



Settled 1752
JAMESTOWN
NORTH CAROLINA

Regular Meeting of the Town Council
March 15, 2022
6:00 pm in the Civic Center
Agenda

I. Call to Order

- A. Roll Call
- B. Pledge of Allegiance
- C. Moment of Silence
- D. Approval of Agenda

II. Consent Agenda

- A. Approval of minutes from the February 15, 2022 Regular Town Council Meeting
- B. Analysis of the financial position of the Town of Jamestown
- C. Analysis of the financial position of the Jamestown Park and Golf Course
- D. Notification of Advances
- E. Budget Amendment #15

III. Public Comment

IV. Old Business

A. Public Hearings

- 1. Public Hearing on Question for Annexation pursuant to G. S. 160A-31 for 2221 Guilford College Road, 5300 Mackay Road, 2207 Guilford College Road, and 5303 Mackay Road – Anna Hawryluk, Town Planner
- 2. Public Hearing on rezoning request from D. R. Horton for properties at 2221 Guilford College Road, 5300 Mackay Road, 2207 Guilford College Road, and 5303 Mackay Road from AG (Agricultural) to PUD (Planned Unit Development) – Anna Hawryluk, Town Planner
 - o Statement of Consistency
- 3. Public Hearing for consideration of Development Agreement for D. R. Horton property – Anna Hawryluk, Town Planner

V. New Business

- A. Bicycle Pedestrian Committee Appointment – Anna Hawryluk, Town Planner
- B. Consideration of approval of rate change at Jamestown Park & Golf Course- Ross Sanderlin, Director of Golf
- C. Schedule public hearing to consider amendments to Article III (definitions) of the Land Development Ordinance for the April 19th meeting – Anna Hawryluk, Town Planner
- D. Reschedule June 21st meeting to Thursday, June 23rd due to conflicts – Matthew Johnson, Town Manager
- E. Approval of AARP committee request to apply for AARP Community Challenge Grant to hold a senior resource fair and create a resource directory – Anna Hawryluk, Town Planner

VI. Manager/Committee Reports

- A. Manager Report
- B. Council Member Committee Reports
- C. High School Representative Report

VII. Public Comment

VIII. Other Business

IX. Closed Session

X. Adjournment

Working Agenda for the March 15, 2022 Regular Town Council Meeting

Tentative Time Line	Agenda Item	Responsible Party	Action required by the Town Council
6:00 pm	I. Call to Order	Mayor Montgomery	Mayor Montgomery to call the meeting to order.
6:00 pm	A. Roll Call	Interim Town Clerk	Avery to take roll call.
6:00 pm	B. Pledge of Allegiance	Mayor Montgomery	Mayor Montgomery to lead everyone in the Pledge of Allegiance.
6:00 pm	C. Moment of Silence	Mayor Montgomery	Mayor Montgomery to call for a moment of silence
6:00 pm	D. Approval of Agenda	Mayor Montgomery	Mayor Montgomery to state Item V-E under New Business needs to be removed from the agenda as there will not be a community grant application. Mayor to ask Council if there are additional items that need to be added or deleted. Council Member makes a motion to approve the agenda. Council Member makes a second to the motion. Then vote.
6:05 pm	II. Consent Agenda		
6:05 pm	A. Approval of minutes from the February 15, 2022 regular TC meeting B. Analysis of the financial position of the Town of Jamestown C. Analysis of the financial position of the Jamestown Park and Golf Course D. Notification of Advances E. Budget Amendment #15		Council Member makes a motion to approve the consent agenda. Council Member makes a second to the motion. Then vote.
6:07 pm	III. Public Comment		Please state your name and address and adhere to the 3 minute time limit
6:15 pm	IV. Old Business		
6:15 pm	1. P.H. on Annexation of 2221 Guilford College Rd, 5300 Mackay Rd, 2207 Guilford College Rd, and 5303 Mackay Road	Call on A. Hawryluk	Hawryluk to request Council continue the Public Hearing on Annexation to the April 19, 2022 meeting without further advertisement, as the matter is not yet ready for discussion. Mayor to make a statement about the reason for continuation of public hearings. Mayor opens the hearing for public comment and then closes the hearing when comments are complete. Council Member makes a motion to continue the Public Hearing on Annexation to the April 19, 2022 Council meeting without further advertisement. Council member makes a second to the motion. Then vote.
6:20 pm	3. P.H. on rezoning request from D.R. Horton for properties at 2221 Guilford College Road, 5300 Mackay Road, 2207 Guilford College Road and 5303 Mackay Road from AG (Agricultural) to PUD (Planned Unit Development).	Call on A. Hawryluk	Hawryluk to request Council continue the Public Hearing on rezoning request from D.R. Horton to the April 19, 2022 meeting without further advertisement as the matter is not ready for discussion. Mayor opens the hearing for public comment and then closes the hearing when comments are complete. Council Member makes a motion to continue the Public Hearing on rezoning request from D.R. Horton to the April 19, 2022 meeting without further advertisement. Council member makes a second to the motion. Then vote.
6:25 pm	4. P.H. on Development Agreement for the D.R. Horton rezoning request	Call on A. Hawryluk	Hawryluk to request Council continue the Public Hearing on the Development Agreement to April 19, 2022 meeting without further advertisement as the framework and content of the agreement are ongoing with the Town's legal counsel. Mayor opens the hearing for public comment and then closes the hearing when comments are complete. Council Member makes a motion to continue the Public Hearing on the Development Agreement to the April 19, 2022 meeting without further advertisement. Council Member make a second to the motion. Then vote.
6:30 pm	V. New Business		None
6:30 pm	A. Bicycle Pedestrian Committee Appointment	Call on A. Hawryluk	Hawryluk to request Council appoint a Bicycle Pedestrian Committee with the members as follows: Residents- Mark Bingham, Josie Cothran, Lori Ecklund, Brant Gomez, Dan McDaniel, Wid Painter, Jeff Sebens Technical – Andrew Edmonds, HPMPO Transportation Planner/NC DOT Division 7 representative; Alex Rotenberry, NCDOT Integrated Mobility Division; Mitchell Johnson, VP Operations and Facilities, GTCC Jamestown Campus Staff – Anna Hawryluk, Town Planner; Paul Blanchard, Director of Public Services

			Council Member makes a motion to appoint a Bicycle Pedestrian Committee with members as presented. Council Member makes a second to the motion. Then vote.
6:40 pm	B. Consideration of approval of rate change at Jamestown Park & Golf Course	Call on R. Sanderlin	Sanderlin to request Council consider increasing certain rates at the golf course. Council Member makes a motion to increase rates as presented effective (date) Council Member makes a second to the motion. Then vote.
6:50 pm	C. Schedule Public Hearing to consider an amendment to Article III (definitions) of the Land Development Ordinance for the April 19 th meeting	Call on A. Hawryluk	Hawryluk to request Council schedule a Public Hearing at the April 19 th meeting to consider an amendment to Article III (definitions) of the Land Development Ordinance. Council Member makes a motion to schedule a Public Hearing at the April 19 th meeting at 6:00 pm to consider amendments to Article III (definitions) of the Land Development Ordinance. Council Member makes a second to the motion. Then vote.
6:55 pm	D. Reschedule June 21 st meeting to Thursday, June 23 rd due to conflicts	Call on M. Johnson	Johnson to request Council reschedule its June 21 st meeting to Thursday, June 23 rd due to conflicts. Council Member makes a motion to amend the 2022 Regular Meeting Schedule changing the June 21 st meeting date to Thursday, June 23 rd . Council Member makes a second to the motion. Then vote.
7:00 pm	E. Approval of AARP committee request to apply for AARP Community Challenge Grant to hold a senior resource fair and create a resource directory.	Removed from agenda	No action required by Council.
7:05 pm	Manager/Committee Reports		
7:05 pm	A. Manager Report	Call on M. Johnson	Johnson to present monthly Manager's Report to Town Council.
7:15 pm	B. Council Member Committee Reports	Mayor Montgomery	Mayor Montgomery to request that Council Members give reports for any Committees that they serve on.
7:20 pm	C. High School Representative Report	Call on M. Conway	Conway to present report
7:25 pm	VI. Public Comment		Please state your name and address and adhere to the 3 minute time limit
7:30 pm	VII. Other Business		
7:35 pm	VIII. Closed Session		None
7:37 pm	IX. Adjournment		Council Member makes a motion to adjourn. Council Member makes a second to the motion. Then vote.

Mayor
Lynn Montgomery

Town Manager
Matthew Johnson

Town Attorney
Beth Koonce



Council Members
Martha Stafford Wolfe, Mayor Pro Tem
Rebecca Mann Rayborn
John Capes
Lawrence Straughn

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Approval of minutes from February 15, 2022 meeting

AGENDA ITEM #: li-A



CONSENT AGENDA ITEM



ACTION ITEM



INFORMATION ONLY

MEETING DATE: March 15, 2022

ESTIMATED TIME FOR DISCUSSION: 5 minutes

DEPARTMENT: Administration

CONTACT PERSON: Nancy Avery

SUMMARY:

Approval of minutes from the February 15, 2022 Council meeting

ATTACHMENTS: draft minutes

RECOMMENDATION/ACTION NEEDED: Staff recommends that Council approve the consent agenda

BUDGETARY IMPACT: None

SUGGESTED MOTION: Council Member makes a motion to approve/amend the Consent Agenda.

FOLLOW UP ACTION NEEDED: None

**Regular Meeting of the Town Council
February 15, 2022
6:00 pm in the Civic Center
Minutes & General Account**

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Council Members Present: Mayor Montgomery, Council Members Wolfe, Rayborn, Capes, & Straughn

Staff Members Present: Interim Town Manager Treme, Town Manager Matthew Johnson, Director of Public Services Paul Blanchard, Town Planner Anna Hawryluk, Finance Director/CPA Judy Gallman, Accounting Specialist Faith Wilson, Town Attorney Beth Koonce, Interim Town Clerk Nancy Avery

Visitors Present: Carol Brooks, Marlane Conway, Sarah Glanville, Yousef Sansour, Ron Cross, Gwen Flood

Call to Order- Mayor Montgomery called the meeting to order.

- Roll Call- Avery took roll call as follows:
 - Council Member Wolfe- Present
 - Council Member Capes- Present
 - Mayor Montgomery- Present
 - Council Member Straughn- Present
 - Council Member Rayborn- Present

Avery stated that a quorum was present.

- Pledge of Allegiance- Member Straughn led everyone in the Pledge of Allegiance.
- Moment of Silence- Mayor Montgomery called for a moment of silence.
- Approval of Agenda- Mayor Montgomery asked if anyone would like to change, add, or delete any items on the agenda.

Member Wolfe made a motion to approve the agenda with the addition to the consent agenda as item J, Proclamation declaring March 18th as Arbor Day. Member Capes made a second to the motion. The motion passed by a unanimous vote.

Consent agenda – the Consent Agenda included the following items:

- A. Minutes from the January 21, 200 Town Council Retreat
- B. Minutes from the January 25, 2022 Regular Town Council Meeting
- C. Minutes from December 16, 2022 Special Town Council closed session minutes
- D. Minutes from January 25, 2022 Town Council closed session minutes
- E. Analysis of the financial position of the Town of Jamestown
- F. Analysis of the financial position of the Jamestown Park and Golf Course
- G. Notification of Advances
- H. Budget Amendment #14
- I. Conflict of Interest Policy and Disclosure form
- J. Proclamation declaring March 18th Arbor Day

DRAFT

Member Straughn made a motion to approve the Consent Agenda. Member Capes made a second to the motion. The motion passed by a unanimous vote.

Public Comments – none

GCSD Annual Report

Captain Yousef Sansour introduced himself as the new Captain in district B of the Sheriff's Department that covers the Town of Jamestown. He said he started out in Jamestown, then moved on to work for the FBI for a while, then came back to the Sheriff's Department. He has been in law enforcement since 1998. The top activities within the Town that patrol division handled last year were:

- 410 traffic stops
- 298 911 calls
- 208 burglar alarms
- 80 suspicious activity
- 79 suspicious vehicle calls
- 46 welfare and family assist calls

The Town is quiet as a whole and we work to keep it that way. The highest call volume days are Tuesday and Wednesday. Busiest hours of service are from 10 am to 6 pm. The department looks at this trend and schedules manpower necessary to handle volume. We try to work with the community as best as possible, but at the end of the day we are law enforcement.

Old business

Public Hearing regarding several updates to the Land Development Ordinance

Hawryluk stated changes and recommended updates were presented to provide clarification and to bring the Town's code into compliance with the N.C General Statute 160D changes. Amendments to Chapter 17 regulating Signs closed a loophole on temporary signage language adding a time cap. Previously there was nothing. The Planning Board met last night and reviewed minimum housing code language. They requested an update to the language for heating systems to make our code language match the language in General Statute 160D word for word and that change is included in the document before you tonight. Alliance Code Enforcement (ACE) provided the suggested language additions for Article 24 on minimum housing and they are based on the International Property Maintenance Code (IPMC). Brandon Emory is here tonight to answer any questions.

Member Straughn asked Attorney Koonce about language on the second page of minimum housing, item 24.4-2, when we say the State Building Code and IPMC are adopted. If we adopt the IPMC should we word it the way it is worded or can we just take leave and word it anyway we want to when it comes to each individual code?

Attorney Koonce responded that she is satisfied with the proposed language as it is because it references later adopted versions which means that it does not have to come back to this Council for adoption also.

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Member Straughn asked if the IPMC is written as a, b, c and we do not write it as a, b, c, we say we are adopting it, is that a problem because it is worded differently from how the actual IPMC words it. An example is section 24.4-8 number 1 under a references windows and skylights and allows an exception, but we are not allowing that exception. There are other examples of this. How can this be rectified?

Attorney Koonce said Council could add some language to 24.4-2 to say the current version is hereby adopted and add qualifying language that refers to any revisions we made. She asked Hawryluk if the State Building Code and/or IPMC language is more elaborate than ours.

Hawryluk replied that most of the statements are not exactly written using the same language, but was written using simpler language that is in the same spirit. She referenced changes in section 304.1-1.

Attorney Koonce said she is not sure that we would have to reference IPMC at all if we are not using the same language.

Member Straughn stated the majority of our proposed language does not include State Building Code and loosely references the IPMC. He wants the Planning Board to dig into each part of the code, which is a loose version of the Minimum Housing Code. Another example is that there is a reference to drainage that includes a retention pond, but we left that out and are not allowing for it. He thinks we are leaving a lot of holes. He believes this should be gone over individually. It is not the exact code but a general reference of it.

Attorney Koonce said if there are conflicting things depending upon a situation, then that could be a problem.

Member Wolfe said the Town has the right to create its own ordinances. We often use models done by other towns. That does not mean we have to adopt the IPMC word for word. We adopt what is applicable to the Town.

Member Straughn said he thinks we need to have minimum housing standards and we should do due diligence on each one.

Treme said we are modeling the ordinance after the IPMC. For instance, he doubts that there are any retention ponds in the Town. There may be other environmental regulations that do not apply to the Town. We did not feel that everything in the IPMC applied to the Town as we are a small town. He agrees with the attorney that we should take out IPMC reference. We used other ordinances from similar sized towns when working on this document. This Board's philosophy is to have a common sense solution. What we are doing is similar to what other communities are doing.

Member Wolfe said we did not want to get so specific with restrictions so there could be a more simple solution to things.

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Member Straughn said his experience has always been going with the letter of the law rather than the spirit of the law.

Member Capes asked to hear Brandon Emory's (Alliance Code Enforcement) point on this.

Mr. Emory first clarified that 160D General Statute allows a community to create specific ordinances to regulate minimum housing. That is where we took our direction. Federal law allows states to be more restrictive than federal law. We are not trying to reinvent the wheel and we do not want to create case law or push the boundaries so much that the Town ends up in court. The main influence is the IPMC. Most ordinances are a hodgepodge because there is usually an issue that needs to be addressed. This is not the building code and we are not creating one. We are looking at this for things such as safety issues. We changed some language mainly because people reading the code are citizens and we wanted to put it in a format that is understandable to those without an attorney or law enforcement mindset. We tried to conform it to the Town and not be so restrictive. The new NC General Statute 160D put more restrictions on building inspector requirements, which resulted in less things being done by code enforcement. We wanted to streamline and put the Town in the best possible position to handle issues within the Town without having to bring in the County Building Inspector or other resources. We need this because of existing issues in development and currently we cannot take any action without bringing in the County's Building Inspections Department. This code gives us the ability to do this and that is why this ordinance is needed. This is tried and true stuff. When we come across a situation that the ordinance does not address, we can come back and amend it. The ordinance is a living document because it changes.

Member Straughn asked about the situation where a homeowner is using a window without a screen for ventilation and the person refuses to comply.

Mr. Emory said we are not driving around looking for these types of things. Most situations arise from a renter having problems with a landlord that will not repair or address these requirements. The language is talking about the interior of a house, not the outside. The interpretation could be if a window is going to a screened-in porch, then that could be determined to have a screen. We tried to write it to fairly be enforced with all citizens.

Hawryluk introduced the Planning Board Chair Glanville who stated the Planning Board met last night and reviewed the document for a second time and unanimously voted to adopt Minimum Standard code as presented.

Mayor Montgomery opened the Public Hearing at 6:40 pm.
As there was no one wishing to speak, the Mayor closed the hearing at 6:41 pm.

Member Rayborn stated she appreciates what the attorney brought up about taking out the IPMC reference. She took it as a reference and is fine with leaving it in or taking it out.

Member Capes said he is fine with leaving it in as reference point.

Member Straughn said he thinks we need one, but disagrees with the way this one is written.

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Member Wolfe said we were looking for ordinances to help with the commercial district and minimum housing. She thinks this accomplishes the goals we set. She has reviewed it several times and she is comfortable with it.

Member Rayborn made a motion to adopt the LDO amendments as presented. Member Capes made a second to the motion.

Avery took a Roll Call vote as follows:

Council Member Wolfe - yes
Council Member Capes - yes
Council Member Straughn - no
Council Member Rayborn - yes

The motion passed by a three to one (3-1) vote with Member Straughn against.

Member Wolfe read the consistency statement as follows:

“Finding Proposed Amendments Consistent with Comprehensive Plan

1. Zoning text amendment is consistent with the comprehensive plan because updates to zoning texts are necessary based upon changing conditions, regulations and laws;
2. The proposed zoning text amendment is reasonable because the text edits correct any previous errors and add clarifying language and formatting to make the documents easily interpreted and applied;
AND
3. The proposed zoning text amendment is in the public interest because it will prevent the emergence of blighting influences in the residential, downtown and commercial districts through proactive code enforcement and promote consistence and equitable application of the regulations that promote the general health, safety and welfare of the people of Jamestown”.

Member Wolfe made a motion to adopt the proposed zoning text amendment to Article 24 Nuisance Abatement Property Management Code & Minimum Housing Code, 24.0 Non-Residential Building Code, Minimum Standards for Non-Residential Buildings & Structures and Article 17 Sign Regulations as presented. Member Rayborn made a second to the motion. The motion passed with a three to one (3-1) vote with Member Straughn against.

Public Hearing on Question for Annexation pursuant to G. S. 160A-31 for 2221 Guilford College Road, 5300 Mackay Road, 2207 Guilford College Road, and 5303 Mackay Road

Hawryluk said this is not ready yet for discussion and asked Council to continue to the March 15th meeting without further advertisement.

Mayor Montgomery opened the Public Hearing 6:46 pm.

Ron Cross of 5600 Wellesley Drive West said he wants to make sure he heard this right and that you said it will be postponed to March.

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The Mayor replied that is correct.

As there were no further speakers, the Mayor closed the hearing at 6:49 pm.

Member Wolfe made a motion to continue the Public Hearing on Annexation to the March 15th meeting at 6 pm in the Civic Center without further advertisement. Member Capes made a second to the motion. The motion passed with a unanimous vote.

Public Hearing on rezoning request from D. R. Horton for properties at 2221 Guilford College Road, 5300 Mackay Road, 2207 Guilford College Road, and 5303 Mackay Road from AG (Agricultural) to PUD (Planned Unit Development)

Hawryluk said this is not ready yet for discussion and asked Council to continue to the March 15th meeting without further advertisement.

Mayor Montgomery opened the Public Hearing at 6:47 pm.
As no one wanted to speak, the Mayor closed the hearing at 6:48 pm.

Member Capes made a motion to continue the Public Hearing on the D.R. Horton rezoning request to the March 15th meeting at 6 pm in the Civic Center without further advertisement. Member Capes made a second to the motion. The motion passed with a unanimous vote.

Public Hearing for consideration of Development Agreement for D. R. Horton property
Hawryluk said this is not ready yet for discussion and asked Council to continue to the March 15th meeting without further advertisement.

Mayor Montgomery opened the Public Hearing at 6:48 pm.
As no one wished to speak, the Mayor closed the hearing at 6:48 pm.

Member Wolfe made a motion to continue the Public Hearing on the Development Agreement to the March 15th meeting at 6 pm in the Civic Center without further advertisement. Member Capes made a second to the motion. The motion passed with a unanimous vote.

Manager's report

Johnson said three new sponsorship benches have been installed; two at the entrance park near Vickery Chapel Road and a third one in front of the Blue House bakery. Hawryluk completed a MOBI Award application through NCDOT that recognizes the role of investments in intermodal transportation such as bike paths in creating vibrant communities. The Town is showcasing the East Fork pedestrian bridge project. Member Straughn asked Johnson to explain about the color of this bridge and why it is not painted. Johnson said that it is made of weathered steel to create the rust colored look. It is designed to stop rust and this is important because the bridge is over one of our drinking water sources. Staff and Council are working hard on the next fiscal year 2022-2023 budget. We are working with goals and outcomes in the strategic plan to implement them. Staff is working to apply for Parks and Recreation Trust Fund (PARTF) grant and will engage with the Parks and Recreation Advisory Board regarding the grant application. This will consist of holding public input meetings. Staff will to Council with the application to request

DRAFT

permission to apply. The Town received the 14th Tree City Award. We are working on a succession plan. Loose leaf pickup concludes the end of February.

