

NOTICE

COMPTON CITY COUNCIL AGENDA Tuesday, April 08, 2014 5:45 PM

HEARING(S)

**6:00 P.M. - PUBLIC HEARING - CONSIDERATION OF ESTABLISHING FEES
FOR THE PROCESSING OF UNATTENDED DONATION BOXES (Item #4)**

OPENING

ROLL CALL

INTRODUCTION OF SPECIAL GUESTS

PUBLIC COMMENTS ON AGENDA ITEMS AND NON-AGENDA MATTERS

CONSENT AGENDA

Consent items are routine and expected to be non-controversial. They will be acted upon by the Council at one time without discussion unless a Council Member requests an item be removed or discussed.

APPROVAL OF MINUTES

1. MARCH 25, 2014

REPORTS OF OFFICERS AND COMMISSIONS

PUBLIC WORKS-ENGINEERING

2. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON ADOPTING THE TITLE VI PROGRAM UPDATE PURSUANT TO THE CIVIL RIGHTS ACT OF 1964 AND AUTHORIZING THE CITY MANAGER TO SUBMIT THE REPORT TO THE FEDERAL TRANSPORTATION ADMINISTRATION

END CONSENT AGENDA

REGULAR AGENDA

REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND COMMITTEES AND CITY COUNCIL

3. APPOINTMENT(S) OF OFFICERS, COUNCIL MEMBERS, BOARDS/COMMISSIONS AND COMMITTEES

VARIOUS BOARDS/COMMISSION/COMMITTEES AND MULTI-JURISDICTIONAL BOARDS

CITY MANAGER'S REPORT

CITY ATTORNEY'S REPORTS

UNFINISHED BUSINESS

NEW BUSINESS

4. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON ESTABLISHING A SCHEDULE OF FEES FOR THE REGULATION OF UNATTENDED DONATION BOXES IN THE CITY PURSUANT TO CHAPTER 30, SECTION 30-48.12 OF THE COMPTON MUNICIPAL CODE

APPROVAL OF WARRANTS

5. Warrant #220719 - Date - 3/27/14 - Name - Accela Inc. - Services - Payment for System Maintenance FY13/14 - Amount - \$8,363.49 - Requested by: Building and Safety

Warrant #220774 - Date - 4/02/14 - Name - 1st PMF Bancorp - Services - Emergency Transportation and Basic Life Support - Amount - \$43,427.34 - Requested by: Fire

Warrant #220801 - Date - 4/02/14 - Name - League of California Cities - Services - for roads and streets needs assessments fees - Amount - \$105.00 - Requested by: City Manager

Total Warrants Amount - \$51,895.83

COUNCIL COMMENTS

ADJOURNMENT

NEXT REGULAR MEETING: Tuesday, April 15, 2014 @ 3:30 PM.

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MARCH 25, 2014

The City Council meeting was called to order at 5:52 p.m. in the Council Chambers of City Hall by Mayor Aja Brown.

ROLL CALL

Council Members Present: Zurita, Galvan, Arceneaux, Jones, Brown

Council Members Absent: None

Other Officials Present: C. Cornwell, A. Godwin, G.H. Duffey

COMMENDATORY RESOLUTIONS/PRESENTATIONS

1. Certificate of Appreciation - Tana McCoy - Presented by the Commission for Women – The Mayor and City Council along with the Commission for Women presented Tana McCoy with a certificate of appreciation for 26 years of dedicated service to the Commission for Women.

Student of the Month- Roosevelt Middle School - Jordan Easter, Cassandra Cabbrera, and Deonte Harris - Councilperson Jones along with the Mayor and other Council Members presented Jordan Easter, Cassandra Cabbrera and Deonte Harris with a certificate and a backpack.

PUBLIC COMMENTS ON AGENDA ITEMS AND NON-AGENDA MATTERS

Robert Ray, Compton resident, made reference to Item No. 9 and the background information which indicates that “all municipal law enforcement services shall be transferred to the Sheriffs' Department.” He asked that the City either stop referencing code enforcement as a division of municipal law enforcement services or turn code enforcement over to the Sheriffs' Department. He spoke in favor of the City transferring code enforcement to the Sheriffs’ Department because they are not doing what they are suppose to be doing i.e., citing illegal food vendors.

City Attorney Cornwell indicated that he could not locate the statement in the resolution as referred to by Mr. Ray.

Anthony Escamillo, Compton resident, petitioned the City Council to install a traffic signal at Golden Street and Long Beach Boulevard.

Mayor Brown directed Mr. Escamillo to Street Maintenance Supervisor Charles Nelson.

Martha Perez, Compton resident, referenced a notice she received from the Building and Safety Department regarding citations on her property. She indicated that the waiting time to be seen is long and that she has all the documentation needed to show that the charges are incorrect. She also asserted that the process is painstaking, illegal, and unfair to many Spanish speaking residents.

Councilperson Galvan mentioned that he has an appointment with Ms. Perez and the City Manager to resolve this issue.

Mayor Brown requested the City Manager make certain to consult with the City Attorney to ensure the notices referred to by Ms. Perez were lawful.

City Manager Duffey informed the City Council that the letters sent out were in regards to a backlog of activity worth over \$800,000 that the building department had cited and/or repaired at the requests of citizens. Moreover, the goal is not to take money from the residents but to obtain compliance from the community.

Councilperson Arceneaux asked the City Manager if it is possible to schedule a time to address everyone's concerns rather than just calling residents in at one time.

#1.

City Manager Duffey replied affirmatively and remarked that residents are coming in on their own accord because this is their final chance to comply with years of being out of compliance.

Benjamin Holifield, Compton resident, thanked the Women's Commission for recognizing Tana McCoy's hard work and dedication over the years. He proposed that Mayor Brown consider implementing a "Mayor for the Day" event for the youth and also thanked Councilperson Zurita and the City Manager for the installation of the traffic signal at Central Avenue and Compton Boulevard. He also suggested that the City install a "City of Compton" sign near the 91 Freeway and that the concrete Olympic ring area be removed and replaced with hedges and flowers.

Charles Strickland, Compton resident, made reference to comments made by Charles Davis weeks ago regarding candidates' payment of statement fees. He maintained that he and Mr. Davis had fundamental differences regarding candidate's constitutional rights that were violated. He questioned who was responsible for the sample ballots being thrown in the trash last year and that he believes the candidates deserve a legal explanation as to who was at fault.

City Clerk Godwin informed Mr. Strickland that the charges are for placing candidates' statements in the sample ballot book.

Joyce Kelly, Compton resident, notified the City Attorney that Mayor Brown violated Section 602 of the City Charter when she ordered a staff member. She also presented a copy of the City's 2011 General Plan in response to Mayor Brown and the City Manager's claim that the City has no plan. She asserted that if the plan is too old then the violations are too old and affirmed that the City is only trying to acquire more money to cover up the City's deficit and pay high salaries to employees with no knowledge of what the City of Compton needs.

Michael Turner, Compton resident, thanked the City Manager for allowing him to speak even after their confrontation during the water town meeting. He also commended Councilperson Galvan for addressing the concerns of the residents in a timely manner. He further stated that it is the responsibility of the water department to fix the resident's water pipes.

Lynn Boone, Compton resident, referenced Item No. 4 and stated that there are other funding sources the City of Compton is eligible for under this grant allocation. She spoke in opposition to Item No. 9 due to the absence of a contract between the City of Compton and the Sheriffs' Department, the implementation of certain sections of the County Charter into the City of Compton's Charter, and the delegated authority to the Sheriffs' Department. She affirmed that it is the worst contract ever written with the potential to bankrupt the City.

City Manager Duffey explained that Item No. 9 is a request to continue service; the dollar amount is not attached to the request because the policy makers will establish the levels of service they want.

Mike Madani, Compton resident, asked the City Manager if he understands the definition of accountability and if he lends the City's high-paying jobs to his friends. He also questioned the City Manager's integrity and how he selects the items to be approved.

E. F. Muhammad Martinez, member of the Latino Chamber of Commerce and general manager for KTNG 860AM Radio, charged that the Latino community is repeatedly attacked by somebody that always refers to people as 'illegal tamale vendors'. He maintained that Bubba Ray is not well liked by the Latino community because they know the subtleties of a white man attacking them. He also cited that there are many African American undocumented workers from the Caribbean nations in Florida, so therefore the Black and Brown community should join together against white racist America like Bubba Ray.

Minister Washington Devance, Compton resident, advocated for the homeless population and asked the City Council to sponsor someone staying at the Yarbough Faith, Hope & Love facility located at 2515 North Santa Fe Avenue, Compton.

CONSENT AGENDA

On motion by Zurita, seconded by Arceneaux, the Consent Agenda was approved, by the following vote on roll call:

AYES: Council Members - Zurita, Galvan, Arceneaux, Jones, Brown
NOES: Council Members - None
ABSENT: Council Members - None

APPROVAL OF MINUTES

2. MARCH 11, 2014 (Approved)

CITY MANAGER/CITY ATTORNEY/CITY TREASURER REPORTS

3. CLAIM AGAINST CITY:
Henry L. Wesley v. City of Compton (Case No. I-8637/LI0000326A) (Claim denied)

CITY FIRE DEPARTMENT

4. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE CITY OF LOS ANGELES AND ACCEPT URBAN AREA SECURITY INITIATIVE GRANT FUNDS IN THE AMOUNT OF \$4,348.00 (UASI- 2013) AND AMEND THE FIRE DEPARTMENT'S 2013-14 FISCAL YEAR BUDGET (Resolution #23,918)

CITY MANAGER

5. A RESOLUTION OF THE COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO RESUME, SPONSOR, DEVELOP, AND OPERATE THE COMPTON BLUE LINE FARMERS' MARKET THROUGH MARCH 2016 (Resolution # 23,919)

END CONSENT AGENDA

REGULAR AGENDA

CITY MANAGER'S REPORTS

6. REQUEST A PUBLIC HEARING TO RECEIVE COMMENTS ON THE PROPOSED ANNUAL ACTION PLAN

On motion by Arceneaux, seconded by Jones, the public hearing was scheduled for April 15, 2014 at 3:35 p.m., by the following vote on roll call:

AYES: Council Members - Zurita, Galvan, Arceneaux, Jones, Brown
NOES: Council Members - None
ABSENT: Council Members - None

7. REQUEST A PUBLIC HEARING TO RECEIVE COMMENTS ON THE PROPOSED SUBSTANTIAL AMENDMENT TO REPROGRAM HUD FUNDS

On motion by Arceneaux, seconded by Jones, the public hearing was scheduled for April 15, 2014 at 3:40 p.m., by the following vote on roll call:

AYES: Council Members - Zurita, Galvan, Arceneaux, Jones, Brown
NOES: Council Members - None
ABSENT: Council Members - None

CITY ATTORNEY'S REPORTS - There were no City Attorney's Reports.

UNFINISHED BUSINESS - There was no Unfinished Business.

#1.

NEW BUSINESS

8. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO AMEND THE AGREEMENT WITH DUDEK AND ACCEPT THEIR PROPOSAL FOR A SOIL GAS INVESTIGATION AND SVE/DPE PILOT TEST IN ACCORDANCE WITH THE DECEMBER 17,2013 DIRECTIVE OF THE REGIONAL WATER QUALITY CONTROL BOARD TO TAKE CORRECTIVE ACTION REGARDING REMEDIATION AT COMPTON FIRE STATION NO. 1

It was moved by Arceneaux, seconded by Jones, for discussion.

Councilperson Arceneaux requested the diameter of the remediation.

City Attorney Cornwell remarked that the area is contained to the area surrounding the fire station.

Councilperson Arceneaux expressed a concern for the possibility of the contamination spreading due to the circumference of the residential area.

