



*Settled 1752*  
**JAMESTOWN**  
NORTH CAROLINA

**Regular Meeting of the Town Council**  
**April 20, 2021**  
**6:00 pm in the Civic Center**  
**Agenda**

- I. **Call to Order-**
  - A. Roll Call
  - B. Pledge of Allegiance
  - C. Moment of Silence
  - D. Approval of Agenda
- II. **Consent Agenda-**
  - A. Approval of minutes from the March 16, 2021 Regular Meeting
  - B. Proclamation Spring Litter Sweep 2021
  - C. Proclamation Municipal Clerks Week
  - D. Reappointment of Jay McQuillan & Doug Sampson to the Parks and Recreation Committee
  - E. Resolution honoring Steve Owen's service on the Parks and Recreation Committee
  - F. Financial Position of the Town of Jamestown
  - G. Financial Position of the Jamestown Park & Golf Course
  - H. Notification of Advances
  - I. Budget Amendment #21
- III. **Public Comment**
- IV. **Old Business-**
  - A. Presentation on Stormwater Utilities and upcoming Audit- Lindsey Lengyel, Water Resources Manager with Blue stream Environmental
  - B. Consideration of approval of the Jamestown Park and Golf Course Master Plan with the addition of Option B- Matthew Johnson, Assistant Town Manager/Director of Planning
  - C. Request to set Public Hearing date for the consideration of approval of Land Development Ordinance (LDO) Amendments- Matthew Johnson, Assistant Town Manager/Director of Planning
  - D. Presentation of Preliminary Budget & CIP FY 2021/2022- Judy Gallman, Finance Director
  - E. Request to set Public Hearing date for the Recommended Budget & CIP FY 2021/2022- Judy Gallman, Finance Director
  - F. Consideration of approval of Phase I & Phase II of Code Enforcement Proposal & Budget Amendment #22-Dave Treme, Interim Town Manager & Judy Gallman, Finance Director
- V. **New Business-**
  - A. Jamestown Park & Golf Course Quarterly Report- Ross Sanderlin, Golf Course Manager
  - B. Jamestown Park & Golf Course Maintenance Report- Jamey Claybrook, Golf Course Superintendent
  - C. Consideration of approval of Contract with Dixon Hughes Goodman, LLP to Audit Accounts- Judy Gallman, Finance Director
- VI. **Manager/Committee Reports-**
  - A. Manager Report
  - B. Council Member Committee Reports
  - C. High School Representative
- VII. **Public Comment**
- VIII. **Other Business**
- IX. **Adjournment**

**Working Agenda for the April 20<sup>th</sup> Regular Town Council Meeting**

Tentative Time Line	Agenda Item	Responsible Party	Action required by the Town Council
6:00 pm	<b>I. Call to Order</b>	Mayor Montgomery	Mayor Montgomery to call the meeting to order.
6:00 pm	A. Roll Call	K. Weiner	Weiner to take roll call.
6:00 pm	B. Pledge of Allegiance	Mayor Montgomery	Mayor Montgomery to lead everyone in the Pledge of Allegiance.
6:00 pm	C. Moment of Silence	Mayor Montgomery	Mayor Montgomery to call for a moment of silence
6:00 pm	D. Approval of Agenda	Mayor Montgomery	Mayor Montgomery to ask Council if there are any items that need to be added or deleted. Council Member makes a motion to approve the agenda. Council Member makes a second to the motion. Then vote.
6:05 pm	<b>II. Consent Agenda</b>		
6:05 pm	A. Approval of minutes from the March 16, 2021 Regular Meeting B. Proclamation Spring Litter Sweep 2021 C. Proclamation Municipal Clerks Week D. Reappointment of Jay McQuillan & Doug Sampson to the Parks and Rec Committee E. Resolution honoring Steve Owen's service on the Parks and Rec Committee F. Financial Position of the Town of Jamestown G. Financial Position of the Jamestown Park & GC H. Notification of Advances I. Budget Amendment #21		Council Member makes a motion to approve the consent agenda. Council Member makes a second to the motion. Then vote.
6:05 pm	<b>III. Public Comment</b>		Please state your name and address and adhere to the 3 minute time limit
6:20 pm	<b>IV. Old Business</b>		
6:20 pm	A. Presentation on Stormwater Utilities and Upcoming Audit	Call on M. Johnson	Johnson to introduce Lindsey Lengyel, Water Resources Manager with Blue Stream Environmental, to Council. Lengyel to present information to Council regarding the upcoming audit and the benefits of a stormwater utility to help fund necessary expenditures to remain in compliance with state and federal regulations.
6:50 pm	B. Consideration of approval of the Jamestown Park Master Plan with the addition of Option B	Call on M. Johnson	Johnson to present an overview of the Parks Master Plan Option B. Johnson to request that Council approve the Parks and Recreation Master Plan. Council Member makes a motion to adopt the Parks and Recreation Master Plan with the addition of Option B. Council Member makes a second to the motion. Then vote.
7:10 pm	C. Request to set PH date for the LDO Amendments	Call on M. Johnson	Johnson to request that Council set a workshop meeting date for May 5 <sup>th</sup> at 4:00 pm in the Civic Center and a public hearing date for the consideration of the LDO amendments for the May 18 <sup>th</sup> meeting at 6:00 pm in the Civic Center at Town Hall. Council Member makes a motion to set a workshop date for May 5 <sup>th</sup> at 4:00 pm in the Civic Center and a public hearing date for the consideration of the Land Development Ordinance amendments for the May 18 <sup>th</sup> meeting at 6:00 pm in the Civic Center at Town Hall. Council Member makes a second to the motion. Then vote.
7:15 pm	D. Presentation of Preliminary Budget & CIP FY 2021/2022	Call on J. Gallman	Gallman to present an overview of the Preliminary Budget & CIP for Fiscal Year 2021/2022.
7:35 pm	E. Request to set PH date for the Recommended Budget & CIP FY 2021/2022	Call on J. Gallman	Gallman to request that Council set a public hearing date for the Recommended Budget & CIP for Fiscal Year 2021/2022 for the May 18 <sup>th</sup> Regular Town Council meeting at 6:00 pm in the Civic Center at Town Hall. Council Member makes a motion to set a public hearing date for the Recommended Budget & CIP for Fiscal Year 2021/2022 for the May 18 <sup>th</sup> Regular Town Council meeting at 6:00 pm in the Civic Center at Town Hall. Council Member makes a second to the motion. Then vote.
7:40 pm	F. Consideration of approval of Phase 1 & 2 of Code Enforcement Proposal & Budget Amendment #22	Call on D. Treme	Treme to request that Council approve Phase 1 and Phase 2 of the Code Enforcement Proposal and Budget Amendment #22. Council Member makes a motion to approve/deny Phase 1 and Phase 2 of the proposal from Alliance Code Enforcement LLC and approve/deny Budget Amendment #22. Council Member makes a second to the motion. Then vote.
7:50 pm	<b>V. New Business</b>		
7:50 pm	A. Jamestown Park & GC Quarterly Report	Call on R. Sanderlin	Sanderlin to present his quarterly report on the Jamestown Park & Golf Course.

8:00 pm	B. Jamestown Park & GC Maintenance Report	Call on J. Claybrook	Claybrook to present his Maintenance Report on the Jamestown Park & Golf Course.
8:05 pm	C. Consideration of approval of contract with Dixon Hughes Goodman to audit accounts	Call on J. Gallman	Gallman to request that Council approve the contract with Dixon Hughes Goodman LLP. Council Member makes a motion to approve/deny Dixon Hughes Goodman LLP to conduct financial statement audit and single audit for 2020/2021 fiscal year and allow the Finance Director and Mayor to sign the contract when it is prepared. Council Member makes a second to the motion. Then vote.
8:10 pm	<b>VI. Manager/Committee Reports</b>		
8:10 pm	A. Manager Report	Call on D. Treme	Treme to present the monthly Manager's Report to Town Council.
8:20 pm	B. Council Member Committee Reports	Mayor Montgomery	Mayor Montgomery to request that Council Members give reports for any Committees that they serve on.
8:30 pm	C. High School Rep. Report	Call on W. Scott	Scott to present his monthly High School Representative report to Council.
8:35	<b>VII. Public Comment</b>		Please state your name and address and adhere to the 3 minute time limit
8:50 pm	<b>VIII. Other Business</b>		
8:50 pm	<b>IX. Adjournment</b>		Council Member makes a motion to adjourn. Council Member makes a second to the motion. Then vote.

**Mayor**  
Lynn Montgomery

**Interim Town Manager**  
Dave Treme

**Town Attorney**  
Beth Koonce



**Council Members**  
Martha Stafford Wolfe, Mayor Pro Tem  
Rebecca Mann Rayborn  
John Capes  
Lawrence Straughn

## TOWN OF JAMESTOWN AGENDA ITEM

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**ITEM ABSTRACT:** Approval of minutes from the March 16, 2021 Regular Meeting

**AGENDA ITEM #:** II-A

**CONSENT AGENDA ITEM**

**ACTION ITEM**

**INFORMATION ONLY**

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**MEETING DATE:** April 20, 2021

**ESTIMATED TIME FOR DISCUSSION:** 0 Minutes

**DEPARTMENT:** Administration

**CONTACT PERSON:** Katie Weiner, Town Clerk

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**SUMMARY:**

Minutes from the March 16th Regular Town Council Meeting

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**ATTACHMENTS:** Minutes from the March 16, 2021 Regular Town Council Meeting

**RECOMMENDATION/ACTION NEEDED:** Staff recommends that Council approve the consent agenda.

**BUDGETARY IMPACT:** N/A

**SUGGESTED MOTION:** Council Member makes a motion to approve/amend the consent agenda.

**FOLLOW UP ACTION NEEDED:** N/A

**Regular Meeting of the Town Council  
March 16, 2021  
6:00 pm in the Civic Center  
Minutes & General Account**

**Council Members Present:** Mayor Montgomery, Council Members Wolfe, Rayborn, Capes, & Straughn

**Staff Present:** Dave Treme, Matthew Johnson, Katie Weiner, Judy Gallman, Paul Blanchard, Jamey Claybrook, Anna Hawryluk, Kenneth Clouser (Audio & Visual Technician), Jim Lanik, Town Attorney

**Visitors Present:** None

**Call to Order-** Mayor Montgomery called the meeting to order.

- Roll Call- Weiner took roll call as follows:
  - Council Member Wolfe- Present
  - Council Member Capes- Present
  - Mayor Montgomery- Present
  - Council Member Straughn- Present
  - Council Member Rayborn- Present

Weiner stated that a quorum was present.

- Pledge of Allegiance- Mayor Montgomery led everyone in the Pledge of Allegiance.
- Moment of Silence- Mayor Montgomery called for a moment of silence.
- Approval of Agenda- Mayor Montgomery asked if anyone would like to change, add, or delete any items on the agenda.

Council Member Wolfe requested to add item “IV-B. Non-profit Discussion for the Historic Society” and item “IV-C. Consideration of approval of Budget Amendment #20” to the agenda.

Council Member Straughn requested that “Budget Amendment #18” be removed from the consent agenda and added as an item for discussion after the public comment period.

Council Member Capes made a motion to approve the March 16<sup>th</sup> Regular Town Council agenda with the requested changes. Council Member Straughn made a second to the motion. The motion passed by unanimous vote.

**Consent Agenda-** The consent agenda included the following items:

- Approval of minutes from the January 22, 2021 Special Meeting
- Approval of minutes from the February 16, 2021 Regular Meeting
- Approval & Sealing of Closed Session minutes from the February 16, 2021 Regular Meeting
- Resolution Recognizing Arbor Day
- Proclamation Vietnam Veterans Day
- Proclamation Women’s History Month
- Appointment of Robert Coon as an ETJ Planning Board Alternate Member
- Financial Position of the Town of Jamestown

- Financial Position of the Jamestown Park & Golf Course
- Notification of Advances

Council Member Straughn made a motion to approve the consent agenda. Council Member Capes made a second to the motion. The motion passed by unanimous vote.

(Resolution Recognizing Arbor Day, Proclamation Vietnam Veterans Day, & Proclamation Women's History Month)

**Public Comment-** Nobody signed up.

**Discussion about Budget Amendment #18-** Council Member Straughn stated that he was specifically concerned about "Section A" of Budget Amendment #18 which referred to "Other Contracted Services." He added that the money included within that section would pay for a third party to review and update the Town's ordinances. He said that the contractor would also travel throughout Town and create an inventory of current code enforcement violations. Council Member Straughn said that he would like for the scope of the contracted work to be further defined. He stated that he was in favor of updating the ordinances and training staff to respond to ordinance violations. He added that he would like to see a list of the backlog of violations that have not been addressed. Council Member Straughn did not want the Town to aggressively pursue minor issues and wanted to avoid government overreach.

Treme stated that he had observed that the ordinances had not been enforced consistently. He added that some of the larger violations had been addressed by the Town Attorney. He said that his idea was to allow a third party to work on a trial basis to review and update the ordinances. He added that this person would only work a couple of days a week. Treme stated that Matthew Johnson, Assistant Town Manager/Director of Planning, had been the primary enforcer. He noted that Johnson was involved in several other projects and had a multitude of other job duties. Treme said that he believed allowing a third party to focus on code enforcement for \$7,280 would be a good investment. He stated that he would be happy to discuss the issue further at the upcoming budget retreat.

Council Member Capes said that it was his understanding that the driving force behind this idea was the consistent enforcement of the ordinance. He added that he did not think it was a bad idea to allow a third party to address the violations.

Treme continued to discuss the details of the potential contracted service with Council.

Council Member Wolfe stated that the idea to outsource code enforcement had come up before. She added that she had been against it in the past. She noted that code enforcement was currently in the job description for the staff that worked within the Planning Department. She requested that Treme provide Council with additional information on the process of enforcement and the expectations of the contracted service.

Treme said that he would be happy to discuss the topic further with Council at a later date.

Council Member Straughn made a motion to remove "Section A" from Budget Amendment #18 and approve "Section B" and "Section C" of Budget Amendment #18. Council Member Rayborn made a second to the motion. The motion passed by unanimous vote.

## Old Business-

- Discussion about the Jamestown Park Master Plan Option B- Johnson stated that Council had requested that staff continue to explore options for keeping and repairing the existing baseball fields at Jamestown Park. He said that the updates to the baseball fields would allow for them to be used for soccer as well. He added that staff would present a brief update on that work to the Park and Recreation Steering Committee on April 5<sup>th</sup>. He said that staff would propose that the Committee add the second option to the existing Jamestown Park Master Plan. He noted that staff would present their recommendation to Council at the April 20<sup>th</sup> Town Council meeting. He stated that staff would provide Council with a renovation concept plan and a cost estimate at the meeting.

Council Member Wolfe asked Johnson why the baseball fields would be used for soccer as well. Johnson stated that there was an extremely high demand for the existing soccer fields and that staff believed that a multi-use space would be beneficial for residents. Council Members were happy to hear that residents were using the soccer fields at such a high rate.

Council Members also briefly spoke about the PARTF grant timeline with Johnson.

Council Member Rayborn said that there may need to be further discussion on whether or not the Town needed to provide baseball fields or not. She noted that she had not wanted to exclude the baseball fields from the Master Plan on the basis that a new field was being offered by Diamondback within the proposed Castleton Village plans. She stated that she wanted to evaluate whether or not the renovation of the fields and the inclusion of them within the plan would be a good investment for the Town. Johnson agreed with Council Member Rayborn. He stated that if the Town was going to invest money into a baseball field that there needed to be some additional data on future use. He noted that he would research survey options that would allow staff to collect additional information on the subject.

- Discussion of Non-Profit Funding Request from the Historic Jamestown Society- Gallman stated that she and Treme had met with one of the Historic Jamestown Society's board members last month. She added that they had discussed ways in which the organization could provide programming to the Jamestown community. She said that the Historic Society had come up with some ideas and had submitted a funding request. Gallman stated that they were proposing to produce a video series and to establish a "Traveling Trunk" program. She said that they were requesting \$2,730 to provide items for streaming educational programs and \$2,000 for establishing a "Traveling Trunk" program. Gallman stated that staff was requesting that Council approve the funding.

Council Members briefly discussed the proposed ideas with Gallman.

Council Member Straughn made a motion to approve the request by the Historic Jamestown Society for \$2,730 to provide items for streaming educational programs and \$2,000 for establishing a "Traveling Trunk." Council Member Wolfe made a second to the motion. The motion passed by unanimous vote.

- Budget Amendment #20- Gallman said that the amendment would cover over-runs incurred by the contractor on the East Main Street sidewalk project. She stated that there were some issues with drainage, soil conditions, erosion control devices, and pavement patching. She added that

the expenses should qualify for reimbursement from NCDOT. Gallman said that staff was planning to setup an appointment with NCDOT to discuss the project in the coming weeks.

Council Member Straughn asked if there would be a crosswalk along the East Main Street sidewalk. Blanchard stated that the crosswalk lighting had been purchased and would be installed after the project had been completed.

Council Member Wolfe requested that staff ask NCDOT when the Town would be reimbursed for their other requests at the upcoming meeting.

Council Member Straughn made a motion to approve Budget Amendment #20. Council Member Rayborn made a second to the motion. The motion passed by unanimous vote.

(Budget Amendment #20)

**New Business-**

- Consideration of approval of the lowest responsive, responsible bidder for Resurfacing Contract- Blanchard stated that staff had opened bids that day for the 2020/2021 resurfacing contract. He added that there had been four bids submitted. He noted that Blythe Construction, Inc. had the lowest bid of \$269,032.90. Blanchard stated that the bid was lower than the budgeted amount. He stated that the main source of funding would come from the Powell Bill. He noted that staff would like to include an additional \$50,000 over and above the contract price to allow for paving of additional footage of streets. He said that the remaining \$44,032.90 would be expended from the Water and Sewer Fund. Blanchard requested that Council award the contract to Blythe Construction, Inc. in the amount of \$319,032.90.

Council Members discussed the details of the work to be completed with Blanchard.

Council Member Straughn made a motion to award the contract to Blythe Construction, Inc. in the amount of \$319,032.90. Council Member Rayborn made a second to the motion. The motion passed by unanimous vote.

- Consideration of approval of lease agreements with PNC- Gallman presented an overview of the two lease agreements. She stated that the first lease was for 72 golf carts with a monthly payment of \$5,327.28. She noted that the cost included the service and maintenance of the carts. Gallman said that the second lease was for a range picker and two utility carts. She stated that there would be a monthly payment of \$509.49. She added that the leases were essentially a renewal of the ones that had been in effect for three years.

Council Member Wolfe asked if the Town Attorney had reviewed the leases. Gallman said that Koonce had reviewed them and was satisfied with both agreements.

Council Member Straughn made a motion to approve the leases as presented and allow the Finance Director to enter into the leases. Council Member Rayborn made a second to the motion. The motion passed by unanimous vote.



**Manager/Committee Reports-**

- Manager Report- Treme presented his monthly Manager Report to Council. He and Johnson introduced Jamey Claybrook, the new Golf Course Superintendent, and Anna Hawryluk, the new Planner, to Council. Council welcomed the new staff members. Treme noted that there was a budget retreat scheduled for March 19<sup>th</sup> at 9:00 am. He stated that he would present a strategic plan to Council at that time. He also said that the Town was going to receive about \$1,210,000 from the federal American Rescue Act. He noted that staff would do further research to determine areas in which the funding could be invested. He added that there would be an AARP Livability Committee meeting on March 23<sup>rd</sup> at 4:00 pm via zoom. Treme said that the Spring Litter Sweep would be held on April 24<sup>th</sup> at 9:00 am. He stated that the Town had also received the designation of Tree City for the fourteenth year in a row.

Blanchard briefly updated Council on the ongoing sidewalk projects.

- Council Member Committee Reports-
  - Council Member Wolfe stated that there was a TAC meeting scheduled for next week. She added that there had been a virtual Comprehensive Plan Steering Committee meeting on March 15<sup>th</sup>. She said that the consultant had presented an overview of the updated vision statement for the Comp Plan and that the members had given their feedback on the revised version. She noted that there had also been discussion on the guiding principles for the Comp Plan. She stated that the next meeting would be held on March 29<sup>th</sup>.
  - Council Member Capes said that he had attended a Tree Board meeting on March 1<sup>st</sup>. He stated that the Board had considered a request from Pennybyrn to reduce the number of plantings in one area to construct a fence. He added that they were essentially asking for the ability to be flexible about where they would place the required plantings. Council Member Capes said that the Board had approved the request.
  - Council Member Straughn stated that he was a member of the Guilford County Parks and Recreation Commission. He said that they had discussed the maintenance of recreation spaces at their last meeting. He praised all the Town staff that were involved in maintaining the Town's parks and recreation areas.
  - Council Member Rayborn said that there was a Planning Board meeting on March 8<sup>th</sup>. She noted that the Board had recommended that Council approve the proposed Land Development Ordinance amendments. She added that there had also been an AARP meeting in February. Council Member Rayborn stated that the Committee had focused on transportation/pedestrian safety, senior programming, caregiver support, and parks and recreation opportunities for seniors.

**Public Comment-** Nobody signed up.

**Other Business-** Council Member Wolfe stated that Linda Faircloth, Representative John Faircloth's wife, had passed away the previous week. She encouraged everyone to keep the family in their thoughts and prayers.

Council Member Straughn said that Council had been receiving questions from the public about trash collection. He noted that there were instructions regarding trash and recycling pickup on the Town's website. He added that citizens were always welcome to contact Council about their concerns.

DRAFT

Mayor Montgomery noted that there would be a Vietnam Veterans Day Ceremony on March 29<sup>th</sup> at 11:00 am in Wrenn Miller Park. She encouraged everyone to attend.

**Adjournment-** Council Member Straughn made a motion to adjourn. Council Member Rayborn made a second to the motion. The motion passed by unanimous vote.

The meeting ended at 7:21 pm.

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Mayor

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Town Clerk

**Mayor**  
Lynn Montgomery

**Interim Town Manager**  
Dave Treme

**Town Attorney**  
Beth Koonce



**Council Members**  
Martha Stafford Wolfe, Mayor Pro Tem  
Rebecca Mann Rayborn  
John Capes  
Lawrence Straughn

## TOWN OF JAMESTOWN AGENDA ITEM

**ITEM ABSTRACT:** Proclamation Spring Litter Sweep 2021

**AGENDA ITEM #:** II-B

**CONSENT AGENDA ITEM**

**ACTION ITEM**

**INFORMATION ONLY**

**MEETING DATE:** April 20, 2021

**ESTIMATED TIME FOR DISCUSSION:** 0 Minutes

**DEPARTMENT:** Administration

**CONTACT PERSON:** Katie Weiner, Town Clerk

**SUMMARY:**

The North Carolina Department of Transportation (NCDOT) encourages local governments to sponsor and organize roadside cleanups every spring and fall. The Town of Jamestown will be participating in a Spring Litter Sweep on April 24th. Town staff and volunteers will meet in the Food Lion parking lot at 9:00 am. The Litter Sweep will last until 11:00 am. Volunteers are encouraged to wear long sleeve shirts and high top shoes to protect against any hazards.

**ATTACHMENTS:** Proclamation Spring Litter Sweep 2021 & Litter Sweep Flyer

**RECOMMENDATION/ACTION NEEDED:** Staff recommends that Council approve the consent agenda.

**BUDGETARY IMPACT:** N/A

**SUGGESTED MOTION:** Council Member makes a motion to approve/amend the consent agenda.

**FOLLOW UP ACTION NEEDED:** N/A



Settled 1752  
**JAMESTOWN**  
NORTH CAROLINA

**PROCLAMATION**  
**SPRING LITTER SWEEP 2021**

**WHEREAS**, the North Carolina Department of Transportation organizes an annual spring statewide roadside cleanup to ensure clean and beautiful roads across our state; and

**WHEREAS**, the **SPRING 2021 LITTER SWEEP** roadside cleanup will take place April 10<sup>th</sup>-April 24<sup>th</sup>, 2021 and encourages local governments and communities, civic and professional groups, businesses, churches, schools, families and individual citizens to participate sponsoring and organizing local roadside cleanups; and

**WHEREAS**, Adopt-A-Highway volunteers, Department of Transportation employees, Department of Public Safety-Division of Adult Correction inmates, community service workers, local government agencies, community leaders, civic and community organizations, businesses, churches, schools, and environmentally concerned citizens conduct annual local cleanups during **SPRING LITTER SWEEP** and may receive certificates of appreciation for their participation; and

**WHEREAS**, the great natural beauty of our state and a clean environment are sources of great pride for all North Carolinians, attracting tourists and aiding in recruiting new industries; and

**WHEREAS**, the cleanup will increase awareness of the need for cleaner roadsides, emphasize the importance of not littering, and encourage recycling of solid wastes; and

**WHEREAS**, the **SPRING 2021 LITTER SWEEP** cleanup will be the 36<sup>th</sup> biannual celebration of the North Carolina Adopt-A-Highway and its 4,400 volunteer groups that donate their labor and time year round to keep our roadsides clean; and

**WHEREAS**, the **SPRING LITTER SWEEP** cleanup will be a part of educating the children of this great state regarding the importance of a clean environment to the quality of life in North Carolina;

**NOW, THEREFORE, I, LYNN MONTGOMERY**, Mayor of the Town of Jamestown, do hereby proclaim April 24<sup>th</sup>, 2021 as "**Spring Litter Sweep**" day in the Town of Jamestown and encourage all citizens to take an active role in making Jamestown a cleaner community.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the Great Seal of the Town of Jamestown on this the 20<sup>th</sup> day of April, 2021.

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Mayor S. Lynn Montgomery

# **Join Town of Jamestown Annual Spring Litter Sweep**

**April 24, 2021----9-11am**

**Meet at the Jamestown Food Lion Parking Lot –  
Main Street and Ragsdale Road**

**RSVP to 336-454-1138**

**Plan to wear long sleeve shirts and high top shoes to  
protect against unforeseen hazards.**

**HOPE TO SEE YOU THERE!**



**Mayor**  
Lynn Montgomery

**Interim Town Manager**  
Dave Treme

**Town Attorney**  
Beth Koonce



**Council Members**  
Martha Stafford Wolfe, Mayor Pro Tem  
Rebecca Mann Rayborn  
John Capes  
Lawrence Straughn

## TOWN OF JAMESTOWN AGENDA ITEM

**ITEM ABSTRACT:** Proclamation Municipal Clerks Week

**AGENDA ITEM #:** II-C

**CONSENT AGENDA ITEM**

**ACTION ITEM**

**INFORMATION ONLY**

**MEETING DATE:** April 20, 2021

**ESTIMATED TIME FOR DISCUSSION:** 0 Minutes

**DEPARTMENT:** Administration

**CONTACT PERSON:** Katie Weiner, Town Clerk

**SUMMARY:**

Municipal Clerks Week is May 2nd through May 8th. Municipal Clerks Week was initiated by the International Institute of Municipal Clerks (IIMC). It celebrates and brings awareness to the services that clerks provide to local government and the community. This year marks the 52nd anniversary of Municipal Clerks Week.

**ATTACHMENTS:** Proclamation recognizing Municipal Clerks Week

**RECOMMENDATION/ACTION NEEDED:** Staff recommends that Council approve the consent agenda.

**BUDGETARY IMPACT:** N/A

**SUGGESTED MOTION:** Council Member makes a motion to approve/amend the consent agenda.

**FOLLOW UP ACTION NEEDED:** N/A



*Settled 1752*  
**JAMESTOWN**  
NORTH CAROLINA

**PROCLAMATION**  
**Municipal Clerks Week**  
**May 2<sup>nd</sup>–May 8<sup>th</sup>, 2021**

**WHEREAS**, The office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world; and

**WHEREAS**, The office of the Municipal Clerk is the oldest among public servants; and

**WHEREAS**, The office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies, and agencies of government at other levels; and

**WHEREAS**, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

**WHEREAS**, The Municipal Clerk serves as the information center on functions of local government and community; and

**WHEREAS**, Municipal Clerks continually strive to improve the administration of the affairs of the office of the Municipal Clerk through participation in education programs, seminars, workshops, and the annual meetings of their state, provincial, county, and international professional organizations; and

**WHEREAS**, It is most appropriate that we recognize the accomplishments of the office of the Municipal Clerk.

**WHEREAS, THEREFORE**, I, Lynn Montgomery, Mayor of the Town of Jamestown, do recognize the week of May 2<sup>nd</sup> through May 8<sup>th</sup>, 2021, as “**MUNICIPAL CLERKS WEEK**,” and further extend appreciation to our Municipal Clerk, Katie Weiner, and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the Great Seal of the Town of Jamestown this the 20<sup>th</sup> day of April, 2021.

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S. Lynn Montgomery

**Mayor**  
Lynn Montgomery

**Interim Town Manager**  
Dave Treme

**Town Attorney**  
Beth Koonce



**Council Members**  
Martha Stafford Wolfe, Mayor Pro Tem  
Rebecca Mann Rayborn  
John Capes  
Lawrence Straughn

## TOWN OF JAMESTOWN AGENDA ITEM

**ITEM ABSTRACT:** Reappointment of Jay McQuillan & Doug Sampson

**AGENDA ITEM #:** II-D



CONSENT AGENDA ITEM



ACTION ITEM



INFORMATION ONLY

**MEETING DATE:** April 20, 2021

**ESTIMATED TIME FOR DISCUSSION:** 0 Minutes

**DEPARTMENT:** Administration

**CONTACT PERSON:** Katie Weiner, Town Clerk

**SUMMARY:**

There are two Parks and Recreation Committee Members whose terms have expired.

1. Doug Sampson's term expired in January 2021. He has requested to be reappointed for a second term. His new term will expire in January 2023 if he is reappointed.

2. Jay McQuillan's term expired in March 2021. He has requested to be reappointed for a third term. His new term will expire in March 2023 if he is reappointed.

Staff recommends that Council reappoint Doug Sampson and Jay McQuillan to serve on the Parks and Recreation Committee.

**ATTACHMENTS:** Applications from Doug Sampson & Jay McQuillan

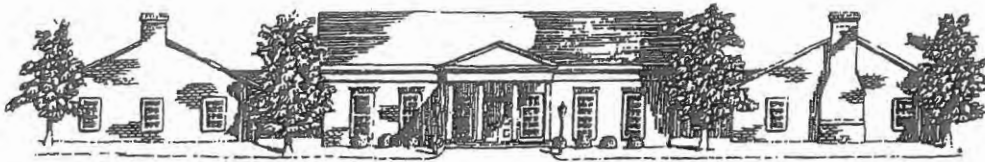
**RECOMMENDATION/ACTION NEEDED:** Staff recommends that Council approve the consent agenda.

**BUDGETARY IMPACT:** N/A

**SUGGESTED MOTION:** Council Member makes a motion to approve/amend the consent agenda.

**FOLLOW UP ACTION NEEDED:** N/A





# TOWN OF JAMESTOWN

Settled in 1752

Chartered in 1816

P.O. Box 848

Jamestown, North Carolina 27282

Appointed as  
Alt. ~~at~~ in  
March 2017

## CITIZEN APPLICATION FOR ADVISORY BOARDS AND COMMITTEES

Appointed to  
serve remainder  
of Brancazio term  
August 2018

Name M. Douglas Sampson, Jr.

Gender:  Male  Female Birthdate: 08-13-53 E mail mdouglassampson@gmail.com

Home Phone: 336-454-6277 Daytime Phone: 336-454-6277 Fax: 866-356-0412

Home Address: 701 Oneil Drive Jamestown, NC 27282

How long have you been a resident of Jamestown? 33 years

Current Occupation/Title: Retired

Employer/Business Name: \_\_\_\_\_

Business Address and Zip: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_

Education: High School ( ) College (x) Graduate School ( ) Other ( )

Degree/Subject of Study: Business Administration - Bachelors Degree

School/Name Years Attended: University of South Carolina

1972 - 1976

BOARD/COMMITTEE APPLYING FOR (list one): \_\_\_\_\_

List the Board or Committee on which you currently serve and your term expiration date:

What are your qualifications for serving on the Board/Committee for which you are applying? My experience in insurance for 33 years and leadership roles for the last 20 years should serve well. Also, I've served multiple roles with IMA Catholic Church including the top role of Parish Council Chairman -

Are you willing to serve on any other Board/Committee: Please list: \_\_\_\_\_

Are you interested in serving in any other community volunteer activities:

Possibly - please ask as opportunities present

Please submit resume - ATTACHED Continued next page >

Interest/Skills/Areas of Expertise/Professional Organizations

Beautification/Landscaping/Leadership/Organization Building  
Civitan/Adventure Guides/Princess Program YMEA/Lions Club  
Knights of Columbus/  
List two personal references below:

Name: Robert Pickett Daytime Telephone: 336-454-6208

Address: 605 Oneil Dr. Jamestown Relationship: Friend/Neighbor  
NC 27282

Name: Del Holtzman Daytime Telephone: 336-587-7665

Address: 203 Edwards Lane Relationship: Friend/Neighbor  
Jamestown, NC 27282

AFFIRMATION OF ELIGIBILITY

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes  No  if yes, explain complete disposition. \_\_\_\_\_

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee to a Board/Committee?

Yes  No  if yes, explain \_\_\_\_\_

I understand this application is public record, and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement or conduct will be cause for my removal from any Board or Committee.

Signature of Applicant: M. Dreyfus Date: 9-7-2016

RETURN COMPLETED FORM TO:  
Town of Jamestown, P O Box 848, Jamestown, NC 27282 Telephone: (336) 454-1138 Fax: (336) 886-3508

## **M. Douglas Sampson, Jr**

701 O'Neill Drive Jamestown, NC 27282  
H: 336-454-6277 C: 336-688-2840 B: 336-454-7171  
E: mdouglassampson@gmail.com

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### **Qualifications Summary**

A successful insurance professional who has had a constant focus on both profit and growth. Demonstrated accomplishments in underwriting, sales and marketing, along with leading and managing others. Specialty insurance area includes Equipment Breakdown. Proven track record in driving new business, taking good care of the clients with strong retentions over the long term.

### **Professional Experience**

- 1999 – 2012 CNA Insurance Company – Jamestown, NC**  
**Assistant Vice President – Equipment Breakdown Underwriting**
- Directed a staff who underwrote a book of business of \$22M in Equipment Breakdown premium in monoline, small, and large property in the Southeast/Central Zones.
  - Took the lead role in building programs into our two zones representing \$3.3M of the \$22M or 15% of that portion of the book
  - Directed a staff of seven who underwrote a book of business of \$14M premium of Equipment Breakdown in middle market package countrywide
  - Penetration in small, middle market and large property grew from 5% to 85%
  - Grew territory from a contribution of 15% toward the total countrywide monoline premium volume to ending 2011 in top spot in comparison to my two peers
  - Reduced exposure in unprofitable market segments
  - Maintained a significant underwriting profit in all but one of 14 years with the company
- 1998 – 1999 Underwriting Consultant – Equipment Breakdown Underwriting**
- First year with CNA was focused on large accounts/ programs within the United States.
  - Developed a book of business with an annualized premium of \$2 million during first year
  - Time of significant growth for CNA. Involved in the hiring process of five underwriters
- 1996 – 1998 Hartford Steam Boiler Inspection & Insurance Company – Jamestown, NC**  
**Director & Senior Mgr. – Affinity Services Group – Equipment Breakdown**
- Responsible for developing new business, consisting of programs and associations, covering the United States. Concentration on large groups with an average annual premium in excess of \$75K. Extensive travel
  - Wrote large program placing HSB in a new industry not previously written by the company
  - Developed program/association business from ground zero to just over \$1M in 15 months
  - Maintained responsibility for :
    - Relationship Manager/ Underwriter with a national broker specializing in equipment programs/associations throughout the United States. Relationship Manager for sales and underwriting of a larger Regional carrier. Additional territorial responsibility/focus on Excess & Surplus Lines / Managing General Agencies in the Southeast.

- 1993 – 1996 Director & Branch Manager – Carolina Branch - Equipment Breakdown**
- Opened a newly formed branch office to cover the States of North Carolina, South Carolina, Virginia, Tennessee and Arkansas
  - Initiated office procedures, curriculum training and development, new market influx/penetration, marketing and motivation of sales/underwriting team. Hired and managed a staff of five underwriting/marketing/sales professionals and support staff working out of Virginia and Georgia
  - Built the book to \$15M with above average margins
  - Additionally during this period, maintained responsibility for growth and profitability of a major wholesale domiciled in Tennessee
- 1991 – 1994 Sales Manager – Equipment Breakdown**
- Built the brand throughout the Carolinas
  - Added two sales/underwriting professions in Raleigh & Charlotte, respectively
  - Maintained a focus on profitably underwriting the book to \$5M
  -
- 1986 – 1991 Senior Account Executive – Equipment Breakdown**
- Responsible for dual role of Marketing Executive & Account Executive with two different premium thresholds
  - Assigned additional role of Reinsurance Representative working with reinsurance companies
  - Assist in training new employees and leadership role on special projects
  - Exceeded the goal of \$3.5M annually for the period
  - Served as back up for Regional Manager
  - Awarded invitation to the top 10 sales group meeting during each of the years. This was HSB's top sales award
- 1984 - 1986 Account Executive - Equipment Breakdown**
- Territory of Western and Eastern North Carolina
  - Grew the territory from \$650K to \$1.2M
  - Top sales group in 1985 & 1986
- 1979 – 1984 Corroon & Black (Willis) – Chattanooga, TN  
Account Executive / Equipment Breakdown Manager  
All Line Producer P&C / L&H**
- Developed prospect list of commercial clients
  - Developed sales by personal contact within 50 mile radius
  - Developed book of \$750K in revenue
  - Responsible for the Equipment Breakdown placement of \$1.3M
  - Cross sell of equipment breakdown into all commercial insureds
  - Collections, developing profitable book of business for the agency
  - Represented the agency on the Aetna Agency Panel

**1977 – 1979 Hartford Steam Boiler Inspection & Insurance Company – Chattanooga, TN  
Special Agent – Equipment Breakdown**

- Territory of Eastern Tennessee, Northern Georgia and Northern Alabama
- Grew the territory from \$250K to \$500K
- “Rookie of the year” / top sales award first year in the business

**1972 – 1977 Carolina Boat Distributors / Valk Sailboat Center – Columbia, SC  
Sales Associate / Team Valk Sailboat Race Team / Parts Department Manager with  
Distribution Center**

- Full time position held during and shortly after college
- Responsible for sailboat sales, boat demonstration, parts management & distribution throughout the Southeast and floor plan inventory management

**1972 – 1976 Education - University of South Carolina – Columbia, SC  
Bachelor of Business Administration**

**Continuing Education**

- Kellogg Executive Program
- Certified Insurance Counselor – 3 Parts
- PRISMS – Professional Insurance Salesmanship Program
- Dale Carnegie Professional Development Program / Lead
- The Baron Group Consultative Selling Skills
- Supervisory Skills Program
- Commercial Union Sales School
- Aetna C&S Sales School
- Xerox Professional Selling Skills School

**Personal**

Married & Two married children (daughters)

Sailboat racing, Travel & Family.

Food Bank, United Way, Carrie Steel Project & Jamestown Civitan.

Cape Fear Investment Club & Lake Norman Yacht Club.

Chair of Parish Pastoral Council of Immaculate Heart of Mary Catholic Church

Knights of Columbus.

Nation Chief YMCA Indian Guides/Indian Princesses Program.

**Personal & Professional References**

Available upon Request



# TOWN OF JAMESTOWN

Settled in 1752

Chartered in 1816

P.O. Box 848

Jamestown, North Carolina 27282

*alternate appointed advisory member*

## CITIZEN APPLICATION FOR ADVISORY BOARDS AND COMMITTEES

*2nd Term - 3/2019 - 3/2021*

Name John (Jay) McQuillan

Gender:  Male  Female Birthdate: 12/21/47 E mail JM342@gmail.com

Home Phone: 919-905-7827 Daytime Phone: <sup>(336)</sup> 509-8481 Fax: \_\_\_\_\_

Home Address: 501 Wyndwood Dr.

How long have you been a resident of Jamestown? last 6 yrs previously 11 yrs

Current Occupation/Title: Retired

Employer/Business Name: \_\_\_\_\_

Business Address and Zip: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_

Education: High School ( ) College (  ) Graduate School ( ) Other ( )

Degree/Subject of Study: BA History

School/Name Years Attended: DePaul University 1965-1969

BOARD/COMMITTEE APPLYING FOR (list one): Committee - Parks + Recreation

List the Board or Committee on which you currently serve and your term expiration date:  
\_\_\_\_\_

What are your qualifications for serving on the Board/Committee for which you are applying? Civic interest as well as a Successful

business Career

Are you willing to serve on any other Board/Committee: Please list: wherever I can

be of some help

Are you interested in serving in any other community volunteer activities:  
? ?

Please submit resume

Continued next page >

Interest/Skills/Areas of Expertise/Professional Organizations

History, chemistry / President Jamestown Civitans

List two personal references below:

Name: Keith Volz Daytime Telephone: (336) 454-3487

Address: 601 O'Neill DR Relationship: friend

Name: Robert Wilson Daytime Telephone: (336) 454-2194

Address: 604 O'Neill DR Relationship: Friend

AFFIRMATION OF ELIGIBILITY

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes  No  if yes, explain complete disposition. \_\_\_\_\_

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee to a Board/Committee?

Yes  No , if yes, explain \_\_\_\_\_

I understand this application is public record, and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement or conduct will be cause for my removal from any Board or Committee.

Signature of Applicant: JM Quinn Date: 2/5/16

RETURN COMPLETED FORM TO:

Town of Jamestown, P O Box 848, Jamestown, NC 27282 Telephone: (336) 454-1138 Fax: (336) 886-3508

**Mayor**  
Lynn Montgomery

**Interim Town Manager**  
Dave Treme

**Town Attorney**  
Beth Koonce



**Council Members**  
Martha Stafford Wolfe, Mayor Pro Tem  
Rebecca Mann Rayborn  
John Capes  
Lawrence Straughn

## TOWN OF JAMESTOWN AGENDA ITEM

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**ITEM ABSTRACT:** Resolution honoring Steve Owen's service on the P & R Committee

**AGENDA ITEM #:** II-E



CONSENT AGENDA ITEM



ACTION ITEM



INFORMATION ONLY

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**MEETING DATE:** April 20, 2021

**ESTIMATED TIME FOR DISCUSSION:** 0 Minutes

**DEPARTMENT:** Administration

**CONTACT PERSON:** Katie Weiner, Town Clerk

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**SUMMARY:**

Steve Owen's third term on the Parks and Recreation Committee has expired, and there is a three term limit for Parks and Rec Members. He has dedicated years of his life to the Town of Jamestown through his service as a Council Member, Planning Board Member, and Parks and Rec Member. The Town of Jamestown has been lucky to have a citizen that has been willing to contribute to the community in so many different ways. The Town wishes him well on all his future endeavors.

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**ATTACHMENTS:** Resolution honoring Steve Owen's service on the Parks and Recreation Committee

**RECOMMENDATION/ACTION NEEDED:** Staff recommends that Council approve the consent agenda.

**BUDGETARY IMPACT:** N/A

**SUGGESTED MOTION:** Council Member makes a motion to approve/amend the consent agenda.

**FOLLOW UP ACTION NEEDED:** N/A





*Settled 1752*  
**JAMESTOWN**  
NORTH CAROLINA

**RESOLUTION HONORING WADE STEVEN OWEN**

**WHEREAS**, Wade Steven Owen has served as a member of the Parks and Recreation Committee of the Town of Jamestown continuously from December 2012 to March 2021; and

**WHEREAS**, He was a Member of the Planning Board from August 1993 to January 1, 2010; and

**WHEREAS**, Steve served as a Council Member from May 2, 1989 to December 4, 1991; and

**WHEREAS**, local governments could not function without volunteers that contribute their time and energy to bettering their community; and

**WHEREAS**, Steve has served the Town of Jamestown in a myriad of ways and has made a multitude of positive impacts on the community and surrounding areas; and

**WHEREAS**, He has earned the respect of other civic leaders and the affection of a host of area residents; and

**WHEREAS**, His performance of the duties and responsibilities as a member of the Parks and Recreation Committee has been characterized by excellent and constructive contributions to our entire community;

**NOW, THEREFORE, BE IT RESOLVED**, I, Lynn Montgomery, Mayor of the Town of Jamestown, and the Town Council do hereby extend our heartfelt appreciation and sincere thanks to Steve Owen for his valuable service and dedication to the citizens of our community.

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be spread upon the pages of the official minutes of the Town of Jamestown to stand as a tribute to the service of Wade Steven Owen.

Adopted this the 20<sup>th</sup> day of April, 2021.

---

S. Lynn Montgomery

**Mayor**  
Lynn Montgomery

**Interim Town Manager**  
Dave Treme

**Town Attorney**  
Beth Koonce



**Council Members**  
Martha Stafford Wolfe, Mayor Pro Tem  
Rebecca Mann Rayborn  
John Capes  
Lawrence Straughn

## TOWN OF JAMESTOWN AGENDA ITEM

**ITEM ABSTRACT:** Financial Analysis for March 2021

**AGENDA ITEM #:** II-F

**CONSENT AGENDA ITEM**

**ACTION ITEM**

**INFORMATION ONLY**

**MEETING DATE:** April 20, 2021

**ESTIMATED TIME FOR DISCUSSION:** 0 Minutes

**DEPARTMENT:** Finance

**CONTACT PERSON:** Judy Gallman

**SUMMARY:**

There was not a lot of non-recurring revenue or expenditures during March 2021. Some items to note though include the following:

Various repairs were made to the library, Town Hall, and fairgrounds buildings.

The fairground building was cleared out, so as to be used for golf maintenance equipment storage. As a result, there was a lot of scrap metal that was taken away and sold.

We are continuing to wait for NCDOT to work out the approval of supplemental agreement, so that we may begin to get our reimbursements and pay off the advances from the General Fund.

**ATTACHMENTS:** 3 Page Summary & Detail to Actual Report for March 2021

**RECOMMENDATION/ACTION NEEDED:**

**BUDGETARY IMPACT:**

**SUGGESTED MOTION:**

**FOLLOW UP ACTION NEEDED:**

Town of Jamestown  
 Financial Summary Report  
 Cash Balances  
 as of March 31, 2021

Petty Cash	\$	1,350
Operating Cash		2,118,338
Certificates of Deposit		3,000,000
Money Market Accounts - operating		511,932
North Carolina Capital Management Trust		<u>9,236,023</u>
	\$	<u>14,867,643</u>

Reservations of cash:

Cash reserved for Randleman Reservoir	\$	625,928
Cash reserved by Powell Bill for street improvements		501,195
General Capital Reserve Fund		146,064
East Fork Sidewalk Capital Project		61,578
Lydia Multi-use Greenway Capital Project		393
Oakdale Sidewalk Phase III		109,247
Water Sewer Capital Reserve Fund		<u>202,085</u>
	\$	<u>1,646,490</u>

Cash by Fund:

General	\$	4,880,679
General Capital Reserve Fund		146,064
East Fork Sidewalk Capital Project		61,578
Lydia Multi-use Greenway Capital Project		393
Oakdale Sidewalk Phase III		109,247
Water/Sewer		8,841,669
Randleman Reservoir		625,928
Water/Sewer Capital Reserve Fund		<u>202,085</u>
	\$	<u>14,867,643</u>

Cash by Bank:

NCCMT	\$	9,236,023
Pinnacle Bank		4,118,338
First Bank		1,511,932
	\$	<u>14,866,293</u>

Town of Jamestown  
 Financial Summary Report  
 Debt Balances  
 as of March 31, 2021

Installment Purchase Debt:	Balance at 3/31/2021	Final Payment Date	Final Payment Fiscal Year
<b>GENERAL FUND:</b>			
Sanitation truck, financed in 2017	\$ 83,200	12/1/2023	2023/2024
Leaf truck, financed in 2017	85,054	12/1/2023	2023/2024
Knuckleboom truck, financed in 2020	124,844	5/7/2025	2024/2025
Golf Clubhouse Renovation	<u>450,015</u>	11/3/2027	2027/2028
	<u>\$ 743,113</u>		
<b>WATER &amp; SEWER FUND:</b>			
Water & Sewer Maintenance Facility Construction	<u>\$ 337,480</u>	11/3/2027	2027/2028

Town of Jamestown  
 Financial Summary Report  
 Total Revenues & Expenditures by Fund  
 as of March 31, 2021

	<u>General Fund (#10)</u>	<u>General Capital Reserve Fund (#11)</u>	<u>Water/Sewer Fund (#30)</u>	<u>Randleman Reservoir Fund (#50)</u>	<u>Water/Sewer Capital Reserve Fund (#61)</u>
Current Year Revenues (and transfers)	4,122,411	95,868	4,269,375	32,987	410,483
% of budget received	64%	96%	57%	27%	23%
% of budget, excluding appropriated fund balance, received	84%	96%	78%	83%	100%
Expenditures (and transfers)	3,227,971	58,770	4,402,131	122,237	1,758,125
% of budget expended	50%	59%	59%	99%	98%
	<u>Fund (#16)</u>	<u>Fund (#17)</u>	<u>Fund (#18)</u>		
	<u>East Fork Capital Project</u>	<u>Lydia (E Main) Capital Project</u>	<u>Oakdale Ph III Capital Project</u>		
Life to Date Revenues & Other Financing Sources	1,614,259 @	1,875,427 @	218,128		
% of budget received	91%	99%	32%		
Life to Date Expenditures	1,613,324	1,805,742	103,387		
% of budget expended	91%	95%	15%		

@ Reimbursement requested and accrued, but not all yet received

10 GENERAL FUND

Account	Received			Revenue	
	Current Month	Received YTD	Estimated Revenue	To Be Received	% Received
3000					
3100 AD VALOREM TAXES	17,562.33	2,190,154.10	2,181,660.00	-8,494.10	100 %
3101 Interest on Ad Valorem Taxes	419.01	1,303.47	3,000.00	1,696.53	43 %
3102 Tax and Tag revenue	19,401.78	132,159.70	213,850.00	81,690.30	62 %
3103 Interest on Tax and Tag Revenues	136.77	603.20	1,300.00	696.80	46 %
3230 SALES AND USE TAX	79,609.55	412,024.55	525,000.00	112,975.45	78 %
3250 Solid Waste Disposal Tax	0.00	2,428.35	2,500.00	71.65	97 %
3256 ELECTRICITY SALES TAX	45,591.73	103,886.77	200,000.00	96,113.23	52 %
3257 TELECOMMUNICATIONS SALES TAX	6,826.57	19,411.75	40,000.00	20,588.25	49 %
3258 PIPED NATURAL GAS SALES TAX	3,551.05	5,069.63	16,000.00	10,930.37	32 %
3261 VIDEO PROGRAMMING TAX	10,263.06	21,858.14	40,000.00	18,141.86	55 %
3310 FEDERAL GRANTS	0.00	30,859.05	98,000.00	67,140.95	31 %
3311 STATE GRANTS	0.00	470.00	0.00	-470.00	** %
3312 GRANTS FROM GUILFORD COUNTY	0.00	55,500.00	55,500.00	0.00	100 %
3316 POWELL BILL	0.00	104,559.61	100,000.00	-4,559.61	105 %
3322 ALCOHOLIC BEVERAGES TAX	0.00	0.00	17,000.00	17,000.00	0 %
3325 ABC DISTRIBUTION	0.00	37,500.00	50,000.00	12,500.00	75 %
3341 Telecommunications Planning Fees	0.00	0.00	7,500.00	7,500.00	0 %
3343 REVIEW FEES	300.00	6,348.94	10,000.00	3,651.06	63 %
3344 CODE ENFORCEMENT FEES	0.00	0.00	100.00	100.00	0 %
3345 INSPECTION AND PERMIT FEES	0.00	50.00	200.00	150.00	25 %
3346 CELL TOWER RENTAL FEES	40,883.94	71,931.78	80,800.00	8,868.22	89 %
3348 REFUSE COLLECTION FEES	13,590.00	123,110.00	168,000.00	44,890.00	73 %
3600 GREEN FEES	41,227.76	363,512.99	515,000.00	151,487.01	71 %
3610 MECHANICAL CART RENTALS	22,899.00	203,751.00	270,000.00	66,249.00	75 %
3620 PULL CART RENTALS	22.00	254.00	300.00	46.00	85 %
3650 DRIVING RANGE	5,422.00	38,596.00	50,000.00	11,404.00	77 %
3660 GOLF SHOP CONCESSIONS SALES	6,642.99	56,547.92	82,800.00	26,252.08	68 %
3661 Golf Shop Grill Catering Revenues	0.00	0.00	500.00	500.00	0 %
3665 Golf Special Orders - Sales	0.00	4,668.56	4,500.00	-168.56	104 %
3675 Golf Clubhouse Rental Fees	0.00	0.00	13,500.00	13,500.00	0 %
3831 INVESTMENT EARNINGS	88.61	22,807.14	35,000.00	12,192.86	65 %
3832 Sponsorships	0.00	1,000.00	0.00	-1,000.00	** %
3833 CONTRIBUTIONS AND DONATIONS	0.00	1,333.00	0.00	-1,333.00	** %
3836 SALES - PRO SHOP GOLF INVENTORY	4,015.27	40,289.31	45,000.00	4,710.69	90 %
3837 SHELTER RENTALS	300.00	650.00	2,500.00	1,850.00	26 %
3838 Building lease revenue	10.00	11.00	5,111.00	5,100.00	0 %
3839 MISCELLANEOUS REVENUES <i>Scrap metal</i>	2,716.68	3,607.02	500.00	-3,107.02	721 %
3840 Rental Golf Sets	95.00	1,070.00	2,200.00	1,130.00	49 %
3841 Ball Field Rentals	0.00	4,481.25	5,000.00	518.75	90 %
3910 Insurance Recoveries	0.00	1,833.44	1,850.00	16.56	99 %
3983 TRANSFER FROM GENERAL CAPITAL RESERVE FUND	19,489.03	58,769.58	78,200.00	19,430.42	75 %
3990 POWELL BILL RESERVE APPROPRIATED	0.00	0.00	195,000.00	195,000.00	0 %
3991 FUND BALANCE APPROPRIATED	0.00	0.00	1,335,954.63	1,335,954.63	0 %
<b>Account Group Total:</b>	<b>341,064.13</b>	<b>4,122,411.25</b>	<b>6,453,325.63</b>	<b>2,330,914.38</b>	<b>64 %</b>
<b>Fund Total:</b>	<b>341,064.13</b>	<b>4,122,411.25</b>	<b>6,453,325.63</b>	<b>2,330,914.38</b>	<b>64 %</b>

*to pay Clubhouse debt payments*

2

10 GENERAL FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
0							
4100	GOVERNING BODY EXPENDITURES						
1019	PROFESSIONAL SERVICES	10,674.75	33,626.70	36,373.30	70,000.00	70,000.00	0.00
2100	DEPARTMENT SUPPLIES	0.00	610.07	0.00	610.07	2,000.00	1,389.93
2200	FOOD AND PROVISIONS	46.81	228.66	0.00	228.66	1,500.00	1,271.34
2600	OFFICE SUPPLIES	57.79	115.11	0.00	115.11	200.00	84.89
2900	ASSETS NOT CAPITALIZED	0.00	3,301.96	600.00	3,901.96	5,250.00	1,348.04
3100	TRAVEL	0.00	0.00	0.00	0.00	1,000.00	1,000.00
3150	CONFERENCE FEES AND SCHOOLS	0.00	300.00	0.00	300.00	2,500.00	2,200.00
3200	COMMUNICATIONS	0.00	0.00	0.00	0.00	250.00	250.00
3400	PRINTING	0.00	0.00	0.00	0.00	300.00	300.00
3700	MARKETING / ADVERTISING	0.00	94.25	0.00	94.25	600.00	505.75
3800	DATA PROCESSING SERVICES	53.20	441.45	413.15	854.60	1,010.00	155.40
3950	DUES AND SUBSCRIPTIONS	452.00	2,467.21	0.00	2,467.21	2,500.00	32.79
3955	Permit Fees	0.00	0.00	0.00	0.00	800.00	800.00
3980	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	300.00	300.00
4300	EQUIPMENT RENTAL	0.00	710.00	0.00	710.00	2,600.00	1,890.00
4990	OTHER CONTRACTED SERVICES	25.00	425.00	6,550.00	6,975.00	7,800.00	825.00
9700	CONTINGENCY	0.00	0.00	0.00	0.00	1,740.00	1,740.00
	<b>Account Total:</b>	<b>11,309.55</b>	<b>42,320.41</b>	<b>43,936.45</b>	<b>86,256.86</b>	<b>100,350.00</b>	<b>14,093.14</b>
4200	ADMINISTRATION EXPENDITURES						
1000	SALARIES AND WAGES	20,376.00	234,769.28	0.00	234,769.28	328,594.77	93,825.49
1003	LONGEVITY PAY	0.00	3,449.00	0.00	3,449.00	5,100.00	1,651.00
1009	FICA EXPENSE	1,483.85	16,711.69	0.00	16,711.69	25,441.81	8,730.12
1010	RETIREMENT EXPENSE	1,267.46	17,079.36	0.00	17,079.36	28,955.05	11,875.69
1011	HEALTH INSURANCE EXPENSE	1,810.06	21,098.77	0.00	21,098.77	33,000.00	11,901.23
1012	FLEX ADMINISTRATION FEES	7.00	148.60	151.40	300.00	300.00	0.00
1013	RETIREE HEALTH INSURANCE EXPENSE	773.59	6,997.59	0.00	6,997.59	10,800.00	3,802.41
1014	WORKER'S COMPENSATION	0.00	456.65	0.00	456.65	900.00	443.35
1015	Unemployment Compensation	0.00	0.00	0.00	0.00	250.00	250.00
1016	Wellness Program Expenditures	0.00	0.00	0.00	0.00	500.00	500.00
1017	401K EXPENSE	559.12	7,288.45	0.00	7,288.45	12,500.00	5,211.55
1019	PROFESSIONAL SERVICES	0.00	15,675.00	0.00	15,675.00	17,900.00	2,225.00
2100	DEPARTMENT SUPPLIES	287.92	744.51	119.71	864.22	1,700.00	835.78
2200	FOOD AND PROVISIONS	0.00	176.36	0.00	176.36	750.00	573.64
2600	OFFICE SUPPLIES	167.19	639.11	0.00	639.11	2,000.00	1,360.89
2900	ASSETS NOT CAPITALIZED	0.00	0.00	0.00	0.00	2,500.00	2,500.00
3100	TRAVEL	1,391.04	2,385.60	4,054.40	6,440.00	9,000.00	2,560.00
3150	CONFERENCE FEES AND SCHOOLS	0.00	4,346.69	0.00	4,346.69	6,500.00	4,153.31
3200	COMMUNICATIONS	437.18	4,202.49	2,137.51	6,340.00	8,000.00	1,660.00
3400	PRINTING	0.00	69.50	0.00	69.50	500.00	430.50
3500	REPAIRS AND MAINTENANCE	0.00	0.00	0.00	0.00	300.00	300.00
3800	DATA PROCESSING SERVICES	827.63	9,325.80	6,221.59	15,547.39	16,400.00	852.61
3950	DUES AND SUBSCRIPTIONS	324.50	8,007.13	0.00	8,007.13	9,500.00	1,492.87
3960	BANK AND MERCHANT FEES	0.00	0.00	0.00	0.00	1,000.00	1,000.00
3980	MISCELLANEOUS EXPENSE	0.00	137.01	0.00	137.01	750.00	612.99
4300	EQUIPMENT RENTAL	397.11	2,060.39	668.91	2,729.30	3,000.00	270.70
4400	SERVICE & MAINTENANCE CONTRACTS	2,919.45	8,945.04	0.00	8,945.04	11,000.00	2,054.96
4500	INSURANCE AND BONDING	0.00	0.00	0.00	0.00	1,000.00	1,000.00
4990	OTHER CONTRACTED SERVICES	546.26	17,280.16	1,739.82	19,019.98	27,000.00	7,980.02

