

NOTICE

SPECIAL COMPTON CITY COUNCIL AGENDA Monday, June 30, 2014 3:00 PM

OPENING

MOMENT OF SILENCE

ROLL CALL

PUBLIC COMMENTS ON AGENDA ITEMS ONLY

REGULAR AGENDA

UNFINISHED BUSINESS

1. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON ADOPTING THE BUDGET FOR FISCAL YEAR 2014-2015.

NEW BUSINESS

2. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON TRANSFERRING FUNDS BETWEEN ACCOUNTS AND AUTHORIZING THE CITY MANAGER TO AMEND THE SOFTWARE LICENSE AND MAINTENANCE AGREEMENT WITH HYLAND SOFTWARE FOR THE PURCHASE OF TEN (10) ADDITIONAL USER LICENCES FOR SIRE PAPERLESS AGENDA SOFTWARE APPLICATION

COUNCIL COMMENTS

ADJOURNMENT

NEXT REGULAR MEETING: Tuesday, July 01, 2014 @ 3:30 PM.

Visit our website at <http://www.comptoncity.org>

View Meetings Live at <mms://livemedia.comptoncity.org:8080>

June 30, 2014

TO: MAYOR AND COUNCIL MEMBERS

FROM: CITY MANAGER

**SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
COMPTON ADOPTING THE BUDGET FOR FISCAL YEAR 2014-2015**

SUMMARY

The Fiscal Year 2014/2015 Operating Budget for the City of Compton is hereby transmitted to the City Council for adoption.

BACKGROUND

Based on current trends, the City is on a path to recovery from the worst recession in recent history. Compton, along with the rest of California, is full of consumer confidence and the once battered real estate market continues to improve. The Los Angeles County Region's economy is improving and Compton's core revenues, such as sales, use, and property taxes are gradually rising.

The City of Compton's General Fund budget is a balanced budget for 2014/15 with revenue of approximately \$52.8 million and expenses of approximately \$52.6 million, leaving a projected fund balance of approximately \$200,000. The revenue estimates include baseline revenue of approximately \$48.35 million, which is garnered from traditional revenue, such as sales, use and property taxes. Staff is confident in the baseline revenue, as it was derived from nine months worth of closely watched revenues from 2013/2014.

Staff anticipates that additional revenue (Revenue Enhancements) of \$2.09 million will be gained from implementation of new user fees, Development Impact Fees, and rent or liquidation of unoccupied property assets. The final source of revenue includes the General Fund capturing approximately \$1.85 million in fees from non-General Fund departments through the City's Cost Allocation program. The 2014/15 budget was balanced without the use of any of the City's \$1.4 million in fund balance from 2012/13. We are also anticipating adding an additional \$500,000 as fund balance from the 2013/14 budget.

STATEMENT OF THE ISSUE

This is the first City of Compton budget since the year 2011 that does not necessitate reductions in services, programs or employees. The Preliminary Budget is derived from the 2013/14 budget with some additional liabilities as previously projected. The budget includes a significant increase in expenditures as the 2014/15 budget requires the first significant General Fund

#1.

Staff Report

Page 2

payment for the Lease Revenue Bond (\$1.2 million), an Internal Borrowing Payment (\$1.3 million), a reimbursement of \$266,400 from Lighting and Landscaping, and restoration of funding for full employee labor costs (no more furloughs).

Although the budget is balanced and does not pose a reduction in service from 2013/14 levels, it is not a budget that increases services or expands the existing pool of employees needed to provide the level of service warranted by the citizens of Compton. The only exception to that statement is the Fire Department. The 2014/15 budget actually proposes increasing the number of Fire personnel by five. The increase in Fire personnel is warranted to reduce the amount of overtime required for our fire fighters to maintain their excellent level of service.

The FY 2014/15 Preliminary Budget advances the priorities of the Mayor and Council:

- Maintenance of Public Infrastructure
- Neighborhood Improvements
- Public Safety
- Capital Improvement Programs
- Communication/Transparency
- Governance
- Economic Development

It is vital that we develop a sustainable expenditure plan that meets present needs without compromising the ability to provide quality services and facilities for future generations.

