



Settled 1752
JAMESTOWN
NORTH CAROLINA

Town Council Special Meeting

March 25, 2022

9:00 am in the Clubhouse at the Jamestown Park & Golf Course

Agenda

- I. Call to Order**
 - A. Pledge of Allegiance
 - B. Moment of Silence
 - C. Approval of Agenda

- II. Introduction to Retreat- Matthew Johnson, Town Manager**

- III. Reports from Department Heads and Superintendents**
 - A. Ross Sanderlin, Director of Golf
 - B. Jamey Claybrook, Golf Course Superintendent
 - C. Scott Coakley, Parks Superintendent
 - D. Paul Blanchard, Director of Public Services
 - E. Matthew Johnson, Town Manager
 - F. Judy Gallman, Director of Finance, & Faith Wilson, Accounting Specialist

- IV. Break for Lunch- 30 Minutes**

- V. Discussion of Topics for FY 2022/2023 Annual Budget**
 - A. Recycling/Solid Waste
 - B. Town Hall Renovations
 - C. Staffing

- VI. Adjournment**

Town of Jamestown 2021-22 Fee Schedule Current

2022-2023
Proposed %
change

GENERAL:

Shelters - Jamestown Park

Jamestown residents	\$50 / day
Non-residents	\$100 / day

Sanitation	\$10 / curbside p/u per month
Return Check or ACH Fee	\$25

\$12.50/month 25%

PERMITS

Development Clearance Certificate (or Elevation Certificate Review) :	
For accessory buildings < 144 sq. ft.	\$25
Change of Occupancy / Special Event, Temp. Structure	\$25
For all other projects	\$75
Floodplain Development Permit	\$100 + applicable site plan, DCC, or other fees
Permanent Signs (excluding temporary banners)	\$50
Sandwich Board Signs	\$30
Tree Disturbance Permit	\$25 (if not part of approved site plan)

ZONING

Rezoning	
< 1 ac	\$900
1 ac – 4.99 ac	\$1,200
≥ 5 ac	\$1,500
Zoning Verification Letter	\$100
If site visit required	\$150
Board of Adjustment Hearing	\$400 per case
Amendment to Special Use/	\$400
Conditional Use Permit	
Text Amendment Change Request	\$300
Family Care Home Radius Check/Letter	\$100
PLAN & SUBDIVISION PLAT REVIEW	
Watershed Plan review Only	\$900
Minor Site Plan Review (ex. - watershed review required; paving/parking/stripping; Minor site changes meeting Article 7 Sec. 7.7-2)	\$250
Non-residential Site Plan Review	\$1400 + \$20 per 1,000 sq. ft. of GFA
Subdivision Preliminary Plat (Plan) Review Fee	
Typical (SFR)	\$1000 + \$40 per lot
Multifamily (Condo, TH, & Apt.)	\$1400 + \$30 per unit
Plan Revisions/Modifications to already approved plans	\$250 per lot, sq. ft. , dwelling unit or space fee listed above applied to any increase
Final Plat Review	\$200 + recording fees at ROD
(no charge if preliminary plat fee was received)	
Review of Covenants & Restrictions/Declarations of	\$110 + recording
Subdivision, or any other HOA documents	fees at ROD
"Exempt" Final Plats	\$200

TELECOMMUNICATIONS:

All fees must be paid to the Town prior to the work being done for which the fee is paid.

Town Application Fees:

New Tower or Support Structure	\$5,000
Eligible Facility (Co-location or Non-Substantial Modification)	\$2,500
Amendment or Waiver Request	\$250 per item or issue
Expert Assistance Fees:	
New Tower or Support Structure or Substantial Modification	\$7,500
Eligible Facility (Co-location or Non-Substantial Modification):	
Technical Review and Analysis:	\$1,000
Expedited Application Process:	\$2,500
Amendment or Waiver Request:	\$500 per item or issue
Final Inspection	\$2,000 per inspection
Lease Negotiations	\$7500 (\$250/hr. beyond 30 hrs.)

STREETS:

Street / Easement Closings	\$400
Street Renaming / Renumbering	\$400

ANNEXATIONS & PUBLIC HEARINGS:

Voluntary Annexation Request	\$400
Any Other Request for a Public Hearing	\$400

Publication Fees:

Development Ordinance (and other official manuals)	\$30
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Photocopies of individual pages:

single-sided up to 8 1/2 X14	\$.10 per sheet
double-sided up to 8 1/2 X14	\$.15 per sheet
single-sided 11 X 17	\$.20 per sheet
double-sided 11X 17	\$.25 per sheet
computer disk	\$1.00 each

GIS / Mapping Fees:

Depends on size	
8.5" x 11" color map	\$5
11" x 17"	\$10
18" x 24"	\$12
24" x 36"	\$24
36" x 48"	\$30
42" x 60"	\$34
Maps which include aerial	add \$10 per map
Special Projects and Custom Labor	\$50 / hour (1/2 hour minimum)

GENERAL

Jamestown Park:

Field Preparation Fee	includes 2 staff	\$25/hour (minimum 3 hours)
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Youth Rates:

Baseball Field Rental Rates
Games / practice - Unlighted

\$50

Soccer Field

Games / practice - Unlighted

\$50

Concession Building Baseball
Monthly rental

\$100

Adult / Group Rates:*Baseball Field Rental Rates*

Games / practice - Unlighted

\$75

Soccer Field

Games / practice - Unlighted

\$75

Rental of entire soccer complex for a day

\$1,000

Wrenn Miller entire park rental (max. 8 hours)

\$3,000

Golf Course:**Cart Fees :**

Cart Fees (18 holes)

