



Settled 1752
JAMESTOWN
NORTH CAROLINA

Regular Meeting of the Town Council
October 20, 2020
6:00 pm in the Council Chambers
Agenda

- I. **Call to Order-**
 - A. Pledge of Allegiance
 - B. Moment of Silence
 - C. Approval of Agenda
- II. **Consent Agenda-**
 - A. Approval of minutes from the September 15, 2020 Regular Meeting
 - B. Proclamation National Breast Cancer Awareness Month
 - C. Proclamation Fire Prevention Month
 - D. Analysis of the financial position of the Town of Jamestown
 - E. Analysis of the financial position of the Jamestown Park & Golf Course
 - F. Budget Amendment #8
 - G. Notification of Advances
- III. **Public Comment**
- IV. Resolution Honoring Alan F. Johnson- Mayor Montgomery
- V. **Old Business-**
 - A. Consideration of approval of Coronavirus Intergovernmental Agreement- Kenny Cole, Town Manager
 - B. Budget Amendment #9- Judy Gallman, Finance Director
- VI. **New Business-**
 - A. Jamestown Park & Golf Course Quarterly Report- Ross Sanderlin, Golf Course Manager
 - B. Discussion about seeking membership in the American Association of Retired Persons (AARP) Network of Age-Friendly Communities- Kenny Cole, Town Manager
 - C. Consideration of approval of equipment lease contracts for recreation and golf maintenance equipment- Judy Gallman, Finance Director
- VII. **Manager/Committee Reports-**
 - A. Manager Report
 - B. Council Member Committee Reports
- VIII. **Public Comment**
- IX. **Other Business**
- X. **Closed Session Per General Statutes 143-318.11(a)(6) to discuss the performance evaluation of the Town Manager**
- XI. **Adjournment**

Working Agenda for the October 20th Regular Town Council Meeting

Tentative Time Line	Agenda Item	Responsible Party	Action required by the Town Council
6:00 pm	I. Call to Order	Mayor Montgomery	Mayor Montgomery to call the meeting to order.
6:00 pm	A. Pledge of Allegiance	Mayor Montgomery	Mayor Montgomery to lead everyone in the Pledge of Allegiance.
6:00 pm	B. Moment of Silence	Mayor Montgomery	Mayor Montgomery to call for a moment of silence
6:00 pm	C. Approval of Agenda	Mayor Montgomery	Mayor Montgomery to ask Council if there are any items that need to be added or deleted. Council Member makes a motion to approve the agenda. Council Member makes a second to the motion. Then vote.
6:05 pm	II. Consent Agenda		
6:05 pm	A. Approval of minutes from the September 15 th Regular meeting B. Proclamation National Breast Cancer Awareness Month C. Proclamation Fire Prevention Month D. Analysis of the financial position of the Town of Jamestown E. Analysis of the financial position of the Jamestown Park & GC F. Budget Amendment #8 G. Notification of Advances		Council Member makes a motion to approve the consent agenda. Council Member makes a second to the motion. Then vote.
6:05 pm	III. Public Comment		Please state your name and address and adhere to the 3 minute time limit
6:20 pm	IV. Resolution honoring Alan F. Johnson	Mayor Montgomery	Mayor Montgomery to call Alan Johnson forward (along with any additional family members) to accept the Resolution honoring his father. Mayor Montgomery to present the Resolution to the Johnson family.
6:30 pm	V. Old Business		
6:30 pm	A. Consideration of approval of Coronavirus Intergovernmental Agreement	Call on K. Cole	Cole to request that Council approve the Coronavirus Intergovernmental Agreement with Guilford County. Council Member makes a motion to approve/deny the Coronavirus Intergovernmental Agreement. Council Member makes a second to the motion. Then vote.
6:35 pm	B. Budget Amendment #9	Call on J. Gallman	Gallman to request that Council approve Budget Amendment #9. Council Member makes a motion to approve/deny Budget Amendment #9. Council Member makes a second to the motion. Then vote.
6:40 pm	VI. New Business		
6:40 pm	A. Jamestown Park & Golf Course Quarterly Report	Call on R. Sanderlin	Sanderlin to present his quarterly report to Council.
6:50 pm	B. Discussion about seeking membership in the AARP Network of Age-Friendly Communities	Call on K. Cole	Cole to speak about the AARP Liveable Communities Program. Cole to request that Council approve Resolution Seeking Membership in the AARP Network of Age-Friendly Communities. Council Member makes a motion to approve/deny the Resolution to Seek Membership in the AARP Network of Age-Friendly Communities. Council Member makes a second to the motion. Then vote.
7:05 pm	C. Consideration of approval of equipment lease contracts for recreation and golf maintenance equipment		Gallman to present information on the equipment lease contracts. Gallman to request that Council approve the operating lease agreements. Council Member makes a motion to approve/deny the operating leases for recreation/golf equipment and allow the Finance Director to enter into lease agreements. Council Member makes a second to the motion. Then vote.
7:15 pm	VII. Manager/Committee Reports		
7:15 pm	A. Manager Report	Call on K. Cole	Cole to present his monthly Manager's Report to Town Council.
7:25 pm	B. Council Member Committee Reports	Mayor Montgomery	Mayor Montgomery to request that Council Members give reports for any Committees that they serve on.
7:35 pm	VIII. Public Comment		Please state your name and address and adhere to the 3 minute time limit
7:50 pm	IX. Other Business		
8:00 pm	X. Adjournment		Council Member makes a motion to adjourn. Council Member makes a second to the motion. Then vote.

Mayor
Lynn Montgomery

Town Manager
Kenneth C. Cole

Town Attorney
Beth Koonce



Council Members
Martha Stafford Wolfe, Mayor Pro Tem
Rebecca Mann Rayborn
John Capes
Lawrence Straughn

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Approval of minutes from the September 15th Regular Meeting

AGENDA ITEM #: II-A

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: October 20, 2020

ESTIMATED TIME FOR DISCUSSION: 0 Minutes

DEPARTMENT: Administration

CONTACT PERSON: Katie Weiner, Town Clerk

SUMMARY:

Minutes from the September 15th Regular Town Council meeting

ATTACHMENTS: Minutes from the September 15, 2020 Town Council Meeting

RECOMMENDATION/ACTION NEEDED: Staff recommends the approval of the consent agenda.

BUDGETARY IMPACT: N/A

SUGGESTED MOTION: Council Member makes a motion to approve/amend consent agenda.

FOLLOW UP ACTION NEEDED: N/A

**Regular Meeting of the Town Council
September 15, 2020
6:00 pm in the Civic Center
Minutes & General Account**

Council Members Present: Mayor Montgomery, Council Members Wolfe, Rayborn, Capes, & Straughn

Staff Present: Kenny Cole, Matthew Johnson, Katie Weiner, Paul Blanchard, John Crowe, & Beth Koonce, Town Attorney

Visitors Present: No visitors were present.

Call to Order- Mayor Montgomery called the meeting to order.

- Pledge of Allegiance- Mayor Montgomery led everyone in the Pledge of Allegiance.
- Moment of Silence- Mayor Montgomery called for a moment of silence.
- Approval of Agenda- Mayor Montgomery asked if anyone would like to change, add, or delete any items on the agenda. There were no changes requested.

Council Member Straughn made a motion to approve the agenda for the September 15th Regular Town Council meeting. Council Member Capes made a second to the motion. The motion passed by unanimous vote.

Consent Agenda- The consent agenda included the following items:

- Approval of minutes from the August 18, 2020 Regular Meeting
- Resolution recognizing the Retirement of Mike Mills from NCDOT
- Approval of Proclamation for Constitution Week 2020
- Analysis of financial position of the Town of Jamestown
- Analysis of the financial position of the Jamestown Park & Golf Course
- Budget Amendment #7
- Notification of Advances

Council Member Straughn made a motion to approve the consent agenda as presented. Council Member Capes made a second to the motion. The motion passed by unanimous vote.

(Resolution recognizing the Retirement of Mike Mills from NCDOT, Proclamation for Constitution Week 2020, & Budget Amendment #7)

Public Comment- Nobody signed up.

Old Business-

- Consideration of approval of Coronavirus Intergovernmental Agreement- Cole stated that Council had discussed the Coronavirus Intergovernmental Agreement at their August 18th Regular meeting. He added that Guilford County had received some money to assist municipalities with expenditures that resulted from the Coronavirus pandemic. He noted that the Town of Jamestown had been allocated up to \$40,070 in relief funding.

Cole stated that Council had decided to table the item at their previous meeting in order to allow for him to contact other municipalities about the agreement. He said that he had contacted staff in the other incorporated areas. He learned that most had not entered into the agreement because they did not have a large amount of expenditures that had resulted from the Coronavirus. He added that Beth Koonce, Town Attorney, had reviewed the contract, and he believed it would be in the Town's best interest to approve the agreement.

Council Member Capes made a motion to approve the agreement.

Council Member Wolfe stated that she had made her feelings about the agreement clear at the previous meeting, and they had not changed. She said that she did not think that the agreement would be in the best interest of the Town as it was currently written. She was still concerned about the FEMA requirement, the potential penalties, and the cost for a single-audit that would have to be conducted if the Town received funding.

Council Member Capes stated that Council Member Wolfe made a very good point, and he withdrew his motion.

Council Members continued to discuss the details of the agreement with Cole.

Cole said that he thought it would be a good idea to have the agreement in place so that the Town had the option to file with the County for reimbursement on Covid related expenses.

Koonce stated that she had reviewed the contract. She noted that it was her understanding that the Town would have to file a claim with FEMA and receive a response before the Town could file for reimbursement with the County.

Cole said that if the agreement were approved that the Town may never have to apply for reimbursement with the County. However, the Town may lose an opportunity for additional funding if the agreement were denied. He added that he would get approval from Council and the Town Attorney before he applied for anything with the County.

Council continued to discuss the details of the agreement. Cole encouraged the Council to approve the agreement.

Council Member Capes made a motion to approve the agreement. The motion died for lack of a second.

Several Council Members requested more information about the details of the agreement. Council Member Wolfe stated that she would like to know if the FEMA requirement resulted from the federal CARES Act. She also requested more information about the potential penalty of interest.

Mayor Montgomery stated that the Council would revisit the potential approval of the agreement at the October 20th Town Council meeting.

- Consideration of approval for Order of Demolition for property located at 301 Lee Street- Johnson stated that the Council had made multiple attempts to remedy the nuisance at 301 Lee

Street. He said that the owner had been granted a permit to repair the structures. He added that the permit had expired in February 2020, and the structures had continued to deteriorate. He said that he and Koonce had hosted a teleconference with the owner on May 28, 2020. He stated that Town staff had informed the owner of the property that the home and accessory structure had been found to be unsafe during that teleconference. He added that demolition of the structure would be necessary to alleviate the dangers to public safety. Johnson said that the owner had been notified in writing on May 27, 2020 that he had the right to appeal. Johnson stated that the owner had not sought an appeal. Therefore, the Town had the option to demolish the home and the accessory structure.

Johnson noted that Koonce had drafted an order of demolition which would be recorded with the register of deeds if it were approved. Johnson said that the Town would then contract with a demolition contractor to demolish the structures and remove the debris. He added that staff had recently learned that the property owner had hired an attorney.

Koonce stated that she had been contacted by an attorney that was representing the property owner, Mr. Young. She said that she had sent the attorney the information that she had from the inspection report. Koonce said that he had requested that Council consider giving Mr. Young additional time to remedy the issue. However, she added that Council did not have to formally consider that option during the meeting that night and that the only item that they needed to vote on was the proposed order of demolition.

Council Member Wolfe discussed the details of placing a lien on the property with Koonce. They also spoke about the ways that the Town could recuperate the expenses that would result from the condemnation and demolition.

Council Members discussed the process of demolishing the property and any potential legal repercussions that may result from that action.

Council Member Straughn made a motion to approve the order of demolition for 301 Lee Street. Council Member Capes made a second to the motion. The motion passed by unanimous vote.

(Order of Demolition for 301 Lee Street)

- Consideration of Adoption of Certificate of Sufficiency- Johnson stated that Town staff had received a petition for annexation of the property commonly known as the "Johnson Farm." He added that Council had requested that staff investigate the petition at their August 18th Regular meeting. He added that Town staff had investigated the petition and had submitted a certificate of sufficiency for the Council's consideration.

He said that staff had discovered that the parcel located at 5230 Mackay Road was previously annexed into the City of Greensboro in 1988. Johnson added that the parcel would not currently be considered for annexation as a result. He stated that the developer's attorney informed him that they would seek the deannexation of that parcel from Greensboro. He noted that the developer's attorney would then seek to annex the parcel into the Town of Jamestown through the General Assembly. Johnson requested that Council adopt the certificate of sufficiency.

Council Member Rayborn noted that there were two typos in the typed names on the petition. She added that she had learned that the errors did not impact the legality of the document. However, she requested that the applicant resubmit the document with corrections.

Council Member Wolfe made a motion to adopt the certificate of sufficiency with the condition that the petition were resubmitted with corrections by the October 20th Town Council meeting. Council Member Straughn made a second to the motion. The motion passed by unanimous vote.

(Certificate of Sufficiency)

- Consideration of approval of Resolution Fixing Date of Public Hearing on Question of Annexation pursuant to G.S. 160A-31- Johnson requested that Council approve the resolution which would set a public hearing date for the consideration of annexation of the “Johnson Property” for the January 19th Regular Town Council meeting at 6:00 pm in the Civic Center.

Council Member Straughn made a motion to approve the Resolution fixing the date of the public hearing on the question of annexation pursuant to G.S. 160A-31 for the January 19th Regular Town Council meeting at 6:00 pm in the Civic Center. Council Member Capes made as second to the motion. The motion passed by unanimous vote.

(Resolution Fixing Date of Public Hearing on Questions of Annexation pursuant to G.S. 160A-31)

New Business-

- Jamestown Park & Golf Course Greens Report- Crowe came forward to present his report on the greens of the Jamestown Park and Golf Course. He thanked Council for having the foresight to close the course for six weeks during the beginning of the Coronavirus pandemic. He stated that it gave employees the opportunity to do several things around the Golf Course. He noted that they had aerified the greens and the fairway during that time. He added that Covid had brought people out to play golf that had never played before because it was a sport that allowed for social distancing.

Crowe added that there was a honeybee hive that staff had found on the greens. He noted that this made him happy because it meant that the chemicals that they were using on the greens were not toxic to wildlife. He also described issues that staff had with controlling the nematodes that were within the soil. He added that staff would continue to treat the greens in order to prevent damage that may result from nematodes. Crowe gave an overview of the ways in which staff was maintaining the health of the greens and preparing for the upcoming fall weather. He added that the Jamestown Park & Golf Course was also ranked as the second best course in Guilford County.

Council thanked Crowe for his hard work.

Manager/Committee Reports-

- Manager Report- Cole presented his monthly Manager’s Report to Council. He noted that several of the sidewalk projects that had been ongoing were completed. He added that work had begun for the creation of the human resources office in Town Hall. Cole stated that the internet connection had been upgraded so that the live stream of the meetings would be improved. He said that loose leaf collection would begin on October 26th.

Council Member Wolfe asked about the progress of the installation of the payment drop box at Town Hall. Blanchard stated that a location for the drop box had been selected, and that it would be setup in the next few days.

Council Member Wolfe spoke about the improvements that needed to be made to the Oakdale Cotton Mill. She stated that she thought a letter needed to be written that listed the parcels and the required maintenance that needed to occur. Cole said that he had emailed the property owner and let them know that the grass needed to be mowed.

Council Members discussed the need for the doors on the homes to be locked.

Council Member Capes had provided photos of the Oakdale Cotton Mill to Council. He said that there was one home on the property that had a gutter hanging off the side which could be hazardous. He added that there was a window that had been completely busted out. Council Member Capes stated that the property manager needed to prioritize addressing the issues.

Council Member Wolfe reiterated the need for a detailed inventory of improvements that needed to be made.

Council Members discussed ways that the issues with the Oakdale Cotton Mill could be resolved. Cole agreed that a formal letter to the property owner and manager would be a good idea. He stated that he would attempt to schedule a virtual meeting with the owner. Cole encouraged Council to be involved with the conversations with the owner.

Council discussed possible security measures that could be put into place and the potential increased involvement of the Guilford County Sheriff's office.

Council Member Capes also asked Cole if the new Jamestown sign at Flowers Bakery would be lit. Cole stated that there were plans to install lights for the sign.

