr. Batiste noted that as it relates to the labor and coalition agreements with the unions, this service did not replace nor cause an employee to be laid off.

Councilperson Zurita maintained that she could not support this contract because it goes against everything she stands for. She questioned if the City would contract out to satisfy the resident's complaints about the trees, graffiti and potholes.

City Manager Batiste indicated that it can occasionally be more cost effective to contract out certain services, and with limited staffing the City cannot keep up with the potholes and the graffiti.

Councilperson Zurita asked that every effort be made to bring all services in house.

Mayor Perrodin cited Section 700 of the Compton City Charter entitled "Powers and Duties of the City Clerk" which states: "The City Clerk shall have the power and be required to a) attend all meetings of the City Council and be responsible for the recording and maintaining of a full and true record of all the proceedings of the City Council and books that shall bear appropriate titles and be devoted to such purpose."

The Mayor asked the City Manager if the City has an employee that is trained in this capacity.

City Manager stated that he was unaware of any employee being trained in this capacity.

Mayor Perrodin stated that this Body is governed by the City Charter and asked the City Clerk to confirm if the individual is a certified transcriber. **Alita Godwin**, City Clerk, replied affirmatively.

Councilperson Zurita stated that the citizens have complained about the turnover time for public record's requests, and even with this contracted company the citizens still contend the turnover rate.

Mayor Perrodin stated that this Body is obligated as a City Council to uphold all rules of the City Charter; and because it is required that the City Clerk maintain the records; somebody of proficiency must be in the office to maintain the records.

Mayor Perrodin cited the significance of meeting minutes and transcripts in legislative and court proceedings apart from video recordings.

Councilperson Zurita stated that the issue for her is a contract worker versus full-time employee.

Mayor Perrodin stated that the City Manager has already indicated that there was no one on staff certified to transcribe the meeting minutes.

City Manager Batiste maintained that this purchase order was already authorized at the beginning of the 2011-2012 fiscal year and part of the reason for bringing it back is because it was underfunded in July during the lay-off and negotiations process. Mr. Batiste affirmed that there were no contract worker versus city employee issues surrounding these services, therefore it should not be an issue today, because it is not a new service. He stated that there were quite a few contracts that were under-funded in July due to budgetary concerns, and if this was an issue, the unions would have addressed it in August during the lay-off process.

On motion by Zurita, seconded by Dobson, **Resolution # 23,517** entitled "**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ISSUE A PURCHASE ORDER TO MELVINNA SHARP FOR TRANSCRIPTION AND PREPARATION OF MEETING MINUTES OF THE CITY'S LEGISLATIVE BODIES AND SPECIALIZED ELECTRONIC SERVICES FOR THE REMAINDER OF FISCAL YEAR 2011-2012**" was approved, by the following vote on roll call:

AYES: Council Members - Dobson, Arceneaux, Jones, Perrodin
NOES: Council Members - None
ABSENT: Council Members - None
ABSTAIN: Council Members - Zurita

Councilperson Zurita abstained because she does not support contracts.

END CONSENT AGENDA

REGULAR AGENDA

REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND COMMITTEES

11. APPOINTMENT(S) OF OFFICERS, COUNCIL MEMBERS, BOARDS/COMMISSIONS AND COMMITTEES

MAYOR'S APPOINTMENTS (2) TO THE SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF COMPTON'S OVERSIGHT BOARD - Pursuant to California Health and Safety Section 34179

Craig Cornwell, City Attorney, described the structure of the oversight committee.

Mayor Perrodin appointed Jesenia Sanchez and Jose Martinez, because of their extensive knowledge of CRA departmental operations.

Councilperson Arceneaux questioned when the consultant, who was hired a few weeks ago to clarify the transition between the redevelopment agency and Successor Agency, would start.

#3.

City Manager Batiste explained that the consultant began working last week and will be before the City Council with recommendations and options for the Successor Agency in terms of ongoing projects and properties.

Councilperson Arceneaux stated that time is of the essence because the properties previously owned by CRA are beginning to deteriorate and attract blight.

City Manager Batiste indicated there were provisions available for the maintenance of the properties through the Successor Agency, as well as funding for administrative management of the Agency.

Councilperson Zurita asked the City Manager if the Successor Agency was ready to move forward. City Manager Batiste replied affirmatively.

Councilperson Zurita requested a preliminary update of the consultant's recommendations concerning the vacant properties in the First District.

CITY MANAGER'S REPORT

12. REQUEST TO SCHEDULE A PUBLIC HEARING TO RECEIVE COMMENTS ON THE PROPOSED SUBSTANTIAL AMENDMENT REGARDING HPRP FOR THE CITY OF COMPTON

On motion by Arceneaux, seconded by Zurita, the public hearing was scheduled for April 17, 2012 at 5:50 p.m., by the following vote on roll call:

AYES: Council Members - Zurita, Dobson, Arceneaux, Jones, Perrodin

NOES: Council Members - None

ABSENT: Council Members - None

13. REQUEST TO RE-SCHEDULE A PUBLIC HEARING TO RECEIVE COMMENTS ON THE PROPOSED 2012-2013 ANNUAL ACTION PLAN FOR THE CITY OF COMPTON

Councilperson Arceneaux asked the City Manager to address the delay in the public hearing.

Bryan Batiste, City Manager, explained that the public hearing is being re-scheduled, due to an outcry from the community to comment and solicit proposals on the 2012-2013 Annual Action Plan.

On motion by Arceneaux, seconded by Zurita, the public hearing was re-scheduled for May 8, 2012 at 5:50 p.m., by the following vote on roll call:

AYES: Council Members - Zurita, Dobson, Arceneaux, Jones, Perrodin

NOES: Council Members - None

ABSENT: Council Members - None

CITY ATTORNEY'S REPORTS - There were no City Attorney's Reports.

UNFINISHED BUSINESS - There was no Unfinished Business.

NEW BUSINESS - There was no New Business.

COUNCIL COMMENTS

Councilperson Arceneaux invited the community to attend the "Annual Compton High School Gospelfest" to be held on Saturday, May 19, 2012 at the O. Scott Thompson auditorium. General admission tickets are \$10 and V.I.P. tickets are \$25. For additional information, please call (310) 308-0634 or (310) 256-8391.

Councilperson Arceneaux announced the "Candidates Forum for the 44th Congressional District" to be held on Thursday, April 5, 2012 from 6:00 p.m. to 8:00 p.m. at the YWCA. Reservations are required for childcare services at (310) 763-9117.

Councilperson Arceneaux announced the Angels for Sight "What About Me" Luncheon to be held on Saturday, April 7, 2012 from 2:00 p.m. to 4:00 p.m. at 700 North Alameda Avenue. All attendees are required to R.S.V.P. at (310) 537-2102.

Councilperson Arceneaux invited the residents to take advantage of the Neighborhood Housing Services (NHS) "Homebuyers Workshop" to be held on Saturday, April 14, 2012 from 10:00 a.m. to 12:30 p.m. at the Compton Salvation Army. For more information, please call (888) 895-2647.

Councilperson Arceneaux stated that the Friends of the L.A. River are inviting the citizens of Compton to participate in the river clean-up to be held on Saturday, April 28, 2012 from 9:00 a.m. to 12 p.m. at the lower Compton Creek soft bottom adjacent to the Del Amo Transit Center. Additional information may be found at www.folar.org.

Councilperson Arceneaux asked the community to remember the families that were affected by the tornado in the Dallas/Fort Worth Texas area.

Councilperson Jones thanked the L.A. County Sheriff's for hosting the "Safety Day" event held at Kelly Park last week.

Councilperson Jones requested that the meeting be adjourned in the memory of Reverend Dr. Willie Foreman, former pastor of Compton First United Methodist Church.

Councilperson Zurita asked the City Manager to verify whether or not the two new modular ambulances purchased with CDBG re-allocation funds were totaled in an accidents.

Bryan Batiste, City Manager, maintained that he was unaware of any recent accidents and cited that he would verify that information with Fire Chief Jon Thompson.

Councilperson Zurita asked the City Manager to bring back that information at the next council meeting, in addition to whether any insurance reimbursements were received, and what those funds were expended on.

Councilperson Zurita requested an update on Sebrie Park.

Councilperson Zurita requested the City Manager's plan to eradicate graffiti, potholes, and the weeds in the streets.

Councilperson Zurita asked that a closed session item be placed on the agenda every week until a new city manager is hired.

Councilperson Zurita stated that the City's revenues are at 65% with expenditures at 67%. Ms. Zurita indicated that it is clear that the City is spending more than it can afford and asked the City Attorney if this information could be distributed to the community.

Councilperson Zurita noted that this was one of the reasons why she had an issue with adding stipends to the budget.

Councilperson Dobson thanked the members of the Beautification Committee for the clean-up at the Greenleaf Parkway.

Councilperson Dobson asked the Fire Department to present an emergency preparedness plan, in light of the natural disasters today.

