

Regular meeting of the Town Council
February 20, 2018
6:30 pm
Minutes & General Account

Council Members Present: Mayor Montgomery, Council Members Nixon, Wolfe, Capes, & Rayborn

Staff Present: Kenny Cole, Matthew Johnson, Paul Blanchard, Judy Gallman, Katie McBride, & Beth Koonce, Town Attorney

High School Representative: Sarah Ulrich

Visitors Present: Ronnie Hancock, Dennis Rodgers, Sandra Rodgers, Maggie Hancock, Vernon Queen, Connie Queen, Clare Coxwell, Marlane Conway, Brandon Cobb, John Henderson, Jim McGaha, Steve Allred, Art Wise, & Carol Brooks.

Call to Order- Mayor Montgomery called the meeting to order

- Pledge of Allegiance- Mayor Montgomery welcomed Girl Scout Troop 1956 to the Town Council meeting. She stated that they were working on their Silver Award and would lead everyone in the Pledge of Allegiance. The Girl Scouts led the Pledge of Allegiance.
- Moment of Silence- Mayor Montgomery called for a moment of silence.
- Introduction of High School Representative- Mayor Montgomery welcomed Sarah Ulrich, the new High School Representative from Ragsdale High School. Mayor Montgomery said that Ulrich was currently working towards her Gold Award for the Girl Scouts. She noted that Ulrich was the Senior Class Vice President, Secretary of the Peer Tutoring class, President of Model United Nations, President of the Science Awareness Club, and also has played volleyball throughout her high school career. She would be attending the University of North Carolina in Chapel Hill in the fall to study mathematics and economics.
- Approval of Agenda- Council Member Capes made a motion to approve the agenda. Council Member Rayborn made a second to the motion. The motion passed by unanimous vote.

Consent Agenda- The consent agenda included the following items:

- Approval of Minutes from the January 16, 2018 meeting
- Analysis of financial position of the Town of Jamestown
- Analysis of financial position of Jamestown Park & Golf Course
- Proclamation declaring February as Black History Month
- Arbor Day Proclamation

Council Member Wolfe made a motion to remove the “Approval of the Minutes from the January 16, 2018 meeting” from the Consent Agenda and place it under Old Business as Item A and approve the rest of the consent agenda items. Council Member Nixon made a second to the motion. The motion passed by unanimous vote.

Old Business

- Approval of Minutes from the January 16, 2018 meeting- Council Member Wolfe stated that the minutes were not incorrect as a result of Clerk error. However, she noticed that something that had been said during the public comment period was inaccurate. She noted that she would like

to change the wording in paragraph three on page five from “He said that he analyzed figures from the last sixteen months and compared them to those from the years 1914 through 1950” to “”He said that he analyzed figures from the last sixteen months.” She stated that although those were the words that had been spoken, the Golf Course that he was referencing had not been built until around 1974. Council Member Wolfe said that she did not want people to be confused in the future if they were referencing the minutes.

Council Member Wolfe made a motion to approve the minutes from the January 16, 2018 meeting with the condition of striking the words “and compared them to those from the years 1914 through 1950.” Council Member Nixon made a second to the motion. The motion passed by unanimous vote.

- Appointment of Planning Board Alternate- McBride stated that there was an opening for an Alternate Member on the Planning Board. She said that Alternate Members were not required to attend all meetings, but their presence would be requested if a full-time Member would be absent. She noted that they would be required to vote on matters facing the Board if they are filling in for a full-time Member. She stated that there were three applicants that would like to be considered for the position. They were Dennis Sholl, Danny Rogers, and Lawrence Straughn.

Council Members discussed their excitement about the increase in applications from citizens willing to serve on Advisory Committees. They also discussed the high quality of the candidates and spoke about who would be the best fit for the position.

Council Member Wolfe stated that she believed that Lawrence Straughn would be the most qualified person for the position. He recently served on the Town Council, and he was familiar with planning/zoning and the Land Development Ordinance.

Council Member Wolfe made a motion to appoint Lawrence Straughn as the Planning Board Alternate. Council Member Rayborn made a second to the motion. The motion passed by unanimous vote.

- Discussion on Recycling Contract with North Davidson- Blanchard gave Council an update on the Town’s contract with North Davidson Garbage Services (NDGS). He stated that Cole had signed a six month extension with the company that would end on August 31, 2018. He said that staff would prepare bid documents in order to have a new contract in place before the extension expired.

Council Member Wolfe asked Blanchard if the new bid would include an option for different sized recycling bins. Blanchard stated that would be an option the Town could consider including in the bids.

