

Members of the public may address the City Council on any item shown on the agenda or matter of the Council's authority after completion of "Request to Address the Council Form" available in the lobby of the Council Chambers or in the City Clerk's office. This form must be completed 15 minutes prior to the scheduled meeting time. Pursuant to Section 54957.5 of the California Government Code, Any writings (Except for those writings which are exempt from disclosure) which are distributed to all or a majority of the members of the City Council are available for public inspection in the lobby of the City Council Chambers and in the office of the City Clerk during regular business hours.

COMPTON CITY COUNCIL AGENDA

03/17/2026

5:30 PM – PUBLIC MEETING

**205 S. WILLOWBROOK AVE
COMPTON, CA 90220**

OPENING

ROLL CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON AGENDA ITEMS AND NON-AGENDA MATTERS

CONSENT AGENDA

Consent items are routine and expected to be non-controversial. They will be acted upon by the Council at one time without discussion unless a Council Member requests an item be removed or discussed.

PUBLIC WORKS DEPARTMENT

1. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON APPROVING A BUDGET AMENDMENT TO THE FISCAL YEAR 2025-26 PUBLIC WORKS STREET MAINTENANCE DEPARTMENT BUDGET AND AUTHORIZING THE CITY MANAGER TO ESTABLISH A PURCHASE ORDER WITH ADVANCED

COMPLIANCE ENGINEERING CORPORTION (ACE) FOR MAINTENANCE OF FUEL PUMPS AND UNDERGROUND FUEL STORAGE TANKS IN THE AMOUNT OF SIXTY-THREE THOUSAND ONE HUNDRED TWELVE DOLLARS AND THREE CENTS (\$63,112.03)

2. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON ADOPTING THE TITLE VI PROGRAM UPDATE PURSUANT TO THE CIVIL RIGHTS ACT OF 1964 AND AUTHORIZING THE CITY MANAGER TO SUBMIT THE TITLE VI PROGRAM UPDATE TO THE FEDERAL TRANSIT ADMINISTRATION
3. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AMENDED AND RESTATED AGREEMENT WITH THE LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY AND ISSUE A PURCHASE ORDER IN THE AMOUNT OF \$74,061

WATER DEPARTMENT

4. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ISSUE A PURCHASE ORDER TO SPRINGBROOK HOLDING COMPANY LLC IN THE AMOUNT OF TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000) FOR UTILITY BILLING SERVICES FOR FISCAL YEARS 2025-2027

REGULAR AGENDA

REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND COMMITTEES AND CITY COUNCIL

5. REMOVAL OF OFFICERS, COUNCIL MEMBERS, BOARDS/COMMISSIONS AND COMMITTEES
COMMISSION ON AGING – JORGE CONTRERAS
6. APPOINTMENT(S) OF OFFICERS, COUNCIL MEMBERS, BOARDS/COMMISSIONS AND COMMITTEES
COMMISSION ON AGING
CHARTER REVIEW BOARD
OLYMPICS/TOURISM COMMITTEE

CITY MANAGER'S REPORT

7. A REQUEST TO RECEIVE AND FILE - CALIFORNIA CONTRACT CITIES ASSOCIATION - 2026 LEGISLATIVE TOUR (JANUARY 5-7, 2026)
8. A REQUEST TO RECEIVE AND FILE - LEAGUE OF CALIFORNIA CITIES - MAYOR AND COUNCIL MEMBER ACADEMY (JANUARY 21-23, 2026)

NEW BUSINESS

9. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT AND ESTABLISH A PURCHASE ORDER WITH SELBERT PERKINS DESIGN FOR MUNICIPAL BRANDING AND MARKETING CONSULTING SERVICES IN AN AMOUNT NOT TO EXCEED NINETY-EIGHT THOUSAND THREE HUNDRED SEVENTY-FIVE DOLLARS AND ZERO CENTS (\$98,375.00)
10. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO AMEND THE PROFESSIONAL SERVICES AGREEMENT WITH BOWMAN INFRASTRUCTURE ENGINEERS LTD. AND ESTABLISH A PURCHASE ORDER FOR ADDITIONAL CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE ROAD REPAIR SERVICES PROJECT, PHASE IX (\$204,116.70)

COUNCIL COMMENTS

ADJOURNMENT

NEXT REGULAR MEETING: 3/24/2026 5:30 PM

Visit our website at <http://www.comptoncity.org>

Visit our Youtube at <https://www.youtube.com/@comptoncityhall>

March 17, 2026

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: PUBLIC WORKS STREET MAINTENANCE DEPARTMENT

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON APPROVING A BUDGET AMENDMENT TO THE FISCAL YEAR 2025-26 PUBLIC WORKS STREET MAINTENANCE DEPARTMENT BUDGET AND AUTHORIZING THE CITY MANAGER TO ESTABLISH A PURCHASE ORDER WITH ADVANCED COMPLIANCE ENGINEERING CORPORATION (ACE) FOR MAINTENANCE OF FUEL PUMPS AND UNDERGROUND FUEL STORAGE TANKS IN THE AMOUNT OF SIXTY-THREE THOUSAND ONE HUNDRED TWELVE DOLLARS AND THREE CENTS (\$63,112.03)

SUMMARY

The adoption of this resolution will authorize the City Manager to establish a purchase order with Advanced Compliance Engineering Corporation (ACE) for maintenance of maintenance of fuel pumps and underground fuel storage tanks in the amount of Sixty-Three Thousand One Hundred Twelve Dollars and Three Cents (\$63,112.03).

BACKGROUND

The Public Works City Yard houses fuel pumps and underground fuel storage tanks that supply fuel for the City's fleet of vehicles and equipment, including Public Works, Parks and other municipal operations. These fuel systems are essential to maintaining uninterrupted City services and ensuring daily operational readiness.

Underground fuel storage tanks and dispensing equipment are subject to comprehensive oversight and regulation by federal, state and local agencies. Compliance requirements include routine inspections, leak detection testing, system monitoring, documentation, reporting and periodic maintenance to prevent environmental contamination and ensure public and employee safety.

Due to the technical complexity of these requirements and the potential liability associated with non-compliance, the City relies on specialized firms with expertise in fuel system maintenance and regulatory compliance.

STATEMENT OF THE ISSUE

The Public Works City Yard is subject to an extensive regulatory framework administered by multiple state and federal agencies, including, but not limited to:

- Los Angeles County Department of Public Works
- Los Angeles County Fire Department
- South Coast Air Quality Management District (SCAQMD)
- Los Angeles County Agricultural Commissioner / Weights & Measures
- State Water Resources Control Board
- California Department of Toxic Substances Control (DTSC)
- U.S. Environmental Protection Agency (EPA)

Advanced Compliance Engineering Corporation (ACE) specializes in fuel system maintenance and regulatory compliance services, including inspections, leak detection testing, repairs, documentation and coordination with regulatory agencies. ACE has demonstrated the capability to provide comprehensive environmental compliance services necessary to maintain the City's fuel infrastructure in full regulatory compliance.

ACE is uniquely qualified to perform the required services due to its combination of licenses, certifications, permits and technical expertise. The firm is able to deliver the full scope of mandated services without subcontracting, minimizing compliance risks and ensuring continuity of service. Staff has determined that no other single provider offers the same breadth of qualifications and capabilities necessary to meet the City's specialized regulatory requirements.

Engaging a qualified firm will help ensure the continued compliance with environmental and safety regulations, reliable operation of fuel systems, timely inspections and reporting, and reduced risk of fuel leaks, environmental contamination and regulatory penalties.

Pursuant to Resolution No. 26,100, adopted by the City Council on July 23, 2024, the City Manager is authorized to expend up to \$50,000.00 with any single vendor in a fiscal year. The City has reached this expenditure threshold with Advanced Compliance Engineering Corporation for Fiscal Year 2025-26, thus requiring City Council approval.

FISCAL IMPACT

The Department's Fiscal Year 2025-26 Budget will be amended as follows:

<u>Decrease Expenditure</u> <u>Appropriations</u>	<u>Account Description</u>	<u>Amount</u>
1004-720-000-4266	Contract Services	\$63,112.03
<u>Increase Expenditure</u> <u>Appropriations</u>	<u>Account Description</u>	<u>Amount</u>
1004-720-000-4236	Maintenance & Repair	\$63,112.03

If approved, funds in the amount of Sixty-Three Thousand One Hundred Twelve Dollars and Three Cents (\$63,112.03) will be available for this expenditure in the Department's Fiscal Year 2025-26 Budget in Account No. 1004-720-000-4236.

ALTERNATIVE

No alternative is recommended due to the regulatory requirements and specialized nature of the services.

RECOMMENDATION

Staff recommends that the City Council adopt the resolution authorizing this expenditure with Advanced Compliance Engineering Corporation in an amount not to exceed \$63,112.03.

**MARCUS HARRIS
STREET SUPERINTENDENT**

APPROVED FOR FORWARDING:

**WILLIE A HOPKINS, JR.
CITY MANAGER**

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON APPROVING A BUDGET AMENDMENT TO THE FISCAL YEAR 2025-26 PUBLIC WORKS STREET MAINTENANCE DEPARTMENT BUDGET AND AUTHORIZING THE CITY MANAGER TO ESTABLISH A PURCHASE ORDER WITH ADVANCED COMPLIANCE ENGINEERING CORPORATION (ACE) FOR MAINTENANCE OF FUEL PUMPS AND UNDERGROUND FUEL STORAGE TANKS IN THE AMOUNT OF SIXTY-THREE THOUSAND ONE HUNDRED TWELVE DOLLARS AND THREE CENTS (\$63,112.03)

WHEREAS, the Public Works City Yard houses fuel pumps and underground storage tanks that supply fuel for the City’s fleet of vehicles and equipment; and

WHEREAS, underground fuel storage tanks and dispensing equipment are subject to comprehensive oversight and regulation by federal, state and local agencies; and

WHEREAS, due to the technical complexity of these requirements and the potential liability associated with non-compliance, the City relies on specialized firms with expertise in fuel system maintenance and regulatory compliance; and

WHEREAS, Advanced Compliance Engineering Corporation (ACE) specializes in fuel system maintenance and regulatory compliance services; and

WHEREAS, ACE is uniquely qualified to perform the required services due to its combination of licenses, certifications, permits and technical expertise; and

WHEREAS, staff has determined that no other single provider offers the same breadth of qualifications and capabilities necessary to meet the City’s specialized regulatory requirements; and

WHEREAS, pursuant to Resolution No. 26,100, the City Manager is authorized to expend up to \$50,000 per fiscal year with any single vendor. The City has reached this expenditure threshold with Advanced Compliance Engineering Corporation for Fiscal Year 2025-26, thus requiring City Council approval; and

WHEREAS, a budget amendment is needed for this expenditure, as follows:

<u>Decrease Expenditure</u>	<u>Account Description</u>	<u>Amount</u>
<u>Appropriations</u>		
1004-720-000-4266	Contract Services	\$63,112.03
<u>Increase Expenditure</u>	<u>Account Description</u>	<u>Amount</u>
<u>Appropriations</u>		
1004-720-000-4236	Maintenance & Repair	\$63,112.03

Funds in the amount of Sixty-Three Thousand One Hundred Twelve Dollars and Three Cents (\$63,112.03) will be available in Account No. 1004-720-000-4236 for this expenditure.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. That the City Manager is hereby authorized to establish a purchase order with Advanced Compliance Engineering in the amount of Sixty-Three Thousand One Hundred Twelve Dollars and Three Cents (\$63,112.03) from Account No. 1004-720-000-4236 for maintenance of fuel pumps and underground fuel storage tanks.

Section 2. That the City Manager is hereby authorized to amend the Public Works Street Maintenance Department’s Fiscal Year 2025-26 Budget as follows:

<u>Decrease Expenditure</u>	<u>Account Description</u>	<u>Amount Appropriations</u>
1004-720-000-4266	Contract Services	\$63,112.03
<u>Increase Expenditure</u>	<u>Account Description</u>	<u>Amount Appropriations</u>
1004-720-000-4236	Maintenance & Repair	\$63,112.03

Section 3. That a copy of this Resolution shall be filed in the offices of the City Clerk, City Manager, City Controller, City Attorney and Public Works Street Maintenance Department.

Section 4. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2026.

EMMA SHARIF
MAYOR OF THE CITY OF COMPTON

ATTEST:

SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF COMPTON)

I, Satra D. Zurita, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council of the City of Compton, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on this _____ day of _____, 2026.

That said Resolution was adopted by the following vote, to wit:

AYES: **COUNCILMEMBERS-**
NOES: **COUNCILMEMBERS-**
ABSTAIN: **COUNCILMEMBERS-**
ABSENT: **COUNCILMEMBERS-**

SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

Advanced Compliance Engineering Corporation

3221 Overland Ave. # 3233
Los Angeles, CA 90034-4505

Tel (310) 341-5139
Fax (310) 499-7019
Email Arslan@acecompliance.com

City of Compton Yard,
458 S Alameda St.
Compton, CA 90221

Re: Quote for Services: 2025-2026

September 17, 2025

Dear Mr. Harris,

We are happy to continue with providing excellent service for the next fiscal year.

Services and Rates:

- 1) Monthly Designated Underground Storage Inspection Report @\$105/mo
- 2) Annual Monitor Certification @\$750
- 3) Triennial Secondary containment testing @\$2500
- 4) Triennial Overfill prevention Report @\$750
- 5) Hanging hardware replacement such as nozzles, hoses etc. Inquire for cost as the manufacturers prices change periodically.
- 6) Veeder Root sensors/ Component prices change periodically.
- 7) Any permitting, permitting related drawings, and UST repairs. Inquire for costs as DWP permit fees and drawing vary per scope of work.
- 8) Annual CERS submittals @\$550. Additional submittals and corrections maybe required.
- 9) Drive-offs are expensive and require all hanging hardware replacement. The current list prices are: Balance 4 ft hose \$496.03, Balance 8 ft hose \$595.58, Balance Nozzle \$826.04 and Balance breakaway \$155.73.
- 10) Various compliance related consultation and filing \$258
- 11) Veeder Root Carbon Canister, pollution prevention device, one time replacement cost is \$20,797.80 and \$1980 labor
- 12) To prevent water intrusion, the Diesel and gasoline turbine sumps and fill sump replacement cost is \$12,849.49 materials and \$9,775 labor. The Public Works permitting is approximately \$5500

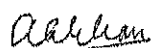
Labor is \$23,428, materials and permits are \$35,720.67, taxes are \$3,393.46, and incoming freight is \$569.68. The grand total is \$63,112.03.

Please note in a typical year the budget is approximately \$10,000. The above expenditure is exceptional due to construction of ust sumps and the replacement cost of Veeder Root Carbon Canister.

We haven't changed our inspection prices since May, 2021. Please also note that compliance related testing is subject to change by State Water Resources Control Board and EPA as well as other local and federal regulatory agencies i.e. State and other regulatory agencies may require additional testing under certain protocols etc. Consequently, triennial testing prices are a fair estimate and cannot be guaranteed three years in advance.

We have provided excellent services for more than five years and will continue to do so in future.

Sincerely,



Arslan Khan

March 17, 2026

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: CITY MANAGER

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON ADOPTING THE TITLE VI PROGRAM UPDATE PURSUANT TO THE CIVIL RIGHTS ACT OF 1964 AND AUTHORIZING THE CITY MANAGER TO SUBMIT THE TITLE VI PROGRAM UPDATE TO THE FEDERAL TRANSIT ADMINISTRATION

SUMMARY

The proposed Resolution adopts the City of Compton Title VI Program Update in compliance with the Civil Rights Act of 1964 and authorizes the City Manager to submit the approved Title VI Program Update to the Federal Transit Administration (FTA). Adoption of this Resolution ensures the City remains eligible for continued federal transportation funding.

BACKGROUND

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving federal financial assistance. Section 601 of Title VI states:

“No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.”

As a recipient of federal transportation funds, the City of Compton is required by the Federal Transit Administration (FTA) to prepare and submit a Title VI Program Update every three (3) years to demonstrate compliance with federal nondiscrimination requirements. The Title VI Program Update must be approved by the City Council prior to submission to the FTA. The FTA reviews the Program for compliance as a condition of continued receipt of federal transit assistance.

In October 2012, the FTA issued Circular 4702.1B, which clarified and expanded Title VI compliance requirements. Among other provisions, the updated guidance requires agencies to prepare a Public Participation Plan and provide enhanced documentation demonstrating equitable service delivery and meaningful access to programs and activities.

The Title VI Program Update consists of a comprehensive report and supporting documentation demonstrating:

- Equitable distribution of transit services
- Promotion of full and fair participation in transportation decision-making
- Meaningful access to transit programs for individuals with Limited English Proficiency (LEP)

The City of Compton has completed its Title VI Program Update in accordance with FTA Circular 4702.1B. The Program addresses the eight required elements identified in FTA Circular 4702.1B as follows:

1. Notice to beneficiaries of their civil rights protections
2. Complaint procedures and complaint form
3. List of transit-related complaints, investigations, or lawsuits
4. Public Participation Plan
5. Language Assistance Plan
6. Collection and reporting of demographic data
7. Monitoring of transit service
8. Evaluation of service and fare changes

The Title VI Program reflects the City's commitment to equity, nondiscrimination, and inclusive public engagement in the delivery of transportation services.

STATEMENT OF THE ISSUE

FTA regulations require approval of the Title VI Program Update by the governing board prior to submission to the FTA. Adoption of the Resolution provides formal authorization for the City Manager to submit the Title VI Program Update and serve as documentation of Council approval.

ALTERNATIVE

Failure to adopt and timely submit the Title VI Program Update would place the City in noncompliance with FTA requirements and could result in the suspension, delay, or loss of federal transportation funding. Therefore, no alternative action is recommended.

FISCAL IMPACT

Adoption of this Resolution has no direct fiscal impact and ensures the City's continued eligibility for federal transportation funding. There are no additional General Fund costs associated with this action.

RECOMMENDATION

Staff recommends that the City Council adopt the attached Resolution approving the Title VI Program Update and authorizing its submission to the Federal Transit Administration.

JACK H. GONG, P.E., SE, PMP
CITY ENGINEER

APPROVED FOR FORWARDING:

WILLIE A. HOPKINS, JR.
CITY MANAGER

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
ADOPTING THE TITLE VI PROGRAM UPDATE PURSUANT TO THE CIVIL
RIGHTS ACT OF 1964 AND AUTHORIZING THE CITY MANAGER TO SUBMIT
THE TITLE VI PROGRAM UPDATE TO THE FEDERAL TRANSIT
ADMINISTRATION**

WHEREAS, Title VI of the Civil Rights Act of 1964 (Title VI) prohibits discrimination on the basis of race, color, and national origin in programs receiving federal financial assistance; and

WHEREAS, the Federal Transit Administration (FTA) requires transportation agencies to demonstrate compliance with Title VI by submitting a Title VI Program Update every three (3) years; and

WHEREAS, the City Council must approve the Title VI Program Update prior to its submission to the FTA; and

WHEREAS, Section 601 of Title VI states:

“No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance”; and

WHEREAS, the Title VI Program Update provides evidence of equitable distribution of services, promotion of full and fair participation in public transportation decision-making without regard to race, color, or national origin, and meaningful access to transit-related programs and activities by persons with Limited English Proficiency (LEP); and

WHEREAS, the FTA issued Circular 4702.1B in October 2012, which clarified and expanded Title VI compliance requirements, including the preparation of a Public Participation Plan; and

WHEREAS, the City Council finds that approval of the Title VI Program Update is necessary to demonstrate compliance with federal requirements and to ensure continued eligibility for federal transportation funding.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Council hereby approves the attached Title VI Program Update and authorizes the City Manager to submit the Title VI Program Update to the Federal Transit Administration in compliance with Title VI of the Civil Rights Act of 1964 and applicable FTA regulations.

SECTION 2. That copies of this resolution shall be filed in the offices of the City Manager, Law Division/City Attorney, City Controller, City Clerk, and the Public Works Engineering Department.

SECTION 3. That the Mayor shall sign and the City Clerk shall attest to the adoption of this resolution.

ADOPTED this _____ day of _____, 2026.

EMMA SHARIF
MAYOR OF THE CITY OF COMPTON

ATTEST:

SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: SS

I, Satra D. Zurita, City Clerk of the City of Compton, hereby certify that the foregoing resolution was passed and adopted by the City Council of the City of Compton, signed by the Mayor and attested by the City Clerk, at a regular meeting thereof, held on the _____ day of _____, 2026, by the following vote:

AYES: COUNCILMEMBERS-
NOES: COUNCILMEMBERS-
ABSTAIN: COUNCILMEMBERS-
ABSENT: COUNCILMEMBERS-

SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON



2026

CITY OF COMPTON - FEDERAL TRANSIT ADMINISTRATION TITLE VI PROGRAM



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INTRODUCTION

The Title VI Program was prepared to ensure that the level and quality of the City of Compton's Fixed Transit Routes and Dial-A-Ride services are provided in a non-discriminatory manner and that the opportunity for full and fair participation is offered to riders and other community members.

Additionally, through this program, the City of Compton has examined the need for services and materials for persons for whom English is not their primary language and who have a limited ability to read, write, speak, or understand English.

It is a matter of principle that the City of Compton is committed to ensuring that no person is excluded from participation in, or denied the benefits of, or subjected to discrimination in the receipt of any of the City of Compton's transit services on the basis of race, color, or national origin. The contents of this program have been prepared in accordance with Section 601 of Title VI of the Civil Rights Act of 1964, FTA Circular 4702.1B, and Executive Order 13116 (Improving Access to Services for Persons with Limited English Proficiency).

The following Notice of Civil Rights will be posted on the City of Compton's website, aboard the fixed route and Dial-A-Ride (senior buses), and in the City Clerk's office.

City of Compton Notice of Civil Rights

The City of Compton operates its programs and services without regard to race, color, and national origin in accordance with Title VI of the Civil Rights Act. In addition to Title VI, the City of Compton also prohibits discrimination based on sex, age, disability, religion, medical condition, marital status or sexual orientation. Any person who believes he or she has been aggrieved by any unlawful discriminatory practice may file a complaint with the City of Compton.

For more information on the City of Compton's civil rights program and the procedure to file a complaint, please contact the City of Compton using the information listed below.

205 South Willowbrook Avenue, Compton, CA 90220, Public Works Department, 310-605-5505.

Aviso de ciudad of Compton opera sus programas y servicios sin distincion de raza, color u origen nacional, de acuerdo al Titulo VI del Acta de Derechos Civiles. En addicion al Titulo VI, Ciudad Compton tabien prohíbe la discriminacion basada en el sexo, edad, discapacidad, religion, condicion medica, estado civil u orientacion sexual. Cualquier persona que considere que ha sido victim de alguna practica discriminatoria puede presentar una queja con Compton.

Para mas informacion acerca del programa de derechos civiles de Compton y del procedimiento para presentar una queja, por favor contacte a Compton usando la informacion que se presenta a continuacion.

Si se necesita información en otro idioma, por favor póngase en contacto con la ciudad de Compton **205 South Willowbrook Avenue, Compton, CA 90220, Public Works Department, 310-605-5505 or contactpw@comptoncity.org.**

The following Complaint Procedures and the Complaint form is posted on the City of Compton's website at www.comptoncity.org.

CIVIL RIGHTS POLICY

The City of Compton is committed to ensuring that no person is excluded from participation in, or denied the benefits of, its service on the basis of race, color or national origin as provided under Title VI of the Civil Rights Act. In addition to Title VI, the City of Compton also prohibits discrimination based on sex, age, disability, religion, medical condition, marital status or sexual orientation.

The City of Compton is committed to ensuring that the level and quality of transportation services are provided without regard to race, color, national origin, sex, age, disability, religion, medical condition, marital status or sexual orientation; promoting the full and fair participation of all potentially affected populations in transportation decision making; preventing denial, reduction, or delay in benefits related to programs and activities affecting minority and low-income populations; and providing meaningful access to the City of Compton services, programs, and activities by persons with Limited English Proficiency (LEP).

For additional information on the City of Compton's obligation regarding non-discrimination, please write to: City of Compton, Civil Rights Compliance Manager, 205 South Willowbrook Avenue, Compton, CA 90220.

HOW TO FILE A TITLE VI COMPLAINT

Any person who believes he or she may have been discriminated against on the basis of race, color, national origin, sex, age, disability, religion, medical condition, marital status, sexual orientation or English proficiency may file a complaint with the City of Compton's Public Works Engineering Department.

Civil Rights complaints should be filed immediately. However, the City of Compton will investigate complaints up to 180 days after the alleged incident. The City of Compton will process complaints that are complete. Once the complaint is received, the City of Compton will review it and the complainant will receive an acknowledgement letter informing them whether the complaint will be investigated by the City of Compton.

The City of Compton has up to thirty (30 days) to investigate the complaint. If more information is needed to resolve the case, the City may contact the complainant. The complainant has thirty days from the date of the letter to send requested information to the investigator assigned to the case.

If the City's investigator is not contacted by the complainant or does not receive the additional information within thirty days, the City can administratively close the case. A case can be administratively closed also if the complainant no longer wishes to pursue their case.

After the investigator reviews the complaint, one of two letters will be issued to the complainant: a closure letter or a letter of finding. A closure letter summarizes the allegations and states that there was not a Title VI violation and that the case will be closed.

A letter of finding summarizes the allegations and the interviews regarding the alleged incident, and explains whether any disciplinary action, additional training of the staff member (s), or other action will occur. If the complainant wishes to appeal the decision, she/he has ten days after the date of the letter or the letter of finding to do so.

Written complaints may be sent to the City of Compton, 205 South Willowbrook Avenue, Department of Public Works Engineering Department, Compton, CA 90220, or an online complaint form may be accessed at the City of Compton's website at www.comptoncity.org. Once completed, the complaint should be forwarded to the City of Compton, Public Works Department Engineering, 205 South Willowbrook Avenue, Compton, CA 90220.

In addition to utilizing the Civil Rights complaint process at the City of Compton, a complainant may file a Title VI complaint concerning race, color or national origin discrimination with the Federal Transit Administration Office of Civil Rights Attention: Title VI Program Coordinator East Building, 5th Floor – TCR 1200 New Jersey Ave., SE Washington, DC 20590.

Active Lawsuits, Complaints or Inquiries Alleging Discrimination

The City of Compton maintains a list of active investigations conducted by entities other than FTA, including lawsuits and complaints naming the City of Compton that alleged discrimination on the basis of race, color, or national origin has been provided under Title VI of the Civil Rights Act. In addition to Title VI, the City of Compton also prohibits discrimination based on sex, age, disability, religion, medical condition, marital status or sexual orientation.

As of the writing of this program, there were no complaints pending which alleges discrimination on the basis of race, color, national origin or any other form of discrimination.

CITY OF COMPTON'S PUBLIC PARTICIPATION PLAN

Key Principles

The City of Compton Public Participation Plan has been prepared to ensure that no one is precluded from participating in the City of Compton's service planning and development process. It ensures that:

Potentially affected community members will have an appropriate opportunity to participate in decisions about a proposed activity that will affect their environment and/or health;

- The public's contribution can and will influence the City of Compton's decision making;
- The concerns of all participants involved will be considered in the decision-making process; and
- The City of Compton will seek out and facilitate the involvement of those potentially affected.

Through an open public process, the City of Compton has developed a public participation plan to encourage and guide public involvement efforts and enhance access to the City of Compton's transportation decision-making process by minority, low-income, disabled, and the Limited English Proficient (LEP) populations. The public participation plan describes the overall goals, guiding principles and outreach methods that the City of Compton uses to reach its riders.

Limited English Proficient (LEP) refers to persons for whom English is not their primary language and who have a limited ability to read, write, speak, or understand English. It includes people who reported to the U.S. Census that they speak English less than very well, not well, or not at all.

The steps outlined in the Public Participation Plan offer early, continuous and meaningful opportunities for the public to be involved in the identification of social, economic and environmental impacts of proposed transportation decisions in the City of Compton. It is a guide for how the City engages its diverse community. The City may continue to improve its public participation methods over time based on feedback from all of its riders and community members including low-income, the disabled, minority and LEP populations as well as customer and community-based organizations.

Goals of the Public Participation Plan

The goals of the City of Compton's participation plan include:

Public Participation – the process that clearly identifies and communicates where and how participants can have influence and directly impact decision making.

Commitment- how the City of Compton communicates regularly with our riders to develop trust with riders and build the community's capacity to provide public input.

Diversity – our participants represent a range of socioeconomic, ethnic and cultural perspectives, with representative participants including residents from low income neighborhoods, the disabled, ethnic communities and residents from Limited English Proficiency.

Accessibility – to provide every reasonable effort to ensure that opportunities to participate are physically, geographically, linguistically, and culturally accessible.

Relevance – to ensure issues are framed in such a way that the significance and potential effect is understood by participants.

Participant Satisfaction – to ensure that people who take the time to participate feel it is worth the effort to join the discussion and provide feedback.

Partnerships – to develop and maintain partnerships with communities through the methods described in its public participation plan.

Quality Input and Participation – that comments received by the City of Compton are useful, relevant and constructive, contributing to better plans, projects, strategies and decisions.

OBJECTIVES OF THE PUBLIC PARTICIPATON PLAN

The City of Compton's Public Participation Plan is based on the following principles:

Flexibility – the engagement process will accommodate participation in a variety of ways and be adjusted as needed.

