

Parks & Recreation Advisory Committee
2-5-18
6:00 pm
Council chambers

Parks & Rec Advisory Members Present: Robert Pickett, Chair; Bob Wilson, Vice Chair; Steve Owen, Jim Pendry, Jay McQuillan, & Doug Sampson, Alternate.

Parks & Rec Advisory Members Absent: Paul Craft & Tony Brancazio

Council Member Representative: John Capes

Staff Members Present: Kenny Cole, Matthew Johnson, Scott Coakley, & Katie McBride

Visitors Present: Carol Brooks

1. **Call to Order-** Pickett called the meeting to order
2. **Introduction of Council Representative Capes-** Cole introduced Capes to the Parks and Recreation Committee. He stated that Capes had volunteered to serve on the Committee and that he would be the liaison between Parks and Rec and Town Council. Cole stated that he had also formerly served on the Planning Board.

Capes said that he was happy to serve as the Council Representative for the Parks and Rec Committee. The Members welcomed him.

3. **Approval of minutes from the November 6, 2017 meeting-** Wilson made a motion to approve the minutes from the November 6, 2017 meeting. Sampson made a second to the motion. The motion passed by unanimous vote.
4. **Selection of Chair-** Pickett stated that the meeting would serve as their annual organizational meeting and that a Chair and Vice Chair needed to be appointed.

Wilson made a motion to nominate Pickett as Chair of the Parks and Recreation Committee. Sampson made a second to the motion. The motion passed by unanimous vote.

5. **Selection of Vice Chair-** McQuillan made a motion to nominate Wilson as Vice Chair of the Parks and Recreation Committee. Sampson made a second to the motion. The motion passed by unanimous vote.
6. **Discussion of upcoming special events-** Coakley gave the Committee an update on potential upcoming special events. He noted that the Town was planning on working with the Jamestown Business Association (JBA) to continue hosting the summer movie series. The movies will be held on the 3rd Friday night of every month beginning in May and ending in September. They would be shown at Wrenn Miller Park.

Coakley also stated that the Town was going to have a concert series over the summer. It would include performances by bands on five different nights. Coakley said that he had also been working on obtaining sponsorships in order to improve the quality of the concerts.

Coakley also thanked everyone that attended the Flagpole Ceremony that was held in November.

He noted that he had been working on implementing the universal park rules that the Committee had developed. Coakley stated that he was in the process of obtaining quotes for new signs that would be posted at the parks.

There was discussion between Coakley and Committee Members about increasing sponsorships.

7. **Public Comment Period-** Nobody signed up
8. **Other Business-** Cole stated that if the Committee Members had anything that they would like to be added to the agenda to contact McBride. He said that he was open to discussing topics generated by the Members themselves.
9. **Adjournment-** Owen made a motion to adjourn. Wilson made a second to the motion. The motion passed by unanimous vote.

The meeting ended at 6:15 pm.