Council Members discussed including different sized bin options within the new bids.

Public Comment-

- Ronnie Hancock, 605 Havershire Drive- Hancock stated that he had lived in Jamestown for over thirty years. He presented a petition signed by twenty-eight of his neighbors requesting that the Town pass an ordinance that would prohibit the short-term rental of property in residential areas to the Planning Board in October. He explained to them why short-term rentals were not

in the best interest of the community. He stated that he knew that the issue would be discussed again at the March 12th Planning Board meeting. He said that short-term rentals in a residential community was a clear violation of current zoning. He noted that his neighbor had been renting out his property on Air BnB. He stated that he wanted to bring as much attention as possible to the issue and requested that three news articles written on the subject be distributed to Council. He briefly summarized each news article.

- Dennis Rodgers, 606 Havershire Drive- Rodgers stated that he was one of Hancock's neighbors and he was also concerned about the short-term rental in his neighborhood. He was uncomfortable with the idea of not knowing who was staying in his neighborhood. He also stated that people had been speeding in the area since the home had been available to rent on Air BnB. He thanked Council for allowing him to speak on the issue.

New Business

- Jamestown Public Library Grant Progress Report- Jim McGaha gave Council an update on the programs and services provided by the Jamestown Public Library. He noted that the library has been heavily utilized by the citizens of Jamestown and people living in the surrounding areas. He said that the library offers books, audiobooks, magazines, dvds, free wifi access, and computer access to its patrons. They also offer three book clubs, weekly story time, a summer reading program, a history series in the fall, and genealogy research. McGaha stated that the library would reapply for the grant they received from Guilford County and that they were always searching for more grant opportunities. Their goal was to continue to provide the community with free access to library materials and literacy programs.

McGaha briefly summarized how the grant funding they received from the Town had been spent over the last year. They used the funding for general maintenance repair of the building, weekly janitorial service, insurance for the building, and staff salaries. McGaha thanked Council for their time and asked if they had any questions.

Council Member Nixon asked if the library was currently taking book and DVD donations. McGaha stated that they were always willing to receive donations.

- Jamestown Historic Society Grant Progress Report- Shawn Rogers was scheduled to give a report, but he was not in attendance.
- Annual Law Enforcement Report- Lieutenant John Henderson gave Council an update on crime in the area on behalf of the Guilford County Sheriff's department. He stated that the most common Part One crime that occurred in Jamestown was burglary and larceny. Henderson said that the most common locations that larcenies occurred was at the Dollar General and Walgreens. He noted that Jamestown's crime numbers were much lower than Greensboro and High Point. He thanked Council and asked if they had any questions. There were none. Council thanked him for keeping everyone safe.
- Annual Fire Department Report- Captain Cobb presented the annual report to Council on behalf of Pineroft Sedgfield Fire Department (PSFD) Station 46. He gave an overview of the different Pineroft Sedfield Fire Departments and their organizational chart. He stated that their insurance rating had gone from a five to a three. Cobb said that the preparation for this

decrease began several years ago and they were very proud that their rating had gone down. The rating meant that PSFD was in the top twenty percent of fire departments in North Carolina.

Cobb stated that the majority of the calls they received were medical in nature. He noted that they received very few calls in regard to a fire occurring. They have a very active fire prevention program. PSFD delivered forty-three fire prevention programs to schools in the area over the past year. They were also able to provide thirty-five free smoke detectors to people in need through grant funding. Cobb asked Council if they had any questions.

Council thanked him and the rest of the firefighters for everything they do.

- Special Events Permit Request on behalf the Jamestown Veteran's Committee (JVC) - Johnson presented a special events permit request on behalf of the JVC. He stated that they were requesting permits for the following events: the JVC/Lions Club Annual Memorial Day Parade on May 20th, a Memorial Day Ceremony at Wrenn Miller Park on May 30th, an Independence Day Ceremony at Wrenn Miller Park on the 4th of July, and a Veterans Day Ceremony at Wrenn Miller Park on November 11th. They were requesting that the Town pay for the deputies to monitor the safety of the crosswalks during all the events except for the Memorial Day Parade. They were requesting help with road closures and assistance from Public Service staff during that event. Johnson asked Council if they had any questions.

Council Member Wolfe stated that she was excited about all the upcoming events and thanked the JVC for everything they do for the community.

Council Member Wolfe made a motion to approve the special event permit for the JVC with the addition of providing support staff for the parade and the approximate payment of \$850 for the deputies. Council Member Capes made a second to the motion. The motion passed by unanimous vote.