- Council Member Committee Reports-

- Council Member Wolfe stated that the deadline for the census had been extended until the end of October. She said that there was a TAC meeting on August 25th. She added that they had presented Mike Mills with a resolution for his retirement at that meeting. She stated that there was a Comp Plan Steering Committee meeting on August 31st. She added that they had received an overview of the listening sessions conducted by the consultant at that meeting. She added that Benchmark planned to do several walking tours with citizens in the coming weeks in order to gain more feedback for the update.
- Council Member Rayborn gave Council an overview of the Planning Board meetings that had occurred. She stated that Planning Board Members had discussed several details about the potential Castleton Village Development. She noted that a consultant from Benchmark had attended the last meeting to facilitate the discussion. She stated that it led to a very productive conversation. She added that Planning Board Members had discussed the location of amenities, density, overcrowding of schools, lighting along sidewalks, buffers, and several other issues.

DRAFT

Council Members discussed the details of the Planning Board meeting with Council Member Rayborn. Council Members also expressed their appreciation for all of the hard work that the Planning Board Members were doing.

Public Comment- Nobody signed up.

Other Business- There was no other business discussed.

Adjournment- Council Member Straughn made a motion to adjourn. Council Member Capes made a second to the motion. The motion passed by unanimous vote.

The meeting ended at 7:44 pm.

Mayor

Town Clerk

Mayor
Lynn Montgomery

Town Manager
Kenneth C. Cole

Town Attorney
Beth Koonce



Council Members
Martha Stafford Wolfe, Mayor Pro Tem
Rebecca Mann Rayborn
John Capes
Lawrence Straughn

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Proclamation National Breast Cancer Awareness Month

AGENDA ITEM #: II-B



CONSENT AGENDA ITEM



ACTION ITEM



INFORMATION ONLY

MEETING DATE: October 20, 2020

ESTIMATED TIME FOR DISCUSSION: 0 Minutes

DEPARTMENT: Administration

CONTACT PERSON: Katie Weiner, Town Clerk

SUMMARY:

Proclamation declaring October as National Breast Cancer Awareness month in the Town of Jamestown.

ATTACHMENTS: Proclamation National Breast Cancer Awareness Month October 2020

RECOMMENDATION/ACTION NEEDED: N/A

BUDGETARY IMPACT: N/A

SUGGESTED MOTION: N/A

FOLLOW UP ACTION NEEDED: N/A



Settled 1752
JAMESTOWN
NORTH CAROLINA

**PROCLAMATION NATIONAL BREAST CANCER AWARENESS MONTH
OCTOBER 2020**

WHEREAS, Breast cancer affects so many women and their families, not only in the Town of Jamestown, but also throughout the country. One in eight women are diagnosed with breast cancer during their lifetime, making this disease the most frequently diagnosed cancer among women in the U.S., other than skin cancer; and

WHEREAS, During 2020, statistics show there will be approximately 276,480 cases of invasive breast cancer diagnosed among women in the U.S., with about 42,170 deaths due to the disease; and

WHEREAS, The 3.5 million breast cancer survivors living in the U.S. today are a testament to courage, as well as to the importance of promoting awareness about breast cancer, providing information, funding research, following recommended screening guidelines and offering treatment to those who are affected; and

WHEREAS, There continues to be a need to increase awareness of breast cancer screening and to promote research for the prevention and cure of breast cancer;

WHEREAS, October is designated as National Breast Cancer Awareness Month and the pink ribbon is the internationally recognized symbol of breast cancer awareness.

NOW, THEREFORE, I, Lynn Montgomery, Mayor of the Town of Jamestown, North Carolina by the virtue of the authority vested in me as Mayor, do hereby proclaim the month of October 2020 as **BREAST CANCER AWARENESS MONTH** in the Town of Jamestown.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Great Seal of the Town of Jamestown this the 20th day of October, 2020.

Mayor S. Lynn Montgomery

Mayor
Lynn Montgomery

Town Manager
Kenneth C. Cole

Town Attorney
Beth Koonce



Council Members
Martha Stafford Wolfe, Mayor Pro Tem
Rebecca Mann Rayborn
John Capes
Lawrence Straughn

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Proclamation declaring October as Fire Prevention Month

AGENDA ITEM #: II-C

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: October 20, 2020

ESTIMATED TIME FOR DISCUSSION: 0 Minutes

DEPARTMENT: Administration

CONTACT PERSON: Katie Weiner, Town Clerk

SUMMARY:

Proclamation declaring October 2020 as Fire Prevention Month in the Town of Jamestown.

ATTACHMENTS: Fire Prevention Month Proclamation

RECOMMENDATION/ACTION NEEDED: N/A

BUDGETARY IMPACT: N/A

SUGGESTED MOTION: N/A

FOLLOW UP ACTION NEEDED: N/A



Settled 1752
JAMESTOWN
NORTH CAROLINA

**PROCLAMATION FIRE PREVENTION MONTH
OCTOBER 2020**

WHEREAS, Fires can take lives, devastate communities, and destroy our homes and businesses; and

WHEREAS, Fires pose a threat to Americans across our Nation and State and they cost us billions of dollars each year; and

WHEREAS, Fire Prevention Month emphasizes the importance of taking steps to prevent fires; and

WHEREAS, October is a good time to test smoke alarms in places of work and homes to ensure the alarms are working properly; and

WHEREAS, All Americans should develop and practice a fire evacuation plan that allows for swift exits from places of work or home; and

WHEREAS, It is important to teach our children about fire prevention and fire safety; and

WHEREAS, We owe a great debt to our brave first responders and firefighters who run toward the scene of a disaster to fight fires; and

WHEREAS, These individuals are heroes that demonstrate courage, determination, and professionalism every day as they battle flames and smoke;

NOW, THEREFORE, I, Lynn Montgomery, Mayor of the Town of Jamestown, by virtue of the authority vested in me and by the Town of Jamestown do hereby proclaim October 2020 as **FIRE PREVENTION MONTH** and urge all citizens of the Town of Jamestown to practice their best efforts to prevent fires and their tragic consequences.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Great Seal of the Town of Jamestown this the 20th day of October, 2020.

Mayor S. Lynn Montgomery

Mayor
Lynn Montgomery

Town Manager
Kenneth C. Cole

Town Attorney
Beth Koonce



Council Members
Martha Stafford Wolfe, Mayor Pro Tem
Rebecca Mann Rayborn
John Capes
Lawrence Straughn

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Financial Analysis as of September 30, 2020

AGENDA ITEM #: II-D

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: October 20, 2020

ESTIMATED TIME FOR DISCUSSION: 0 Minutes

DEPARTMENT: Finance

CONTACT PERSON: Judy Gallman

SUMMARY:

Attached 3-page summary details the cash and debt balances of the Town as of September 30, 2020, as well as revenues and expenditures of each annual fund. Percentage of budget expended is shown for both revenues and expenditures. Capital project fund project-to-date amounts are also presented. (The revenues, expenditures, and budgets for these capital project funds are shown for the life of the projects).

The detail budget to actual report is also attached for September 2020 (revenues and expenditures for each annually-budgeted fund).

Some items to note:

Non-recurring revenues include insurance proceeds for repairs to fence along the baseball fields at Jamestown Park.

We had recurring expenditures on Comp Plan and Stormwater Utility inventory.

We paid out approximately \$1.7million to City of High Point for our share of capital improvements to Eastside Wastewater Treatment Plant and Riverside pump station. We made a transfer from the Water/Sewer Capital Reserve Fund to the operating fund to pay for this. Each year we transfer the amount of depreciation on W/S assets into the capital reserve fund, and all system development fees are required to be put into the capital reserve fund.

The above noted payment, as well as other one-time payments, have led to expenditures being greater than revenues in the W/S fund; that will reverse as the year proceeds and we get in Adams Farm sewer revenues, etc.

ATTACHMENTS: 3 Page Summary and Detail Budget to Actual Report for September 2020

RECOMMENDATION/ACTION NEEDED:

BUDGETARY IMPACT:

SUGGESTED MOTION:

FOLLOW UP ACTION NEEDED:

Town of Jamestown
 Financial Summary Report
 Cash Balances
 as of September 30, 2020

Petty Cash	\$	1,350
Operating Cash		1,961,556
Certificates of Deposit		3,018,620
Money Market Accounts - operating		511,098
North Carolina Capital Management Trust		<u>8,671,687</u>
	\$	<u>14,164,311</u>

Reservations of cash:

Cash reserved for Randleman Reservoir	\$	654,163
Cash reserved by Powell Bill for street improvements		448,915
General Capital Reserve Fund		118,474
East Fork Sidewalk Capital Project		15,177
Lydia Multi-use Greenway Capital Project		3,655
Oakdale Sidewalk Phase III		111,130
Water Sewer Capital Reserve Fund		<u>202,065</u>
	\$	<u>1,553,579</u>

Cash by Fund:

General	\$	4,865,614
General Capital Reserve Fund		118,474
East Fork Sidewalk Capital Project		15,177
Lydia Multi-use Greenway Capital Project		3,655
Oakdale Sidewalk Phase III		111,130
Water/Sewer		8,194,033
Randleman Reservoir		654,163
Water/Sewer Capital Reserve Fund		<u>202,065</u>
	\$	<u>14,164,311</u>

Cash by Bank:

NCCMT	\$	8,671,687
Pinnacle Bank		3,961,556
First Bank		1,529,718
		<u>14,162,961</u>
	\$	<u>14,162,961</u>

Town of Jamestown
 Financial Summary Report
 Debt Balances
 as of September 30, 2020

Installment Purchase Debt:	Balance at 9/30/2020	Final Payment Date	Final Payment Fiscal Year
GENERAL FUND:			
Sanitation truck, financed in 2017	\$ 97,717	12/1/2023	2023/2024
Leaf truck, financed in 2017	99,895	12/1/2023	2023/2024
Knuckleboom truck, financed in 2020	138,779	5/7/2025	2024/2025
Golf Clubhouse Renovation	<u>483,347</u>	11/3/2027	2027/2028
	<u>\$ 819,738</u>		
WATER & SEWER FUND:			
Water & Sewer Maintenance Facility Construction	<u>\$ 362,482</u>	11/3/2027	2027/2028

Town of Jamestown
 Financial Summary Report
 Total Revenues & Expenditures by Fund
 as of September 30, 2020

	<u>General Fund (#10)</u>	<u>General Capital Reserve Fund (#11)</u>	<u>Water/Sewer Fund (#30)</u>	<u>Randleman Reservoir Fund (#60)</u>	<u>Water/Sewer Capital Reserve Fund (#81)</u>
Current Year Revenues (and transfers)	1,952,968	9,507	2,375,025	83	410,464
% of budget received	31%	9%	32%	0%	23%
% of budget, excluding appropriated fund balance, received	40%	9%	44%	0%	103%
Expenditures (and transfers)	1,184,267	-	3,087,135	61,119	1,758,125
% of budget expended	19%	0%	42%	50%	98%
	<u>Fund (#16)</u>	<u>Fund (#17)</u>	<u>Fund (#18)</u>		
	<u>East Fork Capital Project</u>	<u>Lydia (E Main) Capital Project</u>	<u>Oakdale Ph III Capital Project</u>		
Life to Date Revenues & Other Financing Sources	1,661,259 @	1,354,310 @	212,623		
% of budget received	91%	77%	31%		
Life to Date Expenditures	1,660,324	1,258,750	86,518		
% of budget expended	94%	72%	14%		

@ Reimbursement requested and accrued, but not all yet received

10/08/20
12:29:36

TOWN OF JAMESTOWN, NC
Statement of Revenue Budget vs Actuals
For the Accounting Period: 9 / 20

Page: 1 of 5
Report ID: B110

10 GENERAL FUND

Account	Received			Revenue	%
	Current Month	Received YTD	Estimated Revenue	To Be Received	Received
3000					
3100 AD VALOREM TAXES	1,231,179.56	1,461,401.18	2,181,660.00	720,258.82	67 %
3101 Interest on Ad Valorem Taxes	136.07	147.77	3,000.00	2,852.23	5 %
3102 Tax and Tag revenue	21,766.22	21,766.22	213,850.00	192,083.78	10 %
3103 Interest on Tax and Tag Revenues	75.20	75.20	1,300.00	1,224.80	6 %
3230 SALES AND USE TAX	0.00	0.00	525,000.00	525,000.00	0 %
3250 Solid Waste Disposal Tax	0.00	798.06	2,500.00	1,701.94	32 %
3256 ELECTRICITY SALES TAX	0.00	0.00	200,000.00	200,000.00	0 %
3257 TELECOMMUNICATIONS SALES TAX	0.00	0.00	40,000.00	40,000.00	0 %
3258 PIPED NATURAL GAS SALES TAX	0.00	0.00	16,000.00	16,000.00	0 %
3261 VIDEO PROGRAMMING TAX	0.00	0.00	40,000.00	40,000.00	0 %
3310 FEDERAL GRANTS	0.00	0.00	98,000.00	98,000.00	0 %
3312 GRANTS FROM GUILFORD COUNTY	0.00	0.00	55,500.00	55,500.00	0 %
3316 POWELL BILL	52,279.81	52,279.81	100,000.00	47,720.19	52 %
3322 ALCOHOLIC BEVERAGES TAX	0.00	0.00	17,000.00	17,000.00	0 %
3325 ABC DISTRIBUTION	0.00	12,500.00	50,000.00	37,500.00	25 %
3341 Telecommunications Planning Fees	0.00	0.00	7,500.00	7,500.00	0 %
3343 REVIEW FEES	75.00	2,850.00	10,000.00	7,150.00	29 %
3344 CODE ENFORCEMENT FEES	0.00	0.00	100.00	100.00	0 %
3345 INSPECTION AND PERMIT FEES	50.00	50.00	200.00	150.00	25 %
3346 CELL TOWER RENTAL FEES	5,777.46	14,200.92	80,800.00	66,599.08	18 %
3348 REFUSE COLLECTION FEES	13,640.00	40,985.00	168,000.00	127,015.00	24 %
3600 GREEN FEES	60,016.89	174,976.73	472,500.00	297,523.27	37 %
3610 MECHANICAL CART RENTALS	33,224.00	99,192.00	245,700.00	146,508.00	40 %
3620 PULL CART RENTALS	46.00	144.00	300.00	156.00	48 %
3650 DRIVING RANGE	5,538.00	17,302.00	45,000.00	27,698.00	38 %
3660 GOLF SHOP CONCESSIONS SALES	9,205.88	28,135.71	82,800.00	54,664.29	34 %
3661 Golf Shop Grill Catering Revenues	0.00	0.00	500.00	500.00	0 %
3665 Golf Special Orders - Sales	993.36	2,051.91	4,500.00	2,448.09	46 %
3675 Golf Clubhouse Rental Fees	0.00	0.00	13,500.00	13,500.00	0 %
3831 INVESTMENT EARNINGS	219.34	641.70	35,000.00	34,358.30	2 %
3833 CONTRIBUTIONS AND DONATIONS	0.00	1,333.00	0.00	-1,333.00	** %
3836 SALES - PRO SHOP GOLF INVENTORY	6,168.54	19,302.76	45,000.00	25,697.24	43 %
3837 SHELTER RENTALS	100.00	100.00	2,500.00	2,400.00	4 %
3838 Building lease revenue	0.00	0.00	5,111.00	5,111.00	0 %
3839 MISCELLANEOUS REVENUES	4.70	114.20	500.00	385.80	23 %
3840 Rental Golf Sets	280.00	530.00	2,200.00	1,670.00	24 %
3841 Ball Field Rentals	0.00	256.25	5,000.00	4,743.75	5 %
3910 Insurance Recoveries	1,833.44	1,833.44	1,850.00	16.56	99 %
3983 TRANSFER FROM GENERAL CAPITAL RESERVE FUND	0.00	0.00	78,200.00	78,200.00	0 %
3990 POWELL BILL RESERVE APPROPRIATED	0.00	0.00	195,000.00	195,000.00	0 %
3991 FUND BALANCE APPROPRIATED	0.00	0.00	1,236,373.00	1,236,373.00	0 %
Account Group Total:	1,442,609.47	1,952,967.86	6,281,944.00	4,328,976.14	31 %
Fund Total:	1,442,609.47	1,952,967.86	6,281,944.00	4,328,976.14	31 %

