

**Regular Meeting of the Town Council
October 18, 2022
6:00 pm in the Civic Center
Minutes & General Account**

Council Members Present: Mayor Montgomery, Council Members Wolfe, Rayborn, Capes, & Straughn

Staff Members Present: Matthew Johnson, Katie M. Weiner, Paul Blanchard, Anna Hawryluk, Faith Wilson, Ty Cheek, Dana Benson, Elizabeth Greeson, Ross Sanderlin, Jamey Claybrook, & Beth Koonce, Town Attorney

Visitors Present: Camille Sheppard, Kevin Keslar, Bobbie Huggins, Emily Wagoner, Davey Auman, Charlie Hall, Jean Regan, Julia Ebel, Steve Auman, & Carol Brooks

Call to Order- Mayor Montgomery called the meeting to order.

- Roll Call- Weiner took roll call as follows:
 - Council Member Wolfe- Present
 - Council Member Capes- Present
 - Mayor Montgomery- Present
 - Council Member Capes- Present
 - Council Member Straughn- Present

Weiner stated that a quorum was present.

- Pledge of Allegiance- Council Member Straughn led everyone in the Pledge of Allegiance.
- Moment of Silence- Mayor Montgomery called for a moment of silence.
- Approval of Agenda- Mayor Montgomery asked if anybody had any changes to make to the agenda.

Council Member Rayborn requested to remove the public hearings for the annexation request, rezoning request, and the development agreement for the DR Horton properties located at 2221 Guilford College Road, 5300 Mackay Road, 2207 Guilford College Road, and 5303 Mackay Road because they were continued to the November 15th Regular Town Council meeting. She also requested to remove the “Consideration of approval of lease agreement with Pinecroft Sedgefield Fire Department (PSFD) for property located at 6007 West Gate City Blvd.”

Council Member Rayborn made a motion to approve the agenda as amended. Council Member Capes made a second to the motion. The motion passed by unanimous vote.

Consent Agenda- The consent agenda included the following items:

- Approval of minutes from the September 20th Regular Town Council Meeting
- Proclamation National Breast Cancer Awareness Month 2022
- Proclamation Veterans Day 2022
- Analysis of the Financial Position of the Town of Jamestown
- Analysis of the Financial Position of the Jamestown Park & Golf Course
- Notification of Advances

- Budget Amendment #6

Council Member Wolfe made a motion to approve the consent agenda. Council Member Capes made a second to the motion. The motion passed by unanimous vote.

(Proclamation National Breast Cancer Awareness Month 2022, Proclamation Veterans Day 2022, & Budget Amendment #6)

Public Comment- Nobody signed up.

Proclamation declaring October 2022 Fire Prevention Month- Mayor Montgomery presented the Proclamation declaring October 2022 as Fire Prevention Month to Chief Carson with PSFD. She thanked him for his service.

(Proclamation declaring October 2022 Fire Prevention Month)

Proclamation declaring October 16th-22nd as Friends of Libraries Week- Council Member Rayborn presented the Proclamation declaring October 16th-22nd as Friends of Libraries Week to the following representatives of the Friends of the Jamestown Public Library: Jean Regan, Julia Ebel, Emily Wagoner, and Bobbie Huggins.

(Proclamation declaring October 16th-22nd as Friends of Libraries Week)

Old Business-

- Public Hearing on Question of Annexation pursuant to G.S. 160A-31 for the property located at 4718 Harvey Road- Hawryluk stated that the Town had received a petition for annexation of the property located at 4718 Harvey Road. She added that the Clerk and the Town Attorney had investigated the petition and it had been found to be sufficient. She noted that a public hearing had been scheduled for the October 18th Council meeting. Hawryluk stated the annexation was in conjunction with a conditional rezoning request for 86 townhomes with an option of limited commercial uses. She said that the completion of a Traffic Impact Analysis (TIA) was included as a condition for the consideration of the rezoning of the property. She added that the TIA was still under review by the North Carolina Department of Transportation (NCDOT). She requested that Council continue the public hearing to the November 15th Regular Town Council meeting. Hawryluk said that Charlie Hall, the applicant, was present.

Mayor Montgomery called the applicant forward.

Charlie Hall, Windsor Companies Representative, came forward. He stated that his address was 1007 Battleground Avenue, Greensboro, NC. Hall said that he had spoken with Bobby Norris with NCDOT. He added that Norris was currently reviewing the project and that he hoped the TIA would be completed by the November 15th Town Council meeting. He requested that Council continue the public hearing.

Mayor Montgomery opened the public hearing to anyone that would like to speak regarding the annexation request.

