



Settled 1752
JAMESTOWN
NORTH CAROLINA

Regular Meeting of the Town Council
July 16, 2019
6:30 pm in the Council Chambers
Agenda

- I. **Call to Order-** Mayor Montgomery
 - A. Pledge of Allegiance
 - B. Moment of Silence
 - C. Approval of Agenda
- II. **Consent Agenda-**
 - A. Approval of minutes from the June 18, 2019 meeting
 - B. Approval & Sealing of minutes from the June 18, 2019 Closed Session
 - C. Analysis of financial position of the Town of Jamestown
 - D. Analysis of financial position of the Jamestown Park & Golf Course
 - E. Budget Amendment #1
 - F. Budget Amendment #2
- III. **Public Comment**
- IV. **Old Business-**
 - A. Consideration of funding requests from non-profits- Kenny Cole, Town Manager
 - B. Budget Amendment #3- Judy Gallman, Finance Director
 - C. Recommendation to accept the lowest, responsive responsible bidder for the East Main Street Sidewalk Project- Paul Blanchard, Public Services Director
- V. **New Business-**
 - A. Consideration of special event permit request for the Jamestown Christmas Parade- Cliff Paddock, Jamestown Rotary Club
 - B. Jamestown Park & Golf Course Quarterly Report- Ross Sanderlin, Golf Course Manager
 - C. Request to set a public hearing date for the consideration of a text amendment for the definition of "Limited Agriculture"- Matthew Johnson, Assistant Town Manager/Director of Planning
 - D. 2020 Census/Guilford County Complete Count Committee- Kenny Cole, Town Manager
- VI. **Manager/Committee Reports**
 - A. Manager Report- Kenny Cole, Town Manager
 - B. Council Member Committee Reports
- VII. **Public Comment**
- VIII. **Other Business**
- IX. **Closed Session Per General Statutes 143-318.11(a)(6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee**
- X. **Adjournment**

Working Agenda for the July 16th Regular Town Council Meeting

Tentative Time Line	Agenda Item	Responsible Party	Action required by the Town Council
6:30 pm	I. Call to Order	Mayor Montgomery	Mayor Montgomery to call the meeting to order.
6:30 pm	A. Pledge of Allegiance	Mayor Montgomery	Mayor Montgomery to lead everyone in the Pledge of Allegiance.
6:30 pm	B. Moment of Silence	Mayor Montgomery	Mayor Montgomery to call for a moment of silence
6:30 pm	C. Approval of Agenda	Mayor Montgomery	Mayor Montgomery to ask Council if there are any items that need to be added or deleted. Council Member makes a motion to approve the agenda. Council Member makes a second to the motion. Then vote.
6:35 pm	II. Consent Agenda		
6:35 pm	A. Approval of minutes from the June 18, 2019 meeting B. Approval & Sealing of minutes from the June 18 th Closed Session C. Analysis of financial position of the Town of Jamestown D. Analysis of financial position of the Jamestown Park & Golf Course E. Budget Amendment #1 F. Budget Amendment #2		Council Member makes a motion to approve the consent agenda. Council Member makes a second to the motion. Then vote.
6:35 pm	III. Public Comment		Please state your name and address and adhere to the 3 minute limit.
6:50 pm	IV. Old Business		
6:50 pm	A. Consideration of funding requests from non-profits	Call on K. Cole	Cole to request that Council distribute the allocated money to non-profits. Council Member makes a motion to approve the recommended distribution OR Council Member makes a motion to distribute _____ amount of money to each non-profit. Council Member makes a second to the motion. Then vote.
7:00 pm	B. Budget Amendment #3		Gallman to request that Council approve Budget Amendment #3. Council Member makes a motion to approve/deny Budget Amendment #3. Council Member makes a second to the motion. Then vote.
7:05 pm	C. Recommendation to accept the lowest, responsive responsible bidder for the E. Main St. Sidewalk project	Call on P. Blanchard	Blanchard to give Council an overview of the bids received for the East Main St. Sidewalk Project. Blanchard will give Council a recommendation to accept the lowest responsive, responsible bidder or to reject all bids for the E. Main St. Sidewalk Project. Council Member makes a motion to award the contract for the East Main St. Sidewalk Project to _____ OR reject all bids. Council Member makes a second to the motion. Then vote.
7:15 pm	V. New Business		
7:15 pm	A. Consideration of special event permit request for the Jamestown Christmas Parade	Call on Cliff Paddock	Paddock to present the special event request for the Christmas Parade on behalf of the Rotary Club. Council Member makes a motion to approve/deny special event permit request for the Christmas Parade. Council Member makes a second to the motion. Then vote.
7:25 pm	B. Jamestown Park & Golf Course Quarterly Report	Call on R. Sanderlin	Sanderlin to present his quarterly report to Council.
7:35 pm	C. Request to set P.H. date for text amendment "Limited Agriculture"	Call on M. Johnson	Johnson to request that Council set a Public Hearing date for the August 20 th Regular Town Council meeting to consider a text amendment request for the definition of "Limited Agriculture." Council Member makes a motion to set a public hearing date for the consideration of a text amendment for the definition of "Limited Agriculture" for the August 20 th Town Council meeting at 6:30 pm. Council Member makes a second to the motion. Then vote.
7:40 pm	D. 2020 Census/Guilford County Complete Count Committee	Call on K. Cole	Cole to request that Council appoint someone to serve on the Complete Count Committee for the 2020 Census. Council Member makes a motion to appoint _____ to serve on the Complete Count Committee for the 2020 Census. Council Member makes a second to the motion. Then vote.
7:50 pm	VI. Manager/Committee Reports		
7:50 pm	A. Manager Report	Call on K. Cole	Cole to present his monthly Manager's Report to Council.
7:55 pm	B. Council Member Committee Reports	Call on K. Cole	Cole to request that Council Members give an update on any Committees they serve on.
8:00 pm	VII. Public Comment		Please state your name and address and adhere to the 3 minute time limit
8:15 pm	VIII. Other Business		

8:20 pm	IX. Closed Session Per General Statutes 143-318.11(a)(6)		Council Member makes a motion to go into closed session per general statutes 143-318.11(a)(6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee. Council Member makes a second to the motion. Then vote. After Closed Session, Council Member makes a motion to resume the open session. Council Member makes a second to the motion. Then vote.
8:30 pm	X. Adjournment		Council Member makes a motion to adjourn. Council Member makes a second to the motion. Then vote.

Mayor
Lynn Montgomery

Town Manager
Kenneth C. Cole

Town Attorney
Beth Koonce



Council Members
Georgia Nixon, Mayor Pro Tem
Martha Stafford Wolfe
Rebecca Mann Rayborn
John Capes

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Approval of minutes from the June 18, 2019 meeting

AGENDA ITEM #: II-A



CONSENT AGENDA ITEM



ACTION ITEM



INFORMATION ONLY

MEETING DATE: July 16, 2019

ESTIMATED TIME FOR DISCUSSION: 0 minutes

DEPARTMENT: Administration

CONTACT PERSON: Katie McBride, Town Clerk

SUMMARY:

Minutes from the June 18th Regular Town Council meeting.

ATTACHMENTS: Minutes from the June 18, 2019 Town Council meeting

RECOMMENDATION/ACTION NEEDED: Staff recommends approval of the minutes from the June 18th Town Council meeting

BUDGETARY IMPACT: N/A

SUGGESTED MOTION: Council Member makes a motion to approve/amend consent agenda.

FOLLOW UP ACTION NEEDED: N/A

DRAFT

**Regular Meeting of the Town Council
June 18, 2019
6:30 pm in the Council Chambers
Minutes & General Account**

Council Members Present: Mayor Montgomery, Council Members Wolfe, Capes, and Rayborn

Council Members Absent: Council Member Nixon

Visitors Present: Sarah Glanville, Art Wise, Eddie Oakley, Jane Oakley, Charles Hinsley, Micah Marston, Captain Pruitt, Lt. Popek, & Carol Brooks

Call to Order- Mayor Montgomery called the meeting to order.

- Pledge of Allegiance- Mayor Montgomery called Boy Scout Troop #26 forward to lead everyone in the Pledge of Allegiance. Boy Scout Troop #26 led the Pledge of Allegiance.
- Moment of Silence- Mayor Montgomery called for a moment of silence.
- Approval of Agenda- Mayor Montgomery asked if anyone would like to change, add, or delete any items on the agenda.

Cole requested to remove item "IV-D. Consideration of property donation from the City of High Point" from the agenda. He also requested to move item "V-A. Resolution recognizing Randy Parker's retirement from Guilford Technical Community College" to the consent agenda.

Council Member Capes made a motion to approve the agenda. Council Member Rayborn made a second to the motion. The motion passed by unanimous vote.

Consent Agenda- The consent agenda included the following items:

- Approval of minutes from the May 21, 2019 meeting
- Approval & Sealing of minutes from the May 21, 2019 Closed Session
- Resolution calling for a Regular Election for the Town of Jamestown
- Reappointment of Parks & Recreation Committee Members
- Analysis of financial position of the Town of Jamestown
- Analysis of financial position of the Jamestown Park & Golf Course
- Budget Amendment #23
- Budget Amendment #24
- Resolution recognizing Randy Parker's retirement Guilford Technical Community College (GTCC)

Council Member Capes made a motion to approve the consent agenda. Council Member Rayborn made a second to the motion. The motion passed by unanimous vote.

(Resolution calling for a Regular Election for the Town of Jamestown, Budget Amendment #23, Budget Amendment #24, & Resolution recognizing Randy Parker's retirement from GTCC)

Public Comment-

- Eddie Oakley, 508 Mendenhall Rd. - Oakley stated that there had been an increase of traffic and people in town. He said that the he had noticed a lot of people speeding. Oakley noted the

speed limits throughout town were too high. He also stated that people were not abiding by the law at four-way stops. Oakley said that he would like the speed limits to be lowered throughout the neighborhoods. He also stated that he hoped Council would discuss the issue and reach out to NCDOT if necessary to lower the speed limits.

Old Business-

- Consideration of adoption of Proposed Budget Fiscal Year 2019/2020- Gallman stated that the proposed budget had not changed since the recommended budget had been presented at the previous meeting. She said that the Oakdale Phase III Capital Project Ordinance had been updated. She gave an overview of the highlights of the proposed budget and the Capital Improvement Program (CIP) for fiscal year 2019/2020.

Council Member Capes made a motion to approve the proposed budget for fiscal year 2019/2020. Council Member Rayborn made a second to the motion.

McBride took a roll call vote as follows:

Council Member Wolfe- Aye
Council Member Capes- Aye
Council Member Rayborn- Aye

The motion passed by unanimous vote.

- Consideration of approval of Resolution adopting a CIP program for the Town of Jamestown for Fiscal Years 2019/2020 to 2023/2024- Gallman stated that there had been no changes made to the CIP items since the previous meeting.

Council Member Wolfe said that she was concerned about the Penny Road sidewalk project which was included in the CIP. She noted that the Town had been having issues with making progress on the other sidewalk projects that had been started, and she was not sure that the Penny Road sidewalk project should be included in the CIP.

Cole stated that the project could remain in the CIP and that Council could remove it at a later time if necessary. Gallman said that the CIP could be amended after it had been adopted.

Council Member Capes made a motion to approve the resolution adopting a CIP program for the Town of Jamestown for fiscal years 2019/2020 to 2023/2023. Council Member Rayborn made a second to the motion. The motion passed by unanimous vote.

(Resolution adopting a CIP program for the Town of Jamestown for Fiscal Years 2019/2020 to 2023/2024)

- Update on Sidewalk Projects- Blanchard gave Council an update on the ongoing sidewalk projects throughout town. He said that the only bid that staff had received for the East Main Street sidewalk project had been rejected at the previous meeting. He noted staff had been working with the contractor to see if there was any way that costs could be reduced. Blanchard said that staff had also been in contact with NCDOT. The bid time for the project had been

extended to 300 days. Blanchard stated that the contractor and NCDOT believed that the timeline for the project needed to be extended.

Council Members discussed the details of the East Main Street Sidewalk project with Blanchard.

Blanchard stated that the contractor had submitted drawings for the East Fork Pedestrian Bridge. He noted that one of the materials that NCDOT had initially approved to build one of the walls had been rejected by the geotechnical unit in Raleigh. They had requested that the Town submit a scour analysis and a global stability analysis before it could be approved. He noted that this was causing a delay in the construction of the project. Blanchard stated that staff had been discussing the issue and looking for solutions with the contractor and NCDOT.

Blanchard discussed how the delay would impact the timeline of the project with Council.

Council Member Wolfe discussed the progress of the Oakdale Sidewalk project with Johnson.

New Business-

- Resolution recognizing Micah Marston, High School Representative- Mayor Montgomery presented the resolution to Micah Marston. She thanked him for serving as the High School Representative on the Town Council.

(Resolution recognizing High School Representative Micah Marston)

- Neighborhood Safety Update- Captain Pruitt stated that the Guilford County Sheriff's Department was in the process of investigating the crime that occurred on Forestdale. He said that he could not share any details about the ongoing investigation. He also noted that crime rates in town were trending down.

Lt. Popek stated that the most crime occurred at the strip malls in town. He noted that there had been some cases in which people had items stolen from their vehicles. He reminded everyone to be vigilant about locking their cars.

- Resolution to set up a Capital Project Fund for Penny Rd. Sidewalk Project- Gallman said that the Town had access to \$400,000 in CMAQ grant funds to construct the Penny Road sidewalk project if the Town matched the funds with \$100,000. She requested that Council adopt a capital project ordinance fund for the project.

Council Member Rayborn stated that she shared Council Member Wolfe's concerns about starting another sidewalk project.

Council Member Wolfe said that the sidewalk projects were part of a Master Plan. She noted that eventually there would be an entire loop around the town.

Council Member Capes said that he was concerned that if the Town did not move forward with the plans that it would further delay the completion of the project. He noted that the money could be moved back at a later time if necessary.

Council Members discussed the potential costs and benefits of setting up the capital project fund. Gallman stated that the capital project fund would need to be set up before the project could move forward.

Council Member Wolfe and Rayborn reiterated their concerns about starting another sidewalk project before the ongoing ones had been completed.

Council Member Capes stated that he believed it would be an advantage to set up the capital project fund since the sidewalk projects take so long to complete.

