



*Settled 1752*  
**JAMESTOWN**  
NORTH CAROLINA

Parks and Recreation Advisory Committee  
March 7, 2022  
6:00 pm in the Civic Center

**Agenda**

1. Call to Order
2. Approval of Minutes from the January 7, 2019 meeting
3. Selection of Chair
4. Selection of Vice Chair
5. Parks and Recreation Trust Fund (PARTF) - Scott Coakley, Parks Superintendent
  - a. Overview of PARTF
  - b. Overview of Grant Opportunities
  - c. Review Master Plan
  - d. Discussion of Application
6. Motion of Support for PARTF Grant Project
7. Other Business
8. Adjournment

**Parks & Recreation Advisory Committee**  
**January 7, 2019**  
**6:00 pm**  
**Council Chambers**

**Parks & Rec Advisory Members Present:** Robert Pickett, Chair; Bob Wilson, Vice Chair, Steve Owen, Doug Sampson, Jim Pendry, Paul Craft, & Jay McQuillan

**Council Member Representative Present:** John Capes

**Staff Present:** Kenny Cole, Matthew Johnson, Katie McBride, Scott Coakley, & Ross Sanderlin

**Visitors Present:** Martha Wolfe & Dan McDaniel

1. **Call to Order-** Pickett called the meeting to order.
2. **Approval of minutes from the August 6, 2018 meeting-** McQuillan made a motion to approve the minutes from the August 6, 2018 meeting. Wilson made a second to the motion. The motion passed by unanimous vote.
3. **Selection of Chair-** Pickett stated that the Committee needed to select a new Chair for the Parks & Rec Committee. Pickett called for nominations for a new Chair. Sampson nominated Bob Wilson. Pickett made the second and third call for nominations for Chair. There were no other nominations.

Sampson made a motion to elect Bob Wilson as the Chair of the Parks & Rec Committee. Pendry made a second to the motion. The motion passed by unanimous vote.

4. **Selection of Vice Chair-** Wilson stated that the Committee needed to select a new Vice Chair for the Parks & Rec Committee. Wilson called for nominations for a new Vice Chair. Pickett nominated Paul Craft. Wilson made a second and third call for nominations. There were no other nominations.

Pickett made a motion to elect Paul Craft as the Vice Chair of the Parks & Rec Committee. McQuillan made a second to the motion. The motion passed by unanimous vote.

5. **Discussion of progress of the Strategic Plan for Jamestown Park & Athletic Facility-** Johnson stated that staff had begun the process of developing a strategic plan for the Jamestown Park and athletic facility. He said that staff would like to gather more information on the public's opinion of the area. Johnson noted that he was going to apply for a grant in order to help pay for the updates.
6. **Appointment of two Members of the Parks and Recreation Committee to serve on the Steering Committee for the Strategic Plan-** Johnson stated that staff would like to create a Steering Committee in order to assist with interviews of the potential consultants for the project. The Committee would also help gather public opinion information that would help guide staff on the priorities of the strategic plan. Johnson said that staff would like to have two

Members from the Parks and Rec Committee to serve on the Steering Committee. He asked if anyone would like to volunteer.

Steve Owen and Jim Pendry volunteered to serve on the Steering Committee. Cole noted that the volunteer's names would be submitted to Council for final approval.

**7. Public Comment Period-** Nobody signed up.

**8. Other Business-** There was a brief discussion about the East Fork Sidewalk project between Pickett and Cole.

Sanderlin spoke about the conditions of the Golf Course after all the rain. He noted that it was challenging to get equipment on the course since the ground was so saturated, but that staff would be moving on to other projects once everything dried out.

**9. Adjournment-** Pickett made a motion to adjourn. McQuillan made a second to the motion. The motion passed by unanimous vote.

The meeting ended at 6:17 pm.