



*Settled 1752*  
**JAMESTOWN**  
NORTH CAROLINA

**Regular Meeting of the Town Council**  
**March 19, 2019**  
**6:30 pm in the Council Chambers**  
**Agenda**

- I. **Call to Order-** Mayor Montgomery
  - A. Pledge of Allegiance
  - B. Moment of Silence
  - C. Approval of Agenda
- II. **Consent Agenda-**
  - A. Approval of minutes from the February 19, 2019 meeting
  - B. Proclamation recognizing Vietnam Veterans Day
  - C. Proclamation Women's History Month
  - D. Proclamation recognizing Arbor Day
  - E. Analysis of financial position of the Town of Jamestown
  - F. Analysis of financial position of the Jamestown Park & Golf Course
  - G. Resolution to Closing Capital Project Fund
  - H. Budget Amendment #16
  - I. Budget Amendment #17
  - J. Budget Amendment #18
- III. **Public Comment**
- IV. **Old Business-**
  - A. Consideration of approval of Resolution of Intent to stagger Town Council terms- Beth Koonce, Town Attorney
  - B. Update on Revitalization Grant Funding Projects- Matthew Johnson, Assistant Town Manager/Director of Planning
  - C. Update on ongoing sidewalk projects- Paul Blanchard, Public Services Director
- V. **New Business-**
  - A. Jamestown Park & Golf Course Quarterly Report- Ross Sanderlin, Golf Course Manager
  - B. Consideration of property donation from the City of High Point (107-115 Kingsdale Ct. parcel #158884)- Kenny Cole, Town Manager
  - C. Recommendation to accept the lowest responsive, responsible bidder for Powell Bill repaving contract- Paul Blanchard, Public Services Director
- VI. **Manager/Committee Reports-**
  - A. Manager Report- Kenny Cole, Town Manager
  - B. Council Member Committee Reports
  - C. High School Representative Report
- VII. **Public Comment**
- VIII. **Other Business**
- IX. **Adjournment**

**Working Agenda for the March 19<sup>th</sup> Regular Town Council Meeting**

Tentative Time Line	Agenda Item	Responsible Party	Action required by the Town Council
6:30 pm	<b>I. Call to Order</b>	Mayor Montgomery	Mayor Montgomery to call the meeting to order.
6:30 pm	A. Pledge of Allegiance	Mayor Montgomery	Mayor Montgomery to call Girl Scout Troop 13362 forward to lead everyone in the Pledge of Allegiance.
6:30 pm	B. Moment of Silence	Mayor Montgomery	Mayor Montgomery to call for a moment of silence
6:30 pm	C. Approval of Agenda	Mayor Montgomery	Mayor Montgomery to ask Council if there are any items that need to be added or deleted. Council Member makes a motion to approve the agenda. Council Member makes a second to the motion. Then vote.
6:35 pm	<b>II. Consent Agenda</b>		
6:35 pm	A. Approval of minutes from the February 19 <sup>th</sup> Council meeting B. Proclamation recognizing Vietnam Veterans Day C. Proclamation Women's History Month D. Proclamation recognizing Arbor Day E. Analysis of financial position of the Town of Jamestown F. Analysis of financial position of the Jamestown Park & Golf Course G. Resolution Closing Capital Project Fund H. Budget Amendment #16 I. Budget Amendment #17 J. Budget Amendment #18		Council Member makes a motion to approve the consent agenda. Council Member makes a second to the motion. Then vote.
6:35 pm	<b>III. Public Comment</b>		Please state your name and address and adhere to the 3 minute limit.
6:50 pm	<b>IV. Old Business</b>		
6:50 pm	A. Consideration of approval of Resolution of Intent to stagger Town Council terms	Call on B. Koonce	Koonce to request that Council approve the resolution of intent to stagger Town Council Member terms. Council Member makes a motion to approve/deny the resolution of intent to stagger Town Council Member terms. Council Member makes a second to the motion. Then vote. Koonce to request that Council set a public hearing date for the proposed Charter amendment for the April 16 <sup>th</sup> Regular Town Council meeting. Council Member makes a motion to set the public hearing date for the proposed charter amendment for the April 16 <sup>th</sup> Regular Town Council meeting at 6:30 pm in the Council Chambers. Council Member makes a second to the motion. Then vote.
7:05 pm	B. Update on Revitalization Grant Funding Projects	Call on M. Johnson	Johnson to give Council an update on the Revitalization Grant projects.
7:15 pm	C. Update on ongoing sidewalk projects	Call on P. Blanchard	Blanchard to give Council an update on ongoing sidewalk projects.
7:25 pm	<b>V. New Business</b>		
7:25 pm	A. Jamestown Park & Golf Course Quarterly Report	Call on R. Sanderlin	Sanderlin to present his Quarterly report to Council.
7:35 pm	B. Consideration of property donation from the City of High Point (107-115 Kingsdale Ct. parcel #158884)	Call on K. Cole	Cole to give an overview of the property donated from the City of High Point at 107-115 Kingsdale Ct. Cole to request that Council accept or deny the property donation. Council Member makes a motion to approve/deny the acceptance of the donated property to the Town of Jamestown from the City of High Point. Council Member makes a second to the motion. Then vote.
7:40 pm	C. Recommendation to accept the lowest responsive, responsible bidder for Powell Bill repaving contract	Call on P. Blanchard	Blanchard to give Council an overview of the bids received for the Powell Bill Resurfacing Contract. Blanchard will give Council a recommendation to accept the lowest responsive, responsible bidder for the Powell Bill repaving contract. Council Member makes a motion to award the Powell Bill Resurfacing contract to _____. Council Member makes a second to the motion. Then vote.
7:50 pm	<b>VI. Manager/Committee Reports</b>		
7:50 pm	A. Manager Report	Call on K. Cole	Cole to present his monthly manager's report to Council.

7:55 pm	B. Council Member Committee Reports	Call on K. Cole	Cole to request that Council Members present any reports from the committees they serve on
8:00 pm	C. High School Representative Report	Call on M. Marston	Marston to present his High School Representative report to Council.
8:00 pm	<b>VII. Public Comment</b>		Please state your name and address and adhere to the 3 minute time limit.
8:15 pm	<b>VIII. Other Business</b>		
8:30 pm	<b>IX. Adjournment</b>		Council Member makes a motion to adjourn. Council Member makes a second to the motion. Then vote.

**Mayor**  
Lynn Montgomery

**Town Manager**  
Kenneth C. Cole

**Town Attorney**  
Beth Koonce



**Council Members**  
Georgia Nixon, Mayor Pro Tem  
Martha Stafford Wolfe  
Rebecca Mann Rayborn  
John Capes

## TOWN OF JAMESTOWN AGENDA ITEM

---

**ITEM ABSTRACT:** Approval of minutes from the February 19, 2019 meeting

**AGENDA ITEM #:** II-A

**CONSENT AGENDA ITEM**

**ACTION ITEM**

**INFORMATION ONLY**

---

**MEETING DATE:** March 19, 2019

**ESTIMATED TIME FOR DISCUSSION:** 0 Minutes

**DEPARTMENT:** Administration

**CONTACT PERSON:** Katie McBride, Town Clerk

---

**SUMMARY:**

Minutes from the February 19th Regular Town Council meeting

---

**ATTACHMENTS:** Minutes from the February 19, 2019 Regular Town Council meeting

**RECOMMENDATION/ACTION NEEDED:** Staff recommends approval of the minutes from the February 19th Town Council meeting

**BUDGETARY IMPACT:** N/A

**SUGGESTED MOTION:** Council Member makes a motion to approve/amend consent agenda. Council Member makes a second to the motion. Then vote.

**FOLLOW UP ACTION NEEDED:** N/A

**DRAFT**

**Regular Meeting of the Town Council  
February 19, 2019  
6:30 pm in the Council Chambers  
Minutes & General Account**

**Council Members Present:** Mayor Montgomery, Council Members Wolfe, Capes, and Rayborn

**Council Members Absent:** Council Member Nixon

**Staff Present:** Kenny Cole, Matthew Johnson, Judy Gallman, Paul Blanchard, Katie McBride, Sharen Apple, & Beth Koonce, Town Attorney.

**High School Representative:** Micah Marston

**Visitors Present:** Shawn Rogers, Ben Robinson, Jim McGaha, Andrew Edmonds, Kevin Bottomley, Tommy Cole, Crystal Cole, Wid Painter, & Carol Brooks

**Call to Order-** Mayor Montgomery called the meeting to order.

- Pledge of Allegiance- Mayor Montgomery called Trail Life NC Troop 925 forward to lead everyone in the Pledge of Allegiance. Trail Life NC Troop 925 led the Pledge of Allegiance.
- Moment of Silence- Mayor Montgomery called for a moment of silence.
- Approval of Agenda- Mayor Montgomery asked if anyone wanted to change, add, or delete any items on the agenda.

Cole stated that he would like to add "Tax Foreclosure Bid Required" as item "I" under "New Business."

Council Member Wolfe made a motion to approve the agenda as presented with the requested addition. Council Member Rayborn made a second to the motion. The motion passed by unanimous vote.

**Consent Agenda-** The consent agenda included the following items:

- Approval of minutes from the January 12, 2019 Retreat
- Approval of minutes from the January 15, 2019 meeting
- Proclamation declaring February as Black History Month
- Proclamation declaring March 23-31 2019 as Creek Week
- Analysis of financial position of the Town of Jamestown
- Analysis of financial position of the Jamestown Park & Golf Course
- Purchase Order Policy
- Budget Amendment #13
- Budget Amendment #14

Council Member Wolfe made a motion to approve the consent agenda as presented. Council Member Capes made a second to the motion. The motion passed by unanimous vote.



(Proclamation for Black History Month, Proclamation for Creek Week, Purchase Order Policy, Budget Amendment #13, & Budget Amendment #14)

**Public Comment-**

- Wid Painter, 114 Village Drive- Painter stated that he wanted to thank Andrew Edmonds and Matthew Johnson for their leadership in the bicycle lane project. He highlighted the importance of having bike lanes throughout Town. He noted that it would increase safety for cyclists and drivers. Painter also stated that it would improve the health of the residents.

**Old Business-**

- Consideration of approval of Members of the Steering Committee for the Jamestown Park Strategic Plan- Johnson stated that staff had been working on a strategic plan for an area at the Jamestown Park and Golf Course. He said that he was hoping to obtain funding through the Parks and Recreation Trust Fund (PARTF) grant. He stated that staff would like to have a Steering Committee assist with interviews of different firms and give guidance on the implementation of the planning process. Johnson gave an overview of the backgrounds of the potential members of the Steering Committee.

There was a brief discussion between Council Member Wolfe and Johnson about whether the Steering Committee would also be involved with updating the Parks & Rec Master Plan.

Council Member Rayborn made a motion to approve the Steering Committee nominations. Council Member Capes made a second to the motion. The motion passed by unanimous vote.

- Update on Town of Jamestown website- Apple gave Council an update on the Town of Jamestown's website. She gave an overview of all the changes that had been made. She noted that most of the same information was there, but it had been organized differently. Apple stated that some things had been consolidated and the website would be mobile friendly.

Several Council Members said the updates were great and thanked Apple for her hard work.

**New Business**

- Resolution honoring Tommy Cole, Assistant Chief of Pinecroft Sedgefield Fire Department, and his service to the Town of Jamestown- Mayor Montgomery presented a resolution to Cole and thanked him for his service to the Town. She stated that Cole was leaving to serve another municipality, and she noted that he would be missed.

Cole said he enjoyed working with the staff of the Town of Jamestown and thanked everyone for the kindness they had shown him.

(Resolution honoring Tommy Cole)

- Jamestown Public Library Grant Progress Report- Jim McGaha presented the grant progress report on behalf of the Jamestown Public Library. He spoke about the importance of bringing children to the library and keeping them involved. He stated that the library had served about twenty thousand visitors over the last six months and that they were continuing to offer literacy programs. He noted that staff were attempting to increase their outreach in order to get more

people involved in the community. McGaha stated that the library's goal was to continue to provide free library access to all print and electronic materials.

He also thanked the staff of the Town of Jamestown for assisting the library. He specifically noted how helpful Jeff Greeson, James Conrad, and Jamie Johnson had been.

McGaha gave an overview of the financial highlights. He said that a lot of the library's expenses resulted from building repair and maintenance. He stated that the library received funding from the Town, Guilford County, and the Friends of the Library group.

Council Member Rayborn stated that she appreciated how thorough the library staff were with their financial reporting.

Council Member Wolfe thanked the library staff for reviving the Christmas tree lighting.

McGaha thanked Council for their time.

- Jamestown Historic Society Grant Progress Report- Shawn Rogers presented the grant progress report on behalf of the Jamestown Historic Society. He noted that there had been about two thousand visitors over the last year. Rogers also stated that he had been given the opportunity to speak at a number of different events and provide outreach. Rogers noted that the Village Fair and the Candlelight Tour had been very successful.

Rogers spoke about grant money the Historic Society had received and how it had been used. He highlighted the expense of maintaining and restoring the historic structures. He also gave an overview of the artifacts that the Historic Society had obtained.

Council Members thanked Rogers for his hard work.

- Jamestown Youth League (JYL) Grant Progress Report- Ben Robinson presented the grant progress report on behalf of JYL. Robinson thanked Council for their support. He stated that the money the Town had granted them had been used for rent at the athletic complex, rent at athletic fields, and the purchasing of uniforms. He said that the organization was in a time of transition as a result of Kevin Hege's retirement. However, he noted that they had hired a new Director of Sports. He stated that they were maintaining their membership and planned on becoming more involved in the Town's special events.

Robinson asked Council if they had any questions. There were none. Mayor Montgomery thanked Robinson for his work.

- YMCA Grant Progress Report- Kevin Bottomley presented the grant progress report on behalf of the YMCA. He gave an overview of the free and reduced services the organization had provided and the funds they had raised. Bottomley stated that the YMCA had a surplus of just under \$40,000 last year. That money had been used to purchase capital improvement items for the organization. He also highlighted several new programs and sporting opportunities that were available to members.



Bottomley stated that the YMCA had received \$22,350 from the Town last year. That money had gone towards the capital debt in order to pay off the building. He said that the Town had originally committed to \$2.5 million to support the YMCA with a non-binding pledge. Bottomley stated that the amount of funding they had received from the Town had dwindled over the years. It had gone from \$100,000 to \$22,350. He noted that they were still paying the capital pledge off and the funding that came from the Town went towards that.

There was a brief discussion about the YMCA's membership between Bottomley and Council Member Wolfe.

Bottomley asked if Council had any other questions. There were none. Mayor Montgomery thanked him for his time.

- Presentation of the High Point Regional Bike Plan- Andrew Edmonds stated that he was the transportation planner with the High Point Urban Area Metropolitan Planning Organization (HPMPO). He stated that the HPMPO had started the process of trying to create a regional bike plan. Edmonds noted that the plan was a set of recommendations that would be approved by the Transportation Advisory Committee (TAC). He stated that Steve Bzomowski would give Council an overview of the plan.

Bzomowski stated that the bike plan was for the region as a whole. He highlighted the importance of a bike plan and the potential impact that cycling could have on transportation. He stated the cycling was an efficient mode of transportation. Bzomowski gave an overview of the different stakeholders that were involved in the planning process and the extent of public input. He spoke about the possible designs for biking infrastructure and the connectivity throughout the region. He stated that he was working on bicycle brochure maps that would highlight specific destinations. Bzomowski said that they would promote the community and draw people to the area.

- Discussion of staggering Town Council Member terms- Koonce stated that it was her understanding that Council was interested in exploring the possibility of having staggered terms. She said that she had researched the process and it would require an amendment to the Town charter. Koonce stated that Council needed to approve a resolution of intent in order to amend the charter. The next step would be to set a public hearing date. Council could vote on the proposed change at the next meeting following the public hearing.

Cole stated that there was an election coming up and he believed it was the right time to discuss the issue. He said that it was not something that Council had to do, but he would like their input.

There was a discussion between Mayor Montgomery and Koonce about the timeline of the process. Koonce said that it would take about three months.

Council Member Wolfe and Koonce briefly discussed the process of amending the Town's charter.

Council Member Wolfe stated that she saw the benefit of staggering the terms. She noted that there was a possibility that there could be an entirely new Council elected. She said that it could be very disruptive.



Council Member Capes noted that it was important to explain the reasons for extending the terms to the public.

Mayor Montgomery said that she believed it would allow for continuity and would be beneficial to staff. She noted the difficulties of training new Council Members every two years.

Council Member Rayborn stated that longer terms may encourage people to run for office. She also said that it could provide more opportunities for mentorship.

