



Settled 1752
JAMESTOWN
NORTH CAROLINA

Regular Meeting of the Town Council
July 21, 2020
6:30 pm in the Civic Center
Agenda

- I. **Call to Order-**
 - A. Pledge of Allegiance
 - B. Moment of Silence
 - C. Approval of Agenda
- II. **Consent Agenda-**
 - A. Approval of minutes from the June 16, 2020 Regular Meeting
 - B. Approval of minutes from the June 23, 2020 Special Meeting
 - C. Resolution concerning overcrowding in schools
 - D. Analysis of financial position of the Town of Jamestown
 - E. Analysis of the Jamestown Park & Golf Course
 - F. Budget Amendment #1
 - G. Budget Amendment #2
 - H. Budget Amendment #3
 - I. Notification of Advances
 - J. Update on Sidewalk Projects
- III. **Public Comment**
- IV. **Old Business-**
 - A. Consideration of amendment to the lease agreement with the Jamestown Public Library- Kenny Cole, Town Manager
- V. **New Business-**
 - A. Resolution Honoring Arthur "Art" Wise- Mayor Montgomery
 - B. Consideration of appointment of new Member & Alternative Member to the Planning Board- Katie Weiner, Town Clerk
 - C. Jamestown Park & Golf Course Quarterly Report- Ross Sanderlin, Golf Course Manager
 - D. Consideration of approval of funding for library, recreation, and cultural/historical services- Judy Gallman, Finance Director
 - E. Consideration of approval of Eagle Scout candidate project- Kenny Cole, Town Manager
 - F. Consideration of amendment to Town Council Rules and Procedures- Kenny Cole, Town Manager
 - G. Consideration of approval of Parks and Recreation Master Plan- Matthew Johnson, Assistant Town Manager/Director of Planning
- VI. **Manager/Committee Reports-**
 - A. Manager Report
 - B. Council Member Committee Reports
- VII. **Public Comment**
- VIII. **Other Business**
- IX. **Adjournment**

Working Agenda for the July 21st Regular Town Council Meeting

Tentative Time Line	Agenda Item	Responsible Party	Action required by the Town Council
6:30 pm	I. Call to Order	Mayor Pro Tem Wolfe	Mayor Pro Tem Wolfe to call the meeting to order.
6:30 pm	A. Pledge of Allegiance	Mayor Pro Tem Wolfe	Mayor Pro Tem Wolfe to lead everyone in the Pledge of Allegiance.
6:30 pm	B. Moment of Silence	Mayor Pro Tem Wolfe	Mayor Pro Tem Wolfe to call for a moment of silence
6:30 pm	C. Approval of Agenda	Mayor Pro Tem Wolfe	Mayor Pro Tem Wolfe to ask Council if there are any items that need to be added or deleted. Council Member makes a motion to approve the agenda. Council Member makes a second to the motion. Then vote.
6:35 pm	II. Consent Agenda		
6:35 pm	A. Approval of minutes from the June 16 th Regular Meeting B. Approval of minutes from the June 23 rd Special Meeting C. Resolution concerning overcrowding in schools D. Analysis of financial position of the Town of Jamestown E. Analysis of the Jamestown Park & Golf Course F. Budget Amendment #1 G. Budget Amendment #2 H. Budget Amendment #3 I. Notification of Advances J. Update on sidewalk projects		Council Member makes a motion to approve the consent agenda. Council Member makes a second to the motion. Then vote.
7:00 pm	III. Public Comment		Please state your name and address and adhere to the 3 minute time limit
7:15 pm	IV. Old Business		
7:15 pm	A. Consideration of amendment to the lease agreement with the Jamestown Public Library	Call on K. Cole	Cole to present the amendment to the lease agreement with the Jamestown Public Library. Cole to request that Council approve the amendment to the lease agreement. Council Member makes a motion to approve/deny the amendment to the lease agreement with the Jamestown Public Library. Council Member makes a second to the motion. Then vote.
7:25 pm	V. New Business		
7:25 pm	A. Resolution Honoring Arthur "Art" Wise	Mayor Pro Tem Wolfe	Mayor Pro Tem Wolfe to present resolution to Art Wise for his service on the Planning Board
7:30 pm	B. Consideration of appointment of new Planning Board Member & Alternate Member to the Planning Board	Call on K. Weiner	Weiner to request that Council appoint Dennis Sholl to the vacant Planning Board Position and that Council appoint either Jane Payne or Al Stewart to the Alternate position. Council Member makes a motion to appoint Dennis Sholl to be a Planning Board Member and to appoint Jane Payne or Al Stewart to be an Alternate Planning Board Member. Council Member makes a second to the motion. Then vote.
7:35 pm	C. Jamestown Park & Golf Course Quarterly Report	Call on R. Sanderlin	Sanderlin to present his quarterly report on the Jamestown Park and Golf Course to Council.
7:40 pm	D. Consideration of approval of funding for library, recreation, and cultural/historical services	Call on J. Gallman	Gallman to request that Council allow the Town Manager and Finance Director the ability to create and enter into a contract with the Jamestown Public Library. Gallman to also request that Council approve the payment of ¼ of the approved funding to the library. Council Member Makes a motion to give the Town Manager and Finance Director the authority to create and enter into a contract with the Jamestown Public Library and to also approve the payment of ¼ of the funding to the Jamestown Public Library. Council Member makes a second to the motion. Then vote.
7:50 pm	E. Consideration of approval of Eagle Scout candidate project	Call on K. Cole	Cole to present information regarding the Eagle Scout candidate project. Cole to request that Council allow Mr. Scott to proceed with the project with staff support. Council Member makes a motion to approve/deny the continuation of the project with staff support. Council Member makes a second to the motion. Then vote.
7:55 pm	F. Consideration of amendment to Town Council Rules and Procedures	Call on K. Cole	Cole to request that Council set a public hearing date to consider an amendment to the Town Code of Ordinances for their August 18 th Regular meeting. Council Member to make a motion to set a public hearing date for their August 18 th Regular meeting to consider an amendment to the Town Code of Ordinances. Council Member makes a second to the motion. Then vote.
8:05 pm	G. Consideration of approval of Parks & Rec Master Plan	Call on M. Johnson	Johnson to request that Council adopt the Parks and Recreation Master Plan. Council Member makes a motion to approve/deny the adoption of the Parks & Rec Master Plan. Council Member makes a second to the motion. Then vote.
8:10 pm	VI. Member/Committee Reports		
8:10 pm	A. Manager Report	Call on K. Cole	Cole to present his monthly Manager's Report to Council

8:15 pm	B. Council Member Committee Reports	Mayor Pro Tem Wolfe	Mayor Pro Tem Wolfe to request that Council Members give an update on any Committees they serve on.
8:20 pm	VII. Public Comment		Please state your name and address and adhere to the 3 minute time limit
8:35 pm	VIII. Other Business		
8:40 pm	IX. Adjournment		Council Member makes a motion to adjourn. Council Member makes a second to the motion. Then vote.

Mayor
Lynn Montgomery

Town Manager
Kenneth C. Cole

Town Attorney
Beth Koonce



Council Members
Martha Stafford Wolfe, Mayor Pro Tem
Rebecca Mann Rayborn
John Capes
Lawrence Straughn

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Approval of minutes from the June 16, 2020 Regular Meeting

AGENDA ITEM #: II-A



CONSENT AGENDA ITEM



ACTION ITEM



INFORMATION ONLY

MEETING DATE: July 21, 2020

ESTIMATED TIME FOR DISCUSSION: 0 Minutes

DEPARTMENT: Administration

CONTACT PERSON: Katie Weiner, Town Clerk

SUMMARY:

Minutes from the June 16th Regular Town Council meeting

ATTACHMENTS: Minutes from the June 16, 2020 Town Council meeting

RECOMMENDATION/ACTION NEEDED: Staff recommends the approval of the consent agenda.

BUDGETARY IMPACT: N/A

SUGGESTED MOTION: Council Member makes a motion to approve/amend consent agenda.

FOLLOW UP ACTION NEEDED: N/A

Regular Meeting of the Town Council

June 16, 2020

6:30 pm in the Civic Center

(only 10 people allowed in meeting at a time in accordance with social gathering restrictions due to Covid-19)

Minutes & General Account

Council Members Present: Mayor Montgomery, Council Members Wolfe, Rayborn, Capes, & Straughn

Staff Present: Kenny Cole, Matthew Johnson, Katie Weiner, Judy Gallman, Paul Blanchard, Beth Koonce, Town Attorney

Visitors Present: Lori Herron, Katie Gumerson, Connor Tobin, Gary Forbis, Peter Rogaski, Vagn Hansen, & Nick Lowe

Call to Order- Mayor Montgomery called the meeting to order.

- Pledge of Allegiance- Mayor Montgomery led everyone in the Pledge of Allegiance.
- Moment of Silence- Mayor Montgomery called for a moment of silence.
- Approval of Agenda- Mayor Montgomery asked if anyone would like to change, add, or delete any items on the agenda.

Council Member Capes made a motion to approve the agenda. Council Member Rayborn made a second to the motion. The motion passed by unanimous vote.

Consent Agenda- The consent agenda included the following items:

- Approval of minutes from the May 13, 2020 Special Meeting
- Approval of minutes from the May 19, 2020 Regular Meeting
- Approval of minutes from the May 27, 2020 Special Meeting
- Approval & Sealing of the Closed Session minutes from the May 27th Special Meeting
- Analysis of financial position of the Town of Jamestown
- Analysis of financial position of the Jamestown Park & Golf Course
- Budget Amendment #19
- Budget Amendment #20
- Update on Sidewalk Projects

Council Member Capes made a motion to approve the consent agenda. Council Member Straughn made a second to the motion. The motion passed by unanimous vote.

(Budget Amendment #19 & Budget Amendment #20)

Public Comment-

- Lori Herron, 2216 Guilford College Road- Herron stated that Mr. Young asked her to speak on his behalf. She spoke about the condemnation proceedings at 301 Lee Street. She referenced General Statute 160A-411 and spoke about the qualifications of Matthew Johnson. She added that there was nobody present when an inspection of the property was conducted. Herron claimed that the property owner at 301 Lee Street was not properly notified before the permit

in place was revoked. She noted that there had been some work done on the property within the allotted timeframe. Herron stated that a framing inspector had inspected the home and had not found any structural defects that would require condemnation. She added that the house had been gutted. She said that the house had been padlocked and did not pose a safety, health, or fire risk. Herron said that there was not a valid reason for condemnation.

Old Business-

- Public Hearing to consider a text amendment to the Land Development Ordinance (LDO) to add a new zoning district, "Planned Unit Development" (PUD) to Article 8 "Zoning Districts"- Johnson stated that the Planning Board had unanimously recommended the approval of the PUD text amendment at the November 18th Town Council meeting. He added that the first public hearing that Council had held on the issue was at their January 21st meeting. He added that the public hearing was continued several times and that Council had held a special meeting specifically to discuss the issue. He noted that he did not have any new information to add, but a consultant from Benchmark was going to present some more information on PUDs after the public hearing had concluded.

Mayor Montgomery opened the public hearing to anyone that would like to speak about the issue.

Peter Rogaski, 224 Jordan Ridge Way- Rogaski thanked Council for allowing him to speak. He stated that he opposed the PUD text amendment. He said that he believed the amendment was for the convenience of large-scale developers. Rogaski noted that the amendment would reduce the need for multiple hearings and would likely produce negative, unintended consequences. He added that it would allow the developer to circumvent community needs and increase the density of housing for PUD developments. He noted that more complex and detailed PUD amendments could provide some protection against the potential negative impacts. He stated he had serious concerns about the implementation of the PUD amendment without careful consideration of how it may affect the residents of the community and the Town as a whole.

Katie Gumerson, 4648 Jamesford Drive- Gumerson stated that she was speaking on behalf of Terry Austin at 209 Woodmont Road. She said that Austin did not feel comfortable speaking due to the current circumstances. She described Austin's involvement in a contentious redistricting process that was conducted by the Guilford County School Board. She noted that Council had not answered the questions regarding the PUD that had been formally submitted to them a few months ago. She encouraged Council to respond to the questions that had been posed to them by the members of the Jamestown United group.

Connor Tobin, 601 Forestdale Drive- Tobin stated that he was a graduating senior from Ragsdale High School. He added that he was very involved in the community. He encouraged Council to preserve green spaces. He said that he believed the addition of a large development would be detrimental to the small-town feel of Jamestown. He added that everyone should embrace what the Town currently offered.

Gary Forbis, 101 Newberry Street- Forbis stated that several citizens had posed questions to Council that had not been answered. He said that he did not understand why PUDs had been removed from the ordinance in the past. Forbis added that the process needed to be more transparent. He stated that if the development was done poorly that the Town would never be

the same again. He encouraged Council to postpone the vote until more people could be present at the meetings.

Council Member Capes asked Johnson to clarify why the PUD option had been removed from the LDO in the past. Johnson stated that it had accidentally been removed. He noted that it was a mistake due to oversight.

Mayor Montgomery closed the public hearing. She opened the floor to Council for discussion. She also noted that Vagn Hansen from Benchmark Planning was present to give an overview on PUDs and to answer any questions that Council may have.

Hansen said that Johnson had contacted him in February to see if he would be interested in helping the Town explore the Planned Unit Development amendment. He added that Benchmark had sent out a survey regarding the issue. He stated that he was going to present some general information on PUDs and would also try to answer any questions that Council may have.

Hansen said that PUDs were used to regulate land use in communities. He stated that they typically were utilized in order to create a more cohesive development framework. Hansen gave an overview of the history of PUDs and also presented several example of PUDs in other communities. He added that there were different ways to approach the mixed-use developments. He said that the plan would have to go through an approval process by the Planning Board and Town Council. Hansen stated that generally development standards for PUDs were set forth during the conceptual development plan. He noted that any major change or amendment to the development would require that the entire plan go through the same legislative process again before a change could be made.

Council Member Wolfe asked if some development standards could be specified in the ordinance. Hansen said that the Council could decide to do that. However, he cautioned that if Council made the ordinance too narrow that it could limit their options for development in the future.

Hansen discussed the process of PUD project plan adoption and potential impacts of the scope of the ordinance with Council.

Hansen also spoke about the potential increase of control that Council could have regarding the architectural style of the development through the use of a PUD. He gave an overview of the negotiation process between the developer and the Town. Hansen presented several examples of PUDs throughout the state.

Mayor Montgomery asked Hansen about whether the approved concept plan for a development would be legally binding. He stated that it would be. He added that the entire plan would have to go through the approval process again if a developer wanted to change an aspect of the plan.

Council also discussed whether or not it would be wise to explicitly list restrictions for PUDs within the ordinance itself. Hansen advised against that and explained the benefits of having flexibility within the ordinance.

Council Member Wolfe said that she was concerned that the PUD amendment was not restrictive enough. She noted that Council had not discussed the potential implications that the amendment may have if other properties, besides the Johnson property, became PUDs.

Council Member Rayborn said that she liked the idea that the developer would be encouraged to address a specific list of requirements before they brought the plan to the Planning Board for approval. She added that the Planning Board and Council would then have the opportunity to approve or deny what they had presented.

Council Member Wolfe spoke about the negotiation process between the Town and the developer. She said that she was concerned about whether or not the Town would be in a compromised position legally if the negotiation came to a standstill and the Council denied the developer's plan.

Koonce stated that she believed Council was in that position with any zoning case. She said that there was always a risk that a petitioner may attempt to take the Town to court if Council denies a request. She said that she did not want Council to deny the text amendment based on the idea that the Town may potentially face future litigation. She noted that the text amendment would give Council a chance to have more input on the development of larger tracts of land.

Hansen presented the results of the survey that Benchmark had conducted. He said that the survey was comprised of five questions and that they had received about two hundred responses. Hansen noted that the survey focused on the Johnson development. He added that a slight majority of the respondents liked at least one aspect of the proposed plan. He stated that there was some concern about housing density, overcrowding in schools, commercial development, and increased traffic.

Mayor Montgomery called for a brief recess.

Mayor Montgomery called the meeting back to order.

Council Member Wolfe stated that the Council had been considering the PUD since February. She noted that many of the Council Members had attended the presentation by Diamondback regarding the Johnson property development. She added that the presentation was not very well-received. She said that a lot of dialogue had occurred afterwards. Council Member Wolfe stated that she had witnessed a lot of personal attacks towards the developer and Town staff. She noted that the attacks were disrespectful and were not representative of what makes Jamestown special. However, she said that Council had a job to do. She added that the Johnson property was not the only area that could be affected by a PUD amendment. Council Member Wolfe said that Council needed to discuss limiting commercial development to a certain percentage and density within the ordinance itself. She stated that the ordinance needed some additional definitions.

Council Member Capes said that he had spent hours speaking with people that were concerned and attempting to answer their questions. He added that he had attempted to be engaged in social media, but determined that it was not a useful forum for a productive discussion. Council Member Capes stated that the Johnson property was located in a potential growth area within the Comprehensive Plan that was currently in place. He also noted that the PUD option was not

deliberately taken out of the ordinance in the past. He said that he felt that Council was at a point in which they had discussed the topic enough. He stated that he was in favor of the amendment.

Council Member Straughn said that he wanted to echo Council Member Wolfe's comments. He said that he had spent many hours on the issue and had met with numerous citizens about the amendment. He also noted that some of the commentary he had seen on social media had been very divisive. Additionally, he highlighted that some of the people that had written posts were not taxpaying citizens of Jamestown. However, he added that he was appreciative of everyone's input. He noted the multiple ways in which he had obtained additional information regarding PUDs in general. He said that he believed that density, architectural materials, and prevention of clear-cutting should be addressed within the ordinance. He stated that he would be willing to vote in favor of the PUD if those major concerns were addressed.

Council Member Rayborn stated that she was not in favor of the PUD when she first heard about it. However, she did additional research on PUDs and found that it could be beneficial for the Town of Jamestown. She noted that some of the nicer places that she had visited had used PUDs to make their communities more cohesive. She added that PUDs had been utilized for a long time, but they were not necessarily identified with that terminology. Council Member Rayborn stated that she was excited about the possibility of gaining some senior appropriate housing options in Town. She said that she believed the PUD would give staff, Planning Board, and Council more control over potential developments.

Council Members discussed potential changes to the PUD amendment. Council Member Wolfe stated that she would like to add wording into the amendment to protect healthy, mature trees. She wanted the concept plan to be defined, the commercial aspect of development limited, and the approval process to be explicitly listed.

Mayor Montgomery highlighted the fact that the PUD amendment would be used as a tool. She added that it would not allow any approved uses until Council had formally approved the development plan. She stated that it would give Council an opportunity to provide input on tree/environmental preservation, land uses, types of businesses, site design, community amenities, design of the buildings, cohesiveness throughout the community, open spaces, and a phasing plan. She said that Council would not have control over any of those aspects if a developer wanted to develop a piece of property that did not need to be rezoned. Mayor Montgomery said that the amendment would allow Council to have more control over development in Town.

Council Member Capes made a motion to approve the text amendment as presented. There was no second to the motion. The motion died.

Council discussed possible changes to the text amendment with Johnson. Johnson stated that he would make the following changes to the amendment: add the wording "with special attention paid to preserving heritage and/or mature trees on the site" to section (E)7e, change the phrase "concept plan" to "site specific master plan" in section (E)7a, to change the phrasing in section (D) to "recommended by Planning Board and approved by Town Council," and change the phrasing in section (F)2 to reflect that the master signage plan must be recommended by the Planning Board and approved by the Town Council.

Council Member Capes made a motion to approve the PUD text amendment with the requested changes. Council Member Rayborn made a second to the motion.

Weiner took a roll call vote as follows:

Council Member Wolfe- Aye
Council Member Capes- Aye
Council Member Straughn- Aye
Council Member Rayborn- Aye

The motion passed by unanimous vote.

Council Member Capes made a motion that the text amendment was consistent with the LDO because it encouraged alternative types and patterns of development to reduce development costs, to reduce traffic, to increase convenience and a sense of community, to protect environmentally sensitive areas, and to provide more parks and open space close to where people live and work. Council Member Rayborn made a second to the motion. The motion passed by unanimous vote.

- Public Hearing to consider an amendment to the Town Code of Ordinances: Chapter 52: Operation of Water and Wastewater System- Cole stated that the proposed amendment would bring the Town into compliance with Executive Order 124 by the State of North Carolina. He noted that it would add a section regarding states of emergency to chapter 52 of the Town Code of Ordinances.

Mayor Montgomery opened the public hearing to anyone that would like to speak about the proposed amendment. There was no one. Mayor Montgomery closed the public hearing and opened the floor to Council for discussion. There was none.

Council Member Straughn made a motion to approve the amendment to the Code of Ordinances. Council Member Capes made a second to the motion.

Weiner took a roll call vote as follows:

Council Member Wolfe- Aye
Council Member Capes- Aye
Council Member Straughn- Aye
Council Member Rayborn- Aye

The motion passed by unanimous vote.

- Public Hearing to consider the Proposed Budget and CIP FY 2020/2021- Gallman presented an overview of the proposed budget to Council. She noted that the budget did include the 2.5 cent property tax increase. She added that the increase was needed as a pass-through for the Pinecroft Sedgfield fire district tax rate increase. She stated that the actual amount for the increase was dependent on the approval of the Guilford County Commissioners.

Gallman also highlighted that water rates would remain unchanged and sewer rates would decrease by approximately 14%. She noted that the motor vehicle tax was not included in the budget. She stated that renovation to the Civic Center and Town Hall had also been removed with the exception of the new Human Resources office and the replacement of the gutters. She added that the budget did include the \$15 minimum full-time employee pay rate plan. She presented the totals for the CIP and the separate funds within the budget. She stated that staff would request that Council approve the budget ordinance at the June 23rd Special Town Council meeting.

Council Members discussed the benefits of having a healthy fund balance with Gallman.

Mayor Montgomery opened the public hearing to anyone that would like to speak about the proposed budget. There was no one. Mayor Montgomery closed the public hearing.

Mayor Montgomery stated that Council would vote on the approval of the budget at the June 23rd Special Town Council meeting at 6:30 pm in the Civic Center.

- Consideration of increased minimum wages for Town Employees and addition/corrections to positions in pay grade classification- Cole stated that Council had requested that staff research the possibility of increasing the Town of Jamestown's minimum wage for full-time employees to \$15 an hour. He noted that staff had created a methodology that would increase the minimum wage and would also prevent compression. He stated that the position of Engineering Tech had been added to the pay grade classification list. Cole said that the pay grade adjustment would also correct two errors that had been found with regard to the Public Services Maintenance Tech I and II positions.

Council Member Wolfe credited Council Member Rayborn for proposing the idea and Council Member Straughn for seeking to prevent compression. She said that she was in favor of the increased minimum wage.

Council Member Straughn noted that it was time for an update to the pay grade classification.

Council Member Rayborn stated that the ability to compensate the Town's employees fairly should be a point of pride.

Council Member Rayborn made a motion to approve the new pay classification grades as proposed to increase minimum FTE rate from \$14 an hour to \$15 an hour effective June 30, 2020. Council Member Straughn made a second to the motion. The motion passed by unanimous vote.

New Business

- Presentation of the Town of Jamestown's Comprehensive Plan Update- Vagn Hansen with Benchmark Planning presented an overview of the Jamestown Comp Plan update to Council. He stated that they conducted a community survey and had received about 580 responses. He added that about 73% of the respondents lived within the Town limits. He noted that he would be presenting the results of the survey to the Comp Plan Steering Committee at their upcoming meeting. He added that the respondents spent a fair amount of time completing the survey which meant that they had been thoughtful in how they were answering each question. He

noted that the information would be used to help move the process of the update forward. Hansen stated that the Benchmark team was working with the Steering Committee to brainstorm some potential community engagement opportunities. He noted that they had hoped to be further along in the process, but Covid had made things more complicated. Hansen added that Benchmark would continue to work with the Steering Committee in order to meet the Town's goals regarding the update.

- Presentation of Jamestown Park and Golf Course Master Plan- Nick Lowe presented an overview of the Jamestown Park and Golf Course Master Plan on behalf of McAdams Company. He stated that they had gathered public input in order to determine the recreational priorities of the community. He noted that they had examined the existing accessibility and connectivity conditions at the Jamestown Park.

Lowe said that they had broken the park into two different sections. He added that one section would be devoted to fitness and outdoor exercise. He said that the area where the existing ball fields were could potentially be used as an outdoor concert space or a walking loop. He stated that the eastern part of the park would keep its current feel. Lowe said that the plan included a natural playground, a shelter complex, a volleyball court, and a dog park. He said that the Master Plan could be used to help the Town receive a PARTF grant in the future. He added that all the improvements to the park would be about \$4.7 million. He said that Council could pick and choose which aspects of the plan to implement and that changes could be made in stages. Lowe also gave a brief overview of the action plan.

Lowe requested that Council approve and adopt the Jamestown Park and Golf Course Master Plan.

Council Members discussed their need for additional time to consider the Master Plan.

Council Member Capes made a motion to continue the consideration of the Master Plan to the July 21st Town Council meeting. Council Member Rayborn made a second to the motion. The motion passed by unanimous vote.

- Consideration of condemnation of the property located at 301 Lee Street- Johnson stated that staff had informed Council of the condition of 301 Lee Street at their May 21, 2019 meeting. He added that he had received a number of citizen complaints about the property. The County informed him that staff could either move forward with condemnation or issue a building permit to the property owner to allow them the opportunity to bring the home back into compliance. Johnson stated that staff had allowed the property owner, Mr. Young, to obtain a building permit, but he had not made any substantial improvements. He added that Mr. Young had not requested that Guilford County conduct any inspections within six months and his permit expired. Johnson said that staff decided not to allow Guilford County to reissue the permit and began to move forward with the condemnation process. He stated that he had conducted a virtual hearing with the Town Attorney regarding the property on May 14th. He noted that Mr. Young had participated in the meeting and had not taken the opportunity to appeal the condemnation decision. Johnson said that a third party had inspected the property and had determined that the structure should be demolished. He stated that the property owner had ninety days to demolish the structure or the Town would have to begin legal action.

Koonce said that the Mr. Young had ninety days to demolish the structure. She added that she would have to request an order for demolition from Council if he did not address the issue. Koonce stated that the Town would demolish the structure at that point and put a lien on the property.

Manager/Committee Reports-

- Manager Report- Cole said that his Manager report was included in the meeting packet.

Council Members briefly discussed the status of the Oakdale Mill property with Cole. Council Member Rayborn requested that someone inspect the condition of the structures on that property. Cole stated that he would get a quote for the inspection.

- Council Member Committee Reports-
 - Council Member Wolfe stated that the Complete Count Committee had not met, but the deadline for the census had been extended. She said that TAC had met virtually. She noted that NCDOT was experiencing serious budgetary problems. Council Member Wolfe added that the Comprehensive Plan Steering Committee would meet virtually on June 22nd at 4:00 pm.

Public Comment- Nobody signed up.

Other Business- Mayor Montgomery stated that Council had completed the Town Manager’s annual performance evaluation. Council Member Wolfe made a motion to give the Town Manager a 2.3% Cost of Living Adjustment (COLA) and a 1% merit raise. Council Member Rayborn made a second to the motion. The motion passed by unanimous vote.

Adjournment- Council Member Capes made a motion to adjourn. Council Member Straughn made a second to the motion. The motion passed by unanimous vote.

The meeting ended at 10:34 pm.

Mayor

Town Clerk

Mayor
Lynn Montgomery

Town Manager
Kenneth C. Cole

Town Attorney
Beth Koonce



Council Members
Martha Stafford Wolfe, Mayor Pro Tem
Rebecca Mann Rayborn
John Capes
Lawrence Straughn

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Approval of minutes from the June 23, 2020 Special Meeting

AGENDA ITEM #: II-B



CONSENT AGENDA ITEM



ACTION ITEM



INFORMATION ONLY

MEETING DATE: July 21, 2020

ESTIMATED TIME FOR DISCUSSION: 0 Minutes

DEPARTMENT: Administration

CONTACT PERSON: Katie Weiner, Town Clerk

SUMMARY:

Minutes from the June 23rd Special Town Council meeting

ATTACHMENTS: Minutes from the June 23, 2020 Town Council meeting

RECOMMENDATION/ACTION NEEDED: Staff recommends approval of the consent agenda.

BUDGETARY IMPACT: N/A

SUGGESTED MOTION: Council Member makes a motion to approve/amend consent agenda.

FOLLOW UP ACTION NEEDED: N/A

**Special Meeting of the Town Council
June 23, 2020
6:30 pm in the Civic Center
Meeting streamed online due to social gathering restrictions for Covid-19
Minutes & General Account**

Council Members Present: Mayor Montgomery, Council Members Wolfe, Rayborn, Capes, & Straughn

Staff Present: Kenny Cole, Matthew Johnson, Katie Weiner, Paul Blanchard, Judy Gallman, & Beth Koonce, Town Attorney

Call to Order- Mayor Montgomery called the meeting to order.

- Pledge of Allegiance- Mayor Montgomery led everyone in the Pledge of Allegiance.
- Moment of Silence- Mayor Montgomery called for a moment of silence.

Budget Amendment #21- Gallman stated that she had determined that Budget Amendment # 21 was not necessary.

Consideration of adoption of Proposed Budget Fiscal Year 2020/2021- Gallman said that the only change that had been made to the budget that had been presented at the June 16th meeting was the property tax rate. She noted that Guilford County did not approve the entire tax increase that Pinecroft Sedgfield had requested. She added that they had approved a 1.72 tax increase. Therefore, the property rate increase for the pass-through would be adjusted within the Town of Jamestown's budget. She gave a brief overview of the ways in which this change would impact other aspects of the budget.

Council Member Straughn made a motion to approve the budget ordinance for the 2020/2021 fiscal year. Council Member Capes made a second to the motion.

Weiner took a roll call vote as follows:

Council Member Wolfe- Aye
Council Member Capes- Aye
Council Member Straughn- Aye
Council Member Rayborn- Aye

The motion passed by unanimous vote.

Consideration of approval of Resolution adopting a CIP program for the Town of Jamestown for Fiscal Years 2020/2021 to 2024/2025- Gallman read the resolution aloud. She requested that Council approve the resolution.

Council Member Straughn made a motion to approve the resolution. Council Member Rayborn made a second to the motion. The motion passed by unanimous vote.

(Resolution adopting a CIP program for the Town of Jamestown for FY 2020/2021 to 2024/2025)

DRAFT

Adjournment- Council Member Straughn made a motion to adjourn. Council Member Capes made a second to the motion. The motion passed by unanimous vote.

The meeting ended at 6:36 pm

Mayor

Town Clerk

Mayor
Lynn Montgomery

Town Manager
Kenneth C. Cole

Town Attorney
Beth Koonce



Council Members
Martha Stafford Wolfe, Mayor Pro Tem
Rebecca Mann Rayborn
John Capes
Lawrence Straughn

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Resolution Overcrowding in Schools & Future Development

AGENDA ITEM #: II-C



CONSENT AGENDA ITEM



ACTION ITEM



INFORMATION ONLY

MEETING DATE: July 21, 2020

ESTIMATED TIME FOR DISCUSSION: 0 Minutes

DEPARTMENT: Administration

CONTACT PERSON: Kenny Cole, Town Manager

SUMMARY:

The Sedgefield Women's Club requested that the Town Council consider the approval of a resolution concerning overcrowding in schools and future development. The Sedgefield Women's Club is an organization of over 100 women working to make a positive difference in our community. Their efforts focus on civic responsibility as well as improving the education, health, welfare, and cultural life of their fellow citizens. The resolution is attached.

ATTACHMENTS: Resolution concerning Overcrowding in Schools and Future Development

RECOMMENDATION/ACTION NEEDED: Staff recommends that Council approve the Consent Agenda.

BUDGETARY IMPACT: N/A

SUGGESTED MOTION: Council Member makes a motion to approve/amend the Consent Agenda.

FOLLOW UP ACTION NEEDED:



Settled 1752
JAMESTOWN
NORTH CAROLINA

RESOLUTION ON SCHOOL OVERCROWDING AND FUTURE DEVELOPMENT

WHEREAS, Access to quality education is a right of all children; and

WHEREAS, The Guilford County Board of Education is responsible for educating students to reach their fullest potential in order to be functioning members of society and should, in cooperation with the community, be accountable for providing the climate in which this can be achieved; and

WHEREAS, The Guilford County Board of Education is responsible for building, maintaining, and planning for the infrastructure that includes the schools to meet the education needs of students. This responsibility includes planning to reduce overcrowding and providing a climate for learning; and

WHEREAS, Ragsdale High School and the related feeder schools have seen an increase in student population according to the "Guilford County Schools Facility Master Plan Recommendation" Planning Area 9, dated November, 2019; and

WHEREAS, The four elementary schools are overcrowded (Millis Road at 147%, Jamestown at 103%, Union Hill at 100%, and Pilot at 92%) and all of these schools except Millis are currently Title I schools; and

WHEREAS, The "Guilford County Schools Facility Plan for 2022" states that "Area enrollment is projected to remain flat over the next 5-10 years" for the Ragsdale district; and

WHEREAS, the development in the Ragsdale district (Planning Area 9) is under the control of 4 different jurisdictions (Jamestown, High Point, Greensboro, and Guilford County) for zoning and permitting; and

WHEREAS, the Town of Jamestown's population has the potential to double in the next five to ten years;

NOW, THEREFORE, I, Mayor Pro Tem Martha S. Wolfe, by virtue of the authority vested in me as Mayor Pro Tem of the Town of Jamestown, and on behalf of the entire Town Council, do hereby support local education goals and encourage a re-evaluation of the facility needs in the Ragsdale School district, Planning Area 9, to address the current overcrowding and future overcrowding so that these schools do not continue to be overutilized due to the new and continued development in the area; and

Adopted this 21st day of July, 2020.

Mayor Pro Tem Martha S. Wolfe

Mayor
Lynn Montgomery

Town Manager
Kenneth C. Cole

Town Attorney
Beth Koonce



Council Members
Martha Stafford Wolfe, Mayor Pro Tem
Rebecca Mann Rayborn
John Capes
Lawrence Straughn

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Financial Analysis as of June 30, 2020

AGENDA ITEM #: II-D

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: July 21, 2020

ESTIMATED TIME FOR DISCUSSION: 0 Minutes

DEPARTMENT: Finance

CONTACT PERSON: Judy Gallman

SUMMARY:

Attached 3-page summary details the cash and debt balances of the Town as of June 30, 2020, as well as revenues and expenditures of each annual fund. Percentage of budget expended is shown for both revenues and expenditures. Capital project fund project-to-date amounts are also presented. (The revenues, expenditures, and budgets for these capital project funds are shown for the life of the projects).

The detail budget to actual report is also attached for June 2020 (revenues and expenditures for each annually-budgeted fund).

Some items to note:

We expended the balance of the grant funds we had previously received (Downtown Revitalization grant) - entrance sign at Flowers Bakery was completed and crosswalk flashing lights and posts were received.

Work was performed on Comp Plan, Stormwater Utility inventory, and Recreation master plan.

Capital items include repaving cart paths, repairs to the fairground building (which will be used for storage), water tower repainting, generator improvements - pump station, new hydrants, and other sewer improvements at pump stations.

E. Main Street and E. Fork sidewalk construction is still underway, although E Fork is close to being finished. Payments were made on construction administration and payments were made to the contractors. Reimbursement has been requested from Dept of Transportation.

The numbers in this report and on the budget to actual statement are not the final numbers for the fiscal year. There are several accruals which need to be made - such as we accrue 3 additional months of sales tax revenues and 1 quarter of other intergovernmental distributions. Also accrued will be invoices for goods or services that got received or were done in June.

ATTACHMENTS: 3 Page Summary & Budget to Actual Report for June 2020

RECOMMENDATION/ACTION NEEDED:

BUDGETARY IMPACT:

SUGGESTED MOTION:

FOLLOW UP ACTION NEEDED:

Town of Jamestown
 Financial Summary Report
 Cash Balances
 as of June 30, 2020

Petty Cash	\$	1,350
Operating Cash		1,702,572
Certificates of Deposit		3,018,620
Money Market Accounts - operating		510,584
North Carolina Capital Management Trust		<u>8,424,813</u>
	\$	<u>13,657,939</u>

Reservations of cash:

Cash reserved for Randleman Reservoir	\$	715,188
Cash reserved by Powell Bill for street improvements		396,635
General Capital Reserve Fund		108,964
East Fork Sidewalk Capital Project		16,211
Lydia Multi-use Greenway Capital Project		6,791
Oakdale Sidewalk Phase III		111,426
Water Sewer Capital Reserve Fund		<u>1,494,397</u>
	\$	<u>2,849,612</u>

Cash by Fund:

General	\$	2,640,309
General Capital Reserve Fund		108,964
East Fork Sidewalk Capital Project		16,211
Lydia Multi-use Greenway Capital Project		6,791
Oakdale Sidewalk Phase III		111,426
Water/Sewer		8,564,653
Randleman Reservoir		715,188
Water/Sewer Capital Reserve Fund		<u>1,494,397</u>
	\$	<u>13,657,939</u>

Cash by Bank:

NCCMT	\$	8,424,813
Pinnacle Bank		3,702,572
First Bank		1,529,204
		<u>13,656,589</u>
	\$	<u>13,656,589</u>

Town of Jamestown
 Financial Summary Report
 Debt Balances
 as of June 30, 2020

Installment Purchase Debt:	Balance at 6/30/2020	Final Payment Date	Final Payment Fiscal Year
GENERAL FUND:			
Sanitation truck, financed in 2017	\$ 104,907	12/1/2023	2023/2024
Leaf truck, financed in 2017	107,245	12/1/2023	2023/2024
Knuckleboom truck, financed in 2020	145,680	5/7/2025	2024/2025
Golf Clubhouse Renovation	<u>500,013</u>	11/3/2027	2027/2028
	<u>\$ 857,845</u>		
WATER & SEWER FUND:			
Water & Sewer Maintenance Facility Construction	<u>\$ 374,983</u>	11/3/2027	2027/2028

Town of Jamestown
 Financial Summary Report
 Total Revenues & Expenditures by Fund
 as of June 30, 2020

	<u>General Fund (#10)</u>	<u>General Capital Reserve Fund (#11)</u>	<u>Water/Sewer Fund (#30)</u>	<u>Randleman Reservoir Fund (#60)</u>	<u>Water/Sewer Capital Reserve Fund (#61)</u>
Current Year Revenues (and transfers)	4,625,356	101,779	3,899,391	38,362	450,570
% of budget received	81%	100%	85%	31%	98%
% of budget, excluding appropriated fund balance, received	92%	100%	94%	94%	98%
Expenditures (and transfers)	4,501,174	79,771	3,150,821	122,237	-
% of budget expended	79%	78%	69%	99%	0%
	<u>Fund (#16)</u>	<u>Fund (#17)</u>	<u>Fund (#18)</u>		
	<u>East Fork Capital Project</u>	<u>Lydia (E Main) Capital Project</u>	<u>Oakdale Ph III Capital Project</u>		
Life to Date Revenues & Other Financing Sources	1,474,724 @	820,439 @	207,632		
% of budget received	83%	47%	31%		
Life to Date Expenditures	1,473,789	750,483	96,208		
% of budget expended	83%	43%	14%		

@ Reimbursement requested and accrued, but not yet received

10 GENERAL FUND

Account	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
3000					
3100 AD VALOREM TAXES	5,370.89	2,102,050.78	2,008,700.00	-93,350.78	105 %
3101 Interest on Ad Valorem Taxes	257.16	2,676.50	3,000.00	323.50	89 %
3102 Tax and Tag revenue	31,685.92	186,123.42	193,000.00	6,876.58	96 %
3103 Interest on Tax and Tag Revenues	178.76	1,486.53	1,250.00	-236.53	119 %
3230 SALES AND USE TAX	61,552.17	542,032.71	650,000.00	107,967.29	83 %
3250 Solid Waste Disposal Tax	0.00	3,336.89	2,500.00	-836.89	133 %
3256 ELECTRICITY SALES TAX	51,406.07	165,170.69	200,000.00	34,829.31	83 %
3257 TELECOMMUNICATIONS SALES TAX	12,105.61	30,209.45	45,000.00	14,790.55	67 %
3258 PIPED NATURAL GAS SALES TAX	7,565.33	12,829.18	16,000.00	3,170.82	80 %
3261 VIDEO PROGRAMMING TAX	11,051.76	32,578.86	40,000.00	7,421.14	81 %
3310 FEDERAL GRANTS	0.00	0.00	138,000.00	138,000.00	0 %
3312 GRANTS FROM GUILFORD COUNTY	5,519.00	55,500.00	55,500.00	0.00	100 %
3313 Local Grants	0.00	0.00	10,000.00	10,000.00	0 %
3316 POWELL BILL	0.00	110,893.59	108,000.00	-2,893.59	103 %
3322 ALCOHOLIC BEVERAGES TAX	0.00	18,993.49	18,000.00	-993.49	106 %
3325 ABC DISTRIBUTION	0.00	50,000.00	50,000.00	0.00	100 %
3341 Telecommunications Planning Fees	0.00	11,000.00	11,000.00	0.00	100 %
3343 REVIEW FEES	2,425.00	9,454.00	7,500.00	-1,954.00	126 %
3344 CODE ENFORCEMENT FEES	305.00	305.00	100.00	-205.00	305 %
3345 INSPECTION AND PERMIT FEES	0.00	235.00	200.00	-35.00	118 %
3346 CELL TOWER RENTAL FEES	2,646.00	79,539.03	80,000.00	460.97	99 %
3348 REFUSE COLLECTION FEES	13,620.00	163,750.00	168,000.00	4,250.00	97 %
3600 GREEN FEES	54,394.00	376,516.56	472,000.00	95,483.44	80 %
3610 MECHANICAL CART RENTALS	30,198.00	192,122.00	248,000.00	55,878.00	77 %
3620 PULL CART RENTALS	57.00	243.00	300.00	57.00	81 %
3650 DRIVING RANGE	5,379.00	34,920.00	45,800.00	10,880.00	76 %
3660 GOLF SHOP CONCESSIONS SALES	8,175.12	67,482.10	82,000.00	14,517.90	82 %
3661 Golf Shop Grill Catering Revenues	0.00	0.00	2,000.00	2,000.00	0 %
3665 Golf Special Orders - Sales	74.94	4,816.82	5,000.00	183.18	96 %
3675 Golf Clubhouse Rental Fees	675.00	8,760.00	11,600.00	2,840.00	76 %
3831 INVESTMENT EARNINGS	1,038.62	64,739.54	75,000.00	10,260.46	86 %
3833 CONTRIBUTIONS AND DONATIONS	0.00	2,050.00	0.00	-2,050.00	** %
3834 CIVIC CENTER RENTAL FEES	0.00	695.00	1,000.00	305.00	70 %
3835 SALES OF FIXED ASSETS	0.00	123.00	0.00	-123.00	** %
3836 SALES - PRO SHOP GOLF INVENTORY	5,024.24	36,636.22	46,000.00	9,363.78	80 %
3837 SHELTER RENTALS	0.00	1,800.00	3,000.00	1,200.00	60 %
3838 Building lease revenue	0.00	4,101.00	4,120.00	19.00	100 %
3839 MISCELLANEOUS REVENUES	168.83	925.57	500.00	-425.57	185 %
3840 Rental Golf Sets	60.00	1,595.00	1,200.00	-395.00	133 %
3841 Ball Field Rentals	0.00	5,847.95	7,200.00	1,352.05	81 %
3910 Insurance Recoveries	0.00	18,365.68	17,478.18	-887.50	105 %
3920 Issuance of installment purchase financing	0.00	145,680.00	145,680.00	0.00	100 %
3983 TRANSFER FROM GENERAL CAPITAL RESERVE FUND	0.00	79,771.04	80,000.00	228.96	100 %
3990 POWELL BILL RESERVE APPROPRIATED	0.00	0.00	89,000.00	89,000.00	0 %
3991 FUND BALANCE APPROPRIATED	0.00	0.00	571,768.50	571,768.50	0 %
Account Group Total:	310,933.42	4,625,355.60	5,714,396.68	1,089,041.08	81 %
Fund Total:	310,933.42	4,625,355.60	5,714,396.68	1,089,041.08	81 %

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10 GENERAL FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
0							
4100	GOVERNING BODY EXPENDITURES						
1019	PROFESSIONAL SERVICES	7,452.60	52,411.15	0.00	52,411.15	78,000.00	25,588.85
2100	DEPARTMENT SUPPLIES	91.82	1,686.35	0.00	1,686.35	1,600.00	-86.35
2200	FOOD AND PROVISIONS	0.00	1,099.23	0.00	1,099.23	1,200.00	100.77
2600	OFFICE SUPPLIES	0.00	80.98	0.00	80.98	200.00	119.02
2900	ASSETS NOT CAPITALIZED	0.00	698.16	0.00	698.16	700.00	1.84
3100	TRAVEL	0.00	0.00	0.00	0.00	600.00	600.00
3150	CONFERENCE FEES AND SCHOOLS	0.00	1,345.00	0.00	1,345.00	1,570.00	225.00
3200	COMMUNICATIONS	0.00	240.00	0.00	240.00	240.50	0.50
3700	ADVERTISING	0.00	166.50	0.00	166.50	500.00	333.50
3800	DATA PROCESSING SERVICES	48.05	715.45	0.00	715.45	800.00	84.55
3950	DUES AND SUBSCRIPTIONS	0.00	1,956.00	0.00	1,956.00	2,400.00	444.00
3955	Permit Fees	0.00	800.00	0.00	800.00	800.00	0.00
3970	ELECTIONS	0.00	2,594.34	0.00	2,594.34	5,000.00	2,405.66
3980	MISCELLANEOUS EXPENSE	0.00	102.98	0.00	102.98	109.00	6.02
4300	EQUIPMENT RENTAL	290.00	580.00	0.00	580.00	600.00	20.00
4912	Sheriff off-duty for non-profit	0.00	742.08	0.00	742.08	2,126.50	1,384.42
4990	OTHER CONTRACTED SERVICES	0.00	800.00	0.00	800.00	800.00	0.00
6900	Non-profit Grants	0.00	0.00	0.00	0.00	0.00	0.00
6910	LIBRARY GRANT	5,519.00	117,500.00	0.00	117,500.00	117,500.00	0.00
6920	HISTORIC JAMESTOWN GRANT	10,500.00	10,500.00	0.00	10,500.00	10,500.00	0.00
6930	YMCA GRANT	0.00	20,254.00	0.00	20,254.00	20,254.00	0.00
6945	JYL Grant	0.00	5,000.00	0.00	5,000.00	5,000.00	0.00
9700	CONTINGENCY	0.00	0.00	0.00	0.00	2,000.00	2,000.00
	Account Total:	23,901.47	219,272.22	0.00	219,272.22	252,500.00	33,227.78
4200	ADMINISTRATION EXPENDITURES						
1000	SALARIES AND WAGES	19,594.00	253,614.00	0.00	253,614.00	256,500.00	2,886.00
1003	LONGEVITY PAY	0.00	3,938.00	0.00	3,938.00	4,000.00	62.00
1009	FICA EXPENSE	1,418.96	18,810.20	0.00	18,810.20	20,000.00	1,189.80
1010	RETIREMENT EXPENSE	1,720.36	22,709.77	0.00	22,709.77	23,200.00	490.23
1011	HEALTH INSURANCE EXPENSE	2,088.99	25,067.80	0.00	25,067.80	25,200.00	132.20
1012	FLEX ADMINISTRATION FEES	12.00	229.56	0.00	229.56	200.00	-29.56
1013	RETIREE HEALTH INSURANCE EXPENSE	777.62	7,815.07	0.00	7,815.07	10,800.00	2,984.93
1014	WORKER'S COMPENSATION	0.00	618.30	0.00	618.30	900.00	281.70
1015	Unemployment Compensation	0.00	0.00	0.00	0.00	250.00	250.00
1016	Wellness Program Expenditures	36.00	432.00	0.00	432.00	500.00	68.00
1017	401K EXPENSE	840.54	10,927.02	0.00	10,927.02	11,300.00	372.98
1019	PROFESSIONAL SERVICES	0.00	11,100.00	0.00	11,100.00	11,100.00	0.00
2100	DEPARTMENT SUPPLIES	236.24	1,144.61	0.00	1,144.61	1,700.00	555.39
2200	FOOD AND PROVISIONS	0.00	399.82	0.00	399.82	750.00	350.18
2600	OFFICE SUPPLIES	82.98	631.60	0.00	631.60	2,500.00	1,868.40
2900	ASSETS NOT CAPITALIZED	500.00	3,425.35	0.00	3,425.35	3,500.00	74.65
3100	TRAVEL	0.00	1,612.42	0.00	1,612.42	4,000.00	2,387.58
3150	CONFERENCE FEES AND SCHOOLS	0.00	3,375.00	0.00	3,375.00	8,000.00	4,625.00
3200	COMMUNICATIONS	515.54	6,240.09	0.00	6,240.09	8,760.00	2,519.91
3400	PRINTING	51.10	284.60	0.00	284.60	500.00	215.40
3500	REPAIRS AND MAINTENANCE	0.00	0.00	0.00	0.00	300.00	300.00
3800	DATA PROCESSING SERVICES	772.62	9,285.08	0.00	9,285.08	15,000.00	5,714.92
3950	DUES AND SUBSCRIPTIONS	0.00	7,922.61	0.00	7,922.61	9,000.00	1,077.39

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10 GENERAL FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
3960	BANK AND MERCHANT FEES	0.00	900.96	0.00	900.96	1,000.00	99.04
3980	MISCELLANEOUS EXPENSE	0.00	357.57	0.00	357.57	500.00	142.43
4300	EQUIPMENT RENTAL	387.42	2,472.43	0.00	2,472.43	3,000.00	527.57
4400	SERVICE & MAINTENANCE CONTRACTS	266.50	8,783.66	0.00	8,783.66	11,000.00	2,216.34
4500	INSURANCE AND BONDING	0.00	750.00	0.00	750.00	1,000.00	250.00
4990	OTHER CONTRACTED SERVICES	1,001.92	22,656.63	0.00	22,656.63	26,000.00	3,343.37
6820	First Bank Credit Card Encumbrance	0.00	0.00	0.00	0.00	3,000.00	3,000.00
9700	CONTINGENCY	0.00	0.00	0.00	0.00	2,000.00	2,000.00
Account Total:		30,302.79	425,504.15	0.00	425,504.15	465,460.00	39,955.85
4900 PLANNING DEPARTMENT EXPENDITURES							
1000	SALARIES AND WAGES	6,918.00	89,867.50	0.00	89,867.50	90,000.00	132.50
1003	LONGEVITY PAY	0.00	2,248.00	0.00	2,248.00	2,250.00	2.00
1009	FICA EXPENSE	475.68	6,406.60	0.00	6,406.60	7,000.00	593.40
1010	RETIREMENT EXPENSE	623.32	8,299.70	0.00	8,299.70	8,500.00	200.30
1011	HEALTH INSURANCE EXPENSE	696.33	8,355.96	0.00	8,355.96	8,400.00	44.04
1012	FLEX ADMINISTRATION FEES	6.00	114.78	0.00	114.78	110.00	-4.78
1014	WORKER'S COMPENSATION	0.00	123.66	0.00	123.66	200.00	76.34
1015	Unemployment Compensation	0.00	0.00	0.00	0.00	200.00	200.00
1016	Wellness Program Expenditures	12.00	144.00	0.00	144.00	144.00	0.00
1017	401K EXPENSE	311.28	4,046.64	0.00	4,046.64	4,100.00	53.36
2100	DEPARTMENT SUPPLIES	98.99	799.22	0.00	799.22	850.00	50.78
2200	FOOD AND PROVISIONS	0.00	215.43	0.00	215.43	750.00	534.57
2500	VEHICLE SUPPLIES	0.00	49.00	0.00	49.00	300.00	251.00
2520	FUELS - GAS & OIL	0.00	235.14	0.00	235.14	500.00	264.86
2600	OFFICE SUPPLIES	0.00	531.28	0.00	531.28	1,000.00	468.72
2900	ASSETS NOT CAPITALIZED	0.00	1,499.50	0.00	1,499.50	1,500.00	0.50
3100	TRAVEL	0.00	735.88	0.00	735.88	2,000.00	1,264.12
3150	CONFERENCE FEES AND SCHOOLS	0.00	1,638.75	0.00	1,638.75	2,500.00	861.25
3200	COMMUNICATIONS	140.06	1,886.99	0.00	1,886.99	2,600.00	713.01
3400	PRINTING	0.00	291.00	0.00	291.00	1,000.00	709.00
3500	REPAIRS AND MAINTENANCE	0.00	145.00	0.00	145.00	250.00	105.00
3700	ADVERTISING	102.00	929.25	0.00	929.25	3,000.00	2,070.75
3800	DATA PROCESSING SERVICES	275.36	3,309.21	0.00	3,309.21	3,500.00	190.79
3900	DRUG TESTING & BACKGROUND CHECKS	0.00	0.00	0.00	0.00	200.00	200.00
3950	DUES AND SUBSCRIPTIONS	52.99	2,030.92	0.00	2,030.92	2,000.00	-30.92
3980	MISCELLANEOUS EXPENSE	0.00	19.50	0.00	19.50	356.00	336.50
4400	SERVICE & MAINTENANCE CONTRACTS	0.00	0.00	0.00	0.00	400.00	400.00
4500	INSURANCE AND BONDING	0.00	239.48	0.00	239.48	300.00	60.52
4990	OTHER CONTRACTED SERVICES	14,675.00	62,859.59	0.00	62,859.59	78,900.00	16,040.41
4991	Telecommunications Contracted	1,000.00	8,500.00	0.00	8,500.00	11,000.00	2,500.00
4995	ENGINEERING FEES NOT CAPITALIZED	0.00	0.00	0.00	0.00	500.00	500.00
6820	First Bank Credit Card Encumbrance	0.00	0.00	0.00	0.00	1,000.00	1,000.00
9700	CONTINGENCY	0.00	0.00	0.00	0.00	500.00	500.00
Account Total:		25,387.01	205,521.98	0.00	205,521.98	235,810.00	30,288.02

Comp plan

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10 GENERAL FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
5000 BUILDING & GROUNDS EXPENDITURES							
2100	DEPARTMENT SUPPLIES	929.37	6,550.90	0.00	6,550.90	7,000.00	449.10
2140	SEED and SOD	0.00	420.00	0.00	420.00	500.00	80.00
2141	CHEMICALS	0.00	220.00	0.00	220.00	500.00	280.00
2142	FERTILIZER AND LIME	0.00	477.25	0.00	477.25	500.00	22.75
2144	MULCH & PINE NEEDLES	528.00	2,121.60	0.00	2,121.60	3,100.00	978.40
2400	CONSTRUCTION & REPAIR SUPPLIES	73.27	777.48	0.00	777.48	3,500.00	2,722.52
2900	ASSETS NOT CAPITALIZED	480.00	4,349.87	0.00	4,349.87	13,500.00	9,150.13
3200	COMMUNICATIONS	188.08	1,800.84	0.00	1,800.84	2,000.00	199.16
3300	UTILITIES	1,173.75	21,298.94	0.00	21,298.94	28,000.00	6,701.06
3350	Water Utilities	77.76	432.56	0.00	432.56	400.00	-32.56
3500	REPAIRS AND MAINTENANCE	0.00	6,651.45	0.00	6,651.45	17,500.00	10,848.55
3940	LANDFILL FEES/DUMPSTER P/U	0.00	304.70	0.00	304.70	500.00	195.30
3980	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	500.00	500.00
4300	EQUIPMENT RENTAL	0.00	96.01	0.00	96.01	165.00	68.99
4400	SERVICE & MAINTENANCE CONTRACTS	2,610.00	30,386.63	0.00	30,386.63	32,000.00	1,613.37
4500	INSURANCE AND BONDING	0.00	19,956.96	0.00	19,956.96	24,400.00	4,443.04
4990	OTHER CONTRACTED SERVICES	0.00	6,789.91	0.00	6,789.91	15,000.00	8,210.09
5700	CAPITAL OUTLAY - LAND IMPR -	8,104.67	27,863.73	0.00	27,863.73	43,000.00	15,136.27
5800	CAPITAL OUTLAY - BUILDINGS &	0.00	17,306.00	0.00	17,306.00	40,000.00	22,694.00
9700	CONTINGENCY	0.00	0.00	0.00	0.00	3,335.00	3,335.00
	Account Total:	14,164.90	147,804.83	0.00	147,804.83	235,400.00	87,595.17
5100 PUBLIC SAFETY EXPENDITURES							
4910	SHERIFF CONTRACT	0.00	286,423.86	0.00	286,423.86	389,500.00	103,076.14
4911	Sheriff Off Duty - Town events	0.00	2,447.52	0.00	2,447.52	2,500.00	52.48
4920	ANIMAL CONTROL CONTRACT	2,807.00	11,234.00	0.00	11,234.00	11,250.00	16.00
	Account Total:	2,807.00	300,105.38	0.00	300,105.38	403,250.00	103,144.62
5300 FIRE EXPENSES							
3956	Fire Inspection Fees	0.00	9,866.00	0.00	9,866.00	13,000.00	3,134.00
3980	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	200.00	200.00
4900	PINECROFT SEDGFIELD FIRE CONTRACT	0.00	565,193.84	0.00	565,193.84	565,194.00	0.16
5500	CAPITAL OUTLAY EQUIPMENT	60.00	5,324.91	0.00	5,324.91	12,000.00	6,675.09
9700	CONTINGENCY	0.00	0.00	0.00	0.00	1,000.00	1,000.00
	Account Total:	60.00	580,384.75	0.00	580,384.75	591,394.00	11,009.25
5600 STREET MAINTENANCE EXPENDITURES							
2100	DEPARTMENT SUPPLIES	317.26	923.37	0.00	923.37	6,000.00	5,076.63
2400	CONSTRUCTION & REPAIR SUPPLIES	9.10	195.83	0.00	195.83	6,000.00	5,804.17
2500	VEHICLE SUPPLIES	1,078.88	2,944.02	0.00	2,944.02	5,000.00	2,055.98
2520	FUELS - GAS & OIL	0.00	2,104.27	0.00	2,104.27	3,000.00	895.73
2900	ASSETS NOT CAPITALIZED	28,332.34	41,847.32	0.00	41,847.32	42,000.00	152.68
3300	UTILITIES	6,658.51	78,886.23	0.00	78,886.23	113,000.00	34,113.77
3500	REPAIRS AND MAINTENANCE	0.00	6,099.90	0.00	6,099.90	10,000.00	3,900.10
3700	ADVERTISING	0.00	0.00	0.00	0.00	2,000.00	2,000.00
3940	LANDFILL FEES/DUMPSTER P/U	0.00	157.50	0.00	157.50	2,000.00	1,842.50
3955	Permit Fees	0.00	860.00	0.00	860.00	1,055.00	195.00
3980	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	100.00	100.00
4500	INSURANCE AND BONDING	10.20	968.13	0.00	968.13	1,200.00	231.87
4980	STORMWATER FEES	0.00	5,605.00	0.00	5,605.00	5,605.00	0.00

Entrance sign

crosswalk flashing signs ; sign posts, etc.