On motion by Arceneaux, seconded by Jones, **Resolution # 23,920** entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO AMEND THE AGREEMENT WITH DUDEK AND ACCEPT THEIR PROPOSAL FOR A SOIL GAS INVESTIGATION AND SVE/DPE PILOT TEST IN ACCORDANCE WITH THE DECEMBER 17,2013 DIRECTIVE OF THE REGIONAL WATER QUALITY CONTROL BOARD TO TAKE CORRECTIVE ACTION REGARDING REMEDIATION AT COMPTON FIRE STATION NO. 1" was approved, by the following vote on roll call:

AYES: Council Members - Zurita, Galvan, Arceneaux, Jones, Brown

NOES: Council Members - None

ABSENT: Council Members - None

9. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON APPROVING A MUNICIPAL LAW ENFORCEMENT SERVICES AGREEMENT WITH LOS ANGELES COUNTY FOR FISCAL YEARS 2014-2015 THROUGH 2018-2019

On motion by Arceneaux, seconded by Jones, **Resolution #23,921** entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON APPROVING A MUNICIPAL LAW ENFORCEMENT SERVICES AGREEMENT WITH LOS ANGELES COUNTY FOR FISCAL YEARS 2014-2015 THROUGH 2018-2019" was approved, by the following vote on roll call:

AYES: Council Members - Zurita, Galvan, Arceneaux, Jones, Brown

NOES: Council Members - None

ABSENT: Council Members - None

10. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO AMEND THE 2013/14 FISCAL YEAR BUDGET EXPENDITURE APPROPRIATIONS BASED ON THE SECOND QUARTER (MIDYEAR) BUDGET REVIEW

City Manager Duffey presented a Power Point presentation on the Second Quarter (Midyear) Budget Review.

Fiscal Year 2012/13 General Fund Year End Results

Expenditures - Salaries, Benefits, Service and Supplies. (General operations of the City.)

Revenue - Sales, Property, Gaming and TOT Tax. (One time revenue enhancements.)

*Rainy Day Fund - \$1.4M

Fiscal Year 2014/15 \$4.4M in New General Fund Liabilities

Lease Revenue Bonds - \$2.3M
Furloughs Expired - \$800,000
Internal Borrowing Payment - \$1.3M

Fiscal Year 2013/14 Furlough Considerations (Year to Year Furlough Savings)

FY2012-2013 (120 Hours)
FY2013-2014 (80 Hours)

Lease Revenue Bond Payment Obligations

BUDGET YEAR	AMOUNT
Fiscal Year 2014-2015	\$2,319,000
Fiscal Year 2015-2016	\$3,944,000
Fiscal Year 2016-2017	\$3,948,000
Fiscal Year 2017-2018	\$3,948,000
Fiscal Year 2018-2019	\$3,948,000
Fiscal Year 2019-2020	\$3,948,000

***Per the Bond Covenant, Fiscal Year 2013/14 interest was paid using Bond Proceeds**

***FY2013- 2014 was last allowable year for this arrangement**

***FY2014-2015 payment will be a General Fund debt service obligation**

20-Year Internal Borrowing Debt Service Repayment Plan

First major installment for internal borrowing 20-Year repayment occurs in FY2014-2015
Payments escalate to \$4M annually in the next 5 years

General Fund Forecast Revenue v. Expenditure Outlook

2013-2014 - \$48M Expenditures and \$48.7 Revenues
2014-2015 - \$52.4M Expenditures and \$51.2M Revenues

Two-Part Recommendation Process

Reconciliation of First-Half Imbalances

Fire Department Salaries and Overtime
CareerLink Program Transition - First Half

Modifications for the Upcoming Months

Self-Funded Service Level Increases
Unanticipated Liabilities
Workforce Improvement Tools
Service Improvements and Continuation

Reconciliation of First-Half Imbalances

Salary and Operational Savings \$912,266
Fire Department Salaries and Overtime (First Half) \$552,880 (in the red)
CareerLink Program Transition (First Half) \$156,000 (in the red)
Fire Department Overtime
Augmentation (Second Half) \$203,386

First-Half Balance \$0

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Modifications for the Upcoming Months
Self-Funded Service Level Increases \$68,000)
Unanticipated Liabilities (\$410,857)
Workforce Improvement Tools (\$87,600)
Service Improvements and Continuation ((\$169,000)

Self-Funded Service Level Increases (\$68,000)
Additional .5 FTE Fire Captain Position \$45,000
One Code Enforcement Manager Position \$23,000

Unanticipated Liabilities (from Enhanced Revenues) (\$410,857)
Additional Liability Insurance (\$128,457)
Microsoft License (\$80,000)
Graffiti coating of Edison Light poles (\$202,400)

Workforce Improvement Tools (from Enhanced Revenues) (\$87,600)
-After Hours Tuition Reimbursement Program (\$20,000)
Employee Computer Loan Program (\$67,600)

Service Improvements and Continuation (from Enhanced Revenues) (\$169,000)
One Additional Security Officer (\$10,000)
CareerLink Continuation - Second Half (\$159,000)

Midyear Budget Amendments Summary

Fire Department Salaries and Overtime (1)	\$756,266
CareerLink Program Transition (First Half) (1)	\$156,000
Additional 0.5 FTE Fire Captain Position (2)	\$45,000
Code Enforcement Manager Position (2)	\$23,000
Additional Liability Insurance (3)	\$128,457
Microsoft License (3)	\$80,000
Graffiti Coating of Edison Light Poles (3)	\$202,400
After Hours Tuition Reimbursement Program (4)	\$20,000
Employee Computer Loan Program (4)	\$67,600
One Additional Security Officer (5)	\$10,000
CareerLink Transition - Second Half (5)	\$159,000
TOTAL	\$735,457

Amendment Types
(1) First Half Reconciliation - No Net General Fund Impact
(2) Levels of Service Increase - Self-Funded
(3) Unanticipated Liability - Funded from Revenue Enhancements
(4) Workforce Improvement Tools - Funded from Revenue Enhancements
(5) Service Improvements and Continuation - - Funded from Revenue Enhancements

Councilperson Zurita asked the City Manager if he anticipates a balanced budget.

City Manager Duffey replied affirmatively.

Councilperson Zurita asked the City Manager to verify whether or not the Southern California Edison \$12M lighting improvement project will be completed in six months. City Manager Duffey replied affirmatively noting that he would present the City Council with location maps of the light poles to be repaired.

Councilperson Zurita asked the City Manager to look into the cost of purchasing brighter lighting fixtures.

Mayor Brown requested the status of the citywide lighting study. City Manager Duffey remarked that he would bring back a report for council to review.

Mayor Brown asked the City Manager to explain the effectiveness of the rainy day fund for clarification purposes.

City Manager Duffey explained that cities usually use rainy day funds to address deficits and short-falls in the budget.

Councilperson Jones questioned the feasibility of a surplus taking into account the considerable key liabilities listed in the midyear review. In addition, Dr. Jones cited concerns for the sustainability and economic development of the City.

Councilperson Jones also voiced a concern for the Fire Department and overtime costs in excess of \$1M.

City Manager Duffey stated that the Fire Department has historically incurred excessive overtime; however Mr. Duffey noted that the addition of new fighter fighters should reduce the amount of overtime the Fire Department overtakes.

Councilperson Jones asked the City Manager if the City is on target to receive the projected revenue. City Manager Duffey replied affirmatively and noted that some departments are exceeding their projected revenues.

Councilperson Jones stated that it appears as though the City is managing its expenses except for overtime in the Fire Department. City Manager Duffey replied affirmatively.

Councilperson Jones cited the role of the City Manager and requested the role of the City Controller as it relates to the budget. City Manager Duffey remarked that the role of the City Controller is to compile information at the request of the City Manager who then submits the budget document to the City Council.

Councilperson Jones questioned how the City can spend money it doesn't have, if the City Controller manages the accounts.

City Manager Duffey proposed that he send out quarterly updates to alleviate the concerns expressed by Councilperson Jones for account management and assured Councilperson Jones that he has a good working relationship with the City Controller and controls in place to ensure that the department's budgets are not exceeded.

Councilperson Jones stated that he wants to be sure, as a member of this council, that the City Manager and City Controller are held accountability for managing the budget.

Mayor Brown asked the City Manager if he has any revenue projections to address the 2014-2015 payment for the proposed 20-year Internal Borrowing Debt Service Repayment Plan.

City Manager Duffey stated that the City is anticipating an increase in sales tax revenues and revenues from the operation of the new public transfer station.

Mayor Brown requested a report regarding a feasibility study on the establishment of an economic development corporation.

Councilperson Arceneaux asked the City Manager if the City has reduced its manning clause.

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City Manager Duffey replied affirmatively citing the minimum level at 21.

Councilperson Arceneaux asked the City Manager if there is any talk about further reductions in the manning clause. City Manager Duffey stated that he anticipates those items to be discussed during negotiations.

Councilperson Arceneaux asked the City Manager if the fire captain and code enforcement officer salaries are reflected in the 2014-2015 budget. City Manager Duffey stated that the salary for Fire Captain will include an additional \$45,000 whereas the code enforcement officer's salary will increase to \$96,000.

Mayor Brown asked the City Manager to include the number of additional positions the City should have in the departments that directly impact the level of service to the citizens.

On motion by Zurita, seconded by Arceneaux, **Resolution # 23,922** entitled "**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO AMEND THE 2013/14 FISCAL YEAR BUDGET EXPENDITURE APPROPRIATIONS BASED ON THE SECOND QUARTER (MIDYEAR) BUDGET REVIEW**" was approved, by the following vote on roll call:

AYES: Council Members - Zurita, Galvan, Arceneaux, Jones, Brown

NOES: Council Members - None

ABSENT: Council Members - None

APPROVAL OF WARRANTS - There were no warrants to be approved.

COUNCIL COMMENTS

Councilperson Zurita offered the following communications/announcements:

- Affirmed that she lives in and represents the First District.
- First District Townhall meeting will be held Wednesday, April 16, 2014 at Gonzales Park from 6 p.m. to 8 p.m. For additional information please call (310) 605-5510 or the First District Townhall Sheriff Deputy Fuentes (310) 605-6578.
- Free Mammogram Clinic will be held Wednesday, April 2, 2014 from 8:30 a.m. to 3 p.m. Recipient eligibility criteria are: 40 years and older with no insurance. Please call (310) 605-5510 to register for this event.
- Department of Parks & Recreation and the Hub-City Autism Network will be hosting an Autism Awareness Family Fun Day to be held Saturday, April 19, 2014 at Gonzales Park from 12 p.m. to 4 p.m. The event will include: free popcorn, live entertainment, games, raffles, and a skateboard clinic. For more information visit www.hubcan.com.
- Attended the Generations of Caring Pathways 35th Anniversary Gala; and announced the opening of the Gonzales Park pool on April 21, 2014.
- Requested an update on the Williams' Street alley.

City Manager reported that the Williams' Street Alley is under construction and will be completed on time; the Oris Alley project has engineering issues.

- Commended City Manager Duffey and his staff for completing the traffic signal at Central Avenue and Compton Boulevard.
- Asked the City Manager and City Attorney if they saw the letter distributed by the Building and Safety Department.

City Attorney Cornwell maintained that he did not review the letter.

City Manager Duffey remarked that he observed the letter.

- Congratulated Jamba Juice on their grand opening celebration today in the Gateway Towne Center.

Meeting adjournments:

Lynn Culpepper

Councilperson Galvan offered the following communications/announcements:

- Mentioned the success of the townhall meeting held at Wilson Park.
- Announced that he would be attending the Mosquito & Vector Control Association of California Legislative Conference in Sacramento as a guest of the Compton Creek Mosquito Abatement District.
- Wished his associate Carlos Morena good luck in his upcoming pay per view fight.
- Easter Egg Hunt and Basket Giveaway will be held Sunday, April 20, 2014 at Cesar Chavez Park.
- Mother's Day Dinner will be held Thursday, May 8, 2014 at the Compton Banquet Hall.
- Announced that he has to leave the City Council meeting early to make his flight to Sacramento and that he would have a full report regarding what he learned during the conferences.