Council Member Capes made a motion to request that the Town Attorney prepare the documents necessary to begin the process to amend the Charter to allow for staggered terms. Council Member Rayborn made a second to the motion. The motion passed by unanimous vote.

- Discussion of 2019/2020 Budget Year Calendar- Cole stated that the 2019/2020 budget year calendar was included in the meeting packet. He noted that he and Gallman had conducted meetings with department heads to determine their priorities for the upcoming year. He stated that Council would have a budget workshop at the Golf Course on March 2<sup>nd</sup> at 8:00 am.

Council Member Wolfe made a motion to approve the budget calendar as presented. Council Member Capes made a second to the motion. The motion passed by unanimous vote.

(2019/2020 Budget Year Calendar)

- Tax Foreclosure Bid Requested- Cole stated that one of the conditions of a contract the Town had with Guilford County required that the Town bid on properties in tax foreclosure if there were no other bidders. He noted that a property at 205/207 Yorkleigh Lane was in foreclosure and that the Town would have to place a bid. He requested that Council approve Budget Amendment #15 which would allow staff to place the bid. He also requested that Council give authorization to the Town Manager, Assistant Manager, and Finance Director to bid on behalf of the Town of Jamestown.

Council Member Capes made a motion to approve Budget Amendment #15 and to grant authorization to the Town Manager, Assistant Manager, and Finance Director to bid on the property. Council Member Rayborn made a second to the motion. The motion passed by unanimous vote.

**Manager/Committee Reports-**

- Manager's Report- Cole presented his Manager's report to Council. He stated that he and Johnson had attended the North Carolina City County Management Seminar a few weeks ago. He noted that it had been very educational and they appreciated the opportunity to attend. Cole also noted that he had attended a TAC meeting on behalf of Council Member Wolfe. He stated that they had given updates on current projects.
- Council Member Committee Reports- Cole asked Council if they had any reports to give. There were none.
- High School Representative Report- Marston stated that students were getting used to their schedules for the spring semester. He also said that the National Honor Society was going to participate in the Relay for Life event instead of the previous fundraiser he had mentioned.

Marston noted that Ragsdale had just hired a new Assistant Principal after the tragic death of Jean Ransom.

**Public Comment-** Nobody signed up.

**Other Business-** Council Member Wolfe had a discussion about the status of ongoing construction projects with Blanchard and Johnson.

Council Member Wolfe and Council Member Capes discussed the status of the Oakdale Cotton Mill with Johnson and Cole.

**Adjournment-** Council Member Capes made a motion to adjourn. Council Member Rayborn made a second to the motion. The motion passed by unanimous vote.

The meeting ended at 8:34 pm.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Town Clerk

**Mayor**  
Lynn Montgomery

**Town Manager**  
Kenneth C. Cole

**Town Attorney**  
Beth Koonce



**Council Members**  
Georgia Nixon, Mayor Pro Tem  
Martha Stafford Wolfe  
Rebecca Mann Rayborn  
John Capes

## TOWN OF JAMESTOWN AGENDA ITEM

**ITEM ABSTRACT:** Proclamation recognizing Vietnam Veterans Day

**AGENDA ITEM #:** II-B

**CONSENT AGENDA ITEM**

**ACTION ITEM**

**INFORMATION ONLY**

**MEETING DATE:** March 19, 2019

**ESTIMATED TIME FOR DISCUSSION:** 0 Minutes

**DEPARTMENT:** Administration

**CONTACT PERSON:** Katie McBride, Town Clerk

**SUMMARY:**

Proclamation recognizing March 29th as Vietnam Veteran's Day in the Town of Jamestown. It commemorates the sacrifice of the more than 3 million American soldiers that served in the Vietnam War. It also provides an opportunity to honor Vietnam veterans and their contributions to our community.

**ATTACHMENTS:** Vietnam Veterans Day Proclamation

**RECOMMENDATION/ACTION NEEDED:** Staff recommends that Council approve the consent agenda

**BUDGETARY IMPACT:** N/A

**SUGGESTED MOTION:** Council Member makes a motion to approve/amend the consent agenda.

**FOLLOW UP ACTION NEEDED:** N/A





*Settled 1752*  
**JAMESTOWN**  
NORTH CAROLINA

**PROCLAMATION  
VIETNAM VETERANS DAY  
March 29, 2019**

**WHEREAS**, the Vietnam War lasted almost twenty years, spanning the period between November 1955 and April 1975; and

**WHEREAS**, nearly 3 million American soldiers served in uniform in Vietnam, and more than 58,000 sacrificed their lives to protect our nation's freedom; and

**WHEREAS**, the last American soldiers departed Vietnam on March 29, 1973; and

**WHEREAS**, of the more than 700,000 veterans living in North Carolina, more than 250,000 served in the Vietnam War; and

**WHEREAS**, the Town of Jamestown is proud and humbled to be the home of these brave veterans, who continue to serve our community as stellar citizen leaders in their workplaces, homes, and churches; and

**WHEREAS**, many American veterans of the Vietnam War bear permanent physical and mental scars from their time of service, and nonetheless face neglect, derision, and treatment unbecoming their courage; and

**WHEREAS**, it is our duty as North Carolinians and as Americans to honor and support every man and woman who has put service before self; and

**WHEREAS**, Vietnam War Veterans Day is an opportunity to commemorate the 1,627 North Carolinians killed or missing in Vietnam, who made the ultimate sacrifice to protect and honor their home state and nation; we are also reminded to recommit ourselves to honoring the veterans living in our community today; and

**WHEREAS**, the men and women who served the United States during the Vietnam War deserve the utmost respect and gratitude from their fellow Americans for their heroic and selfless actions;

**NOW, THEREFORE**, I, Lynn Montgomery, Mayor of the Town of Jamestown, do hereby proclaim March 29, 2019 as Vietnam Veterans Day in Jamestown, North Carolina.

---

Mayor S. Lynn Montgomery



**Mayor**  
Lynn Montgomery

**Town Manager**  
Kenneth C. Cole

**Town Attorney**  
Beth Koonce



**Council Members**  
Georgia Nixon, Mayor Pro Tem  
Martha Stafford Wolfe  
Rebecca Mann Rayborn  
John Capes

## TOWN OF JAMESTOWN AGENDA ITEM

**ITEM ABSTRACT:** Proclamation Women's History Month

**AGENDA ITEM #:** II-C

**CONSENT AGENDA ITEM**

**ACTION ITEM**

**INFORMATION ONLY**

**MEETING DATE:** March 19, 2019

**ESTIMATED TIME FOR DISCUSSION:** 0 Minutes

**DEPARTMENT:** Administration

**CONTACT PERSON:** Katie McBride, Town Clerk

**SUMMARY:**

Proclamation declaring March 2019 as Women's History Month

**ATTACHMENTS:** Proclamation Women's History Month

**RECOMMENDATION/ACTION NEEDED:** Staff recommends that Council approve the consent agenda

**BUDGETARY IMPACT:** N/A

**SUGGESTED MOTION:** Council Member makes a motion to approve/amend the consent agenda.

**FOLLOW UP ACTION NEEDED:** N/A



*Settled 1752*  
**JAMESTOWN**  
NORTH CAROLINA

**PROCLAMATION WOMEN'S HISTORY MONTH**  
**March 2019**

**WHEREAS**, March is celebrated as Women's History Month; and

**WHEREAS**, generations of women have helped to shape our culture, our traditions, our economy, and our history; and

**WHEREAS**, American women have played and continue to play a critical economic, cultural, and social role in every sphere of our nation's life by constituting a significant portion of the labor force working in and outside of the home; and

**WHEREAS**, American women have played a unique role throughout history by providing the majority of the nation's volunteer labor force and have been particularly important in the establishment of early charitable, philanthropic, and cultural institutions in the country; and

**WHEREAS**, American women of every race, class, and ethnic background served as early leaders in the forefront of every major progressive social change movement, not only to secure their own right of suffrage and equal opportunity, but also in the abolitionist movement, the emancipation movement, the industrial labor union movement, and the modern civil rights movement; and

**WHEREAS**, today's women are creating new models for the women of tomorrow so that future generations of women will benefit from greater choices than previous generations;

**NOW, THEREFORE**, I, Lynn Montgomery, by virtue of the authority vested in me as Mayor of the Town of Jamestown do hereby proclaim the month of March 2019 to be

**WOMEN'S HISTORY MONTH**

**AND** urge all citizens to join me in this special observance.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the Great Seal of the town of Jamestown this 19<sup>th</sup> day of March 2019.

---

Mayor S. Lynn Montgomery

**Mayor**  
Lynn Montgomery

**Town Manager**  
Kenneth C. Cole

**Town Attorney**  
Beth Koonce



**Council Members**  
Georgla Nixon, Mayor Pro Tem  
Martha Stafford Wolfe  
Rebecca Mann Rayborn  
John Capes

## TOWN OF JAMESTOWN AGENDA ITEM

**ITEM ABSTRACT:** Proclamation recognizing Arbor Day

**AGENDA ITEM #:** II-D

**CONSENT AGENDA ITEM**

**ACTION ITEM**

**INFORMATION ONLY**

**MEETING DATE:** March 19, 2019

**ESTIMATED TIME FOR DISCUSSION:** 0 Minutes

**DEPARTMENT:** Administration

**CONTACT PERSON:** Katie McBride, Town Clerk

**SUMMARY:**

Arbor Day was celebrated for the first time in 1872. It is a day that encourages the planting of trees in order to increase environmental resources. It also recognizes the many positive ways that trees impact society. Town staff will be planting three trees at the entrance sign park between Yorkleigh Lane and Vickery Chapel Road on March 29th at 4:00 pm in honor of Arbor Day.

**ATTACHMENTS:** Arbor Day Proclamation

**RECOMMENDATION/ACTION NEEDED:** Staff recommends that Council approve the consent agenda

**BUDGETARY IMPACT:** N/A

**SUGGESTED MOTION:** Council Member makes a motion to approve/amend consent agenda

**FOLLOW UP ACTION NEEDED:** N/A



*Settled 1752*  
**JAMESTOWN**  
NORTH CAROLINA  
A RESOLUTION RECOGNIZING ARBOR DAY

**WHEREAS**, the Town of Jamestown recognizes a need to promote tree preservation efforts; and

**WHEREAS**, in 1872, J. Sterlin Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

**WHEREAS**, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

**WHEREAS**, Arbor Day is now observed throughout the nation and the world; and

**WHEREAS**, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife; and

**WHEREAS**, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and beautify our community; and

**WHEREAS**, trees in our Town increase property values, enhance the economic vitality of business areas; and

**WHEREAS**, trees, wherever they are planted, are a source of joy and spiritual renewal.

**NOW, THEREFORE**, I, Lynn Montgomery, Mayor of the Town of Jamestown and the Town Council do hereby proclaim March 22, 2019, as Arbor Day in the Town of Jamestown, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and;

Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Adopted this the 19<sup>th</sup> day of March, 2019.

\_\_\_\_\_  
Mayor S. Lynn Montgomery

\_\_\_\_\_  
Council Member Georgia Nixon

\_\_\_\_\_  
Council Member Martha Stafford Wolfe

\_\_\_\_\_  
Council Member Capes

\_\_\_\_\_  
Council Member Rebecca Mann Rayborn



**Mayor**  
Lynn Montgomery

**Town Manager**  
Kenneth C. Cole

**Town Attorney**  
Beth Koonce



**Council Members**  
Georgia Nixon, Mayor Pro Tem  
Martha Stafford Wolfe  
Rebecca Mann Rayborn  
John Capes

## TOWN OF JAMESTOWN AGENDA ITEM

**ITEM ABSTRACT:** Financial Analysis as of February 28, 2019

**AGENDA ITEM #:** II-E

**CONSENT AGENDA ITEM**

**ACTION ITEM**

**INFORMATION ONLY**

**MEETING DATE:** March 19, 2019

**ESTIMATED TIME FOR DISCUSSION:** 0 Minutes

**DEPARTMENT:** Finance

**CONTACT PERSON:** Judy Gallman

**SUMMARY:**

Attached 3-page summary details the cash and debt balances of the Town as of February 28, 2019, as well as revenues and expenditures of each annual fund. Percentage of budget expended is shown for both revenues and expenditures. Capital project fund project-to-date amounts are also presented. (The revenues, expenditures, and budgets for these capital project funds are shown for the life of the projects).

The detail budget to actual report is also attached for February 2019 (revenues and expenditures for each annually-budgeted fund).

Some items to note:

There were a couple of revenues posted to incorrect accounts in the same fund. These are corrected per this February report. Also insurance proceeds were received in order to repair the fence at the golf course - again.

**ATTACHMENTS:** February 2019 Financial Summary & February 2019 Detail Budget to Actual Report

**RECOMMENDATION/ACTION NEEDED:** None

**BUDGETARY IMPACT:** None

**SUGGESTED MOTION:** None

**FOLLOW UP ACTION NEEDED:** None

Town of Jamestown  
 Financial Summary Report  
 Total Revenues & Expenditures by Fund  
 as of February 28, 2018

	<u>General Fund (#10)</u>	<u>General Capital Reserve Fund (#11)</u>	<u>Water/Sewer Fund (#30)</u>	<u>Randleman Reservoir Fund (#60)</u>	<u>Water/Sewer Capital Reserve Fund (#61)</u>
Current Year Revenues (and transfers)	3,441,966	92,347	2,523,097	49,339	357,982
% of budget received	62%	98%	61%	40%	89%
% of budget, excluding appropriated fund balance, received	70%	98%	61%	106%	89%
Expenditures (and transfers)	2,533,040	40,894	1,805,427	61,119	-
% of budget expended	45%	44%	43%	50%	0%
	<u>Fund (#16)</u>	<u>Fund (#17)</u>	<u>Fund (#18)</u>		
	<u>East Fork Capital Project</u>	<u>Lydia Capital Project</u>	<u>Oakdale Ph III Capital Project</u>		
Life to Date Revenues & Other Financing Sources	-	-	135,154		
% of budget received	0%	0%	20%		
Life to Date Expenditures	59,065	-	34,839		
% of budget expended	5%	0%	5%		

Town of Jamestown  
 Financial Summary Report  
 Debt Balances  
 as of February 28, 2019

Installment Purchase Debt:	Balance at 2/28/2019	Final Payment Date	Final Payment Fiscal Year
<b>GENERAL FUND:</b>			
Sanitation truck, financed in 2017	\$ 147,109	12/1/2023	2023/2024
Leaf truck, financed in 2017	150,387	12/1/2023	2023/2024
Sanitation truck, financed in 2015	44,226	3/17/2020	2019/2020
Golf Clubhouse Renovation	<u>583,343</u>	11/3/2027	2027/2028
	<u>\$ 925,065</u>		
<b>WATER &amp; SEWER FUND:</b>			
Water & Sewer Maintenance Facility Construction	<u>\$ 437,488</u>	11/3/2027	2027/2028

Town of Jamestown  
 Financial Summary Report  
 Cash Balances  
 as of February 28, 2019

Petty Cash	\$	1,350
Operating Cash		3,897,551
Certificates of Deposit		1,000,000
Money Market Accounts - operating		764,937
North Carolina Capital Management Trust		<u>8,759,825</u>
	\$	<u>14,423,663</u>

Reservations of cash:

Cash reserved for Randleman Reservoir	\$	853,911
Cash reserved by Powell Bill for street improvements		562,538
General Capital Reserve Fund		123,606
East Fork Sidewalk Capital Project		935
Oakdale Sidewalk Phase III		100,345
Water Sewer Capital Reserve Fund		1,079,705
W/S Public System- Grandover Capital Project		<u>1,246</u>
	\$	<u>2,722,286</u>

Cash by Fund:

General	\$	4,803,786
General Capital Reserve Fund		123,606
East Fork Sidewalk Capital Project		935
Oakdale Sidewalk Phase III		100,345
Water/Sewer		7,460,129
Randleman Reservoir		853,911
Water/Sewer Capital Reserve Fund		1,079,705
W/S Public System- Grandover Capital Project		<u>1,246</u>
	\$	<u>14,423,663</u>

Cash by Bank:

NCCMT	\$	8,759,825
Pinnacle Bank		3,897,551
First Bank		1,502,859
Wells Fargo		3,788
BB & T		<u>258,290</u>
	\$	<u>14,422,313</u>



