

Parks & Recreation Advisory Committee
11-6-17
6:00 pm
Council Chambers

Parks & Rec Advisory Members Present: Robert Pickett, Chair; Bob Wilson, Vice Chair; Steve Owen, Jim Pendry, Jay McQuillan, Tony Brancazio, Doug Sampson, Alternate.

Council Member Representative: Lawrence Struagh

Parks & Rec Advisory Members Absent: Paul Craft

Staff Members Present: Kenny Cole, Matthew Johnson, Ross Sanderlin, & Katie McBride

Visitors Present: Rebecca Mann Rayborn, Daniel McDaniel, & Carol Brooks

1. **Call to Order-** Pickett called the meeting to order.
2. **Approval of minutes from the April 3, 2017 meeting-** Wilson made a motion to approve the minutes from the April 3, 2017 meeting. McQuillan made a second to the motion. The motion passed by unanimous vote.
3. **Update on Jamestown Park Golf Course & Clubhouse Renovation Plaque-** Johnson stated that the Parks and Rec Committee had discussed honoring those that helped renovate the Golf Course and Clubhouse in the past. He said he had designed a plaque to honor those involved in the renovation. It was eleven by seventeen inches and would cost about four hundred dollars. Johnson planned to order the plaque if the Committee approved of the design.

Pendry made a motion to approve the design for the plaque. Wilson made a second to the motion. The motion passed by unanimous vote.

4. **Flagpole Installation and Dedication-** Johnson stated that the Town would like to have a small Dedication Ceremony at the flagpole. He said that Scott Coakley would be planting flowers around the flagpole sometime this week. The Town had received a donation that would cover the costs of the flowers. Johnson stated that the Dedication Ceremony would take place on November 30th at 3:00 pm. He also requested that the Parks and Rec Committee Members provide him with some additional information on Charles Dowdy and Chip Hicks, the two men being honored by the Civitan and Rotary Clubs. Johnson stated that he would like to invite both of their families to the Dedication Ceremony. The Mayor would also be asked to attend and say a few words. The Town would provide light refreshments after the ceremony. Johnson said that he would be glad to attend upcoming Rotary and Civitan meetings in order to invite all the members to the event.
5. **Update on Jamestown Park & Golf Course Operations-**Sanderlin stated that the Mendenhall Room at the Golf Course had been rented for five events since April. One of the events in June was attended by about eighty people. Sanderlin stated that the Clubhouse has also been reserved for two Christmas events.

He noted that some of the kitchen equipment had been replaced because of safety issues. The flat top grill, the burner, and the fryer had all been updated. He also stated that recently the Grill had received a 99.5 rating from the health inspector.

Sanderlin said that the new Golf Course website would be launching within the next couple of months. He was really excited about it and stated that it would be a large upgrade from the current website. It would be much more user friendly and people would be able to access the full site on their smartphones.

There was discussion between Committee Members and Sanderlin about the details of the events that had taken place. Sanderlin answered all the questions that the Members had and stated that the feedback he had received from customers had been overwhelmingly positive.

6. **Public Comment Period-** Kenny Cole introduced himself to the Parks and Rec Committee. He stated that he was very happy to be working for the Town of Jamestown. He said that he looked forward to working with the Town staff for many years to come.
7. **Other Business-** There was none
8. **Adjournment-** Pendry made a motion to adjourn. Brancazio made a second to the motion. The motion passed by unanimous vote.

The meeting ended at 6:23 pm.