



"Your Local Home Center Since 1921"

Desired Employment Location
 380 Railroad Ave, Grass Valley, CA 95945
 1000 Canyon Way, Colfax, CA 95713

APPLICATION FOR EMPLOYMENT

PRE-EMPLOYMENT QUESTIONNAIRE
 AN EQUAL OPPORTUNITY EMPLOYER

Last Name _____ First Name _____ Middle _____ Date _____

Mailing Address _____ City _____ State _____ Zip _____

Physical Address _____ City _____ State _____ Zip _____

Phone Number _____ Email Address _____

Are you able to be legally employed in the United States? _____ Yes No

Are you at least 18 years old? (If under 18, hire is subject to verification that you are of minimum legal age.) _____ Yes No

If hired, would you have a reliable means of transportation to and from work? _____ Yes No

Are you able to perform the essential functions of the job for which you are applying for, either with or without reasonable accommodation? _____ Yes No

Position _____ Date you can start _____ Salary Desired _____

Are you applying for: Regular full-time work? Yes No Regular part-time work? Yes No

What days and hours are you available for work?

Are you available for work on weekends? Yes No Would you be available to work overtime, if necessary? Yes No

Are you employed now? Yes No If yes may we inquire of your present employer? Yes No

Ever applied to Hills Flat Lumber Co. before? Yes No Where? When?

Ever worked for Hills Flat Lumber Co. before? Yes No Where? When?

Reason for Leaving _____

Who referred you to Hills Flat Lumber Co.

Employment agency Newspaper advertisement Other
 State employment office College placement service Walked in Friend

School Level Name and Location of school Subjects Studied

High School No. of years attended _____
 Did you graduate? Yes No

College No. of years attended _____
 Did you graduate? Yes No

Trade School No. of years attended _____
 Did you graduate? Yes No

Subjects of special study or research work _____

Special Training/Skills _____

LIST BELOW LAST THREE EMPLOYERS, STARTING WITH THE LAST ONE FIRST

Employer Name	Employer Address	Starting Date (month / year)	Leaving Date (month / year)
Job Title	May we contact your supervisor?	Yes	No
Description of work		Name and title of supervisor	Phone No.
		Reason for leaving	

Employer Name	Employer Address	Starting Date (month / year)	Leaving Date (month / year)
Job Title	May we contact your supervisor?	Yes	No
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		Reason for leaving	

LIST BELOW THREE REFERENCES NOT RELATED TO YOU, WHOM YOU HAVE KNOWN AT LEAST ONE YEAR

Reference Name	Phone No.	Business	Years known
Reference Name	Phone No.	Business	Years known
Reference Name	Phone No.	Business	Years known

Branch of Service

Branch of Service	Discharge Date	Rank
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National Guard Reserves

Present Membership in National Guard Reserves	Date Obligation Ends
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Do you have a family member or relative working at Hills Flat Lumber Inc.? Yes No If yes, please explain below.

AUTHORIZATION

I understand I will be subject to a pre-employment drug and alcohol test and must receive a negative result to commence employment with Hills Flat Lumber Inc..

I have read and understand the above statement.

I understand I will be subject to a pre-employment medical examination after receiving a conditional offer of employment and must meet the qualifications for the position, with or without reasonable accommodation, to commence employment with Hills Flat Lumber Inc..

I have read and understand the above statement.

I understand that I may voluntarily terminate my employment with Hills Flat Lumber Inc. at any time; also, I understand that Hills Flat Lumber Inc. reserves the right to terminate my employment with or without notice or cause, unless I am provided a written contract that states otherwise.

I have read and understand the above statement.

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any other document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

I have read and understand the above statement.

I hereby authorize Hills Flat Lumber Inc. to thoroughly investigate my references, work record, education and other matters related to my suitability for employment (excluding criminal background information) unless otherwise specified above. I further authorize the references I have listed to disclose to Hills Flat Lumber Inc. any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release Hills Flat Lumber Inc., my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

I have read and understand the above statement.

In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification document form upon hire.

I have read and understand the above statement.

My digital signature below is evidence that I have read and agree with/accept the above statements.

I have read and understand the above statement.

Applicant Name

Signature

Date

Hills Flat Lumber Inc. will consider qualified applicants, including those with criminal histories, in a manner consistent with state and local "Fair Chance" laws.

APPLICATIONS ARE RETAINED AND CONSIDERED IN CONNECTION WITH APPROPRIATE JOB VACANCIES FOR 90 DAYS AFTER THEIR RECEIPT. IF YOU WISH TO APPLY FOR EMPLOYMENT THEREAFTER, YOU MUST SUBMIT A NEW APPLICATION.