

Planning Board Meeting
August 12, 2019
6:30 pm
Council Chambers
Minutes & General Account

Planning Board Members Present: Sarah Glanville, Chair; Art Wise, Vice Chair; Eddie Oakley, Ed Stafford, Russ Walker, Steve Monroe (ETJ), Robert Lichauer (ETJ), & Sherrie Richmond (ETJ)

Planning Board Members Absent: Richard Newbill (ETJ)

Council Member Representative: Rebecca Mann Rayborn

Staff Present: Kenny Cole, Matthew Johnson, & Sharen Apple

Visitors Present: Dee Fink

Call to Order- Glanville called the meeting to order.

Roll Call- Johnson took roll call as follows:

Sarah Glanville- Present
Art Wise- Present
Eddie Oakley- Present
Ed Stafford- Present
Russ Walker- Present
Richard Newbill- Absent
Steve Monroe- Present
Robert Lichauer- Present
Sherrie Richmond- Present

Rebecca Mann Rayborn- Present

Approval of minutes from the July 8, 2019 meeting- Monroe made a motion to approve the minutes from the July 8, 2019 meeting. Lichauer made a second to the motion. The motion passed by unanimous vote.

Selection of one additional Member of the Planning Board to serve on the Comprehensive Plan Update Steering Committee- Glanville stated that Johnson had given an overview of the Comprehensive Plan Steering Committee at the previous meeting. She noted that Eddie Oakley, Steve Monroe, and Sherrie Richmond had volunteered to serve on the Committee at the June meeting. She said that one more Planning Board Member needed to volunteer to serve.

Stafford volunteered to serve on the Comprehensive Plan Update Steering Committee.

Wise made a motion to recommend to the Town Council that Stafford be appointed to serve on the Comprehensive Plan Update Steering Committee. Monroe made a second to the motion. The motion passed by unanimous vote.

Discussion: Steering Committee Roles & Responsibilities- Johnson stated that the Comprehensive Plan was a guiding document that would be referenced when making rezoning decisions. He noted that it would help shape the Town's future. Johnson stated that staff was looking forward to working with a diverse set of citizens that would be assisting with the update to the Comp Plan. He said that the Steering Committee Members would be appointed by Town Council at their August 20th meeting. Johnson stated that the Members would provide advice and assistance to the project team comprised of staff and consultants. He noted that the Members would also seek feedback from the public and attempt to engage other citizens. Johnson said that the update would take about eighteen months and that Committee Members would help shape the final draft of the Comprehensive Plan. He gave an overview of the next steps of the project.

Glanville discussed the general time frame for the selection of a consulting firm with Johnson.

Planning Board Members discussed how the completion of the Jamestown Bypass may impact the update to the Comprehensive Plan with Johnson.

Public Comment-

- Dee Fink, 315 Guilford Road- Fink asked if the Steering Committee Members would be paid for their time and asked for clarification on the role of the Committee Members.

Johnson noted that it was not a paid position and briefly reiterated the responsibilities of Committee Members.

Other Business- Oakley noted that he had witnessed several cars speeding throughout Town and that he had also noticed several traffic violations. He highlighted the need for a deputy presence to keep the speed down. Oakley also stated that some neighborhoods were not as well kept as others throughout Town.

Cole noted that he would speak to the Sheriff's Department about the traffic.

Glanville also thanked Town staff for all their hard work on the National Night Out event.

Adjournment- Walker made a motion to adjourn. Oakley made a second to the motion. The motion passed by unanimous vote.

The meeting ended at 7:04 pm.