- Jean Regan, 4823 Harvey Road- Regan said that she was two driveways down from Haynes Road. She stated that she had been held up numerous times because of the school traffic on the road. She encouraged everyone to drive along the road at 3:15 pm to experience the traffic. Regan stated that she was adamantly opposed to any retail along Harvey. She said that she hoped Council carefully considered what they allowed to be built.

Mayor Montgomery asked if there was anybody else that would like to speak about the request. Nobody came forward. Mayor Montgomery opened the floor to Council for discussion.

Council Member Wolfe made a motion to continue the public hearing to the November 15th Regular Town Council meeting at 6:00 pm in the Civic Center without further advertisement. Council Member Rayborn made a second to the motion. The motion passed by unanimous vote.

- Public Hearing on rezoning request from Windsor Homes for property located at 4718 Harvey Road from Agricultural (AG) to Conditional Zoning-Bypass (CZ-B)- Hawryluk said that a petition for rezoning had been received and reviewed by the Planning Board. She added that a public hearing date had been set for the October 18th Town Council meeting for the consideration of the rezoning of the parcels located at 4718 Harvey Road from AG to CZ-B. She reiterated that a condition of the request was the completion of a TIA which was still under review by NCDOT. She requested that Council continue the public hearing to the November 15th Regular Town Council meeting.

Mayor Montgomery opened the public hearing to anyone that would like to speak regarding the rezoning request. Nobody came forward. Mayor Montgomery opened the floor to Council for discussion.

Council Member Wolfe requested that Hawryluk include a clearer version of the rezoning application in the packet for the November 15th meeting. Hawryluk said that she would.

Council Member Wolfe made a motion to continue the public hearing to the November 15th Town Council meeting at 6:00 pm in the Civic Center without further advertisement. Council Member Capes made a second to the motion. The motion passed by unanimous vote.

New Business-

- Jamestown Park & Golf Course Quarterly Report- Sanderlin presented his quarterly report to Council. He noted that the paid rounds of the first quarter were roughly the same as last year. He added that green fee revenue had increased by 8% and cart/range fees had increased by 4%. Sanderlin stated that the driving range had been closed from August 22nd through the end of September due to renovations. He noted that the driving range had been reopened and staff had received positive feedback from golfers. He stated that merchandise sales had increased by 28% as a result of special orders. He also said that August and September were busy tournament months.

Council Member Wolfe asked Sanderlin about the status of the Golf Course Strategic Plan. Sanderlin said that staff had met with the consultants and had given them a tour of the golf course. He added that the consultants would compile the data that they had collected and provide the Town with a draft of the plan.

Council Member Straughn said that he had played golf recently and that the course was in good condition.

- Jamestown Park & Golf Course Maintenance Quarterly Report- Claybrook presented his quarterly report to Council. He noted that staff continued to repair irrigation leaks as they arose. He said that there had been some equipment issues in regard to the maintenance of ideal grass heights, but those problems had been resolved. Claybrook said that staff would begin applying pre-emerge for weed control. He added that leaves would soon begin to fall and staff would mulch the leaves as they came down. He stated that they would remove several dead trees around the course as the weather got colder. Claybrook said that they would also work to improve the bunkers by cutting out the fabric liner and adding new sand. He noted that they had finally received the new sprayer that staff had ordered in July 2021. He stated that there had been monthly meetings with builders that were working on the new maintenance building. Claybrook said that it should arrive in late November and staff would move in around March 2023.

Council Member Straughn said that he had seen Claybrook riding around the course with his dog, Vida. He noted that she had done a great job at keeping the geese away.

Council Member Wolfe asked if there had been damage as a result of the hurricane. Claybrook said that there were two trees that had fallen down, but they were fairly fortunate.

Council Member Capes briefly discussed the irrigation leaks with Claybrook.

- Update on Fall Litter Sweep- Greeson presented an update on the Fall Litter Sweep that was held on September 24th. She said that there were 47 participants that collected 39 bags of trash. She spoke about the roadways that were targeted during the sweep. She thanked the Civitans, Rotary Club, and all the other people that attended to help clean up the Town. Greeson encouraged anyone that would like to collect trash on their own to contact her at the Town Hall and she would provide them with the materials that they need.

Council Members thanked Elizabeth for organizing the event twice a year.