Councilperson Dobson encouraged the residents to participate in the "Restore Compton One Street at a Time Clean-Up" event to be held on Saturday, April 21, 2012 at Bunche Middle School located at 12338 Mona Boulevard, Compton. For more information, please call Patricia Hooper at (310) 605-5684 or (562) 817-0822. Web users can also go to www.justdogood.org.

#3.

Councilperson Dobson encouraged the Compton community to volunteer their time and resources towards the "Annual Homeless Veterans Stand-down" event to be held on September 21-24, 2012.

Craig Cornwell, City Attorney, announced that he would be presenting oral presentations next week in regards to conflicts of interest and other matters.

City Attorney Cornwell addressed the statement regarding the Brown Act and items being discussed that are not on the agenda. City Attorney Cornwell stated that there were exceptions to this rule 1) to respond to statements 2) make a brief announcement and 3) to schedule dates for matters to be discussed at a future meeting.

Mayor Perrodin expressed his support for Congresswoman Laura Richardson. The Mayor reported that Ms. Richardson has been the most responsive congressperson that has ever been elected to serve the citizens of Compton; and innovative enough to open up a field office inside City Hall which is unprecedented.

Mayor Perrodin encouraged the residents to support the youth at the "Compton Little League Dennis Gilbert Spring Tournament" to be held on Saturday, April 7, 2012 at the Major League Youth Academy.

Mayor Perrodin mentioned the City’s search for a permanent city manager. The Mayor stated that the City hired Alliance Search LLC. to bring the City candidates for the city manager’s position; and out of the thirty candidates, the council selected five. The Mayor indicated that after the second interview, the City Council voted and agreed upon an order of candidates, but to his chagrin, the top candidate was not appointed.

Mayor Perrodin stated that during the last two months one of the candidates removed themselves from the list, with the top candidate still on the list.

Mayor Perrodin made it clear that there were certain provisions of the law that the City Council has to follow and if there is nothing scheduled for the closed session, it cannot be posted on the agenda. The Mayor indicated that he would not be a party to any ongoing closed sessions unless business is placed on the agenda.

Mayor Perrodin cited that during last week’s closed session, the City Council voted to extend the search and add two additional candidates with a vote of four to one to open up the search again, with him being the only no vote.

Mayor expressed a concern for the tax-payers money during this process and stated that any additional delays could cause the City to lose more candidates.

Mayor Perrodin encouraged the residents during this Easter season to have faith in the One that died on the cross and gave us eternal salvation.

ADJOURNMENT

On motion by Zurita, seconded by Dobson, the meeting was adjourned at 8:37 p.m. in the memory of **Dr. Willie Foreman, James Earl Craft and the people affected by the tornado in Dallas/Fort Worth Texas**, by the following vote on roll call:

AYES: Council Members – Zurita, Dobson, Arceneaux, Jones, Perrodin

NOES: Council Members - None

ABSENT: Council Members - None

City Clerk of the City of Compton

Mayor of the City of Compton

DATE: APRIL 17, 2012

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: JON THOMPSON, CHIEF
COMPTON FIRE DEPARTMENT

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ESTABLISH A PURCHASE ORDER WITH L & B PIPE AND SUPPLY COMPANY FOR A 120 GALLON WATER STORAGE UNIT FOR FIRE STATION #3

SUMMARY

This resolution authorizes the City Manager to establish a purchase order not to exceed the amount of \$1500.00 with L&B Pipe Supply Company for the purchase of a 120 gallon water storage unit for Fire Station #3.

BACKGROUND

Fire Station #3 is over 24 years old and the current water storage unit was installed when the Fire Station was first constructed. Members of the Department are required to work a twenty-four hour shift, which makes the availability of hot water an absolute necessity. This is also a Health Department requirement.

STATEMENT OF ISSUE

We have identified a plumbing issue with the water storage unit at Fire Station # 3. It has been determined that the water storage unit is leaking water and cannot be repaired and must be replaced. Due to the size of the Fire Station this type of water heating system must be used. This storage unit works in tandem with a separate heating unit to produce hot water.

Three (3) vendors were contacted and the following pricing information was obtained:

L & B Pipe and Supply Company	\$ 930.00
Plumbers Warehouse	\$1101.39
Home Depot	[Does not sell item]

L & B Pipe Supply Company offers the best pricing of the three vendors that were contacted. General Services will handle the installation of the unit. These funds will also pay for parts needed to install unit as well as some other minor Fire Station plumbing needs.

#4.

City Council approval is needed because the expenditure is in excess of \$5000.00 spent this fiscal year with this vendor.

ALTERNATIVE

The faculty water storage unit must be replaced. Purchase from Plumbers Warehouse will cost the City additional monies.

FISCAL IMPACT

There is no further impact to the General Fund. Adequate funds for the purchase are allocated in account 1001-690-000-4230.

RECOMMENDATION

Staff recommends that Council approve the attached resolution.

**JON THOMPSON, CHIEF
COMPTON FIRE DEPARTMENT**

APPROVED FOR FORWARDING:

**BRYAN BATISTE
CITY MANAGER**

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ESTABLISH A PURCHASE ORDER WITH L & B PIPE AND SUPPLY COMPANY FOR A WATER STORAGE UNIT FOR FIRE STATION #3

WHEREAS, the Fire Department has personnel on duty twenty-four hours a day and hot water is an absolute necessity for it’s members use while on duty, in addition to being a Health Department requirement; and

WHEREAS, the water storage unit located at Fire Station #3 is over 24 years old, leaking water and cannot be repaired, thus must be replaced; and

WHEREAS, three vendors were contacted and the following pricing information was obtained:

L & B Pipe and Supply Company	\$ 930.00
Plumbers Warehouse	\$1101.39
Home Depot	[Does not sell the item]

WHEREAS, L & B Pipe and Supply Company offers the best pricing, which will save enough money to not only purchase the needed 120 gallon unit, but also pay for additional parts for other minor plumbing repairs needed at the Fire Station.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. That the City Manager is hereby authorized to issue a purchase order in an amount not to exceed \$1500.00 to L& B Pipe and Supply Company.

Section 2. That the funds for this vendor are to be taken from Account No. 1001-690-000-4230.

Section 3. That certified copies of this resolution shall be filed in the offices of the City Controller, Fire Department, City Manager, and the City Clerk.

Section 4. That the Mayor shall sign and the City Clerk shall attest to the adoption of this resolution.

ADOPTED this _____ day of _____, 2012.

MAYOR OF THE CITY OF COMPTON

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

RESOLUTION NO. _____
PAGE TWO

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing resolution was adopted by the City Council, signed by the Mayor and attested to by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2012.

That said resolution was adopted by the following vote, to wit:

AYES:	COUNCIL MEMBERS-
NOES:	COUNCIL MEMBERS-
ABSENT:	COUNCIL MEMBERS-
ABSTAIN:	COUNCIL MEMBERS-

CITY CLERK OF THE CITY OF COMPTON

the Plumbers Warehouse
1161 E ARTESIA BLVD
CARSON, CA 90746-1602
310 635-6500

PRICE QUOTATION
AS OF-05 APR 2012
QUOTED BY-ANTHONY CERDA
PAGE 1 OF 1

BID# : 3-271164
CITY OF COMPTON
QUOTED ATTN: GENERAL SERVICES
TO: 205 S WILLOWBROOK
COMPTON, CA 90221

CITY OF COMPTON
SHIP ATTN: GENERAL SERVICES
TO: 205 S WILLOWBROOK
COMPTON CA 90221
GENERAL SERVICES

NOTICE: PRICES BASED UPON RECIEPT OF THE TOTAL QUANTITY FOR IMMEDIATE SHIPMENT (48 HOURS). SHIPMENTS BEYOND 48 HOURS SHALL BE AT THE PRICE IN EFFECT AT TIME OF SHIPMENT. SELLER NOT RESPONSIBLE FOR DELAYS, LACK OF PRODUCT OR INCREASE OF PRICING DUE TO CAUSE BEYOND OUR CONTROL, AND/OR BASED UPON LOCAL, STATE AND FEDERAL LAWS GOVERNING TYPE OF PRODUCTS THAT CAN BE SOLD OR PUT INTO TRANSIT.

PRODUCT.....	DESCRIPTION.....	QUANTITY	NET-PRICE	AMOUNT
43118	LAARS 120 GAL STORAGE TANK 2"	1	1012.767	1012.77
	TOTAL MATERIAL			1012.77
	TAX			88.62
	TOTAL WITH TAX			1101.39

THIS IS A QUOTATION ONLY -- THIS IS NOT AN INVOICE
THIS QUOTATION IS FOR PRODUCTS ONLY -- FREIGHT CHARGES HAVE NOT BEEN INCLUDED

Tlf.: 310-537-8000

Fax: 310-639-4856

#4.