Councilperson Arceneaux offered the following communications/announcements:

- Complimented Councilperson Zurita on the work she is doing in the First District.
- Burrell McDonald Park is currently offering belly dancing classes every Friday from 6 p.m. to 7 p.m. and Zumba classes every Wednesday from 6 p.m. to 7 p.m.
- Third District Townhall meeting will be held Thursday, April 10, 2014 at Burrell McDonald Park from 6 p.m. to 7 p.m.
- Quarterly Compton Creek Clean-up will be held Saturday, April 12, 2014 from 8 a.m. to 12 p.m. Volunteers are asked to meet at the equestrian trail on Alondra Boulevard. A free breakfast snack and lunch will be provided for volunteers. For more information please call (310) 605-5688 or (310) 537-7100 extension 215.

Councilperson Jones offered the following communications/announcements:

- Stated that he was pleased to see his colleagues during the Prayer Breakfast hosted by Compton's First United Methodist Church.
- Attended the Jamba Juice grand opening celebration today and thanked Ms. McKenzie and Neil Holmes for their due diligence.
- The Office of Assemblyman Isadore Hall III will be hosting his 64th Assembly District Woman of the Year Awards to be held Saturday, March 29, 2014.

Mayor Brown offered the following communications/announcements:

- Commented on the success of the Community Policing Taskforce meeting and the establishment of the Crisis Response Team. For anyone interested in joining this community organization should call (310) 605-5597.

- Mentioned the success of the Unity in the Community Day event and thanked the following community and marketing sponsors: Amer-I-Can Foundation, I-Can Youth Foundation, KJLH, Change Foundation, Faith Inspirational Church, Guaranteed Youth Foundation, and Victory Outreach Hub-City Majestic Car Club and One Nation Car Club for providing a great day of unity.
- Attended the 136th Street Block Club meeting.
- Compton Job & Resource Fair will be held Saturday, April 5, 2014 in the Compton monument area from 10 a.m. to 2 p.m. Over 200 job opportunities will be available on site. The event will include workshops and seminars in the nursing field, record expungement resources, job readiness, resume building, and an introduction into entrepreneurship. Community and marketing sponsors include: City of Compton, Compton Worksource Center, Community Career Development Inc., African American Caucus with SEIU 721, Employment Development Department, America's Job Center of California, and the Southern Christian Leadership Conference of Southern California. Flyers are available in City Hall and on the City's website in English and Spanish.
- YWCA Greater Los Angeles will be hosting a Community Resource Fair to be held Wednesday, April 23, 2014 in front of the Compton Courthouse from 4 p.m. to 7 p.m.
- Assured graduating Compton College nursing students that their degree is still at an accredited institution.

Councilperson Galvan exited the meeting at 8:47 p.m.

ADJOURNMENT

On motion by Zurita, seconded by Arceneaux, the meeting was adjourned at 8:48 p.m. in memory of **Lynn Culpepper**, by the following vote on roll call:

AYES: Council Members - Zurita, Arceneaux, Jones, Brown
NOES: Council Members - None
ABSENT: Council Members - Galvan

City Clerk of the City of Compton

Mayor of the City of Compton

April 8, 2014

TO: MAYOR AND CITY COUNCIL

FROM: GLEN W.C. KAU, P.E., DIRECTOR OF PUBLIC WORKS /MUNICIPAL UTILITIES

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON ADOPTING THE TITLE VI PROGRAM UPDATE PURSUANT TO THE CIVIL RIGHTS ACT OF 1964 AND AUTHORIZING THE CITY MANAGER TO SUBMIT THE REPORT TO THE FEDERAL TRANSPORTATION ADMINISTRATION

SUMMARY

This resolution adopts the Title VI Program Update pursuant to the Civil Rights Act of 1964 and authorizes the City Manager to submit the report to the Federal Transportation Administration.

BACKGROUND

Title VI of the Civil Rights Act of 1964 (Title VI) prohibits discrimination on the basis of race, color, and national origin in programs that receive federal funding. The Federal Transportation Administration (FTA) requires transportation agencies to demonstrate compliance with Title VI by submitting a Title VI Program Update every three years. The City Council must approve the Title VI Program Update prior to its submittal. Please see the attached report.

Section 601 of Title VI of the Civil Rights Act of 1964 (Title VI) states the following:

No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

The Title VI Program Update consists of a report and supporting documentation that provides evidence of the equitable distribution of services; promotion of full and fair participation in public transportation decision-making without regard to race, color, or national origin, and meaningful access to transit-related programs and activities by persons with limited English proficiency.

FTA issued a new guidance (FTA C 4702.1B) relating to Title VI compliance in October 2012. The new guidance clarified and expanded on the original requirements by, among other things, including the additional requirement of preparing a Public Participation Plan.

The City of Compton has completed the Title VI Program Update that incorporates all of the requirements set forth in the FTA Circular 4702.1B. There are 8 requirements listed below under Title VI that the City of Compton must report on as follows:

FTA Staff Report
April 8, 2014
Page Two

1. The provision of notice to beneficiaries of their civil rights
2. The existence of complaint procedures and a compliant form
3. A list of all transit-related complaints, investigations, or lawsuits
4. A Public Participation Plan
5. A Language Assistance Plan
6. The collection and reporting on demographic data
7. The requirement to monitor transit service
8. The requirement to evaluate service and fare changes

STATEMENT OF THE ISSUE

Before submitting the completed Title VI Program Update, City Council must approve the program as submitted. A copy of the resolution will be submitted to FTA as evidence of this approval.

ALTERNATIVE

Failure to submit a Title VI Program Update or to have a Title VI Program Update approved by FTA could result in the loss of Federal funding. Therefore, no other alternative is being recommended.

FISCAL IMPACT

The action requested in this report has no direct impact.

RECOMMENDATION

Staff recommends that the City Council adopt the attached resolution.

GLEN W.C. KAU, P.E.
DIRECTOR OF PUBLIC WORKS/MUNICIPAL UTILITIES

APPROVED FOR FORWARDING

G. HAROLD DUFFEY
CITY MANAGER

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
ADOPTING THE TITLE VI PROGRAM UPDATE PURSUANT TO THE CIVIL
RIGHTS ACT OF 1964 AND AUTHORIZING THE CITY MANAGER TO SUBMIT
THE REPORT TO THE FEDERAL TRANSPORTATION ADMINISTRATION**

WHEREAS, Title VI of the Civil Rights Act of 1964 (Title VI) prohibits discrimination on the basis of race, color, and national origin in programs that receive federal funding; and

WHEREAS, The Federal Transportation Administration (FTA) requires transportation agencies to demonstrate compliance with Title VI by submitting a Title VI Program Update every three years; and

WHEREAS, The City Council must approve the Title VI Program Update prior to its submittal; and

WHEREAS, Section 601 of Title VI of the Civil Rights Act of 1964 (Title VI) states the following:

No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance; and

WHEREAS, the Title VI Program Update consists of a report and supporting documentation that provides evidence of the equitable distribution of services; promotion of full and fair participation in public transportation decision-making without regard to race, color, or national origin, and meaningful access to transit-related programs and activities by persons with limited English proficiency; and

WHEREAS, FTA issued new guidance (FTA C 4702.1B) relating to Title VI compliance in October 2012 and the new guidance clarified and expanded on the original requirements by, among other things, including the additional requirement of preparing a Public Participation Plan; and

WHEREAS, before submitting the completed Title VI Program Update, City Council must approve the program and a copy of the resolution will be submitted to the FTA as evidence of its approval.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES
HEREBY RESOLVE AS FOLLOWS:**

SECTION 1. That the City Council has approved the Title VI Report attached and does hereby authorize the City Manager to submit the Title VI Program Update to the FTA pursuant to the Civil Rights Act of 1964.

SECTION 2. That copies of this Resolution shall be filed in the offices of the City Manager, City Controller, City Clerk, and the Public Works and Municipal Utilities Department.

RESOLUTION NO. _____
PAGE 2

SECTION 3. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this ____ day of _____, 2014.

MAYOR OF THE CITY OF COMPTON

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was passed and adopted by the City Council of the City of Compton, signed by the Mayor and attested by the City Clerk, at a regular meeting thereof, held on the ____ day of _____, 2014.

That said Resolution was adopted by the following vote, to wit:

AYES:	COUNCILMEMBERS—
NOES:	COUNCILMEMBERS—
ABSTAIN:	COUNCILMEMBERS—
ABSENT:	COUNCILMEMBERS—

CITY CLERK OF THE CITY OF COMPTON



2014

CITY OF COMPTON - FEDERAL TRANSIT ADMINISTRATION TITLE VI REPORT



City of Compton Public Works and Municipal
Utilities Department
4/8/2014

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INTRODUCTION

The Title VI Program was prepared to ensure that the level and quality of the City of Compton's fixed transit routes and Dial-a-Ride services are provided in a nondiscriminatory manner and that the opportunity for full and fair participation is offered to riders and other community members.

Additionally, through this program, the City of Compton has examined the need for services and materials for persons for whom English is not their primary language and who have a limited ability to read, write, speak, or understand English.

It is a matter of principle that the City of Compton is committed to ensuring that no person is excluded from participation in, or denied the benefits of, or subjected to discrimination in the receipt of any of the City of Compton's transit services on the basis of race, color, or national origin. The contents of this program have been prepared in accordance with Section 601 of Title VI of the Civil Rights Act of 1964, FTA Circular 4702.1B, and Executive Order 13116 (Improving Access to Services for Persons with Limited English Proficiency).

#2.

The following Notice of Civil Rights will be posted on the City of Compton's website, aboard the fixed route and senior buses, and in the City Clerk's office.

City of Compton Notice of Civil Rights

The City of Compton operates its programs and services without regard to race, color, and national origin in accordance with Title VI of the Civil Rights Act. In addition to Title VI, the City of Compton also prohibits discrimination based on sex, age, disability, religion, medical condition, marital status or sexual orientation. Any person who believes he or she has been aggrieved by any unlawful discriminatory practice may file a complaint with the City of Compton.

For more information on the City of Compton's civil rights program and the procedure to file a complaint, please contact the City of Compton using the information listed below.

205 South Willowbrook Avenue, Compton, CA 90220, Public Works/Municipal Utilities, 310-605-5505.

Aviso de ciudad of Compton opera sus programas y servicios sin distincion de raza, color u origen nacional, de acuerdo al Titulo VI del Acta de Derechos Civiles. En adicion al Titulo VI, Ciudad Compton tabien prohíbe la discriminacion basada en el sexo, edad, discapacidad, religion, condicion medica, estado civil u orientacion sexual. Cualquier persona que considere que ha sido victim de alguna practica discriminatoria puede presentar una queja con Compton.

Para mas informacion acerca del programa de derechos civiles de Compton y del procedimiento para presentar una queja, por favor contacte a Compton usando la informacion que se presenta a continuacion.

Si se necesita información en otro idioma, por favor póngase en contacto con la ciudad de Compton **205 South Willowbrook Avenue, Compton, CA 90220, Public Works/Municipal Utilities, 310-605-5505.**

The following Complaint Procedures and the Complaint form will be posted on the City of Compton's website at www.comptontcity.org.

CIVIL RIGHTS POLICY

The City of Compton is committed to ensuring that no person is excluded from participation in, or denied the benefits of, its service on the basis of race, color or national origin as provided under Title VI of the Civil Rights Act. In addition to Title VI, the City of Compton also prohibits discrimination based on sex, age, disability, religion, medical condition, marital status or sexual orientation.

The City of Compton is committed to ensuring that the level and quality of transportation services are provided without regard to race, color, national origin, sex, age, disability, religion, medical condition, marital status or sexual orientation; promoting the full and fair participation of all potentially affected populations in transportation decision making; preventing denial, reduction, or delay in benefits related to programs and activities affecting minority and low-income populations; and providing meaningful access to the City of Compton services, programs, and activities by persons with Limited English Proficiency (LEP).