From wreck at baseball field fence

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10 GENERAL FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
0							
4100	GOVERNING BODY EXPENDITURES						
1019	PROFESSIONAL SERVICES	2,920.00	5,842.50	44,157.50	50,000.00	50,000.00	0.00
2100	DEPARTMENT SUPPLIES	191.82	234.82	299.75	534.57	2,000.00	1,465.43
2200	FOOD AND PROVISIONS	0.00	0.00	0.00	0.00	1,500.00	1,500.00
2600	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	200.00	200.00
2900	ASSETS NOT CAPITALIZED	0.00	0.00	0.00	0.00	2,000.00	2,000.00
3100	TRAVEL	0.00	0.00	0.00	0.00	1,000.00	1,000.00
3150	CONFERENCE FEES AND SCHOOLS	75.00	75.00	0.00	75.00	2,500.00	2,425.00
3200	COMMUNICATIONS	0.00	0.00	0.00	0.00	250.00	250.00
3400	PRINTING	0.00	0.00	0.00	0.00	300.00	300.00
3700	ADVERTISING	94.25	94.25	0.00	94.25	600.00	505.75
3800	DATA PROCESSING SERVICES	0.00	96.65	753.35	850.00	850.00	0.00
3950	DUES AND SUBSCRIPTIONS	0.00	2,015.21	0.00	2,015.21	2,400.00	384.79
3955	Permit Fees	0.00	0.00	0.00	0.00	800.00	800.00
3980	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	300.00	300.00
4300	EQUIPMENT RENTAL	0.00	710.00	0.00	710.00	2,600.00	1,890.00
4990	OTHER CONTRACTED SERVICES	0.00	0.00	0.00	0.00	1,000.00	1,000.00
9700	CONTINGENCY	0.00	0.00	0.00	0.00	2,000.00	2,000.00
	Account Total:	3,281.07	9,068.43	45,210.60	54,279.03	70,300.00	16,020.97
4200	ADMINISTRATION EXPENDITURES						
1000	SALARIES AND WAGES	20,792.00	61,277.00	0.00	61,277.00	273,000.00	211,723.00
1003	LONGEVITY PAY	0.00	0.00	0.00	0.00	5,100.00	5,100.00
1009	FICA EXPENSE	1,491.34	4,389.94	0.00	4,389.94	21,300.00	16,910.06
1010	RETIREMENT EXPENSE	2,069.80	6,148.29	0.00	6,148.29	28,500.00	22,351.71
1011	HEALTH INSURANCE EXPENSE	2,715.09	8,428.35	0.00	8,428.35	33,000.00	24,571.65
1012	FLEX ADMINISTRATION FEES	12.00	36.00	264.00	300.00	300.00	0.00
1013	RETIREE HEALTH INSURANCE EXPENSE	777.62	2,332.86	0.00	2,332.86	10,800.00	8,467.14
1014	WORKER'S COMPENSATION	0.00	0.00	0.00	0.00	900.00	900.00
1015	Unemployment Compensation	0.00	0.00	0.00	0.00	250.00	250.00
1016	Wellness Program Expenditures	0.00	0.00	0.00	0.00	500.00	500.00
1017	401K EXPENSE	913.12	2,946.17	0.00	2,946.17	12,500.00	9,553.83
1019	PROFESSIONAL SERVICES <i>Audit</i>	8,325.00	8,325.00	0.00	8,325.00	17,900.00	9,575.00
2100	DEPARTMENT SUPPLIES	28.01	64.01	156.85	220.86	1,700.00	1,479.14
2200	FOOD AND PROVISIONS	0.00	0.00	0.00	0.00	750.00	750.00
2600	OFFICE SUPPLIES	0.00	136.81	0.00	136.81	2,000.00	1,863.19
2900	ASSETS NOT CAPITALIZED	0.00	0.00	0.00	0.00	2,500.00	2,500.00
3100	TRAVEL	0.00	0.00	0.00	0.00	9,000.00	9,000.00
3150	CONFERENCE FEES AND SCHOOLS	3,600.00	3,600.00	0.00	3,600.00	8,500.00	4,900.00
3200	COMMUNICATIONS	416.75	1,408.00	4,387.00	5,795.00	8,000.00	2,205.00
3400	PRINTING	0.00	0.00	0.00	0.00	500.00	500.00
3500	REPAIRS AND MAINTENANCE	0.00	0.00	0.00	0.00	300.00	300.00
3800	DATA PROCESSING SERVICES	0.00	3,956.52	11,543.48	15,500.00	15,500.00	0.00
3950	DUES AND SUBSCRIPTIONS	0.00	5,971.08	0.00	5,971.08	9,500.00	3,528.92
3960	BANK AND MERCHANT FEES	0.00	0.00	0.00	0.00	1,000.00	1,000.00
3980	MISCELLANEOUS EXPENSE	0.00	36.00	0.00	36.00	750.00	714.00
4300	EQUIPMENT RENTAL	193.71	626.56	1,951.72	2,588.28	3,000.00	411.72
4400	SERVICE & MAINTENANCE CONTRACTS	0.00	86.55	0.00	86.55	11,000.00	10,913.45
4500	INSURANCE AND BONDING	0.00	0.00	0.00	0.00	1,000.00	1,000.00
4990	OTHER CONTRACTED SERVICES	642.26	1,016.04	1,956.91	2,972.95	27,000.00	24,027.05

Clerk (municipal adm. class)

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10 GENERAL FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
6820	First Bank Credit Card Encumbrance	0.00	0.00	3,000.00	3,000.00	3,000.00	0.00
9700	CONTINGENCY	0.00	0.00	0.00	0.00	1,000.00	1,000.00
Account Total:		41,976.70	110,795.18	23,259.96	134,055.14	510,050.00	375,994.86
1900 PLANNING DEPARTMENT EXPENDITURES							
1000	SALARIES AND WAGES	7,348.00	21,829.00	0.00	21,829.00	121,000.00	99,171.00
1003	LONGEVITY PAY	0.00	0.00	0.00	0.00	2,500.00	2,500.00
1009	FICA EXPENSE	555.54	1,650.17	0.00	1,650.17	9,500.00	7,849.83
1010	RETIREMENT EXPENSE	749.50	2,226.57	0.00	2,226.57	13,000.00	10,773.43
1011	HEALTH INSURANCE EXPENSE	905.03	2,809.65	0.00	2,809.65	16,500.00	13,690.35
1012	FLEX ADMINISTRATION FEES	6.00	18.00	182.00	200.00	200.00	0.00
1014	WORKER'S COMPENSATION	0.00	0.00	0.00	0.00	300.00	300.00
1015	Unemployment Compensation	0.00	0.00	0.00	0.00	300.00	300.00
1017	401K EXPENSE	330.62	982.19	0.00	982.19	5,500.00	4,517.81
2100	DEPARTMENT SUPPLIES	678.41	722.60	44.95	767.55	2,000.00	1,232.45
2200	FOOD AND PROVISIONS	0.00	0.00	0.00	0.00	1,500.00	1,500.00
2500	VEHICLE SUPPLIES	0.00	0.00	0.00	0.00	500.00	500.00
2520	FUELS - GAS & OIL	0.00	0.00	0.00	0.00	750.00	750.00
2600	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	2,500.00	2,500.00
2900	ASSETS NOT CAPITALIZED	0.00	2,412.10	0.00	2,412.10	6,000.00	3,587.90
3100	TRAVEL	0.00	0.00	0.00	0.00	2,500.00	2,500.00
3150	CONFERENCE FEES AND SCHOOLS	0.00	75.00	0.00	75.00	3,000.00	2,925.00
3200	COMMUNICATIONS	141.93	425.84	1,124.16	1,550.00	3,000.00	1,450.00
3400	PRINTING	0.00	109.50	0.00	109.50	1,750.00	1,640.50
3500	REPAIRS AND MAINTENANCE	0.00	0.00	0.00	0.00	500.00	500.00
3700	ADVERTISING	0.00	329.75	0.00	329.75	3,500.00	3,170.25
3800	DATA PROCESSING SERVICES	0.00	1,127.01	4,740.99	5,868.00	5,900.00	32.00
3900	DRUG TESTING & BACKGROUND CHECKS	0.00	0.00	200.00	200.00	500.00	300.00
3950	DUES AND SUBSCRIPTIONS	57.99	1,252.92	580.00	1,832.92	4,500.00	2,667.08
3980	MISCELLANEOUS EXPENSE	0.00	12.00	0.00	12.00	650.00	638.00
4300	EQUIPMENT RENTAL	0.00	1,055.00	0.00	1,055.00	1,750.00	695.00
4400	SERVICE & MAINTENANCE CONTRACTS	0.00	350.00	0.00	350.00	800.00	450.00
4500	INSURANCE AND BONDING	0.00	262.05	0.00	262.05	300.00	37.95
4990	OTHER CONTRACTED SERVICES	13,250.00	27,000.00	72,500.00	99,500.00	99,500.00	0.00
4991	Telecommunications Contracted	0.00	0.00	0.00	0.00	7,500.00	7,500.00
4995	ENGINEERING FEES NOT CAPITALIZED	0.00	0.00	0.00	0.00	500.00	500.00
6820	First Bank Credit Card Encumbrance	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00
9700	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
Account Total:		24,023.02	64,649.35	80,372.10	145,021.45	319,200.00	174,178.55
5000 BUILDING & GROUNDS EXPENDITURES							
2100	DEPARTMENT SUPPLIES	59.74	649.10	1,580.09	2,229.19	7,000.00	4,770.81
2140	SEED and SOD	576.00	576.00	24.00	600.00	500.00	-100.00
2141	CHEMICALS	0.00	0.00	0.00	0.00	500.00	500.00
2142	FERTILIZER AND LIME	278.00	278.00	0.00	278.00	500.00	222.00
2144	MULCH & PINE NEEDLES	0.00	83.82	0.00	83.82	4,000.00	3,916.18
2400	CONSTRUCTION & REPAIR SUPPLIES	188.33	188.33	0.00	188.33	2,500.00	2,311.67
2900	ASSETS NOT CAPITALIZED	0.00	0.00	0.00	0.00	13,500.00	13,500.00
3200	COMMUNICATIONS	150.07	412.20	1,497.80	1,910.00	2,000.00	90.00
3300	UTILITIES	1,728.26	5,441.62	3,929.38	9,371.00	28,000.00	18,629.00
3350	Water Utilities	71.28	71.28	0.00	71.28	400.00	328.72

Benchmark - Comp Plan

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10 GENERAL FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
3500	REPAIRS AND MAINTENANCE	0.00	799.30	16,659.00	17,458.30	79,425.00	61,966.70
3940	LANDFILL FEES/DUMPSTER P/U	0.00	0.00	0.00	0.00	500.00	500.00
3980	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	500.00	500.00
4300	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	200.00	200.00
4400	SERVICE & MAINTENANCE CONTRACTS	4,975.00	11,862.00	20,475.00	32,337.00	35,000.00	2,663.00
4500	INSURANCE AND BONDING	415.00	22,252.60	0.00	22,252.60	25,000.00	2,747.40
4990	OTHER CONTRACTED SERVICES	0.00	0.00	950.00	950.00	15,000.00	14,050.00
5500	CAPITAL OUTLAY EQUIPMENT	10,252.01	19,867.65	0.00	19,867.65	34,250.00	14,382.35
5700	CAPITAL OUTLAY - LAND IMPR -	0.00	0.00	0.00	0.00	19,000.00	19,000.00
5800	CAPITAL OUTLAY - BUILDINGS &	0.00	0.00	9,575.00	9,575.00	24,575.00	15,000.00
9700	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
Account Total:		18,693.69	62,481.90	54,690.27	117,172.17	292,350.00	175,177.83
5100 PUBLIC SAFETY EXPENDITURES							
4910	SHERIFF CONTRACT	0.00	0.00	0.00	0.00	400,000.00	400,000.00
4911	Sheriff Off Duty - Town events	0.00	0.00	0.00	0.00	5,600.00	5,600.00
4912	Sheriff off-duty for non-profit	0.00	0.00	0.00	0.00	3,000.00	3,000.00
4920	ANIMAL CONTROL CONTRACT	2,613.00	2,613.00	0.00	2,613.00	12,500.00	9,887.00
Account Total:		2,613.00	2,613.00	0.00	2,613.00	421,100.00	418,487.00
5200 FIRE EXPENSES							
3956	Fire Inspection Fees	0.00	0.00	0.00	0.00	10,000.00	10,000.00
3980	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	200.00	200.00
4900	PINECROFT SEDGEFIELD FIRE CONTRACT	170,015.22	340,030.44	0.00	340,030.44	679,070.00	339,039.56
5500	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	0.00	0.00	6,700.00	6,700.00
9700	CONTINGENCY	0.00	0.00	0.00	0.00	1,000.00	1,000.00
Account Total:		170,015.22	340,030.44	0.00	340,030.44	696,970.00	356,939.56
5600 STREET MAINTENANCE EXPENDITURES							
2100	DEPARTMENT SUPPLIES	404.49	596.25	0.00	596.25	6,000.00	5,403.75
2400	CONSTRUCTION & REPAIR SUPPLIES	0.00	330.69	0.00	330.69	6,000.00	5,669.31
2500	VEHICLE SUPPLIES	0.00	0.00	0.00	0.00	5,000.00	5,000.00
2520	FUELS - GAS & OIL	0.00	0.00	0.00	0.00	3,000.00	3,000.00
2900	ASSETS NOT CAPITALIZED	0.00	0.00	1,814.00	1,814.00	28,000.00	26,186.00
3300	UTILITIES	6,513.78	19,640.53	0.00	19,640.53	134,000.00	114,359.47
3500	REPAIRS AND MAINTENANCE	389.34	389.34	0.00	389.34	10,000.00	9,610.66
3940	LANDFILL FEES/DUMPSTER P/U	0.00	0.00	0.00	0.00	2,000.00	2,000.00
3955	Permit Fees	0.00	860.00	0.00	860.00	1,100.00	240.00
3980	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	100.00	100.00
4500	INSURANCE AND BONDING	0.00	1,048.20	0.00	1,048.20	1,200.00	151.80
4980	STORMWATER FEES	0.00	5,681.00	0.00	5,681.00	5,700.00	19.00
4990	OTHER CONTRACTED SERVICES	7,822.50	11,557.50	25,316.50	36,874.00	67,174.00	30,300.00
5400	CAPITAL OUTLAY - MOTOR VEHICLES	0.00	0.00	0.00	0.00	30,000.00	30,000.00
5500	CAPITAL OUTLAY EQUIPMENT	5,499.99	5,499.99	0.00	5,499.99	5,500.00	0.01
5700	CAPITAL OUTLAY - LAND IMPR -	0.00	0.00	0.00	0.00	187,500.00	187,500.00
9700	CONTINGENCY	0.00	0.00	0.00	0.00	1,000.00	1,000.00
Account Total:		20,630.10	45,603.50	27,130.50	72,734.00	493,274.00	420,540.00