- Recommendation for purchase of Mini Excavator- Blanchard presented the recommendation to purchase a mini excavator for the Public Service Department. He stated that the mini excavator would be used to dig whenever staff needed to make various repairs to underground equipment. He noted that the Town had received three bids for a mini excavator. He was recommending that Council approve the bid from Sink Farm Equipment for \$51,635. He asked if there were any questions.

There was brief discussion amongst Council about the equipment.

Council Member Wolfe made a motion to approve the bid from Sink Farm Equipment in the amount of \$51,635. Council Member Capes made a second to the motion. The motion passed by unanimous vote.

- Discussion of System Development Fees- Blanchard stated that House Bill 436 addressed how water and sewer fees may be determined. It also specified which costs a municipality could include as part of System Development Fees. Staff have consulted with WR-Martin to review the Town's infrastructure and fees to make sure that they were compliant with the new legislation. He stated that when WR Martin's report was complete that it would be placed on the Town's website for 45 days and a public hearing would be held before the new fees were adopted.

Council Member Nixon asked Blanchard if they should expect a large increase in any of the current fees. Blanchard said that it appeared that the Town was in line with the average fees throughout the rest of the state. He noted that the real problem would be if the current fees were higher than they should be.

Mayor Montgomery asked if the new fees would be available before the budget was passed. Cole stated the Town should have the information right before the budget is final.

- Discussion of 2018 Budget Retreat- Cole presented the budget calendar to Council. He stated that he and Gallman had been meeting with Department Heads to begin to formulate the new budget. He noted that the Town Council Budget Retreat had been scheduled for March 17th at 8:00 am at the Jamestown Park & Golf Course. He said that breakfast would be provided. Cole stated that each Department Head would present their budget to Council. After the presentations, Council could provide feedback to staff and they could begin working towards creating a balanced budget.

Council Member Wolfe asked if there would be a scheduled time for the public to have the opportunity to speak about the CIP program. Cole stated that he would be open to receiving the public's feedback at a Regular Town Council meeting.

Council Member Nixon asked Cole how long the retreat would last. He stated it should take about three hours.

Manager/Committee Reports-

- Manager's Report- Cole stated the following:
 - February 23rd- end of loose leaf collection
 - March 11th -Daylight Savings Time
 - March 12th- Planning Board meeting would be held at 6:30 pm in the Council Chambers
 - March 17th- Budget Retreat at 8:00 am at the Jamestown Park & Golf Course
 - March 20th- Regular Town Council meeting at 6:30 pm in the Council Chambers

He also noted that McBride had just finished her first week of Clerk school at the UNC School of Government.

- High School Representative Report- Sarah Ulrich stated that the Ragsdale Athletic Booster Club would be hosting their reverse raffle fundraiser soon. She noted that tickets were \$100 and there were only 300 available. There would be a \$10,000 grand prize, a silent auction, and a team basket raffle. The reverse raffle would be held at the Shrine Club on Saturday, March 3rd at 6:00 pm.
- Parks & Recreation Committee Report- Capes stated that the Parks & Rec meeting took place on February 5th at 6:00 pm. He noted that it was their annual organizational meeting. During the meeting, Robert Pickett was reappointed as Chair and Bob Wilson was reappointed as Vice Chair. Scott Coakley had also given the Committee an update on potential special events. Coakley stated that the Town planned on continuing to work with the JBA to show a movie series at Wrenn Miller Park during the warmer months.

- Blanchard presented Council Member Wolfe with the old sewer plant sign. It had been cleaned and restored by two public service employees, James Conrad and Jamie Johnson. Blanchard stated that the sign would be installed at the new plant.

Public Comment- Nobody signed up.

Other Business- Council Member Wolfe stated that McBride started working for the Town of Jamestown exactly one year ago. She congratulated her on her one year anniversary with the Town.

Council Member Wolfe also stated that Peggy Corey, a long-time resident of the Town of Jamestown, had passed away. Council Member Wolfe said that Corey had served on the Planning Board for thirteen years from 1996 until 2009. She asked everyone to keep Corey’s family in mind.

Council Member Wolfe also asked staff if there were any Arbor Day celebration plans. Johnson stated that the Town would recognize Arbor Day on March 16th. He was planning on contacting the Ragsdale Hope Club about helping Town staff plant a couple of trees around Town.

Mayor Montgomery asked if the Town would be participating in the Spring Litter Sweep. Johnson stated that there was someone at the Ragsdale YMCA that was interested in organizing the event.

Adjournment- Council Member Capes made a motion to adjourn. Council Member Rayborn made a second to the motion. The motion passed by unanimous vote.

The meeting ended at 7:41 pm.

Mayor

Town Clerk