For additional information on the City of Compton's obligation regarding non-discrimination, please write to: City of Compton, Civil Rights Compliance Manager, 205 South Willowbrook Avenue, Compton, CA 90220.

HOW TO FILE A TITLE VI COMPLAINT

Any person who believes he or she may have been discriminated against on the basis of race, color, national origin, sex, age, disability, religion, medical condition, marital status, sexual orientation or English proficiency may file a complaint with the City of Compton's Public Works/Municipal Utilities Department.

Civil rights complaints should be filed immediately. However, the City of Compton will investigate complaints up to 180 days after the alleged incident. The City of Compton will process complaints that are complete. Once the complaint is received, the City of Compton will review it and the complainant will receive an acknowledgement letter informing them whether the complaint will be investigated by the City of Compton.

#2.

The City of Compton has up to thirty (30 days) to investigate the complaint. If more information is needed to resolve the case, the City may contact the complainant. The complainant has thirty days from the date of the letter to send requested information to the investigator assigned to the case.

If the City's investigator is not contacted by the complainant or does not receive the additional information within thirty days, the City can administratively close the case. A case can be administratively closed also if the complainant no longer wishes to pursue their case.

After the investigator reviews the complaint, one of two letters will be issued to the complaint: a closure letter or a letter of finding. A closure letter summarizes the allegations and states that there was not a Title VI violation and that the case will be closed.

A letter of finding summarizes the allegations and the interviews regarding the alleged incident, and explains whether any disciplinary action, additional training of the staff member (s), or other action will occur. If the complainant wishes to appeal the decision, she/he has ten days after the date of the letter or the letter of finding to do so.

Written complaints may be sent to the City of Compton, 205 South Willowbrook Avenue, Department of Public Works/Municipal Utilities Department, Compton, CA 90220, or an online complaint form may be accessed at the City of Compton's website at www.cityofcompton.org. Once completed, the complaint should be forwarded to the City of Compton, Public Works/Municipal Utilities Department, 205 South Willowbrook Avenue, Compton, CA 90220.

In addition to utilizing the Civil Rights complaint process at the City of Compton, a complaint may file a Title VI complaint concerning race, color or national origin discrimination with the Federal Transit Administration Office of Civil Rights Attention: Title VI Program Coordinator East Building, 5th Floor – TCR 1200 New Jersey Ave., SE Washington, DC 20590.

Active Lawsuits, Complaints or Inquiries Alleging Discrimination

The City of Compton maintains a list of active investigations conducted by entities other than FTA, including lawsuits and complaints naming the City of Compton that alleged discrimination on the basis of race, color, or national origin as been provided under Title VI of the Civil Rights Act. In addition to Title VI, the City of Compton also prohibits discrimination based on sex, age, disability, religion, medical condition, marital status or sexual orientation.

As of the writing of this program, there were no complaints pending which alleges discrimination on the basis of race, color, national origin or any other form of discrimination.

CITY OF COMPTON'S PUBLIC PARTICIPATION PLAN

Key Principles

The City of Compton Public Participation Plan has been prepared to ensure that no one is precluded from participating in the City of Compton's service planning and development process. It ensures that:

Potentially affected community members will have an appropriate opportunity to participate in decisions about a proposed activity that will affect their environment and/or health;

- The public's contribution can and will influence the City of Compton's decision making;
- The concerns of all participants involved will be considered in the decision-making process; and
- The City of Compton will seek out and facilitate the involvement of those potentially affected.

Through an open public process, the City of Compton has developed a public participation plan to encourage and guide public involvement efforts and enhance access to the City of Compton's transportation decision-making process by minority, low-income, disabled, and the Limited English Proficient (LEP) populations. The public participation plan describes the overall goals, guiding principles and outreach methods that the City of Compton uses to reach its riders.

Limited English Proficient (LEP) refers to persons for whom English is not their primary language and who have a limited ability to read, write, speak, or understand English. It includes people who reported to the U.S. Census that they speak English less than very well, not well, or not at all.

The steps outlined in the Public Participation Plan offer early, continuous and meaningful opportunities for the public to be involved in the identification of social, economic and environmental impacts of proposed transportation decisions in the City of Compton. It is a guide for how the City engages its diverse community. The City may continue to improve its public participation methods over time based on feedback from all of its riders and community members including low-income, the disabled, minority and LEP populations as well as customer and community-based organizations.

Goals of the Public Participation Plan

The goals of the City of Compton's participation plan include:

Public Participation – the process that clearly identifies and communicates where and how participants can have influence and directly impact decision making.

Commitment- how the City of Compton communicates regularly with our riders to develop trust with riders and build the community's capacity to provide public input.

Diversity – our participants represent a range of socioeconomic, ethnic and cultural perspectives, with representative participants including residents from low income neighborhoods, the disabled, ethnic communities and residents from Limited English Proficiency.

Accessibility – to provide every reasonable effort to ensure that opportunities to participate are physically, geographically, linguistically, and culturally accessible.

Relevance – to ensure issues are framed in such a way that the significance and potential effect is understood by participants.

Participant Satisfaction – to ensure that people who take the time to participate feel it is worth the effort to join the discussion and provide feedback.

Partnerships – to develop and maintain partnerships with communities through the methods described in its public participation plan.

Quality Input and Participation – that comments received by the City of Compton are useful, relevant and constructive, contributing to better plans, projects, strategies and decisions.

OBJECTIVES OF THE PUBLIC PARTICIPATON PLAN

The City of Compton's Public Participation Plan is based on the following principles:

Flexibility – the engagement process will accommodate participation in a variety of ways and be adjusted as needed.

Inclusiveness – the City of Compton will proactively reach out to and engage low income, minority and LEP populations from the City's service area.

Respect – all feedback will be given careful and respectful consideration.

Proactive and Timeliness – participation methods will allow for early involvement and be ongoing.

Clear, Focused and Understandable – participation methods will have a clear purpose and use for providing input and will be described in a language that is easy to understand.

Honest and Transparent – information provided will be accurate, trustworthy and complete.

Responsiveness – respond and incorporate appropriate public comments into transportation decisions.

Accessibility – meetings will be held in locations which are ADA accessible and welcoming to all residents, including, but not limited to, low-income and minority members of the public and in locations relevant to the topics being presented and discussed. Meetings will also be held at various times to accommodate individuals who have non-traditional work schedules.

The City of Compton will use its public participation plan when considering fare changes, modifications to routes and schedules and other transit planning projects when:

- A fare increase or significant change in the method of fare payment is being considered;
- A new route is established;
- An existing route is proposed for elimination;
- Considering the total discontinuance of service on any line or group of lines on any given day where service is currently offered;
- Any system-wide change in service hours that exceeds 10% of the current total service hours;
- Routing on any given route or group of routes that affects more than 25% of the riders using the affected route (s); or
- Schedules are changed on any given route or group of routes that reduces the total number of one-way bus trips by more than 25% of the current number of bus trips; and
- For minor schedules and service changes not rising to the level of those above, the City will post service change notices on appropriate buses and stops thirty (30) days in advance of the change date.

In March 2013, the City of Compton reduced its bus fares for seniors (62 and older) and students from \$1.25 to \$.50. This action came from citizens and students concerns about the cost of riding the City's fixed transit service. This fare change required the City to hold a public meeting in March and allow the public to comment before approving the change in the fares by the City Council. The meeting was published in the City's local newspaper, posted on the bulletin boards throughout City Hall, and published on the City's website.

The City will continue to make every effort to communicate to the community through the use of the City's websites, community meetings, flyers, and social media. Within the last three

#2.

years, City staff has met with the community members on several occasions regarding the purchase of 5 new buses. The meetings were held at the senior citizen's monthly group meeting located at the Dollarhide senior center in August and October 2013. In November 2013, the City held a ribbon cutting ceremony marking the arrival of the new buses to the City's fleet. The City will continue to provide promotional material, notices, and fliers as part of its outreach efforts.

PUBLIC PARTICIPATION PROCESS

The City of Compton public participation plan includes many mediums such as legal notices and the City's website. While there may be minor variation in the outreach process from time to time, the outline below provides the general steps for engaging riders in the decision making process.

1. A service, route, or fare change proposal is developed internally;
2. Ensure that the proposed change meets the Title VI requirements;
3. Authorization for a public hearing is approved by the City Council;
4. Public outreach venues, dates and times are determined with consideration of the proposed changes and their impact on specific locations/populations within the City of Compton's service area;
5. Bilingual (English and Spanish) public outreach materials and programs are developed;
6. Notice of Public Hearing to be published in the newspaper, posted on the City's website, as well as faith based and community organizations.
7. Public meeting;
8. Comments from the public are heard;
9. A staff report, resolution, and pertinent documents are presented to the City Council at its meeting detailing the outcome of the public participation process along with staff's recommendations;
10. The final service/fare change date is set;
11. Bilingual system time tables and website updated in advance of proposal change.

City of Compton Outreach Notification Methods (Bi-lingual)

Print – newspapers

Outdoor – advertising on-board buses and in bus shelters

City's website

Social Media (i.e. Facebook)

Public Hearings/City Council meeting

Legal Notices

Translation Services

Members of the community should contact the City of Compton at 205 South Willowbrook Avenue, Compton, CA 90220, Public Works/Municipal Utilities, 310-605-5505, within 72 hours before the translation service request is needed.

Addressing Comments

All comments received through the public participation plan are given careful, thoughtful consideration. Because there are a number of different ways riders or members of the community can comment on proposed service or fare changes, all comments are assembled into a single document for presentation to the City Council for consideration.

Identification of Stakeholders

Stakeholders are those who are either directly or indirectly affected by a plan, or the recommendations of that plan. Those who may be adversely affected, or who may be denied the benefit of a plan's recommendation (s) is of particular interest in the identification of a specific stakeholders. Stakeholders can come from a number of groups including citizens/residents, minority and low-income communities, communities with disabilities, public agencies, and private organizations and businesses. While stakeholders may vary based on the plan or program being considered, the City of Compton will assemble a list with whom we regularly communicate with.

LANGUAGE ASSISTANCE PLAN

In order to ensure meaningful access to programs and activities, the City of Compton uses the information obtained in a Four Factor Analysis to determine the specific language services that are appropriate. This analysis helps the City of Compton to determine if it communicates effectively with the Limited English Proficiency (LEP) persons and informs language access planning.

The Four Factor Analysis is a local assessment that considers:

1. The number or proportion of LEP persons eligible to be served or likely to be encountered by the City of Compton;
2. The frequency with which LEP persons come into contact with the City of Compton services and programs;
3. The nature and importance of the City of Compton's services and programs in people's lives; and
4. The resources available to the City of Compton for LEP outreach as well as the costs associated with that outreach.

Factor 1 – Number of LEP Persons in Service Region

The first step in determining the appropriate components of a Language Assistance Plan is understanding the proportion of LEP persons who may encounter the City of Compton's services, their literacy skills in English and their native language, the location of their communities and neighborhoods, and more importantly, if any are underserved as a result of a language barrier.

To do this, the City of Compton evaluated the level of English literacy and to what degree people in its service area speak a language other than English and what those languages are. Data for this review is derived from the United States Census Bureau "American Fact Finder" web portal data from 2011.

Based upon the census data obtained, Spanish is the language group that constitutes five percent (5%) or 1,000 persons of the total population of persons eligible to be served or likely to be affected or encountered with the written translation obligations. Please see Appendix B.

Factor 2 – Frequency of LEP Use

There are a large number of places where the City of Compton riders and members of the LEP population can come into contact with the City of Compton services including the use of fixed route transit services. The City's major point of contact will include communication with our bus operators, customer service center, and office staff regarding calls from patrons speaking languages other than English. The City will survey these groups annually beginning in the Summer of 2014. Based upon current data, the translation from Spanish to English is the area where language assistance is needed.