Sound system

Stormwater inventory
snow plow

10/08/20
12:28:19

TOWN OF JAMESTOWN, NC
Budget vs. Actual Report
For the Accounting Period: 9 / 20

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10 GENERAL FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
5700	POWELL BILL						
	4990 OTHER CONTRACTED SERVICES	0.00	0.00	0.00	0.00	275,000.00	275,000.00
	5700 CAPITAL OUTLAY - LAND IMPR -	0.00	0.00	0.00	0.00	20,000.00	20,000.00
	Account Total:	0.00	0.00	0.00	0.00	295,000.00	295,000.00
5800	SANITATION EXPENDITURES						
	1000 SALARIES AND WAGES	7,151.71	20,789.44	0.00	20,789.44	114,000.00	93,210.56
	1003 LONGEVITY PAY	0.00	0.00	0.00	0.00	1,500.00	1,500.00
	1009 FICA EXPENSE	526.62	1,524.52	0.00	1,524.52	8,900.00	7,375.48
	1010 RETIREMENT EXPENSE	732.03	2,125.64	0.00	2,125.64	12,000.00	9,874.36
	1011 HEALTH INSURANCE EXPENSE	2,262.57	6,611.97	0.00	6,611.97	33,000.00	26,388.03
	1012 FLEX ADMINISTRATION FEES	12.00	36.00	364.00	400.00	400.00	0.00
	1013 RETIREE HEALTH INSURANCE EXPENSE	682.50	2,047.50	0.00	2,047.50	10,800.00	8,752.50
	1014 WORKER'S COMPENSATION	0.00	0.00	0.00	0.00	9,700.00	9,700.00
	1015 Unemployment Compensation	0.00	0.00	0.00	0.00	2,000.00	2,000.00
	1017 401K EXPENSE	326.24	922.05	0.00	922.05	5,000.00	4,077.95
	2100 DEPARTMENT SUPPLIES	84.97	751.12	179.85	930.97	5,000.00	4,069.03
	2200 FOOD AND PROVISIONS	0.00	0.00	0.00	0.00	100.00	100.00
	2500 VEHICLE SUPPLIES	117.40	1,182.40	0.00	1,182.40	8,500.00	7,317.60
	2520 FUELS - GAS & OIL	826.85	2,820.45	17,179.55	20,000.00	20,000.00	0.00
	3200 COMMUNICATIONS	63.01	151.02	383.98	535.00	1,000.00	465.00
	3400 PRINTING	0.00	0.00	0.00	0.00	400.00	400.00
	3500 REPAIRS AND MAINTENANCE	0.00	0.00	0.00	0.00	3,500.00	3,500.00
	3700 ADVERTISING	0.00	0.00	0.00	0.00	200.00	200.00
	3900 DRUG TESTING & BACKGROUND CHECKS	0.00	162.00	338.00	500.00	500.00	0.00
	3940 LANDFILL FEES/DUMPSTER P/U	4,822.80	9,591.16	50,408.84	60,000.00	60,000.00	0.00
	3945 Recycle Fees	8,209.18	24,440.36	75,101.64	99,542.00	102,000.00	2,458.00
	3980 MISCELLANEOUS EXPENSE	0.00	36.00	0.00	36.00	200.00	164.00
	4500 INSURANCE AND BONDING	0.00	1,572.31	0.00	1,572.31	1,800.00	227.69
	4990 OTHER CONTRACTED SERVICES	2,468.48	6,624.01	8,331.52	14,955.53	15,000.00	44.47
	9700 CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
	Account Total:	28,286.36	81,387.95	152,287.38	233,675.33	415,500.00	181,824.67
5200	RECREATION EXPENDITURES						
	1000 SALARIES AND WAGES	8,041.90	23,754.65	0.00	23,754.65	107,000.00	83,245.35
	1003 LONGEVITY PAY	0.00	0.00	0.00	0.00	2,300.00	2,300.00
	1009 FICA EXPENSE	609.78	1,800.95	0.00	1,800.95	8,500.00	6,699.05
	1010 RETIREMENT EXPENSE	736.99	2,177.84	0.00	2,177.84	10,000.00	7,822.16
	1011 HEALTH INSURANCE EXPENSE	1,810.06	5,618.70	0.00	5,618.70	22,000.00	16,381.30
	1012 FLEX ADMINISTRATION FEES	6.00	18.00	182.00	200.00	200.00	0.00
	1014 WORKER'S COMPENSATION	0.00	0.00	0.00	0.00	3,500.00	3,500.00
	1015 Unemployment Compensation	0.00	0.00	0.00	0.00	200.00	200.00
	1017 401K EXPENSE	324.04	957.50	0.00	957.50	4,300.00	3,342.50
	2100 DEPARTMENT SUPPLIES	910.96	1,780.27	119.90	1,900.17	9,000.00	7,099.83
	2140 SEED and SOD	216.00	216.00	9.00	225.00	1,000.00	775.00
	2141 CHEMICALS	125.00	340.00	0.00	340.00	3,000.00	2,660.00
	2142 FERTILIZER AND LIME	651.00	651.00	34.00	685.00	2,000.00	1,315.00
	2143 IRRIGATION SUPPLIES	0.00	0.00	0.00	0.00	800.00	800.00
	2144 MULCH & PINE NEEDLES	0.00	456.00	0.00	456.00	5,500.00	5,044.00
	2145 TOPSOIL (Sand)	0.00	0.00	0.00	0.00	1,500.00	1,500.00
	2200 FOOD AND PROVISIONS	44.22	44.22	0.00	44.22	50.00	5.78

temp agency fees

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10 GENERAL FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
2400	CONSTRUCTION & REPAIR SUPPLIES	0.00	14.47	0.00	14.47	3,000.00	2,985.53
2500	VEHICLE SUPPLIES	0.00	64.34	0.00	64.34	1,000.00	935.66
2520	FUELS - GAS & OIL	0.00	0.00	0.00	0.00	5,000.00	5,000.00
2550	EQUIPMENT SUPPLIES	238.36	1,283.86	0.00	1,283.86	4,500.00	3,216.14
2600	OFFICE SUPPLIES	0.00	51.46	0.00	51.46	300.00	248.54
2900	ASSETS NOT CAPITALIZED	890.00	890.00	0.00	890.00	6,900.00	6,010.00
3100	TRAVEL	0.00	0.00	0.00	0.00	1,000.00	1,000.00
3150	CONFERENCE FEES AND SCHOOLS	100.00	100.00	0.00	100.00	1,500.00	1,400.00
3200	COMMUNICATIONS	74.56	174.12	560.88	735.00	2,000.00	1,265.00
3300	UTILITIES	1,807.84	3,048.10	0.00	3,048.10	14,500.00	11,451.90
3350	Water Utilities	25.92	58.32	0.00	58.32	650.00	591.68
3500	REPAIRS AND MAINTENANCE	0.00	0.00	0.00	0.00	2,500.00	2,500.00
3710	Sponsorship expenditures	0.00	0.00	0.00	0.00	100.00	100.00
3800	DATA PROCESSING SERVICES	0.00	42.89	213.11	256.00	220.00	-36.00
3900	DRUG TESTING & BACKGROUND CHECKS	0.00	0.00	500.00	500.00	500.00	0.00
3940	LANDFILL FEES/DUMPSTER P/U	0.00	0.00	0.00	0.00	1,000.00	1,000.00
3950	DUES AND SUBSCRIPTIONS	175.00	175.00	0.00	175.00	370.00	195.00
3980	MISCELLANEOUS EXPENSE	0.00	24.00	0.00	24.00	500.00	476.00
3981	Special Events	0.00	0.00	1,000.00	1,000.00	14,000.00	13,000.00
4101	Library Services - 2nd gr.	13,000.00	26,000.00	0.00	26,000.00	107,500.00	81,500.00
4102	Recreation Services	0.00	0.00	0.00	0.00	25,250.00	25,250.00
4103	Culture/Historical Services	0.00	0.00	0.00	0.00	10,500.00	10,500.00
4300	EQUIPMENT RENTAL	320.42	961.26	13,538.48	14,499.74	21,300.00	6,800.26
4400	SERVICE & MAINTENANCE CONTRACTS	1,080.00	1,440.00	1,620.00	3,060.00	3,000.00	-50.00
4500	INSURANCE AND BONDING	0.00	1,747.01	0.00	1,747.01	2,000.00	252.99
4990	OTHER CONTRACTED SERVICES	0.00	1,833.44	0.00	1,833.44	4,350.00	2,516.56
5800	CAPITAL OUTLAY - BUILDINGS &	0.00	0.00	0.00	0.00	75,000.00	75,000.00
9700	CONTINGENCY	0.00	0.00	0.00	0.00	1,000.00	1,000.00
Account Total:		31,188.05	75,723.40	17,777.37	93,500.77	490,290.00	396,789.23
6300	GOLF COURSE MAINTENANCE						
1000	SALARIES AND WAGES	24,181.84	74,062.74	0.00	74,062.74	329,000.00	254,937.26
1003	LONGEVITY PAY	0.00	0.00	0.00	0.00	7,000.00	7,000.00
1009	FICA EXPENSE	1,817.83	5,569.51	0.00	5,569.51	26,000.00	20,430.49
1010	RETIREMENT EXPENSE	2,203.67	6,548.73	0.00	6,548.73	30,000.00	23,451.27
1011	HEALTH INSURANCE EXPENSE	4,525.15	14,047.65	0.00	14,047.65	55,000.00	40,952.35
1012	FLEX ADMINISTRATION FEES	6.00	18.00	282.00	300.00	300.00	0.00
1013	RETIREE HEALTH INSURANCE EXPENSE	369.58	1,108.74	0.00	1,108.74	10,800.00	9,691.26
1014	WORKER'S COMPENSATION	0.00	0.00	0.00	0.00	6,000.00	6,000.00
1015	Unemployment Compensation	0.00	0.00	0.00	0.00	500.00	500.00
1017	401K EXPENSE	971.64	2,886.38	0.00	2,886.38	12,800.00	9,913.62
2100	DEPARTMENT SUPPLIES	0.00	200.12	309.75	509.87	8,500.00	7,990.13
2140	SEED and SOD	836.00	836.00	9.00	845.00	2,000.00	1,155.00
2141	CHEMICALS	3,516.70	7,389.95	0.00	7,389.95	40,000.00	32,610.05
2142	FERTILIZER AND LIME	94.00	11,258.04	0.00	11,258.04	30,000.00	18,741.96
2143	IRRIGATION SUPPLIES	40.94	436.35	0.00	436.35	7,000.00	6,563.65
2144	MULCH & PINE NEEDLES	0.00	0.00	0.00	0.00	2,000.00	2,000.00
2145	TOPSOIL (Sand)	0.00	3,650.60	0.00	3,650.60	10,000.00	6,349.40
2155	TEE AND GREEN SUPPLIES	0.00	0.00	0.00	0.00	3,000.00	3,000.00
2200	FOOD AND PROVISIONS	0.00	0.00	0.00	0.00	200.00	200.00
2400	CONSTRUCTION & REPAIR SUPPLIES	17.98	17.98	0.00	17.98	5,000.00	4,982.02

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10 GENERAL FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
2500	VEHICLE SUPPLIES	0.00	0.00	0.00	0.00	500.00	500.00
2520	FUELS - GAS & OIL	1,781.65	4,464.62	17,535.38	22,000.00	22,000.00	0.00
2550	EQUIPMENT SUPPLIES	224.11	3,557.49	0.00	3,557.49	16,500.00	12,942.51
2600	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	300.00	300.00
2900	ASSETS NOT CAPITALIZED	0.00	0.00	0.00	0.00	3,000.00	3,000.00
3100	TRAVEL	0.00	0.00	0.00	0.00	1,000.00	1,000.00
3150	CONFERENCE FEES AND SCHOOLS	0.00	0.00	0.00	0.00	1,500.00	1,500.00
3200	COMMUNICATIONS	279.65	667.56	2,907.44	3,575.00	5,500.00	1,925.00
3300	UTILITIES	433.16	1,960.59	1,752.92	3,713.51	19,000.00	15,286.49
3350	Water Utilities	25.92	58.32	0.00	58.32	650.00	591.68
3500	REPAIRS AND MAINTENANCE	0.00	0.00	0.00	0.00	8,000.00	8,000.00
3700	ADVERTISING	0.00	0.00	0.00	0.00	1,000.00	1,000.00
3800	DATA PROCESSING SERVICES	0.00	85.78	814.22	900.00	900.00	0.00
3900	DRUG TESTING & BACKGROUND CHECKS	107.00	107.00	1,093.00	1,200.00	1,500.00	300.00
3940	LANDFILL FEES/DUMPSTER P/U	125.78	502.73	1,097.27	1,600.00	5,000.00	3,400.00
3950	DUES AND SUBSCRIPTIONS	79.99	79.99	0.00	79.99	2,000.00	1,920.01
3980	MISCELLANEOUS EXPENSE	0.00	60.00	0.00	60.00	500.00	440.00
4300	EQUIPMENT RENTAL	4,792.38	17,333.07	34,405.82	51,738.89	62,000.00	10,261.11
4400	SERVICE & MAINTENANCE CONTRACTS	0.00	0.00	0.00	0.00	4,000.00	4,000.00
4500	INSURANCE AND BONDING	0.00	10,482.05	0.00	10,482.05	12,000.00	1,517.95
4950	LAB TESTING	0.00	0.00	0.00	0.00	600.00	600.00
4990	OTHER CONTRACTED SERVICES	2,000.00	2,000.00	0.00	2,000.00	5,000.00	3,000.00
5800	CAPITAL OUTLAY - BUILDINGS &	0.00	0.00	1,967.00	1,967.00	570,000.00	568,033.00
9700	CONTINGENCY	0.00	0.00	0.00	0.00	3,000.00	3,000.00
Account Total:		48,430.97	169,389.99	62,173.80	231,563.79	1,330,550.00	1,098,986.21
		<i>trees cut down</i>					
6301	GOLF SHOP EXPENDITURES						
1000	SALARIES AND WAGES	21,328.23	61,162.65	0.00	61,162.65	235,000.00	173,837.35
1003	LONGEVITY PAY	0.00	0.00	0.00	0.00	2,300.00	2,300.00
1009	FICA EXPENSE	1,638.61	4,699.94	0.00	4,699.94	18,200.00	13,500.06
1010	RETIREMENT EXPENSE	1,262.61	3,581.62	0.00	3,581.62	16,500.00	12,918.38
1011	HEALTH INSURANCE EXPENSE	2,715.09	8,428.35	0.00	8,428.35	33,000.00	24,571.65
1012	FLEX ADMINISTRATION FEES	0.00	0.00	60.00	60.00	60.00	0.00
1013	RETIREE HEALTH INSURANCE EXPENSE	0.00	1,839.72	0.00	1,839.72	10,800.00	8,960.28
1014	WORKER'S COMPENSATION	0.00	0.00	0.00	0.00	2,000.00	2,000.00
1015	Unemployment Compensation	0.00	0.00	0.00	0.00	500.00	500.00
1017	401K EXPENSE	521.58	1,519.91	0.00	1,519.91	6,850.00	5,330.09
2100	DEPARTMENT SUPPLIES	1,688.35	2,619.58	3,270.18	5,889.76	9,500.00	3,610.24
2101	Grill Supplies	262.88	615.80	4,854.55	5,470.35	8,500.00	3,029.65
2156	RANGE SUPPLIES	347.10	347.10	2,750.00	3,097.10	5,500.00	2,402.90
2200	FOOD AND PROVISIONS	0.00	0.00	0.00	0.00	350.00	350.00
2400	CONSTRUCTION & REPAIR SUPPLIES	0.00	0.00	0.00	0.00	1,000.00	1,000.00
2500	VEHICLE SUPPLIES	0.00	0.00	0.00	0.00	500.00	500.00
2520	FUELS - GAS & OIL	0.00	0.00	0.00	0.00	500.00	500.00
2600	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	1,000.00	1,000.00
2700	GOLF INVENTORY FOR RESALE	8,824.93	15,664.67	2,200.89	17,865.56	38,000.00	20,134.44
2705	Golf Special Orders - Purchases	819.94	1,704.35	0.00	1,704.35	5,000.00	3,295.65
2710	CONCESSION INVENTORY RESALE	4,460.50	9,360.32	12,217.20	21,577.52	52,000.00	30,422.48
2715	Food purchased not in inventory	1,115.29	2,276.57	10,546.98	12,823.55	22,000.00	9,176.45
2900	ASSETS NOT CAPITALIZED	0.00	0.00	0.00	0.00	2,500.00	2,500.00
3100	TRAVEL	0.00	0.00	0.00	0.00	500.00	500.00