Inclusiveness – the City of Compton will proactively reach out to and engage low income, minority and LEP populations from the City's service area.

Respect – all feedback will be given careful and respectful consideration.

Proactive and Timeliness – participation methods will allow for early involvement and be ongoing.

Clear, Focused and Understandable – participation methods will have a clear purpose and use for providing input and will be described in a language that is easy to understand.

Honest and Transparent – information provided will be accurate, trustworthy and complete.

Responsiveness – respond and incorporate appropriate public comments into transportation decisions.

Accessibility – meetings will be held in locations which are ADA accessible and welcoming to all residents, including, but not limited to, low-income and minority members of the public and in locations relevant to the topics being presented and discussed. Meetings will also be held at various times to accommodate individuals who have non-traditional work schedules.

The City of Compton will use its public participation plan when considering fare changes, modifications to routes and schedules and other transit planning projects when:

- A fare increase or significant change in the method of fare payment is being considered;
- A new route is established;
- An existing route is proposed for elimination;
- Considering the total discontinuance of service on any line or group of lines on any given day where service is currently offered;
- Any system-wide change in service hours that exceeds 10% of the current total service hours;
- Routing on any given route or group of routes that affects more than 25% of the riders using the affected route (s); or
- Schedules are changed on any given route or group of routes that reduces the total number of one-way bus trips by more than 25% of the current number of bus trips; and
- For minor schedules and service changes not rising to the level of those above, the City will post service change notices on appropriate buses and stops thirty (30) days in advance of the change date.

The City has not had any major changes since the last Title VI report update. The City will however continue to make every effort to communicate to the community through the use of the City's websites, community meetings, flyers, and social media. The City will continue to provide promotional material, notices, and fliers as part of its outreach efforts.

PUBLIC PARTICIPATION PROCESS

The City of Compton public participation plan includes many mediums such as legal notices and the City's website. While there may be minor variation in the outreach process from time to time, the outline below provides the general steps for engaging riders in the decision making process.

1. A service, route, or fare change proposal is developed internally;
2. Ensure that the proposed change meets the Title VI requirements;
3. Authorization for a public hearing is approved by the City Council;
4. Public outreach venues, dates and times are determined with consideration of the proposed changes and their impact on specific locations/populations within the City of Compton's service area;
5. Bilingual (English and Spanish) public outreach materials and programs are developed;
6. Notice of Public Hearing to be published in the newspaper, posted on the City's website, as well as faith based and community organizations.
7. Public meetings;
8. Comments from the public are heard;
9. A staff report, resolution, and pertinent documents are presented to the City Council at its meeting detailing the outcome of the public participation process along with staff's recommendations;
10. The final service/fare change date is set;
11. Bilingual system time tables and website updated in advance of proposal change.

City of Compton Outreach Notification Methods (Bi-lingual)

Print – newspapers

Outdoor – advertising on-board buses and in bus shelters

City's website

Social Media (i.e. Facebook)

Public Hearings/City Council meeting

Legal Notices

Translation Services

Members of the community should contact the City of Compton at 205 South Willowbrook Avenue, Compton, CA 90220, Public Works Engineering Department, 310-605-5505, within 72 hours before the translation service request is needed.

Addressing Comments

All comments received through the public participation plan are given careful, thoughtful consideration. Because there are a number of different ways riders or members of the community can comment on proposed service or fare changes, all comments are assembled into a single document for presentation to the City Council for consideration.

Identification of Stakeholders

Stakeholders are those who are either directly or indirectly affected by a plan, or the recommendations of that plan. Those who may be adversely affected, or who may be denied the benefit of a plan's recommendation (s) is of particular interest in the identification of a specific stakeholders. Stakeholders can come from a number of groups including citizens/residents, minority and low-income communities, communities with disabilities, public agencies, and private organizations and businesses. While stakeholders may vary based on the plan or program being considered, the City of Compton will assemble a list with whom we regularly communicate with.

LANGUAGE ASSISTANCE PLAN

Purpose of the Language Assistance Plan

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, and national origin in programs and activities receiving federal financial assistance. One critical concern addressed by Title VI is the language barrier that Limited English Proficiency (LEP) persons face with respect to accessing information about and using transit service. Transit operators must ensure that this group has adequate access to the agency's programs and activities, including public participation opportunities.

Executive Order 13166, titled "Improving Access to Services for Persons with Limited English Proficiency," forbid funding recipients from "restricting an individual in any way in the enjoyment of any advantage or privilege enjoyed by others receiving any service, financial aid, or other benefit under the program," or from "utilize [ing] criteria or methods of administration which have the effect of subjecting individuals to discrimination because of their race, color, or national origin, or have the effect of defeating or substantially impairing accomplishment of the objectives of the program as respects to individuals of a particular race, color, or national origin."

FTA Circular 4702.1B was developed by the Federal Transit Administration (FTA) and details the administrative and reporting requirements for recipients of FTA financial assistance to comply with Title VI and related executive orders including on LEP.

The United States Department of Transportation (DOT) published guidance that directed its recipients to ensure meaningful access to the benefits, services, information, and other important portions of their programs and activities for LEP customers.

In order to ensure meaningful access to programs and activities, the City of Compton uses the information obtained in a Four Factor Analysis to determine the specific language services that are appropriate. This analysis helps the City of Compton determine if it communicates effectively with the Limited English Proficiency (LEP) person and inform language access planning.

The Four Factor Analysis is a local assessment that considers:

1. The number or proportion of LEP persons eligible to be served or likely to be encountered by the City of Compton;
2. The frequency with which LEP persons come into contact with the City of Compton services and programs;

3. The nature and importance of the City of Compton's services and programs in people's lives; and
4. The resources available to the City of Compton for LEP outreach as well as the costs associated with that outreach.

Factor 1 – Number of LEP Persons in Service Region

The first step in determining the appropriate components of a Language Assistance Plan is understanding the proportion of LEP persons who may encounter the City of Compton's services, their literacy skills in English and their native language, the location of their communities and neighborhoods, and more importantly, if any are underserved as a result of a language barrier.

To do this, the City of Compton evaluated the level of English literacy and to what degree people in its service area speak a language other than English and what those languages are. Data for this review is derived from the United States Census Bureau "American Fact Finder" web portal data from 2010-2014.

Based upon the census data obtained, Spanish is the language group that constitutes five percent (5%) or 1,000 persons of the total population of persons eligible to be served or likely to be affected or encountered with the written translation obligations. Please see Appendix B.

Factor 2 – Frequency of LEP Use

There are a large number of places where the City of Compton riders and members of the LEP population can come into contact with the City of Compton services including the use of fixed route transit services. The City's major point of contact will include communication with our bus operators, customer service center, and office staff regarding calls from patrons speaking languages other than English. The City will survey these groups annually. Based upon current data, the translation from Spanish to English is the area where language assistance is needed.

The City of Compton will survey key program areas and assess major points of contact with the public, such as

- Use of bus service
- Participation in public meetings
- Customer service interactions
- Ridership surveys
- Bus Operators surveys to determine the frequency of contact with the LEP Community
- Facilitate meetings with seniors and people with disabilities

FACTOR 3-THE IMPORTANCE OF THE CITY OF COMPTON SERVICE TO PEOPLE’S LIVES

Access to the services provided by the City of Compton’s fixed route and para-transit services are critical to the lives of many in the region. From July 1, 2018 to June 30, 2019, 57,461 passengers travelled aboard the City’s fixed transit routes. Many depend on fixed route and para-transit services for access to jobs and for access to essential community services like schools, shopping and medical appointments. Riders eligible for service under the Americans with Disabilities Act (ADA) require service for the same reasons. Because of the essential nature of the services and the importance of these programs in the lives of many of the region’s residents, there is a need to ensure that language is not a barrier to access our transit services. The City will survey our riders to obtain a better understanding of the importance of the City’s transit services to the lives of the LEP community, seniors, and our disabled riders in the community.

FACTOR 4 – RESOURCES AND COSTS FOR LEP OUTREACH

The City provides bilingual pay to employees who are assigned to provide bilingual translation services. Employees are required to pass a qualifying examination administered by the City’s Human Resources Department to determine their proficiency for bilingual assignments.

Language Assistance Plan

The City of Compton is committed to providing resources to improve access to its services and programs for LEP persons. Bilingual information (English/Spanish) will be distributed in a number of methods including:

- Bilingual English/Spanish system timetable
- Bilingual English/Spanish representation at public meetings
- Bilingual English/Spanish outreach material
- Provide training to staff to help them interact with the LEP community
- Provide translation assistance for members of our LEP community

The City of Compton will provide notices on all our buses and frequently utilized public facilities such as City Hall, the library, the senior citizen center, transit center and the community college regarding providing language assistance to our LEP residents. The City will consider using a 3rd party translation service to assist with oral translation for Spanish speaking or other required languages if necessary. The City will also monitor, evaluate, and update the language access

plan. The costs associated with these efforts fit within the City of Compton's marketing and outreach budget.

The Translation of Vital Documents

The City translated vital documents into Spanish. The translation of vital documents included, but not limited to, the following documents: consent and complaint forms, intake and applications forms with the potential for important consequences, written notices of rights, written notices of losses or decreased in benefits or services, notices informing LEP persons of free language assistance services, ADA complimentary para-transit applications and other documents that provide access to essential services, Title VI Civil Rights Notice, Title VI Complaint form, and Title VI Complaint Procedures. The translation of the documents was completed.

Training Staff

Training will be an on-going activity. The Title VI policy will be provided annually to all employees who come into contact with our LEP community. The City will provide training for basic language translation when requested. The training of appropriate staff to include providing training to drivers or staff members who may lack sensitivity or who respond inappropriately to persons with limited English proficiency. The City believes in empowering employees by providing them opportunities to learn Spanish.

Providing Notice to LEP Persons

LEP persons will be notified of the language services available through the Compton Renaissance by the following means:

- On-board posters and posters at bus shelters
- Posting signs at the entry point of our transit facility
- Website posting
- Notices on bus schedules

Monitoring and Updating the LEP Plan

The City of Compton will continue to use the LEP Plan as an active planning tool with appropriate updates to the plan every 3 years as data and demographics in ridership changes occur. The City will continue to outreach to organizations that advocate for persons with Limited English Proficiency. The City will provide training to staff to adequately serve the needs of our customers. The City will provide the appropriate resources necessary to ensure that the needs of our LEP population are met.

Minority Representation on Planning and Advisory Bodies

This section does not apply to the City of Compton as the City does not have a transportation related planning board.

Determination of Site of Location of Facilities

This section does not apply to the City of Compton as the City has not used FTA funds for construction purposes.



City of Compton
Public Works Engineering Department
205 South Willowbrook Avenue
Compton, CA 90220

Office: (310) 605-5505
Fax: (310) 605-6326

Appendix A

Civil Rights Complaint Form

Title VI of the 1964 Civil Rights Act and related nondiscrimination statutes and regulations require that no person in the United States shall, on the ground of race, color or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. The City of Compton also prohibits discrimination based on sex, age, disability, religion, medical condition, marital status, or sexual orientation.

In addition to utilizing the Civil Rights complaint process in the City of Compton, a Complainant may file a Title VI complaint concerning race, color or national origin discrimination with the Federal Transit Administration Office of Civil Rights Attention: Title VI Program Coordinator East Building, 5th Floor – TCR 1200 New Jersey Ave., SE Washington, DC 20590. A Complainant may file an Americans with Disabilities Act (ADA) complaint with the FTA, Director, FTA Office of Civil Rights, East Building – 5th Floor, TCR, 1200 New Jersey Ave., SE, Washington, DC 20590. Complainants may also contact the FTA ADA Assistance Line, 1-888-446-4511 (Voice) or through the Federal Information Relay Service, 1-800-877-8339 or by electronic mail at FTA.ADAAssistance@dot.gov. The FTA ADA Complaint form is available at http://www.fta.dot.gov/civilrights/12875_14816.html.

The following information is necessary to assist us in processing your complaint. Should you require assistance in completing this form, please let us know.

Complete and return this form to: City of Compton, Public Works Engineering Department, 205 South Willowbrook Avenue, Compton, CA 90220.

1. Complainant's Name: _____
2. Address: _____
3. City: _____ State: _____ Zip Code: _____
4. Telephone Number (home): _____ (business): _____
5. Person discriminated against (if someone other than the Complainant):

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

6. Which of the following best describes the reason you believe the discrimination took place? Was it because of your:

- a. Race ☐ b. Color ☐ c. National Origin ☐
d. Sex ☐ e. Age ☐ f. Disability ☐
g. Religion ☐ h. Medical Condition ☐ i. Marital Status ☐
j. Sexual Orientation ☐

7. What date did the alleged discrimination take place? _____

8. In your own words, describe the alleged discrimination. Explain what happened and whom you believe was responsible. Please use the back of this form if additional space is required.

9. Have you filed this complaint with any other federal, state, or local agency; or with any federal or state court? Yes: ☐ No: ☐

If yes, check each box that applies:

Federal agency ☐ Federal court ☐ State agency ☐

State court ☐ Local agency ☐

10. Please provide information about a contact person at the agency/court where the complaint was filed.

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

11. Please sign below. You may attach any written materials or other information that you think is relevant to your complaint.

Complainant's Signature

Date



City of Compton
Public Works Engineering Department
205 South Willowbrook Avenue
Compton, CA 90220

Office: (310) 605-5505
Fax: (310) 605-6326

Formulario de Denuncia de Derechos Civiles

El Título VI de la Ley de Derechos Civiles de 1964 y estatutos y reglamentos relacionados con la no discriminación requieren que ninguna persona en los Estados Unidos, por motivo de raza, color u origen nacional, sea excluida de participación, le sean negados beneficios o sea sujeta a discriminación bajo ningún programa o actividad que reciba asistencia financiera federal. Además del Título VI, Metro también prohíbe la discriminación basada en sexo, edad, discapacidad, religión, condición médica, estado civil u orientación sexual. Además de utilizar el proceso de la queja de las derechos civiles en la ciudad de Compton, un Complainant puede archivar una queja del título VI referente la raza, el color o a la discriminación nacional con la administración federal del tránsito (FTA), Federal Transit Administration Office of Civil Rights Attention: Title VI Program Coordinator East Building, 5th Floor – TCR 1200 New Jersey Ave., SE Washington, DC 20590

La siguiente información es necesaria para ayudarnos a procesar su denuncia. Si usted necesita ayuda para completar este formulario, por favor contactenos.

Complete y envíe este formulario a: City of Compton, Public Works Department, 205 South Willowbrook Avenue, Compton, CA 90220.

1. Nombre del denunciante: _____
2. Domicilio: _____
3. Ciudad: _____ Estado: _____ Código Postal: _____
4. Número de teléfono (casa) _____ (trabajo): _____
5. Persona que sufrió la discriminación (si es diferente a la persona que presenta la denuncia):
Nombre: _____
Dirección: _____

Ciudad: _____ Estado: _____ Codigo Postal _____

6. Cual de las siguientes razones describe mayor la razon por la cual usted cree que ocurrio la discriminacion? Fue debido a su:

a. Raza ☐ b. Color ☐ c. Origen Nacional ☐
d. Sexo ☐ e. Edad ☐ f. Discapacidad ☐
g. Religion ☐ h. Condicion medica ☐ i. Estado civil ☐
j. Orientacion sexual ☐

7. ¿Qué fecha la discriminación alegada ocurrió? _____

8. En sus propias palabras, describa la discriminación alegada. Explique qué sucedió y quién usted cree era responsable. Utilice por favor la parte posteriora de esta forma si se requiere el espacio adicional.

9. Tiene usted archivado esta queja con cualquier otro federal, estado, o agencia local; ¿o con corte federal o del estado? Sí:
No:

Si sí, compruebe cada caja que se aplique:

Agencia federal	Corte federal	Agencia del estado
Corte del estado	Agencia local	

10. Proporcione por favor la información sobre una persona del contacto en la agencia/la corte donde la queja fue archivada.

Nombre: _____
Dirección: _____
Ciudad: _____ Estado: _____ Código postal : _____

11. Por favor muestra abajo. Usted puede unir cualquier material escrito o la otra información que usted piensa es relevante a su queja.

Firma de Complainant

Fecha

Appendix B

LEP Data

Table 1. Ability to Speak English, Five Years and Older

	Population 5 and Older	Speak English Only	Speak English Very Well	Speak English Well	Speak English Not Well	Speak English Not at All	LEP Population <Well
Number	85,775	30,424	34,372	7,973	7,682	5,324	13,006
Percent		35.5%	40.1%	9.3%	9%	6.2%	15.2%

Table 2. Ability to Speak English by Language Category

English Proficiency	Spanish		Asian and Pacific Island		Other Indo-European		Other Languages	
	Population	Percentage within Language Category	Population	Percentage within Language Category	Population	Percentage within Language Category	Population	Percentage within Language Category
Speak Very Well	33,613	81.1%	494	81%	129	97%	136	94.4%
Speak Well	7,845	18.9%	116	19%	4	3%	8	5.6%
Non-LEP Total	41,458	100%	610	100%	133	100%	144	100%
LEP Population								
Speak Not Well	7,401	58.2%	281	98%	0	0	0	0
Speak Not at All	5,317	41.8%	7	2.4%	0	0	0	0
LEP Total	12,718	100%	288	100%	0	0	0	0
Overall Total								
	54,176	100%	898	100%	133	100%	144	100%

Source: American Community Survey 2024 5-Year Population

Table 3. Language Spoken at Home

Language Spoken at Home (Age 5 and Older)	Number of People	Percent of Total Population
Spanish or Spanish Creole	54,176	65%
English	30,424	36%
Asian and Pacific Island Languages	898	1%
Other Indo-European Languages	133	.2%
Other Languages	144	.2%
Tagalog	86	.1%
Chinese	70	.08%
French	62	.1%
African Languages	58	.07%
Other and Unspecified Languages	48	.06%
French Creole	31	.04%
Armenian	24	.03%
Urdu	24	.03%
Italian	5	.05%
Navajo	23	.03%
Portuguese	7	.04%
Japanese	17	.02%
German	8	.03%
Hindi	4	0%
Total Population	83,615	100.0%

Source: 2024 American Community Survey 5 Year Estimates

Appendix C

CITY OF COMPTON

As of the writing of this program, there are 0 complaints pending which allege discrimination on the grounds of race, color, or national origin.

Type (Investigation, Lawsuit, Complaint)	Date	Summary of Complaint	Status	Action(s) Taken

Appendix D

List of Locations Where Title VI Notice Is Posted

The City of Compton notice to the public is currently posted at the following locations:

Location Name	Address	City
City Hall	205 South Willowbrook Avenue	Compton
City Clerks Office	205 South Willowbrook Avenue	Compton

The Title VI notice and program information is also provided on the City of Compton's website at www.comptoncity.org.

Appendix E

CITY OF COMPTON SERVICE STANDARDS

Vehicle Type	Average Passenger Capacities			
	Seated	Standing	Total	Maximum Load Factor
El Dorado	30	10	40	1.3
-				
Standard				
El Dorado	30	10	40	1.3
-				
Standard				
El Dorado	30	10	40	1.3
-				
Standard				
El Dorado	30	10	40	1.3
-				
Standard				
El Dorado	30	10	40	1.3
-				
Standard				

The average of all loads during the peak operating period should not exceed vehicles' achievable capacities which are 40 passengers for the 5 El Dorado Standard buses.

Service Standards and Policies

Trip and Route Productivity Standards

The number of trips for each route where passenger loads are greater than available seats will be reviewed each month. Should standing loads continue to occur, service modifications will be considered.

Vehicle headway

Vehicle headway is the amount of time between two vehicles traveling in the same direction on a given line or combination of lines. A shorter headway corresponds to more frequent service. The City of Compton's vehicle headway standard is related to vehicle load and trip productivity. To this end, the City will reduce headways first on trips and/or routes with the highest vehicle load factors and/or customer per trip and increase headways first on trips and/or routes with the lowest customers per trip and/or fare box recovery ratios. Routes 1-5 have Vehicle

Headways of 20 minutes for peak and off peak hours, Monday through Friday 6:00 am – 3:30 pm and Saturdays 9:00 am – 3 pm.

On-Time Performance

On-time performance is a measure of trips completed as scheduled. On-time is defined as a bus that departs a stop between zero and five minutes after the scheduled departure time from the first point of departure of a trip. The City is expected to meet this standard for at least 80% of all trips.

Service Availability

The Compton Renaissance Transit System provides a vital public service to the residents of the City of Compton by providing transit services to allow better access to jobs, local retail establishments, and schools in the City of Compton. The City has 5 routes that service the entire community. The stops are conveniently located less than ¼ mile walking distance of residents. The five bus lines originates in the central business district and covers every district of the City.

Distribution of Transit Amenities

Transit amenities refer to items of comfort, convenience, and safety that are available to the customers. The City has bus shelters at the bus stops distributed throughout the City. In 2012, the City built a new transit center with bus shelters in the central business district. The bus shelters are centrally located to accommodate the passengers who utilize the transit system throughout the City.

Vehicle Assignment

Vehicle assignment refers to the process by which transit vehicles are placed into service on routes throughout the transit system. The City has a policy related to vehicle assignment. As a cost saving measures, the City assigns buses with the lowest operating costs to the longest routes.

Service and Fare Equity Analysis

The City of Compton does not operate 50 or more fixed route vehicles during peak service and the City is not located in a UZA of 50,000 or more individuals.

Appendix F

CÓMO ARCHIVAR UN TÍTULO VI QUEJA

Cualquier persona que crea lo o la pudo haber sido discriminada contra en base de la raza, color, origen nacional, sexo, edad, inhabilidad, religión, condición médica, estado civil, orientación sexual o la habilidad inglesa puede archivar una queja con la ciudad de los trabajos públicos de Compton/del departamento municipal de las utilidades.

Las quejas de las derechas civiles se deben archivar inmediatamente. Sin embargo, la ciudad de Compton investigará quejas hasta 180 días después del incidente alegado. La ciudad de Compton procesará las quejas que son completas. Una vez que se reciba la queja, la ciudad de Compton la repasará y la voluntad complainant recibe una letra del reconocimiento que les informa si la queja será investigada por la ciudad de Compton.

La ciudad de Compton tiene hasta treinta (30 días) para investigar la queja. Si más información es necesaria resolver el caso, la ciudad puede entrar en contacto con el complainant. El complainant tiene treinta días a partir de la fecha de la letra a enviar solicitó la información al investigador asignado al caso.

Si el complainant no entra en contacto con ni recibe al investigador de la ciudad la información adicional en el plazo de treinta días, la ciudad puede administrativo cerrar el caso. Un caso puede administrativo ser cerrado también si el complainant desea no más perseguir su caso.

Después del investigador repasa la queja, una de dos letras será publicado a la queja: una letra del encierro o una letra de encontrar. Una letra del encierro resume las alegaciones e indica que no había una violación del título VI y que el caso será cerrado.

Una letra de encontrar resume las alegaciones y las entrevistas con respecto al incidente alegado, y explica si ocurrirán la alguna acción disciplinaria, entrenamiento adicional del miembro del personal (s), o la otra acción. Si los deseos complainant para abrogar la decisión, she/he tienen diez días después de la fecha de la letra o de la letra de encontrar a hacer tan.

Las quejas escritas se pueden enviar a la ciudad de Compton, a la avenida del sur de 205 Willowbrook, al departamento de obras públicas/del departamento municipal de las utilidades, a Compton, a CA 90220, o a una forma en línea de la queja puede ser alcanzado en la ciudad del Web site de Compton en www.cityofcompton.org. Una vez que esté terminada, la queja se deba remitir a la ciudad de Compton, trabajos públicos/departamento municipal de las utilidades, avenida del sur de 205 Willowbrook, Compton, CA 90220.

Además de utilizar el proceso de la queja de las derechas civiles en la ciudad de Compton, un Complainant puede archivar una queja del título VI referente la raza, el color o a la discriminación nacional con la administración federal del tránsito (FTA), Federal Transit Administration Office of Civil Rights Attention: Title VI Program Coordinator East Building, 5th Floor – TCR 1200 New Jersey Ave., SE Washington, DC 20590

Pleitos activos, Compliants o investigaciones alegando la discriminación

La ciudad de Compton mantiene una lista de las investigaciones activas conducidas por las entidades con excepción de FTA, incluyendo los pleitos y las quejas que nombran la ciudad de Compton que alegan la discriminación en base de la raza, del color, o del origen nacional en la manera prevista bajo título VI del acto de las derechas civiles. Además del título VI, la ciudad de Compton también prohíbe la discriminación basada en sexo, edad, inhabilidad, la religión, la condición médica, el estado civil o la orientación sexual.

En fecha la escritura de este programa, no había quejas pendientes que alega la discriminación en base de la raza, del color, del origen nacional o de cualquier otra forma de discriminación.

CITY OF COMPTON ELECTED OFFICIALS

Emma Sharif, Mayor

Deidra Duhart, Councilmember, District 1

Andre Spicer, Councilmember, District 2

Jonathan Bowers, Councilmember, District 3

Lillie Darden, Councilmember, District 4

Satra D. Zurita, City Clerk

Brandon Mims, City Treasurer

March 17, 2026

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: CITY MANAGER

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AMENDED AND RESTATED AGREEMENT WITH THE LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY AND ISSUE A PURCHASE ORDER IN THE AMOUNT OF \$74,061.

SUMMARY

Staff requests City Council authorization for the City Manager to enter into an Amended and Restated Agreement with the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority (GWMA) and to issue a purchase order in the amount of \$74,061 for Fiscal Year 2025-2026.

This action ensures the City's continued compliance with federal and state water quality regulations through participation in the Lower Los Angeles River Watershed Management Group (LLAR WMG) Coordinated Integrated Monitoring Program (CIMP).

BACKGROUND

The City is a National Pollutant Discharge Elimination System (NPDES) permit holder subject to multiple Total Maximum Daily Load (TMDL) requirements governing stormwater discharges to the Lower Los Angeles River watershed.

To comply with these regulatory requirements, regional agencies formed the Lower Los Angeles River Watershed Management Group (LLAR WMG) to implement a Coordinated Integrated Monitoring Program (CIMP). The program provides watershed-level monitoring, data collection, and reporting required under the MS4 Permit (Order R4-2021-0105, NPDES No. CAS004004).

The LLAR WMG has authorized GWMA to administer consultant services and cost-sharing agreements among participating agencies. The City previously entered into a cost-sharing agreement with GWMA in 2021. The proposed Amended and Restated Agreement updates that arrangement to reflect expanded monitoring requirements and revised cost allocations.

STATEMENT OF ISSUE

The proposed Amended and Restated Agreement will:

1. Extend the term through September 30, 2030;
2. Incorporate the City into the updated CIMP cost-sharing formula;
3. Expand required monitoring within Compton Creek; and
4. Clarify the City's responsibility for monitoring costs specific to Compton Creek, in addition to its proportionate share of regional monitoring expenses.

Participation in the regional program provides cost efficiencies, distributes monitoring costs among participating agencies, promotes regulatory consistency, avoids duplication of services, and reduces the City's exposure to potential enforcement actions. Conducting the required monitoring independently would likely result in significantly higher costs and administrative burden.

Approval of this Agreement is necessary to maintain compliance with enforceable TMDL and MS4 permit requirements under state and federal law.

ALTERNATIVE

The alternative would be for the City to independently conduct all required monitoring activities at significantly higher cost and reduced regional coordination. Staff does not recommend this option.

FISCAL IMPACT

The City's financial obligations under the Agreement are as follows:

Description	FY 2025-2026	Beginning FY 2026-2027
Flat-rate cost share for CIMP Revisions	\$20,000	\$0
50% of FY 2026-2027 Estimated Average Annual Cost for Compton Creek Monitoring and Other LLAR Shared Tasks	\$54,061	\$0
Estimated Ongoing Average Annual Cost for Compton Creek Monitoring and Other LLAR Shared Tasks	\$0	\$108,121
Estimated Total	\$74,061	\$108,121

Funds in the amount of \$74,061 are available in the FY 2025-2026 Public Works Engineering Budget, Account No. 1529-710-000-4262.

The FY 2026-2027 amount represents the City's estimated ongoing annual cost for Compton Creek monitoring and related shared program expenses. The estimated

annual cost of \$108,121 will be incorporated into future budget appropriations. Annual costs are subject to review and approval through the LLAR WMG annual budget process and may be adjusted based on monitoring scope and regulatory requirements.

RECOMMENDATION

Staff recommends that the City Council adopt the attached Resolution authorizing the City Manager to:

1. Enter into the Amended and Restated Agreement with GWMA; and
2. Issue a purchase order in the amount of \$74,061 for Fiscal Year 2025-2026.