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10 GENERAL FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
6820	First Bank Credit Card Encumbrance	0.00	0.00	3,000.00	3,000.00	3,000.00	0.00
9700	CONTINGENCY	0.00	0.00	0.00	0.00	100.00	100.00
<b>Account Total:</b>		<b>33,575.36</b>	<b>381,994.18</b>	<b>18,093.34</b>	<b>400,087.52</b>	<b>570,241.63</b>	<b>170,154.11</b>
4900 PLANNING DEPARTMENT EXPENDITURES							
1000	SALARIES AND WAGES	7,348.00	70,591.00	0.00	70,591.00	122,000.00	51,409.00
1003	LONGEVITY PAY	0.00	2,388.00	0.00	2,388.00	2,500.00	112.00
1009	FICA EXPENSE	552.01	5,511.37	0.00	5,511.37	9,575.00	4,063.63
1010	RETIREMENT EXPENSE	749.50	7,443.90	0.00	7,443.90	13,100.00	5,656.10
1011	HEALTH INSURANCE EXPENSE	905.03	8,239.83	0.00	8,239.83	16,500.00	8,260.17
1012	FLEX ADMINISTRATION FEES	6.00	100.20	99.80	200.00	200.00	0.00
1014	WORKER'S COMPENSATION	0.00	91.33	0.00	91.33	300.00	208.67
1015	Unemployment Compensation	0.00	0.00	0.00	0.00	300.00	300.00
1017	401K EXPENSE	330.62	3,131.22	0.00	3,131.22	5,500.00	2,368.78
2100	DEPARTMENT SUPPLIES	124.64	944.35	132.68	1,077.03	2,000.00	922.97
2200	FOOD AND PROVISIONS	0.00	0.00	0.00	0.00	420.00	420.00
2500	VEHICLE SUPPLIES	0.00	0.00	0.00	0.00	500.00	500.00
2520	FUELS - GAS & OIL	0.00	0.00	0.00	0.00	750.00	750.00
2600	OFFICE SUPPLIES	23.97	45.09	0.00	45.09	2,500.00	2,454.91
2900	ASSETS NOT CAPITALIZED	169.99	2,582.09	849.00	3,431.09	6,000.00	2,568.91
3100	TRAVEL	0.00	0.00	0.00	0.00	2,500.00	2,500.00
3150	CONFERENCE FEES AND SCHOOLS	0.00	338.75	0.00	338.75	1,920.00	1,581.25
3200	COMMUNICATIONS	148.69	1,293.63	556.37	1,850.00	3,000.00	1,150.00
3400	PRINTING	0.00	109.50	0.00	109.50	1,750.00	1,640.50
3500	REPAIRS AND MAINTENANCE	0.00	0.00	0.00	0.00	500.00	500.00
3700	MARKETING / ADVERTISING	150.00	1,874.75	0.00	1,874.75	3,500.00	1,625.25
3800	DATA PROCESSING SERVICES	384.91	3,697.92	2,192.12	5,890.04	8,060.00	2,169.96
3900	DRUG TESTING & BACKGROUND CHECKS	109.00	109.00	91.00	200.00	500.00	300.00
3950	DUES AND SUBSCRIPTIONS	632.99	3,525.16	0.00	3,525.16	4,500.00	974.84
3980	MISCELLANEOUS EXPENSE	0.00	12.00	0.00	12.00	650.00	638.00
4300	EQUIPMENT RENTAL	0.00	1,055.00	0.00	1,055.00	1,750.00	695.00
4400	SERVICE & MAINTENANCE CONTRACTS	0.00	350.00	0.00	350.00	800.00	450.00
4500	INSURANCE AND BONDING	0.00	262.05	0.00	262.05	300.00	37.95
4990	OTHER CONTRACTED SERVICES	25.00	55,800.00	60,024.00	115,824.00	124,300.00	8,476.00
4991	Telecommunications Contracted	0.00	0.00	0.00	0.00	7,500.00	7,500.00
4995	ENGINEERING FEES NOT CAPITALIZED	0.00	0.00	0.00	0.00	500.00	500.00
6820	First Bank Credit Card Encumbrance	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00
9700	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
<b>Account Total:</b>		<b>11,660.35</b>	<b>169,496.14</b>	<b>64,944.97</b>	<b>234,441.11</b>	<b>345,175.00</b>	<b>110,733.89</b>
5000 BUILDING & GROUNDS EXPENDITURES							
2100	DEPARTMENT SUPPLIES	551.20	5,138.88	1,196.59	6,335.47	7,000.00	664.53
2140	SEED and SOD	0.00	576.00	0.00	576.00	500.00	-76.00
2141	CHEMICALS	0.00	0.00	0.00	0.00	500.00	500.00
2142	FERTILIZER AND LIME	0.00	448.00	0.00	448.00	500.00	52.00
2144	MULCH & PINE NEEDLES	0.00	83.82	0.00	83.82	4,000.00	3,916.18
2400	CONSTRUCTION & REPAIR SUPPLIES	188.33	389.94	1,316.42	1,706.36	2,500.00	793.64
2900	ASSETS NOT CAPITALIZED	0.00	6,509.10	0.00	6,509.10	13,500.00	6,990.90
3200	COMMUNICATIONS	150.07	1,312.62	597.38	1,910.00	2,000.00	90.00
3300	UTILITIES	3,728.55	16,125.53	1,966.44	18,091.97	28,000.00	9,908.03
3350	Water Utilities	0.00	183.48	0.00	183.48	400.00	216.52



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10 GENERAL FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
3500	REPAIRS AND MAINTENANCE (1)	6,449.50	23,624.65	0.00	23,624.65	73,925.00	50,300.35
3940	LANDFILL FEES/DUMPSTER P/U	0.00	0.00	0.00	0.00	500.00	500.00
3980	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	500.00	500.00
4300	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	200.00	200.00
4400	SERVICE & MAINTENANCE CONTRACTS	3,595.73	29,061.78	5,825.00	34,886.78	35,000.00	113.22
4500	INSURANCE AND BONDING	0.00	22,252.60	0.00	22,252.60	25,000.00	2,747.40
4990	OTHER CONTRACTED SERVICES	439.48	2,998.19	299.90	3,298.09	15,000.00	11,701.91
5500	CAPITAL OUTLAY EQUIPMENT	0.00	19,867.65	5,500.00	25,367.65	39,750.00	14,382.35
5700	CAPITAL OUTLAY - LAND IMPR -	0.00	0.00	0.00	0.00	19,000.00	19,000.00
5800	CAPITAL OUTLAY - BUILDINGS &	0.00	26,187.26	0.00	26,187.26	41,575.00	15,387.74
9700	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
<b>Account Total:</b>		<b>15,102.86</b>	<b>154,759.50</b>	<b>16,701.73</b>	<b>171,461.23</b>	<b>309,350.00</b>	<b>137,888.77</b>
5100 PUBLIC SAFETY EXPENDITURES							
4910	SHERIFF CONTRACT	0.00	162,378.55	0.00	162,378.55	400,000.00	237,621.45
4911	Sheriff Off Duty - Town events	0.00	0.00	0.00	0.00	5,600.00	5,600.00
4912	Sheriff off-duty for non-profit	0.00	297.08	0.00	297.08	3,000.00	2,712.92
4920	ANIMAL CONTROL CONTRACT	0.00	2,613.00	0.00	2,613.00	12,500.00	9,887.00
<b>Account Total:</b>		<b>0.00</b>	<b>165,278.63</b>	<b>0.00</b>	<b>165,278.63</b>	<b>421,100.00</b>	<b>255,821.37</b>
5300 FIRE EXPENSES							
3956	Fire Inspection Fees	0.00	3,640.00	0.00	3,640.00	10,000.00	6,360.00
3980	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	200.00	200.00
4900	PINECROFT SEDGEFIELD FIRE CONTRACT	0.00	510,045.66	0.00	510,045.66	680,070.00	170,024.34
5500	CAPITAL OUTLAY EQUIPMENT	320.00	900.35	0.00	900.35	6,700.00	5,799.65
9700	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
<b>Account Total:</b>		<b>320.00</b>	<b>514,586.01</b>	<b>0.00</b>	<b>514,586.01</b>	<b>696,970.00</b>	<b>182,383.99</b>
5600 STREET MAINTENANCE EXPENDITURES							
2100	DEPARTMENT SUPPLIES	75.65	756.47	0.00	756.47	6,000.00	5,243.53
2400	CONSTRUCTION & REPAIR SUPPLIES	0.00	330.69	0.00	330.69	6,000.00	5,669.31
2500	VEHICLE SUPPLIES	0.00	208.38	0.00	208.38	5,000.00	4,791.62
2520	FUELS - GAS & OIL	1,560.43	1,560.43	0.00	1,560.43	3,000.00	1,439.57
2900	ASSETS NOT CAPITALIZED	0.00	0.00	0.00	0.00	28,000.00	28,000.00
3300	UTILITIES	13,129.56	58,609.53	0.00	58,609.53	134,000.00	75,390.47
3500	REPAIRS AND MAINTENANCE	1,179.03	1,669.73	0.00	1,669.73	10,000.00	8,330.27
3700	MARKETING / ADVERTISING	0.00	0.00	0.00	0.00	300.00	300.00
3940	LANDFILL FEES/DUMPSTER P/U	0.00	0.00	0.00	0.00	2,000.00	2,000.00
3955	Permit Fees	200.00	1,060.00	0.00	1,060.00	1,100.00	40.00
3980	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	100.00	100.00
4500	INSURANCE AND BONDING	0.00	1,048.20	0.00	1,048.20	1,200.00	151.80
4960	STORMWATER FEES	0.00	5,681.00	0.00	5,681.00	5,700.00	19.00
4990	OTHER CONTRACTED SERVICES	0.00	30,727.50	5,946.50	36,674.00	67,174.00	30,500.00
5400	CAPITAL OUTLAY - MOTOR VEHICLES	0.00	0.00	0.00	0.00	30,000.00	30,000.00
5500	CAPITAL OUTLAY EQUIPMENT	0.00	11,149.98	0.00	11,149.98	11,500.00	350.02
5700	CAPITAL OUTLAY - LAND IMPR -	0.00	0.00	0.00	0.00	187,500.00	187,500.00
9700	CONTINGENCY	0.00	0.00	0.00	0.00	700.00	700.00
<b>Account Total:</b>		<b>16,144.67</b>	<b>112,801.91</b>	<b>5,946.50</b>	<b>118,748.41</b>	<b>499,274.00</b>	<b>380,525.59</b>

(1) Repairs at library + Town Hall buildings

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10 GENERAL FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
5700 POWELL BILL							
	4990 OTHER CONTRACTED SERVICES	0.00	0.00	275,000.00	275,000.00	275,000.00	0.00
	5700 CAPITAL OUTLAY - LAND IMPR -	0.00	0.00	0.00	0.00	20,000.00	20,000.00
	<b>Account Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>275,000.00</b>	<b>275,000.00</b>	<b>295,000.00</b>	<b>20,000.00</b>
5800 SANITATION EXPENDITURES							
	1000 SALARIES AND WAGES	8,417.60	72,353.89	0.00	72,353.89	114,000.00	41,646.11
	1003 LONGEVITY PAY	0.00	978.00	0.00	978.00	1,500.00	522.00
	1009 FICA EXPENSE	628.67	5,437.70	0.00	5,437.70	8,900.00	3,462.30
	1010 RETIREMENT EXPENSE	861.15	7,495.20	0.00	7,495.20	12,000.00	4,504.80
	1011 HEALTH INSURANCE EXPENSE	2,715.08	21,991.05	0.00	21,991.05	33,000.00	11,006.95
	1012 FLEX ADMINISTRATION FEES	12.00	136.20	263.80	400.00	400.00	0.00
	1013 RETIREE HEALTH INSURANCE EXPENSE	682.50	6,142.50	0.00	6,142.50	10,800.00	4,657.50
	1014 WORKER'S COMPENSATION	0.00	6,393.06	0.00	6,393.06	7,700.00	1,306.94
	1015 Unemployment Compensation	0.00	1,767.11	0.00	1,767.11	2,000.00	232.89
	1017 401K EXPENSE	378.76	3,242.24	0.00	3,242.24	5,000.00	1,757.76
	2100 DEPARTMENT SUPPLIES	475.74	1,735.34	17.03	1,752.37	5,000.00	3,247.63
	2200 FOOD AND PROVISIONS	0.00	0.00	0.00	0.00	100.00	100.00
	2500 VEHICLE SUPPLIES	0.00	4,263.99	0.00	4,263.99	8,500.00	4,236.01
	2520 FUELS - GAS & OIL	-458.38	7,600.39	10,839.18	18,439.57	20,000.00	1,560.43
	3200 COMMUNICATIONS	63.01	479.08	155.92	635.00	1,000.00	265.00
	3400 PRINTING	0.00	0.00	0.00	0.00	400.00	400.00
	3500 REPAIRS AND MAINTENANCE <i>vehicles</i>	2,297.33	5,075.95	0.00	5,075.95	6,500.00	1,424.05
	3700 MARKETING / ADVERTISING	0.00	0.00	0.00	0.00	200.00	200.00
	3900 DRUG TESTING & BACKGROUND CHECKS	0.00	444.00	56.00	500.00	500.00	0.00
	3940 LANDFILL FEES/DUMPSTER P/U	4,052.76	39,049.24	20,950.76	60,000.00	60,000.00	0.00
	3945 Recycle Fees	8,209.18	73,695.44	25,846.56	99,542.00	102,000.00	2,458.00
	3980 MISCELLANEOUS EXPENSE	0.00	36.00	0.00	36.00	200.00	164.00
	4500 INSURANCE AND BONDING	0.00	1,572.31	0.00	1,572.31	1,800.00	227.69
	4990 OTHER CONTRACTED SERVICES	0.00	9,734.19	0.00	9,734.19	14,000.00	4,265.81
	9700 CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Account Total:</b>	<b>28,335.40</b>	<b>269,622.88</b>	<b>58,129.25</b>	<b>327,752.13</b>	<b>415,500.00</b>	<b>87,747.87</b>
6200 RECREATION EXPENDITURES							
	1000 SALARIES AND WAGES	8,066.66	75,413.77	0.00	75,413.77	107,000.00	31,586.23
	1003 LONGEVITY PAY	0.00	2,120.00	0.00	2,120.00	2,300.00	160.00
	1009 FICA EXPENSE	611.68	5,883.13	0.00	5,883.13	8,500.00	2,616.87
	1010 RETIREMENT EXPENSE	736.99	7,183.24	0.00	7,183.24	10,000.00	2,816.76
	1011 HEALTH INSURANCE EXPENSE	1,810.06	16,479.06	0.00	16,479.06	22,000.00	5,520.94
	1012 FLEX ADMINISTRATION FEES	6.00	100.20	99.80	200.00	200.00	0.00
	1014 WORKER'S COMPENSATION	0.00	2,054.91	0.00	2,054.91	3,500.00	1,445.09
	1015 Unemployment Compensation	0.00	0.00	0.00	0.00	200.00	200.00
	1017 401K EXPENSE	324.04	3,063.76	0.00	3,063.76	4,300.00	1,236.24
	2100 DEPARTMENT SUPPLIES	1,769.11	6,320.08	930.70	7,250.78	9,000.00	1,749.22
	2140 SEED and SOD	0.00	216.00	0.00	216.00	1,000.00	784.00
	2141 CHEMICALS	0.00	2,455.00	0.00	2,455.00	3,000.00	545.00
	2142 FERTILIZER AND LIME	0.00	821.00	0.00	821.00	2,000.00	1,179.00
	2143 IRRIGATION SUPPLIES	0.00	0.00	0.00	0.00	800.00	800.00
	2144 MULCH & PINE NEEDLES	500.00	956.00	0.00	956.00	5,500.00	4,544.00
	2145 TOPSOIL (Sand)	0.00	0.00	0.00	0.00	1,500.00	1,500.00
	2200 FOOD AND PROVISIONS	0.00	44.22	0.00	44.22	50.00	5.78

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10 GENERAL FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
2400	CONSTRUCTION & REPAIR SUPPLIES	33.33	560.92	0.00	560.92	3,000.00	2,439.08
2500	VEHICLE SUPPLIES	0.00	129.36	0.00	129.36	1,000.00	870.64
2520	FUELS - GAS & OIL	1,776.65	1,776.65	0.00	1,776.65	9,000.00	3,223.35
2550	EQUIPMENT SUPPLIES	770.33	2,332.48	700.00	3,032.48	4,500.00	1,467.52
2600	OFFICE SUPPLIES	0.00	51.46	0.00	51.46	300.00	248.54
2900	ASSETS NOT CAPITALIZED	0.00	1,657.97	5,070.00	6,727.97	6,900.00	172.03
3100	TRAVEL	0.00	0.00	0.00	0.00	1,000.00	1,000.00
3150	CONFERENCE FEES AND SCHOOLS	0.00	100.00	0.00	100.00	1,500.00	1,400.00
3200	COMMUNICATIONS	226.80	773.86	263.30	1,037.16	2,000.00	962.84
3300	UTILITIES	2,112.09	9,653.70	0.00	9,653.70	14,500.00	4,846.30
3350	Water Utilities	0.00	58.32	0.00	58.32	650.00	591.68
3500	REPAIRS AND MAINTENANCE	1,460.93	2,100.93	0.00	2,100.93	2,500.00	399.07
3710	Sponsorship expenditures	0.00	0.00	0.00	0.00	100.00	100.00
3800	DATA PROCESSING SERVICES	21.35	192.89	63.11	256.00	820.00	564.00
3900	DRUG TESTING & BACKGROUND CHECKS	0.00	0.00	500.00	500.00	500.00	0.00
3940	LANDFILL FEES/DUMPSTER P/U	0.00	0.00	0.00	0.00	1,000.00	1,000.00
3950	DUES AND SUBSCRIPTIONS	0.00	345.00	0.00	345.00	370.00	25.00
3980	MISCELLANEOUS EXPENSE	0.00	24.00	0.00	24.00	500.00	476.00
3981	Special Events	368.00	1,268.00	2,000.00	3,268.00	7,300.00	4,032.00
4101	Library Services	0.00	94,500.00	0.00	94,500.00	107,500.00	13,000.00
4102	Recreation Services	0.00	0.00	0.00	0.00	25,250.00	25,250.00
4103	Culture/Historical Services	0.00	0.00	0.00	0.00	10,500.00	10,500.00
4300	EQUIPMENT RENTAL	145.42	10,250.58	7,224.66	17,475.24	21,300.00	3,824.76
4400	SERVICE & MAINTENANCE CONTRACTS	180.00	2,520.00	540.00	3,060.00	3,000.00	-60.00
4500	INSURANCE AND BONDING	0.00	1,747.01	0.00	1,747.01	2,000.00	252.99
4990	OTHER CONTRACTED SERVICES	99.00	2,058.04	2,600.00	4,658.04	6,350.00	1,691.96
5500	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	6,621.93	6,621.93	6,700.00	78.07
5800	CAPITAL OUTLAY - BUILDINGS &	0.00	0.00	0.00	0.00	75,000.00	75,000.00
9700	CONTINGENCY	0.00	0.00	0.00	0.00	400.00	400.00
<b>Account Total:</b>		<b>21,018.44</b>	<b>255,211.54</b>	<b>26,613.50</b>	<b>281,825.04</b>	<b>492,290.00</b>	<b>210,464.96</b>
6300	GOLF COURSE MAINTENANCE						
1000	SALARIES AND WAGES	19,341.70	238,270.70	0.00	238,270.70	351,200.00	112,929.30
1003	LONGEVITY PAY	0.00	6,834.00	0.00	6,834.00	7,000.00	166.00
1009	FICA EXPENSE	1,490.10	18,296.87	0.00	18,296.87	27,700.00	9,403.13
1010	RETIREMENT EXPENSE	1,298.16	21,914.45	0.00	21,914.45	32,265.00	10,350.55
1011	HEALTH INSURANCE EXPENSE	3,167.61	38,483.47	0.00	38,483.47	55,000.00	16,516.53
1012	FLEX ADMINISTRATION FEES	0.00	94.20	205.80	300.00	300.00	0.00
1013	RETIREE HEALTH INSURANCE EXPENSE	137.62	2,355.10	0.00	2,355.10	10,800.00	8,444.90
1014	WORKER'S COMPENSATION	0.00	4,109.82	0.00	4,109.82	5,000.00	890.18
1015	Unemployment Compensation	0.00	0.00	0.00	0.00	500.00	500.00
1017	401K EXPENSE	568.22	8,363.53	0.00	8,363.53	12,800.00	4,436.47
2100	DEPARTMENT SUPPLIES	2,000.07	4,325.36	1,591.04	5,916.40	8,500.00	2,583.60
2140	SEED and SOD	0.00	836.00	0.00	836.00	2,000.00	1,164.00
2141	CHEMICALS	1,518.00	37,153.50	0.00	37,153.50	40,000.00	2,846.50
2142	FERTILIZER AND LIME	171.60	12,586.72	0.00	12,586.72	30,000.00	17,413.28
2143	IRRIGATION SUPPLIES	0.00	1,309.95	0.00	1,309.95	7,000.00	5,690.05
2144	MULCH & PINE NEEDLES	0.00	0.00	0.00	0.00	2,000.00	2,000.00
2145	TOPSOIL (Sand)	0.00	3,650.60	3,500.00	7,150.60	10,000.00	2,849.40
2155	TEE AND GREEN SUPPLIES	2,730.50	2,730.50	601.00	3,331.50	4,000.00	668.50
2200	FOOD AND PROVISIONS	0.00	0.00	0.00	0.00	200.00	200.00

② Repairs to fairground building ceiling

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10 GENERAL FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
2400	CONSTRUCTION & REPAIR SUPPLIES	5.99	1,461.40	2,000.00	3,461.40	5,000.00	1,538.60
2500	VEHICLE SUPPLIES	0.00	32.49	0.00	32.49	500.00	467.51
2520	FUELS - GAS & OIL	364.53	8,389.68	12,687.99	21,077.67	22,000.00	922.33
2550	EQUIPMENT SUPPLIES	55.95	7,169.90	800.00	7,969.90	16,500.00	8,530.10
2600	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	300.00	300.00
2900	ASSETS NOT CAPITALIZED	800.00	1,183.62	1,614.00	2,797.62	3,000.00	202.38
3100	TRAVEL	0.00	0.00	0.00	0.00	1,000.00	1,000.00
3150	CONFERENCE FEES AND SCHOOLS	0.00	0.00	0.00	0.00	1,500.00	1,500.00
3200	COMMUNICATIONS	322.39	2,390.31	1,509.69	3,900.00	5,500.00	1,600.00
3300	UTILITIES	1,614.44	10,014.30	502.09	10,516.39	19,000.00	8,483.61
3350	Water Utilities	0.00	58.32	0.00	58.32	650.00	591.68
3500	REPAIRS AND MAINTENANCE	60.94	3,142.31	6,000.00	9,142.31	14,000.00	4,857.69
3700	MARKETING / ADVERTISING	0.00	150.00	0.00	150.00	1,000.00	850.00
3800	DATA PROCESSING SERVICES	42.73	385.92	514.08	900.00	900.00	0.00
3900	DRUG TESTING & BACKGROUND CHECKS	109.00	216.00	984.00	1,200.00	1,500.00	300.00
3940	LANDFILL FEES/DUMPSTER P/U	142.05	1,289.12	310.88	1,600.00	5,000.00	3,400.00
3950	DUES AND SUBSCRIPTIONS	0.00	999.99	0.00	999.99	2,000.00	1,000.01
3980	MISCELLANEOUS EXPENSE	0.00	310.00	0.00	310.00	500.00	190.00
4300	EQUIPMENT RENTAL	3,768.43	40,816.20	13,678.26	54,494.46	62,000.00	7,505.54
4400	SERVICE & MAINTENANCE CONTRACTS	0.00	2,996.00	1,000.00	3,996.00	4,000.00	4.00
4500	INSURANCE AND BONDING	0.00	10,482.05	0.00	10,482.05	12,000.00	1,517.95
4950	LAB TESTING	0.00	0.00	0.00	0.00	600.00	600.00
4990	OTHER CONTRACTED SERVICES	0.00	5,724.00	0.00	5,724.00	6,000.00	276.00
5500	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	7,502.20	7,502.20	8,000.00	497.80
5800	CAPITAL OUTLAY - BUILDINGS &	0.00	1,967.00	0.00	1,967.00	562,000.00	560,033.00
9700	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
<b>Account Total:</b>		<b>39,710.03</b>	<b>500,493.38</b>	<b>55,001.03</b>	<b>555,494.41</b>	<b>1,360,715.00</b>	<b>805,220.59</b>
6301	GOLF SHOP EXPENDITURES						
1000	SALARIES AND WAGES	16,481.91	175,413.41	0.00	175,413.41	235,000.00	59,586.59
1003	LONGEVITY PAY	0.00	2,260.00	0.00	2,260.00	2,300.00	40.00
1009	FICA EXPENSE	1,267.81	13,666.22	0.00	13,666.22	18,200.00	4,533.78
1010	RETIREMENT EXPENSE	1,182.02	11,620.09	0.00	11,620.09	16,500.00	4,879.91
1011	HEALTH INSURANCE EXPENSE	2,715.09	24,718.89	0.00	24,718.89	33,000.00	8,281.11
1012	FLEX ADMINISTRATION FEES	0.00	0.00	60.00	60.00	60.00	0.00
1013	RETIREE HEALTH INSURANCE EXPENSE	2,701.20	4,540.92	0.00	4,540.92	8,800.00	4,259.08
1014	WORKER'S COMPENSATION	0.00	913.29	0.00	913.29	2,000.00	1,086.71
1015	Unemployment Compensation	0.00	0.00	0.00	0.00	500.00	500.00
1017	401K EXPENSE	521.58	4,910.18	0.00	4,910.18	6,850.00	1,939.82
2100	DEPARTMENT SUPPLIES	438.65	5,508.67	1,272.29	6,780.96	9,500.00	2,719.04
2101	Grill Supplies	208.23	1,587.54	3,882.81	5,470.35	8,500.00	3,029.65
2156	RANGE SUPPLIES <i>range balls</i>	1,575.00	4,841.67	0.00	4,841.67	5,500.00	658.33
2200	FOOD AND PROVISIONS	0.00	0.00	0.00	0.00	350.00	350.00
2400	CONSTRUCTION & REPAIR SUPPLIES	0.00	345.87	0.00	345.87	1,000.00	654.13
2500	VEHICLE SUPPLIES	0.00	0.00	0.00	0.00	500.00	500.00
2520	FUELS - GAS & OIL	0.00	0.00	0.00	0.00	500.00	500.00
2600	OFFICE SUPPLIES	183.08	420.37	0.00	420.37	1,000.00	579.63
2700	GOLF INVENTORY FOR RESALE	5,937.07	27,203.65	10,403.93	37,607.58	38,900.00	1,292.42
2705	Golf Special Orders - Purchases	125.38	3,666.04	1,550.00	5,216.04	6,200.00	983.96
2710	CONCESSION INVENTORY RESALE	1,951.04	18,659.32	2,918.20	21,577.52	52,000.00	30,422.48
2715	Food purchased not in inventory	761.77	5,664.95	7,158.60	12,823.55	22,000.00	9,176.45

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10 GENERAL FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
2900	ASSETS NOT CAPITALIZED	0.00	134.99	3,728.00	3,862.99	3,900.00	37.01
3100	TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00
3150	CONFERENCE FEES AND SCHOOLS	0.00	0.00	0.00	0.00	0.00	0.00
3200	COMMUNICATIONS	804.65	7,005.75	2,319.25	9,325.00	11,000.00	1,675.00
3300	UTILITIES	1,083.51	10,021.46	1,017.27	11,038.73	16,000.00	4,961.27
3350	Water Utilities	0.00	58.32	0.00	58.32	500.00	441.68
3400	PRINTING	0.00	0.00	0.00	0.00	500.00	500.00
3500	REPAIRS AND MAINTENANCE	0.00	301.87	0.00	301.87	3,000.00	2,698.13
3700	MARKETING / ADVERTISING	60.40	638.60	181.40	820.00	10,000.00	9,180.00
3800	DATA PROCESSING SERVICES	769.29	6,176.83	8,122.85	14,299.68	16,650.00	2,350.32
3900	DRUG TESTING & BACKGROUND CHECKS	0.00	229.00	1,771.00	2,000.00	2,000.00	0.00
3940	LANDFILL FEES/DUMPSTER P/U	151.04	1,379.11	320.89	1,700.00	3,600.00	1,900.00
3950	DUES AND SUBSCRIPTIONS	89.95	643.95	0.00	643.95	800.00	156.05
3955	Permit Fees	0.00	120.00	0.00	120.00	200.00	80.00
3960	BANK AND MERCHANT FEES	601.89	15,162.93	1,337.07	16,500.00	17,500.00	1,000.00
3980	MISCELLANEOUS EXPENSE	0.00	36.00	0.00	36.00	250.00	214.00
4300	EQUIPMENT RENTAL	146.91	1,984.45	442.41	2,426.86	4,500.00	2,073.14
4310	GOLF CART RENTALS	5,327.28	47,945.52	15,981.84	63,927.36	65,800.00	1,872.64
4311	SALES AND USE TAX PAID	485.37	13,345.07	0.00	13,345.07	17,000.00	3,654.93
4400	SERVICE & MAINTENANCE CONTRACTS	1,335.68	10,648.12	2,479.04	13,127.16	16,000.00	2,872.84
4500	INSURANCE AND BONDING	0.00	12,031.05	0.00	12,031.05	12,000.00	-31.05
4990	OTHER CONTRACTED SERVICES	0.00	2,195.78	150.00	2,345.78	4,000.00	1,654.22
9700	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
<b>Account Total:</b>		<b>46,905.70</b>	<b>435,999.88</b>	<b>65,096.85</b>	<b>501,096.73</b>	<b>674,360.00</b>	<b>173,263.27</b>
6000 Debt Service							
7100	DEBT PRINCIPAL PAYMENTS	14,725.04	114,723.74	0.00	114,723.74	152,000.00	37,276.26
7200	DEBT INTEREST PAYMENTS	1,157.34	14,842.54	0.00	14,842.54	21,000.00	6,157.46
<b>Account Total:</b>		<b>15,882.38</b>	<b>129,566.28</b>	<b>0.00</b>	<b>129,566.28</b>	<b>173,000.00</b>	<b>43,433.72</b>
9600 OTHER FINANCING USES							
9600	TRANSFERS TO OTHER FUNDS	1,547.21	95,840.29	0.00	95,840.29	100,000.00	4,159.71
<b>Account Total:</b>		<b>1,547.21</b>	<b>95,840.29</b>	<b>0.00</b>	<b>95,840.29</b>	<b>100,000.00</b>	<b>4,159.71</b>
<b>Account Group Total:</b>		<b>241,511.95</b>	<b>3,227,971.03</b>	<b>629,463.62</b>	<b>3,857,434.65</b>	<b>6,453,325.63</b>	<b>2,595,890.98</b>
<b>Fund Total:</b>		<b>241,511.95</b>	<b>3,227,971.03</b>	<b>629,463.62</b>	<b>3,857,434.65</b>	<b>6,453,325.63</b>	<b>2,595,890.98</b>

2 & tax collections

04/07/21  
15:09:21

TOWN OF JAMESTOWN, NC  
Statement of Revenue Budget vs Actuals  
For the Accounting Period: 3 / 21

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9

11 General Capital Reserve Fund

Account	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
3000					
3831 INVESTMENT EARNINGS	0.55	27.61	100.00	72.39	28 %
3981 TRANSFER FROM GENERAL FUND	1,547.21	95,840.29	100,000.00	4,159.71	96 %
<b>Account Group Total:</b>	<b>1,547.76</b>	<b>95,867.90</b>	<b>100,100.00</b>	<b>4,232.10</b>	<b>96 %</b>
<b>Fund Total:</b>	<b>1,547.76</b>	<b>95,867.90</b>	<b>100,100.00</b>	<b>4,232.10</b>	<b>96 %</b>

2% of tax collection

04/07/21  
15:09:47

TOWN OF JAMESTOWN, NC  
Budget vs. Actual Report  
For the Accounting Period: 3 / 21

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10

11 General Capital Reserve Fund

Account Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
0						
9600 OTHER FINANCING USES						
9600 TRANSFERS TO OTHER FUNDS	19,489.03	58,769.58	0.00	58,769.58	78,200.00	19,430.42
9600 RESERVE FOR FUTURE EXPENDITURES	0.00	0.00	0.00	0.00	21,900.00	21,900.00
<b>Account Total:</b>	<b>19,489.03</b>	<b>58,769.58</b>	<b>0.00</b>	<b>58,769.58</b>	<b>100,100.00</b>	<b>41,330.42</b>
<b>Account Group Total:</b>	<b>19,489.03</b>	<b>58,769.58</b>	<b>0.00</b>	<b>58,769.58</b>	<b>100,100.00</b>	<b>41,330.42</b>
<b>Fund Total:</b>	<b>19,489.03</b>	<b>58,769.58</b>	<b>0.00</b>	<b>58,769.58</b>	<b>100,100.00</b>	<b>41,330.42</b>

for clubhouse debt payments

04/07/21  
15:22:36

TOWN OF JAMESTOWN, NC  
Statement of Revenue Budget vs Actuals  
For the Accounting Period: 3 / 21

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30 WATER AND SEWER

Account	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
3000					
3345 INSPECTION AND PERMIT FEES	2,393.20	2,999.19	3,200.00	200.81	94 %
3710 UTILITY CHARGE - WATER	62,856.85	658,570.51	905,000.00	246,429.49	73 %
3720 UTILITY CHARGE - SEWER	92,261.05	1,629,808.26	2,508,000.00	876,191.74	65 %
3741 Meter Fee	0.00	4,220.00	500.00	-3,720.00	844 %
3742 System Development Fees to be transferred	0.00	35,300.00	0.00	-35,300.00	** %
3743 System Admin / Installation fee	0.00	1,000.00	100.00	-900.00	*** %
3745 Connection Fees - Water and Sewer	1,250.00	8,350.00	10,000.00	1,650.00	84 %
3750 NONPAYMENT / RECONNECTION FEES	2,500.00	11,050.00	11,000.00	-50.00	100 %
3755 Return Check Fees	50.00	275.00	350.00	75.00	79 %
3760 LATE FEES	1,080.00	13,399.20	23,000.00	9,600.80	58 %
3765 CREDIT CARD ADMINISTRATION FEES	30.00	199.49	800.00	600.51	25 %
3831 INVESTMENT EARNINGS	160.27	23,424.91	60,000.00	36,575.09	39 %
3839 MISCELLANEOUS REVENUES	0.00	416.00	100.00	-316.00	416 %
3997 TRANSFER FROM RANDLEMAN CAPITAL RESERVE FUND	61,118.68	122,237.29	123,000.00	762.71	99 %
3988 TRANSFER FROM WATER SEWER CAPITAL RESERVE	0.00	1,758,125.00	1,800,000.00	41,875.00	98 %
3992 NET POSITION APPROPRIATED	0.00	0.00	2,030,815.00	2,030,815.00	0 %
<b>Account Group Total:</b>	<b>223,700.05</b>	<b>4,269,374.85</b>	<b>7,475,865.00</b>	<b>3,206,490.15</b>	<b>57 %</b>
<b>Fund Total:</b>	<b>223,700.05</b>	<b>4,269,374.85</b>	<b>7,475,865.00</b>	<b>3,206,490.15</b>	<b>57 %</b>



12

30 WATER AND SEWER

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
0							
7100	WATER AND SEWER						
1000	SALARIES AND WAGES	47,520.53	429,440.85	0.00	429,440.85	674,500.00	245,059.15
1003	LONGEVITY PAY	0.00	12,188.00	0.00	12,188.00	12,450.00	262.00
1009	FICA EXPENSE	3,625.28	33,729.46	0.00	33,729.46	51,975.00	18,145.54
1010	RETIREMENT EXPENSE	4,847.09	44,745.31	0.00	44,745.31	64,900.00	20,154.69
1011	HEALTH INSURANCE EXPENSE	9,955.33	88,744.91	0.00	88,744.91	118,050.00	29,305.09
1012	FLEX ADMINISTRATION FEES	19.00	301.60	499.40	800.00	800.00	0.00
1013	RETIREE HEALTH INSURANCE EXPENSE	900.00	7,293.61	0.00	7,293.61	11,700.00	4,406.39
1014	WORKER'S COMPENSATION	0.00	9,359.94	0.00	9,359.94	10,000.00	640.06
1015	Unemployment Compensation	0.00	0.00	0.00	0.00	1,000.00	1,000.00
1017	401K EXPENSE	2,130.48	19,833.18	0.00	19,833.18	27,725.00	7,891.82
1019	PROFESSIONAL SERVICES	0.00	11,325.00	0.00	11,325.00	11,350.00	25.00
2100	DEPARTMENT SUPPLIES	2,223.19	15,619.92	690.15	16,310.07	30,000.00	13,689.93
2105	WATER METERS	26,564.00	31,166.16	0.00	31,166.16	32,000.00	833.84
2200	FOOD AND PROVISIONS	0.00	286.04	0.00	286.04	1,000.00	713.96
2400	CONSTRUCTION & REPAIR SUPPLIES	4,212.38	8,570.73	4,200.00	12,770.73	15,000.00	2,229.27
2500	VEHICLE SUPPLIES	369.67	3,787.93	0.00	3,787.93	7,500.00	3,712.07
2520	FUELS - GAS & OIL	1,804.27	12,910.77	7,755.57	20,666.34	22,000.00	1,333.66
2550	EQUIPMENT SUPPLIES	1,480.03	2,225.10	141.53	2,366.63	5,000.00	2,633.37
2600	OFFICE SUPPLIES	125.88	700.03	0.00	700.03	2,000.00	1,299.97
2750	PURCHASE OF WATER	(3) -42,856.80	166,714.07	30,394.29	197,108.36	340,000.00	142,891.64
2755	Water Transmission Fees	1,647.00	13,176.00	0.00	13,176.00	26,000.00	12,824.00
2900	ASSETS NOT CAPITALIZED	0.00	12,665.88	550.00	13,215.88	25,200.00	11,984.12
3100	TRAVEL	0.00	0.00	0.00	0.00	2,250.00	2,250.00
3150	CONFERENCE FEES AND SCHOOLS	0.00	740.00	1,460.00	2,200.00	7,500.00	5,300.00
3200	COMMUNICATIONS	2,289.49	19,081.45	8,658.55	27,740.00	33,500.00	5,760.00
3300	UTILITIES	2,767.20	11,237.38	0.00	11,237.38	15,000.00	3,762.62
3350	Water Utilities	0.00	296.44	0.00	296.44	500.00	203.56
3400	PRINTING	358.01	3,271.28	1,419.72	4,691.00	7,000.00	2,309.00
3500	REPAIRS AND MAINTENANCE	772.54	7,856.21	1,500.00	9,356.21	30,000.00	20,643.79
3700	MARKETING / ADVERTISING	0.00	0.00	0.00	0.00	1,000.00	1,000.00
3800	DATA PROCESSING SERVICES	1,387.04	11,917.48	7,661.95	19,579.43	23,750.00	4,170.57
3900	DRUG TESTING & BACKGROUND CHECKS	0.00	369.00	1,631.00	2,000.00	2,000.00	0.00
3940	LANDFILL FEES/DUMPSTER P/U	309.16	346.12	0.00	346.12	4,000.00	3,653.88
3950	DUES AND SUBSCRIPTIONS	349.50	3,091.63	0.00	3,091.63	3,000.00	-91.63
3955	Permit Fees	327.50	3,235.00	0.00	3,235.00	5,000.00	1,765.00
3960	BANK AND MERCHANT FEES	868.51	8,421.97	330.85	8,752.82	14,000.00	5,247.18
3980	MISCELLANEOUS EXPENSE	0.00	238.00	0.00	238.00	1,500.00	1,262.00
4300	EQUIPMENT RENTAL	593.13	9,364.25	668.95	10,033.20	12,500.00	2,466.80
4400	SERVICE & MAINTENANCE CONTRACTS	5,824.64	40,193.01	7,690.62	47,883.63	50,000.00	2,116.37
4401	NC811 Fees	196.50	1,426.50	799.25	2,225.75	3,000.00	774.25
4500	INSURANCE AND BONDING	0.00	47,663.49	0.00	47,663.49	48,000.00	336.51
4950	LAB TESTING	200.00	2,327.00	6,673.00	9,000.00	9,000.00	0.00
4960	SEWER TREATMENT	116,700.42	478,278.48	0.00	478,278.48	800,000.00	321,721.52
4990	OTHER CONTRACTED SERVICES	2,051.55	19,535.08	65,724.86	85,259.94	230,000.00	144,740.06
4995	ENGINEERING FEES NOT CAPITALIZED	0.00	0.00	0.00	0.00	10,000.00	10,000.00
5400	CAPITAL OUTLAY - MOTOR VEHICLES	0.00	42,287.73	87,898.89	130,186.62	142,000.00	11,813.38
5500	CAPITAL OUTLAY EQUIPMENT	0.00	1,090.24	4,776.80	5,867.04	5,900.00	32.96
5900	CAPITAL OUTLAY - WATER IMPROVEMENTS	0.00	0.00	5,000.00	5,000.00	1,155,000.00	1,150,000.00
5910	CAPITAL OUTLAY - SEWER IMPROVEMENTS	0.00	2,104,380.69	0.00	2,104,380.69	2,676,810.00	572,429.31

(3) To correct error in posting (to a/c 6801)

04/07/21  
15:09:47

TOWN OF JAMESTOWN, NC  
Budget vs. Actual Report  
For the Accounting Period: 3 / 21

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30 WATER AND SEWER

Account Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
6800 OPERATING PAYMENTS TO REGIONAL	0.00	43,955.60	0.00	43,955.60	45,100.00	1,144.40
6801 DEBT PAYMENTS TO PIEDMONT TRIAD	61,118.68	122,237.29	0.00	122,237.29	123,000.00	762.71
6810 Payments for Odor Control Project	0.00	7,290.92	0.00	7,290.92	22,000.00	14,709.08
6820 First Bank Credit Card Encumbrance	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00
7100 DEBT PRINCIPAL PAYMENTS	0.00	37,502.49	0.00	37,502.49	50,005.00	12,502.51
7200 DEBT INTEREST PAYMENTS	0.00	6,579.81	0.00	6,579.81	9,000.00	2,420.19
9600 TRANSFERS TO OTHER FUNDS	0.00	443,132.00	0.00	443,132.00	443,500.00	368.00
9700 CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
<b>Account Total:</b>	<b>260,681.20</b>	<b>4,402,131.03</b>	<b>247,124.38</b>	<b>4,649,255.41</b>	<b>7,475,865.00</b>	<b>2,826,609.59</b>
<b>Account Group Total:</b>	<b>260,681.20</b>	<b>4,402,131.03</b>	<b>247,124.38</b>	<b>4,649,255.41</b>	<b>7,475,865.00</b>	<b>2,826,609.59</b>
<b>Fund Total:</b>	<b>260,681.20</b>	<b>4,402,131.03</b>	<b>247,124.38</b>	<b>4,649,255.41</b>	<b>7,475,865.00</b>	<b>2,826,609.59</b>

04/07/21  
15:09:21

TOWN OF JAMESTOWN, NC  
Statement of Revenue Budget vs Actuals  
For the Accounting Period: 3 / 21

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14

60 RANDLEMAN RESERVOIR CAPITAL RESERVE FUND

Account	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
3000					
3831 INVESTMENT EARNINGS	5.57	117.12	7,000.00	6,882.88	2 %
3986 TRANSFER FROM ENTERPRISE FUNDS	0.00	32,850.00	32,850.00	0.00	100 %
3992 NET POSITION APPROPRIATED	0.00	0.00	83,150.00	83,150.00	0 %
<b>Account Group Total:</b>	<b>5.57</b>	<b>32,967.12</b>	<b>123,000.00</b>	<b>90,032.88</b>	<b>27 %</b>
<b>Fund Total:</b>	<b>5.57</b>	<b>32,967.12</b>	<b>123,000.00</b>	<b>90,032.88</b>	<b>27 %</b>

04/07/21  
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TOWN OF JAMESTOWN, NC  
Budget vs. Actual Report  
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15

60 RANDLEMAN RESERVOIR CAPITAL RESERVE FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
0							
7130	RANDLEMAN RESERVOIR						
	9600 TRANSFERS TO OTHER FUNDS	61,118.68	122,237.29	0.00	122,237.29	123,000.00	762.71
	Account Total:	61,118.68	122,237.29	0.00	122,237.29	123,000.00	762.71
	Account Group Total:	61,118.68	122,237.29	0.00	122,237.29	123,000.00	762.71
	Fund Total:	61,118.68	122,237.29	0.00	122,237.29	123,000.00	762.71

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TOWN OF JAMESTOWN, NC  
Statement of Revenue Budget vs Actuals  
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61 WATER AND SEWER CAPITAL RESERVE FUND

Account	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
3000					
3831 INVESTMENT EARNINGS	0.67	201.12	300.00	98.88	67 %
3996 TRANSFER FROM ENTERPRISE FUNDS	0.00	410,282.00	410,500.00	218.00	100 %
3992 NET POSITION APPROPRIATED	0.00	0.00	1,389,200.00	1,389,200.00	0 %
<b>Account Group Total:</b>	<b>0.67</b>	<b>410,483.12</b>	<b>1,800,000.00</b>	<b>1,389,516.88</b>	<b>23 %</b>
<b>Fund Total:</b>	<b>0.67</b>	<b>410,483.12</b>	<b>1,800,000.00</b>	<b>1,389,516.88</b>	<b>23 %</b>
<b>Grand Total:</b>	<b>566,318.18</b>	<b>8,931,104.24</b>	<b>15,952,290.63</b>	<b>7,021,186.39</b>	<b>56 %</b>

04/07/21  
15:09:47

TOWN OF JAMESTOWN, NC  
Budget vs. Actual Report  
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61 WATER AND SEWER CAPITAL RESERVE FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
0							
9600	OTHER FINANCING USES						
	9600 TRANSFERS TO OTHER FUNDS	0.00	1,758,125.00	0.00	1,758,125.00	1,800,000.00	41,875.00
	Account Total:	0.00	1,758,125.00	0.00	1,758,125.00	1,800,000.00	41,875.00
	Account Group Total:	0.00	1,758,125.00	0.00	1,758,125.00	1,800,000.00	41,875.00
	Fund Total:	0.00	1,758,125.00	0.00	1,758,125.00	1,800,000.00	41,875.00
	Grand Total:	582,800.86	9,569,233.93	876,588.00	10,445,821.93	15,952,290.63	5,506,468.70

**Mayor**  
Lynn Montgomery

**Interim Town Manager**  
Dave Treme

**Town Attorney**  
Beth Koonce



**Council Members**  
Martha Stafford Wolfe, Mayor Pro Tem  
Rebecca Mann Rayborn  
John Capes  
Lawrence Straughn

## TOWN OF JAMESTOWN AGENDA ITEM

**ITEM ABSTRACT:** Golf report for March 2021

**AGENDA ITEM #:** II-G

**CONSENT AGENDA ITEM**

**ACTION ITEM**

**INFORMATION ONLY**

**MEETING DATE:** April 20, 2021

**ESTIMATED TIME FOR DISCUSSION:** 0 Minutes

**DEPARTMENT:** Finance

**CONTACT PERSON:** Judy Gailman

**SUMMARY:**

Attached is the report of golf operations for March 2021. The report shows that revenues were up by almost \$23,000 (40%) over the prior March. Year to date revenues are also up by approximately 25% over year to date March 2020. Rounds of golf for March 2021 were up 21% over rounds in March 2020 (even with more bad weather days); year to date rounds of golf were up by 23%. March 2021 grill revenues were up by 26%, even though during this time the grill was only open for take-out, and there were no room rentals. However the Covid shutdown began March 27, 2020, so the grill and golf course were both totally closed for 5 days in March 2020.

Golf maintenance expenditures were down by 8% in March 2021, but year-to-date expenditures were up by about 4% over 2020.

Golf shop expenditures were up by 18% in March 2021 and year-to-date expenditures were up by about 14% over 2020 - due in part to more part-time hours due to more play.

The bottom line is that the net loss for year-to-date 2021 is 23% less than for 2020. And the best playing months are yet to come - so a very positive trend!

**ATTACHMENTS:** Golf Report for March 2021

**RECOMMENDATION/ACTION NEEDED:**

**BUDGETARY IMPACT:**

**SUGGESTED MOTION:**

**FOLLOW UP ACTION NEEDED:**

Summary  
FYE 6/30/21

	<u>March 2021</u>	<u>March 2020</u>	<u>Variance</u>	<u>% Variance</u>	<u>YTD FYE 6/30/21</u>	<u>YTD FYE 6/30/20</u>	<u>Variance</u>	<u>% Variance</u>
<b>Golf Course Operating Revenues</b>	80,324	57,344	22,980	40.07%	704,021	561,385	142,636	25.41%
<b>Golf Course Maintenance Expenditures (before capital outlay)</b>	39,710	43,277	(3,567)	-8.24%	498,526	479,723	18,803	3.92%
<b>Golf Course Golf Shop Expenditures (before capital outlay)</b>	44,610	37,721	6,889	18.26%	433,704	378,716	54,988	14.52%
<b>Net exp &lt; or &gt; rev before Capital Outlay</b>	(3,996)	(23,654)	19,658		(228,209)	(297,054)	68,845	
<b>Capital Outlay</b>	-	-	-		1,967	2,200	233	
<b>Net expenditures &lt; or &gt; revenues</b>	<u>(3,996)</u>	<u>(23,654)</u>	19,658	83.11%	<u>(230,176)</u>	<u>(299,254)</u>	69,078	23.08%
<b>Golf Rounds Played (not including complimentary play)</b>	2,240	1,858	(increase 21%)		21,199	17,167	(increase 23%)	
<b>Bad Weather Days (1)</b>	8	5			66	81		
<b>Days closed for aerification, covered greens, COVID</b>	-	4			4	13		
		COVID						
<b>Golf course employees paid during the month:</b>								
Full-time positions	7	8						
Part-time hours	734	630						

(1) - Defined as rain, snow, 49 degrees or below, 95 degrees or above



**Jamestown Park Golf Course Revenues**  
**Revenues**  
**FYE 6/30/21**

	<u>Mar</u> <u>2021</u>	<u>March</u> <u>2020</u>	<u>Variance</u>	<u>%</u> <u>Variance</u>	<u>YTD</u> <u>FYE 6/30/21</u>	<u>YTD</u> <u>FYE 6/30/20</u>	<u>Variance</u>	<u>%</u> <u>Variance</u>
Greens	41,228	31,465	9,763	31.03%	363,513	291,114	72,399	24.87%
Cart Rentals	22,899	13,984	8,915	63.75%	203,751	147,000	56,751	38.61%
Pull Carts	22	35	(13)	-37.14%	254	166	88	53.01%
Driving Range	5,422	2,465	2,957	119.96%	38,596	26,524	12,072	45.51%
Sales - Golf Shop Inventory	4,015	4,023	(8)	-0.20%	40,289	31,487	8,802	27.95%
Sales - Golf Shop Concessions	6,643	5,072	1,571	30.97%	56,548	55,339	1,209	2.18%
Golf Clubhouse Rental Fees	95	300	(205)	-68.33%	1,070	9,755	(8,685)	-89.03%
	(golf clubs)				(golf clubs)			
Ins Recoveries	-	-			-	-		
	<u>80,324</u>	<u>57,344</u>	22,980	40.07%	<u>704,021</u>	<u>561,385</u>	142,636	25.41%

Note: Grill is currently open for take-out only.  
Clubhouse is not open for rentals.

Jamestown Park Golf Course Operations  
 Golf Maintenance Expenditures  
 FYE 6/30/21

	<u>March 2021</u>	<u>March 2020</u>	<u>Variance</u>	<u>% Variance</u>	<u>YTD FYE 6/30/21</u>	<u>YTD FYE 6/30/20</u>	<u>Variance</u>	<u>% Variance</u>
<i>Salaries &amp; Employee Benefits</i>	26,004	29,274	(3,270)	-11.17%	338,722	320,384	18,338	5.72%
<i>Supplies &amp; Materials</i>	7,647	6,718	929	13.83%	80,831	82,229	(1,398)	-1.70%
<i>Contractual Services</i>	3,768	5,263	(1,495)	-28.41%	60,018	55,313	4,705	8.51%
<i>Other Operating Expenditures (utilities, communications, etc)</i>	<u>2,291</u>	<u>2,022</u>	<u>269</u>	<u>13.30%</u>	<u>18,955</u>	<u>21,797</u>	<u>(2,842)</u>	<u>-13.04%</u>
<i>Total Exp before Capital Outlay</i>	<u>39,710</u>	<u>43,277</u>	<u>(3,567)</u>	<u>-8.24%</u>	<u>498,526</u>	<u>479,723</u>	<u>18,803</u>	<u>3.92%</u>
<i>Capital Outlay</i>	<u>-</u>	<u>-</u>	<u>-</u>		<u>1,967</u>	<u>2,200</u>	<u>(233)</u>	
	<u><u>39,710</u></u>	<u><u>43,277</u></u>	<u><u>(3,567)</u></u>	<u><u>-8.24%</u></u>	<u><u>500,493</u></u>	<u><u>481,923</u></u>	<u><u>18,570</u></u>	<u><u>3.85%</u></u>

Variations:

Salaries were down due to unfilled positions.

Contractual services was down due to not receiving a vendor invoice for rental equipment. This account should be increased in April.

Jamestown Park Golf Course Operations  
 Golf Shop Expenditures  
 FYE 6/30/21

	<u>March 2021</u>	<u>March 2020</u>	<u>Variance</u>	<u>% Variance</u>	<u>YTD FYE 6/30/21</u>	<u>YTD FYE 6/30/20</u>	<u>Variance</u>	<u>% Variance</u>
<i>Salaries &amp; Employee Benefits</i>	24,870	21,044	3,826	18.18%	238,042	197,070	40,972	20.79%
<i>Supplies &amp; Materials</i>	9,546	7,248	2,298	31.71%	66,401	64,793	1,608	2.48%
<i>Contractual Services</i>	7,295	6,520	775	11.89%	88,150	81,003	7,147	8.82%
<i>Other Operating Expenditures (utilities, communications, etc)</i>	<u>2,899</u>	<u>2,909</u>	<u>(10)</u>	-0.34%	<u>41,111</u>	<u>35,850</u>	<u>5,261</u>	14.68%
<i>Total Exp before Capital Outlay</i>	<u>44,610</u>	<u>37,721</u>	<u>6,889</u>	18.26%	<u>433,704</u>	<u>378,716</u>	<u>54,988</u>	14.52%
<i>Capital Outlay</i>	<u>-</u>	<u>-</u>	<u>-</u>		<u>-</u>	<u>-</u>	<u>-</u>	
	<u>44,610</u>	<u>37,721</u>	6,889	18.26%	<u>433,704</u>	<u>378,716</u>	54,988	14.52%

Variations:

Salaries were up due to much higher part-time hours - due to increased play.  
 Supplies were up due to the annual purchase of range balls.

**Grill Operations  
FYE 6/30/21**

	<u>March 2021</u>	<u>YTD FYE 6/30/21</u>	<u>March 2020</u>	<u>YTD FYE 6/30/20</u>
Golf Shop Grill Revenues	6,643	56,548	5,072	55,339
Golf Shop Rental Revenue	-	-	200	8,235
	<u>6,643</u>	<u>56,548</u>	<u>5,272</u>	<u>63,574</u>
	see Note			
<b>Expenditures:</b>				
Wages	3,062	30,027	2,728	27,593
FICA	234	2,347	208	2,112
Benefits	1,355	12,571	1,077	10,027
Grill supplies	208	1,588	33	1,346
Food & beverage purchases	1,080	22,691	1,618	21,723
	<u>5,939</u>	<u>69,224</u>	<u>5,664</u>	<u>62,801</u>
	<u>704</u>	<u>(12,676)</u>	<u>(392)</u>	<u>773</u>

Note: Grill is currently open for take-out only.

Golf shop is not open for rentals during COVID.

**Mayor**  
Lynn Montgomery

**Interim Town Manager**  
Dave Treme

**Town Attorney**  
Beth Koonce



**Council Members**  
Martha Stafford Wolfe, Mayor Pro Tem  
Rebecca Mann Rayborn  
John Capes  
Lawrence Straughn

## TOWN OF JAMESTOWN AGENDA ITEM

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ITEM ABSTRACT: Notification of Advances Outstanding at 3/31/21 for sidewalk projects      AGENDA ITEM #:      II-H

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

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MEETING DATE: April 20, 2021

ESTIMATED TIME FOR DISCUSSION: 0 Minutes

DEPARTMENT: Finance

CONTACT PERSON: Judy Gallman

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SUMMARY:

At the February 15, 2020 Town Council meeting, approval was done to allow the Town Manager or designee to make cash advances from the General Fund to the sidewalk capital project funds in order to pay the construction invoices. These will be reimbursed by NCDOT for all allowable expenditures.

The Town's budget ordinance states that Council must be notified of any advances that will not be repaid within 60 days.

The current balance of advances to cover invoices paid for which reimbursement has been requested but not yet received are as follows:

East Main Street (Lydia) sidewalk project - \$826,762

East Fork Road sidewalk & pedestrian bridge project - \$62,563

Note: We have received reimbursements for 15 of our 21 requests so far from NCDOT

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ATTACHMENTS:

RECOMMENDATION/ACTION NEEDED:

BUDGETARY IMPACT:

SUGGESTED MOTION:

FOLLOW UP ACTION NEEDED:

**Mayor**  
Lynn Montgomery

**Interim Town Manager**  
Dave Treme

**Town Attorney**  
Beth Koonce



**Council Members**  
Martha Stafford Wolfe, Mayor Pro Tem  
Rebecca Mann Rayborn  
John Capes  
Lawrence Straughn

## TOWN OF JAMESTOWN AGENDA ITEM

**ITEM ABSTRACT:** Budget Amendment #21

**AGENDA ITEM #:** 11-1

**CONSENT AGENDA ITEM**

**ACTION ITEM**

**INFORMATION ONLY**

**MEETING DATE:** April 20, 2021

**ESTIMATED TIME FOR DISCUSSION:** 0 Minutes

**DEPARTMENT:** Finance

**CONTACT PERSON:** Judy Gallman

**SUMMARY:**

Amendment part "a." will put revenue budget back which we had cut due to anticipated Covid impact for sales tax State distributions and golf shop sales. It will however decrease the golf clubhouse rental revenue (which we did not change) due to rentals being shut down until the current month. Expenditures will increase for custom order sales of golf items, as this has exceeded the budget. The result of these changes is to decrease fund balance that was appropriated in the budget by \$148,900.

Amendment part "b." will allow purchase of blades (\$10,000) to fit mower in order to verticut the greens. The offset is to increase fund balance appropriated by \$10,000.

**ATTACHMENTS:** Budget Amendment #21

**RECOMMENDATION/ACTION NEEDED:** Approve budget amendment #21

**BUDGETARY IMPACT:** Increase revenues \$153,000; increase expenditures \$14,100; decrease approp fund bal \$138,900

**SUGGESTED MOTION:** Approve budget amendment #21

**FOLLOW UP ACTION NEEDED:**

FYE 6/30/21  
 BUDGET AMENDMENT #21

		<u>Debit</u>	<u>Credit</u>
<b>Fund 10:</b>			
a. Appropriated Fund Balance	10-3991	148,900.00	
Sales Tax Distribution	10-3230		150,000.00
Sales - Golf Shop	10-3836		10,000.00
Sales - Golf Shop Special Orders	10-3665		5,000.00
Inventory for Custom Orders	10-6301-2705	4,100.00	
Clubhouse Rental Fees	10-3675	12,000.00	

To increase sales tax budget for the amount that we decreased the original 2020/21 budget due to COVID. We are anticipating revenues over and above this original amount for the 2020/21 fiscal year. Also includes an increase for golf custom orders - sales and purchase cost, as well as an increase in sales of inventory for resale . Adjusting clubhouse rental revenues to current estimate.

b. Equipment supplies	10-6300-2550	10,000.00	
Appropriated Fund Balance	10-3991		10,000.00

To purchase Turflite Vertical blades and frame to verticut the greens. These should last many years; we do not currently have blades that will fit on our mowers.