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10 GENERAL FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
3150	CONFERENCE FEES AND SCHOOLS	0.00	0.00	0.00	0.00	1,000.00	1,000.00
3200	COMMUNICATIONS	769.67	2,226.13	6,348.87	8,575.00	11,000.00	2,425.00
3300	UTILITIES	1,559.26	3,060.04	2,130.62	5,190.66	16,000.00	10,809.34
3350	Water Utilities	25.92	58.32	0.00	58.32	500.00	441.68
3400	PRINTING	0.00	0.00	0.00	0.00	500.00	500.00
3500	REPAIRS AND MAINTENANCE	0.00	0.00	0.00	0.00	3,000.00	3,000.00
3700	ADVERTISING	60.40	276.20	543.80	820.00	10,000.00	9,180.00
3800	DATA PROCESSING SERVICES	0.00	1,243.13	12,906.87	14,150.00	14,150.00	0.00
3900	DRUG TESTING & BACKGROUND CHECKS	122.00	229.00	1,771.00	2,000.00	2,000.00	0.00
3940	LANDFILL FEES/DUMPSTER P/U	134.78	538.72	1,161.28	1,700.00	3,600.00	1,900.00
3950	DUES AND SUBSCRIPTIONS	0.00	429.00	0.00	429.00	800.00	371.00
3955	Permit Fees	0.00	0.00	0.00	0.00	200.00	200.00
3960	BANK AND MERCHANT FEES	2,430.26	7,539.47	8,960.53	16,500.00	17,500.00	1,000.00
3980	MISCELLANEOUS EXPENSE	0.00	36.00	0.00	36.00	250.00	214.00
4300	EQUIPMENT RENTAL	306.07	1,105.57	2,567.27	3,672.84	4,500.00	827.16
4310	GOLF CART RENTALS	5,327.28	15,981.84	47,945.52	63,927.36	65,800.00	1,872.64
4311	SALES AND USE TAX PAID	4,171.28	6,080.75	0.00	6,080.75	17,000.00	10,919.25
4400	SERVICE & MAINTENANCE CONTRACTS	1,835.68	3,779.04	8,637.12	12,416.16	16,000.00	3,583.84
4500	INSURANCE AND BONDING	0.00	12,031.05	0.00	12,031.05	12,000.00	-31.05
4990	OTHER CONTRACTED SERVICES	1,200.00	1,304.96	0.00	1,304.96	4,000.00	2,695.04
9700	CONTINGENCY	0.00	0.00	0.00	0.00	2,500.00	2,500.00
Account Total:		62,927.71	169,739.80	128,872.68	298,612.48	674,360.00	375,747.52
9000	Debt Service						
7100	DEBT PRINCIPAL PAYMENTS	14,540.51	38,107.55	0.00	38,107.55	152,000.00	113,892.45
7200	DEBT INTEREST PAYMENTS	1,341.87	5,182.04	0.00	5,182.04	21,000.00	15,817.96
Account Total:		15,882.38	43,289.59	0.00	43,289.59	173,000.00	129,710.41
9500	OTHER FINANCING USES						
9600	TRANSFERS TO OTHER FUNDS	0.00	9,494.13	0.00	9,494.13	100,000.00	90,505.87
Account Total:		0.00	9,494.13	0.00	9,494.13	100,000.00	90,505.87
Account Group Total:		467,948.27	1,184,266.66	591,774.66	1,776,041.32	6,281,944.00	4,505,902.68
Fund Total:		467,948.27	1,184,266.66	591,774.66	1,776,041.32	6,281,944.00	4,505,902.68

Exterior cleaning

Garbage truck + leaf truck

TOWN OF JAMESTOWN, NC
 Statement of Revenue Budget vs Actuals
 For the Accounting Period: 9 / 20

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General Capital Reserve Fund

Account	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
1991 INVESTMENT EARNINGS	6.59	13.37	100.00	86.68	13 %
1992 TRANSFER FROM GENERAL FUND	0.00	9,494.13	100,000.00	90,505.87	9 %
Account Group Total:	6.59	9,507.45	100,100.00	90,592.55	9 %
Fund Total:	6.59	9,507.45	100,100.00	90,592.55	9 %

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TOWN OF JAMESTOWN, NC
Budget vs. Actual Report
For the Accounting Period: 9 / 20

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11 General Capital Reserve Fund

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
0							
9600	OTHER FINANCING USES						
	9600 TRANSFERS TO OTHER FUNDS	0.00	0.00	0.00	0.00	78,200.00	78,200.00
	9800 RESERVE FOR FUTURE EXPENDITURES	0.00	0.00	0.00	0.00	21,900.00	21,900.00
	Account Total:	0.00	0.00	0.00	0.00	100,100.00	100,100.00
	Account Group Total:	0.00	0.00	0.00	0.00	100,100.00	100,100.00
	Fund Total:	0.00	0.00	0.00	0.00	100,100.00	100,100.00

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30 WATER AND SEWER

Account	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
3000					
3345 INSPECTION AND PERMIT FEES	110.78	326.39	3,200.00	2,873.61	10 %
3710 UTILITY CHARGE - WATER	86,184.75	237,928.57	905,000.00	667,071.43	26 %
3720 UTILITY CHARGE - SEWER	112,880.20	299,584.17	2,508,000.00	2,208,415.83	12 %
3741 Meter Fee	0.00	600.00	500.00	-100.00	120 %
3742 System Development Fees to be transferred	1,700.00	6,000.00	0.00	-6,000.00	** %
3743 System Admin / Installation fee	0.00	200.00	100.00	-100.00	200 %
3745 Connection Fees - Water and Sewer	800.00	3,050.00	10,000.00	6,950.00	31 %
3750 NONPAYMENT / RECONNECTION FEES	2,400.00	2,400.00	11,000.00	8,600.00	22 %
3755 Return Check Fees	0.00	50.00	350.00	300.00	14 %
3760 LATE FEES	1,650.00	3,490.00	23,000.00	19,510.00	15 %
3765 CREDIT CARD ADMINISTRATION FEES	18.75	34.55	800.00	765.45	4 %
3831 INVESTMENT EARNINGS	731.30	2,117.58	60,000.00	57,882.42	4 %
3839 MISCELLANEOUS REVENUES	0.00	0.00	100.00	100.00	0 %
3987 TRANSFER FROM RANDLEMAN CAPITAL RESERVE FUND	61,118.61	61,118.61	123,000.00	61,881.39	50 %
3988 TRANSFER FROM WATER SEWER CAPITAL RESERVE	1,758,125.00	1,758,125.00	1,800,000.00	41,875.00	98 %
3992 NET POSITION APPROPRIATED	0.00	0.00	2,020,315.00	2,020,315.00	0 %
Account Group Total:	2,025,719.39	2,375,024.87	7,465,365.00	5,090,340.13	32 %
Fund Total:	2,025,719.39	2,375,024.87	7,465,365.00	5,090,340.13	32 %

Transferred to operation fund in order to pay Eastside WWTTP debt (our portion of capital improvement)

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30 WATER AND SEWER

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
0							
100	WATER AND SEWER						
1000	SALARIES AND WAGES	45,585.97	133,326.37	0.00	133,326.37	674,500.00	541,173.63
1003	LONGEVITY PAY	0.00	0.00	0.00	0.00	12,450.00	12,450.00
1009	FICA EXPENSE	3,477.72	10,170.65	0.00	10,170.65	51,875.00	41,704.35
1010	RETIREMENT EXPENSE	4,579.59	13,298.56	0.00	13,298.56	64,900.00	51,601.44
1011	HEALTH INSURANCE EXPENSE	9,955.32	29,006.56	0.00	29,006.56	118,050.00	89,043.44
1012	FLEX ADMINISTRATION FEES	18.00	54.00	746.00	800.00	800.00	0.00
1013	RETIREE HEALTH INSURANCE EXPENSE	691.25	1,893.61	0.00	1,893.61	11,700.00	9,806.39
1014	WORKER'S COMPENSATION	0.00	0.00	0.00	0.00	15,000.00	15,000.00
1015	Unemployment Compensation	0.00	0.00	0.00	0.00	1,000.00	1,000.00
1017	401K EXPENSE	2,040.26	5,985.06	0.00	5,985.06	27,725.00	21,739.94
1019	PROFESSIONAL SERVICES	8,325.00	8,325.00	0.00	8,325.00	11,350.00	3,025.00
2100	DEPARTMENT SUPPLIES	1,113.26	4,910.19	1,462.69	6,372.88	30,000.00	23,627.12
2105	WATER METERS	3,788.12	3,788.12	0.00	3,788.12	32,000.00	28,211.88
2200	FOOD AND PROVISIONS	0.00	0.00	0.00	0.00	1,000.00	1,000.00
2400	CONSTRUCTION & REPAIR SUPPLIES	0.00	451.00	1,200.00	1,651.00	15,000.00	13,349.00
2500	VEHICLE SUPPLIES	759.78	1,093.75	0.00	1,093.75	7,500.00	6,406.25
2520	FUELS - GAS & OIL	1,679.78	4,283.83	17,716.17	22,000.00	22,000.00	0.00
2550	EQUIPMENT SUPPLIES	125.00	743.93	0.00	743.93	5,000.00	4,256.07
2600	OFFICE SUPPLIES	0.00	177.79	0.00	177.79	2,000.00	1,822.21
2750	PURCHASE OF WATER	28,823.95	49,042.46	209,562.98	258,605.44	340,000.00	81,394.56
2755	Water Transmission Fees	3,294.00	3,294.00	0.00	3,294.00	26,000.00	22,706.00
2900	ASSETS NOT CAPITALIZED	0.00	8,037.77	3,800.00	11,837.77	25,200.00	13,362.23
3100	TRAVEL	0.00	0.00	0.00	0.00	4,500.00	4,500.00
3150	CONFERENCE FEES AND SCHOOLS	400.00	740.00	0.00	740.00	7,500.00	6,760.00
3200	COMMUNICATIONS	2,218.24	5,474.68	21,345.32	26,820.00	33,500.00	6,680.00
3300	UTILITIES	802.99	2,332.03	2,000.00	4,332.03	15,000.00	10,667.97
3350	Water Utilities	30.24	30.24	0.00	30.24	500.00	469.76
3400	PRINTING	473.29	944.41	3,677.09	4,621.50	7,000.00	2,378.50
3500	REPAIRS AND MAINTENANCE	0.00	2,369.70	0.00	2,369.70	30,000.00	27,630.30
3700	ADVERTISING	0.00	0.00	0.00	0.00	1,000.00	1,000.00
3800	DATA PROCESSING SERVICES	0.00	2,621.90	16,878.10	19,500.00	19,500.00	0.00
3900	DRUG TESTING & BACKGROUND CHECKS	0.00	0.00	2,000.00	2,000.00	2,000.00	0.00
3940	LANDFILL FEES/DUMPSTER P/U	36.96	36.96	0.00	36.96	4,000.00	3,963.04
3950	DUES AND SUBSCRIPTIONS	0.00	33.08	0.00	33.08	3,000.00	2,966.92
3955	Permit Fees	0.00	0.00	0.00	0.00	5,000.00	5,000.00
3960	BANK AND MERCHANT FEES	913.49	2,789.01	5,963.81	8,752.82	14,000.00	5,247.18
3980	MISCELLANEOUS EXPENSE	5.00	125.00	0.00	125.00	1,500.00	1,375.00
4300	EQUIPMENT RENTAL	273.34	969.12	9,241.04	10,210.16	12,500.00	2,289.84
4400	SERVICE & MAINTENANCE CONTRACTS	1,950.00	15,159.76	18,232.50	33,392.26	50,000.00	16,607.74
4401	NC811 Fees	135.75	135.75	1,864.25	2,000.00	2,000.00	0.00
4500	INSURANCE AND BONDING	1,734.00	45,922.69	0.00	45,922.69	46,000.00	77.31
4950	LAB TESTING	140.00	779.00	8,221.00	9,000.00	9,000.00	0.00
4960	SEWER TREATMENT	0.00	64,254.96	0.00	64,254.96	800,000.00	735,745.04
4990	OTHER CONTRACTED SERVICES	4,751.94	5,230.32	3,016.68	8,247.00	230,000.00	221,753.00
4995	ENGINEERING FEES NOT CAPITALIZED	0.00	0.00	0.00	0.00	10,000.00	10,000.00
5400	CAPITAL OUTLAY - MOTOR VEHICLES	41,054.59	41,054.59	87,898.89	128,953.48	142,000.00	13,046.52
5500	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	5,798.10	5,798.10	5,000.00	-798.10
5900	CAPITAL OUTLAY - WATER IMPROVEMENTS	0.00	0.00	5,000.00	5,000.00	1,155,000.00	1,150,000.00
5910	CAPITAL OUTLAY - SEWER IMPROVEMENTS	2,083,104.63	2,088,123.21	9,550.00	2,097,673.21	2,676,810.00	579,136.79

new service truck
Eastside WWTP
+ Riverside improvements (our share)

10/08/20
12:28:19

TOWN OF JAMESTOWN, NC
Budget vs. Actual Report
For the Accounting Period: 9 / 20

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13

30 WATER AND SEWER

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
6800	OPERATING PAYMENTS TO REGIONAL	0.00	43,955.60	0.00	43,955.60	46,000.00	2,044.40
6801	DEBT PAYMENTS TO PIEDMONT TRIAD	0.00	61,118.61	0.00	61,118.61	123,000.00	61,881.39
6810	Payments for Odor Control Project	0.00	0.00	0.00	0.00	22,000.00	22,000.00
6820	First Bank Credit Card Encumbrance	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00
7100	DEBT PRINCIPAL PAYMENTS	0.00	12,500.83	0.00	12,500.83	50,005.00	37,504.17
7200	DEBT INTEREST PAYMENTS	0.00	2,268.90	0.00	2,268.90	9,000.00	6,731.10
9600	TRANSFERS TO OTHER FUNDS	410,282.00	410,282.00	0.00	410,282.00	433,000.00	22,718.00
9700	CONTINGENCY <i>(w/ Capital Reserve)</i>	0.00	0.00	0.00	0.00	0.00	0.00
Account Total:		2,662,563.46	3,087,135.00	436,174.62	3,523,309.62	7,465,365.00	3,942,055.38
Account Group Total:		2,662,563.46	3,087,135.00	436,174.62	3,523,309.62	7,465,365.00	3,942,055.38
Fund Total:		2,662,563.46	3,087,135.00	436,174.62	3,523,309.62	7,465,365.00	3,942,055.38

TOWN OF JAMESTOWN, NC
 Statement of Revenue Budget vs Actuals
 For the Accounting Period: 9 / 20

14

FRANKLIN RESERVOIR CAPITAL RESERVE FUND

Account	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
151 INVESTMENT EARNINGS	15.91	82.52	7,000.00	6,917.48	1 %
154 TRANSFER FROM ENTERPRISE FUNDS	0.00	0.00	32,850.00	32,850.00	0 %
155 NET POSITION APPROPRIATED	0.00	0.00	83,150.00	83,150.00	0 %
Account Group Total:	15.91	82.52	123,000.00	122,917.48	0 %
Fund Total:	15.91	82.52	123,000.00	122,917.48	0 %

TOWN OF JAMESTOWN, NC
 Budget vs. Actual Report
 For the Accounting Period: 9 / 20

15

00 LAND/EMAN RESERVOIR CAPITAL RESERVE FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
00	LAND/EMAN RESERVOIR						
	TRANSFERS TO OTHER FUNDS	61,118.61	61,118.61	0.00	61,118.61	123,000.00	61,881.39
	Account Total:	61,118.61	61,118.61	0.00	61,118.61	123,000.00	61,881.39
	Account Group Total:	61,118.61	61,118.61	0.00	61,118.61	123,000.00	61,881.39
	Fund Total:	61,118.61	61,118.61	0.00	61,118.61	123,000.00	61,881.39

TOWN OF JAMESTOWN, NC
Statement of Revenue Budget vs Actuals
For the Accounting Period: 9 / 20

16

WATER AND SEWER CAPITAL RESERVE FUND

Account	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
INVESTMENT EARNINGS	86.22	181.94	300.00	118.06	61 %
TRANSFER FROM ENTERPRISE FUNDS	410,282.00	410,282.00	400,000.00	-10,282.00	103 %
NET POSITION APPROPRIATED	0.00	0.00	1,399,700.00	1,399,700.00	0 %
Account Group Total:	410,368.22	410,463.94	1,800,000.00	1,389,536.06	23 %
Fund Total:	410,368.22	410,463.94	1,800,000.00	1,389,536.06	23 %
Grand Total:	3,878,719.58	4,748,046.64	15,770,409.00	11,022,362.36	30 %

Amount of depreciation (transferred each year to w/s Capital Reserve)

17

61 WATER AND SEWER CAPITAL RESERVE FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
0							
9600	OTHER FINANCING USES						
	9600 TRANSFERS TO OTHER FUNDS	1,758,125.00	1,758,125.00	0.00	1,758,125.00	1,800,000.00	41,875.00
	Account Total:	1,758,125.00	1,758,125.00	0.00	1,758,125.00	1,800,000.00	41,875.00
	Account Group Total:	1,758,125.00	1,758,125.00	0.00	1,758,125.00	1,800,000.00	41,875.00
	Fund Total:	1,758,125.00	1,758,125.00	0.00	1,758,125.00	1,800,000.00	41,875.00
	Grand Total:	4,949,755.34	6,090,645.27	1,027,949.28	7,118,594.55	15,770,409.00	8,651,814.45

transfer to operating to
pay our portion of
Eastside / Riverdale projects

Mayor
Lynn Montgomery

Town Manager
Kenneth C. Cole

Town Attorney
Beth Koonce



Council Members
Martha Stafford Wolfe, Mayor Pro Tem
Rebecca Mann Rayborn
John Capes
Lawrence Straughn

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Abstract of Golf Report for September 2020

AGENDA ITEM #: II-E

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: October 20, 2020

ESTIMATED TIME FOR DISCUSSION: 0 Minutes

DEPARTMENT: Finance

CONTACT PERSON: Judy Galiman

SUMMARY:

Attached is a report of golf operations for the month of September 2020. For the month of September 2020 in comparison to September 2019, revenues were up just slightly (.4%) due to increased cart rentals and inventory sales). Grill concessions sales were down, as the grill was open for take-out only and the golf clubhouse was not open for rentals due to COVID, so that contributed to decreased golf shop/grill revenues.