JACK H. GONG, P.E., SE, PMP
CITY ENGINEER

APPROVED FOR FORWARDING:

WILLE A. HOPKINS, JR.
CITY MANAGER

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AMENDED
AND RESTATED AGREEMENT WITH THE LOS ANGELES GATEWAY
REGION INTEGRATED REGIONAL WATER MANAGEMENT JOINT
POWERS AUTHORITY AND ISSUE A PURCHASE ORDER IN THE
AMOUNT OF \$74,061

WHEREAS, the City of Compton is a National Pollutant Discharge Elimination System (NPDES) permit holder subject to multiple Total Maximum Daily Load (TMDL) requirements governing stormwater discharges to the Lower Los Angeles River watershed; and

WHEREAS, the Lower Los Angeles River Watershed Management Group (LLAR WMG) was formed by regional agencies to implement a Coordinated Integrated Monitoring Program (CIMP) to comply with applicable TMDL and MS4 permit requirements (Order R4-2021-0105, NPDES No. CAS004004); and

WHEREAS, the LLAR WMG has authorized the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority (GWMA) to administer consultant services and cost-sharing agreements for participating agencies; and

WHEREAS, the City previously entered into a cost-sharing agreement with GWMA in 2021, and the Parties now desire to amend and restate the agreement to:

- 1. Extend the term through September 30, 2030;
- 2. Incorporate the City into the updated CIMP cost-sharing formula;
- 3. Expand monitoring within Compton Creek; and
- 4. Clarify the City’s responsibility for monitoring costs specific to Compton Creek, in addition to its proportionate share of regional monitoring expenses; and

WHEREAS, the City’s share of costs for revising, submitting, and implementing the CIMP is as follows:

Description	FY 2025-2026	Beginning FY 2026-2027
Flat-rate cost share for CIMP Revisions	\$20,000	\$0
50% of FY 2026-2027 Estimated Average Annual Cost for Compton Creek Monitoring and Other LLAR Shared Tasks	\$54,061	\$0
Estimated Ongoing Average Annual Cost for Compton Creek Monitoring and Other LLAR Shared Tasks	\$0	\$108,121
Estimated Total	\$74,061	\$108,121

; and

WHEREAS, funds in the amount of \$74,061 are available in the FY 2025-2026 Public Works Engineering Budget (Account No. 1529-710-000-4262), and funds for FY 2026-2027 in the amount of \$108,121 will be available in future City budgets; and

WHEREAS, authorization by the City Council is required to enter into the Amended and Restated Agreement and issue the associated purchase orders.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Council approves the Amended and Restated Agreement between the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority and the City of Compton, substantially in the form presented.

SECTION 2. That the City Manager is authorized to enter into the Amended and Restated Agreement approved in Section 1.

SECTION 3. That funds in the amount of \$74,061 are available in the Fiscal Year 2025-2026 Public Works Engineering Budget, Account No. 1529-710-000-4262.

SECTION 4. That a purchase order in the amount of \$74,061 is authorized to be issued for FY 2025-2026.

SECTION 5. That funds for FY 2026-2027 in the amount of \$108,121 are anticipated to be included in future City budgets, and a purchase order in that amount is authorized to be issued in future fiscal years.

SECTION 6. That the City Clerk shall certify to the adoption of this Resolution and forward a copy to the GWMA.

SECTION 7. That copies of this Resolution shall be filed in the offices of the City Manager, City Controller, City Clerk, Law Division/City Attorney, and the Public Works Engineering Department.

SECTION 8. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2026.

EMMA SHARIF
MAYOR OF THE CITY OF COMPTON

ATTEST:

SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Satra D. Zurita, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council of the City of Compton, signed by the Mayor and attested by the City Clerk, at a regular meeting thereof, held on the _____ day of _____, 2026.

That said Resolution was adopted by the following vote, to wit:

AYES: COUNCILMEMBERS-
NOES: COUNCILMEMBERS-
ABSTAIN:COUNCILMEMBERS-
ABSENT: COUNCILMEMBERS-

SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

AMENDED AND RESTATED AGREEMENT
BETWEEN THE LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL WATER
MANAGEMENT JOINT POWERS AUTHORITY

AND
THE CITY OF COMPTON

FOR COST SHARING TO PREPARE AND IMPLEMENT THE LOWER LOS ANGELES
RIVER COORDINATED INTEGRATED MONITORING PLAN AS REQUIRED BY THE
REGIONAL WATER QUALITY CONTROL BOARD, LOS ANGELES REGION

This AMENDED AND RESTATED **Agreement** is made and entered into as of July 1, 2025 by and between the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority ("GWMA"), a California Joint Powers Authority, and the City of Compton, a California Municipal Corporation ("Permit Holder").

RECITALS

WHEREAS, the mission of the GWMA includes the equitable protection and management of water resources within its area; and

WHEREAS, for the purposes of this Agreement, the term "Permittees" shall mean the Cities of Downey, Lakewood, Lynwood, Paramount, Pico Rivera, Signal Hill, South Gate, Long Beach, and the Los Angeles County Flood Control District ("LACFCD"), and said Permittees are collectively referred to as the Lower Los Angeles River Watershed Management Group ("LLAR WMG").

WHEREAS, between 2005 and 2016, the United States Environmental Protection Agency approved the Nutrient Total Maximum Daily Load ("TMDL"), Metals TMDL, Los Angeles River Bacteria TMDL, Harbor Toxics TMDL, and the Beaches/Estuary TMDL with the intent of protecting and improving water quality in the Lower Los Angeles River and the Greater Los Angeles and Long Beach Harbor Waters ("TMDLs"); and

WHEREAS, the TMDLs regulate certain discharges from National Pollutant Discharge Elimination System ("NPDES") permit holders, requiring organization and cooperation among the LLAR WMG; and

WHEREAS, the LLAR WMG and Permit Holder manage, drain or convey storm water into at least a portion of the Lower Los Angeles River ("LLAR") and Compton Creek; and

WHEREAS, the LLAR WMG and Permit Holder comply with the monitoring requirements of the TMDLs by implementing a Coordinated Integrated Monitoring Program ("CIMP") for the TMDLs to ensure consistency with other regional monitoring programs and usability with other TMDL related studies; and

WHEREAS, the LLAR WMG shall continue to implement the CIMP submitted by the LLAR WMG on July 2, 2015 and approved by the Los Angeles Regional Water Quality Control Board's ("Regional Board") Executive Officer, as revised and re-submitted for approval by the Regional Board as required by the MS4 Permit (Order R4-2021-0105, NPDES No. CAS004004) within 18 months of the effective date of the Order, and

WHEREAS, the LLAR WMG have authorized GWMA to hire and serve as conduit for paying a qualified consultant team ("Consultant"), approved by the LLAR WMG, to implement and conduct the monitoring set forth in the CIMP; and

WHEREAS, monitoring locations operated separately by the LLAR WMG and the LACFCD have been established below the confluence of Compton Creek and the Los Angeles River; and

WHEREAS, the City of Compton, an individual NPDES permit holder has indicated a desire to be incorporated in the revision of the receiving water and TMDL CIMP at those monitoring locations for individual permit compliance, in addition to revision of the CIMP to include new monitoring locations in Compton Creek; and

WHEREAS, the LLAR WMG authorized the GWMA to enter into individual separate agreements with such individual NPDES permit holders (which shall not have voting rights in any group relating to the LLAR WMG or the GWMA) for CIMP cost sharing purposes only; and

WHEREAS, the Permit Holder is such an individual NPDES permit holder and desires to obtain monitoring data collected as part of the CIMP and to share in the costs of the implementation of the CIMP; and

WHEREAS, the role of the GWMA is to invoice and collect funds from the Permit Holder to cover a portion of the costs of revising and implementing the approved CIMP (Compton Creek Monitoring and Other Shared Task Costs); and

WHEREAS, the Permit Holder and the GWMA are collectively referred to as the "Parties"; and

WHEREAS, on February 11, 2021, the Parties entered into a prior Agreement for administration and cost sharing for the CIMP in order to: (1) obtain monitoring data collected as part of the CIMP at \$10 and to share in the costs of the implementation of the CIMP; and (2) incorporate GWMA's administrative cost recovery program ; and

WHEREAS, the Parties now desire to amend and restate the Agreement to: (1) extend the Agreement's term through September 30, 2030; and (2) incorporate the Permit Holder into the cost share formula to incorporate an expansion of the CIMP monitoring in Compton Creek; and (3) cost share for the implementation of the CIMP, where the Permit Holder is entirely responsible for monitoring cost in Compton Creek and any other approved expenditures. The LLAR annual budget including estimated costs for Permit Holder as shown in Exhibit "A" ("Cost Share") shall be approved by the LLAR WMG.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth herein, the Parties do hereby agree as follows:

Section 1. Recitals. The recitals set forth above are fully incorporated as part of this Agreement.

Section 2. Purpose. The purpose of this Agreement is for the Permit Holder to cost share in the revision and implementation of the CIMP as agreed to by the LLAR WMG and Permit Holder.

Section 3. Cooperation. The Parties shall fully cooperate with one another to achieve the purposes of this Agreement.

Section 4. Voluntary Nature. The Parties voluntarily enter into this Agreement.

Section 5. Binding Effect. This Agreement shall become binding on GWMA and the Permit Holder.

Section 6. Term. This Agreement shall commence on July 1, 2025 shall expire on September 30, 2030, unless terminated earlier pursuant to this Agreement.

Section 7. Role of the GWMA.

(a) The GWMA shall invoice and collect funds from the Permit Holder to cover a portion of the costs of hiring and paying the Consultant to revise and implement the CIMP.

(b) The GWMA shall administer the Consultant's contract for implementation of the CIMP by contracting with and paying the Consultant.

Section 8. Financial Terms.

(a) The Permit Holder shall pay its Cost Share of revising, submitting, and implementing the CIMP to incorporate Compton Creek as shown in Exhibit "A" for Consultants and any other related expenses as directed by the LLAR WMG.

(b) In addition to paying its Cost Share, the Permit Holder shall also pay its proportional share of GWMA's staff time for retaining Consultants, invoicing, audit expenses and other overhead costs, including reasonable legal fees ("Administrative Costs") incurred by GWMA in the performance of its duties under this Agreement. The Administrative Costs added by GWMA to each invoice shall be a percentage based on the following criteria and formulas:

i. GWMA Members: If the Permit Holder is a GWMA Member, then the Administrative Costs do not include the GWMA's estimated indirect, overhead costs, which GWMA Members absorb as part of their annual membership dues. The rate charged to GWMA Members in order to recover the Administrative Costs will range between zero percent (0%) and five percent (5%) of the Permit Holder's Cost Share. On an annual basis the GWMA will evaluate the percentage rate charged to GWMA Members to ensure it adequately recovers the GWMA's cost of performing its duties under this MOU. Based on this review, the GWMA Board will establish the rate charged to recover the Administrative Costs for the next fiscal year.

ii. Non-GWMA Members. If the Permit Holder is not a GWMA Member, then the Administrative Costs will also include the GWMA's estimated indirect, overhead costs. The

rate charged to Non-GWMA Members in order to recover direct Administrative Costs will range between five percent (5%) and ten percent (10%) of the Permit Holder's Monitoring Costs and the rate charged to recover indirect Administrative Costs will range between two percent (2%) and five percent (5%) of the Permit Holder's Cost Share. On an annual basis the GWMA will evaluate the percentage rates charged to Non-GWMA Members to ensure they adequately recover the GWMA's cost of performing its duties under this MOU. Based on this review, the GWMA Board may increase or decrease the rates charged to recover the Administrative Costs, including both direct and indirect costs, for the next fiscal year.

(c) Reserve Funds. For the purposes of this agreement, an amount equal to 50% of FY 2026-27 estimated average annual cost as shown in Exhibit "A" will be included in the first invoice to the Permit Holder. Reserve funds shall be used to pay Consultants for work performed related to this agreement and associated GWMA administrative fees if funds are insufficient at any time during this Agreement. If reserve funds are insufficient and/or depleted, GWMA will immediately invoice the Permit Holder for an amount equal to 50% of the subsequent fiscal year's estimated average annual cost as shown in Exhibit "A", in addition to the amount insufficient for the remainder of the current fiscal year.

(d) By March of each year, the LLAR WMG will submit to GWMA a recommended budget for the following fiscal year. GWMA will consider the recommendation and adopt an administrative budget in support of the LLAR WMG budget by June 30th of each year.

(e) GWMA will submit the initial invoice for FY 2025-2026 to the Permit Holder upon execution of this agreement. Thereafter, GWMA will submit an invoice to the Permit Holder, at the beginning of each fiscal year, reflecting the Permit Holder's proportional Cost Share as approved by the LLAR WMG through the following June 30th in addition to the Administrative Costs (Cost Share and Administrative Costs are collectively referred to herein as the "Payment Amount").

(f) The Permit Holder will be delinquent if its invoiced payment is not received by the GWMA within forty-five (45) days after the invoice's date. If the Permit Holder is delinquent, the GWMA will: 1) verbally contact the representative of the Permit Holder; 2) submit a formal letter from the GWMA Executive Officer to the Permit Holder at the address listed in Section 12 of this Agreement; and 3) GWMA will notify the LLAR WMG Chair of the delinquent status, and recommend suspension of work being performed by any Consultants for purposes of this Agreement. Invoices from any Consultants for the purposes of this Agreement will not be paid until the Permit Holder has submitted payment to GWMA. If any or all work under this Agreement is not suspended by the LLAR WMG, GWMA will request payment for work conducted under this Agreement by any Consultants from the LLAR WMG. However, Permit Holder is ultimately responsible for all outstanding invoices and payment of services under this Agreement.

(g) Any delinquent payments by the Permit Holder shall accrue compound interest at the average rate of interest paid by the Local Agency Investment Fund during the time that the payment is delinquent.

(h) Funds remaining in the possession of the GWMA at the end of the term of this Agreement, or at the termination of this Agreement, whichever occurs earlier, shall be promptly returned to the Permit Holder in accordance with this Agreement or rolled over into the subsequent Agreement if requested by the Permit Holder.

Section 9. Independent Contractor.

(a) The GWMA is, and shall at all times remain, a wholly independent contractor for performance of the obligations described in this Agreement. The GWMA's officers, officials, employees and agents shall at all times during the term of this Agreement be under the exclusive control of the GWMA. The Permit Holder cannot control the conduct of the GWMA or any of its officers, officials, employees or agents. The GWMA and its officers, officials, employees, and agents shall not be deemed to be employees of the Permit Holder.

(b) The GWMA is solely responsible for the payment of salaries, wages, other compensation, employment taxes, workers' compensation, or similar taxes for its employees and consultants performing services hereunder.

Section 10. Indemnification and Insurance.

(a) The Permit Holder shall defend, indemnify and hold harmless the GWMA and the LLAR WMG and their officers, employees, and other representatives and agents from and against any and all liabilities, actions, suits proceedings, claims, demands, losses, costs, and expenses, including legal costs and attorney's fees, for injury to or death of person(s), for damage to property (including property owned by the GWMA and any Permittee) for negligent or intentional acts, errors and omissions committed by the Permit Holder or its officers, employees, and agents, arising out of or related to that Permit Holder's performance under this Agreement, except for such loss as may be caused by GWMA's own negligence or that of its officers, employees, or other representatives and agents, excluding the Consultant.

(b) GWMA makes no guarantee or warranty that the reports prepared by GWMA and its Consultant will be approved by the relevant governmental authorities. GWMA shall have no liability to the Permit Holder for the acts or omissions of GWMA's Consultant. The Permit Holder's sole recourse for any act or omission of the GWMA's Consultant shall be against the Consultant and its insurance.

Section 11. Termination.

(a) The Permit Holder may terminate this Agreement for any reason, or no reason, by giving the GWMA prior written notice thereof, but the Permit Holder shall remain responsible for its entire Payment Amount through the end of the current fiscal year during which Permit Holder terminates the Agreement and shall not be entitled to any refund of any portion of said Payment Amount.

(b) The Permit Holder may withdraw from this Agreement for any reason, or no reason, by giving the GWMA and LLAR WMG thirty (30) days written notice thereof. The effective withdrawal date shall be the thirtieth (30th) day after GWMA receives the withdrawing Permit Holder's notice to withdraw from the Agreement. The withdrawing Permit Holder shall

be responsible for its proportional cost share and proportional Administrative Costs, which the GWMA incurred or to which it became bound through the effective date of withdrawal. The Permit Holder shall remain liable for any loss, debt, liability otherwise incurred while participating in this Agreement.

(c) The GWMA may, with a majority vote of the full GWMA Board, terminate this Agreement upon not less than thirty (30) days written notice to the Permit Holder. Any remaining funds not due and payable or otherwise legally committed to Consultant shall be returned to the Permit Holder.

Section 12. Miscellaneous.

(a) Permit Holder has been accepted as a participant in the CIMP and shall not be entitled to appoint a representative or to vote or participate in any way in decisions assigned to LLAR WMG. Participant status entitles Permit Holder only to the monitoring data collected as part of the CIMP for any fiscal year in which the participant has paid its Annual Payment Amount. By entering into this Agreement, neither the GWMA nor its member agencies represent that they condone or support the Permit Holder's business activities or the cause of its discharge.

(b) Notices. All Notices which the Parties require or desire to give hereunder shall be in writing and shall be deemed given when delivered personally or three (3) days after mailing by registered or certified mail (return receipt requested) to the following address or as such other addresses as the Parties may from time to time designate by written notice in the aforesaid manner:

To GWMA:

Gateway Water Management Authority
Ms. Grace J. Kast, GWMA Executive Officer
16401 Paramount Boulevard
Paramount, CA 90723
Phone: (626) 485-0338
Email: gracekast.gateway@gmail.com

To the Permit Holder:

City of Compton
Attn: Willie A. Hopkins
205 South Willowbrook Avenue Compton, CA 90220
Phone: (310) 605-5585
Email: contactcm@comptoncity.org

(c) Amendment. The terms and provisions of this Agreement may not be amended, modified or waived, except by a written instrument signed by all Parties.

(d) Waiver. Waiver by either the GWMA or the Permit Holder of any term, condition, or covenant of this Agreement shall not constitute a waiver of any other term, condition, or covenant. Waiver, by the GWMA or the Permit Holder, to any breach of the provisions of this

Agreement shall not constitute a waiver of any other provision or a waiver of any subsequent breach of any provision of this Agreement.

(e) Law to Govern: Venue. This Agreement shall be interpreted, construed, and governed according to the laws of the State of California. In the event of litigation between the Parties, venue shall lie exclusively in the County of Los Angeles.

(f) No Presumption in Drafting. The Parties to this Agreement agree that the general rule that an agreement is to be interpreted against the Party drafting it, or causing it to be prepared, shall not apply.

(g) Severability. If any term, provision, condition or covenant of this Agreement is declared or determined by any court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions of this Agreement shall not be affected thereby and this Agreement shall be read and construed without the invalid, void, or unenforceable provisions(s).

(h) Entire Agreement. This Agreement constitutes the entire agreement of the Parties with respect to the subject matter hereof and supersedes all prior or contemporaneous agreements, whether written or oral, with respect thereto.

(i) Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be an original, but all of which taken together shall constitute but one and the same instrument, provided, however, that such counterparts shall have been delivered to all Parties to this Agreement.

(j) Legal Representation. All Parties have been represented by counsel in the preparation and negotiation of this Agreement. Accordingly, this Agreement shall be construed according to its fair language.

(k) Authority to Execute this Agreement. The person or persons executing this Agreement on behalf of Permit Holder warrants and represents that he or she has the authority to execute this Agreement on behalf of the Permit Holder and has the authority to bind Permit Holder.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed on their behalf, respectively, as follows:

DATE: _____

LOS ANGELES GATEWAY REGION
INTEGRATED REGIONAL WATER MANAGEMENT
JOINT POWERS AUTHORITY

Adriana Figueroa
GWMA Chair

Nicholas R. Ghirelli
GWMA General Counsel

DATE: _____

PERMIT HOLDER

City of Compton

Signature

Print Name & Title

Exhibit A Cost Share

(Permit Holder's Estimated Average Annual Cost Share beginning July 1, 2025)

Permit Holder	FY 2025-26	Beginning FY 2026-27
Flat-rate cost-share for CIMP revisions	\$20,000	\$0
50% of FY 2026-27 Estimated Average Annual Cost for Compton Creek Monitoring and Other LLAR Shared Tasks	\$54,061	\$0
Estimated Average Annual Cost for Compton Creek Monitoring and Other LLAR Shared Tasks	\$0	\$108,121
Estimated Total	\$74,061	\$108,121

Notes:

- The amounts above do not include GWMA Administrative Costs (approved by GWMA Board annually)
- The amount shown above are estimated average annual costs. The LLAR Watershed Management Group will determine and approve a budget each year for the following fiscal year necessary to comply with the MS4 permit(s).
- The average Watershed budget for the next four years (beginning FY 2026-27) is anticipated to range between \$100,000 and \$150,000 depending on the potential for a new regional MS4 Permit to go in effect, plus GWMA administrative fees and required reserves. The current MS4 Permit is scheduled to expire on September 11, 2026. The watershed budgets may be higher if reassessments of the Coordinated Integrated Monitoring Program (CIMP) are required for the new Permit.

March 17, 2026

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: MUNICIPAL WATER DEPARTMENT

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ISSUE A PURCHASE ORDER TO SPRINGBROOK HOLDING COMPANY LLC IN THE AMOUNT OF TWO HUNDRED FIFTY-FIVE THOUSAND DOLLARS (\$255,000) FOR UTILITY BILLING SERVICES FOR FISCAL YEARS 2025 AND 2026 AND TO ALLOCATE FUNDS FOR FISCAL YEAR 2027 IN FUTURE YEARS BUDGET

SUMMARY

Adoption of the attached resolution will authorize the City Manager to issue a purchase order to Springbrook Holding Company LLC in the amount of Two Hundred Fifty-Five Thousand Dollars (\$255,000) for Utility Billing Services for Fiscal Years 2025-2026 and to allocate funds for Fiscal Year 2027 in future years budget.

BACKGROUND

The Compton Municipal Water Department (CMWD) bills approximately 22,000 customers monthly for water services. Springbrook Holding LLC (Company) has been instrumental in meeting the needs of the Department for more than 15 years. The Company offers solutions for local governments and water districts to manage billing and collect payments for water services. Springbrook features flexible billing cycles, budget billing and automated payment options. Springbrook also offers a comprehensive cloud utility billing solution through its cloud platform, which is specifically designed for local government agencies and special districts.

On October 7, 2014, the City Council approved Resolution 24,022 authorizing the City Manager to enter into a Master Agreement and various addendum agreements and issue a purchase order to Springbrook Software Inc. for "Annual Maintenance and Technical Support for the Utility Billing Software System" for a 5-year term for Fiscal Years 2014-2019 (Section 1).

On September 8, 2020, the City Council approved Resolution 25,349 authorizing the City Manager to issue a purchase order to Springbrook Holding Company LLC in the amount of \$81,856 for Utility Billing Software Support Services for Fiscal Year 2020-2021. The Agreement with Springbrook was signed June 4, 2019 and authorized service for Fiscal Year 2019-2020.

**Staff Report – Resolution Authorizing Purchase Order for
Utility Billing Services
March 17, 2026**

On February 7, 2023, the City Council approved Resolution 25,783 authorizing the City Manager to renew the contract services agreement with Springbrook Holding Company LLC for a three (3) year term and issue a purchase order for Utility Billing Software Support Services for Fiscal Years 2022–2025 (Section 1). The Agreement with Springbrook was signed February 15, 2023 and authorized services for Fiscal Years 2022-2025.

On June 3, 2024, the City Manager signed an Agreement with Springbrook Holding LLC. that will provide “Cloud Migration” an advanced technological service for the utility billing software program and will enhance performance and provide secure storage. The Agreement authorizes services for a three (3) year term for Fiscal Years 2024-2025 through 2026-2027.

STATEMENT OF THE ISSUE

The Springbrook Agreement includes but not limited to the following services:

- Software licenses, Subscriptions, Maintenance and Hosting
- Subscriptions, Maintenance, and Support
- CivicPay Online Subscription fee and CivicPay IVR Message Block Subscriptions
- Cloud Migration

Per this Agreement, “Recurring Services auto-renew unless the Customer or Springbrook provides a written notice of non-renewal at least sixty (60) days before the end of the Order Term”.

In order for the Water Department to pay the invoices submitted by Springbrook Holding LLC for utility billing software services, City Council approval is required.

FINANCIAL IMPACT

Funds in the amount of Two Hundred Fifty-Five Thousand Dollars (\$255,000) are currently available in the Municipal Water Department’s 2025-2026 Fiscal Year Budget in Account Number 5000-900-000-4222 (Computer Software) for utility billing services for fiscal years 2024-2025 and 2025-2026. Funding for fiscal year 2026-2027 will be allocated in future years budget.

RECOMMENDATION

It is staff’s recommendation that the City Council adopt the attached Resolution.

**DAVID BENNETT
WATER DEPARTMENT MANAGER**

APPROVED FOR FORWARDING:

**Staff Report – Resolution Authorizing Purchase Order for
Utility Billing Services
March 17, 2026**

**WILLIE A. HOPKINS
CITY MANAGER**

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
AUTHORIZING THE CITY MANAGER TO ISSUE A PURCHASE ORDER TO
SPRINGBROOK HOLDING COMPANY LLC IN THE AMOUNT OF TWO
HUNDRED FIFTY-FIVE THOUSAND DOLLARS (\$255,000) FOR UTILITY
BILLING SERVICES FOR FISCAL YEARS 2025-2026 AND TO ALLOCATE
FUNDS FOR FISCAL YEAR 2027 IN FUTURE YEARS BUDGET**

WHEREAS, adoption of the attached resolution will authorize the City Manager to issue a purchase order to Springbrook Holding Company LLC in the amount of Two Hundred Fifty-Five Thousand Dollars (\$255,000) for Utility Billing Services for Fiscal Years 2025-2026 and to allocate funds for Fiscal Year 2027 in future years budget; and

WHEREAS, the Compton Municipal Water Department (Department) bills approximately 22,000 customers monthly for water services; and

WHEREAS, the Springbrook Holding Company has been instrumental in meeting the needs of the Department for more than 15 years; and

WHEREAS, on October 7, 2014, the City Council approved Resolution 24,022 authorizing the City Manager to enter into a Master Agreement and various addendum agreements and issue a purchase order to Springbrook Software Inc. for “Annual Maintenance and Technical Support for the Utility Billing Software System” for a 5-year term for Fiscal Years 2014-2019 (Section 1); and

WHEREAS, on September 8, 2020, the City Council approved Resolution 25,349 authorizing the City Manager to issue a purchase order to Springbrook Holding Company LLC in the amount of \$81,856 for Utility Billing Software Support Services for Fiscal Year 2020-2021 and the Agreement with Springbrook was signed June 4, 2019 and authorized service for Fiscal Year 2019-2020; and

WHEREAS, on February 7, 2023, the City Council approved Resolution 25,783 authorizing the City Manager to renew the contract services agreement with Springbrook Holding Company LLC for a three (3) year term and issue a purchase order for Utility Billing Software Support Services for Fiscal Years 2022–2025 (Section 1) and the Agreement with Springbrook was signed February 15, 2023 and authorized services for Fiscal Years 2022-2025; and

WHEREAS, on June 3, 2024, the City Manager signed an Agreement with Springbrook Holding LLC. that will provide “Cloud Migration” an advanced technological service for the utility billing software program that will enhance performance and provide secure storage and the Agreement authorizes services for a three (3) year term for Fiscal Years 2025-2027; and

WHEREAS, the Springbrook Agreement includes but is not limited to the following services:

- Software licenses, Subscriptions, Maintenance and Hosting
- Subscriptions, Maintenance, and Support
- CivicPay Online Subscription fee and CivicPay IVR Message Block Subscriptions
- Cloud Migration

WHEREAS, per this Agreement, “Recurring Services will auto-renew unless the Customer or Springbrook provides a written notice of non-renewal at least sixty (60) days before the end of the Order Term”; and

WHEREAS, the cost for Utility Billing Services for fiscal years 2024-2025 and 2025-2026 is Two Hundred Fifty-Five Thousand Dollars (\$255,000), and the Water Department has identified funding in its 2025-2026 fiscal year budget for this expenditure and will allocate funding for fiscal year 2026-2027 in future years budget; and

WHEREAS, in order for the Water Department to pay the invoices submitted by Springbrook Holding LLC for utility billing software service, City Council approval is required.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Manager is hereby authorized to issue a purchase order to Springbrook Holding LLC in the amount of Two Hundred Fifty-Five Thousand Dollars (\$255,000).

SECTION 2. That this Agreement, shall have Recurring Services auto-renew unless the Customer or Springbrook provides a written notice of non-renewal at least sixty (60) days before the end of the Order Term.

SECTION 3. That funding in the amount of Two Hundred Fifty-Five Thousand Dollars (\$255,000) is currently available in the Compton Municipal Water Department's 2025-2026 Fiscal Year Budget in Account 5000-900-000-4222 (Computer Software) and funding will be allocated for fiscal year 2026-2027 in future years budget.

SECTION 4. That a copy of this Resolution shall be filed in the offices of the City Manager, City Controller, City Clerk, Law Division/City Attorney and Municipal Water Department.

SECTION 5. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2026.

EMMA SHARIF
MAYOR OF THE CITY OF COMPTON

ATTEST:

SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

Resolution No. _____
Page 3

I, Satra Zurita, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council, signed by the Mayor and attested by the City Clerk at a regular meeting thereof held on the _____ day of _____, 2026.

That said Resolution was adopted by the following vote to wit:
AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-
ABSTAIN: COUNCIL MEMBERS-

SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON



Springbrook v7 to Cloud Migration Statement of Work

Following is a description of the project scope for a v7 premise upgrade of Springbrook Software to Springbrook's Enterprise Cloud solution. Any work or deliverables not explicitly stated below should be considered out of scope for the purposes of this agreement. Customized software is not supported in Springbrook's cloud product. If your agency has customizations in your current version of the software, Springbrook will conduct an analysis to determine any standard functionality that may be used to replace those custom items.