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30 GENERAL FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
4990	OTHER CONTRACTED SERVICES	1,800.00	32,301.00	0.00	32,301.00	44,174.00	11,873.00
5400	CAPITAL OUTLAY - MOTOR VEHICLES	2,126.62	148,196.62	0.00	148,196.62	149,000.00	803.38
5500	CAPITAL OUTLAY EQUIPMENT	0.00	6,311.00	0.00	6,311.00	6,350.00	39.00
5700	CAPITAL OUTLAY - LAND IMPR -	0.00	1,920.00	0.00	1,920.00	234,900.00	232,980.00
Account Total:		40,332.91	329,320.19	0.00	329,320.19	631,384.00	302,063.81

5700 POWELL BILL

2100	DEPARTMENT SUPPLIES	0.00	0.00	0.00	0.00	3,000.00	3,000.00
5700	CAPITAL OUTLAY - LAND IMPR -	-148,952.33	0.00	0.00	0.00	194,000.00	194,000.00
Account Total:		-148,952.33	0.00	0.00	0.00	197,000.00	197,000.00

reclassified expenditures to sidewalk capital project funds

5800 SANITATION EXPENDITURES

1000	SALARIES AND WAGES	7,375.30	91,478.99	0.00	91,478.99	98,000.00	6,521.01
1003	LONGEVITY PAY	0.00	1,069.00	0.00	1,069.00	1,100.00	31.00
1009	FICA EXPENSE	541.52	6,819.81	0.00	6,819.81	7,500.00	680.19
1010	RETIREMENT EXPENSE	666.77	8,365.56	0.00	8,365.56	9,300.00	934.44
1011	HEALTH INSURANCE EXPENSE	2,088.99	24,371.55	0.00	24,371.55	25,200.00	828.45
1012	FLEX ADMINISTRATION FEES	12.00	150.78	0.00	150.78	400.00	249.22
1013	RETIREE HEALTH INSURANCE EXPENSE	1,365.00	8,264.24	0.00	8,264.24	10,800.00	2,535.76
1014	WORKER'S COMPENSATION	0.00	6,678.25	0.00	6,678.25	9,700.00	3,021.75
1015	Unemployment Compensation	0.00	0.00	0.00	0.00	2,550.00	2,550.00
1016	Wellness Program Expenditures	36.00	396.00	0.00	396.00	432.00	36.00
1017	401K EXPENSE	329.06	4,197.65	0.00	4,197.65	4,300.00	102.35
2100	DEPARTMENT SUPPLIES	25.98	1,586.54	0.00	1,586.54	13,200.00	11,613.46
2200	FOOD AND PROVISIONS	0.00	31.50	0.00	31.50	100.00	68.50
2500	VEHICLE SUPPLIES	63.20	6,273.69	0.00	6,273.69	8,500.00	2,226.31
2520	FUELS - GAS & OIL	1,345.41	12,109.63	0.00	12,109.63	20,000.00	7,890.37
3200	COMMUNICATIONS	101.02	756.12	0.00	756.12	1,000.00	243.88
3400	PRINTING	0.00	0.00	0.00	0.00	1,000.00	1,000.00
3500	REPAIRS AND MAINTENANCE	-1,486.21	3,206.83	0.00	3,206.83	5,000.00	1,793.17
3700	ADVERTISING	0.00	0.00	0.00	0.00	200.00	200.00
3900	DRUG TESTING & BACKGROUND CHECKS	0.00	560.00	0.00	560.00	500.00	-60.00
3940	LANDFILL FEES/DUMPSTER P/U	11,631.10	55,407.55	0.00	55,407.55	60,000.00	4,592.45
3945	Recycle Fees	8,022.00	97,044.00	0.00	97,044.00	97,200.00	156.00
3980	MISCELLANEOUS EXPENSE	0.00	79.00	0.00	79.00	68.00	-11.00
4500	INSURANCE AND BONDING	0.00	1,436.90	0.00	1,436.90	1,800.00	363.10
9700	CONTINGENCY	0.00	0.00	0.00	0.00	3,950.00	3,950.00
Account Total:		32,117.14	330,283.59	0.00	330,283.59	381,800.00	51,516.41

reclassified to correct account

6200 RECREATION EXPENDITURES

1000	SALARIES AND WAGES	7,350.80	95,333.14	0.00	95,333.14	100,000.00	4,666.86
1003	LONGEVITY PAY	0.00	1,714.00	0.00	1,714.00	2,100.00	386.00
1009	FICA EXPENSE	556.90	7,361.06	0.00	7,361.06	8,000.00	638.94
1010	RETIREMENT EXPENSE	592.47	7,847.13	0.00	7,847.13	8,400.00	552.87
1011	HEALTH INSURANCE EXPENSE	1,392.66	16,705.31	0.00	16,705.31	16,800.00	94.69
1012	FLEX ADMINISTRATION FEES	6.00	114.78	0.00	114.78	200.00	85.22
1014	WORKER'S COMPENSATION	0.00	2,782.37	0.00	2,782.37	4,500.00	1,717.63
1015	Unemployment Compensation	0.00	0.00	0.00	0.00	400.00	400.00
1016	Wellness Program Expenditures	24.00	287.89	0.00	287.89	288.00	0.11
1017	401K EXPENSE	294.80	3,824.40	0.00	3,824.40	4,000.00	175.60
2100	DEPARTMENT SUPPLIES	177.35	7,358.94	0.00	7,358.94	8,000.00	641.06

① Storm water Utility Inventory
② DMV charges - Knuckleboom truck

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10 GENERAL FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
2140	SEED and SOD	0.00	502.00	0.00	502.00	1,500.00	998.00
2141	CHEMICALS	2,149.33	3,214.31	0.00	3,214.31	4,000.00	785.69
2142	FERTILIZER AND LIME	0.00	3,543.50	0.00	3,543.50	4,000.00	456.50
2143	IRRIGATION SUPPLIES	0.00	108.53	0.00	108.53	800.00	691.47
2144	MULCH & PINE NEEDLES	2,312.00	4,580.90	0.00	4,580.90	7,000.00	2,419.10
2145	TOPSOIL (Sand)	0.00	0.00	0.00	0.00	1,500.00	1,500.00
2200	FOOD AND PROVISIONS	0.00	25.00	0.00	25.00	50.00	25.00
2400	CONSTRUCTION & REPAIR SUPPLIES	465.17	3,057.46	0.00	3,057.46	6,100.00	3,042.54
2500	VEHICLE SUPPLIES	0.00	309.05	0.00	309.05	500.00	190.95
2520	FUELS - GAS & OIL	0.00	1,195.11	0.00	1,195.11	5,000.00	3,804.89
2550	EQUIPMENT SUPPLIES	0.00	4,141.20	0.00	4,141.20	4,500.00	358.80
2600	OFFICE SUPPLIES	0.00	66.46	0.00	66.46	300.00	233.54
2900	ASSETS NOT CAPITALIZED	385.86	5,837.59	0.00	5,837.59	6,000.00	162.41
3100	TRAVEL	0.00	580.45	0.00	580.45	800.00	219.55
3150	CONFERENCE FEES AND SCHOOLS	0.00	115.00	0.00	115.00	1,000.00	885.00
3200	COMMUNICATIONS	131.76	1,229.89	0.00	1,229.89	2,000.00	770.11
3300	UTILITIES	839.84	11,585.87	0.00	11,585.87	14,500.00	2,914.13
3350	Water Utilities	23.76	227.93	0.00	227.93	650.00	422.07
3400	PRINTING	0.00	192.00	0.00	192.00	250.00	58.00
3500	REPAIRS AND MAINTENANCE	20.00	108.60	0.00	108.60	2,500.00	2,391.40
3710	Sponsorship expenditures	0.00	38.50	0.00	38.50	100.00	61.50
3800	DATA PROCESSING SERVICES	21.26	320.80	0.00	320.80	360.00	39.20
3900	DRUG TESTING & BACKGROUND CHECKS	0.00	108.00	0.00	108.00	500.00	392.00
3940	LANDFILL FEES/DUMPSTER P/U	0.00	483.74	0.00	483.74	750.00	266.26
3950	DUES AND SUBSCRIPTIONS	0.00	175.00	0.00	175.00	500.00	325.00
3980	MISCELLANEOUS EXPENSE	0.00	158.00	0.00	158.00	212.00	54.00
3981	Special Events	0.00	8,988.03	0.00	8,988.03	13,000.00	4,011.97
4300	EQUIPMENT RENTAL	145.42	3,963.16	0.00	3,963.16	4,055.00	91.84
4400	SERVICE & MAINTENANCE CONTRACTS	360.00	2,286.68	0.00	2,286.68	2,700.00	413.32
4500	INSURANCE AND BONDING	0.00	1,596.56	0.00	1,596.56	2,000.00	403.44
4990	OTHER CONTRACTED SERVICES	2,515.00	39,068.73	0.00	39,068.73	48,986.18	9,917.45
5700	CAPITAL OUTLAY - LAND IMPR -	0.00	0.00	0.00	0.00	9,800.00	9,800.00
5800	CAPITAL OUTLAY - BUILDINGS &	408.88	7,041.12	0.00	7,041.12	7,450.00	408.88
9700	CONTINGENCY	0.00	0.00	0.00	0.00	535.00	535.00
Account Total:		19,355.50	248,178.19	0.00	248,178.19	306,586.18	58,407.99
6300 GOLF COURSE MAINTENANCE							
1000	SALARIES AND WAGES	22,994.93	300,750.12	0.00	300,750.12	318,000.00	17,249.88
1003	LONGEVITY PAY	0.00	6,354.00	0.00	6,354.00	6,400.00	46.00
1009	FICA EXPENSE	1,736.01	22,733.68	0.00	22,733.68	24,500.00	1,766.32
1010	RETIREMENT EXPENSE	1,833.28	26,022.21	0.00	26,022.21	27,500.00	1,477.79
1011	HEALTH INSURANCE EXPENSE	3,481.65	47,008.80	0.00	47,008.80	50,400.00	3,391.20
1012	FLEX ADMINISTRATION FEES	6.00	114.78	0.00	114.78	300.00	185.22
1013	RETIREE HEALTH INSURANCE EXPENSE	369.58	2,993.76	0.00	2,993.76	10,800.00	7,806.24
1014	WORKER'S COMPENSATION	0.00	3,664.73	0.00	3,664.73	8,000.00	4,335.27
1015	Unemployment Compensation	0.00	0.00	0.00	0.00	500.00	500.00
1016	Wellness Program Expenditures	60.00	804.11	0.00	804.11	864.00	59.89
1017	401K EXPENSE	914.56	12,696.66	0.00	12,696.66	13,400.00	703.34
2100	DEPARTMENT SUPPLIES	470.25	7,336.99	0.00	7,336.99	8,500.00	1,163.01
2140	SEED and SOD	0.00	961.32	0.00	961.32	3,500.00	2,538.68
2141	CHEMICALS	778.00	38,182.72	0.00	38,182.72	38,500.00	317.28

③ Recreation master plan
④ posted sales tax back (contractors)

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10 GENERAL FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
2142	FERTILIZER AND LIME	0.00	16,536.10	0.00	16,536.10	29,500.00	12,963.90
2143	IRRIGATION SUPPLIES	490.08	3,380.52	0.00	3,380.52	7,000.00	3,619.48
2145	TOPSOIL (Sand)	1,923.53	6,202.27	0.00	6,202.27	11,500.00	5,297.73
2155	TEE AND GREEN SUPPLIES	0.00	0.00	0.00	0.00	3,000.00	3,000.00
2200	FOOD AND PROVISIONS	0.00	138.37	0.00	138.37	200.00	61.63
2400	CONSTRUCTION & REPAIR SUPPLIES	1,834.59	2,570.89	0.00	2,570.89	5,000.00	2,429.11
2500	VEHICLE SUPPLIES	0.00	206.10	0.00	206.10	1,500.00	1,293.90
2520	FUELS - GAS & OIL	1,251.16	14,593.55	0.00	14,593.55	22,000.00	7,406.45
2550	EQUIPMENT SUPPLIES	2,329.48	16,613.04	0.00	16,613.04	17,500.00	886.96
2600	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	300.00	300.00
2900	ASSETS NOT CAPITALIZED	0.00	2,845.00	0.00	2,845.00	4,000.00	1,155.00
3100	TRAVEL	0.00	616.95	0.00	616.95	1,000.00	383.05
3150	CONFERENCE FEES AND SCHOOLS	0.00	1,090.00	0.00	1,090.00	1,500.00	410.00
3200	COMMUNICATIONS	426.33	3,992.60	0.00	3,992.60	5,700.00	1,707.40
3300	UTILITIES	1,196.27	16,310.70	0.00	16,310.70	19,000.00	2,689.30
3350	Water Utilities	39.60	243.77	0.00	243.77	650.00	406.23
3500	REPAIRS AND MAINTENANCE	2,946.92	3,333.85	0.00	3,333.85	6,500.00	3,166.15
3700	ADVERTISING	0.00	0.00	0.00	0.00	500.00	500.00
3800	DATA PROCESSING SERVICES	42.52	714.96	0.00	714.96	1,200.00	485.04
3900	DRUG TESTING & BACKGROUND CHECKS	486.00	1,164.00	0.00	1,164.00	1,200.00	36.00
3940	LANDFILL FEES/DUMPSTER F/U	82.11	2,273.40	0.00	2,273.40	5,000.00	2,726.60
3950	DUES AND SUBSCRIPTIONS	0.00	1,085.39	0.00	1,085.39	2,200.00	1,114.61
3980	MISCELLANEOUS EXPENSE	0.00	129.52	0.00	129.52	500.00	370.48
4300	EQUIPMENT RENTAL	3,421.18	57,300.15	0.00	57,300.15	60,000.00	2,699.85
4400	SERVICE & MAINTENANCE CONTRACTS	950.00	950.00	0.00	950.00	4,000.00	3,050.00
4500	INSURANCE AND BONDING	0.00	9,940.34	0.00	9,940.34	12,000.00	2,059.66
4950	LAB TESTING	0.00	45.00	0.00	45.00	400.00	355.00
4990	OTHER CONTRACTED SERVICES	0.00	1,078.70	0.00	1,078.70	5,000.00	3,921.30
5700	CAPITAL OUTLAY - LAND IMPR -	25,000.00	25,000.00	0.00	25,000.00	50,000.00	25,000.00
5800	CAPITAL OUTLAY - BUILDINGS &	30,304.01	32,504.01	0.00	32,504.01	33,500.00	995.99
9700	CONTINGENCY	0.00	0.00	0.00	0.00	1,136.00	1,136.00
Account Total:		105,368.04	690,483.06	0.00	690,483.06	823,650.00	133,166.94
6301	GOLF SHOF EXPENDITURES						
1000	SALARIES AND WAGES	18,181.88	196,375.63	0.00	196,375.63	206,000.00	9,624.37
1003	LONGEVITY PAY	0.00	1,872.00	0.00	1,872.00	1,900.00	28.00
1009	FICA EXPENSE	1,397.93	15,258.02	0.00	15,258.02	16,000.00	741.98
1010	RETIREMENT EXPENSE	913.86	11,662.62	0.00	11,662.62	12,000.00	337.38
1011	HEALTH INSURANCE EXPENSE	2,088.99	25,067.88	0.00	25,067.88	25,200.00	132.12
1012	FLEX ADMINISTRATION FEES	0.00	0.00	0.00	0.00	55.00	55.00
1013	RETIREE HEALTH INSURANCE EXPENSE	0.00	2,445.84	0.00	2,445.84	10,800.00	8,354.16
1014	WORKER'S COMPENSATION	0.00	1,236.69	0.00	1,236.69	2,000.00	763.31
1015	Unemployment Compensation	0.00	0.00	0.00	0.00	500.00	500.00
1016	Wellness Program Expenditures	36.00	432.00	0.00	432.00	432.00	0.00
1017	401K EXPENSE	431.92	5,614.96	0.00	5,614.96	5,700.00	85.04
2100	DEPARTMENT SUPPLIES	802.72	6,712.34	0.00	6,712.34	9,500.00	2,787.66
2101	Grill Supplies	471.63	2,134.81	0.00	2,134.81	7,500.00	5,365.19
2156	RANGE SUPPLIES	372.24	2,997.24	0.00	2,997.24	5,000.00	2,002.76
2160	TOURNAMENT SUPPLIES and PRIZES	0.00	0.00	0.00	0.00	100.00	100.00
2200	FOOD AND PROVISIONS	0.00	52.50	0.00	52.50	350.00	297.50
2400	CONSTRUCTION & REPAIR SUPPLIES	0.00	810.92	0.00	810.92	1,000.00	189.08

⑤ repairing cart paths
⑥ repairs to fairgrounds building (electrical, painting, etc)

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10 GENERAL FUND

Account	Object	Expended	Expended	Encumbered	Committed	Current	Available
		Current Month	YTD	YTD	YTD	Appropriation	Appropriation
2500	VEHICLE SUPPLIES	0.00	13.99	0.00	13.99	500.00	486.01
2520	FUELS - GAS & OIL	0.00	0.00	0.00	0.00	500.00	500.00
2600	OFFICE SUPPLIES	0.00	276.51	0.00	276.51	1,000.00	723.49
2700	GOLF INVENTORY FOR RESALE	959.67	26,826.53	0.00	26,826.53	38,000.00	11,173.47
2705	Golf Special Orders - Purchases	678.68	3,974.51	0.00	3,974.51	6,000.00	2,025.49
2710	CONCESSION INVENTORY RESALE	3,779.57	23,131.72	0.00	23,131.72	49,000.00	25,868.28
2715	Food purchased not in inventory	1,115.61	8,195.49	0.00	8,195.49	22,000.00	13,804.51
2900	ASSETS NOT CAPITALIZED	0.00	987.58	0.00	987.58	2,500.00	1,512.42
3100	TRAVEL	0.00	115.00	0.00	115.00	500.00	385.00
3150	CONFERENCE FEES AND SCHOOLS	0.00	440.00	0.00	440.00	1,000.00	560.00
3200	COMMUNICATONS	1,263.49	9,889.74	0.00	9,889.74	11,000.00	1,110.26
3300	UTILITIES	1,243.89	12,596.62	0.00	12,596.62	13,500.00	903.38
3350	Water Utilities	7.92	212.10	0.00	212.10	500.00	287.90
3400	PRINTING	0.00	49.00	0.00	49.00	500.00	451.00
3500	REPAIRS AND MAINTENANCE	0.00	5,439.58	0.00	5,439.58	9,000.00	3,560.42
3700	ADVERTISING	60.40	819.80	0.00	819.80	10,000.00	9,180.20
3800	DATA PROCESSING SERVICES	612.61	6,545.88	0.00	6,545.88	7,500.00	954.12
3900	DRUG TESTING & BACKGROUND CHECKS	324.00	876.00	0.00	876.00	2,000.00	1,124.00
3940	LANDFILL FEES/DUMPSTER P/U	0.00	1,515.77	0.00	1,515.77	3,600.00	2,084.23
3950	DUES AND SUBSCRIPTIONS	0.00	554.00	0.00	554.00	800.00	246.00
3955	Permit Fees	0.00	220.00	0.00	220.00	200.00	-20.00
3960	BANK AND MERCHANT FEES	1,276.87	12,101.72	0.00	12,101.72	22,000.00	9,898.28
3980	MISCELLANEOUS EXPENSE	0.00	186.33	0.00	186.33	250.00	63.67
4300	EQUIPMENT RENTAL	414.37	1,888.30	0.00	1,888.30	2,500.00	611.70
4310	GOLF CART RENTALS	5,327.28	63,927.36	0.00	63,927.36	65,800.00	1,872.64
4311	SALES AND USE TAX PAID	943.67	11,929.56	0.00	11,929.56	20,000.00	8,070.44
4400	SERVICE & MAINTENANCE CONTRACTS	535.68	12,709.48	0.00	12,709.48	16,000.00	3,290.52
4500	INSURANCE AND BONDING	0.00	9,930.84	0.00	9,930.84	12,000.00	2,069.16
4990	OTHER CONTRACTED SERVICES	2,005.00	4,642.26	0.00	4,642.26	4,000.00	-642.26
5700	CAPITAL OUTLAY - LAND IMPR -	0.00	23,760.00	0.00	23,760.00	24,000.00	240.00
9700	CONTINGENCY	0.00	0.00	0.00	0.00	1,068.00	1,068.00
	Account Total:	45,245.88	516,429.12	0.00	516,429.12	651,255.00	134,825.88
8000	Debt Service						
7100	DEBT PRINCIPAL PAYMENTS	14,449.13	150,576.98	0.00	150,576.98	177,000.00	26,423.02
7200	DEBT INTEREST PAYMENTS	1,433.25	19,634.30	0.00	19,634.30	24,200.00	4,565.70
	Account Total:	15,882.38	170,211.28	0.00	170,211.28	201,200.00	30,988.72
9600	OTHER FINANCING USES						
9600	TRANSFERS TO OTHER FUNDS	930.50	337,675.01	0.00	337,675.01	337,707.50	32.49
	Account Total:	930.50	337,675.01	0.00	337,675.01	337,707.50	32.49
	Account Group Total:	206,903.19	4,501,173.75	0.00	4,501,173.75	5,714,396.68	1,213,222.93
	Fund Total:	206,903.19	4,501,173.75	0.00	4,501,173.75	5,714,396.68	1,213,222.93

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11 General Capital Reserve Fund

Account	Received		Estimated Revenue	Revenue %	
	Current Month	Received YTD		To Be Received	Received
3000					
3831 INVESTMENT EARNINGS	0.00	111.70	150.00	38.30	74 %
3981 TRANSFER FROM GENERAL FUND	930.50	101,667.51	101,700.00	32.49	100 %
Account Group Total:	930.50	101,779.21	101,850.00	70.79	100 %
Fund Total:	930.50	101,779.21	101,850.00	70.79	100 %

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11 General Capital Reserve Fund

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
9600	OTHER FINANCING USES						
9600	TRANSFERS TO OTHER FUNDS	0.00	79,771.04	0.00	79,771.04	80,000.00	228.96
9801	Res for Future Exp-Jamestown Park	0.00	0.00	0.00	0.00	21,850.00	21,850.00
	Account Total:	0.00	79,771.04	0.00	79,771.04	101,850.00	22,078.96
	Account Group Total:	0.00	79,771.04	0.00	79,771.04	101,850.00	22,078.96
	Fund Total:	0.00	79,771.04	0.00	79,771.04	101,850.00	22,078.96

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30 WATER AND SEWER

Account	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
3000					
3345 INSPECTION AND PERMIT FEES	104.83	3,378.42	3,000.00	-378.42	113 %
3710 UTILITY CHARGE - WATER	86,203.12	937,667.81	905,000.00	-32,667.81	104 %
3720 UTILITY CHARGE - SEWER	124,918.09	2,611,160.87	2,900,000.00	288,839.13	90 %
3741 Meter Fee	0.00	6,450.00	500.00	-5,950.00	*** %
3742 System Development Fees to be transferred	0.00	55,300.00	60,000.00	4,700.00	92 %
3743 System Admin / Installation fee	0.00	600.00	100.00	-500.00	600 %
3745 Connection Fees - Water and Sewer	1,000.00	9,600.00	10,000.00	400.00	96 %
3750 NONPAYMENT / RECONNECTION FEES	0.00	11,690.00	10,000.00	-1,690.00	117 %
3755 Return Check Fees	0.00	425.00	500.00	75.00	85 %
3760 LATE FEES	-10.00	17,930.00	22,000.00	4,070.00	82 %
3765 CREDIT CARD ADMINISTRATION FEES	16.10	607.72	700.00	92.28	87 %
3831 INVESTMENT EARNINGS	23,974.00	122,288.91	125,000.00	2,711.09	98 %
3839 MISCELLANEOUS REVENUES	0.00	55.20	500.00	444.80	11 %
3987 TRANSFER FROM RANDLEMAN CAPITAL RESERVE FUND	0.00	122,237.29	123,000.00	762.71	99 %
3992 NET POSITION APPROPRIATED	0.00	0.00	408,305.00	408,305.00	0 %
Account Group Total:	236,206.14	3,899,391.22	4,568,605.00	669,213.78	85 %
Fund Total:	236,206.14	3,899,391.22	4,568,605.00	669,213.78	85 %

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30 WATER AND SEWER

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
0							
7100	WATER AND SEWER						
1000	SALARIES AND WAGES	41,400.13	566,176.37	0.00	566,176.37	580,000.00	13,823.63
1003	LONGEVITY PAY	0.00	13,628.00	0.00	13,628.00	13,500.00	-128.00
1009	FICA EXPENSE	3,157.45	44,298.60	0.00	44,298.60	46,000.00	1,701.40
1010	RETIREMENT EXPENSE	3,620.54	50,858.55	0.00	50,858.55	53,000.00	2,141.45
1011	HEALTH INSURANCE EXPENSE	6,963.30	82,515.11	0.00	82,515.11	84,000.00	1,484.89
1012	FLEX ADMINISTRATION FEES	18.00	344.33	0.00	344.33	800.00	455.67
1013	RETIREE HEALTH INSURANCE EXPENSE	34.63	4,850.43	0.00	4,850.43	16,200.00	11,349.57
1014	WORKER'S COMPENSATION	0.00	9,789.00	0.00	9,789.00	15,000.00	5,211.00
1015	Unemployment Compensation	0.00	0.00	0.00	0.00	1,000.00	1,000.00
1016	Wellness Program Expenditures	120.00	1,428.00	0.00	1,428.00	1,440.00	12.00
1017	401K EXPENSE	1,781.46	24,062.10	0.00	24,062.10	26,000.00	1,937.90
1019	PROFESSIONAL SERVICES	0.00	11,100.00	0.00	11,100.00	11,100.00	0.00
2100	DEPARTMENT SUPPLIES	3,573.21	29,718.20	0.00	29,718.20	30,000.00	281.80
2105	WATER METERS	0.00	31,092.82	0.00	31,092.82	31,100.00	7.18
2200	FOOD AND PROVISIONS	0.00	392.17	0.00	392.17	1,000.00	607.83
2400	CONSTRUCTION & REPAIR SUPPLIES	3,503.51	6,999.73	0.00	6,999.73	15,000.00	8,000.27
2500	VEHICLE SUPPLIES	107.84	9,808.84	0.00	9,808.84	10,500.00	691.16
2520	FUELS - GAS & OIL	1,530.34	14,976.40	0.00	14,976.40	22,000.00	7,023.60
2550	EQUIPMENT SUPPLIES	413.32	4,184.41	0.00	4,184.41	5,000.00	815.59
2600	OFFICE SUPPLIES	114.59	1,168.86	0.00	1,168.86	2,000.00	831.14
2750	PURCHASE OF WATER	39,633.61	243,967.55	0.00	243,967.55	350,000.00	106,032.45
2755	Water Transmission Fees	3,603.64	23,479.68	0.00	23,479.68	26,000.00	2,520.32
2900	ASSETS NOT CAPITALIZED	1,225.00	17,282.61	0.00	17,282.61	21,600.00	4,317.39
3100	TRAVEL	0.00	0.00	0.00	0.00	3,000.00	3,000.00
3150	CONFERENCE FEES AND SCHOOLS	0.00	2,920.00	0.00	2,920.00	5,000.00	2,080.00
3200	COMMUNICATIONS	2,720.99	27,998.58	0.00	27,998.58	32,300.00	4,301.42
3300	UTILITIES	789.38	11,965.07	0.00	11,965.07	15,000.00	3,034.93
3350	Water Utilities	73.44	161.36	0.00	161.36	500.00	338.64
3400	PRINTING	410.33	4,429.51	0.00	4,429.51	7,000.00	2,570.49
3500	REPAIRS AND MAINTENANCE	1,486.21	7,237.73	0.00	7,237.73	30,000.00	22,762.27
3700	ADVERTISING	108.75	500.05	0.00	500.05	1,000.00	499.95
3800	DATA PROCESSING SERVICES	1,291.60	16,373.28	0.00	16,373.28	18,000.00	1,626.72
3900	DRUG TESTING & BACKGROUND CHECKS	0.00	233.00	0.00	233.00	2,000.00	1,767.00
3940	LANDFILL FEES/DUMPSTER P/U	0.00	2,773.58	0.00	2,773.58	3,000.00	226.42
3950	DUES AND SUBSCRIPTIONS	0.00	1,592.01	0.00	1,592.01	2,500.00	907.99
3955	Permit Fees	0.00	3,715.00	0.00	3,715.00	4,000.00	285.00
3960	BANK AND MERCHANT FEES	828.78	11,697.50	0.00	11,697.50	12,860.00	1,162.50
3980	MISCELLANEOUS EXPENSE	0.00	951.83	0.00	951.83	1,500.00	548.17
4300	EQUIPMENT RENTAL	521.20	2,606.19	0.00	2,606.19	3,500.00	893.81
4400	SERVICE & MAINTENANCE CONTRACTS	1,991.50	44,393.05	0.00	44,393.05	50,000.00	5,606.95
4500	INSURANCE AND BONDING	-255.83	38,431.47	0.00	38,431.47	39,000.00	568.53
4950	LAB TESTING	499.00	3,116.00	0.00	3,116.00	9,000.00	5,884.00
4960	SEWER TREATMENT	73,688.45	636,675.63	0.00	636,675.63	900,000.00	263,324.37
4990	OTHER CONTRACTED SERVICES	54.98	66,561.51	0.00	66,561.51	150,000.00	83,438.49
4995	ENGINEERING FEES NOT CAPITALIZED	0.00	0.00	0.00	0.00	10,000.00	10,000.00
5400	CAPITAL OUTLAY - MOTOR VEHICLES	0.00	75,573.73	0.00	75,573.73	78,000.00	2,426.27
5500	CAPITAL OUTLAY EQUIPMENT	⑦ 183,196.90	302,258.00	0.00	302,258.00	350,000.00	47,742.00
5900	CAPITAL OUTLAY - WATER IMPROVEMENTS	⑧ 8,236.49	8,236.49	0.00	8,236.49	500,000.00	491,763.51
5910	CAPITAL OUTLAY - SEWER IMPROVEMENTS	⑨ 3,003.17	19,147.17	0.00	19,147.17	241,200.00	222,052.83

⑦ Water tanks repainted ; generator improvements

⑧ hydrants

⑨ sewer improvements - pump station

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30 WATER AND SEWER

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
6800	OPERATING PAYMENTS TO REGIONAL	0.00	44,175.60	0.00	44,175.60	45,000.00	824.40
6801	DEBT PAYMENTS TO PIEDMONT TRIAD	0.00	122,237.29	0.00	122,237.29	123,000.00	762.71
6810	Payments for Odor Control Project	0.00	21,872.76	0.00	21,872.76	22,000.00	127.24
6820	First Bank Credit Card Encumbrance	0.00	0.00	0.00	0.00	1,000.00	1,000.00
7100	DEBT PRINCIPAL PAYMENTS	0.00	50,003.32	0.00	50,003.32	50,005.00	1.68
7200	DEBT INTEREST PAYMENTS	0.00	9,831.90	0.00	9,831.90	10,000.00	168.10
9600	TRANSFERS TO OTHER FUNDS	55,300.00	476,331.00	0.00	476,331.00	487,000.00	10,669.00
9700	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
Account Total:		444,745.91	3,206,121.37	0.00	3,206,121.37	4,568,605.00	1,362,483.63
Account Group Total:		444,745.91	3,206,121.37	0.00	3,206,121.37	4,568,605.00	1,362,483.63
Fund Total:		444,745.91	3,206,121.37	0.00	3,206,121.37	4,568,605.00	1,362,483.63

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05 RANDLEMAN RESERVOIR CAPITAL RESERVE FUND

Account	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
0500					
0501 INVESTMENT EARNINGS	52.80	11,361.81	14,000.00	2,638.19	91 %
0506 TRANSFER FROM ENTERPRISE FUNDS	0.00	27,000.00	27,000.00	0.00	100 %
0502 NET POSITION APPROPRIATED	0.00	0.00	82,000.00	82,000.00	0 %
Account Group Total:	52.80	38,361.81	123,000.00	84,638.19	31 %
Fund Total:	52.80	38,361.81	123,000.00	84,638.19	31 %

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60 RANDLEMAN RESERVOIR CAPITAL RESERVE FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
0							
7130	RANDLEMAN RESERVOIR						
	9600 TRANSFERS TO OTHER FUNDS	0.00	122,237.29	0.00	122,237.29	123,000.00	762.71
	Account Total:	0.00	122,237.29	0.00	122,237.29	123,000.00	762.71
	Account Group Total:	0.00	122,237.29	0.00	122,237.29	123,000.00	762.71
	Fund Total:	0.00	122,237.29	0.00	122,237.29	123,000.00	762.71

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61 WATER AND SEWER CAPITAL RESERVE FUND

Account	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
2000					
1040 System Development Fees to be transferred	55,300.00	55,300.00	60,000.00	4,700.00	92 %
1970 INVESTMENT EARNINGS	0.00	1,238.81	1,500.00	261.19	83 %
1960 TRANSFER FROM ENTERPRISE FUNDS	0.00	394,031.00	400,000.00	5,969.00	99 %
Account Group Total:	55,300.00	450,569.81	461,500.00	10,930.19	98 %
Fund Total:	55,300.00	450,569.81	461,500.00	10,930.19	98 %
Grand Total:	603,422.86	9,115,457.65	10,969,351.68	1,853,894.03	83 %

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63 WATER AND SEWER CAPITAL RESERVE FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
0							
9600	OTHER FINANCING USES						
	9800 RESERVE FOR FUTURE EXPENDITURES	0.00	0.00	0.00	0.00	461,500.00	461,500.00
	Account Total:	0.00	0.00	0.00	0.00	461,500.00	461,500.00
	Account Group Total:	0.00	0.00	0.00	0.00	461,500.00	461,500.00
	Fund Total:	0.00	0.00	0.00	0.00	461,500.00	461,500.00
	Grand Total:	596,349.10	7,854,003.45	0.00	7,854,003.45	10,969,351.68	3,115,348.23

Mayor
Lynn Montgomery

Town Manager
Kenneth C. Cole

Town Attorney
Beth Koonce



Council Members
Martha Stafford Wolfe, Mayor Pro Tem
Rebecca Mann Rayborn
John Capes
Lawrence Straughn

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Abstract of Golf Report for June 2020

AGENDA ITEM #: II-E

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: July 21, 2020

ESTIMATED TIME FOR DISCUSSION: 0 Minutes

DEPARTMENT: Finance

CONTACT PERSON: Judy Gallman

SUMMARY:

Attached is a report of golf operations for the month of June 2020. For the month of June 2020 in comparison to June 2019, revenues were down about 6%. Grill concessions sales were down significantly, as the grill was open for take-out only due to COVID. The golf clubhouse was not open for rentals either due to COVID, so that contributed to decreased revenues from the prior year. The golf report is showing some rentals in June 2020; however these were actually rentals from earlier in the year. They had been recorded under deposits or deferred revenue and thus the adjustment to actual revenue occurred in June 2020.

Expenditures were up in June 2020 by approximately 9% in comparison to June 2019 expenditures. This is because some expenditures were put off during the course closure, and thus more occurred in June when the course was open. Also there were additional expenditures needed to provide for COVID safety measures, such as rental of hand sanitizing stations, etc.

Overall, for the entire fiscal year, both revenues and expenditures were down from the previous year - due to having been closed for 43 days due to COVID. Capital expenditures were up however, due to some projects that were done during the course closure - such as repaving some areas of the cart paths. It was easier to get this accomplished when the course was closed.

ATTACHMENTS: Golf Report for June 2020

RECOMMENDATION/ACTION NEEDED:

BUDGETARY IMPACT:

SUGGESTED MOTION:

FOLLOW UP ACTION NEEDED:

Summary
 FYE 6/30/20

	June 2020	June 2019	VARIANCE positive / (negative)	% Variance	YTD FYE 6/30/20	YTD FYE 6/30/19	VARIANCE positive / (negative)	% Variance
<i>Golf Course Operating Revenues</i>	104,037	111,208	(7,171)	-6.45%	723,092	844,172	(121,080)	-14.34%
<i>Golf Course Maintenance Expenditures (before capital outlay)</i>	48,918	36,858	12,060	32.72%	631,833	624,817	(7,016)	-1.12%
<i>Golf Course Golf Shop Expenditures (before capital outlay)</i>	43,806	48,176	(4,370)	-9.07%	491,229	485,630	(5,599)	-1.15%
<i>Net exp < or > rev before Capital Outlay</i>	11,313	26,174	(14,861)	-56.78%	(399,970)	(266,275)	(133,695)	-50.21%
<i>Capital Outlay</i>	55,304	(52)	55,356	100.00%	81,264	32,516	(48,748)	-149.92%
<i>Net expenditures < or > revenues</i>	<u>(43,991)</u>	<u>26,226</u>	(70,217)	267.74%	<u>(481,234)</u>	<u>(298,791)</u>	(182,443)	-61.06%
<i>Golf Rounds Played (not including complimentary play)</i>	3,280	3197			22,072	25,565		
<i>Bad Weather Days (1) Days closed for aerification, covered greens, COVID</i>	1	5			86 52 (43 days closed for COVID)	109 7		
<i>Golf course employees paid during the month:</i>								
Full-time positions	8	9						
Part-time hours	1,146	1,136						

(1) - Defined as rain, snow, 49 degrees or below, 95 degrees or above

Golf Course Revenues
Revenues
FYE 6/30/20

	<u>June 2020</u>	<u>June 2019</u>	<u>VARIANCE positive / (negative)</u>	<u>% Variance</u>	<u>YTD FYE 6/30/20</u>	<u>YTD FYE 6/30/19</u>	<u>VARIANCE positive / (negative)</u>	<u>% Variance</u>
Greens	54,394	57,676	(3,282)	-5.69%	376,517	435,332	(58,815)	-13.51%
Cart Rentals	30,198	26,740	3,458	12.93%	192,122	215,978	(23,856)	-11.05%
Pull Carts	57	35	22	62.86%	243	322	(79)	-24.53%
Driving Range	5,379	5,362	17	0.32%	34,920	41,912	(6,992)	-16.68%
Sales - Golf Shop Inventory	5,099	7,293	(2,194)	-30.08%	41,453	49,432	(7,979)	-16.14%
Sales - Golf Shop Concessions	8,175	12,447	(4,272)	-34.32%	67,482	87,826	(20,344)	-23.16%
Golf Clubhouse Rental Fees	735	1,655	(920)	-55.59%	10,355	13,370	(3,015)	-22.55%
Ins Recoveries	<u>-</u>	<u>-</u>			<u>-</u>	<u>-</u>		
	<u>104,037</u>	<u>111,208</u>	(7,171)	-6.45%	<u>723,092</u>	<u>844,172</u>	(121,080)	-14.34%

Note: The golf course was closed for 43 days due to COVID, and the Grill has been open for take-out only.

Jamestown Park Golf Course Operations
 Golf Maintenance Expenditures
 FYE 6/30/20

	June 2020	June 2019	VARIANCE (positive) / negative	% Variance	YTD FYE 6/30/20	YTD FYE 6/30/19	VARIANCE (positive) / negative	% Variance
<i>Salaries & Employee Benefits</i>	31,397	31,733	(336)	-1.06%	423,144	398,184	24,960	6.27%
<i>Supplies & Materials</i>	8,580	2,960	5,620	189.86%	109,070	116,892	(7,822)	-6.69%
<i>Contractual Services</i>	4,371	145	4,226	2914.48%	69,314	71,537	(2,223)	-3.11%
<i>Other Operating Expenditures (utilities, communications, etc)</i>	4,570	2,020	2,550	126.24%	30,305	38,204	(7,899)	-20.68%
<i>Total Exp before Capital Outlay</i>	48,918	36,858	12,060	32.72%	631,833	624,817	7,016	1.12%
<i>Capital Outlay</i>	55,304	(52)	55,356	100.00%	57,504	32,516	24,988	76.85%
	<u>104,222</u>	<u>36,806</u>	<u>67,416</u>	183.17%	<u>689,337</u>	<u>657,333</u>	<u>32,004</u>	4.87%

Note: The golf course was closed for 43 days due to COVID.

Golf Shop Expenditures
FYE 6/30/19

	June 2020	June 2019	VARIANCE (positive) / negative % Variance		YTD FYE 6/30/20	YTD FYE 6/30/19	VARIANCE (positive) / negative % Variance	
<i>Salaries & Employee Benefits</i>	23,051	21,010	2,041	9.71%	259,967	239,962	20,005	8.34%
<i>Supplies & Materials</i>	6,993	11,742	(4,749)	-40.44%	74,926	87,993	(13,067)	-14.85%
<i>Contractual Services</i>	9,226	8,888	338	3.80%	105,027	99,651	5,376	5.39%
<i>Other Operating Expenditures (utilities, communications, etc)</i>	4,536	6,536	(2,000)	-30.60%	51,309	58,024	(6,715)	-11.57%
<i>Total Exp before Capital Outlay</i>	43,806	48,176	(4,370)	-9.07%	491,229	485,630	5,599	1.15%
<i>Capital Outlay</i>	-	-	-		23,760	-	23,760	100.00%
	<u>43,806</u>	<u>48,176</u>	<u>(4,370)</u>	<u>-9.07%</u>	<u>514,989</u>	<u>485,630</u>	<u>29,359</u>	<u>6.05%</u>

Note: The golf course was closed for 43 days due to COVID.

Grill Operations**FYE 6/30/20**

	<u>June 2020</u>	<u>YTD FYE 6/30/20</u>	<u>June 2019</u>	<u>YTD FYE 6/30/19</u>
Golf Shop Grill Revenues	8,175	67,482	12,447	87,826
Golf Shop Rental Revenue	<u>675</u>	<u>8,760</u>	<u>1,220</u>	<u>11,410</u>
	<u>8,850</u>	<u>76,242</u>	<u>13,667</u>	<u>99,236</u>
Expenditures:				
Wages	2,916	37,328	2,899	36,144
FICA	223	2,856	222	2,765
Benefits	1,082	13,315	924	11,210
Grill supplies	472	2,135	117	2,093
Food & beverage purchases	<u>3,709</u>	<u>30,140</u>	<u>6,435</u>	<u>37,790</u>
	<u>8,402</u>	<u>85,774</u>	<u>10,597</u>	<u>90,002</u>
	<u>448</u>	<u>(9,532)</u>	<u>3,070</u>	<u>9,234</u>

Note: The golf course was closed for 43 days due to COVID, and the Grill has been open for take-out only.

Mayor
Lynn Montgomery

Town Manager
Kenneth C. Cole

Town Attorney
Beth Koonce



Council Members
Martha Stafford Wolfe, Mayor Pro Tem
Rebecca Mann Rayborn
John Capes
Lawrence Straughn

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Budget Amendment #1

AGENDA ITEM #: II-F



CONSENT AGENDA ITEM



ACTION ITEM



INFORMATION ONLY

MEETING DATE: July 21, 2020

ESTIMATED TIME FOR DISCUSSION: 0 Minutes

DEPARTMENT: Finance

CONTACT PERSON: Judy Gailman

SUMMARY:

There were several contracts for projects that did not get completed by June 30, 2020. There were open purchase orders for these that had to be closed out at year-end. In order to re-post these purchase orders in the new year, we must re-appropriate the budget for these projects. The 2019-20 budgeted amount not used would have gone into fund balance when the fiscal year was closed out. Thus I am requesting to move the requested amount from fund balance back into the current budget.

In addition to services, there was 1 item we had ordered and budgeted, but which did not come in before June 30. In fact, we have still not received, but hope to. That item is the Clorox 360 sprayer. We are requesting to rebudget this item in the new year.

ATTACHMENTS: Budget Amendment #1

RECOMMENDATION/ACTION NEEDED: Approve Budget Amendment #1

BUDGETARY IMPACT: Increase expenditures and appropriated fund balance by \$27,924

SUGGESTED MOTION: Approve Budget Amendment #1

FOLLOW UP ACTION NEEDED:

**FYE 6/30/21
BUDGET AMENDMENT #1**

Fund 10:

		<u>Debit</u>	<u>Credit</u>
Other Contracted Services	10-5600-4990	2,174.00	
Fund Balance Appropriated	10-3991		2,174.00
To re-appropriate funds not used in last fiscal year to reimburse NC DOT for sidewalk associated with by-pass (20% of cost).			

Fund 30:

a. Capital Outlay - Equipment	30-7100-5500	5,000.00	
Net Position Appropriated	30-3992		5,000.00

To re-appropriate funds not used in prior fiscal year for painting of Kearns water tower

b. Capital Outlay - Sewer improvements	30-7100-5910	11,550.00	
Net Position Appropriated	30-3992		11,550.00

To re-appropriate funds not used in prior fiscal year for improvements to pump stations - Mendenhall (\$2,000) and Grandover (\$9,550)

c. Assets not Capitalized	30-7100-2900	4,200.00	
Net Position Appropriated	30-3992		4,200.00

To re-appropriate funds not paid out in prior fiscal year for purchase of Clorox 360 sprayer, which did not come in before June 30

d. Capital Outlay - Water improvements	30-7100-5900	5,000.00	
Net Position Appropriated	30-3992		5,000.00

To re-appropriate funds not used in prior fiscal year for work to be done on Main Street - Oakdale water line (Jamestown Engineering)

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TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Budget Amendment #2

AGENDA ITEM #: II-G

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: July 21, 2020

ESTIMATED TIME FOR DISCUSSION: 0 Minutes

DEPARTMENT: Finance

CONTACT PERSON: Judy Gallman

SUMMARY:

This budget amendment will increase budgets for the following:

Rental of sound system for months of July and August to be used for Council and other meetings.
Purchase of sound system (if ordered in July, it would be here in time for September meetings).

Rental of 3 hand sanitizing stations - 2 are being used at golf course and 1 at the Water/Sewer maintenance facility

ATTACHMENTS: Budget Amendment #2

RECOMMENDATION/ACTION NEEDED: Approve Budget Amendment #2

BUDGETARY IMPACT: Increase expenditures and appropriated fund balance by \$20,000

SUGGESTED MOTION: Approve Budget Amendment #2

FOLLOW UP ACTION NEEDED:

**FYE 6/30/21
BUDGET AMENDMENT #2**

		<u>Debit</u>	<u>Credit</u>
Fund 10:			
Capital outlay - equipment	10-5000-5500	15,000.00	
Equipment rental (2 hand sanitizer stations)	10-6301-4300	2,000.00	
Equipment rental - sound system for 2 months	10-4100-4300	2,000.00	
Fund Balance Appropriated			19,000.00
Rental of sound system for July & August, then purchase of the system; rental of hand sanitizer stations at golf course			
Fund 30:			
Equipment rental (1 hand sanitizer station)	30-7100-4300	1,000.00	
Net Position Appropriated	30-3992		1,000.00
Rental of hand sanitizer station at W/S maintenance facility			

Mayor
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Town Attorney
Beth Koonce



Council Members
Martha Stafford Wolfe, Mayor Pro Tem
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TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Budget Amendment #3

AGENDA ITEM #: II-H

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: July 21, 2020

ESTIMATED TIME FOR DISCUSSION: 0 Minutes

DEPARTMENT: Finance

CONTACT PERSON: Judy Gallman

SUMMARY:

This budget amendment will increase the budget in the planning department and allow the Town to contract with Benchmark to provide development review services for the Johnson property. Benchmark has provided a quote (not to exceed \$8,250).

ATTACHMENTS: Budget Amendment #3

RECOMMENDATION/ACTION NEEDED: Approve Budget Amendment #3

BUDGETARY IMPACT: Increase expenditures and appropriated fund balance by \$8,250.

SUGGESTED MOTION: Approve Budget Amendment #3

FOLLOW UP ACTION NEEDED:

FYE 6/30/21
BUDGET AMENDMENT #3

		<u>Debit</u>	<u>Credit</u>
Fund 10:			
Other Contracted Services	10-4900-4990	8,250.00	
Appropriated Fund Balance	10-3991		8,250.00
To contract with Benchmark to provide development review services for Johnson property (quote is not to exceed \$8,250)			

Mayor
Lynn Montgomery

Town Manager
Kenneth C. Cole

Town Attorney
Beth Koonce



Council Members
Martha Stafford Wolfe, Mayor Pro Tem
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John Capes
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TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Notification of Advances

AGENDA ITEM #: II-I

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: July 21, 2020

ESTIMATED TIME FOR DISCUSSION: 0 Minutes

DEPARTMENT: Finance

CONTACT PERSON: Judy Gallman

SUMMARY:

At the February 15, 2020 Town Council meeting, approval was done to allow the Town Manager or designee to make cash advances from the General Fund to the sidewalk capital project funds in order to pay the construction invoices. These will be reimbursed by NCDOT for all allowable expenditures.

The Town's budget ordinance states that Council must be notified of any advances that will not be repaid within 60 days.

The advances made thus far to cover invoices paid for which reimbursement has been requested but not yet received are as follows:

East Main Street (Lydia) sidewalk project - \$597,000

East Fork Road sidewalk & pedestrian bridge project - \$1,430,000

ATTACHMENTS:

RECOMMENDATION/ACTION NEEDED:

BUDGETARY IMPACT:

SUGGESTED MOTION:

FOLLOW UP ACTION NEEDED:

Mayor
Lynn Montgomery

Town Manager
Kenneth C. Cole

Town Attorney
Beth Koonce



Council Members
Georgia Nixon, Mayor Pro Tem
Martha Stafford Wolfe
Rebecca Mann Rayborn
John Capes

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Sidewalk Updates

AGENDA ITEM #: II-J

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: July 21, 2020

ESTIMATED TIME FOR DISCUSSION: 0 Minutes

DEPARTMENT: Public Services

CONTACT PERSON: Paul Blanchard

SUMMARY:

East Main Street/Lydia Sidewalk:

The contractor has several activities underway on East Main Street. Most of the curb and gutter has been placed, but there are several small tie-ins to be completed. The areas behind the curb are being graded and compacted for installation of the sidewalk. Areas on the opposite side of the road from the sidewalk are being graded and seeded. The contractor is adjusting water and sewer features to the appropriate elevation. Brick sidewalk installation began today. The contractor submitted pricing for the additional storm drainage work and it is under review. Traffic control varies from day to day depending on the scope of work, which affects the size of the work zone for that activity.

We have met onsite to discuss specific storm drainage, water and sewer, and driveway concerns.

East Fork Pedestrian Bridge:

North State Environmental has substantially completed the project. The handrails arrived the week of July 8, which was ahead of the recently given predicted delivery date. The contractor began the handrail installation on July 8, and finished the handrails on July 13. The pedestrian bridge was opened on July 13.

ATTACHMENTS: None

RECOMMENDATION/ACTION NEEDED: n/a

BUDGETARY IMPACT: n/a

SUGGESTED MOTION: n/a

FOLLOW UP ACTION NEEDED: none

Mayor
Lynn Montgomery

Town Manager
Kenneth C. Cole

Town Attorney
Beth Koonce



Council Members
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John Capes
Lawrence Straughn

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Consideration of Amendment Lease Agreement for Library

AGENDA ITEM #: IV-A

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: July 21, 2020

ESTIMATED TIME FOR DISCUSSION: 10 min

DEPARTMENT: Administration

CONTACT PERSON: Kenny Cole, Town Manager

SUMMARY:

Our current library lease agreement with the Old Jamestown School Association expires on December 31, 2025. There are a few items that need to be updated to reflect our current operating procedures. Attached you will find a DRAFT lease agreement that is being review by our Town Attorney.

ATTACHMENTS: Library Lease Amendment, Current Agreement

RECOMMENDATION/ACTION NEEDED: Discussion

BUDGETARY IMPACT: none

SUGGESTED MOTION: Move to approve amendments as presented by staff.

FOLLOW UP ACTION NEEDED: Forward to Town Attorney for review.



Settled 1752
JAMESTOWN
NORTH CAROLINA

Date: July 14, 2020

Amendments to our Library Lease:

Delete item 5.0 and replace with: Lessor shall carry insurance covering its property located on the Demised Premises. Lessee shall also carry a Commercial General Liability policy of insurance. Such insurance shall be on occurrence basis providing single limit coverage in an amount not less than \$1,000,000 per occurrence. Said insurance shall name the Lessor as a named insured and Lessee shall provide proof of such coverage to Lessor.

Delete item 7.0 and replace with: Lessor shall maintain the building and grounds, including, but not limited to the structural walls, plumbing, HVAC systems, doors, outside repairs and painting and landscaping. Lessee will be responsible for all interior repairs, including, but not limited to painting, wallpaper, hot water heater and all other appliances, to keep the premises in good working order at its sole cost and expense. Lessee shall provide janitorial service.

Revise item 17: Town of Jamestown
P.O. Box 848
301 East Main Street
Jamestown N.C. 27282

This amendment to be effective upon adoption of this 21 day of July, 2020.

Attest:

Town Council
Town of Jamestown, North Carolina

Katie Weiner, Town Clerk

Martha S. Wolfe, Mayor Pro Tem

NORTH CAROLINA
GUILFORD COUNTY

LEASE

THIS LEASE is made and entered into by and between the Town of Jamestown, hereinafter called the Lessor, and the Old Jamestown School Association, Inc., hereinafter called the Lessee.

W I T N E S S E T H:

1. Premises. The Lessor hereby leases to the Lessee and the Lessee hereby leases from the Lessor those certain premises in the Town of Jamestown, Guilford County, North Carolina, more particularly described in the exhibit attached hereto, marked Exhibit A, and by reference made a part hereof and generally known as Jamestown Public School.

2. Improvements. The leased premises have been improved with a school building and additions, which are included in this Lease as a part of the demised premises. The Lessee has inspected the same and by the execution of this Lease accepts same in its present condition.

3. Term. The term of this Lease shall be for a period of ten (10) years. The term shall commence on the 1st day of January, 1996, and shall continue for one hundred twenty months (120) thereafter.

4. Rent. The Lessee shall pay the Lessor as rent therefore, during said term, the sum of TEN DOLLARS (\$10.00) per year payable in a single installment on the 15th day of January each and every year during said term.

5. Taxes, Assessment and Insurance. The Lessee shall pay all real property taxes and assessments against the real property and shall provide fire and extended coverage insurance on the exterior of the building and the parking area.

6. Use of Premises. The Lessee agrees that the demised premises shall be used and occupied only for non-profit educational, community and library purposes only.

7. Repairs. The premises presently consist of improvements known as the Jamestown Public School building. The Lessee, during the term of this Lease shall, at its expense, make all repairs as shall be reasonably necessary to the roof, exterior of the building, parking

areas, interior of the building, interior fixtures, electrical, heating, plumbing and air conditioning systems. Lessee further agrees that all damage or injury done to the premises by the Lessee or by any person who may be in or upon the premises, except the Lessor, Lessor's agents, servants and employees, shall be repaired by the Lessee at its expense. The Lessee agrees that at the expiration of this Lease or upon the earlier termination thereof, to quit and surrender said premises in good condition and repair, reasonable wear excepted.

8. Assignment and Subletting. No assignment or subletting of this Lease shall be permitted without the written approval of the Lessor which shall not be unreasonably withheld. Any such assignment or subletting shall be subject to all the terms and conditions respecting occupancy and use herein contained.

9. Default. This Lease is made upon the express condition that if the Lessee fails or neglects to perform, meet or observe any of the Lessee's obligations hereunder and such failure or neglect shall continue for a period of ninety (90) days after written notice thereof from the Lessor to Lessee, then the Lessor at any time thereafter, by written notice to the Lessee, may lawfully declare the termination hereof and re-enter said premises or any part thereof, and by due process of law, expel, remove and put out the Lessee or any person or persons occupying said premises and may remove all personal property therefrom without prejudice to any remedies which might otherwise be used for collection of arrears of rent or preceding breach of covenant or conditions.

Notwithstanding any other provisions of this Lease, where the curing of an alleged default requires more than the payment of money, and the work of curing said default cannot reasonably be accomplished within the time otherwise permitted herein, and where the Lessee has commenced upon said work of curing said default, as a condition precedent to any re-entry by the Lessor or termination of this Lease by the Lessor, and any defect that is cured shall not thereafter be grounds for re-entry or for termination.

10. Indemnity and Insurance. The Lessee hereby agrees to indemnify the Lessor against and to hold the Lessor harmless from any and all claims or demands for loss of or damage to property or for

injury or death to any person from any cause whatsoever while in, upon, or about said demised premises during the term of this Lease or any extension hereof. The Lessee agrees to take out and maintain with any extension hereof. The lessee agrees to take out and maintain with a reputable insurance company, at its sole cost and expense, public liability insurance against property damage or personal injury growing out of the use of or occurring on or about the premises with liability limits of FIFTY THOUSAND DOLLARS (\$50,000.00) property damage and ONE MILLION DOLLARS (\$1,000,000.00) personal injury. The Lessor shall be named as co-insureds on all such policies and shall be entitled to a certificate of the insurer showing coverage to be in effect. Lessor and Lessee do each herewith and hereby release and relieve the other and waive their entire claim of recovery for loss or damage to property arising out of or incident to fire, lightning, and the perils included in the extended coverage endorsement in, on or about the said premises whether due to the negligence of any of said parties, their agents or employees or otherwise, but only to the extent that such waiver of subrogation is permitted by an insurance policy issued to either Lessor or Lessee.

11. Utilities and Services. The Lessee agrees to pay for all water, fuel, gas, oil, heat, electricity, power, materials and services which may be furnished to it or used by it in or about the demised premises and shall keep said demised premises free and clear of any lien or encumbrance of any kind whatsoever created by Lessee's act or omission.

12. Entry and Inspection. The Lessee shall permit Lessor and his agents to enter the demised premises at all reasonable times for any of the following purposes: to inspect the same; to maintain the building located on the premises; to make such repairs to the demised premises as the Lessor is obligated or may elect to make; to post notices of non-responsibility for alterations or additions or repairs. The Lessor shall have such right of entry and the right to fulfill the purpose thereof without any rebate of rent to the Lessee for any loss of occupancy or quiet enjoyment of the demised premises thereby occasioned.

13. Destruction of Premises. In the event of a total or partial

destruction of the said premises during said term for any cause, Lessee shall forthwith repair the same, provided such repairs can be made within one hundred eighty (180) days under the laws and regulations of state, federal, county or municipal authorities, but such partial destruction shall in no wise annul or void this Lease.

Should the total or partial destruction result from causes covered by fire and extended coverage insurance furnished by the Lessee, the insurance proceeds shall be made available to the Lessee to affect the required repairs. In the interest of expediency, the Lessee may, at its option, elect to make the necessary repairs, in which event the insurance proceeds shall be made available to the Lessee for such purposes. The Lessee shall not be required to carry fire and extended coverage insurance on the premises or the improvements thereon but may do so at its option.

If such repairs cannot be made within one hundred eighty (180) days, this Lease may be terminated at the option of either party.

14. Alterations. The Lessor consents that the Lessee herein may make repairs, improvements, or additions as well as structural changes to the premises, it being understood, however, that this consent shall be construed so that the Lessor assumes no liability of any kind for any improvements to said premises made by any contractor, subcontractor, laborer, or materialman. All of such work is done subject to the rules, regulations and laws of Guilford County, State of North Carolina and the Town of Jamestown.

15. Abandonment. The Lessee agrees not to vacate or abandon the premises at any time during the demised term. Should the Lessee vacate or abandon said premises or be dispossessed by process of law or otherwise, such abandonment, vacation, or disposition, shall be a breach of this Lease and, in addition to any other rights which the Lessor may have, the Lessor may remove any personal property belonging to the Lessee which remains on the demised premises and store the same, such removal and storage to be for the account of the Lessee.