- Request for motion of support for the Accessibility for Parks (AFP) Grant Application- Hawryluk stated that the Accessibility for Parks (AFP) program provided \$10 million for parks and recreation grants to benefit children and veterans with disabilities in North Carolina. She added that the grant guidelines required products of universal design. Hawryluk said that the 2021 Jamestown Comprehensive Parks and Recreation Plan specifically identified a need for an inclusive playground as a replacement for the existing structures. She added that CJ Greene and Haynes Inman Education Center both serve students with cognitive and physical disabilities. Their location within the Town was one of the reasons that the universal playground was included in the Plan. She stated that the playground design would include input from occupational therapists and recreational teachers at the schools to ensure that the needs of the students were met. She added that the application also included accessible therapeutic fitness equipment and accessible yard games.

Hawryluk said that the application had been reviewed by the Town's regional Recreation Resources Service to ensure that it was a complete and competitive application. She stated that it had been presented to and received the support of the Jamestown Rotary Club and the Jamestown Veterans Association. She added that staff at CJ Greene and Haynes Inman Education Center would also provide letters of support. Hawryluk noted that the application had been approved by the Parks and Recreation Committee.

She said that there would be a Pumpkins in the Park event that would allow Town staff to provide additional information about the grant to members of the community. She stated that the Town would provide a 1 to 5 match if the grant were received. The application was for \$500,000 and the deadline for submittal was November 1st.

Council Members expressed their excitement about the grant opportunity.

Council Member Wolfe made a motion to support the Accessibility for Parks Grant (AFP) application. Council Member Capes made a second to the motion. The motion passed by unanimous vote.

- Request to set a public hearing date for amendments to the solid waste ordinance- Blanchard stated that the Public Services Department would like to present proposed changes to the Town's Solid Waste Ordinance. He requested that Council set a public hearing date for the consideration of amendments to the Solid Waste Ordinance for the November 15th Regular Town Council meeting.

Council Member Wolfe made a motion to set a public hearing date for the consideration of amendments to the Solid Waste Ordinance for the November 15th Regular Town Council meeting at 6:00 pm in the Civic Center. Council Member Capes made a second to the motion. The motion passed by unanimous vote.

- Consideration of approval of contract with the Jamestown Youth League (JYL) for recreational services- Wilson stated that the Town would like to provide recreation services to the citizens of Jamestown. She noted that the Town did not have the available staffing levels to provide its own programming. She said that staff wished to contract with the JYL to provide recreation services for youth residents. Wilson added that the JYL had submitted a list of possible programs and the cost associated with each based on the number of Jamestown resident participants. She requested that Council approve the contract with JYL to fund up to \$10,000 of recreation services.

Council Member Wolfe asked if staff would verify that the JYL participants lived within the corporate limits of the Town. Wilson said that JYL would submit a list of participant addresses and that staff would verify them.

Council Member Rayborn made a motion to approve the contract with JYL in the amount of \$10,000 to provide recreation services. Council Member Straughn made a second to the motion. The motion passed by unanimous vote.

Manager/Committee Reports-

- **Manager Report-** Johnson presented his monthly Manager Report to Council. He noted that 80z Nation performed at the season finale Music in the Park event on October 7th. He said that a demonstration project highlighting “Neighborhood Slow Streets” near Jamestown Elementary and the Jamestown Public Library was held on October 5th. He thanked Hawryluk and Blanchard for their work on the event. He stated that approximately 25 citizens attended the Dementia Symposium held in the Civic Center on October 11th. Johnson noted that the Town had selected National Golf Foundation Consulting to create a Golf Course Strategic Plan. He added that the consultants had begun meeting with stakeholders and would provide recommendations on potential improvements. He said that loose leaf collection would begin on October 24th. He highlighted that Mendenhall Homeplace would feature an after-dark tour of the property in an event called “True Tales of the Macabre” on October 28th. Johnson announced that the Land Development Ordinance was now available online through the Municode website. He added that the link would be posted on the Town’s website. He introduced Dana Benson, the new Utilities and Business Operations Supervisor, to Council.

Council welcomed Benson to the Town.

- **Council Member Committee Reports-**
 - Council Member Wolfe stated that she had attended a TAC meeting. She said that the Oakdale Road bridge was open to traffic and the estimated completion date for the Jamestown Bypass was the end of 2022.
 - Council Member Capes encouraged everyone to attend the Pumpkins in the Park event to learn more about the AFP Grant.

Public Comment- Nobody signed up.

Other Business- Council Member Wolfe noted that the Jamestown Pig Pickin’ would be held on October 29th.

Adjournment- Council Member Capes made a motion to adjourn. Council Member Rayborn made a second to the motion. The motion passed by unanimous vote.

The meeting ended at 6:44 pm.

Mayor

Town Clerk