The City of Compton will survey key program areas and assess major points of contact with the public, such as

- Use of bus service
- Participation in public meetings
- Customer service interactions
- Ridership surveys
- Bus Operators surveys to determine the frequency of contact with the LEP Community
- Facilitate meetings with seniors and people with disabilities

FACTOR 3-THE IMPORTANCE OF THE CITY OF COMPTON SERVICE TO PEOPLE'S LIVES

Access to the services provided by the City of Compton's fixed route and para-transit services are critical to the lives of many in the region. In 2013, 125,002 passengers travelled aboard the City's fixed transit routes. Many depend on fixed route and para-transit services for access to jobs and for access to essential community services like schools, shopping and medical appointments. Riders eligible for service under the Americans with Disabilities Act (ADA) require service for the same reasons. Because of the essential nature of the services and the importance of these programs in the lives of many of the region's residents, there is a need to ensure that language is not a barrier to access our transit services. Therefore, beginning in Summer 2014, the City will survey our riders to obtain a better understanding of the importance of the City's transit services to the lives of the LEP community, seniors, and our disabled riders in the community.

FACTOR 4 – RESOURCES AND COSTS FOR LEP OUTREACH

The City provides bilingual pay to employees who are assigned to provide bilingual translation services. Employees are required to pass a qualifying examination administered by the City's Human Resources Department to determine their proficiency for bilingual assignments.

Language Assistance Plan

The City of Compton is committed to providing resources to improve access to its services and programs for LEP persons. Bilingual information (English/Spanish) will be distributed in a number of methods including:

- Bilingual English/Spanish system timetable
- Bilingual English/Spanish representation at public meetings
- Bilingual English/Spanish outreach material
- Provide training to staff to help them interact with the LEP community
- Provide translation assistance for members of our LEP community

The City of Compton will provide notices on all our buses and frequently utilized public facilities such as City Hall, the library, the senior citizen center, transit center and the community college regarding providing language assistance to our LEP residents. The City will consider using a 3rd party translation service to assist with oral translation for Spanish speaking or other required languages if necessary. The City will also monitor, evaluate, and update the language access plan. The costs associated with these efforts fit within the City of Compton's marketing and outreach budget.

The Translation of Vital Documents

The City will translate vital documents into Spanish. The translation of vital documents will include, but not limited to, the following documents: consent and complaint forms, intake and applications forms with the potential for important consequences, written notices of rights, written notices of losses or decreased in benefits or services, notices informing LEP persons of free language assistance services, ADA complimentary para-transit applications and other documents that provide access to essential services, Title VI Civil Rights Notice, Title VI Complaint form, and Title VI Complaint Procedures. The translation of the documents will be completed by the Fall of 2014.

Training Staff

Training will be an on-going activity. The Title VI policy will be provided annually to all employees who come into contact with our LEP community. The City will provide training for basic language translation when requested. The training of appropriate staff to include providing training to drivers or staff members who may lack sensitivity or who respond inappropriately to persons with limited English proficiency. The City believes in empowering employees by providing them opportunities to learn Spanish. The staff LEP training will begin in Fall 2014.

Providing Notice to LEP Persons

LEP persons will be notified of the language services available through the Compton Renaissance by the following means:

- On-board posters and posters at bus shelters
- Posting signs at the entry point of our transit facility
- Website posting
- Notices on bus schedules

Monitoring and Updating the LEP Plan

The City of Compton will continue to use the LEP Plan as an active planning tool with appropriate updates to the plan every 3 years as data and demographics in ridership changes occur. The City will continue to outreach to organizations that advocate for persons with Limited English Proficiency. The City will provide training to staff to adequately serve the needs of our customers. The City will provide the appropriate resources necessary to ensure that the needs of our LEP population are met.

#2.

Minority Representation on Planning and Advisory Bodies

This section does not apply to the City of Compton as the City does not have a transportation related planning board.

Determination of Site of Location of Facilities

This section does not apply to the City of Compton as the City has not used FTA funds for construction purposes.



City of Compton
Public Works/Municipal Utilities
205 South Willowbrook Avenue
Compton, CA 90220

Office: (310) 605-5505
Fax: (310) 605-6326

Appendix A

Civil Rights Complaint Form

Title VI of the 1964 Civil Rights Act and related nondiscrimination statutes and regulations require that no person in the United States shall, on the ground of race, color or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. The City of Compton also prohibits discrimination based on sex, age, disability, religion, medical condition, marital status, or sexual orientation.

In addition to utilizing the Civil Rights complaint process in the City of Compton, a Complainant may file a Title VI complaint concerning race, color or national origin discrimination with the Federal Transit Administration Office of Civil Rights Attention: Title VI Program Coordinator East Building, 5th Floor – TCR 1200 New Jersey Ave., SE Washington, DC 20590. A Complainant may file an Americans with Disabilities Act (ADA) complaint with the FTA, Director, FTA Office of Civil Rights, East Building – 5th Floor, TCR, 1200 New Jersey Ave., SE, Washington, DC 20590. Complainants may also contact the FTA ADA Assistance Line, 1-888-446-4511 (Voice) or through the Federal Information Relay Service, 1-800-877-8339 or by electronic mail at FTA.ADAAssistance@dot.gov. The FTA ADA Complaint form is available at http://www.fta.dot.gov/civilrights/12875_14816.html.

The following information is necessary to assist us in processing your complaint. Should you require assistance in completing this form, please let us know.

Complete and return this form to: City of Compton, Public Works/Municipal Utilities Department, 205 South Willowbrook Avenue, Compton, CA 90220.

#2.

1. Complainant's Name: _____
2. Address: _____
3. City: _____ State: _____ Zip Code: _____
4. Telephone Number (home): _____ (business): _____
5. Person discriminated against (if someone other than the Complainant):

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

6. Which of the following best describes the reason you believe the discrimination took place? Was it because of your:

a. Race	☐	b. Color	☐	c. National Origin	☐
d. Sex	☐	e. Age	☐	f. Disability	☐
g. Religion	☐	h. Medical Condition	☐	i. Marital Status	☐
j. Sexual Orientation	☐				

7. What date did the alleged discrimination take place? _____

8. In your own words, describe the alleged discrimination. Explain what happened and whom you believe was responsible. Please use the back of this form if additional space is required.

9. Have you filed this complaint with any other federal, state, or local agency; or with any federal or state court? Yes: ☐ No: ☐

If yes, check each box that applies:

Federal agency ☐ Federal court ☐ State agency ☐

State court ☐ Local agency ☐

10. Please provide information about a contact person at the agency/court where the complaint was filed.

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

11. Please sign below. You may attach any written materials or other information that you think is relevant to your complaint.

Complainant's Signature

Date



City of Compton
Public Works/Municipal Utilities
205 South Willowbrook Avenue
Compton, CA 90220

Office: (310) 605-5505
Fax: (310) 605-6326

Formulario de Denuncia de Derechos Civiles

El Titulo VI de la Ley de Derechos Civiles de 1964 y estatutos y reglamentos relacionados con la no discriminacion requieren que ninguna persona en los Estados Unidos, por motive de raza, color u origen nacional, sea excluida de participacion, le sean negados beneficios o sea sujeta a discriminacion bajo ningun programa o actividad que reciba asistencia financier federal. Ademas del Titulo VI, Metro tambien prohíbe la discriminacion basada en sexo, edad, discapacidad, religion, condicion medica, estado civil u orientacion sexual. Además de utilizar el proceso de la queja de las derechas civiles en la ciudad de Compton, un Complainant puede archivar una queja del título VI referente la raza, el color o a la discriminación nacional con la administración federal del tránsito (FTA), Federal Transit Administration Office of Civil Rights Attention: Title VI Program Coordinator East Building, 5th Floor – TCR 1200 New Jersey Ave., SE Washington, DC 20590

La siguiente informacion es necesaria para ayudarnos a procesar su denuncia. Si usted necesita ayuda para completar este formulario, por favor contactenos.

Complete y envíe este formulario a: City of Compton, Public Works/Municipal Utilities Department, 205 South Willowbrook Avenue, Compton, CA 90220.

1. Nombre del denunciante: _____
2. Domicilio: _____
3. Ciudad: _____ Estado: _____ Codigo Postal: _____
4. Numero de telefono (casa) _____ (trabajo): _____

5. Persona que sufrio la discriminacion (si es diferente a la personal que presenta la denuncia):

Nombre: _____

Direccion: _____

Ciudad: _____ Estado: _____Codigo Posatal _____

6. Cual de las siguientes razones describe mayor la razon por la cual usted cree que ocurrio la discriminacion? Fue debido a su:

a. Raza ☐ b. Color ☐ c. Origen Nacional ☐

d. Sexo ☐ e. Edad ☐ f. Discapacidad ☐

g. Religion ☐ h. Condicion medica ☐ i. Estado civil ☐

j. Orientacion sexual ☐

7. ¿Qué fecha la discriminación alegada ocurrió? _____

8. En sus propias palabras, describa la discriminación alegada. Explique qué sucedió y quién usted cree era responsable. Utilice por favor la parte posteriora de esta forma si se requiere el espacio adicional.

9. Tiene usted archivado esta queja con cualquier otro federal, estado, o agencia local; ¿o con corte federal o del estado? Sí:
No:

Si sí, compruebe cada caja que se aplique:

Agencia federal
Corte del estado

Corte federal
Agencia local

Agencia del estado

10. Proporcione por favor la información sobre una persona del contacto en la agencia/la corte donde la queja fue archivada.

#2.

Nombre: _____

Dirección: _____

Ciudad: _____ Estado: _____ Código postal : _____

11. Por favor muestra abajo. Usted puede unir cualquier material escrito o la otra información que usted piensa es relevante a su queja.

Firma de Complainant

Fecha

Appendix B

LEP Data

Table 1. Census 2000 Ability to Speak English, Five Years and Older

	Population 5 and Older	Speak English Only	Speak English Very Well	Speak English Well	Speak English Not Well	Speak English Not at All	<u>LEP Population <Well</u>
Number	86,717	32,866	27,981	0	25,870	0	25,870
Percent		37.9%	32.1%	0%	29.8%	0%	29.8%

Table 2. Ability to Speak English by Language Category

English Proficiency	Spanish		Other Pacific Island		French Creole		French	
	Population	Percentage within Language Category	Population	Percentage within Language Category	Population	Percentage within Language Category	Population	Percentage within Language Category
Speak Very Well	27,504	51.7%	274	69.7%	66	84.6%	25	100%
Speak Well	0	0%	0	0%	0	0%	0	0%
Non-LEP Total	27,504	51.7%	274	69.7%	66	84.6%	25	100%
LEP Population								
Speak Not Well	25,691	48.3%	119	30.3%	12	15.4%	0	0%
Speak Not at All	0	0%	0	0%	0	0%	0	0%
LEP Total	25,691	48.3%	119	30.3%	12	15.4%	0	0%
Overall Total								
	53,195	100%	393	100.00%	78	84.6%	25	100.00%

Source: US Census Bureau, Census 2000

#2.

Table 3. Linguistic Isolation by Language Category

Category	Spanish		Indo-European Languages		Asian / Pacific Island Languages		Other Languages	
	Households	Percentage within Language Category	Households	Percentage within Language Category	Households	Percentage within Language Category	Households	Percentage within Language Category
Linguistically Isolated	307,482	30.3%	49,082	23.0%	113,849	35.1%	7,316	17.1%
Not Linguistically Isolated	706,411	69.7%	163,939	77.0%	210,709	64.9%	35,427	82.9%
Total	1,013,893	100.0%	213,021	100.0%	324,558	100.0%	42,743	100.0%

Source: US Census Bureau, Census 2000

Table 4. Language Spoken at Home

Language Spoken at Home (Age 5 and Older)	Number of People	Percent of Total Population
English	32,866	38%
Spanish or Spanish Creole	53,195	61.3%
Other Pacific Island Language	393	.5%
French	78	.09%
African Language	47	.05%
French Creole	25	.03%
Tagalog	33	.03%
Chinese	24	0
Thai	15	0
Japanese	10	0
Other and unspecified languages	9	0
Italian	8	0
Hindi	7	0
Other Indo-European	4	0
Portuguese	1	0
German	1	0
Armenian	1	0
Total Population	86,717	100.0%

Source: US Census Bureau, Census 2000

Appendix C

CITY OF COMPTON

LIST OF TRANSIT-RELATED TITLE VI INVESTIGATIONS, COMPLAINTS, AND LAWSUITS

	Date (Month, Day, Year	Summary (include basis of compliant: race, color, or national origin	Status	Action (s) Taken	
Investigations					
1.					
2.					
Lawsuits					
1.					
2.					
Complaints					
1.					
2.					