The process for migrating from a v7 premise installation of Springbrook to Springbrook's Enterprise Cloud solution consists of the following major phases:

1. **Analyze Custom Software (if applicable):** After completing the analysis, Springbrook will offer alternative solutions to meet your business needs that were previously satisfied through customization. However, please be aware that there is no guarantee that standard functionality will replicate all previously customized functionality. If your agency has business needs not met by Springbrook's standard functionality, Springbrook reserves the right to charge additional professional service fee for the analysis, development, testing, and delivery of such solutions. *
2. **Performing a test migration.** During this phase, Springbrook staff will work directly with your IT or other staff to get a current copy of the existing Springbrook database and complete an initial conversion/upgrade of the database and load it to your Cloud database for review. Only one (1) conversion/test migration will be performed as part of this project. *
3. **Complete configuration of Springbrook Cloud.** During this phase, a Springbrook Professional Services Consultant will work with staff to complete configuration of the Cloud system, including configuring imports, exports, and check/bill prints to ensure the Cloud system works similarly to the existing premise version. Any request to change functionality from how things work in the premise version are generally considered out of scope for the purposes of this project – this includes, but is not limited to, setting up new users or modifying permission for existing users, configuring additional imports/exports for new banks, third-party bill printers, third-party AML providers, changing the formats of existing check prints, etc.*
4. **Complete enhancement overview session.** During this phase, a Springbrook Professional Services Consultant will provide one (1) overview session to your key staff of differences between Springbrook Cloud and your current v7 software. The focus of this single session is generally on understanding the differences between the two versions and does not include training/re-training in the software. *
5. **Perform final data migration.** During this phase, we'll repeat the test migration, but this will be the last and final data migration to the Springbrook Cloud solution. Once Springbrook staff have obtained a copy of the current v7 database, staff will be unable to use the local version of Springbrook until the Cloud solution is live. In most cases, this downtime will span 2-3 business days (with the potential to extend up to 5 business days). Read-only access to the local v7 version of Springbrook will be available while the final Cloud migration is performed. Please note that integrated systems that rely on Springbrook data, including our CivicPay and Employee Self Service systems, will be unavailable during the final migration as well.
6. **Go live with Springbrook Cloud.** Once the final data migration has occurred and the Cloud system has been verified by Springbrook staff, it will be made available to your staff to begin live processing. A Springbrook Professional Services consultant will be available during the first week to field phone calls and emails regarding questions or issues discovered. Following the first week of go live, additional assistance with using Springbrook Cloud should be directed to Springbrook Technical Support resources. *

**If additional services are requested, a separate agreement will be required to govern the terms and cost for that additional out of scope work.*

Order Details

Customer Name: City of Compton, CA

Customer Contact: Louis Mendoza

Governing Agreement(s): This Order Form is governed by the applicable terms found at:
MSA: <http://sprbrk.app.box.com/v/sprbrk-saas-terms>
MLA: <http://sprbrk.app.box.com/v/sprbrk-onpremise-terms>
Professional Services: <http://sprbrk.app.box.com/v/sprbrk-svcs-terms>

Term(s): 3 Years

Order Terms

In the event of an inconsistency between this Order Form, any governing agreement, purchase order, or invoice, the Order Form shall govern as it pertains to this transaction.

- This Order Form shall become effective as of the last date of signature (the "Effective Date").
- Order Start Date: Software Licenses, Subscriptions, Maintenance, and Hosting commence upon the earlier of a) date of delivery* or log-in to hosted software to Customer; or b) 60 days after Order Form Effective Date.
- Subscriptions, Maintenance, Hosting, and Support ("Recurring Services") continue from the Order Start Date through the term listed in this Order Form (or if not listed, one (1) year).
- Orders for Recurring Services auto-renew unless the Customer or Springbrook provides a written notice of non-renewal at least sixty (60) days before the end of the Order Term.
- Subscription Service fees and any Recurring Services will be subject to an automatic annual increase by not more than five percent (5%) of the prior year's Subscription Service fees ("Standard Annual Price Increase").
- Any Software Licenses or Hardware are one-time non-refundable purchases.
- CivicPay Online Subscription fee and CivicPay IVR Subscription fee are subject to increase at per account rate, based on actual accounts.
- CivicPay IVR Message Block Subscriptions expire upon the earlier exhaustion of the Message Block or twelve (12) months from the Order Start Date. Upon expiration, Message Blocks automatically renew.

** The date of delivery of software to the Customer is the date the software is made available to the Customer, either by delivery of software or delivery of first log-in to a hosted environment, which may be either a test or production environment. This date of delivery is frequently earlier than the dates professional services are completed, the Customer completes user acceptance testing, the Customer distributes additional logins to end-users, and the Customer go-live in a production environment.*

Invoice Timing and Delivery

Invoices are delivered electronically via e-mail to the billing contact on file for the Customer. Customer invoices are issued for the full amount of software and services purchased as follows:

Products Ordered

Invoice Timing

Estimated Professional Services, On-Site Professional Services, and Travel Expenses*:	Monthly, in arrears for services in the prior month unless specified in Special Terms.
Fixed Fee Professional Services:	The Effective Date of this Order Form unless specified in Special Terms.
Print Services and Transaction Fees:	Monthly, in arrears for transactions in the prior month.
Hardware and One-Time Licenses:	Upon the Effective Date of this Order Form.
Software Licenses, Subscriptions, Maintenance, and Hosting (New):	Annually in advance upon Order Start Date.
Software Licenses, Subscriptions, Maintenance, and Hosting (Renewal):	Sixty (60) days in advance of the Order Start Date.
Software Subscriptions, Maintenance, and Hosting (Add-Ons):	Upon delivery of the product, order will be pro-rated to sync with the existing anniversary billing date and will renew annually thereafter.
Software Subscriptions (Migrations):	Upon delivery of the product, order will be synced with the existing anniversary billing date and will renew annually thereafter unless specified in the Special Order Terms. This order replaces and supersedes any previously executed order as it relates to the products listed within this order. Upon delivery of new product, customer will receive a prorated credit for any prepaid, unused maintenance fees that will be applied to the customer's first invoice.

** Professional Services time and material pricing is based on expected hours using Springbrook's standard implementation approach. While our goal is to provide accurate hour estimates, there may be variations in actual hours and charges. If project costs surpass the estimated hours within this order form by the greater of \$15,000 or 20%, a signed change order is necessary to proceed. Adjustments under this threshold will be executed and invoiced accordingly. On-site professional services are subject to a daily minimum rate regardless of time spent on-site. Travel expenses related to on-site travel will be invoiced as they are incurred.*

Special Order Terms

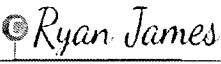
Special Order Terms (if any):
Customer will retain their CivicPay online subscriptions

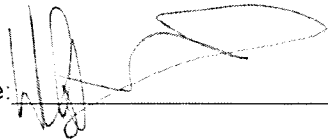
By signing, both parties agree to the terms and conditions set forth in this agreement.

* If the Customer requires a PO number on invoices, the Customer must provide Springbrook with the PO number and a copy of the PO prior to invoice issuance. If a PO number is not provided prior to the invoice issuance date, invoices issued on this Order Form will be valid without a PO reference.

Springbrook Holding Company, LLC

City of Compton, CA

Signature:  Ryan James

Signature: 

Name (Print): Ryan James

Name (Print): Willie A. Hopkins Jr.

Title: Senior Vice President of Sales

Title: City manager

Date: 6/3/2024

Date: 3 Jun 24

Purchase Order # (if required) _____

RESOLUTION NO. 25,783

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO RENEW THE CONTRACT SERVICES AGREEMENT WITH SPRINGBROOK HOLDING COMPANY LLC FOR A THREE (3) YEAR TERM FOR TWO HUNDRED THIRTY-SEVEN THOUSAND DOLLARS (\$237,000.00) AND ISSUE A PURCHASE ORDER IN THE AMOUNT OF SEVENTY-FOUR THOUSAND NINE HUNDRED NINETY-NINE DOLLARS AND FIFTY-FIVE CENTS (\$74,999.55) FOR UTILITY BILLING SOFTWARE SUPPORT SERVICES FOR FISCAL YEAR 2022-2023

WHEREAS, the Compton Municipal Water Department (Department) bills approximately 22,000 customers monthly for water and refuse collection services; and

WHEREAS, Springbrook Holding Company LLC (Springbrook) is the leading financial cloud platform, delivering secure, modern and intuitive cloud based financial solutions specifically for local governments; and

WHEREAS, the Department currently utilizes Springbrook for the maintenance and technical support of its utility billing software. This software tracks meter reading and payment history, outsourced bill printing, IVR, work orders, collection and offers an array of customizable reports to meet the needs of the Department; and

WHEREAS, Springbrook is the sole vendor authorized to provide these services to the Department; and

WHEREAS, the cost for Maintenance & Support Subscription for Fiscal Year 2022-2023 is \$45,398.55. The annual subscription is subject to an automatic standard annual price increase of no more than five percent (5%) of the prior years' service fees; and

WHEREAS, the cost for the CivicPay Voice IVR Subscription for Fiscal Year 2022-2023 is \$5,600.00. The annual subscription is subject to an automatic standard annual price increase of no more than five percent (5%) of the prior years' service fees; and

WHEREAS, the cost for the 5K Outbound Message Block for Fiscal Year 2022-2023 is \$3,935.00. The annual subscription is subject to an automatic standard annual price increase of no more than five percent (5%) of the prior years' service fees; and

WHEREAS, the cost for Online and Telephone Payment Fees for Fiscal Year 2022-2023 is estimated at \$20,068.00. The amount allocated for the Online & Telephone Payment fee of \$1.00 per transaction is subject to change depending on the actual amount of customers who choose to participate in paying their utility billing statements online or via telephone, the amount allocated may need to be adjusted in future Fiscal Year budgets; and

WHEREAS, the annual subscription is subject to an automatic standard annual price increase of no more than five percent (5%) of the prior years' service fees; and

WHEREAS, funds for this expenditure are allocated in the Department's Fiscal Year 2022-2023 budget in Account No. 5000-900-000-4222.

NOW, THEREFORE, THE COMPTON CITY COUNCIL DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Manager is authorized to renew the contract services agreement with Springbrook Holding Company LLC (Springbrook) for a three (3) year term (7/1/2022 - 6/30/2025) for Two Hundred Thirty-Seven Thousand Dollars (\$237,000.00) and issue a purchase order in the amount of Seventy-Four Thousand Nine

Resolution No. 25,783
Page 2

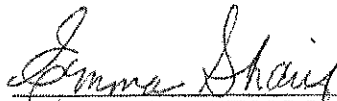
Hundred and Ninety-Nine Dollars and Fifty-Five Cents (\$74,999.55) for utility billing software support for Fiscal Year 2022-2023.

SECTION 2. That funds in the amount of \$74,999.55 are allocated in the Department's Fiscal Year 2022-2023 Budget in Account No. 5000-900-000-4222 (Computer Software Fund). A five percent (5%) automatic standard price increase will be assessed on an annual basis for the duration of this agreement.

SECTION 3. That a certified copy of this resolution shall be filed in the office of the City Manager, City Clerk, City Controller, City Attorney and Compton Municipal Water Department.

SECTION 4. That the Mayor shall sign and the City Clerk shall attest to the adoption of this resolution.

ADOPTED this 7th day of FEBRUARY, 2023.


MAYOR OF THE CITY OF COMPTON

ATTEST:

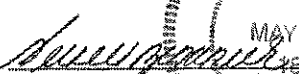

CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Vernell McDaniel, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council, signed by the Mayor, and attested by the City Clerk at a regular meeting thereof held on the 7th day of FEBRUARY, 2023.

That said Resolution was adopted by the following vote:

AYES: COUNCIL MEMBERS- DUHART, SPICER, DARDEN, SHARIF
NOES: COUNCIL MEMBERS- NONE
ABSENT: COUNCIL MEMBERS- NONE
ABSTAINS: COUNCIL MEMBERS- BOWERS


CITY CLERK OF THE CITY OF COMPTON

RESOLUTION NO. 25,349

1 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
2 AUTHORIZING THE CITY MANAGER TO ISSUE A PURCHASE ORDER TO
3 SPRINGBROOK HOLDING COMPANY LLC IN THE TOTAL AMOUNT OF
4 \$81,856: \$41,176 FOR UTILITY BILLING SOFTWARE SUPPORT SERVICES
5 FOR FISCAL YEAR 2020-2021 AND \$40,680 FOR SERVICES RENDERED IN
6 FISCAL YEAR 2019-2020

7 WHEREAS, the Compton Municipal Water Department ("Department") bills
8 approximately 22,000 customers monthly for water, sewer and refuse collection services,
9 and offers various ways to pay their bill including in person, on line or by telephone; and

10 WHEREAS, the Department currently utilizes Springbrook Holding Company LLC
11 ("Springbrook") Utility Billing software for billing and finance integration, which is a complex
12 database of customer data and information for billing of water, sewer and refuse collection
13 services as well as customer service support; and

14 WHEREAS, there is an Annual Maintenance and Support services cost for this
15 software, which is \$41,176.00 for Fiscal Year 2020-2021 for these services, which includes
16 utility billing support, finance integration, and postal link; and

17 WHEREAS, the invoice for services rendered during Fiscal Year 2019-2020
18 inadvertently did not get processed and is currently outstanding and need for payment; and

19 WHEREAS, payment of the maintenance service invoices due for Fiscal Years
20 2019-2020 and 2020-2021 will assure the continued proper functioning of the Utility Billing
21 Software and Interfaces; and

22 WHEREAS, funds in the amount of \$81,856.00 are allocated in the Department's
23 2020-2021 Fiscal Year Budget in Account Number 5000-890-000-4222 (Computer
24 Software).

25 NOW, THEREFORE, THE COMPTON CITY COUNCIL DOES HEREBY RESOLVE
26 AS FOLLOWS:

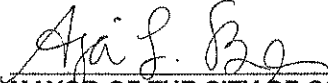
27 SECTION 1. That the City Manager is hereby authorized to issue a purchase order
28 to Springbrook Holding Company LLC ("Springbrook") in the total amount of Eighty One
29 Thousand Eight Hundred Fifty Six Dollars (\$81,856.00): Forty One Thousand One
30 Hundred Seventy Six (\$41,176.00) for provision of utility billing support, finance integration
31 and postal link for the Compton Municipal Water Department and Forty Thousand Six
32 Hundred Eighty Dollars (\$40,680.00) for payment of outstanding invoices for services that
were rendered in Fiscal Year 2019-2020.

SECTION 2. That funds are allocated in the Department's Fiscal Year 2020-2021
Budget in Account Number 5000-890-000-4222 (Computer Software).

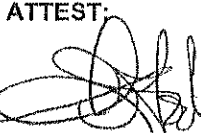
SECTION 3. That a certified copy of this Resolution shall be filed in the office of the
City Manager, City Clerk, City Controller and Compton Municipal Water Department.

SECTION 4. That the Mayor shall sign and the City Clerk shall attest to the adoption
of this Resolution.

ADOPTED this 8th day of September, 2020.


MAYOR OF THE CITY OF COMPTON

ATTEST:


CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council, signed by the Mayor, and attested by the City Clerk at a regular meeting thereof held on the 8th day of September, 2020.

That said Resolution was adopted by the following vote:

AYES: COUNCIL MEMBERS-Chambers, McCoy, Sharif, Brown
NOES: COUNCIL MEMBERS-None
ABSENT: COUNCIL MEMBERS-Galvan
ABSTAINS: COUNCIL MEMBERS-None


CITY CLERK OF THE CITY OF COMPTON

1 RESOLUTION NO. 24,022

2 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
3 AUTHORIZING THE CITY MANAGER TO ENTER INTO A MASTER
4 AGREEMENT AND VARIOUS ADDENDUM AGREEMENTS WITH AND
5 ISSUE A PURCHASE ORDER TO SPRINGBROOK SOFTWARE, INC. IN THE
6 AMOUNT OF \$42,000.00 FOR PROVIDING ANNUAL MAINTENANCE AND
7 TECHNICAL SUPPORT OF THE UTILITY BILLING SOFTWARE SYSTEM
8 FOR FISCAL YEAR 2014-15

9 WHEREAS, the Water Utility Division of the Department of Public Works/ Municipal
10 Utilities utilizes the licensed software of Springbrook Software, Inc. for the Division's utility
11 computer billing system; and

12 WHEREAS, continued use of the licensed software requires that the City renew its
13 licensing agreements with Springbrook Software, Inc.; and

14 WHEREAS, the sustained effectiveness of the computer billing system requires annual
15 software maintenance, technical support and upgrades; and

16 WHEREAS, the cost of changing the software programs used by the Division is cost
17 prohibitive at this time, thus renewal of the agreements with Springbrook Software, Inc. for use
18 of their licensed software, annual maintenance and support is in the best interest of the City; and

19 WHEREAS, staff recommends entering into a multi-year maintenance agreement with
20 Springbrook Software, Inc., which will provide stability for the system and establish guaranteed
21 prices for the life of the agreement, resulting in a savings to the City;

<u>Fiscal Year</u>	<u>Amount</u>
2014-2015	\$31,159.46
2015-2016	32,717.43
2016-2017	34,353.30
2017-2018	36,070.97
2018-2019	37,874.52

22 WHEREAS, the Division plans to request Springbrook Software, Inc. provide custom
23 reports and services that are not covered under the standard maintenance agreement that are
24 anticipated to not to exceed \$10,000 annually; and

25 WHEREAS, funds for the services to be provided are available in Public
26 Works/Municipal Utilities (Water Utility Division) 2014-2015 Fiscal Year budget.

27 NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON
28 DOES HEREBY RESOLVE AS FOLLOWS:

29 SECTION 1. That the City Manager is hereby authorized to enter into a Master Client
30 Agreement, Software License Addendum Agreement, Software Maintenance Addendum
31 Agreement, Hosted and Software Services Addendum Agreement and On-Line Bill Pay
32 Agreement with Springbrook Software, Inc. for the use of their licensed software by the City for
the utility billing computer system, and for the continued provision of annual maintenance,
technical support and upgrades for a 5-year term (Fiscal Years 2014-2015 through 2018-2019).

3 SECTION 2. That funds for the Fiscal Year 2014-2015 annual maintenance payment is
4 available in the Water Utility Division's Fiscal Year 2014-2015 budget in Account No. 5000-
5 890-000-4222 (Computer Software).

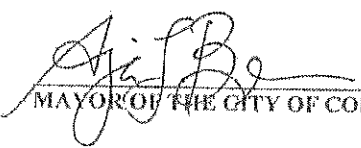
6 SECTION 3. That a purchase order is hereby authorized to be issued to Springbrook
7 Software, Inc. in the amount \$42,000.00 (Forty-two Thousand Dollars and Zero Cents) for
8 services to be provided in Fiscal Year 2014-2015.

9 SECTION 4. That funding for payment of services to be rendered for the remaining
10 term of the agreements shall be appropriated in future City budgets.

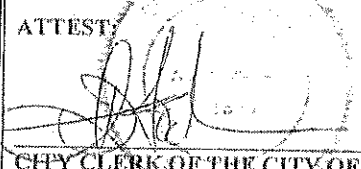
11 SECTION 5. That a certified copy of this Resolution shall be filed in the offices of the
12 City Manager, City Controller, City Clerk, City Attorney and Water Utility Division of the
13 Public Works/Municipal Utilities Department.

14 SECTION 6. That the Mayor shall sign and the City Clerk shall attest to the adoption of
15 this Resolution.

16 ADOPTED this 7th day of October, 2014.

17 
18 MAYOR OF THE CITY OF COMPTON

19 ATTEST

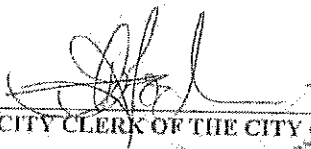
20 
21 CITY CLERK OF THE CITY OF COMPTON

22 STATE OF CALIFORNIA
23 COUNTY OF LOS ANGELES
24 CITY OF COMPTON: ss

25 I, Alita Godwin, City Clerk of the City of Compton, hereby certify that the foregoing
26 Resolution was adopted by the City Council, signed by the Mayor, and attested by the City Clerk
27 at a regular meeting thereof held on the 7th day of October, 2014.

28 That said Resolution was adopted by the following vote to wit:

29 AYES: COUNCIL MEMBERS- Zurita, Arceneaux, Jones, Brown
30 NOES: COUNCIL MEMBERS- None
31 ABSENT: COUNCIL MEMBERS- Galvan
32 ABSTAIN: COUNCIL MEMBERS- None


CITY CLERK OF THE CITY OF COMPTON

City Council – Post Travel Report

Purpose: California Contract Cities Association – 2026 Sacramento Legislative Tour

Travel Approved: Council Meeting on November 4, 2025

Travel Dates: January 5 – 7, 2026

Place of Travel: Sacramento / Sheraton Grand Hotel

Elected Officials in Attendance:

Mayor – Emma Sharif

Councilmember – District 1: Deidre Duhart

Councilmember – District 2: Andre Spicer

Councilmember – District 3: Jonathan Bowers

Councilmember – District 4: Lillie Darden

Objectives:

- This multi-day event provides members of the California Contract Cities Association with the invaluable opportunity to meet with state legislators, leaders, and constitutional officers to share firsthand experiences on the issues impacting cities.

Highlights:

Monday – January 5:

- Advocacy 101 Presentation
- Panel Discussions
 - Housing – State and Local Collaborations
 - Boosting Public Safety and Public Trust
- Workshop
 - Regional Priority Issues & Legislative Platform

Tuesday – January 6:

- Meeting with Townsend Public Affairs
- Capitol Briefings
- Keynote Presentation: Senate Pro Tem Monique Limon
- LA County Sheriff's Dept Presentation: Lieutenant Brandon A. Epp

Wednesday – January 7:

- Meetings with legislators
 - Supporting documentation sent by Townsend Public Affairs (Attached to Report)

ADVOCACY TRIP OVERVIEW

To: City of Compton
From Townsend Public Affairs
Date: January 14, 2026
Subject: City of Compton State Advocacy Visit – Legislative Delegation Meetings

SACRAMENTO ADVOCACY TRIP SUMMARY

Townsend Public Affairs organized and led a state advocacy visit on behalf of the City of Compton, convening meetings with the City's legislative delegation including Senator Laura Richardson and Assemblymember Mike Gipson to advance Compton's top policy and funding priorities for the 2026 legislative and budget cycle.

The visit was designed to elevate the City's most pressing challenges and position Compton for near-term discretionary General Fund opportunities as well as larger, longer-term infrastructure investments through the state budget and future capital programs. Discussions focused on neighborhood stabilization, public safety, homelessness response, housing production, and critical infrastructure needs.

As a next step, Townsend Public Affairs will drive the development of a formal budget request letter for submission to the City's legislative delegation outlining priority discretionary General Fund requests and major infrastructure funding proposals.

KEY POLICY ISSUES DISCUSSED

Illegal Dumping and Neighborhood Cleanliness

Illegal dumping remains one of Compton's most persistent quality-of-life challenges, creating public health hazards, environmental damage, and substantial cleanup costs for the City. Townsend Public Affairs led discussions on pending illegal dumping legislation and enforcement reform concepts, including bill language designed to strengthen accountability mechanisms and improve local enforcement tools.

The legislative offices expressed interest in continuing to work with the City and TPA to advance reforms that align state law with local enforcement needs and provide cities with practical tools to deter repeat offenders and recover cleanup costs.

Homelessness and Vehicle Encampments

The advocacy visit also focused on the City's ongoing challenges related to unsheltered homelessness and vehicle habitation, including abandoned and inoperable recreational vehicles. Townsend Public Affairs facilitated discussions on homelessness-related legislation, including AB 647 and related measures that expand local authority to remove abandoned and hazardous vehicles while maintaining due process protections.

Legislative offices acknowledged the operational burden placed on cities and emphasized the importance of pairing enforcement authority with sustained funding for outreach, shelter, and permanent housing solutions.

Housing Element Reform and Implementation

Townsend Public Affairs led discussions on Housing Element implementation challenges, including the rollout of major state housing reforms such as SB 79. The City conveyed concerns regarding compressed implementation timelines, evolving state guidance, and the need for greater regulatory clarity.

The delegation acknowledged these concerns and expressed interest in continued engagement on delayed implementation timelines, clearer standards, and improved coordination between HCD, local governments, and state policymakers.

Past Legislative Successes and Cemetery Preservation Efforts

The delegation also reflected on past legislative efforts led by Senator Richardson, including SB 757, which supported local nuisance abatement and code enforcement authority. Townsend Public Affairs highlighted the City's role in those efforts and thanked Senator Richardson for her leadership and partnership.

A significant portion of the meeting focused on Compton's historic cemeteries, including Woodlawn Cemetery. Senator Richardson reiterated her commitment to directing state funding toward Woodlawn Cemetery once the ownership situation is fully resolved and confirmed that cemetery preservation will remain a personal legislative priority.

LOOKING AHEAD

Following the advocacy visit, Townsend Public Affairs will lead and coordinate all follow-up efforts, including:

- Drafting and submitting a formal budget request letter to the legislative delegation outlining discretionary General Fund priorities and major infrastructure funding needs
- Preparing and submitting letters of support for illegal dumping and homelessness reform legislation
- Advancing legislative engagement in support of Senator Richardson's and Assemblymember Gipson's legislative packages
- Continuing coordination on future funding opportunities tied to cemetery preservation, infrastructure, housing, and neighborhood revitalization



City Council – Post Travel Report

Purpose: League of California Cities – Mayors and Council Member Academy

Travel Approved: Council Meeting on December 16, 2025

Travel Dates: January 21 – 23, 2026

Place of Travel: Sacramento / Hyatt Regency Sacramento

Elected Officials in Attendance:

Mayor – Emma Sharif

Councilmember – District 1: Deidre Duhart

Councilmember – District 2: Andre Spicer

Objectives:

This multi-day event provides members of the California Contract Cities Association with the invaluable opportunity to meet with state legislators, leaders, and constitutional officers to share firsthand experiences on the issues impacting cities.

Highlights:

Wednesday – January 21 (Sessions / Trainings)

- Harassment Prevention Training for Supervisors and Officials
 - Training to support compliance with AB 1825, AB 2053, AB 1661 & SB 396
- Effective Advocacy and Key City Issue Discussion
- Your Legal Powers and Obligations; Open Government and Conflicts of Interest

Thursday – January 22 (Sessions / Trainings)

- Policy Role in Land Use Planning
- Developing an Effective City Council and City Manager Team: The Key to Good Governance and City Success
- Social Media / Digital Communications and Civic Engagement
- (Part 1) Financial Responsibilities / City Revenues Workshop

Friday – January 23

- (Part 2) Financial Responsibilities / City Revenues Workshop
- Understanding Public Service Ethics Laws and Principles
 - Training to support compliance with AB 1234

Attachments:

League of California Cities / Mayor & Council Conference Program



LEAGUE OF **CALIFORNIA CITIES**

1400 K Street, Suite 400, Sacramento, CA 95814
www.calcities.org

FRIDAY, JANUARY 23

7:15 - 11:00 a.m.	Registration Open Regency Foyer
7:15 - 8:15 a.m.	Networking Breakfast Regency ABC
8:15 - 9:45 a.m.	Financial Responsibilities, City Revenues Workshop <i>(Part 2)</i> Regency ABC Learn about your responsibilities as an elected official when exercising fiduciary accountability and transparency in open government. In this enlightening conversation, discuss the local government financial cycle, elected official financial oversight duties, and state and local funding relationships, and the four stages of fiscal meltdown. Plus, learn how to be a better leader by discovering how to avoid micromanagement and manage complacency. The importance of structurally balanced budget tips for setting city council goals and the need for financial policies will be stressed during this session. Closing Remarks: Debbie S. Baker, Immediate Past President, Mayors and Council Members Department and Mayor Pro Tem, La Palma Speakers: Michael Coleman, Fiscal Policy Advisor, CaliforniaCityFinance.com Ben Triffo, Legislative Advocate, League of California Cities Christina Turner, City Manager, Morgan Hill
10:15 a.m. - 12:15 p.m. <i>Sign-in begins at 9:45 a.m.</i>	Understanding Public Service Ethics Laws and Principles <i>(AB 1234)</i> Regency ABC <i>Sign-in will begin 30 minutes prior to the session and you must be present for the full two hours to receive the certification of attendance. Entry will be prohibited once the session begins.</i> State law requires elected and appointed officials to receive two hours of training in specified ethics laws and principles every two years. Newly elected and appointed officials must receive this training within one year of becoming a public servant. Join our experts as they help navigate the ethics laws and principles. <i>The Institute for Local Government is a State Bar of California minimum continuing legal education (MCLE) approved provider and certifies this activity meets the standards for MCLE credit by the State Bar of California in the total amount of 2 hours (general credits). Provider #13881.</i> Speaker: David Lim, Shareholder, Richards Watson & Gershon

THURSDAY, JANUARY 22

3:15 - 4:45 p.m.