FINANCIAL IMPACT

	<u>PROPOSED BUDGET</u> <u>FY 2014-2015</u>
<u>TOTAL REVENUE</u>	\$178,953,708
<u>TOTAL EXPENSES</u>	\$176,472,521
<u>GENERAL FUND RECURRENT REVENUE</u>	\$ 48,349,559
<u>GENERAL FUND REVENUE ENHANCEMENTS</u>	\$ 2,094,000
<u>COST ALLOCATION AND FUND BALANCE</u>	\$ 2,357,400
<u>TOTAL GENERAL FUND REVENUES</u>	\$ 52,800,959
<u>TOTAL GENERAL FUND EXPENSES</u>	\$ 52,573,054
<u>FUND BALANCE (RESERVE)</u>	\$ 227,905

RECOMMENDATION

Staff recommends that the Council adopt the attached Resolution.

G. HAROLD DUFFEY
CITY MANAGER

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
ADOPTING THE BUDGET FOR FISCAL YEAR 2014-2015**

WHEREAS, the Compton City Charter Section 1407 requires that an annual budget be presented and adopted by City Council on or before June 30th; and

WHEREAS, multiple community workshops and agendaized Council meeting discussions were scheduled and held from May 21, 2014 through June 17, 2014; and

WHEREAS, the City Council has fixed the time and place for holding a public hearing on the proposed 2014-2015 FY budget and has caused notice of said hearing to be published and the proposed 2014-2015 budget has been available for inspection at the City Clerk's Office consistent with Compton City Charter Section 1405; and

WHEREAS, the above referenced public hearing was held on June 17, 2014.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the proposed Fiscal Year 2014-2015 annual budget of the City of Compton, as set forth in the proposed Annual Budget document, including amendments, if any, approved by the City Council as reflected in this meeting's minutes, is hereby adopted pursuant to Section 1407 of the Compton City Charter and made effective July 1, 2014.

SECTION 2. That a certified copy of this resolution, along with this meeting's approved minutes evidencing City Council adopted amendments, if any, shall be attached to the Fiscal Year 2014 – 2015 Annual Budget and the same shall be filed with the City Manager, City Controller and City Treasurer and that a copy of said resolution and Annual Budget shall be placed and shall remain on file in the office of the City Clerk.

SECTION 3. That the Mayor shall sign and the City Clerk shall attest to this Resolution.

ADOPTED this ____ day of _____, 2014.

MAYOR OF THE CITY OF COMPTON

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

Resolution No. _____
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I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council, signed by the Mayor, and attested by the City Clerk at a regular meeting thereof held on the ____ day of _____, 2014.

That said Resolution was adopted by the following vote:

AYES: COUNCIL MEMBERS–
NOES: COUNCIL MEMBERS–
ABSENT: COUNCIL MEMBERS–
ABSTAINS: COUNCIL MEMBERS–

CITY CLERK OF THE CITY OF COMPTON

RESOLUTION SIGN-OFF FORM

DEPARTMENT: Human Resources

RESOLUTION TITLE: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON ADOPTING THE BUDGET FOR FISCAL YEAR 2014-2015.

<ManagersName>
DEPARTMENT MANAGER’S SIGNATURE

<ManagersDate>
DATE

REVIEW / APPROVAL

<LegalName>
CITY ATTORNEY

<LegalDate>
DATE

<ControllerName>
CITY CONTROLLER

<ControllerDate>
DATE

<CityManager>
CITY MANAGER

<CityManagerDate>
DATE

Use when:	
Public Works:	When contracting for Engineering Services.
City Attorney:	When contracting for legal services; contracts that require City Attorney’s review.
Controller/Budget Officer:	Amending Budget; appropriating and/or transferring funds; adding and/or deleting positions; any resolution having account numbers.
Asst. City Manager/OAS:	All personnel actions.

June 30, 2014

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: ALITA GODWIN, CITY CLERK

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON TRANSFERRING FUNDS BETWEEN ACCOUNTS, AUTHORIZING THE CITY MANAGER TO AMEND THE SOFTWARE LICENSE AND MAINTENANCE AGREEMENT WITH HYLAND SOFTWARE FOR THE PURCHASE OF TEN (10) ADDITIONAL USER LICENCES FOR SIRE PAPERLESS AGENDA SOFTWARE APPLICATION.