10 GENERAL FUND

Account	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
3000					
3100 AD VALOREM TAXES	365,665.30	1,967,332.85	2,002,527.00	35,194.15	96 %
3101 Interest on Ad Valorem Taxes	1,634.27	2,271.65	3,000.00	729.35	76 %
3102 Tax and Tag revenue	12,762.75	93,353.50	1,79,149.00	85,795.50	52 %
3103 Interest on Tax and Tag Revenues	93.75	688.70	1,250.00	561.30	55 %
3230 SALES AND USE TAX	57,782.50	264,226.41	615,000.00	350,773.59	43 %
3250 Solid Waste Disposal Tax	791.63	2,161.14	2,500.00	339.86	86 %
3256 ELECTRICITY SALES TAX	0.00	58,174.04	205,000.00	146,825.96	28 %
3257 TELECOMMUNICATIONS SALES TAX	0.00	11,286.19	48,000.00	36,713.81	24 %
3258 PIPED NATURAL GAS SALES TAX	0.00	1,718.18	17,000.00	15,281.82	10 %
3261 VIDEO PROGRAMMING TAX	0.00	11,429.57	40,000.00	28,570.43	29 %
3310 FEDERAL GRANTS	0.00	8,248.97	160,000.00	151,751.03	5 %
3311 STATE GRANTS	0.00	50,000.00	50,000.00	0.00	100 %
3312 GRANTS FROM GUILFORD COUNTY	0.00	55,500.00	55,500.00	0.00	100 %
3316 POWELL BILL	0.00	109,891.17	100,000.00	-9,891.17	110 %
3322 ALCOHOLIC BEVERAGES TAX	0.00	0.00	15,500.00	15,500.00	0 %
3325 ABC DISTRIBUTION	12,500.00	37,500.00	50,000.00	12,500.00	75 %
3341 Telecommunications Planning Fees	① -2,520.00	7,500.00	5,000.00	-2,500.00	150 %
3343 REVIEW FEES	175.00	10,157.86	5,000.00	-5,157.86	203 %
3344 CODE ENFORCEMENT FEES	0.00	649.08	100.00	-549.08	649 %
3345 INSPECTION AND PERMIT FEES	0.00	149.48	300.00	150.52	50 %
3346 CELL TOWER FEES	6,605.73	32,685.84	91,200.00	58,514.16	36 %
3348 REFUSE COLLECTION FEES	13,560.00	108,350.00	160,500.00	52,150.00	68 %
3600 GREEN FEES	15,873.00	241,631.40	500,000.00	258,368.60	48 %
3601 Loyalty points redeemed	0.00	0.00	-8,500.00	-8,500.00	0 %
3610 MECHANICAL CART RENTALS	8,812.00	120,266.00	270,000.00	149,734.00	45 %
3611 Loyalty points redeemed	0.00	0.00	-4,000.00	-4,000.00	0 %
3620 PULL CART RENTALS	19.00	146.00	300.00	154.00	49 %
3650 DRIVING RANGE	1,947.00	23,609.00	50,000.00	26,391.00	47 %
3660 GOLF SHOP CONCESSIONS SALES	2,917.81	47,470.63	85,000.00	37,529.37	56 %
3661 Golf Shop Grill Catering Revenues	0.00	731.55	2,000.00	1,268.45	37 %
3665 Golf Special Orders - Sales	3,877.48	4,754.98	5,000.00	245.02	35 %
3675 Golf Clubhouse Rental Fees	1,590.00	6,970.00	10,000.00	3,030.00	70 %
3831 INVESTMENT EARNINGS	6,679.75	51,625.61	70,000.00	18,374.39	74 %
3833 CONTRIBUTIONS AND DONATIONS	0.00	1,218.49	1,000.00	-218.49	122 %
3834 CIVIC CENTER RENTAL FEES	205.00	990.00	1,000.00	10.00	99 %
3835 SALES OF FIXED ASSETS	0.00	25,000.00	0.00	-25,000.00	** %
3836 SALES - PRO SHOP GOLF INVENTORY	② -1,839.84	22,731.13	55,000.00	32,268.87	41 %
3837 SHELTER RENTS	450.00	4,120.00	13,000.00	8,880.00	32 %
3838 Building lease revenue	125.00	3,861.00	3,611.00	-250.00	107 %
3839 MISCELLANEOUS REVENUES	48.65	1,683.74	500.00	-1,183.74	337 %
3840 Rental Golf Sets	625.00	540.00	300.00	-540.00	280 %
3910 Insurance Recoveries	③ 1,405.27	10,147.80	8,743.00	-1,404.80	116 %
3983 TRANSFER FROM GENERAL CAPITAL RESERVE FUND	0.00	40,893.81	81,500.00	40,606.19	50 %
3990 POWELL BILL RESERVE APPROPRIATED	0.00	0.00	240,400.00	240,400.00	0 %
3991 FUND BALANCE APPROPRIATED	0.00	0.00	390,289.00	390,289.00	0 %
<b>Account Group Total:</b>	<b>511,786.05</b>	<b>3,441,965.77</b>	<b>5,581,669.00</b>	<b>2,139,703.23</b>	<b>62 %</b>
<b>Fund Total:</b>	<b>511,786.05</b>	<b>3,441,965.77</b>	<b>5,581,669.00</b>	<b>2,139,703.23</b>	<b>62 %</b>

① Cell tower fees were incorrectly posted to Telecomm. Planning fees

② To adjust special orders posted to wrong a/c

③ fence at golf course

10 GENERAL FUND

Account Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
0						
4100 GOVERNING BODY EXPENDITURES						
1019 PROFESSIONAL SERVICES	789.62	9,278.29	17,721.71	27,000.00	28,000.00	1,000.00
2100 DEPARTMENT SUPPLIES	140.97	600.63	0.00	600.63	2,000.00	1,399.37
2200 FOOD AND PROVISIONS	299.60	1,074.60	0.00	1,074.60	1,500.00	425.40
2600 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	100.00	100.00
3100 TRAVEL	0.00	0.00	0.00	0.00	1,000.00	1,000.00
3150 CONFERENCE FEES AND SCHOOLS	85.00	85.00	0.00	85.00	1,500.00	1,415.00
3200 COMMUNICATIONS	0.00	0.00	0.00	0.00	150.00	150.00
3700 ADVERTISING	64.00	282.50	0.00	282.50	575.00	292.50
3800 DATA PROCESSING SERVICES	46.90	46.90	253.10	300.00	300.00	0.00
3950 DUES AND SUBSCRIPTIONS	0.00	1,725.00	0.00	1,725.00	3,500.00	1,775.00
3955 Permit Fees	0.00	0.00	0.00	0.00	800.00	800.00
3980 MISCELLANEOUS EXPENSE	0.00	204.00	0.00	204.00	250.00	46.00
4990 OTHER CONTRACTED SERVICES	0.00	3,000.00	0.00	3,000.00	6,000.00	3,000.00
6900 Non-profit Grants	0.00	0.00	0.00	0.00	0.00	0.00
6910 LIBRARY GRANT	606.72	102,482.74	0.00	102,482.74	116,500.00	14,017.26
6920 HISTORIC JAMESTOWN GRANT	0.00	0.00	0.00	0.00	9,500.00	9,500.00
6930 YMCA GRANT	0.00	22,350.00	0.00	22,350.00	22,350.00	0.00
6945 JYL Grant	0.00	0.00	0.00	0.00	5,000.00	5,000.00
9700 CONTINGENCY	0.00	0.00	0.00	0.00	700.00	700.00
<b>Account Total:</b>	<b>2,032.81</b>	<b>141,129.66</b>	<b>17,974.81</b>	<b>159,104.47</b>	<b>199,725.00</b>	<b>40,620.53</b>
4200 ADMINISTRATION EXPENDITURES						
1000 SALARIES AND WAGES	18,546.00	156,447.27	0.00	156,447.27	242,000.00	85,552.73
1003 LONGEVITY PAY	0.00	3,771.00	0.00	3,771.00	4,000.00	229.00
1009 FICA EXPENSE	1,359.99	11,800.96	0.00	11,800.96	19,000.00	7,199.04
1010 RETIREMENT EXPENSE	1,426.84	12,341.37	0.00	12,341.37	20,000.00	7,658.63
1011 HEALTH INSURANCE EXPENSE	1,698.90	13,591.20	0.00	13,591.20	22,000.00	8,408.80
1012 FLEX ADMINISTRATION FEES	13.00	168.51	0.00	168.51	200.00	31.49
1013 RETIREE HEALTH INSURANCE EXPENSE	524.95	4,309.68	0.00	4,309.68	10,800.00	6,490.32
1014 WORKER'S COMPENSATION	0.00	667.92	0.00	667.92	1,000.00	332.08
1015 Unemployment Compensation	0.00	0.00	0.00	0.00	250.00	250.00
1016 Wellness Program Expenditures	0.00	0.00	0.00	0.00	500.00	500.00
1017 401K EXPENSE	821.08	6,922.41	0.00	6,922.41	10,800.00	3,877.59
1019 PROFESSIONAL SERVICES	2,712.50	11,475.80	0.00	11,475.80	12,126.00	650.20
2100 DEPARTMENT SUPPLIES	17.98	583.02	0.00	583.02	1,700.00	1,116.98
2200 FOOD AND PROVISIONS	20.67	455.66	0.00	455.66	750.00	294.34
2600 OFFICE SUPPLIES	272.44	921.81	0.00	921.81	2,500.00	1,578.19
2900 ASSETS NOT CAPITALIZED	0.00	576.42	0.00	576.42	1,000.00	423.58
3100 TRAVEL	0.00	2,010.90	0.00	2,010.90	4,000.00	1,989.10
3150 CONFERENCE FEES AND SCHOOLS	600.00	2,397.00	0.00	2,397.00	9,000.00	6,603.00
3200 COMMUNICATIONS	500.76	4,268.55	1,706.45	5,975.00	6,500.00	525.00
3400 PRINTING	0.00	100.83	0.00	100.83	500.00	399.17
3500 REPAIRS AND MAINTENANCE	0.00	0.00	0.00	0.00	300.00	300.00
3800 DATA PROCESSING SERVICES	833.03	7,184.79	7,815.21	15,000.00	15,000.00	0.00
3950 DUES AND SUBSCRIPTIONS	520.00	6,795.95	0.00	6,795.95	9,000.00	2,204.05
3960 BANK AND MERCHANT FEES	0.00	6.00	0.00	6.00	2,000.00	1,994.00
3980 MISCELLANEOUS EXPENSE	0.00	171.92	0.00	171.92	500.00	328.08
4300 EQUIPMENT RENTAL	199.50	1,818.10	798.00	2,616.10	3,000.00	383.90
4400 SERVICE & MAINTENANCE CONTRACTS	30.23	5,314.77	610.35	5,925.12	11,000.00	5,074.88

10 GENERAL FUND

Account	Object	Expended	Expended	Encumbered	Committed	Current	Available
		Current Month	YTD	YTD	YTD	Appropriation	Appropriation
4500	INSURANCE AND BONDING	0.00	0.00	0.00	0.00	1,000.00	1,000.00
4990	OTHER CONTRACTED SERVICES	417.99	17,035.65	451.24	17,486.89	26,500.00	9,013.11
5200	DATA PROCESSING EQUIPMENT	0.00	1,250.00	3,650.00	4,900.00	5,000.00	100.00
6820	First Bank Individual Credit Card	0.00	0.00	3,000.00	3,000.00	3,000.00	0.00
9700	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
<b>Account Total:</b>		<b>30,515.86</b>	<b>272,387.49</b>	<b>18,031.25</b>	<b>290,418.74</b>	<b>444,926.00</b>	<b>154,507.26</b>
4900 PLANNING DEPARTMENT EXPENDITURES							
1000	SALARIES AND WAGES	6,652.00	56,401.62	0.00	56,401.62	67,000.00	30,598.38
1003	LONGEVITY PAY	0.00	2,161.00	0.00	2,161.00	2,250.00	89.00
1009	FICA EXPENSE	466.38	4,138.94	0.00	4,138.94	7,000.00	2,861.06
1010	RETIREMENT EXPENSE	520.18	4,579.56	0.00	4,579.56	7,000.00	2,420.44
1011	HEALTH INSURANCE EXPENSE	566.30	4,530.40	0.00	4,530.40	7,050.00	2,519.60
1012	FLEX ADMINISTRATION FEES	6.00	80.08	0.00	80.08	110.00	29.92
1014	WORKER'S COMPENSATION	0.00	133.59	0.00	133.59	200.00	66.41
1015	Unemployment Compensation	0.00	0.00	0.00	0.00	200.00	200.00
1017	401K EXPENSE	299.30	2,531.44	0.00	2,531.44	4,000.00	1,468.56
1019	PROFESSIONAL SERVICES	0.00	126.58	0.00	126.58	127.00	0.42
2100	DEPARTMENT SUPPLIES	0.00	484.39	0.00	484.39	750.00	265.61
2200	FOOD AND PROVISIONS	0.00	10.00	0.00	10.00	200.00	190.00
2500	VEHICLE SUPPLIES	37.97	37.97	0.00	37.97	750.00	712.03
2520	FUELS - GAS & OIL	0.00	0.00	500.00	500.00	750.00	250.00
2600	OFFICE SUPPLIES	0.00	10.34	0.00	10.34	1,000.00	989.66
2900	ASSETS NOT CAPITALIZED	0.00	649.00	0.00	649.00	900.00	251.00
3100	TRAVEL	50.00	50.00	0.00	50.00	850.00	800.00
3150	CONFERENCE FEES AND SCHOOLS	1,230.00	1,410.00	0.00	1,410.00	2,500.00	1,090.00
3200	COMMUNICATIONS	165.80	1,334.26	472.94	1,807.20	2,000.00	192.80
3400	PRINTING	0.00	0.00	0.00	0.00	0.00	0.00
3500	REPAIRS AND MAINTENANCE	0.00	55.00	0.00	55.00	250.00	195.00
3700	ADVERTISING	0.00	611.30	0.00	611.30	1,500.00	888.70
3800	DATA PROCESSING SERVICES	280.00	2,201.81	898.19	3,100.00	3,375.00	275.00
3900	DRUG TESTING & BACKGROUND CHECKS	0.00	108.00	0.00	108.00	100.00	-8.00
3950	DUES AND SUBSCRIPTIONS	0.00	1,746.00	0.00	1,746.00	2,000.00	254.00
3980	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
4400	SERVICE & MAINTENANCE CONTRACTS	0.00	350.00	0.00	350.00	400.00	50.00
4500	INSURANCE AND BONDING	0.00	270.64	0.00	270.64	300.00	29.36
4990	OTHER CONTRACTED SERVICES	30.00	408.04	0.00	408.04	2,000.00	1,591.96
4991	Telecommunications Contracted	0.00	0.00	0.00	0.00	5,000.00	5,000.00
4995	ENGINEERING FEES NOT CAPITALIZED	0.00	0.00	0.00	0.00	225.00	225.00
6820	First Bank Individual Credit Card	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00
9700	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
<b>Account Total:</b>		<b>10,303.93</b>	<b>84,419.96</b>	<b>2,871.13</b>	<b>87,291.09</b>	<b>140,787.00</b>	<b>53,495.91</b>
5000 BUILDING & GROUNDS EXPENDITURES							
2100	DEPARTMENT SUPPLIES	200.05	3,209.13	766.65	3,975.78	7,000.00	3,024.22
2140	SEED and SOD	0.00	0.00	0.00	0.00	500.00	500.00
2141	CHEMICALS	0.00	0.00	0.00	0.00	500.00	500.00
2142	FERTILIZER AND LIME	0.00	0.00	0.00	0.00	500.00	500.00
2144	MULCH & PINE NEEDLES	0.00	0.00	0.00	0.00	2,500.00	2,500.00
2400	CONSTRUCTION & REPAIR SUPPLIES	0.00	0.00	0.00	0.00	1,000.00	1,000.00
2900	ASSETS NOT CAPITALIZED	0.00	0.00	0.00	0.00	2,500.00	2,500.00