16. Laws and Regulations. The Lessee, at its own cost and expense, shall comply promptly with all laws, rules and orders of all federal, state, and municipal governments, or departments, which may be applicable to the leased premises, and shall likewise promptly

comply with the requirements thereof.

17. Notices. All notices to be given to the Lessor shall be in writing, deposited in the United States Mail, certified or registered, with postage prepaid, and addressed as follows:

Town of Jamestown
Jamestown Town Hall
Jamestown, North Carolina 27282

Notices by the Lessor to Lessee shall be in writing, deposited in the United States Mail, certified or registered, with postage prepaid, and addressed as follows:

The Old Jamestown School Association, Inc.
Post Office Box 1345
Jamestown, North Carolina 27282

Notices shall be deemed delivered when deposited in the United States Mail, as above provided. Change of address by either party shall be by notice given to the other in the same manner as above specified.

18. Holding Over. Any holding over after the expiration of said term, with the consent of the Lessor, shall be construed to be a tenancy from month to month, and shall be on the terms and conditions herein specified, so far as applicable.

19. Relationship of Parties. It is understood and agreed that the relationship of the parties hereto is strictly that of landlord and tenant and that the Lessor has no ownership in the Lessee's enterprise and that this Lease shall not be construed as a joint venture or partnership. Lessee is not and shall not be deemed to be agent or representative of the Lessor.

20. Personal Property. The Lessor acknowledges that Lessor has no interest in any personal property or equipment or furniture and fixtures which may be installed by the Lessee upon the leased premises, and Lessor agrees in the future to furnish the Lessee, upon request, such landlord's waiver or similar document as may be reasonably required by an institutional lender or equipment lessor in connection with the Lessee's acquisition of financing respecting such personal property, equipment, furniture and fixtures. The Lessee shall have the right to remove same at the termination of this Lease, and shall be permitted 30 days after the effective date of termination of the term or any renewal or hold over term within which to

accomplish the removal, and shall be obligated to repair any damage caused by removal.

21. Acknowledgements by the Parties. The parties acknowledge that the property which is the subject matter of this Lease has been donated to the Lessor by the Guilford County Board of Education for the purpose of the Lessee restoring the property and establishing a public library and archives.

That the property has been placed on the Guilford County Historic Properties list and on the National Register of Historic Places as a historically significant site.

Any act or omission by either party which is grounds to cause a remission of the title to the real property herein described pursuant to the terms of a Deed from Guilford County Board of Education to the Lessor, dated January 21, 1986 shall constitute cause for the termination of this Lease. The remission of title pursuant to said Deed shall terminate this Lease and each party shall thereby be divested of right, title and interest either of them may have in said premises.

22. Reservation of Rights. The Lessor hereby reserves the right and easement to use the premises surrounding the old school building for any community function wherein the Lessor is sponsoring such event. However, in no event will the Lessor be allowed to place any building on the premises, except the Lessor shall be allowed to place signs on the premises. The Lessor agrees to discuss its utilization of the premises with the Lessee so that the same may be coordinated with the activities and projects of the Lessee.

Any improvements or changes to be made by the Lessee to the premises surrounding the building shall be approved by the Lessor which approval shall not be unreasonably withheld.

The Lessee understands that the existing entrance and exit to the premises may be relocated as a result of the realignment of Ragsdale Road with Dillon Road. The Lessor shall retain the right to use appropriate portions of the leased premises for this purpose. The Lessee accepts any new location for the entrance and exit, which entrance and exit shall be constructed by the Lessor at its expense.

23. Miscellaneous.

(a) The paragraph captions in this Lease are for convenience only and shall not in anywise limit or be deemed to construe or interpret the terms and provisions hereof.

(b) Time is of the essence of this Lease and all provisions hereof.

(c) This Lease shall be construed and enforced in accordance with the laws of the State of North Carolina.

(d) The Lessor and Lessee shall execute a short-form Lease concurrently herewith for recordation purposes.

24. Successors. All the terms, covenants, and conditions hereof shall be binding upon and inure to the benefit of the heirs, executors, administrators, successors, and assigns of the parties hereto.

IN WITNESS WHEREOF, the Lessor and Lessee have executed this lease this 21st day of November, 1995.

Town of Jamestown
By: Thomas C. Rapchall
MAYOR

ATTEST:

Virginia L. Stoltz
Town Clerk

The Old Jamestown School Association, Inc.
By: D.S. Crizina
PRESIDENT

ATTEST:

Lydice H. Salmer
Secretary

STATE OF NORTH CAROLINA
COUNTY OF GUILFORD

I, Deborah G. Gaskey, a Notary Public of the County of Randolph, State of North Carolina, do hereby certify that Virginia F. Slate personally came before me this day and acknowledged that she is Town Clerk for The Town of Jamestown, a municipality and that by authority duly given and as the act of Town, the foregoing instrument was signed in its name by its Mayor, sealed with its corporate seal and attested by herself as its Town Clerk.

Witness my hand and official stamp or seal this 21st day of November, 1995.

My commission expires:

7-7-96

Deborah G. Gaskey
Notary Public

STATE OF NORTH CAROLINA
COUNTY OF GUILFORD

I, Maesha C. Shepherd, a Notary Public of the County of Guilford, State of North Carolina, do hereby certify that Lydia H. Salmon, personally came before me this day and being duly sworn acknowledges that she is Secretary of the Old Jamestown School Association, Inc., a North Carolina non-profit corporation and that by authority duly given, the foregoing instrument was signed by G.S. Critfield, President of said corporation, sealed with its corporate seal and attested by herself as Secretary.

WITNESS my hand and official stamp or seal this 12th day of December, 1995.

Maesha C. Shepherd
Notary Public

My Commission Expires: July 10, 2000
[SEAL/STAMP]

NORTH CAROLINA)
)
GUILFORD COUNTY) AGREEMENT EXTENDING PRIOR LEASE

THIS AGREEMENT, made and entered into effective the 1st day January, 2006, by and between the Town of Jamestown, hereinafter called "the Lessor" and the Old Jamestown School Association, Inc., hereinafter called "the Lessee", both of Guilford County, North Carolina;

WITNESSETH

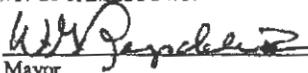
THAT, WHEREAS on the 21st day of November, 1995, the parties hereto entered into a certain lease which is attached hereto and incorporated by reference whereby the Lessor leased to the Lessee for a period of one hundred and twenty (120) months, beginning on the 1st day of January, 1996 and ending on the 31st day of December, 2005, the premises known and described in the lease which is attached hereto and incorporated by reference; and

WHEREAS, the parties have agreed to extend the period for which the said premises were leased.

NOW, THEREFORE, it is mutually agreed that the premises described in the lease above referred to are hereby leased unto the said Lessee for an additional term of one hundred twenty (120) months beginning on the 1st day of January, 2006, and ending on the 31st day of December, 2015 under the conditions therein set forth; and that all of the terms, conditions and covenants set forth in the above-described lease apply to the additional period of the extension as fully as if set out herein.

IN TESTIMONY WHEREOF, the parties hereto have executed this Extension Agreement as above stated.

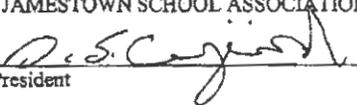
TOWN OF JAMESTOWN

By: 
Mayor

ATTEST:


Town Clerk

OLD JAMESTOWN SCHOOL ASSOCIATION, INC.

By: 
President

ATTEST:


Secretary

STATE OF NORTH CAROLINA

COUNTY OF GUILFORD

I, Cornie S. Pucci, A Notary Public of the County of Guilford, State of North Carolina, do hereby certify that Martha Stafford Lewis personally came before me this day and acknowledged that he/she is Town Clerk for the Town of Jamestown, a municipality and that by authority duly given and as the act of Town, the foregoing instrument was signed in its name by its Mayor, sealed with it's corporate seal and attested by himself/herself as it's Town Clerk.

Witness my hand and official stamp or seal this 18 day of January, 2006.

Cornie S Pucci
Notary Public

My Commission Expires:

4-25-07
[SEAL/STAMP]

STATE OF NORTH CAROLINA

COUNTY OF GUILFORD

I, Kelly J. Baker, a Notary Public of the County of Guilford, North Carolina, do hereby certify that Alan J. Ebel, personally came before me this day and being duly sworn acknowledges that he/she is Secretary of the Old Jamestown School Association, Inc., a North Carolina non-profit corporation and that by authority duly given, the foregoing instrument was signed by G.S. Crisfield, President of said corporation, sealed with it's corporate seal and attested by himself/herself as Secretary.

Kelly J Baker
Notary Public

My Commission Expires:

5-18-10
[SEAL/STAMP]



NORTH CAROLINA LEASE
GUILFORD COUNTY

LEASE AGREEMENT
EXTENSION

This Agreement is made this the ____ day of _____, 2015, by and between the TOWN OF JAMESTOWN, a municipal corporation located in Guilford County, North Carolina, (hereinafter referred to as "the Lessor"), and OLD JAMESTOWN SCHOOL ASSOCIATION, INC., a non-profit corporation organized and existing under the laws of the State of North Carolina, (hereinafter referred to as "the Lessee").

WITNESSETH

WHEREAS, on the 21st day of November, 1995, the parties hereto entered into a Lease Agreement, a copy of which is attached hereto and incorporated herein, in which the Lessor leased to the Lessee for a period of one hundred and twenty (120) months, beginning on the 1st day of January, 1996 and ending on the 31st day of December, 2005, the premises located at 200 West Main Street, Jamestown, North Carolina for the purposes and upon the terms and conditions as set forth in said Lease; and

WHEREAS, the term of said Lease Agreement was extended for an additional term of one hundred and twenty (120) months by Agreement dated January 1, 2006, which 120 month extension terminates on the 31st day of December, 2015; and

WHEREAS, the Lessor and Lessee have agreed once again to extend the lease term for an additional one hundred and twenty (120) months.

NOW, THEREFORE, it is mutually agreed that the premises described in the Lease Agreement attached hereto are hereby leased by Lessor unto the said Lessee for an additional term of one hundred twenty (120) months, beginning on the first day of January, 2016, and ending on the thirty-first day of December, 2025, upon the same terms and conditions set forth therein, and that all of the terms, conditions and covenants set forth in the above-described Lease Agreement shall apply to the additional term of extension as fully as if set out herein .

REMAINDER OF THE PAGE INTENTIONALLY LEFT BLANK

SIGNATURES APPEAR ON THE FOLLOWING PAGE

IN WITNESS WHEREOF, the parties have hereunto executed this Agreement regarding funding for the Jamestown Public Library by their proper officials, in their respective names and titles, all by the authority of appropriate resolutions of their governing bodies, duly adopted as of the dates set forth below.

TOWN OF JAMESTOWN

Mayor: _____

Date: _____

ATTEST:

Town Clerk: _____

Date: _____

**OLD JAMESTOWN SCHOOL
ASSOCIATION, INC. d/b/a/
JAMESTOWN PUBLIC LIBRARY**

By: _____

Office: _____

Date: _____

Mayor
Lynn Montgomery

Town Manager
Kenneth C. Cole

Town Attorney
Beth Koonce



Council Members
Martha Stafford Wolfe, Mayor Pro Tem
Rebecca Mann Rayborn
John Capes
Lawrence Straughn

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Resolution Honoring Arthur "Art" Wise

AGENDA ITEM #: V-A

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: July 21, 2020

ESTIMATED TIME FOR DISCUSSION: 10 Minutes

DEPARTMENT: Administration

CONTACT PERSON: Katie Weiner, Town Clerk

SUMMARY:

Art Wise was initially appointed to the Planning Board in August 2010. He has completed ten years of exemplary service on the Board. His second term will expire in August 2020. Planning Board Members may only serve two, five-year terms before they are required to take a break from service. The Town of Jamestown and its citizens have greatly benefited from Wise's dedication to the Town.

ATTACHMENTS: Resolution Honoring Arthur "Art" Wise

RECOMMENDATION/ACTION NEEDED: N/A

BUDGETARY IMPACT: N/A

SUGGESTED MOTION: N/A

FOLLOW UP ACTION NEEDED: N/A



Settled 1752
JAMESTOWN
NORTH CAROLINA

RESOLUTION HONORING ARTHUR "ART" WISE

WHEREAS, Art Wise has given of his time and talents serving on the Town of Jamestown Planning Board from August 2010 through August 2020; and

WHEREAS, he was appointed by his fellow Board Members to serve as Chair in 2015 and continued to serve in that capacity until 2019; and

WHEREAS, Wise decided to step down from his role as Chair in 2019 and was appointed to serve as Vice Chair for the remainder of his term; and

WHEREAS, through his involvement on the Planning Board he has contributed to constructive change in our community; and

WHEREAS, Art has supported well-planned, quality growth that enhanced Jamestown's quality of life and protected the small town community character and preserved the Town's historic and cultural resources responsibly; and

WHEREAS, the citizens of the Town of Jamestown have been most fortunate to have had a person of his capabilities and dedication; and

WHEREAS, his service in both his public and private life has been given willingly and cheerfully, and he has contributed immeasurably to the success of community endeavors and to the betterment of the quality of life for many of his fellow citizens;

NOW, THEREFORE, I, MAYOR PRO TEM MARTHA S. WOLFE, and on behalf of the Town Council and our citizens, do hereby extend to Art Wise our deep appreciation for his distinguished service to the community.

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be spread upon the pages of the official minute book of the Town of Jamestown to stand as a tribute to the work and service of Arthur Wise.

Adopted this the 21st day of July, 2020.

Mayor Pro Tem Martha S. Wolfe

Mayor
Lynn Montgomery

Town Manager
Kenneth C. Cole

Town Attorney
Beth Koonce



Council Members
Martha Stafford Wolfe, Mayor Pro Tem
Rebecca Mann Rayborn
John Capes
Lawrence Straughn

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Consideration of appointment of new Member & Alt to Planning Board AGENDA ITEM #: V-B

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: July 21, 2020

ESTIMATED TIME FOR DISCUSSION: 10 Minutes

DEPARTMENT: Administration

CONTACT PERSON: Katie Weiner, Town Clerk

SUMMARY:

Art Wise has served on the Planning Board for two, five-year terms. His last term will expire in August 2020. Therefore, there will be a vacancy on the Planning Board. Dennis Sholl is currently serving as an Alternate Member to the Board. He was appointed by Council in February. He has agreed to be considered for the vacant Planning Board Member position.

If Dennis Sholl is appointed to be the new Member, there will be an opening for a new Alternate Member. Jane Payne and Al Stewart have both applied to be considered to become the new Alternate Member to the Planning Board.

Staff recommends that Council appoint Dennis Sholl to serve as the new Planning Board Member. Staff also requests that Council appoint either Jane Payne or Al Stewart to serve as the new Planning Board Alternate.

ATTACHMENTS: Applications for Dennis Sholl, Jane Payne, and Al Stewart.

RECOMMENDATION/ACTION NEEDED: Staff recommends that Council appoint applicants to serve as new Member and new Alternate

BUDGETARY IMPACT: N/A

SUGGESTED MOTION: Council Member makes a motion to appoint Dennis Sholl to become the new Planning Board Member and Jane Payne/Al Stewart to be the Alternate Member to the Planning Board

FOLLOW UP ACTION NEEDED: None



TOWN OF JAMESTOWN

Settled in 1752

Chartered in 1816

P.O. Box 848

Jamestown, North Carolina 27282

CITIZEN APPLICATION FOR ADVISORY BOARDS AND COMMITTEES

Name DENNIS W. SHOLL

Gender: Male Female Birthdate: 1/13/51 E mail LDH511351@AOL.COM

Home Phone: 336 454 5902 Daytime Phone: ^{cell} 336 457 1333 Fax: —

Home Address: 303 ROYAL RD JAMESTOWN NC 27282

How long have you been a resident of Jamestown? 13.5 yrs

Current Occupation/Title: RETIRED 12/15/15

Employer/Business Name: VOLVO GROUP NA

Business Address and Zip: _____

Supervisor Name: _____

Education: High School College Graduate School Other

Degree/Subject of Study: BUSINESS ADM & MBA

School/Name Years Attended: GETTYSBURG COLLEGE GRAD 1972 WILKES UNIVERSITY
MBA GRAD 1983

BOARD/COMMITTEE APPLYING FOR (list one): PLANNING

List the Board or Committee on which you currently serve and your term expiration date:

What are your qualifications for serving on the Board/Committee for which you are applying? PREVIOUS EXPERIENCE 1998-2000 ON WASHINGTON TOWNSHIP, BERK COUNTY PENNSYLVANIA PLANNING COMMISSION

Are you willing to serve on any other Board/Committee: Please list: _____
NOT AT THIS TIME

Are you interested in serving in any other community volunteer activities:
_____?

Please submit resume

Continued next page >

Interest/Skills/Areas of Expertise/Professional Organizations

ACCOUNTING, LOGISTICS
CPA, CIA (LICENSES INACTIVE)

List two personal references below:

Name: HOWARD TUCKER Daytime Telephone: 336 887 8535
Address: 202 ROYAL RD JAMESTOWN Relationship: NEIGHBOR / FRIEND
Name: PETE TODORA Daytime Telephone: 336 644 9295 H
Address: 6904 POLO FARMS DRIVE Relationship: FRIEND
SUMMERTOWN NC 27388

AFFIRMATION OF ELIGIBILITY

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes ___ No if yes, explain complete disposition. _____

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee to a Board/Committee?

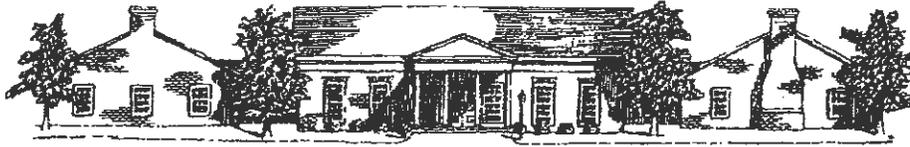
Yes ___ No if yes, explain _____

I understand this application is public record, and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement or conduct will be cause for my removal from any Board or Committee.

Signature of Applicant: [Signature] Date: 4/5/16

RETURN COMPLETED FORM TO:

Town of Jamestown, P O Box 848, Jamestown, NC 27282 Telephone: (336) 454-1138 Fax: (336) 886-3508



TOWN OF JAMESTOWN

Settled in 1752

Chartered in 1816

P.O. Box 848

Jamestown, North Carolina 27282

CITIZEN APPLICATION FOR ADVISORY BOARDS AND COMMITTEES

Name

Jane Walker Payne

Gender: Male Female Birthdate: 1-24-50 E-mail Fax 336 232-9205

Home Phone: 454-6552 Daytime Phone: 232-4605 Fax: (w) jpayne@brooks-pierce.com
(h) jwspayne@northstate.net

Home Address: 105 Burrows Road, Jamestown, NC 27282

How long have you been a resident of Jamestown? 4 1/2 years

Current Occupation/Title: Paralegal

Employer/Business Name: Brooks, Pierce, Mcendon, Humphrey & Leonard

Business Address and Zip: P.O. Box 26000, Greensboro NC 27420 hhp

Supervisor Name: Reidh Phillips & John S. Buford

Education: High School () College Graduate School () Other ()

Degree/Subject of Study: BA. Political Science, legal

School/Name Years Attended: UNC-Charlotte Graduated 1974

BOARD/COMMITTEE APPLYING FOR (list one): Guilford Co. Historic Preservation Commission

List the Board or Committee on which you currently serve and your term expiration date:

N/A

What are your qualifications for serving on the Board/Committee for which you are applying?

Worked for last year with Jamestown Historic Preservation Group on historic Preservation for Jamestown see attached Resume

Are you willing to serve on any other Board/Committee: Please list: Planning Board

Are you interested in serving in any other community volunteer activities:

yes ?

Please submit resume

Continued next page >

Interest/Skills/Areas of Expertise/Professional Organizations

see attached resume

List two personal references below:

Name: John S. Buford Daytime Telephone: 336 271-3156

Address: P.O. Box 26000, G'boro NC 27420 Relationship: Supervisor

Name: Dot Perdue Daytime Telephone: _____

Address: Guilford Rd. Jamestown, NC Relationship: Friend

AFFIRMATION OF ELIGIBILITY

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes _____ No if yes, explain complete disposition. _____

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee to a Board/Committee?

Yes _____ No if yes, explain _____

I understand this application is public record, and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement or conduct will be cause for my removal from any Board or Committee.

Signature of Applicant: Jane Walker Payne Date: 4-18-11

RETURN COMPLETED FORM TO:

Town of Jamestown, P O Box 848, Jamestown, NC 27282 Telephone: (336) 454-1138 Fax: (336) 886-3508

JANE WALKER PAYNE

105 Burrows Road
Jamestown, NC 27282

Education

Bachelor of Arts, Political Science, 1974
University of North Carolina at Charlotte

Greensboro College - Legal Administration Program, 1975-1976
Courses - Domestic Law, Insurance Law and Legal Research

Guilford Technical Community College, 1977
Course - Criminal Law I

Employment

Brooks, Pierce, McLendon, Humphrey & Leonard, Greensboro, North Carolina
Railroad, Civil Litigation Paralegal, November 1984- Present
Railroad, Construction, Bank Fraud and other types of litigation: Federal and State Court. Maintain daily contact with railroad client and other clients as needed; draft all forms of pleadings, motions and discovery; review, summarize and analyze investigation materials from railroad and other clients; investigate collisions and interview witnesses; coordinate expert witnesses; draft releases and settlement agreements in railroad cases; manage all aspects of trial preparation including drafting motions, briefs and jury instructions; manage large numbers of files and documents; research legal, historical, medical and other types of questions and/or issues; index documents; prepare railroad monthly billing; serve as liaison between City of Greensboro Inspections Department and railroad client.

Gabriel, Berry & Weston, Greensboro, North Carolina
Paralegal, April 1981 - November 1984
Personal injury litigation, real estate, wills and estates and represented clients at Social Security Disability Hearings before an Administrative Law Judge.

Edwards, Greeson, Weeks & Turner, Greensboro, North Carolina
Paralegal, February 1979-April 1981
Personal injury litigation and estates and wills. Sole paralegal for the Defense Team in the State Criminal Nazi/Klan Trial.

Jane Walker Payne

Resume

Page 2

Central Carolina Legal Services, Greensboro, North Carolina

Paralegal, May 1975 - April 1978

Represented clients at Social Security Disability Hearings before an Administrative Law Judge and drafted pleadings, interviewed clients and witnesses.

Hudson, Petree, Stockton, Stockton & Robinson, Winston-Salem, North Carolina

Paralegal, May 1974 - April 1975

Litigation and Collections paralegal

Certifications

North Carolina State Bar Certified Paralegal

2005 - Present

Professional Development

Asbestos Studies Certificate - 4 Day Intensive Course

Institute for Paralegal Training, 1988

Philadelphia, Pennsylvania

Governor's Highway Safety Program/N.C. Operation Lifesaver

Training course on Grade Crossing Investigation, 1991

Certified Grade Crossing Investigator

University of Tennessee - Transportation Institute

3-Day Symposium on Highway/Rail Crossing Safety, 1992

Lexis/Nexis Training -Certificate, 2004

5-hour Course - Training in Cite Checking,

Shepherdizing, Company Profiling, Case Analysis

Greensboro Commission on the Status of Women "Woman of Achievement Award for Government"

March 16, 2006

Professional Associations and Business Organizations

North Carolina Department of Transportation, Rail Advisory Council

Member, 2002- 2009

Appointed by the North Carolina Secretary of Transportation.

Advise the Secretary of Transportation on all aspects of rail, including freight, passenger and economic development.

Transportation Research Board, Washington, D.C.

Member, 1994- present

A unit of the National Research Council - provides members with access to innovation and progress in transportation.

North Carolina Citizens for Business and Industry, Raleigh, North Carolina

Transportation Committee Member, 1995- present

Committee meets and discusses ways to improve all aspects of transportation in the State of North Carolina.

North Carolina Paralegal Association, Inc.

Member, November 1984- present

National Association of Legal Assistants (NALA)

Member, November 1984- present

North Carolina Bar Association - Paralegal Division

Member, 2005-present

Civic and Public Interest Organizations

Jamestown Historic Preservation Group

Member 2010-Present

Worked with Mary Browning, Dot Perdue, Bill Harris, Carol Brooks and Billy Ragsdale on setting up a historic preservation commission for the Town of Jamestown. Met with N.C Historic Preservation staff; drafted ordinance, researched how to set up a commission, researched state and federal laws and requirements; and attended training session given by Durham Historic Preservation Commission to the Guilford County Historic Preservation Commission.

Jane Walker Payne
Resume
Page 4

Greensboro Transit Authority

Board Member, 1998-2005

Secretary, 2001

Vice Chairperson, 2002-2003

Chairperson, September 2003-2005

Appointed to Authority by Greensboro City Council to oversee the Public Transportation System in the City of Greensboro

North Carolina Operation Lifesaver, Raleigh, North Carolina

Council Member and Legislative Committee Member, 1989-present

An organization that promotes Highway/Railroad Grade Crossing safety as well as pedestrian safety throughout the State of North Carolina. Was trained to give and have given presentations to different organizations and groups across the state about highway/rail safety.

Battle Forest Village Homeowners Association, Inc., Greensboro, North Carolina

President and Board Member, October 1997-2007

Treasurer and Board Member, 1983 - 1988

A homeowners' association that deals with the operations and maintenance of 210 town homes and 39 Single-Family homes.

John Kernodle Guilford County School Board Campaign

Campaign Chairperson, 1992

Greensboro PTA Council

Secretary, 1992 - 1993

Legislative Committee Chairman - 1990-1992

Cultural Arts Chairman, 1989-1990

An organization that promoted schools and children in the Greensboro City Schools

Page High School PTA Board, Greensboro, North Carolina

Legislative Chairman, 1992-1993

Mendenhall Middle School PTA Board, Greensboro, North Carolina

Board Member, 1989 - 1992

Forum on Magnet School Education, Greensboro, North Carolina

Member, 1990-1992

Steering Committee Member 1991- 1992

An advisory board appointed by the Greensboro School Board to study magnet schools.

Jane Walker Payne
Resume
Page 5

Guilford County Commissioners Schools of Choice Commission

Member, 1991- 1992

An advisory board appointed by the Guilford County Commissioners to study the concept of Schools of Choice for the students of Guilford County

Erwin Open Elementary School PTA, Greensboro, North Carolina

President, 1988 - 1989

Brooks, Pierce, McLendon, Humphrey & Leonard, LLP

United Way Committee

Member, 2004-2006, 2008, 2010

Meet weekly to prepare Firm United Way campaign schedule, materials and goals. Encourage donations and raffle prizes to meet goal. Help coordinate Team Events. In year 2010, the Firm's goal was surpassed greater than any previous year.

Paralegal Committee

Member, 2006 to Present

Meet with other members to schedule quarterly meetings of Firm paralegals to enhance and continue all paralegals' education by having in house speakers as well as speakers from the Community on various topics.

Speaking Engagements

Paralegal Program at Guilford Technical Community College – 2004-2010

Guest Speaker Civil Litigation, Civil Investigation and Legal Research and Writing Classes.

CITIZEN APPLICATION FOR ADVISORY BOARDS AND COMMISSIONS

			Date:	Feb 24, 2020	
Last Name:	Stewart	First Name:	Al	Middle Initial:	C
Birthdate:	07/25/1951				
Email:	Alinirag@yahoo.com		Home Phone:	336 423-8960	
Daytime Phone:	SAME		Cell Phone:	336 423-8960	
Home Address:	307 Jordan Crossing Ave Jamestown				
Live in Jamestown Town Limits? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No					
Current Occupation/Title	Retired - Greensboro Police 30 years				
Employer/Business Name	Military - Army Vietnam Vet.				
Business Address (with zip code):	Military Advisor Iraq - Lebanon - Afghanistan				
Supervisor's Name:	Guilford County District Attorney's Office				
Education: <input type="checkbox"/> High School <input type="checkbox"/> College <input checked="" type="checkbox"/> Graduate School <input type="checkbox"/> Other:					
Degree and Subject of Study:	Administration of Justice				
School Name/Years Attended:	Guilford College - U. of Louisville - U of Virginia 1978-1998				
Applying for Board/Commission (enter one):	Board - Planning				
Why are you interested in serving on that Board/Commission?	Long term planning is of interest to me AND I have experience in planning and budgeting				
What Board or Commission are you currently serving?	The Servant Center (Greensboro) Guilford County Veterans Memorial, Carolina Field of Honor				
	Term Expiration Date:	N/A			
Are you willing to serve on any other Board/Commission? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No					
If yes, please list:					
Are you interested in serving in any other community volunteer activities? <input type="checkbox"/> Yes <input type="checkbox"/> No					
If yes, please list:					

Interests/Skills/Areas of Expertise/ Professional Organizations:

List two professional references below:

1.	Name:	Stuart Albright	Daytime Phone:	³³⁶ 908-8681
	Address:			
	Relationship:	Former Supervisor - District Attorney 215 (215)		
2.	Name:	Jim Hoffman	Daytime Phone:	375-8431
	Address:			
	Relationship:	Att Friend - Attorney		

AFFIRMATION OF ELIGIBILITY

Has any formal charge of professional misconduct, criminal misdemeanor, or felony ever been filed against you in any jurisdiction? Yes No

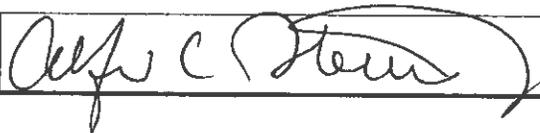
If yes, explain.

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee to a Board/Commission? Yes No

If yes, explain.

I understand this application is public record, and I certify the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree any misstatement or conduct will be cause for my removal from any board or commission.

Signature of Applicant:
(Please print and sign.)



Date: Feb 24, 2020

PLEASE ATTACH RESUME

RETURN COMPLETED FORM TO:

Town of Jamestown, Attn: Town Clerk PO BOX 848 Jamestown, NC 27282

Website: www.jamestown-nc.gov

Email: kmcbride@jamestown-nc.gov Fax: 336-886-3804 Telephone: 336-454-1138

Note: Applications will be kept on file for two years from the date of application.

Alfred (Al) C. Stewart, Jr.
307 Jordan Crossing Ave.
Jamestown, NC 27282
(336) 423-8960
aliniraq@yahoo.com

PROFESSIONAL BACKGROUND AND EXPERIENCE

July 2012-December 2013

Served as a Law Enforcement Professional with the US Army in Afghanistan. In this position, I worked daily with US and Afghanistan forces in training, advising and operational capacities.

November 2009-December 2010

I completed my third tour in Iraq with the US Police Mission. I was the Regional Commander for the Advisory and Assistance Brigade 6, supervising 271 Civilian Police Advisors. I coordinated daily with US military command staff as well as assigned American instructors/advisors and Iraq Police senior staff.

November 2007- December 2008

I served as the initial Contingent Commander establishing the Lebanon Police Mission, Beirut, Lebanon working under the direction of the US Department of State. In this position I supervised the establishment of an "American standards" police academy with 22 American instructors and 28 Lebanese staff. I worked daily with Lebanese Police officials and US Embassy officials.

April 2006- June 2007

Lead Instructor for the Executive Management Section of the Baghdad Police College, Specialized and Advanced Training Unit. As the Lead Instructor, I also developed curriculum for management classes. I developed four levels of management classes for Iraqi Police Officers. All classes were certified for use by CPATT/ICITAP standards. I served my last six months of this tour in Iraq as the Unit Manager for Police Training in the Kurdistan Providence in Irbil, Iraq. In this position, I coordinated, directed and was responsible for all classroom training in the Irbil Providence for seven different police agencies. I worked closely with the Kurdish Asyaish (FBI equivalent) and also with the Pesh Merga.

November 2004- December 2005.

On my first tour in Iraq, I served as the Lead Instructor for First Line Supervision classes at the Adnan Palace Training facility in Baghdad. I also served as an instructor in the Basic Police Academy at the Sulaymaniyah Police Academy. During the last five months of 2005 I served as the Academy Director for the Mosul Police Academy in northern Iraq. As academy director, I was responsible for all operations and instructional activities at the Mosul Academy.

August 2003- October - 2004

I served as a sworn Investigator for the Guilford County District Attorney's Office.

1973-2003

I served 30 years in various positions with the Greensboro, NC Police Department retiring at the rank of captain.

Joined Department - July 1973

Promoted to Police Squad Leader - August 1978

Promoted to Sergeant - April 1979

Promoted to Lieutenant - January 1983

Promoted to Captain - March 1990

Appointed Assistant Chief (Patrol Commander) March 2003

Retired July 31, 2003

Police Assignments:

Patrol Officer

Patrol Squad Leader/Field Training Officer

Patrol Sergeant

Tactical Division Sergeant

Patrol Division Executive Officer (Lieutenant)

Executive Officer, (Lieutenant), Administrative Services Division

Executive Officer, (Lieutenant), Vice/Narcotics Division

Commanding Officer, (Captain), District I, Field Operations Bureau

Commanding Officer, (Captain), Traffic Division, Field Operations Bureau

Commanding Officer, (Captain), Criminal Investigations Division, Investigative Bureau

Commanding Officer, (Captain), Staff Services Division, Administrative Bureau

Commanding Officer, (Captain), Vice/Narcotics Division

Coordinator, Federal Violent Crime Task Force, U.S. Attorney's Office
Commanding Officer, (Captain), Special Operations Division
Assistant Chief, Field Operations Bureau

Special Teams Assignments:

Team Leader-Greensboro Police Department Special Response Team (S.W.A.T.)
Team Member - Greensboro Police Department Honor Guard
Team Leader - Greensboro Police Department Underwater Recovery Team

MILITARY SERVICE

Served U.S. Army, 1970 - 1973, Sergeant, Airborne-Ranger, Infantry with Company "G" Rangers, Vietnam and Company "A" Rangers, Fort Hood, Texas. Vietnam veteran, awards include Silver Star, Bronze Star with "V" device, Purple Heart, two Air Medals with "V" device, Bronze Star (Meritorious), Army Commendation Medal, Vietnamese Cross of Gallantry with Bronze Star, Combat Infantryman's Badge, Ranger Qualification Tab, Parachute Badge, Air Crew Member's Badge, and Vietnamese Parachute Badge

EDUCATION

Graduate of Guilford College, Greensboro, NC - with Bachelor of Administrative Science Degree in Administration of Justice

Post Graduate work, 1983, University of Louisville, Louisville, KY

Post Graduate work, 1998, University of Virginia, Charlottesville, VA

MISCELANEOUS INFORMATION

Hold Advanced Law Enforcement Certificate awarded by North Carolina Criminal Justice and Standards Commission

Certified Emergency Medical Technician- 1976

Recipient of Greensboro Police Department "Police Officer of the Year" Award - 1977

Selected by the North Carolina Justice Institute to work with the British Police, Hertfordshire Constabulary - 1979

Graduate of Administrative Officers Course (Class 70), Southern Police Institute, University of Louisville. Louisville, KY-1983

Recipient of Greensboro Police Department "Academy Instructor of the Year Award" – 1987

Member of the Board of Directors, Greensboro Chapter, American Red Cross 1991-2004

Recipient of the American Red Cross "Charles Drew" Award for 1996

Member, American Red Cross "Century Club"

Recipient of the American Red Cross "Thomas Z. Osborne Memorial Award" - 1998

Certified Police Instructor through North Carolina Criminal Justice Education and Standards Commission 1974-2001.

Law Enforcement Instructor for the North Carolina Justice Academy

Graduate of the Federal Bureau of Investigation National Academy (Class 194), Quantico, Virginia – 1998

Chairman of the Board of Directors, Greensboro Chapter. American Red Cross 1999-2001

Recipient of the Greensboro Police Department "Career Achievement Award" - 2000

Graduate of the Drug Enforcement Administration "Drug Unit Commander Academy," Quantico, Virginia - 2001

Recipient of the "Henri Dunant" Award for the Outstanding Volunteer, Greensboro Chapter of the American Red Cross – 2003

Completed United States Secret Service "Threat Assessment Seminar," Washington DC – 2002

Recipient of the Greensboro Merchant's Association Career Achievement Award – 2003

Hold a Secret Clearance with the US Government

Combat Lifesaver Training, US Army, Iraq, 2006

Recipient of the American Red Cross "Heroes Award," 2011

Committee Chair for the Piedmont Triad Red Cross "Salute to Heroes" event-2015

Carolina Field of Honor "Pavers Committee" volunteer, 2014-present

Executive Officer, Steve Millikin Black Caps Veterans Group 2013-present

Chairman, Guilford County Veterans Memorial Oversight Committee 2014-present

Board of Directors, The Servant Center 2015-present

Received the Patriot Award from the NC Heroes for North Carolina October 2019

Mayor
Lynn Montgomery

Town Manager
Kenneth C. Cole

Town Attorney
Beth Koonce



Council Members
Martha Stafford Wolfe, Mayor Pro Tem
Rebecca Mann Rayborn
John Capes
Lawrence Straughn

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Golf/Clubhouse Operations

AGENDA ITEM #: V-C

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: 7-21-2020

ESTIMATED TIME FOR DISCUSSION: 10 Minutes

DEPARTMENT: Golf Course

CONTACT PERSON: Ross Sanderlin

SUMMARY:

4th Quarter paid golf rounds played for 2020 were 5,307 compared to 10,041 rounds in 2019.

Rounds played for the 2019/2020 season was 24,066 compared to 27,663 for the 2018/2019 season.

Clubhouse rentals for the 2019/2020 season were \$8,760 compared to \$11,410 for the 2018/2019 season.

Review of daily operations in regards to covid-19 and updates.



ATTACHMENTS:

RECOMMENDATION/ACTION NEEDED:

BUDGETARY IMPACT:

SUGGESTED MOTION:

FOLLOW UP ACTION NEEDED:

Mayor
Lynn Montgomery

Town Manager
Kenneth C. Cole

Town Attorney
Beth Koonce



Council Members
Martha Stafford Wolfe, Mayor Pro Tem
Rebecca Mann Rayborn
John Capes
Lawrence Straughn

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Library, Recreation, Cultural & Historical Services

AGENDA ITEM #: V-D

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: July 21, 2020

ESTIMATED TIME FOR DISCUSSION: 10 Minutes

DEPARTMENT: Finance

CONTACT PERSON: Judy Gallman

SUMMARY:

Due to the manner in which we now need to contract with organizations to provide services to the Town (which the Town could provide if we had the resources to do), Council needs to determine which services it wants to provide and the budget needed for those services. We included in the current approved budget an amount equal to that which was paid out in prior year for library services (Jamestown Public Library), recreation services (YMCA and JYL), and services by Historic Jamestown Society (which we have deemed as cultural/historical services). Once the specific services and amounts are determined, we will need to create a contract which will be signed both by Jamestown officials and the organization that the Town is contracting with.

The most urgent need of the above would be the library services. Typically, we have paid out our budgeted amount to the library in 4 quarters, with the first installment being paid around July 1. Since we do not have a contract as yet, I would like for Council to tell me what \$ amount of library services they would like to approve. I would ask for Council to allow the Town Manager and Finance Director to come up with a contract for library services in the amount approved, and to allow the Town Manager or Finance Director to enter into the contract by signing and having library officials sign too. I would further ask Council that, due to the immediate need for funds by the library, they approve the payment of 1/4 of the approved funds to be made to the Jamestown Public Library as soon as possible. Guilford County funding of the library is only available on a reimbursement basis; thus none is available at the beginning of the year.

The amount of current budget in the library services line is \$52,000. This was derived from the \$62,000 paid out to the library in 2019/20, less the \$10,000 of maintenance funds that was included in that total. The Town will now assume partial maintenance of the building, as specified in the lease.

Other current budget amounts are as follows:

Recreation services \$25,250 and Cultural/Historical services \$10,500

These amounts can remain in the area of service, or could be moved to another area of service.

ATTACHMENTS:

RECOMMENDATION/ACTION NEEDED: \$ amount of library services; allow TM, FD to create and enter into contract w/ library; approve pay

BUDGETARY IMPACT: TBD

SUGGESTED MOTION: Specify amount to be paid to library for fy for services; allow TM or FD to create and enter into contract w/library; and to approve 1/4 of approved total \$amount be paid asap to Jamestown Public Library.

FOLLOW UP ACTION NEEDED: Determine recreation / cultural&historical services to be contracted. To be discussed at next meeting.

Mayor
Lynn Montgomery

Town Manager
Kenneth C. Cole

Town Attorney
Beth Koonce



Council Members
Martha Stafford Wolfe, Mayor Pro Tem
Rebecca Mann Rayborn
John Capes
Lawrence Straughn

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Eagle Scout Project Proposal

AGENDA ITEM #: V-E

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: July 21, 2020

ESTIMATED TIME FOR DISCUSSION: 5 min.

DEPARTMENT: Administration

CONTACT PERSON: Matthew Johnson, AICP

SUMMARY:

Win Scott is a lifelong resident of Jamestown that wanted to help his home town with his Eagle Scout Project.

His idea was to promote healthy living by putting mileage markers on our brick pavers for walkers, joggers and bikers to show how far people are traveling. He has corresponded and met with Recreation Supervisor Scott Coakley and me on multiple occasions to make sure this meets our standards.

He has measured out every quarter mile mark going in both directions from a starting point at Wrenn-Miller Park. He has ordered a light sandy colored brick that will have the mileage marker printed on it along with the town of Jamestown Logo in a darker color so it stands out with contrast.

He is designing a sign much like the GOFAR sign on our building at Wrenn-Miller Park explaining the two routes and mentioning that it is part of his Eagle Scout Project.

The route going to the end of our brick pavers across from Flower's Bakery is 1.5 miles and will be labeled the "Hat Factory" route because it ends near the historical marker denoting the Beards Hat Factory. Going in the direction toward Guilford College the route is 1 mile and will be the "Arms Factory" route as it ends near historical marker for the Confederate Arms Factory.

Win raised \$250 to cover the cost of the 10 mileage marker bricks and the starting brick. We have asked him to use double sized bricks so they would stand out and be easier for bikers or fast runners to see them sooner as they approach. He is NOT asking Council to fund the extra \$350 for the larger bricks and the sign, but he would appreciate you letting him know if you can think of anyone that might want to contribute to the extra cost.

The bricks have been ordered and should be installed by the end of August or early September.

ATTACHMENTS: N/A

RECOMMENDATION/ACTION NEEDED: Recommend allowing Mr. Scott to proceed with his project using staff support.

BUDGETARY IMPACT: N/A

SUGGESTED MOTION: Move to grant Win permission to proceed with his project and pledge support of Town staff to assist with installation.

FOLLOW UP ACTION NEEDED:

Mayor
Lynn Montgomery

Town Manager
Kenneth C. Cole

Town Attorney
Beth Koonce



Council Members
Martha Stafford Wolfe, Mayor Pro Tem
Rebecca Mann Rayborn
John Capes
Lawrence Straughn

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Consideration of Amendment to The Code of Ordinances

AGENDA ITEM #: V-F

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: July 21, 2020

ESTIMATED TIME FOR DISCUSSION: 10 minutes

DEPARTMENT: Administration

CONTACT PERSON: Kenny Cole, Town Manager

SUMMARY:

During the June 16, 2020, regular meeting, Council suggested changing the Regular Council meeting time from 6:30 pm to 6:00 pm. To do so, the Jamestown Code of Ordinances and the Rules of Procedure would need to be amended. Attached you will find the proposed amendment for both. A public hearing will be required.

ATTACHMENTS: Amendment to the Code of Ordinances, Amendment to the Rules of Procedures.

RECOMMENDATION/ACTION NEEDED:

BUDGETARY IMPACT: None

SUGGESTED MOTION: Move to set a public hearing date for August 18, 2020 at 6:30 pm

FOLLOW UP ACTION NEEDED: Set Public Hearing for August 18, 2020, at 6:30 pm.



Settled 1752
JAMESTOWN
NORTH CAROLINA

Date: July 14, 2020

Amendment to the Jamestown Rules of Procedures:

TYPES OF MEETINGS

Rule 9. Regular Meetings

REMOVE from second sentence: 6:30 p.m.

ADD to second sentence: 6:00 p.m.

This amendment to be effective upon adoption of this ____ day of _____, 2020.

Attest:

Town Council
Town of Jamestown, North Carolina

Katie Weiner, Town Clerk

S. Lynn Montgomery, Mayor



**Resolution Amending the Jamestown Code of Ordinances
Guilford County, North Carolina**

WHEREAS, the Town of Jamestown Town Council adopted a code of ordinances in 1947:
and

WHEREAS, North Carolina General Statute 160A-174 sets forth the General Ordinances; and

WHEREAS, Section 10 of the Code of Ordinances provides for the changes to the code of ordinances; and

WHEREAS, the Code of Ordinances has been amended from time to time, and

WHEREAS, the Town Council, upon recommendation by the Town Manager, desires to further amend the Code of Ordinances to remain current with Federal, State, and local laws and policies;

THEREFORE BE IT RESOLVED by the Town Council of the Town of Jamestown that, after due notices and public hearing, hereby amends the Jamestown Code of Ordinances as follows:

CHAPTER 30: TOWN COUNCIL

§ 30.01 REGULAR MEETINGS

REMOVE from sentence: 6:30 p.m.

ADD to sentence: 6:00 p.m.

This amendment to be effective upon adoption of this ____ day of _____, 2020.

Attest:

Town Council
Town of Jamestown, North Carolina

Katie Weiner, Town Clerk

S. Lynn Montgomery, Mayor

Mayor
Lynn Montgomery

Town Manager
Kenneth C. Cole

Town Attorney
Beth Koonce



Council Members
Martha Stafford Wolfe, Mayor Pro Tem
Rebecca Mann Rayborn
John Capes
Lawrence Straughn

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Parks & Recreation Master Plan Update

AGENDA ITEM #: V-G

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: July 21, 2020

ESTIMATED TIME FOR DISCUSSION: 10 min.

DEPARTMENT: Planning

CONTACT PERSON: Matthew Johnson, AICP

SUMMARY:

The Town of Jamestown engaged with McAdams Co. to assist with an update to the Town's Comprehensive Parks & Recreation Master Plan. This plan is essential to planning for future amenities as well as for seeking grant funding for parks and recreation amenities. This plan represents over 12 months of planning efforts from the Parks & Recreation Advisory Committee and the Parks & Recreation Master Plan Update committee, countless staff hours, and various opportunities for citizen input.

Nick Low with the McAdams Co. will be presenting the plan to the Town Council for consideration for adoption. The P&R Advisory Committee and the P&R Master Plan Steering Committee met concurrently on May 22, 2020, and recommended that the Town Council consider this plan for approval.

Nick Lowe with McAdams presented the final draft and with recommendations from Town Council, he has made some minor changes (included in your packet). The staff are requesting adoption of the plan.

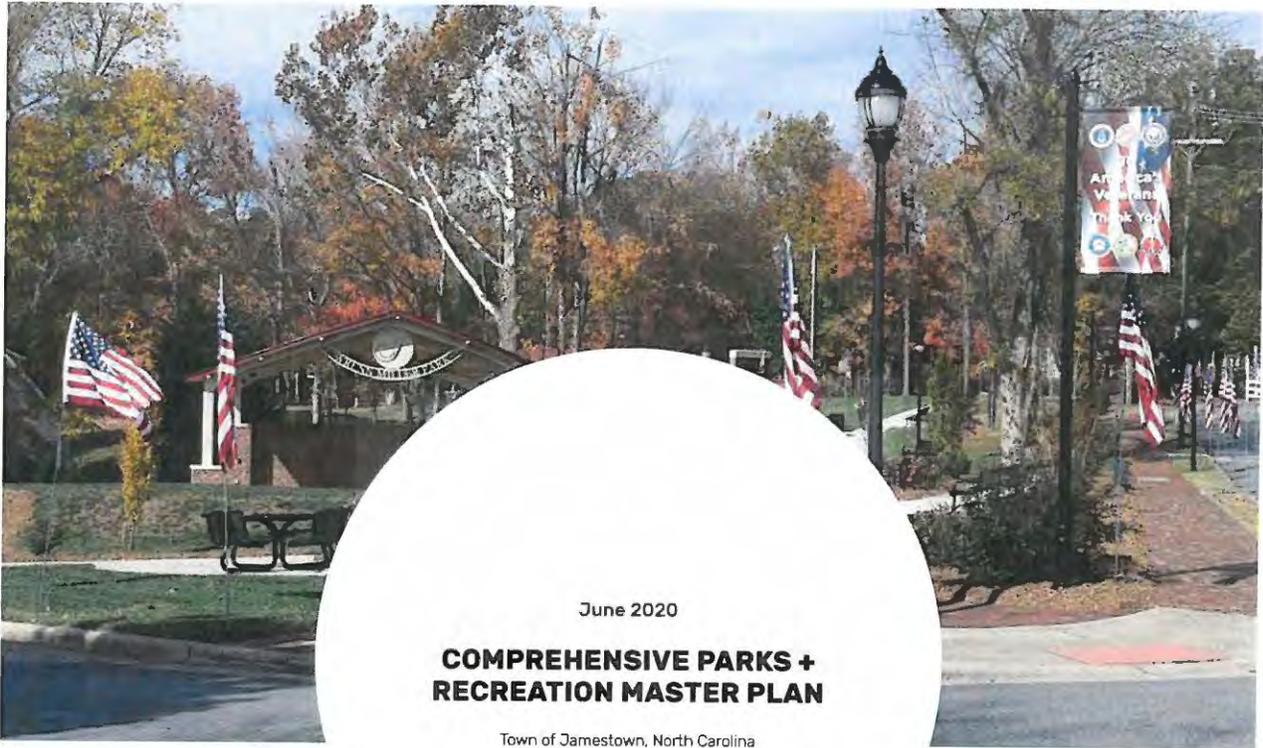
ATTACHMENTS: Draft Plan, cost analysis, renderings for site specific areas

RECOMMENDATION/ACTION NEEDED: Recommend adoption of the P&R Master Plan

BUDGETARY IMPACT: N/A

SUGGESTED MOTION: Move to adopt the P&R Master Plan as presented.

FOLLOW UP ACTION NEEDED:



June 2020

**COMPREHENSIVE PARKS +
RECREATION MASTER PLAN**

Town of Jamestown, North Carolina

**“KEEP THE SMALL TOWN FEELING. IT’S
CHARMING!”**

- Jamestown Resident

ACKNOWLEDGMENTS

TOWN OF JAMESTOWN

Town Staff
 Matthew Johnson / Town Planner
 Scott Coakley / Recreation Supervisor

Town Council
 Lynn Montgomery / Mayor
 Martha Stafford Wolfe / Mayor Pro Tem
 John Capes
 Rebecca Mann Rayborn
 Lawrence Straughn

Parks + Recreation Committee
 Bob Wilson / Chair
 Paul Craft / Vice Chair
 Daniel McDaniel
 Steve Owen
 Doug Sampson
 Jim Pendry
 Jay McQuillan
 John Capes / Council Rep
 Charles Clapp Jr.
 Amy Reese



CONSULTANT TEAM

McAdams / Design Lead
 Rachel Cotter, RLA / Project Manager
 Nick Lowe, RLA / Landscape Architect
 Laura Stroud / Planner
 Garrett Jenkins / Designer

ETC Institute
 Jason Morado / Senior Project Manager



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workplan for
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plan goals.

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ONE EXECUTIVE SUMMARY

IN THIS CHAPTER

- Introduction
- Community Engagement
- Vision + Goals
- Demographics
- Health + Wellness
- Level of Service + Benchmarking





EXECUTIVE SUMMARY

The Jamestown Parks and Recreation Comprehensive Plan is a plan for the Town and its residents to create a vision of the future. This is a guiding document that will influence the decisions of Town staff and elected officials regarding improvements to the parks and recreation system within the 10-year planning horizon. Each chapter of this plan documents the planning process and information gathering process, and the Action and Implementation chapter outlines goals and objectives for the Town's future. The goals outlined here are specific, achievable, and include flexibility for the future.

DEMOGRAPHICS

The Jamestown population is expected to grow at 0.98 percent annually during the next 10 years. This growth rate is slightly greater than the national growth rate of 0.7 percent annually. This population growth will be driven primarily by new development and will increase demand for parks and recreation services.

Jamestown's median household income is above the median household income of North Carolina and the United States, indicating that Jamestown residents may have increased ability to pay for parks and recreation services. It is important the Department to ensure access to parks and recreation regardless of income.

Current trends indicate that the Jamestown population is aging, but trends could change based on demographics of new residents.

PARKS

The Department provides a variety of park types and amenities for residents and visitors to use. The Department provides 185.9 acres of parkland. The Department's largest park is Jamestown Park, which includes a neighborhood park area, athletic complex, and golf course. The golf course is included in this plan, but detailed considerations for the golf course were outside the scope of this planning effort. Wrenn Miller park provides an open gathering space downtown and is frequently used for events and movie screenings hosted by the Town or community partners. The town maintains a series of entrance monument parks along sidewalks near town limits. The entrance monuments create serene and welcoming areas to relax while walking or exercising along the Town's sidewalks and trails.

COMMUNITY ENGAGEMENT

The planning process included community engagement with residents, a plan steering committee, program partners and the Town Council. Community engagement is used to understand how well current needs for parks and recreation are met, and determine what needs exist for the future.

Community engagement results are summarized in more detail on the following page.

Image pictured to the left is a generic image / photo credit



Community Engagement

The community engagement process includes reached every Jamestown resident and included a statistically valid survey, drop-in engagement booths, and stakeholder meetings and interviews. The original community engagement plan was modified to accommodate the need or social distancing during the COVID-19 public health crisis.

GENERAL POPULATION

Tabling at two Music in the Park events.
Jamestown Park Master Plan Public Meeting held online
Statistically Valid Survey
Final recommendations open house held online

STEERING COMMITTEE

Asset mapping exercise
Summary of findings presentation

PROGRAM PARTNER INTERVIEWS

YMCA
Soccer Shots
Jamestown Youth League

TOWN COUNCIL

Summary of Findings presentation
Recommendations presentation



Rose blooms at Wrenn Miller Park / Jamestown Parks and Recreation Facebook page

What you said...

WE VALUE PARKS BECAUSE THEY OFFER...

a great place for community events, a relaxing and peaceful environment, a great place for the whole family.

WE'D LIKE TO HAVE...

splashpads, playgrounds, natural surface trails, fitness walking loops, dog park, senior center, green-way trail system, natural trails, indoor fitness and exercise facilities, community gardens, and water access.

WE'D LIKE YOUTH TO PARTICIPATE IN...

outdoor music, concerts and movies, adult fitness and wellness programs, special events and family festivals, outdoor adventure programs, swimming.

WE'D LIKE ADULTS TO PARTICIPATE IN...

fitness and wellness, outdoor music, concerts, and movies, senior citizen programs.



Parkland

Parkland Goal 1 - Address needed park improvements for Town parks

Parkland 1.1 - Address needed improvements for Wrenn Miller Park.

Parkland 1.2 - Address needed improvements for Charles P. Turner Sports Complex.

Parkland 1.3 - Address needed improvements for Jamestown Golf Course.

Parkland 1.4 - Address needed improvements for Jamestown Neighborhood Park.

Parkland 1.5 - Address needed improvements for Town Entryway Parks.

Parkland Goal 2 - Update and expand park systems according to demonstrated community need.

Parkland 2.1 - Identify opportunities to create the following amenities identified as high priority in the statistically valid survey.

Parkland 2.2 - Identify opportunities to create the following amenities identified as a high priority through community engagement.

Parkland 2.3 - Create a signature amenity and photo opportunity that promotes public art, civic engagement, and economic development.

Parkland Goal 3 - Implement Master Plan for Jamestown Park and determine future of golf course.

Parkland 3.1 - Determine community expectations for Jamestown Golf Course.

Parkland 3.2 - Determine operational goals and expectations for Jamestown Golf Course.

Parkland Goal 4 - Increase parkland and greenway trail offerings to address needs of a growing population.

Parkland 4.1 - Evaluate Unified Development Ordinance and revise as necessary to increase private investment into parks and trails.

Programming

Programming Goal 1 - Provide Programming to meet community needs.

Programming 1.1 - Increase the Town's capacity to provide highly successful event programming.

Programming 1.2 - Identify opportunities to create the following adult and youth programs identified as high priority in the statistically valid survey. Programs can be added or expanded through partnerships.

Programming Goal 2 - Implement best practices for programming partners.

Programming 2.1 - Update fee structure for program partners.

Programming 2.2 - Research and create partnership policies that ensure equitable partnerships between the Town and partners.

Operations

Operations Goal 1 - Explore potential for creating a formal parks and recreation department.

Operations 1.1 - Determine departmental scope of work and allocate necessary budget.

Operations 1.2 - Determine departmental staffing needs and hire needed staff.

Operations 1.3 - Determine operational and policy needs based on the desired scope of work defined above.

Operations Goal 2 - Determine shared vision for key elements of Jamestown Parks and Recreation

Operations 2.1 - Create vision for the future of Jamestown Parks and Recreation. What do you want to be known for?

Operations 2.2 - Create a shared vision for the role of Jamestown Golf Course

Operations 2.3 - Create and communicate consistent messaging about the role of parks and recreation in the community.

Image pictured above is a generic image / photo credit

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TWO COMMUNITY CONTEXT

IN THIS CHAPTER

Comprehensive Planning Purpose and Process
Community Context





The Town of Jamestown is approximately 3 square miles in size, with an extraterritorial jurisdiction of approximately 4 miles. The City of Greensboro borders the town to the North and the City of High Point borders to the town to the west. Jamestown’s extraterritorial jurisdiction extends primarily to the eastern side of town and indicates where the town intends to direct future growth. There is a non-contiguous area of the town’s incorporated areas to the west of town. This non-contiguous portion of Jamestown is separated from the rest of Jamestown’s incorporated area by land that is incorporated under the City of High Point.

Multiple planning efforts guide the future of parks and recreation in Jamestown. The most recent Parks and Recreation Comprehensive Master Plan was completed in 2007. Other relevant plans include the 2010 Town of Jamestown Comprehensive Pedestrian Transportation Plan, and the 2007 Town of Jamestown 2020 Land Development Plan. Each of these plans will be discussed in more detail below.

This comprehensive plan will guide improvements to parkland and facilities and is created for a 10-year planning horizon. The plan is a town resource for officials and the public alike to understand current park and recreation offerings and see the vision for the next 10 years.

Comprehensive Planning Purpose + Process

Comprehensive planning provides the information a town requires to make informed, equitable, and responsible decisions for meeting diverse community needs. Some of the reasons for pursuing a comprehensive planning process include the following:

qualify for State and Federal grant funding opportunities	validate decisions related to parks and recreation	catalog community needs and wants
create a 10-year work plan for department staff	engage community, decision makers, and stakeholders	generate population-based goals for parkland and trails
benchmark with agencies to inform department goals	identify and resolve gaps and deficiencies	prioritize goals and objectives for a 10-year planning horizon



Comprehensive planning provides a structure for evaluating needs and setting priorities. The planning process captures the status of the Department at a moment in time, recommends improvements based on community needs, and creates a detailed plan for achieving those improvements. The plan will guide the Department’s decisions and priorities for the next 10 years.

STEP 1 INVENTORY + ANALYSIS

The project team and Town staff gather and inventory data. Information is analyzed and organized to identify recreation trends, gaps in what is provided and unique characteristics of the Department.

STEP 2 RECOMMENDATIONS

The Department and project team have determined a current status and defined community needs. This step forges the path for the Department to achieve their vision for the next 10 years.

