

Regular Meeting of the Town Council
June 18, 2019
6:30 pm in the Council Chambers
Minutes & General Account

Council Members Present: Mayor Montgomery, Council Members Wolfe, Capes, and Rayborn

Council Members Absent: Council Member Nixon

Visitors Present: Sarah Glanville, Art Wise, Eddie Oakley, Jane Oakley, Charles Hinsley, Micah Marston, Captain Pruitt, Lt. Popek, & Carol Brooks

Call to Order- Mayor Montgomery called the meeting to order.

- Pledge of Allegiance- Mayor Montgomery called Boy Scout Troop #26 forward to lead everyone in the Pledge of Allegiance. Boy Scout Troop #26 led the Pledge of Allegiance.
- Moment of Silence- Mayor Montgomery called for a moment of silence.
- Approval of Agenda- Mayor Montgomery asked if anyone would like to change, add, or delete any items on the agenda.

Cole requested to remove item “IV-D. Consideration of property donation from the City of High Point” from the agenda. He also requested to move item “V-A. Resolution recognizing Randy Parker’s retirement from Guilford Technical Community College” to the consent agenda.

Council Member Capes made a motion to approve the agenda. Council Member Rayborn made a second to the motion. The motion passed by unanimous vote.

Consent Agenda- The consent agenda included the following items:

- Approval of minutes from the May 21, 2019 meeting
- Approval & Sealing of minutes from the May 21, 2019 Closed Session
- Resolution calling for a Regular Election for the Town of Jamestown
- Reappointment of Parks & Recreation Committee Members
- Analysis of financial position of the Town of Jamestown
- Analysis of financial position of the Jamestown Park & Golf Course
- Budget Amendment #23
- Budget Amendment #24
- Resolution recognizing Randy Parker’s retirement Guilford Technical Community College (GTCC)

Council Member Capes made a motion to approve the consent agenda. Council Member Rayborn made a second to the motion. The motion passed by unanimous vote.

(Resolution calling for a Regular Election for the Town of Jamestown, Budget Amendment #23, Budget Amendment #24, & Resolution recognizing Randy Parker’s retirement from GTCC)

Public Comment-

- Eddie Oakely, 508 Mendenhall Rd. - Oakley stated that there had been an increase of traffic and people in town. He said that the he had noticed a lot of people speeding. Oakley noted the

speed limits throughout town were too high. He also stated that people were not abiding by the law at four-way stops. Oakley said that he would like the speed limits to be lowered throughout the neighborhoods. He also stated that he hoped Council would discuss the issue and reach out to NCDOT if necessary to lower the speed limits.

Old Business-

- Consideration of adoption of Proposed Budget Fiscal Year 2019/2020- Gallman stated that the proposed budget had not changed since the recommended budget had been presented at the previous meeting. She said that the Oakdale Phase III Capital Project Ordinance had been updated. She gave an overview of the highlights of the proposed budget and the Capital Improvement Program (CIP) for fiscal year 2019/2020.

Council Member Capes made a motion to approve the proposed budget for fiscal year 2019/2020. Council Member Rayborn made a second to the motion.

McBride took a roll call vote as follows:

Council Member Wolfe- Aye
Council Member Capes- Aye
Council Member Rayborn- Aye

The motion passed by unanimous vote.

- Consideration of approval of Resolution adopting a CIP program for the Town of Jamestown for Fiscal Years 2019/2020 to 2023/2024- Gallman stated that there had been no changes made to the CIP items since the previous meeting.

Council Member Wolfe said that she was concerned about the Penny Road sidewalk project which was included in the CIP. She noted that the Town had been having issues with making progress on the other sidewalk projects that had been started, and she was not sure that the Penny Road sidewalk project should be included in the CIP.

Cole stated that the project could remain in the CIP and that Council could remove it at a later time if necessary. Gallman said that the CIP could be amended after it had been adopted.

Council Member Capes made a motion to approve the resolution adopting a CIP program for the Town of Jamestown for fiscal years 2019/2020 to 2023/2023. Council Member Rayborn made a second to the motion. The motion passed by unanimous vote.

(Resolution adopting a CIP program for the Town of Jamestown for Fiscal Years 2019/2020 to 2023/2024)

- Update on Sidewalk Projects- Blanchard gave Council an update on the ongoing sidewalk projects throughout town. He said that the only bid that staff had received for the East Main Street sidewalk project had been rejected at the previous meeting. He noted staff had been working with the contractor to see if there was any way that costs could be reduced. Blanchard said that staff had also been in contact with NCDOT. The bid time for the project had been

extended to 300 days. Blanchard stated that the contractor and NCDOT believed that the timeline for the project needed to be extended.

Council Members discussed the details of the East Main Street Sidewalk project with Blanchard.

Blanchard stated that the contractor had submitted drawings for the East Fork Pedestrian Bridge. He noted that one of the materials that NCDOT had initially approved to build one of the walls had been rejected by the geotechnical unit in Raleigh. They had requested that the Town submit a scour analysis and a global stability analysis before it could be approved. He noted that this was causing a delay in the construction of the project. Blanchard stated that staff had been discussing the issue and looking for solutions with the contractor and NCDOT.

Blanchard discussed how the delay would impact the timeline of the project with Council.

Council Member Wolfe discussed the progress of the Oakdale Sidewalk project with Johnson.