10 GENERAL FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
3200	COMMUNICATIONS	150.07	1,162.55	797.45	1,960.00	2,000.00	40.00
3300	UTILITIES	1,396.24	14,659.27	3,031.97	17,691.24	28,000.00	10,308.76
3350	Water Utilities	0.00	144.64	0.00	144.64	400.00	255.36
3500	REPAIRS AND MAINTENANCE	141.00	10,908.81	59.00	10,967.81	17,500.00	6,532.19
3940	LANDFILL FEES/DUMPSTER P/U	0.00	0.00	0.00	0.00	500.00	500.00
3980	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	500.00	500.00
4400	SERVICE & MAINTENANCE CONTRACTS	1,775.00	18,044.36	7,960.00	26,004.36	32,000.00	5,995.64
4500	INSURANCE AND BONDING	0.00	22,553.37	0.00	22,553.37	25,000.00	2,446.63
4990	OTHER CONTRACTED SERVICES	2,191.35	7,969.50	11,000.00	18,969.50	23,000.00	4,030.50
5000	Capital Outlay - Land	0.00	0.00	0.00	0.00	4,500.00	4,500.00
5700	CAPITAL OUTLAY - LAND AND	0.00	0.00	0.00	0.00	25,000.00	25,000.00
9700	CONTINGENCY	0.00	0.00	0.00	0.00	4,000.00	4,000.00
	<b>Account Total:</b>	<b>5,853.71</b>	<b>78,651.63</b>	<b>23,615.07</b>	<b>102,266.70</b>	<b>176,900.00</b>	<b>74,633.30</b>
5100	PUBLIC SAFETY EXPENDITURES						
4910	SHERIFF CONTRACT	0.00	155,366.70	0.00	155,366.70	370,000.00	214,633.30
4911	Sheriff Off Duty - Town events	0.00	1,382.00	0.00	1,382.00	2,904.00	1,522.00
4912	Sheriff off-duty for non-profit	0.00	1,154.00	0.00	1,154.00	2,096.00	942.00
4920	ANIMAL CONTRCL CONTRACT	0.00	4,118.50	0.00	4,118.50	9,000.00	4,881.50
	<b>Account Total:</b>	<b>0.00</b>	<b>162,021.20</b>	<b>0.00</b>	<b>162,021.20</b>	<b>384,000.00</b>	<b>221,978.80</b>
5300	FIRE EXPENSES						
3956	Fire Inspection Fees	0.00	1,107.50	0.00	1,107.50	6,400.00	5,292.50
3980	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	200.00	200.00
4900	PINECROFT SEDGEFIELD FIRE CONTRACT	0.00	395,692.86	0.00	395,692.86	527,600.00	131,907.14
5500	CAPITAL OUTLAY EQUIPMENT	302.25	5,135.80	0.00	5,135.80	17,200.00	12,064.20
9700	CONTINGENCY	0.00	0.00	0.00	0.00	1,000.00	1,000.00
	<b>Account Total:</b>	<b>302.25</b>	<b>401,936.16</b>	<b>0.00</b>	<b>401,936.16</b>	<b>552,400.00</b>	<b>150,463.84</b>
5600	STREET MAINTENANCE EXPENDITURES						
2100	DEPARTMENT SUPPLIES	0.00	4,525.58	0.00	4,525.58	5,000.00	474.42
2400	CONSTRUCTION & REPAIR SUPPLIES	0.00	2,392.88	0.00	2,392.88	6,000.00	3,607.12
2500	VEHICLE SUPPLIES	0.00	1,353.91	0.00	1,353.91	5,000.00	3,646.09
2520	FUELS - GAS & OIL	0.00	0.00	2,500.00	2,500.00	2,500.00	0.00
2900	ASSETS NOT CAPITALIZED	264.00	5,864.00	0.00	5,864.00	40,000.00	34,136.00
3300	UTILITIES	6,192.15	53,320.66	0.00	53,320.66	105,000.00	51,679.34
3500	REPAIRS AND MAINTENANCE	0.00	0.00	0.00	0.00	4,645.00	4,645.00
3700	ADVERTISING	0.00	2,130.10	0.00	2,130.10	3,400.00	1,269.90
3955	Permit Fees	0.00	1,055.00	0.00	1,055.00	1,055.00	0.00
3980	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	100.00	100.00
4500	INSURANCE AND BONDING	0.00	1,082.56	0.00	1,082.56	1,200.00	117.44
4980	STORMWATER FEES	0.00	5,000.00	0.00	5,000.00	5,000.00	0.00
4990	OTHER CONTRACTED SERVICES	0.00	0.00	2,174.00	2,174.00	35,174.00	33,000.00
4995	ENGINEERING FEES NOT CAPITALIZED	0.00	21,400.00	0.00	21,400.00	22,000.00	600.00
5700	CAPITAL OUTLAY - LAND AND	0.00	2,750.00	4,250.00	7,000.00	208,815.00	201,815.00
9700	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Account Total:</b>	<b>6,456.15</b>	<b>100,874.69</b>	<b>8,924.00</b>	<b>109,798.69</b>	<b>444,889.00</b>	<b>335,090.31</b>



10 GENERAL FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
5700 POWELL BILL							
1000	SALARIES AND WAGES	0.00	5,926.02	0.00	5,926.02	12,000.00	6,073.98
1009	FICA EXPENSE	0.00	447.57	0.00	447.57	1,200.00	752.43
1010	RETIREMENT EXPENSE	0.00	463.41	0.00	463.41	1,200.00	736.59
2100	DEPARTMENT SUPPLIES	0.00	0.00	0.00	0.00	6,000.00	6,000.00
4990	OTHER CONTRACTED SERVICES	0.00	2,990.00	0.00	2,990.00	250,000.00	247,010.00
5700	CAPITAL OUTLAY - LAND AND	0.00	0.00	0.00	0.00	120,000.00	120,000.00
	<b>Account Total:</b>	<b>0.00</b>	<b>9,827.00</b>	<b>0.00</b>	<b>9,827.00</b>	<b>390,400.00</b>	<b>380,573.00</b>
5800 SANITATION EXPENDITURES							
1000	SALARIES AND WAGES	4,869.90	58,310.74	0.00	58,310.74	98,000.00	39,689.26
1003	LONGEVITY PAY	0.00	793.00	0.00	793.00	1,000.00	207.00
1009	FICA EXPENSE	354.84	4,247.41	0.00	4,247.41	7,600.00	3,352.59
1010	RETIREMENT EXPENSE	382.78	4,631.67	0.00	4,631.67	8,000.00	3,368.33
1011	HEALTH INSURANCE EXPENSE	1,413.63	12,454.06	0.00	12,454.06	23,000.00	10,545.94
1012	FLEX ADMINISTRATION FEES	8.00	114.78	0.00	114.78	400.00	285.22
1013	RETIREE HEALTH INSURANCE EXPENSE	561.70	3,370.20	0.00	3,370.20	9,000.00	5,629.80
1014	WORKER'S COMPENSATION	0.00	9,295.63	0.00	9,295.63	13,500.00	4,204.37
1015	Unemployment Compensation	0.00	0.00	0.00	0.00	250.00	250.00
1017	401K EXPENSE	258.29	2,562.70	0.00	2,562.70	4,300.00	1,737.30
1019	PROFESSIONAL SERVICES	0.00	296.00	0.00	296.00	296.00	0.00
2100	DEPARTMENT SUPPLIES	129.99	7,072.51	0.00	7,072.51	13,200.00	6,127.49
2500	VEHICLE SUPPLIES	1,041.43	3,875.77	0.00	3,875.77	8,500.00	4,624.23
2520	FUELS - GAS & OIL	1,096.10	10,131.84	6,444.72	16,576.56	18,000.00	1,423.44
3200	COMMUNICATIONS	63.01	1,076.18	509.45	1,585.63	2,000.00	414.37
3400	PRINTING	0.00	420.00	0.00	420.00	1,000.00	580.00
3500	REPAIRS AND MAINTENANCE	854.24	2,661.53	600.00	3,261.53	4,800.00	1,538.47
3900	DRUG TESTING & BACKGROUND CHECKS	235.00	568.00	0.00	568.00	900.00	332.00
3940	LANDFILL FEES/DUMPSTER P/U	4,068.12	31,446.26	23,553.74	55,000.00	60,000.00	5,000.00
3945	Recycle Fees	8,100.00	55,922.40	32,400.00	88,322.40	92,000.00	3,677.60
3980	MISCELLANEOUS EXPENSE	0.00	279.58	0.00	279.58	500.00	220.42
4300	EQUIPMENT RENTAL	346.53	704.88	0.00	704.88	900.00	195.12
4500	INSURANCE AND BONDING	0.00	1,623.84	0.00	1,623.84	1,800.00	176.16
9700	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Account Total:</b>	<b>23,783.56</b>	<b>211,858.98</b>	<b>63,507.91</b>	<b>275,366.89</b>	<b>368,946.00</b>	<b>93,579.11</b>
6200 RECREATION EXPENDITURES							
1000	SALARIES AND WAGES	7,862.71	60,842.47	0.00	60,842.47	101,500.00	40,657.53
1003	LONGEVITY PAY	0.00	1,900.00	0.00	1,900.00	2,200.00	300.00
1009	FICA EXPENSE	595.39	4,760.08	0.00	4,760.08	8,500.00	3,739.92
1010	RETIREMENT EXPENSE	560.67	4,491.42	0.00	4,491.42	7,500.00	3,008.58
1011	HEALTH INSURANCE EXPENSE	1,268.08	9,452.90	0.00	9,452.90	16,000.00	6,547.10
1012	FLEX ADMINISTRATION FEES	7.00	86.43	0.00	86.43	100.00	13.57
1014	WORKER'S COMPENSATION	0.00	3,005.65	0.00	3,005.65	4,500.00	1,494.35
1015	Unemployment Compensation	0.00	0.00	0.00	0.00	400.00	400.00
1017	401K EXPENSE	321.50	2,483.30	0.00	2,483.30	4,200.00	1,716.70
1019	PROFESSIONAL SERVICES	0.00	246.80	0.00	246.80	247.00	0.20
2100	DEPARTMENT SUPPLIES	319.05	4,088.84	0.00	4,088.84	8,000.00	3,911.16
2140	SEED and SOD	0.00	432.00	0.00	432.00	1,500.00	1,068.00
2141	CHEMICALS	0.00	624.69	1,402.50	2,027.19	5,500.00	3,472.81
2142	FERTILIZER AND LIME	0.00	730.25	0.00	730.25	5,000.00	4,269.75

10 GENERAL FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
2143	IRRIGATION SUPPLIES	0.00	37.20	0.00	37.20	800.00	762.80
2144	MULCH & PINE NEEDLES	264.00	534.40	1,440.00	1,974.40	6,000.00	4,025.60
2145	TOPSOIL (Sand)	0.00	0.00	0.00	0.00	1,500.00	1,500.00
2200	FOOD AND PROVISIONS	0.00	20.00	0.00	20.00	50.00	30.00
2400	CONSTRUCTION & REPAIR SUPPLIES	220.66	384.53	0.00	384.53	6,100.00	5,715.47
2500	VEHICLE SUPPLIES	0.00	388.84	0.00	388.84	500.00	111.16
2520	FUELS - GAS & OIL	0.00	0.00	5,000.00	5,000.00	5,000.00	0.00
2550	EQUIPMENT SUPPLIES	591.53	869.84	0.00	869.84	4,000.00	3,130.16
2600	OFFICE SUPPLIES	0.00	72.03	0.00	72.03	500.00	427.97
2900	ASSETS NOT CAPITALIZED	2,500.00	2,500.00	0.00	2,500.00	2,500.00	0.00
3100	TRAVEL	0.00	0.00	0.00	0.00	250.00	250.00
3150	CONFERENCE FEES AND SCHOOLS	125.00	560.00	0.00	580.00	700.00	120.00
3200	COMMUNICATIONS	95.34	707.33	277.67	985.00	1,650.00	665.00
3300	UTILITIES	1,651.29	8,356.01	0.00	8,356.01	14,000.00	5,643.99
3350	Water Utilities	0.00	171.70	0.00	171.70	650.00	478.30
3500	REPAIRS AND MAINTENANCE	0.00	36.75	0.00	36.75	2,500.00	2,463.25
3700	ADVERTISING	0.00	0.00	0.00	0.00	1,000.00	1,000.00
3710	Sponsorship expenditures	0.00	34.50	0.00	34.50	100.00	65.50
3800	DATA PROCESSING SERVICES	0.00	0.00	120.00	120.00	120.00	0.00
3900	DRUG TESTING & BACKGROUND CHECKS	0.00	268.00	232.00	500.00	500.00	0.00
3950	DUES AND SUBSCRIPTIONS	0.00	175.00	0.00	175.00	250.00	75.00
3980	MISCELLANEOUS EXPENSE	125.00	125.00	0.00	125.00	500.00	375.00
3981	Special Events	0.00	7,147.00	0.00	7,147.00	12,000.00	4,853.00
4300	EQUIPMENT RENTAL	0.00	1,316.68	581.68	1,898.36	2,000.00	101.64
4400	SERVICE & MAINTENANCE CONTRACTS	185.00	1,746.67	740.00	2,486.67	2,700.00	213.33
4500	INSURANCE AND BONDING	0.00	1,804.27	0.00	1,804.27	2,000.00	195.73
4990	OTHER CONTRACTED SERVICES	0.00	8,296.75	1,250.00	9,546.75	28,354.00	18,807.25
5800	CAPITAL OUTLAY - BUILDINGS &	0.00	0.00	10,000.00	10,000.00	10,000.00	0.00
9700	CONTINGENCY	0.00	0.00	0.00	0.00	1,100.00	1,100.00
<b>Account Total:</b>		<b>16,692.22</b>	<b>128,717.33</b>	<b>21,043.85</b>	<b>149,761.18</b>	<b>272,471.00</b>	<b>122,709.82</b>
6300	GOLF COURSE MAINTENANCE						
1000	SALARIES AND WAGES	21,697.67	186,662.81	0.00	186,662.81	292,000.00	105,337.19
1003	LONGEVITY PAY	0.00	5,705.00	0.00	5,705.00	5,800.00	95.00
1009	FICA EXPENSE	1,601.40	14,244.92	0.00	14,244.92	24,000.00	9,755.08
1010	RETIREMENT EXPENSE	1,636.88	14,383.84	0.00	14,383.84	23,000.00	8,616.16
1011	HEALTH INSURANCE EXPENSE	3,262.32	26,220.41	0.00	26,220.41	42,000.00	15,779.59
1012	FLEX ADMINISTRATION FEES	11.00	152.82	0.00	152.82	300.00	147.18
1013	RETIREE HEALTH INSURANCE EXPENSE	129.38	1,034.97	0.00	1,034.97	6,000.00	4,965.03
1014	WORKER'S COMPENSATION	0.00	5,956.03	0.00	5,956.03	6,000.00	43.97
1015	Unemployment Compensation	0.00	0.00	0.00	0.00	500.00	500.00
1017	401K EXPENSE	940.78	7,995.20	0.00	7,995.20	12,400.00	4,404.80
1019	PROFESSIONAL SERVICES	0.00	677.50	0.00	677.50	678.00	0.50
2100	DEPARTMENT SUPPLIES	224.60	4,656.98	0.00	4,656.98	7,000.00	2,343.02
2140	SEED and SOD	0.00	1,032.00	0.00	1,032.00	3,500.00	2,468.00
2141	CHEMICALS	0.00	19,060.28	13,462.90	32,523.18	34,000.00	1,476.82
2142	FERTILIZER AND LIME	0.00	9,065.57	5,985.82	15,051.39	29,500.00	14,448.61
2143	IRRIGATION SUPPLIES	0.00	2,197.55	0.00	2,197.55	5,900.00	3,702.45
2145	TOPSOIL (Sand)	0.00	4,074.39	0.00	4,074.39	15,000.00	10,925.61
2155	TEE AND GREEN SUPPLIES	0.00	1,658.92	0.00	1,658.92	3,000.00	1,341.08
2200	FOOD AND PROVISIONS	0.00	112.99	0.00	112.99	100.00	-12.99