Expenditures were up in September 2020 by approximately 5.5% in comparison to September 2019 expenditures.

As a result, the net profit decreased, with \$8,441 in September 2020, as opposed to a net profit of \$13,576 in September 2019.

ATTACHMENTS: Golf Report for September 2020

RECOMMENDATION/ACTION NEEDED:

BUDGETARY IMPACT:

SUGGESTED MOTION:

FOLLOW UP ACTION NEEDED:

Summary
FYE 6/30/21

	September 2020	September 2019	Variance	% Variance	YTD FYE 6/30/21	YTD FYE 6/30/20	Variance	% Variance
<i>Golf Course Operating Revenues</i>	115,473	115,017	456	0.40%	341,636	306,159	35,477	11.59%
<i>Golf Course Maintenance Expenditures (before capital outlay)</i>	48,431	50,452	(2,021)	-4.01%	169,390	168,459	931	0.55%
<i>Golf Course Golf Shop Expenditures (before capital outlay)</i>	58,601	50,989	7,612	14.93%	166,072	149,942	16,130	10.76%
<i>Net exp < or > rev before Capital Outlay</i>	8,441	13,576	(5,135)		6,174	(12,242)	18,416	
<i>Capital Outlay</i>	-	-	-		-	-	-	
<i>Net expenditures < or > revenues</i>	<u>8,441</u>	<u>13,576</u>	<u>(5,135)</u>	<u>-37.82%</u>	<u>6,174</u>	<u>(12,242)</u>	<u>18,416</u>	<u>150.43%</u>
<i>Golf Rounds Played (not including complimentary play)</i>	3,503	3,405			10,398	9,277		
<i>Bad Weather Days (1)</i>	3	0			7	5		
<i>Days closed for aerification, covered greens, COVID</i>	0	-			2	2		
<i>Golf course employees paid during the month:</i>								
<i>Full-time positions</i>	8	9						
<i>Part-time hours</i>	1,151	1,134						

(1) - Defined as rain, snow, 49 degrees or below, 95 degrees or above

Golf Course Revenues
Revenues
FYE 6/30/21

	<u>September 2020</u>	<u>September 2019</u>	<u>Variance</u>	<u>% Variance</u>	<u>YTD FYE 6/30/21</u>	<u>YTD FYE 6/30/20</u>	<u>Variance</u>	<u>% Variance</u>
Greens	60,017	60,930	(913)	-1.50%	174,977	160,483	14,494	9.03%
Cart Rentals	33,224	30,800	2,424	7.87%	99,192	81,268	17,924	22.06%
Pull Carts	46	29	17	58.62%	144	55	89	161.82%
Driving Range	5,538	4,637	901	19.43%	17,302	13,910	3,392	24.39%
Sales - Golf Shop Inventory	7,162	4,398	2,764	62.85%	21,355	15,170	6,185	40.77%
Sales - Golf Shop Concessions	9,206	12,668	(3,462)	-27.33%	28,136	31,703	(3,567)	-11.25%
Golf Clubhouse Rental Fees (golf clubs)	280	1,555	(1,275)	-81.99%	530	3,570	(3,040)	-85.15%
Ins Recoveries	-	-	-	-	-	-	-	-
	<u>115,473</u>	<u>115,017</u>	456	0.40%	<u>341,636</u>	<u>306,159</u>	35,477	11.59%

Note: Grill is currently open for take-out only.
Clubhouse is not open for rentals.

Jamestown Park Golf Course Operations
 Golf Maintenance Expenditures
 FYE 6/30/21

	<u>September 2020</u>	<u>September 2019</u>	<u>Variance</u>	<u>% Variance</u>	<u>YTD FYE 6/30/21</u>	<u>YTD FYE 6/30/20</u>	<u>Variance</u>	<u>% Variance</u>
<i>Salaries & Employee Benefits</i>	34,076	34,038	38	0.11%	104,242	109,150	(4,908)	-4.50%
<i>Supplies & Materials</i>	6,511	10,645	(4,134)	-38.84%	31,810	30,346	1,464	4.82%
<i>Contractual Services</i>	6,792	3,520	3,272	92.95%	29,815	23,416	6,399	27.33%
<i>Other Operating Expenditures (utilities, communications, etc)</i>	<u>1,052</u>	<u>2,249</u>	<u>(1,197)</u>	-53.22%	<u>3,523</u>	<u>5,547</u>	<u>(2,024)</u>	-36.49%
<i>Total Exp before Capital Outlay</i>	<u>48,431</u>	<u>50,452</u>	<u>(2,021)</u>	-4.01%	<u>169,390</u>	<u>168,459</u>	<u>931</u>	0.55%
<i>Capital Outlay</i>	<u>-</u>	<u>-</u>	<u>-</u>		<u>-</u>	<u>-</u>	<u>-</u>	
	<u><u>48,431</u></u>	<u><u>50,452</u></u>	<u><u>(2,021)</u></u>	-4.01%	<u><u>169,390</u></u>	<u><u>168,459</u></u>	<u><u>931</u></u>	0.55%

Golf Shop Expenditures
FYE 6/30/21

	<u>September 2020</u>	<u>September 2019</u>	<u>Variance</u>	<u>% Variance</u>	<u>YTD FYE 6/30/21</u>	<u>YTD FYE 6/30/20</u>	<u>Variance</u>	<u>% Variance</u>
<i>Salaries & Employee Benefits</i>	27,466	22,259	5,207	23.39%	81,232	68,165	13,067	19.17%
<i>Supplies & Materials</i>	15,683	15,575	108	0.69%	31,411	32,675	(1,264)	-3.87%
<i>Contractual Services</i>	12,840	8,257	4,583	55.50%	40,284	35,722	4,562	12.77%
<i>Other Operating Expenditures (utilities, communications, etc)</i>	<u>2,612</u>	<u>4,898</u>	<u>(2,286)</u>	-46.67%	<u>13,145</u>	<u>13,380</u>	<u>(235)</u>	-1.76%
<i>Total Exp before Capital Outlay</i>	<u>58,601</u>	<u>50,989</u>	<u>7,612</u>	14.93%	<u>166,072</u>	<u>149,942</u>	<u>16,130</u>	10.76%
<i>Capital Outlay</i>	<u>-</u>	<u>-</u>	<u>-</u>		<u>-</u>	<u>-</u>	<u>-</u>	
	<u><u>58,601</u></u>	<u><u>50,989</u></u>	<u>7,612</u>	14.93%	<u><u>166,072</u></u>	<u><u>149,942</u></u>	<u>16,130</u>	10.76%

Grill Operations
FYE 6/30/21

	<u>September</u> <u>2020</u>	<u>YTD</u> <u>FYE 6/30/21</u>	<u>September</u> <u>2019</u>	<u>YTD</u> <u>FYE 6/30/20</u>
Golf Shop Grill Revenues	9,206	28,136	12,668	31,703
Golf Shop Rental Revenue	-	-	1,070	2,525
	<u>9,206</u>	<u>28,136</u>	<u>13,738</u>	<u>34,228</u>
	see Note			
Expenditures:				
Wages	3,426	9,648	3,060	8,694
FICA	262	737	234	664
Benefits	1,392	4,105	1,107	2,969
Grill supplies	263	616	189	869
Food & beverage purchases	3,739	10,460	5,834	12,345
	<u>9,082</u>	<u>25,566</u>	<u>10,424</u>	<u>25,541</u>
	<u>124</u>	<u>2,570</u>	<u>3,314</u>	<u>8,687</u>

Note: Grill is currently open for take-out only.
 Golf shop is not open for rentals during COVID.

Mayor
Lynn Montgomery

Town Manager
Kenneth C. Cole

Town Attorney
Beth Koonce



Council Members
Martha Stafford Wolfe, Mayor Pro Tem
Rebecca Mann Rayborn
John Capes
Lawrence Straughn

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Budget Amendment #8

AGENDA ITEM #: II-F

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: October 20, 2020

ESTIMATED TIME FOR DISCUSSION: 0 Minutes

DEPARTMENT: Finance

CONTACT PERSON: Judy Gallman

SUMMARY:

This budget amendment will do the following if approved:

1. Increase budget to purchase a snow plow for the newest service truck.
2. Increase budget for replacing 2 a/c & heating units at the library.

ATTACHMENTS: Budget Amendment #8

RECOMMENDATION/ACTION NEEDED: Approve Budget Amendment #8

BUDGETARY IMPACT: Increase expenditures and revenues by \$165,000.

SUGGESTED MOTION: Approve Budget Amendment #7

FOLLOW UP ACTION NEEDED:

**FYE 6/30/21
BUDGET AMENDMENT #8**

		<u>Debit</u>	<u>Credit</u>
Fund 10:			
Capital Outlay - equipment	10-5600-5500	6,000.00	
Appropriated Fund Balance	10-3991		6,000.00
Budget for purchase of snow plow for new service truck			
Capital Outlay - Building	10-5000-5800	17,000.00	
Appropriated Fund Balance	10-3991		17,000.00
Budget to replace 2 air conditioning units at library.			

Mayor
Lynn Montgomery

Town Manager
Kenneth C. Cole

Town Attorney
Beth Koonce



Council Members
Martha Stafford Wolfe, Mayor Pro Tem
Rebecca Mann Rayborn
John Capes
Lawrence Straughn

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Notification of Advances

AGENDA ITEM #: II-G

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: October 20, 2020

ESTIMATED TIME FOR DISCUSSION: 0 Minutes

DEPARTMENT: Finance

CONTACT PERSON: Judy Gallman

SUMMARY:

At the February 15, 2020 Town Council meeting, approval was done to allow the Town Manager or designee to make cash advances from the General Fund to the sidewalk capital project funds in order to pay the construction invoices. These will be reimbursed by NCDOT for all allowable expenditures.

The Town's budget ordinance states that Council must be notified of any advances that will not be repaid within 60 days.

The current balance of advances to cover invoices paid for which reimbursement has been requested but not yet received are as follows:

East Main Street (Lydia) sidewalk project - \$496,356

East Fork Road sidewalk & pedestrian bridge project - \$257,563

Note: We have received reimbursements for 9 of our 12 requests so far from NCDOT.

ATTACHMENTS:

RECOMMENDATION/ACTION NEEDED:

BUDGETARY IMPACT:

SUGGESTED MOTION:

FOLLOW UP ACTION NEEDED:

Mayor
Lynn Montgomery

Town Manager
Kenneth C. Cole

Town Attorney
Beth Koonce



Council Members
Martha Stafford Wolfe, Mayor Pro Tem
Rebecca Mann Rayborn
John Capes
Lawrence Straughn

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Resolution honoring Alan F. Johnson

AGENDA ITEM #: IV

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: October 20, 2020

ESTIMATED TIME FOR DISCUSSION: 10 Minutes

DEPARTMENT: Administration

CONTACT PERSON: Katie Weiner, Town Clerk

SUMMARY:

Alan F. Johnson passed away a few months ago. He was a cherished member of the Jamestown community. Alan Johnson was instrumental in the restoration and maintenance of the Jamestown Public Library. He was a very active member of the Old Jamestown School Association. He also served as a Vice President and Interim President of that Association. The Town of Jamestown greatly appreciates his service. There has been a plaque installed outside of the Jamestown Public Library in his honor.

ATTACHMENTS: Resolution honoring Alan F. Johnson & photo of plaque in honor of his service

RECOMMENDATION/ACTION NEEDED: N/A

BUDGETARY IMPACT: N/A

SUGGESTED MOTION: N/A

FOLLOW UP ACTION NEEDED: N/A



Settled 1752
JAMESTOWN
NORTH CAROLINA
RESOLUTION HONORING ALAN F. JOHNSON

WHEREAS, Alan F. Johnson was part of the delegation that persuaded Guilford County Schools to transfer ownership of the Old Jamestown School to the Town of Jamestown in early 1980; and

WHEREAS, Alan Johnson was influential in the Save the Old School (SOS) fundraising campaign to restore the building in 1985; and

WHEREAS, Mr. Johnson was active on the Board throughout the restoration of the building; and

WHEREAS, he was a charter member of the Old Jamestown School Association, Inc. established in 1986; and

WHEREAS, he served as Vice President and Interim President of the Old Jamestown School Association, Inc.; and

WHEREAS, Mr. Johnson served as Chairman of the Library Board of Trustees from 1988-2004 and served on every board including the Old Jamestown School Association, the Jamestown Alumni Association and the Friends of the Library; and

WHEREAS, Mr. Johnson played an active role in the financial aspects of both the Library and building upkeep; and

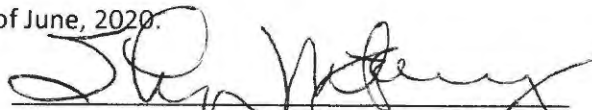
WHEREAS, Mr. Johnson was on the Jamestown Library campus almost daily doing not only diffident tasks but also watering plants, checking toilets, mopping floors, changing lightbulbs; whatever was needed, he was there; and

WHEREAS, Mr. Johnson displayed his love of the Town of Jamestown and Jamestown Library through his many years of kind and untiring service to the Jamestown Library from the difficult to the routine tasks.

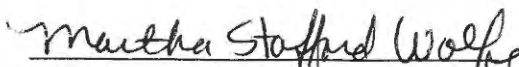
NOW THEREFORE, I, Lynn Montgomery, Mayor of the Town of Jamestown and the Town Council do hereby resolve that Alan F. Johnson be honored and remembered as a true gentlemen and scholar and a valued member of the Town of Jamestown for his service to the Jamestown Library.

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be spread upon the official Minute Book of the Town of Jamestown to serve as a tribute to the life and service of Mr. Alan F. Johnson.

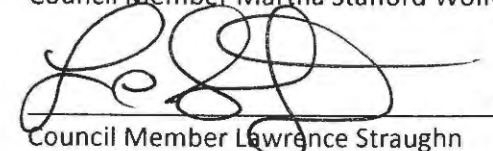
Adopted this the 16th day of June, 2020.



Mayor S. Lynn Montgomery



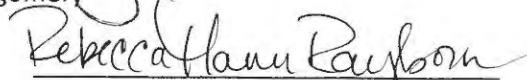
Council Member Martha Stafford Wolfe



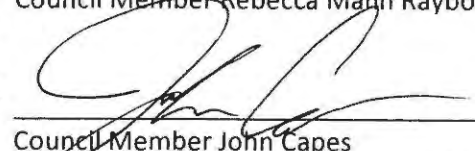
Council Member Lawrence Straughn

P.O. Box 848
Jamestown, NC 27282





Council Member Rebecca Marn Rayborn



Council Member John Capes

Tel:(336)454-1138
Fax:(336)886-3504



Mayor
Lynn Montgomery

Town Manager
Kenneth C. Cole

Town Attorney
Beth Koonce



Council Members
Martha Stafford Wolfe, Mayor Pro Tem
Rebecca Mann Rayborn
John Capes
Lawrence Straughn

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Approval of Corona-virus Intergovernmental Agreement

AGENDA ITEM #: V-A

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: October 20, 2020

ESTIMATED TIME FOR DISCUSSION: 10 minutes

DEPARTMENT: Administration

CONTACT PERSON: Kenny Cole, Town Manager

SUMMARY:

Guilford County has approved a population-based allocation to the Municipalities in Guilford County. The Town of Jamestown has been approved for an allocation up to \$40,070.00 of Guilford County's Corona-virus Relief Fund. These can only be used for COVID-19 related expenses. The funds cover any expenditures can between the dates of March, 27 to December 30, 2020. Judy and I spoke with the County Manager. Since the town does not have a lot of expenditures, he suggested to submit our expenses to Guilford County.

ATTACHMENTS: Intergovernmental Agreement for Participation in GC Local Government COVID-19 Reimbursement Program

RECOMMENDATION/ACTION NEEDED: Approve Agreement

BUDGETARY IMPACT: None

SUGGESTED MOTION: Move to approve Intergovernmental Agreement for Participation in Guilford County Local Government COVID-19 Reimbursement Program.

FOLLOW UP ACTION NEEDED: Forward executed agreement to Guilford County.