There were no Title VI investigations, complaints, and lawsuits file with the City of Compton.

Appendix D

CITY OF COMPTON SERVICE STANDARDS

Vehicle Type	Average Passenger Capacities			
	Seated	Standing	Total	Maximum Load Factor
El Dorado	30	10	40	1.3
- Standard				
El Dorado	30	10	40	1.3
- Standard				
El Dorado	30	10	40	1.3
- Standard				
El Dorado	30	10	40	1.3
- Standard				
El Dorado	30	10	40	1.3
- Standard				

The average of all loads during the peak operating period should not exceed vehicles' achievable capacities which are 40 passengers for the 5 El Dorado Standard buses.

Service Standards and Policies

Trip and Route Productivity Standards

The number of trips for each route where passenger loads are greater than available seats will be reviewed each month. Should standing loads continue to occur, service modifications will be considered.

Vehicle headway

Vehicle headway is the amount of time between two vehicles traveling in the same direction on a given line or combination of lines. A shorter headway corresponds to more frequent service. The City of Compton's vehicle headway standard is related to vehicle load and trip productivity. To this end, the City will reduce headways first on trips and/or routes with the highest vehicle load factors and/or customer per trip and increase headways first on trips and/or routes with the lowest customers per trip and/or fare box recovery ratios. Routes 1-5 have Vehicle Headways of 20 minutes for peak and off peak hours, Monday through Friday 7:30 am – 3:30 pm and Saturdays 9:00 am – 3 pm.

On-Time Performance

On-time performance is a measure of trips completed as scheduled. On-time is defined as a bus that departs a stop between zero and five minutes after the scheduled departure time from the first point of departure of a trip. The City is expected to meet this standard for at least 80% of all trips.

Service Availability

The Compton Renaissance Transit System provides a vital public service to the residents of the City of Compton by providing transit services to allow better access to jobs, local retail establishments, and schools in the City of Compton. The City has 5 routes that service the entire community. The stops are conveniently located less than ¼ mile walking distance of residents. The five bus lines originate in the central business district and covers every district of the City.

Distribution of Transit Amenities

Transit amenities refer to items of comfort, convenience, and safety that are available to the customers. The City has bus shelters at the bus stops distributed throughout the City. In 2012, the City built a new transit center with bus shelters in the central business district. The bus shelters are centrally located to accommodate the passengers who utilize the transit system throughout the City.

Vehicle Assignment

Vehicle assignment refers to the process by which transit vehicles are placed into service on routes throughout the transit system. The City has a policy related to vehicle assignment. As a cost saving measures, the City assigns buses with the lowest operating costs to the longest routes.

Fare Equity Analysis

Due to the use of FTA funds by the City of Compton. The City was not required to perform an equity analysis.

Appendix E

CÓMO ARCHIVAR UN TÍTULO VI QUEJA[\[GG1\]](#)

Cualquier persona que crea lo o la pudo haber sido discriminada contra en base de la raza, color, origen nacional, sexo, edad, inhabilidad, religión, condición médica, estado civil, orientación sexual o la habilidad inglesa puede archivar una queja con la ciudad de los trabajos públicos de Compton/del departamento municipal de las utilidades.

Las quejas de las derechas civiles se deben archivar inmediatamente. Sin embargo, la ciudad de Compton investigará quejas hasta 180 días después del incidente alegado. La ciudad de Compton procesará las quejas que son completas. Una vez que se reciba la queja, la ciudad de Compton la repasará y la voluntad complainant recibe una letra del reconocimiento que les informa si la queja será investigada por la ciudad de Compton.

La ciudad de Compton tiene hasta treinta (30 días) para investigar la queja. Si más información es necesaria resolver el caso, la ciudad puede entrar en contacto con el complainant. El complainant tiene treinta días a partir de la fecha de la letra a enviar solicitó la información al investigador asignado al caso.

Si el complainant no entra en contacto con ni recibe al investigador de la ciudad la información adicional en el plazo de treinta días, la ciudad puede administrativo cerrar el caso. Un caso puede administrativo ser cerrado también si el complainant desea no más perseguir su caso.

Después del investigador repasa la queja, una de dos letras será publicado a la queja: una letra del encierro o una letra de encontrar. Una letra del encierro resume las alegaciones e indica que no había una violación del título VI y que el caso será cerrado.

Una letra de encontrar resume las alegaciones y las entrevistas con respecto al incidente alegado, y explica si ocurrirán la alguna acción disciplinaria,

#2.

entrenamiento adicional del miembro del personal (s), o la otra acción. Si los deseos complainant para abrogar la decisión, she/he tienen diez días después de la fecha de la letra o de la letra de encontrar a hacer tan.

Las quejas escritas se pueden enviar a la ciudad de Compton, a la avenida del sur de 205 Willowbrook, al departamento de obras públicas/del departamento municipal de las utilidades, a Compton, a CA 90220, o a una forma en línea de la queja puede ser alcanzado en la ciudad del Web site de Compton en www.cityofcompton.org. Una vez que esté terminada, la queja se deba remitir a la ciudad de Compton, trabajos públicos/departamento municipal de las utilidades, avenida del sur de 205 Willowbrook, Compton, CA 90220.

Además de utilizar el proceso de la queja de las derechas civiles en la ciudad de Compton, un Complainant puede archivar una queja del título VI referente la raza, el color o a la discriminación nacional con la administración federal del tránsito (FTA), Federal Transit Administration Office of Civil Rights Attention: Title VI Program Coordinator East Building, 5th Floor – TCR 1200 New Jersey Ave., SE Washington, DC 20590

Pleitos activos, Compliants o investigaciones alegando la discriminación

La ciudad de Compton mantiene una lista de las investigaciones activas conducidas por las entidades con excepción de FTA, incluyendo los pleitos y las quejas que nombran la ciudad de Compton que alegan la discriminación en base de la raza, del color, o del origen nacional en la manera prevista bajo título VI del acto de las derechas civiles. Además del título VI, la ciudad de Compton también prohíbe la discriminación basada en sexo, edad, inhabilidad, la religión, la condición médica, el estado civil o la orientación sexual.

En fecha la escritura de este programa, no había quejas pendientes que alega la discriminación en base de la raza, del color, del origen nacional o de cualquier otra forma de discriminación.

CITY OF COMPTON ELECTED OFFICIALS

Aja Brown, Mayor

Janna Zurita, Councilwoman, District 1

Isaac Galvan, Councilman, District 2

Yvonne Arceneaux, Councilwoman, District 3

Dr. Willie O. Jones, Councilman, District 4

Craig J. Cornwell, City Attorney

Alita Godwin, CMC, City Clerk

Douglas Sanders, City Treasurer

G. Harold Duffey, City Manager

RESOLUTION SIGN-OFF FORM

DEPARTMENT:

Public Works-Engineering

RESOLUTION TITLE:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON ADOPTING THE TITLE VI PROGRAM UPDATE PURSUANT TO THE CIVIL RIGHTS ACT OF 1964 AND AUTHORIZING THE CITY MANAGER TO SUBMIT THE REPORT TO THE FEDERAL TRANSPORTATION ADMINISTRATION

Glen Kau

DEPARTMENT MANAGER’S SIGNATURE

3/26/2014 6:34:28 PM

DATE

REVIEW / APPROVAL

Ruth Rugley

CITY ATTORNEY

3/27/2014 12:15:04 PM

DATE

Stephen Ajobiewe

CITY CONTROLLER

3/27/2014 7:28:04 AM

DATE

Kelly Montgomery

CITY MANAGER

3/26/2014 7:06:16 PM

DATE

Use when:	
Public Works:	When contracting for Engineering Services.
City Attorney:	When contracting for legal services; contracts that require City Attorney’s review.
Controller/Budget Officer:	Amending Budget; appropriating and/or transferring funds; adding and/or deleting positions; any resolution having account numbers.
Asst. City Manager/OAS:	All personnel actions.

April 8, 2014

TO: MAYOR AND CITY COUNCIL

FROM: ALITA GODWIN, CITY CLERK

**SUBJECT: BOARDS AND COMMISSIONS APPOINTMENT(S)/
REAPPOINTMENT(S)**

The following is a list of Boards/Commissions/Committees that have vacancies.

**BOARDS/COMMISSIONS/COMMITTEES THAT HAVE VACANCIES
ARE AS FOLLOWS:**

Beautification Committee

Two (2) Vacancies

Block Club Commission

One (1) Vacancy

Commission on Aging

One (1) Vacancy

Compton Commission for Women

One (1) Vacancy

Community Relations Commission

Nine (9) Vacancies

Disability Commission

Two (2) Vacancies

Oversight Commission

One (1) Vacancy

Parks & Recreation Commission

One (1) Vacancy

Youth Leadership Council

Five (5) Vacancies

FOOTNOTE: We have been informed that Commissioner Evelyn Williams (Commission on Aging) and Mark Dees (Parks & Recreation) are deceased. Cristian Reynaga was appointed to the Youth Leadership council on March 4, 2014, he has informed us that he is over the age limit requirement.

The following is a list of residents that are interested in serving on a commission and have submitted an application expressing their desire to be appointed.

<u>Name</u>	<u>Commission</u>
Alexander, Gregory	Parks & Recreation/Planning
Arroyo, Pablo	Parks & Recreation/Block Club
Benham, Cachet	Youth Leadership Council
Cannon, Zadie	Oversight/Public Safety/Federal Grants Advisory
Davis, Charles	Planning Commission
Davis-Wells, Crystal	Parks & Recreation
Dobson, Lanetta	Community Relations Commission
Haymon, Della	Commission on Aging
Horton-Pope, LeMeika	Planning Commission/Oversight Committee
Jackson, Maiki	Youth Leadership Council
King, Corinth	Youth Leadership (age requirement)/Parks & Recreation/Commission for Women
Knox, James	Public Safety Commission
Marshall, Terry	Beautification Committee
Moore, Tammy	Commission for Women/Oversight/Personnel
Morales, Joanna	Community Relations Commission
Nash, Corey	Community Relations Commission
Pitts, Gregory Jr.	Oversight Committee
Reynaga, Cristian	Community Relations Commission/Block Club
Thornton-Thomas, Katrinca	Beautification Committee
Ward, Debra	Commission for Women/Personnel/Oversight
White, Harriett	Community Relations Commission
Williams, Etta	Commission on Aging

**ALITA L. GODWIN, CMC
CITY CLERK**

April 8, 2014

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: ROBERT DELGADILLO, INTERIM DIRECTOR
PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON ESTABLISHING A SCHEDULE OF FEES FOR THE REGULATION OF UNATTENDED DONATION BOXES IN THE CITY PURSUANT TO CHAPTER 30, SECTION 30-48.12 OF THE COMPTON MUNICIPAL CODE.

SUMMARY:

The City Council will consider adopting a Resolution establishing a schedule of fees for the regulation of unattended donation boxes in the City of Compton, in accordance with Section 30-48.12 of the Compton Municipal Code.

BACKGROUND:

On March 4, 2014, the City Council adopted Ordinance No. 2,247, which amended Chapter 30 by adding Section 30-48 to the Compton Municipal Code to establish regulations for unattended donation boxes in the City. This ordinance established new regulations, consistent with current state law, addressing the permitting and placement of unattended donation boxes on private property within the City of Compton. Subsection 30-48.12 provides for City Council to set fees, by resolution or ordinance, to recover all reasonable costs incurred by the City in the regulation of unattended donation boxes placed in the City.