10 GENERAL FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
2400	CONSTRUCTION & REPAIR SUPPLIES	638.51	942.08	0.00	942.08	10,000.00	9,057.92
2500	VEHICLE SUPPLIES	12.50	334.52	0.00	334.52	1,500.00	1,165.48
2520	FUELS - GAS & OIL	830.84	14,016.73	6,234.97	20,251.70	20,000.00	-251.70
2550	EQUIPMENT SUPPLIES	1,089.07	11,025.52	1.00	11,026.52	15,500.00	4,473.48
2600	OFFICE SUPPLIES	0.00	292.67	0.00	292.67	200.00	-92.67
2900	ASSETS NOT CAPITALIZED	0.00	1,136.25	0.00	1,136.25	4,000.00	2,863.75
3100	TRAVEL	0.00	258.76	0.00	258.76	1,000.00	741.24
3150	CONFERENCE FEES AND SCHOOLS	0.00	355.00	0.00	355.00	1,500.00	1,145.00
3200	COMMUNICATIONS	383.98	2,837.54	1,597.46	4,435.00	5,200.00	765.00
3300	UTILITIES	1,767.85	12,043.00	1,000.07	13,043.07	19,000.00	5,956.93
3350	Water Utilities	0.00	171.70	0.00	171.70	650.00	478.30
3500	REPAIRS AND MAINTENANCE	100.00	6,179.52	100.00	6,279.52	7,889.00	1,609.48
3700	ADVERTISING	0.00	0.00	0.00	0.00	500.00	500.00
3800	DATA PROCESSING SERVICES	75.04	639.15	410.85	1,050.00	1,050.00	0.00
3900	DRUG TESTING & BACKGROUND CHECKS	108.00	591.00	609.00	1,200.00	1,200.00	0.00
3940	LANDFILL FEES/DUMPSTER P/U	159.72	2,425.73	0.00	2,425.73	3,800.00	1,374.27
3950	DUES AND SUBSCRIPTIONS	109.99	814.99	0.00	814.99	1,700.00	885.01
3980	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
4300	EQUIPMENT RENTAL	1,546.20	39,479.70	16,701.95	56,181.65	56,100.00	-81.65
4400	SERVICE & MAINTENANCE CONTRACTS	0.00	0.00	0.00	0.00	3,500.00	3,500.00
4500	INSURANCE AND BONDING	0.00	10,825.62	0.00	10,825.62	12,000.00	1,174.38
4950	LAB TESTING	0.00	295.00	0.00	295.00	400.00	105.00
4990	OTHER CONTRACTED SERVICES	0.00	871.00	0.00	871.00	5,000.00	4,129.00
5400	CAPITAL OUTLAY - MOTOR VEHICLES	0.00	0.00	26,207.60	26,207.60	26,225.00	17.40
5500	CAPITAL OUTLAY EQUIPMENT	0.00	5,516.00	0.00	5,516.00	5,516.00	0.00
5700	CAPITAL OUTLAY - LAND AND	0.00	0.00	0.00	0.00	24,259.00	24,259.00
5800	CAPITAL OUTLAY - BUILDINGS &	0.00	0.00	2,200.00	2,200.00	590,000.00	587,800.00
9700	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
<b>Account Total:</b>		<b>36,325.73</b>	<b>415,943.66</b>	<b>74,511.62</b>	<b>490,455.28</b>	<b>1,328,367.00</b>	<b>837,911.72</b>
6301	GOLF SHOP EXPENDITURES						
1000	SALARIES AND WAGES	12,561.40	118,460.79	0.00	118,460.79	187,500.00	69,039.21
1003	LONGEVITY PAY	0.00	1,205.00	0.00	1,205.00	1,250.00	45.00
1009	FICA EXPENSE	968.85	9,023.85	0.00	9,023.85	15,000.00	5,976.15
1010	RETIREMENT EXPENSE	745.54	6,452.63	0.00	6,452.63	10,000.00	3,547.37
1011	HEALTH INSURANCE EXPENSE	1,698.90	13,591.20	0.00	13,591.20	22,000.00	8,408.80
1012	FLEX ADMINISTRATION FEES	3.00	40.05	0.00	40.05	55.00	14.95
1013	RETIREE HEALTH INSURANCE EXPENSE	0.00	1,539.66	0.00	1,539.66	6,000.00	4,460.34
1014	WORKER'S COMPENSATION	0.00	1,335.84	0.00	1,335.84	2,000.00	664.16
1015	Unemployment Compensation	0.00	0.00	0.00	0.00	2,000.00	2,000.00
1017	401K EXPENSE	416.84	3,526.90	0.00	3,526.90	5,450.00	1,923.10
1019	PROFESSIONAL SERVICES	0.00	302.32	0.00	302.32	303.00	0.68
2100	DEPARTMENT SUPPLIES	198.93	3,290.43	2,696.44	5,986.87	9,500.00	3,513.13
2101	Grill Supplies	207.46	1,154.74	4,522.82	5,677.56	7,500.00	1,822.44
2150	SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
2156	RANGE SUPPLIES	0.00	2,475.00	0.00	2,475.00	4,000.00	1,525.00
2160	TOURNAMENT SUPPLIES and PRIZES	0.00	0.00	0.00	0.00	100.00	100.00
2200	FOOD AND PROVISIONS	0.00	30.00	0.00	30.00	350.00	320.00
2400	CONSTRUCTION & REPAIR SUPPLIES	202.10	359.36	393.89	753.25	1,000.00	246.75
2500	VEHICLE SUPPLIES	0.00	30.97	0.00	30.97	500.00	469.03
2520	FUELS - GAS & OIL	0.00	0.00	500.00	500.00	500.00	0.00

10 GENERAL FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
2600	OFFICE SUPPLIES	0.00	275.99	0.00	275.99	1,500.00	1,224.01
2700	GOLF INVENTORY FOR RESALE	0.00	13,246.09	0.00	13,246.09	38,000.00	24,753.91
2705	Golf Special Orders - Purchases	970.31	3,612.43	0.00	3,612.43	5,500.00	1,887.57
2710	CONCESSION INVENTORY RESALE	798.54	13,988.56	11,511.44	25,500.00	45,000.00	19,500.00
2715	Food purchased not in inventory	704.69	6,266.15	7,213.85	13,500.00	20,500.00	7,000.00
2900	ASSETS NOT CAPITALIZED	460.49	779.59	0.00	779.59	5,000.00	4,220.41
3100	TRAVEL	0.00	0.00	0.00	0.00	500.00	500.00
3150	CONFERENCE FEES AND SCHOOLS	0.00	265.00	0.00	265.00	1,000.00	735.00
3200	COMMUNICATIONS	799.77	6,312.07	2,987.93	9,300.00	10,500.00	1,200.00
3300	UTILITIES	1,048.16	8,458.78	1,108.67	9,567.45	13,500.00	3,932.55
3350	Water Utilities	0.00	171.70	0.00	171.70	500.00	328.30
3500	REPAIRS AND MAINTENANCE	161.00	1,702.96	39.00	1,741.96	4,000.00	2,258.04
3700	ADVERTISING	60.40	3,996.20	3,141.80	7,038.00	15,000.00	7,962.00
3800	DATA PROCESSING SERVICES	591.80	4,686.39	2,013.61	6,700.00	7,100.00	400.00
3900	DRUG TESTING & BACKGROUND CHECKS	0.00	478.00	1,522.00	2,000.00	2,000.00	0.00
3940	LANDFILL FEES/DUMPSTER P/U	118.80	2,312.78	0.00	2,312.78	3,600.00	1,287.22
3950	DUES AND SUBSCRIPTIONS	0.00	654.00	0.00	654.00	600.00	-54.00
3955	Permit Fees	0.00	0.00	0.00	0.00	200.00	200.00
3960	BANK AND MERCHANT FEES	299.12	8,408.84	8,160.87	16,569.71	20,000.00	3,430.29
3980	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	250.00	250.00
4300	EQUIPMENT RENTAL	0.00	1,208.19	1,087.24	2,295.43	2,500.00	204.57
4310	GOLF CART RENTALS	5,327.28	38,629.56	26,636.40	65,265.96	65,800.00	534.04
4311	SALES AND USE TAX PAID	338.16	8,735.74	0.00	8,735.74	20,000.00	11,264.26
4400	SERVICE & MAINTENANCE CONTRACTS	835.65	7,625.76	4,090.40	11,716.16	13,000.00	1,283.84
4500	INSURANCE AND BONDING	0.00	11,177.12	0.00	11,177.12	12,000.00	822.88
4990	OTHER CONTRACTED SERVICES	0.00	551.00	0.00	551.00	3,000.00	2,449.00
9700	CONTINGENCY	0.00	0.00	0.00	0.00	1,500.00	1,500.00
<b>Account Total:</b>		<b>29,517.20</b>	<b>306,281.64</b>	<b>77,626.36</b>	<b>383,908.00</b>	<b>587,058.00</b>	<b>203,150.00</b>
3000 Debt Service							
7100	DEBT PRINCIPAL PAYMENTS	16,665.84	108,875.87	0.00	108,875.87	171,250.00	62,374.13
7200	DEBT INTEREST PAYMENTS	3,629.82	17,901.22	0.00	17,901.22	25,650.00	7,748.78
<b>Account Total:</b>		<b>20,295.66</b>	<b>126,777.09</b>	<b>0.00</b>	<b>126,777.09</b>	<b>196,900.00</b>	<b>70,122.91</b>
9600 OTHER FINANCING USES							
9600	TRANSFERS TO OTHER FUNDS	16,710.14	92,213.15	0.00	92,213.15	93,900.00	1,686.85
<b>Account Total:</b>		<b>16,710.14</b>	<b>92,213.15</b>	<b>0.00</b>	<b>92,213.15</b>	<b>93,900.00</b>	<b>1,686.85</b>
<b>Account Group Total:</b>		<b>198,789.22</b>	<b>2,533,039.64</b>	<b>308,106.00</b>	<b>2,841,145.64</b>	<b>5,581,669.00</b>	<b>2,740,523.36</b>
<b>Fund Total:</b>		<b>198,789.22</b>	<b>2,533,039.64</b>	<b>308,106.00</b>	<b>2,841,145.64</b>	<b>5,581,669.00</b>	<b>2,740,523.36</b>

Golf clubhouse

11 General Capital Reserve Fund

Account	Received		Estimated Revenue	Revenue %	
	Current Month	Received YTD		To Be Received	Received
3000					
3831 INVESTMENT EARNINGS	22.17	133.90	75.00	-58.90	179 %
3981 TRANSFER FROM GENERAL FUND	16,710.14	92,213.15	93,900.00	1,686.85	98 %
<b>Account Group Total:</b>	<b>16,732.31</b>	<b>92,347.05</b>	<b>93,975.00</b>	<b>1,627.95</b>	<b>98 %</b>
<b>Fund Total:</b>	<b>16,732.31</b>	<b>92,347.05</b>	<b>93,975.00</b>	<b>1,627.95</b>	<b>98 %</b>



03/06/19  
10:39:43

TOWN OF JAMESTOWN, NC  
Budget vs. Actual Report  
For the Accounting Period: 2 / 19

Page: 8 of 12  
Report ID: B100B

11 General Capital Reserve Fund

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
0							
9600	OTHER FINANCING USES						
9600	TRANSFERS TO OTHER FUNDS	0.00	40,893.81	0.00	40,893.81	81,500.00	40,606.19
9801	Res for Future Exp-Jamestown Park	0.00	0.00	0.00	0.00	12,475.00	12,475.00
	<b>Account Total:</b>	<b>0.00</b>	<b>40,893.81</b>	<b>0.00</b>	<b>40,893.81</b>	<b>93,975.00</b>	<b>53,081.19</b>
	<b>Account Group Total:</b>	<b>0.00</b>	<b>40,893.81</b>	<b>0.00</b>	<b>40,893.81</b>	<b>93,975.00</b>	<b>53,081.19</b>
	<b>Fund Total:</b>	<b>0.00</b>	<b>40,893.81</b>	<b>0.00</b>	<b>40,893.81</b>	<b>93,975.00</b>	<b>53,081.19</b>

30 WATER AND SEWER

Account	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
3000					
3345 INSPECTION AND PERMIT FEES	(A) 2,090.32	2,648.48	3,000.00	351.52	98 %
3710 UTILITY CHARGE - WATER	61,889.59	581,304.09	905,000.00	323,695.91	64 %
3720 UTILITY CHARGE - SEWER	107,299.48	1,753,843.43	2,900,000.00	1,146,156.57	60 %
3730 TAPS AND CONNECTIONS - WATER	0.00	0.00	20,000.00	20,000.00	0 %
3740 TAPS AND CONNECTIONS - SEWER	0.00	0.00	20,000.00	20,000.00	0 %
3741 Meter Fee	0.00	950.00	0.00	-950.00	** %
3742 System Development Fees	0.00	9,900.00	0.00	-9,900.00	** %
3743 System Administration/Installation Fee	0.00	150.00	0.00	-150.00	** %
3745 Connection Fees - Water and Sewer	750.00	6,650.00	9,000.00	2,350.00	74 %
3750 NONPAYMENT / RECONNECTION FEES	250.00	7,750.00	10,000.00	2,250.00	78 %
3755 Return Check Fees	25.00	375.00	500.00	125.00	75 %
3760 LATE FEES	1,970.00	15,000.00	21,000.00	6,000.00	71 %
3765 CREDIT CARD ADMINISTRATION FEES	90.65	467.39	650.00	182.61	72 %
3831 INVESTMENT EARNINGS	10,926.25	82,557.16	120,000.00	37,142.84	69 %
3839 MISCELLANEOUS REVENUES	0.00	82.80	500.00	417.20	17 %
3987 TRANSFER FROM RANDLEMAN CAPITAL RESERVE FUND	0.00	61,118.61	123,000.00	61,881.39	50 %
3992 NET POSITION APPROPRIATED	0.00	0.00	31,610.00	31,610.00	0 %
<b>Account Group Total:</b>	<b>185,291.29</b>	<b>2,523,096.96</b>	<b>4,164,260.00</b>	<b>1,641,163.04</b>	<b>61 %</b>
<b>Fund Total:</b>	<b>185,291.29</b>	<b>2,523,096.96</b>	<b>4,164,260.00</b>	<b>1,641,163.04</b>	<b>61 %</b>
<b>Grand Total:</b>	<b>185,291.29</b>	<b>2,523,096.96</b>	<b>4,164,260.00</b>	<b>1,641,163.04</b>	<b>61 %</b>

(A) Grease trap inspections

30 WATER AND SEWER

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
0							
7100	WATER AND SEWER						
1000	SALARIES AND WAGES	39,588.76	336,683.96	0.00	336,683.96	575,000.00	238,316.04
1003	LONGEVITY PAY	0.00	12,202.00	0.00	12,202.00	12,500.00	298.00
1009	FICA EXPENSE	3,017.25	26,627.32	0.00	26,627.32	44,000.00	17,372.68
1010	RETIREMENT EXPENSE	3,006.69	26,567.70	0.00	26,567.70	45,000.00	18,432.30
1011	HEALTH INSURANCE EXPENSE	5,096.70	40,491.84	0.00	40,491.84	77,000.00	36,508.16
1012	FLEX ADMINISTRATION FEES	24.00	321.33	0.00	321.33	700.00	378.67
1013	RETIREE HEALTH INSURANCE EXPENSE	561.70	4,533.99	0.00	4,533.99	10,800.00	6,266.01
1014	WORKER'S COMPENSATION	0.00	13,137.34	0.00	13,137.34	20,000.00	6,862.66
1015	Unemployment Compensation	0.00	0.00	0.00	0.00	1,000.00	1,000.00
1017	401K EXPENSE	1,715.98	14,479.17	0.00	14,479.17	26,000.00	11,520.83
1019	PROFESSIONAL SERVICES	2,712.50	12,075.00	0.00	12,075.00	12,225.00	150.00
2100	DEPARTMENT SUPPLIES	487.10	9,904.29	298.76	10,203.05	30,000.00	19,796.95
2105	WATER METERS	0.00	0.00	0.00	0.00	30,000.00	30,000.00
2200	FOOD AND PROVISIONS	60.45	808.74	0.00	808.74	1,000.00	191.26
2400	CONSTRUCTION & REPAIR SUPPLIES	1,258.74	1,258.74	0.00	1,258.74	14,000.00	12,741.26
2500	VEHICLE SUPPLIES	32.99	1,498.67	0.00	1,498.67	7,500.00	6,001.33
2520	FUELS - GAS & OIL	1,803.10	12,269.48	5,569.27	17,838.75	20,000.00	2,161.25
2550	EQUIPMENT SUPPLIES	0.00	1,509.01	0.00	1,509.01	5,000.00	3,490.99
2600	OFFICE SUPPLIES	254.48	844.96	0.00	844.96	2,000.00	1,155.04
2750	PURCHASE OF WATER	19,537.13	143,815.57	53,919.02	197,734.59	300,000.00	102,265.41
2755	Water Transmission Fees	1,591.50	13,234.90	0.00	13,234.90	23,000.00	9,765.10
2900	ASSETS NOT CAPITALIZED	0.00	722.82	0.00	722.82	21,195.00	20,472.18
3100	TRAVEL	0.00	381.79	0.00	381.79	3,000.00	2,618.21
3150	CONFERENCE FEES AND SCHOOLS	25.00	679.95	640.00	1,319.95	5,000.00	3,680.05
3200	COMMUNICATIONS	2,365.17	17,707.46	10,925.29	28,632.75	29,200.00	567.25
3300	UTILITIES	1,059.87	6,579.00	4,557.36	11,136.36	23,000.00	11,863.64
3350	Water Utilities	0.00	60.20	0.00	60.20	500.00	439.80
3400	PRINTING	491.70	2,749.10	2,105.73	4,854.83	6,000.00	1,145.17
3500	REPAIRS AND MAINTENANCE	2,486.53	9,037.14	16.00	9,053.14	30,000.00	20,946.86
3700	ADVERTISING	0.00	71.75	0.00	71.75	1,000.00	928.25
3800	DATA PROCESSING SERVICES	1,382.64	10,494.33	2,660.84	13,155.17	16,000.00	2,844.83
3900	DRUG TESTING & BACKGROUND CHECKS	123.00	909.00	1,043.00	1,952.00	2,000.00	48.00
3940	LANDFILL FEES/DUMPSTER P/U	0.00	0.00	0.00	0.00	1,000.00	1,000.00
3950	DUES AND SUBSCRIPTIONS	200.00	1,389.05	0.00	1,389.05	2,500.00	1,110.95
3955	Permit Fees	0.00	3,537.50	0.00	3,537.50	4,000.00	462.50
3960	BANK AND MERCHANT FEES	720.20	6,900.39	3,718.80	10,619.19	11,000.00	380.81
3980	MISCELLANEOUS EXPENSE	0.00	91.00	0.00	91.00	1,500.00	1,409.00
4300	EQUIPMENT RENTAL	199.50	1,818.09	798.00	2,616.09	3,000.00	383.91
4400	SERVICE & MAINTENANCE CONTRACTS	1,980.23	30,815.08	10,885.39	41,700.47	72,885.00	31,184.53
4500	INSURANCE AND BONDING	0.00	42,595.58	0.00	42,595.58	45,000.00	2,404.42
4950	LAB TESTING	499.00	3,488.00	3,152.00	6,640.00	7,000.00	360.00
4960	SEWER TREATMENT	0.00	361,326.86	0.00	361,326.86	900,000.00	538,673.14
4990	OTHER CONTRACTED SERVICES	965.74	24,483.86	18,780.84	43,264.70	157,500.00	114,235.30
4995	ENGINEERING FEES NOT CAPITALIZED	0.00	0.00	0.00	0.00	10,000.00	10,000.00
5200	DATA PROCESSING EQUIPMENT	0.00	1,250.00	3,650.00	4,900.00	5,000.00	100.00
5400	CAPITAL OUTLAY - MOTOR VEHICLES	0.00	0.00	36,489.57	36,489.57	37,000.00	510.43
5700	CAPITAL OUTLAY - LAND AND	0.00	0.00	12,512.00	12,512.00	12,500.00	-12.00
5900	CAPITAL OUTLAY - WATER IMPROVEMENTS	0.00	0.00	2,047.00	2,047.00	574,500.00	572,453.00
5910	CAPITAL OUTLAY - SEWER IMPROVEMENTS	0.00	0.00	0.00	0.00	227,200.00	227,200.00

