

**Parks & Recreation Advisory Committee**  
**8-6-18**  
**6:00 pm**  
**Council Chambers**

**Parks & Rec Advisory Members Present:** Robert Pickett, Chair; Steve Owen, Daniel McDaniel (Alternate), & Doug Sampson (Alternate)

**Parks & Rec Advisory Members Absent:** Jim Pendry, Paul Craft, Tony Brancazio, & Jay McQuillan

**Council Member Representative Absent:** John Capes

**Staff Members Present:** Matthew Johnson, Ross Sanderlin, & Katie McBride

**Visitors Present:** Carol Brooks

1. **Call to Order-** Pickett called the meeting to order.
2. **Approval of Minutes from the February 5, 2018 meeting-** Owen made a motion to approve the minutes from the February 5, 2018 meeting. Sampson made a second to the motion. The motion passed by unanimous vote.
3. **Discussion of potential PARTF grant application-** Johnson stated that staff had been fairly successful with obtaining grant funding for parks within the Town. The money had been used to construct Wrenn Miller Park in the past. He noted that he had spoken with John Crowe, Parks Maintenance Superintendent, and Scott Coakley, Recreation Supervisor, about revamping an area of the Jamestown Park and Golf Course. The area included the section where the baseball fields were, the parking lot, playground, shelters, and the land before the entrance of the Golf Course.

Johnson stated that the PARTF application required a strategic plan and that there was some money within the current budget to begin that process. He said that he would like to request that a consultant come in and assist staff with the plan. He noted that he would be sending out a request for qualifications within the next few weeks.

Johnson stated that the consultant would require some input from the public and staff would be relying very heavily on the Parks & Rec Committee for assistance with that.

Parks and Rec Committee Members discussed the details of the planning process with Johnson.

They also discussed the current condition of maintenance facilities at Jamestown Park & Golf Course with Johnson and Sanderlin.

Johnson gave a brief overview of the projects that had previously been funded by the grant and the potential options for the Town. He also spoke about the deadline

4. **Update on Jamestown Park & Golf Course-** Sanderlin gave the Parks and Rec Members an update on the Golf Course. He stated that the greens had recently been aerified. He also noted

that there had been a lot of positive feedback received about the Golf Course and Clubhouse through online reviews. Things were going really well. Sanderlin said that a citizen had also recently requested a memorial bench be placed at the Golf Course. The bench had already been ordered and a location for installation would be determined soon.

He said that the number of people interested in renting the Clubhouse was continuing to grow. There had been several baby showers, birthday parties, and bridal showers held there. He also noted that the Jamestown Golf Association (JGA) was hosting a Golf Tournament in honor of veterans on August 22<sup>nd</sup>. Veterans that were participating in the tournament would play for free.

Sanderlin noted that National Night Out would be held the next evening at Wrenn Miller Park. Johnson gave an overview of what National Night Out was and what would be occurring at the event.

**5. Public Comment-** Nobody signed up.

**6. Other Business-** Pickett asked Johnson about the ongoing sidewalk projects. Johnson stated that staff had completed all the plans for the East Fork sidewalk project, but they were waiting for approval from NDOT so that they could let the project. Johnson also briefly explained how the bridge would be put into place.

Johnson described where the sidewalk would be constructed in regards to the East Main Street sidewalk project. He noted that staff had been making progress on the project.

He also spoke about the sidewalk on Oakdale. He said that staff was working on the designs for the project.

Pickett asked if there was any other business to be discussed.

McBride stated that Tony Brancazio had to step down from the Board. She said that Sampson and McDaniel had both submitted applications to become fulltime members of the Committee. Those applications would be given to Council for consideration. She noted that one of them would become a permanent Member.

**7. Adjournment-** McDaniel made a motion to adjourn. Owen made a second to the motion. The motion passed by unanimous vote.

The meeting ended at 6:30 pm.