Council Member Capes made a motion to approve the resolution to set up a capital project fund for Penny Rd. sidewalk project. There was no second to the motion. The motion failed.

- Budget Amendment #22: Transfer of Town match to Penny Rd. Sidewalk Project- The budget amendment that was on the agenda coincided with the approval of the resolution to set up a capital project fund for Penny Rd. sidewalk project. It was not discussed.
- Approval of golf equipment lease- Gallman stated that a few of the golf equipment leases run out in July 2019. She said that the new proposed leases would add three new mowers, some new reels, and also extend the lease of some of the Town's existing equipment. She noted there would be an increase in rental fees of approximately \$6,300. Gallman stated that the old mowers would be posted on Gov Deals to be sold. She requested that Council approve the golf equipment lease proposal from Tri-State Pump & Control, Inc. (TSP).

Council Member Wolfe made a motion to approve the resolution and the TSP lease proposal and to allow the Finance Director to enter into the contract. Council Member Capes made a second to the motion. The motion passed by unanimous vote.

- Consideration of approval of audit contract with Dixon Hughes Goodman, LLP- Gallman said that in 2017/2018 the Town accepted audit proposals and Dixon Hughes had been selected to provide auditing services for the following three years. She stated that the 2018/2019 audit would be the second year of the proposed auditing services. She requested that Council approve the 2018/2019 audit contract with a fee of \$22,200.

Council Member Capes made a motion to approve the 2018/2019 audit contract with a fee of \$22,200. Council Member Rayborn made a second to the motion. The motion passed by unanimous vote.

Manager/Committee Reports-

- Manager Report- Cole said that the Pinecroft Sedgefield Fire Department (PSFD) had increased staffing at the Jamestown location. He said that after July 1st, there would be three firefighters at the station at all times. He also noted that some of the garbage waste routes had been temporarily altered due to all the road closures throughout town.
- Council Member Committee Reports-
 - Council Member Rayborn said that the Planning Board met in June and had a very constructive meeting. She stated that they had discussed the visions that Planning Board Members had for the future and potential impacts of the Jamestown Bypass.

Council Member Wolfe stated that she believed that it would be great for the Planning Board to consider some of the concerns a citizen had brought up at the previous Town Council meeting regarding billboards in residential areas. She also said it would be good for the Planning Board to discuss potentially reducing the speed limit. Council Member Wolfe noted that she would like to hear a recommendation from the Planning Board on both issues.

- o Council Member Capes stated that the Steering Committee met and had a very productive meeting. He said that there was a lot of brainstorming and discussion about the future of Parks and Recreation in Town.

Public Comment- Nobody signed up.

Other Business- Council Member Capes discussed the cleanup of the Oakdale Cotton Mill area with staff. He noted that there had not been much progress made and he believed that there needed to be more pressure put on the owner of the property.

Council Member Capes discussed the process of validating signatures on petitions that had been going around town with staff.

Council Member Wolfe spoke with staff about the progress of the Flowers Bakery sign and the new flashing pedestrian signs.

Closed Session Per General Statutes 143-318.11(a)(6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee- Council Member Wolfe made a motion to go into closed session per General Statutes 143-318.11(a)(6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee. Council Member Rayborn made a second to the motion. The motion passed by unanimous vote.

-----Closed Session-----

Council Member Wolfe made a motion to resume open session. Council Member Capes made a second to the motion. The motion passed by unanimous vote.

Council Member Wolfe made a motion to set the Town Manager’s salary to \$99,000 and to give him a travel allowance of \$500. Council Member Capes made a second to the motion. The motion passed by unanimous vote.

Council Member Capes made a motion to adjourn. Council Member Rayborn made a second to the motion. The motion passed by unanimous vote.

The meeting ended at 8:38 pm.

Mayor

Town Clerk

Mayor
Lynn Montgomery

Town Manager
Kenneth C. Cole

Town Attorney
Beth Koonce



Council Members
Georgia Nixon, Mayor Pro Tem
Martha Stafford Wolfe
Rebecca Mann Rayborn
John Capes

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Approval & Sealing of minutes from the June 18th Closed Session

AGENDA ITEM #: II-B

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: July 16, 2019

ESTIMATED TIME FOR DISCUSSION: 0 Minutes

DEPARTMENT: Administration

CONTACT PERSON: Katie McBride, Town Clerk

SUMMARY:

The Town Council went into Closed Session at the June 18th Town Council meeting per General Statutes 143-318.11(a)(6). Staff is requesting the approval and sealing of the minutes from the June 18th Closed Session.

ATTACHMENTS: None

RECOMMENDATION/ACTION NEEDED: Staff recommends the approval of the consent agenda.

BUDGETARY IMPACT: N/A

SUGGESTED MOTION: Council Member makes a motion to approve/amend the consent agenda.

FOLLOW UP ACTION NEEDED:

Mayor
Lynn Montgomery

Town Manager
Kenneth C. Cole

Town Attorney
Beth Koance



Council Members
Georgia Nixon, Mayor Pro Tem
Martha Stafford Wolfe
Rebecca Mann Rayborn
John Capes

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Financial Analysis as of June 30, 2019

AGENDA ITEM #: II-C

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: July 16, 2019

ESTIMATED TIME FOR DISCUSSION: 0 Minutes

DEPARTMENT: Finance

CONTACT PERSON: Judy Gallman

SUMMARY:

Attached 3-page summary details the cash and debt balances of the Town as of June 30, 2019, as well as revenues and expenditures of each annual fund. Percentage of budget expended is shown for both revenues and expenditures. Capital project fund project-to-date amounts are also presented. (The revenues, expenditures, and budgets for these capital project funds are shown for the life of the projects).

The detail budget to actual report is also attached for June 2019 (revenues and expenditures for each annually-budgeted fund).

Some items to note:

Street repaving on Town streets was completed using Powell Bill funds. Some areas on streets were also repaved that had been damaged during water line break repair work; this work was paid for using water and sewer funds.

Recreation strategic planning stage one was completed.

System development fees received during the year and recorded in the Water-Sewer fund were transferred to the Water-Sewer Capital Reserve Fund, as required by the state.

June 30 is the Town's fiscal year-end. The balances as presented here will not be the final year-end balances. Accruals of payables and receivables will be done as required by accounting rules. Final fiscal year-end balances will be presented after the independent audit is completed in the fall.

ATTACHMENTS: 3 page summary & detail to actual report for June 2019

RECOMMENDATION/ACTION NEEDED: None

BUDGETARY IMPACT: None

SUGGESTED MOTION: None

FOLLOW UP ACTION NEEDED: None

Town of Jamestown
 Financial Summary Report
 Cash Balances
 as of June 30, 2019

Petty Cash	\$	1,350
Operating Cash		2,910,414
Certificates of Deposit		1,000,000
Money Market Accounts - operating		767,472
North Carolina Capital Management Trust		<u>9,326,020</u>
	\$	<u>14,005,256</u>

Reservations of cash:

Cash reserved for Randleman Reservoir	\$	860,183
Cash reserved by Powell Bill for street improvements		258,434
General Capital Reserve Fund		127,446
East Fork Sidewalk Capital Project		935
Oakdale Sidewalk Phase III		104,020
Water Sewer Capital Reserve Fund		<u>1,099,127</u>
	\$	<u>2,450,145</u>

Cash by Fund:

General	\$	4,218,223
General Capital Reserve Fund		127,446
East Fork Sidewalk Capital Project		935
Oakdale Sidewalk Phase III		104,020
Water/Sewer		7,595,322
Randleman Reservoir		860,183
Water/Sewer Capital Reserve Fund		<u>1,099,127</u>
	\$	<u>14,005,256</u>

Cash by Bank:

NCCMT	\$	9,326,020
Pinnacle Bank		2,910,414
First Bank		1,505,386
Wells Fargo		3,788
BB & T		<u>258,298</u>
	\$	<u>14,003,906</u>

**Town of Jamestown
Financial Summary Report
Debt Balances
as of June 30, 2019**

Installment Purchase Debt:	Balance at 6/30/2019	Final Payment Date	Final Payment Fiscal Year
GENERAL FUND:			
Sanitation truck, financed in 2017	\$ 133,218	12/1/2023	2023/2024
Leaf truck, financed in 2017	136,188	12/1/2023	2023/2024
Sanitation truck, financed in 2015	26,659	3/17/2020	2019/2020
Golf Clubhouse Renovation	<u>566,677</u>	11/3/2027	2027/2028
	<u>\$ 862,742</u>		
WATER & SEWER FUND:			
Water & Sewer Maintenance Facility Construction	<u>\$ 424,987</u>	11/3/2027	2027/2028

Town of Jamestown
 Financial Summary Report
 Total Revenues & Expenditures by Fund
 as of June 30, 2019

	<u>General Fund (#10)</u>	<u>General Capital Reserve Fund (#11)</u>	<u>Water/Sewer Fund (#30)</u>	<u>Randleman Reservoir Fund (#60)</u>	<u>Water/Sewer Capital Reserve Fund (#61)</u>
Current Year Revenues (and transfers)	4,573,721	96,187	3,738,260	55,610	377,405
% of budget received	81%	100%	90%	45%	94%
% of budget, excluding appropriated fund balance, received	92%	100%	91%	120%	94%
Expenditures (and transfers)	4,193,709	40,894	2,832,259	61,119	-
% of budget expended	74%	42%	68%	50%	0%
	<u>Fund (#16)</u>	<u>Fund (#17)</u>	<u>Fund (#18)</u>		
	<u>East Fork Capital Project</u>	<u>Lydia Capital Project</u>	<u>Oakdale Ph III Capital Project</u>		
Life to Date Revenues & Other Financing Sources	60,000	-	193,496		
% of budget received	5%	0%	29%		
Life to Date Expenditures	59,065	-	72,804		
% of budget expended	5%	0%	11%		

10 GENERAL FUND

Account	Received			Revenue	
	Current Month	Received YTD	Estimated Revenue	To Be Received	% Received
3000					
3100 AD VALCREM TAXES	1,878.42	1,999,919.99	2,003,027.00	3,107.01	100 %
3101 Interest on Ad Valorem Taxes	357.21	3,681.41	3,000.00	-681.41	123 %
3102 Tax and Tag revenue	17,893.93	161,695.61	161,149.00	19,453.39	99 %
3103 Interest on Tax and Tag Revenues	127.58	1,308.14	1,250.00	-58.14	105 %
3230 SALES AND USE TAX	63,410.95	485,373.26	615,000.00	129,626.74	79 %
3250 Solid Waste Disposal Tax	0.00	2,975.09	2,500.00	-475.09	119 %
3256 ELECTRICITY SALES TAX	96,924.88	204,450.98	205,000.00	549.02	100 %
3257 TELECOMMUNICATIONS SALES TAX	27,045.32	48,454.62	48,000.00	-454.62	101 %
3258 PIPED NATURAL GAS SALES TAX	14,636.06	20,139.16	17,000.00	-3,139.16	118 %
3261 VIDEO PROGRAMMING TAX	23,075.55	45,882.53	40,000.00	-5,882.53	115 %
3310 FEDERAL GRANTS	0.00	8,248.97	160,000.00	151,751.03	5 %
3311 STATE GRANTS	0.00	50,000.00	50,000.00	0.00	100 %
3312 GRANTS FROM GUILFORD COUNTY	0.00	55,500.00	55,500.00	0.00	100 %
3316 POWELL BILL	0.00	109,891.17	100,000.00	-9,891.17	110 %
3322 ALCOHOLIC BEVERAGES TAX	0.00	18,519.05	15,500.00	-3,019.05	119 %
3325 ABC DISTRIBUTION	0.00	50,000.00	50,000.00	0.00	100 %
3341 Telecommunications Planning Fees	3,500.00	18,000.00	14,500.00	-3,500.00	124 %
3343 REVIEW FEES	525.00	11,032.86	5,000.00	-6,032.86	221 %
3344 CODE ENFORCEMENT FEES	0.00	649.08	100.00	-549.08	649 %
3345 INSPECTION AND PERMIT FEES	50.00	349.48	300.00	-49.48	116 %
3346 CELL TOWER RENTAL FEES	35,285.73	91,228.76	91,200.00	-28.76	100 %
3348 REFUSE COLLECTION FEES	13,650.00	162,770.00	160,500.00	-2,270.00	101 %
3600 GREEN FEES	57,675.56	435,332.47	500,000.00	64,667.53	87 %
3601 Loyalty points redeemed	0.00	0.00	-8,500.00	-8,500.00	0 %
3610 MECHANICAL CART RENTALS	26,740.00	215,978.00	270,000.00	54,022.00	80 %
3611 Loyalty points redeemed	0.00	0.00	-4,000.00	-4,000.00	0 %
3620 PULL CART RENTALS	35.00	322.00	300.00	-22.00	107 %
3650 DRIVING RANGE	5,362.00	41,912.00	50,000.00	8,088.00	84 %
3660 GOLF SHOP CONCESSIONS SALES	12,446.78	87,093.71	85,000.00	2,093.71	102 %
3661 Golf Shop Grill Catering Revenues	0.00	731.55	2,000.00	1,268.45	37 %
3665 Golf Special Orders - Sales	1,382.00	6,492.95	5,000.00	-1,492.95	130 %
3675 Golf Clubhouse Rental Fees	1,220.00	11,410.00	10,000.00	-1,410.00	114 %
3831 INVESTMENT EARNINGS	7,046.91	81,521.20	70,000.00	-11,521.20	116 %
3833 CONTRIBUTIONS AND DONATIONS	0.00	1,218.49	1,000.00	-218.49	122 %
3834 CIVIC CENTER RENTAL FEES	0.00	1,570.00	1,000.00	-570.00	157 %
3835 SALES OF FIXED ASSETS	0.00	25,921.50	0.00	-25,921.50	** %
3836 SALES - PRO SHOP GOLF INVENTORY	5,910.85	42,938.59	55,000.00	12,061.41	78 %
3837 SHELTER RENTS	5,240.00	11,410.00	13,000.00	1,590.00	88 %
3838 Building lease revenue	125.00	4,361.00	3,611.00	-750.00	121 %
3839 MISCELLANEOUS REVENUES	-132.86	2,135.63	500.00	-1,635.63	427 %
3840 Rental Golf Sets	435.00	1,960.00	300.00	-1,660.00	653 %
3841 Ball Field Rentals	0.00	300.00	0.00	-300.00	** %
3910 Insurance Recoveries	0.00	10,147.80	8,743.00	-1,404.80	116 %
3983 TRANSFER FROM GENERAL CAPITAL RESERVE FUND	0.00	40,693.81	81,500.00	40,606.19	50 %
3990 POWELL BILL RESERVE APPROPRIATED	0.00	0.00	309,400.00	309,400.00	0 %
3991 FUND BALANCE APPROPRIATED	0.00	0.00	450,289.00	450,289.00	0 %
Account Group Total:	421,846.87	4,573,720.86	5,722,669.00	1,148,948.14	80 %
Fund Total:	421,846.87	4,573,720.86	5,722,669.00	1,148,948.14	80 %