STEP 3 ACTION + IMPLEMENTATION

The project team creates a detailed to-do list for the Department’s next 10 years. Information from the Inventory + Analysis informs quantitative goals measuring success in the 10-year planning process.

Community Context

The area surrounding Jamestown has been a site of human communities for centuries, settled by the Keyauwee at the turn of the 18th century. Vulnerable to attack from European settlers, the Keyauwee left the area to find protection and community with other Native American tribes. By the late 18th century, Pennsylvanian Quakers settled the area and began forming the community that would become modern-day Jamestown.

While farming was the primary economic driver historically, the area is also known for its contribution to gunsmithing, while many craftsmen contributed to the reputation of high-quality rifles, the area became known for a muzzle-loading gun designed in the area that became known as the Jamestown Rifle.

The town officially incorporated in 1947 with a population of fewer than 750 residents. Today, the community has reached a population of 4,416 and is a sought-after residential community surrounded by the Triad’s larger cities of High Point and Greensboro.

GEOGRAPHIC + ENVIRONMENTAL CONTEXT

The Town of Jamestown is bordered by

Greensboro and High Point, both cities that rank in North Carolina’s 10 most populous cities. Jamestown provides unique and high-quality parks and recreation facilities, and the proximity to these cities expands recreation offerings to Jamestown residents. For example, Jamestown has an extensive sidewalk network and some green space area around these paths. The Town of Jamestown has not constructed a greenway network, but the community links into the Bicentennial Greenway, a 14-mile paved trail system that connects to High Point and Greensboro. The Bicentennial Greenway curves around Jamestown’s corporate limit, but the trail does not enter the Jamestown Incorporated area.

Jamestown borders the eastern side of High Point City Lake and the Deep River forms a part of the Town’s southern boundary. Jamestown has a small-town core and is surrounded by suburban-density development with some higher density areas. The town has undeveloped areas within the southeast portion of its corporate limits.

PLANNING CONTEXT

This is Jamestown's first parks and recreation comprehensive plan, though the town has taken on comprehensive plans and park master plans previously. Three plans have informed this planning process:



Town of Jamestown Parks and Recreation Master Plan

The Town of Jamestown Parks and Recreation Master Plan conducted a 2007 included a community engagement process and a statistically valid survey to identify needs and priorities in parks and recreation for the next 10 years in Jamestown.

The plan identified that greenways/hiking trails, Deep River Greenway Trail, pedestrian bridge on East Fork Road and additional open parkland or green space are the top priorities for recreational facilities. The plan recognized that ongoing support from the community and officials, preparing for financial opportunities, and continuing to identify parks and recreation projects would be essential for achieving goals.



Comprehensive Pedestrian Transportation Plan

This plan identifies policy and program recommendations for improving pedestrian facilities, including trails. The vision of this plan is as follows: "In the year 2030, the Town of Jamestown will have a pedestrian transportation system that is safe, welcoming and accessible. Greenway connectivity to Greensboro and High Point encourage walking for exercise and travel... Trail and sidewalk circuits connect downtown shops and stores with parks, rivers, community centers, medical facilities, residential areas, the elementary, middle, and high school, Guilford Technical Community College and the YMCA. All major and minor roadways and bridges have pedestrian and bicycle access making it easy to get around by walking or bicycling."



2020 Land Development Plan

This plan outlines the future of Jamestown land use planning, and includes objectives for parks and recreation. The plan summarizes the connection between land use planning and park planning as follows: "The location of new park facilities may have an effect on future land use choices. Identifying the location of existing and planned recreational areas can be valuable in guiding the location of future development. To meet the Town's goals for creating a more inter-connected, pedestrian friendly community, the Town should pay special attention to the planning, design and installation of linear greenway parks, especially within designated conservation corridors along streams and rivers."

PAST PLANNING ACCOMPLISHMENTS

Plans capture a snapshot of a community in time and create a vision for the future. As communities diligently work to achieve priorities identified in their plans, changing conditions will change a community's priorities. As some items are achieved, others may be re-prioritized, and some may be removed altogether. Tables 1, 2 and 3 summarize priorities of three past planning efforts, identify whether these priorities have been accomplished, and state whether an item is still considered a priority.

Items on these lists are those relevant to parks and recreation. Items that have not been accomplished and are still a priority will be incorporated into the Action and Implementation Plan of this Parks and Recreation Comprehensive Plan.

The Town recently completed a sidewalk improvement and pedestrian bridge construction on East Fork Road Add information about bridge crossing and Main Street sidewalk extension. The new sidewalks and pedestrian bridge will connect users to the Bicentennial Greenway and provide walking route that improves pedestrian safety and accessibility.



THREE DEMOGRAPHICS + TRENDS

IN THIS CHAPTER

- Methodology
- Demographic Analysis
- Local Recreation Trends
- Emerging Trends in Parks and Recreation



DEMOGRAPHICS + TRENDS

Understanding Jamestown's population and demographics is an essential foundation for understanding long-term recreation trends and needs. Population growth drives many of this plan's goals and objectives. This analysis ensures the Town's parks and recreation offerings keep pace with demand generated by the increasing number of residents. Additionally, the analysis determines what types of recreation the Town may need as demographics related to age, race, and income influence preferences for recreational activities.

National trends in recreation preferences change continually, influencing local demand for new activities and programs. Even when other demographic factors remain constant, changing preferences influence and alter a population's demand for parks and recreation facilities.

This chapter summarizes the Town's demographic characteristics. The analysis includes population growth projections, overview of demographic characteristics, and a summary of local and national trends in parks and recreation.

METHODOLOGY

This demographic analysis uses data from the U.S. Census Bureau, which gathers data on a continual basis, and Esri, which uses U.S. Census data and other sources to conduct demographic analyses.

Estimates and projections are the core of this demographic analysis. The overall population,

as well as each characteristic are based on a Census estimate, then projected to the year 2029. Estimates provide a summary of an area's current population or demographic characteristics, while projections are a proposed scenario for a future population, based on certain assumptions such as a consistent growth rate.



Figure 1 – Elements influencing local demand for parks, amenities, facilities and programs

Demographic Analysis

The population growth rate for the state of North Carolina is 1 percent per year, and the population growth rate for the United States is 0.7 percent per year. The Town of Jamestown's estimated average annual growth rate is 0.98 percent.

Jamestown does not currently track their own average annual growth rate. However, sources tracking population growth in surrounding jurisdictions indicate that a growth rate of 1 percent is accurate for this jurisdiction. The City of High Point's adopted average annual growth rate is 1 percent, and the North Carolina State Demographer estimates that the average annual growth rate in Guilford County is approximately 1 percent. Based on the correlation method of population projections, which uses growth rates of nearby communities or overall regions, this plan will use an average annual growth rate of 1 percent to project future population growth in Jamestown. The estimate of the Town's 2019 population is 4,416, according to the Town's planning department.

The numbers reflected in this project are partially derived from historic growth. Due to the community's growth potential and an increase in recent residential building permits, it is likely that the community's growth rate may increase within the 10-year planning horizon.

Figure 2 - Historic population growth with correlation projection of a 1 percent average annual growth rate for the 10-year planning horizon

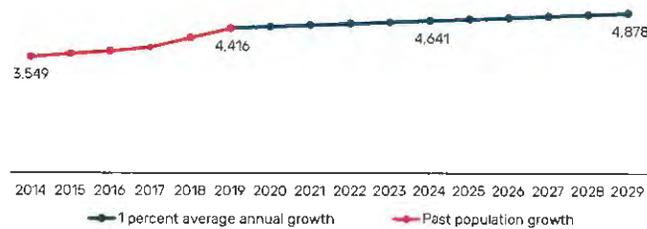


Figure 3 - Average Annual Growth Rates for each jurisdiction

UNITED STATES	NORTH CAROLINA	TOWN OF JAMESTOWN
0.7%	1%	0.98%

- 47.2%** of Jamestown residents have earned a bachelor's degree or higher.
- 4.1%** of Jamestown residents who are civilians and over the age of 16 are unemployed.
- 2.45** people per household is the average household size in Jamestown.
- 42%** of Jamestown's households have one or more children.

RACE + ETHNICITY

The analysis shows that Jamestown's racial demographic is predominately white, with nearly 80 percent of the population identifying as "white" in the 2017 American Community Survey. Approximately 16 percent of the population identifies as "Black or African American" and nearly 3 percent identifying as "Asian". Fewer than 1 percent of the population identified as "Native Hawaiian and other Pacific Islander", "two or more races", or "American Indian and Alaska Native".

Approximately 96 percent of the population in Jamestown identifies as "white" or "Black or African American". In North Carolina, approximately 66 percent of residents identify as "white", indicating that the racial composition of Jamestown is less diverse than the population of North Carolina.

Currently, 5 percent of the population identifies as "Hispanic or Latino of any race". Jamestown's proportion of the population identifying as "Hispanic or Latino of any race" is lower than in North Carolina, in which 10 percent of the population identifies as "Hispanic or Latino of any race".

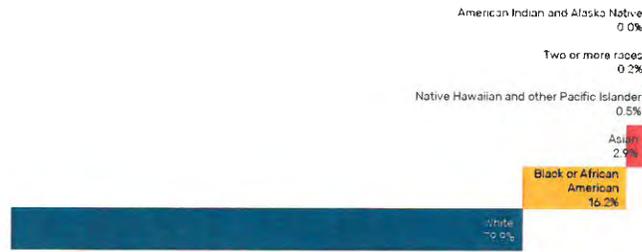


Figure 4 - Population proportion by race. All bars combined create 100 percent of the total population.



Figure 5 - Population proportion by Hispanic or Latino ethnicity. All bars combined create 100 percent of the total population.

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AGE SEGMENT

The analysis shows that 40 percent of the population is under the age of 18 or over the age of 65. Approximately 60 percent of the population is between the ages of 18 and 64. The median age of Jamestown residents is 46.4 while the median age in North Carolina is 38.7. This indicates that the population of Jamestown is likely to follow national aging trends, in which seniors age 55 and above are becoming a larger proportion of the population.

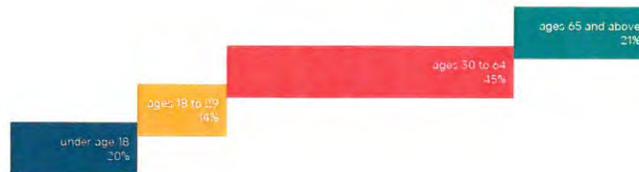


Figure 6 - Population proportion by age segment. All bars combined create 100 percent of the total population.

HOUSEHOLD INCOME

More than half of households in Jamestown earn less than \$75,000 in annual income and 15 percent of households earn more than \$150,000 annually. The median income of Jamestown households is \$62,778 and the median income of North Carolina households is \$51,844, indicating that Jamestown's median household income is 18 percent higher than North Carolina's. This indicates that residents in the Town may have more ability to pay for parks and recreation programming. However, it is essential for a public parks and recreation provider to meet the needs of all residents and provide access to low-income residents.



Figure 7 - Population proportion by household income. All bars combined create 100 percent of the total population.



Local Recreation Trends

This section uses information from a database of sports and leisure spending that estimates overall participation in a variety of sports and leisure activities. The tables below indicate the sports and activities that have the highest rates of participation as estimated based on spending trends for associated equipment.

OVERALL MOST POPULAR SPORTS AND LEISURE ACTIVITIES

The five activities below are overall the most popular sports and leisure activities among Jamestown residents. The most popular activities can all be undertaken individually and have relatively low barriers to entry. Walking and jogging can be done nearly anywhere with minimal specialized equipment. Swimming and hiking require special facilities or locations, but pools, trails, and natural bodies of water are commonly found, and these activities otherwise require little specialized equipment. Walking, swimming, jogging, and hiking are activities that can be adapted to a wide range of physical ability levels and are commonly activities that people pursue at any age throughout a lifetime.

Weightlifting requires a specialized facility, some specialized equipment, and a degree of specialized knowledge to participate and avoid injury. Participation in weightlifting has likely grown in response to national trends indicating an increase in personal training and cross training in recent years.

Jamestown currently offers trails, greenways, and fitness loops for fitness walking, jogging, and hiking.

Figure 8 - Most popular sports and leisure activities in order of popularity

FITNESS WALKING	
32.1%	
SWIMMING	JOGGING
21.1%	15.6%
HIKING	WEIGHTLIFTING
14.6%	13.3%

MOST POPULAR SPORTS ACTIVITIES

Four of the five activities listed below are

team sports. People can participate in these sports by enrolling in a formal league or by playing informal pickup games. Golf frequently requires access to private facilities and can be expensive to pursue. Jamestown offers their own public golf course, and the City of High Point to the west offers two public golf courses. This offering of public golf courses with lower green fees than private facilities may account for the increased participation in golf in this area. Jamestown offers facilities for basketball, football, soccer, and baseball and programming for these activities is provided through partnerships.

Figure 9 - Most popular sports activities in order of popularity

GOLF	
11.5%	
BASKETBALL	FOOTBALL
8.1%	4.2%
SOCCER	BASEBALL
4.2%	4.0%



MOST POPULAR FITNESS ACTIVITIES

Fitness activities are often pursued individually, but classes, programs, and events such as races can increase people's participation in fitness activities. The Town offers hiking trails, greenways, and fitness loops to support residents pursuing these activities. The town also has partnerships with organizations such as the YMCA that offer fitness classes such as yoga, equipment for weightlifting, and aquatics facilities.

Figure 10 - Most popular fitness activities in order of popularity

FITNESS WALKING	
32.1%	
SWIMMING	JOGGING
21.1%	15.6%
WEIGHTLIFTING	YOGA
13.3%	10.2%

MOST POPULAR OUTDOOR ACTIVITIES

Outdoor activities are those that enable people to interact with the natural environment while pursuing physical activity. Many people pursue hiking and road biking for the combination of physical activity and communion with rural areas and natural landscapes. Freshwater fishing, canoeing, and powerboating are all activities that take place on bodies of water. Jamestown borders the Arnold J. Koonce, Jr., City Lake. Residents may fish and canoe in this reservoir lake, and access for small-motor power boats is available at High Point City Lake Park.

Figure 11 - Most popular outdoor activities in order of popularity

HIKING	
14.6%	
ROAD BIKING	FRESH WATER FISHING
12.9%	11.0%
CANOING	POWER BOATING
8.6%	6.2%



Emerging Trends in Parks and Recreation

As communities grow and change, parks and recreation agencies must adapt the services they offer to meet the changing needs of their communities. Important trends in parks and recreation include understanding and communicating the benefits of parks and recreation, increasing community connectivity through trails and programs, and quantifying economic development.

BENEFITS OF PARKS

The Trust for Public Land summarizes seven benefits of parks in their report "Measuring the Economic Value of a City Park System." The seven benefits include the following.

Tourism

Though not always recognized, parks play a major role in a city's tourism economy. Some are tourist attractions by themselves. Others are simply great venues for festivals, sports events, even demonstrations. Read any newspaper's travel section and you'll usually see at least one park among the "to see" picks.

Direct use

While city parks provide much indirect benefit, they also provide huge tangible value through such activities as team sports, bicycling, skateboarding, walking, picnicking, benchsitting and visiting a flower garden. Economists call these activities "direct uses". Most direct uses

in city parks are free of charge but economists can still calculate value by knowing the cost of a similar recreation experience in the private marketplace. This is known as "willingness-to-pay". In other words, if parks were not available in the city, how much would the resident pay in a commercial facility? (Thus, rather than income, this value represents savings by residents.

Property value

Other things being equal, most people are willing to pay more for a home close to a nice park. Property value is affected primarily by two factors: distance from the park and the quality of the park itself. People's desire to live near a park depends on characteristics of the park. Beautiful natural resource parks with great trees, trails, meadows and gardens are markedly valuable. Other parks with excellent recreational facilities are also desirable (although sometimes the greatest property value is a block or two away if there are issues of noise, lights and parking). Less attractive or poorly maintained parks are only marginally valuable. And parks with frightening or dangerous aspects can reduce nearby property values.

Community Cohesion

The more webs of human relationships a

neighborhood has, the stronger, safer, and more successful it is. Any institution that promotes this kind of community cohesion – whether a club, a school, a political campaign, a religious institution, a co-op – adds value to a neighborhood and by extension, to the whole city. This human web, which Jane Jacobs termed "social capital", is strengthened by parks. From playgrounds to sports fields to park benches to chessboards to swimming pools to ice skating rinks to flower gardens, parks offer opportunities for people of all ages to interact, communicate, compete, learn and grow.

Health

Lack of exercise is shown to contribute to obesity and its many effects and experts call for a more active lifestyle. Research suggests that access to parks can help people increase their level of physical activity. Park users who undertake at least 30 minutes of moderate to vigorous activity at least three days per week cut their annual medical costs by an average of \$250 per year. This is an avoided cost.

Clean water

Stormwater runoff is a significant problem in urban areas. When rainwater flows off roads, sidewalks and other impervious surfaces, it picks up pollutants. Parkland reduces stormwater management costs by capturing precipitation and/or slowing its runoff. Large

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pervious (absorbent) surface areas in parks allow precipitation to infiltrate and recharge the groundwater. Also, vegetation in parks provides considerable surface area that intercepts and stores rainwater, allowing some to evaporate before it ever reaches the ground. Thus, urban green spaces function like mini-storage reservoirs.

Clean air

Air pollution is a significant and expensive urban problem, injuring health and damaging structures. The human cardiovascular and respiratory systems are affected and there are broad consequences for healthcare costs and productivity. In addition, acid deposition, smog and ozone increase the need to clean and repair buildings and other costly infrastructure. Trees and shrubs remove air pollutants such as nitrogen dioxide, sulfur dioxide, carbon monoxide, ozone and some particulates. Leaves absorb gases and particulates adhere to the plant surface, at least temporarily. Thus, vegetation in city parks plays a role in improving air quality and reducing pollution costs.

CONNECTIVITY

Healthy Spaces & Places is a project aimed at creating places that promote wellness. They define wellness as "the directness of links and the density of connections in a transport network... Good connectivity promotes easy access to key destinations for pedestrians. Excellent connectivity actively seeks to discourage car use by making local trips easier and more pleasant by foot than by car." Connectivity is often addressed through design approaches impacting all areas of urban development, such as transportation, parks, economic development, and public health.

Parks and greenways promote connectivity

by serving as both routes and destinations. Greenways create transportation routes protected from automobile traffic and parks create attractive destinations for socializing, exercising and playing.

The demographic analysis findings, especially the increasing senior population and increasing population of communities of color suggest a need for connectivity that can be promoted through parks and greenways. Greenway trails have low barriers to entry and make appealing recreational destinations for seniors and others with limited or declining mobility.





ECONOMIC DEVELOPMENT

A well-documented economic impact of parks and recreation is the positive influence on surrounding property values. Though parks remove property from the total bank of land that could generate property taxes, they more than justify their existence by increasing the property values of the surrounding properties and therefore the amount of property tax owed. This concept is important to consider in terms of land acquisition in areas of new residential development. Parks and facilities should be well-maintained and properly programmed

to ensure the desired effect. Improving and expanding parks should be considered an investment in protecting and expanding the Town's tax base.

In addition to increasing a community's existing wealth, parks and recreation can generate new income by generating tourism revenue. Out-of-town visitors to parks may spend money at restaurants, gas stations and other local businesses.

Finally, there are the economic impacts of the management and operation of the department

itself. This results in the direct, indirect and induced effects spurred by public investment in parks and recreation and revenue the department generates. The Department has an economic impact on the people it directly employs and generates demand for certain equipment and contracted services. The demand for goods and services has an indirect ripple effect throughout the community as contractors conduct their own businesses. This induced effect on the local economy is generated by employees spending their wages within Jamestown on goods and services.

CHARACTERISTICS OF PARKS THAT PROMOTE CONNECTIVITY

Adapted from the National Parks and Recreation Association, "Designing Parks for Health," October 1, 2016. Joanna Lombard, AIA, LEED, AP
Mixed-Use – Access to mixed-use destinations provides multiple reasons for more people to walk. Neighborhoods with mixed-use destinations show higher levels of social interaction and physical activity, essential elements of a healthy lifestyle. Mixed-use in a park context can mean the park is part of a mixed-use district with shops, residences and other kinds of activities nearby, or the park itself can serve as a mixed-use destination in the neighborhood.

1. **Connectivity** – Mixed-use depends on connectivity. Multiple destinations are only beneficial when they are accessible. Studies show that people walk more in areas with connected sidewalks and having many route choices is associated with high connectivity. Parks and open space are opportunities to build connectedness throughout otherwise sprawling areas.
2. **Greenness** – Shade trees, green spaces and opportunities for community gardens provide significant health benefits. Streetscape and a sidewalk system that connects a park to its neighborhood can help contribute to greenness. Research shows neighborhood greenness enhances community identity and encourages physical activity.
3. **Eyes on the Park** – Neighborhood safety and vitality depend on a maximum number of people watching over a streetscape. Parks are especially sensitive to supervision and the proximity of residents, the presence of mixed-use, easy access through a well-connected network, and the presence of trees are all linked to higher levels of activity and social support. Providing proximity of active uses and easy visual and physical access can ensure sufficient numbers of Eyes on the Park, as well as enhancing both physical activity and social interaction.
4. **Mobility** – Mobility enables people to reach places through multiple modes of travel – walking, biking, and various forms of private and public transit. Parks accessible on foot by the first circle of users provide important neighborhood destinations. Park infrastructure can connect parks and greenways across a region through trails, sidewalks, and streets.



Summary of Findings

As Jamestown's population grows and changes in the coming decade, the community's recreation needs will grow and change.

- › The population is growing but at a moderate rate. The moderate population growth will be considered with the current offerings of parkland, programming and amenities to determine the need to expand parks and recreation services. Has historically grown at a slow to moderate rate. Potential for new developments will push the growth rate much higher for a limited time.
- › An aging population suggests the need for expanding senior services while ensuring all parks and facilities feature amenities and design elements that universally include people with and without mobility challenges.
- › The overall high median household income indicates an ability to pay for parks and recreation services. Regardless of rising income for some community members, low-income residents must still have affordable or no-cost access to parks and recreation services.

In addition to Jamestown's specific community context, emerging trends in parks and recreation include understanding the many far-reaching benefits of parks, incorporating parks and greenway planning into larger connected networks of alternative forms of transportation, and understanding and quantifying the economic impacts parks have on their communities.



FOUR INVENTORY + ANALYSIS

IN THIS CHAPTER

Parkland Inventory
Current Level of Service





INVENTORY + ANALYSIS

The Inventory and Analysis chapter provides a broad view of the Parks and Recreation system as it currently exists. This chapter serves as the foundation for the plan's recommendations. Each of the plan's recommendations will be rooted in the discoveries and realities of Jamestown's parks and recreation system and will help inform the priorities of the recommendations provided and a strategy for achieving them.

This plan addresses recreational needs throughout the full parks and recreation system and includes assessments for each of the Town's parks. In addition to the assessment of individual parks, this plan includes a master plan for an 11-acre site within Jamestown Park.

The Town of Jamestown operates and maintains approximately 200 acres of parkland and open space. Jamestown's system includes two developed parks and two gateway pocket parks located along off-street paths. Recreation opportunities throughout the system are diverse, ranging from athletic fields, playgrounds, an amphitheater and an 18-hole golf course. Jamestown Parks and Recreation offers unique amenities to residents and visitors alike.

The Town is currently exploring the best strategy to develop and improve a 24-acre

area of Jamestown Park. This planning process will assess the existing playground, ball courts, restrooms, shelters and other onsite amenities and furnishings. This planning process enables the Town to deliberately determine which improvements are most needed to provide a high-quality recreational opportunity.

Park	Address	ACREAGE
Wrenn Miller Park	101 Guilford Road	1.4
Jamestown Park		181.9 TOTAL
Neighborhood Park	7041 E. Fork Road	11
Jamestown Park Golf Course	7041 E. Fork Road	156
Charles P. Turner Sports Complex	7182 E. Fork Road	14.9
Entrance monument parks	Intersection of Guilford College Road and Guilford Road Intersection of E Main Street and Vickery Chapel Road	2.2
TOTAL SYSTEM ACREAGE		185.9



Existing Parkland Inventory

The project team conducted a site inventory and assessment of the Town's existing parks and facilities. The assessment evaluates each park according to the five themes listed below. Each theme summarizes the realities, opportunities, and challenges of the current conditions observed throughout the entire Jamestown park system. The five themes, accessibility and safety; branding, wayfinding, and sense of place; connectivity; general condition; and diversity of park offerings, are summarized in the table below. The findings inform the recommendations provided in this plan.

 ACCESSIBILITY + SAFETY	<p>Is the park designed so people of all abilities can access the park and all its amenities? Does the park meet most or all requirements of the Americans with Disabilities Act (ADA)? Does the park feel safe and encourage user safety?</p>
 BRANDING, WAYFINDING + SENSE OF PLACE	<p>Does the park design support the intended use of the park and create an enjoyable place to pursue those activities? Does the park appear to reflect the history or identity of the Town? Are people able to identify this park as a Town of Jamestown Park and easily navigate both to and within the park?</p>
 CONNECTIVITY	<p>Does the park connect to its surroundings through sidewalks, greenways and trails?</p>
 GENERAL CONDITION	<p>Is the park maintained to department standards? Do the park amenities and facilities need to be updated? Are the park amenities and facilities showing signs of wear and tear? How old are the amenities and facilities?</p>
 DIVERSITY OF PARK OFFERINGS	<p>Does the park provide a collection of park amenities and facilities which serve various ages, demographics and ability levels? Does the park system provide park amenities equally throughout the entirety it's parkland?</p>

JAMESTOWN PARK

Jamestown Park and Golf Course is located along East Fork Road in North Jamestown along the Northwest corner of Arnold J. Koonce City Lake. This park is the largest within the Jamestown park system. Consisting of approximately 180 acres, the park offers residents traditional park amenities, athletics, as well as an 18-hole par 72 Golf Course. Additionally, the Bicentennial Greenway (connecting Jamestown to the surrounding communities within Guilford County) follows the property on the east and southern boundaries. For the purposes of this assessment, Jamestown Park and the Jamestown Park Golf Course will be broken out into three park areas, as follows:

- ▶ Jamestown Park - Neighborhood Park
- ▶ Jamestown Park - Golf Course
- ▶ Charles P. Turner Community Park and Sports Complex



JAMESTOWN PARK - NEIGHBORHOOD PARK

Located near the East Fork Road entrance of Jamestown Park, this subset of Jamestown Park functions as a neighborhood park where adults and children picnic, play on the playground, play basketball, and more.



- Accessibility + Safety** Many of the amenities are accessible by way of handicap parking and sidewalks. The playground, volleyball and basketball courts, however, are not accessible. There are no sidewalks or ADA (Americans with Disabilities Act) sidewalk connections. For example, the basketball courts lack sidewalks and therefore are not accessible per ADA standards. Pedestrian and vehicular circulation between the parking lots are separated, as each parking lot serves two separate uses. A chain link fence in good condition promotes user safety and separation from automobile traffic on East Fork Road.
- Branding, Wayfinding + Sense of Place** Overall branding and signage appear consistent across both the golf course park and the neighborhood park, indicating they are part of the same overall system. However, some differentiating features would allow park visitors to visually understand the boundaries of each area of the park. When visiting the site it was observed that site furnishing offering could be greatly improved. Any furnishings provided are either falling into disrepair or are not provided to the standard of the overall industry.
- Connectivity** One of the parking lots is frequently used to access the Bicentennial greenway across East Fork Road, the other is located adjacent the multi-use ball fields. Although two parking lots are present in this area, when the park amenities are at capacity, the parking lots would not hold enough parking spaces to serve the current facilities (ballfields, greenway trailhead, picnic shelters, ball courts, playground equipment, swings, and more). The park is located within the greater Jamestown Park. Pedestrians are able to walk and drive from this area to the golf course and clubhouse. There is no pedestrian access to the park and sports complex and users must drive off the property and reenter at a separate entrance to access the park and sports complex. The project team observed that parking is disjointed, and the sidewalk network is disjointed. Additionally, given the parks proximity to the Bicentennial Greenway, the park is connected to other facilities and amenities within the region.
- General Condition** The project team observed the park was well maintained and clean on the day of the site visit. The picnic shelters and restroom building have been properly maintained and the picnic tables and roofs have been replaced in recent years. The project team noted that many of the amenities (i.e. the courts, playground equipment and corn hole boards) are falling into disrepair due to heavy extended use. The multi-use ballfields are in poor condition as the playing surfaces need renovation. Poor grading/drainage as well as insufficient field lighting makes it difficult to use the field under current conditions and staff have voiced that programming the space is challenging.
- Diversity of Park Offerings** Located near the East Fork entrances of Jamestown Park, this area provides amenities such as picnic shelters, restrooms, playground equipment, corn hole boards, multi-use ballfields and a volleyball and basketball court. Two parking lots serve these amenities. The park appeared to have insufficient site furnishings including water fountains, benches, trash receptacles to support the park's visitors.

JAMESTOWN PARK GOLF COURSE

The Jamestown Park Golf Course is the largest space the Town of Jamestown owns and operates for recreation. The 18-hole, par 72 course is one of Jamestown's main attractions, with an average of 800 golfers weekly. Over the past 10 years the course has seen the addition of new greens, a new irrigation system and a fully renovated and expanded clubhouse. These improvements have added to the overall character and playability of the course. The Town struggles to maintain and operate the golf course with net positive profit.

The irrigation system was replaced in recent years, but the current system poses significant challenges to effective operation and requires more maintenances needs than would be anticipated at this point in the system's lifecycle.

Limited funding coupled with high maintenance costs present challenges which many municipally owned and operated golf courses face. The golf course operations comprise 34% of the Town's general fund and employs 9 full time employees, 3 in the pro shop and 6 in golf maintenance, plus additional part-time staff as needed.





- Accessibility + Safety** The course operates daily year-round. There is a gate that closes when the golf course is closed for the evening. Handicapped parking is available at the site with ramps up to the clubhouse. The course was built through LWCF – and should continue to provide public access per that contract.
- Branding, Wayfinding + Sense of Place** The main entrance from East Fork Road includes monument signage for the Jamestown Golf Course. The sign is branded consistently with the golf course but does not include reference to the other elements of the park. It is also unique to the park and does not integrate with other Town of Jamestown signage. The mature trees and rolling vista of Jamestown Park create challenging play and a beautiful natural aesthetic typical of the Piedmont region. Tee signage is uniform and contributes to the traditional and peaceful visual character of the park.
- Connectivity** The golf course is connected to East Fork Road with a stately drive ending at the clubhouse. There is a single access to this area of the park that serves both the golf course and the neighborhood park area. The Bicentennial Greenway follows the southern boundary of the property, but there is currently no opportunity for pedestrian connectivity through the golf course. The tees and greens are connected via a paved cart path. The path is in good shape with some spots of wear and tear.
- General Condition** The course appears to be well maintained and in overall good condition, especially considering the amount of use the course receives on a weekly basis. Tee times can now be reserved through a web-based platform called GolfNow which increases the opportunity for public play and provides an opportunity for visitors to submit feedback from their experience. According to the GolfNow app, the course has been given a rating of four out of five stars.
- Diversity of Park Offerings** This area is intended to serve the recreational needs of golfers. There is an 18-hole course, putting green, and driving range, but there is little opportunity for recreation outside of golf. Recent improvements to the clubhouse expand the opportunities for meetings and events to take place at this location.



CHARLES P. TURNER SPORTS COMPLEX AT JAMESTOWN PARK

Located on the North border of Jamestown Park, this complex is separated from the rest of the park by a fence positioned along the northern edge of the golf course. Serviced by an independent parking lot, this sports complex consists of four full size multi-use fields, a small playground, and a concessions/office building. This area also includes the system's only maintenance shop and storage yard. This maintenance area is housed within an old building retrofitted for maintenance use and stockpiling of materials. It was noted that the Town plans to expand the shop and shop yard to better serve Jamestown Park and any future parks within close proximity.



- Accessibility + Safety** Adequate handicap parking is provided at this location. There are paths with appropriate grades near recreational amenities like the playground, but they do not lead up to the amenity. Without field lighting, this space is likely only in use during daylight hours.
- Branding, Wayfinding + Sense of Place** Entry signage, similar in style to other areas of Jamestown Park, is provided at the vehicular entrance with little wayfinding signage within the complex. Without this internal wayfinding signage, it may be difficult to understand the field layout, and in the event of tournament play, it may be difficult to coordinate gameplay as the fields were not clearly labeled.
- Connectivity** Vehicular access to and from the sports complex exists along East Fork Road at the intersections of East Fork Road and Haldale Road. Pedestrian access is limited as there are no sidewalks to and from the park externally or internally limiting pedestrian connectivity to the park. Except for the playground (separated by a grass strip), all of the fields and the building are accessible by means of sidewalks and walking paths
- General Condition** The paths, playground, facility and fields appear to be in good condition.
- Diversity of Park Offerings** Currently, the use of the complex is largely centered around athletics and the general condition of the fields were observed to be acceptable to industry standards. The fields had established turf grass and appeared to drain well but do not have athletic lighting which limits the hours of play. Although the fields are owned and maintained by the Town, and the Town manages reservations for partners that provide athletic programming. Field play is programmed through third parties such as the YMCA, Jamestown Youth League, and Soccer Shots. The playground appears to show signs of age and the concessions/office building needs renovation and updates to maximize usability.

WRENN MILLER PARK

Wrenn Miller Park, built in 2014, is the newest park in the system and is located at the intersections of Guilford Rd, Perry Rd and E Main St at the Town core. Wrenn Miller Park is a neighborhood/community park which serves the entire Town of Jamestown. The park was constructed with support from the Parks and Recreation Trust Fund.



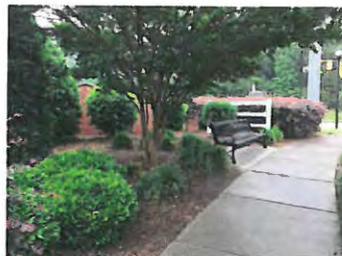


- Accessibility + Safety** The park is surrounded by vegetated "barriers" providing a sense of safety and comfort. The park provides accessible sidewalks as well as accessible seating opportunities and amenities. Accessible brick sidewalks connect the park to the surrounding neighborhoods and businesses.
- Branding, Wayfinding + Sense of Place** Signage at the park is provided through banner signs affixed to street/pedestrian light poles along the street frontages. As this park is situated amidst the center of the Town core, signage orients visitors within the neighborhood park. These banner signs allow park events to be marketed and announced to the community and passersby. Events such as music in the park, farmers markets and July Fourth celebrations have been and continue to be marquee events hosted in the park by the Town. In addition to the events held at Wrenn Miller, the park itself provides park visitors various opportunities to gather, play and rest.
- Connectivity** As there is no parking on site, pedestrian connectivity is critical. There is one crosswalk across Guilford Road and three paths connecting the roadside sidewalk into the park. Pedestrian connectivity is strong within the park.
- General Condition** The park is in very good condition and appears to be well maintained. The park was constructed with a small budget requiring volunteer hours and donation of plant material. This community involvement has created a sense of ownership and pride. The park is clean and remains active throughout the year.
- Diversity of Park Offerings** Wrenn Miller Park offers a walking loop, picnic shelter, veterans memorial and an amphitheater. From picnic shelters to the veteran's memorial the opportunity for public use is varied.



GATEWAY POCKET PARKS

The Town owns and maintains two gateway pocket parks located at the intersection of Guilford College Road and Guilford Road as well as at the intersection of E Main Street and Vickery Chapel Road. The gateway pocket park at Guilford College Road is on a 2.2-acre parcel owned by the Town. The gateway pocket park at Vickery Chapel Road exists in the road right of way. Gateway pocket parks provide the opportunity to welcome visitors into the Town through the use of signage, landscaping, site furnishings and offer places of pause.





- Accessibility + Safety** Pedestrian-scale lighting along paths ensures visibility during dark hours. Decorative vegetation enhances the experience but does not block sight lines to the path. The path surface and grades appear to be ADA accessible. As use of the paths increase, multiple uses such as cycling, jogging, and walking, may not fit on the current path width.
- Branding, Wayfinding + Sense of Place** The site furnishings such as benches and lighting are consistent with the Town's visual character. White picket fencing delineates the pocket park area around the trail head. Wayfinding signage does not currently appear to direct trail users to nearby or cross-town destinations and users may need to depend on auto-oriented street signs for navigation.
- Connectivity** These pocket parks provide Town gateway monumentation and sidewalks ushering visitors into Town. These pocket parks indicate a commitment to a long-term of providing pedestrian and bike connectivity throughout Jamestown. It was noted that the sidewalks which meander through these parks connect to a future pedestrian corridor connecting the entirety of Jamestown to its parks, open space, neighborhoods and business.
- General Condition** Vegetation, surface materials, and site furnishings were all high quality and appeared to be in good working condition.
- Diversity of Park Offerings** The pocket park entryways provide an aesthetic surrounding for uses such as cycling, walking, or jogging. While these parks do not provide recreational amenities, they create a benefit to passing through by offering benches, shade, and appealing surroundings.



SUMMARY OF FINDINGS

The Town of Jamestown's park system enhances the community's small-town character by providing a variety of well-maintained offerings concentrated in select locations.

The park system provides a variety of recreational opportunities that support quality of life for Jamestown residents. Wrenn Miller Park provides a unique gathering space for community events and programs and the neighborhood park area of Jamestown Park is well suited for hosting camps, school groups, or families at play. The golf course is a recreational asset not frequently found in a community of Jamestown's size. The gateway pocket parks show the Town's attention to detail in providing high quality experience by offering beautified paths and entryways.

Many of Jamestown's recreational amenities are located at Jamestown Park and the adjacent Charles P. Turner Sports Complex at Jamestown Park. Other locations include Wrenn Miller Park, across the street from Town Hall, and two gateway pocket park locations on the eastern boundary of town. This concentration of

recreational amenities at the Jamestown Park potentially increases the impact of financial resources by concentrating maintenance at one location and pursuing quality over quantity.

This concentration of park investments at a single site potentially reduces overall access to recreational amenities. However, the Town of Jamestown has constructed gateway pocket parks on the opposite side of town and has located Wrenn Miller Park centrally. While residents may need to travel to Jamestown Park for a traditional park experience, Jamestown is providing access to recreation throughout their service area.

Finally, all elements of Jamestown's park system are maintained to the highest possible quality. The project team observed fresh paint, quality site furnishings, and appealing landscaping throughout the park system. The maintenance team responsible for parks and recreation appears to be proactive in maintaining the park system's assets. This ensures that the Town will get the best value out of amenities and finishes for their full lifespan and ensures the best possible user experience.

Level of Service

The level of service measures how much access to parks, trails and indoor facility space residents have based on the park system's current inventory and the jurisdiction's total population. The analysis identifies deficits or surpluses within what the department provides.

METHODOLOGY

The level of service is a ratio that includes the current offering of parkland and trails, divided by a portion of the current population. Parkland and trails are calculated based on a rate of acres and miles per 1,000 residents

The population figure used for this analysis is **4,416 residents**. This number is used throughout the plan as the estimate for Jamestown's 2019 population. The estimate is from the Town of Jamestown Planning Department and is consistent with the population projections. Numbers have been rounded to two decimal places.

$$\frac{\text{parks and recreation offering}}{\text{portion of population}} = \text{Level of Service}$$

This formula is used to determine current level of service for any given population number and therefore is a useful tool for measuring department's growth over time. Current level of service is determined using the current population, and future level of service is

determined based on future population projections. Town staff can use this formula to ensure adequate parks and trails provision as the population grows.

CURRENT LEVEL OF SERVICE

The Town's current level of service for parkland and trails is summarized in the table below. The purpose of the level of service analysis is to establish a baseline level of service standard for the Town's current offerings. Creating the level of service as a ratio means the Town can use this level of service standard to project future needs for parkland and trails based on future population projections. Summary of Findings

The Town of Jamestown's current level of service for parkland is 48.35 acres of parkland per 1,000 residents. According to the National Recreation and Parks Association, the national standard is 10 acres of parkland per 1,000 residents so Jamestown is providing a much higher level of service than most communities nationally. The golf course is an important contributing factor for achieving this level of service. Without the golf course included in the equation, the Town's level of service is 7.69 acres of parkland per 1,000 residents.

Jamestown offers 0.05 miles of trail per 1,000 residents. The National Recreation and Parks Association does not currently calculate a national standard for trail mileage. Greensboro and Raleigh are two of North Carolina's leading

cities for greenway and trail mileage. Their levels of service are 0.17 and 0.12 miles of trail per 1,000 residents. The Bicentennial Greenway does not pass through the town limits of Jamestown but is immediately adjacent to the southern border of Jamestown Park. This regional recreational amenity contributes to Jamestown resident's level of service but is not included in this analysis.

Table 1 - Town of Jamestown current level of service for parks and trails

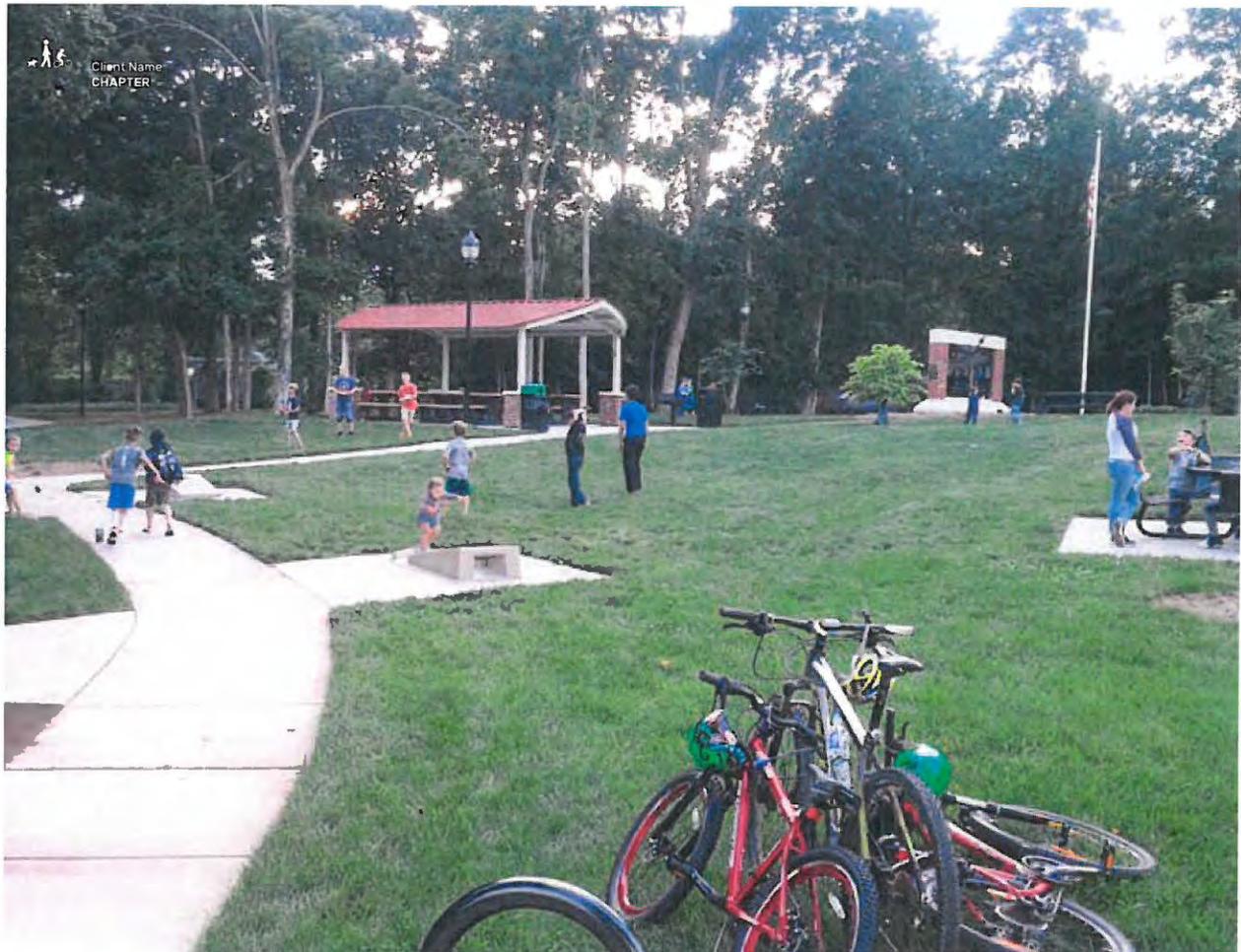
	THE DEPARTMENT OFFERS -	THE CURRENT LEVEL OF SERVICE IS -
 PARKLAND	<p>185.48 acres of parkland</p> <p>--</p> <p>1.39 acres Wrenn Miller Park 2.20 acres Entrance Monument Parks 11.00 acres Jamestown Neighborhood Park 156.00 acres Jamestown Park Golf Course 14.89 acres Charles P. Turner Sports Complex</p>	<p>48.35 acres of developed parkland per 1,000 residents</p>
 TRAILS	<p>0.20 miles of trail</p>	<p>0.05 miles of trail per 1,000 residents</p>



FIVE COMMUNITY ENGAGEMENT

IN THIS CHAPTER

Public Input Tabling
Steering Community Input
Program Partner Interviews
Statistically Valid Survey



COMMUNITY ENGAGEMENT

Public input is an essential part of any planning process. The most effective plans are rooted in the realities and visions of the communities creating them. This planning effort gathered public input through tabling at community events, stakeholder meetings, partner interviews, and a statistically valid survey. The community engagement process is illustrated in Figure 1. This chapter summarizes all public input received during the planning process.

Figure 1 - Outline of community engagement

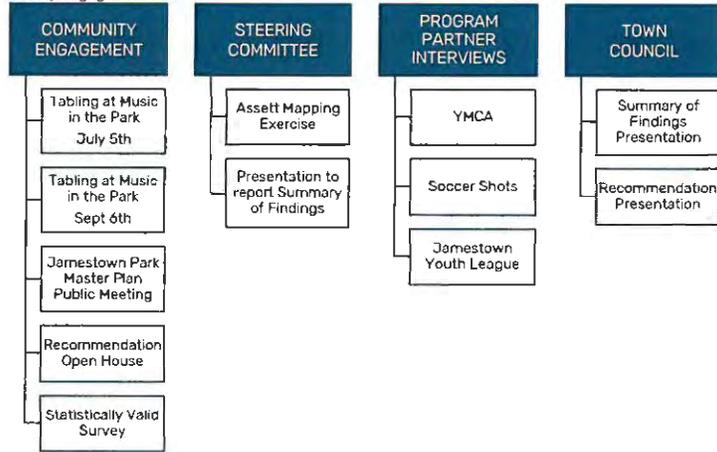


Image pictured to the left is a generic image / photo credit

Public Input Tabling

DATE

July 5, and September 6, 2019

PURPOSE

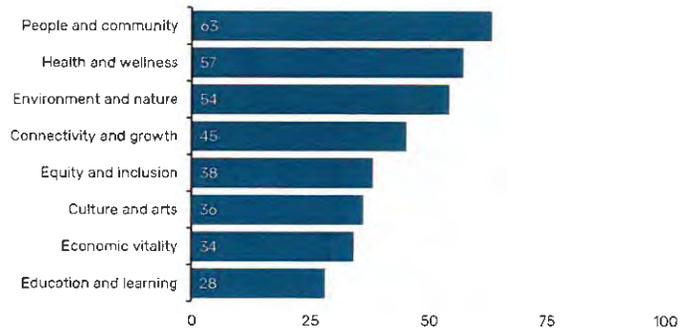
This meeting asked residents for their input on the next 10 years of parks and recreation. Input focused on community values, reasons for visiting parks, and amenities and programming for parks.

- ▶ **Community Values** input focused on identifying which values are important to the community. A question regarding health and wellness identified ways people would like to pursue their personal health and wellness goals with the Department's parks and programs.
- ▶ **Reasons for Visiting Parks** input focused on the appealing aspects of Jamestown's existing parks and recreation system to gauge the expectations for park experiences.
- ▶ **Amenities and Programming** input focused on which amenities and programs residents would like to see implemented in the community.

Community Values

Community values reflect the things that are important to a community's residents. Community values inform the planning process by informing the character of parks, programs, and amenities that will resonate with residents. The values of people and community, health and wellness, and environment and nature received the most responses. This exercise identifies popular values but should not be used to eliminate values as being worthwhile or important to the community. Respondents were able to choose up to three responses.

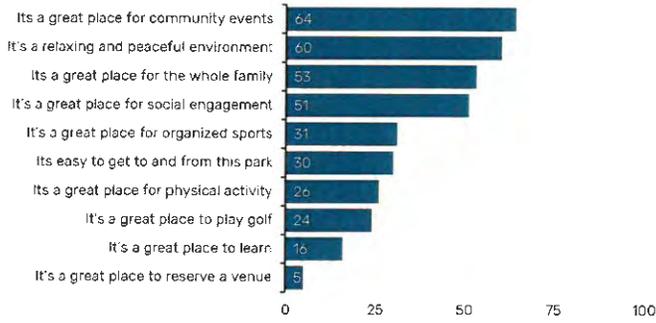
Figure 2 - Responses to the question "what community values do you hold?" Respondents could choose three responses.



Reasons for Visiting Parks

The project team also asked residents about their reasons for visiting parks. Figure 3 shows that people visit Jamestown Parks because it is a great place for community events, because it is a relaxing and peaceful environment, and because it is a great place for the whole family. These results provide implications about what types of parks and facilities are needed to meet resident's expectations of what creates a high-quality park experience. Respondents were able to choose up to three responses.

Figure 3 - Responses to the question "What are your reasons for visiting Jamestown's parks?" Respondents could choose three responses.

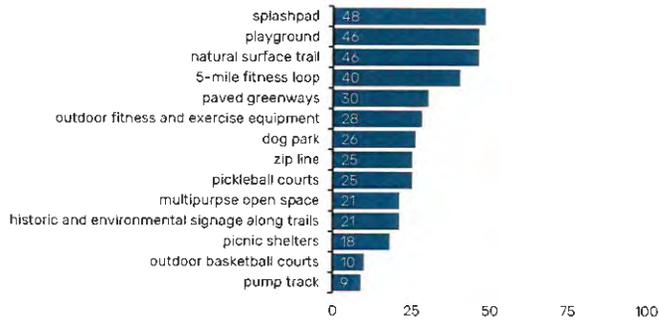


Amenities

Each participant ranked the top three amenities they would like to see the Town offer or expand. The items on this list were generated by Department staff. The items staff selected are amenities that the community has asked for, items that are in line with emerging trends, or items that are currently popular and may need to be expanded or renovated. The top responses are a splashpad, playground, and natural surface trails. Respondents were able to choose up to three responses.

Some respondents listed additional amenity needs that included camping and fishing, rock climbing, and a ninja warrior course.

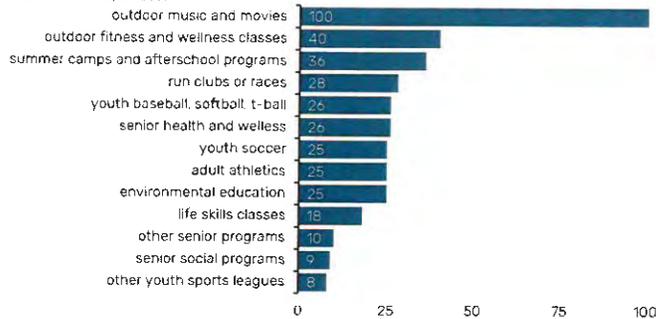
Figure 4 - Responses to the question "Which park amenities would you like to see?" Respondents could choose three responses.



Programming

Each participant ranked the top three programs they would like to see the Department offer or expand. Like the list of amenities, the programs on this list were generated by Department staff. The items staff selected are programs that residents have asked for, programs that are in line with current trends, or programs that are popular and may need to be expanded or refreshed. The top responses were for outdoor music and movies, which received twice as many responses as outdoor fitness and wellness classes, the next highest ranked program. Summer camps and afterschool programs were the third highest ranked program. Respondents could choose up to three responses.

Figure 5 - Responses to the question "Which programs would you like to see?" Respondents could choose three responses.



Summary of Findings

Information from the first community engagement meeting show support for values, amenities, and programs. Results reflect the current status of Jamestown's parks and recreation offerings. People and community are the highest ranked values and people enjoy visiting parks to attend community events like movies and concerts.

Health and wellness is another focus as the second ranked value. The second highest ranked program is outdoor fitness and wellness. Pursuing physical activity was the fourth lowest ranked reason for visiting parks, indicating an opportunity to improve this offering to meet community needs.

The top ranked amenities are activities for children and families including splashpads and playgrounds. The next three items are trail related, indicating a strong community interest in greenways, trails, and connectivity. Community support for health and wellness values and environment and nature values also indicates support for trails and greenways people can use to access nature and be physically active.

Clean
Maintenance
Staff is wonderful

NEED A
DOG
PARK



Safety is
Important



Steering Committee Input

DATE

June 7, 2019

PURPOSE

Gather input from the Jamestown Parks and Recreation Advisory Committee. Committee members participated in the public engagement dot exercise, and results for this activity are included in the results above.

SUMMARY OF FINDINGS

Input from the Parks and Recreation Committee indicated that the department has three key offerings that Jamestown Parks and Recreation is known for. The community's featured offerings include a golf course and club house, youth sports, and community events.

One committee member reported that Jamestown is the smallest community in the United States with an 18-hole golf course. Town staff report that recent marketing efforts have improved attendance at the golf course and recent updates to the clubhouse have improved the image of the facility. The Town has a goal of having the golf course recover its costs, but this goal is not always met.

The Town partners with Jamestown Youth League and other sports leagues to provide youth sports programs to residents. These independent partners depend on the Town

offering the facilities they need to run their programming. Recent storms caused damage to the lights at the Jamestown Park, significantly limiting the amount of time the field is usable.

The Town has had great success with music and movie series events that are free and open to the public. Participants indicate that these events bring a sense of camaraderie to the community, and that it helps the community to stay connected. These events create a sense of civic pride and are attractive to new and long-term residents alike. Town staff and Committee members reported that these events have been successful with improving public perception of the benefits of parks and recreation.

Residents indicated that additional community benefits of the parks and recreation department include health and wellness and economic development. Parks and recreation provides an opportunity to engage in physical activity, social events, and team sports. These activities often benefit resident's individual health and wellness goals. Additionally, community events bring people downtown and generate customers for many businesses near Wren Miller Park. Parks and recreation is also often a consideration for where a family will purchase a home. Residents relocating to Jamestown increases the Town's tax base.

Parks and Recreation Committee Members also identified the following themes.

- › **Maintenance and Updates** – Participants recognize the need for additional maintenance of the existing system, as well as the need to expand staff allocated for maintenance as the park system continues to expand. Many noted the impact that weather events have had on the system recently, with the loss of a reservable shelter and baseball field lighting. The reasons listed for needing park maintenance and updates is to improve the systems "curb appeal" for the existing parks, and to maintain interest in parks and recreation in a growing community. Some participants noted concerns about vandalism. Though staff indicated vandalism is rare overall, ensuring that amenities are up-to-date and well maintained diminishes the impact of vandalism.
- › **Connectivity and Open Space** – Most emphasis was placed on improving the quality of the system's current offerings, but some comments indicated a need for expanding parkland. Jamestown's current greenways system connects into the Bicentennial Trail, a regional greenway system. Comments indicated a need for this

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network to connect the community's open spaces and improve pedestrian access throughout the town.

- › **Community Needs** – Parks and recreation services are an important part of what a Town offers to residents. Participants identified programs and amenities that would benefit community members. These items are listed below.
 - PROGRAMS
 - Educational activities
 - Activities for senior citizens
 - More community gathering events
 - Farmer's market
 - Golf camps for youth
 - AMENITIES
 - Reservable shelters
 - Sustainably constructed amenities
 - Accessible playground for all abilities
 - Dog park
 - More parks
 - Tennis courts
 - Hiking and walking trails with benches
- › **Funding** – Participant comments indicated that there is an opportunity for the Town to increase funding for parks and recreation services, especially as the system and program offerings grow. Comments indicated that funding is needed for upkeep and improvements to parks and recreation offerings.

- › **Marketing and Under Use** – Some comments indicated that facilities are underused because residents may not know all that is offered through the park system. Marketing is one strategy for addressing this challenge. Suggestions regarding marketing included increased awareness for the events and programs the town provides, the amenities and facilities available at parks, and trails.
- › **Partnerships** – The Town has successfully provided programming via partnerships. Primary partnerships include Jamestown Youth League and the YMCA. Both entities use Jamestown facilities to provide some of their programming. These partnerships also highlight competition with other communities, as the Jamestown Youth League frequently has to reserve field space in other communities due to a lack of field lighting at Jamestown Park.
- › **Seniors and accessibility** – Some comments emphasized the importance of ensuring that the parks system amenities are accessible to all residents, including those with disabilities, and mobility challenges. Comments indicated a need for amenities that meet seniors fitness need and providing benches and shaded areas to make parks more usable for older adults.

Program Partners Interviews

DATE

Fall 2019

PURPOSE

The planning process included three interviews with program partners. The intention of the interviews is to hear in depth information from the organizations who frequently use Town of Jamestown facilities. These organizations provide recreation programming to the community and supplement the Town's positive impact on resident's access to parks and recreation services.

- ▶ **Soccer Shots** - an engaging children's soccer program with a focus on character development.
- ▶ **Jamestown Youth League** - serving the Jamestown area since 1979, the JYL reaches 2000 children with league play for eight sports for ages 3 to 15.
- ▶ **Mary Perry Ragsdale Family YMCA** - offering high quality after school and summer camp programs, swim lessons for all-ages, fitness classes for all abilities, special programming for active older adults. The YMCA is a membership organization.

SUMMARY OF FINDINGS

The Town partners with three organizations that provide athletic and recreational programming. The Town provides recreational facilities that partners reserve to run their athletic programming. Partners reserve the Town's outdoor athletic fields, concessions stand, and office space. One program partner uses the Jamestown Park Neighborhood Park area as a destination for their summer camps. No reservation is needed for this use.

All partners agree that the facilities Jamestown maintains are high quality. The soccer fields at Charles P. Turner Sports Complex are especially high quality. Baseball fields are high quality, but grass infields and a lack of lighting detract somewhat from the experience. Some equipment in the playground area is dated.

The reservation fees for recreation facilities are low, but partners report tight budgets that limit ability to pay for field space. All program partners are non-profit organizations and depend on combinations of fees, memberships, sponsorships and donations to run programming.

Partners fulfill a community need by providing recreational programming that the Town does not offer. Partners report that soccer programs have the highest demand, with baseball

and basketball also having high demand. Jamestown's location creates a challenge and benefit for recreational programming. Nearby providers such as High Point and Greensboro create competition for enrollment, but these nearby population centers also support demand for programming in Jamestown that may not otherwise exist in a community its size. Program partners report an ability to expand programming based on current demand, but Jamestown's current facility space limits additional enrollment.