Financial Responsibilities, City Revenues Workshop *(Part 1)* Regency ABC

Learn about your responsibilities as an elected official when exercising fiduciary accountability and transparency in open government. In this enlightening conversation, discuss the local government financial cycle, elected official financial oversight duties, and state and local funding relationships, and the four stages of fiscal meltdown. Plus, learn how to be a better leader by discovering how to avoid micromanagement and manage complacency. The importance of structurally balanced budget tips for setting city council goals and the need for financial policies will be stressed during this session.

Speakers: Michael Coleman, Fiscal Policy Advisor, CaliforniaCityFinance.com

Ben Triffo, Legislative Advocate, League of California Cities

Christina Turner, City Manager, Morgan Hill

2025 - 2026 Mayors and Council Members Department Officers

*President, Kuldip Thusu,
Council Member, Dinuba*

*First Vice President, Jorgel Chavez,
Council Member, Bell Gardens*

*Second Vice President, Rudy Mendoza,
Mayor, Woodlake*

*Department Director, Kuldip Thusu,
Council Member, Dinuba*

*Immediate Past President, Debbie S. Baker,
Mayor Pro Tem, La Palma*

THURSDAY, JANUARY 22

8:00 a.m. - 4:00 p.m.	Registration Open Regency Foyer
8:00 - 9:00 a.m.	Networking Breakfast Regency ABC
9:00 - 10:15 a.m.	Policy Role in Land Use Planning Regency ABC Land use planning is one of the most important parts of a city official's responsibilities due to the long-term impacts it can have on a community's environment, economic vitality, and the physical health of its residents. Learn about tools and processes in land use planning, such as the general plan, zoning, and the California Environmental Quality Act, as well as the role of regional agencies and the state. This knowledge will help you foster a solid working relationship with your city's planning commission and planning staff. Moderator: Debbie S. Baker, Immediate Past President, Mayors and Council Members Department and Mayor Pro Tem, La Palma Speakers: Eric Nelson, Chairman, Planning Commission, Dana Point Mark Teague, Principal Advisor, Land Use and Environmental Strategies, PlaceWorks
10:30 a.m. - 12:00 p.m.	Developing an Effective City Council and City Manager Team: The Key to Good Governance and City Success Regency ABC Successful communities require highly effective governance and management, key to which is a positive city council/city manager working relationship guided by good, open communication. This session will help you to better appreciate the roles that the city council governing body, individual council members, and the city manager fulfill in a successful working relationship based on effective communication and sound governance practices. Moderator: Patricia Martel, West Coast Regional Director, ICMA Speakers: Ellen Kamei, Mayor, Mountain View Kimbra McCarthy, City Manager, Mountain View
12:00 - 1:00 p.m.	Networking Lunch Regency ABC
1:15 - 2:45 p.m.	Social Media / Digital Communications and Civic Engagement Regency ABC With constant advancements in social media over the last several years, it can be hard to keep up with the "do's and don'ts" of every platform. Moreover, as misinformation increases, elected officials need to be quick on their feet and have the necessary skills to proactively manage public perceptions about local governmental affairs. Discover what cities should be doing to communicate with their constituents in the 21st century, and the rules that elected officials must follow. Speakers: Gena Burns, Partner, Burke, Williams & Sorensen, LLP Brandon Castillo, Partner, Bicker, Castillo, Fairbanks & Spitz
2:45 - 3:15 p.m.	Dessert Break Regency Foyer

WEDNESDAY, JANUARY 21

3:45 - 5:15 p.m.

Your Legal Powers and Obligations; Open Government and Conflicts of Interest Regency ABC

You were elected to make things happen in your city. Learn the breadth and limitations of your powers as a city official. Then, acquire a basic understanding of the legal authorities and restrictions under which cities and city officials operate, with a focus on open government laws, such as the Brown Act and the Public Records Act, and laws pertaining to conflicts of interest.

Moderator: Rudy Mendoza, Second Vice President, Mayors and Council Members Department and Mayor, Woodlake

Speakers: Emilio Camacho, Senior Deputy City Attorney, Sacramento
Eric Danly, City Attorney, Petaluma

5:15 - 6:30 p.m.

Legislative Reception

Cafeteria 15L, 1116 15th Street Planned with 

Take this opportunity to network with your peers from throughout the state after a full day of educational sessions. Assembly Members and Senators from throughout the state are invited to attend.

League of California Cities Executive Committee

*President, Gabe Quinto,
Mayor, El Cerrito*

*First Vice President, Teresa Acosta,
Council Member, Carlsbad*

*Second Vice President, David Cohen,
Council Member, San Jose*

*Immediate Past President, Lynne Kennedy,
Mayor Pro Tem, Rancho Cucamonga*

*Executive Director and CEO, Carolyn Coleman,
League of California Cities*

WEDNESDAY, JANUARY 21

8:00 a.m. - 5:30 p.m.	Registration Open Regency Foyer
9:00 - 11:00 a.m. <i>Sign-in begins at 8:30 a.m.</i>	Harassment Prevention Training for Supervisors and Officials (AB 1661) Regency ABC <i>Sign-in will begin 30 minutes prior to the session and you must be present for the full two hours to receive the certification of attendance. Entry will be prohibited once the session begins.</i> This informational and interactive workplace harassment prevention training will focus on current and emerging issues and teach officials and supervisors how to identify, prevent, and properly respond to workplace harassment, discrimination, retaliation, and abusive conduct in order to avoid personal and agency liability in compliance with AB 1825, AB 2053, AB 1661 and SB 396. <i>The Institute for Local Government is a State Bar of California minimum continuing legal education (MCLE) approved provider and certifies this activity meets the standards for MCLE credit by the State Bar of California in the total amount of 2 hours (general credits). Provider #13881.</i> Speaker: Cecilia Martin, Partner, Best Best & Krieger
11:30 a.m. - 12:30 p.m.	Opening General Session: Your Cal Cities and How to Use It Regency ABC As a city official, you are the League of California Cities. Meet the Cal Cities leadership team and learn about the organization's mission and structure, the advocacy and educational tools Cal Cities provides, and how you can get the most out of your membership. Opening Remarks: Kuldip Thusu, President and Department Director, Mayors and Council Members Department and Council Member, Dinuba Moderator: Jennifer Whiting, Deputy Executive Director, League of California Cities Speakers: Carolyn Coleman, Executive Director and CEO, League of California Cities Gabe Quinto, President, League of California Cities and Mayor, El Cerrito
12:30 - 1:30 p.m.	Networking Luncheon with your Division Regency DEF Take this opportunity to sit with members of your regional division and meet your Cal Cities regional public affairs manager.
1:45 - 3:15 p.m.	Effective Advocacy and Key City Issues Regency ABC Meet the League of California Cities' legislative team and learn about the 2026 Cal Cities Advocacy Priorities, legislative calendar, and trending issues in the Legislature. The Cal Cities team will also share ideas for establishing practical skills to develop persuasive arguments and testimony that will serve your city's interests. Moderator: Jason Rhine, Senior Director of Legislative Affairs, League of California Cities Speakers: Kristine Guerrero, Senior Director of Public Affairs, League of California Cities League of California Cities Legislative Advocates: - Damon Conklin, Transportation, Communications, and Public Works - Caroline Grinder, Community Services - Brady Guertin, Housing, Community, and Economic Development - Johnnie Piña, Governance, Transparency, and Labor Relations - Melissa Sparks-Kranz, Environmental Quality - Ben Triffo, Revenue and Taxation - Jolena Voorhis, Public Safety
3:15 - 3:45 p.m.	Dessert Break Regency Foyer

CONFERENCE INFORMATION



NETWORK
CalCities

PASSWORD
Locc2026

DOWNLOAD THE APP!

The Cal Cities mobile app provides a personalized conference experience with access to the full program, key updates, a customized schedule, and more. Download through your device's app store by searching "League of California Cities" or "Cal Cities." Once downloaded, select "Find Guides" and search for 2026 Mayors and Council Members Academy. Don't forget to allow push notifications to receive up-to-date conference information and opt in for additional networking opportunities.



PRESENTATIONS AND MATERIALS

Looking for presentation slides and session materials? All materials submitted are posted as they are received and can be found online at www.calcities.org/MCMAmaterials or within the app.

WEAR YOUR BADGE!

Please remember to wear your attendee badge at all times as this is your admission ticket to all sessions, meals, and receptions. If you lose or damage yours, please visit the registration desk for a new one.

SHARE YOUR THOUGHTS!

Scan the QR code to send us your feedback on the academy by February 6.



SAVE THE DATES:

2026 CITY LEADERS SUMMIT
APRIL 22-24 | SAFE CREDIT UNION CONVENTION CENTER,
SACRAMENTO

2026 ANNUAL CONFERENCE AND EXPO
SEPTEMBER 23-25 | ANAHEIM CONVENTION CENTER

**2027 MAYORS AND COUNCIL MEMBERS
ACADEMY**

JANUARY 20-22 | SAFE CREDIT UNION CONVENTION
CENTER, SACRAMENTO



LEAGUE OF
CALIFORNIA
CITIES

MAYORS AND COUNCIL MEMBERS ACADEMY

January 21-23, 2026
Hyatt Regency Sacramento

Navigating change, powering progress.

MARCH 17, 2026

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: COMMUNITY DEVELOPMENT

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT AND ESTABLISH A PURCHASE ORDER WITH SELBERT PERKINS DESIGN FOR MUNICIPAL BRANDING AND MARKETING CONSULTING SERVICES IN AN AMOUNT NOT TO EXCEED NINETY-EIGHT THOUSAND THREE HUNDRED SEVENTY-FIVE DOLLARS AND ZERO CENTS (\$98,375.00)

SUMMARY

Staff respectfully requests that the City Council adopt the attached resolution authorizing the City Manager to enter into a professional services agreement with Selbert Perkins Design for municipal branding and marketing consulting services, including research and community engagement, brand strategy development, visual identity and logo design, brand standards and style guide creation, marketing and communication planning, and implementation guidance, and to establish a purchase order in the amount of \$98,375.00.

BACKGROUND

The City of Compton has periodically evaluated opportunities to enhance its image and strengthen civic identity. In 2007, a conceptual branding initiative titled “Birthing a New Compton” was developed as part of early discussions to reimagine the City’s public image and promote community pride.

Since that time, the City’s visual identity and communication materials have remained largely unchanged and inconsistent citywide and across departments. As the City continues to evolve and pursue economic development, revitalization, and community engagement initiatives, it is important that its branding accurately reflects Compton’s progress and vision for the future.

A cohesive and professionally developed municipal brand will enable the City to unify communications citywide and across departments, more effectively engage residents and stakeholders, and position Compton as a desirable place to live, work, visit, and invest.

STATEMENT OF THE ISSUE

The City’s current branding has become outdated and fragmented and no longer reflects Compton’s identity, civic pride, or forward-looking goals. The absence of a unified branding framework has resulted in inconsistent visual and messaging standards citywide and across City departments including public-facing materials.

To address these deficiencies, the City must implement a comprehensive, professionally developed municipal branding program that is informed by community engagement, aligned with economic development objectives, and designed for long-term use.

Selbert Perkins Design is a multidisciplinary design firm with more than thirty (30) years of experience providing municipal branding, placemaking, and marketing services for cities and public agencies throughout California and nationwide. The company proposes a collaborative scope of work that includes research and community engagement, brand strategy development, visual identity and logo design, brand standards and style guide creation, marketing and communication planning, and implementation guidance to ensure a cohesive and sustainable City brand.

On November 13, 2025, staff issued a Request for Proposal (“RFP”) for the preparation of Municipal Branding and Marketing Consulting Services. The RFP was published in the *Compton Bulletin*, distributed via email to qualified vendors, and posted on Planet Bids. Six (6) proposals were received as follows:

Contractor	RFP Price
Selbert Perkins Design	\$98,375
McGregor Shott	\$128,000
SNAP Marketing LLC	\$265,625
North Star Place Branding	\$90,000
MC2	\$106,560
JPW Communications LLC	\$106,740

The Evaluation Committee (Committee) determined that the proposal submitted by Selbert Perkins Design was the most responsive and responsible based on the evaluation criteria outlined in the RFP. Accordingly, the Committee recommends awarding a contract to Selbert Perkins Design for the preparation of the City’s Municipal Branding and Marketing Consulting Services.

ALTERNATIVE

No other alternatives are proposed.

FISCAL IMPACT

Funds are allocated in the Department's Fiscal Year 2025-2026 Budget in the following account:

<u>Account</u>	<u>Description</u>	<u>Amount</u>
1201-780-000-4266	Contract Services	\$98,375.00

RECOMMENDATION

Staff recommends the City Council adopt the attached Resolution, which authorizes the City Manager to enter into a Professional Services Agreement with Selbert Perkins Design for municipal branding and marketing consulting services, and to issue a purchase order for \$98,375.00, to remain open until completion of the contract services, notwithstanding the fiscal year-end.

**CECIL FLOURNOY, DIRECTOR
COMMUNITY DEVELOPMENT DEPARTMENT**

APPROVED FOR FORWARDING:

**WILLIE A. HOPKINS, JR.
CITY MANAGER**

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT AND ESTABLISH A PURCHASE ORDER WITH SELBERT PERKINS DESIGN FOR MUNICIPAL BRANDING AND MARKETING CONSULTING SERVICES IN AN AMOUNT NOT TO EXCEED NINETY-EIGHT THOUSAND THREE HUNDRED SEVENTY-FIVE DOLLARS AND ZERO CENTS (\$98,375.00)

WHEREAS, the City of Compton has periodically evaluated opportunities to enhance its image and strengthen civic identity; and

WHEREAS, in 2007, a conceptual branding initiative titled “*Birthing a New Compton*” was developed as part of early efforts to reimagine the City’s public image and promote community pride; and

WHEREAS, the City’s visual identity and communication materials have remained largely unchanged and inconsistent across departments, and a cohesive and modernized branding system is needed to reflect Compton’s cultural legacy, progress, and vision for the future; and

WHEREAS, a unified City brand will support consistent communication, promote civic pride; and

WHEREAS, Selbert Perkins Design is a multidisciplinary design firm with more than (30) thirty years of experience providing municipal branding and marketing services for cities and public agencies, and has proposed a comprehensive scope of work that includes research and community engagement, brand strategy development, visual identity and logo design, brand standards and style guide creation, marketing and communication planning, and implementation guidance; and

WHEREAS, on November 13, 2025, staff issued a Request for Proposal (“RFP”) for the preparation of Municipal Branding and Marketing Consulting Services. The RFP was published in the *Compton Bulletin*, distributed via email to qualified vendors, and posted on Planet Bids. Six (6) proposals were received as follows:

Contractor	RFP Price
Selbert Perkins Design	\$98,375
McGregor Shott	\$128,000
SNAP Marketing LLC	\$265,625
North Star Place Branding	\$90,000
MC2	\$106,560
JPW Communications LLC	\$106,740

WHEREAS, the Evaluation Committee determined that the proposal submitted by Selbert Perkins Design was the most responsive and responsible based on the evaluation criteria outlined in the RFP. Accordingly, the Committee recommends awarding a contract to Selbert Perkins Design for the preparation of the City’s Municipal Branding and Marketing Consulting Services; and

WHEREAS, the total cost for these services is \$98,375.00, with funds allocated in the Department’s Fiscal Year 2025-2026, Account No. 1201-780-000-4266; and

WHEREAS, the City Council finds it in the best interest of the City to approve this agreement and authorize a purchase order to support the citywide branding initiative.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON DOES HEREBY RESOLVE:

SECTION 1. That the City Manager is hereby authorized to enter into a Professional Services Agreement with Selbert Perkins Design for municipal branding and marketing consulting services, including research and community engagement, brand strategy development, visual identity and logo design, brand standards and style guide creation, marketing and communication planning, and implementation guidance.

SECTION 2. That a purchase order in the amount of \$98,375.00 is hereby authorized for Selbert Perkins Design said purchase order shall remain open until completion of the contract services, notwithstanding the fiscal year-end.

SECTION 3. That funds in the amount of \$98,375.00 are budgeted in the Department’s Fund for Fiscal Year 2025-2026 and are allocated in Account Number 1201-780-000-4266.

SECTION 4. That certified copies of this resolution shall be filed in the offices of the City Controller, City Clerk, City Manager, Law/Division/City Attorney, and Community Development Department.

SECTION 5. That the Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2026.

EMMA SHARIF
MAYOR OF THE CITY OF COMPTON

ATTEST:

SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: SS

I, Satra D. Zurita, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the Council signed by the Mayor, and attested by the City Clerk to the Council at the regular meeting thereof held on the _____ day of _____, 2026.

That said resolution was adopted by the following vote, to wit:

AYES: COUNCIL MEMBERS-
NOES: COUNCIL MEMBERS-
ABSENT: COUNCIL MEMBERS-
ABSTAIN: COUNCIL MEMBERS-

SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

**PROFESSIONAL SERVICES AGREEMENT
BETWEEN
CITY OF COMPTON
AND
Selbert Perkins Design**

This **AGREEMENT** is entered by and between the **CITY OF COMPTON**, a municipal corporation of the State of California (hereinafter referred to as "**City**") located at 205 South Willowbrook Avenue, Compton, California 90220, and **Selbert Perkins Design**. (hereinafter referred to as "**Consultant**"), located at 432 Culver Blvd Playa Del Rey, CA 90293.

RECITALS:

WHEREAS, the City has determined that it will be prudent to engage the services of a professional and experienced Consultant to provide services described on **Exhibit A**; and

WHEREAS, Consultant warrants that it is specifically trained, experienced, competent, and has the resources to provide such services which will be required by this Agreement; and

WHEREAS, Consultant is willing to render such professional services subject to the terms and conditions set forth in this Agreement.

NOW, THEREFORE, Consultant and City, for the consideration, terms and conditions herein described, mutually agree as follows:

AGREEMENT:

1. SCOPE OF SERVICES TO BE RENDERED BY CONSULTANT

It is the mutual understanding of the parties that the Consultant shall perform and be responsible for rendering consulting services described on **Exhibit A**.

Consultant acknowledges that in entering into this Agreement, the City is relying on the Consultant's special skills and experience to do and perform the services in accordance with best standards of professional practice. While performing the services, Consultant agrees to perform all the said work and furnish all the necessary materials at its own cost and expense necessary to complete said services in a manner consistent with the degree of care and skill ordinarily exercised by members of the same profession which are currently practicing under similar circumstances, and to the reasonable satisfaction of the City.

Consultant services hereunder shall be performed in good, workmanlike and professional manner. Consultant shall be responsible for correcting and completing all errors and omissions related to the services provided by the Consultant for this Agreement at no additional cost to the City. "Errors" and "Omissions" for purposes of this paragraph are defined to mean a failure by the Consultant to meet the standards of its profession as set forth in the preceding paragraph. The acceptance of the services by City does not release Consultant from these obligations.

Consultant will be responsible for employing or engaging all persons necessary to perform the services. All of Consultant's staff will be qualified by training and experience to perform their assigned tasks. Consultant will give its personal attention to the fulfillment of the provisions of

this Agreement by all of its employees and subcontractors, if any, and will keep the services under its control. On demand of the City, if any employee or subcontractor of Consultant fails or refuses to carry out the provisions of this Agreement or appears to be incompetent or to act in a disorderly or improper manner, he or she will be discharged immediately from the services.

India Howlett will serve as the **Project Manager** and shall be primarily responsible for representing the Consultant in the performance of this Agreement.

2. Duration of Contract. Consultant agrees to commence the services provided for herein upon written Notification to Proceed from the City and to continue in a diligent and professional manner until the project is complete, or upon exhaustion of authorized funding, whichever occurs first, unless this Agreement is terminated as provided herein. The parties agree to a 12-month term.

Consultant will generally adhere to the schedule set forth within Consultant's Proposal provided that City will grant reasonable extensions of time for the performance of the services occasioned by unusually lengthy governmental reviews of Consultant's work product or other unavoidable delays occasioned by unforeseen circumstances; provided, further, that such unavoidable delay will not include strikes, lockouts, work stoppages, or other labor disturbances conducted by, or on behalf of, Consultant's officers or employees.

Consultant acknowledges the importance of the City's project schedule and agrees to put forth its best professional efforts to perform the services in a manner consistent with that schedule. City understands, however, that Consultant's performance must be governed by sound practices. Consultant will work such overtime or engage such personnel and equipment as necessary to maintain the schedule, without additional compensation.

3. Compensation. The method of payment for these services will be billed on a time and out-of-pocket expenses basis, as identified in the Consultant's attached/incorporated **Proposal (See Exhibit A)**. The total price paid to the Consultant will include compensation for all work, including travel, materials, supplies, vendor services, expenses and subcontracted work. No additional compensation will be paid to the Consultant, unless there is a change in the scope of the work or the scope of the project. In the instance of a change in the scope of work or scope of the project, adjustment to the total compensation will be negotiated between the Consultant and the City. Adjustment in the total compensation will not be effective until authorized and approved in writing by the City.

Progress payments may be made in arrears based on the percentage of work and deliverables completed by the Consultant. If Consultant fails to submit the required deliverable items according to schedule or as required by the Agreement, except for those amounts that are due and not reasonably in dispute, the City shall have the right to delay payment and/or terminate this Agreement in accordance with the provisions noted herein.

Consultant shall be reimbursed within sixty (60) days, or as promptly as fiscal procedures may permit, upon receipt by the City of itemized invoices for services completed. Invoices shall be submitted no later than 45 calendar days after the performance of work for which the Consultant is billing. Invoices shall detail the work performed on each task as applicable. Invoices shall be delivered or mailed to the City Controller's Department at the following address: **City of Compton, 205 South Willowbrook Avenue, Compton, California 90220.**

The Consultant is required to comply with all federal, state and local laws and ordinances applicable to the services provided under this Agreement.

As full and complete compensation for performance of all the services performed by the Consultant as described in Section 1 of this Agreement, City shall pay, and Consultant agrees to accept, a not-to-exceed maximum sum of **(\$98,375.00) Ninety-Eight Thousand Three Hundred Seventy-Five dollars.**

In the event of termination, the Consultant shall be entitled to compensation for the undisputed reasonable value of services performed to the effective date of termination, including any non-cancellable obligations incurred prior to termination; provided, however, that the City may condition payment of such compensation upon the Consultant's delivery to the City of any and all City property, documents, records, materials and work product associated with the performance of this Agreement.

4. Ownership of Materials. All product produced by Consultant or its agents, employees, and subcontractors pursuant to this Agreement (the "Work Product") is the property of City. In the event this Agreement is terminated, all Work Product produced by the Consultant or its agents, employees, and subcontractors pursuant to this Agreement, will be delivered to City pursuant to the termination clause of this Agreement. Consultant will have the right to make one (1) copy of the Work Product for Consultant's records.

The Work Product may be used by City and its agents, employees, representatives, and assigns, in whole or in part, or in modified form, for all purposes the City may deem advisable, without further employment of or payment of any compensation to the Consultant; however, if this Agreement is terminated for any reason prior to the completion of the Project and if under such circumstances City uses, or engages the services of and directs another consultant to use, the Work Product, City agrees to hold the Consultant harmless from any and all liability, costs, and expenses relative to claims arising out of matters and/or events which occur subsequent to the termination of this Agreement as a result of causes other than the fault or negligence of the Consultant, or anyone for whose acts it is responsible, in preparation of the Work Product. Consultant will not be responsible for deficiencies solely attributable to modifications of the Work Product performed by others, or that arise from use of the Documents in connection with a project or site other than that shown in the Work Product.

5. Independent Contractor Status. Consultant, its officers, employees, subconsultants, subcontractors, agents and volunteers (collectively hereinafter the "Consultant"), will perform the services in Consultant's own way and pursuant to this Agreement as an independent contractor and in pursuit of the Consultant's independent calling, and not as an employee of City. The persons used by the Consultant to provide the services under this Agreement will not be considered employees of City for any purposes. Neither the City, nor any of its officers, employees, agents or volunteers shall have any control over the conduct of the Consultant, except as expressly set forth in this Agreement. Consultant expressly warrants that while engaged in carrying out and complying with any terms and conditions of this Agreement that Consultant shall not, at any time or in any manner, represent that Consultant is in any manner an officer, employee, agents or volunteer of the City. Consultant shall obtain no rights to retirement, health care or any other benefit that accrue to City officials, officers, or employees. Consultant expressly waives any claim to such rights.

The payment made to Consultant pursuant to the Agreement will be the full and complete compensation to which the Consultant is entitled. City will not make any federal or state tax withholdings on behalf of Consultant or its agents, employees or subcontractors. City will not pay any workers' compensation insurance, retirement contributions or unemployment contributions on behalf of Consultant or its employees or subcontractors. Consultant agrees to indemnify and pay City within thirty (30) days for any tax, retirement contribution, social security, overtime payment, unemployment payment or workers' compensation payment which City may be required to make on behalf of Consultant or any agent, employee, or contractor of Consultant for work done under this Agreement. At the City's election, City may deduct the amounts paid pursuant to this Section, from any balance owing to Consultant.

6. Successors, Assignment and Delegation. City and the Consultant each binds themselves, their partners, successors, assignees and legal representatives to the other hereto and to partners, successors, assignees and legal representatives of such other party in respect to all covenants, agreements and obligations contained in this Agreement.

The expertise and experience of Consultant are material considerations for this Agreement. Consultant shall not assign or transfer any interest in this Agreement or the performance of any of Consultant's obligations under this Agreement without the prior written consent of the City. Any attempted assignment or transfer of any of Consultant's rights, duties or obligations arising under this Agreement shall be null and void.

7. Nondiscriminatory Employment Practices. During the performance of this Agreement, the Consultant agrees not to discriminate against any employee or applicant for employment because of race, sex, creed, color, religion, age, sexual orientation, marital status, national origin, political affiliation, handicap or belief in accordance with requirements of City, State or Federal laws and regulations. Consultant will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, sex, creed, color, religion, age, sexual orientation, marital status, national origin, political affiliation, handicap or belief in accordance with requirements of City, State or Federal laws and regulations. Such actions shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoffs or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Consultant agrees to post in conspicuous places, available to employees, applicants and subcontractors for employment, notices setting forth the provisions of this non-discrimination clause.

In the event of the Consultant's non-compliance with the non-discrimination clause of this Agreement, this Agreement may be immediately canceled, terminated or suspended in whole or in part.

8. Subcontracting. Consultant's services are unique and personal. Except as may be specified in Consultant's Proposal and agreed to by the City, Consultant will not subcontract any portion of the services without prior written approval of City Manager or his/her designee. If Consultant subcontracts any of the services, Consultant will be fully responsible to City for the acts, errors and omissions of Consultant's subcontractor and of the persons either directly or indirectly employed by the subcontractor, as Consultant is for the acts and omissions of persons directly employed by Consultant. Nothing contained in this Agreement will create any contractual relationship between any subcontractor of Consultant and City. Consultant will be responsible for payment of subcontractors. Consultant will bind every subcontractor and every subcontractor of

a subcontractor by the terms of this Agreement applicable to Consultant's work unless specifically noted to the contrary in the subcontract and approved in writing by City.

9. Other Consultants. The City reserves the right to employ other consultants in connection with the services.

10. Indemnification. Consultant shall indemnify and save harmless the City, its officials, officers, employees, agents and volunteers (collectively hereinafter the "City"), against any and all damages to property or injuries to or death of any person or persons, including property and employees or agents of the City and shall indemnify and save the City from any and all liability and expense including reimbursement of reasonable defense costs and legal fees, and claims, demands, suits, actions or proceedings of any kind or nature, including Workers' Compensation claims, of or by anyone whomsoever to the extent resulting from or arising out of the negligent, reckless or willful misconduct for the Consultant, its officers, employees, subconsultants, subcontractors or agents in the performance of the duties undertaken by Consultant pursuant to this Agreement.

This indemnification and hold harmless obligation does not extend to claims arising out of the negligence or willful misconduct of the City.

11. Insurance. Without limiting the Consultant's indemnification of the City, Consultant shall obtain and maintain, at its cost and expense, for the duration of the Agreement and any and all amendments, insurance against claims for injuries to persons or damage to property which may arise out of or in connection with performance of the services by Consultant or Consultant's agents, representatives, employees or subcontractors. The insurance will be obtained from an insurance carrier admitted and authorized to do business in the State of California. Such evidence shall specifically identify this Agreement and shall contain express conditions that the City is to be given written notice at least thirty (30) days in advance of any-termination or implementation of a reduction of limits or material change of insurance coverage as specified herein. Failure on the part of the Consultant to procure or maintain insurance shall constitute a material breach upon which the City may immediately terminate this Agreement. All insurance required hereunder shall be primary with respect to any insurance maintained by the City.

Coverages and Limits. Consultant will maintain the types of coverages and minimum limits indicated below. These minimum amounts of coverage will not constitute any limitations or cap on Consultant's indemnification obligations under this Agreement. City, its officers, agents, volunteers and employees make no representation that the limits of the insurance specified to be carried by Consultant pursuant to this Agreement are adequate to protect Consultant. The coverage will contain no special limitations on the scope of its protection to the above-designated insureds except for Workers Compensation and Professional Liability (i.e. errors and omissions insurance). Consultant will obtain occurrence coverage, excluding Professional Liability, which will be written as claims-made coverage. If Consultant believes that any required insurance coverage is inadequate, Consultant will obtain such additional insurance coverage, as Consultant deems adequate, at Consultant's sole expense.