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10 GENERAL FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
0							
4100	GOVERNING BODY EXPENDITURES						
1019	PROFESSIONAL SERVICES	1,047.20	14,586.87	0.00	14,586.87	28,000.00	13,413.13
2100	DEPARTMENT SUPPLIES	0.00	1,465.45	0.00	1,465.45	2,000.00	534.55
2200	FOOD AND PROVISIONS	0.00	1,174.06	0.00	1,174.06	1,500.00	325.94
2600	OFFICE SUPPLIES	31.18	31.18	0.00	31.18	100.00	68.82
3100	TRAVEL	0.00	0.00	0.00	0.00	1,000.00	1,000.00
3150	CONFERENCE FEES AND SCHOOLS	0.00	85.00	0.00	85.00	1,500.00	1,415.00
3200	COMMUNICATIONS	0.00	0.00	0.00	0.00	150.00	150.00
3700	ADVERTISING	130.00	534.00	0.00	534.00	575.00	41.00
3800	DATA PROCESSING SERVICES	46.90	234.50	0.00	234.50	300.00	65.50
3950	DUES AND SUBSCRIPTIONS	0.00	1,725.00	0.00	1,725.00	3,500.00	1,775.00
3955	Permit Fees	0.00	800.00	0.00	800.00	800.00	0.00
3980	MISCELLANEOUS EXPENSE	0.00	204.00	0.00	204.00	250.00	46.00
4990	OTHER CONTRACTED SERVICES	0.00	3,000.00	0.00	3,000.00	6,000.00	3,000.00
6900	Non-profit Grants	0.00	0.00	0.00	0.00	0.00	0.00
6910	LIBRARY GRANT	0.00	116,500.00	0.00	116,500.00	116,500.00	0.00
6920	HISTORIC JAMESTOWN GRANT	0.00	9,500.00	0.00	9,500.00	9,500.00	0.00
6930	YMCA GRANT	0.00	22,350.00	0.00	22,350.00	22,350.00	0.00
6945	JYL Grant	0.00	5,000.00	0.00	5,000.00	5,000.00	0.00
9700	CONTINGENCY	0.00	0.00	0.00	0.00	700.00	700.00
	Account Total:	1,255.28	177,190.06	0.00	177,190.06	199,725.00	22,534.94
4200	ADMINISTRATION EXPENDITURES						
1000	SALARIES AND WAGES	18,546.00	239,754.27	0.00	239,754.27	242,000.00	2,245.73
1003	LONGEVITY PAY	0.00	3,771.00	0.00	3,771.00	4,000.00	229.00
1009	FICA EXPENSE	1,359.99	17,930.00	0.00	17,930.00	19,000.00	1,070.00
1010	RETIREMENT EXPENSE	1,426.84	18,762.15	0.00	18,762.15	20,000.00	1,237.85
1011	HEALTH INSURANCE EXPENSE	1,734.90	20,530.80	0.00	20,530.80	22,000.00	1,469.20
1012	FLEX ADMINISTRATION FEES	24.00	218.51	0.00	218.51	225.00	6.49
1013	RETIREE HEALTH INSURANCE EXPENSE	524.95	6,409.48	0.00	6,409.48	10,800.00	4,390.52
1014	WORKER'S COMPENSATION	0.00	667.92	0.00	667.92	1,000.00	332.08
1015	Unemployment Compensation	0.00	0.00	0.00	0.00	250.00	250.00
1016	Wellness Program Expenditures	0.00	0.00	0.00	0.00	500.00	500.00
1017	DUK EXPENSE	821.08	10,617.27	0.00	10,617.27	10,800.00	182.73
1019	PROFESSIONAL SERVICES	0.00	11,475.80	0.00	11,475.80	12,126.00	650.20
2100	DEPARTMENT SUPPLIES	0.00	716.96	0.00	716.96	1,675.00	958.04
2200	FOOD AND PROVISIONS	0.00	566.26	0.00	566.26	750.00	183.74
2600	OFFICE SUPPLIES	162.01	1,267.64	0.00	1,267.64	2,500.00	1,232.36
2900	ASSETS NOT CAPITALIZED	0.00	576.42	0.00	576.42	1,000.00	423.58
3100	TRAVEL	0.00	2,438.19	0.00	2,438.19	4,000.00	1,561.81
3150	CONFERENCE FEES AND SCHOOLS	0.00	2,512.00	0.00	2,512.00	9,000.00	6,488.00
3200	COMMUNICATIONS	554.26	6,573.23	0.00	6,573.23	6,500.00	-73.23
3400	PRINTING	0.00	100.83	0.00	100.83	500.00	399.17
3500	REPAIRS AND MAINTENANCE	0.00	0.00	0.00	0.00	300.00	300.00
3800	DATA PROCESSING SERVICES	827.71	10,502.69	0.00	10,502.69	15,000.00	4,497.31
3950	DUES AND SUBSCRIPTIONS	60.00	7,565.45	0.00	7,565.45	9,000.00	1,434.55
3960	BANK AND MERCHANT FEES	0.00	6.00	0.00	6.00	2,000.00	1,994.00
3980	MISCELLANEOUS EXPENSE	0.00	171.92	0.00	171.92	500.00	328.08
4300	EQUIPMENT RENTAL	184.45	2,438.26	0.00	2,438.26	3,000.00	561.74
4400	SERVICE & MAINTENANCE CONTRACTS	675.00	8,627.95	0.00	8,627.95	11,000.00	2,372.05

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10 GENERAL FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
4500	INSURANCE AND BONDING	0.00	750.00	0.00	750.00	1,000.00	250.00
4990	OTHER CONTRACTED SERVICES	526.27	20,539.92	0.00	20,539.92	26,500.00	5,960.08
5200	DATA PROCESSING EQUIPMENT	0.00	4,950.00	0.00	4,950.00	5,000.00	50.00
6820	First Bank Credit Card Encumbrance	0.00	0.00	0.00	0.00	3,000.00	3,000.00
9700	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
Account Total:		27,427.49	400,440.92	0.00	400,440.92	444,926.00	44,485.08
4900 PLANNING DEPARTMENT EXPENDITURES							
1000	SALARIES AND WAGES	6,652.00	86,335.62	0.00	86,335.62	87,000.00	664.38
1003	LONGEVITY PAY	0.00	2,161.00	0.00	2,161.00	2,250.00	89.00
1009	FICA EXPENSE	466.38	6,255.96	0.00	6,255.96	7,000.00	744.04
1010	RETIREMENT EXPENSE	520.18	6,920.37	0.00	6,920.37	7,000.00	79.63
1011	HEALTH INSURANCE EXPENSE	578.30	6,843.60	0.00	6,843.60	7,050.00	206.40
1012	FLEX ADMINISTRATION FEES	12.00	104.08	0.00	104.08	110.00	5.92
1014	WORKER'S COMPENSATION	0.00	133.59	0.00	133.59	200.00	66.41
1015	Unemployment Compensation	0.00	0.00	0.00	0.00	200.00	200.00
1017	401K EXPENSE	299.30	3,878.29	0.00	3,878.29	4,000.00	121.71
1019	PROFESSIONAL SERVICES	0.00	126.58	0.00	126.58	127.00	0.42
2100	DEPARTMENT SUPPLIES	52.95	653.67	0.00	653.67	750.00	96.33
2200	FOOD AND PROVISIONS	0.00	10.00	0.00	10.00	200.00	190.00
2500	VEHICLE SUPPLIES	0.00	679.00	0.00	679.00	750.00	71.00
2520	FUELS - GAS & OIL	419.41	419.41	0.00	419.41	750.00	330.59
2600	OFFICE SUPPLIES	0.00	50.61	0.00	50.61	1,000.00	949.39
2900	ASSETS NOT CAPITALIZED	0.00	649.00	0.00	649.00	900.00	251.00
3100	TRAVEL	0.00	228.33	0.00	228.33	850.00	621.67
3150	CONFERENCE FEES AND SCHOOLS	0.00	1,600.00	0.00	1,600.00	2,500.00	900.00
3200	COMMUNICATIONS	165.95	1,998.74	0.00	1,998.74	2,000.00	1.26
3400	PRINTING	0.00	0.00	0.00	0.00	0.00	0.00
3500	REPAIRS AND MAINTENANCE	0.00	55.00	0.00	55.00	250.00	195.00
3700	ADVERTISING	0.00	611.30	0.00	611.30	1,500.00	888.70
3800	DATA PROCESSING SERVICES	295.06	3,384.55	0.00	3,384.55	3,375.00	-9.55
3900	DRUG TESTING & BACKGROUND CHECKS	0.00	108.00	0.00	108.00	100.00	-8.00
3950	DUES AND SUBSCRIPTIONS	0.00	2,038.27	0.00	2,038.27	2,050.00	11.73
3980	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
4400	SERVICE & MAINTENANCE CONTRACTS	0.00	350.00	0.00	350.00	400.00	50.00
4500	INSURANCE AND BONDING	0.00	270.64	0.00	270.64	300.00	29.36
4990	OTHER CONTRACTED SERVICES	0.00	683.04	0.00	683.04	2,000.00	1,316.96
4991	Telecommunications Contracted	2,000.00	11,500.00	0.00	11,500.00	14,500.00	3,000.00
4995	ENGINEERING FEES NOT CAPITALIZED	0.00	0.00	0.00	0.00	175.00	175.00
6820	First Bank Credit Card Encumbrance	0.00	0.00	0.00	0.00	1,000.00	1,000.00
9700	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
Account Total:		11,461.53	138,048.65	0.00	138,048.65	150,287.00	12,238.35
5000 BUILDING & GROUNDS EXPENDITURES							
2100	DEPARTMENT SUPPLIES	337.45	5,191.05	0.00	5,191.05	7,000.00	1,808.95
2140	SEED and SOD	0.00	0.00	0.00	0.00	500.00	500.00
2141	CHEMICALS	0.00	483.25	0.00	483.25	500.00	16.75
2142	FERTILIZER AND LIME	0.00	340.00	0.00	340.00	500.00	160.00
2144	MULCH & PINE NEEDLES	0.00	0.00	0.00	0.00	2,500.00	2,500.00
2400	CONSTRUCTION & REPAIR SUPPLIES	0.00	36.81	0.00	36.81	1,000.00	963.19
2900	ASSETS NOT CAPITALIZED	0.00	2,500.51	0.00	2,500.51	2,500.00	-0.51

10 GENERAL FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
3200	COMMUNICATIONS	188.08	1,800.85	0.00	1,800.85	2,000.00	199.15
3300	UTILITIES	1,630.86	21,955.10	0.00	21,955.10	28,000.00	6,044.90
3350	Water Utilities	22.88	227.84	0.00	227.84	400.00	172.16
3500	REPAIRS AND MAINTENANCE	0.00	12,465.81	0.00	12,465.81	17,500.00	5,034.19
3940	LANDFILL FEES/DUMPSTER P/U	0.00	223.19	0.00	223.19	500.00	276.81
3960	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	500.00	500.00
4400	SERVICE & MAINTENANCE CONTRACTS	1,950.00	25,620.05	0.00	25,620.05	32,000.00	6,379.95
4500	INSURANCE AND BONDING	0.00	22,553.37	0.00	22,553.37	25,000.00	2,446.63
4990	OTHER CONTRACTED SERVICES	150.00	20,335.81	0.00	20,335.81	23,000.00	2,664.19
5000	Capital Outlay - Land	0.00	0.00	0.00	0.00	4,500.00	4,500.00
5700	CAPITAL OUTLAY - LAND AND	900.00	900.00	0.00	900.00	25,000.00	24,100.00
9700	CONTINGENCY	0.00	0.00	0.00	0.00	4,000.00	4,000.00
	Account Total:	5,179.29	114,633.64	0.00	114,633.64	176,900.00	62,266.36
5100	PUBLIC SAFETY EXPENDITURES						
4910	SHERIFF CONTRACT	162,560.44	317,927.14	0.00	317,927.14	370,000.00	52,072.86
4911	Sheriff Off Duty - Town events	0.00	2,010.00	0.00	2,010.00	2,904.00	894.00
4912	Sheriff off-duty for non-profit	0.00	1,154.00	0.00	1,154.00	2,096.00	942.00
4920	ANIMAL CONTRCL CONTRACT	1,771.25	7,949.00	0.00	7,949.00	9,000.00	1,051.00
	Account Total:	164,331.69	329,040.14	0.00	329,040.14	384,000.00	54,959.86
5300	FIRE EXPENSES						
3956	Fire Inspection Fees	0.00	1,407.50	0.00	1,407.50	6,400.00	4,992.50
3980	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	200.00	200.00
4900	PINECROFT SEDGEFIELD FIRE CONTRACT	0.00	527,590.48	0.00	527,590.48	527,600.00	9.52
5500	CAPITAL OUTLAY EQUIPMENT	0.00	5,135.80	0.00	5,135.80	17,200.00	12,064.20
9700	CONTINGENCY	0.00	0.00	0.00	0.00	1,000.00	1,000.00
	Account Total:	0.00	534,133.78	0.00	534,133.78	552,400.00	18,266.22
5600	STREET MAINTENANCE EXPENDITURES						
2100	DEPARTMENT SUPPLIES	0.00	4,863.08	0.00	4,863.08	5,000.00	116.92
2400	CONSTRUCTION & REPAIR SUPPLIES	1,201.36	5,033.85	0.00	5,033.85	6,000.00	966.15
2500	VEHICLE SUPPLIES	8.99	1,362.90	0.00	1,362.90	5,000.00	1,637.10
2520	FUELS - GAS & OIL	1,751.07	1,751.07	0.00	1,751.07	2,500.00	748.93
2900	ASSETS NOT CAPITALIZED	0.00	5,864.00	0.00	5,864.00	40,000.00	34,136.00
3300	UTILITIES	8,860.14	81,132.18	0.00	81,132.18	105,000.00	23,867.82
3500	REPAIRS AND MAINTENANCE	0.00	1,030.56	0.00	1,030.56	4,645.00	3,614.44
3700	ADVERTISING	0.00	3,114.40	0.00	3,114.40	3,400.00	285.60
3940	LANDFILL FEES/DUMPSTER P/U	0.00	352.47	0.00	352.47	350.00	-2.47
3955	Permit Fees	0.00	1,055.00	0.00	1,055.00	1,055.00	0.00
3980	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	100.00	100.00
4500	INSURANCE AND BONDING	0.00	1,062.56	0.00	1,062.56	1,200.00	117.44
4980	STORMWATER FEES	0.00	5,000.00	0.00	5,000.00	5,000.00	0.00
4990	OTHER CONTRACTED SERVICES	0.00	1,000.00	0.00	1,000.00	35,174.00	34,174.00
4995	ENGINEERING FEES NOT CAPITALIZED	0.00	21,400.00	0.00	21,400.00	21,650.00	250.00
5700	CAPITAL OUTLAY - LAND AND	0.00	2,750.00	0.00	2,750.00	208,815.00	206,065.00
9700	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
	Account Total:	11,821.56	136,812.07	0.00	136,812.07	444,889.00	308,076.93

