

Regular Meeting of the Town Council
January 15, 2019
6:30 pm in the Council Chambers
Minutes & General Account

Council Members Present: Mayor Montgomery, Council Members Nixon, Wolfe, Capes, & Rayborn

Staff Present: Kenny Cole, Matthew Johnson, Judy Gallman, Paul Blanchard, Katie McBride, & Beth Koonce, Town Attorney

High School Representative: Micah Marston

Visitors Present: Robert Frederick, Tommy Cole, Derek Carson, Jacob Owens, Luke Bowden, Sheriff Danny Rogers, Chad Cook, Lt. Popek, & Carol Brooks.

Call to Order- Mayor Montgomery called the meeting to order.

- Pledge of Allegiance- Mayor Montgomery called Sheriff Rogers forward to lead everyone in the Pledge of Allegiance. Sheriff Rogers led the Pledge of Allegiance.
- Moment of Silence- Mayor Montgomery called for a moment of silence. She stated that she would also like to take time to remember Buddy Mann, a former Council Member.
- Approval of Agenda- Mayor Montgomery asked if anyone wanted to change, add, or delete any items on the agenda.

Cole stated that he would like to delete “Budget Amendment #11” from the consent agenda. He also requested to add “Sewer System Update” as item “E” under “New Business.”

Council Member Rayborn asked to continue the “Consideration of Approval of Members of the Steering Committee for the Jamestown Park Strategic Plan” until the February 19th meeting.

Mayor Montgomery also requested to allow Sheriff Rogers to address Council before the public comment period.

Council Member Wolfe made a motion to approve the agenda with the requested changes. Council Member Capes made a second to the motion. The motion passed by unanimous vote.

Consent Agenda- The consent agenda included the following items:

- Approval of minutes from the December 18, 2018 meeting
- Approval of schedule for Regular Town Council meetings for 2019
- Unsealing of Closed Session minutes from December 2, 2014; September 1, 2016; September 20, 2016
- Analysis of financial position of the Town of Jamestown
- Analysis of financial position of the Jamestown Park & Golf Course

Council Member Wolfe made a motion to approve the consent agenda. Council Member Rayborn made a second to the motion. The motion passed by unanimous vote.

Sheriff Rogers came forward to address Council. He stated that it was an honor for him to serve as the Sheriff of Guilford County and that he did not take his position lightly. He said that he was still learning the County and all the men and women that work for the Sheriff's Department. He noted that there would be some changes made, but he did not believe that they would have a negative impact. Sheriff Rogers gave an overview of the criminal activity in the area. He also stated that he would like to be visible in the community and spoke about a few of his goals as Sheriff.

Council Members and Cole congratulated Sheriff Rogers on his new position.

Public Comment- Nobody signed up.

Old Business-

- Consideration of approval of lowest responsive, responsible bidder for the construction of the East Fork Pedestrian Bridge- Blanchard stated that staff had opened bids for the East Fork Pedestrian Bridge on December 11th. The lowest responsive, responsible bidder had been North State Environmental, Inc. Their bid amounted to \$1,488,226.00. The bid had been higher than the engineer's estimate and the project had a deficit of \$288,226.00. However, staff had secured additional T.I.P. funding from NCDOT in the amount of \$511,459.00. He noted that the current funding for the project was \$1,711,459.00. Blanchard stated that he was requesting that Council approve the resolution accepting the low bid for the construction of the E. Fork Project. Blanchard stated that Budget Amendment #12 and an amendment to the Capital Project Ordinance had to be approved before the resolution.

Council Member Nixon made a motion to approve Budget Amendment #12. Council Member Wolfe made a second to the motion. The motion passed by unanimous vote.

Council Member Nixon made a motion to approve the amendment to the Capital Project Ordinance. Council Member Wolfe made a second to the motion.

McBride did a roll call vote as follows:

- Council Member Wolfe- Aye
- Council Member Capes- Aye
- Council Member Nixon- Aye
- Council Member Rayborn- Aye

The motion passed by unanimous vote.

Council Member Wolfe made a motion to approve the resolution to accept the low bid for the construction of the East Fork Pedestrian Bridge and Sidewalk Project. Council Member Capes made a second to the motion. The motion passed by unanimous vote.

Council Member Capes made a motion to give the Town Manager the authorization to execute the contract. Council Member Nixon made a second to the motion. The motion passed by unanimous vote.

