

Program Plan: ITFM PPM Training

Business Objective (Why): Increase role-based PPM knowledge to reduce confusion, re-work, and delays.

Solution (What): Develop a role-based PPM training curricula to address specific IT needs.

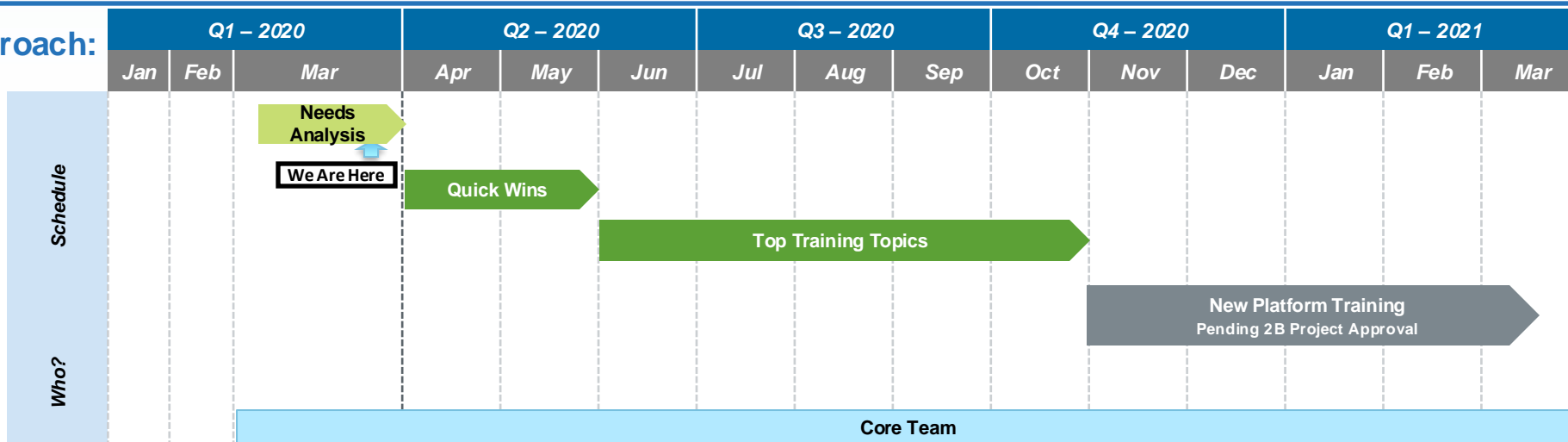
Success Metric: 80% completion rate of training within 30 days of assignment

Functional Committee (Who): Tom Philbin, Albert Mowatt, David Broadbent, Tania Hide, Eric Winrow, Alex Cavallo, Mike Miller




Project Team: Albert Mowatt, David Broadbent, Connor Morgan

Overall Status	Overall Outlook	Dimension	Current	Outlook
G=	G=	Schedule	G=	G=
		Scope	G=	G=
		Budget	G=	G=
		Resources	G=	G=
		Success Metric	G=	G=

Approach:



Critical Risks/Mitigations

Status	Description	Mitigation
	Lost time due to SME illness	To degree possible, anticipate delays
	SME Availability for to help with content and review deliverables	Anticipate need and schedule as early as possible
	Biogen University 2-week content load timeframe	Create load schedule with BU leaders Week of 4/6

Key Decisions/Actions

Status	Decision/Action	Result
	Planned Development Schedule	Milestones/deliverables identified
	Reached Training Topic Consensus	Training Topic priority identified
	Stakeholder Interviews	Confirmed training needs