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10 GENERAL FUND

Account Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
5700 POWELL BILL						
1000 SALARIES AND WAGES	0.00	5,926.02	0.00	5,926.02	12,000.00	6,073.98
1009 FICA EXPENSE	0.00	447.57	0.00	447.57	1,200.00	752.43
1010 RETIREMENT EXPENSE	0.00	463.41	0.00	463.41	1,200.00	736.59
2100 DEPARTMENT SUPPLIES	0.00	177.60	0.00	177.60	6,000.00	5,822.40
4990 OTHER CONTRACTED SERVICES	302,950.36	305,940.36	0.00	305,940.36	319,000.00	13,059.64
5700 CAPITAL OUTLAY - LAND AND	976.04	976.04	0.00	976.04	120,000.00	119,023.96
Account Total:	303,926.40	313,931.00	0.00	313,931.00	459,400.00	145,469.00
		<i>Street paving</i>				
5800 SANITATION EXPENDITURES						
1000 SALARIES AND WAGES	6,363.47	88,289.75	0.00	88,289.75	98,000.00	9,710.25
1003 LONGEVITY PAY	0.00	793.00	0.00	793.00	1,000.00	207.00
1009 FICA EXPENSE	469.10	6,462.02	0.00	6,462.02	7,600.00	1,137.98
1010 RETIREMENT EXPENSE	499.58	6,983.85	0.00	6,983.85	8,000.00	1,016.15
1011 HEALTH INSURANCE EXPENSE	1,734.89	19,393.61	0.00	19,393.61	23,000.00	3,606.39
1012 FLEX ADMINISTRATION FEES	12.00	142.78	0.00	142.78	400.00	257.22
1013 RETIREE HEALTH INSURANCE EXPENSE	561.70	5,617.00	0.00	5,617.00	9,000.00	3,383.00
1014 WORKER'S COMPENSATION	0.00	9,295.63	0.00	9,295.63	13,500.00	4,204.37
1015 Unemployment Compensation	0.00	0.00	0.00	0.00	250.00	250.00
1017 401K EXPENSE	303.04	3,926.38	0.00	3,926.38	4,300.00	373.62
1019 PROFESSIONAL SERVICES	0.00	296.00	0.00	296.00	296.00	0.00
2100 DEPARTMENT SUPPLIES	200.98	7,938.47	0.00	7,938.47	12,450.00	4,511.53
2500 VEHICLE SUPPLIES	0.00	3,973.73	0.00	3,973.73	8,500.00	4,526.27
2520 FUELS - GAS & OIL	1,337.59	15,391.12	0.00	15,391.12	18,000.00	2,608.88
3200 COMMUNICATIONS	101.02	1,381.21	0.00	1,381.21	2,000.00	618.79
3400 PRINTING	0.00	420.00	0.00	420.00	1,000.00	580.00
3500 REPAIRS AND MAINTENANCE	0.00	5,022.88	0.00	5,022.88	5,050.00	27.12
3900 DRUG TESTING & BACKGROUND CHECKS	276.00	1,004.00	0.00	1,004.00	1,400.00	396.00
3940 LANDFILL FEES/DUMPSTER P/U	5,361.34	49,299.52	0.00	49,299.52	60,000.00	10,700.48
3945 Recycle Fees	8,100.00	88,322.40	0.00	88,322.40	92,000.00	3,677.60
3980 MISCELLANEOUS EXPENSE	0.00	279.58	0.00	279.58	500.00	220.42
4300 EQUIPMENT RENTAL	0.00	881.76	0.00	881.76	900.00	18.24
4500 INSURANCE AND BONDING	0.00	1,623.84	0.00	1,623.84	1,800.00	176.16
9700 CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
Account Total:	25,320.71	316,738.53	0.00	316,738.53	368,946.00	52,207.47
6200 RECREATION EXPENDITURES						
1000 SALARIES AND WAGES	7,129.21	95,283.26	0.00	95,283.26	101,500.00	6,216.74
1003 LONGEVITY PAY	0.00	1,900.00	0.00	1,900.00	2,200.00	300.00
1009 FICA EXPENSE	539.26	7,367.25	0.00	7,367.25	8,500.00	1,132.75
1010 RETIREMENT EXPENSE	557.49	7,042.52	0.00	7,042.52	7,500.00	457.48
1011 HEALTH INSURANCE EXPENSE	1,294.82	14,921.58	0.00	14,921.58	16,000.00	1,078.42
1012 FLEX ADMINISTRATION FEES	12.00	112.43	0.00	112.43	125.00	12.57
1014 WORKER'S COMPENSATION	0.00	3,005.65	0.00	3,005.65	4,500.00	1,494.35
1015 Unemployment Compensation	0.00	0.00	0.00	0.00	400.00	400.00
1017 401K EXPENSE	319.70	3,977.40	0.00	3,977.40	4,200.00	222.60
1019 PROFESSIONAL SERVICES	0.00	246.80	0.00	246.80	247.00	0.20
2100 DEPARTMENT SUPPLIES	1,152.35	7,550.52	0.00	7,550.52	8,000.00	449.48
2140 SEED and SOD	0.00	432.00	0.00	432.00	1,500.00	1,068.00
2141 CHEMICALS	996.79	3,371.98	0.00	3,371.98	5,500.00	2,128.02
2142 FERTILIZER AND LIME	0.00	1,543.75	0.00	1,543.75	5,000.00	3,456.25

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10 GENERAL FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
2143	IRRIGATION SUPPLIES	53.64	90.84	0.00	90.84	800.00	709.16
2144	MULCH & PINE NEEDLES	0.00	2,627.40	0.00	2,627.40	6,000.00	3,372.60
2145	TOPSOIL (Sand)	0.00	0.00	0.00	0.00	1,500.00	1,500.00
2200	FOOD AND PROVISIONS	0.00	91.66	0.00	91.66	300.00	208.34
2400	CONSTRUCTION & REPAIR SUPPLIES	0.00	1,830.29	0.00	1,830.29	2,100.00	269.71
2500	VEHICLE SUPPLIES	7.99	396.83	0.00	396.83	500.00	103.17
2520	FUELS - GAS & OIL	4,668.45	4,735.35	0.00	4,735.35	5,000.00	264.65
2550	EQUIPMENT SUPPLIES	27.81	1,150.61	0.00	1,150.61	3,750.00	2,599.39
2600	OFFICE SUPPLIES	0.00	81.02	0.00	81.02	500.00	418.98
2900	ASSETS NOT CAPITALIZED	3,921.00	6,421.00	0.00	6,421.00	6,500.00	79.00
3100	TRAVEL	0.00	90.10	0.00	90.10	250.00	159.90
3150	CONFERENCE FEES AND SCHOOLS	0.00	580.00	0.00	580.00	700.00	120.00
3200	COMMUNICATIONS	148.26	1,141.07	0.00	1,141.07	1,650.00	508.93
3300	UTILITIES	1,015.27	12,124.82	0.00	12,124.82	14,000.00	1,875.18
3350	Water Utilities	0.00	257.21	0.00	257.21	650.00	392.79
3500	REPAIRS AND MAINTENANCE	690.00	1,837.91	0.00	1,837.91	2,500.00	662.09
3700	ADVERTISING	0.00	33.24	0.00	33.24	1,000.00	966.76
3710	Sponsorship expenditures	0.00	34.50	0.00	34.50	100.00	65.50
3800	DATA PROCESSING SERVICES	100.00	100.00	0.00	100.00	120.00	20.00
3900	DRUG TESTING & BACKGROUND CHECKS	268.00	696.00	0.00	696.00	750.00	54.00
3940	LANDFILL FEES/DUMPSTER P/U	0.00	308.22	0.00	308.22	700.00	391.78
3950	DUES AND SUBSCRIPTIONS	0.00	175.00	0.00	175.00	250.00	75.00
3980	MISCELLANEOUS EXPENSE	79.00	204.00	0.00	204.00	500.00	296.00
3981	Special Events	1,203.98	10,633.98	0.00	10,633.98	12,000.00	1,366.02
4300	EQUIPMENT RENTAL	145.42	1,990.86	0.00	1,990.86	2,000.00	9.14
4400	SERVICE & MAINTENANCE CONTRACTS	185.00	2,619.99	0.00	2,619.99	2,700.00	80.01
4500	INSURANCE AND BONDING	0.00	1,804.27	0.00	1,804.27	2,000.00	195.73
4990	OTHER CONTRACTED SERVICES	19,775.00	28,341.75	0.00	28,341.75	28,354.00	12.25
5800	CAPITAL OUTLAY - BUILDINGS &	0.00	10,000.00	0.00	10,000.00	10,000.00	0.00
9700	CONTINGENCY	0.00	0.00	0.00	0.00	125.00	125.00
Account Total:		44,290.47	237,153.06	0.00	237,153.06	272,471.00	35,317.94
<i>Recreation Strategic plan</i>							
6300	GOLF COURSE MAINTENANCE						
1000	SALARIES AND WAGES	23,790.40	288,774.28	0.00	288,774.28	292,000.00	3,225.72
1003	LONGEVITY PAY	0.00	5,705.00	0.00	5,705.00	5,800.00	95.00
1009	FICA EXPENSE	1,761.51	21,809.61	0.00	21,809.61	24,000.00	2,190.39
1010	RETIREMENT EXPENSE	1,636.93	21,747.99	0.00	21,747.99	23,000.00	1,252.01
1011	HEALTH INSURANCE EXPENSE	3,331.56	39,546.43	0.00	39,546.43	42,000.00	2,453.57
1012	FLEX ADMINISTRATION FEES	12.00	186.82	0.00	186.82	300.00	113.18
1013	RETIREE HEALTH INSURANCE EXPENSE	258.76	1,552.49	0.00	1,552.49	6,000.00	4,447.51
1014	WORKER'S COMPENSATION	0.00	5,956.03	0.00	5,956.03	6,000.00	43.97
1015	Unemployment Compensation	0.00	0.00	0.00	0.00	500.00	500.00
1017	401K EXPENSE	940.78	12,228.16	0.00	12,228.16	12,400.00	171.84
1019	PROFESSIONAL SERVICES	0.00	677.50	0.00	677.50	678.00	0.50
2100	DEPARTMENT SUPPLIES	266.75	6,947.51	0.00	6,947.51	7,000.00	52.49
2140	SEED and SOD	0.00	1,912.00	0.00	1,912.00	3,500.00	1,588.00
2141	CHEMICALS	1,245.00	34,052.78	0.00	34,052.78	34,000.00	-52.78
2142	FERTILIZER AND LIME	482.00	22,789.07	0.00	22,789.07	29,500.00	6,710.93
2143	IRRIGATION SUPPLIES	752.27	3,649.13	0.00	3,649.13	5,900.00	2,250.87
2145	TOPSOIL (Sand)	1,879.85	7,793.50	0.00	7,793.50	15,000.00	7,206.50
2155	TEE AND GREEN SUPPLIES	0.00	1,658.92	0.00	1,658.92	3,000.00	1,341.08