Over the past year we have been graced with the presence of Interim Town Manager Dave Treme for a little over a year. Johnson thanked Treme for his leadership and friendship.

Treme said this has been an exceptional stop for him. His wife is having surgery over the next several months and he will be her caretaker. He has worked to be the “dash” between the last manager and the excellent one Council just hired. The Town is blessed with an exceptional staff. We have set up an outstanding strategic plan. It has been his honor and pleasure to work with each and every one of you. He puts Jamestown up against any town in what has been accomplished in the last year.

Council committee reports

Member Rayborn said the AARP Livable Communities committee set up workshops for March, April and May via zoom. Examples are Home Fit and Fraud Watch. More information is on the Town’s website. She said Glanville and Stafford were re-elected as chair and vice chair respectively of the Planning Board.

Member Wolfe reported the February DOT MPO meeting was cancelled.

High School Representative Report

Conway said spring sports practices started yesterday. Study abroad is coming this summer. A teacher workday is scheduled for next week and there will be a talent show on February 25th. A family engagement night and student night will be held in March.

Other business

Member Wolfe asked if the staff is planning an event for Arbor Day. Johnson replied that they are and are thinking about engaging with the Ragsdale students.

Johnson said at the December 21st meeting, the budget calendar was adopted that included a budget meeting with Council on March 15th. The Finance Officer has training that day. Staff requests rescheduling of the meeting to Friday, March 25th from 9 am – 3 pm at the Golf Course Club House.

Member Straughn said he is on vacation and would like to call in.

Member Capes made a motion to reschedule the March 15th budget meeting to March 25th from 9am to 3 pm at the Golf Course Club House. Member Wolfe seconded the motion. The motion passed by a unanimous vote.

Adjournment

Member Rayborn made a motion to adjourn at 7:06 pm. Member Straughn made a second to the motion. The motion passed by a unanimous.

DRAFT

Lynn Montgomery, Mayor

ATTEST: _____
Nancy Avery, Interim Town Clerk

Mayor
Lynn Montgomery

Town Manager
Matthew Johnson

Town Attorney
Beth Koonce



Council Members
Martha Stafford Wolfe, Mayor Pro Tem
Rebecca Mann Rayborn
John Capes
Lawrence Straughn

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Financial Analysis for February 2002

AGENDA ITEM #: II-B

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: March 15, 2022

ESTIMATED TIME FOR DISCUSSION: 0 minutes

DEPARTMENT: Finance

CONTACT PERSON: Judy Gallman

SUMMARY:

Summary schedule of cash & deposits, debt balances, and total revenues collected to date and expenditures to date is provided. A detailed budget to actual statement is also included as of 02-28-22.

Expenditures during February included debt payments for the knuckleboom, golf shop and water sewer facility, 1st and 2nd quarter fire inspection payments, construction on the cart barn roof at the golf course, PTRWA debt service payment, Black Mountain software for FY 21-22, sewer outfall easment maintenance, purchase of 2022 Ford service truck for water sewer and odor control payment. Services for during the month include Seth Harry; community planning and design, Withers Ravenel-ADA, Alliance Code Enforcement, solid waste study, Bradley Personnel Inc.; temp for open position, and painting hydrants.

Total cash & investments amounts have increased somewhat. This is due to the fact there are some large projects scheduled to be undertaken or completed by fiscal year end. A large amount of cash will be expended by then for these projects.

ATTACHMENTS: yes

RECOMMENDATION/ACTION NEEDED: Approve as part of the Consent Agenda

BUDGETARY IMPACT: None

SUGGESTED MOTION: Council Member makes a motion to approve the Consent Agenda as presented

FOLLOW UP ACTION NEEDED: None

Town of Jamestown
 Financial Summary Report
 Cash Balances
 as of February 28, 2022

Petty Cash	\$	1,350
Operating Cash		2,622,079
Certificates of Deposit		3,002,503
Money Market Accounts - First Bank		1,227,961
North Carolina Capital Management Trust		10,224,175
	\$	<u>17,078,069</u>

Reservations of cash:

Cash reserved for Randleman Reservoir	\$	544,035
Cash reserved by Powell Bill for street improvements		342,260
General Capital Reserve Fund		41,054
East Fork Sidewalk Capital Project		78
Lydia Multi-use Greenway Capital Project		1,403
Oakdale Sidewalk Phase 3		114,219
Oakdale Sidewalk Phase 2		30,103
Recreational Maintenance Facility Capital Project		595,663
Grants Project Ordinance Fund - ARP		715,413
Water Sewer Capital Reserve Fund		672,062
	\$	<u>3,056,289</u>

Cash by Fund:

General	\$	4,627,448
General Capital Reserve Fund		41,054
East Fork Sidewalk Capital Project		78
Lydia Multi-use Greenway Capital Project		1,403
Oakdale Sidewalk Phase 3		114,219
Oakdale Sidewalk Phase 2		30,103
Recreational Maintenance Facility Capital Project		595,663
Grants Project Ordinance fund - ARP		715,413
Water/Sewer		9,736,592
Randleman Reservoir		544,035
Water/Sewer Capital Reserve Fund		672,062
	\$	<u>17,078,069</u>

Cash by Bank:

NCCMT	\$	10,224,175
Pinnacle Bank		4,622,079
First Bank		2,230,464
	\$	<u>17,076,719</u>

**Town of Jamestown
 Financial Summary Report
 Debt Balances
 as of February 28, 2022**

Installment Purchase Debt:	Balance at 2/28/2022	Final Payment Date	Final Payment Fiscal Year
GENERAL FUND:			
Sanitation truck, financed in 2017	\$ 61,079	12/1/2023	2023/2024
Leaf truck, financed in 2017	62,439	12/1/2023	2023/2024
Knuckleboom truck, financed in 2020	96,514	5/7/2025	2024/2025
Golf Clubhouse Renovation	<u>383,351</u>	11/3/2027	2027/2028
	<u>\$ 603,383</u>		
WATER & SEWER FUND:			
Water & Sewer Maintenance Facility Construction	<u>\$ 287,476</u>	11/3/2027	2027/2028

Town of Jamestown
 Financial Summary Report
 Total Revenues & Expenditures by Fund
 as of February 28, 2022

	<u>General Fund (#10)</u>	<u>General Capital Reserve Fund (#11)</u>	<u>Water/Sewer Fund (#30)</u>	<u>Randleman Reservoir Fund (#60)</u>	<u>Water/Sewer Capital Reserve Fund (#61)</u>	
Current Year Revenues (and transfers)	3,886,820	96,776	2,652,170	36,536	431,601	
% of budget received	56%	96%	48%	30%	100%	
% of budget, excluding appropriated fund balance, received	71%	96%	76%	100%	100%	
Expenditures (and transfers)	3,424,522	57,560	2,249,044	118,445	-	
% of budget expended	49%	57%	40%	96%	0%	
	<u>Fund (#16)</u>	<u>Fund (#17)</u>	<u>Fund (#18)</u>	<u>Fund (#20)</u>	<u>Fund (#21)</u>	<u>Fund (#22)</u>
	<u>East Fork Capital Project</u>	<u>Lydia (E Main) Capital Project</u>	<u>Oakdale Sidewalk Ph 3 Capital Project</u>	<u>Recreational Maint Facility Capital Project</u>	<u>Oakdale Sidewalk Ph 2 Capital Project</u>	<u>Special Revenue Grants Fund</u>
Life to Date Revenues & Other Financing Sources	1,614,259	1,963,050	218,581	628,075	79,589	715,413
% of budget received	91%	99%	32%	108%	40%	50%
Life to Date Expenditures	1,613,324	1,953,680	103,912	35,362	49,486	-
% of budget expended	91%	98%	15%	6%	25%	0%



10 GENERAL FUND

Account	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
3000					
3100 AD VALOREM TAXES	268,451.79	2,203,597.31	2,225,000.00	21,402.69	99 %
3101 Interest on Ad Valorem Taxes	1,447.99	2,537.78	2,500.00	-37.78	102 %
3102 Tax and Tag revenue	17,649.73	115,614.56	219,890.00	104,275.44	53 %
3103 Interest on Tax and Tag Revenues	148.22	820.08	1,000.00	179.92	82 %
3230 SALES AND USE TAX	86,564.00	398,593.50	841,000.00	442,406.50	47 %
3250 Solid Waste Disposal Tax	727.63	2,244.86	3,250.00	1,005.14	69 %
3256 ELECTRICITY SALES TAX	0.00	58,141.60	208,000.00	149,858.40	28 %
3257 TELECOMMUNICATIONS SALES TAX	0.00	7,151.59	35,000.00	27,848.41	20 %
3258 PIPED NATURAL GAS SALES TAX	0.00	1,162.29	18,500.00	17,337.71	6 %
3261 VIDEO PROGRAMMING TAX	0.00	8,744.39	42,000.00	33,255.61	21 %
3312 GRANTS FROM GUILFORD COUNTY	55,500.00	55,500.00	55,500.00	0.00	100 %
3316 POWELL BILL	0.00	107,705.13	100,000.00	-7,705.13	108 %
3322 ALCOHOLIC BEVERAGES TAX	0.00	0.00	19,500.00	19,500.00	0 %
3325 ABC DISTRIBUTION	12,500.00	37,500.00	50,000.00	12,500.00	75 %
3341 Telecommunications Planning Fees	0.00	3,500.00	7,500.00	4,000.00	47 %
3343 REVIEW FEES	225.00	12,671.00	7,500.00	-5,171.00	169 %
3344 CODE ENFORCEMENT FEES	0.00	0.00	100.00	100.00	0 %
3345 INSPECTION AND PERMIT FEES	0.00	175.00	200.00	25.00	88 %
3346 CELL TOWER RENTAL FEES	4,211.73	32,128.11	85,000.00	52,871.89	38 %
3348 REFUSE COLLECTION FEES	13,650.00	109,616.00	163,200.00	53,584.00	67 %
3600 GREEN FEES	22,247.00	331,844.00	515,000.00	183,156.00	64 %
3610 MECHANICAL CART RENTALS	13,108.00	181,622.00	270,000.00	88,378.00	67 %
3620 PULL CART RENTALS	8.00	167.00	300.00	133.00	56 %
3650 DRIVING RANGE	3,252.00	35,564.00	54,000.00	18,436.00	66 %
3660 GOLF SHOP CONCESSIONS SALES	3,989.55	58,430.23	82,800.00	24,369.77	71 %
3661 Golf Shop Grill Catering Revenues	0.00	0.00	500.00	500.00	0 %
3665 Golf Special Orders - Sales	1,689.50	8,818.89	9,000.00	181.11	98 %
3675 Golf Clubhouse Rental Fees	225.00	985.00	11,500.00	10,515.00	9 %
3831 INVESTMENT EARNINGS	163.94	4,595.91	2,500.00	-2,095.91	184 %
3832 Sponsorships	0.00	4,552.00	4,075.00	-477.00	112 %
3836 SALES - PRO SHOP GOLF INVENTORY	2,471.25	34,291.41	57,800.00	23,508.59	59 %
3837 SHELTER RENTALS	700.00	2,050.00	2,500.00	450.00	82 %
3838 Building lease revenue	3,600.00	3,611.00	3,611.00	0.00	100 %
3839 MISCELLANEOUS REVENUES	45.24	341.06	1,000.00	658.94	34 %
3840 Rental Golf Sets	65.00	1,485.00	1,900.00	415.00	78 %
3841 Ball Field Rentals	1,950.00	3,500.00	6,000.00	2,500.00	58 %
3920 Issuance of installment purchase financing	0.00	0.00	301,000.00	301,000.00	0 %
3983 TRANSFER FROM GENERAL CAPITAL RESERVE FUND	57,559.64	57,559.64	76,600.00	19,040.36	75 %
3991 FUND BALANCE APPROPRIATED	0.00	0.00	1,458,915.00	1,458,915.00	0 %
Account Group Total:	572,150.21	3,886,820.34	6,943,641.00	3,056,820.66	56 %
Fund Total:	572,150.21	3,886,820.34	6,943,641.00	3,056,820.66	56 %

*Received from
County - pass -
thru to
library*

*Guilford City
Ems @ Fire -
Station*

*Transfer back to General fund to
Cover Golf Shop debt payments*

2

10 GENERAL FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
0							
4100 GOVERNING BODY EXPENDITURES							
1019	PROFESSIONAL SERVICES	14,734.58	64,548.63	23,142.37	87,691.00	90,000.00	2,309.00
2100	DEPARTMENT SUPPLIES	0.00	1,052.01	0.00	1,052.01	2,000.00	947.99
2200	FOOD AND PROVISIONS	502.28	2,329.93	0.00	2,329.93	2,500.00	170.07
2600	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	200.00	200.00
2900	ASSETS NOT CAPITALIZED	0.00	6,982.74	0.00	6,982.74	7,000.00	17.26
3100	TRAVEL	0.00	0.00	0.00	0.00	1,000.00	1,000.00
3150	CONFERENCE FEES AND SCHOOLS	0.00	500.00	0.00	500.00	2,500.00	2,000.00
3200	COMMUNICATIONS	0.00	116.00	0.00	116.00	1,500.00	1,384.00
3400	PRINTING	0.00	0.00	0.00	0.00	300.00	300.00
3700	MARKETING / ADVERTISING	96.00	96.00	0.00	96.00	600.00	504.00
3800	DATA PROCESSING SERVICES	3.43	374.96	625.04	1,000.00	1,000.00	0.00
3950	DUES AND SUBSCRIPTIONS	0.00	2,008.00	0.00	2,008.00	2,500.00	492.00
3955	Permit Fees	0.00	0.00	0.00	0.00	800.00	800.00
3970	ELECTIONS	0.00	0.00	0.00	0.00	5,000.00	5,000.00
3980	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	200.00	200.00
4990	OTHER CONTRACTED SERVICES	412.50	2,912.50	1,912.50	4,825.00	5,100.00	275.00
9700	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
Account Total:		15,748.79	80,920.77	25,679.91	106,600.68	122,200.00	15,599.32
4200 ADMINISTRATION EXPENDITURES							
1000	SALARIES AND WAGES	32,075.00	189,470.50	0.00	189,470.50	345,000.00	155,529.50
1003	LONGEVITY PAY	0.00	4,242.00	0.00	4,242.00	4,350.00	108.00
1009	FICA EXPENSE	2,423.52	14,632.68	0.00	14,632.68	27,700.00	13,067.32
1010	RETIREMENT EXPENSE	2,580.38	14,365.36	0.00	14,365.36	37,500.00	23,134.64
1011	HEALTH INSURANCE EXPENSE	3,377.60	18,818.06	0.00	18,818.06	42,750.00	23,931.94
1012	FLEX ADMINISTRATION FEES	12.00	94.20	24.00	118.20	300.00	181.80
1013	RETIREE HEALTH INSURANCE EXPENSE	0.00	3,094.36	0.00	3,094.36	3,300.00	205.64
1014	WORKER'S COMPENSATION	0.00	657.40	0.00	657.40	800.00	142.60
1015	Unemployment Compensation	0.00	0.00	0.00	0.00	200.00	200.00
1016	Wellness Program Expenditures	0.00	0.00	0.00	0.00	500.00	500.00
1017	401K EXPENSE	1,018.67	5,816.92	0.00	5,816.92	14,575.00	8,758.08
1019	PROFESSIONAL SERVICES	0.00	9,885.00	0.00	9,885.00	18,150.00	8,265.00
2100	DEPARTMENT SUPPLIES	47.45	905.42	111.72	1,017.14	1,700.00	682.86
2110	COVID SUPPLIES	0.00	285.12	0.00	285.12	300.00	14.88
2200	FOOD AND PROVISIONS	0.00	717.87	0.00	717.87	750.00	32.13
2600	OFFICE SUPPLIES	192.98	903.43	0.00	903.43	2,000.00	1,096.57
2900	ASSETS NOT CAPITALIZED	0.00	4,905.98	0.00	4,905.98	6,500.00	1,594.02
3100	TRAVEL	① 2,372.76	10,863.42	0.00	10,863.42	14,800.00	3,936.58
3150	CONFERENCE FEES AND SCHOOLS	1,115.00	1,700.00	0.00	1,700.00	3,000.00	1,300.00
3200	COMMUNICATIONS	982.85	4,003.37	1,581.56	5,584.93	9,700.00	4,115.07
3400	PRINTING	263.00	382.50	0.00	382.50	500.00	117.50
3500	REPAIRS AND MAINTENANCE	0.00	0.00	0.00	0.00	300.00	300.00
3800	DATA PROCESSING SERVICES	61.76	9,223.91	6,267.09	15,491.00	15,500.00	9.00
3950	DUES AND SUBSCRIPTIONS	350.00	7,258.95	0.00	7,258.95	9,500.00	2,241.05
3960	BANK AND MERCHANT FEES	0.00	3.00	0.00	3.00	200.00	197.00
3980	MISCELLANEOUS EXPENSE	414.28	730.88	0.00	730.88	750.00	19.12
4300	EQUIPMENT RENTAL	272.56	1,717.94	9.28	1,727.22	3,500.00	1,772.78
4400	SERVICE & MAINTENANCE CONTRACTS	② 6,481.70	6,758.33	730.00	7,488.33	11,000.00	3,511.67
4500	INSURANCE AND BONDING	0.00	459.59	0.00	459.59	1,000.00	540.41

① Dave and Nancy Mileage

② Black mountain software FY21-22

03/07/22
09:53:04

TOWN OF JAMESTOWN, NC
Budget vs. Actual Report
For the Accounting Period: 2 / 22

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Report ID: B100B

10 GENERAL FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
4990	OTHER CONTRACTED SERVICES	3,134.26	23,204.23	14,322.72	37,526.95	41,000.00	3,473.05
6820	First Bank Credit Card Encumbrance	0.00	0.00	2,000.00	2,000.00	3,000.00	1,000.00
9700	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
Account Total:		57,175.77	335,100.42	25,046.37	360,146.79	620,125.00	259,978.21
4900 PLANNING DEPARTMENT EXPENDITURES							
1000	SALARIES AND WAGES	8,457.00	100,302.15	0.00	100,302.15	160,000.00	59,697.85
1003	LONGEVITY PAY	0.00	2,548.00	0.00	2,548.00	2,550.00	2.00
1009	FICA EXPENSE	638.68	7,806.41	0.00	7,806.41	12,500.00	4,693.59
1010	RETIREMENT EXPENSE	964.10	11,724.92	0.00	11,724.92	19,000.00	7,275.08
1011	HEALTH INSURANCE EXPENSE	1,447.54	14,957.96	0.00	14,957.96	23,400.00	8,442.04
1012	FLEX ADMINISTRATION FEES	24.00	106.20	48.00	154.20	200.00	45.80
1014	WORKER'S COMPENSATION	0.00	410.87	0.00	410.87	500.00	89.13
1015	Unemployment Compensation	0.00	0.00	0.00	0.00	500.00	500.00
1017	401K EXPENSE	380.52	4,613.06	0.00	4,613.06	7,200.00	2,586.94
2100	DEPARTMENT SUPPLIES	207.58	916.39	97.00	1,013.39	4,500.00	3,486.61
2110	COVID SUPPLIES	0.00	103.68	0.00	103.68	105.00	1.32
2200	FOOD AND PROVISIONS	87.40	758.70	0.00	758.70	1,500.00	741.30
2500	VEHICLE SUPPLIES	208.05	208.05	0.00	208.05	500.00	291.95
2520	FUELS - GAS & OIL	162.75	363.54	0.00	363.54	750.00	386.46
2600	OFFICE SUPPLIES	0.00	6.57	0.00	6.57	5,000.00	4,993.43
2900	ASSETS NOT CAPITALIZED	0.00	4,332.76	0.00	4,332.76	4,500.00	167.24
3100	TRAVEL	0.00	1,125.52	0.00	1,125.52	3,500.00	2,374.48
3150	CONFERENCE FEES AND SCHOOLS	350.00	1,644.00	0.00	1,644.00	5,000.00	3,356.00
3200	COMMUNICATIONS	232.34	1,475.88	674.12	2,150.00	4,700.00	2,550.00
3400	PRINTING	0.00	739.50	0.00	739.50	1,000.00	260.50
3500	REPAIRS AND MAINTENANCE	0.00	359.85	0.00	359.85	500.00	140.15
3700	MARKETING / ADVERTISING	0.00	11,218.75	9,875.00	21,093.75	21,150.00	56.25
3800	DATA PROCESSING SERVICES	25.48	4,422.63	5,577.37	10,000.00	12,000.00	2,000.00
3900	DRUG TESTING & BACKGROUND CHECKS	0.00	0.00	250.00	250.00	250.00	0.00
3950	DUES AND SUBSCRIPTIONS	424.64	6,438.60	529.90	6,968.50	9,500.00	2,531.50
3980	MISCELLANEOUS EXPENSE	0.00	173.80	0.00	173.80	1,000.00	826.20
4400	SERVICE & MAINTENANCE CONTRACTS	0.00	679.00	0.00	679.00	700.00	21.00
4500	INSURANCE AND BONDING	0.00	137.87	0.00	137.87	300.00	162.13
4990	OTHER CONTRACTED SERVICES	9,149.10	168,263.10	48,065.30	216,328.40	224,700.00	8,371.60
4991	Telecommunications Contracted	0.00	3,000.00	4,500.00	7,500.00	7,500.00	0.00
6820	First Bank Credit Card Encumbrance	0.00	0.00	2,000.00	2,000.00	2,000.00	0.00
9700	CONTINGENCY	0.00	0.00	0.00	0.00	795.00	795.00
Account Total:		22,759.18	348,837.76	71,616.69	420,454.45	537,300.00	116,845.55
5000 BUILDING & GROUNDS EXPENDITURES							
2100	DEPARTMENT SUPPLIES	813.88	4,246.83	497.56	4,744.39	8,000.00	3,255.61
2140	SEED and SOD	0.00	600.00	0.00	600.00	600.00	0.00
2141	CHEMICALS	0.00	0.00	0.00	0.00	500.00	500.00
2142	FERTILIZER AND LIME	0.00	161.00	384.00	545.00	600.00	55.00
2144	MULCH & PINE NEEDLES	0.00	0.00	0.00	0.00	2,500.00	2,500.00
2400	CONSTRUCTION & REPAIR SUPPLIES	0.00	77.57	0.00	77.57	2,500.00	2,422.43
2900	ASSETS NOT CAPITALIZED	0.00	9,378.42	0.00	9,378.42	10,000.00	621.58
3200	COMMUNICATIONS	265.34	1,165.76	612.30	1,778.06	2,000.00	221.94
3300	UTILITIES	1,933.08	10,481.08	1,398.33	11,879.41	28,000.00	16,120.59
3350	Water Utilities	16.72	116.13	0.00	116.13	400.00	283.87