SUMMARY

This resolution approves the transfer of funds between accounts and authorizes the City Manager to amend the Software License and Maintenance Agreement(s) with Hyland Software for the purchase of ten (10) additional user licenses for the SIRE paperless agenda software application.

BACKGROUND

In 2007, the City converted to a paperless agenda process to create the agendas for the meeting of each of the City's legislative bodies (i.e. Compton Housing Development Commission, Compton Public Finance Authority, Compton Gaming Commission, Urban Community Development Commission, Successor Agency to the Community Redevelopment Agency of the City of Compton and the Compton City Council). A total of five (5) user licenses were purchased at that time for use by the City.

STATEMENT OF ISSUE

While five (5) user licenses may have been an adequate number of licenses for use by the entire City staff during the initial years of conversion to the paperless agenda process, over the years the number of employees trained to and using the process has significantly increased, causing a considerable slowdown in work productivity due to the fact that only four to five users may operate in the system at one time.

FISCAL IMPACT

Hyland Software, the provider of the SIRE software system, has provided a quote to provide ten (10) additional users licenses at a cost of \$5,250.00, with software maintenance costs for one (1) year at a cost of \$1,050.00.

There will be no impact to the General Fund in that the funds are available in the 2013-2014 Fiscal Year budget to pay this cost but need to be transferred between accounts.

#2.

**Staff Report – Resolution Transfer Funds and
Authorize Contract Amendment/Hyland Software
June 30, 2014, page 2**

Funds are available in the City clerk's 2013-2014 Fiscal Year budget and need to be transferred between accounts as follows:

From:	<u>Description</u>	<u>Amount</u>
1001 470 000 4101	Salaries	\$6,300.00
To:		
1001 470 000 4262	Other Professional Services	\$6,300.00

ALTERNATIVE

Not purchase the additional user licenses and continue to share the current five (5) licenses for the entire City.

RECOMMENDATION

It is recommended that the City Council adopt the attached Resolution.

**ALITA GODWIN, CMC
CITY CLERK**

APPROVED FOR FORWARDING:

**G. HAROLD DUFFEY
CITY MANAGER**

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON TRANSFERRING FUNDS BETWEEN ACCOUNTS AND AUTHORIZING THE CITY MANAGER TO AMEND THE SOFTWARE LICENSE AND MAINTENANCE AGREEMENT WITH HYLAND SOFTWARE FOR THE PURCHASE OF TEN (10) ADDITIONAL USER LICENCES FOR SIRE PAPERLESS AGENDA SOFTWARE APPLICATION.

WHEREAS, in 2007, the City converted to a paperless agenda process to create the agendas for the meeting of each of the City’s legislative bodies (i.e. Compton Housing Development Commission, Compton Public Finance Authority, Compton Gaming Commission, Urban Community Development Commission, Successor Agency to the Community Redevelopment Agency of the City of Compton and the Compton City Council); and

WHEREAS, a total of five (5) user licenses were purchased at the time the City initially began the process to convert to a paperless agenda process for use by the entire City; and

WHEREAS, while five (5) user licenses may have been an adequate number of licenses for use by the entire City staff during the initial years of conversion to the paperless agenda process, over the years the number of employees trained to and using the process has significantly increased, causing a considerable slowdown in work productivity due to the fact that only four to five users may operate in the system at one time; and

WHEREAS, staff believes that obtaining an additional ten (10) user licenses, thus providing the City with a total of fifteen (15) user licenses, will greatly increase the workflow of the agenda process; and

WHEREAS, the funds are available in the City Clerk’s 2013-2014 Fiscal Year budget and need to be transferred between accounts.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. That the City Manager is hereby authorized, with the approval of the City Attorney, to amend the Software License Agreement and Maintenance Agreement with Hyland Software to purchase an additional ten (10) user licenses, increasing the number of SIRE user licenses from five (5) to a total of fifteen (15).