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10 GENERAL FUND

Account Object	Expended	Expended	Encumbered	Committed	Current	Available
	Current Month	YTD	YTD	YTD	Appropriation	Appropriation
2200 FOOD AND PROVISIONS	0.00	112.99	0.00	112.99	100.00	-12.99
2400 CONSTRUCTION & REPAIR SUPPLIES	0.00	5,959.62	0.00	5,959.62	6,000.00	40.38
2500 VEHICLE SUPPLIES	0.00	509.49	0.00	509.49	1,500.00	990.51
2520 FUELS - GAS & OIL	-2,149.54	15,399.94	0.00	15,399.94	19,600.00	4,200.06
2550 EQUIPMENT SUPPLIES	484.02	14,352.78	0.00	14,352.78	15,500.00	1,147.22
2600 OFFICE SUPPLIES	0.00	292.67	0.00	292.67	200.00	-92.67
2900 ASSETS NOT CAPITALIZED	0.00	1,461.22	0.00	1,461.22	3,150.00	1,688.78
3100 TRAVEL	0.00	258.76	0.00	258.76	1,000.00	741.24
3150 CONFERENCE FEES AND SCHOOLS	0.00	355.00	0.00	355.00	1,500.00	1,145.00
3200 COMMUNICATIONS	572.45	4,560.93	0.00	4,560.93	5,200.00	639.07
3300 UTILITIES	783.30	17,325.64	0.00	17,325.64	19,000.00	1,674.36
3350 Water Utilities	0.00	257.21	0.00	257.21	650.00	392.79
3500 REPAIRS AND MAINTENANCE	0.00	8,841.59	0.00	8,841.59	11,689.00	2,847.41
3700 ADVERTISING	0.00	0.00	0.00	0.00	500.00	500.00
3800 DATA PROCESSING SERVICES	74.56	938.02	0.00	938.02	1,050.00	111.98
3900 DRUG TESTING & BACKGROUND CHECKS	559.00	1,150.00	0.00	1,150.00	1,450.00	300.00
3940 LANDFILL FEES/DUMPSTER P/U	31.06	2,843.46	0.00	2,843.46	3,800.00	956.54
3950 DUES AND SUBSCRIPTIONS	0.00	1,634.99	0.00	1,634.99	1,700.00	65.01
3980 MISCELLANEOUS EXPENSE	0.00	38.28	0.00	38.28	0.00	-38.28
4300 EQUIPMENT RENTAL	145.42	54,216.40	0.00	54,216.40	56,100.00	1,883.60
4400 SERVICE & MAINTENANCE CONTRACTS	0.00	3,846.48	0.00	3,846.48	3,850.00	3.52
4500 INSURANCE AND BONDING	0.00	11,061.62	0.00	11,061.62	12,000.00	938.38
4950 LAB TESTING	0.00	295.00	0.00	295.00	400.00	105.00
4990 OTHER CONTRACTED SERVICES	0.00	2,118.00	0.00	2,118.00	5,000.00	2,882.00
5400 CAPITAL OUTLAY - MOTOR VEHICLES	-52.00	26,999.83	0.00	26,999.83	27,075.00	75.17
5500 CAPITAL OUTLAY EQUIPMENT	0.00	5,516.00	0.00	5,516.00	5,516.00	0.00
5700 CAPITAL OUTLAY - LAND AND	0.00	0.00	0.00	0.00	24,259.00	24,259.00
5800 CAPITAL OUTLAY - BUILDINGS &	0.00	0.00	0.00	0.00	590,000.00	590,000.00
9700 CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
Account Total:	36,806.08	657,333.14	0.00	657,333.14	1,328,367.00	671,033.86
6301 GOLF SHOP EXPENDITURES						
1000 SALARIES AND WAGES	16,792.45	185,605.49	0.00	185,605.49	187,500.00	1,894.51
1003 LONGEVITY PAY	0.00	1,205.00	0.00	1,205.00	1,250.00	45.00
1009 FICA EXPENSE	1,292.04	14,190.20	0.00	14,190.20	15,000.00	809.80
1010 RETIREMENT EXPENSE	774.17	9,804.44	0.00	9,804.44	10,000.00	195.56
1011 HEALTH INSURANCE EXPENSE	1,734.90	20,530.80	0.00	20,530.80	22,000.00	1,469.20
1012 FLEX ADMINISTRATION FEES	0.00	46.05	0.00	46.05	55.00	8.95
1013 RETIREE HEALTH INSURANCE EXPENSE	0.00	1,539.66	0.00	1,539.66	6,000.00	4,460.34
1014 WORKER'S COMPENSATION	0.00	1,335.84	0.00	1,335.84	2,000.00	664.16
1015 Unemployment Compensation	0.00	0.00	0.00	0.00	2,000.00	2,000.00
1017 401K EXPENSE	416.84	5,402.68	0.00	5,402.68	5,450.00	47.32
1019 PROFESSIONAL SERVICES	0.00	302.32	0.00	302.32	303.00	0.68
2100 DEPARTMENT SUPPLIES	358.20	8,368.72	0.00	8,368.72	10,700.00	2,331.28
2101 Grill Supplies	112.42	2,092.67	0.00	2,092.67	7,500.00	5,407.33
2150 SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
2156 RANGE SUPPLIES	0.00	2,609.88	0.00	2,609.88	4,000.00	1,390.12
2160 TOURNAMENT SUPPLIES and PRIZES	0.00	0.00	0.00	0.00	100.00	100.00
2200 FOOD AND PROVISIONS	0.00	30.00	0.00	30.00	350.00	320.00
2400 CONSTRUCTION & REPAIR SUPPLIES	0.00	840.56	0.00	840.56	1,000.00	159.44
2500 VEHICLE SUPPLIES	0.00	30.97	0.00	30.97	500.00	469.03

allocation from Recreation

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10 GENERAL FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
2520	FUELS - GAS & OIL	106.53	106.53	0.00	106.53	500.00	393.47
2600	OFFICE SUPPLIES	112.21	541.45	0.00	541.45	1,500.00	958.55
2700	GOLF INVENTORY FOR RESALE	3,524.97	28,959.82	0.00	28,959.82	38,000.00	9,040.18
2705	Golf Special Orders - Purchases	1,092.46	5,841.67	0.00	5,841.67	5,500.00	-341.67
2710	CONCESSION INVENTORY RESALE	5,038.57	26,876.70	0.00	26,876.70	45,000.00	18,123.30
2715	Food purchased not in inventory	1,396.08	10,913.14	0.00	10,913.14	20,500.00	9,586.86
2900	ASSETS NOT CAPITALIZED	0.00	779.59	0.00	779.59	1,800.00	1,020.41
3100	TRAVEL	0.00	0.00	0.00	0.00	500.00	500.00
3150	CONFERENCE FEES AND SCHOOLS	0.00	265.00	0.00	265.00	1,000.00	735.00
3200	COMMUNICATIONS	890.31	9,615.60	0.00	9,615.60	10,500.00	884.40
3300	UTILITIES	2,791.64	14,616.65	0.00	14,616.65	16,700.00	2,083.35
3350	Water Utilities	16.16	273.38	0.00	273.38	500.00	226.62
3500	REPAIRS AND MAINTENANCE	137.05	1,840.01	0.00	1,840.01	4,000.00	2,159.99
3700	ADVERTISING	60.40	7,037.80	0.00	7,037.80	15,000.00	7,962.20
3800	DATA PROCESSING SERVICES	588.02	7,043.48	0.00	7,043.48	7,100.00	56.52
3900	DRUG TESTING & BACKGROUND CHECKS	160.00	798.00	0.00	798.00	2,000.00	1,202.00
3940	LANDFILL FEES/DUMPSTER P/U	0.00	2,672.46	0.00	2,672.46	3,600.00	927.54
3950	DUES AND SUBSCRIPTIONS	0.00	689.98	0.00	689.98	600.00	-89.98
3955	Permit Fees	0.00	100.00	0.00	100.00	200.00	100.00
3960	BANK AND MERCHANT FEES	1,784.90	12,964.24	0.00	12,964.24	20,000.00	7,035.76
3980	MISCELLANEOUS EXPENSE	108.00	108.00	0.00	108.00	250.00	142.00
4300	EQUIPMENT RENTAL	146.81	2,295.43	0.00	2,295.43	2,500.00	204.57
4310	GOLF CART RENTALS	5,327.28	59,938.68	0.00	59,938.68	65,800.00	5,861.32
4311	SALES AND USE TAX PAID	1,920.98	13,654.16	0.00	13,654.16	20,000.00	6,345.84
4400	SERVICE & MAINTENANCE CONTRACTS	935.68	11,245.48	0.00	11,245.48	13,000.00	1,754.52
4500	INSURANCE AND BONDING	0.00	11,177.12	0.00	11,177.12	12,000.00	822.88
4990	OTHER CONTRACTED SERVICES	557.00	1,340.50	0.00	1,340.50	3,000.00	1,659.50
9700	CONTINGENCY	0.00	0.00	0.00	0.00	300.00	300.00
	Account Total:	48,176.10	485,630.15	0.00	485,630.15	587,056.00	101,427.85
5000	Debt Service						
7100	DEBT PRINCIPAL PAYMENTS	22,892.84	171,197.65	0.00	171,197.65	171,250.00	52.35
7200	DEBT INTEREST PAYMENTS	1,959.78	25,479.51	0.00	25,479.51	25,650.00	170.49
	Account Total:	24,852.62	196,677.16	0.00	196,677.16	196,900.00	222.84
9600	OTHER FINANCING USES						
9600	TRANSFERS TO OTHER FUNDS	60,890.42	155,946.76	0.00	155,946.76	156,400.00	453.24
	Account Total:	60,890.42	155,946.76	0.00	155,946.76	156,400.00	453.24
	Account Group Total:	765,739.64	4,193,709.06	0.00	4,193,709.06	5,722,669.00	1,528,959.94
	Fund Total:	765,739.64	4,193,709.06	0.00	4,193,709.06	5,722,669.00	1,528,959.94

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TOWN OF JAMESTOWN, NC
Statement of Revenue Budget vs Actuals
For the Accounting Period: 6 / 19

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11 General Capital Reserve Fund

Account	Received		Estimated Revenue	Revenue %	
	Current Month	Received YTD		To Be Received	Received
3000					
3831 INVESTMENT EARNINGS	23.98	240.57	75.00	-165.57	321 %
3981 TRANSFER FROM GENERAL FUND	890.42	95,946.76	96,400.00	453.24	100 %
Account Group Total:	914.40	96,187.33	96,475.00	287.67	100 %
Fund Total:	914.40	96,187.33	96,475.00	287.67	100 %

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TOWN OF JAMESTOWN, NC
Budget vs. Actual Report
For the Accounting Period: 6 / 19

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11 General Capital Reserve Fund

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
0							
9600	OTHER FINANCING USES						
9600	TRANSFERS TO OTHER FUNDS	0.00	40,893.81	0.00	40,893.81	81,500.00	40,606.19
9801	Res for Future Exp-Jamestown Park	0.00	0.00	0.00	0.00	14,975.00	14,975.00
	Account Total:	0.00	40,893.81	0.00	40,893.81	96,475.00	55,581.19
	Account Group Total:	0.00	40,893.81	0.00	40,893.81	96,475.00	55,581.19
	Fund Total:	0.00	40,893.81	0.00	40,893.81	96,475.00	55,581.19

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30 WATER AND SEWER

Account	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
3030					
3345 INSPECTION AND PERMIT FEES	90.88	3,002.99	3,000.00	-2.99	100 %
3710 UTILITY CHARGE - WATER	84,860.24	873,914.20	905,000.00	31,085.80	97 %
3720 UTILITY CHARGE - SEWER	115,938.29	2,600,535.91	2,900,000.00	299,164.09	90 %
3730 TAPS AND CONNECTIONS - WATER	0.00	0.00	0.00	0.00	** %
3740 TAPS AND CONNECTIONS - SEWER	0.00	0.00	0.00	0.00	** %
3741 Meter Fee	870.00	2,630.00	0.00	-2,630.00	** %
3742 System Development Fees to be transferred	7,300.00	18,500.00	0.00	-18,500.00	** %
3743 System Administration/Installation Fee	300.00	750.00	0.00	-750.00	** %
3745 Connection Fees - Water and Sewer	900.00	10,200.00	9,000.00	-1,200.00	113 %
3750 NONPAYMENT / RECONNECTION FEES	650.00	11,100.00	10,000.00	-1,100.00	111 %
3755 Return Check Fees	25.00	400.00	500.00	100.00	80 %
3760 LATE FEES	2,240.00	22,030.00	21,000.00	-1,830.00	109 %
3765 CREDIT CARD ADMINISTRATION FEES	51.50	763.07	650.00	-113.07	117 %
3831 INVESTMENT EARNINGS	11,754.43	130,361.65	120,000.00	-10,861.65	109 %
3839 MISCELLANEOUS REVENUES	0.00	107.80	500.00	392.20	22 %
3984 TRANSFER FROM CAPITAL PROJECTS FUND	0.00	1,245.69	1,245.69	0.00	100 %
3987 TRANSFER FROM RANDLEMAN CAPITAL RESERVE FUND	0.00	61,118.61	123,000.00	61,881.39	50 %
3992 NET POSITION APPROPRIATED	0.00	0.00	92,364.31	92,364.31	0 %
Account Group Total:	227,980.34	3,738,259.92	4,186,260.00	448,000.08	89 %
Fund Total:	227,980.34	3,738,259.92	4,186,260.00	448,000.08	89 %