FAX MESSAGE FROM

L & B PIPE

PAGE 002

PRICE QUOTATION
L & B PIPE and SUPPLY COMPANY
22515 S. WESTERN AVE.
TORRANCE, CA 90501
310-328-2060

Page : 1

Printed At : 08:40:46 09 APR 2012

Quote Date 01/30/12	Quote No. 76316	Quote Expiration Date 02/29/12	Writer SD	Slsm 500	WH	
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Quoted To:COMPTON

Ship To:COMPTON

CITY OF COMPTON G.SVS. DEPT.
205 S. WILLOWBROOK AVE.
COMPTON CA 90220

CITY OF COMPTON G.SVS. DEPT.
205 S. WILLOWBROOK AVE.
COMPTON CA 90220

Quotation Note:

Ln	Order Quant	EDP Code / Description	Net Price	UM	Ext Price
1	1	ST120 AM STJV5-120T STORGE TANK	930.000	EA	930.00

Total Less Tax \$930.00

D E S Q F A X T R A N S M I S S I O N

Date: 09 APR 2012

Time: 08:40 am

From: STEVE DAVIS
L & B PIPE and SUPPLY COMPANY
22515 SO WESTERN AVE.
www.landbpipe.com
Torrance, CA 90501

Tel #: 310-328-2060

Fax #: 310-328-4306

To: ATTN: BENSON
CITY OF COMPTON G.SVS. DEPT.

Fax #: 1310-632-8414

Subject: Bid #76316

Pages: 2

RESOLUTION SIGN-OFF FORM

DEPARTMENT: Fire Department

RESOLUTION TITLE: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ESTABLISH A PURCHASE ORDER WITH L & B PIPE AND SUPPLY COMPANY FOR A WATER STORAGE UNIT FOR FIRE STATION #3

Jon Thompson
DEPARTMENT MANAGER’S SIGNATURE

3/21/2012 1:07:26 PM
DATE

REVIEW / APPROVAL

Ruth Rugley
CITY ATTORNEY

4/12/2012 12:25:40 PM
DATE

Stephen Ajobiewe
CITY CONTROLLER

4/12/2012 2:03:50 PM
DATE

Bryan Batiste
CITY MANAGER

4/12/2012 11:26:07 AM
DATE

Use when:	
Public Works:	When contracting for Engineering Services.
City Attorney:	When contracting for legal services; contracts that require City Attorney’s review.
Controller/Budget Officer:	Amending Budget; appropriating and/or transferring funds; adding and/or deleting positions; any resolution having account numbers.
Asst. City Manager/OAS:	All personnel actions.

April 17, 2012

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: CITY MANAGER

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO AMEND THE CITY'S FISCAL YEAR 2011- 2012 BUDGET AND REPAY THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) FOR INELIGIBLE CLIENTS ASSISTED WITH HOMELESS PREVENTION AND RAPID RE-HOUSING PROGRAM (HPRP) FUNDS AND ENTER INTO CONTRACT WITH THE LOS ANGELES HOMELESS SHELTER AUTHORITY TO ADMINISTER THE HOMELESS PREVENTION AND RAPID RE-HOUSING PROGRAM (HPRP)

SUMMARY

This resolution authorizes the City Manager to amend the Fiscal Year 2011-2012 budget. In addition, this resolution authorizes the City Manager to repay the U.S. Department of Housing and Urban Development (HUD) for ineligible client expenses charged to the Homeless Prevention and Rapid Re-Housing Program (HPRP), as well as, authorize the City Manager to enter into agreement with the Los Angeles Homeless Shelter Authority (LAHSA) to administer the Homeless Prevention and Rapid Re-Housing Program (HPRP).

BACKGROUND

On April 28, 2009, the City Council approved Resolution No. 22,816, adopting the City's Homeless Prevention and Rapid Re-Housing Program (HPRP) through a substantial amendment in the award amount of \$848,514 from the U.S. Department of Housing and Urban Development (HUD).

The program's primary focus is to provide housing stabilization by offering temporary assistance and or services and to create a bridge to long term stability for eligible clients. The intent of the HPRP program is to serve persons who are homeless or would be homeless but for this assistance and can remain stably housed after this temporary assistance ends. The HPRP Program has provided two types of assistance which are Homeless Prevention and Rapid Re-Housing (Homeless Assistance). Homeless Prevention consists of preventing individuals and families at risk of homelessness from being homeless. Rapid Re-housing (Homeless Assistance) consists of assisting persons experiencing homeless to be quickly re-housed and stabilized. The eligible activities include financial assistance (rental assistance, security deposits, utility deposits, utility payments,

#5.

moving cost assistance and hotel/motel vouchers), housing and relocation and stabilization services, data collection and evaluation; and administrative costs.

Eligible activities categories include:

- Financial Assistance
- Housing Relocation and Stabilization Services
- Data Collection and Evaluation
- Administrative Costs

HPRP cannot be used for mortgage assistance to assist persons who need long-term and/or intensive supports, Emergency Shelter Grant Programs (ESG), or Rapid Re-housing (RRH) Demonstration. The program does not allow funds to be paid to the participants; however they can be directly paid to the third party such as landlords, utility companies and moving companies.

The City's HPRP grant is set to expire on August 16, 2012.

STATEMENT OF ISSUE

The City has processed reimbursements totaling \$592,421 which includes costs associated with financial assistance such as security deposits, rents and utility payments, and administration costs, case management and data collection. There is \$256,093 remaining from the original award of \$848,514, which was not appropriated in this year's fiscal budget. As a result, we must move unexpended funds from prior years to the current year's budget.

Since the City provided financial assistance to ineligible clients and could not provide sufficient support documentation, the U.S. Department of Housing and Urban Development (HUD) is requesting that the funds be repaid back for those activities such as security deposits, rents and utility payments, totaling \$441,175. However, the City Manager and Grants Division have worked diligently with the U.S. Department of Housing and Urban Development (HUD) and were able to save the City a potential repayment of \$151,246 for expenses such as administrative costs, case management, data collection and some client rental expenses.

The HUD Community Planning and Development Representative has informed the City that although they support the limited eligibility for several clients, if the City is subject to a more in-depth review from another agency, the client eligibility could still be questioned. The U.S. Department of Housing and Urban Development (HUD) is recommending that the City enter into contract with the Los Angeles Homeless Shelter Authority (LAHSA) to administer the City's HPRP Program. The contract would consist of the remaining unreimbursed funds in the amount of \$256,093 and the repayment for ineligible costs in the amount of \$441,175, totaling \$697,268. The U.S. Department of Housing and Urban Development (HUD) does not normally make such recommendations; however, due to the severity of the situation and the short period of time left before the grant period expires the City is left with no options.

The Los Angeles Homeless Shelter Authority (LAHSA) is a well known organization that specializes in homeless assistance programs. In addition, they are a direct recipient of the U.S. Department of Housing and Urban Development (HUD) funds for homeless assistance programs. From September 2009 to March 2012, the Los Angeles Homeless Shelter Authority (LAHSA) served 52 families in the City of Compton, not including other surrounding areas in the Los Angeles County. While the City of Compton's operated HPRP program only served 29 families. The Los Angeles Homeless Shelter Authority (LAHSA) has selected two service providers working on the City of Los Angeles Program with focuses on South Los Angeles including the Compton area to assist with the expending of funds, if the City were to enter into a contract with them.

The City of Compton would be able to utilize the City of Los Angeles HPRP policies and procedures, in addition to the Los Angeles Homeless Shelter Authority (LAHSA) data quality team which would ensure that the HPRP data was prepared in accordance with HUD regulations.

ALTERNATIVES

Due to the severity of the issue and the short period of time to expend the funds, the City has little to no option that would result in resolving the outstanding findings and complying with HUD regulations. The City's HPRP program is out of compliance with a threat of recapture if the funds are not expended by the August deadline.

FISCAL IMPACT

This resolution will impact the General Fund. The FY 2011-2012 budget will be amended as follows:

- a. Move unexpended funds from prior years to current year by increasing expenditures and revenues.

Increase Expenditure:

<u>Account No.</u>	<u>Account Description</u>	<u>Amount</u>
28017800014262	Other Professional Services	\$179,668.91
28017800014269	Other Contract Services	\$34,320.20
28017800014289	Contribution to Other Agencies	<u>\$42,103.89</u>
	Total:	\$256,093.00

Increase Revenue:

<u>Account No.</u>	<u>Account Description</u>	<u>Amount</u>
280000000003583	HUD Revenue	<u>\$256,093.00</u>
	Total:	\$256,093.00

#5.

b. Transfer funds from:

<u>Account No.</u>	<u>Account Description</u>	<u>Amount</u>
10016100004290	Contribution to Other Funds	<u>\$441,175</u>
	Total:	\$441,175

Transfer to:

<u>Account No.</u>	<u>Account Description</u>	<u>Amount</u>
10016100004269	Other Contract Services	<u>\$441,175</u>
	Total:	\$441,175

c. Repayment of ineligible expenditures totaling \$441,175.00 will be paid out of the following account:

<u>Account No.</u>	<u>Account Description</u>	<u>Amount</u>
10016100004269	Other Contract Services	<u>\$441,175</u>
	Total:	\$441,175

RECOMMENDATIONS

Staff recommends that the Mayor and Council Members adopt the attached resolution.