Statistically Valid Survey

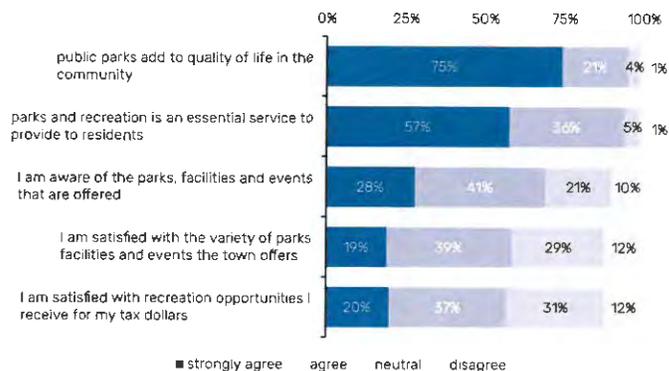
The project team administered a parks and recreational needs assessment survey for the Town of Jamestown during the summer of 2019. ETC Institute conducted the survey and mailed a survey packet to all households in the Town of Jamestown. Each survey packet contained a cover letter, a copy of the survey, an a postage-paid return envelope. Residents who received the survey were given the option of returning the survey by mail or by completing it on-line at www.jamestownsurvey.org. A total of 210 residents completed the survey. The overall results for a sample of that size have a precision of at least +/- 6.5 percent at the 95 percent level of confidence.

This section includes a summary of the survey results. The full survey report can be found in the Appendix.

SATISFACTION

The statistically valid survey asked residents about their level of agreement with various statements regarding parks and recreation in Jamestown. Results show that residents overwhelmingly agree that parks and recreation add to the quality of life in Jamestown, but only 57 percent agree that they are receiving adequate opportunities for parks and recreation based on their tax dollars contributed.

Figure 7 - Respondents level of agreement with statements regarding the Town of Jamestown Parks and Recreation Department



PRIORITY INVESTMENT RATING

The survey administrator developed the priority investment rating to provide organizations with an objective tool for evaluating the priority that should be placed on recreation and parks investments. The priority investment rating equally weights the importance that residents place on the program or amenity and how many residents have unmet needs for the program or amenity. Since decisions related to future investments should consider both the level of unmet need and the importance of facilities and programs, the priority investment rating weights each of these components equally.

The results of the priority investment rating rank results as high, medium, and low priority.

➤ **High Priority Areas** are those with a priority investment rating of at least 100. A rating of 100 or above generally indicates there is a relatively high level of

unmet need and residents generally think it is important to fund improvements or expansions in these areas. Improvements in this area are likely to have a positive impact on the greatest number of households.

➤ **Medium Priority Areas** are those with a priority investment rating between 50 and 99. A rating in this range generally indicates there is a medium to high level of unmet need or a significant percentage of residents generally think it is important to fund improvements in these areas.

➤ **Low Priority Areas** are those with a priority investment rating below 50. A rating in this range generally indicates there is a relatively low level of unmet need and residents do not think it is important to fund improvements in these areas. Improvements may be warranted if the investment will meet needs of a specialized population, or if the investments are to maintain highly popular offerings.

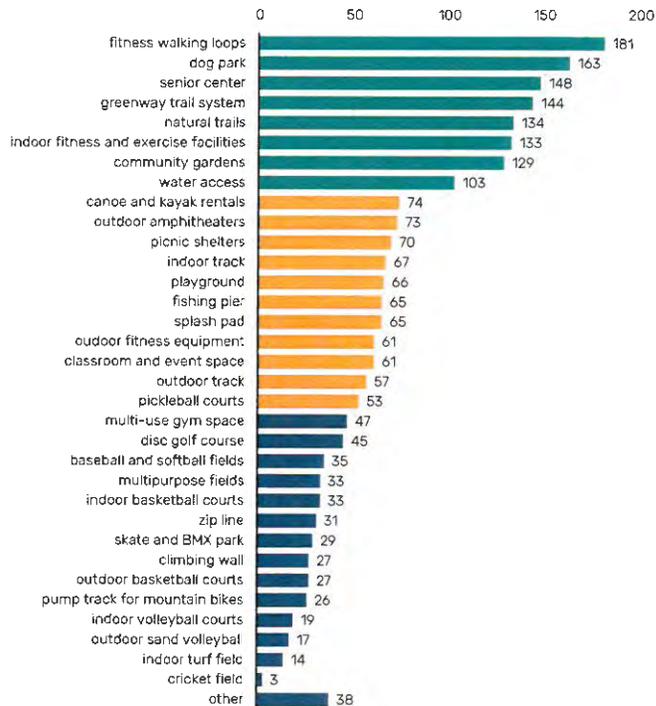
Figure 8 – Formula for determining priority investment rating for parks and recreation amenities and programs



AMENITIES

The following figure depicts the priority investment rating for amenities. The amenities ranked as high priority promote community gathering and health and wellness. These amenities include a variety of trails, dog park, senior center.

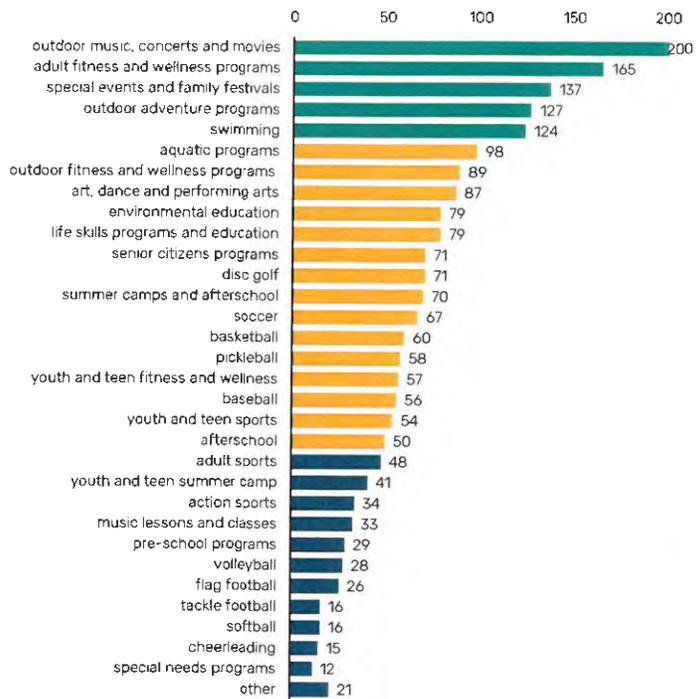
Figure 9 – Priority Investment Rating results for park amenities



YOUTH PROGRAMS

The following figure depicts the priority investment rating for programs for residents under age 18. The programs ranked as high priority include community gathering events. Adult programs listed as a priority indicates that households with youth have a need for adult programming as well.

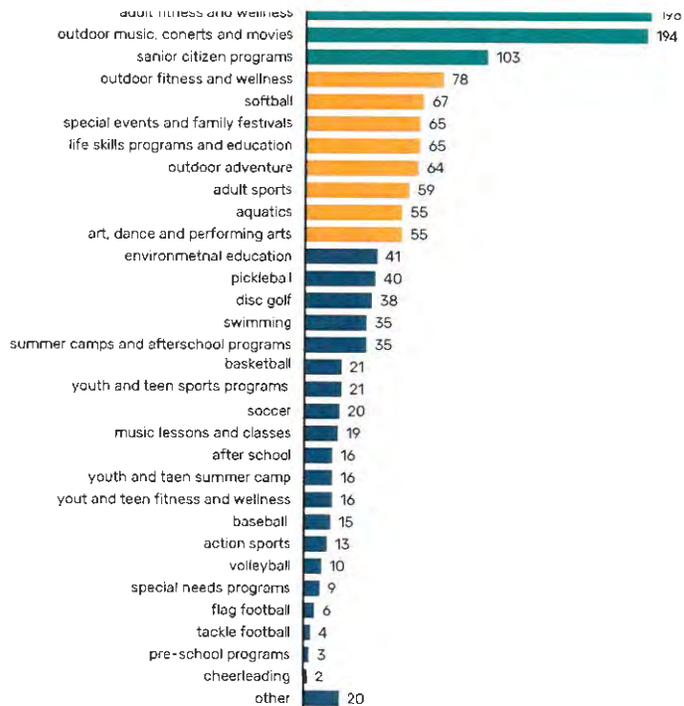
Figure 10 - Priority Investment Rating results for youth programs



ADULT PROGRAMS

The following figure depicts the priority investment rating for programs for residents age 18 and older. High priority adult programs include senior citizen programs, health and wellness programs, and outdoor concerts and movies.

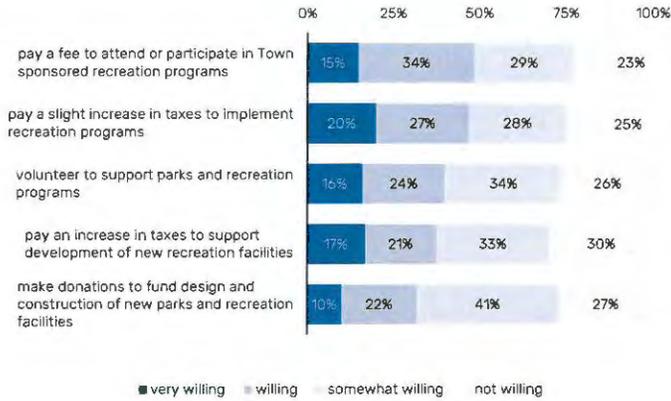
Figure 11 - Priority Investment Rating for adult programs



WILLINGNESS TO PAY

Survey results indicate that residents are supportive of parks and recreation, and that there is a need and desire for expanding parks and recreation programming and facilities. Responses to this question indicate that there is a moderate willingness to pay for new facilities, amenities and programs.

Figure 12 - Responses to questions of support for parks and recreation services.



SUMMARY OF FINDINGS

Survey results are in line with other community engagement results. There is notable support for expansion of trails, community festivals, concerts, and movies, and health and wellness programming. Each of these programs or amenities is something the town currently offers, but these results show that there is demand and support for expanding these offerings.

Survey results indicate that residents understand the significant positive impact that parks and recreation has on the community, but there is only a moderate willingness to pay for the improvement or expansion of various parks and recreation services. Moderate support indicates that there may be a need for educating residents about the connection between investing in parks and recreation, and the positive outcomes they report experiencing, or the Town may need to pursue alternative funding through sponsorships and grants.



SIX JAMESTOWN PARK MASTER PLAN

IN THIS CHAPTER

- Introduction
- Wetland + Stream + Buffer Analysis
- Site Analysis
- Recreational Needs Assessment
- Program Description
- Community Engagement
- Cost Estimate



INTRODUCTION

As a major component of the Parks and Recreation system in the Town of Jamestown, the neighborhood park section of Jamestown Park offers great potential for meeting the needs and desires of Jamestown residents. Thorough research, conceptual planning, design iterations, and feedback from the public, staff, and parks and Recreation Committee members have been combined into a total planning process for the renovation of Jamestown Park. The goal of this process is universal access to a variety of outdoor recreation opportunities that reflect stated public desires, within a comprehensive park system that serves to unify and beautify the Jamestown co



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WETLAND + STREAM + BUFFER ANALYSIS

On behalf of the Town of Jamestown, McAdams staff conducted a natural resources desktop review for the Jamestown Park Strategic Plan in Jamestown, North Carolina. The project area consists of two parcels (Guilford County PINs: 7812765420 & 7812940031) owned by the Town of Jamestown totaling 182 acres. The purpose of the desktop review is to use readily available information to identify potential wetlands, streams, Randleman watershed buffers, FEMA mapped floodplains and stream classifications. The following is a summary of findings, applicable permitting processes, and recommendations.

Soils

There are nine soil types within the project area, as described by the Natural Resource Conservation Service Web Soil Survey. Most of the site is well-drained, and infiltration is moderately low to high across the entire site. Runoff is low to medium across much of the site.

Regulatory considerations

- › Randleman Lake Watershed Riparian Buffer Rule
- › Clean Water Act Permitting
- › Stream, Wetland, and Riparian Buffer Mitigation

Hydrology

Streams, Stream Buffers and Wetlands:

The subject property is located within the High Point Lake-Deep River subwatershed (030300030102) of the Cape Fear River Basin and drains to High Point Lake and the Deep River. According to the DWQ Basinwide Information Management System (BIMS), High Point Lake has a Stream Index #17-(1) and is classified as WS-IV (Water Supply IV) and CA (Critical Area) and the Deep River has a Stream Index #17-(3.3) and is classified as WS-IV (Water Supply IV). Both High Point Lake and the Deep River are within a designated Critical Supply Watershed and are subject to the Randleman riparian buffer management strategy specified in 15A NCAC 2B .0248.

FEMA Floodplain: No FEMA floodplains extend into the project area.

Preliminary Findings

Four ponds (P1-P4) and an unnamed tributary to High Point Lake (S1) located in the southern portion of the project area are depicted on the USGS topographic map. The most recently published Guilford County Soil Survey map depicts S1 as well as one additional stream feature (S2). These mapped features are subject to the Randleman Lake Watershed Riparian Buffer Rule. Because these rules also require buffers on stream features identified based on site-specific evidence, there may be relatively short sections of jurisdictional, intermittent streams in drainageways leading to the lake that are also subject to the buffer rule.

The USFWS National Wetlands Inventory (NWI) Wetlands Mapper identified four ponds and one tributary that may be present within the project area (USFWS 2018); the NWI Wetlands Mapper did not identify potential wetlands within the project area. However, small pockets of jurisdictional wetlands may be present on the floodplain of the Deep River (High Point Lake) based on soil inclusions reported for this area.

Recommendations

It is recommended that detailed flagging and survey be performed prior to detailed site planning within and/or adjacent to jurisdictional streams and wetlands. A preliminary jurisdictional determination should then be confirmed by the US Army Corps of Engineers. A stream buffer determination should be obtained from NC DWR to verify the starting points of streams and associated stream buffers.

PRELIMINARY STORMWATER MANAGEMENT ANALYSIS

The subject site plan concerns the addition of an amphitheater, sidewalk, landscaping and inclusive playground area to a portion of Jamestown Park Golf Course. The site is located approximately one mile north west of the intersection between East Fork Road and Guilford Road. The proposed improvements maintain the existing drainage patterns.

Jamestown Park Golf Course is located entirely within the High Point City Lake Water Supply Watershed and has a Built Upon Area (BUA) of 2%. Because this is a non-residential land use, McAdams has concluded that per Town of Jamestown Land Development Ordinance Table 19-20.9 the site will not require an engineered stormwater control measure.

SITE ANALYSIS

Following a site visit and investigation of the neighborhood park section of Jamestown Park, several design opportunities and constraints became apparent in accordance with the existing features of the site.

Five main categories were considered in relation to the opportunities and constraints on the site:

- ▶ **Accessibility & Safety**
 - While most areas of the park are ADA accessible, not all amenities are. Accessibility for all existing and new amenities must be considered when planning pedestrian and vehicular circulation.



- Existing fencing on the perimeter of the site along East Fork Road offers security and a partially fenced space for the addition of a dog park.
- ▶ **Branding/Wayfinding & Sense of Place**
 - Existing branding and signage effectively link the neighborhood park to Jamestown Park as a single system, but boundaries between the difference portions of the park are unclear.
 - Existing park furnishings are showing signs of degradation and require replacement.
- ▶ **General Condition**
 - While the park as a whole is clean and well-maintained, many of the amenities need replacement or renovation due to damage from extensive use.
 - The baseball field area does not drain well after rain events and is not currently sufficiently lit for nighttime use
- ▶ **Connectivity**
 - The site is adjacent to the Bicentennial Greenway, offering connectivity to the nature preserve and trails across East Fork Road from the park.
 - The Jamestown Park golf course and clubhouse are accessible by foot from the neighborhood park section, but the Charles P. Turner sports complex must be accessed by vehicle, leaving the neighborhood park and entering the complex at a separate entrance.
- The two existing parking lots provide sufficient parking for the current average use of the park, but not in the event of full visitor capacity for the existing amenities.
- The separate parking lots allow visitors the choice of parking location based on their intended activity/destination within the park.
- The existing parking and sidewalk networks are disjointed.
- ▶ **Diversity of Park Offerings**
 - The site is adjacent to the Bicentennial Greenway, offering connectivity to the nature preserve across East Fork Road.
 - A variety of amenities exist in the park, including several types of sport facilities, a playground, shelters with tables, and restrooms.
 - The quantity and quality of site furnishings appears inadequate.
 -
 -

RECREATIONAL NEEDS ASSESSMENT

The results of the statistically valid survey were the main guiding force behind the design of the Jamestown Park renovation. In response to public input, the updated park includes elements and amenities that were requested by a majority of the survey respondents, spanning the entire range of ages, genders, and lifestyles and representing the sentiments of the Jamestown community as a whole.

Among the most frequently requested elements to be included in the expanded

Jamestown park system were:

- › Additional fitness amenities, including trails and exercise equipment
- › A dog park
- › Opportunities for community gathering and entertainment activities, such as festivals, concerts, and movies
- › Facilities for wellness and youth/adult programming

The relatively low desire for specific sports facilities in the survey findings prompted the

dedication of the large baseball field area within Jamestown Park to more applicable uses, with the understanding that public sports facilities will still be available in other locations within the Jamestown park system.

In addition to these specific elements, more generalized needs became clear throughout the design process for the park renovation, such as universal accessibility of all park features, internal pedestrian and vehicular circulation, and updated park furnishings and facilities featuring a unifying aesthetic.





PROGRAM DESCRIPTION

The overarching goal of the Jamestown Park renovation is to contribute to meeting the needs and desires of the Jamestown community at large regarding recreation opportunities and availability. With that understanding, the results of the public input received from the statistically valid survey guided the design program of the updated park.

The four main desires evident in the survey results were addressed in a variety of ways throughout the park, with the inclusion of both activity-specific amenities and flexible, customizable spaces for park visitors to use creatively. To the extent possible, existing features within the park were reimaged, relocated, and redeveloped to maximize financial efficiency in the renovation process while still allowing for a significant design impact. The new design retains park features that were previously most highly valued by residents, integrating them into a cohesive system with fresh, new elements that are in direct response to the stated desires of the Jamestown community.

Due to the proximity of Jamestown Park to the Bicentennial Greenway trails and nature preserve, the park's location offers an excellent opportunity for connectivity to other locations within the Jamestown park system. Furthermore, access to these areas was preserved and integrated into the new park

design.

The master plan for Jamestown Park depicts a system of new and original amenities strategically situated around the existing main and secondary parking lots. Depending on their reason for visiting the park, visitors have the choice of utilizing either parking lot, accessed from East Fork Road. The main lot is central to the park, providing easy access to all the park's amenities, while the secondary lot is the best choice for visitors who plan to access to the dog park and nearby greenway trails.

Adjacent to the main lot, a seating plaza featuring moveable café tables and shade trees serves as a gathering point and gateway into the western half of the park. The walkway through the plaza follows an axis across the open lawn, ending in an area of grass terraces. This series of elevated slopes and flat areas is built into the existing topography, utilizing the slope created around the former baseball fields. The terraces can be used for both fitness and relaxation, and they offer an elevated view of the rest of the park.

North of the terraces, a retaining wall is built into the slope, serving as a backdrop for a slightly elevated stage area facing the lawn and featuring fitness equipment integrated into the wall. This area is multi-functional, offering opportunities for exercise and outdoor events like movies and concerts on the green.

Landscaping is added for erosion control on the remainder of the slope behind and around the wall, creating an aesthetically pleasing solution to stormwater run-off.

Across the lawn from this area to the east, a flex pavilion is added to add more options for the use of this space. The pavilion is accessible from both the lawn and the seating plaza, and can serve a variety of functions, such as shelter from the elements during everyday use and space for concessions during an event, or gathering space for a programmed class.

South of the terraces, a cluster of grassy berms sits nestled in the corner of the open lawn area, shaded by trees, and providing an ideal space for children to safely play in a novel manner. To the east of this space, an area dedicated to fitness sits adjacent to the seating plaza and main parking lot. This area features a collection of varied outdoor fitness equipment and an indoor/outdoor fitness pavilion with garage-type doors opening onto an artificial turf yard. These amenities offer plenty of options for all types of visitors to exercise according to their preference, such as weightlifting, cardio, yoga, and fitness classes. The pavilion also includes restrooms to service the western portion of the park.

A paved fitness path traveling around the top of the ridge surrounding the western half of the park provides access between the main



parking lot, fitness pavilion, and opposite side of the park. An accessible sidewalk ramp and set of stairs allow connect to the lower parking lot to the south, increasing parking capacity, as necessary.

At the southeast corner of the main parking lot, the existing stand of trees is preserved, providing an ideal environment for an accessible nature trail to wind through the trees and around areas dedicated for natural play. These spaces feature elements such as tree trunks and boulders for climbing, rope swings, stepping stones, and building materials for forts to encourage children to connect with nature and play imaginatively.

Along the eastern edge of the forested area, an existing shelter is paired with a new shelter to create plenty of space for gatherings featured around the relocated sand volleyball court. This area is easily accessed from the secondary parking lot and is close to the renovated restroom building east of the volleyball court. Further east, a new dog park extends to the outer edge of the park and includes many elements for the enjoyment of its visitors. Directly accessible from the secondary parking lot, the dog park is split into two halves for small and large dogs, with a central sheltered seating area for dog owners. Water fountains and pet waste stations ensure the area remains a healthy environment, and the combination of trees and open space provide an ideal play

environment for the dogs.

Directly east of the main parking lot, the renovated basketball court and a brand-new inclusive playground occupy the space. A small, new shelter is added on the north end of the basketball court to provide seating and shade for spectators and/or small gatherings. The sidewalk running behind this shelter provides an accessible connection between the parking lot and the inclusive playground. As a universally accessible play area, the playground features ADA-compliant ground surfacing and several distinct play structures to appeal to children of all ages and abilities. The nearby existing shelter is preserved to serve as a gathering area and space for adults to supervise their children on the playground. An existing stand of trees is maintained between the playground and the dog park as a buffer between the different use areas and to provide additional shade for both.

The existing paved connection to the greenway across the street from Jamestown Park is maintained, and easily accessed from the secondary parking lot and dog park. New and aesthetically cohesive park furnishings such as benches, picnic tables, and trash/recycling receptacles are included throughout the site, adding a fresh look to the park and meeting the needs of its users. In addition, landscaping is refreshed site-wide and the existing fencing surrounding the site is supplemented in specific

locations to provide a completely secure perimeter.

All these elements combine to create a park with plenty of variety in amenities and uses. Park visitors are free to creatively and easily participate in every activity offered onsite and are not limited by circulation or accessibility issues. The separate spaces within the park communicate with each other, each located in an area that reflects its purpose. The renovated design of Jamestown Park will serve as a wonderful addition to the entire park system in Jamestown and greatly expand the recreation opportunities available to the community.

COMMUNITY ENGAGEMENT

The project team sought input and feedback on park design throughout the planning process.

Parks and Recreation board meetings

Two design concepts for Jamestown Park, one ambitious and one conservative, were initially presented to the Parks & Recreation Board members for review and comment. The board members discussed which elements from each design were ideal, and provided the following feedback:

- Pros: Indoor/outdoor fitness pavilion, outdoor fitness areas with/without equipment, loop trail, public art/mural, renovated basketball court, playground (ideally inclusive), existing shelters dog park
- Cons: Splash pad, community garden, loss of baseball fields, expense

Final Concept Presentation & Comment:

After analyzing the feedback from the initial design concept presentation, the McAdams design team removed the unwanted elements and combined the desired elements from each preliminary concept into a cohesive final plan. This design addresses the top desires of the Jamestown community and parks and recreation committee in a diverse, aesthetically pleasing park layout, offering enjoyment and usability for all visitors. Upon presentation of this concept to the

planning board, a general consensus emerged that this plan is an effective combination of the best elements from the two initial designs, accomplishing the goal of expanding the Jamestown Parks and Recreation system in an accessible and desirable manner. The committee felt that this plan was ready for presentation to the public.

Online public comment

As a necessary component for developing a successful parks and recreation system for the Jamestown community, all community members were included in the design process via public comment on the final conceptual design for the Jamestown Park renovation. An email package consisting of the final conceptual site plan rendering, estimation of probable cost, and action + implementation plan were sent to all community members included on the Town of Jamestown email list. These documents were also made available on the Town of Jamestown website for review and comment by the public. Any comments were directed to McAdams via email.



COST ESTIMATE

In order to produce the estimation of probable cost for the Jamestown Park renovation, the overall cost was broken down into the following categories:

- Site Preparation & Earthwork
- Infrastructure
- Paving & Hardscape
- Site Elements
- Structures
- Furnishings & Signs
- Lighting
- Landscape

Jamestown Park

Jamestown, NC
Estimation of Probable Cost
May 27, 2020



	QUANT	UNIT	UNIT COST	TOTAL
A. Site Preparation and Earthwork				
1. Rough grading	99,806	CY	\$11.00	\$1,064,869.00
2. Fine Grading	217,812	SF	\$0.75	\$163,359.00
3. Import Fill	3,281	CY	\$17.00	\$55,777.00
A. Site Preparation and Earthwork Subtotal				\$1,284,005.00
B. Infrastructure				
1. 8" sewer 6'-8" depth	150	LF	\$40.00	\$6,000.00
2. Electrical Service	1	LS	\$50,000.00	\$50,000.00
3. Backflow	1	EA	\$3,000.00	\$3,000.00
4. Waterline Extension 2"	1	LS	\$25,000.00	\$25,000.00
5. 24" Storm water pipe	0	LF	\$40.00	\$0.00
6. Catch basin	0	EA	\$400.00	\$0.00
B. Infrastructure Subtotal:				\$84,000.00
C. Paving & Hardscape				
1. Concrete seats 4"	43,420	SF	\$5.00	\$217,100.00
2. Concrete Pavers	1,258	SF	\$12.00	\$15,096.00
3. Granite Finis	180	CY	\$40.00	\$6,640.00
4. Concrete Slabs	1	LS	\$75,000.00	\$75,000.00
5. Paint Striping (Pedestrian Crosswalk)	348	LF	\$5.00	\$1,740.00
C. Paving & Hardscape Subtotal:				\$332,536.00
D. Site Elements				
1. Inclusive Playground Structures & Surface	1	LS	\$650,000.00	\$650,000.00
2. Nature Play Structures	1	LS	\$65,000.00	\$65,000.00
3. 4" Decorative Aluminum Fencing	1,523	LF	\$42.00	\$63,966.00
4. 4" Aluminum Pedestrian Gate	7	EA	\$450.00	\$3,150.00
5. Outdoor Fitness Equipment	1	LS	\$300,000.00	\$300,000.00
6. Artificial Turf	800	SF	\$18.00	\$14,400.00
7. Play Berms	1	LS	\$25,000.00	\$25,000.00
8. Fences Retaining Wall	1	LS	\$75,000.00	\$75,000.00
D. Site Elements Subtotal:				\$1,188,416.00
E. Structures				
1. Basketball Court Renovation (84x50')	4,200	SF	\$4.85	\$20,370.00
2. Volleyball Court Relocation	1	LS	\$5,000.00	\$5,000.00
3. Restroom Renovation	1	LS	\$150,000.00	\$150,000.00
4. New Shelters	1	LS	\$120,000.00	\$120,000.00
5. New Indoor/Outdoor Fitness Building w/ Restrooms	1	LS	\$650,000.00	\$650,000.00
6. New Flex Pavilion	1	LS	\$250,000.00	\$250,000.00
E. Structures Subtotal:				\$1,195,370.00
F. Furnishings & Signs				
1. Dog Park Water Fountains	2	EA	\$3,700.00	\$7,400.00
2. Pet Waste Stations	4	EA	\$300.00	\$1,200.00
3. Directional Park System Continuity Sign	1	EA	\$150.00	\$150.00
4. Benches	12	EA	\$1,500.00	\$18,000.00
5. Trash cans	12	EA	\$1,500.00	\$18,000.00
6. Cycle Tables	14	EA	\$1,000.00	\$14,000.00
7. Phone Tables	10	EA	\$3,000.00	\$30,000.00
8. Outdoor Comfortable Seating	1	LS	\$7,500.00	\$7,500.00
F. Furnishings & Signs Subtotal:				\$94,250.00

Jamestown Park

Jamestown, NC

Estimation of Probable Cost
May 27, 2020



	QUANT.	UNIT	UNIT COST	TOTAL
F. Lighting				
1. Pedestrian Lights	20	EA	\$1,000.00	\$20,000.00
F. Lighting Subtotal:				\$20,000.00
G. Landscape				
1. Erosion Control Landscaping				
2. Large Shade Trees (4" cal.)	14,455	SF	\$6.00	\$86,730.00
3. Small Trees (2" cal.)	55	EA	\$500.00	\$27,500.00
4. Shrubs (med)	24	EA	\$350.00	\$8,400.00
5. Sod	4,500	SF	\$6.00	\$27,000.00
6. Grass Seed	82,480	SF	\$1.00	\$82,480.00
7. Mulch (Double Shredded Hardwood Mulch)	113,417	SF	\$0.25	\$28,354.25
8. Import and Spread Top Soil	56	CY	\$35.00	\$1,960.00
9. Soil Amendments	56	CY	\$30.00	\$1,680.00
10. Irrigation (Sod S.F. + Mulch S.F.)	1	LS	\$500.00	\$500.00
G. Landscape Subtotal:	88,502	SF	\$0.65	\$57,526.30
G. Landscape Subtotal:				\$238,900.55
Summary By Area				
			% OF TOTAL EXTENSION	
A. Site Preparation and Earthwork			30%	\$1,284,002.00
B. Infrastructure			2%	\$84,000.00
C. Paving & Hardscape			5%	\$232,836.00
D. Site Elements			28%	\$1,198,518.00
E. Structures			28%	\$1,195,376.00
F. Furnishings & Signs			2%	\$88,250.00
G. Landscape			5%	\$238,900.55
			SUBTOTAL	\$4,345,874.55
			GENERAL REQUIREMENTS	\$217,283.73
			12 MONTHS ESCALATION	\$228,158.41
Total Pre-design Estimate			TOTAL	\$4,791,326.69

NOTES:

- The above opinion of probable construction cost was prepared by McAdams as part of the preliminary design phase. Estimate is subject to change.
- Estimate was prepared for budgeting purposes using historical data, RS Means and generalized contractor estimates. Actual costs may vary.
- Estimate does not include mobilization, permitting and contractor's fees.
- Materials identified in estimate are intended for pricing purposes only. Materials may be substituted as the design develops.
- This estimate does not include design & engineering consultant fees, any required permitting fees, sub-contractor professional fees, construction/administration fees, the cost of various bonds that may be required in the construction contract, or reimbursable cost estimate does not include pre-bid or pre-construction consultation, inspection/management, design revisions, submittal review, plotting or pricing costs due to Client instructed design changes.
- Cost estimate does not include any property acquisition, easements or other property costs or legal fees.



SEVEN ACTION + IMPLEMENTATION PLAN

IN THIS CHAPTER

Parkland
Programming
Operations



ACTION + IMPLEMENTATION

An implementation plan with prioritized action items is outlined below. The recommendations presented in a previous chapter have been further refined into strategies and prioritized as short-term, mid-term, long-term or ongoing. Action items receiving higher priority are those supported by significant community input or are items that have been delayed or postponed in the past but have significant bearing on achieving the goals of this plan. Each action item indicates a responsible party to foster accountability within the department.

Goal	TIMELINE	TIMELINE CODE
Short-term	1 – 5 years	ST
Mid-term	5 – 10 years	MT
Long-term	10 + years	LT
Ongoing	Continual	OG

Parkland

Goal 1: Address needed park improvements for Town parks

PARKLAND GOAL 1 OBJECTIVES	STRATEGY / ACTION ITEM	GROUP RESPONSIBLE	TIME LINE
1.1 Address needed improvements for Wrenn Miller Park	1.1.1 - Addition of shade structure on knoll facing the stage with seating to extend park use outside of town events.	Contractor TBD	ST
	1.1.2 - Addition of permanent bathroom facility to the Northern side of the amphitheater structure.	Contractor TBD	ST
1.2 Address needed improvements for Charles P. Turner Sports Complex.	1.2.1 - Extend ADA pathways to playground and southeast soccer field.	Contractor TBD	MT
	1.2.2 - To extend field play usage, sports lighting will be needed.	Contractor TBD	LT
	1.2.3 - Provide In Park wayfinding signage with field numbering to help coordinate game play.	Town P&R Department	OG
	1.2.4 - Renovation of concessions building to maximize usability.	Town P&R Department	ST
1.3 Address needed improvements for Jamestown Golf Course	1.3.1 - Engage a consultant to complete an in-depth strategic plan for the golf course separate from other parks amenities.	Town Golf Department	ST
	1.3.2 - Use strategic planning process to plan and identify financial risks and opportunities to better leverage the golf course for the community.	Town Golf Department	ST
1.4 Address needed improvements for Jamestown Neighborhood Park.	1.4.1 - Provide ADA accessible access from Northern parking lot to basketball court, cornhole courts, playground, volleyball court, and shelters.	Town P&R Department	ST
	1.4.2 - Provide direct connection from the park to the Bicentennial greenway.	Town P&R Department	ST
	1.4.3 - Playground has reached is usable life and needs to be replaced with an inclusive play structure with surfacing.	Contractor TBD	ST
	1.4.4 - Replace existing sports field with amenities defined in the site-specific master plan provided within this document.	Contractor TBD	MT
	1.4.4 - Renovation of existing bathroom facility.	Contractor TBD	ST
	1.4.5 - Provide dog park amenity.	Contractor TBD	ST
	1.4.6 - Provide site furnishings such as trash receptacles, benches, tables.	Town P&R Department	ST
1.4.7 - Apply for PARTF funding to supplement park renovations.	Town P&R Department	ST	



PARKLAND GOAL 1 OBJECTIVES	STRATEGY / ACTION ITEM	GROUP RESPONSIBLE	TIME LINE
1.5 Address needed improvements for Town Entryway Parks	1.5.1 - Provide signage directing users to the nearby cross-town destinations.	Town P&R Department	ST

Goal 2: Update and expand park system according to demonstrated community needs

PARKLAND GOAL 2 OBJECTIVES	STRATEGY / ACTION ITEM	GROUP RESPONSIBLE	TIME LINE
2.1 Identify opportunities to create the following amenities identified as high priority in the statistically valid survey: Fitness walking loop Dog park Senior center Greenway trail system Natural trails Indoor fitness and exercise facility Community garden Water access	2.1.1 - Create Greenway Master plan for a 5- mile fitness loop around Jamestown using existing greenways, sidewalks, and new pedestrian connection on Penny Road	Multi-Agency	MT
	2.1.2 - Identify opportunities to provide greenway trails, natural surface trails, dog parks, and water access at Jamestown Park during the master planning process.	Multi-Agency	MT
	2.1.3 - Identify opportunity to provide indoor fitness and exercise facility, community gardens, and senior center through partnerships.	Multi-Agency	LT



PARKLAND GOAL 2 OBJECTIVES	STRATEGY / ACTION ITEM	GROUP RESPONSIBLE	TIME LINE
2.2 Identify opportunities to create the following amenities identified as a high priority through community engagement: › Splashpad › Playground › Natural surface trails › 5-mile fitness loop › Reservable shelters › Amenities constructed with sustainable materials › Playground that is handicapped accessible and designed for all abilities › Dog park › More parks › Tennis courts › Hiking and walking trails with benches	2.2.1 - Identify opportunities through site Specific master planning of Jamestown Park. Program could include, inclusive playground, fitness loop, dog park, shelters, and natural surface trails.	Town P&R Department	ST
	2.3 Create a signature amenity and photo opportunity that promotes public art, civic engagement, and economic development.	2.3.1 - Determine location for amenity in high traffic, visible location. 2.3.2 - Identify opportunities for partnerships to promote interactive feature. 2.3.3 - Promote Jamestown using social media interactions with signature amenity. 2.3.4 - Determine best option for signature amenity. Opportunities include interactive mural, graffiti walls, photo opportunity sculptures, and more.	Town P&R Department Town P&R Department Town P&R Department Town P&R Department



Goal 3: Implement Maser Plan for Jamestown Park and determine future of golf course.

PARKLAND GOAL 3 OBJECTIVES	STRATEGY / ACTION ITEM	GROUP RESPONSIBLE	TIME LINE
3.1 Determine community expectations for Jamestown Golf Course	3.1.1 - Facilitate conversation about goals and operational expectations for Jamestown Golf Course	Town Golf Department	OG
	3.1.2 - Determine community expectations for Jamestown Golf Course cost recovery	Town Council, P&R Advisory Committee and Golf Department	ST
3.2 Determine operational goals and expectations for Jamestown Golf Course	3.2.1 - Determine cost recovery goals for operations of Jamestown Golf Course	Town Council, P&R Advisory Committee and Golf Department	ST
	3.2.2 - Determine appropriate staffing levels for golf course operations by conducting a staffing audit.	P&R Advisory Committee and Golf Department	ST
	3.2.3 - Conduct a cost - benefit analysis for continued operation of Jamestown Golf Course in relation to other community priorities.	P&R Advisory Committee and Golf Department	ST
	3.2.3 - Consider possibility of operating Jamestown Golf Course as an entity separate from the Parks and Recreation Department	Town Council, Golf Department and P&R Department	ST

Goal 4: Increase parkland and Greenway trail offerings to address needs of a growing population

PARKLAND GOAL 4 OBJECTIVES	STRATEGY / ACTION ITEM	GROUP RESPONSIBLE	TIME LINE
4.1 Evaluate Land Development Ordinance and revise as necessary to increase private investment into parks and trails.	4.1.1 - Assess ordinances of similar jurisdictions to determine best practice for Jamestown context	Town Planning Department	ST
	4.1.2 - If revisions are needed, pursue ordinance revision as a partnership between Town and developers.	Town Planning Department	ST
	4.1.3 - Pursue a text change amendment for approval by Town Council	Town Planning Department	ST
	4.1.4 - Ensure policies are in place to account for parkland and trail provision in newly developed areas.	Town Planning Department and P&R Department	OG



PROGRAMMING

Goal 1: Provide programming to meet community needs

PROGRAMMING GOAL 1 OBJECTIVES	STRATEGY / ACTION ITEM	GROUP RESPONSIBLE	TIME LINE
1.1 Increase the Town's capacity to provide highly successful event programming.	1.1.1 - Install bathrooms and electrical hookups for food trucks at Wrenn Miller Park.	Contractor TBD	ST
	1.1.2 - Determine need for part time staff or contracted work to provide set up and break-down support for special events.	Town P&R Department	ST
	1.1.3 - Expand event offerings by partnering with organizations to provide marketing, planning, financial, and staffing support for events.	Town P&R Department	OG
1.2 Identify opportunities to create the following adult and youth programs identified as high priority in the statistically valid survey. Programs can be added or expanded through partnerships.	1.2.1 - Youth:	Town P&R Department	OG
	<ul style="list-style-type: none"> › Outdoor music, concerts, and movies › Adult fitness and wellness classes › Special events and family festivals › Outdoor adventure programs › Swimming 		
	1.2.2 - Adults:	Town P&R Department	OG
	<ul style="list-style-type: none"> › Adult fitness and wellness › Outdoor music, concerts, and movies › Senior citizen programs › Outdoor fitness and wellness programs 		
	1.2.3 - Community Engagement	Town P&R Department	OG
	<ul style="list-style-type: none"> › Outdoor music and movies › Outdoor fitness and wellness classes › Summer camps and afterschool programs › Educational activities › Activities for senior citizens › More community gathering events › Farmer's market › Golf camps for youth 		

Goal 2: Implement best practice for programming partners

PROGRAMMING GOAL 2 OBJECTIVES	Strategy / Action Item	GROUP RESPONSIBLE	TIME LINE
2.1 Update fee structure for program partners	2.1.1 Update reservation fees based on a combination of similar provider rates, cost recovery goals, and affordability.	P&R Department, P&R Advisory Committee and Town Council	ST
	2.1.2 - Ensure fee structure balances cost recovery, ability to pay, and affordability for all users.	P&R Department, P&R Advisory Committee and Town Council	OG
	2.1.3 - Calculate total cost of service to understand the Town's investment in supporting program partners.	P&R Department, P&R Advisory Committee and Town Council	OG
2.2 Research and create partnership policies that ensure equitable partnerships between the Town and partners.	2.2.1 Identify outcomes of successful partnership	P&R Department, P&R Advisory Committee and Town Council	OG
	2.2.2 Create metrics to measure successful outcomes, when appropriate. Examples can include event attendees or athletes enrolled in programming.	P&R Department, P&R Advisory Committee and Town Council	ST
	2.2.3 - Use partnership policy to begin discussions with new programming partners.	P&R Department, P&R Advisory Committee and Town Council	ST
	2.2.4 - Adopt signed partnership agreements or contracts with program partners.	P&R Department, P&R Advisory Committee and Town Council	OG

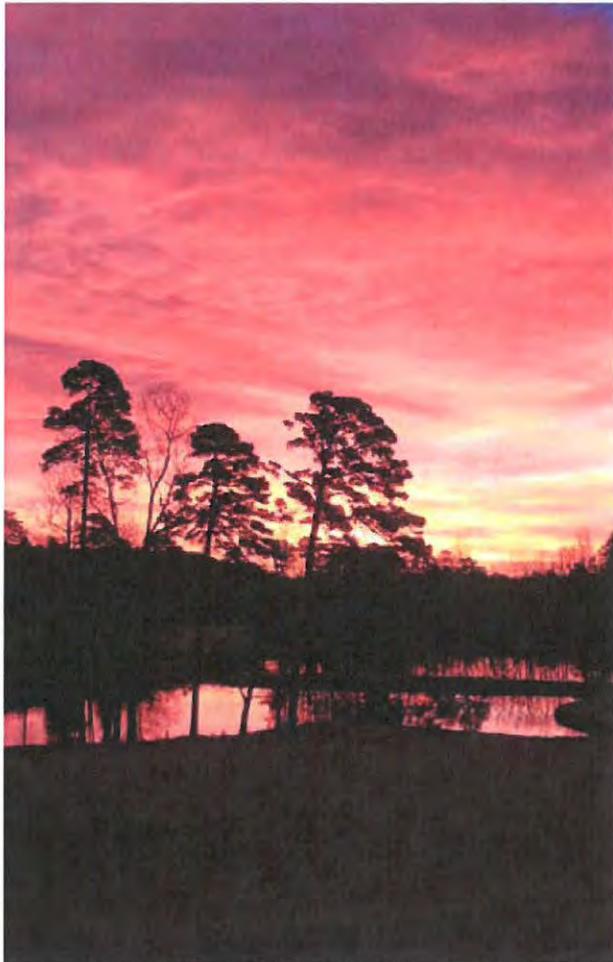
Operations

Goal 1: Explore potential for creating a formal Parks and Recreation Department

Operations Goal 1 Objectives	Strategy / Action Item	GROUP RESPONSIBLE	TIME LINE
1.1 Determine departmental scope of work and allocate necessary budget.	1.1.2 - Define scope of work for a formal department, and conduct total cost of service analysis to determine costs.	P&R Department, P&R Advisory Committee and Town Council	ST
	1.1.3 - Budget for departmental operations including staffing, facilities, and maintenance.	Town staff and Town Council	ST
1.2 Determine departmental staffing needs and hire needed staff.	1.2.1 Identify necessary staff positions to implement the scope of work defined above in Operations Goal 1.1.	Town staff and Town Council	ST
	1.2.2 - Hire and train staff identified as necessary.	Town staff and Town Council	OG
1.3 Determine operational and policy needs based on the desired scope of work defined above.	1.3.1 Adopt departmental operational policies including standards for programming, maintenance, marketing, and more.	Town staff and Town Council	OG
	1.3.2 Formalize or adopt all new policies and procedures as related to the creation of a new department.	Town staff and Town Council	OG

Goal 2: Determine shared vision for key elements of Jamestown Parks and Recreation

GOAL 2 OBJECTIVES	STRATEGY / ACTION ITEM	GROUP RESPONSIBLE	TIME LINE
2.1 Create vision for the future of Jamestown Parks and Recreation. What do you want to be known for?	2.1.1 - Conduct visioning and strategic planning procedure using the findings of this plan as a starting point.	P&R Advisory Committee and Town staff	ST
	2.1.2 - Use strategic planning to determine growth areas for the department. Potential areas of growth include greenways planning and construction, community events programming, youth athletic programming, other programming, park expansion	P&R Advisory Committee and Town staff	ST, OG
	2.1.3 - Ensure vision aligns with overall Town vision and community desires.	P&R Advisory Committee and Town staff	ST, OG
2.2 Create a shared vision for the role of Jamestown Golf Course	2.4.1 - Understand golf course cost recovery actuals.	P&R Advisory Committee and Town staff	ST
	2.4.2 - Determine total cost of ownership annually for golf course that includes maintenance, staffing, and operations	P&R Advisory Committee and Town staff	ST
2.3 Create and communicate consistent messaging about the role of parks and recreation in the community	2.3.1 - Consistently brand Jamestown parks and recreation around the vision created as part of Operations Goal 2.1.	P&R Advisory Committee and Town staff	OG
	2.3.2 - Use consistent branding to create expectations and interest around Jamestown parks and recreation offerings.	P&R Advisory Committee and Town staff	OG



EIGHT APPENDIX

IN THIS CHAPTER

Town of Jamestown Statistically Valid Survey Report

Findings Report

...helping organizations make better decisions since 1982

2019

Submitted to the Town of Jamestown
By:
ETC Institute
725 W. Frontier Lane,
Olathe, Kansas
66061
August 2019



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The Town of Jamestown Parks and Recreation Needs Assessment Survey

Executive Summary

Overview

ETC Institute administered a parks and recreation needs assessment survey for The Town of Jamestown Parks and Recreation during summer 2019. The survey will help the Town create a Parks and Recreation Comprehensive Plan which will guide the development of the Town's parks, facilities, and programs over the next 10 years.

ETC Institute mailed a survey packet to all households in the Town of Jamestown. Each survey packet contained a cover letter, a copy of the survey, and a postage-paid return envelope. Residents who received the survey were given the option of returning the survey by mail or completing it on-line at www.jamestownsurvey.org.

Ten days after the surveys were mailed, ETC Institute sent emails to the households that received the survey to encourage participation. The emails contained a link to the on-line version of the survey to make it easy for residents to complete the survey. To prevent people who were not residents of Town of Jamestown from participating, everyone who completed the survey on-line was required to enter their home address prior to submitting the survey. ETC Institute then matched the addresses that were entered on-line with the addresses that were originally selected for the random sample. If the address from a survey completed on-line did not match one of the addresses selected for the sample, the on-line survey was not counted.

A total of residents completed the survey. The overall results for the sample of 210 households have a precision of at least +/-6.5% at the 95% level of confidence.

This report contains the following:

- Charts showing the overall results of the survey (Section 1)
- Priority Investment Rating (PIR) that identifies priorities for facilities/amenities and programs (Section 2)
- Benchmarking analysis comparing the District's results to national results (Section 3)
- Tabular data showing the overall results for all questions on the survey (Section 4)
- A copy of the survey instrument (Section 5)

The major findings of the survey are summarized on the following pages.

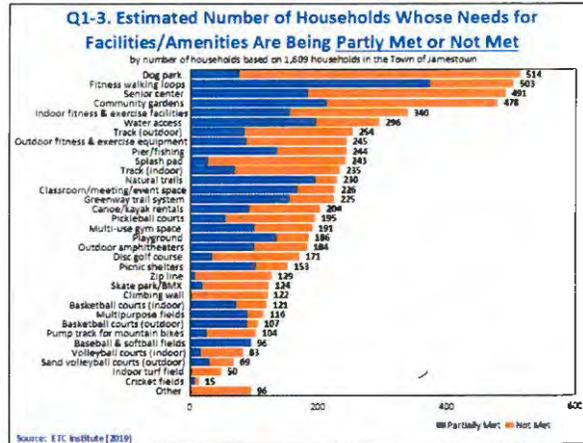
Facility/Amenity Needs and Priorities

Facility/Amenity Needs: Respondents were asked to identify if their household had a need for 34 facilities/amenities and rate how well their needs for each were currently being met. Based on this analysis, ETC Institute was able to estimate the number of households in the community that had the greatest "unmet" need for various parks and facilities/amenities.

The four facilities/amenities with the highest number of households that have an unmet need were:

1. Dog park-514 households
2. Fitness walking loops-503 households
3. Senior center-491 households
4. Community gardens-478 households

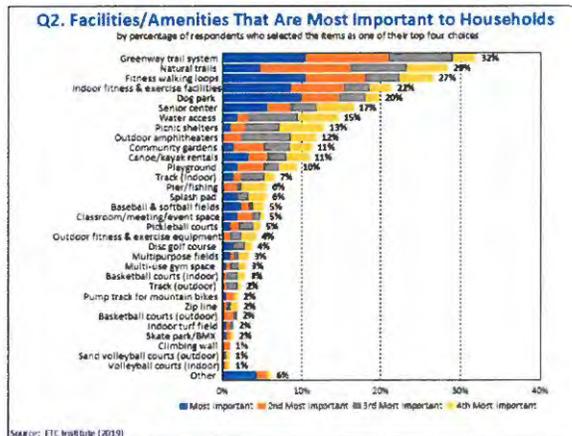
The estimated number of households that have unmet needs for each of the 34 facilities/amenities that were assessed is shown in the chart below.



Facility/Amenity Importance: In addition to assessing the needs for each facility, ETC Institute also assessed the importance that residents placed on each facility/amenity. Based on the sum of respondents' top four choices, the three most important facilities/amenities to residents were:

- Greenway trail system-32%
- Natural trails- 29%
- Fitness walking loops- 27%

The percentage of residents who selected each facility/amenity as one of their top four choices is shown in the chart below.

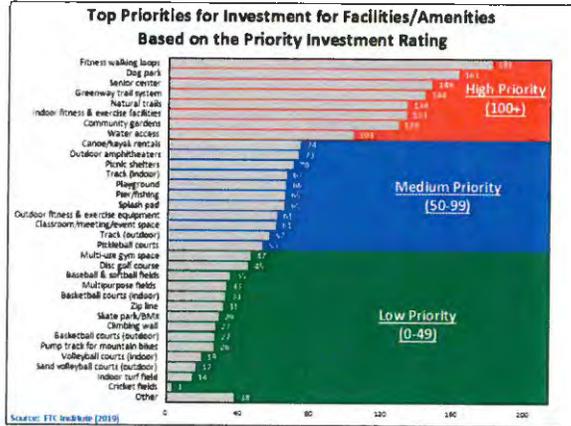


Priorities for Facility Investments: The Priority Investment Rating (PIR) was developed by ETC Institute to provide organizations with an objective tool for evaluating the priority that should be placed on recreation and parks investments. The Priority Investment Rating (PIR) equally weights (1) the importance that residents place on facilities/amenities and (2) how many residents have unmet needs for the facility. [Details regarding the methodology for this analysis are provided in Section 2 of this report.]

Based the Priority Investment Rating (PIR), the following eight facilities/amenities were rated as high priorities for investment:

- Fitness walking loops (PIR=181)
- Dog park (PIR=163)
- Senior center (PIR=148)
- Greenway trail system (PIR=144)
- Natural trails (PIR=134)
- Indoor fitness & exercise facilities (PIR= 133)
- Community gardens (PIR=129)
- Water access (PIR= 103)

The chart below shows the Priority Investment Rating for each of the 34 facilities/amenities that were assessed on the survey.



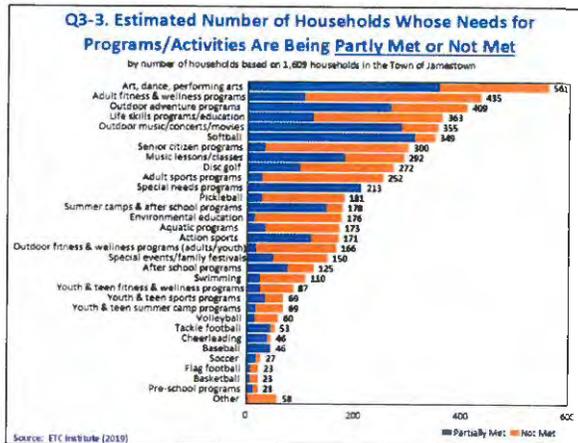
Program/Activity Needs and Priorities

Programming Needs. Respondents were also asked to identify if their household had a need for 32 programs/activities and rate how well their needs for each program/activity were currently being met. Based on this analysis, ETC Institute was able to estimate the number of households in the community that had “unmet” needs for each program.

The three programs with the highest number of households that had unmet needs were:

- Art, dance, performing arts -561
- Adult fitness & wellness programs -435
- Outdoor adventure programs -409

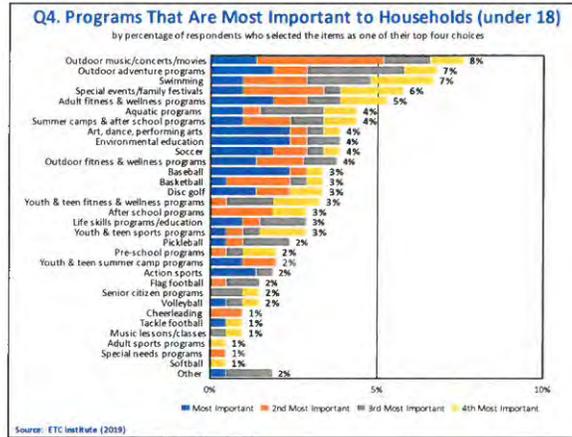
The estimated number of households that have unmet needs for each of the 32 programs/activities that were assessed is shown in the chart below.



Program/Activity Importance. In addition to assessing the needs for each program, ETC Institute also assessed the importance that residents place on each program/activity for the youth in their household. Based on the sum of respondents' top four choices the three most important program to resident household were:

- Outdoor music/concerts/movies (8%)
- Out Outdoor adventure programs (7%)
- Swimming (7%)

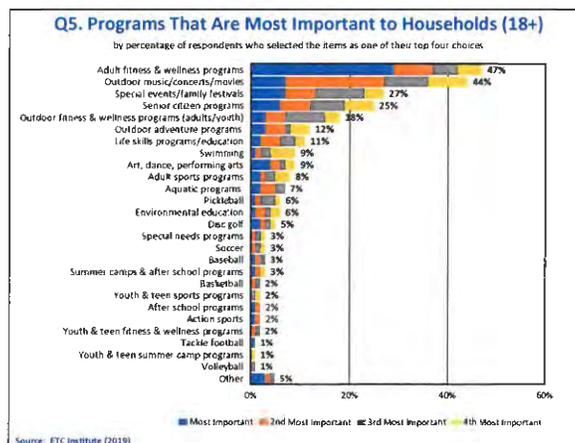
The percentage of residents who selected each program/activity as one of their top four choices for the youth in their household is shown in the table below.



Based on the sum of respondents' top four choices the two most important program/activity to adult residents were:

- Adult fitness & wellness programs (47%)
- Outdoor music/concerts/movies (44%)

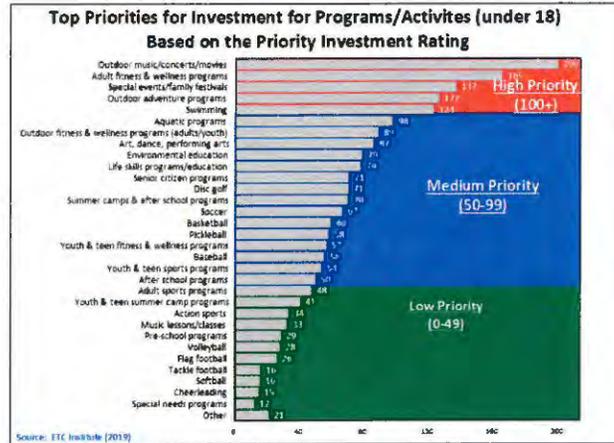
The percentage of residents who selected each program/activity as one of their top four choices for adult residents is shown in the table below.



Priorities for Programming/Activities Investments. Based the priority investment rating (PIR), which was described briefly on page v of this Executive Summary and is described in more detail in Section 2 of this report, the following five programs/activities were rated as “high priorities” for investment for youth:

- Outdoor music/concerts/movies (PIR=200)
- Adult fitness & wellness programs (PIR= 165)
- Special events/family festivals (PIR=137)
- Outdoor adventure programs (PIR=127)
- Swimming (PIR=124)

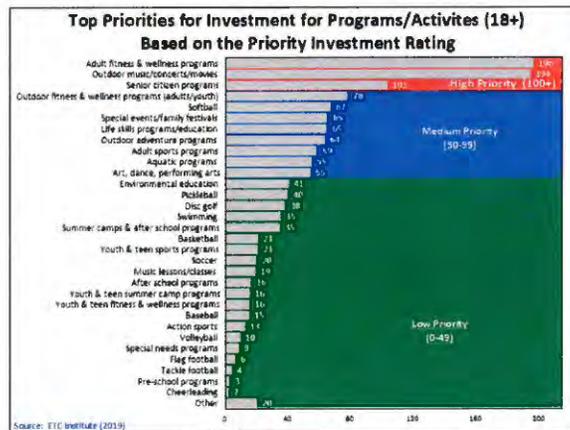
The chart below shows the Priority Investment Rating (PIR) for each of the 34 programs/activities that were rated .



Priorities for Programming/Activities Investments. Based the priority investment rating (PIR), which was described briefly on page v of this Executive Summary and is described in more detail in Section 2 of this report, the following three programs/activities were rated as “high priorities” for investment for adults:

- Adult fitness & wellness programs (PIR= 196)
- Outdoor music/concerts/movies (PIR=194)
- Senior citizen programs (PIR=103)

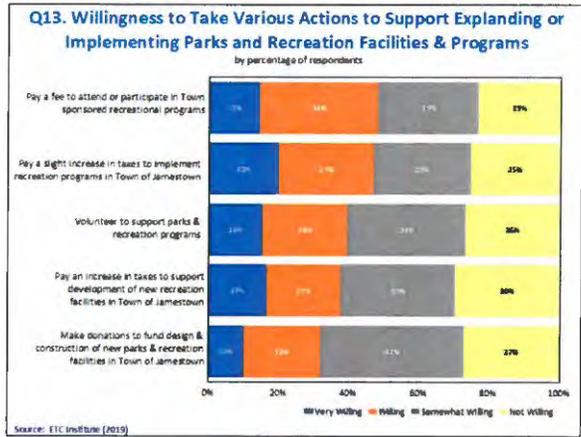
The chart below shows the Priority Investment Rating (PIR) for each of the 34 programs/activities that were rated.



Potential Improvements to the Park System

Respondents were asked to indicate how willing they would be to do the following to support expanding or implementing parks and recreation facilities and programs in the Town of Jamestown. Forty-nine percent (49%) of respondents indicated they would be "very willing" or "willing" to pay a fee to attend or participate in Town sponsored recreational programs. Forty-seven percent (47%) of respondents indicated they would be "very willing" or "willing" to pay a slight increase in taxes to implement recreation programs in Town of Jamestown. Respondents were least willing to make donations to fund design & construction of new parks & recreation facilities in Town of Jamestown of developing a large sports complex.

The chart below shows how willing residents would be to take various actions to support expanding or implementing parks and recreation facilities and programs in the Town of Jamestown



The indoor facilities respondent households would use the most are exercise facility for adults 50+ years (47%) walking & jogging track (45%). The indoor facilities respondent households would use the least are indoor soccer/lacrosse and child care area.