**Mayor**  
Lynn Montgomery

**Interim Town Manager**  
Dave Treme

**Town Attorney**  
Beth Koonce



**Council Members**  
Martha Stafford Wolfe, Mayor Pro Tem  
Rebecca Mann Rayborn  
John Capes  
Lawrence Straughn

## TOWN OF JAMESTOWN AGENDA ITEM

**ITEM ABSTRACT:** Presentation on Stormwater Utilities and upcoming Audit

**AGENDA ITEM #:** IV-A

**CONSENT AGENDA ITEM**

**ACTION ITEM**

**INFORMATION ONLY**

**MEETING DATE:** April 20, 2021

**ESTIMATED TIME FOR DISCUSSION:** 30 min.

**DEPARTMENT:** Administration

**CONTACT PERSON:** Matthew Johnson, Asst. Town Mgr.

**SUMMARY:**

As staff have discussed at prior budget retreats, stormwater regulations have continued to tighten from federal and state agencies. Those regulations, coupled with ongoing stormwater infrastructure repair needs at various locations around Town, have left staff challenged to find necessary revenues to cover needed expenditures. Most permitted municipalities have implemented fees and created stormwater utilities which help to offset the expenditures required by state and federal regulations.

The EPA has charged the NC Department of Environmental Quality with conducting audits of each MS4 (municipal separate storm sewer system) and Jamestown will be audited in 2023. The audit will ensure that each permit holder is compliant with state and federal regulations and, if not, will dictate to the municipality how they must allocate resources to solve the deficiency.

In order to prepare for such an intense audit, the Town has engaged with BlueStream Environmental to assist staff with preparation for the audit in 2023. Lindsey Lengyel will be offering information to the Council on what to expect from the audit process and methodologies for implementing a stormwater utility to help fund the necessary expenditures to remain in compliance with state and federal regulations.

**ATTACHMENTS:** N/A

**RECOMMENDATION/ACTION NEEDED:** N/A

**BUDGETARY IMPACT:** N/A

**SUGGESTED MOTION:** N/A

**FOLLOW UP ACTION NEEDED:** N/A



**Mayor**  
Lynn Montgomery

**Interim Town Manager**  
Dave Treme

**Town Attorney**  
Beth Koonce



**Council Members**  
Martha Stafford Wolfe, Mayor Pro Tem  
Rebecca Mann Rayborn  
John Capes  
Lawrence Straughn

## TOWN OF JAMESTOWN AGENDA ITEM

**ITEM ABSTRACT:** Discussion of Parks Master Plan - Option B

**AGENDA ITEM #:** IV-B

**CONSENT AGENDA ITEM**

**ACTION ITEM**

**INFORMATION ONLY**

**MEETING DATE:** April 20, 2021

**ESTIMATED TIME FOR DISCUSSION:** 20 min.

**DEPARTMENT:** Parks & Recreation

**CONTACT PERSON:** Matthew Johnson, Asst. Town Mgr.

**SUMMARY:**

During the budget retreat in January 2021, the Council requested that staff continue to explore options for keeping and repairing the existing baseball fields at Jamestown Park. During the P&R Committee Meeting on April 5, 2021, the committee voted to recommend in favor of the Town Council adopting the updated alternatives which are now included in the P&R Master Plan.

Among the major changes outlined in the Alternative Plan are the retention of sports fields at the location of the current baseball fields. The proposal calls for the use of synthetic turf and field lighting which would allow greater use of the fields. The additional costs are estimated at just over \$1.3 million.

Staff recommend adoption of the plan with both options. This will allow staff to begin preparations for seeking possible grant funding. Decisions of which alternatives to pursue and which phases should come first will occur at a future Council workshop or meeting.

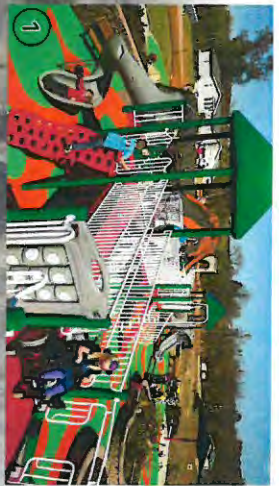
**ATTACHMENTS:** Master Plan; Option B Layout, Option B cost estimates (included in the overall concept plan costs)

**RECOMMENDATION/ACTION NEEDED:** Approval of the P&R Master Plan

**BUDGETARY IMPACT:** N/A

**SUGGESTED MOTION:** Move to approve the P&R Master Plan as presented.

**FOLLOW UP ACTION NEEDED:** N/A



# Jamestown Park

Alternative Concept

Jamestown, NC

## Estimation of Probable Cost

March 26, 2021



	QUANT.	UNIT	UNIT COST	TOTAL
<b>A. Site Preparation and Earthwork</b>				
1. Rough grading	96,806	CY	\$11.00	\$1,064,866.00
2. Fine Grading	217,812	SF	\$0.75	\$163,359.00
3. Import Fill	3,281	CY	\$17.00	\$55,777.00
<b>A. Site Preparation and Earthwork Subtotal:</b>				<b>\$1,284,002.00</b>
<b>B. Infrastructure</b>				
1. 8" sewer 6-8' depth	150	LF	\$40.00	\$6,000.00
2. Electrical Service	1	LS	\$50,000.00	\$50,000.00
3. Backflow	1	EA	\$3,000.00	\$3,000.00
4. Waterline Extension 2"	1	LS	\$25,000.00	\$25,000.00
5. Stormwater Management	1	LS	\$150,000.00	\$150,000.00
<b>B. Infrastructure Subtotal:</b>				<b>\$234,000.00</b>
<b>C. Paving &amp; Hardscape</b>				
1. Concrete walks 4"	33,586	SF	\$5.00	\$167,930.00
2. Concrete Pavers	806	SF	\$12.00	\$9,672.00
3. Granite Fines	209	CY	\$4.00	\$836.00
4. Paint Striping (Pedestrian Crosswalk)	348	LF	\$5.00	\$1,740.00
<b>C. Paving &amp; Hardscape Subtotal:</b>				<b>\$180,178.00</b>
<b>D. Site Elements</b>				
1. Inclusive Playground Structures & Surface	1	LS	\$650,000.00	\$650,000.00
2. Nature Play Structures	1	LS	\$65,000.00	\$65,000.00
3. 4' Decorative Aluminum Fencing	1,595	LF	\$42.00	\$66,990.00
4. 4' Aluminum Pedestrian Gate	6	EA	\$450.00	\$2,700.00
5. 4' Aluminum Double Maintenance Gate	2	EA	\$675.00	\$1,350.00
6. 6' Chain Link Field Fencing	906	LF	\$16.75	\$15,175.50
7. 6' Chain Link Double Maintenance Gate	2	EA	\$350.00	\$700.00
8. Synthetic Turf	88,719	SF	\$18.00	\$1,596,942.00
9. Metal Bleachers	4	EA	\$7,425.00	\$29,700.00
10. Batting Cages (12' x 35')	2	EA	\$1,000.00	\$2,000.00
11. Backstops	1	LS	\$100,000.00	\$100,000.00
12. Portable Baseball Field Equipment Sets	2	EA	\$4,644.50	\$9,289.00
13. Foul Poles	4	EA	\$1,000.00	\$4,000.00
14. Golf Range Barrier Netting (30' Height)	200	LF	\$15.92	\$3,184.00
<b>D. Site Elements Subtotal:</b>				<b>\$2,547,030.50</b>
<b>E. Structures</b>				
1. Basketball Court Renovation (84'x50')	4,200	SF	\$4.85	\$20,370.00
2. Volleyball Court Relocation	1	LS	\$5,000.00	\$5,000.00
3. Restroom Renovation & Concession Stand	1	LS	\$250,000.00	\$250,000.00
4. New Shelters	1	LS	\$120,000.00	\$120,000.00
5. Concrete Stadium Seating	2,160	SF	\$40.00	\$86,400.00
6. Dugouts	4	EA	\$8,500.00	\$34,000.00
<b>E. Structures Subtotal:</b>				<b>\$515,770.00</b>
<b>F. Furnishings &amp; Signs</b>				
1. Dog Park Water Fountains	2	EA	\$3,700.00	\$7,400.00
2. Pet Waste Stations	4	EA	\$300.00	\$1,200.00
3. Directional/Park System Continuity Sign	1	EA	\$150.00	\$150.00
4. Benches	17	EA	\$1,250.00	\$21,250.00
5. Trash cans	12	EA	\$1,500.00	\$18,000.00
6. Cafe Tables	5	EA	\$1,000.00	\$5,000.00
7. Picnic Tables	10	EA	\$3,000.00	\$30,000.00
8. Outdoor Comfortable Seating	1	LS	\$7,500.00	\$7,500.00
<b>F. Furnishings &amp; Signs Subtotal:</b>				<b>\$90,500.00</b>

**Jamestown Park**

Alternative Concept

Jamestown, NC

**Estimation of Probable Cost**

March 26, 2021



	QUANT.	UNIT	UNIT COST	TOTAL
<b>F. Lighting</b>				
1. Pedestrian Lights	20	EA	\$1,000.00	\$20,000.00
2. Field Lighting	1	LS	\$450,000.00	\$450,000.00
<b>F. Lighting Subtotal:</b>				<b>\$470,000.00</b>
<b>G. Landscape</b>				
1. Erosion Control Landscaping	22,218	SF	\$6.00	\$133,308.00
2. Large Shade Trees (4" cal.)	23	EA	\$500.00	\$11,500.00
3. Small Trees (2" cal.)	20	EA	\$350.00	\$7,000.00
4. Shrubs (med)	3,968	SF	\$6.00	\$23,808.00
5. Sod	7,985	SF	\$1.00	\$7,985.00
6. Grass Seed	135,639	SF	\$0.25	\$33,909.75
7. Mulch (Double Shredded Hardwood Mulch - 3" Depth)	44	CY	\$35.00	\$1,540.00
8. Import and Spread Top Soil	44	CY	\$30.00	\$1,320.00
9. Soil Amendments	1	LS	\$500.00	\$500.00
10. Irrigation (Sod S.F. + Mulch S.F.)	12,713	SF	\$0.65	\$8,263.45
<b>G. Landscape Subtotal:</b>				<b>\$229,134.20</b>

**Summary By Area**

	% OF TOTAL	EXTENSION
A. Site Preparation and Earthwork	23%	\$1,284,002.00
B. Infrastructure	4%	\$234,000.00
C. Paving & Hardscape	3%	\$180,178.00
D. Site Elements	46%	\$2,547,030.50
E. Structures	9%	\$515,770.00
E. Furnishings & Signs	2%	\$90,500.00
F. Lighting	0%	\$470,000.00
G. Landscape	4%	\$229,134.20
	<b>SUBTOTAL</b>	<b>\$5,550,614.70</b>
	<b>GENERAL REQUIREMENTS</b>	<b>\$277,530.74</b>
	<b>12 MONTHS ESCALATION</b>	<b>\$291,407.27</b>
<b>Total Predesign Estimate</b>	<b>TOTAL</b>	<b>\$6,119,552.71</b>

**NOTES:\***

- The above opinion of probable construction cost was prepared by McAdams as part of the preliminary design phase. Estimate is subject to change.
- Estimate was prepared for budgeting purposes using historical data, RS Means and generalized contractor estimates. Actual costs may vary.
- Estimate does not include mobilization, permitting and contractor's fees.
- Materials identified in estimate are intended for pricing purposes only. Materials may be substituted as the design develops.
- This estimate does not include design & engineering consultant fees, any required permitting fees, sub-contractor professional fees, construction/contract administration fees, the cost of various bonds that may be required in the construction contract, or reimbursable.
- Cost estimate does not include pre-bid or pre-construction consultation, inspection/management, design revisions, submittal review, plotting or printing costs due to Client instructed design changes.
- Estimate does not include any property acquisition, easements or other property costs or legal fees.



**“KEEP THE SMALL TOWN FEELING. IT’S  
CHARMING!”**

- Jamestown Resident

## ACKNOWLEDGMENTS

### TOWN OF JAMESTOWN

Town Staff  
 Matthew Johnson / Town Planner  
 Scott Coakley / Recreation Supervisor

Town Council  
 Lynn Montgomery / Mayor  
 Martha Stafford Wolfe / Mayor Pro Tem  
 John Capes  
 Rebecca Mann Rayborn  
 Lawrence Straughn

Parks + Recreation Committee  
 Bob Wilson / Chair  
 Paul Craft / Vice Chair  
 Daniel McDaniel  
 Steve Owen  
 Doug Sampson  
 Jim Pendry  
 Jay McQuillan  
 John Capes / Council Rep  
 Charles Clapp Jr.  
 Amy Reese



### CONSULTANT TEAM

McAdams / Design Lead  
 Rachel Cotter, RLA / Project Manager  
 Nick Lowe, RLA / Landscape Architect  
 Laura Stroud / Planner  
 Garrett Jenkins / Designer

ETC Institute  
 Jason Morado / Senior Project Manager

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**SEVEN  
ACTION +  
IMPLEMENTATION**

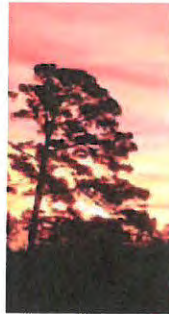
Detailed 10-year  
workplan for  
department to achieve  
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**APPENDIX**

Supporting documents  
and technical reports  
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i



# ONE EXECUTIVE SUMMARY

## IN THIS CHAPTER

- Introduction
- Community Engagement
- Vision + Goals
- Demographics
- Health + Wellness
- Level of Service + Benchmarking





EXECUTIVE SUMMARY

**The Jamestown Parks and Recreation Comprehensive Plan is a plan for the Town and its residents to create a vision of the future. This is a guiding document that will influence the decisions of Town staff and elected officials regarding improvements to the parks and recreation system within the 10-year planning horizon. Each chapter of this plan documents the planning process and information gathering process, and the Action and Implementation chapter outlines goals and objectives for the Town's future. The goals outlined here are specific, achievable, and include flexibility for the future.**

**DEMOGRAPHICS**

The Jamestown population is expected to grow at 0.98 percent annually during the next 10 years. This growth rate is slightly greater than the national growth rate of 0.7 percent annually. This population growth will be driven primarily by new development and will increase demand for parks and recreation services.

Jamestown's median household income is above the median household income of North Carolina and the United States, indicating that Jamestown residents may have increased ability to pay for parks and recreation services. It is important the Department to ensure access to parks and recreation regardless of income.

Current trends indicate that the Jamestown population is aging, but trends could change based on demographics of new residents.

**PARKS**

The Department provides a variety of park types and amenities for residents and visitors to use. The Department provides 185.9 acres of parkland. The Department's largest park is Jamestown Park, which includes a neighborhood park area, athletic complex, and golf course. The golf course is included in this plan, but detailed considerations for the golf course were outside the scope of this planning effort. Wrenn Miller park provides an open gathering space downtown and is frequently used for events and movie screenings hosted by the Town or community partners. The town maintains a series of entrance monument parks along sidewalks near town limits. The entrance monuments create serene and welcoming areas to relax while walking or exercising along the Town's sidewalks and trails.

**COMMUNITY ENGAGEMENT**

The planning process included community engagement with residents, a plan steering committee, program partners and the Town Council. Community engagement is used to understand how well current needs for parks and recreation are met, and determine what needs exist for the future.

Community engagement results are summarized in more detail on the following page.

Image pictured to the left is a generic image / photo credit

**Community Engagement**

The community engagement process includes reached every Jamestown resident and included a statistically valid survey, drop-in engagement booths, and stakeholder meetings and interviews. The original community engagement plan was modified to accommodate the need or social distancing during the COVID-19 public health crisis.

**GENERAL POPULATION**

Tabling at two Music in the Park events.  
Jamestown Park Master Plan Public Meeting held online  
Statistically Valid Survey  
Final recommendations open house held online

**STEERING COMMITTEE**

Asset mapping exercise  
Summary of findings presentation

**PROGRAM PARTNER INTERVIEWS**

YMCA  
Soccer Shots  
Jamestown Youth League

**TOWN COUNCIL**

Summary of Findings presentation  
Recommendations presentation



Rose blooms at Wrenn Miller Park / Jamestown Parks and Recreation Facebook page

**What you said...**

**WE VALUE PARKS BECAUSE THEY OFFER...**

a great place for community events, a relaxing and peaceful environment, a great place for the whole family.

**WE'D LIKE TO HAVE...**

splashpads, playgrounds, natural surface trails, fitness walking loops, dog park, senior center, greenway trail system, natural trails, indoor fitness and exercise facilities, community gardens, and water access.

**WE'D LIKE YOUTH TO PARTICIPATE IN...**

outdoor music, concerts and movies, adult fitness and wellness programs, special events and family festivals, outdoor adventure programs, swimming.

**WE'D LIKE ADULTS TO PARTICIPATE IN...**

fitness and wellness, outdoor music, concerts, and movies, senior citizen programs.



## Parkland

**Parkland Goal 1 - Address needed park improvements for Town parks**

**Parkland 1.1** - Address needed improvements for Wrenn Miller Park.

**Parkland 1.2** - Address needed improvements for Charles P. Turner Sports Complex.

**Parkland 1.3** - Address needed improvements for Jamestown Golf Course.

**Parkland 1.4** - Address needed improvements for Jamestown Neighborhood Park.

**Parkland 1.5** - Address needed improvements for Town Entryway Parks.

**Parkland Goal 2 - Update and expand park systems according to demonstrated community need.**

**Parkland 2.1** - Identify opportunities to create the following amenities identified as high priority in the statistically valid survey.

**Parkland 2.2** - Identify opportunities to create the following amenities identified as a high priority through community engagement.

**Parkland 2.3** - Create a signature amenity and photo opportunity that promotes public art, civic engagement, and economic development.

**Parkland Goal 3 - Implement Master Plan for Jamestown Park and determine future of golf course.**

**Parkland 3.1** - Determine community expectations for Jamestown Golf Course.

**Parkland 3.2** - Determine operational goals and expectations for Jamestown Golf Course.

**Parkland Goal 4 - Increase parkland and greenway trail offerings to address needs of a growing population.**

**Parkland 4.1** - Evaluate Unified Development Ordinance and revise as necessary to increase private investment into parks and trails.

## Programming

**Programming Goal 1 - Provide Programming to meet community needs.**

**Programming 1.1** - Increase the Town's capacity to provide highly successful event programming.

**Programming 1.2** - Identify opportunities to create the following adult and youth programs identified as high priority in the statistically valid survey. Programs can be added or expanded through partnerships.

**Programming Goal 2 - Implement best practices for programming partners.**

**Programming 2.1** - Update fee structure for program partners.

**Programming 2.2** - Research and create partnership policies that ensure equitable partnerships between the Town and partners.

## Operations

**Operations Goal 1 - Explore potential for creating a formal parks and recreation department.**

**Operations 1.1** - Determine departmental scope of work and allocate necessary budget.

**Operations 1.2** - Determine departmental staffing needs and hire needed staff.

**Operations 1.3** - Determine operational and policy needs based on the desired scope of work defined above.

**Operations Goal 2 - Determine shared vision for key elements of Jamestown Parks and Recreation**

**Operations 2.1** - Create vision for the future of Jamestown Parks and Recreation. What do you want to be known for?

**Operations 2.2** - Create a shared vision for the role of Jamestown Golf Course

**Operations 2.3** - Create and communicate consistent messaging about the role of parks and recreation in the community.

Image pictured above is a generic image / photo credit



# TWO COMMUNITY CONTEXT

## IN THIS CHAPTER

Comprehensive Planning Purpose and Process  
Community Context



**The Town of Jamestown is approximately 3 square miles in size, with an extraterritorial jurisdiction of approximately 4 miles. The City of Greensboro borders the town to the North and the City of High Point borders to the town to the west. Jamestown’s extraterritorial jurisdiction extends primarily to the eastern side of town and indicates where the town intends to direct future growth. There is a non-contiguous area of the town’s incorporated areas to the west of town. This non-contiguous portion of Jamestown is separated from the rest of Jamestown’s incorporated area by land that is incorporated under the City of High Point.**

Multiple planning efforts guide the future of parks and recreation in Jamestown. The most recent Parks and Recreation Comprehensive Master Plan was completed in 2007. Other relevant plans include the 2010 Town of Jamestown Comprehensive Pedestrian Transportation Plan, and the 2007 Town of Jamestown 2020 Land Development Plan. Each of these plans will be discussed in more detail below.

This comprehensive plan will guide improvements to parkland and facilities and is created for a 10-year planning horizon. The plan is a town resource for officials and the public alike to understand current park and recreation offerings and see the vision for the next 10 years.

### Comprehensive Planning Purpose + Process

Comprehensive planning provides the information a town requires to make informed, equitable, and responsible decisions for meeting diverse community needs. Some of the reasons for pursuing a comprehensive planning process include the following:

qualify for State and Federal grant funding opportunities	validate decisions related to parks and recreation	catalog community needs and wants
create a 10-year work plan for department staff	engage community, decision makers, and stakeholders	generate population-based goals for parkland and trails
benchmark with agencies to inform department goals	identify and resolve gaps and deficiencies	prioritize goals and objectives for a 10-year planning horizon

Comprehensive planning provides a structure for evaluating needs and setting priorities. The planning process captures the status of the Department at a moment in time, recommends improvements based on community needs, and creates a detailed plan for achieving those improvements. The plan will guide the Department’s decisions and priorities for the next 10 years.

#### STEP 1 INVENTORY + ANALYSIS

The project team and Town staff gather and inventory data. Information is analyzed and organized to identify recreation trends, gaps in what is provided and unique characteristics of the Department.

#### STEP 2 RECOMMENDATIONS

The Department and project team have determined a current status and defined community needs. This step forges the path for the Department to achieve their vision for the next 10 years.

#### STEP 3 ACTION + IMPLEMENTATION

The project team creates a detailed to-do list for the Department’s next 10 years. Information from the Inventory + Analysis informs quantitative goals measuring success in the 10-year planning process.

### Community Context

The area surrounding Jamestown has been a site of human communities for centuries, settled by the Keyauwee at the turn of the 18<sup>th</sup> century. Vulnerable to attack from European settlers, the Keyauwee left the area to find protection and community with other Native American tribes. By the late 18<sup>th</sup> century, Pennsylvanian Quakers settled the area and began forming the community that would become modern-day Jamestown.

While farming was the primary economic driver historically, the area is also known for its contribution to gunsmithing. While many craftsmen contributed to the reputation of high-quality rifles, the area became known for a muzzle-loading gun designed in the area that became known as the Jamestown Rifle.

The town officially incorporated in 1947 with a population of fewer than 750 residents. Today, the community has reached a population of 4,416 and is a sought-after residential community surrounded by the Triad’s larger cities of High Point and Greensboro.

#### GEOGRAPHIC + ENVIRONMENTAL CONTEXT

The Town of Jamestown is bordered by

Greensboro and High Point, both cities that rank in North Carolina’s 10 most populous cities. Jamestown provides unique and high-quality parks and recreation facilities, and the proximity to these cities expands recreation offerings to Jamestown residents. For example, Jamestown has an extensive sidewalk network and some green space area around these paths. The Town of Jamestown has not constructed a greenway network, but the community links into the Bicentennial Greenway, a 14-mile paved trail system that connects to High Point and Greensboro. The Bicentennial Greenway curves around Jamestown’s corporate limit, but the trail does not enter the Jamestown Incorporated area.

Jamestown borders the eastern side of High Point City Lake and the Deep River forms a part of the Town’s southern boundary. Jamestown has a small-town core and is surrounded by suburban-density development with some higher density areas. The town has undeveloped areas within the southeaster portion of its corporate limits.

**PLANNING CONTEXT**

This is Jamestown's first parks and recreation comprehensive plan, though the town has taken on comprehensive plans and park master plans previously. Three plans have informed this planning process:



**Town of Jamestown Parks and Recreation Master Plan**

The Town of Jamestown Parks and Recreation Master Plan conducted a 2007 included a community engagement process and a statistically valid survey to identify needs and priorities in parks and recreation for the next 10 years in Jamestown.

The plan identified that greenways/hiking trails, Deep River Greenway Trail, pedestrian bridge on East Fork Road and additional open parkland or green space are the top priorities for recreational facilities. The plan recognized that ongoing support from the community and officials, preparing for financial opportunities, and continuing to identify parks and recreation projects would be essential for achieving goals.



**Comprehensive Pedestrian Transportation Plan**

This plan identifies policy and program recommendations for improving pedestrian facilities, including trails. The vision of this plan is as follows: "In the year 2030, the Town of Jamestown will have a pedestrian transportation system that is safe, welcoming and accessible. Greenway connectivity to Greensboro and High Point encourage walking for exercise and travel... Trail and sidewalk circuits connect downtown shops and stores with parks, rivers, community centers, medical facilities, residential areas, the elementary, middle, and high school, Guilford Technical Community College and the YMCA. All major and minor roadways and bridges have pedestrian and bicycle access making it easy to get around by walking or bicycling."



**2020 Land Development Plan**

This plan outlines the future of Jamestown land use planning, and includes objectives for parks and recreation. The plan summarizes the connection between land use planning and park planning as follows: "The location of new park facilities may have an effect on future land use choices. Identifying the location of existing and planned recreational areas can be valuable in guiding the location of future development. To meet the Town's goals for creating a more inter-connected, pedestrian friendly community, the Town should pay special attention to the planning, design and installation of linear greenway parks, especially within designated conservation corridors along streams and rivers."

**PAST PLANNING ACCOMPLISHMENTS**

Plans capture a snapshot of a community in time and create a vision for the future. As communities diligently work to achieve priorities identified in their plans, changing conditions will change a community's priorities. As some items are achieved, others may be re-prioritized, and some may be removed altogether. Tables 1, 2 and 3 summarize priorities of three past planning efforts. Identify whether these priorities have been accomplished, and state whether an item is still considered a priority.

Items on these lists are those relevant to parks and recreation. Items that have not been accomplished and are still a priority will be incorporated into the Action and Implementation Plan of this Parks and Recreation Comprehensive Plan.

The Town recently completed a sidewalk improvement and pedestrian bridge construction on East Fork Road. Add information about bridge crossing and Main Street sidewalk extension. The new sidewalks and pedestrian bridge will connect users to the Bicentennial Greenway and provide walking route that improves pedestrian safety and accessibility.



# THREE DEMOGRAPHICS + TRENDS

## IN THIS CHAPTER

Methodology  
Demographic Analysis  
Local Recreation Trends  
Emerging Trends in Parks and Recreation



Town of Jamestown  
DEMOGRAPHICS + TRENDS



DEMOGRAPHICS + TRENDS

**Understanding Jamestown’s population and demographics is an essential foundation for understanding long-term recreation trends and needs. Population growth drives many of this plan’s goals and objectives. This analysis ensures the Town’s parks and recreation offerings keep pace with demand generated by the increasing number of residents. Additionally, the analysis determines what types of recreation the Town may need as demographics related to age, race, and income influence preferences for recreational activities.**

National trends in recreation preferences change continually, influencing local demand for new activities and programs. Even when other demographic factors remain constant, changing preferences influence and alter a population’s demand for parks and recreation facilities.

This chapter summarizes the Town’s demographic characteristics. The analysis includes population growth projections, overview of demographic characteristics, and a summary of local and national trends in parks and recreation.

**METHODOLOGY**

This demographic analysis uses data from the U.S. Census Bureau, which gathers data on a continual basis, and Esri, which uses U.S. Census data and other sources to conduct demographic analyses.

Estimates and projections are the core of this demographic analysis. The overall population,

as well as each characteristic are based on a Census estimate, then projected to the year 2029. Estimates provide a summary of an area’s current population or demographic characteristics, while projections are a proposed scenario for a future population, based on certain assumptions such as a consistent growth rate.



Figure 1 – Elements influencing local demand for parks, amenities, facilities and programs

**Demographic Analysis**

The population growth rate for the state of North Carolina is 1 percent per year, and the population growth rate for the United States is 0.7 percent per year. The Town of Jamestown’s estimated average annual growth rate is 0.98 percent.

Jamestown does not currently track their own average annual growth rate. However, sources tracking population growth in surrounding jurisdictions indicate that a growth rate of 1 percent is accurate for this jurisdiction. The City of High Point’s adopted average annual growth rate is 1 percent, and the North Carolina State Demographer estimates that the average annual growth rate in Guilford County is approximately 1 percent. Based on the correlation method of population projections, which uses growth rates of nearby communities or overall regions, this plan will use an average annual growth rate of 1 percent to project future population growth in Jamestown. The estimate of the Town’s 2019 population is 4,416, according to the Town’s planning department.

The numbers reflected in this project are partially derived from historic growth. Due to the community’s growth potential and an increase in recent residential building permits, it is likely that the community’s growth rate may increase within the 10-year planning horizon.

Figure 2 - Historic population growth with correlation projection of a 1 percent average annual growth rate for the 10-year planning horizon

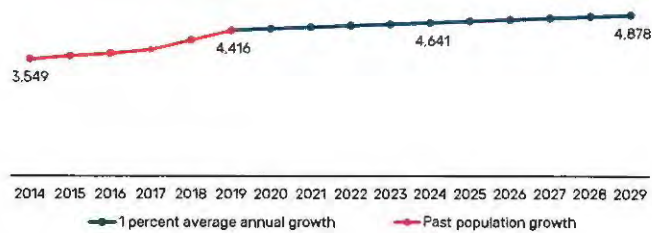


Figure 3 - Average Annual Growth Rates for each jurisdiction

UNITED STATES	NORTH CAROLINA	TOWN OF JAMESTOWN
0.7%	1%	0.98%

**47.2%** of Jamestown residents have earned a bachelor’s degree or higher.

**4.1%** of Jamestown residents who are civilians and over the age of 16 are unemployed.

**2.45** people per household is the average household size in Jamestown.

**42%** of Jamestown’s households have one or more children.



**RACE + ETHNICITY**

The analysis shows that Jamestown's racial demographic is predominately white, with nearly 80 percent of the population identifying as "White" in the 2017 American Community Survey. Approximately 16 percent of the population identifies as "Black or African American" and nearly 3 percent identifying as "Asian". Fewer than 1 percent of the population identified as "Native Hawaiian and other Pacific Islander", "two or more races", or "American Indian and Alaska Native".

Approximately 96 percent of the population in Jamestown identifies as "White" or "Black or African American". In North Carolina, approximately 66 percent of residents identify as "White", indicating that the racial composition of Jamestown is less diverse than the population of North Carolina.

Currently, 5 percent of the population identifies as "Hispanic or Latino of any race". Jamestown's proportion of the population identifying as "Hispanic or Latino of any race" is lower than in North Carolina, in which 10 percent of the population identifies as "Hispanic or Latino of any race".



Figure 4 - Population proportion by race. All bars combined create 100 percent of the total population.



Figure 5 - Population proportion by Hispanic or Latino ethnicity. All bars combined create 100 percent of the total population.

**AGE SEGMENT**

The analysis shows that 40 percent of the population is under the age of 18 or over the age of 65. Approximately 60 percent of the population is between the ages of 18 and 64. The median age of Jamestown residents is 46.4 while the median age in North Carolina is 38.7. This indicates that the population of Jamestown is likely to follow national aging trends, in which seniors age 55 and above are becoming a larger proportion of the population.



Figure 6 - Population proportion by age segment. All bars combined create 100 percent of the total population.

**HOUSEHOLD INCOME**

More than half of households in Jamestown earn less than \$75,000 in annual income and 15 percent of households earn more than \$150,000 annually. The median income of Jamestown households is \$62,778 and the median income of North Carolina households is \$51,844, indicating that Jamestown's median household income is 18 percent higher than North Carolina's. This indicates that residents in the Town may have more ability to pay for parks and recreation programming. However, it is essential for a public parks and recreation provider to meet the needs of all residents and provide access to low-income residents.

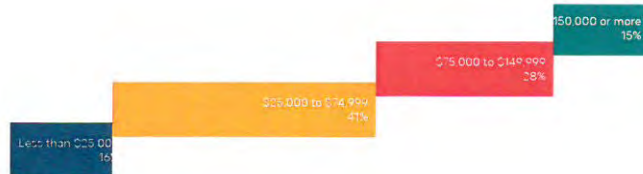


Figure 7 - Population proportion by household income. All bars combined create 100 percent of the total population.



### Local Recreation Trends

This section uses information from a database of sports and leisure spending that estimates overall participation in a variety of sports and leisure activities. The tables below indicate the sports and activities that have the highest rates of participation as estimated based on spending trends for associated equipment.

#### OVERALL MOST POPULAR SPORTS AND LEISURE ACTIVITIES

The five activities below are overall the most popular sports and leisure activities among Jamestown residents. The most popular activities can all be undertaken individually and have relatively low barriers to entry. Walking and jogging can be done nearly anywhere with minimal specialized equipment. Swimming and hiking require special facilities or locations, but pools, trails, and natural bodies of water are commonly found, and these activities otherwise require little specialized equipment. Walking, swimming, jogging, and hiking are activities that can be adapted to a wide range of physical ability levels and are commonly activities that people pursue at any age throughout a lifetime.

Weightlifting requires a specialized facility, some specialized equipment, and a degree of specialized knowledge to participate and avoid injury. Participation in weightlifting has likely grown in response to national trends indicating an increase in personal training and cross training in recent years.

Jamestown currently offers trails, greenways, and fitness loops for fitness walking, jogging, and hiking.

Figure 8 - Most popular sports and leisure activities in order of popularity

FITNESS WALKING	
32.1%	
SWIMMING	JOGGING
21.1%	15.6%
HIKING	WEIGHTLIFTING
14.6%	13.3%

#### MOST POPULAR SPORTS ACTIVITIES

Four of the five activities listed below are

team sports. People can participate in these sports by enrolling in a formal league or by playing informal pickup games. Golf frequently requires access to private facilities and can be expensive to pursue. Jamestown offers their own public golf course, and the City of High Point to the west offers two public golf courses. This offering of public golf courses with lower green fees than private facilities may account for the increased participation in golf in this area. Jamestown offers facilities for basketball, football, soccer, and baseball and programming for these activities is provided through partnerships.

Figure 9 - Most popular sports activities in order of popularity

GOLF	
11.5%	
BASKETBALL	FOOTBALL
8.1%	4.2%
SOCCER	BASEBALL
4.2%	4.0%



#### MOST POPULAR FITNESS ACTIVITIES

Fitness activities are often pursued individually, but classes, programs, and events such as races can increase people's participation in fitness activities. The Town offers hiking trails, greenways, and fitness loops to support residents pursuing these activities. The town also has partnerships with organizations such as the YMCA that offer fitness classes such as yoga, equipment for weightlifting, and aquatic facilities.

Figure 10 - Most popular fitness activities in order of popularity

FITNESS WALKING	
32.1%	
SWIMMING	JOGGING
21.1%	15.6%
WEIGHTLIFTING	YOGA
13.3%	10.2%

#### MOST POPULAR OUTDOOR ACTIVITIES

Outdoor activities are those that enable people to interact with the natural environment while pursuing physical activity. Many people pursue hiking and road biking for the combination of physical activity and communion with rural areas and natural landscapes. Freshwater fishing, canoeing, and powerboating are all activities that take place on bodies of water. Jamestown borders the Arnold J. Koonce, Jr., City Lake. Residents may fish and canoe in this reservoir lake, and access for small-motor power boats is available at High Point City Lake Park.

Figure 11 - Most popular outdoor activities in order of popularity

HIKING	
14.6%	
ROAD BIKING	FRESH WATER FISHING
12.9%	11.0%
CANOING	POWER BOATING
8.6%	6.2%

## Emerging Trends in Parks and Recreation

As communities grow and change, parks and recreation agencies must adapt the services they offer to meet the changing needs of their communities. Important trends in parks and recreation include understanding and communicating the benefits of parks and recreation, increasing community connectivity through trails and programs, and quantifying economic development.

### BENEFITS OF PARKS

The Trust for Public Land summarizes seven benefits of parks in their report "Measuring the Economic Value of a City Park System." The seven benefits include the following.

#### Tourism

Though not always recognized, parks play a major role in a city's tourism economy. Some are tourist attractions by themselves. Others are simply great venues for festivals, sports events, even demonstrations. Read any newspaper's travel section and you'll usually see at least one park among the "to see" picks.

#### Direct use

While city parks provide much indirect benefit, they also provide huge tangible value through such activities as team sports, bicycling, skateboarding, walking, picnicking, benchsitting, and visiting a flower garden. Economists call these activities "direct uses." Most direct uses

in city parks are free of charge but economists can still calculate value by knowing the cost of a similar recreation experience in the private marketplace. This is known as "willingness-to-pay". In other words, if parks were not available in the city, how much would the resident pay in a commercial facility? (Thus, rather than income, this value represents savings by residents.

#### Property value

Other things being equal, most people are willing to pay more for a home close to a nice park. Property value is affected primarily by two factors: distance from the park and the quality of the park itself. People's desire to live near a park depends on characteristics of the park. Beautiful natural resource parks with great trees, trails, meadows and gardens are markedly valuable. Other parks with excellent recreational facilities are also desirable (although sometimes the greatest property value is a block or two away if there are issues of noise, lights and parking). Less attractive or poorly maintained parks are only marginally valuable. And parks with frightening or dangerous aspects can reduce nearby property values.

#### Community Cohesion

The more webs of human relationships a

neighborhood has, the stronger, safer, and more successful it is. Any institution that promotes this kind of community cohesion – whether a club, a school, a political campaign, a religious institution, a co-op – adds value to a neighborhood and by extension, to the whole city. This human web, which Jane Jacobs termed "social capital", is strengthened by parks. From playgrounds to sports fields to park benches to chessboards to swimming pools to ice skating rinks to flower gardens, parks offer opportunities for people of all ages to interact, communicate, compete, learn and grow.

#### Health

Lack of exercise is shown to contribute to obesity and its many effects and experts call for a more active lifestyle. Research suggests that access to parks can help people increase their level of physical activity. Park users who undertake at least 30 minutes of moderate to vigorous activity at least three days per week cut their annual medical costs by an average of \$250 per year. This is an avoided cost.

#### Clean water

Stormwater runoff is a significant problem in urban areas. When rainwater flows off roads, sidewalks and other impervious surfaces, it picks up pollutants. Parkland reduces stormwater management costs by capturing precipitation and/or slowing its runoff. Large

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pervious (absorbent) surface areas in parks allow precipitation to infiltrate and recharge the groundwater. Also, vegetation in parks provides considerable surface area that intercepts and stores rainwater, allowing some to evaporate before it ever reaches the ground. Thus, urban green spaces function like mini-storage reservoirs.

#### Clean air

Air pollution is a significant and expensive urban problem, injuring health and damaging structures. The human cardiovascular and respiratory systems are affected and there are broad consequences for healthcare costs and productivity. In addition, acid deposition, smog and ozone increase the need to clean and repair buildings and other costly infrastructure. Trees and shrubs remove air pollutants such as nitrogen dioxide, sulfur dioxide, carbon monoxide, ozone and some particulates. Leaves absorb gases and particulates adhere to the plant surface, at least temporarily. Thus, vegetation in city parks plays a role in improving air quality and reducing pollution costs.

### CONNECTIVITY

Healthy Spaces & Places is a project aimed at creating places that promote wellness. They define wellness as "the directness of links and the density of connections in a transport network... Good connectivity promotes easy access to key destinations for pedestrians. Excellent connectivity actively seeks to discourage car use by making local trips easier and more pleasant by foot than by car." Connectivity is often addressed through design approaches impacting all areas of urban development, such as transportation, parks, economic development, and public health.

Parks and greenways promote connectivity

by serving as both routes and destinations. Greenways create transportation routes protected from automobile traffic and parks create attractive destinations for socializing, exercising and playing.

The demographic analysis findings, especially the increasing senior population and increasing population of communities of color suggest a need for connectivity that can be promoted through parks and greenways. Greenway trails have low barriers to entry and make appealing recreational destinations for seniors and others with limited or declining mobility.





### ECONOMIC DEVELOPMENT

A well-documented economic impact of parks and recreation is the positive influence on surrounding property values. Though parks remove property from the total bank of land that could generate property taxes, they more than justify their existence by increasing the property values of the surrounding properties and therefore the amount of property tax owed. This concept is important to consider in terms of land acquisition in areas of new residential development. Parks and facilities should be well-maintained and properly programmed

to ensure the desired effect. Improving and expanding parks should be considered an investment in protecting and expanding the Town's tax base.

In addition to increasing a community's existing wealth, parks and recreation can generate new income by generating tourism revenue. Out-of-town visitors to parks may spend money at restaurants, gas stations and other local businesses.

Finally, there are the economic impacts of the management and operation of the department

itself. This results in the direct, indirect and induced effects spurred by public investment in parks and recreation and revenue the department generates. The Department has an economic impact on the people it directly employs and generates demand for certain equipment and contracted services. The demand for goods and services has an indirect ripple effect throughout the community as contractors conduct their own businesses. This induced effect on the local economy is generated by employees spending their wages within Jamestown on goods and services.

### CHARACTERISTICS OF PARKS THAT PROMOTE CONNECTIVITY

Adapted from the National Parks and Recreation Association, "Designing Parks for Health," October 1, 2016. Joanna Lombard, AIA, LEED, AP

**Mixed-Use** – Access to mixed-use destinations provides multiple reasons for more people to walk. Neighborhoods with mixed-use destinations show higher levels of social interaction and physical activity, essential elements of a healthy lifestyle. Mixed-use in a park context can mean the park is part of a mixed-use district with shops, residences and other kinds of activities nearby, or the park itself can serve as a mixed-use destination in the neighborhood.

1. **Connectivity** – Mixed-use depends on connectivity. Multiple destinations are only beneficial when they are accessible. Studies show that people walk more in areas with connected sidewalks and having many route choices is associated with high connectivity. Parks and open space are opportunities to build connectedness throughout otherwise sprawling areas.
2. **Greenness** – Shade trees, green spaces and opportunities for community gardens provide significant health benefits. Streetscape and a sidewalk system that connects a park to its neighborhood can help contribute to greenness. Research shows neighborhood greenness enhances community identity and encourages physical activity.
3. **Eyes on the Park** – Neighborhood safety and vitality depend on a maximum number of people watching over a streetscape. Parks are especially sensitive to supervision and the proximity of residents, the presence of mixed-use, easy access through a well-connected network, and the presence of trees are all linked to higher levels of activity and social support. Providing proximity of active uses and easy visual and physical access can ensure sufficient numbers of Eyes on the Park, as well as enhancing both physical activity and social interaction.
4. **Mobility** – Mobility enables people to reach places through multiple modes of travel – walking, biking, and various forms of private and public transit. Parks accessible on foot by the first circle of users provide important neighborhood destinations. Park infrastructure can connect parks and greenways across a region through trails, sidewalks, and streets.



## Summary of Findings

As Jamestown's population grows and changes in the coming decade, the community's recreation needs will grow and change.

- › The population is growing but at a moderate rate. The moderate population growth will be considered with the current offerings of parkland, programming and amenities to determine the need to expand parks and recreation services. Has historically grown at a slow to moderate rate. Potential for new developments will push the growth rate much higher for a limited time.
- › An aging population suggests the need for expanding senior services while ensuring all parks and facilities feature amenities and design elements that universally include people with and without mobility challenges.
- › The overall high median household income indicates an ability to pay for parks and recreation services. Regardless of rising income for some community members, low-income residents must still have affordable or no-cost access to parks and recreation services.

In addition to Jamestown's specific community context, emerging trends in parks and recreation include understanding the many far-reaching benefits of parks, incorporating parks and greenway planning into larger connected networks of alternative forms of transportation, and understanding and quantifying the economic impacts parks have on their communities.



# FOUR INVENTORY + ANALYSIS

**IN THIS CHAPTER**

Parkland Inventory  
Current Level of Service





INVENTORY + ANALYSIS

**The Inventory and Analysis chapter provides a broad view of the Parks and Recreation system as it currently exists. This chapter serves as the foundation for the plan's recommendations. Each of the plan's recommendations will be rooted in the discoveries and realities of Jamestown's parks and recreation system and will help inform the priorities of the recommendations provided and a strategy for achieving them.**

This plan addresses recreational needs throughout the full parks and recreation system and includes assessments for each of the Town's parks. In addition to the assessment of individual parks, this plan includes a master plan for an 11-acre site within Jamestown Park.

The Town of Jamestown operates and maintains approximately 200 acres of parkland and open space. Jamestown's system includes two developed parks and two gateway pocket parks located along off-street paths. Recreation opportunities throughout the system are diverse, ranging from athletic fields, playgrounds, an amphitheater and an 18-hole golf course. Jamestown Parks and Recreation offers unique amenities to residents and visitors alike.

The Town is currently exploring the best strategy to develop and improve a 24-acre


area of Jamestown Park. This planning process will assess the existing playground, ball courts, restrooms, shelters and other onsite amenities and furnishings. This planning process enables the Town to deliberately determine which improvements are most needed to provide a high-quality recreational opportunity.

Park	Address	ACREAGE
Wrenn Miller Park	101 Guilford Road	1.4
Jamestown Park		<b>181.9 TOTAL</b>
Neighborhood Park	7041 E. Fork Road	11
Jamestown Park Golf Course	7041 E. Fork Road	156
Charles P. Turner Sports Complex	7182 E. Fork Road	14.9
Entrance monument parks	Intersection of Guilford College Road and Guilford Road	2.2
	Intersection of E Main Street and Vickery Chapel Road	
<b>TOTAL SYSTEM ACREAGE</b>		<b>185.9</b>



**Existing Parkland Inventory**

The project team conducted a site inventory and assessment of the Town's existing parks and facilities. The assessment evaluates each park according to the five themes listed below. Each theme summarizes the realities, opportunities, and challenges of the current conditions observed throughout the entire Jamestown park system. The five themes, accessibility and safety; branding, wayfinding, and sense of place; connectivity; general condition; and diversity of park offerings, are summarized in the table below. The findings inform the recommendations provided in this plan.

 <b>ACCESSIBILITY + SAFETY</b>	<p>Is the park designed so people of all abilities can access the park and all its amenities? Does the park meet most or all requirements of the Americans with Disabilities Act (ADA)? Does the park feel safe and encourage user safety?</p>
 <b>BRANDING, WAYFINDING + SENSE OF PLACE</b>	<p>Does the park design support the intended use of the park and create an enjoyable place to pursue those activities? Does the park appear to reflect the history or identity of the Town? Are people able to identify this park as a Town of Jamestown Park and easily navigate both to and within the park?</p>
 <b>CONNECTIVITY</b>	<p>Does the park connect to its surroundings through sidewalks, greenways and trails?</p>
 <b>GENERAL CONDITION</b>	<p>Is the park maintained to department standards? Do the park amenities and facilities need to be updated? Are the park amenities and facilities showing signs of wear and tear? How old are the amenities and facilities?</p>
 <b>DIVERSITY OF PARK OFFERINGS</b>	<p>Does the park provide a collection of park amenities and facilities which serve various ages, demographics and ability levels? Does the park system provide park amenities equally throughout the entirety it's parkland?</p>

**JAMESTOWN PARK**

Jamestown Park and Golf Course is located along East Fork Road in North Jamestown along the Northwest corner of Arnold J. Koonce City Lake. This park is the largest within the Jamestown park system. Consisting of approximately 180 acres, the park offers residents traditional park amenities, athletics, as well as an 18-hole par 72 Golf Course. Additionally, the Bicentennial Greenway (connecting Jamestown to the surrounding communities within Guilford County) follows the property on the east and southern boundaries. For the purposes of this assessment, Jamestown Park and the Jamestown Park Golf Course will be broken out into three park areas, as follows:

- Jamestown Park - Neighborhood Park
- Jamestown Park - Golf Course
- Charles P. Turner Community Park and Sports Complex



**JAMESTOWN PARK - NEIGHBORHOOD PARK**

Located near the East Fork Road entrance of Jamestown Park, this subset of Jamestown Park functions as a neighborhood park where adults and children picnic, play on the playground, play basketball, and more.







- Accessibility + Safety** Many of the amenities are accessible by way of handicap parking and sidewalks. The playground, volleyball and basketball courts, however, are not accessible. There are no sidewalks or ADA (Americans with Disabilities Act) sidewalk connections. For example, the basketball courts lack sidewalks and therefore are not accessible per ADA standards. Pedestrian and vehicular circulation between the parking lots are separated, as each parking lot serves two separate uses. A chain link fence in good condition promotes user safety and separation from automobile traffic on East Fork Road.
- Branding, Wayfinding + Sense of Place** Overall branding and signage appear consistent across both the golf course park and the neighborhood park, indicating they are part of the same overall system. However, some differentiating features would allow park visitors to visually understand the boundaries of each area of the park. When visiting the site it was observed that site furnishing offering could be greatly improved. Any furnishings provided are either falling into disrepair or are not provided to the standard of the overall industry.
- Connectivity** One of the parking lots is frequently used to access the Bicentennial greenway across East Fork Road, the other is located adjacent the multi-use ball fields. Although two parking lots are present in this area, when the park amenities are at capacity, the parking lots would not hold enough parking spaces to serve the current facilities (ballfields, greenway trailhead, picnic shelters, ball courts, playground equipment, swings, and more). The park is located within the greater Jamestown Park. Pedestrians are able to walk and drive from this area to the golf course and clubhouse. There is no pedestrian access to the park and sports complex and users must drive off the property and reenter at a separate entrance to access the park and sports complex. The project team observed that parking is disjointed, and the sidewalk network is disjointed. Additionally, given the parks proximity to the Bicentennial Greenway, the park is connected to other facilities and amenities within the region.
- General Condition** The project team observed the park was well maintained and clean on the day of the site visit. The picnic shelters and restroom building have been properly maintained and the picnic tables and roofs have been replaced in recent years. The project team noted that many of the amenities (i.e. the courts, playground equipment and corn hole boards) are falling into disrepair due to heavy extended use. The multi-use ballfields are in poor condition as the playing surfaces need renovation. Poor grading/drainage as well as insufficient field lighting makes it difficult to use the field under current conditions and staff have voiced that programming the space is challenging.
- Diversity of Park Offerings** Located near the East Fork entrances of Jamestown Park, this area provides amenities such as picnic shelters, restrooms, playground equipment, corn hole boards, multi-use ballfields and a volleyball and basketball court. Two parking lots serve these amenities. The park appeared to have insufficient site furnishings including water fountains, benches, trash receptacles to support the park's visitors.



**JAMESTOWN PARK GOLF COURSE**

The Jamestown Park Golf Course is the largest space the Town of Jamestown owns and operates for recreation. The 18-hole, par 72 course is one of Jamestown's main attractions, with an average of 800 golfers weekly. Over the past 10 years the course has seen the addition of new greens, a new irrigation system and a fully renovated and expanded clubhouse. These improvements have added to the overall character and playability of the course. The Town struggles to maintain and operate the golf course with net positive profit.

The irrigation system was replaced in recent years, but the current system poses significant challenges to effective operation and requires more maintenances needs than would be anticipated at this point in the system's lifecycle.

Limited funding coupled with high maintenance costs present challenges which many municipally owned and operated golf courses face. The golf course operations comprise 34% of the Town's general fund and employs 9 full time employees, 3 in the pro shop and 6 in golf maintenance, plus additional part-time staff as needed.



- Accessibility + Safety** The course operates daily year-round. There is a gate that closes when the golf course is closed for the evening. Handicapped parking is available at the site with ramps up to the clubhouse. The course was built through LWCF – and should continue to provide public access per that contract.
- Branding, Wayfinding + Sense of Place** The main entrance from East Fork Road includes monument signage for the Jamestown Golf Course. The sign is branded consistently with the golf course but does not include reference to the other elements of the park. It is also unique to the park and does not integrate with other Town of Jamestown signage. The mature trees and rolling vista of Jamestown Park create challenging play and a beautiful natural aesthetic typical of the Piedmont region. Tee signage is uniform and contributes to the traditional and peaceful visual character of the park.
- Connectivity** The golf course is connected to East Fork Road with a stately drive ending at the clubhouse. There is a single access to this area of the park that serves both the golf course and the neighborhood park area. The Bicentennial Greenway follows the southern boundary of the property, but there is currently no opportunity for pedestrian connectivity through the golf course. The tees and greens are connected via a paved cart path. The path is in good shape with some spots of wear and tear.
- General Condition** The course appears to be well maintained and in overall good condition, especially considering the amount of use the course receives on a weekly basis. Tee times can now be reserved through a web-based platform called GolfNow which increases the opportunity for public play and provides an opportunity for visitors to submit feedback from their experience. According to the GolfNow app, the course has been given a rating of four out of five stars.
- Diversity of Park Offerings** This area is intended to serve the recreational needs of golfers. There is an 18-hole course, putting green, and driving range, but there is little opportunity for recreation outside of golf. Recent improvements to the clubhouse expand the opportunities for meetings and events to take place at this location.

**CHARLES P. TURNER SPORTS COMPLEX AT JAMESTOWN PARK**

Located on the North border of Jamestown Park, this complex is separated from the rest of the park by a fence positioned along the northern edge of the golf course. Serviced by an independent parking lot, this sports complex consists of four full size multi-use fields, a small playground, and a concessions/office building. This area also includes the system's only maintenance shop and storage yard. This maintenance area is housed within an old building retrofitted for maintenance use and stockpiling of materials. It was noted that the Town plans to expand the shop and shop yard to better serve Jamestown Park and any future parks within close proximity.



- Accessibility + Safety** Adequate handicap parking is provided at this location. There are paths with appropriate grades near recreational amenities like the playground, but they do not lead up to the amenity. Without field lighting, this space is likely only in use during daylight hours.
- Branding, Wayfinding + Sense of Place** Entry signage, similar in style to other areas of Jamestown Park, is provided at the vehicular entrance with little wayfinding signage within the complex. Without this internal wayfinding signage, it may be difficult to understand the field layout, and in the event of tournament play, it may be difficult to coordinate gameplay as the fields were not clearly labeled.
- Connectivity** Vehicular access to and from the sports complex exists along East Fork Road at the intersections of East Fork Road and Halldale Road. Pedestrian access is limited as there are no sidewalks to and from the park externally or internally limiting pedestrian connectivity to the park. Except for the playground (separated by a grass strip), all of the fields and the building are accessible by means of sidewalks and walking paths
- General Condition** The paths, playground, facility and fields appear to be in good condition.
- Diversity of Park Offerings** Currently, the use of the complex is largely centered around athletics and the general condition of the fields were observed to be acceptable to industry standards. The fields had established turf grass and appeared to drain well but do not have athletic lighting which limits the hours of play. Although the fields are owned and maintained by the Town, and the Town manages reservations for partners that provide athletic programming. Field play is programmed through third parties such as the YMCA, Jamestown Youth League, and Soccer Shots. The playground appears to show signs of age and the concessions/office building needs renovation and updates to maximize usability.

**WRENN MILLER PARK**  
Wrenn Miller Park, built in 2014, is the newest park in the system and is located at the intersections of Guilford Rd, Perry Rd and E Main St at the Town core. Wrenn Miller Park is a neighborhood/community park which serves the entire Town of Jamestown. The park was constructed with support from the Parks and Recreation Trust Fund.



- Accessibility + Safety** The park is surrounded by vegetated "barriers" providing a sense of safety and comfort. The park provides accessible sidewalks as well as accessible seating opportunities and amenities. Accessible brick sidewalks connect the park to the surrounding neighborhoods and businesses.
- Branding, Wayfinding + Sense of Place** Signage at the park is provided through banner signs affixed to street/pedestrian light poles along the street frontages. As this park is situated amidst the center of the Town core, signage orients visitors within the neighborhood park. These banner signs allow park events to be marketed and announced to the community and passersby. Events such as music in the park, farmers markets and July Fourth celebrations have been and continue to be marquee events hosted in the park by the Town. In addition to the events held at Wrenn Miller, the park itself provides park visitors various opportunities to gather, play and rest.
- Connectivity** As there is no parking on site, pedestrian connectivity is critical. There is one crosswalk across Guilford Road and three paths connecting the roadside sidewalk into the park. Pedestrian connectivity is strong within the park.
- General Condition** The park is in very good condition and appears to be well maintained. The park was constructed with a small budget requiring volunteer hours and donation of plant material. This community involvement has created a sense of ownership and pride. The park is clean and remains active throughout the year.
- Diversity of Park Offerings** Wrenn Miller Park offers a walking loop, picnic shelter, veterans memorial and an amphitheater. From picnic shelters to the veteran's memorial the opportunity for public use is varied.

**GATEWAY POCKET PARKS**

The Town owns and maintains two gateway pocket parks located at the intersection of Guilford College Road and Guilford Road as well as at the intersection of E Main Street and Vickery Chapel Road. The gateway pocket park at Guilford College Road is on a 2.2-acre parcel owned by the Town. The gateway pocket park at Vickery Chapel Road exists in the road right of way. Gateway pocket parks provide the opportunity to welcome visitors into the Town through the use of signage, landscaping, site furnishings and offer places of pause.



- Accessibility + Safety** Pedestrian-scale lighting along paths ensures visibility during dark hours. Decorative vegetation enhances the experience but does not block sight lines to the path. The path surface and grades appear to be ADA accessible. As use of the paths increase, multiple uses such as cycling, jogging, and walking, may not fit on the current path width.
- Branding, Wayfinding + Sense of Place** The site furnishings such as benches and lighting are consistent with the Town's visual character. White picket fencing delineates the pocket park area around the trail head. Wayfinding signage does not currently appear to direct trail users to nearby or cross-town destinations and users may need to depend on auto-oriented street signs for navigation.
- Connectivity** These pocket parks provide Town gateway monumentation and sidewalks ushering visitors into Town. These pocket parks indicate a commitment to a long-term of providing pedestrian and bike connectivity throughout Jamestown. It was noted that the sidewalks which meander through these parks connect to a future pedestrian corridor connecting the entirety of Jamestown to its parks, open space, neighborhoods and business.
- General Condition** Vegetation, surface materials, and site furnishings were all high quality and appeared to be in good working condition.
- Diversity of Park Offerings** The pocket park entryways provide an aesthetic surrounding for uses such as cycling, walking, or jogging. While these parks do not provide recreational amenities, they create a benefit to passing through by offering benches, shade, and appealing surroundings.

**SUMMARY OF FINDINGS**

The Town of Jamestown's park system enhances the community's small-town character by providing a variety of well-maintained offerings concentrated in select locations.

The park system provides a variety of recreational opportunities that support quality of life for Jamestown residents. Wrenn Miller Park provides a unique gathering space for community events and programs and the neighborhood park area of Jamestown Park is well suited for hosting camps, school groups, or families at play. The golf course is a recreational asset not frequently found in a community of Jamestown's size. The gateway pocket parks show the Town's attention to detail in providing high quality experience by offering beautified paths and entryways.

Many of Jamestown's recreational amenities are located at Jamestown Park and the adjacent Charles P. Turner Sports Complex at Jamestown Park. Other locations include Wrenn Miller Park, across the street from Town Hall, and two gateway pocket park locations on the eastern boundary of town. This concentration of

recreational amenities at the Jamestown Park potentially increases the impact of financial resources by concentrating maintenance at one location and pursuing quality over quantity.

This concentration of park investments at a single site potentially reduces overall access to recreational amenities. However, the Town of Jamestown has constructed gateway pocket parks on the opposite side of town and has located Wrenn Miller Park centrally. While residents may need to travel to Jamestown Park for a traditional park experience, Jamestown is providing access to recreation throughout their service area.

Finally, all elements of Jamestown's park system are maintained to the highest possible quality. The project team observed fresh paint, quality site furnishings, and appealing landscaping throughout the park system. The maintenance team responsible for parks and recreation appears to be proactive in maintaining the park system's assets. This ensures that the Town will get the best value out of amenities and finishes for their full lifespan and ensures the best possible user experience.