New Business-

- Annual Fire Department Report- Tommy Cole presented the annual fire department report to Council on behalf of Pincroft Sedgewild Fire Department. He introduced the following

firefighters that were sitting in the audience: Derek Carson, Jacob Owens, and Luke Bowden. He noted that Pinecroft Sedgefield had been working with the Town of Jamestown since 2003. He gave an overview of the board of directors and personnel of the fire department. Cole spoke about the equipment used by staff and gave a brief description of the other Pinecroft Sedgefield fire stations located in the area.

He noted that Station 46 was the fire station that provided services to the Town of Jamestown. He stated that Pinecroft Sedgefield was able to reduce their ISO rating to a Class 2. He said that the fire department staff were very proud of the rating. Cole stated that there had been 741 calls over the year and the majority of those were medical incidents. He also said that the fire department was very proud of their fire prevention program.

There was a brief discussion between Council Member Wolfe and Cole about the process of obtaining a low ISO rating.

Cole asked if there were any questions. There were none. Council thanked him for his hard work.

- Annual Law Enforcement Report- Lt. Popek presented the annual law enforcement report to Council on behalf of the Guilford County Sheriff's Department. He gave an overview of the personnel of the department and also those that work in the Town of Jamestown's division. He also gave a breakdown of the felony crimes that had been committed in the area. There had been a total of fifty-seven during the year. He noted that most of the felonies had been committed along Main Street, Guilford Road, and Ragsdale High School. Lt. Popek said that most drug arrests occurred along Main Street and Guilford College Road.

Lt. Popek asked if there were any questions. There were none. Council thanked him for keeping everyone safe.

- Presentation of the June 30, 2018 Comprehensive Annual Financial Report (CAFR) - Cook gave a presentation on the auditing report conducted by Dixon Hughes. He stated that the Town had received an unmodified opinion for the year. He noted that Gallman had received a Certificate of Achievement for Excellence in Financial Reporting. He commended Gallman and her staff. He also gave an overview of the financial summary

Cook asked if there were any questions. There were none. Council thanked Cook for his time.

- Sewer System Update- Blanchard stated that staff had learned that the City of High Point had received notice limiting the approval of certain sewer projects while remedial improvements were done to the Riverdale pump station. The pump station was not in compliance with the safety factor requirements for its sewer flows. He noted that the City of High Point had hired consultants to help resolve the situation. Blanchard stated that projects producing new sewer discharges would have to be approved through a different process than usual.

He said that the current CIP for the Town listed two projects for the Riverdale Pump station. He noted that those projects would need to be accelerated. Blanchard had requested updates from the City of High Point so that the CIP could be adjusted accordingly. He stated that any

applications for projects that would require new sanitary flow allocations would have to be submitted through the Raleigh office.

Cole said that the situation did limit the Town's ability to expand. Blanchard said that there would be no guarantee that new projects would be approved.

Council Members discussed potential problems with expansion with Blanchard and Cole.

Manager/Committee Reports-

- Manager's Report- Cole presented his manager's report to Council. He gave Council a handout that listed the timeline of all the sidewalk projects that were in progress. He thanked Council for attending the retreat and said that he thought it was a very successful meeting. He also updated Council on the progress of the construction of the recreation building at the Park. Cole noted that he had a couple of complaints about trash along Main Street. He stated that a couple of public service employees were going to be working on getting the area cleaned up.
- Council Member Committee Reports-
 - Council Member Capes stated that the Parks & Rec Committee had met on January 7th. The Strategic Plan for the Park and the Steering Committee were discussed. He said that Bob Wilson had been appointed as Chair and Paul Craft had been appointed as Vice Chair.
 - Council Member Rayborn stated that the Planning Board had met on January 14th. She said that Sarah Glanville had been elected as Chair and Art Wise had been elected as Vice Chair.
- High School Representative Report- Marston said that exams were starting for the Ragsdale students. He also said that he was a part of the National Honor Society. They were in the beginning stages of planning a Color Run as a fundraiser for the club.

Public Comment- Nobody signed up.

Other Business- Council Member Capes spoke about the progress of improving the Oakdale Mill area with staff.

There was a brief discussion between Council Member Nixon and staff about the potential of having a contest for the businesses in Jamestown to update and improve their storefronts.

There was brief discussion about the timeline of utilizing the revitalization grant money the Town had received between Council and staff.

Adjournment- Council Member Capes made a motion to adjourn. Council Member Nixon made a second to the motion. The motion passed by unanimous vote.

The meeting ended at 7:45 pm.

Mayor

Town Clerk