New Business-

- Resolution recognizing Micah Marston, High School Representative- Mayor Montgomery presented the resolution to Micah Marston. She thanked him for serving as the High School Representative on the Town Council.

(Resolution recognizing High School Representative Micah Marston)

- Neighborhood Safety Update- Captain Pruitt stated that the Guilford County Sheriff's Department was in the process of investigating the crime that occurred on Forestdale. He said that he could not share any details about the ongoing investigation. He also noted that crime rates in town were trending down.

Lt. Popek stated that the most crime occurred at the strip malls in town. He noted that there had been some cases in which people had items stolen from their vehicles. He reminded everyone to be vigilant about locking their cars.

- Resolution to set up a Capital Project Fund for Penny Rd. Sidewalk Project- Gallman said that the Town had access to \$400,000 in CMAQ grant funds to construct the Penny Road sidewalk project if the Town matched the funds with \$100,000. She requested that Council adopt a capital project ordinance fund for the project.

Council Member Rayborn stated that she shared Council Member Wolfe's concerns about starting another sidewalk project.

Council Member Wolfe said that the sidewalk projects were part of a Master Plan. She noted that eventually there would be an entire loop around the town.

Council Member Capes said that he was concerned that if the Town did not move forward with the plans that it would further delay the completion of the project. He noted that the money could be moved back at a later time if necessary.

Council Members discussed the potential costs and benefits of setting up the capital project fund. Gallman stated that the capital project fund would need to be set up before the project could move forward.

Council Member Wolfe and Rayborn reiterated their concerns about starting another sidewalk project before the ongoing ones had been completed.

Council Member Capes stated that he believed it would be an advantage to set up the capital project fund since the sidewalk projects take so long to complete.

Council Member Capes made a motion to approve the resolution to set up a capital project fund for Penny Rd. sidewalk project. There was no second to the motion. The motion failed.

- Budget Amendment #22: Transfer of Town match to Penny Rd. Sidewalk Project- The budget amendment that was on the agenda coincided with the approval of the resolution to set up a capital project fund for Penny Rd. sidewalk project. It was not discussed.
- Approval of golf equipment lease- Gallman stated that a few of the golf equipment leases run out in July 2019. She said that the new proposed leases would add three new mowers, some new reels, and also extend the lease of some of the Town's existing equipment. She noted there would be an increase in rental fees of approximately \$6,300. Gallman stated that the old mowers would be posted on Gov Deals to be sold. She requested that Council approve the golf equipment lease proposal from Tri-State Pump & Control, Inc. (TSP).

Council Member Wolfe made a motion to approve the resolution and the TSP lease proposal and to allow the Finance Director to enter into the contract. Council Member Capes made a second to the motion. The motion passed by unanimous vote.

- Consideration of approval of audit contract with Dixon Hughes Goodman, LLP- Gallman said that in 2017/2018 the Town accepted audit proposals and Dixon Hughes had been selected to provide auditing services for the following three years. She stated that the 2018/2019 audit would be the second year of the proposed auditing services. She requested that Council approve the 2018/2019 audit contract with a fee of \$22,200.

Council Member Capes made a motion to approve the 2018/2019 audit contract with a fee of \$22,200. Council Member Rayborn made a second to the motion. The motion passed by unanimous vote.

Manager/Committee Reports-

- Manager Report- Cole said that the Pinecroft Sedgefield Fire Department (PSFD) had increased staffing at the Jamestown location. He said that after July 1st, there would be three firefighters at the station at all times. He also noted that some of the garbage waste routes had been temporarily altered due to all the road closures throughout town.
- Council Member Committee Reports-
 - Council Member Rayborn said that the Planning Board met in June and had a very constructive meeting. She stated that they had discussed the visions that Planning Board Members had for the future and potential impacts of the Jamestown Bypass.

Council Member Wolfe stated that she believed that it would be great for the Planning Board to consider some of the concerns a citizen had brought up at the previous Town Council meeting regarding billboards in residential areas. She also said it would be good for the Planning Board to discuss potentially reducing the speed limit. Council Member Wolfe noted that she would like to hear a recommendation from the Planning Board on both issues.

- Council Member Capes stated that the Steering Committee met and had a very productive meeting. He said that there was a lot of brainstorming and discussion about the future of Parks and Recreation in Town.

Public Comment- Nobody signed up.

Other Business- Council Member Capes discussed the cleanup of the Oakdale Cotton Mill area with staff. He noted that there had not been much progress made and he believed that there needed to be more pressure put on the owner of the property.

Council Member Capes discussed the process of validating signatures on petitions that had been going around town with staff.

Council Member Wolfe spoke with staff about the progress of the Flowers Bakery sign and the new flashing pedestrian signs.

Closed Session Per General Statutes 143-318.11(a)(6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee- Council Member Wolfe made a motion to go into closed session per General Statutes 143-318.11(a)(6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee. Council Member Rayborn made a second to the motion. The motion passed by unanimous vote.

-----**Closed Session**-----

Council Member Wolfe made a motion to resume open session. Council Member Capes made a second to the motion. The motion passed by unanimous vote.

Council Member Wolfe made a motion to set the Town Manager’s annual salary to \$99,000 and to give him a monthly car allowance of \$500. Council Member Capes made a second to the motion. The motion passed by unanimous vote.

Council Member Capes made a motion to adjourn. Council Member Rayborn made a second to the motion. The motion passed by unanimous vote.

The meeting ended at 8:38 pm.

Mayor

Town Clerk