**Level of Service**

The level of service measures how much access to parks, trails and indoor facility space residents have based on the park system's current inventory and the jurisdiction's total population. The analysis identifies deficits or surpluses within what the department provides.

**METHODOLOGY**

The level of service is a ratio that includes the current offering of parkland and trails, divided by a portion of the current population. Parkland and trails are calculated based on a rate of acres and miles per 1,000 residents

The population figure used for this analysis is **4,416 residents**. This number is used throughout the plan as the estimate for Jamestown's 2019 population. The estimate is from the Town of Jamestown Planning Department and is consistent with the population projections. Numbers have been rounded to two decimal places.

$$\frac{\text{parks and recreation offering}}{\text{portion of population}} = \text{Level of Service}$$

This formula is used to determine current level of service for any given population number and therefore is a useful tool for measuring department's growth over time. Current level of service is determined using the current population, and future level of service is

determined based on future population projections. Town staff can use this formula to ensure adequate parks and trails provision as the population grows.

**CURRENT LEVEL OF SERVICE**

The Town's current level of service for parkland and trails is summarized in the table below. The purpose of the level of service analysis is to establish a baseline level of service standard for the Town's current offerings. Creating the level of service as a ratio means the Town can use this level of service standard to project future needs for parkland and trails based on future population projections. Summary of Findings

The Town of Jamestown's current level of service for parkland is 48.35 acres of parkland per 1,000 residents. According to the National Recreation and Parks Association, the national standard is 10 acres of parkland per 1,000 residents so Jamestown is providing a much higher level of service than most communities nationally. The golf course is an important contributing factor for achieving this level of service. Without the golf course included in the equation, the Town's level of service is 7.69 acres of parkland per 1,000 residents.

Jamestown offers 0.05 miles of trail per 1,000 residents. The National Recreation and Parks Association does not currently calculate a national standard for trail mileage. Greensboro and Raleigh are two of North Carolina's leading

cities for greenway and trail mileage. Their levels of service are 0.17 and 0.12 miles of trail per 1,000 residents. The Bicentennial Greenway does not pass through the town limits of Jamestown but is immediately adjacent to the southern border of Jamestown Park. This regional recreational amenity contributes to Jamestown resident's level of service but is not included in this analysis.

Table 1 - Town of Jamestown current level of service for parks and trails

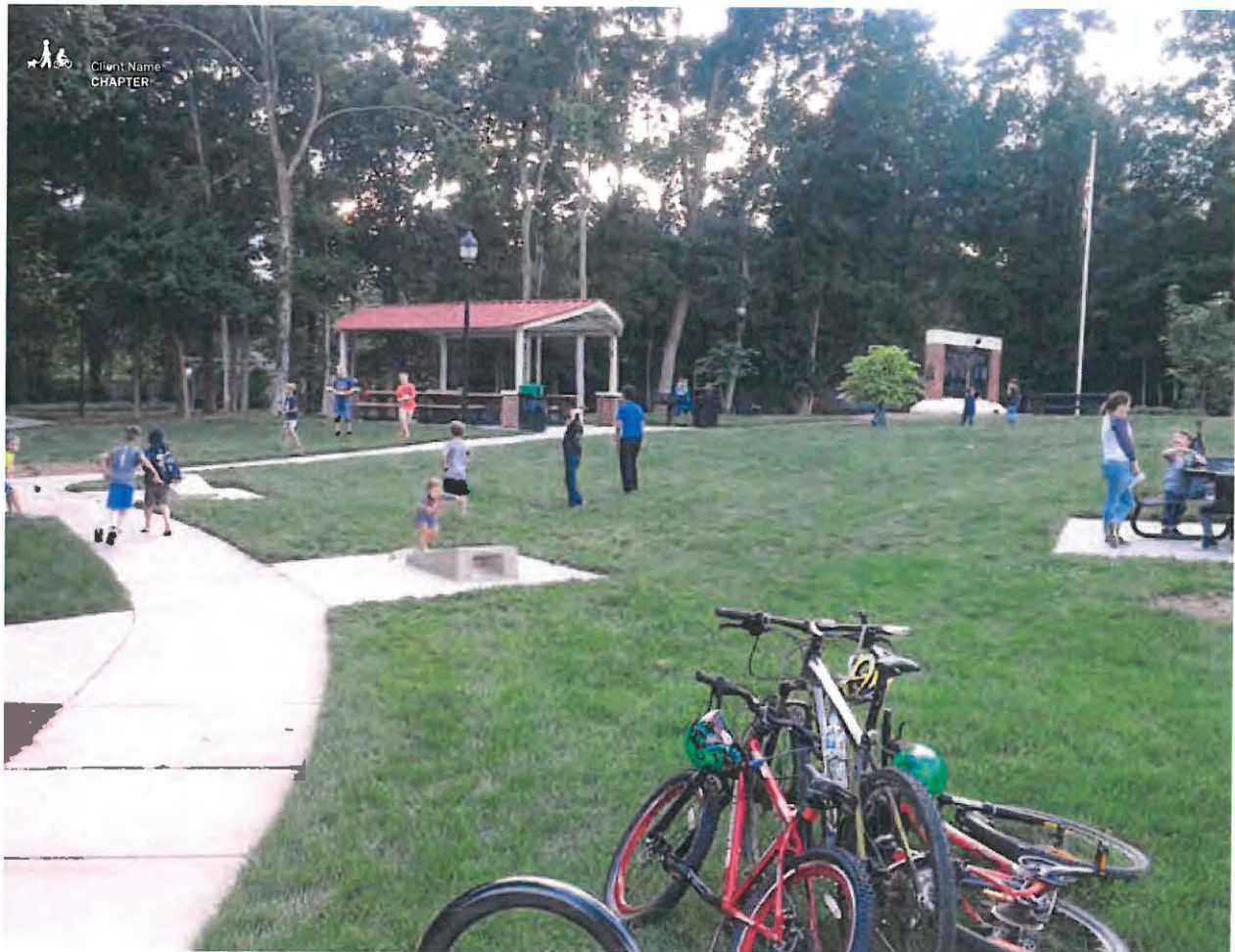
	THE DEPARTMENT OFFERS -	THE CURRENT LEVEL OF SERVICE IS -
 <b>PARKLAND</b>	<p><b>185.48 acres</b> of parkland</p> <p>--</p> <p><b>1.39 acres</b> Wrenn Miller Park</p> <p><b>2.20 acres</b> Entrance Monument Parks</p> <p><b>11.00 acres</b> Jamestown Neighborhood Park</p> <p><b>156.00 acres</b> Jamestown Park Golf Course</p> <p><b>14.89 acres</b> Charles P. Turner Sports Complex</p>	<p><b>48.35 acres</b> of developed parkland per 1,000 residents</p>
 <b>TRAILS</b>	<p><b>0.20 miles</b> of trail</p>	<p><b>0.05 miles</b> of trail per 1,000 residents</p>



# FIVE COMMUNITY ENGAGEMENT

## IN THIS CHAPTER

Public Input Tabling  
Steering Community Input  
Program Partner Interviews  
Statistically Valid Survey



COMMUNITY ENGAGEMENT

Public input is an essential part of any planning process. The most effective plans are rooted in the realities and visions of the communities creating them. This planning effort gathered public input through tabling at community events, stakeholder meetings, partner interviews, and a statistically valid survey. The community engagement process is illustrated in Figure 1. This chapter summarizes all public input received during the planning process.

Figure 1 - Outline of community engagement

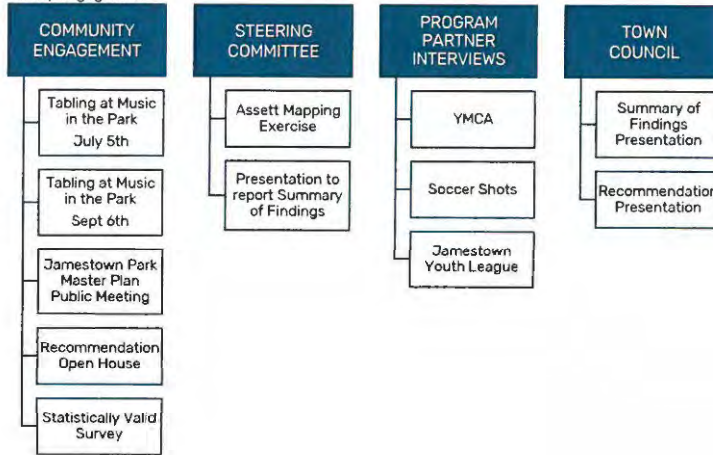


Image pictured to the left is a generic image / photo credit

Public Input Tabling

DATE

July 5, and September 6, 2019

PURPOSE

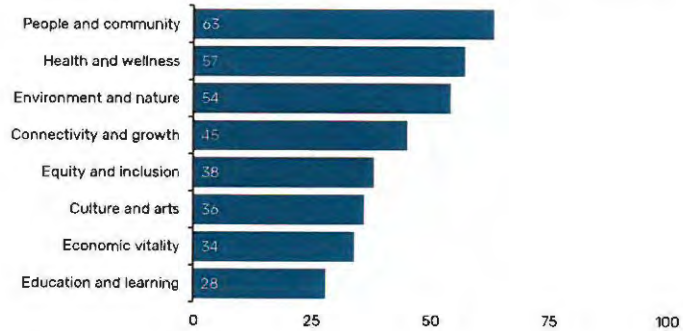
This meeting asked residents for their input on the next 10 years of parks and recreation. Input focused on community values, reasons for visiting parks, and amenities and programming for parks.

- > **Community Values** input focused on identifying which values are important to the community. A question regarding health and wellness identified ways people would like to pursue their personal health and wellness goals with the Department's parks and programs.
- > **Reasons for Visiting Parks** input focused on the appealing aspects of Jamestown's existing parks and recreation system to gauge the expectations for park experiences.
- > **Amenities and Programming** input focused on which amenities and programs residents would like to see implemented in the community.

Community Values

Community values reflect the things that are important to a community's residents. Community values inform the planning process by informing the character of parks, programs, and amenities that will resonate with residents. The values of people and community, health and wellness, and environment and nature received the most responses. This exercise identifies popular values but should not be used to eliminate values as being worthwhile or important to the community. Respondents were able to choose up to three responses.

Figure 2 - Responses to the question "What community values do you hold?" Respondents could choose three responses.

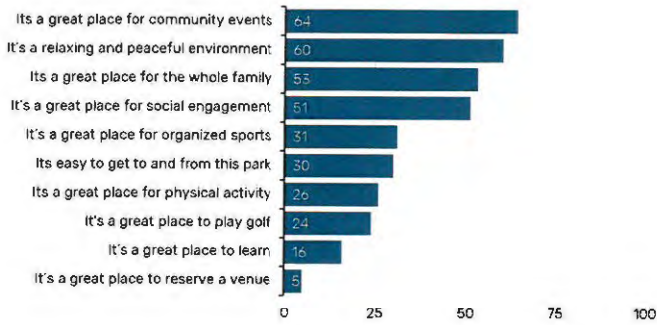




### Reasons for Visiting Parks

The project team also asked residents about their reasons for visiting parks. Figure 3 shows that people visit Jamestown Parks because it is a great place for community events, because it is a relaxing and peaceful environment, and because it is a great place for the whole family. These results provide implications about what types of parks and facilities are needed to meet resident's expectations of what creates a high-quality park experience. Respondents were able to choose up to three responses.

Figure 3 - Responses to the question "What are your reasons for visiting Jamestown's parks?" Respondents could choose three responses.



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### Amenities

Each participant ranked the top three amenities they would like to see the Town offer or expand. The items on this list were generated by Department staff. The items staff selected are amenities that the community has asked for, items that are in line with emerging trends, or items that are currently popular and may need to be expanded or renovated. The top responses are a splashpad, playground, and natural surface trails. Respondents were able to choose up to three responses.

Some respondents listed additional amenity needs that included camping and fishing, rock climbing, and a ninja warrior course.

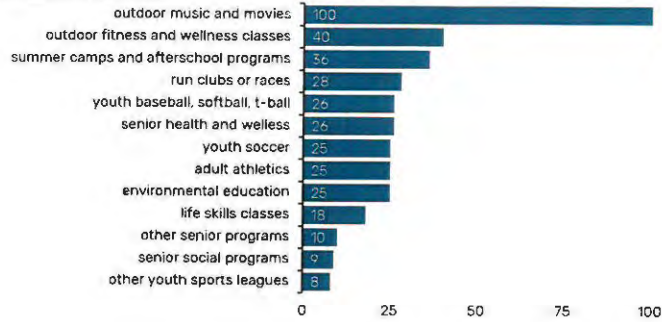
Figure 4 - Responses to the question "Which park amenities would you like to see?" Respondents could choose three responses.



**Programing**

Each participant ranked the top three programs they would like to see the Department offer or expand. Like the list of amenities, the programs on this list were generated by Department staff. The items staff selected are programs that residents have asked for, programs that are in line with current trends, or programs that are popular and may need to be expanded or refreshed. The top responses were for outdoor music and movies, which received twice as many responses as outdoor fitness and wellness classes, the next highest ranked program. Summer camps and afterschool programs were the third highest ranked program. Respondents could choose up to three responses.

Figure 5 - Responses to the question "Which programs would you like to see?" Respondents could choose three responses.



**Summary of Findings**

Information from the first community engagement meeting show support for values, amenities, and programs. Results reflect the current status of Jamestown's parks and recreation offerings. People and community are the highest ranked values and people enjoy visiting parks to attend community events like movies and concerts.

Health and wellness is another focus as the second ranked value. The second highest ranked program is outdoor fitness and wellness. Pursuing physical activity was the fourth lowest ranked reason for visiting parks, indicating an opportunity to improve this offering to meet community needs.

The top ranked amenities are activities for children and families including splashpads and playgrounds. The next three items are trail related, indicating a strong community interest in greenways, trails, and connectivity. Community support for health and wellness values and environment and nature values also indicates support for trails and greenways people can use to access nature and be physically active.

Clean  
Maintenance  
Staff is wonderful

NEED A  
DOG  
PARK



Safety is  
Important



## Steering Committee Input

### DATE

June 7, 2019

### PURPOSE

Gather input from the Jamestown Parks and Recreation Advisory Committee. Committee members participated in the public engagement dot exercise, and results for this activity are included in the results above.

### SUMMARY OF FINDINGS

Input from the Parks and Recreation Committee indicated that the department has three key offerings that Jamestown Parks and Recreation is known for. The community's featured offerings include a golf course and club house, youth sports, and community events.

One committee member reported that Jamestown is the smallest community in the United States with an 18-hole golf course. Town staff report that recent marketing efforts have improved attendance at the golf course and recent updates to the clubhouse have improved the image of the facility. The Town has a goal of having the golf course recover its costs, but this goal is not always met.

The Town partners with Jamestown Youth League and other sports leagues to provide youth sports programs to residents. These independent partners depend on the Town

offering the facilities they need to run their programming. Recent storms caused damage to the lights at the Jamestown Park, significantly limiting the amount of time the field is usable.

The Town has had great success with music and movie series events that are free and open to the public. Participants indicate that these events bring a sense of camaraderie to the community, and that it helps the community to stay connected. These events create a sense of civic pride and are attractive to new and long-term residents alike. Town staff and Committee members reported that these events have been successful with improving public perception of the benefits of parks and recreation.

Residents indicated that additional community benefits of the parks and recreation department include health and wellness and economic development. Parks and recreation provides an opportunity to engage in physical activity, social events, and team sports. These activities often benefit resident's individual health and wellness goals. Additionally, community events bring people downtown and generate customers for many businesses near Wren Miller Park. Parks and recreation is also often a consideration for where a family will purchase a home. Residents relocating to Jamestown increases the Town's tax base.

Parks and Recreation Committee Members also identified the following themes.

- › **Maintenance and Updates** - Participants recognize the need for additional maintenance of the existing system, as well as the need to expand staff allocated for maintenance as the park system continues to expand. Many noted the impact that weather events have had on the system recently, with the loss of a reservable shelter and baseball field lighting. The reasons listed for needing park maintenance and updates is to improve the systems "curb appeal" for the existing parks, and to maintain interest in parks and recreation in a growing community. Some participants noted concerns about vandalism. Though staff indicated vandalism is rare overall, ensuring that amenities are up-to-date and well maintained diminishes the impact of vandalism.
- › **Connectivity and Open Space** - Most emphasis was placed on improving the quality of the system's current offerings, but some comments indicated a need for expanding parkland. Jamestown's current greenways system connects into the Bicentennial Trail, a regional greenway system. Comments indicated a need for this

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network to connect the community's open spaces and improve pedestrian access throughout the town.

- › **Community Needs** - Parks and recreation services are an important part of what a Town offers to residents. Participants identified programs and amenities that would benefit community members. These items are listed below.
  - **PROGRAMS**
    - Educational activities
    - Activities for senior citizens
    - More community gathering events
    - Farmer's market
    - Golf camps for youth
  - **AMENITIES**
    - Reservable shelters
    - Sustainably constructed amenities
    - Accessible playground for all abilities
    - Dog park
    - More parks
    - Tennis courts
    - Hiking and walking trails with benches
- › **Funding** - Participant comments indicated that there is an opportunity for the Town to increase funding for parks and recreation services, especially as the system and program offerings grow. Comments indicated that funding is needed for upkeep and improvements to parks and recreation offerings.

- › **Marketing and Under Use** - Some comments indicated that facilities are underused because residents may not know all that is offered through the park system. Marketing is one strategy for addressing this challenge. Suggestions regarding marketing included increased awareness for the events and programs the town provides, the amenities and facilities available at parks, and trails.
- › **Partnerships** - The Town has successfully provided programming via partnerships. Primary partnerships include Jamestown Youth League and the YMCA. Both entities use Jamestown facilities to provide some of their programming. These partnerships also highlight competition with other communities, as the Jamestown Youth League frequently has to reserve field space in other communities due to a lack of field lighting at Jamestown Park.
- › **Seniors and accessibility** - Some comments emphasized the importance of ensuring that the parks system amenities are accessible to all residents, including those with disabilities, and mobility challenges. Comments indicated a need for amenities that meet seniors fitness need and providing benches and shaded areas to make parks more usable for older adults.



## Program Partners Interviews

### DATE

Fall 2019

### PURPOSE

The planning process included three interviews with program partners. The intention of the interviews is to hear in depth information from the organizations who frequently use Town of Jamestown facilities. These organizations provide recreation programming to the community and supplement the Town's positive impact on resident's access to parks and recreation services.

- › **Soccer Shots** - an engaging children's soccer program with a focus on character development.
- › **Jamestown Youth League** - serving the Jamestown area since 1979, the JYL reaches 2000 children with league play for eight sports for ages 3 to 15.
- › **Mary Perry Ragsdale Family YMCA** - offering high quality after school and summer camp programs, swim lessons for all-ages, fitness classes for all abilities, special programming for active older adults. The YMCA is a membership organization.

### SUMMARY OF FINDINGS

The Town partners with three organizations that provide athletic and recreational programming. The Town provides recreational facilities that partners reserve to run their athletic programming. Partners reserve the Town's outdoor athletic fields, concessions stand, and office space. One program partner uses the Jamestown Park Neighborhood Park area as a destination for their summer camps. No reservation is needed for this use.

All partners agree that the facilities Jamestown maintains are high quality. The soccer fields at Charles P. Turner Sports Complex are especially high quality. Baseball fields are high quality, but grass infields and a lack of lighting detract somewhat from the experience. Some equipment in the playground area is dated.

The reservation fees for recreation facilities are low, but partners report tight budgets that limit ability to pay for field space. All program partners are non-profit organizations and depend on combinations of fees, memberships, sponsorships and donations to run programming.

Partners fulfill a community need by providing recreational programming that the Town does not offer. Partners report that soccer programs have the highest demand, with baseball

and basketball also having high demand. Jamestown's location creates a challenge and benefit for recreational programming. Nearby providers such as High Point and Greensboro create competition for enrollment, but these nearby population centers also support demand for programming in Jamestown that may not otherwise exist in a community its size. Program partners report an ability to expand programming based on current demand, but Jamestown's current facility space limits additional enrollment.



FOR YOUTH DEVELOPMENT  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY



## Statistically Valid Survey

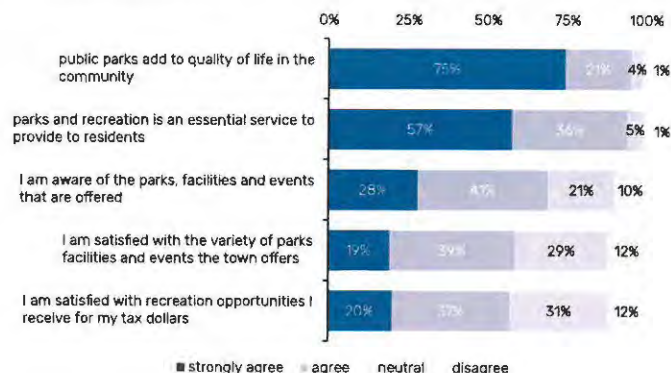
The project team administered a parks and recreational needs assessment survey for the Town of Jamestown during the summer of 2019. ETC Institute conducted the survey and mailed a survey packet to all households in the Town of Jamestown. Each survey packet contained a cover letter, a copy of the survey, an a postage-paid return envelope. Residents who received the survey were given the option of returning the survey by mail or by completing it on-line at [www.jamestownsurvey.org](http://www.jamestownsurvey.org). A total of 210 residents completed the survey. The overall results for a sample of that size have a precision of at least +/- 6.5 percent at the 95 percent level of confidence.

This section includes a summary of the survey results. The full survey report can be found in the Appendix.

### SATISFACTION

The statistically valid survey asked residents about their level of agreement with various statements regarding parks and recreation in Jamestown. Results show that residents overwhelmingly agree that parks and recreation add to the quality of life in Jamestown, but only 57 percent agree that they are receiving adequate opportunities for parks and recreation based on their tax dollars contributed.

Figure 7 - Respondents level of agreement with statements regarding the Town of Jamestown Parks and Recreation Department



**PRIORITY INVESTMENT RATING**

The survey administrator developed the priority investment rating to provide organizations with an objective tool for evaluating the priority that should be placed on recreation and parks investments. The priority investment rating equally weights the importance that residents place on the program or amenity and how many residents have unmet needs for the program or amenity. Since decisions related to future investments should consider both the level of unmet need and the importance of facilities and programs, the priority investment rating weights each of these components equally.

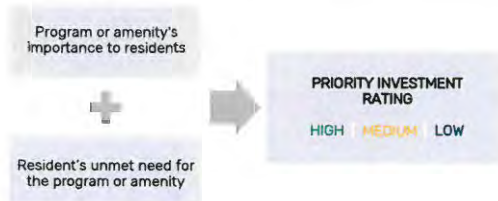
The results of the priority investment rating rank results as high, medium, and low priority.

- › **High Priority Areas** are those with a priority investment rating of at least 100. A rating of 100 or above generally indicates there is a relatively high level of

unmet need and residents generally think it is important to fund improvements or expansions in these areas. Improvements in this area are likely to have a positive impact on the greatest number of households.

- › **Medium Priority Areas** are those with a priority investment rating between 50 and 99. A rating in this range generally indicates there is a medium to high level of unmet need or a significant percentage of residents generally think it is important to fund improvements in these areas.
- › **Low Priority Areas** are those with a priority investment rating below 50. A rating in this range generally indicates there is a relatively low level of unmet need and residents do not think it is important to fund improvements in these areas. Improvements may be warranted if the investment will meet needs of a specialized population, or if the investments are to maintain highly popular offerings.

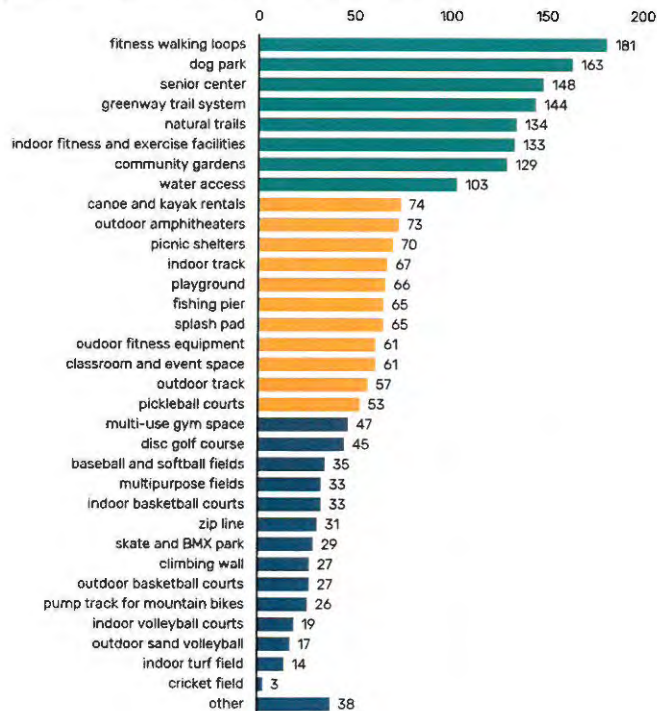
Figure 8 - Formula for determining priority investment rating for parks and recreation amenities and programs



**AMENITIES**

The following figure depicts the priority investment rating for amenities. The amenities ranked as high priority promote community gathering and health and wellness. These amenities include a variety of trails, dog park, senior center,

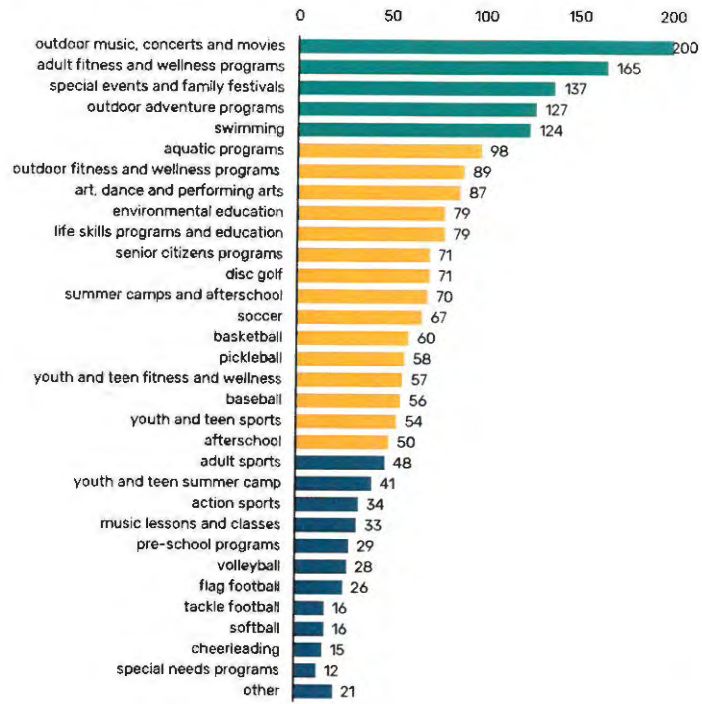
Figure 9 - Priority Investment Rating results for park amenities



**YOUTH PROGRAMS**

The following figure depicts the priority investment rating for programs for residents under age 18. The programs ranked as high priority include community gathering events. Adult programs listed as a priority indicates that households with youth have a need for adult programming as well.

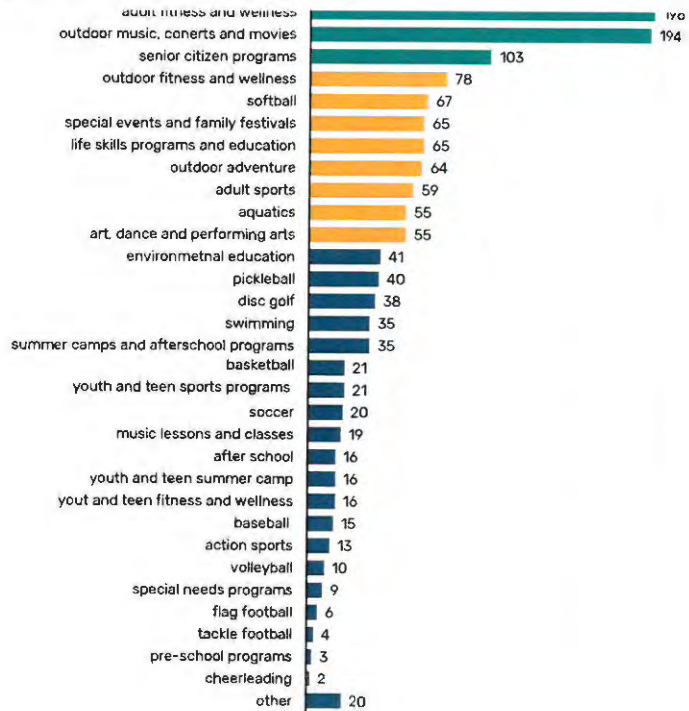
Figure 10 - Priority Investment Rating results for youth programs



**ADULT PROGRAMS**

The following figure depicts the priority investment rating for programs for residents age 18 and older. High priority adult programs include senior citizen programs, health and wellness programs, and outdoor concerts and movies.

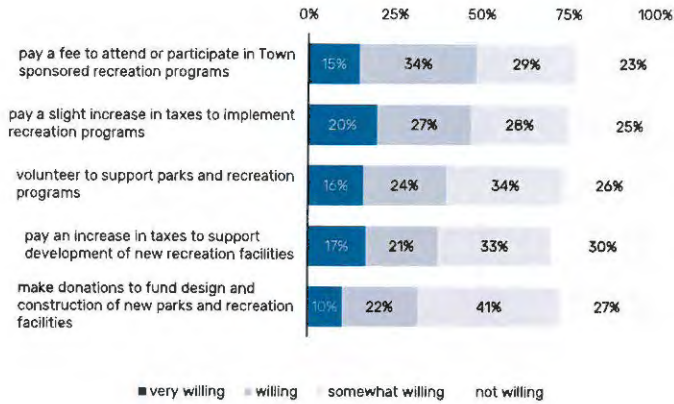
Figure 11 - Priority Investment Rating for adult programs



**WILLINGNESS TO PAY**

Survey results indicate that residents are supportive of parks and recreation, and that there is a need and desire for expanding parks and recreation programming and facilities. Responses to this question indicate that there is a moderate willingness to pay for new facilities, amenities and programs.

Figure 12 - Responses to questions of support for parks and recreation services.



**SUMMARY OF FINDINGS**

Survey results are in line with other community engagement results. There is notable support for expansion of trails, community festivals, concerts, and movies, and health and wellness programming. Each of these programs or amenities is something the town currently offers, but these results show that there is demand and support for expanding these offerings.

Survey results indicate that residents understand the significant positive impact that parks and recreation has on the community, but there is only a moderate willingness to pay for the improvement or expansion of various parks and recreation services. Moderate support indicates that there may be a need for educating residents about the connection between investing in parks and recreation, and the positive outcomes they report experiencing, or the Town may need to pursue alternative funding through sponsorships and grants.



# SIX JAMESTOWN PARK MASTER PLAN

## IN THIS CHAPTER

- Introduction
- Wetland + Stream + Buffer Analysis
- Site Analysis
- Recreational Needs Assessment
- Program Description
- Community Engagement
- Cost Estimate







INTRODUCTION

**As a major component of the Parks and Recreation system in the Town of Jamestown, the neighborhood park section of Jamestown Park offers great potential for meeting the needs and desires of Jamestown residents. Thorough research, conceptual planning, design iterations, and feedback from the public, staff, and parks and Recreation Committee members have been combined into a total planning process for the renovation of Jamestown Park. The goal of this process is universal access to a variety of outdoor recreation opportunities that reflect stated public desires, within a comprehensive park system that serves to unify and beautify the Jamestown community.**



**WETLAND + STREAM + BUFFER ANALYSIS**

On behalf of the Town of Jamestown, McAdams staff conducted a natural resources desktop review for the Jamestown Park Strategic Plan in Jamestown, North Carolina. The project area consists of two parcels (Guilford County PINs: 7812765420 & 7812940031) owned by the Town of Jamestown totaling 182 acres. The purpose of the desktop review is to use readily available information to identify potential wetlands, streams, Randleman watershed buffers, FEMA mapped floodplains and stream classifications. The following is a summary of findings, applicable permitting processes, and recommendations.

**Soils**

There are nine soil types within the project area, as described by the Natural Resource Conservation Service Web Soil Survey. Most of the site is well-drained, and infiltration is moderately low to high across the entire site. Runoff is low to medium across much of the site.

**Regulatory considerations**

- › Randleman Lake Watershed Riparian Buffer Rule
- › Clean Water Act Permitting
- › Stream, Wetland, and Riparian Buffer Mitigation

**Hydrology**

**Streams, Stream Buffers and Wetlands:**

The subject property is located within the High Point Lake-Deep River subwatershed (030300030102) of the Cape Fear River Basin and drains to High Point Lake and the Deep River. According to the DWQ Basinwide Information Management System (BIMS), High Point Lake has a Stream Index #17-(1) and is classified as WS-IV (water Supply IV) and CA (Critical Area) and the Deep River has a Stream Index #17-(3.3) and is classified as WS-IV (water Supply IV). Both High Point Lake and the Deep River are within a designated Critical Supply Watershed and are subject to the Randleman riparian buffer management strategy specified in 15A NCAC 2B .0248.

**FEMA Floodplain:** No FEMA floodplains extend into the project area.

**Preliminary Findings**

Four ponds (P1-P4) and an unnamed tributary to High Point Lake (S1) located in the southern portion of the project area are depicted on the USGS topographic map. The most recently published Guilford County Soil Survey map depicts S1 as well as one additional stream feature (S2). These mapped features are subject to the Randleman Lake Watershed Riparian Buffer Rule. Because these rules also require buffers on stream features identified based on site-specific evidence, there may be relatively short sections of jurisdictional, intermittent streams in drainageways leading to the lake that are also subject to the buffer rule.

The USFWS National Wetlands Inventory (NWI) Wetlands Mapper identified four ponds and one tributary that may be present within the project area (USFWS 2018); the NWI Wetlands Mapper did not identify potential wetlands within the project area. However, small pockets of jurisdictional wetlands may be present on the floodplain of the Deep River (High Point Lake) based on soil inclusions reported for this area.

**Recommendations**

It is recommended that detailed flagging and survey be performed prior to detailed site planning within and/or adjacent to jurisdictional streams and wetlands. A preliminary jurisdictional determination should then be confirmed by the US Army Corps of Engineers. A stream buffer determination should be obtained from NC DWR to verify the starting points of streams and associated stream buffers.

**PRELIMINARY STORMWATER MANAGEMENT ANALYSIS**

The subject site plan concerns the addition of an amphitheater, sidewalk, landscaping and inclusive playground area to a portion of Jamestown Park Golf Course. The site is located approximately one mile north west of the intersection between East Fork Road and Guilford Road. The proposed improvements maintain the existing drainage patterns.

Jamestown Park Golf Course is located entirely within the High Point City Lake Water Supply Watershed and has a Built Upon Area (BUA) of 2%. Because this is a non-residential land use, McAdams has concluded that per Town of Jamestown Land Development Ordinance Table 19-20.9 the site will not require an engineered stormwater control measure.

**SITE ANALYSIS**

Following a site visit and investigation of the neighborhood park section of Jamestown Park, several design opportunities and constraints became apparent in accordance with the existing features of the site.

Five main categories were considered in relation to the opportunities and constraints on the site:

- › Accessibility & Safety
  - While most areas of the park are ADA accessible, not all amenities are. Accessibility for all existing and new amenities must be considered when planning pedestrian and vehicular circulation.



- Existing fencing on the perimeter of the site along East Fork Road offers security and a partially fenced space for the addition of a dog park.
- › Branding/Wayfinding & Sense of Place
  - Existing branding and signage effectively link the neighborhood park to Jamestown Park as a single system, but boundaries between the difference portions of the park are unclear.
  - Existing park furnishings are showing signs of degradation and require replacement.
- › General Condition
  - While the park as a whole is clean and well-maintained, many of the amenities need replacement or renovation due to damage from extensive use.
  - The baseball field area does not drain well after rain events and is not currently sufficiently lit for nighttime use
- › Connectivity
  - The site is adjacent to the Bicentennial Greenway, offering connectivity to the nature preserve and trails across East Fork Road from the park.
  - The Jamestown Park golf course and clubhouse are accessible by foot from the neighborhood park section, but the Charles P. Turner sports complex must be accessed by vehicle, leaving the neighborhood park and entering the complex at a separate entrance.
- The two existing parking lots provide sufficient parking for the current average use of the park, but not in the event of full visitor capacity for the existing amenities.
- The separate parking lots allow visitors the choice of parking location based on their intended activity/destination within the park.
- The existing parking and sidewalk networks are disjointed.
- › Diversity of Park Offerings
  - The site is adjacent to the Bicentennial Greenway, offering connectivity to the nature preserve across East Fork Road.
  - A variety of amenities exist in the park, including several types of sport facilities, a playground, shelters with tables, and restrooms.
  - The quantity and quality of site furnishings appears inadequate.
  - 
  -

**RECREATIONAL NEEDS ASSESSMENT**

The results of the statistically valid survey were the main guiding force behind the design of the Jamestown Park renovation. In response to public input, the updated park includes elements and amenities that were requested by a majority of the survey respondents, spanning the entire range of ages, genders, and lifestyles and representing the sentiments of the Jamestown community as a whole.

Among the most frequently requested elements to be included in the expanded

Jamestown park system were:

- › Additional fitness amenities, including trails and exercise equipment
- › A dog park
- › Opportunities for community gathering and entertainment activities, such as festivals, concerts, and movies
- › Facilities for wellness and youth/adult programming

The relatively low desire for specific sports facilities in the survey findings prompted the

dedication of the large baseball field area within Jamestown Park to more applicable uses, with the understanding that public sports facilities will still be available in other locations within the Jamestown park system.

In addition to these specific elements, more generalized needs became clear throughout the design process for the park renovation, such as universal accessibility of all park features, internal pedestrian and vehicular circulation, and updated park furnishings and facilities featuring a unifying aesthetic.



**PRELIMINARY STORMWATER MANAGEMENT ANALYSIS**

The subject site plan concerns the addition of an amphitheater, sidewalk, landscaping and inclusive playground area to a portion of Jamestown Park Golf Course. The site is located approximately one mile north west of the intersection between East Fork Road and Guilford Road. The proposed improvements maintain the existing drainage patterns.

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Five main categories were considered in relation to the opportunities and constraints on the site:

- › Accessibility & Safety
  - While most areas of the park are ADA accessible, not all amenities are. Accessibility for all existing and new amenities must be considered when planning pedestrian and vehicular circulation.



- Existing fencing on the perimeter of the site along East Fork Road offers security and a partially fenced space for the addition of a dog park.
- › Branding/Wayfinding & Sense of Place
  - Existing branding and signage effectively link the neighborhood park to Jamestown Park as a single system, but boundaries between the difference portions of the park are unclear.
  - Existing park furnishings are showing signs of degradation and require replacement.
- › General Condition
  - While the park as a whole is clean and well-maintained, many of the amenities need replacement or renovation due to damage from extensive use.
  - The baseball field area does not drain well after rain events and is not currently sufficiently lit for nighttime use
- › Connectivity
  - The site is adjacent to the Bicentennial Greenway, offering connectivity to the nature preserve and trails across East Fork Road from the park.
  - The Jamestown Park golf course and clubhouse are accessible by foot from the neighborhood park section, but the Charles P. Turner sports complex must be accessed by vehicle, leaving the neighborhood park and entering the complex at a separate entrance.
- The two existing parking lots provide sufficient parking for the current average use of the park, but not in the event of full visitor capacity for the existing amenities.
- The separate parking lots allow visitors the choice of parking location based on their intended activity/destination within the park.
- The existing parking and sidewalk networks are disjointed.
- › Diversity of Park Offerings
  - The site is adjacent to the Bicentennial Greenway, offering connectivity to the nature preserve across East Fork Road.
  - A variety of amenities exist in the park, including several types of sport facilities, a playground, shelters with tables, and restrooms.
  - The quantity and quality of site furnishings appears inadequate.
  - 
  -



**RECREATIONAL NEEDS ASSESSMENT**

The results of the statistically valid survey were the main guiding force behind the design of the Jamestown Park renovation. In response to public input, the updated park includes elements and amenities that were requested by a majority of the survey respondents, spanning the entire range of ages, genders, and lifestyles and representing the sentiments of the Jamestown community as a whole.

Among the most frequently requested elements to be included in the expanded

Jamestown park system were:

- Additional fitness amenities, including trails and exercise equipment
- A dog park
- Opportunities for community gathering and entertainment activities, such as festivals, concerts, and movies
- Facilities for wellness and youth/adult programming

The relatively low desire for specific sports facilities in the survey findings prompted the

dedication of the large baseball field area within Jamestown Park to more applicable uses, with the understanding that public sports facilities will still be available in other locations within the Jamestown park system.

In addition to these specific elements, more generalized needs became clear throughout the design process for the park renovation, such as universal accessibility of all park features, internal pedestrian and vehicular circulation, and updated park furnishings and facilities featuring a unifying aesthetic.



**PROGRAM DESCRIPTION**

The overarching goal of the Jamestown Park renovation is to contribute to meeting the needs and desires of the Jamestown community at large regarding recreation opportunities and availability. With that understanding, the results of the public input received from the statistically valid survey guided the design program of the updated park.

The four main desires evident in the survey results were addressed in a variety of ways throughout the park, with the inclusion of both activity-specific amenities and flexible, customizable spaces for park visitors to use creatively. To the extent possible, existing features within the park were reimaged, relocated, and redeveloped to maximize financial efficiency in the renovation process while still allowing for a significant design impact. The new design retains park features that were previously most highly valued by residents, integrating them into a cohesive system with fresh, new elements that are in direct response to the stated desires of the Jamestown community.

Due to the proximity of Jamestown Park to the Bicentennial Greenway trails and nature preserve, the park's location offers an excellent opportunity for connectivity to other locations within the Jamestown park system. Furthermore, access to these areas was preserved and integrated into the new park

design.

The master plan for Jamestown Park depicts a system of new and original amenities strategically situated around the existing main and secondary parking lots. Depending on their reason for visiting the park, visitors have the choice of utilizing either parking lot, accessed from East Fork Road. The main lot is central to the park, providing easy access to all the park's amenities, while the secondary lot is the best choice for visitors who plan to access to the dog park and nearby greenway trails.

Adjacent to the main lot, a seating plaza featuring moveable cafe tables and shade trees serves as a gathering point and gateway into the western half of the park. The walkway through the plaza follows an axis across the open lawn, ending in an area of grass terraces. This series of elevated slopes and flat areas is built into the existing topography, utilizing the slope created around the former baseball fields. The terraces can be used for both fitness and relaxation, and they offer an elevated view of the rest of the park.

North of the terraces, a retaining wall is built into the slope, serving as a backdrop for a slightly elevated stage area facing the lawn and featuring fitness equipment integrated into the wall. This area is multi-functional, offering opportunities for exercise and outdoor events like movies and concerts on the green.

Landscaping is added for erosion control on the remainder of the slope behind and around the wall, creating an aesthetically pleasing solution to stormwater run-off.

Across the lawn from this area to the east, a flex pavilion is added to add more options for the use of this space. The pavilion is accessible from both the lawn and the seating plaza, and can serve a variety of functions, such as shelter from the elements during everyday use and space for concessions during an event, or gathering space for a programmed class.

South of the terraces, a cluster of grassy berms sits nestled in the corner of the open lawn area, shaded by trees, and providing an ideal space for children to safely play in a novel manner. To the east of this space, an area dedicated to fitness sits adjacent to the seating plaza and main parking lot. This area features a collection of varied outdoor fitness equipment and an indoor/outdoor fitness pavilion with garage-type doors opening onto an artificial turf yard. These amenities offer plenty of options for all types of visitors to exercise according to their preference, such as weightlifting, cardio, yoga, and fitness classes. The pavilion also includes restrooms to service the western portion of the park.

A paved fitness path traveling around the top of the ridge surrounding the western half of the park provides access between the main

parking lot, fitness pavilion, and opposite side of the park. An accessible sidewalk ramp and set of stairs allow connect to the lower parking lot to the south, increasing parking capacity, as necessary.

At the southeast corner of the main parking lot, the existing stand of trees is preserved, providing an ideal environment for an accessible nature trail to wind through the trees and around areas dedicated for natural play. These spaces feature elements such as tree trunks and boulders for climbing, rope swings, stepping stones, and building materials for forts to encourage children to connect with nature and play imaginatively.

Along the eastern edge of the forested area, an existing shelter is paired with a new shelter to create plenty of space for gatherings featured around the relocated sand volleyball court. This area is easily accessed from the secondary parking lot and is close to the renovated restroom building east of the volleyball court. Further east, a new dog park extends to the outer edge of the park and includes many elements for the enjoyment of its visitors. Directly accessible from the secondary parking lot, the dog park is split into two halves for small and large dogs, with a central sheltered seating area for dog owners. Water fountains and pet waste stations ensure the area remains a healthy environment, and the combination of trees and open space provide an ideal play

environment for the dogs.

Directly east of the main parking lot, the renovated basketball court and a brand-new inclusive playground occupy the space. A small, new shelter is added on the north end of the basketball court to provide seating and shade for spectators and/or small gatherings. The sidewalk running behind this shelter provides an accessible connection between the parking lot and the inclusive playground. As a universally accessible play area, the playground features ADA-compliant ground surfacing and several distinct play structures to appeal to children of all ages and abilities. The nearby existing shelter is preserved to serve as a gathering area and space for adults to supervise their children on the playground. An existing stand of trees is maintained between the playground and the dog park as a buffer between the different use areas and to provide additional shade for both.

The existing paved connection to the greenway across the street from Jamestown Park is maintained, and easily accessed from the secondary parking lot and dog park. New and aesthetically cohesive park furnishings such as benches, picnic tables, and trash/recycling receptacles are included throughout the site, adding a fresh look to the park and meeting the needs of its users. In addition, landscaping is refreshed site-wide and the existing fencing surrounding the site is supplemented in specific

locations to provide a completely secure perimeter.

All these elements combine to create a park with plenty of variety in amenities and uses. Park visitors are free to creatively and easily participate in every activity offered onsite and are not limited by circulation or accessibility issues. The separate spaces within the park communicate with each other, each located in an area that reflects its purpose. The renovated design of Jamestown Park will serve as a wonderful addition to the entire park system in Jamestown and greatly expand the recreation opportunities available to the community.



**COMMUNITY ENGAGEMENT**

The project team sought input and feedback on park design throughout the planning process.

**Parks and Recreation board meetings**

Two design concepts for Jamestown Park, one ambitious and one conservative, were initially presented to the Parks & Recreation Board members for review and comment. The board members discussed which elements from each design were ideal, and provided the following feedback:

- » Pros: Indoor/outdoor fitness pavilion, outdoor fitness areas with/without equipment, loop trail, public art/mural, renovated basketball court, playground (ideally inclusive), existing shelters, dog park
- » Cons: Splash pad, community garden, loss of baseball fields, expense

**Final Concept Presentation & Comment:**

After analyzing the feedback from the initial design concept presentation, the McAdams design team removed the unwanted elements and combined the desired elements from each preliminary concept into a cohesive final plan. This design addresses the top desires of the Jamestown community and parks and recreation committee in a diverse, aesthetically pleasing park layout, offering enjoyment and usability for all visitors. Upon presentation of this concept to the

planning board, a general consensus emerged that this plan is an effective combination of the best elements from the two initial designs, accomplishing the goal of expanding the Jamestown Parks and Recreation system in an accessible and desirable manner. The committee felt that this plan was ready for presentation to the public.

**Online public comment**

As a necessary component for developing a successful parks and recreation system for the Jamestown community, all community members were included in the design process via public comment on the final conceptual design for the Jamestown Park renovation. An email package consisting of the final conceptual site plan rendering, estimation of probable cost, and action + implementation plan were sent to all community members included on the Town of Jamestown email list. These documents were also made available on the Town of Jamestown website for review and comment by the public. Any comments were directed to McAdams via email.



**COST ESTIMATE**

In order to produce the estimation of probable cost for the Jamestown Park renovation, the overall cost was broken down into the following categories:

- » Site Preparation & Earthwork
- » Infrastructure
- » Paving & Hardscape
- » Site Elements
- » Structures
- » Furnishings & Signs
- » Lighting
- » Landscape

**Jamestown Park**

Jamestown, NC  
Estimation of Probable Cost  
May 27, 2020



	QUANT.	UNIT	UNIT COST	TOTAL
<b>A. Site Preparation and Earthwork</b>				
1. Rough grading	96,806	CY	\$11.00	\$1,064,866.00
2. Fine Grading	217,812	SF	\$0.75	\$163,359.00
3. Import Fill	3,281	CY	\$17.00	\$55,777.00
<b>A. Site Preparation and Earthwork Subtotal:</b>				<b>\$1,284,002.00</b>
<b>B. Infrastructure</b>				
1. 8" sewer 6'-8" depth	150	LF	\$40.00	\$6,000.00
2. Electrical Service	1	LS	\$50,000.00	\$50,000.00
3. Backflow	1	EA	\$3,000.00	\$3,000.00
4. Waterline Extension 2"	1	LS	\$25,000.00	\$25,000.00
5. 24" Storm water pipe	0	LF	\$40.00	\$0.00
6. Catch basin	0	EA	\$450.00	\$0.00
<b>B. Infrastructure Subtotal:</b>				<b>\$84,000.00</b>
<b>C. Paving &amp; Hardscape</b>				
1. Concrete walks 4"	43,420	SF	\$5.00	\$217,100.00
2. Concrete Pavers	1,258	SF	\$12.00	\$15,096.00
3. Granite Flies	160	CY	\$4.55	\$728.00
4. Concrete Stairs	1	LS	\$75,000.00	\$75,000.00
5. Paint Striping (Pedestrian Crosswalk)	348	LF	\$5.00	\$1,740.00
<b>C. Paving &amp; Hardscape Subtotal:</b>				<b>\$292,638.00</b>
<b>D. Site Elements</b>				
1. Inclusive Playground Structures & Surface	1	LS	\$850,000.00	\$850,000.00
2. Nature Play Structures	1	LS	\$85,000.00	\$85,000.00
3. 4' Decorative Aluminum Fencing	1,523	LF	\$42.00	\$63,966.00
4. 4' Aluminum Pedestrian Gate	7	EA	\$450.00	\$3,150.00
5. Outdoor Fitness Equipment	1	LS	\$300,000.00	\$300,000.00
6. Artificial Turf	800	SF	\$18.00	\$14,400.00
7. Play Berms	1	LS	\$25,000.00	\$25,000.00
8. Fitness Retaining Wall	1	LS	\$75,000.00	\$75,000.00
<b>D. Site Elements Subtotal:</b>				<b>\$1,695,516.00</b>
<b>E. Structures</b>				
1. Basketball Court Renovation (84x50')	4,200	SF	\$4.85	\$20,370.00
2. Volleyball Court Relocation	1	LS	\$5,000.00	\$5,000.00
3. Restroom Renovation	1	LS	\$150,000.00	\$150,000.00
4. New Shelters	1	LS	\$120,000.00	\$120,000.00
5. New Indoor/Outdoor Fitness Building with Restrooms	1	LS	\$650,000.00	\$650,000.00
6. New Flex Pavilion	1	LS	\$250,000.00	\$250,000.00
<b>E. Structures Subtotal:</b>				<b>\$1,195,370.00</b>
<b>F. Furnishings &amp; Signs</b>				
1. Dog Park Water Fountains	2	EA	\$3,700.00	\$7,400.00
2. Pet Waste Stations	4	EA	\$300.00	\$1,200.00
3. Directional/Park System Community Sign	1	EA	\$150.00	\$150.00
4. Benches	17	EA	\$1,500.00	\$25,500.00
5. Trash cans	12	EA	\$1,500.00	\$18,000.00
6. Cafe Tables	14	EA	\$1,000.00	\$14,000.00
7. Picnic Tables	10	EA	\$3,000.00	\$30,000.00
8. Outdoor Comfortable Seating	1	LS	\$7,500.00	\$7,500.00
<b>F. Furnishings &amp; Signs Subtotal:</b>				<b>\$99,250.00</b>

**Jamestown Park**

Jamestown, NC

Estimation of Probable Cost

May 27, 2023



	QUANT	UNIT	UNIT COST	TOTAL
<b>F. Lighting</b>				
1. Pedestrian Lights				\$20,000.00
<b>F. Lighting Subtotal:</b>	20	EA	\$1,000.00	\$20,000.00
<b>G. Landscape</b>				
1. Erosion Control Landscaping	14,455	SF	\$6.00	\$86,730.00
2. Large Shade Trees (4" cal.)	56	EA	\$500.00	\$28,000.00
3. Small Trees (2" cal.)	24	EA	\$350.00	\$8,400.00
4. Shrubs (med)	4,500	SF	\$6.00	\$27,000.00
5. Sod	\$2,490	SF	\$1.00	\$2,490.00
6. Grass Seed	113,417	SF	\$0.25	\$28,354.25
7. Mulch (Double Shredded Hardwood Mulch)	56	CY	\$35.00	\$1,960.00
8. Import and Spread Top Soil	56	CY	\$30.00	\$1,680.00
9. Soil Amendments	1	LS	\$500.00	\$500.00
10. Irrigation (Sod S.F. + Mulch S.F.)	89,502	SF	\$0.65	\$58,276.30
<b>G. Landscape Subtotal:</b>				\$236,900.55
<b>Summary By Area</b>				
			<b>% OF TOTAL EXTENSION</b>	
A. Site Preparation and Earthwork			30%	\$1,244,802.00
B. Infrastructure			2%	\$84,800.00
C. Paving & Hardscape			5%	\$232,838.80
D. Site Elements			26%	\$1,196,516.00
E. Structures			26%	\$1,195,376.00
F. Furnishings & Signs			2%	\$88,250.00
G. Lighting			0%	\$20,000.00
H. Landscape			8%	\$326,900.55
			<b>SUBTOTAL</b>	\$4,345,874.35
			<b>GENERAL REQUIREMENTS</b>	\$217,283.73
			<b>12 MONTHS ESCALATION</b>	\$228,158.41
<b>Total Pre-design Estimate</b>			<b>TOTAL</b>	<b>\$4,791,326.89</b>

- NOTES:**
- The above opinion of probable construction cost was prepared by McAdams as part of the preliminary design phase. Estimate is subject to change.
  - Estimate was prepared for budgeting purposes using historical data, RS Means and generalized contractor estimates. Actual costs may vary.
  - Estimate does not include mobilization, permitting and contractor's fees.
  - Materials identified in estimate are intended for pricing purposes only. Materials may be substituted as the design develops.
  - This estimate does not include design & engineering consultant fees, any required permitting fees, sub-contractor professional fees, construction/contract administration fees, the cost of various bonds that may be required in the construction contract, or reimbursable.
  - Cost estimate does not include pre-bid or pre-construction consultation, inspection/management, design revisions, submittal review, posting or pricing costs due to Client instructed design changes.
  - Estimate does not include any property acquisition, easements, or other property costs or legal fees.

Town of Jamestown  
**JAMESTOWN PARK MASTER PLAN - ALTERNATIVE CONCEPT**  
**ALTERNATIVE CONCEPT**







**PROGRAM DESCRIPTION**

An alternative concept was developed for the western side of Jamestown Park with the goal of preserving the existing sport field usage in the area, should the Town decide that they prefer to keep this amenity in the park.

The idea behind this concept is to renovate and enhance the existing sports facilities. A 225' x 360' multi-sport synthetic turf field replaces the existing baseball fields, preserving the baseball tradition for town residents and visitors while incorporating new soccer field access and expanding the park's usability.

New dugouts, batting cages, field lighting, fencing, and spectator seating areas (including constructed concrete stadium seating as well as mobile bleachers) provide a high-quality sports experience for players and spectators alike. A renovated restroom building and concession stand with nearby tables are easily accessible from the parking lot and seating areas. An entry plaza with shade trees provides a place for visitors to set up folding chairs and tables for long tournament events, and acts as a portal between the parking lot and field.

This concept integrates seamlessly with the rest of the park's original renovation design, incorporating both the proposed exercise path along the park's perimeter and erosion control landscaping along the existing hillside. The combination of high-quality sporting facilities

with family-friendly amenities throughout the rest of the park creates an atmosphere that is amenable to sporting tournament events and extended time at the park for families and friends enjoying time together.