Additional Findings

- Seventy-five percent (75%) respondents indicated that they use Town of Jamestown Parks & Recreation.
- Fifty-two (52%) of respondent households indicated they have participated in a special event offered by the Town and a majority (93%) rated the quality as "excellent" or "good".
- Ninety-six percent (96%) of respondents "strongly agree" or "agree" public parks add to quality of life in community
- Sixty-four percent (64%) respondent households indicated they have used Wrenn Miller Park in the last 12 months.
- Seventy-five percent (75%) respondents indicated they learn about Town of Jamestown Parks and Recreation Department from banners in public places.
- Thirty-one percent (31%) of respondents indicated they actively use the Town's parks & facilities, and nothing prevents them from using the parks and facilities more.
- Town of Jamestown Parks and Recreation Department is the organization respondent households use the most for parks, facilities, programs and activities.

Conclusions

To ensure the Town of Jamestown continues to meet the needs and expectations of the community, ETC Institute recommends that they sustain and/or improve the performance in areas that were identified as "high priorities" by the Priority Investment Rating (PIR). The facilities/amenities with the highest PIR ratings are listed below.

Park and Facility Priorities

- Fitness walking loops (PIR=181)
- Dog park (PIR=163)
- Senior center (PIR=148)
- Greenway trail system (PIR=144)
- Natural trails (PIR=134)
- Indoor fitness & exercise facilities (PIR= 133)
- Community gardens (PIR=129)
- Water access (PIR= 103)

Youth Program Priorities

- Outdoor music/concerts/movies (PIR=200)
- Adult fitness & wellness programs (PIR= 165)
- Special events/family festivals (PIR=137)
- Outdoor adventure programs (PIR=127)
- Swimming (PIR=124)

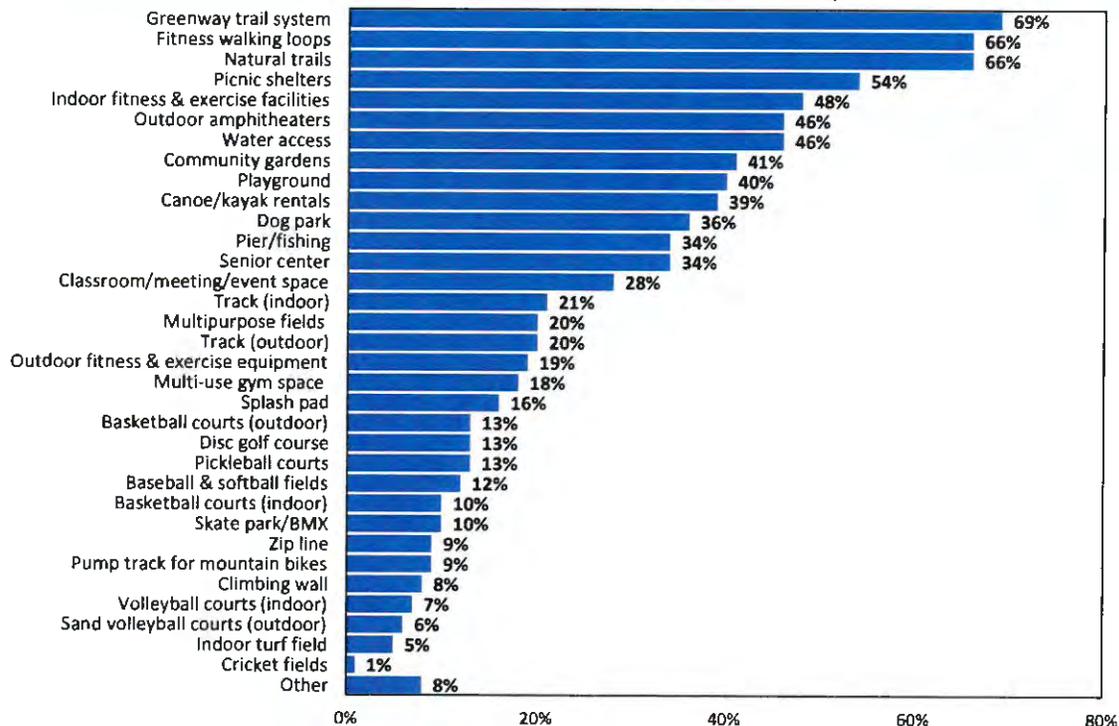
Adult Program Priorities

- Adult fitness & wellness programs (PIR= 196)
- Outdoor music/concerts/movies (PIR=194)
- Senior citizen programs (PIR=103)

Section 1 Charts and Graphs

Q1. Facilities/Amenities Respondent Households Have a Need For

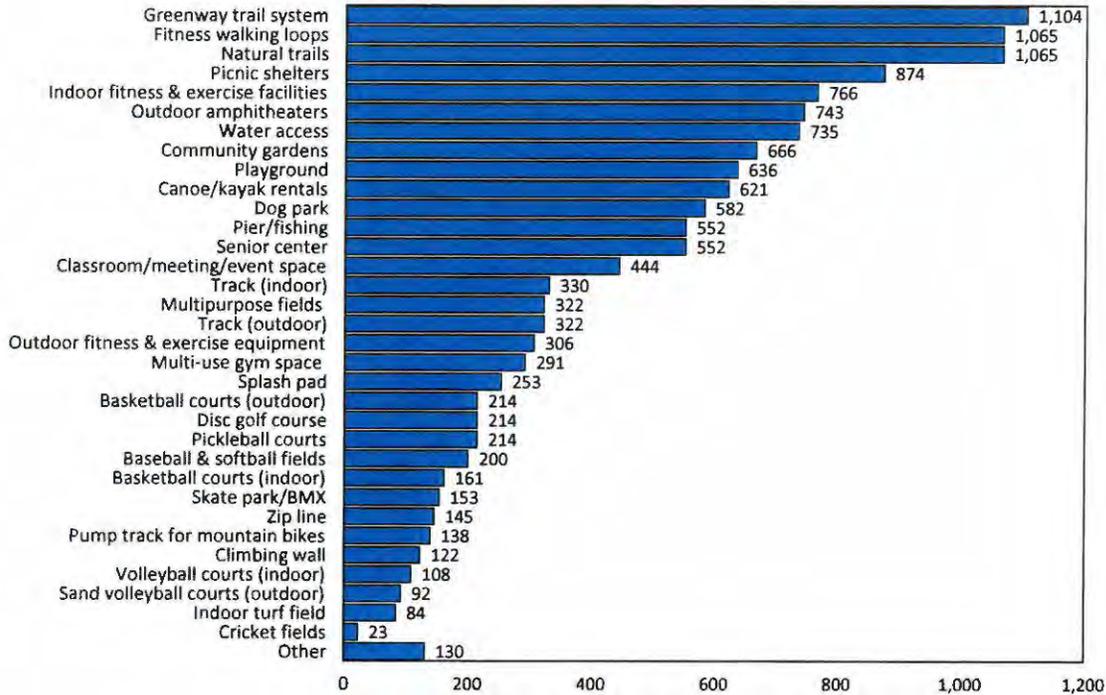
by percentage of respondents (multiple choices could be made)



Source: ETC Institute (2019)

Q1-1. Estimated Number of Households That Have a Need for Various Facilities/Amenities

by number of households based on 1,609 households in the Town of Jamestown

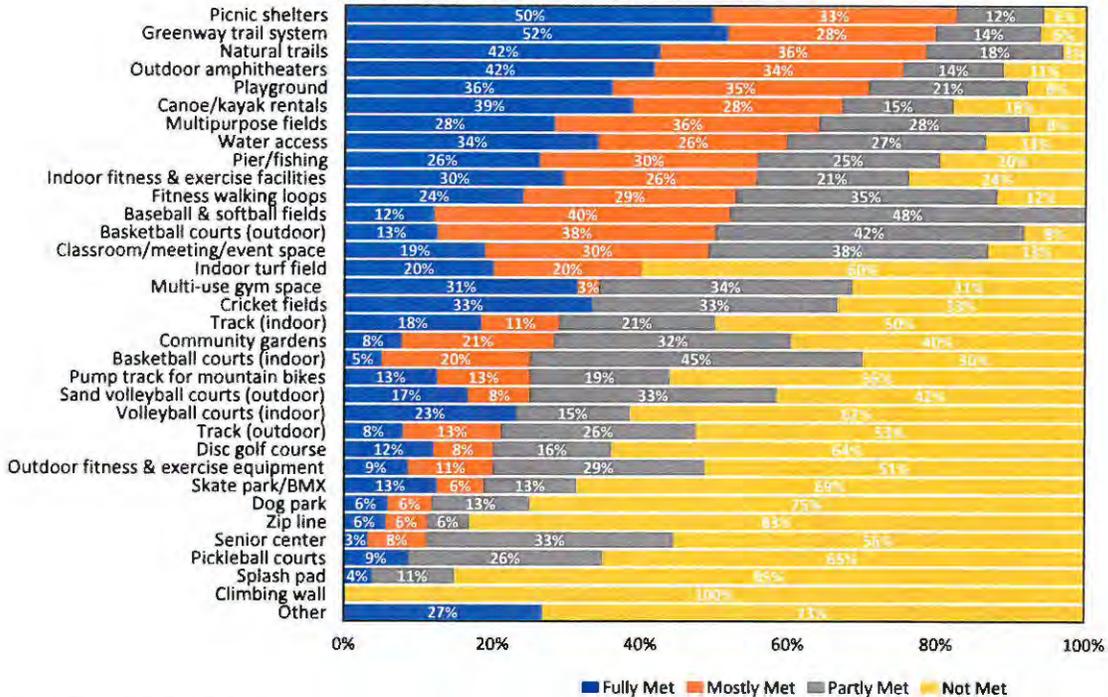


Source: ETC Institute (2019)



Q1-2. How Well Facilities/Amenities Meet the Needs of Respondent Households

by percentage of respondents with a need for facilities

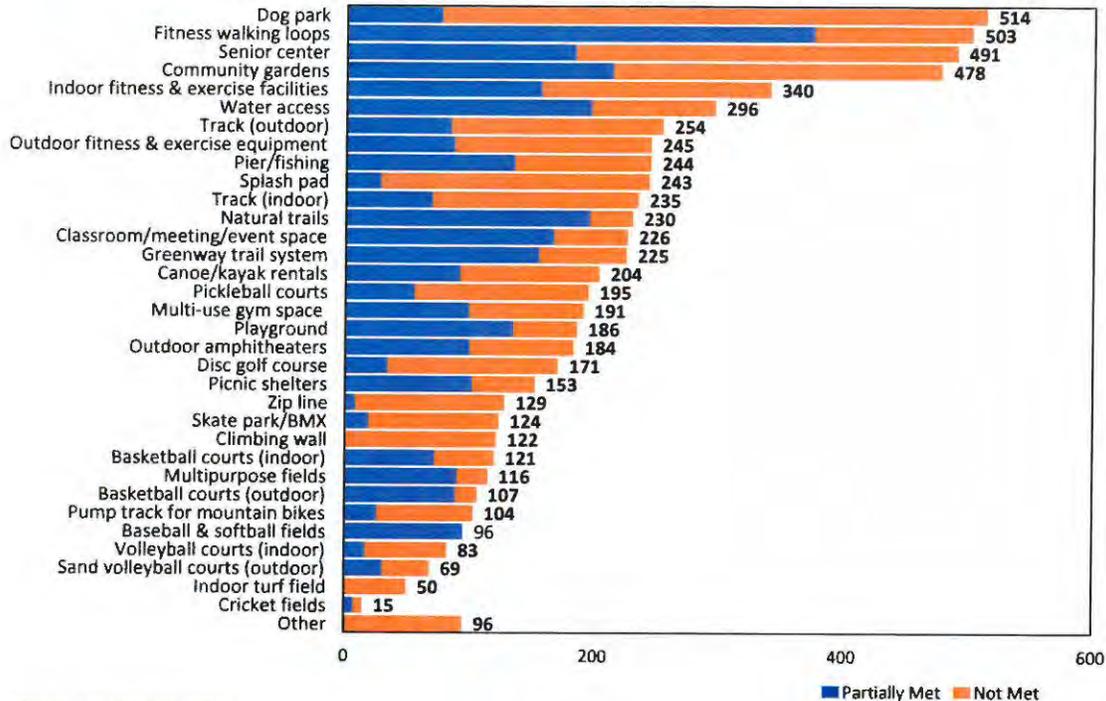


Source: ETC Institute (2019)



Q1-3. Estimated Number of Households Whose Needs for Facilities/Amenities Are Being Partly Met or Not Met

by number of households based on 1,609 households in the Town of Jamestown

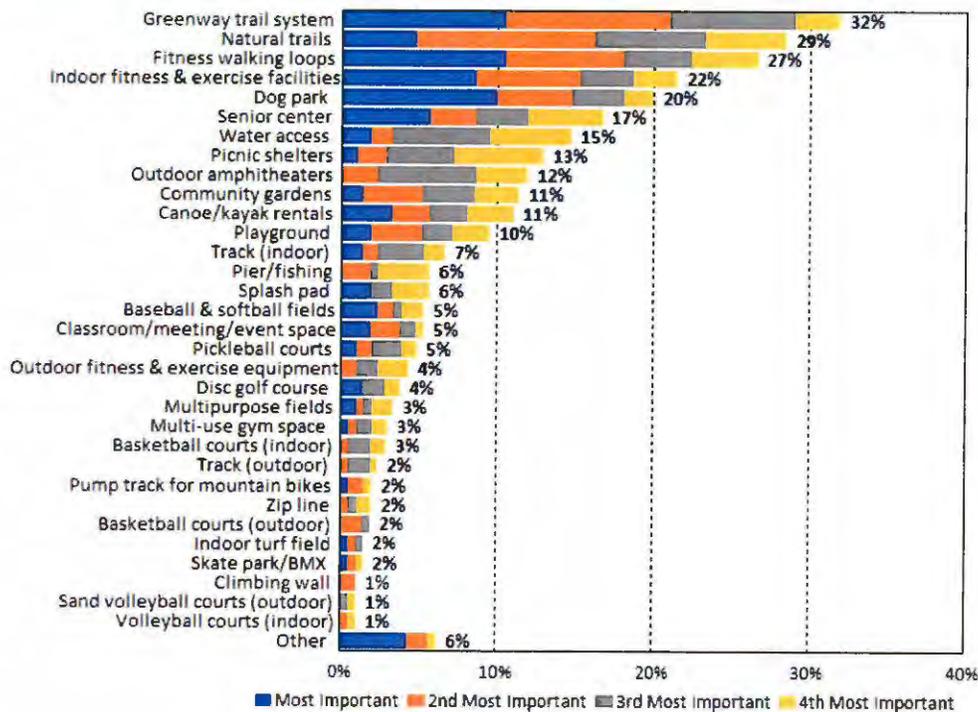


Source: ETC Institute (2019)



Q2. Facilities/Amenities That Are Most Important to Households

by percentage of respondents who selected the items as one of their top four choices

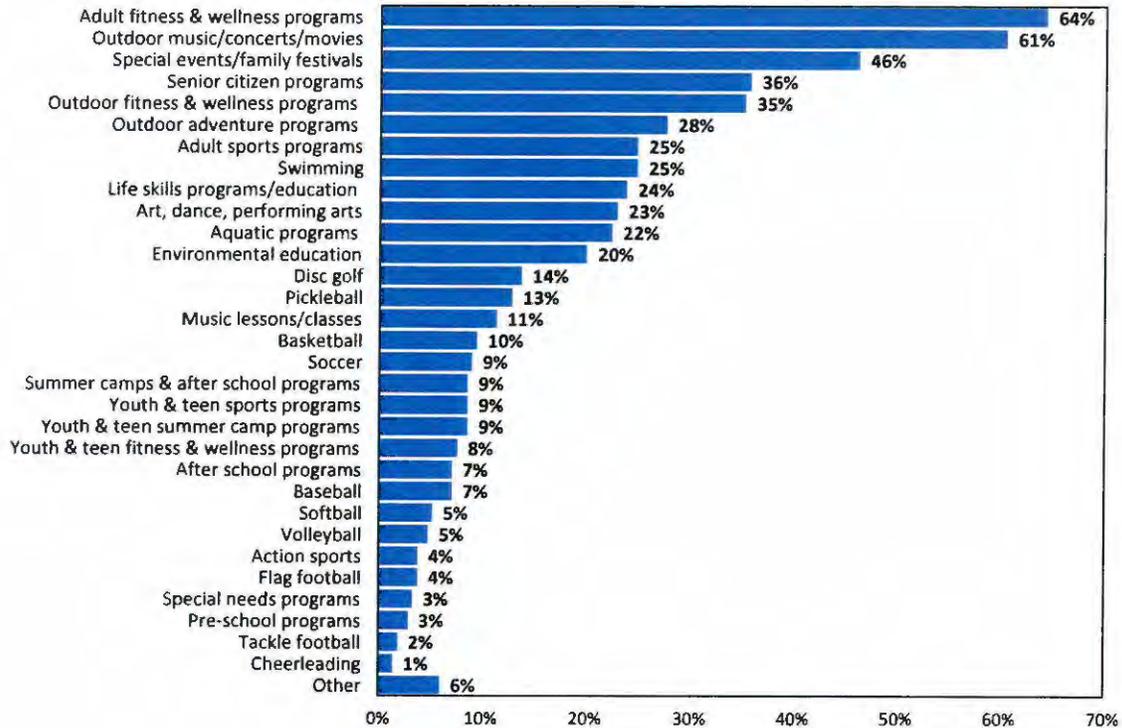


Source: ETC Institute (2019)



Q3. Programs/Activities Respondent Households Have a Need For

by percentage of respondents (multiple choices could be made)

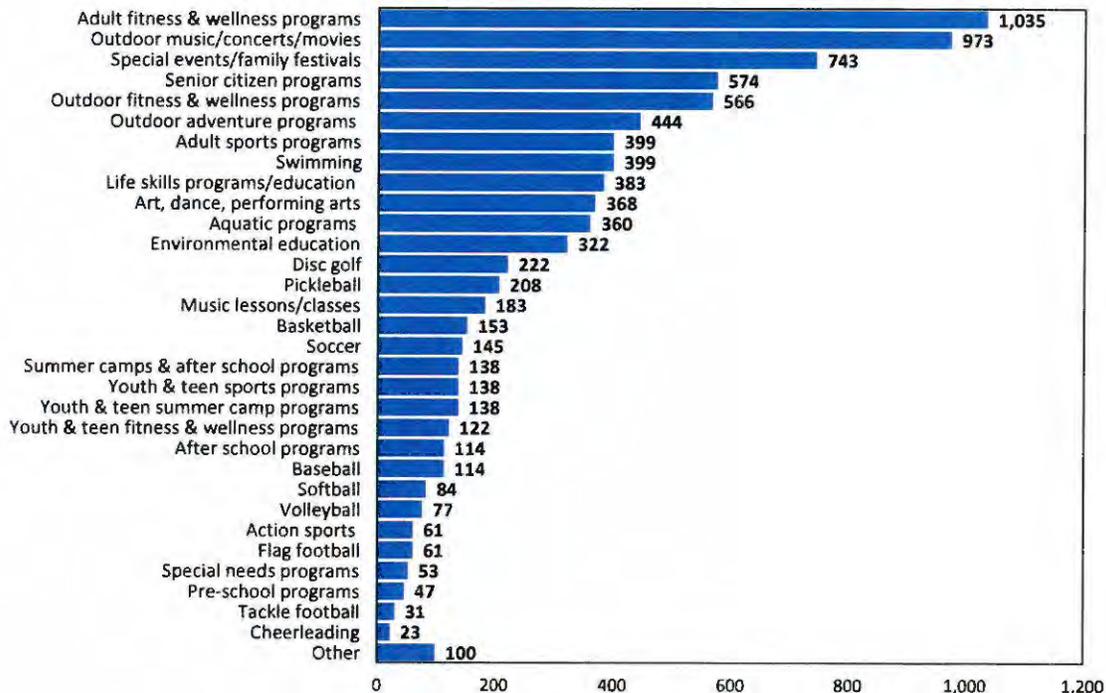


Source: ETC Institute (2019)



Q3-1. Estimated Number of Households That Have a Need for Various Programs/Activities

by number of households based on 1,609 households in the Town of Jamestown

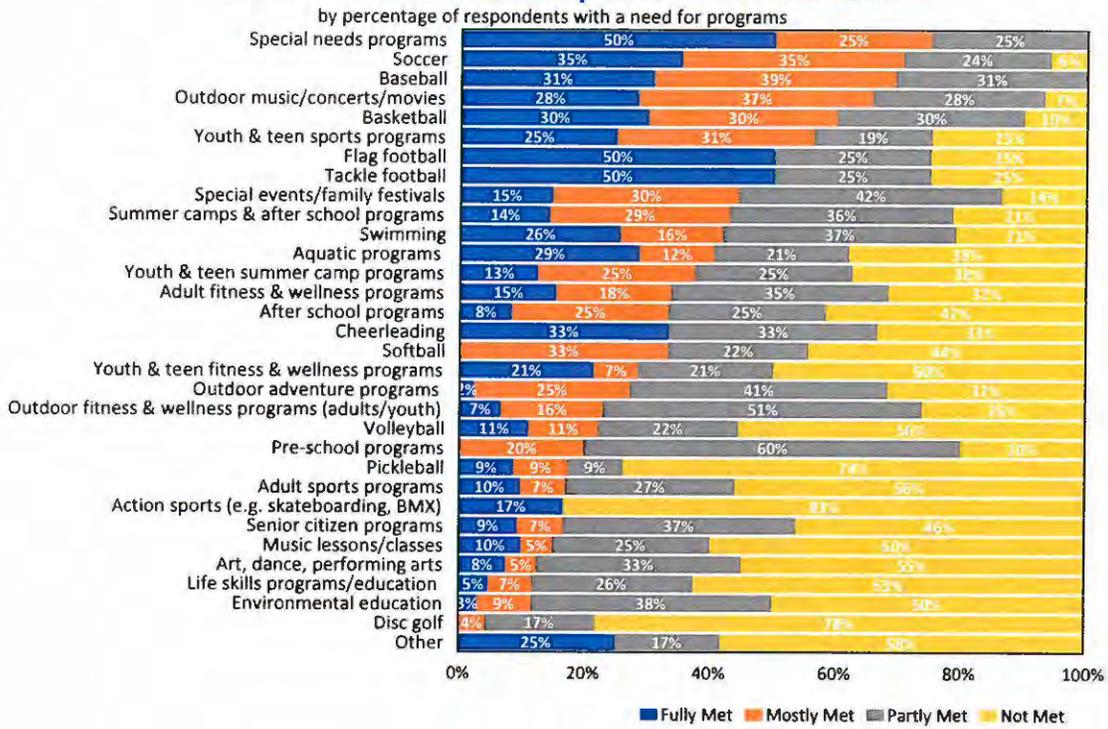


Source: ETC Institute (2019)



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Q3-2. How Well Programs/Activities Meet the Needs of Respondent Households

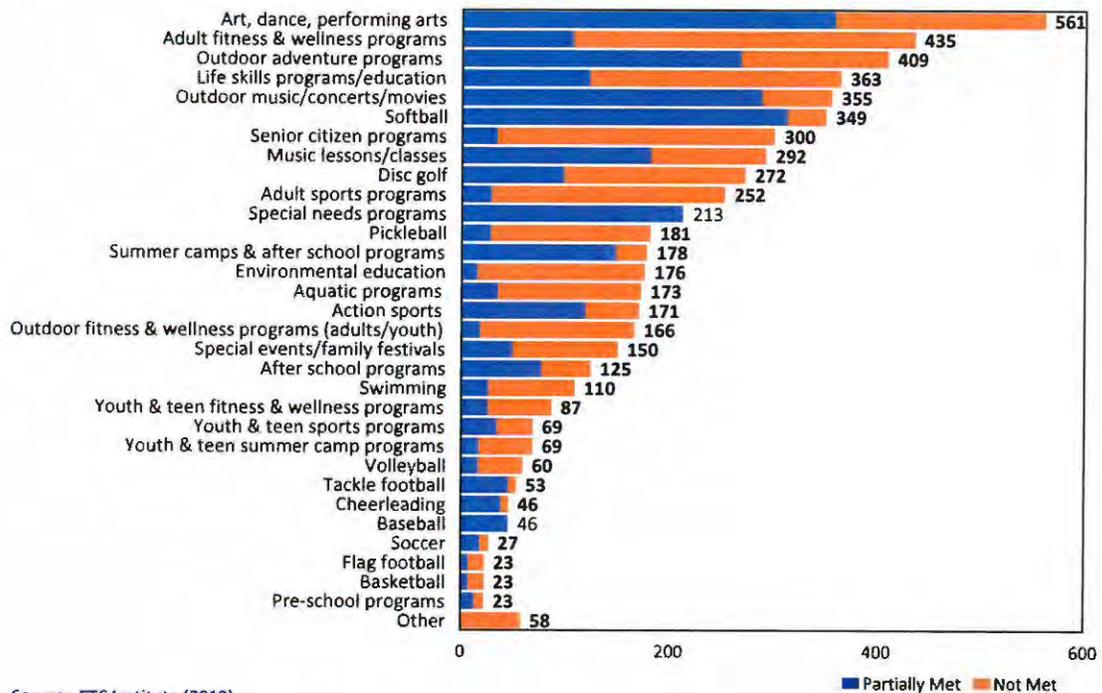


Source: ETC Institute (2019)



Q3-3. Estimated Number of Households Whose Needs for Programs/Activities Are Being Partly Met or Not Met

by number of households based on 1,609 households in the Town of Jamestown

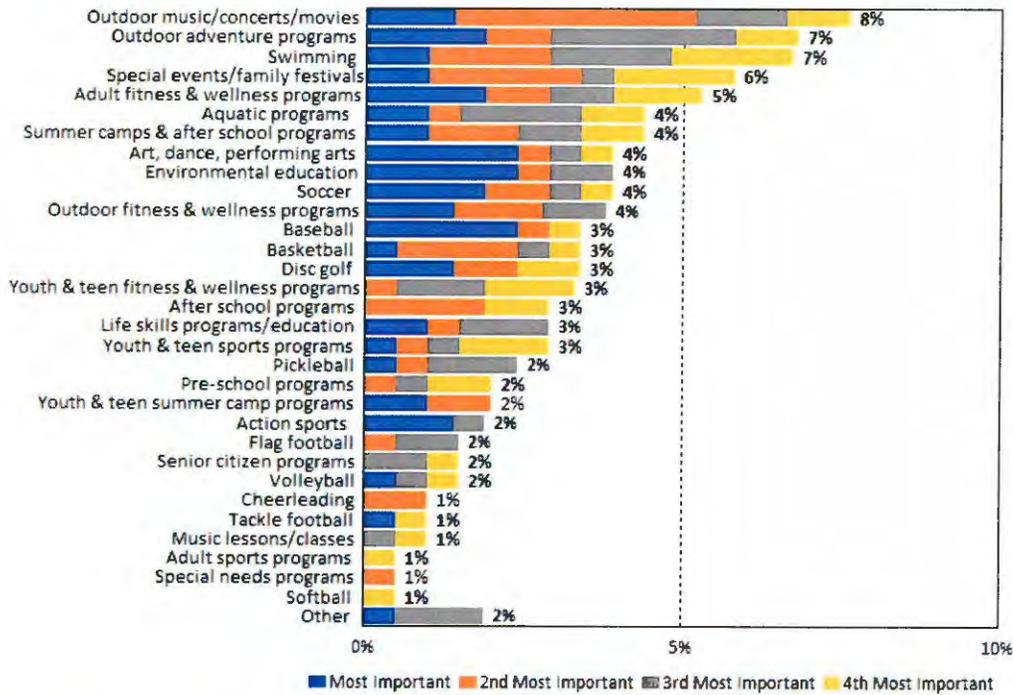


Source: ETC Institute (2019)



Q4. Programs That Are Most Important to Households (under 18)

by percentage of respondents who selected the items as one of their top four choices

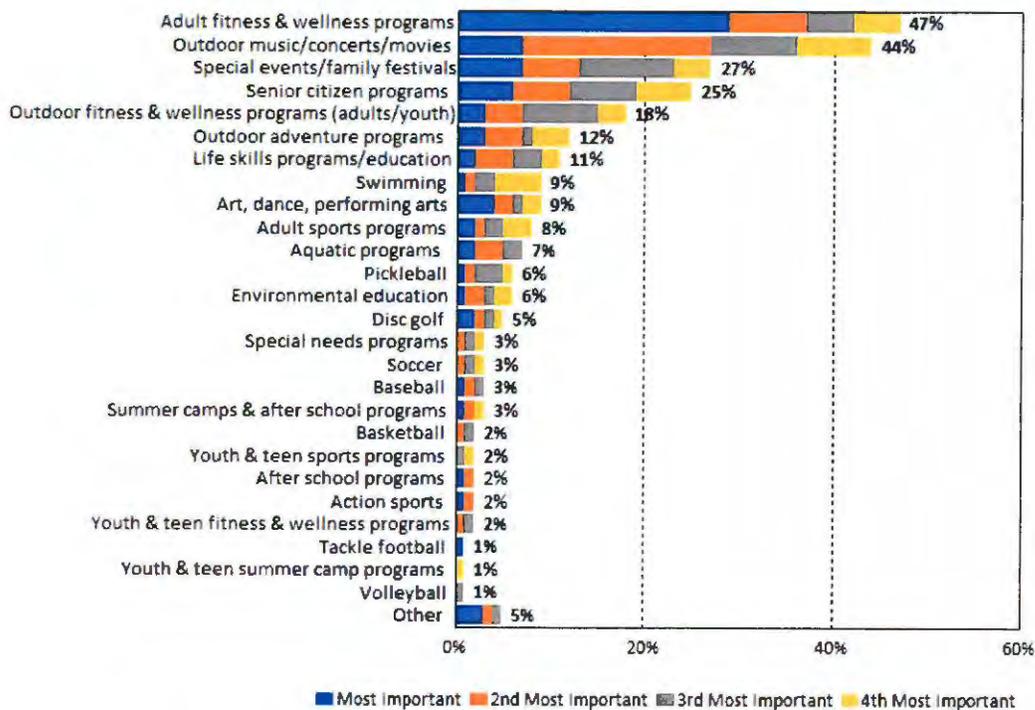


Source: ETC Institute (2019)



Q5. Programs That Are Most Important to Households (18+)

by percentage of respondents who selected the items as one of their top four choices

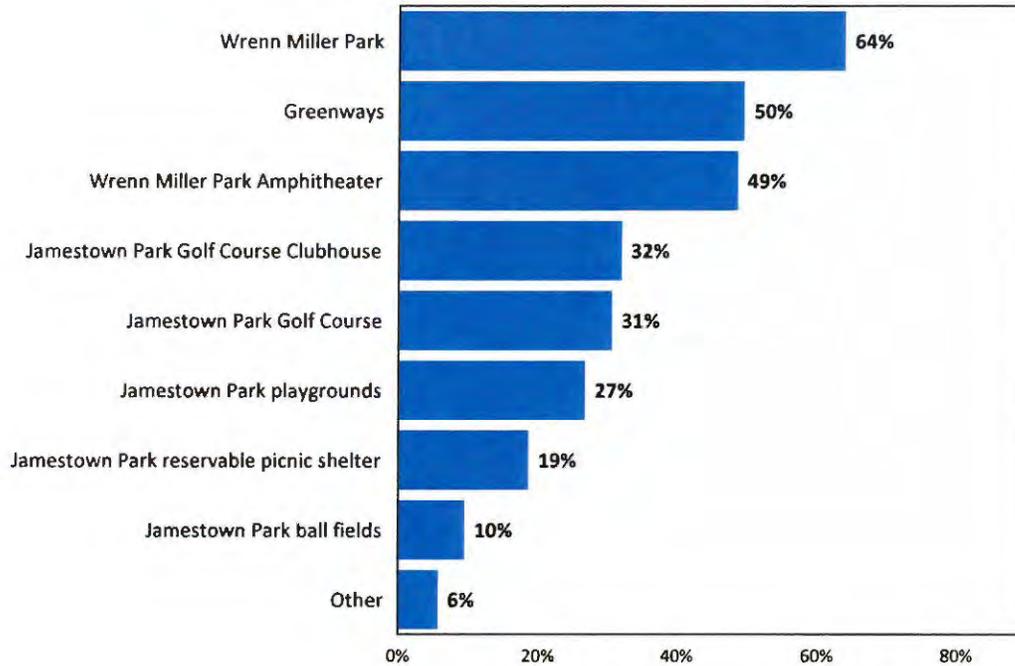


Source: ETC Institute (2019)



Q6. Parks and Facilities Respondent Households Have Used in the Past 12 Months

by percentage of respondents (multiple choices could be made)



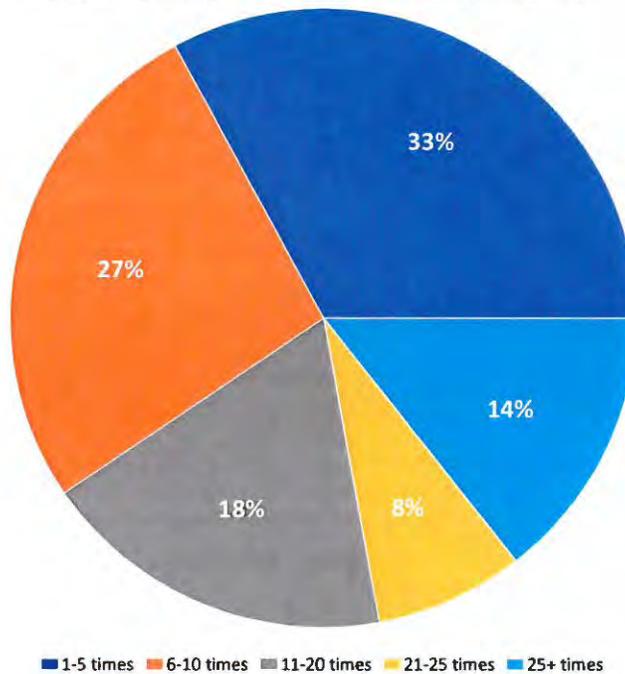
Source: ETC Institute (2019)



Page 13

Q6a. How Many Times Respondent Households Have Visited Parks or Facilities

by percentage of respondents who have used parks and facilities



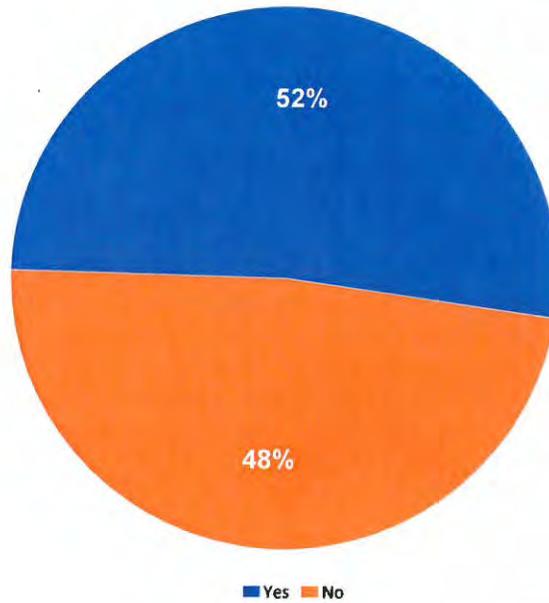
Source: ETC Institute (2019)



Page 14

Q7. In the past 12 months, have you or any member of your household participated in any SPECIAL EVENTS offered by the Town of Jamestown Parks and Recreation Department?

by percentage of respondents

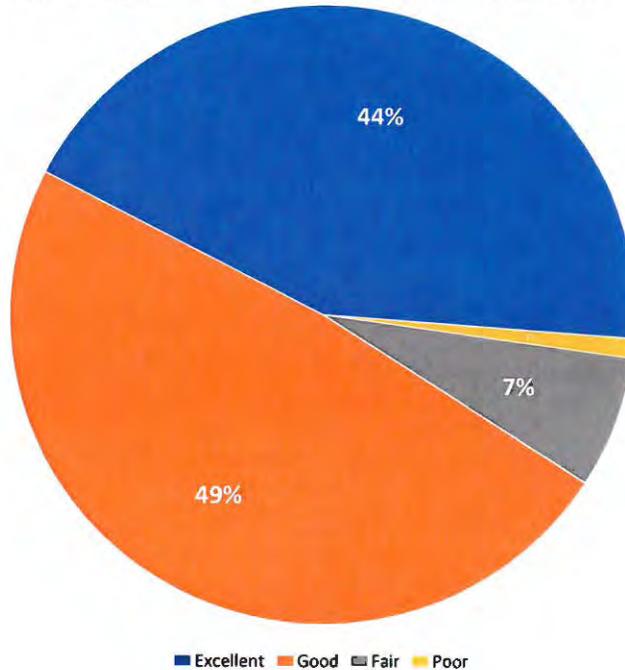


Source: ETC Institute (2019)



Q7a. How would you rate the overall quality of SPECIAL EVENTS that you and members of your household have participated in?

by percentage of respondents who have participated in special events

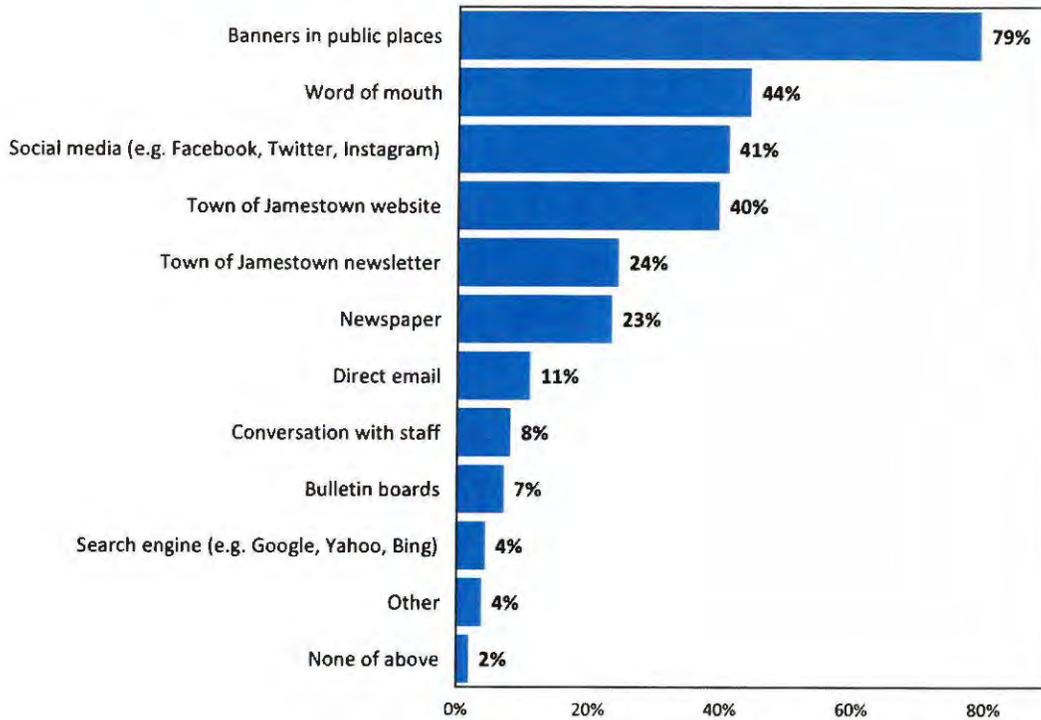


Source: ETC Institute (2019)



Q8. Ways Respondents Learn About Parks, Facilities and Special Events

by percentage of respondents (multiple choices could be made)



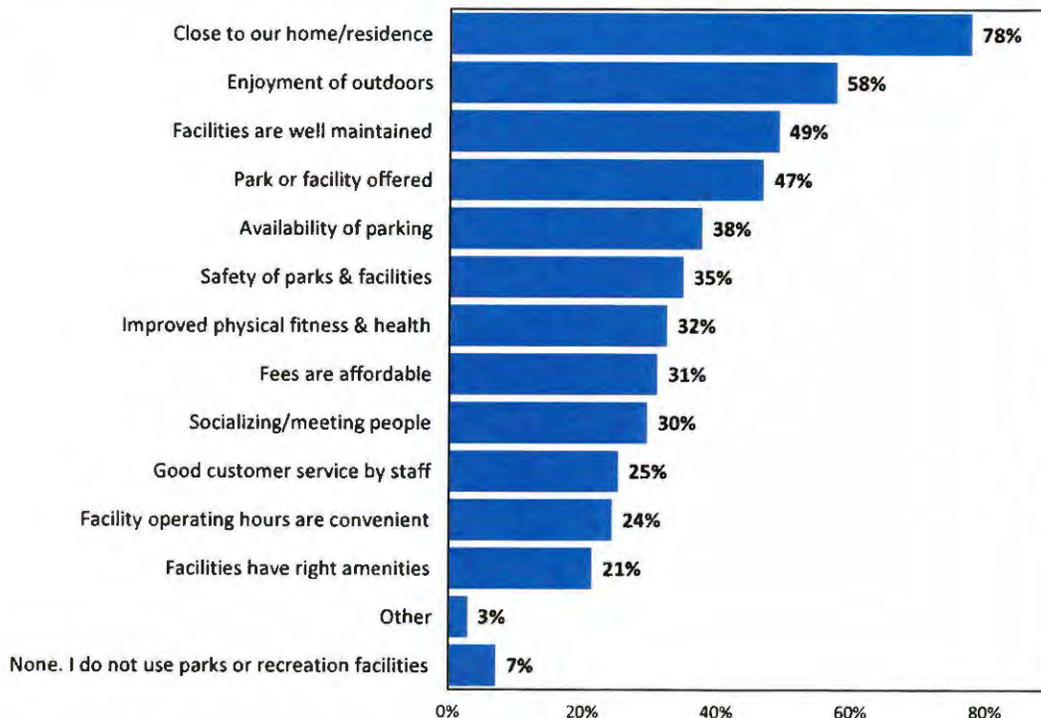
Source: ETC Institute (2019)



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Q9. Reasons Respondent Households Used Parks and Facilities

by percentage of respondents (multiple choices could be made)



Source: ETC Institute (2019)

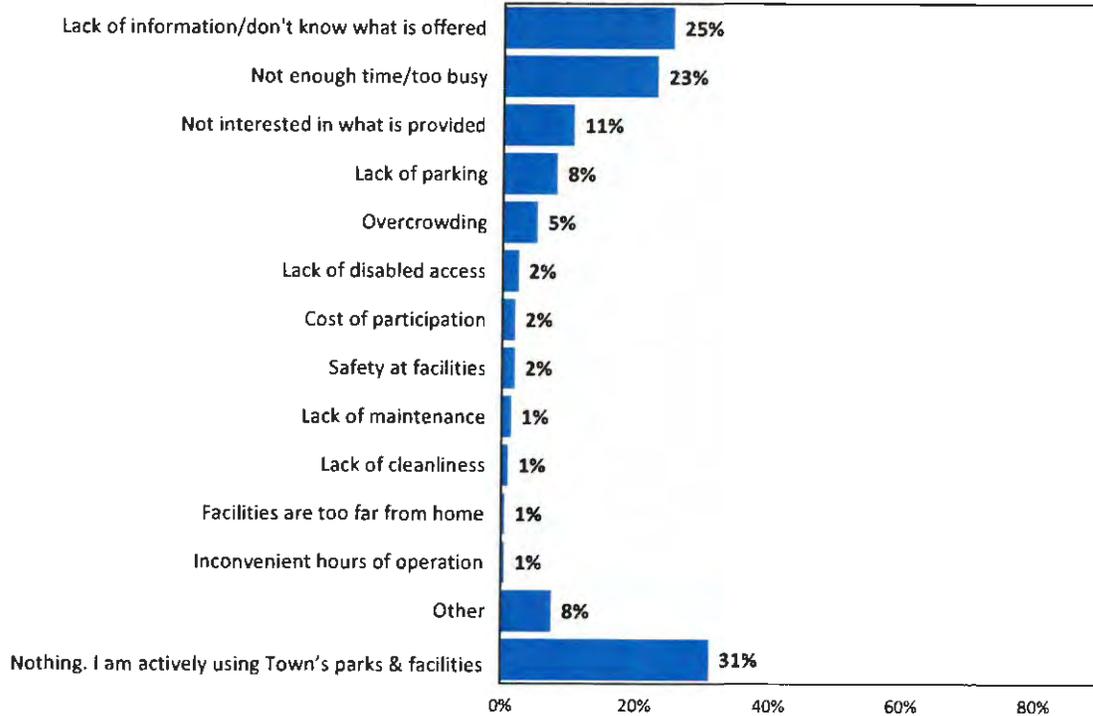


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Q10. Reasons Preventing Use of Parks and Facilities

by percentage of respondents (multiple choices could be made)



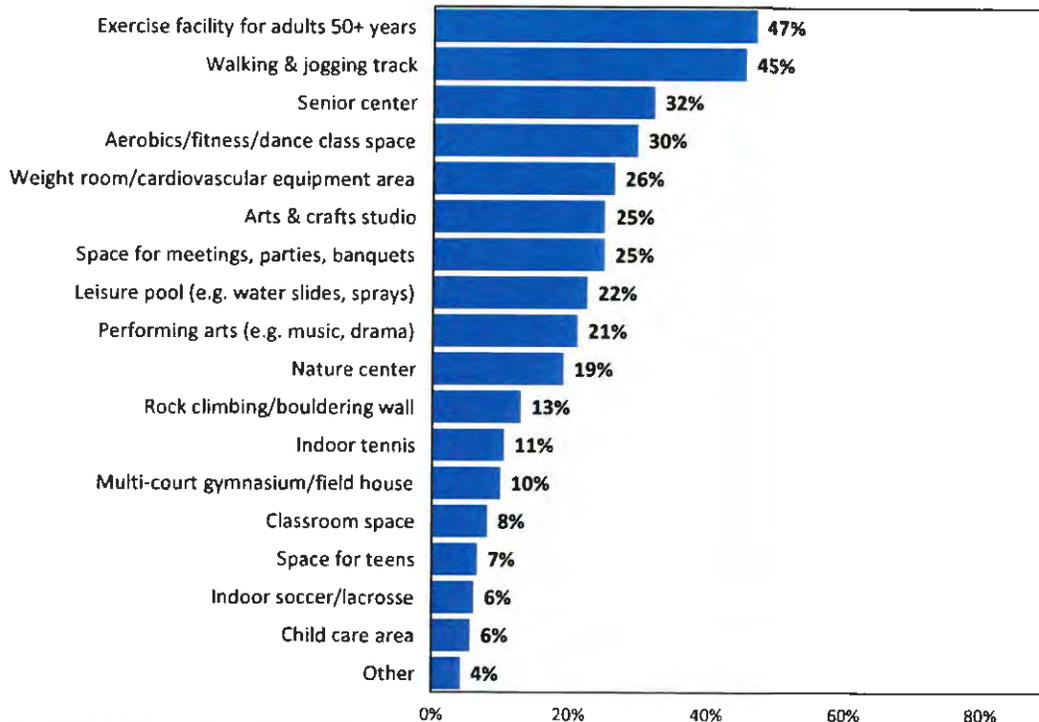
Source: ETC Institute (2019)



Page 19

Q11. Potential Indoor Facilities Respondent Households Would Use

by percentage of respondents (multiple choices could be made)



Source: ETC Institute (2019)

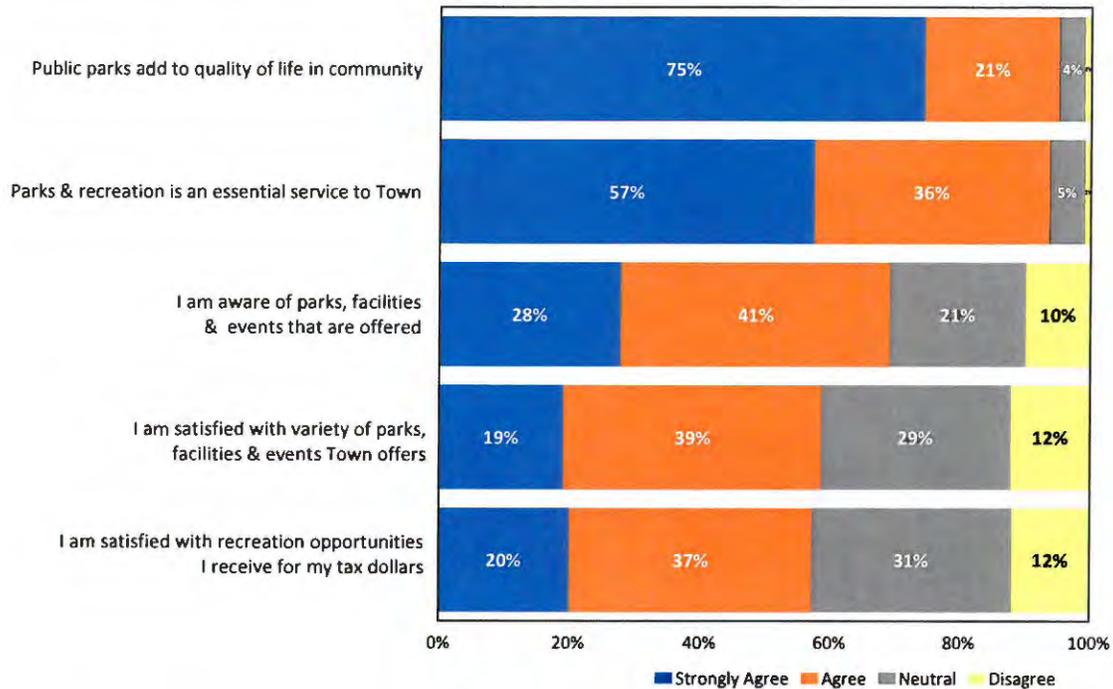


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Q12. Agreement With Various Statements Regarding the Town of Jamestown Parks and Recreation Department

by percentage of respondents



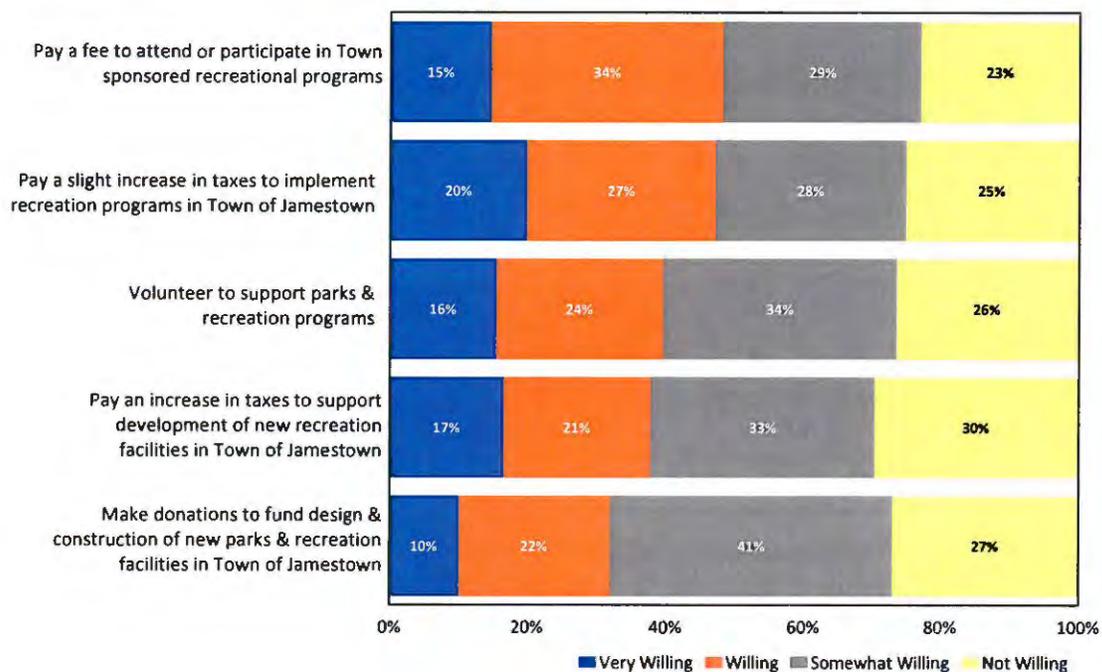
Source: ETC Institute (2019)



Page 21

Q13. Willingness to Take Various Actions to Support Expanding or Implementing Parks and Recreation Facilities & Programs

by percentage of respondents



Source: ETC Institute (2019)

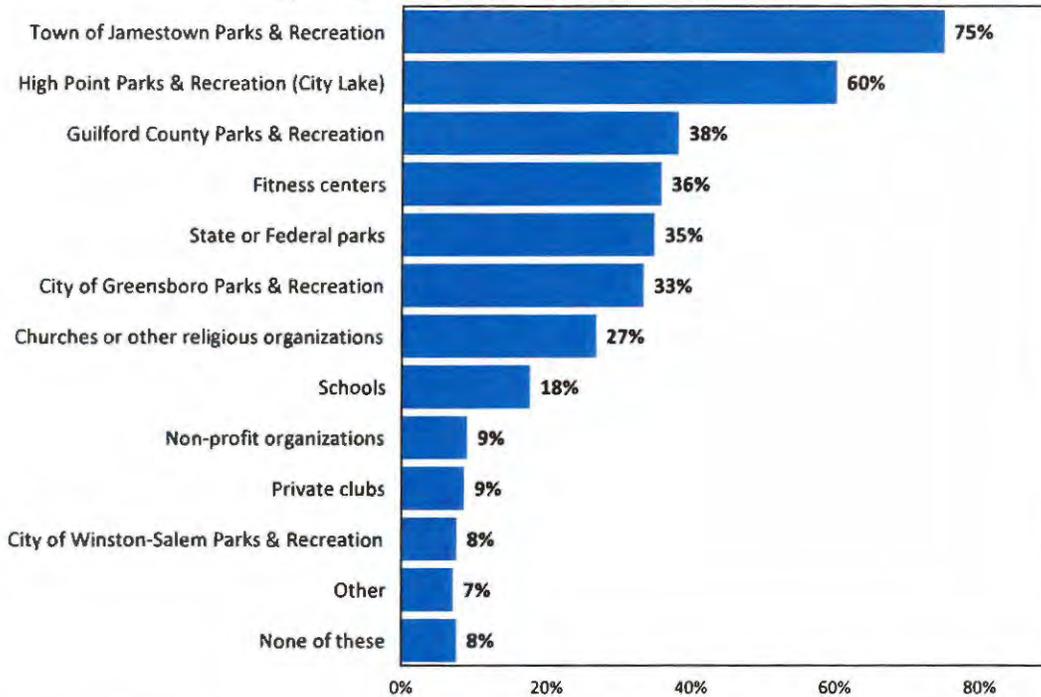


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Q14. Organizations Respondent Households Use For Parks And Facilities

by percentage of respondents (multiple choices could be made)



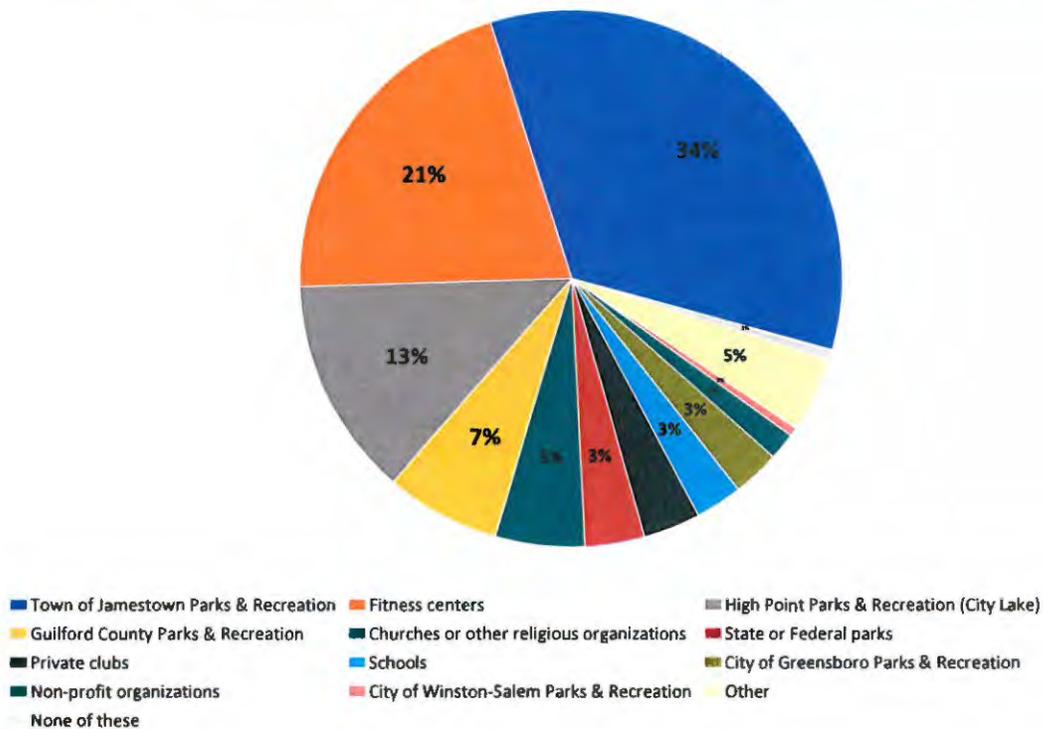
Source: ETC Institute (2019)



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Q14a. Organizations Households Use Most For Parks and Facilities

by percentage of respondents



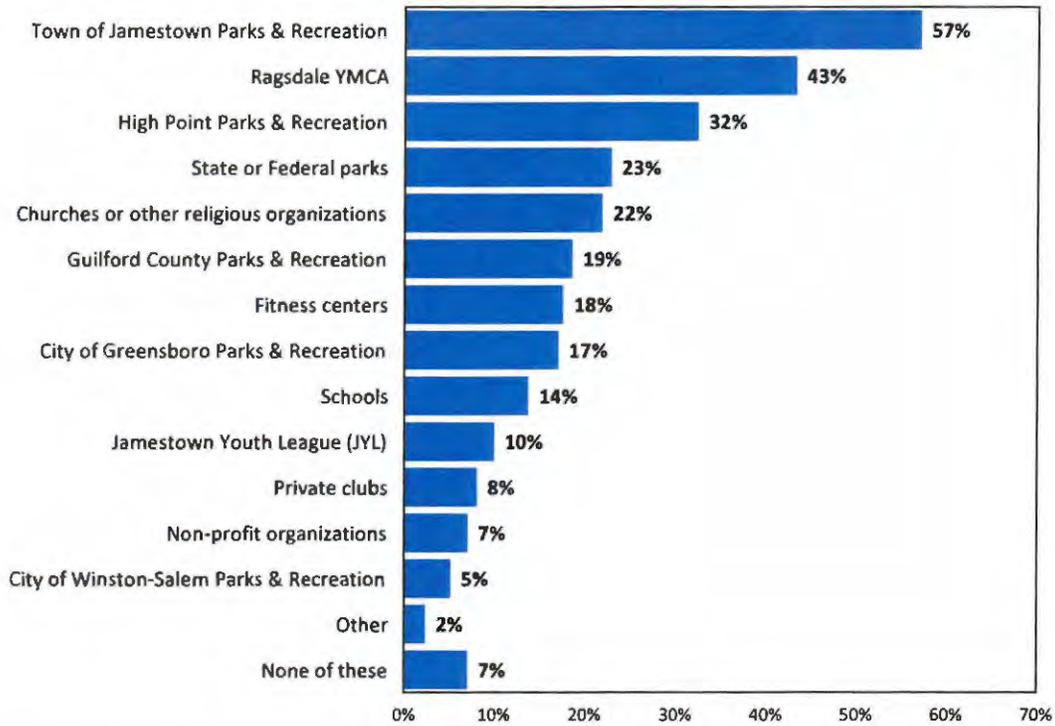
Source: ETC Institute (2019)