11.1 Commercial General Liability Insurance. \$1,000,000 combined single-limit per occurrence for bodily injury, personal injury and property damage. If the submitted policies contain aggregate limits, general aggregate limits will apply separately to the work under this Agreement or the general aggregate will be twice the required per occurrence limit.

11.2 Automobile Liability. \$1,000,000 combined single-limit per accident for bodily injury and property damage.

11.3 Workers' Compensation and Employer's Liability. Workers' Compensation limits as required by the California Labor Code and Employer's Liability limits of \$1,000,000 per accident for bodily injury. Workers' Compensation and Employer's Liability insurance will not be required if Consultant has no employees and provides, to City's satisfaction, a declaration stating this.

11.4 Professional Liability. Errors and omissions liability appropriate to Consultant's profession with limits of not less than \$1,000,000 per claim. The coverage shall also provide an extended two (2) year period commencing upon termination or cancellation of this Agreement.

Endorsements. For Commercial General Liability Insurance and Automobile Liability Insurance, Consultant will ensure that the policies are endorsed to name the City of Compton and its respective elected and appointed officers, officials, employees, agents and volunteers as **"additional insureds"** with respect to liability arising out of the activities of the Consultant. Any failure to comply with provisions of the policies shall not affect coverage provided to the City. ***Prior to City's execution of this Agreement, Consultant shall furnish certificates of insurance and endorsements to City.***

Waiver of Subrogation. The policies shall contain a waiver of subrogation for the benefit of City.

12. Permits and Licenses. Consultant, at its own expense, during the term of this Agreement, shall obtain and maintain all appropriate business and professional permits, licenses and certificates that may be required in connection with the performance of services by the Consultant. Upon execution of this Agreement, the Consultant shall show evidence of a business license permit in conformance with *Section 9-1.2 of the Compton Municipal Code*.

13. Maintenance of Records. Consultant will maintain complete and accurate records with respect to costs incurred under this Agreement. All records will be clearly identifiable. Consultant will allow a representative of the City, during normal business hours to examine, audit, and make transcripts or copies of records and any other documents created pursuant to this Agreement. Consultant will allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years, or longer if required by law, from the date of final payment under this Agreement.

14. Warranties. Consultant represents and warrants (i) that Consultant has no obligations, legal or otherwise, inconsistent with the terms of this Agreement or with Consultant's undertaking this relationship with City, (ii) that the performance of the services called for by this Agreement do not and will not violate any applicable law, rule or regulation or any proprietary or other right of any third party, (iii) that Consultant will not use in the performance of his responsibilities under this Agreement any confidential information or trade secrets of any other person or entity and (iv) that Consultant has not knowingly entered into or will enter into any agreement (whether oral or written) in conflict with this Agreement.

15. Federal and State Withholding Taxes. Consultant shall be responsible for paying when due all federal and state income withholding taxes for all earning under this Agreement.

Consultant agrees to indemnify City for any claims, costs, losses, fees, penalties, interest, or damages suffered by City resulting from Consultant's failure to comply with this provision.

16. General Compliance with Laws. Consultant will keep fully informed of federal, state and local laws and ordinances and regulations which in any manner affect those employed by Consultant, or in any way affect the performance of the services by Consultant. Consultant will at all times observe and comply with these laws, ordinances, and regulations and will be responsible for the compliance of the services with all applicable laws, ordinances and regulations.

17. Termination. In the event of the Consultant's failure to prosecute, deliver, or perform the services, after giving written notice of default and two (2) days to correct the same, then, in addition to any other remedies, City may terminate this Agreement for nonperformance by notifying Consultant in writing. Consultant has five (5) business days to deliver any documents owned by City and all work in progress to City address contained in this Agreement. City will make a determination of fact based upon the work product delivered to City and of the percentage of work that Consultant has performed. Based upon that finding City will determine the final payment of the Agreement. In the event City elects to terminate, City will have the right to immediate possession of all Work Product and work in progress prepared by Consultant, whether located at the project site, at Consultant's place of business, or at the offices of a subconsultant.

The City's obligation is payable only from funds appropriated for the purpose of this Agreement. All funds for payments after the end of the current fiscal year are subject to the City's legislative appropriation for this purpose. In the event this Agreement extends into succeeding fiscal year periods and the City Council does not allocate sufficient funds for the next succeeding fiscal year payments, this Agreement shall terminate immediately upon written notice from the City.

Either Party, upon tendering thirty (30) calendar days written notice to the other Party, may terminate this Agreement for convenience. In this event and upon request of City, Consultant will assemble the work product without charge and put it in order for proper filing and closing and deliver it to City. Consultant will be paid for work performed to the termination date; however, the total will not exceed the lump sum fee payable under this Agreement. City will make the final determination as to the portions of tasks completed and the compensation to be made.

18. Covenants Against Contingent Fees. Consultant warrants that Consultant has not employed or retained any company or person, other than a bona fide employee working for Consultant, to solicit or secure this Agreement, and that Consultant has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon, or resulting from, the award or making of this Agreement. For breach or violation of this warranty, City will have the right to terminate this Agreement for nonperformance, or, in its discretion, to deduct from the Agreement price or consideration, or otherwise recover, the full amount of the fee, commission, percentage, brokerage fees, gift, or contingent fee.

19. Claims And Lawsuits. By signing this Agreement, Consultant agrees that any Agreement claim submitted to City must be asserted as part of the Agreement process as set forth in this Agreement and not in anticipation of litigation or in conjunction with litigation. Consultant acknowledges that if a false claim is submitted to City by Consultant, it may be considered fraud and Consultant may be subject to criminal prosecution. Consultant

acknowledges that California Government Code sections 12650 *et seq.*, the False Claims Act, applies to this Agreement and, provides for civil penalties where a person knowingly submits a false claim to a public entity. These provisions include false claims made with deliberate ignorance of the false information or in reckless disregard of the truth or falsity of information. If City seeks to recover penalties pursuant to the False Claims Act, it is entitled to recover its litigation costs, including attorney's fees. Consultant acknowledges that the filing of a false claim may subject Consultant to an administrative proceeding as the result of which Consultant may be prevented to act as a Consultant on any public work or improvement for a period of up to five (5) years. Consultant acknowledges debarment by another jurisdiction is grounds for City to terminate this Agreement.

20. Certifications. The Consultant, under penalty of perjury, certifies that, except as noted below, he/she or any other person associated therewith in the capacity of owner, partner, director, officer, manager:

- is not currently under suspension, voluntary exclusion, or determination of ineligibility by any Federal, State or local agency;
- has not been suspended, voluntarily excluded or determined ineligible by any Federal, State or local agency within the past 3 years;
- has not been indicted, convicted, or had a civil judgment rendered against he/she/it by a court of competent jurisdiction in any matter involving fraud or official misconduct in connection with obtaining, attempting to obtain, or performing a public (Federal, state or local) transaction or contract under a public transaction; violation of Federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property within the past 3 years; and
- are not presently indicted or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in the preceding paragraph; and
- have not had one or more public transactions (Federal, State or local) terminated for cause or default within the past 3 years.

If there are any exceptions to this certification, insert the exceptions in the following space.

[Supply exceptions on separate page]

For any exception noted above, indicate below to whom it applies, initiating agency, and dates of action.

[Attach separate page]

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction. The above certifications are part of this contract. Signing this agreement on the signature portion thereof shall also constitute signature of the above Certifications.

Robin Perkins CEO / President

(Date)

21. Jurisdiction, Venue and Governing Law. Any action at law or in equity brought by either of the Parties for the purpose of enforcing a right or rights provided for by this Agreement will be tried in a court of competent jurisdiction in the County of Los Angeles, State of California, and the Parties waive all provisions of law providing for a change of venue in these proceedings to any other county. This agreement will be governed by the laws of the State of California.

22. Testimony. Consultant will testify at City's request if litigation is brought against City in connection with Consultant's services under this agreement. Unless the action is brought by Consultant, or is based upon Consultant's actual or alleged negligence or other wrongdoing, City, upon prior written agreement with Consultant will compensate Consultant for time spent in preparation for testimony, testimony, and travel at Consultant's standard hourly rates at the time of actual testimony.

23. Waivers. The waiver by either Party of any breach or violation of any term, covenant, or condition of this Agreement or of any applicable law will not be deemed to be a waiver of such term, covenant, condition or law or of any subsequent breach or violation of same or of any other term, covenant, condition or law. The acceptance by either Party of any fee or other payment which may become due under this Agreement will not be deemed to be a waiver of any preceding breach or violation by the other Party of any term, covenant, or condition of this Agreement or any applicable law.

24. Authority. The individuals executing this Agreement and the instruments referenced in it on behalf of Consultant each represent and warrant that they have the legal power, right and actual authority to bind Consultant to the terms and conditions of this Agreement.

25. Severability. If any term, provision, condition or covenant of this Agreement or its application to any party or circumstances shall be held, to any extent, invalid or unenforceable, the remainder of this Agreement, or the application of the term, provision, condition or covenant to persons or circumstances other than those as to whom or which it is held invalid or unenforceable, shall not be affected, and shall be valid and enforceable to the fullest extent permitted by law.

26. Amendments. This Agreement may be modified or amended only be written document executed by both Consultant and City's City Manager and approved as to form by the City Attorney. Such document shall expressly state that it is intended by the parties to amend the terms and conditions of this Agreement.

27. Confidentiality. All documents, information, data, and exhibits prepared or assembled by Consultant in connection with the performance of the Services pursuant to the Agreement are confidential until released by the City to the public, and the Consultant will not make any of these documents or information available to any individual or organization not employed by the Consultant or the City without the written consent of the City before any such release.

28. Entire Agreement. This Agreement, together with any other written document referred to or contemplated by it embody the entire Agreement and understanding between the parties relating to the subject matter of it. The City Manager is authorized, in consultation with the City Attorney, to agree to non-material amendments to this Agreement. Neither this Agreement nor

any of its provisions may be amended, modified, waived or discharged except in a writing signed by both parties.

29. Notices. Any notices required or permitted under this Agreement shall be effective when delivered in person; and effective one (1) business day after delivery by facsimile transmission; and effective five (5) days after mailing by U.S. Mail, postage prepaid and properly addressed as follows:

TO CONSULTANT:

**Selbert Perkins Design
432 Culver Blvd
Playa Del Rey, CA 90293
Attn: Robin Perkins
rperkins@selbertperkins.com
(310)822-5223**

TO CITY:

**CITY OF COMPTON
205 South Willowbrook Avenue
Compton, California 90220
Attn: Sharon Rahban Navizadeh, City Controller
City Controller Department
(310) 605-5678**

Note: A copy of any notice provided to the CEO / President Robin Perkins... shall also be provided to: accounting@selbertperkins.com 432 Culver Blvd Playa Del Rey, CA 90293.

30. Miscellaneous. No provision of this Agreement is to be interpreted for or against either party because that party or that party's legal representative drafted such provision.

Should either party hereto, or any representative, successor or assignee of either party hereto, resort to litigation to enforce the provisions of this Agreement, the party or parties prevailing in such litigation shall be entitled, in addition to such other relief as may be granted, to recover its or their reasonable attorney's fees and costs in such litigation from the party or parties against whom enforcement is sought.

IN WITNESS WHEREOF, Consultant has executed this Agreement, and the City, by its City Manager, who is authorized to do so, has executed this Agreement.

SELBERT PERKINS DESIGN

By: _____
Name:
Title:
Date: _____

CITY OF COMPTON

By: _____
Name: Willie A. Hopkins
Title: [City Manager]

Date: _____

Approved as to form:

By: _____
Name: Janene McIntyre
Title: [Legal Counsel]
Date: _____

ATTEST:

By: _____
Name: Satra D. Zurita
Title: [City Clerk]
Date: _____

Exhibit A

Selbert Perkins **Design.**

Fee Proposal

Task / Description	Initials:	RP	IH	BR	RZ	KV	Total
	Position:	Partner	Design Director	Design Director	Senior Designer	Designer	
	Hourly Rate:	\$250	\$175	\$175	\$150	\$135	
Task 1: Project Management		5.0	15.0	15.0	10.0	10.0	\$ 9,350.00
Task 2: Research & Community Discovery		10.0	25.0	25.0	30.0	20.0	\$ 18,450.00
Task 3: Brand Strategy Development		5.0	15.0	15.0	10.0	10.0	\$ 9,350.00
Task 4: Visual Identity & Creative Development		15.0	30.0	30.0	30.0	30.0	\$ 22,800.00
Task 5: Marketing & Communications Strategy		5.0	25.0	25.0	15.0	15.0	\$ 14,275.00
Task 6: Implementation & Maintenance Framework		5.0	30.0	30.0	40.0	40.0	\$ 23,150.00
Total # of Hours		45.0	140.0	140.0	135.0	125.0	585
Total \$ Fees		\$ 11,250.00	\$ 24,500.00	\$ 24,500.00	\$ 20,250.00	\$ 16,875.00	\$ 97,375.00
Estimated Expenses		\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$ 1,000.00
							\$ 98,375.00

Expenses

All expenses such as color copies, material samples, travel and related costs, etc. are additional, and will be billed at cost without mark-up.

Payment Schedule

SPD invoices fees and expenses monthly. Terms are net 30.

Authorization & Acceptance

We require your signature in order to begin work. Please complete and return the following:

by date /...../.....
Selbert Perkins Design, Inc.

by date /...../.....
City of Compton

City of Compton - Branding and Marketing Services

November 25, 2025

City of Compton

Municipal Branding And Marketing
Consulting Services

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1

Cover Letter.

Calicia Godwin
Senior Administrative Analyst
City of Compton, City Clerk's Office
Attn: Community Development Department
205 South Willowbrook Avenue
Compton, California 90220
cgodwin@comptoncity.org
(310) 761-1458

Re: Municipal Branding And Marketing Consulting Services - NO. RFP-2025-002

Dear Ms. Godwin,

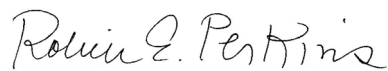
Selbert Perkins Design (SPD) is pleased to submit our proposal for Municipal Branding and Marketing Consulting Services for the City of Compton. With over three decades of experience in branding, placemaking, and community-focused engagement, we are excited about the opportunity to help shape a bold and inspiring future for Compton.

SPD has extensive experience partnering with civic agencies throughout California and across the country to develop compelling municipal brands that celebrate authenticity, unite stakeholders, and attract investment. Our team has led transformative campaigns for cities such as Long Beach, West Hollywood, Lancaster, and Everett, MA—projects that have redefined community identity, guided citywide marketing efforts, and driven economic development. These initiatives blend deep public engagement with actionable design and strategy, ensuring both resonance and longevity.

We understand that Compton's rebranding initiative is a key opportunity to shift perceptions, boost community pride, and stimulate growth. Our multidisciplinary team is uniquely positioned to support these goals through a collaborative process rooted in strategic insight, inclusive research, and creative excellence. We bring the leadership, cultural sensitivity, and proven tools to deliver a marketing and branding system that reflects the City's history, voices, and future ambitions.

Thank you for the opportunity to be considered. We look forward to the possibility of contributing to the City of Compton's next chapter.

Best regards,



Robin Perkins
Partner

2

Company Profile.



About Selbert Perkins Design

**Every place has a story,
every story has a place.™**

Selbert Perkins Design (SPD) is a multidisciplinary, international design firm specializing in wayfinding, placemaking, and place branding. SPD has offices in Boston, Chicago, Los Angeles, and Shanghai, with a combined staff of 54.

SPD has collaborated with owners, developers, architects, cities, and towns worldwide for over three decades to create iconic landmarks and gateways, branded environments, signage and wayfinding master plans, public art, and placemaking elements. We work collaboratively to discover strategic solutions to improve the user experience, make spaces more legible and memorable, and create moments of delight.

Design Services

- Wayfinding Systems
- Signage Design
- Murals and Graphics
- Print and Digital Mapping
- Media Integration
- Master Planning
- Community Engagement
- Digital Surveys and Focus Groups
- Branding and Identity Design
- Brand Roll-outs
- Marketing Materials
- Print and Digital Graphic Design
- Placemaking
- Public Art & Sculpture

Firm History

- 1982 - Clifford Selbert Design opened Cambridge, Massachusetts office
- 1992 - Opened California office
- 1996 - Incorporated as Selbert Perkins Design Collaborative
- 2003 - LA office becomes certified WBE firm
- 2006 - Chicago office opened
- 2008 - Shanghai office opened

Contacts

Robin Perkins
Partner
RPerkins@selbertperkins.com
310.822.5223 x208
432 Culver Blvd
Playa del Rey, CA 90293

Dominique Logan
Principal of Business Development
DLogan@selbertperkins.com
310.822.5223 x214
432 Culver Blvd
Playa del Rey, CA 90293

Visit us at: SelbertPerkins.com

Civic Experience Summary

Selbert Perkins Design has extensive civic branding and signage experience and integrates the local community and culture into every project to tell the story of the communities we serve. Whether it's creating a new brand identity, helping travelers find parking and explore downtown, or envisioning an active and sustainable streetscape - SPD believes its work should create a memorable experience that serves the greater good.

Civic Clients (Partial List)

Selbert Perkins Design has over 3 decades of experience working with government agencies and non-profits. We have collaborated with over 50 municipalities around the region to develop comprehensive Master Plans. Below is a partial list of our client and projects branding experience:

- Abu Dhabi Municipality
- City of Anaheim, California
- City of Garden Grove, California
- City of Everett, Massachusetts
- City of Indio, California
- City of Lancaster, California
- City of Long Beach, California
- City of Las Vegas, Nevada
- Port of Los Angeles, California
- City of Louisville, Kentucky
- City of Manhattan Beach, California
- City of Marina del Rey, California
- City of Placentia, California
- City of Urbana, Illinois
- City of Santa Monica, California
- City of Watsonville, California
- City of West Hollywood, California
- City of Worcester, Massachusetts
- Kailua Village, Hawaii
- Los Angeles World Airports, California

Branding & Digital Communications Experience

- Storytelling with a unique brand identity for municipalities, trails, and parks
- Develop district identity systems with unified visual and verbal language
- Design branded elements including banners, vehicle wraps, bus shelters, billboards, etc.
- Design marketing materials for all digital and print communication methods
- Develop valuation plans for revenue generating digital art and advertising programs

Civic Wayfinding Experience

- Analyze architectural, urban design and/or site master plans for opportunities
- Preparation of multi-modal wayfinding plans
- Design temporary and permanent engagement strategies that allow a broad range of the community to participate and feel a sense of ownership
- Provide clear and simple wayfinding and furniture systems that attract and guide visitors to key destinations, where to park, and walking time to destinations.
- Create a flexible kit of parts with components that are cost-effective, easily built upon, maintained, and installed

Placemaking & Environmental Graphics Experience

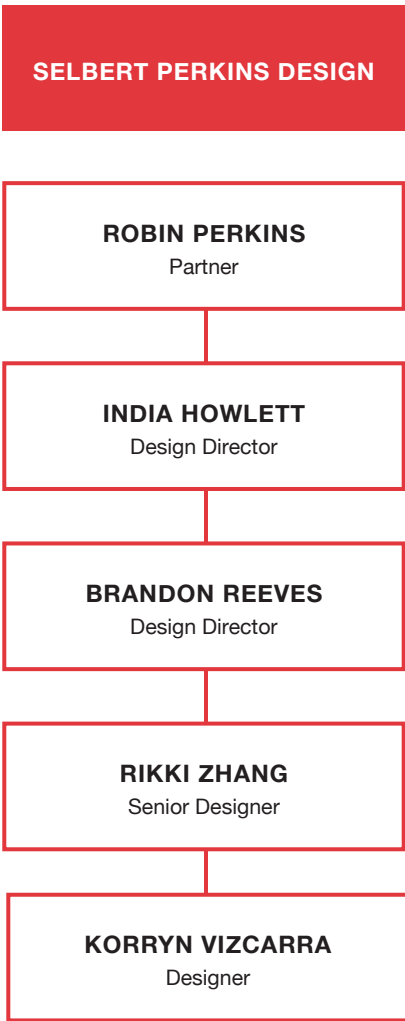
- Develop placemaking master plans for the public realm that can be built on over time as funds become available
- Design gateways and landmarks that express a memorable and authentic sense of place
- Create streetscape improvement plans with sculpture, lighting, and digital elements
- Design signage, graphics, or murals to enhance storefronts and building facades



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Organization and Staffing.

SPD Organizational Structure



The core project team includes Robin Perkins (Partner), India Howlett (Design Director), Brandon Reeves (Design Director) Rikki Zhang (Senior Designer), and Korryn Vizcarra (Designer). Together, they bring a balanced mix of creative vision, strategic brand development, and implementation expertise. With deep experience delivering civic branding programs, the team is well-positioned to craft a distinctive, inclusive identity that reflects the character, values, and aspirations of the community.

Project Team

Robin Perkins will lead the creative direction for the project. India Howlett will serve as the primary point of contact, attending all meetings and ensuring consistent communication with stakeholders. She is committed to addressing issues promptly and maintaining the project's schedule and budget.



Robin Perkins Partner

Robin's visionary approach to art, design and communications in the built environment and her creative strategy have merited national and international distinction for design excellence. Robin is SPD's strategic and conceptual leader for all types of projects. With extensive worldwide experience as creative/art director, she is uniquely qualified to lead SPD's design team. As a pioneer in environmental design, Robin's multidisciplinary background and innovative approach are reflected in her leadership on civic branding and wayfinding projects for municipalities throughout California and nationwide.



India Howlett Design Director (Main Point of Contact)

As Design Director at Selbert Perkins Design, India brings over 30 years of creative and leadership experience. She is an integral member of the Los Angeles studio, who has led branding, architectural graphics, and wayfinding projects for mixed-use, hospitality, healthcare facilities and campuses, universities, airports and unique project types such as parks. From the initial vision through implementation, she is involved in each step of the process — design direction, leadership, creativity, and management — working with clients to develop successful solutions.



Brandon Reeves Design Director (Secondary Point of Contact)

As Design Director at SPD, Brandon is a key contributor to the creative team. He oversees all aspects of projects, from initial concepts and presentation layouts to design development and artwork. Working closely with the project-leading Partner, Brandon brings ideas to life, pushing the boundaries of design excellence. His passion for innovation and commitment to detail make him an integral member of the team, fostering a collaborative and inspiring atmosphere. His experience spans civic, institutional, and transportation projects.



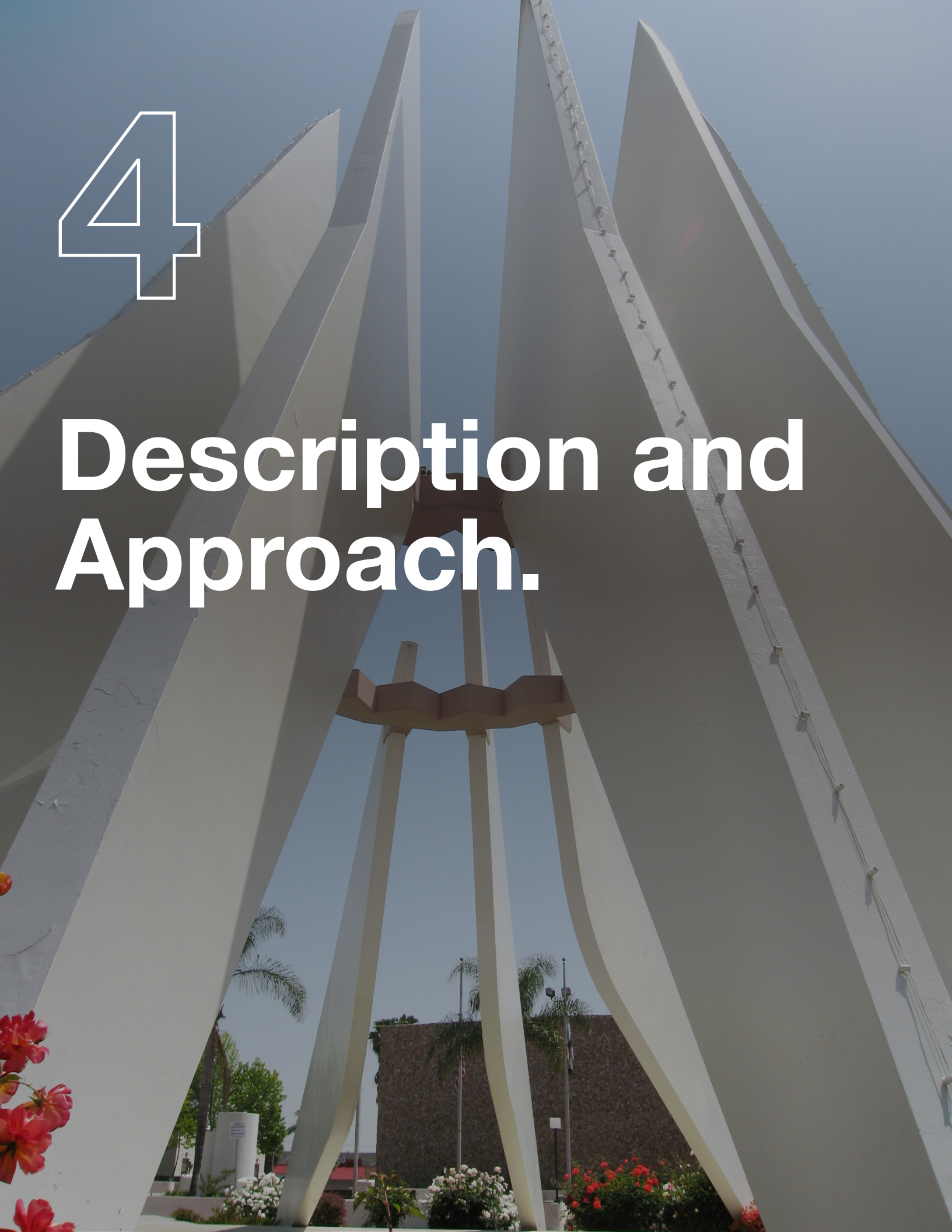
Rikki Zhang Senior Designer

Rikki is a talented senior designer with an eye for detail and an innovative style that makes her a valuable member of SPD's creative team. Working in collaboration with project managers, she is responsible for all aspects of the creative process—from concept development and presentation layouts to schematic design and final artwork. Her experience includes contributing to branding and wayfinding programs for a wide range of civic and commercial destinations, including Los Angeles International Airport, Ontario Convention Center, the City of Santa Monica, and Westfield Century City.



Korryn Vizcarra Designer

Korryn is an innovative graphic designer specializing in layout and editorial design, and brand development. A new member to the SPD team, she is proficient in Adobe Creative Suite, especially Illustrator, InDesign, and Photoshop. Working under the leadership of the project manager, Korryn creates impactful designs that meet the client's objectives and engage their target audiences.



4

Description and Approach.

Project Understanding

The City of Compton is seeking to build a unified, forward-looking municipal brand that reflects its community pride, diverse culture, and economic potential. This initiative aims to shift perceptions, foster civic pride, and elevate Compton's position as a dynamic, desirable place to live, work, and invest. SPD understands the City's goal to develop a comprehensive branding and marketing strategy that is rooted in research, informed by community voices, and designed for long-term impact.

Our team recognizes that successful municipal branding must go beyond a logo. It requires a process that uncovers the authentic story of the city and translates that narrative into a visual and verbal identity that connects with residents, businesses, and external audiences alike. We are committed to a collaborative process that engages stakeholders, aligns with strategic priorities, and creates a brand that Compton can champion with confidence.

Scope of Work Overview:

- Lead project management and coordination with City leadership
- Conduct qualitative and quantitative research, including competitor analysis
- Facilitate stakeholder focus groups and community engagement sessions
- Develop brand strategy: positioning, values, messaging, and identity framework
- Create multiple creative branding directions, including logo, tagline, and graphic standards
- Deliver a comprehensive marketing and communications rollout plan
- Provide implementation roadmap including cost estimates and brand maintenance strategy

Stakeholder Engagement Approach:

Inclusive engagement is central to our branding process. SPD will design a multi-layered strategy to ensure that the voices of Compton's residents, business owners, civic leaders, and community partners are heard and reflected in the final brand. Our approach combines digital accessibility with opportunities for in-depth discussion and creative input.

We will initiate engagement through citywide Google Surveys to gather broad community input on perceptions, values, and aspirations. This quantitative data will be supplemented with virtual and in-person focus groups tailored to key audiences including residents, youth, businesses, and civic leadership. Each session will be structured to encourage meaningful dialogue, identify key themes, and surface stories that will inform both brand narrative and visual identity.

Engagement Components:

- Citywide Google Survey for broad public feedback
- Virtual focus groups with stakeholders, community leaders, and business owners
- In-person engagement workshops and creative input sessions
- Bilingual outreach tools and culturally responsive facilitation
- Synthesis of engagement insights into brand strategy and creative development

Scope of Work

Project Management & Client Coordination

Meetings: (3) with project team

Schedule: Project Duration

1. Conduct a project kick-off meeting to review scope, confirm goals, and establish roles, responsibilities, and timelines.
2. Prepare a detailed project schedule, including all milestones, deliverables, and engagement touchpoints.
3. Establish clear communication protocols, including weekly project updates and monthly progress reviews.
4. Manage internal workflows, quality control, resource allocation, and deliverable tracking.
5. Support preparation and facilitation of Steering Committee presentations, public meetings, and Council briefings as needed.