Section 2. That the 2013-2014 Fiscal Year budget shall be amended to transfer funds between accounts as follows:

From:	<u>Description</u>	<u>Amount</u>
1001 470 000 4101	Salaries	\$6,300.00
To:		
1001 470 000 4262	Other Professional Services	\$6,300.00

Section 3. That a certified copy of this Resolution shall be filed in the offices of the City Manager, City Attorney, City Controller and the City Clerk.

Resolution No. _____
Page 2

Section 4. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this ____ day of _____, 2014.

MAYOR OF THE CITY OF COMPTON

ATTEST:

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council, signed by the Mayor, and attested by the City Clerk at a regular meeting thereof held on the ____ day of _____, 2014.

That said Resolution was adopted by the following vote:

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-
ABSTAINS: COUNCIL MEMBERS-

CITY CLERK OF THE CITY OF COMPTON

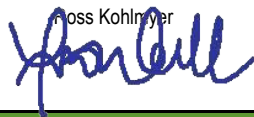


Software Quote

Version 7609.13

Content Management & Agenda Automation for State & Local Government

To: Alita Goldwin
City of Compton
205 South Willowbrook Ave
Compton, CA 90220
310-605-5531

Date: May 2, 2014
Expiration Date: July 2, 2014
Sales Manager: Moss Kohlmyer
Approved By: 

SIRE SOFTWARE						
SIRE Agenda Plus Licenses						
Qty	Description	Unit Price	Extended Price	Maintenance	SW Code	Maint Code
10	SIRE Agenda Plus Concurrent User License	525.00	\$ 5,250.00	1,050.00	SIRE-AP-CU1	SIRE-AP-CU1-M
COST OVERVIEW						
Total Cost for Software			\$ 5,250.00			
Total Cost Software Maintenance (Year 1)			\$ 1,050.00			
Total Cost for Services			Please see separate Professional Services Proposal			
Total Cost for Training			Please see separate Professional Services Proposal			
GRAND TOTAL			\$ 6,300.00			
TOTAL UP FRONT SYSTEM COST			\$ 6,300.00			
Annual Software Maintenance (Year 2 forward)			\$ 1,050.00			

For new software sales, software and maintenance services proposed to be provided pursuant to this Quote are subject to the execution of mutually acceptable agreements (including any click-through license terms) between the parties.

For existing client add on software sales, software and maintenance services provided pursuant to this Quote are subject to the terms of existing agreements (including any click-through license terms) between the parties, which agreements will control in the event of conflict with any other terms, including purchase order terms.*

100% of Software due upon contract execution. Sales tax will be charged as applicable.

Proposal is valid for 90 days from Proposal Date unless otherwise specified in writing.

*Travel Expenses will be billed as incurred.

To accept this quotation, sign here and return: _____

Thank you for your business!

2211 West 2300 South, West Valley City, UT 84119 801.977.8608 Phone 801.977.8875 Fax info@siretechnologies.com

RESOLUTION SIGN-OFF FORM

DEPARTMENT: City Clerk

RESOLUTION TITLE: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON TRANSFERRING FUNDS BETWEEN ACCOUNTS AND AUTHORIZING THE CITY MANAGER TO AMEND THE SOFTWARE LICENSE AND MAINTENANCE AGREEMENT WITH HYLAND SOFTWARE FOR THE PURCHASE OF TEN (10) ADDITIONAL USER LICENCES FOR SIRE PAPERLESS AGENDA SOFTWARE APPLICATION

Alita Godwin
DEPARTMENT MANAGER’S SIGNATURE

6/26/2014 9:08:50 AM
DATE

REVIEW / APPROVAL

Craig Cornwell
CITY ATTORNEY

6/26/2014 2:38:08 PM
DATE

Stephen Ajobiewe
CITY CONTROLLER

6/26/2014 12:08:46 PM
DATE

G. Harold Duffey
CITY MANAGER

6/26/2014 11:50:55 AM
DATE

Use when:	
Public Works:	When contracting for Engineering Services.
City Attorney:	When contracting for legal services; contracts that require City Attorney’s review.
Controller/Budget Officer:	Amending Budget; appropriating and/or transferring funds; adding and/or deleting positions; any resolution having account numbers.
Asst. City Manager/OAS:	All personnel actions.