**COST ESTIMATE - ALTERNATIVE CONCEPT**

In order to produce the estimation of probable cost for the Jamestown Park alternative concept renovation, the overall cost was broken down into the following categories:

- › Site Preparation & Earthwork
- › Infrastructure
- › Paving & Hardscape
- › Site Elements
- › Structures
- › Furnishings & Signs
- › Lighting
- › Landscape

**Jamestown Park  
Alternative Concept  
Jamestown, NC  
Estimation of Probable Cost  
March 26, 2021**



	QUANT.	UNIT	UNIT COST	TOTAL
<b>A. Site Preparation and Earthwork</b>				
1. Rough grading	96,806	CY	\$11.00	\$1,064,866.00
2. Final Grading	217,912	SF	\$0.75	\$163,359.00
3. Import Fill			\$17.00	\$55,777.00
<b>A. Site Preparation and Earthwork Subtotal:</b>	<b>3,281</b>	<b>CY</b>		<b>\$1,284,002.00</b>
<b>B. Infrastructure</b>				
1. 8" sewer 6-8' depth	150	LF	\$40.00	\$6,000.00
2. Electrical Service	1	LS	\$50,000.00	\$50,000.00
3. Backflow	1	EA	\$3,000.00	\$3,000.00
4. Waterline Extension 2"	1	LS	\$25,000.00	\$25,000.00
5. Stormwater Management	1	LS	\$150,000.00	\$150,000.00
<b>B. Infrastructure Subtotal:</b>	<b>2</b>	<b>EA</b>		<b>\$234,000.00</b>
<b>C. Paving &amp; Hardscape</b>				
1. Concrete walkway	33,588	SF	\$5.00	\$167,930.00
2. Concrete Pavers	806	SF	\$12.00	\$9,672.00
3. Granite Pines	209	CY	\$4.00	\$836.00
4. Paint Striping (Pedestrian Crosswalk)	348	LF	\$5.00	\$1,740.00
<b>C. Paving &amp; Hardscape Subtotal:</b>				<b>\$180,178.00</b>
<b>D. Site Elements</b>				
1. Inclusive Playground Structures & Surface	1	LS	\$650,000.00	\$650,000.00
2. Nature Play Structures	1	LS	\$65,000.00	\$65,000.00
3. 4' Decorative Aluminum Fencing	1,398	LF	\$42.00	\$58,716.00
4. 4' Aluminum Pedestrian Gate	6	EA	\$450.00	\$2,700.00
5. 4' Aluminum Double Maintenance Gate	2	EA	\$875.00	\$1,750.00
6. 6' Chain Link Field Fencing	806	LF	\$16.75	\$13,490.50
7. 6' Chain Link Double Maintenance Gate	2	EA	\$350.00	\$700.00
8. Synthetic Turf	88,718	SF	\$18.00	\$1,596,842.00
9. Metal Bleachers	4	EA	\$7,425.00	\$29,700.00
10. Batting Cages (12' x 35')	2	EA	\$1,030.00	\$2,060.00
11. Backstops	1	LS	\$100,000.00	\$100,000.00
12. Portable Baseball Field Equipment Sets	2	EA	\$4,844.50	\$9,689.00
13. Foul Poles	4	EA	\$1,000.00	\$4,000.00
14. Golf Range Barrier Netting (30' Height)	200	LF	\$15.92	\$3,184.00
<b>D. Site Elements Subtotal:</b>				<b>\$3,247,836.50</b>
<b>E. Structures</b>				
1. Basketball Court Renovation (84'x30')	4,200	SF	\$4.85	\$20,370.00
2. Volleyball Court Relocation	1	LS	\$5,000.00	\$5,000.00
3. Restroom Renovation & Concession Stand	1	LS	\$250,000.00	\$250,000.00
4. New Shelters	1	LS	\$120,000.00	\$120,000.00
5. Concrete Stadium Seating	2,100	SF	\$40.00	\$84,000.00
6. Dugouts	4	EA	\$8,500.00	\$34,000.00
<b>E. Structures Subtotal:</b>				<b>\$515,770.00</b>
<b>F. Furnishings &amp; Signs</b>				
1. Dog Park Water Fountains	2	EA	\$3,700.00	\$7,400.00
2. Pet Waste Stations	4	EA	\$300.00	\$1,200.00
3. Directional/Park System Continuity Sign	1	EA	\$150.00	\$150.00
4. Benches	17	EA	\$1,250.00	\$21,250.00
5. Trash cans	12	EA	\$1,500.00	\$18,000.00
6. Cafe Tables	5	EA	\$1,000.00	\$5,000.00
7. Picnic Tables	10	EA	\$3,000.00	\$30,000.00
8. Outdoor Comfortable Seating	1	LS	\$7,500.00	\$7,500.00
<b>F. Furnishings &amp; Signs Subtotal:</b>				<b>\$89,850.00</b>

**Jamestown Park**  
Alternative Concept  
Jamestown, NC  
Estimation of Probable Cost  
March 26, 2021



	QUANT	UNIT	UNIT COST	TOTAL
<b>F. Lighting</b>				
1. Pedestrian Lights	20	EA	\$1,000.00	\$20,000.00
2. Field Lighting	1	LS	\$450,000.00	\$450,000.00
<b>F. Lighting Subtotal:</b>				<b>\$470,000.00</b>
<b>G. Landscape</b>				
1. Erosion Control Landscaping	22,218	SF	\$6.00	\$133,308.00
2. Large Shade Trees (4" cal.)	23	EA	\$500.00	\$11,500.00
3. Small Trees (2" cal.)	20	EA	\$350.00	\$7,000.00
4. Shrubs (med)	3,968	SF	\$6.00	\$23,808.00
5. Sod	7,985	SF	\$1.00	\$7,985.00
6. Grass Seed	135,639	SF	\$0.25	\$33,909.75
7. Mulch (Double Shredded Hardwood Mulch - 3" Depth)	44	CY	\$35.00	\$1,540.00
8. Import and Spread Top Soil	44	CY	\$30.00	\$1,320.00
9. Soil Amendments	1	LS	\$500.00	\$500.00
10. Irrigation (Sod S.F. + Mulch S.F.)	12,713	SF	\$0.65	\$8,263.45
<b>G. Landscape Subtotal:</b>				<b>\$229,134.30</b>

**Summary By Area**

	% OF TOTAL ESTIMATION	
<b>A. Site Preparation and Earthwork</b>	23%	\$1,284,002.00
<b>B. Infrastructure</b>	4%	\$234,000.00
<b>C. Paving &amp; Hardscape</b>	3%	\$180,178.00
<b>D. Site Elements</b>	4%	\$2,547,030.30
<b>E. Structures</b>	9%	\$515,770.00
<b>F. Furnishings &amp; Signs</b>	2%	\$80,500.00
<b>F. Lighting</b>	9%	\$470,000.00
<b>G. Landscape</b>	4%	\$229,134.30
	<b>SUBTOTAL</b>	<b>\$5,550,814.70</b>
	<b>GENERAL REQUIREMENTS</b>	<b>\$277,530.74</b>
	<b>12 MONTHS ESCALATION</b>	<b>\$291,467.37</b>
<b>Total Pre-design Estimate</b>		<b>TOTAL \$6,119,812.71</b>

**NOTES:-**

- The above option of probable construction cost was prepared by McAdams as part of the preliminary design phase. Estimate is subject to change.
- Estimate was prepared for budgeting purposes using historical data, R/S Means and generalized contractor estimates. Actual costs may vary.
- Estimate does not include mobilization, permitting and contractor's fees.
- Materials identified in estimate are intended for pricing purposes only. Materials may be substituted as the design develops.
- The estimate does not include design & engineering consultant fees, any required permitting fees, sub-contractor professional fees, construction/contract administration fees, the cost of various bonds that may be required in the construction contract, or reimbursable.
- Cost estimate does not include pre-bid or pre-construction consultation, inspection/management, design revisions, submittal review, plotting or printing costs due to Client instructed design changes.
- Estimate does not include any property acquisition, assessments or other property costs or legal fees.



# SEVEN ACTION + IMPLEMENTATION PLAN

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## IN THIS CHAPTER

Parkland  
Programming  
Operations





**ACTION + IMPLEMENTATION**

An implementation plan with prioritized action items is outlined below. The recommendations presented in a previous chapter have been further refined into strategies and prioritized as short-term, mid-term, long-term or ongoing. Action items receiving higher priority are those supported by significant community input or are items that have been delayed or postponed in the past but have significant bearing on achieving the goals of this plan. Each action item indicates a responsible party to foster accountability within the department.

Goal	TIMELINE	TIMELINE CODE
Short-term	1 - 5 years	ST
Mid-term	5 - 10 years	MT
Long-term	10 + years	LT
Ongoing	Continual	OG



**Parkland**

Goal 1: Address needed park improvements for Town parks

PARKLAND GOAL 1 OBJECTIVES	STRATEGY / ACTION ITEM	GROUP RESPONSIBLE	TIME LINE
1.1 Address needed improvements for Wrenn Miller Park	1.1.1 - Addition of shade structure on knoll facing the stage with seating to extend park use outside of town events.	Contractor TBD	ST
	1.1.2 - Addition of permanent bathroom facility to the Northern side of the amphitheater structure.	Contractor TBD	ST
1.2 Address needed improvements for Charles P. Turner Sports Complex.	1.2.1 - Extend ADA pathways to playground and southeast soccer field.	Contractor TBD	MT
	1.2.2 - To extend field play usage, sports lighting will be needed.	Contractor TBD	LT
	1.2.3 - Provide in Park wayfinding signage with field numbering to help coordinate game play.	Town P&R Department	OG
	1.2.4 - Renovation of concessions building to maximize usability.	Town P&R Department	ST
1.3 Address needed improvements for Jamestown Golf Course	1.3.1 - Engage a consultant to complete an in-depth strategic plan for the golf course separate from other parks amenities.	Town Golf Department	ST
	1.3.2 - Use strategic planning process to plan and identify financial risks and opportunities to better leverage the golf course for the community.	Town Golf Department	ST
1.4 Address needed improvements for Jamestown Neighborhood Park.	1.4.1 - Provide ADA accessible access from Northern parking lot to basketball court, cornhole courts, playground, volleyball court, and shelters.	Town P&R Department	ST
	1.4.2 - Provide direct connection from the park to the Bicentennial greenway.	Town P&R Department	ST
	1.4.3 - Playground has reached is usable life and needs to be replaced with an inclusive play structure with surfacing.	Contractor TBD	ST
	1.4.4 - Replace existing sports field with amenities defined in the site-specific master plan provided within this document.	Contractor TBD	MT
	1.4.4 - Renovation of existing bathroom facility.	Contractor TBD	ST
	1.4.5 - Provide dog park amenity.	Contractor TBD	ST
	1.4.6 - Provide site furnishings such as trash receptacles, benches, tables.	Town P&R Department	ST
1.4.7 - Apply for PARTF funding to supplement park renovations.	Town P&R Department	ST	

PARKLAND GOAL 1 OBJECTIVES	STRATEGY / ACTION ITEM	GROUP RESPONSIBLE	TIME LINE
1.5 Address needed improvements for Town Entryway Parks	1.5.1 - Provide signage directing users to the nearby cross-town destinations.	Town P&R Department	ST

**Goal 2: Update and expand park system according to demonstrated community needs**

PARKLAND GOAL 2 OBJECTIVES	STRATEGY / ACTION ITEM	GROUP RESPONSIBLE	TIME LINE
2.1 Identify opportunities to create the following amenities identified as high priority in the statistically valid survey: Fitness walking loop Dog park Senior center Greenway trail system Natural trails Indoor fitness and exercise facility Community garden Water access	2.1.1 - Create Greenway Master plan for a 5- mile fitness loop around Jamestown using existing greenways, sidewalks, and new pedestrian connection on Penny Road	Multi-Agency	MT
	2.1.2 - Identify opportunities to provide greenway trails, natural surface trails, dog parks, and water access at Jamestown Park during the master planning process.	Multi-Agency	MT
	2.1.3 - Identify opportunity to provide indoor fitness and exercise facility, community gardens, and senior center through partnerships.	Multi-Agency	LT

PARKLAND GOAL 2 OBJECTIVES	STRATEGY / ACTION ITEM	GROUP RESPONSIBLE	TIME LINE
2.2 Identify opportunities to create the following amenities identified as a high priority through community engagement: › Splashpad › Playground › Natural surface trails › 5-mile fitness loop › Reservable shelters › Amenities constructed with sustainable materials › Playground that is handicapped accessible and designed for all abilities › Dog park › More parks › Tennis courts › Hiking and walking trails with benches	2.2.1 - Identify opportunities through site specific master planning of Jamestown Park. Program could include, inclusive playground, fitness loop, dog park, shelters, and natural surface trails.	Town P&R Department	ST
	2.3 Create a signature amenity and photo opportunity that promotes public art, civic engagement, and economic development.	2.3.1 - Determine location for amenity in high traffic, visible location. 2.3.2 - Identify opportunities for partnerships to promote interactive feature. 2.3.3 - Promote Jamestown using social media interactions with signature amenity. 2.3.4 - Determine best option for signature amenity. Opportunities include interactive mural, graffiti walls, photo opportunity sculptures, and more.	Town P&R Department Town P&R Department Town P&R Department Town P&R Department

**Goal 3: Implement Maser Plan for Jamestown Park and determine future of golf course.**

PARKLAND GOAL 3 OBJECTIVES	STRATEGY / ACTION ITEM	GROUP RESPONSIBLE	TIME LINE
3.1 Determine community expectations for Jamestown Golf Course	3.1.1 - Facilitate conversation about goals and operational expectations for Jamestown Golf Course	Town Golf Department	OG
	3.1.2 - Determine community expectations for Jamestown Golf Course cost recovery	Town Council, P&R Advisory Committee and Golf Department	ST
3.2 Determine operational goals and expectations for Jamestown Golf Course	3.2.1 - Determine cost recovery goals for operations of Jamestown Golf Course	Town Council, P&R Advisory Committee and Golf Department	ST
	3.2.2 - Determine appropriate staffing levels for golf course operations by conducting a staffing audit.	P&R Advisory Committee and Golf Department	ST
	3.2.3 - Conduct a cost - benefit analysis for continued operation of Jamestown Golf Course in relation to other community priorities.	P&R Advisory Committee and Golf Department	ST
	3.2.3 - Consider possibility of operating Jamestown Golf Course as an entity separate from the Parks and Recreation Department	Town Council, Golf Department and P&R Department	ST

**Goal 4: Increase parkland and Greenway trail offerings to address needs of a growing population**

PARKLAND GOAL 4 OBJECTIVES	STRATEGY / ACTION ITEM	GROUP RESPONSIBLE	TIME LINE
4.1 Evaluate Land Development Ordinance and revise as necessary to increase private investment into parks and trails.	4.1.1 - Assess ordinances of similar jurisdictions to determine best practice for Jamestown context	Town Planning Department	ST
	4.1.2 - If revisions are needed, pursue ordinance revision as a partnership between Town and developers.	Town Planning Department	ST
	4.1.3 - Pursue a text change amendment for approval by Town Council	Town Planning Department	ST
	4.1.4 - Ensure policies are in place to account for parkland and trail provision in newly developed areas.	Town Planning Department and P&R Department	DG

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**PROGRAMMING**

**Goal 1: Provide programming to meet community needs**

PROGRAMMING GOAL 1 OBJECTIVES	STRATEGY / ACTION ITEM	GROUP RESPONSIBLE	TIME LINE
1.1 Increase the Town's capacity to provide highly successful event programming.	1.1.1 - Install bathrooms and electrical hookups for food trucks at Wrenn Miller Park.	Contractor TBD	ST
	1.1.2 - Determine need for part time staff or contracted work to provide set up and break-down support for special events.	Town P&R Department	ST
	1.1.3 - Expand event offerings by partnering with organizations to provide marketing, planning, financial, and staffing support for events.	Town P&R Department	OG
1.2 Identify opportunities to create the following adult and youth programs identified as high priority in the statistically valid survey. Programs can be added or expanded through partnerships.	1.2.1 - Youth:	Town P&R Department	OG
	<ul style="list-style-type: none"> <li>&gt; Outdoor music, concerts, and movies</li> <li>&gt; Adult fitness and wellness classes</li> <li>&gt; Special events and family festivals</li> <li>&gt; Outdoor adventure programs</li> <li>&gt; Swimming</li> </ul>		
	1.2.2 - Adults:	Town P&R Department	OG
	<ul style="list-style-type: none"> <li>&gt; Adult fitness and wellness</li> <li>&gt; Outdoor music, concerts, and movies</li> <li>&gt; Senior citizen programs</li> <li>&gt; Outdoor fitness and wellness programs</li> </ul>		
	1.2.3 - Community Engagement	Town P&R Department	OG
	<ul style="list-style-type: none"> <li>&gt; Outdoor music and movies</li> <li>&gt; Outdoor fitness and wellness classes</li> <li>&gt; Summer camps and afterschool programs</li> <li>&gt; Educational activities</li> <li>&gt; Activities for senior citizens</li> <li>&gt; More community gathering events</li> <li>&gt; Farmer's market</li> <li>&gt; Golf camps for youth</li> </ul>		

**Goal 2: Implement best practice for programming partners**

PROGRAMMING GOAL 2 OBJECTIVES	Strategy / Action Item	GROUP RESPONSIBLE	TIME LINE
2.1 Update fee structure for program partners	2.1.1 Update reservation fees based on a combination of similar provider rates, cost recovery goals, and affordability.	P&R Department, P&R Advisory Committee and Town Council	ST
	2.1.2 - Ensure fee structure balances cost recovery, ability to pay, and affordability for all users.	P&R Department, P&R Advisory Committee and Town Council	OG
	2.1.3 - Calculate total cost of service to understand the Town's investment in supporting program partners.	P&R Department, P&R Advisory Committee and Town Council	OG
2.2 Research and create partnership policies that ensure equitable partnerships between the Town and partners.	2.2.1 Identify outcomes of successful partnership	P&R Department, P&R Advisory Committee and Town Council	OG
	2.2.2 Create metrics to measure successful outcomes, when appropriate. Examples can include event attendees or athletes enrolled in programming.	P&R Department, P&R Advisory Committee and Town Council	ST
	2.2.3 - Use partnership policy to begin discussions with new programming partners.	P&R Department, P&R Advisory Committee and Town Council	ST
	2.2.4 - Adopt signed partnership agreements or contracts with program partners.	P&R Department, P&R Advisory Committee and Town Council	OG

**Operations**

**Goal 1: Explore potential for creating a formal Parks and Recreation Department**

Operations Goal 1 Objectives	Strategy / Action Item	GROUP RESPONSIBLE	TIME LINE
1.1 Determine departmental scope of work and allocate necessary budget.	1.1.2 - Define scope of work for a formal department, and conduct total cost of service analysis to determine costs.	P&R Department, P&R Advisory Committee and Town Council	ST
	1.1.3 - Budget for departmental operations including staffing, facilities, and maintenance.	Town staff and Town Council	ST
1.2 Determine departmental staffing needs and hire needed staff.	1.2.1 Identify necessary staff positions to implement the scope of work defined above in Operations Goal 1.1.	Town staff and Town Council	ST
	1.2.2 - Hire and train staff identified as necessary.	Town staff and Town Council	OG
1.3 Determine operational and policy needs based on the desired scope of work defined above.	1.3.1 Adopt departmental operational policies including standards for programming, maintenance, marketing, and more.	Town staff and Town Council	OG
	1.3.2 Formalize or adopt all new policies and procedures as related to the creation of a new department.	Town staff and Town Council	OG



**Goal 2: Determine shared vision for key elements of Jamestown Parks and Recreation**

GOAL 2 OBJECTIVES	STRATEGY / ACTION ITEM	GROUP RESPONSIBLE	TIME LINE
2.1 Create vision for the future of Jamestown Parks and Recreation. What do you want to be known for?	2.1.1 - Conduct visioning and strategic planning procedure using the findings of this plan as a starting point.	P&R Advisory Committee and Town staff	ST
	2.1.2 - Use strategic planning to determine growth areas for the department. Potential areas of growth include greenways planning and construction, community events programming, youth athletic programming, other programming, park expansion	P&R Advisory Committee and Town staff	ST, OG
	2.1.3 - Ensure vision aligns with overall Town vision and community desires.	P&R Advisory Committee and Town staff	ST, OG
2.2 Create a shared vision for the role of Jamestown Golf Course	2.4.1 - Understand golf course cost recovery actuals.	P&R Advisory Committee and Town staff	ST
	2.4.2 - Determine total cost of ownership annually for golf course that includes maintenance, staffing, and operations	P&R Advisory Committee and Town staff	ST
2.3 Create and communicate consistent messaging about the role of parks and recreation in the community	2.3.1 - Consistently brand Jamestown parks and recreation around the vision created as part of Operations Goal 2.1.	P&R Advisory Committee and Town staff	OG
	2.3.2 - Use consistent branding to create expectations and interest around Jamestown parks and recreation offerings.	P&R Advisory Committee and Town staff	OG





# EIGHT APPENDIX

## IN THIS CHAPTER

Town of Jamestown Statistically Valid Survey Report

## Town of Jamestown Park and Recreation Needs Assessment Survey

### Findings Report

...helping organizations make better decisions since 1982

2019

Submitted to the Town of Jamestown  
By:  
ETC Institute  
725 W. Frontier Lane,  
Olathe, Kansas  
66061  
August 2019





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## The Town of Jamestown Parks and Recreation Needs Assessment Survey

### Executive Summary

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#### Overview

ETC Institute administered a parks and recreation needs assessment survey for The Town of Jamestown Parks and Recreation during summer 2019. The survey will help the Town create a Parks and Recreation Comprehensive Plan which will guide the development of the Town's parks, facilities, and programs over the next 10 years.

ETC Institute mailed a survey packet to all households in the Town of Jamestown. Each survey packet contained a cover letter, a copy of the survey, and a postage-paid return envelope. Residents who received the survey were given the option of returning the survey by mail or completing it on-line at [www.jamestownsurvey.org](http://www.jamestownsurvey.org).

Ten days after the surveys were mailed, ETC Institute sent emails to the households that received the survey to encourage participation. The emails contained a link to the on-line version of the survey to make it easy for residents to complete the survey. To prevent people who were not residents of Town of Jamestown from participating, everyone who completed the survey on-line was required to enter their home address prior to submitting the survey. ETC Institute then matched the addresses that were entered on-line with the addresses that were originally selected for the random sample. If the address from a survey completed on-line did not match one of the addresses selected for the sample, the on-line survey was not counted.

A total of residents completed the survey. The overall results for the sample of 210 households have a precision of at least +/-6.5% at the 95% level of confidence.

This report contains the following:

- Charts showing the overall results of the survey (Section 1)
- Priority Investment Rating (PIR) that identifies priorities for facilities/amenities and programs (Section 2)
- Benchmarking analysis comparing the District's results to national results (Section 3)
- Tabular data showing the overall results for all questions on the survey (Section 4)
- A copy of the survey instrument (Section 5)

The major findings of the survey are summarized on the following pages.

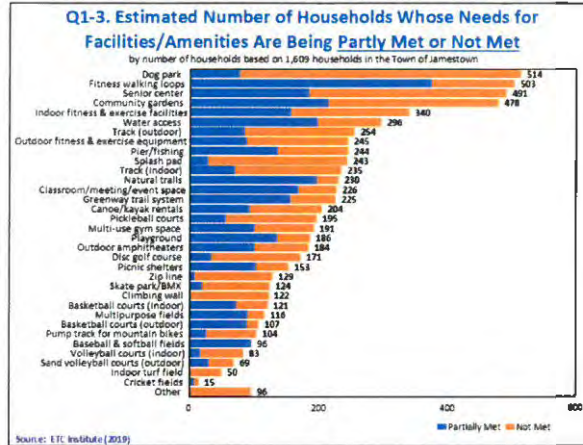
## Facility/Amenity Needs and Priorities

**Facility/Amenity Needs:** Respondents were asked to identify if their household had a need for 34 facilities/amenities and rate how well their needs for each were currently being met. Based on this analysis, ETC Institute was able to estimate the number of households in the community that had the greatest "unmet" need for various parks and facilities/amenities.

The four facilities/amenities with the highest number of households that have an unmet need were:

1. Dog park-514 households
2. Fitness walking loops-503 households
3. Senior center-491 households
4. Community gardens-478 households

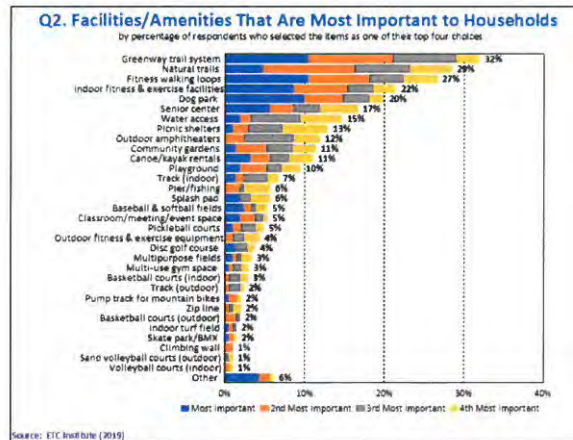
The estimated number of households that have unmet needs for each of the 34 facilities/amenities that were assessed is shown in the chart below.



**Facility/Amenity Importance:** In addition to assessing the needs for each facility, ETC Institute also assessed the importance that residents placed on each facility/amenity. Based on the sum of respondents' top four choices, the three most important facilities/amenities to residents were:

- Greenway trail system- 32%
- Natural trails- 29%
- Fitness walking loops- 27%

The percentage of residents who selected each facility/amenity as one of their top four choices is shown in the chart below.

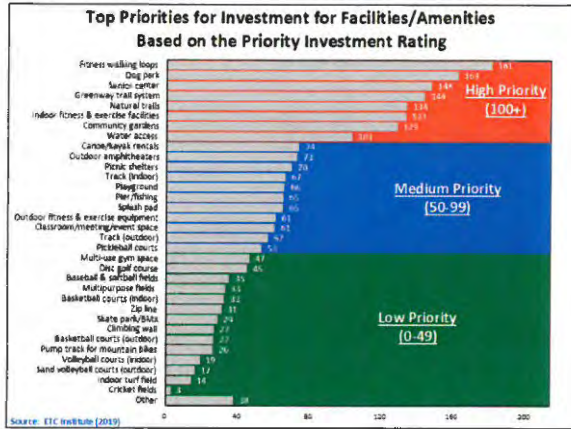


**Priorities for Facility Investments:** The Priority Investment Rating (PIR) was developed by ETC Institute to provide organizations with an objective tool for evaluating the priority that should be placed on recreation and parks investments. The Priority Investment Rating (PIR) equally weights (1) the importance that residents place on facilities/amenities and (2) how many residents have unmet needs for the facility. [Details regarding the methodology for this analysis are provided in Section 2 of this report.]

Based the Priority Investment Rating (PIR), the following eight facilities/amenities were rated as high priorities for investment:

- Fitness walking loops (PIR=181)
- Dog park (PIR=163)
- Senior center (PIR=148)
- Greenway trail system (PIR=144)
- Natural trails (PIR=134)
- Indoor fitness & exercise facilities (PIR= 133)
- Community gardens (PIR=129)
- Water access (PIR= 103)

The chart below shows the Priority Investment Rating for each of the 34 facilities/amenities that were assessed on the survey.



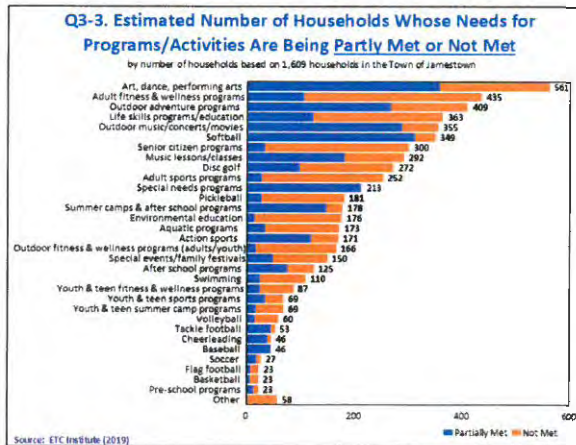
### Program/Activity Needs and Priorities

**Programming Needs.** Respondents were also asked to identify if their household had a need for 32 programs/activities and rate how well their needs for each program/activity were currently being met. Based on this analysis, ETC institute was able to estimate the number of households in the community that had “unmet” needs for each program.

The three programs with the highest number of households that had unmet needs were:

- Art, dance, performing arts -561
- Adult fitness & wellness programs -435
- Outdoor adventure programs -409

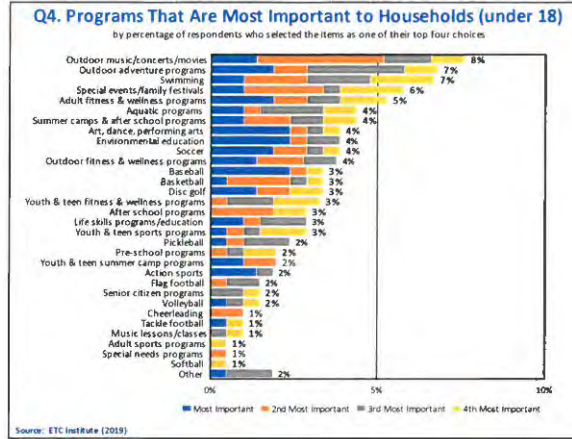
The estimated number of households that have unmet needs for each of the 32 programs/activities that were assessed is shown in the chart below.



**Program/Activity Importance.** In addition to assessing the needs for each program, ETC Institute also assessed the importance that residents place on each program/activity for the youth in their household. Based on the sum of respondents' top four choices the three most important program to resident household were:

- Outdoor music/concerts/movies (8%)
- Outdoor adventure programs (7%)
- Swimming (7%)

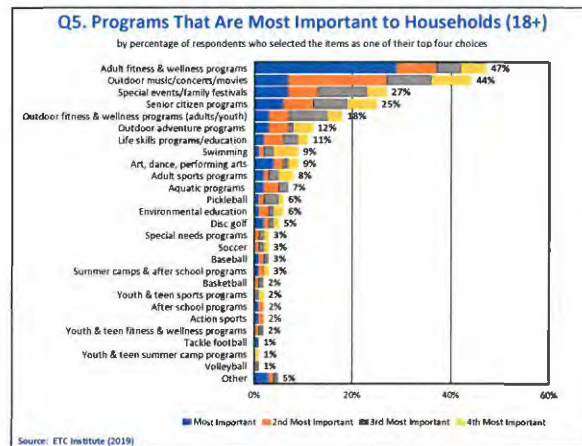
The percentage of residents who selected each program/activity as one of their top four choices for the youth in their household is shown in the table below.



Based on the sum of respondents' top four choices the two most important program/activity to adult residents were:

- Adult fitness & wellness programs (47%)
- Outdoor music/concerts/movies (44%)

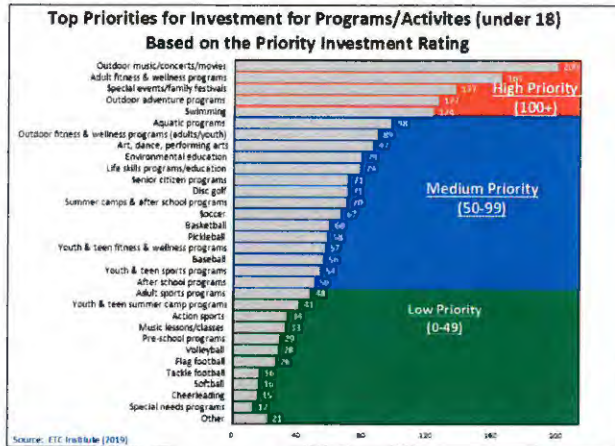
The percentage of residents who selected each program/activity as one of their top four choices for adult residents is shown in the table below.



**Priorities for Programming/Activities Investments.** Based the priority investment rating (PIR), which was described briefly on page v of this Executive Summary and is described in more detail in Section 2 of this report, the following five programs/activities were rated as “high priorities” for investment for youth:

- Outdoor music/concerts/movies (PIR=200)
- Adult fitness & wellness programs (PIR= 165)
- Special events/family festivals (PIR=137)
- Outdoor adventure programs (PIR=127)
- Swimming (PIR=124)

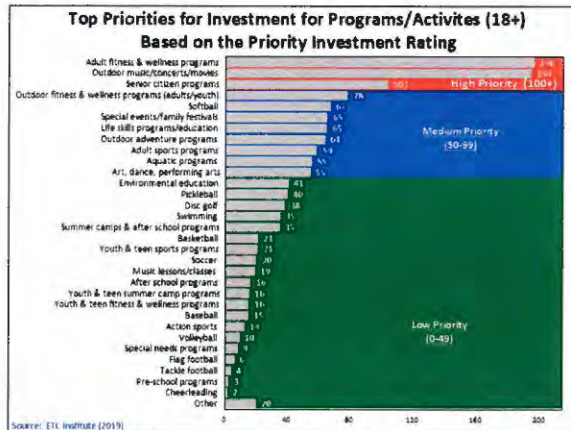
The chart below shows the Priority Investment Rating (PIR) for each of the 34 programs/activities that were rated .



**Priorities for Programming/Activities Investments.** Based the priority investment rating (PIR), which was described briefly on page v of this Executive Summary and is described in more detail in Section 2 of this report, the following three programs/activities were rated as “high priorities” for investment for adults:

- Adult fitness & wellness programs (PIR= 196)
- Outdoor music/concerts/movies (PIR=194)
- Senior citizen programs (PIR=103)

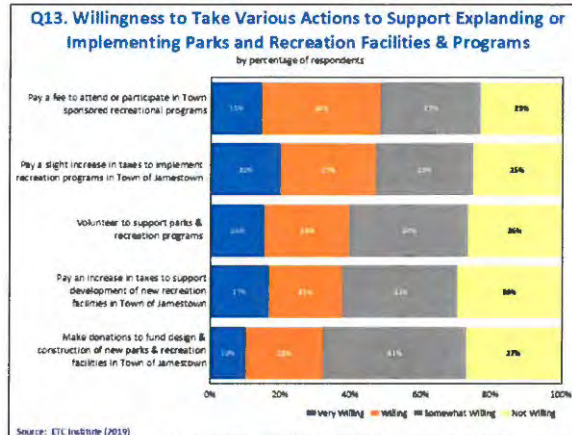
The chart below shows the Priority Investment Rating (PIR) for each of the 34 programs/activities that were rated.



## Potential Improvements to the Park System

Respondents were asked to indicate how willing they would be to do the following to support expanding or implementing parks and recreation facilities and programs in the Town of Jamestown. Forty-nine percent (49%) of respondents indicated they would be "very willing" or "willing" to pay a fee to attend or participate in Town sponsored recreational programs. Forty-seven percent (47%) of respondents indicated they would be "very willing" or "willing" to pay a slight increase in taxes to implement recreation programs in Town of Jamestown. Respondents were least willing to make donations to fund design & construction of new parks & recreation facilities in Town of Jamestown of developing a large sports complex.

The chart below shows how willing residents would be to take various actions to support expanding or implementing parks and recreation facilities and programs in the Town of Jamestown



The indoor facilities respondent households would use the most are exercise facility for adults 50+ years (47%) walking & jogging track (45%). The indoor facilities respondent households would use the least are indoor soccer/lacrosse and child care area.

## Additional Findings

- Seventy-five percent (75%) respondents indicated that they use Town of Jamestown Parks & Recreation.
- Fifty-two (52%) of respondent households indicated they have participated in a special event offered by the Town and a majority (93%) rated the quality as "excellent" or "good".
- Ninety-six percent (96%) of respondents "strongly agree" or "agree" public parks add to quality of life in community
- Sixty-four percent (64%) respondent households indicated they have used Wrenn Miller Park in the last 12 months.
- Seventy-five percent (75%) respondents indicated they learn about Town of Jamestown Parks and Recreation Department from banners in public places.
- Thirty-one percent (31%) of respondents indicated they actively use the Town's parks & facilities, and nothing prevents them from using the parks and facilities more.
- Town of Jamestown Parks and Recreation Department is the organization respondent households use the most for parks, facilities, programs and activities.

## Conclusions

To ensure the Town of Jamestown continues to meet the needs and expectations of the community, ETC Institute recommends that they sustain and/or improve the performance in areas that were identified as "high priorities" by the Priority Investment Rating (PIR). The facilities/amenities with the highest PIR ratings are listed below.

### Park and Facility Priorities

- Fitness walking loops (PIR=181)
- Dog park (PIR=163)
- Senior center (PIR=148)
- Greenway trail system (PIR=144)
- Natural trails (PIR=134)
- Indoor fitness & exercise facilities (PIR= 133)
- Community gardens (PIR=129)
- Water access (PIR= 103)

### Youth Program Priorities

- Outdoor music/concerts/movies (PIR=200)
- Adult fitness & wellness programs (PIR= 165)
- Special events/family festivals (PIR=137)
- Outdoor adventure programs (PIR=127)
- Swimming (PIR=124)

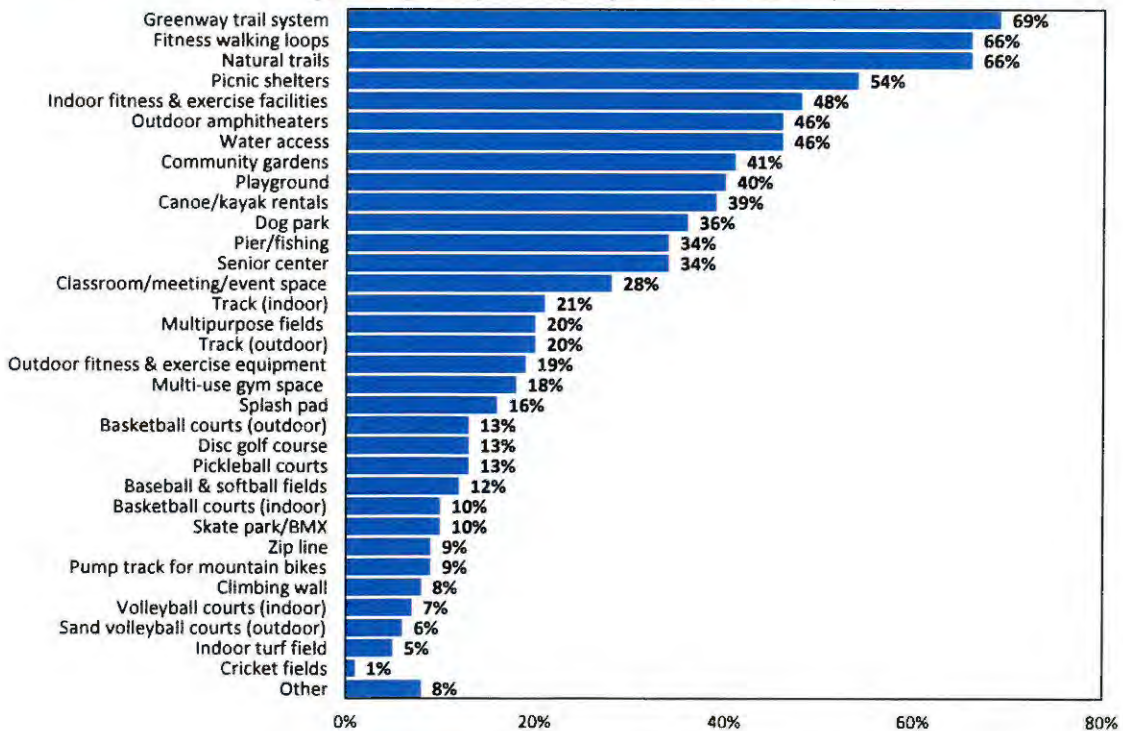
### Adult Program Priorities

- Adult fitness & wellness programs (PIR= 196)
- Outdoor music/concerts/movies (PIR=194)
- Senior citizen programs (PIR=103)

Section 1  
Charts and Graphs

**Q1. Facilities/Amenities Respondent Households Have a Need For**

by percentage of respondents (multiple choices could be made)

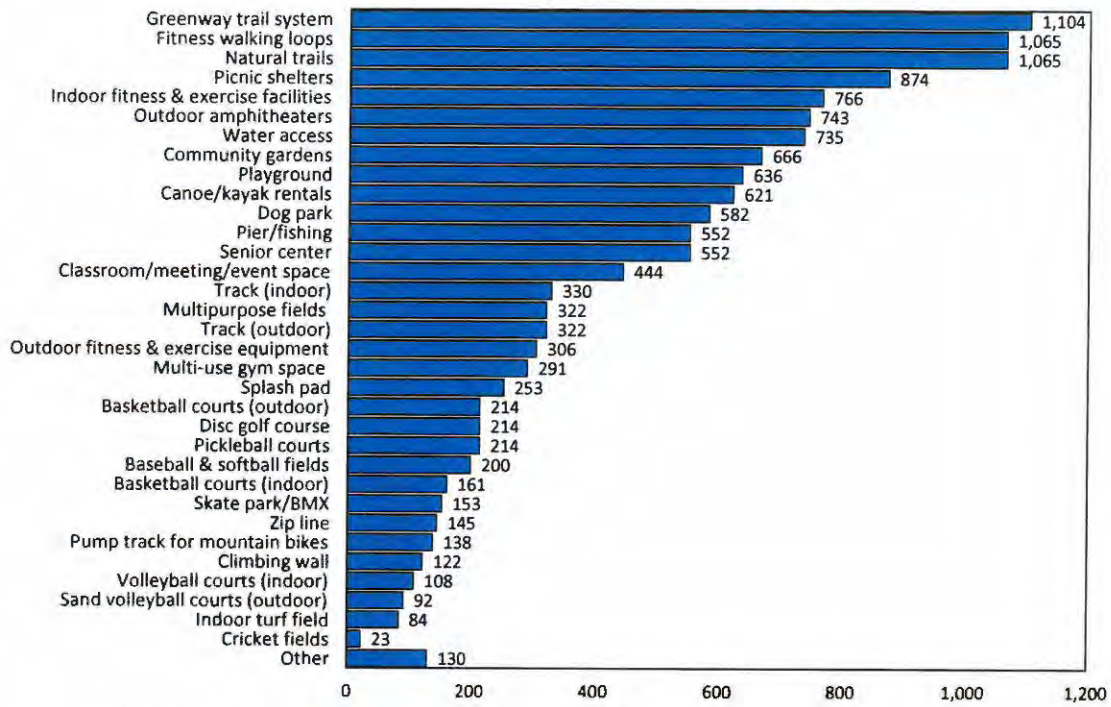


Source: ETC Institute (2019)



## Q1-1. Estimated Number of Households That Have a Need for Various Facilities/Amenities

by number of households based on 1,609 households in the Town of Jamestown

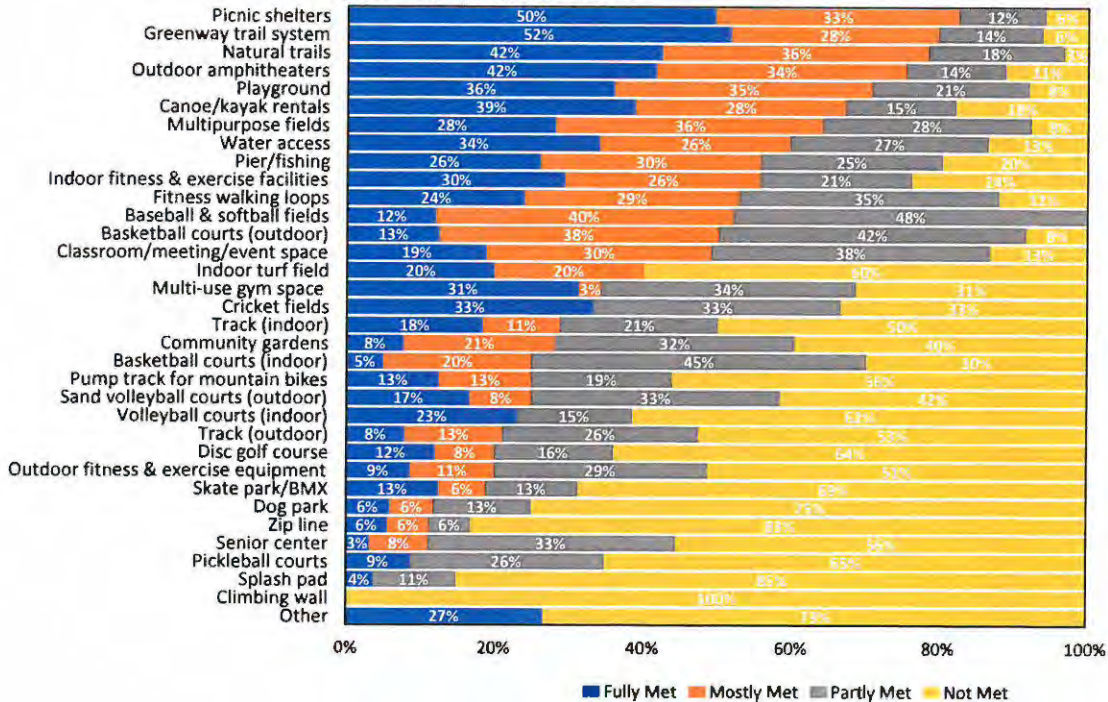


Source: ETC Institute (2019)



## Q1-2. How Well Facilities/Amenities Meet the Needs of Respondent Households

by percentage of respondents with a need for facilities

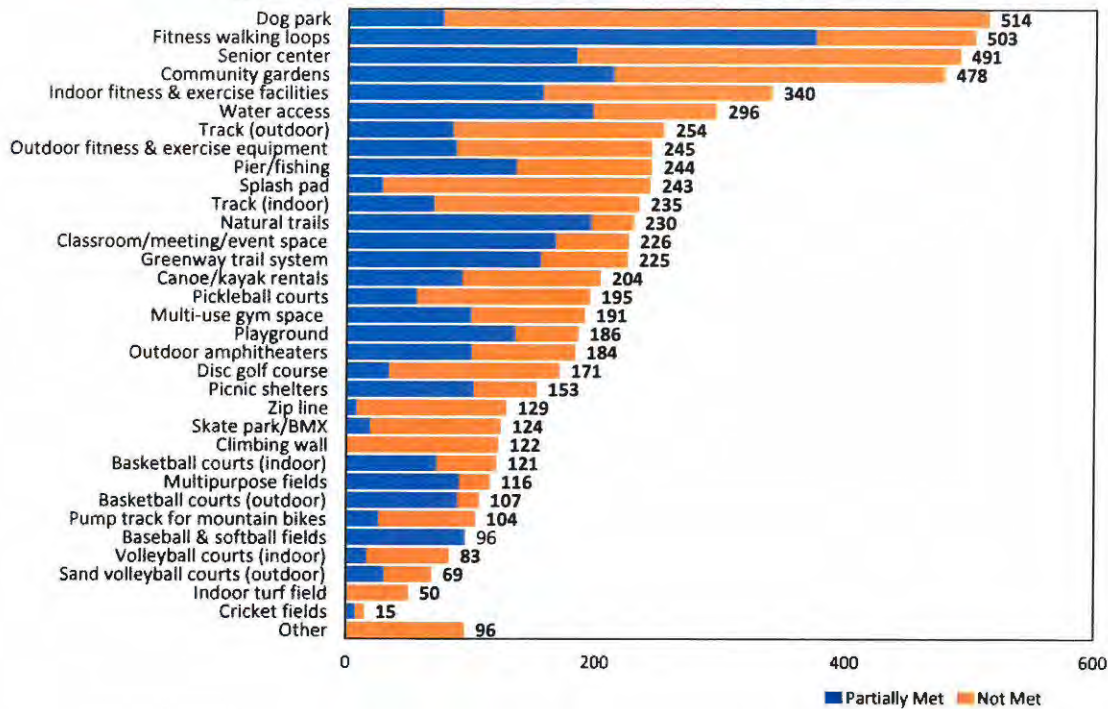


Source: ETC Institute (2019)



## Q1-3. Estimated Number of Households Whose Needs for Facilities/Amenities Are Being Partly Met or Not Met

by number of households based on 1,609 households in the Town of Jamestown

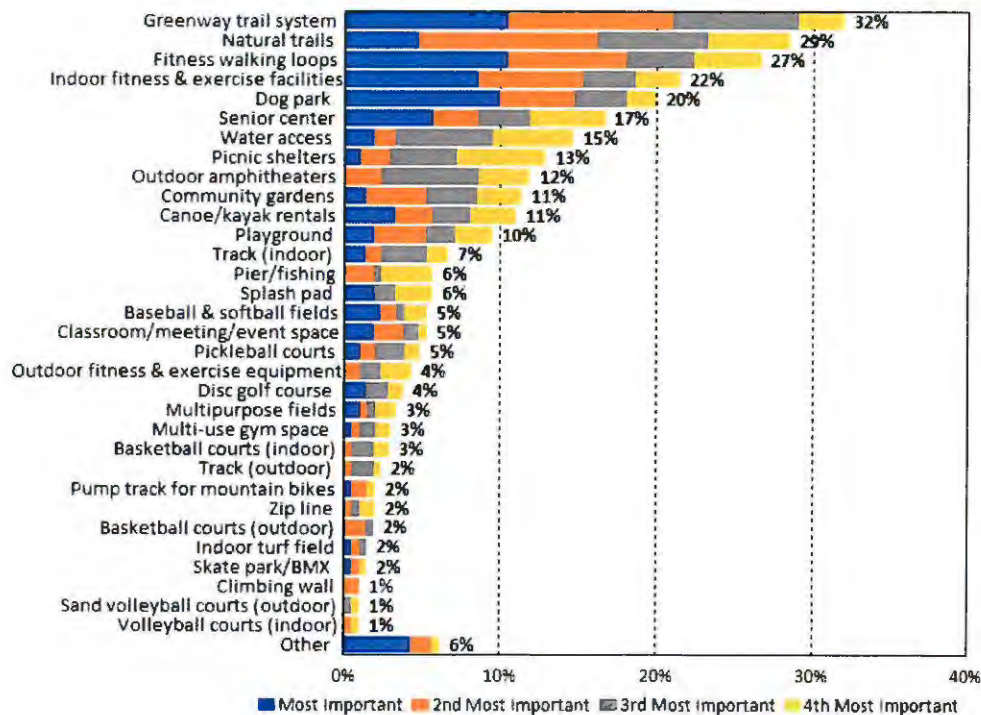


Source: ETC Institute (2019)

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## Q2. Facilities/Amenities That Are Most Important to Households

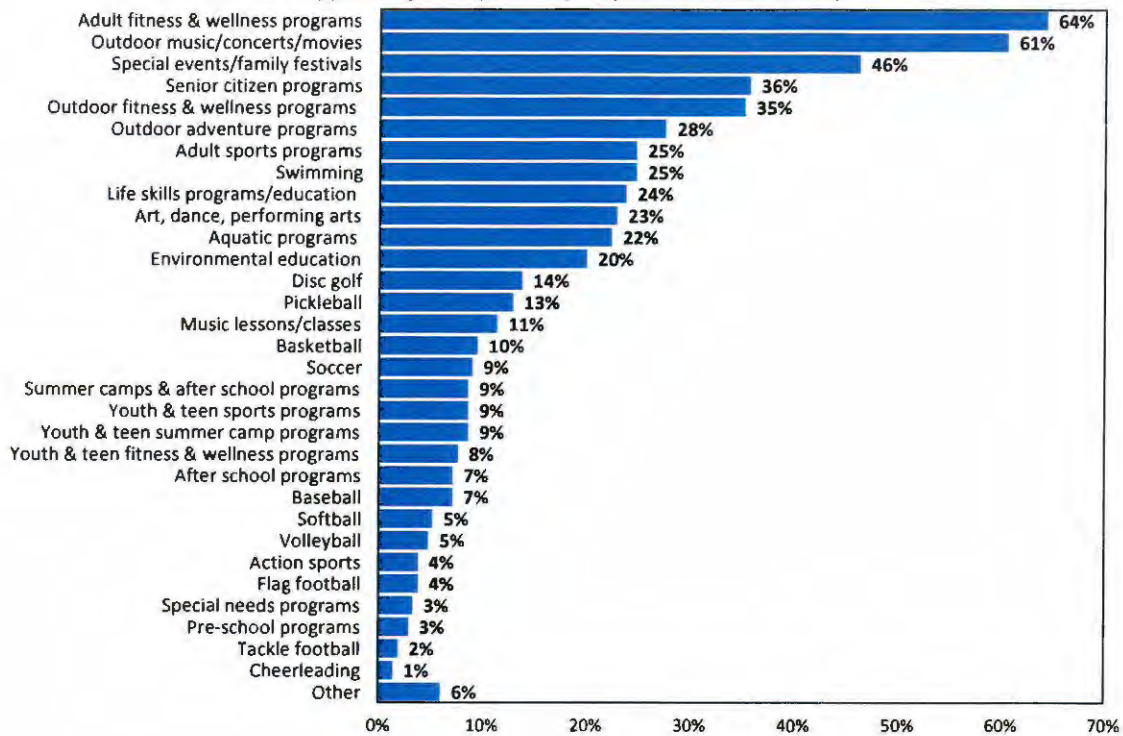
by percentage of respondents who selected the items as one of their top four choices



Source: ETC Institute (2019)

### Q3. Programs/Activities Respondent Households Have a Need For

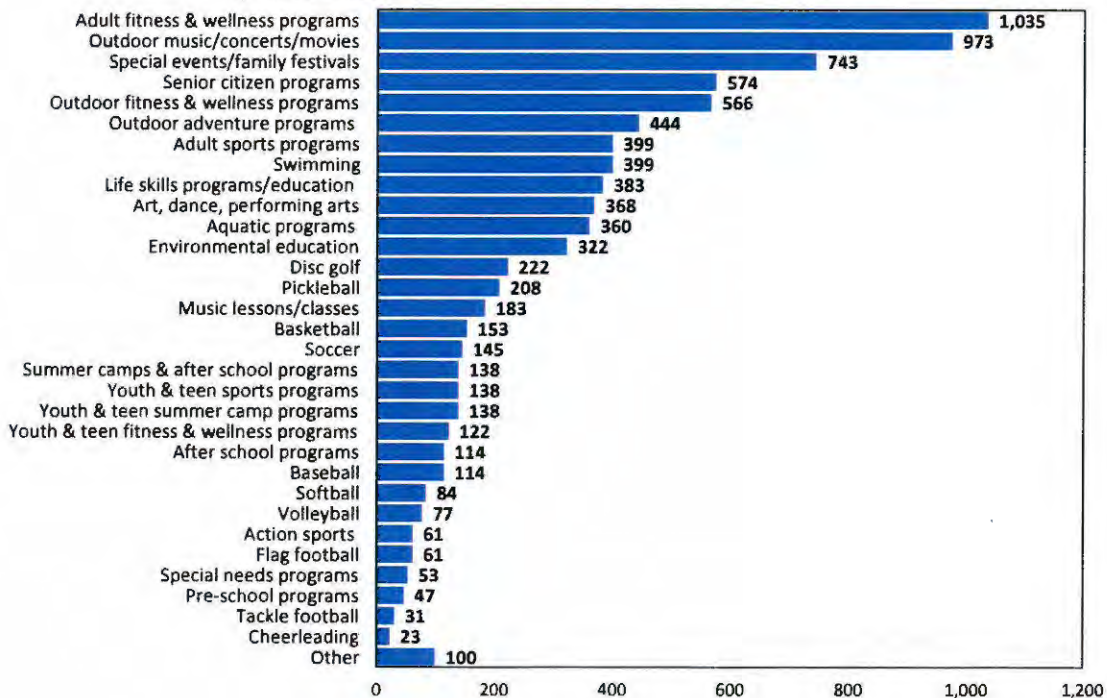
by percentage of respondents (multiple choices could be made)



Source: ETC Institute (2019)

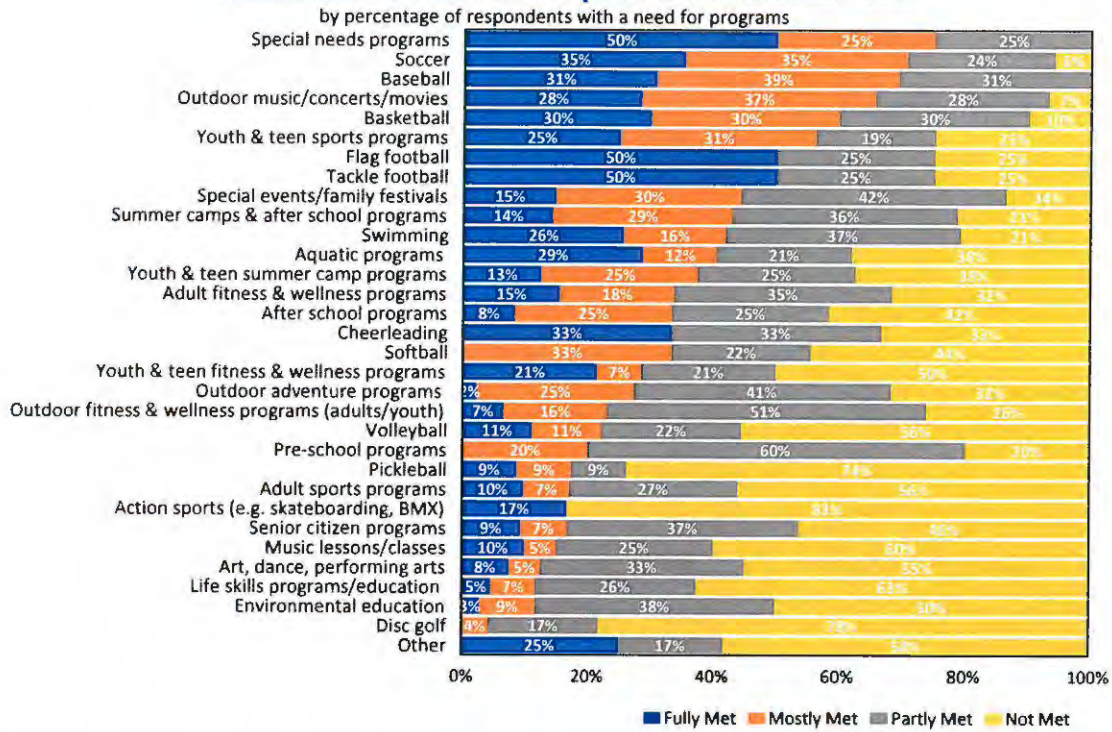
### Q3-1. Estimated Number of Households That Have a Need for Various Programs/Activities

by number of households based on 1,609 households in the Town of Jamestown



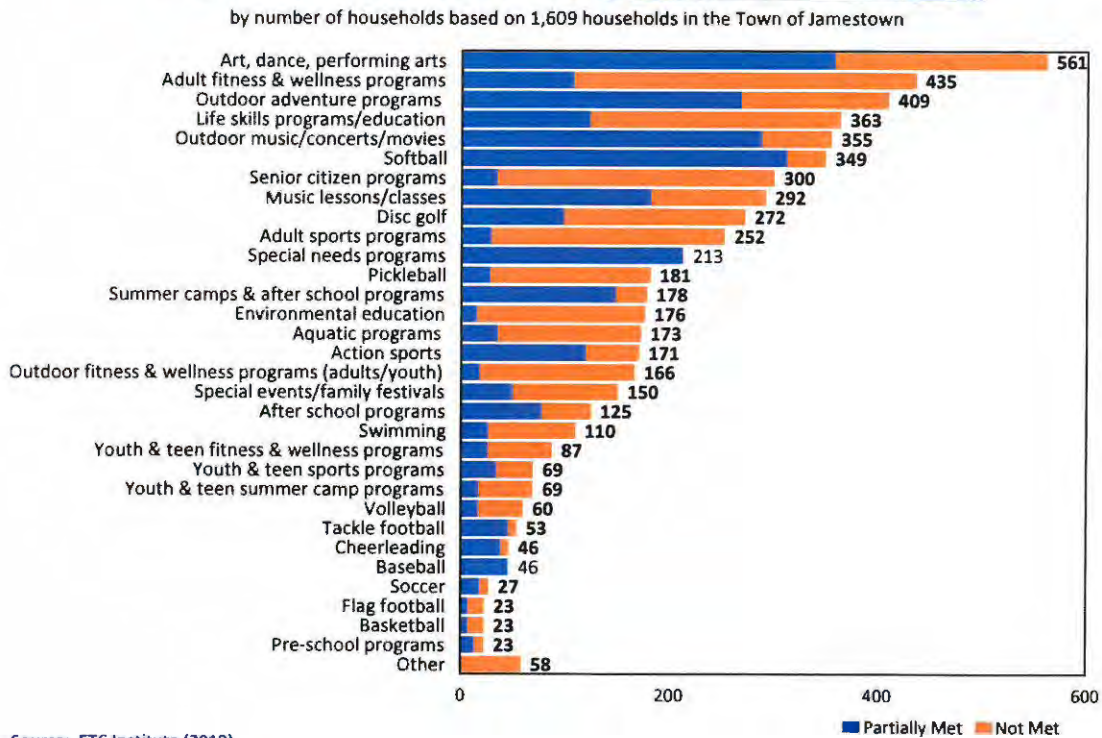
Source: ETC Institute (2019)

### Q3-2. How Well Programs/Activities Meet the Needs of Respondent Households



Source: ETC Institute (2019)

### Q3-3. Estimated Number of Households Whose Needs for Programs/Activities Are Being Partly Met or Not Met

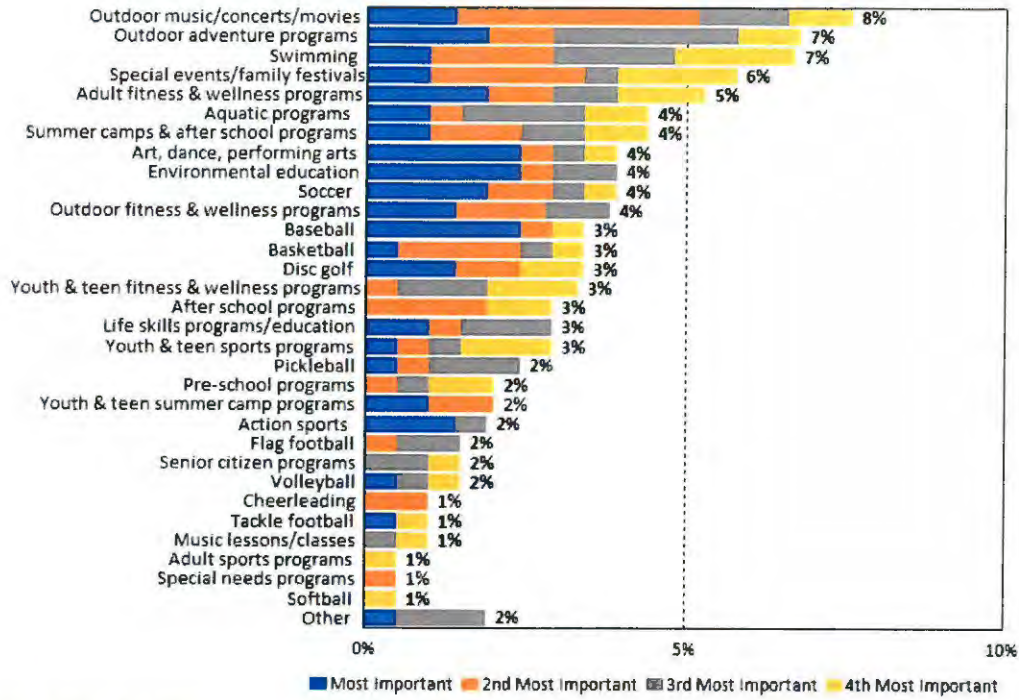


Source: ETC Institute (2019)