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30 WATER AND SEWER

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
0							
7100	WATER AND SEWER						
1000	SALARIES AND WAGES	42,097.43	520,228.85	0.00	520,228.85	575,000.00	54,771.15
1003	LONGEVITY PAY	0.00	12,202.00	0.00	12,202.00	12,500.00	298.00
1009	FICA EXPENSE	3,213.57	40,634.20	0.00	40,634.20	44,000.00	3,365.80
1010	RETIREMENT EXPENSE	3,200.81	40,529.39	0.00	40,529.39	45,000.00	4,470.61
1011	HEALTH INSURANCE EXPENSE	5,783.00	62,178.10	0.00	62,178.10	77,000.00	14,821.90
1012	FLEX ADMINISTRATION FEES	36.00	405.33	0.00	405.33	700.00	294.67
1013	RETIREE HEALTH INSURANCE EXPENSE	33.77	6,780.79	0.00	6,780.79	10,800.00	4,019.21
1014	WORKER'S COMPENSATION	0.00	13,137.34	0.00	13,137.34	20,000.00	6,862.66
1015	Unemployment Compensation	0.00	0.00	0.00	0.00	1,000.00	1,000.00
1017	401K EXPENSE	1,818.58	22,406.28	0.00	22,406.28	26,000.00	3,593.72
1019	PROFESSIONAL SERVICES	0.00	12,075.00	0.00	12,075.00	12,225.00	150.00
2100	DEPARTMENT SUPPLIES	3,918.90	19,667.72	0.00	19,667.72	30,000.00	10,332.28
2105	WATER METERS	29,573.50	29,573.50	0.00	29,573.50	30,000.00	426.50
2200	FOOD AND PROVISIONS	5.97	936.36	0.00	936.36	1,000.00	63.64
2400	CONSTRUCTION & REPAIR SUPPLIES	4,220.41	13,919.77	0.00	13,919.77	14,000.00	80.23
2500	VEHICLE SUPPLIES	797.92	3,081.57	0.00	3,081.57	7,500.00	4,418.43
2520	FUELS - GAS & OIL	1,540.93	14,728.59	0.00	14,728.59	20,000.00	5,271.41
2550	EQUIPMENT SUPPLIES	155.76	2,244.08	0.00	2,244.08	5,000.00	2,755.92
2600	OFFICE SUPPLIES	151.43	1,153.50	0.00	1,153.50	2,000.00	846.50
2750	PURCHASE OF WATER	38,373.31	238,048.17	0.00	238,048.17	300,000.00	61,951.83
2755	Water Transmission Fees	1,890.70	21,096.90	0.00	21,096.90	23,000.00	1,903.10
2900	ASSETS NOT CAPITALIZED	1,937.99	2,660.81	0.00	2,660.81	21,195.00	18,534.19
3100	TRAVEL	0.00	670.75	0.00	670.75	3,000.00	2,329.25
3150	CONFERENCE FEES AND SCHOOLS	-347.76	3,050.03	0.00	3,050.03	5,000.00	1,949.97
3200	COMMUNICATIONS	2,971.17	28,185.51	0.00	28,185.51	29,200.00	1,014.49
3300	UTILITIES	639.46	10,743.22	0.00	10,743.22	23,000.00	12,256.78
3350	Water Utilities	47.84	228.68	0.00	228.68	500.00	271.32
3400	PRINTING	359.91	4,191.45	0.00	4,191.45	6,000.00	1,808.55
3500	REPAIRS AND MAINTENANCE	95.20	29,519.78	0.00	29,519.78	32,500.00	2,980.22
3700	ADVERTISING	0.00	71.75	0.00	71.75	1,000.00	928.25
3800	DATA PROCESSING SERVICES	1,279.71	15,907.18	0.00	15,907.18	16,000.00	92.82
3900	DRUG TESTING & BACKGROUND CHECKS	339.00	1,248.00	0.00	1,248.00	2,000.00	752.00
3940	LANDFILL FEES/DUMPSTER P/U	0.00	0.00	0.00	0.00	1,000.00	1,000.00
3950	DUES AND SUBSCRIPTIONS	135.00	1,673.55	0.00	1,673.55	2,500.00	826.45
3955	Permit Fees	0.00	4,015.00	0.00	4,015.00	4,000.00	-15.00
3960	BANK AND MERCHANT FEES	777.86	9,929.39	0.00	9,929.39	11,000.00	1,070.61
3980	MISCELLANEOUS EXPENSE	0.00	91.00	0.00	91.00	1,500.00	1,409.00
4300	EQUIPMENT RENTAL	184.49	2,438.23	0.00	2,438.23	3,000.00	561.77
4400	SERVICE & MAINTENANCE CONTRACTS	1,950.00	42,113.54	0.00	42,113.54	72,885.00	30,771.46
4500	INSURANCE AND BONDING	0.00	42,595.58	0.00	42,595.58	45,000.00	2,404.42
4950	LAB TESTING	140.00	4,416.00	0.00	4,416.00	7,000.00	2,584.00
4960	SEWER TREATMENT	40,107.96	653,498.15	0.00	653,498.15	900,000.00	246,501.85
4990	OTHER CONTRACTED SERVICES	87,167.86	164,331.26	0.00	164,331.26	167,500.00	3,168.74
4995	ENGINEERING FEES NOT CAPITALIZED	0.00	0.00	0.00	0.00	4,000.00	4,000.00
5200	DATA PROCESSING EQUIPMENT	0.00	4,950.00	0.00	4,950.00	5,000.00	50.00
5400	CAPITAL OUTLAY - MOTOR VEHICLES	0.00	0.00	0.00	0.00	37,000.00	37,000.00
5700	CAPITAL OUTLAY - LAND AND	0.00	12,512.00	0.00	12,512.00	12,500.00	-12.00
5900	CAPITAL OUTLAY - WATER IMPROVEMENTS	0.00	60,240.50	0.00	60,240.50	574,500.00	514,259.50
5910	CAPITAL OUTLAY - SEWER IMPROVEMENTS	0.00	0.00	0.00	0.00	227,200.00	227,200.00

allocation - Streets

Street re-paving due to sewer cuts in road

13

30 WATER AND SEWER

Account Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
6800 OPERATING PAYMENTS TO REGIONAL	0.00	43,292.12	0.00	43,292.12	44,000.00	707.88
6801 DEBT PAYMENTS TO PIEDMONT TRIAD	0.00	122,237.27	0.00	122,237.27	123,000.00	762.73
6810 Payments for Odor Control Project	18,227.30	18,227.30	0.00	18,227.30	22,000.00	3,772.70
6820 First Bank Credit Card Encumbrance	0.00	0.00	0.00	0.00	1,000.00	1,000.00
7100 DEBT PRINCIPAL PAYMENTS	0.00	50,003.32	0.00	50,003.32	50,005.00	1.68
7200 DEBT INTEREST PAYMENTS	0.00	11,041.98	0.00	11,041.98	11,050.00	8.02
9600 TRANSFERS TO OTHER FUNDS	18,500.00	413,148.00	0.00	413,148.00	460,000.00	46,852.00
9700 CONTINGENCY	0.00	0.00	0.00	0.00	3,500.00	3,500.00
Account Total:	308,243.12	2,832,258.79	0.00	2,832,258.79	4,186,260.00	1,354,001.21
Account Group Total:	308,243.12	2,832,258.79	0.00	2,832,258.79	4,186,260.00	1,354,001.21
Fund Total:	308,243.12	2,832,258.79	0.00	2,832,258.79	4,186,260.00	1,354,001.21

transfer system development fees
to W-S Capital Reserve fund

07/09/19
15:39:22

TOWN OF JAMESTOWN, NC
Statement of Revenue Budget vs Actuals
For the Accounting Period: 6 / 19

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60 RANDLEMAN RESERVOIR CAPITAL RESERVE FUND

Account	Received		Estimated Revenue	Revenue %	
	Current Month	Received YTD		To Be Received	Received
3000					
3831 INVESTMENT EARNINGS	1,489.10	17,610.37	8,500.00	-9,110.37	207 %
3986 TRANSFER FROM ENTERPRISE FUNDS	0.00	38,000.00	38,000.00	0.00	100 %
3992 NET POSITION APPROPRIATED	0.00	0.00	76,500.00	76,500.00	0 %
Account Group Total:	1,489.10	55,610.37	123,000.00	67,389.63	45 %
Fund Total:	1,489.10	55,610.37	123,000.00	67,389.63	45 %

07/09/19
15:31:52

TOWN OF JAMESTOWN, NC
Budget vs. Actual Report
For the Accounting Period: 6 / 19

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15

60 RANDLEMAN RESERVOIR CAPITAL RESERVE FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
0							
7130	RANDLEMAN RESERVOIR						
	9600 TRANSFERS TO OTHER FUNDS	0.00	61,118.61	0.00	61,118.61	123,000.00	61,881.39
	Account Total:	0.00	61,118.61	0.00	61,118.61	123,000.00	61,881.39
	Account Group Total:	0.00	61,118.61	0.00	61,118.61	123,000.00	61,881.39
	Fund Total:	0.00	61,118.61	0.00	61,118.61	123,000.00	61,881.39

07/09/19
15:30:22

TOWN OF JAMESTOWN, NC
Statement of Revenue Budget vs Actuals
For the Accounting Period: 6 / 19

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16

61 WATER AND SEWER CAPITAL RESERVE FUND

Account	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
3000					
3744 Transfer from W/S - System Development Fees	18,500.00	18,500.00	22,000.00	3,500.00	84 %
3831 INVESTMENT EARNINGS	204.79	2,256.52	500.00	-1,756.52	451 %
3986 TRANGFER FROM ENTERPRISE FUNDS	0.00	356,648.00	400,000.00	43,352.00	89 %
Account Group Total:	18,704.79	377,404.52	422,500.00	45,095.48	89 %
Fund Total:	18,704.79	377,404.52	422,500.00	45,095.48	89 %
Grand Total:	670,935.50	8,841,183.00	10,550,904.00	1,709,721.00	84 %

07/09/19
15:31:52

TOWN OF JAMESTOWN, NC
Budget vs. Actual Report
For the Accounting Period: 6 / 19

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17

61 WATER AND SEWER CAPITAL RESERVE FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
0							
9600	OTHER FINANCING USES						
	9800 RESERVE FOR FUTURE EXPENDITURES	0.00	0.00	0.00	0.00	422,500.00	422,500.00
	Account Total:	0.00	0.00	0.00	0.00	422,500.00	422,500.00
	Account Group Total:	0.00	0.00	0.00	0.00	422,500.00	422,500.00
	Fund Total:	0.00	0.00	0.00	0.00	422,500.00	422,500.00
	Grand Total:	1,073,982.76	7,127,980.27	0.00	7,127,980.27	10,550,904.00	3,422,923.73

Mayor
Lynn Montgomery

Town Manager
Kenneth C. Cole

Town Attorney
Beth Koonce



Council Members
Georgia Nixon, Mayor Pro Tem
Martha Stafford Wolfe
Rebecca Mann Rayborn
John Capes

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Financial analysis of golf course operations for June 2019

AGENDA ITEM #: II-D

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: July 16, 2019

ESTIMATED TIME FOR DISCUSSION: 0 Minutes

DEPARTMENT: Finance

CONTACT PERSON: Judy Gallman

SUMMARY:

Attached is a report of golf operations for the month of June 2019. For the month of June 2019 in comparison to June 2018, revenues were up by approximately 6.7%. There were 5 bad weather days in June 2019 as opposed to 3 days in June 2018. Year-to-date, revenues for 2018/19 were up by 7% over 2017/18.

Expenditures were down in June 2019 by approximately 36%. Year-to-date, expenditures were down in 2018/19 by 1.7% from the 2017/18 fiscal year.

The resulting operating profit for the golf course for the month of June 2019 before capital outlay amounts to \$26,174, while the operating loss in June 2018 before capital outlay was -\$29,313. Grill operations net profit was \$3,070 in June 2019 as opposed to \$1,457 in June 2018. Fiscal year to date profit for the grill amounts to \$9,234 for 2018/19 and \$8,351 for 2017/18.

Golf rounds for June 2019 were 3,197 while golf rounds for June 2018 were 3,124 - thus an increase of 2.3%. Total year-to-date golf rounds in 2018/19 were up by 1,746 or 7.3%.

ATTACHMENTS: June 2019 Golf Report

RECOMMENDATION/ACTION NEEDED: None

BUDGETARY IMPACT: None

SUGGESTED MOTION: None

FOLLOW UP ACTION NEEDED: None

Jamestown Park Golf Course Operations
 Summary
 FYE 6/30/19

	<u>June 2019</u>	<u>June 2018</u>	<u>VARIANCE positive / (negative)</u>	<u>% Variance</u>	<u>YTD FYE 6/30/19</u>	<u>YTD FYE 6/30/18</u>	<u>VARIANCE positive / (negative)</u>	<u>% Variance</u>
<i>Golf Course Operating Revenues</i>	111,208	104,239	6,969	6.69%	844,172	788,491	55,681	7.06%
<i>Golf Course Maintenance Expenditures (before capital outlay)</i>	36,858	79,920	43,062	53.88%	624,817	644,630	19,813	3.07%
<i>Golf Course Golf Shop Expenditures (before capital outlay)</i>	48,176	53,632	5,456	10.17%	485,630	484,973	(657)	-0.14%
<i>Net exp < or > rev before Capital Outlay</i>	26,174	(29,313)	(55,487)	189.29%	(266,275)	(341,112)	74,837	21.94%
<i>Capital Outlay</i>	(52)	37,177	37,229	100.14%	32,515	49,977	17,461	-34.94%
<i>Net expenditures < or > revenues</i>	<u>26,226</u>	<u>(66,490)</u>	<u>(92,716)</u>	<u>139.44%</u>	<u>(298,791)</u>	<u>(391,089)</u>	<u>92,298</u>	<u>23.60%</u>
<i>Golf Rounds Played (not including complimentary play)</i>	3197	3,124			25,565	23,819		
<i>Bad Weather Days (1) closed for aerification or other reason</i>	5	3			109 7	104 -		
Golf course employees paid during the month:								
Full-time positions	9	10						
Part-time hours	1,136	1,310						

Golf Course Revenues
Revenues
FYE 6/30/19

	<u>June 2019</u>	<u>June 2018</u>	<u>VARIANCE positive / (negative)</u>	<u>% Variance</u>	<u>YTD FYE 6/30/19</u>	<u>YTD FYE 6/30/18</u>	<u>VARIANCE positive / (negative)</u>	<u>% Variance</u>
Greens	57,676	53,945	3,731	6.92%	435,332	419,842	15,490	3.69%
Cart Rentals	26,740	27,252	(512)	-1.88%	215,978	204,200	11,778	5.77%
Pull Carts	35	21	14	66.67%	322	234	88	37.61%
Driving Range	5,362	4,525	837	18.50%	41,912	37,745	4,167	11.04%
Sales - Golf Shop Inventory	7,293	6,271	1,022	16.30%	49,432	41,669	7,763	18.63%
Sales - Golf Shop Concessions	12,447	11,410	1,037	9.09%	87,826	88,605	(779)	-0.88%
Golf Clubhouse Rental Fees	1,655	815	840	103.07%	13,370	9,889	3,481	35.20%
Other:								
Sponsorships		-	-		-	-	-	
Insurance Recoveries		-	-		-	-	-	
Loyalty Points Redeemed		-	-		-	(13,693)	13,693	
	<u>111,208</u>	<u>104,239</u>	6,969	6.69%	<u>844,172</u>	<u>788,491</u>	55,681	7.06%

Jamestown Park Golf Course Operations
 Golf Maintenance Expenditures
 FYE 6/30/19

	<u>June 2019</u>	<u>June 2018</u>	<u>VARIANCE (positive) / negative</u>	<u>% Variance</u>	<u>YTD FYE 6/30/19</u>	<u>YTD FYE 6/30/18</u>	<u>VARIANCE (positive) / negative</u>	<u>% Variance</u>
<i>Salaries & Employee Benefits</i>	31,733	44,755	(13,022)	-29.10%	398,184	394,650	3,534	0.90%
<i>Supplies & Materials</i>	2,960	29,428	(26,468)	-89.94%	116,892	137,832	(20,940)	-15.19%
<i>Contractual Services</i>	145	2,866	(2,721)	-94.94%	71,537	77,895	(6,358)	-8.16%
<i>Other Operating Expenditures (utilities, communications, etc)</i>	<u>2,020</u>	<u>2,871</u>	(851)	-29.64%	<u>38,204</u>	<u>34,253</u>	3,951	11.53%
<i>Total Exp before Capital Outlay</i>	<u>36,858</u>	<u>79,920</u>	(43,062)	-53.88%	<u>624,817</u>	<u>644,630</u>	(19,813)	-3.07%
<i>Capital Outlay</i>	<u>(52)</u>	<u>37,177</u>	(37,229)	-100.14%	<u>32,516</u>	<u>46,177</u>	(13,661)	-29.58%
	<u><u>36,806</u></u>	<u><u>117,097</u></u>	<u><u>(80,291)</u></u>	<u><u>-68.57%</u></u>	<u><u>657,333</u></u>	<u><u>690,807</u></u>	<u><u>(33,474)</u></u>	<u><u>-4.85%</u></u>