③ McLaughlin Young Employee Services Inc - Assessment

④ Alliance Code Enforcement

Seth Harry and Associates - Community Planning + Design / Code Development

Withers Ravenel Inc. - ADA

10 GENERAL FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
3500	REPAIRS AND MAINTENANCE	600.75	852.75	0.00	852.75	50,000.00	49,147.25
3940	LANDFILL FEES/DUMPSTER P/U	0.00	0.00	0.00	0.00	500.00	500.00
3980	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	500.00	500.00
4300	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	200.00	200.00
4400	SERVICE & MAINTENANCE CONTRACTS	7,411.62	28,552.62	8,624.00	37,176.62	38,000.00	823.38
4500	INSURANCE AND BONDING	-142.91	11,346.53	0.00	11,346.53	25,000.00	13,653.47
4990	OTHER CONTRACTED SERVICES	200.00	11,605.01	300.00	11,905.01	12,000.00	94.99
5800	CAPITAL OUTLAY - BUILDINGS &	0.00	11,925.00	19,815.00	31,740.00	80,000.00	48,260.00
9700	CONTINGENCY	0.00	0.00	0.00	0.00	2,000.00	2,000.00
Account Total:		11,098.48	90,508.70	31,631.19	122,139.89	263,300.00	141,160.11
5100 PUBLIC SAFETY EXPENDITURES							
4910	SHERIFF CONTRACT	0.00	71,564.37	0.00	71,564.37	515,000.00	443,435.63
4911	Sheriff Off Duty - Town events	0.00	3,349.20	1,628.40	4,977.60	5,000.00	22.40
4912	Sheriff off-duty for non-profit	0.00	1,013.52	0.00	1,013.52	3,000.00	1,986.48
4920	ANIMAL CONTROL CONTRACT	0.00	6,132.00	0.00	6,132.00	12,500.00	6,368.00
Account Total:		0.00	82,059.09	1,628.40	83,687.49	535,500.00	451,812.51
5300 FIRE EXPENSES							
3956	Fire Inspection Fees	4,202.00	4,202.00	0.00	4,202.00	10,000.00	5,798.00
3980	MISCELLANEOUS EXPENSE	0.00	177.43	0.00	177.43	200.00	22.57
4900	PINECROFT SEDGFIELD FIRE CONTRACT	0.00	522,274.44	0.00	522,274.44	696,366.00	174,091.56
4990	OTHER CONTRACTED SERVICES	0.00	2,897.50	0.00	2,897.50	2,900.00	2.50
5500	CAPITAL OUTLAY EQUIPMENT	0.00	2,970.82	0.00	2,970.82	5,800.00	2,829.18
9700	CONTINGENCY	0.00	0.00	0.00	0.00	1,000.00	1,000.00
Account Total:		4,202.00	532,522.19	0.00	532,522.19	716,266.00	183,743.81
5600 STREET MAINTENANCE EXPENDITURES							
2100	DEPARTMENT SUPPLIES	1,951.25	4,389.79	0.00	4,389.79	6,000.00	1,610.21
2400	CONSTRUCTION & REPAIR SUPPLIES	0.00	0.00	0.00	0.00	6,000.00	6,000.00
2500	VEHICLE SUPPLIES	0.00	5,278.97	0.00	5,278.97	7,000.00	1,721.03
2520	FUELS - GAS & OIL	221.93	3,158.07	0.00	3,158.07	3,000.00	-158.07
2900	ASSETS NOT CAPITALIZED	0.00	17,795.37	2,637.30	20,432.67	34,075.00	13,642.33
3300	UTILITIES	13,807.11	96,045.29	0.00	96,045.29	120,000.00	23,954.71
3500	REPAIRS AND MAINTENANCE	109.70	2,851.07	0.00	2,851.07	8,000.00	5,148.93
3700	MARKETING / ADVERTISING	0.00	0.00	0.00	0.00	500.00	500.00
3940	LANDFILL FEES/DUMPSTER P/U	0.00	0.00	0.00	0.00	500.00	500.00
3955	Permit Fees	860.00	860.00	0.00	860.00	1,100.00	240.00
3980	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	100.00	100.00
4400	SERVICE & MAINTENANCE CONTRACTS	160.00	1,280.00	640.00	1,920.00	2,000.00	80.00
4500	INSURANCE AND BONDING	0.00	551.49	0.00	551.49	1,200.00	648.51
4980	STORMWATER FEES	0.00	5,605.00	0.00	5,605.00	6,000.00	395.00
4990	OTHER CONTRACTED SERVICES	291.00	44,483.50	31,780.50	76,264.00	105,174.00	28,910.00
5400	CAPITAL OUTLAY - MOTOR VEHICLES	0.00	0.00	32,506.00	32,506.00	32,506.00	0.00
5500	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	0.00	0.00	12,000.00	12,000.00
5700	CAPITAL OUTLAY - LAND IMPR -	0.00	1,000.00	0.00	1,000.00	206,000.00	205,000.00
9700	CONTINGENCY	0.00	0.00	0.00	0.00	1,000.00	1,000.00
Account Total:		17,400.99	183,298.55	67,563.80	250,862.35	552,155.00	301,292.65

⑤ TurfMasters Lawn care-mowing contract - 7/21-6/22
 Service masters Building care - cleaning Town Hall
 ⑩ Insurance Refund
 ⑦ Guilford County - 1st and 2nd quarter Fire Inspection 2/1/22

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10 GENERAL FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
5800 SANITATION EXPENDITURES							
1000	SALARIES AND WAGES	7,009.66	53,980.12	0.00	53,980.12	112,500.00	58,519.88
1003	LONGEVITY PAY	0.00	1,260.00	0.00	1,260.00	1,650.00	390.00
1009	FICA EXPENSE	523.72	4,134.21	0.00	4,134.21	9,000.00	4,865.79
1010	RETIREMENT EXPENSE	801.96	6,320.21	0.00	6,320.21	12,750.00	6,429.79
1011	HEALTH INSURANCE EXPENSE	1,930.06	15,440.48	0.00	15,440.48	34,100.00	18,659.52
1012	FLEX ADMINISTRATION FEES	24.00	202.10	48.00	250.10	400.00	149.90
1013	RETIREE HEALTH INSURANCE EXPENSE	0.00	1,534.56	0.00	1,534.56	1,800.00	265.44
1014	WORKER'S COMPENSATION	0.00	6,163.10	0.00	6,163.10	7,500.00	1,336.90
1015	Unemployment Compensation	0.00	0.00	0.00	0.00	25.00	25.00
1017	401K EXPENSE	278.12	2,358.54	0.00	2,358.54	4,900.00	2,541.46
2100	DEPARTMENT SUPPLIES	0.00	793.00	0.00	793.00	2,000.00	1,207.00
2110	COVID SUPPLIES	0.00	103.68	0.00	103.68	105.00	1.32
2200	FOOD AND PROVISIONS	0.00	0.00	0.00	0.00	100.00	100.00
2500	VEHICLE SUPPLIES	181.98	10,341.85	0.00	10,341.85	10,500.00	158.15
2520	FUELS - GAS & OIL	1,325.90	8,817.72	8,024.21	16,841.93	20,000.00	3,158.07
3200	COMMUNICATIONS	63.01	466.07	161.99	628.06	1,000.00	371.94
3500	REPAIRS AND MAINTENANCE	788.26	788.26	0.00	788.26	4,000.00	3,211.74
3700	MARKETING / ADVERTISING	0.00	0.00	0.00	0.00	600.00	600.00
3900	DRUG TESTING & BACKGROUND CHECKS	0.00	51.00	949.00	1,000.00	1,000.00	0.00
3940	LANDFILL FEES/DUMPSTER P/U	4,910.00	33,253.27	31,746.73	65,000.00	65,000.00	0.00
3945	Recycle Fees	8,209.18	65,673.44	34,166.56	99,840.00	105,000.00	5,160.00
3980	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	200.00	200.00
4500	INSURANCE AND BONDING	0.00	1,148.94	0.00	1,148.94	2,500.00	1,351.06
4990	OTHER CONTRACTED SERVICES	6,234.03	28,801.71	3,629.70	32,431.41	32,925.00	493.59
5400	CAPITAL OUTLAY - MOTOR VEHICLES	0.00	0.00	197,787.71	197,787.71	220,000.00	22,212.29
9700	CONTINGENCY	0.00	0.00	0.00	0.00	895.00	895.00
Account Total:		32,279.88	241,632.26	276,513.90	518,146.16	650,450.00	132,303.84
6200 RECREATION EXPENDITURES							
1000	SALARIES AND WAGES	7,720.80	65,253.34	0.00	65,253.34	121,000.00	55,746.66
1003	LONGEVITY PAY	0.00	2,527.00	0.00	2,527.00	2,850.00	323.00
1009	FICA EXPENSE	578.85	5,119.12	0.00	5,119.12	9,500.00	4,380.88
1010	RETIREMENT EXPENSE	883.03	7,706.22	0.00	7,706.22	11,500.00	3,793.78
1011	HEALTH INSURANCE EXPENSE	1,930.05	14,910.71	0.00	14,910.71	23,400.00	8,489.29
1012	FLEX ADMINISTRATION FEES	12.00	94.20	24.00	118.20	200.00	81.80
1014	WORKER'S COMPENSATION	0.00	2,465.24	0.00	2,465.24	3,000.00	534.76
1015	Unemployment Compensation	0.00	0.00	0.00	0.00	200.00	200.00
1017	401K EXPENSE	335.34	2,794.76	0.00	2,794.76	4,450.00	1,655.24
2100	DEPARTMENT SUPPLIES	233.04	3,635.94	73.80	3,709.74	10,000.00	6,290.26
2110	COVID SUPPLIES	0.00	103.68	0.00	103.68	105.00	1.32
2140	SEED and SOD	0.00	170.00	0.00	170.00	1,000.00	830.00
2141	CHEMICALS	0.00	551.75	1,900.00	2,451.75	4,000.00	1,548.25
2142	FERTILIZER AND LIME	0.00	705.00	256.00	961.00	2,000.00	1,039.00
2143	IRRIGATION SUPPLIES	0.00	0.00	0.00	0.00	1,200.00	1,200.00
2144	MULCH & PINE NEEDLES	448.00	462.62	0.00	462.62	4,500.00	4,037.38
2145	TOPSOIL (Sand)	0.00	0.00	0.00	0.00	1,500.00	1,500.00
2200	FOOD AND PROVISIONS	0.00	0.00	0.00	0.00	50.00	50.00
2400	CONSTRUCTION & REPAIR SUPPLIES	71.26	1,497.70	0.00	1,497.70	3,000.00	1,502.30
2500	VEHICLE SUPPLIES	0.00	414.36	0.00	414.36	1,000.00	585.64
2520	FUELS - GAS & OIL	323.71	3,196.14	0.00	3,196.14	5,500.00	2,303.86

Ⓟ Smith Gardner Inc. - Solid waste study
Bradley Personnel Inc - Temp for open position

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10 GENERAL FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
2550	EQUIPMENT SUPPLIES	8.50	757.47	0.00	757.47	3,500.00	2,742.53
2600	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	300.00	300.00
2900	ASSETS NOT CAPITALIZED	325.99	5,420.05	0.00	5,420.05	6,900.00	1,479.95
3100	TRAVEL	384.83	420.83	0.00	420.83	1,000.00	579.17
3150	CONFERENCE FEES AND SCHOOLS	115.00	115.00	0.00	115.00	1,500.00	1,385.00
3200	COMMUNICATIONS	537.24	2,372.94	1,149.54	3,522.48	4,000.00	477.52
3300	UTILITIES	2,510.67	9,722.07	0.00	9,722.07	13,500.00	3,777.93
3350	Water Utilities	0.00	157.67	0.00	157.67	650.00	492.33
3500	REPAIRS AND MAINTENANCE	812.05	839.25	617.00	1,456.25	2,500.00	1,043.75
3800	DATA PROCESSING SERVICES	0.00	146.05	253.95	400.00	400.00	0.00
3900	DRUG TESTING & BACKGROUND CHECKS	0.00	166.00	334.00	500.00	500.00	0.00
3940	LANDFILL FEES/DUMPSTER P/U	0.00	465.46	0.00	465.46	500.00	34.54
3950	DUES AND SUBSCRIPTIONS	0.00	410.00	0.00	410.00	420.00	10.00
3980	MISCELLANEOUS EXPENSE	0.00	130.35	0.00	130.35	500.00	369.65
3981	Special Events	0.00	6,360.00	1,305.00	7,665.00	14,000.00	6,335.00
4101	Library Services	55,500.00	95,500.00	0.00	95,500.00	109,500.00	14,000.00
4102	Recreation Services	0.00	12,750.00	0.00	12,750.00	25,500.00	12,750.00
4103	Culture/Historical Services	0.00	10,500.00	0.00	10,500.00	10,500.00	0.00
4300	EQUIPMENT RENTAL	3,539.62	17,513.41	5,402.81	22,916.22	23,000.00	83.78
4400	SERVICE & MAINTENANCE CONTRACTS	257.30	2,137.30	560.00	2,697.30	3,000.00	302.70
4500	INSURANCE AND BONDING	0.00	944.08	0.00	944.08	2,000.00	1,055.92
4990	OTHER CONTRACTED SERVICES	0.00	500.00	0.00	500.00	5,000.00	4,500.00
5500	CAPITAL OUTLAY EQUIPMENT	0.00	10,730.00	0.00	10,730.00	10,500.00	-230.00
5800	CAPITAL OUTLAY - BUILDINGS &	0.00	0.00	0.00	0.00	172,100.00	172,100.00
9700	CONTINGENCY	0.00	0.00	0.00	0.00	845.00	845.00
Account Total:		76,527.28	289,665.71	11,876.10	301,541.81	622,070.00	320,528.19
6300	GOLF COURSE MAINTENANCE						
1000	SALARIES AND WAGES	27,230.03	224,198.86	0.00	224,198.86	400,000.00	175,801.14
1003	LONGEVITY PAY	0.00	3,388.00	0.00	3,388.00	3,500.00	112.00
1009	FICA EXPENSE	1,991.71	16,725.82	0.00	16,725.82	31,000.00	14,274.18
1010	RETIREMENT EXPENSE	3,124.17	25,893.04	0.00	25,893.04	41,000.00	15,106.96
1011	HEALTH INSURANCE EXPENSE	6,755.21	51,629.04	0.00	51,629.04	82,000.00	30,370.96
1012	FLEX ADMINISTRATION FEES	12.00	12.00	24.00	36.00	500.00	464.00
1013	RETIREE HEALTH INSURANCE EXPENSE	220.32	1,762.56	0.00	1,762.56	10,800.00	9,037.44
1014	WORKER'S COMPENSATION	0.00	4,519.61	0.00	4,519.61	5,500.00	980.39
1015	Unemployment Compensation	0.00	3,373.00	0.00	3,373.00	6,000.00	2,627.00
1017	401K EXPENSE	1,225.30	10,028.32	0.00	10,028.32	13,750.00	3,721.68
1018	457b EXPENSE	0.00	0.00	0.00	0.00	2,300.00	2,300.00
2100	DEPARTMENT SUPPLIES	269.94	6,128.46	849.98	6,978.44	8,500.00	1,521.56
2110	COVID SUPPLIES	0.00	388.80	0.00	388.80	400.00	11.20
2140	SEED and SOD	0.00	0.00	0.00	0.00	4,000.00	4,000.00
2141	CHEMICALS	280.00	25,826.50	9,459.00	35,285.50	45,000.00	9,714.50
2142	FERTILIZER AND LIME	950.00	2,936.50	0.00	2,936.50	30,000.00	27,063.50
2143	IRRIGATION SUPPLIES	236.79	3,211.18	0.00	3,211.18	7,000.00	3,788.82
2144	MULCH & PINE NEEDLES	0.00	0.00	0.00	0.00	3,000.00	3,000.00
2145	TOPSOIL (Sand)	0.00	1,835.92	0.00	1,835.92	10,000.00	8,164.08
2155	TEE AND GREEN SUPPLIES	0.00	1,959.41	0.00	1,959.41	3,000.00	1,040.59
2200	FOOD AND PROVISIONS	0.00	0.00	0.00	0.00	200.00	200.00
2400	CONSTRUCTION & REPAIR SUPPLIES	0.00	833.22	0.00	833.22	1,800.00	966.78
2500	VEHICLE SUPPLIES	0.00	0.00	551.66	551.66	600.00	48.34

① Funds remitted to Library, received from Guilford County

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10 GENERAL FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
2520	FUELS - GAS & OIL	885.69	9,528.11	8,912.21	18,440.32	22,000.00	3,559.68
2550	EQUIPMENT SUPPLIES	3,511.24	19,242.09	1,120.14	20,362.23	28,500.00	8,137.77
2600	OFFICE SUPPLIES	0.00	131.96	0.00	131.96	500.00	368.04
2900	ASSETS NOT CAPITALIZED	0.00	3,549.36	2,200.00	5,749.36	7,200.00	1,450.64
3100	TRAVEL	0.00	2,129.78	0.00	2,129.78	3,000.00	870.22
3150	CONFERENCE FEES AND SCHOOLS	0.00	945.00	0.00	945.00	1,500.00	555.00
3200	COMMUNICATIONS	799.87	4,040.81	1,558.63	5,599.44	6,500.00	900.56
3300	UTILITIES	1,573.34	8,358.06	870.53	9,228.59	19,000.00	9,771.41
3350	Water Utilities	0.00	157.67	0.00	157.67	350.00	192.33
3500	REPAIRS AND MAINTENANCE	0.00	1,350.00	0.00	1,350.00	10,000.00	8,650.00
3700	MARKETING / ADVERTISING	0.00	0.00	0.00	0.00	300.00	300.00
3800	DATA PROCESSING SERVICES	0.00	417.08	282.92	700.00	700.00	0.00
3900	DRUG TESTING & BACKGROUND CHECKS	0.00	109.00	1,391.00	1,500.00	1,500.00	0.00
3940	LANDFILL FEES/DUMPSTER P/U	137.03	1,777.60	487.86	2,265.46	3,000.00	734.54
3950	DUES AND SUBSCRIPTIONS	0.00	2,852.49	0.00	2,852.49	4,000.00	1,147.51
3980	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	500.00	500.00
4300	EQUIPMENT RENTAL	8,093.74	42,427.15	19,327.95	61,755.10	62,000.00	244.90
4400	SERVICE & MAINTENANCE CONTRACTS	2,804.29	3,084.29	160.00	3,244.29	4,000.00	755.71
4500	INSURANCE AND BONDING	(10) -87.41	8,707.25	0.00	8,707.25	12,000.00	3,292.75
4950	LAB TESTING	0.00	0.00	0.00	0.00	600.00	600.00
4990	OTHER CONTRACTED SERVICES	0.00	260.01	0.00	260.01	3,300.00	3,039.99
5500	CAPITAL OUTLAY EQUIPMENT	0.00	33,378.25	81,063.60	114,441.85	114,500.00	58.15
5700	CAPITAL OUTLAY - LAND IMPR -	0.00	0.00	0.00	0.00	25,000.00	25,000.00
5800	CAPITAL OUTLAY - BUILDINGS &	0.00	0.00	10,800.00	10,800.00	120,000.00	109,200.00
6820	First Bank Credit Card Encumbrance	0.00	0.00	2,000.00	2,000.00	2,000.00	0.00
9700	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
Account Total:		60,013.26	527,096.20	141,059.48	668,155.68	1,161,800.00	493,644.32
6301	GOLF SHOP EXPENDITURES						
1000	SALARIES AND WAGES	15,082.80	171,744.09	0.00	171,744.09	293,000.00	121,255.91
1003	LONGEVITY PAY	0.00	3,187.00	0.00	3,187.00	3,300.00	113.00
1009	FICA EXPENSE	1,164.62	13,476.13	0.00	13,476.13	23,000.00	9,523.87
1010	RETIREMENT EXPENSE	1,594.50	14,334.84	0.00	14,334.84	22,000.00	7,665.16
1011	HEALTH INSURANCE EXPENSE	3,858.23	30,865.84	0.00	30,865.84	46,500.00	15,634.16
1012	FLEX ADMINISTRATION FEES	0.00	0.00	0.00	0.00	100.00	100.00
1013	RETIREE HEALTH INSURANCE EXPENSE	3,214.62	5,915.82	0.00	5,915.82	9,700.00	3,784.18
1014	WORKER'S COMPENSATION	0.00	1,314.80	0.00	1,314.80	1,600.00	285.20
1015	Unemployment Compensation	0.00	0.00	0.00	0.00	1,000.00	1,000.00
1017	401K EXPENSE	629.34	5,338.71	0.00	5,338.71	8,250.00	2,911.29
2100	DEPARTMENT SUPPLIES	346.99	4,698.32	1,033.22	5,731.54	9,500.00	3,768.46
2101	Grill Supplies	212.08	1,643.35	3,356.65	5,000.00	8,500.00	3,500.00
2110	COVID SUPPLIES	0.00	1,010.88	0.00	1,010.88	1,100.00	89.12
2156	RANGE SUPPLIES	0.00	3,228.37	2,625.00	5,853.37	6,000.00	146.63
2200	FOOD AND PROVISIONS	0.00	314.41	0.00	314.41	350.00	35.59
2400	CONSTRUCTION & REPAIR SUPPLIES	0.00	0.00	0.00	0.00	1,000.00	1,000.00
2600	OFFICE SUPPLIES	0.00	451.99	0.00	451.99	1,000.00	548.01
2700	GOLF INVENTORY FOR RESALE	(11) 3,408.40	25,711.78	16,886.17	42,597.95	56,500.00	13,902.05
2705	Golf Special Orders - Purchases	481.30	5,761.69	1,200.00	6,961.69	7,500.00	538.31
2710	CONCESSION INVENTORY RESALE	805.06	17,661.93	14,338.07	32,000.00	32,000.00	0.00
2715	Food purchased not in inventory	811.42	8,104.42	5,939.87	14,044.29	16,000.00	1,955.71
2900	ASSETS NOT CAPITALIZED	583.88	993.88	0.00	993.88	2,500.00	1,506.12