BRYAN BATISTE
CITY MANAGER

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO AMEND THE CITY’S FISCAL YEAR 2011- 2012 BUDGET AND REPAY THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) FOR INELIGIBLE CLIENTS ASSISTED WITH HOMELESS PREVENTION AND RAPID RE-HOUSING PROGRAM (HPRP) FUNDS AND ENTER INTO CONTRACT WITH THE LOS ANGELES HOMELESS SHELTER AUTHORITY TO ADMINISTER THE HOMELESS PREVENTION AND RAPID RE-HOUSING PROGRAM (HPRP)

WHEREAS, on April 28, 2009, the City Council approved Resolution No. 22,816, adopting the City’s Homeless Prevention and Rapid Re-Housing Program (HPRP) through a substantial amendment in the award amount of \$848,514 from the U.S. Department of Housing and Urban Development (HUD); and

WHEREAS, the HPRP program was designed to provide housing stabilization by offering temporary assistance and or services and to create a bridge to long term stability for eligible clients; and

WHEREAS, the City has \$256,093 remaining from the original award of \$848,514, which was not appropriated in this year’s fiscal budget, as a result, we must move unexpended funds from prior years to the current year’s budget; and

WHEREAS, the City shall repay the U.S Department of Urban Housing and Development (HUD) in the amount of \$441,175 for ineligible expenses from fiscal years 2009-2010, 2010-2011 and 2011-2012; and

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) is recommending that the City enter into contract with the Los Angeles Homeless Shelter Authority (LAHSA) to administer the City’s HPRP Program; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

Section 1: That the City Council authorizes the City Manager to amend the 2011-2012 Fiscal Year’s budget as follows:

- a. Move unexpended funds from prior years to current year by increasing expenditures and revenues.

Increase Expenditure:

<u>Account No.</u>	<u>Account Description</u>	<u>Amount</u>
28017800014262	Other Professional Services	\$179,668.91
28017800014269	Other Contract Services	\$34,320.20
28017800014289	Contribution to Other Agencies	\$42,103.89
	Total:	\$256,093.00

Increase Revenue:

<u>Account No.</u>	<u>Account Description</u>	<u>Amount</u>
28000000003583	HUD Revenue	\$256,093.00
	Total:	\$256,093.00

RESOLUTION NO. _____
Page 2

b. Transfer funds from:

<u>Account No.</u>	<u>Account Description</u>	<u>Amount</u>
10016100004290	Contribution to Other Funds	<u>\$441,175</u>
	Total:	\$441,175

Transfer to:

<u>Account No.</u>	<u>Account Description</u>	<u>Amount</u>
10016100004269	Other Contract Services	<u>\$441,175</u>
	Total:	\$441,175

c. Repayment of ineligible expenditures totaling \$441,175.00 will be paid out of the following account:

<u>Account No.</u>	<u>Account Description</u>	<u>Amount</u>
10016100004269	Other Contract Services	<u>\$441,175</u>
	Total:	\$441,175

Section 2: That the City Council authorizes the City Manager to repay the U.S Department of Urban Housing and Development (HUD) in the amount of \$441,175 for ineligible expenses.

Section 3: That the City Council authorizes the City Manager to enter into a contract up to \$697,268 (Six Hundred Ninety- Seven Thousand Two Hundred Sixty-Eight Dollars) with the Los Angeles Homeless Shelter Authority (LAHSA) for the administration of the Homeless Prevention and Rapid Re-Housing Program (HPRP).

Section 4: That a copy of this resolution shall be filed in the office of the City Manager, City Controller, City Clerk, Planning and Economic Development Department and the City Attorney’s Office.

Section 5: That the Mayor shall sign and the City Clerk shall attest to the adoption of this resolution.

ADOPTED this _____ day of _____, 2012

MAYOR OF THE CITY OF COMPTON

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

RESOLUTION NO. _____
Page 3

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing resolution was adopted by the City Council, signed by the Mayor, and attested to by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2012.

That said resolution was adopted by the following vote, to wit:

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSTAIN: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-

CITY CLERK OF THE CITY OF COMPTON

April 17, 2012

TO: MAYOR AND COUNCIL MEMBERS

FROM: SHERI D. EATON, ACTING HUMAN RESOURCES DIRECTOR

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON APPROVING AMENDMENTS TO THE POSITION CLASSIFICATION PLAN BY ADOPTING CLASSIFICATION SPECIFICATIONS FOR THE POSITIONS OF GRANTS MANAGER AND PLANNING AND ECONOMIC DEVELOPMENT DIRECTOR

SUMMARY

The City Council will consider a resolution adopting classification specifications for Grants Manager and Planning and Economic Development Director.

BACKGROUND

Prior to his departure from City services, former City Manager, P. Lamont Ewell, reviewed the classification specifications for Grants Manager and Planning and Economic Development Director. Based upon his review, he recommended that in order to serve the City's best needs for grants management and oversight, that the Grants Management Division should be transferred from the Planning and Economic Development Department to the City Manager's Office.

Based upon his recommendation, a public hearing would have occurred to consider changes to the classification specifications at the February 16, 2012 Personnel Board meeting; however, due to the lack of a quorum, there was no Personnel Board meeting in February. Therefore, the public hearing occurred at the March 15, 2012 Personnel Board meeting and the recommended changes were approved by the Personnel Board.

STATEMENT OF ISSUE

Pursuant to the Compton City Charter, Sections 1010 and 1103, the Personnel Board reviewed and approved the proposed amendments to the Position Classification Plan at a public hearing that was held on March 15, 2012.

#6.

The City has also met with the AFSCME, Compton Management Employees' Association, Local #2325, on January 23, 2012 and the Union has agreed with the classification specification changes.

Attached are copies of the proposed classification specifications for these positions for review.

ALTERNATIVE

The only change to these classification specifications is that it removes the responsibility of Grants management from the Planning and Economic Development Department to the City Manager's Office. If City Council does not adopt this resolution, Grants Management will remain under the authority of the Planning and Economic Development Director.

FINANCIAL IMPACT

The adoption of this resolution will not have a financial impact on the City's 2011-2012 fiscal year budget, as these positions and salaries are already allocated in this year's budget.

RECOMMENDATION

It is recommended that the City Council adopt the attached resolution to approve the proposed classification specifications for Grants Manager and Planning and Economic Development Director.

SHERI D. EATON
ACTING HUMAN RESOURCES DIRECTOR

APPROVED FOR FORWARDING:

BRYAN BATISTE
CITY MANAGER

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON APPROVING AMENDMENTS TO THE POSITION CLASSIFICATION PLAN BY ADOPTING CLASSIFICATION SPECIFICATIONS FOR THE POSITIONS OF GRANTS MANAGER AND PLANNING AND ECONOMIC DEVELOPMENT DIRECTOR

WHEREAS, the former City Manager, P. Lamont Ewell, authorized a review of the Position Classification Plan for Grants Manager and Planning and Economic Development Director; and

WHEREAS, based upon his review, he recommended that in order to serve the City's best needs for grants management and oversight, that the Grants Management Division should be transferred from the Planning and Economic Development Department to the City Manager's Office; and

WHEREAS, the City's Position Classification Plan should be amended to remove the Grants Manager's duties and responsibilities from the Planning and Economic Development Director to the City Manager's Office; and

WHEREAS, the Personnel Board of the City of Compton, pursuant to the provisions of Sections 1010 and 1103 of the Compton City Charter did, on March 15, 2012, conduct a public hearing relative to proposed amendments to the Position Classification Plan, as proposed by the City Manager; and

WHEREAS, following the close of the aforementioned public hearing, the Personnel Board did vote to recommend to the City Council the adoption of the proposed amendments to the Position Classification Plan.

WHEREAS, the City has also met with the AFSCME, Compton Management Employees' Association, Local #2325, on January 23, 2012 and the Union has agreed with the classification specification changes.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. That the proposed classification specifications for Grants Manager and Planning and Economic Development Director are hereby approved and added to the Position Classification Plan of the City of Compton.

Section 2. That a duly certified copy of this Resolution shall be delivered to the offices of the City Manager, City Controller and Human Resources.

Section 3. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2012.

MAYOR OF THE CITY OF COMPTON

Resolution No. _____
Page Two

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council, signed by the Mayor and attested by the City Clerk at a regular meeting thereof, held on the _____ day of _____, 2012.

That said Resolution was adopted by the following vote, to wit:

AYES: Council Members–
NOES: Council Members–
ABSENT: Council Members–
ABSTAIN: Council Members–

CITY CLERK OF THE CITY OF COMPTON



City of Compton		
GRANTS MANAGER		
Department: Planning and Economic Development	Class Code:	2026
Revised Date: April 2009	FLSA Status:	Non-Exempt
Personnel Board Approved: 07/09/09	Bargaining Unit: AFSCME 2325	
Council Approved: 07/20/10 Resolution No. 23,161		

GENERAL PURPOSE: Under general supervision, plans, directs and coordinates the work of staff and/or contracted consultants engaged in researching and securing grant funding, writes grant proposals, monitors grant funded projects to ensure compliance with grant agreements, completes periodic grant status and related reports; and performs other related duties.

