



Town of Jamestown
Application for Fire Hydrant Meter
Water and Sewer Account

Applicant Name: _____
Type of Business: _____
Billing Address: _____
City: _____ State: _____ Zip Code _____
Specific Purpose for Water from Fire Hydrant: _____

Estimate Period of Time Use of Fire Hydrant Requested: _____

Estimated Volume of Water Required Per Month (total estimated volume if use is for less than one month): _____ gallons

Size of Hydrant Meter Assembly Requested:

- 1 1/2-inch meter (delivers up to 50 gallons per minute)

Water Will Be Used:

At a specific property or site. Provide street address in space below. If no street address is assigned, provide County Tax ID#, name of subdivision, and names of nearest street intersection.

At variable locations, transported by vehicle. Provide make, year, model, and license plate number, and tank size below for all vehicles that will be used to transport water from fire hydrants.

Vehicle make and model _____ license plate number _____ tank size (gal.) _____

My signature below confirms that I have read the Town of Jamestown Hydrant Use Policy and the requirements on the reverse side of this application form, and agree to comply fully with all specified terms. The information provided on this application fully represents my intended use of this service.

Signature of Applicant _____ Title _____ Date _____

_____ Applicant Initials Acknowledging Receipt of Hydrant Meter Assembly

-----INFORMATION BELOW THIS LINE TO BE COMPLETED BY TOWN PERSONNEL-----

Fees Received: \$ _____ Deposit Received: \$ _____ Check # _____

Credit Check Completed? (Y/N) _____

Privilege License? (Y/N) _____ License No. _____

Application Approved? (Y/N) _____ If no, reason for denial: _____

Account Number: _____ Date Application Approved: _____

Hydrant Meter Assembly Issued: Size _____-inch Meter Serial Number _____

Metered Water Use to be Billed for Sanitary Sewer (Y/N) _____

Fire Hydrant Locations Where Water Under This Account May Be Withdrawn:

Additional conditions of approval and comments:

CUSTOMER REQUIREMENTS AND CONDITIONS FOR WITHDRAWING WATER USING A HYDRANT METER ASSEMBLY

The Customer agrees to the following conditions:

- Use of water withdrawn from fire hydrants will be used only for the specific purposes stated on this application and only at the locations described on this application.
- If water is transported in a tank mounted to a vehicle, only the vehicles specifically named in this application will be used. On public highways, applicable laws and regulations will be followed at all times.

- The following instructions will be followed at all times when using an authorized fire hydrant:
 - Remove one of the two smaller caps from the hydrant slowly, turning in a counterclockwise direction.
 - Lay hydrant meter assembly on the ground flat, next to hydrant; avoid dirt or other material getting inside assembly piping or equipment.
 - Connect one end of fire hose to hydrant threads where cap was removed, and other end of hose to the front end of the hydrant meter assembly.
 - Attach hose or pipe to the back end of the Assembly and connect the other end to the tanker truck or to the pipe that will convey water to the point of use.
 - Check to make sure the hand valve on the hydrant meter assembly is closed.
 - Use only a Town-furnished (or approved) hydrant wrench on the five-sided operating nut on top of the hydrant. Slowly open fire hydrant by two counterclockwise revolutions of wrench (not faster than one revolution per five seconds). Check all hoses and assembly for leaks.
 - Continue to open hydrant by turning wrench slowly until the hydrant valve is fully open. **DO NOT STAND DIRECTLY IN FRONT OF WHERE HOSE IS CONNECTED TO HYDRANT.**
 - Open the hand valve on the hydrant meter assembly to control the rate of water flow to the tanker truck or end use. Throttle the flow using the hand valve and turn the hand valve off when water is not in use. **DO NOT USE THE HYDRANT VALVE TO THROTTLE OR CONTROL FLOW.** Leave the hydrant valve completely open until ready to disassemble the hydrant meter assembly from the fire hydrant.
 - To begin disassembly of the hydrant meter assembly from the fire hydrant, close the hand valve on the assembly.
 - Close hydrant valve using the Town-furnished (or approved) hydrant wrench. Turn wrench slowly clockwise (not faster than one revolution for every five seconds) until wrench will no longer turn.
 - Open hand valve on back end of assembly to relieve any pressure inside assembly.
 - Disconnect the hose from the fire hydrant and place the cap back on the fire hydrant.
- Only the specific fire hydrants identified on this application will be used. The Hydrant Meter Assembly will not be used for any purpose other than the conveyance of water from these fire hydrants.
- The Hydrant Meter Assembly will not be disassembled, disconnected, repaired, or tampered with in any way at any time. If a leak or failure of operation occurs, or if the water meter stops operating, the entire Assembly will be promptly returned to the Town.
- All provisions of the Town of Jamestown Fire Hydrant Use Policy will be followed at all times.
- The Hydrant Meter Assembly will be used at all times when withdrawing water from Town fire hydrants. The meter reading on the Assembly will be called in to the Town of Jamestown Utility Billing by the end of the last business day of each month while the account approved by this application is active, whether or not water has been used during the month.
- The Customer is financially responsible to the Town for all metered water registered on the Hydrant Meter Assembly as long as the Assembly is issued to the Customer. The Customer is responsible for protection against all unauthorized use of the Assembly.
- The monthly bill issued by the Town for this account will be paid on or before the due date, and any penalties or interest due will be paid for any late payment. Monthly billing, to include the minimum fixed water charge, will be due each month this account is active, whether or not water is used. Town sanitary sewer commodity charges will apply to all metered water use on the Hydrant Meter Assembly unless noted otherwise on the reverse side of this application by Town personnel. If noted otherwise, the exemption from sanitary sewer commodity charges remains effective only as long as water use is consistent with the purpose represented in this application.
- The Town will be permitted to inspect the Hydrant Meter Assembly at any time a reasonable request is made.
- During periods of time of drought when water use for specified purposes may be restricted by the Town of Jamestown under water conservation declarations, this account will not be used for purposes restricted by water conservation requirements.
- The Hydrant Meter Assembly will be returned to the Town at the time this account is closed. If this account remains open longer than a year, the Assembly will be returned to the Town not later than one year from the date of Application Approval shown on the reverse side of this application. A new Assembly will be issued if this account remains open during the succeeding year.
- The withdrawal of water from fire hydrants will cease immediately if notice is received from the Town that this account has been terminated or closed, and the Assembly will be returned to the Town within five business days of receipt of such notice.
- The Deposit paid as part of this application will be retained by the Town until all Assemblies issued under this account have been returned to the Town and this account is closed. Any final amounts owed under this account may be retained from the Deposit at the time the account is closed, to include the cost or repair or replacement of the Assembly if the Assembly is damaged or lost.
- The customer responsibilities defined in the Town of Jamestown Water and Sewer Policies will be adhered to at all times.