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## Q4. Programs That Are Most Important to Households (under 18)

by percentage of respondents who selected the items as one of their top four choices

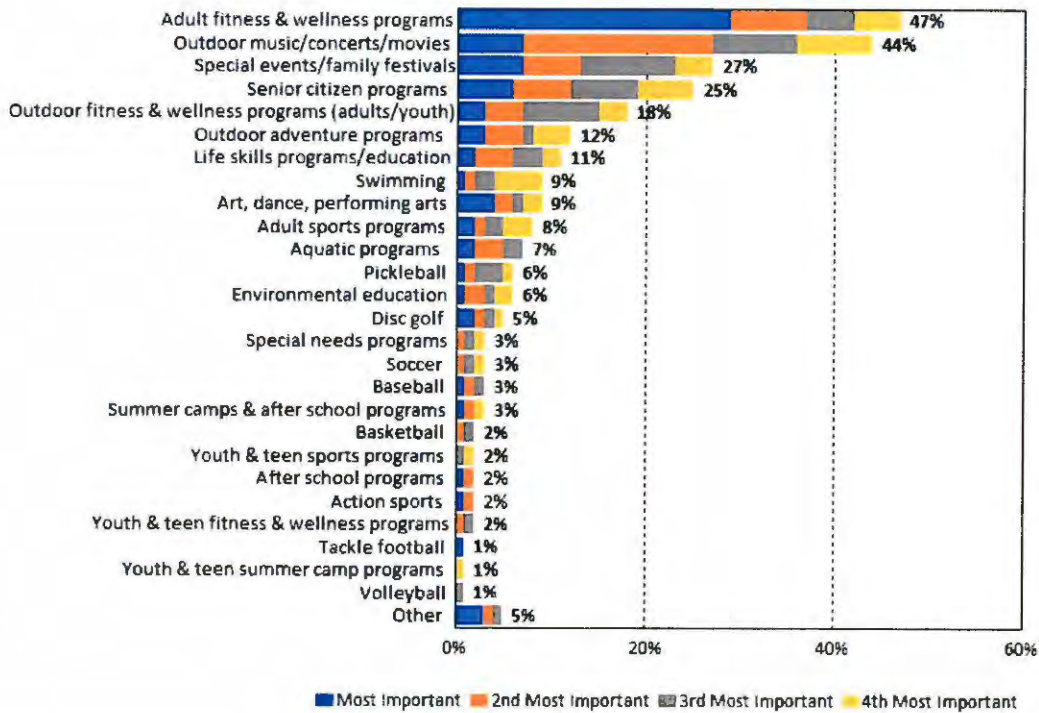


Source: ETC Institute (2019)



## Q5. Programs That Are Most Important to Households (18+)

by percentage of respondents who selected the items as one of their top four choices

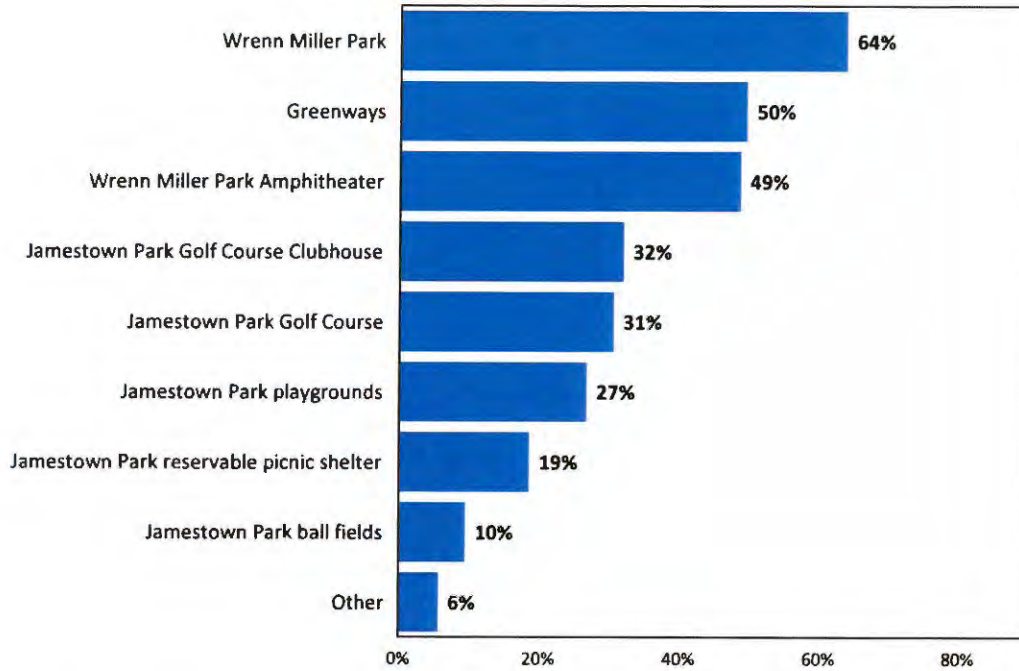


Source: ETC Institute (2019)



## Q6. Parks and Facilities Respondent Households Have Used in the Past 12 Months

by percentage of respondents (multiple choices could be made)

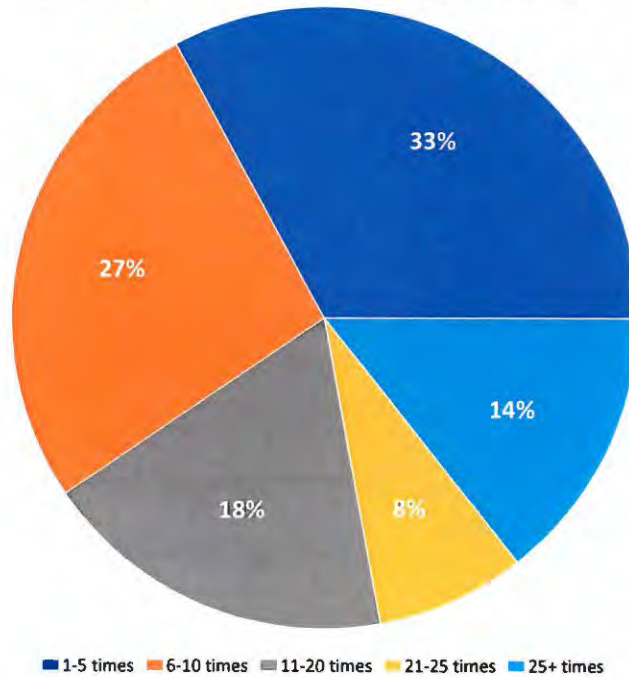


Source: ETC Institute (2019)

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## Q6a. How Many Times Respondent Households Have Visited Parks or Facilities

by percentage of respondents who have used parks and facilities

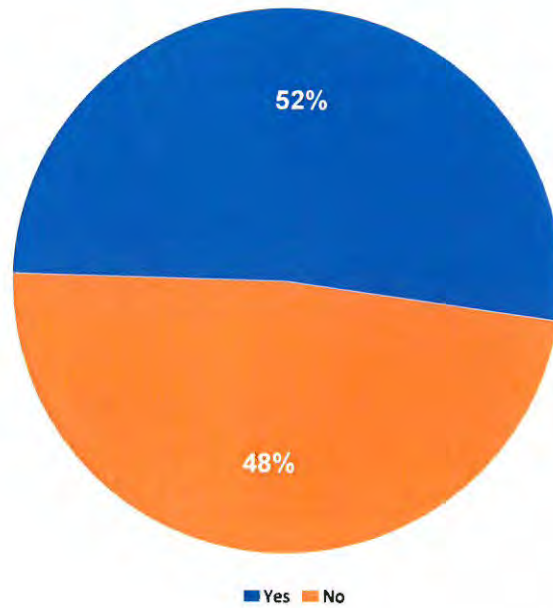


Source: ETC Institute (2019)

Page 14

**Q7. In the past 12 months, have you or any member of your household participated in any SPECIAL EVENTS offered by the Town of Jamestown Parks and Recreation Department?**

by percentage of respondents

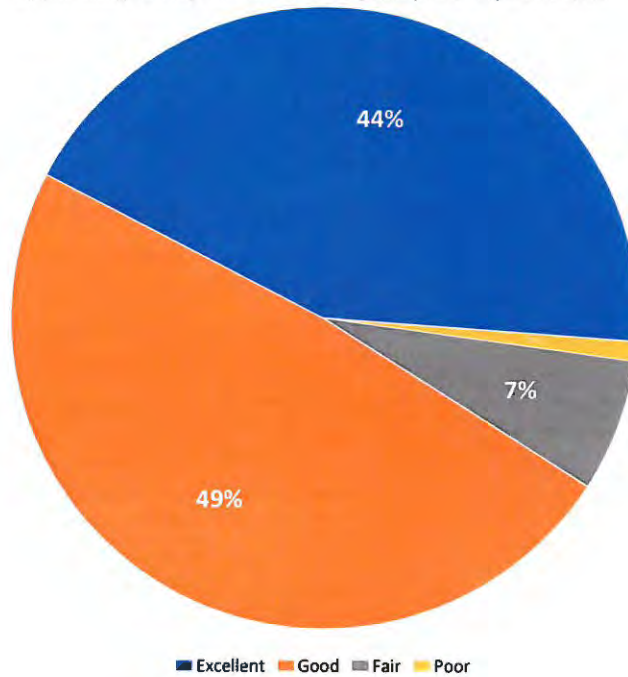


Source: ETC Institute (2019)

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**Q7a. How would you rate the overall quality of SPECIAL EVENTS that you and members of your household have participated in?**

by percentage of respondents who have participated in special events

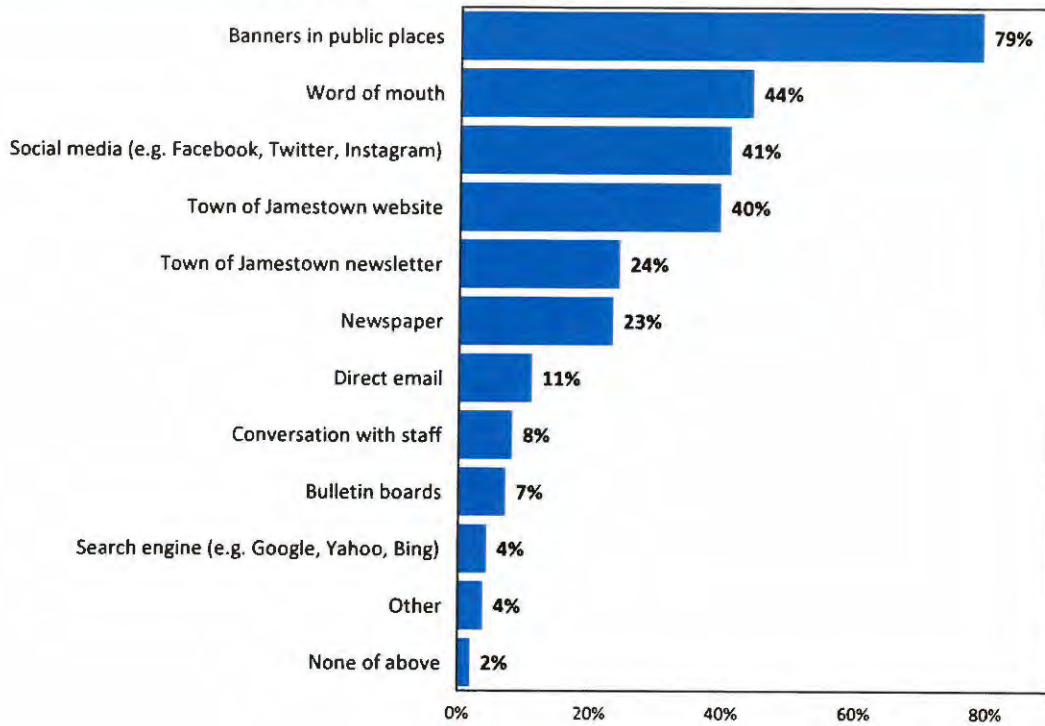


Source: ETC Institute (2019)

Page 16

## Q8. Ways Respondents Learn About Parks, Facilities and Special Events

by percentage of respondents (multiple choices could be made)



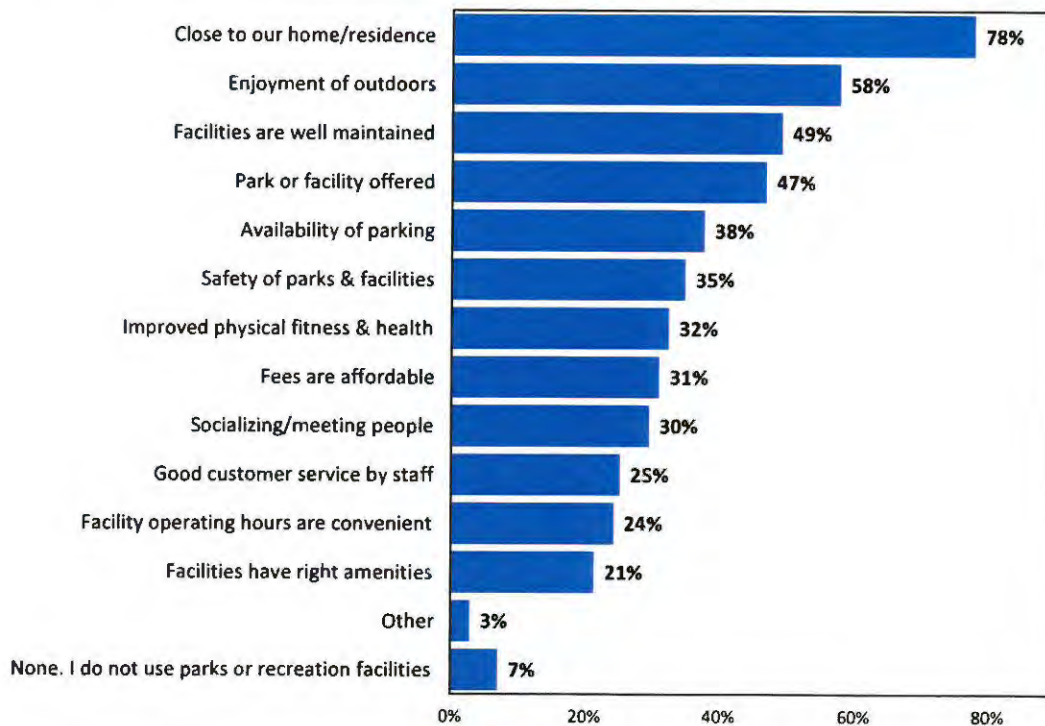
Source: ETC Institute (2019)



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## Q9. Reasons Respondent Households Used Parks and Facilities

by percentage of respondents (multiple choices could be made)



Source: ETC Institute (2019)

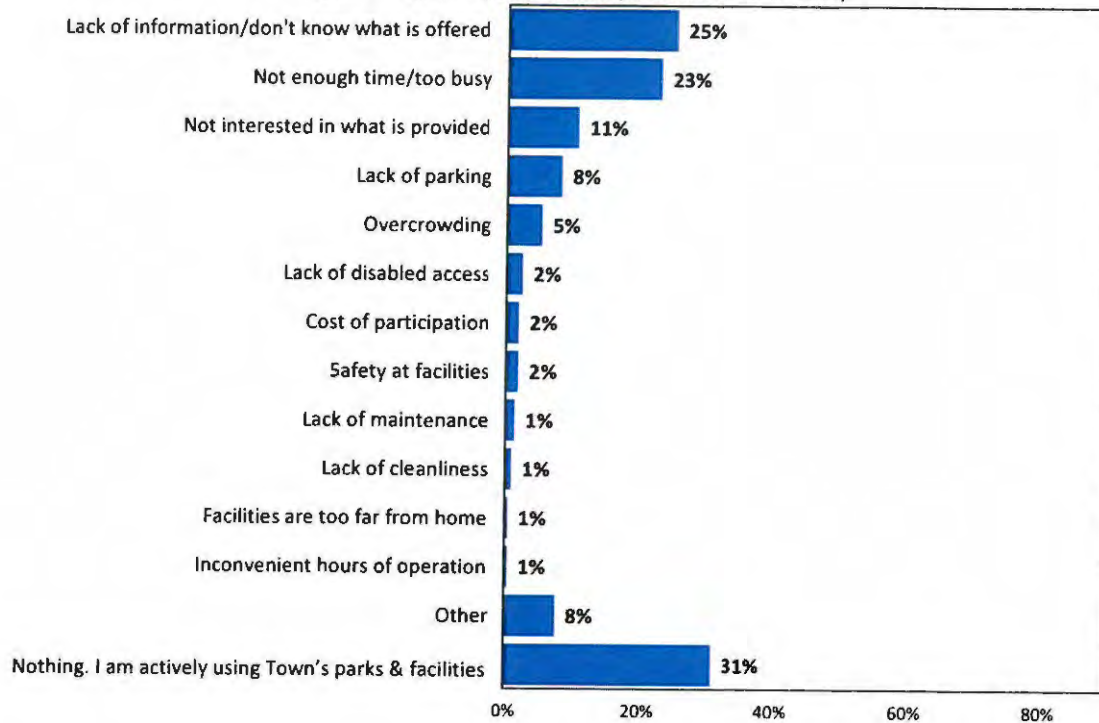


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## Q10. Reasons Preventing Use of Parks and Facilities

by percentage of respondents (multiple choices could be made)



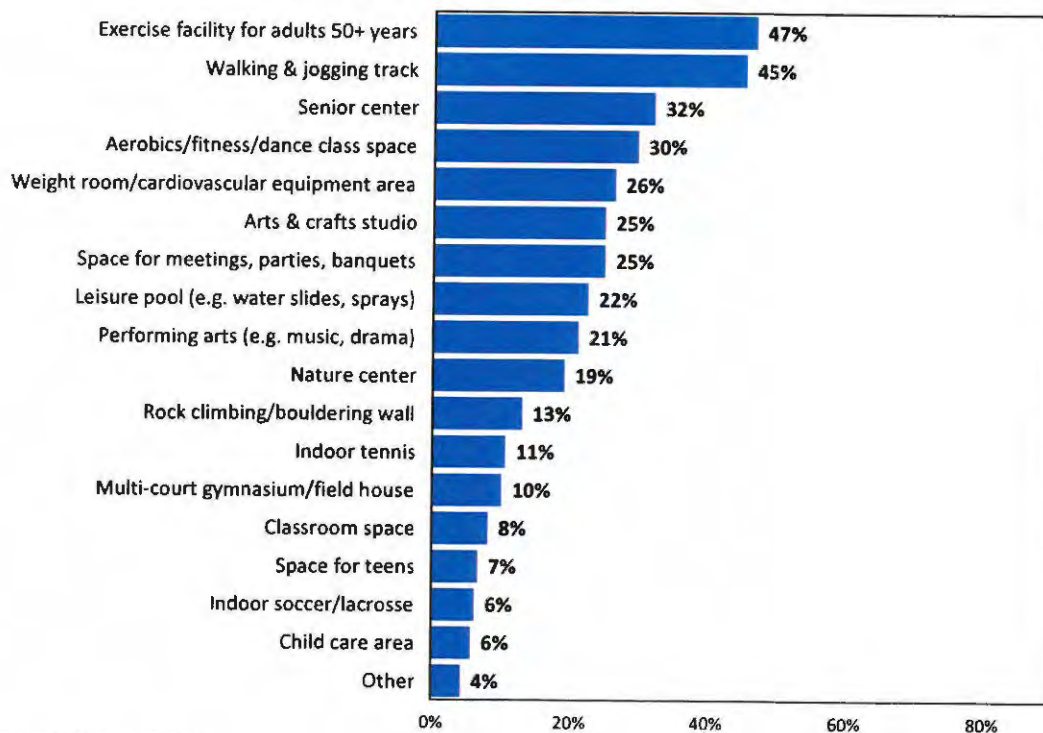
Source: ETC Institute (2019)



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## Q11. Potential Indoor Facilities Respondent Households Would Use

by percentage of respondents (multiple choices could be made)



Source: ETC Institute (2019)

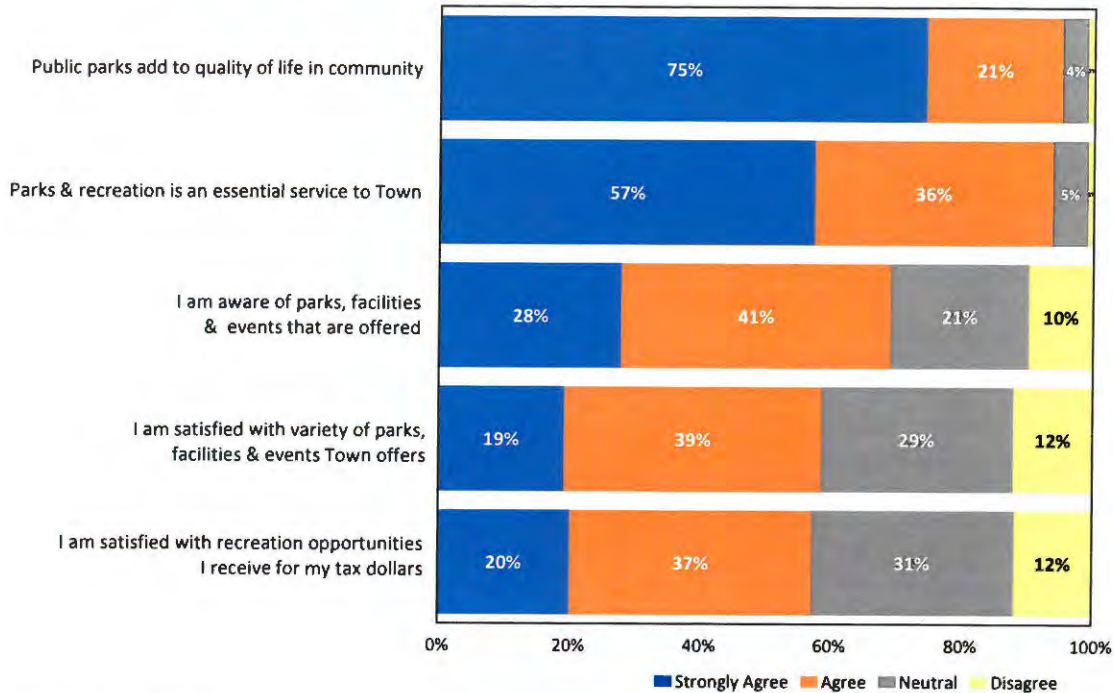


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## Q12. Agreement With Various Statements Regarding the Town of Jamestown Parks and Recreation Department

by percentage of respondents



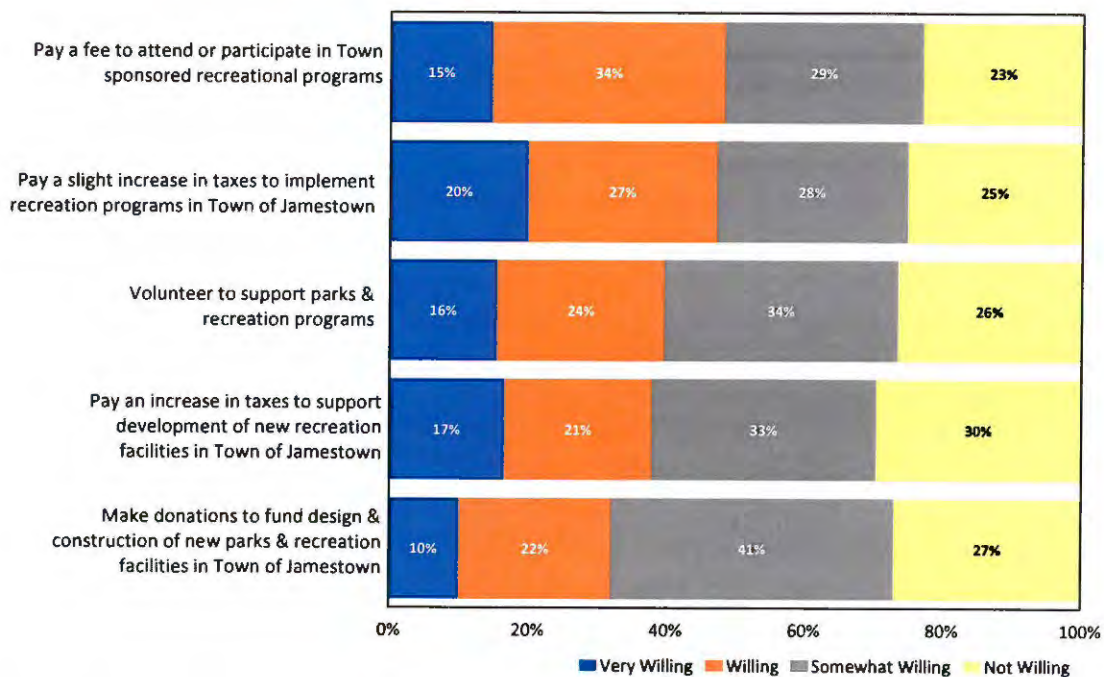
Source: ETC Institute (2019)



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## Q13. Willingness to Take Various Actions to Support Expanding or Implementing Parks and Recreation Facilities & Programs

by percentage of respondents



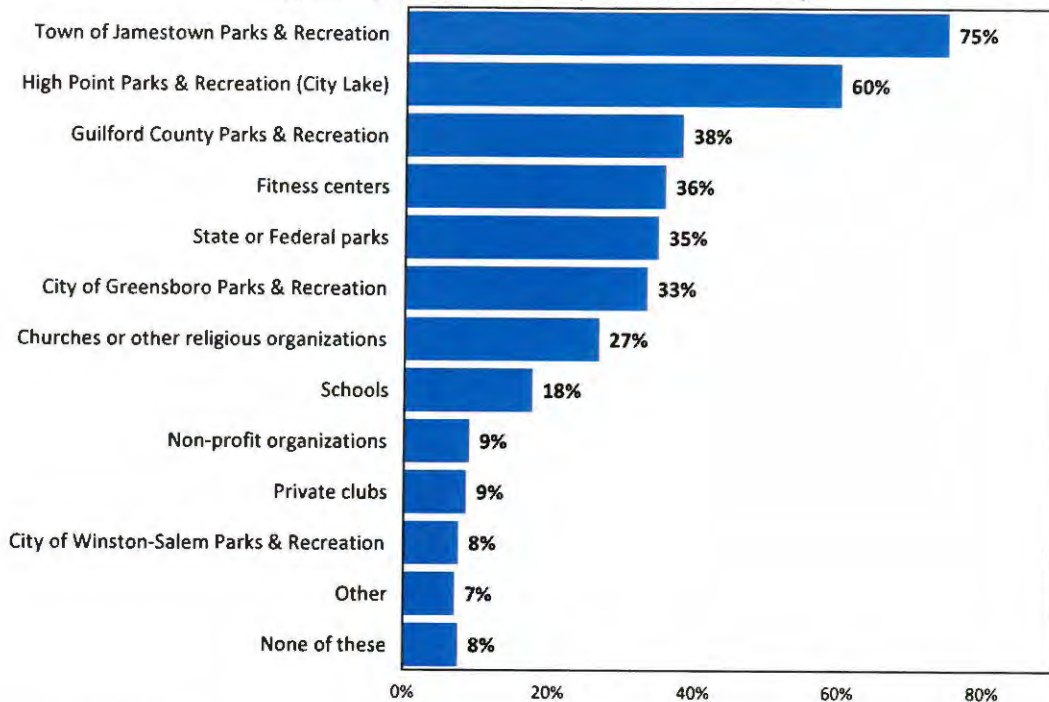
Source: ETC Institute (2019)



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## Q14. Organizations Respondent Households Use For Parks And Facilities

by percentage of respondents (multiple choices could be made)



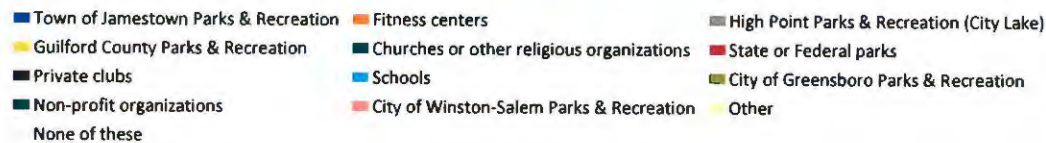
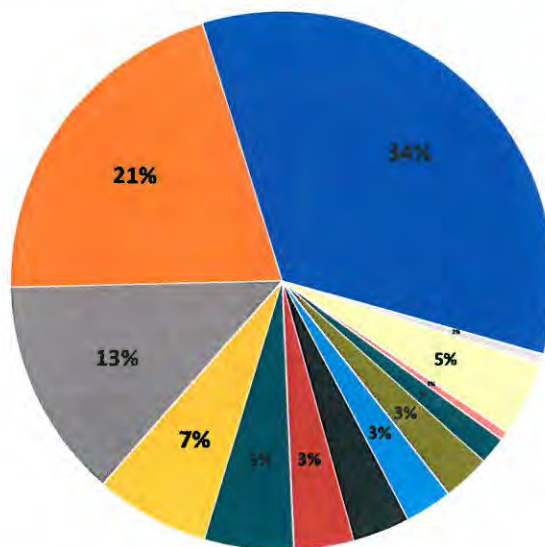
Source: ETC Institute (2019)



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## Q14a. Organizations Households Use Most For Parks and Facilities

by percentage of respondents



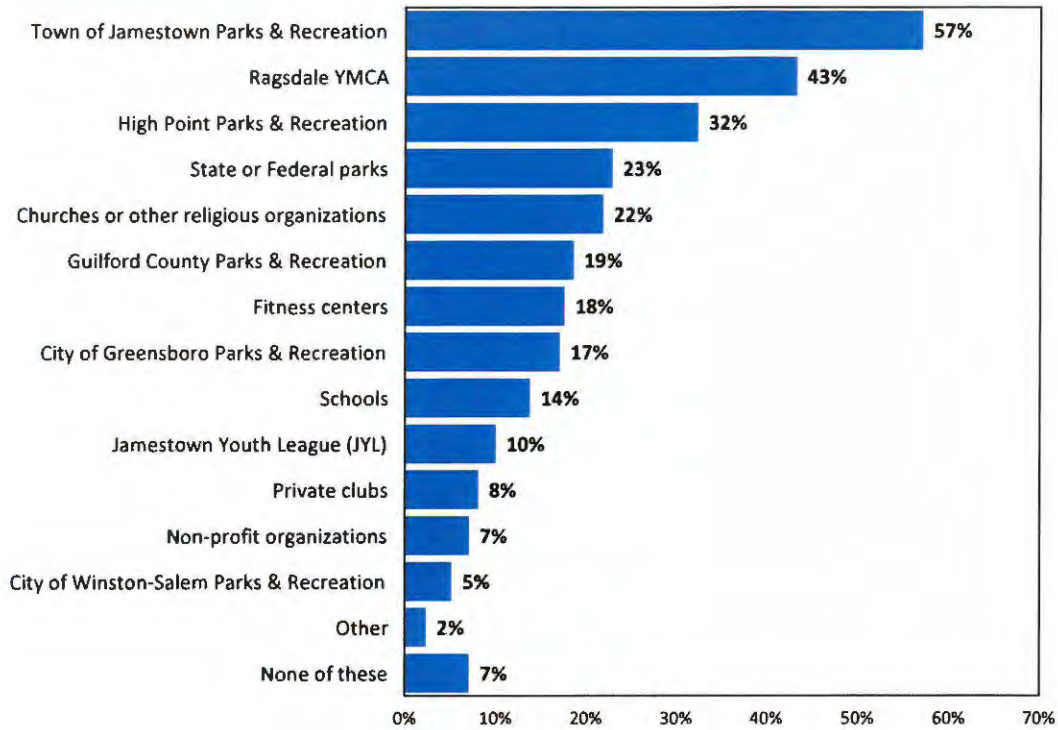
Source: ETC Institute (2019)



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## Q15. Organizations Respondent Households Use For Programs

by percentage of respondents (multiple choices could be made)

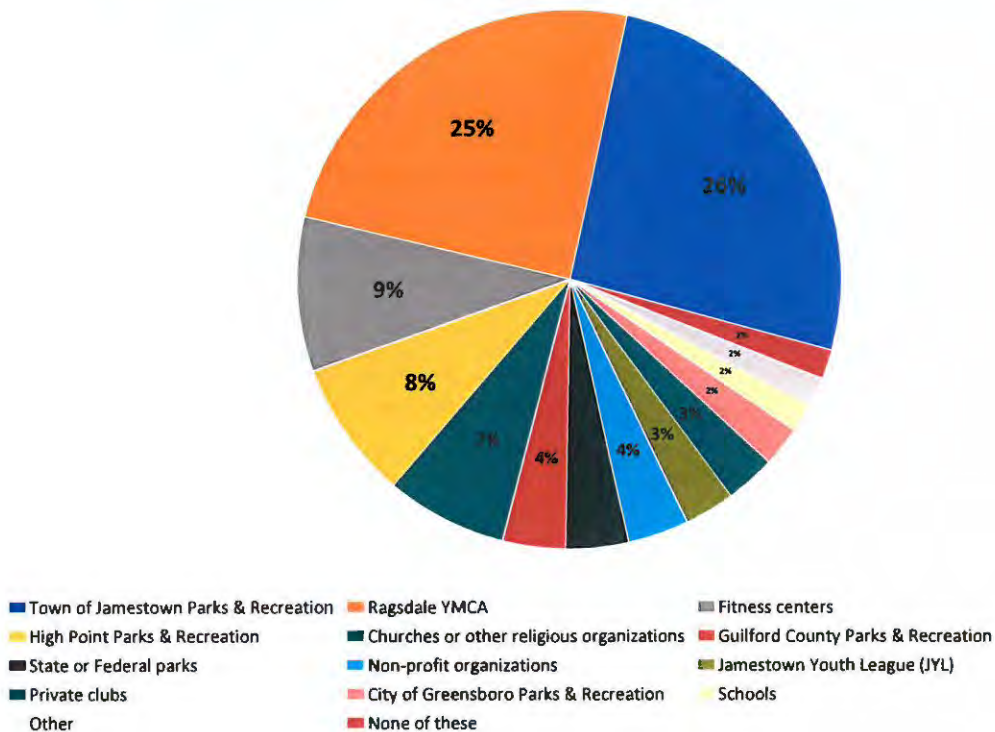


Source: ETC Institute (2019)



## Q15a. Organizations Households Use Most For Programs

by percentage of respondents

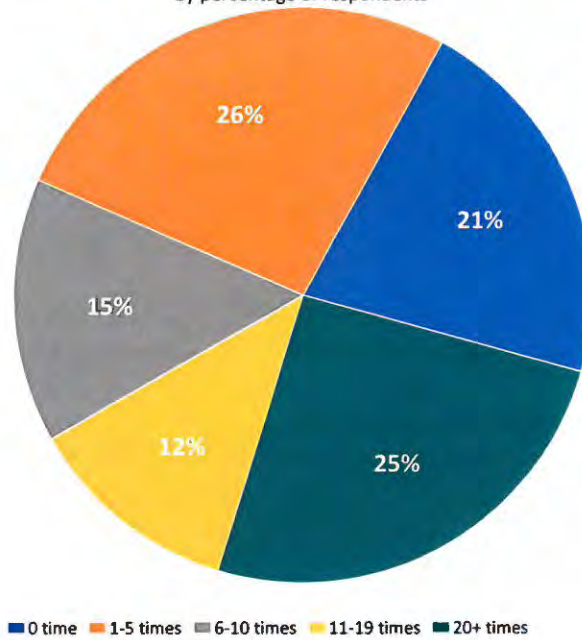


Source: ETC Institute (2019)



**Q16. Within the past 12 months, approximately how many times have you or members of your household used any Town of Jamestown Parks and Facilities to achieve personal health outcomes?**

by percentage of respondents

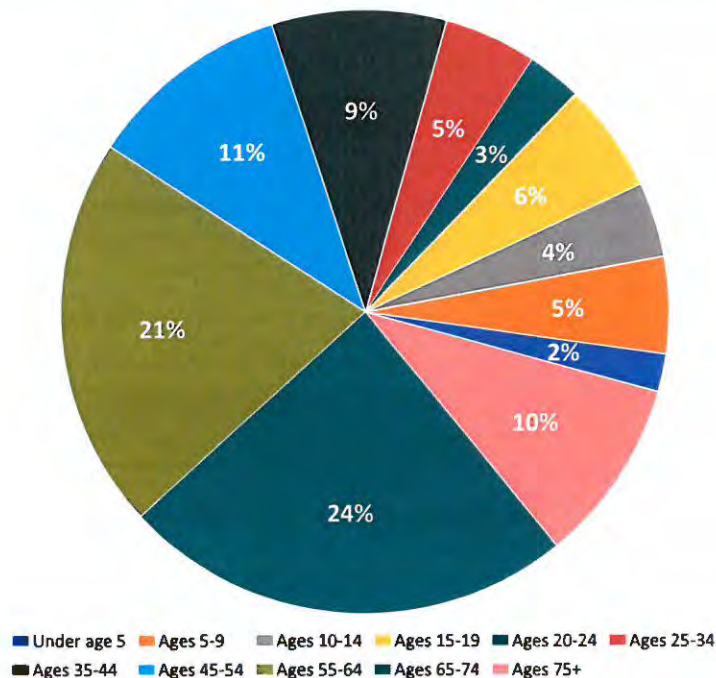


Source: ETC Institute (2019)



**Q17. Demographics: Ages of People in Household**

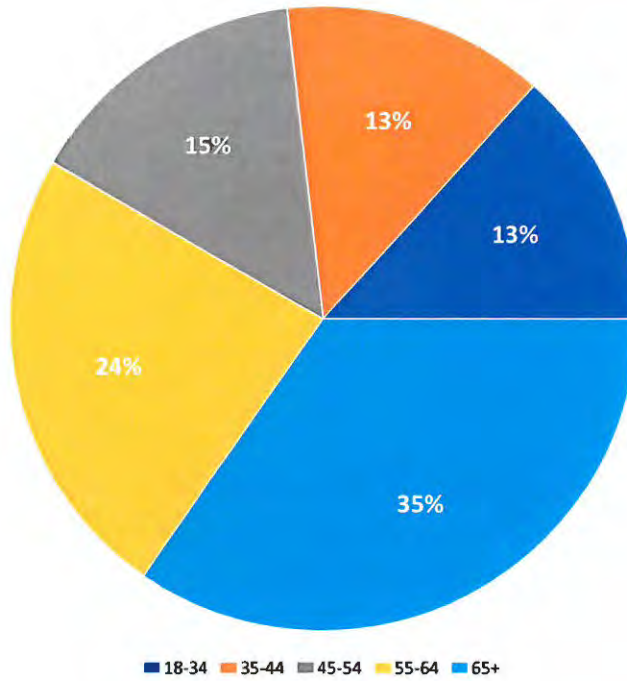
by percentage of household occupants



Source: ETC Institute (2019)



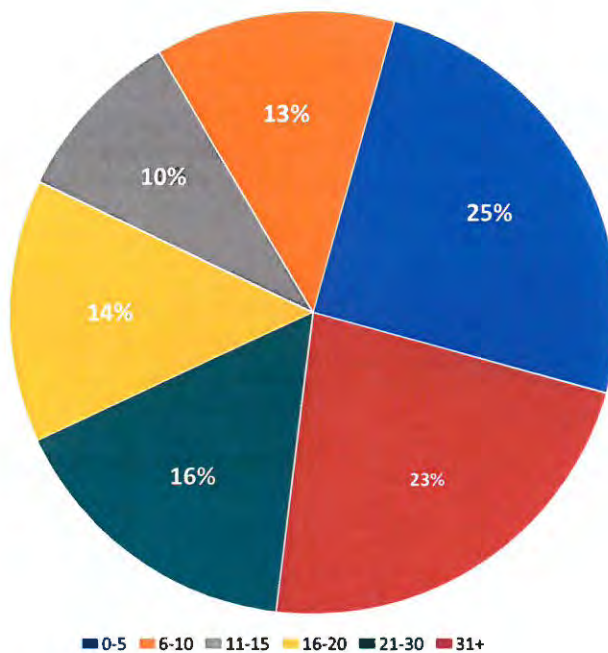
### Q18. Demographics: What is your age? by percentage of respondents



Source: ETC Institute (2019)



### Q19. Demographics: Approximately how many years have you lived in the Town of Jamestown? by percentage of respondents

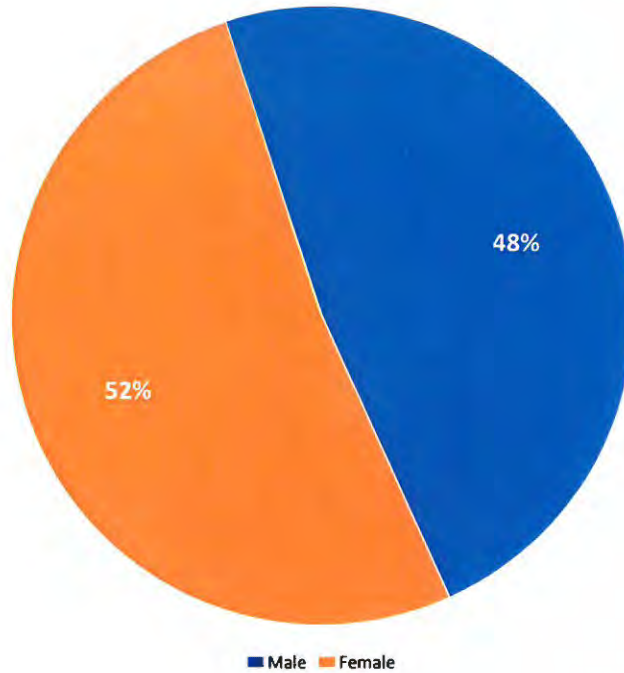


Source: ETC Institute (2019)



## Q20. Demographics: What is your gender?

by percentage of respondents



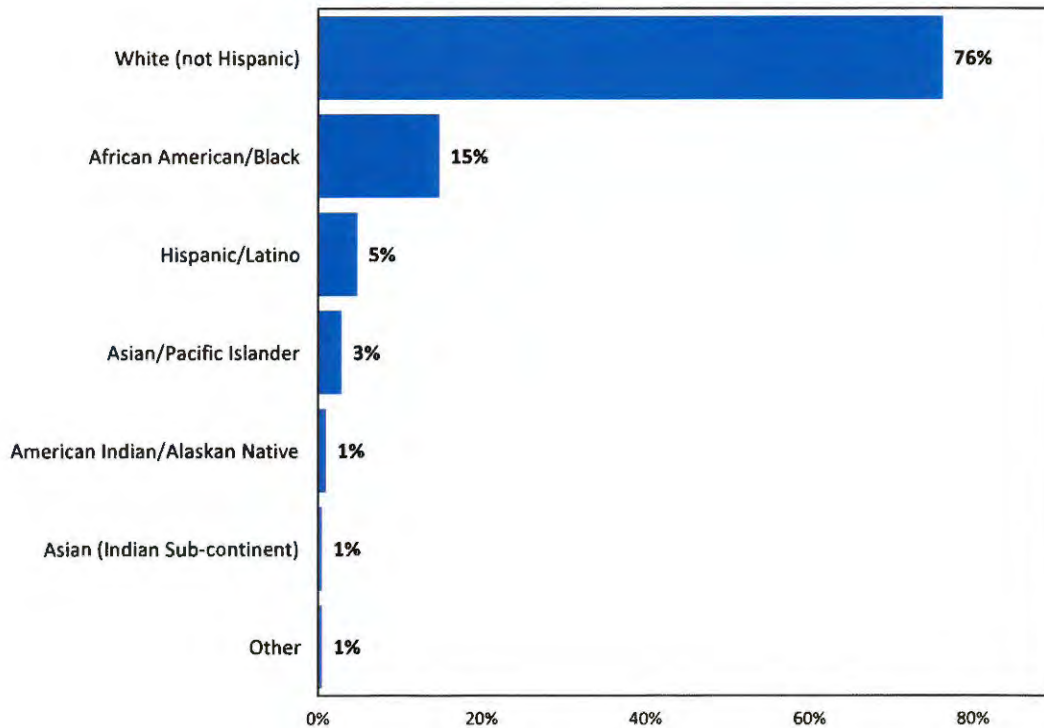
Source: ETC Institute (2019)



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## Q21. Demographics: Race/Ethnicity

by percentage of respondents (multiple choices could be made)



Source: ETC Institute (2019)



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## Section 2

### Importance-Satisfaction Analysis

#### Priority Investment Rating Town of Jamestown, NC

The **Priority Investment Rating (PIR)** was developed by ETC Institute to provide governments with an objective tool for evaluating the priority that should be placed on parks and recreation investments. The Priority Investment Rating was developed by ETC Institute to identify the facilities and programs residents think should receive the highest priority for investment. The priority investment rating reflects the importance residents place on items (sum of top 4 choices) and the unmet needs (needs that are only being partly or not met) for each facility/program relative to the facility/program that rated the highest overall. Since decisions related to future investments should consider both the level of unmet need and the importance of facilities and programs, the PIR weights each of these components equally.

The PIR reflects the sum of the Unmet Needs Rating and the Importance Rating as shown in the equation below:

$$\text{PIR} = \text{UNR} + \text{IR}$$

For example, suppose the Unmet Needs Rating for playgrounds is 26.5 (out of 100) and the Importance Rating for playgrounds is 52 (out of 100), the Priority Investment Rating for playgrounds would be 78.5 (out of 200).

##### How to Analyze the Charts:

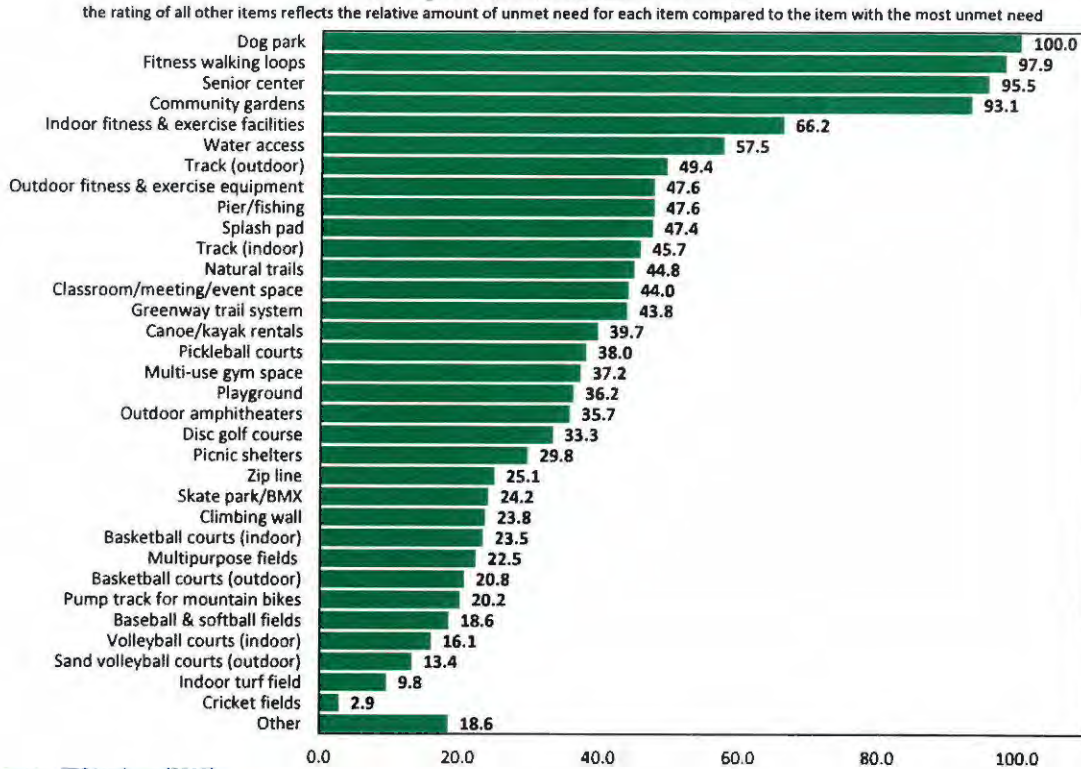
- **High Priority Areas** are those with a PIR of at least 100. A rating of 100 or above generally indicates there is a relatively high level of unmet need and residents generally think it is important to fund improvements in these areas. Improvements in this area are likely to have a positive impact on the greatest number of households.
- **Medium Priority Areas** are those with a PIR of 50-99. A rating in this range generally indicates there is a medium to high level of unmet need or a significant percentage of residents generally think it is important to fund improvements in these areas.
- **Low Priority Areas** are those with a PIR below 50. A rating in this range generally indicates there is a relatively low level of unmet need and residents do not think it is important to fund improvements in these areas. Improvements may be warranted if the needs of very specialized populations are being targeted.

The following pages show the Unmet Needs Rating, Importance Rating, and Priority Investment Rating for facilities and programs.



## Unmet Needs Rating for Recreation Facilities/Amenities

the rating for the item with the most unmet need=100



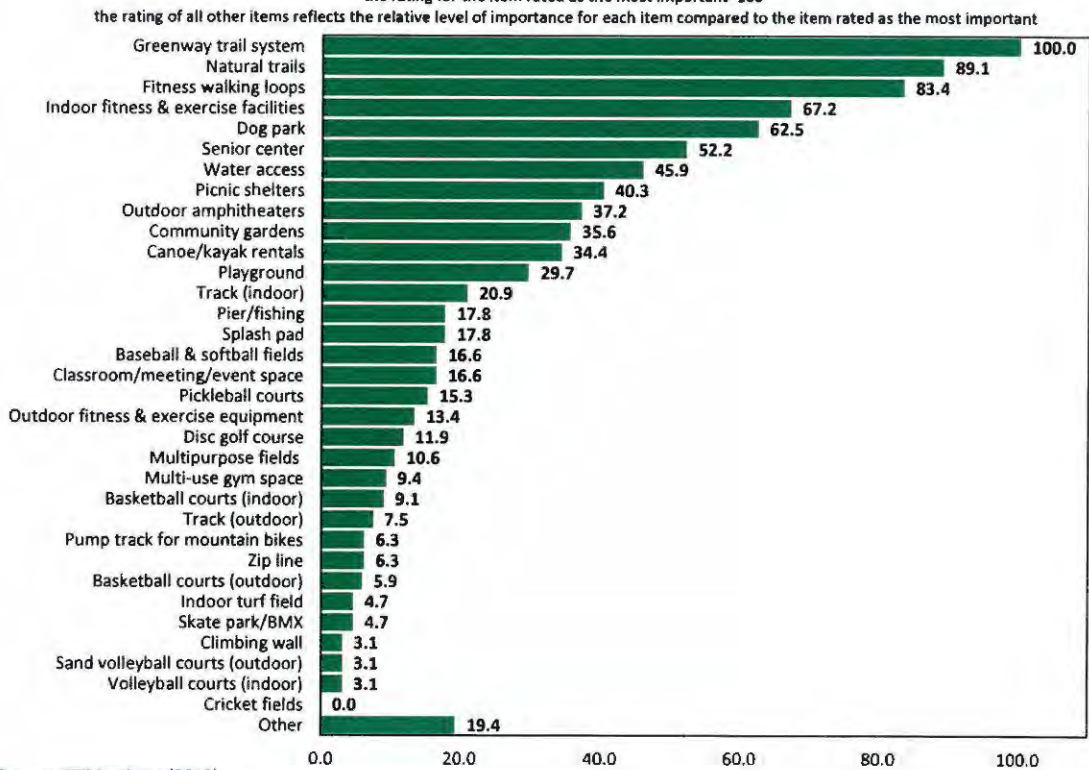
Source: ETC Institute (2019)



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## Importance Rating for Recreation Amenities/Facilities

the rating for the item rated as the most important=100

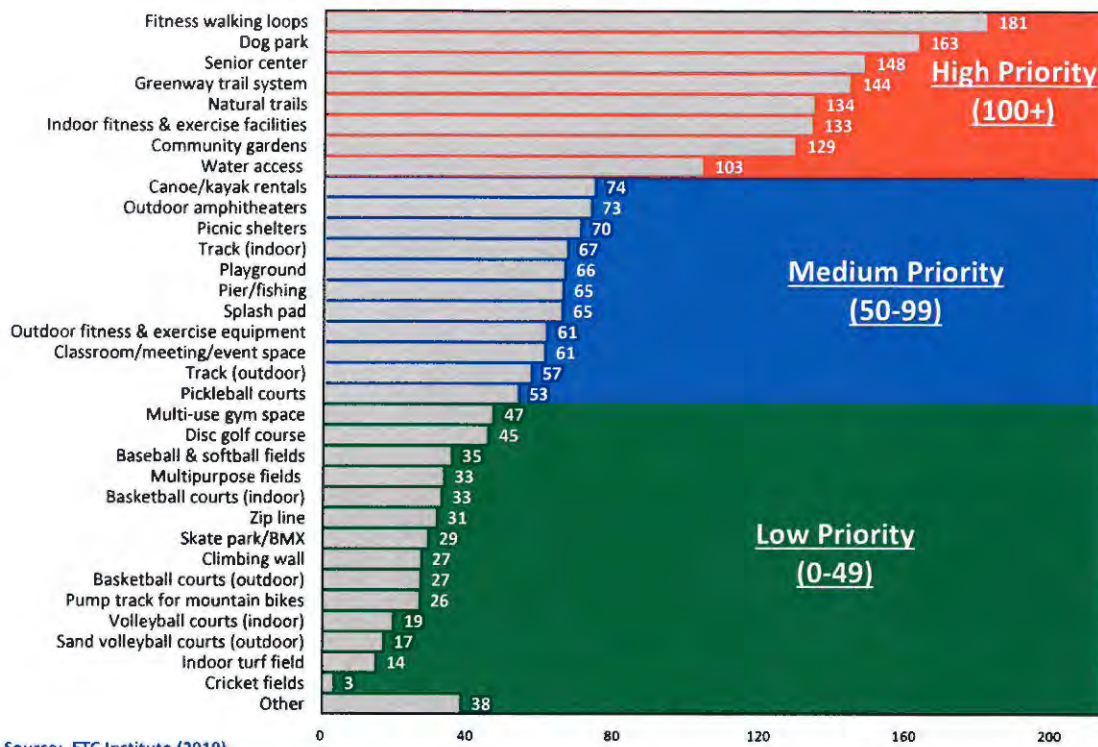


Source: ETC Institute (2019)



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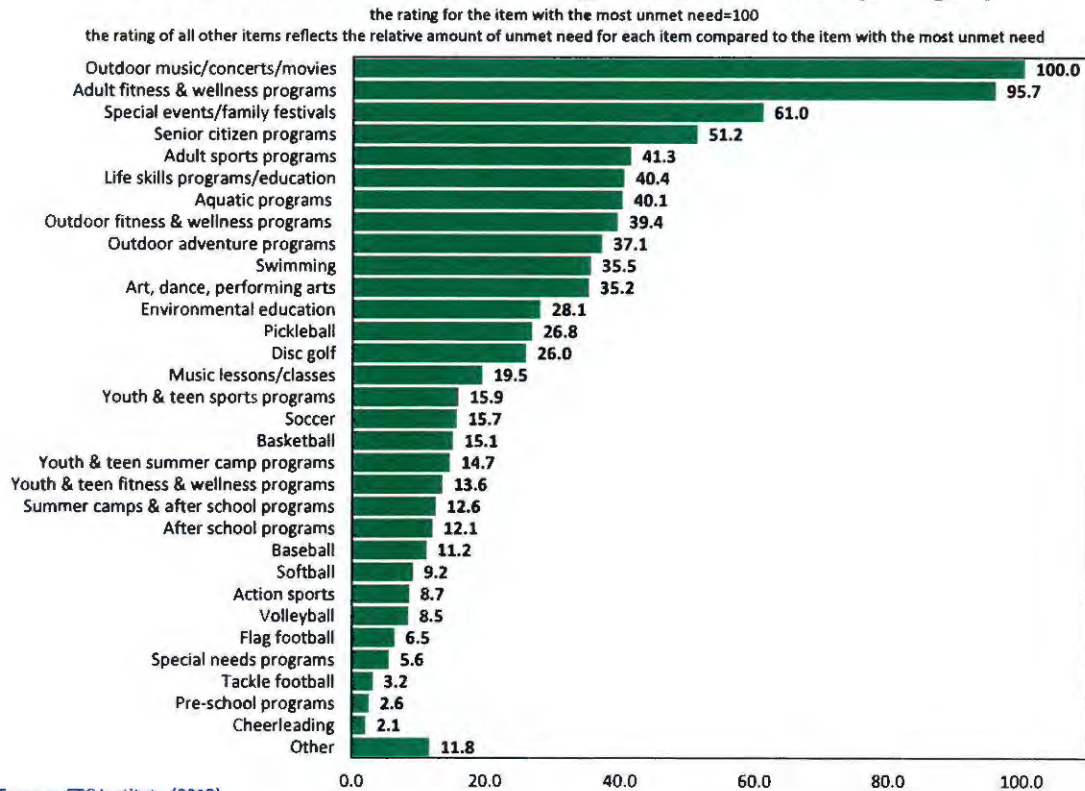
## Top Priorities for Investment for Facilities/Amenities Based on the Priority Investment Rating



Source: ETC Institute (2019)



## Unmet Needs Rating for Programs /Activities (all ages)

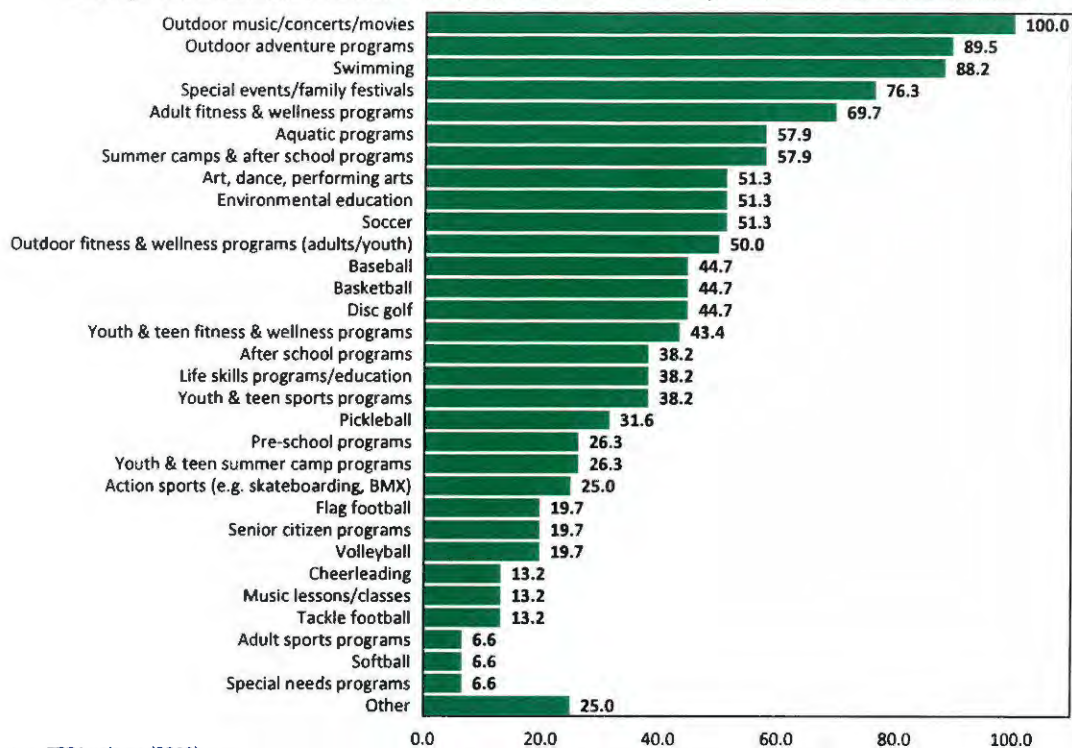


Source: ETC Institute (2019)



## Importance Rating for Programs /Activities (under 18)

the rating for the item with the most unmet need=100  
 the rating of all other items reflects the relative amount of unmet need for each item compared to the item with the most unmet need

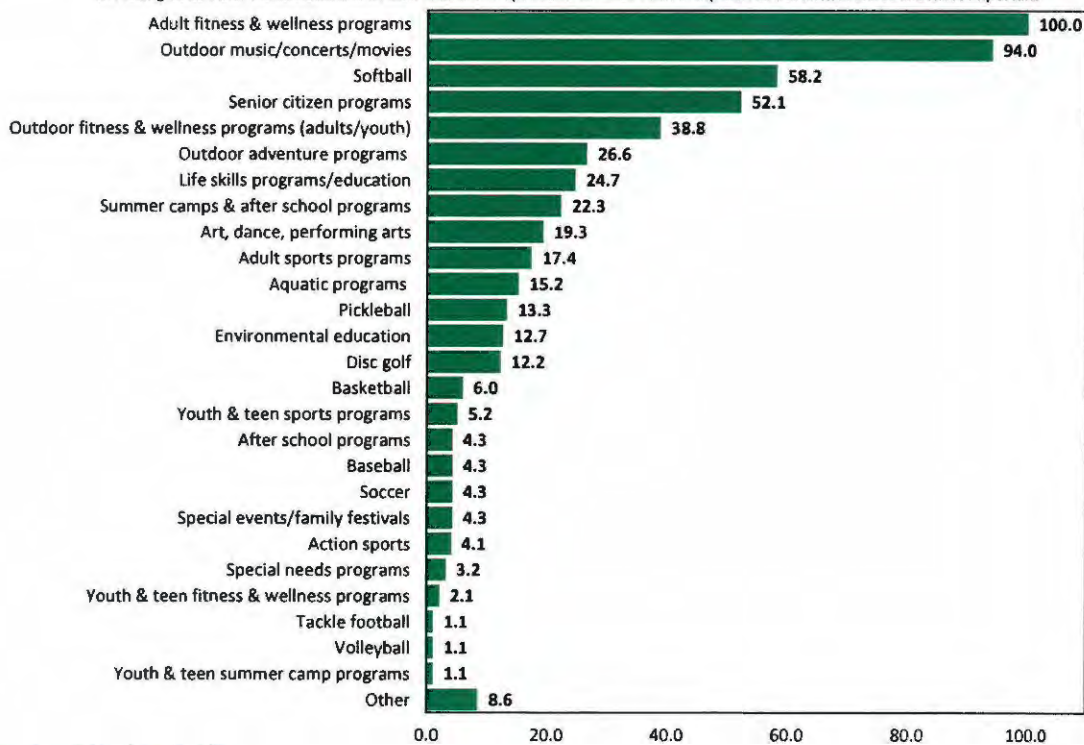


Source: ETC Institute (2019)



## Importance Rating for Programs/Activities (18+)

the rating for the item rated as the most important=100  
 the rating of all other items reflects the relative level of importance for each item compared to the item rated as the most important

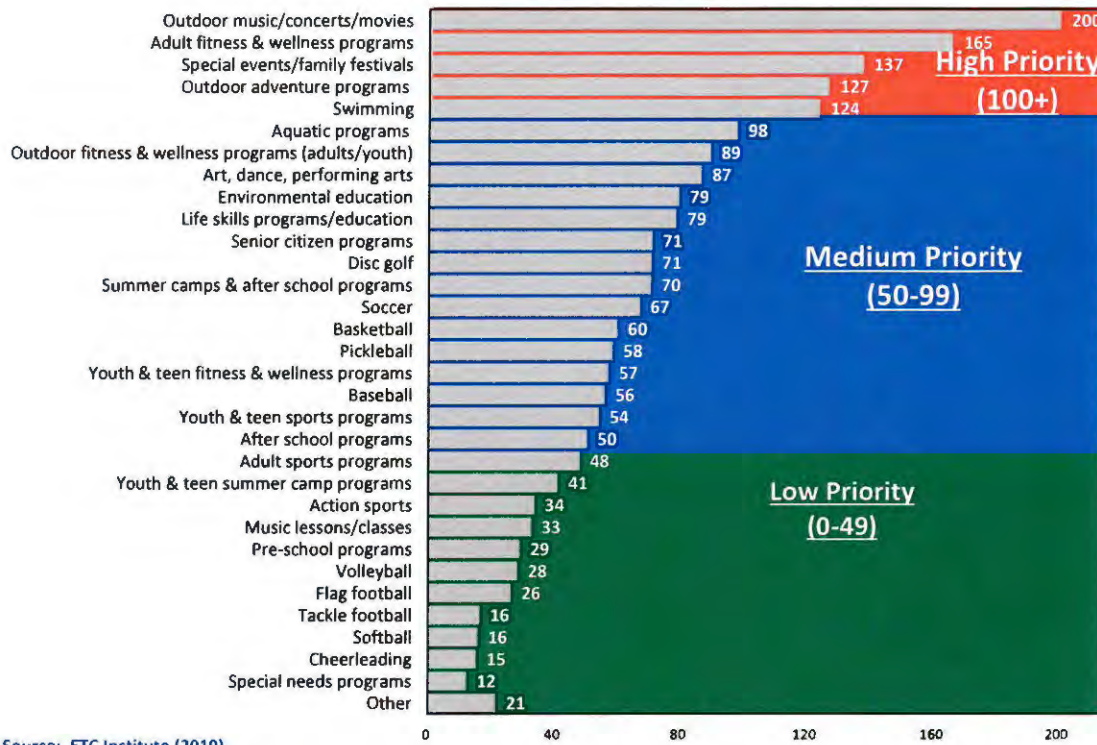


Source: ETC Institute (2019)



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## Top Priorities for Investment for Programs/Activites (under 18) Based on the Priority Investment Rating

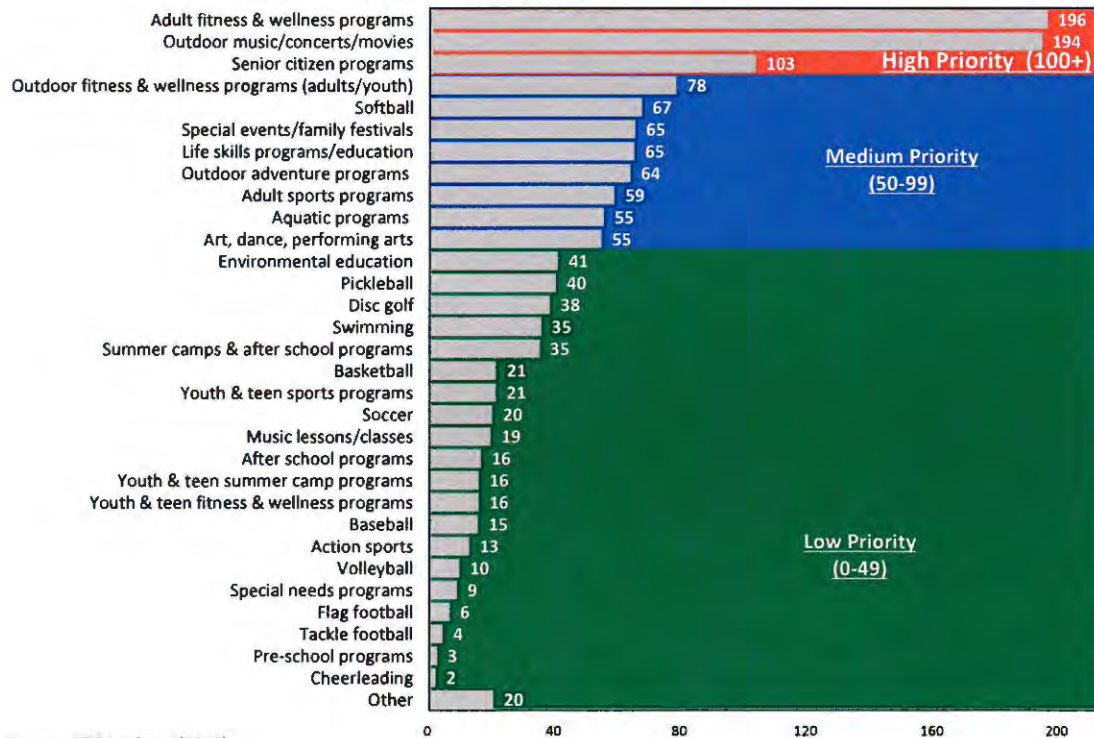


Source: ETC Institute (2019)



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## Top Priorities for Investment for Programs/Activites (18+) Based on the Priority Investment Rating



Source: ETC Institute (2019)



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## Section 3 *Benchmarking Data*



### Benchmarking Summary Report Town of Jamestown, NC

#### Overview

ETC Institute's *DirectionFinder* program was originally developed in 1999 to help community leaders across the United States use statistically valid community survey data as a tool for making better decisions. Since November of 1999, the survey has been administered in more than 230 cities in 43 states. Most participating cities conduct the survey on an annual or biennial basis.