SUPERVISION RECEIVED/EXERCISED: Works under the general supervision of the ~~Director of Planning and Economic Development~~ **City Manager**; exercises supervision over subordinate professional, technical and clerical support personnel.

PRIMARY DUTIES AND RESPONSIBILITIES:

The following essential functions are those that are critical, integral, necessary, crucial, primary and fundamental to the job. Incumbents who possess the requisite skill, experience, education, and other job-related requirements of a position are expected to perform the essential functions of the job with or without a reasonable accommodation.

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Plans, manages and reviews the work of City staff and/or contracted consultants engaged in securing and monitoring grant-funded activities, and preparation of the Annual Action Plan and Consolidated Annual Performance and Evaluation Report (CAPER) and periodic subgrantee performance reports; monitors grant performance to ensure conformance with Department goals, and compliance with local, state and Federal codes and regulations.
- Researches grant funding sources including State, Federal and local agencies, and drafts grant proposals and applications. Confers with funding agencies and monitors the status of submitted funding requests.
- Answers inquiries and assists City departments with grant funding/performance and technical issues; provides technical assistance to Community Development Block Grant (CDBG) funded agencies; explains the City's processes and requirements and provides guidance within scope of authority.
- Oversees the annual Request for Proposals process for requests for grants; evaluates requests for funding and recommends approval. Presents recommendations during workshops and/or public hearings.
- Prepares a variety of compliance-related reports for the funding agencies including progress reports, grant close-out reports, Minority Business Enterprise participation reports and the Bi-Annual Labor Standards report.
- Provides staff support to the Federal Grants Advisory Board (FGAB).
- Prepares various technical documents including public notices, press releases and contracts.
- Coordinates with City departments to ensure grant compliance; follows-up with departments to ensure projects are carried out in a timely and appropriate manner; requests status reports and troubleshoots grant issues or problems.

PRIMARY DUTIES AND RESPONSIBILITIES (Continued):

- Composes, reviews, edits and approves a variety of reports including requests for Council action and weekly or monthly reports of departmental activity.
- Assists with the selection, training, motivation and evaluation of Department personnel, provides or coordinates staff training; works with employees to correct deficiencies; implements discipline and termination procedures.
- As requested, attends various special civic events as a City representative; participates on a variety of boards and commissions; attends and participates in professional group meetings; stays abreast of new trends and innovations in the field of community development and grant-funded programs.
- Performs related duties and responsibilities as assigned.

MINIMUM QUALIFICATIONS:

Education and Experience:

Possession of a Bachelor's degree from an accredited college or university in Planning, Public/Business Administration or a related field; AND five (5) years experience in grant/proposal writing, development and administration or related field including two (2) years supervisory experience; OR an equivalent combination of education and experience. Possession of a Master's degree in Planning, Public/Business Administration or a related field and/or certification by CFRE (Certified Fund Raising Executive) International organization for fund raising professionals, is preferred.

Required Licenses or Certifications:

- Must possess a valid California Class C Driver's License.

Required Knowledge of:

- City organization, operations, policies and procedures.
- City Code, City Ordinances, Standard Operating Manual, personnel policies and procedures, and applicable Memoranda of Understanding.
- Grant writing; and the requirements and procedures for applying for State, federal and local grant program funding.
- Practices, principles, procedures, regulations, and techniques of grant/proposal writing and grants administration.
- Federal Department of Housing and Urban Development (HUD) rules and regulations.
- State and Federal environmental review processes; Minority Business Enterprise and labor compliance requirements including the Davis-Bacon Act.
- Current and proposed legislation and laws of the local, state, and federal governments that affect funding for community development programs.
- Principles and practices of organization, administration and personnel management.
- Principles of record keeping and records management.

Required Skill in:

- Conducting sound analysis and making recommendations.
- Researching and analyzing the factors affecting grant-funded community development projects.
- Program management including monitoring and reporting details of grant-funded projects.
- Collecting, organizing, analyzing and presenting data and information.
- Nonprofit organization capacity building.
- Supervising, leading, and delegating tasks and authority.

- Operating a personal computer utilizing standard and specialized software.
- Effective verbal and written communication including technical writing.
- Writing clear, concise and compelling text.
- Establishing and maintaining effective working relationships with staff, City departments, elected officials, outside agencies, community groups, local businesses, and the general public.

Physical Demands / Work Environment:

- Work is primarily performed in a standard office environment.
- Work may involve exposure to wet surfaces, occasional loud noise and dust.

December 9, 2008

TO: MAYOR AND CITY COUNCIL

FROM: CITY MANAGER

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON APPROVING AN AMENDMENT TO THE POSITION CLASSIFICATION PLAN BY ADOPTING CLASSIFICATION SPECIFICATIONS AND ESTABLISHING A SALARY RANGE FOR THE POSITION OF PLANNING AND ECONOMIC DEVELOPMENT DIRECTOR

BACKGROUND

The City Council will consider a resolution adopting classification specifications and a salary range for Planning and Economic Development Director.

STATEMENT OF PROBLEM

Pursuant to the Compton City Charter, Sections 1010 and 1103, the Personnel Board reviewed and approved the proposed amendment to the Position Classification Plan at a public hearing that was held on April 30, 2007.

The City has also met with the Compton Management Employees' Association, AFSCME, Local 2325 and both have agreed that the salary for Planning and Economic Development Director should be established.

Attached are copies of the proposed classification specifications for this position for your review.

FINANCIAL IMPACT

The adoption of this resolution will not have a financial impact on the City's 2008-2009 fiscal year budget.

RECOMMENDATION

It is recommended that the City Council adopt the attached resolution to approve the proposed classification specifications and establish a salary range for the position of Planning and Economic Development Director.

CHARLES EVANS
CITY MANAGER

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON APPROVING AN AMENDMENT TO THE POSITION CLASSIFICATION PLAN BY ADOPTING CLASSIFICATION SPECIFICATIONS AND ESTABLISHING A SALARY RANGE FOR THE POSITION OF PLANNING AND ECONOMIC DEVELOPMENT DIRECTOR

WHEREAS, the City Manager authorized a review of the Position Classification Plan; and

WHEREAS, the Personnel Board of the City of Compton, pursuant to the provisions of Sections 1010 and 1103 of the Compton City Charter did, on April 30, 2007, conduct a public hearing relative to a proposed amendment to the Position Classification Plan, as proposed by the City Manager; and

WHEREAS, following the close of the aforementioned public hearing, the Personnel Board did vote to recommend to the City Council the adoption of the proposed amendment to the Position Classification Plan.

WHEREAS, the City has met with the Compton Management Employees' Association, AFSCME, Local 2325 and both have agreed that the salary for Planning and Economic Development Director should be established.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. That the proposed classification specifications for Planning and Economic Development Director are hereby approved and added to the Position Classification Plan of the City of Compton.

Section 2. That effective December 1, 2008, the salary for Planning and Economic Development Director shall be established as follows:

<u>Classification Title</u>	<u>Salary Range</u>
Planning and Economic Development Director	191

Section 2. That a duly certified copy of this Resolution shall be delivered to the offices of the City Manager, City Controller and Human Resources.

Section 3. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2008.

MAYOR OF THE CITY OF COMPTON

Resolution No. _____
Page Two

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council, signed by the Mayor and attested by the City Clerk at a regular meeting thereof, held on the _____ day of _____, 2008.

That said Resolution was adopted by the following vote, to wit:

AYES: Council Member(s) –
NOES: Council Member(s) –
ABSENT: Council Member(s) –
ABSTAIN: Council Member(s) –

CITY CLERK OF THE CITY OF COMPTON

RESOLUTION SIGN-OFF FORM

DEPARTMENT:

Human Resources

RESOLUTION TITLE:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON APPROVING AMENDMENTS TO THE POSITION CLASSIFICATION PLAN BY ADOPTING CLASSIFICATION SPECIFICATIONS FOR THE POSITIONS OF GRANTS MANAGER AND PLANNING AND ECONOMIC DEVELOPMENT DIRECTOR

<ManagersName>

DEPARTMENT MANAGER’S SIGNATURE

<ManagersDate>

DATE

REVIEW / APPROVAL

<LegalName>

CITY ATTORNEY

<LegalDate>

DATE

<ControllerName>

CITY CONTROLLER

<ControllerDate>

DATE

<CityManager>

CITY MANAGER

<CityManagerDate>

DATE

Use when:	
Public Works:	When contracting for Engineering Services.
City Attorney:	When contracting for legal services; contracts that require City Attorney’s review.
Controller/Budget Officer:	Amending Budget; appropriating and/or transferring funds; adding and/or deleting positions; any resolution having account numbers.
Asst. City Manager/OAS:	All personnel actions.