(10) Insurance refund

(11) Acushnet Company (Titleist)/Mizuno -golf items to sell in golf shop

10 GENERAL FUND

Account Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
3100 TRAVEL	0.00	0.00	0.00	0.00	500.00	500.00
3150 CONFERENCE FEES AND SCHOOLS	0.00	0.00	0.00	0.00	1,000.00	1,000.00
3200 COMMUNICATIONS	1,320.93	6,112.63	3,112.91	9,225.54	11,000.00	1,774.46
3300 UTILITIES	980.92	7,613.68	1,167.10	8,780.78	17,000.00	8,219.22
3350 Water Utilities	0.00	157.66	0.00	157.66	300.00	142.34
3400 PRINTING	0.00	54.00	0.00	54.00	250.00	196.00
3500 REPAIRS AND MAINTENANCE	1,380.00	2,906.65	1,555.00	4,461.65	4,500.00	38.35
3700 MARKETING / ADVERTISING	60.40	578.20	321.80	900.00	1,000.00	100.00
3800 DATA PROCESSING SERVICES	149.68	5,718.49	2,681.51	8,400.00	8,400.00	0.00
3900 DRUG TESTING & BACKGROUND CHECKS	0.00	342.00	1,658.00	2,000.00	2,000.00	0.00
3940 LANDFILL FEES/DUMPSTER P/U	128.03	1,258.13	541.87	1,800.00	2,500.00	700.00
3950 DUES AND SUBSCRIPTIONS	554.00	554.00	0.00	554.00	800.00	246.00
3955 Permit Fees	0.00	120.00	0.00	120.00	200.00	80.00
3960 BANK AND MERCHANT FEES	200.03	14,169.66	7,979.88	22,149.54	22,500.00	350.46
3980 MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	250.00	250.00
4300 EQUIPMENT RENTAL	146.81	1,174.48	871.23	2,045.71	2,500.00	454.29
4310 GOLF CART RENTALS	5,327.28	47,945.52	15,981.84	63,927.36	65,800.00	1,872.64
4311 SALES AND USE TAX PAID	170.41	12,719.22	0.00	12,719.22	18,000.00	5,280.78
4400 SERVICE & MAINTENANCE CONTRACTS	2,275.68	10,470.76	3,229.04	13,699.80	16,000.00	2,300.20
4500 INSURANCE AND BONDING	-98.97	6,643.26	0.00	6,643.26	15,000.00	8,356.74
4990 OTHER CONTRACTED SERVICES	0.00	2,406.01	0.00	2,406.01	5,000.00	2,593.99
5800 CAPITAL OUTLAY - BUILDINGS &	22,852.60	22,852.60	0.00	22,852.60	25,000.00	2,147.40
9700 CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
Account Total:	67,641.04	459,555.20	84,479.16	544,034.36	769,900.00	225,865.64
8000 Debt Service						
7100 DEBT PRINCIPAL PAYMENTS	23,802.22	101,219.72	0.00	101,219.72	223,500.00	122,280.28
7200 DEBT INTEREST PAYMENTS	3,000.02	11,254.24	0.00	11,254.24	24,000.00	12,745.76
Account Total:	26,802.24	112,473.96	0.00	112,473.96	247,500.00	135,026.04
9600 OTHER FINANCING USES						
9600 TRANSFERS TO OTHER FUNDS	132,110.84	140,851.24	0.00	140,851.24	145,075.00	4,223.76
Account Total:	132,110.84	140,851.24	0.00	140,851.24	145,075.00	4,223.76
Account Group Total:	523,759.75	3,424,522.05	737,095.00	4,161,617.05	6,943,641.00	2,782,023.95
Fund Total:	523,759.75	3,424,522.05	737,095.00	4,161,617.05	6,943,641.00	2,782,023.95

⑫ Insurance refund

⑬ Thomas - James Construction - cart barn roof

⑭ Loan payment - First Bank - Knuckleboom
Truist Bank - Golf Shop

⑮ 2¢ tax collection to General Capital Reserve + transfer to Rec. maint bldg.

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03/07/22
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TOWN OF JAMESTOWN, NC
Statement of Revenue Budget vs Actuals
For the Accounting Period: 2 / 22

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Report ID: B110

11 General Capital Reserve Fund

Account	Received		Estimated Revenue	Revenue %	
	Current Month	Received YTD		To Be Received	Received
3000					
3831 INVESTMENT EARNINGS	0.00	0.02	10.00	9.98	0 %
3981 TRANSFER FROM GENERAL FUND	88,035.84	96,776.24	101,000.00	4,223.76	96 %
Account Group Total:	88,035.84	96,776.26	101,010.00	4,233.74	96 %
Fund Total:	88,035.84	96,776.26	101,010.00	4,233.74	96 %

03/07/22
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TOWN OF JAMESTOWN, NC
Budget vs. Actual Report
For the Accounting Period: 2 / 22

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11 General Capital Reserve Fund

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
0							
9600	OTHER FINANCING USES						
9600	TRANSFERS TO OTHER FUNDS	57,559.64	57,559.64	0.00	57,559.64	76,600.00	19,040.36
9800	RESERVE FOR FUTURE EXPENDITURES	0.00	0.00	0.00	0.00	24,410.00	24,410.00
	Account Total:	57,559.64	57,559.64	0.00	57,559.64	101,010.00	43,450.36
	Account Group Total:	57,559.64	57,559.64	0.00	57,559.64	101,010.00	43,450.36
	Fund Total:	57,559.64	57,559.64	0.00	57,559.64	101,010.00	43,450.36

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30 WATER AND SEWER

Account	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
3000					
3345 INSPECTION AND PERMIT FEES	2,400.00	3,049.26	3,200.00	150.74	95 %
3710 UTILITY CHARGE - WATER	73,228.47	613,346.78	925,000.00	311,653.22	66 %
3720 UTILITY CHARGE - SEWER	112,347.87	1,687,544.15	2,415,000.00	727,455.85	70 %
3741 Meter Fee	0.00	300.00	500.00	200.00	60 %
3742 System Development Fees to be transferred	0.00	187,275.00	0.00	-187,275.00	** %
3743 System Admin / Installation fee	0.00	200.00	100.00	-100.00	200 %
3745 Connection Fees - Water and Sewer	450.00	6,500.00	10,000.00	3,500.00	65 %
3750 NONPAYMENT / RECONNECTION FEES	① -100.00	13,650.00	12,000.00	-1,650.00	114 %
3755 Return Check Fees	0.00	100.00	350.00	250.00	29 %
3760 LATE FEES	1,580.00	14,850.00	18,000.00	3,150.00	83 %
3765 CREDIT CARD ADMINISTRATION FEES	31.51	373.31	200.00	-173.31	187 %
3831 INVESTMENT EARNINGS	0.00	1,384.59	5,000.00	3,615.41	28 %
3839 MISCELLANEOUS REVENUES	843.00	1,152.60	100.00	-1,052.60	*** %
3910 Insurance Recoveries	0.00	3,999.71	0.00	-3,999.71	** %
3987 TRANSFER FROM RANDLEMAN CAPITAL RESERVE FUND	② 57,325.99	118,444.72	123,000.00	4,555.28	96 %
3992 NET POSITION APPROPRIATED	0.00	0.00	2,046,355.00	2,046,355.00	0 %
Account Group Total:	248,106.84	2,652,170.12	5,558,805.00	2,906,634.88	48 %
Fund Total:	248,106.84	2,652,170.12	5,558,805.00	2,906,634.88	48 %

① utility billing adjustment

② Transfer back to WIS fund for PTRWA debt payment

30 WATER AND SEWER

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
0							
7100	WATER AND SEWER						
1000	SALARIES AND WAGES	51,496.41	437,987.56	0.00	437,987.56	708,000.00	270,012.44
1003	LONGEVITY PAY	0.00	14,325.00	0.00	14,325.00	14,500.00	175.00
1009	FICA EXPENSE	3,920.57	34,552.85	0.00	34,552.85	55,500.00	20,947.15
1010	RETIREMENT EXPENSE	5,870.61	51,563.59	0.00	51,563.59	80,000.00	28,436.41
1011	HEALTH INSURANCE EXPENSE	11,580.35	91,677.81	0.00	91,677.81	140,100.00	48,422.19
1012	FLEX ADMINISTRATION FEES	48.00	308.30	96.00	404.30	600.00	195.70
1013	RETIREE HEALTH INSURANCE EXPENSE	1,357.23	7,353.54	0.00	7,353.54	12,800.00	5,446.46
1014	WORKER'S COMPENSATION	0.00	10,556.22	0.00	10,556.22	11,000.00	443.78
1015	Unemployment Compensation	0.00	0.00	0.00	0.00	2,000.00	2,000.00
1017	401K EXPENSE	2,163.00	18,804.69	0.00	18,804.69	31,500.00	12,695.31
1019	PROFESSIONAL SERVICES	0.00	9,636.75	0.00	9,636.75	11,450.00	1,813.25
2100	DEPARTMENT SUPPLIES	1,855.17	13,532.82	3,666.91	17,199.73	30,000.00	12,800.27
2105	WATER METERS	0.00	5,550.00	3,700.00	9,250.00	30,000.00	20,750.00
2110	COVID SUPPLIES	108.00	704.16	0.00	704.16	750.00	45.84
2200	FOOD AND PROVISIONS	424.42	643.17	0.00	643.17	1,000.00	356.83
2400	CONSTRUCTION & REPAIR SUPPLIES	2,358.72	8,533.32	7,176.31	15,709.63	20,000.00	4,290.37
2500	VEHICLE SUPPLIES	140.24	1,991.64	0.00	1,991.64	7,500.00	5,508.36
2520	FUELS - GAS & OIL	3,303.15	18,071.61	3,928.39	22,000.00	22,000.00	0.00
2550	EQUIPMENT SUPPLIES	0.00	2,495.34	0.00	2,495.34	5,000.00	2,504.66
2600	OFFICE SUPPLIES	39.49	779.25	0.00	779.25	2,000.00	1,220.75
2750	PURCHASE OF WATER	24,255.57	153,849.92	113,397.05	267,246.97	365,000.00	97,753.03
2755	Water Transmission Fees	1,692.30	11,846.10	0.00	11,846.10	26,000.00	14,153.90
2900	ASSETS NOT CAPITALIZED	236.53	4,916.02	0.00	4,916.02	25,000.00	20,083.98
3100	TRAVEL	0.00	191.00	0.00	191.00	4,500.00	4,309.00
3150	CONFERENCE FEES AND SCHOOLS	0.00	2,915.00	0.00	2,915.00	7,500.00	4,585.00
3200	COMMUNICATIONS	3,021.76	16,564.28	8,965.15	25,529.43	33,500.00	7,970.57
3300	UTILITIES	2,380.44	9,490.72	1,748.93	11,239.65	15,000.00	3,760.35
3350	Water Utilities	11.14	61.30	0.00	61.30	500.00	438.70
3400	PRINTING	617.12	3,270.89	1,627.11	4,898.00	7,000.00	2,102.00
3500	REPAIRS AND MAINTENANCE	865.82	24,195.96	6,800.00	30,995.96	40,000.00	9,004.04
3700	MARKETING / ADVERTISING	0.00	0.00	0.00	0.00	1,000.00	1,000.00
3800	DATA PROCESSING SERVICES	62.79	9,991.56	10,758.44	20,750.00	20,750.00	0.00
3900	DRUG TESTING & BACKGROUND CHECKS	0.00	450.00	1,550.00	2,000.00	2,000.00	0.00
3940	LANDFILL FEES/DUMPSTER P/U	0.00	282.47	600.00	882.47	4,000.00	3,117.53
3950	DUES AND SUBSCRIPTIONS	75.00	3,273.80	0.00	3,273.80	6,000.00	2,726.20
3955	Permit Fees	1,945.00	2,907.50	0.00	2,907.50	5,000.00	2,092.50
3960	BANK AND MERCHANT FEES	1,065.63	9,184.64	3,028.65	12,213.29	14,500.00	2,286.71
3980	MISCELLANEOUS EXPENSE	142.00	158.40	0.00	158.40	1,500.00	1,341.60
4300	EQUIPMENT RENTAL	486.55	1,944.86	9.32	1,954.18	14,000.00	12,045.82
4400	SERVICE & MAINTENANCE CONTRACTS (3)	12,442.05	27,299.85	10,542.46	37,842.31	50,000.00	12,157.69
4401	NC811 Fees	165.75	972.75	1,527.25	2,500.00	2,500.00	0.00
4500	INSURANCE AND BONDING	0.00	26,509.72	0.00	26,509.72	35,750.00	9,240.28
4950	LAB TESTING	449.00	3,360.00	5,640.00	9,000.00	9,000.00	0.00
4960	SEWER TREATMENT	33,559.25	277,321.88	0.00	277,321.88	840,000.00	562,678.12
4990	OTHER CONTRACTED SERVICES (4)	2,097.80	26,313.48	96,477.83	122,791.31	198,000.00	75,208.69
4995	ENGINEERING FEES NOT CAPITALIZED	0.00	0.00	8,300.00	8,300.00	10,000.00	1,700.00
5400	CAPITAL OUTLAY - MOTOR VEHICLES (5)	44,546.90	88,641.90	0.00	88,641.90	90,500.00	1,858.10
5500	CAPITAL OUTLAY EQUIPMENT	0.00	129,005.66	0.00	129,005.66	129,025.00	19.34
5800	CAPITAL OUTLAY - BUILDINGS &	0.00	0.00	0.00	0.00	50,000.00	50,000.00

(3) Black Mountain Software FY21-22
 Ferguson Waterworks - software
 Russell Saxon - Sewer outfall easement maintenance
 (4) Russell Saxon - Hydrant painting
 (5) Redmont Truck center - 2022 Ford Truck, service truck

30 WATER AND SEWER

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
5900	CAPITAL OUTLAY - WATER IMPROVEMENTS	0.00	0.00	0.00	0.00	1,050,000.00	1,050,000.00
5910	CAPITAL OUTLAY - SEWER IMPROVEMENTS	0.00	0.00	0.00	0.00	597,975.00	597,975.00
6800	OPERATING PAYMENTS TO REGIONAL	0.00	44,388.24	0.00	44,388.24	46,000.00	1,611.76
6801	DEBT PAYMENTS TO PIEDMONT TRIAD	0.00	118,444.72	0.00	118,444.72	123,000.00	4,555.28
6810	Payments for Odor Control Project ⑥	10,949.52	10,949.52	0.00	10,949.52	22,000.00	11,050.48
6820	First Bank Credit Card Encumbrance	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00
7100	DEBT PRINCIPAL PAYMENTS ⑦	12,500.83	37,502.49	0.00	37,502.49	50,005.00	12,502.51
7200	DEBT INTEREST PAYMENTS	1,815.12	5,672.25	0.00	5,672.25	7,500.00	1,827.75
9600	TRANSFERS TO OTHER FUNDS	0.00	468,099.00	0.00	468,099.00	468,100.00	1.00
9700	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
Account Total:		240,049.23	2,249,043.50	290,539.80	2,539,583.30	5,558,805.00	3,019,221.70
Account Group Total:		240,049.23	2,249,043.50	290,539.80	2,539,583.30	5,558,805.00	3,019,221.70
Fund Total:		240,049.23	2,249,043.50	290,539.80	2,539,583.30	5,558,805.00	3,019,221.70

⑥ odor control payment for 6 months

⑦ Trust Bank - loan payment, water/sewer facility

03/07/22
09:53:44

TOWN OF JAMESTOWN, NC
Statement of Revenue Budget vs Actuals
For the Accounting Period: 2 / 22

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60 RANDLEMAN RESERVOIR CAPITAL RESERVE FUND

Account	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
3000					
3831 INVESTMENT EARNINGS	4.11	36.44	100.00	63.56	36 %
3986 TRANSFER FROM ENTERPRISE FUNDS	0.00	36,500.00	36,500.00	0.00	100 %
3992 NET POSITION APPROPRIATED	0.00	0.00	86,400.00	86,400.00	0 %
Account Group Total:	4.11	36,536.44	123,000.00	86,463.56	30 %
Fund Total:	4.11	36,536.44	123,000.00	86,463.56	30 %

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09:53:04

TOWN OF JAMESTOWN, NC
Budget vs. Actual Report
For the Accounting Period: 2 / 22

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60 RANDLEMAN RESERVOIR CAPITAL RESERVE FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
0							
7130	RANDLEMAN RESERVOIR						
	9600 TRANSFERS TO OTHER FUNDS	① 57,325.99	118,444.72	0.00	118,444.72	123,000.00	4,555.28
	Account Total:	57,325.99	118,444.72	0.00	118,444.72	123,000.00	4,555.28
	Account Group Total:	57,325.99	118,444.72	0.00	118,444.72	123,000.00	4,555.28
	Fund Total:	57,325.99	118,444.72	0.00	118,444.72	123,000.00	4,555.28

① Transfer to WLS fund for
2nd debt payment to PTRWA

03/07/22
09:53:44

TOWN OF JAMESTOWN, NC
Statement of Revenue Budget vs Actuals
For the Accounting Period: 2 / 22

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61 WATER AND SEWER CAPITAL RESERVE FUND

Account	Received		Estimated Revenue	Revenue %	
	Current Month	Received YTD		To Be Received	Received
3000					
3831 INVESTMENT EARNINGS	0.00	1.98	10.00	8.02	20 %
3986 TRANSFER FROM ENTERPRISE FUNDS	0.00	431,599.00	431,600.00	1.00	100 %
Account Group Total:	0.00	431,600.98	431,610.00	9.02	100 %
Fund Total:	0.00	431,600.98	431,610.00	9.02	100 %
Grand Total:	908,297.00	7,103,904.14	13,158,066.00	6,054,161.86	54 %

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03/07/22
09:53:04

TOWN OF JAMESTOWN, NC
Budget vs. Actual Report
For the Accounting Period: 2 / 22

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61 WATER AND SEWER CAPITAL RESERVE FUND

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
0							
9600	OTHER FINANCING USES						
	9800 RESERVE FOR FUTURE EXPENDITURES	0.00	0.00	0.00	0.00	431,610.00	431,610.00
	Account Total:	0.00	0.00	0.00	0.00	431,610.00	431,610.00
	Account Group Total:	0.00	0.00	0.00	0.00	431,610.00	431,610.00
	Fund Total:	0.00	0.00	0.00	0.00	431,610.00	431,610.00
	Grand Total:	878,694.61	5,849,569.91	1,027,634.80	6,877,204.71	13,158,066.00	6,280,861.29

Mayor
Lynn Montgomery

Town Manager
Matthew Johnson

Town Attorney
Beth Koonce



Council Members
Martha Stafford Wolfe, Mayor Pro Tem
Rebecca Mann Rayborn
John Capes
Lawrence Straughn

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Golf report for February 2022

AGENDA ITEM #: II-C

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: March 15, 2022

ESTIMATED TIME FOR DISCUSSION: 0 minutes

DEPARTMENT: Finance

CONTACT PERSON: Judy Gallman

SUMMARY:

Attached is the report for golf operations for February 2022.

Total revenues for the month of February 2022 were \$47,055 and operating expenditures were \$127,654. Thus there was a net operating loss of \$80,599 for the month. In February 2021, there was an operating loss of \$47,833.

For the month of February 2022 there were 1,273 rounds played, and 909 rounds played in February 2021.

February 2022 was a better month for golf; the course had 15 weather days but no closed days. There was construction on the cart barn roof and two lease payments were made in February.