Page 24

Q15. Organizations Respondent Households Use For Programs

by percentage of respondents (multiple choices could be made)



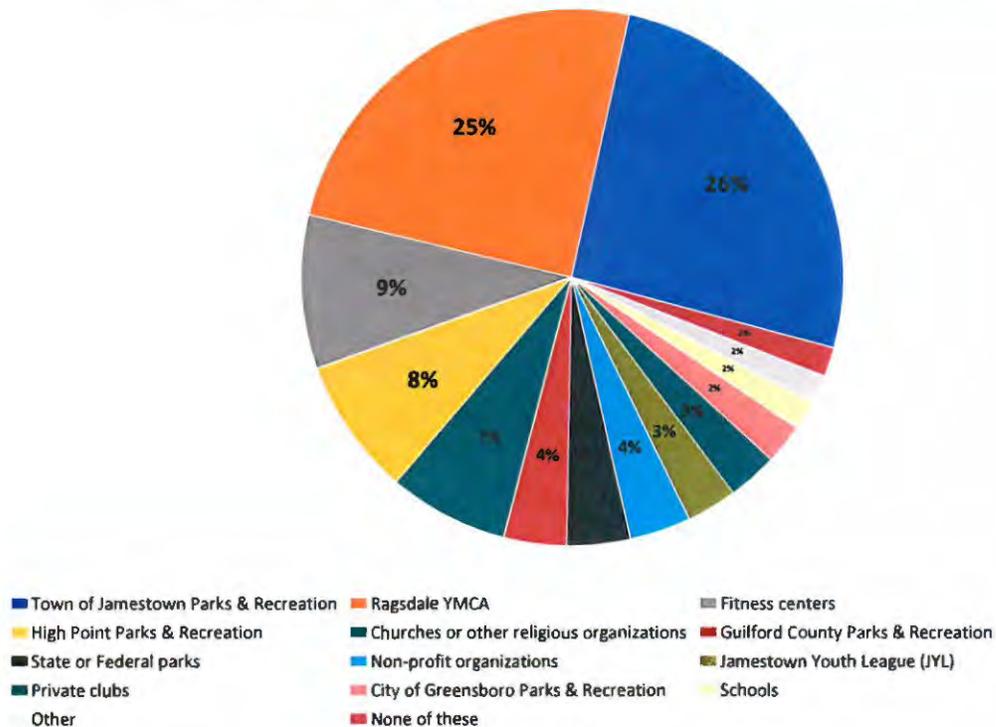
Source: ETC Institute (2019)



Page 26

Q15a. Organizations Households Use Most For Programs

by percentage of respondents



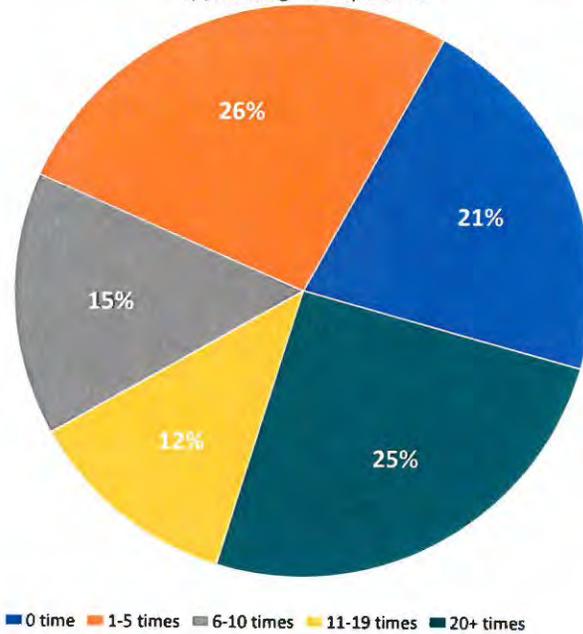
Source: ETC Institute (2019)



Page 26

Q16. Within the past 12 months, approximately how many times have you or members of your household used any Town of Jamestown Parks and Facilities to achieve personal health outcomes?

by percentage of respondents

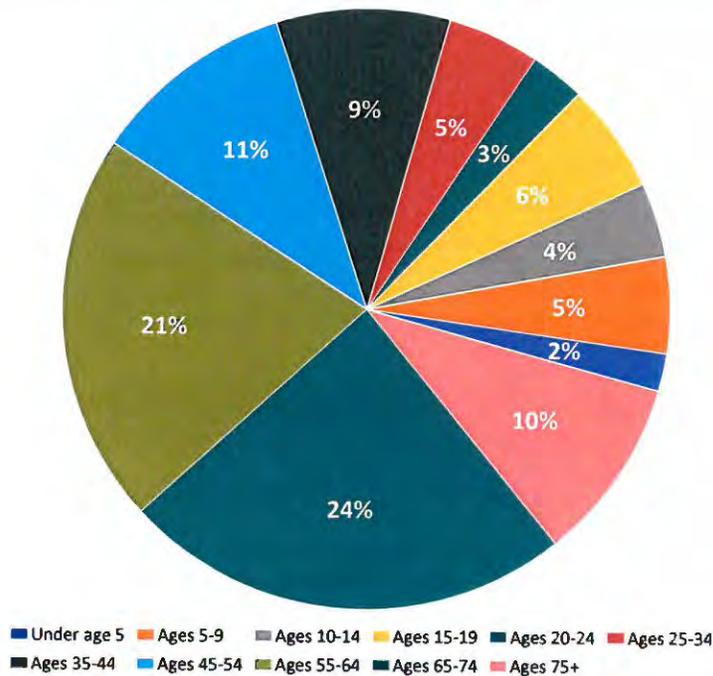


Source: ETC Institute (2019)



Q17. Demographics: Ages of People in Household

by percentage of household occupants



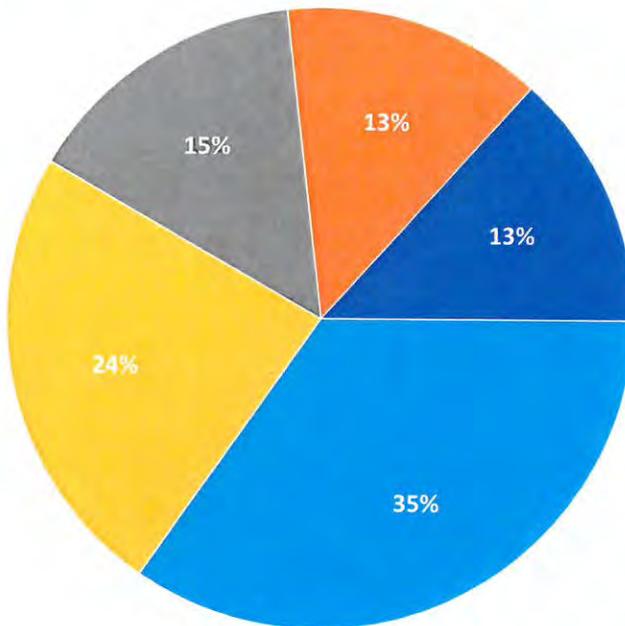
Source: ETC Institute (2019)



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Q18. Demographics: What is your age?

by percentage of respondents



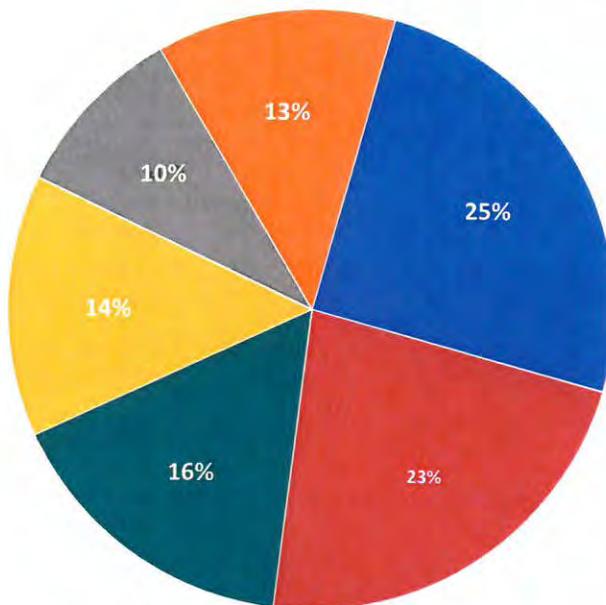
■ 18-34 ■ 35-44 ■ 45-54 ■ 55-64 ■ 65+

Source: ETC Institute (2019)



Q19. Demographics: Approximately how many years have you lived in the Town of Jamestown?

by percentage of respondents



■ 0-5 ■ 6-10 ■ 11-15 ■ 16-20 ■ 21-30 ■ 31+

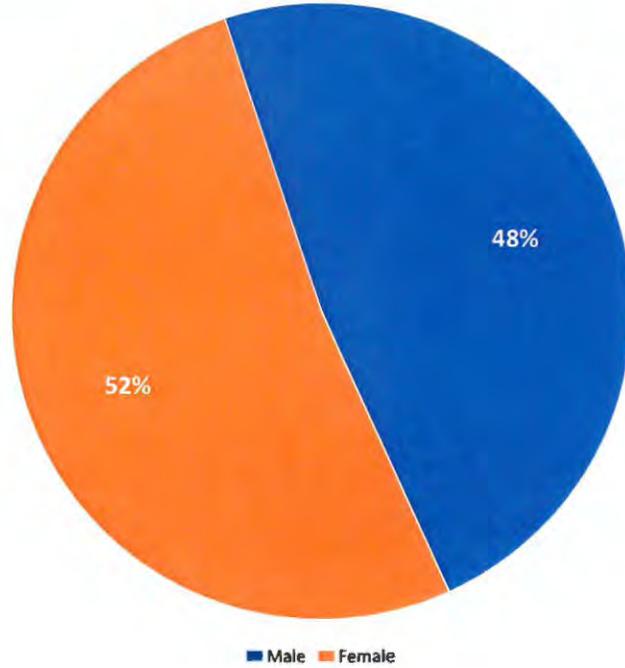
Source: ETC Institute (2019)



16/1

Q20. Demographics: What is your gender?

by percentage of respondents



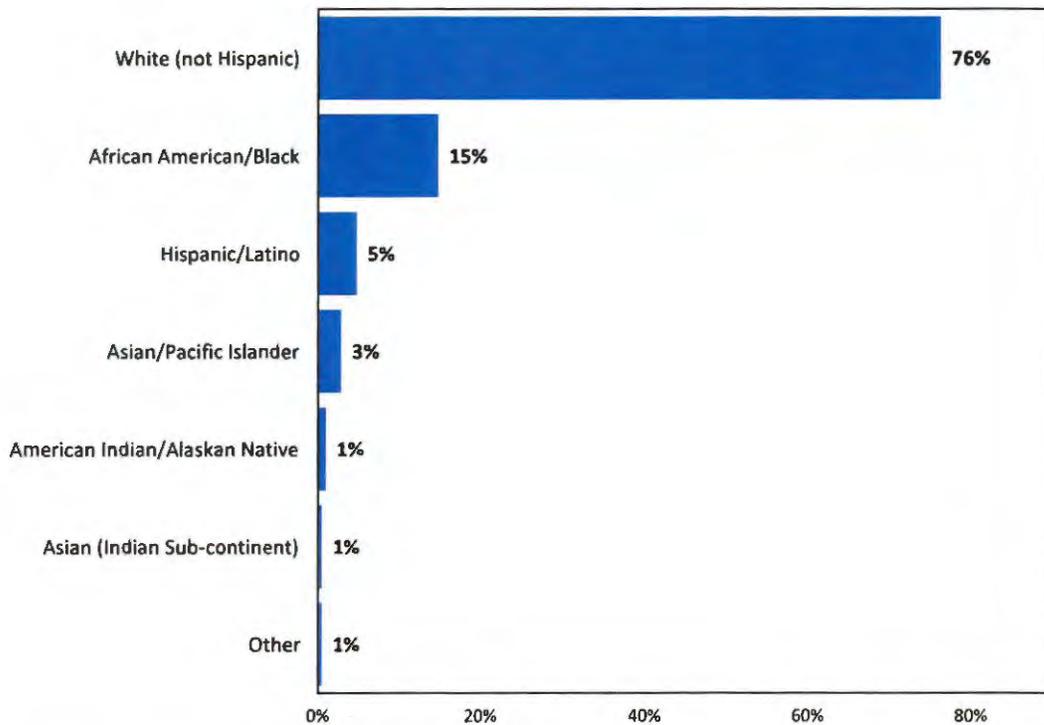
Source: ETC Institute (2019)



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Q21. Demographics: Race/Ethnicity

by percentage of respondents (multiple choices could be made)



Source: ETC Institute (2019)



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Section 2

Importance-Satisfaction Analysis

Priority Investment Rating Town of Jamestown, NC

The **Priority Investment Rating (PIR)** was developed by ETC Institute to provide governments with an objective tool for evaluating the priority that should be placed on parks and recreation investments. The Priority Investment Rating was developed by ETC Institute to identify the facilities and programs residents think should receive the highest priority for investment. The priority investment rating reflects the importance residents place on items (sum of top 4 choices) and the unmet needs (needs that are only being partly or not met) for each facility/program relative to the facility/program that rated the highest overall. Since decisions related to future investments should consider both the level of unmet need and the importance of facilities and programs, the PIR weights each of these components equally.

The PIR reflects the sum of the Unmet Needs Rating and the Importance Rating as shown in the equation below:

$$\text{PIR} = \text{UNR} + \text{IR}$$

For example, suppose the Unmet Needs Rating for playgrounds is 26.5 (out of 100) and the Importance Rating for playgrounds is 52 (out of 100), the Priority Investment Rating for playgrounds would be 78.5 (out of 200).

How to Analyze the Charts:

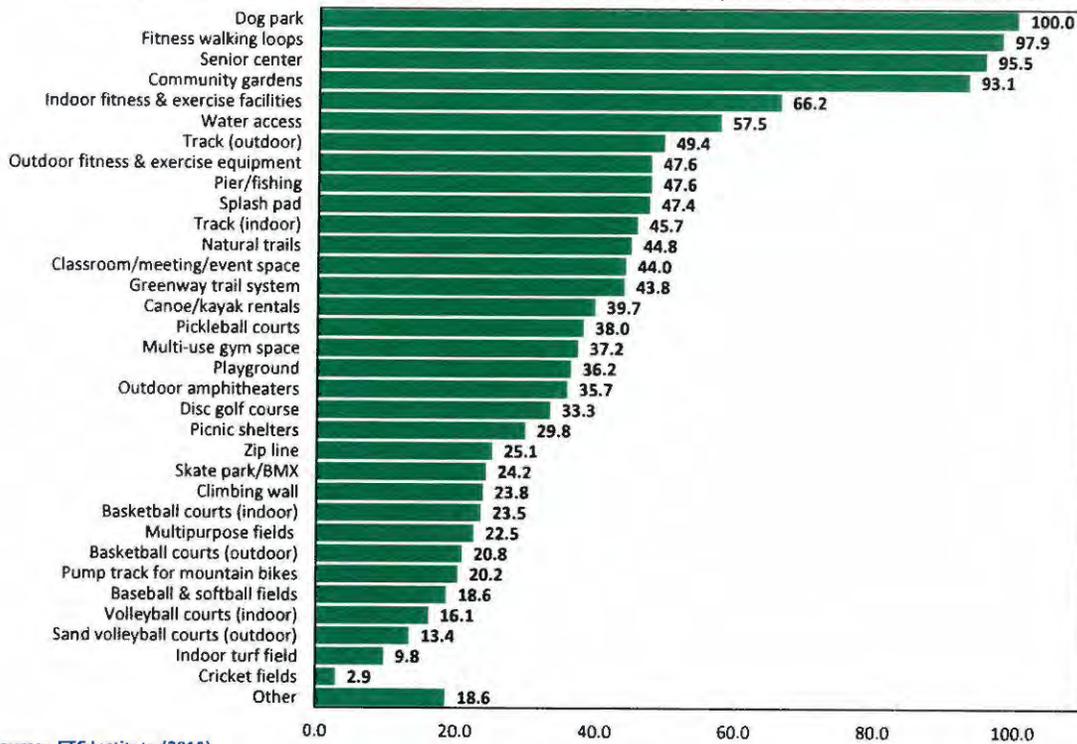
- **High Priority Areas** are those with a PIR of at least 100. A rating of 100 or above generally indicates there is a relatively high level of unmet need and residents generally think it is important to fund improvements in these areas. Improvements in this area are likely to have a positive impact on the greatest number of households.
- **Medium Priority Areas** are those with a PIR of 50-99. A rating in this range generally indicates there is a medium to high level of unmet need or a significant percentage of residents generally think it is important to fund improvements in these areas.
- **Low Priority Areas** are those with a PIR below 50. A rating in this range generally indicates there is a relatively low level of unmet need and residents do not think it is important to fund improvements in these areas. Improvements may be warranted if the needs of very specialized populations are being targeted.

The following pages show the Unmet Needs Rating, Importance Rating, and Priority Investment Rating for facilities and programs.

Unmet Needs Rating for Recreation Facilities/Amenities

the rating for the item with the most unmet need=100

the rating of all other items reflects the relative amount of unmet need for each item compared to the item with the most unmet need



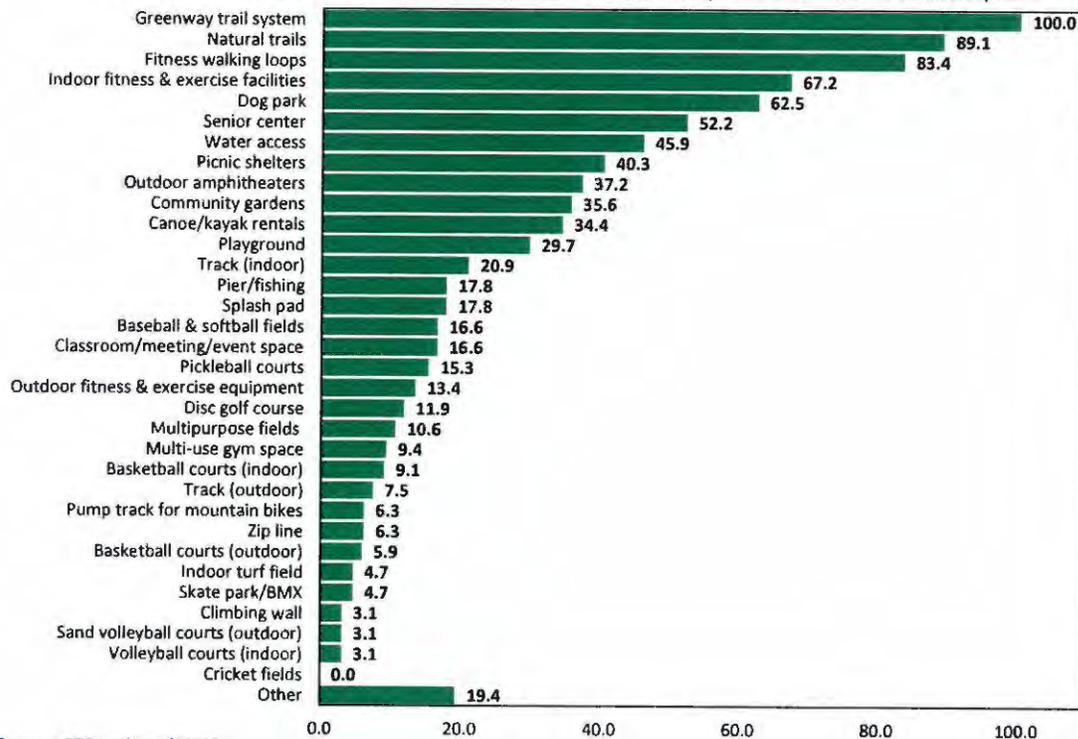
Source: ETC Institute (2019)



Importance Rating for Recreation Amenities/Facilities

the rating for the item rated as the most important=100

the rating of all other items reflects the relative level of importance for each item compared to the item rated as the most important

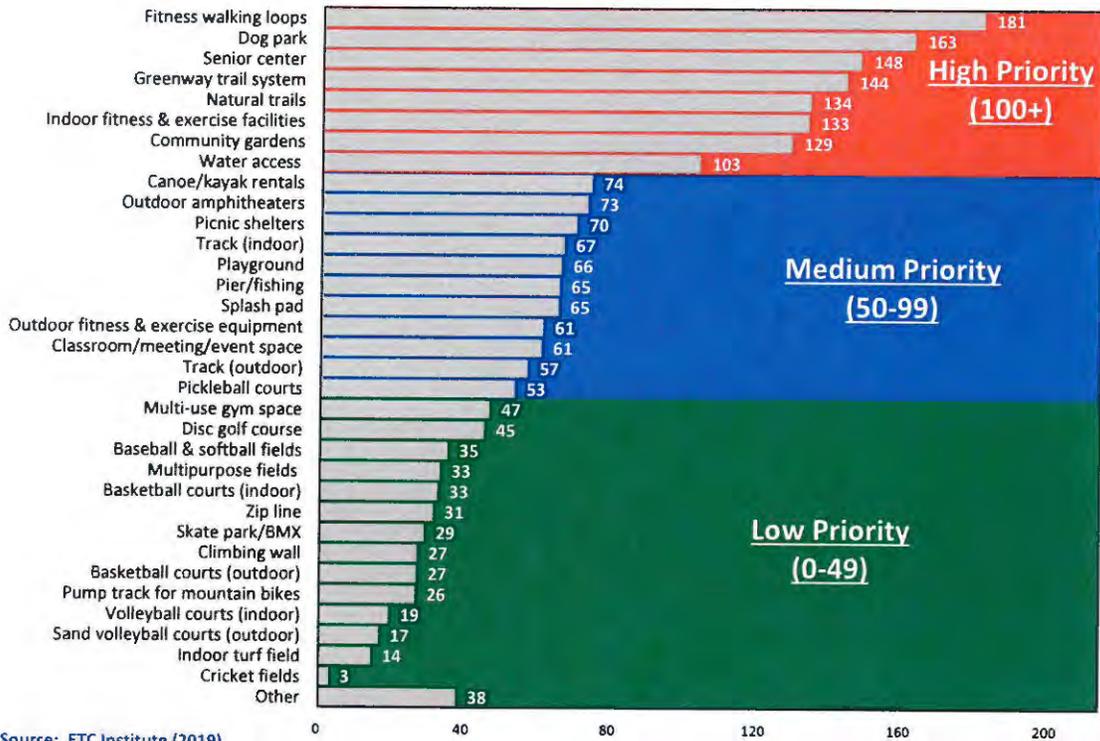


Source: ETC Institute (2019)



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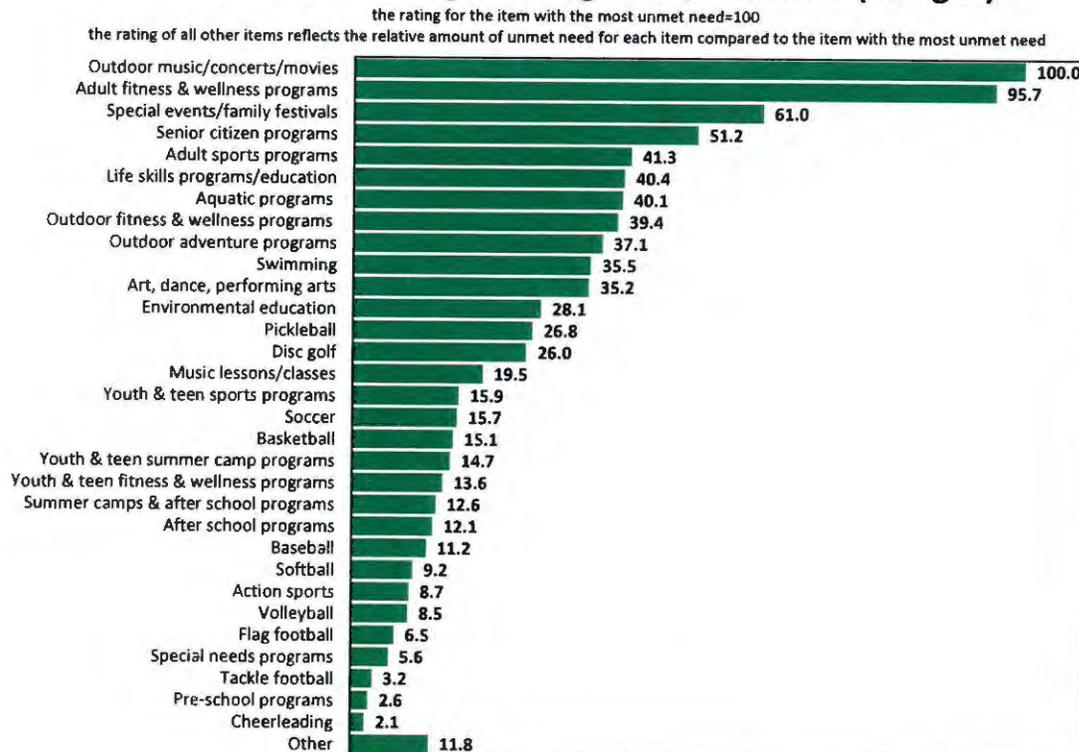
Top Priorities for Investment for Facilities/Amenities Based on the Priority Investment Rating



Source: ETC Institute (2019)



Unmet Needs Rating for Programs /Activities (all ages)



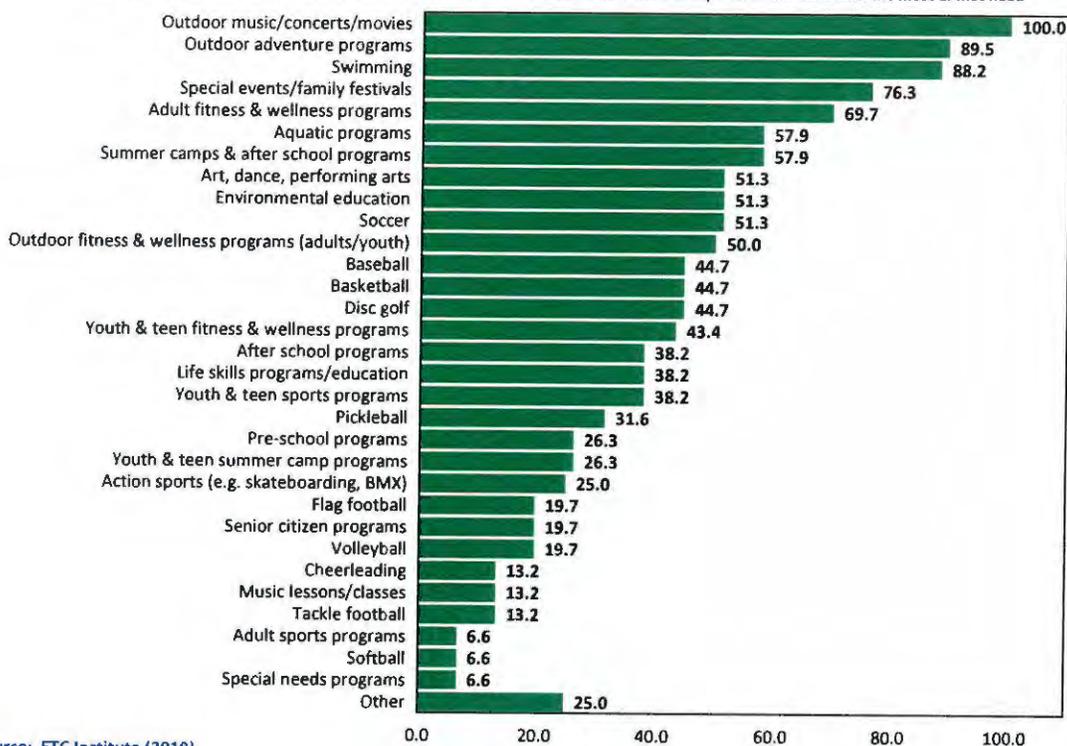
Source: ETC Institute (2019)



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Importance Rating for Programs /Activities (under 18)

the rating for the item with the most unmet need=100
 the rating of all other items reflects the relative amount of unmet need for each item compared to the item with the most unmet need

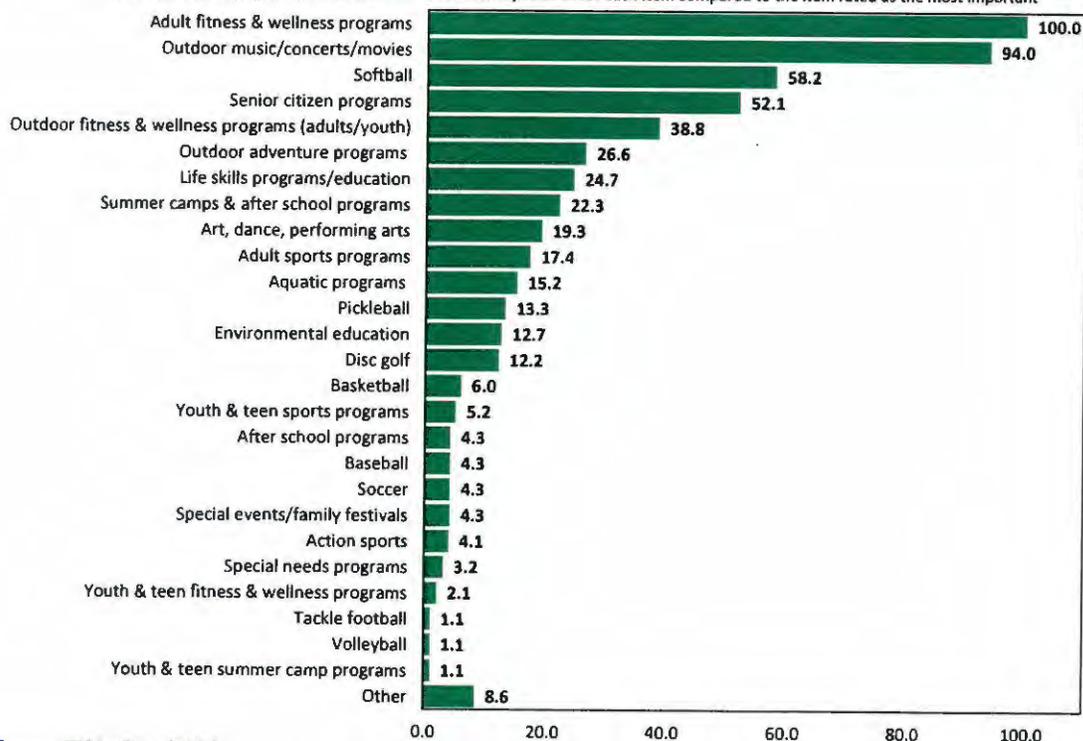


Source: ETC Institute (2019)



Importance Rating for Programs/Activites (18+)

the rating for the item rated as the most important=100
 the rating of all other items reflects the relative level of importance for each item compared to the item rated as the most important

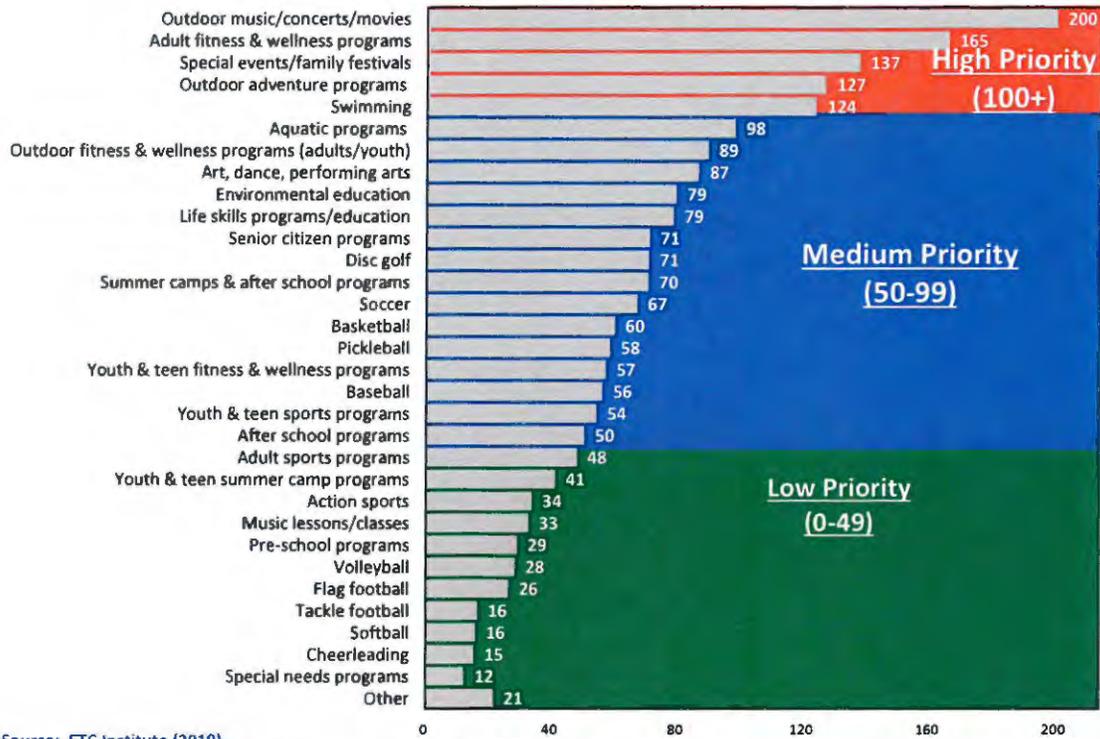


Source: ETC Institute (2019)



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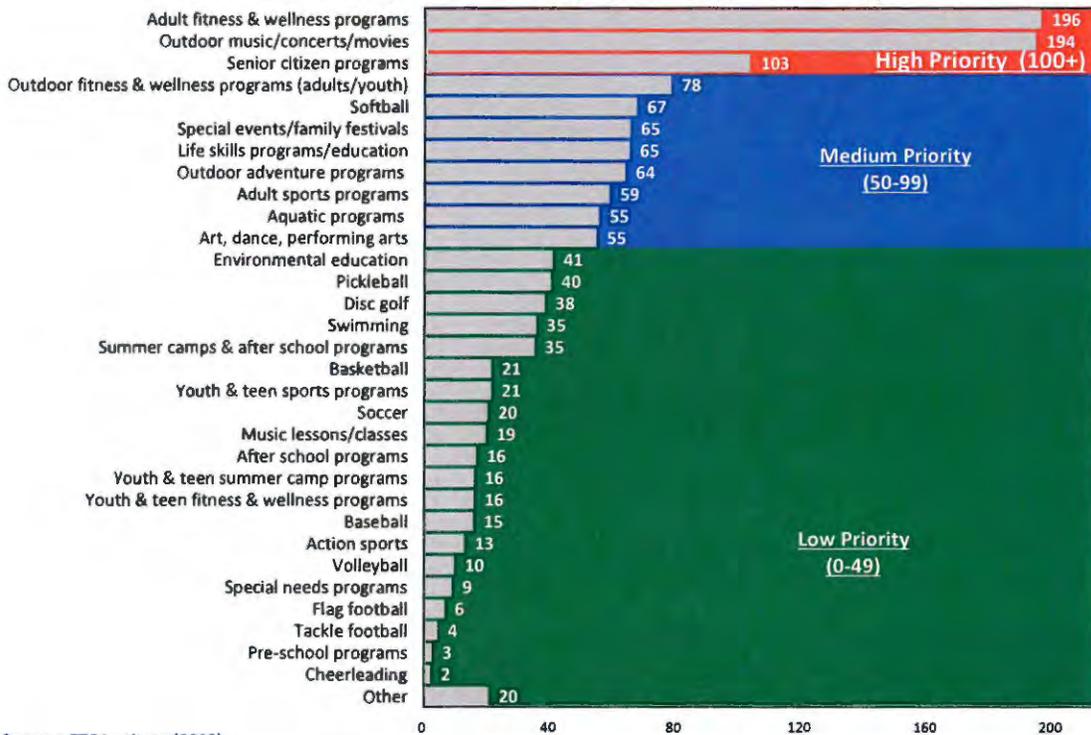
Top Priorities for Investment for Programs/Activites (under 18) Based on the Priority Investment Rating



Source: ETC Institute (2019)



Top Priorities for Investment for Programs/Activites (18+) Based on the Priority Investment Rating



Source: ETC Institute (2019)



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Section 3

Benchmarking Data



Benchmarking Summary Report

Town of Jamestown, NC

Overview

ETC Institute's *DirectionFinder* program was originally developed in 1999 to help community leaders across the United States use statistically valid community survey data as a tool for making better decisions. Since November of 1999, the survey has been administered in more than 230 cities in 43 states. Most participating cities conduct the survey on an annual or biennial basis.

This report contains benchmarking data from three sources: (1) a national survey that was administered by ETC Institute during the fall of 2014 to a random sample of more than 4,000 residents across the United States, (2) a regional survey administered to over 450 residents living in the Southwest Region of the United States during the fall of 2014. The Southwest includes residents living in the following states: Texas, Oklahoma, Arizona, and New Mexico.

The charts on the following pages show how the overall results for Schertz compare to the United States national and regional averages based on the results of the 2014 survey that was administered by ETC institute to a random sample of over 4,000 residents across the United States, and the regional survey administered to over 450 residents living in the Southwest Region of the United States. Schertz's results are shown in blue, the Southwest Region averages are shown in red, and the National averages are shown in yellow.

Benchmarking for the Town of Jamestown		
	Town of Jamestown 2019	National Average
Ways respondents learn about recreation programs and activities		
Word of mouth	44%	42%
Social media (e.g. Facebook, Twitter, Instagram)	41%	11%
Town of Jamestown website	40%	30%
Town of Jamestown newsletter	24%	24%
Newspaper	23%	34%
Direct email	11%	11%
Conversation with staff	8%	9%
Organizations used for parks and recreation		
Town of Jamestown Parks & Recreation	75%	44%
State or Federal parks	35%	37%
Churches or other religious organizations	27%	27%
Schools	18%	24%
Private clubs	9%	20%

Benchmarking for the Town of Jamestown		
	Town of Jamestown 2019	National Average
Parks and recreation facilities that respondent households have a need for		
Greenway trail system	69%	54%
Natural trails	66%	54%
Picnic shelters	54%	49%
Indoor fitness & exercise facilities	48%	47%
Outdoor amphitheaters	46%	32%
Water access	46%	48%
Community gardens	41%	31%
Playground	40%	41%
Dog park	36%	30%
Pier/fishing	34%	30%
Senior center	34%	24%
Classroom/meeting/event space	28%	33%
Track (indoor)	21%	39%
Multipurpose fields (e.g. football, soccer, lacrosse)	20%	21%
Multi-use gym space	18%	29%
Splash pad	16%	25%
Basketball courts (outdoor)	13%	20%
Disc golf course	13%	13%
Baseball & softball fields	12%	19%
Basketball courts (indoor)	10%	20%
Skate park/BMX	10%	11%
Volleyball courts (indoor)	7%	20%
Sand volleyball courts (outdoor)	6%	16%
Cricket fields	1%	4%

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Benchmarking for the Town of Jamestown		
	Town of Jamestown 2019	National Average
Most important parks and recreation facilities		
Greenway trail system	32%	21%
Natural trails	29%	20%
Indoor fitness & exercise facilities	22%	20%
Dog park	20%	15%
Senior center	17%	10%
Water access	15%	22%
Picnic shelters	13%	14%
Outdoor amphitheaters	12%	8%
Community gardens	11%	9%
Playground	10%	18%
Track (indoor)	7%	15%
Pier/fishing	6%	11%
Splash pad	6%	8%
Baseball & softball fields	5%	6%
Classroom/meeting/event space	5%	8%
Disc golf course	4%	3%
Multipurpose fields (e.g. football, soccer, lacrosse)	3%	7%
Multi-use gym space	3%	10%
Basketball courts (indoor)	3%	4%
Basketball courts (outdoor)	2%	4%
Skate park/BMX	2%	2%
Sand volleyball courts (outdoor)	1%	2%
Volleyball courts (indoor)	1%	4%
Cricket fields	0%	1%

Benchmarking for the Town of Jamestown		
	Town of Jamestown 2019	National Average
Reasons preventing the use of parks and recreation facilities and programs more often		
I do not know what is being offered	25%	34%
Not enough time	23%	33%
Program or facility not offered	16%	19%
Lack of parking	8%	8%
Lack of disabled access	2%	3%
Poor customer service by staff	2%	4%
Cost of participation	2%	16%
Safety at facilities	2%	9%
Lack of maintenance	1%	10%
Inconvenient hours of operation	1%	10%
Facilities are too far from home	1%	14%

Section 4 Tabular Data

Town of Jamestown Parks and Recreation Needs Assessment Survey Results

Q1. Please indicate if you have a need for each of the following recreation FACILITIES or AMENITIES by circling either "Yes" or "No."

(N=210)

	Yes	No
Q1-1. Baseball & softball fields	12.4%	87.6%
Q1-2. Basketball courts (indoor)	10.0%	90.0%
Q1-3. Basketball courts (outdoor)	13.3%	86.7%
Q1-4. Canoe/kayak rentals	38.6%	61.4%
Q1-5. Classroom/meeting/event space	27.6%	72.4%
Q1-6. Climbing wall	7.6%	92.4%
Q1-7. Community gardens	41.4%	58.6%
Q1-8. Cricket fields	1.4%	98.6%
Q1-9. Disc golf course	13.3%	86.7%
Q1-10. Dog park	36.2%	63.8%
Q1-11. Fitness walking loops	66.2%	33.8%
Q1-12. Greenway trail system	68.6%	31.4%
Q1-13. Indoor turf field	5.2%	94.8%
Q1-14. Indoor fitness & exercise facilities	47.6%	52.4%
Q1-15. Multipurpose fields (e.g. football, soccer, lacrosse)	20.0%	80.0%
Q1-16. Multi-use gym space (e.g. basketball, volleyball)	18.1%	81.9%
Q1-17. Natural trails	66.2%	33.8%
Q1-18. Outdoor amphitheaters	46.2%	53.8%
Q1-19. Outdoor fitness & exercise equipment	19.0%	81.0%
Q1-20. Pickleball courts	13.3%	86.7%

Q1. Please indicate if you have a need for each of the following recreation FACILITIES or AMENITIES, by circling either "Yes" or "No."

	Yes	No
Q1-21. Picnic shelters	54.3%	45.7%
Q1-22. Pier/fishing	34.3%	65.7%
Q1-23. Playground	39.5%	60.5%
Q1-24. Pump track for mountain bikes	8.6%	91.4%
Q1-25. Sand volleyball courts (outdoor)	5.7%	94.3%
Q1-26. Senior center	34.3%	65.7%
Q1-27. Skate park/BMX	9.5%	90.5%
Q1-28. Splash pad	15.7%	84.3%
Q1-29. Track (indoor)	20.5%	79.5%
Q1-30. Track (outdoor)	20.0%	80.0%
Q1-31. Volleyball courts (indoor)	6.7%	93.3%
Q1-32. Water access (e.g. boating, kayaking, canoeing)	45.7%	54.3%
Q1-33. Zip line	9.0%	91.0%
Q1-34. Other	8.1%	91.9%

Q1. If "yes," how well are your needs being met?

(N=197)

	Fully met	Mostly met	Partly met	Not met
Q1-1. Baseball & softball fields	12.0%	40.0%	48.0%	0.0%
Q1-2. Basketball courts (indoor)	5.0%	20.0%	45.0%	30.0%
Q1-3. Basketball courts (outdoor)	12.5%	37.5%	41.7%	8.3%
Q1-4. Canoe/kayak rentals	38.8%	28.4%	14.9%	17.9%
Q1-5. Classroom/meeting/event space	18.9%	30.2%	37.7%	13.2%
Q1-6. Climbing wall	0.0%	0.0%	0.0%	100.0%
Q1-7. Community gardens	7.7%	20.5%	32.1%	39.7%
Q1-8. Cricket fields	33.3%	0.0%	33.3%	33.3%
Q1-9. Disc golf course	12.0%	8.0%	16.0%	64.0%
Q1-10. Dog park	5.9%	5.9%	13.2%	75.0%
Q1-11. Fitness walking loops	24.0%	28.8%	35.2%	12.0%
Q1-12. Greenway trail system	51.6%	28.1%	14.1%	6.3%
Q1-13. Indoor turf field	20.0%	20.0%	0.0%	60.0%
Q1-14. Indoor fitness & exercise facilities	29.5%	26.1%	20.5%	23.9%
Q1-15. Multipurpose fields (e.g. football, soccer, lacrosse)	28.2%	35.9%	28.2%	7.7%
Q1-16. Multi-use gym space (e.g. basketball, volleyball)	31.4%	2.9%	34.3%	31.4%
Q1-17. Nature trails	42.4%	36.0%	18.4%	3.2%
Q1-18. Outdoor amphitheaters	41.6%	33.7%	13.5%	11.2%
Q1-19. Outdoor fitness & exercise equipment	8.6%	11.4%	28.6%	51.4%
Q1-20. Pickleball courts	8.7%	0.0%	26.1%	65.2%
Q1-21. Picnic shelters	49.5%	33.0%	11.7%	5.8%

Q1. If "yes," how well are your needs being met?

	Fully met	Mostly met	Partly met	Not met
Q1-22. Pier/fishing	26.2%	29.5%	24.6%	19.7%
Q1-23. Playground	36.0%	34.7%	21.3%	8.0%
Q1-24. Pump track for mountain bikes	12.5%	12.5%	18.8%	56.3%
Q1-25. Sand volleyball courts (outdoor)	16.7%	8.3%	33.3%	41.7%
Q1-26. Skator center	3.2%	7.9%	33.3%	55.6%
Q1-27. Skate park/BMX	12.5%	6.3%	12.5%	68.8%
Q1-28. Splash pad	3.7%	0.0%	11.1%	85.2%
Q1-29. Track (indoor)	18.4%	10.5%	21.1%	50.0%
Q1-30. Track (outdoor)	7.9%	13.2%	26.3%	52.6%
Q1-31. Volleyball courts (indoor)	23.1%	0.0%	15.4%	61.5%
Q1-32. Water access (e.g. boating, kayaking, canoeing)	34.1%	25.6%	26.8%	13.4%
Q1-33. Zip line	5.6%	5.6%	5.6%	83.3%
Q1-34. Other	26.7%	0.0%	0.0%	73.3%

Q1-34. Other

	Number	Percent
Q1-34. Other		
BIKE LANES	1	5.9%
BOCCI BALL COURT FOR SENIORS	1	5.9%
GOLF COURSE	2	11.8%
INDOOR PICKLEBALL COURTS	1	5.9%
LAKE SWIMMING	1	5.9%
MOUNTAIN BIKE TRAILS	2	11.8%
OUTDOOR ICE SKATING	1	5.9%
RAGSDALE YMCA	1	5.9%
SIDEWALK ACCESS CONNECTING TOWN TRAILS	1	5.9%
SOCCER FIELD	1	5.9%
STEP AEROBIC CLASSES	1	5.9%
TENNIS COURTS	2	11.8%
ULTIMATE FRISBEE	1	5.9%
YOGA STUDIO BIKE LANES AND SIDEWALKS	1	5.9%
Total	17	100.0%

Q2. Which FOUR of the FACILITIES or AMENITIES from the list in Question 1 are MOST IMPORTANT to your household?

Q2. Top choice	Number	Percent
Baseball & softball fields	5	2.4%
Canoe/kayak rentals	7	3.3%
Classroom/meeting/event space	4	1.9%
Community gardens	3	1.4%
Disc golf course	3	1.4%
Dog park	21	10.0%
Fitness walking loops	22	10.5%
Greenway trail system	22	10.5%
Indoor turf field	1	0.5%
Indoor fitness & exercise facilities	18	8.6%
Multipurpose fields (e.g. football, soccer, lacrosse)	2	1.0%
Multi-use gym space (e.g. basketball, volleyball)	1	0.5%
Natural trails	10	4.8%
Pickleball courts	2	1.0%
Picnic shelters	2	1.0%
Playground	4	1.9%
Pump track for mountain bikes	1	0.5%
Senior center	12	5.7%
Skate park/BMX	1	0.5%
Splash pad	4	1.9%
Track (indoor)	3	1.4%
Water access (e.g. boating, kayaking, canoeing)	4	1.9%
Other	9	4.3%
None chosen	49	23.2%
Total	210	100.0%

Q2. Which FOUR of the FACILITIES or AMENITIES from the list in Question 1 are MOST IMPORTANT to your household?

Q2. 2nd choice	Number	Percent
Baseball & softball fields	2	1.0%
Basketball courts (indoor)	1	0.5%
Basketball courts (outdoor)	3	1.4%
Canoe/kayak rentals	5	2.4%
Classroom/meeting/event space	4	1.9%
Climbing wall	2	1.0%
Community gardens	8	3.8%
Dog park	10	4.8%
Fitness walking loops	16	7.6%
Greenway trail system	22	10.5%
Indoor turf field	1	0.5%
Indoor fitness & exercise facilities	14	6.7%
Multipurpose fields (e.g. football, soccer, lacrosse)	1	0.5%
Multi-use gym space (e.g. basketball, volleyball)	1	0.5%
Natural trails	24	11.4%
Outdoor amphitheaters	5	2.4%
Outdoor fitness & exercise equipment	2	1.0%
Pickleball courts	2	1.0%
Picnic shelters	4	1.9%
Pier/fishing	4	1.9%
Playground	7	3.3%
Pump track for mountain bikes	2	1.0%
Senior center	6	2.9%
Skate park/BMX	1	0.5%
Track (indoor)	2	1.0%
Track (outdoor)	1	0.5%
Volleyball courts (indoor)	1	0.5%
Water access (e.g. boating, kayaking, canoeing)	3	1.4%
Zip line	1	0.5%
Other	3	1.4%
None chosen	52	24.8%
Total	210	100.0%

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Q2. Which FOUR of the FACILITIES or AMENITIES from the list in Question 1 are MOST IMPORTANT to your household?

Q2, 3rd choice	Number	Percent
Baseball & softball fields	1	0.5 %
Basketball courts (indoor)	3	1.4 %
Basketball courts (outdoor)	1	0.5 %
Canoe/kayak rentals	5	2.4 %
Classroom/meeting/event space	2	1.0 %
Community gardens	7	3.3 %
Disc golf course	3	1.4 %
Dog park	7	3.3 %
Fitness walking loops	9	4.3 %
Greenway trail system	17	8.1 %
Indoor turf field	1	0.5 %
Indoor fitness & exercise facilities	7	3.3 %
Multipurpose fields (e.g. football, soccer, lacrosse)	1	0.5 %
Multi-use gym space (e.g. basketball, volleyball)	2	1.0 %
Natural trails	18	7.1 %
Outdoor amphitheaters	13	6.2 %
Outdoor fitness & exercise equipment	3	1.4 %
Pickleball courts	4	1.9 %
Picnic shelters	9	4.3 %
Pier/fishing	1	0.5 %
Playground	4	1.9 %
Sand volleyball courts (outdoor)	1	0.5 %
Senior center	7	3.3 %
Splash pad	3	1.4 %
Track (indoor)	6	2.9 %
Track (outdoor)	3	1.4 %
Water access (e.g. boating, kayaking, canoeing)	13	6.2 %
Zip line	1	0.5 %
None chosen	61	29.0 %
Total	210	100.0 %

Q2. Which FOUR of the FACILITIES or AMENITIES from the list in Question 1 are MOST IMPORTANT to your household?

Q2, 4th choice	Number	Percent
Baseball & softball fields	3	1.4 %
Basketball courts (indoor)	2	1.0 %
Canoe/kayak rentals	6	2.9 %
Classroom/meeting/event space	1	0.5 %
Community gardens	6	2.9 %
Disc golf course	2	1.0 %
Dog park	4	1.9 %
Fitness walking loops	9	4.3 %
Greenway trail system	6	2.9 %
Indoor fitness & exercise facilities	6	2.9 %
Multipurpose fields (e.g. football, soccer, lacrosse)	3	1.4 %
Multi-use gym space (e.g. basketball, volleyball)	2	1.0 %
Natural trails	11	5.2 %
Outdoor amphitheaters	7	3.3 %
Outdoor fitness & exercise equipment	4	1.9 %
Pickleball courts	2	1.0 %
Picnic shelters	12	5.7 %
Pier/fishing	7	3.3 %
Playground	5	2.4 %
Pump track for mountain bikes	1	0.5 %
Sand volleyball courts (outdoor)	1	0.5 %
Senior center	10	4.8 %
Skate park/BMX	1	0.5 %
Splash pad	5	2.4 %
Track (indoor)	3	1.4 %
Track (outdoor)	1	0.5 %
Volleyball courts (indoor)	1	0.5 %
Water access (e.g. boating, kayaking, canoeing)	11	5.2 %
Zip line	2	1.0 %
Other	1	0.5 %
None chosen	75	35.7 %
Total	210	100.0 %

SUM OF TOP 4 CHOICES

Q2. Which FOUR of the FACILITIES or AMENITIES from the list in Question 1 are MOST IMPORTANT to your household? (top 4)

Q2. Sum of Top 4 Choices	Number	Percent
Baseball & softball fields	11	5.2%
Basketball courts (indoor)	6	2.9%
Basketball courts (outdoor)	4	1.9%
Canoe/kayak rentals	23	11.0%
Classroom/meeting/event space	11	5.2%
Climbing wall	2	1.0%
Community gardens	24	11.4%
Disc golf course	8	3.8%
Dog park	42	20.0%
Fitness walking loops	56	26.7%
Greenway trail system	67	31.9%
Indoor turf field	3	1.4%
Indoor fitness & exercise facilities	45	21.4%
Multipurpose fields (e.g. football, soccer, lacrosse)	7	3.3%
Multi-use gym space (e.g. basketball, volleyball)	6	2.9%
Natural trails	60	28.6%
Outdoor amphitheaters	25	11.9%
Outdoor fitness & exercise equipment	9	4.3%
Pickleball courts	10	4.8%
Picnic shelters	27	12.9%
Pier/fishing	12	5.7%
Playground	20	9.5%
Pump track for mountain bikes	4	1.9%
Sand volleyball courts (outdoor)	2	1.0%
Senior center	35	16.7%
Skate park/BMX	3	1.4%
Splash pad	12	5.7%
Track (indoor)	14	6.7%
Track (outdoor)	5	2.4%
Volleyball courts (indoor)	2	1.0%
Water access (e.g. boating, kayaking, canoeing)	31	14.8%
Zip line	4	1.9%
Other	13	6.2%
None chosen	49	23.3%
Total	652	

Q3. Please indicate if you have a desire to participate in each of the following recreation PROGRAMS or ACTIVITIES by circling either "Yes" or "No."

(N=210)

	Yes	No
Q3-1. Action sports (e.g. skateboarding, BMX)	3.8%	96.2%
Q3-2. Art, dance, performing arts	22.9%	77.1%
Q3-3. Adult fitness & wellness programs	64.3%	35.7%
Q3-4. Adult sports programs	24.8%	75.2%
Q3-5. After school programs	7.1%	92.9%
Q3-6. Aquatic programs (e.g. swim lessons, fitness)	22.4%	77.6%
Q3-7. Baseball	7.1%	92.9%
Q3-8. Basketball	9.5%	90.5%
Q3-9. Cheerleading	1.4%	98.6%
Q3-10. Disc golf	13.8%	86.2%
Q3-11. Life skills programs/education (e.g. cooking, budgeting)	23.8%	76.2%
Q3-12. Environmental education	20.0%	80.0%
Q3-13. Flag football	3.8%	96.2%
Q3-14. Tackle football	1.9%	98.1%
Q3-15. Music lessons/classes	11.4%	88.6%
Q3-16. Outdoor adventure programs (e.g. canoeing, camping)	27.6%	72.4%
Q3-17. Outdoor music/concerts/movies	60.5%	39.5%
Q3-18. Outdoor fitness & wellness programs (adults/youth)	35.2%	64.8%
Q3-19. Pickleball	12.9%	87.1%

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Q3. Please indicate if you have a desire to participate in each of the following recreation PROGRAMS or ACTIVITIES by circling either "Yes" or "No."

	Yes	No
Q3-20. Pre-school programs	2.9%	97.1%
Q3-21. Special needs programs	3.3%	96.7%
Q3-22. Senior citizen programs	35.7%	64.3%
Q3-23. Soccer	9.0%	91.0%
Q3-24. Softball	5.2%	94.8%
Q3-25. Special events/family festivals	46.2%	53.8%
Q3-26. Summer camps & after school programs	8.6%	91.4%
Q3-27. Swimming	24.8%	75.2%
Q3-28. Youth & teen fitness & wellness programs	7.6%	92.4%
Q3-29. Youth & teen sports programs	8.6%	91.4%
Q3-30. Youth & teen summer camp programs	8.6%	91.4%
Q3-31. Volleyball	4.8%	95.2%
Q3-32. Other	6.2%	93.8%

Q3. If "yes," how well are your needs being met?

(N=179)

	Fully met	Mostly met	Partly met	Not met
Q3-1. Action sports (e.g. skateboarding, BMX)	16.7%	0.0%	0.0%	83.3%
Q3-2. Art, dance, performing arts	7.5%	5.0%	32.5%	55.0%
Q3-3. Adult fitness & wellness programs	15.4%	18.3%	34.6%	31.7%
Q3-4. Adult sports programs	9.8%	7.3%	26.8%	56.1%
Q3-5. After school programs	8.3%	25.0%	25.0%	41.7%
Q3-6. Aquatic programs (e.g. swim lessons, fitness)	28.6%	11.9%	21.4%	38.1%
Q3-7. Baseball	30.8%	38.5%	30.8%	0.0%
Q3-8. Basketball	30.0%	30.0%	30.0%	10.0%
Q3-9. Cheerleading	33.3%	0.0%	33.3%	33.3%
Q3-10. Disc golf	0.0%	4.3%	17.4%	78.3%
Q3-11. Life skills programs/education (e.g. cooking, budgeting)	4.7%	7.0%	25.6%	62.8%
Q3-12. Environmental education	2.9%	8.8%	38.2%	50.0%
Q3-13. Flag football	50.0%	0.0%	25.0%	25.0%
Q3-14. Tackle football	50.0%	0.0%	25.0%	25.0%
Q3-15. Music lessons/classes	10.0%	5.0%	25.0%	60.0%
Q3-16. Outdoor adventure programs (e.g. canoeing, camping)	2.3%	25.0%	40.9%	31.8%
Q3-17. Outdoor music/concerts/movies	28.4%	37.3%	27.5%	6.9%
Q3-18. Outdoor fitness & wellness programs (adults/youth)	6.6%	16.4%	50.8%	26.2%
Q3-19. Pickleball	8.7%	8.7%	8.7%	73.9%
Q3-20. Pre-school programs	0.0%	20.0%	60.0%	20.0%

Q3. If "yes," how well are your needs being met?