April 17, 2012

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: SHERI EATION, ACTING HUMAN RESOURCES DIRECTOR

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
COMPTON AUTHORIZING THE ISSUANCE OF A PURCHASE
ORDER TO BARBARA DEMERY-GILLAM AND ASSOCIATES

SUMMARY

The City Council will consider a resolution for issuance of a purchase order to Barbara Demery Gillam and Associates for court reporting services.

BACKGROUND

The Human Resources Department has utilized the court reporting services of Barbara Demery-Gillam and Associates to provide transcription services for the Personnel Board meetings and appeal hearings.

STATEMENT OF ISSUE

The Human Resources Director's role to the Personnel Board is the same as the City Clerk's role to the City Council. During the Personnel Board meeting, the Human Resource Director must be available to address and respond to the needs and concerns of the Personnel Board, respond to the audience and carry out the role of the Personnel Board's Clerk.

It is difficult to accomplish the tasks of the Personnel Board's Clerk and to take minutes of the Board meeting simultaneously; therefore, we have utilized the court reporting services of Barbara Demery-Gillam and Associates to provide transcription services for the Personnel Board. Demery-Gillam and Associates also provides Certified Shorthand Reporting services for the Board's appeal hearings; thereby, eliminating the need to hire additional persons who can swear in the witnesses to give testimony in the cases.

#7.

ALTERNATIVE

There are several pending cases to be heard before the Personnel Board and we are requesting that the services of Demery-Gillam continue for the remainder of this fiscal year.

If City Council does not adopt this resolution, it could possibly further delay the pending cases before the Personnel Board.

FINANCIAL IMPACT

The adoption of this resolution will not have a financial impact on the City's 2011-2012 fiscal year budget, as funding is already allocated in Human Resources Department budget.

RECOMMENDATION

Staff recommends the adoption of the attached resolution authorizing the City Manager to issue a purchase order to Barbara Demery-Gillam and Associates in the amount of \$7,500.00.

SHERI D. EATON
ACTING HUMAN RESOURCES DIRECTOR

APPROVED FOR FORWARDING:

BRYAN BATISTE
CITY MANAGER

RESOLUTION NO. _____**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE ISSUANCE OF A PURCHASE ORDER TO BARBARA DEMERY-GILLAM AND ASSOCIATES**

WHEREAS, the Human Resources Department has utilized the court reporting services of Barbara Demery-Gillam and Associates to provide transcription services for the Personnel Board meetings and appeal hearings; and

WHEREAS, the Human Resources Director's role to the Personnel Board is the same as the City Clerk's role to the City Council; and

WHEREAS, during the Personnel Board meeting, the Human Resource Director must be available to address and respond to the needs and concerns of the Personnel Board, respond to the audience and carry out the role of the Personnel Board's Clerk; and

WHEREAS, it is difficult to accomplish the tasks of the Personnel Board's Clerk and to take minutes of the Board meeting simultaneously; therefore, we have utilized the court reporting services of Barbara Demery-Gillam and Associates to provide transcription services for the Personnel Board; and

WHEREAS, Demery-Gillam and Associates also provides Certified Shorthand Reporting services for the Board's appeal hearings; thereby, eliminating the need to hire additional persons who can swear in the witnesses to give testimony in the cases; and

WHEREAS, there are several pending cases to be heard before the Personnel Board and we are requesting that the services of Demery-Gillam continue for the remainder of this fiscal year.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. That the City Manager is hereby authorized to issue a purchase order to Barbara Demery-Gillam and Associates for providing transcription services to the Personnel Board in the amount of \$7,500.00.

Section 2. That funds, in the amount of \$7,500.00, are allocated in the fiscal year 2011-2012 budget for this expenditure in account #1001-56-0000-4262.

Section 3. That a duly certified copy of this resolution shall be delivered to the Offices of the City Manager, City Attorney, City Controller, Human Resources Department and City Clerk.

Section 4. That the Mayor shall sign and the City Clerk shall attest to the adoption of this resolution.

ADOPTED this _____ day of _____, 2012.

MAYOR OF THE CITY OF COMPTON

RESOLUTION NO. _____
PAGE 2

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Alita L. Godwin, City Clerk of the City of Compton, hereby certify that the foregoing resolution was adopted by the City Council, signed by the Mayor and attested to by the City Clerk at a regular meeting thereof held on the ____ day of _____, 2012.

That said resolution was adopted by the following vote, to wit:

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-
ABSTAIN: COUNCIL MEMBERS-

CITY CLERK OF THE CITY OF COMPTON

RESOLUTION SIGN-OFF FORM

DEPARTMENT: Human Resources

RESOLUTION TITLE: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE ISSUANCE OF A PURCHASE ORDER TO BARBARA DEMERY-GILLAM AND ASSOCIATES

Sheri Eaton
DEPARTMENT MANAGER’S SIGNATURE

3/27/2012 11:28:03 AM
DATE

REVIEW / APPROVAL

Ruth Rugley
CITY ATTORNEY

3/28/2012 12:56:25 PM
DATE

Stephen Ajobiewe
CITY CONTROLLER

3/29/2012 4:20:49 PM
DATE

Bryan Batiste
CITY MANAGER

3/28/2012 7:36:15 AM
DATE

Use when:	
Public Works:	When contracting for Engineering Services.
City Attorney:	When contracting for legal services; contracts that require City Attorney’s review.
Controller/Budget Officer:	Amending Budget; appropriating and/or transferring funds; adding and/or deleting positions; any resolution having account numbers.
Asst. City Manager/OAS:	All personnel actions.

April 17, 2012

TO: MAYOR AND COUNCIL MEMBERS

FROM: KAMBIZ SHOGHI, GENERAL MANAGER
COMPTON MUNICIPAL WATER MANAGER

**SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
COMPTON AUTHORIZING THE CITY MANAGER TO ENTER
INTO A CONTRACT WITH AND ISSUE A PURCHASE ORDER
TO S.S. LAU FOR PREPARATION OF THE 2012/13 RICHLAND
FARMS ASSESSMENT FEE**

SUMMARY

This resolution authorizes the City Manager to enter into an agreement with and issue a purchase order to Steve Lau (S.S. Lau) in the amount of \$7,340.00 (Seven Thousand, Three Hundred and Forty Dollars) for the preparation of the Richland Farms Water District annual assessments.

BACKGROUND

The Department of Water Resources ("DWR") awarded loans to local water agencies to make specified improvements under the Safe Drinking Water Bond Law of 1976 as required by the Department of Health Services.

On December 29, 1983 the City Council adopted Resolution No. 13,796, creating the Richland Farms Special Assessment District. This Assessment District was formed to allow residents of Richland Farms the opportunity to borrow money from DWR to be used to construct a water system for their area.

Each year the Compton Municipal Water Department prepares statements to send to the residents of Richland Farms allowing them the opportunity to pay their annual assessment fee in lieu of placing the assessment fee on the tax roll.

For a number of years, S.S. Lau has gone to the L.A. County Recorder's Office to verify the current property owners, get current addresses and the amount of the yearly assessment fee. After gathering the appropriate information he prepares a booklet with the information and submits it to the Water Department so that staff can prepare letters to the current residents with the amount due for the annual assessment fee. Staff has a deadline to prepare the payment statement for the residents. After the deadline Mr. Lau submits a report to L.A. County indicating which residents have paid. The County assesses those residents that did not pay through the City of Compton and their fees are placed on their tax roll; therefore, every aspect has to be done in a timely manner.

Steve Lau (S.S. Lau) Staff Report
Page 2

STATEMENT OF THE ISSUE

Steve Lau is a retired employee of L.A. County and has firsthand knowledge and experience in performing the tasks necessary for gathering needed information and the timely completion of this annual project. Mr. Lau will be contracted to go to the L. A. County Assessor's Office to retrieve new owner's names, mailing addresses, current owner's information as well as the new payment amount and the unpaid balance. He will then prepare a report that the Water Department staff uses to prepare the annual assessment fees. After the voluntary payment deadline, S.S. Lau will prepare a spread sheet and submit the information to L.A. County.

ALTERNATIVE

The alternative would be to train and designate administrative staff to go to the County Assessor's Office to gather the required information for the report. Due to the recent fiscal difficulties suffered by the City, the Water Department has suffered staffing losses and displacements, and in light of stringent deadlines that must be met it is staff's opinion that this year's deadlines would not be met if we don't go select someone with the required experience.

FISCAL IMPACT

Funds are available in the 2011-12 fiscal year budget in account 5000-900-000-4262.

RECOMMENDATIONS

It is recommended that the City Council authorize the City Manager to enter into an agreement and issue a purchase order to Steve Lau in the amount of \$7,340.00 (Seven Thousand, Three Hundred and Forty Dollars). He will receive \$3,670.00 to research, prepare and submit the annual assessment fee and receive the remaining balance of \$3,670.00 upon submission of the final report to L.A. County Tax Assessors Office.