The grill had a net loss of \$2,517 for February 2022; in February 2021, the net loss was \$2,795. For the current fiscal year-to-date the grill has a net loss of \$10,739; in 2021 (year to date), there was a net loss of \$13,378.

ATTACHMENTS: Yes

RECOMMENDATION/ACTION NEEDED: Approve as part of Consent Agenda

BUDGETARY IMPACT: None

SUGGESTED MOTION: Council Member makes a motion to approve the Golf Report as part of the Consent Agenda.

FOLLOW UP ACTION NEEDED: None

Summary
FYE 6/30/22

	February 2022	February 2021	Variance	% Variance	YTD FYE 6/30/22	YTD FYE 6/30/21	Variance	% Variance
Golf Course Operating Revenues	47,055	29,445	17,610	59.81%	653,208	628,366	24,842	3.95%
Golf Course Maintenance Expenditures (before capital outlay)	60,013	43,115	16,898	39.19%	493,718	458,848	34,870	7.60%
Golf Course Golf Shop Expenditures (before capital outlay)	44,788	34,163	10,625	31.10%	436,703	389,094	47,609	12.24%
Net exp < or > rev before Capital Outlay	(57,746)	(47,833)	(9,913)	20.72%	(277,213)	(219,576)	(57,637)	
Capital Outlay	22,853	-	22,853		22,853	1,967	(20,886)	
Net expenditures < or > revenues	<u>(80,599)</u>	<u>(47,833)</u>	<u>(32,766)</u>	-68.50%	<u>(300,066)</u>	<u>(221,543)</u>	<u>(78,523)</u>	-35.44%
Golf Rounds Played (not including complimentary play)	1,273	909			16,001	18,959		
Bad Weather Days (1)	15	18			73	58		
Days closed for aerification, covered greens, COVID	0	1			6	4		
Golf course employees paid during the month:								
Full-time positions	11	7						
Part-time hours	117	495						

(1) - Defined as rain, snow, 49 degrees or below, 95 degrees or above

Jamestown Park Golf Course Revenues
Revenues
FYE 6/30/22

	<u>February 2022</u>	<u>February 2021</u>	<u>Variance</u>	<u>% Variance</u>	<u>YTD FYE 6/30/22</u>	<u>YTD FYE 6/30/21</u>	<u>Variance</u>	<u>% Variance</u>
Greens	22,247	15,136	7,111	46.98%	331,844	322,285	9,559	2.97%
Cart Rentals	13,108	7,676	5,432	70.77%	181,622	180,852	770	0.43%
Pull Carts	8	15	(7)	-46.67%	167	232	(65)	-28.02%
Driving Range	3,252	1,627	1,625	99.88%	35,564	33,174	2,390	7.20%
Sales - Golf Shop Inventory	4,161	2,551	1,610	63.10%	43,110	40,943	2,167	5.29%
Sales - Golf Shop Concessions	3,990	2,340	1,650	70.49%	58,430	49,905	8,525	17.08%
Golf Clubhouse Rental Fees	290	100	190	190.00%	2,470	975	1,495	153.33%
Ins Recoveries	-	(golf clubs)	-	-	-	(golf clubs)	-	-
	<u>47,055</u>	<u>29,445</u>	<u>17,610</u>	59.81%	<u>653,208</u>	<u>628,366</u>	<u>24,842</u>	3.95%

Note:

Jamestown Park Golf Course Operations
 Golf Maintenance Expenditures
 FYE 6/30/22

	<u>February 2022</u>	<u>February 2021</u>	<u>Variance</u>	<u>% Variance</u>	<u>YTD FYE 6/30/22</u>	<u>YTD FYE 6/30/21</u>	<u>Variance</u>	<u>% Variance</u>
<i>Salaries & Employee Benefits</i>	a. 40,559	33,642	6,917	20.56%	341,530	312,718	28,812	9.21%
<i>Supplies & Materials</i>	6,133	6,668	(535)	-8.02%	78,646	73,185	5,461	7.46%
<i>Contractual Services</i>	b. 10,811	319	10,492	3288.91%	54,479	56,250	(1,771)	-3.15%
<i>Other Operating Expenditures (utilities, communications, etc)</i>	<u>2,510</u>	<u>2,486</u>	<u>24</u>	0.98%	<u>19,063</u>	<u>16,695</u>	<u>2,368</u>	14.18%
<i>Total Exp before Capital Outlay</i>	<u>60,013</u>	<u>43,115</u>	<u>16,898</u>	39.19%	<u>493,718</u>	<u>458,848</u>	<u>34,870</u>	7.60%
<i>Capital Outlay</i>	<u>-</u>	<u>-</u>	<u>-</u>		<u>33,378</u>	<u>1,967</u>	<u>31,411</u>	
	<u>60,013</u>	<u>43,115</u>	<u>16,898</u>	39.19%	<u>527,096</u>	<u>460,815</u>	<u>66,281</u>	14.38%

Variances:

a. More fulltime employees

b. Timing of equipment lease payments (two payments in Feb 2022; in Feb 2021 no lease payments) (two payments on some contracts in Jan 2021 and two on some contracts in March 2021)

**Jamestown Park Golf Course Operations
Golf Shop Expenditures
FYE 6/30/22**

	<u>February 2022</u>	<u>February 2021</u>	<u>Variance</u>	<u>% Variance</u>	<u>YTD FYE 6/30/22</u>	<u>YTD FYE 6/30/21</u>	<u>Variance</u>	<u>% Variance</u>
Salaries & Employee Benefits	25,544	21,820	3,724	17.07%	246,177	213,173	33,004	15.48%
Supplies & Materials	a. 6,649	1,722	4,927	286.13%	69,581	56,853	12,728	22.39%
Contractual Services	7,821	6,906	915	13.25%	81,359	80,855	504	0.62%
Other Operating Expenditures (utilities, communications, etc)	<u>4,774</u>	<u>3,715</u>	<u>1,059</u>	28.51%	<u>39,585</u>	<u>38,213</u>	<u>1,372</u>	3.59%
Total Exp before Capital Outlay	<u>44,788</u>	<u>34,163</u>	<u>10,625</u>	31.10%	<u>436,703</u>	<u>389,094</u>	<u>47,609</u>	12.24%
Capital Outlay	b. <u>22,853</u>	<u>-</u>	<u>22,853</u>		<u>22,853</u>	<u>-</u>	<u>22,853</u>	
	<u><u>67,641</u></u>	<u><u>34,163</u></u>	<u><u>33,478</u></u>	98.00%	<u><u>459,555</u></u>	<u><u>389,094</u></u>	<u><u>70,461</u></u>	18.11%

Variances:

- a. More golf shop inventory purchased
- b. Car barn roof replacement

Grill Operations**FYE 6/30/22**

	February 2022	YTD <u>FYE 6/30/22</u>	February 2021	YTD <u>FYE 6/30/21</u>
Golf Shop Grill Revenues	3,990	58,430	2,340	49,905
Golf Shop Rental Revenue	<u>225</u>	<u>985</u>	-	-
	<u>4,215</u>	<u>59,415</u>	<u>2,340</u>	<u>49,905</u>
Expenditures:				
Wages	3,189	28,404	3,062	26,965
FICA	244	2,181	234	2,113
Benefits	1,470	12,160	1,355	11,215
Grill supplies	212	1,643	226	1,379
Food & beverage purchases	<u>1,616</u>	<u>25,766</u>	<u>258</u>	<u>21,611</u>
	<u>6,731</u>	<u>70,154</u>	<u>5,135</u>	<u>63,283</u>
	<u>(2,517)</u>	<u>(10,739)</u>	<u>(2,795)</u>	<u>(13,378)</u>

Note:

Mayor
Lynn Montgomery

Town Manager
Matthew Johnson

Town Attorney
Beth Koonce



Council Members
Martha Stafford Wolfe, Mayor Pro Tem
Rebecca Mann Rayborn
John Capes
Lawrence Straughn

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Notification of Advances Outstanding for sidewalk projects

AGENDA ITEM #: II-D

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: March 15, 2022

ESTIMATED TIME FOR DISCUSSION:

DEPARTMENT: Finance

CONTACT PERSON: Judy Gallman

SUMMARY:

At the February 15, 2020 Town Council meeting, approval was done to allow the Town Manager or designee to make cash advances from the General Fund to the sidewalk capital project funds in order to pay the construction invoices. These will be reimbursed by NCDOT for all allowable expenditures.

The Town's budget ordinance states Council must be notified of any advances that will not be repaid within 60 days.

The current balance of advances to cover invoices paid for which reimbursement had been requested but not yet received are as follows:

East Main Street (Lydia) sidewalk project-\$546,624

East Fork Road sidewalk & pedestrian bridge project-\$1,063

Note: We are trying to resolve some issues about reimbursable vs non-reimbursable expenditures, but I believe we will have this resolved soon. And we are still waiting on DOT in order to close out the East Fork project.

ATTACHMENTS: None

RECOMMENDATION/ACTION NEEDED: Approve as part of Consent Agenda

BUDGETARY IMPACT:

SUGGESTED MOTION: Council Member to make motion to adopt the Consent Agenda

FOLLOW UP ACTION NEEDED:

Mayor
Lynn Montgomery

Town Manager
Matthew Johnson

Town Attorney
Beth Koonce



Council Members
Martha Stafford Wolfe, Mayor Pro Tem
Rebecca Mann Rayborn
John Capes
Lawrence Straughn

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Budget Amendment #15

AGENDA ITEM #: II-E



CONSENT AGENDA ITEM



ACTION ITEM



INFORMATION ONLY

MEETING DATE: March 15, 2022

ESTIMATED TIME FOR DISCUSSION:

DEPARTMENT: Finance

CONTACT PERSON: Judy Gallman

SUMMARY:

This budget amendment will increase the budget in General Fund departments and Water & Sewer for gas and diesel for vehicles & equipment.

ATTACHMENTS: Yes

RECOMMENDATION/ACTION NEEDED: Approve as part of Consent Agenda

BUDGETARY IMPACT: \$10,600 increase in expenditures and appropriated net position

SUGGESTED MOTION: Council Member to make motion to adopt the Consent Agenda

FOLLOW UP ACTION NEEDED: None

**FYE 6/30/22
BUDGET AMENDMENT #15**

Fund 10:

Gas & Diesel	10-4900-2520	300.00	
Gas & Diesel	10-5600-2520	500.00	
Gas & Diesel	10-6200-2520	500.00	
Gas & Diesel	10-6300-2520	1,000.00	
Gas & Diesel	10-6301-2520	300.00	
Appropriated Fund Balance	10-3991		2,600.00

Increase budget for gas/diesel in various departments

Fund 30:

Gas & Diesel	30-7100-2520	8,000.00	
Appropriated Fund Balance	30-3992		8,000.00

Increase budget for gas/diesel for water/sewer

Mayor
Lynn Montgomery

Town Manager
Matthew Johnson

Town Attorney
Beth Koonce



Council Members
Martha Stafford Wolfe, Mayor Pro Tem
Rebecca Mann Rayborn
John Capes
Lawrence Straughn

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Public Hearing on Annexation of D.R. Horton Property

AGENDA ITEM #: IV-A(1)

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: March 15, 2022

ESTIMATED TIME FOR DISCUSSION: 2 min.

DEPARTMENT: Planning

CONTACT PERSON: Anna Hawryluk, Town Planner

SUMMARY:

The public hearing was opened at the Nov. 16, 2021, regular meeting. As discussed at that meeting and following meetings, this matter is not yet ready for discussion. Therefore, staff respectfully requests that the Town Council continue this public hearing without further advertisement until the April 19, 2022, regular meeting.

ATTACHMENTS: N/A

RECOMMENDATION/ACTION NEEDED: Continue the public hearing until April 19, 2022, without further advertisement.

BUDGETARY IMPACT: N/A

SUGGESTED MOTION: Move to continue the public hearing until April 19, 2022, without further public advertisement.

FOLLOW UP ACTION NEEDED:

Mayor
Lynn Montgomery

Town Manager
Matthew Johnson

Town Attorney
Beth Koonce



Council Members
Martha Stafford Wolfe, Mayor Pro Tem
Rebecca Mann Rayborn
John Capes
Lawrence Straughn

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Public hearing for rezoning request from D.R. Horton

AGENDA ITEM #: IV-A(2)

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: March 15, 2022

ESTIMATED TIME FOR DISCUSSION: 3 min.

DEPARTMENT: Planning

CONTACT PERSON: Anna Hawryluk, Town Planner

SUMMARY:

A petition for rezoning has been received and reviewed by the Planning Board. The public hearing was opened at the January 25, 2022 regular meeting for the consideration of the rezoning of the parcels located at 2221 Guilford College Rd., 5300 Mackay Rd, 2207 Guilford College Rd, and 5303 Mackay Rd from AG (Agricultural) to PUD (Planned Unit Development) with a Development Agreement.

As staff have discussed at previous meetings, this rezoning request will also include the adoption of a Development Agreement. Discussions about the framework and content of this agreement are ongoing with the Town's legal counsel. Therefore, staff respectfully request that this item be continued until the April 19, 2022, regular meeting without further advertisement.

ATTACHMENTS: Draft development agreement.

RECOMMENDATION/ACTION NEEDED: Continue public hearing until April 19, 2022 meeting without further advertisement

BUDGETARY IMPACT: N/A

SUGGESTED MOTION: Move to continue the public hearing for the consideration of the rezoning of the parcels located at 2221 Guilford College Rd., 5300 Mackay Rd., 2207 Guilford College Rd., and 5303 Mackay Rd. until April 19, 2022, regular meeting at 6pm in the Civic Center without further advertisement. +

FOLLOW UP ACTION NEEDED:



The following items must be submitted with this form before the application may be processed.
Please bring the following items with you when submitting your application form:

1. Copy of survey plat(s) and/or deed(s) or map to the parcel(s) requested for rezoning.
2. Completed *Adjoining Property Owner(s) List* form.
3. Completed *Project Questionnaire* included on page three of the application.
4. A site plan/development plan outlining features of the proposed use of the property (if new construction is proposed). The following items should be included on the plan:
 - Title, preparer, and date of plan
 - Property lines and dimensions
 - Easements affecting the property
 - Physical features such as flood plains
 - Setbacks, dimensions, floor area, and height of all existing and proposed buildings
 - Dimensions and locations of existing and proposed roads, driveways, entrances/exits, and parking areas (please label number of parking spaces on plan)
 - Location and description of site features such as landscaping, lighting, and signage (if proposed).

Additional Notes:

- Following approval of the rezoning application, your project may require additional permits. Please contact the Planning Department to discuss permits that may be required for the construction of your project at (336) 454-1138.
- **BY SIGNING THIS FORM, YOU ARE GRANTING PERMISSION FOR MEMBERS OF THE STAFF OR ANY APPOINTED OR ELECTED BOARD THE RIGHT TO ACCESS YOUR PROPERTY, INCLUDING BUT NOT LIMITED TO THE USE OF UNMANNED AERIAL SYSTEMS TO OVERFLY YOUR PROPERTY.**
- You (or a designated representative) are strongly encouraged to attend all public hearings for your project. Failure to appear may result in the delay of the application.

Applicant Information

Applicant Name: D.R. Horton, Inc. c/o Isaacson Sheridan
804 Green Valley Road, Suite 200 Greensboro, NC 27408
 Street Address or P.O. Box City/State/Zip Code
336-609-5134 marc@isaacsonsheridan.com
 Home/Work Phone Number Mobile Number Email

Is the applicant the owner of the parcel(s) to be rezoned? Yes No

Owner Information

Owner Name: D.R. Horton, Inc.
2000 Aerial Center Parkway, Suite 110 Morrisville, NC 27560
 Street Address or P.O. Box City/State/Zip Code
 Mobile Number bclunnen@drhorton.com
 Home/Work Phone Number Email

Applicant and Owner Certification and Signature

(If Applicant and Owner are different individuals, both must sign. If Applicant and Owner are the same, please sign as Owner.)

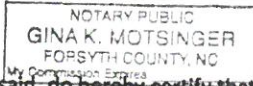
Applicant Signature: _____ Date: _____

I, THE UNDERSIGNED, AM AN OWNER OF THE ABOVE-DESCRIBED PARCEL(S) AND CERTIFY I AM LEGALLY AUTHORIZED TO MAKE THIS APPLICATION FOR REZONING, HAVING THE PERMISSION OF ALL OTHER OWNERS (IF ANY).

Owner Signature: [Signature] Date: 9-27-21

NOTARY STATEMENT:

State of NORTH CAROLINA County of FORSYTH to wit: (SEAL)



GINA K. MOTSINGER a notary public in and for the state and county aforesaid, do hereby certify that BEN C. LUNNEN whose name(s) is (are) signed to the foregoing statement, personally appeared before me in my state and county and acknowledged the same.

My commission expires 1/28/2023
Given under my hand this 27th Day of SEPTEMBER
Notary Signature: [Signature] Printed Name of Notary: GINA K. MOTSINGER

Permit Information

Owner Requests Rezoning of the Following Parcel(s):

Parcel #1: 159144 Parcel Size: 27.89 2221 Guilford College Rd, Jamestown, 27282
 Tax Map ID Acres/Square Ft Street Address

Current Parcel Zoning: AG Request to Rezone to: PUD

Current Parcel Use: Agricultural Commercial Industrial Residential Vacant/Unused

Owner Requests Rezoning of the Following Parcel(s):

Parcel #2: 159105 Parcel Size: 30.70 5300 Mackay Rd, Jamestown, 27282
 Tax Map ID Acres/Square Ft Street Address

Current Parcel Zoning: AG Request to Rezone to: PUD

Current Parcel Use: Agricultural Commercial Industrial Residential Vacant/Unused

Owner Requests Rezoning of the Following Parcel(s):

Parcel #3: 159106 Parcel Size: 384.49 2207 Guilford College Rd, Jamestown, 27282
 Tax Map ID Acres/Square Ft Street Address

Current Parcel Zoning: AG Request to Rezone to: PUD

Current Parcel Use: Agricultural Commercial Industrial Residential Vacant/Unused

If you are requesting a Zoning Text Amendment, please provide proposed new language or uses below. Add additional sheets if necessary.

N/A

Adjoining Property Owner(s)

Please list ALL property owner(s) and street address(es) of parcel(s) immediately adjoining AND directly across street(s), road(s), and highway(s) from parcel(s) requested for rezoning.

Tax Map Numbers

SEE ATTACHED

Adjoining Property Owner Street Address of Adjoining Property (if none, list 'Vacant')

Adjoining Property Owner Street Address of Adjoining Property (if none, list 'Vacant')

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Adjoining Property Owner Street Address of Adjoining Property (if none, list 'Vacant')

Adjoining Property Owner Street Address of Adjoining Property (if none, list 'Vacant')

Permit Information

Owner Requests Rezoning of the Following Parcel(s):

Parcel #1: 158765 Parcel Size: 0.6 5303 Mackay Rd, Jamestown, NC 27282
 Tax Map ID Acres/Square Ft Street Address
 Current Parcel Zoning: AG Request to Rezone to: PUD
 Current Parcel Use: Agricultural Commercial Industrial Residential Vacant/Unused

Owner Requests Rezoning of the Following Parcel(s):

Parcel #2: _____ Parcel Size: _____
 Tax Map ID Acres/Square Ft Street Address
 Current Parcel Zoning: _____ Request to Rezone to: _____
 Current Parcel Use: Agricultural Commercial Industrial Residential Vacant/Unused

Owner Requests Rezoning of the Following Parcel(s):

Parcel #3: _____ Parcel Size: _____
 Tax Map ID Acres/Square Ft Street Address
 Current Parcel Zoning: _____ Request to Rezone to: _____
 Current Parcel Use: Agricultural Commercial Industrial Residential Vacant/Unused

If you are requesting a Zoning Text Amendment, please provide proposed new language or uses below. Add additional sheets if necessary.

N/A

Adjoining Property Owner(s)

Please list ALL property owner(s) and street address(es) of parcel(s) immediately adjoining AND directly across street(s), road(s), and highway(s) from parcel(s) requested for rezoning.

Tax Map Numbers

See attached.

Adjoining Property Owner Street Address of Adjoining Property (if none, list 'Vacant')

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Project Questionnaire

Rezoning requests involve analysis by Town staff, Planning Board, and Town Council members. The information provided below will help staff members review the application for compliance with town regulations. The questionnaire will also serve as an introduction to the Planning Board, as a copy of the application will be included in information delivered to each member prior to the meeting date. Please use additional sheets and attach photographs if necessary.

Why are you requesting this rezoning? This rezoning request is being made to develop a high quality, master planned community. The proposed plan includes numerous housing types, site features and uses not permitted in the Agricultural (AG) district.

Please provide a description of the site before and after development (if construction is proposed). At this time, the site is mostly undeveloped with three existing single family homes and associated outbuildings. The proposed community would consist of primarily residential uses with supporting non-residential uses, both public and private. Please see submittal package.

Please describe the operation proposed including number of employees and hours of operation, if applicable. The proposed development is primarily residential. The scope of operations for potential commercial or non-residential uses has not yet been determined.

Please describe how the properties around your site are used (residential, churches, business, schools) and how the proposed project may impact the surrounding area (e.g. noise, traffic, light, impact on environmental or other unique features). All adjoining uses are residential with the exception of one adjoining institutional use, GTCC, and one business use, pet cemetery. Impact will be minimal due to natural and man-made buffers.

Please describe potential impacts on public facilities and infrastructure such as the water/wastewater system, public schools, and roads. The potential roadway impacts were analyzed in the submitted Traffic Impact Analysis associated with this request. The Town has determined it has capacity to provide necessary water and wastewater. Impacts to schools will be gradual due to the projected build out of this project giving Guilford County Schools time to plan and additional tax revenue to accommodate for growth.