	Fully met	Mostly met	Partly met	Not met
Q3-21. Special needs programs	50.0%	25.0%	25.0%	0.0%
Q3-22. Senior citizen programs	9.3%	7.4%	37.0%	46.3%
Q3-23. Soccer	35.3%	35.3%	23.5%	5.9%
Q3-24. Softball	0.0%	33.3%	22.2%	44.4%
Q3-25. Special events/family festivals	14.8%	29.6%	42.0%	13.6%
Q3-26. Summer camps & after school programs	14.3%	28.6%	35.7%	21.4%
Q3-27. Swimming	25.6%	16.3%	37.2%	20.9%
Q3-28. Youth & teen fitness & wellness programs	21.4%	7.1%	21.4%	50.0%
Q3-29. Youth & teen sports programs	25.0%	31.3%	18.8%	25.0%
Q3-30. Youth & teen summer camp programs	12.5%	25.0%	25.0%	37.5%
Q3-31. Volleyball	11.1%	11.1%	22.2%	55.6%
Q3-32. Other	25.0%	0.0%	16.7%	58.3%

Q3-32. Other

	Number	Percent
Q3-32. Other		
ADULT EDUCATION PROGRAMS, COOKING, ETC.	1	7.7%
ADULT SR PROGRAMS	1	7.7%
BIKE LANES ON ROADS	1	7.7%
CHRISTMAS PARADE	1	7.7%
GOLF	1	7.7%
LAKE SWIMMING	1	7.7%
MOUNTAIN BIKE TRAILS	1	7.7%
OUTDOOR ICE SKATING	1	7.7%
PICKLEBALL TOURNAMENT	1	7.7%
SENIOR GAMES/HORSE SHOES	1	7.7%
TENNIS	2	15.4%
YOGA	1	7.7%
Total	13	100.0%

Q4. Which FOUR of the PROGRAMS listed in Question 3 do you think are MOST IMPORTANT to YOUTH (under age 18) in your household?

	Number	Percent
Q4. Top choice		
Action sports (e.g. skateboarding, BMX)	3	1.4%
Art, dance, performing arts	5	2.4%
Adult fitness & wellness programs	4	1.9%
Aquatic programs (e.g. swim lessons, fitness)	2	1.0%
Baseball	5	2.4%
Basketball	1	0.5%
Disc golf	3	1.4%
Life skills programs/education (e.g. cooking, budgeting)	2	1.0%
Environmental education	5	2.4%
Tackle football	1	0.5%
Outdoor adventure programs (e.g. canoeing, camping)	4	1.9%
Outdoor music/concerts/movies	3	1.4%
Outdoor fitness & wellness programs (adults/youth)	3	1.4%
Pickleball	1	0.5%
Soccer	4	1.9%
Special events/family festivals	2	1.0%
Summer camps & after school programs	2	1.0%
Swimming	2	1.0%
Youth & teen sports programs	1	0.5%
Youth & teen summer camp programs	2	1.0%
Volleyball	1	0.5%
Other	1	0.5%
No youth in household	47	22.4%
None chosen	106	50.5%
Total	210	100.0%

Q4. Which FOUR of the PROGRAMS listed in Question 3 do you think are MOST IMPORTANT to YOUTH (under age 18) in your household?

Q4_2nd choice	Number	Percent
Art, dance, performing arts	1	0.5 %
Adult fitness & wellness programs	2	1.0 %
After school programs	4	1.9 %
Aquatic programs (e.g. swim lessons, fitness)	1	0.5 %
Baseball	1	0.5 %
Basketball	4	1.9 %
Cheerleading	2	1.0 %
Disc golf	2	1.0 %
Life skills programs/education (e.g. cooking, budgeting)	1	0.5 %
Environmental education	1	0.5 %
Flag football	1	0.5 %
Outdoor adventure programs (e.g. canoeing, camping)	2	1.0 %
Outdoor music/concerts/movies	8	3.8 %
Outdoor fitness & wellness programs (adults/youth)	3	1.4 %
Pickleball	1	0.5 %
Pre-school programs	1	0.5 %
Special needs programs	1	0.5 %
Soccer	2	1.0 %
Special events/family festivals	5	2.4 %
Summer camps & after school programs	3	1.4 %
Swimming	4	1.9 %
Youth & teen fitness & wellness programs	1	0.5 %
Youth & teen sports programs	1	0.5 %
Youth & teen summer camp programs	2	1.0 %
None chosen	156	74.2 %
Total	210	100.0 %

Q4. Which FOUR of the PROGRAMS listed in Question 3 do you think are MOST IMPORTANT to YOUTH (under age 18) in your household?

Q4_3rd choice	Number	Percent
Action sports (e.g. skateboarding, BMX)	1	0.5 %
Art, dance, performing arts	1	0.5 %
Adult fitness & wellness programs	2	1.0 %
Aquatic programs (e.g. swim lessons, fitness)	4	1.9 %
Basketball	1	0.5 %
Life skills programs/education (e.g. cooking, budgeting)	3	1.4 %
Environmental education	2	1.0 %
Flag football	2	1.0 %
Music lessons/classes	1	0.5 %
Outdoor adventure programs (e.g. canoeing, camping)	6	2.9 %
Outdoor music/concerts/movies	3	1.4 %
Outdoor fitness & wellness programs (adults/youth)	2	1.0 %
Pickleball	3	1.4 %
Pre-school programs	1	0.5 %
Senior citizen programs	2	1.0 %
Soccer	1	0.5 %
Special events/family festivals	1	0.5 %
Summer camps & after school programs	2	1.0 %
Swimming	4	1.9 %
Youth & teen fitness & wellness programs	3	1.4 %
Youth & teen sports programs	1	0.5 %
Volleyball	1	0.5 %
Other	3	1.4 %
None chosen	160	76.2 %
Total	210	100.0 %

Q4. Which FOUR of the PROGRAMS listed in Question 3 do you think are MOST IMPORTANT to YOUTH (under age 18) in your household?

Q4. 4th choice	Number	Percent
Art, dance, performing arts	1	0.5%
Adult fitness & wellness programs	3	1.4%
Adult sports programs	1	0.5%
After school programs	2	1.0%
Aquatic programs (e.g. swim lessons, fitness)	2	1.0%
Baseball	1	0.5%
Basketball	4	1.9%
Disc golf	2	1.0%
Tackle football	1	0.5%
Music lessons/classes	1	0.5%
Outdoor adventure programs (e.g. canoeing, camping)	2	1.0%
Outdoor music/concerts/movies	2	1.0%
Pre-school programs	2	1.0%
Senior citizen programs	1	0.5%
Soccer	1	0.5%
Softball	1	0.5%
Special events/family festivals	4	1.9%
Summer camps & after school programs	2	1.0%
Swimming	4	1.9%
Youth & teen fitness & wellness programs	3	1.4%
Youth & teen sports programs	3	1.4%
Volleyball	1	0.5%
None chosen	169	80.5%
Total	210	100.0%

SUM OF TOP 4 CHOICES
Q4. Which FOUR of the PROGRAMS listed in Question 3 do you think are MOST IMPORTANT to YOUTH (under age 18) in your household? (top 4)

Q4. Sum of Top 4 Choices	Number	Percent
Action sports (e.g. skateboarding, BMX)	4	1.9%
Art, dance, performing arts	8	3.8%
Adult fitness & wellness programs	11	5.2%
Adult sports programs	1	0.5%
After school programs	6	2.9%
Aquatic programs (e.g. swim lessons, fitness)	9	4.3%
Baseball	7	3.3%
Basketball	7	3.3%
Cherleading	2	1.0%
Disc golf	7	3.3%
Life skills programs/education (e.g. cooking, budgeting)	6	2.9%
Environmental education	8	3.8%
Flag football	3	1.4%
Tackle football	2	1.0%
Music lessons/classes	2	1.0%
Outdoor adventure programs (e.g. canoeing, camping)	14	6.7%
Outdoor music/concerts/movies	16	7.6%
Outdoor fitness & wellness programs (adults/youth)	8	3.8%
Pickleball	5	2.4%
Pre-school programs	4	1.9%
Special needs programs	1	0.5%
Senior citizen programs	3	1.4%
Soccer	8	3.8%
Softball	1	0.5%
Special events/family festivals	12	5.7%
Summer camps & after school programs	9	4.3%
Swimming	14	6.7%
Youth & teen fitness & wellness programs	7	3.3%
Youth & teen sports programs	6	2.9%
Youth & teen summer camp programs	4	1.9%
Volleyball	3	1.4%
Other	4	1.9%
No youth in household	47	22.4%
None chosen	106	50.5%
Total	355	

Q5. Which FOUR of the PROGRAMS listed in Question 3 do you think are MOST IMPORTANT to ADULT (age 18 and above) members of your household?

Q5. Top choice	Number	Percent
Action sports (e.g. skateboarding, BMX)	3	1.4%
Art, dance, performing arts	8	3.8%
Adult fitness & wellness programs	60	28.6%
Adult sports programs	4	1.9%
After school programs	2	1.0%
Aquatic programs (e.g. swim lessons, fitness)	4	1.9%
Baseball	2	1.0%
Disc golf	4	1.9%
Life skills programs/education (e.g. cooking, budgeting)	5	2.4%
Environmental education	1	0.5%
Tackle football	1	0.5%
Outdoor adventure programs (e.g. canoeing, camping)	6	2.9%
Outdoor music/concerts/movies	15	7.1%
Outdoor fitness & wellness programs (adults/youth)	6	2.9%
Pickleball	2	1.0%
Senior citizen programs	12	5.7%
Special events/family festivals	15	7.1%
Summer camps & after school programs	1	0.5%
Swimming	3	1.4%
Other	6	2.9%
None chosen	50	23.8%
Total	210	100.0%

Q5. Which FOUR of the PROGRAMS listed in Question 3 do you think are MOST IMPORTANT to ADULT (age 18 and above) members of your household?

Q5. 2nd choice	Number	Percent
Action sports (e.g. skateboarding, BMX)	1	0.5%
Art, dance, performing arts	4	1.9%
Adult fitness & wellness programs	16	7.6%
Adult sports programs	3	1.4%
After school programs	2	1.0%
Aquatic programs (e.g. swim lessons, fitness)	7	3.3%
Baseball	1	0.5%
Basketball	3	1.4%
Disc golf	2	1.0%
Life skills programs/education (e.g. cooking, budgeting)	8	3.8%
Environmental education	5	2.4%
Outdoor adventure programs (e.g. canoeing, camping)	8	3.8%
Outdoor music/concerts/movies	42	20.0%
Outdoor fitness & wellness programs (adults/youth)	8	3.8%
Pickleball	3	1.4%
Special needs programs	1	0.5%
Senior citizen programs	12	5.7%
Softball	1	0.5%
Special events/family festivals	12	5.7%
Summer camps & after school programs	1	0.5%
Swimming	3	1.4%
Youth & teen fitness & wellness programs	1	0.5%
Other	1	0.5%
None chosen	65	31.0%
Total	210	100.0%

Q5. Which FOUR of the PROGRAMS listed in Question 3 do you think are MOST IMPORTANT to ADULT (age 18 and above) members of your household?

Q5_3rd choice	Number	Percent
Art, dance, performing arts	3	1.4%
Adult fitness & wellness programs	11	5.2%
Adult sports programs	4	1.9%
Aquatic programs (e.g. swim lessons, fitness)	4	1.9%
Baseball	1	0.5%
Basketball	3	1.4%
Disc golf	1	0.5%
Life skills programs/education (e.g. cooking, budgeting)	3	1.4%
Environmental education	6	2.9%
Music lessons/classes	2	1.0%
Outdoor adventure programs (e.g. canoeing, camping)	3	1.4%
Outdoor music/concerts/movies	18	8.6%
Outdoor fitness & wellness programs (adults/youth)	17	8.1%
Pickleball	7	3.3%
Special needs programs	2	1.0%
Senior citizen programs	14	6.7%
Soccer	2	1.0%
Special events/family festivals	21	10.0%
Swimming	5	2.4%
Youth & teen fitness & wellness programs	1	0.5%
Youth & teen sports programs	2	1.0%
Volleyball	1	0.5%
Other	1	0.5%
None chosen	78	37.1%
Total	210	100.0%

Q5. Which FOUR of the PROGRAMS listed in Question 3 do you think are MOST IMPORTANT to ADULT (age 18 and above) members of your household?

Q5_4th choice	Number	Percent
Art, dance, performing arts	4	1.9%
Adult fitness & wellness programs	11	5.2%
Adult sports programs	6	2.9%
Disc golf	3	1.4%
Life skills programs/education (e.g. cooking, budgeting)	5	2.4%
Environmental education	5	2.4%
Music lessons/classes	2	1.0%
Outdoor adventure programs (e.g. canoeing, camping)	9	4.3%
Outdoor music/concerts/movies	17	8.1%
Outdoor fitness & wellness programs (adults/youth)	7	3.3%
Pickleball	1	0.5%
Special needs programs	3	1.4%
Senior citizen programs	13	6.2%
Soccer	1	0.5%
Special events/family festivals	9	4.3%
Summer camps & after school programs	1	0.5%
Swimming	11	5.2%
Youth & teen sports programs	3	1.4%
Youth & teen summer camp programs	1	0.5%
None chosen	100	47.6%
Total	210	100.0%

SUM OF TOP 4 CHOICES

Q5. Which FOUR of the PROGRAMS listed in Question 3 do you think are MOST IMPORTANT to ADULT (age 18 and above) members of your household? (top 4)

Q5. Sum of Top 4 Choices	Number	Percent
Action sports (e.g. skateboarding, BMX)	4	1.9%
Art, dance, performing arts	19	9.0%
Adult fitness & wellness programs	98	46.7%
Adult sports programs	17	8.1%
After school programs	4	1.9%
Aquatic programs (e.g. swim lessons, fitness)	15	7.1%
Baseball	4	1.9%
Basketball	6	2.9%
Disc golf	10	4.8%
Life skills programs/education (e.g. cooking, budgeting)	21	10.0%
Environmental education	17	8.1%
Tackle football	1	0.5%
Music lessons/classes	4	1.9%
Outdoor adventure programs (e.g. canoeing, camping)	26	12.4%
Outdoor music/concerts/movies	92	43.8%
Outdoor fitness & wellness programs (adults/youth)	38	18.1%
Pickleball	13	6.2%
Special needs programs	4	1.9%
Senior citizen programs	51	24.3%
Soccer	3	1.4%
Softball	1	0.5%
Special events/family festivals	57	27.1%
Summer camps & after school programs	3	1.4%
Swimming	22	10.5%
Youth & teen fitness & wellness programs	2	1.0%
Youth & teen sports programs	5	2.4%
Youth & teen summer camp programs	1	0.5%
Volleyball	1	0.5%
Other	8	3.8%
None chosen	50	23.8%
Total	597	

Q6. Please CHECK ALL of the following Town of Jamestown PARKS and FACILITIES that you or other members of your household have used in the past 12 months.

Q6. Town of Jamestown parks & facilities you have used in past 12 months	Number	Percent
Wren Miller Park	134	63.8%
Wren Miller Park Amphitheater	102	48.6%
Jamestown Park Golf Course	64	30.5%
Jamestown Park Golf Course Clubhouse	67	31.9%
Jamestown Park reservable picnic shelter	39	18.6%
Jamestown Park playgrounds	56	26.7%
Jamestown Park ball fields	20	9.5%
Greenways	104	49.5%
Other	12	5.7%
None of above	20	9.5%
Total	618	

Q6-9. Other

Q6-9. Other	Number	Percent
CITY LAKE PARK	2	16.7%
CYCLING ON THE ROADS	1	8.3%
JAMESTOWN SIDEWALKS	1	8.3%
KAYAK LAUNCH MARINA	1	8.3%
Lake	1	8.3%
Nature trail on Dillon Road	1	8.3%
PIEDMONT ENVIRONMENTAL TRAILS	1	8.3%
VETS MEMORIAL	1	8.3%
WATER ACCESS TRAILS	1	8.3%
YMCA	2	16.7%
Total	12	100.0%

Q6a. In the past 12 months, approximately how many times have you or members of your household visited any Town of Jamestown PARKS or FACILITIES?

Q6a. How many times have you visited any Town parks or facilities in past 12 months

	Number	Percent
1-5 times	59	31.1 %
6-10 times	48	25.3 %
11-20 times	33	17.4 %
21-25 times	14	7.4 %
25+ times	26	13.7 %
Not provided	10	5.3 %
Total	190	100.0 %

WITHOUT NOT PROVIDED

Q6a. In the past 12 months, approximately how many times have you or members of your household visited any Town of Jamestown PARKS or FACILITIES? (without "not provided")

Q6a. How many times have you visited any Town parks or facilities in past 12 months

	Number	Percent
1-5 times	59	32.8 %
6-10 times	48	26.7 %
11-20 times	33	18.3 %
21-25 times	14	7.8 %
25+ times	26	14.4 %
Total	180	100.0 %

Q6b. Which THREE parks or facilities do you visit or reserve MOST OFTEN? (top choice)

Q6b. Top choice

	Number	Percent
CITY LAKE PARK	5	3.0 %
CLUB HOUSE	3	1.8 %
CLUB HOUSE GOLF COURSE	3	1.8 %
EAST FORK PARK	1	0.6 %
GOLF COURSE	10	6.0 %
GREENWAYS	28	16.7 %
HP CITY LAKE	1	0.6 %
JAMESTOWN PARK	10	6.0 %
Jamestown Athletic Complex	1	0.6 %
Jamestown Park Golf Course	15	8.9 %
Jamestown Park Picnic Shelter	7	4.2 %
Jamestown Park ball fields	8	4.8 %
Jamestown Park playgrounds	4	2.4 %
Lake access	1	0.6 %
Nature trail	1	0.6 %
PIEDMONT ENVIRONMENTAL TRAILS	1	0.6 %
WRENN MILLER PARK	65	38.7 %
WRENN MILLER PARK AMPHITHEATER	3	1.8 %
YMCA	1	0.6 %
Total	168	100.0 %

Q6b. Which THREE parks or facilities do you visit or reserve MOST OFTEN? (2nd choice)

Q6b, 2nd choice	Number	Percent
CITY LAKE PARK	2	1.8%
CLUB HOUSE	1	0.9%
CLUB HOUSE GOLF COURSE	1	0.9%
GOLF COURSE	7	6.2%
GREENWAYS	20	17.7%
JAMESTOWN PARK	2	1.8%
JAMESTOWN PARK/GREENWAYS	1	0.9%
Jamestown Baseball Fields/Athletic Complex	1	0.9%
Jamestown Golf and Park	1	0.9%
Jamestown Park Golf Course	15	13.3%
Jamestown Park ball fields	1	0.9%
Jamestown Park playgrounds	11	9.7%
Jamestown Park reservable picnic shelter	4	3.5%
WALKING TRAILS	1	0.9%
WRENN MILLER PARK	31	27.4%
WRENN MILLER PARK AMPHITHEATER	14	12.4%
Total	113	100.0%

Q6b. Which THREE parks or facilities do you visit or reserve MOST OFTEN? (3rd choice)

Q6b, 3rd choice	Number	Percent
CITY LAKE PARK	3	4.3%
GREENWAYS	20	29.0%
Golf Course	1	1.4%
JAMESTOWN SHELTER	1	1.4%
Jamestown Athletic Complex	1	1.4%
Jamestown Park Club House	3	4.3%
Jamestown Park Golf Course	8	11.6%
Jamestown Park playgrounds	9	13.0%
Jamestown Town Hall	1	1.4%
WRENN MILLER PARK	8	11.6%
Wrenn Miller Park Amphitheater	14	20.3%
Total	69	100.0%

Q7. In the past 12 months, have you or any member of your household participated in any SPECIAL EVENTS offered by the Town of Jamestown Parks and Recreation Department?

Q7. Have you participated in any special events offered by Town Parks & Recreation Department in past 12 months

	Number	Percent
Yes	103	49.0 %
No	96	45.7 %
Not provided	11	5.2 %
Total	210	100.0 %

WITHOUT NOT PROVIDED

Q7. In the past 12 months, have you or any member of your household participated in any SPECIAL EVENTS offered by the Town of Jamestown Parks and Recreation Department? (without "not provided")

Q7. Have you participated in any special events offered by Town Parks & Recreation Department in past 12 months

	Number	Percent
Yes	103	51.8 %
No	96	48.2 %
Total	199	100.0 %

Q7a. How would you rate the overall quality of SPECIAL EVENTS that you and members of your household have participated in?

Q7a. How would you rate overall quality of special events you have participated in

	Number	Percent
Excellent	44	42.7 %
Good	49	47.6 %
Fair	7	6.8 %
Poor	1	1.0 %
Not provided	2	1.9 %
Total	103	100.0 %

WITHOUT NOT PROVIDED

Q7a. How would you rate the overall quality of SPECIAL EVENTS that you and members of your household have participated in? (without "not provided")

Q7a. How would you rate overall quality of special events you have participated in

	Number	Percent
Excellent	44	43.6 %
Good	49	48.5 %
Fair	7	6.9 %
Poor	1	1.0 %
Total	101	100.0 %

Q8. From the following list, please CHECK ALL of the ways you learn about Town of Jamestown Parks and Recreation Department PARKS, FACILITIES and SPECIAL EVENTS.

Q8. Ways you learn about Town Parks & Recreation Department parks, facilities, & special events	Number	Percent
Banners in public places	166	79.0%
Bulletin boards	15	7.1%
Conversation with staff	17	8.1%
Direct email	23	11.0%
Town of Jamestown website	83	39.5%
Town of Jamestown newsletter	51	24.3%
Newspaper	49	23.3%
Social media (e.g. Facebook, Twitter, Instagram)	86	41.0%
Search engine (e.g. Google, Yahoo, Bing)	9	4.3%
Word of mouth	93	44.3%
Other	8	3.8%
None of above	4	1.9%
Total	604	

Q8-11. Other

Q8-11. Other	Number	Percent
ELECTRIC WATER BILL	1	12.5%
JAMESTOWN NEWS	1	12.5%
NEXTDOOR	1	12.5%
PUBLIC LIBRARY	1	12.5%
SEWER BILL	1	12.5%
SIGN AT TOWN HALL	1	12.5%
WATER BILL INSERTS	2	25.0%
Total	8	100.0%

Q9. Please CHECK ALL of the following reasons that you and members of your household use the PARKS and FACILITIES offered by the Town of Jamestown Parks and Recreation Department.

Q9. Reasons you use parks & facilities offered by Town Parks & Recreation Department	Number	Percent
Park or facility offered	98	46.7%
Safety of parks & facilities	73	34.8%
Facilities have right amenities	45	21.4%
Facilities are well maintained	103	49.0%
Close to our home/residence	163	77.6%
Enjoyment of outdoors	121	57.6%
Fees are affordable	65	31.0%
Good customer service by staff	51	25.2%
Facility operating hours are convenient	51	24.3%
Availability of parking	79	37.6%
Improved physical fitness & health	68	32.4%
Socializing/meeting people	62	29.5%
Other	6	2.9%
None. I do not use parks or recreation facilities	15	7.1%
Total	1002	

Q9-13. Other

Q9-13. Other	Number	Percent
ANNUAL NEIGHBORHOOD PICNIC	1	16.7%
KAYAKING	1	16.7%
SUPPORT OUR TOWN	1	16.7%
VETERANS MEMORIAL	1	16.7%
WALK MY DOG	1	16.7%
Youth sports	1	16.7%
Total	6	100.0%

Q10. Please CHECK ALL of the reasons preventing you or other members of your household from using the PARKS and FACILITIES offered by the Town of Jamestown Parks and Recreation Department (or, if you currently use them, what prevents you from using them more often)?

Q10. Reasons preventing you from using parks & facilities offered by Town Parks & Recreation

Department	Number	Percent
Cost of participation	4	1.9 %
Facilities are too far from home	1	0.5 %
Inconvenient hours of operation	1	0.5 %
Lack of cleanliness	2	1.0 %
Lack of disabled access	5	2.4 %
Lack of information/don't know what is offered	53	25.2 %
Lack of maintenance	3	1.4 %
Lack of parking	17	8.1 %
Not enough time/not busy	48	22.9 %
Not interested in what is provided	22	10.5 %
Overcrowding	11	5.2 %
Safety at facilities	4	1.9 %
Other	16	7.6 %
Nothing. I am actively using Town's parks & facilities	65	31.0 %
Total	252	

Q10-14. Other

Q10-14. Other

	Number	Percent
ACCESS TO RIVER KAYAKING	1	6.3 %
Age	2	12.5 %
CITY LAKE ONLY	1	6.3 %
DISABLED	1	6.3 %
FAMILY ILLNESS NEEDS	1	6.3 %
HAVE TO TRAVEL TO PLAY TENNIS	1	6.3 %
HEALTH ISSUES	2	12.5 %
KIDS GREW UP	1	6.3 %
Lack of restroom facilities at the Wrenn Miller Park	1	6.3 %
NEED SOMEONE TO BE WITH	1	6.3 %
NO SHADE AT PLAYGROUNDS	1	6.3 %
OUT OF TOWN A LOT	1	6.3 %
PHYSICAL DISABILITY	1	6.3 %
We should leave equipment out and available year round	1	6.3 %
Total	16	100.0 %

Q11. From the following list of potential INDOOR FACILITIES that could be added or expanded, please CHECK ALL of the ones you or members of your household would use.

Q11. Potential indoor facilities you would use

	Number	Percent
Walking & jogging track	95	45.2 %
Arts & crafts studio	52	24.8 %
Aerobics/fitness/dance class space	62	29.5 %
Space for teens	14	6.7 %
Weight room/cardiovascular equipment area	55	26.2 %
Leisure pool (e.g. water slides, sprays)	47	22.4 %
Child care area	12	5.7 %
Exercise facility for adults 50+ years	98	46.7 %
Rock climbing/bouldering wall	27	12.9 %
Indoor soccer/floorball	13	6.2 %
Multi-court gymnasium/field house	21	10.0 %
Classroom space	17	8.1 %
Space for meetings, parties, banquets	52	24.8 %
Indoor tennis	22	10.5 %
Nature center	40	19.0 %
Performing arts (e.g. music, drama)	44	21.0 %
Senior center	67	31.9 %
Other	9	4.3 %
Total	747	

Q11-18. Other

Q11-18. Other

	Number	Percent
ACTIVITIES FOR SENIORS	1	11.1 %
BETTER MAINTAINED VOLLEYBALL COURTS	1	11.1 %
INDOOR PICKLEBALL COURTS	1	11.1 %
JAMESTOWN YMCA	1	11.1 %
PICKLEBALL	1	11.1 %
PRESCHOOL PLAYGROUND	1	11.1 %
SKATE PARK	1	11.1 %
STUDY ROOMS	1	11.1 %
Volleyball	1	11.1 %
Total	9	100.0 %

Q12. Please indicate your level of agreement with each of the following statements regarding the Town of Jamestown Parks and Recreation Department, where 5 is "strongly agree" and 1 is "strongly disagree."

(N=210)

	Strongly agree	Agree	Neutral	Disagree	Strongly disagree	Don't know
Q12-1. I am aware of parks, facilities & events that are offered	27.1%	40.0%	20.5%	8.6%	1.0%	2.9%
Q12-2. I am satisfied with recreation opportunities I receive for my tax dollars	18.6%	34.3%	28.6%	9.0%	1.9%	7.6%
Q12-3. I am satisfied with variety of parks, facilities & events Town offers	18.1%	37.1%	27.6%	10.5%	1.0%	5.7%
Q12-4. Parks & recreation is an essential service to Town	55.7%	35.2%	5.2%	0.5%	0.5%	2.9%
Q12-5. Public parks add to quality of life in community	72.4%	20.0%	3.8%	1.0%	0.0%	2.9%

WITHOUT DON'T KNOW

Q12. Please indicate your level of agreement with each of the following statements regarding the Town of Jamestown Parks and Recreation Department, where 5 is "strongly agree" and 1 is "strongly disagree." (without "don't know")

(N=210)

	Strongly agree	Agree	Neutral	Disagree	Strongly disagree
Q12-1. I am aware of parks, facilities & events that are offered	27.9%	41.2%	21.1%	8.8%	1.0%
Q12-2. I am satisfied with recreation opportunities I receive for my tax dollars	20.1%	37.1%	30.9%	9.8%	2.1%
Q12-3. I am satisfied with variety of parks, facilities & events Town offers	19.2%	39.4%	29.3%	11.1%	1.0%
Q12-4. Parks & recreation is an essential service to Town	57.4%	36.3%	5.4%	0.5%	0.5%
Q12-5. Public parks add to quality of life in community	74.5%	20.6%	3.9%	1.0%	0.0%

Q13. Please indicate how willing you would be to do the following to support expanding or implementing parks and recreation facilities and programs in the Town of Jamestown.

(N=210)

	Very willing	Willing	Somewhat willing	Not willing	Don't know
Q13-1. Pay a slight increase in taxes to implement recreation programs in Town of Jamestown	18.1%	24.8%	25.2%	22.9%	9.0%
Q13-2. Pay an increase in taxes to support development of new recreation facilities in Town of Jamestown	15.2%	19.5%	30.0%	27.1%	8.1%
Q13-3. Volunteer to support parks & recreation programs	12.9%	20.0%	28.1%	21.9%	17.1%
Q13-4. Make donations to fund design & construction of new parks & recreation facilities in Town of Jamestown	8.6%	18.6%	34.8%	22.9%	15.2%
Q13-5. Pay a fee to attend or participate in Town sponsored recreational programs	13.3%	30.5%	26.2%	21.0%	9.0%

WITHOUT DON'T KNOW

Q13. Please indicate how willing you would be to do the following to support expanding or implementing parks and recreation facilities and programs in the Town of Jamestown. (without "don't know")

(N=210)

	Very willing	Willing	Somewhat willing	Not willing
Q13-1. Pay a slight increase in taxes to implement recreation programs in Town of Jamestown	19.9%	27.2%	27.7%	25.1%
Q13-2. Pay an increase in taxes to support development of new recreation facilities in Town of Jamestown	16.6%	21.2%	32.6%	29.5%
Q13-3. Volunteer to support parks & recreation programs	15.5%	24.1%	33.9%	26.4%
Q13-4. Make donations to fund design & construction of new parks & recreation facilities in Town of Jamestown	10.1%	21.9%	41.0%	27.0%
Q13-5. Pay a fee to attend or participate in Town sponsored recreational programs	14.7%	33.5%	28.8%	23.0%

Q14. Please CHECK ALL of the following organizations that provide the PARKS and FACILITIES that you and other members of your household use for recreation.

Q14. Organizations that provide parks & facilities you use for recreation

	Number	Percent
Town of Jamestown Parks & Recreation	157	74.8 %
Schools	37	17.6 %
High Point Parks & Recreation (City Lake)	126	60.0 %
Guilford County Parks & Recreation	80	38.1 %
City of Greensboro Parks & Recreation	70	33.3 %
City of Winston-Salem Parks & Recreation	16	7.6 %
State or Federal parks	73	34.8 %
Non-profit organizations	19	9.0 %
Private clubs	18	8.6 %
Fitness centers	75	35.7 %
Churches or other religious organizations	56	26.7 %
Other	15	7.1 %
None of these	16	7.6 %
Total	758	

Q14-8. Non-profit organizations:

Q14-8. Non-profit organizations	Number	Percent
JBA	1	12.5 %
Piedmont Environmental Center	1	12.5 %
YMCA	6	75.0 %
Total	8	100.0 %

Q14-9. Private clubs:

Q14-9. Private clubs	Number	Percent
AREA TENNIS FACILITIES	1	25.0 %
CEDARWOOD	1	25.0 %
PLANET FITNESS	1	25.0 %
YMCA	1	25.0 %
Total	4	100.0 %

Q14-10. Fitness centers:

Q14-10. Fitness centers	Number	Percent
Full Time Fitness	1	2.4 %
HIGH POINT CROSSFIT	1	2.4 %
HIGH POINT REGIONAL HOSPITAL FITNESS CTR	2	4.8 %
HIGH POINT SPORTS CTR	2	4.8 %
Planet Fitness	4	9.5 %
Ragsdale YMCA	9	21.4 %
SPORTS CENTER	4	9.5 %
SPORTS CENTER, GYM, YMCA	1	2.4 %
Sports Center of the Triad	1	2.4 %
Victory Lane Fitness	1	2.4 %
YMCA	16	38.1 %
Total	42	100.0 %

Q14-12. Other:

Q14-12. Other	Number	Percent
CYCLING GROUP RIDES	1	7.7 %
GOLF COURSES	1	7.7 %
GREENSBORO CULTURAL CTR	1	7.7 %
JAMESTOWN YMCA	1	7.7 %
NEW IN THE AREA	1	7.7 %
PICKLEBALL OAKVIEW	1	7.7 %
SOUTHWEST PARK	1	7.7 %
YMCA	6	46.2 %
Total	13	100.0 %

Q14a. Of the organizations listed in Question 14, which ONE do you USE MOST for your household's recreation needs?

Q14a. One organization you use most for your household's recreation needs	Number	Percent
Town of Jamestown Parks & Recreation	59	30.4 %
Schools	5	2.6 %
High Point Parks & Recreation (City Lake)	23	11.9 %
Guilford County Parks & Recreation	12	6.2 %
City of Greensboro Parks & Recreation	5	2.6 %
City of Winston-Salem Parks & Recreation	1	0.5 %
State or Federal parks	6	3.1 %
Non-profit organizations	3	1.5 %
Private clubs	6	3.1 %
Fitness centers	36	18.6 %
Churches or other religious organizations	9	4.6 %
Other	8	4.1 %
None of these	1	0.5 %
None chosen	20	10.3 %
Total	194	100.0 %

Q15. Please CHECK ALL of the following organizations that provide the recreation PROGRAMS that you and other members of your household use for recreation?

Q15. Organizations that provide recreation programs you use for recreation	Number	Percent
Town of Jamestown Parks & Recreation	120	57.1 %
Schools	29	13.8 %
High Point Parks & Recreation	68	32.4 %
Guilford County Parks & Recreation	39	18.6 %
City of Greensboro Parks & Recreation	36	17.1 %
City of Winston-Salem Parks & Recreation	11	5.2 %
Ragsdale YMCA	91	43.3 %
Jamestown Youth League (JYL)	21	10.0 %
State or Federal parks	48	22.9 %
Non-profit organizations	15	7.1 %
Private clubs	17	8.1 %
Fitness centers	37	17.6 %
Churches or other religious organizations	46	21.9 %
Other	5	2.4 %
None of these	15	7.1 %
Total	598	

Q15-10. Non-profit organizations:

Q15-10. Non-profit organizations	Number	Percent
BOY SCOUTS	1	14.3 %
ENVIRONMENTAL CENTER	1	14.3 %
PIEDMONT TREE SOCIETY	1	14.3 %
Piedmont Environmental Center	1	14.3 %
YMCA	3	42.9 %
Total	7	100.0 %

Q15-11. Private clubs:

Q15-11. Private clubs	Number	Percent
CEDARWOOD	2	40.0 %
Grandover Golf	1	20.0 %
LIBRARY BOOK CLUB	1	20.0 %
PINETOP SPORTS CLUB	1	20.0 %
Total	5	100.0 %

Q15-12. Fitness centers:

Q15-12. Fitness centers	Number	Percent
Full Time Fitness	1	5.9 %
GATEWAY YMCA	1	5.9 %
GOLD'S GYM	1	5.9 %
HIGH POINT REGIONAL HOSPITAL FITNESS CTR	2	11.8 %
Planet Fitness	4	23.5 %
RAGSDALE YMCA	2	11.8 %
Sports Center	3	17.6 %
Sports Center of the Triad	1	5.9 %
Victory Lane Fitness	1	5.9 %
YMCA	1	5.9 %
Total	17	100.0 %

Q15-14. Other:

Q15-14. Other	Number	Percent
CYCLING LEAVING FROM TOWN HALL FIRE STATION	1	20.0 %
HIGH POINT	1	20.0 %
HIGHPOINT UNIVERSITY	1	20.0 %
NEW IN THE AREA	1	20.0 %
YMCA	1	20.0 %
Total	5	100.0 %

Q15a. Of the organizations listed in Question 15, which ONE do you USE MOST for your household's recreation needs?

Q15a. One organizations you use most for your household's recreation needs	Number	Percent
Town of Jamestown Parks & Recreation	43	22.1 %
Schools	3	1.5 %
High Point Parks & Recreation	14	7.2 %
Guilford County Parks & Recreation	6	3.1 %
City of Greensboro Parks & Recreation	4	2.1 %
Ragsdale YMCA	41	21.0 %
Jamestown Youth League (JYL)	5	2.6 %
State or Federal parks	6	3.1 %
Non-profit organizations	6	3.1 %
Private clubs	5	2.6 %
Fitness centers	15	7.7 %
Churches or other religious organizations	12	6.2 %
Other	3	1.5 %
None of these	3	1.5 %
None chosen	29	14.9 %
Total	195	100.0 %

Q16. Within the past 12 months, approximately how many times have you or members of your household used any Town of Jamestown PARKS and FACILITIES to achieve personal health outcomes?

Q16. How many times have you used any Town parks & facilities to achieve personal health outcomes	Number	Percent
0 time	42	20.0 %
1-5 times	52	24.8 %
6-10 times	29	13.8 %
11-19 times	24	11.4 %
20+ times	50	23.8 %
Not provided	13	6.2 %
Total	210	100.0 %

WITHOUT NOT PROVIDED

Q16. Within the past 12 months, approximately how many times have you or members of your household used any Town of Jamestown PARKS and FACILITIES to achieve personal health outcomes? (without "not provided")

Q16. How many times have you used any Town parks & facilities to achieve personal health outcomes	Number	Percent
0 time	42	21.3 %
1-5 times	52	26.4 %
6-10 times	29	14.7 %
11-19 times	24	12.2 %
20+ times	50	25.4 %
Total	197	100.0 %

Q17. Including yourself, how many people in your household are...

	Mean	Sum
number	2.20	426
Under age 5	0.05	10
Ages 5-9	0.10	21
Ages 10-14	0.08	16
Ages 15-19	0.13	26
Ages 20-24	0.07	14
Ages 25-34	0.11	21
Ages 35-44	0.20	38
Ages 45-54	0.24	47
Ages 55-64	0.46	89
Ages 65-74	0.53	102
Ages 75+	0.22	43

Q18. What is your age?

Q18. Your age	Number	Percent
18-34	26	12.4 %
35-44	26	12.4 %
45-54	29	13.8 %
55-64	46	21.9 %
65+	67	31.9 %
Not provided	16	7.6 %
Total	210	100.0 %

WITHOUT NOT PROVIDED

Q18. What is your age? (without "not provided")

Q18. Your age	Number	Percent
18-34	26	13.4 %
35-44	26	13.4 %
45-54	29	14.9 %
55-64	46	23.7 %
65+	67	34.5 %
Total	194	100.0 %

Q19. Approximately how many years have you lived in the Town of Jamestown?

Q19. How many years have you lived in Town of Jamestown	Number	Percent
0-5	52	24.8 %
6-10	26	12.4 %
11-15	20	9.5 %
16-20	29	13.8 %
21-30	34	16.2 %
31+	47	22.4 %
Not provided	2	1.0 %
Total	210	100.0 %

WITHOUT NOT PROVIDED

Q19. Approximately how many years have you lived in the Town of Jamestown? (without "not provided")

Q19. How many years have you lived in Town of Jamestown	Number	Percent
0-5	52	25.0 %
6-10	26	12.5 %
11-15	20	9.6 %
16-20	29	13.9 %
21-30	34	16.3 %
31+	47	22.6 %
Total	208	100.0 %

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Q20. Your gender:

Q20. Your gender	Number	Percent
Male	101	48.1 %
Female	108	51.4 %
Not provided	1	0.5 %
Total	210	100.0 %

WITHOUT NOT PROVIDED

Q20. Your gender: (without "not provided")

Q20. Your gender	Number	Percent
Male	101	48.3 %
Female	108	51.7 %
Total	209	100.0 %

Q21. Please CHECK ALL of the following that BEST describe your race and ethnicity?

Q21. Your race/ethnicity	Number	Percent
Asian/Pacific Islander	6	2.9 %
Asian (Indian Sub-continent)	1	0.5 %
African American/Black	31	14.3 %
American Indian/Alaskan Native	2	1.0 %
Hispanic/Latino	10	4.8 %
White (not Hispanic)	160	76.2 %
Other	1	0.5 %
Total	211	

Q21-7. Other

Q21-7. Other	Number	Percent
ASIAN KOREAN	1	100.0 %
Total	1	100.0 %

Section 5
Survey Instrument



Dear Town of Jamestown Resident,

Your response to the enclosed survey is extremely important. The Town of Jamestown Parks and Recreation strives to meet the recreational needs of our community. To continue meeting this goal, the Town is creating a Parks and Recreation Comprehensive Plan which will guide the development of the Town's parks, facilities, and programs over the next 10 years. The most important part of this planning process is gathering input from residents about their recreational needs and wants.

Your household was one of a limited number selected at random to receive this survey. It is very important that we have your participation!

We appreciate your time. This survey will take approximately 10 to 15 minutes to complete, and each question is important. The time you invest in completing this survey will aid the Town of Jamestown in taking a resident-driven approach to making decisions that will enrich the future of our community and positively affect the lives of residents.

Please complete and return your survey within the next two weeks. We have selected ETC Institute, an independent consulting company, as our partner to administer this survey. They will compile the data received and present the results to the Town. If you prefer, you can complete the survey online at www.jamestownsurvey.org.

Your responses will remain confidential. Please return your completed survey in the enclosed postage-paid envelope addressed to ETC Institute, 725 W. Frontier Circle, Olathe, KS 66061.

If you have any questions, please contact Town Planner Matthew Johnson at mjohnson@jamestown-nc.gov. The survey is a tool that will benefit all residents. Please take this opportunity to have your voice heard.

Sincerely,

Matthew Johnson, AICP
Town of Jamestown
Assistant Town Manager/Director of Planning

PO Box 848
Jamestown, NC 27282

<http://www.jamestown-nc.gov/>

Tel: (336) 454-1138
Fax: (336) 886-3504



2019 Town of Jamestown Parks and Recreation Survey

Your input will be used to assess community Parks and Recreation needs and priorities for the Town of Jamestown. If you prefer, you may complete the survey on-line at www.jamestownsurvey.org.

1. Please indicate if you have a need for each of the following recreation FACILITIES or AMENITIES by circling either "Yes" or "No". If "Yes", answer the question in the shaded area to the right.

Item #	Facilities and Amenities	Do you have a need for this facility/amenity?		If "Yes", how often do you use it?				
		Yes	No	4	3	2	1	0
01.	Baseball and softball fields	Yes	No	4	3	2	1	0
02.	Basketball courts (indoor)	Yes	No	4	3	2	1	0
03.	Basketball courts (outdoor)	Yes	No	4	3	2	1	0
04.	Canoe/Kayak rentals	Yes	No	4	3	2	1	0
05.	Classroom/meeting/event space	Yes	No	4	3	2	1	0
06.	Climbing wall	Yes	No	4	3	2	1	0
07.	Community gardens	Yes	No	4	3	2	1	0
08.	Cricket fields	Yes	No	4	3	2	1	0
09.	Disc golf course	Yes	No	4	3	2	1	0
10.	Dog park	Yes	No	4	3	2	1	0
11.	Fitness walking loops	Yes	No	4	3	2	1	0
12.	Greenway trail system	Yes	No	4	3	2	1	0
13.	Indoor turf field	Yes	No	4	3	2	1	0
14.	Indoor fitness and exercise facilities	Yes	No	4	3	2	1	0
15.	Multipurpose fields (e.g. football, soccer, lacrosse)	Yes	No	4	3	2	1	0
16.	Multi-use gym space (e.g. basketball, volleyball)	Yes	No	4	3	2	1	0
17.	Natural trails	Yes	No	4	3	2	1	0
18.	Outdoor amphitheaters	Yes	No	4	3	2	1	0
19.	Outdoor fitness and exercise equipment	Yes	No	4	3	2	1	0
20.	Pickleball courts	Yes	No	4	3	2	1	0
21.	Picnic shelters	Yes	No	4	3	2	1	0
22.	Pierfishing	Yes	No	4	3	2	1	0
23.	Playground	Yes	No	4	3	2	1	0
24.	Pump track for mountain bikes	Yes	No	4	3	2	1	0
25.	Sand volleyball courts (outdoor)	Yes	No	4	3	2	1	0
26.	Senior center	Yes	No	4	3	2	1	0
27.	Skate park/BMX	Yes	No	4	3	2	1	0
28.	Splash pad	Yes	No	4	3	2	1	0
29.	Track (indoor)	Yes	No	4	3	2	1	0
30.	Track (outdoor)	Yes	No	4	3	2	1	0
31.	Volleyball courts (indoor)	Yes	No	4	3	2	1	0
32.	Water access (e.g. boating, kayaking, canoeing)	Yes	No	4	3	2	1	0
33.	Zip line	Yes	No	4	3	2	1	0
34.	Other:	Yes	No	4	3	2	1	0

2. Which FOUR of the FACILITIES or AMENITIES from the list in Question 1 are MOST IMPORTANT to your household? (Write in your answers below using the item numbers from the list in Question 1, or circle "NONE".)

1st: _____ 2nd: _____ 3rd: _____ 4th: _____ NONE



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3. Please indicate if you have a desire to participate in each of the following recreation PROGRAMS or ACTIVITIES by circling either "Yes" or "No". If "Yes", answer the question in the shaded area to the right.

Item #	Programs and Activities	Yes	No	4	3	2	1
01.	Action sports (e.g. skateboarding, BMX)	Yes	No	4	3	2	1
02.	Art, dance, performing arts	Yes	No	4	3	2	1
03.	Adult fitness and wellness programs	Yes	No	4	3	2	1
04.	Adult sports programs	Yes	No	4	3	2	1
05.	Afterschool programs	Yes	No	4	3	2	1
06.	Aquatic Programs (e.g. swim lessons, fitness)	Yes	No	4	3	2	1
07.	Baseball	Yes	No	4	3	2	1
08.	Basketball	Yes	No	4	3	2	1
09.	Cheerleading	Yes	No	4	3	2	1
10.	Disc golf	Yes	No	4	3	2	1
11.	Life skills programs/education (e.g. cooking, budgeting)	Yes	No	4	3	2	1
12.	Environmental education	Yes	No	4	3	2	1
13.	Flag football	Yes	No	4	3	2	1
14.	Tackle football	Yes	No	4	3	2	1
15.	Music lessons/classes	Yes	No	4	3	2	1
16.	Outdoor adventure programs (e.g. canoeing, camping)	Yes	No	4	3	2	1
17.	Outdoor music/concerts/movies	Yes	No	4	3	2	1
18.	Outdoor fitness and wellness programs (adults/youth)	Yes	No	4	3	2	1
19.	Pickleball	Yes	No	4	3	2	1
20.	Pre-School programs	Yes	No	4	3	2	1
21.	Special needs programs	Yes	No	4	3	2	1
22.	Senior citizen programs	Yes	No	4	3	2	1
23.	Soccer	Yes	No	4	3	2	1
24.	Softball	Yes	No	4	3	2	1
25.	Special events/family festivals	Yes	No	4	3	2	1
26.	Summer camps and afterschool programs	Yes	No	4	3	2	1
27.	Swimming	Yes	No	4	3	2	1
28.	Youth and teen fitness and wellness programs	Yes	No	4	3	2	1
29.	Youth and teen sports programs	Yes	No	4	3	2	1
30.	Youth and teen summer camp programs	Yes	No	4	3	2	1
31.	Volleyball	Yes	No	4	3	2	1
32.	Other:	Yes	No	4	3	2	1

4. Which FOUR of the PROGRAMS listed in Question 3 do you think are MOST IMPORTANT to YOUTH (under age 18) in your household? [Write in your answers below using the item numbers from the list in Question 3, or circle "NONE". If you do not have youth in your household, circle "No Youth in Household."]

1st: _____ 2nd: _____ 3rd: _____ 4th: _____ NONE No Youth in Household

5. Which FOUR of the PROGRAMS listed in Question 3 do you think are MOST IMPORTANT to ADULT (age 18 and above) members of your household? [Write in your answers below using the item numbers from the list in Question 3, or circle "NONE".]

1st: _____ 2nd: _____ 3rd: _____ 4th: _____ NONE



6. Please CHECK ALL of the following Town of Jamestown PARKS and FACILITIES that you or other members of your household have used in the past 12 months.

- (01) Wrenn Miller Park
- (02) Wrenn Miller Park Amphitheater
- (03) Jamestown Park Golf Course
- (04) Jamestown Park Golf Course Clubhouse
- (05) Jamestown Park reservable picnic shelter
- (06) Jamestown Park playgrounds
- (07) Jamestown Park ball fields
- (08) Greenways
- (09) Other: _____
- (10) None of the above [Skip to Q7]

6a. In the past 12 months, approximately how many times have you or members of your household visited any Town of Jamestown PARKS or FACILITIES?

- (1) 1-5 times
- (2) 6-10 times
- (3) 11-20 times
- (4) 21-25 times
- (5) 25+ times

6b. Which THREE parks or facilities do you visit or reserve MOST OFTEN?

1st: _____ 2nd: _____ 3rd: _____

7. In the past 12 months, have you or any member of your household participated in any SPECIAL EVENTS offered by the Town of Jamestown Parks and Recreation Department?

- (1) Yes [Answer Q7a]
- (2) No [Skip to Q8]

7a. How would you rate the overall quality of SPECIAL EVENTS that you and members of your household have participated in?

- (1) Excellent
- (2) Good
- (3) Fair
- (4) Poor

8. From the following list, please CHECK ALL of the ways you learn about Town of Jamestown Parks and Recreation Department PARKS, FACILITIES and SPECIAL EVENTS.

- (01) Banners in public places
- (02) Bulletin boards
- (03) Conversation with staff
- (04) Direct email
- (05) Town of Jamestown Website
- (06) Town of Jamestown Newsletter
- (07) Newspaper
- (08) Social media (e.g. Facebook, Twitter, Instagram)
- (09) Search engine (e.g. Google, Yahoo, Bing)
- (10) Word of mouth
- (11) Other: _____
- (12) None of these

9. Please CHECK ALL of the following reasons that you and members of your household use the PARKS and FACILITIES offered by the Town of Jamestown Parks and Recreation Department.

- (01) Park or facility offered
- (02) Safety of parks and facilities
- (03) Facilities have the right amenities
- (04) Facilities are well maintained
- (05) Close to our home/residence
- (06) Enjoyment of the outdoors
- (07) Fees are affordable
- (08) Good customer service by staff
- (09) Facility operating hours are convenient
- (10) Availability of parking
- (11) Improved physical fitness and health
- (12) Socializing/meeting people
- (13) Other: _____
- (14) None - I do not use parks or recreation facilities

10. Please CHECK ALL of the reasons preventing you or other members of your household from using the PARKS and FACILITIES offered by the Town of Jamestown Parks and Recreation Department (or, if you currently use them, what prevents you from using them more often)?

- (01) Cost of participation
- (02) Facilities are too far from home
- (03) Inconvenient hours of operation
- (04) Lack of cleanliness
- (05) Lack of disabled access
- (06) Lack of information/don't know what is offered
- (07) Lack of maintenance
- (08) Lack of parking
- (09) Language/Information is only available in English
- (10) Not enough time/too busy
- (11) Not interested in what is provided
- (12) Overcrowding
- (13) Safety at facilities
- (14) Other: _____
- (15) Nothing - I am actively using the Town's parks and facilities



11. From the following list of potential INDOOR FACILITIES that could be added or expanded, please CHECK ALL of the ones you or members of your household would use.
- (01) Walking and jogging track
 - (02) Arts and crafts studio
 - (03) Aerobics/fitness/dance class space
 - (04) Space for teens
 - (05) Weight room/cardiovascular equip. area
 - (06) Leisure pool (e.g. water slides, sprays)
 - (07) Child care area
 - (08) Exercise facility for adults 50+ years
 - (09) Rock climbing/bouldering wall
 - (10) Indoor soccer/fitness
 - (11) Multi-court gymnasium/field house
 - (12) Classroom space
 - (13) Space for meetings, parties, banquets
 - (14) Indoor tennis
 - (15) Nature center
 - (16) Performing arts (e.g. music, drama)
 - (17) Senior center
 - (18) Other _____

12. Please Indicate your level of agreement with each of the following statements regarding the Town of Jamestown Parks and Recreation Department, where 5 is "Strongly Agree" and 1 is "Strongly Disagree".

1	I am aware of the parks, facilities and events that are offered	5	4	3	2	1	9
2	I am satisfied with recreation opportunities I receive for my tax dollars	5	4	3	2	1	9
3	I am satisfied with the variety of parks, facilities and events the Town offers	5	4	3	2	1	9
4	Parks and recreation is an essential service to the Town	5	4	3	2	1	9
5	Public parks add to the quality of life in the community	5	4	3	2	1	9

13. Please indicate how willing you would be to do the following to support expanding or implementing parks and recreation facilities and programs in the Town of Jamestown.

How willing would you be to:							
01	Pay a slight increase in taxes to implement recreation programs in the Town of Jamestown	4	3	2	1	9	
02	Pay an increase in taxes to support the development of new recreation facilities in the Town of Jamestown	4	3	2	1	9	
03	Volunteer to support parks and recreation programs	4	3	2	1	9	
04	Make donations to fund the design and construction of new parks and recreation facilities in the Town of Jamestown	4	3	2	1	9	
05	Pay a fee to attend or participate in Town of Jamestown sponsored recreational programs	4	3	2	1	9	

14. Please CHECK ALL of the following organizations that provide the PARKS and FACILITIES that you and other members of your household use for recreation.
- (01) Town of Jamestown Parks and Recreation
 - (02) Schools
 - (03) High Point Parks and Recreation (City Lake)
 - (04) Guilford County Parks and Recreation
 - (05) City of Greensboro Parks and Recreation
 - (06) City of Winston-Salem Parks and Recreation
 - (07) State or Federal Parks
 - (08) Non-profit organizations
 - (09) Private clubs
 - (10) Fitness centers
 - (11) Churches or other religious organizations
 - (12) Other _____
 - (13) None of these [Skip to Q15]

14a. Of the organizations listed in Question 14, which ONE do you USE MOST for your household's recreation needs? [Write-in your answer below using the numbers from the list in Question 14.]

Organization used most: _____

15. Please CHECK ALL of the following organizations that provide the recreation PROGRAMS that you and other members of your household use for recreation?
- (01) Town of Jamestown Parks and Recreation
 - (02) Schools
 - (03) High Point Parks and Recreation
 - (04) Guilford County Parks and Recreation
 - (05) City of Greensboro Parks and Recreation
 - (06) City of Winston-Salem Parks and Recreation
 - (07) Ragsdale YMCA
 - (08) Jamestown Youth League (JYL)
 - (09) State or Federal Parks
 - (10) Non-profit organizations
 - (11) Private clubs
 - (12) Fitness centers
 - (13) Churches or other religious organizations
 - (14) Other _____
 - (15) None of these [Skip to Q16]

15a. Of the organizations listed in Question 15, which ONE do you USE MOST for your household's recreation needs? [Write-in your answer below using the numbers from the list in Question 15.]

Organization used most: _____

16. Within the past 12 months, approximately how many times have you or members of your household used any Town of Jamestown PARKS and FACILITIES to achieve personal health outcomes?

(1) 0 times (2) 1-5 times (3) 6-10 times (4) 11-19 times (5) 20+ times

Demographics

17. Including yourself, how many people in your household are...
- Under age 5: _____ Ages 15-19: _____ Ages 35-44: _____ Ages 65-74: _____
 Ages 5-9: _____ Ages 20-24: _____ Ages 45-54: _____ Ages 75+: _____
 Ages 10-14: _____ Ages 25-34: _____ Ages 55-64: _____
18. What is your age? _____ years
19. Approximately how many years have you lived in the Town of Jamestown? [Write "0" if less than one year.] _____ years
20. Your gender: (1) Male (2) Female
21. Please CHECK ALL of the following that BEST describe your race and ethnicity?
- (1) Asian/Pacific Islander
 - (2) Asian (Indian Sub-Continent)
 - (3) African American/Black
 - (4) American Indian/Alaskan Native
 - (5) Hispanic/Latino
 - (6) White (not Hispanic)
 - (7) Other _____

22. If you would like to receive future information regarding the Town of Jamestown Parks and Recreation, or updates on the Parks and Recreation Comprehensive Plan, please provide your contact information below.

Name: _____ Phone: _____
 E-mail: _____

This concludes the survey – Thank you for your time!
 Please return your completed survey in the enclosed postage-paid envelope addressed to:
 ETC Institute, 725 W. Frontier Circle, Olathe, KS 66061

Your responses will remain completely confidential. The information provided to the right will ONLY be used to help identify unmet needs for leisure and recreation services in our community. If your address is not correct, please provide the correct information. Thank you!

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Manager Report: July 21, 2020

Project	Change Since Last Report?	Update
COVID-19 Safety Update		
Overall	COVID cases Continue to Increase.	<p>Due to the Governors Executive Order 147, Phase II has been extended until August 7, 2020. All town employees will wear facemask if social distancing cannot be maintained. Mask shall be used by employees going into all public buildings.</p> <p>Our Timeline for reopening will be delayed once again.</p>
Golf Course		No incidents to report. All sanitation procedures remain in effect.
Legal Proceedings		
2216 Guilford College Road		The Town Attorney will give an update at our July 2020 Council Meeting.
Lee Street		<p>The Town of Jamestown, per NCGS 160A-425 through 160A-432, has condemned the property located at 301 Lee St. The initial complaint began in February 2019. After several discussions with Mr. Young (owner) about the condition of the property, he insisted that he would repair the structure to meet State building code if given the opportunity. The Town allowed Mr. Young to obtain a building permit. The building permit expired in Feb. 2020. During that time, Mr. Young made no attempt to obtain building inspections and very little work was done to correct the issues on the property. Notice was sent to Mr. Young regarding the pending condemnation and he was given the opportunity to appear at a hearing, which the Town Attorney attended. At that hearing, it was the decision of the Planning Director (per the NC General Statutes) to proceed with condemning the structures and ordering their removal. Mr. Young was given notice of the decision and allowed 10 days to appeal (per the law), which he elected not to do.</p>

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		At this time, Mr. Young has until August 27, 2020, to remove the structures. If he elects not to do so, the Town will need to move forward with legal action. Mr. Young would be guilty of a Class 1 misdemeanor (160A-432). Per 160A-432, the Town may initiate any action or proceedings to correct or abate the violation, including removing the structure. The costs incurred shall become a lien against the property.
Oakdale Mill		The property owner has been contacted about boarding up open doors and windows on abandon homes. They responded to us on June 29 that the property management company would take care of it. We will do weekly visits.
Other Updates		None
Revitalization Grant Projects		
Flowers Bakery Sign		The Jamestown entrance sign is complete with the exception of clean up and landscaping. The Town will be installing a storm drainage pipe to improve the drainage.
Crosswalk Signs		All signs have been ordered and received. Public Services will be installing them.
Other Updates		None
Sidewalk Projects		
East Fork Road		North State Environmental has substantially completed the project. The handrails arrived the week of July 8, which was ahead of the recently given predicted delivery date. The contractor began the handrail installation on July 8, and finished the handrails on July 13. The pedestrian bridge was opened on July 13.

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East Main Street		The contractor has several activities underway on East Main Street. Most of the curb and gutter has been placed, but there are several small tie-ins to be completed. The areas behind the curb are being graded and compacted for installation of the sidewalk. Areas on the opposite side of the road from the sidewalk are being graded and seeded. The contractor is adjusting water and sewer features to the appropriate elevation. Brick sidewalk installation began today. The contractor submitted pricing for the additional storm drainage work and it is under review. Traffic control varies from day to day depending on the scope of work, which affects the size of the work zone for that activity.
Other Updates		None
Staff Changes		
New Hires		No new hires
Other Updates		None
Any Other Updates		
None		