KAMBIZ SHOGHI, GENERAL MANAGER
COMPTON MUNICIPAL WATER DEPARTMENT

APPROVED FOR FORWARDING:

BRYAN BATISTE
CITY MANAGER

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT
WITH AND ISSUE A PURCHASE ORDER TO S.S. LAU FOR THE
PREPARATION OF THE 2012-13 RICHLAND FARMS ASSESSMENT FEE**

WHEREAS, the Department of Water Resources (“DWR”) awarded loans to local water agencies to make improvements under the Safe Drinking Water Bond Law of 1976 as required by the Department of Health Services; and

WHEREAS, in 1983 the City Council adopted Resolution No. 13,796, creating the Richland Farms Special Assessment District, which allowed residents of Richland Farms to borrow money from DWR to be used to construct a water system for their area; and

WHEREAS, the terms of this loan allows the residents to repay their assessment annually over a thirty (30) year period; and

WHEREAS, the Compton Municipal Water Department is responsible for billing the Richland Farms residents their annual assessment fee and providing a detailed report to L.A. County Tax Assessor’s Office of those residents that voluntarily paid their annual assessment fee so that the remaining residents assessment fee may be placed on the tax rolls; and

WHEREAS, in order to meet the critical deadlines for assessing the residents and reporting to the County, the Water Department desires to contract the services of an experienced and knowledgeable individual to perform the tasks necessary for gathering needed information and timely completion and submission of required reports.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON
DOES HEREBY RESOLVE AS FOLLOWS:**

SECTION 1. That the City Manager is hereby authorized to enter into a contract with Steve Lau (S.S. Lau) to research, prepare and submit the 2012-2013 Richland Farm Annual Assessment fee and final report to the L.A. County Tax Assessor’s Office.

SECTION 2. That the City Manager is authorizes to issue a purchase order to Steve Lau (S.S. Lau) in the amount of \$7,340.00 (Seven Thousand, Three Hundred and Forty Dollars).

SECTION 3. That funds are available in the Water Department’s 2011/2012 fiscal year budget in 5000-900-000-4262 (Other Professional Services).

SECTION 4. That copies of this resolution shall be filed in the offices of the City Manager, City Controller, City Clerk, City Attorney and the Municipal Water Department.

SECTION 5. That the Mayor shall sign and the City Clerk shall attest to the adoption of this resolution.

ADOPTED this _____ day of _____, 2012.

MAYOR OF THE CITY OF COMPTON

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

#8.

RESOLUTION NO. _____
PAGE 2

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON:ss

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the forgoing resolution was adopted by the City Council, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on the _____ day of _____ 2012.

That said resolution was adopted by the following vote, to wit:

AYES:	COUNCILMEMBERS-
NOES:	COUNCILMEMBERS-
ABSENT:	COUNCILMEMBERS-
ABSTAIN:	COUNCILMEMBERS-

CITY CLERK OF THE CITY OF COMPTON

RESOLUTION SIGN-OFF FORM

DEPARTMENT: Water Department

RESOLUTION TITLE: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH AND ISSUE A PURCHASE ORDER TO S.S. LAU FOR PREPARATION OF THE 2012/13 RICHLAND FARMS ASSESSMENT FEE

Kambiz Shoghi
DEPARTMENT MANAGER’S SIGNATURE

3/8/2012 10:47:15 AM
DATE

REVIEW / APPROVAL

Ruth Rugley
CITY ATTORNEY

4/12/2012 9:15:44 AM
DATE

Stephen Ajobiewe
CITY CONTROLLER

4/12/2012 2:01:08 PM
DATE

Bryan Batiste
CITY MANAGER

4/12/2012 7:46:35 AM
DATE

Use when:	
Public Works:	When contracting for Engineering Services.
City Attorney:	When contracting for legal services; contracts that require City Attorney’s review.
Controller/Budget Officer:	Amending Budget; appropriating and/or transferring funds; adding and/or deleting positions; any resolution having account numbers.
Asst. City Manager/OAS:	All personnel actions.

WARRANTS APPROVED BY COUNCIL

<u>Warrant #</u>	<u>Date</u>	<u>Name</u>	<u>Services Provided</u>	<u>Amount</u>	<u>Amount Paid Year to Date</u>
207831	4/4/12	Cleanstreet	February street sweeping	\$35,000.00	\$281,353.45

Requested by Public Works

207891	4/11/12	All Star Interpreting	Spanish interpreting services at Council Meeting	\$7,593.75	\$13,718.75
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Requested by City Manager

I hereby certify that the above demands in the amount of \$42,593.75 were approved at a regular meeting of the City Council and reject _____ as of April 17, 2012.

Council Member

Council Member

City Manager

I hereby certify that the Finance Committee at a regular meeting of the City Council on April 17, 2012 allowed the above demands.

Alita Godwin
City Clerk



CleanStreet
Cleaning Your Environment

1937 W 169th Street
Gardena CA 90247
310-538-5888
310-538-8015 Fax

INVOICE #9.

Date	Invoice #
2/29/2012	66650

Bill To City of Compton Attn: Delores Jones 205 S Willowbrook Compton, CA 90220
--

Job Location/Instructions Monthly Service for Month of Bill Date
--

Account #	Terms	Due Date	PO #	Job Date	Service Call #										
1829	Net 30	3/30/2012	B01781	2/29/2012											
Quantity/Hours	Description			Rate	Amount										
1	Monthly Street Sweeping Fee			35,000.00	35,000.00										
2012 MAR -6 PM 5:10 <table><tr><td>Paid By</td><td>AW</td></tr><tr><td>V#</td><td>10003143</td></tr><tr><td>P.O. #</td><td>B03736F</td></tr><tr><td>A/C #</td><td>2502720000269</td></tr><tr><td>A/C #</td><td></td></tr></table>						Paid By	AW	V#	10003143	P.O. #	B03736F	A/C #	2502720000269	A/C #	
Paid By	AW														
V#	10003143														
P.O. #	B03736F														
A/C #	2502720000269														
A/C #															
For More Information Or Questions About This Invoice Please Call Nita (310) 538-5888 x 114 or E-Mail at nmoran@cleanstreet.com.				Total	\$35,000.00										
				Payments/Credits	\$0.00										
				Balance Due	\$35000.00										

Net unless otherwise agreed in writing. Accounts are due within terms established. If not paid, a service charge of 1 1/2% per month on unpaid balance will be added to the account and monthly thereafter until paid. If an action at law is instituted to enforce the terms of this agreement, customer agrees to pay all attorneys fees and court costs arising from said action.

#9.

ALL STAR

INTERPRETING SERVICE, INC

POST OFFICE BOX 250958
GLENDALE, CA 91225-0958

Invoice

DATE	INVOICE No.
2/14/2012	9294

BILL TO
CITY OF COMPTON ATTN: ACCOUNTS PAYABLE 205 S. WILLOWBROOK COMPTON, CA 90220

Paid By	JN
V#	10007192
P.O. #	303753
AC #	1001-51-0000-4249
AD #	

TERMS

Due on receipt

DATE OF SERVICE	DESCRIPTION	RATE	AMOUNT
2/7/2012	For Spanish Interpreting services delivered today for the UCDC & City Council Meeting at Compton City Hall, 205 S. Willowbrook Ave., Compton, CA 90220. Duration of this Service: 3:30 Hrs.	500.00	500.00
2/14/2012	For Spanish Interpreting services delivered today for the Housing, PFA, Gaming Commissions & UCDC City Council Meeting at Compton City Hall, 205 S. Willowbrook Ave., Compton, CA 90220. Duration of this Service: 3:00 Hrs. These services were provided by: Juan Carlos Morales State Certified Court Interpreter No: 300513 Federally Certified Court Interpreter No: 06050 Tax ID No: 20-5816674	500.00	500.00
Total			\$1,000.00
It's been a pleasure working with you!			

Phone #
(213) 400-9225

Fax #
(818) 547-0562

E-mail
jcmorales@interpreting.com

#9.

Invoice

ALL STAR

INTERPRETING SERVICE, INC

POST OFFICE BOX 250958
GLENDALE, CA 91225-0958

DATE
1/24/2012

INVOICE No.
9251

BILL TO
CITY OF COMPTON
ATTN: ACCOUNTS PAYABLE
205 S. WILLOWBROOK
COMPTON, CA 90220

Paid By	AN
V#	10007192
P.O. #	B03753
AC #	100151-0000-4249
AC #	

TERMS

Due on receipt

DATE OF SERVICE	DESCRIPTION	RATE	AMOUNT
1/17/2012	For Spanish Interpreting services delivered today for the UCDC & City Council Meeting at Compton City Hall, 205 S. Willowbrook Ave., Compton, CA 90220. Duration of this Service: 3:00 Hrs.	500.00	500.00
1/24/2012	For Spanish Interpreting services delivered today for the Housing, PFA, Gaming Commissions & UCDC City Council Meeting at Compton City Hall, 205 S. Willowbrook Ave., Compton, CA 90220. Duration of this Service: 3:00 Hrs. These services were provided by: Juan Carlos Morales State Certified Court Interpreter No: 300513 Federally Certified Court Interpreter No: 06050 Tax ID No: 20-5816674	500.00	500.00

Total \$1,000.00

It's been a pleasure working with you!