This report contains benchmarking data from three sources: (1) a national survey that was administered by ETC Institute during the fall of 2014 to a random sample of more than 4,000 residents across the United States, (2) a regional survey administered to over 450 residents living in the Southwest Region of the United States during the fall of 2014. The Southwest includes residents living in the following states: Texas, Oklahoma, Arizona, and New Mexico.

The charts on the following pages show how the overall results for Schertz compare to the United States national and regional averages based on the results of the 2014 survey that was administered by ETC Institute to a random sample of over 4,000 residents across the United States, and the regional survey administered to over 450 residents living in the Southwest Region of the United States. Schertz's results are shown in blue, the Southwest Region averages are shown in red, and the National averages are shown in yellow.

Benchmarking for the Town of Jamestown		
	Town of Jamestown 2019	National Average
<b>Ways respondents learn about recreation programs and activities</b>		
Word of mouth	44%	42%
Social media (e.g. Facebook, Twitter, Instagram)	41%	11%
Town of Jamestown website	40%	30%
Town of Jamestown newsletter	24%	24%
Newspaper	23%	34%
Direct email	11%	11%
Conversation with staff	8%	9%
<b>Organizations used for parks and recreation</b>		
Town of Jamestown Parks & Recreation	75%	44%
State or Federal parks	35%	37%
Churches or other religious organizations	27%	27%
Schools	18%	24%
Private clubs	9%	20%

Benchmarking for the Town of Jamestown		
	Town of Jamestown 2019	National Average
<b>Parks and recreation facilities that respondent households have a need for</b>		
Greenway trail system	69%	54%
Natural trails	66%	54%
Picnic shelters	54%	48%
Indoor fitness & exercise facilities	48%	47%
Outdoor amphitheaters	46%	32%
Water access	46%	48%
Community gardens	41%	31%
Playground	40%	41%
Dog park	36%	30%
Pier/fishing	34%	30%
Senior center	34%	24%
Classroom/meeting/event space	28%	33%
Track (indoor)	21%	39%
Multipurpose fields (e.g. football, soccer, lacrosse)	20%	21%
Multi-use gym space	18%	29%
Splash pad	16%	25%
Basketball courts (outdoor)	13%	20%
Disc golf course	13%	13%
Baseball & softball fields	12%	19%
Basketball courts (indoor)	10%	20%
Skate park/BMX	10%	11%
Volleyball courts (indoor)	7%	20%
Sand volleyball courts (outdoor)	6%	16%
Cricket fields	1%	4%

Benchmarking for the Town of Jamestown		
	Town of Jamestown 2019	National Average
<b>Most important parks and recreation facilities</b>		
Greenway trail system	32%	21%
Natural trails	29%	20%
Indoor fitness & exercise facilities	22%	20%
Dog park	20%	15%
Senior center	17%	10%
Water access	15%	22%
Picnic shelters	13%	14%
Outdoor amphitheaters	12%	8%
Community gardens	11%	9%
Playground	10%	18%
Track (indoor)	7%	15%
Pier/fishing	6%	11%
Splash pad	6%	8%
Baseball & softball fields	5%	6%
Classroom/meeting/event space	5%	8%
Disc golf course	4%	3%
Multipurpose fields (e.g. football, soccer, lacrosse)	3%	7%
Multi-use gym space	3%	10%
Basketball courts (indoor)	3%	4%
Basketball courts (outdoor)	2%	4%
Skate park/BMX	2%	2%
Sand volleyball courts (outdoor)	1%	2%
Volleyball courts (indoor)	1%	4%
Cricket fields	0%	1%

Benchmarking for the Town of Jamestown		
	Town of Jamestown 2019	National Average
<b>Reasons preventing the use of parks and recreation facilities and programs more often</b>		
I do not know what is being offered	25%	34%
Not enough time	23%	33%
Program or facility not offered	16%	19%
Lack of parking	8%	8%
Lack of disabled access	2%	3%
Poor customer service by staff	2%	4%
Cost of participation	2%	16%
Safety at facilities	2%	9%
Lack of maintenance	1%	10%
Inconvenient hours of operation	1%	10%
Facilities are too far from home	1%	14%

## Section 4 Tabular Data

### Town of Jamestown Parks and Recreation Needs Assessment Survey Results

**Q1. Please indicate if you have a need for each of the following recreation FACILITIES or AMENITIES by circling either "Yes" or "No."**

(N=210)

	Yes	No
Q1-1. Baseball & softball fields	12.4%	87.6%
Q1-2. Basketball courts (indoor)	10.0%	90.0%
Q1-3. Basketball courts (outdoor)	13.3%	86.7%
Q1-4. Canoe/kayak rentals	38.6%	61.4%
Q1-5. Classroom/meeting/event space	27.6%	72.4%
Q1-6. Climbing wall	7.6%	92.4%
Q1-7. Community gardens	41.4%	58.6%
Q1-8. Cricket fields	1.4%	98.6%
Q1-9. Disc golf course	13.3%	86.7%
Q1-10. Dog park	36.2%	63.8%
Q1-11. Fitness walking loops	66.2%	33.8%
Q1-12. Greenway trail system	68.6%	31.4%
Q1-13. Indoor turf field	5.2%	94.8%
Q1-14. Indoor fitness & exercise facilities	47.6%	52.4%
Q1-15. Multipurpose fields (e.g. football, soccer, lacrosse)	20.0%	80.0%
Q1-16. Multi-use gym space (e.g. basketball, volleyball)	18.1%	81.9%
Q1-17. Natural trails	66.2%	33.8%
Q1-18. Outdoor amphitheaters	46.2%	53.8%
Q1-19. Outdoor fitness & exercise equipment	19.0%	81.0%
Q1-20. Pickleball courts	13.3%	86.7%



**Q1. Please indicate if you have a need for each of the following recreation FACILITIES or AMENITIES by circling either "Yes" or "No."**

	Yes	No
Q1-21. Picnic shelters	54.3%	45.7%
Q1-22. Pier/fishing	34.3%	65.7%
Q1-23. Playground	39.5%	60.5%
Q1-24. Pump track for mountain bikes	8.6%	91.4%
Q1-25. Sand volleyball courts (outdoor)	5.7%	94.3%
Q1-26. Senior center	34.3%	65.7%
Q1-27. Skate park/BMX	9.5%	90.5%
Q1-28. Splash pad	15.7%	84.3%
Q1-29. Track (indoor)	20.5%	79.5%
Q1-30. Track (outdoor)	20.0%	80.0%
Q1-31. Volleyball courts (indoor)	6.7%	93.3%
Q1-32. Water access (e.g. boating, kayaking, canoeing)	45.7%	54.3%
Q1-33. Zip line	9.0%	91.0%
Q1-34. Other	8.1%	91.9%

**Q1. If "yes," how well are your needs being met?**

(N=197)

	Fully met	Mostly met	Partly met	Not met
Q1-1. Baseball & softball fields	12.0%	40.0%	48.0%	0.0%
Q1-2. Basketball courts (indoor)	5.0%	20.0%	45.0%	30.0%
Q1-3. Basketball courts (outdoor)	12.5%	37.5%	41.7%	8.3%
Q1-4. Canoe/kayak rentals	38.8%	28.4%	14.9%	17.9%
Q1-5. Classroom/meeting/event space	18.9%	30.2%	37.7%	13.2%
Q1-6. Climbing wall	0.0%	0.0%	0.0%	100.0%
Q1-7. Community gardens	7.7%	20.5%	52.1%	39.7%
Q1-8. Cricket fields	33.3%	0.0%	33.3%	33.3%
Q1-9. Disc golf course	12.0%	8.0%	16.0%	64.0%
Q1-10. Dog park	5.9%	5.9%	13.2%	75.0%
Q1-11. Fitness walking loops	24.0%	28.8%	35.2%	12.0%
Q1-12. Greenway trail system	51.6%	28.1%	14.1%	6.3%
Q1-13. Indoor turf field	20.0%	20.0%	0.0%	60.0%
Q1-14. Indoor fitness & exercise facilities	29.5%	26.1%	20.5%	23.9%
Q1-15. Multipurpose fields (e.g. football, soccer, lacrosse)	28.2%	35.9%	28.2%	7.7%
Q1-16. Multi-use gym space (e.g. basketball, volleyball)	31.4%	2.9%	34.3%	31.4%
Q1-17. Natural trails	42.4%	36.0%	18.4%	3.2%
Q1-18. Outdoor amphitheaters	41.6%	33.7%	13.5%	11.2%
Q1-19. Outdoor fitness & exercise equipment	8.6%	11.4%	28.6%	51.4%
Q1-20. Pickleball courts	8.7%	0.0%	26.1%	65.2%
Q1-21. Picnic shelters	49.5%	33.0%	11.7%	5.8%

**Q1. If "yes," how well are your needs being met?**

	Fully met	Mostly met	Partly met	Not met
Q1-22 Pier/fishing	26.2%	29.5%	24.6%	19.7%
Q1-23 Playground	36.0%	34.7%	21.3%	8.0%
Q1-24 Pump track for mountain bikes	12.5%	12.5%	18.8%	56.3%
Q1-25 Sand volleyball courts (outdoor)	16.7%	8.3%	33.3%	41.7%
Q1-26 Senior center	3.2%	7.9%	33.3%	55.6%
Q1-27 Skate park/BMX	12.5%	6.3%	12.5%	68.8%
Q1-28 Splash pad	3.7%	0.0%	11.1%	85.2%
Q1-29 Track (indoor)	18.4%	10.5%	21.1%	50.0%
Q1-30 Track (outdoor)	7.9%	13.2%	26.3%	52.6%
Q1-31 Volleyball courts (indoor)	23.1%	0.0%	15.4%	61.5%
Q1-32 Water access (e.g. boating, kayaking, canoeing)	34.1%	25.6%	26.8%	13.4%
Q1-33 Zip line	5.6%	5.6%	5.6%	83.3%
Q1-34 Other	26.7%	0.0%	0.0%	73.3%

**Q1-34. Other**

	Number	Percent
Q1-34. Other		
BIKE LANES	1	5.9%
BOCCI BALL COURT FOR SENIORS	1	5.9%
GOLF COURSE	2	11.8%
INDOOR PICKLEBALL COURTS	1	5.9%
LAKE SWIMMING	1	5.9%
MOUNTAIN BIKE TRAILS	2	11.8%
OUTDOOR ICE SKATING	1	5.9%
RAGSDALE YMCA	1	5.9%
SIDEWALK ACCESS CONNECTING TOWN TRAILS	1	5.9%
SOCCER FIELD	1	5.9%
STEP AEROBIC CLASSES	1	5.9%
TENNIS COURTS	2	11.8%
ULTIMATE FRISBEE	1	5.9%
YOGA STUDIO BIKE LANES AND SIDEWALKS	1	5.9%
Total	17	100.0%

**Q2. Which FOUR of the FACILITIES or AMENITIES from the list in Question 1 are MOST IMPORTANT to your household?**

Q2. Top choice	Number	Percent
Baseball & softball fields	5	2.4%
Canoe/kayak rentals	7	3.3%
Classroom/meeting/event space	4	1.9%
Community gardens	3	1.4%
Disc golf course	3	1.4%
Dog park	21	10.0%
Fitness walking loops	22	10.5%
Greenway trail system	22	10.5%
Indoor turf field	1	0.5%
Indoor fitness & exercise facilities	18	8.6%
Multipurpose fields (e.g. football, soccer, lacrosse)	2	1.0%
Multi-use gym space (e.g. basketball, volleyball)	1	0.5%
Natural trails	10	4.8%
Pickleball courts	2	1.0%
Picnic shelters	2	1.0%
Playground	4	1.9%
Pump track for mountain bikes	1	0.5%
Senior center	12	5.7%
Skate park/BMX	1	0.5%
Splash pad	4	1.9%
Track (indoor)	3	1.4%
Water access (e.g. boating, kayaking, canoeing)	4	1.9%
Other	9	4.3%
<b>None chosen</b>	<b>49</b>	<b>23.3%</b>
<b>Total</b>	<b>210</b>	<b>100.0%</b>

**Q2. Which FOUR of the FACILITIES or AMENITIES from the list in Question 1 are MOST IMPORTANT to your household?**

Q2. 2nd choice	Number	Percent
Baseball & softball fields	2	1.0%
Basketball courts (indoor)	1	0.5%
Basketball courts (outdoor)	3	1.4%
Canoe/kayak rentals	5	2.4%
Classroom/meeting/event space	4	1.9%
Climbing wall	2	1.0%
Community gardens	8	3.8%
Dog park	10	4.8%
Fitness walking loops	16	7.6%
Greenway trail system	22	10.5%
Indoor turf field	1	0.5%
Indoor fitness & exercise facilities	14	6.7%
Multipurpose fields (e.g. football, soccer, lacrosse)	1	0.5%
Multi-use gym space (e.g. basketball, volleyball)	1	0.5%
Natural trails	24	11.4%
Outdoor amphitheaters	5	2.4%
Outdoor fitness & exercise equipment	2	1.0%
Pickleball courts	2	1.0%
Picnic shelters	4	1.9%
Pier/fishing	4	1.9%
Playground	7	3.3%
Pump track for mountain bikes	2	1.0%
Senior center	6	2.9%
Skate park/BMX	1	0.5%
Track (indoor)	2	1.0%
Track (outdoor)	1	0.5%
Volleyball courts (indoor)	1	0.5%
Water access (e.g. boating, kayaking, canoeing)	3	1.4%
Zip line	1	0.5%
Other	3	1.4%
<b>None chosen</b>	<b>52</b>	<b>24.8%</b>
<b>Total</b>	<b>210</b>	<b>100.0%</b>

**Q2. Which FOUR of the FACILITIES or AMENITIES from the list in Question 1 are MOST IMPORTANT to your household?**

Q2 3rd choice	Number	Percent
Baseball & softball fields	1	0.5%
Basketball courts (indoor)	3	1.4%
Basketball courts (outdoor)	1	0.5%
Canoe/kayak rentals	5	2.4%
Classroom/meeting/event space	2	1.0%
Community gardens	7	3.3%
Disc golf course	3	1.4%
Dog park	7	3.3%
Fitness walking loops	9	4.3%
Greenway trail system	17	8.1%
Indoor turf field	1	0.5%
Indoor fitness & exercise facilities	7	3.3%
Multipurpose fields (e.g. football, soccer, lacrosse)	1	0.5%
Multi-use gym space (e.g. basketball, volleyball)	2	1.0%
Natural trails	15	7.1%
Outdoor amphitheaters	13	6.2%
Outdoor fitness & exercise equipment	3	1.4%
Pickleball courts	4	1.9%
Picnic shelters	9	4.3%
Pier/fishing	1	0.5%
Playground	4	1.9%
Sand volleyball courts (outdoor)	1	0.5%
Senior center	7	3.3%
Splash pad	3	1.4%
Track (indoor)	6	2.9%
Track (outdoor)	3	1.4%
Water access (e.g. boating, kayaking, canoeing)	13	6.2%
Zip line	1	0.5%
None chosen	61	29.0%
Total	210	100.0%

**Q2. Which FOUR of the FACILITIES or AMENITIES from the list in Question 1 are MOST IMPORTANT to your household?**

Q2 4th choice	Number	Percent
Baseball & softball fields	3	1.4%
Basketball courts (indoor)	2	1.0%
Canoe/kayak rentals	6	2.9%
Classroom/meeting/event space	1	0.5%
Community gardens	6	2.9%
Disc golf course	2	1.0%
Dog park	4	1.9%
Fitness walking loops	9	4.3%
Greenway trail system	6	2.9%
Indoor fitness & exercise facilities	6	2.9%
Multipurpose fields (e.g. football, soccer, lacrosse)	3	1.4%
Multi-use gym space (e.g. basketball, volleyball)	2	1.0%
Natural trails	11	5.2%
Outdoor amphitheaters	7	3.3%
Outdoor fitness & exercise equipment	4	1.9%
Pickleball courts	2	1.0%
Picnic shelters	12	5.7%
Pier/fishing	7	3.3%
Playground	5	2.4%
Pump track for mountain bikes	1	0.5%
Sand volleyball courts (outdoor)	1	0.5%
Senior center	10	4.8%
Skate park/BMX	1	0.5%
Splash pad	5	2.4%
Track (indoor)	3	1.4%
Track (outdoor)	1	0.5%
Volleyball courts (indoor)	1	0.5%
Water access (e.g. boating, kayaking, canoeing)	11	5.2%
Zip line	2	1.0%
Other	1	0.5%
None chosen	75	35.7%
Total	210	100.0%

**SUM OF TOP 4 CHOICES**

**Q2. Which FOUR of the FACILITIES or AMENITIES from the list in Question 1 are MOST IMPORTANT to your household? (top 4)**

Q2_Sum of Top 4 Choices	Number	Percent
Baseball & softball fields	11	5.2%
Basketball courts (indoor)	6	2.9%
Basketball courts (outdoor)	4	1.9%
Canoe/kayak rentals	23	11.0%
Classroom/meeting/event space	11	5.2%
Climbing wall	2	1.0%
Community gardens	24	11.4%
Disc golf course	8	3.8%
Dog park	42	20.0%
Fitness walking loops	56	26.7%
Greenway trail system	67	31.9%
Indoor turf field	3	1.4%
Indoor fitness & exercise facilities	45	21.4%
Multipurpose fields (e.g. football, soccer, lacrosse)	7	3.3%
Multi-use gym space (e.g. basketball, volleyball)	6	2.9%
Natural trails	60	28.6%
Outdoor amphitheaters	25	11.9%
Outdoor fitness & exercise equipment	9	4.3%
Pickleball courts	10	4.8%
Picnic shelters	27	12.9%
Pier/fishing	12	5.7%
Playground	20	9.5%
Pump track for mountain bikes	4	1.9%
Sand volleyball courts (outdoor)	2	1.0%
Senior center	35	16.7%
Skate park/BMX	3	1.4%
Splash pad	12	5.7%
Track (indoor)	14	6.7%
Track (outdoor)	5	2.4%
Volleyball courts (indoor)	2	1.0%
Water access (e.g. boating, kayaking, canoeing)	31	14.8%
Zip line	4	1.9%
Other	13	6.2%
None chosen	49	23.3%
Total	652	

**Q3. Please indicate if you have a desire to participate in each of the following recreation PROGRAMS or ACTIVITIES by circling either "Yes" or "No."**

(N=210)

	Yes	No
Q3-1. Action sports (e.g. skateboarding, BMX)	3.8%	96.2%
Q3-2. Art, dance, performing arts	22.9%	77.1%
Q3-3. Adult fitness & wellness programs	64.3%	35.7%
Q3-4. Adult sports programs	24.8%	75.2%
Q3-5. After school programs	7.1%	92.9%
Q3-6. Aquatic programs (e.g. swim lessons, fitness)	22.4%	77.6%
Q3-7. Baseball	7.1%	92.9%
Q3-8. Basketball	9.5%	90.5%
Q3-9. Cheerleading	1.4%	98.6%
Q3-10. Disc golf	13.8%	86.2%
Q3-11. Life skills programs/education (e.g. cooking, budgeting)	23.8%	76.2%
Q3-12. Environmental education	20.0%	80.0%
Q3-13. Flag football	3.8%	96.2%
Q3-14. Tackle football	1.9%	98.1%
Q3-15. Music lessons/classes	11.4%	88.6%
Q3-16. Outdoor adventure programs (e.g. canoeing, camping)	27.6%	72.4%
Q3-17. Outdoor music/concerts/movies	60.5%	39.5%
Q3-18. Outdoor fitness & wellness programs (adults/youth)	35.2%	64.8%
Q3-19. Pickleball	12.9%	87.1%

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**Q3. Please indicate if you have a desire to participate in each of the following recreation PROGRAMS or ACTIVITIES by circling either "Yes" or "No."**

	Yes	No
Q3-20. Pre-school programs	2.9%	97.1%
Q3-21. Special needs programs	3.3%	96.7%
Q3-22. Senior citizen programs	55.7%	64.3%
Q3-23. Soccer	9.0%	91.0%
Q3-24. Softball	5.2%	94.8%
Q3-25. Special events/family festivals	46.2%	53.8%
Q3-26. Summer camps & after school programs	8.6%	91.4%
Q3-27. Swimming	24.8%	75.2%
Q3-28. Youth & teen fitness & wellness programs	7.6%	92.4%
Q3-29. Youth & teen sports programs	8.6%	91.4%
Q3-30. Youth & teen summer camp programs	8.6%	91.4%
Q3-31. Volleyball	4.8%	95.2%
Q3-32. Other	6.2%	93.8%

**Q3. If "yes," how well are your needs being met?**

(N=179)

	Fully met	Mostly met	Partly met	Not met
Q3-1. Action sports (e.g. skateboarding, BMX)	16.7%	0.0%	0.0%	83.3%
Q3-2. Art, dance, performing arts	7.5%	5.0%	32.5%	55.0%
Q3-3. Adult fitness & wellness programs	15.4%	18.3%	34.6%	31.7%
Q3-4. Adult sports programs	9.8%	7.3%	26.8%	56.1%
Q3-5. After school programs	8.3%	25.0%	25.0%	41.7%
Q3-6. Aquatic programs (e.g. swim lessons, fitness)	28.6%	11.9%	21.4%	38.1%
Q3-7. Baseball	30.8%	38.5%	30.8%	0.0%
Q3-8. Basketball	30.0%	30.0%	30.0%	10.0%
Q3-9. Cheerleading	33.3%	0.0%	33.3%	33.3%
Q3-10. Disc golf	0.0%	4.3%	17.4%	78.3%
Q3-11. Life skills programs/education (e.g. cooking, budgeting)	4.7%	7.0%	25.6%	62.8%
Q3-12. Environmental education	2.9%	8.8%	38.2%	50.0%
Q3-13. Flag football	50.0%	0.0%	25.0%	25.0%
Q3-14. Tackle football	50.0%	0.0%	25.0%	25.0%
Q3-15. Music lessons/classes	10.0%	5.0%	25.0%	60.0%
Q3-16. Outdoor adventure programs (e.g. canoeing, camping)	2.3%	25.0%	40.9%	31.8%
Q3-17. Outdoor music/concerts/movies	28.4%	37.3%	27.5%	6.9%
Q3-18. Outdoor fitness & wellness programs (adults/youth)	6.6%	16.4%	50.8%	26.2%
Q3-19. Pickleball	8.7%	8.7%	8.7%	73.9%
Q3-20. Pre-school programs	0.0%	20.0%	60.0%	20.0%

**Q3. If "yes," how well are your needs being met?**

	Fully met	Mostly met	Partly met	Not met
Q3-21. Special needs programs	50.0%	25.0%	25.0%	0.0%
Q3-22. Senior citizen programs	9.3%	7.4%	37.0%	46.3%
Q3-23. Soccer	35.3%	35.3%	23.5%	5.9%
Q3-24. Softball	0.0%	33.3%	22.2%	44.4%
Q3-25. Special events/family festivals	14.8%	29.6%	42.0%	13.6%
Q3-26. Summer camps & after school programs	14.3%	28.6%	35.7%	21.4%
Q3-27. Swimming	25.6%	16.3%	37.2%	20.9%
Q3-28. Youth & teen fitness & wellness programs	21.4%	7.1%	21.4%	50.0%
Q3-29. Youth & teen sports programs	25.0%	31.5%	18.8%	25.0%
Q3-30. Youth & teen summer camp programs	12.5%	25.0%	25.0%	37.5%
Q3-31. Volleyball	11.1%	11.1%	22.2%	55.6%
Q3-32. Other	25.0%	0.0%	16.7%	58.3%

**Q3-32. Other**

	Number	Percent
Q3-32. Other		
ADULT EDUCATION PROGRAMS COOKING, ETC.	1	7.7%
ADULT SR PROGRAMS	1	7.7%
BIKE LANES ON ROADS	1	7.7%
CHRISTMAS PARADE	1	7.7%
GOLF	1	7.7%
LAKE SWIMMING	1	7.7%
MOUNTAIN BIKE TRAILS	1	7.7%
OUTDOOR ICE SKATING	1	7.7%
PICKLEBALL TOURNAMENT	1	7.7%
SENIOR GAMES/HORSE SHOES	1	7.7%
TENNIS	2	15.4%
YOGA	1	7.7%
<b>Total</b>	<b>13</b>	<b>100.0%</b>

**Q4. Which FOUR of the PROGRAMS listed in Question 3 do you think are MOST IMPORTANT to YOUTH (under age 18) in your household?**

Q4. Top choice	Number	Percent
Action sports (e.g. skateboarding, BMX)	5	14%
Art, dance, performing arts	5	24%
Adult fitness & wellness programs	4	19%
Aquatic programs (e.g. swim lessons, fitness)	2	10%
Baseball	5	24%
Basketball	1	0.5%
Disc golf	3	14%
Life skills programs/education (e.g. cooking, budgeting)	2	10%
Environmental education	5	24%
Tackle football	1	0.5%
Outdoor adventure programs (e.g. canoeing, camping)	4	19%
Outdoor music/concerts/movies	5	14%
Outdoor fitness & wellness programs (adults/youth)	3	14%
Pickleball	1	0.5%
Soccer	4	19%
Special events/family festivals	2	10%
Summer camps & after school programs	2	10%
Swimming	2	10%
Youth & teen sports programs	1	0.5%
Youth & teen summer camp programs	2	10%
Volleyball	1	0.5%
Other	1	0.5%
No youth in household	47	22.4%
<b>None chosen</b>	<b>106</b>	<b>50.5%</b>
<b>Total</b>	<b>210</b>	<b>100.0%</b>

**Q4. Which FOUR of the PROGRAMS listed in Question 3 do you think are MOST IMPORTANT to YOUTH (under age 18) in your household?**

Q4_2nd choice	Number	Percent
Art, dance, performing arts	1	0.5 %
Adult fitness & wellness programs	2	1.0 %
After school programs	4	1.9 %
Aquatic programs (e.g. swim lessons, fitness)	1	0.5 %
Baseball	1	0.5 %
Basketball	4	1.9 %
Cheerleading	2	1.0 %
Disc golf	2	1.0 %
Life skills programs/education (e.g. cooking, budgeting)	1	0.5 %
Environmental education	1	0.5 %
Flag football	1	0.5 %
Outdoor adventure programs (e.g. canoeing, camping)	2	1.0 %
Outdoor music/concerts/movies	8	3.8 %
Outdoor fitness & wellness programs (adults/youth)	3	1.4 %
Pickleball	1	0.5 %
Pre-school programs	1	0.5 %
Special needs programs	1	0.5 %
Soccer	2	1.0 %
Special events/family festivals	5	2.4 %
Summer camps & after school programs	3	1.4 %
Swimming	4	1.9 %
Youth & teen fitness & wellness programs	1	0.5 %
Youth & teen sports programs	1	0.5 %
Youth & teen summer camp programs	2	1.0 %
<b>None chosen</b>	<b>156</b>	<b>74.3 %</b>
<b>Total</b>	<b>210</b>	<b>100.0 %</b>

**Q4. Which FOUR of the PROGRAMS listed in Question 3 do you think are MOST IMPORTANT to YOUTH (under age 18) in your household?**

Q4_3rd choice	Number	Percent
Action sports (e.g. skateboarding, BMX)	1	0.5 %
Art, dance, performing arts	1	0.5 %
Adult fitness & wellness programs	2	1.0 %
Aquatic programs (e.g. swim lessons, fitness)	4	1.9 %
Basketball	1	0.5 %
Life skills programs/education (e.g. cooking, budgeting)	3	1.4 %
Environmental education	2	1.0 %
Flag football	2	1.0 %
Music lessons/classes	1	0.5 %
Outdoor adventure programs (e.g. canoeing, camping)	6	2.9 %
Outdoor music/concerts/movies	3	1.4 %
Outdoor fitness & wellness programs (adults/youth)	2	1.0 %
Pickleball	3	1.4 %
Pre-school programs	1	0.5 %
Senior citizen programs	2	1.0 %
Soccer	1	0.5 %
Special events/family festivals	1	0.5 %
Summer camps & after school programs	2	1.0 %
Swimming	4	1.9 %
Youth & teen fitness & wellness programs	3	1.4 %
Youth & teen sports programs	1	0.5 %
Volleyball	1	0.5 %
Other	3	1.4 %
<b>None chosen</b>	<b>160</b>	<b>76.2 %</b>
<b>Total</b>	<b>210</b>	<b>100.0 %</b>



**Q4. Which FOUR of the PROGRAMS listed in Question 3 do you think are MOST IMPORTANT to YOUTH (under age 18) in your household?**

Q4 - 4th choice	Number	Percent
Art, dance, performing arts	1	0.5%
Adult fitness & wellness programs	3	1.4%
Adult sports programs	1	0.5%
After school programs	2	1.0%
Aquatic programs (e.g. swim lessons, fitness)	2	1.0%
Baseball	1	0.5%
Basketball	1	0.5%
Disc golf	2	1.0%
Tackle football	1	0.5%
Music lessons/classes	1	0.5%
Outdoor adventure programs (e.g. canoeing, camping)	2	1.0%
Outdoor music/concerts/movies	2	1.0%
Pre-school programs	2	1.0%
Senior citizen programs	1	0.5%
Soccer	1	0.5%
Softball	1	0.5%
Special events/family festivals	4	1.9%
Summer camps & after school programs	2	1.0%
Swimming	4	1.9%
Youth & teen fitness & wellness programs	3	1.4%
Youth & teen sports programs	3	1.4%
Volleyball	1	0.5%
None chosen	169	80.5%
Total	210	100.0%

**SUM OF TOP 4 CHOICES****Q4. Which FOUR of the PROGRAMS listed in Question 3 do you think are MOST IMPORTANT to YOUTH (under age 18) in your household? (top 4)**

Q4 - Sum of Top 4 Choices	Number	Percent
Action sports (e.g. skateboarding, BMX)	4	1.9%
Art, dance, performing arts	8	3.8%
Adult fitness & wellness programs	11	5.2%
Adult sports programs	1	0.5%
After school programs	6	2.9%
Aquatic programs (e.g. swim lessons, fitness)	9	4.3%
Baseball	7	3.3%
Basketball	7	3.3%
Cheerleading	2	1.0%
Disc golf	7	3.3%
Life skills programs/education (e.g. cooking, budgeting)	6	2.9%
Environmental education	8	3.8%
Flag football	3	1.4%
Tackle football	2	1.0%
Music lessons/classes	2	1.0%
Outdoor adventure programs (e.g. canoeing, camping)	14	6.7%
Outdoor music/concerts/movies	16	7.6%
Outdoor fitness & wellness programs (adults/youth)	8	3.8%
Pickleball	5	2.4%
Pre-school programs	4	1.9%
Special needs programs	1	0.5%
Senior citizen programs	3	1.4%
Soccer	8	3.8%
Softball	1	0.5%
Special events/family festivals	12	5.7%
Summer camps & after school programs	9	4.3%
Swimming	14	6.7%
Youth & teen fitness & wellness programs	7	3.3%
Youth & teen sports programs	6	2.9%
Youth & teen summer camp programs	4	1.9%
Volleyball	3	1.4%
Other	4	1.9%
No youth in household	47	22.4%
None chosen	106	50.5%
Total	355	

**Q5. Which FOUR of the PROGRAMS listed in Question 3 do you think are MOST IMPORTANT to ADULT (age 18 and above) members of your household?**

Q5. Top choice	Number	Percent
Action sports (e.g. skateboarding, BMX)	5	1.4%
Art, dance, performing arts	8	3.8%
Adult fitness & wellness programs	60	28.6%
Adult sports programs	4	1.9%
After school programs	2	1.0%
Aquatic programs (e.g. swim lessons, fitness)	4	1.9%
Baseball	2	1.0%
Disc golf	4	1.9%
Life skills programs/education (e.g. cooking, budgeting)	5	2.4%
Environmental education	1	0.5%
Tackle football	1	0.5%
Outdoor adventure programs (e.g. canoeing, camping)	6	2.9%
Outdoor music/concerts/movies	15	7.1%
Outdoor fitness & wellness programs (adults/youth)	6	2.9%
Pickleball	2	1.0%
Senior citizen programs	12	5.7%
Special events/family festivals	15	7.1%
Summer camps & after school programs	1	0.5%
Swimming	5	1.4%
Other	6	2.9%
None chosen	50	23.8%
<b>Total</b>	<b>210</b>	<b>100.0%</b>

**Q5. Which FOUR of the PROGRAMS listed in Question 3 do you think are MOST IMPORTANT to ADULT (age 18 and above) members of your household?**

Q5. 2nd choice	Number	Percent
Action sports (e.g. skateboarding, BMX)	1	0.5%
Art, dance, performing arts	4	1.9%
Adult fitness & wellness programs	16	7.6%
Adult sports programs	3	1.4%
After school programs	2	1.0%
Aquatic programs (e.g. swim lessons, fitness)	7	3.3%
Baseball	1	0.5%
Basketball	3	1.4%
Disc golf	2	1.0%
Life skills programs/education (e.g. cooking, budgeting)	8	3.8%
Environmental education	5	2.4%
Outdoor adventure programs (e.g. canoeing, camping)	8	3.8%
Outdoor music/concerts/movies	42	20.0%
Outdoor fitness & wellness programs (adults/youth)	8	3.8%
Pickleball	3	1.4%
Special needs programs	1	0.5%
Senior citizen programs	12	5.7%
Softball	1	0.5%
Special events/family festivals	12	5.7%
Summer camps & after school programs	1	0.5%
Swimming	3	1.4%
Youth & teen fitness & wellness programs	1	0.5%
Other	1	0.5%
None chosen	65	31.0%
<b>Total</b>	<b>210</b>	<b>100.0%</b>

**Q5. Which FOUR of the PROGRAMS listed in Question 3 do you think are MOST IMPORTANT to ADULT (age 18 and above) members of your household?**

Q5_3rd choice	Number	Percent
Art, dance, performing arts	3	1.4%
Adult fitness & wellness programs	11	5.2%
Adult sports programs	4	1.9%
Aquatic programs (e.g. swim lessons, fitness)	4	1.9%
Baseball	1	0.5%
Basketball	3	1.4%
Disc golf	1	0.5%
Life skills programs/education (e.g. cooking, budgeting)	3	1.4%
Environmental education	6	2.9%
Music lessons/classes	2	1.0%
Outdoor adventure programs (e.g. canoeing, camping)	3	1.4%
Outdoor music/concerts/movies	18	8.6%
Outdoor fitness & wellness programs (adults/youth)	17	8.1%
Pickleball	7	3.3%
Special needs programs	2	1.0%
Senior citizen programs	14	6.7%
Soccer	2	1.0%
Special events/family festivals	23	10.0%
Swimming	5	2.4%
Youth & teen fitness & wellness programs	1	0.5%
Youth & teen sports programs	2	1.0%
Volleyball	1	0.5%
Other	1	0.5%
<b>None chosen</b>	<b>78</b>	<b>37.1%</b>
<b>Total</b>	<b>210</b>	<b>100.0%</b>

**Q5. Which FOUR of the PROGRAMS listed in Question 3 do you think are MOST IMPORTANT to ADULT (age 18 and above) members of your household?**

Q5_4th choice	Number	Percent
Art, dance, performing arts	4	1.9%
Adult fitness & wellness programs	11	5.2%
Adult sports programs	6	2.9%
Disc golf	3	1.4%
Life skills programs/education (e.g. cooking, budgeting)	5	2.4%
Environmental education	5	2.4%
Music lessons/classes	2	1.0%
Outdoor adventure programs (e.g. canoeing, camping)	9	4.3%
Outdoor music/concerts/movies	17	8.1%
Outdoor fitness & wellness programs (adults/youth)	7	3.3%
Pickleball	1	0.5%
Special needs programs	1	0.5%
Senior citizen programs	13	6.2%
Soccer	1	0.5%
Special events/family festivals	9	4.3%
Summer camps & after school programs	1	0.5%
Swimming	11	5.2%
Youth & teen sports programs	3	1.4%
Youth & teen summer camp programs	1	0.5%
<b>None chosen</b>	<b>100</b>	<b>47.6%</b>
<b>Total</b>	<b>210</b>	<b>100.0%</b>

**SUM OF TOP 4 CHOICES**

**Q5. Which FOUR of the PROGRAMS listed in Question 3 do you think are MOST IMPORTANT to ADULT (age 18 and above) members of your household? (top 4)**

Q5. Sum of Top 4 Choices	Number	Percent
Action sports (e.g. skateboarding, BMX)	4	1.9%
Art, dance, performing arts	19	9.0%
Adult fitness & wellness programs	98	46.7%
Adult sports programs	17	8.1%
After school programs	4	1.9%
Aquatic programs (e.g. swim lessons, fitness)	15	7.1%
Baseball	4	1.9%
Basketball	6	2.9%
Disc golf	10	4.8%
Life skills programs/education (e.g. cooking, budgeting)	21	10.0%
Environmental education	17	8.1%
Tackle football	1	0.5%
Music lessons/classes	4	1.9%
Outdoor adventure programs (e.g. canoeing, camping)	26	12.4%
Outdoor music/concerts/movies	92	43.8%
Outdoor fitness & wellness programs (adults/youth)	38	18.1%
Pickleball	13	6.2%
Special needs programs	4	1.9%
Senior citizen programs	51	24.3%
Soccer	3	1.4%
Softball	1	0.5%
Special events/family festivals	57	27.1%
Summer camps & after school programs	3	1.4%
Swimming	22	10.5%
Youth & teen fitness & wellness programs	2	1.0%
Youth & teen sports programs	5	2.4%
Youth & teen summer camp programs	1	0.5%
Volleyball	1	0.5%
Other	8	3.8%
None chosen	50	23.8%
Total	597	

**Q6. Please CHECK ALL of the following Town of Jamestown PARKS and FACILITIES that you or other members of your household have used in the past 12 months.**

Q6. Town of Jamestown parks & facilities you have used in past 12 months	Number	Percent
Wren Miller Park	134	63.8%
Wren Miller Park Amphitheater	102	48.6%
Jamestown Park Golf Course	64	30.5%
Jamestown Park Golf Course Clubhouse	67	31.9%
Jamestown Park reservable picnic shelter	39	18.6%
Jamestown Park playgrounds	56	26.7%
Jamestown Park ball fields	20	9.5%
Greenways	104	49.5%
Other	12	5.7%
None of above	20	9.5%
Total	618	

**Q6-9. Other**

Q6-9. Other	Number	Percent
CITY LAKE PARK	2	16.7%
CYCLING ON THE ROADS	1	8.3%
JAMESTOWN SIDEWALKS	1	8.3%
KAYAK LAUNCH MARINA	1	8.3%
Lake	1	8.3%
Nature trail on Dillon Road	1	8.3%
PIEDMONT ENVIRONMENTAL TRAILS	1	8.3%
VETS MEMORIAL	1	8.3%
WATER ACCESS TRAILS	1	8.3%
YMCA	2	16.7%
Total	12	100.0%

**Q6a. In the past 12 months, approximately how many times have you or members of your household visited any Town of Jamestown PARKS or FACILITIES?**

Q6a How many times have you visited any Town parks or facilities in past 12 months	Number	Percent
1-5 times	59	31.1%
6-10 times	48	25.3%
11-20 times	33	17.4%
21-25 times	14	7.4%
25+ times	26	13.7%
Not provided	10	5.3%
Total	190	100.0%

**WITHOUT NOT PROVIDED**

**Q6a. In the past 12 months, approximately how many times have you or members of your household visited any Town of Jamestown PARKS or FACILITIES? (without "not provided")**

Q6a How many times have you visited any Town parks or facilities in past 12 months	Number	Percent
1-5 times	59	32.8%
6-10 times	48	26.7%
11-20 times	33	18.3%
21-25 times	14	7.8%
25+ times	26	14.4%
Total	180	100.0%

**Q6b. Which THREE parks or facilities do you visit or reserve MOST OFTEN? (top choice)**

Q6b Top choice	Number	Percent
CITY LAKE PARK	5	3.0%
CLUB HOUSE	3	1.8%
CLUB HOUSE GOLF COURSE	3	1.8%
EAST FORK PARK	1	0.6%
GOLF COURSE	10	6.0%
GREENWAYS	28	16.7%
HP CITY LAKE	1	0.6%
JAMESTOWN PARK	10	6.0%
Jamestown Athletic Complex	1	0.6%
Jamestown Park Golf Course	15	8.9%
Jamestown Park Picnic Shelter	7	4.2%
Jamestown Park ball fields	8	4.8%
Jamestown Park playgrounds	4	2.4%
Lake access	1	0.6%
Nature trail	1	0.6%
PIEDMONT ENVIRONMENTAL TRAILS	1	0.6%
WRENN MILLER PARK	65	38.7%
WRENN MILLER PARK AMPHITHEATER	3	1.8%
YMCA	1	0.6%
Total	168	100.0%

**Q6b. Which THREE parks or facilities do you visit or reserve MOST OFTEN? (2nd choice)**

Q6b. 2nd choice	Number	Percent
CITY LAKE PARK	2	1.8%
CLUB HOUSE	1	0.9%
CLUB HOUSE GOLF COURSE	1	0.9%
GOLF COURSE	7	6.2%
GREENWAYS	20	17.7%
JAMESTOWN PARK	2	1.8%
JAMESTOWN PARK/GREENWAYS	1	0.9%
Jamestown Baseball Fields/Ahtelitic Complex	1	0.9%
Jamestown Golf and Park	1	0.9%
Jamestown Park Golf Course	15	13.3%
Jamestown Park ball fields	1	0.9%
Jamestown Park play grounds	11	9.7%
Jamestown Park reservable picnic shelter	4	3.5%
WALKING TRAILS	1	0.9%
WRENN MILLER PARK	31	27.4%
WRENN MILLER PARK AMPHITHEATER	14	12.4%
Total	113	100.0%

**Q6b. Which THREE parks or facilities do you visit or reserve MOST OFTEN? (3rd choice)**

Q6b. 3rd choice	Number	Percent
CITY LAKE PARK	5	4.3%
GREENWAYS	20	29.0%
Golf Course	1	1.4%
JAMESTOWN SHELTER	1	1.4%
Jamestown Athletic Complex	1	1.4%
Jamestown Park Club House	3	4.3%
Jamestown Park Golf Course	8	11.6%
Jamestown Park play grounds	9	13.0%
Jamestown Town Hall	1	1.4%
WRENN MILLER PARK	8	11.6%
Wrenn Miller Park Amphitheater	14	20.3%
Total	69	100.0%

**Q7. In the past 12 months, have you or any member of your household participated in any SPECIAL EVENTS offered by the Town of Jamestown Parks and Recreation Department?**

Q7. Have you participated in any special events offered by Town Parks & Recreation Department in past 12 months

	Number	Percent
Yes	103	49.0 %
No	96	45.7 %
Not provided	11	5.2 %
Total	210	100.0 %

**WITHOUT NOT PROVIDED**

**Q7. In the past 12 months, have you or any member of your household participated in any SPECIAL EVENTS offered by the Town of Jamestown Parks and Recreation Department? (without "not provided")**

Q7. Have you participated in any special events offered by Town Parks & Recreation Department in past 12 months

	Number	Percent
Yes	103	51.8 %
No	96	48.2 %
Total	199	100.0 %

**Q7a. How would you rate the overall quality of SPECIAL EVENTS that you and members of your household have participated in?**

Q7a. How would you rate overall quality of special events you have participated in

	Number	Percent
Excellent	44	42.7 %
Good	49	47.6 %
Fair	7	6.8 %
Poor	1	1.0 %
Not provided	2	1.9 %
Total	103	100.0 %

**WITHOUT NOT PROVIDED**

**Q7a. How would you rate the overall quality of SPECIAL EVENTS that you and members of your household have participated in? (without "not provided")**

Q7a. How would you rate overall quality of special events you have participated in

	Number	Percent
Excellent	44	43.6 %
Good	49	48.5 %
Fair	7	6.9 %
Poor	1	1.0 %
Total	101	100.0 %

**Q8. From the following list, please CHECK ALL of the ways you learn about Town of Jamestown Parks and Recreation Department PARKS, FACILITIES and SPECIAL EVENTS.**

Q8. Ways you learn about Town Parks & Recreation Department parks, facilities, & special events	Number	Percent
Banners in public places	166	79.0%
Bulletin boards	15	7.1%
Conversation with staff	17	8.1%
Direct email	23	11.0%
Town of Jamestown website	83	39.5%
Town of Jamestown newsletter	51	24.3%
Newspaper	49	23.3%
Social media (e.g. Facebook, Twitter, Instagram)	86	41.0%
Search engine (e.g. Google, Yahoo, Bing)	9	4.3%
Word of mouth	93	44.3%
Other	8	3.8%
None of above	4	1.9%
<b>Total</b>	<b>604</b>	

**Q8-11. Other**

Q8-11. Other	Number	Percent
ELECTRIC WATER BILL	1	12.5%
JAMESTOWN NEWS	1	12.5%
NEXTDOOR	1	12.5%
PUBLIC LIBRARY	1	12.5%
SEWER BILL	1	12.5%
SIGN AT TOWN HALL	1	12.5%
WATER BILL INSERTS	2	25.0%
<b>Total</b>	<b>8</b>	<b>100.0%</b>

**Q9. Please CHECK ALL of the following reasons that you and members of your household use the PARKS and FACILITIES offered by the Town of Jamestown Parks and Recreation Department.**

Q9. Reasons you use parks & facilities offered by Town Parks & Recreation Department	Number	Percent
Park or facility offered	98	46.7%
Safety of parks & facilities	73	34.8%
Facilities have right amenities	45	21.4%
Facilities are well maintained	105	49.0%
Close to our home/residence	163	77.6%
Enjoyment of outdoors	121	57.6%
Fees are affordable	65	31.0%
Good customer service by staff	53	25.2%
Facility operating hours are convenient	51	24.3%
Availability of parking	79	37.6%
Improved physical fitness & health	68	32.4%
Socializing/meeting people	62	29.5%
Other	6	2.9%
None. I do not use parks or recreation facilities.	15	7.1%
<b>Total</b>	<b>1002</b>	

**Q9-13. Other**

Q9-13. Other	Number	Percent
ANNUAL NEIGHBORHOOD PICNIC	1	16.7%
KAYAKING	1	16.7%
SUPPORT OUR TOWN	1	16.7%
VETERANS MEMORIAL	1	16.7%
WALK MY DOG	1	16.7%
Youth sports	1	16.7%
<b>Total</b>	<b>6</b>	<b>100.0%</b>



**Q10. Please CHECK ALL of the reasons preventing you or other members of your household from using the PARKS and FACILITIES offered by the Town of Jamestown Parks and Recreation Department (or, if you currently use them, what prevents you from using them more often)?**

Q10. Reasons preventing you from using parks & facilities offered by Town Parks & Recreation

Department	Number	Percent
Cost of participation	4	1.9 %
Facilities are too far from home	1	0.5 %
Inconvenient hours of operation	1	0.5 %
Lack of cleanliness	2	1.0 %
Lack of disabled access	5	2.4 %
Lack of information/don't know what is offered	53	25.2 %
Lack of maintenance	3	1.4 %
Lack of parking	17	8.1 %
Not enough time/too busy	48	22.9 %
Not interested in what is provided	22	10.5 %
Overcrowding	11	5.2 %
Safety at facilities	4	1.9 %
Other	16	7.6 %
<u>Nothing, I am actively using Town's parks &amp; facilities</u>	<u>65</u>	<u>31.0 %</u>
Total	252	

**Q10-14. Other**

Q10-14. Other	Number	Percent
ACCESS TO RIVER KAYAKING	1	6.3 %
Age	2	12.5 %
CITY LAKE ONLY	1	6.3 %
DISABLED	1	6.3 %
FAMILY ILLNESS NEEDS	1	6.3 %
HAVE TO TRAVEL TO PLAY TENNIS	1	6.3 %
HEALTH ISSUES	2	12.5 %
KIDS GREW UP	1	6.3 %
Lack of restroom facilities at the Wrenn Miller Park	1	6.3 %
NEED SOMEONE TO BE WITH	1	6.3 %
NO SHADE AT PLAYGROUNDS	1	6.3 %
OUT OF TOWN A LOT	1	6.3 %
PHYSICAL DISABILITY	1	6.3 %
<u>We should leave equipment out and available year round</u>	<u>1</u>	<u>6.3 %</u>
Total	16	100.0 %

**Q11. From the following list of potential INDOOR FACILITIES that could be added or expanded, please CHECK ALL of the ones you or members of your household would use.**

Q11. Potential indoor facilities you would use

Q11. Potential indoor facilities you would use	Number	Percent
Walking & jogging track	95	45.2 %
Arts & crafts studio	52	24.8 %
Acrobatics/fitness/dance class space	62	29.5 %
Space for teens	14	6.7 %
Weight room/cardiovascular equipment area	55	26.2 %
Leisure pool (e.g. water slides, sprays)	47	22.4 %
Child care area	12	5.7 %
Exercise facility for adults 50+ years	98	46.7 %
Rock climbing/bouldering wall	27	12.9 %
Indoor soccer/lacrosse	13	6.2 %
Multi-court gymnasium/field house	21	10.0 %
Classroom space	17	8.1 %
Space for meetings, parties, banquets	52	24.8 %
Indoor tennis	22	10.5 %
Nature center	40	19.0 %
Performing arts (e.g. music, drama)	44	21.0 %
Senior center	67	31.9 %
Other	9	4.3 %
Total	747	

**Q11-18. Other**

Q11-18. Other	Number	Percent
ACTIVITIES FOR SENIORS	1	11.1 %
BETTER MAINTAINED VOLLEYBALL COURTS	1	11.1 %
INDOOR PICKLEBALL COURTS	1	11.1 %
JAMESTOWN YMCA	1	11.1 %
PICKLEBALL	1	11.1 %
PRESCHOOL PLAYGROUND	1	11.1 %
SKATE PARK	1	11.1 %
STUDY ROOMS	1	11.1 %
Volleyball	1	11.1 %
Total	9	100.0 %

**Q12. Please indicate your level of agreement with each of the following statements regarding the Town of Jamestown Parks and Recreation Department, where 5 is "strongly agree" and 1 is "strongly disagree."**

(N=210)

	Strongly agree	Agree	Neutral	Disagree	Strongly disagree	Don't know
Q12-1. I am aware of parks, facilities & events that are offered	27.1%	40.0%	20.5%	8.6%	1.0%	2.9%
Q12-2. I am satisfied with recreation opportunities I receive for my tax dollars	18.6%	34.3%	28.6%	9.0%	1.9%	7.6%
Q12-3. I am satisfied with variety of parks, facilities & events Town offers	18.1%	37.1%	27.6%	10.5%	1.0%	5.7%
Q12-4. Parks & recreation is an essential service to Town	55.7%	35.2%	5.2%	0.5%	0.5%	2.9%
Q12-5. Public parks add to quality of life in community	72.4%	20.0%	3.8%	1.0%	0.0%	2.9%

**WITHOUT DON'T KNOW**

**Q12. Please indicate your level of agreement with each of the following statements regarding the Town of Jamestown Parks and Recreation Department, where 5 is "strongly agree" and 1 is "strongly disagree," (without "don't know")**

(N=210)

	Strongly agree	Agree	Neutral	Disagree	Strongly disagree
Q12-1. I am aware of parks, facilities & events that are offered	27.9%	41.2%	21.1%	8.8%	1.0%
Q12-2. I am satisfied with recreation opportunities I receive for my tax dollars	20.1%	37.1%	30.9%	9.8%	2.1%
Q12-3. I am satisfied with variety of parks, facilities & events Town offers	19.2%	39.4%	29.3%	11.1%	1.0%
Q12-4. Parks & recreation is an essential service to Town	57.4%	36.3%	5.4%	0.5%	0.5%
Q12-5. Public parks add to quality of life in community	74.5%	20.6%	3.9%	1.0%	0.0%