STATEMENT OF ISSUE:

Prior to the adoption of Ordinance No. 2,247 on March 4, 2014, the City had no established regulations governing the placement of unattended donation boxes within the City. The adoption of Ordinance 2,247 establishes specific regulations related to the placement of unattended donation boxes and provides for the setting of fees to recover the reasonable costs incurred by the City in the regulation of unattended donation boxes.

Pursuant to the direct grant of police powers under Article XI, Section 7 of the California Constitution, cities are authorized to impose reasonable fees, charges

#4.

Staff Report Re Resolution Establish Fees
Donation Box Vending
April 8, 2013

and rates for providing services necessary to the activity for which the fee is charged. Statutory and case laws basically limit the City from imposing fees which are over and above the costs incurred to carry out the purposes and provisions of the regulation being assessed. In setting fees, however, it is proper and reasonable to take into account not only the expenses of direct regulation, but also all the incidental costs that may likely be subject to public costs.

Enforcement of the ordinance regulating unattended donation boxes within the City typically will involve utilization of City staff time and materials to: accept, investigate, process and review applications; inspections of the donation boxes; to provide notifications to owners and/or operators; to cause for removal and storage of the donation boxes if required; and to conduct hearings (if needed); all of which place a burden on the City's human and financial resources.

Staff has evaluated the estimated reasonable costs of administering and enforcing the provisions of the Unattended Donation Box ordinance and recommends the following schedule of fees for regulation of unattended donation boxes within the City of Compton:

Initial Operator/Owner Application and Permit Fee for Unattended Donation Boxes [per Section 30-48.3(b)(5)]: An initial application and permit fee of Fifty Dollars (\$50.00) per unattended donation box to be placed in the City.

This fee is the same used for the review of room additions, trash enclosures and fences and has a comparable level of review and administrative costs. The fee takes into consideration about two hours worth of staff time to explain the process, review the application and create a case file.

Annual Permit Renewal Fee for Unattended Donation Boxes [per Section 30-48.3(c)]: An annual renewal fee of Ten Dollars (\$10.00) per unattended donation box for continuing placement in the City of Compton.

This is the same fee established for operators of vending machines. The adhesive decal will affixed to the front of the box allowing Code Enforcement to visually determine if a box is permitted or an illegal box.

Minimum Cost of Removal Fee of Over-Flowing Contents, Junk, Garbage, Trash, Debris or Other Refuse Material for Donation Boxes [per Section 30-48.4(i)]: A minimum cost of removal fee in the amount of Two Hundred Dollars (\$200.00) will be assessed against the operator/owner of any unattended donation box wherein the City abates and/or removes any over-flowing contents, junk, garbage, trash, debris, or other refuse material from an unattended donation box after expiration of the twenty-four (24) hour written or verbal notice from the City to abate

said content pursuant to Subsection 30-48.4(h). All costs incurred by the City for said abatement and/or removal shall be assessed against the property owner and operator of any unattended donation box.

This will cover the costs of one vehicle and two workers. Public Works will be sent out only after the owner/operator has been sent notice of the violation, advised to correct the violation and fails to do so. This fee is based on hourly cost factors received from the Public Works Department for administrative time, one hour of work time for two staff workers and one pickup truck vehicle.

Removal Fee for Unattended Donation Boxes [per Sections 30-48.7, 30-48.8 and 30-48.9]: A removal fee of Three Hundred Dollars (\$300.00) will be charged against the operator/owner if the City is required to remove any unattended donation box in accordance with the provisions of Section 30-48.

This will cover the costs of one vehicle and two workers. Public Works will be sent out only after the owner/operator has been sent notice of the violation, advised to correct the violation and fails to do so. This fee is based on hourly cost factors received from the Public Works Department for administrative time, plus one hour of work time for two staff workers, loader and one truck with lift gate.

Storage Fee for Unattended Donation Boxes [per Sections 30-48.7, 30-48.8 and 30-48.9]: A storage fee of Twenty Five Dollars (\$25.00) per day for any unattended donation box removed and stored in accordance with the provisions of Section 30-48.

Whenever a violation has not been corrected by the owner/operator and or the Public Works Department has previously cleaned up the area around the box or the box appears abandoned, the Public Works Department will remove the box and store it in the City yard. The owner/operator will be notified of the removal and the daily storage charge. This fee is based on cost factors received from the Public Works Department.

Business License Fee: A business license fee as established by Chapter 9 of the Compton Municipal Code.

FINANCIAL IMPACT:

Recovery of estimated reasonable costs of regulation of unattended donation boxes within the City of Compton.

#4.

Staff Report Re Resolution Establish Fees
Donation Box Vending
April 8, 2013

RECOMMENDATION:

It is recommended that the City Council adopt the attached Resolution which will establish a schedule of fees that adequately reflects the reasonable costs incurred by the City in its administration and enforcement of Ordinance No. 2,247.

**ROBERT DELGADILLO, (INTERIM) DIRECTOR
PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT**

APPROVED FOR FORWARDING:

**G. HAROLD DUFFEY
CITY MANAGER**

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON ESTABLISHING A SCHEDULE OF FEES FOR THE REGULATION OF UNATTENDED DONATION BOXES IN THE CITY PURSUANT TO CHAPTER 30, SECTION 30-48.12 OF THE COMPTON MUNICIPAL CODE.

WHEREAS, the City of Compton is authorized by Article XI, Section 7 of the California Constitution to make and enforce within its limit all local, police, sanitary and other ordinances and regulations not in conflict with general laws; and

WHEREAS, this direct grant of police power provides cities with the authority to impose fees, charges and rates for regulatory purposes; and

WHEREAS, on March 4, 2014, the City Council of the City of Compton adopted Ordinance No. 2,247, which amended Chapter 30 by adding Section 30-48 to the Compton Municipal Code to establish regulations for unattended donation boxes in the City; and

WHEREAS, Subsection 30-48.12 of Ordinance No. 2,247 provides that the fees to recover all reasonable costs incurred by the City in the regulation of unattended donation boxes shall be established by resolution or ordinance of the City Council; and

WHEREAS, the City Council finds and determines that the fees, rates and charges established in this Resolution are in an amount reasonably necessary to recover the costs of providing the service for which such fee, rate or charge is levied; including but not limited to permit processing, notifications, prosecution and other incidental costs associated with providing the service; and

WHEREAS, following notice duly given, the City Council held a public hearing on April 8, 2014, regarding adoption of this Resolution to establish a Schedule of Fees for the regulation of unattended donation boxes in the City, and has considered all oral and written statements, protests and communications made or filed by interested persons.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. That the following schedule of fees may be assessed for the regulation of unattended donation boxes placed in the City pursuant to Chapter 30, Section 30-48.12 of the Compton Municipal Code:

- a. **Initial Operator/Owner Application and Permit Fee for Unattended Donation Boxes [per Section 30-48.3(b)(5)]:** An initial application and permit fee of Fifty Dollars (\$50.00) per unattended donation box to be placed in the City.
- b. **Annual Permit Renewal Fee for Unattended Donation Boxes [per Section 30-48.3(c)]:** An annual renewal fee of Ten Dollars (\$10.00) per unattended donation box for continuing placement in the City of Compton.

- c. **Minimum Cost of Removal Fee of Over-Flowing Contents, Junk, Garbage, Trash, Debris or Other Refuse Material for Donation Boxes [per Section 30-48.4(i)]:** A minimum cost of removal fee in the amount of Two Hundred Dollars (\$200.00) will be assessed against the operator/owner of any unattended donation box wherein the City abates and/or removes any over-flowing contents, junk, garbage, trash, debris, or other refuse material from an unattended donation box after expiration of the twenty-four (24) hour written or verbal notice from the City to abate said content pursuant to Subsection 30-48.4(h). All costs incurred by the City for said abatement and/or removal shall be assessed against the property owner and operator of any unattended donation box.

- d. **Removal Fee for Unattended Donation Boxes [per Sections 30-48.7, 30-48.8 and 30-48.9]:** A removal fee of Three Hundred Dollars (\$300.00) will be charged against the operator/owner if the City is required to remove any unattended donation box in accordance with the provisions of Section 30-48.

- e. **Storage Fee for Unattended Donation Boxes [per Sections 30-48.7, 30-48.8 and 30-48.9]:** A storage fee of Twenty Five Dollars (\$25.00) per day for any unattended donation box removed and stored in accordance with the provisions of Section 30-48.

- f. **Business License Fee:** A business license fee as established by Chapter 9 of the Compton Municipal Code.

Section 2. That a certified copy of this Resolution shall be filed in the offices of the City Clerk, City Manager, City Attorney, City Treasurer, Planning and Economic Development Department, Building and Safety Department, Public Works/Municipal Utilities, and the Los Angeles County Sheriff's Department, Compton Station.

Section 3. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2014.

MAYOR OF THE CITY OF COMPTON

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council of the City of Compton, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on this _____ day of _____, 2014.

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSTAIN: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-

CITY CLERK OF THE CITY OF COMPTON

RESOLUTION SIGN-OFF FORM

DEPARTMENT: Planning

RESOLUTION TITLE: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON ESTABLISHING A SCHEDULE OF FEES FOR THE REGULATION OF UNATTENDED DONATION BOXES IN THE CITY PURSUANT TO CHAPTER 30, SECTION 30-48.12 OF THE COMPTON MUNICIPAL CODE

Robert Delgadillo
DEPARTMENT MANAGER’S SIGNATURE

3/18/2014 5:14:42 PM
DATE

REVIEW / APPROVAL

Ruth Rugley
CITY ATTORNEY

4/2/2014 11:02:16 PM
DATE

Stephen Ajobiewe
CITY CONTROLLER

3/20/2014 12:34:08 PM
DATE

G. Harold Duffey
CITY MANAGER

3/20/2014 7:07:26 AM
DATE

Use when:	
Public Works:	When contracting for Engineering Services.
City Attorney:	When contracting for legal services; contracts that require City Attorney’s review.
Controller/Budget Officer:	Amending Budget; appropriating and/or transferring funds; adding and/or deleting positions; any resolution having account numbers.
Asst. City Manager/OAS:	All personnel actions.

WARRANTS APPROVED BY COUNCIL

<u>Warrant #</u>	<u>Date</u>	<u>Name</u>	<u>Services Provided</u>	<u>Amount</u>	<u>Amount Paid Year to Date</u>
220719	3/27/14	Accela Inc	Payment for Accela system maintenance for Fiscal Year 2013-2014	\$8,363.49	\$18,982.91
Requested by Building & Safety Department					
220774	4/02/14	1 st PMF Bancorp	Emergency transportation and basic life Support	\$43,427.34	\$393,063.00
Requested by Fire Department					
220801	4/02/14	League of California	Payment for local roads and streets Needs assessment fees	\$105.00	\$27,721.50

Requested by City Manager's Office

I hereby certify that the above demand in the amount of \$51,895.83 was approved at a regular meeting of the City Council and reject
_____ as of April 8, 2014.

Council Member

Council Member

City Manager

I hereby certify that the Finance Committee at a regular meeting of the City Council on April 8, 2014 allowed the above demand.