Golf Shop Expenditures
FYE 6/30/19

	June 2019	June 2018	VARIANCE (positive) / negative	% Variance	YTD FYE 6/30/19	YTD FYE 6/30/18	VARIANCE (positive) / negative	% Variance
<i>Salaries & Employee Benefits</i>	21,010	26,698	(5,688)	-21.30%	239,962	225,729	14,233	6.31%
<i>Supplies & Materials</i>	11,742	13,378	(1,636)	-12.23%	87,993	98,011	(10,018)	-10.22%
<i>Contractual Services</i>	8,888	8,047	841	10.45%	99,651	104,775	(5,124)	-4.89%
<i>Other Operating Expenditures (utilities, communications, etc)</i>	6,536	5,509	1,027	18.64%	58,024	56,458	1,566	2.77%
<i>Total Exp before Capital Outlay</i>	48,176	53,632	(5,456)	-10.17%	485,630	484,973	657	0.14%
<i>Capital Outlay</i>	-	-	-		-	3,800	(3,800)	-100.00%
	<u>48,176</u>	<u>53,632</u>	(5,456)	-10.17%	<u>485,630</u>	<u>488,773</u>	(3,143)	-0.64%

Grill Operations

FYE 6/30/19

	<u>June 2019</u>	<u>YTD FYE 6/30/19</u>	<u>June 2018</u>	<u>YTD FYE 6/30/18</u>
Golf Shop Grill Revenues	12,447	87,826	11,410	88,605
Golf Shop Rental Revenue	<u>1,220</u>	<u>11,410</u>	<u>540</u>	<u>9,049</u>
	<u>13,667</u>	<u>99,236</u>	<u>11,950</u>	<u>97,654</u>
Expenditures:				
Wages	2,899	36,144	4,007	35,528
FICA	222	2,765	306	2,713
Benefits	924	11,210	995	10,538
Grill supplies	117	2,093	425	2,555
Food & beverage purchases	<u>6,435</u>	<u>37,790</u>	<u>4,760</u>	<u>37,969</u>
	<u>10,597</u>	<u>90,002</u>	<u>10,493</u>	<u>89,303</u>
	<u>3,070</u>	<u>9,234</u>	<u>1,457</u>	<u>8,351</u>

Mayor
Lynn Montgomery

Town Manager
Kenneth C. Cole

Town Attorney
Beth Koonce



Council Members
Georgia Nixon, Mayor Pro Tem
Martha Stafford Wolfe
Rebecca Mann Rayborn
John Capes

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Budget Amendment #1

AGENDA ITEM #: II-E

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: July 16, 2019

ESTIMATED TIME FOR DISCUSSION: 0 Minutes

DEPARTMENT: Finance

CONTACT PERSON: Judy Gallman

SUMMARY:

This budget amendment will increase the administration budget for salary and benefits as needed, per direction of Town Council as to salary increase for Town Manager.

ATTACHMENTS: Budget Amendment #1

RECOMMENDATION/ACTION NEEDED: Approve budget amendment #1

BUDGETARY IMPACT: \$4,800.00 increase in General Fund expenditure budget

SUGGESTED MOTION: Approve budget amendment #1.

FOLLOW UP ACTION NEEDED: None

Town of Jamestown
 Budget Amendment #1
 FYE 6-30-20

		<u>Debit</u>	<u>Credit</u>
Fund #10:			
Salaries	10-4200-1000	4,500.00	
401k	10-4200-1017	100.00	
Retirement	10-4200-1010	200.00	
Appropriated Fund Balance	10-3991		4,800.00

To increase salary and benefits based on Town Council
 direction to increase Town Manager's salary.

Mayor
Lynn Montgomery

Town Manager
Kenneth C. Cole

Town Attorney
Beth Koonce



Council Members
Georgia Nixon, Mayor Pro Tem
Martha Stafford Wolfe
Rebecca Mann Rayborn
John Capes

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Budget Amendment #2

AGENDA ITEM #: II-F

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: July 16, 2019

ESTIMATED TIME FOR DISCUSSION: 0 Minutes

DEPARTMENT: Finance

CONTACT PERSON: Judy Gallman

SUMMARY:

This budget amendment will roll forward the unspent portions of projects from FYE 6-30-19. Since these amounts were unspent, they would have gone into fund balance at June 30. Therefore, this budget amendment will take it back out of fund balance. Some of the amounts rolled over will come from Powell Bill Reserve Funds (\$89,000).

ATTACHMENTS: Budget Amendment #2

RECOMMENDATION/ACTION NEEDED: Approve budget amendment #2

BUDGETARY IMPACT: General Fund - \$113,174 and Water-Sewer Fund - \$48,000

SUGGESTED MOTION: Approve budget amendment #2.

FOLLOW UP ACTION NEEDED: None

FYE 6/30/20
BUDGET AMENDMENT #2

Fund 10:

		<u>Debit</u>	<u>Credit</u>
a.	Capital Outlay - Equipment Fund Balance Appropriated	12,000.00	12,000.00
	10-5300-5500 10-3991		
	To re-appropriate funds not used in last fiscal year for refurbishing 1928 fire truck		
<hr/>			
b.	Capital Outlay - Land Improvements Fund Balance Appropriated	10,000.00	10,000.00
	10-5600-5700 10-3991		
	To re-appropriate funds not used in last fiscal year for geotechnical consultants for E Fork sidewalk- Triad Geotechnical		
<hr/>			
c.	Other Contracted Services Fund Balance Appropriated	2,174.00	2,174.00
	10-5600-4990 10-3991		
	To re-appropriate funds not used in last fiscal year to reimburse NC DOT for sidewalk associated with by-pass (20% of cost).		
<hr/>			
d.	Capital Outlay - Land Improvements Fund Balance Appropriated	89,000.00	89,000.00
	10-5700-5700 10-3991		
	To re-appropriate funds not used in last fiscal year to pay for construction inspection of E Fork sidewalk (Summit Design)		

Fund 30:

a.	Capital Outlay - Equipment (Asheville Ford) Net Position Appropriated	38,000.00	38,000.00
	30-7100-5400 30-3992		
	To re-appropriate funds not used in prior year because service truck was not ready yet.		
<hr/>			
b.	Capital outlay - Water Improvements Net Position Appropriated	10,000.00	10,000.00
	30-7100-5900 30-3992		
	To re-appropriate funds not used in last fiscal year for installation of water meter tap and vault near Sheetz		

Mayor
Lynn Montgomery

Town Manager
Kenneth C. Cole

Town Attorney
Beth Koonce



Council Members
Georgia Nixon, Mayor Pro Tem
Martha Stafford Wolfe
Rebecca Mann Rayborn
John Capes

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Consideration of Funding Request from Nonprofits

AGENDA ITEM #: IV-A

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: July 16, 2019

ESTIMATED TIME FOR DISCUSSION: 10 Minutes

DEPARTMENT: Administration

CONTACT PERSON: Kenny Cole

SUMMARY:

The purpose of funding non-profit organizations is to encourage and support events, programs, or projects that positively enhance the quality of life for Jamestown citizens and visitors. Request for funding for direct services to Town of Jamestown residents shall be given the highest priority funding.

The Town has continued to support Non-Profits with a maximum amount of \$100,000 each budget year and it is always dependent on available funding. We have received funding request in the amount of \$115,800 for the 19/20 budget year. Attached you will find a spreadsheet that shows all Non-Profits that have requested funding and the amounts.

Budget amendment(#3) will allocate the budgeted \$100,000 for non-profit grant funds between grantees, per Town Council direction.

ATTACHMENTS: Requested Amount per Nonprofit, History of Grants to Nonprofits

RECOMMENDATION/ACTION NEEDED: Approve allocation amounts as specified by Town Council

BUDGETARY IMPACT: None in total - allocation of funds only between grantees

SUGGESTED MOTION: Motion to approve Nonprofit Allocations.

FOLLOW UP ACTION NEEDED: None

	Requested Amount FYE 6-30-20	Purpose	Grant Amount paid in FYE 6-30-19
Library Grant	\$ 60,000	building maint - \$10,000; operating - \$50,000	\$ 61,000
Historic Jamestown Society Grant	9,500	repair/replace siding on Madison Lindsay house	9,500
YMCA Grant	30,000	debt payments - building	22,350
JYL Grant	15,000	field rental, uniforms, equipment	5,000
Postage (Rotary - Christmas parade)	800	\$150 postage; \$650 - off-duty sheriff for parade	562
JBA - movie night (sheriff)	-		554
Off-duty sheriff services - Veterans events	500	off-duty sheriff for events	\$ 188
Total requested	\$ 115,800		\$ 99,154

Town of Jamestown
History of grants to non-profits

Budget Year	YMCA	JBA (sheriff)	Historic	Library	JYL	Gibson	Jamestown Swing	Jamestown Veterans (sheriff)	Jamestown Rotary (sheriff)	Jamestown Rotary (postage)	Annual Totals	% of annual General Fund operating budget
19/20 Requested	30,000		9,500	60,000	15,000	-	-	500	650	150	115,800	
18/19	22,254	732	9,500	61,000	5,000	-	-	764	516	150	99,916	1.87%
17/18	26,500	-	8,500	60,000	5,000	-	-				100,000	1.89%
16/17	30,000	0	5,000	60,000	5,000	-	-				100,000	2.30%
15/16	30,000	-	5,000	60,000	5,000	-	-				100,000	2.35%
14/15	30,000	-	5,000	60,000	5,000	-	-				100,000	2.39%
13/14	50,000	-	8,500	60,000	-	-	-				118,500	3.08%
12/13	50,000	-	8,500	60,000	8,500	-	-				127,000	3.40%
11/12	85,200	500		60,000			7,000				152,700	3.93%
10/11	107,200	-	-	60,000			7,000				174,200	4.78%
09/10	107,200	-	21,000	55,000			4,462				187,662	4.82%
08/09	107,200	-	21,000	55,000							183,200	4.29%
07/08	107,200	3,500	25,500	55,000							191,200	4.40%
06/07	107,200	3,500	24,800	55,000							190,500	
05/06	107,200	3,150	14,700	50,000							175,050	
04/05	137,200	3,000	14,000	50,000							204,200	
03/04	107,200	2,500	12,000	50,000							171,700	
02/03	113,650	2,500	12,000	50,000							178,150	
01/02	110,000	2,500	12,000	50,000							174,500	
00/01	110,000	2,500	12,000	50,000							174,500	
99/00			9,800	42,000	10,000						61,800	
98/99			9,800	42,000	10,000						61,800	
97/98			7,000	25,000	10,000						42,000	
96/97			7,000	25,000		15,000					47,000	
95/96				22,500		25,000					47,500	
94/95				20,000		25,000					45,000	
93/94				20,000							20,000	
92/93				15,000							15,000	
91/92				15,000							15,000	
90/91				15,000							15,000	
TOTALS	1,545,204	24,382	252,600	1,302,500	63,500	65,000	18,462	764	516	150	3,273,078	

sheriff
2,012
97,754 checks written to non-profit
150 postage
99,916

Mayor
Lynn Montgomery

Town Manager
Kenneth C. Cole

Town Attorney
Beth Koonce



Council Members
Georgia Nixon, Mayor Pro Tem
Martha Stafford Wolfe
Rebecca Mann Rayborn
John Capes

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Budget Amendment #3

AGENDA ITEM #: IV-B

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: July 16, 2019

ESTIMATED TIME FOR DISCUSSION: 5 Minutes

DEPARTMENT: Finance

CONTACT PERSON: Judy Gallman

SUMMARY:

This budget amendment will allocate the budgeted \$100,000 for non-profit grant funds between grantees, per Town Council direction.

ATTACHMENTS: Budget Amendment #3

RECOMMENDATION/ACTION NEEDED: Approve budget amendment #3 for amounts as specified by Town Council

BUDGETARY IMPACT: None in total - allocation of funds only between grantees

SUGGESTED MOTION: Approve budget amendment #3.

FOLLOW UP ACTION NEEDED: None

Mayor
Lynn Montgomery

Town Manager
Kenneth C. Cole

Town Attorney
Beth Koonce



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Georgia Nixon, Mayor Pro Tem
Martha Stafford Wolfe
Rebecca Mann Rayborn
John Capes

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: East Main Street Sidewalk Project

AGENDA ITEM #: IV-C

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: July 16, 2019

ESTIMATED TIME FOR DISCUSSION: 10 minutes

DEPARTMENT: Public Services

CONTACT PERSON: Paul Blanchard

SUMMARY:

We are opening bids on the East Main Street Sidewalk Project on Monday, July 15, 2019. Currently, four contractors have purchased the plans and specifications. We had one contractors attend the Pre-Bid meeting on July 8. This is a re-bid, and the project falls under the formal bidding rules per North Carolina General Statutes.

We intend to recommend approval of the lowest responsive, responsible bid at the regular Town Council meeting on July 16, 2019.

ATTACHMENTS: None

RECOMMENDATION/ACTION NEEDED: Award contract to the lowest responsive, responsible bidder or reject all bids.

BUDGETARY IMPACT: East Main Street Sidewalk Capital Project fund - to be reimbursed by Federal & State funds

SUGGESTED MOTION: Award contract to the lowest responsive, responsible bidder or reject all bids.