MARTY K. LAWING
County Manager



GUILFORD COUNTY
ADMINISTRATIVE OFFICES

September 21, 2020

Mr. Kenny Cole, Town Manager
Town of Jamestown
301 East Main Street
Jamestown, NC 27282

RE: Intergovernmental Agreement for Coronavirus Relief Funding

Dear Mr. Cole,

On July 29, 2020, I sent you an Intergovernmental Agreement outlining the requirements for the Town of Jamestown to receive an appropriation of Coronavirus Relief Funds from the County. This is an agreement that must be approved by the Governing Boards of the City/Town within the County.

To date we have not received the signed agreement from the Town of Jamestown. Current guidance requires the funds to be expended or before the end of December 2020. This guideline may change, but for now we are working with the December end date. In order for the County to optimize the use of our CRF allocation, it would be helpful to know the Town's intentions. We hope you will be able to use the CRF allocation to benefit the people in your community. However, if your municipality does not intend to approve the Intergovernmental Agreement, we would like to know that.

I am requesting that you send me the signed Intergovernmental Agreement or respond to this letter and let me know the Town's intentions with regard to approving this Intergovernmental Agreement before September 30, 2020.

Thank you for your assistance and please call me if you have any questions about this request.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Marty K. Lawing', is written over the typed name and title.

Marty K. Lawing
Guilford County Manager



Settled 1752
JAMESTOWN
NORTH CAROLINA

September 23, 2020

Marty K. Lawing
P.O. Box 3427
Greensboro, N.C. 27402

RE: Intergovernmental Agreement for Coronavirus Relief Funding

Dear Mr. Lawing,

As we discussed yesterday, it is the Town's intention to accept and proceed with the CRF from Guilford County. The agreement will be on our October 20, 2020 agenda. The Town of Jamestown greatly appreciates the allocation.

If you have any questions, please contact me.

Sincerely,

Kenny Cole
Town Manager

Mayor
Lynn Montgomery

Town Manager
Kenneth C. Cole

Town Attorney
Beth Koonce



Council Members
Martha Stafford Wolfe, Mayor Pro Tem
Rebecca Mann Rayborn
John Capes
Lawrence Straughn

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Budget Amendment #9

AGENDA ITEM #: V-B

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: October 20, 2020

ESTIMATED TIME FOR DISCUSSION: 5 min.

DEPARTMENT: Finance

CONTACT PERSON: Judy Gallman

SUMMARY:

This budget amendment will allow us to purchase a camera and tripod system which will give us the ability to better broadcast meetings via our YouTube channel to the public. This camera system is portable and can be used in various locations as needed. We anticipate that this cost will be covered by the CARES Act funding from Guilford County. When we receive the reimbursement for the camera system, I will bring another budget amendment to Council to change the funding from appropriated fund balance to grant funding.

ATTACHMENTS: Quote from Audio & Light & Budget Amendment #9

RECOMMENDATION/ACTION NEEDED: Approve Budget Amendment #9

BUDGETARY IMPACT: Increase expenditures and appropriated fund balance by \$3,250.

SUGGESTED MOTION: Approve Budget Amendment #9

FOLLOW UP ACTION NEEDED:

Audio & Light, Inc.
 Phone: (336) 274-1234
 Fax: (336) 274-4022
 2209 Randleman Rd
 Greensboro, NC 27406



Quote
 No.: **18688**
 Date: 10/9/2020

Prepared for:

Prepared by: Brent Everhart
 Account No.: 12391

Town of Jamestown
 301 N Main St
 Jamestown, NC 27282

Quantity	Item ID	Description	UOM	Sell	Total
1	PT20X-NDI-GY	20X Optical Xoom NDI, 3G-SDI, HDMI, CVBS, IP Streaming 1920 x 1080p 60.7 degree FOV (Gray w/ US Power Supply)	EA	\$2,184.00	\$2,184.00
1.00	Misc-Non Inventory	IKAN tripod, 13.2 lbs payload	EA	\$208.92	\$208.92
1.00	Misc-Non Inventory	PROCAT5E-S-RR-50 50ft flexible Cat5 cable.	EA	\$54.48	\$54.48
1	SG350-10P	10-Port Gigabit Managed Switch	EA	\$292.50	\$292.50
1	EB1	1SP FLANGED ECONO BLANK	EA	\$7.80	\$7.80
1.00	Miscellaneous Hardware	patch cables, rack aharware, consumables.	EA	\$50.00	\$50.00
0.25	Labor - Install	Installation Labor Rate	EA	\$1,200.00	\$300.00
2.00	Labor - Checkout & Commissioning	Labor - Checkout & Commissioning	HR	\$75.00	\$150.00
1.00	Shipping & Handling	Shipping & Handling, Buyer Pays Actual on Final Invoice	EA	\$0.00	\$0.00

Your Price:	\$3,247.70
Sales Tax	\$219.22
SubTotal:	\$3,466.92
Total:	\$3,466.92

Prices are firm until 11/8/2020 Terms: Due on receipt

Prepared by: Brent Everhart, beverhart@audio-light.com

Date: 10/9/2020

Accepted by: _____

Date: _____

Disclaimer

Please Note: except as specifically noted, this proposal does not include any electrical hardware or provide for the installation of any electrical hardware. Audio & Light will work with your electrical contractor to ensure proper installation of any electrical hardware that may be necessary.

**FYE 6/30/21
BUDGET AMENDMENT #9**

		<u>Debit</u>	<u>Credit</u>
Fund 10:			
Assets not capitalized	10-4100-2900	3,250.00	
Appropriated Fund Balance	10-3991		3,250.00
 Budget for purchase of camera equipment for streaming Town meetings			

Mayor
Lynn Montgomery

Town Manager
Kenneth C. Cole

Town Attorney
Beth Koonce



Council Members
Martha Stafford Wolfe, Mayor Pro Tem
Rebecca Mann Rayborn
John Capes
Lawrence Straughn

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Golf Course Quarterly Report

AGENDA ITEM #: VI-A

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: 10-20-2020

ESTIMATED TIME FOR DISCUSSION: 10 minutes

DEPARTMENT: Golf Operations

CONTACT PERSON: Ross Sanderlin

SUMMARY:

First Quarter numbers for golf operations show a consistent increase in rounds played as the golf course continues to operate at near full capacity on a daily basis. Compared to 2019, there were 1,350 more total rounds played this quarter and a 15% increase in green fee, cart fee and range revenue.

The clubhouse grill has continued to operate as take-out only and clubhouse rentals are still suspended due to covid restrictions on gatherings of large groups.

ATTACHMENTS:

RECOMMENDATION/ACTION NEEDED:

BUDGETARY IMPACT:

SUGGESTED MOTION:

FOLLOW UP ACTION NEEDED:

Mayor
Lynn Montgomery

Town Manager
Kenneth C. Cole

Town Attorney
Beth Koonce



Council Members
Martha Stafford Wolfe, Mayor Pro Tem
Rebecca Mann Rayborn
John Capes
Lawrence Straughn

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Discussion of the AARP Livable Communities Program

AGENDA ITEM #: VI-B

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: October 20, 2020

ESTIMATED TIME FOR DISCUSSION: 10 Minutes

DEPARTMENT: Administration

CONTACT PERSON: Rebecca Rayborn, Kenny Cole

SUMMARY:

Council Members have expressed an interest in learning more about the Livable Communities Program offered by AARP. Mark Hensley, an AARP Representative, attended the February 18th meeting and presented additional information about the program to Council.

Attached you will find the Resolution to participate in the AARP Network of Age-Friendly Communities.

ATTACHMENTS: Resolution of Support

RECOMMENDATION/ACTION NEEDED:

BUDGETARY IMPACT: N/A

SUGGESTED MOTION: Approve Resolution to participate in the AARP Network of Age-Friendly Communities.

FOLLOW UP ACTION NEEDED: Submit the proper application.



Settled 1752
JAMESTOWN
NORTH CAROLINA

**RESOLUTION TO SEEK MEMBERSHIP IN THE AMERICAN ASSOCIATION OF RETIRED PERSONS
(AARP) NETWORK OF AGE-FRIENDLY COMMUNITIES**

WHEREAS, the health and safety of residents of all ages is of highest concern to the citizens of the Town of Jamestown; and

WHEREAS, as the U.S. population ages and people stay healthy and active longer, communities must adapt; and

WHEREAS, planning processes including community revitalization and economic development plans should include the needs of all people regardless of age, income, physical ability, race, and other factors of older adults; and

WHEREAS, community decisions on land-use, housing, and transportation should be consistent with comprehensive plans that have been developed with public input; and

WHEREAS, members of the AARP Network of Age-Friendly Communities become part of a global network of communities that are committed to giving their older residents the opportunity to live rewarding, productive, and safe lives; and

WHEREAS, membership in the Network of Age-Friendly Communities include access to financial assistance and technical expertise; and

NOW, THEREFORE, BE IT RESOLVED that in order to ensure that the Town of Jamestown is a well-designed, livable community that promotes health and sustained economic growth for residents of all ages, the Town Council of the Town of Jamestown supports the planning process and requests participation in the Network of Age-Friendly Communities.

Adopted this the 20th day of October, 2020.

S. Lynn Montgomery, Mayor

ATTEST:

Katie M. Weiner, MPA, CMC
Town Clerk

Mayor
Lynn Montgomery

Town Manager
Kenneth C. Cole

Town Attorney
Beth Koonce



Council Members
Georgia Nixon, Mayor Pro Tem
Martha Stafford Wolfe
Rebecca Mann Rayborn
John Capes

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Approval of equipment lease contracts - Recreation and Golf Maint

AGENDA ITEM #: VI-C

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: October 20, 2020

ESTIMATED TIME FOR DISCUSSION:

DEPARTMENT: Finance

CONTACT PERSON: Judy Gallman

SUMMARY:

Attached is a lease agreement with VGM Financial to lease mowers and a utility cart from Tri State Pump & Control for the use of the recreation department. These will be used to mow and otherwise maintain baseball fields, soccer fields, parks, and other Town property. The lease has a term of 5 years with monthly payments. Some of this equipment will replace equipment on lease ending in December 2020.

Also attached is a quote for a lease for 2 mowers from Smith Turf & Irrigation for the use of the golf maintenance department. These will be used to maintain the golf course. These will replace 2 leased mowers on a lease that ends in December 2020. The lease term is for 5 years with monthly payments. I am currently waiting on the lease agreement to be finalized.

Both lease contracts are through state purchasing contracts; thus no bids are needed.

The Town attorney will review the leases and given opinion as stated as part of the lease agreement packet.

The current year lease payments are included in the current budget for the Town.

ATTACHMENTS:

RECOMMENDATION/ACTION NEEDED: Approve operating lease agreements

BUDGETARY IMPACT: \$11,880 -Recreation and \$9,471 Golf Maint - for FYE 6-30-21(7 months)

SUGGESTED MOTION: Approve operating leases for recreation/golf equipment and allow Finance Director to enter into lease agreements

FOLLOW UP ACTION NEEDED:

SMITH TURF & IRRIGATION

DISTRIBUTORS

QUOTE

Acct Name/#: Jamestown Park

Sales Location: Charlotte

Contact Name/#: John Crowe

Date: 10/09/20

PO#:

Deliver:

File: **NC State Contract**

Ship To: 7069 East Fork Road, Jamestown, NC 27282



Quoted From:

Charlotte Office

4355 Golf Acres Dr

Charlotte, NC 28208

Bill To:

John Crowe, 336-687-9912

Territory ID: **420 - SF&G**

Territory Manager: **Jeff Corn**

704-512-9120

Qty	Model	Description	Unit Price	Extended
NC State 2020-2021 Budget Contract Pricing				
Priced on the NC State Contract 515B for Grounds Maintenance Equipment				
1	30885	Groundsmaster 4500		\$72,910.65
1	30408	800 Hour MVP Filter Kit		\$298.20
1	CTFC	Cool Top Fan and Canopy		\$890.00
5	108-9026-03	Combination Blade		\$122.05

Turfcare Colfax

Toro 6000 series, 29HP KOHLER

1	TO74926	Toro 6000, 29HP KOHLER EFI/60" TURBO FORCE		\$11,117.31
1	TO115-7468	Mulch Kit Includes trade-in 8 Yr. Old 4500GM		\$263.80

\$85,602.01

Payment

60 Month True Lease without Tax

\$1,352.74

Note rates and payment can change monthly

Payment Terms:	Net 10th Prox (Upon Credit Approval)	Sub Total	
Prices And Terms Shown Will Be Valid For 30 Days From Date Quoted. After This Period, We Reserve The Right To Make Any Necessary Adjustments To Prices And/Or Payment Terms.		*Sales Tax	
Quote Prepared By:	Jeff Corn	Total	\$0.00
Quote Accepted By:		Date:	10/9/2020
		Date:	

QUOTE



QUOTE #	AAAQ2112
DATE	Sep 23, 2020

Tri-State Pump & Control, Inc.

1162 Chastain Road, Liberty, SC 29657

To Scott Coakley
Town of Jamestown Parks & Rec
301 E. Main Street
Jamestown, NC 27282

Salesperson	P.O. Number	Payment Terms	Valid Until
Ben Greene			Oct 23, 2020

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	Jacobsen Truckster 2wd Truckster XD - Gas with Manual Transmission, 2WD, & premium operator seat Color option - Jacobsen orange hood (all fenders are black) 66" Heavy Duty Box and Tailgate Hitch, 2" Receiver	\$21,696.48	\$21,696.48
1	Jacobsen LF570 2wd LF570 2WD -T4F (37.5 HP - Sold In ULSD countries only) (5) 11 blade reel (5) 22" Grooved steel front roller (3" diameter) Orange Cool Top Canopy & Fan 2x3	\$54,903.45	\$54,903.45
2	Exmark (Lazer X series) LZX801GKA60600 with (mulch kit) MK606. Price provided by Sedgefield Outdoor	\$10,795.00	\$21,590.00
1	Credit for Trade In of existing LF570 with serial number ending in 1691.	-\$2,500.00	-\$2,500.00
SubTotal			\$95,689.93

SUBTOTAL	\$95,689.93
SALES TAX	\$6,698.30
TOTAL	\$102,388.23

Notes

60 month, 600 hours per year, first payment in advance, estimated, monthly, pretax, FMV lease payment is \$1,697.10.

The above pricing is based on Jacobsen's Sourcewell contract #062117-JCS. The Town of Jamestown's Sourcewell member number is ID# 8209.

Per Sedgefield Outdoor, the Exmark pricing reflects bid assist pricing.



Turf Equipment Schedule (Fair Market Value Purchase Option)

The "Lease": Equipment Schedule Number 004-0683338-104 Dated October 1, 2020 to Master Lease Number 683338L Dated August 24, 2015	
"Lessee": Town of Jamestown dba Jamestown Park Golf Course, 7041 East Fork Road, Jamestown, NC 27282	
Contact: Judy Gallman	Phone:
"Lessor": VGM Financial Services, a division of TCF National Bank, 1111 West San Marnan Dr, Suite A2 West, Waterloo, IA 50701-8926	

This Equipment Schedule (this "Schedule") is entered into pursuant to and incorporates the terms of the Master Lease (except as expressly modified by this Schedule) identified above between Lessor and Lessee (the "Master Lease" and, together with this Schedule, this "Lease"). All capitalized terms not otherwise defined in this Schedule have the meanings assigned in the Master Lease. Upon execution and delivery of this Schedule by Lessor and Lessee, and Lessee's acceptance of the Equipment described below, Lessor leases to Lessee and Lessee leases from Lessor the Equipment on the terms and conditions of this Lease.

SUMMARY OF TERM AND RENTAL PAYMENTS:

Commencement Date	Initial Term 60 Months	Rent Payment Period Monthly	Each Rent Payment \$1,697.10 plus applicable taxes except financed sales tax included in the Final Cost	Advance Rent Payment(s) \$1,697.10 For Installments(s): First	Interim Rent Daily Factor N/A	Security Deposit N/A
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EQUIPMENT, PERSONAL PROPERTY, SERVICES AND/OR SOFTWARE (the "Equipment"):

MAXIMUM HOURS:

Jamestown Park Golf, 7041 East Fork Road, Jamestown, NC 27282; (1) Jacobsen L.F-570, (1) Jacobsen XD Truckster & (2) Exmark Lazer X ZTR Mower together with all attachments and accessories thereto	3000/Term
--	-----------

Each Rent Payment shall be payable in advance on the Commencement Date and on the same day of each subsequent Rent Payment Period for the Initial Term and any renewal term.

