

**Regular Meeting of the Town Council
December 17, 2019
6:00 pm in the Council Chambers
Minutes & General Account**

Council Members Present: Mayor Montgomery, Council Members Nixon, Wolfe, Capes, & Rayborn

Staff Present: Kenny Cole, Matthew Johnson, Katie Weiner, Judy Gallman, Paul Blanchard, & Beth Koonce, Town Attorney

Visitors Present: Lawrence Straughn, Katherine Stamey, Jeff Greeson, Sharen Apple, Greg Apple, Tammy Salyards, Rich Salyards & Carol Brooks

Call to Order- Mayor Montgomery called the meeting to order.

- Pledge of Allegiance- Mayor Montgomery led everyone in the Pledge of Allegiance.
- Moment of Silence- Mayor Montgomery called for a moment of silence.
- Approval of Agenda- Mayor Montgomery asked if anyone would like to change, add, or delete any items on the agenda.

Cole requested to add item "X. Closed Session per General Statutes 143-318.11(a)(3) to discuss matters related to Attorney Client Privilege."

Council Member Capes made a motion to approve the agenda with the requested change. Council Member Nixon made a second to the motion. The motion passed by unanimous vote.

Consent Agenda- The consent agenda included the following items:

- Approval of minutes from the November 19, 2019 Regular meeting
- Approval & Sealing of the November 19, 2019 Closed Session minutes
- Analysis of financial position of the Town of Jamestown
- Analysis of financial position of the Jamestown Park & Golf Course
- Resolution declaring Carter Bank as an Official Depository

Council Member Wolfe made a motion to approve the consent agenda as presented. Council Member Capes made a second to the motion. The motion passed by unanimous vote.

(Resolution declaring Carter Bank an Official Depository)

Public Comment- Nobody signed up.

Old Business-

- Discussion of the 2020 Town Council Retreat- Cole requested that Council set a location for the upcoming Town Council Retreat. He also briefly discussed the agenda for the meeting.

Council Member Wolfe made a motion to hold the Town Council Retreat on January 10th at Pennybyrn, located at 109 Penny Road in High Point, at 9:00 am. Council Member Rayborn made a second to the motion. The motion passed by unanimous vote.

- Consideration of approval of contract for Benchmark Planning to begin work on the Comprehensive Plan Update- Johnson stated that the contract with Benchmark CMR, Inc. had been included in the Council's packet. He added that Benchmark had been selected to provide consulting services in order to update the Town's Comprehensive Plan. Johnson noted that the proposed fee for the services in fiscal year 2019/2020 would be \$75,000. He said that the remaining fee of \$75,250 would hopefully be included in the budget for fiscal year 2020/2021. He stated that Gallman had pre-audited the contract and asked Council if they had any questions.

Council Member Wolfe stated that the cost of the update was higher than had been estimated in the CIP. Johnson explained that the higher fees had resulted from some of the new legislative requirements for municipal ordinances that had been passed by the General Assembly.

Council Member Wolfe made a motion to approve the contract with Benchmark for the Comprehensive Plan update. Council Member Capes made a second to the motion. The motion passed by unanimous vote.

- Discussion of Unsealing Closed Session Minutes- Koonce stated that she had met with the Mayor, Town Manager, and Town Clerk to review the closed session minutes a few weeks ago. She noted that the group had determined that it would not be appropriate to unseal any of the closed session minutes. Koonce said that the majority of the minutes from the closed sessions related to personnel matters and past litigation. She added that the minutes were reviewed annually and that it may be possible to unseal some of them in the future.

Recess- Mayor Montgomery called for a five minute recess.

Mayor Montgomery called the meeting back to order.

New Business-

- Oath of Office Swearing-In Ceremony for the newly elected Mayor & Council- Former Council Member Georgia Nixon administered the Oath of Office to the newly elected Mayor and Council.

(Oaths of Office for Mayor Montgomery and Council Members Wolfe, Rayborn, Capes, & Straughn)

- Appointment of Mayor Pro Tem- Mayor Montgomery requested nominations for the position of Mayor Pro Tem.

Council Member Rayborn made a motion to appoint Council Member Wolfe as Mayor Pro Tem. Council Member Straughn made a second to the motion. The motion passed by unanimous vote.

- Resolution honoring Georgia S. Nixon- Mayor Montgomery presented a resolution to former Council Member Georgia Nixon for her many years of service on the Town Council.

(Resolution honoring Georgia S. Nixon)

- Resolution honoring the retirement of Jeff Greeson, Public Services Operations Manager- Mayor Montgomery requested that Council Member Wolfe present the resolution to Jeff Greeson. Council Member Wolfe presented the resolution to Jeff Greeson and congratulated him on his retirement.

(Resolution honoring the retirement of Jeff Greeson)

Mayor Montgomery stated that a citizen, who wished to remain anonymous, bought a plaque for Greeson in order to thank him for his dedication to the Town of Jamestown. Mayor Montgomery presented the plaque to Greeson and wished him the best in his future endeavors.

Manager/Committee Reports-

- Manager Report- Cole presented his monthly Manager’s Report to Council. He updated Council on the ongoing sidewalk projects and the sign that would be placed at Flowers Bakery. He also highlighted that Marcy Newton, Golf Pro Assistant, had been inducted into the Davidson County Sports Hall of Fame.
- Council Member Committee Reports-
 - Council Member Straughn distributed some information about the ongoing Part 150 activities that were being discussed by the Piedmont Triad Airport Authority.

Public Comment- Nobody signed up.

Other Business- Mayor Montgomery stated that the last Christmas on Main event would be held on December 18th. She also added that Jeff Greeson’s retirement party would take place in the Civic Center at Town Hall on Wednesday afternoon.

Closed Session Per General Statutes 143-318.11(a)(3) to discuss matters related to Attorney Client Privilege- Council Member Wolfe made a motion to go into closed session per general statutes 143-318.11(a)(3) to discuss matters relating to attorney client privilege. Council Member Straughn made a second to the motion. The motion passed by unanimous vote.

-----Closed Session-----

Council Member Wolfe made a motion to resume open session. Council Member Straughn made a second to the motion. The motion passed by unanimous vote.

Adjournment- Council Member Wolfe made a motion to adjourn. Council Member Capes made a second to the motion. The motion passed by unanimous vote.

The meeting ended at 6:56 pm.

Mayor

Town Clerk