FOLLOW UP ACTION NEEDED: To be determined

Mayor
Lynn Montgomery

Town Manager
Kenneth C. Cole

Town Attorney
Beth Koonce



Council Members
Georgia Nixon, Mayor Pro Tem
Martha Stafford Wolfe
Rebecca Mann Rayborn
John Capes

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Consideration of Special Event Permit Request (Christmas Parade)

AGENDA ITEM #: V-A

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: July 16, 2019

ESTIMATED TIME FOR DISCUSSION: 10 minutes

DEPARTMENT: Administration

CONTACT PERSON: Katie McBride, Town Clerk

SUMMARY:

The Jamestown Rotary Club has submitted a special event permit request for the Christmas Parade. Cliff Paddock will be representing the Rotary Club for the request. The purpose of the event is to hold a celebration for the citizens of Jamestown and the surrounding community. They have included all the required information per Article III for special event applications.

They are requesting that Council waive any Town fees associated with the event. The fees include \$650.00 for law enforcement and an estimated \$150.00 for postage for the mailings associated with the event. However, the Jamestown Rotary Club submitted an application for \$800.00 in non-profit organization funding on March 15, 2019 to cover the costs.

They are requesting trash removal by the Town of Jamestown. They are also requesting that the Town of Jamestown and the Jamestown Rotary Club acquire permission from NCDOT to close Main Street from 2:45 pm to 4:30 pm (the duration of the parade).

The Rotary Club has included a copy of the parade route with barricade locations in their application.

A copy of their certificate of insurance is also included.

ATTACHMENTS: Special Event Permit Application

RECOMMENDATION/ACTION NEEDED: Staff recommends that Council approve/deny application

BUDGETARY IMPACT:

SUGGESTED MOTION: Council Member makes a motion to approve/deny the special event permit request.

FOLLOW UP ACTION NEEDED:

Requirements for Special Events Permit Application
Jamestown Rotary Club Christmas Parade
December 1, 2019. Time: 3:00 pm

1. Applicant: The Jamestown Rotary Club
C/o Cliff Paddock
PO Box 174
Jamestown, NC 27282
Telephone: 336-509-8725
Fax: 336-790-1571

2. The Jamestown Rotary Club requests the Town Council waive any Town fees associated with this event. Fees include: Law Enforcement approximately \$650.00, see item #13. The Jamestown Rotary Club also requests that the Town provide postage for the mailings associated with the event. Estimated cost of postage is \$150.00. Participants will be contacted via email whenever possible to reduce postage costs. **The Jamestown Rotary club submitted an application for \$800.00 in Non-Profit Organization Funding on March 15, 2019 to cover these costs.**

3. Event Organizer:
Cliff Paddock
412 Guilford Road
Jamestown, NC 27282
336-509-8725

4. The Jamestown Rotary Club is the applicant.

5. Tax Exemption Letter is attached.

6. The purpose of this event is to hold a celebration for the citizens of Jamestown and the surrounding community. This event has become a holiday tradition in Jamestown.

7. The only fees charged are \$15.00 per parade entry. No fees are charged to the spectators. No fees are charged to non-profits, or to recognized religious, educational, civic or fraternal organizations.

8. Please see the attached copy of the parade route with barricade locations and a copy of the Sign Permit. The primary staging areas are in the front and rear of Town Hall, Teague Drive and Perry Road in the area of Bank of North Carolina.

9. The approximate number of entries is 90. However, many entries have several people participating in them, so it is hard to identify the number of people in the parade. Usually there are horses in the parade, and occasionally a turkey or goat.

The parking plan for the parade is twofold: The entries for the Parade are assigned and numbered. Each entry is mailed their entry number which designates where their vehicle or float will be located in the parade.

For public parking, the Jamestown Rotary Club communicates with Jamestown United Methodist Church regarding parking the day of the parade. The church secretary publishes the parade information in the church newsletter, *The Grapevine*, for several weeks leading up to the parade.

The Jamestown Rotary Club communicates with First Baptist Church of Jamestown, Pinnacle Bank and the Jamestown Elementary School. Each of these organizations are written and telephoned. A personal visit is made to the manager of the Food Lion Shopping Center to make him or her aware of the date of the parade.

10. The Rotary Club requests trash removal by the Town of Jamestown.
11. The Christmas Parade usually has 3 to 4 marching bands from local high schools that participate. They include but are not limited to: Ragsdale High School, Southwest High School, Andrews High School and Central High School. The Jamestown Bagpipers are a regular entry as well. The Sons of the Confederacy march in the parade and fire rifles at a few strategic spots along the parade route. There are other entries that play Christmas music such as radio station vans.
12. No portable sanitation facilities are provided.

The Town of Jamestown and the Jamestown Rotary Club acquire permission from NCDOT to close Main Street for the time period of the parade. The NC Highway Patrol assigns 2 troopers to stop/block traffic at Main & Teague and at Main & Forestdale. The Guilford County Sheriff's Department supplies deputies to work the parade for traffic control and to stop/block traffic at the intersections of Town-maintained streets. The Rotary Club requests that the Town of Jamestown cover the cost of the deputies. In the past, a total of 5 deputies worked the Parade. The approximate cost is \$28.00 per hour for each deputy with a 3 hour minimum. A Supervisor is required at \$32.00 per hour. There also is an administrative fee of \$10.00 per officer. Approximate total cost is \$650.00. As noted in Item #2 above, the Rotary Club has submitted an application for Non-Profit Funding to cover these costs.

14. In addition to the above law enforcement, the Guilford County Sheriff's Department bike patrol provides 2 bike patrol officers to help with crowd control and to keep the spectators out of the street. The Town of Jamestown provides cones and barricades which the Public Service Department installs at the proper locations (Map attached).
15. The Parade route begins at the Town Hall parking lot. The Jamestown Fire Department is located in this same lot. The Fire Department also houses the Guilford County EMS. If there is a first aid emergency then one of these agencies would be notified. The Fire Department fire truck is the

last entry in the Parade. It is placed in this position in order to be free to pull off in case of an emergency.

16. Insurance: attached.
17. The parade does require that Main Street be closed from approximately 2:45 pm to 4:30 pm. This authorization is covered in item #13.
18. A list of parade entry participants can be supplied, but this list is not finalized until the week of the parade.



Jamestown Rotary Club
PO Box 174
Jamestown NC 27282
July 8th 2019

Town of Jamestown
PO Box 848
Jamestown NC 27282

To whom it may concern

Please be advised that Jamestown Rotary Club has a tax exempt status. They are a tax exempt civic & service organization under IRS code Section 501©(4)
Our tax ID # 56-6088455

Regards

Geoff Swan
Treasurer
geoffswan03@gmail.com
336-847-8601



Jamestown Rotary Club
PO Box 174
Jamestown NC 27282
April 26th 2017

Town of Jamestown
P.O. Box 848
Jamestown, NC 27282

To whom it may concern,,
Please be advised that Jamestown Rotary Club has a tax exempt status. They are a tax-
exempt civic & service organization under IRS code Section 501(c)(4).
Our tax ID # 56-6088455.

Regards

Geoff Swan
Treasurer
geoffswan03@gmail.com
336-847-8601



SIGN PERMIT

Applicant/Installer: Jamestown Rotary Club
Property Address: 301 E. Main St.
Phone Number: 336-509-8725
Date Erected: 11-11-19 **To be Removed:** 12-2-19

SIGN TYPE

- Permanent Sign
- Temporary Banner Sign
- Sandwich Board Sign

PROPOSED SIGNS

Type	Location	Size	Materials	Fee
Banner	Town Hall	10'x2'	Vinyl	
				TOTAL \$ _____

SIGN LETTERING/PURPOSE: (i.e.- What will sign "say"?) – Attach Plans or Sketch of Sign & Proposed Location on Property

Jamestown Christmas Parade
Sponsored by the Jamestown Rotary Club, Jamestown Business Association, Mary Perry Ragsdale Family YMCA

Notes: _____

By signing this application, I acknowledge I have read and understand the conditions that will allow placement of a sign in the approved districts in Jamestown. Any change to the board or sign from the attached sketch will be cause for the Town of Jamestown to have the sign removed. Also, the persons erecting a sign shall indemnify and hold harmless the Town and its officers, agents, employees from any claim arising from the presence or placement of the sign on Town property or right(s)-of-way.

APPLICANT Cliff Paddock
Cliff Paddock, Representative for Rotary Club

DATE: 7-7-19

NOT VALID UNLESS VALIDATED AND APPROVED

RECEIPT # _____

- Permit Approved by _____ Date: _____
- Permit Denied
- Development Clearance Certificate Issued Fee: _____ Receipt # _____

Please note that it is the applicant's responsibility to contact and apply for any building or electrical permits from the Guilford County Building Inspection Department before sign installation. Please call (336) 454-1138 for more information.

Office Use Only:

Zoning: _____	Tax PIN #: _____
Number of times applied this year: _____	
Type of Group (Religious/Civic, Business, etc.) _____	
Sketch/Plans Attached: _____ Y _____ N	

Mayor
Lynn Montgomery

Town Manager
Kenneth C. Cole

Town Attorney
Beth Koonce



Council Members
Georgia Nixon, Mayor Pro Tem
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John Capes

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Jamestown Park & Golf Course Quarterly Report

AGENDA ITEM #: V-B

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: July 16, 2019

ESTIMATED TIME FOR DISCUSSION: 10 min

DEPARTMENT: Golf Course/Clubhouse

CONTACT PERSON: Ross Sanderlin

SUMMARY:

Quarterly and Annual Report from Golf Course and Clubhouse Operations:

4th Quarter 2019 vs. 4th Quarter 2018:

1100 more rounds of golf this quarter over last (A 13% increase). Green Fee, Cart, and Range Revenue increased by 13% over last year and Total revenue for the quarter increased 12%.

Clubhouse rentals increased this quarter from 10 rentals last year to 16 this year.

Annual Report 2017/2018 budget year vs. 2018/2019 budget year:

1400 total more rounds this year over last for a total of 27,700 (a 6% increase). Green Fee, Cart and range revenue increased by 5% and total revenue for the year increased by 4 percent.

ATTACHMENTS:

RECOMMENDATION/ACTION NEEDED:

BUDGETARY IMPACT:

SUGGESTED MOTION:

FOLLOW UP ACTION NEEDED:

Mayor
Lynn Montgomery

Town Manager
Kenneth C. Cole

Town Attorney
Beth Koonce



Council Members
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John Capes

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Set public hearing date for August 20th meeting.

AGENDA ITEM #: V-C



CONSENT AGENDA ITEM



ACTION ITEM

INFORMATION ONLY

MEETING DATE: July 16, 2019

ESTIMATED TIME FOR DISCUSSION: 2 min.

DEPARTMENT: Administration

CONTACT PERSON: Matthew Johnson, Asst. Town Mgr.

SUMMARY:

Request to set a public hearing date for the August 20th regular Council meeting to consider a text amendment request for the definition of "Limited Agriculture".

ATTACHMENTS: N/A

RECOMMENDATION/ACTION NEEDED: Motion to set a public hearing date for the August 20th regular meeting.

BUDGETARY IMPACT: N/A

SUGGESTED MOTION: Move to set a public hearing date for August 20, 2019, to consider a request for a text amendment for the definition of "Limited Agriculture".

FOLLOW UP ACTION NEEDED: Planning Director shall present a report at the August 20, 2019, Council meeting.

Mayor
Lynn Montgomery

Town Manager
Kenneth C. Cole

Town Attorney
Beth Koonce



Council Members
Georgia Nixon, Mayor Pro Tem
Martha Stafford Wolfe
Rebecca Mann Rayborn
John Capes

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: 2020 Census/Guilford County Complete Count Committee

AGENDA ITEM #: V-D

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: July 16, 2019

ESTIMATED TIME FOR DISCUSSION: 10 Minutes

DEPARTMENT: Administration

CONTACT PERSON: Kenny Cole

SUMMARY:

With the 2020 census approaching, Guilford County plans to establish a Complete Count Committee to ensure that everyone that lives in Guilford County is counted in a timely manner.

Guilford County has requested that we appoint one official from the Town to serve as a member to serve on this committee.

ATTACHMENTS: Letter from Guilford County dated July 1, 2019.

RECOMMENDATION/ACTION NEEDED: Appoint one official to the committee.

BUDGETARY IMPACT: N/A

SUGGESTED MOTION: Appoint one official to serve on the Complete Count Committee for the 2020 Census.

FOLLOW UP ACTION NEEDED: Forward member name and contact information to Guilford County.

MARTY K. LAWING
County Manager



GUILFORD COUNTY
ADMINISTRATIVE OFFICES

July 1, 2019

The Honorable Lynn Montgomery, Mayor
Town of Jamestown
301 E. Main Street
Jamestown, NC 27282

RE: 2020 Census / Guilford County Complete Count Committee

Dear Mayor Montgomery:

The 2020 decennial census is fast approaching. Guilford County plans to establish a Complete Count Committee to ensure that everyone that lives in Guilford County is counted timely. The Complete Count Committee will consist of representatives from local government, schools and universities, the faith community, the business community and community-based organizations.

Members of the Committee will be trained by US Census Bureau officials so they can participate in outreach and education activities in their communities to inform people about the important benefits of the census and how the information is used to make important decisions regarding government funding and apportionment of House of Representatives seats. It is projected that North Carolina could gain a congressional seat due to the population growth that has occurred since 2010. We need people that know the pulse of their communities and are willing to dedicate time and energy to help maximize participation and response rates by increasing awareness throughout the 2020 Census. The response rate in Guilford County in 2010 was 77 percent. I am confident that we can do better in 2020.

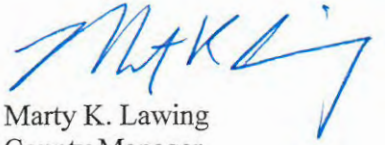
In 2020, people will have the option of responding online and by phone in addition to the traditional paper and mail option. The Census Bureau will also be hiring a significant number of field workers and enumerators to assist with the count in Guilford County.

The purpose of this letter is to request that you appoint one official from the Town of Jamestown to serve as a member of the Guilford County Complete Count Committee. I am also asking that you recommend other leaders in your municipality that know your citizens and would be viewed as a trusted voice when

sharing facts about the census, particularly with hard to count groups or populations that have historically been undercounted and/or traditionally have not responded well to the decennial census questionnaire.

Please provide the names and contact information for your municipal representative and recommended community representatives to me by August 1, 2019. We look forward to working with you to make the 2020 Census in Guilford County successful.

Sincerely,



Marty K. Lawing
County Manager

cc: Kenny Cole, Town Manager

/kwm