Phone #
(213) 400-9225

Fax #
(818) 547-0562

E-mail
jcmorales@interpreting.com

#9.

ALL STAR

INTERPRETING SERVICE, INC

POST OFFICE BOX 250958
GLENDALE, CA 91225-0958

Invoice

DATE
1/10/2012

INVOICE No.
9148

BILL TO
CITY OF COMPTON
ATTN: ACCOUNTS PAYABLE
205 S. WILLOWBROOK
COMPTON, CA 90220

Print By	AN
V#	10007192
P.O. #	303753
INC #	LISTED
INC #	

TERMS

Due on receipt

DATE OF SERVICE	DESCRIPTION	RATE	AMOUNT
1/3/2012	For Spanish Interpreting services delivered today for the UCDC & City Council Meeting at Compton City Hall, 205 S. Willowbrook Ave., Compton, CA 90220. Duration of this Service: 1:45 Hrs.	500.00	500.00
1/10/2012	For Spanish Interpreting services delivered today for the Housing, PFA, Gaming Commissions & UCDC City Council Meeting at Compton City Hall, 205 S. Willowbrook Ave., Compton, CA 90220. Duration of this Service: 3:15 Hrs. These services were provided by: Juan Carlos Morales State Certified Court Interpreter No: 300513 Federally Certified Court Interpreter No: 06050 Tax ID No: 20-5816674	500.00	500.00

Total \$1,000.00

It's been a pleasure working with you!

Phone #
(213) 400-9225

Fax #
(818) 547-0562

E-mail
jcmorales@interpreting.com

Invoice #9.

ALL STAR INTERPRETING SERVICE, INC

POST OFFICE BOX 250958
GLENDALE, CA 91225-0958

Controller's Office

2011 DEC 21 AM 10:07

DATE
12/13/2011

INVOICE No.
9055

BILL TO
CITY OF COMPTON
ATTN: ACCOUNTS PAYABLE
205 S. WILLOWBROOK
COMPTON, CA 90220

city clerk 13

Paid By	<i>AN</i>
V#	<i>10007195</i>
P.O. #	<i>B03753</i>
A/C #	<i>LISTED</i>
A/C #	

TERMS

Due on receipt

CITY MANAGER'S OFFICE
RECEIVED
2012 JAN -4 PM 2:16

DATE OF SERVICE	DESCRIPTION	RATE	AMOUNT
12/6/2011	For Spanish Interpreting services delivered today for the UCDC & City Council Meeting at Compton City Hall, 205 S. Willowbrook Ave., Compton, CA 90220.	750.00	750.00

Duration of this Service: 4:45 Hrs.

12/13/2011	For Spanish Interpreting services delivered today for the Housing, PFA, Gaming Commissions & UCDC City Council Meeting at Compton City Hall, 205 S. Willowbrook Ave., Compton, CA 90220.	750.00	750.00
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Duration of this Service: 3:45 Hrs.

These services were provided by: Juan Carlos Morales
State Certified Court Interpreter No: 300513
Federally Certified Court Interpreter No: 06050

Tax ID No: 20-5816674

Total \$1,500.00

It's been a pleasure working with you!

Phone #
(213) 400-9225

Fax #
(818) 547-0562

E-mail
jcmorales@interpreting.com

#9.

ALL STAR

INTERPRETING SERVICE, INC

POST OFFICE BOX 250958
GLENDALE, CA 91225-0958

Controller's Office

2011 DEC 21 AM 10:07

Invoice

DATE

11/22/2011

INVOICE No.

8968

2012 JAN -4 PM 2:16
CITY MANAGER'S OFFICE
RECEIVED

BILL TO

CITY OF COMPTON
ATTN: ACCOUNTS PAYABLE
205 S. WILLOWBROOK
COMPTON, CA 90220

Paid By	AN
V#	10007192
P.C. #	B03753
A/C #	LISTED
A/C #	

TERMS

Due on receipt

DATE OF SERVICE	DESCRIPTION	RATE	AMOUNT
11/15/2011	For Spanish Interpreting services delivered today for the UCDC & City Council Meeting at Compton City Hall, 205 S. Willowbrook Ave., Compton, CA 90220.	750.00	750.00

Duration of this Service: 4:45 Hrs.

11/22/2011	For Spanish Interpreting services delivered today for the Housing, PFA, Gaming Commissions & UCDC City Council Meeting at Compton City Hall, 205 S. Willowbrook Ave., Compton, CA 90220.	750.00	750.00
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Duration of this Service: 4:00 Hrs.

These services were provided by: Juan Carlos Morales
State Certified Court Interpreter No: 300513
Federally Certified Court Interpreter No: 06050

Tax ID No: 20-5816674

Total **\$1,500.00**

Please remit to above address.

Phone #
(213) 400-9225

Fax #
(818) 547-0562

E-mail
jcmorales@interpreting.com

ALL STAR INTERPRETING SERVICE, INC

POST OFFICE BOX 250958
GLENDALE, CA 91225-0958

Controller's Office

2011 DEC 21 AM 10:07

Invoice #9.

DATE
10/31/2011

INVOICE No.
8853

CITY MANAGER'S OFFICE
RECEIVED
2012 JAN -4 PM 2:16

BILL TO
CITY OF COMPTON
ATTN: ACCOUNTS PAYABLE
205 S. WILLOWBROOK
COMPTON, CA 90220

Paid By	JAN
V#	10007192
P.O. #	B03753
A/C #	LISTED
A/C #	(F)

TERMS

Due on receipt

DATE OF SERVICE	DESCRIPTION	RATE	AMOUNT
10/18/2011	For Spanish Interpreting services delivered today for the UCDC & City Council Meeting at Compton City Hall, 205 S. Willowbrook Ave., Compton, CA 90220.	750.00	750.00

Duration of this Service: 4:45 Hrs.

10/25/2011	For Spanish Interpreting services delivered today for the Housing, PFA, Gaming Commissions & UCDC City Council Meeting at Compton City Hall, 205 S. Willowbrook Ave., Compton, CA 90220.	843.75	843.75
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Duration of this Service: 6:30 Hrs.

These services were provided by: Juan Carlos Morales
State Certified Court Interpreter No: 300513
Federally Certified Court Interpreter No: 06050

Tax ID No: 20-5816674

Total \$1,593.75

It's been a pleasure working with you!

Phone #
(213) 400-9225

Fax #
(818) 547-0562

E-mail
jcmorales@interpreting.com

April 17, 2012

TO: MAYOR AND COUNCIL MEMBERS

FROM: BRYAN BATISTE, CITY MANAGER

SUBJECT: REQUEST TO RE-SCHEDULE THE PUBLIC HEARING TO RECEIVE
COMMENTS ON THE PROPOSED SUBSTANTIAL AMENDMENT
REGARDING HPRP FOR THE CITY OF COMPTON.

The City of Compton, as a direct entitlement community to the U.S. Department of Housing and Urban Development (HUD), is required to hold public hearings to receive input from residents on proposed changes in funding allocations for HPRP projects and activities from prior years Action Plans. Therefore, in order to notify the public about the proposed Substantial Amendment, the public hearing is requested to be rescheduled for **Tuesday, April 24, 2012 at 6:00pm.**

BRYAN BATISTE
CITY MANAGER

April 17, 2012

TO: MAYOR AND COUNCIL MEMBERS

FROM: BRYAN BATISTE, CITY MANAGER

SUBJECT: REQUEST TO SCHEDULE A PUBLIC HEARING TO RECEIVE
COMMENTS ON THE CITY OF COMPTON PROPOSED SUBSTANTIAL
AMENDMENT TO THE FISCAL YEAR 2011-2012 ANNUAL ACTION PLAN
FOR EMERGENCY SOLUTIONS GRANT (ESG) SECOND ALLOCATION

The City of Compton, as a direct entitlement community to the U.S. Department of Housing and Urban Development (HUD), is required to hold public hearings to receive input from residents on proposed changes in funding allocations and activities for HUD programs. The FY 2011-2012 Substantial Amendment is required under Federal regulations at 24 CFR Part 91, as amended by the new Emergency Solutions Grant (ESG) Interim Rule. For FY 2011-2012 the City received two ESG allocations, the first in the amount of \$90,306 and the second in the amount of \$50,797. To receive funds from the second allocation, the City must prepare, and obtain HUD approval of a substantial amendment to its FY 2011-2012 Annual Action Plan outlining proposed activities for funding. Therefore, in order to notify the public about the proposed Substantial Amendment, a public hearing is requested for **Tuesday, May 8, 2012 at 6:00pm.**

BRYAN BATISTE
CITY MANAGER

