

**Planning Board Meeting
June 10, 2019
6:30 pm
Council Chambers**

Planning Board Members Present: Sarah Glanville, Chair; Art Wise, Vice Chair; Eddie Oakley, Ed Stafford, Russ Walker, Richard Newbill (ETJ), Robert Lichauer (ETJ), & Sherrie Richmond (ETJ).

Planning Board Members Absent: Steve Monroe (ETJ)

Town Council Representative: Rebecca Mann Rayborn

Staff Present: Kenny Cole, Matthew Johnson, & Katie McBride

Visitors Present: John Capes & Carol Brooks

1. **Call to Order-** Glanville called the meeting to order.
2. **Roll Call-** Johnson took roll call as follows:

Sarah Glanville- Present
Art Wise- Present
Eddie Oakley- Present
Ed Stafford- Present
Russ Walker- Present
Richard Newbill- Present
Steve Monroe- Absent
Robert Lichauer- Present
Sherrie Richmond- Present

Council Member Rayborn- Present

3. **Approval of minutes from the January 14, 2019 meeting-** Glanville asked the Members if they had any corrections to make to the minutes. McBride stated that she had noticed a mistake. She noted that Russ Walker had been listed as absent in the minutes, but he was present at the meeting.

Wise made a motion to approve the minutes with the correction. Newbill made a second to the motion. The motion passed by unanimous vote.

4. **Discussion: Making Plans for the Changing Landscape of the Main Street Business District-** Glanville stated that she wanted to have a discussion about the changing landscape of Main Street and the potential impacts of the new bypass. She spoke about the possibility of conducting a traffic study and decreasing the speed limit on Main Street.

There was discussion between Lichauer and Stafford about construction being done on Penny Road.

Oakley mentioned the need for beautification on West Main Street. Richmond spoke about increasing the amount of trees planted in the area. She believed that improving the landscape in the area would be beneficial.

Glanville stated that a walkability or traffic study might make Main Street more pedestrian friendly. She said that it may be a good idea to make a recommendation to Council to get the process started.

Glanville spoke about the need to improve the connectivity between West Main Street and the rest of the Town of Jamestown. Planning Board Members discussed ideas to improve connectivity.

Planning Board Members also discussed ways to make the Town more bike friendly.

Glanville said that it would be beneficial for Paul Blanchard, Director of Public Services, to give a presentation to the Planning Board about the construction of the bypass. The Planning Board Members agreed that having more information would be helpful.

5. Discussion: Reflecting upon the Implementation for the current Comprehensive Land Development Plan and preparing for an update to the Comprehensive Land Development Plan-

Glanville stated that she had spoken with staff and had learned that there was money set aside in the budget for updating the Comprehensive Land Development Plan. She thought that it might be useful to discuss future priorities and reflect on some of the ideas that had been included in the previous plan. She spoke about the Planning Board Members' involvement in the update. She stated that it would be good for the Planning Board Members to familiarize themselves with the current plan and determine what might need to be included in the update.

There was discussion amongst Planning Board Members about the construction of traffic circles in Town in order to address increased growth.

Glanville stated that she would meet with staff and hopefully present more information on the topics that had been discussed at the next meeting.

6. Public Comment- Nobody signed up.

7. Other Business- Oakley spoke about the need to increase the amount of handicapped parking spaces throughout Town.

Planning Board Members also discussed the need to decrease the speed limit throughout Town.

8. Adjournment- Lichauer made a motion to adjourn. Stafford made a second to the motion. The motion passed by unanimous vote.

The meeting ended at 7:16 pm.