Will your project require a permit from other licensing agencies (e.g. NCDENR, NC Department of Transportation, US Army Corps of Engineers, etc). Yes No If yes, please explain. Yes, all new access points to existing roadway networks will require NCDOT driveway permits. Additionally, stream and wetland crossings or impact will require permits from NCDEQ and/or the Corps of Engineers.

For Town Use Only

Date Application Received: 10/4/21 *Ann C. Hamrick*

Town of Jamestown, North Carolina
301 E. Main St.
Jamestown, NC 27282
(336) 454-1138



Frequently Asked Questions

What is a rezoning? A rezoning is required if the proposed use of your property is not permitted by right or with a Special Use Permit.

What is the process? Applicants submit an application for rezoning to the Planning Department by the second Monday of the month to meet the deadline for the following month's Planning Board meeting. Applications are then considered at a public hearing before the Planning Board which makes a recommendation for consideration by the Town Council.

How long does the process take? The process *typically* takes 2 to 3 months to complete from beginning to end. This time frame can vary if an application requires additional time for review by the Planning Board or Town Council.

What happens during a public hearing? All rezoning applications require two public hearings, one by the Planning Board and one by the Town Council. The NC General Statutes requires that a notice of public hearing be placed in the newspaper. Generally, all property owners within a 500 ft. radius of your property will receive a notice of the date, time and nature of the public hearing and are invited to attend to make public comments.

What can I expect during the meetings? At the time of your public hearing, the meeting chairperson will introduce the item by reading the case summary from the meeting agenda. The Chair will then ask town staff to provide a summary of the application. The applicant and those attendees in support and opposed to the project are then invited to speak.

Why is it important for the applicant to attend both public hearings?
During the public hearing, you (or your representative) will have the opportunity to present your project and respond to questions from Planning Board members and Interested parties in the audience.

Typical Timeline

Step 1. Meet with town staff to discuss your proposed project. Staff members can assist you with the application and answer any questions you may have about the rezoning process.

Step 2. Applications are always due on the second Monday of the month. A non-refundable application fee is due upon submittal.

Step 3. Your application is reviewed by town staff for completeness. Applicants are notified if there are any deficiencies.

Step 4. Complete applications are advertised for public hearing.

Step 5. The Planning Board meeting is held on the 2nd Monday of every month.

Step 6. The Town Council public hearing is scheduled, generally, for the 3rd Tuesday in the following month.

Step 7. Approved applications may proceed with the building permit application process.

Contact Information

You may find the following numbers helpful during your application process:

Planning Department	336-454-1138
Town Manager	336-454-1138
Public Services Department	336-454-1138
Guilford County Health Department	336-641-7777
NC Department of Transportation	336-487-0000
NC Department of Environmental Quality	336-641-3334
NC Department of Motor Vehicles	336-884-1003
NorthState Telecom	336-886-3600
Duke Energy	800-777-9898
Piedmont Natural Gas	800-752-7504
Time Warner Cable	800-892-4357
Utility Location Services	811

Planning Board Members

Eddie Oakley	336-454-1552
Ed Stafford	336-669-5106
Sarah Glanville	336-209-1712
Dennis Sholl	336-454-5902
Russ Walker, Jr.	336-454-4405
Richard Newbill**	336-688-2134
Steve Monroe**	336-454-2881
Robert Lichauer**	336-880-3038
Sherrie Richmond**	336-491-8983

**Denotes ETJ member

TOWN OF JAMESTOWN, NC
CASH RECEIPT

Printed 08:57:47 - 10/04/21

Batch:22984
Transaction:29

Reference Number: ZONING REQUEST

Name: DR HORTON

Address: 2000 AERIAL CENTER PARKWAY
[MORRISVILLE NC 27560]

Item(s) Description:

PLANNING & DEVELOPMENT	1500.00
FEEs-GENERAL	
CREDIT CARD FEE	45.00

Check #

Cash Paid	
Credit Paid	1545.00
Less Change Given	()

TOTAL: **1545.00**

Comments:
zoning request

Survey Description: Parcel A

Lying and being in the Town of Jamestown, Jamestown Township, Guilford County, North Carolina, and more particularly described as follows:

Commencing at a P-K Nail Set in the Right-of-Way of Guilford College Road, having NC Grid NAD83(2011) coordinates of Northing, 822,142.29 feet, Easting, 1,728,979.85 feet; thence North 69° 27' 16" East 102.69 feet to a 1 Inch Iron Pipe Set at the northern right-of-way line of said Guilford College Road; also being a 1 Inch Iron Pipe Set at the northwestern corner of now or formerly, The Trustees of Guilford Technical Community College as recorded in Deed Book 5988, Page 1797 in the Guilford County Register of Deeds, also being a 1 Inch Iron Pipe Set at the southeastern corner of now or formerly TTM Family Limited Partnership, recorded as Tract 1 of Deed Book 6655, Page 621; thence along said northern right-of-way line of Guilford College Road, the following three (3) courses:

- 1) North 55° 42' 46" West 3,404.59 feet (crossing a Disk Found at 998.82 feet and at 2,475.20 feet) to a Disk Found;
- 2) along the arc of a curve to the right having a radius of 1,540.05 feet with a chord bearing and distance of North 53° 31' 20" West 220.50 feet to a Disk Found;
- 3) along the arc of a curve to the right having a radius of 902.23 feet with a chord bearing and distance of North 40° 24' 41" West 269.01 feet to a 1 Inch Iron Pipe Set at the southwestern corner of now or formerly William Pearce Johnson, III and wife, Bebe Buice Johnson as recorded in Deed Book 5136, Page 1162 in the Guilford County Registry; thence continuing along the eastern right-of-way line of Guilford College Road, the following three (3) courses:

- 1) along the arc of a curve to the right having a radius of 902.23 feet with a chord bearing and distance of North 18° 04' 00" West 429.54 feet to a Disk Found;
- 2) North 11° 22' 57" West 172.26 feet to a 1/2 Inch Iron Pipe Set;
- 3) North 01° 40' 29" East 29.54 feet to a 1/2 Inch Iron Pipe Set at the southwestern corner of now or formerly TTM Family Limited Partnership, recorded as Tract 2 of Deed Book 6655, Page 621; thence continuing along said eastern right-of-way line of Guilford College Road, the following thirteen (13) courses:

- 1) North 01° 40' 29" East 23.05 feet to a 1/2 Inch Iron Pipe Set;
- 2) North 02° 23' 35" East 568.86 feet to a 1/2 Inch Iron Pipe Set;
- 3) along the arc of a curve to the right having a radius of 22,916.67 feet with a chord bearing and distance of North 03° 24' 13" East 808.38 feet to a 1/2 Inch Iron Pipe Set;
- 4) South 85° 35' 09" East 14.17 feet to a 1/2 Inch Iron Pipe Set;
- 5) North 04° 13' 27" East 78.32 feet to a 1/2 Inch Iron Pipe Set;
- 6) North 85° 23' 24" West 13.78 feet to a 1/2 Inch Iron Pipe Set;
- 7) North 04° 46' 27" East 131.18 feet to a 1/2 Inch Iron Pipe Set;
- 8) North 04° 56' 17" East 594.17 feet to a Disk Found;
- 9) along the arc to the right having a radius of 2,247.35 feet with a chord bearing and distance of North 06° 49' 37" East 224.64 feet to a Disk Found;
- 10) along the arc of a curve to the right having a radius of 1,099.08 feet with a chord bearing and distance of North 15° 38' 21" East 190.50 feet to a 1/2 Inch Iron Pipe Set;
- 11) North 28° 59' 59" East 145.62 feet to a Disk Found;
- 12) North 32° 31' 09" East 56.86 feet to a 1/2 Inch Iron Pipe Set;
- 13) North 61° 13' 54" East 86.01 feet to a 1/2 Inch Iron Pipe Set at the intersection of said eastern right-of-way line of Guilford College Road and the southern right-of-way line of Mackay Road; thence crossing Mackay Road, North 11° 07' 42" East 94.20 feet to the True Point of Beginning being a Disk Found at the intersection at the northern right-of-way line of Mackay Road and the eastern right-of-way line of Guilford College Road; thence along said eastern right-of-way line of Guilford College Road, the following three (3) courses:
 - 1) North 04° 40' 46" West 33.01 feet to a 1/2 Inch Iron Pipe Set;
 - 2) North 33° 57' 12" East 109.13 feet to a Disk Found;
 - 3) North 33° 19' 46" East 50.70 feet to a 1 Inch Iron Pipe Set at the Northwestern corner of now or formerly TTM Family Limited Partnership, recorded as Tract 3 of Deed Book 6655, Page 621; thence along the northern property line of said Tract 3 of Deed Book 6655, Page 621, South 85° 37' 47" East 715.14 feet to a 1/2 Inch Iron Pipe Set at the western property line of the Jordan Creek Townhomes as shown on Deed Book 7794, Page 812, Deed Book 7562, Page 2780, and Deed Book 777, Page 1762, Plat Book 184, Page 79; thence along said western property line of the Jordan Creek Townhomes, South 04° 42' 07" West 438.75

feet to a 1/2 Inch Iron Pipe Set at said northern right-of-way line of Mackay Road; thence along said northern right-of-way line of Mackay Road, the following seven (7) courses:

- 1) North 77° 42' 15" West 13.49 feet to a 1/2 Inch Iron Pipe Set;
- 2) North 82° 35' 52" West 103.56 feet to a 1/2 Inch Iron Pipe Set;
- 3) North 83° 23' 22" West 153.14 feet to a 1/2 Inch Iron Pipe Set;
- 4) along a curve to the right having a radius of 623.36 feet with a chord bearing and distance of North 67° 48' 28" West 327.83 feet to a Disk Found;
- 5) North 40° 56' 32" West 94.76 feet to a Disk Found;
- 6) North 48° 56' 48" West 63.68 feet to a Disk Found;
- 7) North 56° 02' 43" West 98.31 feet to the True Point of Beginning, containing 6.491 acres.

Survey Description: Parcel B

Lying and being in the Town of Jamestown, Jamestown Township, Guilford County, North Carolina, and more particularly described as follows:

Commencing at a P-K Nail Set in the Right-of-Way of Guilford College Road, having NC Grid NAD83(2011) coordinates of Northing, 822,142.29 feet, Easting, 1,728,979.85 feet; thence North 69° 27' 16" East 102.69 feet to a 1 Inch Iron Pipe Set at the northern right-of-way line of said Guilford College Road; also being a 1 Inch Iron Pipe Set at the northwestern corner of now or formerly, The Trustees of Guilford Technical Community College as recorded in Deed Book 5988, Page 1797 in the Guilford County Register of Deeds, also being a 1 Inch Iron Pipe Set at the southeastern corner of now or formerly TTM Family Limited Partnership, recorded as Tract 1 of Deed Book 6655, Page 621; thence along said northern right-of-way line of Guilford College Road, the following three (3) courses:

- 1) North 55° 42' 46" West 3,404.59 feet (crossing a Disk Found at 998.82 feet and at 2,475.20 feet) to a Disk Found;
- 2) along the arc of a curve to the right having a radius of 1,540.05 feet with a chord bearing and distance of North 53° 31' 20" West 220.50 feet to a Disk Found;

3) along the arc of a curve to the right having a radius of 902.23 feet with a chord bearing and distance of North 40° 24' 41" West 269.01 feet to a 1 Inch Iron Pipe Set at the southwestern corner of now or formerly William Pearce Johnson, III and wife, Bebe Buice Johnson as recorded in Deed Book 5136, Page 1162 in the Guilford County Registry; thence continuing along the eastern right-of-way line of Guilford College Road, the following three (3) courses:

1) along the arc of a curve to the right having a radius of 902.23 feet with a chord bearing and distance of North 18° 04' 00" West 429.54 feet to a Disk Found;

2) North 11° 22' 57" West 172.26 feet to a 1/2 Inch Iron Pipe Set;

3) North 01° 40' 29" East 29.54 feet to the True Point of Beginning being a 1/2 Inch Iron Pipe Set; thence continuing along said eastern right-of-way line of Guilford College Road, the following twelve (12) courses:

1) North 01° 40' 29" East 23.05 feet to a 1/2 Inch Iron Pipe Set;

2) North 02° 23' 35" East 568.86 feet to a 1/2 Inch Iron Pipe Set;

3) along the arc of a curve to the right having a radius of 22,916.67 feet with a chord bearing and distance of North 03° 24' 13" East 808.38 feet to a 1/2 Inch Iron Pipe Set;

4) South 85° 35' 09" East 14.17 feet to a 1/2 Inch Iron Pipe Set;

5) North 04° 13' 27" East 78.32 feet to a 1/2 Inch Iron Pipe Set;

6) North 85° 23' 24" West 13.78 feet to a 1/2 Inch Iron Pipe Set;

7) North 04° 46' 27" East 131.18 feet to a 1/2 Inch Iron Pipe Set;

8) North 04° 56' 17" East 594.17 feet to a Disk Found;

9) along the arc to the right having a radius of 2,247.35 feet with a chord bearing and distance of North 06° 49' 37" East 224.63 feet to a Disk Found;

10) along the arc of a curve to the right having a radius of 1,099.08 feet with a chord bearing and distance of North 15° 38' 21" East 190.50 feet to a 1/2 Inch Iron Pipe Set;

11) North 28° 59' 59" East 145.62 feet to a Disk Found;

12) North 32° 31' 09" East 56.86 feet to a 1/2 Inch Iron Pipe Set;

13) North 61° 13' 54" East 86.01 feet to a 1/2 Inch Iron Pipe Set at the intersection of said eastern right-of-way line of Guilford College Road and the southern right-of-way line of Mackay Road; thence along said southern right-of-way line of Mackay Road the following six (6) courses:

- 1) along the arc of a curve to the right having a radius of 164.04 feet with a chord bearing and distance of North 60° 45' 13" West 67.13 feet to a 1/2 Inch Iron Pipe Set;
- 2) South 48° 56' 48" East 103.06 feet to a 1/2 Inch Iron Pipe Set;
- 3) South 53° 58' 19" East 120.70 feet to a 1/2 Inch Iron Pipe Set;
- 4) along the arc of a curve to the left having a radius of 688.98 feet with a chord bearing and distance of South 68° 16' 02" East 221.97 feet to a Disk Found;
- 5) along the arc of a curve to the left having a radius of 688.98 feet with a chord bearing and distance of South 79° 05' 07" East 37.23 feet to a 1/2 Inch Iron Pipe Set;
- 6) South 84° 53' 54" East 183.05 feet to a 1/2 Inch Iron Pipe Set at the northwestern corner of now or formerly, Kathleen R. Johnson as recorded in Deed Book 2758, Page 169; thence along the western property lines of said Kathleen R. Johnson, the following three (3) courses:
 - 1) South 03° 21' 44" West 2,008.41 feet to a 1/2 Inch Iron Pipe Set;
 - 2) South 43° 19' 08" East 395.97 feet to a 1/2 Inch Iron Pipe Set;
 - 3) South 66° 52' 20" East 290.22 feet to a point at the northeastern corner of said William Pearce Johnson, III and wife, Bebe Buice Johnson; thence along the northern property line of said William Pearce Johnson, III and wife, Bebe Buice Johnson, South 84° 38' 28" West 1,481.47 feet to the True Point of Beginning, containing 56.650 Acres.

Survey Description: Parcel C

Lying and being in the Town of Jamestown, Jamestown Township, Guilford County, North Carolina, and more particularly described as follows:

Commencing at a P-K Nail Set in the Right-of-Way of Guilford College Road, having NC Grid NAD83(2011) coordinates of Northing, 822,142.29 feet, Easting, 1,728,979.85 feet; thence North 69° 27' 16" East 102.69 feet to a 1 Inch Iron Pipe Set at the northern right-of-way line of said Guilford College Road; also being a 1 Inch Iron Pipe Set at the northwestern corner of now or formerly, The Trustees of Guilford Technical Community College as recorded in Deed Book 5988, Page 1797 in the Guilford County Register of Deeds, also being a 1 Inch Iron Pipe Set at the southeastern corner of now or formerly TTM Family Limited Partnership, recorded as Tract 1 of Deed Book 6655, Page 621; thence

along said northern right-of-way line of Guilford College Road, the following three (3) courses:

1) North $55^{\circ} 42' 46''$ West 3,404.59 feet (crossing a Disk Found at 998.82 feet and at 2,475.20 feet) to a Disk Found;

2) along the arc of a curve to the right having a radius of 1,540.05 feet with a chord bearing and distance of North $53^{\circ} 31' 20''$ West 220.50 feet to a Disk Found;

3) along the arc of a curve to the right having a radius of 902.23 feet with a chord bearing and distance of North $40^{\circ} 24' 41''$ West 269.01 feet to a 1 Inch Iron Pipe Set at the southwestern corner of now or formerly William Pearce Johnson, III and wife, Bebe Buice Johnson as recorded in Deed Book 5136, Page 1162 in the Guilford County Registry; thence continuing along the eastern right-of-way line of Guilford College Road, the following three (3) courses:

1) along the arc of a curve to the right having a radius of 902.23 feet with a chord bearing and distance of North $18^{\circ} 04' 00''$ West 429.54 feet to a Disk Found;

2) North $11^{\circ} 22' 57''$ West 172.26 feet to a 1/2 Inch Iron Pipe Set;

3) North $01^{\circ} 40' 29''$ East 29.54 feet to a 1/2 Inch Iron Pipe Set at the southwestern corner of now or formerly TTM Family Limited Partnership, recorded as Tract 2 of Deed Book 6655, Page 621; thence continuing along said eastern right-of-way line of Guilford College Road, the following thirteen (13) courses:

1) North $01^{\circ} 40' 29''$ East 23.05 feet to a 1/2 Inch Iron Pipe Set;

2) North $02^{\circ} 23' 35''$ East 568.86 feet to a 1/2 Inch Iron Pipe Set;

3) along the arc of a curve to the right having a radius of 22,916.67 feet with a chord bearing and distance of North $03^{\circ} 24' 13''$ East 808.38 feet to a 1/2 Inch Iron Pipe Set;

4) South $85^{\circ} 35' 09''$ East 14.17 feet to a 1/2 Inch Iron Pipe Set;

5) North $04^{\circ} 13' 27''$ East 78.32 feet to a 1/2 Inch Iron Pipe Set;

6) North $85^{\circ} 23' 24''$ West 13.78 feet to a 1/2 Inch Iron Pipe Set;

7) North $04^{\circ} 46' 27''$ East 131.18 feet to a 1/2 Inch Iron Pipe Set;

8) North $04^{\circ} 56' 17''$ East 594.17 feet to a Disk Found;

9) along the arc to the right having a radius of 2,247.35 feet with a chord bearing and distance of North $06^{\circ} 49' 37''$ East 224.64 feet to a Disk Found;

10) along the arc of a curve to the right having a radius of 1,099.08 feet with a chord bearing and distance of North 15° 38' 21" East 190.50 feet to a 1/2 Inch Iron Pipe Set;

11) North 28° 59' 59" East 145.62 feet to a Disk Found;

12) North 32° 31' 09" East 56.86 feet to a 1/2 Inch Iron Pipe Set;

13) North 61° 13' 54" East 86.01 feet to a 1/2 Inch Iron Pipe Set at the intersection of said eastern right-of-way line of Guilford College Road and the southern right-of-way line of Mackay Road; thence along said southern right-of-way line of Mackay Road the following six (6) courses:

1) along the arc of a curve to the right having a radius of 164.04 feet with a chord bearing and distance of South 60° 45' 13" East 67.13 feet to a 1/2 Inch Iron Pipe Set;

2) South 48° 56' 48" East 103.06 feet to a 1/2 Inch Iron Pipe Set;

3) South 53° 58' 19" East 120.70 feet to a 1/2 Inch Iron Pipe Set;

4) along the arc of a curve to the left having a radius of 688.98 feet with a chord bearing and distance of South 68° 16' 02" East 221.97 feet to a Disk Found;

5) along the arc of a curve to the left having a radius of 688.98 feet with a chord bearing and distance of South 79° 05' 07" East 37.23 feet to a 1/2 Inch Iron Pipe Set;

6) South 84° 53' 54" East 183.05 feet to a 1/2 Inch Iron Pipe Set at the True Point of Beginning; thence continuing along said southern right-of-way line of Mackay Road, the following five (5) courses:

1) South 82° 35' 52" East 99.01 feet to a 1/2 Inch Iron Pipe Set;

2) South 76° 12' 46" East 95.93 feet to a 1/2 Inch Iron Pipe Set;

3) South 67° 28' 23" East 93.08 feet to a 1/2 Inch Iron Pipe Set;

4) South 58° 54' 46" East 97.47 feet to a 1/2 Inch Iron Pipe Set;

5) South 53° 14' 19" East 69.66 feet to a 1-1/4 Inch Iron Pipe Found at the northwestern corner of now or formerly TTM Family Limited Partnership as recorded in Deed Book 8000, Page 81; thence along the western property line of said TTM Family Limited Partnership as recorded in Deed Book 8000, Page 81, South 34° 09' 44" East 350.69 feet to a 1 Inch Iron Pipe Found at a western corner of said Tract 1 of Deed Book 6655, Page 621; thence along the western property lines of said Tract 1 of Deed Book 6655, Page 621, the following two (2) courses:

1) South 03° 53' 05" West 1,760.25 feet to a 1/2 Inch Iron Pipe Set;

2) South 20° 25' 54" West 210.60 feet to a point at the northeastern corner of said Tract 2 of Deed Book 6655, Page 621; thence along the eastern property lines of said Tract 2 of Deed Book 6655, Page 621, the following three (3) courses:

- 1) North 66° 52' 20" West 290.22 feet to a 1/2 Inch Iron Pipe Set;
- 2) North 43° 19' 08" West 395.97 feet to a 1/2 Inch Iron Pipe Set;
- 3) North 03° 21' 44" East 2,008.41 feet to the True Point of Beginning, containing 30.698 Acres.