Deliverables:

- Project schedule and work plan
- Kick-off meeting agenda and notes
- Monthly progress reports
- Meeting minutes and action items
- Steering Committee presentation decks

Research & Community Discovery

Meetings: (3) with project team

Schedule: 6 weeks

1. Develop and implement a mixed-method research plan tailored to Compton's demographics, community composition, and strategic goals.
2. Facilitate a minimum of three (3) **virtual** stakeholder focus groups, including business leaders, youth, cultural organizations, and residents.
3. Conduct three (3) in-person group interviews with key City leadership, staff, and community influencers.
4. Design and distribute a bilingual digital community survey via Google Forms, with data analytics and insight reporting.
5. Audit existing City communications, visual assets, and identity usage.
6. Perform comparative analysis of peer and aspirational cities' brand and marketing strategies.

Deliverables:

- Research and engagement plan
- Focus group discussion guides and session summaries
- Stakeholder interview summaries
- Digital survey instrument and results analysis
- Brand audit report
- Peer city branding analysis

Scope of Work

Brand Strategy Development

Meetings: (3) with project team

Schedule: 6 weeks

1. Define a unifying brand platform inclusive of positioning statement, brand promise, voice, and tone.
2. Translate research findings into clear strategic themes aligned with the City's mission and vision.
3. Identify brand pillars that resonate across internal departments and external audiences.
4. Develop a messaging architecture adaptable to various communication needs (economic development, resident services, tourism, etc.).
5. Validate strategic direction with City leadership and Steering Committee prior to creative development.

Deliverables:

- Brand positioning statement
- Brand promise and narrative themes
- Audience segmentation and key message matrix
- Messaging platform and tone-of-voice guide
- Presentation to Steering Committee for approval

Visual Identity & Creative Development

Meetings: (3) with project team

Schedule: 6 weeks

1. Generate a minimum of three (3) unique brand identity concepts, each including logo, tagline, color palette, type systems, and visual language.
2. Provide rationale for each concept, tied to research insights and strategic objectives.
3. Facilitate iterative feedback rounds, incorporating internal and public feedback into concept refinement.
4. Conduct user testing of the selected concept to evaluate resonance, legibility, and emotional impact.
5. Deliver final brand identity in all necessary file formats, with variants for digital, print, and signage use.
6. Develop supporting assets including iconography, textures, patterns, and co-branding guidelines.

Deliverables:

- Three initial brand identity concepts with rationales
- Presentation decks for stakeholder review
- User testing summary report with recommendations
- Refined final identity with logo variations and tagline
- Master brand identity files (AI, EPS, PNG, JPG, SVG)
- Color palette, typography, and graphic standards
- Icon and graphic asset set

Scope of Work

Marketing & Communications Strategy

Meetings: (2) with project team

Schedule: 3 weeks

1. Craft a strategic marketing roadmap segmented by internal and external audiences.
2. Recommend tactical channels for outreach, including digital (social media, email), print (brochures, flyers), and experiential (events, installations).
3. Provide sample creative assets (e.g., branded social media post, email header, city signage mockup).
4. Identify key messaging for launch and sustained engagement campaigns.
5. Outline a media and outreach timeline aligned with project milestones and City priorities.

Deliverables:

- Comprehensive marketing and communications plan
- Audience-specific outreach strategies
- Media channel recommendations
- Sample campaign messaging and creative mockups
- Communications calendar

Implementation & Maintenance Framework

Meetings: (2) with project team

Schedule: 6 weeks

1. Produce a comprehensive Brand Style Guide detailing usage rules, applications, and best practices.
2. Supply editable templates for core brand collateral: letterhead, presentations, signage, social media, and event materials.
3. Deliver an implementation playbook outlining phased rollout recommendations across departments and public platforms.
4. Provide estimated budget ranges for rollout, including signage, digital tools, marketing collateral, and event support.
5. Recommend internal ownership structure and governance protocols for brand maintenance.
6. Provide optional staff training workshop on brand application and implementation.

Deliverables:

- Brand Style Guide and usage manual
- Implementation roadmap and priorities
- Budget estimate matrix
- Editable collateral templates (Word, PowerPoint, etc.)
- Governance structure and maintenance plan
- Staff training presentation and documentation

5

Cost Proposal.



Fee Proposal

Task / Description	Initials:	RP	IH	BR	RZ	KV	Total
	Position:	Partner	Design Director	Design Director	Senior Designer	Designer	
	Hourly Rate:	\$250	\$175	\$175	\$150	\$135	
Task 1: Project Management		5.0	15.0	15.0	10.0	10.0	\$ 9,350.00
Task 2: Research & Community Discovery		10.0	25.0	25.0	30.0	20.0	\$ 18,450.00
Task 3: Brand Strategy Development		5.0	15.0	15.0	10.0	10.0	\$ 9,350.00
Task 4: Visual Identity & Creative Development		15.0	30.0	30.0	30.0	30.0	\$ 22,800.00
Task 5: Marketing & Communications Strategy		5.0	25.0	25.0	15.0	15.0	\$ 14,275.00
Task 6: Implementation & Maintenance Framework		5.0	30.0	30.0	40.0	40.0	\$ 23,150.00
Total # of Hours		45.0	140.0	140.0	135.0	125.0	585
Total \$ Fees		\$ 11,250.00	\$ 24,500.00	\$ 24,500.00	\$ 20,250.00	\$ 16,875.00	\$ 97,375.00
Estimated Expenses		\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 1,000.00
							\$ 98,375.00

Expenses

All expenses such as color copies, material samples, travel and related costs, etc. are additional, and will be billed at cost without mark-up.

Payment Schedule

SPD invoices fees and expenses monthly. Terms are net 30.

Authorization & Acceptance

We require your signature in order to begin work. Please complete and return the following:

by date / /
Selbert Perkins Design, Inc.

by date / /
City of Compton

Additional Services

The following items are considered additional services and/or services SPD does not provide and will be billed at a negotiated fee or standard hourly rates if required during the project. No additional services will be provided without prior written approval from the client.

- Legal trademark/name clearance and consultations with attorney; filings and monitoring.
- Naming strategy and development beyond the agreed initial scope (e.g., additional naming concepts, extended concept rounds, alternate name families).
- Expanded linguistic, cultural, or domain availability checks beyond baseline online screening.
- Extended research, such as quantitative/qualitative testing, surveys, or focus groups, beyond baseline discovery.
- Additional rounds of logo or identity concepts, or alternate logo families, beyond the agreed scope.
- Sub-brand, campaign, or program identity development outside the primary brand scope.
- Adaptation of brand identity to additional platforms, packaging, or deliverables not defined in the Scope.
- Environmental brand applications (e.g., signage, exhibits) and fabrication/installation by others.
- Copywriting, long-form editorial, photography/illustration commissioning, and art direction.
- Translation/localization; multi-language asset creation.
- Photography, illustration, copywriting/editing; video production/post; printing.
- Animation, video, and motion graphics not included in base deliverables.
- Website or app UX/UI design; CMS build/configuration; ongoing maintenance.
- Domain name procurement, social handle strategy, and brand asset management setup.
- Production design for large collateral suites; print management (e.g., proofs, color approvals, vendor liaison).
- Additional presentation sessions to support stakeholder, board, or committee buy-in.
- Presentation support beyond the agreed set (e.g., public reveal decks, stakeholder roadshows).
- Media planning/buying and public relations support via subconsultants.
- Merchandise program design and coordination (sourcing, vendor management, quality control).
- Updates to brand standards or ongoing brand management after final delivery.
- Travel time and reimbursable expenses (e.g., vendor visits, site trips).
- Converting/reformatting electronic files to meet client standards..
- Any service, deliverable, or revision not specifically included in the Scope of Work will be considered an Additional Service and subject to additional fees. SPD will notify the Client in advance if Additional Services are required, and no such services will proceed without written Client authorization.

Terms & Conditions

Hourly Rates

- Partner - \$250
- Principal - \$200
- Design Director - \$175
- Project Manager - \$160
- Production Manager - \$160
- Senior Designer - \$150
- Production Designer - \$150
- Senior CAD Designer - \$150
- CAD Specialist/Designer - \$135
- Designer - \$135
- Administrators - \$100

Payment/Billing

Invoices for services rendered will be submitted in accordance with the project payment schedule, previously outlined. Payment is due upon receipt, unless otherwise agreed to in advance by SPD. If the Client disputes any charges, written notice of such disputed charges must be submitted to SPD within 10 days of receipt of invoice. SPD reserves the right to stop project work and withhold presentation materials if payments are not received when due. There is a finance charge of 2% a month for overdue invoices.

Expenses

Expenses are in addition to project fees. The Client will reimburse SPD for all out-of-pocket expenses incurred in connection with this project. These expenses include but are not limited to: professional photography, illustration and copywriting/editing, printing, fabricating, photo-retouching/manipulation, copies, model-making and model materials, postage and delivery charges. When travel is required in connection with the project, the Client will reimburse SPD for travel, transportation, living expenses, and related coordination. SPD requires two people to attend all international meetings. Reimbursable expenses will be billed at cost.

Cancellation/Postponement

In the event of the Client's cancellation or postponement of the project while it is in progress, all fees and expenses, incurred in the interest of the project to date of postponement or cancellation shall be paid by the Client within 10 days of the date that notice is given to SPD, unless otherwise agreed to in advance by SPD. SPD may withdraw from the project at any time for good cause which includes the Client's breach of this agreement, refusal to cooperate with SPD, or failure to pay SPD's fees or expenses according to agreed upon payment terms.

Releases

For editorial copy, artwork (including illustration and photography), etc. provided by the Client, and for use rights negotiated by the Client for editorial copy, artwork, talent etc., the Client will indemnify SPD against all claims and expenses, including reasonable attorneys' fees and costs, due to uses for which no release was requested of SPD in writing by the Client or for uses by the Client which exceed the authority granted by a release. Conversely, for editorial copy, artwork (including illustration and photography), talent etc. provided by SPD, and for use rights negotiated by SPD for editorial copy, artwork, etc., SPD will indemnify the Client against all claims and expenses, including reasonable attorneys' fees and costs, due to uses for which no release was requested of the Client in writing or for uses which exceed the authority granted by a release.

Approvals

SPD requires written documentation of ALL requests for changes, including to designs and copy. Documentation may be in the form of an e-mail. The Client will proofread and approve all copy before production of final piece; review and approve finished design elements and artwork before release to printers or fabricators; and review and approve all design intent, construction documents and related sign message schedules prior to release to qualified fabricators. The signature of the Client's authorized representative will be conclusive as to the Client's approval of all the above items prior to their release for printing, fabrication or installation.

Third Party Contracts

When possible, all outside vendors will be contracted directly by the Client and the Client will pay the outside vendor directly for services. When it is not possible for the Client to contract directly with outside vendors, SPD may contract with others to provide creative services such as writing, photography, illustration, media placement, print and audio/video production, and fabrication. The Client agrees to be bound by any terms and conditions, including required credits, with respect to reproduction of such materials as may be imposed on SPD by such third parties and shall pay for the outside vendors' services upon presentation of an invoice. Such payment shall be made by the Client either to the outside vendor or directly to SPD, at SPD's option. Usage rights for photography and illustration will be negotiated with vendors by the Client directly.

Estimates

SPD has no direct control over printing and fabrication costs or vendors' prices. Cost estimates are made by SPD on the basis of preliminary specifications and SPD cannot and does not guarantee that vendors' proposals and bids of costs will not vary from those estimates.

Ownership/Use

Upon payment of all amounts owing to SPD, SPD shall transfer copies of all relevant electronic files generated for the production of the project to Client for Client's use and enjoyment. Notwithstanding Client's possession of such materials, SPD shall retain the sole and exclusive ownership of all rights, title, and interest (including without limitation all copyrights, trademarks, trade dress, and patents) related to the project, excluding any intellectual property that constitutes the Client's pre-existing property. For the avoidance of doubt, the use by Client of the project and all materials related thereto shall be granted as a non-exclusive license revocable for cause. Cause shall be found in the event Client grants or attempts to grant to any third parties the right to use the project or materials without first obtaining consent in writing from SPD. Client's failure to obtain SPD's prior, written consent shall render any such grant of rights null and void ab initio. SPD may deny any such grant in its sole discretion. If SPD approves any such proposed uses, additional compensation shall be paid to SPD in an amount to be negotiated in good faith between SPD and Client. All rights not expressly granted herein remain the sole property of SPD, and Client agrees never to challenge any such rights.

Code Compliance and Approval Policy

SPD provides design drawings based on our interpretation of site-specific code compliance standards. However, code requirements are subject to updates and can vary depending on the location and the reviewing authority. For this reason, it is recommended of ownership to engage third-party compliance officers, specialty consultants, and engineers to review and approve signage for conformance with all applicable codes and structural requirements. This review may involve professionals such as ADA compliance officers, Fire Marshals, Health Department representatives, structural engineers, electricians, plumbers, or other specialists as required by the project scope. Final approval should be coordinated by ownership in collaboration with these officers, consultants, or departments prior to fabrication and installation. Additionally, all final design details, signage locations, and messaging must be thoroughly reviewed and approved by ownership before fabrication begins.

Project Storage

Project and electronic files will be stored at SPD for one (1) year at no cost. However, SPD cannot be held responsible for loss or damage of stored files.

Credit

SPD has the right to include a credit line on the completed designs or any visual representations such as drawings, models or photographs and the Client agrees to include this same credit in any publication of the design by the Client. SPD maintains the right to use any samples and/or photographs for publication, exhibition and promotional purposes.

Enforcement

If SPD incurs attorneys' fees or related costs to enforce this agreement or because of a breach of this agreement by the Client, SPD shall be entitled to recover all of its costs and expenses, including but not limited to, its reasonable attorneys' fees and court costs from the Client.

Indemnification

The Client will indemnify and hold harmless SPD, its officers, directors, employees, and agents that have contributed information to or provided services for this project, against any and all direct or indirect losses, claims, demands, expenses (including attorneys' fees and court costs) or liabilities of any kind arising in connection thereof, except for claims found to be gross negligence or a breach of this agreement by SPD.

State of California

This agreement shall be governed by the laws of the State of California. If either party hereto is a corporation, trust, or general or limited partnership, each individual executing agreements on behalf of such entity represents and warrants that he or she is duly authorized to do so on behalf of said entity.

6

Résumés, Relevant Projects/Services with References.





Robin Perkins

Partner / Creative Director

Robin's visionary approach to art, design and communications in the built environment and her creative strategy have merited national and international distinction for design excellence. Robin is SPD's strategic and conceptual leader for all types of projects. With extensive worldwide experience as creative/art director in the field of signage and wayfinding master planning, she is uniquely qualified to lead SPD's design team. As a pioneer in environmental design, Robin's multidisciplinary design background and innovative design solutions are illustrated by the following projects:

Education

Rhode Island School of Design (RISD) - BFA

Harvard Graduate School of Design
- Landscape Architecture

Massachusetts College of Art - Sculpture

Years of Experience

35 Years with SPD

Affiliations

Society for Experiential Graphic Design (SEGD)

Westside Urban Forum (WUF)

Relevant Experience

- Los Angeles World Airports, Los Angeles, CA
- Port of Los Angeles, San Pedro, CA
- Metro Union Station, Los Angeles, CA
- Las Vegas Gateway, NV
- City of West Hollywood, CA
- Earvin "Magic" Johnson Park, Los Angeles, CA
- City of Fullerton, CA
- City of Long Beach, CA
- City of Santa Monica, CA
- City of Manhattan Beach, CA
- City of West Hollywood, CA
- City of Woodland, CA
- City of Watsonville, CA
- City of Anaheim, CA
- City of Placentia, CA
- City of Lancaster, CA
- City of Pico Rivera, CA
- State of New Mexico Government Buildings, NM
- Fulton County Government Facilities, Atlanta, GA
- Pacific Design Center, Hollywood, CA
- Universal Studios, Hollywood, Orlando, Tokyo
- Wilshire Grand, InterContinental Hotel, Los Angeles, CA
- Novus Innovation Corridor, Tempe, AZ
- City Creek Center, Salt Lake City, UT

City of Compton - Branding and Marketing Services



India Howlett

Design Director

As Design Director at Selbert Perkins Design, India brings over 30 years of creative and leadership experience. She is an integral member of the Los Angeles studio, who has led branding, architectural graphics, and wayfinding projects for mixed-use, hospitality, healthcare facilities and campuses, universities, airports and unique project types such as parks. From the initial vision through implementation, she is involved in each step of the process — design direction, leadership, creativity, and management — working with clients to develop successful solutions.

Education

California State
University Los Angeles
- MFA

California State
University Fullerton
- BFA

Years of Experience

8 Years with SPD

34 Years Total

Affiliations

Society for Experiential
Graphic Design
(SEGD), Member

AIA OC/LA

Relevant Experience

- City of Long Beach, CA
- City of Santa Monica, CA
- City of Manhattan Beach, CA
- City of Ontario, CA
- City of West Hollywood, CA
- City of Woodland, CA
- City of Watsonville, CA
- Marina Del Rey & Harbor, CA
- State of New Mexico Government Buildings, NM
- Walk DTLA Master Plan, Los Angeles, CA
- West Hollywood Park, West Hollywood, CA
- Earvin Magic Johnson Park, Los Angeles, CA
- Los Angeles International Airport, CA
- LAX Automated People Mover, (APM), Los Angeles, CA
- LAX ITF West Parking Garage, Los Angeles, CA
- Novus Innovation Corridor, Tempe, AZ
- University of Southern California (USC), Los Angeles, CA
- USC Dornsife College of Letters, Arts & Sciences, Los Angeles, CA
- University of California San Diego Sixth College, La Jolla, CA
- University of California San Diego Theater District, La Jolla, CA
- Cal Poly San Luis Obispo, CA
- John Wayne Airport, CA
- Pershing Square, Los Angeles, CA
- Henderson West, Las Vegas, NV

City of Compton - Branding and Marketing Services



Brandon Reeves

Design Director

As Design Director at Selbert Perkins Design, Brandon is a key contributor to the creative team. He oversees all aspects of projects, from concepts and presentation layouts to design development and artwork. Working closely with the project-leading Partner, Brandon brings ideas to life, pushing the boundaries of design excellence. His passion for innovation and commitment to detail make him an integral member of the team, fostering a collaborative and inspiring atmosphere.

Education

California State
University, Long Beach
– B.S., Design

Years of Experience

10 Years with SPD

10 Years Total

Relevant Experience

- City of Anaheim, CA
- City of Carson, CA
- City of Long Beach, CA
- City of Manhattan Beach, CA
- City of Ontario, CA
- City of Palm Desert, CA
- City of Pico Rivera, CA
- City of Placentia, CA
- City of Santa Monica, CA
- City of Watsonville, CA
- Ontario Convention Center District, CA
- Toyota Arena District, Ontario, CA
- El Dorado Park, Long Beach, CA
- Wrigley Greenbelt, Long Beach, CA
- Colorado Lagoon, Long Beach, CA
- Earvin Magic Johnson Park, Los Angeles, CA
- Calle Real Campus Public Health Dept., Santa Barbara, CA
- State of New Mexico Government Buildings, NM
- Los Angeles International Airport, CA
- LAX Terminal Cores, Los Angeles, CA
- Long Beach Airport, CA
- Queen Mary, Long Beach, CA
- Novus Innovation Corridor, Tempe, AZ
- University of California San Diego, La Jolla, CA
- University of Texas Rio Grande Valley, Edinburg, TX

City of Compton - Branding and Marketing Services



Rikki Zhang

Senior Designer

Rikki is a talented senior designer with an eye for detail, and an innovative style that makes her a valuable member of Selbert Perkins Design's creative team. Working in collaboration with the project managers, she is responsible for all aspects of the creative process, from concepts, presentation layouts, schematic, and design development, to artwork and mechanicals. Rikki is fluent in Mandarin and works on all SPD's Chinese projects.

Education

Otis College of Art & Design, Los Angeles -
Bachelor of Fine Arts in
Communication Art

Years of Experience

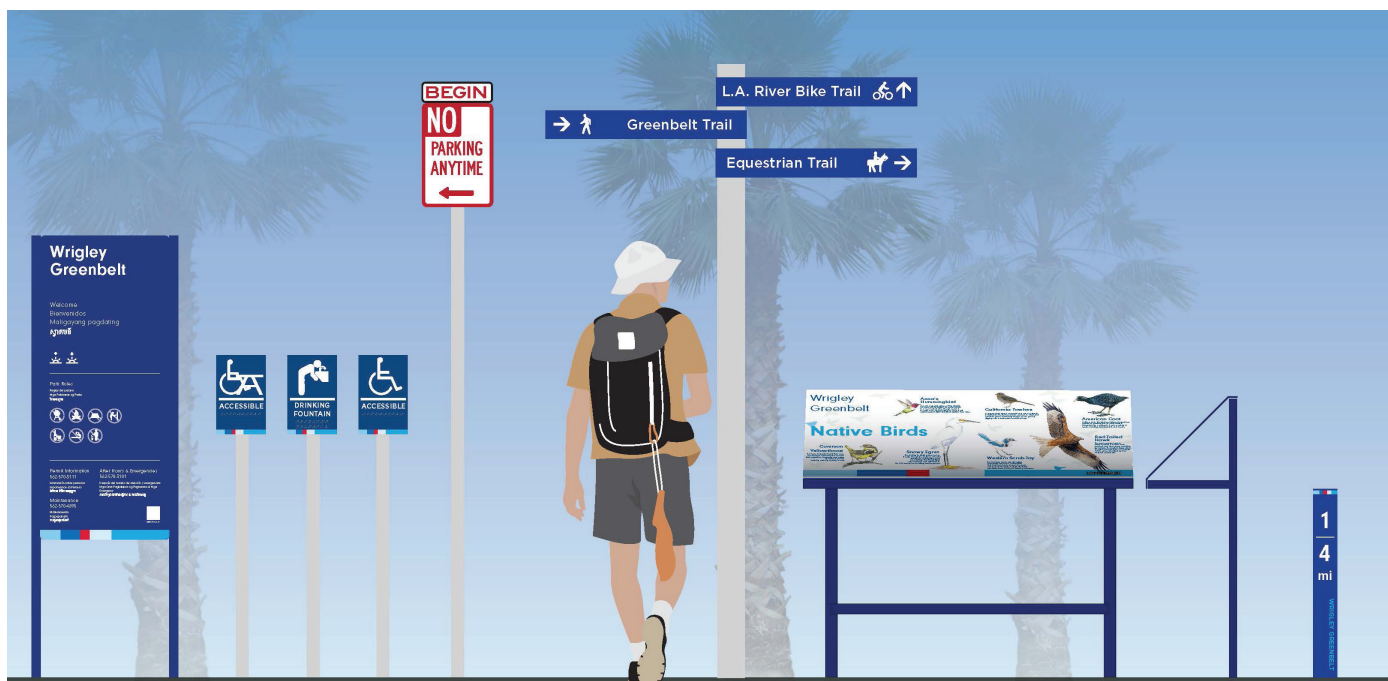
9 Years with SPD

9 Years Total

Relevant Experience

- City of Fullerton, CA
- City of Lancaster, CA
- City of Long Beach, Cambodia Town, CA
- City of Palm Desert, CA
- City of Pico Rivera, CA
- City of Placentia, CA
- City of Santa Monica, CA
- City of Woodland, CA
- Ontario Convention Center, Ontario, CA
- Earvin Magic Johnson Park, Los Angeles, CA
- Los Angeles International Airport, CA
- Orlando International Airport, FL
- Wilshire Grand Center & InterContinental Hotel, Los Angeles, CA
- Westfield Century City, Los Angeles, CA
- Westfield UTC, La Jolla, CA
- University of Utah Health Center (Health Sciences, Hospital & Clinics) Salt Lake City, UT
- University of California San Diego, La Jolla, CA
- Loyola University, Chicago, IL
- Jewish Youth Center, Toronto, Canada
- Celadon, Monterey Park, CA
- Pershing Square, Los Angeles, CA
- Sunseeker Resort, Port Charlotte, FL
- Avenue Bellevue, Bellevue, WA
- Haven Arrow, Rancho Cucamonga, CA
- Smoky Hollow, El Segundo, CA

City of Compton - Branding and Marketing Services



Korryn Vizcarra

Designer

Korryn is an innovative graphic designer specializing in layout and editorial design, and brand development. A new member to the SPD team, she is proficient in Adobe Creative Suite, especially Illustrator, InDesign, and Photoshop. Working under the leadership of the project manager, Korryn creates impactful designs that meet the client's objectives and engage their target audiences.

Education

Mt. San Antonio
College: Graphic
Design Lvl I Certificate;
Generalist Certificate;
Marketing Certificate;
Motion Graphics
Certificate

Years of Experience

2 Months with SPD

2 Years Total

Relevant Experience

- Mt. San Antonio College, Walnut, CA
- City of Long Beach Wrigley Greenbelt, Long Beach, CA
- City of Long Beach El Dorado Park, Long Beach, CA
- City of Long Beach Colorado Lagoon, Long Beach, CA
- State of New Mexico Government Buildings, Santa Fe, NM
- Ontario Convention Center, Ontario, CA



City of Lancaster - Branding

Lancaster, California

Dates:

2020 – 2021

Client:

City of Lancaster

Services Provided:

Brand Identity

SPD collaborated with the City of Lancaster to research, plan, design, and implement a new logo and brand for Lancaster CA. The new brand repositions Lancaster as a vibrant community at the center of innovation, technology, and nature. The logo represents the California poppy, the CA state flower, and celebrates the Lancaster poppy reserve. The research process included hundreds of community interviews, and electronic surveys that received thousands of responses to guide the design decisions. The new brand roll-out included a coordinated marketing, PR, advertising, environmental, merchandise and public information campaign.

Interviews

Electronic Surveys

Reference:

Brianne Terrell
Senior Coordinator
City of Lancaster
661.723.5842
bterrell@cityoflanasterca.gov





City of Lancaster - Brand Development

Lancaster, California

THE GOALS

- Re-frame how people view Lancaster
- Re-position it in their minds and 'STRATEGIC PLATFORM
- And most important, get it into the innovative place to live, do business
- Create a flexible logo that works communications, digital, print and
- Work across media platforms

PROJECT: CITY OF LANCASTER BRAND IDENTITY
PHASE: STRATEGY
25 JULY 2020

FOUNDED for the FUTURE

Lancaster was founded by the nation's origin continues to create the future through science, community, and culture. Home to astronaut and innovative businesses large and small, USA with innovation. Combined with spectacular clean air, Lancaster has the confidence, experience and imagination to transform the future.

Welcome to Lancaster.

PROJECT: CITY OF LANCASTER BRAND IDENTITY
PHASE: STRATEGY
25 JULY 2020

If you were to design the new logo for the city of Lancaster. What should the image convey?

IDENTITY & IMAGE

SUN AND SUNSETS JOSHUA TREES POPPIES

AEROSPACE INDUSTRY AND HISTORY MOUNTAINS LANDSCAPES SOLAR FIELDS MUST REFLECT THE FUTURE AGRICULTURE HISTORY

ART
CLEAN CITY / CLEAN ENERGY
BLUE AND CLEAR SKY
INNOVATION
RURAL
LANDSCAPES WITH THE REAL, HISTORICAL, AEROSPACE
LOCAL LANDSCAPE WITH THE CURRENT AND FUTURE
CREATOR

PROJECT: CITY OF LANCASTER BRAND IDENTITY

WHY PEOPLE PICKED "CREATING A BETTER TOMORROW TOGETHER" AS A TAGLINE:

"The poppy and it's beautiful logo goes well with this tag line. To me it says we are continuously improving our city and since we are not specifically technological; this tag can mean a variety of things."

"A lot of our scientists, engineers, and more are people creating and building machines together to help in different aspects of the world."

"This city is very stuck together, helping each other through tough times and this tag line embodies that."

"It says that locals matter. "Together" implies it is not just government making decisions that affect how we live."

"It adds on to the hometown close community feel that i got from the poppy flower sign. The image and slogan would complement one another profoundly."

PROJECT: CITY OF LANCASTER BRAND IDENTITY
PHASE: USER TESTING RESULTS
26 AUGUST 2020

POPPY IS THE CLEAR PUBLIC FAVORITE

Logo Summary

Of the four, which logo option do you prefer the most? *

☒ Poppy
☐ Sunshine
☐ Infinite Poppy
☐ Windows into Lancaster

☐ Poppy
☐ Sunshine
☐ Infinite Poppy
☐ Windows into Lancaster

73.5%
 13.9%
 9.1%

● Poppy
 ● Sunshine
 ● Infinite Poppy
 ● Windows into Lancaster



City of Ontario - State of the City

Ontario, California

Dates:

2025

Client:

City of Ontario

Services Provided:

Event Logo

The City of Ontario holds its annual “State of the City” event every March at the Ontario Convention Center. This year’s event showcased the City of Ontario as the premier community of the Inland Empire and emphasized its focus on investment, safety, innovation, community life, and opportunity. The 2025 theme, “Pardon Our Dust,” reflects a period of transformation as Ontario advances significant developments that will shape its future, and underscores the City’s commitment to growth, innovation, and the opportunities ahead. Selbert Perkins Design developed the logo for the event, as well as applicable print materials, including postcards, banners, sponsorship brochures, program booklets, and advertisements.