30 WATER AND SEWER

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
6800	OPERATING PAYMENTS TO REGIONAL	0.00	43,292.12	0.00	43,292.12	44,000.00	707.88
6801	DEBT PAYMENTS TO PIEDMONT TRIAD	0.00	122,237.27	0.00	122,237.27	123,000.00	762.73
6810	Payments for Odor Control Project	0.00	0.00	0.00	0.00	22,000.00	22,000.00
6820	First Bank Individual Credit Card	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00
7100	DEBT PRINCIPAL PAYMENTS	12,500.83	37,502.49	0.00	37,502.49	50,005.00	12,502.51
7200	DEBT INTEREST PAYMENTS	2,722.68	8,394.93	0.00	8,394.93	11,050.00	2,655.07
9600	TRANSFERS TO OTHER FUNDS	0.00	394,648.00	0.00	394,648.00	438,000.00	43,352.00
9700	CONTINGENCY	0.00	0.00	0.00	0.00	10,000.00	10,000.00
<b>Account Total:</b>		<b>108,471.16</b>	<b>1,805,426.77</b>	<b>174,768.87</b>	<b>1,980,195.64</b>	<b>4,164,260.00</b>	<b>2,184,064.36</b>
<b>Account Group Total:</b>		<b>108,471.16</b>	<b>1,805,426.77</b>	<b>174,768.87</b>	<b>1,980,195.64</b>	<b>4,164,260.00</b>	<b>2,184,064.36</b>
<b>Fund Total:</b>		<b>108,471.16</b>	<b>1,805,426.77</b>	<b>174,768.87</b>	<b>1,980,195.64</b>	<b>4,164,260.00</b>	<b>2,184,064.36</b>

*W/S Maintenance facility*

03/08/19  
10:40:30

TOWN OF JAMESTOWN, NC  
Statement of Revenue Budget vs Actuals  
For the Accounting Period: 2 / 19

Page: 4 of 5  
Report ID: B110

60 RANDLEMAN RESERVOIR CAPITAL RESERVE FUND

Account	Received		Estimated Revenue	Revenue %	
	Current Month	Received YTD		To Be Received	Received
3000					
3831 INVESTMENT EARNINGS	1,468.80	11,338.80	8,500.00	-2,838.80	133 %
3986 TRANSFER FROM ENTERPRISE FUNDS	0.00	38,000.00	38,000.00	0.00	100 %
3992 NET POSITION APPROPRIATED	0.00	0.00	76,500.00	76,500.00	0 %
<b>Account Group Total:</b>	<b>1,468.80</b>	<b>49,338.80</b>	<b>123,000.00</b>	<b>73,661.20</b>	<b>40 %</b>
<b>Fund Total:</b>	<b>1,468.80</b>	<b>49,338.80</b>	<b>123,000.00</b>	<b>73,661.20</b>	<b>40 %</b>



03/08/19  
10:39:43

TOWN OF JAMESTOWN, NC  
Budget vs. Actual Report  
For the Accounting Period: 2 / 19

Page: 11 of 12  
Report ID: B100B

60 RANDLEMAN RESERVOIR CAPITAL RESERVE FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
0							
7130	RANDLEMAN RESERVOIR						
	9600 TRANSFERS TO OTHER FUNDS	0.00	61,118.61	0.00	61,118.61	123,000.00	61,881.39
	Account Total:	0.00	61,118.61	0.00	61,118.61	123,000.00	61,881.39
	Account Group Total:	0.00	61,118.61	0.00	61,118.61	123,000.00	61,881.39
	Fund Total:	0.00	61,118.61	0.00	61,118.61	123,000.00	61,881.39

03/08/19  
10:40:30

TOWN OF JAMESTOWN, NC  
Statement of Revenue Budget vs Actuals  
For the Accounting Period: 2 / 19

Page: 5 of 5  
Report ID: B110

61 WATER AND SEWER CAPITAL RESERVE FUND

Account	Received		Estimated Revenue	Revenue %	
	Current Month	Received YTD		To Be Received	Received
3000					
3831 INVESTMENT EARNINGS	223.89	1,334.19	500.00	-834.19	267 %
3986 TRANSFER FROM ENTERPRISE FUNDS	0.00	356,648.00	400,000.00	43,352.00	89 %
<b>Account Group Total:</b>	<b>223.89</b>	<b>357,982.19</b>	<b>400,500.00</b>	<b>42,517.81</b>	<b>89 %</b>
<b>Fund Total:</b>	<b>223.89</b>	<b>357,982.19</b>	<b>400,500.00</b>	<b>42,517.81</b>	<b>89 %</b>
<b>Grand Total:</b>	<b>715,502.34</b>	<b>6,464,730.77</b>	<b>10,363,404.00</b>	<b>3,898,673.23</b>	<b>62 %</b>

03/06/19  
10:39:43

TOWN OF JAMESTOWN, NC  
Budget vs. Actual Report  
For the Accounting Period: 2 / 19

Page: 12 of 12  
Report ID: B1008

61 WATER AND SEWER CAPITAL RESERVE FUND

Account Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
0						
9600 OTHER FINANCING USES						
9800 RESERVE FOR FUTURE EXPENDITURES	0.00	0.00	0.00	0.00	400,500.00	400,500.00
<b>Account Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>400,500.00</b>	<b>400,500.00</b>
<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>400,500.00</b>	<b>400,500.00</b>
<b>Fund Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>400,500.00</b>	<b>400,500.00</b>
<b>Grand Total:</b>	<b>307,260.38</b>	<b>4,440,478.83</b>	<b>482,874.87</b>	<b>4,923,353.70</b>	<b>10,363,404.00</b>	<b>5,440,050.30</b>

**Mayor**  
Lynn Montgomery

**Town Manager**  
Kenneth C. Cole

**Town Attorney**  
Beth Koonce



**Council Members**  
Georgia Nixon, Mayor Pro Tem  
Martha Stafford Wolfe  
Rebecca Mann Rayborn  
John Capes

## TOWN OF JAMESTOWN AGENDA ITEM

**ITEM ABSTRACT:** Financial analysis of golf course operations for February 2019

**AGENDA ITEM #:** II-F

**CONSENT AGENDA ITEM**

**ACTION ITEM**

**INFORMATION ONLY**

**MEETING DATE:** March 19, 2019

**ESTIMATED TIME FOR DISCUSSION:** 0 Minutes

**DEPARTMENT:** Finance

**CONTACT PERSON:** Judy Gallman

**SUMMARY:**

Attached is a report of golf operations for the month of February 2019. For the month of February 2019 in comparison to February 2018, revenues were up by approximately 14%. There were 10 bad weather days in February 2019 as opposed to 14 in February 2018.

Expenditures were down in February 2019 by approximately 2.5%.

The resulting operating loss for the month of February 2019 before capital outlay amounts to \$32,022, while the operating loss in February 2018 before capital outlay was \$37,877. Grill operations net loss was \$930 in February 2019 as opposed to \$176 loss in February 2018. Fiscal year to date profit for the grill amounts to \$758 for 2018/19 and \$127 loss for 2017/18.

**ATTACHMENTS:** Golf Report for February 2019

**RECOMMENDATION/ACTION NEEDED:** None

**BUDGETARY IMPACT:** None

**SUGGESTED MOTION:** None

**FOLLOW UP ACTION NEEDED:** None



Jamestown Park Golf Course Operations  
 Summary  
 FYE 6/30/19

	February 2019	February 2018	VARIANCE positive / (negative)	% Variance	YTD FYE 6/30/19	YTD FYE 6/30/18	VARIANCE positive / (negative)	% Variance
<i>Golf Course Operating Revenues</i>	33,821	29,650	4,171	14.07%	469,151	464,887	4,264	0.92%
<i>Golf Course Maintenance Expenditures (before capital outlay)</i>	36,326	40,658	4,332	10.65%	410,428	416,575	6,147	1.48%
<i>Golf Course Golf Shop Expenditures (before capital outlay)</i>	29,517	26,869	(2,648)	-9.86%	306,282	311,283	5,001	1.61%
<i>Net exp &lt; or &gt; rev before Capital Outlay</i>	(32,022)	(37,877)	5,855	15.46%	(247,559)	(262,971)	15,412	5.86%
<i>Capital Outlay</i>	-	-	-	100.00%	5,516	3,800	(1,716)	100.00%
<i>Net expenditures &lt; or &gt; revenues</i>	<u>(32,022)</u>	<u>(37,877)</u>	5,855	15.46%	<u>(253,075)</u>	<u>(266,771)</u>	13,696	5.13%
<i>Golf Rounds Played (not including complimentary play)</i>	1,079	912			14,164	14,230		
<i>Bad Weather Days (1) closed for aerification or other reason</i>	10	14			83 3	76 -		
<i>Golf course employees paid during the month:</i>								
Full-time positions	9	10						
Part-time hours	445	370						

(1) - Defined as rain, snow, 49 degrees or below, 95 degrees or above

**Golf Course Revenues**  
**Revenues**  
**FYE 6/30/19**

	<u>February 2019</u>	<u>February 2018</u>	<u>VARIANCE positive / (negative)</u>	<u>% Variance</u>	<u>YTD FYE 6/30/19</u>	<u>YTD FYE 6/30/18</u>	<u>VARIANCE positive / (negative)</u>	<u>% Variance</u>
Greens	15,873	14,290	1,583	11.08%	241,631	249,122	(7,491)	-3.01%
Cart Rentals	8,812	7,413	1,399	18.87%	120,266	124,086	(3,820)	-3.08%
Pull Carts	19	18	1	5.56%	146	156	(10)	-6.41%
Driving Range	1,947	1,890	57	3.02%	23,609	22,082	1,527	6.92%
Sales - Golf Shop Inventory	2,037	1,101	936	85.01%	27,486	21,451	6,035	28.13%
Sales - Golf Shop Concessions	2,918	3,568	(650)	-18.22%	48,203	51,663	(3,460)	-6.70%
Golf Clubhouse Rental Fees	2,215	1,370	845	100.00%	7,810	4,409	3,401	77.14%
Other:								
Sponsorships		-	-		-	-	-	
Insurance Recoveries		-	-		-	-	-	
Loyalty Points Redeemed		-	-		-	(8,082)	8,082	
	<u>33,821</u>	<u>29,650</u>	4,171	14.07%	<u>469,151</u>	<u>464,887</u>	4,264	0.92%

Jamestown Park Golf Course Operations  
 Golf Maintenance Expenditures  
 FYE 6/30/19

	February 2019	February 2018	VARIANCE		YTD FYE 6/30/19	YTD FYE 6/30/18	VARIANCE	
			(positive) / negative	% Variance			(positive) / negative	% Variance
<i>Salaries &amp; Employee Benefits</i>	29,279	28,710	569	1.98%	263,034	261,071	1,963	0.75%
<i>Supplies &amp; Materials</i>	2,796	6,466	(3,670)	-56.76%	69,607	74,945	(5,338)	-7.12%
<i>Contractual Services</i>	1,546	1,672	(126)	-7.54%	26,317	56,797	(30,480)	-53.66%
<i>Other Operating Expenditures (utilities, communications, etc)</i>	<u>2,705</u>	<u>3,810</u>	(1,105)	-29.00%	<u>51,470</u>	<u>23,762</u>	27,708	116.61%
<i>Total Exp before Capital Outlay</i>	<u>36,326</u>	<u>40,658</u>	(4,332)	-10.65%	<u>410,428</u>	<u>416,575</u>	(6,147)	-1.48%
<i>Capital Outlay</i>	<u>-</u>	<u>-</u>	-	100.00%	<u>5,516</u>	<u>-</u>	5,516	100.00%
	<u><u>36,326</u></u>	<u><u>40,658</u></u>	<u><u>(4,332)</u></u>	<u><u>-10.65%</u></u>	<u><u>415,944</u></u>	<u><u>416,575</u></u>	<u><u>(631)</u></u>	<u><u>-0.15%</u></u>

Golf Shop Expenditures  
FYE 6/30/19

	February 2019	February 2018	VARIANCE		YTD FYE 6/30/19	YTD FYE 6/30/18	VARIANCE	
			(positive) / negative	% Variance			(positive) / negative	% Variance
<i>Salaries &amp; Employee Benefits</i>	16,394	14,806	1,588	10.73%	155,479	148,436	7,043	4.74%
<i>Supplies &amp; Materials</i>	3,542	1,830	1,712	93.55%	45,528	50,312	(4,784)	-9.51%
<i>Contractual Services</i>	6,502	6,925	(423)	-6.11%	67,928	74,359	(6,431)	-8.65%
<i>Other Operating Expenditures (utilities, communications, etc)</i>	3,079	3,308	(229)	-6.92%	37,347	38,176	(829)	-2.17%
<i>Total Exp before Capital Outlay</i>	29,517	26,869	2,648	9.86%	306,282	311,283	(5,001)	-1.61%
<i>Capital Outlay</i>	-	-	-		-	3,800	(3,800)	
	<u>29,517</u>	<u>26,869</u>	2,648	9.86%	<u>306,282</u>	<u>315,083</u>	(8,801)	-2.79%



**Jamestown Park Golf Course Operations**

**Grill Operations**

FYE 6/30/19

	<u>February 2019</u>	<u>YTD FYE 6/30/19</u>	<u>February 2018</u>	<u>YTD FYE 6/30/18</u>
Golf Shop Grill Revenues	2,918	48,203	3,568	51,263
Golf Shop Rental Revenue	1,590	6,970	1,350	4,389
	<u>4,508</u>	<u>55,173</u>	<u>4,918</u>	<u>55,652</u>
 Expenditures:				
Wages	2,635	23,771	2,534	23,917
FICA	201	1,819	194	1,832
Benefits	891	7,395	838	7,032
Grill supplies	207	1,155	-	-
Food & beverage purchases	1,504	20,275	1,528	22,998
	<u>5,438</u>	<u>54,415</u>	<u>5,094</u>	<u>55,779</u>
	<u>(930)</u>	<u>758</u>	<u>(176)</u>	<u>(127)</u>

**Mayor**  
Lynn Montgomery

**Town Manager**  
Kenneth C. Cole

**Town Attorney**  
Beth Koonce



**Council Members**  
Georgia Nixon, Mayor Pro Tem  
Martha Stafford Wolfe  
Rebecca Mann Rayborn  
John Capes

## TOWN OF JAMESTOWN AGENDA ITEM

**ITEM ABSTRACT:** Resolution for closure of Capital Project Fund

**AGENDA ITEM #:** II-G

**CONSENT AGENDA ITEM**

**ACTION ITEM**

**INFORMATION ONLY**

**MEETING DATE:** March 19, 2019

**ESTIMATED TIME FOR DISCUSSION:** 0 Minutes

**DEPARTMENT:** Finance

**CONTACT PERSON:** Judy Gallman

**SUMMARY:**

The Public Water and Sewer System for Grandover Development capital project has been completed. We are requesting approval for this capital project fund to be closed. The remaining cash in the fund (\$1,245.69) will be transferred back to the Water & Sewer Fund.