Survey Description: Parcel D

Lying and being in the Town of Jamestown, Jamestown Township, Guilford County, North Carolina, and more particularly described as follows:

Commencing at a P-K Nail Set in the Right-of-Way of Guilford College Road, having NC Grid NAD83(2011) coordinates of Northing, 822,142.29 feet, Easting, 1,728,979.85 feet; thence North 69° 27' 16" East 102.69 feet to a 1 Inch Iron Pipe Set at the northern right-of-way line of said Guilford College Road; also being a 1 Inch Iron Pipe Set at the northwestern corner of now or formerly, The Trustees of Guilford Technical Community College as recorded in Deed Book 5988, Page 1797 in the Guilford County Register of Deeds, also being a 1 Inch Iron Pipe Set at the southeastern corner of now or formerly TTM Family Limited Partnership, recorded as Tract 1 of Deed Book 6655, Page 621; thence along said northern right-of-way line of Guilford College Road, the following three (3) courses:

- 1) North 55° 42' 46" West 3,404.59 feet (crossing a Disk Found at 998.82 feet and at 2,475.20 feet) to a Disk Found;
- 2) along the arc of a curve to the right having a radius of 1,540.05 feet with a chord bearing and distance of North 53° 31' 20" West 220.50 feet to a Disk Found;
- 3) along the arc of a curve to the right having a radius of 902.23 feet with a chord bearing and distance of North 40° 24' 41" West 269.01 feet to a 1 Inch Iron Pipe Set at the southwestern corner of now or formerly William Pearce Johnson, III and wife, Bebe Buice Johnson as recorded in Deed Book 5136, Page 1162 in the Guilford County Registry;

thence continuing along the eastern right-of-way line of Guilford College Road, the following three (3) courses:

- 1) along the arc of a curve to the right having a radius of 902.23 feet with a chord bearing and distance of North 18° 04' 00" West 429.54 feet to a Disk Found;
- 2) North 11° 22' 57" West 172.26 feet to a 1/2 Inch Iron Pipe Set;
- 3) North 01° 40' 29" East 29.54 feet to a 1/2 Inch Iron Pipe Set at the southwestern corner of now or formerly TTM Family Limited Partnership, recorded as Tract 2 of Deed Book 6655, Page 621; thence continuing along said eastern right-of-way line of Guilford College Road, the following thirteen (13) courses:

- 1) North 01° 40' 29" East 23.05 feet to a 1/2 Inch Iron Pipe Set;
- 2) North 02° 23' 35" East 568.86 feet to a 1/2 Inch Iron Pipe Set;
- 3) along the arc of a curve to the right having a radius of 22,916.67 feet with a chord bearing and distance of North 03° 24' 13" East 808.38 feet to a 1/2 Inch Iron Pipe Set;
- 4) South 85° 35' 09" East 14.17 feet to a 1/2 Inch Iron Pipe Set;
- 5) North 04° 13' 27" East 78.32 feet to a 1/2 Inch Iron Pipe Set;
- 6) North 85° 23' 24" West 13.78 feet to a 1/2 Inch Iron Pipe Set;
- 7) North 04° 46' 27" East 131.18 feet to a 1/2 Inch Iron Pipe Set;
- 8) North 04° 56' 17" East 594.17 feet to a Disk Found;
- 9) along the arc to the right having a radius of 2,247.35 feet with a chord bearing and distance of North 06° 49' 37" East 224.64 feet to a Disk Found;
- 10) along the arc of a curve to the right having a radius of 1,099.08 feet with a chord bearing and distance of North 15° 38' 21" East 190.50 feet to a 1/2 Inch Iron Pipe Set;
- 11) North 28° 59' 59" East 145.62 feet to a Disk Found;
- 12) North 32° 31' 09" East 56.86 feet to a 1/2 Inch Iron Pipe Set;
- 13) North 61° 13' 54" East 86.01 feet to a 1/2 Inch Iron Pipe Set at the intersection of said eastern right-of-way line of Guilford College Road and the southern right-of-way line of Mackay Road; thence along said southern right-of-way line of Mackay Road, the following six (6) courses:

- 1) along the arc of a curve to the right having a radius of 164.04 feet with a chord bearing and distance of South 60° 45' 13" East 67.13 feet to a 1/2 Inch Iron Pipe Set;
- 2) South 48° 56' 48" East 103.06 feet to a 1/2 Inch Iron Pipe Set;

3) South 53° 58' 19" East 120.70 feet to a 1/2 Inch Iron Pipe Set;
4) along the arc of a curve to the left having a radius of 688.98 feet with a chord bearing and distance of South 68° 16' 02" East 221.97 feet to a Disk Found;
5) along the arc of a curve to the left having a radius of 688.98 feet with a chord bearing and distance of South 79° 05' 07" East 37.23 feet to a 1/2 Inch Iron Pipe Set;
6) South 84° 53' 54" East 183.05 feet to a 1/2 Inch Iron Pipe Set at the northeastern corner of now or formerly, Kathleen R. Johnson as recorded in Deed Book 2758, Page 169; thence continuing along said southern right-of-way line of Mackay Road, the following five (5) courses:

1) South 82° 35' 52" East 99.01 feet to a 1/2 Inch Iron Pipe Set;
2) South 76° 12' 46" East 95.93 feet to a 1/2 Inch Iron Pipe Set;
3) South 67° 28' 23" East 93.08 feet to a 1/2 Inch Iron Pipe Set;
4) South 58° 54' 46" East 97.47 feet to a 1/2 Inch Iron Pipe Set;
5) South 53° 14' 19" East 69.66 feet to a 1-1/4 Inch Iron Pipe Found being the True Point of Beginning, thence continuing along said southern right-of-way line of Mackay Road the following three (3) courses:

1) South 50° 29' 40" East 164.36 feet to a 1/2 Inch Iron Pipe Set;
2) South 50° 25' 53" East 20.16 feet to a 1/2 Inch Iron Pipe Set;
3) along a curve to the left having a radius of 960.00 feet with a chord bearing and distance of South 58° 15' 18" East 261.36 feet to a 1/2 Inch Iron Pipe Set (a #4 Rebar Found North 50° 26' 59" West 3.47 feet off corner) at a northwestern corner of said Tract 1 of Deed Book 6655, Page 621; thence along the western property lines of said Tract 1 of Deed Book 6655, Page 621, the following two (2) courses:

1) South 04° 02' 43" West 36.56 feet to a Stone Found (a 1-1/4 Inch Iron Pipe Found North 11° 08' 06" East 0.19 feet from said Stone Found);
2) North 89° 35' 04" West 165.11 feet to a 1 Inch Iron Pipe Found at an eastern corner of said Kathleen R. Johnson; thence along the eastern property line of said Kathleen R. Johnson, North 34° 09' 44" West 350.69 feet to the True Point of Beginning, containing 0.597 acres.

Survey Description: Parcel E

Lying and being in the Town of Jamestown, Jamestown Township, Guilford County, North Carolina, and more particularly described as follows:

Commencing at a P-K Nail Set in the Right-of-Way of Guilford College Road, having NC Grid NAD83(2011) coordinates of Northing, 822,142.29 feet, Easting, 1,728,979.85 feet; thence North $69^{\circ} 27' 16''$ East 102.69 feet to a 1 Inch Iron Pipe Set at the northern right-of-way line of said Guilford College Road; also being a 1 Inch Iron Pipe Set at the northwestern corner of now or formerly, The Trustees of Guilford Technical Community College as recorded in Deed Book 5988, Page 1797 in the Guilford County Register of Deeds, also being a 1 Inch Iron Pipe Set at the southeastern corner of now or formerly TTM Family Limited Partnership, recorded as Tract 1 of Deed Book 6655, Page 621; thence along said northern right-of-way line of Guilford College Road, the following three (3) courses:

1) North $55^{\circ} 42' 46''$ West 3,404.59 feet (crossing a Disk Found at 998.82 feet and at 2,475.20 feet) to a Disk Found;

2) along the arc of a curve to the right having a radius of 1,540.05 feet with a chord bearing and distance of North $53^{\circ} 31' 20''$ West 220.50 feet to a Disk Found;

3) along the arc of a curve to the right having a radius of 902.23 feet with a chord bearing and distance of North $40^{\circ} 24' 41''$ West 269.01 feet to the True Point of Beginning being a 1 Inch Iron Pipe Set; thence continuing along the eastern right-of-way line of Guilford College Road, the following three (3) courses:

1) along the arc of a curve to the right having a radius of 902.23 feet with a chord bearing and distance of North $18^{\circ} 04' 00''$ West 429.54 feet to a Disk Found;

2) North $11^{\circ} 22' 57''$ West 172.26 feet to a 1/2 Inch Iron Pipe Set;

3) North $01^{\circ} 40' 29''$ East 29.54 feet to a 1/2 Inch Iron Pipe Set at the southwestern corner of now or formerly TTM Family Limited Partnerships, recorded as Tract 2 of Deed Book 6655, Page 621; thence along the southern property line of said Tract 2 of Deed Book 6655, Page 621, North $84^{\circ} 38' 28''$ West 1481.47 feet to a point at a western corner of said Tract 1 of Deed Book 6655, Page 621, thence along western property lines of said Tract 1 of Deed Book 6655, Page 621, the following two (2) courses:

1) South $03^{\circ} 53' 05''$ West 1186.00 feet to a 1 Inch Iron Pipe Set;

2) North 70° 22' 04" West 1,304.11 feet to the True Point of Beginning, containing 27.956 acres.

Survey Description: Parcel F

Lying and being in the Town of Jamestown, Jamestown Township, Guilford County, North Carolina, and more particularly described as follows:

Commencing at a P-K Nail Set in the Right-of-Way of Guilford College Road, having NC Grid NAD83(2011) coordinates of Northing, 822,142.29 feet, Easting, 1,728,979.85 feet; thence North 69° 27' 16" East 102.69 feet to the True Point of Beginning being a 1 Inch Iron Pipe Set at the northern right-of-way line of said Guilford College Road; also being a 1 Inch Iron Pipe Set at the northwestern corner of now or formerly, The Trustees of Guilford Technical Community College as recorded in Deed Book 5988, Page 1797 in the Guilford County Register of Deeds; thence along said northern right-of-way line of said Guilford College Road, the following three (3) courses:

1) North 55° 42' 46" West 3,404.59 feet (crossing a Disk Found at 998.82 feet and at 2,475.20 feet) to a Disk Found;

2) along the arc of a curve to the right having a radius of 1,540.05 feet with a chord bearing and distance of North 53° 31' 20" West 220.50 feet to a Disk Found;

3) along the arc of a curve to the right having a radius of 902.23 feet with a chord bearing and distance of North 40° 24' 41" West 269.01 feet to a 1 Inch Iron Pipe Set at the southwestern corner of now or formerly William Pearce Johnson, III and wife, Bebe Buice Johnson as recorded in Deed Book 5136, Page 1162 in the Guilford County Registry; thence along the southern and eastern property line of said Johnson, the following two (2) courses:

1) North 70° 22' 04" West 1304.11 feet to a 1 Inch Iron Pipe Set;

2) South 03° 53' 05" West 1186.00 feet to a point at the southwestern corner of now or formerly TTM Family Limited Partnership, a North Carolina Limited Partnership recorded as Tract 2 in Deed Book 6655, Page 621 and the southern most corner of now or formerly Kathleen R. Johnson as recorded in Deed Book 2758, Page 169; thence along the eastern property lines of said Kathleen R. Johnson the following Two (2) courses:

- 1) South 20° 25' 54" West 210.60 feet to a 1/2 Inch Iron Pipe Set;
- 2) South 03° 53' 05" West 1,760.25 feet to a 1 Inch Iron Pipe Found at the southwestern corner of now or formerly, TTM Family Limited Partnership, A North Carolina Limited Partnership as recorded in Deed Book 8000, Page 81; thence along the southern and eastern property lines of said TTM Family Limited Partnership as recorded in Deed Book 8000, Page 81, the following Two (2) courses:
 - 1) North 89° 35' 04" West 165.11 feet to a Stone Found (a 1-1/4 Inch Iron Pipe Found North 11° 08' 06" West 0.19 feet from said Stone Found);
 - 2) South 04° 02' 43" West 36.56 feet to a 1/2 Inch Iron Pipe Set at the southern right-of-way line of Mackay Road (S.R. 1549) (a #4 Rebar Found North 50° 26' 59" West 3.47 feet off corner); thence along said southern right-of-way line of Mackay Road, the following fourteen (14) courses:
 - 1) South 67° 45' 40" East 91.38 feet to a 1 Inch Iron Pipe Set;
 - 2) South 68° 32' 44" East 481.35 feet to a 1/2 Inch Iron Pipe Set;
 - 3) South 68° 56' 50" East 100.00 feet to a 1/2 Inch Iron Pipe Set;
 - 4) South 70° 44' 04" East 101.26 feet to a 1/2 Inch Iron Pipe Set;
 - 5) South 73° 06' 37" East 101.15 feet to a 1/2 Inch Iron Pipe Set;
 - 6) South 74° 53' 45" East 102.01 feet to a 1/2 Inch Iron Pipe Set;
 - 7) South 75° 06' 11" East 98.89 feet to a 1/2 Inch Iron Pipe Set;
 - 8) South 75° 41' 01" East 100.11 feet to a 1/2 Inch Iron Pipe Set;
 - 9) South 78° 17' 04" East 102.61 feet to a 1 Inch Iron Pipe Set;
 - 10) South 83° 08' 38" East 101.00 feet to a 1/2 Inch Iron Pipe Set;
 - 11) South 86° 56' 13" East 102.59 feet to a 1/2 Inch Iron Pipe Set;
 - 12) North 89° 31' 17" East 96.75 feet to a 1 Inch Iron Pipe Set;
 - 13) South 01° 50' 08" East 20.00 feet to a Disk Found;
 - 14) North 86° 56' 39" East 369.69 feet to a 1 Inch Iron Pipe Set at the western corner of now or formerly TTM Family Limited Partnership, A North Carolina Limited Partnership as recorded in Deed Book 8000, Page 81 and as Lot 2 of Plat Book 169; thence along the southern property line of said TTM Family Limited Partnership as recorded in Deed Book 8000, Page 81; thence South 88° 12' 35" East 568.60 feet to a Bent 3/4 Inch Iron Pipe Found in an 8 Inch x 8 Inch Concrete Monument at the southwestern corner of now or

formerly Adams Farm Community Association, Inc. as recorded in Deed Book 3719, Page 120 and as Common Area of Plat Book 91, Page 46; thence along the southwestern property lines of said Common Area of Plat Book 91, Page 46, the following two (2) courses:

1) South $86^{\circ} 25' 45''$ East 71.44 feet to a Concrete Monument Found (a Bent $3/4$ Inch Iron Pipe Found in an 8 Inch x 8 Inch Concrete Monument Found South $57^{\circ} 59' 26''$ East 1.24 feet off-corner);

2) South $40^{\circ} 37' 46''$ West 142.92 feet to a $3/4$ Inch Iron Pipe Found at the northwestern corner of now or formerly Adams Farm Community Association, Inc. as recorded in Deed Book 4279, Page 2162 and as Common Area of Plat Book 110, Page 72; thence along the southwestern property lines of the Common Area of Plat 110, Page 72, the following five (5) courses:

1) South $05^{\circ} 15' 09''$ East 70.09 feet to a $3/4$ Inch Iron Pipe Found;

2) South $63^{\circ} 42' 09''$ East 153.49 feet to a 1 Inch Iron Pipe Found;

3) South $19^{\circ} 33' 51''$ West 193.54 feet to a $3/4$ Inch Iron Pipe Found;

4) South $09^{\circ} 53' 29''$ East 133.70 feet to a 1 Inch Iron Pipe Found in an 8 Inch x 8 Inch Concrete Monument;

5) South $86^{\circ} 31' 30''$ East 51.80 feet to a $1/2$ Inch Iron Pipe Found at the northwestern corner of now or formerly Lynne F. Garrison as recorded in Deed Book 5779, Page 3039 and Deed Book 4061, Page 2031; thence along the western property lines of said Lynne F. Garrison, the following three (3) courses:

1) South $03^{\circ} 52' 32''$ West 961.09 feet to a 1 Inch Iron Pipe Found (1 foot tall);

2) North $79^{\circ} 18' 01''$ East 126.57 feet to a Stone Found with a P-K Nail;

3) South $04^{\circ} 48' 10''$ West 887.66 feet to a $3/4$ Pinch Top Inch Iron Pipe Found at an area Dedicated to the Public, Town of Jamestown and Guilford County as Drainage Way and Open Space as recorded per Plat Book 123, Page 12; thence along said Drainage Way and Open Space, South $04^{\circ} 50' 16''$ West 360.51 feet to a $1/2$ Inch Iron Pipe Set at the northwestern corner of an area Dedicated to the Public, Town of Jamestown and Guilford County as Drainage Way and Open Space as recorded per Plat Book 123, Page 12; thence along the western property lines of said Drainage Way and Open Space and Common Area and Drainage, Maintenance and Utility Easements per Plat Book 127, Page 69, South $04^{\circ} 50' 04''$ West 650.65 feet to a $1/2$ Inch Iron Pipe Found at the northwestern corner of Lot

277 of Plat Book 127, Page 71; thence along the western property lines of Lots 277, 278, 279, 280, 281, and 282, South 04° 51' 26" West 516.81 feet (crossing a 1/2 Inch Iron Pipe Found at 14.99 feet, 191.96 feet, 346.81 feet) to a 1 Inch Iron Pipe Set (a 1/2 Inch Iron Pipe Found North 68° 14' 19" East 0.36 feet off corner) at the northern right-of-way of Hund Case Drive; also being at a northern corner of now or formerly St. Francis Pet Funeral Service and Cemetery, Inc. as recorded in Deed Book 5795, Page 2488 and as Tract 1 of Plat Book 148, Page 16; thence along the western property lines of said St. Francis Pet Funeral Service and Cemetery, Inc., the following five (5) courses:

- 1) North 85° 48' 50" West 49.64 feet to a 1/2 Inch Iron Pipe Set;
- 2) South 04° 48' 46" West 196.41 feet to a 1 Inch Iron Pipe Set;
- 3) South 04° 12' 51" West 45.48 feet to a #4 Rebar Found;
- 4) South 86° 03' 30" East 50.17 feet to a Bent #4 Rebar Found;
- 5) South 03° 50' 13" West 425.31 feet to a Bent 1" Iron Pipe Found at the northeastern corner of now or formerly The Trustees of Guilford County Technical Community College as recorded in Deed Book 5988, Page 1797; thence along the northern property line of said The Trustees of Guilford County Technical Community College, North 88° 06' 09" West 892.83 feet to the True Point of Beginning, containing 287.789 acres.

Survey Description: Parcel G

Intentionally Omitted.