**Q13. Please indicate how willing you would be to do the following to support expanding or implementing parks and recreation facilities and programs in the Town of Jamestown.**

(N=210)

	Very willing	Willing	Somewhat willing	Not willing	Don't know
Q13-1. Pay a slight increase in taxes to implement recreation programs in Town of Jamestown	18.1%	24.8%	25.2%	22.9%	9.0%
Q13-2. Pay an increase in taxes to support development of new recreation facilities in Town of Jamestown	15.2%	19.5%	30.0%	27.1%	8.1%
Q13-3. Volunteer to support parks & recreation programs	12.9%	20.0%	28.1%	21.9%	17.1%
Q13-4. Make donations to fund design & construction of new parks & recreation facilities in Town of Jamestown	8.6%	18.6%	34.8%	22.9%	15.2%
Q13-5. Pay a fee to attend or participate in Town sponsored recreational programs	13.3%	30.5%	26.2%	21.0%	9.0%

**WITHOUT DON'T KNOW**

**Q13. Please indicate how willing you would be to do the following to support expanding or implementing parks and recreation facilities and programs in the Town of Jamestown. (without "don't know")**

(N=210)

	Very willing	Willing	Somewhat willing	Not willing
Q13-1. Pay a slight increase in taxes to implement recreation programs in Town of Jamestown	19.9%	27.2%	27.7%	25.1%
Q13-2. Pay an increase in taxes to support development of new recreation facilities in Town of Jamestown	16.6%	21.2%	32.6%	29.5%
Q13-3. Volunteer to support parks & recreation programs	15.5%	24.1%	33.9%	26.4%
Q13-4. Make donations to fund design & construction of new parks & recreation facilities in Town of Jamestown	10.1%	21.9%	41.0%	27.0%
Q13-5. Pay a fee to attend or participate in Town sponsored recreational programs	14.7%	33.5%	28.8%	23.0%

**Q14. Please CHECK ALL of the following organizations that provide the PARKS and FACILITIES that you and other members of your household use for recreation.**

Q14. Organizations that provide parks & facilities you use for recreation	Number	Percent
Town of Jamestown Parks & Recreation	157	74.8%
Schools	37	17.6%
High Point Parks & Recreation (City Lake)	126	60.0%
Guilford County Parks & Recreation	80	38.1%
City of Greensboro Parks & Recreation	70	33.3%
City of Winston-Salem Parks & Recreation	16	7.6%
State or Federal parks	73	34.8%
Non-profit organizations	19	9.0%
Private clubs	18	8.6%
Fitness centers	75	35.7%
Churches or other religious organizations	56	26.7%
Other	15	7.1%
None of these	16	7.6%
Total	758	

**Q14-8. Non-profit organizations:**

Q14-8. Non-profit organizations	Number	Percent
JBA	1	12.5%
Piedmont Environmental Center	1	12.5%
YMCA	6	75.0%
Total	8	100.0%

**Q14-9. Private clubs:**

Q14-9. Private clubs	Number	Percent
AREA TENNIS FACILITIES	1	25.0 %
CEDARWOOD	1	25.0 %
PLANET FITNESS	1	25.0 %
YMCA	1	25.0 %
Total	4	100.0 %

**Q14-10. Fitness centers:**

Q14-10. Fitness centers	Number	Percent
Full Time Fitness	1	2.4 %
HIGH POINT CROSSFIT	1	2.4 %
HIGH POINT REGIONAL HOSPITAL FITNESS CTR	2	4.8 %
HIGH POINT SPORTS CTR	2	4.8 %
Planet Fitness	4	9.5 %
Ragsdale YMCA	9	21.4 %
SPORTS CENTER	4	9.5 %
SPORTS CENTER, GYM, YMCA	1	2.4 %
Sports Center of the Triad	1	2.4 %
Victory Lane Fitness	1	2.4 %
YMCA	16	38.1 %
Total	42	100.0 %

**Q14-12. Other:**

Q14-12. Other	Number	Percent
CYCLING GROUP RIDES	1	7.7 %
GOLF COURSES	1	7.7 %
GREENSBORO CULTURAL CTR	1	7.7 %
JAMESTOWN YMCA	1	7.7 %
NEW IN THE AREA	1	7.7 %
PICKLEBALL OAK VIEW	1	7.7 %
SOUTHWEST PARK	1	7.7 %
YMCA	6	46.2 %
Total	13	100.0 %

**Q14a. Of the organizations listed in Question 14, which ONE do you USE MOST for your household's recreation needs?**

Q14a. One organization you use most for your household's recreation needs	Number	Percent
Town of Jamestown Parks & Recreation	59	30.4 %
Schools	5	2.6 %
High Point Parks & Recreation (City Lake)	23	11.9 %
Guilford County Parks & Recreation	12	6.2 %
City of Greensboro Parks & Recreation	5	2.6 %
City of Winston-Salem Parks & Recreation	1	0.5 %
State or Federal parks	6	3.1 %
Non-profit organizations	3	1.5 %
Private clubs	6	3.1 %
Fitness centers	36	18.6 %
Churches or other religious organizations	9	4.6 %
Other	8	4.1 %
None of these	1	0.5 %
None chosen	20	10.3 %
Total	194	100.0 %

**Q15. Please CHECK ALL of the following organizations that provide the recreation PROGRAMS that you and other members of your household use for recreation?**

Organizations that provide recreation PROGRAMS you use for recreation	Number	Percent
Town of Jamestown Parks & Recreation	120	57.1 %
Schools	29	13.8 %
High Point Parks & Recreation	68	32.4 %
Guilford County Parks & Recreation	39	18.6 %
City of Greensboro Parks & Recreation	36	17.1 %
City of Winston-Salem Parks & Recreation	11	5.2 %
Ragsdale YMCA	91	43.3 %
Jamestown Youth League (JYL)	21	10.0 %
State or Federal parks	48	22.9 %
Non-profit organizations	15	7.1 %
Private clubs	17	8.1 %
Fitness centers	37	17.6 %
Churches or other religious organizations	46	21.9 %
Other	5	2.4 %
None of these	15	7.1 %
<b>Total</b>	<b>598</b>	

**Q15-10. Non-profit organizations:**

Q15-10. Non-profit organizations	Number	Percent
BOY SCOUTS	1	14.3 %
ENVIRONMENTAL CENTER	1	14.3 %
PIEDMONT TREE SOCIETY	1	14.3 %
Piedmont Environmental Center	1	14.3 %
YMCA	3	42.9 %
<b>Total</b>	<b>7</b>	<b>100.0 %</b>

**Q15-11. Private clubs:**

Q15-11. Private clubs	Number	Percent
CEDARWOOD	2	40.0 %
Grandover Golf	1	20.0 %
LIBRARY BOOK CLUB	1	20.0 %
PINETOP SPORTS CLUB	1	20.0 %
<b>Total</b>	<b>5</b>	<b>100.0 %</b>

**Q15-12. Fitness centers:**

Q15-12. Fitness centers	Number	Percent
Full Time Fitness	1	5.9 %
GATEWAY YMCA	1	5.9 %
GOLD'S GYM	1	5.9 %
HIGH POINT REGIONAL HOSPITAL FITNESS CTR	2	11.8 %
Planet Fitness	4	23.5 %
RAGSDALE YMCA	2	11.8 %
Sports Center	3	17.6 %
Sports Center of the Triad	1	5.9 %
Vicorty Lane Fitness	1	5.9 %
YMCA	1	5.9 %
<b>Total</b>	<b>17</b>	<b>100.0 %</b>

**Q15-14. Other:**

Q15-14. Other	Number	Percent
CYCLING LEAVING FROM TOWN HALL FIRE STATION	1	20.0 %
HIGH POINT	1	20.0 %
HIGHPOINT UNIVERSITY	1	20.0 %
NEW IN THE AREA	1	20.0 %
YMCA	1	20.0 %
<b>Total</b>	<b>5</b>	<b>100.0 %</b>

**Q15a. Of the organizations listed in Question 15, which ONE do you USE MOST for your household's recreation needs?**

Q15a. One organizations you use most for your household's recreation needs	Number	Percent
Town of Jamestown Parks & Recreation	43	22.1 %
Schools	3	1.5 %
High Point Parks & Recreation	14	7.2 %
Guilford County Parks & Recreation	6	3.1 %
City of Greensboro Parks & Recreation	4	2.1 %
Ragdale YMCA	41	21.0 %
Jamestown Youth League (JYL)	5	2.6 %
State or Federal parks	6	3.1 %
Non-profit organizations	6	3.1 %
Private clubs	5	2.6 %
Fitness centers	15	7.7 %
Churches or other religious organizations	12	6.2 %
Other	3	1.5 %
None of these	3	1.5 %
None chosen	29	14.9 %
Total	195	100.0 %

**Q16. Within the past 12 months, approximately how many times have you or members of your household used any Town of Jamestown PARKS and FACILITIES to achieve personal health outcomes?**

Q16. How many times have you used any Town parks & facilities to achieve personal health outcomes	Number	Percent
0 time	42	20.0 %
1-5 times	52	24.8 %
6-10 times	29	13.8 %
11-19 times	24	11.4 %
20+ times	50	23.8 %
Not provided	13	6.2 %
Total	210	100.0 %

**WITHOUT NOT PROVIDED**

**Q16. Within the past 12 months, approximately how many times have you or members of your household used any Town of Jamestown PARKS and FACILITIES to achieve personal health outcomes? (without "not provided")**

Q16. How many times have you used any Town parks & facilities to achieve personal health outcomes	Number	Percent
0 time	42	21.3 %
1-5 times	52	26.4 %
6-10 times	29	14.7 %
11-19 times	24	12.2 %
20+ times	50	25.4 %
Total	197	100.0 %

**Q17. Including yourself, how many people in your household are...**

	Mean	Sum
number	2.29	426
Under age 5	0.05	10
Ages 5-9	0.10	20
Ages 10-14	0.08	16
Ages 15-19	0.13	26
Ages 20-24	0.07	14
Ages 25-34	0.11	21
Ages 35-44	0.20	38
Ages 45-54	0.24	47
Ages 55-64	0.46	89
Ages 65-74	0.53	102
Ages 75+	0.22	45

**Q18. What is your age?**

Q18. Your age	Number	Percent
18-34	26	12.4 %
35-44	26	12.4 %
45-54	29	13.8 %
55-64	46	21.9 %
65+	67	31.9 %
Not provided	10	7.6 %
Total	210	100.0 %

**WITHOUT NOT PROVIDED**

**Q18. What is your age? (without "not provided")**

Q18. Your age	Number	Percent
18-34	26	13.4 %
35-44	26	13.4 %
45-54	29	14.9 %
55-64	46	23.7 %
65+	67	34.5 %
Total	194	100.0 %

**Q19. Approximately how many years have you lived in the Town of Jamestown?**

Q19. How many years have you lived in Town of Jamestown	Number	Percent
0-5	52	24.8 %
6-10	26	12.4 %
11-15	20	9.5 %
16-20	29	13.8 %
21-30	34	16.2 %
31+	47	22.4 %
Not provided	2	1.0 %
Total	210	100.0 %

**WITHOUT NOT PROVIDED**

**Q19. Approximately how many years have you lived in the Town of Jamestown? (without "not provided")**

Q19. How many years have you lived in Town of Jamestown	Number	Percent
0-5	52	25.0 %
6-10	26	12.5 %
11-15	20	9.6 %
16-20	29	13.9 %
21-30	34	16.3 %
31+	47	22.6 %
Total	208	100.0 %

**Q20. Your gender:**

Q20. Your gender	Number	Percent
Male	101	48.1 %
Female	108	51.4 %
Not provided	1	0.5 %
Total	210	100.0 %

**WITHOUT NOT PROVIDED**

**Q20. Your gender: (without "not provided")**

Q20. Your gender	Number	Percent
Male	101	48.3 %
Female	108	51.7 %
Total	209	100.0 %

**Q21. Please CHECK ALL of the following that BEST describe your race and ethnicity?**

Q21. Your race/ethnicity	Number	Percent
Asian/Pacific Islander	6	2.9 %
Asian (Indian Sub-continent)	1	0.5 %
African American/Black	31	14.8 %
American Indian/Alaskan Native	2	1.0 %
Hispanic/Latino	10	4.8 %
White (not Hispanic)	160	76.2 %
Other	1	0.5 %
Total	211	

**Q21-7. Other**

Q21-7. Other	Number	Percent
ASIAN KOREAN	1	100.0 %
Total	1	100.0 %

**Section 5**  
**Survey Instrument**





Dear Town of Jamestown Resident,

Your response to the enclosed survey is extremely important.

The Town of Jamestown Parks and Recreation strives to meet the recreational needs of our community. To continue meeting this goal, the Town is creating a Parks and Recreation Comprehensive Plan which will guide the development of the Town's parks, facilities, and programs over the next 10 years. The most important part of this planning process is gathering input from residents about their recreational needs and wants.

Your household was one of a limited number selected at random to receive this survey. It is very important that we have your participation!

We appreciate your time.

This survey will take approximately 10 to 15 minutes to complete, and each question is important. The time you invest in completing this survey will aid the Town of Jamestown in taking a resident-driven approach to making decisions that will enrich the future of our community and positively affect the lives of residents.

Please complete and return your survey within the next two weeks.

We have selected ETC Institute, an independent consulting company, as our partner to administer this survey. They will compile the data received and present the results to the Town. If you prefer, you can complete the survey online at [www.jamestownsurvey.org](http://www.jamestownsurvey.org).

Your responses will remain confidential.

Please return your completed survey in the enclosed postage-paid envelope addressed to ETC Institute, 725 W. Frontier Circle, Olathe, KS 66061.

If you have any questions, please contact Town Planner Matthew Johnson at [mjohnson@jamestown-nc.gov](mailto:mjohnson@jamestown-nc.gov). The survey is a tool that will benefit all residents. Please take this opportunity to have your voice heard.

Sincerely,

Matthew Johnson, AICP  
Town of Jamestown  
Assistant Town Manager/Director of Planning

PO Box 848  
Jamestown, NC 27282

<http://www.jamestown-nc.gov/>

Tel: (336) 454-1138  
Fax: (336) 886-3504



## 2019 Town of Jamestown Parks and Recreation Survey

Your input will be used to assess community Parks and Recreation needs and priorities for the Town of Jamestown. If you prefer, you may complete the survey on-line at [www.jamestownsurvey.org](http://www.jamestownsurvey.org).

1. Please indicate if you have a need for each of the following recreation FACILITIES or AMENITIES by circling either "Yes" or "No". If "Yes", answer the question in the shaded area to the right.

Item #	Facilities and Amenities	Do you have this need?		If "Yes", please indicate how important it is to you.			
		Yes	No	1 (Not Important)	2	3	4 (Very Important)
01	Baseball and softball fields	Yes	No	4	3	2	1
02	Basketball courts (indoor)	Yes	No	4	3	2	1
03	Basketball courts (outdoor)	Yes	No	4	3	2	1
04	Canoe/kayak rentals	Yes	No	4	3	2	1
05	Classroom/meeting/event space	Yes	No	4	3	2	1
06	Climbing wall	Yes	No	4	3	2	1
07	Community gardens	Yes	No	4	3	2	1
08	Crickel fields	Yes	No	4	3	2	1
09	Disc golf course	Yes	No	4	3	2	1
10	Dog park	Yes	No	4	3	2	1
11	Fitness walking loops	Yes	No	4	3	2	1
12	Greenway trail system	Yes	No	4	3	2	1
13	Indoor turf field	Yes	No	4	3	2	1
14	Indoor fitness and exercise facilities	Yes	No	4	3	2	1
15	Multipurpose fields (e.g. football, soccer, lacrosse)	Yes	No	4	3	2	1
16	Multi-use gym space (e.g. basketball, volleyball)	Yes	No	4	3	2	1
17	Natural trails	Yes	No	4	3	2	1
18	Outdoor amphitheaters	Yes	No	4	3	2	1
19	Outdoor fitness and exercise equipment	Yes	No	4	3	2	1
20	Pickleball courts	Yes	No	4	3	2	1
21	Picnic shelters	Yes	No	4	3	2	1
22	Pier/fishing	Yes	No	4	3	2	1
23	Playground	Yes	No	4	3	2	1
24	Pump track for mountain bikes	Yes	No	4	3	2	1
25	Sand volleyball courts (outdoor)	Yes	No	4	3	2	1
26	Senior center	Yes	No	4	3	2	1
27	Skate park/BMX	Yes	No	4	3	2	1
28	Splash pad	Yes	No	4	3	2	1
29	Track (indoor)	Yes	No	4	3	2	1
30	Track (outdoor)	Yes	No	4	3	2	1
31	Volleyball courts (indoor)	Yes	No	4	3	2	1
32	Water access (e.g. boating, kayaking, canoeing)	Yes	No	4	3	2	1
33	Zip line	Yes	No	4	3	2	1
34	Other	Yes	No	4	3	2	1

2. Which FOUR of the FACILITIES or AMENITIES from the list in Question 1 are MOST IMPORTANT to your household? [Write in your answers below using the item numbers from the list in Question 1, or circle "NONE".]

1st: \_\_\_\_\_ 2nd: \_\_\_\_\_ 3rd: \_\_\_\_\_ 4th: \_\_\_\_\_ NONE

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3. Please indicate if you have a desire to participate in each of the following recreation PROGRAMS or ACTIVITIES by circling either "Yes" or "No". If "Yes", answer the question in the shaded area to the right.

Item #	Programs and Activities	Yes	No	4	3	2	1
01	Action sports (e.g. skateboarding, BMX)	Yes	No	4	3	2	1
02	Art, dance, performing arts	Yes	No	4	3	2	1
03	Adult fitness and wellness programs	Yes	No	4	3	2	1
04	Adult sports programs	Yes	No	4	3	2	1
05	Afterschool programs	Yes	No	4	3	2	1
06	Aquatic Programs (e.g. swim lessons, fitness)	Yes	No	4	3	2	1
07	Baseball	Yes	No	4	3	2	1
08	Basketball	Yes	No	4	3	2	1
09	Cheerleading	Yes	No	4	3	2	1
10	Disc golf	Yes	No	4	3	2	1
11	Life skills programs/education (e.g. cooking, budgeting)	Yes	No	4	3	2	1
12	Environmental education	Yes	No	4	3	2	1
13	Flag football	Yes	No	4	3	2	1
14	Tackle football	Yes	No	4	3	2	1
15	Music lessons/classes	Yes	No	4	3	2	1
16	Outdoor adventure programs (e.g. canoeing, camping)	Yes	No	4	3	2	1
17	Outdoor music/concerts/movies	Yes	No	4	3	2	1
18	Outdoor fitness and wellness programs (adults/youth)	Yes	No	4	3	2	1
19	Pickleball	Yes	No	4	3	2	1
20	Pre-School programs	Yes	No	4	3	2	1
21	Special needs programs	Yes	No	4	3	2	1
22	Senior citizen programs	Yes	No	4	3	2	1
23	Soccer	Yes	No	4	3	2	1
24	Softball	Yes	No	4	3	2	1
25	Special events/family festivals	Yes	No	4	3	2	1
26	Summer camps and afterschool programs	Yes	No	4	3	2	1
27	Swimming	Yes	No	4	3	2	1
28	Youth and teen fitness and wellness programs	Yes	No	4	3	2	1
29	Youth and teen sports programs	Yes	No	4	3	2	1
30	Youth and teen summer camp programs	Yes	No	4	3	2	1
31	Volleyball	Yes	No	4	3	2	1
32	Other	Yes	No	4	3	2	1

4. Which FOUR of the PROGRAMS listed in Question 3 do you think are MOST IMPORTANT to YOUTH (under age 18) in your household? [Write in your answers below using the item numbers from the list in Question 3, or circle "NONE". If you do not have youth in your household, circle "No Youth in Household".]

1st: \_\_\_ 2nd: \_\_\_ 3rd: \_\_\_ 4th: \_\_\_ NONE No Youth in Household

5. Which FOUR of the PROGRAMS listed in Question 3 do you think are MOST IMPORTANT to ADULT (age 18 and above) members of your household? [Write in your answers below using the item numbers from the list in Question 3, or circle "NONE".]

1st: \_\_\_ 2nd: \_\_\_ 3rd: \_\_\_ 4th: \_\_\_ NONE



6. Please CHECK ALL of the following Town of Jamestown PARKS and FACILITIES that you or other members of your household have used in the past 12 months.

- (01) Wrenn Miller Park
- (02) Wrenn Miller Park Amphitheater
- (03) Jamestown Park Golf Course
- (04) Jamestown Park Golf Course Clubhouse
- (05) Jamestown Park reservable picnic shelter
- (06) Jamestown Park playgrounds
- (07) Jamestown Park ball fields
- (08) Greenways
- (09) Other: \_\_\_\_\_
- (10) None of the above [Skip to Q7]

6a. In the past 12 months, approximately how many times have you or members of your household visited any Town of Jamestown PARKS or FACILITIES?

- (1) 1-5 times
- (2) 6-10 times
- (3) 11-20 times
- (4) 21-25 times
- (5) 25+ times

6b. Which THREE parks or facilities do you visit or reserve MOST OFTEN?

1st: \_\_\_ 2nd: \_\_\_ 3rd: \_\_\_

7. In the past 12 months, have you or any member of your household participated in any SPECIAL EVENTS offered by the Town of Jamestown Parks and Recreation Department?

- (1) Yes [Answer Q7a]
- (2) No [Skip to Q8]

7a. How would you rate the overall quality of SPECIAL EVENTS that you and members of your household have participated in?

- (1) Excellent
- (2) Good
- (3) Fair
- (4) Poor

8. From the following list, please CHECK ALL of the ways you learn about Town of Jamestown Parks and Recreation Department PARKS, FACILITIES and SPECIAL EVENTS.

- (01) Banners in public places
- (02) Bulletin boards
- (03) Conversation with staff
- (04) Direct email
- (05) Town of Jamestown Website
- (06) Town of Jamestown Newsletter
- (07) Newspaper
- (08) Social media (e.g. Facebook, Twitter, Instagram)
- (09) Search engine (e.g. Google, Yahoo, Bing)
- (10) Word of mouth
- (11) Other: \_\_\_\_\_
- (12) None of these

9. Please CHECK ALL of the following reasons that you and members of your household use the PARKS and FACILITIES offered by the Town of Jamestown Parks and Recreation Department.

- (01) Park or facility offered
- (02) Safety of parks and facilities
- (03) Facilities have the right amenities
- (04) Facilities are well maintained
- (05) Close to our home/residence
- (06) Enjoyment of the outdoors
- (07) Fees are affordable
- (08) Good customer service by staff
- (09) Facility operating hours are convenient
- (10) Availability of parking
- (11) Improved physical fitness and health
- (12) Socializing/meeting people
- (13) Other: \_\_\_\_\_
- (14) None - I do not use parks or recreation facilities

10. Please CHECK ALL of the reasons preventing you or other members of your household from using the PARKS and FACILITIES offered by the Town of Jamestown Parks and Recreation Department (or, if you currently use them, what prevents you from using them more often)?

- (01) Cost of participation
- (02) Facilities are too far from home
- (03) Inconvenient hours of operation
- (04) Lack of cleanliness
- (05) Lack of disabled access
- (06) Lack of information/don't know what is offered
- (07) Lack of maintenance
- (08) Lack of parking
- (09) Language/information is only available in English
- (10) Not enough time/too busy
- (11) Not interested in what is provided
- (12) Overcrowding
- (13) Safety at facilities
- (14) Other: \_\_\_\_\_
- (15) Nothing - I am actively using the Town's parks and facilities



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11. From the following list of potential INDOOR FACILITIES that could be added or expanded, please CHECK ALL of the ones you or members of your household would use.
- |  |   |
|--|---|
| <input type="checkbox"/> (01) Walking and jogging track                | <input type="checkbox"/> (10) Indoor soccer/tennis                  |
| <input type="checkbox"/> (02) Arts and crafts studio                   | <input type="checkbox"/> (11) Multi-court gymnasium/field house     |
| <input type="checkbox"/> (03) Aerobics/fitness/dance class space       | <input type="checkbox"/> (12) Classroom space                       |
| <input type="checkbox"/> (04) Space for teens                          | <input type="checkbox"/> (13) Space for meetings, parties, banquets |
| <input type="checkbox"/> (05) Weight room/cardiovascular equip. area   | <input type="checkbox"/> (14) Indoor tennis                         |
| <input type="checkbox"/> (06) Leisure pool (e.g. water slides, sprays) | <input type="checkbox"/> (15) Nature center                         |
| <input type="checkbox"/> (07) Child care area                          | <input type="checkbox"/> (16) Performing arts (e.g. music, drama)   |
| <input type="checkbox"/> (08) Exercise facility for adults 50+ years   | <input type="checkbox"/> (17) Senior center                         |
| <input type="checkbox"/> (09) Rock climbing/bouldering wall            | <input type="checkbox"/> (18) Other _____                           |

12. Please indicate your level of agreement with each of the following statements regarding the Town of Jamestown Parks and Recreation Department, where 5 is "Strongly Agree" and 1 is "Strongly Disagree".

	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	Don't Know
1. I am aware of the parks, facilities and events that are offered	5	4	3	2	1	9
2. I am satisfied with recreation opportunities I receive for my tax dollars	5	4	3	2	1	9
3. I am satisfied with the variety of parks, facilities and events the Town offers	5	4	3	2	1	9
4. Parks and recreation is an essential service to the Town	5	4	3	2	1	9
5. Public parks add to the quality of life in the community	5	4	3	2	1	9

13. Please indicate how willing you would be to do the following to support expanding or implementing parks and recreation facilities and programs in the Town of Jamestown.

How willing would you be to	Very Willing	Willing	Somewhat Willing	Not Willing	Don't Know
01. Pay a slight increase in taxes to implement recreation programs in the Town of Jamestown	4	3	2	1	9
02. Pay an increase in taxes to support the development of new recreation facilities in the Town of Jamestown	4	3	2	1	9
03. Volunteer to support parks and recreation programs	4	3	2	1	9
04. Make donations to fund the design and construction of new parks and recreation facilities in the Town of Jamestown	4	3	2	1	9
05. Pay a fee to attend or participate in Town of Jamestown sponsored recreational programs	4	3	2	1	9

14. Please CHECK ALL of the following organizations that provide the PARKS and FACILITIES that you and other members of your household use for recreation.

- |   |   |
|---|---|
| <input type="checkbox"/> (01) Town of Jamestown Parks and Recreation      | <input type="checkbox"/> (06) Non-profit organizations                  |
| <input type="checkbox"/> (02) Schools                                     | <input type="checkbox"/> (07) Private clubs                             |
| <input type="checkbox"/> (03) High Point Parks and Recreation (City Lake) | <input type="checkbox"/> (08) Fitness centers                           |
| <input type="checkbox"/> (04) Guilford County Parks and Recreation        | <input type="checkbox"/> (09) Churches or other religious organizations |
| <input type="checkbox"/> (05) City of Greensboro Parks and Recreation     | <input type="checkbox"/> (10) Other _____                               |
| <input type="checkbox"/> (06) City of Winston-Salem Parks and Recreation  | <input type="checkbox"/> (11) None of these [Skip to Q15.]              |
| <input type="checkbox"/> (07) State or Federal Parks                      |   |

14a. Of the organizations listed in Question 14, which ONE do you USE MOST for your household's recreation needs? [Write-in your answer below using the numbers from the list in Question 14.]

Organization used most: \_\_\_\_\_



15. Please CHECK ALL of the following organizations that provide the recreation PROGRAMS that you and other members of your household use for recreation?

- |  |   |
|--|---|
| <input type="checkbox"/> (01) Town of Jamestown Parks and Recreation     | <input type="checkbox"/> (09) State or Federal Parks                    |
| <input type="checkbox"/> (02) Schools                                    | <input type="checkbox"/> (10) Non-profit organizations                  |
| <input type="checkbox"/> (03) High Point Parks and Recreation            | <input type="checkbox"/> (11) Private clubs                             |
| <input type="checkbox"/> (04) Guilford County Parks and Recreation       | <input type="checkbox"/> (12) Fitness centers                           |
| <input type="checkbox"/> (05) City of Greensboro Parks and Recreation    | <input type="checkbox"/> (13) Churches or other religious organizations |
| <input type="checkbox"/> (06) City of Winston-Salem Parks and Recreation | <input type="checkbox"/> (14) Other _____                               |
| <input type="checkbox"/> (07) Ragsdale YMCA                              | <input type="checkbox"/> (15) None of these [Skip to Q16.]              |
| <input type="checkbox"/> (08) Jamestown Youth League (JYL)               |   |

15a. Of the organizations listed in Question 15, which ONE do you USE MOST for your household's recreation needs? [Write-in your answer below using the numbers from the list in Question 15.]

Organization used most: \_\_\_\_\_

16. Within the past 12 months, approximately how many times have you or members of your household used any Town of Jamestown PARKS and FACILITIES to achieve personal health outcomes?

- (1) 0 times     (2) 1-5 times     (3) 6-10 times     (4) 11-19 times     (5) 20+ times

**Demographics**

17. Including yourself, how many people in your household are...

- |                    |                   |                   |                   |
|--------------------|-------------------|-------------------|-------------------|
| Under age 5: _____ | Ages 15-19: _____ | Ages 35-44: _____ | Ages 65-74: _____ |
| Ages 5-9: _____    | Ages 20-24: _____ | Ages 45-54: _____ | Ages 75+: _____   |
| Ages 10-14: _____  | Ages 25-34: _____ | Ages 55-64: _____ |                   |

18. What is your age? \_\_\_\_\_ years

19. Approximately how many years have you lived in the Town of Jamestown? [Write "0" if less than one year.]  
\_\_\_\_\_ years

20. Your gender:  (1) Male     (2) Female

21. Please CHECK ALL of the following that BEST describe your race and ethnicity?

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> (1) Asian/Pacific Islander       | <input type="checkbox"/> (4) American Indian/Alaskan Native | <input type="checkbox"/> (7) Other _____ |
| <input type="checkbox"/> (2) Asian (Indian Sub-Continent) | <input type="checkbox"/> (5) Hispanic/Latino                |  |
| <input type="checkbox"/> (3) African American/Black       | <input type="checkbox"/> (6) White (not Hispanic)           |  |

22. If you would like to receive future information regarding the Town of Jamestown Parks and Recreation, or updates on the Parks and Recreation Comprehensive Plan, please provide your contact information below.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
E-mail: \_\_\_\_\_

This concludes the survey – Thank you for your time!  
Please return your completed survey in the enclosed postage-paid envelope addressed to:  
ETC Institute, 725 W. Frontier Circle, Clatsop, KS 66061.

Your responses will remain completely confidential. The information printed in the right margin ONLY be used to help identify unmet needs for leisure and recreation services in our community. If your address is not correct, please provide the correct information. Thank you!



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**Mayor**  
Lynn Montgomery

**Interim Town Manager**  
Dave Treme

**Town Attorney**  
Beth Koonce



**Council Members**  
Martha Stafford Wolfe, Mayor Pro Tem  
Rebecca Mann Rayborn  
John Capes  
Lawrence Straughn

## TOWN OF JAMESTOWN AGENDA ITEM

**ITEM ABSTRACT:** Set public hearing date for consideration of LDO Amendments

**AGENDA ITEM #:** IV-C

**CONSENT AGENDA ITEM**

**ACTION ITEM**

**INFORMATION ONLY**

**MEETING DATE:** April 20, 2021

**ESTIMATED TIME FOR DISCUSSION:** 5 min.

**DEPARTMENT:** Planning

**CONTACT PERSON:** Matthew Johnson, Asst. Town Mgr.

**SUMMARY:**

The staff have prepared updates to the Land Development Ordinances (LDO) to comply with Chapter 160D and to reflect changes in federal and state laws, as well as to better reflect the methods the Town uses to conduct business. Those changes have been reviewed by the Town's planning consultant (Benchmark), a minimum of 2 law firms, the Planning Board and several staff members.

There are not substantive changes in the law. Rather, the changes generally relate to the updates required by the implementation of new laws changed by the adoption of Chapter 160D which consolidates planning and development laws at the state level. These updates must be adopted by the Town no later than June 30, 2021.

The staff are recommending the following:

- 1) The setting of a public hearing date for the May 18, 2021, regular Town Council meeting.
- 2) The setting of a workshop date to review the document in detail on May 5, 2021, from 4 PM - 5:30 PM. The Town attorneys and planning consultant (Benchmark) would present the amended document to the Council and field any questions the Council may have.

**ATTACHMENTS:** N/A (Printed copies of the changes will be delivered to Town Council at the meeting on 4/20/21.)

**RECOMMENDATION/ACTION NEEDED:** Set public hearing date for May 18th and a workshop meeting date of May 5, 2021 at 4pm.

**BUDGETARY IMPACT:** N/A

**SUGGESTED MOTION:** Move to set a public hearing date for the May 18, 2021, regular meeting and set a workshop meeting date of May 5, 2021, at 4pm in the Civic Center. +

**FOLLOW UP ACTION NEEDED:** N/A

**Mayor**  
Lynn Montgomery

**Interim Town Manager**  
Dave Treme

**Town Attorney**  
Beth Koonce



**Council Members**  
Martha Stafford Wolfe, Mayor Pro Tem  
Rebecca Mann Rayborn  
John Capes  
Lawrence Straughn

## TOWN OF JAMESTOWN AGENDA ITEM

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**ITEM ABSTRACT:** Presentation of Preliminary Budget & CIP for 2021-22

**AGENDA ITEM #:** IV-D

**CONSENT AGENDA ITEM**

**ACTION ITEM**

**INFORMATION ONLY**

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**MEETING DATE:** April 20, 2021

**ESTIMATED TIME FOR DISCUSSION:** 20 Minutes

**DEPARTMENT:** Finance

**CONTACT PERSON:** Judy Gallman

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**SUMMARY:**

The preliminary budget (in your notebook) for 2021-22 is presented. This budget is very preliminary; we know that there will be changes before the recommended budget is presented at the May Town Council meeting.

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**ATTACHMENTS:**

**RECOMMENDATION/ACTION NEEDED:**

**BUDGETARY IMPACT:**

**SUGGESTED MOTION:**

**FOLLOW UP ACTION NEEDED:** Recommended budget will be presented at the May 18th Council meeting, with Public Hearing scheduled

**Mayor**  
Lynn Montgomery

**Interim Town Manager**  
Dave Treme

**Town Attorney**  
Beth Koonce



**Council Members**  
Martha Stafford Wolfe, Mayor Pro Tem  
Rebecca Mann Rayborn  
John Capes  
Lawrence Straughn

## TOWN OF JAMESTOWN AGENDA ITEM

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ITEM ABSTRACT: Request to set PH Date for Recommended Budget & CIP FY 2021/22    AGENDA ITEM #:    IV-E

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

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MEETING DATE: April 20, 2021

ESTIMATED TIME FOR DISCUSSION: 5 Minutes

DEPARTMENT: Finance

CONTACT PERSON: Judy Gallman, Finance Director

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SUMMARY:

Staff requests that Council set the public hearing date for the Recommended Budget & CIP for Fiscal Year 2021/2022 for the May 18th meeting at 6:00 pm in the Civic Center at Town Hall.

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ATTACHMENTS: None

RECOMMENDATION/ACTION NEEDED: Council set the public hearing date for the Recommended Budget & CIP for May 18th

BUDGETARY IMPACT: N/A

SUGGESTED MOTION: Council Member makes a motion to set the public hearing date for the Recommended Budget & CIP for the May 18th meeting at 6:00 pm in the Civic Center at Town Hall.

FOLLOW UP ACTION NEEDED: N/A

**Mayor**  
Lynn Montgomery

**Interim Town Manager**  
Dave Treme

**Town Attorney**  
Beth Koonce



**Council Members**  
Martha Stafford Wolfe, Mayor Pro Tem  
Rebecca Mann Rayborn  
John Capes  
Lawrence Straughn

## TOWN OF JAMESTOWN AGENDA ITEM

**ITEM ABSTRACT:** Approval of Code Enforcement Proposal & Budget Amendment #22      **AGENDA ITEM #:** IV-F

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

**MEETING DATE:** April 20, 2021

**ESTIMATED TIME FOR DISCUSSION:** 10 Minutes

**DEPARTMENT:** Administration & Finance

**CONTACT PERSON:** Dave Treme & Judy Gallman

**SUMMARY:**

Staff discussed the possibility of contracting with Alliance Code Enforcement with Council at the March 16th Regular Town Council meeting. The topic was also revisited at the March 19th Budget Workshop. Staff recommends that Council approve Phase 1 and Phase 2 of the proposal from Alliance Code Enforcement.

The budget amendment will allow for contracting for code enforcement - review of ordinance and response to complaints (Items #1 and #2 on the proposal).

**ATTACHMENTS:** Proposal from Alliance Code Enforcement LLC & Budget Amendment #22

**RECOMMENDATION/ACTION NEEDED:** Approve Phase 1 & Phase 2 of Proposal & Budget Amendment #22

**BUDGETARY IMPACT:** \$3,360 in expenditures and appropriated fund balance

**SUGGESTED MOTION:** Council Member makes a motion to approve Phase 1 and Phase 2 of Proposal from Alliance Code Enforcement and Budget Amendment #22.

**FOLLOW UP ACTION NEEDED:**



PROTECTING QUALITY OF LIFE

**Alliance Code Enforcement LLC**  
**Brandon Emory, Owner / (336) 655-3799**

**[AllianceCodeEnforcement@gmail.com](mailto:AllianceCodeEnforcement@gmail.com)**

**[www.AllianceCodeEnforcement.com](http://www.AllianceCodeEnforcement.com)**

**Like us on Facebook & Follow us on Twitter**

Alliance Code Enforcement LLC is a private contractor hired to handle all desired issues for your Town's Code Enforcement needs from the beginning to end. This will include, but is not limited to the initial inspection & documentation, NOV, NOH, Hearing, FOF, Ordinance, County Filings, Civil Penalties, Facilitating Ordered Abatement (i.e., obtaining bids & scheduling approved work), Ordinance review, assessment & preparation, etc.

**Phase 1 –**

- ACE LLC will review existing Nuisance & Minimum Housing Ordinance to make calculated recommendations for revisions, modifications and/or additions.
- ACE LLC will prepare a new Ordinance regulating Minimum Standards for Commercial Buildings and Enforcement of Commercial Maintenance.
- Phase 1 will take approximately 80 hours to complete at the maximum cost of \$2,800.00. If phase 1 takes less time, a lower amount will be billed. However, if it takes more time, no additional cost will be added.

**Phase 2 –**

- ACE LLC will survey the Town to assess existing violations and identify target areas where Code Enforcement services are needed. A findings report will be generated and provided to the Town Manager and staff.
- Phases 2 will take approximately 16 hours to complete at the maximum cost of \$560.00. As with phase 1, if it takes less time, then the lower amount will be billed. However, if it takes longer, no additional time will be charged.

**Phase 3 –**

- ACE LLC will follow North Carolina General Statute and the Jamestown Code of Ordinance concerning all violations during the process of the investigation and enforcement. We will maintain a digital file of all documentation. We will handle 100% of the inspections, investigation, Notices, Hearings, Orders & Ordinances concerning all cases.
- Phase 3 will be on an "as needed" basis based off complaints and town goals. This phase will be implemented through the remainder of FY 20/21. This phase will have a cap of \$3,000.00 and will not exceed that amount.



**Administrative –**

- ACE LLC's hourly rate is \$35.00 per hour.
- ACE LLC is fully insured and will provide verification to the Town to keep on file.
- Time invoiced will be actual time worked on the cases. The work will be invoiced once a month at the end of the month or the beginning of the following month for the hours already worked. (Example: ACE works 32 hours during the month of July, on August 1st; the Town will receive an invoice for those hours.)
- Any incurred cost (Example: postage for certified and standard mail) will be added to the invoice as well. Alternatively, instead of ACE mailing out the Notices, the Notices can be prepared and sent with the Town's normal mail.
- ACE LLC also has the access to proprietary information through the TLOxp database from TransUnion. This allows us to identify & locate a property owner who might otherwise be unable to find.
- Constant updates will be made so that the Town will know the exact case status. A monthly report will be prepared providing updates on all cases. Additionally, ACE LLC can attend the monthly meetings as needed to provide a personal update on the open cases.

I look forward to starting this relationship with Jamestown and if ever there are any questions or concerns, please don't hesitate to contact me. For further information on the company and myself, please check out our website listed above.

Thank you.



Brandon T. Emory  
Alliance Code Enforcement LLC

FYE 6/30/21  
BUDGET AMENDMENT #22

		<u>Debit</u>	<u>Credit</u>
<b>Fund 10:</b>			
a. Other Contracted Services	10-4900-4990	3,360.00	
Appropriated Fund Balance	10-3991		3,360.00

To provide funds for contracting for code enforcement for reviewing ordinances and responding to complaints

**Mayor**  
Lynn Montgomery



**Council Members**  
Martha Stafford Wolfe, Mayor Pro Tem  
Rebecca Mann Rayborn  
John Capes  
Lawrence Straughn

**Town Attorney**  
Beth Koonce

## TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: GOLF OPERATIONS QUARTERLY REPORT

AGENDA ITEM #: V-A

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: 4-20-2021

ESTIMATED TIME FOR DISCUSSION: 10 Minutes

DEPARTMENT: GOLF COURSE

CONTACT PERSON: ROSS SANDERLIN

**SUMMARY:**

Total paid golf rounds for 3rd quarter in 2021 were at 4,776 compared to 3,113 in 2020. The golf course closed on March 28 in 2020 for Covid.

Total Green Fee revenue was up approximately 42% and total cart fee/range revenue was up 65%.

Total food and beverage revenue was up approximately 25%. The grill opened on April 1st for indoor dining and the clubhouse is now available for daytime rentals in the Mendenhall room.

The clubhouse continues to operate under CDC guidelines by asking to wear masks in the clubhouse, social distancing, hand sanitizing stations, and continued sanitation of golf carts and all touch points.

ATTACHMENTS: None

RECOMMENDATION/ACTION NEEDED: N/A

BUDGETARY IMPACT: N/A

SUGGESTED MOTION: N/A

FOLLOW UP ACTION NEEDED: N/A

**Mayor**  
Lynn Montgomery

**Interim Town Manager**  
Dave Treme

**Town Attorney**  
Beth Koonce



**Council Members**  
Martha Stafford Wolfe, Mayor Pro Tem  
Rebecca Mann Rayborn  
John Capes  
Lawrence Straughn

## TOWN OF JAMESTOWN AGENDA ITEM

**ITEM ABSTRACT:** Jamestown Park & GC Maintenance Report

**AGENDA ITEM #:** V-B

**CONSENT AGENDA ITEM**

**ACTION ITEM**

**INFORMATION ONLY**

**MEETING DATE:** April 20, 2021

**ESTIMATED TIME FOR DISCUSSION:** 10 Minutes

**DEPARTMENT:** Golf Course Maintenance

**CONTACT PERSON:** Jamey Claybrook

**SUMMARY:**

I am pleased to serve as the Town of Jamestown's Golf Course Superintendent since March 8, 2021. Since joining the Town, I am pleased to report that we have hired Justin May to be our new Assistant Golf Course Superintendent and Justin King as our new Golf Course Mechanic. Both come with excellent experience. I am working closely with the the Town Manager and Mr. William Burgin of Ramsay Burgin Smith Architects to prepare plans for the Town's new Golf Course maintenance facility. We will bring the plans back to the Mayor and Town Council for approval once completed. Currently our staff is working on the greens. We are hand watering, aerifying and applying nutrients and fertilizers as needed. We have identified and isolated several irrigation leaks for future repairs. We have topdressed the Driving Range Tees and continue to do so. We have begun spraying for weeds in problem areas and plan to drill and fill aerification of all greens in July. We are in the process of ordering vertical cutters in order to improve the overall performance of putting greens.

**ATTACHMENTS:** None

**RECOMMENDATION/ACTION NEEDED:** N/A

**BUDGETARY IMPACT:** N/A

**SUGGESTED MOTION:** N/A

**FOLLOW UP ACTION NEEDED:** N/A

**Mayor**  
Lynn Montgomery

**Interim Town Manager**  
Dave Treme

**Town Attorney**  
Beth Koonce



**Council Members**  
Martha Stafford Wolfe, Mayor Pro Tem  
Rebecca Mann Rayborn  
John Capes  
Lawrence Straughn

## TOWN OF JAMESTOWN AGENDA ITEM

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ITEM ABSTRACT: Approval to contract with Dixon Hughes Goodman to audit accounts      AGENDA ITEM #:      V-C

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

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MEETING DATE: April 20, 2021

ESTIMATED TIME FOR DISCUSSION: 10 Minutes

DEPARTMENT: Finance

CONTACT PERSON: Judy Gallman

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**SUMMARY:**

Attached is a proposal from Dixon Hughes Goodman LLP to audit the accounts of the Town for the fiscal years 2020/21, 2021/22, and 2022/23. Also proposed is an amount for conducting a single audit (necessary due to federal money received for the sidewalk projects, and also anticipated federal money to be received under the Recovery Act).

Even though the proposal includes 3 years, the contract has to be approved each year by the Town Council. Thus you would be approving only the current year audit for 2020/21.

The proposal includes a 3% increase from the prior year audit (2019/20). We recommend the approval of Dixon Hughes Goodman LLP to conduct the 2020/21 financial statement audit and single audit.

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**ATTACHMENTS:** Dixon Hughes Goodman, LLP Audit Proposal

**RECOMMENDATION/ACTION NEEDED:** Approve Dixon Hughes Goodman LLP to conduct audit and single audit for 2020/21.

**BUDGETARY IMPACT:** Not to exceed \$22,900 for financial statement audit and \$6,700 for single audit

**SUGGESTED MOTION:** Approve Dixon Hughes Goodman LLP to conduct financial statement audit and single audit for 2020/21 fiscal year, and to allow the Finance Director and Mayor to sign the contract when it is prepared.

+

**FOLLOW UP ACTION NEEDED:** Finance Director and Mayor to sign contract for financial statement and single audit for 2020/21.



# DHG

**AUDIT SERVICES**

## **Town of Jamestown**

**APRIL 2021**

DHG is registered in the U.S. Patent and Trademark Office to Dixon Hughes Goodman LLP.



1829 Eastchester Dr  
High Point, NC 27265  
P 336.889.5156  
[dhg.com](http://dhg.com)

April 8, 2021

The Honorable Mayor and Members of the Town Council  
Town of Jamestown  
Post Office Box 848  
Jamestown, North Carolina 27382

We are pleased to submit this proposal for audit services to Town of Jamestown (referred to herein as the Town). Our goal is to provide the Town with technical knowledge and industry intelligence from an experienced, best-in-class client service team who is focused on your needs both today and tomorrow. Based on our understanding of what you are looking for in a business advisor, we have prepared this proposal to reinforce the advantages that DHG is proud to offer your organization:

- **Commitment to Your Sector:** DHG performs more than 80 government audits and assists governments in the successful completion of GFOA Certificates of Achievement for Excellence in Financial Reporting. DHG has significant government experience, including numerous Single Audits, and defined benefit pension and OPEB plans accounted for under governmental accounting standards. DHG is proactive in assisting clients to implement new GASB standards; we are poised to assist you with the challenges of the new GASB fiduciary and lease standard when they become effective. Our information technology group is an important part of our audit team and they have experience with your ERP system.
- **Technically Skilled Teams:** Our services focus on risk mitigation and compliance while delivering value-added consultation to meet your goals. We set ourselves apart from other firms by offering highly tailored services delivered by a technically skilled team. As part of our commitment to an excellent client experience, DHG Partners are fully accessible to you throughout the engagement, allowing for a collaborative business relationship.
- **Future-Focused Approach:** While future growth may look different for each organization, we know that the Town must continue to evolve to be successful. We will continuously provide you with our best practices approach and offer insights that keep you up-to-date with relevant developments. We will help you achieve your goals today with an eye toward your future success.

We believe these factors are important to the Town in choosing a trusted advisor for your audit needs. Please recognize that we will focus not only on your core needs, which we have outlined in more detail in our proposal, but on your organization as a whole - its unique challenges, regulatory requirements and future success.

Respectfully presented,

John A. Frank, CPA

Partner

DHG Non-Profit, Education, and Government





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PROPOSED FEES ERROR! BOOKMARK NOT DEFINED.

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## GOVERNMENT EXPERIENCE

For more than 50 years, our professionals have served as trusted advisors to the public sector and governmental entities, including state and municipal governments and other governmental authorities. We currently serve more than 100 entities requiring audits under government auditing standards. We value helping our clients improve operational performance while assisting them in maintaining compliance with laws, regulations and grant agreements.

Our commitment to the governmental sector is demonstrated by the professionals we have brought together to form our firm's Governmental Services Group, which includes more than 20 dedicated people. By performing numerous governmental audits, Uniform Guidance audits and successful implementations of GASB pronouncements, our Governmental Services Group has hands-on experience in the many facets of governmental entities. With a team that understands the complexities of governmental operations, we provide effective services and innovative insights to address problems, enable our clients to operate more efficiently and meet financial objectives.

DHG performs more than 80 government audits and assists governments in the successful completion of GFOA Certificates of Achievement for Excellence in Financial Reporting.

DHG has followed the standards of GASB financial accounting and reporting for our governmental clients since 1984 (the year GASB was founded). Additionally, for more than 30 years, DHG has routinely assisted governmental units in the successful completion of the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting. As a result, our professionals understand the complexities and unique reporting issues facing governmental entities today.

## PROPOSED FEES

The proposed fees reflect DHG's engagement strategy to provide high-quality services using the number of individuals needed to perform the work in the most cost-efficient manner. We strive to use a mix of professionals who can provide the necessary levels of experience and subject matter knowledge at the lowest possible cost.

If our fee estimate is significantly different from other estimates provided, we would appreciate the opportunity to discuss the matter with you further. We do not want professional fees to be the determining factor in your final selection. We strongly believe that DHG's services are price-competitive, taking into account our industry emphasis and level of skilled professionals. We respectfully request the opportunity to discuss our fees further if they are out-of-line with our competitors or your expectations.

YEAR	FINANCIAL STATEMENT AUDIT FEES
Year ending June 30, 2021	\$22,900
Year ending June 30, 2022	\$23,550
Year ending June 30, 2023	\$24,300

SERVICE	FEES
Single audit of federal and state financial assistance	\$4,900 for first major program and \$1,800 for each major program thereafter

**TECHNICAL KNOWLEDGE**

**98%**

Clients agree DHG demonstrates significant technical competence

**INDUSTRY INTELLIGENCE**

**10+**

Key industries with a depth of industry sector experience and focus, offering industry dedicated assurance, tax and advisory services

**FUTURE FOCUSED**

**2,000+**

People, including more than 300 partners, principals, managing directors and directors committed to innovation



DHG is a leading professional services firm offering assurance, tax and advisory services to clients nationwide and internationally. Our strength lies in our technical knowledge, industry intelligence and future focused approach combined with our drive to help our clients achieve their goals, both today and tomorrow. DHG's professionals are passionate about providing an unparalleled client experience as we listen, innovate and act to help our clients.

DHG ranks among the top 20 professional services firms in the nation, providing assurance, tax, and advisory services. With more than 2,000 professionals across the United States, the DHG team serves clients in 50 states and internationally.

**OUR COMMITMENT**

DHG's client experience model is driven by the unique needs and goals of each individual client. When we engage with you, we intentionally seek to understand and exceed your expectations by considering your unique, individual goals.



**BE RESPONSIVE**

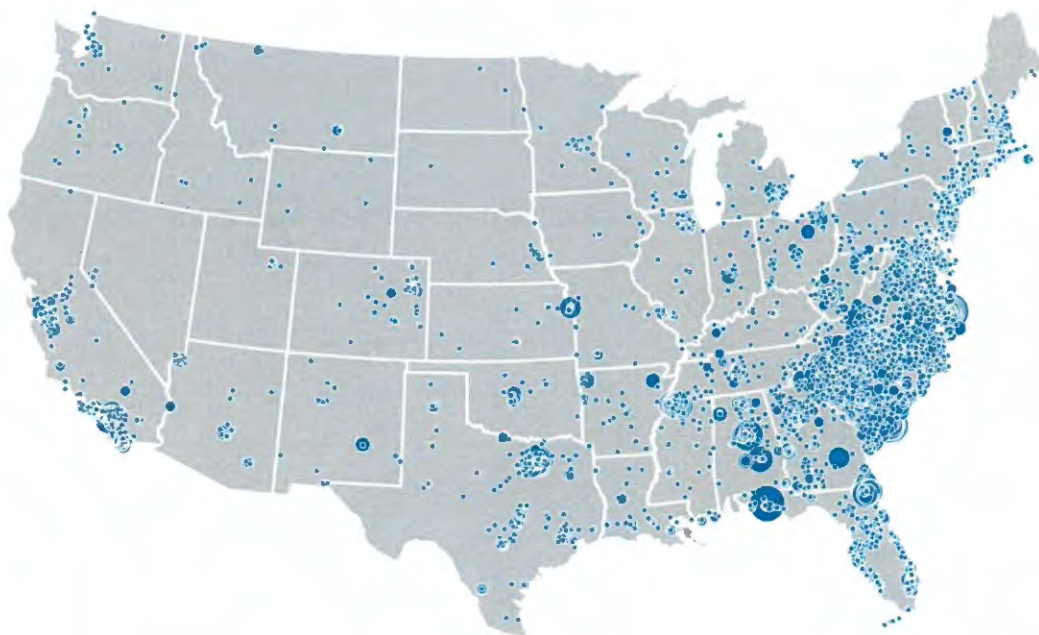


**TAKE ACTION**



**ADD VALUE**

**NATIONAL FOCUS, GLOBAL ACUMEN**



Member of Praxity™, an international alliance of independent accounting firms that offers multinational clients access to resources around the world.

Praxity AISBL is a global alliance of independent firms. Organized as an international not-for-profit entity under Belgium law, Praxity has its executive office in Epsom. Praxity – Global Alliance Limited is a not-for-profit company registered in England and Wales, limited by guarantee, and has its registered office in England. As an Alliance, Praxity does not practice the profession of public accountancy or provide audit, tax, consulting or other professional services of any type to third parties. The Alliance does not constitute a joint venture, partnership or network between participating firms. Because the Alliance firms are independent, Praxity does not guarantee the services or the quality of services provided by participating firms.

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# DHG

John A. Frank / CPA

Partner

[john.frank@dhg.com](mailto:john.frank@dhg.com)

**Assurance / Tax / Advisory / [dhg.com](http://dhg.com)**

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**Mayor**  
Lynn Montgomery

**Interim Town Manager**  
Dave Treme

**Town Attorney**  
Beth Koonce



**Council Members**  
Martha Stafford Wolfe, Mayor Pro Tem  
Rebecca Mann Rayborn  
John Capes  
Lawrence Straughn

## TOWN OF JAMESTOWN AGENDA ITEM

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ITEM ABSTRACT: Manager Report

AGENDA ITEM #: VI-A

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

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MEETING DATE: April 20, 2021

ESTIMATED TIME FOR DISCUSSION: 10 Minutes

DEPARTMENT: Administration

CONTACT PERSON: Dave Treme, Interim Town Manager

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**SUMMARY:**

Manager Report for the April 20, 2021 Town Council Meeting.

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ATTACHMENTS: Town Manager Report & NCLM Information on Opposing SB 349/HB 401

RECOMMENDATION/ACTION NEEDED: N/A

BUDGETARY IMPACT: N/A

SUGGESTED MOTION: N/A

FOLLOW UP ACTION NEEDED: N/A

## TOWN MANAGER REPORT

### TOWN OF JAMESTOWN

APRIL 20, 2021

- The Town's Assistant Town Manager/Planning Director, Matthew Johnson has prepared a Resolution in opposition of SB349/HB 401. It would be our recommendation that the North Carolina General Assembly place this item in a Study Committee in order to gain statewide local government input on how to increase housing opportunities without undermining local governments' ability to determine how development should occur in each of our state's 600+ municipalities and 100 counties. Please find attached a recent bulletin from the North Carolina League of Municipalities. Attached is a copy of a draft resolution for your review.
- As we discussed earlier, your Interim Town Manager and Finance Director are recommending that the Mayor and Council adopt a budget amendment in the amount of \$27,500 in order to provide increased funds for part-time help at the golf shop as well as filling in for a FT employee while away from work. The need for the increase in part-time help is directly related to the increased number of rounds and will be offset by a corresponding increase in revenues.
- After much discussion and evaluation by our staff, we invited Mr. William Burgin from Ramsay, Burgin Smith to assist the Town in preparing plans for a replacement golf course maintenance facility in proximity to the current Fairground building. The plans for the facility will include space for a grinder room, two offices, a mechanic's shop, two drive through bays, parts storage, fertilizer storage, break room, restrooms, meeting space, employee safety/wash area. an environmentally safe equipment wash area, chemical storage, gas tanks, site improvements and parking. Currently chemical storage and materials handling will remain at our current location. Once preliminary plans and cost estimates are complete, I will share this information with the Mayor and Town Council for approval. The Town's newly current Golf Course Superintendent, Assistant Superintendent and Mechanic participated in this process. The plan makes full use of the unused portion of the Fairground Building for storage of all golf course equipment. As you know thanks are in order for especially our Public Works staff, assisted by golf staff, in cleaning, laying concrete and painting the interior of the building. A replacement roof and water and sewer service for the Fair Grounds Building are integral parts of the project. We also visited our golf course restrooms and library. (Outcome 5, Goal 7)

- Plans are currently underway to conduct a three-hour Supervisor's Training Session on the importance of productive employee evaluations at 9:00AM on Tuesday April 27, 2021 at the Civic Center. The session will be conducted by Ann Taylor from the COG assisted by our staff. (Outcome 1, Goal 1)
- It is the staff recommendation to open the business office to the public on July 6, 2021. The golf Course grill opened on April 1<sup>st</sup> for lunch and the clubhouse is now available for daytime rentals in the Mendenhall Room. I will place the opening of the civic center and other facilities to the public on the May agenda for discussion. All employees are now working a full schedule.

## **Oppose SB 349/HB 401 Increase Housing Opportunities**

### **LOCAL ZONING AND LAND USE CONTROLS PROTECT EXISTING HOME VALUES**

**SB 349/HB 401 Increase Housing Opportunities represents a radical, one-size-fits-all approach to zoning and land use, in the guise of increasing affordable housing.** It would usurp local control, undermine the rights of existing property owners and damage existing home values. The legislation would do so by eliminating single-family zoning statewide and wipe out other aspects of local zoning, further eroding the rights of local property owners and the decisions of their locally elected officials to determine how development should occur in their communities and neighborhoods.

#### **BY OPPOSING SB 349, KNOW THAT:**

- ❑ While Oregon has adopted similar radical measures, even its state legislature did not go so far as to eliminate single-family zoning and other forms of zoning to the degree that this legislation proposes.
- ❑ From start to finish, SB 349 represents a broad and comprehensive attack on local land-use decision-making and the ability of local property owners to weigh in on what is and is not appropriate development in their neighborhoods and communities.
- ❑ SB 349 would obstruct the ability of locally elected officials to consider all interests when making land-use decisions, including those of existing homeowners and property owners, who stand to lose the most when incompatible uses are allowed adjacent to their property.
- ❑ Many North Carolina cities have led the way when it comes to making investments and policy changes designed to encourage affordable housing options, but have done so with community involvement and neighborhood-appropriate measures. This bill is a blunt instrument that does neither.



SB 349/HB 401 Increase Housing Opportunities is the latest effort by development interests - now cloaked in the language of affordable housing - to extinguish local authority when it comes to determining how growth and development proceed. **Please oppose SB 349/HB 401, and work with cities and towns and their representatives to find real ways that advance affordable and workforce housing opportunities.**