Alita Godwin
City Clerk



Invoice

Main:

Accela, Inc.
2633 Camino Ramon
Ste. 120
San Ramon, CA. 94583

Remit To:

Accela, Inc.
774375
4375 Solutions Center
Chicago, IL 60677- 4003

Invoice No.	MR053635B
Invoice Date:	7/12/2013
Due Date:	8/11/2013

Bill To:

Compton, CA - City of
Attn: Jerry Durant
Building and Safety Department
205 S. Willowbrook Ave.
Compton, CA 90220

Ship To:

Compton, CA - City of
Attn: Jerry Durant
Building and Safety Department
205 S. Willowbrook Ave.
Compton, CA 90220

Purchase Order No.	Contract No.	Customer ID	Payment Terms	
		COMPTON, CA	Net 30	
Item Number	Description	Quantity	Unit Price	Ext. Price
PP_MAINT_PERMITS_PLUS	PP_MAINT_CLIENT SERVER-MS SQL, EST. 12339 The Maintenance Fees are for the period: July 1, 2013 to June 30, 2014 *Electronic Software Delivery - No Tangible Media*	1.00	\$ 8,363.49	\$ 8,363.49
Paid By V# P.O. # A/C # A/C # AN 10003466 D01194 1001-67-0000-4249 1001-77-0000-4242 (F) (5,000.00) (3,363.49) Approved to pay as original Lonell B...				
			Subtotal:	\$ 8,363.49
			Tax:	\$ -
			Total:	\$ 8,363.49

Please direct all inquiries to:
Accounts Receivable at (925) 659-3275
Accountsreceivable@accela.com

Wire/ACH Payments:
Wells Fargo Bank
For credit to: Accela, Inc.

Please direct all inquiries to:

Accounts Receivable at (925) 659-3275

Accountsreceivable@accela.com

Accela TAX ID: 94-2767678

Wire/ACH Payments:

Wells Fargo Bank
For credit to: Accela, Inc.
Account: 412-1765507
ABA: 121000248

All amounts listed are in USD, unless otherwise specified.

PM FACTORS
PO BOX 1488
Culver City, CA 90232

S01010

CITY OF COMPTON
201 S. ACACIA AVE.
COMPTON, CA 90220-

P:310/605-5670 F:310/632-8414

QUESTIONS?
Call Us at 1-866-257-6675

Invoice **027013**

Date **01-23-2014**

For the Pay Period Ending 01-17-2014
Batch S01010-20142

GROSS WAGES	13,838.00
SOCIAL SECURITY & MEDICARE	1,058.29
FEDERAL UNEMPLOYMENT	249.02
STATE UNEMPLOYMENT	857.69
OTHER STATE TAXES	13.84
WORKERS COMPENSATION	2,006.51
HEALTH BENEFITS	830.76
ADMINISTRATIVE FEE	1,661.54
DELIVERY	18.53
SUB-TOTAL	20,534.18
TOTAL INVOICE	20,534.18

REMIT PAYMENT TO PM FACTORS
PO BOX 1488, CULVER CITY, CA 90232

Open/Past Due Invoice List as of Invoice Date

Invoice	InvDate	Balance	DaysOpen
026657	12/12/2013	19310.44	42 +
026823	12/26/2013	16794.30	28 +
026837	12/27/2013	1743.92	27 +
026924	01/09/2014	19023.23	14 +
027013	01/23/2014	20534.18	0
Total Items		77406.07	

PM FACTORS
PO BOX 1488
CULVER CITY, CA 90232

S01010

CITY OF COMPTON
201 S. ACACIA AVE.
COMPTON, CA 90220-

P:310/605-5670 F:310/632-8414

QUESTIONS?
Call Us at 1-866-257-6675

Invoice **027414**

Date **03-06-2014**

For the Pay Period Ending 02-28-2014
Batch S01010-20147

GROSS WAGES	14,019.52
SOCIAL SECURITY & MEDICARE	1,072.20
FEDERAL UNEMPLOYMENT	252.26
STATE UNEMPLOYMENT	868.96
OTHER STATE TAXES	13.99
WORKERS COMPENSATION	2,032.83
HEALTH BENEFITS	692.30
ADMINISTRATIVE FEE	1,661.54
DELIVERY	18.53
SUB-TOTAL	20,632.13
TOTAL INVOICE	20,632.13

REMIT PAYMENT TO PM FACTORS
PO BOX 1488, CULVER CITY, CA 90232

Open/Past Due Invoice List as of Invoice Date

Invoice	InvDate	Balance	DaysOpen
026667	12/12/2013	19310.44	84
026823	12/26/2013	16794.30	70
026837	12/27/2013	1743.92	69
026924	01/09/2014	13023.23	56
027013	01/23/2014	20534.18	42
027017	01/23/2014	420.55	42
027018	01/23/2014	1840.48	42
027130	02/06/2014	19173.99	28
027181	02/20/2014	19710.57	14

...Continued Next Page...

PM FACTORS
PO BOX 1488
CULVER CITY, CA 90232

S01010
CITY OF COMPTON
201 S. ACACIA AVE.
COMPTON, CA 90220-

P:310/605-5670 F:310/632-8414

QUESTIONS?
Call Us at 1-866-257-6675

Invoice 027017

Date 01-23-2014

For the Pay Period Ending 01-24-2014
Batch S01010-20144

GROSS WAGES	322.88
SOCIAL SECURITY & MEDICARE	24.70
FEDERAL UNEMPLOYMENT	5.81
STATE UNEMPLOYMENT	20.02
OTHER STATE TAXES	0.32
WORKERS COMPENSATION	46.82

SUB-TOTAL	420.55
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TOTAL INVOICE	420.55
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REMIT PAYMENT TO PM FACTORS
PO BOX 1488, CULVER CITY, CA 90232

Open/Past Due Invoice List as of Invoice Date

Invoice	InvDate	Balance	DaysOpen
026667	12/12/2013	19310.44	42 X
026923	12/26/2013	16794.30	28 X
026837	12/27/2013	1743.92	27
026924	01/09/2014	19023.23	14
027013	01/23/2014	20534.18	0
027017	01/23/2014	420.55	0
Total Items		77826.62	

OK TO PAY
J. J.

PM FACTORS
PO BOX 1488
CULVER CITY, CA 90232

Invoice 027018

Date 01-23-2014

S01010

CITY OF COMPTON
201 S. ACACIA AVE.
COMPTON, CA 90220-

P:310/605-5670 F:310/632-8414

QUESTIONS?
Call Us at 1-866-257-6675

For the Pay Period Ending 01-24-2014
Batch SC1010-20145

GROSS WAGES	1,413.04
SOCIAL SECURITY & MEDICARE	108.10
FEDERAL UNEMPLOYMENT	25.43
STATE UNEMPLOYMENT	87.61
OTHER STATE TAXES	1.41
WORKERS COMPENSATION	204.89

SUB-TOTAL	1,840.48

TOTAL INVOICE	-----
	1,840.48

REMIT PAYMENT TO PM FACTORS
PO BOX 1488, CULVER CITY, CA 90232

Open/Past Due Invoice List as of Invoice Date

Invoice	InvDate	Balance	DaysOpen
026667	12/12/2013	19310.44	PA 42
026823	12/26/2013	16794.30	PA 28
026837	12/27/2013	1743.92	PA 27
026924	01/09/2014	19023.23	PA 14
027013	01/23/2014	20534.18	0
027017	01/23/2014	420.55	0
027018	01/23/2014	1840.48	0
Total Items		79667.10	

PM FACTORS
PO BOX 1488
CULVER CITY, CA 90232

S01010

CITY OF COMPTON
201 S. ACACIA AVE.
COMPTON, CA 90220-

P:310/695-5670 F:310/632-8414

QUESTIONS?
Call Us at 1-866-257-6675

Invoice 027500

Date 03-10-2014

For the Pay Period Ending
Batch S01010-V009774

GROSS WAGES	-2,104.00
SOCIAL SECURITY & MEDICARE	-160.96
FEDERAL UNEMPLOYMENT	-37.87
STATE UNEMPLOYMENT	-130.45
OTHER STATE TAXES	-2.10
WORKERS COMPENSATION	-305.08
Other: NET PAYROLL	1,480.26

Check Amt Rebate 1480.26 P00016 BARRAGAN LOID

SUB-TOTAL . -1,260.20

TOTAL INVOICE -1,260.20

REMIT PAYMENT TO PM FACTORS
PO BOX 1488, CULVER CITY, CA 90232

Open/Past Due Invoice List as of Invoice Date

Invoice	InvDate	Balance	DaysOpen
027013	01/23/2014	20534.18	46
027017	01/23/2014	420.55	46
027018	01/23/2014	1840.48	46
027130	02/06/2014	19173.99	32
027181	02/20/2014	19710.57	18
027414	03/06/2014	20532.13	4
027500	03/10/2014	-1260.20	0
027501	03/10/2014	-1480.26	0
Total Items		79571.44	

#5.

PM FACTORS
PO BOX 1488
CULVER CITY, CA 90232

Invoice 027501

Date 03-10-2014

S01010

CITY OF COMPTON
201 S. ACACIA AVE.
COMPTON, CA 90220-

P:310/605-5670 F:310/632-8414

QUESTIONS?
Call Us at 1-866-257-6675

For the Pay Period Ending
Batch S01010-MISC031014

GROSS WAGES	0.00
SOCIAL SECURITY & MEDICARE	0.00
FEDERAL UNEMPLOYMENT	0.00
STATE UNEMPLOYMENT	0.00
Other: NET PAYROLL	-1,480.26
Barragan Loida Net amount void	-1480.26
SUB-TOTAL	-1,480.26
TOTAL INVOICE	-1,480.26

REMIT PAYMENT TO PM FACTORS
PO BOX 1488, CULVER CITY, CA 90232

Open/Past Due Invoice List as of Invoice Date

Invoice	InvDate	Balance	DaysOpen
027013	01/23/2014	20534.18	46
027017	01/23/2014	420.55	46
027018	01/23/2014	1840.48	46
027130	02/06/2014	19173.99	32
027181	02/20/2014	19710.57	18
027414	03/06/2014	20632.13	4
027500	03/10/2014	-1260.20	0
027501	03/10/2014	-1480.26	0
Total Items		79571.44	

PM FACTORS
PO BOX 1488
CULVER CITY, CA 90232

S01010
CITY OF COMPTON
201 S. ACACIA AVE.
COMPTON, CA 90220-

P:310/605-5670 F:310/632-8414

QUESTIONS?
Call Us at 1-866-257-6675

Invoice 027502

Date 03-11-2014

For the Pay Period Ending 02-28-2014
Batch S01010-20149

GROSS WAGES	2,104.00
SOCIAL SECURITY & MEDICARE	160.96
FEDERAL UNEMPLOYMENT	37.87
STATE UNEMPLOYMENT	130.45
OTHER STATE TAXES	2.10
WORKERS COMPENSATION	305.08

SUB-TOTAL . 2,740.46

TOTAL INVOICE 2,740.46

REMIT PAYMENT TO PM FACTORS
PO BOX 1488, CULVER CITY, CA 90232

Open/Past Due Invoice List as of Invoice Date

Invoice	InvDate	Balance	DaysOpen
027013	01/23/2014	20534.18	47
027017	01/23/2014	420.55	47
027018	01/23/2014	1840.48	47
027130	02/06/2014	19173.99	33
027131	02/20/2014	19710.57	19
027414	03/06/2014	20632.13	5
027500	03/10/2014	-1260.20	1
027501	03/10/2014	-1480.26	1
027502	03/11/2014	2740.46	0
Total Items		82311.90	

i#

League of California Cities
Los Angeles County Division
1400 K Street, Suite 400
Sacramento, CA 95814
(916) 658-8260

Invoice

Date
3/6/2014

Invoice No.
2794

City of Compton
City Manager Office
205 South Willowbrook Avenue
Compton, CA 90220

Terms	PO No.
Net 15	

Description
Los Angeles Division dinner meeting (03/06/14) -- (Yvonne Arceneaux / Willie Jones / ,
Blakely)

Amount

105.00

If you have questions regarding this invoice, please contact Jennifer Quan at (626) 786-5142 or
via e-mail jquan@cacities.org

Controller's Office
2014 MAR 27 AM 11:06

Paid By	AN
V#	10005496
P.O. #	D01165
A/C #	1001-40-0003-4049-(35.00)
A/C #	1001-40-0004-4049-(70.00)

OK to pay

Total **\$105.00**

Payments/Credits

\$0.00

Balance Due

\$105.00