Survey Description: Parcel H

Lying and being in the Town of Jamestown, Jamestown Township, Guilford County, North Carolina, and more particularly described as follows:

Commencing at a P-K Nail Set in the Right-of-Way of Guilford College Road, having NC Grid NAD83(2011) coordinates of Northing, 822,142.29 feet, Easting, 1,728,979.85 feet; thence North 76° 39' 57" West 525.16 feet to a Disk Found at the intersection of the southern right-of-way line of Guilford College Road and the western right-of-way line of

Jamestown Square Drive; thence along said western right-of-way line of Jamestown Square Drive, South $34^{\circ} 16' 11''$ West 76.88 feet to a 1" Iron Pipe Set at the northeastern corner of now or formerly The Trustees of Guilford Technical Community College as recorded in Deed Book 5988, Page 1797; thence along the northern property line of said The Trustees of Guilford Technical Community College as recorded in Deed Book 5988, Page 1797, North $88^{\circ} 06' 09''$ West 159.26 feet to a 1" Iron Pipe Found with a Cap and Tack at the northeastern corner of now or formerly The Trustees of Guilford Technical Community College as recorded in Deed Book 7116, Page 540 and Plat Book 171, Page 76; thence along the northern and western property lines of said The Trustees of Guilford Technical Community College as recorded in Deed Book 7116, Page 540 and Plat Book 171, Page 76, the following four (4) courses:

- 1) North $88^{\circ} 06' 09''$ West 402.15 feet to a 1 Inch Iron Pipe Found;
- 2) South $03^{\circ} 26' 52''$ West 470.18 feet (crossing a 1 Inch Iron Pipe Found at 464.85 feet) to a 1 Inch Iron Pipe Found;
- 3) North $85^{\circ} 45' 21''$ West 626.89 feet to a 1 Inch Iron Pipe Found with a Tack,
- 4) South $03^{\circ} 26' 54''$ West 396.13 feet to a 1 Inch Iron Pipe Found at the northeastern corner of now or formerly Davis Family Enterprises, LTD as recorded in Deed Book 6123, Page 2187; thence along the northern property line of said Davis Family Enterprises, LTD, North $86^{\circ} 54' 19''$ West 672.75 feet (Crossing a 1 Inch Iron Pipe Found at 174.15 feet and at 583.73 feet) to a point at the southwestern corner of now or formerly Town of Jamestown as recorded in Plat Book 124, Page 27; thence along said eastern property lines of said Town of Jamestown as recorded in Plat Book 124, Page 27, the following three (3) courses:

- 1) North $09^{\circ} 47' 15''$ West 105.39 feet to a point;
- 2) North $18^{\circ} 29' 10''$ East 355.33 feet to a point;
- 3) North $46^{\circ} 14' 35''$ East 94.68 feet to a point at the southeastern corner of now or formerly Town of Jamestown as recorded in Plat Book 128, Page 115; thence along said eastern and northern property lines of said Town of Jamestown as recorded in Plat Book 128, Page 115, the following six (6) courses:

- 1) North $46^{\circ} 14' 35''$ East 58.09 feet to a point;
- 2) North $65^{\circ} 32' 45''$ East 141.11 feet to a point;

- 3) North 51° 15' 00" East 289.95 feet to a point;
- 4) North 40° 53' 50" East 274.42 feet to a point;
- 5) North 41° 49' 30" East 204.09 feet to a point;
- 6) North 56° 29' 30" West 273.90 feet (crossing a 1 Inch Iron Pipe Set at 50.00 feet) to a 1 Inch Iron Pipe Set at the northeastern corner of now or formerly Johnson / Liberty LLC as recorded in Deed Book 433, Page 992 and Plat Book 128, Page 115, said 1 Inch Iron Pipe Set being North 34° 32' 15" East 4.52 feet from a Disturbed Stone Found; thence along the northern property lines of said Johnson / Liberty LLC and Lots 124, 125, 126, 129 and 130 of said Plat Book 128, Page 115 and Lots 119 and 120 of Plat Book 128, Page 114, North 56° 29' 30" West 1,266.64 feet (crossing a 1 Inch Iron Pipe Found at the northeastern corner of said Lot 130 at 559.84 feet, a 1 Inch Iron Pipe Found at the northeastern corner of said Lot 129 at 660.76 feet, a 1 Inch Iron Pipe Found at the northeastern corner of said Lot 126 at 761.68 feet, a 1 Inch Iron Pipe Found at the northeastern corner of said Lot 125 at 904.52 feet, and a 1 Inch Iron Pipe Found at the northeastern corner of said Lot 119 at 1,131.47 feet) to a 1 Inch Iron Pipe Found at a northern corner of said Lot 119; thence along the northern property lines of said Lot 119 and Lots 107, 108, 109, 110, 111, 112, 113, 114, 115 and 118 of said Plat Book 128, Page 114, the following seven (7) courses:
 - 1) along the arc of a curve to the right having a radius of 1,470.00 feet with a chord bearing and distance of North 50° 48' 07" West 131.44 feet to a 1 Inch Iron Pipe Found at the northeastern corner of said Lot 118;
 - 2) along the arc of a curve to the right having a radius of 1,470.00 feet with a chord bearing and distance of North 46° 46' 02" West 75.55 feet to a 1 Inch Iron Pipe Found at the northeastern corner of said Lot 115;
 - 3) along the arc of a curve to the right having a radius of 1,470.00 feet with a chord bearing and distance of North 43° 10' 22" West 108.87 feet to a 1 Inch Iron Pipe Found at the northeastern corner of said Lot 114;
 - 4) along the arc of a curve to the right having a radius of 1,470.00 feet with a chord bearing and distance of North 38° 59' 15" West 105.83 feet to a 1 Inch Iron Pipe Found at the northeastern corner of said Lot 113;

5) along the arc of a curve to the right having a radius of 1,470.00 feet with a chord bearing and distance of North 34° 08' 56" West 142.37 feet to a 1 Inch Iron Pipe Found at the northeastern corner of said Lot 112;

6) along the arc of a curve to the right having a radius of 1,470.00 feet with a chord bearing and distance of North 30° 47' 22" West 29.96 feet to a 1 Inch Iron Pipe Found at a northern corner of Lot 112;

7) South 56° 29' 24" East 694.88 feet (crossing a 1 Inch Iron Pipe Found at the northeastern corner of said Lot 111 at 112.46 feet, crossing a 1 Inch Iron Pipe Found at the northeastern corner of said Lot 110 at 245.58 feet, crossing a 1 Inch Iron Pipe Found at the northeastern corner of said Lot 109 at 345.79 feet, crossing a 1 Inch Iron Pipe Found at the northeastern corner of said Lot 108 at 446.00 feet, crossing a 1 Inch Iron Pipe Found at the northeastern corner of said Lot 107 at 574.80 feet, and crossing a 1 Inch Iron Pipe Found at the northwestern corner of said Lot 107 at 682.81) to a 1 Inch Iron Pipe Found at the eastern right-of-way line of College Road; thence along said eastern right-of-way line of College Road, the following seven (7) courses:

1) North 39° 34' 26" East 96.59 feet to a 1 Inch Iron Pipe Set;

2) South 50° 25' 34" East 20.34 feet to a 1 Inch Iron Pipe Set;

3) North 39° 34' 26" East 81.85 feet to a Disk Found;

4) along the arc of a curve to the right having a radius of 705.38 feet with a chord bearing and distance of North 42° 11' 28" East 190.32 feet to a Disk Found;

5) North 50° 04' 29" East 68.80 feet to a Disk Found;

6) South 70° 32' 19" East 15.03 feet to a Disk Found;

7) North 3° 12' 42" East 51.39 feet to a 1 Inch Iron Pipe Set at the southwestern corner of now or formerly William Pearce Johnson, III and wife Bebe Buice Johnson as recorded in Deed Book 5136, Page 1162; thence along the southern property line of said William Pearce Johnson, III and wife Bebe Buice Johnson, South 70° 22' 04" East 192.10 feet to 1 Inch Iron Pipe Set at the southern right-of-way line of said Guilford College Road; thence along said southern right-of-way line of said Guilford College Road, the following seven (7) courses:

1) along the arc of a curve to the left having a radius of 1,066.27 feet with a chord bearing and distance of South 35° 25' 24" East 501.63 feet to a Disk Found;

- 2) along the arc of curve to the left having a radius of 1,704.09 feet with a chord bearing and distance of South 53° 26' 25" East 239.08 feet to a Disk Found;
- 3) South 55° 42' 46" East 1,830.25 feet (crossing a Disk Found at 242.81 feet) to a Disk Found;
- 4) South 34° 17' 14" West 119.94 feet to a Disk Found;
- 5) South 56° 23' 52" East 805.99 feet to a 1 Inch Iron Pipe Set Found;
- 6) South 56° 23' 39" East 218.84 feet to the True Point of Beginning, containing 55.770 acres.

Survey Description: Parcel J

Lying and being in the Town of Jamestown, Jamestown Township, Guilford County, North Carolina, and more particularly described as follows:

Commencing at a P-K Nail Set in the Right-of-Way of Guilford College Road, having NC Grid NAD83(2011) coordinates of Northing, 822,142.29 feet, Easting, 1,728,979.85 feet; thence North 76° 39' 57" West 525.16 feet to a Disk Found at the intersection of the southern right-of-way line of Guilford College Road and the western right-of-way line of Jamestown Square Drive; thence along said southern right-of-way line of Guilford College Road and the northern property line of now or formerly TTM Family Limited Partnership, a North Carolina Limited Partnership as recorded in Deed Book 6655, Page 621, Tract 2, the following six (6) courses:

- 1) North 56°23'39" West 218.84 feet to a 1 Inch Iron Pipe Set;
- 2) North 56° 23' 52" West 805.99 feet to a Disk Found;
- 3) North 34° 17' 14" East 119.94 feet to a Disk Found;
- 4) North 55° 42' 46" West 3,404.59 feet (crossing a Disk Found at 1,476.38 feet and 2,405.77 feet) to a Disk Found;
- 5) along the arc of a curve to the right having a radius of 1,704.09 feet with a chord bearing and distance of North 53° 26' 25" West 239.08 feet to a Fisk Found;
- 6) along the arc of a curve to the right having a radius of 1,066.27 feet with a chord bearing and distance of North 35° 25' 25" West 501.63 feet to the True Point of Beginning; thence along a northern property line of said TTM Family Limited Partnership, North 70° 22' 04"

West 192.10 feet to a 1 Inch Iron Pipe Set in the eastern right-of-way line of Guilford Road; thence along said eastern right-of-way line of Guilford Road, North $73^{\circ} 12' 42''$ East 150.70 feet to a Disk Found at the intersection of said eastern right-of-way line of Guilford Road and said southern right-of-way line of Guilford College Road, thence along said southern right-of-way line of Guilford College Road, a curve to the left having a radius of 1,066.27 feet with a chord bearing and distance of South $18^{\circ} 43' 07''$ East 115.33 feet to the True Point of Beginning, containing 0.197 Acres.

Survey Description: Parcel K

Lying and being in the Town of Jamestown, Jamestown Township, Guilford County, North Carolina, and more particularly described as follows:

Commencing at a P-K Nail Set in the Right-of-Way of Guilford College Road, having NC Grid NAD83(2011) coordinates of Northing, 822,142.29 feet, Easting, 1,728,979.85 feet; thence North $76^{\circ} 39' 57''$ West 525.16 feet to a Disk Found at the intersection of the southern right-of-way line of Guilford College Road and the western right-of-way line of Jamestown Square Drive; thence along said western right-of-way line of Jamestown Square Drive, South $34^{\circ} 16' 11''$ West 76.88 feet to a 1" Iron Pipe Set at the northeastern corner of now or formerly The Trustees of Guilford Technical Community College as recorded in Deed Book 5988, Page 1797; thence crossing Jamestown Square Drive, South $88^{\circ} 06' 09''$ East 116.54 feet to a 1 Inch Iron Pipe Found at the eastern right-of-way line of Jamestown Square Drive, said 1 Inch Iron Pipe Found being the True Point of Beginning; thence along said eastern right-of-way line of Jamestown Square Drive, North $34^{\circ} 16' 11''$ East 15.62 feet to a Disk Found at the intersection of said eastern right-of-way line of Jamestown Square Drive and said southern right-of-way line of Guilford College Road; thence along said southern right-of-way line of Guilford College Road, South $56^{\circ} 23' 39''$ East 25.10 feet to a 1 Inch Iron Pipe Set at a northern corner of said The Trustees of Guilford Technical Community College as recorded in Deed Book 5988, Page 1797; thence along a northern property line of said The Trustees of Guilford Technical Community College as recorded in Deed Book 5988, Page 1797, North $88^{\circ} 06' 09''$ West 29.72 feet to the True Point of Beginning, containing 0.005 acres or 196 square feet.



ACCESS POINTS TO BE DETERMINED BY NCDOT

PROJECT JAMESTOWN
 Preliminary Schematic Plan - September 29, 2021



Mayor
Lynn Montgomery

Town Manager
Matthew Johnson

Town Attorney
Beth Koonce



Council Members
Martha Stafford Wolfe, Mayor Pro Tem
Rebecca Mann Rayborn
John Capes
Lawrence Straughn

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Public Hearing for consideration of Development Agreement

AGENDA ITEM #: IV-A(3)

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: March 15, 2022

ESTIMATED TIME FOR DISCUSSION: 3 min.

DEPARTMENT: Planning

CONTACT PERSON: Anna Hawryluk, Town Planner

SUMMARY:

A petition for rezoning has been received and reviewed by the Planning Board. The public hearing was opened at the January 25, 2022 regular meeting for the consideration of the rezoning of the parcels located at 2221 Guilford College Rd., 5300 Mackay Rd, 2207 Guilford College Rd, and 5303 Mackay Rd from AG (Agricultural) to PUD (Planned Unit Development) with a Development Agreement.

As staff have discussed at previous meetings, this rezoning request will also include the adoption of a Development Agreement. Discussions about the framework and content of this agreement are ongoing with the Town's legal counsel. Therefore, staff respectfully request that this item be continued until the April 19, 2022, regular meeting without further advertisement.

ATTACHMENTS: Draft development agreement; rezoning request

RECOMMENDATION/ACTION NEEDED: Continue public hearing until April 19, 2022 meeting without further advertisement

BUDGETARY IMPACT: N/A

SUGGESTED MOTION: Move to continue the public hearing for the consideration of the development agreement associated with the rezoning request in V-B(4) until the April 19, 2022, regular meeting at 6pm in the Civic Center without further advertisement.

FOLLOW UP ACTION NEEDED:

Mayor
Lynn Montgomery

Town Manager
Matthew Johnson

Town Attorney
Beth Koonce



Council Members
Martha Stafford Wolfe, Mayor Pro Tem
Rebecca Mann Rayborn
John Capes
Lawrence Straughn

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Bicycle and Pedestrian Committee Appointment

AGENDA ITEM #: V-A

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: March 15, 2022

ESTIMATED TIME FOR DISCUSSION: 5 min

DEPARTMENT: Planning

CONTACT PERSON: Anna Hawryluk, Town Planner

SUMMARY:

The Town is working on completing a Comprehensive Bicycle and Pedestrian Plan to offer an assessment of the entire community, including extensive conditions analysis, an approach for developing guidance and recommendations for varied aspects such as projects, policy elements and programs, and strategies for implementation.

A requirement of the grant is to form a steering committee to oversee development of the plan. This group should include relevant local staff, regional planning staff, advocates, and representatives of stakeholder groups as well as an NCDOT IMD staff member.

ATTACHMENTS: List of Bicycle Pedestrian Committee Applicants

RECOMMENDATION/ACTION NEEDED: Appoint committee with members as presented.

BUDGETARY IMPACT: N/A

SUGGESTED MOTION: Move to appoint the Bicycle Pedestrian Steering Committee with members as listed.

FOLLOW UP ACTION NEEDED: N/A

Bicycle and Pedestrian Steering Committee

Jamestown Residents

Mark Bingham

Josie Cothran

Lori Ecklund

Brant Gomez

Dan McDaniel

Wid Painter

Jeff Sebens

Technical Representatives

Andrew Edmonds, HPMPO, Transportation Planner

Representative from NCDOT Division 7

Alex Rotenberry, NCDOT Integrated Mobility Division

Mitchell Johnson, VP Operations and Facilities, GTCC Jamestown Campus

Staff

Anna Hawryluk, Town Planner

Paul Blanchard, Director of Public Services

Mayor
Lynn Montgomery

Town Manager
Matthew Johnson

Town Attorney
Beth Koonce



Council Members
Martha Stafford Wolfe, Mayor Pro Tem
Rebecca Mann Rayborn
John Capes
Lawrence Straughn

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Golf Fees for Jamestown Park Golf Course

AGENDA ITEM #: V-B

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: 3/15/2022

ESTIMATED TIME FOR DISCUSSION: 10 min

DEPARTMENT: Golf Course

CONTACT PERSON: Ross Sanderlin

SUMMARY:

Discussion of proposed new golf course rates for Jamestown Park Golf Course effective 3/28/2022

ATTACHMENTS: See attached updated rate sheet

RECOMMENDATION/ACTION NEEDED: Requires a vote to change rates

BUDGETARY IMPACT: Increases revenue

SUGGESTED MOTION: Council member makes a motion to increase rates as presented.

FOLLOW UP ACTION NEEDED: None

Types of Rates	Current	Proposed	Rev. Inc.
Weekday 18 Hole Green Fee	\$21.00	\$23.00	7848
Weekday 18 Hole Sr., Jr., Ladies Green Fee	\$13.00	\$15.00	14,802
Weekday 18 Hole Resident Green Fee	\$16.00	\$18.00	46
Weekday 18 Hole SR, Resident Green Fee	\$11.00	\$13.00	730
Weekday 18 Hole SR, Resident Walk		\$16.00	
Weekday 9 Hole Green Fee	\$13.00	\$15.00	6768
Weekday 9 Hole Ladies, Sr, Jr. Green Fee	\$8.00	\$10.00	2724
Weekday 9 Hole Resident Green Fee	\$11.00	\$12.00	63
Weekday 9 Hole SR Resident Walk		\$11.00	
WD Sr., Jr., Ladies walk 9	\$10.00	\$12.00	3,092
WD Sr., Jr., Ladies walk 18	\$15.00	\$18.00	1551
Weekend 18 Hole Green Fee	\$30.00	\$32.00	13,980
Weekend 18 Hole Resident Green Fee	\$20.00	\$22.00	162
Weekend 18 Hole Junior Green Fee(after 2pm)	\$14.00	\$17.00	162
Weekend 9 Hole Green Fee(after 2pm)	\$15.00	\$18.00	3230
Weekend 9 Hole Resident Green Fee(after 2p)	\$12.00	\$14.00	82
Weekend 9 Hole Junior Green Fee(after 2pm)	\$9.00	\$11.00	208
18 Hole Cart Fee	\$13.00	\$13.00	
9 Hole Cart Fee	\$9.00	\$9.00	
18 Hole Push Cart Fee	\$2.00	\$2.00	
9 Hole Push Cart Fee	\$1.00	\$1.00	
Large Range Basket	\$8.00	\$8.00	
Small Range Basket	\$4.00	\$4.00	
School Golf/per season = \$400			\$2,000
Total Projected Revenue = \$57,450			

GOLF RATES CONTINUED.....		Holly- Ridge	Oak- Hollow	Bryan Park	Meadow- lands	
Riding 18 WD	\$34.00	\$36.00	\$39.00	\$32.00	\$46.00	\$42.00
Riding 18 WE	\$43.00	\$45.00	\$45.00	\$40.00	\$55.00	\$50.00
Seniors, Ladies, Jr's ride 18 WD	\$26.00	\$28.00	\$31.00	\$25.00	\$35.00	\$32.00
Twilight Rate WD – Based on time of year	\$27.00	\$30.00		???	\$39.00	\$37.00
Twilight Rate WE – Based on time of year	\$35.00	\$37.00		\$35.00	\$42.00	\$37.00

OUTING RATES:

- Half Day Rental Weekend (Fri-Sun) \$5200
- Full Day Rental Weekend \$6500
- Weekday Rental M-TH Per Player

Notes: Estimated Revenue increase based on last years play by rounds.

Holly Ridge=Public, Archdale, NC

Oak Hollow=Municipal, High Point, NC

Bryan Park=Municipal, Brown Summit

Meadowlands=Semi-private, Wallburg, NC

RATES EFFECTIVE 3-29-2022

Mayor
Lynn Montgomery

Interim Town Manager
Dave Treme

Town Attorney
Beth Koonce



Council Members
Martha Stafford Wolfe, Mayor Pro Tem
Rebecca Mann Rayborn
John Capes
Lawrence Straughn

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Set public hearing date for consideration of LDO amendment

AGENDA ITEM #: V-C

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: March 15, 2022

ESTIMATED TIME FOR DISCUSSION: 2 min.

DEPARTMENT: Planning

CONTACT PERSON: Anna Hawryluk, Town Planner

SUMMARY:

Staff respectfully requests that the Council set a public hearing date for the consideration an LDO amendment for the April 19, 2022, regular Council meeting.

ATTACHMENTS: N/A

RECOMMENDATION/ACTION NEEDED: Set a public hearing date for the April 19, 2022, regular meeting.

BUDGETARY IMPACT:

SUGGESTED MOTION:

Move to approve the setting of a public hearing to consider an amendment to the LDO for the April 19, 2022, regular Council meeting.



FOLLOW UP ACTION NEEDED: Advertise the public hearing.

Mayor
Lynn Montgomery

Town Manager
Matthew Johnson

Town Attorney
Beth Koonce



Council Members
Martha Stafford Wolfe, Mayor Pro Tem
Rebecca Mann Rayborn
John Capes
Lawrence Straughn

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: Reschedule June 21st meeting to Thursday, June 23rd

AGENDA ITEM #: V-D

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: March 15, 2022

ESTIMATED TIME FOR DISCUSSION: 5 minutes

DEPARTMENT: Administration

CONTACT PERSON: Matt Johnson

SUMMARY:

Request to amend 2022 Meeting Schedule to reschedule the June 21st meeting to Thursday, June 23rd due to scheduling conflicts.

ATTACHMENTS: none

RECOMMENDATION/ACTION NEEDED: Motion to amend 2022 Meeting Schedule

BUDGETARY IMPACT: None

SUGGESTED MOTION: Council Member to make a motion to amend the 2022 Meeting Schedule to change the June 21st meeting to June 23rd

FOLLOW UP ACTION NEEDED: update 2022 Meeting Schedule

Mayor
Lynn Montgomery

Town Manager
Matthew Johnson

Town Attorney
Beth Koonce



Council Members
Martha Stafford Wolfe, Mayor Pro Tem
Rebecca Mann Rayborn
John Capes
Lawrence Straughn

TOWN OF JAMESTOWN AGENDA ITEM

ITEM ABSTRACT: AARP request to apply for grant

AGENDA ITEM #: V-E

CONSENT AGENDA ITEM

ACTION ITEM

INFORMATION ONLY

MEETING DATE: March 15, 2022

ESTIMATED TIME FOR DISCUSSION: 3 min

DEPARTMENT: Planning

CONTACT PERSON: Anna Hawryluk, Town Planner

SUMMARY:

Withdrawing from action item.

Upon further review of available resource directories following Thursday's AARP meeting. Staff have found that multiple resource guides specific to the Guilford County area exist. Including regularly updated guides from NCWorks, United Way's 211 information service, and the Area Agency on Aging at the Regional Council.

With these resources readily available, the staff's recommendation is to not apply for this year's challenge grant and instead begin considering innovative and meaningful opportunities for next year's grant cycle. The AARP committee will discuss the opportunity to hold a resource fair to share these guides at a future meeting.

ATTACHMENTS: N/A

RECOMMENDATION/ACTION NEEDED: None

BUDGETARY IMPACT: N/A

SUGGESTED MOTION: Information Only

FOLLOW UP ACTION NEEDED: N/A