\$13

Cart Fees (9 holes)

\$9

Pull Carts (18 holes)

\$2

Pull Carts (9 holes)

\$1

Green Fees:

Weekday 18 Hole Green Fee

\$23.00

Weekday 18 Hole Sr., Jr., Ladies Green Fee

\$15.00

Weekday 18 Hole Resident Green Fee

\$18.00

Weekday 18 Hole SR, Resident Green Fee

\$13.00

Weekday 18 Hole SR, Resident Walk

\$16.00

Weekday 9 Hole Green Fee

\$15.00

Weekday 9 Hole Ladies, Sr, Jr. Green Fee

\$10.00

Weekday 9 Hole Resident Green Fee

\$12.00

Weekday 9 Hole SR Resident Walk

\$11.00

Weekday Sr., Jr., Ladies walk 9

\$12.00

Weekday Sr., Jr., Ladies walk 18

\$18.00

Weekend 18 Hole Green Fee

\$32.00

Weekend 18 Hole Resident Green Fee

\$22.00

Weekend 18 Hole Junior Green Fee(after 2pm)

\$17.00

Weekend 9 Hole Green Fee(after 2pm)

\$18.00

Weekend 9 Hole Resident Green Fee(after 2p

\$14.00

Weekend 9 Hole Junior Green Fee(after 2pm)

\$11.00

Driving Range:

Large bucket

\$8

Small bucket

\$4

Outing Rates:

Half Day Rental weekend (Fri-Sun)

\$5,200

Full Day Rental Weekend

\$6,500

Weekday Rental (M-Th)

per player

Room Rental:

Room rental Deposit (Required)

\$150

Mendenhall Room 8am-4pm

\$75/hour

Mendenhall, Lindsay, Charles Room evenings (4 hours)

\$400

Event Host (One per every 50 guests)

\$50/hour

Paid Security Guards (if necessary)

\$30/hour

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Water Rates (per unit):		
In-town	\$3.15	\$3.25 3.17%
Out-of-town	\$6.30	\$6.50 3.17%
Irrigation Rates (per unit):		
In-town	\$4.75	\$4.90 3.16%
Out-of-town	\$9.50	\$9.80 3.16%
Sewer Rates (per unit):		
In-town	\$3.95	\$4.25 7.59%
Out-of-town	\$7.90	\$8.50 7.59%

OTHER FEES		
Meter Deposit Fee	\$150	
Utility Billing Late Fee	\$10	
Connection Fee	\$50	
Meter Box Access Charge	\$50	
Meter Box & Cleanout Tampering Fee	\$50 + Cost of Damage	
Meter Size Testing Fee - 5/8"	\$75	
Meter Size Testing Fee - 1" and larger	Actual cost plus 20%	
Non-Payment / Re-connection Fee	\$50	
Non-Payment / Re-connection Fee (after hours)	\$100	
Administration Fee for all Food Service Establishments for inspection, etc. related to Fat, Oil and Grease policy	\$100/per year	
TAP FEES:		
Meter + MXU + Admin	variable - cost of meter, MXU +\$100	

System Development Fees		
Meter size	Max flow gpm	
Water 3/4"	30	\$1,300
Sewer 3/4"	30	\$1,700
Water 1"	50	\$2,200
Sewer 1"	50	\$2,800
Water 1.5"	100	\$4,300
Sewer 1.5"	100	\$5,700
Water 2"	160	\$6,900
Sewer 2"	160	\$9,100
Water 3"	320	\$13,900
Sewer 3"	320	\$18,100
Water 4"	500	\$21,700
Sewer 4"	500	\$28,300
Water 6"	1000	\$43,300
Sewer 6"	1000	\$56,700
Water 8"	1600	\$69,300
Sewer 8"	1600	\$90,700
Water 10"	2300	\$99,700
Sewer 10"	2300	\$130,300
Water 12"	3100	\$134,300
Sewer 12"	3100	\$175,700

Hydrant Use:		
Hydrant Use Application Fee	\$50	
Hydrant Meter Monthly Service Charge plus monthly water usage	\$20	
Hydrant Meter Assembly with 5/8 or 3/4 " meter inch		
backflow preventer Deposit	\$250	
Hydrant Meter Assembly with 1 1/2 " meter inch		
backflow preventer Deposit	\$600	

WATER & SEWER

Water & Sewer Rates - proposed increases

	Average Monthly Usage (in units)	Current Rates 2021-2022		Proposed Rates 2022-2023		Average Bill Increase/month
		Rate	Average Bill	Rate	Average Bill	
Inside Town Limits:						
WATER	8 units	\$3.15/unit	\$25.20	\$3.25/unit	\$26.00	\$0.80
SEWER	8 units	\$3.95/unit	\$31.60	\$4.25/unit	\$34.00	\$2.40
			<u>\$56.80</u>		<u>\$60.00</u>	<u>\$3.20</u>
						5.63%
Outside Town Limits:						
WATER	6 units	\$6.30/unit	\$37.80	\$6.50/unit	\$39.00	\$1.20
SEWER	6 units	\$7.90/unit	\$47.40	\$8.50/unit	\$51.00	\$3.60
			<u>\$85.20</u>		<u>\$90.00</u>	<u>\$4.80</u>
						5.63%
Inside Town Limits:						
IRRIGATION	10 units	\$4.75/unit	\$47.50	\$4.90/unit	\$49.00	\$1.50
						3.16%
Outside Town Limits:						
IRRIGATION	4 units	\$9.50/unit	\$38.00	\$9.80/unit	\$39.20	\$1.20
						3.16%