**ATTACHMENTS:** Resolution Closing Capital Project Fund

**RECOMMENDATION/ACTION NEEDED:** None

**BUDGETARY IMPACT:** None

**SUGGESTED MOTION:** None

**FOLLOW UP ACTION NEEDED:** None



Settled 1752  
**JAMESTOWN**  
NORTH CAROLINA

**RESOLUTION CLOSING CAPITAL PROJECT FUND AND TRANSFERRING UNEXPENDED BALANCES  
OF PROJECT TO THE WATER & SEWER FUND**

**WHEREAS**, the public water & sewer system for Grandover development capital project has been completed; and

**WHEREAS**, the Town's Water & Sewer Fund transferred some funds into the capital project fund, and this capital project fund has remaining unexpended balances; and

**WHEREAS**, this capital project must be formally closed and the unexpended balances must be returned to the Water & Sewer Fund;

**BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF JAMESTOWN THAT:**

**Section 1.** Close the public Water & Sewer system for Grandover development project fund and transfer the total of \$1,245.69 cash back to the Water & Sewer Fund

**Section 2.** This resolution shall become effective upon adoption.

This foregoing resolution, having been submitted to a vote, was duly adopted this 19<sup>th</sup> day of March, 2019.

---

S. Lynn Montgomery, Mayor

ATTEST:

---

Katie McBride, Town Clerk

**Mayor**  
Lynn Montgomery

**Town Manager**  
Kenneth C. Cole

**Town Attorney**  
Beth Koonce



**Council Members**  
Georgia Nixon, Mayor Pro Tem  
Martha Stafford Wolfe  
Rebecca Mann Rayborn  
John Capes

## TOWN OF JAMESTOWN AGENDA ITEM

**ITEM ABSTRACT:** Budget Amendment #16

**AGENDA ITEM #:** II-H

**CONSENT AGENDA ITEM**

**ACTION ITEM**

**INFORMATION ONLY**

**MEETING DATE:** Finance

**ESTIMATED TIME FOR DISCUSSION:** 0 Minutes

**DEPARTMENT:** Finance

**CONTACT PERSON:** Judy Gallman, Finance Director

**SUMMARY:**

Budget Amendment #16 - Since the System Development Fees were put in place, we will no longer have taps & connections for water and sewer. Thus the budget for these line items should be at zero. They were budgeted before the system development fees were adopted. This amendment will bring the budget to zero.

**ATTACHMENTS:** Budget Amendment #16

**RECOMMENDATION/ACTION NEEDED:** Approve consent agenda

**BUDGETARY IMPACT:** Decrease in budgeted revenues of \$40,000 and increase in appropriated net position of \$40,000

**SUGGESTED MOTION:** Approve budget amendment as part of consent agenda

**FOLLOW UP ACTION NEEDED:** None



Town of Jamestown  
 Budget Amendment #16  
 FYE 6-30-19

		<u>Debit</u>	<u>Credit</u>
Fund 30:			
Taps and Connections - Water	30-3730	20,000.00	
Taps and Connections - Sewer	30-3740	20,000.00	
Net Position Appropriated	30-3992		40,000.00

Due to the change to the System Development Fee structure, we should no longer have any budget in these lines. This amendment will bring these budgets to \$0.

**Mayor**  
Lynn Montgomery

**Town Manager**  
Kenneth C. Cole

**Town Attorney**  
Beth Koonce



**Council Members**  
Georgia Nixon, Mayor Pro Tem  
Martha Stafford Wolfe  
Rebecca Mann Rayborn  
John Capes

## TOWN OF JAMESTOWN AGENDA ITEM

**ITEM ABSTRACT:** Budget Amendment #17

**AGENDA ITEM #:** II-I

**CONSENT AGENDA ITEM**

**ACTION ITEM**

**INFORMATION ONLY**

**MEETING DATE:** March 19, 2019

**ESTIMATED TIME FOR DISCUSSION:** 0 Minutes

**DEPARTMENT:** Finance

**CONTACT PERSON:** Judy Gallman

**SUMMARY:**

Budget Amendment #17 - \$7500 was received in fees for lease negotiations for the Kearns water tank lease for cell tower to be put on top. The budget was approved at \$5000; thus this amendment will bring it to the \$7500 that was actually received. These funds are paid out to the contracted negotiator of the leases. We should receive revenues from the lease when the contracts are signed and the cell tower is ready to be put in place.

**ATTACHMENTS:** Budget Amendment #17

**RECOMMENDATION/ACTION NEEDED:** Approve consent agenda

**BUDGETARY IMPACT:** Increase of \$2,500 in both budgeted fees received and budgeted fees paid out

**SUGGESTED MOTION:** Approve budget amendment as part of the consent agenda.

**FOLLOW UP ACTION NEEDED:** None

Town of Jamestown  
Budget Amendment #17  
FYE 6-30-19

		<u>Debit</u>	<u>Credit</u>
Fund 10:			
Telecommunications Fees paid out	10-4900-4991	2,500.00	
Telecommunications Fees received	10-3341		2,500.00

\$7500 received for lease negotiations for  
Kearns tank lease for cell tower; this will  
increase budget to \$7500

**Mayor**  
Lynn Montgomery

**Town Manager**  
Kenneth C. Cole

**Town Attorney**  
Beth Koonce



**Council Members**  
Georgia Nixon, Mayor Pro Tem  
Martha Stafford Wolfe  
Rebecca Mann Rayborn  
John Capes

## TOWN OF JAMESTOWN AGENDA ITEM

**ITEM ABSTRACT:** Budget Amendment #18

**AGENDA ITEM #:** II-J

**CONSENT AGENDA ITEM**

**ACTION ITEM**

**INFORMATION ONLY**

**MEETING DATE:** March 19, 2019

**ESTIMATED TIME FOR DISCUSSION:** 0 Minutes

**DEPARTMENT:** Finance

**CONTACT PERSON:** Judy Gallman, Finance Director

**SUMMARY:**

Budget Amendment #18 - After approval for closure of this capital project fund, the remaining funds of \$1,245.69 will be transferred back to the W&S operating fund. This budget amendment will set up the transfer.

**ATTACHMENTS:** Budget Amendment #18

**RECOMMENDATION/ACTION NEEDED:** Approve consent agenda.

**BUDGETARY IMPACT:** Increase transfer-in to fund 30 and transfer-out from fund 63 in amount of \$1,245.69.

**SUGGESTED MOTION:** Approve budget amendment as part of approval of consent agenda.

**FOLLOW UP ACTION NEEDED:** None

Town of Jamestown  
 Budget Amendment #18  
 FYE 6-30-19

		<u>Debit</u>	<u>Credit</u>
Fund 30:			
Appropriated Net Position	30-3992	1,245.69	
Transfer from Capital Project Funds	30-3984		1,245.69
To set up budget for transfer from Grandover Public w&s system to W&S operating fund			

Fund 30:			
Transfer to W/S Operating Fund	63-7155-9600	1,245.69	
Capital outlay- Water Improvements	63-7155-5900		1,245.69
To set up budget for transfer from Grandover Public w&s system to W&S operating fund			



**Mayor**  
Lynn Montgomery

**Town Manager**  
Kenneth C. Cole

**Town Attorney**  
Beth Koonce



**Council Members**  
Georgia Nixon, Mayor Pro Tem  
Martha Stafford Wolfe  
Rebecca Mann Rayborn  
John Capes

## TOWN OF JAMESTOWN AGENDA ITEM

**ITEM ABSTRACT:** Staggered Terms

**AGENDA ITEM #:** IV-A

**CONSENT AGENDA ITEM**

**ACTION ITEM**

**INFORMATION ONLY**

**MEETING DATE:** March 19, 2019

**ESTIMATED TIME FOR DISCUSSION:** 15 min.

**DEPARTMENT:** Administration

**CONTACT PERSON:** Beth Koonce, Town Attorney

**SUMMARY:**

One of the key topics in the previous election was the question of staggered terms for Council members. There are some distinct advantages of having staggered terms that warrant discussion among the Council so that staff may prepare of the upcoming election cycle.

- Ensures continuity of leadership. The current leadership (Council) could completely change every two years. This is disruptive to staff and citizens alike.
- Allows Council members a greater likely-hood to see projects through from inception to completion. Projects often take more time than 2 years to implement.
- Staggered terms reduce the power of "voting blocs" or special interest groups/political action committees from staging a complete takeover of Council leadership in a single election.
- It also reduces the possibility that voter wrath over a single controversial issue will cause a drastic shift in Council leadership.

**General Process:**

1. Council to adopt a resolution of intent to consider an ordinance amending the Town Charter to create staggered terms. A public hearing date is set.
2. The public hearing is held.
3. If the ordinance is passed, it does not become effective until:
  - A) The ordinance is voted upon by the people in a special election set within 90 days of the date of ordinance adoption. Costs for a special election would be borne by the Town; or
  - B) If Council does not wish to host a special election, it may publish notice of the adoption of the ordinance and it will become effective unless the Town Clerk receives a petition from 10% or more of qualified voters within 30 days requesting a special election.

**How Would it Work?**

- A. Council terms ultimately would be extended from 2 year terms to 4 year terms.
- B. In 2019, all members of Council are up for election. The top TWO vote-getters would serve a 4 year term. The bottom two vote getters would serve a 2 year term. In 2021, the bottom two would run for reelection and winners would serve a 4 year term. The Mayor would run for 4 year term beginning in 2018.

**ATTACHMENTS:** Resolution of Intent

**RECOMMENDATION/ACTION NEEDED:** Consider Resolution of Intent and set a public hearing date for the April 16th meeting.

**BUDGETARY IMPACT:** N/A (unless special election is desired)

**SUGGESTED MOTION:** Move to adopt the Resolution of Intent and set a public hearing date for April 16, 2019.

**FOLLOW UP ACTION NEEDED:** Town Attorney will begin preparing documents as required by law.



*Settled 1752*  
**JAMESTOWN**  
NORTH CAROLINA

**RESOLUTION OF INTENT TO CONSIDER AN ORDINANCE AMENDING THE CHARTER OF THE TOWN OF JAMESTOWN TO CHANGE FROM TWO-YEAR TERMS TO FOUR-YEAR STAGGERED TERMS FOR THE MEMBERS OF THE TOWN COUNCIL AND SETTING THE DATE FOR A PUBLIC HEARING THEREON**

**WHEREAS**, pursuant to G.S.160A-101 and 160A-102, the Town Council of the Town of Jamestown may adopt an ordinance to amend the Charter of the Town to implement any of the optional forms set out in G.S. 160A-101; and

**WHEREAS**, G.S. 160A-102 requires that proposed Charter amendments first be submitted to a public hearing and that due notice thereof be published not less than ten (10) days prior to the date fixed for the public hearing;

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of the Town of Jamestown that:

1. The Town Council hereby intends to consider an ordinance amending the Charter of the Town of Jamestown, as set forth in Chapter 370 of the 1981 Session Laws of North Carolina, as amended, to change from two-year terms to four-year staggered terms for the members of the Town Council as authorized by G.S. 160A-101(4). It is proposed that at the regular municipal election to be held in 2019, the two candidates who receive the highest number of votes shall be elected for four-year terms, while the two candidates who receive the next highest number of votes shall be elected for two-year terms. At the regular municipal election to be held in 2021, and every four years thereafter, two members of the Town Council shall be elected to serve for four-year terms. At the regular municipal election to be held in 2023, and every four years thereafter, two members of the Town Council shall be elected to four-year terms.

2. A public hearing on the proposed ordinance is hereby called at Council Chambers of the Jamestown Town Hall located at 301 E. Main Street at 6:30 pm on Tuesday, April 16, 2019.

3. Following the public hearing called hereby, the Town Council shall consider passage of the ordinance at its regular meeting on Tuesday, April 16, 2019.

4. The Town Clerk is hereby directed to cause to be published in the Jamestown News a proper notice of the public hearing called, which notice shall contain a summary of the proposed Charter amendments.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2019.

ATTEST:

\_\_\_\_\_  
Mayor



**Mayor**  
Lynn Montgomery

**Town Manager**  
Kenneth C. Cole

**Town Attorney**  
Beth Koonce



**Council Members**  
Georgia Nixon, Mayor Pro Tem  
Martha Stafford Wolfe  
Rebecca Mann Rayborn  
John Capes

## TOWN OF JAMESTOWN AGENDA ITEM

**ITEM ABSTRACT:** Revitalization Grant Funding Project Update

**AGENDA ITEM #:** IV-B

**CONSENT AGENDA ITEM**

**ACTION ITEM**

**INFORMATION ONLY**

**MEETING DATE:** March 19, 2019

**ESTIMATED TIME FOR DISCUSSION:** 5 min.

**DEPARTMENT:** Administration

**CONTACT PERSON:** Matthew Johnson, Asst. Town Mgr.

**SUMMARY:**

The Town received \$50,000 in revitalization grant funds from the State. The State authorized Jamestown to use these funds for the following three projects:

- 1) Purchase of 4 new garbage cans for the central business district along Main Street. These cans have been received and Public Services is in the process of locating appropriate spots for installation.
- 2) Entrance sign at Flowers Bakery: Survey work has been completed and the Town is in the process of designing the sign to fit in the location allotted by the Bakery. A sketch is attached. Once the sign design is complete, it will be necessary for the Town to secure easements from the Bakery and obtain quotes for building/installing the sign. This work is ongoing.
- 3) Pedestrian signs at selected crosswalks: Once the price for the entrance sign has been determined, staff will be able to better assess the amount of remaining grant funds that may be used to purchase lighted pedestrian signs. Public Services staff will install those signs once they are received.

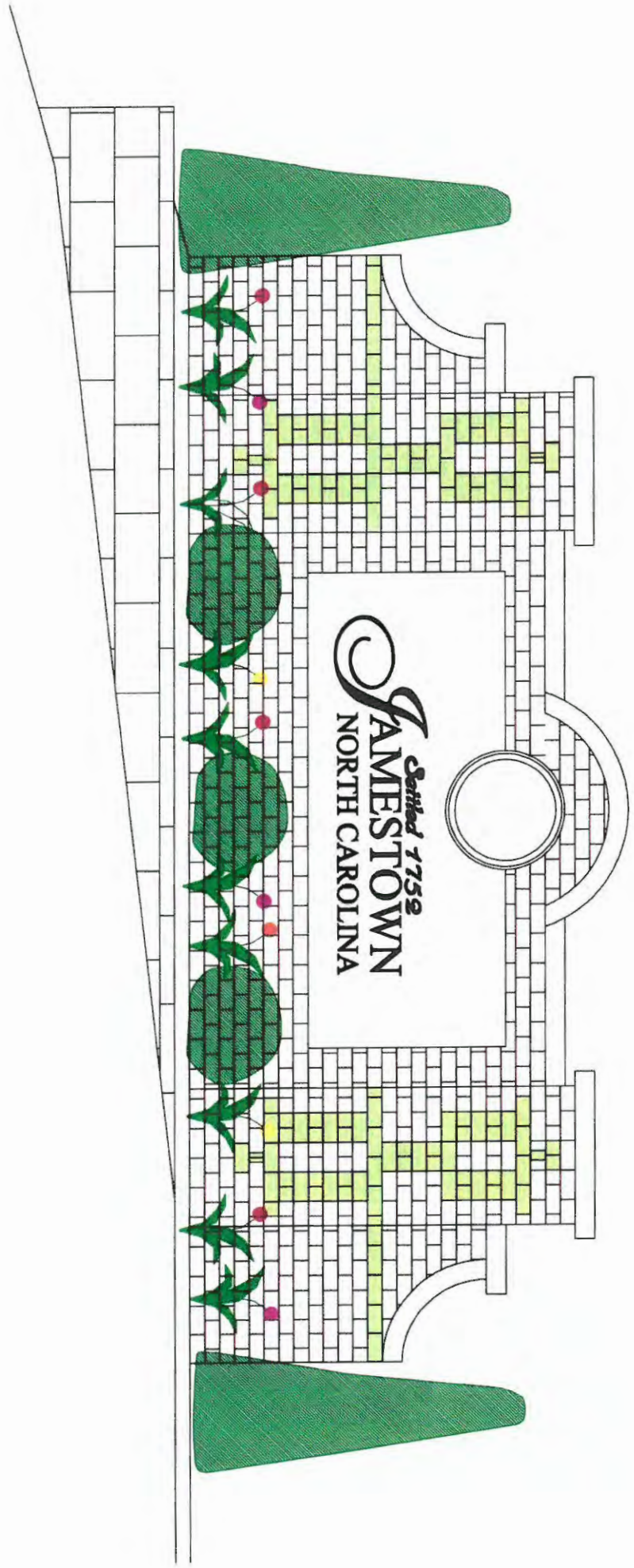
**ATTACHMENTS:** Sketch of proposed entrance sign near Flowers Bakery