Brand Development

Print Media

Reference:

Amber Cruz
Economic Development
Coordinator
Economic Development
Agency
909.395.2763
amercruz@ontarioca.gov





City of Rolling Meadows

Rolling Meadows, Illinois

Dates:

2023 – ongoing

Client:

City of Rolling Meadows

Services Provided:

Brand Identity

Stakeholder Outreach

Brand Development

Brand Application

Signage & Wayfinding

Reference:

Glen Cole

Assistant City

Manager & Community

Development Director

City of Rolling Meadows

Community Development

847.870.9035

ColeG@cityrm.org

SPD developed a comprehensive identity program for the City of Rolling Meadows, IL. The process included a thorough stakeholder outreach effort to understand the vision and values of the constituents as well as city officials. The Rolling Meadows community feedback was an integral part in crafting a fitting mark for the future of the city. The result is a new brand identity with a roll out plan across electronic, social, and print media. Considerations for future identity usage, including signage, have also been carefully studied during this entire endeavor, with implementation on the horizon.





City of Woodland

Woodland, CA

Dates:

2021 – 2023

Client:

City of Woodland

Services Provided:

Public Outreach

Stakeholder
Engagement

Brand Identity

Reference:

Spencer Bowen
Communications
Manager & Policy
Analyst
City of Woodland
spencer.bowen@
cityofwoodland.org

Woodland California is one of California's oldest, most thriving communities and is at the core of agricultural innovation and resources. The new logo integrates a customized font and leaf illustration, blending the details of technology and nature. Working with a core team and the community, SPD discovered the unique history and vision of Woodland, and provided a new identity that reinforces its roots in innovation.





The Town of Winchester

Winchester, Massachusetts

Dates:

2024 – ongoing

Client:

Town of Winchester

Services Provided:

Brand Identity

Stakeholder
Engagement

Brand Strategy

Brand Style Guide

Reference:

Taylor Herman
Town Planner
Town of Winchester, MA
781.721.7162
therman@winchester.us

Selbert Perkins Design created a new brand identity, strategy, and brand style guide for the Town of Winchester, Massachusetts. As a part of a greater evaluation of the Town's image and positioning in the region, SPD worked closely with stakeholders and the public to develop the new brand and conducted an on-line survey which provided a range of voices the opportunity to engage with the process. In conjunction with external marketing partners, SPD also developed a branding strategy that supports Winchester's new objectives for economic growth and positioning. The final brand, which was overwhelmingly selected by survey populations, draws from landmarks in the historic Boston suburb.



7

Contract Termination.



Contract Termination

Selbert Perkins Design has not had any contracts terminated for default, early termination, or nonperformance within the past five (5) years.

We have not received any notice to stop performance due to vendor nonperformance or poor performance, nor have we been involved in any litigation or claims related to contract default or termination. Selbert Perkins Design remains in good standing with all public and private clients and is committed to meeting project goals with professionalism, responsiveness, and quality.

BID OPENING CHECK LIST:

DATE OF THE RFP OPENING: November 13th, 2025

SUBMISSION DUE DATE: January 1st, 2026 @ 5 PM

PROJECT: 2025 - Community Development - Branding and Marketing Service

PROJECT MANAGER/CONTACT PERSON: Calicia Godwin

COMPANY	RFP BOND INCLUDED	RFP PRICE	DATE / TIME RECEIVED
Seibert Perkins Design		\$98,375	11/26/25 9:21am JPC
✓ McGreger Shott		\$128,000	11/26/25 4:42pm MR
✓ Snap Marketing LLC		\$265,625	12/1/25 8:43AM JPC
North Star Place Branding		\$90,000	12/1/25 11:04AM JPC
MC ²		\$106,560	12/1/25 9:52am JPC
JPN Communications LLC		\$106,740	12/1/25 11:00am JPC

March 17, 2026

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: CITY MANAGER

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON AUTHORIZING THE CITY MANAGER TO AMEND THE PROFESSIONAL SERVICES AGREEMENT WITH BOWMAN INFRASTRUCTURE ENGINEERS LTD. AND ESTABLISH A PURCHASE ORDER FOR ADDITIONAL CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE ROAD REPAIR SERVICES PROJECT, PHASE IX (\$204,116.70)

SUMMARY

Adoption of the proposed Resolution will authorize the City Manager to amend the existing professional services agreement with Bowman Infrastructure Engineers Ltd. (Bowman) and establish a purchase order in the amount of \$204,116.70 for the additional construction management and inspection (CM&I) services associated with the Road Repair Services Project, Phase IX.

BACKGROUND

The City of Compton is committed to improving the safety, functionality, and long-term performance of its transportation infrastructure in accordance with the Pavement Management Plan adopted by the City Council on September 3, 2024. Through targeted rehabilitation and safety enhancement efforts, the City continues to improve mobility for motorists, pedestrians, and bicyclists while extending the service life of its roadway network.

The Road Repair Services Project, Phase IX, consists of grind and overlay operations and related improvements, including:

- Mobilization and traffic control
- Best management practices (BMPs)
- Pothole repairs and asphalt installation
- Manhole adjustments
- Pavement striping, markings, and legends
- Removal and installation of speed humps and traffic loops
- Furnishing and installation of street name and regulatory signage
- Improvements across 35 designated street segments

On September 2, 2025, pursuant to Resolution No. 26,293, the City Council authorized the City Manager to execute a construction agreement with Hardy & Harper, Inc. in the amount of \$5,579,200 for Phase IX. Construction commenced on November 10, 2025, and is anticipated to be completed in March 2026.

STATEMENT OF ISSUE

On October 15, 2024, pursuant to Resolution No. 26,137, the City Council authorized a professional services agreement with Bowman in the amount of \$257,977 to provide CM&I services for Road Repair Services Project, Phase **VIII**. Phase VIII was completed in July 2025 and improved 16 street segments. As of October 31, 2025, the financial status of the agreement was as follows. Total CM&I services of \$177,441.20 represented approximately 7.4% of the Phase VIII construction contract value (\$2,397,188.30).

Description	Amount
Original Contract Amount	\$257,977.00
Billed Amounts as of 10/31/2025 for Phase VIII	\$177,441.20
Remaining as of 10/31/2025	\$ 85,535.80

To support Phase **IX** construction activities through completion, the total CM&I services required are estimated at \$289,652.50. After applying the remaining balance of \$85,535.80 from the original agreement, an additional \$204,116.70 is required, as summarized below:

Description	Amount
Total Estimated CM&I Services Needed for Phase IX	\$289,652.50
Remaining Budget from Original Agreement	\$ 85,535.80
Amendment Amount Requested	\$204,116.70

The total CM&I services of \$289,652.50 for Phase IX represent approximately 5.2% of the construction contract value (\$5,579,200), which is consistent with industry norms for roadway rehabilitation projects of this scale.

The proposed amendment is based on Bowman's proposal dated February 3, 2026, and will provide continuous CM&I services through the anticipated project completion in March 2026. The scope of services includes, but is not limited to:

1. Pre-construction conference
2. Management information system oversight
3. Review of traffic control plans
4. Construction meetings
5. Issue management
6. Schedule monitoring

7. Cost control
8. Labor compliance
9. RFIs and submittal review
10. Change order management
11. Dispute resolution support
12. Quality control and inspection
13. Material testing and compaction reporting
14. Public relations coordination
15. Permit and environmental compliance
16. Progress payment review
17. Monthly status reporting
18. Site safety monitoring
19. Drone documentation (Pre- and post-construction)
20. As-built drawing review
21. Final walkthrough and project closeout

Amending the existing agreement ensures continuity of project oversight, preserves institutional knowledge, avoids mobilization inefficiencies associated with onboarding a new consultant, and allows the City to complete the project efficiently without delay.

ALTERNATIVE

The project requires specialized technical oversight and continuous daily field inspection. The Public Works Engineering Department does not currently have sufficient staffing capacity to provide the required level of continuous inspection, documentation, and contract administration.

Re-procuring CM&I services at this stage would likely result in project delays and additional administrative costs. Therefore, no alternative is recommended.

FISCAL IMPACT

Funds in the amount of \$204,116.70 are available in the City of Compton Fiscal Year 2025-2026 Budget under Account No. 1900-710-000-4262. There is no impact to the General Fund beyond the adopted budget.

RECOMMENDATION

It is recommended that the City Council adopt the attached Resolution authorizing the City Manager to:

1. Amend the professional services agreement with Bowman Infrastructure Engineers Ltd.; and

2. Establish a purchase order in the amount of \$204,116.70 for additional construction management and inspection services for Road Repair Services Project, Phase IX.

JACK H. GONG, P.E., SE, PMP
CITY ENGINEER

APPROVED FOR FORWARDING:

WILLIE A. HOPKINS, JR.
CITY MANAGER

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON
AUTHORIZING THE CITY MANAGER TO AMEND THE PROFESSIONAL
SERVICES AGREEMENT WITH BOWMAN INFRASTRUCTURE
ENGINEERS LTD. AND ESTABLISH A PURCHASE ORDER FOR
ADDITIONAL CONSTRUCTION MANAGEMENT AND INSPECTION
SERVICES FOR THE ROAD REPAIR SERVICES PROJECT, PHASE IX
(\$204,116.70)**

WHEREAS, the City of Compton is committed to improving the safety, functionality, and long-term performance of its transportation infrastructure, consistent with the Pavement Management Plan adopted by the City Council on September 3, 2024; and

WHEREAS, the Road Repair Services Project, Phase IX, consists of grind and overlay operations and related improvements, including mobilization, traffic control, best management practices, pothole repair and asphalt installation, manhole adjustments, pavement striping and markings, removal and installation of speed humps and traffic loops, installation of street name and regulatory signage, and improvements across thirty-five (35) designated street segments; and

WHEREAS, on September 2, 2025, pursuant to Resolution No. 26,293, the City Council authorized the City Manager to execute a construction agreement with Hardy & Harper, Inc. in the amount of \$5,579,200 for Phase IX, and construction commenced on November 10, 2025, with anticipated completion in March 2026; and

WHEREAS, on October 15, 2024, pursuant to Resolution No. 26,137, the City Council authorized the City Manager to execute a professional services agreement with Bowman Infrastructure Engineers Ltd. in the amount of \$257,977 to provide construction management and inspection services for Road Repair Services Project, Phase VIII; and

WHEREAS, Phase VIII was completed in July 2025, leaving a remaining balance of \$85,535.80 under the existing professional services agreement; and

WHEREAS, to ensure continuous construction management and inspection services for Phase IX through project completion, the total estimated services required are \$289,652.50, and after application of the remaining balance, an amendment in the amount of Two Hundred Four Thousand One Hundred Sixteen Dollars and Seventy Cents (\$204,116.70) is necessary; and

WHEREAS, the additional services are based on Bowman Infrastructure Engineers Ltd.'s proposal dated February 3, 2026, and will provide continued construction management and inspection services through the anticipated completion of Phase IX in March 2026; and

WHEREAS, funds in the amount of \$204,116.70 are available in the Fiscal Year 2025-2026 Budget, Account No. 1900-710-000-4262; and

WHEREAS, the City Council finds that it is in the best interest of the City to amend the professional services agreement and establish a purchase order for the additional services.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMPTON
DOES HEREBY RESOLVE AS FOLLOWS:**

SECTION 1. The City Council hereby approves the amendment to the professional services agreement with Bowman Infrastructure Engineers Ltd. in an amount not to exceed \$204,116.70 for additional construction management and inspection services for the Road Repair Services Project, Phase IX.

SECTION 2. The City Manager, upon review and approval as to form by the Law Division, is hereby authorized to execute said amendment on behalf of the City.

SECTION 3. Funds in the amount of \$204,116.70 are confirmed to be available in the Fiscal Year 2025-2026 Budget, Account No. 1900-710-000-4262.

SECTION 4. The City Manager is authorized to establish a purchase order in the amount of \$204,116.70 for Bowman Infrastructure Engineers Ltd. for the provision of construction management and inspection services for Phase IX.

SECTION 5. Copies of this Resolution shall be filed in the offices of the City Manager, City Controller, City Clerk, Law Division, and the Public Works Engineering Department.

SECTION 6. The Mayor shall sign and the City Clerk shall attest to the adoption of this Resolution.

ADOPTED this _____ day of _____, 2026.

EMMA SHARIF
MAYOR OF THE CITY OF COMPTON

ATTEST:

SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF COMPTON: ss

I, Satra D. Zurita, City Clerk of the City of Compton, hereby certify that the foregoing Resolution was adopted by the City Council, signed by the Mayor and attested to by the City Clerk, at a regular meeting thereof held on the ____ day of _____, 2026.

That said Resolution was adopted by the following vote, to wit:

AYES: COUNCIL MEMBERS –
NOES: COUNCIL MEMBERS –
ABSTAIN: COUNCIL MEMBERS –
ABSENT: COUNCIL MEMBERS –

SATRA D. ZURITA
CITY CLERK OF THE CITY OF COMPTON

**FIRST AMENDMENT
TO
PROFESSIONAL SERVICES AGREEMENT
BETWEEN
CITY OF COMPTON
AND
BOWMAN INFRASTRUCTURE ENGINEERS LTD. DBA INFRASTRUCTURE ENGINEERS
(Road Repair Services Project)**

This **FIRST AMENDMENT** to the Professional Services Agreement is made by and between the **CITY OF COMPTON**, a municipal corporation of the State of California (hereinafter referred to as “**CITY**”) and **BOWMAN INFRASTRUCTURE ENGINEERS LTD. DBA INFRASTRUCTURE ENGINEERS** (hereinafter referred to as “**CONSULTANT**”).

RECITALS:

WHEREAS, the City will be implementing the Road Repair Services Project, which consists of improvements to specific streets within various areas throughout the City; and

WHEREAS, the City has identified a need for a qualified and experienced engineering consulting firm to provide construction management and construction inspection services for the Road Repair Services Project; and

WHEREAS, Consultant warrants that it is specifically trained, experienced, competent, and has the resources to provide construction management and inspection services on the Road Repair Services Project; and

WHEREAS, City desires to engage Consultant to provide these services by reason of its qualifications and experience in performing such services; and

WHEREAS, by **Resolution No. 26,137**, adopted on the **15th, of October 2024**, the City Council authorized the City Manager to accept the proposal of the Consultant and enter into a professional services agreement to provide the necessary services; and

WHEREAS, Consultant is willing to render such professional services subject to the terms and conditions set forth in this Agreement.

NOW, THEREFORE, Consultant and City, for the consideration, terms and conditions herein described, mutually agree as follows:

WHEREAS, there is a need to amend the original agreement to provide additional construction management and inspection services and provide additional compensation in the amount of \$204,116.70

WHEREAS, by **Resolution No. _____**, adopted on the _____ **day of March 2026**, the City Council authorized the City Manager to enter into a first (1st) amendment to the professional services agreement with Consultant; and

WHEREAS, Consultant warrants that it is specifically trained, experienced, competent, and has the resources to provide such services which will be required by this project; and

WHEREAS, Consultant is willing to render such professional services subject to the terms and conditions set forth in this Agreement.

NOW, THEREFORE, Consultant and City, for the consideration, terms and conditions herein described, do hereby mutually agree to amend the original Agreement as follows:

AMENDMENTS:

1. The parties agree to amend **Section 1 – Services to be rendered by Consultant** of the original Agreement to authorize the continued performance of the services specified within the original Agreement to provide construction management and inspection services as more fully described in the Proposal dated February 3, 2026, of which is incorporated herein by this reference. The parties agree that the Agreement (including this First Amendment and the original Professional Services Agreement) governs the parties' relationship. To the extent the Proposal dated February 3, 2026 (or any attachment referenced therein) contains terms that conflict with the Agreement, the Agreement controls.
2. The parties agree to amend **Section 2 – Duration of Contract** of the original Agreement to provide that the City's authorization for the additional services under this First Amendment shall terminate upon exhaustion of the not-to-exceed amount added by this First Amendment, unless otherwise extended by further amendment approved by the City Council.
3. The parties agree to amend **Section 3 – Compensation** of the original Agreement to add additional compensation to Consultant in the not-to-exceed amount of **Two Hundred Four Thousand One Hundred Sixteen Dollars (\$204,116.70)**, for the additional services described in the Proposal dated February 3, 2026, as incorporated.
4. Except as provided for above, all other terms and conditions of the original Agreement and any amendments thereto between the City and the Contractor all remain in effect.

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this **FIRST AMENDMENT** to the above-identified **PROFESSIONAL SERVICES AGREEMENT**.

BOWMAN INFRASTRUCTURE ENGINEERS DBA INFRASTRUCTURE ENGINEERS/CONSULTANT

Dated: _____

By _____
Sid Mousavi, Senior Principal

Approved by:

Dated: _____

By _____
Wille A. Hopkins, Jr., City Manager

Approved as to form:

Dated: _____

By _____
Law Division

ATTEST:

Dated: _____

By _____
Satra D. Zurita, City Clerk



February 3, 2026

John Strickland
Project Manager
City of Compton
205 South Willowbrook Avenue
Compton, CA 90220

Re: Proposal for Construction management and Inspection Services

Dear Mr. Strickland:

We are pleased to submit this Proposal for Construction Management and Inspection Services for the City's 2025 Road Repair Project. The construction contract with Hardy Harper was awarded by the City Council in October, with a project duration of 180 working days. However, based on the schedule that they provided, the anticipated project completion date is end of February 2026.

To support the delivery of construction management and inspection services for this year's project, the City agreed to amend Bowman's original agreement, which was approved by the City Council back on October 15, 2024. Since funds remained under the original agreement, the City authorized Bowman to proceed with providing construction management and inspection services for the City's 2025 Road Repair Project, with a formal amendment to follow to allocate the additional funds required for this effort.

We are currently halfway through the road repair project with Hardy Harper and the additional fees outlined in this Proposal will be needed to support the remaining construction management and inspection services through the anticipated date of completion of end of February 2026. As such, this Proposal, together with all attachments, will constitute a binding agreement ("Agreement") between Bowman and the City of Compton ("Client").

Our understanding is that the construction duration for this project is 180 calendar days, as stated in the Notice Inviting Bids. However, based on the Contractor's schedule, all work, including change order items, punch list tasks, and close-out activities is anticipated to be completed by the end of February 2026. It is assumed that this proposal is for construction management and inspection services covering Bowman's time, through end of February, as noted above. Any additional services, including but not limited to any extended working days requested by the Contractor will be billed on a Time and Materials basis in accordance with the attached Hourly Rate Schedule. All additional services will be submitted to the City for approval prior to the performance of the work.

The additional fees required to provide construction management and inspection services through the end of February 2026 total \$204,116.70. Attachment "A" provides a detailed breakdown of both the carried over amount and the projected cost to support the project through completion.

Standard of Care - Services provided by Infrastructure Engineers under this proposal will be performed in a manner consistent with the degree of care and skill ordinarily exercised by members of the same profession practicing under similar circumstances, including standard of care at the time the services were provided.

SCOPE OF SERVICES AND FEES

In general, the scope of services will include the following activities and tasks:

1. Pre-Construction Conference.
2. Management Information System.
3. Review Traffic Control Plans.
4. Meetings.
5. Issues Management.
6. Schedule.
7. Cost Control.
8. Labor Compliance.
9. Request For Information (RFI's) and Submittals.
10. Change Order Management.
11. Dispute Resolution.
12. Quality Control / Inspection.
13. Material Testing and Compaction Reports.
14. Public Relations.
15. Permit / Environmental Compliance.
16. Progress Payments.
17. Monthly Status Reports.
18. Site Safety.
19. Drone Service (before and after pictures).
20. As-Built Drawings.
21. Final Walkthrough.

Compensation for the above tasks is **\$204,116.70** as detailed in the table below:

Description	Amount		Description	Amount
Original Contract Amount:	\$257,977.00		Additional Budget Needed to complete Project by 2/28/26:	\$289,652.50
Billed Amount as of 10/31/25:	\$172,441.20		Remaining budget from original contract as of 10/31/25:	\$85,535.80
Remaining as of 10/31/25:	\$85,535.80		Amendment Amount:	\$204,116.70

EXCLUSIONS

The following services are specifically excluded from the scope of this agreement and may be performed as contract addendums upon request:

- Items not specifically delineated in Scope of Services.
- This proposal is based on the baseline schedule provided by Hardy Harper, the change order work, punch list, and the assumption that the Contractor shall complete the project by end of February. This proposal does not cover working days beyond end of February.

OTHER TERMS

This proposal is based on the scope of services indicated herein and the information available at the time of the proposal preparation. If any additional services are required due to unforeseen circumstances and/or conditions, Client or regulatory requested revisions, additional meetings, regulatory changes, etc., Infrastructure Engineers will notify the Client that additional scope of work and fees are required and will obtain the Client's written approval prior to proceeding with any additional work.

Bowman's Standard Terms and Conditions and Hourly Rate Schedule are attached hereto and incorporated into this Proposal by reference. (see attachment "B")

Please indicate your acceptance of this proposal by executing below and returning a copy to this office. Thank you for the opportunity to provide services to the City of Compton.

Sincerely,

BOWMAN INFRASTRUCTURE ENGINEERS LTD.

For Masoud Sepahi, PE, LEED GA
Director of Municipal Engineering & Construction Management Services

The City of Compton hereby accepts all terms and conditions of this Proposal (including the Standard Terms and Conditions) and authorizes Bowman to proceed with the Project, and the undersigned represents that he or she is authorized by the City of Compton to so execute this Proposal.

City of Compton

By: _____
(Signature)

Printed Name: _____

Title: _____

Date: _____

Attachment "A"
Cost Proposal

CITY OF COMPTON
ROAD REPAIR SERVICES
Cost Proposal



Task	TASK DESCRIPTION	PROJECT DIRECTOR	CONSTRUCITON MANAGER	CERTIFIED ACCESS SPECIALIST	PUBLIC OUTREACH	ADMINISTRATIVE ASSISTANT	INSPECTOR	QC / INSPECTION / MATERIAL TESTING SUBCONSULTANT	LABOR COMPLIANCE SUBCONSULTANT	DRONE SERVICES SUBCONSULTANT	Original Contract Amount	Billed (as of 10/31/25)	Remaining (as of 10/31/25)	Proposed	TOTAL
	Rate:	\$198	\$185	\$155	\$115	\$90	\$135	Lump Sum	Lump Sum	Lump Sum					
1	Pre-Construction Conference						1				\$2,046.00	\$1,911.00	\$135.00	\$0.00	\$135.00
2	Management Information System (MIS)					80					\$5,080.00	\$5,080.00	\$0.00	\$7,200.00	\$7,200.00
3	Review Traffic Control Plans		18				10				\$3,200.00	\$3,200.00	\$0.00	\$4,680.00	\$4,680.00
4	Meetings		16			10	10				\$9,600.00	\$9,593.00	\$7.00	\$5,210.00	\$5,217.00
5	Issues Management		18				30				\$4,972.00	\$4,961.00	\$11.00	\$7,369.00	\$7,380.00
6	Schedule	2	8				6				\$2,686.00	\$2,686.00	\$0.00	\$2,686.00	\$2,686.00
7	Cost Control		18								\$1,480.00	\$1,110.00	\$370.00	\$2,960.00	\$3,330.00
8	Labor Compliance		40			80	10				\$41,427.00	\$25,551.20	\$15,875.80	\$74.20	\$15,950.00
9	Request For Information (RFI's) and Submittals	2	12								\$1,876.00	\$1,876.00	\$0.00	\$2,616.00	\$2,616.00
10	Change Order Management	4	10								\$2,272.00	\$1,902.00	\$370.00	\$2,272.00	\$2,642.00
11	Dispute Resolution	4	10								\$2,272.00	\$2,087.00	\$185.00	\$2,457.00	\$2,642.00
12	Quality Control / Inspection		290				540				\$112,580.00	\$72,390.00	\$40,190.00	\$126,550.00	\$166,740.00
13	Material Testing and Compaction Reports							\$26,944.50			\$35,520.00	\$18,432.00	\$17,088.00	\$9,856.50	\$26,944.50
14	Public Relations		28			10					\$5,160.00	\$2,470.00	\$2,690.00	\$3,390.00	\$6,080.00
15	Permit / Environmental Compliance		10			25					\$3,280.00	\$3,095.00	\$185.00	\$3,915.00	\$4,100.00
16	Progress Payments		12			25					\$3,280.00	\$3,280.00	\$0.00	\$4,470.00	\$4,470.00
17	Monthly Status Reports		10			25					\$7,746.00	\$5,062.00	\$2,684.00	\$1,416.00	\$4,100.00
18	Site Safety		16				8				\$1,600.00	\$1,375.00	\$225.00	\$3,815.00	\$4,040.00
19	Drone Service (Before/After Pictures)		24			30	20				\$7,350.00	\$2,115.00	\$5,235.00	\$4,605.00	\$9,840.00
20	As-Built Drawings		10				10				\$2,275.00	\$2,275.00	\$0.00	\$3,200.00	\$3,200.00
21	Final Walkthrough		16				20				\$2,275.00	\$1,990.00	\$285.00	\$5,375.00	\$5,660.00
Team Member Totals		12	566	0	0	285	665	Lump Sum	Lump Sum	Lump Sum			\$85,535.80	\$204,116.70	\$289,652.50
TOTAL:														\$289,652.50	
REMAINING FROM ORIGINAL CONTRACT:														\$85,535.80	
AMENDMENT AMOUNT:														\$204,116.70	

Attachment "B"
Schedule of Hourly Rates

Principal-in-Charge	\$200
Civil / Traffic Engineering	
Project Manager	\$190
QA / QC Engineer	\$185
Principal Engineer	\$195
Senior Engineer	\$180
Senior Plan Check Engineer	\$180
Plan Check Engineer	\$120
Associate Engineer	\$155
Assistant Engineer	\$145
Engineering Associate	\$140
Engineering Assistant	\$120
GIS Analyst	\$150
CAD Manager	\$155
CAD Designer	\$110
CAD Technician	\$100
Engineering Technician	\$105
Principal Traffic Engineer	\$190
Senior Traffic Engineer	\$180
Traffic Engineer	\$155
Water / Wastewater / NPDES	
Senior Water Engineer	\$175
Water Engineer	\$158
Program Manager (NPDES)	\$175
Inspector (NPDES)	\$125
Environmental Scientist	\$115
Land Surveying & Mapping	
Project Manager	\$185
Licensed Land Surveyor	\$185
Survey Analyst	\$150
Survey Crew (2-person)	\$236
Survey Crew (2-person, prevailing wage)	\$278
Construction Management	
Construction Manager	\$190
Resident Engineer	\$185
Schedule / Controller	\$173
Utilities Coordinator	\$158
Senior PW Observer / Inspector	\$148
Senior PW Observer / Inspector (prevailing wages)	\$199
PW Observer / Inspector	\$135
PW Observer / Inspector (prevailing wage)	\$179

Community Development - Environmental & Planning	
Director	\$195
Project Manager	\$173
Planning Manager	\$167
Principal Planner	\$163
Planner III	\$153
Planner II	\$139
Planner I	\$129
Planning Technician	\$98
Environmental Specialist	\$175
Environmental Planner III	\$165
Environmental Planner II	\$155
Environmental Planner I	\$144
Environmental Technician	\$100
Municipal Engineering	
Interim City Manager	\$430
Assistant / Deputy City Manager	\$399
City Engineer	\$189
City Traffic Engineer	\$179
Deputy City Engineer	\$179
Deputy City Traffic Engineer	\$169
Plan Check Engineer	\$179
Plans Examiner	\$169
CIP Manager	\$180
Office Engineer	\$169
Associate Engineer	\$158
Engineering Associate	\$150
Engineering Assistant	\$140
Engineering Technician	\$136
Building & Safety	
Building Official / Civil Engineer	\$185
Deputy Building Officer	\$165
Plan Check Engineer	\$165
Landscape Architect	\$165
Senior Certified Access Specialist	\$165
Certified Access Specialist	\$155
Senior Plans Examiner	\$145
Plans Examiner	\$135
Code Enforcement Manager	\$145
Code Enforcement Officer	\$130
Senior Building Inspector	\$145
Building Inspector	\$125
Grading Inspector	\$125
Counter Technician	\$105

Fire Prevention	
Fire Marshal	\$165
Fire Investigator	\$154
Fire Plans Examiner	\$140
Senior Fire Inspector	\$140
Fire Inspector	\$125
Counter Technician	\$105
Architectural Services	
Director	\$200
Studio Manager	\$184
Senior Project Manager / Senior Architect	\$176
Project Manager / Project Architect	\$155
Senior Job Captain	\$126
Job Captain	\$105
Drafter	\$90
Program Management / Public Outreach	
Program Director	\$184
Web Designer	\$150
Media Specialist	\$145
Program Coordinator	\$135
Photographer	\$128
Outreach Specialist	\$125
Interpreter / Translator	\$125
Production Assistant	\$85
Fund Administrator	\$138
Labor Compliance Coordinator	\$125
Administrative & Clerical	
Organizer / Supervisor	\$125
Administrative Assistant	\$115
Clerk Typist	\$95
Other Charges	
Delivery	\$110
Mileage (current federal guideline rate @ time of billing) / mile	
Travel	Cost + 15%
Reimbursements	Cost + 15%

Additional billing classifications may be added to the above list throughout the year as new positions are created. The above schedule is for straight time. Overtime will be charged at 1.5 times. Sundays and Holidays are charged at 2.0 times the standard time. Deposition and court appearances will be charged at 1.5 times the listed billing rates.