The following additional provisions apply to the Equipment and this Lease only:

1. So long as this Lease has not been canceled or terminated early and no Event of Default exists, upon expiration of the Initial Term ("Lease End"), Lessee may purchase all, but not less than all, of the Equipment for the fair market value of the Equipment, as mutually determined by Lessor and Lessee, plus all sales and use taxes arising on the sale of the Equipment. To exercise the foregoing purchase option, Lessee must give written notice thereof to Lessor at least 90 days and no more than 120 days prior to Lease End. If Lessee fails to give such notice, or if the parties cannot agree on the Fair Market Value of the Equipment by 60 days before Lease End, then the purchase option shall lapse. If the purchase option lapses, then at least 30 days before Lease End or the end of any renewal term, Lessee must give Lessor notice of its intent to return the Equipment and request return location instructions. If Lessee fails to give such notice, or gives notice but fails to return the Equipment in accordance with Section 5 of the Master Lease, this Lease will automatically renew, at the same rental and other terms set forth in this Lease, for additional successive non-cancelable 1-month terms after the Initial Term until timely written notice of return and proper return of the Equipment is made.
2. If Lessee gives timely notice of election to purchase the Equipment as provided in paragraph 1 and fails to timely pay the purchase price, then Lessor may, in its sole discretion, by written notice to Lessee (a) treat the Equipment as purchased and enforce payment of the purchase price, or (b) declare a failure to meet the purchase conditions whereupon Lessee's interest in the Lease and Equipment shall automatically be canceled and Lessee shall return the Equipment in accordance with Section 5 of the Master Lease.
3. Upon Lessee's exercise of the purchase option and Lessor's receipt of the purchase price plus applicable sales and use tax and any rent or other amount owing under this Lease, the Equipment will be deemed transferred to Lessee at its then location and, on Lessee's request at such time, Lessor will deliver to Lessee a bill of sale for the Equipment, "WHERE IS, AS IS" WITHOUT ANY WARRANTY AS TO TITLE OR WITH RESPECT TO THE EQUIPMENT, EXPRESS OR IMPLIED.
4. If this Lease terminates or is cancelled prior to the end of the Initial Term, then the Maximum Hours specified above shall be reduced pro rata based on the number of months remaining in the current year or Initial Term, as applicable. If the Lease is renewed or extended, the Maximum Hours allowed during such renewal or extension shall be calculated pro rata based on the number of Maximum Hours specified above and the number of months of such extension or renewal.
5. This Schedule may, in Lessor's sole discretion, be delivered and/or reproduced by facsimile, optical scanning or other electronic means ("e-copy") and such e-copy or a printed version thereof shall be enforceable as an original and admissible as such in any court or other proceeding, provided that there shall be only one original of this Schedule and it shall bear the original ink or electronic signature of Lessor and be marked "Original." Each party's electronic signature on this Schedule shall be unconditionally valid and legally enforceable, and each party agrees not to contest the validity or enforceability of any electronic signature (or the authority of the electronic signer to sign). To the extent that this Schedule constitutes chattel paper (as that term is defined by the Uniform Commercial Code), a security or ownership interest intended to be created through the transfer and possession of this Schedule can be done only by the transfer of the "Original" bearing the original ink or electronic signature of Lessor; provided that, if the "Paper Out" process shall have occurred, or if there shall simultaneously exist both the "Paper Out" printed version and an electronic version of this lease, then the "Paper Out" printed version of such document bearing the legend "Original" applied by Lessor shall constitute the sole chattel paper original and authoritative version. Lessee agrees to deliver to Lessor, on request, this Schedule bearing Lessee's original signature.

Lessor: VGM Financial Services, a division of TCF National Bank By: _____ Title: _____

Lessee: Town of Jamestown dba Jamestown Park Golf Course By: _____ Judy Gallman, Finance Director

OPINION OF COUNSEL

(To be on Attorney's Letterhead)

Date:

Lessee: Town of Jamestown dba Jamestown Park Golf Course
7041 East Fork Road,
Jamestown, NC 27282

Lessor: VGM Financial Services, a division of TCF National Bank
1111 West San Marnan Dr, Suite A2 West
Waterloo, IA 50701-8926

Re: Contract 004-0683338-104, dated as of October 1, 2020, by and between Town of Jamestown dba
Jamestown Park Golf Course and Lessor

Ladies and Gentlemen:

I have acted as counsel to Lessee with respect to the contract described above (the "Lease") and various related matters, and in this capacity have reviewed a duplicate original or certified copy of the Lease and exhibit thereto. Based upon the examination of these and such other documents as I deem relevant, it is my opinion that:

1. Lessee is a public corporation and political subdivision of the State of North Carolina (the "State") duly organized, existing and operating under the Constitution and laws of the State. The full, true and correct legal name of Lessee is _____.
2. The Uniform Commercial Code, as adopted in the State (the "UCC"), and no other statute of the State, governs the creation, perfection, priority or enforcement of a security interest created by Lessee.
3. Lessee is authorized and has power under State law to enter into the Lease, and to carry out its obligations thereunder and the transactions contemplated thereby.
4. The Lease and the other documents described above have been duly authorized, approved, executed and delivered by and on behalf of Lessee, and the Lease is a valid and binding contract of Lessee enforceable in accordance with its terms, except to the extent limited by State and Federal laws affecting remedies and by bankruptcy, reorganization or other laws of general application relating to or affecting the enforcement of creditors' rights.
5. The authorization, approval and execution of the Lease and all other proceedings of Lessee relating to the transactions contemplated thereby have been performed in accordance with all open meeting laws, public bidding laws and all other applicable State and Federal laws.
6. The execution of the Lease and the appropriation of moneys to pay the payments coming due under the Lease do not result in the violation of any constitutional, statutory or other limitation relating to the manner, form or amount of indebtedness which may be incurred by Lessee.
7. There is no litigation, action, suit, or proceeding pending or before any court, administrative agency, arbitrator or governmental body, that challenges the organization or existence of Lessee; the authority of the organization or existence of Lessee; the authority of its officers; the proper authorization, approval and execution of the Lease and the other documents described above; the appropriation of monies to make Rental Payments under the Lease for the current fiscal year, or the ability of Lessee otherwise to perform its obligations under the Lease and the transactions contemplated thereby.

This opinion of counsel may be relied upon by Lessor and its successors and assigns.

Very truly yours,

RESOLUTION
LEASE NO. 004-0683338-104
DATED AS OF OCTOBER 1, 2020

A resolution authorizing the negotiation, execution, and delivery of Lease No. 004-0683338-104 dated October 1, 2020 (the "Lease"), between Town of Jamestown dba Jamestown Park Golf Course, 7041 East Fork Road, Jamestown, NC 27282 and VGM Financial Services, a division of TCF National Bank, 1111 West San Marnan Dr, Suite A2 West, Waterloo, IA 50701-8926; and prescribing other details in connection therewith.

WHEREAS, Town of Jamestown dba Jamestown Park Golf Course, (the "Lessee") is a political subdivision duly organized and existing pursuant to the Constitution and laws of the State of North Carolina; and

WHEREAS, Lessee is duly authorized by applicable law to acquire such items of personal property as are needed to carry out its governmental functions and to acquire such personal property by entering into lease-purchase agreements; and

WHEREAS, Lessee hereby finds and determines that the execution of a Lease for the purpose of leasing with the option to purchase the property designated and set forth in the Lease is appropriate and necessary to the function and operations of the Lessee; and

WHEREAS, VGM Financial Services, a division of TCF National Bank, (the "Lessor") shall act as Lessor under said Lease; and

WHEREAS, the Lease shall not constitute a general obligation indebtedness of the Lessee within the meaning of the Constitution and laws of the State;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF Town of Jamestown dba Jamestown Park Golf Course:

Section 1. The Lease, in substantially the form as presently before the governing body of the Lessee, is hereby approved, and the _____ of the Lessee, is hereby authorized to negotiate, enter into, execute, and deliver the Lease and related documents in substantially the form as presently before the governing body of the Lessee, with such changes therein as shall be approved by such officer, and which Lease will be available for public inspection at the offices of Lessee.

Section 2. The Lessee shall, and the officers, agents and employees of the Lessee are hereby authorized and directed to take such further action and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution, and to carry out, comply with and perform the duties of the Lessee with respect to the Lease.

Section 3. The Lessee's obligations under the Lease shall be expressly subject to annual appropriation by Lessee; and such obligations under the Lease shall not constitute a general obligation of Lessee or indebtedness of Lessee within the meaning of the Constitution and laws of the State of North Carolina.

Section 4. All other related contracts and agreements necessary and incidental to the Lease are hereby authorized, ratified and approved.

Section 5. This resolution shall take effect immediately upon its adoption and approval.

CERTIFIED AS TRUE AND CORRECT this ____ day of _____, 20____.

Signature of Clerk, Secretary or Assistant Secretary

Printed Name of Clerk, Secretary or Assistant Secretary



CERTIFICATE OF INCUMBENCY
LEASE NO. 004-0683338-104
DATED AS OF October 1, 2020

I, _____, do hereby certify that I am the duly elected or appointed and acting Clerk/Secretary of Town of Jamestown dba Jamestown Park Golf Course (the "Lessee"), a political subdivision duly organized and existing under the laws of the State of North Carolina, and that, as of the date hereof, the individuals named below are the duly elected or appointed officers of the Lessee holding the offices set forth opposite their respective names.

NAME	TITLE	SIGNATURE
_____	_____	_____
_____	_____	_____

IN WITNESS WHEREOF, I have duly executed this certificate this ____ day of _____, 20 ____.

Signed: _____

Title: _____

NOTE: The Clerk or Secretary of the Lessee should sign unless that person is also the signor of the documents in which case the President or some other Officer of the Lessee should execute this document.



Invoice

Date of Invoice: 10/01/2020
Application Number: 424593
Contract Number: 004-0683338-104

To: Town of Jamestown dba Jamestown Park Golf Course
7041 East Fork Road
Jamestown, NC 27282

Advance Payments/Security Deposit

Description	Contract Payment	Sales/Use Tax	Other	Amount
First Payment in Advance	\$1,697.10	\$0.00		\$1,697.10
Last Payment in Advance	\$0.00	\$0.00		\$0.00
			\$0.00	\$0.00
Sub Total				\$1,697.10

Other Fees/Charges

Fee Description	Amount
Other Fees/Charges Sub Total	\$0.00

Invoice Total Due

Invoice Total Due	\$1,697.10
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Remit Payment with 866-465-3149
Completed Documents to: OR
VGM Financial Services, a division of TCF
National Bank
1111 West San Marnan Dr, Suite A2 West
Waterloo, IA 50701-8926



Delivery and Acceptance

"Lessee"
Town of Jamestown dba Jamestown Park Golf Course, 7041 East Fork Road, Jamestown, NC 27282
"Lessor"
VGM Financial Services, a division of TCF National Bank, 1111 West San Marnan Dr, Suite A2 West, Waterloo, IA 50701-8926

Delivery and Acceptance agreement attached to and made a part of Lease 004-0683338-104 dated October 1, 2020 (the "Lease").

This Certificate relates to the Equipment (the "Equipment") that is described in the Lease.

Pursuant to the Lease, Lessee acknowledges that Lessor has acquired the Equipment in connection with the Lease and Lessee has either received a copy of the purchase agreement with the vendor of the Equipment on or before signing the Lease or has approved such purchase. Lessee hereby represents, warrants and certifies that (i) all of the Equipment has been delivered to Lessee at the Equipment Location set forth in the Lease and has been installed, tested and inspected by Lessee or duly authorized representatives of Lessee, (ii) the Equipment Description set forth in the Lease is complete and correct, (iii) the Equipment, together with any supporting documentation, is exactly what Lessee ordered, is in good working order, is satisfactory in all respects and has been accepted by Lessee under the Lease as of the Acceptance Date set forth below, and (iv) there has been no adverse change in the business or financial condition of Lessee or any guarantor of the Lease since the day the most recent financial statement of Lessee or any guarantor was submitted to Lessor. If Lessee has made a deposit to the Equipment vendor(s), by signing this Certificate, Lessee hereby transfers all of Lessee's right, title and interest in and to the Equipment to Lessor, except to the extent set forth in the Lease, whether or not Lessee has been reimbursed for the deposit(s).

IMPORTANT: LESSEE SHOULD SIGN THIS CERTIFICATE ONLY AFTER LESSEE HAS RECEIVED AND IS COMPLETELY SATISFIED WITH THE EQUIPMENT. BY SIGNING THIS CERTIFICATE, LESSEE (1) IS IRREVOCABLY ACCEPTING THE EQUIPMENT, (2) BECOMES ABSOLUTELY AND IRREVOCABLY OBLIGATED TO LESSOR UNDER THE LEASE, AND (3) MAY NOT THEREAFTER REJECT THE EQUIPMENT, CANCEL OR TERMINATE THE LEASE OR DENY ANY STATEMENT MADE IN THIS CERTIFICATE, FOR ANY REASON WHATSOEVER

Acceptance Date: _____

Lessee: Town of Jamestown dba Jamestown Park Golf Course By: _____ Title: _____

Printed Name: _____

Please Complete and return this document by Fax to 800-741-8079 upon delivery and acceptance of the financed Equipment.

Manager Report: October 13, 2020

Project	Change Since Last Report?	Update
COVID-19 Safety Update		
Overall	COVID cases Continue to Increase.	North Carolina has been in Phase 2 of the Governor's three part plan to reopen businesses since late May. Executive order 163(Phase 2.5) will expire October 2, 2020, at 5 p.m. The State has entered Phase 3.
Golf Course	No Change	No incidents to report. All sanitation procedures remain in effect.
Legal Proceedings		
2216 Guilford College Road	No Change	The Town Attorney gave an update at our July 2020 Council Meeting.
Lee Street		Council adopted the Order of Demolition.
Oakdale Mill		The town will be doing an inventory of the houses at Oakdale Mill. After our inventory, the Planning Department will issue a letter to the owner to remedy the issues. We have contacted the owner to arrange a zoom meeting.
Other Updates	None	None
Projects		
Sewer Easement	No Change	Public Services staff is planning an easement maintenance project. We will be renting a forestry cutter and using it to mulch fallen limbs and trees on outfalls. We are coordinating the timing with the Golf Course so the equipment can be used for maintenance of out of play areas.

Manager Report: October 13, 2020

HR Office		The contactor has framed the walls for the office. We are waiting for the glass to be installed and painting.
Civic Center Internet	No Change	<p>Due to COVID 19, the Town has been forced to engage in more remote meetings. We have noticed several challenges with our ability to provide seamless meeting broadcasts due to Internet bandwidth capacity and reception of WiFi signals in the Civic Center. Over the past few years, we have continued to try to expand our capacity to host such meetings, but the fact remains that COVID has forced us to hasten that schedule.</p> <ol style="list-style-type: none"> 1. Netcom has installed a network line to the Civic center 2. North State has check our router speeds. During this process, North State upgraded our phone system at no cost. 3. We are waiting on VC3 to upgrade our bandwidth.
East Main Street	No Change	Work continues on the East Main Street sidewalk project. The south side of the Bull Run Creek crossing is under construction. This area will have concrete sidewalk over the culvert and a handrail. The guardrails in the area are also being installed. The work is going slow due to the proximity of underground utilities.
Golf Course Drainage Project	No Change	This has been an ongoing project at the golf course. Most of the original storm drainage pipes have deteriorated over the years. When time allows, Public Services staff will replace the old pipes. We have about 320 lf of 18" HDPE and 60 lf of 24" HDPE left, which can be used in numerous

Manager Report: October 13, 2020

		<p>locations. There are some specific problem holes that have been looked at. The ones we know need work include these rough estimates:</p> <ul style="list-style-type: none"> • #11 needs about 300 feet of +-18" HDPE and 40 lf of 24" HDPE. • #8 needs 320 lf of 36" HDPE. • #8/#9 dam area needs the riser and barrel replaced. We did a minor repair this summer, but it needs some real work in the next 1 to 3 years. We would expect to spend \$50k to \$100k . It should get on the CIP at the very least. • #3 240 lf 24" HDPE • #4 240 lf 30" HDPE • #10 300 lf of 18" HDPE • #10 300 lf of 48" to 72" HDPE. • #14, #15, and #16 need about 600 lf of 15" to 18" HDPE. Much of this area has already been done. I think the remaining needs are on 14 and 16. <p>We have fixed three or four of the items on the list so far.</p>
Staff Changes		
New Hires	No Change	
Other Updates		
Any Other Updates		

Manager Report: October 13, 2020

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