**RECOMMENDATION/ACTION NEEDED:** N/A

**BUDGETARY IMPACT:** N/A

**SUGGESTED MOTION:** N/A

**FOLLOW UP ACTION NEEDED:**





JAMES TOWN
   
 NORTH CAROLINA

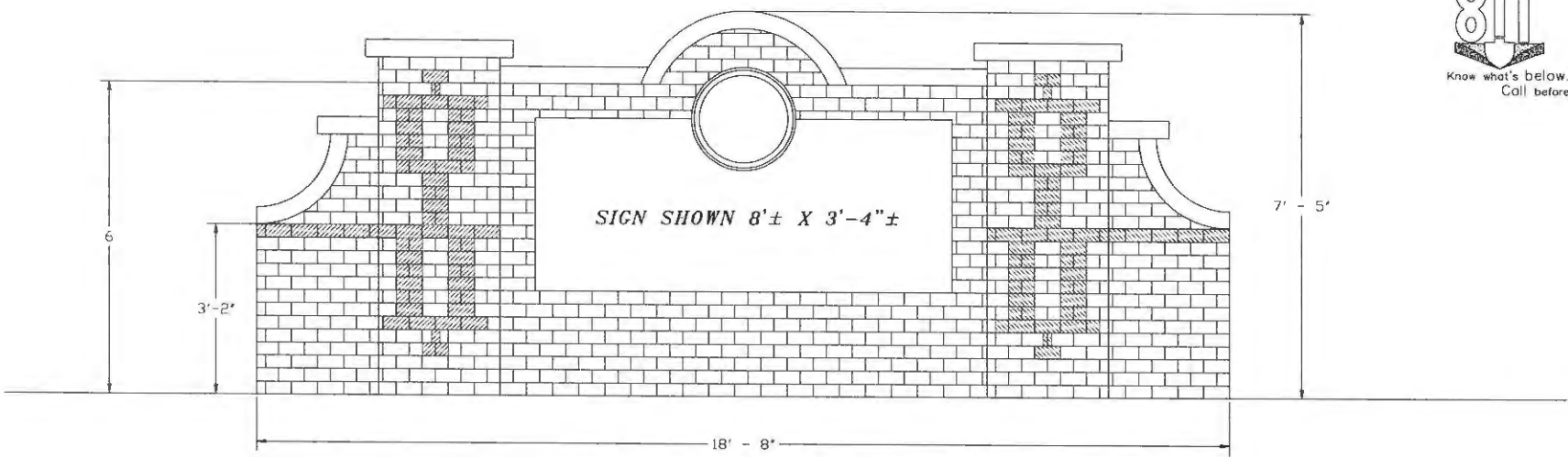
Civil Engineering by
   
 TOWN OF JAMESTOWN
   
 PUBLIC SERVICES DEPARTMENT
   
 301 P.O. BOX 848
   
 JAMESTOWN, NORTH CAROLINA 27282
   
 TELEPHONE: (336) 454-1138
   
 EMAIL: jps@jamestown-nc.gov

JOB NUMBER: 03-01	BY:
DATE: 03-07-13	
DRAWN: PJD	
CHECKED: M.A.	
SCALE: AS NOTED	

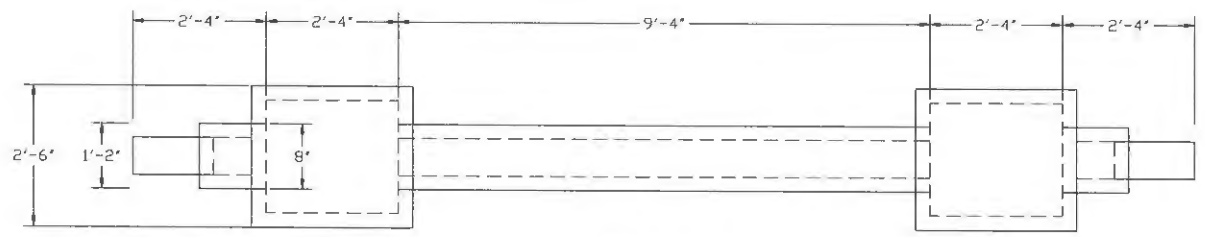
REV.	DATE	DESCRIPTION

ENTRANCE IMPROVEMENTS
   
 TOWN OF JAMESTOWN
   
 GRANT \$\$\$ AT FLOWERS BAKERY
   
 JAMESTOWN, N.C.
   
 JAMESTOWN TOWNSHIP - GULFORD COUNTY - NORTH CAROLINA

SHEET NO.
   
 1
   
 OF 2



**ELEVATION**
  
 SCALE: 1" = 1'



**PLAN VIEW**
  
 SCALE: 1" = 1'

**ENTRANCE SIGN AT FLOWERS BAKERY PROPERTY**

OWNER:
   
**TOWN OF JAMESTOWN**
  
 P.O. BOX 848
   
 JAMESTOWN, N.C. 27282
   
 PHONE: (336) 454-1138
   
 FAX: (336) 886-3504

- GENERAL NOTES:
1. BRICK SHALL BE CHESAPEAKE BY SALEM BRICK.
  2. THE BRICK PATTERNS AND WORKMANSHIP SHALL BE MODELED AFTER THE BRICKWORK AT THE LIBRARY AND ENTRANCE SIGNS ON E. MAIN ST. AND GULFORD COLLEGE RD.
  3. THE RETAINING WALL AND PLANTS SHALL BE INSTALLED BY OTHERS.



**Mayor**  
Lynn Montgomery

**Town Manager**  
Kenneth C. Cole

**Town Attorney**  
Beth Koonce



**Council Members**  
Georgia Nixon, Mayor Pro Tem  
Martha Stafford Wolfe  
Rebecca Mann Rayborn  
John Capes

## TOWN OF JAMESTOWN AGENDA ITEM

---

ITEM ABSTRACT: Sidewalk Updates

AGENDA ITEM #: IV-C

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

---

MEETING DATE: March 19, 2019

ESTIMATED TIME FOR DISCUSSION: 5 minutes

DEPARTMENT: Public Services

CONTACT PERSON: Paul Blanchard

---

SUMMARY:

The sidewalk projects will be updated at the regular Town Council meeting on March 19, 2019.

---

ATTACHMENTS: None

RECOMMENDATION/ACTION NEEDED: n/a

BUDGETARY IMPACT: n/a

SUGGESTED MOTION: n/a

FOLLOW UP ACTION NEEDED: none

**Mayor**  
Lynn Montgomery

**Town Manager**  
Kenneth C. Cole

**Town Attorney**  
Beth Koonce



**Council Members**  
Georgia Nixon, Mayor Pro Tem  
Martha Stafford Wolfe  
Rebecca Mann Rayborn  
John Capes

## TOWN OF JAMESTOWN AGENDA ITEM

**ITEM ABSTRACT:** Golf Course/Parks and Recreation Report

**AGENDA ITEM #:** V-A

**CONSENT AGENDA ITEM**

**ACTION ITEM**

**INFORMATION ONLY**

**MEETING DATE:** March 19, 2019

**ESTIMATED TIME FOR DISCUSSION:** 20 min.

**DEPARTMENT:** Golf Operations

**CONTACT PERSON:** Ross Sanderlin

**SUMMARY:**

Over the past 4 months there were 4,200 rounds played this year compared to 4,050 played during the same 4 months last year. Inclement weather was a factor 64 days this year compared to 59 days last year; however there was a 6% increase in green fee revenue this year over last.

Open Discussion: This time of year is typically when the golf rates are evaluated to insure we are competitive with other golf courses in our market and we are providing a fair value to the citizens/customers and maximizing revenues. Any increases in rates have always been of minimal monetary value and current rates are always updated on the town/golf websites.

Would like to discuss giving the golf course manager more "leeway" in changes to the rates to stay competitive and maximizing revenues by incorporating special rates during non-busy times, twilight rates, corporate outing packages, and "dynamic pricing" just to name a few.

**ATTACHMENTS:** None

**RECOMMENDATION/ACTION NEEDED:**

**BUDGETARY IMPACT:**

**SUGGESTED MOTION:**

**FOLLOW UP ACTION NEEDED:**

**Mayor**  
Lynn Montgomery

**Town Manager**  
Kenneth C. Cole

**Town Attorney**  
Beth Koonce



**Council Members**  
Georgia Nixon, Mayor Pro Tem  
Martha Stafford Wolfe  
Rebecca Mann Rayborn  
John Capes

## TOWN OF JAMESTOWN AGENDA ITEM

**ITEM ABSTRACT:** Property Donation from City of High Point

**AGENDA ITEM #:** V-B

**CONSENT AGENDA ITEM**

**ACTION ITEM**

**INFORMATION ONLY**

**MEETING DATE:** March 19, 2019

**ESTIMATED TIME FOR DISCUSSION:** 5 minutes

**DEPARTMENT:** Administration

**CONTACT PERSON:** Matthew Johnson, Asst. Town Mgr.

**SUMMARY:**

The Town was contacted by the City of High Point regarding the property at 107 Kingsdale Ct. Evidently, this property is owned by the City of High Point as a "leftover" from the subdivision creating lots in Cedarwood. The property does not appear to be "buildable" and contains the Town of Jamestown's utility lines which bisect the property. The City of High Point has no need to retain ownership and would like to quitclaim deed it to the Town of Jamestown. The City Council in High Point have already agreed (see attached resolution) and the attached paperwork would need to be signed by both the City of High Point and the Town of Jamestown to complete the transaction.

**ATTACHMENTS:** Resolution by City of High Point; quitclaim deed from City of HP to Town of Jamestown.

**RECOMMENDATION/ACTION NEEDED:** Approve the acceptance of the donated to to the Town of Jamestown from the City of HP

**BUDGETARY IMPACT:** N/A

**SUGGESTED MOTION:** Move to approve acceptance of donated lot at 107 Kingsdale Ct.

**FOLLOW UP ACTION NEEDED:** Execute the quitclaim deed

**RESOLUTION APPROVING SALE OF REAL PROPERTY  
TO THE TOWN OF JAMESTOWN, NORTH CAROLINA  
PURSUANT TO N.C.G.S. 160A-274**

**WHEREAS**, the City of High Point ("City") owns a 2.78 acre tract of land identified as Parcel No. 0158884, located at 107 Kingsdale Court, Jamestown, NC ("Property"), which is a residential subdivision parcel platted as common drainage area; and

**WHEREAS**, the Town of Jamestown ("Jamestown") provides sewer service to the residential subdivision and has a portion of their sanitary sewer line across the property; and

**WHEREAS**, the City has no current use or need of the Property; and

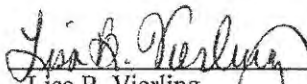
**WHEREAS**, the City and Jamestown are "governmental units" as defined by N.C.G.S. §160A-274 and are thereby the City is authorized to sell real property to Jamestown as a governmental unit upon such terms and conditions as it deems wise, with or without consideration, by way of action taken by its governing body; and

**WHEREAS**, the City has offered the Property for no consideration to Jamestown, and Jamestown has agreed to accept the Property.

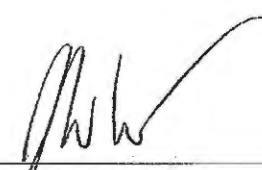
**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of High Point pursuant to the North Carolina General Statute 160A-274, the Mayor is hereby authorized to execute any and all documents to convey 2.78 acre tract of land identified as Parcel No. 0158884, located at 107 Kingsdale Court, Jamestown, NC to the Town of Jamestown. In addition, the Mayor is hereby authorized to execute any and all documents necessary to give effect to this resolution and compliance with applicable North Carolina law.

Adopted: February 4, 2019.

Attest:

  
Lisa B. Vierling,  
High Point City Clerk



  
\_\_\_\_\_  
Mayor Jay W. Wagner

DRAWN BY: JoAnne Carlyle, City Attorney, City of High Point  
City Attorney, P. O. Box 230, High Point, NC 27261

MAIL TO: Town of Jamestown, P O Box 848, Jamestown, NC 27282

Property Address: Parcel # 158884 107 Kingsdale Court, Jamestown, NC

Stamps: Exempt

**NORTH CAROLINA**

**QUITCLAIM DEED**

**GUILFORD COUNTY**

**THIS QUITCLAIM DEED**, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2019 by and between the **CITY OF HIGH POINT**, a North Carolina Municipal Corporation (P.O. Box 230, High Point, NC 27261) hereinafter referred to as GRANTOR, and, **TOWN OF JAMESTOWN**, a North Carolina Municipal Corporation, (P. O. Box 848, Jamestown, NC 27282), hereinafter referred to as GRANTEE;

**WITNESSETH:**

**WHEREAS**, the GRANTOR, subject to the conditions set forth and in further consideration of the sum of One dollar and No/100's (\$1.00) to it paid by GRANTEE, the receipt of which is hereby acknowledged, has quitclaimed and by these presents, does quitclaim unto GRANTEE, its successors and assigns, all right, title and interest which it has in and to the tract or parcel of land in the County of Guilford, State of North Carolina, Jamestown Township, and more particularly bounded and described as follows:

See Attached "Exhibit A".

The property hereinabove described was acquired by Grantor by instrument recorded in Book 4607, Page 2062.

**SPECIAL PROVISIONS:**

Restrictive use of land: The property is restricted to public use only. The consideration of this conveyance is the **TOWN OF JAMESTOWN'S** agreement to use this property only for "public" purpose. If for any reason the property ceases to be used for a "public" purpose, the property shall revert back to the City of High Point.

**TO HAVE AND TO HOLD**, the said Property and all privileges and appurtenances thereunto belonging to Grantee, its successors ad/or assigns, in the fee simply subject to any easements, restrictions, and right-of-way, if any, and ad valorem taxes for current and subsequent years.

**GRANTOR makes no warranty, express or implied, as to the title of the Property.**

**IN WITNESS WHEREOF**, the said party of the first part has caused this Deed to be executed in its corporate name by its Mayor, attested by its Clerk, the day and year first written above.

CITY OF HIGH POINT

By:

\_\_\_\_\_  
Jay W. Wagner  
Mayor of the City of High Point

Attest: \_\_\_\_\_

Lisa B. Vierling  
City Clerk



NORTH CAROLINA

GUILFORD COUNTY

I, \_\_\_\_\_, a Notary Public of the County and State aforesaid, do hereby certify that Lisa B. Vierling personally appeared before me this day and acknowledged that she is City Clerk of the City of High Point, and that by authority duly given and as an act of the said City, the foregoing instrument was signed in its name by its Mayor, and attested by herself as its City Clerk.

WITNESS my hand and official seal, this the \_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Notary Public

My commission expires:

\_\_\_\_\_

**Mayor**  
Lynn Montgomery

**Town Manager**  
Kenneth C. Cole

**Town Attorney**  
Beth Koonce



**Council Members**  
Georgia Nixon, Mayor Pro Tem  
Martha Stafford Wolfe  
Rebecca Mann Rayburn  
John Capes

## TOWN OF JAMESTOWN AGENDA ITEM

**ITEM ABSTRACT:** Powell Bill Resurfacing Contract

**AGENDA ITEM #:** V-C

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

**MEETING DATE:** March 19, 2019

**ESTIMATED TIME FOR DISCUSSION:** 10 minutes

**DEPARTMENT:** Public Services

**CONTACT PERSON:** Paul Blanchard

**SUMMARY:**

We are opening bids on the 2018-19 Powell Bill Resurfacing Contract on Monday, March 18, 2019. We are anticipating receiving one to four bids. This project falls under the informal bidding rules per North Carolina General Statutes.

We intend to recommend approval of the lowest responsive, responsible bid at the regular Town Council meeting on March 19, 2019.

**ATTACHMENTS:** None

**RECOMMENDATION/ACTION NEEDED:** Award contract to the lowest responsive, responsible bidder.

**BUDGETARY IMPACT:** To be determined. Impacts Powell Bill (10-5700) and Water & Sewer (30-7100); project is in 2018-19 CIP

**SUGGESTED MOTION:** Award contract to the lowest responsive, responsible bidder.

**FOLLOW UP ACTION NEEDED:** none